

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
August 19, 2013**

1. The meeting was called to order at 9:03 a.m.

Board Members Present: Ruth Comeau, Chair; Jon Somes, Vice-Chair; Donna Hendee, Secretary; Randy Peace; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Anne Orr & Pam Garcia.

2. The Chair called for approval of the Minutes of the June 17th meeting. Ms. Wernecke, made a motion, seconded by Mr. Peace, to approve the Minutes of the June 17, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her Case Manager's report, there are currently 34 pending cases.

2012-724 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Hendee, Investigative team member abstained from the vote.

2013-348, 2013-349 & 2013-479 - The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 5-0.

2013-206 & 2013-207 - The Board reviewed the report of concluded investigation. Ms. Comeau, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Mr. Peace, Investigative team member abstained from the vote.

2012-673 & 2012-674 - The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Comeau, Investigative team member abstained from the vote.

2013-238 & 2013-239 - The Board reviewed the report of concluded investigation. Mr. Somes, made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Mr. Peace, Investigative team member abstained from the vote.

4. Hearings/Stipulations:

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-722 & 2012-723 (Stowe Kuts International & Regina Crosby). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Mr. Peace, made a motion, seconded by Mr. Some, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Hendee, Investigative team member abstained from the hearing and vote.

5. Reports/Guests

6. Correspondence:

The Board reviewed the application for Barre Technical Center. The school shall be granted a license, pending their passing inspection. Mr. Peace made a motion, seconded by Ms. Wernecke, to approve the application for Barre Technical Center, pending their passing inspection. Motion passed 5-0.

The Board reviewed and noted the May/June/July edition of the "NIC Bulletin."

The Board reviewed and noted the fee increase from the legislator effective July 1, 2013.

7. Public Comment/ Other Business:

Attorney Benjamin spoke to the Board about the proposed Rules revisions. The committee will be working with Attorney Benjamin on the Rules after the Board's next meeting.

8. There being no other business, the meeting adjourned at 10:46 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist