

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
August 19, 2013**

1. The meeting was called to order at 9:03 a.m.

Board Members Present: Ruth Comeau, Chair; Jon Somes, Vice-Chair; Donna Hendee, Secretary; Randy Peace; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Anne Orr & Pam Garcia.

2. The Chair called for approval of the Minutes of the June 17<sup>th</sup> meeting. Ms. Wernecke, made a motion, seconded by Mr. Peace, to approve the Minutes of the June 17, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her Case Manager's report, there are currently 34 pending cases.

2012-724 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Hendee, Investigative team member abstained from the vote.

2013-348, 2013-349 & 2013-479 - The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 5-0.

2013-206 & 2013-207 - The Board reviewed the report of concluded investigation. Ms. Comeau, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Mr. Peace, Investigative team member abstained from the vote.

2012-673 & 2012-674 - The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Comeau, Investigative team member abstained from the vote.

2013-238 & 2013-239 - The Board reviewed the report of concluded investigation. Mr. Somes, made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Mr. Peace, Investigative team member abstained from the vote.

**4. Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-722 & 2012-723 (Stowe Kuts International & Regina Crosby). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Mr. Peace, made a motion, seconded by Mr. Some, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Hendee, Investigative team member abstained from the hearing and vote.

**5. Reports/Guests**

**6. Correspondence:**

The Board reviewed the application for Barre Technical Center. The school shall be granted a license, pending their passing inspection. Mr. Peace made a motion, seconded by Ms. Wernecke, to approve the application for Barre Technical Center, pending their passing inspection. Motion passed 5-0.

The Board reviewed and noted the May/June/July edition of the "NIC Bulletin."

The Board reviewed and noted the fee increase from the legislator effective July 1, 2013.

**7. Public Comment/ Other Business:**

Attorney Benjamin spoke to the Board about the proposed Rules revisions. The committee will be working with Attorney Benjamin on the Rules after the Board's next meeting.

**8. There being no other business, the meeting adjourned at 10:46 a.m.**

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist