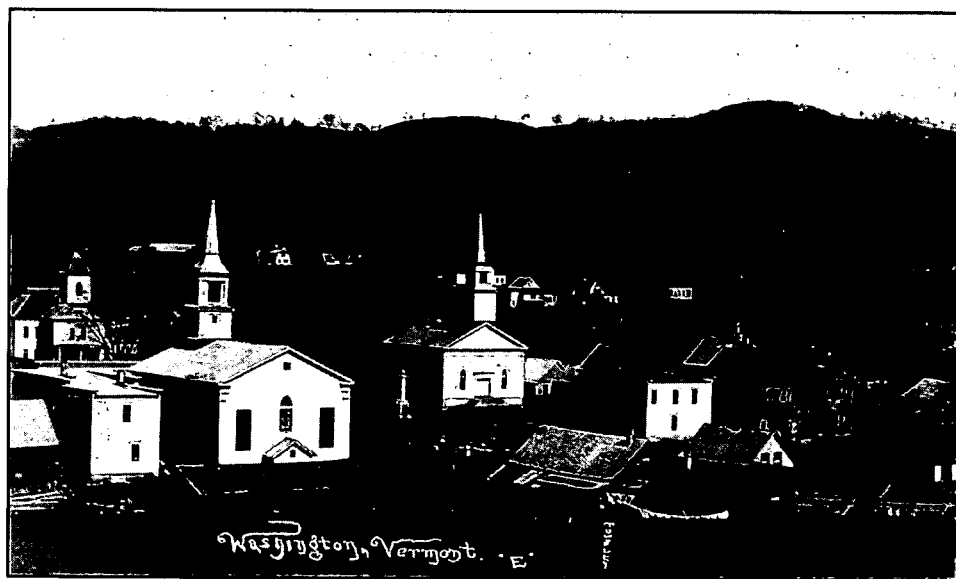


Town of
Washington, Vermont
ANNUAL REPORT



**REPORT OF THE TOWN OFFICERS
FOR THE YEAR ENDING DECEMBER 31, 2003**

GENERAL INFORMATION

BOARD AND COMMISSION MEETINGS

Selectmen	First Tuesday of each month at 6:30 p.m.
School Board	Third Tuesday of each month at 6:30 p.m.
Planning Commission	First Monday of each month at 7 p.m.
Zoning Board of Adjustment	First Monday, if a hearing is necessary
Library Trustees	First Thursday of each month at 6 p.m.
Recreation Department	As necessary
Fire Department	Every Wednesday at 7 p.m.

(Feel free to call the Town Clerk's Office or a Board member to confirm that a particular meeting is taking place as normally scheduled. If you have business that you would like to see addressed at a meeting, call as soon as possible in order to get the issue on an Agenda.)

TOWN CLERK'S OFFICE HOURS

Monday	8:30 a.m - 2:30 p.m.	
Tuesday	8:30 a.m.- 2:30 p.m. Also by appointment.	
Office Phone	883-2218	Home Phone 883-2311

FOREST FIRE WARDEN

Lyle Blanchard (883-2287)

GAME WARDEN

Call the State Police
non-emergency number
229-9191 and request
a call back from a Game Warden

AMBULANCE OR FIRE

911

TOWN ORDINANCES IN EFFECT

Copies are available at the Town Clerk's Office.

Health Ordinance	(10/02/83)	Parking Ordinance	(10/02/83)
Amended	(6/16/85)	Junk Car Ordinance	(10/02/83)
Solid Waste Ordinance	(10/11/93)	Traffic Ordinance	(01/08/96)
Zoning Ordinance	(05/26/92)	Dog Ordinance	(01/08/96)

Other Permits: A **Driveway** permit is required prior to construction of a new driveway or any change to an existing driveway.
An **Overweight Vehicle** permit is required for the operation of an overweight vehicle on town roads.

**2004 Pre-Town Meeting Forum will be held at the Municipal Building
Thursday, February 26th at 7 p.m.**

Bring your Town Report

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SUMMARY OF 2003 ACHIEVEMENTS

Calef Memorial Library received a grant from the
Freeman Foundation in the amount of \$6,924

14th Annual Citizen of the Year Award
Jonathan "Jon" Abts

Second Annual "Big Washington Slide"
Carrier's Field, Saturday, March 15

20th Annual Rabies Clinic March 8, 2003 at the Fire Station

Final Payment made to Komatsu Financial on the Grader Loan on April 2

1st Annual Iceman melt-down fund raiser to benefit the Washington Fire Department
Date of the plunge - April 16 at 2:33 a.m.

Annual Green-up Day activities May 3
roadside clean-up of litter, collection of tires & metals refreshments at the Fire Station

A new roof completed at Calef Library on May 11

In May Roberta Carrier received her VT Librarian Certification

Memorial Day Observance held on Saturday, May 24
at the Library with program and wreath ceremony

2nd Annual Book and Tag Sale at the Library
held on Saturday, July 12

New cupola installed on the barn at the Municipal Building Sept. 26

11th Annual Road Rally held Saturday, November 22

Town Plan approved by the Regional Planning Commission on Dec. 9

Community Christmas sponsored by the Calef Memorial Library
and Washington Fire Department on Sunday, December 21

Kathryn Worthley Estate checks received on December 23
in accordance with her Decree of Distribution

Calef Memorial Library
Carpenter Park Fund
Washington Village School Library

TOWN OFFICERS

Moderator, Town & School District (Term expires 2004).....Robert Sherman
 Town Clerk & Treasurer (Term expires 2006).....Carol Davis

Selectmen:

Term expires 2004.....Donald G. Milne
 Term expires 2005Jeffrey F. Moran
 Term expires 2006.....Vince A. Vermette

Delinquent Tax Collector (Term expires 2004).....Carol Davis

Auditors:

Term expires 2004 (appointed).....Dorothy McDonald
 Term expires 2004R. Paul Tenney
 Term expires 2005.....Sue Busby

Cemetery Commissioners:

Term expires 2004.....Donald Gainey
 Term expires 2005.....Robert Blanchard
 Term expires 2006.....Robert Farnham

Listers

Term expires 2004William Durbrow, Jr.
 Term expires 2005Alfred Perreault
 Term expires 2006Scott Blanchard

Library Trustees:

Term expires 2004Maxine Durbrow
 Term expires 2005.....Marion Milne
 Term expires 2006.....Eleanor Albigese
 Term expires 2007.....Ione Battles
 Term expires 2008.....Linda Beede

Planning Commission & Board of Adjustment

Term expires 2004Tim Busby
 Term expires 2004.....Gary Farnham
 Term expires 2004.....Joyce Waters
 Term expires 2005.....Robert Farnham
 Term expires 2005Colin Philbrook
 Term expires 2005.....Gary Winders
 Term expires 2006Joseph Bresette
 Term expires 2006John McDonald

Recreation Department:

Term expires 2004Scott Blanchard
 Term expires 2004.....Robert Blanchard
 Term expires 2005.....David Martineau
 Term expires 2006.....Linda Hallinger
 Term expires 2006Ann Wade

School Directors:

Term expires 2004Bruce Cornell
 Term expires 2004 (appointed).....Tammy Holt

Term expires 2004	Ernest Storti
Term expires 2005	Sherry Beede
Term expires 2006	Lorie Royce
Town Agent (Term expires 2004)	Tom Busconi
Town Grand Juror (Term expires 2004)	Jim Battles
Fence Viewers	Selectmen
Justices of the Peace (Terms expire 2004)	Lyle Blanchard, Scott Blanchard, Patricia Driscoll, Anita Lambert, R. Paul Tenney

OTHER OFFICIALS

Fire Chief	David Martineau
Fire Warden	Lyle Blanchard
Librarian	Roberta Carrier
School Superintendent	Doug Shiok
School Principal	Jeffrey Lindgren
Postmaster	Melody McCormack

APPOINTMENTS

Road Foreman	Paul Beede, Sr.
Zoning Administrator	Gary Winders
Health Officer	Gary Winders
Pound Keeper	Rosaire Cyr
Town Service Officer	Graham Bresette
Emergency Management Coordinator	Jan Spargo
Enhanced 9-1-1 Contact	Harry Roush
Central VT Revolving Loan Fund	Donald Milne
Central VT Solid Waste Management Rep	Stephen Beede
Central VT Regional Planning Com. Rep	Carol Davis

STATE OF VERMONT HOUSE OF REPRESENTATIVES

Philip C. Winters	Sylvia R. Kennedy
1374 Chelsea Road	P.O. Box 158
Williamstown, VT 05679	Chelsea, VT 05038
Home: 802-433-5590	Home: 802-685-7770

STATE OF VERMONT SENATE

Mark MacDonald	(All three may be reached
Williamstown, VT 05679	at the State House by
Home: 802-433-5867	calling 1-800-322-5616.)

UNITED STATES HOUSE & SENATE

U.S. Representative: Bernard Sanders 1-800-339-9834
U.S. Junior Senator: James M. Jeffords 1-800-835-5500
U.S. Senior Senator: Patrick J. Leahy 1-800-642-3193

TOWN OF WASHINGTON, VT WARNING

The legal voters of the Town of Washington in the County of Orange and the state of Vermont are hereby notified and warned to meet at the School auditorium on the 2nd day of March, 2004 at 10:00 a.m. to act on the following articles. The business meeting will open at 2 p.m.

- Art. 1 To elect all necessary officers for the Town and School District for the ensuing year by Australian Ballot System. The polls will open at 10:00 a.m. and close at 7:00 p.m.
- Art. 2 To hear and act upon the reports of the Town Officers.
- Art. 3 Will the Town vote to authorize the Selectmen to borrow money in anticipation of taxes and other revenue?
- Art. 4 Will the Town vote to collect taxes on real property in two installments with the first installment due on August 15, 2004 and the second installment due on November 15, 2004?
- Art. 5 What amount will the Town vote to pay the Town Officers?
- Art. 6 Shall the names of delinquent taxpayers owing more than one year's taxes and amounts be printed in the Town Report? (Same as voted in 2002 and 2003)
- Art. 7 Will the Town vote to appropriate the sum of \$_____ for the operating budget of the Washington Fire Department? (Requested \$33,052, Budget page 44)
- Art. 8 Will the Town vote to appropriate the sum of \$_____ for the Washington Fire Department to purchase equipment? (Requested \$5,000)
- Art. 9 Will the Town vote to appropriate the sum of \$_____ for the Washington Fast Squad? (Requested \$3,500, Budget page 48)
- Art. 10 Will the Town vote to appropriate the sum of \$_____ for the operating budget of the Calef Memorial Library? (Requested \$22,936, Budget page 56)
- Art. 11 Will the Town vote to appropriate the sum of \$_____ for the Calef Memorial Library to add to the sinking fund established for the purpose of renovations to make the library accessible to handicapped individuals. (Requested \$3,000)

- Art. 12 Will the Town vote to appropriate the sum of \$_____ for the care of old cemeteries? (Requested \$3,000)
- Art. 13 Will the Town vote to appropriate the sum of \$_____ to defray the operating cost of the Recreation Department? (Requested \$1,500)
- Art. 14 Will the Town vote to appropriate the sum of \$_____ for current expenses for the ensuing year? (Requested \$539,313 of which \$343,192.53 or some other sum, will be raised in taxes. Budget page 16)
- Art. 15 Shall the Board of Selectmen be requested to adopt the Dog Ordinance as printed on page 8 of the town report.
- Art. 16 Will the Town vote to appropriate the sum of \$_____ to fund all or part of the requests from all or some of the service agencies listed below? (Requested \$28,425.95)

Barre Town Ambulance Service	\$21,240
Central VT Community Action Council.....	300.00
Central VT Council on Aging.....	567.00
Central VT Economic Development Corp.	400.00
Central VT Home Health & Hospice	1,200.00
Clara Martin Center	1,639.00
Central VT Regional Planning Commission	889.95
VT Center for Independent Living	365.00
Safeline	200.00
Youth Service Bureau	250.00
Our House	150.00
People's Health & Wellness	100.00
No. VT Resource Conservation	50.00
Adult Basic Education	725.00
Crime Stoppers	250.00
Green Mountain Transit Agency.....	100.00

Art. 17 To transact any other business that may properly come before this meeting.

Dated: February 1, 2004

BOARD OF SELECTMEN
Donald G. Milne, Chair
Jeffrey F. Moran
Vince A. Vermette

DOG & PET ORDINANCE

Section 1. **DEFINITIONS:** As used in this ordinance the following terms shall have the respective meanings:

(a) **Dogs:** Shall include male and female of the canine species and wolf or wolf hybrids.

(b) **Pet:** Shall mean any cat, ferret, wolf hybrid or any other animal, which is kept for the owner's enjoyment.

(c) **Owner:** Shall include any person or persons, firms, association, or corporation owning, keeping, or harboring a dog, ferret, wolf hybrid or other pet. Unless otherwise identified on the dog or pet license, the head of the household shall be presumed to be the owner of the dog or pet.

(d) **Pound Keeper:** Shall mean any person designated by the Selectmen or elected by the Town to serve as authorized dog agent.

(e) **Officer:** Shall mean any police officer, game warden, sheriff, constable, the Town Animal Control Officer, the Town pound keeper, or any member of the Selectboard if none of the aforementioned officers are immediately available.

(f) **Vicious Animal:** Shall mean any dog, or wolf hybrid which bites, or snaps at any person or tears at the clothes of any person or attempts to bite any person unless such dog or wolf hybrid is actively protecting its owner's property which has been entered unlawfully.

Section 2. **RUNNING AT LARGE:** All dogs and wolf hybrids within the Town of Washington shall be restrained from running at large. A dog or wolf hybrid shall be deemed to be restrained from running at large when it is kept within an enclosure on the property of its owner or keeper or is kept on a leash, or is under the immediate control of a competent and responsible attendant. Hunting dogs in training and/or pursuing legal game and under reasonable control of its owner or keeper shall not come under the provisions of this ordinance.

Section 3. **DISTURBANCE BY NOISE:** It shall be unlawful for any person owning or possessing a dog or wolf hybrid to permit it to disturb the quiet of any person by habitually crying, barking or howling for a period of more than 30 minutes **during the hours of 10:00 P.M. to 7:00 A.M.** This section may be acted upon notification in writing by one complainant and one witness by any of the Officers listed in Section 2 (e).

Section 4. **LICENSE REQUIRED:** It shall be the duty of every owner of any dog, ferret, or wolf hybrid over 6 months of age, within the Town to procure a license therefore in accordance with Title 20, Sections 3501-3592 of the Vermont Statutes Annotated, as amended.

Section 5. **IMPOUNDING:** Any dog, ferret or wolf hybrid found running at large within the Town may be picked up by an officer and impounded. Notice of such impoundment shall be promptly given to the owner if such can be determined. If the owner of such animal is unknown, a notice of such impoundment shall be posted in the Town Clerk's Office.

Section 6. **REDEMPTION:** An owner may reclaim his impounded dog, ferret or wolf hybrid upon payment to the poundkeeper of the following fees: Impoundment fee of \$15.00 for a registered animal, not wearing dog tag, first offense; \$50.00—second offense; \$100.00—third and subsequent offenses, all within a six month period. An additional fee of \$5.00 per day will be charged in all cases for the maintenance and care of the impounded animal.

Section 7. **ANIMAL BITE:** The Town shall have the right to impound, for a period of 10 days, any dog, ferret, wolf hybrid, cat or other domestic animal which is suspected of carrying rabies if the owner of such animal is not immediately known or if an officer determines that such owner cannot adequately provide restraint.

Section 8. **DISPOSITION OF UNCLAIMED DOGS & PETS:** It shall be the duty of the poundkeeper to keep all animals so impounded for a period of ten (10) days. Any animals not reclaimed within the ten days may be destroyed.

Section 9. **CRUELTY:** Any person who shall torture, torment, or cruelly neglect to provide with necessary sustenance or shelter, or shall cruelly beat or needlessly mutilate or kill or cause or procure to be tortured, tormented, or deprived of necessary sustenance or to be cruelly beaten or needlessly mutilated or killed as aforesaid any dog or pet, shall be guilty of violating this ordinance. A fine of \$25.00 and confiscation of such dog or pet will be imposed.

Section 10. **PENALTIES:** The failure of the owner or keeper of a dog or pet to comply with any section of this ordinance may subject the owner or keeper to a fine of up to \$100.00 and/or disposal of such dog or pet. Any person with an unlicensed dog, wolf hybrid or ferret within the Town after final license date of April 1st, shall be charged a fine of \$25.00 per animal and 1 & 1/2 times the license fee per animal. Any dog, wolf hybrid or ferret that bites a person in the Town shall be confiscated and impounded for a period of 14 days. Any pound fees, medical expenses, or veterinary fees shall be paid by the owner of the animal. After 14 days, if such animal is safe from rabies or infectious disease, it may be released back to the owner upon satisfaction of damages made to all parties involved, plus pound fees and a fine imposed by the Town not to exceed \$200.00. If an animal so impounded is proven to have rabies, it shall be destroyed at the owner's expense. The owner of a dog, wolf hybrid, or ferret that attacks another dog or pet, shall be fined up to \$100.00 for each incident and must pay any veterinary bills for the injured parties involved. All reports must be filed within 24 hours of any such incident to the Town. Selectmen will meet to review incident to deem whatever action shall be taken.

Section 11. **ENFORCEMENT:** The Orange County Sheriff's Department shall be the designated enforcement agency. They shall issue tickets and may be the appearing officer at any hearing.

Section 12. **CIVIL ORDINANCE:** This Ordinance shall be a civil ordinance and shall be prosecuted in civil court as provided under 24 VSA Sections 1974 & 1977 and following. Each violation shall be subject to a fine of up to \$500.00, and the waiver fee shall be set at \$50.00 for the first offense, \$100 for the second offense and \$200.00 for the third offense. Each day the violation continues shall constitute a separate violation of this ordinance.

Section 13. **ORDINANCE REPEALED:** All Ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 14. **SEPARABILITY:** If any section, subsection, sentence clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision and such holding shall not effect the validity of the remaining portions hereof.

Section 15. **EFFECTIVE DATE:** This Ordinance shall become effective sixty (60) days after its adoption by the Washington Selectboard. If a petition is filed under 24 VSA 1973, that statute shall govern the taking effect of this ordinance.

**SENATOR DOYLE'S SURVEY MARCH 2003
RESULTS OF THE 58 COMPLETED IN WASHINGTON**

	Yes	No	Not Sure
1) Do you support Act 60?	14	37	6
2) Do you believe that the environmental permit? process needs to be changed?	39	8	7
3) Are you optimistic about the future of Vermont's economy?	25	21	9
4) Should Vermont require a photo on driver's licenses?	43	14	1
5) Should Vermont set limits on medical malpractice Judgments?	37	16	4
6) Do you believe Governor Doulgas was correct in asking for a new Board at Fletcher Allen Hospital?	52	4	2
7) Should the Legislature increase the tax on beer by 2 cents to fund drug substance abuse programs?	24	32	1
8) Should seriously ill people be allowed to use medical marijuana under a physician's supervision?	47	8	2
9) Should the Vermont Constitution be amended to provide that the candidate for governor with the highest number of votes (Plurality) be elected?	48	7	2
10) Do you think the Vermont Legislature is doing a good job?	12	20	26
11) Do you think Governor Douglas is doing a good job?	22	4	30
12) Do you think Howard Dean makes a good Presidential candidate?	16	39	3
13) Should Vermont have a 4-year term for Governor?	33	17	8

2003 Annual Town & School Meetings



MARCH 4, 2003 TOWN MEETING

The Annual Meeting was called to order by Robert Sherman at 2:00 p.m. on Tuesday, March 4, 2003. The meeting was held in the auditorium of the Washington Village School. The warning was read.

- Art. 1 To elect all necessary officers for the Town and School District for the ensuing year by Australian Ballot System. The polls opened at 10:00 a.m. and will close at 7:00 p.m. See results of Article 1 at the end of these minutes.
- Art. 2 To hear and act upon the reports of the Town Officers.
Donald Milne moved to accept the reports of the Town Officers as printed in the Town Report. Seconded by Paul Tenney. Article 2 was so voted by voice vote and passed.
- Art 3 Will the Town vote to authorize the Selectmen to borrow money in anticipation of taxes and other revenue?
Paul Tenney moved Article 3 to authorize the Selectmen to borrow money in anticipation of taxes and other revenue. Seconded by Sheila Duranleau. Article 3 was so voted by voice vote and adopted.
- Art. 4 Will the Town vote to collect taxes on real property in two installments with the first installment due on August 15, 2003 and the second installment due on November 15, 2003?
Article 4 was moved by Jeff Moran as printed. Motion seconded by Sheila Duranleau. Article 4 was so voted by voice vote and passed.
- Art. 5 What amount will the Town vote to pay the Town Officers?
Donald Milne moved to pay the town officers the same as last year except for a \$2,000 raise for the town clerk & treasurer as printed on page 12 of the Selectmen's Budget. Seconded by Jeff Moran. Article 5 was voted as moved by voice vote and passed.
- Art. 6 Shall the names of delinquent taxpayers owing more than one year's taxes and amounts be printed in the Town Report? (Same as voted in 2002)
Marion Milne moved Article 6 to print in the town report only the names and amounts of those taxpayers owing more than one year's taxes. Seconded by Jeff Moran. After a very brief discussion, Article 6 as moved was adopted by voice vote.
- Art. 7 Will the Town vote to appropriate the sum of \$_____ for the operating budget of the Washington Fire Department? (Requested \$31,902)

Article 7 was moved by Tom Busconi to appropriate \$31,902 for the operating budget of the Washington Fire Department. Seconded by Sheila Duranleau. No Discussion. Article 7 was so voted by voice vote and adopted.

Art. 8 Will the Town vote to appropriate the sum of \$_____ for the Washington Fire Department to purchase protective gear? (Requested \$5,000)

Article 8 was moved as printed by Tom Busconi and seconded by Paul Tenney. David Martineau moved to amend Article 8 to appropriate the \$5,000 for the purchase of equipment. Seconded by Maxine Durbrow. Dave explained that in the past they have asked for this money for protective gear and this year they would like to buy some needed equipment. He went over the list that included automatic tire chains and the replacement of 4" hose. The entire "wish list" totaled \$5,661. Dee Rollins moved to amend Article 8 to appropriate \$5,661 for the purchase of equipment. Seconded by Dick Gavin. Chad Philbrook said he would like to see this in the regular budget. Aida responded that it was a matter of practice to put separate expenses in a separate article. The amendment was voted by voice vote and passed. The main motion as amended to appropriate \$5,661 for the purchase of equipment was voted by voice vote adopted.

Art. 9 Will the Town vote to appropriate the sum of \$_____ for the Washington Fast Squad? (Requested \$1,000)

Marion Milne moved Article 9 to appropriate \$1,000 for the Washington Fast Squad. Seconded by Paul Tenney. Scott Blanchard asked why they were asking for less money this year. Maxine responded that they received a generous donation at the end of the year that enabled them to reduce the amount to be raised by property taxes. Article 9 was voted by voice vote and adopted.

Art. 10 Will the Town vote to appropriate the sum of \$_____ for the operating budget of the Calef Memorial Library? (Requested \$21,773)

Ione Button moved to appropriate \$21,773 for the operating budget of the Library. Seconded by Casey Albigese. Aida Busconi asked about the increase in the budget. Ione reported that the hours the library is opened has been increased. Also, Roberta Carrier, Librarian, is nearing completion of the Certification Program for Public Librarians and the trustees would like to increase her salary over the next couple of years. Article 10 was voted by voice vote and adopted.

Art. 11 Will the Town vote to appropriate the sum of \$_____ for the Calef Memorial Library to add to the sinking fund established for the purpose of renovations to make the library accessible to handicapped individuals. (Requested \$3,000)

Tom Busconi made the motion to appropriate \$3,000 to the sinking fund for renovations to make the library handicapped accessible. Seconded by Maxine Durbrow. Tom asked how much they had set aside so far. Ione reported that they had \$12,000 in the bank in this account. Some discussion took place regarding the need to get plans and estimates before they can apply for grant funds. Further discussion included the need for the bathroom to be handicapped accessible and the feeling that they do not want to change the front of the building. Article 11 was voted by voice vote and adopted.

Art. 12 Will the Town vote to appropriate the sum of \$_____ for the care of old cemeteries? (Requested \$3,000)

Paul Tenney moved to appropriate \$3,000 for the care of old cemeteries. Seconded by John Cushing. Dee Rollins asked what is planned for this \$3,000. In reply, it was noted that there are 7 old cemeteries that are kept mowed with this appropriation each year. Article 12 was so voted by voice vote and adopted.

- Art. 13 Will the Town vote to appropriate the sum of \$_____ to defray the operating cost of the Recreation Department? (Requested \$1,000)

Tom Busconi moved Article 13 to appropriate \$1,000 to the Recreation Department. Seconded by Sheila Duranleau. John Cushing asked where this money was spent. Scott Blanchard answered that it was spent on the maintenance of Carpenter Park, mainly, keeping it mowed in the summer. Article 13 was voted by voice vote and passed.

- Art. 14 Will the Town vote to appropriate the sum of \$_____ for current expenses for the ensuing year? (Requested \$491,023.65 of which \$326,488.04 or some other sum will be raised in taxes.

Article 14 was moved by Donald Milne as printed. Motion seconded by Tom Busconi. There was a very brief discussion on the amount to be raised in taxes. Further discussion took place concerning the \$35,000 clean-up loan. Don reported on the status of this situation and that the board is doing their best to recover as much of this money as possible. Article 14 was voted to appropriate \$491,023.65 for the current expenses for the ensuing year with \$326,488.04 to be raised in taxes.

- Art. 15 Shall the Board of Selectmen warn for a vote at an annual town meeting any and all proposals for the permanent discontinuance, re-classification or restricted use of any town road or trail?

Sheila Duranleau moved Article 15 as printed. Seconded by Maxine Durbrow. Don Milne explained that this article was put on the warning because the Selectmen received a petition signed by a large number of voters. Don talked about the town's policy regarding re-classifying town roads. He said that in order to re-classify or discontinue a town road, it was necessary to hold a public hearing. This process is covered by state statute. Tom Busconi called the question. Motion seconded by Jeanne LaPerle. Article 15 was voted by voice vote and failed.

- Art. 16 Will the Town vote to appropriate the sum of \$_____ to fund all or part of the requests from all or some of the service agencies listed below? (Requested \$27,785.95)

Barre Town Ambulance Service	\$20,600.00
Central VT Community Action Council	300.00
Central VT Council on Aging	567.00
Central VT Economic Development Corp.	400.00
Central VT Home Health & Hospice	1,200.00
Clara Martin Center	1,639.00
Central VT Regional Planning Commission	889.95

VT Center for Independent Living	365.00
Safeline	200.00
Youth Service Bureau	250.00
Our House	150.00
People's Health & Wellness	100.00
No. VT Resource Conservation	50.00
Adult Basic Education	725.00
Wheels	100.00
Crime Stoppers	250.00

Article 16 was moved by Bob Hickin. Seconded by Marion Milne. Article 16 was voted as printed above by voice vote and passed.

Art. 17 To transact any other business that may properly come before this meeting. Motion was made by Sheila Duranleau to adjourn. Seconded by Stuart Birch. The meeting was adjourned at 3 p.m.

