

Vermont Secretary of State  
Office of Professional Regulation  
**BOARD OF PUBLIC ACCOUNTANCY**  
**AUGUST 30, 2005**  
**MINUTES**

1. The meeting was called to order at 9:09 a.m.

Members Present: Jeffrey A. Graham, CPA, RPA, Chairman. Pamela J. Douglass, CPA, Vice Chair: Lee M. Spivey, Jr., CPA; Claire LaVoie, CPA, Secretary; and Cairn G. Cross, Public Member

OPR Staff present: Patty Skinner, Administrative Assistant

2. The Chair called for approval of the Minutes of the August 02, 2005 meeting. On page one, under number one, Members Present, Pamela J. Douglass, CPA, Secretary, to be changed to Vice Chair and adding of the word secretary after Claire LaVoie. On page three, under 6. Miscellaneous Correspondence (f) reactivate is spelled incorrectly in two places. Mr. Spivey made a motion, seconded by Ms. Douglass, to approve the Minutes of the August 02, 2005 meeting as corrected. Motion passed unanimously.

3. **Hearings/Stipulations**

4. **Licensing – Review the following applications for licensure**

- a. Ms. Douglass made a motion, seconded by Mr. Spivey, to approve the following applicants for licensure based on their completed applications. Motion passed unanimously.

A.K. Mahdi, CPA – Firm	Charles Goodwin, CPA - Firm
D.W. Voigt CPA P.C. – Firm	John Balparda, CPA – Firm
James Harnish – Endorsement	Paul M. Ramos – Endorsement
Eric Salvail – Examination	Rachel Therrien – Endorsement

- b. The Board reviewed the applications listed below and noted that documents were either missing or unacceptable to complete their applications. Applicants will be notified of the Board's findings.

Roger Sigurdson – (Endorsement). The Board reviewed Mr. Sigurdson's application and did a conference call with him. The Board stated that the CPE that was taken did not further his public accounting knowledge, but rather it concentrated on insurance contracts. The Board informed Mr. Sigurdson that he would require an additional 64 hours in the appropriate areas (8 of which have to be auditing and accounting).

Ayako Uchinokura – (Examination). The Board reviewed Ms. Uchinokura's application, but was unable to approve it as submitted. Ms. Uwchinokura will have to address the letter dated 5/12/05 regarding her

experience with the Canadian Institute of Bookkeeping and how it parallels with Board Rule 5.9.

John Bletzer – (Endorsement). The Board reviewed Mr. Bletzer’s application but was unable to approve it as submitted. The Board is requesting that Mr. Bletzer show proof of 4 hours of his New Hampshire CPE in ethics, and new verifications for New Hampshire and Massachusetts.

**5. AICPA Correspondence**

**6. NASBA Correspondence**

- a. The Board reviewed and answered NASBA’s Regional Directors’ Focus Questions
- b. The Board reviewed the document containing detailed information in regards to the re-organization of the seven Fields of Study.
- c. The Board discussed the CBT Examination Symposium, September 14<sup>th</sup> in Washington, D.C. No one will be attending this year.
- d. The Board discussed the e-mail from Noel Allen, Legal Counsel for NASBA regarding KPMG, and will bring it up to Board Council.

**7. Miscellaneous Correspondence**

- a. The Board denied Mr. Felke’s request to have his transcripts waived.
- b. The Board approved Daniel S. Scott’s renewal
- c. Letter to NASBA from Maria Cassimus, CPA, Board Chair for the New Mexico Public Accountancy Board was reviewed by the Board.
- d. The University of Vermont Extension Service is offering “Understanding Estate and Gift Taxation” and “Fiduciary Income and Taxation” as well as their regular tax programs. The Board reviewed these courses and approved of them.

**8. Public Comments**

**9. Other Business Introduced by the Board**

**10. There being no further business, the meeting was adjourned.**