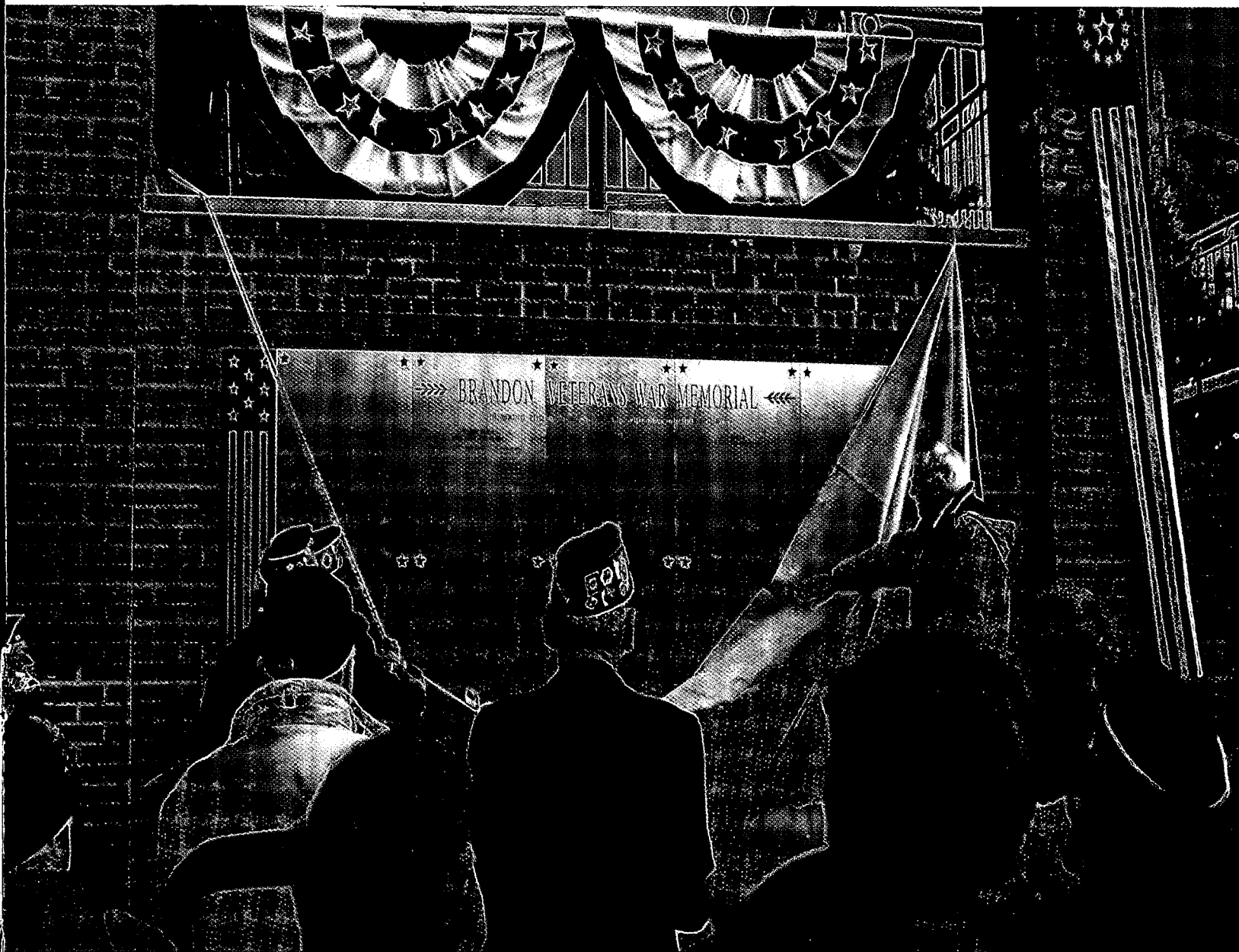


TOWN OF BRANDON ANNUAL REPORT FY 2003-2004

www.town.brandon.vt.us



The 2004 Town Report is dedicated to

BETTE MOFFETT

During the westward expansion in the mid-eighteenth century, many of Vermont's earlier settlers relocated in Iowa, where the names of places and streets reflect their origin. In the twentieth century, quite a few of their descendants have returned to their roots, including Bette Moffett. Born in Iowa in 1924, Bette married Hugh Moffett, who retired in 1968 as *Life Magazine* editor in charge of reporting in Europe, Africa and the Middle East. Bette's family lived in Paris from 1963 to 1968, and came to Brandon because Hugh was seeking a place to "... slow it down in, find a good front porch to read newspapers on, good people to talk to, and dabble in this and that." Brandon continues to attract fascinating people with varied and eclectic backgrounds, and we are astonishingly fortunate that the Moffetts came to our town.



Bette Moffett is the original "renaissance woman." Her zest for learning, and her passion for sharing with others is a continuing inspiration to us all. She is always there to help. Many innovative and valuable programs in Brandon can be attributed to Bette's initiative and energy. Bette's particular attention has been devoted to early childhood education, but her contributions have had a positive impact on all ages. Consistent with her "... I'd rather burn out than rust out ..." philosophy of life, she was instrumental in bringing the RSVP Bone Builder's program to town, and many of our more mature residents have improved strength, resiliency and health as a result.

Several articles about Bette Moffett have appeared elsewhere, but this dedication hopes to tell a part of the "... story behind the story ..." Beyond listing all of the organizations joined, offices held and dates of service, Bette's greatest contribution has been that of guiding, influencing and mentoring. For example, Bette has collaborated on several local TV programs, including "Vibrant Vermonters," which is aired on Middlebury and Rutland channels. The shows are always informative and uplifting. But behind the scenes, there is another story. Bette decided that our community's young people should come along too, so that they could learn how to tape, film and edit programs. This mentoring theme appears everywhere - including NOVA, a program that brings Neshobe students together with Otter Valley teens - to their mutual benefit. Of course, she serves on the Neshobe School Board, the Brandon Free Public Library, Vermont Social Study and Education Board. She organizes spelling bees, reads to children in the "Everybody Wins" program, hosts an "Open Mike" at the Lilac Inn twice yearly for community members of all ages. Bette sings, plays the piano and is a consummate actress in many venues, including previous "Night Fires" programs. And "Nifty Thrifty" so children could have affordable sneakers (and scholarships) and a music fund at Neshobe for instruments so all can participate. And studying Chinese, Spanish and hooking rugs - all part of lifelong learning and giving.

With great affection and admiration we dedicate this Town Report to our mentor, Bette Moffett.

ABOUT THE COVERS - In every generation, Brandon has sent its sons (and more recently, daughters) into harm's way in service to our country. We honor them and their families for their unselfish sacrifice, and pray that those of this generation will soon and safely return to our village.

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TOWN MEETING PROCEDURES

The rules that govern Town Meeting are designed to transact the public business efficiently while giving everyone the opportunity to speak his or her mind. *Robert's Rules* are the foundation, but even they are modified by State Statute, tradition, and the standing rules adopted by previous Town Meetings. Perhaps even more important is the informal rule that through it all we retain our sense of humor and civility, for the person you attack tonight you will inevitably meet in the grocery store tomorrow!

Like the Australian Ballot, you must be a registered voter of Brandon to fully participate in Town Meeting. While everyone who is interested is invited to observe the Meeting, only registered voters may speak without special permission; only voters may actually vote on any question. The job of the Moderator is to keep the discussion focused and to help the people operate within the rules. If you are not quite sure how to make a motion, just ask and the Moderator will guide you through the process. From time to time, the Moderator may have to rule on other issues - most of which relate to the question of germaneness.

Remember the acid test for any motion: could someone not here have expected that it would be offered? If the answer is clearly "yes", it's probably germane, and if not, you may have a problem. If you make sure that your remarks or motions do not unreasonably stray from the subject, purpose, or funding method of the original warning, you should be well within the rules.

Three final points to remember:

1. To maintain order, all comments, questions, and rebuttals must be addressed to the chair - even when the urge to respond directly to the previous speaker is close to overwhelming.
2. Our standing practice is to allow a follow-up to every question, to give the original questioner a chance to clarify or comment on the response.
3. Even moderators can be overruled. If you think that a bad ruling has been made, make a point of order and the full assembly will decide on the question.