Art. 1. The ballot box was turned at 7:00 p.m. with the following results:

Moderator, 1 year	Robert Sherman
Selectman, 3 years	Vince Vermette
Town Clerk & Treasurer, 3 years	Carol Davis
Delinquent Tax Collector, 1 year	Carol Davis
School Director, 3 years	Lorie Royce
School Director, 2 years	Dottie McDonald
School Director, 1 year	Bruce Cornell
Lister, 3 years	Scott Blanchard.
Auditor, 3 years	not filled
Cemetery Commissioner, 3 years	Robert Farnham
Recreation Department, 3 years	Ann Wade
Recreation Department, 3 years	Linda Hallinger
Library Trustee, 5 years	Linda Beede
Planning Commission, 3 years	Joe Bresette
Planning Commission, 3 years	John McDonald
Planning Commission, 2 years	Gary Winders
Town Agent, 1 year	Tom Busconi
Town Grand Juror, 1 year	Jim Battles

Attest: Carol Davis, Town Clerk
March 10, 2003

These minutes were examined and found correct.
Donald G. Milne, Selectmen
Vince A. Vermette, Selectmen

SELECTMEN'S BUDGET

	2003 Budget	Actual	Variance Favorable (Unfavorable)	2004 Budget
TOWN OFFICERS' SALARIES				
Auditors	630.00	630.00	0.00	630.00
Ballot Clerks	400.00	186.00	214.00	400.00
Health Officer	100.00	200.00	-100.00	100.00
Selectmen	1,500.00	1,500.00	0.00	1,500.00
Town Clerk & Treas.	27,000.00	27,000.00	0.00	27,000.00
Zoning Admin.	1,500.00	1,500.00	0.00	1,500.00
Planning Com.	700.00	800.00	-100.00	700.00
Zoning Board of Adj.	700.00	700.00	0.00	700.00
	<u>\$32,530.00</u>	<u>\$32,516.00</u>	<u>\$14.00</u>	<u>\$32,530.00</u>
TOWN CLERK'S OFFICE				
Electricity	1,300.00	1,617.03	-317.03	1,300.00
Fuel	1,500.00	1,873.23	-373.23	1,500.00
Notices	500.00	407.55	92.45	500.00
Office Supplies	2,000.00	2,470.24	-470.24	2,000.00
Copier Maint.	300.00	705.40	-405.40	300.00
Postage	1,600.00	1,538.53	61.47	1,600.00
Printing	2,500.00	2,418.46	81.54	2,500.00
Trash Removal	150.00	260.85	-110.85	150.00
Telephone	900.00	1,007.91	-107.91	900.00
Office Equipment	500.00	856.14	-356.14	500.00
Repairs & Maintenance	15,000.00	6,803.46	8,196.54	17,000.00
	<u>\$26,250.00</u>	<u>\$19,958.80</u>	<u>\$6,291.20</u>	<u>\$28,250.00</u>
INSURANCE				
Bonds	511.25	511.25	0.00	511.25
VLCT Health	9,036.00	9,085.56	-49.56	10,902.72
VLCT Workmen's Comp.	7,233.00	8,988.00	-1,755.00	9,419.00
VLCT PACIF	10,270.00	9,853.00	417.00	9,376.00
Public Officials Liability	1,346.00	1,346.00	0.00	1,223.00
Employment Practices	454.00	454.00	0.00	483.00
	<u>\$28,850.25</u>	<u>\$30,237.81</u>	<u>(\$1,387.56)</u>	<u>\$31,914.97</u>
MUNICIPAL SERVICES				
Highways				
Summer Road Maint.	150,000.00	149,389.78	610.22	150,000.00
Winter Road Maint.	100,000.00	144,902.96	-44,902.96	125,000.00
Uniforms	1,100.00	1,370.25	-270.25	1,100.00
Social Security	10,000.00	9,319.59	680.41	10,000.00
Health Insurance	31,842.86	29,419.96	2,422.90	32,623.92
Retirement Fund	5,100.00	5,739.22	-639.22	5,700.00

	2003 Budget	Actual	Variance Favorable (Unfavorable)	2004 Budget
Vacation, Personal, Holiday	7,000.00	8,563.24	-1,563.24	8,500.00
Highway Sub-Total	\$305,042.86	\$348,705.00	(\$43,662.14)	\$332,923.92
Bridges	15,000.00	61,326.98	-46,326.98	15,000.00
Dump	1,500.00	145.00	1,355.00	1,500.00
Street Lights	4,700.00	4,473.04	226.96	4,700.00
Law Enforcement	2,000.00	1,802.06	197.94	2,000.00
Municipal Services Sub-tota	\$23,200.00	\$67,747.08	(\$44,547.08)	\$23,200.00

OTHER OPERATING EXPENSES

County Court Diversion	130.00	130.00	0.00	130.00
Community Advisory Board	0.00	0.00	0.00	100.00
County Tax	11,000.00	11,590.00	-590.00	11,600.00
Pound Keeper	300.00	13.55	286.45	300.00
VT State Treasurer/Dog fees	200.00	143.00	57.00	170.00
Educational Conferences	100.00	360.00	-260.00	100.00
Green-up	250.00	527.88	-277.88	250.00
Humane Society	750.00	750.00	0.00	750.00
Interest Expense	4,500.00	8,628.88	-4,128.88	7,000.00
Legal Fees	3,500.00	3,926.83	-426.83	3,500.00
Miscellaneous	1,000.00	1,267.95	-267.95	1,000.00
Newsletter	500.00	217.14	282.86	500.00
Social Security	2,000.00	1,262.60	737.40	2,000.00
Medicare	500.00	532.52	-32.52	500.00
Solid Waste Management Dist	2,232.20	2,230.20	2.00	2,232.20
VLCT Dues	951.00	951.00	0.00	1,014.00
VLCT Unemployment Comp.	561.00	630.56	-69.56	548.00
Water	400.00	340.00	60.00	400.00
Listing	4,500.00	4,500.00	0.00	4,500.00
Grand List Conversion	3,000.00	0.00	3,000.00	3,000.00
Steve's Rubbish/Recycling	900.00	900.00	0.00	900.00
Cemetery Dept. Loan Payback	12,000.00	12,000.00	0.00	30,000.00
Municipal Building Renovati	15,000.00	15,000.00	0.00	15,000.00
Payment/Junkyard Clean-up l	5,000.00	5,000.00	0.00	5,000.00
Refund of 2002 tax overpaym	5,876.34	4,030.13	1,846.21	0.00
Funeral Expense	0.00	1,921.00	-1,921.00	0.00
Due From Equipment Acct.	0.00	101.25	-101.25	0.00
	75,150.54	76,954.49	-1,803.95	90,494.20

TOTAL SELECTMEN'S BUDGET

491,023.65	576,119.18	-85,095.53	539,313.09
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	2003 Budget	Actual	Variance Favorable (Unfavorable)	2004 Budget
APPENDIX TO SELECTMEN'S BUDGET				
Barre Town Ambulance	20,600.00	21,240.00	-640.00	21,240.00
CVCAC	300.00	300.00	0.00	300.00
CVCOA	567.00	567.00	0.00	567.00
CVEDC	400.00	400.00	0.00	400.00
CVHHA	1,200.00	1,200.00	0.00	1,200.00
Clara Martin Center	1,639.00	1,639.00	0.00	1,639.00
CVRPC	889.95	889.95	0.00	889.95
VCIL	365.00	365.00	0.00	365.00
Safeline	200.00	200.00	0.00	200.00
Youth Service Bureau	250.00	250.00	0.00	250.00
People's Health & Wellness	100.00	100.00	0.00	100.00
Our House	150.00	150.00	0.00	150.00
No. VT Resource Conser.	50.00	50.00	0.00	50.00
Adult Basic Education	725.00	725.00	0.00	725.00
Wheels	100.00	0.00	100.00	0.00
Crime Stoppers	250.00	250.00	0.00	250.00
Green Mountain Transit Agen	0.00	0.00	0.00	100.00
	<u>\$27,785.95</u>	<u>\$28,325.95</u>	<u>(\$540.00)</u>	<u>\$28,425.95</u>
Articles Warned				
Washington Fire Dept.	31,902.00	31,902.00	0.00	33,052.00
Washington Fire Dept.	5,661.00	5,661.00	0.00	5,000.00
Washington Fast Squad	1,000.00	1,000.00	0.00	3,500.00
Calef Memorial Library	21,773.00	21,773.00	0.00	22,936.00
Calef Memorial Library	3,000.00	3,000.00	0.00	3,000.00
Cemetery Commission	3,000.00	3,000.00	0.00	3,000.00
Recreation Department	1,000.00	1,000.00	0.00	1,500.00
	<u>67,336.00</u>	<u>67,336.00</u>	<u>0.00</u>	<u>71,988.00</u>
Total Expenditures	\$586,145.60	\$671,781.13	(\$85,635.53)	\$639,727.04

	2003 Budget	Actual	Variance Favorable (Unfavorable)	2004 Budget
REVENUE				
Balance, January 1	\$40,835.61	\$40,835.61	0.00	\$23,514.56
Selectmen's Budget	326,488.04	326,488.04	0.00	343,192.53
(Appendix)	27,785.95	27,785.95	0.00	28,425.95
(Articles Warned)	67,336.00	67,336.00	0.00	71,988.00
Calculation Difference	0.00	6,202.44	-6,202.44	0.00
2003 Taxes Paid in 2002	0.00	-637.94	637.94	0.00
Delinquent Taxes	115,000.00	73,119.89	41,880.11	115,000.00
Taxes to go Delinquent	-120,000.00	-107,658.52	-12,341.48	-110,000.00
Interest on Delinquent Tax	9,000.00	7,524.27	1,475.73	9,000.00
State Aid/Highways	101,000.00	105,736.20	-4,736.20	105,736.00
State of VT/Road Grant Fund	8,050.00	8,050.00	0.00	0.00
State of VT/Road Grant Fund	0.00	14,044.72	-14,044.72	0.00
State of VT/Bridge Grants F	0.00	0.00	0.00	42,000.00
Copier Income	75.00	182.95	-107.95	75.00
Dog Licenses	900.00	682.00	218.00	800.00
Licenses	50.00	60.00	-10.00	60.00
Interest Income	100.00	42.63	57.37	60.00
Zoning Permits	200.00	230.00	-30.00	200.00
Miscellaneous	100.00	219.85	-119.85	100.00
Land Records Restoration	600.00	1,530.00	-930.00	900.00
State/Grand List Maintenanc	4,000.00	4,000.00	0.00	4,000.00
State/Act 60 (\$1 per parcel	670.00	683.00	-13.00	670.00
Green-up	150.00	262.00	-112.00	200.00
Civil Fines	1,000.00	447.00	553.00	500.00
Library Insurance Reimb.	250.00	250.00	0.00	250.00
Snow Flyers Insurance Reimb	55.00	0.00	55.00	55.00
Property Taxes for 2004	0.00	110.00	-110.00	0.00
Overpayments of 2003 taxes	0.00	18.39	-18.39	0.00
Payroll taxes & retirement	0.00	3,146.14	-3,146.14	0.00
Refunds from School	0.00	1,070.07	-1,070.07	0.00
Direct payment from court	2,500.00	0.00	2,500.00	0.00
Current Use	0.00	1,421.00	-1,421.00	0.00
Rent of Old Town Office	0.00	1,250.00	-1,250.00	3,000.00
Due Cemetery Department	0.00	55,000.00	-55,000.00	0.00
Due to Equipment	0.00	5,864.00	-5,864.00	0.00
Bridge Loan	0.00	50,000.00	-50,000.00	0.00
Total Revenue	<u>\$586,145.60</u>	<u>\$695,295.69</u>	<u>(\$109,150.09)</u>	<u>\$639,727.04</u>
Balance December 31, 2003		\$23,514.56		

BUDGET TO BUDGET NOTES

Areas of largest increase/decrease in 2004 Budget when compared to 2003 Budget.

Revenue:	-17,320.00	Decrease in year-end balance
	10,000.00	Less taxes going delinquent
	4,700.00	State Aid/Highways
	-8,050.00	Road Grant Funds
	42,000.00	Bridge Grant Funds
	300.00	Land Records Restoration Fees
	-500.00	Civil Fines
	-2,500.00	Direct payment from court
	3,000.00	Rent of old Town Office
	\$31,630.00	Increase in Income
Expenditures:	3,065.00	Insurance
	2,000.00	Repairs & Maintenance
	25,000.00	Winter Roads
	2,881.00	Employee Benefits
	600.00	County Tax
	2,500.00	Interest Expense
	18,000.00	Cemetery Loan Payback
	-5,876.00	Tax Overpayment Refunds
	600.00	Ambulance Service
	500.00	Fire Dept. Budget
	2,500.00	Fast Squad Budget
	1,200.00	Calef Library Budget
	500.00	Recreation Dept. Budget
	111.00	Other +/-
	\$53,581.00	Increase in Spending
Increase	\$21,951.00	Using above summary
	\$22,657.00	Actual Town Tax Increase as Budgeted

AUDITOR'S STATEMENT

To the best of our knowledge, the financial statements and reports show the financial activity and financial position of the Town for the fiscal year ended December 31, 2003.

R. Paul Tenney
Sue Busby
Dorothy McDonald

BUDGET TO ACTUAL NOTES

Major items resulting in the year-end balance of \$23,514.56

Revenue:

2003 tax paid in 2002	-638
Calculation/Error Difference	6,202
Delinquent Taxes	-41,880
2002 Taxes going Delinquent	12,341
Interest on Delinquent Taxes	1,476
State Aid/Highways	4,736
Road Grant	14,045
Land Records Restoration Funds	-930
Civil Fines	-553
Payroll Taxes withheld	3,146
Refunds	1,070
Direct payment from court	-2,500
Current Use fine	1,421
Rental of old Town Office	1,250
Loans/payables	110,864
Other misc. items +/-	-900

Increase in Revenue

\$109,150

Expenses:

Town Clerk's Office	1,905
Repairs & Maintenance	-8,197
Insurance	1,388
Highway Fund	43,662
Bridges	46,327
Dump	-1,355
County Tax	590
Interest Expense	4,129
Social Security & Medicare	-705
Grand List Conversion	-3,000
Refunds of tax overpayments	-1,846
Funeral Expense	1,921
Barre Town Ambulance	816

Spending Increase

\$85,635

Year-end Balance

\$23,515.00

COMPARISON OF TOWN BUDGET TOTALS

	2003	2004
Revenues: (Anticipated)		
Balance, January 1	\$40,835.61	23,514.56
To be raised by taxes:		
Selectmen's Budget	326,488.04	343,192.53
Appendix	27,785.95	28,425.95
Articles Warned	66,675.00	71,988.00
Total Taxes Budgeted	\$420,948.99	\$443,606.48
Delinquent Taxes	-5,000.00	5,000.00
Interest on Delinquent Taxes ..	9,000.00	9,000.00
State Aid/Highways	101,000.00	105,736.00
State/Highway Grant	8,050.00	42,000.00
Licenses & Fees	1,225.00	3,350.00
Interest	100.00	60.00
Miscellaneous	150.00	1,140.00
State/Grand List Maintenance	4,670.00	4,670.00
Land Record Restoration	600.00	900.00
Civil Fines	1,000.00	500.00
Calef/Insurance Reimb.	250.00	250.00
Direct payment from court	2,500.00	0.00
Rent of Old Town Office		3,000.00
	\$585,329.60	\$639,727.04
Expenditures: (Proposed)		
Town Officers' Salaries	32,530.00	32,530.00
Town Clerk's Office	26,250.00	28,250.00
Insurance	28,850.25	31,914.97
Highways	305,042.86	332,923.92
Bridges	15,000.00	15,000.00
Landfill (closed)	1,500.00	1,500.00
Street Lights	4,700.00	4,700.00
Law Enforcement	2,000.00	2,000.00
Other Expenses	75,150.54	90,494.20
Selectmen's Budget	\$491,023.65	539,313.09
Appendix to Budget	27,785.95	28,425.95
Articles Warned	66,675.00	71,988.00
	\$585,484.60	\$639,727.04

**COMBINED BALANCE SHEET - ALL FUND TYPES
AND ACCOUNT GROUPS
DECEMBER 31, 2003**

	General	Special Revenue	Cemetery	Long-Term Debt	(Memo Only)
ASSETS					
Cash-Checking & Savings	\$ 23,514	\$ 83,950	\$18,782	0	\$126,246
Mutual Funds	0	0	40,051	0	40,051
Del. Taxes Receivable	147,976	0	0	0	147,976
Accounts Receivable	42,000	0	67,000	0	109,000
Amount to be provided for debt reduction	0	0	0	113,708	113,708
Total Assets	<u>\$213,490</u>	<u>\$ 83,950</u>	<u>\$125,833</u>	<u>\$113,708</u>	<u>\$536,981</u>
LIABILITIES					
Accounts Payable	\$ 9,503	\$ 3,662	0	0	\$ 13,165
Accrued Payroll & Taxes	13,900	0	0	0	13,900
Deferred Revenue	89,407	0	0	0	89,407
Payable to Cemetery Fund	58,000	9,000	0	0	67,000
Note Payable-Granite Bank	30,000	0	0	0	30,000
Note Payable-Granite Bank				100,000	100,000
Note Payable- RECDF	0	0	0	13,708	13,708
Note Payable-Winmill Equip.	0	0	0	0	0
Total Liabilities	<u>\$200,810</u>	<u>\$ 12,662</u>	<u>0</u>	<u>\$113,708</u>	<u>\$327,180</u>
FUND BALANCES					
Unreserved					
Board Designated	\$ 0	\$71,288	\$125,833	0	\$197,121
Undesignated	<u>12,680</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,680</u>
Total Fund Balance	<u>12,680</u>	<u>71,288</u>	<u>125,833</u>	<u>0</u>	<u>209,801</u>
Total Liabilities and Fund Balance	<u>\$213,490</u>	<u>\$83,950</u>	<u>\$125,833</u>	<u>\$113,708</u>	<u>\$536,981</u>

SELECTMEN'S REPORT

Roads

Grant Applications

During 2002, the town applied to the State of Vermont's Town Highway Class 2 Roadway Program for three projects and one application to the Town Highway Structures Program. Three grants were forthcoming and two of the projects were completed in 2002. Because of the early arrival of winter weather, the paving of the W. Corinth Road had to be postponed until 2003. The paving of this 500-ft. section of road was put out to bid with Beede Paving & Excavating the low bidder at \$17,500. The work was done in the first week of October. The town crew did the roadbed preparation work necessary for this job. The paving was extended to the Woodchuck Hollow Road Bridge. A distance of 650 feet was paved for a total cost of \$21,591.98. The Town received \$14,080 in grant funds from the Class 2 Roadway Program.

In September of 2001 the town received approval for repair and widening of Bridge #27, the Firehouse Road Bridge. The estimated project cost was \$52,500 with the State paying 80% or a total of \$42,000. Because of the scope of this project, it was decided to hire James A. Richardson, P.E. to prepare contract documents, plans and specifications. The bridge-widening project was advertised in early July with the bids opened on July 22, 2003. Duranleau Construction was low bidder. The project was started at the end of September and completed in November. A crack found in the concrete of wingwall #3 on abutment #2, which was not scheduled for any work, resulted in change order #1. Discovering that the slab was 18" thick rather the 16" estimated on the plans resulted in change order #2. Duranleau Construction also ended up doing the bridge approach work which was not part of the original scope of work. The report of expenditures in this town report totals \$61,266.63. A bank loan was obtained in the amount of \$50,000 to pay for most of this work. It is anticipated in the 2004 budget that the town will receive grant funds in the amount of \$42,000 to apply to the loan.

Winter Maintenance

Winter road maintenance exceeded the budgeted amount by \$45,500 in 2002 and by \$44,900 in 2003. The following comparison shows the actual expenditures of 2001, 2002 and 2003 and where the increases occurred:

	2001	2002	2003
Equipment	\$29,900	\$ 48,400	\$ 39,526
Labor	20,900	45,000	37,771
Pike Industries	27,500	29,500	58,072
McCullough Crushing	700	14,300	0
	\$79,000	\$137,200	\$135,369

Winter maintenance for 2001 ran for a total of nineteen weeks, in 2002 a total of twenty-one weeks and in 2003 for twenty weeks. The 2004 winter maintenance budget has been increased by \$25,000.

Summer Maintenance

An attempt made was to keep the expenditures in the summer budget down to compensate for the above. General maintenance this year included grading and chloriding

roads, lowering shoulders and cleaning ditches and culverts as well as assisting as scheduled/needed on the paving of the W. Corinth Road and the Firehouse Road Bridge. In 2004 we will be applying for grant funds to resurface more of our Class 2 Roads.

Equipment

In October an order was placed with Vermont Mack, Inc. for a 2004 Mack Truck Model CV712 for \$70,000. The 1992 International Model 4900 was taken in trade reducing the cost by \$9,000. The dump body was ordered from VT Municipal Truck Equipment and Supplies, Inc. This is a MG 9' 5-7 yard Four Seasons spreader/dump body-cost \$31,980. VT Mack delivered the truck on January 12, 2004. At this writing, VT Municipal is installing the dump body and the new truck should be on our roads by the time you receive this report.

Town Buildings

Municipal Building

During 2003 we requested bids for replacing the roof of the municipal building and barn with standing seam. Low bidder was Iron Horse Roofing and we anticipated that they would do this work in the fall. Because of weather conditions, they fell behind on their schedule and we are now looking for them in early spring. In the meantime, two potential tenants for rental of the second floor made us aware of the need for more natural lighting upstairs. Four Velux Skylites @\$390 were purchased in October as well as 4 Farley windows to replace those in the barn. We are still looking for someone to replace the vinyl siding on the south end of the barn. The windows will be installed prior to the start of the roofing and siding jobs.

Completed in 2003 was the replacement of the cupola on the barn. Steve Beede undertook this project. Originally it was hoped that the old cupola could be restored but it was beyond repair. Steve built a replica and Dave Martineau did the vinyl siding. The raising of the new cupola was done by Tremblay Construction on September 26, 2003 at no cost to the town. Thank you Jeff.

Beede Paving and Excavating paved a portion of the parking area at the municipal building on October 1, 2003 for \$2,500. It was necessary to get a permit from the State of VT for this work and we would remind everyone along Route 110 that any work in the state right-of-way requires a permit.

Old Town Clerk's Office

This summer we were approached by town resident Rod Trevett about renting the old town clerk's office to be used as an antique/second-hand shop. An agreement was reached that Rod would lease the building for \$250 per month for the period of one year and pay for the utilities as well as obtain liability insurance and fire coverage on the contents. The lease is renewable at the discretion of both parties. Rod and his wife Shirley opened "Shirley's Stuff" on August 26, 2003. Stop in and see just how much stuff that old office can hold!

BOARD OF SELECTMEN

Donald G. Milne, Chair

Jeffrey F. Moran

Vince A. Vermette

TOWN OF WASHINGTON LISTERS' REPORT

Year	Grand List	Net Change	% Change	Additional Taxes	Tax Rate	AFMV
1993	49,439,200				1.60	98.1%
		560,100	1.1	9,998		
1994	49,999,300				1.785	98.0%
		1,013,346	2.0	18,646		
1995	51,012,646				1.84	104.57%
		510,154				
		(4,035,345) Reduction due to Use Value Appraisal				
1996	47,487,455				1.95	106.0%
		210,036	.4	4,117		
1997	47,695,592				1.96	106.0%
		248,341	.5	5,081		
1998	47,943,933				2.046	102.2%
		112,917	.3	2,391		
1999	48,056,850				2.118	102.39%
		213,503	.4	4,740		
2000	48,270,353				2.22	101.08%
		765,967	1.6	17,617		
2001	49,036,320				2.30	95.96%
		103,240	.2	2,529		
2002	49,139,560				2.45	92.9%
		453,445	0.9	10,837		
2003	49,590,005				2.39	90%

As he has for the past nine years, Earle Ellingwood will be working in town several days each week between January and the end of May to finalize the 2004 grand list. He will be looking at all properties that obtained building permits from April 1, 2003 to March 31, 2004 as well as checking on the progress of incomplete projects. In addition to the fieldwork, he reviews the property transfer forms and makes the appropriate changes in ownership.

BOARD OF LISTERS

Scott Blanchard
William Durbrow, Jr.
Alfred Perreault

SUMMARY OF CURRENT LAND USE IN WASHINGTON

Year	No. of Participants	Acres in Program	Taxes Paid by State of VT	Cost to the Town
1997	74	9,516	76,147	31,400
1998	74	10,141	97,138	
1999	74	10,314	100,757	
2000	82	10,856	112,132	
2001	85	11,357	119,403	
2002	90	11,792	134,425	
2003	94	12,131	137,472	

Note: Since the inception of Act 60, towns no longer receive a check for the total amount of current use taxes. The State determines that portion due the town and issues payment directly to the town. The school portion of current use is included in the State aid to education payment.

WASHINGTON GRAND LIST

Effective April 1, 2003

Category	No. Parcels	Town	State	Non-State	Corp.	Totals
Residential-1	154	12,791,000	71,800	7,600		12,870,400
Residential-2	150	17,185,428	348,945	680,700	344,445	18,559,518
Mobile Homes	34	636,100	0	0	0	636,100
Mobile Home w/land	38	1,654,800	84,300	38,200	0	1,777,300
Vacation-1	18	126,800	20,100	686,258	0	833,158
Vacation-2	84	174,980	691,246	5,678,625	188,564	6,733,415
Commercial	7	812,000	57,700	0	0	869,700
Commercial Apartments	0	0	0	0	0	0
Industrial Plants	1	90,900	0	0	0	90,900
Utilities-Electric	3	0	0	0	1,253,700	1,253,700
Utilities-Other	0	0	0	0	0	0
Farm	9	1,550,682	51,254	0	0	1,601,936
Other	3	0	0	0	0	0
Woodland	2	0	0	0	20,500	20,500
Miscellaneous	180	764,446	1,551,892	1,848,158	178,882	4,343,378
Total Real	683	35,787,136	2,877,237	8,939,541	1,986,091	49,590,005

REPORT OF THE TOWN CLERK & TREASURER

Selectmen's Budget

The total Selectmen's Budget for 2004, as proposed, has increased by \$53,363. If you look at the pages with budget notes and the budget comparison page, the largest differences are pointed out. The amount to be raised in taxes for the Selectmen's portion of the budget has been increased by \$16,704. Based on the 2004-estimated grand list, this means 2 cents on the tax rate. It is estimated that the municipal tax rate will increase by 3 cents. Refer to the 2004 Estimated Tax page for a breakdown. Last year the municipal tax rate was decreased by 1 cent.

Transfers from other Town Funds

At the end of 2002, the Town's general fund owed the Cemetery Department \$12,000. This was paid back but it was necessary to borrow \$55,000 for current expenses in 2003. Approximately \$30,000 of this deficit was due to the shortfall in the collection of delinquent taxes. To make it simple, the balance could be attributed to the overrun in winter road maintenance. Again, look at the "Budget to Actual Notes" page for the areas of increases in spending. Also notice that of the \$109,150 increase in revenue \$110,864 is loans and payables or a net decrease in anticipated income. (Due Cemetery-\$55,000, Firehouse Bridge Loan-\$50,000 and due Equipment Account \$5,864)

2003 Interest Expense

In order to get through until tax time, a loan for \$80,000 was taken out from Banknorth and repaid in August with interest of \$770.80. In May a payment of \$15,000 was made on the renovation loan (\$115,000 @4.98%) plus interest of \$5,763.84. Interest on the \$30,000 clean-up loan paid in 2003 was 1,674.24 (\$941.26 from 2002 and \$732.98 for the current year). The balance of \$420 was paid to the Cemetery Department.

Other Budget Notes

Bridge Loan of \$50,000 - anticipate grant funds of \$42,000 from the VT Town Highway Structure Program. The balance of payment to come out of the annual \$15,000 bridge budget.

Due Cemetery \$55,000 - Budgeted \$30,000 payback in 2004, balance of \$25,000 in 2005.

Delinquent Taxes - Since collections were down in 2003, a \$10,000 increase in delinquent collections is anticipated in 2004. Anticipate some tax sales in 2004.

Direct payment from Court - this amount is now included in delinquent taxes as that is how the funds need to be applied.

Grand List Conversion

This \$3,000 has been included in the budget for the last four years and has not been used. If this money is not used for listing purposes this year, the Selectmen would like to have the town's tax maps updated.

Appreciation

From the middle of January through the middle of June, I was fortunate to have Natosha Jenkins come in every afternoon from 1:30 - 2:30 to assist me. This was made possible through the Community Service Learning program at Spaulding High School. Tosha did lots of jobs that I never seem to have enough time for such as organizing the many old maps that were kept in the vault at the old town clerk's office. She undertook the lengthy project of organizing and reducing septic plans and permits. I took advantage of her neat handwriting. She indexed some of the old vital records. Thank you Tosha for all your efficient help.

Carol Davis, Town Clerk & Treasurer

SCHEDULE OF TOWN OFFICERS' SALARIES AND EMPLOYEES' PAY RATES

Auditors.....	\$210.00 yearly
Ballot Clerks.....	6.00 hourly
Listers	6.00 hourly
Planning Commission Members	100.00 yearly
Zoning Board of Adjustment Members	100.00 yearly
Selectmen	500.00 yearly
School Directors.....	500.00 yearly
* Town Clerk & Treasurer	(plus fees) 27,000.00 yearly
Delinquent Tax Collector.....	8% of delinquent taxes collected
Health Officer.....	100.00 yearly
Zoning Administrator	1,500.00 yearly
* Road Commissioner	16.45 hourly
Driver	13.52 hourly
* Driver	11.96 hourly
Driver	9.88 hourly

*Plus Health Insurance

(Highway employees received a 4% raise effective 9/01/03.)

COMMUNITY IMPROVEMENT REVOLVING LOAN FUND STATEMENT OF RECEIPTS AND DISBURSEMENTS AS OF DECEMBER 31, 2003

	2002	2003
Balance, January 1	\$938.58	\$946.09
Receipts: Interest	7.51	3.74
Disbursements:	<u>0.00</u>	<u>500.00</u>
Balance, December 31	\$946.09	\$449.83

**AMOUNT VOTED MARCH 4, 2003
TOWN AND SCHOOL DISTRICT
TO BE RAISED BY TAXES**

Selectmen's Budget.....	\$326,488.04	
Appendix to Selectmen's Budget	27,785.95	
Articles Warned	<u>67,336.00</u>	
		\$421,609.99
School Taxes		
State Education Tax	\$580,879.00	
Local Share Education Tax	<u>218,817.00</u>	
		\$799,696.00
2003 AMOUNT TO BE RAISED BY TAXES		<u>\$1,221,305.99</u>

**SCHEDULE OF TAXES RAISED
YEAR ENDED DECEMBER 31, 2003**

GRAND LIST: (\$49,497,855 x 1%)	\$494,978.55
TAXES BILLED: (\$49,497,855 x \$2.39)	\$1,182,998.73
Plus: State of VT (F & W and FPR)	1,283.70
State of VT (Current Use)	<u>43,226.00</u>
	\$1,227,508.43

TAXES ACCOUNTED FOR:

Collections.....	\$1,119,849.94
Adjustment.....	-0.03
Taxes going Delinquent.....	<u>107,658.52</u>
	\$1,227,508.43
Town Tax Rate	\$0.77
State Educations Tax Rate	1.175
Local Share Tax Rate.....	0.445
Total School Tax Rate.....	<u>\$1.62</u>
Total 2002 Tax Rate.....	\$2.39

2004 ESTIMATED TOWN TAX RATE

2003 Grand List	\$494,978.55
Plus Estimated Growth	5,500.00
Estimated 2003 Grand List	\$500,478.55
Current Use Reduction	56,620.95
2004 Grand List for Estimating Purposes	\$557,099.50

Articles Warned for 2004	Amount Requested	Estimated 2004 Town Tax Rate
Art. 07 Fire Department Operating Budget	\$ 33,052	5.9
Art. 08 Fire Dept. Equipment	5,000	.9
Art. 09 Fast Squad	3,500	.6
Art. 10 Calef Memorial Library Operating Budget	22,936	4.1
Art. 11 Calef Library Accessibility Fund	3,000	.6
Art. 12 Cemetery Department	3,000	.6
Art. 13 Recreation Department	1,500	.2
Art. 14 Selectmen's Budget	343,193	61.6
Art. 16 Service Agencies	28,426	5.1
Amount proposed to be raised by taxes	\$443,607	80 cents
Actual 2003 Town Tax Rate		77 cents
Estimated Increase in Town Rate		3 cents

As always, keep in mind that these are only estimates. Work on the Grand List will not be completed until sometime in the Spring. Current Use reimbursement is a big piece of the equation and that amount will not be determined until June.

DELINQUENT PROPERTY TAXES AS OF DECEMBER 31, 2003

	1996	1997	1998	1999	2000	2001	2002	2003	Total
Abbott, K & Simpson, E							2,210.35	2,253.77	4,464.12
Baldwin, Ralph					1,514.04	1,568.60	1,670.90	1,629.98	6,383.52
Bedia, Jane							5,559.50	6,761.31	12,320.81
Beede, Hilda					1,045.62	2,166.60	2,307.90	1,125.38	6,645.50
Beede, Wayne & Barbara					1,132.06	1,598.50	1,702.75	1,661.05	6,094.36
Butler, Richard							51.02	90.82	141.84
Callahan, Gayle						544.65	2,006.55	1,957.41	4,508.61
Coburn, Myron							123.63	924.93	1,048.56
Collins, Charles	468.00	470.40	491.04	508.32	532.80				2,470.56
Currier, Leander & Gail							1,531.25	1,493.75	3,025.00
Driscoll, Tim & Donna							770.52	1,503.31	2,273.83
Dennison, Wayne							396.08	697.88	1,093.96
Dudley, Dorothy Estate of				770.96	808.08	837.20	891.80	869.96	4,178.00
Emmons, Bernard & Theresa			901.26	1,865.95	1,955.82	1,013.15	1,901.20		7,637.38
Ferno, Wayne		90.55	356.01	368.54	321.08	332.64	354.34	803.04	2,626.20
Frazier, Edward					115.44	239.20	254.80	248.56	858.00
Huntington, Maralyn							1,198.05	1,168.71	2,366.76
Jacobs, Virginia				288.65	1,036.74	1,074.10		253.34	2,652.83
King, Nathaniel							335.79	688.45	1,024.24
Lombardo, Peter						220.80	470.40	458.88	1,150.08
Lyons, Ronald & Barbara						1,598.50	1,702.75	1,661.05	4,962.30
Mack, Glen						385.49	560.92		946.41
Mannings, Jeffrey & Regina						669.30	712.95	347.74	1,729.99

	1996	1997	1998	1999	2000	2001	2002	2003	Total
Mugford, Donald & Judy						103.50	220.50	215.10	539.10
Murphy, T. & VanDeursen, P.						2,753.27	3,105.11	3,040.18	8,898.56
McAllister, Carl						1,446.70	1,541.05	1,503.31	4,491.06
McGowan, R. & Flynn, L.			212.98			365.70	389.55	380.01	1,348.24
Nuail & Crete							220.50		220.50
Occhipinti, Patricia		177.89				869.40	926.10	903.42	2,876.81
Paige, Carrie							119.45	769.58	889.03
Pray/Stratton, Marion							678.65	662.02	1,340.67
Sanborn, James							706.83	689.51	1,396.34
Sherman, Clifton			70.32			246.10	262.15	255.73	834.30
Snow, Leon						568.07	1,443.05	1,407.71	3,418.83
Snyder, George & Sheila							286.35	846.06	1,132.41
Warren, June Estate of			120.87			565.80	602.70	587.94	1,877.31
Waters, Tom						1244.90	1,991.85	1,943.07	5,179.82
Webster, Reginald & Audrey						1,426.00			1,426.00
Weilbrenner, Joan						724.50	385.87	752.85	1,863.22
Whitcher, Christopher & Carolyn			185.37			384.10	409.15	399.13	1,377.75
Totals	\$468.00	\$738.84	\$1,748.31	\$3,802.42	\$9,051.22	\$22,946.77	\$40,002.31	\$40,954.94	\$119,712.81
All other 2003 Delinquent Taxes									28,263.69

Grand Total 12/30/03

\$147,976.50

BUDGET & DELINQUENT TAX COMPARISON

Year	Town	School	Total taxes Billed	% Going Delinquent	Amt. Going Delinquent	Del. Tax Collected	% Collected	Year End Delinquent
1994	276,936	615,083	892,019	8.5%	76,192	55,610	34.3%	103,564
1995	293,861	645,170	939,031	7.9%	74,214	78,766	44.2%	99,013
1996	263,474	710,221	973,695	8.9%	86,833	75,762	40.5%	110,084
1997	294,618	717,266	1,011,884	8.8%	89,533	92,769	46.4%	106,848
1998	302,630	702,930	1,005,560	9.7%	97,751	80,261	39.2%	124,337
1999	404,373	657,151	1,061,524	7.9%	84,377	101,567	48.7%	107,147
2000	382,964	722,696	1,105,660	10.9%	120,079	116,004	51.1%	109,569
2001	398,643	748,213	1,146,856	10.3%	118,159	104,320	45.8%	123,409
2002	419,698	838,889	1,258,587	9.6%	121,299	131,269.76	53.6%	113,437
2003	421,610	799,696	1,221,306	8.8%	107,659	73,120	33%	147,977

Tax Year	Amount Delinquent
1996	468.00
1997	738.84
1998	1,748.31
1999	3,802.42
2000	9,051.22
2001	22,946.77
2002	40,002.31
2003	69,218.63
	<hr/>
	\$147,976.50

REPORT OF THE DELINQUENT TAX COLLECTOR

At year-end, there's a delinquent tax balance of \$147,976.50; of this amount, \$69,218.63 or 47% is 2003 tax. (During the month of January 2004, \$15,000 was collected reducing the balance to \$132,976-better but not good.)

Of the \$1,221,610 billed this year in property taxes, 8.8% or \$107,659 turned delinquent. A total of \$7,524 was collected in interest on delinquent taxes this year. As budgeted each year, delinquent tax interest cuts the amount to be raised in taxes by approximately two cents. The interest rate charged is 18.5% annually. This works well for the town coffers but is extremely expensive for anyone paying one, two or three years in arrears.

With lending institutions offering rates of 6%-7%, I would urge those who are having trouble paying taxes to consider a bank loan or refinancing their current mortgage. Most lending institutions today are requiring/encouraging property taxes to be put into escrow thus saving the property owner the high rate of interest and the 8% penalty on late payment of property taxes.

When reviewing the list of delinquent taxpayers, you will notice that those who owe only for the current year are not included in the list. The total of these amounts appears as a lump sum at the bottom of the 2003 column.

A total of \$38,756 is more than two years past due and need to be turned over for tax sale.

STATEMENT OF DELINQUENT TAXES December 30, 2003

Year Ended	Balance 1/1/03	Turned Delinquent	2003 Collections	Balance 12/31/03
1996	468.00		0.00	468.00
1997	2,659.99		1,921.15	738.84
1998	3,320.43		1,572.12	1,748.31
1999	6,906.47		3,104.05	3,802.42
2000	12,871.47		3,820.25	9,051.22
2001	29,970.45		7,023.68	22,946.77
2002	57,241.06		17,238.75	40,002.31
2003	0.00	107,658.52	38,439.89	69,218.63
	<hr/> \$113,437.87	<hr/> \$107,658.52	<hr/> \$73,119.89	<hr/> \$147,976.50

2003 ROAD EXPENDITURES

[illegible]

HISTORY OF ROAD BUDGETS AND ACTUAL EXPENDITURES

	WINTER MAINTENANCE		SUMMER MAINTENANCE		YEARLY TOTALS	
	Budget	Actual	Budget	Actual	Budget	Actual
1994	78,000	76,412	136,000	127,963	235,386	225,085
1995	78,000	87,375	136,000	126,990	235,800	237,413
1996	84,000	113,565	130,000	129,311	235,973	266,041
1997	89,000	103,563	130,000	118,353	244,300	250,216
1998	100,000	79,900	130,000	144,648	260,355	259,255
1999	100,000	95,209	180,000	185,660	312,525	318,948
2000	100,000	116,511	150,000	132,205	285,740	284,447
2001	100,000	91,400	150,000	134,046	287,434	262,049
2002	100,000	145,520	150,000	126,764	299,550	321,264
2003	100,000	144,903	150,000	146,392	305,043	348,705

HOURLY RATES FOR HIGHWAY EMPLOYEES

	ROAD COMMISSIONER	DRIVER #1	DRIVER #2	DRIVER #3
1994	11.40	7.88	6.62	
1995	11.90	9.50	8.38	
1996	12.26	9.79	8.63	
1997	12.87	10.28	9.06	
1998	13.51	10.79	9.51	
1999	13.92	11.11	9.80	
2000	14.82	11.67	10.49	
2001	15.32	12.50	11.00	9.00
2002	15.82	13.00	11.50	9.50
2003	16.45	13.52	11.96	9.88

EQUIPMENT FUND

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

	2002	2003
Balance, January 1	\$15,956.40	\$23,411.04
Receipts:		
Mack Truck	8,688.00	6,232.00
International #1	19,512.00	16,880.00
International #2	23,264.00	16,840.00
International 4x4 ('91)	14,224.00	12,243.00
Loader	12,172.00	10,166.00
Grader	12,793.00	11,913.00
Chainsaw	87.00	90.00
Due from General Fund		-5,864.00
Interest	7.46	41.68
Miscellaneous	76.00	
General Fund loan payment	5,000.00	
Sale of Tires		300.00
Sale of Parts Truck		450.00
Sale of Snow Plow		2,500.00
Scrap Metals		95.80
Due to Cemetery		9,000.00
Total Receipts	95,823.46	80,887.48
Expenditures:		
Administration	80.00	80.00
Winmill Equipment Co.	23,504.54	23,504.54
1983 Mack Truck		1,500.00
Bauer Fabrication		505.80
Pole Saw		449.00
Chaps (2)		109.90
Mack Truck	3,019.10	754.58
Parts	1,684.42	2,534.17
Labor	8,277.75	6,962.85
International #1	2,682.33	3,015.13
Parts	2,189.45	11,414.37
Labor	2,395.02	3,863.38
International #2	11,103.92	3,728.62
Parts	3,170.46	3,923.27
Labor	3,651.82	1,222.68
Loader	827.85	1,172.35
Parts	2,231.78	4,946.22
Labor	1,224.01	1,844.76
Grader	2,442.21	4,222.06
General Vehicle Maint.	2,758.35	4,954.78
Garage Maint./Supplies		

	2002	2003
Chainsaw	85.61	140.80
Electricity	1,485.82	1,708.58
Telephone	645.32	657.93
Heating Oil	1,045.11	1,829.85
Diesel	12,158.37	12,892.11
Gasoline	670.46	397.88
Miscellaneous	296.85	197.51
Trash Removal	86.50	85.75
Water	230.88	230.00
Bank Charges/Checking	300.89	295.68
Bank Charges/MMkt	120.00	80.00
	<hr/>	<hr/>
Total Expenditures	\$88,368.82	\$99,224.55
	<hr/>	<hr/>
Balance, December 31	\$23,411.04	\$ 5,073.97
Cash on Hand		
Checking	3,589.69	4,290.94
Money Market	19,821.35	783.03
	<hr/>	<hr/>
	\$23,411.04	\$ 5,073.97

ANNUAL MESSAGE OF APPRECIATION

Yes, we have said it before but please let us say it again as it is no less true. Washington's roads are the best. Year after year, in all kinds of weather, the road crew works to keep our roads safe. So once again, our thanks to Paul Beede, Road Commissioner, John McDonald (also known in the summer as the grader man), Jim Miller and John Tilton.

This year we also want to recognize you, the voters and taxpayers for funding the road budget. Your support is critical to maintaining and improving town roads.

Donna & Ann Wade
Poor Farm Road

HIGHWAY EQUIPMENT SCHEDULE

Loader	1987 Fiat Allis Model FR11, 2 1/2 yd. bucket
Grader	1995 Galion 850B AWD, Viking wing, Scarifier
Truck	1982 Mack Dump, Everest 10' wing, Swenson sander, Everest 9' one-way plow
Truck	1992 International Dump (#1), Everest 9' one-way plow, Galion side-dump body
Truck	1995 International Dump (#2), Everest 10' wing, Everest 9' one-way plow, Flint sander
Truck	1991 International 4x4 Dump, Viking 10' wing, Everest 9' one-way plow
Rock Rake	RB-70 York
Flail Mower	PA92 McConnell with float kit
Other:	Birch V-Plow (retained from 1973 Loader)
	Gledhill sander
	Myers hydraulic sander
	Everest 11' reversible plow

CURRENT EQUIPMENT RATES

Loader	\$17.00
Grader.....	22.00
Trucks.....	16.00

FIRE DEPARTMENT EQUIPMENT SCHEDULE

Pumper 4900 Series	1995 International
Tank Truck	1982 International 4x4
Tank Truck	1974 International
Pumper	1974 International
Pickup	1961 Ford 4WD
Fast Squad Van	1980 Ford

SCHEDULE OF TOWN OWNED PROPERTY

Parcel No.	Description	Location	Value
7102.000	Calef Memorial Library	.3 Acres - 2964 VT Rte. 110	\$87,500
7103.000	Washington Village School	4.3 Acres - 72 School Lane	1,690,700
7106.000	Town Garage	.6 Acres - 44 Firehouse Road	118,500
7107.000	Fire Station	.5 Acres - 51 Firehouse Road	131,900
7112.000	Town Dump Site	7 Acres - West Corinth Road	4,500
7115.000	Old Town Clerk's Office	.1 Acre - 2974 VT Rte. 110	53,900
7120.000	Municipal Building	1.7 Acres - 2895 Vt Rte. 110	183,200
7028.000	Perriello Land	20.7 Acres - Williamstown Road	27,500
7108.000	Carpenter Park	77.4 Acres - Lowery Road	85,300
7105.000	Mill Pond	3.5 Acres - W. Corinth Road	11,100
			\$2,394,100

WASHINGTON'S SNOWFALL REPORT

Winter of 2001-2002	November 2001-December 31, 2002	184 inches
Calendar Year 2002	January 1 - December 31	159 1/2 inches
Calendar Year 2003	January 1 - December 31	172 1/2 inches

WASHINGTON VOLUNTEER FIRE DEPARTMENT TREASURER'S REPORT FOR 2003

Operations Account:

Balance, December 31, 2002	\$8,081.81
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INCOME:

Town of Washington appropriation	17,620.00	
Town of Washington- Special allocation	5,661.00	
Town of Orange	2,487.00	
FEMA Grant	10,424.00	
Jeffords Grant 2002	865.00	
Total Income		\$37,057.00

EXPENSES:

Heat: Agway Energy Products		1,374.66
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Telephone:

Verizon	404.65	
Verizon Wireless	242.63	

Total		647.28
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Firehouse Maintenance:

Lawn mowing	100.00	
Steve's Rubbish & Recycling	56.00	
Aubuchon's	7.34	
Nelson Hardware	42.65	
Martineau Electric	188.67	
New door & lock	614.43	
Stevens' Store	32.81	

Total		1,041.90
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Equipment & Apparatus Maintenance

Clark's Truck Center	1,174.82	
Bond Auto Parts	419.82	
Fire Barn	148.35	
VT Fire Technologies	40.00	
Bolles Repair	35.00	
Allen Lumber Company	8.38	
Ed's Repair Shop	78.40	
Woods CRW	60.39	
Fisher Auto Parts	43.93	
Martineau Electric	47.40	

Total		2,056.49
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Gas & Oil:

Town of Washington	357.28	
Bond Auto	71.40	

Total		428.68
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Radio Dispatch:		
Barre City Dispatch		3,785.75
Radio Maintenance:		
Pikcomm	145.00	
Radio North	60.00	
Burlington Communications	226.50	
Total		431.50
Capital Fire Mutual Aid Dues		100.00
Fire Prevention & Training		393.33
VT State Firefighters Assoc. Dues		250.00
Volunteer Firemans Insurance Services		1,102.00
Office & Sundries:		
Postage & Box rent	83.10	
Film developed	9.72	
Total		92.82
Replacement fire supplies:		
VT Fire Extinguisher		145.90
Water & Hydrant fee		230.00
Battery, Tire & Equipment Replacement Fund		450.00
Firefighting		3,705.00
Apparatus Revolving Fund		2,000.00
Long Term Debt- Rural Development Agency		0.00
Special Allocation		4,510.53
FEMA Grant-protective gear		10,424.00
Non-budget Items purchased:		
Seat for 19E1	700.99	
Chainsaw case & hardhat	79.44	
Total		780.43
Total Expenses		\$33,950.27
Balance, December 31, 2003		\$11,188.54
Note: Long-term debt payment was made directly from Selectmen's budget.		
1) Battery, Tire & Equipment Account: Banknorth		
Balance, December 31, 2002		\$5,490.17
2002 Budget Allocation		450.00
Interest Earned 2003		26.49
Balance, December 31, 2003		\$5,966.66
1) Apparatus Revolving Fund, Northfield Bank		
Balance, December 31, 2002		\$23,390.70
2002 Budget Allocation		2,000.00
Interest Earned 2003		158.12
Balance, December 31, 2003		\$25,548.82

WASHINGTON FIRE DEPARTMENT PROPOSED BUDGET

	2003 Budget	2003 Expenses	2004 Budget
Heat	\$1,700.00	\$1,374.66	\$1,700.00
Telephone	1,000.00	647.28	1,000.00
Firehouse Maintenance	2,500.00	1,041.90	2,000.00
Apparatus Maintenance	1,000.00	2,056.49	1,500.00
Gas & Oil	400.00	428.68	400.00
Radio Dispatch	3,000.00	3,785.75	3,500.00
Radio Maintenance	300.00	431.50	300.00
CFMA Dues	100.00	100.00	100.00
Fire Prevention & Training	400.00	393.33	400.00
Vt State Firefighters Assn.	150.00	250.00	250.00
VFIS Insurance	1,050.00	1,102.00	1,100.00
Office & Sundries	150.00	92.82	150.00
Replacement Fire Supplies	190.00	145.90	190.00
Water & Hydrant Fee	230.00	230.00	230.00
Battery, Tire & Equipment Replacement Fund	450.00	450.00	450.00
Firefighting	3,000.00	3,705.00	3,500.00
Apparatus Revolving Fund	2,000.00	2,000.00	2,000.00
Long Term Debt	14,282.00	14,282.00	14,282.00
Totals	<u>\$31,902.00</u>	<u>\$32,517.31</u>	<u>\$33,052.00</u>

1995 INTERNATIONAL PUMPER RURAL ECONOMIC AND COMMUNITY DEVELOPMENT SERVICE AMORTIZATION SCHEDULE TOWN OF WASHINGTON \$110,000 @ 5.250 10 YEARS

	Beg. Balance	Prin. Payment	Interest Payment	Total Payment
May 21, 2003	26,754.87	6,438.68	702.32	7,141.00
Nov. 21, 2003	20,316.18	6,607.70	533.20	7,141.00
May 21, 2004	13,708.48	6,781.15	359.85	7,141.00
Nov. 21, 2004	6,927.33	6,927.33	181.84	7,109.17

The final payment on the above loan will be made on or before November 21, 2004.

**ANNUAL REPORT OF THE
WASHINGTON VOLUNTEER FIRE DEPARTMENT
2003**

**TO REPORT A FIRE - DIAL 911
TO CALL THE FAST SQUAD - DIAL 911
TO CALL AN AMBULANCE - DIAL 911**

Type of Call	# of Calls
Structure Fires	2
Mutual Aid - Structure fires	8
Chimney Fires	4
Brush/Grass Fires	4
Vehicle Fires.....	3
Motor Vehicle Accidents	5
Fast Squad Assists	6
Power Lines/Traffic Control	5
CO2 Activations/Furnace Overheat	1
Service calls/miscellaneous.....	4

Total Emergency Calls for 2003.....42

	# of Hours
Firefighting.....	617.5
Training	366.0
Maintenance & Work Sessions	330.0
Meetings	360.0
Fund Raising	102.0
Fire Prevention/Community Service.....	72.0
Total # of Recorded Hours	1,847.5
Chief	Many unrecorded hours!
Secretary & Treasurer	Many unrecorded hours!

We would like to thank the following individuals and businesses for their continued support:

Rachel Beede
Carroll & Bid Ordway
Barb Emery
Roberta Carrier
Jan Spargo
Ed Lafley - new chainsaw
Ziter Masonry - brick for front of
fire station

Donna Wade
Jane Bedia
Ken & Bernadette Papineau
Gene & Mickey Lemieux
Allan Jones & Sons
Francis Randall - door replacement
Family & friends of Allen Farnham

Six members completed the Firefighter I class which involved over 122 hours of training for each person.

We received a Homeland Security Grant for \$11,000. This has been used to purchase three mobile radios and 2 portable radios.

FEMA grant funds expended to date have enabled us to purchase 8 sets of bunker gear and 23 sets of wildland gear. With the special equipment allocation voted last year at Town Meeting we purchased automatic chains for 19E1, 200' of 4" hose, new folding tank, 5" x 5" adapter for hydrants, dry hydrant fitting, as well as testing 16 of the 24 air packs. With donated funds we also purchased 800' of hose from the Chelsea Fire Department.

The members of your Fire Department are:

David Martineau, Chief
Paul E. Beede, Sr., 1st Asst. Chief
James Miller, 2nd Asst. Chief
Lynn Hunt, Captain

Jan Spargo, Lieutenant
R. Paul Tenney, Secretary
Maxine Durbrow, Treasurer

Kyle Bedard
Nicholas Bresette
Roger Bresette
Ryan Bresette
Andre Dessureau
Patrick Doyle
Danny Driscoll
Jeremy Farnham
Robert Howarth

Michael Kelley
Chad McGowen
John McDonald
Melissa Metevier
Michael Moulton
Jon Pallas
Harry Roush
Vince Vermette
Mike Ziter

Cadets: Josh Martineau



WASHINGTON FAST SQUAD TREASURER'S REPORT FOR 2003

Balance, December 31, 2002		\$7,657.69
Income:		
2003 Appropriation-Washington	\$1,000.00	
2003 Appropriation-Orange	1,000.00	
Total Income		\$2,000.00
Expenses:		
Barre City Dispatch	\$3,816.50	
Radio Maintenance & Batteries	455.00	
Equipment & Supplies:		
Moore Medical	\$581.36	
Galls	317.49	
Merriam Graves	<u>80.00</u>	
Total		\$978.85
Vehicle Maintenance:		
Town of Washington	\$151.51	
Office & Postage	\$14.80	
Training	160.00	
Total Expenses		\$5,577.16
Balance, December 31, 2003		\$4,080.53

CITIZEN OF THE YEAR 2002 RECOGNIZED AT THE MARCH 4, 2003 TOWN MEETING

JONATHAN "JON" ABTS

Nominated by members of the Washington Fast Squad, Jonathan Abts was given the 2002 Citizen of the Year Award. Jon was selected for his service and commitment to the Town of Washington in several capacities. He was a lister from 1985-1988, a member of the Washington Fire Department since 1984 and a founding member of the Washington Fast Squad, which was organized in 1986. Upon his retirement from the Fire Department and Fast Squad in 2002, it was fitting that he be recognized by the Town with the honor of Citizen of the Year.

WASHINGTON FAST SQUAD ANNUAL REPORT FOR 2003

In 2003 the Washington Fast Squad responded to 81 emergency calls, 60 in Washington and 21 in Orange.

We would like to thank Donna Wade, Rachel Beede and the families and friends of Allen Farnham for their generous donations. We have used these funds to purchase new jump kits and oxygen units.

The Fast Squad received two lightweight Zoll defibrillators through a grant written by the District 6 ambulance/first responder service. One of these defibrillators will be kept in Washington and one in Orange.

With the increase in dispatch service and the need for specialized equipment for the IV certified members, we have increased our budget and are requesting \$3,500 from the town of Washington and \$1,500 from the town of Orange.

Thank you for your continued support.

Margaret Doyle, EMT-I
Patrick Doyle, EMT-I
Maxine Durbrow, EMT-B
Steve Folsom, EMT-I
Lisa Folsom, EMT-B
Cynthia Howarth-EMT-I

Robert Howarth, EMT-I
Robert Lowe, EMT-I
Veronica Lowe, EMT-B
Jan Spargo, EMT-B
Melissa Metivier, In Training (EMT Class)

PROPOSED BUDGET FOR 2004

	2003 Budget	2003 Expenses	2004 Budget
Dispatch Services	\$1,000.00	\$3,816.50	\$3,200.00
Radio Maintenance and batteries	0.00	455.50	500.00
Equipment & Supplies	0.00	978.85	600.00
Vehicle Maintenance	0.00	151.51	400.00
Office & Postage	0.00	14.80	20.00
Training	0.00	160.00	300.00
Totals	\$1,000.00	\$5,577.16	\$5,020.00

**CEMETERY DEPARTMENT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

	2002	2003
Balance, January 1 (Checking)	\$6,047.19	6,608.48
Receipts:		
Tax Appropriation	3,000.00	3,000.00
Investment Earnings:		
Liberty Fund	1,258.55	168.04
Investment Co. of Amer.	245.00	182.50
Puritan Fund	693.50	1,040.25
Sale of Lots	2,360.00	2,985.00
Perpetual Care	1,385.00	1,155.00
Miscellaneous	80.00	214.73
General Fund Loan Payment	5,000.00	276.50
Transfer from Money Market		3,000.00
Total Receipts	14,022.05	12,022.02
Disbursements:		
Labor	5,775.50	4,065.15
Salaries	520.00	520.00
Plants & Mulch	84.17	63.97
Flags	288.00	144.00
Trimmers		355.95
Rakes, Shovel, Bar & Edger	111.88	
Equipment Parts & Repairs	1,027.27	425.36
Gas, Oil & Filters	162.79	201.25
Miscellaneous	137.51	90.57
New fencing at Cheney Cemetery	2,212.14	
M. Hayward/bush hogging	150.00	150.00
Misc. sub-let maintenance	2,915.00	2,280.00
Social Security Expense	76.50	
Due from Recreation Dept.		266.94
Due from Equipment Acct.		5,000.00
Total Disbursements	13,460.76	13,563.19
Balance, December 31	\$6,608.48	4,651.21
Cash on Hand (Deposited 1/7/04)		416.10
		\$5,067.31

SUMMARY OF CEMETERY INVESTMENT ACCOUNTS

	2002	2003
Northfield Savings Bank CD	\$33,758.76	
Interest (1 year @2.86)	951.34	
	<hr/>	
Deposited to Money Market 2002	\$34,710.10	
Balance	0	
	<hr/>	
Granite Bank CD	\$23,800.63	
Interest (1.98% - 1/1/03)	612.26	
	<hr/>	
Deposited to Money Market 2002	\$24,412.89	
Balance	0	
	<hr/>	
Banknorth, N.A. Money Market	\$1,735.11	66,250.79
Interest	12.69	114.20
Northfield Savings Bank CD	34,710.10	
Granite Bank CD	24,412.89	
Loan to General Fund	-1,000.00	-55,000.00
General Fund Loan repayment	11,000.00	12,000.00
General Fund Loan repayment		-3,000.00
	<hr/>	<hr/>
Interest on loan to General Fund	500.00	420.00
Bank Charges	-120.00	-70.00
Transfer to Checking	-5,000.00	-3,000.00
	<hr/>	<hr/>
Balance, December 31	\$66,250.79	13,714.99

MUTUAL FUND HOLDINGS

Liberty Fund A (1,029@7.79/7.68)	8,015.91	7,902.72
Investment Co. of Amer. (250@23.48/28.84)	5,870.00	7,210.00
Puritan Fund (1,387@17.76/17.98)	24,633.12	24,938.26
	<hr/>	<hr/>
Sub-total Mutual Funds	38,519.03	40,050.98
	<hr/>	<hr/>
Total of Investment Accounts	\$104,769.82	53,765.97
Due from General Fund 2002	15,000.00	3,000.00
Due from General Fund 2003		55,000.00
Due from Equipment 2003		9,000.00
	<hr/>	<hr/>
	\$119,769.82	\$120,765.97

TOWN OF WASHINGTON CEMETERY COMMISSIONERS

There are seven cemeteries in Washington. Four of the cemeteries have had recent restoration projects. This began in 1996 when the monuments in the Fish Cemetery, located on the Poor Farm Road, were cleaned and repaired with the help of a donation from the Fish family. The monuments in the South Washington Cemetery near Scales Hill were repaired the following year. The older monuments in the Maple Hill Cemetery were cleaned and repaired in 2000 and 2001. Finally, the Cheney Cemetery, on the corner of the Turnpike and Cheney Roads, had new posts, gates, and fence installed in 2002.

The remaining cemeteries are the Bohanan or Weeden Cemetery near the old jail-house, the Clough Cemetery on the Hart Hollow Road, and the Caswell Cemetery on the Keene Road. We would like to continue our restoration work in these cemeteries, by cutting brush, repairing fences, and cleaning and resetting monuments.

Since these older cemeteries do not have the perpetual care funds that are required for these maintenance and repair activities, we depend on and appreciate the money that the Town votes for this. We are asking for a \$3000 tax appropriation this year to help us continue the restoration of the Town cemeteries.

The following rules remain in effect in the cemeteries in Washington:

1. The cemeteries are open from May 1st until October 31st. Burials may take place between November 1st and April 30th at the discretion of the Cemetery Commissioners, only if the weather allows.
2. Artificial flowers and wreaths may be placed on cemetery lots during the winter. All lot decorations will be picked up on May 1st. New decorations may be placed on cemetery lots after May 15th. All artificial flowers will be removed during the second week of July. No artificial flowers are permitted for the remainder of the summer.

FIREHOUSE ROAD BRIDGE EXPENDITURES

Duranleau Construction	
Bid.....	\$44,852.00
Change Orders	6,450.60
Roadway Work.....	<u>1,468.00</u>
Duranleau Construction Total	\$52,770.60
James A. Richardson, P.E.	
Highway Steel.....	5,801.03
Beede Paving	1,045.00
McCullough	<u>1,650.00</u>
Total Cost*	\$61,266.63

*This does not include the road crew's time.



CALEF MEMORIAL LIBRARY ANNUAL REPORT 2003

Hours: Monday 11:00 a.m. - 4:00 p.m.
Tuesday 2:00 p.m. - 7:00 p.m.
Thursday 2:00 p.m. - 7:00 p.m.
Saturday 9:00 a.m. - 1:00 p.m.

The Library is open 19 hours each week. In addition to traditional library services, the library now serves the town in a variety of new ways. The library lends audio books and videos, in addition to books and magazines. Two computers are available for public use, both with Internet access. Photocopying and faxing are also available to public. Use of these services has increased, as town's people become aware of our resources.

Calef Library participates in Vermont on Line...a service, which offers full-text articles from over 200 national magazines via the Internet. Visit the library to learn your password and you can do research from home, as well as the library.

The library welcomed 41 new patrons this year, and increased library materials circulation from 2651 to 3069. Patron visits have increased from 2652 to 2789 for the year. Many more audio books, movies and magazines were used by patrons, than in previous years.

The Freeman Foundation Grant was received again this year' in the amount of \$6924. With this funding, a new roof was put on the library building, a new copier was purchased, sun shield window tinting was applied to protect the books, and over 50 new audio books and videos were added to the library collection.

Once again this year, our Annual Book and Tag Sale was a great success. Thanks to all the generous donations of money, books, and other items, over \$600 was raised for library materials. Joyce Birch donated a quilt, which was raffled to benefit the library. Joyce was also very helpful on the book sale this year.

Special events this year included The Washington Slide, Music Laos with Derek Semler, and Santa's Annual Visit. Several volunteers assisted in story times throughout the year, which has been helpful in getting our children into the library after school and on Saturdays. To help make the holidays more festive this year, BJ Winders decorated the tree in front of the library for Christmas; the green lights were beautiful against the snow, and drew many compliments from passers-by.

Thank you for all your support in making the Calef Memorial Library one of the best libraries in Central Vermont.

Roberta Carrier, Librarian

Calef Library Board of Trustees
Maxine Durbrow
Marion Milne
Ione Battles
Linda Beede
Eleanor (Casey) Albigese, Chair

CALEF MEMORIAL LIBRARY

Roberta A. Carrier, Librarian • Ione Battles, Treasurer

Beginning Balance Operations s/a	\$132.00	
Beginning Balance Milne c/d	7,460.03	
Beginning Balance c/a	101.28	
Total Accounts		\$7,693.31

RECEIPTS:

Town Appropriation	\$19,075.82	
Interest Income c/a	10.94	
Interest Income s/a	23.44	
Donation Income	450.00	
Book & Tag Sale	502.12	
Newsletter donations	200.00	
Quilt Raffle	211.15	
Handicapped Accessibility	3,000.00	
Total Receipts		\$23,473.47

EXPENSES:

Books Adult	\$1,703.83	
Books Children	1,287.28	
Computer	100.69	
Insurance	120.70	
Miscellaneous	776.35	
Payroll Gross	10,045.73	
Payroll Tax Exp Fica	622.89	
Payroll Tax Exp Mcare	145.67	
Postage	218.04	
Programs	127.86	
Repairs & Maintenance	984.69	
Supplies	319.75	
Mileage Reimbursement	77.76	
Telephone	1,593.94	
Internet fee	41.00	
Fuel	776.35	
Electric Power	527.89	
Water	30.00	
Bank Fee	3.00	
Total Disbursements		\$18,977.07

c/a balance as of 12/31/03	\$1,022.56	
Operations s/a as of 12/31/03	1,034.44	
** Balance in Milne Trust	9,116.53	
Balance in all accounts		\$11,173.53
Investment Certificate of Deposit		6,347.17
Handicapped Fund 11/30/03		13,597.07
Plans	\$2,000.00	

**Note: Only the interest on this account may be used toward the purchase of Children's books.

**CALEF MEMORIAL LIBRARY
PROPOSED BUDGET 2005**

	2003	2004	2005
Books Adult	\$1,500.00	\$1,600.00	\$1,700.00
Books Children	1,500.00	1,400.00	1,300.00
Computer Programs	200.00	200.00	200.00
Insurance	250.00	250.00	250.00
Miscellaneous	250.00	250.00	250.00
Salaries	9,880.00	11,856.00	12,844.00
Payroll Tax Exp Fica	612.56	735.00	796.00
Payroll Tax Exp Mcare	143.26	172.00	186.00
Postage	300.00	250.00	250.00
Programs	400.00	400.00	400.00
Repairs & Maintenance	900.00	900.00	900.00
Supplies	350.00	350.00	350.00
Telephone Reimbursement			
Telephone	1,400.00	1,400.00	1,680.00
Cable Fee	0.00	280.00	
Fuel	600.00	600.00	700.00
Electric Power	560.00	600.00	600.00
Water	30.00	30.00	30.00
Mileage	200.00	200.00	200.00
Total Expenses	19,075.82	21,473.00	22,636.00
Alternative - Videos/CD's/Books on Tape Adult		200.00	200.00
Alternative - Videos/CD's/Books on Tape Children		100.00	100.00
Grand Total		\$21,773.00	\$22,936.00

**CALEF MEMORIAL LIBRARY
FREEMAN FOUNDATION FUND
12/31/03**

		Budget	Balance
Received	\$6,924.00	\$6,924.00	
Expenditures			
Supplies UV Protection	\$304.00	\$304.00	\$0.00
Equipment Copier	\$1,250.00	\$1,250.00	\$0.00
Roof Repair	\$3,850.00	\$3,850.00	\$0.00
Library Materials, Books	\$1,233.36	\$1,200.00	(\$33.36)
Audio/Visual	\$273.95	\$320.00	\$46.05
Endorsement Stamp	\$13.50	\$0.00	(\$13.50)
Total	\$6,924.81	\$6,924.00	(\$0.81)

THE "BIG WASHINGTON SLIDE" SATURDAY, MARCH 15, 2003

This event was again sponsored by the Calef Library and organized by Jill Tremblay. The 2nd annual Washington slide was an even bigger hit in 2003. There were nineteen participants. One gentleman celebrated his 51st birthday by competing on a sled made out of two airplane skis and took second place in the adult division. Not bad for an old guy!

Over sixty spectators spent most of the afternoon at Carrier's field enjoying the fun that this year included a bon fire, hot chocolate, hot dogs and other treats. Imaginations went wild creating entries that used everything from the hood of an old Volkswagen Beetle to satellite dishes.

Another slide is planned for this March, look for posters for more information. In the meantime, here are some pictures from last year to inspire you to join in the fun. Your sled does not have to be the fastest to win recognition, it just might be judged the funniest or the most unique.



WASHINGTON RECREATION DEPARTMENT

The Washington Recreation Department had another moderately successful year. We enjoyed a sustained level of use at the park, which continues to attract joggers and walkers. As expected, we added another baseball team for minor league players (ages 7-10), as well as our little league kids. We are looking forward to more support in those areas this year. Washington Community baseball was the host for the Central Vermont Little League Tournament and we had a wonderful time hosting the event at Carpenter Park. We were very fortunate to have a large number of volunteers: Jodi and Lori Grandbois, Kevin Lund, Wayne Ferno, Jeremy Farnham, Fred and Sylvie Blanchard, Henry Stefanski, Nancy Blanchard. Our thanks to the Washington Fire Department for wetting down the field. (Hope we didn't forget anyone.) A great time was had by all.

Also we rented to field to the Sharon Academy High School Baseball team. They played four games there and would like to use the field again in 2004. They not only paid the agreed upon rental fee but last fall they donated a couple loads of infield dirt to help out the field.

We strongly encourage anyone interested in renting the field or running a program that would require the park to please contact any of the members of the Recreation Department.

We received a wonderful donation from the Estate of Kathryn Worthley. We intend to purchase some playground equipment and intend to use part of this money to buy a swing-set. Many thanks to Kathryn Worthley and to all who have donated to the park. We greatly appreciate your generosity.

Jeremy Farnham did another terrific job last year mowing the field. We would like to decrease our mowing costs for the year 2004 and hope to keep our operating expenses to \$1,700.

Volunteers are always welcome at the park and we would like any help that people are willing to give. The park is a wonderful resource for a small town like Washington and this, unlike most resources, only gets better with more use.

Scott Blanchard
Fred Blanchard
Linda Hallinger
David Martineau
Ann Wade

**RECREATION DEPARTMENT
STATEMENT OF CASH RECEIPTS & DISBURSEMENTS**

	2002	2003
Balance, January 1	\$6,025.41	\$5,406.18
Receipts:		
Tax Appropriation	1,000.00	1,000.00
Donations:	20.00	
Kathryn Worthley Estate		7,849.39
Donna Wade	1,000.00	
Interest	38.30	10.26
Rental	40.00	80.00
Total Receipts	2,098.30	8,939.65
Disbursements:		
Blakeney Portable Toilets	375.00	160.00
Painting Picnic Tables	128.90	
Mowing	2,000.00	2,100.00
Green Mountain Power Corp.	88.37	74.88
Trash Removal	11.00	24.00
Plants		66.71
Bank Charges	114.26	83.67
Total Expenditures	2,717.53	2,509.26
Balance, December 31	\$5,406.18	11,836.57
Cash on Hand	1,000.00	
Checking	1,842.74	9,262.87
Kevin Farnham Memorial Fund	410.63	412.27
Foster/Wade Memorial Fund	2,152.81	2,161.43
	\$5,406.18	\$11,836.57

REPORT OF THE PLANNING COMMISSION AND ZONING BOARD OF ADJUSTMENT (ZBA)

During the past year, the Zoning Board of Adjustment (ZBA) held one hearing for consideration of a variance application, and three hearings were held for consideration of conditional use permits. All these requests were granted.

In 2003, the Planning Commission continued working on updating the Town Plan, as required by state law every 5 years. Assistance was received from the Central VT Regional Planning Commission. On May 19th, the Planning Commission held a public hearing, as required by state law, on the adoption of the revised Town Plan. On December 9, 2003 the Central VT Regional Planning Commission approved our Plan, and declared that it is compatible with the Central Vermont Regional Plan, as well as with the approved plans of other municipalities in the region. Confirmation of the Plan means that Washington is eligible for municipal planning grants.

For the entire year of 2003, the Planning Commission consisted of Joseph Bresette, Gary Farnham, John McDonald, Colin Philbrook, Joyce Waters, Gary Winders, Robert Farnham and Tim Busby. The same people serve on the Zoning Board of Adjustment with the exception of Gary Winders who serves as the Zoning Administrator, and as such, cannot hold a position on the ZBA.

The Planning Commission normally meets on the first Monday of each month at 7:00 p.m. at the Municipal Building. We would welcome your attendance.

Colin C. Philbrook, Secretary

REPORT OF THE ZONING ADMINISTRATOR

Zoning Activity:

	2003	2002	2001	2000	1999
New Home Construction	9	5	4	0	0
Mobile Home Replacements	1	0	3	1	1
Seasonal Dwellings	1	1	0	3	2
Additions/Renovations	4	4	1	5	3
Barns, Sheds, Garages	11	10	7	11	11
Pools/Ponds	1	0	0	1	2
Porches (new & renovated)	1	1	4	6	7
Ramp		0			1
Subdivision		2	2		1
Gazebo		0		1	
Change of Use	4	0	1		
Total Approved	<u>32</u>	<u>21</u>	<u>22</u>	<u>28</u>	<u>28</u>

When considering building or renovating, please plan ahead. The Zoning Board and I will make every effort to speed the permitting process along, but delays due to the process itself are sometimes inevitable. The permit process for new construction and major renovations can take up to 3 months; not all projects will take this long but, for your benefit, please give yourself ample time so that if a problem does arise, your project can still begin on schedule.

Please feel free to call me anytime with questions concerning your project. I can often estimate the amount of time the permitting process will take and get you started on the right foot.

Here's hoping for a prosperous year in 2004.

Gary Winders, Zoning Administrator
P.O. Box 202, Washington, VT 05675
802-883-5552

REPORT OF THE HEALTH OFFICER

New Wastewater Systems and Portable Water Supply Rules

New rules for the design and installation of septic systems took effect on June 14, 2002. The new rules are somewhat less restrictive as to the design specifications for septic systems, but all new subdivision of property must now obtain a permit from the State, even those over 10 acres. Land that was subdivided prior to the new rules may be developed under specific conditions. Below are the high points of the new rules.

Existing Single Family Residences

If a single family residence on its own lot that was exempt from the state permit requirement and in existence prior to 6/14/02, or substantially completed by 11/1/02, then modifications to the water supply or septic systems or the addition of bedrooms do not require a state permit if they are done before 7/1/07. On or after July 1, 2007, a permit is required if any of these actions are taken. Subdivision of the lot at any time will require a state permit.

The change that may affect the largest number of home owners is this: When you subdivide the property that a single family home sits on, then you need to do a perk test and have a system designed for the new lot and have a perk test and a replacement septic system designed for the existing home.

Undeveloped Lots

The construction of one single family residence on an undeveloped pre-existing or existing exempt lot in existence before 6/14/02 is allowed with no state permits until 7/1/07, provided that the water supply and septic system are certified by a licensed designer to meet the updated technical standards in the proposed rules, and is certified by an installer or licensed designer that the system was installed in accordance with the certified design, and both certifications are recorded in the land records. The exemption terminates if the lot is subdivided at any point. If the lot remains unimproved on or after 7/1/07, a permit is required prior to construction and must meet all requirements of the rules.

New Subdivided Lots

All new lots need a state permit. Ten-acre lots are no longer exempt. Ten-acre lots created between 6/14/02 and 11/1/02 may use the updated minimum site conditions through 7/1/07.

The entire rule changes are much more extensive and very complex. Anyone wishing to subdivide or develop their property should contact the Wastewater Management Division of the Agency of Natural Resources (The Regional Office is in Barre at 476-0190) for more specific information.

DOG LICENSES ISSUED IN 2003

140 @ \$5	\$700.00
30 @ 9	270.00
2 @ 13	26.00
<hr/>	
172 Dogs	\$996.00
Less: Fees	- 344.00
Plus: 3 Kennel Lic. @10.00	30.00
<hr/>	
Total	\$682.00

LICENSE YOUR DOG BY APRIL 1st EACH YEAR

Any dog six months or older must be registered and licensed annually on or before April 1. The owner must present proof that the animal has been vaccinated against rabies within the prescribed time:

- A dog of **less than 1 year** of age must have been vaccinated to be licensed;
- A dog aged **1 year but less than 2 years** old must have been vaccinated within the preceding 12 months;
- A dog **2 or more years** old must have been vaccinated in the preceding 24 months.

License Fees: Males/Females - \$9.00 Spayed/neutered - \$5.00

Dogs can be licensed any time the Town Clerk's Office is open or mail proof of rabies vaccination and a check for the fee and your license and tag will be mailed back to you.

WASHINGTON'S ANNUAL RABIES CLINIC

1:30 p.m. to 3:00 p.m. at the Washington Fire Station

Dr. Anne Carroll, D.V.M. from the Chelsea Animal Hospital

Saturday, March 6th

Cost \$9.00

CENTRAL VT HUMANE SOCIETY

MEKKELSEN HILL RD., BARRE, VT 05641 (476-3811)

Town of Washington 2003 Statistics

Strays by Resident	2 dogs, 7 cats
Strays by ACO/PD	6 dogs
Strays returned to owner	1 dog
Investigations	4
Owner give-ups	3 dogs, 15 cats, 1 small animal

(5 cats of low-income residents were vaccinated and neutered/spayed)

CENTRAL VERMONT HUMANE SOCIETY
504 Mekkelsen Hill Road, Montpelier, VT 05601 • 476-3811

Animal Control Agreement

The parties of this agreement are the Central Vermont Humane Society, chartered and licensed in the state of Vermont, hereinafter referred to as the "Society" and the City/Town of Washington, Vermont. The terms of this agreement shall take effect January 1, 2004 and shall remain in effect until December 31, 2004.

The society, in consideration of the City/Town agrees:

1. The shelter provides services for domestic animals only. Issues concerning wildlife are handled by other agencies.

2. To furnish and maintain a suitable shelter for handling stray dogs and cats. To make this shelter available 24 hours a day, seven days a week for your police department and/or Animal Control Officer to leave strays. To keep the shelter open for the purpose of receiving stray animals from residents of your City/Town five days a week during business hours which are Tuesday, Wednesday, Thursday, Friday 1pm-6pm and Saturday 11am to 4pm. Sundays, Mondays and holidays are excluded.

(Any animals that has bitten or broken skin within 10 days may not be brought to the CVHS shelter as it is not a quarantine facility under these circumstances. Quarantine services are not included in this contract.)

3. To assist your City/Town with unusual animal problems and to support your control officer.

4. To investigate complaints, secure evidence of suspected violations and prepare written reports of violations to be kept at the Society's Shelter. We will also act in a supporting role to your town's officials in cases of criminal prosecution of animal cruelty.

5. To keep the shelter open for the purpose of receiving unwanted animals from residents of your City/Town five days a week. A donation will be requested from those residents to help care for their unwanted animals.

6. To assist your residents in finding lost pets, allowing said pets to be reclaimed during the hours that we are open. The Society will charge pet owners a boarding fee of \$10 per calendar day per animal which may be increased at the Society's discretion for repeat offenders. The Society will also notify the town clerk with owner information regarding dogs for licensing purposes. Additional conditions pertaining to the release of an animal back to its owner should be provided to the Society by the Animal Control Officer, Town Official or Police Department.

7. To offer animals available for adoption to your residents and to require spay/neuter of all animals adopted from the shelter. The shelter also offers low-income spay/neuter assistance to residents of your town but does not guarantee assistance to every applicant.

The Town in consideration of the society's promises herein listed, agrees to pay to the Society the sum of \$750.00 to be appropriated in the regular budget as an article in their City/Town warrant for the year.

GREEN UP VERMONT
PO Box 1191, Montpelier, Vermont 05601
229-4586 • greenup@greenupvermont.com

Green Up Day, Saturday, May 1, 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501©(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combines efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique Vermont tradition of annually, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

WASHINGTON FIRE DISTRICT #1 2003 ANNUAL REPORT

The Washington Fire District #1 operates the municipal water and fire protection system for the Village of Washington. To date we have pumped 47,356,000 gallons of water since the system became operational in 1991.

Compliance monitoring for 2003 included the following: Nitrate, Radium and Lead/Copper. All results were well within acceptable limits of State and EPA requirements. Details of each of the tests performed will be included in the 2003 Consumer Confidence Report (CCR), which is provided annually to consumers. The 2002 CCR was mailed to water system users and included in the Town newsletter in June 2003.

Expenses in the office category increased this year due to the purchase of new computer software and billing forms. Regular yearly maintenance includes flushing of the hydrants and blow-offs, as well as valve checks and pumping of manholes.

Much thanks to our neighbors who shovel out around the fire hydrants each year!!

PRUDENTIAL COMMITTEE:

Paul E. Beede, Sr.
Diane Galway
Robert Moulton

Maxine B. Durbrow, Authorized Representative

**WASHINGTON FIRE DISTRICT #1
ANNUAL FINANCIAL REPORT
DECEMBER 31, 2003**

Balance, December 31, 2002	\$3,324.53
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INCOME:

Water Rents	\$15,483.97	
Total Income		\$15,483.97

EXPENSES:

Rural Development Loan Payment	\$7,288.00	
Electricity	2,421.94	
VLCT Insurance & Dues	934.00	
Mowing	270.00	
Office, phone	1,129.81	
Postage & box rent	225.05	

Operations & Maintenance:

Nelson Hardware	\$14.48	
Woods CRW	120.78	
VT Nut & Bolt	7.94	
John Tilton	20.00	
Bill Durbrow - reimbursement	61.45	
E.J. Prescott	1,150.51	
Total		1,375.16

Snow Removal	290.00	
State Permits	119.47	
Town of Washington - Payroll	1,297.17	
Water Sampling	280.00	
Total Expenses		\$15,630.60

Balance, December 31, 2003	\$3,177.90
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Money Market Account: Banknorth

Balance, December 31, 2002	\$12,269.41	
Interest Earned 2003	69.96	
Balance, December 31, 2003	\$12,339.37	

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT
137 Barre Street, Montpelier, Vermont 05602
229-9383 • comments@cvswm.com

The Central Vermont Solid Waste Management District provides leadership, education and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible.

From July 1, 2002 through June 30, 2003, the District worked toward achieving both measurable results, such as increased recycling and resident participation rates, as well as the kinds of qualitative results that grow out of hands-on educational workshops and one-on-one interactions.

The District board of supervisors and staff also developed the District's new Solid Waste Implementation Plan during this timeframe, and submitted it to the state. This document will guide the District's work for the next 10 years, and sets a new tone for District programming. From this point forward, we will be striving to develop and implement a philosophy and programming which leads to a Zero Waste region. Our hope is that we will no longer produce "trash" which needs to be disposed of, but will instead utilize it as resources for the production of something new. For example, business and residential food and yard waste will no longer be seen as "waste," but rather as the raw materials for compost, improving the soil throughout the region and increasing the health of our agricultural economy.

We are excited about the possibilities and we encourage you to review our Plan for yourself. It's available on our website: www.cvswm.com, under the Member Town Info link.

Here are some of the highlights of the District's program work. Please contact us for more information about specific programs and services – 802-229-9383. Please call for a copy of our complete FY 2003 Annual Report.

- **Illegal Dumping Prevention** – Three new illegal dump sites were cleaned and adopted through the Adopt-A-Site program, bringing the total number of sites member communities have worked on to 38. Work at new sites and maintenance of existing sites yielded 2.8 tons of trash, 9 electronic components, 12 yards of metal, 146 tires and one gallon on household hazardous waste. The cleanups cost \$1,110 and were undertaken by 108 volunteers in 151 volunteer hours.
- **Illegal Burning Prevention** – Burning garbage, tires and treated wood in barrels, wood stoves and open piles is dangerous to humans and the environment. The District's approach to this persistent problem is education first. Information was distributed throughout member communities via point-of-purchase displays, radio and print ads, flyers, and at home shows.
- **Recycling Depots** - During FY 2003, more than 770 tons of recyclables were collected at 9 District staffed and volunteer depots, in addition to 71 tires, 425 tons of metal, 411 tons of cardboard and 391 appliance freon units. In addition, the District was responsible for managing the trash collected at three of the depots; it totaled 1,168 tons.
- **Hazardous Waste** - 392 households and 30 businesses utilized the nine collections held May through October 2003 - 104 more households and 18 more businesses than last year. Hazardous wastes collected included: 17,239 lbs. of paint products; 518 lbs. of household products; 11 mercury thermometers; 3.5 lbs. of mercury; 585 lbs. of

pesticides; 5,462 feet (more than one mile!) of fluorescent bulbs; 92 lbs. of asbestos; 3,715 lbs. of flammable liquids; 240 lbs. of acids, bases and reactives; 204 lbs. of oily solids; 1,241 lbs. of ballasts and 41 propane tanks.

- Non-Toxics Education - 210 families in 13 elementary schools throughout the District took part in the eight-week DeTox Family Program for parents and school staff. The program aims to help reduce the use of toxic products in the home and in schools. 73% of follow-up survey respondents indicated they use fewer hazardous products now, as a result of the program.
- Art & the 3Rs Workshops - Education staff led 19 Art & the 3Rs Workshops in nine District communities via community centers, alternative education programs, Community Connections, school-based Green Up Day celebrations, Studio Place Arts in Barre and the Washington County Youth Service Bureau Teen Center.
- Clothing Drop 'N Swap - This biannual event diverts tons of clothing from disposal; about 1,000 District residents take part in each event.
- Junk Car Assistance - The District offers assistance with the free removal of junk cars from member towns. We helped 51 residents recycle 66 vehicles in FY 2003.
- Green Up Day Grants - 18 member communities requested and received reimbursement for Green Up Day activities in FY 2003. The average reimbursement per town was \$266.52.
- Computer Collections - The District collected 36,894 lbs. of computer equipment for recycling through an on-going collection at the Barre Town Recycling Depot and three special collections held in conjunction with satellite household hazardous waste collections.

STEVE'S RUBBISH & RECYCLING
P. O. Box 78, Washington, VT 05675
Phone: 883-2328 or 883-2300

Location: Corner of Route 110 and W. Corinth Road

Hours: Thursday & Friday evenings 6:00 p.m. - 8:00 p.m.
Saturday mornings 6:30 a.m. - 12 Noon

Rubbish Fee: \$2.50 per 30 gal. bag or 30 lbs. — Drop Off
\$2.75 per 30 gal. bag or 30 lbs. — House Pick-Up

Recycling is mandatory: the following items cannot be in your trash bags:

Tin & Aluminum cans
Newspaper
White Paper
Boxboard (cereal boxes)
Plastic Jugs (#1 & #2)
Glass (clear, green, white & brown)
Cardboard
Magazines

✓ Clean (washed) cans, glass and plastic jugs can be mixed together.

✓ Newspapers, white paper and boxboard can also be mixed together.

As of July 1, 1995, residents of the Central Vermont Solid Waste Management District (that includes Washington) have been required to separate recyclables from trash. Failure to do so could result in fines to both the offender and the hauler. Recycling information is available from Steve and the Town Clerk's Office. For more information regarding special events such as the collection of hazardous wastes, contact The Solid Waste Management District at 229-3983.

Other items accepted at Steve's include appliances, furniture and construction debris (ask Steve about charges)

Average size couch - \$12

Average size chair - \$8

Stoves, washers & dryers - \$7

Refrigerators & Freezers - \$35

VERMONT LEAGUE OF CITIES AND TOWNS

89 Main Street, Montpelier, VT 05602

229-9111 • www.vlct.org

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost over 50,000 phone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear this year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was placed in receivership by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns can visit its website at www.vlct.org.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
29 Main Street, Montpelier, VT 05602
229-0389 • cvrpc@cvregion.com

The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff.

This past year, the Commission focused on quality of life issues that are addressed in the Regional Plan and worked on the update of the Regional Transportation Plan that also serves as the transportation element of the Regional Plan. With the completion of the revisions to these Plans, both documents were adopted by the Commission. In addition, the Commission's Transportation Advisory Committee annually evaluates the regional inter-modal transportation needs and problems and makes recommendations to the State Transportation Agency on projects that should be included in the Agency's five year capital program. The Commission is also involved in the review of regionally significant Act 250 development projects and the local designation of village and growth centers. The Commission continues to work on the development of regional and local pre-disaster mitigation plans, approved 8 town plans during the year, and was awarded an EPA Brownfields grant to identify and assess potential brownfields sites.

CVRPC assisted the Town with the review and approval of the Town Plan, and began work on the development of a pre-disaster mitigation plan.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle path suitability maps, and maps of the region's natural resources. CVRPC provides model bylaws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning bylaws. CVRPC continues to maintain its web-based planning tools that can guide officials in updating town plans and zoning ordinances and finding additional resources related to planning.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

CLARA MARTIN CENTER
P. O. Box G, Randolph, VT 05060 (728-4466)

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

Counseling	FreeWalk-in Clinic
Psychiatric Services	Help with job training
Short-term crisis intervention	Alcohol & other drug treatment
School-based & Home-based services	Respite Care
Education for families	24-hour emergency system
Community resource assistance	

WHY SHOULD YOU HELP?

The Clara Martin Center has continually demonstrated its commitment to the greater Orange County community and the 2003 calendar year has been no exception. In May, our Challenger School was awarded a long-term approval rating from the State of Vermont Department of Education. Staff were noted as being "top notch", with an overall sense of caring and flexibility regarding the needs of children.

In July, the Clara Martin Center received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). This marks the 10th consecutive year in which the Agency has been accredited. A rigorous peer review demonstrated the Agency's adherence to internationally recognized standards. Strengths identified, include the following:

- *"Staff members throughout all areas of the organization demonstrate dedication and a commitment to providing quality services to individual persons served and the local community."*
- *"The collaboration between CMC and other healthcare providers in the community allows for a more thorough and comprehensive approach to the care of persons served."*
- *"The organization takes pride in and emphasizes maintaining a safe environment for the staff members and the persons served."*

It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

FY03 TOTAL SERVED AT CMC		TOTAL SERVED FROM WASHINGTON	
Children & Family Services	635	Child & Family Services	4
Adult Services	474	Walk-in Clinic Services	1
CSP Services*	180	CSP Services*	2
Substance Abuse Services	1,140	Substance Abuse Services	5
Walk-in Clinic Services	106		
Emergency Contacts	2,274		
Total Served	4,809	Total Served	12

Additionally, the Clara Martin Center provides services within the Washington Village School two days a week through our Student Assistance Program, which offers students access to substance abuse education and counseling and other services of the Clara Martin Center.

*CSP is our community support program that serves the chronically mentally ill population.

CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.
600 Granger Road, Barre, Vermont 05641
223-1878 • www.cvhhh.org

Central Vermont Home Health and Hospice (CVHHH) is a 92-year-old non-profit agency governed by a local voluntary Board of Directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing comprehensive, high-quality home health and hospice care to all Central Vermonters, regardless of their ability to pay. In addition, the agency promotes the general welfare of the citizens of Central Vermont with long term care services and health promotion activities including flu and pneumonia vaccinations, health screenings, and foot care clinics. Our hospice program offers volunteer training and comprehensive bereavement services throughout the year.

Twelve Month Report of CVHHH Services to the Town of Washington
December 2002 - November 2003

	No. of Families Served	No. of Visits
Home Health Care		
Skilled and High-Technology Nursing	32	488
Home Health Aide Service	12	337
Physical Therapy	18	169
Occupational Therapy	5	30
Medical Social Worker	6	34
Hospice Care		
Nursing	6	67
Hospice Aide Service	4	61
Therapy	1	1
Medical Social Service	1	2
Long Term Care		
Aide and Attendant Care	3	355
Maternal Child Health Care	5	13

Town funding will help ensure CVHHH can continue these services in Washington through 2004 and beyond.

For more information, contact Eileen Blake, RN, President and CEO, or Barbara Butler, Community Relations and Development Director, at 223-1878.

Continuing a Tradition of Caring: Over 90 Years of Home Care and 20 Years of Hospice

CENTRAL VERMONT COUNCIL ON AGING
30 Washington Street, Barre, VT 05641
479-0531 • 479-4235 Fax • cvcoa@cvcoa.org

The Central Vermont Council on Aging is a private, non-profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages. Twelve Washington residents received services from CVCOA in the past fiscal year.

The Case Manager for the Town of Washington is Karen Eddy. Case Managers are trained to assess needs and create care plans for individuals that include public, private and volunteer resources.

The Council on Aging contracts with The Galley for the provision of community and home delivered meals for seniors. Noontime meals are served on Monday through Friday at The Galley. Home delivered meals are also delivered to the homes of elders who cannot get out to the meal site.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from meal sites, medical appointments and shopping.

Calling the senior help line at 1-800-642-5119 can provide other services such as legal assistance, health insurance information and referrals to other agencies.

We appreciate the support for programs and services for central Vermont elders from the Town of Washington. Please call us for more information or assistance.

Sincerely,
Charles Castle, Executive Director

CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC)
195 US Route 302-Berlin, Barre, VT 05641 (479-5353)

Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of Lamoille, Orange and Washington Counties and nine communities in Windsor, Addison and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through our Head Start/Early Head Start, our Child Care Food Program, Community Economic Development programs, Family/Community Support Services, Welfare to Work programming, Weatherization assistance, Crisis Fuel resources, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 104 individuals in 38 Washington families with emergency assistance, and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures.

Here are some CVCAC program statistics for Washington:

- 19 households (including 54 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 1 household participated in Head Start and Early Head Start programs that supported 3 family members.
- 3 households with 7 family members received weatherization assistance to help lower fuel bills an average of 20% - the equivalent of 70 gallons of fuel oil or 105 gallons of propane.
- 9 individuals participated in our Community Economic Development programs which include micro business development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.
- 2 child care providers participated in our Child Care Food Program to serve the approximately 16 children in their care nutritious meals.
- 1 household received intensive assistance from CVCAC's Welfare to Work staff to transition from public assistance to gainful employment.
- 1 household was issued a vehicle from CVCAC's Community Action Motors garage to help family members get to work and to access many of the services and resources we tend to take for granted.

Our 2004 Funding Request: Community Action uses a formula for our funding requests to all towns based on population, number of residents served, and dollars spent in each community. Based on that formula, we are requesting \$300 from the citizens of Washington to support Community Action. Your support is critical to our work, and the Board and staff of Community Action are most grateful for your help.

Central Vermont Community Action Council is supported in part by the towns we serve!

CENTRAL VT ECONOMIC DEVELOPMENT CORPORATION

P.O. Box 1439, Montpelier, VT 05601

223-4654 • cvedc@sover.net • www.central-vt.com/cvedc

The economy in Vermont and nationally has struggled for the past year. Central Vermont has not been immune from this trend. Notably Bombardier has mothballed the Barre Town plant due to a lack of work for rail car production through out their system. Bombardier is negotiating a number of new contracts but the work, if they are the successful bidder, is several years out. On the plus side there are 800 more people working in Central Vermont than there were a year ago according to Department of Employment and Training statistics. Our unemployment rate is below the State and National averages but underemployment is a concern.

Housing continues to be an issue in Central Vermont. There is more demand for housing than there are units available and employers report that new employees are having difficulty finding appropriate housing. Most new construction is being done for the owner and there is little being built for the market. Cost and affordability at all levels are a concern. CVEDC will continue to work on this issue.

CVEDC has approved for SBA 504 loans in the past year, providing those businesses with long term, fixed rate financing that allowed them to expand. We have also assisted several businesses with VEDA financing.

We continue to work with area organizations on a variety of projects including filling empty buildings with tenants. Workforce development is still at the forefront of CVEDC's efforts and we are working closely with area businesses and the CV Workforce Investment Board on this issue.

The Small Business Development Center Specialist that works out of the CVEDC office continues to provide area residents with information about starting a new business or in the case of an existing business, marketing, financing or other information to assist their business. Over 140 Central Vermont residents took advantage of this free service last year.

Our web site continues to grow and we encourage you to visit the site at www.central-vt.com/cvedc. A commercial/industrial sites data base has been added.

We appreciate the support given to CVEDC by Washington over the years and look forward to continuing our successful relationship with the town in the future.

**NORTHERN VT RESOURCE
CONSERVATION & DEVELOPMENT COUNCIL
617 Comstock Rd., Suite 2, Berlin, VT 05602-8927 (828-4595)**

The Northern Vermont Resource Conservation and Development Council (RC&D) is a 29 year old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for and protect natural resources in a way that will improve the area's economy, environment and living standards. We serve our clients by coordinating and facilitating technical and financial assistance to local communities and others who initiate, sponsor, plan and implement projects.

Technical assistance through RC&D is available at no cost to the community. We would be happy to work with you on problems and challenges your community is facing and work together to find solutions. We are glad to be part of the Rural Fire Protection Dry Hydrant Grant Program, Agritourism, Better Backroads Grant Program and Natural Resources Education initiatives which have had significant impact on communities in Northern Vermont this past year. Eligible projects cover many different areas including community development; improvements to infrastructure and water quality; parks and recreation; and development of a diversified forest and agriculture industry. The RC&D can also assist with finding financial resources and grant requests to carry out planned projects.

GREEN MOUNTAIN TRANSIT AGENCY
223-7BUS • 279-0397 • gmta428@aol.com

Green Mountain Transit Agency (GMTA) replaced WHEELS as the local public transportation provider in Washington, Orange and Williamstown and all of Washington County following a bankruptcy filing on April 7, 2003. GMTA is currently performing all the former services of WHEELS, as well as some additions and improvements. The most significant improvement potentially impacting Washington residents was the introduction of the Link Express in September. The Link connects Washington, Orange and Williamstown, and all of Washington County with Burlington and operates Monday through Friday with two morning and two evening buses in each direction.

GMTA currently operates six regular routes in Central Vermont, six days a week. Through November 2003, we've provided more than 45,000 rides on a fixed route schedule to Central Vermonters. GMTA also provides other, non-fixed route services benefiting the citizens of Washington. They include the Ticket to Ride voucher system, Medicaid and non-Medicaid medical transportation, PATH authorized travel and institutional reimbursed transit. These supports are vital to transit dependent Washington citizens, who disproportionately include persons with disabilities, low-income residents and seniors. Statistically, your residents use these services in greater number than many other communities in our region. GMTA could not operate our scope of service without the local support of Washington and the communities of Central Vermont.

GMTA respectfully requests your consideration in supporting GMTA at the same level as many of the other local communities in Central Vermont. We would greatly appreciate your endorsement of our services by appropriating \$100 to GMTA for FY 2005.

Please feel free to contact Steve Maglione, Regional Manager, directly if you have questions, or require additional information. We deeply appreciate the past partnership we have had in serving Washington residents, and look forward to a continuation of those efforts. Your time and consideration of our request for a local match of \$100 for FY 2005 is greatly appreciated.

CENTRAL VERMONT ADULT BASIC EDUCATION, INC.
18 North Main Street, Barre, VT 05641 (476-4588)

Central Vermont Adult Basic Education

Central Vermont Adult Basic Education has provided thirty-seven years of literacy services to adults in Orange, Washington and Lamoille counties. The program served over 700 students in FY' 2003.

CVABE offers free, one-to-one instruction for adults over 16 years of age with less than 12 years of education. There are an estimated 20 percent of Vermont adults who cannot read, write or do math well enough to function independently in today's society. Economic and demographic profiles indicate that as many as 16,000 adults in central Vermont are eligible for the free, instructional services of CVABE.

Central Vermont Adults Basic Education

A CVABE professional teacher provides help with basic reading, writing, math, English as a Second Language and GED (High School Equivalency) preparation to adults in Washington. Adult students who are interested also receive the help they need to achieve a High School diploma.

Much of the one-to-one, individualized instruction for each student takes place in his or her home as well as in worksites and other locations convenient to the student.

Last year, volunteers from throughout central Vermont worked closely with CVABE. These men and women were trained by the organization to teach adults to read and write and to provide a variety of services that contribute to a successful literacy program. CVABE has developed a far-reaching plan to maximize resources for literacy and is organizing community members into teams working for the goal of a fully literate state.

Washington Residents in Central Vermont Adult Basic Education

In FY' 2003, seven (7) Washington adults were served by CVABE. Volunteers from Washington also worked with the organization in a variety of capacities.

Among the learning goals expressed by the students in the program are those directly related to employment. Specifically, teacher and student work on skills needed for filling out application forms, reading directions, spelling, measuring, computer use and writing reports.

In recent years, CVABE teachers have worked with truck drivers whose literacy skills have made it difficult for them to study for the Commercial Driving License (CDL) exam. The employment implications for this new licensure requirement are profound.

Parents often enroll in the program so that they can read to their young children, an activity found to be essential to that child's own academic success. CVABE has focused much of its organizational resources towards family literacy in order to end forever the cycle of intergenerational illiteracy.

Residents new to the United States seek help from Central Vermont Adult Basic Education understanding that learning to speak and read English is fundamental for productive participation in their new country.

Learning goals, tied so intrinsically to life, are as varied as the students served by the CVABE program. For each student, however, the underlying motivation for seeking instruction is the sincere desire to live a more independent life.

Community Support

There are now fifteen staff teachers in the regional program working with volunteers, one main office/Learning Center, three satellite resource centers and a new education center for out of school youth.

CVABE applies to the Vermont Department of Education annually for grant contracts to deliver adult literacy services to each city, village and town in Washington, Lamoille and Orange counties and the organization is embarked on a vigorous private fundraising campaign. Essential to the continuation of instruction for adults, is the active involvement of communities throughout the regional service area who are contributing funds toward the support of the program which serves their residents.

Seven (7) Washington adults were served by CVABE in FY' 2003 with one-to-one instruction. The annual cost per student is \$1,200.00.

CVABE hopes the request for \$725.00 will again be positively considered by the voters of Washington. The funds will help to continue this important educational service.

ORANGE COUNTY COURT DIVERSION PROGRAM

P.O. Box 58, Chelsea, VT 05038 (685-3172)

The Orange County Court Diversion Program (OCCDP) is a cost-effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete Diversion, resulting in a clean record.

The OCCDP is a local non-profit organization run by a board of trustees and staffed by a three-quarter time director, a one-fifth time caseworker and the 28 community volunteers from Orange County who serve as review board members. A volunteer citizen review board interviews each offender and decides who will be accepted into the program. The main criteria for acceptance into the program is an admission of wrongdoing, and no prior history of criminal activity. Each client accepted into diversion is required to discuss all issues and questions concerning their offense with the Review Board. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community and held responsible for the offense. The Review Board designs an individualized contract that specifies the conditions of the person's participation. Contracts may involve an apology to the victim, mediation between offender and victim, restitution, mental health or substance abuse counseling, a jail tour, community service, a donation to a worthy cause, completion of a GED, a job search, writing an essay, or other appropriate activities related to the offense. Diversion clients have performed volunteer work for local libraries, hospitals, cemeteries, road crews, recycling centers, schools, senior centers, volunteer fire departments and the like. Approximately 85% of the clients who participate in the Orange County Court Diversion program successfully complete the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The citizen Review Board replaces the judge and jury in deciding how an offender must make amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in a real context where responsibility is both unavoidable and an expected outcome of the program.

In addition to processing criminal cases from court, the Orange County Court Diversion program administers Orange County's Teen Alcohol Safety Program for first time, civil cases of underage drinking. All clients who are referred on a civil offense of underage drinking meet with our Review Board and are required, in addition to other contract conditions, to complete an alcohol assessment and any recommended follow-up counseling or treatment services.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2003. Of this amount, 104 clients were referred from juvenile and adult court for criminal offenses, and 73 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their

Diversion contract during FY03 paid a total of \$11,747.00 in restitution to victims and victim related causes, and performed 368 hours of community service.

Orange County Court Diversion budgeted \$70,421.00 for its FY03 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. These local sources were Green Mountain United Way, town appropriations and individual donations. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support. Questions and additional information concerning the program should be directed to David Savidge, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038. (802-685-3172)

**CENTRAL VERMONT STATE POLICE
1080 US ROUTE 2, MIDDLESEX, VT 05602**

Community Advisory Board

The Central Vermont State Police Community Advisory Board is in the organizational phase of its creation. The purpose of the CVSPCAB is to work with the personnel of the Middlesex Barracks of the Vermont State Police to: (1) Provide a voice for concerns related to law enforcement and public safety; (2) Give recommendations and information on how to best serve the towns we represent; (3) Be a conduit for information to our towns from the Middlesex Barracks; and (4) Provide community advocacy on behalf of the Vermont State Police.

We are a group that is responsible back to our own communities. Because of our accountability to the community and not to the State Police, we are asking for support from the community.

We are asking our towns for minimal financial support in order to move ahead in the process of making this a viable organization, less than \$100.00. All of the board members and officers are volunteers. The money will be used to defray the board's operations costs (postage, copying, meeting materials, and the like). Money may also be used to help provide community training on specific needs or concerns that can be met by the CVSPCAB.

Thank you for your consideration.

CENTRAL VERMONT CRIME STOPPERS
12 North Main Street, Barre, VT 05641 • 802-476-5545 Ext. 602

Central Vermont Crime Stoppers helps get criminals off the streets in Washington County and adjacent towns. The program is run by a citizen board and works as a joint effort between media, law enforcement and the community.

Citizens may confidentially report crime information 24/7 by calling 1-800-529-9998. The tip line does not have Caller ID and is completely anonymous. We want your information, not your name. Callers are given a tip number which can be used at a later date to inquire about a reward or provide additional information. The tip number maintains the caller's anonymity. When a tip results in an arrest and arraignment, a cash reward may be authorized by Central Vermont Crime Stoppers. The amount of the reward is determined by the board on a case by case basis and can be up to \$1,000 or more in certain situations.

Information from the public is often the key that solves a case. However, before citizens will come forward with crime information, they must first realize they have information about a crime and they must feel safe in reporting this information. By working with the media and law enforcement to publicize various crimes, Crime Stoppers helps citizens recognize that something they saw or heard may be connected with a crime. Through the Crime Stoppers tip line, citizens can report their information anonymously, without fear of retribution or further involvement. Crime Stoppers callers will never be asked their name and they will not have to testify in court.

Central Vermont Crime Stoppers is a 501(c)(3) non-profit organization. The program is funded through donations from individuals and businesses within the communities we serve. We do not receive any state or federal funding. Donations are used to pay cash rewards to tipsters and cover other operating expenses. Our annual budget is about \$25,000.

A revitalization effort began in January 2001 with the primary goals of raising public awareness about the Crime Stoppers tip line. Since that time, we have published information on over 40 crimes, received more than 30 tips and authorized two rewards for tips resulting in arrest and arraignment. Crime alert posters are distributed about every two weeks to approximately 100 locations throughout the county. Alerts are also regularly published in the WORLD newspaper and the Vermont Journal. Additionally, crime alerts and general public service announcements are being aired on WDEV and WSKI radio stations. CVCS has participated in many community events and home shows, distributing information about the program. We just recently produced a crime re-enactment that is now airing on public access cable stations and hope to be starting a student Crime Stoppers program at one of the area high schools for the 2002-2003 school year.

For more information about the program, call us at 802-476-5545, extension 602 or visit www.centralvtcrimestoppers.org. To report crime information, call our tip line at 800-529-9998. Remember, we want your information, not your name.

WASHINGTON COUNTY
YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB
38 Elm Street (P.O. Box 627), Montpelier, VT 05601
229-9151 • 229-2508 Fax • WCYSB@adelphia.net

During the past service year (July 1, 2002 - June 30, 2003) The Washington County Youth Service Bureau/Boys & Girls Club (YSB/B&GC) provided the following services to young people and families in Washington County:

- **535 Teens** participated in the **Basement Teen Center**, in Montpelier that provides supervised drop-in time, leadership opportunities and a variety of activities and events.
- **820 Teens and Other Community Members** were served through the **Community Assistance Program** that works with community groups to help youths avoid substance abuse or make connections with treatment services.
- **202 Youths and Family Members** participated in the **Cityscape Program** that works at the Barre City Elementary/Middle School to promote academic achievement, substance abuse prevention, and healthy choices through a wide range of out-of-school time activities.
- **317 Youths and Family Members** participated in the **Country Paths Program** that works in the Washington West Supervisory Union to promote academic achievement, substance abuse prevention, and healthy choices through a wide range of out-of-school time activities.
- **243 Youths and Their Families** were assisted by the **Country Roads Program** that works with runaway and homeless youths and also provides crisis intervention and counseling for youths and families.
- **117 Teens** were provided with **Substance Abuse Treatment** counseling.
- **23 Teens and Adult Mentors** participated in the **Adolescent Mentoring Program (AMP)**.
- **75 Youths** received individual assistance through the **Student Assistance Program** at Barre City Elementary/Middle School.
- **366 Youths** received information and assistance through the **Student Assistance Program** at Crossett Brook Middle School.
- **80 Family Members** (47 teens and 33 children) participated in the **Teen Parent Program** that helps teen parents and pregnant teens build parenting and life skills, continue their education and create healthy homes for their children.
- **98 Students** attended **Teen Parent Panel Discussions** to learn about the challenges and realities face by adolescent parents.
- **120 Teens** participated in the **Transitional Living Program (TLP)** that helps homeless young people make the transition to independent living.
- **204 Teens** were provided with information and referrals to services and activities through the **Peer Outreach Program**.
- **12 Community Members** were provided with **One-Time Counseling, Referral, or Information** regarding general youth and family issues.
- **303 Community Members** were served through the **30th Community Thanksgiving Dinner** organized by the YSB/B&GC (180 of these residents were provided with home-delivered meals).

- **476 Youths and Other Community Members** participated in **YSB/B&GC Special Events:** presentations, outings and activities.

Referrals to the Washington County Youth Service Bureau/Boys & Girls Club come from parents, teachers and other school personnel, other area organizations, the Vermont Department of Social and Rehabilitative Services, the Vermont Department of Corrections, churches, police officers, and young people themselves. Many referrals are received through the agency's 24-Hour Crisis Response Service.

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, private donations, area towns, and fundraising activities such as **Trees for Teens**.

State-Wide Efforts

The Washington County Youth Service Bureau/Boys & Girls Club also works on a state-wide level to address the needs of young people & families and to promote positive opportunities for youths. The Bureau is the administrative agency for four state-wide efforts that promote coordination and resource sharing among youth-serving agencies throughout Vermont.

The Vermont Coalition of Runaway and Homeless Youth Programs: Works to increase the efficiency and capacity of services to runaway and homeless youths and their families.

The Vermont Coalition of Teen Centers: Works to build the capacity of teen centers to serve as effective, community-based prevention resources.

The Vermont Youth Development Corps (An Americorps Program): Works to provide positive opportunities for youths and to decrease delinquency and violence.

The Vermont Out-Of-School Time Network: Works to promote the availability of quality out-of-school time programming for young people.

O.U.R. HOUSE OF CENTRAL VERMONT, INC.

During the calendar year 2003, O.U.R. House provided a location for 69 investigations. Our Case Manager provided counseling support to 68 non-offending parents and conducted 57 follow-up calls or sessions in person for the families of the children having the investigation. Our Outreach Coordinator made 78 presentation to 546 children and 301 adults. Staff members responded to 245 requests for information or referrals by telephone and 83 requests in person and assisted in personal advocacy for 55 individuals. Our therapists provided 576.5 hours of counseling to 22 children and 1 adult survivor.

The O.U.R. House Board of Directors and Executive Director have focused on Community support this year. We have developed new information approaches through mailing newsletters, business and church donation invitations and letters requesting to be put on service club speaking calendars and a Holiday Honor donation. These efforts have both provided the Washington County communities and agencies updated information about our programs and created new donors.

To further improve services through education and information sharing we applied for and have received a training grant from the National Children's Alliance to bring in trainers for a two-day workshop for our Multidisciplinary Team. There have been several changes in personnel for many of the agencies involved in our MDT and it is therefore an advantageous time to focus on new, more effective team methods. This training will be taking place in the next six months.

We also received scholarships for two additional members of our team to attend the 20th National Symposium on Child Abuse in Huntsville Alabama. There will be a team of four people attending this year in March.

In an effort to assure that the families we serve are feeling that our services are helpful, informative and to the best benefit to the children who come here, we had created a new family information pack. These packets are handed out at each investigation, new therapy assessment and personal safety sessions and contain a family satisfaction questionnaire as well as materials on issues that are present for families experiencing disclosure of sexual abuse.

Washington School invited Pam our Outreach Coordinator in to work with several grades on Personal Safety. She has been working with local Daycare Providers to create and distribute a needs assessment of training for providers. These questionnaires have been mailed to Barre area providers and will be used to develop a training series for all providers in our County.

Social Services requested that the Outreach Coordinator present at the New Employee training series this fall. She also was invited back to the Governor's Youth Conference as an Exhibitor and provided information to youth on sexual abuse.

The Executive Director attended the Northeast Regional Chapter training in Philadelphia. This three-day training sponsored by the Northeast Regional Children's Alliance focused on strategic planning both for the State Chapter and individual Advocacy Centers. This training was very timely for O.U.R. House as the Board and Director begin to plan for the long term development of the Board and general program.

The 2004 Annual New England Conference Planning Committee has been formed and work has begun to plan the next Conference. The keynote speaker will be Dr. James T. Reese, a retired FBI Special Agent who specializes in traumatic stress management. The conference seeks to provide our New England colleagues with current, hands-on training in the field of child sexual abuse.

To end the year, O.U.R. House provided 3 of our families with a Christmas dinner, turkey and all the "fixings" through the Old Meeting House, our Partners In Need (PINS) Church.

ENHANCED 911 BOARD REPORT

Statewide System Operations - January 1, 2003 to November 30, 2003

Total Calls Handled	Wire-line 113,763	Wireless 60,374
Total Abandoned Calls System-wide	Wire-line 15,464	Wireless 3,656
Average Call Answer Time System-wide	5 seconds	
Average Call Duration System-wide	1 minute 54 seconds	
Call Volume - Washington	124	

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by January 2004.

E 9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet at www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

PEOPLE'S HEALTH & WELLNESS CLINIC
553 North Main Street, Barre, VT 05641
479-1229 • PHWC@sover.net

The People's Health & Wellness Clinic (PHWC) provides primary and preventive health care to the uninsured and underinsured of Central Vermont. Over 75 health care professionals volunteer their time and expertise to ensure that our Washington community members receive the care they need. Health care is a crisis point in our country and Central Vermont is no exception. Over the past two years the PHWC has seen a dramatic increase in the numbers of people needing our services. This is due to three major upheavals in our society: sharp increases (over 14%) in health insurance premiums, forcing many of our businesses to eliminate this benefit to their employees; widespread unemployment or under-employment; and severe cuts in Medicaid and VHAP qualifications and benefits.

In 2003 the PHWC added 288 new patients to our patient base of over 3,000. The PHWC saw nearly 500 patient visits this past year, a jump of approximately 150 more than the previous year. We added additional medical doctors, nurse practitioners, nurses, massage therapists and others to our volunteer base in order to provide for the increased numbers of patients. Along with these increases come increased costs for medical supplies and equipment, pharmaceuticals and other costs in running this free clinic.

For information on scheduling an appointment or volunteering, call the PHWC office Monday through Thursday from 9:00 am – 3:00 pm at 479-1229. Actual clinic hours are from 5:30 pm – 8:30 pm by appointment.

Thank you again for supporting the efforts of the People's Health & Wellness Clinic in continuing to provide health care to those in need.

