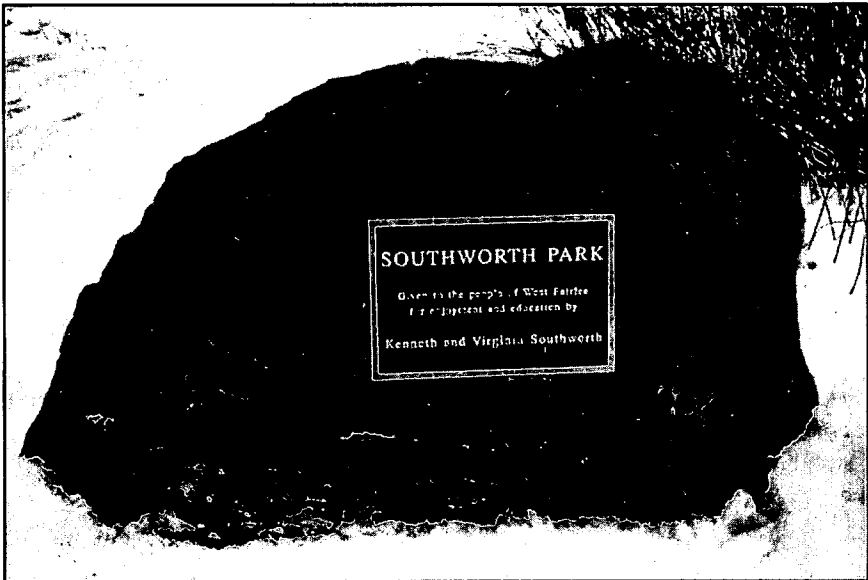


**Annual Report**

**of the Town of**

**WEST FAIRLEE**

**VERMONT**



**For The Year Ending**  
**December 31<sup>st</sup>,**  
**2003**

## INFORMATION

EMERGENCIES: FIRE, AMBULANCE, FAST SQUAD	911
STATE POLICE	333-9414
TOWN CLERK - OFFICE	333-9696
TOWN CLERK - FAX	333-9611
TOWN CLERK - HOME	333-4620
DELINQUENT TAX COLLECTOR - OFFICE	333-9696
DELINQUENT TAX COLLECTOR - HOME	333-4620
WESTSHIRE ELEMENTARY SCHOOL	333-4668
RIVENDELL - ORFORD	353-2170

## TOWN CALENDAR

### TOWN CLERK'S OFFICE

MONDAY, WEDNESDAY AND FRIDAY 10:00 to 4:00 P.M.

Board of Selectmen	1st & 3rd Mondays	7:00 P.M.
Library	Wednesday	6:00 P.M.-8:00 P.M.
	Friday	2:30 P.M.- 5:30 P.M.
Community Building Committee	1st Thursday every other month meeting at the Town Library	6:30 P.M.
Planning Commission	2nd Tuesday	7:00 P.M.
Rivendell School Board	3rd Tuesday	6:30 P.M.
Town Recycling & Solid Waste Behind Community Building	1st & 3rd Saturday	8:00 A.M.- 11:00 A.M.
Greater Upper Valley Solid Waste Management District Hartford Recycling Center Recycling/Solid Waste	Mon.- Sat.	8:30 A.M. - 4:30 P.M.

## COVER

The engraved plaque was set this past fall on the stone placed at the entrance to the Southworth Park by Evan Rowell. Thanks to the Westshire ATV Club benches and picnic tables have been put on the site. We hope other groups will use this park for recreation.

## TABLE OF CONTENTS

Town Calendar & Information .....	Inside front Cover
Town Officials, Elected & Appointed .....	2
TOWN FINANCIAL REPORTS	
Tax Dollar, Grand List .....	4
Balance Sheet .....	5
Cash Receipts and Disbursements .....	6
Selectmen's Report of Disbursements .....	8
Selectmen's Report .....	10
Proposed Budget .....	12
Requested Appropriations & Contributions .....	14
Delinquent Taxes .....	15
Town Auditors' Statement .....	20
Dog Licenses .....	21
REPORTS OF TOWN DEPARTMENTS AND COMMISSIONS	
Fire Department .....	22
Library Committee .....	24
Cemetery Commission .....	26
Planning Commission .....	44
ORDINANCES	
Dogs .....	32
Use of Town Hall .....	34
Traffic Ordinance .....	35
Truckers .....	37
ALL-Terrain Vehicles .....	38
Snowmobiles .....	39
School Playground .....	40
Driveways .....	41
Sewers .....	41
Snow Disposal .....	42
Obstruction of Highway .....	42
REQUESTS & REPORTS OF OUTSIDE ORGANIZATIONS	
Historical Society .....	45
Community Building Committee .....	43
Vermont State Police .....	61
Upper Valley Services, Inc. ....	60
Upper Valley Solid Waste District .....	52
Central Vermont Adult Education .....	46
Central Vermont Community Action Council .....	49
Clara Martin Center .....	48
Kids Place .....	55
Orange County Diversion Program .....	56
Orange East Senior Center .....	57
Two Rivers-Ottawaquechee Commission .....	58
Center for Independent Living .....	54
Vermont Department of Health .....	62
Visiting Nurse Alliance .....	59
Green Up Vermont .....	53
Community School Organization .....	50
MINUTES & WARNING	
Minutes of 2001 Annual Town Meeting .....	63
Warning for 2002 Annual Town Meeting .....	67
Vital Statistics .....	Inside back cover

## 2003 WEST FAIRLEE TOWN OFFICIALS

### Elected:

Moderator Andrew Petersen

Town Clerk - Term expires 2004 Nancy M. Bragg

### Selectmen:

Term expires 2004 Russell H. Bragg

Term expires 2005 Maurice Eaton

Term expires 2006 Patricia Crawford

Treasurer - Term expires 2004 Nancy M. Bragg

Constable - Term expires 2004 Evan Rowell

Listers: Term expires 2004 Richard Johnson

Term expires 2005 Viola Farrar

Term expires 2006 Andrew Petersen

Auditors: Term expires 2004 Roland Kuchel

Term expires 2005 Alan Moats

Term expires 2006 resigned Lisa Ordway

Term expires 2004 appointed Jon Molesworth

Town Grand Jurors:- Term expires Alice Adams

Agnes Johnson

Collector of Delinquent Taxes Nancy M. Bragg

### Cemetery Trustees/Commissioners:

Term expires 2004(Commissioner) Russell H. Bragg

Term expires 2005(Commissioner) Mary Jane Smith

Term expires 2006(Commissioner) James Cray

Term expires 2007(Commissioner) Richard Johnson

Term expires 2004(Trustee) Virginia Southworth

Term expires 2005(Trustee) Mary Jane Smith

Term expires 2006(Trustee) Russell H. Bragg

### Agent To Deed Real Estate

Term expires 2004 Nancy M. Bragg

### Town Agent to Defend & Prosecute Suits

Term expires 2004 Andrew Petersen

Library Trustees:

Term expires 2004  
Term expires 2006  
Term expires 2007  
Term expires 2008

Virginia Southworth  
Bonnie Cray  
Nancy M. Bragg  
Mary Clark

Justice of Peace:

Russell H. Bragg  
Evan Rowell  
Virginia Southworth  
Waneta Woodward  
Maurice Eaton

Appointed:

Chairman of Selectmen

Tree Warden

Surveyor of Wood, Lumber & Weigher of Coal

Fence Viewers:

Russell H. Bragg  
Fred Cook  
Jon Molesworth  
Russell H. Bragg  
Maurice Eaton  
Kenneth Southworth  
David Webster

Pound Keeper

Animal Control Officer

Repr. To Two Rivers-Ottawaquechee

James Cray  
Russell H. Bragg  
Gloria Mann  
Lisa Coburn  
David Berger

Town Service Officer

Health Officer

Planning Commission

Chairperson

Gloria Mann  
Nancy M. Bragg  
Russell H. Bragg  
Patricia Crawford  
Larry Russ  
Mary Lou Willing

**TOWN FINANCIAL REPORTS  
2003 TAX DOLLARS**

<b>TAX</b>	<b>TO BE RAISED TAXES</b>	<b>GRAND LIST</b>	<b>TAX RATE</b>	<b>TAXES BILLED</b>
TOWN 2003	\$172,765	\$362,448	\$0.4767	\$172,779
SCHOOL 2003	\$1,008,230	\$362,448	\$2.7817	\$1,008,221
	\$1,180,995		\$3.2584	\$1,181,000

<b>YEAR</b>	<b>GRAND LIST MUNICIPAL</b>	<b>GRAND LIST SCHOOL</b>	<b>TOTAL TAX RATE</b>
2003	\$362,448	\$362,448	\$3.2584
2002	\$362,633	\$363,633	\$3.0113
2001	\$356,069	\$356,069	\$2.5909
2000	\$351,156	\$351,156	\$2.2664
1999	\$349,129	\$349,125	\$1.7850
1998	\$347,712	\$347,156	\$1.6855
1997	\$342,254	\$342,254	\$1.8300
1996	\$337,965	\$337,965	\$1.1500
1995	\$369,172	\$369,172	\$1.5100
1994	\$363,986	\$363,986	\$1.5000

Note: Town Grand List equals total property value divided by \$100

**TOWN OF WEST FAIRLEE  
GENERAL FUND  
BALANCE SHEET AS OF DECEMBER 31, 2002 & 2003**

ASSETS	2002	2003
Cash		
General Account	\$28,857.55	\$95,943.74
Due from Building Fund	\$7,420.00	
Total Assets	\$36,277.55	\$95,943.74
LIABILITIES AND FUND BALANCE		
LIABILITIES:		
Fed Deposit	\$0.00	\$299.26
Payroll-SWT	\$0.00	\$923.89
Tax Overpayments	\$0.00	\$461.66
Del Collector Fees	\$0.00	\$6,732.68
Due From Other funds	\$11,743.00	\$12,318.55
TOTAL LIABILITIES	\$11,743.00	\$20,736.04
ASSETS-LIABILITIES	\$24,534.55	\$75,207.70

**OTHER FUNDS**

Sheldon Miller Fund		
Balance on hand December 31, 2002		\$2,852.03
Interest		\$28.40
Balance on hand December 31, 2003		\$2,880.43
Record Preservation Fund		
Balance on hand December 31, 2003		\$801.00
Reappraisal Fund		
Balance on hand December 31, 2002		\$14,837.00
Expenditures		\$6,199.88
Balance on hand December 31, 2003		\$8,637.12

**TOWN OF WEST FAIRLEE  
CASH RECEIPTS & DISBURSEMENTS  
JANUARY 1, 2003 - DECEMBER 31, 2003**

<b>CASH BALANCE, JANUARY 1, 2003</b>		<b>\$28,857.55</b>
<b>TAX RECEIPTS</b>		
CURRENT TAXES		
TOWN TAXES	\$76,837.35	
SCHOOL TAXES	\$1,008,230.00	
DELINQUENT TAXES	\$134,670.57	
DELINQUENT TAX INTEREST	\$12,901.60	
DELINQUENT TAX PENALTY	\$9,957.97	
<b>TOTAL TAX RECEIPTS</b>		<b>\$1,242,597.49</b>
<b>RECEIPTS FROM THE STATE</b>		
HIGHWAY	\$49,858.80	
FOREST & PARKS - TAXES	\$361.23	
CURRENT USE - STATE	\$18,015.00	
REIMBURSEMENT(PAVING)	\$35,000.00	
TOWN PLANNING GRANT	\$5,260.00	
<b>TOTAL RECEIPTS FROM THE STATE</b>		<b>\$108,495.03</b>
<b>OTHER RECEIPTS</b>		
TOWN CLERK'S FEES		
RECORDINGS	\$6,459.02	
DOG LICENSES	\$563.50	
LIQUOR LICENSES	\$100.00	
INTEREST INCOME	\$1,467.90	
TOWN HALL RENT	\$325.00	
POST OFFICE RENT	\$5,979.36	
COMMUNITY BUILDING RENT	\$7,715.00	
MISCELLANEOUS INCOME	\$927.00	
<b>TOTAL OTHER RECEIPTS</b>		<b>\$23,536.78</b>
*TRANSFER FROM REVOLVING LOAN	\$13,529.25	
*TRANSFER FROM REVENUE SHARING	\$503.07	
*TRANSFER FROM BUILDING FUND	\$11,127.97	
*TRANSFER FROM BRIDGE FUND	\$3,474.56	
*TRANSFER FROM TOWN PLAN	\$1,721.81	
*AMOUNTS OWED TO TAXPAYERS	\$461.66	
*DECREASE IN 2002 AMOUNT DUE FROM COMM BLDG FUND	\$7,420.00	
*INCREASE IN AMOUNTS OWED TO OTHER FUNDS	\$575.55	
<b>TOTAL CASH AVAILABLE</b>		<b>\$1,442,300.72</b>



**DISBURSEMENTS:**

General & Fire Department	\$201,101.89	
Highway	\$144,980.92	
Less unpaid Payroll Taxes	(\$1,223.15)	
Less owed Delinquent Tax Collector	(\$6,732.68)	
<b>TOTAL GENERAL AND HIGHWAY DISBURSEMENTS</b>		<b>\$338,126.98</b>

<b>PAYMENTS TO RIVENDELL SCHOOL DISTRICT</b>	<b>\$1,008,230.00</b>
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<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$1,346,356.98</b>
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<b>CASH BALANCE, DECEMBER 31, 2003</b>	<b>95,943.74</b>
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\*NOTE: These transfers represent the conversion of separate town funds merged into the general fund.

The Bridge Fund and the Town Plan are now tracked as accounts of the general fund.

