

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY**

Location: Corner of State Main in the City Center. 89 Main Street, 3rd Floor, Montpelier, VT 05602

**Minutes
September 24, 2013**

Members present: Joshua Partlow, John Borch and Lee M. Spivey **Member Absent:** Thomas Shortle and Jennifer Corey
Staff present: Judith Griffen, Colin Benjamin and Peter Comart

1. **9:00 a.m. Called to order**
2. **Approval of the Minutes of the August 27, 2013 meeting.**
3. **Reports/Follow-up cases**
 - a. Case Managers Report by Carla Preston was given there are a couple of cases that are in the intake process and there are two that were scheduled for a hearing today but were continued until the next meeting.
4. **Correspondence/Discussion items**
 - a. News Letter is complete and Peter will now send it to all licensees following a final critical error review by the Board this week.
 - b. Board file review process continued from last meeting was discussed briefly and Judith will continue with the same process.
 - c. Email from Henriquie Cezar regarding New Accounting Program at Johnson State College was discussed briefly and Josh will respond to Henriquie Cezar.
 - d. Peter Comart gave an update on the file purging. Peter is still in the process of going through each response.
 - e. Responses for the Continuing Professional Education (CPE) Audits Conducted as part of the last renewal were given to the Board members for review. The Board members will review independently and bring back their findings to discuss at the next board meeting.
5. **Hearings/Stipulations/Concluded Investigations –**
 - a. **10:00 a.m.** – Hearing – 2012-742 and 2012-743 – Dorothea M. Kelly CPA, LLC and Dorothea Kelly – Continued until next meeting.
6. **Licensing – Review the following applications for licensure**

Joseph Muccia - Examination - approved
Xuan Zhang – examination - approved
Anni Zhang – examination – approved pending child support form
Christopher Gempton – examination – approved

Jospeh Pieksza – reinstatement – approved
John Asselin– reinstatement - approved
Andal Lyengar – reinstatement - approved
Rebecca Holmes – reinstatement - approved

Clifford A. Rankin CPA PLLC – firm – approved pending verification of CPA
7. **Other Board Business**
 - a. Signing of Certificates

8. **FYI**
 - a. NASBA Bylaws
9. Adjourned at 11:05 a.m.