VITAL STATISTICS

BIRTHS

Name of Child	Sex	Date of Birth	Place of Birth	Parents
Beard, Emily Elizabeth	F	January 24, 2003	Berlin	Sean Beard Tammy S. Miller
Bizzozero, Jacob Grearson	M	March 19, 2003	Berlin	Charles Bizzozero Leona Grearson
Alvarez, Alina Graciela	F	July 23, 2003	Berlin	Alejandro Alvarez Lisa M. Svendsen
Deberville, Lowell Jason	M	November 19, 2003	Randolph	Jason Deberville Monica LaFrancis

DEATHS

Name of Deceased	Sex	Date of Death	Age	Residence
Snow, Nina May*	F	January 04, 2002	83	Washington
Rowley, Carol P.	F	February 20, 2003	85	Washington
Hale, Miriam M.	F	February 24, 2003	90	Washington
Bresette, Wayne T.	M	April 04, 2003	83	Washington
Hale, T. Murdock	M	May 18, 2003	91	Washington
Flood, Steve A.	M	July 16, 2003	48	Washington
Farnham, Allen R.	M	July 28, 2003	77	Washington
Matheson, Elsie S.	F	August 6, 2003	83	Washington
Rowley, George E.	M	September 12, 2003	84	Washington
Ibey, Evelyn Mae	F	December 23, 2003	78	Washington

*Omitted from 2002 Town Report

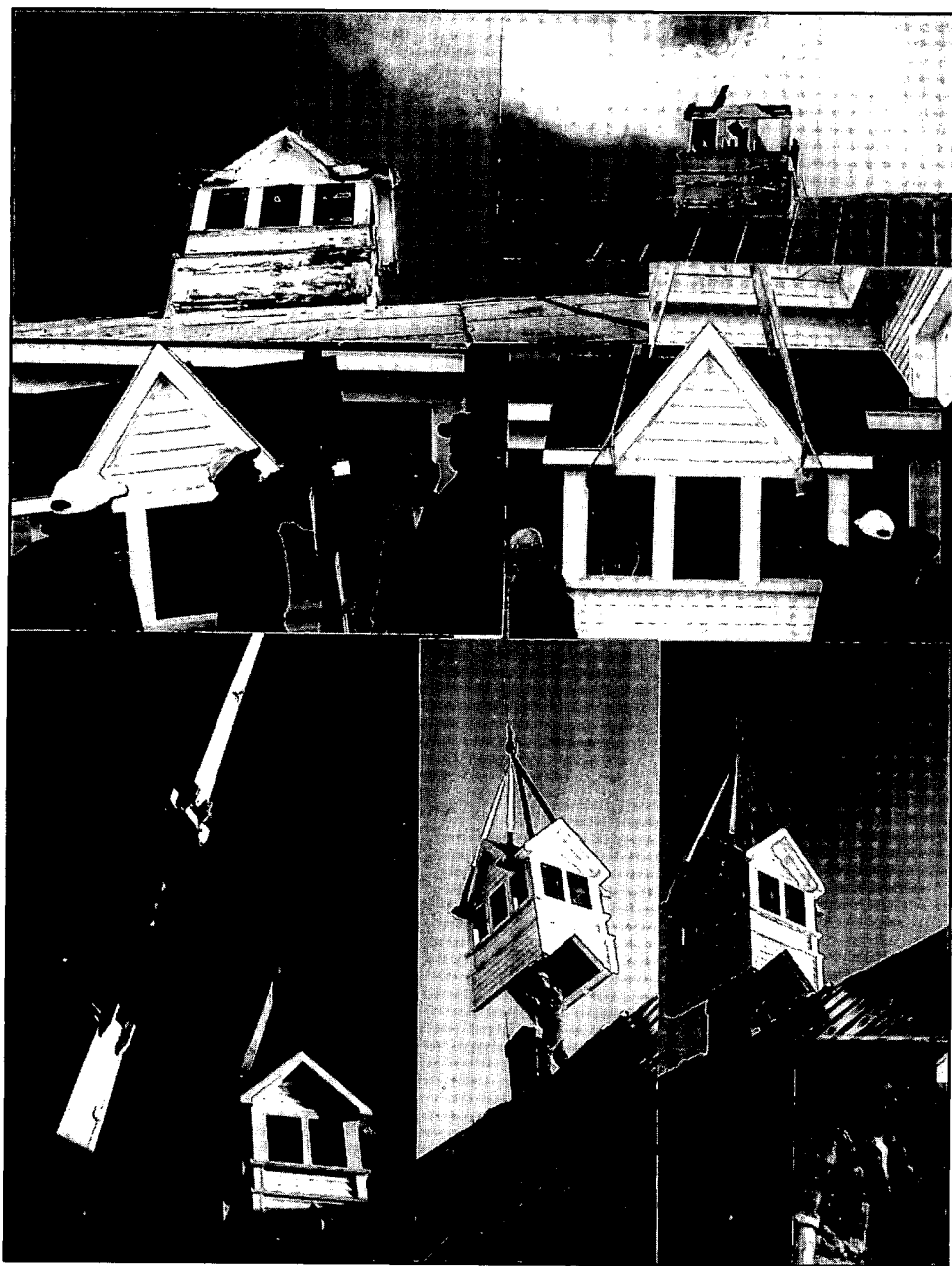
MARRIAGES

Name of Groom	Residence	Name of Bride	Residence	Date	Place
Ferris, Donald C.	Washington	Lucero, Valerie K.	Washington	May 17, 2003	Berlin
Cochran, Gordon A.	Barre	Davis, Kristin C.	Barre	August 2, 2003	Washington
Blanchard, Robert L.	Washington	Bylow, Sylvie M.	Washington	August 20, 2003	Washington
Taylor, Maurice	Williamstown	Doyle, Sheila M.	Washington	August 23, 2003	Chelsea
Roux, Bradley J.		Baldwin, Kristie L.	Washington	November 11, 2003	Washington
Liu, Xiaoxi	Fairfax, VA	Wong, Suiying	Fairfax, VA	December 24, 2003	Washington

CIVIL UNIONS

None in 2003

REPLACING THE CUPOLA



**WASHINGTON SCHOOL DISTRICT
REPORT
FOR THE FISCAL YEAR
JULY 1, 2002
TO
JUNE 30, 2003**



WASHINGTON SCHOOL DISTRICT WARNING

The legal voters of the Town of Washington School District in the County of Orange, in the State of Vermont, are hereby warned to meet at the School Auditorium on Tuesday, March 2, 2004, A.D. at the adjournment of the Annual Town Meeting to act upon the following Articles, viz:

- Article I To elect all necessary Town School District officers for the ensuing year by Australian Ballot.
For the purpose of this Article, the polls will be opened at 10 o'clock a.m. and closed at 7 o'clock p.m.
- Article II To see if the Town School District will authorize the Board of School Directors to borrow money on the notes of the Town School District or otherwise, in anticipation of taxes.
- Article III To see what sum of money, if any, the Town School District will vote to pay the School Directors.
- Article IV To see if the Town School District will authorize the School Directors to seek a waiver of the kindergarten student attendance days from the State Board of Education in order to continue the current all day programming schedule.
- Article V Shall the school district of Washington appropriate \$1000 as the share of the district in order to finance the study of the advisability of forming a union middle school district with some or all of the following school districts: Orange and Williamstown for that purpose.
- Article VI To see if the Town School District will vote to use a sum, not to exceed \$25,000 from the FY2003 surplus to be placed in the Capital Improvement Fund.
- Article VII To see if the Town School District will vote to use a sum, not to exceed \$15,000, from the FY2003 surplus for upgrades and repairs to the School kitchen, with any excess to be placed in the Capital Improvement Fund.
- Article VIII To see if the Town School District will vote to raise and appropriate the sum of \$1,734,143 or some other sum, for the operation of the school for the ensuing year.
- Article VIII To transact any other business that may properly come before this meeting.

Dated this 20th day of January, 2004.

WASHINGTON SCHOOL DIRECTORS
Sherry Beede, Bruce Cornell, Tammy Holt
Lorie Royce, Ernest Storti

EVENTS/ACCOMPLISHMENTS 2003

- Jan. 21 Science Fair Project - All 5th - 8th grade students showcased their Science Fair Projects for parents and community. First, second, and third place ribbons were awarded at each grade level.
- Jan. 30 "Explore the World" Night - A school wide event celebrated each student in each class learning more about their world. Music, entertainment and food were presented along with individual student and class projects showcasing student work.
- Mar. 31 -
Apr. 4 Dance Residency with Karen Amirault
- May 13 Parents Night -Arts/Musical Production
- Jan. - May After School Program- Many classes were offered to students during this time period, the making of pine wood derby cars, cooking, cake decorating, and gardening are just a few. Ten students were certified in CPR. 86% of the student body participated.
- May 23 After School Program Activity Night - Pine wood derby cars were raced against each other with the winner receiving a trophy and the runners up received ribbons. Class projects were on display.
- May 21 Eileen Christelow renowned author and illustrator visited K-6 to talk about her books.
- June 3-7 Technology Education Program at VTC in Randolph - Students in Grade 7 and 8 attended a week long technology program. While there, students built magnetic levitation cars and using a computer program, known as Sketch Up, planned and designed a house and village layout.
- Sept. 11 Students in K-8 attended the Tunbridge Fair and participated in a number of exhibits based on the agriculture of the 1700 and 1800's.
- Sept. 27 Annual Apple Fest - Many students and community members set up a variety of booths. An apple tree was planted by Johnny Appleseed (Steven Frenette played the part). The Principal and students danced around the tree in a joyous celebration.
- Dec. A decorated door contest was held for the first time this year. Teachers, staff and students planned and decorated their classroom doors for the holidays.

WASHINGTON SCHOOL DISTRICT MEETING MARCH 4, 2003

The legal voters of the Town of Washington School District in the County of Orange, in the State of Vermont met at the School Auditorium on Tuesday, March 4, 2003, A.D. at the adjournment of the Annual Town Meeting (3:15 p.m.) to act upon the following Articles, viz:

- Article I To elect all necessary Town School District officers for the ensuing year by Australian Ballot.
For the purpose of this Article, the polls will be opened at 10 o'clock a.m. and closed at 7 o'clock p.m. See results of Town Meeting Article 1.
- Article II To see if the Town School District will authorize the Board of School Directors to borrow money on the notes of the Town School District or otherwise, in anticipation of taxes.
Article II was moved as printed by Debbie Blanchard and seconded by Maxine Durbrow. Article II was voted by voice vote and adopted.
- Article III To see what sum of money, if any, the Town School District will vote to pay the School Directors.
Marion Milne moved to pay the School Directors the same as last year. Seconded by Sheila Duranleau. Article III was so voted by voice vote and adopted.
- Article IV To see if the Town School District will authorize the School Directors to seek a waiver of the kindergarten student attendance days from the State Board of Education in order to continue the current all day programming schedule.
Ione Button moved to authorize the School Directors to seek a waiver of the Kindergarten student attendance days to continue the current all day programming schedule. Seconded by Jeanne LaPerle. Article IV was voted by voice vote and adopted.
- Article V To see if the Town School District will vote to raise and appropriate the sum of \$10,000 or some other sum to be placed in the Capital Improvement Fund.
Article V was moved by Deborah Blanchard to appropriate \$5,000 for the Capital Improvement Fund. The motion was seconded by Ione Button.
- Discussion: Debbie Blanchard explained this request. She pointed to the report on page 141 of the town report that shows a balance of \$32,115 in the Capital Improvement Fund as of June 30, 2002. She explained that the money in this fund would be used for future replacement costs. She noted that the roof

over the gym needs work and the board anticipates spending \$17,500 on this project in 2003. Further discussion took place regarding other needs within the school, mainly improvements to the kitchen and the need to replace some of the tables in the cafeteria. Article V was voted by voice vote and adopted.

Article VI To see if the Town School District will vote to raise and appropriate the sum of \$1,616,060 or some other sum, for the operation of the school for the ensuing year.

Sherry Beede moved to appropriate \$1,616,060 for the operation of the school for the ensuing year. Seconded Debbie Blanchard.

Sherry Beede gave a brief overview of the proposed school budget and reviewed some of the highlights of the past school year. There was discussion regarding whether or not the principal could teach a class. Tom Busconi said that \$1,600,000 was a lot of money and asked the school directors to do their best to contain costs. Debbie Blanchard pointed out the amount budgeted for high school tuition. There was some discussion of tuitioning out all the students. Sherry said they were not looking at that option. The average High School tuition is \$8,500 and it would be about the same for elementary students. Also mentioned was the possibility of a union school. Bob Sherman reminded voters that, as long as the school board stays within the budget, how they spend it is up to the board. Marion Milne stated that she feels fortunate that the budget has not gone up. Debbie Blanchard brought up Act 60 and questioned what effect it would have on our school tax rate. As a result, our legislators were voted permission to speak. Sylvia Kennedy, Mark MacDonald and Philip Winters reported on what they saw happening at the State House.

Donald Milne called the question. Seconded by Sheila Duranleau. Article VI as moved to appropriate \$1,616,060 for the operation of the school for the ensuing year was voted by voice vote and adopted.

Article VII To transact any other business that may properly come before this meeting. Sherry Beede thanked Debbie Blanchard for her dedicated service as a member of the school board.

Marion Milne moved to adjourn. Seconded by Jill Skillin and so voted. The meeting was adjourned at 4:20 p.m.

Attest: Carol Davis, Town Clerk

PRINCIPAL'S REPORT

Dear Community Members,

Our school has been through many staff changes this year with the hiring of a new kindergarten teacher, a seventh and eight-grade mathematics and science teacher, a guidance counselor, a music instructor, and myself as the new principal.

Discipline Expectations

Following a week long summer conference involving staff members from our school, we have restructured our discipline procedures based on the philosophy that we believe families, community and staff work together in order to promote disciplinary practices and interactions that model and promote responsibility. Discipline will be consistent and include high expectations that will foster a respectful, safe and educational environment that maintains the dignity and pride of others and ourselves.

Strategic Plan

Beginning last June, community members were invited to participate in developing a strategic plan that would set specific goals for our school for the next several years. As a result of numerous planning meetings and extensive discussions, the Strategic Planning Committee recommended the following goals and action steps to the Washington Village School Board for adoption.

1. Engage students in challenging and enjoyable learning processes related to their abilities and driven by high standards. These would include technical experiences, creating opportunities for students based on their specific needs, diversity opportunities in understanding different cultures, development of a foreign language program for students, creation of placed-based learning, and providing vocational experiences for middle grade students.
2. Provide high quality instruction for all students.
 - * Implementation of a supervision and evaluation support for teachers and support staff
 - * Provide professional development for teachers and support staff members based on increasing the quality of instruction and learning, and improvement on local and state assessments
 - * Provide time and opportunities for teachers to discuss students' work together to develop consistent expectations
3. Improve communication between school and the community.
 - * Improve parent and community involvement
 - * Creation of a updated website, community newsletters, inviting community members to special events, creation of an active parent group, and provide parents with individual grade and homework expectations
 - * Development and support of after school volunteers, creation of a mentor and service learning program involving parents and community members
 - * Continuation of a respectful atmosphere between the town and school

4. Provide more health opportunities for students.

- * Development of a comprehensive health curriculum for grades PreK-8
- * Development of a cafeteria program that integrates locally grown food items and involves students in learning about nutrition

Curriculum

Reading has been an area we have been focusing on this year and we are working on developing a consistent program that utilizes a variety of strategies to meet each student's needs. The present program provides skills for students in the development of literacy, reading strategies, and vocabulary. Next year we are planning to create a more literature based program for all students in our school that will better develop their reading skills.

Ongoing professional training in the area of guided reading will be important in providing our teachers the necessary skills in teaching reading consistently throughout our school.

In the area of writing this year each student in grades K-8 has their own portfolio. This school-wide approach to writing will enhance the writing skills of all our students.

Next school year, all three schools in the Orange Supervisory Union will be using the same mathematics series in grades K-6. Therefore we are planning to purchase a new math series that will provide all our students a consistent program. This will enable us to provide teachers with better professional development opportunities to teach more effectively.

In addition, to increase the skills of students in the area of problem solving each student in grades K-8 will have a mathematic portfolio. This will support developing problem solving skills for each student throughout our school.

Next year we will be developing a comprehensive health curriculum that has been addressed in our strategic plan and is required by state law. Presently we do not have the materials and resources needed to teach this academic area. A consistent science curriculum will also be taught next year and we will be purchasing the resources necessary to support this subject as well.

In social studies we are working with a consultant who is helping us develop a placed-based learning curriculum. This will be created using the history of the Washington community, its local resources, and community members to share their knowledge with our students. For example if we are learning about immigration we might invite community members to our school who would share their experiences about where their families came from and then students would learn more about that particular country.

This has been a very busy and productive year. I have enjoyed the opportunity to work with the members of the Washington Village community in helping to provide our students with the best education possible.

I look forward to the future to continue creating a school environment that has high expectations and provides a challenging curriculum for all our students.

On behalf of my staff I wish to thank the members of the community for your ongoing support of our school and the many activities associated with it.

Respectfully yours,
Jeffrey Lindgren, Principal

SCHOOL BOARD REPORT

The primary responsibilities and duties of the School Board can be summarized into five categories. These categories include the following: Policy Implementation and Development, Administration and Employment, Facilities, Instruction and Materials, and Finance. In this report, you will receive a brief update in each of these areas. Please note that Special Articles being presented for your consideration are discussed under the categories of Facilities and Instruction and Materials.

Policy Implementation and Development:

The review, development, and implementation of policies provides the foundation for a school. Within the past year, The Board has identified a process to improve efficiency in this area. Committees are in place on a local and supervisory union level and have worked diligently all year to ensure that the process is thorough and accomplishes the goals set forth by the board.

Administration and Employment:

A committee was formed last summer to conduct a principal search. Based on the committee's recommendations, Jeff Lindgren accepted a contract for the position of principal of the Washington Village School. Jeff has prior experience as a principal and has done a great job during his first six months. The climate and atmosphere at the school has been greatly improved. He has played a key role in the ongoing development of goals and strong leadership for the future of the school. In addition, the following positions were filled: kindergarten, music, and middle school.

Facilities:

Two special articles are being presented for your consideration this year in the area of Facilities. The first is a Capital Improvement Article, requests an amount of \$25,000 from the FY03 fund balance to be placed into the Capital Improvement Fund. The Board is anticipating the replacement of the septic system this year.

The second facilities article requests an amount of \$15,000 from the FY03 fund balance be used to begin repairs and renovations in the kitchen. This will allow the school to meet health standards and to make necessary changes to begin operating its own food service program.

Instruction and Materials:

The WVS Strategic Planning process was a great success. Many community members, faculty and staff, administration, and students participated in this process. This process identified many areas that should be considered for improvement and growth at the school. The budget that is being presented for your consideration is a direct reflection of this process and of the needs of students as indicated by local and state test results. In order to implement the strategies necessary to meet the goals set forth by the committee, administration, and board, funding has been increased in the proposed budget for curriculum and other associated costs. A comprehensive report is available by contacting Jeff Lindgren at the school.

The Board is collaborating with the other members of the Orange North Supervisory Union (Orange and Williamstown) on many levels. Some of these initiatives include sharing resources for curriculum development, program implementation, professional development, mentoring, educational opportunities for students, technology, early education, special services, fiscal services, and negotiations. This collaboration and cooperation will continue to improve the quality of education provided to students in all three local school districts.

An article to form a Middle School Study Committee is being presented for your consideration. Currently, the Washington Village School does not have the resources available to provide middle school students (grades 6-8) with the full spectrum of knowledge and skills they will need as they enter high school. This committee would research the options and benefits of further collaboration with the communities of Orange and Williamstown to provide a quality education for our students. Committee findings and recommendations would then be brought back to individual towns to decide if they wish to pursue this initiative.

Finance:

At this time of year, the most prominent area of Finance incorporates not only recommending a budget that reflects the needs of students, but also doing so in a manner that acknowledges the resources of the community. With educational laws and funding formulas changing almost on an annual basis, this can be a challenge.

At last year's town meeting, the Board was able to bring to the town a proposed budget reflecting no increase in tax rates. Based on the information received to date, if the FY05 budget as proposed is approved, there will be a decrease in the school tax rate for residential taxpayers in Washington. Overall, the budget reflects a 7.5% increase when compared to the FY04 budget, and an increase of only 4.4% from the FY03 budget.

In summary, the Board is proposing that most of the fund balance from FY03 be returned to the town in the following manner: 1) By allocating \$50,000 for the FY05 proposed budget, 2) By approving \$40,000 for Capital Improvement projects.

Again, the Board would like to express appreciation to those who have volunteered at the school throughout the past year both in the building and on committees. A special thank you goes out to those who participated in the Strategic Planning Committee and spent many hours developing the goals for the future of our school.

Thank you, the residents of Washington, for your continued support of our school and our children.

Respectfully Submitted,
Sherry Beede, Chair
Lorie Royce, Vice-Chair
Bruce Cornell
Ernest Storti
Tammy Holt

WASHINGTON SCHOOL DISTRICT ENROLLMENT & FACULTY REPORT

2003-2004 Enrollment Data:

PK	K	1	2	3	4	5	6	7	8	Total
9	7	11	9	6	4	6	8	11	10	81

High School Enrollments:

December 2003

Chelsea	26
Spaulding High School	23
Williamstown	4
Montpelier	3
Sharon Academy	2
Private	2
Randolph	1
Vermont Academy	1
Oxbow	1

Vocational Enrollments: Based on 6 Semester Average

Barre Area Vocational Center	3.56
Randolph Area Vocational Center	3.59

FACULTY 2003-2004

Staff	Position	FTE*	Degree	Experience	Salary
Steven Frennette	Physical Ed/Health	0.40	BA	2	\$10,494
Jen Berry	Special Education	1.0	BA	10	\$36,968
Tracy Choquette	Speech Pathologist	0.60	MA	12	\$24,184
William Moulton	Music	0.20	BA	25	\$7,994
Laura McCafferey	Librarian	0.40	BA	3	\$10,971
Judith Lindner	Nurse	0.20	BA	14	\$8,204
Eileen Hee	Art	0.40	MA	2	\$11,448
Roberta Rood	Guidance	0.40	MA	21	\$17,268
Karen McMahon	Pre K	0.40	BA	9	\$14,310
Jeffery Lindgren	Principal	1.0	MA/CAS	12	\$58,000
Jill Plastridge	Grade 1/2	1.0	BA	19	\$39,353
Jill Rollinson	Grade 3/4	1.0	BA	7	\$32,198
Kristin Huntington	Grade 5/6	1.0	BA	2	\$28,620
Kristen Rhorbach	Grade 7/8	1.0	BA	3	\$29,813
Stephanie Rodman	Grade 7/8	1.0	BA	8	\$32,198
Kristina Safford	Title 1 Reading/Math	1.0	BA	3	\$26,235
Angela Lacroix	Kindergarten	0.60	MA	1	\$16,457

* Full -Time equivalency: .20 = 1 day

ARMOND O. "MICKEY" VERMETTE

May 2003 saw the retirement of Mickey Vermette from the Washington Village School. He began working for the school district in December 1971.

For the first twenty years, he did double duty, working as bus driver and custodian. For the next twelve years, Mickey continued to work to maintain our school building and grounds. Anyone spending time at the school during these thirty-two years could easily see how well he did his job. However, we will never know about all the little and not-so-little things Mickey did over the years that went unseen but undoubtedly saved us money. More important than the dollars and cents is the positive impact he had on our students and the atmosphere at the school. Thank you Mickey. Enjoy your well-deserved retirement.



SUPERINTENDENT'S MESSAGE

TOWN MEETING DAY – MARCH 2, 2004

I believe we are at a critical point in the organizational development and history of the Orange North Supervisory Union. First and foremost, we must understand who we are and whom we serve. How do we fit in the world of supervisory unions? Are we a special place? How do we make the most of our resources and opportunities? How do we work smart, create new opportunities, and seize the challenges? How do we make investments that will yield high return at acceptable levels of risk? How do we build “quality schools”?

The foundation on which the entire organization (Orange, Washington & Williamstown schools) must rest is excellence in all levels of education. Therefore, our goals must include having adequate facilities, high quality programs, and first-rate faculties. Our schools must be attractive and welcoming as they are the centerpieces of all our communities. The concepts of high quality and continuous improvement must be central to all our endeavors. We must create true teaching / learning communities where everyone is actively engaged in academic and social learning, both inside and outside of the classroom.

I would like to briefly paint a picture of where I believe the Orange North Supervisory Union can be by September 1, 2009. This is neither a blueprint nor a set of specific promises. Everything that follows is meant simply to be suggestive of a plausible, and in my view highly desirable, set of outcomes for the ONSU to achieve over the next five years.

A FIVE YEAR VISION FOR THE ORANGE NORTH SUPERVISORY UNION

2004-2009 A Picture of the Orange, Washington, & Williamstown Schools

Welcome to the Orange, Washington, and Williamstown schools in the fall of the 2009-2010 school year. We have high quality Early Education programs in all three school districts. Each school district offers a full day, five day per week kindergarten class to all students. Each school district provides a half-day pre-school program for all three and four year olds, four days per week. The ONSU Early Education Program serves children with qualifying disabilities, ages birth through five. All children age birth to three with identified special needs receive services through the Infant and Toddlers program and/or supervisory union personnel in a home / school based model.

Each school district now maintains a high quality Elementary School serving children grades 1-5. All students come to school ready to learn and are actively engaged in challenging learning opportunities. The climate of each school is steeped in the beliefs, values, and behaviors that are characteristic of a cooperative learning environment. High levels of trust and trustworthiness amongst students, faculty, and administration exists. Communications among all parties are effective. Conflicts and inappropriate behavior are minimal. The atmosphere and climate would be characterized as open, comfortable, caring, supportive, kind, exciting, fair, and fun. Respect, equality, and diversity would be core values. The curriculum and teaching is “state of the art” in core subjects i.e., Reading, Writing, Math, Science and Social Studies. Teachers are integrating technology, the arts, and physical education to support and align the core curriculum. A strong student support system is in place to ensure that ALL students are successful. Full ranges of co-curricular and after school activities are available for all students. Parents and community members are highly involved with the school.

The Orange North Middle School serves students in grades 6-8 from the Orange, Washington and Williamstown School Districts. In addition to having a school climate based

on the characteristics and practices that are consistent with a cooperative learning environment, you also see a proven middle school model of education that includes grade level teacher teams, interdisciplinary teaching, teacher advisories, and a caring and supportive environment. Personalized classes provide students the opportunity to build close relationships with other students, faculty, and staff. In addition to the core subjects of Language Arts, Math, Science (with a lab!), and Social Studies, students have a choice of either French or Spanish in the middle grades. Middle school students also study Living Arts, Life Skills, Art, Drama, Technology and Physical Education. All middle school students complete a Service Learning requirement each year. The following Co-Curricular activities are available to all middle school students: Winter Wellness Program (snowboarding, skiing, swimming, skating, and snowshoeing); Interscholastic sports: soccer and basketball; Student Council, Yearbook, Band and Chorus. In addition, the Middle School/High School Peer Mentoring Program matches high school students with middle school students to provide both academic and emotional support.

Williamstown High School is now the #1 choice of high school age students who have entered the Winooski Valley High School Choice Program in central Vermont, and the #1 choice of students from throughout the ONSU. How is this possible? What made Williamstown High School so popular? In 2002, Williamstown became a "High School On the Move" by renewing its commitment to quality secondary education and by embracing the principles for high school reform and innovation outlined in a Vt. State Secondary Education Task Force report. During the next five years Williamstown High School re-invented itself. It changed its entire structure. It became a high school where all students are deeply cared for, where they actively choose among many different pathways toward adult engagement and where they learn to meet high standards.

As you enter Williamstown High School on September 1, 2009, you will be greeted by an administration, faculty, and staff that are totally committed to a comprehensive vision that makes student learning and performance the organizing principle of everything they do. You observe students who are engaged learners who are responsible for and are actively involved with their own learning. Students demonstrate meeting standards based on the Vermont Framework of Standards and Learning Opportunities. Each student has a variety of learning opportunities and multiple pathways to meet graduation requirements. Every student has a personalized learning plan, a safe learning environment, caring and supportive teachers and mentors and a true sense of belonging. All students learn about careers and college opportunities through real life experiences, including work-based learning, service learning, career exploration, job shadowing and career academies. Teachers and administrators use research-based practices to support student achievement and high performance. Curricula, instruction and assessment are aligned with the Vermont School Quality Standards. The mission of providing Williamstown High School students with a quality education is clear and rooted in its deeply held values of respect, responsibility, and recognition. Community members, volunteers, parents, civic leaders, and business people are all partners of the Williamstown High School student experience.

I hope you enjoyed the virtual tour of the ONSU schools in 2009 and that it raises your aspirations, stimulates your thinking, and encourages discussion. I look forward to working together to improve our schools. Please don't hesitate to call or drop by the central office to discuss the possibilities.