12318.55 of the General Fund Cash is c  
to other Funds as follows:

Reappraisal Fund	\$8,637.12
Record Preservation	\$801.00
Sheldon Miller Fund	\$2,880.43
Total	\$12,318.55

**TOWN OF WEST FAIRLEE  
SELECTMEN'S ACCOUNT OF DISBURSEMENTS  
JANUARY 1, 2003 - DECEMBER 31, 2003**

**GENERAL GOVERNMENT**

**PAYROLL**

* TREASURER	\$10,500.00
CLERK	\$12,000.00
DELINQUENT TAX COLLECTOR	\$3,225.29
ASSISTANT TOWN CLERK	\$48.00
LISTERS	\$2,046.00
SELECTMEN	\$925.00
AUDITORS	\$0.00
HOUSEKEEPING	\$1,368.00
ELECTION - CIVIL	\$748.00
COMM BLDG MGR	\$360.00
COMP FICA	\$3,539.86
COMP MCARE	\$453.97
HEALTH INSURANCE	\$3,917.78
LESS UNPAID PAYROLL INSURANCE	(\$1,223.15)

TOTAL PAYROLL	\$37,908.75
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**TOWN OFFICE**

POSTAGE	\$959.05
SUPPLIES	\$1,869.02
SOFTWARE	\$540.00
ADVERTISING	\$487.50
OFFICE EQUIPMENT	\$7,330.97
TOWN REPORT	\$1,138.83
TAX MAP - GRAND LIST	\$55.00
SERVICE CONTRACT	\$10,418.26
REAPPRAISAL	\$8,500.00
TELEPHONE	\$1,442.52
PLANNING GRANT EXPENSES	\$377.39
MISC	\$266.29

TOTAL TOWN OFFICE	\$33,384.83
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**PUBLIC SAFETY**

UPPER VALLEY AMBULANCE	\$10,890.00
TOTAL PUBLIC SAFETY	\$10,890.00

**GENERAL EXPENSES**

MILEAGE	\$148.68
STREET LIGHTS	\$2,180.88
ELECTRICITY TOWN HALL	\$2,922.00
ELECTRICITY COMMUNITY BLDG	\$2,047.73
FUEL TOWN HALL	\$4,558.55
FUEL COMMUNITY BLDG	\$3,062.46
POUND KEEPER	\$0.00

GREATER UPPER VALLEY SOLID W	\$3,993.00	
VERMONT LEAGUE OF CITIES & TOWNS	\$736.00	
LEGAL	-\$409.83	
ORANGE COUNTY TAXES	\$9,037.00	
TOWN OF THETFORD TAXES	\$304.28	
SEMINARS & TRAINING	\$3,540.00	
COMPUTER SERVICES	\$11,530.00	
BONDS & INSURANCE	\$9,735.00	
BUILDING REPAIR/CARE TH	\$3,654.03	
COMMUNITY BLDG REPAIR	\$25,007.92	
MISC	\$50.00	
TAX SALE PURCHASES	\$8,525.78	
TOTAL GENERAL EXPENSES		\$90,623.48
OTHER SERVICES		
FIRE DEPARTMENT	\$8,000.00	
CEMETERIES	\$2,000.00	
LIBRARY	\$1,700.00	
TOTAL OTHER SERVICES		\$11,700.00
TOTAL GENERAL GOVERNMENT		\$184,507.06
HIGHWAY		
MATERIALS		
ELECTRICITY FOR GARAGE	\$487.38	
SIGNS	\$16.28	
BRIDGES/CULVERTS	\$10,365.10	
GRAVEL/CHLORIDE	\$5,930.06	
SAND/SALT	\$24,534.33	
TOTAL MATERIALS		\$41,333.15
HIRED SERVICES		
ROADSIDE MOWING	\$1,700.00	
PAVING	\$23.10	
WINTER EQUIPMENT HIRED	\$35,522.50	
SUMMER EQUIPMENT HIRED	\$31,136.50	
SPECIAL PROJECTS	\$35,265.67	
TOTAL HIRED SERVICES		\$103,647.77
TOTAL HIGHWAY		\$144,980.92
TOTAL APPROPRIATIONS		\$8,639.00
TOTAL TOWN EXPENDITURES		\$338,126.98
TOTAL SCHOOL EXPENDITURES		\$1,008,230.00
TOTAL EXPENDITURES		\$1,346,356.98

Note: 1% of taxes collected as of October 15th

## Selectmen's Report

The following, listed alphabetically, summarizes the major actions of the Selectboard in 2003:

**Community Building** – Tasked a committee to transform the nearly vacant former elementary school building, the West Fairlee Community Building, into practical space local businesses would want to lease in order to reverse the building's financial drain on the town and its deteriorating condition.

**Distribution of Information** – Established the posting of draft Selectboard minutes within five days after a meeting, and providing the minutes to *Behind The Times* for monthly publication.

**Investments in Town Offices** – Authorized new computers and printers for listers and town clerk; new software for the listers; a new photocopy machine and fax machine for the town clerk's office; and several training classes for town officers.

**Municipal Accounting Software** – Authorized software purchases and individual training for the town treasurer in New England Municipal Center's widely used accounting computer program (NEMRC).

**Municipal Audit** – Authorized the engagement of Sullivan, Powers & Co., certified public accountants, to perform an audit of the town's cash basis financial statements for the year ended December 31, 2003.

**Reappraisal** – Authorized the final payments on the town-wide reappraisal, to be completed by April 1.

**Roads** – In addition to overseeing the summer and winter maintenance of the town's roads within budget, the following major town road projects were completed:

- **Pavement re-surfacing** of about 3.5 miles of paved road on Beanville Rd. and Wild Hill Rd. completed by Pike Industries
- **Road widening** by blasting of ledge on Wild Hill Rd. completed by Rowell Excavation.
- **New culvert installation** due to recurring and significant beaver damage on Beebe Rd. completed by Rowell Excavation.
- **Gravel added** to several roads to improve success of grading completed by Rowell Excavation.

*Selectmen's Report Continued:*

Looking ahead, we plan to undertake the following projects in 2004:

- **Rebuilding the washed-out bank** on Blood Brook Rd. across from Cook's. This wash-out occurred this past fall. We have applied for and anticipate some state funding.
- **Widening the Saw Mill Bridge** on Beaver Meadow Rd. (though project has not been voted on).
- **Pavement re-surfacing** of about 3.5 miles of paved road, as has been our policy.

We would like to sincerely thank Evan Rowell and his crew for their service this year.

**Southworth Park** – Authorized the West Fairlee ATV club to make improvements including a picnic area and tables at the town park on Robinson Rd. A commemorative plaque was also installed.

**Tax Reduction Efforts** – Urged our state representatives to support passage of Act 68 (estimated to decrease our tax rate by 25%) and H-540, the technical corrections bill passed by the House and Senate this winter (estimated to further decrease our tax rate by requiring the same method of counting pupils to apportion our share of school district expenses and state revenue). Held workshops to help residents take advantage of Act 60 rebates and pre-bates.

**Town Plan Update** – Authorized the Planning Commission's application for a \$13,000 grant to update the Town Plan. (Grant was approved in November.)

Russell Bragg  
Maurice Eaton  
Patricia Crawford

**PROPOSED BUDGET FOR GENERAL AND HIGHWAY  
JANUARY 1, 2004 - DECEMBER 31, 2004**

	<b>2003</b>			<b>2004</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>BUDGET</b>
TOWN OFFICERS	\$38,000.00	\$33,431.00	\$4,569.00	\$38,000.00
TREASURER		\$10,500.00		\$11,000.00
CLERK		\$12,000.00		\$12,000.00
ASSISTANT CLERK		\$48.00		\$500.00
LISTERS		\$2,046.00		\$3,367.00
SELECTMEN		\$925.00		\$1,600.00
AUDITORS		\$0.00		\$1,000.00
FICA/MEDI		\$3,994.00		\$4,500.00
HEALTH INS		\$3,918.00		\$4,033.00
ELECTIONS	\$1,000.00	\$748.00	\$252.00	\$2,000.00
TAXES	\$8,000.00	\$9,341.00	(\$1,341.00)	\$9,500.00
COUNTY TAXES		\$9,037.00		
THETFORD TAXES		\$304.00		
INSURANCE	\$11,000.00	\$9,735.00	\$1,265.00	\$11,000.00
OFFICE	\$10,000.00	\$17,945.00	(\$7,945.00)	\$10,000.00
POSTAGE		\$959.00		
SUPPLIES		\$1,869.00		
SOFTWARE		\$540.00		
ADVERTISING		\$487.00		
OFFICE EQUIPMENT		\$7,331.00		
TOWN REPORT		\$1,139.00		
TAX MAP-GRAND LIST		\$55.00		
TELEPHONE		\$1,443.00		
SERVICE CONTRACT		\$3,856.00		
MISC		\$266.00		
STREET LIGHTS	\$2,300.00	\$2,181.00	\$119.00	\$2,300.00
SOLID WASTE & RECYCLING	\$11,500.00	\$10,555.00	\$945.00	\$11,000.00
GUVSWD		\$3,993.00		
NORTHEAST WASTE		\$6,562.00		
TOWN HALL	\$11,000.00	\$12,502.00	(\$1,502.00)	\$22,000.00
JANITOR		\$1,368.00		
FUEL		\$4,558.00		
ELECTRICITY		\$2,922.00		
MAINTENANCE		\$3,654.00		

CEMETERIES	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
LIBRARY	\$1,700.00	\$1,700.00	\$0.00	\$1,700.00
DOG OFFICER & VETERINARIAN	\$500.00	\$0.00	\$500.00	\$500.00
LEGAL	\$2,000.00	\$0.00	\$2,000.00	\$1,000.00
MISC	\$3,000.00	\$50.00	\$2,950.00	\$2,000.00
REAPPRAISAL	\$8,500.00	\$8,500.00	\$0.00	\$8,500.00
COMMUNITY BUILDING		\$30,478.00	(\$30,478.00)	\$14,000.00
FUEL		\$3,062.00		
ELECTRICITY		\$2,048.00		
MANAGER		\$360.00		
MAINTENANCE		\$25,008.00		
MUNICIPAL RESOURCES	\$0.00	\$0.00	\$0.00	\$1,500.00
TWO RIVERS OTTAUQUECHEE				
VT LEAGUE OF CITIES				
HIGHWAY				
SUMMER MAINTENANCE	\$34,000.00	\$49,171.00	(\$15,171.00)	\$42,000.00
BEEBE CULVERT & WILD HILL		\$16,921.00		
GRAVEL, GRADING, MOWING		\$32,250.00		
WINTER MAINTENANCE	\$50,000.00	\$60,544.00	(\$10,544.00)	\$60,000.00
SAND & SALT		\$25,022.00		
PLOWING		\$35,522.00		
MAJOR PROJECTS	\$45,000.00	\$35,265.00	\$9,735.00	
PAVING				\$45,000.00
BLOOD BROOK WASHOUT				\$25,000.00
TOTAL GENERAL FUND	\$239,500.00	\$284,146.00	\$44,646.00	\$309,000.00
LESS:				
SURPLUS	\$0.00	\$0.00	\$0.00	\$24,000.00
MAJOR PROJECT REIMB	\$25,000.00	\$35,000.00	\$10,000.00	\$30,000.00
RENT POST OFFICE				\$9,000.00
COMMUNITY BUILDING RENT				\$16,000.00
FEES, LICENSES, INTEREST	\$6,000.00	\$7,122.00	\$1,122.00	\$6,000.00
STATE HIGHWAY FUNDS	\$47,000.00	\$49,859.00	\$2,859.00	\$45,000.00
CURRENT USE	\$17,000.00	\$18,015.00	\$1,015.00	\$18,000.00
TOTAL	\$95,000.00	\$109,996.00	\$29,650.00	\$148,000.00
TOWN TAX REQUIREMENT	\$144,500.00	\$174,150.00	\$29,650.00	\$161,000.00
Total Articles 5 through 20	\$28,265.00	\$28,265.00	\$0.00	\$26,863.00
<b>TOTAL TO BE RAISED BY TAXES IF</b>				
<b>ALL ARTICLES ARE APPROVED</b>	\$172,765.00	\$202,415.00	\$29,650.00	\$187,863.00

# **REQUESTED APPROPRIATIONS & CONTRIBUTIONS**

	<b>2003 CONTRIBUTIONS</b>	<b>2004 REQUEST</b>
ADULT BASIC EDUCATION	\$700	\$700
CENTRAL VERMONT COUNCIL ON AGING	\$100	\$100
CENTRAL VERMONT COMMUNITY ACTION	\$500	\$500
CLARA MARTIN CENTER	\$1,107	\$1,107
CSO	\$930	\$1,042
GREEN MOUNTAIN ECONOMIC DEV	\$0	\$361
KIDS PLACE	\$200	\$200
LAKE FAIRLEE MILFOIL		\$500
ORANGE COUNTY DIVERSION PROGRAM	\$160	\$160
ORANGE EAST SENIOR CENTER	\$500	\$500
THETFORD, VERSHIRE & BRADFORD		
FAST SQUADS	\$980	\$980
*TWO RIVERS OTTAUQUECHEE		
REGIONAL COM	\$802	\$0
UPPER VALLEY SERVICES, INC.	\$500	\$500
UPPER VALLEY AMBULANCE	\$10,890	\$10,890
*VERMONT LEAGUE OF CITIES		
AND TOWNS	\$736	\$0
VISITING NURSE ALLIANCE		
VT & NH & HOSPICE	\$2,030	\$2,235
VERMONT CENTER FOR INDEPENDENT		
LIVING	\$130	\$130
WEST FAIRLEE VOLUNTEER		
FIRE DEPARTMENT	\$8,000	\$8,000
 TOTAL	 \$28,265	 \$26,863

