

**Annual Report
of the Town of**



PITTSFORD

VERMONT

for the fiscal year

JULY 1, 2002 to JUNE 30, 2003

DEDICATION

This year's Town Report is dedicated to two outstanding citizens of Pittsford, who in their very quiet ways have contributed many years of service to their Town.

Edward F. Keith, Sr.



Ed is a lifelong resident of the Town. He attended Lothrop School and graduated from the then Pittsford High School. He retired from Keith's Salvage Yard in 1990 after 46 years of employment.

He has been, and continues to be, an active member of the community. He was one of the original members of the Fire Department. He was Coordinator and Manager of the Pittsford Little League for 25 years, when the field was located at the salvage yard. He was also involved in development of the Town Recreation Area.

He was Co-Chairman of the 1977 Bicentennial Celebration. He is a lifetime member of the Pittsford Historical Society and serves as a volunteer at Eaton Hall. He has served on the Board of Civil Authority since 1975, several times as Chairman.

He is a 75 year member of St. Alphonsus Parish, where he has served on the Parish Council, Chairman of the Bingo Program and Cemetery Committee.

Ed is known as the person to call when things have to be done.

Rodney G. Drown



Rodney is a native of the Northeast Kingdom of Vermont. Following his graduation from Derby Academy, he enlisted in the U.S. Coast Guard. Following service in Vietnam, he served as Officer in Charge of two lighthouses along the coast of Maine and was on the Nantucket Lightship and the icebreaker Snohomish. He came to Pittsford in 1972 as a recruiter and retired as Chief Petty Officer in 1976 after 20 years of service.

As soon as Rodney moved to Pittsford, he became a member of the Fire Department, serving in many capacities. He also served as the elected First Constable and Animal Control Officer. He was elected Selectman for two terms. He is a member of the Lions Club.

His most notable accomplishment was as Chairman of the Town's Recreation Committee. During his tenure the Recreation Area was developed as one of the outstanding municipal areas in the State. He spent countless hours making sure the area was maintained properly, as well as hiring and supervising lifeguards and maintenance personnel.

He continues to be an active member of the Congregational Church and is always available to those who need help.

INDEX

Appointed Officers, Commission Members & Others	165
Auditor's Report	4
Bond Debt Service Statements	16
Operating Statements & Cash Balances	6
Treasurer's Statement of Cash Balances	7
Treasurer's Statement of Taxes Raised	5
Budgets	
Town	
Town General Fund	28
Town Highway Fund	41
Village Fund	44
School	
Pittsford Town School Budget	76
Rutland Northeast Supervisory Union Assessment	116
Otter Valley Assessment Calculation	111
Rutland Northeast Supervisory Union Special Ed Budget	116
Rutland Northeast Supervisory Union Budget	113
Delinquent Tax Collector's Report	23
Elected Town and Town School Officers	164
Phone Numbers – Emergency and Municipal Offices	168
Pittsford Recycling Center	162
Reports	
Town	
Constable	45
Dog License Report	46
Emergency Management	47
Fire Department	54
Fire Warden	45
Independent Auditor	22
Lister's Report	48
Pittsford Planning Commission and Zoning	59
Recreation Department	55
Selectmen	26
Town Agent	60
Town Health Officer	60
Town Staff Salaries	57
Trustees of Public Funds	58
School	
District Superintendent of Schools	65
District Wide Transportation	118
Independent Auditor	83
Legal Notices	75
Lothrop School Enrollment	71
Lothrop School Assessment Results	72
Principal	68
School Directors	68
School Salaries	108

COVER: The Girl Scouts from Junior Troop 499, as a community service project, planned the replacement of the Town entrance sign on U.S. Route 7 South, near Parker Road. Photo by Patricia Morale.

INDEX (continued)

Reports	Organizations	
	Association for Retarded Citizens	120
	Bennington-Rutland Opportunity Council, Inc.	121
	Bowen-Walker Fund	122
	Boy Scouts of America	126
	George D. Aiken Resource Conservation & Development	123
	Girl Scouts	124
	Green Up Vermont	127
	Lothrop School Parent Teacher Organization	128
	Maclure Library	129
	Pittsford Cemetery Association	130
	Pittsford First Response Squad	131
	Pittsford Historical Society	132
	Pittsford Lions Club	134
	Pittsford Masonic Assoc. Scholarships	133
	Pittsford Preservation Corp.	136
	Regional Ambulance Service, Inc.	137
	Retired and Senior Volunteer Program	138
	Rutland Area Visiting Nurse Association & Hospice	139
	Rutland County Solid Waste District	141
	Rutland County Women's Network and Shelter	140
	Rutland Economic Development Corp.	142
	Rutland Mental Health Services	142
	Rutland Natural Resources Conservation Dist.	143
	Rutland Regional Planning Commission	148
	Rutland Region Transportation Council	146
	Southwestern Vermont Council on Aging	150
	Sugar Hollow Natural Area	151
	Vermont League of Cities and Towns	155
	VT Center for Independent Living	154
	VT Department of Health	153
	VT Adult Learning	152
Town Calendar		167
Town Meeting 3/3/03 Minutes – Pittsford Town School District		160
Town Meeting 3/3/03 Minutes – Town of Pittsford		156
Vital Statistics		
	Births	61
	Deaths	62
	Marriages	63
	Civil Unions	64
Warning – Town of Pittsford		1
Warning – Town School District		3

**BOARD OF SELECTMEN
PITTSFORD, VERMONT
TOWN OF PITTSFORD, VERMONT
WARNING**

The legal voters of the Town of Pittsford are hereby notified and warned to meet at the Lothrop School Gymnasium in the Town of Pittsford, on Monday, March 1, 2004, at 6:30 p.m. to transact the following business not involving voting by Australian Ballot:

1. To hear the reports of the Town Officers and take appropriate action thereon.
2. To see if the Town will appropriate the sum of Nine Hundred Twelve Thousand Twenty Seven Dollars and no/100ths (\$912,027.00) to defray the General Expenses of the Town for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
3. To see if the Town will appropriate the sum of Eight Hundred Seventy Seven Thousand Nine Hundred Fourteen Dollars and no/100ths (\$877,914.00 to defray the Highway Expenses of the Town for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
4. To see if the Town will appropriate the sum of Nineteen Thousand Dollars and no/100ths (\$19,000.00) to defray the Village District's Expenses for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
5. To see if the Town will authorize collection of taxes on real and personal property by its treasurer in three equal installments, due on or before August 10, September 10, and November 10, 2004.
6. To see if the Town will appropriate and authorize to be raised by taxation an additional One Thousand Dollars and no/100ths (\$1,000.00) to be used by Rutland West Neighborhood Housing Service.
7. To see if the Town will appropriate and authorize to be raised by taxation One Thousand Five Hundred Dollars and no/100ths (\$1,500.00) in excess of the sum set forth in the General Fund Budget to be used by Rutland County Court Diversion and Restorative Justice Center Inc.
8. To see if the Town will appropriate and authorize to be raised by taxation Nine Hundred Twenty Five and no/100ths Dollars (\$925.00) to be used by the Bennington Rutland Opportunity Council (BROC).
9. To see if the Town will vote on its budgets by Australian ballot.
10. To transact such other non-binding business as legally may come before said meeting at this time.

**TOWN OF PITTSFORD, VERMONT
WARNING (cont.)**

At the close of the above business, the meeting shall be recessed until Tuesday, March 2, 2004, at 10:00 a.m. at the Municipal Office Building, Plains Road, Pittsford, to vote by Australian Ballot on the following matters, to wit:

11. To elect the following officers of the Town:
 - a. A Town and Town School District Moderator for a term of one (1) year
 - b. A Selectman for a term of three (3) years
 - c. A Selectman for a term of two (2) years
 - d. A Lister for a term of three (3) years
 - e. A Lister for an unexpired term of three (3) years
 - f. An Auditor for a term of three (3) years
 - g. A Town Agent for a term of one (1) year
 - h. A Trustee of Public Funds for a term of three (3) years
 - i. A Library Trustee for a term of one (1) year
 - j. A Grand Juror for a term of one (1) year

Polls open Tuesday, March 2, 2004, from 10:00 a.m. to 7:00 p.m.

Dated at Pittsford, Vermont 23rd day of January, 2004.

s/s Thomas "Hank" Pelkey, Chairman
s/s Lawrence Pomainville, Vice-Chairman
s/s Allen Hitchcock, Selectman
s/s David Markowski, Selectman
s/s Joseph Gagnon, Selectman

Received and Recorded this 26th day of January, 2004.

Gordon R. DeLong
Pittsford Town Clerk

PITTSFORD TOWN SCHOOL DISTRICT WARNING

The legal voters of the Pittsford Town School District are hereby notified and warned to meet at the Lothrop School Gymnasium on March 1, 2004 at 6:30 PM to transact any business not involving voting by Australian ballot.

- Article I To hear and act upon the reports of the Town School District Officers.
- Article II To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Pittsford Town School District.
- Article III To have presented by the Board of School Directors of the Pittsford Town School District its estimate of expenses for the ensuing year.
- Article IV To transact any other business proper to be done when met.
- Article V Shall the school board honorarium be increased from \$300 to \$500 per person per year?

The meeting shall then be recessed to Tuesday, March 2, 2004 in order to vote on the following articles by Australian ballot. The polls will be open from 10:00 AM to 7:00 PM in the Municipal Office building.

- Article VI To elect the following officers:
- a. A Town school director for a term of three (3) years.
 - b. A Town school director for a term of two (2) years.
 - c. A Town school director for the remaining year of a three (3) year term.
 - d. A school director for Otter Valley Union High School District #8 for a term of three (3) years.
- Article VII To see if the voters of the Pittsford Town School District will appropriate the sum of Three Million One Hundred Fifty-Nine Thousand Nine Hundred Sixty-Seven Dollars and No Cents (\$3,159,967.00) for the 2004-2005 school year. The amount of such sum to be raised by taxes to be reduced by special education revenues, state aid, and other incomes.

Dated at Pittsford, Vermont, January 13, 2004

s/s Robert Howland, Chair	2006
s/s Mary Marzec-Gerrior, Clerk	2004
s/s Linda Mortensen	2004
s/s David Lacy	2005
s/s Jim Rademacher	2004

Received and recorded January 22nd, 2004
s/s Gordon DeLong, Clerk Pittsford Town School District

AUDITOR'S REPORT – 2003

In accordance with Subchapter 5, Chapter 51, Title 24 Vermont Statutes Annotated, we have examined the Records and Accounts of the Town and Town School District.

We have verified the existence of stated cash balance and verified securities in the hands of the Treasurer.

To the best of our knowledge the figures for "Actual" presented in the operating statements accurately reflect the transactions of the Town and the Town School District for the fiscal year ending June 30, 2003.

We have accepted the figures in the professional audit for the Town School District. This audit may be reviewed at the Town Office.

For information on delinquent taxes, refer to the separate report.

The following reports are, in some cases, a summary prepared by the auditors, from information furnished by the various agencies and organizations for their calendar or fiscal year. School Fiscal Year is from July 1st to June 30th.

A professional audit of Town Finances has been prepared by Sullivan, Powers & Co. This audit may be reviewed at the Town Office.

This year due to the change over in Town Managers a separate Town Manager's Report is not included. The Selectmen's Report should cover those items that would normally be in the Town Manager's Report.

Several reports are not included in this Town Report since they were not received by the printing deadline. The Auditors would again like to thank those who work in the Town Office for their immense help in preparing much of the material for this report. Special thanks go to Helen McKinlay, who computerized and prepared all of the information for its final printing.

The Auditors would again like to make a special note of thanks to many individuals, groups, and organizations in the town that provide a variety of services to residents at no extra cost to the taxpayers.

TOWN AUDITORS:

Lawrence M. Smith, Chairman
Joseph W. Sposta
Dorothea J. Parker

**TREASURER'S REPORT
STATEMENT OF TAXES RAISED
FISCAL YEAR ENDED JUNE 30, 2003**

GRAND LIST

Real Estate (\$197,907,063. X 1%)	\$1,979,070.63
Personal Estate (\$68,913,641. X 1%)	<u>\$689,136.41</u>
TOTAL GRAND LIST	\$2,668,207.04

VILLAGE GRAND LIST

Real & Personal Estate (\$28,789,550. X 1%)	\$287,895.50
---	--------------

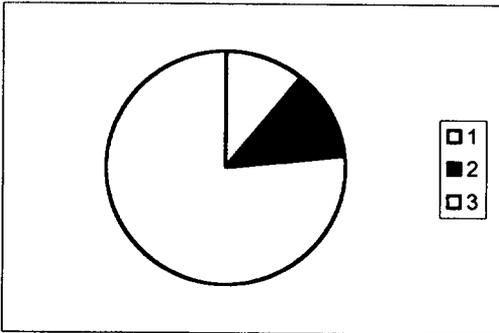
TAXES ASSESSED AND BILLED

Education Grand List (\$1,979,992.63 X \$2.011)	\$3,981,438.00
Municipal Grand List (\$2,668,207.04 X \$0.458)	\$1,219,211.00
Village Grand List (\$287,895.50 X \$0.075)	<u>\$21,260.00</u>
TOTAL ASSESSED & BILLED	\$5,221,909.00

TAXES ACCOUNTED FOR

Collections:

Taxes collected or abated	\$4,972,432.70
Delinquent Taxes to Collector	<u>\$249,476.30</u>
TOTAL TAXES ACCOUNTED FOR	\$5,221,909.00



1 Town - 11%	563,020.00
2 Highway - 13 %	656,191.00
3 School - 76 %	3,981,438.00
4 Village	21,260.00

**TREASURER'S REPORT
GENERAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

	BUDGET	ACTUAL
REVENUES:		
Property Taxes	664,554.00	731,276.00
Fees/Permits & Licenses	20,850.00	37,377.00
Intergovernment Revenue	16,340.00	24,056.00
Fee/Charge for Services	30.00	38.00
Solid Waste	40,900.00	55,264.00
Misc. Receipts	22,050.00	32,160.00
Recreation	18,155.00	29,307.00
Animal Mgmt. Revenue	3,600.00	3,955.00
Constable	13,400.00	36,502.00
Fire Department	7,425.00	9,106.00
TOTAL REVENUES	807,304.00	959,041.00
DISBURSEMENTS:		
Legislation	9,950.00	7,599.00
Management	74,250.00	69,345.00
Elections	2,500.00	3,776.00
Finance	72,110.00	83,018.00
Administration	73,406.00	71,320.00
Boards and Agencies	17,855.00	16,985.00
Plant and Equipment	32,950.00	34,454.00
Unbudgeted	12,200.00	2,305.00
Pittsford First Response	10,750.00	10,750.00
Conservation	200.00	200.00
Special Appropriations	62,364.00	65,235.00
Solid Waste/Recycling	98,789.00	92,788.00
Constables Dept.	54,200.00	79,904.00
Fire Department	99,825.00	102,174.00
Recreation Dept.	82,755.00	91,315.00
Animal Management	6,300.00	3,157.00
Debt Schedule/Fixed Charges	36,000.00	31,762.00
Employee Benefits/Town Insurance	60,900.00	54,628.00
TOTAL EXPENDITURES	807,304.00	820,715.00
TOTAL GENERAL FUND BALANCE:	0.00	138,326.00

**TREASURER'S REPORT
GENERAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

BALANCE SHEET	BALANCE
ASSETS:	
Checking	609.73
Money Market/Savings	551,254.84
Due To/From Other Funds	(343,971.62)
A/R Delinquent Taxes	52,681.00
Del. Penalty Receivable	4,215.00
Del. Interest Receivable	4,799.00
Allowance/Doubtful Accts.	(3,000.00)
TOTAL ASSETS:	<u>266,587.95</u>
LIABILITIES:	
Accounts Payable	36,416.96
Accrued Payroll	5,995.45
State Withholding	2,975.95
Retirement - John Hancock	14.14
Retirement - Aetna	150.17
Medical Ins. Deduction	337.06
Payroll Ded. - S. Erickson	1,750.00
Payroll Ded. - B. Babcock	850.00
Union Dues	158.20
Deferred Revenue	44,000.00
Deferred Revenue - Recreation	7,206.00
Owed to Taxpayers	1,600.00
Tax Clearing Account	360.15
Owed to Utility Customer	(750.70)
TOTAL LIABILITY	<u>101,063.38</u>
FUND BALANCE	
Prior Years Fund Balance	27,198.32
Fund Balance Current Year	<u>138,326.25</u>
TOTAL FUND BALANCE	<u>165,524.57</u>
TOTAL LIABILITY, FUND BALANCE	<u><u>266,587.95</u></u>

**TREASURER'S REPORT
HIGHWAY FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

	BUDGET	ACTUAL
REVENUES:		
Highway Access Permit	50.00	250.00
Property Taxes	756,191.00	656,191.00
State Aid Class 1, 2 & 3 Roads	110,000.00	234,327.38
State Aid - Class 1 & 2 Paving	0.00	0.00
Overload Permits	250.00	335.00
E-911 State Grant	0.00	225.18
Interest Income	0.00	504.89
TOTAL REVENUES	866,491.00	891,833.45
DISBURSEMENTS:		
General	102,200.00	100,460.06
Class II Maintenance	184,300.00	196,250.83
Class III Maintenance	204,700.00	188,931.28
Winter Maintenance	189,725.00	187,294.04
Bridges and Guard Rails	25,500.00	13,752.03
Special Projects:	0.00	0.00
DEBT SERVICE - BOND	160,066.00	158,352.03
TOTAL EXPENDITURES	866,491.00	845,040.27
TOTAL HIGHWAY FUND	0.00	46,792.33

BALANCE SHEET

ASSETS

Highway Bond - Money Market	47,498.13
Due To/From Other Funds	180,927.91
TOTAL ASSETS	228,426.04

LIABILITY

Accounts Payable	1,078.35
Accrued Payroll	1,511.99
TOTAL LIABILITY	2,590.34

FUND BALANCE

Prior Years Fund Balance	179,043.37
Fund Balance Current Year	46,792.33
TOTAL FUND BALANCE	225,835.70
TOTAL LIABILITY & FUND BALANCE	228,426.04

TREASURER'S REPORT
EQUIPMENT RENTAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

	BUDGET	ACTUAL
REVENUES:		
Scrap Metal Material, etc.	0.00	501.50
Transfer Station Revenue	1,500.00	1,424.75
Health Officer Revenue	0.00	399.75
Highway Revenue	100,000.00	90,225.63
Equipment Usage/Reserve	28,000.00	49,055.82
Pittsford Water Revenues	6,500.00	7,185.25
Sewer Revenues	2,000.00	1,055.75
Florence Water Revenues	2,500.00	4,376.75
Recreation Revenues	500.00	3,689.00
School Bus Fuel Revenues	3,000.00	4,126.67
Depreciation Account	0.00	253.50
TOTAL REVENUES:	144,000.00	162,294.37
EXPENDITURES:		
Supplies	1,000.00	1,246.80
Telephone	900.00	926.10
Communications	1,400.00	796.28
Ins. - Property	1,000.00	408.00
Ins. - Liability	0.00	305.00
Equipment Rentals	500.00	250.00
Facility Contracts	500.00	1,088.00
Facility Maintenance	10,000.00	2,464.30
UST Testing	100.00	0.00
Utilities	4,000.00	4,391.61
Misc.	200.00	168.00
EQUIPMENT/VEHICLES:		
Supplies	3,000.00	2,464.41
Fuel	23,000.00	20,869.82
Insurance	1,800.00	3,259.00
Contract Services	2,500.00	857.95
Equipment Rentals	2,500.00	62.50
Shop Repairs/Maintenance	8,000.00	4,777.78
Shipping Charges	50.00	0.00
Maintenance & Repair Services	12,000.00	18,262.98
Misc.	0.00	375.19
New Equipment Purchases	6,000.00	0.00
Truck #2 - 2001 Int'l. Dump Truck	18,600.00	1,691.28
Depreciation Expense	0.00	45,400.00
TOTAL EXPENDITURES	97,050.00	110,065.00
BALANCE EQUIP. RENTAL FUND	46,950.00	52,229.37

TREASURER'S REPORT
EQUIPMENT RENTAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

BALANCE SHEET

ASSET

Due To/From Other Funds	218,175.37
Equipment	506,815.02
Accumulated Depreciation	-193,968.00
TOTAL ASSET	<u><u>531,022.39</u></u>

LIABILITY

Accounts Payable	12,532.73
Accrued Interest	575.00
Loan Payable - 2001 Truck	47,400.00
TOTAL LIABILITY	<u><u>60,507.73</u></u>

FUND BALANCE

Total Prior Years Fund Balance	418,285.29
	<u>52,229.37</u>
Fund Balance Current Year	470,514.66
Total Fund Balance	<u><u>531,022.39</u></u>
Total Liability, Fund Balance	<u><u>531,022.39</u></u>

TREASURER'S REPORT
PITTSFORD WATER OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

	BUDGET	ACTUAL
REVENUES:		
Water Charges - Current	116,000.00	120,574.54
Delinquent Penalties	1,500.00	1,521.74
Delinquent Interest	300.00	1,003.63
Permits & Fees	0.00	4,000.00
Land Rents	1,200.00	1,300.00
Investment Interest	0.00	888.29
Miscellaneous	380.00	0.00
TOTAL REVENUES	119,380.00	129,288.20
EXPENDITURES:		
General Expenditures	61,272.00	88,655.49
PROJECTS	0.00	731.37
RESERVE ACCOUNT	5,000.00	0.00
DEBT SERVICE: Bond	17,896.00	12,787.27
TOTAL EXPENDITURES	84,168.00	102,174.13
TOTAL PITTSFORD WATER FUND	35,212.00	27,114.07
BALANCE SHEET		
ASSET		
CD/ 8000757172		34,713.51
Money Market Account/491-001955-6		13,756.66
Due To/From Other Funds		134,975.87
Pittsford Water A/R		58,379.40
Interest Receivable		228.00
Interest/ Penalty Received		220.58
TOTAL ASSET		242,274.02
LIABILITY		
Accounts Payable		599.81
Accrued Payroll		202.56
Accrued Interest		1,053.21
Pittsford Water Bond		165,817.00
TOTAL LIABILITY		167,672.58
Total Prior Years Fund Balance		47,487.37
Fund Balance Current Year		27,114.07
TOTAL FUND BALANCE		74,601.44
TOTAL LIABILITY, FUND BALANCE		242,274.02

TREASURER'S REPORT
FLORENCE WATER OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

	BUDGET	ACTUAL
REVENUES:		
Water Charges - Current	36,500.00	37,639.44
Delinquent Penalties	300.00	200.00
Delinquent Interest	200.00	112.36
Permits/Hookups/Fees	300.00	0.00
Investment Interest	200.00	33.39
TOTAL REVENUES	37,500.00	37,985.19

DISBURSEMENTS:		
General Expenditures	32,185.00	34,265.01
Capital Improvement Fund	0.00	0.00
DEBT SERVICE: Bond	3,813.00	2,714.55
TOTAL EXPENDITURES	35,998.00	36,979.56
TOTAL FLORENCE WATER FUND	1,502.00	1,005.63

BALANCE SHEET

ASSET

Money Market Account/491-001965-3	3,140.44
Land Purchases	25,355.09
Due To/From Other Funds	1,624.07
Florence Water A/R	20,189.53
Interest/ Penalties Received	150.30
TOTAL ASSET	50,459.43

LIABILITY

Accounts Payable	656.47
Accrued Payroll	185.67
Accrued Interest	224.00
Florence Water Bond	35,196.00
TOTAL LIABILITY	36,262.14
Total Prior Years Fund Balance	13,191.66

Fund Balance Current Year	1,005.63
TOTAL FUND BALANCE	14,197.29
TOTAL LIABILITY, FUND BALANCE	50,459.43

TREASURER'S REPORT
SEWER FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

	BUDGET	ACTUAL
REVENUES:		
SEWER:		
Sewer Charges	178,000.00	198,507.97
Delinquent Penalties	1,500.00	3,160.08
Delinquent Interest	1,000.00	2,249.45
Permits & Fees	300.00	2,800.00
Reimbursement Telephone Fees	0.00	99.57
Investment Interest	250.00	112.68
TOTAL REVENUES	181,050.00	206,929.75
 DISBURSEMENTS:		
General Expenses	129,161.00	135,475.60
Depreciation Expense	0.00	26,955.00
Interest Expense	0.00	46,464.07
TOTAL EXPENDITURES	129,161.00	208,894.67
 TOTAL SEWER FUND		 (1,964.92)
 BALANCE SHEET		
ASSET		
Money Market Account/3359100		4,532.31
Money Market Account/491-001945-9		6,301.65
Accounts Receivable		100,845.86
Due To/ From Other Funds		0.00
Fixed Assets		2,021,660.75
Accumulated Depreciation		(26,955.00)
Delinquent Interest/Penalty Receivable		633.76
TOTAL ASSET		2,107,019.33
 LIABILITY		
Due To Other Funds		199,752.35
Accounts Payable		5,052.77
Accrued Interest		5,667.17
Pittsford Sewer Bond		110,000.00
USDA Loan		828,860.00
TOTAL LIABILITY		1,149,332.29
Contributed Capital		1,021,439.00
Total Prior Years Fund Balance		(61,787.04)
 Fund Balance Current Year		 (63,751.96)
TOTAL FUND BALANCE		957,687.04
TOTAL LIABILITY, FUND BALANCE		2,107,019.33

TREASURER'S REPORT
VILLAGE DISTRICT OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

	BUDGET	ACTUAL
REVENUES:		
Property Taxes	21,260.00	21,590.28
TOTAL REVENUE	21,260.00	21,590.28
DISBURSEMENTS:		
General	21,260.00	14,883.91
TOTAL EXPENDITURES	21,260.00	14,883.91
TOTAL VILLAGE FUND		6,706.37

BALANCE SHEET

ASSET

Due To/From Other Funds	6,240.25
TOTAL ASSET	6,240.25

LIABILITY

Accounts Payable	1,239.16
TOTAL LIABILITY	1,239.16

Prior Years Fund Balance	(1,705.28)
Fund Balance Current Year	6,706.37

TOTAL FUND BALANCE	5,001.09
TOTAL LIABILITY, FUND BALANCE	6,240.25

**TREASURER'S REPORT
RESERVE OPERATING STATEMENTS**

NAME OF FUND	Balance	RECEIVABLES	EARNED INTEREST	DISBURSED BALANCE	BALANCE
	July 1, 2002				JUNE 30, 2003
State Planning Grant Account	12,216.00	0.00	195.00	4,625.00	7,786.00
Municipal Building Account	23,698.00	5,000.00	380.00	0.00	29,078.00
Town Cemetery Account	8,376.00	2,000.00	86.00	0.00	10,462.00
Reappraisal Reserve Account	147,320.00	8880.00	2385.00	0.00	158,585.00
Fire Equipment Depreciation Account	46,414.00	0.00	743.00	0.00	47,157.00
William Denison Fire Department Trust Fund	116,198.00	0.00	850.00	7,425.00	109,623.00
Belcher-Mericle Recreation Account	2,027.00	0.00	45.00	53.00	2,019.00
Sewer Fund Accounts	10,721.00	0.00	113.00	0.00	10,834.00
Pittsford Water Accounts					
CD Account	34,579.00	0.00	135.00	0.00	34,714.00
Money Market Account	13,610.00	0.00	147.00	0.00	13,757.00
Florence Water Money Market Account	3,107.00	0.00	33.00	0.00	3,140.00
Bowen-Walker Fund	28,635.00	0.00	384.00	384.00	28,635.00
First Response Ambulance Account	7,918.00	2,500.00	146.00	0.00	10,564.00
Police Equipment Replacement Account	15,537.00	0.00	204.00	15,741.00	0.00
Recreation Picnic Shelter Fund	77.00	0.00	0.00	77.00	0.00
Highway Bond Money Market Account	46,993.00	0.00	505.00	0.00	47,498.00
Land Records Preservation Fund	6541.00	4,635.00	0.00	1,800.00	9,376.00

**HIGHWAY BOND
VERMONT MUNICIPAL BOND BANK**

NEW DEBT SERVICE: Debt Service 7/15/99

DATE	PRINCIPAL	PERCENT OF COUPON	INTEREST	SEMI-ANNUAL INTEREST	ANNUAL DEBT SERVICE
12/1/03	85,000.00	4.125	35,799.88	120,799.88	156,599.76
6/1/04			34,004.25	34,004.25	
12/1/04	85,000.00	4.225	34,004.25	119,004.25	153,008.50
6/1/05			32,161.88	32,161.88	
12/1/05	85,000.00	4.335	32,161.88	117,161.88	149,323.76
6/1/06			30,260.00	30,260.00	
12/1/06	85,000.00	4.475	30,260.00	115,260.00	145,520.00
6/1/07			28,315.63	28,315.63	
12/1/07	85,000.00	4.675	28,315.63	113,315.63	141,631.26
6/1/08			26,328.75	26,328.75	
12/1/08	85,000.00	4.775	26,328.75	111,328.75	137,657.50
6/1/09			24,299.38	24,299.38	
12/1/09	85,000.00	4.875	24,299.38	109,299.38	133,698.76
6/1/10			22,227.50	22,227.50	
12/1/10	85,000.00	4.985	22,227.50	107,227.50	129,455.00
6/1/11			20,108.88	20,108.88	
12/1/11	85,000.00	5.065	20,108.88	105,108.88	125,217.76
6/1/12			17,958.25	17,958.25	
12/1/12	85,000.00	5.105	17,958.25	102,958.25	120,916.50
6/1/13			15,786.63	15,786.63	
12/1/13	85,000.00	5.175	15,786.63	100,786.63	116,573.26
6/1/14			13,587.25	13,587.25	
12/1/14	85,000.00	5.225	13,587.25	98,587.25	112,174.50
6/1/15			11,366.63	11,366.63	
12/1/15	85,000.00	5.275	11,366.63	96,366.63	107,733.26
6/1/16			9,124.75	9,124.75	
12/1/16	85,000.00	5.325	9,124.75	94,124.75	103,249.50
6/1/17			6,861.63	6,861.63	
12/1/17	85,000.00	5.355	6,861.63	91,861.63	98,723.26
6/1/18			4,585.75	4,585.75	
12/1/18	85,000.00	5.395	4,585.75	89,585.75	94,171.50
6/1/19			2,301.38	2,301.38	
12/1/19	85,000.00	5.415	2,301.38	87,301.38	89,602.76
6/1/20					
TOTAL	1,445,000.00		634,356.96	2,079,356.96	2,115,156.84

**PITTSFORD MUNICIPAL WATER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

DATE	PERCENT OF		SEMI-ANNUAL		ANNUAL
	PRINCIPAL	COUPON	INTEREST	INTEREST	NET SERVICE
12/1/03	5,463.12	7.254	6,317.61	11,780.73	18,098.35
6/1/04			6,119.47	6,119.47	
12/1/04	5,883.78	7.554	6,119.47	12,003.25	18,122.72
6/1/05			5,897.24	5,897.24	
12/1/05	6,354.48	7.554	5,897.24	12,251.72	18,148.95
6/1/06			5,657.23	5,657.23	
12/1/06	6,862.84	7.554	5,657.23	12,520.07	18,177.30
6/1/07			5,398.02	5,398.02	
12/1/07	7,411.87	7.544	5,398.02	12,809.89	18,207.91
6/1/08			5,118.07	5,118.07	
12/1/08	8,004.83	7.544	5,118.07	13,122.90	18,240.98
6/1/09			4,815.73	4,815.73	
12/1/09	8,645.20	7.654	4,815.73	13,460.93	18,276.66
6/1/10			4,484.88	4,484.88	
12/1/10	9,345.48	7.654	4,484.88	13,830.38	18,315.24
6/1/11			4,127.23	4,127.23	
12/1/11	10,102.45	7.654	4,127.23	14,229.68	18,356.90
6/1/12			3,740.61	3,740.61	
12/1/12	10,920.76	7.654	3,740.61	14,661.37	18,401.97
6/1/13			3,322.67	3,322.67	
12/1/13	11,805.33	7.654	3,322.67	15,128.00	18,450.67
6/1/14			2,870.88	2,870.88	
12/1/14	12,761.56	7.654	2,870.88	15,632.44	18,503.32
6/1/15			2,382.49	2,382.49	
12/1/15	13,795.26	7.654	2,382.49	16,177.75	18,560.25
6/1/16			1,854.55	1,854.55	
12/1/16	14,912.66	7.654	1,854.55	16,767.21	18,621.76
6/1/17			1,283.84	1,283.84	
12/1/17	16,120.59	7.654	1,283.84	17,404.43	18,688.27
6/1/18			666.91	666.91	
12/1/18	17,426.36	7.654	666.91	18,093.27	18,760.17
TOTAL	165,816.57		121,797.25	287,613.84	293,931.42

**FLORENCE WATER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

DATE	PRINCIPAL	PERCENT OF COUPON	INTEREST	SEMI-ANNUAL INTEREST	ANNUAL EBT SERVICE
12/1/03	1,173.86	7.254	1,340.93	2,514.79	3,855.71
6/1/04			1,298.35	1,298.35	
12/1/04	1,262.32	7.554	1,298.35	2,560.67	3,859.02
6/1/05			1,250.67	1,250.67	
12/1/05	1,361.27	7.554	1,250.67	2,611.94	3,862.62
6/1/06			1,199.26	1,199.26	
12/1/06	1,468.03	7.554	1,199.26	2,667.29	3,866.55
6/1/07			1,143.81	1,143.81	
12/1/07	1,583.22	7.554	1,143.81	2,727.03	3,870.84
6/1/08			1,084.01	1,084.01	
12/1/08	1,707.52	7.554	1,084.01	2,791.53	3,875.54
6/1/09			1,019.52	1,019.52	
12/1/09	1,841.64	7.654	1,019.52	2,861.16	3,880.68
6/1/10			949.04	949.04	
12/1/10	1,988.22	7.654	949.04	2,937.26	3,886.30
6/1/11			872.95	872.95	
12/1/11	2,146.53	7.654	872.95	3,019.48	3,892.43
6/1/12			790.80	790.80	
12/1/12	2,317.53	7.654	790.80	3,108.33	3,899.14
6/1/13			702.11	702.11	
12/1/13	2,502.24	7.654	702.11	3,204.35	3,906.46
6/1/14			606.35	606.35	
12/1/14	2,701.76	7.654	606.35	3,308.11	3,914.46
6/1/15			502.95	502.95	
12/1/15	2,917.29	7.654	502.95	3,420.24	3,923.20
6/1/16			391.31	391.31	
12/1/16	3,150.09	7.654	391.31	3,541.40	3,932.71
6/1/17			270.76	270.76	
12/1/17	3,401.59	7.654	270.76	3,672.35	3,943.10
6/1/18			140.58	140.58	
12/1/18	3,673.28	7.654	140.58	3,813.86	3,954.43
TOTAL	35,196.39		25,785.87	60,982.26	62,323.19

**PITTSFORD MUNICIPAL SEWER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

DATE	PRINCIPAL	PERCENT OF		SEMI-ANNUAL	ANNUAL
		COUPON	INTEREST	INTEREST	DEBT SERVICE
12/1/03	20,000.00	7.154	4,069.70	24,069.70	28,139.40
6/1/04			3,354.30	3,354.30	
12/1/04	20,000.00	7.454	3,354.30	23,354.30	26,708.60
6/1/05			2,608.90	2,608.90	
12/1/05	20,000.00	7.454	2,608.90	22,608.90	25,217.80
6/1/06			1,863.50	1,863.50	
12/1/06	20,000.00	7.454	1,863.50	21,863.50	23,727.00
6/1/07			1,118.10	1,118.10	
12/1/07	15,000.00	7.454	1,118.10	16,118.10	17,236.20
6/1/08			559.05	559.05	
12/1/08	15,000.00	7.454	559.05	15,559.05	16,118.10
TOTAL	110,000.00		23,077.40	133,077.40	137,147.10

**PITTSFORD MUNICIPAL SEWER ACCOUNT
U.S.D.A. RURAL DEVELOPMENT LOAN
\$850,000 LOAN FOR 30 YEARS @ 4.5 %**

DATE	PRINCIPAL	INTEREST	TOTAL PAYMENTS
11/01/03	7,306.00	18,653.00	25,959.00
05/01/04	7,470.00	18,489.00	25,959.00
11/01/04	7,638.00	18,321.00	25,959.00
05/01/05	7,810.00	18,149.00	25,959.00
11/01/05	7,986.00	17,973.00	25,959.00
05/01/06	8,165.00	17,794.00	25,959.00
11/01/06	8,350.00	17,609.00	25,959.00
05/01/07	8,537.00	17,422.00	25,959.00
11/01/07	8,729.00	17,230.00	25,959.00
05/01/08	8,925.00	17,034.00	25,959.00
11/01/08	9,126.00	16,833.00	25,959.00
05/01/09	9,332.00	16,627.00	25,959.00
11/01/09	9,542.00	16,417.00	25,959.00
05/01/10	9,757.00	16,202.00	25,959.00
11/01/10	9,976.00	15,983.00	25,959.00
05/01/11	10,200.00	15,759.00	25,959.00
11/01/11	10,430.00	15,529.00	25,959.00
05/01/12	10,664.00	15,295.00	25,959.00
11/01/12	10,905.00	15,054.00	25,959.00
05/01/13	11,149.00	14,810.00	25,959.00
11/01/13	11,401.00	14,558.00	25,959.00
05/01/14	11,657.00	14,302.00	25,959.00
11/01/14	11,920.00	14,039.00	25,959.00
05/01/15	12,188.00	13,771.00	25,959.00
11/01/15	12,462.00	13,497.00	25,959.00
05/01/16	12,742.00	13,217.00	25,959.00
11/01/16	13,129.00	12,930.00	25,959.00
05/01/17	13,323.00	12,636.00	25,959.00
11/01/17	13,622.00	12,337.00	25,959.00
05/01/18	13,928.00	12,031.00	25,959.00
11/01/18	14,242.00	11,717.00	25,959.00
05/01/19	14,562.00	11,397.00	25,959.00
11/01/19	14,870.00	11,089.00	25,959.00
05/01/20	15,225.00	10,734.00	25,959.00
11/01/20	15,568.00	10,391.00	25,959.00
05/01/21	15,917.00	10,042.00	25,959.00
11/01/21	16,276.00	9,683.00	25,959.00
05/01/22	16,642.00	9,317.00	25,959.00
11/01/22	17,017.00	8,942.00	25,959.00
05/01/23	17,399.00	8,560.00	25,959.00
11/01/23	17,991.00	8,168.00	25,959.00
05/01/24	18,191.00	7,768.00	25,959.00
11/01/24	18,601.00	7,358.00	25,959.00
05/01/25	19,019.00	6,940.00	25,959.00
11/01/25	19,447.00	6,512.00	25,959.00
05/01/26	19,885.00	6,074.00	25,959.00
11/01/26	20,332.00	5,627.00	25,959.00

**PITTSFORD MUNICIPAL SEWER ACCOUNT (cont.)
 U.S.D.A. RURAL DEVELOPMENT LOAN
 \$850,000 LOAN FOR 30 YEARS @ 4.5 %**

DATE	PRINCIPAL	INTEREST	TOTAL PAYMENTS
05/01/27	20,790.00	5,069.00	25,959.00
11/01/27	21,257.00	4,702.00	25,959.00
05/01/28	21,935.00	4,224.00	25,959.00
11/01/28	22,224.00	3,735.00	25,959.00
05/01/29	22,725.00	3,234.00	25,959.00
11/01/29	23,236.00	2,723.00	25,959.00
05/01/30	23,758.00	2,401.00	25,959.00
11/01/30	24,293.00	1,666.00	25,959.00
05/01/31	24,840.00	<u>1,119.00</u>	25,959.00
11/01/31	<u>24,905.00</u>		<u>24,905.00</u>
TOTAL	829,033.00	649,376.00	1,478,609.00

Sullivan, Powers & Co.

