

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
August 7, 2017

Members present: Liz Merrill, Keith Robinson, Matt Lutz and Beth Chenette

Member(s) absent: Ingrid Moulton Nichols, Jennifer Arbuckle, Frank Guillot

Staff present: Danielle Rubalcaba, Licensing Board Specialist

1. 10:33am Called to order by the board Secretary Keith Robinson
2. **Approval of the Minutes of the June 5, 2017 meeting.** Beth Chenette made a motion to accept the minutes of the June 5, 2017 meeting. Liz Merrill seconded the motion. Motion passed unanimously.
3. **Case Manager Report** 3 Cases: 1-Pending Closing Report, 1 – Pending, 1- Pending Investigation
4. **Hearings/Stipulations/Concluded Investigations: 2016-234**

Matt Lutz made a motion to approve the Closing Report 2016-234 as presented. Motion seconded by Liz Merrill. Motion carried.
5. **Licensing – Review the following applications for licensure**
Liz Merrill made a motion to approve the following applicants for licensure. Matt Lutz seconded the motion. Motion passed unanimously.

Mark Ragucci
Jeanice Sherman

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Liz Merrill made a motion to approve the applicants below. Matt Lutz seconded the motion. Motion passed.

Tanya Carriere
Michael Wanderlich

Follow up: Lauri Pauli is tabled until a completed NCARB record is received.
6. **Discussion Items:**
 - The attending members of the NCARB meeting summarized the meeting for the additional members of the board.
7. **Adjourn.** There being no further business to attend to board secretary Keith Robinson adjourned the meeting at 11:06 a.m.

Upcoming Meeting Dates

November 6, 2017
December 4, 2017
February 5, 2018
April 2, 2018
June 4, 2018
August 6, 2018
October 1, 2018
December 3, 2018