

**Annual Report
of the Town of**



PITTSFORD

VERMONT

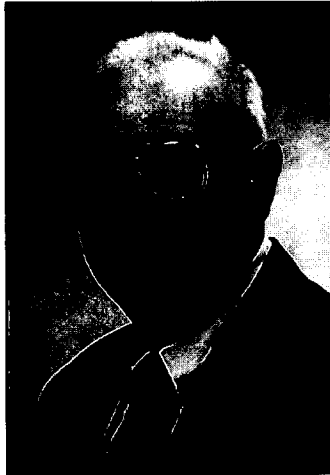
for the fiscal year

JULY 1, 2002 to JUNE 30, 2003

DEDICATION

This year's Town Report is dedicated to two outstanding citizens of Pittsford, who in their very quiet ways have contributed many years of service to their Town.

Edward F. Keith, Sr.



Ed is a lifelong resident of the Town. He attended Lothrop School and graduated from the then Pittsford High School. He retired from Keith's Salvage Yard in 1990 after 46 years of employment.

He has been, and continues to be, an active member of the community. He was one of the original members of the Fire Department. He was Coordinator and Manager of the Pittsford Little League for 25 years, when the field was located at the salvage yard. He was also involved in development of the Town Recreation Area.

He was Co-Chairman of the 1977 Bicentennial Celebration. He is a lifetime member of the Pittsford Historical Society and serves as a volunteer at Eaton Hall. He has served on the Board of Civil Authority since 1975, several times as Chairman.

He is a 75 year member of St. Alphonsus Parish, where he has served on the Parish Council, Chairman of the Bingo Program and Cemetery Committee.

Ed is known as the person to call when things have to be done.

Rodney G. Drown



Rodney is a native of the Northeast Kingdom of Vermont. Following his graduation from Derby Academy, he enlisted in the U.S. Coast Guard. Following service in Vietnam, he served as Officer in Charge of two lighthouses along the coast of Maine and was on the Nantucket Lightship and the icebreaker Snohomish. He came to Pittsford in 1972 as a recruiter and retired as Chief Petty Officer in 1976 after 20 years of service.

As soon as Rodney moved to Pittsford, he became a member of the Fire Department, serving in many capacities. He also served as the elected First Constable and Animal Control Officer. He was elected Selectman for two terms. He is a member of the Lions Club.

His most notable accomplishment was as Chairman of the Town's Recreation Committee. During his tenure the Recreation Area was developed as one of the outstanding municipal areas in the State. He spent countless hours making sure the area was maintained properly, as well as hiring and supervising lifeguards and maintenance personnel.

He continues to be an active member of the Congregational Church and is always available to those who need help.

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COVER: The Girl Scouts from Junior Troop 499, as a community service project, planned the replacement of the Town entrance sign on U.S. Route 7 South, near Parker Road. Photo by Patricia Morale.

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**BOARD OF SELECTMEN
PITTSFORD, VERMONT
TOWN OF PITTSFORD, VERMONT
WARNING**

The legal voters of the Town of Pittsford are hereby notified and warned to meet at the Lothrop School Gymnasium in the Town of Pittsford, on Monday, March 1, 2004, at 6:30 p.m. to transact the following business not involving voting by Australian Ballot:

1. To hear the reports of the Town Officers and take appropriate action thereon.
2. To see if the Town will appropriate the sum of Nine Hundred Twelve Thousand Twenty Seven Dollars and no/100ths (\$912,027.00) to defray the General Expenses of the Town for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
3. To see if the Town will appropriate the sum of Eight Hundred Seventy Seven Thousand Nine Hundred Fourteen Dollars and no/100ths (\$877,914.00) to defray the Highway Expenses of the Town for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
4. To see if the Town will appropriate the sum of Nineteen Thousand Dollars and no/100ths (\$19,000.00) to defray the Village District's Expenses for the 2004-2005 fiscal year, starting July 1, 2004, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants, and other income.
5. To see if the Town will authorize collection of taxes on real and personal property by its treasurer in three equal installments, due on or before August 10, September 10, and November 10, 2004.
6. To see if the Town will appropriate and authorize to be raised by taxation an additional One Thousand Dollars and no/100ths (\$1,000.00) to be used by Rutland West Neighborhood Housing Service.
7. To see if the Town will appropriate and authorize to be raised by taxation One Thousand Five Hundred Dollars and no/100ths (\$1,500.00) in excess of the sum set forth in the General Fund Budget to be used by Rutland County Court Diversion and Restorative Justice Center Inc.
8. To see if the Town will appropriate and authorize to be raised by taxation Nine Hundred Twenty Five and no/100ths Dollars (\$925.00) to be used by the Bennington Rutland Opportunity Council (BROC).
9. To see if the Town will vote on its budgets by Australian ballot.
10. To transact such other non-binding business as legally may come before said meeting at this time.

**TOWN OF PITTSFORD, VERMONT
WARNING (cont.)**

At the close of the above business, the meeting shall be recessed until Tuesday, March 2, 2004, at 10:00 a.m. at the Municipal Office Building, Plains Road, Pittsford, to vote by Australian Ballot on the following matters, to wit:

11. To elect the following officers of the Town:

- a. A Town and Town School District Moderator for a term of one (1) year
- b. A Selectman for a term of three (3) years
- c. A Selectman for a term of two (2) years
- d. A Lister for a term of three (3) years
- e. A Lister for an unexpired term of three (3) years
- f. An Auditor for a term of three (3) years
- g. A Town Agent for a term of one (1) year
- h. A Trustee of Public Funds for a term of three (3) years
- i. A Library Trustee for a term of one (1) year
- j. A Grand Juror for a term of one (1) year

Polls open Tuesday, March 2, 2004, from 10:00 a.m. to 7:00 p.m.

Dated at Pittsford, Vermont 23rd day of January, 2004.

s/s Thomas "Hank" Pelkey, Chairman
s/s Lawrence Pomainville, Vice-Chairman
s/s Allen Hitchcock, Selectman
s/s David Markowski, Selectman
s/s Joseph Gagnon, Selectman

Received and Recorded this 26th day of January, 2004.

Gordon R. DeLong
Pittsford Town Clerk

PITTSFORD TOWN SCHOOL DISTRICT WARNING

The legal voters of the Pittsford Town School District are hereby notified and warned to meet at the Lothrop School Gymnasium on March 1, 2004 at 6:30 PM to transact any business not involving voting by Australian ballot.

- Article I To hear and act upon the reports of the Town School District Officers.
- Article II To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Pittsford Town School District.
- Article III To have presented by the Board of School Directors of the Pittsford Town School District its estimate of expenses for the ensuing year.
- Article IV To transact any other business proper to be done when met.
- Article V Shall the school board honorarium be increased from \$300 to \$500 per person per year?

The meeting shall then be recessed to Tuesday, March 2, 2004 in order to vote on the following articles by Australian ballot. The polls will be open from 10:00 AM to 7:00 PM in the Municipal Office building.

- Article VI To elect the following officers:
- a. A Town school director for a term of three (3) years.
 - b. A Town school director for a term of two (2) years.
 - c. A Town school director for the remaining year of a three (3) year term.
 - d. A school director for Otter Valley Union High School District #8 for a term of three (3) years.
- Article VII To see if the voters of the Pittsford Town School District will appropriate the sum of Three Million One Hundred Fifty-Nine Thousand Nine Hundred Sixty-Seven Dollars and No Cents (\$3,159,967.00) for the 2004-2005 school year. The amount of such sum to be raised by taxes to be reduced by special education revenues, state aid, and other incomes.

Dated at Pittsford, Vermont, January 13, 2004

| | |
|--------------------------------|------|
| s/s Robert Howland, Chair | 2006 |
| s/s Mary Marzec-Gerrior, Clerk | 2004 |
| s/s Linda Mortensen | 2004 |
| s/s David Lacy | 2005 |
| s/s Jim Rademacher | 2004 |

Received and recorded January 22nd, 2004
s/s Gordon DeLong, Clerk Pittsford Town School District

AUDITOR'S REPORT – 2003

In accordance with Subchapter 5, Chapter 51, Title 24 Vermont Statutes Annotated, we have examined the Records and Accounts of the Town and Town School District.

We have verified the existence of stated cash balance and verified securities in the hands of the Treasurer.

To the best of our knowledge the figures for "Actual" presented in the operating statements accurately reflect the transactions of the Town and the Town School District for the fiscal year ending June 30, 2003.

We have accepted the figures in the professional audit for the Town School District. This audit may be reviewed at the Town Office.

For information on delinquent taxes, refer to the separate report.

The following reports are, in some cases, a summary prepared by the auditors, from information furnished by the various agencies and organizations for their calendar or fiscal year. School Fiscal Year is from July 1st to June 30th.

A professional audit of Town Finances has been prepared by Sullivan, Powers & Co. This audit may be reviewed at the Town Office.

This year due to the change over in Town Managers a separate Town Manager's Report is not included. The Selectmen's Report should cover those items that would normally be in the Town Manager's Report.

Several reports are not included in this Town Report since they were not received by the printing deadline. The Auditors would again like to thank those who work in the Town Office for their immense help in preparing much of the material for this report. Special thanks go to Helen McKinlay, who computerized and prepared all of the information for its final printing.

The Auditors would again like to make a special note of thanks to many individuals, groups, and organizations in the town that provide a variety of services to residents at no extra cost to the taxpayers.

TOWN AUDITORS:

Lawrence M. Smith, Chairman

Joseph W. Sposta

Dorothea J. Parker

**TREASURER'S REPORT
STATEMENT OF TAXES RAISED
FISCAL YEAR ENDED JUNE 30, 2003**

GRAND LIST

| | |
|--------------------------------------|-----------------------|
| Real Estate (\$197,907,063. X 1%) | \$1,979,070.63 |
| Personal Estate (\$68,913,641. X 1%) | \$689,136.41 |
| TOTAL GRAND LIST | \$2,668,207.04 |

VILLAGE GRAND LIST

| | |
|---|--------------|
| Real & Personal Estate (\$28,789,550. X 1%) | \$287,895.50 |
|---|--------------|

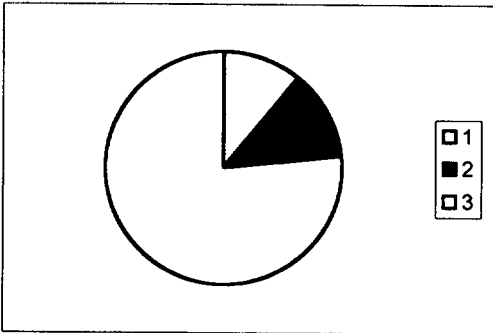
TAXES ASSESSED AND BILLED

| | |
|---|-----------------------|
| Education Grand List (\$1,979,992.63 X \$2.011) | \$3,981,438.00 |
| Municipal Grand List (\$2,668,207.04 X \$0.458) | \$1,219,211.00 |
| Village Grand List (\$287,895.50 X \$0.075) | \$21,260.00 |
| TOTAL ASSESSED & BILLED | \$5,221,909.00 |

TAXES ACCOUNTED FOR

Collections:

| | |
|----------------------------------|-----------------------|
| Taxes collected or abated | \$4,972,432.70 |
| Delinquent Taxes to Collector | \$249,476.30 |
| TOTAL TAXES ACCOUNTED FOR | \$5,221,909.00 |



| | |
|------------------|--------------|
| 1 Town - 11% | 563,020.00 |
| 2 Highway - 13 % | 656,191.00 |
| 3 School - 76 % | 3,981,438.00 |
| 4 Village | 21,260.00 |

**TREASURER'S REPORT
GENERAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

| | BUDGET | ACTUAL |
|--|-------------------|-----------------------|
| REVENUES: | | |
| Property Taxes | 664,554.00 | 731,276.00 |
| Fees/Permits & Licenses | 20,850.00 | 37,377.00 |
| Intergovernment Revenue | 16,340.00 | 24,056.00 |
| Fee/Charge for Services | 30.00 | 38.00 |
| Solid Waste | 40,900.00 | 55,264.00 |
| Misc. Receipts | 22,050.00 | 32,160.00 |
| Recreation | 18,155.00 | 29,307.00 |
| Animal Mgmt. Revenue | 3,600.00 | 3,955.00 |
| Constable | 13,400.00 | 36,502.00 |
| Fire Department | 7,425.00 | 9,106.00 |
| TOTAL REVENUES | 807,304.00 | 959,041.00 |
| DISBURSEMENTS: | | |
| Legislation | 9,950.00 | 7,599.00 |
| Management | 74,250.00 | 69,345.00 |
| Elections | 2,500.00 | 3,776.00 |
| Finance | 72,110.00 | 83,018.00 |
| Administration | 73,406.00 | 71,320.00 |
| Boards and Agencies | 17,855.00 | 16,985.00 |
| Plant and Equipment | 32,950.00 | 34,454.00 |
| Unbudgeted | 12,200.00 | 2,305.00 |
| Pittsford First Response | 10,750.00 | 10,750.00 |
| Conservation | 200.00 | 200.00 |
| Special Appropriations | 62,364.00 | 65,235.00 |
| Solid Waste/Recycling | 98,789.00 | 92,788.00 |
| Constables Dept. | 54,200.00 | 79,904.00 |
| Fire Department | 99,825.00 | 102,174.00 |
| Recreation Dept. | 82,755.00 | 91,315.00 |
| Animal Management | 6,300.00 | 3,157.00 |
| Debt Schedule/Fixed Charges | 36,000.00 | 31,762.00 |
| Employee Benefits/Town Insurance | 60,900.00 | 54,628.00 |
| TOTAL EXPENDITURES | 807,304.00 | 820,715.00 |
| TOTAL GENERAL FUND BALANCE: | 0.00 | 138,326.00 |

**TREASURER'S REPORT
GENERAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

| BALANCE SHEET | BALANCE |
|--------------------------------------|--------------------------|
| ASSETS: | |
| Checking | 609.73 |
| Money Market/Savings | 551,254.84 |
| Due To/From Other Funds | (343,971.62) |
| A/R Delinquent Taxes | 52,681.00 |
| Del. Penalty Receivable | 4,215.00 |
| Del. Interest Receivable | 4,799.00 |
| Allowance/Doubtful Accts. | (3,000.00) |
| TOTAL ASSETS: | <u>266,587.95</u> |
| LIABILITIES: | |
| Accounts Payable | 36,416.96 |
| Accrued Payroll | 5,995.45 |
| State Withholding | 2,975.95 |
| Retirement - John Hancock | 14.14 |
| Retirement - Aetna | 150.17 |
| Medical Ins. Deduction | 337.06 |
| Payroll Ded. - S. Erickson | 1,750.00 |
| Payroll Ded. - B. Babcock | 850.00 |
| Union Dues | 158.20 |
| Deferred Revenue | 44,000.00 |
| Deferred Revenue - Recreation | 7,206.00 |
| Owed to Taxpayers | 1,600.00 |
| Tax Clearing Account | 360.15 |
| Owed to Utility Customer | (750.70) |
| TOTAL LIABILITY | <u>101,063.38</u> |
| FUND BALANCE | |
| Prior Years Fund Balance | 27,198.32 |
| Fund Balance Current Year | <u>138,326.25</u> |
| TOTAL FUND BALANCE | <u>165,524.57</u> |
| TOTAL LIABILITY, FUND BALANCE | <u><u>266,587.95</u></u> |

**TREASURER'S REPORT
HIGHWAY FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

| | BUDGET | ACTUAL |
|--------------------------------|-------------------|-------------------|
| REVENUES: | | |
| Highway Access Permit | 50.00 | 250.00 |
| Property Taxes | 756,191.00 | 656,191.00 |
| State Aid Class 1, 2 & 3 Roads | 110,000.00 | 234,327.38 |
| State Aid - Class 1 & 2 Paving | 0.00 | 0.00 |
| Overload Permits | 250.00 | 335.00 |
| E-911 State Grant | 0.00 | 225.18 |
| Interest Income | 0.00 | 504.89 |
| TOTAL REVENUES | <u>866,491.00</u> | <u>891,833.45</u> |

| | | |
|---------------------------|-------------------|-------------------|
| DISBURSEMENTS: | | |
| General | 102,200.00 | 100,460.06 |
| Class II Maintenance | 184,300.00 | 196,250.83 |
| Class III Maintenance | 204,700.00 | 188,931.28 |
| Winter Maintenance | 189,725.00 | 187,294.04 |
| Bridges and Guard Rails | 25,500.00 | 13,752.03 |
| Special Projects: | 0.00 | 0.00 |
| DEBT SERVICE - BOND | 160,066.00 | 158,352.03 |
| TOTAL EXPENDITURES | <u>866,491.00</u> | <u>845,040.27</u> |
| TOTAL HIGHWAY FUND | 0.00 | 46,792.33 |

BALANCE SHEET

ASSETS

| | |
|-----------------------------|-------------------|
| Highway Bond - Money Market | 47,498.13 |
| Due To/From Other Funds | <u>180,927.91</u> |
| TOTAL ASSETS | <u>228,426.04</u> |

LIABILITY

| | |
|------------------------|-----------------|
| Accounts Payable | 1,078.35 |
| Accrued Payroll | <u>1,511.99</u> |
| TOTAL LIABILITY | <u>2,590.34</u> |

FUND BALANCE

| | |
|---|--------------------------|
| Prior Years Fund Balance | 179,043.37 |
| Fund Balance Current Year | <u>46,792.33</u> |
| TOTAL FUND BALANCE | <u>225,835.70</u> |
| TOTAL LIABILITY & FUND BALANCE | <u><u>228,426.04</u></u> |

TREASURER'S REPORT
EQUIPMENT RENTAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

| | BUDGET | ACTUAL |
|-----------------------------------|-------------------|-------------------|
| REVENUES: | | |
| Scrap Metal Material, etc. | 0.00 | 501.50 |
| Transfer Station Revenue | 1,500.00 | 1,424.75 |
| Health Officer Revenue | 0.00 | 399.75 |
| Highway Revenue | 100,000.00 | 90,225.63 |
| Equipment Usage/Reserve | 28,000.00 | 49,055.82 |
| Pittsford Water Revenues | 6,500.00 | 7,185.25 |
| Sewer Revenues | 2,000.00 | 1,055.75 |
| Florence Water Revenues | 2,500.00 | 4,376.75 |
| Recreation Revenues | 500.00 | 3,689.00 |
| School Bus Fuel Revenues | 3,000.00 | 4,126.67 |
| Depreciation Account | 0.00 | 253.50 |
| TOTAL REVENUES: | 144,000.00 | 162,294.37 |
| EXPENDITURES: | | |
| Supplies | 1,000.00 | 1,246.80 |
| Telephone | 900.00 | 926.10 |
| Communications | 1,400.00 | 796.28 |
| Ins. - Property | 1,000.00 | 408.00 |
| Ins. - Liability | 0.00 | 305.00 |
| Equipment Rentals | 500.00 | 250.00 |
| Facility Contracts | 500.00 | 1,088.00 |
| Facility Maintenance | 10,000.00 | 2,464.30 |
| UST Testing | 100.00 | 0.00 |
| Utilities | 4,000.00 | 4,391.61 |
| Misc. | 200.00 | 168.00 |
| EQUIPMENT/VEHICLES: | | |
| Supplies | 3,000.00 | 2,464.41 |
| Fuel | 23,000.00 | 20,869.82 |
| Insurance | 1,800.00 | 3,259.00 |
| Contract Services | 2,500.00 | 857.95 |
| Equipment Rentals | 2,500.00 | 62.50 |
| Shop Repairs/Maintenance | 8,000.00 | 4,777.78 |
| Shipping Charges | 50.00 | 0.00 |
| Maintenance & Repair Services | 12,000.00 | 18,262.98 |
| Misc. | 0.00 | 375.19 |
| New Equipment Purchases | 6,000.00 | 0.00 |
| Truck #2 - 2001 Int'l. Dump Truck | 18,600.00 | 1,691.28 |
| Depreciation Expense | 0.00 | 45,400.00 |
| TOTAL EXPENDITURES | 97,050.00 | 110,065.00 |
| BALANCE EQUIP. RENTAL FUND | 46,950.00 | 52,229.37 |

TREASURER'S REPORT
EQUIPMENT RENTAL FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

BALANCE SHEET

ASSET

| | |
|--------------------------|--------------------------|
| Due To/From Other Funds | 218,175.37 |
| Equipment | 506,815.02 |
| Accumulated Depreciation | <u>-193,968.00</u> |
| TOTAL ASSET | <u><u>531,022.39</u></u> |

LIABILITY

| | |
|---------------------------|-------------------------|
| Accounts Payable | 12,532.73 |
| Accrued Interest | 575.00 |
| Loan Payable - 2001 Truck | <u>47,400.00</u> |
| TOTAL LIABILITY | <u><u>60,507.73</u></u> |

FUND BALANCE

| | |
|--------------------------------|--------------------------|
| Total Prior Years Fund Balance | 418,285.29 |
| | <u>52,229.37</u> |
| Fund Balance Current Year | <u>470,514.66</u> |
| Total Fund Balance | <u>531,022.39</u> |
| Total Liability, Fund Balance | <u><u>531,022.39</u></u> |

TREASURER'S REPORT
PITTSFORD WATER OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

| | BUDGET | ACTUAL |
|-----------------------------------|-------------------|-------------------|
| REVENUES: | | |
| Water Charges - Current | 116,000.00 | 120,574.54 |
| Delinquent Penalties | 1,500.00 | 1,521.74 |
| Delinquent Interest | 300.00 | 1,003.63 |
| Permits & Fees | 0.00 | 4,000.00 |
| Land Rents | 1,200.00 | 1,300.00 |
| Investment Interest | 0.00 | 888.29 |
| Miscellaneous | 380.00 | 0.00 |
| TOTAL REVENUES | <u>119,380.00</u> | <u>129,288.20</u> |
| EXPENDITURES: | | |
| General Expenditures | 61,272.00 | 88,655.49 |
| PROJECTS | 0.00 | 731.37 |
| RESERVE ACCOUNT | 5,000.00 | 0.00 |
| DEBT SERVICE: Bond | 17,896.00 | 12,787.27 |
| TOTAL EXPENDITURES | <u>84,168.00</u> | <u>102,174.13</u> |
| TOTAL PITTSFORD WATER FUND | 35,212.00 | 27,114.07 |

BALANCE SHEET

ASSET

| | |
|-----------------------------------|--------------------------|
| CD/ 8000757172 | 34,713.51 |
| Money Market Account/491-001955-6 | 13,756.66 |
| Due To/From Other Funds | 134,975.87 |
| Pittsford Water A/R | 58,379.40 |
| Interest Receivable | 228.00 |
| Interest/ Penalty Received | 220.58 |
| TOTAL ASSET | <u><u>242,274.02</u></u> |

LIABILITY

| | |
|------------------------|--------------------------|
| Accounts Payable | 599.81 |
| Accrued Payroll | 202.56 |
| Accrued Interest | 1,053.21 |
| Pittsford Water Bond | 165,817.00 |
| TOTAL LIABILITY | <u><u>167,672.58</u></u> |

| | |
|---------------------------------------|-----------|
| Total Prior Years Fund Balance | 47,487.37 |
|---------------------------------------|-----------|

| | |
|--------------------------------------|--------------------------|
| Fund Balance Current Year | 27,114.07 |
| TOTAL FUND BALANCE | <u>74,601.44</u> |
| TOTAL LIABILITY, FUND BALANCE | <u><u>242,274.02</u></u> |

**TREASURER'S REPORT
FLORENCE WATER OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003**

| | BUDGET | ACTUAL |
|-------------------------|------------------|------------------|
| REVENUES: | | |
| Water Charges - Current | 36,500.00 | 37,639.44 |
| Delinquent Penalties | 300.00 | 200.00 |
| Delinquent Interest | 200.00 | 112.36 |
| Permits/Hookups/Fees | 300.00 | 0.00 |
| Investment Interest | 200.00 | 33.39 |
| TOTAL REVENUES | <u>37,500.00</u> | <u>37,985.19</u> |

| | | |
|----------------------------------|------------------|------------------|
| DISBURSEMENTS: | | |
| General Expenditures | 32,185.00 | 34,265.01 |
| Capital Improvement Fund | 0.00 | 0.00 |
| DEBT SERVICE: Bond | 3,813.00 | 2,714.55 |
| TOTAL EXPENDITURES | <u>35,998.00</u> | <u>36,979.56</u> |
| TOTAL FLORENCE WATER FUND | <u>1,502.00</u> | <u>1,005.63</u> |

BALANCE SHEET

ASSET

| | |
|-----------------------------------|-------------------------|
| Money Market Account/491-001965-3 | 3,140.44 |
| Land Purchases | 25,355.09 |
| Due To/From Other Funds | 1,624.07 |
| Florence Water A/R | 20,189.53 |
| Interest/ Penalties Received | 150.30 |
| TOTAL ASSET | <u><u>50,459.43</u></u> |

LIABILITY

| | |
|---------------------------------------|------------------|
| Accounts Payable | 656.47 |
| Accrued Payroll | 185.67 |
| Accrued Interest | 224.00 |
| Florence Water Bond | 35,196.00 |
| TOTAL LIABILITY | <u>36,262.14</u> |
| Total Prior Years Fund Balance | <u>13,191.66</u> |

| | |
|--------------------------------------|-------------------------|
| Fund Balance Current Year | <u>1,005.63</u> |
| TOTAL FUND BALANCE | <u>14,197.29</u> |
| TOTAL LIABILITY, FUND BALANCE | <u><u>50,459.43</u></u> |

TREASURER'S REPORT
SEWER FUND OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

| | BUDGET | ACTUAL |
|------------------------------|-------------------|-------------------|
| REVENUES: | | |
| SEWER: | | |
| Sewer Charges | 178,000.00 | 198,507.97 |
| Delinquent Penalties | 1,500.00 | 3,160.08 |
| Delinquent Interest | 1,000.00 | 2,249.45 |
| Permits & Fees | 300.00 | 2,800.00 |
| Reimbursement Telephone Fees | 0.00 | 99.57 |
| Investment Interest | 250.00 | 112.68 |
| TOTAL REVENUES | <u>181,050.00</u> | <u>206,929.75</u> |

| | | |
|---------------------------|-------------------|-------------------|
| DISBURSEMENTS: | | |
| General Expenses | 129,161.00 | 135,475.60 |
| Depreciation Expense | 0.00 | 26,955.00 |
| Interest Expense | 0.00 | 46,464.07 |
| TOTAL EXPENDITURES | <u>129,161.00</u> | <u>208,894.67</u> |

| | |
|-------------------------|--------------------------|
| TOTAL SEWER FUND | <u><u>(1,964.92)</u></u> |
|-------------------------|--------------------------|

BALANCE SHEET
ASSET

| | |
|--|----------------------------|
| Money Market Account/3359100 | 4,532.31 |
| Money Market Account/491-001945-9 | 6,301.65 |
| Accounts Receivable | 100,845.86 |
| Due To/ From Other Funds | 0.00 |
| Fixed Assets | 2,021,660.75 |
| Accumulated Depreciation | (26,955.00) |
| Delinquent Interest/Penalty Receivable | 633.76 |
| TOTAL ASSET | <u><u>2,107,019.33</u></u> |

LIABILITY

| | |
|---------------------------------------|----------------------------|
| Due To Other Funds | 199,752.35 |
| Accounts Payable | 5,052.77 |
| Accrued Interest | 5,667.17 |
| Pittsford Sewer Bond | 110,000.00 |
| USDA Loan | 828,860.00 |
| TOTAL LIABILITY | <u><u>1,149,332.29</u></u> |
| Contributed Capital | 1,021,439.00 |
| Total Prior Years Fund Balance | (61,787.04) |

| | |
|--------------------------------------|----------------------------|
| Fund Balance Current Year | <u>(63,751.96)</u> |
| TOTAL FUND BALANCE | <u>957,687.04</u> |
| TOTAL LIABILITY, FUND BALANCE | <u><u>2,107,019.33</u></u> |

TREASURER'S REPORT
VILLAGE DISTRICT OPERATING STATEMENT
JULY 1, 2002 - JUNE 30, 2003

| | BUDGET | ACTUAL |
|---------------------------|------------------|------------------|
| REVENUES: | | |
| Property Taxes | 21,260.00 | 21,590.28 |
| TOTAL REVENUE | <u>21,260.00</u> | <u>21,590.28</u> |
| DISBURSEMENTS: | | |
| General | 21,260.00 | 14,883.91 |
| TOTAL EXPENDITURES | <u>21,260.00</u> | <u>14,883.91</u> |
| TOTAL VILLAGE FUND | | 6,706.37 |

BALANCE SHEET

ASSET

| | |
|-------------------------|------------------------|
| Due To/From Other Funds | 6,240.25 |
| TOTAL ASSET | <u><u>6,240.25</u></u> |

LIABILITY

| | |
|------------------------|------------------------|
| Accounts Payable | 1,239.16 |
| TOTAL LIABILITY | <u><u>1,239.16</u></u> |

| | |
|---------------------------|-------------------|
| Prior Years Fund Balance | <u>(1,705.28)</u> |
| Fund Balance Current Year | 6,706.37 |

| | |
|--------------------------------------|------------------------|
| TOTAL FUND BALANCE | <u><u>5,001.09</u></u> |
| TOTAL LIABILITY, FUND BALANCE | <u><u>6,240.25</u></u> |

TREASURER'S REPORT RESERVE OPERATING STATEMENTS

| NAME OF FUND | Balance | RECEIVABLES | EARNED INTEREST | DISBURSED BALANCE | BALANCE JUNE 30, 2003 |
|--|--------------|-------------|--------------------|----------------------|--------------------------|
| | July 1, 2002 | | | | |
| State Planning Grant Account | 12,216.00 | 0.00 | 195.00 | 4,625.00 | 7,786.00 |
| Municipal Building Account | 23,698.00 | 5,000.00 | 380.00 | 0.00 | 29,078.00 |
| Town Cemetery Account | 8,376.00 | 2,000.00 | 86.00 | 0.00 | 10,462.00 |
| Reappraisal Reserve Account | 147,320.00 | 8880.00 | 2385.00 | 0.00 | 158,585.00 |
| Fire Equipment Depreciation Account | 46,414.00 | 0.00 | 743.00 | 0.00 | 47,157.00 |
| William Denison Fire Department Trust Fund | 116,198.00 | 0.00 | 850.00 | 7,425.00 | 109,623.00 |
| Belcher-Mericle Recreation Account | 2,027.00 | 0.00 | 45.00 | 53.00 | 2,019.00 |
| Sewer Fund Accounts | 10,721.00 | 0.00 | 113.00 | 0.00 | 10,834.00 |
| Pittsford Water Accounts | | | | | |
| CD Account | 34,579.00 | 0.00 | 135.00 | 0.00 | 34,714.00 |
| Money Market Account | 13,610.00 | 0.00 | 147.00 | 0.00 | 13,757.00 |
| Florence Water Money Market Account | 3,107.00 | 0.00 | 33.00 | 0.00 | 3,140.00 |
| Bowen-Walker Fund | 28,635.00 | 0.00 | 384.00 | 384.00 | 28,635.00 |
| First Response Ambulance Account | 7,918.00 | 2,500.00 | 146.00 | 0.00 | 10,564.00 |
| Police Equipment Replacement Account | 15,537.00 | 0.00 | 204.00 | 15,741.00 | 0.00 |
| Recreation Picnic Shelter Fund | 77.00 | 0.00 | 0.00 | 77.00 | 0.00 |
| Highway Bond Money Market Account | 46,993.00 | 0.00 | 505.00 | 0.00 | 47,498.00 |
| Land Records Preservation Fund | 6541.00 | 4,635.00 | 0.00 | 1,800.00 | 9,376.00 |

**HIGHWAY BOND
VERMONT MUNICIPAL BOND BANK**

NEW DEBT SERVICE: Debt Service 7/15/99

| DATE | PRINCIPAL | PERCENT OF COUPON | INTEREST | SEMI-ANNUAL INTEREST | ANNUAL DEBT SERVICE |
|--------------|---------------------|----------------------|-------------------|-------------------------|------------------------|
| 12/1/03 | 85,000.00 | 4.125 | 35,799.88 | 120,799.88 | 156,599.76 |
| 6/1/04 | | | 34,004.25 | 34,004.25 | |
| 12/1/04 | 85,000.00 | 4.225 | 34,004.25 | 119,004.25 | 153,008.50 |
| 6/1/05 | | | 32,161.88 | 32,161.88 | |
| 12/1/05 | 85,000.00 | 4.335 | 32,161.88 | 117,161.88 | 149,323.76 |
| 6/1/06 | | | 30,260.00 | 30,260.00 | |
| 12/1/06 | 85,000.00 | 4.475 | 30,260.00 | 115,260.00 | 145,520.00 |
| 6/1/07 | | | 28,315.63 | 28,315.63 | |
| 12/1/07 | 85,000.00 | 4.675 | 28,315.63 | 113,315.63 | 141,631.26 |
| 6/1/08 | | | 26,328.75 | 26,328.75 | |
| 12/1/08 | 85,000.00 | 4.775 | 26,328.75 | 111,328.75 | 137,657.50 |
| 6/1/09 | | | 24,299.38 | 24,299.38 | |
| 12/1/09 | 85,000.00 | 4.875 | 24,299.38 | 109,299.38 | 133,698.76 |
| 6/1/10 | | | 22,227.50 | 22,227.50 | |
| 12/1/10 | 85,000.00 | 4.985 | 22,227.50 | 107,227.50 | 129,455.00 |
| 6/1/11 | | | 20,108.88 | 20,108.88 | |
| 12/1/11 | 85,000.00 | 5.065 | 20,108.88 | 105,108.88 | 125,217.76 |
| 6/1/12 | | | 17,958.25 | 17,958.25 | |
| 12/1/12 | 85,000.00 | 5.105 | 17,958.25 | 102,958.25 | 120,916.50 |
| 6/1/13 | | | 15,786.63 | 15,786.63 | |
| 12/1/13 | 85,000.00 | 5.175 | 15,786.63 | 100,786.63 | 116,573.26 |
| 6/1/14 | | | 13,587.25 | 13,587.25 | |
| 12/1/14 | 85,000.00 | 5.225 | 13,587.25 | 98,587.25 | 112,174.50 |
| 6/1/15 | | | 11,366.63 | 11,366.63 | |
| 12/1/15 | 85,000.00 | 5.275 | 11,366.63 | 96,366.63 | 107,733.26 |
| 6/1/16 | | | 9,124.75 | 9,124.75 | |
| 12/1/16 | 85,000.00 | 5.325 | 9,124.75 | 94,124.75 | 103,249.50 |
| 6/1/17 | | | 6,861.63 | 6,861.63 | |
| 12/1/17 | 85,000.00 | 5.355 | 6,861.63 | 91,861.63 | 98,723.26 |
| 6/1/18 | | | 4,585.75 | 4,585.75 | |
| 12/1/18 | 85,000.00 | 5.395 | 4,585.75 | 89,585.75 | 94,171.50 |
| 6/1/19 | | | 2,301.38 | 2,301.38 | |
| 12/1/19 | 85,000.00 | 5.415 | 2,301.38 | 87,301.38 | 89,602.76 |
| 6/1/20 | | | | | |
| TOTAL | 1,445,000.00 | | 634,356.96 | 2,079,356.96 | 2,115,156.84 |

**PITTSFORD MUNICIPAL WATER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

| DATE | PRINCIPAL | PERCENT OF COUPON | INTEREST | SEMI-ANNUAL INTEREST | ANNUAL EBT SERVICE |
|--------------|-------------------|----------------------|-------------------|-------------------------|-----------------------|
| 12/1/03 | 5,463.12 | 7.254 | 6,317.61 | 11,780.73 | 18,098.35 |
| 6/1/04 | | | 6,119.47 | 6,119.47 | |
| 12/1/04 | 5,883.78 | 7.554 | 6,119.47 | 12,003.25 | 18,122.72 |
| 6/1/05 | | | 5,897.24 | 5,897.24 | |
| 12/1/05 | 6,354.48 | 7.554 | 5,897.24 | 12,251.72 | 18,148.95 |
| 6/1/06 | | | 5,657.23 | 5,657.23 | |
| 12/1/06 | 6,862.84 | 7.554 | 5,657.23 | 12,520.07 | 18,177.30 |
| 6/1/07 | | | 5,398.02 | 5,398.02 | |
| 12/1/07 | 7,411.87 | 7.544 | 5,398.02 | 12,809.89 | 18,207.91 |
| 6/1/08 | | | 5,118.07 | 5,118.07 | |
| 12/1/08 | 8,004.83 | 7.544 | 5,118.07 | 13,122.90 | 18,240.98 |
| 6/1/09 | | | 4,815.73 | 4,815.73 | |
| 12/1/09 | 8,645.20 | 7.654 | 4,815.73 | 13,460.93 | 18,276.66 |
| 6/1/10 | | | 4,484.88 | 4,484.88 | |
| 12/1/10 | 9,345.48 | 7.654 | 4,484.88 | 13,830.38 | 18,315.24 |
| 6/1/11 | | | 4,127.23 | 4,127.23 | |
| 12/1/11 | 10,102.45 | 7.654 | 4,127.23 | 14,229.68 | 18,356.90 |
| 6/1/12 | | | 3,740.61 | 3,740.61 | |
| 12/1/12 | 10,920.76 | 7.654 | 3,740.61 | 14,661.37 | 18,401.97 |
| 6/1/13 | | | 3,322.67 | 3,322.67 | |
| 12/1/13 | 11,805.33 | 7.654 | 3,322.67 | 15,128.00 | 18,450.67 |
| 6/1/14 | | | 2,870.88 | 2,870.88 | |
| 12/1/14 | 12,761.56 | 7.654 | 2,870.88 | 15,632.44 | 18,503.32 |
| 6/1/15 | | | 2,382.49 | 2,382.49 | |
| 12/1/15 | 13,795.26 | 7.654 | 2,382.49 | 16,177.75 | 18,560.25 |
| 6/1/16 | | | 1,854.55 | 1,854.55 | |
| 12/1/16 | 14,912.66 | 7.654 | 1,854.55 | 16,767.21 | 18,621.76 |
| 6/1/17 | | | 1,283.84 | 1,283.84 | |
| 12/1/17 | 16,120.59 | 7.654 | 1,283.84 | 17,404.43 | 18,688.27 |
| 6/1/18 | | | 666.91 | 666.91 | |
| 12/1/18 | 17,426.36 | 7.654 | 666.91 | 18,093.27 | 18,760.17 |
| TOTAL | 165,816.57 | | 121,797.25 | 287,613.84 | 293,931.42 |

**FLORENCE WATER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

| DATE | PRINCIPAL | PERCENT OF COUPON | INTEREST | SEMI-ANNUAL INTEREST | ANNUAL EBT SERVICE |
|--------------|------------------|----------------------|------------------|-------------------------|-----------------------|
| 12/1/03 | 1,173.86 | 7.254 | 1,340.93 | 2,514.79 | 3,855.71 |
| 6/1/04 | | | 1,298.35 | 1,298.35 | |
| 12/1/04 | 1,262.32 | 7.554 | 1,298.35 | 2,560.67 | 3,859.02 |
| 6/1/05 | | | 1,250.67 | 1,250.67 | |
| 12/1/05 | 1,361.27 | 7.554 | 1,250.67 | 2,611.94 | 3,862.62 |
| 6/1/06 | | | 1,199.26 | 1,199.26 | |
| 12/1/06 | 1,468.03 | 7.554 | 1,199.26 | 2,667.29 | 3,866.55 |
| 6/1/07 | | | 1,143.81 | 1,143.81 | |
| 12/1/07 | 1,583.22 | 7.554 | 1,143.81 | 2,727.03 | 3,870.84 |
| 6/1/08 | | | 1,084.01 | 1,084.01 | |
| 12/1/08 | 1,707.52 | 7.554 | 1,084.01 | 2,791.53 | 3,875.54 |
| 6/1/09 | | | 1,019.52 | 1,019.52 | |
| 12/1/09 | 1,841.64 | 7.654 | 1,019.52 | 2,861.16 | 3,880.68 |
| 6/1/10 | | | 949.04 | 949.04 | |
| 12/1/10 | 1,988.22 | 7.654 | 949.04 | 2,937.26 | 3,886.30 |
| 6/1/11 | | | 872.95 | 872.95 | |
| 12/1/11 | 2,146.53 | 7.654 | 872.95 | 3,019.48 | 3,892.43 |
| 6/1/12 | | | 790.80 | 790.80 | |
| 12/1/12 | 2,317.53 | 7.654 | 790.80 | 3,108.33 | 3,899.14 |
| 6/1/13 | | | 702.11 | 702.11 | |
| 12/1/13 | 2,502.24 | 7.654 | 702.11 | 3,204.35 | 3,906.46 |
| 6/1/14 | | | 606.35 | 606.35 | |
| 12/1/14 | 2,701.76 | 7.654 | 606.35 | 3,308.11 | 3,914.46 |
| 6/1/15 | | | 502.95 | 502.95 | |
| 12/1/15 | 2,917.29 | 7.654 | 502.95 | 3,420.24 | 3,923.20 |
| 6/1/16 | | | 391.31 | 391.31 | |
| 12/1/16 | 3,150.09 | 7.654 | 391.31 | 3,541.40 | 3,932.71 |
| 6/1/17 | | | 270.76 | 270.76 | |
| 12/1/17 | 3,401.59 | 7.654 | 270.76 | 3,672.35 | 3,943.10 |
| 6/1/18 | | | 140.58 | 140.58 | |
| 12/1/18 | 3,673.28 | 7.654 | 140.58 | 3,813.86 | 3,954.43 |
| TOTAL | 35,196.39 | | 25,785.87 | 60,982.26 | 62,323.19 |

**PITTSFORD MUNICIPAL SEWER ACCOUNT
VERMONT MUNICIPAL BOND BANK**

| DATE | PRINCIPAL | PERCENT OF | | SEMI-ANNUAL INTEREST | ANNUAL DEBT SERVICE |
|--------------|-------------------|------------|------------------|-------------------------|------------------------|
| | | COUPON | INTEREST | | |
| 12/1/03 | 20,000.00 | 7.154 | 4,069.70 | 24,069.70 | 28,139.40 |
| 6/1/04 | | | 3,354.30 | 3,354.30 | |
| 12/1/04 | 20,000.00 | 7.454 | 3,354.30 | 23,354.30 | 26,708.60 |
| 6/1/05 | | | 2,608.90 | 2,608.90 | |
| 12/1/05 | 20,000.00 | 7.454 | 2,608.90 | 22,608.90 | 25,217.80 |
| 6/1/06 | | | 1,863.50 | 1,863.50 | |
| 12/1/06 | 20,000.00 | 7.454 | 1,863.50 | 21,863.50 | 23,727.00 |
| 6/1/07 | | | 1,118.10 | 1,118.10 | |
| 12/1/07 | 15,000.00 | 7.454 | 1,118.10 | 16,118.10 | 17,236.20 |
| 6/1/08 | | | 559.05 | 559.05 | |
| 12/1/08 | 15,000.00 | 7.454 | 559.05 | 15,559.05 | 16,118.10 |
| TOTAL | 110,000.00 | | 23,077.40 | 133,077.40 | 137,147.10 |

**PITTSFORD MUNICIPAL SEWER ACCOUNT
U.S.D.A. RURAL DEVELOPMENT LOAN
\$850,000 LOAN FOR 30 YEARS @ 4.5 %**

| DATE | PRINCIPAL | INTEREST | TOTAL PAYMENTS |
|----------|-----------|-----------|----------------|
| 11/01/03 | 7,306.00 | 18,653.00 | 25,959.00 |
| 05/01/04 | 7,470.00 | 18,489.00 | 25,959.00 |
| 11/01/04 | 7,638.00 | 18,321.00 | 25,959.00 |
| 05/01/05 | 7,810.00 | 18,149.00 | 25,959.00 |
| 11/01/05 | 7,986.00 | 17,973.00 | 25,959.00 |
| 05/01/06 | 8,165.00 | 17,794.00 | 25,959.00 |
| 11/01/06 | 8,350.00 | 17,609.00 | 25,959.00 |
| 05/01/07 | 8,537.00 | 17,422.00 | 25,959.00 |
| 11/01/07 | 8,729.00 | 17,230.00 | 25,959.00 |
| 05/01/08 | 8,925.00 | 17,034.00 | 25,959.00 |
| 11/01/08 | 9,126.00 | 16,833.00 | 25,959.00 |
| 05/01/09 | 9,332.00 | 16,627.00 | 25,959.00 |
| 11/01/09 | 9,542.00 | 16,417.00 | 25,959.00 |
| 05/01/10 | 9,757.00 | 16,202.00 | 25,959.00 |
| 11/01/10 | 9,976.00 | 15,983.00 | 25,959.00 |
| 05/01/11 | 10,200.00 | 15,759.00 | 25,959.00 |
| 11/01/11 | 10,430.00 | 15,529.00 | 25,959.00 |
| 05/01/12 | 10,664.00 | 15,295.00 | 25,959.00 |
| 11/01/12 | 10,905.00 | 15,054.00 | 25,959.00 |
| 05/01/13 | 11,149.00 | 14,810.00 | 25,959.00 |
| 11/01/13 | 11,401.00 | 14,558.00 | 25,959.00 |
| 05/01/14 | 11,657.00 | 14,302.00 | 25,959.00 |
| 11/01/14 | 11,920.00 | 14,039.00 | 25,959.00 |
| 05/01/15 | 12,188.00 | 13,771.00 | 25,959.00 |
| 11/01/15 | 12,462.00 | 13,497.00 | 25,959.00 |
| 05/01/16 | 12,742.00 | 13,217.00 | 25,959.00 |
| 11/01/16 | 13,129.00 | 12,930.00 | 25,959.00 |
| 05/01/17 | 13,323.00 | 12,636.00 | 25,959.00 |
| 11/01/17 | 13,622.00 | 12,337.00 | 25,959.00 |
| 05/01/18 | 13,928.00 | 12,031.00 | 25,959.00 |
| 11/01/18 | 14,242.00 | 11,717.00 | 25,959.00 |
| 05/01/19 | 14,562.00 | 11,397.00 | 25,959.00 |
| 11/01/19 | 14,870.00 | 11,089.00 | 25,959.00 |
| 05/01/20 | 15,225.00 | 10,734.00 | 25,959.00 |
| 11/01/20 | 15,568.00 | 10,391.00 | 25,959.00 |
| 05/01/21 | 15,917.00 | 10,042.00 | 25,959.00 |
| 11/01/21 | 16,276.00 | 9,683.00 | 25,959.00 |
| 05/01/22 | 16,642.00 | 9,317.00 | 25,959.00 |
| 11/01/22 | 17,017.00 | 8,942.00 | 25,959.00 |
| 05/01/23 | 17,399.00 | 8,560.00 | 25,959.00 |
| 11/01/23 | 17,991.00 | 8,168.00 | 25,959.00 |
| 05/01/24 | 18,191.00 | 7,768.00 | 25,959.00 |
| 11/01/24 | 18,601.00 | 7,358.00 | 25,959.00 |
| 05/01/25 | 19,019.00 | 6,940.00 | 25,959.00 |
| 11/01/25 | 19,447.00 | 6,512.00 | 25,959.00 |
| 05/01/26 | 19,885.00 | 6,074.00 | 25,959.00 |
| 11/01/26 | 20,332.00 | 5,627.00 | 25,959.00 |

PITTSFORD MUNICIPAL SEWER ACCOUNT (cont.)
U.S.D.A. RURAL DEVELOPMENT LOAN
\$850,000 LOAN FOR 30 YEARS @ 4.5 %

| DATE | PRINCIPAL | INTEREST | TOTAL PAYMENTS |
|--------------|-------------------|-------------------|---------------------|
| 05/01/27 | 20,790.00 | 5,069.00 | 25,959.00 |
| 11/01/27 | 21,257.00 | 4,702.00 | 25,959.00 |
| 05/01/28 | 21,935.00 | 4,224.00 | 25,959.00 |
| 11/01/28 | 22,224.00 | 3,735.00 | 25,959.00 |
| 05/01/29 | 22,725.00 | 3,234.00 | 25,959.00 |
| 11/01/29 | 23,236.00 | 2,723.00 | 25,959.00 |
| 05/01/30 | 23,758.00 | 2,401.00 | 25,959.00 |
| 11/01/30 | 24,293.00 | 1,666.00 | 25,959.00 |
| 05/01/31 | 24,840.00 | <u>1,119.00</u> | 25,959.00 |
| 11/01/31 | <u>24,905.00</u> | | <u>24,905.00</u> |
| TOTAL | 829,033.00 | 649,376.00 | 1,478,609.00 |

Sullivan, Powers & Co.

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
802/223-3578 FAX

James H. Powers, CPA
Fred Duplessis, CPA
Kathy Blackburn, CPA
Richard J. Brigham, CPA
VT Lic. #92-000180

November 13, 2003

Board of Selectmen
Town of Pittsford
P.O. Box 10, Plains Road
Pittsford, Vermont 05673-0010

We have audited the financial statements of the Town of Pittsford, Vermont as of and for the year ended June 30, 2003.

The financial statements and our report thereon are available for public inspection at the Town Treasurer's Office.

Sullivan, Powers & Company

Members of The American Institute and Vermont Society of Certified Public Accountants.

DELINQUENT TAX COLLECTOR'S REPORT

| Fiscal Year 7/1/02 – 6/30/03 | Property Taxes | Sewer |
|---------------------------------------|-----------------------|---------------------|
| Delinquent as of June 30, 2002 | \$ 160,916.98 | \$ 15,277.75 |
| Rec. for Collection 01/03 (11/02) | 249,478.30 | 12,680.14 |
| TOTAL | 410,393.28 | 27,957.89 |
| Collected or Abated 2002/2003 | 349,919.38 | 14,071.73 |
| Delinquent as of June 30, 2003 | \$ 60,473.70 | \$ 13,886.16 |

PROPERTY TAXES DELINQUENT AS OF JUNE 30, 2003

* Denotes full payment on taxes after July 1, 2003 up to printing date of this report.

** Denotes payment plan in effect as of July 1, 2003.

| Owner of Record as of 4/1/02 | Prior Years | 2002/2003 |
|-------------------------------------|--------------------|------------------|
| Barrows, Alton | * | 722.95 |
| Barter, Carol | 14.58 | |
| Blackmer, Richard | | 870.70 |
| Bovey, Linwood | | 248.66 |
| Bovey, Linwood | | 45.69 |
| Brothers, Jean Ann | 45.67 | 177.96 |
| Buxton, Carol Barter | 15.41 | 177.96 |
| Campeau, Roger | | 2,941.77 |
| CIT Financial/USA | | 13.82 |
| Cox, Terry | * | 1,498.44 |
| Creed, James M. | | 391.55 |
| Davenport, John A. | * | 315.08 |
| Detizio, John & M. | * | 1,005.24 |
| Ferraro, Daniel | 18.22 | |
| Fish, David & Victoria | | 581.39 |
| Forrest, Robert | | 6,116.56 |
| Forrest, Robert C. | * | 724.63 |
| Foti, Joseph Estate | | 48.69 |
| Fredette, Donald & Tami | | 2,357.11 |
| Gallipo, Donald Jr. & Kimberly | ** | 1,500.26 |
| Gallipo, Lottie Estate | | 186.11 |
| Hier, Marshall & Nora | * | 491.81 |
| Illinski, Elizabeth Estate | | 1,711.24 |
| Labrake, Gary & M. | 504.54 | |
| Larson, Jeryl | | 401.32 |
| Larson, Robert & Jeryl | | 5,184.97 |
| Leiser, Emeline (Rollins) | | 137.50 |
| Mandigo, Emma & Rawlings, Margaret | * 2,178.01 | 813.04 |
| Maxfield, Timothy | * | 719.69 |
| Mecier, Bernard & | | 25.71 |
| O'Neil, Mary | * 4,689.81 | 2,007.70 |
| Orcutt, Charles | * | 17.17 |
| Orcutt, Charles | * | 1,059.73 |
| Owens, Cheryl | * | 2,703.10 |
| Patterson, Richard | | 2,173.45 |
| Pilcher, Thomas & | 1,900.27 | |
| Provin, Brian | 79.36 | 177.96 |

PROPERTY TAXES DELINQUENT AS OF JUNE 30, 2003 (cont.)

* Denotes full payment on taxes after July 1, 2003 up to printing date of this report.

** Denotes payment plan in effect as of July 1, 2003.

| Owner of Record as of 4/1/02 | Prior Years | 2002/2003 |
|-------------------------------------|--------------------|------------------|
| Rhodes, Bruce & Lori | 1,597.82 | 816.67 |
| Rollins, Emeline | | 243.44 |
| Scarduzio, Frances | * 586.67 | * 727.86 |
| Schaeffer, Warren | | 1,959.71 |
| Schmidt, John | | 118.75 |
| Shepard, Josephine | | * 1,804.31 |
| Spaulding, Sherry | 839.90 | |
| Westin, Alan & Carol | | 526.94 |
| White, John & Lori | | * 475.72 |
| White, Mary | | * 475.42 |
| Whittemore, Carl E. | 719.34 | |
| Whittemore, Carl S. | 1,657.89 | 1,990.50 |
| Zelazny, Edward | * 7,907.27 | * 4,339.45 |

SEWER ACCOUNTS DELINQUENT AS OF JUNE 30, 2003

| Pittsford Customers | TOTAL |
|-----------------------------|--------------|
| Bissette, Andrew & Lisa | * 283.34 |
| Bombardier, Jacqueline | * 550.39 |
| Bowman, William | * 1,456.68 |
| Champine, Russell & Deborah | * 282.50 |
| Keith, Terence | 293.77 |
| Kingston, James & Mary Kate | 1,207.54 |
| Magoon, Jean | ** 3,030.00 |
| Monahan, William & Lisa | * 156.82 |
| Owens, Cheryl | ** 515.00 |
| Pyle, Bruce | 774.13 |
| Rowe, Jeremy & Valerie | 1,075.00 |
| Schaeffer, Warren | 1,935.41 |
| Sherwin, Bruce & Pamela | * 165.51 |
| Shorey, David & Joan | ** 670.00 |
| Washburn, Ronald & Phaedra | ** 1,207.57 |
| Westburg, Jacqueline | 282.50 |

**PITTSFORD WATER ACCOUNTS
DELINQUENT AS OF JUNE 30, 2003**

| | | |
|---------------------------------------|------------------------|-----------------------|
| Fiscal Year 7/1/02 – 6/30/03 | Pittsford Water | Florence Water |
| Delinquent as of June 30, 2002 | \$ 5,952.38 | \$ 741.40 |
| Rec. for Collection 2002/2003 | 7,047.86 | 1,652.91 |
| TOTAL | 12,000.24 | 2,394.31 |
| Collected or Abated 2002/2003 | 7,432.79 | 949.70 |
| Delinquent as of June 30, 2003 | \$ 5,567.45 | \$ 1,444.61 |

| | | |
|----------------------------------|----|--------------|
| Pittsford Water Customers | | TOTAL |
| Bassett, Clifford | * | 84.75 |
| Bissette, Andrew & Lisa | * | 212.93 |
| Bombardier, Jacqueline | * | 229.50 |
| Bowman, William | * | 459.00 |
| Carleton, Jerry | * | 93.00 |
| Champine, Russell & Deborah | * | 107.53 |
| Denny, Bruce | * | 89.86 |
| Gallipo, Timothy | ** | 182.13 |
| Greeno, Bernard | * | 116.75 |
| Keith, Terence | | 169.24 |
| Kingston, James & Mary Kate | | 225.60 |
| Kratky, Stephen & Hilary | * | 109.84 |
| Magoon, Jean | ** | 942.62 |
| Monahan, William & Lisa | * | 341.25 |
| Monahan, William & Lisa | * | 188.99 |
| Monahan, William & Lisa | * | 114.72 |
| Owens, Cheryl | ** | 500.30 |
| Pyle, Bruce | | 373.05 |
| Rowe, Jeremy & Valerie | | 326.50 |
| Sherwin, Bruce & Pamela | * | 99.23 |
| Shorey, David & Joan | ** | 230.27 |
| Smith/Mahoney, Denise | * | 143.14 |
| Washburn, Ronald & Phaedra | ** | 227.25 |

**FLORENCE WATER ACCOUNTS
DELINQUENT AS OF JUNE 30, 2003**

| | | |
|---------------------------------|---|--------------|
| Florence Water Customers | | TOTAL |
| Citiwest New England | * | 326.00 |
| Lawrence, James | * | 113.00 |
| Rhodes, Bruce | | 496.68 |
| Zelazny, Edward | * | 231.00 |
| Zelazny, Edward | * | 277.93 |

SELECTMEN'S REPORT

In April Town Manager Jim O'Gorman resigned to take another position. The Vermont League of Cities and Towns was hired to conduct the search for a new Town Manager. The Board received 42 resumes before deciding to interview 8 candidates. The Board offered the position to one candidate who declined the offer. Local resident Don Nickless was then hired as Interim Town Manager and has done a superb job filling this position. The Board would also like to express it's thanks to Helen McKinlay for the extra effort and assistance she provided to the Board during this process. The Town owes both Don and Helen a debt of gratitude.

In late fall, Michael Balch, Brandon Town Manager, applied for the Pittsford Town Manager's position. After numerous interviews and inquiries the Board decided to offer Mike the position. He will start in late February 2004.

Highways

Repair work on both Gorham and Cooley Bridges was started. The Cooley Bridge was opened in late fall and needs only the siding installed to be complete. The Gorham Bridge opening was delayed from fall 2003 to next summer 2004 due to weather and construction problems.

Two separate trial periods of a change in the Arch Street traffic pattern were conducted. This change was initiated to reduce the amount of traffic and improve resident and pedestrian safety. The Board voted in 2003 to make this change permanent and is currently rewriting the traffic ordinance to reflect the change.

This past summer 1/5 mile of Fire Hill Road from Whipple Hollow Road to the train tracks was totally reconstructed. This coming summer the plan is to totally reconstruct 7/10 mile of the Brandon end of West Creek Road, and to carry out ditch and bank repairs on Sugar Hollow Road.

The Route 7 Upgrade Steering Committee has continued to meet during the year with VTrans and its engineering consultants. Progress is being made on the 12-mile reconstruction of Route 7 from south of Pittsford to just north of Brandon. At least two and perhaps three sections of this project are scheduled to begin the Act 250 process in mid to late 2004.

Sewer System

Your Board has spent an inordinate amount of time this year on problems connected with the Sewer Plant and system. Successful negotiations were completed between the Town and State of Vermont for sewer allocations for the Police Academy. Installation of the sewer line from Route 7 to the Police Academy, scheduled for late 2003, has been postponed pending redesign and rebidding.

Operational problems at the Sewer Plant are exacerbated by excessive inflow during wet or thawing weather. Plant capacity, rated at 85,000 gallons per day, has reached as high as 240,000 gallons per day. Last years relining of sewer lines has helped, but more needs to be done. Contributing causes may include sump pumps and rain gutters connected to the sewer and excessive unmetered water use.

Unresolved engineering problems are under discussion with the plant's design engineers.

Excessive flows limit the number of allocations available for future use. Your Board now requires all sewer allocations to be paid for from the date of granting.

Otter Creek Engineering has been hired to produce updated digitized drawings of sewer and water mains. This work should be continued in

SELECTMEN'S REPORT (cont.)

subsequent years until we have complete accurate updated drawing of both sewer and water systems.

Water Department

Pittsford is fortunate to have an ample supply of high quality water. We expect that early in 2004 an agreement will be reached which will provide a watershed protection area around the springs that supply Pittsford's water.

Other improvements and repairs to the water system are being planned in response to State recommendations. This will include the replacement of many defective water meters.

Outside Audit

The auditors recommended monthly account reconciliation by an outside source. This action is under way.

The auditors also recommended establishing separate accounts for designated funds rather than including them in the general fund account. Your Board has made a decision to track designated funds in a separate ledger but leave the funds in the general account.

With the absence of a Town Manager through most of the year no further progress has been made in the capitalization accounts to meet GASB34.

Other

The Select Board negotiated the Union Contract for July 1, 2003 to June 30, 2005.

It has been over ten years since the last complete reappraisal of Town Properties. We anticipate that State law will require that this be done in the near future. Preliminary planning for this work should begin this year.

Your Board has placed on the ballot an item to provide for Australian ballot voting on the budget in the future. We believe this will provide a more representative picture of Town sentiment than the limited vote of those present at town meeting. Your Board asks for your support on this measure.

We currently have openings on the Zoning Board and the Regional Planning Commission. Interested citizens should apply to the Select Board. These are appointed positions. We would also like to re-invigorate our quarterly newsletter with the help of citizen volunteers.

The Select Board meets every other Wednesday at 6:30 P.M. at the Town Office. Citizen input is both needed and appreciated. We encourage your attendance at these meetings. Unscheduled presentations are limited to five minutes. If you need more time please call the Town Manager's office and you will be granted time on the meeting schedule.

GENERAL FUND SUMMARY

| REVENUES | BUDGET FY 03 | ACTUAL FY 03 | BUDGET FY 04 | BUDGET FY05 |
|-----------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| General Beginning Balance | 0 | 0 | 0 | 0 |
| General Taxes | 649,379 | 665,632 | 707,058 | 726,256 |
| Delinquent Penalty/Interest | 17,000 | 65,466 | 28,000 | 24,000 |
| Fees, Permits, Licenses | 20,850 | 37,377 | 24,550 | 23,280 |
| Intergovernmental Revenue | 16,340 | 24,056 | 18,340 | 22,616 |
| Fees for Services | 30 | 38 | 30 | 0 |
| Miscellaneous Receipts | 22,050 | 32,339 | 22,950 | 16,950 |
| Fire Department Revenues | 7,425 | 9,106 | 0 | 0 |
| Transfer Station Revenues | 40,900 | 55,264 | 48,900 | 53,900 |
| Police Revenues | 13,400 | 36,502 | 17,000 | 14,400 |
| Animal Management Rev. | 3,600 | 3,955 | 3,600 | 3,800 |
| Recreation Dept. Revenues | 18,155 | 29,307 | 23,375 | 25,825 |
| TOTAL REVENUES | 809,129 | 959,042 | 893,803 | 911,027 |
| EXPENSES | | | | |
| Legislation | 9,950 | 7,599 | 9,650 | 9,700 |
| Management | 74,250 | 69,345 | 76,650 | 86,925 |
| Elections | 2,500 | 3,776 | 5,000 | 5,100 |
| Finance | 72,110 | 83,018 | 76,505 | 78,243 |
| Administration | 73,406 | 71,320 | 82,728 | 85,312 |
| Boards/Agencies | 17,855 | 16,985 | 17,855 | 18,550 |
| Plant & Equipment | 32,950 | 34,455 | 34,166 | 33,300 |
| State Fees & Unbudgeted | 12,200 | 2,305 | 9,700 | 7,500 |
| Conservation | 400 | 200 | 400 | 400 |
| Appropriations | 75,039 | 75,985 | 81,089 | 81,589 |
| Insurance & Benefits | 60,900 | 54,628 | 62,420 | 67,740 |
| Rutland County Tax | 36,000 | 31,762 | 36,000 | 30,669 |
| Police | 54,200 | 79,904 | 55,850 | 61,275 |
| Fire | 99,525 | 102,175 | 148,500 | 147,915 |
| Recreation | 82,755 | 91,311 | 91,890 | 92,454 |
| Transfer Station | 98,789 | 92,789 | 105,100 | 98,250 |
| Animal Management | 6,300 | 3,157 | 6,300 | 6,105 |
| TOTAL EXPENSES | 809,129 | 820,714 | 893,803 | 911,027 |

GENERAL FUND - ADMINISTRATIVE

| REVENUE | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|------------------------------------|-----------------|----------------|-----------------|-----------------|
| Taxation | | | | |
| Property Taxes - Town | 563,023 | 665,632 | 390,293 | 419,182 |
| Land Use Payments | 0 | 179 | 0 | 0 |
| Delinquent Tax Penalties | 10,000 | 27,757 | 14,000 | 16,000 |
| Delinquent Tax Interest | 7,000 | 3,542 | 14,000 | 8,000 |
| Delinquent Tax Costs | 0 | 2,294 | 0 | 0 |
| Tax Sales | 0 | 0 | 0 | 0 |
| Other Revenue | 0 | 0 | 0 | 0 |
| Total Taxation | 580,023 | 699,404 | 418,293 | 443,182 |
| Fees/Permits & Licenses | | | | |
| 1st Class Liquor Licenses | 300 | 200 | 300 | 200 |
| 2nd Class Liquor Licenses | 150 | 150 | 100 | 100 |
| Junk Yard License | 0 | 50 | 0 | 0 |
| Marriage Licenses | 500 | 483 | 500 | 500 |
| Coffee Contributions | 0 | 8 | 0 | 0 |
| Certified Copy Fees | 300 | 370 | 300 | 400 |
| Recording Fees | 14,500 | 27,817 | 18,000 | 16,000 |
| Photo Copy Fees | 1,200 | 1,675 | 1,200 | 1,230 |
| DMV Fees | 400 | 924 | 400 | 600 |
| Site Plan Review | 0 | 315 | 250 | 250 |
| Zoning Fees | 3,500 | 5,375 | 3,500 | 4,000 |
| Misc. Fees | 0 | 10 | 0 | 0 |
| Total Fees/Permits/Licenses | 20,850 | 37,377 | 24,550 | 23,280 |
| Intergovernment | | | | |
| State PILOT | 8,000 | 11,062 | 9,000 | 10,448 |
| Current Use Reimbursement | 8,000 | 10,860 | 9,000 | 11,828 |
| Act 60 State Payments | 0 | 1,480 | 0 | 0 |
| VT Railroad Taxes | 340 | 654 | 340 | 340 |
| Total Intergovernment | 16,340 | 24,056 | 18,340 | 22,616 |
| Fees Charged for Services | | | | |
| Sales of Ordinances | 30 | 38 | 30 | 0 |
| Total | 30 | 38 | 30 | 0 |

GENERAL FUND - ADMINISTRATIVE

| REVENUES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-------------------------------|-----------------|----------------|-----------------|-----------------|
| Miscellaneous Receipts | | | | |
| Schools Share of Election | 500 | 500 | 500 | 500 |
| Property Sales | 0 | 4,000 | 0 | 0 |
| Maclure Library Phone | 1,100 | 927 | 1,000 | 1,000 |
| Overpayments | 0 | 1 | 0 | 0 |
| Ins. Refunds/Collections | 0 | 631 | 0 | 0 |
| Investment Interest | 12,000 | 17,650 | 12,000 | 6,000 |
| Pittsford Water - Admin. | 4,000 | 4,000 | 5,000 | 5,000 |
| Florence Water - Admin. | 2,225 | 2,225 | 2,225 | 2,225 |
| Sewer Dept. - Admin. Fees | 2,225 | 2,225 | 2,225 | 2,225 |
| Total | 22,050 | 32,159 | 22,950 | 16,950 |
| EXPENSES | FY 03 BUDGET | FY03 ACTUAL | FY 04 BUDGET | FY 05 BUDGET |
| Legislation | | | | |
| Selectmen Services | 6,000 | 5,950 | 6,000 | 6,000 |
| Selectmen Expenses | 450 | 569 | 450 | 500 |
| Secretary/Clerk | 2,000 | 765 | 2,000 | 2,000 |
| Recording Secretary | 1,500 | 315 | 1,200 | 1,200 |
| Total | 9,950 | 7,599 | 9,650 | 9,700 |
| Management | | | | |
| Labor - Town Manager | 42,450 | 35,461 | 43,000 | 52,000 |
| Labor - Secretary | 25,000 | 26,508 | 27,500 | 28,325 |
| Labor - Bookkeeper | 5,150 | 5,173 | 5,500 | 5,600 |
| Auto/Training Expenses | 1,500 | 265 | 500 | 1,000 |
| Town Manager Search | 150 | 1,938 | 150 | 0 |
| Total | 74,250 | 69,345 | 76,650 | 86,925 |
| Elections | | | | |
| Labor - Ballot clerks | 1,000 | 1,088 | 1,000 | 1,200 |
| Notices - Warnings, Ads | 400 | 0 | 400 | 400 |
| Ballots & Supplies | 1,000 | 881 | 1,000 | 1,000 |
| Ballot Machine Set Up | 0 | 1,807 | 2,500 | 2,500 |
| Legal Fees - Elections | 100 | 0 | 100 | 0 |
| Total | 2,500 | 3,776 | 5,000 | 5,100 |

GENERAL FUND - ADMINISTRATIVE

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-----------------------------|-----------------|----------------|-----------------|-----------------|
| Finance | | | | |
| Labor - Treasurer | 19,660 | 19,328 | 20,348 | 20,958 |
| Labor - Asst. Treasurer | 7,350 | 7,935 | 7,607 | 7,835 |
| Cash Shortfall | 0 | 99 | 0 | 0 |
| Tax Bills & Postage | 1,200 | 625 | 1,400 | 1,000 |
| CPA Audit | 8,000 | 17,182 | 10,000 | 10,000 |
| Town Auditor's Service | 1,950 | 1,950 | 1,950 | 1,950 |
| Auditor's Clerical | 500 | 300 | 500 | 500 |
| Town Report Printing | 4,350 | 4,291 | 4,600 | 4,700 |
| Town Report Postage | 600 | 459 | 600 | 600 |
| Auditor's Expenses | 0 | 35 | 50 | 50 |
| Lister's Services | 10,000 | 7,776 | 10,000 | 12,000 |
| Lister's Secretary | 13,300 | 15,178 | 14,300 | 12,000 |
| Lister's Expenses | 2,000 | 1,806 | 2,000 | 3,000 |
| Property Map Changes | 1,500 | 1,150 | 1,450 | 1,450 |
| Tax Collector's Expenses | 1,000 | 2,549 | 1,500 | 1,500 |
| Legal Fees - Tax Collection | 500 | 2,235 | 0 | 500 |
| Training Fees | 200 | 121 | 200 | 200 |
| Total | 72,110 | 83,019 | 76,505 | 78,243 |
| Administration | | | | |
| Labor - Town Clerk | 25,600 | 25,936 | 26,814 | 27,618 |
| Labor - Asst. Town Clerk | 14,476 | 14,856 | 15,984 | 16,464 |
| Office Supplies | 10,000 | 11,865 | 12,000 | 12,000 |
| Computer Supplies | 6,000 | 1,530 | 10,000 | 10,000 |
| Computer Contracts | 6,000 | 5,907 | 6,000 | 6,000 |
| Newsletter Print/Postage | 2,000 | 2,483 | 2,000 | 2,000 |
| Postage - General | 3,200 | 3,879 | 3,500 | 4,000 |
| VLCT - Dues | 1,900 | 2,041 | 2,200 | 2,500 |
| Legal - General | 4,000 | 2,759 | 4,000 | 4,500 |
| State Dues - Clerk's Assoc. | 30 | 30 | 30 | 30 |
| Training Fees | 200 | 25 | 200 | 200 |
| Total | 73,406 | 71,311 | 82,728 | 85,312 |

GENERAL FUND - ADMINISTRATIVE

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|------------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Unbudgeted | | | | |
| Marriage Licenses | 700 | 315 | 400 | 400 |
| Grand Juror - Legal Fees | 100 | 0 | 100 | 0 |
| Emergency Mgmt. | 500 | 0 | 500 | 500 |
| E911 Contract Services | 100 | 163 | 0 | 100 |
| E911 Mileage/Supplies | 100 | 42 | 200 | 100 |
| Warning - Meetings, Ord. | 300 | 191 | 300 | 300 |
| Tax Abatement Costs | 2,500 | 0 | 2,500 | 1,000 |
| Tax Appeal Returns | 3,000 | 0 | 3,000 | 2,000 |
| Tax Sale Purchases | 0 | 0 | 0 | 0 |
| Overpayment/Tax Returned | 0 | 0 | 0 | 0 |
| Ads/Special Meetings | 2,000 | 52 | 200 | 100 |
| Legal Fees - Unbudgeted | 5,000 | 1,550 | 2,500 | 3,000 |
| IRS Penalties/Interest | 0 | 8 | 0 | 0 |
| Total | 14,300 | 2,321 | 9,700 | 7,500 |
| Boards & Agencies | | | | |
| Rutland Econ. Dev. Corp. | 500 | 500 | 500 | 500 |
| Rutland Reg. Planning Comm | 500 | 500 | 500 | 500 |
| Planning Comm. Clerical | 500 | 350 | 500 | 400 |
| Planning Comm. Legal | 500 | 0 | 500 | 0 |
| Labor - Zoning Admin. | 9,500 | 2,695 | 9,500 | 9,500 |
| Labor - Zoning Board | 500 | 141 | 500 | 1,000 |
| Zoning Hearings | 350 | 1,497 | 350 | 350 |
| Zoning Expenses | 500 | 632 | 500 | 500 |
| Legal Fees - Zoning | 2,500 | 8,896 | 2,500 | 4,000 |
| Planning Grant Exp. | 0 | 0 | 0 | 0 |
| BCA | 1,800 | 1,775 | 1,800 | 1,800 |
| BCA Clerical | 105 | 0 | 105 | 0 |
| Legal - BCA | 500 | 0 | 500 | 0 |
| Misc. | 100 | 0 | 100 | 0 |
| Total | 17,855 | 16,986 | 17,855 | 18,550 |

GENERAL FUND - ADMINISTRATIVE

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|---------------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Plant & Equipment | | | | |
| Building Maint. Supplies | 1,500 | 3,671 | 2,000 | 2,000 |
| Heating Fuel | 2,000 | 1,864 | 2,000 | 2,100 |
| Transfer - Mun. Bldg. Fund | 5,000 | 5,000 | 5,000 | 5,000 |
| Mun. Bldg. Fund Exp. | 0 | 0 | 0 | 0 |
| Cemetery Development Fund | 2,000 | 2,000 | 2,000 | 2,000 |
| Ins. - Property | 0 | 0 | 0 | 0 |
| Contracts - Mowing, etc. | 4,000 | 2,314 | 4,000 | 4,000 |
| Copier Maintenance | 3,300 | 3,332 | 3,300 | 3,000 |
| Fire/Security Alarm Maint. | 600 | 679 | 600 | 600 |
| Communications | 600 | 282 | 600 | 500 |
| Office Telephones | 5,000 | 5,498 | 5,500 | 5,000 |
| Maclure Library Telephone | 1,200 | 857 | 1,200 | 1,000 |
| Modem On-Line Telephone | 500 | 216 | 216 | 500 |
| Rental Equipment/Vehicles | 100 | 0 | 100 | 100 |
| New Equipment for Bldg. | 0 | 0 | 0 | 0 |
| Bldg. Repairs/Maintenance | 2,000 | 4,231 | 2,500 | 2,500 |
| Utilities | 5,000 | 4,512 | 5,000 | 5,000 |
| State Boiler Inspection | 150 | 0 | 150 | 0 |
| Total | 32,950 | 34,456 | 34,166 | 33,300 |
| Pittsford First Response | | | | |
| Tax Transfer - 1st Response | 10,750 | 10,750 | 10,750 | 10,750 |
| Total | 10,750 | 10,750 | 10,750 | 10,750 |
| Conservation | | | | |
| Fire Warden's Labor & Exp. | 100 | 100 | 100 | 100 |
| Aiken Resource Conserv. | 50 | 50 | 50 | 50 |
| Rutland Nat'l. Resource Conv | 50 | 50 | 50 | 50 |
| Green Up Day Expense | 0 | 0 | 200 | 200 |
| Total | 200 | 200 | 400 | 400 |

GENERAL FUND - ADMINISTRATIVE

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-------------------------------|-----------------|----------------|-----------------|-----------------|
| Special Appropriations | | | | |
| Labor - Health Officer | 600 | 1,936 | 600 | 800 |
| FICA/Medicare | 50 | 130 | 100 | 75 |
| Rutland Community Service | 3,356 | 3,356 | 3,356 | 3,356 |
| Visiting Nurse/Hospice | 5,479 | 5,479 | 5,479 | 5,479 |
| Rut. County Humane Society | 500 | 500 | 500 | 500 |
| Benn-Rutland Opp. Council | 925 | 925 | 0 | 0 |
| Old Cemetary - Maintenance | 1,000 | 1,000 | 1,000 | 1,000 |
| SW VT Council on Aging | 1,100 | 1,100 | 1,100 | 1,100 |
| Health Officer Expense | 150 | 55 | 150 | 100 |
| Pittsford Historical Society | 725 | 1,725 | 1,725 | 1,725 |
| Rutland Sr. Volunteer | 475 | 475 | 475 | 475 |
| Rutland Reg. Amb. Service | 13,865 | 13,345 | 13,865 | 13,865 |
| VT Ctr./Independent Living | 314 | 314 | 314 | 314 |
| Rutland County Adult Ed. | 1,450 | 1,450 | 1,450 | 1,450 |
| Assoc. Retarded Citizens | 400 | 400 | 400 | 400 |
| Rutland County Women's Net. | 200 | 200 | 200 | 200 |
| Maclure Library | 31,000 | 31,000 | 36,000 | 36,000 |
| Memorial Day Flags | 700 | 730 | 700 | 700 |
| Town Service Fund | 500 | 0 | 500 | 300 |
| PALS Program | 500 | 500 | 500 | 500 |
| Court Diversion | 0 | 0 | 1,000 | 2,500 |
| Equipment Rental Exp. | 0 | 615 | 0 | 0 |
| Total | 63,289 | 65,235 | 69,414 | 70,839 |
| Debt Schedule | | | | |
| Rutland County Tax | 32,000 | 31,762 | 32,000 | 30,669 |
| TA Note - Principal | 0 | 0 | 0 | 0 |
| TA Note - Interest | 4,000 | 0 | 4,000 | 0 |
| Total | 36,000 | 31,762 | 36,000 | 30,669 |

GENERAL FUND - ADMINISTRATIVE

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|---------------------------|-----------------|----------------|-----------------|-----------------|
| Employee Benefits | | | | |
| Medical Claim Benefits | 0 | 1,291 | 0 | 0 |
| Ins. - Retirement | 10,000 | 9,469 | 10,000 | 10,200 |
| Ins. - Employee Medical | 21,000 | 19,279 | 21,000 | 25,620 |
| Ins. - Employee Dental | 2,500 | 2,402 | 2,500 | 2,500 |
| Ins. - Employee Life | 2,500 | 2,475 | 2,500 | 2,500 |
| FICA/Medicare | 15,000 | 13,437 | 15,000 | 15,000 |
| Unemployment Comp. | 700 | 573 | 700 | 700 |
| Ins. - Bonding | 500 | 466 | 600 | 600 |
| Ins. - Workman's Comp. | 500 | 930 | 1,320 | 1,320 |
| Ins. - Property/Liability | 2,300 | 1,134 | 2,800 | 3,300 |
| Ins. - Public Officials | 3,000 | 3,086 | 3,500 | 3,500 |
| Contract Negotiations | 2,500 | 86 | 2,500 | 2,500 |
| Total | 60,500 | 54,628 | 62,420 | 67,740 |

GENERAL FUND - ANIMAL MANAGEMENT

| REVENUES | | | | |
|--------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
| Animal Management | | | | |
| General Taxes | 2,700 | 2,700 | 2,700 | 2,305 |
| Dog Licenses | 3,600 | 3,955 | 3,600 | 3,800 |
| Poundkeeper Fees | 0 | 0 | 0 | 0 |
| Total Revenues | 6,300 | 6,655 | 6,300 | 6,105 |

| EXPENSES | | | | |
|---------------------------|--------------|--------------|--------------|--------------|
| Animal Management | | | | |
| Labor - Animal Control | 3,200 | 2,031 | 3,200 | 3,200 |
| FICA/Medicare | 250 | 155 | 245 | 300 |
| Supplies | 500 | 157 | 500 | 400 |
| Contract Services | 500 | 80 | 500 | 300 |
| Advertising | 200 | 0 | 150 | 0 |
| Ins. - Property/Liability | 50 | 0 | 50 | 0 |
| Ins. - Workmans Comp | 0 | 29 | 55 | 55 |
| Legal - Animal Control | 200 | 0 | 200 | 200 |
| Animal Census | 0 | 0 | 0 | 500 |
| Vet/Humane Shelter Fees | 500 | 0 | 500 | 250 |
| Rabies Fees to State | 800 | 705 | 800 | 800 |
| Postage | 100 | 0 | 100 | 100 |
| Total Expenses | 6,300 | 3,157 | 6,300 | 6,105 |

GENERAL FUND - FIRE DEPARTMENT

| REVENUES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-------------------------------|-----------------|----------------|-----------------|-----------------|
| General - Property Tax | 92,400 | 92,400 | 148,500 | 147,915 |
| Insurance Claims - Equipment | 0 | 1,000 | 0 | 0 |
| Truck Paymt - Dennison Fund | 7,425 | 7,425 | 0 | 0 |
| Fire Dept. Depreciation Acct. | 0 | 0 | 0 | 0 |
| Fire Dept. Reimbursements | 0 | 681 | 0 | 0 |
| Total Revenues | 99,825 | 101,506 | 148,500 | 147,915 |
| EXPENSES | | | | |
| Firemen Expenses | 12,500 | 12,500 | 12,500 | 12,500 |
| Firemen - Labor | 0 | 0 | 0 | 0 |
| FICA/Medicare | 0 | 0 | 0 | 0 |
| Building Fuel | 4,000 | 2,012 | 4,000 | 3,000 |
| Vehicle Fuel | 2,000 | 1,361 | 2,000 | 2,000 |
| Small Tools | 0 | 0 | 0 | 0 |
| Hose & Fittings | 4,500 | 4,055 | 4,500 | 4,500 |
| Protective Equipment | 4,000 | 4,573 | 4,000 | 4,500 |
| Supplies | 1,500 | 3,222 | 1,500 | 2,000 |
| Ins. - Workmans Comp | 900 | 1,006 | 900 | 1,000 |
| Ins. - Vehicle | 4,200 | 3,300 | 4,200 | 3,500 |
| Ins. - General Liability | 600 | 1,756 | 1,200 | 2,000 |
| Ins. - Accident | 2,600 | 2,421 | 2,600 | 2,500 |
| Ins. - Property | 500 | 523 | 600 | 800 |
| Telephones | 2,600 | 3,341 | 3,000 | 4,400 |
| Communications | 3,000 | 3,381 | 3,000 | 3,000 |
| Fire Alarm Systems | 300 | 279 | 300 | 300 |
| Dispatching Service | 1,900 | 700 | 1,700 | 1,000 |
| Building Maintenance | 2,000 | 300 | 2,000 | 3,000 |
| Truck Maintenance | 9,000 | 3,934 | 9,000 | 6,000 |
| Equipment Maintenance | 800 | 93 | 800 | 1,500 |
| Ladder Truck Certificate | 0 | 0 | 0 | 0 |
| New Equipment | 6,000 | 17,129 | 6,000 | 6,000 |
| Utilities | 2,700 | 2,670 | 2,700 | 2,700 |
| Training Fees | 1,800 | 710 | 1,800 | 1,000 |
| Mutual Aid Assoc. Fees | 0 | 9,922 | 200 | 200 |
| Pumper Truck - Lease Paymt | 0 | 14,925 | 10,039 | 11,875 |
| Tanker Truck Payment | 14,925 | 8,063 | 0 | 0 |
| Pumper Truck Interest | 0 | 0 | 7,467 | 6,140 |
| Tanker Truck Interest | 0 | 0 | 0 | 0 |
| Vehicle Replacement Fund | 17,500 | 0 | 62,500 | 62,500 |
| Total Expenses | 99,825 | 102,175 | 148,506 | 147,915 |

GENERAL FUND - POLICE

| REVENUES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|----------------------|-----------------|----------------|-----------------|-----------------|
| General Taxes | 40,800 | 40,800 | 40,450 | 46,875 |
| Traffic Fines | 13,000 | 16,100 | 17,000 | 14,000 |
| Traffic Control | 200 | 0 | 200 | 0 |
| Serving Court Papers | 50 | 100 | 50 | 0 |
| Ins. - Reports | 50 | 0 | 50 | 0 |
| Proceeds/MM Closed | 0 | 15,741 | 0 | 0 |
| Misc. Revenue | 100 | 4,562 | 100 | 400 |
| Total Rev. | 54,200 | 77,303 | 57,850 | 61,275 |

| EXPENSES | | | | |
|-----------------------------|---------------|---------------|---------------|---------------|
| Labor - Local Services | 35,000 | 37,827 | 41,500 | 41,500 |
| Labor - Utilities Services | 100 | 0 | 100 | 0 |
| Labor - Clerical | 2,300 | 2,190 | 2,350 | 2,350 |
| FICA/Medicare | 2,900 | 3,060 | 3,200 | 3,400 |
| New Equipment | 0 | 647 | 650 | 650 |
| Supplies | 800 | 151 | 150 | 150 |
| Towing/Wrecker Service | 250 | 0 | 250 | 0 |
| Ins. - Property/Liability | 1,400 | 1,856 | 1,175 | 1,700 |
| Ins. - Workmans Comp | 950 | 1,245 | 1,300 | 1,300 |
| Ins. - Car | 0 | 362 | 375 | 375 |
| Legal & Administrative | 500 | 23 | 500 | 500 |
| Patrol Car - Fuel & Maint. | 3,500 | 4,237 | 3,000 | 3,000 |
| Patrol Car Replacement Fund | 5,000 | 0 | 0 | 5,000 |
| Purchase New Car | 0 | 27,178 | 0 | 0 |
| Equipment Maintenance | 300 | 464 | 300 | 300 |
| Communications | 600 | 566 | 600 | 650 |
| Training Fees | 300 | 100 | 200 | 200 |
| Reimbursement for Expenses | 300 | 0 | 200 | 200 |
| Total Expenses | 54,200 | 79,906 | 55,850 | 61,275 |

GENERAL FUND - RECREATION DEPARTMENT

| REVENUES | BUDGET | ACTUAL | BUDGET | BUDGET |
|------------------------------|--------|--------|--------|--------|
| | FY 03 | FY03 | FY 04 | FY 05 |
| General Property Tax | 64,600 | 64,600 | 68,515 | 66,629 |
| Annual Family Permits | 2,000 | 1,670 | 1,600 | 1,600 |
| Daily Gate Passes | 1,800 | 1,157 | 1,800 | 1,500 |
| Tennis Court Permits | 30 | 40 | 50 | 50 |
| Group Rental Charges | 300 | 1,267 | 1,000 | 1,200 |
| Food Vending Funds | 50 | 134 | 50 | 100 |
| School Programs | 800 | 1,014 | 800 | 1,000 |
| CVPS Line/Pole Rent | 25 | 25 | 25 | 25 |
| Belcher-Mericle Interest | 100 | 53 | 100 | 50 |
| Donation/Misc Income | 250 | 520 | 250 | 500 |
| Youth League Registration | 3,500 | 3,136 | 3,500 | 3,000 |
| Fall Soccer Program | 0 | 15 | 0 | 0 |
| Girls Softball Registration | 300 | 0 | 300 | 300 |
| Baseball Program Donations | 1,500 | 1,529 | 1,500 | 1,500 |
| Day Camp Registrations | 5,000 | 6,874 | 7,000 | 7,000 |
| Misc. | 0 | 0 | 0 | 0 |
| School Break Fun Days | 0 | 15 | 0 | 0 |
| Summer Programs | 750 | 1,306 | 1,500 | 1,500 |
| Fall Programs | 750 | 2,570 | 1,500 | 2,000 |
| Winter Programs | 500 | 6,870 | 1,200 | 3,000 |
| Spring Programs | 500 | 1,111 | 1,200 | 1,500 |
| Sub Total not incl. Gen. Tax | | | | 25,825 |
| Rec. Dept. Revenues | 18,155 | 29,306 | 23,375 | 92,454 |

GENERAL FUND - RECREATION DEPARTMENT

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-----------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Labor - Lifeguards | 18,500 | 17,028 | 19,000 | 19,000 |
| Labor - Management | 23,500 | 25,557 | 26,500 | 27,377 |
| Labor - Grounds Mgmt. | 3,200 | 3,755 | 4,600 | 4,600 |
| Labor - Winter Maint. | 0 | 105 | 0 | 0 |
| Labor - Day Camp | 4,800 | 5,005 | 5,400 | 5,600 |
| FICA/Medicare | 3,700 | 3,974 | 3,900 | 4,017 |
| Life Insurance | 500 | 412 | 500 | 500 |
| Retirement Plan | 500 | 1,611 | 1,800 | 1,800 |
| Supplies - Rec Area General | 1,500 | 1,189 | 1,500 | 1,500 |
| Supplies - Day Camp | 1,200 | 1,118 | 1,500 | 1,500 |
| Spring Programs | 2,000 | 1,888 | 2,000 | 2,000 |
| Fall Soccer Program | 0 | 63 | 0 | 0 |
| Summer Programs | 2,500 | 1,610 | 2,000 | 1,800 |
| Mower Maint. & Fuel | 400 | 578 | 600 | 800 |
| Fall Programs | 2,300 | 2,101 | 2,000 | 2,000 |
| Winter Programs | 1,600 | 5,937 | 2,000 | 1,600 |
| Mower Replacement Fund | 2,500 | 2,500 | 2,500 | 2,500 |
| Training | 100 | 0 | 100 | 100 |
| Signup Refunds | 0 | 234 | 0 | 0 |
| League Fees/Coaches Umps | 600 | 877 | 600 | 600 |
| Supplies - Youth League | 2,000 | 2,219 | 2,000 | 2,000 |
| OV Summer Baseball Exp. | 1,000 | 1,541 | 1,000 | 1,000 |
| State League Membership | 55 | 55 | 110 | 110 |
| Telephone | 450 | 484 | 500 | 400 |
| Communications | 150 | 98 | 150 | 100 |
| Ins. - Property & Liability | 350 | 405 | 450 | 500 |
| Ins. - Workman's Comp | 0 | 1,015 | 1,400 | 1,400 |
| Rubbish Removal Contract | 750 | 532 | 950 | 1,000 |
| Other Contract Services | 250 | 0 | 250 | 250 |
| Advertising | 200 | 145 | 200 | 200 |
| Portalet Contract | 600 | 232 | 600 | 600 |
| Ballfield Maintenance | 500 | 629 | 500 | 500 |
| Signs Replacement | 50 | 10 | 50 | 50 |
| Equipment Rentals | 1,600 | 1,740 | 1,600 | 1,500 |
| Utilities | 750 | 1,112 | 900 | 900 |
| Pool Water Tests | 0 | 420 | 0 | 0 |
| Trails & Bridging Maint. | 650 | 989 | 650 | 650 |
| Capital Improvements | 4,000 | 4,143 | 4,000 | 4,000 |
| REC DEPT EXPENSES | 82,755 | 91,311 | 91,890 | 92,454 |

HIGHWAY FUND

| REVENUES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|------------------------------|-----------------|----------------|-----------------|-----------------|
| Highway Access Permit | 50 | 250 | 150 | 250 |
| Property Tax | 756,191 | 656,191 | 801,338 | 767,414 |
| State Aid Class 1,2 & 3 Rds. | 110,000 | 234,327 | 110,000 | 110,000 |
| State Aid Class 1 & 2 Paving | 0 | 0 | 0 | 0 |
| Overload Permits | 250 | 335 | 250 | 250 |
| E911 State Grant | 0 | 225 | 0 | 0 |
| Interest Income | 0 | 505 | 0 | 0 |
| Total Highway Rev. | 866,491 | 891,833 | 911,738 | 877,914 |

EXPENSES

| | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|
| General Expenses | | | | |
| Labor - Vacation & Services | 24,600 | 17,183 | 25,500 | 26,265 |
| Labor - Maintenance | 17,000 | 25,989 | 17,600 | 18,128 |
| E911 Labor Exp. | 50 | 0 | 50 | 0 |
| FICA/Medicare | 10,800 | 9,477 | 10,800 | 10,800 |
| Ins. - Retirement | 8,000 | 8,495 | 10,000 | 10,000 |
| Ins. - Medical | 22,400 | 21,228 | 26,208 | 31,450 |
| Ins. - Dental | 2,400 | 2,784 | 2,400 | 2,400 |
| Ins. - Life | 2,500 | 1,744 | 2,500 | 2,500 |
| Ins. - Workmans Comp. | 4,500 | 6,104 | 7,000 | 7,000 |
| Ins. - General Liability | 3,500 | 3,170 | 3,000 | 3,400 |
| Ins. - Unemployment | 0 | 0 | 0 | 0 |
| Legal & Administrative | 200 | 60 | 200 | 200 |
| E911 Expenses | 50 | 0 | 50 | 0 |
| Training Fees | 300 | 193 | 300 | 300 |
| Equipment Rentals | 2,000 | 1,095 | 2,000 | 2,000 |
| Uniform Rentals | 2,800 | 2,348 | 2,800 | 2,800 |
| Advertising/Postage | 100 | 0 | 100 | 100 |
| Supplies/Misc. | 1,000 | 591 | 1,000 | 1,000 |
| Total Highway Gen. Exp. | 102,200 | 100,461 | 111,508 | 118,343 |

HIGHWAY FUND

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|------------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Class II Maintenance | | | | |
| Labor | 26,600 | 18,072 | 27,500 | 28,325 |
| Cold Patch/Hot Mix | 2,000 | 1,406 | 2,000 | 1,500 |
| Signs & Posts | 1,200 | 1,344 | 1,200 | 1,500 |
| Calcium Chloride | 1,000 | 0 | 1,000 | 0 |
| Culverts & Bands | 2,000 | 4,994 | 2,000 | 2,000 |
| Gravel/Stone | 4,000 | 4,193 | 4,000 | 4,000 |
| Contract Services | 3,000 | 7,352 | 3,000 | 4,000 |
| Paving | 100,000 | 131,462 | 100,000 | 100,000 |
| Crack Sealing | 2,000 | 0 | 2,000 | 2,000 |
| Equipment Rentals | 42,000 | 26,697 | 42,000 | 42,000 |
| Supplies/Misc | 500 | 731 | 500 | 500 |
| Guard Rails | 0 | 0 | 0 | 4,000 |
| Total Class II Exp. | 184,300 | 196,251 | 185,200 | 189,825 |
| Class III Maintenance | | | | |
| Labor | 37,200 | 26,571 | 38,500 | 39,655 |
| Cold Patch/Hot Mix | 2,500 | 1,005 | 2,500 | 1,500 |
| Signs & Posts | 1,500 | 1,575 | 1,500 | 1,500 |
| Calcium Chloride | 3,500 | 6,171 | 3,500 | 4,500 |
| Culverts & Bands | 6,000 | 7,595 | 6,000 | 5,000 |
| Gravel/Stone | 3,000 | 1,004 | 3,000 | 2,000 |
| Contract Services | 4,000 | 2,837 | 4,000 | 5,000 |
| Paving | 100,000 | 97,237 | 100,000 | 100,000 |
| Crack Sealing | 2,500 | 0 | 2,500 | 2,500 |
| Equipment Rentals | 42,000 | 43,088 | 42,000 | 42,000 |
| Supplies/Misc | 2,500 | 1,850 | 2,500 | 2,000 |
| Guard Rails | 0 | 0 | 0 | 4,000 |
| Total Class III Exp. | 204,700 | 188,933 | 206,000 | 209,655 |

HIGHWAY FUND

| EXPENSES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|-------------------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Winter Maintenance | | | | |
| Labor | 42,800 | 34,522 | 44,300 | 37,000 |
| Sodium Chloride | 58,000 | 66,446 | 58,000 | 58,000 |
| Sand | 18,000 | 20,172 | 18,000 | 18,000 |
| Calcium Chloride | 0 | 0 | 0 | 0 |
| Cold Patch | 1,000 | 0 | 1,000 | 500 |
| Gravel/Stone | 2,000 | 2,710 | 2,000 | 3,000 |
| Contract Services | 2,000 | 0 | 2,000 | 0 |
| Equipment Rentals | 65,000 | 62,618 | 65,000 | 63,000 |
| Misc. | 925 | 826 | 925 | 925 |
| Total Winter Maint. Exp. | 189,725 | 187,294 | 191,225 | 180,425 |
| Bridges/Guard Rails | | | | |
| Labor | 0 | 1,070 | 0 | 500 |
| Supplies | 0 | 546 | 0 | 0 |
| Guard Rails | 0 | 0 | 8,000 | 0 |
| Contract Services | 25,500 | 12,136 | 55,000 | 28,000 |
| Total Bridge/Guard Rail Exp. | 25,500 | 13,752 | 63,000 | 28,500 |
| Debt Service - Bond | | | | |
| VT Bond Bank/Principal | 85,000 | 85,000 | 85,000 | 85,000 |
| VT Bond Bank/Interest | 75,066 | 73,356 | 69,805 | 66,166 |
| Total Debt Service - Bond | 160,066 | 158,356 | 154,805 | 151,166 |

VILLAGE FUND

| REVENUES | BUDGET FY 03 | ACTUAL FY03 | BUDGET FY 04 | BUDGET FY 05 |
|------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| General Property Taxes | 22,158 | 21,590 | 19,500 | 19,000 |
| Total Revenues | 22,158 | 21,590 | 19,500 | 19,000 |

| EXPENSES | | | | |
|--------------------------|--------|--------|--------|--------|
| Equipment Rental | 0 | 0 | 0 | 0 |
| Village Street Lights | 16,260 | 14,884 | 19,000 | 19,000 |
| Village Sidewalk Repairs | 0 | 0 | 0 | 0 |
| Village Curbing/Rd Work | 5,000 | 0 | 0 | 0 |
| Total Expenses | 21,260 | 14,884 | 19,000 | 19,000 |

CONSTABLE REPORT

During 2002 – 2003, this part-time police service unit handled 286 criminal complaints, 6 dog bites, 115 animal complaints, investigated 95 traffic accidents, 63 family disturbances, 82 civil problems, 3 untimely deaths, 13 cases of found property, and 148 miscellaneous complaints. 400 traffic violation tickets were written.

I would like to thank my Special Police Officers, Lema Carter, Michael Mumley and Bruce Sherwin for their help throughout the year.

Please refer criminal and/or animal complaints to 483-2931, 8:00 AM to 4:30 PM, Monday through Friday. All other calls should be made to the Vermont State Police at 773-9101.

J. Michael Warfle
Constable

FIRE WARDEN'S REPORT

The two fire wardens issued 398 permits to burn this year. "Permits to Burn" are required at all times, except when snow is on the ground, and at all burn locations that are within 200 feet of inflammable plant material which touches or adjoins wood lands. Always check with a fire warden if you have a question.

We want to bring to your attention, as we do every year, that only untreated wood, leaves, brush, etc. may be burned in a burning barrel. It is illegal to burn anything else.

Raymond Parker, 483-2866
Fire Warden
Edward Keith, Jr., 483-2887
Assistant Fire Warden

DOG LICENSE REPORT

| | | | | |
|--------------------------------------|------------|---|---------|-------------------|
| Neutered Male/Spayed Female | 452 | @ | \$5.00 | \$2,260.00 |
| Neutered Male/Spayed Female | 148 | @ | \$7.00 | 1,036.00 |
| Neutered Male/Spayed Female | 9 | @ | \$3.00 | 27.00 |
| Non-Altered Dogs | 45 | @ | \$9.00 | 405.00 |
| Non-Altered Dogs (Late Fee Included) | 21 | @ | \$13.00 | 273.00 |
| Kennel Permit | 2 | @ | \$10.00 | 20.00 |
| Special License | 1 | @ | \$30.00 | 30.00 |
| TOTAL | 677 | | | \$4,051.00 |

NOTE

A person who owns or keeps a dog more than six months old shall annually, on or before April 1, cause it to be licensed and shall pay \$5.00 for each neutered male or spayed female, and \$9.00 for each intact male or female dog. If the license fee for any dog is not paid by April 1, a 50% penalty is added.

Before a person shall be entitled to obtain a license for a spayed female or neutered male dog, he or she shall exhibit to the Clerk a certificate signed by a duly licensed veterinarian showing that the female or male has been sterilized.

Before obtaining a license for a dog six months of age or older, a person shall deliver to the Town Clerk a certificate or certified copy thereof signed by a duly licensed veterinarian, stating that the dog has within 24 months been vaccinated against rabies with a vaccine approved by the Department of Agriculture. The Town Clerk shall keep the certification on copies thereof on file.

OTHER LICENSING REQUIREMENTS:

An owner/keeper of a dog that is brought into state has 90 days to license the dog in Vermont, provided the dog is licensed in another state and the owner has a certificate of rabies vaccination.

A license from a municipal clerk shall be valid in any part of the state and may be transferred with the dog or wolf-hybrid, provided the license is recorded by the municipal clerk where the dog or wolf-hybrid is currently being kept.

LIST OF DOGS:

Each year the Selectboard shall designate a person(s) to make and maintain a list of unlicensed, inoculated and licensed dogs and wolf-hybrids in their town. The list will be given to the municipal clerk.

The municipal clerk shall notify the owners/keepers of dogs or wolf-hybrids on the list that have not been licensed or inoculated and, after May 30 of each year, give to the Selectboard such list. Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed.

A PERSON WHO FAILS TO LICENSE A DOG OR WOLF-HYBRID IN THE REQUIRED MANNER SHALL BE FINED UP TO \$500.00 (T.20-3550 VSA)

DOG LICENSES ARE AVAILABLE NOW FOR 2004. PLEASE AVOID THE RUSH AND REGISTER YOUR DOGS BEFORE APRIL 1ST.

Gordon R. Delong
Town Clerk

EMERGENCY MANAGEMENT

This has been a very busy and important year for emergency management in the Town of Pittsford. The Department of Homeland Security has become the head agency for emergency management and with that change has come many new procedures and much assistance. The Town of Pittsford was the recipient of an over \$6,000 grant that helped us purchase some radios for emergency management and police department. These acquisitions will provide the Town with improved response and communications capabilities in case of emergencies or natural disasters.

Our Town Emergency Response Plan was approved by the Select Board and is currently being revised and updated. This plan helps the Emergency Manager react to natural and man-made emergencies by having a preplanned list of who to call and what to do. We had to use this plan during the unseasonable flooding in October, where lower Elm Street was isolated. The Fire, Police and Highway Departments and Pittsford First Response coordinated efforts to notify, evacuate if needed, and plan for emergency response needs. The Fire Department pre-positioned a fire truck and equipment at a residence to provide fire protection if needed. We worked together smoothly and it went well.

Emergency management has moved from the back burner to the front line. Homeland security has become our nations highest priority. Here in Pittsford it translates into numerous meetings and planning sessions. It involves training sessions with your response organizations. It means helping them obtain the training and equipment that they need to become better equipped to do their duties. We are available at any time to provide informational meetings to you and your organizations.

Alan B. Westin
Emergency Management Coordinator

LISTER'S REPORT

The final listed value of all property in the town, both real and personal, is \$26,336,659. This is the result of reducing the total listed value amount by the value of veteran exemptions (\$220,000) and by the use value reduction of farm and forestland and barns (\$2,465,300). According to the Vermont State Division of Property Valuation and Review, Pittsford is at an Aggregate Fair Market Value of 91 percent.

In 2003 the Listers heard 23 grievances, of which 19 were resolved. There were four grievances heard by the Board of Civil Authority. There are no pending appeals to the State Board or Superior Court.

Affected property owners will continue to receive Form 4111, "Change on Appraisal of Real Estate" in May. This form includes any changes in the assessed value of the property and also includes any changes in the "Homestead" value of the property.

If you own a Vermont farm, condo, or house, and use it as your principal dwelling, you must complete Homestead Declaration tax form #HS131. This form enables the State to identify your property as a homestead and apply the correct school property tax rate. You must file as soon as possible but no later than April 15, 2004. You should send the declaration separately from your income tax and other property tax returns. Most forms were mailed to homeowners in December 2003 and are also included in the Vermont State Income Tax booklet.

The town property maps continue to be updated. If you have a survey, please furnish a copy to the Listers. Deeds do not necessarily indicated actual parcel size and often do not give a clear description of boundaries. The Listers use in order of accuracy: 1) a valid survey, 2) a clear deed description, 3) town-produced property maps. The more complete the information, the more accurate the maps will be.

Barbara Pierce DeLong, Listers' Assistant, for 6 years, resigned in June for personal reasons. Robin Rowe, Lister for 2 years, also resigned for personal reasons. We wish to thank both of them for their good service to the town. Nancy Gaudreau was appointed Lister by the Board of Selectmen to finish Robin Rowe's term of office. We wish to report that Edward Autenrieth, Lister for 24 years, resigned in 2001 after moving to North Carolina, and unexpectedly died in June 2002.

The Listers' office is open Monday through Friday, 10:00 AM to 12 noon. If any person wishes to speak directly to a Lister, please call (802) 483-2275, extension 15, for an appointment or to leave a message.

The Listers extend their appreciation to the property owners of the town for their continued support and cooperation.

Board of Listers
Jean Harvie, Chairman
Richard Rowe
Nancy Gaudreau

2003 GRAND LIST CHANGES 4/02 - 3/03

| PROPERTY OWNER | DESCRIPTION | LISTING |
|------------------------------|-------------------------------------|------------|
| Adams, Scott & Andrea | Home & 1.13 Ac--Burr Pond Rd. | \$ 121,000 |
| Allor, Bernadette | MH unlanded--US Rte 7 | \$ 14,100 |
| Altwater, Winifred L. | Home & .21 Ac--Burr Pond Rd. | \$ 57,100 |
| Audsley, Christopher Trustee | Home & 10.47 Ac--Whipple Hollow Rd. | \$ 125,100 |
| Barnard, Edward & Karen | Home & 10.1 Ac--Corn Hill Rd. | \$ 150,200 |
| Barnes, Carol | Home & .16 Ac--Arch St. | \$ 56,800 |
| Beayon, Joseph & Sally | Home & .5 Ac--Freeman Hill | \$ 79,400 |
| Beayon, Matthew & Kathy | Home & 1.01 Ac--Freeman Hill | \$ 153,900 |
| Becker, Peter & Carrie | Home & .97 Ac--Orchard Hill | \$ 180,400 |
| Berg, Dana & Rose | Home & 2.95 Ac--Lovejoy Dr. | \$ 89,800 |
| Bergeron, Richard | Home & 16.6 Ac--Sugar Hollow Rd. | \$ 193,000 |
| Bergset, Olav | Home & 1.45 Ac--Four Seasons Ln. | \$ 110,800 |
| Bilodeau, Stephen & Althea | Home & .33 Ac--Arch St. | \$ 122,500 |
| Bishop, Marcia | Home & 2.3 Ac--Pinewoods Rd. | \$ 117,000 |
| Blair, Teresa | Home & .27 Ac--Long Trail | \$ 35,100 |
| Blanchard, Michael T. | Home & 1.5 Ac--Plains Rd. | \$ 124,300 |
| Blondin, Martha J. et al | Home & .17 Ac--US Rte 7 | \$ 82,700 |
| Blowers, Gary & Brenda | Home & 1.33 Ac--US Rte 7 | \$ 80,400 |
| Bombardier, Deborah | Home & 1.15 Ac--Crown Point North | \$ 217,900 |
| Boudah, Gregory P. | Home & 1.6 Ac--Hollister Quarry Rd. | \$ 94,500 |
| Bourne, John & Barbara | Home & .69 Ac--Windy Hill Dr. | \$ 146,300 |
| Boyer, Paul Jr. & Susan | Home & 10.02 Ac--Woodland Dr. | \$ 53,300 |
| Boynton, Shawn & Kelly | Home & 1.74 Ac--Meadowlake Dr. | \$ 100,100 |
| Brown, Daniel & Tammy | Home & 2.4 Ac--Sugar Hollow Rd. | \$ 119,400 |
| Bushey, Raymond & Carol | Home & .32 Ac--Plains Rd. | \$ 104,400 |
| Candon, William L. | Home & 25.2 Ac--VT Rte 3 | \$ 102,400 |
| Carmelite Communion Inc. | MH & 1.07 Ac--Elm St. | \$ 49,700 |
| Carrara, Jonathon & Barbara | Home & 3.14 Ac--Furnace Rd. | \$ 191,800 |
| Carsen, Marjorie L. | Home & .3 Ac--Elm St. | \$ 143,100 |
| Carter, L. F. Inc. | Home & .59 Ac--VT Rte 3 | \$ 66,200 |
| Cecot, C. Peter & Nancy L. | Home & 2 Ac--Hollister Quarry Rd. | \$ 129,200 |
| Channing, Mary C. Trust | Home, tenant & 204.9 Ac--US Rte 7 | \$ 264,900 |
| Charbonneau, Robert & Holly | Home & .19 Ac--Arch St. | \$ 90,000 |
| Christiana, Thon | Home & 37.4 Ac--Whipple Hollow Rd. | \$ 129,200 |
| Cierech, John T. | Home & .21 Ac--Shadow Ln. | \$ 70,200 |
| Colburn, Richard | Home & 43.65 Ac--Corn Hill Rd. | \$ 127,200 |
| Coleman, M. Monica | Condo--Pittsford Commons | \$ 64,800 |
| Coltney, Detra | MH & .57 Ac--Fire Hill Rd. | \$ 45,600 |

2003 GRAND LIST CHANGES 4/02 - 3/03

| PROPERTY OWNER | DESCRIPTION | LISTING |
|--------------------------------|------------------------------------|------------|
| Cormier, Rosairio & Joan | Home, Diner, DW & 5 Ac--US Rte 7 | \$ 271,800 |
| Creed, David & Marcia | Home & 1.09 Ac--Woodland Dr. | \$ 153,800 |
| Curley, William | Home & 2.6 Ac--Orchard Hill | \$ 202,500 |
| Curtis, Richard W. | Home & .5 Ac--Corn Hill Rd. | \$ 119,500 |
| Curtis, Ryan & Becky Jo | Home & 1 Ac--Pinewoods Rd. | \$ 76,800 |
| Cushman, Ernest et al | Home & 1.9 Ac--Whipple Hollow Rd. | \$ 82,300 |
| Davidson, J.B. & Lyons, L.K. | Home & .8 Ac--Sandy Meadows | \$ 117,600 |
| Davis, Gary | Home & 1.34 Ac--Whipple Hollow Rd. | \$ 91,900 |
| Denny, Bruce & Roberta | Home & .57 Ac--US Rte 7 | \$ 95,100 |
| Droll, F. & Schoen, M. | Home & 12.13 Ac--Carrigan Ln. | \$ 95,900 |
| Drown, Rodney & Patricia | Home & 1.31 Ac--Crown Point North | \$ 145,500 |
| Drummond, William & Linda | Home & .98 Ac--Leonard Dr. | \$ 138,700 |
| Duchesne, Barbara A. | Home & 1.08 Ac--Crown Point North | \$ 166,900 |
| Elliott, Edward & Evelyn | Home & .17 Ac--Long Trail | \$ 52,800 |
| Falco, Carlo & Victoria | Home & 1.27 Ac--VT Rte 3 | \$ 91,300 |
| Ferrara, Lillian & Daniel | Home & 1.13 Ac--Furnace Rd. | \$ 107,500 |
| Fitzgerald, David & Marie | Home & 1.13 Ac--Blanchard Ave. | \$ 146,700 |
| Flanders, David & Michelle | Home & .64 Ac--Long Trail | \$ 44,000 |
| Flanders, Robert | MH & .72 Ac--Shadow Ln. | \$ 44,400 |
| Flood, Nina | MH & .8 Ac--Furnace Rd. | \$ 53,300 |
| Gee, Ronald Jr. | Home & 1.25 Ac--Tamarack Ln. | \$ 75,300 |
| Gifford, Brent & Robin | Home & .6 Ac--US Rte 7 | \$ 83,400 |
| Hackett, Edward Jr. & Margaret | Camp & .5 Ac--Burr Pond Rd. | \$ 82,700 |
| Hale, John P. | Dwide & 1 Ac--Stevens Rd. | \$ 84,000 |
| Haley, George W. | Home & .49 Ac--Terounzo Rd. | \$ 72,000 |
| Harvie, Fred & Jean | Home & 1.1 Ac--Brookside Dr. | \$ 143,000 |
| Hatfield, Warren & Patricia | 2 Homes & 4 Ac--Boothfield Ln. | \$ 167,800 |
| Hathaway, Laurel | Home & 1.33 Ac--US Rte 7 | \$ 116,000 |
| Heymers, Jon M. & Sharon A. | Home & 2.02 Ac--Woodland Dr. | \$ 145,300 |
| Hogarth, Eric & Cynthia | Home & 1.08 Ac--Woodland Dr. | \$ 38,000 |
| Holden, James Jr. & Martha | Home & .7 Ac--Sandy Meadows | \$ 123,400 |
| Holmquist, Carl & Vanessa | Home & 7 Ac--Goat Farm Rd. | \$ 122,000 |
| Johnston, Kenneth & Virginia | Tenant & .38 Ac--US Rte 7 | \$ 75,000 |

2003 GRAND LIST CHANGES 4/02 - 3/03

| PROPERTY OWNER | DESCRIPTION | LISTING |
|-------------------------------|-------------------------------------|------------|
| Kaplan, Seymour & Ines | Home & .61 Ac--US Rte 7 | \$ 155,400 |
| Keith, Daniel & Judith | Home & .89 Ac--US Rte 7 | \$ 84,400 |
| Keith, Robert P. | Home & .78 Ac--Plains Rd. | \$ 79,700 |
| Kelley, Joan | Home, store & 2.7 Ac--Plains Rd. | \$ 174,400 |
| Kirby, Scott & Lisa | Home & 3.25 Ac--Pinewoods Rd. | \$ 130,800 |
| Knowles, R. & Conover, C. | Home & 1.58 Ac--Woodland Dr. | \$ 180,500 |
| Lacombe, David & Linda S. | Home & 13 Ac--US Rte 7 | \$ 126,400 |
| Lajoie, D. & Whitehorne, S. | Home & .43 Ac--US Rte 7 | \$ 123,900 |
| Langeway, Brian & Rosanne | Home & 1.41 Ac--Sandy Meadows | \$ 122,600 |
| Lee, Corey B. & Carolyn J. | Home & .92 Ac--Orchard Hill | \$ 117,800 |
| Leehy, Michael & Kheira | Home & 1.5 Ac--Furnace Rd. | \$ 137,600 |
| Mandigo, David A. & Yvonne M. | Home & 1.25 Ac--Brookside Dr. | \$ 129,600 |
| Martel, Paul R. | Duplex & .48 Ac--West Creek Rd. | \$ 85,500 |
| Massores, Joseph & Holly | Home & 3.13 Ac--Oxbow Rd. | \$ 183,200 |
| Mattsson, Michael & Anastasia | Home & .8 Ac--Sandy Meadows | \$ 108,300 |
| Mayhew, Jonathan & Caroline | Home & .48 Ac--Plains Rd. | \$ 86,900 |
| McDonald, Thomas & Jamie | Home & 1.45 Ac--Long Trail | \$ 99,100 |
| McGee, Morgan D. | Apts & .29 Ac--US Rte 7 | \$ 88,300 |
| McGinness, R. & Mattison, W. | Dwide & 1.18 Ac--Oak View Ln. | \$ 94,600 |
| McKinlay, Helen E. | Home & .52 Ac--US Rte 7 | \$ 137,700 |
| Merrill, Mark & Amy | Home & .63 Ac--Pat-Lee Dr. | \$ 87,300 |
| MiGlorie, Victor & Darlene | Home, 4 Apts & 21.88 Ac--US Rte 7 | \$ 226,700 |
| Mischanko, Gerard | Home & 8.96 Ac--Dawn Meadow Ln. | \$ 158,600 |
| Mitchell, Terry A. | Apts & .24 Ac--US Rte 7 | \$ 115,900 |
| Moncrief, William Trustee | Home & .4 Ac--Elm St. | \$ 103,700 |
| Morgan, C. Baird & Elizabeth | Home & 1.75 Ac--Elm St. | \$ 288,200 |
| Murray, Kristie | Home & 1.4 Ac--Hollister Quarry Rd. | \$ 107,200 |
| Nash, Wendy | Home & .78 Ac--Plains Rd. | \$ 122,500 |
| Nelson, Dianne | Dwide & .59 Ac--Shadow Ln. | \$ 62,500 |
| O'Neill, Steven & Petra | Home & .57 Ac--Parker Rd. | \$ 87,200 |
| Parent, Thomas & Betty | Home & 1.84 Ac--Woodland Dr. | \$ 37,000 |
| Parizo, Donald Jr. & Pamela | Home & 1.18 Ac--Deer Field Acres | \$ 252,400 |
| Paynter, Bruce & Anita | Home & .49 Ac--US Rte 7 | \$ 105,500 |
| Pemrick, Thomas & Kathryn | Home & .9 Ac--High Winds Ln. | \$ 111,800 |
| Pitts, Kenneth & Carol | Home & 3.7 Ac--US Rte 7 | \$ 133,000 |

2003 GRAND LIST CHANGES 4/02 - 3/03

| PROPERTY OWNER | DESCRIPTION | LISTING |
|----------------------------------|---------------------------------------|------------|
| Pockett, Francis & Sherry | Home & 4.16 Ac--VT Rte 3 | \$ 122,700 |
| Pomainville, Edward | 2 unit apt. & 385.5 Ac--US Rte 7 | \$ 335,300 |
| Pomainville, Edward & Marie | Tenant & 190.58 Ac--US Rte 7 | \$ 132,700 |
| Pomainville, Marie | Home, Sales Bldg & 3.11 A-US Rt 7 | \$ 172,600 |
| Pomainville, Marie | Tenant & 1.02 Ac--US Rte 7 | \$ 55,700 |
| Poremski, Alphonse & Michelle | Home, 2 ten'ts & 48.44 A-Whipp. Holl. | \$ 255,300 |
| Porro, Linda et al | MH & .96 Ac--US Rte 7 | \$ 54,600 |
| Pratt, R. E. Revocable Trust | Home & 2.96 Ac--Oxbow Rd. | \$ 123,300 |
| Rathjen, Fredrick Jr. & Kathleen | Dwide & 1.5 Ac--Stevens Rd. | \$ 87,500 |
| Rathjen, Fredrick Sr. & Marion | Home & 1.4 Ac--Stevens Rd. | \$ 107,800 |
| Reed, Richard A. & Patricia | Home & 24.8 Ac--Corn Hill Rd. | \$ 197,600 |
| Rivers, Sheila A. & Wilson D. | MH & .59 Ac--Terounzo Rd. | \$ 67,400 |
| Rogan, Robert E. | Home & 1 Ac--Orchard Hill | \$ 190,000 |
| Rosato, Stephen | Home & 13 Ac--Whipple Hollow Rd. | \$ 75,200 |
| Rost, Dan & Joan | Home & 39.6 Ac--Lovejoy Dr. | \$ 167,800 |
| Sabourin, Shelley | Home & .77 Ac--Pinewoods Rd. | \$ 101,400 |
| Sadakierski, Mark & Tracy | Home & 10.58 Ac--Whipple Hollow Rd. | \$ 124,600 |
| Scarcello, Robert & Kathleen | Home, shop & .47 Ac--Furnace Rd. | \$ 179,200 |
| Schmid, Frank & Diane | Home & .27 Ac--US Rte 7 | \$ 73,900 |
| Seward, Michael & Lucinda | Home & 11.27 Ac--Adams Rd. | \$ 231,100 |
| Shannon, Edward P. & Kelly | Home & 5.58 Ac--Sugar Hollow Rd. | \$ 95,200 |
| Sharples, C. & Simonson, M. | Home & 1.2 Ac--Brookside Dr. | \$ 172,900 |
| Shaw, Charles & Mary | Home & 10.16 Ac--Markowski Rd. | \$ 147,600 |
| Sheridan, Patricia Trustee | MH & .7 Ac--Hitzel Way | \$ 76,000 |
| Simpson, Brach & Hedy | Home & 31.6 Ac--Creed Hill Rd. | \$ 177,200 |
| Snyder M. & H. Trustees | Home & 125 Ac--Fire Hill Rd. | \$ 168,700 |
| Solari, Robert M. & Susan | Home & 29.8 Ac--Sugar Hollow Rd. | \$ 176,600 |
| Soulia, Norbert & Luella | Home & .25 Ac--Field Ave. | \$ 71,700 |
| Spaulding, Glenn & Donna | Home & 2.5 Ac--Plains Rd. | \$ 123,000 |
| Spaulding, Sherry | MH unlanded--Stevens Rd. | \$ 28,400 |
| Speare, Barry & Diane | Home & 1.42 Ac--Keough Dr. | \$ 120,800 |
| St. Lawrence, Melissa | Home, shed & 1.01 Ac--Parker Rd. | \$ 106,200 |
| Stage, Eric & Christine | Home & 1.5 Ac--Aldrich Dr. | \$ 144,200 |
| Stanley, Gary & Deborah | Home & 1.6 Ac--West Creek Rd. | \$ 103,300 |
| Stevens, Jeffrey & Donna | MH & 1.1 Ac--Meadowlake Dr. | \$ 54,000 |
| Stevens, Richard | MH unlanded--Sangamon Rd. | \$ 34,300 |
| Stickney, Marie & Peter | Home, camp & 3.2 Ac--Corn Hill Rd. | \$ 131,700 |
| Strzelec, Frank Jr. | Camp & 76.2 Ac--Whipple Hollow Rd. | \$ 69,600 |

2003 GRAND LIST CHANGES 4/02 - 3/03

| PROPERTY OWNER | DESCRIPTION | LISTING |
|-----------------------------|----------------------------------|------------|
| Tabor, Raymond & Colleen | Home & 1.58 Ac--Woodland Dr. | \$ 138,700 |
| Tamborini, George | Home & .71 Ac--Sandy Meadows | \$ 137,200 |
| Tillberg, Marie & Laura J. | Home & 14 Ac--Fire Hill Rd. | \$ 81,300 |
| Tolmer, Jamison & Kristina | Home & .59 Ac--Terounzo Rd. | \$ 81,200 |
| Trombley, M. & Eugair, D. | Home & 2.42 Ac--Oxbow Rd. | \$ 76,100 |
| Walsh, Wendy Trustee | Camp, MH & 2.6 Ac--Burr Pond Rd. | \$ 61,300 |
| Warner, Gladys | Home & 1 Ac--Gorham Bridge Rd. | \$ 58,100 |
| Warrell, Robert & Ann | Home & .78 Ac--High Winds Ln. | \$ 109,700 |
| Weber, George A. | Home & 1.01 Ac--High Winds Ln. | \$ 110,700 |
| Wheeler, E. & D. Trustees | Tenant & 21.72 Ac--Sangamon Rd. | \$ 170,900 |
| Whittemore, R. & Lowell, J. | MH unlanded--Stevens Rd. | \$ 34,600 |
| Widli, Joseph & Patricia | MH & .97 Ac--Depot Hill Rd. | \$ 51,500 |
| Widli, Todd & Jeanette | Home & 1.9 Ac--Stevens Rd. | \$ 149,400 |
| Wilber, Mark & Claire | Home & 3.66 Ac--Winslow Ln. | \$ 230,200 |
| Willey, Craig & Kim | Home & .43 Ac--Arch St. | \$ 92,800 |
| Winslow, Mark & Andrea | Home & 47.22 Ac--Winslow Ln. | \$ 155,900 |
| Wisell, Randall & Anna | Home & 1 Ac--Pinewoods Rd. | \$ 104,000 |
| Yennerell, Thomas L. | Home & 7.2 Ac--West Creek Rd. | \$ 103,600 |

PITTSFORD FIRE DEPARTMENT

In the past year, your Fire Department answered 100 calls for assistance. These calls are categorized as follows:

| | | | |
|----|-------------------|----|------------------------|
| 23 | Structure Fires | 15 | Mutual Aid |
| 33 | Vehicle Accidents | 4 | Grass/Trash |
| 6 | Chimney | 3 | Carbon Monoxide Alarms |
| 4 | False Alarms | 8 | Miscellaneous |
| 1 | Vehicle Fires | | |

Our 23rd Annual Haunted House was a successful fund raising event. Many thanks to all who contributed their time and efforts to help us.

During the past year, Ben Hier, Ed Bell and Bill Loso resigned from the department. We thank them for their years of service. Joining our ranks are Ivon Capowski, John Jackson and Dennis Duby.

In June, we awarded five scholarships to Otter Valley Union High School graduating seniors. We encourage all students to contact the Otter Valley Guidance Office for further information and an application.

Applications for membership to the Fire Department are available at the Town Clerk's Office. We would encourage all interested citizens to pick one up, fill it out and return it to the Town Clerk.

Again, the Fire Department encourages all residents of the town to post their E-911 numbers at the entrance of their drive. Please use at least 3-inch reflective numbers. Many times where we receive a call for assistance, all we get in the way of directions is the E-911 address. As you can see, any delay in finding this address could potentially be costly to life and property. If you need help in obtaining or placing these numbers, the Fire Department will be happy to assist you.

A reminder, if you do not have a smoke detector, **INSTALL ONE**. If you have one **CHANGE THE BATTERY** annually. If you need help in obtaining one, contact the Department for assistance.

Tom Hooker, Chief
Butch Shaw, Assistant Chief

PITTSFORD RECREATION DEPARTMENT

The mission of the Recreation Department is to provide comprehensive year - round opportunities for quality recreation programs and activities for the residents of Pittsford, with an emphasis on educating citizens on the value of learning and practicing lifetime leisure skills to help promote community togetherness.

First and foremost the Recreation Department would like to recognize and thank the many individuals who have graciously helped the Recreation Department over the past year. The Recreation Department relies heavily on volunteer support to facilitate and maintain many of our programs. Volunteers are the single most important piece to operating successful and productive programs. Without volunteers, the Recreation Department could not maintain the same quality in its programs and the department would be reduced to sponsoring only self-substantiating programs that pay for themselves. Therefore, this is a formal thank you to anyone, and everyone, who has in one way or another, volunteered their time, services, or expertise for the benefit of the Recreation Department and programs it offers.

The Recreation Department works closely with other organizations to offer a wide range of activities and programs for a larger portion of the community. The Recreation Department enjoys a strong working relationship with Lothrop Elementary School. The Recreation Department coordinates Lothrop's Sports programs, such as soccer and basketball, and tuses many Lothrop facilities to run several of its own programs, like the Computer Lab where the Recreation Department has offered beginner WWW & E-MAIL computer classes. The Recreation Department's Summer Day Camp uses Lothrop's cafeteria and gym as its home base where kids are dropped off and picked up each day. The Maclure Library and the Recreation Department work together to offer several family oriented programs like the Pittsford Ice Cream Social, the Pittsford Pumpkin Party, and Family Fun Nights, that are held during the winter months. Finally, the Recreation Department works side by side with the Brandon Recreation Department to offer a wide range of activities for youths, teens, and adults. By working together, the departments are able to provide stronger, more diverse, programs that both communities can benefit from.

In the past year the Recreation Committee had two of its most prominent members step down. Joseph W. Sposta, a 28 year veteran on the committee, decided it was the proper time for him to step down. Mr. Sposta noted "it has been a great and rewarding pleasure to see the growth and improvement of the Recreation Area over those years". Mr. Sposta is accredited for being an integral part of the development and growth of the Recreation Area throughout the years. His knowledge and expertise have surely been missed at the Recreation Committee meetings. However, the Recreation Department thanks him very much for years of unselfish service and wishes him and his family the best. In March, Mrs. Dorothy Terwilliger submitted her resignation from the Recreation Committee. Mrs. Terwilliger was a strong supporter of the swim program and the swim area at the Recreation Area. Her family has strong ties with the Recreation Area, as Jack Terwilliger was one of the original founders. Mrs. Terwilliger's attention to detail, and witty charm is surely missed at the Recreation Committee meetings.

With two resignations in three months, and a recommendation from the Recreation Director, the Select Board decided not to fill the two vacant positions and allow the Recreation Committee to work as a seven-member committee. The committee meets on the second Tuesday of each month at 7:00pm at the Municipal Offices. The Recreation Committee is an advisory

PITTSFORD RECREATION DEPARTMENT (cont.)

board to the Recreation Director and they provide advice and assistance with programs. The Recreation Department encourages anyone who has an interest in the Recreation Department to attend a Committee meeting. Thank you again to the residents of Pittsford, volunteers, and parents who have worked with the Recreation Department in the past year!

Randal S. Adams
Recreation Director

PITTSFORD TRAILS COMMITTEE

This past year was an active one for the Trail Committee. Members completed work on the Hudson Trail by marking the route that follows Sugar Hollow Brook. From a scenic prospective, walking from the Fire House south towards the Cadwell Trail, it is best to follow the trail that bisects the field as the walker gets a spectacular view of Proctor and the mountains down to Danby. Returning to the Fire House, the hiker is well rewarded for taking the Sugar Hollow path that follows the brook and goes through a nice stand of hemlock and hardwood.

The Split Rock Trail was improved with the addition of a boardwalk that traverses through a swampy area. While the new boardwalk helps keep the hiker's feet dry, the wet fall has made it apparent that the boardwalk will have to be extended.

In an effort to keep walkers off the upper ball field at the Recreation Area and to provide a more scenic path, the old blue trail that traversed the ball field has been re-routed through the woods. The trail is now identified with red markers.

The old trail that cut through the meadow behind the Congregational Church had to be discontinued due to the construction of two new houses. A new trail cuts through some wetland and the committee had to construct a boardwalk to keep walkers out of the swampy area.

The Trails Committee is coordinating its efforts with Rutland Area Physical Activities Coalition (RAPAC), a county wide organization that is promoting good health by fostering physical fitness of all county residents. One of the long term goals of the organization is to have walking trails that extend North - South in Rutland County. The Trails Committee is now scooping routes that might run from Otter Valley High School to Pittsford and from Stevens Road into the Pine Hill area of Rutland.

C. Baird Morgan
Coordinator

PITTSFORD TOWN STAFF SALARIES
(Over \$500.00)

| | |
|------------------------------|-----------|
| Adams, Randal S. | 24,784.44 |
| Babcock, Bruce | 43,771.47 |
| Bizon, Paula M. | 2,660.00 |
| Brown, Justin A. | 687.24 |
| Carter, Lema F. | 5,688.66 |
| Chamberlain, Jody M. | 1,245.73 |
| Cross, Deanna M. | 718.29 |
| DeLong, Gordon R. | 45,238.57 |
| Duby, Lorraine E. | 3,568.96 |
| Erickson, Shawn | 36,622.52 |
| Fallon, Robert | 3,545.96 |
| Ferrara, Jessica N. | 1,951.36 |
| Fesko, Gregory | 600.21 |
| Gagnon, W. Joseph | 850.00 |
| Giard, Wayne | 969.56 |
| Harvie, Jean | 2,208.00 |
| Haughton, Neil H. | 4,116.92 |
| Hemple, William | 27,447.40 |
| Hendee, Danielle L. | 873.90 |
| Keith, Jade K. | 2,564.77 |
| Markowski, David | 1,200.00 |
| Marro, Nicola C. | 1,593.41 |
| McKinlay, Helen E. | 26,476.21 |
| Mumley, Michael | 7,257.30 |
| O'Gorman, James H. | 35,902.50 |
| Olson, Leah M. | 1,866.30 |
| Parker, Dorothea | 950.00 |
| Parker, Raymond | 3,761.17 |
| Pelkey, Thomas H. | 1,200.00 |
| Pierce, Barbara L. | 15,117.19 |
| Poljacik, Chad M. | 1,102.24 |
| Pomainville, Lawrence P. Jr. | 1,200.00 |
| Pomykala, Joseph F. Sr. | 4,330.76 |
| Potter, Elmer M. | 1,948.96 |
| Rivers, Charles | 6,979.45 |
| Roberts, Patricia | 893.20 |
| Rowe, Richard | 2,712.00 |
| Rowe, Robin | 2,856.00 |
| Sawtelle, Matthew J. | 25,656.02 |
| Sherwin, Bruce | 5,268.46 |
| Skaza, Joseph A. | 31,328.62 |
| Smith, Lawrence | 800.00 |
| Sposta, Joseph | 650.00 |
| Taranovich, William | 900.00 |
| Tennien, Anthony J. | 2640.45 |
| Voutas, Alexis N. | 1,284.01 |
| Warfle, Joseph M. | 21,862.45 |
| Webster, Suzanne L. | 3,075.13 |
| Wheeler, Dorothy A. | 30,215.14 |

**PITTSFORD TRUSTEES OF PUBLIC FUNDS
DAN D. BURDITT TRUST**

Market Value of Fund January 1, 2003 \$1,605,801.11

Market Value of Fund December 31, 2003

| | | |
|-----------------------------|----|--------------|
| Short Term Investments | \$ | 76,745.85 |
| U.S. Government Obligations | | 205,663.49 |
| Corporate Bonds | | 212,540.00 |
| Equities | | 1,390,745.29 |

\$1,885,694.63

INCOME:

| | | |
|--------------------------------------|----|-------------|
| Short Term Investment Interest | \$ | 747.65 |
| U.S. Government Obligations Interest | | 17,186.46 |
| Corporate Bond Interest | | 9,981.26 |
| Common Stock Dividends | | \$13,067.74 |

\$40,983.11

EXPENSES:

| | | |
|-------------|---------------|---------------|
| Agent's Fee | (\$11,761.68) | (\$11,761.68) |
|-------------|---------------|---------------|

DISBURSEMENTS:

| | | |
|--|---------------|---------------|
| Pittsford Town School District For Fiscal Year 2003 Bond Payments | (\$43,247.44) | (\$43,247.44) |
| Accrued Interest to 10/25/03 paid on purchase of American General Bond | (\$52.26) | (\$52.26) |
| Accrued Interest to 7/24/03 paid on purchase of Merrill Lynch Bond | (\$422.22) | (\$422.22) |

**PITTSFORD TRUSTEES OF PUBLIC FUNDS
BOOTH FUND**

Market Value of Fund January 1, 2003 \$17,319.23

Market Value of Fund December 31, 2003

| | | |
|----------------------------|------------|--|
| Short Term Investments | \$1,550.14 | |
| Federated Income Trust #36 | 15,591.72 | |

\$17,141.86

INCOME:

| | | |
|--------------------------------|----------|--|
| Short Term Investment Interest | \$23.72 | |
| Mutual Fund Dividends | \$736.53 | |

\$760.25

Invested Income December 31, 2003

| | | |
|------------------------|------------|--|
| Short Term Investments | \$1,446.96 | |
| Vangard Index 500 Fund | \$7,428.28 | |

\$8,875.24

EXPENSES:

| | | |
|-------------|------------|------------|
| Agent's Fee | (\$172.01) | (\$172.01) |
|-------------|------------|------------|

DISBURSEMENTS:

| | | |
|--------------------------------|------------|--|
| Stephanie Hard – Scholarship | (\$250.00) | |
| Lindsay Harrison – Scholarship | (\$500.00) | |

(\$750.00)

Amy J. Thompson, Senior Wealth Management Administrator for
Christina M. Gilman, CTFA, AVT and Wealth Management Officer

PLANNING COMMISSION, ZONING AND ZONING BOARD OF ADJUSTMENT REPORT

In the year 2003 there were 106 applications for zoning permits 85 were approved, and 21 were denied by the Zoning Administrator. Of the Zoning Permits applied for, 12 went to the Planning Commission for Site Plan Review and 12 were approved, some with conditions.

Of the applications for zoning permits that were denied, 13 were appealed to the ZBA and 10 were approved, some with conditions, and 1 was withdrawn. There are 2 permits which have not yet reached final disposition.

The Planning Commission meets the fourth Thursday of every month at 7:00 PM in the Conference Room of the Town's Municipal Building on Plains Road. These meetings are open to the public.

The Planning Commission met with Mark Blucher of the Regional Planning Commission a number of times during the year. During these discussions a much revised version of the Zoning Regulations was developed. It appears that the draft is completed with the exception of finalizing the last of the minor typographical errors, etc. It appears that in early 2004 there will be a public hearing and the revised zoning regulations will go to the Selectboard.

The ZBA meets at the call of the Chairman in the Conference Room of the Municipal Building. These meetings are open to the public. Notices of the meetings are posted on the Bulletin Board in the Municipal Building and in both the Pittsford and Florence Post Offices. In addition, any hearing which requires Public Notice is also published in the legal section of the Classified advertising in the Rutland Herald at least 15 days prior to the hearing.

There were two Permits that were being contested as of the beginning of 2003, the Post Office Permit and the Rowe / Casella Gravel Pit Permit.

The Post Office Permit is in the hands of Judge Wright of the Environmental Court (again)! The decision of the Court had not been received as of late December when this report was written. Hopefully there will be a final binding decision soon. This has been a long protracted and expensive litigation over the past couple of years.

The Environmental Court allowed the opponents in the Rowe/Casella Gravel Pit permit to try to work out a mutually agreeable settlement. The finalized agreement was then approved by the Court and sent to the Town as the Permit.

After many years of service to the Zoning Board of Adjustment Emerson Frost resigned late in 2003. His contribution to the Board and the Town will be missed.

Respectfully submitted;
ANTHONY J. TENNIEN
Zoning Administrator
STANLEY MARKOWSKI
Chairman, Zoning Board of Adjustment
MICHAEL SOLARI
Chairman, Planning commission

TOWN AGENTS REPORT

In 2003 the Town continued to channel the Town's legal work through the Town Agent. Non-litigated matters, of a routine nature, and in which the Town Agent has no conflict, are generally handed by the Town Agent personally. Litigated matters (other than claims covered by the Town's insurance), bonding matters, and other matters requiring specific skills or resources not available in the Town Agent's office, are referred to any one of several local law offices. This procedure appears to provide the Town with a wider range of legal skills at lower overall cost, and with less likelihood of problems arising from conflicts of representation, than retaining one attorney or firm as an exclusive provider of legal services to the Town.

In 2003, the Town was, fortunately, involved in little active litigation (other than claims covered by the Town's insurance, and not within the scope of the Town Agent's services). Outside counsel provided services to the Town in connection with bonding, ongoing zoning and Act 250 matters, and labor relations matters.

The Town Agent consulted on a continuing basis with the Town Manager, Town Clerk, and Selectmen frequently, throughout the year, with regard to minor matters involving personnel, review of contracts or other documents involving the Town real estate transfers, municipal highway and water line easements, delinquent tax collection, etc. Considerable time was spent at the request of the Selectboard, on the research with regard to real estate now owned by the Town, to determine the marketability of the same.

Again, thanks to Jim O'Gorman, Gordon DeLong, Dorothy Wheeler, Tony Tennien, the Selectboard, and all of the Town personnel for help and patience.

Peter A. Cady
Town Agent

TOWN HEALTH OFFICER

Vermont and surrounding states are still in the middle of a rabies epidemic. As spring progresses more wild animals will become active. If you see a wild or domesticated animal acting strangely, call the appropriate agency listed below.

Wild Animals – VT State Police 773-9101

Domestic animals – Town Animal Control Officer, 483-2931 or 483-6500

- Remember vaccinate all cats and dogs against Rabies; as an animal owner this is your responsibility.
- Remember all dog and animal bites should be reported at once to the Town Health Officer.
- Also, please remember that all trash barrel burning is illegal.

Community health depends on everyone working together in participation and cooperation.

Bruce Babcock
Town Health Officer

VITAL STATISTICS - BIRTHS - 2003

| Sex | Date of Birth | Place of Birth | Parent (s) |
|-----|------------------|----------------|---|
| F | January 11, 2002 | Rutland | Charles W. Pitts, Jr. & Andrea B. Eugair-Pitts |
| M | January 12 | Rutland | Greg M. & Kerri L. (Moyer) Poli |
| M | January 13 | Pittsford | Joseph A. & Melinda S. (Sargent) Misko |
| M | February 17 | Rutland | Michael T. & Jill A.G. (Grace) Blanchard |
| F | April 11 | Rutland | Olav Bergset & Chantale Vallee-Bergset |
| M | April 23 | Rutland | Matthew D. & Melissa A. (Hayes) Blair |
| M | June 05 | Rutland | Christian Jakobet & Mary E. Whitman |
| F | June 10 | Rutland | David W. & Danielle F. (Ploof) Seely |
| F | July 21 | Rutland | Paul R. Racine Jr. & Samantha E. (Bacon) Racine |
| F | August 07 | Rutland | Francis E. & Sherry A. (Harder) Pockett |
| M | August 12 | Middlebury | Stephen A. & Tiffany A. (Vail) Champney |
| F | September 02 | Pittsford | Scott T. & Katharine S. (Ayres) Allen |
| M | September 08 | Rutland | James S. & Stacy L. (Gallipo) Corey |
| F | September 25 | Rutland | Nolan A. Blakely & Alison R. Julius |
| M | October 09 | Rutland | Timothy D. & Rebecca S. (Blowers) Bohan |
| M | October 25 | Pittsford | Jesus M. Mancinas & Natalya V. Stepanenko |
| M | October 29 | Middlebury | Adam W. & Ashlie L. (Cook) Parker |
| F | November 10 | Rutland | Jessica M. Gallipo |
| M | November 17 | Rutland | Ernest H. Derepenigny Jr. & Meghan M. Fredette |
| M | November 22 | Rutland | Lester S.W. Wall & Paula Kelley-Wall |

* BIRTH CERTIFICATE NOT RECEIVED UNTIL 2003.

DEATHS - 2003

| Date of Death | Name of Decedent | Sex | Age | Residence |
|---------------|------------------------|-----|-----|---------------|
| January 04 | Merle C. Macomber | M | 99 | Pittsford, VT |
| January 07 | John F. Shannon | M | 74 | Pittsford, VT |
| January 24 | Herman L. Butron | M | 95 | Pittsford, VT |
| January 28 | James F. DeLong | M | 52 | Pittsford, VT |
| March 11 | William M. Martin | M | 94 | Pittsford, VT |
| March 22 | John R. Buffum | M | 66 | Pittsford, VT |
| May 24 | Adriel S. Gates | F | 86 | Pittsford, VT |
| June 06 | James W. Fowler | M | 76 | Pittsford, VT |
| June 12 | Elaine B. Keinonen | F | 79 | Brandon, VT |
| June 16 | Alphonse F. Poremski | M | 86 | Pittsford, VT |
| July 25 | Margaret Martin | F | 97 | Pittsford, VT |
| July 29 | Floyd c. Sumner II | M | 48 | Pittsford, VT |
| August 01 | Jessie P. Taylor | F | 91 | Pittsford, VT |
| August 04 | John E. Heath | M | 76 | Pittsford, VT |
| September 05 | Lillian J. Hier Rice | F | 85 | Pittsford, VT |
| September 10 | James E. Johnson, Jr. | M | 46 | Pittsford, VT |
| September 29 | Jacqueline B. Westburg | F | 65 | Pittsford, VT |
| October 22 | Edna E. McCullough | F | 96 | Pittsford, VT |
| October 27 | Madeline K. Pollock | F | 81 | Pittsford, VT |
| November 04 | Donna H. Robinson | F | 79 | Pittsford, VT |
| November 05 | Katherine E Gagnon | F | 38 | Portland, ME |
| December 12 | Walter J. Worosila | M | 90 | Pittsford, VT |

Vital Statistics - Marriages and Civil Unions - 2003

Marriages - 2003

| Date of Marriage | Name of Contracting Parties | Residence Listed |
|-------------------------|--|--------------------------------|
| January 18 | Robert Patrick Keith Fonda Mae Seward | Pittsford, VT Pittsford, VT |
| March 01 | David Edward Lawson Lousie Anne Healy | Dedham, MA Dedham, MA |
| April 11 | Frederick Bruce Hellmuth Christine Frances Giddings | Pittsford, VT Pittsford, VT |
| April 25 | Jeffery Thomas Graves Ramona Lisa Davis | Pittsford, VT Pittsford, VT |
| April 26 | Joseph Lee Roberts Bobbi Jo Goguen | Pittsford, VT Pittsford, VT |
| May 03 | Kiley Ian Dixon Susan Lynn LaVictoire | Pittsford, VT Pittsford, VT |
| May 03 | Mark Roblee Mason Cecelia Ann Ramage | Pittsford, VT Pittsford, VT |
| May 10 | Michael Lee Hewitt Jr. Kelly Elizabeth Haynes | Pittsford, VT Pittsford, VT |
| May 17 | Peter Allen Chandler Gloria Jean LeFave | Pittsford, VT Pittsford, VT |
| June 07 | Patrick Thomas Keith, III Jodie Lee Rawson | Pittsford, VT Pittsford, VT |
| June 14 | Douglas J. Connors Traci Lynn Dayton | Pittsford, VT Pittsford, VT |
| June 21 | Kenneth George Smith Phyllis Marie Sherwin | Pittsford, VT Brandon, VT |
| July 07 | John Elder Heath Vera Redli Corrick | Pittsford, VT Pittsford, VT |
| July 19 | Thomas Delbert Loyzelle Jennifer Lee Gauthier | Pittsford, VT Pittsford, VT |
| August 02 | Ethan Scott Jaquith Heather Kirsten Newell | Chitenden, VT Pittsford, VT |
| August 08 | William E. Schneider Jill Jowaiszas | Pittsford, VT Pittsford, VT |
| August 16 | Earland Joseph Sherman IV Stephanie Ann Rogers | Pittsford, VT Pittsford, VT |

Vital Statistics - Marriages and Civil Unions - 2003 (cont.)

| | | |
|--------------|-----------------------------|---------------|
| August 23 | Derrick Ronald Abare | Pittsford, VT |
| | Debra Jean Serrani | Pittsford, VT |
| August 30 | Peter William Stewart, Jr. | Pittsford, VT |
| | Kristyn Kayte Hennessey | Pittsford, VT |
| September 20 | Richard Arthur Stevens, Jr. | Pittsford, VT |
| | Jennifer May Gill | Pittsford, VT |
| September 27 | Christopher Steven Bixby | Pittsford, VT |
| | Wendy Leigh Stewart | Pittsford, VT |
| November 01 | Christopher James Sousa | Pittsford, VT |
| | Colleen Jennifer Tierney | Pittsford, VT |
| November 15 | Duane Edward Atwood | Pittsford, VT |
| | Joyce Anne Forand | Pittsford, VT |
| December 20 | John Son Choe | Boston, MA |
| | Katie Jane Adams | Boston, MA |

CIVIL UNIONS - 2003

| | | |
|------------|----------------------|-------------|
| October 04 | Steven Allen Cadwell | Concord, MA |
| | Joseph Steven Levine | Concord, MA |

Report of the Superintendent of Schools Pittsford Town School District

Next school year brings the beginning of Act 68, the new state aid formula. This law, passed with broad bipartisan support, is seen by most folks as a significant improvement to Act 60. While exact numbers are not available as this report goes to press, early estimates show significant decreases in your school property taxes. However, the law now places technical (vocational) education costs in your local town school budget. This makes your town school budget appear to increase more than it actually does. However, rest assured that we get other revenues from the state to offset these costs.

Across the state, school enrollments are going down and we are no exception. Consequently, your board is keeping a careful eye on staffing levels and is managing this decline. Rutland Northeast schools are very close to state averages on teacher to student ratios.

Blue Cross/ Blue Shield rates went up 9.75%. This is a lower level of increase than in earlier years, but this is still a serious problem. Many of us are disappointed that the federal and state governments have not moved on this nationwide crisis. Comprehensive health care reform is beyond the scope of school districts, businesses and most citizens to solve. For your information, our employees must pay deductibles, as well as co-pay 20% of their medical expenses.

This year, we implemented a new K-12 transportation system. After the start-up problems were sorted out, the system is working well. Bus behavior is generally better for all students. (This was a concern for many parents). We still have work to do and will continue to make refinements and improvements as time goes on.

As part of our goals, we have expanded our early education programs. Money spent in the early years is returned four-fold in later school and adult years. We now have solid options available to students throughout the supervisory union.

Another major goal is the implementation of the new federal education law. While the intentions were certainly noble, the law is drastically under funded. What this means is an "unfunded mandate" where the costs are passed on to state and local governments. Despite Vermont's scoring an average of thirty percentile points higher than the nation (and our lead is increasing) every school in the state will ultimately be declared a "failure" due to flaws in the law. We continue to work with our state and federal governments on these issues. The Rutland Northeast board asked us to look at whether we should reject the federal money because the costs outweigh the benefits.

We can take justifiable pride in many of our stellar student performances. They match the best in the nation. At the same time, we are just as concerned with giving the best opportunities to all children. Thus, we have focused on alternative settings. Our goal is for every child to be a productive contributing member of society.

In inservice, we have concentrated on improving our classroom assessment practices. On standardized tests, Lothrop students begin their school years slightly above national averages and leave at an even higher level above national averages.

The Pittsford board meets on the first and third Tuesdays at 6:30 pm in the school library. We welcome your participation. If you have any questions, please feel free to contact me or any of your board members.

William J. Mathis
Superintendent of Schools

LOTHROP SCHOOL DIRECTORS

The Lothrop School continues to provide our children with excellent opportunities and guidance to develop in academics, as well as personal and social matters: Lothrop offers a safe, structured and supportive environment in which Pittsford children can grow and mature.

The whole day kindergarten is in its fifth year and is now an established part of the School program. We also have strong Art, Computer Technology, French, Physical Education and Music programs that the School Board supports. In the fall of 2003, the in-coming kindergarten students were the first class to grow up with the P.A.L.S. Cradle to Cubby program, an initiative which has over the years provided several fine books to the students, the opportunity to attend an annual event at the School and connect with older buddies in the 5th and 6th grades.

In the summer of 2003, we re-paved the upper parking lot and driveway in the back of the School, creating an improved area for both vehicle traffic as well as children's play at recess. This work was the last of several major maintenance tasks reported to you over the past 2 years, the cost of which was covered by money from the Burditt Fund. (The Burditt Committee consists of the Select Board and School Board members. All decisions to spend Burditt funds must be unanimous.)

The Blue House next door to the Town Hall, which was acquired two years ago with Burditt funds, is rented to the Rutland Northeast Supervisory Union, as well as being used for several Lothrop purposes. Rent received from the District pays all the operating expenses for the Blue House. In addition, the privately funded Lothrop Enrichment and After-School Program (L.E.A. P.) uses the house to offer an interesting and varied program that is popular with both children and parents.

In September 2003, the elementary schools associated with the Otter Valley Union High School system started on a trial basis a District-wide school bus program. The purpose was an attempt to solve several problems, including high costs, a shortage of qualified drivers and long bus rides for school children. This trial effort is continuing for another year because District-wide savings of \$70,000 are expected, we have been able to adequately staff with drivers and have shortened length of rides for most Pittsford students. Despite these improvements there are still scheduling and other issues to work out among the participating Schools and the Board is still evaluating this initiative.

The School Directors wish to thank the Lothrop teachers for proposing and helping to implement innovative scheduling changes to the school day which allowed the new busing program to be put in effect. The cooperation by the faculty is greatly appreciated and was very good for our students.

The School Directors and the Town Select Board have worked together on several issues in recent years, in addition to the use of the Burditt fund money for necessary long term maintenance and improvements for the School buildings. Discussions in the past year have included parking and traffic flow on side streets adjacent to the School and speed limit matters on Route 7. Additionally, there is on-going cooperation between the School and the Town Recreation Department to provide many beneficial recreational and team sports opportunities to the Pittsford children.

Pittsford residents have noticed the absence due to retirement of Marvin Dodge, the School's long time custodian. For over 20 years his cheerful

LOTHROP SCHOOL DIRECTORS (cont.)

presence was a welcomed addition to Lothrop and he is missed by many. The School Directors wish him well in his retirement.

School Director Linda Mortensen has decided not to run for re-election and will be leaving the School Board in March. Linda has been an asset to the Board during her three year term, especially with her work on the District transportation committee and we will miss her. We wish to thank Jim Rademacher, a former Lothrop School Board Chairman, who generously shared his time to fill a vacant position on the Board to assist with the budget and town meeting preparations.

The proposed school budget for 2004-2005 will see an increase of approximately 6.5%. However, nearly one-third of this increase (2%) is due to changing accounting procedures regarding Technology School Education tuition and is not an increase in cost to Pittsford taxpayers. This Tech Ed tuition charge and reimbursement change is due to modification of State of Vermont accounting procedures and about 2 % of the estimated 6.5% budget increase is offset by corresponding revenue increases. The Board, with the full support of the Administration and Faculty, worked very hard to cut costs everywhere possible to bring you this budget, which results in a real increase of only about 4.5 %. This budget reflects the reduction of 2 ¼ staff positions that the Board has eliminated over the past 2 years. However, as in past years many costs fully beyond our control are rising, including the now familiar increases in insurance and special education costs. At the time this goes to print the School Board does not have final information regarding State of Vermont Act 68 funding impacts on the 2004/2005 budgets and revenues for Pittsford. This will be discussed further at Town Meeting.

After lengthy and detailed consideration, your School Directors have presented a budget which is the best combination of financial responsibility to the taxpayers, while maintaining resources to keep a quality educational program functioning in the School.

We appreciate the continued support of the community for Lothrop School in the future.

PRINCIPAL'S REPORT

The Lothrop School Community is dedicated to providing a quality education for all students. Parents, teachers, students and community members work together in this endeavor. We are fortunate to have the support of the Pittsford community as we work to prepare our children for the future.

Our goal is to prepare all our students so that they will become good citizens in the community. In order to achieve this goal, we concentrate on both academic and social needs. We hope this will help students become thoughtful, caring, competent, productive and responsible individuals committed to being life-long learners.

Over the past few years, we have had a very active Playground Committee who has dedicated a great deal of time and effort to the improvement of our facilities. The work on the playground will continue with a number of phases planned to improve the recreational opportunities for children and community members. Special thanks go to the committee members for their dedication and hard work and to all who contributed in some way to make this all happen.

We also continue our connections with the Town Recreation Department. Mr. Adams organizes our soccer and basketball programs and the school reimburses the town for the time he devotes to this. The Town Summer Camp is also based here at school. Other coordinated activities include babysitter training and evening computer classes for residents.

The Pittsford Alliance for Literacy Success Program continues with our Cradle-to-Cubby and the Welcome to Kindergarten Program. Babies new to Pittsford are welcomed with a gift of a book and a letter from a pen pal here at school. Each year after, they receive a book on their birthday and we welcome them to school for an annual reunion with their pen pals. Once they arrive at Lothrop as kindergartners, they have sixth grade pen pals to welcome them and help with their transition. Communities across Vermont have modeled similar programs in their schools based on our Cradle-to-Cubby Program.

Last year, PALS also supported our Piggstord Celebration in conjunction with the Brandon Artists' Guild Really Big Pig Show. OMYA kindly donated a fiberglass pig to the school to be painted in a theme of the students' choice. Children contributed their ideas and the product was a pig that depicted many of the scenes and places for which Pittsford is noted. In October, the pig was auctioned and the successful bidders, the Rademacher family, generously donated the pig back to the school. The pig now graces our foyer for the enjoyment of our children and all who visit the school. Part of the proceeds from the auction was also donated to the art program at our school. In May, PALS helped fund a day long celebration where children participated in many activities with a pig theme. Much fun was had by all at this celebration of the arts.

Our after-school program, Lothrop Enrichment and After-School Program (LEAP), serves up to 38 students a week. Quality child-care and enrichment opportunities are provided for families for the after school hours. This is a state-licensed program under the direction of Marcia Westcott, the Director. Services run from 2:45 - 5:30 each day that school is in session. Children are provided with healthy snacks, homework assistance, arts and crafts, drama, science, and music, and movement among other offerings. Special activities include snowshoeing, rock climbing, swimming and cross

Principal's Report (cont.)

country skiing. Collaborative programs are provided through the Maclure Library and the Pittsford Recreation Department.

In the area of academics, much progress has been made. We have implemented new curricula in Language Arts, Mathematics, Science, Health, Technology and, this year, in Social Studies. These curricula are based on Vermont state and national standards. District-wide and local in-service days have provided teachers with the opportunity to work together to improve instruction and develop assessments.

Student progress in academic areas is measured in a number of ways. Teachers use informal classroom assessments on a regular basis to measure progress. A number of formal assessments are also used and, in some cases, required by the state. Our second graders take the Vermont Developmental Reading Assessment each spring. Second graders showed increased numbers of students meeting or exceeding the standard (82%) from previous years. Fourth graders take the New Standards Reference Exams in Language Arts and Mathematics. The percentages of fourth graders who met or exceeded the standard were at, or slightly below, the state average. Our third, fifth and sixth graders are assessed using the Terra Nova Multiple Assessments. Scores on this assessment showed 60% to 78% of third, fifth and sixth grade students scoring above the 50th percentile in reading, mathematics and science.

An Action Planning Team revised our local Action Plan in June. The team examined assessment results at a spring meeting and developed plans to help students improve concepts and skills in the areas of communication, mathematics, science, social studies, and personal and social responsibility. Improving instruction and services provided to children is the focus of the plan. The Lothrop Action Plan is available for review by community members.

State law now requires that we report to the public our attendance figures and information on student discipline. The average daily attendance rate is 96.9 %. This takes into account students who miss school because of illnesses or for other reasons. In the area of discipline, most discipline referrals are for minor infractions. Lothrop is fortunate to have a Student Support Center, where a staff member not only works with children who have been referred for disciplinary reasons, but also provides pro-active programs to assist students. Students referred for disciplinary reasons, discuss the problem, develop a plan for improvement, and make reparation as needed. Referrals are made for such reasons as: ongoing lack of academic work; distractions in the classroom; verbal disrespect or rude behavior and, in some cases, physical aggression or stealing. Physical aggression or stealing usually leads to an in-school or out-of-school suspension depending on the severity of the incident. Students who are suspended out of school are required to attend school when school is not in session (half-days or vacation) in order to make up the work and time. During the 2002-2003 school year, one student was suspended.

Learning and caring for children are the top priorities at the Lothrop School. We work hard to support our children and appreciate the cooperation and support of the Pittsford community. Your continued assistance and encouragement will be appreciated.

Meredith Voutas
Principal

| COMMUNITY SUPPORT SERVICES | | |
|---|----------------------------|---|
| AGENCY | PHONE | TYPES OF SERVICES |
| Addison Co Women in Crisis | 388-4205 | Assistance to women and families |
| Adult Education/Diploma | 775-0617 | For students 21 or older interested in pursuing an adult diploma |
| Boys & Girls Club of Rutland Co | 773-1902 | Teen drop-in center: mentoring |
| Brattleboro Retreat | 800-345-5550 | Support, treatment, counseling, respite services for teens |
| Counseling Service of Addison County | 388-6751 388-7641 | Individual, group, & family counseling, psychiatric evaluations, |
| Evergreen Center | 775-4388 | Drug & alcohol treatment |
| HerStory House | 775-3232 | Women's shelter, support for women & families dealing with domestic abuse |
| Infoline | 747-9961 | Listing of health and human services resources |
| Northeastern Family Institute | 802-655-9013 | Support, treatment, counseling, respite services for teens |
| Outright VT | 800-452-2428 | Support for gay, lesbian, and bisexual students |
| Police (Brandon)Police (Pittsford) | B: 247-5723 P: 773-9101 | Law enforcement services |
| Police (VT State Police) | R: 773-9101 M: 388-4919 | Law enforcement services |
| PRIME | 773-4225 773-4365 | Conflict mediation; respite for families. Some services provided at school. |
| Public Defenders Office | R: 773-5823 M: 388-4656 | Support for students dealing with the legal system |
| Rape Crisis (Rutland County) | 775-3232 | Hot line & support for women dealing with issues related to sexual assault |
| Rape Crisis Hot Line (Addison County) | 388-4205 | Hot line & support for women dealing with issues related to sexual assault |
| Rutland Area Community Services | 775-2381 775-1000 | Individual, group, & family counseling, psychiatric evaluation & treatment |
| Rutland Area Prevention Coalition | 775-4199x190 | Countywide organization to coordinate substance abuse prevention programs |
| Rutland County Victim's Advocate | 786-2531 | Assistance to victims of crime |
| Rutland Reg. Board for Family Svcs. | 776-4340 x116,117 | Resources and Support for families |
| SRS: Department of Social & Rehabilitative Services | R: 786-5817 M: 388-4660 | Child protective services & foster care placement |
| VT Department of Employment & Training | 786-5837 | Assistance with job finding and job finding skills |
| VT Department of Health | 786-5876 | Pregnant teens; HIV testing; other health services |
| VT Parent Information Center | 773-2023 | Provides support & information to parents regarding educational issues |

| Early Care and Educational Opportunities for Children | |
|---|-----------------------------|
| Addison County Community Child Care Support Services | 388-4304 |
| Addison County Family, Infant, Toddler Project | 388-1437, 1-800-639-1577 |
| Addison County Headstart | 388-9881 |
| Addison County Parent/Child Center | 388-3171 |
| Addison County WIC/Well-Child Clinic | 388-4644 |
| Addison Social Rehabilitative Services (SRS) | 388-4660 |
| Addison Children's Upstream Services (CUPS) | 382-8893, 388-3171 |
| Rutland County Family, Infant, Toddler Project | 747-0539, 1-800-974-2034 |
| Rutland County Headstart | 775-8225 |
| Rutland County Parent/Child Center | 775-9711 |
| Rutland County WIC/Well-Child Clinic | 786-5811 |
| Rutland Children's Upstream Services (CUPS) | 775-2395 |
| Rutland Social Rehabilitative Services (SRS) | 786-5817 |
| Barstow Preschool | 773-3763 |
| Brandon Early Essential Education <i>serves Brandon, Leicester, Sudbury</i> | 247-4354 |
| Pittsford Early Essential Education (EEE) <i>serves Pittsford, Chittenden, Mendon</i> | 483-2062 |
| Whiting Preschool | 623-7991 |
| Child Care Resource and Referral | 775-9711 |
| Child Development Clinic | 1-800-660-4427 |
| Kids on the Move | 775-7612 |
| Smart Moves | 247-9500 |
| Prevent Child Abuse Vermont | 1-800-244-5373 |

Information as required by 16 VSA 165 (2F)

rev. 1/2004

LOTHROP SCHOOL ENROLLMENT
(As of January 2004)

| | 2000 | 2001 | 2002 | 2003 | 2004 |
|-------------------------|------------|------------|------------|------------|------------|
| Kindergarten | 30 | 34 | 34 | 22 | 36 |
| First Grade | 44 | 27 | 31 | 33 | 18 |
| Second Grade | 33 | 38 | 27 | 34 | 31 |
| Third Grade | 38 | 30 | 37 | 28 | 35 |
| Fourth Grade | 53 | 39 | 29 | 40 | 26 |
| Fifth Grade | 38 | 51 | 43 | 31 | 41 |
| Sixth Grade | 28 | 36 | 50 | 41 | 32 |
| TOTAL ENROLLMENT | 264 | 255 | 251 | 229 | 219 |

2003 Student Assessment Results

Terra Nova Assessment

The *Terra Nova Multiple Assessment* is a norm-referenced, standardized test, in its fifth year of use in Rutland Northeast. A great advantage of this test is that it allows citizens to see how Rutland Northeast achievement test scores compare to the nation. Further, you can see whether a group of students is improving as compared to the nation.

In looking at the scores for your school, the national average is 50. If your grade level scores increase as you read across a line, that means that class of students improved, as compared to the national average, as they moved from one grade to the next. The **bold printed number** is the grade the students were in when tested in Spring, 2003. The regular print numbers are the grade levels for earlier year scores. A score of 60 for a grade level grouping is excellent and a score of 70 or above is exceptional.

Cautions: Standardized tests are important but they do not measure all the important things that we teach. They also do not test the various skills and talents of individual students. Further, attitudes, behaviors, school tone and the like are not well represented by standardized tests.

Also, year-to-year comparisons become less reliable as the number of children tested within a grade level goes down. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

LOTHROP

TerraNova – Total Reading MNCE

| Grade | Class Year | Spring 00 | Spring 01 | Spring 02 | Spring 03 |
|-------------------|---------------|-----------|-----------|-----------|-----------|
| 3 | Class of 2012 | | | | 58.7 |
| 3, 4 | Class of 2011 | | | 61.6 | |
| 3, 4, 5 | Class of 2010 | | 57.4 | | 56.0 |
| 3, 4, 5, 6 | Class of 2009 | 53.4 | | 58.4 | 56.3 |

TerraNova – Total Language MNCE

| Grade | Class Year | Spring 00 | Spring 01 | Spring 02 | Spring 03 |
|-------------------|---------------|-----------|-----------|-----------|-----------|
| 3 | Class of 2012 | | | | 59.2 |
| 3, 4 | Class of 2011 | | | 57.2 | |
| 3, 4, 5 | Class of 2010 | | 52.1 | | 56.3 |
| 3, 4, 5, 6 | Class of 2009 | 49.2 | | 54.3 | 55.4 |

TerraNova – Total Math MNCE

| Grade | Class Year | Spring 00 | Spring 01 | Spring 02 | Spring 03 |
|-------------------|---------------|-----------|-----------|-----------|-----------|
| 3 | Class of 2012 | | | | 66.0 |
| 3, 4 | Class of 2011 | | | 65.2 | |
| 3, 4, 5 | Class of 2010 | | 59.1 | | 58.5 |
| 3, 4, 5, 6 | Class of 2009 | 59.5 | | 57.8 | 58.0 |

New Standards Reference Examination

The New Standards Reference Examination is required by the State of Vermont and is administered in reading and mathematics in grades 4, 8, and 10.

The test results indicating the percent of students who "mastered" the examinations are available on the state education department's site and are not reported here. State mastery levels are not consistent from grade to grade or from year to year due to changes in test forms.

The scores below show how local students scores in relation to national averages over the past four years. The national average is set at 50, a score of 60 is excellent and a score of 70 is exceptional.

Cautions: Remember that each fourth grade class is different. These tests do not compare the same students over time like the TerraNova tests. Thus, scores will not always show a consistent pattern. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

New Standards Reference Exam - Grade 4 -- MNCE

| | N* | Spring 2000 | N* | Spring 2001 | N* | Spring 2002 | N* | Spring 2003 |
|---------|----|----------------|----|----------------|----|----------------|----|----------------|
| Reading | 49 | 64 | 38 | 60 | 29 | 58 | 37 | 66 |
| Math | 50 | 69 | 38 | 60 | 29 | 59 | 38 | 78 |

*N = Number of Students Tested

Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment is required by the State for students in Grade 2. It is a performance-based test that reports the percentage of students who met the state's second grade standard for reading. National norms are not provided for this test.

Vermont Developmental Reading Assessment

| % Passin | |
|----------|-------|
| Lothrop | State |
| 82% | 82% |

Early Reading Instruction

Reading services in our elementary schools continue to include professional and paraprofessional services to children in the area of literacy as well as consultation to teachers. The early education and kindergarten programs provide a variety of experiences with reading and writing that will enable all students to become emergent readers and writers. Concepts about print, phonological awareness, environmental print reading, name and letter recognition are the focus of instruction. Summer services are available for students at-risk. Parent training and informational sessions are offered throughout the school year. Home/School Coordination Services are available to all schools.

Most of our primary grade teachers and special educators have taken extensive training in early literacy instruction, including Guided Reading and Writing. The goal of this program is to provide professional development for teachers and to help students become stronger readers and writers. The focus of instruction for teachers is assessment of children's strengths and needs, matching book levels to student's needs, teaching for strategies, and organization and management of the classroom using Guided Reading and Writing. Throughout the school year, consultation to teachers and direct service to children is provided. Most of our teacher and special educators have also taken extensive training in phonological awareness and have experience with various multi-sensory, sequential, systematic phonics programs. Extended-year services are also available for older students who may be at-risk.

PITTSFORD TOWN SCHOOL LEGAL NOTICES

School Board - The school board welcomes your input on all issues. The school board meets on the first and third Tuesdays of each month at 6:30 PM in the school library. Please call the school in advance in order to assure time for you on the agenda and to see if there have been any postponements or cancellations.

Equal Opportunity - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

Students with Disabilities - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town Pittsford who you suspect of having such needs, but who is not currently receiving them, please contact the special education coordinator, Michele LaRouche, at (802) 247-5757 or the school principal for your town.

Records Review - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that the school records for their children are available for inspection. Please contact your school and set up an appointment if you wish to exercise this right.

Asbestos - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

| | <u>School Address</u> <u>Telephone</u> | <u>Designated Person</u> |
|----|--|----------------------------|
| 1. | Lothrop School 3447 US Route 7 Pittsford, VT 05763 | Thomas Culvert 483-6361 |
| 2. | Otter Valley Union H. S. 2997 Franklin Street Brandon, VT 05733 | David Mitchell 247-6833 |
| 3. | Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733 | Brenda Fleming 247-5757 |

PITTSFORD TOWN SCHOOL BUDGET

| CODE | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|---------------------------------|---|---------------------|---------------------|---------------------|-----------------------|
| ===== | | | | | |
| REVENUE | | | | | |
| LOCAL | | | | | |
| 000-FBFD | Est. Fund Balance Fwd. | (5,478) | (5,478) | (5,478) | <u>DUE TO</u> 66,184 |
| 000-1111 | Property Tax | 1,422,683 | 1,740,243 | 1,825,571 | 0 |
| 000-1120 | Property Tax Debt Serv | 0 | 0 | 0 | 0 |
| 000-1312 | Tuition-Other School | 2,233 | 0 | 0 | <u>ACT 68</u> 0 |
| 000-1500 | Interest-General Fund | 11,729 | 6,270 | 8,000 | <u>CHANGES,</u> 0 |
| 000-1510 | Interest Burditt Fund | 25,000 | 25,000 | 25,000 | <u>REVENUES</u> 8,000 |
| 000-XXXX | Burditt Bond Revenue - Principal&Interest | 22,823 | 22,219 | 18,242 | <u>CANNOT</u> 25,000 |
| 000-1590 | Interest-Pinney Fund | 322 | 243 | 400 | <u>BE</u> 17,794 |
| 000-1910 | Rental Income | 0 | 5,625 | 5,635 | <u>DIRECTLY</u> 400 |
| 000-1920 | Private Donations | 972 | 0 | 100 | <u>COMPARED</u> 100 |
| 000-1921 | Summer Camp | 0 | 0 | 0 | 0 |
| 000-5200 | Interfund Transfers | 0 | 0 | 0 | 0 |
| STATE | | | | | |
| 000-1-3109 | Homestead Revenue to School | | | | 1,719,965 |
| 000-3110 | General State Support Grant | 2,710,380 | 2,666,448 | 2,599,912 | 1,104,626 |
| 000-1-3112 | Non-Residential Property Tax | | | | 1,724,672 |
| 000-1-3114 | Grant to Technical Center | | | | 67,804 |
| 000-3115 | Revenue From the Education Fund | (38,776) | (142,050) | (33,896) | <u>WITH</u> 0 |
| 000-3150 | Transportation Aid | 87,669 | 89,526 | 91,876 | <u>PRIOR</u> 87,017 |
| 000-3160 | Debt Service Aid | 28,953 | 28,257 | 22,757 | <u>YEARS</u> 0 |
| 000-3112 | State Aid-Special Ed. | 548,208 | 581,924 | 598,609 | 679,177 |
| OTHER | | | | | |
| 000-5300 | Compensation for Loss of Assets | 0 | 0 | 0 | 0 |
| 000-5400 | Prior Year Refunds | 11,871 | 23,637 | 0 | 0 |
| TOTAL PITTSFORD SCHOOL DISTRICT | | | | | |
| | | <u>4,828,589</u> | <u>5,041,866</u> | <u>5,156,728</u> | <u>5,506,374</u> |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|---------------------|-------------------------------------|---------------------|---------------------|---------------------|-----------------------|
| ===== | | | | | |
| DIRECT INSTRUCTION: | | | | | |
| SALARIES | | | | | |
| 54-001-2511 | Teacher Salaries | 851,835 | 912,899 | 907,498 | 942,300 |
| 54-001-2516 | Teacher Salary Extra | 796 | 4,226 | 1,000 | 1,000 |
| 54-001-2514 | Paraprofessional Salaries | 65,775 | 38,648 | 54,836 | 60,536 |
| 54-001-4467 | After School Program | 0 | 0 | 0 | 0 |
| 54-001-2513 | Paraprofessional Subs | 2,187 | 2,230 | 3,000 | 3,000 |
| 54-001-2512 | Teacher Substitutes | 15,304 | 12,152 | 15,000 | 15,000 |
| 54-001-2505 | Co-curricular salaries | 3,778 | 3,856 | 4,500 | 4,500 |
| | | 939,675 | 974,011 | 985,834 | 1,026,336 |
| BENEFITS | | | | | |
| 54-001-4520 | Benes: Teaching Subs/Co-Curr/Etc | 1,171 | 923 | 1,773 | 1,684 |
| 54-001-4545 | Health Ins. Paraprofessional | 126,100 | 27,259 | 41,805 | 45,881 |
| 54-001-4521 | Health Ins. Teachers | 35,837 | 151,086 | 167,790 | 183,565 |
| 54-001-4547 | FICA Paraprofessional | 4,252 | 3,495 | 4,424 | 4,860 |
| 54-001-4522 | FICA Teachers | 44,287 | 48,396 | 49,211 | 51,507 |
| 54-001-4550 | Retirement Paraprofessional | 2,564 | 1,891 | 1,938 | 2,072 |
| 54-001-4525 | Worker Comp. Teachers | 3,286 | 4,267 | 4,117 | 3,420 |
| 54-001-4548 | Worker's Comp. Paraprofessional | 73 | 72 | 262 | 230 |
| 54-001-4526 | Unemployment Teachers | 258 | 289 | 259 | 515 |
| 54-001-4549 | Unemployment Paraprofessional | 96 | 71 | 61 | 129 |
| 54-001-4535 | Dental Insurance - Teachers | 4,894 | 5,262 | 5,915 | 6,102 |
| 54-001-4546 | Dental Insurance Paraprofessional | 977 | 850 | 934 | 1,285 |
| | | 223,794 | 243,861 | 278,489 | 301,251 |
| PURCHASES SERVICES | | | | | |
| 54-001-2521 | Teacher Travel | 279 | 177 | 500 | 500 |
| 54-001-6657 | Special Education Assessment | 550,592 | 594,371 | 568,046 | 616,770 |
| 54-001-2551 | Vocational Tuition | 34,172 | 37,030 | 46,555 | 114,562 |
| 54-001-2556 | PALS Early Education Project | 7,500 | 5,984 | 5,000 | 5,000 |
| | | 592,542 | 637,562 | 620,101 | 736,832 |
| SUPPLIES | | | | | |
| 54-001-2566 | Student Programs - supplies | 386 | 0 | 1,000 | 1,000 |
| 54-001-2561 | Teaching Supplies | 17,857 | 16,899 | 23,514 | 24,459 |
| 54-001-2563 | Textbooks | 956 | 0 | 500 | 500 |
| 54-001-2564 | Periodicals | 1,183 | 1,064 | 700 | 600 |
| 54-001-2569 | Learning Resources | 33,351 | 18,812 | 26,630 | 35,115 |
| 54-001-4074 | New/Replace Technological Equipment | 14,194 | 14,320 | 13,000 | 19,025 |
| 54-001-4073 | Replace Inst. Equip. | 12,318 | 1,089 | 3,065 | 5,773 |
| | | 80,245 | 52,183 | 68,409 | 86,472 |
| TOTAL INSTRUCTION | | 1,836,257 | 1,907,617 | 1,952,834 | 2,150,891 |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|--------------------------------|---|---------------------|---------------------|---------------------|-----------------------|
| STUDENT SUPPORT SERVICES | | | | | |
| SALARIES | | | | | |
| 54-001-2523 | Guidance Salary | 49,961 | 51,285 | 52,644 | 54,000 |
| 54-001-2522 | Nurse Salaries | 32,669 | 33,800 | 36,700 | 38,000 |
| 54-001-2524 | Guidance Health | 4,302 | 4,689 | 5,580 | 6,124 |
| 54-001-2525 | Nurse Health | 6,428 | 6,995 | 8,324 | 9,136 |
| 54-001-2526 | Nurse FICA | 2,421 | 2,499 | 2,808 | 2,907 |
| 54-001-2528 | Guidance FICA | 3,750 | 3,850 | 4,027 | 4,131 |
| 54-001-2537 | Guidance W/C | 0 | 0 | 239 | 196 |
| 54-001-2532 | Nurse W/C | 0 | 0 | 166 | 138 |
| 54-001-2538 | Guidance Unemployment | 0 | 15 | 13 | 26 |
| 54-001-2535 | Nurse Unemployment | 12 | 0 | 13 | 26 |
| 54-001-2536 | Nurse Dental | 255 | 283 | 311 | 321 |
| 54-001-2539 | Guidance Dental | 255 | 283 | 311 | 321 |
| | | 100,052 | 103,700 | 111,136 | 115,325 |
| Purchased Services | | | | | |
| 54-001-6656 | Act 504 Expenses | 100 | 0 | 5,000 | 5,000 |
| 54-001-XXXX | SPED Paraprofessional Billback | 0 | 0 | 7,000 | 7,000 |
| 54-001-6600 | ESL/LEP Services | 0 | 0 | 500 | 500 |
| 54-001-3061 | Health Supplies | 590 | 374 | 600 | 600 |
| | | 690 | 374 | 13,100 | 13,100 |
| TOTAL STUDENT SUPPORT SVS | | 100,742 | 104,074 | 124,236 | 128,425 |
| INSTRUCTIONAL STAFF SUPPORT | | | | | |
| SALARIES | | | | | |
| 54-001-2527 | Library Salaries | 69,871 | 71,693 | 65,955 | 67,924 |
| 54-001-2550 | Technology Salary | 0 | 0 | 7,607 | 7,957 |
| | | 69,871 | 71,693 | 73,562 | 75,881 |
| BENEFITS | | | | | |
| 54-001-2529 | Library Health Insurance | 15,022 | 16,374 | 19,484 | 21,384 |
| 54-001-2530 | Library FICA | 5,315 | 5,415 | 5,627 | 5,805 |
| 54-001-2541 | Library W/C | 0 | 0 | 333 | 275 |
| 54-001-2542 | Library Unemployment | 12 | 25 | 38 | 77 |
| 54-001-2543 | Library Dental | 510 | 567 | 623 | 642 |
| 54-001-2533 | Library Retirement Benefits | 634 | 649 | 1,046 | 696 |
| 54-001-2531 | Tuition & Workshops | 16,703 | 13,328 | 15,000 | 15,000 |
| | | 38,196 | 36,358 | 42,152 | 43,879 |
| PURCHASED SERVICES & SUPPLIES | | | | | |
| 54-001-2595 | Instruction Contracted Services | 11,463 | 12,021 | 13,000 | 13,000 |
| 54-001-2533 | Staff Development Expenses - In-Service | 2,586 | 37 | 2,000 | 2,000 |
| 54-001-2560 | Library Books | 5,887 | 5,643 | 6,000 | 6,200 |
| 54-001-2565 | Audio Visual | 1,391 | 1,106 | 750 | 1,000 |
| | | 21,327 | 18,806 | 21,750 | 22,200 |
| TOTAL INST. STAFF SUPPORT | | 129,394 | 126,857 | 137,464 | 141,961 |
| GENERAL ADMINISTRATION (BOARD) | | | | | |
| SALARIES | | | | | |
| 54-001-2012 | District Clerk Salary | 431 | 431 | 400 | 400 |
| 54-001-2013 | District Treasurer | 431 | 431 | 400 | 400 |
| 54-001-2011 | Honorarium | 1,500 | 1,500 | 1,500 | 2,500 |
| 54-001-2014 | Recording Secretary | 845 | 1,040 | 1,560 | 1,800 |
| | | 3,206 | 3,401 | 3,860 | 5,100 |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|------------------------------|--|---------------------|---------------------|---------------------|-----------------------|
| PURCHASED SERVICES | | | | | |
| 54-001-2036 | Legal Services | 934 | 913 | 1,000 | 1,000 |
| 54-001-2038 | School Elections | 500 | 500 | 500 | 500 |
| 54-001-6057 | RNESU Assessment | 192,017 | 202,003 | 199,811 | 205,252 |
| | | 193,451 | 203,415 | 201,311 | 206,752 |
| SUPPLIES | | | | | |
| 54-001-2055 | Printing & Publishing | 1,844 | 2,095 | 2,000 | 2,000 |
| 54-001-2081 | VSBA Dues | 1,300 | 1,300 | 1,300 | 1,300 |
| | | 3,144 | 3,395 | 3,300 | 3,300 |
| OTHER | | | | | |
| 54-001-2050 | Mandatory Employment Testing | 240 | 384 | 500 | 500 |
| 54-001-2089 | Miscellaneous Bd Exp. | 943 | 831 | 1,000 | 1,000 |
| 54-001-2069 | Miscellaneous Treas | 0 | 0 | 100 | 100 |
| 54-001-2090 | Hot Lunch Supplement | 39,059 | 12,800 | 4,500 | 5,000 |
| | | 40,242 | 14,015 | 6,100 | 6,600 |
| | TOTAL GENERAL ADMN | 240,043 | 224,227 | 214,571 | 221,752 |
| SCHOOL ADMINISTRATION | | | | | |
| SALARIES | | | | | |
| 54-001-2510 | Principal Salary | 64,705 | 66,322 | 67,980 | 70,040 |
| 54-001-2520 | Principal Sec Salary | 21,008 | 21,847 | 22,393 | 23,065 |
| 54-001-2517 | Clerical Aide | 9,049 | 9,008 | 9,233 | 9,330 |
| 54-001-2517 | Clerical Extra (Summer) | 65 | 354 | 0 | 0 |
| 54-001-2515 | Principal Sec. Sub. | 0 | 0 | 200 | 200 |
| | | 94,826 | 97,530 | 99,806 | 102,635 |
| BENEFITS | | | | | |
| 54-001-4540 | Health Ins. - Principal | 8,604 | 9,378 | 11,160 | 12,248 |
| 54-001-4513 | Health Ins. - Clerical | 1,615 | 1,615 | 1,500 | 1,500 |
| 54-001-4542 | FICA - Principal | 4,774 | 4,870 | 5,200 | 5,358 |
| 54-001-4514 | FICA Clerical | 2,263 | 2,351 | 2,435 | 2,494 |
| 54-001-2508 | Principal Life/LTD Ins. & Annuity | 577 | 633 | 650 | 650 |
| 54-001-4518 | Retirement - Clerical | 1,050 | 1,092 | 1,120 | 1,153 |
| 54-001-4543 | Workmen's Comp. Prin | 185 | 862 | 308 | 254 |
| 54-001-4515 | Workmen's Comp. Clerical | 84 | 183 | 144 | 118 |
| 54-001-4544 | Unemployment-Principal | 12 | 25 | 13 | 26 |
| 54-001-4516 | Unemployment-Clerical & Subs | 18 | 15 | 26 | 52 |
| 54-001-4541 | Dental - Principal | 255 | 283 | 311 | 321 |
| 54-001-4517 | Dental - Clerical | 510 | 136 | 311 | 321 |
| | | 19,946 | 21,443 | 23,179 | 24,495 |
| PURCHASED SERVICES | | | | | |
| 54-001-2558 | Administration Travel & Prof. Developmen | 94 | 135 | 1,000 | 1,000 |
| | | 94 | 135 | 1,000 | 1,000 |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|---------------------------------------|----------------------------------|---------------------|---------------------|---------------------|-----------------------|
| SUPPLIES | | | | | |
| 54-001-2540 | Postage | 900 | 900 | 900 | 900 |
| 54-001-2562 | Office Supplies | 452 | 656 | 800 | 800 |
| 54-001-2588 | Mics. Admin. Expenses | 2,043 | 1,580 | 2,000 | 2,000 |
| | | 3,395 | 3,136 | 3,700 | 3,700 |
| | TOTAL SCHOOL ADMIN | 118,261 | 122,244 | 127,685 | 131,830 |
| FISCAL SERVICES: | | | | | |
| PURCHASED SERVICES: | | | | | |
| 54-001-2035 | Audit | 1,550 | 1,800 | 2,100 | 2,700 |
| | | 1,550 | 1,800 | 2,100 | 2,700 |
| OTHER | | | | | |
| 54-001-6082 | Interest | 0 | 1,420 | 2,000 | 2,000 |
| | | 0 | 1,420 | 2,000 | 2,000 |
| | TOTAL FISCAL SERVICES | 1,550 | 3,220 | 4,100 | 4,700 |
| OPERATIONS & MAINTENANCE | | | | | |
| MAINTENANCE | | | | | |
| 54-001-4041 | Water & Sewage | 13,598 | 13,461 | 13,750 | 13,750 |
| 54-001-4053 | Telephone Expense | 7,618 | 8,364 | 7,000 | 8,000 |
| 54-001-4067 | Electricity Expense | 23,794 | 25,127 | 25,000 | 26,000 |
| 54-001-4068 | Heat Expense | 18,955 | 17,278 | 21,500 | 19,000 |
| | | 63,964 | 64,230 | 67,250 | 66,750 |
| CARE & UPKEEP OF BUILDINGS | | | | | |
| SALARIES | | | | | |
| 54-001-4008 | Custodial Salaries | 64,230 | 66,226 | 57,194 | 57,428 |
| 54-001-4009 | Summer Help | 1,572 | 3,516 | 4,000 | 4,000 |
| 54-001-4006 | Custodial Sub. Salary | 3,833 | 6,844 | 3,250 | 3,250 |
| | | 69,636 | 76,585 | 64,444 | 64,678 |
| BENEFITS | | | | | |
| 54-001-4505 | Health Ins. - Custodial | 9,684 | 10,555 | 19,484 | 13,785 |
| 54-001-4506 | FICA - Custodial | 5,244 | 5,688 | 4,930 | 4,948 |
| 54-001-4510 | Custodian Retirement | 3,077 | 3,152 | 2,690 | 2,654 |
| 54-001-4507 | Workmens Comp. - Cust | 2,340 | 2,175 | 2,263 | 2,521 |
| 54-001-4508 | Unemployment - Cust | 33 | 35 | 50 | 88 |
| 54-001-4509 | Dental Custodian | 510 | 567 | 623 | 642 |
| | | 20,886 | 22,172 | 30,040 | 24,638 |
| SUPPLIES | | | | | |
| 54-001-4049 | Building Repair | 21,790 | 20,754 | 15,000 | 15,000 |
| 54-001-4000 | Blue House - Maintenance/Repairs | 0 | 6,115 | 0 | 5,625 |
| 54-001-4061 | Custodial Supplies | 7,451 | 7,068 | 8,500 | 8,500 |
| | | 29,241 | 33,936 | 23,500 | 29,125 |
| CARE & UPKEEP OF GROUNDS: | | | | | |
| PURCHASED SERVICES | | | | | |
| 54-001-4042 | Contracted Services | 10,264 | 11,636 | 12,500 | 13,000 |
| 54-001-3600 | Crossing Guard | 4,397 | 4,410 | 5,500 | 5,500 |
| | | 14,661 | 16,046 | 18,000 | 18,500 |
| SUPPLIES | | | | | |
| 54-001-4046 | Upkeep of Grounds | 1,790 | 2,137 | 2,800 | 2,800 |
| 54-001-4089 | Caverly Property Exp | 0 | 0 | 500 | 500 |
| 54-001-4069 | Other Grounds Expense | 1,219 | 599 | 1,500 | 1,500 |
| | | 3,009 | 2,736 | 4,800 | 4,800 |
| CARE & UPKEEP OF EQUIPMENT | | | | | |
| MAINTENANCE | | | | | |
| 54-001-4043 | Equipment Repair | 3,177 | 1,418 | 3,000 | 3,000 |
| 54-001-4074 | Replace Non Inst. Eq. | 2,596 | 1,325 | 4,000 | 9,000 |
| | | 5,772 | 2,743 | 7,000 | 12,000 |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|---------------------------------------|--|---------------------|---------------------|---------------------|-----------------------|
| SECURITY SALARIES | | | | | |
| 54-001-4007 | Security Person | 1,842 | 1,315 | 1,500 | 1,500 |
| | | 1,842 | 1,315 | 1,500 | 1,500 |
| OTHER CARE & UPKEEP | | | | | |
| 54-001-5572 | Building Sinking Fund | 4,000 | 4,000 | 0 | 4,000 |
| 54-001-4552 | Property Insurance | 8,505 | 13,835 | 16,560 | 20,848 |
| | | 12,505 | 17,835 | 16,560 | 24,848 |
| | TOTAL OPERATIONS & PLANT | 221,517 | 237,599 | 233,094 | 246,840 |
| TRANSPORTATION | | | | | |
| SALARIES | | | | | |
| 54-001-3516 | Bus Driver Salaries | 37,865 | 29,387 | 32,775 | 0 |
| 54-001-3515 | Bus Coordinator | 4,508 | 2,928 | 3,500 | 0 |
| 54-001-3518 | Substitute Driver Sal | 7,140 | 2,874 | 3,200 | 0 |
| | | 49,513 | 35,190 | 39,475 | 0 |
| BENEFITS | | | | | |
| 54-001-4531 | Health Insurance | 1,435 | 0 | 0 | 0 |
| 54-001-4528 | FICA - Bus Driver | 3,968 | 2,776 | 3,020 | 0 |
| 54-001-4533 | Retirement Drivers | 901 | 0 | 0 | 0 |
| 54-001-4529 | Workmens Comp-Bus Dr. | 2,227 | 2,207 | 2,451 | 0 |
| 54-001-4530 | Unemployment - Bus Dr. | 48 | 25 | 62 | 0 |
| 54-001-4532 | Dental Insurance | 43 | 0 | 97 | 0 |
| | | 8,621 | 5,008 | 5,630 | 0 |
| MAINTENANCE | | | | | |
| 54-001-3543 | Bus Maintenance | 21,095 | 14,780 | 20,000 | 0 |
| 54-001-3544 | Tires | 0 | 1,267 | 2,500 | 0 |
| 54-001-3545 | Lubricants | 0 | 0 | 0 | 0 |
| | | 21,095 | 16,046 | 22,500 | 0 |
| SUPPLIES | | | | | |
| 54-001-3552 | Bus Insurance | 4,735 | 4,465 | 4,700 | 0 |
| 54-001-3562 | Bus Fuel | 5,803 | 4,674 | 5,800 | 0 |
| 54-001-3572 | Bus Loan | 0 | 0 | 0 | 0 |
| 54-001-3560 | Bus Sinking Fund Payments/Leases | 24,111 | 23,166 | 23,166 | 0 |
| | | 34,650 | 32,305 | 33,666 | 0 |
| OTHER | | | | | |
| 54-001-3589 | Miscellaneous | 1,103 | 1,755 | 2,500 | 0 |
| 54-001-5555 | Bus Assessment | 0 | 0 | 0 | 82,546 |
| | | 1,103 | 1,755 | 2,500 | 82,546 |
| | TOTAL TRANSPORT - RES. STUDENTS | 114,982 | 90,303 | 103,771 | 82,546 |
| TRANSPORTATION - CO-CURRICULAR | | | | | |
| 54-001-2557 | Field Trip Bus Drivers | 1,192 | 811 | 1,100 | 2,500 |
| 54-001-2555 | Field Trip Travel | 0 | 0 | 0 | 0 |
| | TOTAL TRANSPORT - CO-CUR. | 1,192 | 811 | 1,100 | 2,500 |

| ACCOUNT NUMBER | ACCOUNT NAME | 2001-2002 ACTUAL | 2002-2003 ACTUAL | 2003-2004 BUDGET | 2004-2005 PROPOSED |
|--|---------------------------|---------------------|---------------------|---------------------|-----------------------|
| DEBT SERVICE | | | | | |
| PRINCIPAL & INTEREST | | | | | |
| 54-001-6083 | Bond-Interest | 10,148 | 8,079 | 5,476 | 729 |
| 54-001-6091 | Bond-Principal | 32,462 | 31,518 | 31,290 | 30,000 |
| 54-001-6095 | 95 Bond/Burditt Interest | 9,123 | 8,519 | 4,542 | 4,094 |
| 54-001-6097 | 95 Bond/Burditt Principal | 13,700 | 13,700 | 13,700 | 13,700 |
| | TOTAL DEBT SERVICE | 65,433 | 61,816 | 55,007 | 48,522 |
| TOTAL LOTHROP ELEMENTARY SCHOOL | | 2,829,371 | 2,878,767 | 2,953,863 | 3,159,967 |
| TOTAL OTTER VALLEY UNION HIGH SCHOOL SHARE | | 2,122,482 | 2,098,265 | 2,202,865 | 2,346,407 |
| TOTAL PITTSFORD TOWN SCHOOL DISTRICT | | 4,951,853 | 4,977,032 | 5,156,728 | 5,506,374 |

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

TELEPHONE (802) 985-8992
(800) 540-8992
FAX (802) 985-9442

LOCATED AT:
2834 SHELBURNE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Pittsford School District

We have audited the accompanying general-purpose financial statements of Pittsford School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Pittsford School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

The general-purpose financial statements referred to above do not include the fixed assets in its Proprietary Fund which should be included in order to conform with generally accepted accounting principles. Purchases of fixed assets are charged to current operations and are not depreciated over their estimated useful lives as required by generally accepted accounting principles. The amounts that should be recorded as fixed assets and charged as depreciation expense in the Proprietary Fund is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omissions described in the preceding paragraphs, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Pittsford School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 18, 2003 on our consideration of Pittsford School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Pittsford School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Pittsford School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general, special revenue, and capital projects funds of the omissions described in the preceding paragraphs, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company

Shelburne, Vermont

Firm Registration Number 92-0000141

July 18, 2003

Pittsford School District
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2003

EXHIBIT I

| | Governmental Fund Types | | | Proprietary Fund Type | | Fiduciary Fund Types | | | Account Group | | Totals (Memorandum Only) |
|--|-------------------------|-----------------------------|-----------------------------|-----------------------|-----------------|----------------------|------------------------------|---------------------------------|------------------------------|-----------|--------------------------------|
| | General Fund | Special Revenue Funds | Capital Projects Fund | Enterprise Fund | | Agency Funds | Expendable Trust Funds | Nonexpendable Trust Funds | General Long-Term Debt | | |
| ASSETS: | | | | | | | | | | | |
| Current Assets: | | | | | | | | | | | |
| Cash | \$ 62,984 | \$ 3,041 | \$ 4,066 | \$ 221 | \$ 5,659 | \$ 7 | \$ 10,100 | | | \$ | 86,078 |
| Investments | | | | | | | | | | | 60,402 |
| Accounts Receivable - State | 518 | | | 5,169 | | | 35,457 | 24,945 | | | 5,687 |
| Accounts Receivable - Supervisory Union | 9,271 | | | | | | | | | | 9,271 |
| Accounts Receivable - Other | | | | 3,412 | | | | | | | 3,412 |
| Due From Other Funds | | 41,138 | | | | | 265 | | | | 41,403 |
| Prepaid Expenses | 91,190 | | | | | | | | | | 91,190 |
| Total Current Assets | 163,963 | 44,179 | 4,066 | 8,802 | 5,659 | | 35,729 | 35,045 | | | 297,443 |
| Other Assets: | | | | | | | | | | | |
| Amount to be Provided for | | | | | | | | | | | |
| Accrued Vacation | | | | | | | | | 474 | | 474 |
| Capital Lease Obligations | | | | | | | | | 35,621 | | 35,621 |
| Retirement of Long-Term Debt | | | | | | | | | 270,154 | | 270,154 |
| Total Other Assets | | | | | | | | | 306,249 | | 306,249 |
| TOTAL ASSETS | \$ 163,963 | \$ 44,179 | \$ 4,066 | \$ 8,802 | \$ 5,659 | \$ 35,729 | \$ 35,045 | \$ | \$ 306,249 | \$ | 603,692 |
| LIABILITIES AND FUND EQUITY: | | | | | | | | | | | |
| Liabilities: | | | | | | | | | | | |
| Accounts Payable - Other | \$ 52,178 | \$ 231 | | \$ 8,580 | | | | | \$ 474 | \$ | 60,989 |
| Accrued Expenses | 5,813 | | | | | | | | | | 6,287 |
| Due To Other Funds | 41,138 | | | | | | | 265 | | | 41,403 |
| Amount Held For Agency Funds | | | | | \$ 5,659 | | | | | | 5,659 |
| Capital Leases Payable | | | | | | | | | 35,621 | | 35,621 |
| Bond Payable | | | | | | | | | 270,154 | | 270,154 |
| Total Liabilities | 99,129 | 231 | | 8,580 | 5,659 | | | 265 | 306,249 | | 420,113 |
| Fund Equity: | | | | | | | | | | | |
| Fund Balances: | | | | | | | | | | | |
| Unreserved | 64,834 | 43,948 | 4,066 | | | | | | | | 64,834 |
| Reserved | | | | | | | | | | | |
| Retained Earnings | | | | 222 | | | 35,729 | 34,780 | | | 118,523 |
| Total Fund Equity | 64,834 | 43,948 | 4,066 | 222 | | | 35,729 | 34,780 | | | 222 |
| TOTAL LIABILITIES & FUND EQUITY | \$ 163,963 | \$ 44,179 | \$ 4,066 | \$ 8,802 | \$ 5,659 | \$ 35,729 | \$ 35,045 | \$ | \$ 306,249 | \$ | 603,692 |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For The Year Ended June 30, 2003

EXHIBIT II

| | General Fund | Special Revenue Funds | Capital Projects Fund | Debt Service Fund | Fiduciary Fund Type Expendable Trust Funds | Totals (Memorandum Only) |
|---|------------------|-----------------------------|-----------------------------|-------------------------|--|--------------------------------|
| REVENUES: | | | | | | |
| Local Share Property Taxes | \$ 1,740,243 | | | | | \$ 1,740,243 |
| Investment Income | 31,270 | | \$ 11 | | \$ 281 | 31,562 |
| '95 Burditt Bond Building | 22,219 | | | | | 22,219 |
| Rental | 5,625 | | | | | 5,625 |
| Program Fees | | \$ 16,490 | | | | 16,490 |
| Refunds | 23,643 | | | | | 23,643 |
| Private | | 11,275 | | | | 11,275 |
| State | 3,366,155 | | | | | 3,366,155 |
| TOTAL REVENUES | 5,189,155 | 27,765 | 11 | \$ | 281 | 5,217,212 |
| EXPENDITURES: | | | | | | |
| Direct Services | 4,006,599 | 32,863 | | | 1,504 | 4,040,966 |
| Support Services: | | | | | | |
| Students | 104,073 | | | | | 104,073 |
| Instructional Staff | 126,857 | | | | | 126,857 |
| General Administration | 213,227 | | | | | 213,227 |
| Area Administration | 122,246 | | | | | 122,246 |
| Fiscal Services | 1,420 | | | | | 1,420 |
| Operation and Maintenance of Building | 233,419 | | | | | 233,419 |
| Transportation | 91,115 | | | | | 91,115 |
| Debt Service: | | | | | | |
| Principal Retirement | | | | 45,218 | | 45,218 |
| Interest Charges | | | | 16,598 | | 16,598 |
| Other Outlays | 142,050 | | | | | 142,050 |
| TOTAL EXPENDITURES | 5,041,006 | 32,863 | - | 61,816 | 1,504 | 5,137,189 |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | 148,149 | (5,098) | 11 | (61,816) | (1,223) | 80,023 |
| OTHER FINANCING SOURCES (USES): | | | | | | |
| Transfers In (Out) | (77,835) | (538) | 4,000 | 61,816 | 750 | (11,807) |
| EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES | 70,314 | (5,636) | 4,011 | - | (473) | 68,216 |
| FUND BALANCES, JULY 1, 2002 | (5,480) | 49,584 | 55 | | 36,202 | 80,361 |
| FUND BALANCES, JUNE 30, 2003 | \$ 64,834 | \$ 43,948 | \$ 4,066 | \$ - | \$ 35,729 | \$ 148,577 |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

| | Object | Budget | Actual | Variance - Favorable (Unfavorable) |
|---------------------------------------|--------|------------------|------------------|--|
| REVENUES: | | | | |
| Local Share Property Taxes | | \$ 1,740,243 | \$ 1,740,243 | \$ - |
| Investment Income | | 33,000 | 31,270 | (1,730) |
| '95 Burditt Bond Building | | 25,458 | 22,219 | (3,239) |
| Rental | | 10 | 5,625 | 5,615 |
| Contributions | | 100 | - | (100) |
| Refunds | | - | 23,643 | 23,643 |
| State: | | | | |
| General State Support | | 2,666,448 | 2,666,448 | - |
| Transportation Aid | | 89,526 | 89,526 | - |
| Debt Service Aid | | 28,253 | 28,257 | 4 |
| Mainstream Block Grant | | - | 135,971 | 135,971 |
| Special Ed. Expenditure Reimbursement | | 578,149 | 426,985 | (151,164) |
| Extraordinary Reimbursement | | - | 518 | 518 |
| Early Essential Education | | - | 18,450 | 18,450 |
| TOTAL REVENUES | | <u>5,161,187</u> | <u>5,189,155</u> | <u>27,968</u> |
| EXPENDITURES: | | | | |
| Instruction 1100: | | | | |
| Teacher Salaries | 110 | 949,771 | 959,800 | (10,029) |
| Substitute Salaries | 120 | 18,000 | 14,382 | 3,618 |
| Benefits | 200 | 1,791 | 930 | 861 |
| Health Insurance | 210 | 184,830 | 178,345 | 6,485 |
| Social Security | 220 | 52,514 | 51,891 | 623 |
| Retirement | 240 | 1,920 | 1,891 | 29 |
| Workers Compensation | 250 | 3,396 | 4,339 | (943) |
| Unemployment Compensation | 260 | 439 | 360 | 79 |
| Dental Insurance | 280 | 6,726 | 6,113 | 613 |
| High School Assessment | 562 | 2,099,964 | 2,098,265 | 1,699 |
| Travel | 580 | 500 | 177 | 323 |
| Supplies | 610 | 27,442 | 16,898 | 10,544 |
| Books and Periodicals | 640 | 9,900 | 7,586 | 2,314 |
| Other Supplies | 690 | 29,251 | 18,812 | 10,439 |
| Equipment | 730 | 18,000 | 15,409 | 2,591 |
| Subtotal | | <u>3,404,444</u> | <u>3,375,198</u> | <u>29,246</u> |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

| | Object | Budget | Actual | Variance - Favorable (Unfavorable) |
|--------------------------------|--------|----------------|----------------|--|
| Special Education 1200: | | | | |
| Contracted Services | 331 | \$ 587,787 | \$ 594,371 | \$ (6,584) |
| Subtotal | | <u>587,787</u> | <u>594,371</u> | <u>(6,584)</u> |
| Vocational Education 1300: | | | | |
| Tuition | 569 | <u>38,522</u> | <u>37,030</u> | <u>1,492</u> |
| Subtotal | | <u>38,522</u> | <u>37,030</u> | <u>1,492</u> |
| Guidance Services 2120: | | | | |
| Salaries | 110 | 51,285 | 51,285 | - |
| Health Insurance | 210 | 4,689 | 4,689 | - |
| Social Security | 220 | 3,923 | 3,850 | 73 |
| Workers Compensation | 250 | 181 | - | 181 |
| Unemployment Compensation | 260 | 16 | - | 16 |
| Dental Benefits | 280 | <u>280</u> | <u>283</u> | <u>(3)</u> |
| Subtotal | | <u>60,374</u> | <u>60,107</u> | <u>267</u> |
| Health Services 2130: | | | | |
| Salaries | 110 | 33,800 | 33,800 | - |
| Health Insurance | 210 | 6,995 | 6,995 | - |
| Social Security | 220 | 2,586 | 2,499 | 87 |
| Workers Compensation | 250 | 119 | - | 119 |
| Unemployment Compensation | 260 | 16 | 15 | 1 |
| Dental Benefits | 280 | 280 | 283 | (3) |
| Supplies | 610 | <u>600</u> | <u>374</u> | <u>226</u> |
| Subtotal | | <u>44,396</u> | <u>43,966</u> | <u>430</u> |
| Student Support Services 2190: | | | | |
| Salaries | 110 | 500 | - | 500 |
| Purchased Prof/Tech Services | 300 | <u>5,000</u> | <u>-</u> | <u>5,000</u> |
| Subtotal | | <u>5,500</u> | <u>-</u> | <u>5,500</u> |
| Instructional Staff 2200: | | | | |
| Tuition/Workshop Reimbursement | 270 | 15,000 | 13,328 | 1,672 |
| Purchased Prof/Tech Services | 300 | 13,000 | 12,021 | 979 |
| In-Service | 320 | <u>2,500</u> | <u>37</u> | <u>2,463</u> |
| Subtotal | | <u>30,500</u> | <u>25,386</u> | <u>5,114</u> |
| Library 2220: | | | | |
| Salaries | 110 | 71,693 | 71,693 | - |
| Health Insurance | 210 | 6,995 | 16,374 | (9,379) |
| Social Security | 220 | 4,491 | 5,415 | (924) |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

| | Object | Budget | Actual | Variance - Favorable (Unfavorable) |
|-----------------------------------|--------|----------------|----------------|--|
| Retirement | 240 | \$ 371 | \$ 649 | \$ (278) |
| Workers Compensation | 250 | 208 | - | 208 |
| Unemployment Compensation | 260 | 31 | 25 | 6 |
| Dental Benefits | 280 | 280 | 567 | (287) |
| Books and Periodicals | 640 | 5,650 | 5,642 | 8 |
| Audio Visual Materials | 650 | 1,500 | 1,106 | 394 |
| Subtotal | | <u>91,219</u> | <u>101,471</u> | <u>(10,252)</u> |
| Board of Education 2300: | | | | |
| Salaries | 110 | 3,860 | 3,401 | 459 |
| Contracted Services | 330 | 3,050 | 3,213 | (163) |
| Supervisory Union Assessment | 331 | 202,003 | 202,003 | - |
| Printing and Publishing | 550 | 2,000 | 2,095 | (95) |
| Equipment | 730 | - | 4 | (4) |
| VSBA Dues | 810 | 1,300 | 1,300 | - |
| Other Expense | 890 | 1,508 | 1,211 | 297 |
| Subtotal | | <u>213,721</u> | <u>213,227</u> | <u>494</u> |
| Office of the Principal 2400: | | | | |
| Principal Salaries | 110 | 66,322 | 66,322 | - |
| Secretary Salaries | 110 | 21,843 | 21,847 | (4) |
| Clerical Aide Salaries | 115 | 9,406 | 9,008 | 398 |
| Substitute Salaries | 120 | 200 | 354 | (154) |
| Health Insurance | 210 | 10,878 | 10,993 | (115) |
| Social Security | 220 | 7,480 | 7,220 | 260 |
| Life Insurance | 230 | 650 | 633 | 17 |
| Retirement | 240 | 1,092 | 1,092 | - |
| Workers Compensation | 250 | 345 | 1,046 | (701) |
| Unemployment Compensation | 260 | 49 | 40 | 9 |
| Dental Insurance | 280 | 560 | 419 | 141 |
| Postage | 530 | 1,700 | 1,556 | 144 |
| Travel | 580 | 1,000 | 136 | 864 |
| Other Expense | 890 | 2,000 | 1,580 | 420 |
| Subtotal | | <u>123,525</u> | <u>122,246</u> | <u>1,279</u> |
| Fiscal Services 2520: | | | | |
| Current Interest | 830 | 2,000 | 1,420 | 580 |
| Subtotal | | <u>2,000</u> | <u>1,420</u> | <u>580</u> |
| Care and Upkeep of Building 2600: | | | | |
| Salaries | 110 | 67,664 | 67,361 | 303 |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

| | Object | Budget | Actual | Variance - Favorable (Unfavorable) |
|------------------------------|--------|----------------|----------------|--|
| Substitute Salaries | 120 | \$ 7,500 | \$ 10,360 | \$ (2,860) |
| Health Insurance | 210 | 10,555 | 10,555 | - |
| Social Security | 220 | 5,593 | 5,688 | (95) |
| Retirement | 240 | 2,986 | 3,152 | (166) |
| Workers Compensation | 250 | 2,666 | 2,175 | 491 |
| Unemployment Compensation | 260 | 59 | 35 | 24 |
| Dental Insurance | 280 | 560 | 567 | (7) |
| Purchased Prof/Tech Services | 300 | 5,500 | 4,410 | 1,090 |
| Water and Sewage | 411 | 13,000 | 13,461 | (461) |
| Contracted Services | 420 | 12,500 | 11,636 | 864 |
| Repairs | 430 | 20,300 | 30,423 | (10,123) |
| Insurance | 521 | 8,600 | 13,835 | (5,235) |
| Telephone | 530 | 6,000 | 8,364 | (2,364) |
| Supplies | 610 | 8,500 | 7,068 | 1,432 |
| Electricity | 622 | 24,000 | 25,127 | (1,127) |
| Heat | 624 | 17,000 | 17,278 | (278) |
| Other Materials | 690 | 1,500 | 599 | 901 |
| Equipment | 730 | 5,700 | 1,325 | 4,375 |
| Subtotal | | <u>220,183</u> | <u>233,419</u> | <u>(13,236)</u> |
| Transportation 2700: | | | | |
| Salaries | 110 | 39,403 | 29,387 | 10,016 |
| Coordinator Salaries | 115 | 4,620 | 2,928 | 1,692 |
| Substitute Salaries | 120 | 3,000 | 2,874 | 126 |
| Health Insurance | 210 | 1,399 | - | 1,399 |
| Social Security | 220 | 3,597 | 2,776 | 821 |
| Retirement | 240 | 990 | - | 990 |
| Workers Compensation | 250 | 2,541 | 2,207 | 334 |
| Unemployment Compensation | 260 | 90 | 25 | 65 |
| Dental Insurance | 280 | 194 | - | 194 |
| Repairs and Maintenance | 430 | 22,500 | 16,046 | 6,454 |
| Insurance | 520 | 4,700 | 4,465 | 235 |
| Travel | 580 | 1,000 | 811 | 189 |
| Gasoline | 626 | 5,500 | 4,675 | 825 |
| Equipment | 732 | 24,830 | 23,166 | 1,664 |
| Miscellaneous | 890 | 2,500 | 1,755 | 745 |
| Subtotal | | <u>116,864</u> | <u>91,115</u> | <u>25,749</u> |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

| | Object | Budget | Actual | Variance - Favorable (Unfavorable) |
|---|--------|------------------|------------------|--|
| Adjustments/Repayments to State 5200: | | | | |
| Education Fund | 950 | \$ 142,047 | \$ 142,050 | \$ (3) |
| Subtotal | | <u>142,047</u> | <u>142,050</u> | <u>(3)</u> |
| TOTAL EXPENDITURES | | <u>5,081,082</u> | <u>5,041,006</u> | <u>40,076</u> |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | | 80,105 | 148,149 | 68,044 |
| OTHER FINANCING SOURCES (USES): | | | | |
| Transfer From Expendable Trust Fund | | 400 | 243 | (157) |
| Transfer From Special Revenue Fund | | - | 538 | 538 |
| Transfer To Capital Project Fund | | (4,000) | (4,000) | - |
| Transfer To Enterprise Fund | | (11,450) | (12,800) | (1,350) |
| Transfer To Debt Service Fund | | <u>(65,055)</u> | <u>(61,816)</u> | <u>3,239</u> |
| EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES | | - | 70,314 | 70,314 |
| FUND BALANCE, JULY 1, 2002 | | <u>-</u> | <u>(5,480)</u> | <u>(5,480)</u> |
| FUND BALANCE, JUNE 30, 2003 | | <u>\$ -</u> | <u>\$ 64,834</u> | <u>\$ 64,834</u> |

The accompanying notes are an integral part of these financial statements.

Pittsford School District
Combined Statement of Revenues, Expenses,
and Changes in Fund Equity
Proprietary Fund Type and Nonexpendable Trust Funds
For The Year Ended June 30, 2003

EXHIBIT IV

| | Proprietary Fund Type Food Program | Fiduciary Fund Type Nonexpendable Trust Funds | Totals (Memorandum Only) |
|--------------------------------|---|--|--------------------------------|
| Operating Revenue: | | | |
| Sales to Students | \$ 30,330 | | \$ 30,330 |
| Investment Income | 20 | \$ 993 | 1,013 |
| Unrealized Gain on Investments | - | 206 | 206 |
| Total Operating Revenues | <u>30,350</u> | <u>1,199</u> | <u>31,549</u> |
| Operating Expenses: | | | |
| Contracted Services | 65,276 | | 65,276 |
| Fees | | 163 | 163 |
| Commodities | - | - | - |
| Total Operating Expenses | <u>65,276</u> | <u>163</u> | <u>65,439</u> |
| Operating Income (Loss) | <u>(34,926)</u> | <u>1,036</u> | <u>(33,890)</u> |
| Non-Operating Revenue: | | | |
| State Sources: | | | |
| Restricted Grants: | | | |
| Lunch Match | 800 | | 800 |
| Breakfast Grant | 357 | | 357 |
| Federal Sources: | | | |
| Restricted Grants: | | | |
| School Lunch Program | 18,747 | | 18,747 |
| School Breakfast Program | 7,475 | | 7,475 |
| Commodities | - | - | - |
| Total Non-Operating Revenues | <u>27,379</u> | <u>-</u> | <u>27,379</u> |
| Income (Loss) Before Transfers | (7,547) | 1,036 | (6,511) |
| Operating Transfers In (Out) | <u>12,800</u> | <u>(993)</u> | <u>11,807</u> |
| Net Income (Loss) | 5,253 | 43 | 5,296 |
| Fund Equity, July 1, 2002 | <u>(5,031)</u> | <u>34,737</u> | <u>29,706</u> |
| Fund Equity, June 30, 2003 | <u>\$ 222</u> | <u>\$ 34,780</u> | <u>\$ 35,002</u> |

The accompanying notes are an integral part of these financial statements

Pittsford School District
 Combined Statement of Cash Flows
 Proprietary Fund Type and Nonexpendable Trust Funds
 For The Year Ended June 30, 2003

EXHIBIT V

| | Proprietary Fund Type Food Program | Fiduciary Fund Type Nonexpendable Trust Funds | Totals (Memorandum Only) |
|--|---|--|--------------------------------|
| Cash Flows From Operating Activities: | | | |
| Net Income (Loss) | \$ 5,253 | \$ 43 | \$ 5,296 |
| Adjustments to Reconcile Net Income (Loss) to | | | |
| Net Cash Provided (Used) By Operating Activities: | | | |
| (Increase) Decrease in Accounts Receivable - State | (1,083) | | (1,083) |
| (Increase) Decrease in Accounts Receivable - Other | (3,412) | | (3,412) |
| Increase (Decrease) in Accounts Payable | 4,494 | | 4,494 |
| Increase (Decrease) in Due To Other Funds | (6,950) | - | (6,950) |
| Total Adjustments | (6,951) | - | (6,951) |
| Net Cash Provided (Used) By Operating Activities | (1,698) | 43 | (1,655) |
| Cash Flows From Investing Activities: | | | |
| Purchase of Investments | - | (43) | (43) |
| Cash Flows From Financing Activities: | | | |
| None | - | - | - |
| Net Increase (Decrease) in Cash | (1,698) | - | - |
| Cash, July 1, 2002 | 1,919 | 10,100 | - |
| Cash, June 30, 2003 | \$ 221 | \$ 10,100 | \$ - |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Notes to Financial Statements
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Pittsford School District ("School District") is organized, according to State law, under the governance of the Board of School Directors to provide public education to the School District. Except where noted, the accounting policies conform to generally accepted accounting principles, as applicable to governmental units.

The general-purpose financial statements of the School District have been prepared with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies follow.

Reporting Entity:

This report includes all of the services provided by the School District to residents. In evaluating the School District's reporting entity in accordance with GASB Statement No. 14, the Financial Reporting Entity, management has included all of the funds and account groups relevant to the operation of School District and that make up the School District's legal entity. Consistent with applicable guidance, the criteria used by the School District are financial accountability and the nature and significance of the relationship. The general-purpose financial statements herein do not include any other governmental entity since none are considered to meet these criteria.

Fund Accounting:

The School District uses several funds and account groups to account for its financial position and results of operations. A fund or account group is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses as appropriate established to record the financial position and result of operations of a specific activity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds and account groups are grouped in the general-purpose financial statements in this report, as follows:

Governmental Fund Types:

Governmental Fund Types are used to account for the ongoing general government activities of the School District that are financed with general government revenues.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds except for major capital projects) of specific revenue sources that are restricted or designated for expenditures for specified purposes.

Capital Project Fund – The Capital Project Fund is used to account for all resources to be used for acquisition, construction or improvement of major capital facilities, infrastructure and equipment. Separate capital projects are reported as separate funds.

Debt Service Fund – The Debt Service Fund is used to account for the servicing of general long-term debt principal, interest and related costs.

Proprietary Fund Types:

Proprietary Fund – The Proprietary Fund types are used to account for activities on a fee-for-service basis in a manner similar to private commercial enterprises. The proprietary fund's Enterprise Fund consists of the Food Program.

Fiduciary Funds (Trust and Agency Funds):

Agency Funds and Trust Funds – The Agency and Trust Funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other funds and/or governmental units.

Agency funds are custodial in nature and do not involve measurements of results of operations.

The Expendable Trust Funds account for assets where both principal and interest may be expended. These are accounted for in essentially the same manner as Governmental Fund Types, using the same measurement focus and basis of accounting. The Nonexpendable Trust Funds account for assets of which the principal may not be expended but must be retained.

Account Group:

The accounting and reporting treatment applied to the fixed assets and long-term debt associated with a fund are determined by its measurement focus.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fixed Assets Account Group – General fixed assets account group is used to account for the property and equipment acquired for general government purposes, and are recorded as expenditures in the acquiring fund at the time of purchase.

General Long-Term Debt Account Group – General long-term debt account group accounts for the principal amount of long-term debt and other long-term obligations of the governmental funds.

The two account groups are not funds. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Measurement Focus and Basis of Accounting:

Basis of Accounting refers to when revenue and expenditures or expenses are recognized in the accounting and reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

The School District's governmental funds are accounted for using a current financial resources measurement focus. Accordingly, only current assets and liabilities are included on the balance sheet and the fund balances report only spendable resources. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net assets. These funds use the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they are available and measurable and expenditures are recorded when the fund liability is incurred, if measurable. Revenues that are accrued include federal and state grants, property taxes, interest, and certain charges for current services. Other financing sources such as bond proceeds are recognized when the debt is issued or the transaction is completed.

The School District's proprietary fund type is accounted for using the economic resources measurement focus. Accordingly, these funds report all assets and liabilities on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net assets. These funds use the accrual basis of accounting. Revenues are recognized when they are earned and become measurable and expenses are recognized when incurred, if measurable. The School District applies all applicable accounting and financial reporting standards of the Financial Accounting Standards Board (FASB) in accounting and reporting for these funds.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The expendable trust fund is accounted for in essentially the same manner as the governmental funds, using the same measurement focus and basis of accounting. The nonexpendable trust funds are accounted for in essentially the same manner as the proprietary funds. The agency funds are custodial in nature and do not present results of operations or have a measurement focus. The assets of the agency funds are accounted for on the modified accrual basis of accounting, and funds liabilities equal their assets.

Cash and Cash Equivalents:

For purposes of reporting cash flows, all highly liquid investments (including restricted assets) with a maturity of six months or less are considered to be cash equivalents.

Investments:

Investments are reported at market value for publicly traded equity securities, cost adjusted for premiums or discounts on debt securities, and redemption value per bank on Certificate of Deposits.

Accounts Receivable:

The accounts receivable balances at year-end are from governmental entities, except in the proprietary funds which may have some receivables from individuals, and no allowance for doubtful accounts is considered necessary.

Prepaid Items:

Certain payments to vendors reflect costs applicable to future periods. In the governmental funds, the cost of prepaid items is recorded as an expenditure when the payments are made. In the proprietary funds, these items are recorded as prepaid items.

Long-term Obligations:

Long-term debt expected to be financed from governmental funds are accounted for at face value in the general long-term debt account group, not in the governmental funds. Debt proceeds are reported in a governmental fund as an other financing source, net of any premium or discount and issuance costs. Expenditures for the payment of principal and interest on general long-term debt are recognized in the debt service fund when the payments are due.

Budgets:

The School District is required by state law to adopt a budget for the General Fund. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles ("GAAP"). The operating budget is prepared by the School District's administration with direction from the School Board, and assistance from the

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Superintendent and Business Manager of the Rutland Northeast Supervisory Union and approved by the Pittsford School District School Board at a properly warned meeting for presentation to the voters. The operating budget includes proposed expenditures by line item and the means of financing them. The budget is approved by School District Voters at a properly warned annual meeting. The voters vote on the total expense amount and not on the individual line items presented in these financial statements.

Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, Special Revenue Funds, and Capital Projects Fund. Encumbrances are not liabilities and, therefore, should not be recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The School District has elected to treat its encumbrances as liabilities for budgetary control purposes.

General Fixed Assets:

The School District does not maintain the historical cost information of its general fixed assets as required by GAAP for establishment of a General Fixed Assets Account Group. Therefore, property, plant, equipment, and furniture are not controlled through general fixed asset account group set of records.

Memorandum Only Columns:

The total columns are captioned "memorandum only" because they do not represent consolidated financial information and are presented only to make financial analysis easier. Data in these columns do not present financial position, results of operations, or cash flows in accordance with GAAP. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - SICK LEAVE

It is the School District's policy to permit employees to accumulate earned but unused sick pay benefits. Such benefits must be used during employment; payments for the benefits are not made when the employees leave service unless otherwise provided for by contract. These amounts are not reported as expenditures in the governmental funds because they are not expected to be paid with available financial resources. Instead, any liability is reported in the general long-term debt account group as accrued liabilities.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 2 - SICK LEAVE (CONTINUED)

Teaching staff earn 12 sick days per year, and may accumulate a maximum of 120 days. Non-teaching staff earn 12 sick days per year, and may accumulate a maximum of 120 days.

The teachers & support staff contract provides that employees who have worked in the District for 15 years and retire will be paid \$30 per day for accumulated sick leave. At June 30, 2003, 7 employees have vested in this buyout for a total contingent liability of \$15,833.

In addition, the teachers contract provides that teachers, who have worked in the District for 20 years and retire, will be paid \$40 per day for accumulated sick leave. At June 30, 2003, 7 teachers have vested in this buyout for a total contingent liability of \$22,773. Support staff who have worked for the District for 20 years and retire, will be paid \$35 per accumulated sick days. At June 30, 2003, 3 employees were vested in this buyout for a total contingent liability of \$9,520.

NOTE 3 - PENSIONS

VERMONT TEACHERS' RETIREMENT SYSTEM

All of the teachers employed by School District participate in the Vermont Teachers' Retirement System ("TRS"), a statewide multiple-employer public employee retirement system covering all teachers in local school districts within the State of Vermont. The Vermont State statutes provide the authority under which benefit provisions and the State's obligation to contribute are established.

Required contributions to the system are made by the State of Vermont based upon a valuation report prepared by the System's actuary. TRS is a cost sharing public employee retirement system with one exception: all risks and costs are not shared by the School District but are the liability of the State of Vermont. TRS is funded through state and employee contributions and the School District has no legal obligation for paying benefits. The Vermont State Teachers Retirement System estimates the contributions on behalf of the School District's employees included in the teacher's retirement plan as required by Government Accounting Standards Board (GASB) Statement 24 to be 4.54% or approximately \$49,868.

Vesting occurs upon reaching five years of creditable service. Normal retirement requires the employee to be either 62 years of age or have 30 years of service. A member may receive a reduced benefit at age 55 with 10 or more years of service. A member that has 10 or more years of service and leaves teaching before age 55 is entitled to a vested retirement benefit payable at age 62 or a reduced amount at age 55.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 3 – PENSIONS (CONTINUED)

VERMONT TEACHERS' RETIREMENT SYSTEM (CONTINUED)

Contributions by the employees are 3.54% of gross earnings and are withheld pre income tax by the School District. Such withholdings totaled \$38,884 during the year and were paid by the School District to the State of Vermont. The School District has no other liability under the plan. The School District's total payroll for all employees during the year was \$1,384,954, with \$1,098,409 of such amount related to employees covered by the retirement plan.

Additional information and ten-year historical trend information can be obtained from the separately issued Vermont State Teachers' Retirement System Comprehensive Annual Financial Report.

VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

Employees other than Teachers are eligible to participate in the Vermont Municipal Employees' Retirement System ("MERS") providing they work more than 30 hours a week for the school year and for not less than a total of 1,040 hours. There are three levels of contributions and benefits in the System called Group A, Group B and Group C. The School District participates in Group B. Normal retirement for Group A members is age 65 or the completion of 5 years of service, whichever is later. Normal retirement for Group B members is age 62 and the completion of 5 years of creditable service. Normal retirement for Group C members is age 55 and the completion of 5 years of creditable service. A member may receive reduced benefits at age 55 if they have 5 years of service and have made contributions for at least 2.5 years.

The System is an actuarial reserve, joint-contributory program. Both the members and the School District make contributions to the fund according to the following schedule:

| | Group A | Group B | Group C |
|---|---------|---------|---------|
| Employees' Contributions (% of gross wages) | 2.5% | 4.5% | 9.0% |
| The School District's contributions | | | |
| (% of gross wages) | 4.0% | 5.0% | 6.0% |

Employee contributions are withheld pre income tax by the School District and are remitted to the State of Vermont. Such withholdings totaled \$6,028 during the year. The School District contributed \$6,697 during the year. The School District's total payroll for all employees during the year was \$1,384,954, with \$133,948 of such amount related to employees covered by the Vermont Municipal Employees' Retirement System.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 4 - LONG-TERM DEBT

The School District issues general obligation bonds to finance the acquisition and construction of major capital facilities, renovations, and equipment purchases. General obligation bonds are direct obligations and pledge the full faith and credit of the issuing entity. These bonds are generally issued as 20-year serial bonds with equal amounts of principal maturing each year.

The following is a summary of general obligation bonds & notes:

| | |
|--|------------------|
| VT Municipal Bond Bank, bond payable, interest at 7.6% paid semi-annually, principal of \$31,518 decreasing to \$30,000 due December 1 st of each year until 2005, originally borrowed \$493,501 in 1992 | \$ 92,054 |
| First Brandon National Bank, bond payable, interest at 4.7% paid annually, principal of \$13,700 due December 15 th each year until 2016, originally borrowed \$264,821 on July 15, 1998 | <u>178,100</u> |
| Total Long-Term Debt | <u>\$270,154</u> |

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

| | Principal | Interest | Total |
|-------------------------------------|------------------|-----------------|------------------|
| During the year ended June 30, 2004 | \$ 44,990 | \$13,847 | \$ 58,837 |
| 2005 | 44,464 | 11,042 | 55,506 |
| 2006 | 43,700 | 7,811 | 51,511 |
| 2007 | 13,700 | 6,439 | 20,139 |
| 2008 | 13,700 | 5,795 | 19,495 |
| Thereafter | <u>109,600</u> | <u>23,180</u> | <u>132,780</u> |
| Totals | <u>\$270,154</u> | <u>\$68,114</u> | <u>\$338,268</u> |

The following is a summary of changes in Long-term Debt:

| | Balance July 1, 2002 | Increase | Decrease | Balance June 30, 2003 |
|-----------------------------|-------------------------|------------|-----------------|--------------------------|
| VT Municipal Bond Bank | \$123,571 | \$0 | \$31,517 | \$ 92,054 |
| First Brandon National Bank | <u>123,300</u> | <u>0</u> | <u>13,700</u> | <u>109,600</u> |
| Totals | <u>\$246,871</u> | <u>\$0</u> | <u>\$45,217</u> | <u>\$270,154</u> |

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 5 - CASH AND REPURCHASE AGREEMENTS

Cash deposits with financial institutions at June 30th amounted to \$86,078. As major revenues are received during the year bank deposits may temporarily exceed \$100,000.

There are four categories of credit risk that apply to the School District's bank balances:

1. Insured or collateralized with securities held by the government or by the government's agent in the government's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the bank's name.
3. Collateralized with securities held by the pledging financial institution's trust department or agent in the government's name. (i.e. repurchase agreements)
4. Uncollateralized.

Balances held in each area are as follows:

| | Carrying Amount | Bank Balance |
|---|--------------------|------------------|
| - Insured (FDIC) and/or (SIPC) | \$86,078 | \$110,107 |
| 1. Insured or collateralized with security held by School District or by the School District's agent in the School District's name | 0 | 0 |
| 2. Collateralization: Collateral held by the financial institution, or its trust department or agent in the financial institution's name | 0 | 0 |
| 3. Repurchase Agreement: Collateral held by the financial Institution's trust department or agent in the School District's name | 0 | 0 |
| 4. Uncollateralized and Uninsured (includes cash on hand) | <u>0</u> | <u>13,333</u> |
| Total deposits | <u>\$86,078</u> | <u>\$123,440</u> |

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 5 - CASH AND REPURCHASE AGREEMENTS (CONTINUED)

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured, and not collateralized cash could have been much higher than at year-end.

NOTE 6 - INTERFUND RECEIVABLES

In compliance with GASB 1300.109 School District does not maintain separate bank accounts for each fund, unless it is required by law, or grant agreement. The composition of amounts due to and from other funds as of June 30, 2003, is as follows:

| Receivable Fund | Payable Fund | Amount |
|----------------------------|---------------------------|-----------------|
| Special Revenue Funds: | | |
| Lothrop After-School | General Fund | \$41,103 |
| VT Physical Activity Grant | General Fund | 35 |
| Expendable Trust Fund: | Nonexpendable Trust Fund: | |
| Booth Memorial | Booth Memorial | <u>265</u> |
| | Total | <u>\$41,403</u> |

NOTE 7 - SHORT-TERM BORROWING

On June 3, 2003 the School District borrowed \$100,000 on a tax anticipation note with an interest rate of 2.10%. The principal and interest are due November 15, 2003.

NOTE 8 - COMMITMENTS

On March 5, 2002, Pittsford School district entered into an agreement with the Abbey Group to provide the school with a food service program at the school. The Abbey is responsible for management and preparation of the food. The School District will be charged an administrative fee of \$4,500 annually. All other costs associated with the food program will be the responsibility of the Abbey. The contract originally expired on March 31, 2003 but was extended three months to June 30, 2003.

Pittsford School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 8 - COMMITMENTS (CONTINUED)

The School District receives significant financial assistance from the U.S. government and the State of Vermont. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal and state regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors. Any disallowance as a result of these audits becomes a liability of the fund that receives the grant. As of year-end the School District estimates that no material liabilities will result from such audits.

NOTE 9 - RESERVED FUND BALANCES

Reserved fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source or School Board. Reservations at year-end are for the following:

| | |
|------------------------|-----------------|
| Capital Projects Fund: | |
| Bus Fund | \$ 56 |
| Building Fund | <u>4,010</u> |
| Total | <u>\$4,066</u> |
| Special Revenue Funds: | |
| PALS Grant | \$ 3,041 |
| Lothrop After-School | <u>40,907</u> |
| Total | <u>\$43,948</u> |
| Trust Funds: | |
| Awards & Scholarships | <u>\$70,509</u> |

NOTE 10 - ACCRUED VACATION & LEAVE TIME

Accrued vacation and leave time represent vested time earned by employees but not used. If the employee were to leave, this accrued time must be paid. Therefore, it is a liability to the School District at June 30, 2003. These amounts are not reported as expenditures in the governmental funds because they are not expected to be paid with available financial resources. Instead, the liability is to be reported in the general long-term debt account group as accrued liabilities. The amount accrued at year end was \$474.

Pittsford School District
Combining Statement of Revenues, Expenses
and Changes in Fund Balances
Fiduciary Fund Type - Nonexpendable Trust Funds
For The Year Ended June 30, 2003

Schedule 9

| | Booth Fund | Pinney Fund | Totals |
|--------------------------------|------------------|------------------|------------------|
| Operating Revenues: | | | |
| Investment Income | \$ 750 | \$ 243 | \$ 993 |
| Unrealized Gain on Investments | <u>206</u> | <u>-</u> | <u>206</u> |
| Total Operating Revenues | <u>956</u> | <u>243</u> | <u>1,199</u> |
| Operating Expenses: | | | |
| Fees | <u>163</u> | <u>-</u> | <u>163</u> |
| Total Operating Expenses | <u>163</u> | <u>-</u> | <u>163</u> |
| Income (Loss) Before Transfers | 793 | 243 | 1,036 |
| Operating Transfers In (Out) | <u>(750)</u> | <u>(243)</u> | <u>(993)</u> |
| Net Income (Loss) | 43 | - | 43 |
| Fund Balances, July 1, 2002 | <u>24,637</u> | <u>10,100</u> | <u>34,737</u> |
| Fund Balances, June 30, 2003 | <u>\$ 24,680</u> | <u>\$ 10,100</u> | <u>\$ 34,780</u> |

The accompanying notes are an integral part of these financial statements

Pittsford School District
Combining Statement of Cash Flows
Fiduciary Fund Type - Nonexpendable Trust Funds
For The Year Ended June 30, 2003

Schedule 10

| | Booth Fund | Pinney Fund | Totals |
|---------------------------------------|---------------|------------------|------------------|
| Cash Flows From Operating Activities: | | | |
| Net Income | \$ 43 | \$ - | \$ 43 |
| Cash Flows From Investing Activities: | | | |
| Purchase of Investments | (43) | - | (43) |
| Cash Flows From Financing Activities: | | | |
| None | - | - | - |
| Net Increase (Decrease) in Cash | - | - | - |
| Cash, July 1, 2002 | <u>-</u> | <u>10,100</u> | <u>10,100</u> |
| Cash, June 30, 2003 | <u>\$ -</u> | <u>\$ 10,100</u> | <u>\$ 10,100</u> |

The accompanying notes are an integral part of these financial statements

ADM AUDIT REPORT

Average Daily Membership First forty Days

Period ending June 30, 2003

Grad

Resident Student tuitioned to another school

| Elementary Grade Level | Indicator |
|------------------------|-----------|
| Grade 1 | 1.1 |
| Grade 2 | 2.1 |
| Grade 3 | 3.1 |
| Grade 4 | 4.1 |
| Grade 5 | 5.1 |
| Grade 6 | 6.1 |
| Grade 7 | 7.1 |
| Grade 8 | 8.1 |
| Grade 9 | 9.1 |
| Grade 10 | 10.1 |
| Grade 11 | 11.1 |
| Grade 12 | 12.1 |

| Elementary Grade Level | Indicator | Secondary Grade Level | Indicator |
|------------------------|-----------|-----------------------|-----------|
| Kindergarten Part Time | KP | Seventh Grade | 7 |
| Kindergarten Full Time | KF | Eighth Grade | 8 |
| First Grade | 1 | Ninth Grade | 9 |
| Second Grade | 2 | Tenth Grade | 10 |
| Third Grade | 3 | Eleventh Grade | 11 |
| Fourth Grade | 4 | Twelfth Grade | 12 |
| Fifth Grade | 5 | Secondary Ungraded | SU |
| Sixth Grade | 6 | | |
| Elementary Ungraded | EU | | |

LOTHROP SCHOOL TEACHER SALARIES 2003-04 (as of 1/1/04)

| <u>Last Name</u> | <u>First Name</u> | <u>Degrees</u> | <u>Yrs. Teaching</u> | <u>Salary</u> | <u>FTE</u> |
|------------------|-------------------|----------------|----------------------|---------------|-----------------------|
| ADAMS | MICHELE | BS | 14 | \$36,700.00 | 80% FTE (\$52,644.00) |
| ALBERICO | SUSAN | BA&MA | 14 | \$46,750.00 | |
| ALLAIRE | AUDREY | BS&MA | 25 | \$52,644.00 | |
| BARSANTI | JANICE | BS&MA | 22 | \$52,644.00 | |
| BLANCHARD | TAMMI | BA | 5 | \$32,300.00 | |
| BOURNE | JOHN | BS&MA | 14 | \$46,750.00 | |
| CARVEY | MARGARET | BS | 29 | \$52,644.00 | |
| CLARK | LINDA | BS&MA | 13 | \$46,050.00 | |
| CLERHIEW | MELANIE | BS&MA | 27 | \$52,644.00 | |
| CORLISS | JILL | BS | 25 | \$49,250.00 | |
| DICK | KATHERINE | BS | 19 | \$34,600.00 | |
| GEE | LYNN | BS&MA | 16 | \$46,275.00 | |
| HALL | KATHERINE | BA | 5 | \$34,200.00 | |
| HAZEN | DAVID | BS | 31 | \$49,250.00 | |
| HERRINGTON | SUSAN | BS&MA | 26 | \$52,644.00 | |
| KAUFMAN | PAIGE | BA | 27 | \$49,250.00 | |
| MYERS | LIZA | BFA&MFA | 23 | \$42,115.20 | |
| PINSON | JANE | BS&MA | 24 | \$42,500.00 | |
| QUENNEVILLE | PATRICIA | BS | 22 | \$52,644.00 | |
| RAND | RICHARD | BS&MA | 23 | \$52,644.00 | |
| SAGERIC-CLARK | MARY | BS&MA | 30 | \$52,644.00 | |
| WESTCOTT | COULMAN | BS&MA | 28 | \$52,644.00 | |

LOTHROP SCHOOL SUPPORT STAFF SALARIES 2003-04 (as of 1/1/04)

| <u>Last Name</u> | <u>First Name</u> | <u>Position</u> | <u>Date Hired</u> | <u>Salary</u> |
|------------------|-------------------|-----------------------|-------------------|---------------|
| CARVEY | SIMONE | Principal's Secretary | 1981-9-3 | \$22,392.77 |
| CULVERT | THOMAS | Head Custodian | 1979-12-19 | \$31,696.36 |
| FORREST | SALLY | Teacher Assistant | 1990-11-27 | \$13,311.42 |
| LACY | BARBARA | Computer Assistant* | 1999-11-22 | \$7,606.53 |
| MASSEY | NECIA | Paraeducator/P | 1999-8-19 | \$12,727.03 |
| MESSER | ELLA | Receptionist* | 2003-8-15 | \$9,058.50 |
| O'BRIEN | GAIL | Paraeducator/P | 2003-7-29 | \$12,670.00 |
| O'NEIL | STANLEY | Custodian | 2003-8-25 | \$16,872.00 |
| RACETTE | DIANE | Library Assistant | 1996-8-2 | \$13,311.42 |
| SHEERAN | ELIZABETH | Paraeducator/P | 2000-8-30 | \$12,727.03 |

Rutland Northeast Supervisory Union
Summary of Discipline Policy
(Annual Report required by Safe Schools Act, 16 VSA 165 (J))

The school is a community. It is responsible for education of those children who attend and, therefore, it must establish and enforce guidelines and procedures that provide for an orderly learning atmosphere. There must be a set of procedures for dealing with inappropriate student behavior; including ones for detention, suspension, and expulsion.

Principals and teachers shall have the authority to establish and enforce such rules and procedures as are consistent with state laws, regulations, local policies and board directives.

Among these actions are:

Immediate removal: A student may be summarily removed if there is an imminent danger to the student, other school personnel, or the school property. Due process rights will be accorded as soon as practical following the summary suspension.

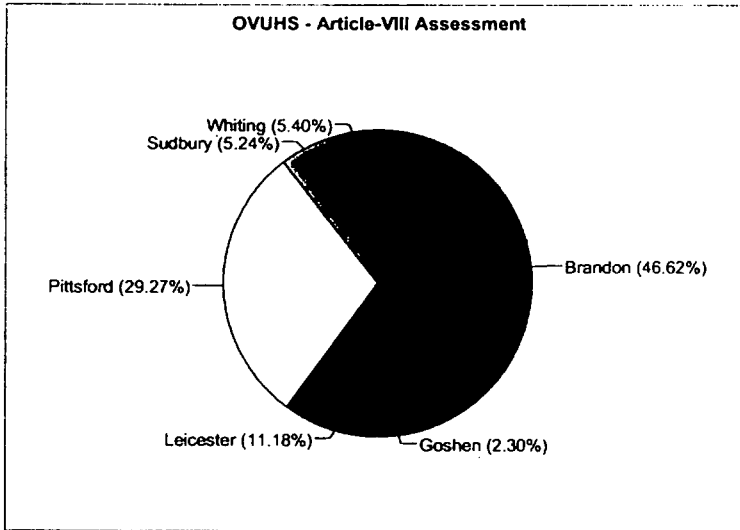
Short Term Suspension: The Superintendent, principal, or a teacher (in the absence of the principal), may suspend a student from the school as a reasonable form of punishment, or for the purpose of securing or maintaining order in the school. Suspensions under this section shall not exceed 10 consecutive days. Due process rights are provided to the student.

Long Term Suspension: Long term suspension is defined as exclusion from school for ten days or more, but for a set period of time, not to exceed 90 days. Due process rights provided to the student are the same as those provided under expulsion.

Expulsion: The dismissal of a student for the remainder of the school year, or up to 90 days, (or in the case of a weapons violation, one year) shall occur only upon recommendation of the Superintendent of Schools and concurrence of a majority of the Board of School Directors. Due process rights shall be available to a student whose dismissal is under consideration.

OTTER VALLEY ASSESSMENT CALCULATION
ARTICLE VIII - 2004-2005 SCHOOL YEAR

| <u>TOWN</u> | <u>40 Day Average Daily Membership</u> | <u>Percent of Assessment</u> | <u>Town Assessment</u> |
|-------------|--|----------------------------------|----------------------------|
| Brandon | 347.6 | 46.62% | 23,307.90 |
| Goshen | 17.15 | 2.30% | 1,149.97 |
| Leicester | 83.36 | 11.18% | 5,589.60 |
| Pittsford | 218.23 | 29.27% | 14,633.15 |
| Sudbury | 39.08 | 5.24% | 2,620.46 |
| Whiting | 40.25 | 5.40% | 2,698.92 |
| | 745.67 | 100.00% | 50,000.00 |

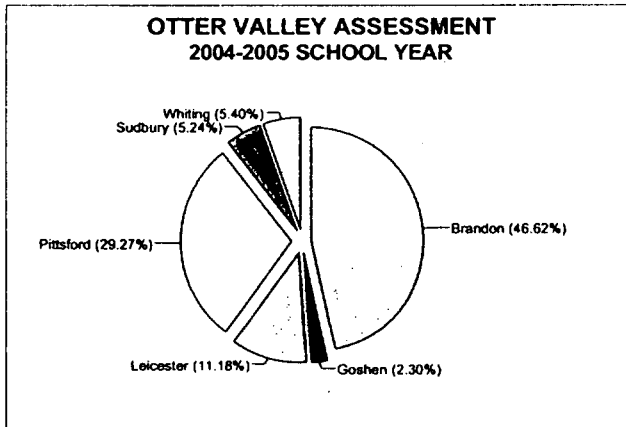


**OTTER VALLEY ASSESSMENT CALCULATION
2004-2005 SCHOOL YEAR**

| TOWN | 40 Day Average Daily Membership | | | PERCENT OF ASSESSMENT | | |
|-----------|---------------------------------|--------|--------|-----------------------|---------|--------|
| | 2002 | 2003 | CHANGE | 2002 | 2003 | CHANGE |
| Brandon | 362 | 347.6 | -14.4 | 47.95% | 46.62% | -1.33% |
| Goshen | 16 | 17.15 | 1.15 | 2.12% | 2.30% | 0.18% |
| Leicester | 77 | 83.36 | 6.36 | 10.20% | 11.18% | 0.98% |
| Pittsford | 223 | 218.23 | -4.77 | 29.54% | 29.27% | -0.27% |
| Sudbury | 39 | 39.08 | 0.08 | 5.17% | 5.24% | 0.08% |
| Whiting | 38 | 40.25 | 2.25 | 5.03% | 5.40% | 0.36% |
| | 755 | 745.67 | -9.33 | 100.00% | 100.00% | -0.00% |

| TOWN | 2003-2004 | 2004-2005 | CHANGE | % |
|-----------|--------------|--------------|------------|--------|
| Brandon | 3,575,951.18 | 3,737,391.89 | 161,440.71 | 4.51% |
| Goshen | 158,053.09 | 184,396.64 | 26,343.55 | 16.67% |
| Leicester | 760,630.50 | 896,285.93 | 135,655.43 | 17.83% |
| Pittsford | 2,202,864.95 | 2,346,406.88 | 143,541.93 | 6.52% |
| Sudbury | 385,254.41 | 420,187.79 | 34,933.38 | 9.07% |
| Whiting | 375,376.09 | 432,767.62 | 57,391.53 | 15.29% |
| | 7,458,130.22 | 8,017,436.73 | 559,306.51 | 7.50% |

| TOWN | 2004-2005 DEBT SERVICE | 2004-2005 REGULAR | 2004-2005 TOTAL ASSMT |
|-----------|---------------------------|----------------------|--------------------------|
| Brandon | 52,338.59 | 3,685,053.30 | 3,737,391.89 |
| Goshen | 2,582.30 | 181,814.34 | 184,396.64 |
| Leicester | 12,551.62 | 883,734.30 | 896,285.93 |
| Pittsford | 32,859.18 | 2,313,547.70 | 2,346,406.88 |
| Sudbury | 5,884.33 | 414,303.46 | 420,187.79 |
| Whiting | 6,060.50 | 426,707.12 | 432,767.62 |
| | 112,276.51 | 7,905,160.22 | 8,017,436.73 |



**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

| ACCOUNT NAME | 2001/2002 ACTUAL | 2002/2003 ACTUAL | 2003/2004 BUDGET | 2004/2005 PROPOSED |
|--------------------------------------|---------------------|---------------------|---------------------|-----------------------|
| EST. FUND BALANCE FWD. | 34,984.77 | 23,811.96 | 8,000.00 | 29,114.94 |
| ASSESSMENTS | 722,030.71 | 769,746.16 | 773,912.68 | 787,455.96 |
| INTEREST INCOME | 15,324.33 | 6,293.01 | 10,000.00 | 6,000.00 |
| GRANT REIMBURSEMENTS (TITLE 1 & CSR) | 8,015.00 | 8,015.00 | 37,531.00 | 35,215.00 |
| PRIOR YEAR REFUNDS | 0.00 | 1,434.63 | 0.00 | 0.00 |
| TOTAL REVENUES | 780,354.81 | 809,300.76 | 829,443.68 | 857,785.90 |

EXPENDITURE RECAP

| | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|
| TOTAL PUPIL SUPPORT | 23,395.97 | 17,802.30 | 28,400.00 | 28,400.00 |
| TOTAL CURR & STAFF DEVEL | 197,900.41 | 199,385.60 | 238,775.47 | 247,630.39 |
| TOTAL BOARD EXPENSES | 6,928.54 | 14,674.61 | 12,700.00 | 20,500.00 |
| TOTAL SUPT'S. OFFICE | 156,421.44 | 161,390.25 | 166,717.87 | 171,407.42 |
| TOTAL FRINGE BENEFITS | 105,142.55 | 101,314.19 | 109,911.71 | 119,104.96 |
| TOTAL BUSINESS OFFICE | 182,375.83 | 184,240.74 | 192,227.03 | 198,618.85 |
| TOTAL MAINT./REPAIRS | 86,014.47 | 93,378.13 | 80,711.60 | 72,124.27 |
| GRAND TOTALS | 758,179.21 | 772,185.82 | 829,443.68 | 857,785.90 |

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

| ACCOUNT NAME | 2001/2002 ACTUAL | 2002/2003 ACTUAL | 2003/2004 BUDGET | 2004/2005 PROPOSED |
|---|---------------------|---------------------|---------------------|-----------------------|
| PUPIL SUPPORT | | | | |
| BB PATH ADVANCE | 457.40 | 733.70 | 400.00 | 400.00 |
| STANDARDIZED TESTING | 22,938.57 | 17,068.60 | 28,000.00 | 28,000.00 |
| TOTAL PUPIL SUPPORT | 23,395.97 | 17,802.30 | 28,400.00 | 28,400.00 |
| CURR & STAFF DEVEL. | | | | |
| SECRETARY | 22,088.30 | 22,972.18 | 23,660.94 | 24,370.77 |
| TECHNOLOGY | 34,284.84 | 35,100.00 | 57,440.80 | 63,448.00 |
| CURRICULUM FICA | 10,334.81 | 10,829.61 | 12,643.14 | 13,350.16 |
| CURRICULUM HEALTH | 26,293.00 | 20,294.25 | 29,593.73 | 28,433.90 |
| CURRICULUM DENTAL | 658.13 | 1,045.08 | 1,478.68 | 1,605.78 |
| CURRICULUM WORKERS COMP | 0.00 | 0.00 | 743.71 | 506.08 |
| CURRICULUM UNEMPLOYMENT | 213.13 | 233.20 | 304.00 | 128.00 |
| CURRICULUM RETIREMENT | 3,290.73 | 3,533.83 | 4,599.61 | 4,951.79 |
| DIRECTOR SALARIES | 65,865.54 | 68,500.12 | 70,555.11 | 72,671.76 |
| TUITION/WORKSHOP REIMBURSEMENT | 4,656.42 | 3,675.38 | 7,500.00 | 7,500.00 |
| TRAVEL - C & SD OFFICE | 2,797.37 | 4,061.47 | 4,000.00 | 4,000.00 |
| DUES | 615.78 | 335.00 | 500.00 | 500.00 |
| DISTRICT FESTIVALS | 1,274.44 | 0.00 | 500.00 | 500.00 |
| CURRICULUM DEVELOPMENT | 218.13 | 0.00 | 250.00 | 250.00 |
| IN-SERVICE - INSTRUCT STAFF | 0.00 | 0.00 | 500.00 | 500.00 |
| MEDIA CLERK | 14,518.08 | 16,936.58 | 13,613.00 | 14,021.39 |
| DISTRICT MULTI MEDIA SUPPLIES | 10,791.71 | 11,868.90 | 10,892.75 | 10,892.75 |
| TOTAL CURR & STAFF DEVEL | 197,900.41 | 199,385.60 | 238,775.47 | 247,630.39 |
| BOARD EXPENSES | | | | |
| EXECUTIVE COMMITTEE HONORARIA | 700.00 | 2,400.00 | 3,600.00 | 3,600.00 |
| MANDATORY EMPLOYMENT TESTING | 648.00 | 552.00 | 900.00 | 900.00 |
| EXECUTIVE COMMITTEE EXPENSE | 1,567.90 | 837.35 | 1,100.00 | 1,100.00 |
| LEGAL SERVICES | 1,445.96 | 2,417.26 | 2,000.00 | 2,000.00 |
| DUE PROCESS INSURANCE COVERAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| EMPLOYEE ASSISTANCE PLAN | 0.00 | 1,318.00 | 1,700.00 | 6,000.00 |
| NEGOTIATING EXPENSES/PORTFOLIO TRAINING | 330.11 | 0.00 | 500.00 | 4,000.00 |
| COMMUNITY SURVEY/WEB DESIGN | 236.57 | 0.00 | 0.00 | 0.00 |
| DISTRICTS FIXED ASSET INVENTORY | 0.00 | 5,050.00 | 0.00 | 0.00 |
| AUDIT | 2,000.00 | 2,100.00 | 2,900.00 | 2,900.00 |
| TOTAL BOARD EXPENSES | 6,928.54 | 14,674.61 | 12,700.00 | 20,500.00 |
| SUPERINTENDENT'S OFFICE | | | | |
| SUPERINTENDENT SALARY | 91,324.74 | 94,977.74 | 97,827.18 | 100,762.00 |
| PERSONNEL OFFICER | 27,301.56 | 28,393.56 | 29,245.35 | 30,122.71 |
| SUPERINTENDENT ADMIN ASS'T | 27,301.56 | 27,655.29 | 29,245.35 | 30,122.71 |
| SUPT OFFICE - SUBSTITUTES | 0.00 | 1,436.00 | 500.00 | 500.00 |
| SUPERINTENDENT PROFESSIONAL DEV. | 746.50 | 1,387.95 | 1,200.00 | 1,200.00 |
| SUPERINTENDENT - TRAVEL & WORKSHOPS | 4,165.69 | 3,890.77 | 4,000.00 | 4,000.00 |
| SUPERINTENDENT DUES | 1,281.00 | 539.94 | 700.00 | 700.00 |
| GRANT WRITING COSTS | 0.00 | 0.00 | 0.00 | 0.00 |
| VSA SERVICE FEE | 3,104.00 | 3,109.00 | 3,100.00 | 3,100.00 |
| PUBLICATIONS | 1,196.39 | 0.00 | 900.00 | 900.00 |
| TOTAL SUPTS. OFFICE | 156,421.44 | 161,390.25 | 166,717.87 | 171,407.42 |

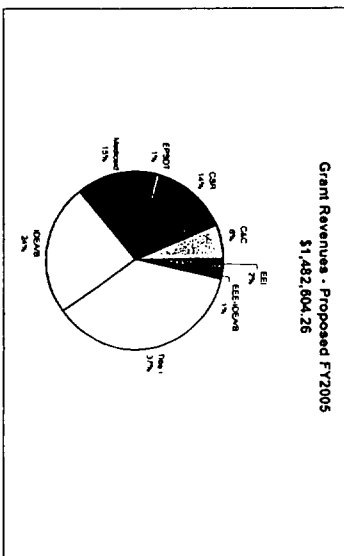
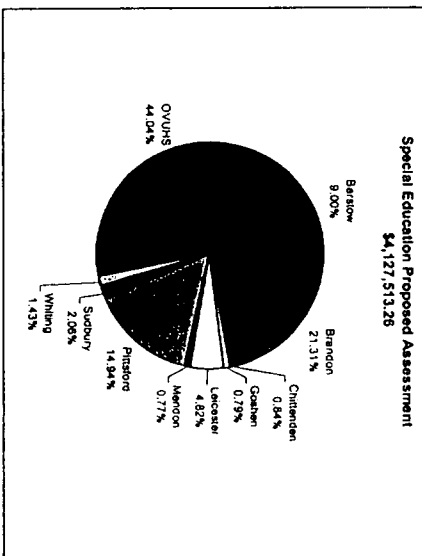
**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

| ACCOUNT NAME | 2001/2002 ACTUAL | 2002/2003 ACTUAL | 2003/2004 BUDGET | 2004/2005 PROPOSED |
|---|---------------------|---------------------|---------------------|-----------------------|
| FRINGE BENEFITS SUPT & BUS OFFICES | | | | |
| HEALTH INSURANCE | 67,997.11 | 64,079.70 | 66,851.32 | 75,207.89 |
| SOCIAL SECURITY | 20,759.59 | 22,244.51 | 23,506.15 | 24,510.92 |
| ADMIN. INSURANCE | 2,896.29 | 2,513.01 | 2,900.00 | 2,900.00 |
| MUNICIPAL RETIREMENT | 9,745.40 | 9,986.35 | 10,910.89 | 11,418.21 |
| WORKMENS COMPENSATION | 1,317.64 | 907.80 | 1,422.20 | 954.47 |
| UNEMPLOYMENT COMPENSATION | 428.91 | 418.70 | 486.40 | 204.80 |
| DENTAL INSURANCE | 1,652.56 | 1,004.56 | 2,334.75 | 2,408.67 |
| CLERICAL IN-SERVICEWORKSHOPS/CLASSES | 345.05 | 159.56 | 1,500.00 | 1,500.00 |
| TOTAL FRINGE BENEFITS | 105,142.55 | 101,314.19 | 109,911.71 | 119,104.96 |
| BUSINESS OFFICE | | | | |
| POSTAGE | 5,956.56 | 2,989.64 | 5,000.00 | 4,000.00 |
| ADVERTISING | 6,639.06 | 5,612.14 | 6,000.00 | 6,000.00 |
| SUPPLIES | 9,660.03 | 8,224.52 | 11,500.00 | 10,500.00 |
| OFFICE EQUIPMENT PURCHASES | 2,139.60 | 1,800.00 | 2,000.00 | 2,000.00 |
| SOFTWARE/HARDWARE | 4,415.20 | 5,998.98 | 4,000.00 | 4,000.00 |
| BUSINESS MANAGERS SALARY | 61,537.06 | 63,998.48 | 65,918.43 | 67,895.98 |
| MANAGER SECRETARY SALARY | 4,352.40 | 9,399.69 | 9,324.52 | 9,804.27 |
| TUITION/DUES BUSINESS MGR. | 887.19 | 895.58 | 1,000.00 | 1,000.00 |
| ADMINISTRATIVE ASSISTANT | 33,184.84 | 34,512.40 | 35,547.71 | 36,614.14 |
| BOOKKEEPER SALARIES | 26,837.44 | 21,817.52 | 22,242.51 | 22,909.79 |
| BOOKKEEPER SALARIES | 24,919.70 | 25,916.28 | 26,693.86 | 31,094.68 |
| PRINTING | 670.00 | 1,397.00 | 1,500.00 | 1,500.00 |
| TRAVEL - OFFICE STAFF | 1,176.75 | 1,678.51 | 1,500.00 | 1,500.00 |
| TOTAL BUSINESS OFFICE | 182,375.83 | 184,240.74 | 192,227.03 | 198,618.85 |
| MAINT./OPERATIONS | | | | |
| TELEPHONE | 5,974.49 | 6,153.68 | 8,000.00 | 7,000.00 |
| ELECTRICITY | 8,532.52 | 8,861.60 | 9,000.00 | 9,000.00 |
| LEASE/PURCHASE PAYMENT | 32,100.00 | 32,100.00 | 1.00 | 0.00 |
| PARKING LOT RESURFACING | 0.00 | 0.00 | 0.00 | 0.00 |
| HEAT | 3,401.13 | 4,793.51 | 6,000.00 | 6,000.00 |
| UPKEEP OF GROUND (PLOW/MOW) | 2,970.60 | 3,511.00 | 2,500.00 | 3,500.00 |
| WATER & SEWER | 468.84 | 406.25 | 500.00 | 500.00 |
| GARBAGE REMOVAL | 1,097.40 | 1,172.16 | 1,100.00 | 1,100.00 |
| CUSTODIAN SALARIES | 6,476.04 | 7,744.50 | 7,438.50 | 8,536.76 |
| CUSTODIAN FICA | 495.27 | 592.43 | 569.05 | 653.06 |
| CUSTODIAN HEALTH | 0.00 | 0.00 | 1,569.41 | 1,765.58 |
| CUSTODIAN DENTAL | 0.00 | 0.00 | 102.76 | 102.76 |
| CUSTODIAN UNEMPLOYMENT | 0.00 | 54.80 | 56.53 | 25.60 |
| CUSTODIAN WORKERS COMP | 195.57 | 297.40 | 392.75 | 293.66 |
| CUSTODIAN RETIREMENT | 254.80 | 297.56 | 371.93 | 426.84 |
| ASBESTOS MAINTENANCE | 0.00 | 2,000.00 | 300.00 | 300.00 |
| BUILDING REPAIRS | 10,682.01 | 11,734.25 | 23,500.00 | 15,000.00 |
| CUSTODIAL SUPPLIES | 552.07 | 791.49 | 800.00 | 800.00 |
| MAINT. CONTRACTS/EQUIP. REPAIR | 11,600.05 | 11,229.21 | 16,500.00 | 14,000.00 |
| INSURANCE - PROPERTY/LIABILITY | 1,213.68 | 1,638.29 | 2,009.67 | 3,120.00 |
| TOTAL MAINT./REPAIRS | 86,014.47 | 93,378.13 | 80,711.60 | 72,124.27 |
| GRAND TOTALS | 758,179.21 | 772,185.82 | 829,443.68 | 857,785.90 |

Rutland Northeast Supervisory Union
Proposed FY2005
Special Services Funding - Grant Revenues and Assessments

| Total Special Assessments | FY2005 Proposed Total Assessments |
|---------------------------|-----------------------------------|
| \$4,127,513.26 | \$4,127,513.26 |
| Brandon | \$879,731.23 |
| Chilenden | \$34,724.55 |
| Goshen | \$32,467.98 |
| Lacester | \$199,024.84 |
| Mendon | \$31,864.17 |
| Pittsford | \$816,769.81 |
| Sudbury | \$85,070.02 |
| Whiting | \$58,888.38 |
| OVUHS | \$1,817,597.89 |
| Barstow | \$371,274.60 |
| | \$4,127,513.26 |

| | |
|------------------------|----------------|
| Grant Revenues: | |
| EEL | \$30,639.33 |
| EEE-IDEA/B | \$20,875.00 |
| TIME I | \$545,807.48 |
| IDEA/B | \$150,749.20 |
| Medicaid | \$215,551.74 |
| EP/SDT | \$12,614.07 |
| CSR | \$210,707.42 |
| C&C | \$95,660.02 |
| | \$1,482,604.26 |
| Total Special Services | \$5,610,117.53 |



Three Prior Years Comparisons

ESTIMATES
ONLY

District: **Pittsford**
County: **Rutland**

L.S.A.: **154**
S.O.: **Rutland Northeast**

Expenditures
Budget (local budget approved in prior years)
82% of base payment per FTE paid to town owners by the State on behalf of the district in FY2005
S.U. assessment (included in local budget) (Central Office, Special Education & Transportation)
Deficit (if included in local budget)
Block grant paid by State to each center in prior years
1. Separately warned article passed at town meeting
2. Separately warned article passed at town meeting
3. Separately warned article passed at town meeting
Ad 144 Expenditures (excluded from "Education Spending")
Act 68 local adopted budget
Union school or joint school district assessment
Deficit if not included in budget or revenues
Special programs expenditures (if not included in local budget)
Gross Act 68 Budget
Ad 144 expenditures (if any - excluded from "Education Spending")

FY2002
2,892,460
not applicable
697,609
56,278

2,948,738

FY2003
2,921,273
not applicable
798,374
61,226

2,982,501

FY2004
2,955,862
not applicable
787,847
5,728
74,542

3,028,404

FY2005
3,159,967
not applicable
904,548
not applicable
not applicable
not applicable
3,159,967

1.
2.
3.
4.
5.
6.
7.
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9.
10.

Revenues
Local revenues (compositional grants, donations, tuition, surplus, etc., including Act 144 revenues)
Capital debt aid
Special program revenues (if not included in local budget)
Deficit if not included in budget or expenditures
Ad 144 revenues
Total revenues
Fund raising (if any)
Adjusted local revenues

FY2002
681,702
28,953

920,655
920,655

FY2003
726,641
28,256

754,899
754,899

FY2004
742,384
22,757

765,141
765,141

FY2005
689,307
16,187
17.
18.
19.
20.
21.
22.
23.

24.
25.
26.
27.
28.
29.
30.
31.

Education Spending (Act 68 definition)
Equalized Pupil: As defined by Title 16, section 4001
Education Spending per Equalized Pupil
Excess Spending per Equalized Pupil (if any)
Per Pupil figure used for calculating District Adjustment
District spending adjustment (maximum of 100%)
(\$10,117 / \$6,800)
Anticipated homesteaded tax rate, equalized
(148.77% x \$1.10)
Household Income Percentage for income sensitivity
(148.77% x 2.0%)

FY2002
4,150,565
507.63
8,173

4,150,565

FY2003
4,325,867
490.06
8,827

4,325,867

FY2004
4,468,128
472.97
9,444

4,468,128

FY2005
4,617,087
456.36
10,117

4,617,087

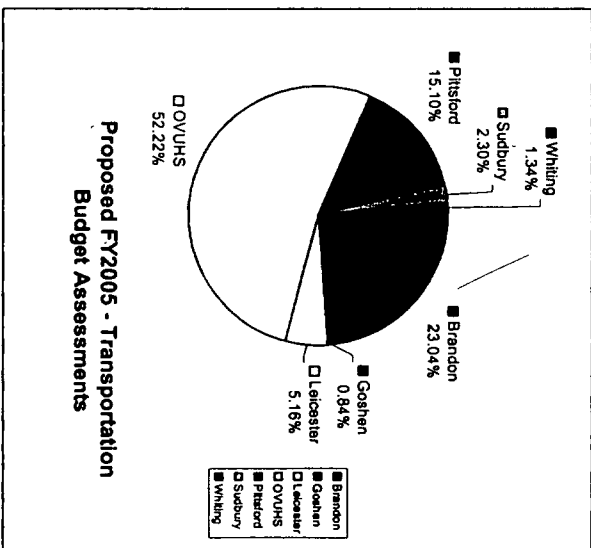
24.
25.
26.
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31.

* Act 68, as currently written, uses this tax rate to calculate the town's state tax liability and WILL NOT be the actual tax rate reflected on individual tax bills.

FY2005 Rutland Northeast Supervisory Union District Wide Transportation Proposed Budget and Assessments

| | Budget FY2004 | Proposed FY2005 |
|--------------------------------------|------------------|--------------------|
| Driver Coordination | 30,000.00 | 30,400.00 |
| Drivers Salary | 169,447.51 | 186,679.26 |
| Drivers Sube | 18,178.48 | 21,386.00 |
| Drivers Health Insurance | 37,271.44 | 30,786.71 |
| Drivers FICA | 18,648.39 | 18,395.59 |
| Driver Retirement | 5,112.24 | 6,043.64 |
| Driver Workers Comp | 16,713.67 | 20,314.51 |
| Driver Unemployment | 2,764.00 | 551.17 |
| Driver Dental | 1,447.55 | 1,282.14 |
| Driver Physical/Licensing/Rx Testing | 2,500.00 | 2,500.00 |
| Bus Office Supplies | 0.00 | 500.00 |
| Bus Miscellaneous | 2,000.00 | 2,000.00 |
| Bus Maintenance 1-24 | 69,750.00 | 72,000.00 |
| Insurance | 28,738.00 | 21,840.00 |
| Fuel Storage | 1,000.00 | 1,000.00 |
| Bus Fuel | 35,000.00 | 35,000.00 |
| Bus Lessees | 112,204.01 | 94,000.00 |
| YR 1 Rounding Assessments | 3,408.73 | |
| | 552,204.02 | \$46,659.02 |

| Assessments - With ALL Lease Payments | 40 Day ADM | ADM Percentage | FY2004 Assessment | FY2005 Assessment |
|---------------------------------------|---------------|-------------------|----------------------|----------------------|
| Brandon | 328.95 | 23.04% | 125,563.07 | 125,926.81 |
| Coaston | 12.00 | 0.84% | 6,394.67 | 4,593.77 |
| Leicester | 73.65 | 5.16% | 31,939.84 | 28,194.28 |
| OVUHS | 745.67 | 52.22% | 283,575.51 | 285,453.24 |
| Pittsford | 215.63 | 15.10% | 82,992.89 | 82,546.28 |
| Sudbury | 32.90 | 2.30% | 13,519.74 | 12,594.60 |
| Whiting | 19.20 | 1.34% | 8,198.30 | 7,350.04 |
| | 1428.00 | 100.00% | 552,204.02 | \$46,659.02 |



**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 ASSESSMENT CALCULATION**

TOTAL ASSESSMENT TO BE CALCULATED FY 2005

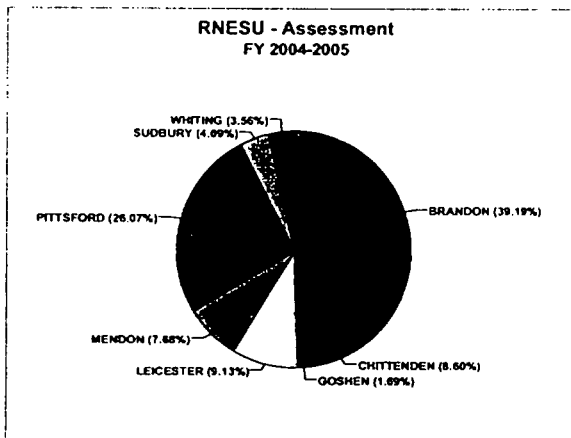
\$787,455.96

| SCHOOL DISTRICT | 40-DAY ADM-10/03 | PERCENT | AMOUNT |
|-----------------|---------------------|---------|------------|
| BRANDON | 708.51 | 39.19% | 308,584.30 |
| CHITTENDEN | 155.46 | 8.60% | 67,709.02 |
| GOSHEN | 30.47 | 1.69% | 13,270.90 |
| LEICESTER | 165.01 | 9.13% | 71,868.42 |
| MENDON | 138.86 | 7.68% | 60,479.06 |
| PITTSFORD | 471.26 | 26.07% | 205,252.49 |
| SUDBURY | 73.98 | 4.09% | 32,221.23 |
| WHITING | 64.45 | 3.56% | 28,070.54 |
| | 1808.00 | 100.00% | 787,455.96 |

TOTAL ASSESSMENT CALCULATED FY 2004

\$773,912.68

| SCHOOL DISTRICT | 40-DAY ADM-10/02 | PERCENT | AMOUNT | CHANGE | PERCENT |
|-----------------|---------------------|---------|------------|-----------|---------|
| BRANDON | 736.74 | 40.00% | 309,554.99 | (970.68) | -0.31% |
| CHITTENDEN | 144.60 | 7.85% | 60,756.37 | 6,952.64 | 11.44% |
| GOSHEN | 33.91 | 1.84% | 14,247.92 | (977.02) | -6.86% |
| LEICESTER | 173.22 | 9.40% | 72,781.60 | (913.18) | -1.25% |
| MENDON | 134.80 | 7.32% | 56,638.72 | 3,840.33 | 6.78% |
| PITTSFORD | 475.55 | 25.82% | 199,811.16 | 5,441.33 | 2.72% |
| SUDBURY | 78.49 | 4.26% | 32,979.03 | (757.80) | -2.30% |
| WHITING | 64.60 | 3.51% | 27,142.89 | 927.65 | 3.42% |
| | 1841.91 | 100.00% | 773,912.68 | 13,543.28 | 1.75% |



ARC – RUTLAND AREA

Our mission is to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.

In 2003, we were representative payee for about 65 clients referred to us by Social Security and mental health centers. We assisted these clients in managing within their budget limitations: quite an accomplishment for people living on the limited resources of SS and SSI. We were involved in every operation from payment of bills, rent, etc., to dispensing personal expense monies on a weekly basis. We negotiated and mediated between landlords, service providers and businesses in cases where a client was unable to resolve an issue independently. The man hours involved in managing one case averages from several hours monthly to 3 – 4 hours weekly, dependent on need. As well, we assisted about 12 clients in filling out annual accounting forms for probate court.

Six dances were provided – Valentines, Spring Fling, Summer, Summer Picnic / Annual Meeting, Halloween, and our annual Christmas Dinner. Over the year these events were attended by over 200 people with developmental disabilities, friends and families. There are also ongoing weekly events, such as the art class and the music and movement class. The dances are our biggest events that bring people together in the community. There is much fun had by all who attend, whether dancing, listening to music, talking with a friend, or by just watching.

ARC – Rutland Area supports the local Self-Advocacy group for people with developmental disabilities by doing the minutes and preparing the agendas for the group and then helps with facilitating the meeting. The Self-Advocates have currently been trained in Disability Awareness Training and have presented the training at Rutland High School. They will be going into elementary schools around the county as well. Many citizens are getting to know the Self-Advocates better through this service and the Self-Advocates are gaining valuable public speaking and advocacy skills. This year the Self-Advocate group also helped out at the annual Green Mountain Self-Advocates' Voices and Choices conference in Killington, by helping people find their way around.

Our Executive Director is a member of the Rutland Family Support Network, which is lead by parents to gather information families need, create goals to some system changes, and network via the internet, brochure, forums and newsletters. She also is on the Local Standing Committee of Community Access Program. By staying in touch with other state level organizations and working collaboratively with local advocates, families and organizations, ARC-Rutland Area stays on top of the services being provided to people with developmental disabilities and has an outlet to advocate for those services that are not being offered.

On behalf of the Board Members, friends, and families, we are grateful for the support and continued assistance from the citizens of Pittsford. We receive neither state or federal funding and our main sources of income continue to be United Way, Rutland City, and other towns, such as Pittsford. In 2003, there were 16 residents of Pittsford who took advantage of all the services we offer. Our 2004 request for funding from Pittsford is again \$400.

Lisa S. Lynch, Executive Director

BENNINGTON-RUTLAND OPPORTUNITY COUNCIL, INC.

BROC would like to take this opportunity to thank the citizens of Pittsford who have supported the agency through the appropriation process over the years, acknowledging the important work we do. This past year BROC continued to experience a large increase in limited income families who needed help just meeting their basic needs – enough food on the table, heat for warmth through the winter, and a roof over their heads.

BROC helped meet the basic needs of 53 families in the Town of Pittsford between October 1, 2002 and September 30, 2003. In addition, our Micro Business Development Program worked with 3 Pittsford residents interested in starting or expanding a small business, reimbursed 4 day care home providers in Pittsford for serving nutritious meals to about 40 children in their care through our Child and Adult Care Food Program, and weatherized 6 homes, comprised of 16 individuals through our Weatherization and Energy Conservation program. BROC also created several new partnerships and collaborations throughout the year with local organizations and businesses to help raise food for our emergency food shelf, as well as to help raise much needed funds through events and fund raising so that the needs of our neighbors continue to be met.

BROC staff work hard each and every day to not only address immediate crisis, but to work in developing prevention plans with each person who needs our help. We are very proud of moving an individual or family up from the effects of poverty in their lives. In doing so, we advance our mission of "Helping people. Changing Lives." And we thank you, the Pittsford community, for helping make this possible.

Linda G. Rooker
Executive Director

BOWEN-WALKER FUND

This fund was established to assist the "indigent, sick, and needy persons of Pittsford" and uses the interest from invested monies for this purpose. The fund was set up to be administrated by the town's three churches.

| | |
|----------------------------------|------------------|
| Balance on Hand, January 1, 2003 | \$ 534.67 |
| Receipts | <u>10,410.24</u> |
| Total Balance & Receipts | 10,944.91 |

| | |
|---------------------|-----------------|
| Disbursements: | |
| Needy Persons | <u>2,882.00</u> |
| Total Disbursements | 2,882.00 |

| | |
|------------------------------------|-------------|
| Balance on Hand, December 31, 2003 | \$ 8,062.91 |
|------------------------------------|-------------|

Joan M. Rost
Pittsford Congregational Church

GEORGE D. AIKEN RESOURCE CONSERVATION AND DEVELOPMENT (RC&D) COUNCIL

The George D. Aiken Resource Conservation and Development Council (RC&D) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments, watershed groups and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture, but private sources make up most of our budget. The Council is a self-supporting 501 (C) (3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0 – 5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance to "make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner, our RC&D Coordinator, at (802) 728-9526 or email: Kenneth.hafner@vt.usda.gov.

GIRL SCOUTS

JUNIOR TROOP 499

The Junior Girl Scout Troop 499 finished the 2003 spring and end of school year with as much enthusiasm as a group of a dozen fourth graders could have. The girls proudly gave the town a brand-new professionally constructed sign at the south end of town, near the corner of Parker Road and Route 7. Mr. Harold Fish graciously consented to the replacement sign on his property and Mr. Ed Wheeler gave the Troop his blessings as well. Mr. Wheeler was among the gentlemen, a group of Jaycees, who had originally erected the sign approximately thirty years ago. The Troop was given the go-ahead by the Select Board as well, with an additional nod from Selectman Dave Markowski, whose company had built the stone columns supporting the original sign. Our thanks go also to OMYA, who again sponsored our Troop with a \$250.00 donation and the employees of General Electric, who gave \$150.00. The girls participated in Green-up Day, cleaning the Lothrop School grounds, Arch Street and Main Street, before heading down to help raise the sign and were given tee shirts by OMYA for the occasion. The Troop gratefully acknowledges the help of Rob Ketcham, who constructed the sign; H. Hirschman, Ltd., which donated materials; and to Jim Haley, owner of J. Haley Graphics, who designed the graphics.

The girls also participated for the first time in Girl Scouts in Government Day by going to Montpelier last March, touring the statehouse, listening to Secretary of State Deb Markowitz speak, glimpsing the governor in the press room, and receiving recognition on the floor of the House from Representatives Peg Flory and Bob Wood. Other events of the past year included a special day rock climbing in Rutland, our second annual Father-Daughter dance, and participating in Memorial Day activities.

The beginning of this school year has been equally busy, with the girls participating in October in the America's Walk for Diabetes, together with corporate partner OMYA, helping out the day of the walk by passing out lap markers to the walkers. The Troop has also been working on smaller projects, like making bandana neckerchiefs, exploring careers, creating puzzles, and community service. The Troop went to Saint Joseph's Home for Assisted Living in Rutland in October 2003 to entertain the residents with songs. They also participated in food giving, by bringing donated food items and leaving them in the community room at Village Manor. The girls joined our senior neighbors at Village Manor in spite of December's temperamental weather and had a dozen residents participate making holiday door hangers.

Thank you to Pittsford residents who buy our delicious cookies, which is the primary source of funds for our girls.

Patricia Morale
Leader

GIRL SCOUTS (cont.)

BROWNIE TROOP #210

Brownie Troop 210 had a 16-girl membership for grades 1 – 3 in 2003. We would like to thank St. Alphonsus Parish for allowing us to use the hall for our meetings. We would also like to thank the Lions for supporting our troop this year and all of the community members who supported our troop through our cookie sale. The girls earned enough money to take a ferry ride across Lake Champlain to Ausable Chasm. The girls were able to hike around the chasm and then take a raft ride down the river. In the spring the girls helped in the green up effort at Caverly Preschool by raking the lawn and trimming the brush on one of the small trails behind the preschool. This fall the girls participated in the annual Girl Sports event, where they learned more about karate, jump roping, basketball, yoga and field games. In addition, this year the troop focused on earning Vermont specific patches. The girls first earned their Maple Taster patch by learning about the history of maple syrup and the process for making maple syrup. In earning this patch the girls took a field trip to our own Maple Museum to have a hands on look at the history of maple syrup. In the fall, the girls earned their Apple Fun patch by tasting and identifying different varieties of apples grown in Vermont, making apple crafts and learning about Johnny Appleseed.

Lisa Adamsen, Melissa Fox and Geri Bruso
Leaders

DAISY TROOP 170

Daisy Troop 170 is the youngest troop for Girl Scouts in Pittsford which started in the fall of 2003. The Daisy Troop had an 11-girl membership from the kindergarten class in 2003. We would like to thank St. Alphonsus Parish for allowing us to use the Parish Hall for our meetings. We would like to thank Mike Blanchard for supporting our troop's start up costs this year. The girls have been learning what it means to be a Girl Scout by participating in activities which relate to the Girl Scout Law. The girls were able to decorate pumpkins at Halloween time; a special thank you to Winslow Sugar Hollow Farm for donating the pumpkins. We visited the library to learn more about how to use its resources and participated in the annual Girl Sports event in November. The troop will continue to learn more about what it means to be a Girl Scout in 2004 and will bridge into a Brownie troop in late spring.

Geri Bruso & Melissa Fox
Leaders

GREEN MOUNTAIN COUNCIL BOY SCOUTS OF AMERICA

TROOP 110

The Green Mountain Council, Boy Scouts of America, is a statewide non-profit organization dedicated to the support and extension of the Boy Scout program in Vermont. While maintaining the fun and adventure for which scouting is known, the program actively addresses such issues as child abuse, drug and alcohol abuse, literacy, unemployment, and hunger. We also promote physical fitness, moral growth, self-discipline, religious participation, environmental awareness, patriotism, civic duty and good citizenship. Troop 110 members are:

| | | | |
|-----------------|---------------------------|---------------|-------------------------------------|
| David Stanley | Senior Patrol Leader | | |
| Cody Hesse | Patrol Leader | | |
| Eric Becker | Patrol Leader | | |
| Justin Hansen | Scribe | | |
| Collin Tompkins | Jr. Asst. Scoutmaster | | |
| Jeffrey Jackson | Quartermaster | | |
| Danny Graham | Librarian | | |
| Mack Lacy | | | |
| Matt Adamsen | | | |
| Ben Leber | | | |
| Feodor Skira | | | |
| Peter Becker | Scoutmaster | Mike Nordmier | Charter Organization Representative |
| Bob Tompkins | Asst. Scoutmaster | Jerry Skira | Treasurer |
| Jamie Hesse | Asst. Scoutmaster | Gary Stanley | Committee Member |
| Rose Hansen | Advancement | John Jackson | Committee Member |
| Lisa Adamsen | Committee Chair | Barbara Lacy | Committee Member |
| Fr. Lawrence | Charter Organization Head | Heather Leber | Committee Member |

In 2003, Troop 110 participated in several of Scouting's popular events. In February, we attended the Klondike Derby, April was the Spring Camp-o-ree, and, of course, summer camp. This past August, all 10 Scouts camped for the week at Camp Wakpominee in Fort Anne. Collin Tompkins went on a trek through the Racket River region of the Adirondacks, with a Troop from Florida. Four scouts earned the Climbing Merit Badge with a camp out at Falls of Lana. The District-wide fall Camp-o-ree was held at the Shelburne Museum with 8 Scouts attending. Seven Scouts earned the Polar Bear Award by camping out in December. We also conducted a fall town-wide food drive for the Pittsford Food Shelf. Thanks to all the good citizens of Pittsford for your generosity this year.

Troop 110 meets every Monday at 7:00 PM at St. Alphonsus Parish Hall. All our Scouts continue to earn Merit Badges and advance through the ranks with the help of their parents and the adults committed to the program. All boys age 11 and up are welcome to join.

GREEN UP VERMONT

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501© (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranges widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute according to population, to keep Green Up growing for Vermont.

LOTHROP SCHOOL PARENT TEACHER ORGANIZATION

The purpose of the Lothrop PTO is to enhance the education of Lothrop students. With this in mind we have once again received support from students, parents, school staff, school board members, local businesses, and the Pittsford community in general. We would like to thank all of you who have shared your time, talent, energy and/or other resources with the school. We are fortunate to have such a caring and interested community.

With your help, we lent extra support to the Physical Education, French, Drama, Enrichment, Art, and Music programs. We helped with the cost of training the volunteers for the Environmental Learning for the Future program at Lothrop. We also purchased computer software and two digital cameras for classrooms to share.

We were pleased to again sponsor such community events as the Halloween Cake Walk to benefit UNICEF, the Grandfriend's Tea, and the Lothrop Staff Appreciation Breakfast. We also helped out at the Lothrop Thanksgiving Dinner.

The PTO again sent out a letter asking for direct contributions to the Lothrop PTO. This mailing raised approximately \$3,250. On behalf of the Lothrop PTO, we would like to extend our sincere thanks and gratitude to all who sent in their contributions. We also again co-sponsored a "Golf Spring Fling" in May with the Pittsford Rotary. We raised almost \$6,000.00 with this successful and very enjoyable event. We are still participating in the "Box Tops for Education." There is a box in the office if anyone has some box tops they would like to bring in. We are also taking part in the Cartridges for Kids program, in which we collect empty ink jet cartridges and send them in for money for the school. We are very pleased with the community support we have received with all of these fundraising efforts.

We encourage anyone interested in the Lothrop PTO to come to one of our monthly meetings. They are held at 7:00 pm on the second Monday of each month in the school library.

Again we want to thank everyone who has helped us out this past year. We are fortunate to live in such a caring and generous community.

PTO Board

President – Ann Rademacher

Past President – Lisa Adamsen

Secretary – Melissa Parker

Treasurer – Robin Leight

Public Relations – Lisa Adamsen

Lower Grade Representative – Laurie Perry

Upper Grade Representative – Joan Grimes

Box Tops Chair – Kathy Gecha

Printer Cartridges – Barbara Lacy

MACLURE LIBRARY

As Librarian for the MacLure Library, I submit the following report summarizing the service furnished to the Town during 2003.

Libraries are only as successful as the support of its community. This past year was very successful in large part due to the community support we received. In 2003, we saw an increase in circulation, library visits, program attendance and community outreach. Patrons borrowed 17,787 books, magazines, books on tape and videos. With last year's increased appropriation, we purchased additional materials for patrons and expand library hours. Money from two large grants allowed us to improve our level of programming for families, updated our computers, purchase new drapes, and begin roof, window and gutter renovations on our community's historic building.

In addition to providing residents with books and other media that address local interests and needs, we also offered a variety of initiatives, many new and others ongoing. Our objective this year was to introduce residents to the multitalented people living in our community. To meet this goal, we first began offering local artists and students a place to display their work. Each month, we hosted an open house to introduce residents to the artists and their art. Second, we partnered with Otter Valley Union High School on two community book discussions with books written by Vermont authors. These projects were designed as a starting point to engage the issues surrounding alcohol and bullying and the role they play in our society. Over 400 people read these books and 184 people participated in the discussions on how we might support our children and begin to foster change. Third, to help struggling students within our community we offered free tutoring at Lothrop with Otter Valley student council members volunteering as tutors/mentors. Fourth, a support group for young mothers meets Monday's at 10:00 a.m. with students from Stafford Technical Center's Human Services department providing a story, snack and craft. Fifth, our children's librarian, Lynn Hughes, expanded our storyhours to include Wednesday and Thursday 10:30 a.m. preschool storyhours as well as the 3:30 p.m. storyhour for all ages, offering children and parents opportunities to socialize. Sixth, we provide community members a place to complete community service for school and court diversion requirements. And last, we offer seven local organizations space to regularly meet at the library. With all our library has to offer, we had a total of 26,968 people attend programming, utilize meeting rooms, use computers, the copier and fax machine, or most importantly, borrow books.

Expressing gratitude is never easy and trying to name all the people who donated time, money, and energy helping our community have the best library possible is impossible. Contributions large and small came from the most unexpected places and allowed us to increase programming and library offerings. These heartfelt deeds meant more to the staff than we can convey. We warmly thank all our volunteers, Dottie Terwilliger, Kay Killoran, Elinor Pike, Norma Sposta, Marsha Booker and Martha Emery, who help us keep the library open and running smoothly; Marz Kelley for his computer expertise; the students from Otter Valley, Mount St. Joseph, Lothrop and Stafford Technical Center, who helped with storyhours, shelve books and all those little, but important jobs; and the parents who give storyhour that special touch. Together you volunteered 980 hours. Thank you to the volunteer board members who donate so much time and energy in support of the library. We are grateful to the businesses of Pittsford and Florence for their donations, large and small, to our library. And to the people who donate books,

MACLURE LIBRARY (cont.)

audiotapes, videos, periodicals, cash gifts and memorials, without your kind-hearted and generous spirit our library would survive, but not flourish. Together, we make the library a welcoming place for our community.

On behalf of the Board of Trustees and staff, I would like to thank the residents of Pittsford and Florence, as well as the Select Board, for your constant support of the library.

The Board of Trustees meets the first Monday of every month at 6:00 p.m. Meetings are open to the public.

Library hours are Monday, Tuesday, and Friday 1:00 - 5:00 p.m., Wednesday and Thursday 10:00 a.m. - 8:00 p.m., and Saturday 9:00 a.m.-Noon.

Preschool storyhours are Wednesday and Thursday 10:30 a.m. and the afterschool storyhour is Wednesday 3:30 p.m.

Bonnie Stewart
Librarian

PITTSFORD CEMETERY ASSOCIATION

The Pittsford Cemetery Association matched a grant from the Vermont Old Cemetery Association (VOCA) in 2003. For the second summer Arthur Hyde of Bradford, a VOCA member, worked to straighten more monuments in the Old Meeting House Cemetery by the Congregational Church. We are grateful for his hard work there, which makes this cemetery look well cared. Double Ox Landscaping has kept this cemetery, the Baptist Cemetery and the Evergreen Cemetery mowed and looking good. We are grateful for their efforts.

The concerns of the Pittsford Cemetery Association are mainly two-fold. First, we wish the lot owners would become more active in participating in the decisions that have to be made by the Association. Notice of Annual Meeting will be posted and in the local newspapers. Secondly, we are aware of the ever increasing discoloration/blackening of the marble monuments and the lichen growth on the granite ones. Pollution has caused these conditions and is affecting our beautiful trees – would that we control such. If you desire to clean your monuments, please contact Superintendent David Barnard for the best instruction to accomplish this and/or the names of persons who do this professionally.

I would like to thank the Town, the Lions Club, and several lot owners for their financial support. I also extend my appreciation to the faithful officers of the Pittsford Cemetery Association; Vice President Robert Sird, Secretary Rebecca Davenport, Treasurer Mary Bushey, Trustees Joan Rost, Patricia Smith, Phyllis Barnard, Jean Harvie, Emerson Frost, Peter Freeborn, Trustees Emeriti Elizabeth White and Charles Sanderson, and Superintendent David Barnard.

Jocelyn Chutter Frost, President

PITTSFORD FIRST RESPONSE

The Pittsford First Response proudly serves the residents of Pittsford and Florence. The squad currently has six members serving these communities 24 hours a day, seven days a week.

BUSINESS

David Mailhiot, President
Kathy Maxey-Scarcello, Vice President
Michelle Numm, Secretary/Treasurer

FIELD

Marsha McMahon, Field Chief
Steve Mailhiot, Assistant Field Chief
John Muse, Training Officer

During the past year, Pittsford First Response responded to 220 calls, including 6 fire call assists, and 39 automobile accidents.

The Pittsford First Response Squad is a non-profit organization that provides Emergency Medical Services to the residents of Pittsford and Florence. As a volunteer squad, our services are offered to the community at no charge. We are proud of the quality of service we provide as well as the ongoing EMS education that our members have pursued. Thanks to our members for their time and effort during the past year.

If you are interested in becoming a Pittsford First Response member, please call Marsha McMahon at 483-6831 for more information.

We would like to take this opportunity to remind all town residents to clearly mark your driveway or home with your house number. Remember to post the number on both sides of roadside mailboxes. This will assist us in providing you prompt service when we are needed.

David Mailhiot
President

PITTSFORD HISTORICAL SOCIETY, INC.

The history of Pittsford is the story of us all and the Pittsford Historical Society continues its goal of preserving the Town's history for future generations.

Four membership meetings were held in 2003 beginning in March, when guest speaker Jim Davidson told the fascinating story of "The Great 1886 Horse Race from Galveston, Texas to Rutland, Vermont." In August the Society was invited to a potluck picnic at the home of Walter and Priscilla Jackson of Chittenden. Members enjoyed the beautiful view and listened to Walt O'Brien relate the story of the Barstow family. Approximately sixty people attended the annual meeting in October and were treated to a wonderful program on the history of the Rutland County Humane Society given by Executive Director Tom Browe. A December Holiday Open House at Eaton Hall finished out the year, when members and guests gathered for refreshments and enjoyed the Museum's exhibits.

The Society is very proud to host the Memorial Day Ceremonies every year, with much of the credit going to parade coordinator Larry Smith and all those who help Larry. Even though heavy rain cancelled the Memorial Day Parade last May, it did not dampen the spirits of the large crowd gathered at the Lothrop Gymnasium to take part in the ceremonies and listen to the impressive speech given by Lt. Col. David Pearson, former Air Force Navigator. Winners of Lothrop School's "What Memorial Day Means to Me" contest were on hand to read their essays. They were as follows:

| | | |
|----------------|---------------|-----------------|
| Fourth Grade - | First Place - | Avery Howland |
| | Runner up - | Anna Morale |
| Fifth Grade - | First Place - | Sarah Grimes |
| | Runner up - | Mackenzie Lacy |
| Sixth Grade - | Runner up - | Parker Howland |
| | Runner up - | Billy Gillespie |

The combined talents of the Pittsford and Chittenden Historical Societies at the Vermont History Expo in Tunbridge last summer resulted in high praise from all who visited the exhibit. The theme centered around the home front during the Civil War. Fran Wheeler's detailed diorama of the women from the Soldier's Aid Societies rolling bandages and knitting socks was the center of attraction. The display drew the attention of Vermont Historical Society's educator Amy Cunningham, who took pictures of the exhibit to use in next year's Expo Workshops.

The Society is extremely fortunate to have in its collections the history of the Sugar Hollow Preserve donated by its founder E-An Zen. Zen, along with his former wife Tina Silber, began buying land in Sugar Hollow in 1965 and later donated 272 acres to the Nature Conservancy. E-An's extensive collection of photographs and research material is available for all to see at the Museum.

The Tag and Bake sale held in July was a great success, with many thanks to all who helped out that day. The proceeds from the sale went towards the upkeep of the Museum at Eaton Hall.

On October 19th, at the site of the Hammond Bridge, a new Crown Point Road marker locating the site of historic Pitt's Ford was dedicated by the Crown Point Road Association and the Pittsford Historical Society. The marker honored two CPRA founders, the late Phyllis and Hubert Humphreys, who spent many hours doing research and field work in the area. Several members

PITTSFORD HISTORICAL SOCIETY, INC. (cont.)

of the Humphreys' family were on hand for the dedication and listened to Peg Armitage give the history of the area.

Pittsford is very fortunate to have a Museum as great as Eaton Hall. To achieve all our museum goals we rely on the support of the community. We encourage everyone to join.

Officers for 2004

| | |
|-------------------------|------------------|
| President | Len Lumsden |
| Vice President | Peg Armitage |
| Treasurer | Jean Harvie |
| Recording Secretary | Margaret Lumsden |
| Corresponding Secretary | Dorothea Parker |

Trustees

Betty Atwood, Edward Keith, Barbara Poljacik and Anne Pelkey, immediate Past President

Museum Hours: March to November, Tuesdays, 9:00 – 4:00

July to October, Sundays, 1:00 – 4:00

Phone: 483-2040

Website: www.pittsford-historical-org

PITTSFORD MASONIC ASSOCIATION SCHLOARSHIPS

In May of 2003, two Otter Valley Union High School graduates from the Pittsford area were each awarded \$1,000 scholarships from the Pittsford Masonic Association Scholarship fund.

Laura Drummond graduated in the class of 2002 and she is in the freshman class at Smith College.

Aimee Rosato graduated in the class of 2003 and she is in the freshman class at Smith College.

Both students are doing very well in meeting college level requirements.

Since its inception in 1995, 18 high school graduates from the Pittsford/Chittenden area, have been awarded \$1,000 scholarships from the fund.

Pittsford Masonic Association Scholarship Committee

Arthur Scottow – Chairman

Joseph Flory

Coulman Westcott

Laurie Kamuda – Alternate

PITTSFORD LIONS CLUB
"WE SERVE"

Two Thousand Two was the 34th consecutive year of service by the Pittsford Lions Club to the Communities of Pittsford, East Pittsford, Chittenden and Florence.

The Pittsford Lions Club, a member of the International Association of Lions Clubs with headquarters in Oak Brook, Illinois, and a membership of approximately 1.4 million service-minded men and women in 45,886 clubs in 739 districts and 191 countries and geographic areas, kept in the spirit of our motto "We Serve" by undertaking the following this past year.

A \$500 Paul W. Wheeler Memorial Scholarship was made available to a Pittsford student who is planning on a vocational college education.

Donated various sums of money to the following:

Pittsford Boy Scouts, Girl Scouts, Cub Scouts, Brownies, Pittsford Historical Society, Camp Thorpe, Pittsford First Response, Pittsford Children's Ski Program, Pittsford Cemetery Association, Lothrop School, Vermont Achievement Center, American Diabetes Association, Rutland Area Visiting Nurse Association and Hospice, Salvation Army, LCIF, Lions Twin State Soccer Association, Pittsford Food Shelf, funds for a needy family to have Christmas, Kurn Hattin Homes, Pittsford Recreation Area and Pittsford Youth League, sponsored a Little League Team, Sugar Bugs, Rutland County Humane Society, and others. We also host two diabetic screenings at Price Chopper, one in February and one in March.

The Pittsford Lions Club also provided assistance in several cases requiring eye exams and glasses. The Pittsford Lions club also loans walkers, wheelchairs, hospital beds, potty-chairs, etc. to the needy.

Officers for the year 2002 – 2003 are as follows:

| | |
|---------------------------|---|
| President: | Carol Freeborn |
| First Vice President: | Bruce Curtis |
| Second Vice President: | Tom Freeborn |
| Third Vice President: | Phil Guica |
| Immediate Past President: | Peter Freeborn |
| Secretary: | Tom Bizon |
| Treasurer: | Richard W. Rowe |
| Tail Twister: | Russ Moulton |
| Lion Tamer: | Russ Moulton |
| Membership Chairman: | Jeanette Rowe |
| Directors: | 6/05 – Jeanette Rowe 6/05 – Donna Bizon 6/04 – Sylvia Eugair 6/04 – Sylvia Moulton |
| Scholarship Committee: | Sylvia Eugair Jeanette Cole Dick Rowe Rita Searles Belva Guica |

Our major fund raisers continue to be our summer auction, semi-annual pancake breakfasts, our annual Supper held in January, working with the Pittsford Fire Department on the Haunted House, and the Memory Tree

THE PITTSFORD LIONS CLUB (cont.)

headed by Sylvia Moulton, with lighting of the tree in the Pittsford Village Green on the first Sunday in December.

Pittsford Lions Club is always looking for new quality members. If interested in serving the community and willing to make a commitment to the Club, please contact any member, or plan to attend one of our semi-monthly meetings on the 2nd and 4th Thursdays at Seward's Restaurant in Rutland at 6:30 PM. Anyone is welcome and you don't need to be a Lion to join us.

Carol Freeborn
King Lion

PITTSFORD PRESERVATION CORPORATION

The Corporation shall help preserve and protect the natural and manmade assets of the Town of Pittsford including, but not limited to, water resources, farmland, forests and buildings of historic, economic or significant nature. Particular attention must be given to historic buildings within Pittsford's two historic districts. The Corporation shall seek to develop and enhance a dynamic and distinct community which might be characterized by : village stores, library, community center, village green, post office, schools, town office, recreation area, pedestrian and bicycle paths, and other yet-to-be-defined areas with the express purpose of promoting citizen interaction, recreation and community esteem. A person who endorses the Purposes of the corporation may become a member of the corporation.

In the past year Pittsford Preservation Corp. (PPC) gained an advance ruling from the Internal Revenue Service to be a 501 (C) (3) non-profit corporation. Tax deductible donations may be made directly to the PPC or the Vermont Community Foundation (VCF), where PPC has a dedicated Pittsford Community Fund. The VCF manages some 450 such funds, established by individuals and groups for the benefit of communities throughout Vermont.

The Pittsford Community Fund made its first scholarship award this year. The award, given to an Otter Valley senior from Pittsford, recognizes demonstrated service to the community. The 2003 recipient is Steven Keith, who is a freshman at the University of Massachusetts/Amherst.

The Pittsford Community Fund has advisors representing a number of organizations within the Town: Michael Solari, Planning Commission; Anne Pelkey, Pittsford Historical Society; Joseph Gagnon, Selectboard; Gordon DeLong, Town Clerk; Randal Adams, Recreation Director; Rodney Drown, Lions Club; Ruth Ann Hill, Pittsford churches. Advisors make recommendations to the Vermont Community Foundation regarding the distribution of investment income derived from the Pittsford Community Fund.

In an effort to implement the Town Plan goal of providing "safe and sanitary housing" for Pittsford residents, PPC was instrumental in the Town joining Rutland West Neighborhood Housing Services. Low interest loans are available through this agency to help Pittsford homeowners improve their living conditions. Interested citizens should contact the Town Offices or Rutland West NHS at (802) 438-2303 for further information.

Plans are under way to beautify the Village Green. We are working with the Selectboard, interested residents, and the Pittsford horticulturist/consultant Joan Lynch to provide plans for planting, curbing, gazebo and a veterans' memorial. Work on the Green is not expected to commence until the Route 7 upgrade is complete.

PPC meets on the third Thursday of each month in Maclure Library at 7PM. Any citizen is welcome to attend the meetings.

C. Baird Morgan
President

REGIONAL AMBULANCE SERVICE, INC.

We are pleased to present our 20th annual report to the Citizens we serve. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for twenty years. From 1983 to the end of this fiscal year, Regional has responded to 90,384 ambulance calls. This past year, ending June 30, 2003, the service responded to a total of 6,754 ambulance calls in our 12 communities and an additional 1,875 "Medic One" paramedic intercept calls. Call volume continues to increase. **We commend our staff for keeping up with the increased demand and for providing excellent service.**

In February of this year a fire destroyed one ambulance, damaged our remaining vehicles and caused extensive damage to our facilities. Our staff has done an outstanding job coping with the situation and continue to provide the excellent service that our communities deserve. We would like to thank the Rutland City Fire Department for their outstanding response and quick suppression of a fire that could have been even more devastating. We also thank Fair Haven Response Rescue, Brandon Rescue, and Wallingford Rescue for covering our service area the morning of the fire. Although the fire severely damaged our facilities, our employees pulled together and put us back into service in three and one half hours. At the end of the fiscal year we were still undergoing repairs to our building. Our insurance covered the cost of the repairs to our vehicles and building. We again thank everyone for their support during this stressful time period.

Our motto "Serving People First with Pride, Proficiency and Professionalism" is demonstrated by our employee's commitment to continuing EMS training. Each year our employees have specialized training in Critical Care Paramedicine, Advanced Cardiac Life Support, Basic Life Support, Prehospital Advanced Trauma Life Support, Pediatric Advanced Life Support, Emergency Vehicle Operations, Bloodborn Pathogens, and a variety of continuing education programs. Our professional staff is extremely capable and dedicated.

Monthly C.P.R. classes are taught at Regional Ambulance. Last year, through the R.A.S. Training Center, 1,783 people were trained in C.P.R. Tours, lectures, demonstrations, and C.P.R. classes are available for the general public. For information on Healthy Homes or our other services, call 773-1746.

The public is encouraged to visit and talk to the employees and Administrator at our Stratton Road facility. Please feel free to contact James Finger, Chief Executive Administrator, or your Representative, if you have any questions concerning the service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Regional Ambulance Service, Inc. will continue working to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Paul Kulig, President
R.A.S. Board of Directors

Betsey Morgan,
Town of Pittsford Representative
R.A.S. Board of Directors

RETIRED & SENIOR VOLUNTEER PROGRAM

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas, such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and personal experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 5 years RSVP has implemented new programming to address pressing community needs. These programs include an America Reads program, called **Rutland County Reads**, aimed at enhancing literacy among elementary school children, an osteoporosis preventive program called **RSVP Bone Builders**, which provides free strength and balance classes with RSVP volunteer instructors to Rutland County residents, and **Operation Doll**, in which RSVP volunteers restore and refurbish donated dolls, including sewing outfits and providing accessories. These dolls are then distributed to over 200 needy children through 20+ local organizations.

Locally, **RSVP is the largest program of coordinated volunteer services** serving the people of Rutland County with 700 **volunteers**. From July 1, 2002 through June 30, 2003, volunteers in Rutland County provided **68,870 hours of community service**. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$1,027,540.

Once again this year RSVP is not asking for additional monies from the Town of Pittsford. The monies we are requesting this year will be used to help defray costs of providing volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Rutland County.

Currently in Pittsford, 32 volunteers donate their services to the following non-profit organizations: Rutland Regional Medical Center, Headstart, Community Cupboard, Rutland High School, Currier Memorial School, Northeast Elementary School, Northwest Elementary School, Rutland Intermediate School, Christ The King School, Lothrop Elementary School, Rutland Area Art Association, Eden Park Nursing Home, RSVP Goodtime Singers, Haven Health Center, Godnick Adult Center, Vermont Dept. of Health, Rutland County Humane Society, Brandon Senior Center, RSVP Rutland Senior Chorus, VT Association for the Blind, Mountain View Center, The Meadows, Dismas House, Rutland City Open Door Mission, One to One, the American Red Cross, the RSVP Bone Builders Program, Rutland County Reads, and Operation Doll.

The volunteer services they provide include: knitting and sewing items for children, tutoring and mentoring in area schools, mailings, entertaining in the area nursing homes and schools, teaching and performing arts and crafts, greeting people at RRMCC and providing information at the front desk, clerical assistance, delivering and preparing meals, caring for animals, business consulting, presenting business educational information to school children, teaching computer skills to area children, exercise trainers for the RSVP Bone Builders osteoporosis program, and serving on non profit boards.

On behalf of RSVP, I would like to thank the residents of Pittsford for their support in the continuation of the RSVP program. As financial constraints

RETIRED & SENIOR VOLUNTEER PROGRAM (cont.)

effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Nan M. Hart, Director

RUTLAND AREA VISITING NURSE ASSOCIATION & HOSPICE

For more than 57 years, the Rutland Area Visiting Nurse Association & Hospice has brought high-quality, affordable community based home health and hospice services to people in the comfort of their homes.

In the face of rising healthcare costs, nursing shortages, shrinking reimbursement, and regulatory changes to the health care system, RAVNAH has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals. We are proud to report that we continue to be a community leader in guiding and shaping the future of home health, preventative and long-term care services, including home care, hospice, maternal-child health, and community programs. Our services not only promote a healthy community, but also support individual dignity and independence in the home.

We are proud to report on a number of successes we have achieved:

- Provided over 1,200 hours of volunteer service in our Hospice Program.
- Initiated Hospice Palliative Care Program
- Instituted Options Counseling for nursing home admissions
- Collaborated with Wilcox Pharmacy in the Synagis® Program for patients with respiratory syncytial virus
- Provided over 3,700 flu vaccinations
- Prepared for compliance with the Health Insurance Portability and Accountability Act

We could not have been successful without our dedicated staff. RAVNAH's staff and volunteers made over 84,000 visits to 2,494 different patients. In the town of Pittsford, we provided 3,206 visits to 94 individuals.

To the individuals and organizations of the town of Pittsford that have supported us during 2003 we are truly thankful. With your support, RAVNAH will continue to meet our mission "to enhance the quality of life of all we serve through comprehensive home and community health services."

Again we say thank you for your support.

Ronald J. Cioffi
Executive Director

RUTLAND COUNTY HUMANE SOCIETY

During 2003 we handled a total of 32 stray animals from Pittsford. Of these, 3 were brought in by the Animal Control Officer and 29 by citizens of Pittsford.

The Animal Shelter, located at 765 Stevens Road in Pittsford, is open Monday, Tuesday, Thursday, Friday and Saturday, 11 – 5, and Sunday 1 – 3. We handle about a thousand companion animals annually, with about half being strays and the remainder surrendered by owners.

As the world of animal welfare adapts to coincide with societal changes, we at the RCHS strive to remain at the forefront of the changes so we can best help those who need our many services.

We appreciate the great support we receive from so many residents of Pittsford and the great working relationship we maintain with Town Officials.

Tom Browe
Executive Director

RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER

The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland County to provide safety and support services to victims of domestic violence and sexual assault. We have been in Rutland County for almost 25 years serving men, women, and children who live in danger.

This year the shelter has been constantly busy. In addition to families needing immediate housing for their safety, we gave counseling and other support services to well over 3,400 people. We assist people with counseling, support groups, help with relocation, and are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.

The families, volunteers, and staff of the shelter thank the voters of Pittsford for their continued support of our program. Because of your consistent support, we are able to continue to provide a safe haven for those survivors of domestic violence from your town. We are very grateful for the help that the people of Pittsford have given us in the past. We provided services for 131 residents of Pittsford this year.

Rebecca Roguen
Assistant Director

RUTLAND COUNTY SOLID WASTE DISTRICT

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our sixteen member municipalities. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site. www.rcswd.com

Waste Disposal: During 2003, residents and businesses in our member municipalities disposed of approximately 37,000 tons of municipal solid waste, nearly all of through the District's master disposal contract with Casella Waste Management. The cost of disposal, handling and transportation from the District Transfer Station at Gleason Road to the landfill was \$68.04 per ton. State taxes, district surcharge and the Rutland City Host Community Fee totaled \$23.97, for a final disposal cost of \$92.01 per ton.

Recycling: The District owns a Material Recovery Facility (MRF), or recycling center, off West Street in Rutland City, that is leased by Casella Waste Management for their operations. The MRF accepts seventeen recyclable commodities from transfer stations, commercial haulers and large generators for processing and sale for re-use.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents. The program operates year-round from the Gleason Road facility and scheduled collections at twenty town transfer stations through the spring, summer and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials, anti-freeze, pesticides, used motor oil, asbestos, fluorescent tubes, computers and electronics. For 2003, the District collected and disposed of 58,722 pounds of electronics, televisions and computers; 23,947 linear feet of florescent lamps (plus 288 other pieces); 10,036 gallons of paint and other HHW; 574 refrigerators, air conditioners and other freon based units, and had over 774 households and 73 businesses participate in this program.

Other Programs: The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood, food waste, and concrete and asphalt "earth materials" recycling. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District's food waste program is operated in cooperation with the Rutland County Natural Resources Conservation District. Customers include supermarkets, greenhouses, and produce distributors. The District also received a grant from the Agency of Natural Resources to offer a "clean sheetrock" waste drywall program for contractors and homeowners.

Planning, Other Programs: As required by the new state solid waste plan, the District updated its "Implementation Plan" which serves as a business plan for the next five years. This plan was approved by the Board of Supervisors in April and sent to the state for their review. The District is anticipating the State's comments on the plan soon, with a revision ready for public review sometime in 2004.

James O'Gorman
District Manager

RUTLAND ECONOMIC DEVELOPMENT CORPORATION

Ever since its beginning in 1937 REDC has sought to bring together local business and community members to grow the Rutland region economy. From our first project to provide parking for downtown merchants to the many loans we currently provide to local business owners, we have remained committed to the concept that the standard of living and quality of life of the region's citizens can best be served by a vibrant, healthy economy, sensitive to the environment and preservation of our cultural heritage.

Our goal, therefore, is to recruit and retain businesses that will provide quality job opportunities so that all of our citizens benefit. By working with companies to find suitable buildings in which to grow, obtaining state tax credits, arranging low-interest financing through various means, arranging employee training programs, and assisting with export assistance, REDC helps many small businesses grow and prosper in Rutland County. Our partnership with the Small Business Development Center (SBDC) and Vermont Manufacturing Extension Center (VMEC) means that we can support these small businesses even further with other services that will increase their efficiency and profitability.

More information about our many services is available on our website at www.rutlandeconomy.com or by e-mailing us at redc@rutlandeconomy.com.

RUTLAND MENTAL HEALTH SERVICES

In the year 2003, 27 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Pittsford assures that quality services are available for their families, friends and neighbors. Town giving dollars support services which include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services

During fiscal year 2003, Rutland Mental Health Services provided 2,410 hours of services to 74 Pittsford residents. We value our partnership with the Town of Pittsford in providing these much needed services and thank you for your continued support.

Mark G. Monson
President and Chief Executive Officer

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT

We have had a very busy year working on issues of importance to Rutland County landowners and are focusing on two very important projects:

1. **Watershed Planning** for the upper part of the Otter Creek and its tributaries. The District has coordinated a group of folks (Upper Otter Creek Watershed Council) who have identified, with the help of the general public, what water quality issues and concerns there are in the watershed. The Council is currently holding monthly meetings to prioritize these issues and concerns and will draft a water quality management plan for the upper Otter Creek.
2. **Preserving Family Farms and the Working Landscape.** The District, in cooperation with Green Mountain College and Poultney-Mettowee Natural Resources Conservation District, is sponsoring a series of forums regarding important agricultural issues that farmers are facing today.

This fiscal year the District will continue to focus the watershed planning and preservation of family farms, along with a new program (Town Road Assistance), where the District will assist town select boards, road foreman and commissioners in defining needs and applying for state aid grants for roads and bridge improvement/rehabilitation projects that contribute to better erosion control.

Fiscal Year 2003 District Activities:

- **Arbor Day Festival**

On May 3, 2003 the District sponsored the fifth annual Arbor Day Festival at the Diamond Run Trail, located behind the Diamond Run Mall in Rutland, for nearly 200 fifth grade students from the Rutland Intermediate School. Students, along with their teachers, spent the morning visiting educational stations set up along the trail where they learned from natural resource specialists (who volunteer their time) about trees, wetlands, soils, wildlife habitats and forests. The afternoon session included a live raptor presentation by VINS of Woodstock, Vermont. This program is made possible by financial support from local businesses.

- **Make A Splash Festival**

The District sponsored a Make A Splash Festival on October 3, 2003 at Lake Bomoseen State Park in Hubbardton, Vermont. Over 200 fifth grade students from 8 schools in Rutland County attended this event. Students, along with their teachers spent the morning visiting educational stations set up along trails in the park, where they learned from natural resource specialists (who volunteer their time) about the water cycle, lake ecology and other water related topics, as well as wildlife. The afternoon was spent observing a bird in flight presentation by VINS.

- **Working Farms & Forests**

The District continues to distribute the "Southwestern Vermont Working Farms and Forests" brochure.

- **Seedling Sales**

Each year in the spring the District takes prepaid orders for evergreen and hardwood trees, wildlife/songbird trees and shrubs, apple trees, berries

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT (cont.)

and wildflower seeds to encourage landowners to increase plantings for wildlife habitat, conservation and aesthetics. This year over 100 customers participated in the seedling program.

- **Trout Sales**

The District sponsors a Spring and Fall Trout program that provides pond owners with trout for stocking their ponds.

- **Fall Bulb Sale**

Each year in the Fall the District takes pre-paid orders for fall bulbs.

- **Newsletters**

The District publishes two newsletters a year, one for Spring/Summer and one for Fall/Winter.

- **Agricultural Food Waste Compost Program**

The District, in cooperation with the Rutland County Solid Waste District, participates in an on farm-composting project in Tinmouth at the Maple Sugar Farm. Food waste from local supermarkets and restaurants is collected and delivered to the farm, where it is then mixed with dairy manure and yard waste (supplied by the RCSWD). This is then put into windrows and monitored. The end result is a soil amendment or fertilizer that the farmer applies to his land. This project has been in operation since 1997 and was made possible by grant funds from the Department of Environmental Conservation and Lake Champlain Basin Program.

- **RNRCD Annual Meeting**

The District held their Annual Meeting on October 21, 2002 at the UVM Extension office in Rutland. Guest speaker Roger Albee presented information regarding the "Farm Bill and Challenges to Vermont Farmers".

- **Nutrient Management Program**

The District is co-sponsoring a nutrient management program. Farmers from Rutland, Poultney-Mettowee and Bennington Counties are eligible for this program, which is designed to maximize farm productivity by means of soil testing and assessments, providing quantitative recommendations for fertilizer and other soil supplement applications.