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
802/223-3578 FAX

James H. Powers, CPA
Fred Duplessis, CPA
Kathy Blackburn, CPA
Richard J. Brigham, CPA
VT Lic. #92-000180

November 13, 2003

Board of Selectmen
Town of Pittsford
P.O. Box 10, Plains Road
Pittsford, Vermont 05673-0010

We have audited the financial statements of the Town of Pittsford, Vermont as of and for the year ended June 30, 2003.

The financial statements and our report thereon are available for public inspection at the Town Treasurer's Office.

Sullivan, Powers & Company

Members of The American Institute and Vermont Society of Certified Public Accountants.

DELINQUENT TAX COLLECTOR'S REPORT

Fiscal Year 7/1/02 – 6/30/03	Property Taxes	Sewer
Delinquent as of June 30, 2002	\$ 160,916.98	\$ 15,277.75
Rec. for Collection 01/03 (11/02)	249,478.30	12,680.14
TOTAL	410,393.28	27,957.89
Collected or Abated 2002/2003	349,919.38	14,071.73
Delinquent as of June 30, 2003	\$ 60,473.70	\$ 13,886.16

PROPERTY TAXES DELINQUENT AS OF JUNE 30, 2003

* Denotes full payment on taxes after July 1, 2003 up to printing date of this report.

** Denotes payment plan in effect as of July 1, 2003.

Owner of Record as of 4/1/02	Prior Years	2002/2003
Barrows, Alton	*	722.95
Barter, Carol	14.58	
Blackmer, Richard		870.70
Bovey, Linwood		248.66
Bovey, Linwood		45.69
Brothers, Jean Ann	45.67	177.96
Buxton, Carol Barter	15.41	177.96
Campeau, Roger		2,941.77
CIT Financial/USA		13.82
Cox, Terry	*	1,498.44
Creed, James M.		391.55
Davenport, John A.	*	315.08
Detizio, John & M.	*	1,005.24
Ferraro, Daniel	18.22	
Fish, David & Victoria		581.39
Forrest, Robert		6,116.56
Forrest, Robert C.	*	724.63
Foti, Joseph Estate		48.69
Fredette, Donald & Tami		2,357.11
Gallipo, Donald Jr. & Kimberly	**	1,500.26
Gallipo, Lottie Estate		186.11
Hier, Marshall & Nora	*	491.81
Illinski, Elizabeth Estate		1,711.24
Labrake, Gary & M.	504.54	
Larson, Jeryl		401.32
Larson, Robert & Jeryl		5,184.97
Leiser, Emeline (Rollins)		137.50
Mandigo, Emma & Rawlings, Margaret	2,178.01	813.04
Maxfield, Timothy	*	719.69
Mecier, Bernard &		25.71
O'Neil, Mary	4,689.81	2,007.70
Orcutt, Charles	*	17.17
Orcutt, Charles	*	1,059.73
Owens, Cheryl	*	2,703.10
Patterson, Richard		2,173.45
Pilcher, Thomas &	1,900.27	
Provin, Brian	79.36	177.96

PROPERTY TAXES DELINQUENT AS OF JUNE 30, 2003 (cont.)

* Denotes full payment on taxes after July 1, 2003 up to printing date of this report.

** Denotes payment plan in effect as of July 1, 2003.

Owner of Record as of 4/1/02	Prior Years	2002/2003
Rhodes, Bruce & Lori	1,597.82	816.67
Rollins, Emeline		243.44
Scarduzio, Frances *	586.67 *	727.86
Schaeffer, Warren		1,959.71
Schmidt, John		118.75
Shepard, Josephine		1,804.31
Spaulding, Sherry	839.90	
Westin, Alan & Carol		526.94
White, John & Lori		475.72
White, Mary		475.42
Whittemore, Carl E.	719.34	
Whittemore, Carl S.	1,657.89	1,990.50
Zelazny, Edward *	7,907.27 *	4,339.45

**SEWER ACCOUNTS
DELINQUENT AS OF JUNE 30, 2003**

Pittsford Customers		TOTAL
Bissette, Andrew & Lisa	*	283.34
Bombardier, Jacqueline	*	550.39
Bowman, William	*	1,456.68
Champine, Russell & Deborah	*	282.50
Keith, Terence		293.77
Kingston, James & Mary Kate		1,207.54
Magoon, Jean	**	3,030.00
Monahan, William & Lisa	*	156.82
Owens, Cheryl	**	515.00
Pyle, Bruce		774.13
Rowe, Jeremy & Valerie		1,075.00
Schaeffer, Warren		1,935.41
Sherwin, Bruce & Pamela	*	165.51
Shorey, David & Joan	**	670.00
Washburn, Ronald & Phaedra	**	1,207.57
Westburg, Jacqueline		282.50

**PITTSFORD WATER ACCOUNTS
DELINQUENT AS OF JUNE 30, 2003**

Fiscal Year 7/1/02 – 6/30/03	Pittsford Water	Florence Water
Delinquent as of June 30, 2002	\$ 5,952.38	\$ 741.40
Rec. for Collection 2002/2003	7,047.86	1,652.91
TOTAL	12,000.24	2,394.31
Collected or Abated 2002/2003	7,432.79	949.70
Delinquent as of June 30, 2003	\$ 5,567.45	\$ 1,444.61

Pittsford Water Customers		TOTAL
Bassett, Clifford	*	84.75
Bissette, Andrew & Lisa	*	212.93
Bombardier, Jacqueline	*	229.50
Bowman, William	*	459.00
Carleton, Jerry	*	93.00
Champine, Russell & Deborah	*	107.53
Denny, Bruce	*	89.86
Gallipo, Timothy	**	182.13
Greeno, Bernard	*	116.75
Keith, Terence		169.24
Kingston, James & Mary Kate		225.60
Kratky, Stephen & Hilary	*	109.84
Magoon, Jean	**	942.62
Monahan, William & Lisa	*	341.25
Monahan, William & Lisa	*	188.99
Monahan, William & Lisa	*	114.72
Owens, Cheryl	**	500.30
Pyle, Bruce		373.05
Rowe, Jeremy & Valerie		326.50
Sherwin, Bruce & Pamela	*	99.23
Shorey, David & Joan	**	230.27
Smith/Mahoney, Denise	*	143.14
Washburn, Ronald & Phaedra	**	227.25

**FLORENCE WATER ACCOUNTS
DELINQUENT AS OF JUNE 30, 2003**

Florence Water Customers		TOTAL
Citiwest New England	*	326.00
Lawrence, James	*	113.00
Rhodes, Bruce		496.68
Zelazny, Edward	*	231.00
Zelazny, Edward	*	277.93

SELECTMEN'S REPORT

In April Town Manager Jim O'Gorman resigned to take another position. The Vermont League of Cities and Towns was hired to conduct the search for a new Town Manager. The Board received 42 resumes before deciding to interview 8 candidates. The Board offered the position to one candidate who declined the offer. Local resident Don Nickless was then hired as Interim Town Manager and has done a superb job filling this position. The Board would also like to express it's thanks to Helen McKinlay for the extra effort and assistance she provided to the Board during this process. The Town owes both Don and Helen a debt of gratitude.

In late fall, Michael Balch, Brandon Town Manager, applied for the Pittsford Town Manager's position. After numerous interviews and inquiries the Board decided to offer Mike the position. He will start in late February 2004.

Highways

Repair work on both Gorham and Cooley Bridges was started. The Cooley Bridge was opened in late fall and needs only the siding installed to be complete. The Gorham Bridge opening was delayed from fall 2003 to next summer 2004 due to weather and construction problems.

Two separate trial periods of a change in the Arch Street traffic pattern were conducted. This change was initiated to reduce the amount of traffic and improve resident and pedestrian safety. The Board voted in 2003 to make this change permanent and is currently rewriting the traffic ordinance to reflect the change.

This past summer 1/5 mile of Fire Hill Road from Whipple Hollow Road to the train tracks was totally reconstructed. This coming summer the plan is to totally reconstruct 7/10 mile of the Brandon end of West Creek Road, and to carry out ditch and bank repairs on Sugar Hollow Road.

The Route 7 Upgrade Steering Committee has continued to meet during the year with VTrans and its engineering consultants. Progress is being made on the 12-mile reconstruction of Route 7 from south of Pittsford to just north of Brandon. At least two and perhaps three sections of this project are scheduled to begin the Act 250 process in mid to late 2004.

Sewer System

Your Board has spent an inordinate amount of time this year on problems connected with the Sewer Plant and system. Successful negotiations were completed between the Town and State of Vermont for sewer allocations for the Police Academy. Installation of the sewer line from Route 7 to the Police Academy, scheduled for late 2003, has been postponed pending redesign and rebidding.

Operational problems at the Sewer Plant are exacerbated by excessive inflow during wet or thawing weather. Plant capacity, rated at 85,000 gallons per day, has reached as high as 240,000 gallons per day. Last years relining of sewer lines has helped, but more needs to be done. Contributing causes may include sump pumps and rain gutters connected to the sewer and excessive unmetered water use.

Unresolved engineering problems are under discussion with the plant's design engineers.

Excessive flows limit the number of allocations available for future use. Your Board now requires all sewer allocations to be paid for from the date of granting.

Otter Creek Engineering has been hired to produce updated digitized drawings of sewer and water mains. This work should be continued in

SELECTMEN'S REPORT (cont.)

subsequent years until we have complete accurate updated drawing of both sewer and water systems.

Water Department

Pittsford is fortunate to have an ample supply of high quality water. We expect that early in 2004 an agreement will be reached which will provide a watershed protection area around the springs that supply Pittsford's water.

Other improvements and repairs to the water system are being planned in response to State recommendations. This will include the replacement of many defective water meters.

Outside Audit

The auditors recommended monthly account reconciliation by an outside source. This action is under way.

The auditors also recommended establishing separate accounts for designated funds rather than including them in the general fund account. Your Board has made a decision to track designated funds in a separate ledger but leave the funds in the general account.

With the absence of a Town Manager through most of the year no further progress has been made in the capitalization accounts to meet GASB34.

Other

The Select Board negotiated the Union Contract for July 1, 2003 to June 30, 2005.

It has been over ten years since the last complete reappraisal of Town Properties. We anticipate that State law will require that this be done in the near future. Preliminary planning for this work should begin this year.

Your Board has placed on the ballot an item to provide for Australian ballot voting on the budget in the future. We believe this will provide a more representative picture of Town sentiment than the limited vote of those present at town meeting. Your Board asks for your support on this measure.

We currently have openings on the Zoning Board and the Regional Planning Commission. Interested citizens should apply to the Select Board. These are appointed positions. We would also like to re-invigorate our quarterly newsletter with the help of citizen volunteers.

The Select Board meets every other Wednesday at 6:30 P.M. at the Town Office. Citizen input is both needed and appreciated. We encourage your attendance at these meetings. Unscheduled presentations are limited to five minutes. If you need more time please call the Town Manager's office and you will be granted time on the meeting schedule.

GENERAL FUND SUMMARY

REVENUES	BUDGET FY 03	ACTUAL FY 03	BUDGET FY 04	BUDGET FY05
General Beginning Balance	0	0	0	0
General Taxes	649,379	665,632	707,058	726,256
Delinquent Penalty/Interest	17,000	65,466	28,000	24,000
Fees, Permits, Licenses	20,850	37,377	24,550	23,280
Intergovernmental Revenue	16,340	24,056	18,340	22,616
Fees for Services	30	38	30	0
Miscellaneous Receipts	22,050	32,339	22,950	16,950
Fire Department Revenues	7,425	9,106	0	0
Transfer Station Revenues	40,900	55,264	48,900	53,900
Police Revenues	13,400	36,502	17,000	14,400
Animal Management Rev.	3,600	3,955	3,600	3,800
Recreation Dept. Revenues	18,155	29,307	23,375	25,825
TOTAL REVENUES	809,129	959,042	893,803	911,027
EXPENSES				
Legislation	9,950	7,599	9,650	9,700
Management	74,250	69,345	76,650	86,925
Elections	2,500	3,776	5,000	5,100
Finance	72,110	83,018	76,505	78,243
Administration	73,406	71,320	82,728	85,312
Boards/Agencies	17,855	16,985	17,855	18,550
Plant & Equipment	32,950	34,455	34,166	33,300
State Fees & Unbudgeted	12,200	2,305	9,700	7,500
Conservation	400	200	400	400
Appropriations	75,039	75,985	81,089	81,589
Insurance & Benefits	60,900	54,628	62,420	67,740
Rutland County Tax	36,000	31,762	36,000	30,669
Police	54,200	79,904	55,850	61,275
Fire	99,525	102,175	148,500	147,915
Recreation	82,755	91,311	91,890	92,454
Transfer Station	98,789	92,789	105,100	98,250
Animal Management	6,300	3,157	6,300	6,105
TOTAL EXPENSES	809,129	820,714	893,803	911,027

GENERAL FUND - ADMINISTRATIVE

REVENUE	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Taxation				
Property Taxes - Town	563,023	665,632	390,293	419,182
Land Use Payments	0	179	0	0
Delinquent Tax Penalties	10,000	27,757	14,000	16,000
Delinquent Tax Interest	7,000	3,542	14,000	8,000
Delinquent Tax Costs	0	2,294	0	0
Tax Sales	0	0	0	0
Other Revenue	0	0	0	0
Total Taxation	580,023	699,404	418,293	443,182
Fees/Permits & Licenses				
1st Class Liquor Licenses	300	200	300	200
2nd Class Liquor Licenses	150	150	100	100
Junk Yard License	0	50	0	0
Marriage Licenses	500	483	500	500
Coffee Contributions	0	8	0	0
Certified Copy Fees	300	370	300	400
Recording Fees	14,500	27,817	18,000	16,000
Photo Copy Fees	1,200	1,675	1,200	1,230
DMV Fees	400	924	400	600
Site Plan Review	0	315	250	250
Zoning Fees	3,500	5,375	3,500	4,000
Misc. Fees	0	10	0	0
Total Fees/Permits/Licenses	20,850	37,377	24,550	23,280
Intergovernment				
State PILOT	8,000	11,062	9,000	10,448
Current Use Reimbursement	8,000	10,860	9,000	11,828
Act 60 State Payments	0	1,480	0	0
VT Railroad Taxes	340	654	340	340
Total Intergovernment	16,340	24,056	18,340	22,616
Fees Charged for Services				
Sales of Ordinances	30	38	30	0
Total	30	38	30	0

GENERAL FUND - ADMINISTRATIVE

REVENUES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Miscellaneous Receipts				
Schools Share of Election	500	500	500	500
Property Sales	0	4,000	0	0
Maclure Library Phone	1,100	927	1,000	1,000
Overpayments	0	1	0	0
Ins. Refunds/Collections	0	631	0	0
Investment Interest	12,000	17,650	12,000	6,000
Pittsford Water - Admin.	4,000	4,000	5,000	5,000
Florence Water - Admin.	2,225	2,225	2,225	2,225
Sewer Dept. - Admin. Fees	2,225	2,225	2,225	2,225
Total	22,050	32,159	22,950	16,950
EXPENSES	FY 03 BUDGET	FY03 ACTUAL	FY 04 BUDGET	FY 05 BUDGET
Legislation				
Selectmen Services	6,000	5,950	6,000	6,000
Selectmen Expenses	450	569	450	500
Secretary/Clerk	2,000	765	2,000	2,000
Recording Secretary	1,500	315	1,200	1,200
Total	9,950	7,599	9,650	9,700
Management				
Labor - Town Manager	42,450	35,461	43,000	52,000
Labor - Secretary	25,000	26,508	27,500	28,325
Labor - Bookkeeper	5,150	5,173	5,500	5,600
Auto/Training Expenses	1,500	265	500	1,000
Town Manager Search	150	1,938	150	0
Total	74,250	69,345	76,650	86,925
Elections				
Labor - Ballot clerks	1,000	1,088	1,000	1,200
Notices - Warnings, Ads	400	0	400	400
Ballots & Supplies	1,000	881	1,000	1,000
Ballot Machine Set Up	0	1,807	2,500	2,500
Legal Fees - Elections	100	0	100	0
Total	2,500	3,776	5,000	5,100

GENERAL FUND - ADMINISTRATIVE

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Finance				
Labor - Treasurer	19,660	19,328	20,348	20,958
Labor - Asst. Treasurer	7,350	7,935	7,607	7,835
Cash Shortfall	0	99	0	0
Tax Bills & Postage	1,200	625	1,400	1,000
CPA Audit	8,000	17,182	10,000	10,000
Town Auditor's Service	1,950	1,950	1,950	1,950
Auditor's Clerical	500	300	500	500
Town Report Printing	4,350	4,291	4,600	4,700
Town Report Postage	600	459	600	600
Auditor's Expenses	0	35	50	50
Lister's Services	10,000	7,776	10,000	12,000
Lister's Secretary	13,300	15,178	14,300	12,000
Lister's Expenses	2,000	1,806	2,000	3,000
Property Map Changes	1,500	1,150	1,450	1,450
Tax Collector's Expenses	1,000	2,549	1,500	1,500
Legal Fees - Tax Collection	500	2,235	0	500
Training Fees	200	121	200	200
Total	72,110	83,019	76,505	78,243
Administration				
Labor - Town Clerk	25,600	25,936	26,814	27,618
Labor - Asst. Town Clerk	14,476	14,856	15,984	16,464
Office Supplies	10,000	11,865	12,000	12,000
Computer Supplies	6,000	1,530	10,000	10,000
Computer Contracts	6,000	5,907	6,000	6,000
Newsletter Print/Postage	2,000	2,483	2,000	2,000
Postage - General	3,200	3,879	3,500	4,000
VLCT - Dues	1,900	2,041	2,200	2,500
Legal - General	4,000	2,759	4,000	4,500
State Dues - Clerk's Assoc.	30	30	30	30
Training Fees	200	25	200	200
Total	73,406	71,311	82,728	85,312

GENERAL FUND - ADMINISTRATIVE

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Unbudgeted				
Marriage Licenses	700	315	400	400
Grand Juror - Legal Fees	100	0	100	0
Emergency Mgmt.	500	0	500	500
E911 Contract Services	100	163	0	100
E911 Mileage/Supplies	100	42	200	100
Warning - Meetings, Ord.	300	191	300	300
Tax Abatement Costs	2,500	0	2,500	1,000
Tax Appeal Returns	3,000	0	3,000	2,000
Tax Sale Purchases	0	0	0	0
Overpayment/Tax Returned	0	0	0	0
Ads/Special Meetings	2,000	52	200	100
Legal Fees - Unbudgeted	5,000	1,550	2,500	3,000
IRS Penalties/Interest	0	8	0	0
Total	14,300	2,321	9,700	7,500
Boards & Agencies				
Rutland Econ. Dev. Corp.	500	500	500	500
Rutland Reg. Planning Comm	500	500	500	500
Planning Comm. Clerical	500	350	500	400
Planning Comm. Legal	500	0	500	0
Labor - Zoning Admin.	9,500	2,695	9,500	9,500
Labor - Zoning Board	500	141	500	1,000
Zoning Hearings	350	1,497	350	350
Zoning Expenses	500	632	500	500
Legal Fees - Zoning	2,500	8,896	2,500	4,000
Planning Grant Exp.	0	0	0	0
BCA	1,800	1,775	1,800	1,800
BCA Clerical	105	0	105	0
Legal - BCA	500	0	500	0
Misc.	100	0	100	0
Total	17,855	16,986	17,855	18,550

GENERAL FUND - ADMINISTRATIVE

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Plant & Equipment				
Building Maint. Supplies	1,500	3,671	2,000	2,000
Heating Fuel	2,000	1,864	2,000	2,100
Transfer - Mun. Bldg. Fund	5,000	5,000	5,000	5,000
Mun. Bldg. Fund Exp.	0	0	0	0
Cemetary Development Fund	2,000	2,000	2,000	2,000
Ins. - Property	0	0	0	0
Contracts - Mowing, etc.	4,000	2,314	4,000	4,000
Copier Maintenance	3,300	3,332	3,300	3,000
Fire/Security Alarm Maint.	600	679	600	600
Communications	600	282	600	500
Office Telephones	5,000	5,498	5,500	5,000
Maclure Library Telephone	1,200	857	1,200	1,000
Modem On-Line Telephone	500	216	216	500
Rental Equipment/Vehicles	100	0	100	100
New Equipment for Bldg.	0	0	0	0
Bldg. Repairs/Maintenance	2,000	4,231	2,500	2,500
Utilities	5,000	4,512	5,000	5,000
State Boiler Inspection	150	0	150	0
Total	32,950	34,456	34,166	33,300
Pittsford First Response				
Tax Transfer - 1st Response	10,750	10,750	10,750	10,750
Total	10,750	10,750	10,750	10,750
Conservation				
Fire Warden's Labor & Exp.	100	100	100	100
Aiken Resource Conserv.	50	50	50	50
Rutland Nat'l. Resource Conv	50	50	50	50
Green Up Day Expense	0	0	200	200
Total	200	200	400	400

GENERAL FUND - ADMINISTRATIVE

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Special Appropriations				
Labor - Health Officer	600	1,936	600	800
FICA/Medicare	50	130	100	75
Rutland Community Service	3,356	3,356	3,356	3,356
Visiting Nurse/Hospice	5,479	5,479	5,479	5,479
Rut. County Humane Society	500	500	500	500
Benn-Rutland Opp. Council	925	925	0	0
Old Cemetary - Maintenance	1,000	1,000	1,000	1,000
SW VT Council on Aging	1,100	1,100	1,100	1,100
Health Officer Expense	150	55	150	100
Pittsford Historical Society	725	1,725	1,725	1,725
Rutland Sr. Volunteer	475	475	475	475
Rutland Reg. Amb. Service	13,865	13,345	13,865	13,865
VT Ctr./Independent Living	314	314	314	314
Rutland County Adult Ed.	1,450	1,450	1,450	1,450
Assoc. Retarded Citizens	400	400	400	400
Rutland County Women's Net.	200	200	200	200
Maclure Library	31,000	31,000	36,000	36,000
Memorial Day Flags	700	730	700	700
Town Service Fund	500	0	500	300
PALS Program	500	500	500	500
Court Diversion	0	0	1,000	2,500
Equipment Rental Exp.	0	615	0	0
Total	63,289	65,235	69,414	70,839
Debt Schedule				
Rutland County Tax	32,000	31,762	32,000	30,669
TA Note - Principal	0	0	0	0
TA Note - Interest	4,000	0	4,000	0
Total	36,000	31,762	36,000	30,669

GENERAL FUND - ADMINISTRATIVE

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Employee Benefits				
Medical Claim Benefits	0	1,291	0	0
Ins. - Retirement	10,000	9,469	10,000	10,200
Ins. - Employee Medical	21,000	19,279	21,000	25,620
Ins. - Employee Dental	2,500	2,402	2,500	2,500
Ins. - Employee Life	2,500	2,475	2,500	2,500
FICA/Medicare	15,000	13,437	15,000	15,000
Unemployment Comp.	700	573	700	700
Ins. - Bonding	500	466	600	600
Ins. - Workman's Comp.	500	930	1,320	1,320
Ins. - Property/Liability	2,300	1,134	2,800	3,300
Ins. - Public Officials	3,000	3,086	3,500	3,500
Contract Negotiations	2,500	86	2,500	2,500
Total	60,500	54,628	62,420	67,740

GENERAL FUND - ANIMAL MANAGEMENT

REVENUES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Animal Management				
General Taxes	2,700	2,700	2,700	2,305
Dog Licenses	3,600	3,955	3,600	3,800
Poundkeeper Fees	0	0	0	0
Total Revenues	6,300	6,655	6,300	6,105
EXPENSES				
Animal Management				
Labor - Animal Control	3,200	2,031	3,200	3,200
FICA/Medicare	250	155	245	300
Supplies	500	157	500	400
Contract Services	500	80	500	300
Advertising	200	0	150	0
Ins. - Property/Liability	50	0	50	0
Ins. - Workmans Comp	0	29	55	55
Legal - Animal Control	200	0	200	200
Animal Census	0	0	0	500
Vet/Humane Shelter Fees	500	0	500	250
Rabies Fees to State	800	705	800	800
Postage	100	0	100	100
Total Expenses	6,300	3,157	6,300	6,105

GENERAL FUND - FIRE DEPARTMENT

REVENUES	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 03	FY03	FY 04	FY 05
General - Property Tax	92,400	92,400	148,500	147,915
Insurance Claims - Equipment	0	1,000	0	0
Truck Paymt - Dennison Fund	7,425	7,425	0	0
Fire Dept. Depreciation Acct.	0	0	0	0
Fire Dept. Reimbursements	0	681	0	0
Total Revenues	99,825	101,506	148,500	147,915
 EXPENSES				
Firemen Expenses	12,500	12,500	12,500	12,500
Firemen - Labor	0	0	0	0
FICA/Medicare	0	0	0	0
Building Fuel	4,000	2,012	4,000	3,000
Vehicle Fuel	2,000	1,361	2,000	2,000
Small Tools	0	0	0	0
Hose & Fittings	4,500	4,055	4,500	4,500
Protective Equipment	4,000	4,573	4,000	4,500
Supplies	1,500	3,222	1,500	2,000
Ins. - Workmans Comp	900	1,006	900	1,000
Ins. - Vehicle	4,200	3,300	4,200	3,500
Ins. - General Liability	600	1,756	1,200	2,000
Ins. - Accident	2,600	2,421	2,600	2,500
Ins. - Property	500	523	600	800
Telephones	2,600	3,341	3,000	4,400
Communications	3,000	3,381	3,000	3,000
Fire Alarm Systems	300	279	300	300
Dispatching Service	1,900	700	1,700	1,000
Building Maintenance	2,000	300	2,000	3,000
Truck Maintenance	9,000	3,934	9,000	6,000
Equipment Maintenance	800	93	800	1,500
Ladder Truck Certificate	0	0	0	0
New Equipment	6,000	17,129	6,000	6,000
Utilities	2,700	2,670	2,700	2,700
Training Fees	1,800	710	1,800	1,000
Mutual Aid Assoc. Fees	0	9,922	200	200
Pumper Truck - Lease Paymt	0	14,925	10,039	11,875
Tanker Truck Payment	14,925	8,063	0	0
Pumper Truck Interest	0	0	7,467	6,140
Tanker Truck Interest	0	0	0	0
Vehicle Replacement Fund	17,500	0	62,500	62,500
Total Expenses	99,825	102,175	148,506	147,915

GENERAL FUND - POLICE

REVENUES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
General Taxes	40,800	40,800	40,450	46,875
Traffic Fines	13,000	16,100	17,000	14,000
Traffic Control	200	0	200	0
Serving Court Papers	50	100	50	0
Ins. - Reports	50	0	50	0
Proceeds/MM Closed	0	15,741	0	0
Misc. Revenue	100	4,562	100	400
Total Rev.	54,200	77,303	57,850	61,275

EXPENSES				
Labor - Local Services	35,000	37,827	41,500	41,500
Labor - Utilities Services	100	0	100	0
Labor - Clerical	2,300	2,190	2,350	2,350
FICA/Medicare	2,900	3,060	3,200	3,400
New Equipment	0	647	650	650
Supplies	800	151	150	150
Towing/Wrecker Service	250	0	250	0
Ins. - Property/Liability	1,400	1,856	1,175	1,700
Ins. - Workmans Comp	950	1,245	1,300	1,300
Ins. - Car	0	362	375	375
Legal & Administrative	500	23	500	500
Patrol Car - Fuel & Maint.	3,500	4,237	3,000	3,000
Patrol Car Replacement Fund	5,000	0	0	5,000
Purchase New Car	0	27,178	0	0
Equipment Maintenance	300	464	300	300
Communications	600	566	600	650
Training Fees	300	100	200	200
Reimbursement for Expenses	300	0	200	200
Total Expenses	54,200	79,906	55,850	61,275

GENERAL FUND - RECREATION DEPARTMENT

REVENUES	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 03	FY03	FY 04	FY 05
General Property Tax	64,600	64,600	68,515	66,629
Annual Family Permits	2,000	1,670	1,600	1,600
Daily Gate Passes	1,800	1,157	1,800	1,500
Tennis Court Permits	30	40	50	50
Group Rental Charges	300	1,267	1,000	1,200
Food Vending Funds	50	134	50	100
School Programs	800	1,014	800	1,000
CVPS Line/Pole Rent	25	25	25	25
Belcher-Mericle Interest	100	53	100	50
Donation/Misc Income	250	520	250	500
Youth League Registration	3,500	3,136	3,500	3,000
Fall Soccer Program	0	15	0	0
Girls Softball Registration	300	0	300	300
Baseball Program Donations	1,500	1,529	1,500	1,500
Day Camp Registrations	5,000	6,874	7,000	7,000
Misc.	0	0	0	0
School Break Fun Days	0	15	0	0
Summer Programs	750	1,306	1,500	1,500
Fall Programs	750	2,570	1,500	2,000
Winter Programs	500	6,870	1,200	3,000
Spring Programs	500	1,111	1,200	1,500
Sub Total not incl. Gen. Tax				<u>25,825</u>
Rec. Dept. Revenues	18,155	29,306	23,375	92,454

GENERAL FUND - RECREATION DEPARTMENT

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Labor - Lifeguards	18,500	17,028	19,000	19,000
Labor - Management	23,500	25,557	26,500	27,377
Labor - Grounds Mgmt.	3,200	3,755	4,600	4,600
Labor - Winter Maint.	0	105	0	0
Labor - Day Camp	4,800	5,005	5,400	5,600
FICA/Medicare	3,700	3,974	3,900	4,017
Life Insurance	500	412	500	500
Retirement Plan	500	1,611	1,800	1,800
Supplies - Rec Area General	1,500	1,189	1,500	1,500
Supplies - Day Camp	1,200	1,118	1,500	1,500
Spring Programs	2,000	1,888	2,000	2,000
Fall Soccer Program	0	63	0	0
Summer Programs	2,500	1,610	2,000	1,800
Mower Maint. & Fuel	400	578	600	800
Fall Programs	2,300	2,101	2,000	2,000
Winter Programs	1,600	5,937	2,000	1,600
Mower Replacement Fund	2,500	2,500	2,500	2,500
Training	100	0	100	100
Signup Refunds	0	234	0	0
League Fees/Coaches Umps	600	877	600	600
Supplies - Youth League	2,000	2,219	2,000	2,000
OV Summer Baseball Exp.	1,000	1,541	1,000	1,000
State League Membership	55	-55	110	110
Telephone	450	484	500	400
Communications	150	98	150	100
Ins. - Property & Liability	350	405	450	500
Ins. - Workman's Comp	0	1,015	1,400	1,400
Rubbish Removal Contract	750	532	950	1,000
Other Contract Services	250	0	250	250
Advertising	200	145	200	200
Portalet Contract	600	232	600	600
Ballfield Maintenance	500	629	500	500
Signs Replacement	50	10	50	50
Equipment Rentals	1,600	1,740	1,600	1,500
Utilities	750	1,112	900	900
Pool Water Tests	0	420	0	0
Trails & Bridging Maint.	650	989	650	650
Capital Improvements	4,000	4,143	4,000	4,000
REC DEPT EXPENSES	82,755	91,311	91,890	92,454

HIGHWAY FUND

REVENUES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Highway Access Permit	50	250	150	250
Property Tax	756,191	656,191	801,338	767,414
State Aid Class 1,2 & 3 Rds.	110,000	234,327	110,000	110,000
State Aid Class 1 & 2 Paving	0	0	0	0
Overload Permits	250	335	250	250
E911 State Grant	0	225	0	0
Interest Income	0	505	0	0
Total Highway Rev.	866,491	891,833	911,738	877,914

EXPENSES

General Expenses				
Labor - Vacation & Services	24,600	17,183	25,500	26,265
Labor - Maintenance	17,000	25,989	17,600	18,128
E911 Labor Exp.	50	0	50	0
FICA/Medicare	10,800	9,477	10,800	10,800
Ins. - Retirement	8,000	8,495	10,000	10,000
Ins. - Medical	22,400	21,228	26,208	31,450
Ins. - Dental	2,400	2,784	2,400	2,400
Ins. - Life	2,500	1,744	2,500	2,500
Ins. - Workmans Comp.	4,500	6,104	7,000	7,000
Ins. - General Liability	3,500	3,170	3,000	3,400
Ins. - Unemployment	0	0	0	0
Legal & Administrative	200	60	200	200
E911 Expenses	50	0	50	0
Training Fees	300	193	300	300
Equipment Rentals	2,000	1,095	2,000	2,000
Uniform Rentals	2,800	2,348	2,800	2,800
Advertising/Postage	100	0	100	100
Supplies/Misc.	1,000	591	1,000	1,000
Total Highway Gen. Exp.	102,200	100,461	111,508	118,343

HIGHWAY FUND

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Class II Maintenance				
Labor	26,600	18,072	27,500	28,325
Cold Patch/Hot Mix	2,000	1,406	2,000	1,500
Signs & Posts	1,200	1,344	1,200	1,500
Calcium Chloride	1,000	0	1,000	0
Culverts & Bands	2,000	4,994	2,000	2,000
Gravel/Stone	4,000	4,193	4,000	4,000
Contract Services	3,000	7,352	3,000	4,000
Paving	100,000	131,462	100,000	100,000
Crack Sealing	2,000	0	2,000	2,000
Equipment Rentals	42,000	26,697	42,000	42,000
Supplies/Misc	500	731	500	500
Guard Rails	0	0	0	4,000
Total Class II Exp.	184,300	196,251	185,200	189,825
Class III Maintenance				
Labor	37,200	26,571	38,500	39,655
Cold Patch/Hot Mix	2,500	1,005	2,500	1,500
Signs & Posts	1,500	1,575	1,500	1,500
Calcium Chloride	3,500	6,171	3,500	4,500
Culverts & Bands	6,000	7,595	6,000	5,000
Gravel/Stone	3,000	1,004	3,000	2,000
Contract Services	4,000	2,837	4,000	5,000
Paving	100,000	97,237	100,000	100,000
Crack Sealing	2,500	0	2,500	2,500
Equipment Rentals	42,000	43,088	42,000	42,000
Supplies/Misc	2,500	1,850	2,500	2,000
Guard Rails	0	0	0	4,000
Total Class III Exp.	204,700	188,933	206,000	209,655

HIGHWAY FUND

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Winter Maintenance				
Labor	42,800	34,522	44,300	37,000
Sodium Chloride	58,000	66,446	58,000	58,000
Sand	18,000	20,172	18,000	18,000
Calcium Chloride	0	0	0	0
Cold Patch	1,000	0	1,000	500
Gravel/Stone	2,000	2,710	2,000	3,000
Contract Services	2,000	0	2,000	0
Equipment Rentals	65,000	62,618	65,000	63,000
Misc.	925	826	925	925
Total Winter Maint. Exp.	189,725	187,294	191,225	180,425
Bridges/Guard Rails				
Labor	0	1,070	0	500
Supplies	0	546	0	0
Guard Rails	0	0	8,000	0
Contract Services	25,500	12,136	55,000	28,000
Total Bridge/Guard Rail Exp.	25,500	13,752	63,000	28,500
Debt Service - Bond				
VT Bond Bank/Principal	85,000	85,000	85,000	85,000
VT Bond Bank/Interest	75,066	73,356	69,805	66,166
Total Debt Service - Bond	160,066	158,356	154,805	151,166

VILLAGE FUND

REVENUES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
General Property Taxes	22,158	21,590	19,500	19,000
Total Revenues	<u>22,158</u>	<u>21,590</u>	<u>19,500</u>	<u>19,000</u>

EXPENSES	BUDGET FY 03	ACTUAL FY03	BUDGET FY 04	BUDGET FY 05
Equipment Rental	0	0	0	0
Village Street Lights	16,260	14,884	19,000	19,000
Village Sidewalk Repairs	0	0	0	0
Village Curbing/Rd Work	5,000	0	0	0
Total Expenses	<u>21,260</u>	<u>14,884</u>	<u>19,000</u>	<u>19,000</u>

CONSTABLE REPORT

During 2002 – 2003, this part-time police service unit handled 286 criminal complaints, 6 dog bites, 115 animal complaints, investigated 95 traffic accidents, 63 family disturbances, 82 civil problems, 3 untimely deaths, 13 cases of found property, and 148 miscellaneous complaints. 400 traffic violation tickets were written.

I would like to thank my Special Police Officers, Lema Carter, Michael Mumley and Bruce Sherwin for their help throughout the year.

Please refer criminal and/or animal complaints to 483-2931, 8:00 AM to 4:30 PM, Monday through Friday. All other calls should be made to the Vermont State Police at 773-9101.

J. Michael Warfle
Constable

FIRE WARDEN'S REPORT

The two fire wardens issued 398 permits to burn this year. "Permits to Burn" are required at all times, except when snow is on the ground, and at all burn locations that are within 200 feet of inflammable plant material which touches or adjoins wood lands. Always check with a fire warden if you have a question.

We want to bring to your attention, as we do every year, that only untreated wood, leaves, brush, etc. may be burned in a burning barrel. It is illegal to burn anything else.

Raymond Parker, 483-2866
Fire Warden
Edward Keith, Jr., 483-2887
Assistant Fire Warden

DOG LICENSE REPORT

Neutered Male/Spayed Female	452	@	\$5.00	\$2,260.00
Neutered Male/Spayed Female	148	@	\$7.00	1,036.00
Neutered Male/Spayed Female	9	@	\$3.00	27.00
Non-Altered Dogs	45	@	\$9.00	405.00
Non-Altered Dogs (Late Fee Included)	21	@	\$13.00	273.00
Kennel Permit	2	@	\$10.00	20.00
Special License	1	@	\$30.00	30.00
TOTAL	677			\$4,051.00

NOTE

A person who owns or keeps a dog more than six months old shall annually, on or before April 1, cause it to be licensed and shall pay \$5.00 for each neutered male or spayed female, and \$9.00 for each intact male or female dog. If the license fee for any dog is not paid by April 1, a 50% penalty is added.

Before a person shall be entitled to obtain a license for a spayed female or neutered male dog, he or she shall exhibit to the Clerk a certificate signed by a duly licensed veterinarian showing that the female or male has been sterilized.

Before obtaining a license for a dog six months of age or older, a person shall deliver to the Town Clerk a certificate or certified copy thereof signed by a duly licensed veterinarian, stating that the dog has within 24 months been vaccinated against rabies with a vaccine approved by the Department of Agriculture. The Town Clerk shall keep the certification on copies thereof on file.

