

# **ANNUAL REPORT**

**Of the Town Officers  
Of the Town of**

## **CANAAN, VERMONT**

**For the year ending**

**December 31, 2017**

**INCLUDING REPORT OF THE  
SCHOOL DIRECTORS**

**STATE OF VERMONT  
ANNUAL REPORT  
OF THE TOWN OF CANAAN, VERMONT**

FOR THE YEAR ENDING DECEMBER 31, 2017  
**GENERAL INFORMATION AND DIRECTORY**  
(Canaan, Vermont was chartered on February 25, 1782.)

**BOARD MEETINGS:** The **Selectboard** meetings are scheduled for every other Monday starting January 2<sup>nd</sup>, 2018 and they begin at 6:00 p.m. The **Canaan School Board** meetings are scheduled for every other Monday starting January 8<sup>th</sup>, 2018. They begin at 6:00 p.m. These meetings are open to the public and are held in the Canaan Community Office Building unless otherwise posted. The **Library Trustee** meetings are scheduled for 5:30 p.m. on the 1st Tuesday of every month. These meetings are open to the public and are held at the Library unless otherwise posted.

**TOWN CLERK AND TREASURER'S OFFICE:** Open from 9:00 a.m. to 3:00 p.m. Monday through Friday. Also open every other Monday evening from 6:00 p.m. until 8:00 p.m. to coincide with the Selectboard meetings.

**BILLING SCHEDULE:** Tax bills are mailed around August 1<sup>st</sup>, due on or before October 1<sup>st</sup>. Sewer and Water Utility bills are mailed quarterly, payable within thirty days. Septage bills are mailed around August 1<sup>st</sup>, due on or before October 1<sup>st</sup>. Backhoe service bills are mailed monthly. The Town of Canaan will not hire out the backhoe services to anyone with outstanding accounts due the Town. Building and Subdivision permits are required by the Zoning Ordinance and the cost of permits is \$10.00 plus \$10.00 for the Memorandum recording fee, payable at the time of submitting the permit.

**LIBRARY HOURS:** Monday and Wednesday from 12:00 to 7:00 pm., Tuesday and Thursday from 12:00 to 5:00 pm., Friday CLOSED and on Saturday from 10:00 a.m. to 2:00 p.m.

**DIRECTORY OF IMPORTANT NUMBERS**

|   |                |
|---|----------------|
| Canaan Town Office:                                       | 266-3370       |
| Alice M. Ward Library:                                    | 266-7135       |
| Canaan Post Office:                                       | 266-3473       |
| Beecher Falls Post Office:                                | 266-3037       |
| Canaan Superintendent's Office:                           | 266-3330       |
| Canaan Health Officer:                                    | 266-7833       |
| Canaan High School:                                       | 266-8910       |
| Canaan Elementary School:                                 | 266-3380       |
| Canaan Learning Center:                                   | 266-3081       |
| Canaan Treatment Plant:                                   | 266-7723       |
| Canaan Fire Department:                                   | 266-3422       |
| Vermont State Police:                                     | 266-3400       |
| Canaan Police Chief – Jeffery Noyes                       | 266-9619       |
| Listed in order of preference: U.S. Border Patrol Station | 266-3035       |
| Swanton Sector Radio Room                                 | 1-800-689-3362 |
| Beecher Falls Inspection Station                          | 266-3336       |
| PAIC:   | 277-8562       |
| Essex County Sheriff:                                     | 892-5340       |
| Essex County Sheriff: Mon-Fri 8:30 – 4:30                 | 676-3500       |
| NEKCA Office:   | 266-7134       |

Town web address: <http://www.canaan-vt.org>

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## WARNING

The legal voters of the Town of Canaan are hereby warned and notified to meet in the Canaan Memorial High School Auditorium on Monday, the 5<sup>th</sup> day of March, 2018, at 6:00 p.m. to transact the Town business from the floor, and immediately thereafter, to transact the School business from the floor:

ARTICLE I. To elect all Town Officers required by law:

Town Moderator for one year  
School Moderator for one year  
Selectboard for three years  
Delinquent Tax Collector for three years  
Lister for three years  
School Director for three years  
School Director for two years  
School Director for one year  
School Director for one year  
Auditor for three years  
Trustee of Public Funds for three years  
Library Trustee for two years  
Library Trustee for two years  
Library Trustee for one year  
Grand Juror for one year  
Town Agent for one year  
Sexton for one year

ARTICLE II. Shall the Town of Canaan vote to adopt the 2017 Proposed Zoning Bylaws?

(Vote on the above Articles to be by ballot on the sixth day of March, 2018 A.D. and ballot box to be open from 8:00 a.m. to 7:00 p.m. **The voting place will be at the Canaan Municipal Office Building.**)

## TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer?

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year?

ARTICLE 3. Shall the town raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A. § 2804(a)?

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$9,471.00 with revisions, if any, for the following agencies?

|    |  |             |       |
|----|--|-------------|-------|
| a. | Orleans Essex VNA & Hospice, Inc.      | \$ 4,400.00 | pg 60 |
| b. | Northeast Kingdom Human Services, Inc. | \$ 1,021.00 | pg 59 |
| c. | Northeast Kingdom Council on Aging     | \$ 1,500.00 | pg 61 |
| d. | Rural Community Transportation         | \$ 1,100.00 | pg 58 |
| e. | Northeast Kingdom Learning Services    | \$ 750.00   | pg 68 |
| f. | Umbrella, Inc.                         | \$ 700.00   | pg 67 |
|    | AGENCY APPROPRIATION REQUEST TOTALS    | \$ 9,471.00 |       |

ARTICLE 5. To determine if the town will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 59

ARTICLE 6. Shall the voters appropriate the sum of \$2,000.00, thereof will be dedicated for revitalization development for the Canaan Community Heart & Soul process? pg 55

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 33

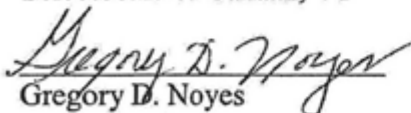
ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15, 16, 17, 18

ARTICLE 9. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 28, 29

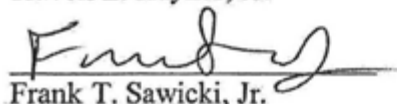
ARTICLE 10. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 29<sup>th</sup> day of January, 2018 A.D.

Selectboard of Canaan, VT

  
Gregory D. Noyes

  
Haven L. Haynes, Jr.

  
Frank T. Sawicki, Jr.

## **TOWN MEETING**

### **SCHEDULE**

**MARCH 5, 2018**

**6:00 p.m. Annual Town Meeting  
Canaan Memorial High Gymnasium  
Followed by Annual School Meeting**

**TUESDAY, MARCH 6, 2018**

**8:00 a.m. to 7:00 p.m. AUSTRALIAN  
BALLOT OF ELECTION OF TOWN  
OFFICERS**

**Canaan Municipal Office Building**

## **TOWN MEETING**

### **PROCEDURES**

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

**Motions** – All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madam Moderator, I move we adopt Article \_\_\_\_") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been granted, remarks should be addressed to the Moderator and not other members of

the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" (Are you ready to vote on Article \_\_\_\_?) Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

**Amendments** – Amendments to main motions may be made ("I move we amend Article \_\_\_\_ to read .....") and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion. Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down.

**Reconsideration** – In 1993, for the first time, it was possible for voters to reconsider their actions on main articles at town meeting. According to 17 VSA 2661 (a), a warned article voted at town meeting may be reconsidered at the same

meeting before the assembly has begun consideration of another article. Once the motion is placed before the assembly by the chair, it is ripe for consideration by the body and it is too late to move to reconsider the vote on the previous article. A Motion to Reconsider must be made by a person who voted on the prevailing side of the motion to be reconsidered, requires a second, is debatable, requires a majority vote and may not be reconsidered.

**VOTING** – By Registered Voters-Voting may take place in three ways:

- A. Voice (the usual way) “All in favor of Article \_\_\_, say AYE,”
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly, those members who are registered voters will stand for ‘AYE’ or ‘NAY’ votes.
- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This the most accurate, yet time-consuming method, of voting.

## ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 8:00 a.m. until 7:00 p.m. on March 6<sup>th</sup>, 2018. The Annual Town and School business meeting will start at 6:00 p.m. on March 5<sup>th</sup>, 2018, and recess at the discretion of the Moderator (with appropriate motion to recess) if the meetings run too late into the evening. A time will be set to reconvene the meeting on March 6<sup>th</sup>, 2018. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wished to postpone an Article for some valid reason, (s)he may request postponement to a certain time (“Mr. Moderator, I move to postpone Article \_\_\_ until...”) after another Article, for instance, or a specific time.

**Tabling** a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

**Passing Over** – there is no such motion in Robert’s Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate, the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely (Mr. Moderator, I move to postpone indefinitely Article \_\_\_). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. (“Mr. Moderator, I object to consideration of Article \_\_\_”). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

**Non-Voters** – Town Meeting is only for Registered Voters to speak and vote. If the Assembly wished to hear from a non-voter it should vote to suspend the rules (“I move we suspend the rules for Article \_\_\_”). This motion may not be amended or debated and requires a two-thirds vote.



## Selectboard Report 2017

### Road Work / Projects completed in 2017:

- Repaired erosion issues on River Rd. and added guard rails.
- Installed new culvert on River Rd.
- Repaired erosion issues on Keyer Brook.
- Repaired flow into culvert by the old Leigh Resident
- Replaced 2 culverts on Kemp Hill / Chamberlain Rd.
- Roads were graded and ditched as needed and some sections were graveled as part of our graveling cycle.
- We now have access to a Hydro Seeder when we are doing ditch work.

Sidewalks: We want to thank Bruce Owen for renting out his skid steer to do our sidewalks. Bruce was not able to do our sidewalks this year as he has taken on another job.

Our Village Designation Centers for Canaan and Beecher Falls were outlined and approved. This designation provides financial incentives, training and technical assistance needed to attract new businesses and for old businesses to upgrade their businesses. We were able to get this designation due to the great job the Town Planning Board did with updating our Town Plan and the efforts of the Community Revitalization Committee.

Our LED Street lighting project is nearing its final phase. We have inventoried the light poles and designated the lights to be turned off. This information has been sent to Vermont Electric Co-op. VEC will charge us for the undepreciated costs for removing the fixtures/ lights prior to their useful life being over. Efficiency Vermont will cover \$100.00 per fixture for lights that are removed. The bottom line is that we will see 100% of the savings for those lights we removed because we won't have to pay the leasing fee. After we come to an agreement with VEC, Efficiency Vermont will put together an incentive agreement for the town to review.

The board has been working on updating our town ordinances and policies. The board has been meeting using some of the Mondays that we don't have board meetings to get these policies and ordinances updated. The board can write and approve policies. All ordinances have to be approved by going through the due process of posting for town review. We have all policies and ordinances reviewed by VLTC's legal department to make sure we are in compliance with all legal codes.

The Town of Canaan is very fortunate to have a great team of dedicated employees and volunteers that work to make the town a more vibrant and safe place to live. We thank all of you for your time and efforts.

We are very pleased to welcome Frank Sawicki as our new board member.

AUDITOR'S REPORT  
COMPARATIVE FINANCIAL STATEMENT  
FOR THREE YEAR PERIOD ENDING 12-31-17

|  |                        |                        |                        |
|--|------------------------|------------------------|------------------------|
| <b>INCOME AND EXPENSE ACCOUNTS</b>   |                        |                        |                        |
| <b>CURRENT ASSETS</b>  |                        |                        |                        |
|  | 1-Jan-18               | 1-Jan-17               | 1-Jan-16               |
| General Fund   | \$ 154,933.08          | \$ 141,814.58          | \$ 137,134.33          |
| Highway Account  | \$ 113,585.25          | \$ 131,049.25          | \$ 242,169.91          |
| Fire District #1   | \$ 131,823.17          | \$ 131,613.93          | \$ 46,980.57           |
| Fire District #2   | \$ 34,890.96           | \$ 62,873.43           | \$ 20,898.65           |
| Sewer Account  | \$ 231,103.67          | \$ 228,597.35          | \$ 139,373.67          |
| Capital Reserve Accounts   | \$ 211,088.24          | \$ 162,641.59          | \$ 126,888.18          |
| Del. Taxes & Utilities   | \$ 93,519.01           | \$ 86,933.63           | \$ 70,715.47           |
| Reappraisal Account  | \$ 50,181.24           | \$ 50,026.75           | \$ 44,073.76           |
| Cemetery Stone Account   | \$ 3,581.14            | \$ 3,577.51            | \$ 3,573.87            |
| Revolving Loan Account   | \$ 112,216.64          | \$ 67,749.68           | \$ 351,907.47          |
| Alice M. Ward Library Account  | \$ 70,712.63           | \$ 82,100.43           | \$ 56,534.73           |
| Community Rec. Park Account  | \$ 19,852.74           | \$ 16,898.29           | \$ 14,733.18           |
| Trustee of Public Funds  | \$ 14,415.24           | \$ 14,216.77           | \$ 14,015.36           |
| Property Tax Account   | \$ 9,516.34            | \$ 1,427.27            | \$ 834.38              |
| <b>CURRENT ASSET</b>   | <b>\$ 1,251,419.35</b> | <b>\$ 1,224,256.46</b> | <b>\$ 1,269,833.53</b> |
| <b>CURRENT LIABILITIES</b>   |                        |                        |                        |
| Notes Payable:   |                        |                        |                        |
| Fire District #1 - Community Nat'l Bank  | \$ -                   | \$ 250,544.51          |                        |
| Fire District #1 - Comm. Nat'l Bank  | \$ -                   | \$ 1,880,861.38        |                        |
| Fire District #1 State Revol. Loan   | \$ 50,000.00           | \$ 60,154.85           | \$ 60,154.85           |
| Fire District #1 Comm Bank Loan  | \$ -                   | \$ -                   | \$ 300,000.00          |
| Fire District #2 Rev. Loan   |                        | \$ 51,256.00           | \$ 51,256.00           |
| Fire District #2 USDA Loan   | \$ 433,478.06          | \$ 442,257.20          | \$ 450,842.09          |
| Fire District #2 Comm Bank Loan  |                        | \$ -                   | \$ 250,000.00          |
| USDA Treatment Plant Loan  | \$ 1,301,675.93        | \$ 1,338,684.68        | \$ 1,374,785.27        |
| USDA Fire District #1  | \$ 1,930,774.48        |                        |                        |
| USDA Fire District #2 - 2nd loan   | \$ 195,617.46          |                        |                        |
| <b>TOTAL LIABILITIES</b>   | <b>\$ 3,911,545.93</b> | <b>\$ 4,023,758.62</b> | <b>\$ 2,487,038.21</b> |
| <b>SUMMARY OF CURRENT POSITION</b>   |                        |                        |                        |
| Current Assets   | \$ 1,251,419.35        | \$ 1,223,890.46        | \$ 1,269,833.53        |
| Current Liabilities  | \$ (3,911,545.93)      | \$ (4,033,673.77)      | \$ 2,496,953.36        |
|  | \$ (2,660,126.58)      | \$ (2,809,783.31)      | \$ (1,227,119.83)      |
| To the voters and taxpayers of the Town of Canaan:   |                        |                        |                        |
| We, the undersigned Auditors of the Town of Canaan, Vermont have examined the              |                        |                        |                        |
| accounts of said Town of Canaan and find them consistent as presented in prior years.      |                        |                        |                        |
| We have examined files and source documents and find them accurate to the best of our      |                        |                        |                        |
| knowledge. A summary of findings have been reviewed with School Board and Town             |                        |                        |                        |
| Selectboard. A copy of our report is available from the Town Clerk's Office for inspection |                        |                        |                        |
|  | Ginette Ladd           |                        |                        |
|  | Rita Johnson           |                        |                        |
|  | Suzanne Phinney        |                        |                        |

## STATEMENT OF TAXES RAISED

Noreen Labrecque, Treasurer

|                                      |    |              |
|--------------------------------------|----|--------------|
| To Tax Bill - 2017                   | \$ | 1,850,538.53 |
| Actual Cash Collected 10-01-17       | \$ | 1,589,852.28 |
| Homestead Declaration State Receipts | \$ | 157,414.56   |
| Delinquent Taxes to Collector        | \$ | 110,313.09   |
| Adjustment for late current filing   | \$ | (165.36)     |
| Rebates for revised tax bills        | \$ | (6,876.04)   |
|                                      | \$ | 1,850,538.53 |

## APPORTIONMENT OF TAXES

|                               |    |        |    |              |
|-------------------------------|----|--------|----|--------------|
| Non Residential Education Tax | \$ | 1.3917 | \$ | 697,835.50   |
| Homestead Education Tax       | \$ | 1.4047 | \$ | 532,954.53   |
| Highway Account               | \$ | 0.1943 | \$ | 171,235.47   |
| Library Account               | \$ | 0.0926 | \$ | 81,607.92    |
| General Account               | \$ | 0.3955 | \$ | 348,551.43   |
| Voted Articles                | \$ | 0.0190 | \$ | 16,744.80    |
| Grand List Adjustment         |    |        | \$ | 1,608.88     |
| <b>TOTAL</b>                  |    |        | \$ | 1,850,538.53 |

## MUNICIPAL GRAND LIST

|                      |    |               |
|----------------------|----|---------------|
| Listed Real Property | \$ | 91,459,300.00 |
| Municipal Grand List | \$ | 881,294.00    |

## EDUCATION GRAND LIST

|                                      |    |            |
|--------------------------------------|----|------------|
| Homestead Education Grand List       | \$ | 379,408.00 |
| Non Residential Education Grand List | \$ | 501,426.60 |

Total Education Property Value \$ 88,083,460.00

## SUGGESTED MUNICIPAL TAX RATE - 2018

Based on last year's Grand List of \$881,079

General Acct. - 0.4009

Highway Acct. -0.2311 Library Acct. - 0.0946 Voted Art. - 0.0198

Suggested Municipal Tax Rate 2018 - Without voted Art. 0.7266

Suggested Municipal Tax Rate 2018 - With Voted Art. 0.7464



Canaan 2017 Billed Grand List  
Form 411 - (Town code: 126)  
Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

| REAL ESTATE<br>Category/Code                                  | Parcel<br>Count | Municipal<br>Listed Value | Homestead Ed<br>Listed Value | Non-Resi Ed.<br>Listed Value | Total Education<br>Listed Value |
|---|-----------------|---------------------------|------------------------------|------------------------------|---------------------------------|
| Residential I R1  | 281             | 33,028,400                | 24,315,700                   | 8,712,700                    | 33,028,400                      |
| Residential II R2   | 109             | 18,015,200                | 13,609,500                   | 4,405,700                    | 18,015,200                      |
| Mobile Homes-U MHU  | 20              | 468,500                   | 273,600                      | 194,900                      | 468,500                         |
| Mobile Homes-L MHL  | 12              | 668,900                   | 427,700                      | 241,200                      | 668,900                         |
| Seasonal I S1   | 52              | 5,947,700                 | 167,200                      | 5,780,500                    | 5,947,700                       |
| Seasonal II S2  | 37              | 4,694,400                 | 0                            | 4,694,400                    | 4,694,400                       |
| Commercial C  | 23              | 4,115,900                 | 247,600                      | 3,868,300                    | 4,115,900                       |
| Commercial Apts CA  | 7               | 1,455,900                 | 213,800                      | 1,242,100                    | 1,455,900                       |
| Industrial I  | 2               | 7,132,800                 | 0                            | 7,132,800                    | 7,132,800                       |
| Utilities-E UE  | 4               | 6,028,000                 | 0                            | 6,028,000                    | 6,028,000                       |
| Utilities-O UO  | 1               | 550,300                   | 0                            | 550,300                      | 550,300                         |
| Farm F  | 13              | 3,717,800                 | 972,100                      | 2,745,700                    | 3,717,800                       |
| Other O   | 1               | 105,200                   | 0                            | 105,200                      | 105,200                         |
| Woodland W  | 52              | 4,547,800                 | 0                            | 4,547,800                    | 4,547,800                       |
| Miscellaneous M   | 35              | 982,500                   | 0                            | 982,500                      | 982,500                         |
| <b>TOTAL LISTED REAL</b>                                      | <b>649</b>      | <b>91,459,300</b>         | <b>40,227,200</b>            | <b>51,232,100</b>            | <b>91,459,300</b>               |
| P.P. Cable  | 0               | 0                         |                              | 0                            | 0                               |
| P.P. Equipment  | 0               | 0                         |                              |                              |                                 |
| P.P. Inventory  | 0               | 0                         |                              |                              |                                 |
| <b>TOTAL LISTED P.P.</b>                                      | <b>0</b>        | <b>0</b>                  |                              | <b>0</b>                     | <b>0</b>                        |
| <b>TOTAL LISTED VALUE</b>                                     |                 | <b>91,459,300</b>         | <b>40,227,200</b>            | <b>51,232,100</b>            | <b>91,459,300</b>               |
| <b>EXEMPTIONS</b>   |                 |                           |                              |                              |                                 |
| Veterans 10K  | 4/4             | 40,000                    | 30,000                       | 10,000                       | 40,000                          |
| Veterans >10K   |                 | 40,000                    |                              |                              |                                 |
| <b>Total Veterans</b>   |                 | <b>80,000</b>             | <b>30,000</b>                | <b>10,000</b>                | <b>40,000</b>                   |
| P.P. Contracts  | 0               | 0                         |                              |                              |                                 |
| Contract Apprv VEPC   | 0/0             | 0                         | 0                            | 0                            | 0                               |
| Grandfathered   | 0/0             | 0                         | 0                            | 0                            | 0                               |
| Non-Apprv(voted)  | 0/0             | 0                         |                              |                              |                                 |
| Owner Pays Ed Tax   | 0/0             | 0                         |                              |                              |                                 |
| <b>Total Contracts</b>  | <b>0/0</b>      | <b>0</b>                  | <b>0</b>                     | <b>0</b>                     | <b>0</b>                        |
| FarmStab Apprv VEPC   | 0/0             | 0                         | 0                            | 0                            | 0                               |
| Farm Grandfathered  | 0/0             | 0                         | 0                            | 0                            | 0                               |
| Non-Apprv(voted)  | 0/0             | 0                         |                              |                              |                                 |
| Owner Pays Ed Tax   | 0/0             | 0                         |                              |                              |                                 |
| <b>Total FarmStabContr</b>                                    | <b>0/0</b>      | <b>0</b>                  | <b>0</b>                     | <b>0</b>                     | <b>0</b>                        |
| Current Use   | 34/34           | 3,271,400                 | 405,400                      | 2,866,000                    | 3,271,400                       |
| Special Exemptions  | 1               |                           | 0                            | 45,940                       | 45,940                          |
| Partial Statutory   | 0/0             | 0                         | 0                            | 0                            | 0                               |
| <b>Sub-total Exemptions</b>                                   |                 | <b>3,351,400</b>          | <b>435,400</b>               | <b>2,921,940</b>             | <b>3,357,340</b>                |
| <b>Total Exemptions</b>                                       |                 | <b>3,351,400</b>          | <b>435,400</b>               | <b>2,921,940</b>             | <b>3,357,340</b>                |
| <b>TOTAL MUNICIPAL GRAND LIST</b>                             |                 | <b>881,079.00</b>         |                              |                              |                                 |
| <b>TOTAL EDUCATION GRAND LIST</b>                             |                 |                           | <b>397,918.00</b>            | <b>483,101.60</b>            | <b>881,019.60</b>               |
| <b>NON-TAX 44 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411</b> |                 |                           |                              |                              |                                 |



**TOWN OF CANAAN**  
**POLICY FOR COLLECTION OF DELINQUENT TAXES**

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect.

- A. As soon as the warrant has been received, and each month afterwards, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
- B. Only payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
- C. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.
- D. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
- E. If no satisfactory payment arrangements have been made in one month, or if the prior agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus costs and fees:
  - 1. The collector will notify the taxpayer and all mortgage and lien holders of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
  - 2. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. § 5252.
  - 3. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
- F. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. § 1535.
- G. In the event that no one purchases the property at tax sale, or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

  
Collector of Delinquent Taxes

# DELINQUENT TAX COLLECTORS REPORT

Dencie M. Cunningham, Collector

| FOR COLLECTION<br>2017 |                     | COLLECTED<br>2017               |                     |
|------------------------|---------------------|---------------------------------|---------------------|
| 2015                   | \$13,209.34         | 2015                            | \$13,209.34         |
| 2016                   | \$51,503.79         | 2016                            | \$38,434.24         |
| 2017                   | <u>\$110,313.09</u> | 2017                            | <u>\$52,607.44</u>  |
|                        | \$175,026.22        |                                 | \$104,251.02        |
| <hr/>                  |                     |                                 |                     |
| 2016                   | \$13,069.55         | TOTAL FOR COLLECTION 2017       | \$104,251.02        |
| 2017                   | \$57,705.65         | Total Delinquent Taxes 12/31/17 | <u>\$175,026.22</u> |
|                        |                     |                                 |                     |
|                        | \$70,775.20         |                                 | \$70,775.20         |
| <hr/>                  |                     |                                 |                     |

## DELINQUENT PROPERTY TAXES-12-31-16

|                       |                         |
|-----------------------|-------------------------|
| Bluestone, Inc.       | McCaskill, Pat          |
| Brown, Russell & Fern | McCaskill, Pat          |
| Desbiens, Martin      | Schmidt, Corey          |
| Finer Farms LLC       | Spencer, Duane & Joanne |
| Martin, Rick          | Tillinghast, Dana Lynn  |
| TOTAL DUE \$13,069.55 |                         |

## DELINQUENT PROPERTY TAXES-12-31-17

|                                  |  |
|----------------------------------|--|
| Bates, Charles & Amber           | Glover, Amanda                         |
| Blanchard, Linda                 | Inkel, Claire Estate                   |
| Bluestone, Inc.                  | Kimball, Harry & Joette                |
| Brown, Russell & Fern            | Mannino, Michael                       |
| Cormier, Daniel                  | Martin, Rick                           |
| Couture, Donald & Vickie         | McCaskill, Pat                         |
| Crawford, Vernon Lee Jr.         | McCaskill, Pat                         |
| Delong, Jeremy                   | McComiskey, Robert & Paquette, Melanie |
| Goudreau, Nicholas & Ashley      | Santamaria, David                      |
| Desbine, Martin                  | Schmidt, Corey                         |
| Dupont, Ronald C.                | Slocum, Michael Estate                 |
| EBT Canaan, LLL & FJT Canaan LLC | Spencer, Duane & Joanne                |
| Finer Farms, LL                  | Thibeault, Shirley                     |
| Fitch, Kurt & Theresa            | Tillinghast, Dana Lynn                 |
| Flagg, Thomas                    | Varley, Craig & Molly                  |
| Flanagan, Norman & Angela        | Viens, Dominic                         |
| Gilbert, Denis & Mary Ann        |  |
| TOTAL DUE \$57,705.65            |  |

TOTAL DELINQUENT TAXES \$70,775.20

| <b>TREASURER'S REPORT</b>                              |                        |
|--|------------------------|
| <b>GENERAL ACCOUNT</b>                                 |                        |
| <b>Noreen Labrecque, Treasurer</b>                     |                        |
| <b>RECEIPTS:</b>                                       | <b>Year 2017</b>       |
| Cash on Hand 1-1-17                                    | \$ 142,971.57          |
| By Appropriation, Current Taxes                        |                        |
| Total Property Taxes Collected 2017                    | \$ 1,603,896.11        |
| 2015 Delinquent Taxes                                  | \$ 13,209.34           |
| 2016 Delinquent Taxes                                  | \$ 61,352.73           |
| 2017 Delinquent Taxes                                  | \$ 29,688.95           |
| Interest on Delinquent Taxes                           | \$ 9,311.05            |
| Interest from Regular Savings                          | \$ 791.85              |
| Delinquent Tax Collector Fees                          | \$ 8,301.48            |
| Tax Sale Redemption                                    | \$ -                   |
| Hold Harmless - State of Vermont                       | \$ 19,216.00           |
| Marriage License Fees/State fees                       | \$ 600.00              |
| Liquor Licenses  | \$ 345.00              |
| Fish & Game Fees                                       | \$ 31.00               |
| Dog Licenses/Fines & State Fees                        | \$ 1,561.00            |
| Zoning Permits   | \$ 90.00               |
| Zoning Grant   | \$ 2,383.00            |
| Lister's Ed. Fund                                      | \$ 685.00              |
| Town Clerk Fees  | \$ 7,790.00            |
| Restoration of Land Records Fees/misc                  | \$ 2,670.25            |
| Trustee of Public Funds                                | \$ 153.64              |
| Pilot Funds - State of Vermont                         | \$ 3,434.98            |
| Pilot funds - Comm Forest                              | \$ 4,000.00            |
| Reappraisal Reimb.                                     | \$ 5,823.00            |
| School Reimb. Tax Reconcil                             | \$ 11,131.32           |
| Traffic Fines  | \$ 539.00              |
| Sale of Cemetery Lot                                   | \$ 100.00              |
| Miscellaneous  | \$ 393.71              |
| Rental - NH Wireless                                   | \$ 660.00              |
| Transfer Station Revenues                              | \$ 38,704.10           |
| NH Charitable Grant/Heart & Soul                       | \$ 22,000.00           |
| Orton Family Grant                                     | \$ 10,000.00           |
| Heart & Soul   | \$ 2,075.00            |
| Fire District Adm Charges                              | \$ 4,450.00            |
| <b>SUB-TOTAL</b>                                       | <b>\$ 2,008,359.08</b> |
| Property Taxes to Collector                            | \$ 110,313.09          |
| <b>TOTAL RECEIPTS &amp; CREDITS</b>                    | <b>\$ 2,118,672.17</b> |
|  |                        |
| <b>EXPENDITURES</b>                                    |                        |
| Property Taxes to Collector                            | \$ 110,313.09          |
| Paid Select Orders (General, Police, Transfer Station) | \$ 1,845,408.31        |
| Paid Select Orders - Community Forest                  | \$ 7,386.18            |
| Adjustments -  | \$ 631.51              |
| Cash in Savings/Checking/Sweep 12-31-17                | \$ 154,933.08          |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b>           | <b>\$ 2,118,672.17</b> |

| 2017 GENERAL ACCOUNT          |               |                                 |                 |
|-------------------------------|---------------|---------------------------------|-----------------|
| SELECTBOARD'S DETAILED        |               |                                 |                 |
| EXPENDITURES                  |               |                                 |                 |
| Selectboard                   |               | Fire Protection                 |                 |
| Salaries                      | \$ 6,000.00   | Contracted Services-Local       | \$ 46,000.00    |
| Administration                | \$ 1,316.69   | 45th Parallel                   | \$ 40,487.46    |
| Clerk & Treasurer's Office    |               | Contracted Services-Outside     | \$ 813.00       |
|                               |               | Colebrook Retainer Fee          | \$ 2,000.00     |
| Salaries                      | \$ 64,714.58  | Animal Control Officer          | \$ 898.66       |
| Telephone, Postage, etc.      | \$ 5,388.29   | A.C. Supplies/fees/misc         | \$ 974.05       |
| Printing & Advertisement      | \$ 528.50     | FICA                            | \$ 68.75        |
| Contracted Services           | \$ 1,647.50   | Zoning                          |                 |
| Record Books/Supplies         | \$ 2,535.91   | Commissioners' Stipend          | \$ 2,000.00     |
| Office Equipment              | \$ 154.97     | Zoning Expenses                 | \$ 2,603.62     |
| Health Insurance              | \$ 24,634.53  | Justice of Peace                | \$ 600.00       |
| Retirement                    | \$ 4,180.88   | Street Lighting                 |                 |
| Ballot Clerks                 | \$ 507.33     | Street Light Services           | \$ 19,203.38    |
| Auditors                      | \$ 1,296.17   | Cemeteries                      |                 |
| Listers' Salaries             | \$ 6,465.19   | Salaries                        | \$ 3,779.28     |
| Listers' Materials/Supplies   | \$ 812.89     | Materials & Supplies            | \$ 128.12       |
| Lister Mileage/Workshops      | \$ 517.71     | Fuel & Lubricants               | \$ 170.75       |
| Tax Map Update                | \$ 780.00     | Cemetery Comm stipends          | \$ 500.00       |
| Marriage License Fee          | \$ 450.00     | New Equipment                   | \$ 115.54       |
| Del. Tax Collector Expense    | \$ 765.70     | Equipment Repairs               |                 |
| Del. Tax Collector Fees       | \$ 8,301.48   | Stone & Fence Repair            | \$ 90.32        |
| Parks & Trees                 |               | Cemetery Road                   | \$ -            |
| Contracted Services           | \$ 5,635.79   | Buildings                       |                 |
| Materials & Supplies          | \$ 639.62     | Water, Sewer & Electricity      | \$ 4,053.81     |
| Community Forest              | \$ -          | Repairs                         | \$ -            |
| Park Electric                 | \$ 414.75     |                                 |                 |
| General Services              |               | Contracted Labor                | \$ 3,430.00     |
| Legal Services                | \$ 52.50      | Materials & Supplies            | \$ 775.21       |
| Printing & Advertisement      | \$ 1,358.00   | Contracted Cleaning             | \$ 2,659.40     |
| NVDA & VLCT Dues              | \$ 2,817.00   | Contracted Mowing               | \$ 1,215.00     |
| Miscellaneous Fees/Exp.       | \$ 131.96     | Insurance                       | \$ 2,593.21     |
| Workshops/Dues/Mileage        | \$ 839.10     | Generator Expenditures          | \$ 219.27       |
| Workmen's Compensation        | \$ 394.41     | SUB TOTAL                       |                 |
| Property/Liability Ins./Bonds | \$ 4,686.77   | Transfer Station Expenses       | \$ 77,518.89    |
| County Tax                    | \$ 23,683.19  | Police Expenses                 | \$ 39,828.13    |
| FICA                          | \$ 7,675.97   | Appropriations                  |                 |
| Dispatch Center               | \$ 5,476.00   | Voted Articles                  | \$ 17,298.76    |
| Grant Expenditures            | \$ 24,653.00  | Property Tax Reimb Overpayments | \$ 6,876.04     |
| Web Page                      | \$ 1,303.12   | School Appropriation            | \$ 1,104,905.47 |
|                               |               | Library, Highway                | \$ 252,842.69   |
| SUB TOTAL                     | \$ 210,759.50 |                                 |                 |
|                               |               | SUB TOTAL                       | \$ 1,634,648.81 |
|                               |               | TOTAL EXPENDITURES              | \$ 1,845,408.31 |

| GENERAL BUDGET 2018                       |                      |                     |                      |                      |
|---|----------------------|---------------------|----------------------|----------------------|
|   |                      |                     |                      |                      |
|   | Actual 2016          | Budget 2017         | Actual 2017          | Budget 2018          |
| <b>00-001-10 CLERK/TREASURER'S OFFICE</b> |                      |                     |                      |                      |
| 00-001-0999 SELECTBOARD ADM.              | \$ 693.07            | \$1,200.00          | \$ 1,316.69          | \$ 1,500.00          |
| 00-001-1000 SELECTBOARD SALARIES          | \$ 6,000.00          | \$6,000.00          | \$ 6,000.00          | \$ 6,000.00          |
| 00-001-1001 SALARIES                      | \$ 60,757.73         | \$ 63,000.00        | \$ 64,714.58         | \$ 65,500.00         |
| 00-001-1002 TELEPHONE/POSTAGE/BOX RT      | \$ 5,089.11          | \$5,000.00          | \$ 5,388.29          | \$ 5,250.00          |
| 00-001-1003 PRINTING/ADVERTISEMENT        | \$ 441.65            | \$500.00            | \$ 528.50            | \$ 500.00            |
| 00-001-1004 OTHER CONTRACTED SERVICES     | \$ 1,663.82          | \$1,700.00          | \$ 1,647.50          | \$ 2,000.00          |
| 00-001-1005 RECORD BOOKS/OFFICE SUP.      | \$ 2,826.24          | \$3,000.00          | \$ 2,535.91          | \$ 3,000.00          |
| 00-001-1006 OFFICE EQUIPMENT              | \$ 354.95            | \$800.00            | \$ 154.97            | \$ 800.00            |
| 00-001-1008 BALLOT CLERKS                 | \$ 1,146.53          | \$750.00            | \$ 507.33            | \$ 1,000.00          |
| 00-001-1009 EMPLOYER RETIREMENT SHARE     | \$ 4,109.13          | \$4,250.00          | \$ 4,180.88          | \$ 4,250.00          |
| 00-001-1010 HEALTH INSURANCE              | \$ 23,729.07         | \$24,000.00         | \$ 24,634.53         | \$ 24,000.00         |
| 00-001-1011 MARRIAGE LICENSE STATE FEE    | \$ 325.00            | \$0.00              | \$ 450.00            | \$ -                 |
| 00-001-1020 AUDITOR SALARIES              | \$ 1,049.91          | \$1,100.00          | \$ 1,032.43          | \$ 1,100.00          |
| 00-001-1022 AUDITOR EDUCATION             | \$ -                 | \$200.00            | \$ 263.74            | \$ 300.00            |
| 00-001-1030 DEL.TAX COLLECTOR EXP.        | \$ 483.96            | \$1,000.00          | \$ 765.70            | \$ 1,000.00          |
| 00-001-1031 DEL. TAX COLLECTOR FEES       | \$ 8,244.27          | \$ -                | \$ 8,301.48          | \$ -                 |
| 00-001-1032 TAX SALE TO DEL TAX COLL      | \$ 1,797.61          | \$ -                | \$ -                 | \$ -                 |
| 00-001-1040 LISTER'S SALARIES             | \$ 6,531.16          | \$7,500.00          | \$ 6,465.19          | \$ 7,500.00          |
| 00-001-1041 LISTER'S MATERIAL/SUPPLY      | \$ 719.39            | \$1,000.00          | \$ 812.89            | \$ 1,000.00          |
| 00-001-1042 LISTER MILEAGE/WORKSHOPS      | \$ 704.76            | \$1,200.00          | \$ 517.71            | \$ 1,000.00          |
| 00-001-1043 TAX MAP UPDATES               | \$ -                 | \$1,000.00          | \$ 780.00            | \$ 1,000.00          |
|   |                      |                     |                      |                      |
|   | <b>\$ 126,667.36</b> | <b>\$123,200.00</b> | <b>\$ 130,998.32</b> | <b>\$ 126,700.00</b> |
| <b>00-001-13 GENERAL SERVICES</b>         |                      |                     |                      |                      |
| 00-001-1300 LEGAL SERVICES                | \$ 35.00             | \$1,000.00          | \$ 52.50             | \$ 500.00            |
| 00-001-1301 PRINTING/ADVERTISEMENT        | \$ 1,357.09          | \$1,500.00          | \$ 1,358.00          | \$ 1,500.00          |
| 00-001-1302 N.V.D.A. DUES                 | \$ 729.00            | \$729.00            | \$ 729.00            | \$ 729.00            |
| 00-001-1303 WORKMAN'S COMP                | \$ 528.28            | \$388.41            | \$ 394.41            | \$ 377.51            |
| 00-001-1304 PUBLIC OFF./LIABILITY         | \$ 3,279.80          | \$4,686.77          | \$ 4,686.77          | \$ 3,926.56          |
| 00-001-1307 COUNTY TAX                    | \$ 24,361.26         | \$24,000.00         | \$ 23,683.19         | \$ 23,000.00         |
| 00-001-1309 FICA                          | \$ 7,274.69          | \$7,500.00          | \$ 7,675.97          | \$ 7,900.00          |
| 00-001-1310 MISCELLANEOUS FEES            | \$ 13.40             | \$250.00            | \$ 105.00            | \$ 175.00            |
| 00-001-1313 ZONING/PLANNING SALARIES      | \$ 1,250.00          | \$1,700.00          | \$ 2,000.00          | \$ 2,200.00          |
| 00-001-1314 ZONING EXPENDITURES           | \$ 5,728.50          | \$350.00            | \$ 2,603.62          | \$ 350.00            |
| 00-001-1315 TOWN SERVICE EXPENSE          |                      |                     | \$ 26.96             | \$ 100.00            |
| 00-001-1316 V.L.C.T. DUES                 | \$ 2,019.00          | \$2,088.00          | \$ 2,088.00          | \$ 2,132.00          |
| 00-001-1317 DISPATCH SERVICE CENTER       | \$ 12,851.00         | \$5,476.00          | \$ 5,476.00          | \$ 8,200.00          |
| 00-001-1318 EDUCATION/MILEAGE, ETC        | \$ 846.23            | \$1,000.00          | \$ 839.10            | \$ 1,000.00          |
| 00-001-1322 WEB PAGE EXPENDITURES         | \$ 1,534.13          | \$2,000.00          | \$ 1,303.12          | \$ 1,350.00          |
| 00-001-1324 NORTH COUNTRY CHAMBER         | \$ -                 | \$150.00            |                      | \$ 150.00            |
| 00-001-1325 JUSTICE OF PEACE STIPENDS     | \$ 600.00            | \$600.00            | \$ 600.00            | \$ 600.00            |
| 00-001-1326 PROP TAX REIMB OVER PAID      | \$ 11,596.75         | \$ -                | \$ 6,876.04          |                      |
|   | <b>\$ 74,004.13</b>  | <b>\$53,418.18</b>  | <b>\$ 60,497.68</b>  | <b>\$ 54,190.07</b>  |

| GENERAL BUDGET - 2018                   |              |             |              |               |
|---|--------------|-------------|--------------|---------------|
|   | Actual 2016  | Budget 2017 | Actual 2017  | Budget 2018   |
| <b>00-001-12 PARKS &amp; TREES</b>      |              |             |              |               |
| 00-001-1200 CONTRACTED SERVICES         | \$ 5,412.74  | \$5,500.00  | \$ 5,635.79  | \$ 5,000.00   |
| 00-001-1201 MATERIALS/SUPPLIES          | \$ 483.10    | \$200.00    | \$ 639.62    | \$ 400.00     |
| 00-001-1202 SIDEWALK EXPENSES           | \$ -         | \$100.00    | \$ -         | \$ 100.00     |
| 00-001-1206 PARK ELECTRIC               | \$ 454.90    | \$900.00    | \$ 414.75    | \$ 1,300.00   |
|   |              |             |              |               |
|   | \$ 6,350.74  | \$6,700.00  | \$ 6,690.16  | \$ 6,800.00   |
|   |              |             |              |               |
|   |              |             |              |               |
| <b>00-001-14 FIRE PROTECTION</b>        |              |             |              |               |
| 00-001-1400 CONTRACT WITH BFVFD         | \$ 46,000.00 | \$46,000.00 | \$ 46,000.00 | \$ 46,000.00  |
| 00-001-1401 OTHER CONTRACTED SERVICES   | \$ 795.47    | \$2,500.00  | \$ 713.00    | \$ 2,000.00   |
| 00-001-1403 DRY HYDRANT                 | \$ 100.00    | \$250.00    | \$ 100.00    | \$ 250.00     |
| 00-001-1404 45TH PARALLEL               | \$ 44,137.56 | \$40,500.00 | \$ 40,487.46 | \$ 63,000.00  |
| 00-001-1405 COLEBROOK RETAINER FEE      | \$ 2,000.00  | \$2,000.00  | \$ 2,000.00  | \$ 2,000.00   |
| 00-001-1406 FIRE DEPT GRANT - NH CHAR   | \$ -         | \$ -        |              |               |
|   |              |             |              |               |
|   | \$ 93,033.03 | \$91,250.00 | \$ 89,300.46 | \$ 113,250.00 |
| <b>00-001-15 ANIMAL CONTROL</b>         |              |             |              |               |
| 00-001-1500 ANIMAL CONTROL SALARIES     | \$ 1,499.68  | \$1,500.00  | \$ 898.60    | \$ 1,000.00   |
| 00-001-1501 ANIMAL CONTROL MAT/SUPPLIES | \$ 115.35    | \$250.00    | \$ 100.18    | \$ 250.00     |
| 00-001-1502 FICA - ANIMAL CONTROL       | \$ 114.73    | \$150.00    | \$ 68.75     | \$ 100.00     |
| 00-001-1503 DOG LICENSE STATE FEES      | \$ 805.00    | \$ -        | \$ 750.00    | \$ -          |
| 00-001-1504 MISC. ANIMAL CONTROL        | \$ 759.84    | \$300.00    | \$ 123.87    | \$ 200.00     |
| <b>00-001-15 POLICE DEPARTMENT</b>      |              |             |              |               |
| 00-001-1505 WORKMAN'S COMP/LIABILITY    | \$ 4,589.64  | \$4,883.24  | \$ 4,967.24  | \$ 4,495.36   |
| 00-001-1506 EMPLOYER RETIREMENT SHARE   | \$ 1,408.53  | \$1,400.00  | \$ 1,446.64  | \$ 1,575.00   |
| 00-001-1507 POLICE OFFICER TRAINING     | \$ -         | \$200.00    | \$ -         | \$ 200.00     |
| 00-001-1510 PARTS/SUPPLIES/REPAIRS      | \$ 1,567.61  | \$1,500.00  | \$ 1,538.73  | \$ 1,750.00   |
| 00-001-1511 VEHICLE INS                 | \$ 727.40    | \$733.00    | \$ 712.30    | \$ 633.71     |
| 00-001-1512 FUEL                        | \$ 2,044.13  | \$2,200.00  | \$ 2,059.08  | \$ 2,200.00   |
| 00-001-1513 POLICE EQUIP/ UNIFORMS      | \$ 237.14    | \$300.00    | \$ 314.95    | \$ 800.00     |
| 00-001-1514 ADMINISTRATION              | \$ 289.72    | \$400.00    | \$ -         | \$ -          |
| 00-001-1515 MISC.                       | \$ 127.90    | \$ -        | \$ -         | \$ -          |
| 00-001-1516 FICA - POLICE DEPT          | \$ 1,953.43  | \$2,000.00  | \$ 2,006.47  | \$ 2,150.00   |
| 00-001-1517 RECORDS MANAGEMENT          | \$ 480.24    | \$500.00    | \$ 480.12    | \$ 750.00     |
| 00-001-1520 SALARIES                    | \$ 25,609.93 | \$25,000.00 | \$ 26,302.60 | \$ 28,000.00  |
| 00-001-1521 HIGHWAY SAFETY EQUIP        | \$ 1,794.93  | \$ -        | \$ -         |               |
|   | \$ 44,125.20 | \$41,316.24 | \$ 41,769.53 | \$ 44,104.07  |
|   |              |             |              |               |
|   |              |             |              |               |
|   |              |             |              |               |
|   |              |             |              |               |
|   |              |             |              |               |
|   |              |             |              |               |



|   |                     |                    |                     |                     |
|---|---------------------|--------------------|---------------------|---------------------|
| <b>00-001-17 GRANTS</b>                 |                     |                    |                     |                     |
| 00-001-1703 HISTORICAL SO GRANT 2       | \$ 1,500.00         | \$ -               | \$ -                | \$ -                |
| 00-001-1704 HIST. GRANT SALARIES        | \$ -                | \$ -               | \$ 2,000.00         | \$ -                |
| 00-001-1705 FICA                        | \$ 114.75           | \$ -               | \$ 153.00           | \$ -                |
| 00-001-1706 SUPPLIES                    | \$ -                | \$ -               | \$ -                | \$ -                |
| 00-001-1707 VERMONT COMM. FOUND.        | \$ -                | \$ -               | \$ -                | \$ -                |
| 00-001-1708 ECO DEVEL GRANT EXP.        | \$ 29,777.19        | \$ -               | \$ 18,000.00        | \$ -                |
| 00-001-1709 NH COMM FOUND GRANT 2 EXP   | \$ -                | \$ -               | \$ 500.00           | \$ -                |
| 00-001-3400 ORTON FOUNDATION            |                     |                    | \$ 4,000.00         | \$ -                |
|   | <b>\$ 31,391.94</b> | <b>\$ -</b>        | <b>\$ 24,653.00</b> | <b>\$ -</b>         |
| <b>00-001-18 STREET LIGHTING</b>        |                     |                    |                     |                     |
| 00-001-1800 STREET LIGHT SERVICES       | \$ 18,752.74        | \$19,000.00        | \$ 19,203.38        | \$ 20,000.00        |
|   |                     |                    |                     |                     |
|   | <b>\$ 18,752.74</b> | <b>\$19,000.00</b> | <b>\$ 19,203.38</b> | <b>\$ 20,000.00</b> |
| <b>00-001-19 CEMETERIES</b>             |                     |                    |                     |                     |
| 00-001-1900 SALARIES                    | \$ 3,024.60         | \$4,300.00         | \$ 3,779.28         | \$ 4,300.00         |
| 00-001-1902 NEW EQUIPMENT               | \$ 214.79           | \$ 250.00          | \$ -                | \$ 200.00           |
| 00-001-1903 EQUIPMENT REPAIRS           | \$ 36.67            | \$150.00           | \$ -                | \$ 100.00           |
| 00-001-1904 FUEL & LUBRICANTS           | \$ 143.32           | \$250.00           | \$ 170.75           | \$ 200.00           |
| 00-001-1905 MATERIALS & SUPPLIES        | \$ -                | \$100.00           | \$ 128.12           | \$ 150.00           |
| 00-001-1906 STONE REPAIR RESERVE        | \$ -                | \$1,000.00         | \$ -                | \$ -                |
| 00-001-1908 FENCE REPAIRS               | \$ 164.44           | \$500.00           | \$ 90.32            | \$ 100.00           |
| 00-001-1910 CEMETERY COMMITTEE STIPEN   | \$ 500.00           | \$750.00           | \$ 500.00           | \$ 750.00           |
| 00-001-1911 CEMETERY ROAD               | \$ -                | \$1,000.00         | \$ -                | \$ 500.00           |
|   |                     |                    |                     |                     |
|   | <b>\$ 4,083.82</b>  | <b>\$8,300.00</b>  | <b>\$ 4,668.47</b>  | <b>\$ 6,300.00</b>  |
| <b>00-001-20 BUILDINGS</b>              |                     |                    |                     |                     |
| 00-001-2001 WATER/SEWER/ELECTRICITY     | \$ 3,836.04         | \$4,000.00         | \$ 4,053.81         | \$ 4,200.00         |
| 00-001-2002 REPAIRS                     | \$ -                | \$3,000.00         | \$ -                | \$ 4,000.00         |
| 00-001-2003 MATERIALS & SUPPLIES        | \$ 678.05           | \$1,000.00         | \$ 775.21           | \$ 1,000.00         |
| 00-001-2004 NEW EQUIPMENT               | \$ -                | \$2,500.00         | \$ 115.54           | \$ 1,000.00         |
| 00-001-2006 CONTRACTED CLEANING         | \$ 2,518.91         | \$2,700.00         | \$ 2,659.40         | \$ 2,700.00         |
| 00-001-2007 CONTRACTED LABOR            | \$ 2,735.99         | \$1,500.00         | \$ 3,430.00         | \$ 1,500.00         |
| 00-001-2008 BUILDINGS - INSURANCE       | \$ 3,810.20         | \$2,593.21         | \$ 2,593.21         | \$ 2,259.85         |
| 00-001-2009 CONTRACTED MOWING           | \$ 1,110.00         | \$1,200.00         | \$ 1,215.00         | \$ 1,200.00         |
| 00-001-2015 GENERATOR EXP               | \$ 13,526.29        | \$500.00           | \$ 219.27           | \$ 500.00           |
|   | <b>\$ 28,215.48</b> | <b>\$18,993.21</b> | <b>\$ 15,061.44</b> | <b>\$ 18,359.85</b> |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |
| <b>00-001-30 SPECIAL APPROPRIATIONS</b> | <b>\$ 13,206.14</b> |                    | <b>\$ 15,298.76</b> |                     |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |
|   |                     |                    |                     |                     |

|   | Actual 2016          | Budget 2017         | Actual 2017          | Budget 2018          |
|---|----------------------|---------------------|----------------------|----------------------|
| <b>00-001-50 TRANSFER STATION</b>         |                      |                     |                      |                      |
| 00-001-5000 TRANSFER STATION SALARIES     | \$ 13,875.65         | \$14,000.00         | \$ 14,108.86         | \$ 14,500.00         |
| 00-001-5001 TRANSFER STATION FICA         | \$ 1,050.73          | \$1,075.00          | \$ 1,067.50          | \$ 1,090.00          |
| 00-001-5002 TRANSFER STATION ADM COST     | \$ 133.00            | \$250.00            | \$ -                 |                      |
| 00-001-5003 TRANSFER STATION MILEAGE      |                      |                     | \$ 64.20             | \$ 100.00            |
| 00-001-5004 TRANSFER STATION EQUIP REPAIR | \$ -                 | \$2,000.00          | \$ 1,050.00          | \$ 1,000.00          |
| 00-001-5005 TRSFR CONTRACTED SERVICES     | \$ 11,600.00         | \$12,000.00         | \$ 13,596.50         | \$ 13,000.00         |
| 00-001-5006 TRSFR CONTRACTED MATERIAL     | \$ 15,136.80         | \$16,000.00         | \$ 16,243.44         | \$ 16,500.00         |
| 00-001-5007 TRSFR PAY AS GO BAGS          | \$ 5,726.70          | \$3,000.00          | \$ 6,747.30          | \$ 5,000.00          |
| 00-001-5008 TRSFR MISC. EXPENSES          | \$ -                 | \$200.00            | \$ -                 | \$ -                 |
| 00-001-5009 TRSFR BLDG CONSTRUCTION       | \$ 17.65             | \$ -                | \$ 75.00             | \$ -                 |
| 00-001-5010 TRSFR EQUIP PURCHASE          | \$ 32.52             | \$100.00            | \$ -                 | \$ -                 |
| 00-001-5011 EQUIPMENT REPAIRS             |                      |                     | \$ 4,076.00          | \$ -                 |
| 00-001-5012 WC/LIABILITY INS              | \$ 2,013.12          | \$2,613.48          | \$ 2,804.48          | \$ 2,560.97          |
| 00-001-5014 ANNUAL FEE TO COOS            | \$ 6,806.00          | \$4,244.00          | \$ 4,244.00          | \$ 4,114.00          |
| 00-001-5015 SOLID WASTE COMMITTEE STIPEND | \$ 400.00            | \$400.00            | \$ 400.00            | \$ 400.00            |
| 00-001-5016 ADVERTISING/POSTAGE           | \$ -                 | \$75.00             | \$ -                 | \$ 75.00             |
| 00-001-5017 UTILITIES                     | \$ 927.71            | \$1,000.00          | \$ 918.08            | \$ 1,000.00          |
| 00-001-5018 SITE MAINTENANCE              | \$ 16.06             | \$2,500.00          | \$ 2,628.99          | \$ 2,650.00          |
| 00-001-5019 TRANSFER STATION PROPANE      | \$ 614.62            | \$700.00            | \$ 644.74            | \$ 700.00            |
| 00-001-5020 HAZARDOUS WASTE DAY           | \$ 3,169.38          | \$5,000.00          | \$ 4,162.66          | \$ 3,000.00          |
| 00-001-5021 HAZARDOUS WASTE - LEMINGTON   | \$ 3,611.30          | \$ -                | \$ -                 | \$ -                 |
| 00-001-5026 STATE FEES                    | \$ 1,818.27          | \$2,000.00          | \$ 1,817.16          | \$ 2,000.00          |
| 00-001-5027 MATERIALS/SUPPLIES            | \$ 88.67             | \$300.00            | \$ 116.20            | \$ 300.00            |
| 00-001-5029 TIRES                         | \$ 1,374.25          | \$1,100.00          | \$ 822.50            | \$ 1,200.00          |
| 00-001-5037 METALS RECYCLING              | \$ 800.00            | \$1,000.00          | \$ 200.00            | \$ 600.00            |
| 00-001-6000 STUMP DUMP SALARIES           | \$ 1,593.92          | \$1,800.00          | \$ 1,608.24          | \$ 1,800.00          |
| 00-001-6001 STUMP DUMP FICA               | \$ 121.87            | \$150.00            | \$ 123.04            | \$ 150.00            |
| 00-001-6002 STUMP DUMP ADM EXP            | \$ -                 | \$25.00             | \$ -                 | \$ -                 |
| 00-001-6003 STUMP DUMP MISC               | \$ -                 | \$25.00             | \$ -                 | \$ -                 |
| 00-001-6010 STUMP DUMP MAT/SUPPLIES       | \$ -                 | \$25.00             | \$ -                 | \$ -                 |
|   |                      |                     |                      |                      |
|   | \$ 70,928.22         | \$71,582.48         | \$ 77,518.89         | \$ 71,739.97         |
| <b>TOTAL GENERAL ACCOUNT</b>              | <b>\$ 510,758.80</b> | <b>\$433,760.11</b> | <b>\$ 485,660.09</b> | <b>\$ 461,443.96</b> |



**TOWN OF CANAAN PROJECTED REVENUES  
GENERAL ACCOUNT - 2018**

|                                      | FY - 2016     | FY - 2017     | FY - 2017     | FY - 2018     |
|--------------------------------------|---------------|---------------|---------------|---------------|
| REVENUES                             | Actual        | Budget        | Actual        | Budget        |
| 00-000-0580 CURRENT YEAR TAXES       | \$ 238,315.92 | \$ 348,568.81 | \$ 244,147.95 | \$ 353,265.96 |
| 00-000-0591 FIRE DIST ADMIN CHARGES  | \$ 4,450.00   | \$ 4,450.00   | \$ 4,450.00   | \$ 4,450.00   |
| 00-000-0728 MARRIAGE LICENSE ST FEE  | \$ 375.00     | \$ -          | \$ 500.00     | \$ -          |
| 00-000-0731 FISH & GAME LICENSE FEES | \$ 44.50      | \$ 45.00      | \$ 31.00      | \$ 35.00      |
| 00-000-0732 MARRIAGE LICENSE FEES    | \$ 90.00      | \$ 50.00      | \$ 100.00     | \$ 50.00      |
| 00-000-0734 SAV INT PROP TAX ACCT    | \$ 3.30       | \$ -          | \$ 3.55       | \$ -          |
| 00-000-1070 TRUSTEE OF PUB FUNDS INT | \$ 153.38     | \$ 150.00     | \$ 153.64     | \$ 150.00     |
| 00-000-1078 INTEREST DEL. PROP TAXES | \$ 7,705.36   | \$ -          | \$ 9,311.05   | \$ -          |
| 00-000-1079 DEL TAX PENALTY FEES     | \$ 7,874.35   | \$ -          | \$ 8,301.48   | \$ -          |
| 00-000-1080 DEL TAX REDEMPTION       | \$ 1,905.47   | \$ -          |               | \$ -          |
| 00-000-1091 SCHOOL REIMB TAX REC     | \$ 19,319.69  | \$ -          | \$ 11,131.32  | \$ -          |
| 00-000-1092 EEGL STUDY-STATE OF VT   | \$ 5,839.50   | \$ 6,000.00   | \$ 5,823.00   | \$ 5,500.00   |
| 00-000-1093 LISTERS STATE EDUCATION  | \$ 687.00     | \$ 350.00     | \$ 685.00     | \$ 650.00     |
| 00-000-1201 LIQUOR & TOBACCO LIC     | \$ 415.00     | \$ 415.00     | \$ 345.00     | \$ 345.00     |
| 00-000-1203 DOG LICENSES             | \$ 784.00     | \$ 800.00     | \$ 752.00     | \$ 750.00     |
| 00-000-1204 ZONING PERMITS           | \$ 80.00      | \$ 100.00     | \$ 75.00      | \$ 75.00      |
| 00-000-1206 ZONING ADM FEE           | \$ 15.00      | \$ -          | \$ 15.00      | \$ -          |
| 00-000-1207 PLANNING GRANT           | \$ 5,563.00   | \$ -          | \$ 2,383.00   | \$ -          |
| 00-000-1300 DOG STATE FEES           | \$ 785.00     | \$ -          | \$ 745.00     | \$ -          |
| 00-000-1301 DOG FINES                | \$ 88.00      | \$ -          | \$ 64.00      | \$ -          |
| 00-000-1302 TRAFFIC FINES            | \$ 315.00     | \$ 300.00     | \$ 539.00     | \$ 400.00     |
| 00-000-1311 POLICE GRANT             | \$ 1,794.93   | \$ -          | \$ -          | \$ -          |
| 00-000-1313 PUBLIC SAFETY - BOAT GR  | \$ 5,353.65   | \$ -          | \$ -          | \$ -          |
| 00-000-1401 HOLD HARMLESS FUNDS      | \$ 20,691.00  | \$ 20,000.00  | \$ 19,216.00  | \$ 19,000.00  |
| 00-000-1403 PILOT REIMB TAX          | \$ 3,498.07   | \$ 3,500.00   | \$ 3,434.98   | \$ 3,400.00   |
| 00-000-1501 TOWN CLERK FEES          | \$ 7,078.00   | \$ 6,000.00   | \$ 8,615.00   | \$ 8,500.00   |
| 00-000-1504 MISC. FEES & CHARGES     | \$ 1,181.00   | \$ 1,000.00   | \$ 1,845.25   | \$ 1,500.00   |
| 00-000-1601 PILOT - COMM FOREST      | \$ -          | \$ 4,000.00   | \$ 4,000.00   | \$ -          |
| 00-000-1602 GENERAL INTEREST         | \$ 414.06     | \$ 400.00     | \$ 582.70     | \$ 550.00     |
| 00-000-1605 SALE OF CEMETERY LOT     | \$ 100.00     | \$ -          | \$ 100.00     | \$ -          |
| 00-000-1608 REAPPRAISAL ACCT INT     | \$ 103.07     | \$ -          | \$ 138.52     | \$ -          |
| 00-000-1609 MISCELLANEOUS-GENERAL    | \$ 78.42      | \$ -          | \$ 393.71     | \$ -          |
| 00-000-1610 RENTAL - NE WIRELESS CO  |               |               | \$ 660.00     | \$ 660.00     |
| 00-000-1920 SALE OF TRASH BAGS       | \$ 25,014.04  | \$ 25,000.00  | \$ 27,795.00  | \$ 27,750.00  |
| 00-000-1921 TRANSFER ST. BULKY REV.  | \$ 8,877.76   | \$ 9,000.00   | \$ 9,381.00   | \$ 9,000.00   |
| 00-000-1926 HHW GRANT                | \$ 2,000.00   | \$ 2,000.00   | \$ -          | \$ 5,113.00   |
| 00-000-1927 ELECTRONICS RECYCLING    | \$ -          | \$ -          | \$ 196.80     | \$ -          |
| 00-000-1928 METALS BOX               | \$ 43.60      | \$ -          | \$ -          | \$ -          |
| 00-000-1931 LEMINGTON PORTION HHW    | \$ 1,582.68   | \$ 1,631.30   | \$ 1,331.30   | \$ 1,300.00   |
| 00-000-2013 2013 DEL PROPERTY TAXES  | \$ 1,100.30   | \$ -          | \$ -          | \$ -          |
| 00-000-2014 2014 DEL PROPERTY TAXES  | \$ 5,052.27   | \$ -          | \$ -          | \$ -          |
| 00-000-2015 2015 DEL PROPERTY TAXES  | \$ 40,844.85  | \$ -          | \$ 13,209.34  | \$ -          |
| 00-000-2016 2016 DEL PROPERTY TAXES  | \$ 53,979.99  | \$ -          | \$ 61,352.73  | \$ -          |
| 00-000-2017 2017 DEL PROPERTY TAXES  |               |               | \$ 29,688.95  | \$ -          |
| 00-000-3405 NH CHARITABLE FUND GR    | \$ 26,000.00  | \$ -          | \$ -          | \$ -          |

**TOWN OF CANAAN PROJECTED REVENUES  
GENERAL ACCOUNT - 2018**

|  |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
| 00-000-3406 NH CHARITABLE H/S                                  |                      |                      | \$ 22,000.00         | \$ -                 |
| 00-000-3407 GENERATOR GR/TOWN AP                               | \$ 16,298.76         | \$ -                 | \$ -                 | \$ -                 |
| 00-000-3408 ORTON FAMILY FOUND.                                | \$ -                 | \$ -                 | \$ 10,000.00         | \$ -                 |
| 00-000-3409 HEART & SOUL APPROP.                               | \$ -                 | \$ -                 | \$ 2,075.00          | \$ -                 |
| FUND BALANCE SURPLUS   | \$ -                 | \$ -                 |                      | \$ 19,000.00         |
|  |                      |                      |                      |                      |
|  | <b>\$ 515,894.92</b> | <b>\$ 433,760.11</b> | <b>\$ 505,572.27</b> | <b>\$ 461,443.96</b> |
|  |                      |                      |                      |                      |
| 2017 General Tax Rate (Incl Police & Solid Waste)              |                      | 0.3995               |                      |                      |
| <b>2018 Suggested Tax Rate (Incl Police &amp; Solid Waste)</b> |                      | <b>0.4009</b>        |                      |                      |
| Grand List \$881,079.00  |                      |                      |                      |                      |

**CANAAN COMMUNITY FOREST  
BUDGET - 2018**

| <b>EXPENDITURES</b>                          | <b>Yr 2016</b>     | <b>Yr 2017</b>       | <b>Yr 2017</b>      | <b>Yr 2018</b>       |
|--|--------------------|----------------------|---------------------|----------------------|
|  | <b>Expended</b>    | <b>Proposed</b>      | <b>Expended</b>     | <b>Proposed</b>      |
| News and Sentinel & Jordan Assoc.            | \$ -               | \$ 50.00             | \$ 98.63            | \$ 100.00            |
| Trail Work                                   | \$ -               | \$ 1,500.00          | \$ 2,500.00         | \$ 1,500.00          |
| Canaan Sewer Fund - Septic                   | \$ 50.00           | \$ 50.00             | \$ 50.00            | \$ 50.00             |
| Pay't in lieu of taxes                       | \$ -               | \$ 4,000.00          | \$ 4,000.00         | \$ -                 |
| Vermont Community Foundation Grant           | \$ -               | \$ 2,500.00          | \$ -                | \$ -                 |
| Road on right of way                         | \$ -               | \$ -                 | \$ -                | \$ 10,000.00         |
| Vermont Electric                             | \$ 501.79          | \$ 550.00            | \$ 737.55           | \$ 800.00            |
| Game of Logging                              | \$ -               | \$ 2,722.90          | \$ -                | \$ -                 |
| <b>TOTAL EXPENDITURES</b>                    | <b>\$ 551.79</b>   | <b>\$ 11,372.90</b>  | <b>\$ 7,386.18</b>  | <b>\$ 12,450.00</b>  |
|  |                    |                      |                     |                      |
|  |                    |                      |                     |                      |
| <b>REVENUES</b>                              | <b>2016 Actual</b> | <b>2017 Proposed</b> | <b>2017 Actual</b>  | <b>2018 Proposed</b> |
|  |                    |                      |                     |                      |
| State of Vermont Working Lands Grant         | \$ 5,000.00        | \$ -                 | \$ -                | \$ -                 |
| Reimbursement from School                    | \$ 794.54          | \$ -                 | \$ -                | \$ -                 |
| Vermont Community Foundation                 | \$ 2,500.00        | \$ -                 | \$ -                | \$ -                 |
| Savings Interest                             | \$ 137.54          | \$ 125.00            | \$ 130.95           | \$ 130.00            |
| Community Forest Existing Funds              |                    |                      |                     |                      |
| <b>TOTAL REVENUES</b>                        | <b>\$ 8,432.08</b> | <b>\$ 125.00</b>     | <b>\$ 130.95</b>    | <b>\$ 130.00</b>     |
|  |                    |                      |                     |                      |
|  |                    |                      |                     |                      |
| <b>COMMUNITY FOREST REVENUES</b>             |                    |                      |                     |                      |
| <b>Receipts</b>                              |                    |                      |                     |                      |
| Cash on Hand 01-01-17                        |                    |                      | \$ 53,560.41        |                      |
| State of Vermont Working Lands Grant         |                    |                      | \$ -                |                      |
| Savings interest                             |                    |                      | \$ 130.95           |                      |
| Vermont Community Foundation                 |                    |                      | \$ -                |                      |
| <b>TOTAL RECEIPTS &amp; CASH ON HAND</b>     |                    |                      | <b>\$ 53,691.36</b> |                      |
|  |                    |                      |                     |                      |
| <b>Expenditures</b>                          |                    |                      |                     |                      |
| Paid Selectboard Orders                      |                    |                      | \$ 7,386.18         |                      |
| Cash on Hand 12-31-17                        |                    |                      | \$ 46,305.18        |                      |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b> |                    |                      | <b>\$ 53,691.36</b> |                      |

## Canaan Police Department

### 2017 Yearly Report

|                   |    |                     |    |
|-------------------|----|---------------------|----|
| Accidents         | 16 | Assaults            | 4  |
| Agency Assist     | 14 | Alarms              | 4  |
| Animal Problem    | 5  | ATV                 | 1  |
| Burglary          | 3  | Bad Checks          | 1  |
| Citizen Assist    | 16 | Citizen Dispute     | 9  |
| Cond. of Release  | 3  | Custodial Dispute   | 1  |
| Family Fight      | 3  | Death Investigation | 1  |
| MV Complaint      | 8  | Phone Problem       | 2  |
| Missing Person    | 2  | Noise Disturbance   | 1  |
| Suspicious        | 19 | Theft               | 12 |
| Threatening       | 5  | Welfare Check       | 5  |
| Wanted Person     | 1  | Civil Process       | 2  |
| DUI               | 1  | Lost/Found Property | 2  |
| 911 Hang Up       | 7  | Theft of Auto       | 1  |
| DLS               | 1  | Medical             | 1  |
| Search Warrant    | 1  | Sex Offense         | 5  |
| Child Abuse       | 1  | Vandalism           | 3  |
| Trespassing       | 2  | Littering           | 1  |
| Fraud             | 1  | Drugs               | 3  |
| Restraining Order | 2  | Snowmobile          | 3  |

Thanks for your continued support in 2017. We are lucky to live in such a wonderful community where everyone takes care of their neighbors. Please continue to report all suspicious activity in a timely manner.

|                        |              |
|------------------------|--------------|
| Jeffery M. Noyes Chief | 802-266-9619 |
| Essex Sheriff          | 802-676-3500 |
| Vermont State Police   | 802-334-8881 |

## 2017 Solid Waste Review

Tonnage shipped to landfill: MSW 190 C&D 119 Dumpsters 70. Total 379 tons.

Bag Revenues: \$27,795.00 = 16,350 bags that were sold. This is the highest volume since we started pay-as-you-throw in 2008.

This past year we added a new concrete pad for the metal container and made repairs to the C&D container and the MSW container. This coming year we will be using a roll off container for our cardboard which was purchased by Coos County Recycling Center. This will make it more convenient for Coos Recycling and save them time in processing our cardboard. This will also create more room in our recycling building as the state has created more opportunities to recycle which has taken up more space. We are trying to avoid the need to add to our recycling building. Another option to create more space in the building is to purchase a 20 foot shipping container to store paint products and collected HHW materials.

Our HHW Events were well attended and we were able to reduce our costs two fold. One we share the events with Lemington and they share the labor, hauling and set up costs. The other is we do a better job of combining like materials and we give the hauler an inventory of what we have so they can make out their shipping documents. This saves them on site time. We apply for an HHW grant each year which was for \$2000.00 and that has been increased to \$3000.00. The state recognizes the high cost associated with HHW collections and disposal and they are working to find ways to reduce these costs. We have sat in on the meetings via phone and shared our ideas and concerns. The HHW events for this year will be May 11<sup>th</sup> and 12<sup>th</sup>, Sept. 14<sup>th</sup> and 15<sup>th</sup>. Going forward the events will be scheduled the second Friday and Saturday of May and Sept. This will help us lock in pick up dates for our hauler Clean Harbors.

Another project for this year is to work on a plan to meet the states requirement of taking food products out of our household waste stream. We made a visit to a commercial composting site in Lyndonville, VT. This is a large scale composting site. We did get some good information and we possibly could create something similar on a much smaller scale. We have also sat in on, via phone state committee meetings which were discussing options for taking food wastes out of our waste stream. We did not come away with any concrete plan. We have had discussions with a local farmer to see if it would be possible to create a composting site at the farm. This option seems to be the most viable at this time. Getting the food scraps to the farm site will be a challenge but not impossible. We will be sending out a survey on composting. We would appreciate comments and any ideas you can share on this subject.

## CANAAN TRUST FUND – 2017

Part of the Trust Fund is money willed to the cemeteries, library, schools, churches, roads; and a gift for the care of the Fletcher Park fountain. All other funds are the amounts paid for perpetual care for the cemeteries.

The earliest entry on the books is to the Alice Hunt Cemetery Fund by Gilbert Harriman, March 31, 1910 in the amount of \$200.00. The late Maurice Young of Canaan, made a bequest of \$1,000.00 in 1980 to this account. Hervie E. Gray made a donation of \$2,000.00 in 1990 to this account. With all additional entries for lots purchased the account now totals \$12,542.87.

The first entry to the Village Cemetery Trust Fund was also made by Gilbert Harriman in the amount of \$300.00. Mr. Maurice Young also bequeathed \$1,000.00 in 1980 to this account, which now totals \$8,272.68.

The first recorded purchase in the South Canaan Cemetery Trust Fund was made in the name of Mary S. Grant on February 25, 1925. On December 7, 1981 a check for \$5,000.00 was received as a bequest from the estate of John H. Hinman to be added to the South Canaan Cemetery Trust Fund which now totals \$6,046.88.

Mrs. Alice M. Ward, widow of Dr. Artemus Ward, bequeathed her home in the Town of Canaan, July 1, 1932 to be used as a library. She also established a \$3,000.00 Trust Fund, the interest to be used to help defray library expenses. Mr. Maurice Young bequeathed \$500.00 to this account and the total amount is now \$3,227.51.

The Wallace Pond Cemetery is owned by the Assumption Church and the funds in the amount of \$600.00 were transferred to Reverend George Paulin on July 6, 1981.

Thomas O. Judd set up his Road Trust to be used to help defray expenses on the Judd Road. The amount is \$1,042.50.

Our records on the School Trust Fund show only "Unknown Donor" in the amount of \$512.48, as does the Church Fund in the amount of \$314.69.

The Trust Fund for the Fletcher Park Fountain was a gift made by Mrs. B.M.E. Holmes in the amount of \$738.77. An additional amount of \$208.82 was added by the Canaan Bicentennial Committee and brings the total to \$947.59.

The entire funds are invested in Certificates and Savings accounts bearing the highest interest rate. The interest is credited to each Trust Fund Account as set down in the Town Report.

## FINANCIAL REPORT – 2017

### Receipts:

|                                |                 |
|--------------------------------|-----------------|
| Checkbook Balance 01-01-17     | \$9.37          |
| Interest from Trust Funds-2017 | <u>\$174.63</u> |
| <b>TOTAL RECEIPTS</b>          | <b>\$184.00</b> |

### Expenditures:

|  |                 |
|--|-----------------|
| Interest on T.P. Judd Trust Fund           | \$4.14          |
| Interest on School Trust Fund              | \$2.01          |
| Interest on Alice M. Ward Library          | \$13.57         |
| Interest on Church Trust Fund              | \$2.35          |
| Interest on Village Cemetery Trust Fund    | \$47.21         |
| Interest on Alice Hunt Cemetery Trust Fund | \$74.48         |
| Interest on South Canaan Cemetery Trust    | \$27.92         |
| Interest on Fletcher Park Trust Fund       | <u>\$3.75</u>   |
| <b>TOTAL EXPENDITURES</b>                  | <b>\$175.43</b> |
| Balance in Checkbook 12-31-17              | <u>\$8.57</u>   |
| <b>TOTAL EXP &amp; CASH ON HAND</b>        | <b>\$184.00</b> |

### TRUST FUND AGREEMENT – 2017

|                                |                    |
|--------------------------------|--------------------|
| T.P. Judd Trust Fund           | \$ 1,042.50        |
| School District Trust Fund     | 512.48             |
| Alice M. W. Library Trust Fund | 3,227.51           |
| Church Trust Fund              | 314.69             |
| Village Cemetery Trust Fund    | 8,272.68           |
| Alice Hunt Cemetery Trust Fund | 12,542.87          |
| S Canaan Cemetery Trust Fund   | 6,046.88           |
| Fletcher Park Trust Fund       | <u>947.59</u>      |
| <b>TOTAL TRUST FUNDS</b>       | <b>\$32,907.20</b> |

### TRUSTEES OF PUBLIC FUNDS

Diana Rancourt, Secretary  
Dencie Cunningham  
Solange Poulin

**REAPPRAISAL ACCOUNT****RECEIPTS:**

|                                |              |
|--------------------------------|--------------|
| Cash on Hand 01-01-2017        | \$ 50,026.75 |
| State of Vermont Reimbursement | \$ -         |
| Savings Interest               | \$ 154.49    |

**TOTAL RECEIPTS &**

|                     |                     |
|---------------------|---------------------|
| <b>CASH ON HAND</b> | <b>\$ 50,181.24</b> |
|---------------------|---------------------|

**EXPENDITURES:**

|                         |      |
|-------------------------|------|
| Paid Selectboard Orders | \$ - |
|-------------------------|------|

|                           |             |
|---------------------------|-------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$ -</b> |
|---------------------------|-------------|

|                     |      |
|---------------------|------|
| Expenditures - 2017 | \$ - |
|---------------------|------|

|                       |              |
|-----------------------|--------------|
| Cash on Hand 12-31-17 | \$ 50,181.24 |
|-----------------------|--------------|

**TOTAL EXPENDITURES &**

|                     |                     |
|---------------------|---------------------|
| <b>CASH ON HAND</b> | <b>\$ 50,181.24</b> |
|---------------------|---------------------|

**CEMETERY STONE ACCOUNT****RECEIPTS:**

|                         |             |
|-------------------------|-------------|
| Cash on Hand 01-01-2017 | \$ 3,577.51 |
| Savings Interest        | \$ 3.63     |

**TOTAL RECEIPTS &**

|                     |                    |
|---------------------|--------------------|
| <b>CASH ON HAND</b> | <b>\$ 3,581.14</b> |
|---------------------|--------------------|

**EXPENDITURES:**

|                         |      |
|-------------------------|------|
| Paid Selectboard Orders | \$ - |
|-------------------------|------|

|                           |             |
|---------------------------|-------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$ -</b> |
|---------------------------|-------------|

|                     |      |
|---------------------|------|
| Expenditures - 2017 | \$ - |
|---------------------|------|

|                       |             |
|-----------------------|-------------|
| Cash on Hand 12-31-17 | \$ 3,581.14 |
|-----------------------|-------------|

**TOTAL EXPENDITURES &**

|                     |                    |
|---------------------|--------------------|
| <b>CASH ON HAND</b> | <b>\$ 3,581.14</b> |
|---------------------|--------------------|

**LISTER'S REPORT - 2017**

Duties of the Listers include working with tax maps, maintaining the State's Current Use program, tracking all sales within the Town, and performing revaluations when mandated by the State.

The Selectboard appointed Richard Dennis Jr. to fill in until Town elections in March, 2018. Thank you Richard.

For the 2017 assessment year, which runs from April 1<sup>st</sup> to the following March 31<sup>st</sup>, we recorded 59 property transfers, which included transfers between family members, transfers into trusts, or sales to abutters. Thirty-six properties are in the current use program. Throughout the year we update the Grand List with new addresses, changes of ownership and any changes in property value that have occurred during the year.

Six grievances were heard, and three resulted in a change.

Municipalities are required to reappraise all property if their common level of appraisal (CLA) falls below 80 percent (Canaan is 115.65%) or the coefficient of dispersion, a measure of uniformity of appraisal, is above 20 percent (Canaan is 19.91%). 32 V.S.A. § 4041a. An ongoing analysis of the market and keeping abreast of changes in properties can make reappraisals less costly. The common level of appraisal and coefficient of dispersion are determined annually by the Department of Taxes. If the town is notified that a reappraisal must be conducted, the Town is given an opportunity to develop a plan to comply with the reappraisal order. If the CLA falls below 80% or the COD is above 20% we will recommend to the Selectboard that a reappraisal be conducted at this time. An appraisal for this year was not needed.

Should there be a discrepancy between our acreage and what you believe you actually own, we will need a recorded survey prior to changing our records. We do want to stress that the tax maps are an approximation of property lines used for listing purposes only. They are not considered a legal document and cannot be used to determine actual boundaries.

Canaan Lister's are elected by and work for you, the taxpayer. At the same time, we are required to work within the guidelines of constantly changing and increasingly complex Vermont legislation and mandates.

We very much appreciate your cooperation when transacting business concerning the town's grand list modifications.

Canaan Board of Lister's

HIGHWAY ACCOUNT  
TREASURER'S REPORT  
Noreen Labrecque, Treasurer

**RECEIPTS**

|  |                      |
|--|----------------------|
| Balance on Hand 1-1-17                           | \$ 131,049.25        |
| Apportionment of Taxes                           | \$ 171,205.54        |
| State Aid to Highways                            | \$ 32,585.68         |
| Highway Road Permits                             | \$ 85.00             |
| Highway Department Services                      | \$ 215.00            |
| Savings Interest                                 | \$ 261.17            |
| T.P. Judd Trust Fund                             | \$ 4.15              |
| Shared Operator                                  | \$ 46,140.76         |
| <b>TOTAL HIGHWAY RECEIPTS &amp; CASH ON HAND</b> | <b>\$ 381,546.55</b> |

**EXPENDITURES**

|  |                      |
|--|----------------------|
| Paid Selectboard Orders - 2017               | \$ 267,963.30        |
| Savings Account Balance 12-31-17             | \$ 113,585.25        |
| Owes General Account (warrant #05-17)        | \$ (2.00)            |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b> | <b>\$ 381,546.55</b> |

**HIGHWAY CAPITAL RESERVE**

**RECEIPTS:**

|  |                      |
|--|----------------------|
| Balance on Hand 1-1-17                   | \$ 84,822.77         |
| Savings Interest - 2017                  | \$ 258.48            |
| Capital Reserve Transfer                 | \$ 15,000.00         |
| <b>TOTAL RECEIPTS &amp; CASH ON HAND</b> | <b>\$ 100,081.25</b> |

**EXPENDITURES**

|  |                      |
|--|----------------------|
| Paid Selectboard Orders - 2017               |                      |
| Savings Account Balance 12-31-17             | \$ 100,081.25        |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b> | <b>\$ 100,081.25</b> |



| HIGHWAY ACCOUNT                              |                                   |                   |
|--|-----------------------------------|-------------------|
| TOWN GARAGE:                                 | SELECTBOARD DETAILED EXPENDITURES |                   |
| Tools  | \$                                | 680.52            |
| Insurance                                    | \$                                | 168.07            |
| Maintenance                                  | \$                                | 413.00            |
| Repairs                                      |                                   |                   |
| Utilities                                    | \$                                | 739.96            |
| <b>EQUIPMENT FUEL &amp; INSURANCES</b>       |                                   |                   |
| Fuel & Lubricants                            | \$                                | 7,139.06          |
| Insurance                                    | \$                                | 2,838.83          |
| <b>EQUIPMENT - 2016 -1 TON INTERNATIONAL</b> |                                   |                   |
| Parts & Supplies                             | \$                                | 944.39            |
| Repairs                                      | \$                                | 2,349.00          |
| <b>EQUIPMENT - 2011- 1 TON</b>               |                                   |                   |
| Parts & Supplies                             | \$                                | 1,032.03          |
| Repairs                                      | \$                                | 3,394.63          |
| <b>BACKHOE</b>                               |                                   |                   |
| Parts & Supplies                             | \$                                | 683.58            |
| Repairs                                      | \$                                | 428.71            |
| <b>GRADER</b>                                |                                   |                   |
| Parts & Supplies                             | \$                                | 3,331.98          |
| Repairs                                      | \$                                | 3,678.96          |
| New Equipment Purchase                       | \$                                | 500.00            |
| <b>SUMMER MAINTENANCE</b>                    |                                   |                   |
| Salaries                                     | \$                                | 39,816.33         |
| FICA   | \$                                | 3,196.20          |
| Contracted Services                          | \$                                | 3,377.50          |
| Materials & Supplies                         | \$                                | 6,146.32          |
| Bridges & Culverts                           | \$                                | 10,233.74         |
| <b>WINTER MAINTENANCE</b>                    |                                   |                   |
| Salaries                                     | \$                                | 34,830.72         |
| FICA   | \$                                | 2,800.44          |
| Contracted Services                          | \$                                | 12,029.62         |
| Materials & Supplies                         | \$                                | 8,485.94          |
| <b>CONSTRUCTION &amp; RESURFACING</b>        |                                   |                   |
| Contracted Services                          | \$                                | 15,760.00         |
| Materials & Supplies                         | \$                                | 30,006.00         |
| <b>ADMINISTRATIVE EXPENSES</b>               |                                   |                   |
| Worker's Comp/Liability                      | \$                                | 5,132.62          |
| Health Insurance                             | \$                                | 41,427.21         |
| Life Insurance                               | \$                                | 190.19            |
| Employer Retirement Share                    | \$                                | 4,126.78          |
| Administration                               | \$                                | 4,863.15          |
| Signs  | \$                                | 1,884.68          |
| Mileage - Education                          | \$                                | 226.31            |
| Misc Material & Supplies                     | \$                                | 106.83            |
| Transfer To Capital Reserve                  | \$                                | 15,000.00         |
| <b>TOTAL SELECTBOARD HIGHWAY ORDERS</b>      | <b>\$</b>                         | <b>267,963.30</b> |

**2018 HIGHWAY  
PROPOSED BUDGET**

|   |                      |                     |                     |                     |
|---|----------------------|---------------------|---------------------|---------------------|
|   |                      |                     |                     |                     |
|   |                      |                     |                     |                     |
|   | <b>FY 2016</b>       | <b>FY 2017</b>      | <b>FY 2017</b>      | <b>FY 2018</b>      |
|   | <b>ACTUAL</b>        | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       |
| <b>01-011-10 TOWN GARAGE</b>              |                      |                     |                     |                     |
| 01-011-1000 UTILITIES                     | \$ 546.14            | \$ 1,500.00         | \$ 739.96           | \$ 1,000.00         |
| 01-011-1001 REPAIRS                       | \$ 145.76            | \$ 2,500.00         | \$ -                | \$ 2,500.00         |
| 01-011-1002 TOOLS                         | \$ 389.99            | \$ 500.00           | \$ 680.52           | \$ 500.00           |
| 01-011-1003 GARAGE INSURANCE              | \$ 167.20            | \$ 168.07           | \$ 168.07           | \$ 141.05           |
| 01-011-1004 MAINTENANCE                   | \$ 497.32            | \$ 500.00           | \$ 413.00           | \$ 500.00           |
|   | <b>\$ 1,746.41</b>   | <b>\$ 5,168.07</b>  | <b>\$ 2,001.55</b>  | <b>\$ 4,641.05</b>  |
| <b>01-011-11 EQUIPMENT</b>                |                      |                     |                     |                     |
| 01-011-1102 FUEL & LUBRICANTS             | \$ 5,011.53          | \$ 8,000.00         | \$ 7,139.06         | \$ 8,000.00         |
| 01-011-1103 REGISTRATION                  | \$ 10.00             | \$ -                | \$ -                | \$ -                |
| 01-011-1104 CAPITAL RESERVE               | \$ 15,000.00         | \$ 15,000.00        | \$ 15,000.00        | \$ 15,000.00        |
| 01-011-1105 EQUIPMENT INSURANCE           | \$ 2,914.60          | \$ 2,838.83         | \$ 2,838.83         | \$ 2,525.81         |
| 01-011-1106 BACKHOE OUTSIDE REPAIRS       | \$ 170.00            | \$ 1,000.00         | \$ 428.71           | \$ 1,000.00         |
| 01-011-1107 BACKHOE PARTS & SUPPLIES      | \$ 2,102.77          | \$ 500.00           | \$ 683.58           | \$ 750.00           |
| 01-011-1108 GRADER OUTSIDE REPAIRS        | \$ 4,603.23          | \$ 2,000.00         | \$ 3,678.96         | \$ 4,000.00         |
| 01-011-1109 GRADER PARTS & SUPPLIES       | \$ 2,884.91          | \$ 3,000.00         | \$ 3,331.98         | \$ 4,000.00         |
| 01-011-1110 NEW EQUIPMENT PURCHASES       | \$ 83,725.55         | \$ -                | \$ 500.00           | \$ 500.00           |
| 01-011-1111 2011- 1 TON OUTSIDE REPAIRS   | \$ 2,191.23          | \$ 1,000.00         | \$ 3,394.63         | \$ 4,000.00         |
| 01-011-1112 2011- 1 TON PARTS & SUPPLIES  | \$ 150.70            | \$ 2,000.00         | \$ 1,032.03         | \$ 1,000.00         |
| 01-011-1113 2016 TRUCK OUTSIDE REPAIRS    | \$ 1,564.13          | \$ 1,000.00         | \$ 2,349.00         | \$ 2,000.00         |
| 01-011-1114 2016 TRUCK PARTS/SUPPLIES     | \$ 1,108.74          | \$ 1,500.00         | \$ 944.39           | \$ 1,000.00         |
|   | <b>\$ 121,437.39</b> | <b>\$ 37,838.83</b> | <b>\$ 41,321.17</b> | <b>\$ 43,775.81</b> |
| <b>01-011-12 SUMMER MAINTENANCE</b>       |                      |                     |                     |                     |
| 01-011-1200 SALARIES                      | \$ 20,262.97         | \$ 25,000.00        | \$ 39,816.33        | \$ 25,000.00        |
| 01-011-1201 CONTRACTED SERVICES           | \$ 3,885.00          | \$ 3,000.00         | \$ 3,377.50         | \$ 3,500.00         |
| 01-011-1202 MATERIALS & SUPPLIES          | \$ 9,728.07          | \$ 5,000.00         | \$ 6,146.32         | \$ 10,000.00        |
| 01-011-1203 BRIDGES & CULVERTS            | \$ 401.04            | \$ 2,000.00         | \$ 10,233.74        | \$ 5,000.00         |
|   | <b>\$ 34,277.08</b>  | <b>\$ 35,000.00</b> | <b>\$ 59,573.89</b> | <b>\$ 43,500.00</b> |
| <b>01-011-13 WINTER MAINTENANCE</b>       |                      |                     |                     |                     |
| 01-011-1300 SALARIES                      | \$ 22,182.78         | \$ 30,000.00        | \$ 34,830.72        | \$ 30,000.00        |
| 01-011-1301 CONTRACTED SERVICES           | \$ 11,870.60         | \$ 14,000.00        | \$ 12,029.62        | \$ 14,000.00        |
| 01-011-1302 MATERIALS & SUPPLIES          | \$ 3,904.86          | \$ 10,000.00        | \$ 8,485.94         | \$ 9,000.00         |
| 01-011-1303 EQUIPMENT RENTAL              |                      |                     |                     | \$ 800.00           |
|   | <b>\$ 37,958.24</b>  | <b>\$ 54,000.00</b> | <b>\$ 55,346.28</b> | <b>\$ 53,800.00</b> |
| <b>01-011-14 CONSTRUCTION/RESURFACING</b> |                      |                     |                     |                     |
| 01-011-1401 CONTRACTED SERVICES           | \$ 9,700.00          | \$ 25,000.00        | \$ 15,760.00        | \$ 25,000.00        |
| 01-011-1402 MATERIALS & SUPPLIES          | \$ 14,737.54         | \$ 25,000.00        | \$ 30,006.00        | \$ 25,000.00        |
| 01-011-1403 BETTER BACK ROADS             | \$ 22,075.09         |                     |                     |                     |
|   | <b>\$ 46,512.63</b>  | <b>\$ 50,000.00</b> | <b>\$ 45,766.00</b> | <b>\$ 50,000.00</b> |
|   |                      |                     |                     |                     |
|   |                      |                     |                     |                     |
|   |                      |                     |                     |                     |

**2018 HIGHWAY  
PROPOSED BUDGET**

|   | FY 2016              | FY 2017              | FY 2017              | FY 2018              |
|---|----------------------|----------------------|----------------------|----------------------|
|   | ACTUAL               | BUDGET               | ACTUAL               | BUDGET               |
| <b>01-011-15 HIGHWAY ADMINISTRATE EXP</b> |                      |                      |                      |                      |
| 01-011-1500 WORKMAN'S COMPENSATION        | \$ 3,881.12          | \$ 3,866.72          | \$ 4,289.72          | \$ 4,301.35          |
| 01-011-1501 HEALTH INSURANCE              | \$ 15,819.38         | \$ 25,800.00         | \$ 41,427.21         | \$ 25,800.00         |
| 01-011-1502 LIFE INSURANCE                | \$ 326.82            | \$ 320.00            | \$ 190.19            | \$ 250.00            |
| 01-011-1503 HIGHWAY MISCELLANEOUS         | \$ -                 | \$ -                 | \$ 106.83            | \$ 100.00            |
| 01-011-1504 LIABILITY                     | \$ 1,006.60          | \$ 842.90            | \$ 842.90            | \$ 562.20            |
| 01-011-1505 SOCIAL SECURITY               | \$ 3,576.50          | \$ 4,500.00          | \$ 5,996.64          | \$ 4,500.00          |
| 01-011-1506 ADMINISTRATION                | \$ 5,615.07          | \$ 5,700.00          | \$ 4,863.15          | \$ 4,500.00          |
| 01-011-1507 EMPLOYER RETIREMENT SHARE     | \$ 2,214.68          | \$ 3,100.00          | \$ 4,126.78          | \$ 3,100.00          |
| 01-011-1509 HIGHWAY MILEAGE               | \$ 104.76            | \$ 200.00            | \$ 97.91             | \$ 100.00            |
| 01-011-1510 HIGHWAY EDUCATION             | \$ -                 | \$ 100.00            | \$ 128.40            | \$ 100.00            |
| 01-011-1512 SIGNS                         | \$ 56.10             | \$ -                 | \$ 1,884.68          | \$ 1,000.00          |
| 01-011-1513 STATE FEES                    |                      |                      |                      | \$ 2,640.00          |
| <b>TOTAL HIGHWAY ADMINISTRATION</b>       | <b>\$ 32,601.03</b>  | <b>\$ 44,429.62</b>  | <b>\$ 63,954.41</b>  | <b>\$ 46,953.55</b>  |
|   |                      |                      |                      |                      |
| <b>TOTAL HIGHWAY EXPENDITURES</b>         | <b>\$ 274,532.78</b> | <b>\$ 226,436.52</b> | <b>\$ 267,963.30</b> | <b>\$ 242,670.41</b> |
|   |                      |                      |                      |                      |
| <b>HIGHWAY REVENUES</b>                   | <b>Actual</b>        | <b>Budget</b>        | <b>Actual</b>        | <b>Budget</b>        |
|   | <b>FY - 2016</b>     | <b>FY - 2017</b>     | <b>FY - 2017</b>     | <b>FY - 2018</b>     |
| 01-010-1084 PROPERTY TAX APPROPRIATION    | \$ 110,116.88        | \$ 171,205.54        | \$ 171,205.54        | \$ 203,656.91        |
| 01-010-1401 STATE AID TO HIGHWAYS         | \$ 32,592.15         | \$ 32,000.00         | \$ 32,585.68         | \$ 32,000.00         |
| 01-010-1407 BETTER BACK ROADS GRANT       | \$ 20,000.00         | \$ -                 |                      | \$ 6,360.00          |
| 01-010-1501 HIGHWAY DEPT SERVICES         | \$ 195.00            | \$ 200.00            | \$ 215.00            | \$ 200.00            |
| 01-010-1602 HIGHWAY INTEREST              | \$ 351.17            | \$ 350.00            | \$ 222.84            | \$ 350.00            |
| 01-010-1606 ROAD PERMIT FEES              | \$ 125.00            | \$ 100.00            | \$ 85.00             | \$ 100.00            |
| 01-010-1611 TP JUDD TRUST INT             | \$ 4.14              | \$ 4.00              | \$ 4.15              | \$ 3.50              |
| 01-010-1614 SHARED OPERATOR               | \$ -                 | \$ 22,376.98         | \$ -                 | \$ -                 |
| SALARIES                                  |                      |                      | \$ 25,387.95         |                      |
| FICA/MEDI                                 |                      |                      | \$ 1,942.19          |                      |
| RETIREMENT                                |                      |                      | \$ 1,392.35          |                      |
| HEALTH INSURANCE                          |                      |                      | \$ 17,418.27         |                      |
| FUND BALANCE SURPLUS                      | \$ 111,148.44        | \$ -                 | \$ -                 | \$ -                 |
|   | <b>\$ 274,532.78</b> | <b>\$ 226,236.52</b> | <b>\$ 250,458.97</b> | <b>\$ 242,670.41</b> |
| 2017 HIGHWAY TAX RATE - 0.1943            |                      |                      |                      |                      |
| <b>2018 SUGGESTED TAX RATE - 0.2311</b>   |                      |                      |                      |                      |
| Grand List \$881,079.00                   |                      |                      |                      |                      |

## 2018 Alice M. Ward Memorial Librarian Report

Here are some encouraging 2017 statistics:

|      |  |
|------|--|
| 2015 | 3,199 checkouts  |
| 2016 | 3,684 checkouts  |
| 2017 | 3,830 checkouts + 862 eBook/audiobook checkouts = <u>4,692 total</u> |

As you can see, there was a 15% increase in hard copy circulation from 2015 to 2016, and a 4% increase from 2016 to 2017. Now that we are able to track our online checkouts through our eBook/audiobook provider Overdrive we can add another 862 to that total. While this year's increase was lower than the previous. I believe this shows that I am moving the library in a positive direction to engage the community in reading. I have repeatedly ordered individual books for repeat patrons and tried to upgrade our aging nonfiction collection and weeding the increasingly irrelevant vogueish books (older cookbooks, diets, etc.). We are always willing to purchase or interlibrary loan any book you may require.

Some more encouraging statistics:

|                               |      |
|-------------------------------|------|
| 2016 New Cards                | 51   |
| 2017 New Cards                | 61   |
| 2016 Adult Program Attendance | 444  |
| 2017 Adult Program Attendance | 514  |
| 2016 Kids Program Attendance  | 486  |
| 2017 Kids Program Attendance  | 1286 |

This is a 16% increase of adult attendance and a remarkable 265% increase for the kids' programs, due to our successful robotics, Minecraft and Virtual Reality programs, with a 19% increase in new cards. Three successful live animal programs from the Vermont Institute of Natural Sciences also added to that total.

We had a small drop in computer use:

|                            |            |
|----------------------------|------------|
| 2016 Hours of Computer Use | 1681 hours |
| 2017 Hours of Computer Use | 1484 hours |

But this is likely due to the lack of four computers over the past six weeks of 2017, relying on three, then two due to hardware failures. We now have two brand new computers to replace those.

Finally:

|                   |      |
|-------------------|------|
| 2016 Adult Visits | 5709 |
| 2017 Adult Visit  | 5118 |
| 2016 Kids Visits  | 2373 |
| 2017 Kids Visits  | 3462 |

That's a small decrease for adults but a 46% increase for kids' attendance. This is a meaningful increase and I hope to build on it for the next year. Adult programs in 2018 will involve a monthly book-to-film screening, a monthly board game night, as well as art and genealogy programs. Our monthly book club continues as always and a weekly quilting/knitting/crocheting group meets every Tuesday afternoon. I am always open to new programs and suggestions. Please don't hesitate to contact me if there is something you would like to see in your town's library.

Respectfully, Craig Varley Librarian,  
Alice M. Ward Memorial Library

2018 Trustee note:

We are very appreciative of the continued support of our patrons and strive to continue improving your library and keep it an active part of the community. We are very pleased with the participation of community members in the various programs offered and strongly encourage patrons to share with us their ideas for books and programs that interest them so that we may keep your library up to date and relevant to your interests. We will continue with our renovations and repairs in 2018, using the remainder of a Tillotson Foundation grant and a VT Preservation Trust grant that are for that purpose. We have reflected those funds below for your information. Please stop by your library to see what we have done, and learn what we are doing. Soon to come: window restoration!

Again, thank you for your support and patronage.

Respectfully,

AWML Trustees:

Sharon Belleville  
Georgiana Carr  
Susan Gosselin  
Nancy Petro  
Nancy Renaudette  
Katie Sawicki

**Alice M. Ward Memorial Library**

**Grants/Donations Carryover**

| <b>Reserves:</b>         | <b>2016</b> | <b>2017</b> |
|--------------------------|-------------|-------------|
| Donations                |             |             |
| Fundraisers              |             |             |
| Preservation Trust Grant | \$50,000.00 | \$50,000.00 |
| Tillotson Grant          | \$10,901.88 | \$2,501.19  |
|                          |             |             |
| Tillotson Fund Donation  | \$1,905.95  | \$0.00      |
| VT Libraries Grant       |             |             |
| VCF Small and Inspiring  | \$2,000.00  | \$30.00     |

**ALICE M WARD MEMORIAL LIBRARY  
TREASURER REPORT - 2017**

**RECEIPTS**

|                               |              |
|-------------------------------|--------------|
| Cash on Hand 01/01/17         | \$ 82,100.43 |
| Property Tax Appropriation    | \$ 81,637.15 |
| Donations                     | \$ 1,076.30  |
| Trust Fund                    | \$ 13.60     |
| VT Library Grant              | \$ 3,250.00  |
| VT Humanities Council Grant   | \$ 1,400.00  |
| First Grant - Robotics        | \$ 500.00    |
| Misc, fax, copies, book sales | \$ 830.46    |
| Savings interest              | \$ 152.93    |

**TOTAL RECEIPTS &**

**CASH ON HAND \$ 170,960.87**

**EXPENDITURES**

|                               |              |
|-------------------------------|--------------|
| Contracted Library Services   |              |
| Library Salaries              | \$ 33,447.82 |
| FICA                          | \$ 2,558.69  |
| Postage & Fees                | \$ 614.34    |
| Administration Expenses       | \$ 364.24    |
| Library Operations            | \$ 19,953.21 |
| Building Prop. Insurance      | \$ 2,412.86  |
| Workers Comp.                 | \$ 461.26    |
| VT Community Foundation       | \$ 697.12    |
| VCF Small & Inspiring Grant   | \$ 1,970.00  |
| Tillotson Grant               | \$ 2,158.25  |
| NH Charitable Foundation      | \$ 239.27    |
| Neil & Louise Tillotson Grant | \$ 8,400.69  |
| VT Libraries Grant            | \$ 3,250.00  |
| FLL Robots                    | \$ 1,143.86  |
| VT Humanities Council Grant   | \$ 1,128.17  |

**BUILDING**

|                             |              |
|-----------------------------|--------------|
| Telephone                   | \$ 628.97    |
| Electricity                 | \$ 1,412.64  |
| Water & Sewer               | \$ 692.00    |
| Maintenance                 | \$ 306.00    |
| Fuel                        | \$ 2,816.73  |
| Internet                    | \$ 592.12    |
| Building Repairs & Supplies | \$ 15,000.00 |

**TOTAL EXPENDITURES \$ 100,248.24**

**Cash on Hand 12-31-17 \$ 70,712.63**

**TOTAL EXPENDITURES & \$ 170,960.87**

**CASH ON HAND 12/31/17**

**Alice M. Ward Memorial Library**

**2018 Proposed Budget**

|                                      | <b>2017 Proposed</b> | <b>2017 Actual</b> | <b>2018 Proposed</b> |
|--------------------------------------|----------------------|--------------------|----------------------|
| <b>Building:</b>                     |                      |                    |                      |
| Telephone/Fax                        | \$1,700.00           | \$628.97           | \$700.00             |
| Electricity                          | \$1,600.00           | \$1,412.64         | \$1,600.00           |
| Water & Sewer                        | \$700.00             | \$692.00           | \$700.00             |
| Maintenance                          | \$1,500.00           | \$306.00           | \$1,500.00           |
| Fuel                                 | \$4,500.00           | \$2,816.73         | \$4,500.00           |
| Internet                             | \$950.00             | \$592.12           | \$700.00             |
| Building Repairs and Supplies        | \$15,000.00          | \$15,000.00        | \$9,000.00           |
| <b>Total Building:</b>               | <b>\$25,950.00</b>   | <b>\$21,448.46</b> | <b>\$18,700.00</b>   |
|                                      |                      |                    |                      |
| <b>Renovations:</b>                  |                      |                    |                      |
| Preservation Trust Restoration Grant | \$50,000.00          | \$0.00             | \$0.00               |
| Preservation Trust Mini Grant        | \$0.00               | \$0.00             | \$0.00               |
| Neil & Louise Tillotson Grant        | \$10,901.88          | \$8,400.69         | \$0.00               |
| <b>Total Renovations:</b>            | <b>\$60,901.88</b>   | <b>\$8,400.69</b>  | <b>\$0.00</b>        |
|                                      |                      |                    |                      |
| <b>Library Operations:</b>           |                      |                    |                      |
| Unemployment                         | \$0.00               | \$0.00             | \$0.00               |
| Contracted Library Services          | \$0.00               | \$0.00             | \$0.00               |
| Salaries                             | \$34,500.00          | \$33,447.82        | \$38,200.00          |
| FICA                                 | \$1,700.00           | \$2,558.69         | \$3,000.00           |
| <i>*Operations &amp; Collections</i> | \$16,000.00          | \$20,567.55        | \$0.00               |
| Admin. Expenses                      | \$0.00               | \$364.24           | \$400.00             |
| <i>Books</i>                         | \$0.00               | \$0.00             | \$13,000.00          |
| <i>DVDs</i>                          | \$0.00               | \$0.00             | \$1,000.00           |
| <i>Materials and Supplies</i>        | \$0.00               | \$0.00             | \$4,500.00           |
| <i>Robotics</i>                      | \$0.00               | \$0.00             | \$2,500.00           |
| <i>Programming</i>                   | \$0.00               | \$0.00             | \$3,500.00           |
| <i>Professional Development</i>      | \$0.00               | \$0.00             | \$1,500.00           |
| Building Property Insurance          | \$2,415.00           | \$2,412.86         | \$2,100.00           |
| Workman's Comp                       | \$462.00             | \$461.26           | \$300.00             |
| <b>Total Library Operations:</b>     | <b>\$55,077.00</b>   | <b>\$59,812.42</b> | <b>\$70,000.00</b>   |
|                                      |                      |                    |                      |
| <b>Grants:</b>                       |                      |                    |                      |
| Building Bright Futures              | \$0.00               | \$0.00             | \$0.00               |
| VT Community Foundation              | \$702.18             | \$697.12           | \$0.00               |
| NH Charitable Foundation             | \$247.97             | \$239.27           | \$0.00               |
| VCF Small & Inspiring                | \$2,000.00           | \$1,970.00         | \$0.00               |
| VT Libraries Grant                   | \$0.00               | \$3,250.00         | \$0.00               |
| VT Children's Trust                  | \$0.00               | \$0.00             | \$0.00               |
| VT Humanities Council Grant          | \$0.00               | \$1,128.17         |                      |
| Tillotson Donation                   | \$1,905.95           | \$2,158.25         | \$0.00               |
| FLL Robots                           | \$0.00               | \$575.00           | \$0.00               |
| <b>Total Grants:</b>                 | <b>\$4,856.10</b>    | <b>\$10,017.81</b> | <b>\$0.00</b>        |
|                                      |                      |                    |                      |
| <b>Total Accounts:</b>               | <b>\$146,784.98</b>  | <b>\$99,679.38</b> | <b>\$88,700.00</b>   |

*\*Operations & Collections in 2017 budget as one item- broken out in 2018 for clarity*

**Alice M. Ward Memorial Library**

**2018 Proposed Budget - Revenues**

|                                      | 2017 Proposed       | 2017 Actual        | 2018 Proposed      |
|--------------------------------------|---------------------|--------------------|--------------------|
| <b>Revenues:</b>                     |                     |                    |                    |
| Property Taxes                       | \$81,637.15         | \$81,637.15        | \$83,360.00        |
| Donations                            | \$100.00            | \$1,076.30         | \$100.00           |
| Trust Fund                           | \$0.00              | \$13.60            | \$0.00             |
| Reimbursement Funds                  | \$0.00              | \$65.71            | \$0.00             |
| E-Rate                               | \$0.00              | \$0.00             | \$0.00             |
| Rental                               | \$0.00              | \$0.00             | \$0.00             |
| Fund Raiser                          | \$150.00            | \$0.00             | \$150.00           |
| Savings Interest                     | \$90.00             | \$129.97           | \$90.00            |
| NH Charitable Foundation             | \$0.00              | \$0.00             | \$0.00             |
| Misc. Book sales, faxes, etc         | \$0.00              | \$723.75           | \$0.00             |
| Preservation Trust Restoration Grant | \$50,000.00         | 0 (rec'd 12/16)    | \$0.00             |
| Preservation Trust Mini Grant        | \$0.00              | \$0.00             | \$0.00             |
| Tillotson Donation                   | \$1,905.95          | 0 (rec'd 2016)     | \$5,000.00         |
| VT Community Foundation Grant        | \$0.00              | \$0.00             | \$0.00             |
| VCF Small & Inspiring Grant          | \$2,000.00          | 0 (rec'd 2016)     | \$0.00             |
| Vermont Children's Trust             | \$0.00              | \$0.00             | \$0.00             |
| Building Bright Futures Grant        | \$0.00              | \$0.00             | \$0.00             |
| Neil & Louise Tillotson Grant        | \$10,901.88         | 0 (rec'd 2016)     | \$0.00             |
| VT Libraries Grant                   | \$0.00              | \$3,250.00         | \$0.00             |
| VT Humanities Council Grant          | \$0.00              | \$1,400.00         | \$0.00             |
| First Grant-Robotics                 | \$0.00              | \$500.00           | \$0.00             |
|                                      |                     |                    |                    |
| Year End Surplus                     |                     |                    |                    |
| <b>Total:</b>                        | <b>\$146,784.98</b> | <b>\$88,796.48</b> | <b>\$88,700.00</b> |

2017 Tax Rate: 0.0934

**2018 Suggested Tax Rate: 0.0946**

Grand List: \$881,079



**WASTEWATER ACCOUNT  
SELECTBOARD  
DETAILED EXPENDITURES**

**Sewer Plant Expenses: 2017**

|                                 |           |                   |
|---------------------------------|-----------|-------------------|
| Salaries                        | \$        | 65,948.59         |
| FICA                            | \$        | 5,341.98          |
| Employee Retirement             | \$        | 3,608.21          |
| Heat & Utilities                | \$        | 34,351.62         |
| Repairs                         | \$        | 385.25            |
| New Equipment                   | \$        | 2,061.04          |
| Materials & Supplies            | \$        | 4,883.52          |
| Plant Insurance                 | \$        | 5,004.67          |
| Contracted Labor & Equipment    | \$        | 20,040.90         |
| Lab Equipment                   | \$        | 4,826.81          |
| Health Insurance                | \$        | 33,314.28         |
| Life Insurance                  | \$        | 229.09            |
| Mileage for Samples             | \$        | 1,921.25          |
| Generator Fuel                  | \$        | 172.37            |
| Engineering Consulting          | \$        | 10,733.04         |
| Mowing                          | \$        | 750.00            |
| Miscellaneous                   |           |                   |
| Workmen's Comp/Liability        | \$        | 3,329.60          |
| Unemployment                    | \$        | 196.75            |
| Stewartstown Portion of Septage | \$        | 28,973.03         |
| Commissioner's Fees             | \$        | 900.00            |
| <b>Sewer Collection System:</b> |           |                   |
| Utilities                       | \$        | 4,367.58          |
| Mileage                         | \$        | 995.57            |
| Contracted Labor /Equipment     | \$        | 2,810.28          |
| Administrative Expenses         | \$        | 6,262.17          |
| Materials & Supplies            | \$        | 783.53            |
| New Equipment                   |           |                   |
| Operator Education              | \$        | 1,037.00          |
| Capital Reserve                 | \$        | 14,439.00         |
| USDA Loan                       | \$        | 65,988.00         |
| Treatment Plant Project Misc.   | \$        | 36.00             |
| Engineering - Construction      | \$        | 12,075.00         |
| <b>TOTAL EXPENDITURES</b>       | <b>\$</b> | <b>335,766.13</b> |

**Wastewater Treatment Facility Report**

Our new Wastewater Treatment Facility has been operational for three years. The upgrade provides the Towns of Canaan and Stewartstown NH with a state-of-the-art, reliable wastewater treatment facility that meets stringent Effluent Discharge limits to the Connecticut River and allows for a more efficient treatment process. The new influent screening and grit removal processes extends the life of the treatment facility components, and septage receiving provides service to the other residents of the Town that are not on public sewer. Our facility is allowed to accept 6000 gallons per day septage. If that is not used by residents of the two towns, then we are able to accept septage from other towns and bring in revenue to offset facility cost. Last year alone the revenue from out of town Septage was about \$50,000.

The design incorporated numerous energy efficient features, including variable-frequency drives on all motors and aeration blowers, a wood pellet boiler for heat, energy efficient windows, and insulated concrete block walls, resulting in a reduction in annual operation and maintenance costs. The pump stations were upgraded to eliminate the operator from entering below grade structures and allow for low-cost future replacement.

The only issue we are having with the new facility and pump stations is the issue of non flushable rags going down the drain and clogging pumps which could potentially clog lines causing backups or damage the pump and create a lot of unnecessary and risky work for the operators.

If you have any questions or concerns, the Joint Commission meets at 5:30 pm quarterly the second Tuesday of January, April, July, and October or you may come to a selectman's meeting every other Monday at 6:00 pm. Also feel free to contact myself at 802-266-7723.

April Busfield, Chief Operator

**SEWER ACCOUNT**  
**Noreen Labrecque, Collector**

|                                | <b>Yr 2017</b>       |
|--------------------------------|----------------------|
| Billed for Collection - 2017   | \$ 191,170.20        |
| Billed interest - 01-01-17     | \$ 195.15            |
| <b>TOTAL BILLED</b>            | <b>\$ 191,365.35</b> |
| Collected 2017                 | \$ 182,552.02        |
| Arrears Collectable - 12-31-17 | \$ 8,813.33          |
| <b>TOTALS</b>                  | <b>\$ 191,365.35</b> |

**RECEIPTS:**

|                             |               |
|-----------------------------|---------------|
| Balance on Hand 1-1-17      | \$ 228,677.35 |
| Utility Collections - 2017  | \$ 174,387.14 |
| Interest from Delinquents   | \$ 203.42     |
| Interest from Savings       | \$ 619.60     |
| Utility Credits             | \$ 1,790.42   |
| West Stewartstown O & M     | \$ 72,250.98  |
| Connection fees             | \$ -          |
| Treatment Processing        | \$ 53,009.54  |
| Equipment Grant             | \$ -          |
| Septage Charges             | \$ 13,067.01  |
| Shared Operator FD#1 & FD#2 | \$ 22,864.34  |

**TOTAL RECEIPTS  
& CASH ON HAND** **\$ 566,869.80**

**EXPENDITURES:**

|                       |               |
|-----------------------|---------------|
| Paid Sewer Orders     | \$ 335,766.13 |
| Cash on Hand 12-31-17 | \$ 231,103.67 |

**TOTAL EXPENDITURES  
& CASH ON HAND** **\$ 566,869.80**

**SEWER CAPITAL RESERVE**

**RECEIPTS:**

|                              |              |
|------------------------------|--------------|
| Balance on Hand 1-1-17       | \$ 57,706.04 |
| Capital Reserve Entitlement  | \$ 14,439.00 |
| Capital Reserve Savings Int. | \$ 175.84    |

**TOTAL RECEIPTS &  
CASH ON HAND** **\$ 72,320.88**

**EXPENDITURES:**

|                          |              |
|--------------------------|--------------|
| Paid Selectboard Orders  |              |
| Savings Balance 12-31-17 | \$ 72,320.88 |

**TOTAL EXPENDITURES  
& CASH ON HAND** **\$ 72,320.88**

| TOWN OF CANAAN                        |                      |                     |                      |                      |
|---------------------------------------|----------------------|---------------------|----------------------|----------------------|
| PROPOSED BUDGET                       |                      |                     |                      |                      |
| WASTEWATER - 2018                     |                      |                     |                      |                      |
|                                       | Actual 2016          | Budget 2017         | Actual 2017          | Budget 2018          |
| <b>02-021-10 SEWER PLANT EXPENSE</b>  |                      |                     |                      |                      |
| 02-021-1000 SALARIES                  | \$ 59,308.50         | \$60,000.00         | \$ 65,948.59         | \$ 55,000.00         |
| 02-021-1001 HEAT & UTILITIES          | \$ 29,278.14         | \$31,000.00         | \$ 32,542.59         | \$ 33,000.00         |
| 02-021-1002 REPAIRS                   | \$ 91.33             | \$1,000.00          | \$ 385.25            | \$ 400.00            |
| 02-021-1003 MATERIALS & SUPPLIES      | \$ 4,382.46          | \$4,500.00          | \$ 4,883.52          | \$ 1,000.00          |
| 02-021-1004 LAB EQUIPMENT/TESTS       | \$ 6,248.66          | \$7,000.00          | \$ 4,826.81          | \$ 7,000.00          |
| 02-021-1005 PLANT INSURANCE           | \$ 5,193.80          | \$5,004.67          | \$ 5,004.67          | \$ 4,265.78          |
| 02-021-1006 CONTRACTED LABOR          | \$ 3,115.41          | \$16,000.00         | \$ 19,290.90         | \$ 10,000.00         |
| 02-021-1007 CONTRACTED EQUIPMENT      | \$ 637.50            | \$650.00            | \$ 750.00            | \$ 750.00            |
| 02-021-1008 NEW EQUIPMENT             | \$ 2,422.39          | \$800.00            | \$ 2,061.04          | \$ 800.00            |
| 02-021-1009 MISCELLANEOUS EXPENSE     | \$ 107.76            | \$100.00            | \$ -                 | \$ 100.00            |
| 02-021-1010 HEALTH INSURANCE          | \$ 19,052.17         | \$18,000.00         | \$ 33,314.28         | \$ 28,000.00         |
| 02-021-1011 LIFE INSURANCE            | \$ 326.82            | \$350.00            | \$ 229.09            | \$ 350.00            |
| 02-021-1012 WORK/COMP/LIABILITY       | \$ 2,282.64          | \$3,202.94          | \$ 3,329.60          | \$ 3,370.08          |
| 02-021-1014 SEWER COMMISSIONER FEES   | \$ 900.00            | \$900.00            | \$ 900.00            | \$ 900.00            |
| 02-021-1015 EMPLOYER RETIREMENT SHARE | \$ 2,568.28          | \$4,100.00          | \$ 3,608.21          | \$ 3,000.00          |
| 02-021-1016 UNEMPLOYMENT CHARGES      | \$ 163.96            | \$500.00            | \$ 196.75            | \$ -                 |
| 02-021-1018 MILEAGE FOR SAMPLES       | \$ 455.92            | \$1,750.00          | \$ 1,921.25          | \$ 1,750.00          |
| 02-021-1019 GENERATOR FUEL            | \$ 189.42            | \$300.00            | \$ 172.37            | \$ 300.00            |
| 02-021-1020 HEAT - PELLETS            | \$ 941.50            | \$1,500.00          | \$ 1,809.03          | \$ 2,000.00          |
| 02-021-1081 MOWING                    | \$ 1,050.00          | \$600.00            | \$ 750.00            | \$ 800.00            |
| 02-021-1092 SOCIAL SECURITY           | \$ 4,903.15          | \$5,000.00          | \$ 5,341.98          | \$ 4,500.00          |
| 02-021-1094 SEWER CAPITAL RESERVE     | \$ 14,439.00         | \$14,439.00         | \$ 14,439.00         | \$ 14,439.00         |
| 02-021-1095 STEW PORTION BOLENS       | \$ 24,806.22         | \$ -                | \$ 28,973.03         | \$ -                 |
| 02-021-1096 ENGINEERING CONSULTING    | \$ -                 | \$4,000.00          | \$ 10,733.04         | \$ 4,000.00          |
| 02-021-1097 SLUDGE REMOVAL            |                      |                     |                      | \$ 400.00            |
| <b>TOTAL PLANT</b>                    | <b>\$ 182,865.03</b> | <b>\$180,696.61</b> | <b>\$ 241,411.00</b> | <b>\$ 176,124.86</b> |
| <b>Sewer Collection System</b>        |                      |                     |                      |                      |
| 02-021-1100 UTILITIES                 | \$ 5,251.46          | \$3,000.00          | \$ 4,367.58          | \$ 4,300.00          |
| 02-021-1101 REPAIRS                   | \$ -                 | \$1,000.00          | \$ -                 | \$ 1,000.00          |
| 02-021-1102 MATERIALS & SUPPLIES      | \$ 224.37            | \$500.00            | \$ 783.53            | \$ 500.00            |
| 02-021-1103 CONTRACTED LABOR          | \$ 4,075.94          | \$4,500.00          | \$ 2,060.28          | \$ 2,000.00          |
| 02-021-1104 MILEAGE CHECKING PUMPS    | \$ 1,086.33          | \$1,500.00          | \$ 995.57            | \$ 1,000.00          |
| 02-021-1105 MISCELLANEOUS EXPENSE     | \$ -                 | \$100.00            | \$ -                 | \$ 100.00            |
| 02-021-1106 NEW EQUIPMENT             | \$ 13,599.00         | \$1,000.00          | \$ -                 | \$ 1,000.00          |
| 02-021-1107 ADMINISTRATIVE EXPENSE    | \$ 7,775.13          | \$7,500.00          | \$ 6,262.17          | \$ 6,000.00          |
| 02-021-1108 OPERATOR EDUCATION        | \$ 339.80            | \$900.00            | \$ 1,037.00          | \$ 1,000.00          |
| 02-021-1109 CONTRACTED EQUIPMENT      | \$ -                 | \$0.00              | \$ 750.00            | \$ 1,000.00          |
| 02-021-12 DEBT SERVICE                | \$ -                 | \$ -                | \$ -                 | \$ -                 |
| 02-021-1201 USDA LOAN                 | \$ 65,988.00         | \$65,988.00         | \$ 65,988.00         | \$ 65,988.00         |
| 02-021-1600 ENGINEERING               | \$ 697.50            | \$ -                | \$ -                 | \$ -                 |
| <b>TOTAL COLLECTION</b>               | <b>\$ 99,037.53</b>  | <b>\$85,988.00</b>  | <b>\$ 82,244.13</b>  | <b>\$ 83,888.00</b>  |
| <b>TOTAL PLANT &amp; COLLECTION</b>   | <b>\$ 281,902.56</b> | <b>\$266,684.61</b> | <b>\$ 323,655.13</b> | <b>\$ 260,012.86</b> |
|                                       |                      |                     |                      |                      |
|                                       |                      |                     |                      |                      |

|                                       | Actual 2016          | Budget 2017          | Actual 2017          | Budget 2018          |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>CONSTRUCTION PROJECT</b>           |                      |                      |                      |                      |
| 02-021-1600 ENGINEERING COSTS         |                      |                      | \$ 12,075.00         |                      |
| 02-021-1604 TREATMENT PLANT PROJECT   |                      |                      | \$ 36.00             |                      |
|                                       |                      |                      | \$ 12,111.00         |                      |
| <b>TOTAL WASTEWATER EXPENDITURES</b>  | <b>\$ 281,902.56</b> | <b>266,684.61</b>    | <b>\$ 335,766.13</b> | <b>\$ 260,012.86</b> |
| <b>TOWN OF CANAAN</b>                 |                      |                      |                      |                      |
| <b>PROPOSED BUDGET</b>                |                      |                      |                      |                      |
| <b>WASTEWATER - 2018</b>              |                      |                      |                      |                      |
|                                       |                      |                      |                      |                      |
| <b>PROJECTED REVENUES - 2018</b>      |                      |                      |                      |                      |
|                                       | Actual 2016          | Budget 2017          | Actual 2017          | Budget 2018          |
| 02-020-1501 SEWER CONNECTION CHARGE   | \$ 50.00             | \$ -                 | \$ -                 | \$ -                 |
| 02-020-1502 SEWER QUARTERLY CHARGES   | \$ 193,490.98        | \$ 190,684.01        | \$ 174,387.14        | \$ 190,684.01        |
| 02-020-1503 SEWER CHARGES - W. STEW   | \$ 38,802.96         | \$ 25,000.00         | \$ 72,250.98         | \$ 35,000.00         |
| 02-020-1505 UTILITY INTEREST CHARGES  | \$ 278.26            | \$ -                 | \$ 203.42            | \$ -                 |
| 02-020-1507 UTILITY CREDIT            | \$ 1,642.32          | \$ -                 | \$ 1,790.42          | \$ -                 |
| 02-020-1508 SEPTAGE CHARGES           | \$ 13,684.00         | \$ 12,000.00         | \$ 13,067.01         | \$ 12,000.00         |
| 02-020-1509 SHARED OPERATOR           | \$ 16,024.70         | \$ 16,000.00         | \$ -                 | \$ -                 |
| SALARY                                | \$ -                 | \$ -                 | \$ 14,734.80         | \$ -                 |
| FICA/MEDI                             | \$ -                 | \$ -                 | \$ 1,127.23          | \$ -                 |
| RETIREMENT                            | \$ -                 | \$ -                 | \$ 808.98            | \$ -                 |
| HEALTH INS                            | \$ -                 | \$ -                 | \$ 6,193.33          | \$ -                 |
| 02-020-1602 INT/& DIVIDENDS - SEWER   | \$ 392.52            | \$ -                 | \$ 549.32            | \$ -                 |
| 02-020-1604 SALE OF MATERIAL/SUPPLIES | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 02-020-1605 SEPTAGE REVENUES          | \$ 63,902.63         | \$ -                 | \$ 53,009.54         | \$ 22,328.85         |
| 02-020-1609 MISCELLANEOUS - SEWER     | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 02-020-1610 SEWER REIMBURSEMENT       | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 02-020-1710 COMM NATL BK - USDA REIMB | \$ -                 | \$ -                 | \$ 42,089.75         | \$ -                 |
|                                       |                      |                      |                      |                      |
|                                       | <b>\$ 328,268.37</b> | <b>\$ 243,684.01</b> | <b>\$ 380,211.92</b> | <b>\$ 260,012.86</b> |

**2017 DELINQUENT  
SEWER AND SEPTAGE CHARGES**

**DELINQUENT SEPTAGE CHARGES - 2017**

|                                     |    |        |                                |           |                 |
|-------------------------------------|----|--------|--------------------------------|-----------|-----------------|
| BATES, CHARLES/AMBER                | \$ | 100.50 | KIMBALL, HARRY/JOETTE          | \$        | 151.00          |
| *                                   | \$ | 151.00 | KIMBALL, ROBERT, BRIAN,CRYSTAL | \$        | 201.00          |
| BOLTON, WILLIAM/JULIE               | \$ | 50.00  | LAMONTAGNE, SYLVAIN            | \$        | 201.00          |
| BOOMHOWER, SCOTT                    | \$ | 50.00  | LARO, ADAM/MELINDA             | \$        | 201.00          |
| BROCKNEY, KEVIN                     | \$ | 201.00 | LOCKE, WAYNE                   | \$        | 201.00          |
| BROUSSEAU, ROGER/BONITA             | \$ | 50.00  | MANNINO, MICHAEL               | \$        | 201.00          |
| BROWN, RUSSELL                      | \$ | 151.00 | MARCHAND, SYLVAIN              | \$        | 100.50          |
| CHOQUETTE, MARK                     | \$ | 201.00 | MARQUIS, HEIDI                 | \$        | 201.00          |
| CODERRE, MITCHELL                   | \$ | 50.00  | MARQUIS, JULES                 | \$        | 50.00           |
| CODERRE, MITCHELL                   | \$ | 50.00  | MCCASKILL, PAT                 | \$        | 201.00          |
| CODERRE, MITCHELL                   | \$ | 50.00  | MCCOMISKEY/PAQUETTE            | \$        | 50.00           |
| COUTURE, ROBERT/PAULINE             | \$ | 201.00 | NORRIS, RICHARD                | \$        | 201.00          |
| CUNNINGHAM, FREDERICK JR            | \$ | 50.00  | NOYES, GORDON                  | \$        | 50.00           |
| DANIELS, THOMAS/PETER               | \$ | 50.00  | O'NEILL, JOSHUA/NICOLE         | \$        | 50.00           |
| DENNIS, LEONARD, JR                 | \$ | 201.00 | PEET, GUTHRIE                  | \$        | 50.00           |
| DRAKE, MARY                         | \$ | 151.00 | PHINNEY, BRUCE/SUZANNE         | \$        | 201.00          |
| DUPONT, RONALD                      | \$ | 50.50  | PLUMER, JOHN                   | \$        | 50.00           |
| FAVREAU, DAVID/KELLIE               | \$ | 50.00  | SIMON, KENNETH/BRENDA          | \$        | 151.00          |
| FINER FARMS LLC                     | \$ | 201.00 | SLOCUM, MICHAEL EST            | \$        | 100.50          |
| *                                   | \$ | 50.00  | US CUSTOMS                     | \$        | 50.00           |
| HOYT, DAVID                         | \$ | 50.00  | WILMINGTON SAVINGS BANK        | \$        | 151.00          |
| <b>TOTAL DELINQUENT SEPTAGE DUE</b> |    |        |                                | <b>\$</b> | <b>4,972.00</b> |

**DELINQUENT SEWER CHARGES**

|                                       |    |          |                      |           |                 |
|---------------------------------------|----|----------|----------------------|-----------|-----------------|
| BANK OF AMERICA                       | \$ | 95.00    | *                    | \$        | 95.00           |
| BLANCHARD, LINDA                      | \$ | 286.90   | INKEL, CLAIRE EST    | \$        | 95.95           |
| BURNS, KENNETH                        | \$ | 95.00    | JOHNSON, DANIEL      | \$        | 95.00           |
| *                                     | \$ | 190.95   | *                    | \$        | 90.00           |
| DELONG, JEREMY                        | \$ | 190.95   | KIMBALL, ROBERT      | \$        | 665.00          |
| DEUTSCHE BANK INTERNATIONAL           | \$ | 1,914.70 | MARCHAND, JONATHAN   | \$        | 95.00           |
| DORMAN, WAYNE(FLAGG)                  | \$ | 61.81    | *                    | \$        | 95.00           |
| DUPLESSIE, MICHAEL/FLORENCE           | \$ | 1,542.90 | *                    | \$        | 95.00           |
| EDWARDS, EMILY                        | \$ | 50.00    | PHILLIPS, KRISTOPHER | \$        | 109.33          |
| *                                     | \$ | 190.95   | ROSS, MARIELLE       | \$        | 570.00          |
| FAIRHEAD, CHELSEA                     | \$ | 95.00    | ROY, ANNA            | \$        | 95.00           |
| FITCH, KURT/TERESA                    | \$ | 95.00    | SANTAMARIA, DAVID    | \$        | 812.29          |
| FORSTER, STEPHEN/STACEY               | \$ | 95.00    | SPENCER, JOANNE      | \$        | 95.00           |
| GLOVER, AMANDA EST                    | \$ | 286.90   | TILLINGHAST, DANA    | \$        | 95.00           |
| GOUDREAU, NICHOLAS/ASHLEY             | \$ | 190.95   | URAN, BETTY          | \$        | 1,112.55        |
| HOULE, BENOIT                         | \$ | 95.00    | VARLEY, CRAIG/MOLLY  | \$        | 190.95          |
| HOULE, BENOIT                         | \$ | 95.00    |                      |           |                 |
| <b>TOTAL DELINQUENT SEWER CHARGES</b> |    |          |                      | <b>\$</b> | <b>9,596.18</b> |

\*Paid after Dec. 31, 2017

## CANAAN FIRE DISTRICT #1 PROJECTS

IN 2017, AS PART OF THE ONGOING WATER SYSTEM IMPROVEMENTS PROJECT, CANAAN FIRE DISTRICT #1 (CFD#1) CONSTRUCTED A NEW 220,000 GALLON WATER STORAGE TANK LOCATED IN THE CANAAN COMMUNITY FOREST OFF GREEN HILL ROAD. THE NEW STORAGE TANK WILL PROVIDE AMPLE WATER FLOW FOR FIRE SAFETY AS WELL AS INCREASE THE WATER PRESSURE TO ALL CFD#1 CUSTOMERS. UNFORTUNATELY, CIRCUMSTANCES DIDN'T ALLOW PLACING THE TANK ONLINE IN 2017, BUT WE ARE CONFIDENT OF GETTING THE STORAGE TANK ONLINE IN THE SUMMER OF 2018, AS SOON AS THE TELEMTRY (RADIO) CONTROL SYSTEM IS INSTALLED FOR THE WATER SYSTEM. ONCE THE TANK IS ONLINE, THE EXISTING CFD#1 WATER STORAGE TANK AND SOURCE WATER FROM THE CANADIAN SPRINGS WILL BE DISCONNECTED FROM THE SYSTEM.

THE TELEMTRY CONTROL SYSTEM, SCHEDULED TO BE INSTALLED THIS SPRING, ALLOWS FOR REMOTE OPERATION AND CONTROL OF THE WATER STORAGE TANK AND WATER SUPPLY WELL.

ANOTHER PROJECT IN 2018 WILL BE THE INSTALLATION OF NEW WATER METERS, AND PRESSURE REDUCING VALVES FOR ALL CFD#1 CUSTOMERS. THESE ITEMS WILL PROVIDE ACCURATE FLOW READINGS AND PROTECT CUSTOMERS FROM PRESSURE SURGES, RESPECTIVELY.

REGARDING THE CFD#1 WATER QUALITY, WE ARE VERY AWARE OF THE 'DIRTY WATER' PROBLEM IN OUR SYSTEM. THIS IS DUE TO THE INCREASED IRON AND MANGANESE IN THE WATER SYSTEM FROM OUR GROUNDWATER WELL. WE PERFORM MANDATORY MONTHLY WATER TESTS AND ALL TESTS HAVE COME BACK WITHIN THE STATE'S ALLOWABLE LIMITS FOR ALL TESTED SUBSTANCES. OUR CRITICAL 2018 PROJECT CONSISTS OF A NEW WATER FILTRATION FACILITY WHICH WILL REMOVE THE ABOVE-MENTIONED PROBLEMATIC IRON AND MANGANESE IN OUR SYSTEM. WE SHOULD HAVE THE PERMIT TO CONSTRUCT FROM THE STATE OF VERMONT DRINKING WATER PROGRAM SHORTLY SO THAT WE CAN ADVERTISE FOR CONSTRUCTION BIDS AND START CONSTRUCTION IN THE SPRING OF 2018. THE WATER FILTRATION FACILITY COMPLETION DATE IS PLANNED TO BE NOVEMBER 2018. THE WATER FILTRATION FACILITY WILL BE CONSTRUCTED ADJACENT TO THE SITE OF THE EXISTING WELL.

LASTLY IN 2018, WE PLAN ON REPLACING THE WATER MAINS ON NATHAN STREET, HOLMES STREET AND THE REMAINDER OF THE WATER MAIN ON ENID STREET.

BELOW IS AN ESTIMATED TIMELINE FOR ALL 2018 CFD#1 PROJECTS, AS WELL AS NOTES FOR ADJACENT WATER SYSTEM IMPROVEMENT PROJECTS IN 2018 FOR BEECHER FALLS (CFD#2) AND STEWARTSTOWN, NH (WEST STEWARTSTOWN WATER PRECINCT).

### **2018 CFD#1 PROJECTS - ESTIMATED TIMELINE**

#### **LATE SPRING 2018**

- BEGIN CONSTRUCTION OF WATER TREATMENT FACILITY
- BEGIN INSTALLING WATER METERS AND APPURTENANCES THROUGHOUT CFD#1
- INSTALL AND ACTIVATE A TELEMTRY CONTROL SYSTEM FOR WST AND SUPPLY WELL
- *NOTE: WEST STEWARTSTOWN WATER PRECINCT – CONTINUE CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS PROJECTS*

#### **SUMMER 2018**

- ACTIVATE THE NEW CFD#1 WATER STORAGE TANK
- ABANDON THE USE OF THE EXISTING CFD#1 WATER STORAGE TANK AND SPRING SOURCE
- BEGIN REPLACEMENT OF WATER MAINS FOR ENID, NATHAN, AND HOLMES STREETS
- *NOTE: CFD#2 - INSTALL AND ACTIVATE TELEMTRY SYSTEM IN CONJUNCTION WITH CFD#1 TELEMTRY*

#### **FALL 2018**

- COMPLETE WATER TREATMENT FACILITY CONSTRUCTION
- COMPLETE WATER MAIN AND WATER METER INSTALLATIONS
- *NOTE: WEST STEWARTSTOWN WATER PRECINCT - WSI CONSTRUCTION PROJECTS COMPLETED*

IF YOU HAVE ANY QUESTIONS OR CONCERNS, THE FIRE DISTRICT HOLDS THEIR MONTHLY MEETING ON THE THIRD WEDNESDAY OF THE MONTH AT 7:00PM. IF YOU SEE A SUSPECTED LEAK, PLEASE CALL 802-266-3370.

APRIL BUSFIELD, CHIEF OPERATOR

**CANAAN FIRE DISTRICT #1 PRUDENTIAL COMMITTEE**

NORMAN LABRECQUE, CHAIR

JEREMY LABRECQUE

JEFF RICHARDS

**CANAAN FIRE DISTRICT #1**  
**Noreen Labrecque, Treasurer**

**Yr 2017**

**Water Utility Billed**

|                             |                      |
|-----------------------------|----------------------|
| Water Utility Billed - 2017 | \$ 121,815.67        |
| Billed interest             | \$ 181.29            |
| <b>TOTAL BILLED - 2017</b>  | <b>\$ 121,996.96</b> |

|                               |                      |
|-------------------------------|----------------------|
| Water Rents Collected - 2017  | \$ 118,207.83        |
| Water Rent Arrears 12-31-2017 | \$ 3,789.13          |
| <b>TOTAL COLLECTIONS</b>      | <b>\$ 121,996.96</b> |

**RECEIPTS:**

|                                  |               |
|----------------------------------|---------------|
| Balance - 01-01-17               | \$ 132,221.31 |
| 2017 Water Rents Collected       | \$ 123,575.69 |
| 2017 Water Rents Penalties       | \$ 177.93     |
| Utilities Credit                 | \$ 1,235.12   |
| Connect/Disconnect               | \$ 225.00     |
| Project Receipts - Loans         | \$ 903,223.03 |
| Miscellaneous                    | \$ 1,125.00   |
| Savings Interest                 | \$ 389.85     |
| Transferred from Capital Reserve | \$ -          |
| Grant/ Loan Reimb                | \$ -          |

|  |                        |
|--|------------------------|
| <b>TOTAL RECEIPTS<br/>&amp; CASH ON HAND</b> | <b>\$ 1,162,172.93</b> |
|--|------------------------|

**EXPENDITURES:**

|                        |                 |
|------------------------|-----------------|
| Paid Prudential Orders | \$ 1,030,606.07 |
| Cash on Hand 12-31-17  | \$ 131,566.86   |

|  |                        |
|--|------------------------|
| <b>TOTAL EXPENDITURES<br/>&amp; CASH ON HAND</b> | <b>\$ 1,162,172.93</b> |
|--|------------------------|

**WATER CAPITAL RESERVE**

**RECEIPTS:**

|                          |              |
|--------------------------|--------------|
| Balance on Hand 12-31-17 | \$ 20,112.78 |
| Savings interest 2017    | \$ 25.18     |
| Transfer from FD#1       | \$ 16,548.00 |

|  |                     |
|--|---------------------|
| <b>TOTAL RECEIPTS<br/>&amp; CASH ON HAND</b> | <b>\$ 36,685.96</b> |
|--|---------------------|

**EXPENDITURES:**

|                              |              |
|------------------------------|--------------|
| Paid Fire District #1 Orders |              |
| Savings Balance 12-31-17     | \$ 36,685.96 |

|  |                     |
|--|---------------------|
| <b>TOTAL EXPENDITURES<br/>&amp; CASH ON HAND</b> | <b>\$ 36,685.96</b> |
|--|---------------------|



**PRUDENTIAL COMMITTEE  
DETAILED EXPENDITURES  
2017**

**Fire District #1:**

|                                    |           |                     |
|------------------------------------|-----------|---------------------|
| Commissioner Fees                  | \$        | 750.00              |
| Operator Salaries                  | \$        | 14,333.48           |
| Operator Mileage                   | \$        | 1,359.21            |
| Operator Education Costs           | \$        | 137.00              |
| FICA                               | \$        | 1,153.90            |
| Shared Operator Health Insurance   | \$        | 7,342.43            |
| Shared Operator VMERS              | \$        | 779.40              |
| Materials & Supplies               | \$        | 5,192.63            |
| Contracted Labor & Connections     | \$        | 685.00              |
| Miscellaneous                      | \$        | 195.50              |
| Administrative Expense/petty cash  | \$        | 5,797.48            |
| Workmen's Compensation & Liability | \$        | 1,610.04            |
| Chemicals                          | \$        | 4,776.60            |
| Propane                            | \$        | 179.85              |
| New Equipment                      | \$        | 3,771.60            |
| Phone                              | \$        | 638.03              |
| Capital Reserve Transfer           | \$        | 8,274.00            |
| Legal Fees                         | \$        | 1,484.22            |
| Water Project Expenses             | \$        | 678,789.50          |
| Engineering/Planning               | \$        | 192,706.31          |
| State Revolving Loan               | \$        | 10,154.85           |
| USDA Loan payment                  | \$        | 64,158.00           |
| Auditors                           | \$        | 12,120.00           |
| Utilities                          | \$        | 5,893.13            |
| Unemployment                       | \$        | 49.91               |
| <b>TOTAL EXPENDITURES</b>          | <b>\$</b> | <b>1,022,332.07</b> |

**CANAAN FIRE DISTRICT #1  
UNCOLLECTED WATER RENTS  
2017**

|                              |            |                    |                   |
|------------------------------|------------|--------------------|-------------------|
| BURNS, KENNETH               | \$48.00    | KIMBALL, ROBERT    | \$496.00          |
| *                            | \$156.78   | MARCHAND, JON      | \$95.93           |
| DEUTSCHE BANK                | \$1,164.00 | *                  | \$90.00           |
| DUPLESSIE, MICHAEL           | \$1,207.10 | *                  | \$78.00           |
| FAIRHEAD, CHELSEA            | \$90.00    | PHILIBERT, PAULINE | \$109.00          |
| FITCH, KURT                  | \$78.00    | PHILLIPS, KRIS     | \$90.85           |
| FORSTER, STEPHEN             | \$82.00    | ROSS, MARIELLE     | \$121.14          |
| GLOVER, AMANDA EST           | \$235.56   | ROY, ANNA          | \$85.00           |
| GOUDREAU, NICHOLAS           | \$141.89   | *                  | \$470.89          |
| JOHNSON, DANIEL              | \$107.00   | SPENCER, JOANNE    | \$52.73           |
|                              |            | VARLEY, CRAIG      | \$94.04           |
| <b>TOTAL DELINQUENT 2017</b> |            |                    | <b>\$5,093.91</b> |

\*paid after Dec 31, 2017

**CANAAN FIRE DISTRICT #1 PROPOSED BUDGET**

| PURPOSE OF EXPENDITURE              | YR 2016                | YR 2017              | YR 2017                | YR 2018              |
|-------------------------------------|------------------------|----------------------|------------------------|----------------------|
|                                     | EXPENDED               | PROPOSED             | EXPENDED               | PROPOSED             |
| 11-011-0998 RETIREMENT              | \$ 326.63              | \$ 450.00            | \$ 779.40              | \$ 800.00            |
| 11-011-0999 HEALTH INS              | \$ 2,421.82            | \$ 3,300.00          | \$ 7,342.43            | \$ 7,000.00          |
| 11-011-1000 COMM FEES               | \$ 750.00              | \$ 750.00            | \$ 750.00              | \$ 900.00            |
| 11-011-1002 MAT & SUPP              | \$ 1,656.88            | \$ 5,000.00          | \$ 5,192.63            | \$ 5,000.00          |
| 11-011-1003 PHONE                   | \$ 636.68              | \$ 650.00            | \$ 638.03              | \$ 650.00            |
| 11-011-1004 CONTRACT LABOR          | \$ 2,044.23            | \$ 2,000.00          | \$ 685.00              | \$ 1,000.00          |
| 11-011-1005 DIST. LABOR             | \$ 198.76              | \$ 2,000.00          | \$ -                   | \$ 1,000.00          |
| 11-011-1006 ADM EXPENSES            | \$ 5,720.60            | \$ 5,500.00          | \$ 5,424.04            | \$ 5,500.00          |
| 11-011-1007 MISC EXP                | \$ -                   | \$ 200.00            | \$ 195.50              | \$ 200.00            |
| 11-011-1008 WORK COMP/PROP LIAB     | \$ 1,407.04            | \$ 1,484.00          | \$ 1,610.04            | \$ 1,700.00          |
| 11-011-1009 FICA/MEDI               | \$ 857.11              | \$ 1,000.00          | \$ 1,153.90            | \$ 1,200.00          |
| 11-011-1010 NEW EQUIP               | \$ 1,552.32            | \$ 1,000.00          | \$ 3,771.60            | \$ 3,000.00          |
| 11-011-1011 OPER EDUCATION          | \$ 16.00               | \$ 300.00            | \$ 137.00              | \$ 300.00            |
| 11-011-1012 OPER. SALARY            | \$ 10,453.13           | \$ 13,000.00         | \$ 14,333.48           | \$ 13,000.00         |
| 11-011-1013 OPER. MILEAGE           | \$ 1,470.10            | \$ 1,400.00          | \$ 1,359.21            | \$ 1,400.00          |
| 11-011-1015 PROPANE                 |                        |                      | \$ 179.85              | \$ 200.00            |
| 11-011-1016 UNEMPLOYMENT            |                        |                      | \$ 49.91               | \$ -                 |
| 11-011-1100 PUMP STA UTIL           | \$ 6,154.79            | \$ 6,000.00          | \$ 5,893.13            | \$ 9,000.00          |
| 11-011-1101 PUMP STA CONT SERVICES  | \$ 65.00               | \$ 100.00            | \$ -                   | \$ 100.00            |
| 11-011-1104 CHEMICALS               | \$ 3,086.17            | \$ 3,000.00          | \$ 4,776.60            | \$ 3,000.00          |
| 11-011-1105 STATE REVOLVING LOAN    |                        |                      | \$ 10,154.85           | \$ 12,500.00         |
| 11-011-1106 USDA LOAN               |                        | \$ 64,158.00         | \$ 64,158.00           | \$ 64,158.00         |
| 11-011-1401 CAPITAL RES             | \$ 6,000.00            | \$ 8,274.00          | \$ 16,548.00           | \$ -                 |
| 11-011-1403 PETTY CASH              |                        |                      | \$ 373.44              |                      |
| <b>TOTALS</b>                       | <b>\$ 44,817.26</b>    | <b>\$ 119,566.00</b> | <b>\$ 145,506.04</b>   | <b>\$ 131,608.00</b> |
| <b>WATER PROJECT EXPENSES</b>       |                        |                      |                        |                      |
| 11-011-1107 AUDITOR                 |                        |                      | \$ 12,120.00           |                      |
| 11-011-1402 ENGINEERING             | \$ 316,531.27          |                      | \$ 192,706.31          |                      |
| 11-011-1405 LEGAL FEES              | \$ 3,581.00            |                      | \$ 1,484.22            |                      |
| 11-011-1408 WATER LINE REP          | \$ 1,636,922.96        |                      | \$ 678,789.50          |                      |
| 11-011-1409 WATER LINE DIST PROJECT | \$ 34,836.51           |                      |                        |                      |
| <b>SUB TOTAL</b>                    | <b>\$ 1,991,871.74</b> |                      | <b>\$ 885,100.03</b>   |                      |
| <b>TOTALS</b>                       | <b>\$ 2,036,689.00</b> |                      | <b>\$ 1,030,606.07</b> |                      |
| <b>PROJECTED REVENUES</b>           | <b>YR 2016</b>         | <b>YR 2017</b>       | <b>YR 2017</b>         | <b>YR 2017</b>       |
|                                     | <b>ACTUAL</b>          | <b>PROPOSED</b>      | <b>ACTUAL</b>          | <b>PROPOSED</b>      |
| 11-010-1501 WATER CONN. FEE         | \$ 200.00              |                      | \$ 225.00              |                      |
| 11-010-1502 WATER RENT              | \$ 119,512.08          | \$ 119,566.00        | \$ 123,575.69          | \$ 119,566.00        |
| 11-010-1505 UTILITY INTEREST        | \$ 86.93               |                      | \$ 177.93              |                      |
| 11-010-1506 UTILITY CREDIT          | \$ 1,121.44            |                      | \$ 1,235.12            |                      |
| 11-010-1602 SAVINGS INTEREST        | \$ 135.84              |                      | \$ 389.85              |                      |
| 11-010-1609 MISCELLANEOUS           | \$ 96.92               |                      | \$ 1,125.00            |                      |
| 11-010-1701 USDA - LOAN/GRANT       | \$ 1,938,325.11        |                      | \$ 903,223.03          |                      |
| 11-010-1702 USDA LOAN REIMB         | \$ 62,355.64           |                      |                        |                      |
| UNEXPENDED FD#1 FUNDS               |                        |                      |                        | \$ 12,042.00         |
| <b>TOTALS</b>                       | <b>\$ 2,121,833.96</b> | <b>\$ 119,566.00</b> | <b>\$ 1,029,951.62</b> | <b>\$ 131,608.00</b> |

**FIRE DISTRICT #2  
TREASURER REPORT  
Diana Rancourt, Treasurer**

|                             | <b>Yr 2017</b>      |
|-----------------------------|---------------------|
| Water Utility Billed - 2017 |                     |
| Total Billed                | \$ 54,879.36        |
| Billed Arrears - 1-1-17     | \$ 44.23            |
| Total Billed                | <b>\$ 54,923.59</b> |

|                            |                     |
|----------------------------|---------------------|
| Water Rents Collected      | \$ 53,467.36        |
| Arrears Collectable - 2017 | \$ 1,456.23         |
| <b>TOTAL COLLECTIONS</b>   | <b>\$ 54,923.59</b> |

**RECEIPTS:**

|                                 |              |
|---------------------------------|--------------|
| Balance 01-01-17                | \$ 48,123.86 |
| 2017 Water Rents Collected      | \$ 54,339.92 |
| 2017 Water Rents Penalties      | \$ 40.11     |
| Utility Credit                  | \$ 84.00     |
| Connect/Disconnect              | \$ 360.00    |
| Interest from Savings           | \$ 52.09     |
| Reimbursement Interest on Loan  | \$ 4,879.14  |
| Grant Reimbursement             | \$ 56,305.86 |
| VT Dept of Transportation Grant | \$ 1,757.33  |

**TOTAL RECEIPTS**

**& CASH ON HAND \$ 165,942.31**

**EXPENDITURES:**

|                           |                      |
|---------------------------|----------------------|
| Paid Prudential Orders    | \$ 132,206.42        |
| Cash on Hand 12-31-17     | \$ 33,735.89         |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 165,942.31</b> |

**& CASH ON HAND**

**CANAAN FIRE DISTRICT #2**

**CAPITAL RESERVE**

Receipts:

|                             |              |
|-----------------------------|--------------|
| Beginning balance 01/01/17  | \$ 12,642.00 |
| Interest on Capital Reserve | \$ 33.15     |
| 2017 Appropriation          | \$ 4,000.00  |

**TOTAL RECEIPTS & CASH ON HAND \$ 16,675.15**

Expenditures:

|                              |              |
|------------------------------|--------------|
| Paid Fire District #2 Orders |              |
| Savings Balance 12/31/17     | \$ 16,675.15 |

**TOTAL EXPENDITURES & CASH ON HAN \$ 16,675.15**

**REPORT OF THE FIRE DISTRICT #2**

The "loop" project was completed in November connecting the water mains from the last upgrade to the other part of East Street that had not been previously connected. This connection is going to give the ability to feed water in a loop from two directions so if there is a break on one side the whole area does not need to be shut down. This also gives the factory sources of water from two directions the main on Route 253 and off East Street, engineered by Tata and Howard of St. Johnsbury. New telemetry system should be installed that is going to connect the well house and the reservoir remotely to the Wastewater Treatment Facility dual operator so if there is an emergency someone is immediately called out. If it is a small issue the operator will be able to access it from their computer at home and save having to call them out for minor issues, which will be a cost savings to the user. The Engineering Firm, Tata and Howard is in the process of getting quotes for this project and scheduling the work. This work will be done in unison with Fire District One by the same contractor. We really appreciate everyone's patience and understanding during our construction.

The Fire District #2 Prudential Committee members approved the 2018 Proposed Budget on Monday, January 8th. The budget indicates that increases in water rates are needed in 2018 to cover Debt Service#2 for projects. The last time water rates were increased was 2015.

Each year, by July 1<sup>st</sup>, you can find on our Town website (<http://www.canaan-vt.org>) a short report (consumer confidence report, or drinking water quality report) from your water supplier that tells where your water comes from and what's in it. If you are not able to obtain a copy on the website, please call the Town Office at 802-266-3370 to get a copy mailed to you.

Copies of the Rules, Regulations and Schedule of Rates and Charges Ordinance can be picked up at the Town Office along with a copy of the Collection and Shut-off Policy.

The Fire District #2 strongly encourages residents to attend monthly meetings to keep informed on our projects. The meetings are held at 6:00 p.m. on the third Wednesday of each month. If you see a suspected leak, please call 802-266-7723.

We want to thank the Engineering Firm, Tata and Howard and Contractor Wells Excavation who were great to work with. They went above and beyond to make this a good project with minimal interruptions to your water service.

Tony Wheeler, Committee Chair  
Jody Riley, Gregory D. Noyes  
Canaan Fire District #2 Prudential Committee  
April Busfield, Operator

**PRUDENTIAL COMMITTEE  
DETAILED EXPENDITURES  
2017**

**YR 2017**

**Fire District #2:**

|  |           |                   |
|--|-----------|-------------------|
| Commissioner Salaries                  | \$        | 750.00            |
| Operator Salaries                      | \$        | 10,996.37         |
| Operator Mileage                       | \$        | 1,175.16          |
| Operator Education                     | \$        | 137.00            |
| Health Insurance - shared operator     | \$        | 6,029.28          |
| VMERS - shared operator                | \$        | 600.87            |
| Water meters                           |           |                   |
| Unemployment                           | \$        | 46.98             |
| Materials & Supplies                   | \$        | 3,462.56          |
| Chemicals                              | \$        | 2,910.70          |
| Contracted Labor & Connections         | \$        | 3,223.80          |
| Administrative Expenses                | \$        | 4,441.43          |
| New Equipment                          | \$        | 4,029.53          |
| Workmen's Comp/Liability               | \$        | 1,610.03          |
| FICA                                   | \$        | 898.65            |
| Utilities                              | \$        | 5,812.59          |
| Capital Reserve                        | \$        | 4,000.00          |
| Debt Service                           | \$        | 25,786.00         |
| Legal fees                             | \$        | 139.22            |
| Engineering - relocation of water line | \$        | 34,045.00         |
| Water line replacement                 | \$        | 8,811.25          |
| Well Rehab                             | \$        | 13,300.00         |
| <b>TOTAL EXPENDITURES</b>              | <b>\$</b> | <b>132,206.42</b> |

**CANAAN FIRE DISTRICT #2  
UNCOLLECTED 2017**

|                        |    |          |
|------------------------|----|----------|
| BLANCHARD, LINDA       | \$ | 135.90   |
| CASTLEROCK LLC         | \$ | 45.00    |
| FALCONER, AMY          | \$ | 54.86    |
| BENOIT & DEBORAH HOULE | \$ | 93.00    |
| *                      | \$ | 126.00   |
| *                      | \$ | 108.00   |
| LECLAIR, BRIAN         | \$ | 434.61   |
| MASTERS, REBECCA       | \$ | 72.00    |
| MULAIRE, KELLY         | \$ | 1,197.19 |
| TILLINGHAST, DANA      | \$ | 70.00    |
| URAN, BETTY            | \$ | 722.17   |

**TOTAL UNCOLLECTED WATER RENTS    \$            3,058.73**

\* Paid after Dec. 31, 2017

CANAAN FIRE DISTRICT #2  
PROPOSED BUDGET  
2018

| Purpose of Expenditure                 | Yr 2016<br>Expended | Yr 2017<br>Proposed | Yr 2017<br>Expended | Yr 2018<br>Proposed |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Fire District #2 Operations:</b>    |                     |                     |                     |                     |
| 12-012-0998 Retirement                 | 240.39              | 450.00              | 600.87              | 600.00              |
| 12-012-0999 Operator Health Insurance  | 1,762.36            | 3,200.00            | 6,029.28            | 6,000.00            |
| 12-012-1000 Operator Salaries          | 8,013.50            | 10,000.00           | 10,996.37           | 10,000.00           |
| 12-012-1001 Operator Mileage           | 1,303.40            | 1,300.00            | 1,175.16            | 1,300.00            |
| 12-012-1002 Operator Education         | 51.00               | 250.00              | 137.00              | 250.00              |
| 12-012-1003 Materials & Supplies       | 2,879.40            | 3,000.00            | 3,462.56            | 3,200.00            |
| 12-012-1004 Contracted Labor/Equip     | 3,155.00            | 3,500.00            | 3,223.80            | 2,000.00            |
| 12-012-1005 Administrative Costs       | 4,962.06            | 5,000.00            | 4,249.43            | 5,000.00            |
| 12-012-1006 Work/Comp/Liability        | 1,407.04            | 1,483.36            | 1,610.03            | 1,750.00            |
| 12-012-1007 Utilities                  | 6,342.67            | 6,000.00            | 5,812.59            | 6,000.00            |
| 12-012-1009 FICA                       | 670.54              | 1,000.00            | 898.65              | 1,000.00            |
| 12-012-1019 Chemicals                  | 3,499.50            | 3,600.00            | 2,910.70            | 3,600.00            |
| 12-012-1030 Commissioners Fees         | 750.00              | 750.00              | 750.00              | 900.00              |
| 12-012-1045 New Equipment              | 0.00                | 0.00                | 864.53              | 0.00                |
| 12-012-1046 Redevelop Well             | 0.00                | 14,425.00           | 0.00                | 0.00                |
| 12-012-1053 Water Meters               | 290.88              | 750.00              | 0.00                | 750.00              |
| 12-012-1054 Legal Services             | 1,875.00            | 500.00              | 0.00                | 500.00              |
| 12-012-1055 Stewartstown Tax           | 0.00                | 0.00                | 192.00              | 192.00              |
| 12-012-1056 Capital Reserve            | 4,000.00            | 4,000.00            | 4,000.00            | 4,000.00            |
| 12-012-1064 Debt Service #1- USDA Loan | 18,688.00           | 18,688.00           | 18,688.00           | 18,688.00           |
| 12-012-1066 Debt Service #2- USDA Loan | 0.00                | 7,098.00            | 7,098.00            | 7,098.00            |
| 12-012-1085 Unemployment               | 39.15               | 200.00              | 46.98               | 0.00                |
| <b>TOTAL</b>                           | <b>59,929.89</b>    | <b>85,194.36</b>    | <b>72,745.95</b>    | <b>72,828.00</b>    |

**PROJECTED REVENUES WATER**

|                                    | Yr 2016<br>Actual | Yr 2017<br>Proposed | Yr 2017<br>Actual | Yr 2018<br>Proposed |
|------------------------------------|-------------------|---------------------|-------------------|---------------------|
| 12-010-1501 1. Connect/Disconnect  | 270.00            | 0.00                | 360.00            | 0.00                |
| 12-010-1502 2. Water Rents         | 34,233.86         | 34,517.77           | 35,651.92         | 43,542.00           |
| 12-010-1503 3. Water Penalties     | 370.58            | 0.00                | 40.11             | 0.00                |
| 12-010-1505 5. Utility Credits     | 370.58            | 0.00                | 84.00             | 0.00                |
| 12-010-1602 6. Interest            | 23.41             | 0.00                | 78.90             | 0.00                |
| 7. Debt Receipt #1                 | 18,688.00         | 18,688.00           | 18,688.00         | 18,688.00           |
| 8. Debt Receipt #2                 | 0.00              | 7,098.00            | 7,098.00          | 7,098.00            |
| 9. Unexpended FD#2 budget balance  | 0.00              | 21,425.00           | 0.00              | 0.00                |
| 10. Misc Reimbursement             | 0.00              | 0.00                | 0.00              | 0.00                |
| 11. Reimbursement Interest on Loan | 1,645.30          | 3,465.59            | 4,879.14          | 3,500.00            |
| <b>TOTAL</b>                       | <b>55,601.73</b>  | <b>85,194.36</b>    | <b>66,880.07</b>  | <b>72,828.00</b>    |

CANAAN FIRE DISTRICT #2

EXPENDITURES FOR WATER PROJECT - 2017

|                          |                  |
|--------------------------|------------------|
| Engineering Costs        | 34,045.00        |
| Water Line Replacement   | 8,811.25         |
| Well Rehab               | 13,300.00        |
| Leak Detection Equipment | 3,155.00         |
| Legal Services           | 139.22           |
| <b>TOTAL</b>             | <b>58,460.47</b> |

REVENUES FOR WATER PROJECT - 2017

|                         |                  |
|-------------------------|------------------|
| Line of Credit          | 0.00             |
| VT Transportation Grant | 1,757.33         |
| Grant                   | 56,305.86        |
| <b>TOTAL</b>            | <b>58,063.19</b> |

## CANAAN REVOLVING LOAN ACCOUNT

### RECEIPTS:

|   |                      |
|---|----------------------|
| Cash on Hand 01-01-2017 (Checking Account)                  | \$ 18.75             |
| Cash on Hand 01-01-2017 (Savings Acct First Colebrook Bank) | \$ 67,730.93         |
| My Maple, LLC   | \$ 33,728.04         |
| Gloria Jackson Loan   | \$ 5,451.16          |
| Squeegee Printers Loan Payment                              | \$ 2,574.55          |
| Cunningham Full Service Loan                                | \$ 9,486.12          |
| Richard Marchesseault                                       | \$ 6,239.20          |
| Grand Bois Du Nord  | \$ 14,742.10         |
| Grand Bois Du Nord 2nd loan                                 | \$ 1,998.95          |
| Savings Interest  | \$ 246.84            |
| <b>TOTAL RECEIPTS &amp; CASH ON HAND</b>                    | <b>\$ 142,216.64</b> |

### EXPENDITURES:

|                           |                     |
|---------------------------|---------------------|
| Richard Marchesseault     |                     |
| Grand Bois Du Nord        | \$ 30,000.00        |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 30,000.00</b> |

|  |                      |
|--|----------------------|
| Paid Revolving Loan Committee Orders - 2017    | \$ 30,000.00         |
| Cash in Savings/Sweep 12-31-2017(Granite Bank) | \$ 112,197.89        |
| Cash in Checking 12-31-2017 (Granite Bank)     | \$ 18.75             |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b>   | <b>\$ 142,216.64</b> |

## TOWN OF CANAAN REVOLVING LOAN FUND

As many of you are aware, the Town of Canaan received a \$750,000 Community Development Grant in 1996. The Town loaned this money (less some management and administrative costs) to Ethan Allen, Inc. of Beecher Falls to erect a new building and purchase machinery and equipment. Ethan Allen paid this money back in full in 2011 and we have deposited these payments in a Revolving Loan Fund. Loans are available to qualified businesses and individuals who need funding for projects that benefit the community. Information and applications are available at the Town Office. If you are planning a start-up or expanding an existing business and can meet our criteria, our Revolving Loan Fund might be a valuable opportunity for you. The fund considers and grants loans without regard to race, creed, color, gender, handicap or ethnic origin.

ANNUAL REPORT  
CANAAN COMMUNITY PARK

CANAAN RECREATION PARK  
STATEMENT OF ACCOUNTS

RECEIPTS:

|  |                     |
|--|---------------------|
| Cash on Hand 01/01/2017                | \$ 16,898.29        |
| Moose Festival Donations               | \$ 400.00           |
| School & Town Mowing Reimbursement     | \$ 4,860.00         |
| Rec Park Donations                     | \$ 868.97           |
| Newsletter Ads                         | \$ 80.00            |
| Fundraisers                            | \$ 2,979.45         |
| Meadow Lot                             | \$ 1,700.00         |
| Trans Canada Grant                     | \$ 2,000.00         |
| Savings Interest                       | \$ 16.30            |
| <b>TOTAL RECEIPTS AND CASH ON HAND</b> | <b>\$ 29,803.01</b> |

EXPENDITURES

|                                  |                    |
|----------------------------------|--------------------|
| Contracted Mowing/Trash Removal  | \$ 4,790.00        |
| Tennis/Basketball Court          | \$ 943.00          |
| Porta Potty Expenses             | \$ 760.00          |
| Materials & Supplies             | \$ 190.74          |
| Insurance & Worker's Comp        | \$ 278.61          |
| Postage - Printing & Advertising | \$ 150.13          |
| Electricity                      | \$ 645.25          |
| Adm. Misc. Vendor Fee            | \$ 240.00          |
| Fund Raising Materials           | \$ 722.54          |
| Meadow Lot Expenses              | \$ 1,230.00        |
| <b>TOTAL EXPENDITURES</b>        | <b>\$ 9,950.27</b> |

|  |                     |
|--|---------------------|
| Expenditures - 2017                          | \$ 9,950.27         |
| Cash on Hand 12-31-2017                      | \$ 19,852.74        |
| <b>TOTAL EXPENDITURES &amp; CASH ON HAND</b> | <b>\$ 29,803.01</b> |



## PROPOSED BUDGET - RECREATION PARK - 2018

|                  |                                      | 2017 - Expended    | 2018 - Proposed     |
|------------------|--------------------------------------|--------------------|---------------------|
|                  | <b>Recreation Park Maintenance:</b>  |                    |                     |
| 08-081-1010      | Contracted Mowing/Trash Removal      | \$ 4,790.00        | \$ 5,000.00         |
| 08-081-1011/1012 | Contracted Labor/Materials           | \$ -               | \$ 2,000.00         |
| 08-081-1013      | Materials & Supplies                 | \$ 190.74          | \$ 500.00           |
| 08-081-1018      | Tennis/Basketball Court              | \$ 943.00          |                     |
| 08-081-1016      | Shelters/Tables                      | \$ -               | \$ 2,000.00         |
| 08-081-1202/1502 | Equipment Repairs                    | \$ -               | \$ 300.00           |
|                  | <b>TOTAL MAINTENANCE</b>             | <b>\$ 5,923.74</b> | <b>\$ 9,800.00</b>  |
|                  | <b>Park Administration:</b>          |                    |                     |
| 08-081-1102      | New Equipment                        | \$ -               | \$ 500.00           |
| 08-081-1103/2016 | Porta Potty Expense                  | \$ 760.00          | \$ 800.00           |
| 08-081-2001      | Insurance/Workmen's Comp             | \$ 278.61          | \$ 145.81           |
| 08-081-2003      | Postage - Printing & Advertising     | \$ 150.13          | \$ 200.00           |
| 08-081-2005      | Electricity                          | \$ 645.25          | \$ 850.00           |
| 08-081-2012      | Adm Misc. Vendor Fee                 | \$ 240.00          | \$ 150.00           |
| 08-081-2013      | Fund Raising Material                | \$ 722.54          | \$ 1,000.00         |
| 08-081-2014      | Petty Cash                           | \$ -               | \$ -                |
| 08-081-2017      | Meadow Lot Expenditures              | \$ 1,230.00        | \$ 1,300.00         |
|                  | <b>TOTAL ADMINISTRATION</b>          | <b>\$ 4,026.53</b> | <b>\$4,945.81</b>   |
|                  | <b>TOTAL RECREATION PARK ACCOUNT</b> | <b>\$ 9,950.27</b> | <b>\$ 14,745.81</b> |

## PROJECTED REVENUES - RECREATION PARK ACCOUNT

|             | 2017 Revenues                    | 2017 - Actual       | 2018- Estimated     |
|-------------|----------------------------------|---------------------|---------------------|
| 08-080-1602 | Savings Interest                 | \$ 16.30            | \$ 20.00            |
| 08-080-1603 | Rec Park Donations               | \$ 868.97           | \$ 1,000.00         |
| 08-080-1604 | Pitch tournaments                | \$ -                | \$ -                |
| 08-080-1608 | Moose Festival Donations         | \$ 400.00           | \$ 250.00           |
| 08-080-1612 | Newsletter Ads                   | \$ 80.00            | \$ 80.00            |
| 08-080-1700 | School/Town Mowing Reimbursement | \$ 4,860.00         | \$ 5,000.00         |
| 08-080-1706 | Fundraisers                      | \$ 2,979.45         | \$ 2,500.00         |
| 08-080-1708 | Meadow Lot                       | \$ 1,700.00         | \$ 1,500.00         |
| 08-080-1770 | TransCanada Grant                | \$ 2,000.00         | \$ -                |
|             | <b>TOTAL</b>                     | <b>\$ 12,904.72</b> | <b>\$ 10,350.00</b> |

## CANAAN COMMUNITY RECREATION PARK

Some improvements have been made to the Recreation Park in 2017, which included repairing the cracks in the tennis and basketball courts. An apple tree was purchased by the Rec Park Committee and planted in the Meadow Lot by the Girls on the Run Team. Thank you!

We were awarded a grant of \$2,000 thru TransCanada. The purpose of the grant will be to build another shelter. With all the donations and grant monies we have been able to hold off on asking the town for money to support the maintenance of the Recreation Park. Thank you to everyone who supported our projects. We could not have accomplished all that we have done without your assistance and support.

We will be holding fundraisers again in 2018, which includes camping during the softball weekends, selling moose burgers and raffle tickets during the Moose Festival, Variety Show, Pennies for Park, Soccer and Nerf Style Tournaments and Movies in the Park. If interested in helping on any of our fundraisers, please call the Town Office.

The town continues to publish four newsletters a year and business card size advertisements are available for \$40.00 per year or \$10.00 per issue. If interested, contact the Town Office. Proceeds to benefit the Recreation Park.

The Recreation Park Committee would like to thank everyone that took time to complete the surveys. The surveys help to determine how we can improve our facilities. Comments that the recreation park is one of Canaan's best assets were very much appreciated.

We plan to have another Volunteer Day in 2018. Watch the newsletter for details.

In order to use the Recreation Park or Meadow Lot, a Use of Facilities Application must be filled out before the event and, a Certificate of Insurance maybe required. The form can be picked up at the Town Office or found at our Town website at <http://www:canaan-vt.org>. If there is failure to comply, the request for an event could be denied. Once an event has been approved, an inspection will be conducted after the event and if needed, a fee will be assessed for the cost of any damages.

If you see any questionable happenings, please contact a committee member or the Police. It is up to all of us to keep the park safe for everyone.

If interested in donating to the park, please send a check payable to the Canaan Recreation Park and mail it to the Town of Canaan, c/o Noreen Labrecque, PO Box 159, Canaan, Vermont 05903. Any contributions made to the park will be much appreciated and will positively impact our community.

Community holds meetings monthly on the second Monday of the month. These are open to the public should you want to attend.

Vernon Crawford, Chairman  
Donald Labrecque  
Jeffery Noyes  
Dana Masson  
Rajesh Hailey  
Diana Rancourt

## **CANAAN PLANNING COMMISSION**

### **CANAAN ZONING BOARD OF ADJUSTMENT**

During the spring of 2017, several members of the Planning Commission and the Selectboard, worked with Irene Nagle, Senior Planner from Northeastern VT Development Association (NVDA) in putting together the information needed to create Designated Village Centers in Beecher Falls and Canaan. The process identified the centers of both villages, mapping the boundaries of the proposed centers and listing the buildings within each center. The Town received word on June 26, 2017, that both village centers were approved by the Vermont Department of Housing and Community Development.

The Village Center designation supports the revitalization efforts of medium-sized historic centers. The designation brings financial incentives, training and technical assistance needed to attract new business and vitality to our town. For more information about the Designated Village Centers please contact Selectman Greg Noyes.

The next project that the Planning Commission took up was updating the Zoning Bylaw. The Bylaw is the tool that enables successful implementation of the Town Plan. In 2016 the Town had adopted the proposed Town Plan. The Planning Commission used several goals and action steps identified in the Town Plan and developed modifications and additions to the Bylaw from those goals. This was done during the summer and fall, it included public input and the Planning Commission's Public Hearing was held on November 20<sup>th</sup>, 2017 and was approved. The Selectboard held their public hearing on December 11, 2017. At that meeting, in conjunction with planners from NVDA and the Watershed Management Division of the Rivers Program / VT Department of Environmental Conservation, it was agreed to make some changes to wording and standards as related to the National Flood Insurance Program (NFIP).

The Selectboard held a second Public Hearing on January 15, 2018 where the proposed Bylaw was given the go ahead. The proposed Bylaw will be voted on by Australian ballot at our March 6<sup>th</sup>, 2018 Town Meeting. The Planning Commission would appreciate your approval of the proposed Bylaw.

The Planning Commission /Zoning Board of Adjustment welcomed four new members in 2017: Renee Marchesseault, Julie Nadeau, Gail Fisher and Fern Brown.

The Planning Commission / Zoning Board of Adjustment would like to thank all the people who help us with our work as we continue to serve the Town of Canaan to the best of our ability.

### **ZONING PERMITS 2017**

The Administrative Officer issued 12 permits in 2017, which is approximately 28% less than the 10 year average of 16.7 permits.

Property owners are reminded that a zoning permit is required for ANY land development including the "division of a parcel into two or more parcels, the construction, reconstruction, conversion, relocation or enlargement of any building or other structure, and any change in the use of any building or other structure, or land". Application forms are available either at the Town Office or from Bob Lee the Zoning Administrator.

Information on State septic regulations can be obtained from the Vermont Agency of Natural Resources regional office at 374 Emerson Falls Road, Suite 4, St. Johnsbury, VT 05819. Telephone 802-751-0131.

The Vermont Shoreland Protection Act went into effect July 1, 2014. This permit program was developed to help landowners facilitate development within the Protected Shoreland Area according to the Act. New and existing development within the Upland and Lakeside Zones may now require a permit or registration from the Shoreland Permit Program. For more information see their website [www.dec.vermont.gov](http://www.dec.vermont.gov).

Please feel free to contact Bob Lee at 266-8269 whenever you are in doubt as to the need for a Canaan permit. Thanks to all of you who continue to voluntarily comply with our Town Zoning Bylaw. By doing this, you are making a significant contribution toward reducing the cost of running your Town government.

# **BORROWED MONEY TABLE**

**January 1, 2018**

| Lending Institute           | Interest Rate | Principal Amount | Interest Paid | Paid Notes   | Amount Remaining |
|-----------------------------|---------------|------------------|---------------|--------------|------------------|
| Vt Revol Loan - CFD#1       | 0.00%         | \$ 60,154.85     |               | \$ 10,154.85 | \$ 50,000.00     |
| USDA Loan - CFD#1           | 1.375         | \$ 37,225.52     | \$ 26,932.48  | \$ 64,158.00 | \$ 1,930,774.48  |
| USDA Loan - CFD#2           | 2.25%         | \$ 8,584.90      | \$ 10,095.92  | \$ 18,680.82 | \$ 433,478.06    |
| USDA Loan - CFD#2           | 1.88%         | \$ 3,382.54      | \$ 3,715.46   | \$ 7,098.00  | \$ 195,617.46    |
| Vt Revol Loan - CFD#2       | 0.00%         | \$ 51,256.00     |               |              | \$ 51,256.00     |
| USDA Loan - Treatment Plant | 2.50%         | \$ 36,100.59     | \$ 34,145.41  | \$ 70,246.00 | \$ 1,301,675.93  |

# **SCHEDULE OF MATURITIES**

|                             |                  |
|-----------------------------|------------------|
| Vt State Revol Loan FD1     | February 1, 2021 |
| USDA Loan FD#1              | November 1, 2050 |
| USDA Loan - CFD#2           | October 20, 2051 |
| USDA Loan - CFD#2           | November 1, 2056 |
| Vt State Revol Loan FD2     | July 1, 2024     |
| USDA Loan - Treatment Plant | October 20, 2045 |

# **LEASED LOTS**

| School Lots                 | Lot No. | Acres | Per Acre | Amount Due | Amount Received* |
|-----------------------------|---------|-------|----------|------------|------------------|
| Gerald/Ronald Devost        | 87      | 66    | .06      | \$ 3.96    | \$ 3.96          |
| Thomas Flagg                | 17      | 100   | .06      | 6.00       | 6.00             |
| Stephane Inkel              | 18      | 100   | .06      | 6.00       | 6.00             |
| Douglas Larson              | 88      | 34    | .06      | 2.04       | 2.04             |
| Totals-2017                 |         |       |          | \$ 18.00   | \$ 18.00         |
| <b><u>Minister Lots</u></b> |         |       |          |            |                  |
| Phillip Fauteux             | 34      | 100   | .06      | \$ 6.00    | \$ 6.00          |
| Elmont Jackson              | 90      | 100   | .06      | 6.00       | 6.00             |
| Mathew Devost               | 88      | 13    | .06      | .78        | .78              |
| Douglas Larson              | 87      | 40    | .06      | 2.40       | 2.40             |
| Gray Siblings               | 88      | 47    | .06      | 2.82       | 2.82             |
| Totals-2017                 |         |       |          | \$ 18.00   | \$ 18.00         |

\*Amounts received were collected with the 2017 property tax payments.

The above lots are 100 acres in size, more or less, set aside by the Legislature (or Governor) when the Town was originally chartered (or layed out). The revenues from these leases are to be set aside for the purpose of supporting the school, colleges and churches of the Town.

The fees were set by the Governor at that time and cannot be changed. The leases are bought and sold similar to a Warranty Deed and the people who own them pay taxes as if they, in fact, hold the deed.

SELECTBOARD OF CANAAN, VT



## FIRE WARDEN'S REPORT – 2017

This year, there were 63 fire permits issued. I would like to take this opportunity to thank everyone for the cooperation they have given me in preventing forest fires.

Please remember that according to 10 V.S.A. §2645, that no person shall authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, grass or rubbish of any kind except where there is snow on the site, without the permission from the Canaan Fire Warden.

The Fire Wardens are now authorized under 10 V.S.A. §2672 to issue a Uniform Fire Prevention Ticket to anyone violating this statute and 10 V.S.A. §2648 which refers to Slash Removal.

Vernon L. Crawford  
Fire Warden  
802-266-8277

### STATE OF VERMONT Fire Statistics for 2017

|  |     |
|--|-----|
| Number of human caused fires                 | 47  |
| Number of lightning caused fires             | 4   |
| Number of acres burned caused by humans      | 44  |
| Number of acres burned caused by lightning   | 5   |
| Total number of fires                        | 51  |
| Total number of acres burned                 | 49  |
| 10-year total average number of fires        | 93  |
| 10-year total average number of acres burned | 207 |

### 2017 Fires and Acres by Cause

| Cause                        | Fires     | Acres     |
|------------------------------|-----------|-----------|
| Lightning                    | 4         | 5         |
| Campfire                     | 1         | 0.5       |
| Smoking                      | 1         | 0.001     |
| Debris burning (brush)       | 28        | 20.94     |
| Arson                        | 0         | 0         |
| Equipment Use                | 4         | 6.75      |
| Railroads                    | 0         | 0         |
| Children                     | 3         | 1.62      |
| Miscellaneous                | 10        | 13.93     |
| <b>Total Fires and Acres</b> | <b>51</b> | <b>49</b> |

**VITAL STATISTICS  
2017**

Traditionally Vital Statistics (Births, Deaths, Burials, Marriages and Civil Unions) were printed in our Town Report each year. New Federal regulations (Intelligence Reform Law and the Real ID Act) has been issued and one of the areas that is affected is accessibility of vital records. These regulations resulted in a centralized vital records system, more stringent protocols for obtaining certified copies and a tracking system for those who request certified copies. States have also been required to implement new security standards regarding accessibility to birth and death certificates.

The Vermont Department of Health has phased in new regulations for acquisition of birth and death certificates which began in 2007. However, with fraud and identity theft on the increase and for the protection of the public, we are including statistical information only. This information will only be marriages, births and deaths that actually took place in Canaan.

If you have any questions regarding these changes, please feel free to call the Town Office.

Noreen Labrecque, Town Clerk

**CANAAN VITAL STATISTICS  
2017  
RECORDED IN CANAAN**

|                  |           |
|------------------|-----------|
| <b>MARRIAGES</b> | <b>12</b> |
| <b>BIRTHS</b>    | <b>0</b>  |
| <b>DEATHS</b>    | <b>4</b>  |

## **Heart & Soul Community Revitalization Committee**

The Committee meets the second Thursday of every month. The meetings are managed and coached by Steve Masson. He has been doing a great job keeping us on track and providing us with good information relative to our goals. One of our goals is to find a local person to head up this group.

Members of the committee are assigned tasks that will meet and move us towards the goals that we have set. It is a process and like most processes it has to be disciplined so we don't stray away from our goals. The original movement started back in 2014 when a group of residents got together to see what we could do to improve and maintain what we like about living in Canaan and the Village of Beecher Falls. We wanted to get more residents involved so we would have a good representation of what matters to those who live and work here. This representation would include all age and ethnic groups. The process we chose was the Orton Foundation which is a four phase process.

### **I. Lay the Groundwork II. Explore Your Community III. Take Decisions IV. Take Action**

Funding for this project includes the Neil & Louise Tillotson Fund, Orton Foundation Fund and funding from the Town.

We have held 4 community forums. These forums are another opportunity to gather information on what is important to our residents. This information helps the committee prioritize areas of interest and find ways to meet these opportunities.

We have been collecting analytical analysis data about the town and this information is on file in Basecamp. We have also included information from a survey the Town Planning committee created back in 2011/2012 and added to our list. If interested in joining Basecamp, please call the Town Office 802-266-3370.

### **Accomplishments / Potential Projects:**

1. Destination Web-site.
2. Improvements to Fletcher Park
3. Added summer events for rec-park.
4. Halloween Contest
5. Float in Stewartstown Day Parade.
6. Enhanced Sugar on Snow Event.
7. List of potential projects. Short and Long Term. Can be found on Base Camp.
8. Network Analysis (Information relative to the town (workforce, school, age groups, ethnic groups, businesses, etc.) All information is on Base Camp
9. Researching a project to extend the Heritage/ Pioneer Trail from Pittsburg to Beecher Falls Village Park and also add playground equipment and gazebo.
10. New welcome signs for Canaan
11. Senior Housing/ Assisted Living/ Daycare
12. Village Destination Centers Canaan / Beecher Falls





2017 was a very good year for the Canaan Historical Society, capped by the completion of our two-year video project: *We Remember, Growing Up in the Canaan Area*. Interviews were started in the summer of 2015 and we were finally able to start selling the completed project during the annual Sugar Social and Stewartstown Day. Sales at the Moose Festival were especially good. Response cards attached to the video continue to arrive and are mostly positive. If you purchased a video, thank you, we are most appreciative of your support. We are currently awaiting word on a grant application that would enable us to produce a companion video using some of the remaining interview material and possibly some new interviews. If you didn't purchase a video, there are still some for sale at the historical society.

The Spring of 2017 gave us a chance to support Canaan Schools' "Then and Now" Project by furnishing information and photographs for the various displays and research projects. We hope this leads to a continued collaboration with the school in the future and encourages more students to take an interest in the history of Canaan or other nearby towns.

Last August, our second Wallace Pond Memories event, despite conflicting events in Colebrook, Hereford, and Pittsburg, was well attended and the attendees seemed to have a good time reminiscing about their time spent at the lake. Additionally, we are still receiving photographs, photo albums, and memorabilia from various sources that are being scanned and cataloged to add to our pictorial files. We recently had a photo brought in of a town team baseball game being played on the diamond in the interior of the Trotting Park. This is the first photo of its kind we have seen and hopefully we will be able to date it. Thank you to all who have loaned or donated their family's photos. An inventory of the society's possessions and display items is currently underway, which we hope to have completed sometime this year. After the paperwork is complete, the plan is to computerize and cross-reference all our items.

Plans for 2018 are incomplete but we do hope to have a meeting or picnic at the Canaan Hill Cemetery sometime after black fly season. Our Facebook page continues to draw interest from local and non local followers. We try to post interesting photos that evoke fond memories of Canaan or ancestors from Canaan. "Try it, you might like it."

Thank you to all for your continued support. Become a member or visit us.

## REPORT TO THE VOTERS OF CANAAN NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, serving the largest geographic region of the state - the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance has become increasingly complex. NVDA has steadily expanded our service offerings, which now include, but are not limited to:

- Land use planning at the local and regional level - including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support and referral services to employers in our region.
- Energy planning and water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning and assistance with flood hazard plans and regulations;
- Economic development planning to grow and strengthen businesses in our communities;
- Benchmarking and reporting for investments made in the region's USDA Rural Economic Area Partnership (REAP) Zone - a program that has brought millions of dollars to the region;
- Maintaining a federal Foreign Trade Zone designation to improve the competitiveness of companies that import in our region;
- Municipal education and training opportunities for local officials.

How is this relevant to Canaan? In 2017, NVDA staff provided the following services in your community. NVDA assisted with the Local Emergency Operations Plan, which has been adopted. NVDA assisted with a FEMA approved Hazard Mitigation Plan, which has been adopted. NVDA assisted with the Grants in Aid Project. NVDA assisted with the preparation of the Village Center designation applications for Canaan Village and Beecher Falls. NVDA assisted with the Town Highway Short Structure Inventory.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

As always, we thank you for your community's support. We look forward to serving you in the coming year.

Sincerely,  
David Snedeker  
Executive Director

## RURAL COMMUNITY TRANSPORTATION, INC.

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2018 for an appropriation in the amount of \$1,100.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 266,776 rides throughout our service area. .

RCT provided 15 Canaan residents with 407 trips travelling 8,457 miles at a cost of \$ 12,821; or an average cost per trip of \$31.50.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant  
Executive Director

## UCVH Emergency Services

The Emergency Department (ED) at UCVH is open 24 hours a day, 365 days per year. There is either an ED Physician or ED Physician Assistant assigned daily to the duties of the ED and Urgent Care Clinic.

The department is equipped with expensive life-saving equipment and staffed by well-trained patient care personnel. During fiscal year ending September 30, 2017, the ED department cared for 3,618 ED patients and saw an additional 757 urgent care patients. This department annually operates at a deficit, and because of its essential nature, it is a service the hospital must provide. Each year the hospital requests that area communities help support the continuance of this vital service. This request is for the time period of January 01, 2018 to December 31, 2018.

Upper Connecticut Valley Hospital appreciates the support and assistance given by your community over the years for these important services. Your efforts help make the North Country a healthier, safer place to live.

I would welcome the opportunity to meet with you should you wish to discuss these items. Please feel free to contact me at (603) 388-4299.

Regards,  
Scott G. Colby, President

## Northeast Kingdom Human Services, Inc. (NKHS) Annual Fiscal Year Summary: July 1, 2016 - June 30, 2017

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

Emergency/crisis intervention care at NKHS is in place 24 hours a day, 7 days a week. Thank you, **Town of Canaan** voters, for your **\$1021.00** appropriation support last year toward our emergency/crisis services to residents in need in the NEK. The Emergency Services team responded to serve **506** individuals in fiscal year 2017. Family and friends of these individuals benefited from the support as well. Some of those responses were provided by the Embedded Emergency Crisis Services team dedicated to work alongside law enforcement responding to crisis situations at homes, businesses, barracks, and/or hospitals. Law enforcement and community members agree the positive impact embedded mental health crisis workers provide while responding directly to a scene or situation is invaluable. When unexpected tragic events occurred, our Specialty Team provided support at schools and businesses about how to deal with sudden grief and loss in the community.

NKHS served **21** individuals last year from the **Town of Canaan** out of a total of **3580** individuals who utilized our programs in the NEK, homes, schools, our offices, and through emergency services. We could not do this without our 500+ dedicated employees. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency's belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at [www.nkhs.org](http://www.nkhs.org) for more information about our agency and services. NKHS bases our appropriation request on \$1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

Sincerely,  
Carol Boucher  
Interim Executive Director

Mark Whitworth  
President, Board of Directors

## SERVICE REPORT FY 2017

### ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

#### SUMMARY OF SERVICES:

|  |        |
|--|--------|
| Total Agency Visits FY 2017 .....          | 40,964 |
| Total Visits FY 2017 - Town of Canaan..... | 1,251  |

During Fiscal Year 2017, home based services were provided to 51 individuals in Canaan for a total of 1,251 multi-disciplinary visits. 1 resident received services through Agency-sponsored wellness programs.

Appropriation Request for 2018 ..... \$4,400.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week. 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay. and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,  
Lyne B. Limoges, MSN, RN  
Executive Director

## The Northeast Kingdom Council on Aging

For over 35 years, the Northeast Kingdom Council on Aging has been a trusted resource for older Vermonters to age in place. The Council on Aging is the go-to place for older Vermonters to gain assistance for aging well in their communities. We offer a Senior Helpline, health insurance counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as assistance applying for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, lead wellness programs and assist people in their homes.

During this past year 40 residents of Canaan used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving, programs like 3SqVt, Medicaid and Medicare, fuel assistance, transportation and many other topics.

We sincerely thank the residents of Canaan for their continued support to make a difference in the lives of the residents who are often the most vulnerable. As a private non-profit we are able to remain independent and put the focus on the consumers who need unbiased assistance.

We're just a call away... 800-642-5119

Meg Burmeister  
Executive Director



## ***Connecticut River Joint Commissions – 2017 Town Report***

Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <http://www.crjc.org>

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on proposed actions, from large scale development projects including the Northern Pass and Hydro-Electric Dam Relicensing, to proposed regulatory changes, such as the NH shoreland protection rules.

During FY 17 CRJC convened a meeting on the Conte Wildlife Refuge with the US Fish and Wildlife Service to learn about their Water-on-Wheels Express and to develop a partnership to bring this educational exhibit to Connecticut River communities. CRJC was a sponsor of the 20<sup>th</sup> Annual Source-to-Sea Cleanup with the Connecticut River Conservancy and partnered with them on an analysis of erosion studies as part of the FERC relicensing process of hydro-electric dams. As a result, FERC requested the dams' owner to provide additional information on erosion along the river.

CRJC emphasized the Vermont Clean Water Initiative with a focus on best agricultural practices to reduce impacts on surface waters. CRJC continues to bring public policy decision makers to our meetings to keep them abreast of the issues facing the Connecticut River. Finally, CRJC worked with the students of the Rockefeller Center at Dartmouth to conduct a valuation of the Connecticut River to the New Hampshire Economy. Read or download the study here: <http://www.crjc.org/news-and-events/>.

The current officers of the Joint Commissions are *Jason Rasmussen, President (VT); James McClammer, Vice President (NH); Jennifer Griffin, Treasurer (NH); Steven Lembke, Secretary (VT)*. For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.



Headwaters of the Connecticut River,  
Fourth Connecticut Lake, Pittsburg, NH



## NORTHEAST RESOURCE RECOVERY ASSOCIATION

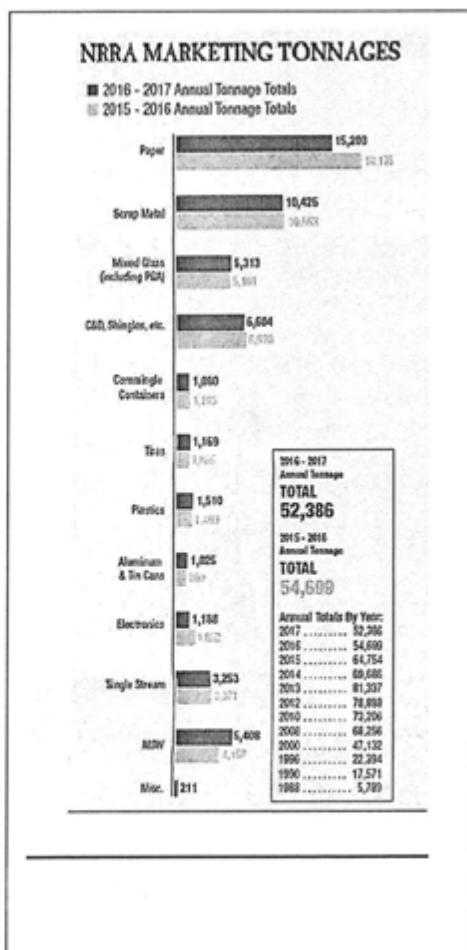
As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 37-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both regionally and nationwide;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- Educational and **Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles**.

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 52,000 tons in fiscal year 2016-2017!

Please contact NRRA at 800-223-0150/603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)





Northeast Resource Recovery Association  
201 Dover Road, Exeter, NH 03024  
Phone: 603-736-4401 Fax: 603-736-4403  
Email: info@nrra.net Web: www.nrra.net

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**Town of Canaan, VT**

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

| Recyclable Material | Amount Recycled In 2017 | Environmental Impact:<br><small>Here is only one benefit of recycling materials rather than manufacturing products from virgin resources</small> |
|---------------------|-------------------------|--|
| Tires               | 1.4 tons                | Conserved 5.6 barrels of oil!  |

**Avoided Emissions:**

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about 3 tons of carbon dioxide emissions.  
This is the equivalent of removing 3 passenger cars from the road for an entire year.

Vermont League of Cities and Towns 2017 Overview  
*Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50<sup>th</sup> anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).



GREEN UP VERMONT  
P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individuals giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

**Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition!**  
**Join with people in your community to clean up for**  
**Green Up Day, Always the first Saturday in May.**

## Vermont Rural Fire Protection Task Force

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **18** years of the program, **1015 grants** totaling **\$2.2 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

## **BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC. REPORT FOR YEAR ENDING 2017**

### Current members

|                    |                  |                   |               |
|--------------------|------------------|-------------------|---------------|
| Wilman Allen       | Bernard Charest  | Zackery Wallace   | Justin Warden |
| John Charest       | Steve Young      | Brian Bissonnette | Paul Cote     |
| Steve Noyes        | Norman Flanagan  | Kezler Lyons      | Matt Riendeau |
| Bob Couture        | Robert Brousseau | Harland Crawford  | Roland Roy    |
| Doug Burns         | Vernon Crawford  | Chris Tanerillo   | Todd Nichols  |
| Chris Bissonnette  | Phillip Pariseau | Chris Ricker      | Jamie Fogg    |
| Keenan Carney      | Scott Degray     | Dillon Begin      | Dan Lepine    |
| Pete Bunnell       | Phillip Rondeau  | Nick Goudreau     | Zak Degray    |
| Mike Chappell      | Jeremy Crawford  | Rob Darling       | Nathan Degray |
| Christian Anderson | Marc Inkel       |                   |               |

We lost 4 members this past year due to not having enough time to participate. We hope that some day this will change for them and they will be able to re-apply for membership. We were able to add three new members. Kesler Lyons completed the fire tech program through the Canaan Schools, taught by Todd Nichols. Kesler has successfully passed his Vermont level one certification for fire fighting, and is a Nationally Registered EMT. Matt Riendeau has joined and is currently enrolled in the Canaan program. We have also selected Nathan Degray to be a member. Nate just recently turned 18 and was able to join. Nate is very familiar with the fire department, as he is the son of Scott Degray who has been a member with us for a number of years.

The Beecher Falls Volunteer Fire department answered a total of 246 emergency calls in the fiscal year December 1, 2016 to November 30, 2017.

Last year in the report we had talked about the purchase of a new truck to replace our 1989 attack truck. This new truck was purchased for a final cost of \$401,000. Engine 3 went into service in July of 2017. Lakes Region Fire Apparatus of Tamworth NH was chosen as the dealer for the purchase. The new truck was built in Michigan. The fire department received a \$50,000.00 dollar grant from USDA and a \$150,000 low interest loan also from USDA. The remaining \$200,000.00, came from other loans and the department's capital reserve fund. We would like to thank all the towns in our jurisdiction for their support in the purchase of this new truck. The department has already started making long range plans to replace our small rescue, which is the work horse of the department responding on nearly every call. The rescue has answered over 3,000 calls since being put into service in 2005.

With the support of Diana Rancourt the fire department received a \$2,000.00 dollar grant from Trans Canada for the purchase of winter clothing for our snowmobile and ATV accidents. The clothing has been ordered and is expected in mid February. We also are replacing our 1998 snow-machine with a brand new Bombardier. The old one will still be used, just in a different capacity. We are responding to more winter rescues every year. Hereford Mountain in East Hereford has opened three new glades on the mountain, which are very remote ski areas. These areas will be a challenge for us and the new snow-machine with more power and ability to go in the deep snow will be a big help for us. The snow-machine should go into service the 3<sup>rd</sup> week of January 2018.

The fire department is always looking for new members whether it is for fighting fires or answering EMS calls. It does take dedication to be involved and put in the time needed. Once you get hooked though it becomes easier and is rewarding being a volunteer firefighter helping people. If you would like to visit the station there is usually someone at the station on Wednesday evenings.

Don't forget our annual cornhole tournament at the Time Out Tavern. Watch for the exact date towards the end of March or early April.

Chief Steve Young,  
Beecher Falls Volunteer Fire Department, Inc.



Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

**The Advocacy Program** is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- **supported at least 683 individuals with direct advocacy**
- **housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights**
- **reached 500 adults and 1,000 youth with our prevention programming**

**Kingdom Child Care Connection** is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- **connected 479 families with the Child Care Financial Assistance Program**
- **offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.**

**The Family Room** is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

**Cornucopia** is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that *fits* their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-area seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 2 households in Canaan** were served directly by Umbrella in 2017, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Canaan's support.

Respectfully submitted,

Renee A.K. Swain  
Executive Director

## Northeast Kingdom Learning Services

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is *so much more* almost 50 years later.

*It is our mission to inspire and empower learners, birth and beyond.*

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2017, NEKLS in collaboration with partnering high schools awarded 74 high school diplomas** in the tri-county region.
- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2017, NEKLS awarded 21 GED's** in the tri-county region.
- **Adult Education and Literacy Programs** served **293 students for more than 9,649 hours in FY 2017 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.
- NEKLS teaches English as a second or other language (**English for Speakers of Other Languages**) to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2017, NEKLS served 8 ESOL students in the tri-county region.**
- NEKLS Community Learning Centers offer **group and individual computer training.** In addition to computer classes, an average of **81 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. **In FY 2017, Northeast Kingdom Learning Services Early Intervention and Family Support Specialists received over 300 referrals to EI and Family Support services.**
- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2017, NEKLS served 65 K-12 students in the tri-county region.**
- NEKLS also provides **prevention programming** aimed at reducing underage alcohol and tobacco use. **In FY 2017, NEKLS worked closely with the Newport Rotary Club and other community partners, along with grassroots organizations NEK End Addiction and NEK Stand Strong to address the area's opioid epidemic. These efforts resulted in a presentation by Brandon Novak at North Country Union High School, the Conversations of Hope panel discussion, and the Opioid Overdose Awareness & Memorial Walk.**

*NEKLS has a staff of 57 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at [info@neklsvt.org](mailto:info@neklsvt.org).*

*Thank you for your generous support!*



# 45<sup>th</sup> Parallel Emergency Medical Services

## 2017 Annual EMS Chief's Report

This report was generated on January 15, 2018 by the 45<sup>th</sup> Parallel EMS Chief, William E. Watkins NRP and represents the EMS activity of the agency, current projects, agency concerns and performance projections. The content of this report shall be presented at the monthly meeting of the 45<sup>th</sup> Parallel EMS Board of Directors on Wednesday January 24, 2018. This document contains data that was derived partly from the New Hampshire Department of Safety/ Bureau of Emergency Medical Service patient care reporting web site, [www.nhtemsis.org](http://www.nhtemsis.org), additionally; this document contains data from the agency's billing contractor, Medical Business Services, LLC.

The 45<sup>th</sup> Parallel EMS has a Medical Resource Hospital Agreement (MRHA) with Upper Connecticut Valley Hospital. This agreement entitles the agency to function under the medical oversight of the hospital's EMS Medical Director, Dr. Tom Cochran. As part of the MRHA, the 45<sup>th</sup> Parallel EMS has a Control Substance agreement with Upper Connecticut Valley Hospital. These two agreements afford the 45<sup>th</sup> Parallel EMS the ability to administer Paramedic level therapeutic medications and Controlled Schedule II Narcotics.

### SECTION 1: EMERGENCY MEDICAL SERVICE (EMS)ACTIVITY:

- Total Number of EMS Responses / Request for EMS Services for 2017.....855
- Number of receiving hospital destinations.....23
  - o Receiving hospitals located in NH, VT, ME and MA.
  - o Responses by type or disposition:
    - ALS transports.....478
    - BLS transports.....196
    - Refused care.....113
    - DOA.....9
    - Cancelled.....50
    - Assisted other agencies , standbys.....9

### SECTION 2: PERCENTAGE OF RESPONSES AND RESPONSES BY TOWNS-2016

|                              | PERCENTAGE OF RESPONSES | NUMBER OF RESPONSES | PERCENTAGE OF POPULATION |
|------------------------------|-------------------------|---------------------|--------------------------|
| CANAAN                       | 10.5                    | 56                  | 12.3                     |
| CLARKSVILLE                  | 45.1                    | 22                  | 5.5                      |
| COLEBROOK                    | 46.7                    | 248                 | 35                       |
| COLUMBIA                     | 9.4                     | 50                  | 10.7                     |
| DIXVILLE                     | .2                      | 1                   | .3                       |
| LEMINGTON                    | 1.7                     | 9                   | 1.6                      |
| PITTSBURG                    | 16.0                    | 85                  | 20.5                     |
| STEWARTSTOWN                 | 11.3                    | 60                  | 14.1                     |
| Out of the area              |                         | 13                  |                          |
| CCNH                         |                         | 39                  |                          |
| Transfers to other hospitals |                         | 264                 |                          |



## ABSTRACT OF 2017 TOWN MEETING MINUTES 2017 WARNING AND VOTE THERON

The March 6th Annual Town Meeting was opened by Moderator A. Morgan Wade at 6:05 P.M. Moderator A. Morgan Wade introduced herself and said she elected as the Moderator. Moderator A. Morgan Wade stated that the meetings are governed by State Laws and the Robert Rules of Order and will modify if needed. Moderator Wade commented that she will read Article by Article.

Convene Town Meeting

### TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer? **Article 1 passed in the affirmative.**

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year? **Article 2 passed in the affirmative.**

ARTICLE 3. Shall the town raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A §2804? **Article 3 passed in the affirmative.**

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$8,721.00 with revisions, if any, for the following agencies? **Article 4 passed in the affirmative.**

|    |  |             |       |
|----|--|-------------|-------|
| a. | Orleans Essex VNA & Hospice, Inc.      | \$ 4,400.00 | pg 60 |
| b. | Northeast Kingdom Human Services, Inc. | \$ 1,021.00 | pg 59 |
| c. | Northeast Kingdom Council on Aging     | \$ 1,500.00 | pg 61 |
| d. | Rural Community Transportation         | \$ 1,100.00 | pg 58 |
| e. | Umbrella, Inc.                         | \$ 700.00   | pg 67 |
|    | AGENCY APPROPRIATION REQUEST TOTALS    | \$ 8,721.00 |       |

ARTICLE 5. To determine if the town will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 59 **Article 5 passed in the affirmative.**

ARTICLE 6. Shall the voters appropriate the sum of \$2,000.00, thereof will be dedicated for revitalization development for the Canaan Community Heart & Soul process? pg 54 **Article 6 passed in the affirmative.**

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 33 **Article 7 passed in the affirmative.**

ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15, 16, 17 & 18 **Article 8 passed in the affirmative.**

ARTICLE 9. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 29 **Article 9 passed in the affirmative.**

ARTICLE 10. To transact any other business that may legally come before the meeting.

Adjourn Town Meeting

The following articles will be voted by Australian ballot:

ARTICLE I. To elect all Town Officers required by law:

Town Moderator for one year

School Moderator for one year

Clerk for three years

Treasurer for three years

Selectboard for three years

Lister for three years

Lister for one year

School Director for two years

Auditor for three years

Trustee of Public Funds for three years

Library Trustee for three years

Library Trustee for two years

Library Trustee for one year

Grand Juror for one year

Town Agent for one year

Sexton for one year

Polls open March 7, 2017 from 8:00 a.m. to 7:00 p.m. (The voting place will be at the Canaan Municipal Office Building.)

Dated this 30<sup>th</sup> day of January, 2017

By the Selectboard members of the Town of Canaan

/s/ Vernon L. Crawford

/s/ Gregory D. Noyes

/s/ Haven Haynes

[illegible]

**2017**  
**ANNUAL REPORTS**  
**OF THE**  
**CANAAN SCHOOL DISTRICT**  
**CANAAN, VERMONT**



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## CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the 5th day of March 2018 at 6:00 p.m. to transact the Town business from the floor and immediately thereafter, to transact the following School business from the floor:

**ARTICLE 1.** To elect all Town School District Officers, as required by law.

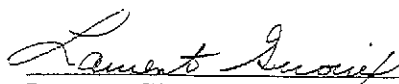
(Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 6th day of March from 8:00 a.m. to 7:00 p.m.).

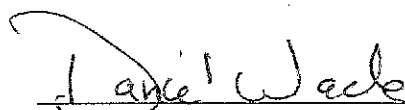
**ARTICLE 2.** To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

**ARTICLE 3.** Shall the voters of the Canaan School District approve the school board to expend \$3,822,929 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,203 per equalized pupil. This projected spending per equalized pupil is 9.28% higher than for the current year.

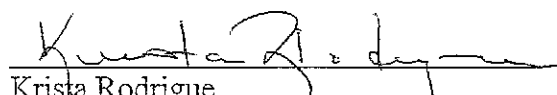
**ARTICLE 4.** To transact any other business that may legally come before this meeting.

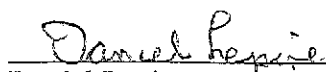
Given unto our hands this 23th day of January, 2018.

  
Laurent Giroux, Chair

  
Daniel Wade

  
Linda Harris, Clerk

  
Krista Rodrigue

  
Daniel Lepine

## CANAAAN SCHOOL DISTRICT STAFF 2017-2018

|                     |        |   |
|---------------------|--------|---|
| Deborah Lynch       | M.Ed.  | Principal                                 |
| Kimberly Abdoo      | M.A.   | Reading Interventionist                   |
| Sheli Aldridge      | M.A.   | Mathematics                               |
| Jason Batchelder    | M.A.   | English                                   |
| Josee Berry         | B.A.   | SAP Counselor                             |
| Teresa Bolton       | M.A.   | Library Media Specialist                  |
| Colleen Clogston    | M.A.   | Guidance                                  |
| Linda Curtis        | M.A.   | Grade One                                 |
| Nancy Edwards       | M.Ed.  | Grade Five                                |
| Jennifer Frizzell   | B.A.   | Kindergarten                              |
| Jensen Giroux       | B.S.   | Family & Consumer Science                 |
| Melissa Gray        | M.S.   | Grade Two                                 |
| Tabitha Grootenboer | B.A.   | Music                                     |
| David Herr          | B.A.   | Grade Four                                |
| Nicole Jeralds      | B.A.   | Mathematics                               |
| Amy B. Keafer       | B.A.   | Art                                       |
| Stephanie Lyons     | B.S.   | Business                                  |
| Christopher Masson  | M.Ed.  | Diversified Agriculture/Natural Resources |
| Todd Nichols        | B.S.   | Physical Education                        |
| Sherry O'Bara       | M.S.   | Science                                   |
| Megan Prehemo, RN   | A.S.N. | School Nurse                              |
| Eugene Reid         | B.S.   | Trades & Industries/Driver's Ed.          |
| Philip Shaw         | B.A.   | Social Studies                            |
| Aimee Short         | B.A.   | Grade Three                               |
| Kathy C. Smith      | B.S.   | Grade Six                                 |
| Edward Sullivan     | M.A.   | English                                   |
| Kim Sweatt          | A.S.   | Industrial Technology                     |

### SUPPORT STAFF

|                 |                                   |
|-----------------|-----------------------------------|
| Ginette Ladd    | Administrative Assistant          |
| Evie Day        | Paraeducator                      |
| Daniel Fournier | Head Custodian                    |
| Dana Mullins    | Paraeducator                      |
| James Reynolds  | Custodian                         |
| Jeff Richards   | Technology Integration Specialist |
| Lesley Sierad   | Paraeducator                      |
| Sharon Young    | Paraeducator                      |

## SCHOOL ENROLLMENT

12/1/17

| Grade | PK | K  | 1 | 2  | 3  | 4  | 5 | 6  | 7  | 8  | 9  | 10 | 11 | 12 |
|-------|----|----|---|----|----|----|---|----|----|----|----|----|----|----|
| Total | 17 | 12 | 8 | 13 | 10 | 12 | 9 | 13 | 16 | 13 | 16 | 23 | 16 | 24 |

Elementary (PK-6): 94    Secondary (7-12): 108    Total Enrollment: 202





(Courtesy of The News and Sentinel, Colebrook)

## Canaan Memorial High School's Class of 2017

Front and Center: Katie Marquis, Emillie Roy, Skyler Brown, Averill Herr, Margaux Battaglia

Second Row: Molly Leighton, Kaylee Noyes, Megan Hughes

Third Row: Christopher Moore, Kesler Lyons, Nathaniel Rogeau, Nicholas Covey, Dakota Collins, Tarren, Eldred, Eric Howarth

**CANAAN MEMORIAL HIGH SCHOOL  
CLASS OF 2017 GRADUATION AWARDS**

|                |   |
|----------------|---|
| Skyler Brown   | Salutatorian, Canaan Scholars Academic Achievement Scholarship<br>Granite Bank Scholarship<br>Les Beal Memorial Scholarship<br>American Legion Auxiliary Americanism Award<br>Margaret Dempsey Lima Memorial Scholarship<br>Canaan Women's Club Scholarship<br>Carrie Jones Lund Scholarship<br>Student Council Scholarship,<br>North Country Credit Union Scholarship<br>Jeanette Maurais Student Athlete Award<br>Neil Tillotson Fund Scholarship |
| Dakota Collins | Granite State Bank Scholarship<br>Margaret Dempsey Lima Memorial Scholarship<br>Jeffrey Bryan Memorial Scholarship<br>Charles W. Young Memorial Scholarship   |
| Nicholas Covey | Margaret Dempsey Lima Memorial Scholarship<br>Essex North Education Association Scholarship   |
| Averill Herr   | American Legion Northland Post #47 Scholarship<br>Harvey Boynton Memorial Scholarship<br>American Legion Auxiliary Northland Unit #47 Scholarship<br>Essex North Education Association Scholarship<br>Arthur Ross Memorial Scholarship<br>Resident Council at Coos County Nursing Hospital Scholarship<br>North Country Firefighters Association Scholarship  |
| Molly Leighton | Margaret Dempsey Lima Memorial Scholarship<br>Canaan Women's Club Scholarship<br>Resident Council at Coos County Nursing Hospital Scholarship   |
| Kesler Lyons   | The Sons of the American Legion Award Scholarship<br>The American Legion Americanism Award Scholarship  |
| Kaylee Noyes   | Canaan Women's Club Scholarship<br>Carrie Jones Lund Scholarship<br>Lucas Memorial Scholarship<br>Paul F. Biron Memorial Scholarship<br>Klinefelter Family Memorial Scholarship<br>Governor Phil Hoff Vermont Honor Scholarship   |
| Emilie Roy     | Valedictorian, Canaan Scholars Academic Honors Scholarship<br>University of Vermont Green & Gold Scholars Award<br>Margaret Dempsey Lima Memorial Scholarship<br>Norton Averill Memorial Scholarship<br>Carrie Jones Lund Scholarship<br>Gaetan L. Thibault Memorial Scholarship  |

## CARRIE JONES LUND SCHOLARSHIP AWARDS

|      |                       |    |       |
|------|-----------------------|----|-------|
| 2009 | Vicky Huot            | \$ | 550   |
|      | Amy Horton            | \$ | 550   |
|      | Brittany Blanchard    | \$ | 550   |
|      | Abby Young            | \$ | 350   |
|      | Kristina Gray         | \$ | 350   |
|      | Jason Charest         | \$ | 350   |
|      | Miranda Havalotti     | \$ | 350   |
|      | Mason Smith           | \$ | 350   |
| 2010 | John Curtis           | \$ | 350   |
|      | Gabrielle Rancourt    | \$ | 600   |
|      | Ashley Vigneault      | \$ | 600   |
|      | Lauren Champagne      | \$ | 600   |
|      | Corey Pariseau        | \$ | 600   |
|      | Brittney Blanchard    | \$ | 500   |
|      | Amy Horton            | \$ | 500   |
|      | Abby Young            | \$ | 500   |
| 2011 | Victoria Harris       | \$ | 500   |
|      | Adam Savard           | \$ | 500   |
|      | Ashten Stringer       | \$ | 500   |
|      | Monica Vigneault      | \$ | 500   |
|      | Amanda Marquis        | \$ | 500   |
|      | Corey Pariseau        | \$ | 350   |
|      | Angela Wheeler        | \$ | 350   |
|      | Brendan Stringer      | \$ | 350   |
| 2012 | Ashley Vigneault      | \$ | 350   |
|      | Alexander Olson       | \$ | 700   |
|      | Rebecca Marchesseault | \$ | 700   |
|      | Brigham Reese         | \$ | 700   |
|      | Monica Vigneault      | \$ | 500   |
|      | Victoria Harris       | \$ | 500   |
|      | Raelene Begin         | \$ | 500   |
|      | Corey Pariseau        | \$ | 500   |
| 2013 | Justin Blanchard      | \$ | 1,000 |
|      | Rachel Riley          | \$ | 1,000 |
|      | Victoria Harris       | \$ | 650   |
|      | Raelene Begin         | \$ | 650   |
|      | Lisa Charest          | \$ | 650   |
| 2014 | Sierra Cotnoir        | \$ | 1,000 |
|      | Evan Doyon            | \$ | 1,000 |
|      | Rebecca Marchesseault | \$ | 650   |
|      | Chelsea Tillinghast   | \$ | 650   |
|      | Lisa Charest          | \$ | 650   |
| 2015 | Megan Flanagan        | \$ | 1,000 |
|      | Rebecca Marchesseault | \$ | 650   |
|      | Lisa Charest          | \$ | 650   |
| 2016 | Merrick Marchesseault | \$ | 1,500 |
|      | Luke Belleville       | \$ | 1,500 |
|      | Thomas Mailloux       | \$ | 1,500 |
| 2017 | Skyler Brown          | \$ | 1,500 |
|      | Merrick Marchesseault | \$ | 1,500 |
|      | Kaylee Noyes          | \$ | 1,500 |
|      | Emillie Roy           | \$ | 1,500 |

## **Comments from the School Board Chair**

*Laurent Giroux*

This past year has seen many new faces at Canaan School as well as at the ENSU office. I would like to take this opportunity to welcome our new teaching staff members to our community. These new members include; Jason Batchelder, Middle/High School English, Jensen Giroux teaching Family and Consumer Science, Nicole Jeralds with Middle and High School math and Chris Masson teaching Diversified Agriculture. Thank you to these new staff members as well as the existing staff for teaching our children the necessary skills needed for life beyond Canaan.

I would also like to take this opportunity to welcome our entirely new ENSU staff. Karen Conroy was hired as our Superintendent and has proven to be a great addition to the office. This is Karen's first stint as a superintendent and is adjusting well. She is extremely dedicated, knowledgeable and hard working. These are necessary qualities for any superintendent but during the formation of the NEK Choice district, Karen is proving to be a valuable asset, capable of handling the task. I would also like to welcome our new Administrative Assistant, Christi Rancourt and Business Administrator, Bridget Cross. Together, this trio will be the new face for our supervisory union and the new NEK Choice School District.

The NEK Choice School District is a result of the consolidation of Supervisory Unions through ACT 46. Essex Caledonia and Essex North towns without a school have become one entity to form this new district. The district now includes Brunswick, Bloomfield, Norton, Lemington, Granby, Guildhall, Kirby, Maidstone, Victory and East Haven. Canaan will be the central office location for administering this new district. As a result, Canaan will be upgrading their communication and business software to accommodate these changes, in order to be more efficient and provide cost savings in the future. Our ENSU will still exist except it will encompass more towns and students.

Also, this past year has seen a renewed effort in our collaboration efforts with SAU 7. The first semester of this school year has seen students from all three local high schools attend each other's courses. This has allowed students the capability of taking courses which may not have been offered at their respective schools. It has been a success and the principals, guidance counselors, special education directors and superintendents have been working together to try to align our schedules in order to provide greater opportunities to our students.

Hopefully, they will be able to accomplish a schedule that reduces redundancy and allows for our schools to continue to share resources in an effort to meet our student body needs and requirements. This is surely a step in the right direction for our schools and the board feels strongly about these collaborative efforts. With such close proximity to one another it only makes sense to establish a bond between one another that will utilize each other's resources to provide our student body a quality education. Collaborative efforts have been discussed for many years, it's time to stay engaged and make it happen. It will be a give and take, but the overall result will be providing our children the best education possible.

We have finally renegotiated contracts with our teachers and support staff. It was a lengthy process, with education on both sides about the new health care plans being offered. The teachers finally accepted a two year contract with a step increase for those on schedule and an approximate \$1450 increase for those off step. As for health insurance, the district will cover 85% of the Gold Consumer Driven Health Plan as well as provide a Health Reimbursement Account (HRA) of \$2100 for single and \$4300 for all others, with the employee paying the initial \$400 and \$700, respectively.

The HRA is designed to offset out of pocket cost associated with their new plans. There is savings in this offer due to lower premiums of the Gold CDHP plan as well as any money which is left in the HRA account after the year will stay with the district. The support staff accepted a step increase (a 50 cent increase per year for two years) and a similar contract as the teachers regarding their health insurance, except the district will be covering 80% of the premium for the Gold CDHP. Again, the savings will be in the lower premiums and the fact that what is left in the HRA will remain to the district.

Our budget will see an increase in our tax rate by approximately 10.6 cents. Therefore, the district will be asking approximately \$2,278,000 from the education fund to meet our expenditures. Earlier this year the state had advised the local school boards that it was expecting, "The average tax rate is forecast to increase by 9.4 cents for both homestead and nonresidential taxpayers". This is mostly due to education fund deficit, school budgets and education spending at local levels. Canaan is not immune to any of this but the board was able to keep the increase below the state prediction.

Finally, the trend of increase taxes has continued. The effect is not as great as the past two years but it is still an increase. Educating our children is our responsibility and the board wants to thank the community of Canaan for their continued strong support of providing the best educational opportunities for our children.

## Superintendent of Schools

*Karen E. Conroy*

As I reach my mid-year tenure as the Superintendent of Schools of Essex North Supervisory Union (ENSU), I am full of energy, enthusiasm, and optimism. According to author Michael Fullan, in his book *Leading in a Culture of Change*, “Energetic-enthusiastic-hopeful leaders cause greater moral purpose in themselves, bury themselves in change, naturally build relations and knowledge and seek coherence to consolidate a greater moral purpose.” There is no greater moral purpose than the task of educating our children. It is an honor to support the children of Canaan Schools.


I believe this is a very exciting time for our students. The US Department of Education approved the Every Student Succeeds Act (ESSA) Vermont State Plan that will provide support and guidelines for school systems to continuously improve their education practices and student outcomes. They will evaluate the quality of our schools based on five measures: (1) Safe, Healthy Schools, (2) High-Quality Staffing, (3) Investment Priorities (4) Academic Proficiency and (5) Personalization. The educational goals for the state plan prioritizes supports for the most vulnerable students, prepares students to be members of a growing economy and frames proposals that will be affordable to implement and maintain.

What does this mean for Canaan Schools? We will be shifting some of our practices to meet the new requirements of the state’s accountability system. We will be administering Smarter Balance assessments in the 9<sup>th</sup> grade instead of the 11<sup>th</sup>. Field testing on the Next Generation Science Standards NGSS-aligned Science assessments will be administered in 5<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> grades. A new Physical Education assessment will be field tested in the spring and we will be building discussions around College and Career Readiness and Personalized Learning Plans. We will take student achievement to a higher level by increasing the rigor of our curriculums and provide more opportunities for our students to graduate from high school ready for college and the multifaceted 21<sup>st</sup> century world of work.

We must be innovative and valiant in thinking of opportunities that will continue to improve the quality of education for our students. Please join me in this challenge and assist in any way you can for continuous improvement and change in our educational delivery model. I am committed to the educational priorities of all our students and plan to work diligently with the community, school boards, administrators and teaching staff on meeting or exceeding the needs of our students.

Please feel free to call or visit our office to meet with me or any of my new staff members, Christi Rancourt as our new Administrative Assistant and Bridget Cross as our new Business Administrator.

Thank you for all you do to support our students.



Essex North Supervisory Union  
Superintendent of Schools

## Report of the Principal

*Deborah M. Lynch*

This past year has been full of many exciting things at Canaan Schools. Through our combined efforts with the Connecticut River Collaborative and SAU7, 12 of our students went to Colebrook Academy and seven went to Pittsburg High School to take morning classes. We received four from Colebrook and three from Pittsburg for our morning courses in Canaan. We are looking forward to continuing this collaboration in the next school year. A welding course was offered to our students through WMCC, where 18 students (with two additional students from PHS) traveled to Berlin for a week to participate in the course. We also have one student enrolled in the LNA course being offered at the CCHNH.

We continue to offer several Running Start college courses in English, Math and Science, on-line learning for those students who wish to take classes not offered within our school and internships for students to go into the community to learn a trade. On Wednesdays, we have 37 students in grades 2-12 participating in the Learn to Ski program at Burke Mountain. Sixteen students in grades 2-6 are participating in the Swim and Skate program and the remaining students participate in outdoor activities at school. All of this could not be accomplished without the hard work of our staff.

We welcomed the following teachers to our staff: Jason Batchelder is teaching English, Nicole Jeralds is teaching Math, Jensen Giroux is teaching Family and Consumer Sciences/Health, Laura Houle is a Special Education Case Manager and Chris Masson returned to the classroom as a Science/Diversified Ag/Natural Resources teacher. Janet Young, Erika Worthing, Ashley Flanders, Erica Cass, Oxana Joos, joined our staff as Para Educators.

Our Running Start college courses consist of a more rigorous curriculum and award high school credit as well as three or four college credits per course. The courses are offered in conjunction with White Mountains Community College and the Community College of Vermont. These credits are transferrable to most colleges and universities and several seniors have graduated with 12 or more college credits. This is a significant cost savings to parents.

The Steering Committee hosted the third annual Men's Basketball Tournament last spring, the annual fall craft fair and a blood drive is scheduled for April. This committee continually reviews the Wellness Policy and addresses other concerns brought forth by members or other community members. Several discussions have taken place of ways to show our appreciation to those students who participate in the many extra-curricular offerings we have. If you would like to be a part of the Steering Committee, our meetings are on the third Thursday of the month in the high school meeting room. All are encouraged to attend.

Our teachers continue to collaborate every Tuesday morning before school. They are working on Proficiency Based Grading, Math and English curriculums, Early Literacy, and the CTE curriculums. This is valuable time for our teachers to work together in small groups and as an entire staff. Our Multi-Tiered System of Support (MTSS) enhances the capacity of general educators and special educators to provide instruction and intervention within a MTSS system across age, grade, disability, behavior and academic content. Teachers will determine what help each student needs, and there will be an intentional design/redesign of our services and resources so each student can succeed.

I have enjoyed the past nine and a half years as the principal of Canaan Schools, and I look forward to many more. Thank you for the continued support.

## **Report of the Director of Special Education**

*Heather Cole*

The Essex North Supervisory Union Special Education department within the Canaan Schools, consists of three full time proficient special education teachers, and thirteen dedicated time para-educators. Each staff member professionally and enthusiastically provides the special education Individualized Education Plan (IEP) services to students in grades Pre-K to twelve to forty-four students. The Director of Special Education case manages eleven school choice and alternative placement students outside of the Canaan Schools.

Each special education student has an identified disability which adversely effects their educational performance, and is in need for supports, above what can be provided through the traditional educational support system available to all students within the school according to the Vermont Special Education Rules.

The special education staff provides a variety of services both within the student's classroom and throughout the Canaan Schools. While working in any setting, the students are accessing their grade level common core content areas with their peers, and working toward mastery of their IEP goals. Both the special educators, and the paraprofessionals support the IEP accommodations, modification implementation, and learning opportunities to enhance the student's basic skill areas of weakness to support access to their grade level classrooms.

There are also contracted related services for the special education IEP students from outside resources to best support student's needs in the areas of Speech and Language, Autism Specialist, Occupational Therapy and Physical Therapy.

The Canaan Schools high school IEP students work closely with their IEP teams to generate individualized transition plans that are an integrated part of their IEP. Each plan includes long term and short term goals in areas of education and training, employment, and at times independent living. This transition plan assists the students to start thinking about what direction they want to take after high school. To support the IEP student's in this exploration process, the Vermont Department of Vocational Rehabilitation (VR) and the Youth Employment Specialist (YES), are available weekly to meet and discuss any part of the student's transition plan individually or in small groups. These two resources are able to assist student's to explore a wide variety of career options such as college searches, job shadowing, unpaid work experiences, career and interest inventories are just to name a few.

I would like to conclude with the well-deserved recognition for all the exceptional special education staff I am so fortunate to work with. Every single one of them is dedicated to doing an excellent job, and I want to thank all of you for what each does on behalf of our students.

Respectfully submitted,

*Heather Cole*

*Director of Special Education*



## **NOTICE TO PARENTS WHOSE CHILDREN ARE IN NEED OF OR ARE RECEIVING SPECIAL EDUCATION SERVICES**

What is a free appropriate public education?

A free appropriate education means special education and related services for school age pupils which are provided at public expense, meet State Department of Education standards, and which are based on an individualized education program. As a parent of a handicapped child, the following rights are included in a free appropriate public education.

The right:

- To informed consent before any major change is made in the educational program of your child.
- To challenge the accuracy of information in your child's record.
- To have your child educated in the most normal school setting possible.
- To question the appropriateness of your child's education program.
- To be informed of due process procedures.
- To an appropriate educational assessment of your child in the primary language of the child.
- To participate fully in the planning of your child's individual education program.
- To full knowledge about special education programs for your child.

It is the responsibility of the State of Vermont and its school districts to ensure that these rights are extended to all handicapped students and their parents. Just as school systems have their responsibilities, parents have the responsibility to participate in decisions of their child's educational program. If you would like a more detailed copy of parents' rights for students on Individual Education Programs, please contact Heather Cole, Director of Special Education, Canaan Schools, 99 School Street, Canaan, VT 05903, 802-266-8910, or [hcole@canaanschools.org](mailto:hcole@canaanschools.org).

## **REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL**

### **PARENTS RIGHTS IN SPECIAL EDUCATION/FERPA**

In accordance with the policies of the supervisory union school districts listed below and with 34 CFR Part 99 which is the Family Educational Rights Privacy Act of 1974, this public notice informs all parents within their jurisdictions about how information is cared for when it is collected during the identification, location and evaluation of all people with disabilities.

- Each school possessing personally identifiable information will protect it.
- Personally identifiable information is kept on people eligible, referred or considered for special education services.
- Parents have the right to know what types of information have been designated as directory information. "Directory information" means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy, if disclosed: it is the student's name (unless the parent requests otherwise), address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height, membership in athletic teams, dates of attendance, degrees and awards received, and the most recent previous school attended.
- Parents have the right to know the types and locations of educational records kept by the school and the titles and addresses of officials responsible for the records.
- A list of the names and positions of employees within the supervisory union/school district who have access to personally identifiable information shall be available for public inspection.
- If anyone other than an authorized employee of the supervisory union/school district looks at the educational record of a child, that person shall so indicate by signing his/her name, date and purpose for which (s)he entered the record on a form which shall become part of the educational record.
- Parental permission will be obtained prior to disclosing confidential information to anyone who is not an authorized employee of the supervisory union/school district.
- Information relevant to a child's specific disability (example: medical information, intelligence test results, social or developmental history, comprehensive evaluation report and the individualized educational program) will be part of the educational record.
- Personally identifiable information will be gathered from screenings, qualified diagnostic centers and other sources, as deemed necessary, to complete a comprehensive evaluation.

## **REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL**

### **(continued)**

- Parents or an eligible student will be able to access personally identifiable information and inspect and review their education record(s) no later than 45 days after the request is made.
- Parents have the right to a response to reasonable requests for explanations and interpretations of the educational records.
- Parents may obtain a copy of the educational record without a fee for copying, if a fee will be a financial burden and/or will prevent them from obtaining the records.
- Parents have the right to request that the educational record be amended. The school district will decide whether to amend the record within a reasonable time of the request. If the district decides to refuse to amend the record, it shall inform the parent of its decision and advise the parent of the right to a hearing. If, as a result of the hearing, it is found that the educational record must be amended, the school district will amend the record and inform the parent in writing. If, as a result of the hearing, it is found that the disputed information is not inaccurate, misleading, or otherwise in violation of the privacy rights of the child, the school district will inform the parent of his/her right to place in the educational record a written statement commenting on the information or stating any reasons for disagreeing with the results of the hearing. This written statement will become part of the educational record and will always be included whenever the contents of the educational record are properly viewed or requested.
- Parents have the right to a hearing to challenge the educational record of their child.
- Parents will be notified prior to the school district's destruction of personally identifiable information about their child.
- The parent has the authority to inspect and review records relating to his/her child unless the supervisory union/school district has been advised that the parent does not have the authority under applicable State law governing matters such as guardianship, separation and divorce.
- Parents have the right to file a complaint with the Secretary of the U. S. Department of Education concerning alleged failures by the supervisory union/school district to comply with this policy.

Note: If there are parents within the school districts who should have this information interpreted or written in other languages, please notify the supervisory union/school district.

**Si il ya des parents dans le district qui ont besoin d'avoir l'information interpretee ou ecrite dans une autre langue, s'il vous plait informer le bureau du Directeur a l'ecole de Canaan (802) 266-8910.**

The contact person for the Essex North Supervisory Union and its member school districts, including Canaan, Norton, Bloomfield, Brunswick and Lemington, is:

Mrs. Karen Conroy, Superintendent of Schools  
P. O. Box 100  
Canaan, Vermont 05903  
Email: [kconroy@canaanschools.org](mailto:kconroy@canaanschools.org)  
Phone: (802) 266-3330

## **PARENTAL REVIEW OF YOUR CHILD'S SCHOOL RECORDS**

The Canaan School District has a policy with regard to student records. You have a right to review your child's confidential school records. Your request may be in writing or verbal and will be granted as soon as possible, but in no case more than forty-five days after the request has been made. The school records shall only be examined in the presence of and with the interpretive assistance of the principal's designated representative.

## **PURSUANT TO SECTION 504 OF THE REHABILITATION ACT OF 1973**

The Canaan Public School System will adhere to a procedure that no qualified handicapped person shall, on the basis of handicap, be subject to discrimination in employment under any program or activity offered by the public schools of the Town of Canaan, Vermont.

## **CANAAN SCHOOL DISTRICT INDEBTEDNESS**

The Canaan School District has no outstanding loans or bonds.

## **AUDIT REPORT AND REVIEW**

As required by state statute, the Canaan School District must have an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2016. The complete report, including notes to financial statements, is available for review at the Superintendent's Office.

## **Annual Public Notice of Non-discrimination**

[As required by the 1979 Guidelines for Eliminating Discrimination in Vocational Education Programs (34 CFR part 100, App. B, IV-O)]

### **ESSEX NORTH SUPERVISORY UNION\*\***

99 School Street

Canaan, Vermont 05903

Canaan Schools is pleased to announce that it is offering, among other programs, the following Career and Technical (Vocational) Education Programs of Study for the school year 2017-2018:

- **Business Administration & Business Technology**
- **Building Construction & Restoration Carpentry**
- **Diversified Agriculture**
- **Fire and Emergency Services**

*\*\* Admission to these programs is open to all students enrolled in Canaan Memorial High School, the Essex North Supervisory Union and the surrounding area. Enrollment in higher level courses often requires a pass in lower level courses in the same pathway. Anyone interested in more information about these programs should call the school at (802) 266-8910 or go to Canaan School's website at [www.canaanschools.org](http://www.canaanschools.org) and look under the Canaan Career Center.*

The ESSEX NORTH SUPERVISORY UNION does not discriminate on the basis of sex, race, color, national origin, religion, disability, sexual orientation, gender identity, and marital status in admission or access to, or treatment or employment in, its programs and activities. The ESSEX NORTH SUPERVISORY UNION provides equal access to the Boy Scouts and other designated youth groups.

The ESSEX NORTH SUPERVISORY UNION offers additional services to students with limited English language skills or with disabilities so that they may benefit from these programs. Individuals wishing to obtain information about the existence and location of accessible services, activities, and facilities should contact the 504 Coordinator (information below)/Director of Special Education.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

**Title IX Coordinator:** Karen Conroy, Superintendent

**Address:** 318 Christian Hill Road

Canaan, VT 05903

**Phone:** (802) 266-3330

**504 Coordinator:** Philip Shaw, Assistant Principal

**Address:** 99 School Street,

Canaan, VT 05903

**Phone:** (802) 266-8910

**\*\*The Essex North Supervisory Union includes Canaan Schools and all of its programs, preK-12. This notice addresses all regions of Canaan Schools, as well as the vocational programs.**

End of Notice.

# Schedule of Revenues, Expenditures and Changes to Fund Balance - 2016/2017

|   | <u>Budget</u>       | <u>Actual to Date</u> |                     |
|---|---------------------|-----------------------|---------------------|
| Elementary Tuition                      | 270,000             | 245,916               | -24084              |
| Secondary Tuition                       | 629,000             | 656,516               | 27516               |
| Food Service Operation                  | 77,200              | 93,740                | 16540               |
| Interest / Misc / Refund / Contribution | 13,000              | 2,513                 | -10487              |
| Rental - Learning Center                | 6,000               | 8,150                 | 2150                |
| GSSG-State/Local                        | 1,991,855           | 1,895,988             | -95867              |
| Tech Center On Behalf Of Payment        | 0                   | 95,870                | 95870               |
| Transportation Aid                      | 56,387              | 55,499                | -888                |
| Mainstream Block Grant                  | 77,027              | 77,027                | 0                   |
| Intensive Reimbursement                 | 215,841             | 188,968               | -26873              |
| Extra-Ordinary Reimbursement            | 0                   | 210,319               | 210319              |
| EEE Grant                               | 7,371               | 7,371                 | 0                   |
| Drivers Education                       | 1,000               | 2,213                 | 1213                |
| Voc Ed - Tuition Reduction              | 20,000              | 38,569                | 18569               |
| IEP Medicaid for Instructional Support  | 35,000              | 35,000                | 0                   |
| Federal E-Rate                          | 21,606              | 0                     | -21606              |
| Shared Teaching Staff                   | 32,450              | 13,440                | -19010              |
| High School Completion                  | 1,000               | 0                     | -1000               |
| Small Schools Grant                     | 128,702             | 112,998               | -15704              |
| Prior Year Surplus                      |                     | 191,278               | 191278              |
| <b>TOTAL REVENUE</b>                    | <b>\$ 3,583,439</b> | <b>3,931,375</b>      | <b>347936</b>       |
| Kindergarten                            | \$ 64,598           | 63,773                | -825                |
| Grade 1                                 | 77,731              | 77,258                | -473                |
| Grade 2                                 | 52,744              | 53,203                | 459                 |
| Grade 3                                 | 43,366              | 43,191                | -175                |
| Grade 4                                 | 75,533              | 74,589                | -944                |
| Grade 5                                 | 89,277              | 88,299                | -978                |
| Grade 6                                 | 83,901              | 83,361                | -540                |
| Business                                | 93,656              | 90,481                | -3175               |
| English                                 | 126,754             | 126,899               | 145                 |
| Family & Consumer Science               | 1,631               | 184                   | -1447               |
| Modern Language                         | 54,331              | 7,762                 | -46569              |
| Industrial Technology                   | 19,626              | 7,325                 | -12301              |
| Mathematics                             | 140,975             | 135,814               | -5161               |
| Science                                 | 78,503              | 77,971                | -532                |
| Social Studies                          | 73,381              | 70,057                | -3324               |
| Trades & Industries                     | 94,329              | 96,130                | 1801                |
| Drivers Education                       | 14,868              | 13,054                | -1814               |
| Diversified Agriculture                 | 55,528              | 35,508                | -20020              |
| Art                                     | 75,092              | 74,305                | -787                |
| Computer Technology                     | 81,307              | 89,713                | 8406                |
| Music                                   | 72,524              | 71,948                | -576                |
| Physical Education                      | 36,504              | 36,389                | -115                |
| Fire and Emergency Services             | 37,999              | 34,528                | -3471               |
| Special Education                       | 527,169             | 745,707               | 218538              |
| Student Activities                      | 110,206             | 96,886                | -13320              |
| Guidance                                | 52,807              | 57,745                | 4938                |
| Health Services                         | 72,643              | 71,726                | -917                |
| Student Assistance                      | 39,315              | 35,415                | -3900               |
| Improvement of Instruction              | 34,648              | 52,949                | 18301               |
| Instructional Support Services          | 99,598              | 130,935               | 31337               |
| Library                                 | 73,387              | 70,500                | -2887               |
| School Board                            | 14,532              | 12,491                | -2041               |
| ENSU Assessment                         | 169,125             | 169,125               | 0                   |
| Preschool                               | 31,795              | 36,142                | 4347                |
| Principal's Office                      | 190,106             | 194,303               | 4197                |
| Fiscal Services                         | 23,176              | 20,971                | -2205               |
| Plant Operations                        | 326,647             | 309,475               | -17172              |
| Plant Operations/Grounds                | 6,300               | 2,513                 | -3787               |
| Plant Operations Learning Center        | 16,400              | 8,474                 | -7926               |
| Transportation                          | 127,900             | 134,324               | 6424                |
| Running Start Tuitions                  | 0                   | 5,350                 | 5350                |
| Food Service Operation                  | 123,525             | 117,242               | -6283               |
| Prior Year Adjustment                   | 0                   | 10,477                | 10477               |
| <b>TOTAL EXPENDITURES</b>               | <b>\$ 3,583,439</b> | <b>3,734,491</b>      | <b>151052</b>       |
|   |                     |                       | <b>Fund Balance</b> |
|   |                     |                       | <b>\$ 196,884</b>   |

**CANAAN SCHOOL DISTRICT  
GENERAL FUNDS  
BALANCE SHEET  
June 30, 2017**

**ASSETS & RESOURCES**

|                          |            |
|--------------------------|------------|
| Cash                     | 175,644.62 |
| Accounts Receivable      | 74,730.69  |
| Inventory - Bldg. Trades | 46,417.40  |
| Due From Other Funds     | 0.00       |

**TOTAL ASSETS & RESOURCES**

**296,792.71**

**LIABILITIES**

|                    |           |
|--------------------|-----------|
| Due To Other Funds | 8,069.36  |
| Accounts Payable   | 25,197.67 |
| Due to State       | 0.00      |
| Deferred Revenue   | 0.00      |

**TOTAL LIABILITIES**

33,267.03

**FUND BALANCE**

**263,525.68**

|                                    |            |
|------------------------------------|------------|
| Regular                            | 196,884.09 |
| Unemployment                       | 3,822.32   |
| Restricted Building Trades - House | 46,417.40  |
| Restricted Building Trades         | 16,401.87  |

**TOTAL LIABILITIES & FUND BALANCE**

**296,792.71**

Revised 8/9/2017

## THE CANAAN SCHOOL DISTRICT SCHOLARSHIP ACCOUNTS

This is to certify that as of December 30, 2017, the following accounts were on deposit at the Granite Bank and Citizens Bank:

|           |  |              |
|-----------|--|--------------|
| 44917     | Paul Biron Memorial Fund (CD)                  | \$ 1,794.92  |
| 2199578   | Paul Biron Savings Account                     | \$ 2,303.61  |
| 125-105   | Jeffrey Bryan Memorial Fund (CD)               | \$ 2,140.28  |
| 211-914-7 | Jeffrey Bryan Savings & Interest Account       | \$ 151.91    |
| 1210817   | Carrie Jones Lund Scholarship Fund (CD)        | \$ 2,374.46  |
| 204-914-7 | Carrie Jones Lund Savings & Interest Account   | \$11,194.67  |
| 126469    | Nancy Carrier Memorial Scholarship (CD)        | \$ 1,967.35  |
| 215-726-8 | Nancy Carrier Savings & Interest Account       | \$ 91.82     |
| 1211144   | Jeannette Maurais Memorial Fund (CD)           | \$ 1,354.83  |
| 210-420-2 | Jeannette Maurais Savings & Interest Account   | \$ 27.71     |
| 219-425-6 | Victor Maurais Scholarship                     | \$ 22.27     |
| 125-152   | Peter Perron Memorial Trust Fund (Savings)     | \$ 0.00      |
| 205-581-3 | Neil Tillotson Fund                            | \$ 343.12    |
| 155-082   | John & Stanley Carr Memorial Fund (CD)         | \$ 2,500.00  |
| 186-524-5 | John & Stanley Carr Savings & Interest Account | \$ 1,416.48  |
| 213-335-0 | Arthur Ross Savings & Interest Account         | \$ 815.05    |
| 216-862-6 | Nicole Blanchard Savings & Interest Account    | \$ 53.57     |
| 12104     | Edwina Lucas (CD)                              | \$ 21,321.69 |
| 217-960-4 | Edwina Lucas Savings & Interest Account        | \$ 514.44    |
| 601-040-1 | Harvey Boynton Scholarship (CD)                | \$ 2,074.41  |
| 214-095-0 | Charles Young Scholarship                      | \$ 144.85    |
| 29108     | Scholarship Fund (CD)                          | \$ 22,302.61 |
| 2157616   | Savings/Checking Account                       | \$ 4,444.82  |