Respectfully submitted,
Douglas R. Shiok, Superintendent of Schools

**ORANGE NORTH SUPERVISORY UNION
SUMMARY REPORT OF FINANCIAL OPERATIONS**

Expense	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
Salaries	\$296,313	\$232,476	\$242,193	\$302,996
Benefits	76,259	68,745	83,679	121,483
Repairs & Maintenance	1,600	2,804	2,914	4,160
Rent	16,892	16,872	17,210	18,000
Insurance	1,750	1,910	2,100	2,415
Telephone	8,600	7,130	6,750	6,750
Postage	3,500	3,470	3,750	3,900
Advertising & Printing	5,375	3,045	4,375	1,875
Supplies	6,750	8,663	10,250	8,175
Equipment & Furniture	6,300	5,759	5,050	9,300
Professional Services	20,475	42,650	75,250	17,650
Travel	12,500	10,200	11,500	14,750
Miscellaneous- Dues/Fees -Other	6,500	16,632	7,500	7,250
Total	\$462,814	\$420,356	\$472,521	\$518,704

Assessments	Budget	Actual	Budget	Proposed
Orange	\$70,184	\$70,184	\$81,545	\$91,754
Washington	\$70,079	\$70,079	\$72,036	\$79,790
Williamstown	\$222,671	\$222,671	\$236,213	\$291,669

ORANGE NORTH SUPERVISORY UNION STATE AID FOR SPECIAL EDUCATION

ESTIMATED 2002-2003

	STATE BLOCK GRANT	EXTRAORDINARY REIMBURSEMENT	INTENSIVE REIMBURSEMENT	ESSENTIAL EARLY EDUCATION GRANT	TOTAL STATE AID FOR SPECIAL EDUCATION	ANTICIPATED SPECIAL EDUCATION EXPENDITURES
Orange	\$52,756	\$0	\$97,500	\$4,507	\$154,763	\$319,070
Washington	\$47,866	\$0	\$99,000	\$4,133	\$150,999	\$271,513
Williamstown	\$144,419	\$0	\$379,000	\$19,239	\$542,658	\$974,496

ESTIMATED 2003-2004

	STATE BLOCK GRANT	EXTRAORDINARY REIMBURSEMENT	INTENSIVE REIMBURSEMENT	ESSENTIAL EARLY EDUCATION GRANT	TOTAL STATE AID FOR SPECIAL EDUCATION	ANTICIPATED SPECIAL EDUCATION EXPENDITURES
Orange	\$49,943	\$0	\$104,500	\$5,250	\$159,693	\$374,558
Washington	\$49,931	\$0	\$77,500	\$4,475	\$131,906	\$235,254
Williamstown	\$159,564	\$0	\$417,000	\$23,104	\$599,668	\$1,068,510

ESTIMATED 2004-2005

	STATE BLOCK GRANT	EXTRAORDINARY REIMBURSEMENT	INTENSIVE REIMBURSEMENT	ESSENTIAL EARLY EDUCATION GRANT	TOTAL STATE AID FOR SPECIAL EDUCATION	ANTICIPATED SPECIAL EDUCATION EXPENDITURES
Orange	\$55,320	\$0	\$117,000	\$7,221	\$179,541	\$211,135
Washington	\$48,811	\$0	\$115,500	\$4,103	\$168,414	\$311,427
Williamstown	\$159,770	\$0	\$485,500	\$24,547	\$669,817	\$1,128,272

**WASHINGTON TOWN SCHOOL DISTRICT
FY '05 BUDGET REQUEST**

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Supervisory Union					
Superintendent Services	\$18,921	\$18,921	\$19,450	\$19,147	\$-303
Curriculum Coordinator	10,512	10,512	9,365	8,776	-589
Central Office	8,409	8,409	7,204	10,371	3,167
Technology Coordinator	0	0	0	10,371	10,371
Special Services	15,418	15,418	17,289	13,563	-3,726
Business Management	16,819	16,819	18,728	17,552	-1,176
Total Supervisory Union	\$70,079	\$70,079	\$72,036	\$79,780	\$7,744
School Board					
Salaries	\$0	\$1,500	\$2,500	\$0	\$-2,500
FICA	191	130	191	191	0
Professional Services	2,900	21,744	2,900	3,500	600
District Audit	2,300	1,900	2,300	2,200	-100
Advertising	2,000	7,778	1,948	2,500	552
Errors & Omissions Insurance	600	600	600	600	0
Basic Supplies	200	226	200	200	0
Books and Periodicals	200	330	200	200	0
Dues and Fees	1,100	1,368	1,100	1,100	0
Miscellaneous	200	3,326	200	200	0
Total School Board	\$9,691	\$38,902	\$12,139	\$10,691	\$-1,448
School District Treasurer					
Salary	\$800	\$800	\$800	\$1,000	\$200
FICA	61	61	61	77	16
Fidelity Bond	0	0	0	0	0
Total School Treasurer	\$861	\$861	\$861	\$1,077	\$216
Principal's Office					
Salary - Principal (1.0FTE)	\$56,100	\$63,612	\$60,632	\$60,900	\$268
Salary - Secretary (1.0 FTE)	15,904	18,226	18,505	20,357	1,852
Health Insurance	12,963	14,079	14,984	16,262	1,278
Dental Insurance	0	500	540	1,607	1,067
FICA	5,509	6,054	6,055	6,216	161
Workers Compensation	252	365	2,216	528	-1,688
Unemployment Compensation	416	212	416	375	-41
Course Reimbursement	1,500	135	2,016	2,016	0
Disability Insurance	500	0	0	0	0
Repairs and Maintenance	0	0	0	0	0

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Copier lease	5,600	2,255	5,600	3,500	-2,100
Postage	850	926	850	1,000	150
Telephone	3,800	3,061	3,800	3,800	0
Printing	200	0	500	500	0
Travel and Conference	2,000	926	2,000	2,000	0
Basic Supplies	1,472	3,367	750	750	0
Copier Paper	60	0	1,000	1,000	0
Pens/Pencils	28	0	75	75	0
Markers	310	0	250	250	0
White Out	49	0	50	50	0
Laminating	0	0	400	400	0
Binders	0	0	50	50	0
Pocket folders	136	0	150	150	0
Computer Disks	45	0	0	0	0
Roll Paper - Crafts	150	0	200	200	0
Classroom Art Supplies	634	0	0	0	0
Classroom Supplies	866	0	500	1,150	650
Equipment	0	164	0	0	0
Dues and Fees	600	603	600	750	150
Graduation Offset	0	508	500	500	0
Total Principal's Office	\$109,944	\$114,993	\$122,639	\$124,386	\$1,747

Debt Service

Interest	\$8,850	\$8,850	\$7,823	\$6,788	\$-1,035
Principal	15,000	15,000	15,000	15,000	0
Total Debt Service	\$23,850	\$23,850	\$22,823	\$21,788	\$-1,035

Regular Instruction

Salaries - Teachers (5.6 FTE)	\$193,400	\$178,115	\$187,841	\$199,581	\$11,740
Salary - Pre-K (.40 FTE)	0	0	15,169	12,250	-2,919
Salaries - Aides	3,949	0	0	0	0
Salaries - Substitutes	8,887	14,039	9,096	11,375	2,279
Health Insurance	44,590	33,720	40,145	36,037	-4,108
Dental Insurance	0	0	3,240	3,816	576
FICA	15,099	14,362	15,801	17,075	1,274
Workers Compensation	693	1,276	5,685	1,372	-4,313
Unemployment Compensation	1,456	777	1,456	1,456	0
Course Reimbursement	4,326	5,347	5,096	10,400	5,304
Purchased Services (Residencies)	5,000	4,262	2,000	2,500	500
Repairs and Maintenance	0	0	0	200	200
Tuition	6,185	3,688	0	0	0
Travel	0	368	0	1,100	1,100

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Basic Supplies	950	680	4,000	4,000	0
Program Materials	5,800	3,760	0	8,180	8,180
Program Materials - Grade 1	0	0	900	0	-900
Program Materials - Grade 2	0	0	1,200	0	-1,200
Program Materials - Grade 3	0	0	900	0	-900
Program Materials - Grade 4	0	0	1,200	0	-1,200
Program Supplies- Grade 5	0	0	1,075	0	-1,075
Program Materials - Grade 6	0	0	1,100	0	-1,100
Program Supplies- Grade 7	0	0	300	0	-300
Program Supplies - Grade 8	0	0	300	0	-300
Program Materials - Kindergarten	0	0	575	0	-575
Program Materials - Pre School	0	0	250	0	-250
Books and Periodicals	125	223	0	9,750	9,750
Books - Grade 5	0	0	600	0	-600
Books - Grade 6	0	0	600	0	-600
Books - Grade 7	0	0	150	0	-150
Books - Grade 8	0	0	150	0	-150
Computer Equipment	0	0	0	3,950	3,950
Miscellaneous	0	0	0	250	250
Total Regular Instruction	\$290,460	\$260,617	\$298,829	\$323,292	\$24,463

Art

Salary (.40 FTE)	\$8,174	\$11,045	\$11,629	\$12,940	\$1,311
Health	1,735	0	1,525	400	-1,125
Dental Insurance	0	0	216	240	24
FICA	625	845	890	990	100
Workers Compensation	29	29	326	84	-242
Unemployment Compensation	208	96	208	208	0
Course Reimbursement	403	73	806	869	63
Program Supplies	500	498	1,000	1,000	0
Classroom Art Supplies	0	634	650	0	-650
Total Art:	\$11,674	\$13,220	\$17,250	\$16,731	\$-519

Physical Education

Salary (.40 FTE)	\$16,307	\$10,075	\$10,618	\$11,527	\$909
Health	0	0	2,997	400	-2,597
Dental Insurance	0	0	216	240	24
FICA	1,247	771	813	882	69
Workers Compensation	57	57	297	79	-218
Unemployment Compensation	208	96	208	208	0
Course Reimbursement.	806	806	806	869	63

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Program Supplies	200	168	250	500	250
Total Physical Education:	\$18,825	\$11,973	\$16,205	\$14,705	\$-1,500
Improvement of Instr.					
Standardized Test	\$1,800	\$527	\$2,000	\$2,200	\$200
Program Supplies	1,500	0	0	0	0
Total Improvement of Instruction	\$3,300	\$527	\$2,000	\$2,200	\$200
Music					
Salary (.20 FTE)	\$16,307	\$6,678	\$7,079	\$9,280	\$2,201
Health	3,470	0	2,009	200	-1,809
Dental Insurance	0	0	108	120	12
FICA	1,247	511	542	710	168
Workers Compensation	57	57	198	58	-140
Unemployment Compensation	208	96	184	208	24
Course Reimbursement	806	315	403	434	31
Contracted Services - Instrumental	0	0	0	1,356	1,356
Program Supplies	1,000	214	275	400	125
Total Music:	\$23,095	\$7,871	\$10,798	\$12,766	\$1,968
Athletic Programs & ASP					
Salaries	\$5,170	\$4,955	\$1,170	\$2,200	\$1,030
FICA	0	284	0	0	0
ASP Transportation	0	2,016	0	1,500	1,500
Advertising	100	0	100	0	-100
Program Supplies	475	89	475	500	25
Dues and Fees	200	60	200	250	50
Total Athletic Programs	\$5,945	\$7,404	\$1,945	\$4,450	\$2,505
Counseling Services					
Salary (.40 FTE)	\$13,623	\$21,548	\$15,169	\$19,720	\$4,551
Health Insurance	3,390	0	0	4,470	4,470
Dental Insurance	0	0	216	240	24
FICA	1,131	1,648	1,161	1,509	348
Workers Compensation	52	65	424	128	-296
Unemployment Compensation	208	97	208	208	0
Course Reimbursement	0	250	800	869	69
Program Supplies	300	0	300	750	450
Total Counseling Services	\$18,704	\$23,608	\$18,278	\$27,894	\$9,616

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Health - School Nurse					
Salary (.20 FTE)	\$8,368	\$8,204	\$8,697	\$9,512	\$815
Health Insurance	1,735	0	0	200	200
Dental Insurance	0	0	108	120	12
FICA	640	628	665	728	63
Workers Compensation	29	42	244	60	-184
Unemployment Compensation	208	88	208	208	0
Course Reimbursement	403	0	403	434	31
Program Supplies	350	414	350	350	0
Total Health-School Nurse	\$11,733	\$9,376	\$10,675	\$11,612	\$937
School Library					
Salary (.60 FTE)	\$10,218	\$15,771	\$11,124	\$18,270	\$7,146
Health Insurance	1,294	0	0	600	600
Dental Insurance	0	0	216	360	144
FICA	782	1,165	851	1,398	547
Workers Compensation	36	49	312	119	-193
Unemployment Compensation	208	116	208	312	104
Course Reimbursement	0	0	800	1,303	503
Professional Services	806	800	0	0	0
Repairs and Maintenance	400	177	100	100	0
Travel and Conference	100	63	400	150	-250
Supplies	400	212	400	400	0
Books and Periodicals	4,300	4,053	3,300	3,300	0
Audio/Visual Materials	200	197	600	950	350
Equipment	0	0	0	0	0
Dues and Fees	250	432	500	500	0
Total School Library	\$18,994	\$23,035	\$18,811	\$27,762	\$8,951
Technology					
Salary	\$10,710	\$12,657	\$12,150	\$0	\$-12,150
Health Insurance	0	0	0	0	0
FICA	819	968	1,044	0	-1,044
Workers Compensation	0	0	0	0	0
Unemployment	0	0	0	0	0
Professional Services	1,500	0	1,500	6,500	5,000
Repairs & maintenance	500	330	1,000	1,000	0
Supplies	200	470	0	0	0
Copier Paper	0	0	200	200	0
Inkjet Cartridges	0	0	750	750	0
Disks	0	0	100	100	0

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Software	500	260	1,500	3,000	1,500
Equipment	0	0	0	2,400	2,400
Dues and Fees	5,000	5,000	5,000	2,750	-2,250
Total Technology	\$19,229	\$19,685	\$23,244	\$16,700	\$-6,544

Operations and Maint.

Salary (1.0 FTE)	\$26,116	\$31,825	\$27,671	\$29,120	\$1,449
Temporary Salaries	875	921	875	875	0
Health Insurance	6,723	6,948	8,051	2,000	-6,051
FICA	1,998	2,484	2,117	2,228	111
Workers Compensation	985	1,449	775	1,817	1,042
Unemployment Compensation	208	97	208	208	0
Purchased Services	0	0	800	800	0
Water - Sewage	550	699	550	1,000	450
Disposal Services	1,750	2,472	1,750	2,500	750
Repairs and Maintenance	4,000	3,546	4,000	5,500	1,500
Property & Liability Insurance	2,500	3,139	5,200	5,200	0
Travel/Conference	0	83	0	100	100
Basic Supplies	3,300	3,183	3,300	3,500	200
Electricity	10,500	10,490	9,000	10,500	1,500
Oil	8,200	8,973	8,200	9,000	800
Gasoline	50	27	50	150	100
Furniture	2,300	5,580	0	0	0
Total Operations and Maint.	\$70,055	\$81,916	\$72,547	\$74,498	\$1,951

Transportation

Daily Student Transportation	\$55,839	\$55,617	\$64,768	\$66,063	\$1,295
Total Transportation	\$55,839	\$55,617	\$64,768	\$66,063	\$1,295

Field Trips

Field Trips	\$1,800	\$1,239	\$0.00	\$1,000	\$1,000
Total Field Trips	\$1,800	\$1,239	\$0.00	\$1,000	\$1,000

Reading Specialist

Salary	\$38,923	\$25,139	\$26,546	\$0	\$-26,546
Health Insurance	8,675	2,699	3,812	0	-3,812
Dental Insurance	0	0	540	0	-540
FICA	2,978	1,894	2,031	0	-2,031
Workers Comp	136	199	743	0	-743
Unemployment	208	72	208	0	-208
Course Reimbursement	2,016	525	2,015	0	-2,015

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Program Supplies	0	0	250	0	-250
Total Reading Specialist	\$52,936	\$30,528	\$36,145	\$0	\$-36,145
High School Tuition					
Regular Education Tuition	\$571,825	\$497,749	\$535,813	\$527,600	\$-8,213
Vocational Tuition (5.0 FTE)	17,500	26,232	23,000	21,500	-1,500
Tech Ctr Block Grant (Prior YR Paid By State)		0	0	27,713	27,713
Total High School Tuition	\$589,325	\$523,981	\$558,813	\$576,813	\$18,000
Special Instruction					
Salaries - Teachers (1.0 FTE)	\$35,275	\$32,427	\$37,922	\$40,600	\$2,678
Salary - Speech	23,354	28,197	0	0	0
Salaries - Aides (5.0 FTE)	42,883	36,713	46,112	67,248	21,136
Salaries - Substitutes	0	2,893	1,180	2,000	820
Health Insurance	22,424	21,340	13,435	14,619	1,184
Dental Insurance	0	0	540	540	0
FICA	7,767	7,499	6,595	8,250	1,655
Workers Compensation	350	538	2,352	702	-1,650
Unemployment Compensation	1,248	660	1,040	1,248	208
Course Reimbursement	3,226	405	2,016	1,086	-930
Purchased Services	2,500	2,386	0	15,600	15,600
Adaptive P.E.	0	0	1,000	1,000	0
Contracted Services	9,600	14,850	23,000	28,000	5,000
Excess Costs to LEA's	0	0	41,620	65,658	24,038
Tuition to LEA	92,758	48,087	11,000	15,365	4,365
Travel	0	192	500	500	0
Basic Supplies	500	201	0	0	0
Program Supplies	950	611	1,400	1,400	0
Books and Periodicals	0	116	650	600	-50
Equipment	1,500	0	1,500	1,500	0
Dues & Fees	100	156	250	250	0
Other Expenses	0	0	0	0	0
Total Special Education	\$244,435	\$197,271	\$192,112	\$266,166	\$74,054

	FY2003 BUDGET	FY2003 ACTUAL	FY2004 BUDGET	FY 2005 PROPOSED BUDGET	FY2005 INCREASE/ (DECREASE)
Special Education Testing					
Professional Services	\$0.00	\$1,275	\$0	\$9,000	\$9,000
Total Special Education Testing	\$0.00	\$1,275	\$0	\$9,000	\$9,000
Summer School					
Professional services	\$2,800	\$2,070	\$3,000	\$3,500	\$500
Total Summer School	\$2,800	\$2,070	\$3,000	\$3,500	\$500
Speech Services					
Salary (.51 FTE)	\$0.00	\$0.00	\$24,877	\$22,925	\$-1,953
Health Insurance	0.00	0.00	5,824	6,540	716
Dental Insurance	0.00	0.00	324	360	36
FICA	0.00	0.00	1,903	1,754	-149
Workers Compensation	0.00	0.00	696	175	-521
Unemployment Compensation	0.00	0.00	208	208	0
Course Reimbursement	0.00	0.00	1,210	0	-1,210
Travel	0.00	0.00	200	200	0
Program Supplies	0.00	0.00	100	300	200
Books and Periodicals	0.00	0.00	200	200	0
Dues & Fees	0.00	0.00	100	100	0
Total Speech	\$0.00	\$0.00	\$35,642	\$32,761	\$-2,881
Special Education Transportation					
Purchased Services	\$10,278	\$2,979	\$4,500	\$0	\$-4,500
Total Special Ed Transportation	\$10,278	\$2,979	\$4,500	\$0	\$-4,500
Food Service					
*** Food Program	\$0.00	\$0.00	\$0	\$8,509	\$8,509
Total Food Service	\$0.00	\$0.00	\$0	\$8,509	\$8,509
	\$1,663,852	\$1,522,877	\$1,616,060	\$1,734,143	\$118,083

THREE PRIOR YEARS COMPARISONS

Expenditures	FY2002	FY2003	FY2004	FY2005
Budget (local budget approved in prior years)	1,604,835	1,678,852	1,626,060	1,734,143
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	N/A	N/A	N/A	27,713
S.U. assessment (included in local budget)	74,079	70,079	72,036	79,780
Deficit (if included in local budget)				N/A
+ Block grant paid by State to tech center in prior years	44,892	45,808	41,542	2,500
+ 1. Separately warned article passed at town meeting				1,000
+ 2. Separately warned article passed at town meeting				
+ 3. Separately warned article passed at town meeting				
- Act 144 Expenditures, (excluded from "Education Spending")	1,649,727	1,724,660	1,667,602	1,737,643
+ Union school or joint school district assessment				
+ Deficit if not included in budget or revenues				
+ Special programs expenditures (if not included in local budget)	1,649,727	1,724,660	1,667,602	47,133
Gross Act 68 Budget				1,784,776
Act 144 expenditures (if any - excluded from "Education Spending")				
Revenues				
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	346,357	413,701	399,966	361,463
+ Capital debt aid	3,846	3,773	2,872	
+ Special program revenues (if not included in local budget)				47,133
- Deficit if not included in budget or expenditures				
- Act 144 revenues				
- Fund raising (if any)	350,203	417,474	402,838	408,596
Adjusted local revenues				
Education Spending (Act 68 definition)	350,203	417,474	402,838	408,596
Equalized Pupils	1,299,524	1,307,186	1,264,764	1,376,180
Education Spending per Equalized Pupil	180.79	174.46	168.35	162.46
Excess Spending per Equalized Pupil (if any)	7.188	7.493	7.513	8.471
Per pupil figure used for calculating District Adjustment	N/A	N/A	N/A	8,471
District spending adjustment (minimum of 100%) (\$8,471 / \$6,800)	N/A	N/A	N/A	124.574%
Anticipated homestead tax rate, equalized (124.574% x \$1.10)	N/A	N/A	N/A	\$1.370
Household Income Percentage for income sensitivity (124.574% x 2.0%)	N/A	N/A	N/A	2.49%

Washington School District
Financial Statements
For The Year Ended June 30, 2003

Washington School District
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For The Year Ended June 30, 2003

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DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
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Independent Auditors' Report

To The School Board
Washington School District

We have audited the accompanying general-purpose financial statements of Washington School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Washington School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

The general-purpose financial statements referred to above do not include the fixed assets in its Proprietary Fund which should be included in order to conform with generally accepted accounting principles. Purchases of fixed assets are charged to current operations and are not depreciated over their estimated useful lives as required by generally accepted accounting principles. The amounts that should be recorded as fixed assets and charged as depreciation expense in the Proprietary Fund is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Washington School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 17, 2003 on our consideration of Washington School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Washington School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Washington School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general, special revenue, and capital projects funds of the omission described in the preceding paragraph, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.


Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

September 17, 2003

Washington School District
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2003

EXHIBIT I

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	General Long-Term Debt	Totals (Memorandum Only)
	General Fund	Special Revenue Fund	Capital Projects Funds	Enterprise Fund	Agency Funds		
ASSETS:							
Current Assets:							
Cash	\$ 323,443	\$ 32,318		\$ 1,643	\$ 5,293	\$	\$ 361,054
Accounts Receivable - State							1,643
Accounts Receivable - Supervisory Union	5,741		17,065				5,741
Due From Other Funds		3,620					20,685
Prepaid Expenses	4,684						4,684
Total Current Assets	<u>333,868</u>	<u>3,620</u>	<u>49,383</u>	<u>1,643</u>	<u>5,293</u>		<u>393,807</u>
Other Assets:							
Amount to be Provided for:							
Retirement of Long-term Debt	-	-	-	-	-	120,000	120,000
Total Other Assets	-	-	-	-	-	120,000	120,000
TOTAL ASSETS	\$ 333,868	\$ 3,620	\$ 49,383	\$ 1,643	\$ 5,293	\$ 120,000	\$ 513,807
LIABILITIES AND FUND EQUITIES:							
Liabilities:							
Cash Overdraft				707			707
Accounts Payable - State	\$ 8,047						8,047
Accounts Payable - Other	9,675			2,531			12,206
Accrued Expenses	48,984						48,984
Deferred Revenue		2,235					2,235
Amount Held for Agency Funds					5,293		5,293
Due to Other Funds	20,685						20,685
Bonds Payable						120,000	120,000
Total Liabilities	<u>87,391</u>	<u>2,235</u>		<u>3,238</u>	<u>5,293</u>	<u>120,000</u>	<u>218,157</u>
Fund Equity:							
Fund Balance:							
Unreserved	150,627						150,627
Reserved	95,850	1,385	49,383				146,618
Retained Earnings (Deficit)				(1,595)			(1,595)
Total Fund Equities	<u>246,477</u>	<u>1,385</u>	<u>49,383</u>	<u>(1,595)</u>			<u>295,650</u>
TOTAL LIABILITIES AND FUND EQUITIES	\$ 333,868	\$ 3,620	\$ 49,383	\$ 1,643	\$ 5,293	\$ 120,000	\$ 513,807

The accompanying notes are an integral part of these financial statements

Washington School District
Combined Statement of Revenues, Expenditures and
Changes in Fund Balances
All Governmental Fund Types
For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Special Revenue Fund	Capital Projects Funds	Debt Service Fund	Totals (Memorandum Only)
REVENUES:					
Property Taxes	\$ 257,863				\$ 257,863
Tuition	2,817				2,817
Investment Income	5,318		\$ 315		5,633
Miscellaneous	552				552
State	1,233,223				1,233,223
Federal	68,751	-	-	-	68,751
TOTAL REVENUES	1,568,524	\$ -	315	\$ -	1,568,839
EXPENDITURES:					
Direct Services	1,056,737		3,000		1,059,737
Support Services:					
Students	32,984				32,984
Instructional Staff	112,799				112,799
General Administration	39,763				39,763
Area Administration	114,993				114,993
Operation & Maint. of Building	81,916				81,916
Transportation	59,835				59,835
Debt Service:					
Principal Retirement				15,000	15,000
Interest Charges	-	-	-	8,850	8,850
TOTAL EXPENDITURES	1,499,027	-	3,000	23,850	1,525,877
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	69,497	-	(2,685)	(23,850)	42,962
OTHER FINANCING SOURCES (USES):					
Transfers In (Out)	(38,850)	-	15,000	23,850	-
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	30,647	-	12,315	-	42,962
FUND BALANCE, JULY 1, 2002	215,830	1,385	32,115	-	249,330
Prior Period Adjustment	-	-	4,953	-	4,953
FUND BALANCE, JUNE 30, 2003	\$ 246,477	\$ 1,385	\$ 49,383	\$ -	\$ 297,245

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:				
Property Taxes - Local		\$ 246,104	\$ 257,863	\$ 11,759
Special Education Tuition		-	2,817	2,817
Investment Income		12,000	5,318	(6,682)
Miscellaneous		-	552	552
State:				
General State Support - Town		562,100	562,100	-
General State Support - State		363,136	363,136	-
Education Fund		74,711	78,279	3,568
Small Schools Grant		75,058	75,058	-
Transportation Aid		26,244	27,713	1,469
Transportation Aid - Prior Year		-	1,768	1,768
Capital Debt Held Harmless		4,100	3,773	(327)
Mainstream Block Grant		47,866	47,866	-
Intensive Reimbursement		84,000	63,717	(20,283)
Essential Early Education		4,133	4,142	9
State Placed Students		-	3,750	3,750
Vocational Tuition Reimbursement		-	1,921	1,921
Federal:				
Title I		34,400	37,960	3,560
IDEA-B		10,000	19,050	9,050
Medicaid		-	6,000	6,000
Other		-	5,741	5,741
TOTAL REVENUES		<u>1,543,852</u>	<u>1,568,524</u>	<u>24,672</u>
EXPENDITURES:				
Regular Instruction 1100:				
Salaries	110	193,400	178,115	15,285
Aide Salaries	115	3,949	-	3,949
Substitute Salaries	120	8,887	14,039	(5,152)
Health Insurance	210	44,590	33,720	10,870
Social Security	220	15,099	14,362	737
Workers Compensation	250	693	1,276	(583)
Unemployment Compensation	260	1,456	777	679
Course Reimbursement	270	4,326	5,347	(1,021)
Professional Services	300	5,000	4,262	738
Tuition	560	6,185	3,688	2,497
Tuition	561	571,825	497,749	74,076

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Travel	580	\$ -	\$ 368	\$ (368)
Supplies	610	950	680	270
Program Supplies	612	5,800	3,760	2,040
Books and Periodicals	640	125	223	(98)
Subtotal		<u>862,285</u>	<u>758,366</u>	<u>103,919</u>
Art 1102:				
Salaries	110	8,174	11,045	(2,871)
Health Insurance	210	1,735	-	1,735
Social Security	220	625	845	(220)
Workers Compensation	250	29	29	-
Unemployment Compensation	260	208	96	112
Course Reimbursement	270	403	73	330
Program Supplies	612	500	498	2
Classroom Supplies	624	-	634	(634)
Subtotal		<u>11,674</u>	<u>13,220</u>	<u>(1,546)</u>
Physical Education 1108:				
Salaries	110	16,307	10,075	6,232
Social Security	220	1,247	771	476
Workers Compensation	240	57	57	-
Unemployment Compensation	250	208	96	112
Course Reimbursement	270	806	806	-
Program Supplies	612	200	168	32
Subtotal		<u>18,825</u>	<u>11,973</u>	<u>6,852</u>
Improvement of Instruction 1110:				
Standardized Tests	611	1,800	527	1,273
Program Supplies	612	1,500	-	1,500
Subtotal		<u>3,300</u>	<u>527</u>	<u>2,773</u>
Music 1112:				
Salaries	110	16,307	6,678	9,629
Health Insurance	210	3,470	-	3,470
Social Security	220	1,247	511	736
Workers Compensation	250	57	57	-
Unemployment Compensation	260	208	96	112
Course Reimbursement	270	806	315	491
Program Supplies	612	1,000	214	786
Subtotal		<u>23,095</u>	<u>7,871</u>	<u>15,224</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Special Education 1200:				
Salaries	110	\$ 35,275	\$ 32,427	\$ 2,848
Speech Salaries	111	23,354	28,197	(4,843)
Aide Salaries	115	42,883	36,713	6,170
Substitute Salaries	120	-	2,893	(2,893)
Health Insurance	210	22,424	21,340	1,084
Social Security	220	7,767	7,499	268
Workers Compensation	250	350	538	(188)
Unemployment Compensation	260	1,248	660	588
Course Reimbursement	270	3,226	405	2,821
Purchased Services	300	2,500	2,386	114
Contracted Services	330	9,600	14,850	(5,250)
Tuition	561	92,758	48,087	44,671
Travel	580	-	192	(192)
Supplies	610	500	201	299
Program Supplies	612	950	611	339
Books and Periodicals	640	-	116	(116)
Equipment	730	1,500	-	1,500
Dues and Fees	810	100	156	(56)
Subtotal		<u>244,435</u>	<u>197,271</u>	<u>47,164</u>
Special Education Testing 1210:				
Professional Services	300	-	1,275	(1,275)
Subtotal		<u>-</u>	<u>1,275</u>	<u>(1,275)</u>
Summer School 1220:				
Professional Services	300	2,800	2,070	730
Subtotal		<u>2,800</u>	<u>2,070</u>	<u>730</u>
Reading Specialist 1250:				
Salaries	110	38,923	25,139	13,784
Health Insurance	210	8,675	2,699	5,976
Social Security	220	2,978	1,894	1,084
Workers Compensation	250	136	199	(63)
Unemployment Compensation	260	208	72	136
Course Reimbursement	270	2,016	525	1,491
Subtotal		<u>52,936</u>	<u>30,528</u>	<u>22,408</u>
Vocational Education 1300:				
Tuition	561	17,500	26,232	(8,732)
Subtotal		<u>17,500</u>	<u>26,232</u>	<u>(8,732)</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Athletics 1420:				
Salaries	110	\$ 5,170	\$ 4,955	\$ 215
Social Security	220	-	284	(284)
Transportation Services	510	-	2,016	(2,016)
Advertising	540	100	-	100
Supplies	612	475	89	386
Dues and Fees	810	200	60	140
Subtotal		<u>5,945</u>	<u>7,404</u>	<u>(1,459)</u>
Guidance Services 2120:				
Salaries	110	13,623	21,548	(7,925)
Health Insurance	210	3,390	-	3,390
Social Security	220	1,131	1,648	(517)
Workmens Compensation	250	52	65	(13)
Unemployment Compensation	260	208	97	111
Course Reimbursement	270	-	250	(250)
Program Supplies	612	300	-	300
Subtotal		<u>18,704</u>	<u>23,608</u>	<u>(4,904)</u>
Health Services 2130:				
Salaries	110	8,368	8,204	164
Health Insurance	210	1,735	-	1,735
Social Security	220	640	628	12
Workmens Compensation	250	29	42	(13)
Unemployment Compensation	260	208	88	120
Course Reimbursement	270	403	-	403
Program Supplies	612	350	414	(64)
Subtotal		<u>11,733</u>	<u>9,376</u>	<u>2,357</u>
Improvement of Instruction 2210:				
Curriculum Coordinator	310	85,079	70,079	15,000
Subtotal		<u>85,079</u>	<u>70,079</u>	<u>15,000</u>
Library Services 2222:				
Salaries	110	10,218	15,771	(5,553)
Health Insurance	210	1,294	-	1,294
Social Security	220	782	1,165	(383)
Workers Compensation	250	36	49	(13)
Unemployment Compensation	260	208	116	92
Professional Services	300	806	800	6
Repairs and Maintenance	430	400	177	223