OTHER LICENSING REQUIREMENTS:

An owner/keeper of a dog that is brought into state has 90 days to license the dog in Vermont, provided the dog is licensed in another state and the owner has a certificate of rabies vaccination.

A license from a municipal clerk shall be valid in any part of the state and may be transferred with the dog or wolf-hybrid, provided the license is recorded by the municipal clerk where the dog or wolf-hybrid is currently being kept.

LIST OF DOGS:

Each year the Selectboard shall designate a person(s) to make and maintain a list of unlicensed, inoculated and licensed dogs and wolf-hybrids in their town. The list will be given to the municipal clerk.

The municipal clerk shall notify the owners/keepers of dogs or wolf-hybrids on the list that have not been licensed or inoculated and, after May 30 of each year, give to the Selectboard such list. Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed.

**A PERSON WHO FAILS TO LICENSE A DOG OR WOLF-HYBRID IN THE
REQUIRED MANNER SHALL BE FINED UP TO \$500.00 (T.20-3550 VSA)**

**DOG LICENSES ARE AVAILABLE NOW FOR 2004. PLEASE AVOID
THE RUSH AND REGISTER YOUR DOGS BEFORE APRIL 1ST.**

Gordon R. Delong
Town Clerk

EMERGENCY MANAGEMENT

This has been a very busy and important year for emergency management in the Town of Pittsford. The Department of Homeland Security has become the head agency for emergency management and with that change has come many new procedures and much assistance. The Town of Pittsford was the recipient of an over \$6,000 grant that helped us purchase some radios for emergency management and police department. These acquisitions will provide the Town with improved response and communications capabilities in case of emergencies or natural disasters.

Our Town Emergency Response Plan was approved by the Select Board and is currently being revised and updated. This plan helps the Emergency Manager react to natural and man-made emergencies by having a preplanned list of who to call and what to do. We had to use this plan during the unseasonable flooding in October, where lower Elm Street was isolated. The Fire, Police and Highway Departments and Pittsford First Response coordinated efforts to notify, evacuate if needed, and plan for emergency response needs. The Fire Department pre-positioned a fire truck and equipment at a residence to provide fire protection if needed. We worked together smoothly and it went well.

Emergency management has moved from the back burner to the front line. Homeland security has become our nations highest priority. Here in Pittsford it translates into numerous meetings and planning sessions. It involves training sessions with your response organizations. It means helping them obtain the training and equipment that they need to become better equipped to do their duties. We are available at any time to provide informational meetings to you and your organizations.

Alan B. Westin
Emergency Management Coordinator

LISTER'S REPORT

The final listed value of all property in the town, both real and personal, is \$26,336,659. This is the result of reducing the total listed value amount by the value of veteran exemptions (\$220,000) and by the use value reduction of farm and forestland and barns (\$2,465,300). According to the Vermont State Division of Property Valuation and Review, Pittsford is at an Aggregate Fair Market Value of 91 percent.

In 2003 the Listers heard 23 grievances, of which 19 were resolved. There were four grievances heard by the Board of Civil Authority. There are no pending appeals to the State Board or Superior Court.

Affected property owners will continue to receive Form 4111, "Change on Appraisal of Real Estate" in May. This form includes any changes in the assessed value of the property and also includes any changes in the "Homestead" value of the property.

If you own a Vermont farm, condo, or house, and use it as your principal dwelling, you must complete Homestead Declaration tax form #HS131. This form enables the State to identify your property as a homestead and apply the correct school property tax rate. You must file as soon as possible but no later than April 15, 2004. You should send the declaration separately from your income tax and other property tax returns. Most forms were mailed to homeowners in December 2003 and are also included in the Vermont State Income Tax booklet.

The town property maps continue to be updated. If you have a survey, please furnish a copy to the Listers. Deeds do not necessarily indicate actual parcel size and often do not give a clear description of boundaries. The Listers use in order of accuracy: 1) a valid survey, 2) a clear deed description, 3) town-produced property maps. The more complete the information, the more accurate the maps will be.

Barbara Pierce DeLong, Listers' Assistant, for 6 years, resigned in June for personal reasons. Robin Rowe, Lister for 2 years, also resigned for personal reasons. We wish to thank both of them for their good service to the town. Nancy Gaudreau was appointed Lister by the Board of Selectmen to finish Robin Rowe's term of office. We wish to report that Edward Autenrieth, Lister for 24 years, resigned in 2001 after moving to North Carolina, and unexpectedly died in June 2002.

The Listers' office is open Monday through Friday, 10:00 AM to 12 noon. If any person wishes to speak directly to a Lister, please call (802) 483-2275, extension 15, for an appointment or to leave a message.

The Listers extend their appreciation to the property owners of the town for their continued support and cooperation.

Board of Listers
Jean Harvie, Chairman
Richard Rowe
Nancy Gaudreau

2003 GRAND LIST CHANGES 4/02 - 3/03

PROPERTY OWNER	DESCRIPTION	LISTING
Adams, Scott & Andrea	Home & 1.13 Ac--Burr Pond Rd.	\$ 121,000
Allor, Bernadette	MH unlanded--US Rte 7	\$ 14,100
Altwater, Winifred L.	Home & .21 Ac--Burr Pond Rd.	\$ 57,100
Audsley, Christopher Trustee	Home & 10.47 Ac--Whipple Hollow Rd.	\$ 125,100
Barnard, Edward & Karen	Home & 10.1 Ac--Corn Hill Rd.	\$ 150,200
Barnes, Carol	Home & .16 Ac--Arch St.	\$ 56,800
Beayon, Joseph & Sally	Home & .5 Ac--Freeman Hill	\$ 79,400
Beayon, Matthew & Kathy	Home & 1.01 Ac--Freeman Hill	\$ 153,900
Becker, Peter & Carrie	Home & .97 Ac--Orchard Hill	\$ 180,400
Berg, Dana & Rose	Home & 2.95 Ac--Lovejoy Dr.	\$ 89,800
Bergeron, Richard	Home & 16.6 Ac--Sugar Hollow Rd.	\$ 193,000
Bergset, Olav	Home & 1.45 Ac--Four Seasons Ln.	\$ 110,800
Bilodeau, Stephen & Althea	Home & .33 Ac--Arch St.	\$ 122,500
Bishop, Marcia	Home & 2.3 Ac--Pinewoods Rd.	\$ 117,000
Blair, Teresa	Home & .27 Ac--Long Trail	\$ 35,100
Blanchard, Michael T.	Home & 1.5 Ac--Plains Rd.	\$ 124,300
Blondin, Martha J. et al	Home & .17 Ac--US Rte 7	\$ 82,700
Blowers, Gary & Brenda	Home & 1.33 Ac--US Rte 7	\$ 80,400
Bombardier, Deborah	Home & 1.15 Ac--Crown Point North	\$ 217,900
Boudah, Gregory P.	Home & 1.6 Ac--Hollister Quarry Rd.	\$ 94,500
Bourne, John & Barbara	Home & .69 Ac--Windy Hill Dr.	\$ 146,300
Boyer, Paul Jr. & Susan	Home & 10.02 Ac--Woodland Dr.	\$ 53,300
Boynton, Shawn & Kelly	Home & 1.74 Ac--Meadowlake Dr.	\$ 100,100
Brown, Daniel & Tammy	Home & 2.4 Ac--Sugar Hollow Rd.	\$ 119,400
Bushey, Raymond & Carol	Home & .32 Ac--Plains Rd.	\$ 104,400
Candon, William L.	Home & 25.2 Ac--VT Rte 3	\$ 102,400
Carmelite Communion Inc.	MH & 1.07 Ac--Elm St.	\$ 49,700
Carrara, Jonathon & Barbara	Home & 3.14 Ac--Furnace Rd.	\$ 191,800
Carsen, Marjorie L.	Home & .3 Ac--Elm St.	\$ 143,100
Carter, L. F. Inc.	Home & .59 Ac--VT Rte 3	\$ 66,200
Cecot, C. Peter & Nancy L.	Home & 2 Ac--Hollister Quarry Rd.	\$ 129,200
Channing, Mary C. Trust	Home, tenant & 204.9 Ac--US Rte 7	\$ 264,900
Charbonneau, Robert & Holly	Home & .19 Ac--Arch St.	\$ 90,000
Christiana, Thon	Home & 37.4 Ac--Whipple Hollow Rd.	\$ 129,200
Cierech, John T.	Home & .21 Ac--Shadow Ln.	\$ 70,200
Colburn, Richard	Home & 43.65 Ac--Corn Hill Rd.	\$ 127,200
Coleman, M. Monica	Condo--Pittsford Commons	\$ 64,800
Coltney, Detra	MH & .57 Ac--Fire Hill Rd.	\$ 45,600

2003 GRAND LIST CHANGES 4/02 - 3/03

PROPERTY OWNER	DESCRIPTION	LISTING
Cormier, Rosairio & Joan	Home, Diner, DW & 5 Ac--US Rte 7	\$ 271,800
Creed, David & Marcia	Home & 1.09 Ac--Woodland Dr.	\$ 153,800
Curley, William	Home & 2.6 Ac--Orchard Hill	\$ 202,500
Curtis, Richard W.	Home & .5 Ac--Corn Hill Rd.	\$ 119,500
Curtis, Ryan & Becky Jo	Home & 1 Ac--Pinewoods Rd.	\$ 76,800
Cushman, Ernest et al	Home & 1.9 Ac--Whipple Hollow Rd.	\$ 82,300
Davidson, J.B. & Lyons, L.K.	Home & .8 Ac--Sandy Meadows	\$ 117,600
Davis, Gary	Home & 1.34 Ac--Whipple Hollow Rd.	\$ 91,900
Denny, Bruce & Roberta	Home & .57 Ac--US Rte 7	\$ 95,100
Droll, F. & Schoen, M.	Home & 12.13 Ac--Carrigan Ln.	\$ 95,900
Drown, Rodney & Patricia	Home & 1.31 Ac--Crown Point North	\$ 145,500
Drummond, William & Linda	Home & .98 Ac--Leonard Dr.	\$ 138,700
Duchesne, Barbara A.	Home & 1.08 Ac--Crown Point North	\$ 166,900
Elliott, Edward & Evelyn	Home & .17 Ac--Long Trail	\$ 52,800
Falco, Carlo & Victoria	Home & 1.27 Ac--VT Rte 3	\$ 91,300
Ferrara, Lillian & Daniel	Home & 1.13 Ac--Furnace Rd.	\$ 107,500
Fitzgerald, David & Marie	Home & 1.13 Ac--Blanchard Ave.	\$ 146,700
Flanders, David & Michelle	Home & .64 Ac--Long Trail	\$ 44,000
Flanders, Robert	MH & .72 Ac--Shadow Ln.	\$ 44,400
Flood, Nina	MH & .8 Ac--Furnace Rd.	\$ 53,300
Gee, Ronald Jr.	Home & 1.25 Ac--Tamarack Ln.	\$ 75,300
Gifford, Brent & Robin	Home & .6 Ac--US Rte 7	\$ 83,400
Hackett, Edward Jr. & Margaret	Camp & .5 Ac--Burr Pond Rd.	\$ 82,700
Hale, John P.	Dwide & 1 Ac--Stevens Rd.	\$ 84,000
Haley, George W.	Home & .49 Ac--Terounzo Rd.	\$ 72,000
Harvie, Fred & Jean	Home & 1.1 Ac--Brookside Dr.	\$ 143,000
Hatfield, Warren & Patricia	2 Homes & 4 Ac--Boothfield Ln.	\$ 167,800
Hathaway, Laurel	Home & 1.33 Ac--US Rte 7	\$ 116,000
Heymers, Jon M. & Sharon A.	Home & 2.02 Ac--Woodland Dr.	\$ 145,300
Hogarth, Eric & Cynthia	Home & 1.08 Ac--Woodland Dr.	\$ 38,000
Holden, James Jr. & Martha	Home & .7 Ac--Sandy Meadows	\$ 123,400
Holmquist, Carl & Vanessa	Home & 7 Ac--Goat Farm Rd.	\$ 122,000
Johnston, Kenneth & Virginia	Tenant & .38 Ac--US Rte 7	\$ 75,000

2003 GRAND LIST CHANGES 4/02 - 3/03

PROPERTY OWNER	DESCRIPTION	LISTING
Kaplan, Seymour & Ines	Home & .61 Ac--US Rte 7	\$ 155,400
Keith, Daniel & Judith	Home & .89 Ac--US Rte 7	\$ 84,400
Keith, Robert P.	Home & .78 Ac--Plains Rd.	\$ 79,700
Kelley, Joan	Home, store & 2.7 Ac--Plains Rd.	\$ 174,400
Kirby, Scott & Lisa	Home & 3.25 Ac--Pinewoods Rd.	\$ 130,800
Knowles, R. & Conover, C.	Home & 1.58 Ac--Woodland Dr.	\$ 180,500
Lacombe, David & Linda S.	Home & 13 Ac--US Rte 7	\$ 126,400
Lajoie, D. & Whitehorne, S.	Home & .43 Ac--US Rte 7	\$ 123,900
Langeway, Brian & Rosanne	Home & 1.41 Ac--Sandy Meadows	\$ 122,600
Lee, Corey B. & Carolyn J.	Home & .92 Ac--Orchard Hill	\$ 117,800
Leehy, Michael & Kheira	Home & 1.5 Ac--Furnace Rd.	\$ 137,600
Mandigo, David A. & Yvonne M.	Home & 1.25 Ac--Brookside Dr.	\$ 129,600
Martel, Paul R.	Duplex & .48 Ac--West Creek Rd.	\$ 85,500
Massores, Joseph & Holly	Home & 3.13 Ac--Oxbow Rd.	\$ 183,200
Mattsson, Michael & Anastasia	Home & .8 Ac--Sandy Meadows	\$ 108,300
Mayhew, Jonathan & Caroline	Home & .48 Ac--Plains Rd.	\$ 86,900
McDonald, Thomas & Jamie	Home & 1.45 Ac--Long Trail	\$ 99,100
McGee, Morgan D.	Apts & .29 Ac--US Rte 7	\$ 88,300
McGinness, R. & Mattison, W.	Dwide & 1.18 Ac--Oak View Ln.	\$ 94,600
McKinlay, Helen E.	Home & .52 Ac--US Rte 7	\$ 137,700
Merrill, Mark & Amy	Home & .63 Ac--Pat-Lee Dr.	\$ 87,300
MiGlorie, Victor & Darlene	Home, 4 Apts & 21.88 Ac--US Rte 7	\$ 226,700
Mischanko, Gerard	Home & 8.96 Ac--Dawn Meadow Ln.	\$ 158,600
Mitchell, Terry A.	Apts & .24 Ac--US Rte 7	\$ 115,900
Moncrief, William Trustee	Home & .4 Ac--Elm St.	\$ 103,700
Morgan, C. Baird & Elizabeth	Home & 1.75 Ac--Elm St.	\$ 288,200
Murray, Kristie	Home & 1.4 Ac--Hollister Quarry Rd.	\$ 107,200
Nash, Wendy	Home & .78 Ac--Plains Rd.	\$ 122,500
Nelson, Dianne	Dwide & .59 Ac--Shadow Ln.	\$ 62,500
O'Neill, Steven & Petra	Home & .57 Ac--Parker Rd.	\$ 87,200
Parent, Thomas & Betty	Home & 1.84 Ac--Woodland Dr.	\$ 37,000
Parizo, Donald Jr. & Pamela	Home & 1.18 Ac--Deer Field Acres	\$ 252,400
Paynter, Bruce & Anita	Home & .49 Ac--US Rte 7	\$ 105,500
Pemrick, Thomas & Kathryn	Home & .9 Ac--High Winds Ln.	\$ 111,800
Pitts, Kenneth & Carol	Home & 3.7 Ac--US Rte 7	\$ 133,000

2003 GRAND LIST CHANGES 4/02 - 3/03

PROPERTY OWNER	DESCRIPTION	LISTING
Pockett, Francis & Sherry	Home & 4.16 Ac--VT Rte 3	\$ 122,700
Pomainville, Edward	2 unit apt. & 385.5 Ac--US Rte 7	\$ 335,300
Pomainville, Edward & Marie	Tenant & 190.58 Ac--US Rte 7	\$ 132,700
Pomainville, Marie	Home, Sales Bldg & 3.11 A-US Rt 7	\$ 172,600
Pomainville, Marie	Tenant & 1.02 Ac--US Rte 7	\$ 55,700
Poremski, Alphonse & Michelle	Home, 2 ten'ts & 48.44 A-Whipp. Holl.	\$ 255,300
Porro, Linda et al	MH & .96 Ac--US Rte 7	\$ 54,600
Pratt, R. E. Revocable Trust	Home & 2.96 Ac--Oxbow Rd.	\$ 123,300
Rathjen, Fredrick Jr. & Kathleen	Dwide & 1.5 Ac--Stevens Rd.	\$ 87,500
Rathjen, Fredrick Sr. & Marion	Home & 1.4 Ac--Stevens Rd.	\$ 107,800
Reed, Richard A. & Patricia	Home & 24.8 Ac--Corn Hill Rd.	\$ 197,600
Rivers, Sheila A. & Wilson D.	MH & .59 Ac--Terounzo Rd.	\$ 67,400
Rogan, Robert E.	Home & 1 Ac--Orchard Hill	\$ 190,000
Rosato, Stephen	Home & 13 Ac--Whipple Hollow Rd.	\$ 75,200
Rost, Dan & Joan	Home & 39.6 Ac--Lovejoy Dr.	\$ 167,800
Sabourin, Shelley	Home & .77 Ac--Pinewoods Rd.	\$ 101,400
Sadakierski, Mark & Tracy	Home & 10.58 Ac--Whipple Hollow Rd.	\$ 124,600
Scarcello, Robert & Kathleen	Home, shop & .47 Ac--Furnace Rd.	\$ 179,200
Schmid, Frank & Diane	Home & .27 Ac--US Rte 7	\$ 73,900
Seward, Michael & Lucinda	Home & 11.27 Ac--Adams Rd.	\$ 231,100
Shannon, Edward P. & Kelly	Home & 5.58 Ac--Sugar Hollow Rd.	\$ 95,200
Sharples, C. & Simonson, M.	Home & 1.2 Ac--Brookside Dr.	\$ 172,900
Shaw, Charles & Mary	Home & 10.16 Ac--Markowski Rd.	\$ 147,600
Sheridan, Patricia Trustee	MH & .7 Ac--Hitzel Way	\$ 76,000
Simpson, Brach & Hedy	Home & 31.6 Ac--Creed Hill Rd.	\$ 177,200
Snyder M. & H. Trustees	Home & 125 Ac--Fire Hill Rd.	\$ 168,700
Solari, Robert M. & Susan	Home & 29.8 Ac--Sugar Hollow Rd.	\$ 176,600
Soulia, Norbert & Luella	Home & .25 Ac--Field Ave.	\$ 71,700
Spaulding, Glenn & Donna	Home & 2.5 Ac--Plains Rd.	\$ 123,000
Spaulding, Sherry	MH unlanded--Stevens Rd.	\$ 28,400
Speare, Barry & Diane	Home & 1.42 Ac--Keough Dr.	\$ 120,800
St. Lawrence, Melissa	Home, shed & 1.01 Ac--Parker Rd.	\$ 106,200
Stage, Eric & Christine	Home & 1.5 Ac--Aldrich Dr.	\$ 144,200
Stanley, Gary & Deborah	Home & 1.6 Ac--West Creek Rd.	\$ 103,300
Stevens, Jeffrey & Donna	MH & 1.1 Ac--Meadowlake Dr.	\$ 54,000
Stevens, Richard	MH unlanded--Sangamon Rd.	\$ 34,300
Stickney, Marie & Peter	Home, camp & 3.2 Ac--Corn Hill Rd.	\$ 131,700
Strzelec, Frank Jr.	Camp & 76.2 Ac--Whipple Hollow Rd.	\$ 69,600

2003 GRAND LIST CHANGES 4/02 - 3/03

PROPERTY OWNER	DESCRIPTION	LISTING
Tabor, Raymond & Colleen	Home & 1.58 Ac--Woodland Dr.	\$ 138,700
Tamborini, George	Home & .71 Ac--Sandy Meadows	\$ 137,200
Tillberg, Marie & Laura J.	Home & 14 Ac--Fire Hill Rd.	\$ 81,300
Tolmer, Jamison & Kristina	Home & .59 Ac--Terounzo Rd.	\$ 81,200
Trombley, M. & Eugair, D.	Home & 2.42 Ac--Oxbow Rd.	\$ 76,100
Walsh, Wendy Trustee	Camp, MH & 2.6 Ac--Burr Pond Rd.	\$ 61,300
Warner, Gladys	Home & 1 Ac--Gorham Bridge Rd.	\$ 58,100
Warrell, Robert & Ann	Home & .78 Ac--High Winds Ln.	\$ 109,700
Weber, George A.	Home & 1.01 Ac--High Winds Ln.	\$ 110,700
Wheeler, E. & D. Trustees	Tenant & 21.72 Ac--Sangamon Rd.	\$ 170,900
Whittemore, R. & Lowell, J.	MH unlanded--Stevens Rd.	\$ 34,600
Widli, Joseph & Patricia	MH & .97 Ac--Depot Hill Rd.	\$ 51,500
Widli, Todd & Jeanette	Home & 1.9 Ac--Stevens Rd.	\$ 149,400
Wilber, Mark & Claire	Home & 3.66 Ac--Winslow Ln.	\$ 230,200
Willey, Craig & Kim	Home & .43 Ac--Arch St.	\$ 92,800
Winslow, Mark & Andrea	Home & 47.22 Ac--Winslow Ln.	\$ 155,900
Wisell, Randall & Anna	Home & 1 Ac--Pinewoods Rd.	\$ 104,000
Yennerell, Thomas L.	Home & 7.2 Ac--West Creek Rd.	\$ 103,600

PITTSFORD FIRE DEPARTMENT

In the past year, your Fire Department answered 100 calls for assistance. These calls are categorized as follows:

23	Structure Fires	15	Mutual Aid
33	Vehicle Accidents	4	Grass/Trash
6	Chimney	3	Carbon Monoxide Alarms
4	False Alarms	8	Miscellaneous
1	Vehicle Fires		

Our 23rd Annual Haunted House was a successful fund raising event. Many thanks to all who contributed their time and efforts to help us.

During the past year, Ben Hier, Ed Bell and Bill Loso resigned from the department. We thank them for their years of service. Joining our ranks are Ivon Capowski, John Jackson and Dennis Duby.

In June, we awarded five scholarships to Otter Valley Union High School graduating seniors. We encourage all students to contact the Otter Valley Guidance Office for further information and an application.

Applications for membership to the Fire Department are available at the Town Clerk's Office. We would encourage all interested citizens to pick one up, fill it out and return it to the Town Clerk.

Again, the Fire Department encourages all residents of the town to post their E-911 numbers at the entrance of their drive. Please use at least 3-inch reflective numbers. Many times where we receive a call for assistance, all we get in the way of directions is the E-911 address. As you can see, any delay in finding this address could potentially be costly to life and property. If you need help in obtaining or placing these numbers, the Fire Department will be happy to assist you.

A reminder, if you do not have a smoke detector, **INSTALL ONE**. If you have one **CHANGE THE BATTERY** annually. If you need help in obtaining one, contact the Department for assistance.

Tom Hooker, Chief
Butch Shaw, Assistant Chief

PITTSFORD RECREATION DEPARTMENT

The mission of the Recreation Department is to provide comprehensive year - round opportunities for quality recreation programs and activities for the residents of Pittsford, with an emphasis on educating citizens on the value of learning and practicing lifetime leisure skills to help promote community togetherness.

First and foremost the Recreation Department would like to recognize and thank the many individuals who have graciously helped the Recreation Department over the past year. The Recreation Department relies heavily on volunteer support to facilitate and maintain many of our programs. Volunteers are the single most important piece to operating successful and productive programs. Without volunteers, the Recreation Department could not maintain the same quality in its programs and the department would be reduced to sponsoring only self-substantiating programs that pay for themselves. Therefore, this is a formal thank you to anyone, and everyone, who has in one way or another, volunteered their time, services, or expertise for the benefit of the Recreation Department and programs it offers.

The Recreation Department works closely with other organizations to offer a wide range of activities and programs for a larger portion of the community. The Recreation Department enjoys a strong working relationship with Lothrop Elementary School. The Recreation Department coordinates Lothrop's Sports programs, such as soccer and basketball, and tuses many Lothrop facilities to run several of its own programs, like the Computer Lab where the Recreation Department has offered beginner WWW & E-MAIL computer classes. The Recreation Department's Summer Day Camp uses Lothrop's cafeteria and gym as its home base where kids are dropped off and picked up each day. The Maclure Library and the Recreation Department work together to offer several family oriented programs like the Pittsford Ice Cream Social, the Pittsford Pumpkin Party, and Family Fun Nights, that are held during the winter months. Finally, the Recreation Department works side by side with the Brandon Recreation Department to offer a wide range of activities for youths, teens, and adults. By working together, the departments are able to provide stronger, more diverse, programs that both communities can benefit from.

In the past year the Recreation Committee had two of its most prominent members step down. Joseph W. Sposta, a 28 year veteran on the committee, decided it was the proper time for him to step down. Mr. Sposta noted "it has been a great and rewarding pleasure to see the growth and improvement of the Recreation Area over those years". Mr. Sposta is accredited for being an integral part of the development and growth of the Recreation Area throughout the years. His knowledge and expertise have surely been missed at the Recreation Committee meetings. However, the Recreation Department thanks him very much for years of unselfish service and wishes him and his family the best. In March, Mrs. Dorothy Terwilliger submitted her resignation from the Recreation Committee. Mrs. Terwilliger was a strong supporter of the swim program and the swim area at the Recreation Area. Her family has strong ties with the Recreation Area, as Jack Terwilliger was one of the original founders. Mrs. Terwilliger's attention to detail, and witty charm is surely missed at the Recreation Committee meetings.

With two resignations in three months, and a recommendation from the Recreation Director, the Select Board decided not to fill the two vacant positions and allow the Recreation Committee to work as a seven-member committee. The committee meets on the second Tuesday of each month at 7:00pm at the Municipal Offices. The Recreation Committee is an advisory

PITTSFORD RECREATION DEPARTMENT (cont.)

board to the Recreation Director and they provide advice and assistance with programs. The Recreation Department encourages anyone who has an interest in the Recreation Department to attend a Committee meeting. Thank you again to the residents of Pittsford, volunteers, and parents who have worked with the Recreation Department in the past year!

Randal S. Adams
Recreation Director

PITTSFORD TRAILS COMMITTEE

This past year was an active one for the Trail Committee. Members completed work on the Hudson Trail by marking the route that follows Sugar Hollow Brook. From a scenic prospective, walking from the Fire House south towards the Cadwell Trail, it is best to follow the trail that bisects the field as the walker gets a spectacular view of Proctor and the mountains down to Danby. Returning to the Fire House, the hiker is well rewarded for taking the Sugar Hollow path that follows the brook and goes through a nice stand of hemlock and hardwood.

The Split Rock Trail was improved with the addition of a boardwalk that traverses through a swampy area. While the new boardwalk helps keep the hiker's feet dry, the wet fall has made it apparent that the boardwalk will have to be extended.

In an effort to keep walkers off the upper ball field at the Recreation Area and to provide a more scenic path, the old blue trail that traversed the ball field has been re-routed through the woods. The trail is now identified with red markers.

The old trail that cut through the meadow behind the Congregational Church had to be discontinued due to the construction of two new houses. A new trail cuts through some wetland and the committee had to construct a boardwalk to keep walkers out of the swampy area.

The Trails Committee is coordinating its efforts with Rutland Area Physical Activities Coalition (RAPAC), a county wide organization that is promoting good health by fostering physical fitness of all county residents. One of the long term goals of the organization is to have walking trails that extend North - South in Rutland County. The Trails Committee is now scooping routes that might run from Otter Valley High School to Pittsford and from Stevens Road into the Pine Hill area of Rutland.

C. Baird Morgan
Coordinator

PITTSFORD TOWN STAFF SALARIES

(Over \$500.00)

Adams, Randal S.	24,784.44
Babcock, Bruce	43,771.47
Bizon, Paula M.	2,660.00
Brown, Justin A.	687.24
Carter, Lema F.	5,688.66
Chamberlain, Jody M.	1,245.73
Cross, Deanna M.	718.29
DeLong, Gordon R.	45,238.57
Duby, Lorraine E.	3,568.96
Erickson, Shawn	36,622.52
Fallon, Robert	3,545.96
Ferrara, Jessica N.	1,951.36
Fesko, Gregory	600.21
Gagnon, W. Joseph	850.00
Giard, Wayne	969.56
Harvie, Jean	2,208.00
Haughton, Neil H.	4,116.92
Hemple, William	27,447.40
Hendee, Danielle L.	873.90
Keith, Jade K.	2,564.77
Markowski, David	1,200.00
Marro, Nicola C.	1,593.41
McKinlay, Helen E.	26,476.21
Mumley, Michael	7,257.30
O'Gorman, James H.	35,902.50
Olson, Leah M.	1,866.30
Parker, Dorothea	950.00
Parker, Raymond	3,761.17
Pelkey, Thomas H.	1,200.00
Pierce, Barbara L.	15,117.19
Poljacik, Chad M.	1,102.24
Pomainville, Lawrence P. Jr.	1,200.00
Pomykala, Joseph F. Sr.	4,330.76
Potter, Elmer M.	1,948.96
Rivers, Charles	6,979.45
Roberts, Patricia	893.20
Rowe, Richard	2,712.00
Rowe, Robin	2,856.00
Sawtelle, Matthew J.	25,656.02
Sherwin, Bruce	5,268.46
Skaza, Joseph A.	31,328.62
Smith, Lawrence	800.00
Sposta, Joseph	650.00
Taranovich, William	900.00
Tennien, Anthony J.	2640.45
Voutas, Alexis N.	1,284.01
Warfle, Joseph M.	21,862.45
Webster, Suzanne L.	3,075.13
Wheeler, Dorothy A.	30,215.14

**PITTSFORD TRUSTEES OF PUBLIC FUNDS
DAN D. BURDITT TRUST**

Market Value of Fund January 1, 2003		\$1,605,801.11
Market Value of Fund December 31, 2003		
Short Term Investments	\$ 76,745.85	
U.S. Government Obligations	205,663.49	
Corporate Bonds	212,540.00	
Equities	1,390,745.29	
		\$1,885,694.63
INCOME:		
Short Term Investment Interest	\$ 747.65	
U.S. Government Obligations Interest	17,186.46	
Corporate Bond Interest	9,981.26	
Common Stock Dividends	\$13,067.74	
		\$40,983.11
EXPENSES:		
Agent's Fee	(\$11,761.68)	(\$11,761.68)
DISBURSEMENTS:		
Pittsford Town School District For Fiscal Year 2003 Bond Payments	(\$43,247.44)	(\$43,247.44)
Accrued Interest to 10/25/03 paid on purchase of American General Bond	(\$52.26)	(\$52.26)
Accrued Interest to 7/24/03 paid on purchase of Merrill Lynch Bond	(\$422.22)	(\$422.22)

**PITTSFORD TRUSTEES OF PUBLIC FUNDS
BOOTH FUND**

Market Value of Fund January 1, 2003		\$17,319.23
Market Value of Fund December 31, 2003		
Short Term Investments	\$1,550.14	
Federated Income Trust #36	15,591.72	
		\$17,141.86
INCOME:		
Short Term Investment Interest	\$23.72	
Mutual Fund Dividends	\$736.53	
		\$760.25
Invested Income December 31,2003		
Short Term Investments	\$1,446.96	
Vanguard Index 500 Fund	\$7,428.28	
		\$8,875.24
EXPENSES:		
Agent's Fee	(\$172.01)	(\$172.01)
DISBURSEMENTS:		
Stephanie Hard – Scholarship	(\$250.00)	
Lindsay Harrison – Scholarship	(\$500.00)	
		(\$750.00)

Amy J. Thompson, Senior Wealth Management Administrator for
Christina M. Gilman, CTFA, AVT and Wealth Management Officer

**PLANNING COMMISSION, ZONING AND ZONING
BOARD OF ADJUSTMENT REPORT**

In the year 2003 there were 106 applications for zoning permits 85 were approved, and 21 were denied by the Zoning Administrator. Of the Zoning Permits applied for, 12 went to the Planning Commission for Site Plan Review and 12 were approved, some with conditions.

Of the applications for zoning permits that were denied, 13 were appealed to the ZBA and 10 were approved, some with conditions, and 1 was withdrawn. There are 2 permits which have not yet reached final disposition.

The Planning Commission meets the fourth Thursday of every month at 7:00 PM in the Conference Room of the Town's Municipal Building on Plains Road. These meetings are open to the public.

The Planning Commission met with Mark Blucher of the Regional Planning Commission a number of times during the year. During these discussions a much revised version of the Zoning Regulations was developed. It appears that the draft is completed with the exception of finalizing the last of the minor typographical errors, etc. It appears that in early 2004 there will be a public hearing and the revised zoning regulations will go to the Selectboard.

The ZBA meets at the call of the Chairman in the Conference Room of the Municipal Building. These meetings are open to the public. Notices of the meetings are posted on the Bulletin Board in the Municipal Building and in both the Pittsford and Florence Post Offices. In addition, any hearing which requires Public Notice is also published in the legal section of the Classified advertising in the Rutland Herald at least 15 days prior to the hearing.

There were two Permits that were being contested as of the beginning of 2003, the Post Office Permit and the Rowe / Casella Gravel Pit Permit.

The Post Office Permit is in the hands of Judge Wright of the Environmental Court (again)! The decision of the Court had not been received as of late December when this report was written. Hopefully there will be a final binding decision soon. This has been a long protracted and expensive litigation over the past couple of years.

The Environmental Court allowed the opponents in the Rowe/Casella Gravel Pit permit to try to work out a mutually agreeable settlement. The finalized agreement was then approved by the Court and sent to the Town as the Permit.

After many years of service to the Zoning Board of Adjustment Emerson Frost resigned late in 2003. His contribution to the Board and the Town will be missed.

Respectfully submitted;
ANTHONY J. TENNIEN
Zoning Administrator
STANLEY MARKOWSKI
Chairman, Zoning Board of Adjustment
MICHAEL SOLARI
Chairman, Planning commission

TOWN AGENTS REPORT

In 2003 the Town continued to channel the Town's legal work through the Town Agent. Non-litigated matters, of a routine nature, and in which the Town Agent has no conflict, are generally handed by the Town Agent personally. Litigated matters (other than claims covered by the Town's insurance), bonding matters, and other matters requiring specific skills or resources not available in the Town Agent's office, are referred to any one of several local law offices. This procedure appears to provide the Town with a wider range of legal skills at lower overall cost, and with less likelihood of problems arising from conflicts of representation, than retaining one attorney or firm as an exclusive provider of legal services to the Town.

In 2003, the Town was, fortunately, involved in little active litigation (other than claims covered by the Town's insurance, and not within the scope of the Town Agent's services). Outside counsel provided services to the Town in connection with bonding, ongoing zoning and Act 250 matters, and labor relations matters.

The Town Agent consulted on a continuing basis with the Town Manager, Town Clerk, and Selectmen frequently, throughout the year, with regard to minor matters involving personnel, review of contracts or other documents involving the Town real estate transfers, municipal highway and water line easements, delinquent tax collection, etc. Considerable time was spent at the request of the Selectboard, on the research with regard to real estate now owned by the Town, to determine the marketability of the same.

Again, thanks to Jim O'Gorman, Gordon DeLong, Dorothy Wheeler, Tony Tennien, the Selectboard, and all of the Town personnel for help and patience.

Peter A. Cady
Town Agent

TOWN HEALTH OFFICER

Vermont and surrounding states are still in the middle of a rabies epidemic. As spring progresses more wild animals will become active. If you see a wild or domesticated animal acting strangely, call the appropriate agency listed below.

Wild Animals – VT State Police 773-9101

Domestic animals – Town Animal Control Officer, 483-2931 or 483-6500

- Remember vaccinate all cats and dogs against Rabies; as an animal owner this is your responsibility.
- Remember all dog and animal bites should be reported at once to the Town Health Officer.
- Also, please remember that all trash barrel burning is illegal.

Community health depends on everyone working together in participation and cooperation.

Bruce Babcock
Town Health Officer

VITAL STATISTICS - BIRTHS - 2003

	Sex	Date of Birth	Place of Birth	Parent (s)
*Bella Maeve Destiny Pitts	F	January 11, 2002	Rutland	Charles W. Pitts, Jr. & Andrea B. Eugair-Pitts
Alexander James Poli	M	January 12	Rutland	Greg M. & Kerri L. (Moyer) Poli
Obadiah Endurance Misko	M	January 13	Pittsford	Joseph A. & Melinda S. (Sargent) Misko
Cole William J. Blanchard	M	February 17	Rutland	Michael T. & Jill A.G. (Grace) Blanchard
Amy Marie Bergset	F	April 11	Rutland	Olav Bergset & Chantale Vallee-Bergset
Cole Matthew Blair	M	April 23	Rutland	Matthew D. & Melissa A. (Hayes) Blair
Jacob Christian Whitman	M	June 05	Rutland	Christian Jakobet & Mary E. Whitman
Chloe Isabelle Seely	F	June 10	Rutland	David W. & Danielle F. (Ploof) Seely
Izabella Borremeo Racine	F	July 21	Rutland	Paul R. Racine Jr. & Samantha E. (Bacon) Racine
Amanda Grace Pockett	F	August 07	Rutland	Francis E. & Sherry A. (Harder) Pockett
Saheyo Allen Campbell Champney	M	August 12	Middlebury	Stephen A. & Tiffany A. (Vail) Champney
Suki Elizabeth Allen	F	September 02	Pittsford	Scott T. & Katharine S. (Ayres) Allen
Ethan James Corey	M	September 08	Rutland	James S. & Stacy L.(Gallipo) Corey
Savannah Lee Blakely	F	September 25	Rutland	Nolan A. Blakely & Alison R. Julius
Simon David Bohan	M	October 09	Rutland	Timothy D. & Rebecca S. (Blowers) Bohan
Taras Martin Mancinas-Stepanenko	M	October 25	Pittsford	Jesus M. Mancinas & Natalya V. Stepanenko
Nicholas William Parker	M	October 29	Middlebury	Adam W. & Ashlie L. (Cook) Parker
Tiana Mari Gallipo-Viermes	F	November 10	Rutland	Jessica M. Gallipo
Isaac Michael Derepenitigny	M	November 17	Rutland	Ernest H. Derepenitigny Jr. & Meghan M. Fredette
Taylor William Wall	M	November 22	Rutland	Lester S.W. Wall & Paula Kelley-Wall

* BIRTH CERTIFICATE NOT RECEIVED UNTIL 2003.

