

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
August 5, 2019

Members present: Keith Robinson, Beth Chenette, Eileen Hee and Matt Lutz

Members present via phone: Liz Merrill and Rebecca Campbell

Member(s) absent: Kirk Moore

Staff present: Danielle Rubalcaba, Licensing Administrator II and Gabe Gilman, General Counsel

1. 10:08 am Called to order by the board Chair Keith Robinson
2. **Approval of the Minutes of the April 1, 2019 meeting.** Matt Lutz made a motion to accept the minutes. Beth Chenette seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Eileen Hee. Motion seconded by Matt Lutz. Motion Carried.

Completed ARE's

Andrew Webster

Approved to sit for the ARE

Mary Maloy

Follow up: NONE

5. **Discussion Items:**
 - Upcoming NCARB and NECARB Meetings
 - Contractor Licensure in Vermont Gabe Gilman gave a brief overview on this bill that did not pass.
 - Matt Lutz made a motion to move the Architect board meetings from bimonthly to a quarterly schedule beginning in 2020. Motion seconded by Eileen Hee. Motion Carried.
 - General Counsel Gabe Gilman will provide the rules draft to the board by 9/1 to review one final time before the October meeting.
6. **Adjourn.** There being no further business to attend to board Chair Keith Robinson adjourned the meeting at 11:00 am

Upcoming Meeting Dates

October 7, 2019

December 2, 2019