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Travel	580	\$ 100	\$ 63	\$ 37
Supplies	610	400	212	188
Books and Periodicals	640	4,300	4,053	247
Audio Visual Materials	650	200	197	3
Dues and Fees	810	250	432	(182)
Subtotal		<u>18,994</u>	<u>23,035</u>	<u>(4,041)</u>
Technology 2229:				
Salaries	110	10,710	12,657	(1,947)
Social Security	220	819	968	(149)
Professional Services	300	1,500	-	1,500
Repairs and Maintenance	430	500	330	170
Supplies	610	200	470	(270)
Software	670	500	260	240
Dues and Fees	810	5,000	5,000	-
Subtotal		<u>19,229</u>	<u>19,685</u>	<u>(456)</u>
Board of Education 2310:				
Salaries	110	-	1,500	(1,500)
Social Security	220	191	130	61
Legal Services	360	2,900	21,744	(18,844)
Audit	370	2,300	1,900	400
Insurance	520	600	600	-
Advertising	540	2,000	7,778	(5,778)
Supplies	610	200	226	(26)
Books and Periodicals	640	200	330	(130)
Dues and Fees	810	1,100	1,368	(268)
Miscellaneous	890	200	3,326	(3,126)
Subtotal		<u>9,691</u>	<u>38,902</u>	<u>(29,211)</u>
School District Treasurer 2313:				
Salaries	110	800	800	-
Social Security	220	61	61	-
Subtotal		<u>861</u>	<u>861</u>	<u>-</u>
Principal's Office 2410:				
Principal Salaries	110	56,100	63,612	(7,512)
Secretary Salaries	112	15,904	18,226	(2,322)
Health Insurance	210	12,963	14,079	(1,116)
Social Security	220	5,509	6,054	(545)
Workmens Compensation	250	252	365	(113)

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Unemployment Compensation	260	\$ 416	\$ 212	\$ 204
Course Reimbursement	270	1,500	135	1,365
Dental Benefits	280	-	500	(500)
Copier Lease	440	5,600	2,255	3,345
Postage	531	850	926	(76)
Telephone	532	3,800	3,061	739
Printing	550	200	-	200
Travel	580	2,000	926	1,074
Supplies	610	3,750	3,367	383
Equipment	730	-	164	(164)
Dues and Fees	810	600	603	(3)
Graduation	890	500	508	(8)
Subtotal		<u>109,944</u>	<u>114,993</u>	<u>(5,049)</u>
Building Maintenance 2600:				
Salaries	110	26,116	31,825	(5,709)
Temporary Salaries	120	875	921	(46)
Health Insurance	210	6,723	6,948	(225)
Social Security	220	1,998	2,484	(486)
Workmens Compensation	250	985	1,449	(464)
Unemployment Compensation	260	208	97	111
Water and Sewage	410	550	699	(149)
Disposal Services	421	1,750	2,472	(722)
Repairs and Maintenance	430	4,000	3,546	454
Property Insurance	520	2,500	3,139	(639)
Travel	580	-	83	(83)
Supplies	610	3,300	3,183	117
Electricity	622	10,500	10,490	10
Oil	624	8,200	8,973	(773)
Gasoline	626	50	27	23
Equipment	730	2,300	5,580	(3,280)
Subtotal		<u>70,055</u>	<u>81,916</u>	<u>(11,861)</u>
Transportation 2711:				
Transportation Services	510	55,839	55,617	222
Field Trips	510	1,800	1,239	561
Subtotal		<u>57,639</u>	<u>56,856</u>	<u>783</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
General Fund
For The Year Ended June 30, 2003

EXHIBIT III

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Special Education Transportation 2790:				
Purchased Services	510	\$ 10,278	\$ 2,979	\$ 7,299
Subtotal		<u>10,278</u>	<u>2,979</u>	<u>7,299</u>
TOTAL EXPENDITURES		<u>1,655,002</u>	<u>1,499,027</u>	<u>155,975</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(111,150)	69,497	(180,647)
OTHER FINANCING SOURCES (USES):				
Transfer To Debt Service Fund		<u>(38,850)</u>	<u>(38,850)</u>	<u>-</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(150,000)	30,647	(180,647)
FUND BALANCE, JULY 1, 2002		<u>120,000</u>	<u>215,830</u>	<u>(95,830)</u>
FUND BALANCE, JUNE 30, 2003		<u>\$ (30,000)</u>	<u>\$ 246,477</u>	<u>\$ 276,477</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Revenues, Expenditures and
Changes in Retained Earnings
Proprietary Fund Type - Enterprise Fund
Food Program
For The Year Ended June 30, 2003

EXHIBIT IV

Operating Revenues:		
Local:		
Sales	\$ 8,567	
Investment Income	<u>4</u>	
Total Operating Revenues		\$ 8,571
Operating Expenses:		
Contracted Services	20,553	
Bank Service Charges	60	
Commodities	<u>-</u>	
Total Operating Expenses		<u>20,613</u>
Operating Income (Loss)		(12,042)
Non-Operating Revenue:		
State Sources:		
Restricted Grants:		
Lunch Match	523	
Child Nutrition - Breakfast	85	
Federal Sources:		
Restricted Grants:		
School Breakfast Program	1,614	
School Lunch Program	7,271	
Commodities	<u>-</u>	
Total Non-Operating Revenue		<u>9,493</u>
Net Income (Loss)		(2,549)
Retained Earnings, July 1, 2002		<u>954</u>
Retained Earnings, June 30, 2003		<u>\$ (1,595)</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Statement of Cash Flows
Proprietary Fund Type - Enterprise Fund
Food Program
For The Year Ended June 30, 2003

EXHIBIT V

Cash Flows From Operating Activities:		
Net Income		\$ (2,549)
Adjustments to Reconcile Net Income to		
Net Cash Provided By Operating Activities:		
(Increase) Decrease in Accounts Receivable - State	\$ (1,252)	
Increase (Decrease) in Cash Overdraft	707	
Increase (Decrease) in Accounts Payable	<u>886</u>	
Total Adjustments		<u>341</u>
Net Cash Provided By Operating Activities		(2,208)
Cash Flows From Investing Activities:		
None		-
Cash Flows From Financing Activities:		
None		<u>-</u>
Net Increase (Decrease) in Cash		(2,208)
Cash and Cash Equivalents, July 1, 2002		<u>2,208</u>
Cash and Cash Equivalents, June 30, 2003		<u>\$ -</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Notes to Financial Statements
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Washington School District ("School District") is organized, according to State law, under the governance of the Board of School Directors to provide public education to the School District. Except where noted, the accounting policies conform to generally accepted accounting principles, as applicable to governmental units.

The general-purpose financial statements of the School District have been prepared with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies follow.

Reporting Entity:

This report includes all of the services provided by the School District to residents. In evaluating the School District's reporting entity in accordance with GASB Statement No. 14, the Financial Reporting Entity, management has included all of the funds and account groups relevant to the operation of School District and that make up the School District's legal entity. Consistent with applicable guidance, the criteria used by the School District are financial accountability and the nature and significance of the relationship. The general-purpose financial statements herein do not include any other governmental entity since none are considered to meet these criteria.

Fund Accounting:

The School District uses several funds and account groups to account for its financial position and results of operations. A fund or account group is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses as appropriate established to record the financial position and result of operations of a specific activity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds and account groups are grouped in the general-purpose financial statements in this report, as follows:

Governmental Fund Types:

Governmental Fund Types are used to account for the ongoing general government activities of the School District that are financed with general government revenues.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds except for major capital projects) of specific revenue sources that are restricted or designated for expenditures for specified purposes.

Capital Project Fund – The Capital Project Fund is used to account for all resources to be used for acquisition, construction or improvement of major capital facilities, infrastructure and equipment. Separate capital projects are reported as separate funds.

Debt Service Fund – The Debt Service Fund is used to account for the servicing of general long-term debt principal, interest and related costs.

Proprietary Fund Types:

Proprietary Fund – The Proprietary Fund types are used to account for activities on a fee-for-service basis in a manner similar to private commercial enterprises. The proprietary fund's Enterprise Fund consists of the Food Program.

Fiduciary Funds (Agency Funds):

Agency Funds – The Agency Funds are used to account for assets held by the School District as an agent for individuals, private organizations, other funds and/or governmental units. Agency funds are custodial in nature and do not involve measurements of results of operations.

Account Group:

The accounting and reporting treatment applied to the fixed assets and long-term debt associated with a fund are determined by its measurement focus.

General Fixed Assets Account Group – General fixed assets account group is used to account for the property and equipment acquired for general government purposes, and are recorded as expenditures in the acquiring fund at the time of purchase.

General Long-Term Debt Account Group – General long-term debt account group accounts for the principal amount of long-term debt and other long-term obligations of the governmental funds.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The two account groups are not funds. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Measurement Focus and Basis of Accounting:

Basis of Accounting refers to when revenue and expenditures or expenses are recognized in the accounting and reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

The School District's governmental funds are accounted for using a current financial resources measurement focus. Accordingly, only current assets and liabilities are included on the balance sheet and the fund balances report only spendable resources. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net assets. These funds use the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they are available and measurable and expenditures are recorded when the fund liability is incurred, if measurable. Revenues that are accrued include federal and state grants, property taxes, interest, and certain charges for current services. Other financing sources such as bond proceeds are recognized when the debt is issued or the transaction is completed.

The School District's proprietary fund type is accounted for using the economic resources measurement focus. Accordingly, these funds report all assets and liabilities on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net assets. These funds use the accrual basis of accounting. Revenues are recognized when they are earned and become measurable and expenses are recognized when incurred, if measurable. The School District applies all applicable accounting and financial reporting standards of the Financial Accounting Standards Board (FASB) in accounting and reporting for these funds.

The agency funds are custodial in nature and do not present results of operations or have a measurement focus. The assets of the agency funds are accounted for on the modified accrual basis of accounting, and funds liabilities equal their assets.

Cash and Cash Equivalents:

For purposes of reporting cash flows, all highly liquid investments (including restricted assets) with a maturity of six months or less are considered to be cash equivalents.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accounts Receivable:

The accounts receivable balances at year-end are from governmental entities, except in the proprietary funds which may have some receivables from individuals, and no allowance for doubtful accounts is considered necessary.

Prepaid Items:

Certain payments to vendors reflect costs applicable to future periods. In the governmental funds, the cost of prepaid items is recorded as an expenditure when the payments are made. In the proprietary funds, these items are recorded as prepaid items.

Long-term Obligations:

Long-term debt expected to be financed from governmental funds are accounted for at face value in the general long-term debt account group, not in the governmental funds. Debt proceeds are reported in a governmental fund as an other financing source, net of any premium or discount and issuance costs. Expenditures for the payment of principal and interest on general long-term debt are recognized in the debt service fund when the payments are due.

Budgets:

The School District is required by state law to adopt a budget for the General Fund. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles ("GAAP"). The operating budget is prepared by the School District's administration with direction from the School Board, and assistance from the Superintendent and Business Manager of the Orange North Supervisory Union and approved by the Washington School District School Board at a properly warned meeting for presentation to the voters. The operating budget includes proposed expenditures by line item and the means of financing them. The budget is approved by School District Voters at a properly warned annual meeting. The voters vote on the total expense amount and not on the individual line items presented in these financial statements.

Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, Special Revenue Funds, and Capital Projects Fund. Encumbrances are not liabilities and, therefore, should not be recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The School District has elected to treat its encumbrances as liabilities for budgetary control purposes.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fixed Assets:

The School District does not maintain the historical cost information of its general fixed assets as required by GAAP for establishment of a General Fixed Assets Account Group. Therefore, property, plant, equipment, and furniture are not controlled through general fixed asset account group set of records.

Memorandum Only Columns:

The total columns are captioned "memorandum only" because they do not represent consolidated financial information and are presented only to make financial analysis easier. Data in these columns do not present financial position, results of operations, or cash flows in accordance with GAAP. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - SICK LEAVE

It is the School District's policy to permit employees to accumulate earned but unused sick pay benefits. Such benefits must be used during employment; payments for the benefits are not made when the employees leave service unless otherwise provided for by contract. These amounts are not reported as expenditures in the governmental funds because they are not expected to be paid with available financial resources. Instead, any liability is reported in the general long-term debt account group as accrued liabilities.

Teaching staff earn 13 sick days per year, and may accumulate a maximum of 140 days. Non-teaching staff earn 6 sick days per year, and may accumulate a maximum of 30 days.

NOTE 3 - PENSIONS

VERMONT TEACHERS' RETIREMENT SYSTEM

All of the teachers employed by School District participate in the Vermont Teachers' Retirement System ("TRS"), a statewide multiple-employer public employee retirement system covering all teachers in local school districts within the State of Vermont. The Vermont State statutes provide the authority under which benefit provisions and the State's obligation to contribute are established.

Required contributions to the system are made by the State of Vermont based upon a valuation report prepared by the System's actuary. TRS is a cost sharing public employee retirement

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 3 – PENSIONS (CONTINUED)

VERMONT TEACHERS' RETIREMENT SYSTEM (CONTINUED)

system with one exception: all risks and costs are not shared by the School District but are the liability of the State of Vermont. TRS is funded through state and employee contributions and the School District has no legal obligation for paying benefits. The Vermont State Teachers Retirement System estimates the contributions on behalf of the School District's employees included in the teacher's retirement plan as required by Government Accounting Standards Board (GASB) Statement 24 to be 4.54% or approximately \$15,650.

Vesting occurs upon reaching five years of creditable service. Normal retirement requires the employee to be either 62 years of age or have 30 years of service. A member may receive a reduced benefit at age 55 with 10 or more years of service. A member that has 10 or more years of service and leaves teaching before age 55 is entitled to a vested retirement benefit payable at age 62 or a reduced amount at age 55.

Contributions by the employees are 3.54% of gross earnings and are withheld pre income tax by the School District. Such withholdings totaled \$12,203 during the year and were paid by the School District to the State of Vermont. The School District has no other liability under the plan. The School District's total payroll for all employees during the year was \$537,543, with \$344,714 of such amount related to employees covered by the retirement plan.

Additional information and ten-year historical trend information can be obtained from the separately issued Vermont State Teachers' Retirement System Comprehensive Annual Financial Report.

NOTE 4 - LONG-TERM DEBT

The School District issues general obligation bonds to finance the acquisition and construction of major capital facilities, renovations, and equipment purchases. General obligation bonds are direct obligations and pledge the full faith and credit of the issuing entity. These bonds are generally issued as 20-year serial bonds with equal amounts of principal maturing each year.

The following is a summary of general obligation bonds & notes:

VT Municipal Bond Bank, bond payable, interest at 6.78% paid semi-annually, principal of \$15,000 due December 1 st each year until 2010, originally borrowed \$240,000 on August 15, 1995	<u>\$120,000</u>
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Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 4 - LONG-TERM DEBT (CONTINUED)

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

	Principal	Interest	Total
During the year ended June 30, 2004	\$ 15,000	\$ 7,823	\$ 22,823
2005	15,000	6,788	21,788
2006	15,000	5,745	20,745
2007	15,000	4,695	19,695
2008	15,000	3,645	18,645
Thereafter	<u>45,000</u>	<u>4,665</u>	<u>49,665</u>
Totals	<u>\$120,000</u>	<u>\$33,361</u>	<u>\$153,361</u>

The following is a summary of changes in Long-term Debt:

	Balance July 1, 2002	Increase	Decrease	Balance June 30, 2003
VT Municipal Bond Bank	<u>\$135,000</u>	<u>\$0</u>	<u>\$15,000</u>	<u>\$120,000</u>

NOTE 5 - CASH AND REPURCHASE AGREEMENTS

Cash deposits with financial institutions at June 30th amounted to \$361,054. As major revenues are received during the year bank deposits may temporarily exceed \$100,000.

There are four categories of credit risk that apply to the School District's bank balances:

1. Insured or collateralized with securities held by the government or by the government's agent in the government's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the bank's name.
3. Collateralized with securities held by the pledging financial institution's trust department or agent in the government's name. (i.e. repurchase agreements)
4. Uncollateralized.

The School District uses collateralization agreements to protect deposits not otherwise insured by the FDIC and/or SIPC.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 5 - CASH AND REPURCHASE AGREEMENTS (CONTINUED)

Balances held in each area are as follows:

	Carrying Amount	Bank Balance
- Insured (FDIC) and/or (SIPC)	\$ 62,611	\$ 62,611
1. Insured or collateralized with security held by School District or by the School District's agent in the School District's name	0	0
2. Collateralization: Collateral held by the financial institution, or its trust department or agent in the financial institution's name	298,443	328,084
3. Repurchase Agreement: Collateral held by the financial Institution's trust department or agent in the School District's name	0	0
4. Uncollateralized and Uninsured (includes cash on hand)	<u>0</u>	<u>0</u>
Total deposits	<u>\$361,054</u>	<u>\$390,695</u>

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured, and not collateralized cash could have been much higher than at year-end.

Collateralization agreements of \$328,084 are securities held by the bank's trust department or agent in the School District's name. Securities consist of municipal bonds, U.S. Government obligations and U.S. Government Agency Bonds.

NOTE 6 - INTERFUND RECEIVABLES

In compliance with GASB 1300.109 School District does not maintain separate bank accounts for each fund, unless it is required by law, or grant agreement.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 6 - INTERFUND RECEIVABLES (CONTINUED)

The composition of amounts due to and from other funds as of June 30, 2003, is as follows:

Receivable Fund	Payable Fund	Amount
Capital Project Funds:		
Technology	General Fund	\$12,065
Capital Improvements	General Fund	5,000
Special Revenue Fund – Anneburg Rural	General Fund	<u>3,620</u>
	Total	<u>\$20,685</u>

NOTE 7 - COMMITMENTS

In June the School District entered into an agreement with RSD Transportation for contracted bus transportation services through June 30, 2006. The contract calls for various costs for different routes, field trips, and activities. The minimum annual cost to the School District:

For Year Ending June 30, 2004	\$64,768
2005	66,063
2006	67,385

On August 23, 2003, the School District entered into a contract with The Abbey Group for food services for fiscal year ending June 30, 2003. The Abbey Group will operate, administer and manage the food service operation for Administration. The Food Service Program will be charged a General and Administrative expense of \$2,500 per annum. All food service expenditures will be paid from program revenues. If operating costs exceed program revenues, the Abbey Group will cover the excess cost. Any revenues in excess of operating cost at year-end will remain with Administration. This contract has been extended through June 30, 2004.

The School District receives significant financial assistance from the U.S. government and the State of Vermont. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal and state regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors. Any disallowance as a result of these audits becomes a liability of the fund that receives the grant. As of year-end the School District estimates that no material liabilities will result from such audits.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 8 - RESERVED FUND BALANCES

Reserved fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source or School Board. Reservations at year-end are for the following:

General Fund:	
FY '04 Budget	<u>\$95,850</u>
Special Revenue Funds:	
Anneburg Rural Challenge	<u>\$ 1,385</u>
Capital Projects Fund:	
Capital Improvements	\$37,318
Technology	<u>12,065</u>
Total	<u>\$49,383</u>

NOTE 9 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the School District.

In addition, Washington School District is a member of Vermont School Boards Association Insurance Trust, Inc. (VSBIT) for Workers Compensation and Unemployment Compensation Programs, and the Vermont Education Health Initiative (VEHI) for Medical Benefits. VSBIT and VEHI are nonprofit corporations formed to provide insurance and risk management programs for Vermont school districts and is owned by the participating districts.

To provide insurance coverage, VEHI has established a self-funded fully insured program in conjunction with Blue Cross and Blue Shield (BCBS). A portion of member contributions is used to purchase reinsurance and to fund a reserve required by the reinsurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. The pooling agreement does not permit the pool to make additional assessments to its members.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 9 - RISK MANAGEMENT (CONTINUED)

To provide unemployment coverage, VSBIT has established a separate trust of funds from member contributions to pay administrative costs, unemployment claims, and provide excess reinsurance protection. Contributions are based on payroll expense and the previous two-year unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VSBIT is unable to meet its required obligations, the Program will be terminated with each members assessed their proportionate share of the deficit.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of asset and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 10 - OPERATING LEASES

On March 18, 2003 Washington School District entered into a lease agreement with TDS Leasing, Inc. for the lease of a photocopier. The total amount due is \$.135 per copy, to be paid in monthly installments of 41 months.

NOTE 11 - PRIOR PERIOD ADJUSTMENT

The fund balance of the Technology fund has been adjusted at the beginning of the fiscal year by \$4,953 to reflect a correction in the expenditures of FY02.

NOTE 12 - RELATED PARTY

The School District has an ongoing financial responsibility to Orange North Supervisory Union as defined in GASB 14, paragraph 71. Through Orange North Supervisory Union's assessment process, the School District's responsibility increases to cover a share of any prior year deficits and decreases to share in any prior year surpluses. Separate financial statements on Orange North Supervisory Union are available from Orange North Supervisory Union.

Washington School District
Notes to Financial Statements (continued)
For The Year Ended June 30, 2003

NOTE 13 - CONTINGENCY

Annually, before November 1st, the Commissioner of the Vermont Department of Education notifies each school of its net cost per elementary and/or secondary pupil for the previous school year.

If the School District received tuition students from other Vermont School Districts it must determine whether it overcharged the sending District. If it did, it must provide the overcharged District with a credit against current tuition or refund the overcharged amount.

Washington School District
Combining Balance Sheet
Capital Projects Funds
June 30, 2003

Schedule 1

	Technology Fund	Capital Improvements	Totals
ASSETS:			
Current Assets:			
Cash		\$ 32,318	\$ 32,318
Due From Other Funds	\$ 12,065	5,000	17,065
Total Current Assets	<u>12,065</u>	<u>37,318</u>	<u>49,383</u>
TOTAL ASSETS	<u>\$ 12,065</u>	<u>\$ 37,318</u>	<u>\$ 49,383</u>
LIABILITIES AND FUND BALANCES:			
Liabilities:			
None	\$ -	\$ -	\$ -
Fund Balances:			
Reserved	<u>12,065</u>	<u>37,318</u>	<u>49,383</u>
TOTAL LIABILITIES & FUND BALANCES	<u>\$ 12,065</u>	<u>\$ 37,318</u>	<u>\$ 49,383</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Combining Statement of Revenues, Expenditures
and Changes in Fund Balances
Capital Projects Funds
For The Year Ended June 30, 2003

Schedule 2

	Technology Fund	Capital Improvements	Totals
REVENUES:			
Investment Income	-	\$ 315	\$ 315
TOTAL REVENUES	<u>\$ -</u>	<u>315</u>	<u>315</u>
EXPENDITURES:			
Direct Services	3,000	-	3,000
TOTAL EXPENDITURES	<u>3,000</u>	<u>-</u>	<u>3,000</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(3,000)	315	(2,685)
OTHER FINANCING SOURCES (USES):			
Transfers In (Out)	10,000	5,000	15,000
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	7,000	5,315	12,315
FUND BALANCES, JULY 1, 2002	112	32,003	32,115
Prior Period Adjustment	4,953	-	4,953
FUND BALANCES, JUNE 30, 2003	<u>\$ 12,065</u>	<u>\$ 37,318</u>	<u>\$ 49,383</u>

The accompanying notes are an integral part of these financial statements

Washington School District
Combining Statement of Changes in Assets and Liabilities
Fiduciary Fund Types - Agency Funds
For The Year Ended June 30, 2003

Schedule 3

	Balance July 1, 2002	Receipts	Disbursements	Transfers	Balance June 30, 2003
Assets:					
Village School Faculty	\$ 422	\$ 17,199	\$ 16,627	\$ -	\$ 994
Cheerleaders	204	6,546	5,614	-	1,136
Music Account	445	4	-	-	449
ASP	229	826	675	-	380
VRP Grant	-	5,506	1,374	(4,132)	-
New VRP	-	2	2,331	4,132	1,803
Class of 2006/7	<u>2,674</u>	<u>267</u>	<u>2,410</u>	<u>-</u>	<u>531</u>
Total Assets	<u>\$ 3,974</u>	<u>\$ 30,350</u>	<u>\$ 29,031</u>	<u>\$ -</u>	<u>\$ 5,293</u>
Liabilities:					
Amount Held for Agency Funds	<u>\$ 3,974</u>	<u>\$ 30,350</u>	<u>\$ 29,031</u>	<u>\$ -</u>	<u>\$ 5,293</u>

The accompanying notes are an integral part of these financial statements

VERMONT DEPARTMENT OF EDUCATION

ADM AUDIT REPORT

T223 Washington School District

Average Daily Membership First forty Days

District Name

Period ending June 30, 2003

Resident Student attending a school operated by the district or attending a school of which the district is a member.

Grade >	KP	KF	1	2	3	4	5	6	EU	7	8	9	10	11	12	SU
---------	----	----	---	---	---	---	---	---	----	---	---	---	----	----	----	----

A. Number of symbols for first forty days	0	0	0	0	289	0	0	0	0	0	400	0	0	0	0	0
B Students	0	0	0	0	10	0	0	0	0	0	10	0	0	0	0	0
C Maximum number of days	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
D ADM. Count (A/C)	0	0	0	0	7.225	0	0	0	0	0	10	0	0	0	0	0

Resident Student tuitioned to another school

E FTE Count	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	0	0
F Total FTE Count (D+E)	0.0	0.0	0.0	0.0	7.2	0.0	0.0	0.0	0.0	0.0	10.0	0.0	0.0	22.3	0.0	0.0

Elementary Grade Level			Indicator			Secondary Grade Level			Indicator		
Kindergarten Part Time			KP			Seventh Grade			7		
Kindergarten Full Time			KF			Eighth Grade			8		
First Grade			1			Ninth Grade			9		
Second Grade			2			Tenth Grade			10		
Third Grade			3			Eleventh Grade			11		
Fourth Grade			4			Twelfth Grade			12		
Fifth Grade			5			Secondary Ungraded			SU		
Sixth Grade			6								
Elementary Ungraded			EU								

OFFICIAL ANNUAL TOWN AND TOWN SCHOOL DISTRICT MEETING BALLOT – MARCH 2, 2004

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block.

For Town Moderator, for Town & School District, for 1 year
Vote for not more than ONE

ROBERT SHERMAN

Write-In

For Recreation Department, for 3 years
Vote for not more than ONE

SCOTT BLANCHARD

Write-In

For Selectman, for 3 years
Vote for not more than ONE

DONALD MILNE

Write-In

For Recreation Department, for 2 years
Vote for not more than ONE

ROBERT BLANCHARD

Write-In

For Delinquent Tax Collector, for 1 year
Vote for not more than ONE

CAROL DAVIS

Write-In

For Library Trustee, for 5 years
Vote for not more than ONE

MAXINE DURBROW

Write-In

For School Director, for 3 years
Vote for not more than ONE

BRUCE CORNELL

Write-In

For Planning Commission, for 3 years
Vote for not more than TWO

TIM BUSBY

GARY FARNHAM

Write-In

Write-In

For School Director, for 2 years
Vote for not more than ONE

CAROL POULIN

Write-In

For Planning Commission, for 2 years
Vote for not more than ONE

JOYCE WATERS

Write-In

For School Director, for 1 year
Vote for not more than ONE

TAMMY HOLT

Write-In

For Cemetery Commissioner, for 3 years
Vote for not more than ONE

DONALD GAINEY

Write-In

For Lister, for 3 years
Vote for not more than ONE

WILLIAM DURBROW, JR.

Write-In

For Town Agent, for 1 year
Vote for not more than ONE

TOM BUSCONI

Write-In

For Auditor, for 3 years
Vote for not more than ONE

R. PAUL TENNEY

Write-In

For Town Grand Juror, for 1 year
Vote for not more than ONE

JIM BATTLES

Write-In

For Auditor, for 2 years
Vote for not more than ONE

DOTTIE MCDONALD

Write-In

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