DEATHS - 2003

Date of Death	Name of Decedent	Sex	Age	Residence
January 04	Merle C. Macomber	M	99	Pittsford, VT
January 07	John F. Shannon	M	74	Pittsford, VT
January 24	Herman L. Butron	M	95	Pittsford, VT
January 28	James F. DeLong	M	52	Pittsford, VT
March 11	William M. Martin	M	94	Pittsford, VT
March 22	John R. Buffum	M	66	Pittsford, VT
May 24	Adriel S. Gates	F	86	Pittsford, VT
June 06	James W. Fowler	M	76	Pittsford, VT
June 12	Elaine B. Keinonen	F	79	Brandon, VT
June 16	Alphonse F. Poremski	M	86	Pittsford, VT
July 25	Margaret Martin	F	97	Pittsford, VT
July 29	Floyd c. Sumner II	M	48	Pittsford, VT
August 01	Jessie P. Taylor	F	91	Pittsford, VT
August 04	John E. Heath	M	76	Pittsford, VT
September 05	Lillian J. Hier Rice	F	85	Pittsford, VT
September 10	James E. Johnson, Jr.	M	46	Pittsford, VT
September 29	Jacqueline B. Westburg	F	65	Pittsford, VT
October 22	Edna E. McCullough	F	96	Pittsford, VT
October 27	Madeline K. Pollock	F	81	Pittsford, VT
November 04	Donna H. Robinson	F	79	Pittsford, VT
November 05	Katherine E Gagnon	F	38	Portland, ME
December 12	Walter J. Worosila	M	90	Pittsford, VT

Vital Statistics - Marriages and Civil Unions - 2003

Marriages - 2003

Date of Marriage	Name of Contracting Parties	Residence Listed
January 18	Robert Patrick Keith	Pittsford, VT
	Fonda Mae Seward	Pittsford, VT
March 01	David Edward Lawson	Dedham, MA
	Lousie Anne Healy	Dedham, MA
April 11	Frederick Bruce Hellmuth	Pittsford, VT
	Christine Frances Giddings	Pittsford, VT
April 25	Jeffery Thomas Graves	Pittsford, VT
	Ramona Lisa Davis	Pittsford, VT
April 26	Joseph Lee Roberts	Pittsford, VT
	Bobbi Jo Goguen	Pittsford, VT
May 03	Kiley Ian Dixon	Pittsford, VT
	Susan Lynn LaVictoire	Pittsford, VT
May 03	Mark Roblee Mason	Pittsford, VT
	Cecelia Ann Ramage	Pittsford, VT
May 10	Michael Lee Hewitt Jr.	Pittsford, VT
	Kelly Elizabeth Haynes	Pittsford, VT
May 17	Peter Allen Chandler	Pittsford, VT
	Gloria Jean LeFave	Pittsford, VT
June 07	Patrick Thomas Keith, III	Pittsford, VT
	Jodie Lee Rawson	Pittsford, VT
June 14	Douglas J. Connors	Pittsford, VT
	Traci Lynn Dayton	Pittsford, VT
June 21	Kenneth George Smith	Pittsford, VT
	Phyllis Marie Sherwin	Brandon, VT
July 07	John Elder Heath	Pittsford, VT
	Vera Redli Corrick	Pittsford, VT
July 19	Thomas Delbert Loyzelle	Pittsford, VT
	Jennifer Lee Gauthier	Pittsford, VT
August 02	Ethan Scott Jaquith	Chitenden, VT
	Heather Kirsten Newell	Pittsford, VT
August 08	William E. Schneider	Pittsford, VT
	Jill Jowaiszas	Pittsford, VT
August 16	Earland Joseph Sherman IV	Pittsford, VT
	Stephanie Ann Rogers	Pittsford, VT

Vital Statistics - Marriages and Civil Unions - 2003 (cont.)

August 23	Derrick Ronald Abare Debra Jean Serrani	Pittsford, VT Pittsford, VT
August 30	Peter William Stewart, Jr. Kristyn Kayte Hennessey	Pittsford, VT Pittsford, VT
September 20	Richard Arthur Stevens, Jr. Jennifer May Gill	Pittsford, VT Pittsford, VT
September 27	Christopher Steven Bixby Wendy Leigh Stewart	Pittsford, VT Pittsford, VT
November 01	Christopher James Sousa Colleen Jennifer Tierney	Pittsford, VT Pittsford, VT
November 15	Duane Edward Atwood Joyce Anne Forand	Pittsford, VT Pittsford, VT
December 20	John Son Choe Katie Jane Adams	Boston, MA Boston, MA

CIVIL UNIONS - 2003

October 04	Steven Allen Cadwell Joseph Steven Levine	Concord, MA Concord, MA
------------	--	----------------------------

Report of the Superintendent of Schools Pittsford Town School District

Next school year brings the beginning of Act 68, the new state aid formula. This law, passed with broad bipartisan support, is seen by most folks as a significant improvement to Act 60. While exact numbers are not available as this report goes to press, early estimates show significant decreases in your school property taxes. However, the law now places technical (vocational) education costs in your local town school budget. This makes your town school budget appear to increase more than it actually does. However, rest assured that we get other revenues from the state to offset these costs.

Across the state, school enrollments are going down and we are no exception. Consequently, your board is keeping a careful eye on staffing levels and is managing this decline. Rutland Northeast schools are very close to state averages on teacher to student ratios.

Blue Cross/ Blue Shield rates went up 9.75%. This is a lower level of increase than in earlier years, but this is still a serious problem. Many of us are disappointed that the federal and state governments have not moved on this nationwide crisis. Comprehensive health care reform is beyond the scope of school districts, businesses and most citizens to solve. For your information, our employees must pay deductibles, as well as co-pay 20% of their medical expenses.

This year, we implemented a new K-12 transportation system. After the start-up problems were sorted out, the system is working well. Bus behavior is generally better for all students. (This was a concern for many parents). We still have work to do and will continue to make refinements and improvements as time goes on.

As part of our goals, we have expanded our early education programs. Money spent in the early years is returned four-fold in later school and adult years. We now have solid options available to students throughout the supervisory union.

Another major goal is the implementation of the new federal education law. While the intentions were certainly noble, the law is drastically underfunded. What this means is an "unfunded mandate" where the costs are passed on to state and local governments. Despite Vermont's scoring an average of thirty percentile points higher than the nation (and our lead is increasing) every school in the state will ultimately be declared a "failure" due to flaws in the law. We continue to work with our state and federal governments on these issues. The Rutland Northeast board asked us to look at whether we should reject the federal money because the costs outweigh the benefits.

We can take justifiable pride in many of our stellar student performances. They match the best in the nation. At the same time, we are just as concerned with giving the best opportunities to all children. Thus, we have focused on alternative settings. Our goal is for every child to be a productive contributing member of society.

In inservice, we have concentrated on improving our classroom assessment practices. On standardized tests, Lothrop students begin their school years slightly above national averages and leave at an even higher level above national averages.

The Pittsford board meets on the first and third Tuesdays at 6:30 pm in the school library. We welcome your participation. If you have any questions, please feel free to contact me or any of your board members.

William J. Mathis
Superintendent of Schools

LOTHROP SCHOOL DIRECTORS

The Lothrop School continues to provide our children with excellent opportunities and guidance to develop in academics, as well as personal and social matters: Lothrop offers a safe, structured and supportive environment in which Pittsford children can grow and mature.

The whole day kindergarten is in its fifth year and is now an established part of the School program. We also have strong Art, Computer Technology, French, Physical Education and Music programs that the School Board supports. In the fall of 2003, the in-coming kindergarten students were the first class to grow up with the P.A.L.S. Cradle to Cubby program, an initiative which has over the years provided several fine books to the students, the opportunity to attend an annual event at the School and connect with older buddies in the 5th and 6th grades.

In the summer of 2003, we re-paved the upper parking lot and driveway in the back of the School, creating an improved area for both vehicle traffic as well as children's play at recess. This work was the last of several major maintenance tasks reported to you over the past 2 years, the cost of which was covered by money from the Burditt Fund. (The Burditt Committee consists of the Select Board and School Board members. All decisions to spend Burditt funds must be unanimous.)

The Blue House next door to the Town Hall, which was acquired two years ago with Burditt funds, is rented to the Rutland Northeast Supervisory Union, as well as being used for several Lothrop purposes. Rent received from the District pays all the operating expenses for the Blue House. In addition, the privately funded Lothrop Enrichment and After-School Program (L.E.A. P.) uses the house to offer an interesting and varied program that is popular with both children and parents.

In September 2003, the elementary schools associated with the Otter Valley Union High School system started on a trial basis a District-wide school bus program. The purpose was an attempt to solve several problems, including high costs, a shortage of qualified drivers and long bus rides for school children. This trial effort is continuing for another year because District-wide savings of \$70,000 are expected, we have been able to adequately staff with drivers and have shortened length of rides for most Pittsford students. Despite these improvements there are still scheduling and other issues to work out among the participating Schools and the Board is still evaluating this initiative.

The School Directors wish to thank the Lothrop teachers for proposing and helping to implement innovative scheduling changes to the school day which allowed the new busing program to be put in effect. The cooperation by the faculty is greatly appreciated and was very good for our students.

The School Directors and the Town Select Board have worked together on several issues in recent years, in addition to the use of the Burditt fund money for necessary long term maintenance and improvements for the School buildings. Discussions in the past year have included parking and traffic flow on side streets adjacent to the School and speed limit matters on Route 7. Additionally, there is on-going cooperation between the School and the Town Recreation Department to provide many beneficial recreational and team sports opportunities to the Pittsford children.

Pittsford residents have noticed the absence due to retirement of Marvin Dodge, the School's long time custodian. For over 20 years his cheerful

LOTHROP SCHOOL DIRECTORS (cont.)

presence was a welcomed addition to Lothrop and he is missed by many. The School Directors wish him well in his retirement.

School Director Linda Mortensen has decided not to run for re-election and will be leaving the School Board in March. Linda has been an asset to the Board during her three year term, especially with her work on the District transportation committee and we will miss her. We wish to thank Jim Rademacher, a former Lothrop School Board Chairman, who generously shared his time to fill a vacant position on the Board to assist with the budget and town meeting preparations.

The proposed school budget for 2004-2005 will see an increase of approximately 6.5%. However, nearly one-third of this increase (2%) is due to changing accounting procedures regarding Technology School Education tuition and is not an increase in cost to Pittsford taxpayers. This Tech Ed tuition charge and reimbursement change is due to modification of State of Vermont accounting procedures and about 2 % of the estimated 6.5% budget increase is offset by corresponding revenue increases. The Board, with the full support of the Administration and Faculty, worked very hard to cut costs everywhere possible to bring you this budget, which results in a real increase of only about 4.5%. This budget reflects the reduction of 2 ¼ staff positions that the Board has eliminated over the past 2 years. However, as in past years many costs fully beyond our control are rising, including the now familiar increases in insurance and special education costs. At the time this goes to print the School Board does not have final information regarding State of Vermont Act 68 funding impacts on the 2004/2005 budgets and revenues for Pittsford. This will be discussed further at Town Meeting.

After lengthy and detailed consideration, your School Directors have presented a budget which is the best combination of financial responsibility to the taxpayers, while maintaining resources to keep a quality educational program functioning in the School.

We appreciate the continued support of the community for Lothrop School in the future.

PRINCIPAL'S REPORT

The Lothrop School Community is dedicated to providing a quality education for all students. Parents, teachers, students and community members work together in this endeavor. We are fortunate to have the support of the Pittsford community as we work to prepare our children for the future.

Our goal is to prepare all our students so that they will become good citizens in the community. In order to achieve this goal, we concentrate on both academic and social needs. We hope this will help students become thoughtful, caring, competent, productive and responsible individuals committed to being life-long learners.

Over the past few years, we have had a very active Playground Committee who has dedicated a great deal of time and effort to the improvement of our facilities. The work on the playground will continue with a number of phases planned to improve the recreational opportunities for children and community members. Special thanks go to the committee members for their dedication and hard work and to all who contributed in some way to make this all happen.

We also continue our connections with the Town Recreation Department. Mr. Adams organizes our soccer and basketball programs and the school reimburses the town for the time he devotes to this. The Town Summer Camp is also based here at school. Other coordinated activities include babysitter training and evening computer classes for residents.

The Pittsford Alliance for Literacy Success Program continues with our Cradle-to-Cubby and the Welcome to Kindergarten Program. Babies new to Pittsford are welcomed with a gift of a book and a letter from a pen pal here at school. Each year after, they receive a book on their birthday and we welcome them to school for an annual reunion with their pen pals. Once they arrive at Lothrop as kindergartners, they have sixth grade pen pals to welcome them and help with their transition. Communities across Vermont have modeled similar programs in their schools based on our Cradle-to-Cubby Program.

Last year, PALS also supported our Piggstord Celebration in conjunction with the Brandon Artists' Guild Really Big Pig Show. OMYA kindly donated a fiberglass pig to the school to be painted in a theme of the students' choice. Children contributed their ideas and the product was a pig that depicted many of the scenes and places for which Pittsford is noted. In October, the pig was auctioned and the successful bidders, the Rademacher family, generously donated the pig back to the school. The pig now graces our foyer for the enjoyment of our children and all who visit the school. Part of the proceeds from the auction was also donated to the art program at our school. In May, PALS helped fund a day long celebration where children participated in many activities with a pig theme. Much fun was had by all at this celebration of the arts.

Our after-school program, Lothrop Enrichment and After-School Program (LEAP), serves up to 38 students a week. Quality child-care and enrichment opportunities are provided for families for the after school hours. This is a state-licensed program under the direction of Marcia Westcott, the Director. Services run from 2:45 - 5:30 each day that school is in session. Children are provided with healthy snacks, homework assistance, arts and crafts, drama, science, and music, and movement among other offerings. Special activities include snowshoeing, rock climbing, swimming and cross

Principal's Report (cont.)

country skiing. Collaborative programs are provided through the Maclure Library and the Pittsford Recreation Department.

In the area of academics, much progress has been made. We have implemented new curricula in Language Arts, Mathematics, Science, Health, Technology and, this year, in Social Studies. These curricula are based on Vermont state and national standards. District-wide and local in-service days have provided teachers with the opportunity to work together to improve instruction and develop assessments.

Student progress in academic areas is measured in a number of ways. Teachers use informal classroom assessments on a regular basis to measure progress. A number of formal assessments are also used and, in some cases, required by the state. Our second graders take the Vermont Developmental Reading Assessment each spring. Second graders showed increased numbers of students meeting or exceeding the standard (82%) from previous years. Fourth graders take the New Standards Reference Exams in Language Arts and Mathematics. The percentages of fourth graders who met or exceeded the standard were at, or slightly below, the state average. Our third, fifth and sixth graders are assessed using the Terra Nova Multiple Assessments. Scores on this assessment showed 60% to 78% of third, fifth and sixth grade students scoring above the 50th percentile in reading, mathematics and science.

An Action Planning Team revised our local Action Plan in June. The team examined assessment results at a spring meeting and developed plans to help students improve concepts and skills in the areas of communication, mathematics, science, social studies, and personal and social responsibility. Improving instruction and services provided to children is the focus of the plan. The Lothrop Action Plan is available for review by community members.

State law now requires that we report to the public our attendance figures and information on student discipline. The average daily attendance rate is 96.9 %. This takes into account students who miss school because of illnesses or for other reasons. In the area of discipline, most discipline referrals are for minor infractions. Lothrop is fortunate to have a Student Support Center, where a staff member not only works with children who have been referred for disciplinary reasons, but also provides pro-active programs to assist students. Students referred for disciplinary reasons, discuss the problem, develop a plan for improvement, and make reparation as needed. Referrals are made for such reasons as: ongoing lack of academic work; distractions in the classroom; verbal disrespect or rude behavior and, in some cases, physical aggression or stealing. Physical aggression or stealing usually leads to an in-school or out-of-school suspension depending on the severity of the incident. Students who are suspended out of school are required to attend school when school is not in session (half-days or vacation) in order to make up the work and time. During the 2002-2003 school year, one student was suspended.

Learning and caring for children are the top priorities at the Lothrop School. We work hard to support our children and appreciate the cooperation and support of the Pittsford community. Your continued assistance and encouragement will be appreciated.

Meredith Voutas
Principal

COMMUNITY SUPPORT SERVICES

<i>AGENCY</i>	<i>PHONE</i>	<i>TYPES OF SERVICES</i>
Addison Co Women in Crisis	388-4205	Assistance to women and families
Adult Education/Diploma	775-0617	For students 21 or older interested in pursuing an adult diploma
Boys & Girls Club of Rutland Co	773-1902	Teen drop-in center: mentoring
Brattleboro Retreat	800-345-5550	Support, treatment, counseling, respite services for teens
Counseling Service of Addison County	388-6751 388-7641	Individual, group, & family counseling, psychiatric evaluations,
Evergreen Center	775-4388	Drug & alcohol treatment
HerStory House	775-3232	Women's shelter, support for women & families dealing with domestic abuse
Infoline	747-9961	Listing of health and human services resources
Northeastern Family Institute	802-655-9013	Support, treatment, counseling, respite services for teens
Outright VT	800-452-2428	Support for gay, lesbian, and bisexual students
Police (Brandon)Police (Pittsford)	B: 247-5723 P: 773-9101	Law enforcement services
Police (VT State Police)	R: 773-9101 M: 388-4919	Law enforcement services
PRIME	773-4225 773-4365	Conflict mediation; respite for families. Some services provided at school.
Public Defenders Office	R: 773-5823 M: 388-4656	Support for students dealing with the legal system
Rape Crisis (Rutland County)	775-3232	Hot line & support for women dealing with issues related to sexual assault
Rape Crisis Hot Line (Addison County)	388-4205	Hot line & support for women dealing with issues related to sexual assault
Rutland Area Community Services	775-2381 775-1000	Individual, group, & family counseling, psychiatric evaluation & treatment
Rutland Area Prevention Coalition	775-4199x190	Countywide organization to coordinate substance abuse prevention programs
Rutland County Victim's Advocate	786-2531	Assistance to victims of crime
Rutland Reg. Board for Family Svcs.	776-4340 x116,117	Resources and Support for families
SRS: Department of Social & Rehabilitative Services	R: 786-5817 M: 388-4660	Child protective services & foster care placement
VT Department of Employment & Training	786-5837	Assistance with job finding and job finding skills
VT Department of Health	786-5876	Pregnant teens; HIV testing; other health services
VT Parent Information Center	773-2023	Provides support & information to parents regarding educational issues

Information as required by 16 VSA 165 (2G)

R=Rutland, M=Middlebury

Early Care and Educational Opportunities for Children	
Addison County Community Child Care Support Services	388-4304
Addison County Family, Infant, Toddler Project	388-1437, 1-800-639-1577
Addison County Headstart	388-9881
Addison County Parent/Child Center	388-3171
Addison County WIC/Well-Child Clinic	388-4644
Addison Social Rehabilitative Services (SRS)	388-4660
Addison Children's Upstream Services (CUPS)	382-8893, 388-3171
Rutland County Family, Infant, Toddler Project	747-0539, 1-800-974-2034
Rutland County Headstart	775-8225
Rutland County Parent/Child Center	775-9711
Rutland County WIC/Well-Child Clinic	786-5811
Rutland Children's Upstream Services (CUPS)	775-2395
Rutland Social Rehabilitative Services (SRS)	786-5817
Barstow Preschool	773-3763
Brandon Early Essential Education <i>serves Brandon, Leicester, Sudbury</i>	247-4354
Pittsford Early Essential Education (EEE) <i>serves Pittsford, Chittenden, Mendon</i>	483-2062
Whiting Preschool	623-7991
Child Care Resource and Referral	775-9711
Child Development Clinic	1-800-660-4427
Kids on the Move	775-7612
Smart Moves	247-9500
Prevent Child Abuse Vermont	1-800-244-5373

Information as required by 16 VSA 165 (2F)

rev. 1/2004

LOTHROP SCHOOL ENROLLMENT
(As of January 2004)

	2000	2001	2002	2003	2004
Kindergarten	30	34	34	22	36
First Grade	44	27	31	33	18
Second Grade	33	38	27	34	31
Third Grade	38	30	37	28	35
Fourth Grade	53	39	29	40	26
Fifth Grade	38	51	43	31	41
Sixth Grade	28	36	50	41	32
TOTAL ENROLLMENT	264	255	251	229	219

2003 Student Assessment Results

Terra Nova Assessment

The *Terra Nova Multiple Assessment* is a norm-referenced, standardized test, in its fifth year of use in Rutland Northeast. A great advantage of this test is that it allows citizens to see how Rutland Northeast achievement test scores compare to the nation. Further, you can see whether a group of students is improving as compared to the nation.

In looking at the scores for your school, the national average is 50. If your grade level scores increase as you read across a line, that means that class of students improved, as compared to the national average, as they moved from one grade to the next. The **bold printed number** is the grade the students were in when tested in Spring, 2003. The regular print numbers are the grade levels for earlier year scores. A score of 60 for a grade level grouping is excellent and a score of 70 or above is exceptional.

Cautions: Standardized tests are important but they do not measure all the important things that we teach. They also do not test the various skills and talents of individual students. Further, attitudes, behaviors, school tone and the like are not well represented by standardized tests.

Also, year-to-year comparisons become less reliable as the number of children tested within a grade level goes down. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

LOTHROP

TerraNova – Total Reading MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				58.7
3, 4	Class of 2011			61.6	
3, 4, 5	Class of 2010		57.4		56.0
3, 4, 5, 6	Class of 2009	53.4		58.4	56.3

TerraNova – Total Language MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				59.2
3, 4	Class of 2011			57.2	
3, 4, 5	Class of 2010		52.1		56.3
3, 4, 5, 6	Class of 2009	49.2		54.3	55.4

TerraNova – Total Math MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				66.0
3, 4	Class of 2011			65.2	
3, 4, 5	Class of 2010		59.1		58.5
3, 4, 5, 6	Class of 2009	59.5		57.8	58.0

New Standards Reference Examination

The New Standards Reference Examination is required by the State of Vermont and is administered in reading and mathematics in grades 4, 8, and 10.

The test results indicating the percent of students who "mastered" the examinations are available on the state education department's site and are not reported here. State mastery levels are not consistent from grade to grade or from year to year due to changes in test forms.

The scores below show how local students scores in relation to national averages over the past four years. The national average is set at 50, a score of 60 is excellent and a score of 70 is exceptional.

Cautions: Remember that each fourth grade class is different. These tests do not compare the same students over time like the TerraNova tests. Thus, scores will not always show a consistent pattern. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

New Standards Reference Exam - Grade 4 -- MNCE

	N*	Spring 2000	N*	Spring 2001	N*	Spring 2002	N*	Spring 2003
Reading	49	64	38	60	29	58	37	66
Math	50	69	38	60	29	59	38	78

*N = Number of Students Tested

Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment is required by the State for students in Grade 2. It is a performance-based test that reports the percentage of students who met the state's second grade standard for reading. National norms are not provided for this test.

Vermont Developmental Reading Assessment

% Passin	
Lothrop	State
82%	82%

Early Reading Instruction

Reading services in our elementary schools continue to include professional and paraprofessional services to children in the area of literacy as well as consultation to teachers. The early education and kindergarten programs provide a variety of experiences with reading and writing that will enable all students to become emergent readers and writers. Concepts about print, phonological awareness, environmental print reading, name and letter recognition are the focus of instruction. Summer services are available for students at-risk. Parent training and informational sessions are offered throughout the school year. Home/School Coordination Services are available to all schools.

Most of our primary grade teachers and special educators have taken extensive training in early literacy instruction, including Guided Reading and Writing. The goal of this program is to provide professional development for teachers and to help students become stronger readers and writers. The focus of instruction for teachers is assessment of children's strengths and needs, matching book levels to student's needs, teaching for strategies, and organization and management of the classroom using Guided Reading and Writing. Throughout the school year, consultation to teachers and direct service to children is provided. Most of our teacher and special educators have also taken extensive training in phonological awareness and have experience with various multi-sensory, sequential, systematic phonics programs. Extended-year services are also available for older students who may be at-risk.

PITTSFORD TOWN SCHOOL LEGAL NOTICES

School Board - The school board welcomes your input on all issues. The school board meets on the first and third Tuesdays of each month at 6:30 PM in the school library. Please call the school in advance in order to assure time for you on the agenda and to see if there have been any postponements of cancellations.

Equal Opportunity - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

Students with Disabilities - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town Pittsford who you suspect of having such needs, but who is not currently receiving them, please contact the special education coordinator, Michele LaRouche, at (802) 247-5757 or the school principal for your town.

Records Review - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that the school records for their children are available for inspection. Please contact your school and set up an appointment if you wish to exercise this right.

Asbestos - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

	<u>School Address</u> <u>Telephone</u>	<u>Designated Person</u>
1.	Lothrop School 3447 US Route 7 Pittsford, VT 05763	Thomas Culvert 483-6361
2.	Otter Valley Union H. S. 2997 Franklin Street Brandon, VT 05733	David Mitchell 247-6833
3.	Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733	Brenda Fleming 247-5757

PITTSFORD TOWN SCHOOL BUDGET

CODE	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
REVENUE					
LOCAL					
000-FBFD	Est. Fund Balance Fwd.	(5,478)	(5,478)	(5,478)	<u>DUE TO</u> 66,184
000-1111	Property Tax	1,422,683	1,740,243	1,825,571	0
000-1120	Property Tax Debt Serv	0	0	0	0
000-1312	Tuition-Other School	2,233	0	0	<u>ACT 68</u> <u>CHANGES,</u> 0
000-1500	Interest-General Fund	11,729	6,270	8,000	<u>REVENUES</u> 8,000
000-1510	Interest Burditt Fund	25,000	25,000	25,000	<u>CANNOT</u> 25,000
000-XXXX	Burditt Bond Revenue - Principal&Interest	22,823	22,219	18,242	<u>BE</u> 17,794
000-1590	Interest-Pinney Fund	322	243	400	<u>DIRECTLY</u> 400
000-1910	Rental Income	0	5,625	5,635	5,635
000-1920	Private Donations	972	0	100	<u>COMPARED</u> 100
000-1921	Summer Camp	0	0	0	0
000-5200	Interfund Transfers	0	0	0	0
STATE					
000-1-3109	Homestead Revenue to School				1,719,965
000-3110	General State Support Grant	2,710,380	2,666,448	2,599,912	1,104,626
000-1-3112	Non-Residential Property Tax				1,724,672
000-1-3114	Grant to Technical Center				67,804
000-3115	Revenue From the Education Fund	(38,776)	(142,050)	(33,896)	<u>WITH</u> 0
000-3150	Transportation Aid	87,669	89,526	91,876	<u>PRIOR</u> 87,017
000-3160	Debt Service Aid	28,953	28,257	22,757	<u>YEARS</u> 0
000-3112	State Aid-Special Ed.	548,208	581,924	598,609	679,177
OTHER					
000-5300	Compensation for Loss of Assets	0	0	0	0
000-5400	Prior Year Refunds	11,871	23,637	0	0
TOTAL PITTSFORD SCHOOL DISTRICT		<u>4,828,589</u>	<u>5,041,866</u>	<u>5,156,728</u>	<u>5,506,374</u>

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
DIRECT INSTRUCTION:					
SALARIES					
54-001-2511	Teacher Salaries	851,835	912,899	907,498	942,300
54-001-2516	Teacher Salary Extra	796	4,226	1,000	1,000
54-001-2514	Paraprofessional Salaries	65,775	38,648	54,836	60,536
54-001-4467	After School Program	0	0	0	0
54-001-2513	Paraprofessional Subs	2,187	2,230	3,000	3,000
54-001-2512	Teacher Substitutes	15,304	12,152	15,000	15,000
54-001-2505	Co-curricular salaries	3,778	3,856	4,500	4,500
		<u>939,675</u>	<u>974,011</u>	<u>985,834</u>	<u>1,026,336</u>
BENEFITS					
54-001-4520	Benes: Teaching Subs/Co-Curr/Etc	1,171	923	1,773	1,684
54-001-4545	Health Ins. Paraprofessional	126,100	27,259	41,805	45,881
54-001-4521	Health Ins. Teachers	35,837	151,086	167,790	183,565
54-001-4547	FICA Paraprofessional	4,252	3,495	4,424	4,860
54-001-4522	FICA Teachers	44,287	48,396	49,211	51,507
54-001-4550	Retirement Paraprofessional	2,564	1,891	1,938	2,072
54-001-4525	Worker Comp. Teachers	3,286	4,267	4,117	3,420
54-001-4548	Worker's Comp. Paraprofessional	73	72	262	230
54-001-4526	Unemployment Teachers	258	289	259	515
54-001-4549	Unemployment Paraprofessional	96	71	61	129
54-001-4535	Dental Insurance - Teachers	4,894	5,262	5,915	6,102
54-001-4546	Dental Insurance Paraprofessional	977	850	934	1,285
		<u>223,794</u>	<u>243,861</u>	<u>278,489</u>	<u>301,251</u>
PURCHASES SERVICES					
54-001-2521	Teacher Travel	279	177	500	500
54-001-6657	Special Education Assessment	550,592	594,371	568,046	616,770
54-001-2551	Vocational Tuition	34,172	37,030	46,555	114,562
54-001-2556	PALS Early Education Project	7,500	5,984	5,000	5,000
		<u>592,542</u>	<u>637,562</u>	<u>620,101</u>	<u>736,832</u>
SUPPLIES					
54-001-2566	Student Programs - supplies	386	0	1,000	1,000
54-001-2561	Teaching Supplies	17,857	16,899	23,514	24,459
54-001-2563	Textbooks	956	0	500	500
54-001-2564	Periodicals	1,183	1,064	700	600
54-001-2569	Learning Resources	33,351	18,812	26,630	35,115
54-001-4074	New/Replace Technological Equipment	14,194	14,320	13,000	19,025
54-001-4073	Replace Inst. Equip.	12,318	1,089	3,065	5,773
		<u>80,245</u>	<u>52,183</u>	<u>68,409</u>	<u>86,472</u>
	TOTAL INSTRUCTION	1,836,257	1,907,617	1,952,834	2,150,891

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
STUDENT SUPPORT SERVICES					
SALARIES					
54-001-2523	Guidance Salary	49,961	51,285	52,644	54,000
54-001-2522	Nurse Salaries	32,669	33,800	36,700	38,000
54-001-2524	Guidance Health	4,302	4,689	5,580	6,124
54-001-2525	Nurse Health	6,428	6,995	8,324	9,136
54-001-2526	Nurse FICA	2,421	2,499	2,808	2,907
54-001-2528	Guidance FICA	3,750	3,850	4,027	4,131
54-001-2537	Guidance W/C	0	0	239	196
54-001-2532	Nurse W/C	0	0	166	138
54-001-2538	Guidance Unemployment	0	15	13	26
54-001-2535	Nurse Unemployment	12	0	13	26
54-001-2536	Nurse Dental	255	283	311	321
54-001-2539	Guidance Dental	255	283	311	321
		<u>100,052</u>	<u>103,700</u>	<u>111,136</u>	<u>115,325</u>
Purchased Services					
54-001-6656	Act 504 Expenses	100	0	5,000	5,000
54-001-XXXX	SPED Paraprofessional Billback	0	0	7,000	7,000
54-001-6600	ESL/LEP Services	0	0	500	500
54-001-3061	Health Supplies	590	374	600	600
		<u>690</u>	<u>374</u>	<u>13,100</u>	<u>13,100</u>
TOTAL STUDENT SUPPORT SVS		<u>100,742</u>	<u>104,074</u>	<u>124,236</u>	<u>128,425</u>
INSTRUCTIONAL STAFF SUPPORT					
SALARIES					
54-001-2527	Library Salaries	69,871	71,693	65,955	67,924
54-001-2550	Technology Salary	0	0	7,607	7,957
		<u>69,871</u>	<u>71,693</u>	<u>73,562</u>	<u>75,881</u>
BENEFITS					
54-001-2529	Library Health Insurance	15,022	16,374	19,484	21,384
54-001-2530	Library FICA	5,315	5,415	5,627	5,805
54-001-2541	Library W/C	0	0	333	275
54-001-2542	Library Unemployment	12	25	38	77
54-001-2543	Library Dental	510	567	623	642
54-001-2533	Library Retirement Benefits	634	649	1,046	696
54-001-2531	Tuition & Workshops	16,703	13,328	15,000	15,000
		<u>38,196</u>	<u>36,358</u>	<u>42,152</u>	<u>43,879</u>
PURCHASED SERVICES & SUPPLIES					
54-001-2595	Instruction Contracted Services	11,463	12,021	13,000	13,000
54-001-2533	Staff Development Expenses - In-Service	2,586	37	2,000	2,000
54-001-2560	Library Books	5,887	5,643	6,000	6,200
54-001-2565	Audio Visual	1,391	1,106	750	1,000
		<u>21,327</u>	<u>18,806</u>	<u>21,750</u>	<u>22,200</u>
TOTAL INST. STAFF SUPPORT		<u>129,394</u>	<u>126,857</u>	<u>137,464</u>	<u>141,961</u>
GENERAL ADMINISTRATION (BOARD)					
SALARIES					
54-001-2012	District Clerk Salary	431	431	400	400
54-001-2013	District Treasurer	431	431	400	400
54-001-2011	Honorarium	1,500	1,500	1,500	2,500
54-001-2014	Recording Secretary	845	1,040	1,560	1,800
		<u>3,206</u>	<u>3,401</u>	<u>3,860</u>	<u>5,100</u>

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
PURCHASED SERVICES					
54-001-2036	Legal Services	934	913	1,000	1,000
54-001-2038	School Elections	500	500	500	500
54-001-6057	RNESU Assessment	192,017	202,003	199,811	205,252
		<u>193,451</u>	<u>203,415</u>	<u>201,311</u>	<u>206,752</u>
SUPPLIES					
54-001-2055	Printing & Publishing	1,844	2,095	2,000	2,000
54-001-2081	VSBA Dues	1,300	1,300	1,300	1,300
		<u>3,144</u>	<u>3,395</u>	<u>3,300</u>	<u>3,300</u>
OTHER					
54-001-2050	Mandatory Employment Testing	240	384	500	500
54-001-2089	Miscellaneous Bd Exp.	943	831	1,000	1,000
54-001-2069	Miscellaneous Treas	0	0	100	100
54-001-2090	Hot Lunch Supplement	39,059	12,800	4,500	5,000
		<u>40,242</u>	<u>14,015</u>	<u>6,100</u>	<u>6,600</u>
	TOTAL GENERAL ADMN	<u>240,043</u>	<u>224,227</u>	<u>214,571</u>	<u>221,752</u>
SCHOOL ADMINISTRATION					
SALARIES					
54-001-2510	Principal Salary	64,705	66,322	67,980	70,040
54-001-2520	Principal Sec Salary	21,008	21,847	22,393	23,065
54-001-2517	Clerical Aide	9,049	9,008	9,233	9,330
54-001-2517	Clerical Extra (Summer)	65	354	0	0
54-001-2515	Principal Sec. Sub.	0	0	200	200
		<u>94,826</u>	<u>97,530</u>	<u>99,806</u>	<u>102,635</u>
BENEFITS					
54-001-4540	Health Ins. - Principal	8,604	9,378	11,160	12,248
54-001-4513	Health Ins. - Clerical	1,615	1,615	1,500	1,500
54-001-4542	FICA - Principal	4,774	4,870	5,200	5,358
54-001-4514	FICA Clerical	2,263	2,351	2,435	2,494
54-001-2508	Principal Life/LTD Ins. & Annuity	577	633	650	650
54-001-4518	Retirement - Clerical	1,050	1,092	1,120	1,153
54-001-4543	Workmen's Comp. Prin	185	862	308	254
54-001-4515	Workmen's Comp. Clerical	84	183	144	118
54-001-4544	Unemployment-Principal	12	25	13	26
54-001-4516	Unemployment-Clerical & Subs	18	15	26	52
54-001-4541	Dental - Principal	255	283	311	321
54-001-4517	Dental - Clerical	510	136	311	321
		<u>19,946</u>	<u>21,443</u>	<u>23,179</u>	<u>24,495</u>
PURCHASED SERVICES					
54-001-2558	Administration Travel & Prof. Developmen	94	135	1,000	1,000
		<u>94</u>	<u>135</u>	<u>1,000</u>	<u>1,000</u>

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
SUPPLIES					
54-001-2540	Postage	900	900	900	900
54-001-2562	Office Supplies	452	656	800	800
54-001-2588	Mics. Admin. Expenses	2,043	1,580	2,000	2,000
		<u>3,395</u>	<u>3,136</u>	<u>3,700</u>	<u>3,700</u>
	<i>TOTAL SCHOOL ADMIN</i>	118,261	122,244	127,685	131,830
FISCAL SERVICES:					
PURCHASED SERVICES:					
54-001-2035	Audit	1,550	1,800	2,100	2,700
		<u>1,550</u>	<u>1,800</u>	<u>2,100</u>	<u>2,700</u>
OTHER					
54-001-6082	Interest	0	1,420	2,000	2,000
		<u>0</u>	<u>1,420</u>	<u>2,000</u>	<u>2,000</u>
	<i>TOTAL FISCAL SERVICES</i>	1,550	3,220	4,100	4,700
OPERATIONS & MAINTENANCE					
MAINTENANCE					
54-001-4041	Water & Sewage	13,598	13,461	13,750	13,750
54-001-4053	Telephone Expense	7,618	8,364	7,000	8,000
54-001-4067	Electricity Expense	23,794	25,127	25,000	26,000
54-001-4068	Heat Expense	18,955	17,278	21,500	19,000
		<u>63,964</u>	<u>64,230</u>	<u>67,250</u>	<u>66,750</u>
CARE & UPKEEP OF BUILDINGS					
SALARIES					
54-001-4008	Custodial Salaries	64,230	66,226	57,194	57,428
54-001-4009	Summer Help	1,572	3,516	4,000	4,000
54-001-4006	Custodial Sub. Salary	3,833	6,844	3,250	3,250
		<u>69,636</u>	<u>76,585</u>	<u>64,444</u>	<u>64,678</u>
BENEFITS					
54-001-4505	Health Ins. - Custodial	9,684	10,555	19,484	13,785
54-001-4506	FICA - Custodial	5,244	5,688	4,930	4,948
54-001-4510	Custodian Retirement	3,077	3,152	2,690	2,654
54-001-4507	Workmens Comp. - Cust	2,340	2,175	2,263	2,521
54-001-4508	Unemployment - Cust	33	35	50	88
54-001-4509	Dental Custodian	510	567	623	642
		<u>20,886</u>	<u>22,172</u>	<u>30,040</u>	<u>24,638</u>
SUPPLIES					
54-001-4049	Building Repair	21,790	20,754	15,000	15,000
54-001-4000	Blue House - Maintenance/Repairs	0	6,115	0	5,625
54-001-4061	Custodial Supplies	7,451	7,068	8,500	8,500
		<u>29,241</u>	<u>33,936</u>	<u>23,500</u>	<u>29,125</u>
CARE & UPKEEP OF GROUNDS:					
PURCHASED SERVICES					
54-001-4042	Contracted Services	10,264	11,636	12,500	13,000
54-001-3600	Crossing Guard	4,397	4,410	5,500	5,500
		<u>14,661</u>	<u>16,046</u>	<u>18,000</u>	<u>18,500</u>
SUPPLIES					
54-001-4046	Upkeep of Grounds	1,790	2,137	2,800	2,800
54-001-4089	Caverly Property Exp	0	0	500	500
54-001-4069	Other Grounds Expense	1,219	599	1,500	1,500
		<u>3,009</u>	<u>2,736</u>	<u>4,800</u>	<u>4,800</u>
CARE & UPKEEP OF EQUIPMENT					
MAINTENANCE					
54-001-4043	Equipment Repair	3,177	1,418	3,000	3,000
54-001-4074	Replace Non Inst. Eq.	2,596	1,325	4,000	9,000
		<u>5,772</u>	<u>2,743</u>	<u>7,000</u>	<u>12,000</u>

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
SECURITY SALARIES					
54-001-4007	Security Person	1,842	1,315	1,500	1,500
		<u>1,842</u>	<u>1,315</u>	<u>1,500</u>	<u>1,500</u>
OTHER CARE & UPKEEP					
54-001-5572	Building Sinking Fund	4,000	4,000	0	4,000
54-001-4552	Property Insurance	8,505	13,835	16,560	20,848
		<u>12,505</u>	<u>17,835</u>	<u>16,560</u>	<u>24,848</u>
TOTAL OPERATIONS & PLANT		221,517	237,599	233,094	246,840
TRANSPORTATION					
SALARIES					
54-001-3516	Bus Driver Salaries	37,865	29,387	32,775	0
54-001-3515	Bus Coordinator	4,508	2,928	3,500	0
54-001-3518	Substitute Driver Sal	7,140	2,874	3,200	0
		<u>49,513</u>	<u>35,190</u>	<u>39,475</u>	<u>0</u>
BENEFITS					
54-001-4531	Health Insurance	1,435	0	0	0
54-001-4528	FICA - Bus Driver	3,968	2,776	3,020	0
54-001-4533	Retirement Drivers	901	0	0	0
54-001-4529	Workmens Comp-Bus Dr.	2,227	2,207	2,451	0
54-001-4530	Unemployment - Bus Dr.	48	25	62	0
54-001-4532	Dental Insurance	43	0	97	0
		<u>8,621</u>	<u>5,008</u>	<u>5,630</u>	<u>0</u>
MAINTENANCE					
54-001-3543	Bus Maintenance	21,095	14,780	20,000	0
54-001-3544	Tires	0	1,267	2,500	0
54-001-3545	Lubricants	0	0	0	0
		<u>21,095</u>	<u>16,046</u>	<u>22,500</u>	<u>0</u>
SUPPLIES					
54-001-3552	Bus Insurance	4,735	4,465	4,700	0
54-001-3562	Bus Fuel	5,803	4,674	5,800	0
54-001-3572	Bus Loan	0	0	0	0
54-001-3560	Bus Sinking Fund Payments/Leases	24,111	23,166	23,166	0
		<u>34,650</u>	<u>32,305</u>	<u>33,666</u>	<u>0</u>
OTHER					
54-001-3589	Miscellaneous	1,103	1,755	2,500	0
54-001-5555	Bus Assessment	0	0	0	82,546
		<u>1,103</u>	<u>1,755</u>	<u>2,500</u>	<u>82,546</u>
TOTAL TRANSPORT - RES. STUDENTS		114,982	90,303	103,771	82,546
TRANSPORTATION - CO-CURRICULAR					
54-001-2557	Field Trip Bus Drivers	1,192	811	1,100	2,500
54-001-2555	Field Trip Travel	0	0	0	0
TOTAL TRANSPORT - CO-CUR.		1,192	811	1,100	2,500

ACCOUNT NUMBER	ACCOUNT NAME	2001-2002 ACTUAL	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
DEBT SERVICE					
PRINCIPAL & INTEREST					
54-001-6083	Bond-Interest	10,148	8,079	5,476	729
54-001-6091	Bond-Principal	32,462	31,518	31,290	30,000
54-001-6095	95 Bond/Burditt Interest	9,123	8,519	4,542	4,094
54-001-6097	95 Bond/Burditt Principal	13,700	13,700	13,700	13,700
	<i>TOTAL DEBT SERVICE</i>	<u>65,433</u>	<u>61,816</u>	<u>55,007</u>	<u>48,522</u>
TOTAL LOTHROP ELEMENTARY SCHOOL		2,829,371	2,878,767	2,953,863	3,159,967
TOTAL OTTER VALLEY UNION HIGH SCHOOL SHARE		2,122,482	2,098,265	2,202,865	2,346,407
TOTAL PITTSFORD TOWN SCHOOL DISTRICT		<u>4,951,853</u>	<u>4,977,032</u>	<u>5,156,728</u>	<u>5,506,374</u>

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELburnE, VERMONT 05482

TELEPHONE (802) 985-8992
(800) 540-8992
FAX (802) 985-9442

LOCATED AT:
2834 SHELburnE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Pittsford School District

We have audited the accompanying general-purpose financial statements of Pittsford School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Pittsford School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

The general-purpose financial statements referred to above do not include the fixed assets in its Proprietary Fund which should be included in order to conform with generally accepted accounting principles. Purchases of fixed assets are charged to current operations and are not depreciated over their estimated useful lives as required by generally accepted accounting principles. The amounts that should be recorded as fixed assets and charged as depreciation expense in the Proprietary Fund is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omissions described in the preceding paragraphs, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Pittsford School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 18, 2003 on our consideration of Pittsford School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Pittsford School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Pittsford School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general, special revenue, and capital projects funds of the omissions described in the preceding paragraphs, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

July 18, 2003

Pittsford School District
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2003

EXHIBIT I

	Governmental Fund Types			Proprietary	Fleisbey Fund Types			Account	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Fund	Enterprise Fund	Agency Funds	Expendable Trust Funds	Nonexpendable Trust Funds	General Long-Term Debt	
ASSETS:									
Current Assets:									
Cash	\$ 62,984	\$ 3,041	\$ 4,066	\$ 221	\$ 5,659	\$ 7	\$ 10,100		\$ 86,078
Investments	518			5,169		35,457	24,945		60,402
Accounts Receivable - State									5,687
Accounts Receivable - Supervisory Union									9,271
Accounts Receivable - Other				3,412					3,412
Due From Other Funds	91,190	41,136				265			41,403
Prepaid Expenses	163,963	44,179	4,066	8,802	5,659	35,729	35,045		91,190
Total Current Assets									297,443
Other Assets:									
Amount to be Provided for Accrued Vacation								474	474
Capital Lease Obligations								35,621	35,621
Retirement of Long-Term Debt								270,154	270,154
Total Other Assets								306,249	306,249
TOTAL ASSETS	\$ 163,963	\$ 44,179	\$ 4,066	\$ 8,802	\$ 5,659	\$ 35,729	\$ 35,045	\$ 306,249	\$ 603,692
LIABILITIES AND FUND EQUITY:									
Liabilities:									
Accounts Payable - Other	\$ 52,178	\$ 231		\$ 8,580				\$ 474	\$ 60,989
Accrued Expenses	5,813								6,287
Due To Other Funds	41,136				\$ 5,659	\$ 265			41,403
Amount Held For Agency Funds								35,621	35,621
Capital Leases Payable								270,154	270,154
Bond Payable	99,129	231		8,580	5,659		265	306,249	420,113
Total Liabilities									
Fund Equity:									
Fund Balances:									
Unreserved	64,834	43,948	4,066			35,729	34,780		64,834
Reserved									118,523
Retained Earnings				222					222
Total Fund Equity	64,834	43,948	4,066	222		35,729	34,780		183,579
TOTAL LIABILITIES & FUND EQUITY	\$ 163,963	\$ 44,179	\$ 4,066	\$ 8,802	\$ 5,659	\$ 35,729	\$ 35,045	\$ 306,249	\$ 603,692

The accompanying notes are an integral part of these financial statements

Pittsford School District
 Combined Statement of Revenues, Expenditures
 and Changes in Fund Balances
 All Governmental Fund Types and Expendable Trust Funds
 For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Fiduciary Fund Type Expendable Trust Funds	Totals (Memorandum Only)
REVENUES:						
Local Share Property Taxes	\$ 1,740,243					\$ 1,740,243
Investment Income	31,270		\$ 11		\$ 281	31,562
'95 Burditt Bond Building	22,219					22,219
Rental	5,625					5,625
Program Fees		\$ 16,490				16,490
Refunds	23,643					23,643
Private		11,275				11,275
State	<u>3,366,155</u>					<u>3,366,155</u>
TOTAL REVENUES	<u>5,189,155</u>	<u>27,765</u>	<u>11</u>	<u>\$ -</u>	<u>281</u>	<u>5,217,212</u>
EXPENDITURES:						
Direct Services	4,006,599	32,863			1,504	4,040,966
Support Services:						
Students	104,073					104,073
Instructional Staff	126,857					126,857
General Administration	213,227					213,227
Area Administration	122,246					122,246
Fiscal Services	1,420					1,420
Operation and Maintenance of Building	233,419					233,419
Transportation	91,115					91,115
Debt Service:						
Principal Retirement				45,218		45,218
Interest Charges				16,598		16,598
Other Outlays	<u>142,050</u>					<u>142,050</u>
TOTAL EXPENDITURES	<u>5,041,006</u>	<u>32,863</u>	<u>-</u>	<u>61,816</u>	<u>1,504</u>	<u>5,137,189</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	148,149	(5,098)	11	(61,816)	(1,223)	80,023
OTHER FINANCING SOURCES (USES):						
Transfers In (Out)	<u>(77,835)</u>	<u>(538)</u>	<u>4,000</u>	<u>61,816</u>	<u>750</u>	<u>(11,807)</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	70,314	(5,636)	4,011	-	(473)	68,216
FUND BALANCES, JULY 1, 2002	<u>(5,480)</u>	<u>49,584</u>	<u>55</u>	<u>-</u>	<u>36,202</u>	<u>80,361</u>
FUND BALANCES, JUNE 30, 2003	<u>\$ 64,834</u>	<u>\$ 43,948</u>	<u>\$ 4,066</u>	<u>\$ -</u>	<u>\$ 35,729</u>	<u>\$ 148,577</u>

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance - Favorable (Unfavorable)
REVENUES:				
Local Share Property Taxes		\$ 1,740,243	\$ 1,740,243	\$ -
Investment Income		33,000	31,270	(1,730)
'95 Burditt Bond Building		25,458	22,219	(3,239)
Rental		10	5,625	5,615
Contributions		100	-	(100)
Refunds		-	23,643	23,643
State:				
General State Support		2,666,448	2,666,448	-
Transportation Aid		89,526	89,526	-
Debt Service Aid		28,253	28,257	4
Mainstream Block Grant		-	135,971	135,971
Special Ed. Expenditure Reimbursement		578,149	426,985	(151,164)
Extraordinary Reimbursement		-	518	518
Early Essential Education		-	18,450	18,450
		<u>5,161,187</u>	<u>5,189,155</u>	<u>27,968</u>
TOTAL REVENUES				
EXPENDITURES:				
Instruction 1100:				
Teacher Salaries	110	949,771	959,800	(10,029)
Substitute Salaries	120	18,000	14,382	3,618
Benefits	200	1,791	930	861
Health Insurance	210	184,830	178,345	6,485
Social Security	220	52,514	51,891	623
Retirement	240	1,920	1,891	29
Workers Compensation	250	3,396	4,339	(943)
Unemployment Compensation	260	439	360	79
Dental Insurance	280	6,726	6,113	613
High School Assessment	562	2,099,964	2,098,265	1,699
Travel	580	500	177	323
Supplies	610	27,442	16,898	10,544
Books and Periodicals	640	9,900	7,586	2,314
Other Supplies	690	29,251	18,812	10,439
Equipment	730	18,000	15,409	2,591
Subtotal		<u>3,404,444</u>	<u>3,375,198</u>	<u>29,246</u>

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance - Favorable (Unfavorable)
Special Education 1200:				
Contracted Services	331	\$ 587,787	\$ 594,371	\$ (6,584)
Subtotal		<u>587,787</u>	<u>594,371</u>	<u>(6,584)</u>
Vocational Education 1300:				
Tuition	569	38,522	37,030	1,492
Subtotal		<u>38,522</u>	<u>37,030</u>	<u>1,492</u>
Guidance Services 2120:				
Salaries	110	51,285	51,285	-
Health Insurance	210	4,689	4,689	-
Social Security	220	3,923	3,850	73
Workers Compensation	250	181	-	181
Unemployment Compensation	260	16	-	16
Dental Benefits	280	280	283	(3)
Subtotal		<u>60,374</u>	<u>60,107</u>	<u>267</u>
Health Services 2130:				
Salaries	110	33,800	33,800	-
Health Insurance	210	6,995	6,995	-
Social Security	220	2,586	2,499	87
Workers Compensation	250	119	-	119
Unemployment Compensation	260	16	15	1
Dental Benefits	280	280	283	(3)
Supplies	610	600	374	226
Subtotal		<u>44,396</u>	<u>43,966</u>	<u>430</u>
Student Support Services 2190:				
Salaries	110	500	-	500
Purchased Prof/Tech Services	300	5,000	-	5,000
Subtotal		<u>5,500</u>	<u>-</u>	<u>5,500</u>
Instructional Staff 2200:				
Tuition/Workshop Reimbursement	270	15,000	13,328	1,672
Purchased Prof/Tech Services	300	13,000	12,021	979
In-Service	320	2,500	37	2,463
Subtotal		<u>30,500</u>	<u>25,386</u>	<u>5,114</u>
Library 2220:				
Salaries	110	71,693	71,693	-
Health Insurance	210	6,995	16,374	(9,379)
Social Security	220	4,491	5,415	(924)

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance - Favorable (Unfavorable)
Retirement	240	\$ 371	\$ 649	\$ (278)
Workers Compensation	250	208	-	208
Unemployment Compensation	260	31	25	6
Dental Benefits	280	280	567	(287)
Books and Periodicals	640	5,650	5,642	8
Audio Visual Materials	650	1,500	1,106	394
Subtotal		91,219	101,471	(10,252)
Board of Education 2300:				
Salaries	110	3,860	3,401	459
Contracted Services	330	3,050	3,213	(163)
Supervisory Union Assessment	331	202,003	202,003	-
Printing and Publishing	550	2,000	2,095	(95)
Equipment	730	-	4	(4)
VSBA Dues	810	1,300	1,300	-
Other Expense	890	1,508	1,211	297
Subtotal		213,721	213,227	494
Office of the Principal 2400:				
Principal Salaries	110	66,322	66,322	-
Secretary Salaries	110	21,843	21,847	(4)
Clerical Aide Salaries	115	9,406	9,008	398
Substitute Salaries	120	200	354	(154)
Health Insurance	210	10,878	10,993	(115)
Social Security	220	7,480	7,220	260
Life Insurance	230	650	633	17
Retirement	240	1,092	1,092	-
Workers Compensation	250	345	1,046	(701)
Unemployment Compensation	260	49	40	9
Dental Insurance	280	560	419	141
Postage	530	1,700	1,556	144
Travel	580	1,000	136	864
Other Expense	890	2,000	1,580	420
Subtotal		123,525	122,246	1,279
Fiscal Services 2520:				
Current Interest	830	2,000	1,420	580
Subtotal		2,000	1,420	580
Care and Upkeep of Building 2600:				
Salaries	110	67,664	67,361	303

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance - Favorable (Unfavorable)
Substitute Salaries	120	\$ 7,500	\$ 10,360	\$ (2,860)
Health Insurance	210	10,555	10,555	-
Social Security	220	5,593	5,688	(95)
Retirement	240	2,986	3,152	(166)
Workers Compensation	250	2,666	2,175	491
Unemployment Compensation	260	59	35	24
Dental Insurance	280	560	567	(7)
Purchased Prof/Tech Services	300	5,500	4,410	1,090
Water and Sewage	411	13,000	13,461	(461)
Contracted Services	420	12,500	11,636	864
Repairs	430	20,300	30,423	(10,123)
Insurance	521	8,600	13,835	(5,235)
Telephone	530	6,000	8,364	(2,364)
Supplies	610	8,500	7,068	1,432
Electricity	622	24,000	25,127	(1,127)
Heat	624	17,000	17,278	(278)
Other Materials	690	1,500	599	901
Equipment	730	5,700	1,325	4,375
Subtotal		<u>220,183</u>	<u>233,419</u>	<u>(13,236)</u>
Transportation 2700:				
Salaries	110	39,403	29,387	10,016
Coordinator Salaries	115	4,620	2,928	1,692
Substitute Salaries	120	3,000	2,874	126
Health Insurance	210	1,399	-	1,399
Social Security	220	3,597	2,776	821
Retirement	240	990	-	990
Workers Compensation	250	2,541	2,207	334
Unemployment Compensation	260	90	25	65
Dental Insurance	280	194	-	194
Repairs and Maintenance	430	22,500	16,046	6,454
Insurance	520	4,700	4,465	235
Travel	580	1,000	811	189
Gasoline	626	5,500	4,675	825
Equipment	732	24,830	23,166	1,664
Miscellaneous	890	2,500	1,755	745
Subtotal		<u>116,864</u>	<u>91,115</u>	<u>25,749</u>

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance - Favorable (Unfavorable)
Adjustments/Repayments to State 5200:				
Education Fund	950	\$ 142,047	\$ 142,050	\$ (3)
Subtotal		<u>142,047</u>	<u>142,050</u>	<u>(3)</u>
TOTAL EXPENDITURES		<u>5,081,082</u>	<u>5,041,006</u>	<u>40,076</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		80,105	148,149	68,044
OTHER FINANCING SOURCES (USES):				
Transfer From Expendable Trust Fund		400	243	(157)
Transfer From Special Revenue Fund		-	538	538
Transfer To Capital Project Fund		(4,000)	(4,000)	-
Transfer To Enterprise Fund		(11,450)	(12,800)	(1,350)
Transfer To Debt Service Fund		<u>(65,055)</u>	<u>(61,816)</u>	<u>3,239</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		-	70,314	70,314
FUND BALANCE, JULY 1, 2002		<u>-</u>	<u>(5,480)</u>	<u>(5,480)</u>
FUND BALANCE, JUNE 30, 2003		<u>\$ -</u>	<u>\$ 64,834</u>	<u>\$ 64,834</u>

The accompanying notes are an integral part of these financial statements.

Pittsford School District
 Combined Statement of Revenues, Expenses,
 and Changes in Fund Equity
 Proprietary Fund Type and Nonexpendable Trust Funds
 For The Year Ended June 30, 2003

EXHIBIT IV

	Proprietary Fund Type	Fiduciary Fund Type	Totals
	Food Program	Nonexpendable Trust Funds	(Memorandum Only)
Operating Revenue:			
Sales to Students	\$ 30,330		\$ 30,330
Investment Income	20	\$ 993	1,013
Unrealized Gain on Investments	-	206	206
Total Operating Revenues	30,350	1,199	31,549
Operating Expenses:			
Contracted Services	65,276		65,276
Fees		163	163
Commodities	-	-	-
Total Operating Expenses	65,276	163	65,439
Operating Income (Loss)	(34,926)	1,036	(33,890)
Non-Operating Revenue:			
State Sources:			
Restricted Grants:			
Lunch Match	800		800
Breakfast Grant	357		357
Federal Sources:			
Restricted Grants:			
School Lunch Program	18,747		18,747
School Breakfast Program	7,475		7,475
Commodities	-		-
Total Non-Operating Revenues	27,379	-	27,379
Income (Loss) Before Transfers	(7,547)	1,036	(6,511)
Operating Transfers In (Out)	12,800	(993)	11,807
Net Income (Loss)	5,253	43	5,296
Fund Equity, July 1, 2002	(5,031)	34,737	29,706
Fund Equity, June 30, 2003	\$ 222	\$ 34,780	\$ 35,002

The accompanying notes are an integral part of these financial statements

Pittsford School District
 Combined Statement of Cash Flows
 Proprietary Fund Type and Nonexpendable Trust Funds
 For The Year Ended June 30, 2003

EXHIBIT V

	Proprietary Fund Type	Fiduciary Fund Type	Totals
	Food Program	Nonexpendable Trust Funds	(Memorandum Only)
Cash Flows From Operating Activities:			
Net Income (Loss)	\$ 5,253	\$ 43	\$ 5,296
Adjustments to Reconcile Net Income (Loss) to			
Net Cash Provided (Used) By Operating Activities:			
(Increase) Decrease in Accounts Receivable - State	(1,083)		(1,083)
(Increase) Decrease in Accounts Receivable - Other	(3,412)		(3,412)
Increase (Decrease) in Accounts Payable	4,494		4,494
Increase (Decrease) in Due To Other Funds	(6,950)	-	(6,950)
Total Adjustments	(6,951)	-	(6,951)
Net Cash Provided (Used) By Operating Activities	(1,698)	43	(1,655)
Cash Flows From Investing Activities:			
Purchase of Investments	-	(43)	(43)
Cash Flows From Financing Activities:			
None	-	-	-
Net Increase (Decrease) in Cash	(1,698)	-	-
Cash, July 1, 2002	1,919	10,100	-
Cash, June 30, 2003	\$ 221	\$ 10,100	\$ -

The accompanying notes are an integral part of these financial statements

Pittsford School District
Notes to Financial Statements
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Pittsford School District ("School District") is organized, according to State law, under the governance of the Board of School Directors to provide public education to the School District. Except where noted, the accounting policies conform to generally accepted accounting principles, as applicable to governmental units.

The general-purpose financial statements of the School District have been prepared with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies follow.

Reporting Entity:

This report includes all of the services provided by the School District to residents. In evaluating the School District's reporting entity in accordance with GASB Statement No. 14, the Financial Reporting Entity, management has included all of the funds and account groups relevant to the operation of School District and that make up the School District's legal entity. Consistent with applicable guidance, the criteria used by the School District are financial accountability and the nature and significance of the relationship. The general-purpose financial statements herein do not include any other governmental entity since none are considered to meet these criteria.

Fund Accounting:

The School District uses several funds and account groups to account for its financial position and results of operations. A fund or account group is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses as appropriate established to record the financial position and result of operations of a specific activity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds and account groups are grouped in the general-purpose financial statements in this report, as follows:

Governmental Fund Types:

Governmental Fund Types are used to account for the ongoing general government activities of the School District that are financed with general government revenues.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds except for major capital projects) of specific revenue sources that are restricted or designated for expenditures for specified purposes.

Capital Project Fund – The Capital Project Fund is used to account for all resources to be used for acquisition, construction or improvement of major capital facilities, infrastructure and equipment. Separate capital projects are reported as separate funds.

Debt Service Fund – The Debt Service Fund is used to account for the servicing of general long-term debt principal, interest and related costs.

Proprietary Fund Types:

Proprietary Fund – The Proprietary Fund types are used to account for activities on a fee-for-service basis in a manner similar to private commercial enterprises. The proprietary fund's Enterprise Fund consists of the Food Program.

Fiduciary Funds (Trust and Agency Funds):

Agency Funds and Trust Funds – The Agency and Trust Funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other funds and/or governmental units.

Agency funds are custodial in nature and do not involve measurements of results of operations.

The Expendable Trust Funds account for assets where both principal and interest may be expended. These are accounted for in essentially the same manner as Governmental Fund Types, using the same measurement focus and basis of accounting. The Nonexpendable Trust Funds account for assets of which the principal may not be expended but must be retained.

Account Group:

The accounting and reporting treatment applied to the fixed assets and long-term debt associated with a fund are determined by its measurement focus.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fixed Assets Account Group – General fixed assets account group is used to account for the property and equipment acquired for general government purposes, and are recorded as expenditures in the acquiring fund at the time of purchase.

General Long-Term Debt Account Group – General long-term debt account group accounts for the principal amount of long-term debt and other long-term obligations of the governmental funds.

The two account groups are not funds. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Measurement Focus and Basis of Accounting:

Basis of Accounting refers to when revenue and expenditures or expenses are recognized in the accounting and reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

The School District's governmental funds are accounted for using a current financial resources measurement focus. Accordingly, only current assets and liabilities are included on the balance sheet and the fund balances report only spendable resources. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net assets. These funds use the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they are available and measurable and expenditures are recorded when the fund liability is incurred, if measurable. Revenues that are accrued include federal and state grants, property taxes, interest, and certain charges for current services. Other financing sources such as bond proceeds are recognized when the debt is issued or the transaction is completed.

The School District's proprietary fund type is accounted for using the economic resources measurement focus. Accordingly, these funds report all assets and liabilities on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net assets. These funds use the accrual basis of accounting. Revenues are recognized when they are earned and become measurable and expenses are recognized when incurred, if measurable. The School District applies all applicable accounting and financial reporting standards of the Financial Accounting Standards Board (FASB) in accounting and reporting for these funds.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The expendable trust fund is accounted for in essentially the same manner as the governmental funds, using the same measurement focus and basis of accounting. The nonexpendable trust funds are accounted for in essentially the same manner as the proprietary funds. The agency funds are custodial in nature and do not present results of operations or have a measurement focus. The assets of the agency funds are accounted for on the modified accrual basis of accounting, and funds liabilities equal their assets.

Cash and Cash Equivalents:

For purposes of reporting cash flows, all highly liquid investments (including restricted assets) with a maturity of six months or less are considered to be cash equivalents.

Investments:

Investments are reported at market value for publicly traded equity securities, cost adjusted for premiums or discounts on debt securities, and redemption value per bank on Certificate of Deposits.

Accounts Receivable:

The accounts receivable balances at year-end are from governmental entities, except in the proprietary funds which may have some receivables from individuals, and no allowance for doubtful accounts is considered necessary.

Prepaid Items:

Certain payments to vendors reflect costs applicable to future periods. In the governmental funds, the cost of prepaid items is recorded as an expenditure when the payments are made. In the proprietary funds, these items are recorded as prepaid items.

Long-term Obligations:

Long-term debt expected to be financed from governmental funds are accounted for at face value in the general long-term debt account group, not in the governmental funds. Debt proceeds are reported in a governmental fund as an other financing source, net of any premium or discount and issuance costs. Expenditures for the payment of principal and interest on general long-term debt are recognized in the debt service fund when the payments are due.

Budgets:

The School District is required by state law to adopt a budget for the General Fund. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles ("GAAP"). The operating budget is prepared by the School District's administration with direction from the School Board, and assistance from the

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Superintendent and Business Manager of the Rutland Northeast Supervisory Union and approved by the Pittsford School District School Board at a properly warned meeting for presentation to the voters. The operating budget includes proposed expenditures by line item and the means of financing them. The budget is approved by School District Voters at a properly warned annual meeting. The voters vote on the total expense amount and not on the individual line items presented in these financial statements.

Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, Special Revenue Funds, and Capital Projects Fund. Encumbrances are not liabilities and, therefore, should not be recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The School District has elected to treat its encumbrances as liabilities for budgetary control purposes.

General Fixed Assets:

The School District does not maintain the historical cost information of its general fixed assets as required by GAAP for establishment of a General Fixed Assets Account Group. Therefore, property, plant, equipment, and furniture are not controlled through general fixed asset account group set of records.

Memorandum Only Columns:

The total columns are captioned "memorandum only" because they do not represent consolidated financial information and are presented only to make financial analysis easier. Data in these columns do not present financial position, results of operations, or cash flows in accordance with GAAP. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - SICK LEAVE

It is the School District's policy to permit employees to accumulate earned but unused sick pay benefits. Such benefits must be used during employment; payments for the benefits are not made when the employees leave service unless otherwise provided for by contract. These amounts are not reported as expenditures in the governmental funds because they are not expected to be paid with available financial resources. Instead, any liability is reported in the general long-term debt account group as accrued liabilities.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 2 - SICK LEAVE (CONTINUED)

Teaching staff earn 12 sick days per year, and may accumulate a maximum of 120 days. Non-teaching staff earn 12 sick days per year, and may accumulate a maximum of 120 days.

The teachers & support staff contract provides that employees who have worked in the District for 15 years and retire will be paid \$30 per day for accumulated sick leave. At June 30, 2003, 7 employees have vested in this buyout for a total contingent liability of \$15,833.

In addition, the teachers contract provides that teachers, who have worked in the District for 20 years and retire, will be paid \$40 per day for accumulated sick leave. At June 30, 2003, 7 teachers have vested in this buyout for a total contingent liability of \$22,773. Support staff who have worked for the District for 20 years and retire, will be paid \$35 per accumulated sick days. At June 30, 2003, 3 employees were vested in this buyout for a total contingent liability of \$9,520.

NOTE 3 - PENSIONS

VERMONT TEACHERS' RETIREMENT SYSTEM

All of the teachers employed by School District participate in the Vermont Teachers' Retirement System ("TRS"), a statewide multiple-employer public employee retirement system covering all teachers in local school districts within the State of Vermont. The Vermont State statutes provide the authority under which benefit provisions and the State's obligation to contribute are established.

Required contributions to the system are made by the State of Vermont based upon a valuation report prepared by the System's actuary. TRS is a cost sharing public employee retirement system with one exception: all risks and costs are not shared by the School District but are the liability of the State of Vermont. TRS is funded through state and employee contributions and the School District has no legal obligation for paying benefits. The Vermont State Teachers Retirement System estimates the contributions on behalf of the School District's employees included in the teacher's retirement plan as required by Government Accounting Standards Board (GASB) Statement 24 to be 4.54% or approximately \$49,868.

Vesting occurs upon reaching five years of creditable service. Normal retirement requires the employee to be either 62 years of age or have 30 years of service. A member may receive a reduced benefit at age 55 with 10 or more years of service. A member that has 10 or more years of service and leaves teaching before age 55 is entitled to a vested retirement benefit payable at age 62 or a reduced amount at age 55.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 3 – PENSIONS (CONTINUED)

VERMONT TEACHERS' RETIREMENT SYSTEM (CONTINUED)

Contributions by the employees are 3.54% of gross earnings and are withheld pre income tax by the School District. Such withholdings totaled \$38,884 during the year and were paid by the School District to the State of Vermont. The School District has no other liability under the plan. The School District's total payroll for all employees during the year was \$1,384,954, with \$1,098,409 of such amount related to employees covered by the retirement plan.

Additional information and ten-year historical trend information can be obtained from the separately issued Vermont State Teachers' Retirement System Comprehensive Annual Financial Report.

VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

Employees other than Teachers are eligible to participate in the Vermont Municipal Employees' Retirement System ("MERS") providing they work more than 30 hours a week for the school year and for not less than a total of 1,040 hours. There are three levels of contributions and benefits in the System called Group A, Group B and Group C. The School District participates in Group B. Normal retirement for Group A members is age 65 or the completion of 5 years of service, whichever is later. Normal retirement for Group B members is age 62 and the completion of 5 years of creditable service. Normal retirement for Group C members is age 55 and the completion of 5 years of creditable service. A member may receive reduced benefits at age 55 if they have 5 years of service and have made contributions for at least 2.5 years.

The System is an actuarial reserve, joint-contributory program. Both the members and the School District make contributions to the fund according to the following schedule:

	Group A	Group B	Group C
Employees' Contributions (% of gross wages)	2.5%	4.5%	9.0%
The School District's contributions (% of gross wages)	4.0%	5.0%	6.0%

Employee contributions are withheld pre income tax by the School District and are remitted to the State of Vermont. Such withholdings totaled \$6,028 during the year. The School District contributed \$6,697 during the year. The School District's total payroll for all employees during the year was \$1,384,954, with \$133,948 of such amount related to employees covered by the Vermont Municipal Employees' Retirement System.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 4 - LONG-TERM DEBT

The School District issues general obligation bonds to finance the acquisition and construction of major capital facilities, renovations, and equipment purchases. General obligation bonds are direct obligations and pledge the full faith and credit of the issuing entity. These bonds are generally issued as 20-year serial bonds with equal amounts of principal maturing each year.

The following is a summary of general obligation bonds & notes:

VT Municipal Bond Bank, bond payable, interest at 7.6% paid semi-annually, principal of \$31,518 decreasing to \$30,000 due December 1 st of each year until 2005, originally borrowed \$493,501 in 1992	\$ 92,054
First Brandon National Bank, bond payable, interest at 4.7% paid annually, principal of \$13,700 due December 15 th each year until 2016, originally borrowed \$264,821 on July 15, 1998	<u>178,100</u>
Total Long-Term Debt	<u>\$270,154</u>

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

	Principal	Interest	Total
During the year ended June 30, 2004	\$ 44,990	\$13,847	\$ 58,837
2005	44,464	11,042	55,506
2006	43,700	7,811	51,511
2007	13,700	6,439	20,139
2008	13,700	5,795	19,495
Thereafter	<u>109,600</u>	<u>23,180</u>	<u>132,780</u>
Totals	<u>\$270,154</u>	<u>\$68,114</u>	<u>\$338,268</u>

The following is a summary of changes in Long-term Debt:

	Balance July 1, 2002	Increase	Decrease	Balance June 30, 2003
VT Municipal Bond Bank	\$123,571	\$0	\$31,517	\$ 92,054
First Brandon National Bank	<u>123,300</u>	<u>0</u>	<u>13,700</u>	<u>109,600</u>
Totals	<u>\$246,871</u>	<u>\$0</u>	<u>\$45,217</u>	<u>\$270,154</u>

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 5 - CASH AND REPURCHASE AGREEMENTS

Cash deposits with financial institutions at June 30th amounted to \$86,078. As major revenues are received during the year bank deposits may temporarily exceed \$100,000.

There are four categories of credit risk that apply to the School District's bank balances:

1. Insured or collateralized with securities held by the government or by the government's agent in the government's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the bank's name.
3. Collateralized with securities held by the pledging financial institution's trust department or agent in the government's name. (i.e. repurchase agreements)
4. Uncollateralized.

Balances held in each area are as follows:

	Carrying Amount	Bank Balance
- Insured (FDIC) and/or (SIPC)	\$86,078	\$110,107
1. Insured or collateralized with security held by School District or by the School District's agent in the School District's name	0	0
2. Collateralization: Collateral held by the financial institution, or its trust department or agent in the financial institution's name	0	0
3. Repurchase Agreement: Collateral held by the financial Institution's trust department or agent in the School District's name	0	0
4. Uncollateralized and Uninsured (includes cash on hand)	<u>0</u>	<u>13,333</u>
Total deposits	<u>\$86,078</u>	<u>\$123,440</u>

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 5 - CASH AND REPURCHASE AGREEMENTS (CONTINUED)

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured, and not collateralized cash could have been much higher than at year-end.

NOTE 6 - INTERFUND RECEIVABLES

In compliance with GASB 1300.109 School District does not maintain separate bank accounts for each fund, unless it is required by law, or grant agreement. The composition of amounts due to and from other funds as of June 30, 2003, is as follows:

Receivable Fund	Payable Fund	Amount
Special Revenue Funds:		
Lothrop After-School	General Fund	\$41,103
VT Physical Activity Grant	General Fund	35
Expendable Trust Fund:	Nonexpendable Trust Fund:	
Booth Memorial	Booth Memorial	<u>265</u>
	Total	<u>\$41,403</u>

NOTE 7 - SHORT-TERM BORROWING

On June 3, 2003 the School District borrowed \$100,000 on a tax anticipation note with an interest rate of 2.10%. The principal and interest are due November 15, 2003.

NOTE 8 - COMMITMENTS

On March 5, 2002, Pittsford School district entered into an agreement with the Abbey Group to provide the school with a food service program at the school. The Abbey is responsible for management and preparation of the food. The School District will be charged an administrative fee of \$4,500 annually. All other costs associated with the food program will be the responsibility of the Abbey. The contract originally expired on March 31, 2003 but was extended three months to June 30, 2003.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 8 - COMMITMENTS (CONTINUED)

The School District receives significant financial assistance from the U.S. government and the State of Vermont. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal and state regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors. Any disallowance as a result of these audits becomes a liability of the fund that receives the grant. As of year-end the School District estimates that no material liabilities will result from such audits.

NOTE 9 - RESERVED FUND BALANCES

Reserved fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source or School Board. Reservations at year-end are for the following:

Capital Projects Fund:	
Bus Fund	\$ 56
Building Fund	<u>4,010</u>
Total	<u>\$4,066</u>
Special Revenue Funds:	
PALS Grant	\$ 3,041
Lothrop After-School	<u>40,907</u>
Total	<u>\$43,948</u>
Trust Funds:	
Awards & Scholarships	<u>\$70,509</u>

NOTE 10 - ACCRUED VACATION & LEAVE TIME

Accrued vacation and leave time represent vested time earned by employees but not used. If the employee were to leave, this accrued time must be paid. Therefore, it is a liability to the School District at June 30, 2003. These amounts are not reported as expenditures in the governmental funds because they are not expected to be paid with available financial resources. Instead, the liability is to be reported in the general long-term debt account group as accrued liabilities. The amount accrued at year end was \$474.

Pittsford School District
Combining Statement of Revenues, Expenses
and Changes in Fund Balances
Fiduciary Fund Type - Nonexpendable Trust Funds
For The Year Ended June 30, 2003

Schedule 9

	Booth Fund	Pinney Fund	Totals
Operating Revenues:			
Investment Income	\$ 750	\$ 243	\$ 993
Unrealized Gain on Investments	<u>206</u>	<u>-</u>	<u>206</u>
Total Operating Revenues	<u>956</u>	<u>243</u>	<u>1,199</u>
Operating Expenses:			
Fees	<u>163</u>	<u>-</u>	<u>163</u>
Total Operating Expenses	<u>163</u>	<u>-</u>	<u>163</u>
Income (Loss) Before Transfers	793	243	1,036
Operating Transfers In (Out)	<u>(750)</u>	<u>(243)</u>	<u>(993)</u>
Net Income (Loss)	43	-	43
Fund Balances, July 1, 2002	<u>24,637</u>	<u>10,100</u>	<u>34,737</u>
Fund Balances, June 30, 2003	<u>\$ 24,680</u>	<u>\$ 10,100</u>	<u>\$ 34,780</u>

The accompanying notes are an integral part of these financial statements

Pittsford School District
 Combining Statement of Cash Flows
 Fiduciary Fund Type - Nonexpendable Trust Funds
 For The Year Ended June 30, 2003

Schedule 10

	Booth Fund	Pinney Fund	Totals
Cash Flows From Operating Activities:			
Net Income	\$ 43	\$ -	\$ 43
Cash Flows From Investing Activities:			
Purchase of Investments	(43)	-	(43)
Cash Flows From Financing Activities:			
None	-	-	-
Net Increase (Decrease) in Cash	-	-	-
Cash, July 1, 2002	<u>-</u>	<u>10,100</u>	<u>10,100</u>
Cash, June 30, 2003	<u>\$ -</u>	<u>\$ 10,100</u>	<u>\$ 10,100</u>

The accompanying notes are an integral part of these financial statements

VERMONT DEPARTMENT OF EDUCATION

ADM AUDIT REPORT

T154 Pittsford School District

District Name

Average Daily Membership First forty Days

Period ending June 30, 2003

Resident Student attending a school operated by the district or attending a school of which the district is a member.