\*These items have been included in the Selectmen's budget for 2004



**TOWN OF WEST FAIRLEE TAX ADMINISTRATION  
DELINQUENT TAX REPORT - DECEMBER 31, 2003**

NAME		TAX				
		YEAR	TAXES	INTEREST	PENALTY	TOTAL
ABBOTT	SYLVIA	2003	\$446.40	\$13.38	\$35.71	\$495.49
AUSTIN	CORY & LUCINDA	2003	\$1,668.07	\$50.05	\$133.45	\$1,851.56
BAKER	WAGNOR	2001	\$97.76	\$23.44	\$0.00	\$121.20
BENJAMIN	DWAYNE & PENNY	2003	\$1,019.88	\$30.60	\$81.59	\$1,132.07
BRIGGS	JONATHAN*	2003	\$19.22		\$1.54	\$20.76
BROWN	ELISIA	2003	\$1,202.35	\$36.06	\$96.19	\$1,334.60
CARPENTER	ELEANOR	2000	\$5.65	\$0.24		\$5.89
		2002	\$1,325.47	\$198.75	\$106.03	\$1,630.25
CRAY	JAMES	2002	\$2,267.51	\$24.95	\$181.40	\$2,473.86
DEAN	JOYCE	2002	\$69.96	\$0.70	\$5.60	\$76.26
		2003	\$202.02	\$6.06	\$16.16	\$224.24
DELPHIA	MOSES & SUZANNE	2003	\$1,883.23	\$56.49	\$150.66	\$2,090.39
DUBOIS	ROBERT	2002	\$201.76	\$30.27	\$16.14	\$248.17
		2003	\$218.31	\$7.17	\$17.46	\$242.94
DURKEE	GARY & REBECCA	2000	\$159.44	\$7.34		\$166.78
		2002	\$924.47	\$138.60	\$73.95	\$1,137.02
EASTMAN	AARON & STEPHANII	2003	\$2,717.51	\$81.54	\$217.40	\$3,016.45
EASTMAN	PAULINE	2003	\$1,029.65	\$30.90	\$82.37	\$1,142.92
GETCHELL	COLLEEN &					
WILLIAMS	DAVID	2003	\$775.50	\$23.28	\$62.04	\$860.82
GRITSAVAGE	MIKE & APRIL	2003	\$655.14	\$19.65	\$52.41	\$727.20
HAFFORD	JAMES	2003	\$1,000.00	\$30.00	\$80.00	\$1,110.00
HARRISON	IRENE &					
ROBERTS	GAIL &					
KIDDER	CHRISTINE	2003	\$3,372.44	\$101.16	\$269.80	\$3,743.40
HEALY	BRIAN	2003	\$2,280.88	\$68.43	\$182.47	\$2,531.78
HOLLOWAY	CORRINE	2002	\$750.00	\$43.90		\$793.90
KINGSBURY	STEVEN	2002	\$371.96		\$29.75	\$401.71
		2003	\$407.30	\$12.21	\$32.58	\$452.09
KRIMSKY	WILLIAM	2003	\$172.70	\$5.19	\$13.82	\$191.71
LAFLAMME	ALLEN	2003	\$1,414.15	\$42.42	\$113.13	\$1,569.70
LUND	ROBERT	2003	\$703.81	\$21.12	\$56.30	\$781.23
MATHEWS	RICHARD	2003	\$19.57		\$1.57	\$31.14

*Delinquent Taxes Continued:*

NAME			TAX YEAR	TAXES	INTEREST	PENALTY	TOTAL
MC CARTHY	JACK		1999	\$12.14	\$2.04		\$14.18
			2000	\$27.20	\$10.63	\$2.17	\$40.00
			2001	\$31.09	\$8.37	\$2.49	\$41.95
			2002	\$36.14	\$5.40	\$2.89	\$44.43
			2003	\$39.10	\$1.17	\$3.13	\$43.40
OTIS	CHARLES & IRENE		2003	383.25	\$7.66	\$30.66	\$421.57
POWERS	JUDY		2003	\$667.97	\$20.04	\$53.44	\$741.45
SPOONER	GARY		2003	\$16.29	\$0.48	\$1.30	\$18.07
TILDEN	NANCY		2003	\$3,388.74	\$101.67	\$271.10	\$3,761.51
YOUNG	NORMA -ESTATE		2003	\$4,477.04	\$134.31	\$358.16	\$4,969.51
			1999	\$12.14	\$2.04		\$14.18
			2000	\$192.29	\$18.21	\$2.17	\$212.67
			2001	\$128.85	\$31.81	\$2.49	\$163.15
			2002	\$5,947.27	\$442.57	\$415.76	\$6,805.60
			2003	\$30,180.52	\$901.03	\$2,414.44	\$33,495.99
TOTALS				\$36,461.07	\$1,395.66	\$2,834.86	\$40,691.59

# **DELINQUENT TAXES COLLECTED DURING 2003**

	<b>TAX CATEGORY</b>	<b>BALANCE DEC 31 03</b>	<b>COLLECTED</b>	<b>ABATED &amp; ADJUSTED</b>	<b>BALANCE DEC 31 03</b>
1995	SCHOOL	\$255.27	\$255.27	\$0.00	\$0.00
1996	TOWN	\$231.15	\$231.15	\$0.00	\$0.00
1996	SCHOOL	\$149.18	\$149.18	\$0.00	\$0.00
1997	ALL	\$4,039.31	\$4,039.31	\$0.00	\$0.00
1998	ALL	\$2,683.21	\$2,683.21	\$0.00	\$0.00
1999	ALL	\$2,681.59	\$2,669.45	\$0.00	\$12.14
2000	ALL	\$7,228.90	\$7,036.61	\$0.00	\$192.29
2001	ALL	\$14,984.68	\$14,855.83	\$0.00	\$128.85
2002	ALL	\$42,532.72	\$36,585.45	\$0.00	\$5,947.27
2003	ALL	\$96,345.63	\$66,165.11	\$0.00	\$30,180.52
		\$171,131.64	\$134,670.57	\$0.00	\$36,461.07
	INTEREST		\$12,901.60		
	NET COLLECTIONS		\$147,572.17		
	*PENALTY		\$9,957.97		
	TOTAL COLLECTIONS		\$157,530.14		

## **TOTAL OF ALL DELINQUENT TAXES DUE**

1/1/2004	\$36,461.07
1/1/2003	\$74,777.53
1/1/2002	\$63,490.20
1/1/2001	\$45,557.03
1/1/2000	\$55,690.86
1/1/1999	\$54,967.62
1/1/1998	\$58,779.05
1/1/1997	\$35,293.61
1/1/1996	\$7,131.02
1/1/1995	\$18,985.51

NOTE: Penalty paid directly to Delinquent Tax Collector  
is not considered a town revenue.

# Sullivan, Powers & Co.

CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
802/223-3578 FAX

A PROFESSIONAL CORPORATION

James H. Powers, CPA  
Fred Duplessis, CPA  
Kathy Blackburn, CPA  
Richard J. Brigham, CPA  
VT Lic. #92-000180

January 16, 2004

## Selectboard

Town of West Fairlee

P.O. Box 615

West Fairlee, Vermont 05083

We have audited the financial statements of the Town of West Fairlee, Vermont as of and for the year ended December 31, 2003. Our report on the financial statements of the Town of West Fairlee, Vermont is expected to read as follows:

We have audited the general purpose financial statements of the Town of West Fairlee, Vermont as of and for the year ended December 31, 2003, as listed in the Table of Contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenue and the related assets are recognized when received rather than when earned, and certain expenses and the related liabilities are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

A statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report because the Town has not maintained records as to the historical costs of its general fixed assets. The amount that should be included in the general fixed asset account group is unknown.

Members of The American Institute and Vermont Society of Certified Public Accountants.

In our opinion, except for the omission of the General Fixed Asset Account Group, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of West Fairlee, Vermont, at December 31, 2003, arising from cash transactions, and the revenue collected and expenditures paid by it during the year then ended.

The financial statements and our report thereon will be available for public inspection at the Town Clerk/Treasurer's Office.

*Sullivan Powers & Company*  
SULLIVAN, POWERS & CO.

## **REPORT OF THE TOWN AUDITORS**

We have examined the accounts and records of the Town of West Fairlee in accordance with Section 1681 of Title 24 VSA. To the best of knowledge, the statements contained in this report show the financial activity and the financial position of the Town for the fiscal year ended December 31, 2003.

Town Auditors

Alan Moats  
Roland Kuchel  
Jon Molesworth

**2003  
DOG LICENSE REPORT**

Total Licenses			\$666.50
Less:			
	To State Treasurer	1.00 per dog	\$103.00
	Town Clerk's Fees	2.00 per dog	\$206.00
Balance to Treasurer			\$357.50

**WEST FAIRLEE FOOD SHELF**

The West Fairlee Food Shelf still helps many people in time of need. It is available to all. The use has increased during the past year. Thanks to all who have donated food and money to this project. It is appreciated by many.

Commodities are available also. Application forms are available in the town office.

Commodities and Food Shelf can be picked up on Monday, Wednesday and Friday from 10:00 to 4:00 P.M.

**WEST FAIRLEE VOLUNTEER FIRE DEPARTMENT**  
**Financial Statements - 2002 and 2003**

	<b>2002</b>	<b>2003</b>
Balance on hand Jan 1		
Checking Account	\$ 3,395.24	\$ 4,087.65
Receipts during the year:		
Town of West Fairlee	\$ 8,000.00	\$ 8,000.00
BBQ, Raffle, W F Day	\$ 4,750.83	\$ 2,276.84
Donations	\$ 840.00	\$ 330.00
Insurance Refund		\$ 961.00
From CD to Checking		\$ 3,000.00
Total Available	\$ 16,986.07	\$ 18,655.49
Disbursements	\$ 12,898.42	\$ 17,820.15
Balance on hand December 31	\$ 4,087.65	\$ 835.34

**Truck Fund CD**

	<b>2002</b>	<b>2003</b>
Balance on hand Jan 1	\$12,355.35	\$12,613.26
Interest	\$257.91	\$173.57
Disbursements		\$3,000.00
Balance December 31	\$12,613.26	\$9,786.83
Truck Fund and Checking Account	\$16,700.91	\$10,622.17



**WEST FAIRLEE VOLUNTEER FIRE DEPARTMENT  
2003 DISBURSEMENTS AND 2004 BUDGET**

	<b>APPROVED</b>			
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>BUDGET</b>
Insurance	\$4,500.00	\$6,243.00	(\$1,743.00)	\$6,250.00
Heat	\$1,500.00	\$1,184.00	\$316.00	\$1,200.00
Electricity	\$800.00	\$887.00	(\$87.00)	\$900.00
Equip-Repairs-Gas	\$400.00	\$194.00	(\$766.00)	\$800.00
Dues	\$100.00	\$50.00	\$206.00	\$300.00
Miscellaneous	\$100.00	\$241.00	(\$141.00)	\$50.00
Equipment	\$3,000.00	\$2,264.00	\$736.00	\$1,850.00
Bldg. Maintenance	\$100.00	\$4,660.00	(\$4,560.00)	\$50.00
Mowing	\$400.00	\$760.00	(\$360.00)	\$400.00
Training	\$329.00	\$0.00	\$329.00	\$100.00
Equipment Repair	\$200.00	\$0.00	\$200.00	\$50.00
	\$12,000.00	\$17,820.00	(\$5,820.00)	\$12,000.00
Anticipated Income:	Fund Raisers		\$4,000.00	
	Town of West Fairlee		\$8,000.00	

Thanks again to all who helped on our Annual BBQ and West Fairlee Day.  
We will have the two fund raising events again in 2004.

We are pleased with our 1000 gallon tanker that was purchased last year.

This year we had new lights installed in the firehouse. This is a great improvement.  
Siding was installed on the building. This will help with the upkeep of the building.

Radios were purchased as well as other equipment.

We have had three people join the department and hope others will take an interest and join.

Kevin Chambers wrote a grant for the WFFVD and the department will receive \$22,680.00 from the Federal Emergency Management Agency  
These funds are to be used for gear for twelve firefighters.

The following are officers and members of the WFFVD:

Ervine Eastman, Chief  
Kevin Dexter, Assistant Chief  
Russell Bragg, President  
Evan Rowell, 1st Lt.  
Douglas Broadbent, 2nd Lt.  
Steven Dexter, Secretary  
Nancy Bragg, Treasurer  
Gary Durkee

Alan Rowell  
Larry Russ  
Jeremy Godfrey  
Eleanor Ordway  
James Hafford  
Kevin Chambers  
Jason Fahey  
Ben Tilden  
Barton Koop

**WEST FAIRLEE FREE PUBLIC LIBRARY****Financial Statements - 2002 and 2003**

	<b>2002</b>	<b>2003</b>
Balance on hand January 1	\$606.25	\$80.44
Receipts during year:		
Town of West Fairlee	\$1,200.00	\$1,700.00
Donations	\$200.00	\$20.00
Book/Food Sale	\$182.90	\$706.90
Income for year	\$1,582.90	\$2,426.90
Total Cash Available	\$2,189.15	\$2,507.34
Disbursements	\$2,108.71	\$1,898.91
Balance on hand December 31	\$80.44	\$608.43

**WEST FAIRLEE FREE PUBLIC LIBRARY  
2002 DISBURSEMENTS & 2003 BUDGET**

<b>EXPENDITURES</b>	<b>APPROVED BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>PROPOSED BUDGET</b>
BOOKS	\$150.00	\$44.00	\$106.00	\$150.00
SALARY	\$2,000.00	\$1,844.00	\$56.00	\$2,000.00
SUPPLIES	\$25.00	\$11.00	\$14.00	\$25.00
MISCELLANEOUS	\$24.00	\$0.00	\$25.00	\$25.00
	\$2,200.00	\$1,899.00	\$301.00	\$2,200.00

**Anticipated 2003 Income:**

Donations	\$200.00
Town	\$1,700.00
Food Sale/Parties	\$300.00
Total Income	\$2,200.00

## WEST FAIRLEE LIBRARY REPORT

Hello Everyone,

Its been another year already. Everything is going fine in the library. We've had a few more new families coming to the library.

The adult section is huge and also the children's' sections if getting bigger every day. With the daycare in the building now, they come down and watch movies and check out books. I will also be letting the Kimball House use magazines and books for their waiting room.

This year again we had the Easter Party which was a great success. A HUGE thank-you to Lisa Ordway.

Sharon Petersen made a beautiful quilt and we raffled it off on December 23. The lucky winner was Phyllis Davidson of West Fairlee. Hope you enjoy the beautiful quilt, Phyllis.

A HUGE THANK-YOU to Sharon Petersen for donating the quilt. We raised \$298.00.

Upcoming events at the library are the Easter Party and movies once a month for school children.

Viola Farrar  
Librarian

2004 SUMMER WORK PLAN				Also Clean up, Tree Budget	
May		MAY		JUNE	
FLAGS put out by 15 th		JULY		AUG.	
(A) VILLAGE CEM.	Clean up	Pine times 5 x@ \$70.00	60.00		
MOW			350.00		
Monument repair & fill			30.00		
Path		Four times 4 x@ 10.00	40.00		
Old fence clean up & painting			150.00		
			<u>630.00</u>		630.00
(B) KROOK MEADOW CEM.					
Clean up		Five times 5 x@ 50.00	40.00		
MOW			250.00		
Work on driveway			100.00		
Fence			<u>50.00</u>		
			440.00		440.00
(C) BLOODBROOK CEM.					
Clean up		Five times 5 x@ 40.00	40.00		
MOW			200.00		
Work on wire fence			100.00		
Tree work			<u>200.00</u>		
			340.00		540.00
(D) MIDDLEBROOK CEM.					
MOW		Four times 4 x@ 35.00	140.00		
Top soil & post			100.00		
			<u>240.00</u>		
					240.00
(E) WEST FAIRLEE CENTER CEM.					
Clean up, cut brush etc.		Three times 3 x@ 80.00	60.00		
MOW			240.00		
Top soil & old fence clean up			<u>200.00</u>		
			500.00		500.00
(F) SCRUTON HILL CEM.					
Clean up		Two times 2 x@ 40.00	40.00		
MOW, and or weed wack			80.00		
			<u>120.00</u>		
					120.00
(G) WILD HILL CEM.					
Clean up		Four times 4 x@ 40.00	40.00		
MOW			160.00		
			<u>200.00</u>		
					200.00
(H) KIDDERHOOD CEM.					
Weed wack and/or MOW		Two times 2 x@ 40.00	80.00		
Fence work			120.00		
			<u>200.00</u>		
					200.00
(S) SUPPLIES & REPAIRS OF EQUIPMENT, Trees, fences, paths, Flags, brush, "U.S.VETERAN" Flag holders, painting fences etc.			1,644.96		1,644.96
			<u>4,514.96</u>		

2003

## WEST FAIRLEE CEMETERY COMMISSION FINANCIAL REPORT

2003

Where money came from:

12/31/2003 no cost/no interest checking (#33009580) Bal.31.2003

8/26 Sale of Lot#139.W.F.Cter. Cem. \$300.00\* (put in tree/fence fund)

11/29 /03 from Town of West Fairlee

\*\*\*\*\*

(Tree &amp; Fence Fund

(not spent 771.61

(Sale of Lot 300.00\*

\$ 1,071.61

Upkeep fund

1,179.95

2,000.00

3,179.95

spent 1,736.60

\$ 1,443.35

\$ 1,951.56  
300.00  
2,000.00  
4,251.56  
1,736.60

Spent

Bal.12/31/.03 \$2,514.96

	BUDGET 2002	SPENT 2002	BUDGET 2003	spent 2003	BUDGET 2004
(A) WEST FAIRLEE VILLAGE CEM.	530.00	350.00	630.00	420.00	630.00
(B) NEW/KROOK MEADOW CEM.	395.00	180.00	440.00	215.00	440.00
(C) BLOODBROOK CEM.	300.00	367.22	540.00	205.00	540.00
(D) MIDDLEBROOK CEM.	220.00	60.00	240.00	105.00	240.00
(E) WEST FAIRLEE CENTER CEM.	450.00	284.00	500.00	305.00	500.00
(F) CHILDS/N.WEST/SCRUTON HILL	120.00	35.00	120.00	50.00	120.00
(G) WILD HILL CEM.	200.00	160.00	200.00	205.00	200.00
(H) KIDDERHOOD CEM.	180.00	65.00	200.00	75.00	200.00
SUPPLIES & REPAIRS, ETC.	205.94	19.77	309.95	156.60	1,644.96
	\$ 2,700.94	\$ 1,520.99	\$ 3,179.95	1,736.60	4,514.96

ON HAND:

Lumber, Flags, epoxy, paint, 2 lawn mowers, 2 weed trimmers (1 sick) &amp; post hole digger.

ANTICIPATED 2003 income:

from Town of West Fairlee \$ 2000.00

From West Fairlee Day, for Fence &amp; Tree work ?

We always hope to sell Cemetery Lots, and receive donations.

DATE	NAME	TRUST FUND	INTEREST ACCRUED 12/31/01	INTER 12/31/02	INTEREST ACCRUED 12/31/03
1984	WEST FAIRLEE CEMETERY TRUST FUND, PRINCIPAL	100.00	29.39		
2000	Carleton G. Skinner, Sr	20.00	1.37		
2002	Dr. Daniel Morse Taylor	2.00			
	DONATION from MERCHANTS BANK				
			<u>30.76</u>		

## WEST FAIRLEE VILLAGE CEMETERY

1931	Mattison	100.00	29.39		
1937	Fulsom	25.00	7.12		
1944	Firman Gilman	100.00	29.39		
1981	Sheldon Miller	500.00	143.20		
			<u>209.10</u>		

## NEW YARD/KROOK MEADOW CEMETERY

1931	DAVEY	100.00	336.67		
1992	Raymond G. Roberts	100.00	63.65		
2003	Bettina, Bacon	<del>100.00</del>			
			<u>400.32</u>		

# BLOODBROOK CEMETERY

1938	Julia May	500.00	1,165.67
1946	Mary Noyes	100.00	58.10
1956	Sadie/Sarah Southworth	50.00	28.70
1948	Annie Southworth	50.00	28.70
1969	C. Grossmann	50.00	28.70
1981	A. Niles Southworth	100.00	68.88
1991	Norma & Ernest Young	100.00	58.10
1993	Robert C. Morey	100.00	58.10
1993	Edna L. Deane	100.00	58.10
1993	Setena Young, Rschseel Johnson	100.00	58.10
1995	Shirley(May) Grossman	200.00	88.55
1995	Norma L. Young	100.00	44.94
1995	Esther E. Galmiche	100.00	44.94
1997	Sara & Louis Cornell	260.00	57.65
1997	Forrest I. Boley	100.00	29.39
2000	Peter E. Moore	200.00	13.92
2000	Esther E. Galmiche	35.00	2.44
This accrued interest was spent on tree, cut and removed, 2001			1,892.78
			SPENT

# MIDDLEBROOK CEMETERY

1988	Joseph Wilson	15.00	15.85
1989	Jhon Wilson	15.00	14.18
1993	Wilson Lots	15.00	7.88
1996	Wilson Lots	15.00	6.04
1998	Wilson Lots	15.00	3.06
1998	Wheaton Lot	20.00	4.09
1999	Wilson Lots	15.00	3.06
2000	Wilson graves	15.00	1.03
2001	Wilson graves	15.00	
2002	Wilson graves	15.00	
2003	Wilson graves	15.00	
			55.16

# WEST FARLEE CENTER CEMENTERY

1931	Morse & Kimbail	100.00	44.89
1951	Mittie Cook	100.00	79.16
1987	Eugene S. Smith	125.00	150.63
1987	David H. Smith	75.00	82.85
1987	Erving Tucker	200.00	139.65
1990	Mary McNelly Denison	500.00	368.04
1991	Bernard D. Snow	100.00	50.41
1991	Cleo & George Kearns	200.00	101.65
1991	M/M Eaton	100.00	71.63
1993	Ferry Lots	25.00	7.12
1994	Gary E. Wait	200.00	115.03
1995	Laurel J. (Barker) Jordan	100.00	44.71
1998	Tom/ Donna Eaton	200.00	42.97
1999	Jane/Henry Adams	200.00	42.97
2001	Ferry Lots	25.00	
2003	Elizabeth Upton	100.00	
2003	Henry P Graves (MJHS)	100.00	
			<hr/>
			1,341.76

# WILD HILL CEMETERY

1928-1991	R.H.WILD & H.P.MUNN (CD)	1,003.53	641.47
1992	C. & H. Durkee	100.00	63.65
			<hr/>
			705.12

none CHILDS/N.WEST/SCRUTON HILL CEM.  
 none KIDDER HILL CEMETERY

\$188.54 710590 3,077.11  
 Paid



Bal. 12/31/2003

A. Wild/Munn Principal	CD #3361366772	\$ 1,003.53
B. All other Principal	CD #3361366657	<u>6,052.00</u>
		7,055.53

Principal can not be spent.

C. Accrued interest Act (cks) #33018748	<u>3,077.11</u>
	10,132.64

Use of Trust Fund accrued must be determined by the Trustees.

## WEST FAIRLEE CEMETERY COMMISSION

The West Fairlee Cemetery Commission once again put flags on the graves of all Veterans buried in the West Fairlee Cemeteries.

Mowing was done by James Cray. Thanks Jim for a great job.

Betty and Leonard Dugdale volunteered to paint the fence around the West Fairlee Center Cemetery. Thanks for a good job.

New flag holders will be purchased this year. New fence will put up on the west side of the West Fairlee Center Cemetery.

There are plans to upgrade the entrances to the Village Cemetery and the Krook Meadow Cemetery.

## **DOG ORDINANCE TOWN OF WEST FAIRLEE**

### **1) Authority**

This ordinance is adopted under the provisions of V.S.A. Title 20, Section 3549. Domestic pets or wolf-hybrids, regulations by towns.

### **2) General Regulations**

- A. Each person owning and/or keeping a dog or dogs within the town of West Fairlee shall bear sole responsibility for the actions of his or her dog (s). The owner or keeper shall be held responsible for restraining his or her dog (s) from becoming a nuisance, as defined below, and shall be responsible for payment of all damages and expenses caused by his or her dog (s), including impoundment fees.
- B. Under this section, a dog shall be deemed a nuisance:
  - 1. If it barks or howls for sustained periods of time, causing annoyance to persons;
  - 2. If, while running at large it: -disturbs garbage or caused destruction to property; -bites, attacks, threatens or otherwise menaces persons; -barks or runs after motor vehicles or bicycles; -chases or attacks game animals, domestic animals or persons; -is a female in heat.

### **Licensing of Dogs**

- A. All dogs kept within the town of West Fairlee must be registered in accordance with the provisions and fee schedule described in V.S.A. Title 20, Section 3581, all dogs will be licensed by April 1, each year, fees for dogs licenses shall be increased by 50% after April 1st.
- B. On or before April 15, the Town Clerk shall prepare a list of licenses issued for the current year and a list of dogs licensed the previous year which have not yet been issued current licenses. The Town Clerk shall then notify, in writing or by telephone, the owner of each currently unlicensed dog that their dog is delinquent and shall explain the process and penalties for obtaining a current license. C. On June 1st the selectmen shall be given a list by the town clerk of those dogs still unlicensed. Owners shall be warned that non-payment and an unlicensed dog could result in the destruction of the dog (Title 20 Section 3621).
- D. When the West Fairlee constable sees a dog that is unlicensed for the period, he or she shall inform the owner of the need to license and the penalties that will be collected.

### **Dogs Causing Damage or Death of Animals**

When the town selectmen receive written complaint that a dog or dogs have been harassing, injuring, or killing domestic or farm animals, they shall contact the constable to investigate the incident and give the selectmen a written report concerning the type and description of the damage and dollar value. The selectmen shall consider the report and find that the owner or keeper of the dog is responsible for all damages.

### **Impounding**

The constable or animal control officer shall report to the dog impound keeper and town clerk giving the date, breed, color and sex of the dog and whether licensed.

*Dog ordinance Continued:*

**Enforcement**

The selectmen can appoint a animal control officer or the constable to carry out and enforce the provisions of this ordinance. Payment for services incurred will be set by the selectmen.

The constable shall have the following administrative alternatives at their disposal.

- 1) A warning, whether verbal or written that the dog is a nuisance or must be registered.
- 2) A citation (and fine) for the provision of this ordinance.

First incident - warning. Second incident - \$100.00 fine.

- 3) Temporary impoundment of the dog, until such time as the dog owner or keeper can be found.
- 4) An order to restrain the dog, such an order shall be in writing and a copy shall be delivered to the town selectmen.
- 5) An order of confinement for biting if female dog is in heat.
- 6) Such action as the town selectmen shall determine.

**Appeals**

Any person receiving a fine, an order to restrain, or an order to confine a dog may appeal that action in writing to the selectmen within ten (10) days of the issuance of the order or citation. The selectmen shall hear the merits of the incident and shall affirm, modify or dismiss the action.

If the person making the original complaint about the dog declines to attend the hearing and the constable or animal control officer affirms the action taken by him or her was solely upon the information of the complainant and not corroborated by his or her personal observation, the fine or the order shall be dismissed by the selectmen.

**Definitions**

"Sustained period": shall mean a continuous period of thirty (30) minutes or more

"Repeatedly": shall mean more than twice within a seven day period

"Impoundment": taking a dog into Physical custody by a constable or animal control officer

"Running at large": shall include any activity of a dog when such dog is:

- 1) off the premises of the owner
- 2) not under control of the owner or another person either by leash, cord, chain or other similar means of restraint

"Animal Control Officer": shall be the Constable and/or a individual specifically appointed by the selectmen for a one year term.

Selectmen of West Fairlee

Gary Durkee

Russell H. Bragg

Maurice Eaton, Jr.

Put into effect: October 9, 1996 Dated: October 7, 1996

## **ORDINANCE FOR USE OF BEAN HALL/TOWN HALL**

The selectmen of the town of West Fairlee, Vermont do hereby ordain:

### **Section 1. Requirements for the use of Bean Hall/Town hall**

Rent of hall to be \$25.00 per event for 25 or less persons attending event  
Rent of hall to be \$50.00 per event for 26 or more persons attending event.

Rental fee to be paid in advance

\$50.00 damage deposit to be paid by all (even residents of West Fairlee) who use Town Hall this will be returned after the event and the Town Hall is inspected by officials and found to be in the condition in which it was before the event

Someone must sign and be responsible for use of kitchen.

Dishes, coffee pots, dish towels, etc. shall not be removed from the Town Hall.

Hall and kitchen must be cleaned after use by person renting the hall. It should be neat and in the same condition as it was found

Any damage done to hall will be paid by person renting or using the hall

Contact the Town Office for permission to use the hall

Constable on premises - to be paid for by the renter

All garbage must be removed by persons using the hall

### **Section 11. Prohibited Acts**

Chairs and tables shall remain in room where found they are not to be moved upstairs and down.

There shall be no smoking in Bean Hall.

There shall be no alcoholic beverages served or consumed in Bean Hall.

There shall be no alcoholic beverages served or consumed in the parking lot of Bean Hall.

Selectmen of West Fairlee:

Gary Durkee

Russell H. Bragg

Maurice Eaton, Jr.

Dated: October 7, 1996

Put into effect: October 9, 1996

## **TOWN OF WEST FAIRLEE TRAFFIC ORDINANCE**

Pursuant to the provisions of Title 23, Vermont Statutes Annotated, Sections 1007 and 1008; and Title 24, Vermont Statutes Annotated, Sections 1971 and 2291 (1), (4), and (5); and such other enactments as may be material to, it is hereby ordained by the Board of Selectmen of the Town of West Fairlee that the following traffic ordinance is adopted for the Town of West Fairlee:

### **Article 1 Definitions**

The definitions in Title 23, Vermont State Statutes Annotated, Section 4 are incorporated by reference.

### **Article 2 Scope**

This ordinance establishes special traffic regulations on public highways within the town of West Fairlee.

### **Article 3**

**Section 1:** It shall be unlawful for any person to disobey the direction of a traffic control device except in response to the direction of a law enforcement officer.

**Section 2:** It shall be unlawful for any person to intentionally remove, damage, obstruct, deface, alter or tamper with any traffic control device.

**Section 3:** It shall be unlawful for any person to install any sign or device which may resemble or be mistaken for an official traffic control device.

### **Article 4 Speed Regulations**

On the basis of traffic engineering surveys, the following maximum speed limits are hereby established:

Town Highway 1 Beanville Road 30 miles per hour beginning at the Vershire Town Line to the intersection of State Highway Route 113.

Town Highway 2 Back Street 25 miles per hour beginning at the intersection of State Highway Route 113 to the intersection at Town Highway 1; Beanville Road.

Town Highway 3 Roberts Road 25 miles per hour for its entire length.

Town Highway 4 Mill Street/Robinson Hill Road 25 miles per hour beginning at State Highway Route 113 to the intersection of Town Highway 6 Middlebrook Road.

Town Highway 5 Crossroad 35 miles per hour beginning at State Highway Route 113 to Town Line of Thetford at the intersection of Cross Street and the West Fairlee Road.

Town Highway 6 Middlebrook Road 35 miles per hour beginning at State Highway Route 244 to the intersection of Town Highway 8 Wild Hill and Town Highway 7 Blood Brook Road.

*Traffic Ordinance Continued:*

Town Highway 7 Blood Brook Road 35 miles per hour beginning at State Highway Route 244 to the intersection of Town Highway 8 Wild Hill Road and Town Highway 6 Middlebrook Road.

Town Highway 8 Wild Hill Road 35 miles per hour beginning at the intersection of Town Highway 7 Blood Brook Road and Town Highway 6 Middlebrook Road to the intersection at the Jennings Road in the Town of West Fairlee.

**Article 5 Stop and Yield Intersections**

**Section 1:** The following intersections shall be designated as "Stop" intersections, and will be so signed:

Town Highway 1 Beanville Road entering State Highway Route 113  
Town Highway 2 Back Street entering State Highway Route 113  
Town Highway 4 Mill Street entering State Highway Route 113  
Town Highway 4 Robinson Hill Road entering Middlebrook Road  
Town Highway 5 Crossroad entering State Highway Route 113  
Town Highway 6 Middlebrook Road entering State Highway Route 244  
Town Highway 7 Blood Brook Road entering State Highway Route 244

**Section 2:** The following intersections shall be designated as "Yield" intersections, and be so signed:

Town Highway 7 Blood Brook Road entering Town Highway 6 Middlebrook Road

**Article 6 General Provisions**

**Section 1:** Each violation of this ordinance shall be deemed a separate offense.

**Section 2:** The provisions of this ordinance are declared severable, and if any section of the provision be judged invalid by a court of competent jurisdiction, such judgement shall not affect the validity of any other provision or sections.

**Section 3:** The ordinance refers to highway designations shown on the General Highway map on the Town of West Fairlee.

**Section 4:** This ordinance shall be published in the Valley News on September 27, 1996 and shall be filed in the records of the Town of West Fairlee on October 9, 1996.

Put in effect October 9, 1996.  
Selectmen of West Fairlee:  
Gary Durkee  
Russell H. Bragg  
Maurice Eaton, Jr.  
Dated October 7, 1996

## **NOTICE TO TRUCKERS**

As of July 20, 1987 the Selectmen of the Town of West Fairlee hereby adopt the use of Town Approval Forms pertaining to overweight vehicles.

The Town Approval Form can be obtained at the West Fairlee Town Clerk's office on Monday, Wednesday or Friday from 10:00 A.M. to 4:00 P.M.

Russell Bragg  
Fred Cook  
Andrew Petersen

Selectmen of West Fairlee

## **ORDINANCE FOR TRUCKERS**

The Selectmen of the Town of West Fairlee do hereby ordain:

- 1.) There will be no loading or unloading of trucks on the roadway.
- 2.) Town roads will not be used for skidding operations.
- 3.) There will be no loading docks on the town "right of way".

Russell Bragg  
Fred Cook  
Andrew Petersen

Selectmen of West Fairlee

## ALL TERRAIN VEHICLE TRAVEL AND USE REGULATION

At a meeting of the Selectmen of the Town of West Fairlee held on April 15, 2002, the following ATV regulations were adopted. ATV's may be operated on the following roads from **May 1st** through **November 30th** only:

Back Street  
Bear Notch Road  
Beaver Meadow Road  
Blood Brook Road  
Brushwood Road  
Buck Hill Road  
Jennings Road  
Kidderhood Rd.  
King Hill Road  
Marsh Hill Road  
Middlebrook Road between Robinson Road and Marsh Hill Road  
Robinson Road  
Scrabble Hollow Road  
Scruton Hill Road

When passing homes in the Village of West Fairlee and on well populated roads, speed is to be kept to **10 miles per hour** and ATV's should travel in a single file

The right to use a town road is dependent upon meeting all State Motor Vehicle laws and regulations regarding travel upon public right of way and highways.

Unless there is an emergency, ATV's should not be driven on Robinson Road or in the Village of West Fairlee after 11:00 P.M..

Consideration should be given at all times for the right of others.

Selectmen of West Fairlee

Gary Durkee  
Russell Bragg  
Maurice Eaton



## SNOWMOBILE TRAVEL AND USE REGULATIONS

At a meeting of the Selectmen of the Town of West Fairlee held on April 15, 2002 the following snowmobile regulations were adopted:

**ROADS OPEN** for the use of snowmobiles are as follows:

Back Street  
Bear Notch Road  
Beaver Meadow Road  
Blood Brook Road  
Brown Road  
Brushwood Road  
Buck Hill Road  
Jennings Road  
King Hill Road  
Marsh Hill Road  
Middlebrook Road between Robinson Road and Russ Road  
Robinson Road  
Russ Road  
Scrabble Hollow Road  
Scruton Hill Road  
Slaughter House Road  
Tebbetts Notch Road

When passing homes in the Village of West Fairlee and on well populated roads, speed is to be kept to **10 miles per hour** and machines should travel in a single line.

After a snow storm, wait until the road is plowed before using them for snowmobile travel. This is especially true on the Russ Road and Bear Notch Road.

Unless there is an emergency, snowmobiles should not be driven on Robinson Road or in The Village of West Fairlee after 11:00 P.M.

Consideration should be given at all times for the rights of others.

Selectmen of West Fairlee

Gary Durkee  
Russell Bragg  
Maurice Eaton

## **ORDINANCE FOR SCHOOL PLAYGROUND AND PROPERTY**

The Selectmen of the Town of West Fairlee do hereby ordain:

### **Section 1. Requirements concerning use of grounds and facilities.**

Each person, firm or corporation using the school playground shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

### **Section 2. Prohibited Acts**

It shall be unlawful for any person, firm or corporation using such playgrounds to either perform or permit to be performed any of the following acts:

- (a) Willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any building, tables, railings, paving or paving material, waterlines or other public utilities or parts or appurtenances thereof; signs, notices or placards whether temporary or permanent; stakes, posts or other boundary markers; or other structures or equipment, facilities or School property or appurtenances whatsoever either real or personal.
- (b) Throw, discharge, or otherwise place or cause to be placed in the water of any fountain or any other body of water in or adjacent to the playground, storm sewer, or drain flowing into such waters, any substance matter or thing liquid or solid, which will or may result in the pollution of said waters.
- (c) Bring in or dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or other trash. No such refuse or trash shall be placed in any waters in or contiguous to the playground or left anywhere on the school property thereof, but shall be placed in the proper receptacles where these are provided; where receptacles are not provided, all such rubbish or waste shall be carried away from the playgrounds by the person responsible for its presence, and properly disposed of elsewhere.
- (d) Disturb the peace, or use any profane, obscene or blasphemous language.
- (e) Endanger the safety of any person by any conduct or act.
- (f) Commit any assault, battery, or engage in fighting.
- (g) Carry, possess, or drink any alcoholic liquor in or on the school grounds or property.
- (h) Violate any rule for the use of the playground, made or approved by the School Directors and Selectmen.
- (i) Prevent any person from using the playground, or any of its facilities, or interfere with such use in compliance with this ordinance and the rules applicable to such use.

### **Section 3. Hours of operation.**

The School playground shall be opened daily to the public all year round during the hours of 8:00 A.M. to 8:30 P.M. of any day, and it shall be unlawful for any person or persons (other than Town personnel conducting Town business therein), to occupy or be present in said playground any hours in which the park is not open to the public.

Motors, dirt bikes, trail bikes, all-terrain vehicles and snowmobiles shall not be used on the school property at any time.

### *Ordinance for School Playground and Property Continued:*

Any section or part of the playground, may be declared closed to the public by the School Directors and Selectmen at any time and for intervals of time, either temporarily or at regular or stated intervals.

#### **Section 4. Penalty.**

Any person who, after warning from a Selectman or a School Director or Police Officer or Constable, fails to comply with all the sections of the Ordinance, shall be fined not less than twenty (\$20) Dollars or more than fifty (\$50) Dollars at the discretion of the court.

Russell Bragg  
Fred Cook  
Andrew Petersen

Selectmen of West Fairlee

### **DRIVEWAY PERMITS**

Access permits are issued in accordance with Title 19, Section 43 V.S.A. relative to all highways within the control and jurisdiction of West Fairlee. The issuance of the permit does not release the applicant from any requirement of statutes, ordinances, rules or regulations administered by other government agencies. The permit will be effective upon compliance with such requirements as are applicable and will continue in effect for as long as the present use continues. Any change from the present land use will require a new permit. This permit is issued subject to the directions, restrictions and conditions of constructing an access in accordance with Vermont Department of Highway Standards to serve the applicant's property. Violations are subject to the penalties set forth in Title 19, Section 43 V.S.A. of fines of not less than \$100 nor more than \$10,000.00 for each violation.

When you plan on constructing a new driveway, please contact the Town Clerk for an access permit.

### **SEWAGE DISPOSAL REGULATIONS**

In 1981 the Town renewed its agreement with the White River Natural Resources Conservation District to carry out the On-Site Sewage Program. The Town also readopted its Health Ordinance with minor changes to ensure that state standards for sewage disposal are met in the Town. The On-Site Sewage Program is a non-profit service for homeowners and builders. Its objective is to minimize environmental degradation and health hazards caused by malfunctioning septic systems. Anyone planning to install or revise a sewage disposal system must obtain an application at the Town Clerk's office. The program is carried out by the District's On-Site Sewage Specialist for our area, who is trained to give economical technically-sound assistance. After he has approved the plans and construction of a system, it is subject to a final review of the Board of Health.

More information about this program is available from the Town Clerk or directly from the On-Site Specialist.

**ORDINANCE: SNOW DISPOSAL RESTRICTED; PENALTY.**

Any snow cleared from driveways, parking lots, roadside parking area, lawns and other residential, commercial, agricultural or industrial properties shall not be deposited within the traveled portion of the road. When a violation occurs, the owner of the property from which the snow was cleared shall be cited for a violation and prosecuted pursuant to 4 V.S.A. 441, 24 V.S.A. 1974 and 24 V.S.A. 1974 and 13 V.S.A. 7251. Property owners may also be enjoined pursuant to 24 V.S.A. 1974 (d). There shall be a \$100.00 fine for each violation.

Adopted November 4, 1997

Selectmen of West Fairlee  
Russell H. Bragg  
Maurice Eaton, Jr.  
Gary Durkee

**ORDINANCE: OBSTRUCTION OF HIGHWAY**

Any vehicle parked in the traveled portion of any Town Highway shall be considered a safety hazard and an obstruction to maintenance of the town highways. The owner shall be cited for the violation. Violators shall be prosecuted pursuant to 4 V.S.A. 441, 24 V.S.A. 1974 and 13 V.S.A. 7251. A fine of \$50.00 per day in addition to the initial fine shall be assessed for each day in which the vehicle remains in violation. The Town may remove said vehicle and recover the cost of removal in addition to any fines.

Adopted November 4, 1997

Selectmen of West Fairlee  
Russell H. Bragg  
Maurice Eaton, Jr.  
Gary Durkee

## Community Building Committee Report

The West Fairlee Community Building Committee was formed at the request of the Selectboard on April 21, 2003 after it was decided that leasing the former elementary school in its current condition to local businesses who could make leasehold improvements was in the best interest of the town.

As of December 31, the Committee had successfully leased rooms to five local businesses, bringing the occupancy to nearly 100%. The seven tenants are listed below:

1. Barnyard Quilting
2. Creative Spirit Day Care
3. Historical Society
4. Kimball House School-Based Health Care Center
5. Magic Mountain Crafts
6. Public Library
7. YMCA / 4-U Fitness

The Committee is proud to report that the West Fairlee Community Building and its tenant businesses now provide:

- **Renewed energy and activity** in our village center;
- A **fiscally sound** situation for West Fairlee taxpayers as tenant rents are projected to fully cover costs; and
- **Needed services** for our residents and the greater community

Looking ahead, we hope to accomplish the following in 2004:

- Remove Rivendell's option on the large space (currently rented by YMCA / 4-U Fitness) or structure a contract that includes appropriate compensation and 12 months advance notice
- Install new road-side sign that reads "West Fairlee Community Building"
- Repair roof near Library door and continue necessary maintenance and upkeep
- Maintain 90% occupancy rate

We would like to sincerely thank Viola Farrar and all the tenants for their enthusiasm, personal capital, creativity, flexibility, patience, and perseverance. Their contributions to the town have been significant, and this enterprise was a great success because of them.

- Community Building Committee  
*Patricia Crawford*  
*Chuck Eaton*  
*Viola Farrar (Building Manager)*  
*Jon Molesworth*

West Fairlee Planning Commission

The West Fairlee Planning Commission did not have any big projects in 2003. We covered the usual business.

2004 will be a very active year, with an approved planning Grant to up date the town plan. We will be looking to the town's people to give us input and to work on committees for different parts of the plan. We will also be sending out a survey. The more people that are able to complete the survey and return it to us the more information we will have to use. If you are interested in working on the Town Plan call Gloria Mann at 802-333-9328 or Nancy Bragg at the town office at 802-333-9696.

Respectively submitted  
Gloria J Mann  
Chair

A handwritten signature in cursive script, reading "Gloria J Mann". The signature is written in dark ink and is positioned below the typed name and title.

West Fairlee Historical Society, Inc.

West Fairlee Historical Society was incorporated in 1985 with the purpose to search for, collect, maintain, preserve and exhibit historical artifacts and records of significance to the town of West Fairlee and to hold meetings for the instruction and entertainment of it's members.

Many exciting things have happened over the years to the society. We thank the select board for providing us space in the community building for our historical museum and home. In these rooms there are displays of the town, photos, artifacts, a company store and vintage clothing display. Many thanks to Grasshopper Hill Productions for 4 great documentaries making some of our history come alive. (A must see).

As part of the benefits of the Community History Project with the 3<sup>rd</sup> graders at Rivendell (a program we will continue this year) a computer, digital camera, scanner, and printer has been added to our assets. We can now scan old photographs, if you have any we can scan them and return the originals to you.

Last year we completed a cookbook in conjunction with Vershire and Thetford. These contain old photos of West Fairlee, Vershire and Thetford plus great recipes from the period of the Mining Era. These recipes range from "Washday Soup" to "Hard Soap" with the oldest recipe being dated 1735. The cost is \$10.00 for a one-of-a-kind hardcover local cookbook. If you are interested please contact any of the officers below.

This year W. Fairlee will again participate in the Vt. History Expo at the Tunbridge Fairgrounds June 26 & 27 th. Our group will consist of 20 historical societies with the mining theme. There will be mining equipment demonstrations, exhibits, documentaries and a company store.

Society members Peggy Fogg and Chuck Eaton along with our archivist Jim McDade have been collecting oral history this past year, a very important project for us to record folklore as well as facts. Many thanks to them!

Our most important project in December was the restoration of the theatre curtains and scenery flats in Bean Hall. Thru the Vermont Painted Theatre Curtain Project and generous contributions and grant money the curtains are now preserved for years to come. We plan to use this room more and will be open on West Fairlee Day so you can see what has been done.

We would love to have you join us in the museum room on the 4<sup>th</sup> Monday of the month at 7:00 p.m. We have a lot of fun as we learn our history and preserve it.

Respectfully Submitted,  
Bonnie Cray, Pres.  
Doris Honig, V. Pres.  
Roger K. Bailey, Sec.  
Lorraine Pearson, Treas.  
Jim McDade, Arch.  
Jackie Isaak, Corr. Sec.

**CENTRAL VERMONT ADULT BASIC EDUCATION, INC.  
IN WEST FAIRLEE**

**Central Vermont Adult Basic Education**

Central Vermont Adult Basic Education has provided thirty-eight years of literacy services to adults in Orange, Washington and Lamoille counties. The program served over 700 students in FY'2003.

CVABE offers free, one-to-one instruction for adults over 16 years of age with less than a 12th grade education. There are an estimated 20 percent of Vermont adults who cannot read, write or do math well enough to function independently in today's society. Economic and demographic profiles indicate that as many as 16,000 adults in central Vermont are eligible for the free, instructional services of CVABE.

**Central Vermont Adult Basic Education in West Fairlee**

A CVABE professional teacher provides help with basic reading, writing, math, English as a Second Language and GED (High School Equivalency) preparation to adults in West Fairlee. Adult students who are interested also receive the help they need to achieve a High School diploma.

Much of the free, individualized instruction for each student takes place in his or her home as well as in worksites and other locations convenient to the student.

Last year, volunteers from throughout central Vermont worked closely with CVABE. These men and women were trained by the organization to teach adults to read and write and to provide a variety of services that contribute to a successful literacy program. CVABE has developed a far-reaching plan to maximize resources for literacy and is organizing community members into teams working for the goal of a fully literate state.

**West Fairlee Residents in Central Vermont Adult Basic Education**

In FY'2003, one (1) resident of West Fairlee was served by Central Vermont Adult Basic Education. The town has been one of the organization's earliest service sites.

Among the learning goals expressed by the students in the program are those directly related to employment. Specifically, teacher and student work on skills needed for filling out application forms, reading directions, spelling, measuring, computer use, and writing reports.

Over please



## **CENTRAL VERMONT ADULT BASIC EDUCATION IN WEST FAIRLEE**

Adults in West Fairlee who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Men and women 16 years of age and over who are enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam or the adult diploma program.

Students and teachers meet in one-to-one and/or small group sessions and design an individual learning program to suit the requirements of each adult student. This "school without walls" ties together basic literacy and math skills with such practical interest areas as child care, budgeting, filling out forms and applications, beginning computer skills, studying for a driver's permit or a Commercial Driving License (CDL), writing reports and memos and reading work related texts.

Volunteers from throughout the region work with the CVABE program to help make the service accessible to all residents of West Fairlee.

For more information about Central Vermont Adult Basic Education services, you may contact:

Central Vermont Adult Basic Education (main office)  
46 Washington Street - Suite 100  
Barre, Vermont 05641  
(802) 476-4588

-- ALSO --

Central Vermont Adult Basic Education  
1 Main Street - PO Box 917  
Bradford, Vermont 05033  
(802) 222-3282



## CLARA MARTIN CENTER



11 Main Street, Randolph, VT 05060  
(802) 728-4466

24 South Main Street, Randolph, VT 05060  
(802) 728-6000

1483 Lower Plain Road, Bradford, VT 05033  
(802) 222-4477

356 VT Rte. 110, Chelsea, VT 05038  
(802) 728-4466

Challenger School  
579 VT Rte. 14 So., East Randolph, 05041  
(802) 728-3896

CVSAS  
Airport Road, Montpelier, VT 05601  
(802) 223-4156

Safe Haven  
4 Highland Avenue, Randolph, VT 05060  
(802) 728-5233

Regional Alternative Program  
Norwich Avenue, Wilder, VT 05088  
(802) 295-8628

Quitting Time  
61 Depot Road, Wilder, VT 05088  
(802) 295-1311

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

- > Counseling
- > Psychiatric Services
- > Short-term crisis intervention
- > School-based & Home-based services
- > Education for families
- > Community resource assistance
- > Free Walk-in Clinic
- > Help with job training
- > Alcohol & other drug treatment
- > Respite Care
- > 24-hour emergency system

### WHY SHOULD YOU HELP?

The Clara Martin Center has continually demonstrated its commitment to the greater Orange County community and the 2003 calendar year has been no exception. In May, our Challenger School was awarded a long-term approval rating from the State of Vermont Department of Education. Staff were noted as being "top notch", with an overall sense of caring and flexibility regarding the needs of children.

In July, the Clara Martin Center received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). This marks the 10<sup>th</sup> consecutive year in which the Agency has been accredited. A rigorous peer review demonstrated the Agency's adherence to internationally recognized standards. Strengths identified, include the following:

- *"Staff members throughout all areas of the organization demonstrate dedication and a commitment to providing quality services to individual persons served and the local community."*
- *"The collaboration between CMC and other healthcare providers in the community allows for a more thorough and comprehensive approach to the care of persons served."*
- *"The organization takes pride in and emphasizes maintaining a safe environment for the staff members and the persons served."*

It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

### FY03 TOTAL SERVED AT CMC

Children & Family Services	635
Adult Services	474
CSP Services*	180
Substance Abuse Services	1,140
Walk-in Clinic Services	106
Emergency Contacts	2,274
Total Served:	4,809

### TOTAL SERVED FROM WEST FAIRLEE

Child and Family Services	4
Adult Services	4
CSP Services*	1
Substance Abuse Services	10
Total Served:	19

\*CSP is our community support program that serves the chronically mentally ill population.

10/03



195 US RT 302 - Berlin, Barre, Vt. 05641-2267  
(802) 479-1053 or (800) 639-1053 Fax: (802) 479-5353

**Central Vermont Community Action Council (CVCAC)  
Report to the Citizens of**

**West Fairlee**

**Fall 2003**



Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through Head Start/Early Head Start, our Child Care Food Program, Community Economic Development programs, Family/Community Support Services, Welfare to Work programming, Weatherization assistance, Crisis Fuel resources, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 7 individuals in 5 West Fairlee families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures.

Here are some CVCAC program statistics for West Fairlee:

- 3 households (including 3 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 1 individual participated in our Community Economic Development programs which include micro business development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.
- 1 individual participated in our Farmworkers Program designed to help agricultural workers improve their employment status and their financial outlook. Three family members benefited from comprehensive supports and services that boosted average annual earnings from \$9,000 to \$19,000.

**Our 2004 Funding Request:** Community Action uses a formula for our funding requests to all towns based on population, number of residents served, and dollars spent in each community. Based on that formula, we are requesting \$500 from the citizens of West Fairlee to support Community Action. Your support is critical to our work, and the Board and staff of Community Action are most grateful for your help.

**Central Vermont Community Action Council is supported in part by the towns we serve!**

## Report from the Community School Organization

What is the CSO, in the old days we would have been named things like PTA, PTO or PTNO, ETC, We are a group of people from the four towns that make up Rivendell, who try to fill the gaps not covered by School Board, School Administration or any other source. We are charged with the mission of promoting a strong connection between the School and the Communities. The CSO is as with any organization a work in progress.

We are constantly looking for new members, anyone who has a desire to help grow the organization and help build and strengthen our School and Communities. We meet the third Monday of each Month rotating between Westshire and Samuel Morey School Buildings.

We want to take this opportunity to thank all who have helped in the past year, to make our schools and community a better place to live.

If you have an interest or want to help contact one of the board members: Gloria Mann (West Fairlee) Chair, open vice chair, Becky Wood (West Fairlee) Secretary, Joyce Berube (Fairlee) Treasure, Gail Keiling (Rivendell Administration), Karen Thurston (Fairlee) Member at large, Mary Sarzin (Vershire) Member at large, all Orford seats are open to date. The CSO is made up of two councils, The Unified Recreation/ Physical Wellness Council and The Fund Raising Council.

The Unified Recreation/ Physical Wellness Council has been revitalized in the past year. The chair is Julie Bell, Vice Chair Holly Daisy, Budget Coordinator Gary Gardner, with many others helping at the board level, each sport has a Director. If you are interested in helping in any way please contact one of the board members.

We offer sports programs to all K-6 children who live in our communities. We encourage all children to participate; this is an opportunity to learn the game and the rules, playing sports also helps in the physical health of each child.

Sports that are offered are Soccer with Audrey Streeter, as Director, Basketball with JJ Hebb, as Director, Skating with Gary Gardner, as Director, Skiing with Kathy Landgraf, as Director, Snow boarding with Holly Daisy, as Director, Baseball-Softball-Tball, Director, Open.

If you are interested in helping with the Rec. Council as a Director, Coach, referee, on the administration Side, fund raising, etc we can always use the help, new members are always WELCOME.

The Rec council meets twice a month the second Wed and the fourth Monday rotating between Samuel Morey and Westshire at 7:00 PM.

### The Fund Raising Council

The Fund Raising Council would like to thank all of those parents, students, community members and Rivendell staff that have been involved and supported our fund raising efforts in the past year.

We raise money through various annual fund raisers, the Triathlon and bike raffle in July, the 4<sup>th</sup> of July parade beverage and balloon sale, the fall gifts, chocolates and wrapping paper just to name a few.

We meet with students, teachers, principles, parents and community members each year to decide what the priorities are for that school year.

Projects that we have achieved our the years are the installation of playground equipment, installation of the stages and sound equipment (Thanks to VerShare snow-shoe-a-thon for there part), (RIF) Reading is Fundamental Book Program (each child receives three new books for there library each year), Sand boxes in each Elementary School just to name a few.

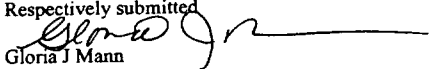
A Scholarship was created for seniors who are going on to school. The Continuing Scholastic Opportunity (CSO) scholarship is presented to four students who have been accepted to college, vocational/trade school any other form of further Education. The application s for the scholarships is at the guidance counselor's office. Applicants are evaluated on their volunteerism through community and school organizations or programs and academic gains while in high school. One student from each of the four towns will receive a \$200.00 scholarship. Please encourage your senior to apply.

On going projects are replacement adjustable basketball hoops for the Westshire gym, Proscenium at Samuel Morey lighting for both stages, window treatment to cut the glare for both elementary schools, etc. Each School has request forms for funding class projects, educational materials, trips etc. under this program we have funded Author visits, school cookbooks, calendars and class projects, etc.

The fund raising council provides a basket of baked goods for a welcome and one for Teachers Appreciation week to the Teachers and all staff members.

We would like to do more, but are limited in membership and need your help. If you have ideas or would like to see a program started, come to a Monday meeting and help us to enrich our school environment/programs/ projects etc. Contact Becky Wood, Kim White, Joyce Berube, Cheryl Calhoun, Maritza Stimson and Bethany Miller for more information, we WELCOME new members! The fund Raising Council meets on the 2<sup>nd</sup> Monday of each month rotating between Westshire and Samuel Morey. Again I can not Thank all the individuals who helped in anyway to grow and improve the CSO. Remember if you do not like the direction an organization is going in, the best way to change that is to get involved.

Respectively submitted

  
Gloria J Mann  
Chair



# Greater Upper Valley Solid Waste Management District

Serving Bridgewater, Hartland, Norwich, Pomfret, Sharon, Stratford, Thetford, Vershire, West Fairlee, Woodstock

96 Mill St., P.O. Box 58, No. Hartland, VT 05052-0058 • Phone (802) 296-3688 • Fax 281-7088 • E-mail GUVSWD@valley.net

## GREATER UPPER VALLEY SOLID WASTE MANAGEMENT DISTRICT

### *2003 Annual Report of Activities*

#### — WEST FAIRLEE —

West Fairlee is a charter member of the Greater Upper Valley Solid Waste Management District which was created in 1990 for the express purpose of managing waste generated within its member municipalities.

Services to **West Fairlee** and its residents in 2003 included—

- Access to household hazardous waste and recycling services required by the State of Vermont.
- Planning for the town's long-term waste management needs, including continued planning and development of the North Hartland landfill.
- Special big trash and scrap metal collections held in West Fairlee.
- Direct service to 72 West Fairlee residents who participated in District sponsored events including household hazardous waste events, scrap metal collection, compost bin sales, tire collections, clothing recycling, bulky waste collection, and computer recycling events.

We welcome your suggestions on ways to improve our services and are always on the outlook for new opportunities to reduce, reuse and recycle. District events for the upcoming collection season will be available at Town Meeting, at all Town Clerks' offices, and the District office at 296-3688 or [www.guvswd.org](http://www.guvswd.org).

Fred Moody  
Executive Director, GUVSWMD



## GREEN\_UP!



This was a great year for Green-Up in West Fairlee. We townspeople removed 1.11 tons of trash from the roadsides, leaving the areas green and beautiful. Many thanks to all of you who participated by getting out in the sunshine with friends and family and going for it!

And heartfelt thanks to Frank Godfrey, Harriet Hill, and Jared Pero who volunteered to drive all the roadsides picking up the bags of Green-Up trash people gathered and set up on the verges, taking it down to the drop-off at the recycling area. A yeoman effort, much appreciated by all! As well, there were many who helped by collecting along your own street, or bringing in what you gathered-wonderful!

Green-Up fosters in us an awareness of how our actions affect the wildlife and our own feelings about our environment. It certainly gives us pure appreciation for every square foot of green roadside and clear water!

Our children are wonderful and everything starts with them. We have gone into Westshire School each year to get their ideas and thoughts on ways we can encourage others to dispose of trash properly, and safe ways to pick it up when they are out gathering. They understand what needs to happen and why, and are always willing and eager to do their part.

I would love to see our High School students do a video project we can submit to local stations that can teach in effective (serious or humorous) ways, about Greening-Up. Coming from them, it is bound to be effective and innovative.

Green-Up is always the first Saturday in May (this year, MAY 1<sup>st</sup>). Please know you can always start in advance of this. The week prior, bags will be available at the Town Office in the welcome area, and also will be given to children at school. It's ok to use regular trash bags if you run out of green ones. We will receive all Green-Up debris at our recycling area, possibly both Saturday and Sunday, but watch for posters and advertising during late April in local papers for times and specifics.

We welcome encouragement and suggestions for ways to increase our effectiveness, helpfulness, and getting out the word. Also helpful: 1) any hidden trash spots, or particularly "needing" areas that the community can focus on. 2) If any of you would like to adopt a particular area of road, or can loosely organize green-up with your neighbors along your road, terrific! (Let us know!) 3) Volunteers who could help gather Green-Up bags and assorted finds at roadside is definitely a huge service. [those who need trucking, please call the phone number below and we'll be sure to coordinate this for you!]

Again, thanks to everyone for your community spirit - West Fairlee's truest beauty.

Respectfully submitted, Peggy Fogg  
Tel.#333-4155

**THE VERMONT CENTER FOR INDEPENDENT LIVING  
SUMMARY FOR THE TOWN OF ANNUAL REPORT**

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided on-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally-based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

**TO LEARN MORE ABOUT VCIL, CALL US TOLL-FREE AT 1-800-639-1522**



## **Following is a description of Kids Place for the Town Report**

### **Kids Place**

Kids Place is a non-profit agency based in Randolph that offers supervised visitation and parenting support for families in Orange County. Additional sites are located in Bradford and Chelsea.

#### **Mission Statement**

"The Kids Place Program provides a safe, neutral, and comfortable place for children and non-residential parents to visit and maintain family ties, no matter what else may be happening in their lives. We know that children have a great need to love both their parents and to feel loved and nurtured by both parents."

The Kids Place program makes it possible for children to see a parent who otherwise could be absent from their lives. Our goal is really quite simple. We want to help families preserve the bonds between parent and child that might otherwise be lost during the stressful and sometimes potentially violent break-ups in families. Almost always this involves working closely with the court system, judges, SRS, attorneys, and other concerned and involved parties. This is all done with the benefit and the welfare of the children placed first and foremost by Kids Place staff.

Kids Place has served over 220 families since its first year of operation in 2000. Our program is the only one of its kind in Orange County. Much of the success of our program stems from the dedication of our staff monitors. These individuals give up many hours of their time and we are profoundly grateful for their help.

If you would like additional information about the services we provide, or volunteer opportunities in your area, please call us at (802) 685-7809.

## ORANGE COUNTY COURT DIVERSION PROGRAM

The Orange County Court Diversion Program (OCCDP) is a cost effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete Diversion, resulting in a clean record.

The OCCDP is a local non-profit organization run by a Board of Trustees and staffed by a three-quarter time director, a one-fifth time caseworker and the 28 community volunteers from Orange County who serve as Review Board members. A volunteer citizen Review Board interviews each offender and decides who will be accepted into the program. The main criteria for acceptance into the program is an admission of wrongdoing, and no prior history of criminal activity. Each client accepted into diversion is required to discuss all issues and questions concerning their offense with the Review Board. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community, and held responsible for the offense. The Review Board designs an individualized contract that specifies the conditions of the person's participation. Contracts may involve an apology to the victim, mediation between offender and victim, restitution, mental health or substance abuse counseling, a jail tour, community service, a donation to a worthy cause, completion of a GED, a job search, writing an essay, or other appropriate activities related to the offense. Diversion clients have performed volunteer work for local libraries, hospitals, cemeteries, road crews, recycling centers, schools, senior centers, volunteer fire departments and the like. Approx. 85% of the clients who participate in the Orange County Court Diversion program successfully complete the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The citizen Review Board replaces the judge and jury in deciding how an offender must make amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in a real context where responsibility is both unavoidable and an expected outcome of the program.

In addition to processing criminal cases from court, the Orange County Court Diversion program administers Orange County's Teen Alcohol Safety Program for first time, civil cases of underage drinking. All clients who are referred on a civil offense of underage drinking meet with our Review Board and are required, in addition to other contract conditions, to complete an alcohol assessment and any recommended follow-up counseling or treatment services.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2003. Of this amount, 104 clients were referred from juvenile and adult court for criminal offenses, and 73 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their Diversion contract during FY03 paid a total of \$11,747.00 in restitution to victims and victim related causes, and performed 368 hours of community service.

Orange County Court Diversion budgeted \$70,421.00 for its FY03 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. These local sources were Green Mountain United Way, town appropriations, and individual donations. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support. Questions and additional information concerning the program should be directed to David Savidge, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038. (802-685-3172)

# ORANGE EAST SENIOR CENTER

21 Upper Plain

Bradford, Vermont 05033

Phone: 222-4782

*Serving:* Bradford, Corinth, Fairlee, Newbury, Topsham, and West Fairlee

## 2003 Annual Report

We would like to thank the people of West Fairlee for the annual appropriation to this center. The town's appropriation helps us to serve the seniors of West Fairlee with hot nutritional meals and transportation. All income is spent for the seniors needs.

We have prepared approximately 724 meals in West Fairlee. Our wonderful volunteers donated 7308 hours to the center, Our volunteers drivers drove 15,736 miles this year to deliver hot meals to those in need. Without these volunteers these meals would not be possible. I thank everyone of them, they are very special people.

Our long time volunteers Robert and Margaret Erickson were honored by Governor Douglas for outstanding community service. It was a wonderful award that they deserved very much.

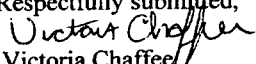
Several West Fairlee seniors were helped with their federal and state income tax returns, the center has offered other services such as blood pressure clinics, Foot care Clinics, Flu shots, Hearing test and repairs of the hearing aids, Exercise Class, Computer Class.

We have had speakers at the meal sites speaking on important issues such as fire safely, medicare issues,

Activities held for the seniors to encourage them to get out and socialize were live music, special speakers, raffles, holiday celebration, coffee social, trips, visits from local schools.

We always have a need for volunteers to deliver meals either on a regular basis or as a substitutes. We need volunteers to help at the meal sites and at the center. If you have some free time and would love to feel appreciated call me that the center anytime

Please feel free to come and join us anytime. Everybody is welcome.

Respectfully submitted,  
  
Victoria Chaffee  
Executive Director

**TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION  
2003 YEAR-END REPORT**

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work was initiated at the request of Selectboards, Planning Commissions, and other town officials. Major accomplishments for this past year included:

**Regional and Local Transportation Planning** - The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input - Two Rivers helped projects get built. This office also assisted communities as they worked their way through the environmental permitting process on transportation projects.

**Local Technical Assistance** - Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to changes in state and federal requirements.

**Emergency Planning Activities** - The Regional Commission's emergency management planning program continued to be funded by FEMA and the Department of Homeland Security. Projects focused on all-hazards planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our towns.

**Economic Development Planning** - In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean-up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the Town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please contact us if you have any questions.

Respectfully submitted,

Peter G. Gregory, AICP, Executive Director

William B. Emmons, III, Chairperson, Pomfret

**VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC**  
*Home Care, Hospice and Family Health Services -- Report to the Town of West Fairlee*

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of West Fairlee to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	95
Physical Therapy	55
Occupational Therapy	5
Home Health Aide	156

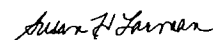
<b>Total Visits</b>	<b>311</b>
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<i>Orange County Parent Child Center</i>	
Families	5
Children	8

<i>MCH</i>	
Children	4
Home Visits	28

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,



Susan H. Larman, BSN, MBA  
President and Chief Executive Officer

Visiting Nurse Alliance of VT and NH, Inc.  
46 S. Main Street, White River Junction, VT 05001

## **Upper Valley Services, Inc.**

Upper Valley Services, Inc. is a private non-profit agency, which provides a variety of services to individuals with developmental disabilities in Orange County. We also provide a statewide crisis program, for the more challenging individual, which is located in Moretown, VT.

The services that we provide are as follows:

**Residential Supports** – These supports range from minimal supports to individuals, 24 hour supports in a Group Home setting, and 24 hour supports through contracts with private providers, Developmental Home Providers, who take the individual into their home.

**Community and Social Supports** – These supports include volunteer sites, community integration, social interaction, etc.

**Vocational Supports** – These supports include 1:1 training for competitive employment as well as job development services for those who do not need the continual 1:1 job support. In the Town of Bradford, we operate the Connecticut River Redemption Center as a job site for those individuals who wish to work there.

**Service Coordination** – These supports are available to support natural families, guardians, consumers and providers with coordination of services needed by the consumer. Our service coordinators provide 24 hour/7 days a week emergency response.

**Assessments and Evaluations** – These services determine the eligibility of any individual who requests services from Upper Valley Services. State regulations require that individuals requesting services meet specific eligibility and System of Care priority requirements.

**Crisis Services** – This service is a statewide service available to any agency/family where the consumer meets entrance criteria. The Department of Developmental and Mental Health Services determines if the consumer meets the criteria for entrance into this program. This is a short-term program, usually not more than two weeks, with assistance to families/agencies with reintroduction into their own communities.

**Family Respite** – This service provides limited funding to assist families in keeping their family member with developmental disabilities within their natural home.

# State of Vermont

Director  
(802) 244-7345

Telefax No.  
(802) 244-1106



Field Force Division  
(802) 244-8775

Criminal Division  
(802) 244-8781

Department of Public Safety  
DIVISION OF STATE POLICE  
State Complex  
103 South Main Street  
Waterbury, VT 05671-2101

## VERMONT STATE POLICE Bradford Report 2003

2003 was a year marked by tragedy for members of the Bradford State Police Barracks. On June 15th, Sgt Michael Johnson was killed in the line of duty. Sgt Johnson was attempting to assist fellow troopers that were pursuing a subject that was suspected of having illegal drugs in his vehicle. Sgt Johnson was struck and killed by the fleeing suspect's vehicle.

We wish to thank all of you for your thoughts, prayers, and continued support following this tragedy.

Those who were fortunate to have known him will always remember Sgt Michael Johnson. He was a family man, a leader in our barracks, and a vital member of the Bradford community. He is and always will be sorely missed.

I have chosen to use this space to remember Mike Johnson, a man who epitomized community service, and embodied what it means to be a Vermont State Trooper.

I invite you to review statistics regarding VT State Police enforcement in your town during 2003 on website: [vtsp.org/Bradford.html](http://vtsp.org/Bradford.html) (2003 VT Crime Report).

Respectfully,

*Walter W. Goodell*

LT Walter Goodell  
Station Commander

FREEDOM

UNITY

Vermont Department of Health:  
**Annual Report – Town of West Fairlee**

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of West Fairlee.

**Food & Lodging Inspections:** Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the 3 establishments in West Fairlee, 5 inspections were completed by a sanitarian during 2002.

**Special Nutrition Program for Women, Infants and Children ('WIC'):** WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 17 women, infants and children living in West Fairlee received foods as well as health screening and individualized nutrition education through this program at an average value of \$35.00 per person per month.

**Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the Health Department distributed 6,055 doses of vaccine to health care providers in Orange County. This represents a value of \$82,999.86 to these communities, including children living in West Fairlee.

**West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in New York City in 1999 and has become well established in the United States. Birds, mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers in different parts of the state also participated in the program, assisting primarily with mosquito trapping. As of September 19, 2003: 450 mosquito pools were tested, with nine positive for WNV, and three horses have tested positive (one each from Addison, Orleans and Franklin Counties). In Orange County from June-Sept. 16<sup>th</sup> 2002, 38 dead birds were reported, 13 were tested, and one found to be infected with WNV. There were no reported human or equine cases reported during this same time period.

New public health issues emerge every year. Some challenges being addressed by the Health Department include emergency preparedness and response to disease threats like SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease..

If you would like more information about these efforts, or if you have a public health concern, please call the White River Jct. District Office at 802-295-8820. Please visit our web site at [www.HealthyVermonters.info](http://www.HealthyVermonters.info) for information on health topics, public health emergency preparedness and response, news releases, publications, reports and general public health information.



## ANNUAL TOWN MEETING

March 1, 2003

The meeting was called to order at 10:00 A.M. by Moderator, Andrew Petersen. A Petersen read the Town Warning and then proceeded to Article 5.

**Article 5.** To hear and act upon the reports of the Town Officials.

Motion to accept the reports by Louis Cornell. Second. Discussion followed.

Question as to the Sheldon Miller Funds. M. Eaton said this money was given to the town to be used for West Fairlee Schools. The money cannot be used for Rivendell school system. Roger questioned the quality of the report. This will be discussed under any other business later in the meeting. It was noted that on the Town Calendar the Rivendell meetings were not listed. The meetings are on Wednesday.

A. Petersen said the budget was prepared by the selectmen. This will be discussed under any other business. It was suggested that the listers be paid for helping with the appraisal.

**Article 6.** To raise such sums of money as may be necessary for the West Fairlee Volunteer Fire Department.

Motion to raise \$8,000.00 by Alice Adams. Second by Delsie Eaton. Motion passed.

**Article 7.** To see if the Town will appropriate to the Two Rivers Ottaquechee Regional Commission a sum of \$802.00 to continue membership and to insure basic technical services rendered through that membership.

Motion to raise \$802.00 by Maurice Eaton. Second by R. Kuchel. Motion Voted in the affirmative.

**Article 8.** To see if the Town will appropriate the sum of \$10,800.00 to the Upper Valley Ambulance, Inc.

Motion to appropriate the sum of \$10,800.00. Second by Kathleen Moore. So voted.

**Article 9.** To see if the Town will appropriate the sum of \$1,107.00 to the Clara Martin Center.

Jim Morel made a motion to appropriate the sum of \$1,107. Second. So moved.

**Article 10.** To see if the Town will appropriate \$2,030 to the Visiting Nurse Alliance of VT and NH and Hospice of the Upper Valley.

Motion to raise \$2,030.00. Second. Voted in the affirmative.

- Article 11.** To see if the Town will appropriate \$130.00 for the Vermont Center for Independent Living.

Motion made by Louis Cornell. Second by Jim Morel. So voted.

- Article 12.** To see if the Town will appropriate \$500.00 for the Orange East Senior Center.

Motion to raise \$500.00. Second. Motion passed.

- Article 13.** To see if the Town will appropriate the sum of \$700.00 for Adult Basic Education.

Jim Morel made a motion to raise the funds. Second. So moved.

- Article 14.** To see if the Town will appropriate the sum of \$500.00 to Central Vermont Community Action, Inc.

Motion to do this by Jim Morel. Second by Lee Clark. Motion voted in the affirmative.

- Article 15.** To see if the Town will appropriate \$736.00 to the Vermont League of Cities and Town.

Motion by Jim McDade to appropriate the funds. Second by. Question asked if this was for dues. A. Petersen said that they provide services and answer questions for the town. Motion passed.

- Article 16.** To see if the Town will appropriate the sum of \$500.00 for the Upper Valley Services, Inc.

Motion by Jim Morel to do this. Second by Louis Cornell. So voted.

- Article 17.** To see if the Town will appropriate the sum of \$160.00 for the Orange Diversion Program.

Motion to raise the funds. Second. Voted in the affirmative.

- Article 18.** To see if the Town will appropriate \$480.00 for the Thetford Fast Squad, \$300.00 for the Vershire Fast Squad and \$200.00 to the Bradford Squad.

Motion and second to appropriate the funds. Voted in the affirmative.

- Article 19.** To see if the Town will appropriate \$100.00 for the Central Vermont Council on Aging.

Motion to fund the \$100.00. Second. So voted.

- Article 20.** Shall the Town voters authorize the expenditure of \$200.00 to be raised by taxes in support of Kids Place?

Motion by Louis Cornell. Second. Motion passed.

- Article 21.** Will the Town of West Fairlee contribute \$930.00 for sports programs for elementary students to the Unified Recreation/Sports/Physical Wellness Sub-Council of the Community School Organization?

Motion to contribute \$930.00 to the CSO. Second. So moved.

- Article 22.** To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes to pay expenses.

Lee Clark made a motion to authorize the selectmen to borrow Money in anticipation of taxes. Second. Voted in the affirmative.

- Article 23.** To see if the Real Estate Taxes will become due on October 15, 2003 (received in the Town Clerk's Office by 4:00 P.M. on that day).

Motion by Lee Clark to do this. Second by Louis Cornell. Roger Bailey asked about using postage marks as date received. R. Bragg explained the reason for using a set date and time. R. Bailey thought the date should be used as people from out of state have to get their payments in also.

Motion called. Motion passed.

- Article 24.** To transact any other business which may legally come before said meeting.

Motion to amend the vote to have the taxes due on October 15, 2003 and in the office by 4:00 P.M. to use post marks instead. Second by R. Bailey. Motion defeated. Hand count asked for – in favor – 15, against – 18. The motion did not pass. Back to original motion to have taxes due on

October 15, 2003 and in the office by 4:00 P.M. Motion passed again.

Roger Bailey said that in his opinion the Town Report should be better. He looked at the Vershire, Bradford, Thetford and Fairlee reports and compared to them, the West Fairlee report did not meet standards. Totals were not correct. Alfred Slack's name was not included in the Vital Statistic's report. It was not mentioned that the recycling is now back of the Community Building instead of at the Fire Station. There was not enough from the Selectmen in their report. The financial data gave limited disclosure. The town assets were not listed; there was no report on what was received from the Post Office for rent, and there was no list of payee's or payers. He thought that due to the lack of disclosure, there could be a criminal lawsuit. He said people need to know.

Jennifer Chambers questioned the table of contents for organizations. She felt there should be a brief summary in the table of contents. A. Petersen said each page was listed and there was more information on Page 9 about the Organizations.

M. Eaton said the town was in the process of purchasing software. He thinks using the software will provide greater detail. There is a plan to change. Roger Bailey said the voters should form a committee and figure out what they want. West Fairlee can have a report that is the best in the state. If the changes are implemented, it would make the job easier to get the report out. Then there can be monthly or weekly reports. Alan Moats said he was in agreement with R. Bailey. The work was hand done. There was not much computer support. He said doing this would represent some financial costs. The costs would be installing the NEMRC system, engaging a bookkeeper to load the data and engaging an auditor to check the books.

R. Bailey asked if it was possible to make a motion to hire an auditor. A. Petersen said he could propose that an audit take place. The Town had not raised a specific sum to do this. They could encourage the selectmen to have an audit done. Louis Cornell made a motion to do this as there are concerns expressed regarding the substance of the report. Second. So moved.

Sharon Petersen expressed concern over the delinquent taxes. N. Bragg said there would be a tax sale in 2003. Roger Bailey said this community is near the top of the list for delinquent taxes compared to the surrounding towns. Delsie Eaton said that as the tax rate goes up the rate of delinquent taxes is higher, reflecting the changed economic environment since the 1990's.

James Hughes asked to speak about the Kimball House project.

Meeting was adjourned at 11:00 P.M.

Respectfully Submitted,

Nancy M. Bragg  
Town Clerk

Andrew Petersen  
Moderator

## **TOWN WARNING**

The legal voters of the Town of West Fairlee in the County of Orange are hereby notified and warned to meet in the Town Hall in said town on Saturday, February 28, 2004 at 10:00 A.M. to act upon the following Articles, commencing with Article 4. Voting on Articles 1, 2 and 3 will be done by Australian Ballot at the Town Hall on Tuesday, March 2, 2004. Polls will be open from 10:00 A.M. to 7:00 P.M.

- Article 1.** To elect a Moderator (by Australian Ballot).
- Article 2.** To elect all town Officers as required by Law (by Australian Ballot).
- Article 3.** To raise the sum of \$161,000.00 for State, Town and Road expenses (by Australian Ballot).
- Article 4.** To hear and act upon the reports of the Town Officials.
- Article 5.** To raise such sums of money as may be necessary for the West Fairlee Volunteer Fire Department.
- Article 6.** To see if the Town will appropriate the sum of \$700.00 for Adult Basic Education.
- Article 7.** To see if the Town will appropriate the sum of \$500.00 to Central Vermont Community Action, Inc.
- Article 8.** To see if the Town will appropriate the sum of \$1,107.00 to the Clara Martin Center.
- Article 9.** To see if the Town will appropriate the sum of \$369.50 to the Green Mountain Economic Development Corporation.
- Article 10.** Shall the Town voters authorize the expenditure of \$200.00 to be raised by taxes in support of Kids Place?
- Article 11.** To see if the Town will appropriate the sum of \$500.00 to the Lake Fairlee Association to continue the battle with Milfoil.
- Article 12.** To see if the Town will appropriate the sum of \$160.00 for the Orange County Diversion Program.
- Article 13.** To see if the Town will appropriate \$500.00 for the Orange East Senior Center.
- Article 14.** To see if the Town will appropriate the sum of \$500.00 for the Upper Valley Services, Inc.

## **Town Warning Cont.**

- Article 15.** To see if the Town will appropriate \$130.00 for the Vermont Center for Independent Living.
- Article 16.** To see if the Town will appropriate \$2,235.00 to the Visiting Nurse Alliance VT & NH and Hospice of the Upper Valley.
- Article 17.** Will the Town of West contribute \$1,042.00 for sports programs for elementary students, to the CSO Unified Recreation Council?
- Article 18.** To see if the Town will appropriate \$100.00 for Central Vermont Council on Aging.
- Article 19.** To see if the Town of West Fairlee will appropriate \$480.00 for the Thetford Fast Squad, \$300.00 for the Vershire Fast Squad and \$200.00 for Bradford Fast Squad.
- Article 20.** To see if the Town will appropriate the sum of \$10,890.00 to the Upper Valley Ambulance, Inc..
- Article 21.** Shall the voters allow the Selectboard to negotiate a 10 year tax stabilization contract for a parcel of land owned by the Village of Bradford in the town of West Fairlee?
- Article 22.** To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes to pay expenses.
- Article 23.** To see if the Real Estate Taxes will become due on October 15, 2004 (received in the Town Clerk's Office by 4:00 P.M. on that day).
- Article 24.** To transact any other business which may legally come before said meeting.
- Article 24.** To dissolve said meeting.

Please note that the warned budget figure of \$161,000.00 does not include Articles 5 through 20. These Articles will be voted on February 28, 2004 at the Annual Town Meeting.

Selectmen of West Fairlee  
Russell H. Bragg  
Maurice Eaton  
Patricia Crawford

I hereby certify the above warning was recorded before being posted.

Nancy M. Bragg  
Town Clerk

**2003  
VITAL STATISTICS**

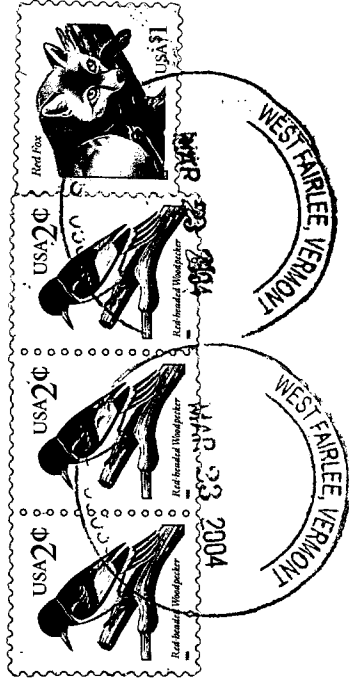
**MARRIAGES**

<b>ROBERT SCOTT TAYLOR/GLORIA ANNETTE THURSTON</b>	<b>03/22/03</b>
<b>RYAN ANDREW BODUCH/HANNAH SAFFORD FOGG</b>	<b>09/20/03</b>
<b>ERIC JAMES SIMPSON/KIMBERLY FAITH FOGG</b>	<b>10/28/03</b>

**DEATHS**

<b>LINDA JOHNSON</b>	<b>3/29/2003</b>
<b>BETTY ANN BAKER</b>	<b>09/20/03</b>
<b>ELLIOT WEST</b>	<b>10/8/2003</b>

Please  
bring  
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to  
town  
meeting



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