

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
Location: 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**Minutes**

**May 27, 2014**

**Members present:** Joshua Partlow, Thomas Shortle, Steve Love, John Borch and Daniel Coane

**Staff present:** Judith Griffen and Colin Benjamin

- 1. 9:05 a.m. Called to order**
- 2. Approved the Minutes of the April 21, 2014 meeting.**
- 3. Reports/Follow-up cases**  
Case Managers Report by Carla Preston was tabled until next meeting.
- 4. Correspondence/Discussion items**
  - a. CPE audit review through NASBA was discussed and will not be used at this time.
  - b. Colin gave a brief update to the board that the rules have been approved and will be in affect on June 1, 2014.
  - c. Peter Comart discussed quorum and attendance issues and the importance of letting the office know if board members will be absent.
  - d. John Borch gave a brief update on the NE Regional NASBA Conference Call.
  - e. Steve Love gave a brief update on the VT Society Meeting.
  - f. Forms have been updated on the web site. The board will check against their records from our review last summer to ensure accuracy and let Judith know of any changes needed.
  - g. The Board was notified that the office has received a new profession which will be assigned to Judith. Since this new board will be assigned to Judith the office needed to switch up the assignments to the licensing board specialists and Aprille Morrison will be coming back as the LBS for the accountancy Board.
- 5. Hearings/Stipulations/Concluded Investigations –**  
**10:00 a.m.** – 2012-742 and 743 – Dorothea Kelly – Hearing  
Lauren Hibbert, prosecuting attorney and Dorothea Kelly, respondent, were both present. After hearing all the evidence the board went into deliberative session. The decision will be mailed within 30 days.
- 6. Licensing – Review the following applications for licensure**  
Tuo Zhao – examination - approved  
Diane Dupuis – examination – approved  
Melissa Rogers – examination - approved  
Rose Maragh – examination – still does not show a baccalaureate degree.  
Derek Hungerford – examination – approved  
HoJun Lee – examination – approved  
Alyssa McBride – examination – approved  
Heidi Rabtoy – examination – approved  
Tonya Gregoire – examination – approved  
  
Courtney Mackilling – reinstatement – approved  
Andrew Larkin – reinstatement – approved  
Hiba Nasser – reinstatement – approved
- 7. Other Board Business**
  - a. Signing of Certificates
- 8. FYI**
- 9. Adjourn**

**Next Meeting: June 24, 2014**