Grade >	Grade >															
	KP	KF	1	2	3	4	5	6	EU	7	8	9	10	11	12	SU
A. Number of symbols for first forty days	0	0	0	0	0	1496	0	0	0	0	0	0	0	0	0	0
B. Students	0	0	0	0	0	37	0	0	0	0	0	0	0	0	0	0
C. Maximum number of days	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
D. ADM. Count (A/C)	0	0	0	0	0	37.4	0	0	0	0	0	0	0	0	0	0

Resident Student tuitioned to another school

E. FTE Count	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
F. Total FTE Count (D+E)	0.0	0.0	0.0	0.0	0.0	37.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Elementary Grade Level	Indicator	Secondary Grade Level	Indicator
Kindergarten Part Time	KP	Seventh Grade	7
Kindergarten Full Time	KF	Eighth Grade	8
First Grade	1	Ninth Grade	9
Second Grade	2	Tenth Grade	10
Third Grade	3	Eleventh Grade	11
Fourth Grade	4	Twelfth Grade	12
Fifth Grade	5	Secondary Ungraded	SU
Sixth Grade	6		
Elementary Ungraded	EU		

LOTHROP SCHOOL TEACHER SALARIES 2003-04 (as of 1/1/04)

<u>Last Name</u>	<u>First Name</u>	<u>Degrees</u>	<u>Yrs. Teaching</u>	<u>Salary</u>	<u>FTE</u>
ADAMS	MICHELE	BS	14	\$36,700.00	
ALBERICO	SUSAN	BA&MA	14	\$46,750.00	
ALLAIRE	AUDREY	BS&MA	25	\$52,644.00	
BARSAANTI	JANICE	BS&MA	22	\$52,644.00	
BLANCHARD	TAMMI	BA	5	\$32,300.00	
BOURNE	JOHN	BS&MA	14	\$46,750.00	
CARVEY	MARGARET	BS	29	\$52,644.00	
CLARK	LINDA	BS&MA	13	\$46,050.00	
CLERHEW	MELANIE	BS&MA	27	\$52,644.00	
CORLISS	JILL	BS	25	\$49,250.00	
DICK	KATHERINE	BS	19	\$34,600.00	
GEE	LYNN	BS&MA	16	\$46,275.00	
HALL	KATHERINE	BA	5	\$34,200.00	
HAZEN	DAVID	BS	31	\$49,250.00	
HERRINGTON	SUSAN	BS&MA	26	\$52,644.00	
KAUFMAN	PAIGE	BA	27	\$49,250.00	
MYERS	LIZA	BFA&MFA	23	\$42,115.20	
PINSON	JANE	BS&MA	24	\$42,500.00	
QUENNEVILLE	PATRICIA	BS	22	\$52,644.00	
RAND	RICHARD	BS&MA	23	\$52,644.00	
SAGERIC-CLARK	MARY	BS&MA	30	\$52,644.00	
WESTCOTT	COULMAN	BS&MA	28	\$52,644.00	

80% FTE (\$52,644.00)

LOTHROP SCHOOL SUPPORT STAFF SALARIES 2003-04 (as of 1/1/04)

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Date Hired</u>	<u>Salary</u>
CARVEY	SIMONE	Principal's Secretary	1981-9-3	\$22,392.77
CULVERT	THOMAS	Head Custodian	1979-12-19	\$31,696.36
FORREST	SALLY	Teacher Assistant	1990-11-27	\$13,311.42
LACY	BARBARA	Computer Assistant*	1999-11-22	\$7,606.53
MASSEY	NECIA	Paraeducator/P	1999-8-19	\$12,727.03
MESSER	ELLA	Receptionist*	2003-8-15	\$9,058.50
O'BRIEN	GAIL	Paraeducator/P	2003-7-29	\$12,670.00
O'NEIL	STANLEY	Custodian	2003-8-25	\$16,872.00
RACETTE	DIANE	Library Assistant	1996-8-2	\$13,311.42
SHEERAN	ELIZABETH	Paraeducator/P	2000-8-30	\$12,727.03

Rutland Northeast Supervisory Union
Summary of Discipline Policy
(Annual Report required by Safe Schools Act, 16 VSA 165 (J))

The school is a community. It is responsible for education of those children who attend and, therefore, it must establish and enforce guidelines and procedures that provide for an orderly learning atmosphere. There must be a set of procedures for dealing with inappropriate student behavior; including ones for detention, suspension, and expulsion.

Principals and teachers shall have the authority to establish and enforce such rules and procedures as are consistent with state laws, regulations, local policies and board directives.

Among these actions are:

Immediate removal: A student may be summarily removed if there is an imminent danger to the student, other school personnel, or the school property. Due process rights will be accorded as soon as practical following the summary suspension.

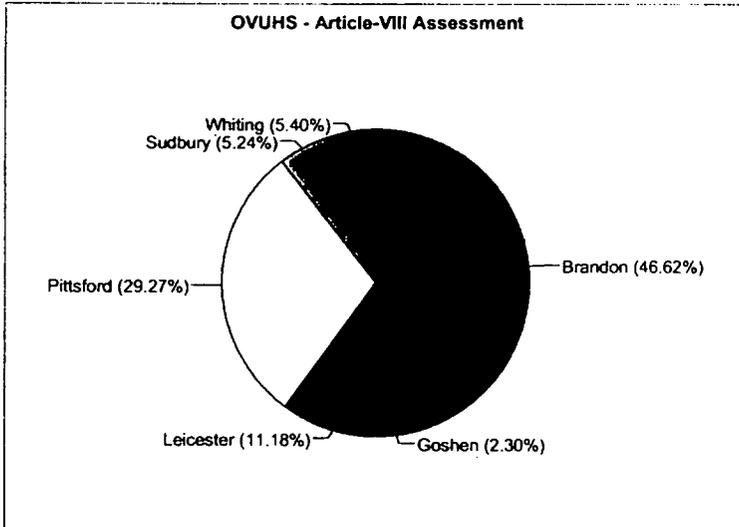
Short Term Suspension: The Superintendent, principal, or a teacher (in the absence of the principal), may suspend a student from the school as a reasonable form of punishment, or for the purpose of securing or maintaining order in the school. Suspensions under this section shall not exceed 10 consecutive days. Due process rights are provided to the student.

Long Term Suspension: Long term suspension is defined as exclusion from school for ten days or more, but for a set period of time, not to exceed 90 days. Due process rights provided to the student are the same as those provided under expulsion.

Expulsion: The dismissal of a student for the remainder of the school year, or up to 90 days, (or in the case of a weapons violation, one year) shall occur only upon recommendation of the Superintendent of Schools and concurrence of a majority of the Board of School Directors. Due process rights shall be available to a student whose dismissal is under consideration.

OTTER VALLEY ASSESSMENT CALCULATION
ARTICLE VIII - 2004-2005 SCHOOL YEAR

<u>TOWN</u>	<u>40 Day Average Daily Membership</u>	<u>Percent of Assessment</u>	<u>Town Assessment</u>
Brandon	347.6	46.62%	23,307.90
Goshen	17.15	2.30%	1,149.97
Leicester	83.36	11.18%	5,589.60
Pittsford	218.23	29.27%	14,633.15
Sudbury	39.08	5.24%	2,620.46
Whiting	40.25	5.40%	2,698.92
	745.67	100.00%	50,000.00

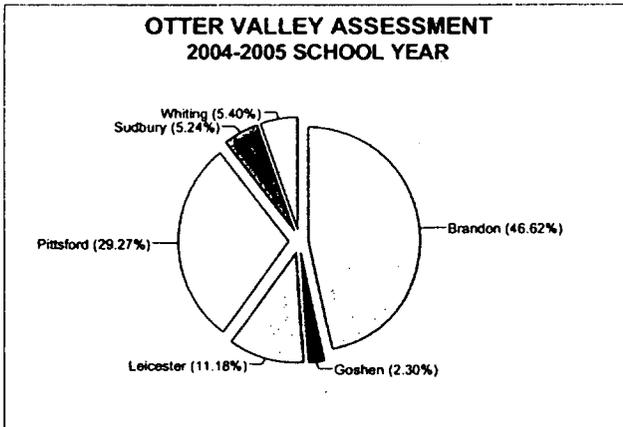


**OTTER VALLEY ASSESSMENT CALCULATION
2004-2005 SCHOOL YEAR**

TOWN	40 Day Average Daily Membership			PERCENT OF ASSESSMENT		
	2002	2003	CHANGE	2002	2003	CHANGE
Brandon	362	347.6	-14.4	47.95%	46.62%	-1.33%
Goshen	16	17.15	1.15	2.12%	2.30%	0.18%
Leicester	77	83.36	6.36	10.20%	11.18%	0.98%
Pittsford	223	218.23	-4.77	29.54%	29.27%	-0.27%
Sudbury	39	39.08	0.08	5.17%	5.24%	0.08%
Whiting	38	40.25	2.25	5.03%	5.40%	0.36%
	755	745.67	-9.33	100.00%	100.00%	-0.00%

TOWN	2003-2004	2004-2005	CHANGE	%
Brandon	3,575,951.18	3,737,391.89	161,440.71	4.51%
Goshen	158,053.09	184,396.64	26,343.55	16.67%
Leicester	760,630.50	896,285.93	135,655.43	17.83%
Pittsford	2,202,864.95	2,346,406.88	143,541.93	6.52%
Sudbury	385,254.41	420,187.79	34,933.38	9.07%
Whiting	375,376.09	432,767.62	57,391.53	15.29%
	7,458,130.22	8,017,436.73	559,306.51	7.50%

TOWN	2004-2005 DEBT SERVICE	2004-2005 REGULAR	2004-2005 TOTAL ASSMT
Brandon	52,338.59	3,685,053.30	3,737,391.89
Goshen	2,582.30	181,814.34	184,396.64
Leicester	12,551.62	883,734.30	896,285.93
Pittsford	32,859.18	2,313,547.70	2,346,406.88
Sudbury	5,884.33	414,303.46	420,187.79
Whiting	6,060.50	426,707.12	432,767.62
	112,276.51	7,905,160.22	8,017,436.73



**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
EST. FUND BALANCE FWD.	34,984.77	23,811.96	8,000.00	29,114.94
ASSESSMENTS	722,030.71	769,746.16	773,912.68	787,455.96
INTEREST INCOME	15,324.33	6,293.01	10,000.00	6,000.00
GRANT REIMBURSEMENTS (TITLE 1 & CSR)	8,015.00	8,015.00	37,531.00	35,215.00
PRIOR YEAR REFUNDS	0.00	1,434.63	0.00	0.00
TOTAL REVENUES	780,354.81	809,300.76	829,443.68	857,785.90

EXPENDITURE RECAP

TOTAL PUPIL SUPPORT	23,395.97	17,802.30	28,400.00	28,400.00
TOTAL CURR & STAFF DEVEL	197,900.41	199,385.60	238,775.47	247,630.39
TOTAL BOARD EXPENSES	6,928.54	14,674.61	12,700.00	20,500.00
TOTAL SUPT'S. OFFICE	156,421.44	161,390.25	166,717.87	171,407.42
TOTAL FRINGE BENEFITS	105,142.55	101,314.19	109,911.71	119,104.96
TOTAL BUSINESS OFFICE	182,375.83	184,240.74	192,227.03	198,618.85
TOTAL MAINT./REPAIRS	86,014.47	93,378.13	80,711.60	72,124.27
GRAND TOTALS	758,179.21	772,185.82	829,443.68	857,785.90

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
PUPIL SUPPORT				
BB PATH ADVANCE	457.40	733.70	400.00	400.00
STANDARDIZED TESTING	22,938.57	17,068.60	28,000.00	28,000.00
TOTAL PUPIL SUPPORT	23,395.97	17,802.30	28,400.00	28,400.00
CURR & STAFF DEVEL.				
SECRETARY	22,088.30	22,972.18	23,660.94	24,370.77
TECHNOLOGY	34,284.84	35,100.00	57,440.80	63,448.00
CURRICULUM FICA	10,334.81	10,829.61	12,643.14	13,350.16
CURRICULUM HEALTH	26,293.00	20,294.25	29,593.73	28,433.90
CURRICULUM DENTAL	658.13	1,045.08	1,478.68	1,605.78
CURRICULUM WORKERS COMP	0.00	0.00	743.71	506.08
CURRICULUM UNEMPLOYMENT	213.13	233.20	304.00	128.00
CURRICULUM RETIREMENT	3,290.73	3,533.83	4,599.61	4,951.79
DIRECTOR SALARIES	65,865.54	68,500.12	70,555.11	72,671.76
TUITION/WORKSHOP REIMBURSEMENT	4,656.42	3,675.38	7,500.00	7,500.00
TRAVEL - C & SD OFFICE	2,797.37	4,081.47	4,000.00	4,000.00
DUES	615.78	335.00	500.00	500.00
DISTRICT FESTIVALS	1,274.44	0.00	500.00	500.00
CURRICULUM DEVELOPMENT	218.13	0.00	250.00	250.00
IN-SERVICE - INSTRUCT STAFF	0.00	0.00	500.00	500.00
MEDIA CLERK	14,518.08	16,936.58	13,613.00	14,021.39
DISTRICT MULTI MEDIA SUPPLIES	10,791.71	11,868.90	10,892.75	10,892.75
TOTAL CURR & STAFF DEVEL	197,900.41	199,385.60	238,775.47	247,630.39
BOARD EXPENSES				
EXECUTIVE COMMITTEE HONORARIA	700.00	2,400.00	3,600.00	3,600.00
MANDATORY EMPLOYMENT TESTING	648.00	552.00	900.00	900.00
EXECUTIVE COMMITTEE EXPENSE	1,567.90	837.35	1,100.00	1,100.00
LEGAL SERVICES	1,445.96	2,417.26	2,000.00	2,000.00
DUE PROCESS INSURANCE COVERAGE	0.00	0.00	0.00	0.00
EMPLOYEE ASSISTANCE PLAN	0.00	1,318.00	1,700.00	6,000.00
NEGOTIATING EXPENSES/PORTFOLIO TRAINING	330.11	0.00	500.00	4,000.00
COMMUNITY SURVEY/WEB DESIGN	236.57	0.00	0.00	0.00
DISTRICTS FIXED ASSET INVENTORY	0.00	5,050.00	0.00	0.00
AUDIT	2,000.00	2,100.00	2,900.00	2,900.00
TOTAL BOARD EXPENSES	6,928.54	14,674.61	12,700.00	20,500.00
SUPERINTENDENT'S OFFICE				
SUPERINTENDENT SALARY	91,324.74	94,977.74	97,827.18	100,762.00
PERSONNEL OFFICER	27,301.56	28,393.56	29,245.35	30,122.71
SUPERINTENDENT ADMIN ASS'T	27,301.56	27,655.29	29,245.35	30,122.71
SUPT OFFICE - SUBSTITUTES	0.00	1,436.00	500.00	500.00
SUPERINTENDENT PROFESSIONAL DEV.	746.50	1,387.95	1,200.00	1,200.00
SUPERINTENDENT - TRAVEL & WORKSHOPS	4,165.69	3,890.77	4,000.00	4,000.00
SUPERINTENDENT DUES	1,281.00	539.94	700.00	700.00
GRANT WRITING COSTS	0.00	0.00	0.00	0.00
VSA SERVICE FEE	3,104.00	3,109.00	3,100.00	3,100.00
PUBLICATIONS	1,196.39	0.00	900.00	900.00
TOTAL SUPT'S. OFFICE	156,421.44	161,390.25	166,717.87	171,407.42

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

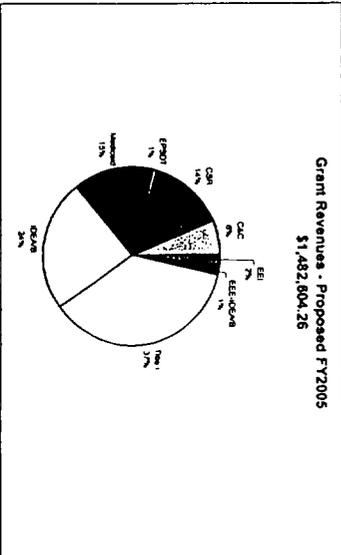
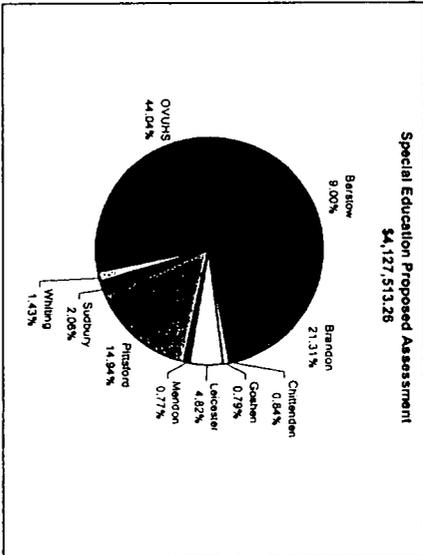
ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
FRINGE BENEFITS SUPT & BUS OFFICES				
HEALTH INSURANCE	67,997.11	64,079.70	66,851.32	75,207.89
SOCIAL SECURITY	20,759.59	22,244.51	23,506.15	24,510.92
ADMIN. INSURANCE	2,896.29	2,513.01	2,900.00	2,900.00
MUNICIPAL RETIREMENT	9,745.40	9,986.35	10,910.89	11,418.21
WORKMENS COMPENSATION	1,317.64	907.80	1,422.20	954.47
UNEMPLOYMENT COMPENSATION	428.91	418.70	486.40	204.80
DENTAL INSURANCE	1,652.56	1,004.56	2,334.75	2,408.67
CLERICAL IN-SERVICE/WORKSHOPS/CLASSES	345.05	159.56	1,500.00	1,500.00
TOTAL FRINGE BENEFITS	105,142.55	101,314.19	109,911.71	119,104.96
BUSINESS OFFICE				
POSTAGE	5,956.56	2,989.64	5,000.00	4,000.00
ADVERTISING	6,639.06	5,612.14	6,000.00	6,000.00
SUPPLIES	9,660.03	8,224.52	11,500.00	10,500.00
OFFICE EQUIPMENT PURCHASES	2,139.60	1,800.00	2,000.00	2,000.00
SOFTWARE/HARDWARE	4,415.20	5,998.98	4,000.00	4,000.00
BUSINESS MANAGERS SALARY	61,537.06	63,998.48	65,918.43	67,895.98
MANAGER SECRETARY SALARY	4,352.40	9,399.69	9,324.52	9,804.27
TUITION/DUES BUSINESS MGR.	887.19	895.58	1,000.00	1,000.00
ADMINISTRATIVE ASSISTANT	33,184.84	34,512.40	35,547.71	36,614.14
BOOKKEEPER SALARIES	26,837.44	21,817.52	22,242.51	22,909.79
BOOKKEEPER SALARIES	24,919.70	25,916.28	26,693.86	31,094.68
PRINTING	670.00	1,397.00	1,500.00	1,500.00
TRAVEL - OFFICE STAFF	1,176.75	1,678.51	1,500.00	1,500.00
TOTAL BUSINESS OFFICE	182,375.83	184,240.74	192,227.03	198,618.85
MAINT./OPERATIONS				
TELEPHONE	5,974.49	6,153.68	8,000.00	7,000.00
ELECTRICITY	8,532.52	8,861.60	9,000.00	9,000.00
LEASE/PURCHASE PAYMENT	32,100.00	32,100.00	1.00	0.00
PARKING LOT RESURFACING	0.00	0.00	0.00	0.00
HEAT	3,401.13	4,793.51	6,000.00	6,000.00
UPKEEP OF GROUND (PLOW/MOW)	2,970.60	3,511.00	2,500.00	3,500.00
WATER & SEWER	468.84	406.25	500.00	500.00
GARBAGE REMOVAL	1,097.40	1,172.16	1,100.00	1,100.00
CUSTODIAN SALARIES	6,476.04	7,744.50	7,438.50	8,536.76
CUSTODIAN FICA	495.27	592.43	569.05	653.06
CUSTODIAN HEALTH	0.00	0.00	1,569.41	1,765.58
CUSTODIAN DENTAL	0.00	0.00	102.76	102.76
CUSTODIAN UNEMPLOYMENT	0.00	54.80	56.53	25.60
CUSTODIAN WORKERS COMP	195.57	297.40	392.75	293.66
CUSTODIAN RETIREMENT	254.80	297.56	371.93	426.84
ASBESTOS MAINTENANCE	0.00	2,000.00	300.00	300.00
BUILDING REPAIRS	10,682.01	11,734.25	23,500.00	15,000.00
CUSTODIAL SUPPLIES	552.07	791.49	800.00	800.00
MAINT. CONTRACTS/EQUIP. REPAIR	11,600.05	11,229.21	16,500.00	14,000.00
INSURANCE - PROPERTY/LIABILITY	1,213.68	1,638.29	2,009.67	3,120.00
TOTAL MAINT./REPAIRS	86,014.47	93,378.13	80,711.60	72,124.27
GRAND TOTALS	758,179.21	772,185.82	829,443.68	857,785.90

Rutland Northeast Supervisory Union
Proposed FY2005
Special Services Funding - Grant Revenues and Assessments

Total Special Assessments	FY2005 Proposed Total Assessments
\$4,127,513.26	\$4,127,513.26
Brandon	\$879,731.23
Chittenden	\$34,724.55
Goshen	\$32,467.98
Lacoste	\$199,024.84
Mendon	\$31,864.17
Pittsford	\$816,769.81
Sudbury	\$85,070.02
Whiting	\$58,868.38
OVUHS	\$1,817,597.85
Barstow	\$371,274.00
	\$4,127,513.26

Grant Revenues:	
EI	\$30,639.33
EEI:IDEAB	\$20,875.00
Title I	\$545,807.48
IDEAB	\$150,749.20
Medical	\$315,551.74
EPSDT	\$12,614.07
CSR	\$210,707.42
CAC	\$95,660.02
	\$1,482,804.26

Total Special Services \$5,610,117.53



Three Prior Years Comparisons

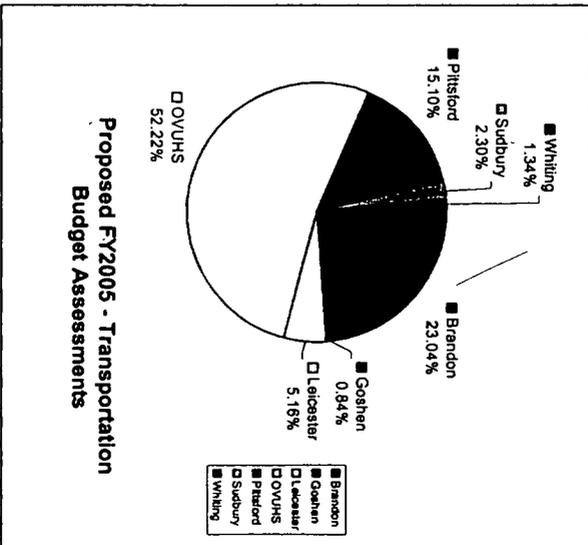
District: Pittsford		L.S.A. 154		Rutland Northeast		S.O. 3.0.	
County: Rutland							
Expenditures							
Budget (local budget approved in prior years)							
82% of base payment per FTE paid to non-owners by the State on behalf of the district in FY2005							
S.U. assessment (included in local budget) (Central Office, Special Education & Transportation)							
Deficit (if included in local budget)							
Block grant paid by State to each center in prior years							
1. Separately warned article passed at town meeting							
2. Separately warned article passed at town meeting							
3. Separately warned article passed at town meeting							
Ad 144 Expenditures (excludes from "Education Spending")							
Ad 68 local adopted budget							
Union school or joint school district assessment							
Deficit if not included in budget or revenues							
Special programs expenditures (if not included in local budget)							
Gross Act 68 Budget							
Ad 144 expenditures (if any - excluded from "Education Spending")							
Revenues							
Local revenues (comptrol grants, donations, unions, surplus, etc. including Act 144 revenues)							
Capital debt aid							
Special program revenues (if not included in local budget)							
Deficit if not included in budget or expenditures							
Act 144 revenues							
Fund raising (if any)							
Adjusted local revenues							
Education Spending (Act 68 definition)							
Equalized Pupil: As defined by Title 16, Section 4001							
Education Spending per Equalized Pupil							
Excess Spending per Equalized Pupil (if any)							
Per Pupil figure used for calculating District Adjustment							
District spending adjustment (maximum of 100%)							
Anticipated homestead tax rate, equalized							
Household Income Percentage for Income Sensitivity							
FY2002							
FY2003							
FY2004							
FY2005							
1. <input type="checkbox"/> not applicable							
2. <input type="checkbox"/> not applicable							
3. <input type="checkbox"/> not applicable							
4. <input type="checkbox"/> not applicable							
5. <input type="checkbox"/> not applicable							
6. <input type="checkbox"/> not applicable							
7. <input type="checkbox"/> not applicable							
8. <input type="checkbox"/> not applicable							
9. <input type="checkbox"/> not applicable							
10. <input type="checkbox"/> not applicable							
11. <input type="checkbox"/> not applicable							
12. <input type="checkbox"/> not applicable							
13. <input type="checkbox"/> not applicable							
14. <input type="checkbox"/> not applicable							
15. <input type="checkbox"/> not applicable							
16. <input type="checkbox"/> not applicable							
17. <input type="checkbox"/> not applicable							
18. <input type="checkbox"/> not applicable							
19. <input type="checkbox"/> not applicable							
20. <input type="checkbox"/> not applicable							
21. <input type="checkbox"/> not applicable							
22. <input type="checkbox"/> not applicable							
23. <input type="checkbox"/> not applicable							
24. <input type="checkbox"/> not applicable							
25. <input type="checkbox"/> not applicable							
26. <input type="checkbox"/> not applicable							
27. <input type="checkbox"/> not applicable							
28. <input type="checkbox"/> not applicable							
29. <input type="checkbox"/> not applicable							
30. <input type="checkbox"/> not applicable							
31. <input type="checkbox"/> not applicable							

* Act 68, as currently written, uses this tax rate to calculate the town's state tax liability and WILL NOT be the actual tax rate reflected on individual tax bills.

**FY2005 Rutland Northeast Supervisory Union
District Wide Transportation
Proposed Budget and Assessments**

	<u>Budget</u>	<u>Proposed</u>
	<u>FY2004</u>	<u>FY2005</u>
Driver Coordination	30,000.00	30,400.00
Drivers Salary	169,447.51	188,679.26
Drivers Sube	18,178.48	21,388.00
Drivers Health Insurance	37,271.44	30,786.71
Drivers FICA	18,648.39	18,395.59
Driver Retirement	5,112.24	6,043.64
Driver Workers Comp	16,713.67	20,314.51
Driver Unemployment	2,784.00	551.17
Driver Dental	1,447.55	1,282.14
Driver Physical/Licensing/Rx Testing	2,500.00	2,500.00
Bus Office Supplies	0.00	500.00
Bus Miscellaneous	2,000.00	2,000.00
Bus Maintenance 1-24	69,750.00	72,000.00
Insurance	28,738.00	21,840.00
Fuel Storage	1,000.00	1,000.00
Bus Fuel	35,000.00	35,000.00
Bus Lessees	112,204.01	94,000.00
YR 1 Rounding Assessments	3,408.73	
	552,204.02	546,659.02

Assessments -With ALL Lease Payments	40 Day ADM	ADM Percentage	FY2004 Assessment	FY2005 Assessment
			552,204.02	546,659.02
Brandon	328.95	23.04%	125,583.07	125,928.81
Goethen	12.00	0.84%	6,394.67	4,993.77
Leicester	73.65	5.16%	31,939.84	28,194.28
OVUHS	745.67	52.22%	283,575.51	285,453.24
Pittsford	215.63	15.10%	82,992.89	82,546.28
Sudbury	32.90	2.30%	13,519.74	12,594.60
Whiting	19.20	1.34%	8,198.30	7,350.04
	1428.00	100.00%	552,204.02	546,659.02



**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 ASSESSMENT CALCULATION**

TOTAL ASSESSMENT TO BE CALCULATED FY 2005

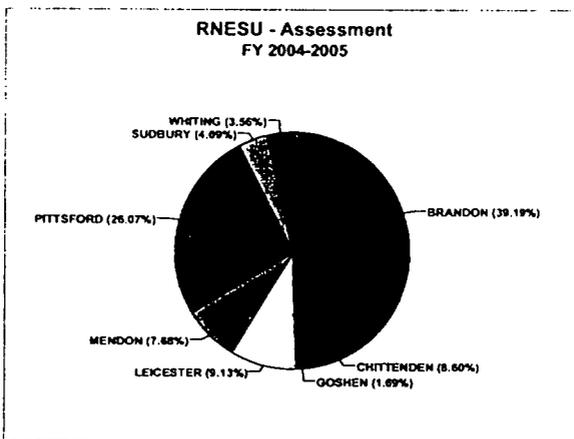
\$787,455.96

SCHOOL DISTRICT	40-DAY		AMOUNT
	ADM-10/03	PERCENT	
BRANDON	708.51	39.19%	308,584.30
CHITTENDEN	155.46	8.60%	67,709.02
GOSHEN	30.47	1.69%	13,270.90
LEICESTER	165.01	9.13%	71,868.42
MENDON	138.86	7.68%	60,479.06
PITTSFORD	471.26	26.07%	205,252.49
SUDBURY	73.98	4.09%	32,221.23
WHITING	64.45	3.56%	28,070.54
	1808.00	100.00%	787,455.96

TOTAL ASSESSMENT CALCULATED FY 2004

\$773,912.68

SCHOOL DISTRICT	40-DAY		AMOUNT	CHANGE	PERCENT
	ADM-10/02	PERCENT			
BRANDON	736.74	40.00%	309,554.99	(970.68)	-0.31%
CHITTENDEN	144.60	7.85%	60,756.37	6,952.64	11.44%
GOSHEN	33.91	1.84%	14,247.92	(977.02)	-6.86%
LEICESTER	173.22	9.40%	72,781.60	(913.18)	-1.25%
MENDON	134.80	7.32%	56,638.72	3,840.33	6.78%
PITTSFORD	475.55	25.82%	199,811.16	5,441.33	2.72%
SUDBURY	78.49	4.26%	32,979.03	(757.80)	-2.30%
WHITING	64.60	3.51%	27,142.89	927.65	3.42%
	1841.91	100.00%	773,912.68	13,543.28	1.75%



ARC – RUTLAND AREA

Our mission is to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.

In 2003, we were representative payee for about 65 clients referred to us by Social Security and mental health centers. We assisted these clients in managing within their budget limitations: quite an accomplishment for people living on the limited resources of SS and SSI. We were involved in every operation from payment of bills, rent, etc., to dispensing personal expense monies on a weekly basis. We negotiated and mediated between landlords, service providers and businesses in cases where a client was unable to resolve an issue independently. The man hours involved in managing one case averages from several hours monthly to 3 – 4 hours weekly, dependent on need. As well, we assisted about 12 clients in filling out annual accounting forms for probate court.

Six dances were provided – Valentines, Spring Fling, Summer, Summer Picnic / Annual Meeting, Halloween, and our annual Christmas Dinner. Over the year these events were attended by over 200 people with developmental disabilities, friends and families. There are also ongoing weekly events, such as the art class and the music and movement class. The dances are our biggest events that bring people together in the community. There is much fun had by all who attend, whether dancing, listening to music, talking with a friend, or by just watching.

ARC – Rutland Area supports the local Self-Advocacy group for people with developmental disabilities by doing the minutes and preparing the agendas for the group and then helps with facilitating the meeting. The Self-Advocates have currently been trained in Disability Awareness Training and have presented the training at Rutland High School. They will be going into elementary schools around the county as well. Many citizens are getting to know the Self-Advocates better through this service and the Self-Advocates are gaining valuable public speaking and advocacy skills. This year the Self-Advocate group also helped out at the annual Green Mountain Self-Advocates' Voices and Choices conference in Killington, by helping people find their way around.

Our Executive Director is a member of the Rutland Family Support Network, which is lead by parents to gather information families need, create goals to some system changes, and network via the internet, brochure, forums and newsletters. She also is on the Local Standing Committee of Community Access Program. By staying in touch with other state level organizations and working collaboratively with local advocates, families and organizations, ARC-Rutland Area stays on top of the services being provided to people with developmental disabilities and has an outlet to advocate for those services that are not being offered.

On behalf of the Board Members, friends, and families, we are grateful for the support and continued assistance from the citizens of Pittsford. We receive neither state or federal funding and our main sources of income continue to be United Way, Rutland City, and other towns, such as Pittsford. In 2003, there were 16 residents of Pittsford who took advantage of all the services we offer. Our 2004 request for funding from Pittsford is again \$400.

Lisa S. Lynch, Executive Director

BENNINGTON-RUTLAND OPPORTUNITY COUNCIL, INC.

BROC would like to take this opportunity to thank the citizens of Pittsford who have supported the agency through the appropriation process over the years, acknowledging the important work we do. This past year BROC continued to experience a large increase in limited income families who needed help just meeting their basic needs – enough food on the table, heat for warmth through the winter, and a roof over their heads.

BROC helped meet the basic needs of 53 families in the Town of Pittsford between October 1, 2002 and September 30, 2003. In addition, our Micro Business Development Program worked with 3 Pittsford residents interested in starting or expanding a small business, reimbursed 4 day care home providers in Pittsford for serving nutritious meals to about 40 children in their care through our Child and Adult Care Food Program, and weatherized 6 homes, comprised of 16 individuals through our Weatherization and Energy Conservation program. BROC also created several new partnerships and collaborations throughout the year with local organizations and businesses to help raise food for our emergency food shelf, as well as to help raise much needed funds through events and fund raising so that the needs of our neighbors continue to be met.

BROC staff work hard each and every day to not only address immediate crisis, but to work in developing prevention plans with each person who needs our help. We are very proud of moving an individual or family up from the effects of poverty in their lives. In doing so, we advance our mission of "Helping people. Changing Lives." And we thank you, the Pittsford community, for helping make this possible.

Linda G. Rooker
Executive Director

BOWEN-WALKER FUND

This fund was established to assist the "indigent, sick, and needy persons of Pittsford" and uses the interest from invested monies for this purpose. The fund was set up to be administrated by the town's three churches.

Balance on Hand, January 1, 2003	\$ 534.67
Receipts	<u>10,410.24</u>
Total Balance & Receipts	10,944.91

Disbursements:	
Needy Persons	<u>2,882.00</u>
Total Disbursements	2,882.00

Balance on Hand, December 31, 2003	\$ 8,062.91
------------------------------------	-------------

Joan M. Rost
Pittsford Congregational Church

GEORGE D. AIKEN RESOURCE CONSERVATION AND DEVELOPMENT (RC&D) COUNCIL

The George D. Aiken Resource Conservation and Development Council (RC&D) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments, watershed groups and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture, but private sources make up most of our budget. The Council is a self-supporting 501 (C) (3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0 – 5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance to "make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner, our RC&D Coordinator, at (802) 728-9526 or email: Kenneth.hafner@vt.usda.gov.

GIRL SCOUTS

JUNIOR TROOP 499

The Junior Girl Scout Troop 499 finished the 2003 spring and end of school year with as much enthusiasm as a group of a dozen fourth graders could have. The girls proudly gave the town a brand-new professionally constructed sign at the south end of town, near the corner of Parker Road and Route 7. Mr. Harold Fish graciously consented to the replacement sign on his property and Mr. Ed Wheeler gave the Troop his blessings as well. Mr. Wheeler was among the gentlemen, a group of Jaycees, who had originally erected the sign approximately thirty years ago. The Troop was given the go-ahead by the Select Board as well, with an additional nod from Selectman Dave Markowski, whose company had built the stone columns supporting the original sign. Our thanks go also to OMYA, who again sponsored our Troop with a \$250.00 donation and the employees of General Electric, who gave \$150.00. The girls participated in Green-up Day, cleaning the Lothrop School grounds, Arch Street and Main Street, before heading down to help raise the sign and were given tee shirts by OMYA for the occasion. The Troop gratefully acknowledges the help of Rob Ketcham, who constructed the sign; H. Hirschman, Ltd., which donated materials; and to Jim Haley, owner of J. Haley Graphics, who designed the graphics.

The girls also participated for the first time in Girl Scouts in Government Day by going to Montpelier last March, touring the statehouse, listening to Secretary of State Deb Markowitz speak, glimpsing the governor in the press room, and receiving recognition on the floor of the House from Representatives Peg Flory and Bob Wood. Other events of the past year included a special day rock climbing in Rutland, our second annual Father-Daughter dance, and participating in Memorial Day activities.

The beginning of this school year has been equally busy, with the girls participating in October in the America's Walk for Diabetes, together with corporate partner OMYA, helping out the day of the walk by passing out lap markers to the walkers. The Troop has also been working on smaller projects, like making bandana neckerchiefs, exploring careers, creating puzzles, and community service. The Troop went to Saint Joseph's Home for Assisted Living in Rutland in October 2003 to entertain the residents with songs. They also participated in food giving, by bringing donated food items and leaving them in the community room at Village Manor. The girls joined our senior neighbors at Village Manor in spite of December's temperamental weather and had a dozen residents participate making holiday door hangers.

Thank you to Pittsford residents who buy our delicious cookies, which is the primary source of funds for our girls.

Patricia Morale
Leader

GIRL SCOUTS (cont.)

BROWNIE TROOP #210

Brownie Troop 210 had a 16-girl membership for grades 1 – 3 in 2003. We would like to thank St. Alphonsus Parish for allowing us to use the hall for our meetings. We would also like to thank the Lions for supporting our troop this year and all of the community members who supported our troop through our cookie sale. The girls earned enough money to take a ferry ride across Lake Champlain to Ausable Chasm. The girls were able to hike around the chasm and then take a raft ride down the river. In the spring the girls helped in the green up effort at Caverly Preschool by raking the lawn and trimming the brush on one of the small trails behind the preschool. This fall the girls participated in the annual Girl Sports event, where they learned more about karate, jump roping, basketball, yoga and field games. In addition, this year the troop focused on earning Vermont specific patches. The girls first earned their Maple Taster patch by learning about the history of maple syrup and the process for making maple syrup. In earning this patch the girls took a field trip to our own Maple Museum to have a hands on look at the history of maple syrup. In the fall, the girls earned their Apple Fun patch by tasting and identifying different varieties of apples grown in Vermont, making apple crafts and learning about Johnny Applesseed.

Lisa Adamsen, Melissa Fox and Geri Bruso
Leaders

DAISY TROOP 170

Daisy Troop 170 is the youngest troop for Girl Scouts in Pittsford which started in the fall of 2003. The Daisy Troop had an 11-girl membership from the kindergarten class in 2003. We would like to thank St. Alphonsus Parish for allowing us to use the Parish Hall for our meetings. We would like to thank Mike Blanchard for supporting our troop's start up costs this year. The girls have been learning what it means to be a Girl Scout by participating in activities which relate to the Girl Scout Law. The girls were able to decorate pumpkins at Halloween time; a special thank you to Winslow Sugar Hollow Farm for donating the pumpkins. We visited the library to learn more about how to use its resources and participated in the annual Girl Sports event in November. The troop will continue to learn more about what it means to be a Girl Scout in 2004 and will bridge into a Brownie troop in late spring.

Geri Bruso & Melissa Fox
Leaders

**GREEN MOUNTAIN COUNCIL
BOY SCOUTS OF AMERICA**

TROOP 110

The Green Mountain Council, Boy Scouts of America, is a statewide non-profit organization dedicated to the support and extension of the Boy Scout program in Vermont. While maintaining the fun and adventure for which scouting is known, the program actively addresses such issues as child abuse, drug and alcohol abuse, literacy, unemployment, and hunger. We also promote physical fitness, moral growth, self-discipline, religious participation, environmental awareness, patriotism, civic duty and good citizenship. Troop 110 members are:

David Stanley	Senior Patrol Leader
Cody Hesse	Patrol Leader
Eric Becker	Patrol Leader
Justin Hansen	Scribe
Collin Tompkins	Jr. Asst. Scoutmaster
Jeffrey Jackson	Quartermaster
Danny Graham	Librarian
Mack Lacy	
Matt Adamsen	
Ben Leber	
Feodor Skira	

Peter Becker	Scoutmaster	Mike Nordmier	Charter Organization Representative
Bob Tompkins	Asst. Scoutmaster	Jerry Skira	Treasurer
Jamie Hesse	Asst. Scoutmaster	Gary Stanley	Committee Member
Rose Hansen	Advancement	John Jackson	Committee Member
Lisa Adamsen	Committee Chair	Barbara Lacy	Committee Member
Fr. Lawrence	Charter Organization Head	Heather Leber	Committee Member

In 2003, Troop 110 participated in several of Scouting's popular events. In February, we attended the Klondike Derby, April was the Spring Camp-o-ree, and, of course, summer camp. This past August, all 10 Scouts camped for the week at Camp Wakpominee in Fort Anne. Collin Tompkins went on a trek through the Racket River region of the Adirondacks, with a Troop from Florida. Four scouts earned the Climbing Merit Badge with a camp out at Falls of Lana. The District-wide fall Camp-o-ree was held at the Shelburne Museum with 8 Scouts attending. Seven Scouts earned the Polar Bear Award by camping out in December. We also conducted a fall town-wide food drive for the Pittsford Food Shelf. Thanks to all the good citizens of Pittsford for your generosity this year.

Troop 110 meets every Monday at 7:00 PM at St. Alphonsus Parish Hall. All our Scouts continue to earn Merit Badges and advance through the ranks with the help of their parents and the adults committed to the program. All boys age 11 and up are welcome to join.

GREEN UP VERMONT

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501© (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranges widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute according to population, to keep Green Up growing for Vermont.

LOTHROP SCHOOL PARENT TEACHER ORGANIZATION

The purpose of the Lothrop PTO is to enhance the education of Lothrop students. With this in mind we have once again received support from students, parents, school staff, school board members, local businesses, and the Pittsford community in general. We would like to thank all of you who have shared your time, talent, energy and/or other resources with the school. We are fortunate to have such a caring and interested community.

With your help, we lent extra support to the Physical Education, French, Drama, Enrichment, Art, and Music programs. We helped with the cost of training the volunteers for the Environmental Learning for the Future program at Lothrop. We also purchased computer software and two digital cameras for classrooms to share.

We were pleased to again sponsor such community events as the Halloween Cake Walk to benefit UNICEF, the Grandfriend's Tea, and the Lothrop Staff Appreciation Breakfast. We also helped out at the Lothrop Thanksgiving Dinner.

The PTO again sent out a letter asking for direct contributions to the Lothrop PTO. This mailing raised approximately \$3,250. On behalf of the Lothrop PTO, we would like to extend our sincere thanks and gratitude to all who sent in their contributions. We also again co-sponsored a "Golf Spring Fling" in May with the Pittsford Rotary. We raised almost \$6,000.00 with this successful and very enjoyable event. We are still participating in the "Box Tops for Education." There is a box in the office if anyone has some box tops they would like to bring in. We are also taking part in the Cartridges for Kids program, in which we collect empty ink jet cartridges and send them in for money for the school. We are very pleased with the community support we have received with all of these fundraising efforts.

We encourage anyone interested in the Lothrop PTO to come to one of our monthly meetings. They are held at 7:00 pm on the second Monday of each month in the school library.

Again we want to thank everyone who has helped us out this past year. We are fortunate to live in such a caring and generous community.

PTO Board

President – Ann Rademacher

Past President – Lisa Adamsen

Secretary – Melissa Parker

Treasurer – Robin Leight

Public Relations – Lisa Adamsen

Lower Grade Representative – Laurie Perry

Upper Grade Representative – Joan Grimes

Box Tops Chair – Kathy Gecha

Printer Cartridges – Barbara Lacy

MACLURE LIBRARY

As Librarian for the Maclure Library, I submit the following report summarizing the service furnished to the Town during 2003.

Libraries are only as successful as the support of its community. This past year was very successful in large part due to the community support we received. In 2003, we saw an increase in circulation, library visits, program attendance and community outreach. Patrons borrowed 17,787 books, magazines, books on tape and videos. With last year's increased appropriation, we purchased additional materials for patrons and expand library hours. Money from two large grants allowed us to improve our level of programming for families, updated our computers, purchase new drapes, and begin roof, window and gutter renovations on our community's historic building.

In addition to providing residents with books and other media that address local interests and needs, we also offered a variety of initiatives, many new and others ongoing. Our objective this year was to introduce residents to the multitalented people living in our community. To meet this goal, we first began offering local artists and students a place to display their work. Each month, we hosted an open house to introduce residents to the artists and their art. Second, we partnered with Otter Valley Union High School on two community book discussions with books written by Vermont authors. These projects were designed as a starting point to engage the issues surrounding alcohol and bullying and the role they play in our society. Over 400 people read these books and 184 people participated in the discussions on how we might support our children and begin to foster change. Third, to help struggling students within our community we offered free tutoring at Lothrop with Otter Valley student council members volunteering as tutors/mentors. Fourth, a support group for young mothers meets Monday's at 10:00 a.m. with students from Stafford Technical Center's Human Services department providing a story, snack and craft. Fifth, our children's librarian, Lynn Hughes, expanded our storyhours to include Wednesday and Thursday 10:30 a.m. preschool storyhours as well as the 3:30 p.m. storyhour for all ages, offering children and parents opportunities to socialize. Sixth, we provide community members a place to complete community service for school and court diversion requirements. And last, we offer seven local organizations space to regularly meet at the library. With all our library has to offer, we had a total of 26,968 people attend programming, utilize meeting rooms, use computers, the copier and fax machine, or most importantly, borrow books.

Expressing gratitude is never easy and trying to name all the people who donated time, money, and energy helping our community have the best library possible is impossible. Contributions large and small came from the most unexpected places and allowed us to increase programming and library offerings. These heartfelt deeds meant more to the staff than we can convey. We warmly thank all our volunteers, Dottie Terwilliger, Kay Killoran, Elinor Pike, Norma Sposta, Marsha Booker and Martha Emery, who help us keep the library open and running smoothly; Marz Kelley for his computer expertise; the students from Otter Valley, Mount St. Joseph, Lothrop and Stafford Technical Center, who helped with storyhours, shelve books and all those little, but important jobs; and the parents who give storyhour that special touch. Together you volunteered 980 hours. Thank you to the volunteer board members who donate so much time and energy in support of the library. We are grateful to the businesses of Pittsford and Florence for their donations, large and small, to our library. And to the people who donate books,

MACLURE LIBRARY (cont.)

audiotapes, videos, periodicals, cash gifts and memorials, without your kind-hearted and generous spirit our library would survive, but not flourish. Together, we make the library a welcoming place for our community.

On behalf of the Board of Trustees and staff, I would like to thank the residents of Pittsford and Florence, as well as the Select Board, for your constant support of the library.

The Board of Trustees meets the first Monday of every month at 6:00 p.m. Meetings are open to the public.

Library hours are Monday, Tuesday, and Friday 1:00 - 5:00 p.m., Wednesday and Thursday 10:00 a.m. - 8:00 p.m., and Saturday 9:00 a.m.-Noon.

Preschool storyhours are Wednesday and Thursday 10:30 a.m. and the afterschool storyhour is Wednesday 3:30 p.m.

Bonnie Stewart
Librarian

PITTSFORD CEMETERY ASSOCIATION

The Pittsford Cemetery Association matched a grant from the Vermont Old Cemetery Association (VOCA) in 2003. For the second summer Arthur Hyde of Bradford, a VOCA member, worked to straighten more monuments in the Old Meeting House Cemetery by the Congregational Church. We are grateful for his hard work there, which makes this cemetery look well cared. Double Ox Landscaping has kept this cemetery, the Baptist Cemetery and the Evergreen Cemetery mowed and looking good. We are grateful for their efforts.

The concerns of the Pittsford Cemetery Association are mainly twofold. First, we wish the lot owners would become more active in participating in the decisions that have to be made by the Association. Notice of Annual Meeting will be posted and in the local newspapers. Secondly, we are aware of the ever increasing discoloration/blackening of the marble monuments and the lichen growth on the granite ones. Pollution has caused these conditions and is affecting our beautiful trees – would that we control such. If you desire to clean your monuments, please contact Superintendent David Barnard for the best instruction to accomplish this and/or the names of persons who do this professionally.

I would like to thank the Town, the Lions Club, and several lot owners for their financial support. I also extend my appreciation to the faithful officers of the Pittsford Cemetery Association; Vice President Robert Sird, Secretary Rebecca Davenport, Treasurer Mary Bushey, Trustees Joan Rost, Patricia Smith, Phyllis Barnard, Jean Harvie, Emerson Frost, Peter Freeborn, Trustees Emeriti Elizabeth White and Charles Sanderson, and Superintendent David Barnard.

Jocelyn Chutter Frost, President

PITTSFORD FIRST RESPONSE

The Pittsford First Response proudly serves the residents of Pittsford and Florence. The squad currently has six members serving these communities 24 hours a day, seven days a week.

BUSINESS

David Mailhiot, President
Kathy Maxey-Scarcello, Vice President
Michelle Numm, Secretary/Treasurer

FIELD

Marsha McMahon, Field Chief
Steve Mailhiot, Assistant Field Chief
John Muse, Training Officer

During the past year, Pittsford First Response responded to 220 calls, including 6 fire call assists, and 39 automobile accidents.

The Pittsford First Response Squad is a non-profit organization that provides Emergency Medical Services to the residents of Pittsford and Florence. As a volunteer squad, our services are offered to the community at no charge. We are proud of the quality of service we provide as well as the ongoing EMS education that our members have pursued. Thanks to our members for their time and effort during the past year.

If you are interested in becoming a Pittsford First Response member, please call Marsha McMahon at 483-6831 for more information.

We would like to take this opportunity to remind all town residents to clearly mark your driveway or home with your house number. Remember to post the number on both sides of roadside mailboxes. This will assist us in providing you prompt service when we are needed.

David Mailhiot
President

PITTSFORD HISTORICAL SOCIETY, INC.

The history of Pittsford is the story of us all and the Pittsford Historical Society continues its goal of preserving the Town's history for future generations.

Four membership meetings were held in 2003 beginning in March, when guest speaker Jim Davidson told the fascinating story of "The Great 1886 Horse Race from Galveston, Texas to Rutland, Vermont." In August the Society was invited to a potluck picnic at the home of Walter and Priscilla Jackson of Chittenden. Members enjoyed the beautiful view and listened to Walt O'Brien relate the story of the Barstow family. Approximately sixty people attended the annual meeting in October and were treated to a wonderful program on the history of the Rutland County Humane Society given by Executive Director Tom Browe. A December Holiday Open House at Eaton Hall finished out the year, when members and guests gathered for refreshments and enjoyed the Museum's exhibits.

The Society is very proud to host the Memorial Day Ceremonies every year, with much of the credit going to parade coordinator Larry Smith and all those who help Larry. Even though heavy rain cancelled the Memorial Day Parade last May, it did not dampen the spirits of the large crowd gathered at the Lothrop Gymnasium to take part in the ceremonies and listen to the impressive speech given by Lt. Col. David Pearson, former Air Force Navigator. Winners of Lothrop School's "What Memorial Day Means to Me" contest were on hand to read their essays. They were as follows:

Fourth Grade -	First Place -	Avery Howland
	Runner up -	Anna Morale
Fifth Grade -	First Place -	Sarah Grimes
	Runner up -	Mackenzie Lacy
Sixth Grade -	Runner up -	Parker Howland
	Runner up -	Billy Gillespie

The combined talents of the Pittsford and Chittenden Historical Societies at the Vermont History Expo in Tunbridge last summer resulted in high praise from all who visited the exhibit. The theme centered around the home front during the Civil War. Fran Wheeler's detailed diorama of the women from the Soldier's Aid Societies rolling bandages and knitting socks was the center of attraction. The display drew the attention of Vermont Historical Society's educator Amy Cunningham, who took pictures of the exhibit to use in next year's Expo Workshops.

The Society is extremely fortunate to have in its collections the history of the Sugar Hollow Preserve donated by its founder E-An Zen. Zen, along with his former wife Tina Silber, began buying land in Sugar Hollow in 1965 and later donated 272 acres to the Nature Conservancy. E-An's extensive collection of photographs and research material is available for all to see at the Museum.

The Tag and Bake sale held in July was a great success, with many thanks to all who helped out that day. The proceeds from the sale went towards the upkeep of the Museum at Eaton Hall.

On October 19th, at the site of the Hammond Bridge, a new Crown Point Road marker locating the site of historic Pitt's Ford was dedicated by the Crown Point Road Association and the Pittsford Historical Society. The marker honored two CPRA founders, the late Phyllis and Hubert Humphreys, who spent many hours doing research and field work in the area. Several members

PITTSFORD HISTORICAL SOCIETY, INC. (cont.)

of the Humphreys' family were on hand for the dedication and listened to Peg Armitage give the history of the area.

Pittsford is very fortunate to have a Museum as great as Eaton Hall. To achieve all our museum goals we rely on the support of the community. We encourage everyone to join.

Officers for 2004

President	Len Lumsden
Vice President	Peg Armitage
Treasurer	Jean Harvie
Recording Secretary	Margaret Lumsden
Corresponding Secretary	Dorothea Parker

Trustees

Betty Atwood, Edward Keith, Barbara Poljacik and Anne Pelkey, immediate Past President

Museum Hours: March to November, Tuesdays, 9:00 – 4:00

July to October, Sundays, 1:00 – 4:00

Phone: 483-2040

Website: www.pittsford-historical-org

PITTSFORD MASONIC ASSOCIATION SCHLOARSHIPS

In May of 2003, two Otter Valley Union High School graduates from the Pittsford area were each awarded \$1,000 scholarships from the Pittsford Masonic Association Scholarship fund.

Laura Drummond graduated in the class of 2002 and she is in the freshman class at Smith College.

Aimee Rosato graduated in the class of 2003 and she is in the freshman class at Smith College.

Both students are doing very well in meeting college level requirements.

Since its inception in 1995, 18 high school graduates from the Pittsford/Chittenden area, have been awarded \$1,000 scholarships from the fund.

Pittsford Masonic Association Scholarship Committee

Arthur Scottow – Chairman

Joseph Flory

Coulman Westcott

Laurie Kamuda – Alternate

PITTSFORD LIONS CLUB
"WE SERVE"

Two Thousand Two was the 34th consecutive year of service by the Pittsford Lions Club to the Communities of Pittsford, East Pittsford, Chittenden and Florence.

The Pittsford Lions Club, a member of the International Association of Lions Clubs with headquarters in Oak Brook, Illinois, and a membership of approximately 1.4 million service-minded men and women in 45,886 clubs in 739 districts and 191 countries and geographic areas, kept in the spirit of our motto "We Serve" by undertaking the following this past year.

A \$500 Paul W. Wheeler Memorial Scholarship was made available to a Pittsford student who is planning on a vocational college education.

Donated various sums of money to the following:

Pittsford Boy Scouts, Girl Scouts, Cub Scouts, Brownies, Pittsford Historical Society, Camp Thorpe, Pittsford First Response, Pittsford Children's Ski Program, Pittsford Cemetery Association, Lothrop School, Vermont Achievement Center, American Diabetes Association, Rutland Area Visiting Nurse Association and Hospice, Salvation Army, LCIF, Lions Twin State Soccer Association, Pittsford Food Shelf, funds for a needy family to have Christmas, Kurn Hattin Homes, Pittsford Recreation Area and Pittsford Youth League, sponsored a Little League Team, Sugar Bugs, Rutland County Humane Society, and others. We also host two diabetic screenings at Price Chopper, one in February and one in March.

The Pittsford Lions Club also provided assistance in several cases requiring eye exams and glasses. The Pittsford Lions club also loans walkers, wheelchairs, hospital beds, potty-chairs, etc. to the needy.

Officers for the year 2002 – 2003 are as follows:

President:	Carol Freeborn
First Vice President:	Bruce Curtis
Second Vice President:	Tom Freeborn
Third Vice President:	Phil Guica
Immediate Past President:	Peter Freeborn
Secretary:	Tom Bizon
Treasurer:	Richard W. Rowe
Tail Twister:	Russ Moulton
Lion Tamer:	Russ Moulton
Membership Chairman:	Jeanette Rowe
Directors:	6/05 – Jeanette Rowe 6/05 – Donna Bizon 6/04 – Sylvia Eugair 6/04 – Sylvia Moulton
Scholarship Committee:	Sylvia Eugair Jeanette Cole Dick Rowe Rita Searles Belva Guica

Our major fund raisers continue to be our summer auction, semi-annual pancake breakfasts, our annual Supper held in January, working with the Pittsford Fire Department on the Haunted House, and the Memory Tree

THE PITTSFORD LIONS CLUB (cont.)

headed by Sylvia Moulton, with lighting of the tree in the Pittsford Village Green on the first Sunday in December.

Pittsford Lions Club is always looking for new quality members. If interested in serving the community and willing to make a commitment to the Club, please contact any member, or plan to attend one of our semi-monthly meetings on the 2nd and 4th Thursdays at Seward's Restaurant in Rutland at 6:30 PM. Anyone is welcome and you don't need to be a Lion to join us.

Carol Freeborn
King Lion

PITTSFORD PRESERVATION CORPORATION

The Corporation shall help preserve and protect the natural and manmade assets of the Town of Pittsford including, but not limited to, water resources, farmland, forests and buildings of historic, economic or significant nature. Particular attention must be given to historic buildings within Pittsford's two historic districts. The Corporation shall seek to develop and enhance a dynamic and distinct community which might be characterized by : village stores, library, community center, village green, post office, schools, town office, recreation area, pedestrian and bicycle paths, and other yet-to-be-defined areas with the express purpose of promoting citizen interaction, recreation and community esteem. A person who endorses the Purposes of the corporation may become a member of the corporation.

In the past year Pittsford Preservation Corp. (PPC) gained an advance ruling from the Internal Revenue Service to be a 501 (C) (3) non-profit corporation. Tax deductible donations may be made directly to the PPC or the Vermont Community Foundation (VCF), where PPC has a dedicated Pittsford Community Fund. The VCF manages some 450 such funds, established by individuals and groups for the benefit of communities throughout Vermont.

The Pittsford Community Fund made its first scholarship award this year. The award, given to an Otter Valley senior from Pittsford, recognizes demonstrated service to the community. The 2003 recipient is Steven Keith, who is a freshman at the University of Massachusetts/Amherst.

The Pittsford Community Fund has advisors representing a number of organizations within the Town: Michael Solari, Planning Commission; Anne Pelkey, Pittsford Historical Society; Joseph Gagnon, Selectboard; Gordon DeLong, Town Clerk; Randal Adams, Recreation Director; Rodney Drown, Lions Club; Ruth Ann Hill, Pittsford churches. Advisors make recommendations to the Vermont Community Foundation regarding the distribution of investment income derived from the Pittsford Community Fund.

In an effort to implement the Town Plan goal of providing "safe and sanitary housing" for Pittsford residents, PPC was instrumental in the Town joining Rutland West Neighborhood Housing Services. Low interest loans are available through this agency to help Pittsford homeowners improve their living conditions. Interested citizens should contact the Town Offices or Rutland West NHS at (802) 438-2303 for further information.

Plans are under way to beautify the Village Green. We are working with the Selectboard, interested residents, and the Pittsford horticulturist/consultant Joan Lynch to provide plans for planting, curbing, gazebo and a veterans' memorial. Work on the Green is not expected to commence until the Route 7 upgrade is complete.

PPC meets on the third Thursday of each month in Maclure Library at 7PM. Any citizen is welcome to attend the meetings.

C. Baird Morgan
President

REGIONAL AMBULANCE SERVICE, INC.

We are pleased to present our 20th annual report to the Citizens we serve. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for twenty years. From 1983 to the end of this fiscal year, Regional has responded to 90,384 ambulance calls. This past year, ending June 30, 2003, the service responded to a total of 6,754 ambulance calls in our 12 communities and an additional 1,875 "Medic One" paramedic intercept calls. Call volume continues to increase. **We commend our staff for keeping up with the increased demand and for providing excellent service.**

In February of this year a fire destroyed one ambulance, damaged our remaining vehicles and caused extensive damage to our facilities. Our staff has done an outstanding job coping with the situation and continue to provide the excellent service that our communities deserve. We would like to thank the Rutland City Fire Department for their outstanding response and quick suppression of a fire that could have been even more devastating. We also thank Fair Haven Response Rescue, Brandon Rescue, and Wallingford Rescue for covering our service area the morning of the fire. Although the fire severely damaged our facilities, our employees pulled together and put us back into service in three and one half hours. At the end of the fiscal year we were still undergoing repairs to our building. Our insurance covered the cost of the repairs to our vehicles and building. We again thank everyone for their support during this stressful time period.

Our motto "Serving People First with Pride, Proficiency and Professionalism" is demonstrated by our employee's commitment to continuing EMS training. Each year our employees have specialized training in Critical Care Paramedicine, Advanced Cardiac Life Support, Basic Life Support, Prehospital Advanced Trauma Life Support, Pediatric Advanced Life Support, Emergency Vehicle Operations, Bloodborn Pathogens, and a variety of continuing education programs. Our professional staff is extremely capable and dedicated.

Monthly C.P.R. classes are taught at Regional Ambulance. Last year, through the R.A.S. Training Center, 1,783 people were trained in C.P.R. Tours, lectures, demonstrations, and C.P.R. classes are available for the general public. For information on Healthy Homes or our other services, call 773-1746.

The public is encouraged to visit and talk to the employees and Administrator at our Stratton Road facility. Please feel free to contact James Finger, Chief Executive Administrator, or your Representative, if you have any questions concerning the service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Regional Ambulance Service, Inc. will continue working to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Paul Kulig, President
R.A.S. Board of Directors

Betsey Morgan,
Town of Pittsford Representative
R.A.S. Board of Directors

RETIRED & SENIOR VOLUNTEER PROGRAM

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas, such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and personal experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 5 years RSVP has implemented new programming to address pressing community needs. These programs include an America Reads program, called **Rutland County Reads**, aimed at enhancing literacy among elementary school children, an osteoporosis preventive program called **RSVP Bone Builders**, which provides free strength and balance classes with RSVP volunteer instructors to Rutland County residents, and **Operation Doll**, in which RSVP volunteers restore and refurbish donated dolls, including sewing outfits and providing accessories. These dolls are then distributed to over 200 needy children through 20+ local organizations.

Locally, **RSVP is the largest program of coordinated volunteer services** serving the people of Rutland County with 700 **volunteers**. From July 1, 2002 through June 30, 2003, volunteers in Rutland County provided **68,870 hours of community service**. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$1,027,540.

Once again this year RSVP is not asking for additional monies from the Town of Pittsford. The monies we are requesting this year will be used to help defray costs of providing volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Rutland County.

Currently in Pittsford, 32 volunteers donate their services to the following non-profit organizations: Rutland Regional Medical Center, Headstart, Community Cupboard, Rutland High School, Currier Memorial School, Northeast Elementary School, Northwest Elementary School, Rutland Intermediate School, Christ The King School, Lothrop Elementary School, Rutland Area Art Association, Eden Park Nursing Home, RSVP Goodtime Singers, Haven Health Center, Godnick Adult Center, Vermont Dept. of Health, Rutland County Humane Society, Brandon Senior Center, RSVP Rutland Senior Chorus, VT Association for the Blind, Mountain View Center, The Meadows, Dismas House, Rutland City Open Door Mission, One to One, the American Red Cross, the RSVP Bone Builders Program, Rutland County Reads, and Operation Doll.

The volunteer services they provide include: knitting and sewing items for children, tutoring and mentoring in area schools, mailings, entertaining in the area nursing homes and schools, teaching and performing arts and crafts, greeting people at RRMV and providing information at the front desk, clerical assistance, delivering and preparing meals, caring for animals, business consulting, presenting business educational information to school children, teaching computer skills to area children, exercise trainers for the RSVP Bone Builders osteoporosis program, and serving on non profit boards.

On behalf of RSVP, I would like to thank the residents of Pittsford for their support in the continuation of the RSVP program. As financial constraints

RETIRED & SENIOR VOLUNTEER PROGRAM (cont.)

effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Nan M. Hart, Director

RUTLAND AREA VISITING NURSE ASSOCIATION & HOSPICE

For more than 57 years, the Rutland Area Visiting Nurse Association & Hospice has brought high-quality, affordable community based home health and hospice services to people in the comfort of their homes.

In the face of rising healthcare costs, nursing shortages, shrinking reimbursement, and regulatory changes to the health care system, RAVNAH has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals. We are proud to report that we continue to be a community leader in guiding and shaping the future of home health, preventative and long-term care services, including home care, hospice, maternal-child health, and community programs. Our services not only promote a healthy community, but also support individual dignity and independence in the home.

We are proud to report on a number of successes we have achieved:

- Provided over 1,200 hours of volunteer service in our Hospice Program.
- Initiated Hospice Palliative Care Program
- Instituted Options Counseling for nursing home admissions
- Collaborated with Wilcox Pharmacy in the Synagis® Program for patients with respiratory syncytial virus
- Provided over 3,700 flu vaccinations
- Prepared for compliance with the Health Insurance Portability and Accountability Act

We could not have been successful without our dedicated staff. RAVNAH's staff and volunteers made over 84,000 visits to 2,494 different patients. In the town of Pittsford, we provided 3,206 visits to 94 individuals.

To the individuals and organizations of the town of Pittsford that have supported us during 2003 we are truly thankful. With your support, RAVNAH will continue to meet our mission "to enhance the quality of life of all we serve through comprehensive home and community health services."

Again we say thank you for your support.

Ronald J. Cioffi
Executive Director

RUTLAND COUNTY HUMANE SOCIETY

During 2003 we handled a total of 32 stray animals from Pittsford. Of these, 3 were brought in by the Animal Control Officer and 29 by citizens of Pittsford.

The Animal Shelter, located at 765 Stevens Road in Pittsford, is open Monday, Tuesday, Thursday, Friday and Saturday, 11 – 5, and Sunday 1 – 3. We handle about a thousand companion animals annually, with about half being strays and the remainder surrendered by owners.

As the world of animal welfare adapts to coincide with societal changes, we at the RCHS strive to remain at the forefront of the changes so we can best help those who need our many services.

We appreciate the great support we receive from so many residents of Pittsford and the great working relationship we maintain with Town Officials.

Tom Browe
Executive Director

RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER

The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland County to provide safety and support services to victims of domestic violence and sexual assault. We have been in Rutland County for almost 25 years serving men, women, and children who live in danger.

This year the shelter has been constantly busy. In addition to families needing immediate housing for their safety, we gave counseling and other support services to well over 3,400 people. We assist people with counseling, support groups, help with relocation, and are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.

The families, volunteers, and staff of the shelter thank the voters of Pittsford for their continued support of our program. Because of your consistent support, we are able to continue to provide a safe haven for those survivors of domestic violence from your town. We are very grateful for the help that the people of Pittsford have given us in the past. We provided services for 131 residents of Pittsford this year.

Rebecca Roguen
Assistant Director

RUTLAND COUNTY SOLID WASTE DISTRICT

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our sixteen member municipalities. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site. www.rcswd.com

Waste Disposal: During 2003, residents and businesses in our member municipalities disposed of approximately 37,000 tons of municipal solid waste, nearly all of through the District's master disposal contract with Casella Waste Management. The cost of disposal, handling and transportation from the District Transfer Station at Gleason Road to the landfill was \$68.04 per ton. State taxes, district surcharge and the Rutland City Host Community Fee totaled \$23.97, for a final disposal cost of \$92.01 per ton.

Recycling: The District owns a Material Recovery Facility (MRF), or recycling center, off West Street in Rutland City, that is leased by Casella Waste Management for their operations. The MRF accepts seventeen recyclable commodities from transfer stations, commercial haulers and large generators for processing and sale for re-use.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents. The program operates year-round from the Gleason Road facility and scheduled collections at twenty town transfer stations through the spring, summer and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials, anti-freeze, pesticides, used motor oil, asbestos, fluorescent tubes, computers and electronics. For 2003, the District collected and disposed of 58,722 pounds of electronics, televisions and computers; 23,947 linear feet of florescent lamps (plus 288 other pieces); 10,036 gallons of paint and other HHW; 574 refrigerators, air conditioners and other freon based units, and had over 774 households and 73 businesses participate in this program.

Other Programs: The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood, food waste, and concrete and asphalt "earth materials" recycling. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District's food waste program is operated in cooperation with the Rutland County Natural Resources Conservation District. Customers include supermarkets, greenhouses, and produce distributors. The District also received a grant from the Agency of Natural Resources to offer a "clean sheetrock" waste drywall program for contractors and homeowners.

Planning, Other Programs: As required by the new state solid waste plan, the District updated its "Implementation Plan" which serves as a business plan for the next five years. This plan was approved by the Board of Supervisors in April and sent to the state for their review. The District is anticipating the State's comments on the plan soon, with a revision ready for public review sometime in 2004.

James O'Gorman
District Manager

RUTLAND ECONOMIC DEVELOPMENT CORPORATION

Ever since its beginning in 1937 REDC has sought to bring together local business and community members to grow the Rutland region economy. From our first project to provide parking for downtown merchants to the many loans we currently provide to local business owners, we have remained committed to the concept that the standard of living and quality of life of the region's citizens can best be served by a vibrant, healthy economy, sensitive to the environment and preservation of our cultural heritage.

Our goal, therefore, is to recruit and retain businesses that will provide quality job opportunities so that all of our citizens benefit. By working with companies to find suitable buildings in which to grow, obtaining state tax credits, arranging low-interest financing through various means, arranging employee training programs, and assisting with export assistance, REDC helps many small businesses grow and prosper in Rutland County. Our partnership with the Small Business Development Center (SBDC) and Vermont Manufacturing Extension Center (VMEC) means that we can support these small businesses even further with other services that will increase their efficiency and profitability.

More information about our many services is available on our website at www.rutlandeconomy.com or by e-mailing us at redc@rutlandeconomy.com.

RUTLAND MENTAL HEALTH SERVICES

In the year 2003, 27 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Pittsford assures that quality services are available for their families, friends and neighbors. Town giving dollars support services which include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services

During fiscal year 2003, Rutland Mental Health Services provided 2,410 hours of services to 74 Pittsford residents. We value our partnership with the Town of Pittsford in providing these much needed services and thank you for your continued support.

Mark G. Monson
President and Chief Executive Officer

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT

We have had a very busy year working on issues of importance to Rutland County landowners and are focusing on two very important projects:

1. **Watershed Planning** for the upper part of the Otter Creek and its tributaries. The District has coordinated a group of folks (Upper Otter Creek Watershed Council) who have identified, with the help of the general public, what water quality issues and concerns there are in the watershed. The Council is currently holding monthly meetings to prioritize these issues and concerns and will draft a water quality management plan for the upper Otter Creek.
2. **Preserving Family Farms and the Working Landscape.** The District, in cooperation with Green Mountain College and Poultney-Mettowee Natural Resources Conservation District, is sponsoring a series of forums regarding important agricultural issues that farmers are facing today.

This fiscal year the District will continue to focus the watershed planning and preservation of family farms, along with a new program (Town Road Assistance), where the District will assist town select boards, road foreman and commissioners in defining needs and applying for state aid grants for roads and bridge improvement/rehabilitation projects that contribute to better erosion control.

Fiscal Year 2003 District Activities:

- **Arbor Day Festival**

On May 3, 2003 the District sponsored the fifth annual Arbor Day Festival at the Diamond Run Trail, located behind the Diamond Run Mall in Rutland, for nearly 200 fifth grade students from the Rutland Intermediate School. Students, along with their teachers, spent the morning visiting educational stations set up along the trail where they learned from natural resource specialists (who volunteer their time) about trees, wetlands, soils, wildlife habitats and forests. The afternoon session included a live raptor presentation by VINS of Woodstock, Vermont. This program is made possible by financial support from local businesses.

- **Make A Splash Festival**

The District sponsored a Make A Splash Festival on October 3, 2003 at Lake Bomoseen State Park in Hubbardton, Vermont. Over 200 fifth grade students from 8 schools in Rutland County attended this event. Students, along with their teachers spent the morning visiting educational stations set up along trails in the park, where they learned from natural resource specialists (who volunteer their time) about the water cycle, lake ecology and other water related topics, as well as wildlife. The afternoon was spent observing a bird in flight presentation by VINS.

- **Working Farms & Forests**

The District continues to distribute the "Southwestern Vermont Working Farms and Forests" brochure.

- **Seedling Sales**

Each year in the spring the District takes prepaid orders for evergreen and hardwood trees, wildlife/songbird trees and shrubs, apple trees, berries

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT (cont.)

and wildflower seeds to encourage landowners to increase plantings for wildlife habitat, conservation and aesthetics. This year over 100 customers participated in the seedling program.

- **Trout Sales**

The District sponsors a Spring and Fall Trout program that provides pond owners with trout for stocking their ponds.

- **Fall Bulb Sale**

Each year in the Fall the District takes pre-paid orders for fall bulbs.

- **Newsletters**

The District publishes two newsletters a year, one for Spring/Summer and one for Fall/Winter.

- **Agricultural Food Waste Compost Program**

The District, in cooperation with the Rutland County Solid Waste District, participates in an on farm-composting project in Tinmouth at the Maple Sugar Farm. Food waste from local supermarkets and restaurants is collected and delivered to the farm, where it is then mixed with dairy manure and yard waste (supplied by the RCSWD). This is then put into windrows and monitored. The end result is a soil amendment or fertilizer that the farmer applies to his land. This project has been in operation since 1997 and was made possible by grant funds from the Department of Environmental Conservation and Lake Champlain Basin Program.

- **RNRCD Annual Meeting**

The District held their Annual Meeting on October 21, 2002 at the UVM Extension office in Rutland. Guest speaker Roger Albee presented information regarding the "Farm Bill and Challenges to Vermont Farmers".

- **Nutrient Management Program**

The District is co-sponsoring a nutrient management program. Farmers from Rutland, Poultney-Mettowee and Bennington Counties are eligible for this program, which is designed to maximize farm productivity by means of soil testing and assessments, providing quantitative recommendations for fertilizer and other soil supplement applications.

- **Agricultural Resource Specialist (ARS)**

The Agricultural Resource Specialist Marie Levesque Caduto brings landowners and producers together with experts from different fields, connecting technical, financial and community resources to make things happen on the ground. Whether it is a contaminated well, a collapsing streambank or an expanding dairy farm, the ARS can help find the right match of people and programs to find a solution. The two main services that the ARS provides are Farm A Syst, a free drinking water protection program, and Accepted Agricultural Practices Program, which offers free technical assistance and information to help farmers meet the requirements of the VT AAP regulations.

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT (cont.)

- **Better Back Roads Assessment**

In 1998 – 1999 the District completed an assessment of water body contamination due to runoff from Rutland County's gravel roads. As a result the District has available to the general public two reports: Volume #1, Management, Finance, and Natural Resources Impacts and Volume #2, Assessments and Recommendations.

- **Vermont Backyard Forest Stewardship Program**

The District, in cooperation with the VT Department of Forests, Parks, and Recreation County Forester Nate Fice, assists small non-industrial forest landowners who are interested in knowing how to promote wildlife, increase diversity, combat invasive exotic species, grow high quality lumber, or just want to know what's growing on their property. This program offers free technical assistance in developing and implementing ecologically sound land stewardship plans.

- **Vermont Envirothon**

This year the District participated in promoting the Vermont Envirothon program by going to high school science departments and doing a power point presentation on the program. The response we received from these presentations was very positive. The goal of the District is to have at least two teams participate at the statewide competition in May of 2004.

Marshall F. Reed
Chairman

RUTLAND REGION TRANSPORTATION COUNCIL

Formed in 1992, the Rutland Region Transportation Council (RRTC) provides a forum for the development of regional transportation planning and transportation projects that may have regional impacts. In addition, it coordinates policies and priorities with the Vermont Agency of Transportation and promotes cooperation on transportation issues in the Rutland region. The Council is the primary method for public involvement in transportation planning; State and federal funds are obtained by the Rutland Regional Planning Commission, which provides support for the Council. The Planning Commission also provides planning, administrative, and geographic information system staff.

All municipalities in the Rutland Region are encouraged to be active in the Transportation Council and those with representatives named to the Council may vote on any issues. Municipalities are not obligated to participate in the Council and those that do participate may cease their involvement at any time.

Over the last fiscal year (October 2002 – September 2003), the Rutland Region Transportation Council and its staff have been working for improved transportation planning in Rutland County in the following ways:

- Continued to assess the Rutland regions top transportation problems including whether planned projects conform to the Rutland Regional Plan. From a regional perspective, improvements to the Route 7 and 4 corridors are always high priorities;
- Participated in discussions regarding transportation projects such as improvements to VT 73 and the Pittsford-Brandon Route 7 upgrades;
- Provided comments to the Vermont Agency of Transportation on the development of Vermont's FY 2004 transportation Improvement Plan (STIP);
- Continued to discuss the potential for a roundabout to reduce the number and severity of accidents at the US7/VT103 intersection in Clarendon;
- Continued to assist towns with road network (culvert, bridge and road condition) inventories. Utilizing the RRPC's simple system of aerial photos and data collection (condition, etc.) sheets, 2 towns have completed culvert inventories and 5 are in progress.
- Continued to address seasonal transportation problems along VT 103, VT 100, and US 4 by working with staff of neighboring Regional Planning Commissions and ski area representatives;
- Collected traffic data at multiple locations for two towns;
- Worked with the Rutland Physical Activity Coalition to increase bicycle and pedestrian opportunities in the area (including a map of walking trails in Rutland City);
- Worked with transit providers and human service agencies to improve transportation service to those with special needs including elders;
- Began work with towns along Route 30 for possible Byways designation;
- Assessed the region for existing and potential locations for Park and Ride lots;
- Distributed reports, bulletins, fliers, and newsletters, and maintained the Council's Web page.

RUTLAND REGION TRANSPORTATION COUNCIL (cont.)

In the current federal fiscal year (October 2003 – September 2004), the Rutland Region Transportation Council is continuing many of these efforts. A stronger focus on access management is expected in the coming year.

Meetings of the Rutland Region Transportation Council are held once each month, normally on the fourth Thursday, in Rutland. All those with an interest in transportation and related issues are invited to attend. Questions about the Transportation Council may be directed to the following individuals: Susie Leonard or Susan Schreibmen, Senior Planners (775-0871) or Richard Baker, Chairman (247-6366).

RUTLAND REGIONAL PLANNING COMMISSION

The RRPC's Mission:

To provide leadership and technical expertise to encourage cooperative planning with and among the region's communities and area wide interests; and strive to improve the quality of life for people in the region by promoting harmony between sustainable economic development, environmental interests and other planning issues.

2003 Activities:

In pursuit of its Mission, the RRPC continued to work closely with the region's 27 communities on a wide range of projects:

- Provided **technical assistance** on community development issues – including assisting in the update and implementation of town plans, zoning and subdivision regulations, telecommunications ordinances in virtually every member community.
- Assisted communities to successfully apply for funds through the **Municipal Planning Grant** program.
- Continued the RRPC's very successful **cooperative purchasing program** with municipal and non-profit entities, organizations in towns, saving them substantial amounts on fuel oil, diesel and gasoline.
- Used **GIS (Geographic Information Systems)** tools to work on transportation, watershed planning, and emergency management initiatives. Also continued involvement of GIS in planning projects, the RRPC intern program, and community training.
- Continued **support of the Rutland Region Transportation Council** in their planning for the future transportation needs of the Rutland Region; participated in several route/intersection upgrade studies; continued to work with communities to create bridge and culvert inventories for use with GIS.
- Worked with the **Rutland Economic Development Corporation**, and the **Rutland Region Chamber of Commerce** on a regional strategy to better coordinate community development, economic development and travel and tourism activities. Both organizations have become permanent ex-officio members of the Board of Regional Commissioner.
- Assisted communities with **emergency management planning**, including updates to Rapid Response Plans, assisting in reformation of the Rutland Local Emergency Planning Committee, and beginning Federal Hazard Mitigation planning.
- Received \$200,000 Federal **Brownfields Assessment** grant and began the organization of a steering committee and the identification of potential sites.
- Continued to offer **education, training, and information distribution programs** to municipal officials and to pay for those program related to planning and zoning and other community development issues.

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES

Rutland West Neighborhood Housing Services, Inc. is changing the look of neighborhoods throughout Rutland County. This year the consortium of towns serviced by Rutland West has grown to include 26 towns, three of which are in Addison County. Year to date, we have invested \$441,956 in loans for new homeowners as well as rehabilitation of existing homes.

With the Vermont Community Development grant of \$375,000 from the years 2002 – 2003 almost completed and our new grant of \$375,000 beginning in 2004, the work of the rehab construction department continues at an industrious rate. The Rehab department assisted 37 families from Rutland County thus far this year addressing health and safety issues in homes. Families interested in applying for help are encouraged to call Rutland West.

88 families in Rutland County, who attended the HomeBuyer Education class, were counted among our list of new homeowners in 2003. The HomeBuyer Education classes are now offered in West Rutland, Middlebury and Bennington. Call Rutland West for a schedule and to register.

The Emergency Shelter Program at Rutland West assist those in crisis with housing arrangements or utility bills. Our shelter fund assisted 110 families in Rutland County this year. Grant funds are received from the Vermont Office of Economic Opportunity, Department of Mental Health, Federal Emergency Management Agency, as well as other generous donations from special benefactors.

We are most grateful for the involvement of Pittsford resident Peter Terwilliger who serves on our Loan Committee.

Another point of major interest for the consortium of towns is the upcoming move of Rutland West to a new location across the street from our current office. Beginning in 2002 into 2003, a tremendous effort was made to coordinate funds to buy and renovate the historic Kazon building on Marble Street in West Rutland. This building will provide much needed, expanded office space for Rutland West. The second story of the Kazon building will be renovated into affordable apartments. We hope to move into the new office space in March of 2004. The apartments will be available for rent later in 2004.

We welcome participants from residents of Pittsford. If you would like to volunteer your time for one of our committees, call me at 438-2303 or stop by our office located at 71 Marble Street in West Rutland.

Together we can build strong communities!

Lindy Biddle
Executive Director

SOUTHWESTERN VERMONT COUNCIL ON AGING

This report briefly describes the services and support provided to elders in Pittsford by the Southwestern Vermont Council on Aging during the past year; these included:

Senior Meals:

The Council provided funding for meals served to elder residents of Pittsford. This funding helped make available 3,251 meals that were prepared and delivered to the homes of 22 older persons in your community who were in need of this special support. This service, provided through contract, is often referred to as "Meals on Wheels". We also supplied "Blizzard Bags" to Meals on Wheels participants and other isolated elders, containing "shelf-stable" meals for use in a weather related or other emergency situation. In addition, 61 Pittsford elders participated at one or more of the luncheon sites available in our region, enjoying 2,460 meals.

Case Management Assistance:

34 elder residents of your community were served by SVCOA Case Management staff, who provided help with applications and problem solving around programs such as Fuel Assistance, SSI, Medicaid, Food Stamps, etc. Case Managers also helped frail elders who were facing long term care placement, assisting those who wanted to and were able to remain independent connect with available supports, including Medicaid Waiver assistance.

Other Services:

The Council on Aging also made available the following services to help support older persons in your community: 1) Telephone support through our "Senior HelpLine" (786-5991 or 1-800-642-5119). This service provided easy phone access to elders and others in need of information about available programs and support for older persons; 2) Health benefit counseling information and form filing assistance through our SHIP Program; 3) Legal service support through a contract with the Vermont Senior Citizens Law Project; 4) Provision of information related to elder issues through the "Elder Connection" column written by Barbara Hanson, appearing weekly in the Rutland Herald; 5) Nutrition education and counseling provided by a Registered Dietician to elders who needed to improve their dietary intake; 6) Senior Companion support on a one on one basis for frail, homebound elders; 7) Elder Care Clinician outreach services to elders struggling with a variety of mental health issues provided through a contract with Rutland Mental Health; 8) Transportation support through the Elders on the Go Program and One-2-One; 9) Community Development assistance, and 10) Caregiver information and support for family members and others who are providing help to elders in need of care.

SUGAR HOLLOW NATURAL AREA

Sugar Hollow Natural Area is an oasis. It is a quiet spot of open fields, rock ledges, forest cover, stone walls, wet lands, and a gently flowing brook. It is a place to visit, see, listen, smell, and feel the serenity of Nature.

While only about 282 acres in size, on both sides of Sugar Hollow Road, it contains a large variety of indigenous flora and fauna that can delight the senses through the four seasons and retain its natural condition in perpetuity.

The Area is owned by The Nature Conservancy (TNC) and is assessed taxes based on current use. It is managed by a Stewardship Committee responsible to the Vermont Field Office of TNC. The Stewardship Committee consists of Anthony Baccei, Peter Cady, Jean Davies, Joseph Sposta, Robert and Judith Tompkins, and Alan and Carol Westin of Pittsford, Robert Baird of Chittenden, Cristina Silber of Falls Church, Virginia, and E-an Zen of Reston, Virginia. Robert Klein, Connie Bryant, and Rose Paul of TNC's Vermont Chapter are ex-officio members. Lois Blittersdorf of Pittsford is a Member Emeritus. The Vermont address of TNC is 27 State Street, Montpelier, Vermont 05602; phone (802) 229-4425.

The Stewardship Committee meets annually to plan the work for the year ahead, to review its past work, and to consider initiatives that might enhance the long-range positive contribution of the Area towards its goal and for the community. A Master Plan and a Long Range Management Plan guide the Committee in management of the land in the spirit of the principal mission of TNC: preservation of plants, animals and natural communities that represent the diversity of life on Earth by protecting the lands and waters they need to survive. Within that limit, we hope the Area will serve as a place where visitors, children and adults alike, can become better informed about the natural world that surrounds us. In furtherance of retaining the biodiversity of the Area, the two nature trails will no longer be maintained. However, visitors are welcome to enjoy a quiet hike in near solitude.

The boundaries of the Area were surveyed in June 2000, corners located, and a new map prepared. All boundary lines have been permanently marked and posted with TNC signs. A map of the area is available in the Town Office.

This past summer campers from Camp Betsy Cox assisted in clearing the grass and brush by the portal sign and refurbishing the sign. We thank them for their community service and enthusiasm.

The Chairman also serves as TNC representative on the Upper Otter Creek Watershed Council.

We welcome inquiries about the Sugar Hollow Natural Area. In order to fully realize the benefits to the community of having such an area, we urge our fellow citizens to support the Conservancy's policies of preservation. Hunting, fishing and trapping in the Area must have prior permission, which may be obtained from the Montpelier office or the Committee Chairman. For local information, phone 483-6354.

Contributions to TNC are always welcome and are used to purchase and maintain unique natural areas throughout the State.

Joseph W. Sposta
Chairman, Stewardship Committee

VERMONT ADULT LEARNING

Vermont Adult Learning works with adults age 16 and over who are not enrolled in school and want to finish secondary school, improve their skills, or prepare for college or a career. We provide instruction in reading, writing, math, English for speakers of other languages, as well as communication, problem solving, decision making, interpersonal and lifelong learning skills. VAL also helps adults prepare for the CDL, U.S. citizenship, GED exam or the Adult Diploma Program.

Classes and tutoring are offered at our learning center in Rutland, in various community sites, and in student's homes and workplaces.

Vermont Adult Learning collaborates with seven supervisory unions, Rutland County Head Start, Rutland County Parent Child Center, Vermont Center for the Book, and Neshobe Family Network to provide family literacy services.

With the recent trend toward reform of the welfare system, we have collaborated with PATH (formerly known as Department of Social Welfare), Department of Employment and Training, and the Stafford Technical Center to continue our services. In partnership with those agencies, we are designing and delivering intensive and comprehensive services to help adults move into paid employment that will enable them to support their families.

Last Year Vermont Adult Learning served 18 adult residents of Pittsford and provided 920 hours of instruction.

Student achievements included:

- **3 Students obtained a high school diploma or GED**
- **Acquiring job readiness skills**
- **Obtaining employment**
- **Retaining or improving employment**
- **Improving parenting skills**
- **Increased participation in children's education**

The cost of providing educational services, in relation to Pittsford's appropriation of \$1,450, is outlined below:

Total students served in FY03 = 18

Total hours of instruction provided =920

Total cost to Pittsford per instructional hour = \$1.57 (\$1450/920)

J. Clark Postemski
Regional Manager

VERMONT DEPARTMENT OF HEALTH

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of Pittsford.

Bioterrorism – Emergency Preparedness:

The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include finding and identifying disease early, investigating the source of the disease, providing accurate and timely information to the public and health professionals, and collaborating with other agencies during biological, environmental or weather events. The Rutland District Office has become a contributing member of the Local Emergency Planning Committee (LEPC) for the Rutland Region. In the past year we have established ties with many of the emergency response agencies. We have provided training to town health officers, worked closely with the Rutland Regional Medical Center to increase active surveillance, and participated with local and statewide partners in a tabletop exercise on October 3, 2003. This exercise tested our ability to interact correctly in the event of a regional emergency incident.

WIC (Special Supplemental Nutrition Program for Women, Infants and Children):

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 99 women, infants and children living in Pittsford received foods, as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35 per person per month.

West Nile Virus Surveillance:

West Nile Virus first appeared in the U.S. in New York City in 1999 and has become well established in nearly all states. Birds, some mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2002, 18 Town Health Officers throughout the state also participated in this program, assisting primarily with mosquito trapping. As of October 21, 2003, 76 birds and three horses have tested positive for WNV. Three human cases of WNV have been confirmed in the state. In Rutland County from June 12 – October 17, 2003, 88 dead birds were reported, 61 were tested, and 7 birds were found to be infected with WNV. There were no human or equine cases reported during this same time period for Rutland County.

If you would like more information about these efforts or if you have a public health concern, please call the Rutland District Office at 802-786-5811. Please visit our web site at www.healthyvermonters.info for *Healthy Vermonters 2010*, our state's blueprint for improving public health, news releases, other publications and reports, and general public health information.

THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs;

1. Information & Referral
2. Home and Community Access Program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call 7us toll-free at 1-800-639-1522.

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state. In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and town, to strengthen the ability of these officials to provide quality services at affordable levels of taxation:

Advocacy representation before the State Legislature, administration and judiciary, ensuring that Municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 750 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under these policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at www.vlct.org.

TOWN OF PITTSFORD
Annual Meeting Minutes
March 3, 2003
Lothrop School Gymnasium

Selectmen Present

Thomas "Hank" Pelkey, Chairman
Lawrence Pomainville, Jr., Vice Chair
David Markowski
W. Joseph Gagnon
William Taranovitch

Also Present:

Peter Cady, Moderator
Gordon R. DeLong, Town Clerk/Treas.
Dorothy A. Wheeler, Recording Sec.
James O'Gorman, Town Manager
Approx. 200 Guests

The meeting was brought to order at 7:35 p.m. by the Town Moderator, Peter Cady.

The Pledge of Allegiance was led by Pittsford Resident, Joseph Sposta.

Chairman Thomas (Hank) Pelkey presented William Taranovitch with a plaque for his years of service as a selectman.

James O'Gorman, Town Manager, presented Joseph Sposta a plaque in honor of his 28 years as a member of the Recreation Committee. Mr. Sposta is retiring this year.

The Moderator, Peter Cady, read the first paragraph of the Pittsford Town Warning.

The legal voters of the Town of Pittsford are hereby notified and warned to meet at the Lothrop School Gymnasium (former Pittsford Town Hall) in the Town of Pittsford, on Monday, March 3, 2003, at 7:30 p.m. to transact the following business not involving voting by Australian Ballot:

Article I: To hear the reports of the Town Officers and take appropriate action thereon. Moderator then referred to all reports of the town offices. James O'Gorman pointed out the following errors:

1. Incorrect numbering regarding paging for Pittsford Town School District Audit and Budget Reports.
2. Village Budget for FY04 is \$19000.00 instead of \$19500.00 as listed on page 40.
3. Operating Statement for Sewer Fund is incorrect. Update on correct Statement is available on separate handout.
4. Decimal point is incorrect for percentages on Highway Bond Debt Service from 12/1/14 -6/1/20 on page 18.

Wayne Rowe questioned study on Water System. He would like to see more updates in the newsletters. "What is going to be done and/or what has been done."

Al Westin made the motion to accept all reports. Second by Toby Milne. Motion passed.

Article II: To see if the Town will appropriate the sum of Eight Hundred Ninety Three Thousand Eight Hundred Three Dollars and no/100ths (\$893,803.00) to defray the General Fund Expenses of the Town for the 2003-2004 fiscal year, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion by Joseph Sposta and seconded by Toby Milne, to accept Article II.

Moderator referred to General Fund Budgets. Town Manager, James O'Gorman, gave overall review of Revenues, Expenses and Budgets. Discussion followed.

**TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)**

Mr. Lawrence Marzec-Gerrior questioned the large Conservation Expense. Mr. O'Gorman explained that this was because of a forest fire November 18, 2002. Vermont State did subsequently reimburse the Town for one-half of the expense.

Andy Snyder questioned the Green-up Expense. Mr. O'Gorman explained that the State is no longer paying for bags, etc.

Mr. O'Gorman pointed out that Rutland West Neighborhood Housing Service has replaced BROOC as the supplier of services to the townspeople.

Allen Hitchcock questioned as to why the Library request is a separate issue and the Fire Department large increase is not separated from the General Fund. Tom Hooker pointed out that because of the very lucrative Haunted House Fund Raiser the Nickwackett Hose Company has been able to contribute approximately \$800,000.00 to the Pittsford Fire Department throughout the last 22 years. However, it is now time for the taxpayers to cover more of the Fire Department costs.

Allen Hitchcock noted that there is a 9% increase on the total budget.

Motion Passed.

Article III: To see if the Town will appropriate the sum of Nine Hundred Eleven Thousand Seven Hundred Thirty Eight Dollars and no/100ths (\$911,738.00) to defray the Highway Expenses of the Town for the 2003-2004 fiscal year, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion made by Al Westin and seconded by Toby Milne.

Moderator referred to Highway Budget pages. Discussion followed.

James O'Gorman gave an outline of Highway Budget. He noted that the bond monies were now totally spent and any work on highways would be part of the budget. There is an increase line item in bridge repairs because of the covered bridges that need repair. Pittsford has to pay 2.5% of the costs, which computes to \$40,000.00 for Gorham Bridge, \$25,000.00 for Cooley Bridge and \$4,000.00 for Depot Bridge. The State and Federal government will pay 97.5% of the costs.

Jamie Stewart commended the Town Highway Crew for its outstanding job keeping the roads well plowed and sanded during this especially difficult winter.

Motion passed unanimously.

Article IV: To see if the Town will appropriate the sum of Nineteen Thousand Dollars and no/100ths (\$19,000.00) to defray the Village District's Expenses for the 2003-2004 fiscal year, starting July 1, 2003, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion made by Tom Hooker to accept Article IV. Second by Al Westin.

Joe Flory questioned if we were charged for new lightbulbs, etc. James O'Gorman said that the lightbulbs were provided by CVPS.

Motion passed.

Article V: Motion made by Al Westin to authorize Town to collect taxes on real and personal property by its treasurer in three equal installments, due on or before August 11, September 10 and November 10, 2003. Seconded by Tom Hooker. Motion passed.

Article VI: Motion made by Allen Hitchcock to authorize the Town to be raised by taxation an additional Five Thousand and no/100ths Dollars (\$5,000.00) in excess of the sum set forth in the General Fund Budget to be used by Maclure Library. Second by Greg Sharrow. Discussion followed.

TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)

Bonnie Stewart spoke on behalf of the Library request. She pointed out that there has been a 34% increase in circulation. The Library has also extended its hours and has become a Community Center.

Motion passed.

Article VII: Motion made by Matt Harvey to see if the Town will hold its Annual Meeting on the Saturday before the first Tuesday of March for consideration of non-Australian ballot Articles as authorized by 17 V.S.A. 2640(b). Second by Jamie Stewart. Discussion followed.

Motion failed.

Article VIII: Motion made by Toby Milne to see if the Town will place the following article on the warning for Town Meeting "Be it resolved that the citizens of the Town of Pittsford urgently call upon our municipal leaders, state legislatures, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the state of Vermont." Second by Jamie Stewart.

Question raised as to whether or not this Article can be voted on this year because of the beginning of the first sentence which asks that the Article be put on the warning. The motion was then made by Jean Davies and seconded by David Lacy to amend the motion leaving out the part that requested the article be put on the warning for Town Meeting.

Amended motion passed.

Article IX: Motion made by Jamie Stewart to see if the Town will appropriate and authorize to be raised by taxation One Thousand and no/100ths Dollars (\$1,000.00) per year to be used by Rutland County Court Diversion and Restorative Justice Center Inc. upon condition that any cessation of business during the fiscal year cause funding to cease accordingly. Second by James Rademacher.

Motion made by John Heymers to amend this article by dropping the "per year" phrase. Second by James Rademacher.

Motion passed.

Article X: Motion made by Dorothy Wheeler to see if the Town will authorize the Town Clerk to approve additions to the voter checklist, as authorized by VSA 17 Section 2144b. Second by Toby Milne.

Motion passed.

Article XI: Motion made by Allen Hitchcock to see if the Town will remove the appropriation of Nine Hundred Twenty Five and no/100ths Dollars previously authorized for use by the Bennington Rutland Opportunity Council (BROC). Second by Peg Armitage.

Motion passed.

Article XII: To transact such other non-binding business as legally may come before said meeting at this time.

Christine Cady made a request that if anyone has used and/or new children's books that they could donate to the Bozeman, Montana community to please contact her or leave at Maclure Library. Some of the children in the Bozeman area had never seen, touched or read a book!

Vermont Senators Hull Maynard and Kevin Mullin spoke about a few issues in the legislature. They touched on Act 60 Reform, "No Child Left Behind" policy and mandates.

Peg Armitage announced that the Zoning Board of Adjustment would be meeting Monday, March 10, 2003 regarding the proposed new Post Office.

**TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)**

Linda Poro pointed out that Omya's tailings pile would cover a 32-acre area and be 80 feet high.

James Rademacher made a motion that from now on Town Meeting start at 6:30 p.m. instead of 7:30 p.m. Second by Dorothy Wheeler. Motion passed.

Representative Margaret Flory gave the legislative report as follows:

1. The legislature is in the process of revamping Act 250.
2. The legislature is in the process of making drug trafficking a crime.
3. Working through drug court to treat users.
4. Route #7 realignment scheduled for 2006.

At the close of the above business, the meeting shall be recessed until Tuesday, March 4, 2003, at 10:00 a.m. at the Municipal Office Building, Plains Road, Pittsford, to vote by Australian Ballot on the following matters, to wit:

Article XIII: To elect the following officers of the town:

- a) A Town and Town School District Moderator for a term of one (1) year
- b) A Selectman for a term of three (3) years
- c) A Selectman for a term of two (2) years
- d) A Selectman for an unexpired term of three (3) years
- e) A Trustee of Public Funds for a term of three (3) years
- f) A Town Agent for a term of one (1) year
- g) A Library Trustee for a term of one (1) year
- h) A Grand Juror for a term of one (1) year
- i) A Town Auditor for a term of three (3) years
- j) A Town Lister for a term of three (3) years

Motion made by Toby Milne and seconded by Norma Sposta to recess the meeting to Tuesday, March 4, 2003 in order to vote on Article XIII by Australian ballot. The polls will be open from 10:00 a.m. to 7:00 p.m. in the Municipal Office building. Motion passed.

Respectfully submitted:

Dorothy A. Wheeler
Recording Secretary

Attest:

Gordon R. DeLong
Town Clerk

Patricia Carter
Justice of the Peace

PITTSFORD TOWN SCHOOL DISTRICT
Annual Meeting Minutes
March 3, 2003
Lothrop School Gymnasium

School Board Members Present:
Robert Howland, Chairman
Linda Mortenson
Mary Marzec-Gerrior
Dyanne Lertola

Also Present
Peter A. Cady, Moderator
Gordon R DeLong, School Clerk/Treasurer
Dorothy A. Wheeler, Recording Secretary
Meredith D. Voutas, Lothrop Principal
Approximately 75 Guests

After a 15 minute recess the Pittsford Town School District Annual Meeting was brought to order at 10:10 p.m. by the Moderator, Peter Cady, reading the first paragraph of the School Warning.

The legal voters of the Pittsford Town School District are hereby notified and warned to meet at the Lothrop School Gymnasium on March 3, 2003 at 7:30 PM to transact any business not involving voting by Australian ballot.

Article I: To hear and act upon the reports of the Town School District Officers. The Moderator referred to reports starting on Page 62. Motion made by Wayne Rowe, seconded by Lawrence Marzec-Gerrior to accept Article I. Motion passed.

Article II: To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Pittsford Town School District. Motion made by James Rademacher and seconded by Emerson Frost to accept Article II. Motion passed

Article III: To have presented by the Board of School Directors of the Pittsford Town School District its estimate of expenses for the ensuing year. Chairman Robert Howland introduced the members of the School Board. He noted that board member Kyle Buzzell was absent because he was away on business. Superintendent William J. Mathis, Ph.D. was present and he was complimented for having been one of the final four candidates for the National Superintendent's Award. The PTO was thanked for providing the refreshments this evening and it was noted that the Girl Scouts have cookies for sale in the back of the room.

Chairman Howland noted that there is excellent parental involvement and participation at Lothrop. Ninety-eight percent of parents usually attend parent conferences. He pointed out some of the projects that were accomplished this past year. Playground equipment was purchased and repaired. The blue house next door (purchased in April, 2002 from Mary Chicoine) is being used for several programs and the roof was repaired on the 1912 building. Burditt Fund monies also helped pay for a new gym floor, removal of the ticket booth, new storm windows and other renovations that were necessary in the Town Hall.

The Abby Company now caters the Hot Lunch Program. This has proved to be more cost effective and the children seem to like the food. Physical Education, Music, French, Art and Kindergarten are currently fulltime programs.

The Chairman stated there is a 1.46 percent overall increase in the proposed school budget. Programs, staff and teaching tools had to be cut and/or eliminated in order to keep the budget increase minimal. Because of the

**PITTSFORD TOWN SCHOOL DISTRICT
Annual Meeting Minutes (cont.)**

common level of appraisal in the Grand List (home values increasing), there has been a drop in revenues along with a decline in student population. Therefore, the increase in taxes is projected to be approximately 7.96 percent. The floor was opened for discussion. Andy Snyder questioned where the cuts are in the budget. Robert Howland stated that there was reduction in teaching staff due to student decline, cuts in the French Program, cuts in supplies (esp. computer technology), cuts in textbooks, cuts in custodial services, reduction in bus routes from five routes to four routes and elimination of a halftime aide position.

William Droll questioned the change to Arch Street. Discussion followed. However, it was noted that that this was an issue for the Selectboard to address rather than the Schoolboard.

Peg Armitage also questioned if the spend limit in the school zone was going to be raised from 25 mph to 35 mph when school was not in session. The Schoolboard was unaware of this proposal. It was mentioned that the Selectboard was looking into this matter since they had had some requests to raise the speed limit.

Article IV: To transact any other business proper to be done when met.

Peter Terwilliger spoke regarding the Dan Burditt Fund. He wanted to make sure that the town and school did not deplete this Fund.

Moderator read the rest of the Warning and advised that tomorrow Australian ballot will vote Article V through Article VII.

Motion made by Joe Sposta, seconded by Wayne Rowe to recess this meeting to Tuesday, March 4, 2003 in order to vote on Article V through Article VII by Australian ballot. The polls will be open from 10:00 a.m. to 7:00 p.m. in the Municipal Office building. Motion passed.

Respectfully submitted:

Dorothy A. Wheeler
Recording Secretary

Attest:

Gordon R. DeLong
Town Clerk

Patricia Carter
Justice of the Peace

PITTSFORD RECYCLING CENTER

WEDNESDAY 4:00 PM TO 6:30 PM SATURDAY 9:00 AM TO 3:15 PM

ITEM	ACCEPTABLE	DO NOT RECYCLE
Household Garbage	In Compactor	
Newspaper	Newsprint; Loose or bagged in brown paper bag.	Other paper, books, magazines envelopes, etc. in small building
Glass	Clear, Green, or Brown Food and Beverage Glass ONLY, RINSED, NO LIDS	Broken, drinking, porcelain, auto, ceramics, china, window glass & light bulbs
Tin/Steel/Aluminum Cans	Rinse and remove labels. Flatten cans. Lids okay.	Tin foil, pie pans, scrap metal lids from glass jars, paint cans
Plastic Milk Jugs #2	Plastic milk, cider & water jugs ONLY. Rinsed, flattened. No lids, no string.	NO CLEAR PLASTIC , plastic bags, shrink-wrap, vegetable oil or ketchup bottles or hard plastics.
Colored HDPE #2	Narrow necked bottles ONLY. Must have the #2 recycling symbol on the bottom. RINSE bottle, remove caps and metal seals. FLATTEN.	NO MOTOR OIL JUGS or wide mouthed HDPE containers such as yogurt, butter tubs, food trays. NO TOYS.
Corrugated	BROWN corrugated double walled cardboard ONLY! PLEASE FLATTEN ALL BOXES DO NOT BUNDLE OR BALE! PLACE IN DUMPSTER.	
Cereal Boxes (gray), Shoe boxes, egg cartons	Thin (gray) boxboard, cereal or food boxes.	No oriental (yellow) cardboard. No styrofoam or waxed cartons No pizza, soda or beer cartons
Magazines, Catalogues, White envelopes, office paper, school paper & books without hard covers, non-metallic paper	Place in gaylords located in small building. There are two gaylords, one is for the magazines, the other is for paper.	No carbon paper, large brown envelopes, blueprints, newsprint, cardboard, telephone books.
Used Motor Oil	Motor oil ONLY. Leave by oil container. Must be dumped by attendant on duty.	No antifreeze, solvents, paint, grease, gasoline or water.
#1, #3, #5 or #6 Plastics	NOT ACCEPTED	
White Goods and Bulk Metals	NOT ACCEPTED	Accepted by Keith's Salvage Plains Rd. Daily & Sat 9-12
Demolition Materials & Furniture	NOT ACCEPTED	Sheetrock, shingles, concrete block, deposited at Rutland County solid Waste Dist. Transfer Station on Gleason Road, Rutland. 773-9231 Must pay a fee.

SPECIAL COLLECTIONS

ITEM	SPECIAL PROCEDURE	FEE IF APPLICABLE	
Hazardous Materials	On Hazardous Waste Collection Days scheduled by District		
Tires w/o rims	Only on Hazardous Waste Day	automobile	\$1.00
		truck	\$4.00
		oversize tractor	\$10.00
Wood, Christmas trees	Only burnable wood, untreated trees, brush limbs, etc.		
Garbage	Only household, residential	Punch cards -see below	

Transfer station permit fee is \$15.00/year per residence, occupant of multiple residence or business. One punch card for 20, 30-33 gal.bags are included with permit. For additional garbage disposal, punch cards are available for purchase. Punch cards for 10, 30-33 gal. bags are \$20. Punch cards for 20, 30-33 gal. bags are \$40.

The 1995 Transfer Station Ordinance is now in effect. Copies are available at the Town Clerk's office.

PLEASE

- Place all material neatly in the correct container or area or give to attendant.
- No scavenging is allowed in any area due to insurance liability
- Place garbage in compactor
- DEAD ANIMALS ARE NOT ALLOWED IN ANY DISPOSAL AREA.
- LIVE ASH OR ASHES ARE NOT ALLOWED FOR DISPOSAL.

**IF YOU HAVE ANY QUESTIONS
ABOUT RECYCLING OR WASTE DISPOSAL,
PLEASE CALL THE TOWN OFFICE
483-6500**

NOTE: There is a container for deposit cans and bottles. Proceeds for the benefit of the Boy Scouts.

ELECTED TOWN AND TOWN SCHOOL DISTRICT OFFICERS

OFFICE	NAME	TERM	EXPIRES
Moderator	Peter A. Cady	2004	
Town & School Dist. Clerk	Gordon R. DeLong	2005	
Town & School District Treasurer	Gordon R. DeLong	2005	
Selectmen (5)	Hank Pelkey, Chair.	2005	(3 Yr. Term)
	W. Joseph Gagnon	2004	(3 Yr. Term)
	Lawrence Pomainville, Jr.	2006	(3 Yr. Term)
	David Markowski	2004	(2 Yr. Term)
	Allen Hitchcock	2005	(2 Yr. Term)
Listers (3)	Nancy D. Gaudreau	2004	
	Richard J. Rowe	2004	
	Jean O. Harvie	2006	
Auditors (3)	Joseph W. Sposta	2005	
	Dorothea J. Parker	2004	
	Lawrence M. Smith, Chair.	2006	
Grand Juror	Margaret Flory	2004	
Town Agent	Peter A. Cady	2004	
Trustees of Public Funds	Robert Sird	2005	
	James Rademacher	2004	
	John B. Cadwell	2006	
Maclure Library Trustee	Norma G. Sposta	2004	
School Directors	James Rademacher	2004	(3 Yr. Term)
	Linda Mortensen	2004	(3 Yr. Term)
	Robert Howland, Chair.	2006	(3 Yr. Term)
	Mary C. Marzec-Gerrior	2004	(2 Yr. Term)
	David M. Lacy	2005	(2 Yr. Term)
Otter Valley Union			
School Directors (3)	Allen Hitchcock, Chair.	2005	
	Matthew P. Harvey	2004	
	Patrick C. Eugair	2006	
*Justices of the Peace (12)	Richard A. Beriau		
	John B. Cadwell		
	Matthew L. Candon		
	Patricia P. Carter		
	Margaret K. Flory		
	Jez Harrington		
	Edward F. Keith, Jr.		
	Brian T. Nolan		
	Charles H. Shaw		
	Robert L. Sird		
	Lawrence M. Smith		
	Andrew J. Snyder		

*** All Justices serve as members of the Board of Civil Authority and the Board for the Abatement of Taxes**

APPOINTED OFFICERS, COMMISSION MEMBERS AND OTHERS

OFFICE	NAME	TERM	EXPIRES
Asst. Town Clerk & Treasurer	Dorothy W. Wheeler	2005	
Town Manager/ Tax Collector	James O'Gorman	Resigned	5/1/03
Health & Environmental Officer	Bruce A. Babcock	2004	
Fire Department Officers			
Fire Chief	Thomas Hooker	2004	
Asst. Fire Chief	Charles H. Shaw	2004	
Captain	Bruce Babcock	2004	
Captain	William Hemple	2004	
Lieutenant	Thomas Shannon	2004	
Lieutenant	Bernard McMahon	2004	
Constable	J. Michael Warfle	2004	
Special Police Officers	Lema F. Carter, II	2004	
Animal Control Officers	Lema F. Carter, II	2004	
	J. Michael Warfle	2004	
Fuel Coordinator	Town Manager	2004	
Librarian	Bonnie Stewart		
Asst. Librarian	Joan Rost		
Children's Librarian	Lynn Hughes		
Maclure Library Trustees	Robert Harnish, President		
	Peter Terwilliger, Vice-President		
	Carrie Becker, Secretary		
	Norma Sposta		
	Greg Sharrow		
	Andy Snyder		
	Shirlee Nickless		
	Brian Nolan		
	Mary Patricia Drown		
Tree Warden	Shawn Erickson	2004	
Pound Keepers	Edward Fox	2004	
	Frank Bovey, Sr.	2004	
Fence Viewers	Frank Bovey, Sr.	2004	
	Joseph Gagnon, Sr.	2004	
	John Fox	2004	
Surveyor of Wood & Lumber	Linwood Bovey	2004	
Fire Warden	Raymond J. Parker	2004	
Asst. Fire Warden	Edward Keith, Jr.	2004	
Zoning Administrator	Anthony J. Tennien	2005	
Town Service Officer	Town Manager	2004	
Regional Planning Commission	Marge Sweeney	2004	
Rutland County Solid Waste District Commission	Lawrence Pomainville, Jr.	2004	
	William Taranovich	2004	
Rutland Regional Transportation Council	Margaret Flory	2004	
	Thomas "Hank" Pelkey	2004	
Rutland Regional Ambulance Service Rep.	Betsey Morgan	2004	
Emergency Management	Alan Westin	2004	

APPOINTED OFFICERS, COMMISSION MEMBERS AND OTHERS

OFFICE	NAME	TERM	EXPIRES	
Zoning Board of Adjustment (3 Yr. Terms)	Stanley Markowski, Chair.	2005		
	James Morale	2005		
	Richard Conway	2005		
	Wade Mitchell	2005		
	Jack Orvis	2006		
	Greg Johnson	2006		
	Vacancy	2006		
Planning Commission	Kristie Murray	2005		
	Al Vitaglino	2005		
	Dan Adams	2004		
	Michael Solari, Chair.	2006		
	Marie Pomainville	2006		
Recreation Director	Randal Adams			
Recreation Committee	Jack Terwilliger – Honorary Lifetime Chairman			
	Kathryn Shortsleeves	2005		
	Eric Stage	2005		
	Mary Lou Brod	2004		
	Mark Poljacik	2004		
	Scott Kirby	2004		
	Kelly Carter	2006		
	Robert Ketcham, Chair.	2006		
	Superintendent RNESU	William Mathis		
	Lothrop School Principal	Meredith Voutas		
Otter Valley Principals	Gary Tabor, Prin.			
	Nancy Robinson, Assoc.			
Water Commissioners	Christopher Hanrahan	2005		
	Robert Sird, Chair.	2004		
	Lawrence Pomainville, Jr.	2006		
Enhanced 9-1-1 Committee	Sandy Davis	2004		
	Gordon R. Delong	2004		
	Rodney Drown	2004		
	Alice Hoisington	2004		
	Thomas Hooker	2004		
	John McKearin	2004		
	Trails Committee	C. Baird Morgan		
	Allen Hitchcock			
	Robert Harnish			
	Betsey Morgan			
	Jean Davies			
	Joseph Sposta			
	Ernest Brod			
	Peter Terwilliger			
	Dorothy Terwilliger			
	Jason Ficociello			
	Sarah Ficociello			
Pittsford Postmaster	John A. McKearin			
Florence Postmaster	Kay Lawson			
Catholic Church	Rev. James Lawrence			
Congregational Church	Rev. Ruth Ann Hill			

TOWN CALENDAR

Selectmen meet at the Town Office every other Wednesday at 6:30 PM.

Town Offices are open 8:00 AM to 4:30 PM. Closed weekends and all legal holidays.

Zoning Administrator – office hours are Wednesday, 2:30 PM to 4:30 PM and by appointment.

Zoning Board of Adjustment - at the call of the Chairman.

Planning Commission - fourth Thursday of the month at 7:00 PM at the Town Office.

Water Commission - third Tuesday of the month at 7:00 PM at the Town Office.

School Directors meet at Lothrop School Library the first and third Tuesday of each month at 7:00 PM.

Otter Valley Union High School Board meets the third Wednesday of each month at 7:30 PM at Otter Valley.

Recreation Committee - second Tuesday of the month at 7:00 PM at the Town Office.

Trails Committee - first Thursday of the month at 7:00 PM at the Maclure Library.

Transfer Station - Open every Wednesday 4:00 PM to 6:30 PM and Saturday 9:00 AM to 3:15 PM.

NOTE: The above schedule was in effect as of January 1, 2004. Circumstances may cause these schedules to be changed during the calendar year. Interested persons should verify the current schedule by calling the Town Clerk concerning the meetings of town agencies and the appropriate school for meetings of school boards.

Notice of special meetings of all agencies are posted in the Town Clerk's Office at least 24 hours prior to the meeting, except in case of emergency meetings. Notice of emergency meetings is posted at the time the meeting is called.

EMERGENCY AND TOWN PHONE NUMBERS

Pittsford First Response Squad	911
To Report a Fire or Emergency	911
Forest Fire Warden (Burning Permits)	483-2866 or 483-2887
Fire House	483-2821
Vermont State Police - Rutland	911 or 773-9101
Rutland County Women's Network (HerStory House)	775-3232
Town Constable	483-6500 Ext. 14
Town Clerk	483-6500 Ext. 12
Town Manager	483-6500 Ext. 10 & 20
Town Office Fax	483-6612
Town Zoning Administrator	483-6500 Ext. 18
Town Lister's Office	483-6500 Ext. 15
Town Recreation Dept.	483-6500 Ext. 17
Town Sewage Treatment Plant	483-6297
Town Highway Garage	483-6886
Pittsford Preschool	483-2062
Lothrop Elementary School	483-2242
Otter Valley Union High School	247-6833
Superintendent of Schools	247-5757
Maclure Library	483-2972
Recreation Area (summer only)	483-6688
Post Office - Pittsford	483-6641
Post Office - Florence	483-2335

Town of Pittsford
Municipal Office
426 Plains Road
P.O. Box 10
Pittsford, VT 05763-0010



Bulk Rate Permit #1
US Postage
PAID
Pittsford, VT
05763

DEPT OF LIBRARIES
109 STATE STREET
MONTPELIER VT 05609-0601