- **Agricultural Resource Specialist (ARS)**

The Agricultural Resource Specialist Marie Levesque Caduto brings landowners and producers together with experts from different fields, connecting technical, financial and community resources to make things happen on the ground. Whether it is a contaminated well, a collapsing streambank or an expanding dairy farm, the ARS can help find the right match of people and programs to find a solution. The two main services that the ARS provides are Farm A Syst, a free drinking water protection program, and Accepted Agricultural Practices Program, which offers free technical assistance and information to help farmers meet the requirements of the VT AAP regulations.

RUTLAND NATURAL RESOURCES CONSERVATION DISTRICT (cont.)

- **Better Back Roads Assessment**

In 1998 – 1999 the District completed an assessment of water body contamination due to runoff from Rutland County's gravel roads. As a result the District has available to the general public two reports: Volume #1, Management, Finance, and Natural Resources Impacts and Volume #2, Assessments and Recommendations.

- **Vermont Backyard Forest Stewardship Program**

The District, in cooperation with the VT Department of Forests, Parks, and Recreation County Forester Nate Fice, assists small non-industrial forest landowners who are interested in knowing how to promote wildlife, increase diversity, combat invasive exotic species, grow high quality lumber, or just want to know what's growing on their property. This program offers free technical assistance in developing and implementing ecologically sound land stewardship plans.

- **Vermont Envirothon**

This year the District participated in promoting the Vermont Envirothon program by going to high school science departments and doing a power point presentation on the program. The response we received from these presentations was very positive. The goal of the District is to have at least two teams participate at the statewide competition in May of 2004.

Marshall F. Reed
Chairman

RUTLAND REGION TRANSPORTATION COUNCIL

Formed in 1992, the Rutland Region Transportation Council (RRTC) provides a forum for the development of regional transportation planning and transportation projects that may have regional impacts. In addition, it coordinates policies and priorities with the Vermont Agency of Transportation and promotes cooperation on transportation issues in the Rutland region. The Council is the primary method for public involvement in transportation planning; State and federal funds are obtained by the Rutland Regional Planning Commission, which provides support for the Council. The Planning Commission also provides planning, administrative, and geographic information system staff.

All municipalities in the Rutland Region are encouraged to be active in the Transportation Council and those with representatives named to the Council may vote on any issues. Municipalities are not obligated to participate in the Council and those that do participate may cease their involvement at any time.

Over the last fiscal year (October 2002 – September 2003), the Rutland Region Transportation Council and its staff have been working for improved transportation planning in Rutland County in the following ways:

- Continued to assess the Rutland regions top transportation problems including whether planned projects conform to the Rutland Regional Plan. From a regional perspective, improvements to the Route 7 and 4 corridors are always high priorities;
- Participated in discussions regarding transportation projects such as improvements to VT 73 and the Pittsford-Brandon Route 7 upgrades;
- Provided comments to the Vermont Agency of Transportation on the development of Vermont's FY 2004 transportation Improvement Plan (STIP);
- Continued to discuss the potential for a roundabout to reduce the number and severity of accidents at the US7/VT103 intersection in Clarendon;
- Continued to assist towns with road network (culvert, bridge and road condition) inventories. Utilizing the RRPC's simple system of aerial photos and data collection (condition, etc.) sheets, 2 towns have completed culvert inventories and 5 are in progress.
- Continued to address seasonal transportation problems along VT 103, VT 100, and US 4 by working with staff of neighboring Regional Planning Commissions and ski area representatives;
- Collected traffic data at multiple locations for two towns;
- Worked with the Rutland Physical Activity Coalition to increase bicycle and pedestrian opportunities in the area (including a map of walking trails in Rutland City);
- Worked with transit providers and human service agencies to improve transportation service to those with special needs including elders;
- Began work with towns along Route 30 for possible Byways designation;
- Assessed the region for existing and potential locations for Park and Ride lots;
- Distributed reports, bulletins, fliers, and newsletters, and maintained the Council's Web page.

RUTLAND REGION TRANSPORTATION COUNCIL (cont.)

In the current federal fiscal year (October 2003 – September 2004), the Rutland Region Transportation Council is continuing many of these efforts. A stronger focus on access management is expected in the coming year.

Meetings of the Rutland Region Transportation Council are held once each month, normally on the fourth Thursday, in Rutland. All those with an interest in transportation and related issues are invited to attend. Questions about the Transportation Council may be directed to the following individuals: Susie Leonard or Susan Schreibmen, Senior Planners (775-0871) or Richard Baker, Chairman (247-6366).

RUTLAND REGIONAL PLANNING COMMISSION

The RRPC's Mission:

To provide leadership and technical expertise to encourage cooperative planning with and among the region's communities and area wide interests; and strive to improve the quality of life for people in the region by promoting harmony between sustainable economic development, environmental interests and other planning issues.

2003 Activities:

In pursuit of its Mission, the RRPC continued to work closely with the region's 27 communities on a wide range of projects:

- Provided **technical assistance** on community development issues – including assisting in the update and implementation of town plans, zoning and subdivision regulations, telecommunications ordinances in virtually every member community.
- Assisted communities to successfully apply for funds through the **Municipal Planning Grant** program.
- Continued the RRPC's very successful **cooperative purchasing program** with municipal and non-profit entities, organizations in towns, saving them substantial amounts on fuel oil, diesel and gasoline.
- Used **GIS (Geographic Information Systems)** tools to work on transportation, watershed planning, and emergency management initiatives. Also continued involvement of GIS in planning projects, the RRPC intern program, and community training.
- Continued **support of the Rutland Region Transportation Council** in their planning for the future transportation needs of the Rutland Region; participated in several route/intersection upgrade studies; continued to work with communities to create bridge and culvert inventories for use with GIS.
- Worked with the **Rutland Economic Development Corporation**, and the **Rutland Region Chamber of Commerce** on a regional strategy to better coordinate community development, economic development and travel and tourism activities. Both organizations have become permanent ex-officio members of the Board of Regional Commissioner.
- Assisted communities with **emergency management planning**, including updates to Rapid Response Plans, assisting in reformation of the Rutland Local Emergency Planning Committee, and beginning Federal Hazard Mitigation planning.
- Received \$200,000 Federal **Brownfields Assessment** grant and began the organization of a steering committee and the identification of potential sites.
- Continued to offer **education, training, and information distribution programs** to municipal officials and to pay for those program related to planning and zoning and other community development issues.

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES

Rutland West Neighborhood Housing Services, Inc. is changing the look of neighborhoods throughout Rutland County. This year the consortium of towns serviced by Rutland West has grown to include 26 towns, three of which are in Addison County. Year to date, we have invested \$441,956 in loans for new homeowners as well as rehabilitation of existing homes.

With the Vermont Community Development grant of \$375,000 from the years 2002 – 2003 almost completed and our new grant of \$375,000 beginning in 2004, the work of the rehab construction department continues at an industrious rate. The Rehab department assisted 37 families from Rutland County thus far this year addressing health and safety issues in homes. Families interested in applying for help are encouraged to call Rutland West.

88 families in Rutland County, who attended the HomeBuyer Education class, were counted among our list of new homeowners in 2003. The HomeBuyer Education classes are now offered in West Rutland, Middlebury and Bennington. Call Rutland West for a schedule and to register.

The Emergency Shelter Program at Rutland West assist those in crisis with housing arrangements or utility bills. Our shelter fund assisted 110 families in Rutland County this year. Grant funds are received from the Vermont Office of Economic Opportunity, Department of Mental Health, Federal Emergency Management Agency, as well as other generous donations from special benefactors.

We are most grateful for the involvement of Pittsford resident Peter Terwilliger who serves on our Loan Committee.

Another point of major interest for the consortium of towns is the upcoming move of Rutland West to a new location across the street from our current office. Beginning in 2002 into 2003, a tremendous effort was made to coordinate funds to buy and renovate the historic Kazon building on Marble Street in West Rutland. This building will provide much needed, expanded office space for Rutland West. The second story of the Kazon building will be renovated into affordable apartments. We hope to move into the new office space in March of 2004. The apartments will be available for rent later in 2004.

We welcome participants from residents of Pittsford. If you would like to volunteer your time for one of our committees, call me at 438-2303 or stop by our office located at 71 Marble Street in West Rutland.

Together we can build strong communities!

Lindy Biddle
Executive Director

SOUTHWESTERN VERMONT COUNCIL ON AGING

This report briefly describes the services and support provided to elders in Pittsford by the Southwestern Vermont Council on Aging during the past year; these included:

Senior Meals:

The Council provided funding for meals served to elder residents of Pittsford. This funding helped make available 3,251 meals that were prepared and delivered to the homes of 22 older persons in your community who were in need of this special support. This service, provided through contract, is often referred to as "Meals on Wheels". We also supplied "Blizzard Bags" to Meals on Wheels participants and other isolated elders, containing "shelf-stable" meals for use in a weather related or other emergency situation. In addition, 61 Pittsford elders participated at one or more of the luncheon sites available in our region, enjoying 2,460 meals.

Case Management Assistance:

34 elder residents of your community were served by SVCOA Case Management staff, who provided help with applications and problem solving around programs such as Fuel Assistance, SSI, Medicaid, Food Stamps, etc. Case Managers also helped frail elders who were facing long term care placement, assisting those who wanted to and were able to remain independent connect with available supports, including Medicaid Waiver assistance.

Other Services:

The Council on Aging also made available the following services to help support older persons in your community: 1) Telephone support through our "Senior HelpLine" (786-5991 or 1-800-642-5119). This service provided easy phone access to elders and others in need of information about available programs and support for older persons; 2) Health benefit counseling information and form filing assistance through our SHIP Program; 3) Legal service support through a contract with the Vermont Senior Citizens Law Project; 4) Provision of information related to elder issues through the "Elder Connection" column written by Barbara Hanson, appearing weekly in the Rutland Herald; 5) Nutrition education and counseling provided by a Registered Dietician to elders who needed to improve their dietary intake; 6) Senior Companion support on a one on one basis for frail, homebound elders; 7) Elder Care Clinician outreach services to elders struggling with a variety of mental health issues provided through a contract with Rutland Mental Health; 8) Transportation support through the Elders on the Go Program and One-2-One; 9) Community Development assistance, and 10) Caregiver information and support for family members and others who are providing help to elders in need of care.

SUGAR HOLLOW NATURAL AREA

Sugar Hollow Natural Area is an oasis. It is a quiet spot of open fields, rock ledges, forest cover, stone walls, wet lands, and a gently flowing brook. It is a place to visit, see, listen, smell, and feel the serenity of Nature.

While only about 282 acres in size, on both sides of Sugar Hollow Road, it contains a large variety of indigenous flora and fauna that can delight the senses through the four seasons and retain its natural condition in perpetuity.

The Area is owned by The Nature Conservancy (TNC) and is assessed taxes based on current use. It is managed by a Stewardship Committee responsible to the Vermont Field Office of TNC. The Stewardship Committee consists of Anthony Baccei, Peter Cady, Jean Davies, Joseph Sposta, Robert and Judith Tompkins, and Alan and Carol Westin of Pittsford, Robert Baird of Chittenden, Cristina Silber of Falls Church, Virginia, and E-an Zen of Reston, Virginia. Robert Klein, Connie Bryant, and Rose Paul of TNC's Vermont Chapter are ex-officio members. Lois Blittersdorf of Pittsford is a Member Emeritus. The Vermont address of TNC is 27 State Street, Montpelier, Vermont 05602; phone (802) 229-4425.

The Stewardship Committee meets annually to plan the work for the year ahead, to review its past work, and to consider initiatives that might enhance the long-range positive contribution of the Area towards its goal and for the community. A Master Plan and a Long Range Management Plan guide the Committee in management of the land in the spirit of the principal mission of TNC: preservation of plants, animals and natural communities that represent the diversity of life on Earth by protecting the lands and waters they need to survive. Within that limit, we hope the Area will serve as a place where visitors, children and adults alike, can become better informed about the natural world that surrounds us. In furtherance of retaining the biodiversity of the Area, the two nature trails will no longer be maintained. However, visitors are welcome to enjoy a quiet hike in near solitude.

The boundaries of the Area were surveyed in June 2000, corners located, and a new map prepared. All boundary lines have been permanently marked and posted with TNC signs. A map of the area is available in the Town Office.

This past summer campers from Camp Betsy Cox assisted in clearing the grass and brush by the portal sign and refurbishing the sign. We thank them for their community service and enthusiasm.

The Chairman also serves as TNC representative on the Upper Otter Creek Watershed Council.

We welcome inquiries about the Sugar Hollow Natural Area. In order to fully realize the benefits to the community of having such an area, we urge our fellow citizens to support the Conservancy's policies of preservation. Hunting, fishing and trapping in the Area must have prior permission, which may be obtained from the Montpelier office or the Committee Chairman. For local information, phone 483-6354.

Contributions to TNC are always welcome and are used to purchase and maintain unique natural areas throughout the State.

Joseph W. Sposta
Chairman, Stewardship Committee

VERMONT ADULT LEARNING

Vermont Adult Learning works with adults age 16 and over who are not enrolled in school and want to finish secondary school, improve their skills, or prepare for college or a career. We provide instruction in reading, writing, math, English for speakers of other languages, as well as communication, problem solving, decision making, interpersonal and lifelong learning skills. VAL also helps adults prepare for the CDL, U.S. citizenship, GED exam or the Adult Diploma Program.

Classes and tutoring are offered at our learning center in Rutland, in various community sites, and in student's homes and workplaces.

Vermont Adult Learning collaborates with seven supervisory unions, Rutland County Head Start, Rutland County Parent Child Center, Vermont Center for the Book, and Neshobe Family Network to provide family literacy services.

With the recent trend toward reform of the welfare system, we have collaborated with PATH (formerly known as Department of Social Welfare), Department of Employment and Training, and the Stafford Technical Center to continue our services. In partnership with those agencies, we are designing and delivering intensive and comprehensive services to help adults move into paid employment that will enable them to support their families.

Last Year Vermont Adult Learning served 18 adult residents of Pittsford and provided 920 hours of instruction.

Student achievements included:

- **3 Students obtained a high school diploma or GED**
- **Acquiring job readiness skills**
- **Obtaining employment**
- **Retaining or improving employment**
- **Improving parenting skills**
- **Increased participation in children's education**

The cost of providing educational services, in relation to Pittsford's appropriation of \$1,450, is outlined below:

Total students served in FY03 = 18

Total hours of instruction provided = 920

Total cost to Pittsford per instructional hour = \$1.57 (\$1450/920)

J. Clark Posternski
Regional Manager

VERMONT DEPARTMENT OF HEALTH

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of Pittsford.

Bioterrorism – Emergency Preparedness:

The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include finding and identifying disease early, investigating the source of the disease, providing accurate and timely information to the public and health professionals, and collaborating with other agencies during biological, environmental or weather events. The Rutland District Office has become a contributing member of the Local Emergency Planning Committee (LEPC) for the Rutland Region. In the past year we have established ties with many of the emergency response agencies. We have provided training to town health officers, worked closely with the Rutland Regional Medical Center to increase active surveillance, and participated with local and statewide partners in a tabletop exercise on October 3, 2003. This exercise tested our ability to interact correctly in the event of a regional emergency incident.

WIC (Special Supplemental Nutrition Program for Women, Infants and Children):

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 99 women, infants and children living in Pittsford received foods, as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35 per person per month.

West Nile Virus Surveillance:

West Nile Virus first appeared in the U.S. in New York City in 1999 and has become well established in nearly all states. Birds, some mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2002, 18 Town Health Officers throughout the state also participated in this program, assisting primarily with mosquito trapping. As of October 21, 2003, 76 birds and three horses have tested positive for WNV. Three human cases of WNV have been confirmed in the state. In Rutland County from June 12 – October 17, 2003, 88 dead birds were reported, 61 were tested, and 7 birds were found to be infected with WNV. There were no human or equine cases reported during this same time period for Rutland County.

If you would like more information about these efforts or if you have a public health concern, please call the Rutland District Office at 802-786-5811. Please visit our web site at www.healthyvermonters.info for *Healthy Vermonters 2010*, our state's blueprint for improving public health, news releases, other publications and reports, and general public health information.

THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs;

1. Information & Referral
2. Home and Community Access Program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call 7us toll-free at 1-800-639-1522.

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state. In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and town, to strengthen the ability of these officials to provide quality services at affordable levels of taxation:

Advocacy representation before the State Legislature, administration and judiciary, ensuring that Municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 750 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under these policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at www.vlct.org.

TOWN OF PITTSFORD
Annual Meeting Minutes
March 3, 2003
Lothrop School Gymnasium

Selectmen Present

Thomas "Hank" Pelkey, Chairman
Lawrence Pomainville, Jr., Vice Chair
David Markowski
W. Joseph Gagnon
William Taranovitch

Also Present:

Peter Cady, Moderator
Gordon R. DeLong, Town Clerk/Treas.
Dorothy A. Wheeler, Recording Sec.
James O'Gorman, Town Manager
Approx. 200 Guests

The meeting was brought to order at 7:35 p.m. by the Town Moderator, Peter Cady.

The Pledge of Allegiance was led by Pittsford Resident, Joseph Sposta.

Chairman Thomas (Hank) Pelkey presented William Taranovitch with a plaque for his years of service as a selectman.

James O'Gorman, Town Manager, presented Joseph Sposta a plaque in honor of his 28 years as a member of the Recreation Committee. Mr. Sposta is retiring this year.

The Moderator, Peter Cady, read the first paragraph of the Pittsford Town Warning.

The legal voters of the Town of Pittsford are hereby notified and warned to meet at the Lothrop School Gymnasium (former Pittsford Town Hall) in the Town of Pittsford, on Monday, March 3, 2003, at 7:30 p.m. to transact the following business not involving voting by Australian Ballot:

Article I: To hear the reports of the Town Officers and take appropriate action thereon. Moderator then referred to all reports of the town offices. James O'Gorman pointed out the following errors:

1. Incorrect numbering regarding paging for Pittsford Town School District Audit and Budget Reports.
2. Village Budget for FY04 is \$19000.00 instead of \$19500.00 as listed on page 40.
3. Operating Statement for Sewer Fund is incorrect. Update on correct Statement is available on separate handout.
4. Decimal point is incorrect for percentages on Highway Bond Debt Service from 12/1/14 -6/1/20 on page 18.

Wayne Rowe questioned study on Water System. He would like to see more updates in the newsletters. "What is going to be done and/or what has been done."

Al Westin made the motion to accept all reports. Second by Toby Milne. Motion passed.

Article II: To see if the Town will appropriate the sum of Eight Hundred Ninety Three Thousand Eight Hundred Three Dollars and no/100ths (\$893,803.00) to defray the General Fund Expenses of the Town for the 2003-2004 fiscal year, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion by Joseph Sposta and seconded by Toby Milne, to accept Article II.

Moderator referred to General Fund Budgets. Town Manager, James O'Gorman, gave overall review of Revenues, Expenses and Budgets. Discussion followed.

TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)

Mr. Lawrence Marzec-Gerrion questioned the large Conservation Expense. Mr. O'Gorman explained that this was because of a forest fire November 18, 2002. Vermont State did subsequently reimburse the Town for one-half of the expense.

Andy Snyder questioned the Green-up Expense. Mr. O'Gorman explained that the State is no longer paying for bags, etc.

Mr. O'Gorman pointed out that Rutland West Neighborhood Housing Service has replaced BROOC as the supplier of services to the townspeople.

Allen Hitchcock questioned as to why the Library request is a separate issue and the Fire Department large increase is not separated from the General Fund. Tom Hooker pointed out that because of the very lucrative Haunted House Fund Raiser the Nickwackett Hose Company has been able to contribute approximately \$800,000.00 to the Pittsford Fire Department throughout the last 22 years. However, it is now time for the taxpayers to cover more of the Fire Department costs.

Allen Hitchcock noted that there is a 9% increase on the total budget.
Motion Passed.

Article III: To see if the Town will appropriate the sum of Nine Hundred Eleven Thousand Seven Hundred Thirty Eight Dollars and no/100ths (\$911,738.00) to defray the Highway Expenses of the Town for the 2003-2004 fiscal year, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion made by Al Westin and seconded by Toby Milne.

Moderator referred to Highway Budget pages. Discussion followed.

James O'Gorman gave an outline of Highway Budget. He noted that the bond monies were now totally spent and any work on highways would be part of the budget. There is an increase line item in bridge repairs because of the covered bridges that need repair. Pittsford has to pay 2.5% of the costs, which computes to \$40,000.00 for Gorham Bridge, \$25,000.00 for Cooley Bridge and \$4,000.00 for Depot Bridge. The State and Federal government will pay 97.5% of the costs.

Jamie Stewart commended the Town Highway Crew for its outstanding job keeping the roads well plowed and sanded during this especially difficult winter.

Motion passed unanimously.

Article IV: To see if the Town will appropriate the sum of Nineteen Thousand Dollars and no/100ths (\$19,000.00) to defray the Village District's Expenses for the 2003-2004 fiscal year, starting July 1, 2003, the amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other income.

Motion made by Tom Hooker to accept Article IV. Second by Al Westin.

Joe Flory questioned if we were charged for new lightbulbs, etc. James O'Gorman said that the lightbulbs were provided by CVPS.

Motion passed.

Article V: Motion made by Al Westin to authorize Town to collect taxes on real and personal property by its treasurer in three equal installments, due on or before August 11, September 10 and November 10, 2003. Seconded by Tom Hooker. Motion passed.

Article VI: Motion made by Allen Hitchcock to authorize the Town to be raised by taxation an additional Five Thousand and no/100ths Dollars (\$5,000.00) in excess of the sum set forth in the General Fund Budget to be used by Maclure Library. Second by Greg Sharrow. Discussion followed.

TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)

Bonnie Stewart spoke on behalf of the Library request. She pointed out that there has been a 34% increase in circulation. The Library has also extended its hours and has become a Community Center.

Motion passed.

Article VII: Motion made by Matt Harvey to see if the Town will hold its Annual Meeting on the Saturday before the first Tuesday of March for consideration of non-Australian ballot Articles as authorized by 17 V.S.A. 2640(b). Second by Jamie Stewart. Discussion followed.

Motion failed.

Article VIII: Motion made by Toby Milne to see if the Town will place the following article on the warning for Town Meeting "Be it resolved that the citizens of the Town of Pittsford urgently call upon our municipal leaders, state legislatures, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the state of Vermont." Second by Jamie Stewart.

Question raised as to whether or not this Article can be voted on this year because of the beginning of the first sentence which asks that the Article be put on the warning. The motion was then made by Jean Davies and seconded by David Lacy to amend the motion leaving out the part that requested the article be put on the warning for Town Meeting.

Amended motion passed.

Article IX: Motion made by Jamie Stewart to see if the Town will appropriate and authorize to be raised by taxation One Thousand and no/100ths Dollars (\$1,000.00) per year to be used by Rutland County Court Diversion and Restorative Justice Center Inc. upon condition that any cessation of business during the fiscal year cause funding to cease accordingly. Second by James Rademacher.

Motion made by John Heymers to amend this article by dropping the "per year" phrase. Second by James Rademacher.

Motion passed.

Article X: Motion made by Dorothy Wheeler to see if the Town will authorize the Town Clerk to approve additions to the voter checklist, as authorized by VSA 17 Section 2144b. Second by Toby Milne.

Motion passed.

Article XI: Motion made by Allen Hitchcock to see if the Town will remove the appropriation of Nine Hundred Twenty Five and no/100ths Dollars previously authorized for use by the Bennington Rutland Opportunity Council (BROC). Second by Peg Armitage.

Motion passed.

Article XII: To transact such other non-binding business as legally may come before said meeting at this time.

Christine Cady made a request that if anyone has used and/or new children's books that they could donate to the Bozeman, Montana community to please contact her or leave at Maclure Library. Some of the children in the Bozeman area had never seen, touched or read a book!

Vermont Senators Hull Maynard and Kevin Mullin spoke about a few issues in the legislature. They touched on Act 60 Reform, "No Child Left Behind" policy and mandates.

Peg Armitage announced that the Zoning Board of Adjustment would be meeting Monday, March 10, 2003 regarding the proposed new Post Office.

**TOWN OF PITTSFORD
Annual Meeting Minutes (cont.)**

Linda Poro pointed out that Omya's tailings pile would cover a 32-acre area and be 80 feet high.

James Rademacher made a motion that from now on Town Meeting start at 6:30 p.m. instead of 7:30 p.m. Second by Dorothy Wheeler. Motion passed.

Representative Margaret Flory gave the legislative report as follows:

1. The legislature is in the process of revamping Act 250.
2. The legislature is in the process of making drug trafficking a crime.
3. Working through drug court to treat users.
4. Route #7 realignment scheduled for 2006.

At the close of the above business, the meeting shall be recessed until Tuesday, March 4, 2003, at 10:00 a.m. at the Municipal Office Building, Plains Road, Pittsford, to vote by Australian Ballot on the following matters, to wit:

Article XIII: To elect the following officers of the town:

- a) A Town and Town School District Moderator for a term of one (1) year
- b) A Selectman for a term of three (3) years
- c) A Selectman for a term of two (2) years
- d) A Selectman for an unexpired term of three (3) years
- e) A Trustee of Public Funds for a term of three (3) years
- f) A Town Agent for a term of one (1) year
- g) A Library Trustee for a term of one (1) year
- h) A Grand Juror for a term of one (1) year
- i) A Town Auditor for a term of three (3) years
- j) A Town Lister for a term of three (3) years

Motion made by Toby Milne and seconded by Norma Sposta to recess the meeting to Tuesday, March 4, 2003 in order to vote on Article XIII by Australian ballot. The polls will be open from 10:00 a.m. to 7:00 p.m. in the Municipal Office building. Motion passed.

Respectfully submitted:

Dorothy A. Wheeler
Recording Secretary

Attest:

Gordon R. DeLong
Town Clerk

Patricia Carter
Justice of the Peace

PITTSFORD TOWN SCHOOL DISTRICT
Annual Meeting Minutes
March 3, 2003
Lothrop School Gymnasium

School Board Members Present:
Robert Howland, Chairman
Linda Mortenson
Mary Marzec-Gerrior
Dyanne Lertola

Also Present
Peter A. Cady, Moderator
Gordon R DeLong, School Clerk/Treasurer
Dorothy A. Wheeler, Recording Secretary
Meredith D. Voutas, Lothrop Principal
Approximately 75 Guests

After a 15 minute recess the Pittsford Town School District Annual Meeting was brought to order at 10:10 p.m. by the Moderator, Peter Cady, reading the first paragraph of the School Warning.

The legal voters of the Pittsford Town School District are hereby notified and warned to meet at the Lothrop School Gymnasium on March 3, 2003 at 7:30 PM to transact any business not involving voting by Australian ballot.

Article I: To hear and act upon the reports of the Town School District Officers. The Moderator referred to reports starting on Page 62. Motion made by Wayne Rowe, seconded by Lawrence Marzec-Gerrior to accept Article I. Motion passed.

Article II: To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Pittsford Town School District. Motion made by James Rademacher and seconded by Emerson Frost to accept Article II. Motion passed

Article III: To have presented by the Board of School Directors of the Pittsford Town School District its estimate of expenses for the ensuing year. Chairman Robert Howland introduced the members of the School Board. He noted that board member Kyle Buzzell was absent because he was away on business. Superintendent William J. Mathis, Ph.D. was present and he was complimented for having been one of the final four candidates for the National Superintendent's Award. The PTO was thanked for providing the refreshments this evening and it was noted that the Girl Scouts have cookies for sale in the back of the room.

Chairman Howland noted that there is excellent parental involvement and participation at Lothrop. Ninety-eight percent of parents usually attend parent conferences. He pointed out some of the projects that were accomplished this past year. Playground equipment was purchased and repaired. The blue house next door (purchased in April, 2002 from Mary Chicoine) is being used for several programs and the roof was repaired on the 1912 building. Burditt Fund monies also helped pay for a new gym floor, removal of the ticket booth, new storm windows and other renovations that were necessary in the Town Hall.

The Abby Company now caters the Hot Lunch Program. This has proved to be more cost effective and the children seem to like the food. Physical Education, Music, French, Art and Kindergarten are currently fulltime programs.

The Chairman stated there is a 1.46 percent overall increase in the proposed school budget. Programs, staff and teaching tools had to be cut and/or eliminated in order to keep the budget increase minimal. Because of the

PITTSFORD TOWN SCHOOL DISTRICT
Annual Meeting Minutes (cont.)

common level of appraisal in the Grand List (home values increasing), there has been a drop in revenues along with a decline in student population. Therefore, the increase in taxes is projected to be approximately 7.96 percent. The floor was opened for discussion. Andy Snyder questioned where the cuts are in the budget. Robert Howland stated that there was reduction in teaching staff due to student decline, cuts in the French Program, cuts in supplies (esp. computer technology), cuts in textbooks, cuts in custodial services, reduction in bus routes from five routes to four routes and elimination of a halftime aide position.

William Droll questioned the change to Arch Street. Discussion followed. However, it was noted that that this was an issue for the Selectboard to address rather than the Schoolboard.

Peg Armitage also questioned if the spend limit in the school zone was going to be raised from 25 mph to 35 mph when school was not in session. The Schoolboard was unaware of this proposal. It was mentioned that the Selectboard was looking into this matter since they had had some requests to raise the speed limit.

Article IV: To transact any other business proper to be done when met.

Peter Terwilliger spoke regarding the Dan Burditt Fund. He wanted to make sure that the town and school did not deplete this Fund.

Moderator read the rest of the Warning and advised that tomorrow Australian ballot will vote Article V through Article VII.

Motion made by Joe Sposta, seconded by Wayne Rowe to recess this meeting to Tuesday, March 4, 2003 in order to vote on Article V through Article VII by Australian ballot. The polls will be open from 10:00 a.m. to 7:00 p.m. in the Municipal Office building. Motion passed.

Respectfully submitted:

Dorothy A. Wheeler
Recording Secretary

Attest:

Gordon R. DeLong
Town Clerk

Patricia Carter
Justice of the Peace

PITTSFORD RECYCLING CENTER

WEDNESDAY 4:00 PM TO 6:30 PM SATURDAY 9:00 AM TO 3:15 PM

| ITEM | ACCEPTABLE | DO NOT RECYCLE |
|---|---|---|
| Household Garbage | In Compactor | |
| Newspaper | Newsprint; Loose or bagged in brown paper bag. | Other paper, books, magazines envelopes, etc. in small building |
| Glass | Clear, Green, or Brown Food and Beverage Glass ONLY, RINSED, NO LIDS | Broken, drinking, porcelain, auto, ceramics, china, window glass & light bulbs |
| Tin/Steel/Aluminum Cans | Rinse and remove labels. Flatten cans. Lids okay. | Tin foil, pie pans, scrap metal lids from glass jars, paint cans |
| Plastic Milk Jugs #2 | Plastic milk, cider & water jugs ONLY. Rinsed, flattened. No lids, no string. | NO CLEAR PLASTIC, plastic bags, shrink-wrap, vegetable oil or ketchup bottles or hard plastics. |
| Colored HDPE #2 | Narrow necked bottles ONLY. Must have the #2 recycling symbol on the bottom. RINSE bottle, remove caps and metal seals. FLATTEN. | NO MOTOR OIL JUGS or wide mouthed HDPE containers such as yogurt, butter tubs, food trays. NO TOYS. |
| Corrugated | BROWN corrugated double walled cardboard ONLY! PLEASE FLATTEN ALL BOXES DO NOT BUNDLE OR BALE! PLACE IN DUMPSTER. | |
| Cereal Boxes (gray), Shoe boxes, egg cartons | Thin (gray) boxboard, cereal or food boxes. | No oriental (yellow) cardboard. No styrofoam or waxed cartons No pizza, soda or beer cartons |
| Magazines, Catalogues, White envelopes, office paper, school paper & books without hard covers, non-metallic paper | Place in gaylords located in small building. There are two gaylords, one is for the magazines, the other is for paper. | No carbon paper, large brown envelopes, blueprints, newsprint, cardboard, telephone books. |
| Used Motor Oil | Motor oil ONLY. Leave by oil container. Must be dumped by attendant on duty. | No antifreeze, solvents, paint, grease, gasoline or water. |
| #1, #3, #5 or #6 Plastics | NOT ACCEPTED | |
| White Goods and Bulk Metals | NOT ACCEPTED | Accepted by Keith's Salvage Plains Rd. Daily & Sat 9-12 |
| Demolition Materials & Furniture | NOT ACCEPTED | Sheetrock, shingles, concrete block, deposited at Rutland County solid Waste Dist. Transfer Station on Gleason Road, Rutland. 773-9231 Must pay a fee. |

SPECIAL COLLECTIONS

| ITEM | SPECIAL PROCEDURE | FEE IF APPLICABLE | |
|-----------------------|---|------------------------|---------|
| Hazardous Materials | On Hazardous Waste Collection Days scheduled by District | | |
| Tires w/o rims | Only on Hazardous Waste Day | automobile | \$1.00 |
| | | truck | \$4.00 |
| | | oversize tractor | \$10.00 |
| Wood, Christmas trees | Only burnable wood, untreated trees, brush limbs, etc. | | |
| Garbage | Only household, residential | Punch cards -see below | |

Transfer station permit fee is \$15.00/year per residence, occupant of multiple residence or business. One punch card for 20, 30-33 gal. bags are included with permit. For additional garbage disposal, punch cards are available for purchase. Punch cards for 10, 30-33 gal. bags are \$20. Punch cards for 20, 30-33 gal. bags are \$40.

The 1995 Transfer Station Ordinance is now in effect. Copies are available at the Town Clerk's office.

PLEASE

- Place all material neatly in the correct container or area or give to attendant.
- No scavenging is allowed in any area due to insurance liability
- Place garbage in compactor
- DEAD ANIMALS ARE NOT ALLOWED IN ANY DISPOSAL AREA.
- LIVE ASH OR ASHES ARE NOT ALLOWED FOR DISPOSAL.

**IF YOU HAVE ANY QUESTIONS
ABOUT RECYCLING OR WASTE DISPOSAL,
PLEASE CALL THE TOWN OFFICE
483-6500**

NOTE: There is a container for deposit cans and bottles. Proceeds for the benefit of the Boy Scouts.

ELECTED TOWN AND TOWN SCHOOL DISTRICT OFFICERS

| OFFICE | NAME | TERM | EXPIRES |
|----------------------------------|---------------------------|-------------|----------------|
| Moderator | Peter A. Cady | 2004 | |
| Town & School Dist. Clerk | Gordon R. DeLong | 2005 | |
| Town & School District Treasurer | Gordon R. DeLong | 2005 | |
| Selectmen (5) | Hank Pelkey, Chair. | 2005 | (3 Yr. Term) |
| | W. Joseph Gagnon | 2004 | (3 Yr. Term) |
| | Lawrence Pomainville, Jr. | 2006 | (3 Yr. Term) |
| | David Markowski | 2004 | (2 Yr. Term) |
| | Allen Hitchcock | 2005 | (2 Yr. Term) |
| Listers (3) | Nancy D. Gaudreau | 2004 | |
| | Richard J. Rowe | 2004 | |
| | Jean O. Harvie | 2006 | |
| Auditors (3) | Joseph W. Sposta | 2005 | |
| | Dorothea J. Parker | 2004 | |
| | Lawrence M. Smith, Chair. | 2006 | |
| Grand Juror | Margaret Flory | 2004 | |
| Town Agent | Peter A. Cady | 2004 | |
| Trustees of Public Funds | Robert Sird | 2005 | |
| | James Rademacher | 2004 | |
| | John B. Cadwell | 2006 | |
| Maclure Library Trustee | Norma G. Sposta | 2004 | |
| School Directors | James Rademacher | 2004 | (3 Yr. Term) |
| | Linda Mortensen | 2004 | (3 Yr. Term) |
| | Robert Howland, Chair. | 2006 | (3 Yr. Term) |
| | Mary C. Marzec-Gerrior | 2004 | (2 Yr. Term) |
| | David M. Lacy | 2005 | (2 Yr. Term) |
| Otter Valley Union | | | |
| School Directors (3) | Allen Hitchcock, Chair. | 2005 | |
| | Matthew P. Harvey | 2004 | |
| | Patrick C. Eugair | 2006 | |
| *Justices of the Peace (12) | Richard A. Beriau | | |
| | John B. Cadwell | | |
| | Matthew L. Candon | | |
| | Patricia P. Carter | | |
| | Margaret K. Flory | | |
| | Jez Harrington | | |
| | Edward F. Keith, Jr. | | |
| | Brian T. Nolan | | |
| | Charles H. Shaw | | |
| | Robert L. Sird | | |
| | Lawrence M. Smith | | |
| | Andrew J. Snyder | | |

*** All Justices serve as members of the Board of Civil Authority and the Board for the Abatement of Taxes**

APPOINTED OFFICERS, COMMISSION MEMBERS AND OTHERS

| OFFICE | NAME | TERM | EXPIRES |
|---|-----------------------------------|----------|---------|
| Asst. Town Clerk & Treasurer | Dorothy W. Wheeler | 2005 | |
| Town Manager/ Tax Collector | James O'Gorman | Resigned | 5/1/03 |
| Health & Environmental Officer | Bruce A. Babcock | 2004 | |
| Fire Department Officers | | | |
| Fire Chief | Thomas Hooker | 2004 | |
| Asst. Fire Chief | Charles H. Shaw | 2004 | |
| Captain | Bruce Babcock | 2004 | |
| Captain | William Hemple | 2004 | |
| Lieutenant | Thomas Shannon | 2004 | |
| Lieutenant | Bernard McMahon | 2004 | |
| Constable | J. Michael Warfle | 2004 | |
| Special Police Officers | Lema F. Carter, II | 2004 | |
| Animal Control Officers | Lema F. Carter, II | 2004 | |
| | J. Michael Warfle | 2004 | |
| Fuel Coordinator | Town Manager | 2004 | |
| Librarian | Bonnie Stewart | | |
| Asst. Librarian | Joan Rost | | |
| Children's Librarian | Lynn Hughes | | |
| Maclure Library Trustees | Robert Harnish, President | | |
| | Peter Terwilliger, Vice-President | | |
| | Carrie Becker, Secretary | | |
| | Norma Sposta | | |
| | Greg Sharrow | | |
| | Andy Snyder | | |
| | Shirlee Nickless | | |
| | Brian Nolan | | |
| | Mary Patricia Drown | | |
| Tree Warden | Shawn Erickson | 2004 | |
| Pound Keepers | Edward Fox | 2004 | |
| | Frank Bovey, Sr. | 2004 | |
| Fence Viewers | Frank Bovey, Sr. | 2004 | |
| | Joseph Gagnon, Sr. | 2004 | |
| | John Fox | 2004 | |
| Surveyor of Wood & Lumber | Linwood Bovey | 2004 | |
| Fire Warden | Raymond J. Parker | 2004 | |
| Asst. Fire Warden | Edward Keith, Jr. | 2004 | |
| Zoning Administrator | Anthony J. Tennien | 2005 | |
| Town Service Officer | Town Manager | 2004 | |
| Regional Planning Commission | Marge Sweeney | 2004 | |
| Rutland County Solid Waste District Commission | Lawrence Pomainville, Jr. | 2004 | |
| | William Taranovich | 2004 | |
| Rutland Regional Transportation Council | Margaret Flory | 2004 | |
| | Thomas "Hank" Pelkey | 2004 | |
| Rutland Regional Ambulance Service Rep. | Betsey Morgan | 2004 | |
| Emergency Management | Alan Westin | 2004 | |

APPOINTED OFFICERS, COMMISSION MEMBERS AND OTHERS

| OFFICE | NAME | TERM | EXPIRES |
|---|--|------|---------|
| Zoning Board of Adjustment (3 Yr. Terms) | Stanley Markowski, Chair. | 2005 | |
| | James Morale | 2005 | |
| | Richard Conway | 2005 | |
| | Wade Mitchell | 2005 | |
| | Jack Orvis | 2006 | |
| | Greg Johnson | 2006 | |
| | Vacancy | 2006 | |
| Planning Commission | Kristie Murray | 2005 | |
| | Al Vitaglino | 2005 | |
| | Dan Adams | 2004 | |
| | Michael Solari, Chair. | 2006 | |
| | Marie Pomainville | 2006 | |
| Recreation Director | Randal Adams | | |
| Recreation Committee | Jack Terwilliger – Honorary Lifetime Chairman | | |
| | Kathryn Shortsleeves | 2005 | |
| | Eric Stage | 2005 | |
| | Mary Lou Brod | 2004 | |
| | Mark Poljacik | 2004 | |
| | Scott Kirby | 2004 | |
| | Kelly Carter | 2006 | |
| | Robert Ketcham, Chair. | 2006 | |
| Superintendent RNESU | William Mathis | | |
| Lothrop School Principal | Meredith Voutas | | |
| Otter Valley Principals | Gary Tabor, Prin. | | |
| | Nancy Robinson, Assoc. | | |
| Water Commissioners | Christopher Hanrahan | 2005 | |
| | Robert Sird, Chair. | 2004 | |
| | Lawrence Pomainville, Jr. | 2006 | |
| Enhanced 9-1-1 Committee | Sandy Davis | 2004 | |
| | Gordon R. Delong | 2004 | |
| | Rodney Drown | 2004 | |
| | Alice Hoisington | 2004 | |
| | Thomas Hooker | 2004 | |
| | John McKearin | 2004 | |
| Trails Committee | C. Baird Morgan | | |
| | Allen Hitchcock | | |
| | Robert Harnish | | |
| | Betsey Morgan | | |
| | Jean Davies | | |
| | Joseph Sposta | | |
| | Ernest Brod | | |
| | Peter Terwilliger | | |
| | Dorothy Terwilliger | | |
| | Jason Ficociello | | |
| | Sarah Ficociello | | |
| Pittsford Postmaster | John A. McKearin | | |
| Florence Postmaster | Kay Lawson | | |
| Catholic Church | Rev. James Lawrence | | |
| Congregational Church | Rev. Ruth Ann Hill | | |

TOWN CALENDAR

Selectmen meet at the Town Office every other Wednesday at 6:30 PM.

Town Offices are open 8:00 AM to 4:30 PM. Closed weekends and all legal holidays.

Zoning Administrator – office hours are Wednesday, 2:30 PM to 4:30 PM and by appointment.

Zoning Board of Adjustment - at the call of the Chairman.

Planning Commission - fourth Thursday of the month at 7:00 PM at the Town Office.

Water Commission - third Tuesday of the month at 7:00 PM at the Town Office.

School Directors meet at Lothrop School Library the first and third Tuesday of each month at 7:00 PM.

Otter Valley Union High School Board meets the third Wednesday of each month at 7:30 PM at Otter Valley.

Recreation Committee - second Tuesday of the month at 7:00 PM at the Town Office.

Trails Committee - first Thursday of the month at 7:00 PM at the Maclure Library.

Transfer Station - Open every Wednesday 4:00 PM to 6:30 PM and Saturday 9:00 AM to 3:15 PM.

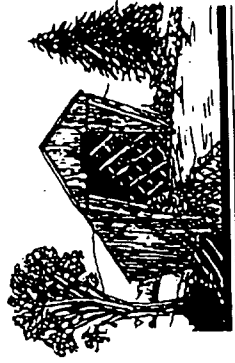
NOTE: The above schedule was in effect as of January 1, 2004. Circumstances may cause these schedules to be changed during the calendar year. Interested persons should verify the current schedule by calling the Town Clerk concerning the meetings of town agencies and the appropriate school for meetings of school boards.

Notice of special meetings of all agencies are posted in the Town Clerk's Office at least 24 hours prior to the meeting, except in case of emergency meetings. Notice of emergency meetings is posted at the time the meeting is called.

EMERGENCY AND TOWN PHONE NUMBERS

| | |
|---|----------------------------|
| Pittsford First Response Squad | 911 |
| To Report a Fire or Emergency | 911 |
| Forest Fire Warden (Burning Permits) | 483-2866 or 483-2887 |
| Fire House | 483-2821 |
| Vermont State Police - Rutland | 911 or 773-9101 |
| Rutland County Women's Network (HerStory House) | 775-3232 |
| Town Constable | 483-6500 Ext. 14 |
| Town Clerk | 483-6500 Ext. 12 |
| Town Manager | 483-6500 Ext. 10 & 20 |
| Town Office Fax | 483-6612 |
| Town Zoning Administrator | 483-6500 Ext. 18 |
| Town Lister's Office | 483-6500 Ext. 15 |
| Town Recreation Dept. | 483-6500 Ext. 17 |
| Town Sewage Treatment Plant | 483-6297 |
| Town Highway Garage | 483-6886 |
| Pittsford Preschool | 483-2062 |
| Lothrop Elementary School | 483-2242 |
| Otter Valley Union High School | 247-6833 |
| Superintendent of Schools | 247-5757 |
| Maclure Library | 483-2972 |
| Recreation Area (summer only) | 483-6688 |
| Post Office - Pittsford | 483-6641 |
| Post Office - Florence | 483-2335 |

Town of Pittsford
Municipal Office
426 Plains Road
P.O. Box 10
Pittsford, VT 05763-0010



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