

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
October 15, 2012**

1. The meeting was called to order at 9:02 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; Jon Somes; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Ed Adrian, State Prosecuting Attorney; Terry Gray, Board Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the September 17th meeting. Ms. Hendee, made a motion, seconded by Ms. Comeau, to approve the Minutes of the September 17, 2012 meeting as corrected. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 43 pending cases.

2012-309 The Board reviewed the report of concluded investigation. Ms. Comeau, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Wernecke, Investigative team member abstained from the vote.

2011-186 & 2011-187 The Board reviewed the report of concluded investigation. Ms. Hendee, made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Commo, Investigative team member abstained from the vote.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matter of 2012-291 (Susan M. Burland). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-174 & 2011-173 (Ursula Landry & Reflecting Beauty). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 5-0.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-540 & 2012-541 (T-Ja's Studio & Tanja Semprebon). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Commo made a motion, seconded by Ms. Hendee, to accept the *Stipulation and Consent Order* as presented. Motion passed 5-0.

5. Reports/Guests

6. Correspondence

7. Public Comment/ Other Business

The Board tabled the review of the Rules.

8. There being no other business, the meeting adjourned at 10:58 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist