

Vermont Board of Real Estate Appraisers

National Life Building, North Fl 2

Montpelier, VT 05620-3402

October 1, 2008 at 9:00 a.m.

Approved Minutes

Present: Ami Milne-Allen, Larry Martin, Anne Bernhardt, Ken Miner and Judith Griffen administrative assistant

Absent: Wayne Calderara

- 1. Called to order at 9:10 a.m.**
- 2. Approved May 7, 2008 minutes**
- 3. Status of Cases was reviewed**
- 4. Disciplinary Action:**
 - a. None**
- 5. Concluded Report:**
 - a. APP REA 08-0108 – I-Team member, Anne Bernhardt – Voted to send this back to the I-Team for further review or explanation. Needs to reword the closing report.
 - b. REA 03-0107 – I-Team member, Larry Martin - approved
 - c. REA 02-1206 – I-Team member, Anne Bernhardt – approved
 - d. REA 07-1107 – I-Team member, Ami Milne-Allen – approved
 - e. REA 02-0907 – I-Team member, Larry Martin – approved
- 6. Applications for approval:**
 - a. Sean Sargeant – upgrade - approved
 - b. Charles Alexander – endorsement - approved
 - c. Hull Maynard – endorsement – under a year needs complete application and samples.
- 7. Discussion:**
 - a. Tara Record and Karen Williams came to the board to clarification on a few issues that concerned trainees and upgrading to a certified general. The board answered all inquiries.
 - b. Brian Ridgeway’s second installment for approval was submitted to the board and approved.
 - c. The Board went over all materials for the orientation and Judith will try to get a powerpoint presentation done for the November 5th meeting.
 - d. Election of Officers Ami Milen-Allen was elected chair, Larry Martin, vice chair and Anne Bernhardt was elected secretary.
 - e. Jenny Tidwell and Vicki Ledbetter gave the board a summary of the audit that they had performed the day before. All paper work looked good and most of the issues from last year had improved or no longer exist. The Board will need to address any issues that were brought up in the future and respond to them within a reasonable time frame once the official letter is received.
 - f. The next board meeting has been changed to November 7th.
 - g. The next newsletter was discussed and Judith will check with Rita to see when that will be sent out to all licensees.

8. FYI:

- a. AQB scaled scores explanation revised
- b. Appraisal Subcommittee Annual Report
- c. ASC Field review is on September 30, 2008
- d. Magdalene Vasquez email regarding Secondary Providers

9. Adjournment

10. Next Meeting: November 7, 2008 at 9:00 a.m., at the National Life Building, North FL 2, Montpelier