**CANAAN SCHOOL DISTRICT  
2018-2019 ESTIMATE OF RECEIPTS**

| <b>Revenue Source</b>                        | <b>2017-2018<br/>Budget</b> | <b>2017-2018<br/>Revised</b> | <b>2018-2019<br/>Estimated</b> | <b>Increase<br/>(Decrease)</b> |
|--|-----------------------------|------------------------------|--------------------------------|--------------------------------|
| 1311 Elem Tuition-Parent/Pupil               | 0                           | 0                            | 0                              | 0                              |
| 1312 Elem Tuition-In State                   | 256,000                     | 242,167                      | 272,000                        | 16,000                         |
| 1313 Elem Tuition-Out of State               | 0                           | 3,750                        | 0                              | 0                              |
| 1321 Sec Tuition-Parent/Pupil                | 0                           | 0                            | 0                              | 0                              |
| 1322 Sec Tuition-In State                    | 210,000                     | 233,028                      | 288,000                        | 78,000                         |
| 1323 Sec Tuition-Out of State                | 490,000                     | 423,489                      | 450,000                        | (40,000)                       |
| 1510 Interest                                | 3,000                       | 1,011                        | 3,000                          | 0                              |
| 1600 Hot Lunch Sales                         | 31,000                      | 23,662                       | 25,000                         | (6,000)                        |
| 1910 Rental – Learning Center                | 12,000                      | 8,150                        | 9,600                          | (2,400)                        |
| 1920 Diversified Ag. Revenue                 | 0                           | 0                            | 0                              | 0                              |
| 1930 IEP- Medicaid for Instructional Support | 35,000                      | 35,000                       | 35,000                         | 0                              |
| 1990 Miscellaneous                           | 10,000                      | 1,502                        | 0                              | (10,000)                       |
| 1991 Bus Revenue                             | 0                           | 0                            | 0                              | 0                              |
| 1992 Shared Teaching Staff                   | 13,843                      | 13,440                       | 13,322                         | (521)                          |
| 1993 Federal Erate Reimbursement             | 18,632                      | 0                            | 19,320                         | 688                            |
| 1994 Shared Athletic Costs                   | 0                           | 0                            | 41,700                         | 41,700                         |
| 3110 Education Fund                          | 2,056,002                   | 1,954,313                    | 2,278,046                      | 222,044                        |
| 3114 Tech Center on Behalf of Payment        | 0                           | 101,689                      | 0                              | 0                              |
| 3145 Small Schools Grant                     | 137,914                     | 112,998                      | 155,491                        | 17,577                         |
| 3150 Transportation Aid                      | 63,481                      | 55,499                       | 81,000                         | 17,519                         |
| 3201 Special Ed-Mainstream Block Grant       | 69,348                      | 77,027                       | 0                              | (69,348)                       |
| 3202 Special Ed-Expenditure Reimbursement    | 238,670                     | 188,968                      | 0                              | (238,670)                      |
| 3203 Special Ed-Extraordinary Reimbursemer   | 334,300                     | 210,319                      | 0                              | (334,300)                      |
| 3204 Essential Early Ed Grant                | 0                           | 7,371                        | 0                              | 0                              |
| 3282 Drivers Education Reimbursement         | 1,000                       | 842                          | 1,000                          | 0                              |
| 3305 Vocational Ed Tuition Reimbursement     | 20,000                      | 38,569                       | 26,250                         | 6,250                          |
| 3370 High School Completion                  | 1,000                       | 0                            | 0                              | (1,000)                        |
| 3450 State School Lunch Match                | 1,200                       | 2,703                        | 1,200                          | 0                              |
| 4450 Federal Hot Lunch Reimbursement         | 45,000                      | 41,476                       | 45,000                         | 0                              |
| 4452 Federal Breakfast Reimbursement         | 0                           | 23,755                       | 23,000                         | 23,000                         |
| 9000 Prior Year Surplus/Deficit              | 55,000                      | 196,884                      | 55,000                         | 0                              |
| <b>TOTALS</b>                                | <b>\$ 4,102,390</b>         | <b>\$ 3,997,612</b>          | <b>\$ 3,822,929</b>            | <b>(\$279,461)</b>             |

**CANAAN SCHOOL DISTRICT  
2018-2019**

|                           | <b>2017-2018</b> | <b>2018-2019</b> |                   |
|---------------------------|------------------|------------------|-------------------|
|                           | <b>Budget</b>    | <b>Proposed</b>  | <b>Difference</b> |
| <b>1100 Kindergarten</b>  |                  |                  |                   |
| 110 Teacher Salary        | 38,552           | 39,279           | 727               |
| 111 Para-Educator Wages   | 0                | 0                | -                 |
| 120 Substitutes           | 575              | 961              | 386               |
| 210 Group Insurance       | 21,856           | 18,240           | (3,616)           |
| 220 FICA                  | 2,949            | 3,078            | 129               |
| 250 Payroll Insurances    | 685              | 700              | 15                |
| 610 General Supplies      | 827              | 1,174            | 347               |
| 645 Library Material      | 200              | 200              | -                 |
| 730 New Equipment         | 300              | 266              | (34)              |
| <b>Total Kindergarten</b> | <b>65,944</b>    | <b>63,898</b>    | <b>(2,046)</b>    |
| <b>1101 Grade 1</b>       |                  |                  |                   |
| 110 Teacher Salary        | 62,958           | 64,263           | 1,305             |
| 120 Substitutes           | 575              | 961              | 386               |
| 210 Group Insurance       | 9,152            | 7,474            | (1,678)           |
| 220 FICA                  | 4,816            | 4,990            | 174               |
| 250 Payroll Insurances    | 685              | 700              | 15                |
| 610 General Supplies      | 1,406            | 1,000            | (406)             |
| 645 Library Materials     | 0                | 0                | 0                 |
| <b>Total Grade 1</b>      | <b>79,592</b>    | <b>79,388</b>    | <b>(204)</b>      |
| <b>1102 Grade 2</b>       |                  |                  |                   |
| 110 Teacher Salary        | 38,921           | 40,769           | 1,848             |
| 120 Substitutes           | 575              | 961              | 386               |
| 210 Group Insurance       | 9,016            | 7,336            | (1,680)           |
| 220 FICA                  | 2,977            | 3,192            | 215               |
| 250 Payroll Insurances    | 685              | 700              | 15                |
| 610 General Supplies      | 1,525            | 1,223            | (302)             |
| 645 Library Material      | 270              | 462              | 192               |
| 730 New Equipment         | 0                | 150              | 150               |
| <b>Total Grade 2</b>      | <b>53,969</b>    | <b>54,793</b>    | <b>824</b>        |
| <b>1103 Grade 3</b>       |                  |                  |                   |
| 110 Teacher Salary        | 38,552           | 39,279           | 727               |
| 120 Substitutes           | 575              | 961              | 386               |
| 210 Group Insurance       | 1,157            | 1,163            | 6                 |
| 220 FICA                  | 2,949            | 3,078            | 129               |
| 250 Payroll Insurances    | 685              | 700              | 15                |
| 610 General Supplies      | 702              | 636              | (66)              |
| 640 Textbooks             | 130              | 195              | 65                |
| 645 Library Materials     | 72               | 80               | 8                 |
| <b>Total Grade 3</b>      | <b>44,822</b>    | <b>46,092</b>    | <b>1,270</b>      |

|             |                           | 2017-2018      | 2018-2019      |                 |
|-------------|---------------------------|----------------|----------------|-----------------|
|             |                           | Budget         | Proposed       | Difference      |
| <b>1104</b> | <b>Grade 4</b>            |                |                |                 |
| 110         | Teacher Salary            | 49,597         | 51,014         | 1,417           |
| 120         | Substitutes               | 575            | 961            | 386             |
| 210         | Group Insurance           | 21,898         | 18,316         | (3,582)         |
| 220         | FICA                      | 3,794          | 3,976          | 182             |
| 250         | Payroll Insurances        | 685            | 700            | 15              |
| 610         | General Supplies          | 250            | 250            | 0               |
| 645         | Library Materials         | 115            | 60             | (55)            |
|             | <b>Total Grade 4</b>      | <b>76,914</b>  | <b>75,277</b>  | <b>(1,637)</b>  |
| <b>1105</b> | <b>Grade 5</b>            |                |                |                 |
| 110         | Teacher Salary            | 67,285         | 41,018         | (26,267)        |
| 120         | Substitutes               | 575            | 961            | 386             |
| 210         | Group Insurance           | 16,759         | 19,502         | 2,743           |
| 220         | FICA                      | 5,147          | 3,211          | (1,936)         |
| 250         | Payroll Insurances        | 685            | 641            | (44)            |
| 610         | General Supplies          | 900            | 900            | 0               |
|             | <b>Total Grade 5</b>      | <b>91,351</b>  | <b>66,233</b>  | <b>(25,118)</b> |
| <b>1106</b> | <b>Grade 6</b>            |                |                |                 |
| 110         | Teacher Salary            | 57,016         | 58,477         | 1,461           |
| 120         | Substitutes               | 575            | 961            | 386             |
| 210         | Group Insurance           | 21,937         | 18,356         | (3,581)         |
| 220         | FICA                      | 4,362          | 4,547          | 185             |
| 250         | Payroll Insurances        | 685            | 700            | 15              |
| 610         | General Supplies          | 1,030          | 770            | (260)           |
| 810         | Dues & Fees               | 0              | 223            | 223             |
|             | <b>Total Grade 6</b>      | <b>85,605</b>  | <b>84,034</b>  | <b>(1,571)</b>  |
| <b>1110</b> | <b>Business</b>           |                |                |                 |
| 110         | Teacher Salary            | 63,538         | 64,828         | 1,290           |
| 120         | Substitutes               | 575            | 961            | 386             |
| 210         | Group Insurance           | 16,741         | 12,890         | (3,851)         |
| 220         | FICA                      | 4,861          | 5,033          | 172             |
| 250         | Payroll Insurances        | 685            | 700            | 15              |
| 610         | General Supplies          | 5,500          | 6,312          | 812             |
|             | <b>Total Business</b>     | <b>91,900</b>  | <b>90,724</b>  | <b>(1,176)</b>  |
| <b>1111</b> | <b>English</b>            |                |                |                 |
| 110         | Teacher Salary            | 97,386         | 95,563         | (1,823)         |
| 120         | Substitutes               | 720            | 961            | 241             |
| 210         | Group Insurance           | 23,107         | 19,511         | (3,596)         |
| 220         | FICA                      | 7,450          | 7,384          | (66)            |
| 231         | Annual Health Care Charge | 2,506          | 0              | (2,506)         |
| 250         | Payroll Insurances        | 1,370          | 1,400          | 30              |
| 610         | General Supplies          | 905            | 498            | (407)           |
| 640         | Textbooks                 | 1,715          | 1,495          | (220)           |
| 810         | Dues and fees             | 100            | 100            | 0               |
|             | <b>Total English</b>      | <b>135,259</b> | <b>126,912</b> | <b>(8,347)</b>  |

|                                      | 2017-2018      | 2018-2019      |                 |
|--------------------------------------|----------------|----------------|-----------------|
|                                      | Budget         | Proposed       | Difference      |
| <b>1112 Family/Consumer Science</b>  |                |                |                 |
| 110 Teacher Salary                   | 0              | 35,481         | 35,481          |
| 120 Substitutes                      | 0              | 961            | 961             |
| 210 Group Insurance                  | 0              | 1,143          | 1,143           |
| 220 FICA                             | 0              | 2,788          | 2,788           |
| 250 Payroll Insurances               | 0              | 700            | 700             |
| 610 General Supplies                 | 1,356          | 1,363          | 7               |
| 640 Textbooks                        | 0              | 105            | 105             |
| 645 Library Materials                | 225            | 340            | 115             |
| 731 Equipment Replacement            | 0              | 82             | 82              |
| <b>Total Family/Consumer Science</b> | <b>1,581</b>   | <b>42,963</b>  | <b>41,382</b>   |
| <b>1113 Modern Language</b>          |                |                |                 |
| 110 Teacher Salary                   | 0              | 0              | 0               |
| 120 Substitutes                      | 0              | 0              | 0               |
| 210 Group Insurance                  | 0              | 0              | 0               |
| 220 FICA                             | 0              | 0              | 0               |
| 250 Payroll Insurances               | 0              | 0              | 0               |
| 330 Contracted Services              | 30,000         | 7,000          | (23,000)        |
| 610 General Supplies                 | 0              | 0              | 0               |
| 640 Textbooks                        | 0              | 0              | 0               |
| 645 Library Materials                | 0              | 0              | 0               |
| <b>Total Modern Language</b>         | <b>30,000</b>  | <b>7,000</b>   | <b>(23,000)</b> |
| <b>1114 Industrial Technology</b>    |                |                |                 |
| 110 Teacher Salary                   | 0              | -              | -               |
| 120 Substitutes                      | 0              | 0              | -               |
| 210 Group Insurance                  | 398            |                | (398)           |
| 220 FICA                             | 843            | -              | (843)           |
| 250 Payroll Insurances               | 579            |                | (579)           |
| 330 Contracted Services              | 11,014         | 17,359         | 6,345           |
| 430 Repairs/Maintenance              | 5,000          | 5,000          | -               |
| 610 General Supplies                 | 1,967          | 2,428          | 461             |
| 730 New Equipment                    | 0              | 1,821          | 1,821           |
| 731 Equipment Replacement            | 166            | 660            | 494             |
| <b>Total Industrial Technology</b>   | <b>19,967</b>  | <b>27,268</b>  | <b>7,301</b>    |
| <b>1115 Mathematics</b>              |                |                |                 |
| 110 Teacher Salary                   | 94,793         | 95,208         | 415             |
| 120 Substitutes                      | 720            | 961            | 241             |
| 210 Group Insurance                  | 18,133         | 14,764         | (3,369)         |
| 220 FICA                             | 7,251          | 7,357          | 106             |
| 231 Annual Health Care Charge        | 2,506          | 0              | (2,506)         |
| 250 Payroll Insurances               | 1,370          | 1,400          | 30              |
| 610 General Supplies                 | 1,100          | 1,766          | 666             |
| 640 Textbooks                        | 235            | 475            | 240             |
| 730 New Equipment                    | 420            | 100            | (320)           |
| 731 Equipment Replacement            | 474            | 500            | 26              |
| 810 Dues and Fees                    | 210            | 240            | 30              |
| <b>Total Mathematics</b>             | <b>127,212</b> | <b>122,771</b> | <b>(4,441)</b>  |

|                                   |                                    | 2017-2018     | 2018-2019     |                 |
|-----------------------------------|------------------------------------|---------------|---------------|-----------------|
|                                   |                                    | Budget        | Proposed      | Difference      |
| <b>1116 Science</b>               |                                    |               |               |                 |
| 110                               | Teacher Salary                     | 58,612        | 60,031        | 1,419           |
| 120                               | Substitutes                        | 575           | 961           | 386             |
| 210                               | Group Insurance                    | 9,130         | 7,452         | (1,678)         |
| 220                               | FICA                               | 4,484         | 4,666         | 182             |
| 250                               | Payroll Insurances                 | 685           | 700           | 15              |
| 430                               | Repairs/Maintenance                | 0             | 775           | 775             |
| 610                               | General Supplies                   | 2,600         | 3,300         | 700             |
| 640                               | Textbooks                          | 3,735         | 0             | (3,735)         |
| 730                               | New Equipment                      | 420           | 0             | (420)           |
|                                   | <b>Total Science</b>               | <b>80,241</b> | <b>77,885</b> | <b>(2,356)</b>  |
| <b>1117 Social Studies</b>        |                                    |               |               |                 |
| 110                               | Teacher Salary                     | 43,508        | 44,742        | 1,234           |
| 120                               | Substitutes                        | 575           | 961           | 386             |
| 210                               | Group Insurance                    | 21,884        | 1,193         | (20,691)        |
| 220                               | FICA                               | 3,328         | 3,496         | 168             |
| 250                               | Payroll Insurances                 | 685           | 700           | 15              |
| 610                               | General Supplies                   | 1,037         | 1,000         | (37)            |
| 645                               | Library Materials                  | 680           | 680           | 0               |
|                                   | <b>Total Social Studies</b>        | <b>71,697</b> | <b>52,772</b> | <b>(18,925)</b> |
| <b>1118 Trades and Industries</b> |                                    |               |               |                 |
| 110                               | Teacher Salary                     | 63,549        | 64,838        | 1,289           |
| 120                               | Substitutes                        | 575           | 961           | 386             |
| 210                               | Group Insurance                    | 21,999        | 18,389        | (3,610)         |
| 220                               | FICA                               | 4,861         | 5,034         | 173             |
| 250                               | Payroll Insurances                 | 685           | 700           | 15              |
| 430                               | Repairs/Maintenance                | 670           | 670           | 0               |
| 610                               | General Supplies                   | 3,752         | 3,752         | 0               |
| 645                               | Library Materials                  | 112           | 112           | 0               |
|                                   | <b>Total Trades and Industries</b> | <b>96,203</b> | <b>94,455</b> | <b>(1,748)</b>  |
| <b>1119 Drivers Education</b>     |                                    |               |               |                 |
| 110                               | Teacher Salary                     | 10,000        | 10,000        | 0               |
| 220                               | FICA                               | 765           | 765           | 0               |
| 250                               | Payroll Insurances                 | 79            | 80            | 1               |
| 442                               | Car Rental                         | 2,800         | 2,800         | 0               |
| 610                               | General Supplies                   | 900           | 450           | (450)           |
| 640                               | Textbooks                          | 0             | 1,300         | 1,300           |
| 810                               | Dues & Fees                        | 100           | 100           | 0               |
|                                   | <b>Total Drivers Education</b>     | <b>14,644</b> | <b>15,495</b> | <b>851</b>      |

|   | 2017-2018     | 2018-2019      |                |
|---|---------------|----------------|----------------|
|   | Budget        | Proposed       | Difference     |
| <b>1120 Diversified Agriculture/Natural Resources</b> |               |                |                |
| 110 Teacher Salary                                    | 52,000        | 53,440         | 1,440          |
| 120 Substitutes                                       | 575           | 961            | 386            |
| 210 Group Insurance                                   | 0             | 1,263          | 1,263          |
| 220 FICA  | 3,825         | 4,162          | 337            |
| 250 Payroll Insurances                                | 550           | 700            | 150            |
| 430 Repairs/Maintenance                               | 350           | 350            | -              |
| 610 General Supplies                                  | 1,850         | 2,150          | 300            |
| 645 Library Materials                                 | 250           | -              | (250)          |
| 810 Dues and Fees                                     | 250           | 250            | -              |
| <b>Total Agriculture/Natural Res</b>                  | <b>59,650</b> | <b>63,276</b>  | <b>3,626</b>   |
| <b>1125 Art</b>                                       |               |                |                |
| 110 Teacher Salary                                    | 44,742        | 46,013         | 1,271          |
| 120 Substitutes                                       | 575           | 961            | 386            |
| 210 Group Insurance                                   | 21,896        | 18,283         | (3,613)        |
| 220 FICA  | 3,423         | 3,594          | 171            |
| 250 Payroll Insurances                                | 685           | 700            | 15             |
| 430 Repairs/Maintenance                               | 400           | 400            | 0              |
| 610 General Supplies                                  | 3,600         | 3,552          | (48)           |
| 645 Library Materials                                 | 308           | 308            | 0              |
| 730 New Equipment                                     | 400           | 1,395          | 995            |
| <b>Total Art</b>                                      | <b>76,029</b> | <b>75,205</b>  | <b>(824)</b>   |
| <b>1126 Computer Technology</b>                       |               |                |                |
| 101 Technology Coordinator Salary                     | 43,025        | 53,592         | 10,567         |
| 210 Group Insurance                                   | 21,885        | 11,129         | (10,756)       |
| 220 FICA  | 3,291         | 4,100          | 809            |
| 250 Payroll Insurances                                | 385           | 700            | 315            |
| 320 Contracted Services                               | 6,162         | 13,280         | 7,118          |
| 430 Repairs/Maintenance                               | 1,420         | 1,000          | (420)          |
| 610 General Supplies                                  | 345           | 1,000          | 655            |
| 670 Software  | 5,882         | 3,900          | (1,982)        |
| 730 New Equipment                                     | 4,210         | 8,757          | 4,547          |
| 731 Equipment Replacement                             | 2,712         | 16,700         | 13,988         |
| 810 Dues & Fees                                       | 0             | 524            | 524            |
| <b>Total Computer Technology</b>                      | <b>89,317</b> | <b>114,683</b> | <b>25,366</b>  |
| <b>1127 Music</b>                                     |               |                |                |
| 110 Teacher Salary                                    | 42,701        | 43,508         | 807            |
| 120 Substitutes                                       | 575           | 961            | 386            |
| 210 Group Insurance                                   | 21,883        | 18,269         | (3,614)        |
| 220 FICA  | 3,267         | 3,402          | 135            |
| 250 Payroll Insurances                                | 685           | 700            | 15             |
| 430 Repairs/Maintenance                               | 600           | 150            | (450)          |
| 610 General Supplies                                  | 116           | 286            | 170            |
| 640 Textbooks   | 0             | 258            | 258            |
| 645 Library Materials                                 | 978           | 700            | (278)          |
| 730 New Equipment                                     | 2,900         | 3,800          | 900            |
| 731 Equipment Replacement                             | 0             | 400            | 400            |
| 810 Dues and Fees                                     | 200           | 0              | (200)          |
| <b>Total Music</b>                                    | <b>73,905</b> | <b>72,434</b>  | <b>(1,471)</b> |

|  | 2017-2018      | 2018-2019      |                  |
|--|----------------|----------------|------------------|
|  | Budget         | Proposed       | Difference       |
| <b>1129 Physical Education</b>             |                |                |                  |
| 110 Teacher Salary                         | 22,371         | 22,795         | 424              |
| 120 Substitutes                            | 575            | 961            | 386              |
| 210 Group Insurance                        | 10,933         | 9,141          | (1,792)          |
| 220 FICA                                   | 1,711          | 1,817          | 106              |
| 250 Payroll Insurances                     | 343            | 350            | 7                |
| 610 General Supplies                       | 85             | 28             | (57)             |
| 640 Textbooks                              | 1,400          | 0              | (1,400)          |
| 730 New Equipment                          | 0              | 23             | 23               |
| 731 Equipment Replacement                  | 551            | 533            | (18)             |
| <b>Total Physical Education</b>            | <b>37,969</b>  | <b>35,648</b>  | <b>(2,321)</b>   |
| <b>1131 Health Sciences?</b>               |                |                |                  |
| 110 Teacher Salary                         | 22,371         | 22,795         | 424              |
| 210 Group Insurance                        | 10,933         | 9,140          | (1,793)          |
| 220 FICA                                   | 1,711          | 1,744          | 33               |
| 250 Payroll Insurance                      | 343            | 350            | 7                |
| 580 Travel                                 | 0              | 500            | 500              |
| 640 Textbooks                              | 0              | 1,573          | 1,573            |
| 730 New Equipment                          | 0              | 383            | 383              |
| <b>Total Health Sciences</b>               | <b>35,358</b>  | <b>36,484</b>  | <b>1,126</b>     |
| <b>1200 Special Education</b>              |                |                |                  |
| 320 Mainstream (Combined FY 19)            | 741,599        | 296,744        | (444,855)        |
| 321 Resource Room                          | 138,349        | 0              | (138,349)        |
| 322 Essential Early Education              | 62,615         | 0              | (62,615)         |
| <b>Total Special Education</b>             | <b>942,563</b> | <b>296,744</b> | <b>(645,819)</b> |
| <b>1300 Instructional Support Services</b> |                |                |                  |
| 102 Stipends-Mentors                       | 0              | 6,000          | 6,000            |
| 111 Paraprofessionals                      | 61,869         | 66,074         | 4,205            |
| 112 Reading Interventionist                | 35,000         | 40,769         | 5,769            |
| 120 Substitutes                            | 5,000          | 7,982          | 2,982            |
| 210 Group Insurance                        | 31,520         | 42,065         | 10,545           |
| 220 FICA                                   | 4,733          | 8,784          | 4,051            |
| 231 VT Teacher Retire Health Assessment    | 1,253          | 14,300         | 13,047           |
| 250 Payroll Insurances                     | 0              | 700            | 700              |
| 330 Contracted Serv-NEKLS Tutoring         | 0              | 21,000         | 21,000           |
| 340 Testing Materials                      | 0              | 500            | 500              |
| 610 Supplies                               | 0              | 800            | 800              |
| 645 Library Material                       | 0              | 590            | 590              |
| 731 Equipment Replacement                  | 0              | 360            | 360              |
| <b>Total Instructional Support Serv</b>    | <b>139,375</b> | <b>209,924</b> | <b>70,549</b>    |

|                                      | 2017-2018     | 2018-2019      |                |
|--------------------------------------|---------------|----------------|----------------|
|                                      | Budget        | Proposed       | Difference     |
| <b>1400 Student Activities</b>       |               |                |                |
| 102 Stipends-Cocurricular            | 40,992        | 21,512         | (19,480)       |
| 220 FICA                             | 3,136         | 2,105          | (1,031)        |
| 250 Payroll Insurances               | 600           | 0              | (600)          |
| 514 Music Transportation             | 2,000         | 2,000          | 0              |
| 515 Class Field Trips                | 10,000        | 25,010         | 15,010         |
| 560 Student Support-RS/LNA Tuition   | 10,000        | 10,500         | 500            |
| 810 Dues and Fees                    | 3,275         | 225            | (3,050)        |
| <b>Total Student Activities</b>      | <b>70,003</b> | <b>61,352</b>  | <b>(8,651)</b> |
| <b>1420 Athletics</b>                |               |                |                |
| 102 AD/Coaches Salaries              | 0             | 47,040         | 47,040         |
| 220 FICA                             | 0             | 3,599          | 3,599          |
| 250 Payroll Insurances               | 0             | 221            | 221            |
| 310 Referees                         | 10,520        | 15,652         | 5,132          |
| 330 Contracted Services-Pittsburg    | 0             | 15,000         | 15,000         |
| 513 Athletic Transportation          | 22,935        | 39,610         | 16,675         |
| 580 Staff Travel-AD Only             | 1,000         | 1,500          | 500            |
| 610 General Supplies                 | 2,675         | 3,935          | 1,260          |
| 690 Sports Uniforms                  | 4,830         | 0              | (4,830)        |
| 730 New Equipment                    | 1,775         | 4,775          | 3,000          |
| 731 Equipment Replacement            | 1,775         | 500            | (1,275)        |
| 810 Dues and Fees                    | 0             | 3,700          | 3,700          |
| <b>Total Athletics</b>               | <b>45,510</b> | <b>135,531</b> | <b>90,021</b>  |
| <b>2120 Guidance</b>                 |               |                |                |
| 110 Teacher Salary                   | 43,923        | 45,169         | 1,246          |
| 210 Group Insurance                  | 1,195         | 1,204          | 9              |
| 220 FICA                             | 3,360         | 3,455          | 95             |
| 231 Annual Health Care Charge        | 1,253         | 0              | (1,253)        |
| 250 Payroll Insurances               | 685           | 700            | 15             |
| 330 Contracted Service               | 750           | 1,000          | 250            |
| 340 Testing                          | 495           | 750            | 255            |
| 610 General Supplies                 | 820           | 635            | (185)          |
| 640 Textbooks                        | 0             | 300            | 300            |
| 670 Software-NWEA MAP                | 0             | 2,150          | 2,150          |
| 810 Dues and Fees                    | 180           | 130            | (50)           |
| <b>Total Guidance</b>                | <b>52,661</b> | <b>55,493</b>  | <b>2,832</b>   |
| <b>2130 Health Services</b>          |               |                |                |
| 110 Teacher Salary                   | 46,013        | 47,322         | 1,309          |
| 210 Group Insurance                  | 21,904        | 18,292         | (3,612)        |
| 220 FICA                             | 3,520         | 3,620          | 100            |
| 250 Payroll Insurances               | 685           | 700            | 15             |
| 430 Repairs/Maintenance              | 621           | 110            | (511)          |
| 610 General Supplies                 | 1,650         | 1,500          | (150)          |
| 810 Dues and Fees                    | 300           | 317            | 17             |
| <b>Total Health Services</b>         | <b>74,693</b> | <b>71,861</b>  | <b>(2,832)</b> |
| <b>2140 Student Assistance (SAP)</b> |               |                |                |
| 105 Salary                           | 39,102        | 39,279         | 177            |
| 210 Group Insurance                  | 14,583        | 18,240         | 3,657          |
| 220 FICA                             | 2,992         | 3,005          | 13             |
| 610 General Supplies                 | 0             | 900            | 900            |
| <b>Total Student Assistance</b>      | <b>56,677</b> | <b>61,424</b>  | <b>4,747</b>   |



|             |   | 2017-2018      | 2018-2019      |                 |
|-------------|---|----------------|----------------|-----------------|
|             |   | Budget         | Proposed       | Difference      |
| <b>2210</b> | <b>Improvement of Instruction</b>   |                |                |                 |
| 110         | Stipends for RS & Beyond Contract W                                       | 20,000         | 35,000         | 15,000          |
| 220         | FICA  | 1,530          | 2,678          | 1,148           |
| 270         | Tuition Reimbursement   | 10,000         | 10,000         | 0               |
| 330         | Contracted Services   | 2,500          | 2,500          | 0               |
| 580         | Staff Travel  | 5,000          | 7,800          | 2,800           |
| 610         | General Supplies  | 1,000          | 1,000          | 0               |
|             | <b>Total Improvement of Instructio</b>                                    | <b>40,030</b>  | <b>58,978</b>  | <b>18,948</b>   |
| <b>2222</b> | <b>Library</b>  |                |                |                 |
| 110         | Teacher Salary  | 41,158         | 42,322         | 1,164           |
| 120         | Substitutes   | 575            | 961            | 386             |
| 210         | Group Insurance   | 21,874         | 18,259         | (3,615)         |
| 220         | FICA  | 3,149          | 3,311          | 162             |
| 231         | Annual Health Care Charge   | 1,253          | 0              | (1,253)         |
| 250         | Payroll Insurances  | 685            | 700            | 15              |
| 610         | General Supplies  | 1,046          | 2,047          | 1,001           |
| 645         | Library Materials   | 7,000          | 7,330          | 330             |
| 731         | Equipment Replacement   | 400            | 0              | (400)           |
| 810         | Dues & Fees   | 250            | 35             | (215)           |
|             | <b>Total Library</b>  | <b>77,390</b>  | <b>74,965</b>  | <b>(2,425)</b>  |
| <b>2310</b> | <b>School Board</b>   |                |                |                 |
| 104         | Salary  | 5,000          | 5,000          | 0               |
| 220         | FICA  | 382            | 383            | 1               |
| 360         | Legal Expenses  | 4,500          | 4,600          | 100             |
| 540         | Advertising   | 3,500          | 3,600          | 100             |
| 550         | Printing and Publishing   | 0              | 0              | 0               |
| 810         | Dues and Fees   | 1,700          | 1,700          | 0               |
| 890         | Misc. Expenses  | 750            | 750            | 0               |
|             | <b>Total School Board</b>   | <b>15,832</b>  | <b>16,033</b>  | <b>201</b>      |
| <b>2321</b> | <b>ENSU Assessment</b>  |                |                |                 |
| 320         | Contracted Serv-ENSU (504/Health Assess/Pre-K/Dir/Admin Asst) Non Spec Ed | 0              | 28,345         | 28,345          |
| 331         | Supervisory Union Assessment  | 190,227        | 175,299        | (14,928)        |
| 332         | Preschool (Included in 320 above)   | 23,992         | 0              | (23,992)        |
|             | <b>Total ENSU Assessment</b>  | <b>214,219</b> | <b>203,644</b> | <b>(10,575)</b> |
|             | <b>HRA</b>  |                |                |                 |
| 213         | HRA-All Staff Here  | 0              | 104,104        | 104,104         |
| 310         | HRA-Admin Fee   | 0              | 1,150          | 1,150           |
|             | <b>Total HRA</b>  | <b>0</b>       | <b>105,254</b> | <b>105,254</b>  |

|  | 2017-2018      | 2018-2019      |               |
|--|----------------|----------------|---------------|
|  | Budget         | Proposed       | Difference    |
| <b>2410 Principal's Office</b>               |                |                |               |
| 103 Principal Salary                         | 74,118         | 76,564         | 2,446         |
| 107 Asst. Principal                          | 3,915          | 3,970          | 55            |
| 108 Admin. Assistant Wages                   | 51,626         | 52,666         | 1,040         |
| 210 Group Insurance                          | 34,485         | 26,821         | (7,664)       |
| 220 FICA                                     | 9,619          | 10,190         | 571           |
| 250 Payroll Insurances                       | 1,370          | 1,500          | 130           |
| 430 Repairs/Maintenance                      | 3,500          | 3,500          | 0             |
| 530 Telephone                                | 4,000          | 6,600          | 2,600         |
| 535 Postage                                  | 3,500          | 3,500          | 0             |
| 610 General Supplies                         | 6,500          | 6,500          | 0             |
| 670 Software                                 | 0              | 4,790          | 4,790         |
| 810 Dues and Fees                            | 720            | 1,408          | 688           |
| <b>Total Principal's Office</b>              | <b>193,353</b> | <b>198,008</b> | <b>4,655</b>  |
| <b>2520 Fiscal Services</b>                  |                |                |               |
| 109 Treasurer Salary                         | 1,482          | 1,526          | 44            |
| 220 FICA                                     | 113            | 117            | 4             |
| 330 Contracted Services                      | 3,785          | 4,000          | 215           |
| 370 Audit Services                           | 12,000         | 12,000         | 0             |
| 430 Repairs/Maintenance                      | 0              | 0              | 0             |
| 610 General Supplies                         | 3,000          | 3,000          | 0             |
| 731 Equipment Replacement                    | 4,000          | 4,000          | 0             |
| 830 Short Term Interest                      | 1,800          | 2,000          | 200           |
| <b>Total Fiscal Services</b>                 | <b>26,180</b>  | <b>26,643</b>  | <b>463</b>    |
| <b>2620 Plant Operations Bldg/Equip</b>      |                |                |               |
| 106 Custodial Wages                          | 78,936         | 81,016         | 2,080         |
| 107 Part-Time Wages                          | 7,400          | 17,640         | 10,240        |
| 210 Group Insurance                          | 33,826         | 20,843         | (12,983)      |
| 220 FICA                                     | 6,466          | 7,547          | 1,081         |
| 250 Payroll Insurances                       | 1,370          | 1,500          | 130           |
| 411 Sewer and Water                          | 30,000         | 30,000         | 0             |
| 421 Disposal Services                        | 5,000          | 7,000          | 2,000         |
| 430 Repairs/Maintenance                      | 35,000         | 65,000         | 30,000        |
| 521 Property Insurance                       | 11,000         | 15,200         | 4,200         |
| 530 Internet Service                         | 22,000         | 19,500         | (2,500)       |
| 610 General Supplies                         | 12,450         | 12,500         | 50            |
| 622 Electricity                              | 35,000         | 36,000         | 1,000         |
| 624 Heat                                     | 55,000         | 57,000         | 2,000         |
| 731 Equipment Replacement                    | 4,300          | 3,500          | (800)         |
| <b>Total Plant Op. Bldg/Equip</b>            | <b>337,748</b> | <b>374,246</b> | <b>36,498</b> |
| <b>2621 Plant Operations Learning Center</b> |                |                |               |
| 320 Contracted Services                      | 1,500          | 1,550          | 50            |
| 411 Sewer and Water                          | 1,200          | 1,250          | 50            |
| 430 Repairs/Maintenance                      | 7,000          | 7,000          | 0             |
| 521 Property Insurance                       | 500            | 550            | 50            |
| 610 General Supplies                         | 500            | 550            | 50            |
| 622 Electricity                              | 1,200          | 1,250          | 50            |
| 624 Heat                                     | 4,500          | 4,700          | 200           |
| <b>Total Plant Op. Learning Center</b>       | <b>16,400</b>  | <b>16,850</b>  | <b>450</b>    |

|                                       | 2017-2018          | 2018-2019          |                   |
|---------------------------------------|--------------------|--------------------|-------------------|
|                                       | Budget             | Proposed           | Difference        |
| <b>2630 Plant Operations Grounds</b>  |                    |                    |                   |
| 330 Contracted Services               | 4,700              | 5,000              | 300               |
| 430 Bldg./Grnds. Maintenance          | 1,000              | 2,000              | 1,000             |
| 610 General Supplies                  | 600                | 700                | 100               |
| <b>Total Plant Operations Grounds</b> | <b>6,300</b>       | <b>7,700</b>       | <b>1,400</b>      |
| <b>2710 Transportation</b>            |                    |                    |                   |
| 117 Bus Driver Salary                 | 0                  | 6,192              | 6,192             |
| 220 FICA                              | 0                  | 474                | 474               |
| 222 Insurance                         | 0                  | 350                | 350               |
| 250 Worker's Comp                     | 0                  | 950                | 950               |
| 430 Repairs & Maintenance             | 0                  | 6,000              | 6,000             |
| 519 General Bus Transportation        | 118,800            | 182,000            | 63,200            |
| 519 Owned Bus Expenses                | 12,000             | 0                  | (12,000)          |
| 610 Supplies                          | 0                  | 600                | 600               |
| 626 Gasoline                          | 0                  | 1,500              | 1,500             |
| <b>Total Transportation</b>           | <b>130,800</b>     | <b>198,066</b>     | <b>67,266</b>     |
| <b>3100 Food Service Operations</b>   |                    |                    |                   |
| 330 Contracted Services               | 117,000            | 117,000            | 0                 |
| 421 Rubbish Removal                   | 4,000              | 5,000              | 1,000             |
| 430 Repairs/Maintenance               | 525                | 525                | 0                 |
| 623 Bottled Gas                       | 2,000              | 2,000              | 0                 |
| <b>Total Food Service Operations</b>  | <b>123,525</b>     | <b>124,525</b>     | <b>1,000</b>      |
| <b>TOTALS</b>                         | <b>\$4,102,390</b> | <b>\$3,822,929</b> | <b>-\$279,461</b> |

**CANAAN SCHOOL DISTRICT - BUDGET SUMMARY BY OBJECT**

|                                     | 2017-2018          | 2018-2019          | Increase           |
|-------------------------------------|--------------------|--------------------|--------------------|
|                                     | Budget             | Proposed           | (Decrease)         |
| 101 Technology Coordinator Salary   | 43,025             | 53,592             | 10,567             |
| 102 Stipends                        | 40,992             | 74,552             | 33,560             |
| 103 Principal Salary                | 74,118             | 76,564             | 2,446              |
| 104 School Board Salaries           | 5,000              | 5,000              | 0                  |
| 105 Student Assistance Salary       | 39,102             | 39,279             | 177                |
| 106 Custodial Wages                 | 78,936             | 81,016             | 2,080              |
| 107 Part-Time Wages                 | 11,315             | 21,610             | 10,295             |
| 108 Administrative Assistant Wages  | 51,626             | 52,666             | 1,040              |
| 109 Treasurer Salary                | 1,482              | 1,526              | 44                 |
| 110 Teacher Salaries                | 1,119,546          | 1,163,153          | 43,607             |
| 111 Para-Educator Wages             | 61,869             | 66,074             | 4,205              |
| 112 Reading Interventionist         | 35,000             | 40,769             | 5,769              |
| 117 Bus Driver Salary               | 0                  | 6,192              | 6,192              |
| 120 Substitute Wages                | 15,640             | 26,241             | 10,601             |
| 200 Early Retirement                | 0                  | 0                  | 0                  |
| 210 Group Insurance                 | 460,084            | 378,674            | (81,410)           |
| 213 HRA Account                     | 0                  | 104,104            | 104,104            |
| 220 FICA                            | 117,065            | 130,680            | 13,615             |
| 222 Bus Insurance                   | 0                  | 350                | 350                |
| 231 Annual Health Care Charge       | 8,771              | 14,300             | 5,529              |
| 250 Payroll Insurances              | 19,319             | 21,692             | 2,373              |
| 270 Tuition Reimbursement           | 10,000             | 10,000             | 0                  |
| 310 Referees/HRA Admin Fee          | 10,520             | 16,802             | 6,282              |
| 320 Mainstream/Counseling           | 749,261            | 339,919            | (409,342)          |
| 321 Resource Room                   | 138,349            | 0                  | (138,349)          |
| 322 Essential Early Education       | 62,615             | 0                  | (62,615)           |
| 330 Contracted Services             | 169,749            | 189,859            | 20,110             |
| 331 Supervisory Union Assessment    | 190,227            | 175,299            | (14,928)           |
| 332 Preschool                       | 23,992             | 0                  | (23,992)           |
| 340 Testing                         | 495                | 1,250              | 755                |
| 360 Legal Expenses                  | 4,500              | 4,600              | 100                |
| 370 Audit Services                  | 12,000             | 12,000             | 0                  |
| 411 Sewer and Water                 | 31,200             | 31,250             | 50                 |
| 421 Disposal Services               | 9,000              | 12,000             | 3,000              |
| 430 Repairs/Maintenance             | 56,086             | 92,480             | 36,394             |
| 442 Drivers Education Car Rental    | 2,800              | 2,800              | 0                  |
| 513 Athletic Transportation         | 22,935             | 39,610             | 16,675             |
| 514 Music Transportation            | 2,000              | 2,000              | 0                  |
| 515 Class Field Trips               | 10,000             | 25,010             | 15,010             |
| 519 General Bus Transportation      | 130,800            | 182,000            | 51,200             |
| 521 Property Insurance              | 11,500             | 15,750             | 4,250              |
| 522 Liability Insurance             | 0                  | 0                  | 0                  |
| 530 Telephone/Internet              | 26,000             | 26,100             | 100                |
| 535 Postage                         | 3,500              | 3,500              | 0                  |
| 540 Advertising                     | 3,500              | 3,600              | 100                |
| 550 Printing and Publishing         | 0                  | 0                  | 0                  |
| 560 Student Support - Running Start | 10,000             | 10,500             | 500                |
| 580 Staff Travel                    | 6,000              | 9,800              | 3,800              |
| 590 Storage                         | 0                  | 0                  | 0                  |
| 610 General Supplies                | 61,994             | 68,505             | 6,511              |
| 622 Electricity                     | 36,200             | 37,250             | 1,050              |
| 623 Bottled Gas                     | 2,000              | 2,000              | 0                  |
| 624 Heat                            | 59,500             | 61,700             | 2,200              |
| 626 Gasoline                        | 0                  | 1,500              | 1,500              |
| 640 Textbooks                       | 7,215              | 5,701              | (1,514)            |
| 645 Library Materials               | 10,210             | 10,862             | 652                |
| 670 Software                        | 5,882              | 10,840             | 4,958              |
| 690 Sports Uniform                  | 4,830              | 0                  | (4,830)            |
| 730 New Equipment                   | 10,425             | 21,470             | 11,045             |
| 731 Equipment Replacement           | 14,378             | 27,235             | 12,857             |
| 810 Dues & Fees                     | 7,285              | 8,952              | 1,667              |
| 830 Short Term Interest             | 1,800              | 2,000              | 200                |
| 890 Board Expenses                  | 750                | 750                | 0                  |
| <b>TOTALS</b>                       | <b>\$4,102,390</b> | <b>\$3,822,929</b> | <b>(\$279,461)</b> |

## Grants of the Canaan School District and Essex North Supervisory Union 2017-2018

|  |                   |   |
|--|-------------------|---|
| EEE (State)                                    | \$9,764           | Serves children ages 3 through 5 who are in need of additional instructional supports   |
| VT Perkins – Basic Grant (Federal)             | \$9,447           | Supports vocational programs  |
| NH Perkins – Basic Grant (Federal)             | \$23,547          | Supports vocational programs  |
| Vocational Ed Equipment (State)                | \$15,000          | Modernization and upgrading of vocational education equipment   |
| Drive for Education Grant-Berlin City          | \$1,800           | Technology Equipment  |
| ACT 230/BEST                                   | \$6,111           | Funds for promoting positive outcomes for students and school personnel   |
| Title II-A Improving Teacher Quality (Federal) | \$30,690          | Used for student enrichment programs, teacher and paraeducator staff development, salaries for student support programs, and contracted instructional services          |
| Title I-A (Federal)                            | \$121,246         | Funds used to “improve the academic achievement of the disadvantaged”   |
| Title IV Part A                                | \$10,000          | Student Support & Academic Enrichment   |
| Gear Up III (State)                            | \$4,395           | Professional development for school transformation  |
| Health Promotion & Disease Prevention          | \$1,000           | Local Wellness Policy Implementation  |
| Vermont Humanities Council                     | \$2,400           | Humanities Camp-Week long camp for at risk students   |
| School Based Tobacco Use Prevention (Federal)  | \$30,000          | Supports SAP counselor's wages and benefits   |
| IDEA-B (Federal)                               | \$54,158          | Used to fund Special Education services and equipment as required by IEPs.  |
| IEP Medicaid                                   | \$19,603          | Used to fund whole school paraeducators   |
| IDEA-B Pre-school (Federal)                    | \$492             | Supports preschool children who are eligible for Special Education services   |
| EPSDT Medicaid (Federal)                       | \$11,330          | Reinvestment funds used to promote healthy choices by students, supports ATOD programs, payer of last resort for vision, hearing, dental or additional nursing services |
| Fresh Fruit and Vegetable Funds                | \$6,700           | Provides all children in participating schools with a variety of free fresh fruits and vegetables throughout the day.   |
| NH Charitable Foundation                       | \$17,700          | Afterschool & Summer Programming  |
| Tillotson Grant                                | \$4,800           | Greenhouse  |
| Tillotson North Country Foundation             | \$13,000          | Welding program   |
| <b>TOTAL GRANT REVENUE</b>                     | <b>\$ 393,183</b> |   |

| District: <b>Canaan</b><br>County: <b>Essex</b>   |   | <b>T041</b><br><b>Essex North</b>   |                              | Property dollar<br>equivalent yield | Homestead tax rate<br>per \$9,842 of<br>spending per<br>equalized pupil |
|---|---|-------------------------------------|------------------------------|-------------------------------------|---|
|   |   |                                     |                              | <b>9,842</b>                        | <b>1.00</b>   |
|   |   |                                     |                              | <b>11,862</b>                       | Income dollar equivalent yield per<br>2.0% of household income          |
| Expenditures  |   | FY2016                              | FY2017                       | FY2018                              | FY2019  |
| 1.  | <b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)  | \$3,374,723                         | \$3,583,439                  | \$4,102,390                         | \$3,822,929   |
| 2.  | plus Sum of separately warned articles passed at town meeting   | -                                   | -                            | -                                   | -   |
| 3.  | minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)   | -                                   | -                            | -                                   | -   |
| 4.  | <b>Locally adopted or warned budget</b>   | <b>\$3,374,723</b>                  | <b>\$3,583,439</b>           | <b>\$4,102,390</b>                  | <b>\$3,822,929</b>  |
| 5.  | plus Obligation to a Regional Technical Center School District if any   | -                                   | -                            | -                                   | -   |
| 6.  | plus Prior year deficit repayment of deficit  | -                                   | -                            | -                                   | -   |
| 7.  | <b>Total Budget</b>   | <b>\$3,374,723</b>                  | <b>\$3,583,439</b>           | <b>\$4,102,390</b>                  | <b>\$3,822,929</b>  |
| 8.  | S.U. assessment (included in local budget) - informational data   | -                                   | -                            | -                                   | -   |
| 9.  | Prior year deficit reduction (included in expenditure budget) - informational data  | -                                   | -                            | -                                   | -   |
| Revenues  |   |                                     |                              |                                     |   |
| 10.   | Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)  | \$1,665,060                         | \$1,591,584                  | \$2,046,388                         | \$1,544,883   |
| 11.   | plus Capital debt aid for eligible projects pre-existing Act 60   | -                                   | -                            | -                                   | -   |
| 12.   | minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)   | -                                   | -                            | -                                   | -   |
| 13.   | <b>Offsetting revenues</b>  | <b>\$1,665,060</b>                  | <b>\$1,591,584</b>           | <b>\$2,046,388</b>                  | <b>\$1,544,883</b>  |
| 14.   | <b>Education Spending</b>   | <b>\$1,709,663</b>                  | <b>\$1,991,855</b>           | <b>\$2,056,002</b>                  | <b>\$2,278,046</b>  |
| 15.   | Equalized Pupils  | 166.74                              | 150.07                       | 130.61                              | 132.42  |
| 16.   | <b>Education Spending per Equalized Pupil</b>   | <b>\$10,253.47</b>                  | <b>\$13,272.84</b>           | <b>\$15,741.54</b>                  | <b>\$17,203.19</b>  |
| 17.   | minus Less ALL net eligible construction costs (or P&I) per equalized pupil   | -                                   | -                            | -                                   | -   |
| 18.   | minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)  | \$138.40                            | -                            | -                                   | -   |
| 19.   | minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup) | -                                   | -                            | -                                   | -   |
| 20.   | minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)  | -                                   | -                            | -                                   | -   |
| 21.   | minus Estimated costs of new students after census period (per eqpup)   | -                                   | -                            | -                                   | -   |
| 22.   | minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)  | -                                   | -                            | -                                   | -   |
| 23.   | minus Less planning costs for merger of small schools (per eqpup)   | -                                   | -                            | -                                   | -   |
| 24.   | minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)   | -                                   | -                            | -                                   | -   |
| 25.   | plus Excess spending threshold  | threshold = \$17,103<br>\$17,103.00 | Allowable growth<br>NA       | threshold = \$17,386<br>\$17,386.00 | threshold = \$17,816<br>\$17,816.00                                     |
| 26.   | plus Excess Spending per Equalized Pupil over threshold (if any)  | -                                   | -                            | -                                   | -   |
| 27.   | plus Per pupil figure used for calculating District Equalized Tax Rate  | \$10,253                            | \$13,273                     | \$15,742                            | \$17,203.19   |
| 28.   | District spending adjustment (minimum of 100%)  | 108.399%<br>based on \$9,285        | 136.819%<br>based on \$9,701 | 154.936%<br>based on yield \$10,160 | 174.794%<br>based on yield \$9,842                                      |
| Prorating the local tax rate  |   |                                     |                              |                                     |   |
| 29.   | Anticipated district equalized homestead tax rate (to be prorated by line 30)<br>[\$17,203.19 ÷ (\$9,842.00 / \$1.00)]  | \$1.0732<br>based on \$0.99         | \$1.3682<br>based on \$1.00  | \$1.5494<br>based on \$1.00         | \$1.7479<br>based on \$1.00   |
| 30.   | Percent of Canaan equalized pupils not in a union school district   | 100.00%                             | 100.00%                      | 100.00%                             | 100.00%   |
| 31.   | Portion of district eq homestead rate to be assessed by town<br>(100.00% x \$1.75)  | \$1.0732                            | \$1.3682                     | \$1.5494                            | \$1.7479  |
| 32.   | <b>Common Level of Appraisal (CLA)</b>  | 103.39%                             | 107.28%                      | 110.30%                             | 115.65%   |
| 33.   | Portion of actual district homestead rate to be assessed by town<br>(\$1.7479 / 115.65%)  | \$1.0380<br>based on \$0.99         | \$1.2754<br>based on \$1.00  | \$1.4047<br>based on \$1.00         | \$1.5114<br>based on \$1.00   |
| If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.   |   |                                     |                              |                                     |   |
| 34.   | Anticipated income cap percent (to be prorated by line 30)<br>[(\$17,203.19 ÷ \$11,862) x 2.00%]  | 1.95%<br>based on 1.80%             | 2.44%<br>based on 2.00%      | 2.63%<br>based on 2.00%             | 2.90%<br>based on 2.00%   |
| 35.   | Portion of district income cap percent applied by State<br>(100.00% x 2.90%)  | 1.95%<br>based on 1.80%             | 2.44%<br>based on 2.00%      | 2.63%<br>based on 2.00%             | 2.90%<br>based on 2.00%   |
| 36.   |   | -                                   | -                            | -                                   | -   |
| 37.   |   | -                                   | -                            | -                                   | -   |
| - Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1.629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.<br>- Final figures will be set by the Legislature during the legislative session and approved by the Governor.<br>- The base income percentage cap is 2.0%. |   |                                     |                              |                                     |   |

## **ABSTRACT OF 2017 SCHOOL MEETING MINUTES**

### **2016 WARNING AND VOTE THEREON**

**The March 6, 2017 Annual School District Meeting was opened at 6:00 p.m. by the Moderator, Morgan Wade. Moderator Wade read the Warning in its entirety. The voters opened discussion on each Article. Discussion on the Articles was then closed and the voters' decisions were recorded. The meeting was adjourned at 7:15 p.m. The minutes in their entirety are available at the Canaan Town Clerk's Office.**

#### **CANAAN SCHOOL DISTRICT WARNING**

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the 6th day of March 2017 at 6:00 p.m. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law.

(Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 7th day of March from 8:00 a.m. to 7:00 p.m.).

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

#### **ARTICLE 2. Passed in the Affirmative**

ARTICLE 3. Shall the voters of the Canaan School District approve the school board to expend \$4,102,390 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,785 per equalized pupil. This projected spending per equalized pupil is 15.91% higher than for the current year.

**ARTICLE 3. Passed in the Affirmative as written. Vote: yes-48, no -21.**

ARTICLE 4. To transact any other business that may legally come before this meeting.

Given unto our hands this 23th day of January, 2017.

/s/ Laurent Giroux, Chair

/s/ Daniel Lepine

/s/ Daniel Wade

/s/ Linda Harris, Clerk

/s/ Krista Rodrigue

2017

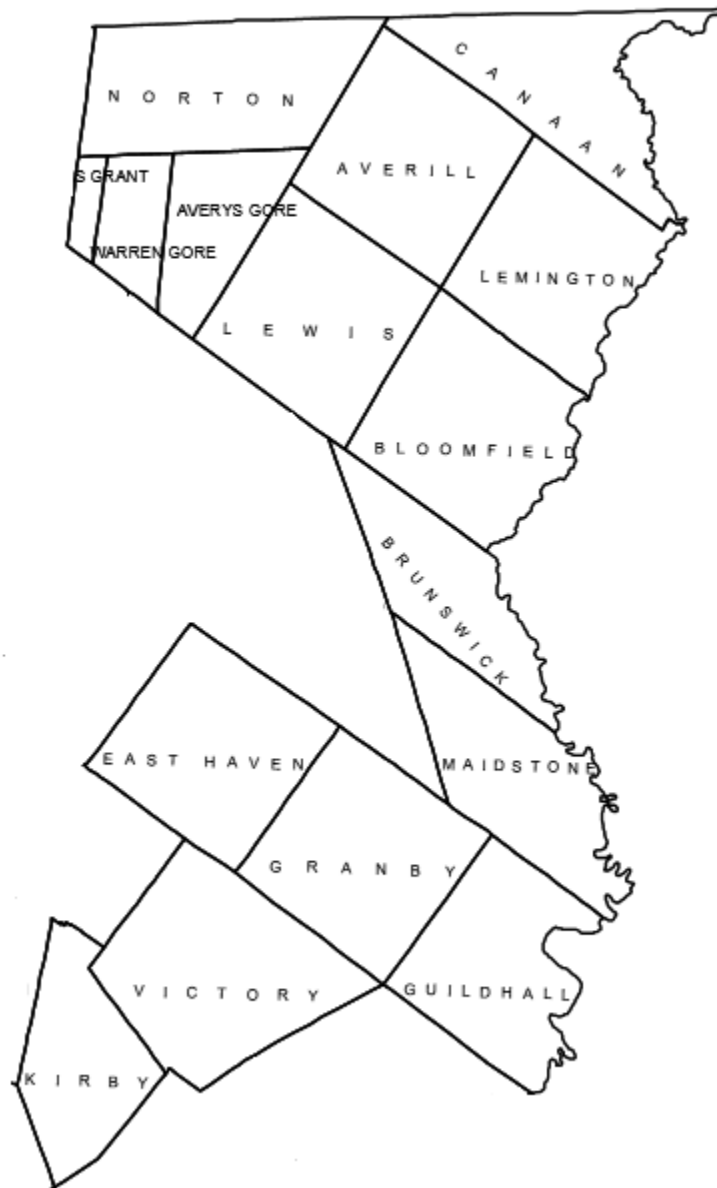
ANNUAL REPORT

OF THE

ESSEX NORTH SUPERVISORY UNION

AVERILL, AVERY'S GORE, BLOOMFIELD, BRUNSWICK, CANAAN,  
LEMINGTON, LEWIS, NORTON, WARNER'S GRANT, WARREN'S GORE

(FY 19 includes EAST HAVEN, GRANBY, GUILDHALL, KIRBY, MAIDSTONE, VICTORY)





## ESSEX NORTH SUPERVISORY UNION STAFF 2017-2018

|                    |            |                               |
|--------------------|------------|-------------------------------|
| Karen Conroy       | CAGS,M.Ed. | Superintendent                |
| Bridget Cross      |            | Business Administrator        |
| Christi Rancourt   | A.S.       | Administrative Assistant      |
| Heather Cole       | Ed.S.      | Director of Special Education |
| Dana Mullins       | B.A.       | Preschool Teacher             |
| Susan Foy          | M.A.15     | Special Education Teacher     |
| Laura Houle        | M.A.       | Special Education Teacher     |
| Jennifer Lawcewicz | B.A.       | Special Education Teacher     |
| Josee Berry        | B.A.       | SAP Counselor                 |
| Kimberly Abdo      | M.A.       | Reading Interventionist       |
|                    |            |                               |
| Erica Cass         | B.S.       | Paraeducator                  |
| Dencie Covill      | B.S.       | Paraeducator                  |
| Tracy Flagg        |            | Paraeducator                  |
| Ashley Flanders    |            | Paraeducator                  |
| Pamela Jordan      |            | Paraeducator                  |
| Oxana Joos         | M.A.       | Paraeducator                  |
| Ashlie Lynch       |            | Paraeducator                  |
| Brooke McCarthy    |            | Paraeducator                  |
| Wanita Osgood      | A.S.       | Paraeducator                  |
| Susan Rice         |            | Paraeducator                  |
| Lesley Sierad      | B.S.       | Paraeducator                  |
| Jan Thibeault      | B.A.       | Paraeducator                  |
| Erika Worthing     | B.S.       | Paraeducator                  |
| Janet Young        |            | Paraeducator                  |

### SPECIAL SERVICES DEPARTMENT

Meeting the needs of all students is the essential goal of our school system. Supporting and directing student achievement and success is the work of all members of the school community as well as the citizens of the broader community. Within Canaan Schools is a range of services and interventions to ensure and that each student receives the highest quality of instruction in the least restrictive and most inclusionary environment.

- **Educational Support Team Plan (EST)** is responsible for early identification of students at risk of not being successful in school who may require additional assistance in the general education environment.
- **504 Plan** is for a student with a physical, mental, or physiological impairment that limits one or more major life activity and who needs accommodations and modifications to have equal access to the general education curriculum.
- **Individualized Educational Plan (IEP)** is for a student who meets the three eligibility criteria for Special Education services: 1) is identified with one or more of the 12 educational disabilities recognized in Vermont; 2) the disability is shown to have an adverse effect on the child's educational performance as compared to his/her same grade peers; 3) the student needs specially designed instruction to meet the individual educational needs.

### AUDIT REPORT AND REVIEW

The Essex North Supervisory Union engages in an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2017. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

**Essex North Supervisory Union**

**2018 - 2019 Budget**

Approved 01/08/2018

| <b>Expenditures<br/>SUPERINTENDENT'S OFFICE</b>      | <b>Approved<br/>Budget<br/>(FY18)</b> | <b>Proposed<br/>Budget<br/>(FY19)</b> | <b>Increase<br/>(Decrease)</b> | <b>NEK Choice</b> | <b>Canaan</b>    |
|--|---------------------------------------|---------------------------------------|--------------------------------|-------------------|------------------|
| <b>GENERAL COSTS</b>                                 |                                       |                                       |                                |                   |                  |
| <b>SUPERINTENDENTS OFFICE:</b>                       |                                       |                                       |                                |                   |                  |
| Superintendent Salary                                | \$95,000                              | \$96,820                              | \$1,820                        | \$48,410          | \$48,410         |
| Treasurer  | \$1,522                               | \$1,522                               | \$0                            | \$761             | \$761            |
| Business Admin Salary                                | \$46,350                              | \$51,500                              | \$5,150                        | \$25,750          | \$25,750         |
| Admin Asst Salary-FY 18 Under Sped/Medicaid          | \$9,984                               | \$34,320                              | \$24,336                       | \$17,160          | \$17,160         |
| Group Ins-Health/Dental/Life/STD/LTD                 | \$50,575                              | \$43,229                              | -\$7,346                       | \$21,615          | \$21,615         |
| VT Teacher Health Assessment-New Hires (KC)          | \$0                                   | \$1,253                               | \$1,253                        | \$627             | \$627            |
| FICA   | \$11,694                              | \$15,895                              | \$4,201                        | \$7,947           | \$7,947          |
| Payroll Ins-WC/Unemp                                 | \$1,547                               | \$1,923                               | \$376                          | \$962             | \$962            |
| Legal Services                                       | \$1,000                               | \$3,000                               | \$2,000                        | \$1,500           | \$1,500          |
| Audit Services                                       | \$9,000                               | \$11,000                              | \$2,000                        | \$5,500           | \$5,500          |
| Repairs/Maintenance-Copier Contract                  | \$1,500                               | \$2,500                               | \$1,000                        | \$1,250           | \$1,250          |
| Prof/OLT Liab. Ins-Errors & Omissions/Liability Ins. | \$4,000                               | \$5,000                               | \$1,000                        | \$2,500           | \$2,500          |
| Telephone/Internet                                   | \$1,000                               | \$7,800                               | \$6,800                        | \$3,900           | \$3,900          |
| Postage  | \$1,100                               | \$1,500                               | \$400                          | \$750             | \$750            |
| Travel Expenses                                      | \$3,000                               | \$7,000                               | \$4,000                        | \$3,500           | \$3,500          |
| General Supplies                                     | \$2,500                               | \$3,000                               | \$500                          | \$1,500           | \$1,500          |
| Heat   | \$3,500                               | \$3,500                               | \$0                            | \$1,750           | \$1,750          |
| Equipment Replacement                                | \$4,000                               | \$500                                 | -\$3,500                       | \$250             | \$250            |
| Dues & Fees  | \$4,500                               | \$6,000                               | \$1,500                        | \$3,000           | \$3,000          |
| Contracted Services Erate/BAMentor/Shred/Imaging     | \$0                                   | \$11,200                              | \$11,200                       | \$5,600           | \$5,600          |
| Advertising  | \$0                                   | \$1,700                               | \$1,700                        | \$850             | \$850            |
| Tuition Reimbursement                                | \$0                                   | \$4,000                               | \$4,000                        | \$2,000           | \$2,000          |
| Software-WebHost/Infinite Visions/3 Users            | \$0                                   | \$23,411                              | \$23,411                       | \$11,706          | \$11,706         |
| HRA  | \$0                                   | \$12,900                              | \$12,900                       | \$6,450           | \$6,450          |
| HRA-Admin Fees                                       | \$0                                   | \$125                                 | \$125                          | \$63              | \$63             |
| <b>Will be Billed as SUPERVISORY Assessment</b>      | <b>\$251,772</b>                      | <b>\$350,598</b>                      | <b>\$98,826</b>                | <b>\$175,299</b>  | <b>\$175,299</b> |

| <b>Revenue Statement<br/>SUPERINTENDENT'S OFFICE</b> | <b>Revised<br/>2017-2018</b> | <b>Estimated<br/>2018-2019</b> | <b>Increase<br/>(Decrease)</b> |
|--|------------------------------|--------------------------------|--------------------------------|
| Prior Year Carry-Over                                | \$21,604                     | \$0                            | (\$21,604)                     |
| Indirect Costs                                       | \$3,500                      | \$0                            | (\$3,500)                      |
| Misc. Income   | \$1,500                      | \$0                            | (\$1,500)                      |
| Assessments-NEK                                      | \$47,000                     | \$175,299                      | \$128,299                      |
| Assessments-Canaan                                   | \$190,227                    | \$175,299                      | (\$14,928)                     |
| <b>Total Revenue Superintendent's Office</b>         | <b>\$263,831</b>             | <b>\$350,598</b>               | <b>\$86,767</b>                |

| <b>Expenditures<br/>SPECIAL EDUCATION /SERVICES</b>   | <b>Approved<br/>Budget<br/>(FY18)</b> | <b>Proposed<br/>Budget<br/>(FY19)</b> | <b>Increase<br/>(Decrease)</b> | <b>NEK Choice</b> | <b>Canaan</b>      |
|---|---------------------------------------|---------------------------------------|--------------------------------|-------------------|--------------------|
| <b>Special Services (Special Ed)</b>                  |                                       |                                       |                                |                   |                    |
| Salaries-Director (.10 to 504 Services)               | \$63,124                              | \$61,297                              | -\$1,827                       | \$30,649          | \$30,649           |
| Salaries-Admin Asst. (75 FTE FY 19) (.50 FTE FY 18)   | \$16,640                              | \$30,888                              | \$14,248                       | \$15,444          | \$15,444           |
| Para Educators-Canaan Only (Includes EEE)             | \$165,091                             | \$259,982                             | \$94,891                       | \$0               | \$259,982          |
| Special Ed Teachers-Resource Room                     | \$133,639                             | \$164,277                             | \$30,638                       | \$45,000          | \$119,277          |
| Substitutes   | \$500                                 | \$6,300                               | \$5,800                        | \$0               | \$6,300            |
| FICA  | \$28,954                              | \$42,301                              | \$13,347                       | \$9,686           | \$32,615           |
| Payroll Ins-Worker's Compensation/Unemployment        | \$8,654                               | \$12,372                              | \$3,718                        | \$2,949           | \$9,423            |
| Group Ins-Health/Dental/Life/LTD/STD                  | \$119,219                             | \$171,507                             | \$52,288                       | \$38,175          | \$133,332          |
| Travel-Director/NEK Teacher                           | \$4,000                               | \$6,500                               | \$2,500                        | \$2,500           | \$4,000            |
| Advertising   | \$0                                   | \$1,000                               | \$1,000                        | \$200             | \$800              |
| General Supplies-Special Ed                           | \$10,000                              | \$7,500                               | -\$2,500                       | \$0               | \$7,500            |
| Contracted Services-PT/OT/Speech/Mainstream/RR        | \$312,645                             | \$513,392                             | \$200,747                      | \$336,208         | \$177,184          |
| Equipment Maintenance                                 | \$1,000                               | \$1,000                               | \$0                            | \$0               | \$1,000            |
| Telephone   | \$2,000                               | \$3,500                               | \$1,500                        | \$0               | \$3,500            |
| Tuition-Extraordinary Canaan Students                 | \$209,700                             | \$268,950                             | \$59,250                       | \$0               | \$268,950          |
| Equipment -Special Ed Canaan Only                     | \$5,000                               | \$10,000                              | \$5,000                        | \$0               | \$10,000           |
| Instructional Support Services                        | \$3,000                               | \$8,000                               | \$5,000                        | \$0               | \$8,000            |
| Transportation-Extraordinary Canaan Students          | \$0                                   | \$23,100                              | \$23,100                       | \$0               | \$23,100           |
| Dues & Registrations                                  | \$0                                   | \$1,500                               | \$1,500                        | \$0               | \$1,500            |
| Postage   | \$0                                   | \$800                                 | \$800                          | \$0               | \$800              |
| HRA   | \$0                                   | \$44,140                              | \$44,140                       | \$7,095           | \$37,045           |
| HRA-Admin Fee   | \$0                                   | \$470                                 | \$470                          | \$83              | \$387              |
| Contracted Services-Paras in Canaan School (NEK)      | \$0                                   | \$30,209                              | \$30,209                       | \$30,209          | \$0                |
| <b>Will be billed as Special Education Assessment</b> | <b>\$1,083,166</b>                    | <b>\$1,668,984</b>                    | <b>\$585,818</b>               | <b>\$518,197</b>  | <b>\$1,150,787</b> |
| <b>Above will be reimbursed at 56%</b>                |                                       |                                       |                                |                   |                    |

|  |                    |                    |                  |                  |                    |
|--|--------------------|--------------------|------------------|------------------|--------------------|
| <b>Budget Sub-Totals (Superintendent/Special Education):</b> | <b>\$1,334,938</b> | <b>\$2,019,582</b> | <b>\$684,644</b> | <b>\$693,496</b> | <b>\$1,326,086</b> |
|--|--------------------|--------------------|------------------|------------------|--------------------|

| <b>Expenditures<br/>OTHER SERVICES (Non-Reimbursable)</b>  | <b>Approved<br/>Budget<br/>(FY18)</b> | <b>Proposed<br/>Budget<br/>(FY19)</b> | <b>Increase<br/>(Decrease)</b> | <b>NEK Choice</b> | <b>Canaan</b>      |
|--|---------------------------------------|---------------------------------------|--------------------------------|-------------------|--------------------|
| Salaries-Director/Admin Asst for 504 Services (.10)  | \$0                                   | \$10,243                              | \$10,243                       | \$5,122           | \$5,122            |
| FICA/Health/HRA/Dental/Life/Dis/Long/Short/WC  | \$0                                   | \$5,363                               | \$5,363                        | \$2,682           | \$2,682            |
| Pre-K Salary (Para Salary Above)   | \$70,375                              | \$26,262                              | -\$44,113                      | \$0               | \$26,262           |
| Pre-K Subs   | \$575                                 | \$600                                 | \$25                           | \$0               | \$600              |
| Pre-K FICA/Health/HRA/Dental/Life/Dis/LTD/STD/WC   | \$42,727                              | \$18,546                              | -\$24,181                      | \$0               | \$18,546           |
| Pre-K General Supplies/Books   | \$700                                 | \$766                                 | \$66                           | \$0               | \$766              |
| Pre-K Contracted Services (EEE)  | \$25,729                              | \$34,308                              | \$8,579                        | \$27,688          | \$6,620            |
| Pre-K Equipment (EEE)  | \$2,000                               | \$2,000                               | \$0                            | \$0               | \$2,000            |
| VT Teacher Retire Health Assess (JL + New NEK)   | \$0                                   | \$2,506                               | \$2,506                        | \$1,253           | \$1,253            |
| Tuition Reimbursement-Para Educators   | \$0                                   | \$2,000                               | \$2,000                        | \$500             | \$1,500            |
| Contracted Services-504 Only Speech/PT/OT/PARAS<br>NEK(Riverside/Lancaster)/Evaluations- Canaan Only | \$0                                   | \$83,720                              | \$83,720                       | \$72,720          | \$11,000           |
| General Supplies-504 Students (Canaan Only)  | \$0                                   | \$1,000                               | \$1,000                        | \$0               | \$1,000            |
| Equipment-504 Students NEK Only  | \$0                                   | \$9,200                               | \$9,200                        | \$9,200           | \$0                |
| <b>Will be billed as invoiced for the above services:</b>  | <b>\$142,106</b>                      | <b>\$196,514</b>                      | <b>\$54,408</b>                | <b>\$119,164</b>  | <b>\$77,350</b>    |
| <b>Grand Total of Special Ed &amp; Other Services:</b>   | <b>\$1,225,272</b>                    | <b>\$1,865,498</b>                    | <b>\$640,226</b>               | <b>\$637,361</b>  | <b>\$1,228,137</b> |

|   |                    |                    |                  |                  |                    |
|---|--------------------|--------------------|------------------|------------------|--------------------|
| <b>Budget Sub-Totals (Super, Special Ed &amp; Other):</b> | <b>\$1,477,044</b> | <b>\$2,216,096</b> | <b>\$739,052</b> | <b>\$812,659</b> | <b>\$1,403,436</b> |
|---|--------------------|--------------------|------------------|------------------|--------------------|

| <b>Revenue Statement<br/>SPECIAL ED SERVICES/OTHER</b> | <b>Approved<br/>/Revised<br/>2017-2018</b> | <b>Estimated<br/>2018-2019</b> | <b>Increase<br/>(Decrease)</b> |
|--|--|--------------------------------|--------------------------------|
| Pre-School   | \$69,726                                   | \$49,005                       | (\$20,721)                     |
| EEE Grant -Canaan                                      | \$17,085                                   | \$29,062                       | \$11,977                       |
| Mainstream Block Grant-NEK                             | \$0  | \$32,292                       | \$32,292                       |
| Mainstream Block Grant-Canaan                          | \$122,849                                  | \$158,933                      | \$36,084                       |
| IDEA-Canaan  | \$78,173                                   | \$109,087                      | \$30,914                       |
| Special Ed Reimbursement-NEK                           | \$0  | \$139,225                      | \$139,225                      |
| Special Ed Reimbursement-Canaan                        | \$679,769                                  | \$556,961                      | (\$122,808)                    |
| Special Ed Assessments-NEK                             | \$0  | \$346,680                      | \$346,680                      |
| Special Ed Assessments-Canaan                          | \$257,670                                  | \$296,744                      | \$39,074                       |
| Contracted Services-NEK                                | \$0  | \$119,164                      | \$119,164                      |
| Contracted Services-Canaan                             | \$0  | \$28,345                       | \$28,345                       |
| <b>Total Revenue Special Ed Services/Other:</b>        | <b>\$1,225,272</b>                         | <b>\$1,865,498</b>             | <b>\$640,226</b>               |

| <b>Expenditures<br/>Title I, IIA, IV, REAP Grants</b> | <b>Approved<br/>Budget<br/>(FY 18)</b> | <b>Proposed<br/>Budget<br/>(FY19)</b> | <b>Increase<br/>(Decrease)</b> |
|---|--|---------------------------------------|--------------------------------|
| Pre-School  | \$0                                    | \$0                                   | \$0                            |
| Contracted Services                                   | \$108,159                              | \$61,232                              | -\$46,927                      |
| Academic Enrichment-Online VHS                        | \$5,000                                | \$5,000                               | \$0                            |
| Summer Programming                                    | \$22,435                               | \$22,435                              | \$0                            |
| After School Program                                  | \$0                                    | \$0                                   | \$0                            |
| Literacy Interventionist                              | \$6,000                                | \$25,728                              | \$19,728                       |
| Academic Enrichment-Experiential                      | \$10,000                               | \$10,000                              | \$0                            |
| PBGR/MTSS   | \$20,000                               | \$20,000                              | \$0                            |
| Mentoring   | \$0                                    | \$10,000                              | \$10,000                       |
| Supplies-Homeless Supports                            | \$1,000                                | \$1,000                               | \$0                            |
| Equipment   | \$0                                    | \$0                                   | \$0                            |
| Retirement Contribution                               | \$1,400                                | \$6,541                               | \$5,141                        |
| Indirect Cost   | \$0                                    | \$0                                   | \$0                            |
| <b>Grant Funds will Pay for these Costs:</b>          | <b>\$173,994</b>                       | <b>\$161,936</b>                      | <b>-\$12,058</b>               |

| <b>Revenue Statement<br/>TITLE I, IIA, IV, REAP Grants</b> | <b>Revised<br/>2017-2018</b> | <b>Estimated<br/>2018-2019</b> | <b>Increase<br/>(Decrease)</b> |
|--|------------------------------|--------------------------------|--------------------------------|
| Anticipated Federal Funding                                | \$161,936                    | \$161,936                      | \$0                            |
| FY 17 Carry-Over   | \$12,058                     | \$0                            | -\$12,058                      |
| <b>Total</b>   | <b>\$173,994</b>             | <b>\$161,936</b>               | <b>-\$12,058</b>               |

|   | <b>2017-2018</b>   | <b>2018-2019</b>   | <b>Increase</b>  | <b>NEK</b>       | <b>Canaan</b>      |
|---|--------------------|--------------------|------------------|------------------|--------------------|
| <b>Grand Total of All Expenditures:</b> | <b>\$1,651,038</b> | <b>\$2,378,032</b> | <b>\$726,994</b> | <b>\$812,659</b> | <b>\$1,403,436</b> |

# TOWN OFFICIALS

## ELECTED 2017 TO 2018

## APPOINTMENTS

| OFFICE                        | TERM  | NAME                   | TERM<br>ENDS | OFFICE                  | TERM  | NAME                 | TERM<br>ENDS |
|-------------------------------|-------|------------------------|--------------|-------------------------|-------|----------------------|--------------|
| Moderator                     | 1 YR. | A. Morgan Wade         | 2018*        | Town Service Officer    | 1 YR. | Jeffery Noyes        | 2018*        |
| Clerk/Treasurer               | 3 YR. | Noreen Labrecque       | 2020         | Health Officer          | 3 YR. | Haven L. Haynes, Jr. | 2020         |
| Selectboard                   | 3 YR. | Gregory Noyes          | 2018*        | Civil Defense           | 1 YR. | Harland Crawford     | 2018*        |
|                               |       | Haven L. Haynes, Jr.   | 2019         | NVDA                    | 2 YR. | Gregory D. Noyes     | 2019         |
|                               |       | Frank T. Sawicki, Jr.  | 2020         |                         | 2 YR. | Vacant               | 2018*        |
| Listers                       | 3 YR. | Richard J. Dennis, Jr. | 2018*        | Ambulance District Rep. | 1 YR. | Robert Couture       | 2018*        |
|                               |       | Diana Rancourt         | 2019         | Zoning                  | 4 YR. | Leo Cloutier         | 2021         |
|                               |       | Dennis Johnson         | 2020         | Board of Adjustments    |       | Renee Marchesseault  | 2018*        |
| School Moderator              | 1 YR. | A. Morgan Wade         | 2018*        |                         |       | Morgan Wade          | 2018*        |
| School Director               | 3 YR. | Linda Harris           | 2018*        |                         | 2 YR. | Gail Fisher          | 2018*        |
|                               | 1 YR. | Daniel Wade            | 2018*        |                         |       | Odette Crawford      | 2018*        |
|                               | 1 YR. | Krista Rodrigue        | 2018*        |                         |       | Julie Nadeau         | 2019         |
|                               | 2 YR. | Laurent Giroux         | 2018*        |                         |       | Fern Brown           | 2018*        |
|                               | 2 YR. | Daniel Lepine          | 2019         | Zoning Admin.           | 4 YR. | Robert Lee           | 2021         |
| Road Commissioner Selectboard |       |                        |              | Revolving               | 3 YR. | Tammy Crawford       | 2020         |
| Del. Tax Collector            | 3 YR. | Dencie Cunningham      | 2018*        | Loan Committee          |       | Jean Ladd            | 2020         |
| Auditor                       | 3 YR. | Ginette Ladd           | 2020         |                         |       | Odette Crawford      | 2019         |
|                               |       | Suzanne Phinney        | 2018*        | Loan Committee Treas.   | 1 YR. | Noreen Labrecque     | 2018*        |
|                               |       | Rita Johnson           | 2019         | Fire Warden             | 5 YR. | Vernon Crawford      | 2018*        |
| Trustee Public Funds          | 3 YR. | Diana Rancourt         | 2019         | Rec. Park               | 3 YR. | Vernon Crawford      | 2019         |
|                               |       | Dencie Cunningham      | 2018*        | Committee               |       | Donald Labrecque     | 2019         |
|                               |       | Solange Poulin         | 2020         |                         |       | Dana Masson          | 2018*        |
| Library Trustee               | 3 YR. | Georgiana Carr         | 2020         |                         |       | Diana Rancourt       | 2020         |
|                               |       | Sharon Belleville      | 2019         |                         |       | Jeffrey Noyes        | 2018*        |
|                               | 2 YR. | Susan Gosselin         | 2018*        | Green-Up Chairperson    | 1 YR. | Renee Marchesseault  | 2018*        |
|                               |       | Catherine Sawicki      | 2019         | Tree Warden             | 1 YR. | Vernon Crawford      | 2018*        |
|                               | 1 YR. | Nancy Renaudette       | 2018*        | Animal Control Office & | 1 YR. | Wayne Washburn       | 2018*        |
|                               | 1 YR. | Nancy Petro            | 2018*        | Pound Keeper            |       |                      |              |
| Town Agent                    | 1 YR. | Richard Dennis         | 2018*        | Agent to Convey         | 3 YR. | Odette Crawford      | 2019         |
| Sexton                        | 1 YR. | Michael Ladd           | 2018*        | Real Estate             |       |                      |              |
| Fire District #1              | 3 YR. | Norman Labrecque       | 2020         | State Police Adv. Board | 1 YR. | Laurina Noyes        | 2018*        |
|                               |       | Jeremy Labrecque       | 2021         | CT River Joint Com.     | 1 YR. | Tom Caron            | 2018*        |
|                               |       | Jeffrey Richards       | 2019         |                         | 1 YR. | Vacant               | 2018*        |
| Fire District#1 Clerk         | 1 YR. | Noreen Labrecque       | 2019         | Headwaters Subcommittee |       |                      |              |
| Fire District#1 Treas.        | 1 YR. | Noreen Labrecque       | 2019         | Fence Viewer            | 3 YR. | Vernon Crawford      | 2018*        |
| Fire District#2               | 3 YR. | Tony Wheeler           | 2019         |                         |       | Dana Masson          | 2018*        |
|                               |       | Jody Riley             | 2021         |                         |       | Eugene Reid          | 2018*        |
|                               |       | Gregory Noyes          | 2020         | Weigher of Coal         | 3 YR. | Eugene Reid          | 2018*        |
| Fire District#2 Clerk         | 1 YR. | Diana Rancourt         | 2019         | Inspector of Lumber,    | 1 YR. | Eugene Reid          | 2018*        |
| Fire District#2 Treas.        | 1 YR. | Diana Rancourt         | 2019         | Shingles & Wood         |       |                      |              |
| Town Grand Juror              | 1 YR. | Vacant                 |              | Cemetery                | 3 YR. | Dennis Fuller        | 2019         |
| Community Forest              | 3 YR. | Chris Masson           | 2020         |                         | 2 YR. | Walter Noyes         | 2019         |
|                               | 3 YR. | Yvan Doyon             | 2018*        | Community Forest Treas. | 3 YR. | Morgan Wade          | 2018*        |
|                               | 3 YR. | Eugene Reid            | 2019         | Ex-Officio              |       | Gregory D. Noyes     |              |
|                               | 3 YR. | Vernon Crawford        | 2019         | Ex-Officio              |       | Noreen Labrecque     |              |

**Canaan Town Clerk  
318 Christian Hill  
PO Box 159  
Canaan, Vermont 05903**

**PLEASE BRING THIS REPORT TO TOWN MEETING –  
Monday, March 5, 2018  
Annual Town Meeting – 6:00 p.m./Followed by Annual School Meeting  
At the Canaan School**