BRANDON TOWN ANNUAL MEETING - MARCH 1, 2004

The annual Brandon Town Meeting was called to order at 7:30 by Moderator Charles Jakiela. Attending the meeting were Select Board Chair Lynn Saunders, Selectpersons Richard Baker, Bruce Brown, Bill Hatch and Ken Torrey; Interim Town Manager Keith Arlund, Town Clerk, William Dick and 113 other voters.

The following business was transacted:

Article 1. Take appropriate action on the reports of officers as they appear in the Town Report. Ken Torrey moved to accept the reports as printed. Seth Clifford seconded the motion. The reports were accepted.

Article 2. To hear a presentation by the Select Board of its recommended budget for fiscal year 2004-2005. This budget and appropriations will be voted on by Australian Ballot on March 2, 2004 at the Neshobe School located at 17 Neshobe Circle. Lynn Saunders gave brief description of the budget, which was up \$61,594 from the previous year, a 2.9% increase.

Article 3. To see if the voters of the Town of Brandon will authorize the Select Board to spend unbudgeted, unanticipated income received by the Town so long as the expenditure of such funds shall not create a deficit? Joe Acinapura moved to adopt the article. Marsha Barrett seconded the motion. The motion was adopted.

Article 4. To see if the Town of Brandon will vote to exempt the building and property belonging to the Children's Growth Company located at 34 Faivre Circle (parcel ID #9999-0004), from municipal property taxes for a period of ten (10) years in accordance with the exemption clause for charitable and fraternal organizations set forth in 32 VSA 3840. Mitchell Pearl moved the article. Susan Gage seconded the motion. A discussion concerning the benefits to the town and the effects on the property tax rate ensued. Jack McKernon moved to call the question. Seth Clifford seconded the motion. The motion to close debate was adopted, after which the motion to grant the tax exemption was approved.

Article 5. To see if the Town of Brandon will vote to exempt the building and property belonging to the Children's Growth Company located at 34 Faivre Circle (parcel ID #9999-0004), from education property taxes for a period of ten (10) years in accordance with the exemption clause for charitable and fraternal organizations set forth in 32 VSA 5404(a)(d). The article was moved, seconded, and adopted.

Article 6. To see if the Town of Brandon will vote to exempt the building and property belonging to the Brandon Area Rescue Squad located at 58 Franklin St (parcel ID #0086-0058), from municipal property taxes for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations set forth in 32 VSA 3840. The article was moved, seconded, and adopted.

Article 7. To see if the voters of the Town of Brandon will vote to exempt the building and property belonging to the Brandon Area Rescue Squad located at 58 Franklin St (Parcel #0086-0058) from Education property taxes for a period of five (5) years in accordance with the exemption clause for charitable organizations set forth in 32 VSA 540(a)(d). Frank Mazza moved the article. The motion was seconded and adopted.

Article 8. To see if the voters of the Town of Brandon will vote to exempt the building and property belonging to the Brandon Area Rescue Squad located at 1338 Franklin St (Parcel #0086-1338), from municipal property taxes for a period of five (5) years in accordance with the exemption clause for charitable organizations set forth in 32 VSA 3840. The article was moved and seconded. Following a discussion of the article, Steve Carr moved that the article be amended to change the term of the exemption from five (5) years to two (2) years. The amendment to the motion was seconded. The amendment was defeated. The main motion was then opened to further discussion. Buzz Racine made the motion to close discussion. Motion was seconded and passed. The main motion was then voted on and passed.

Article 9. To see if the voters of the Town of Brandon will vote to exempt the building and property belonging to the Brandon Area Rescue Squad located at 1338 Franklin St (Parcel #0086-1338), from Education property taxes for a period of five (5) years in accordance with the exemption clause for charitable organizations set forth in 32 VSA 5404(a)(d). Seth Clifford moved the article. Debbie Jennings seconded the motion. The article adopted.

Article 10. To see if the voters of the Town of Brandon will vote to exempt the building and property being the birthplace of Stephen A. Douglas, belonging to the Daughters of American Revolution located at 4 Grove Street (parcel ID number 0079-0004), from municipal property taxes for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations set forth in 32 VSA 3840. The article was moved seconded and adopted.

Article 11. To see if the voters of the Town of Brandon will vote to exempt the building and property, being the birthplace of Stephen A. Douglas, belonging to the Daughters of the American Revolution located at 4 Grove Street (parcel ID number 0079-0004), from education property taxes for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations set forth in 32 VSA 5404(a)(d). The article was moved seconded and adopted.

Article 12. To transact any other business proper to be done when met. Frank Mazza praised retiring Select Board members Lynn Saunders and Ken Torrey for their years of service. A round of applause followed. Frank Mazza moved that any revenues attained through grants or gifts be included in the annual report both by amount and how expended. The motion was seconded and adopted.

Lynn Saunders spoke briefly on the Special Town Bond vote for the rehabilitation and improvement of the Wastewater Treatment Plant. State Representative Robert Wood spoke on the U.S. Route 7 project. Keith Arlund was introduced as the interim Town Manager. Priscilla McKeighan thanked the people of Brandon for all the help and kindness they have given her. Richard Baker asked that everyone remember the servicemen and women serving overseas.

The meeting was adjourned at 8:59 P.M.

Respectfully submitted,
Charles Jakiela, Moderator; Joyce Heath, BCA Chairperson, William Dick, Town Clerk

BRANDON TOWN SCHOOL DISTRICT - MARCH 1, 2004

The annual Town School District meeting was called to order at 7:00 P.M. by Moderator Charles Jakiela following the presentation of the colors by Boy Scout Troop #111. Attending the meeting were School Board members Wilda Harris, Bette Moffett, James Leary, Martha Thurston, Chairperson Mitchell Pearl, Clerk William Dick, Neshobe School Principal John Dilts and 112 other district voters. The following business was transacted:

Article I: To hear reports of the Brandon Town School District Officers. Principal Dilts talked briefly on the pre-school, after-school, Vermont Math Partnership, and SOAR programs going on at the Neshobe School.

Article II: To fix the compensation of the Brandon Town School District Officers. Dolores Furnari moved to fix the compensation as budgeted. Seth Clifford seconded the motion. The article was adopted.

Article III: To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Brandon Town School District. Seth Clifford moved to adopt the article. The motion was seconded and adopted.

Article IV: To do any other business proper to be done when met. Chairperson Mitch Pearl gave a brief presentation of the proposed budget which was up 2.9% from the previous year. Under the new Act 68, the school tax rate will decrease 30 cents.

Susan Gage offered thanks to retiring board member Mitch Pearl for his years of service.

The meeting was recessed until March 2, 2004 at 7:24 P.M.

Respectfully submitted,
Charles Jakiela, Moderator; Joyce Heath, BCA Chairperson, William Dick, Clerk

TOWN OF BRANDON WARNING FOR EVENING MEETING FEBRUARY 28, 2005

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to meet at the Neshobe Elementary School at 17 Neshobe Circle on Monday, February 28, 2005 at 7:00 p.m. to transact the following business:

1. Take appropriate action on the reports of officers as they appear in the Town Report.
 2. To hear a presentation by the Select Board of its recommended budget for fiscal year 2005-2006. This budget and appropriations will be voted by Australian Ballot on March 1, 2005 at the Neshobe School located at 17 Neshobe Circle.
 3. To see if the voters of the Town of Brandon will authorize the Select Board to spend unbudgeted, unanticipated income received by the Town so long as the expenditure of such funds shall not create a deficit?
 4. To transact any other business proper to be done when met.
-

TOWN OF BRANDON AUSTRALIAN BALLOT FOR MARCH 1, 2005

The legal voters of the Town of Brandon, Vermont are further notified and warned to meet at the Neshobe Elementary School at 17 Neshobe Circle on Tuesday, March 1, 2005 between the hours of 7:00 A.M. and 7:00 P.M. to vote by Australian Ballot on the following matters:

1. To elect Town Officers for the ensuing year:

Moderator	One for one-year term
Town Clerk.....	One for three-year term
Town Treasurer.....	One for three-year term
Selectman.....	One for three-year term
Selectman.....	Two for one-year term
Auditor.....	One for three-year term
Auditor.....	One for one-year term (remainder of a three year term)
Lister.....	One for three-year term
Trustee of Public Funds.....	One for three-year term
First Constable.....	One for one-year term
Second Constable.....	One for one-year term
Town Agent.....	One for one-year term
Town Grand Juror.....	One for one-year term
Library Trustee.....	One for two-year term
2. To see if the voters of the Town of Brandon will appropriate the sum of \$2,169,124.00 (Two Million, One Hundred Sixty Nine Thousand, One Hundred Twenty Four Dollars) for the 2005-2006 budget year, of which the sum of \$1,652,995.00 (One Million, Six Hundred Fifty Two Thousand, Nine Hundred Ninety Five Dollars) is to be raised by property taxes?
3. To see if the voters of the Town of Brandon will appropriate \$500 for the Rutland County Women's Network and Shelter?
4. To see if the voters of the Town of Brandon will appropriate \$14,766 for the Brandon Area Rescue Squad?
5. To see if the voters of the Town of Brandon will appropriate \$900 for the Brandon Area Chamber of Commerce?
6. To see if the voters of the Town of Brandon will appropriate \$406 for the Retired Senior Volunteer Program?

7. To see if the voters of the Town of Brandon will appropriate \$10,200 for the Rutland Area Visiting Nurse Association and Hospice?
8. To see if the voters of the Town of Brandon will appropriate \$200 for Vermont Green Up Day?
9. To see if the voters of the Town of Brandon will appropriate \$999 for the Vermont Adult Learning/Rutland County Adult Basic Education?
10. To see if the voters of the Town of Brandon will appropriate \$500 for the Brandon Historical Society?
11. To see if the voters of the Town of Brandon will appropriate \$420 for the Vermont Center for Independent Living?
12. To see if the voters of the Town of Brandon will appropriate \$4,000 for the Brandon Independence Day Celebration Committee?
13. To see if the voters of the Town of Brandon will appropriate \$2,400 for the Southwestern Vermont Council on Aging?
14. To see if the voters of the Town of Brandon will appropriate \$2,500 for the Association for Retarded Citizens - Rutland Area doing business as ARC-Rutland Area?
15. To see if the voters of the Town of Brandon will appropriate \$2,000 for the InterAge Adult Day Program (a division of Rutland Community Programs, Inc.)?
16. To see if the voters of the Town of Brandon will appropriate \$2,000 for the Rutland County Child/Parent Center?
17. To see if the voters of the Town of Brandon will appropriate \$1,800 for Neighborworks of Western Vermont?
18. To see if the voters of the Town of Brandon will appropriate \$6,400 for Rutland Mental Health Services?

Select Board, Signed and Certified January 24, 2005

Richard Baker, Bruce Brown, William Hatch, Kellie Patten, Stephen Carr

Adopted and approved at a duly warned meeting of the Board of Selectmen of the Town of Brandon called, noticed and held on January 24, 2005. Received for record and recorded in the records of the Town of Brandon on January 25, 2005.

TOWN OF BRANDON DEPARTMENT REPORTS

SELECTBOARD REPORT - 2004/2005

The past year has been a period of rebuilding and transition for your elected officials.

Rebuilding For the first time in several years, all key staff positions are filled. The Town has hired a new Town Manager, Police Chief and Public Works Director/Engineer, as well as a Lieutenant and 2 Patrol Officers in the Police Department and a new Equipment Operator in the Highway Department. Also, as noted in the Town Manager's Report, the School Resource Officer's position has been shifted back to the

Town from the Sheriff's Department, which will benefit the Otter Valley budget as well as enhance the Police Department's approach to serving the community. Several Town employees have been cross-trained, and various tasks are being realigned to provide the most efficient service to the Town at the most reasonable cost. All voters, taxpayers, residents and visitors to Brandon are very well served by our staff, and the Board wishes to publicly acknowledge their continuing contributions to making Brandon a better place to live, work, shop and play. In addition, great strides have been made over the past several years to upgrade our public infrastructure. Through a combination of your local tax dollars, grants and private donations, we have overseen the reconstruction of McConnell Road, Union Street and Arnold District Road; replaced 3 bridges (Sanderson, Bresee's Mills and Stone Mill Dam); made an initial upgrade to the Wastewater Treatment Plant; and stabilized the Town Hall. This year we started work on Carver and Park Streets, as well as High Pond and Smalley Roads, which will be completed in 2005; and continued renovations on the Town Hall, most notably being the new marble steps.

Transition Our town is not immune to external forces. First, the services expected of the Town grow in scope and complexity with the passage of time. At the same time, the continuing realignment of priorities and budgets at the State and Federal levels are creating severe pressure on local budgets and tax burdens (including education). There are also many unfunded mandates and changes in statutes and regulations that influence how we do business and drive our expenses. Your Board views this as an extreme challenge to all of us, and is looking at ways to transition into a new phase of local government without increasing the local property tax burden to an unbearable level. Past budgetary pressures have led to deferred maintenance which we cannot postpone indefinitely. Finally a major initiative to rebuild Route 7, along with upgrades to water, sewer and storm sewer infrastructure, as well as continuing (mandated) improvements at the Wastewater Treatment Plant, all represent a substantial need for public investment. After thorough study and careful deliberations, it is likely that your Board will present a bond issue to the voters at or before the 2006 Town Meeting to fund these efforts at a reasonable cost in order to alleviate the pressure on upcoming annual budgets.

Your Board is grateful for the opportunity to serve the Town of Brandon, and we welcome your attendance at any of our meetings, normally held at 7:00 P.M. on the 2nd and 4th Mondays of each month at the Brandon Fire Station. In addition, you can contact any of us for assistance at any time. Thank you for your continuing support of our great Town.

Bill Hatch, Bruce Brown, Steve Carr, Kellie Patten and Richard Baker

TOWN MANAGER'S REPORT

I would like to begin my report to the citizens of Brandon by thanking everyone once again for the welcome I have received as your Town Manager. I thoroughly enjoyed my tenure as Interim Manager and am very pleased that I was given the opportunity to continue.

My first priority was re-staffing the Police Department in order to meet the needs of the Town and to address the concerns brought forward to the Board of Selectmen. After a long and deliberate process, the Town hired Chief Lonnie Hatman from Alaska. With the new chief on board, we began the process of filling the Lieutenant and Patrol Officer positions. In addition, we initiated negotiations with the administration of Otter Valley Union High School to bring the School Resource Officer position back to the Brandon Police Department. I am pleased to report that we were successful in all of these efforts. The return of the SRO position to the town will result in significant savings to the member towns of the union school district and yield an additional patrol officer for the town when the school is not in session. Chief Hatman attended DARE Training and re-instituted this vital program in the Neshobe Elementary School. We are developing a truly community oriented department with presence in both schools and throughout the town.

In other personnel matters, Tom Schmelzenbach, P.E., accepted the position of Public Works Director/Town Engineer. With major improvements planned for the Waste Water Treatment Plant and

U.S. Route 7 through the Town of Brandon, there is a significant amount of work that can be done "in house" which will result in savings to the Town and the successful completion of these critical projects. In addition, his work on the Route 7 project will be refunded to the town as part of the local 5% match. Tom's leadership of all Public Works Departments is exemplified by their motto: "Building a Better Brandon." It is extremely important to have this kind of subject matter expert on the staff.

Ted Surpitski, a former Brandon Police Officer, filled the Recreation Director position. I would like to thank Nancy Bird for her many years of service to the Town and wish her well in her new endeavors. Ted is actively working on existing and new programs to reach all members of the community.

I give credit to the hard work of all Brandon citizens in revitalizing the town and its community identity. This spirit and atmosphere is directly related to the Town's ability to recruit and hire highly qualified, professional candidates for its personnel needs.

Looking forward, there are many challenges and opportunities facing the Town, its employees and taxpayers. Once again we are faced with double digit increases in all our insurance programs. These increases, coupled with rising costs of fuel and other products required by the Town, create a difficult budgeting environment. The Town continues to pursue grant programs for qualifying projects in an effort to best leverage the taxpayers' funds. Full staffing in all departments has an impact on the proposed budget; however, we strive to introduce efficiencies, with an emphasis on safety, in the work place. Every effort has been made reduce operational costs to an acceptable level and continue to provide needed services to the Town.

Respectfully submitted,
Keith O. Arlund, Town Manager

BRANDON ADMINISTRATIVE ASSISTANT REPORT FOR FY 03/04

The chart below depicts the land use permit activity for the past six years. These columns reflect permits acted upon during the fiscal year July 2003 — June 2004

Fiscal Year	FY98/99	FY99/00	FY00/01	FY01/02	FY02/03	FY03/04
Approved Permits	148	110	134	113	116	109
Denied/Notice of Violation	4	8	6	5	2	5
Reviews/permits not required	30	38	28	15	28	11
Withdrawn/permits	0	2	0	4	1	8
Total Submitted	182	158	170	137	159	133

The Administrative Assistant's principal areas of responsibilities are: Code Enforcement and Economic Development.

Code Enforcement - This year the best use of my time as the Code Enforcement Officer has been to provide advice and assistance to the folks that come to the office needing some type of Land Use Permit. This is as it should be and I strongly recommend and encourage individuals considering any type of land development to come into the office and share their thoughts and ideas with us. For best results this should be accomplished in the earliest stages of the land development process. Consultation and positive interaction between a landowner and this office is the best assurance that the landowner gets the permit he needs and non-compliance with the Brandon Land Use Ordinance is avoided. I believe that the most important function of the Zoning Administrator is to provide advice to landowners enabling them to fully optimize the use of their land yet protecting adjoiners and the environment from adverse or misguided development.

The change to the Brandon Land Use Ordinance Sec.1110, which provides methods of enforcement at the local level, has been in place for over a year and in only three instances has it been necessary to site

an individual for non-compliance. Generally once a citizen realizes that there really is repercussion for non-compliance to a land use regulation, non-compliance becomes a non-issue. Again, it is our position that the most desirable method to achieve compliance is by positive motivation and to penalize an offender should and would be our last resort. However, there are a few habitual offenders who are motivated only by citation and these are the unfortunate few that get tickets. It is my belief that as the public becomes more aware that a citation is a management tool there will be fewer procrastinators. That's good news.

Again, it is appropriate to recognize the Planning Commission for their efforts as they continue to rewrite and update the Brandon Land Use Ordinance. A complete draft is now available and is out there to be used as the straw man and baseline for the final product. The Planning Commission strongly encourages public input to the rewrite process. Their most recent response to public input and criticism "*that there ought to be a better way to use the land along US Route 7 for development*" has taken them to the Select Board for general guidance and a possible rewrite of the Town Plan. This rewrite is necessary to make the Land Use Ordinance consistent with the Town Plan. This process takes an inordinate amount of time and effort on the part of these volunteers. A wholehearted "thank you" to these individuals is in order. That said, they continue with their endeavors, as their goal is to do a complete rewrite of the Land Use Ordinance making it more concise and user-friendly.

Economic Development. This has been a very exciting and productive year in the Economic Development arena. Last year we saw the McKernon Group complete the Howe Scale Block project and Jim and Nancy Leary complete their renovation of the Conant Block. Most recently the Smith Block has been purchased and renovation/repair of this property will commence shortly. This reshaping of the Downtown area has created four new storefronts and many others were reconfigured and improved. I am pleased to announce, although for the most part this is already public knowledge, that the town presently enjoys full utilization of ALL Downtown storefront properties. This is a commendable achievement and one shared by very few communities in the central Vermont area. Brandon has certainly enjoyed a renaissance and revitalization of the Downtown area. This good fortune has not come without effort and cooperation. Certainly the developers and property owners have had a great deal to do with the success the Town has most recently enjoyed, as likewise, our civic organizations and positive thinking citizens. Most importantly however, the Brandon Area Chamber of Commerce as the paramount leader and to a lesser extent the Brandon Downtown Community Development Corporation and Town Government are responsible. In the spirit of collaboration and cooperation they have worked diligently to advertise and market the Brandon Area as the great place that it is to work, live and raise children. I see this effort continuing with a focus in two important functional areas – to increase tourism and efforts to attract new businesses/employers and to create livable wage jobs in the area.

Brandon is on a roll. The new "sizzle" is great and we feel good about ourselves – as we should. Brandon was recognized in Yankee Magazine as one of the five best places in New England to work and live. We are now a destination for shoppers and a place that enjoys good eateries and fine dining. I am told that property values have increased as much as 20%. There is a heightened level of interest in Brandon by corporations seeking a place to expand or relocate. We plan to capitalize on our newfound notoriety capturing more of the tourism market and advertise and actively seek businesses to occupy the remaining industrial spaces in town. We are aggressively looking forward to next year anticipating more jobs and more renovation. Brandon will be even a better place next year.

Rental - Again as a reminder, copies of the Brandon Rental Housing Code are available at the Town Office. The housing code requires owner/agent re-certification each January. Our records indicate that owners/agents are for the most part up to date on this requirement. Housing inspections should be scheduled through the Town Office one week in advance and are available Tuesdays and Thursdays.

This chart depicts the number of housing inspections for the last six years:

Fiscal Year	FY98/99	FY99/00	FY00/01	FY01/02	FY02/03	FY03/04
Initial Inspections	180	188	160	160	168	161
Total Inspections	200	227	203	169	186	198

Health – CAUTION - this year is expected to be a very bad year for influenza. With the shortage of vaccine it is up to all of us to use caution and to make every effort reduce our exposure

With or without a flu shot, there are actions everyone can take to stay healthy and keep germs from spreading:

- Avoid close contact with people who are sick
- Wash your hands well and often with soap and water
- Use a hand sanitizer if soap and water are not available
- Keep hands away from your eyes, nose and mouth to prevent germs from entering the body

If you are sick, don't spread your germs to others:

- Cover your mouth and nose with tissue every time you sneeze or cough
- Discard used tissues properly
- Stay at home until you have recovered

If you have questions or concerns pertaining to health issues you may contact me at the Brandon Town Office 802-247-0227

Respectfully submitted by: Maurice Racine

PUBLIC WORKS REPORT 2004

Highway Division

Through a methodology of sound planning and support, the Highway Division strives to continue providing cost effective maintenance and improvement to our local transportation system. This is accomplished utilizing in-house and contracted forces. Recent examples include High Pond Road full depth reconstruction (Union Street to Cobb Hill), Phase 1 reconstruction (surface and subbase pulverizing / remixing) of Carver Street (Church Street to Nickerson), Park Street Extension, and Smalley Road (west end).

Considerable planning for the reconstruction of Route 7 (to include roadway, water, sewer, utility, drainage infrastructure, and aesthetic amenities) has been accomplished. This is an ongoing effort for a project with an estimated cost of 9.6 million (requiring 5% local match) scheduled construction commences 2008. Plans are available at the Town Office for review.

Current planning for the next construction season includes completion of the Phase 1 Reconstruction Projects indicated above (drainage, subbase, resurfacing) and initiating similar reconstruction of Wheeler Road. With assistance from a grant through VTrans, rehabilitation work (foundation scour repair, underdeck repointing) of the Center Street Stone Arch Bridge over the Neshobe will be accomplished.

VTrans grant funds for sidewalk planning adjacent to Maple Street, and rehabilitation of Churchill Bridge (access to Leicester Hollow) will allow initiating these projects. Planning for drainage structure replacement on Wood Lane and ledge removal on Birch Hill are listed as important issues to be addressed as funding becomes available.

Maintaining existing roadway surfaces, storm damage repairs, maintaining drainage and clearances (brush and tree removal), and winter maintenance make up a large portion of in-house crew effort. The numerous letters of recognition, received by this office, typifies the work under the guidance of our

Highway Forman Fred Colburn. After many years of dedicated service Herb Hanfield retired this year, many thanks.

Wastewater Division

Professionally dealing with flows averaging 350,000 gallons per day, Steve Cijka and Ed LaGrange turn what enters the sewer system into clear water discharging into Otter Creek. This involves considerable expertise and extensive familiarity with ANR regulations and permitting requirements. Within the facility gate exists a complex system of pipes, pumps, tanks, oxidation ditches, and chemical processes. Outside the gate on Union Street, miles of piping and 7 pump stations are also manned by Steve and Ed. Plans for upgrading the Treatment Facility (estimated cost \$925,000) have been developed and construction will be accomplished this season.

Solid Waste Division

To improve efficiency, effectiveness and service, a number of changes have been made including single streaming of plastic recyclables, and entering into a three year contract for the sale of metals. This facility handles approximately 871 tons of trash and 237 tons of recyclables per year. Rates continue to be subsidized by the general fund in the amount of \$35,000 annually. Operation and management options continue to be reviewed for ways to maintain and improve service cost effectively.

As Public Works Engineer/Director managing the above has been an exciting challenge and experience. I thank the many people and other Town employees for getting the jobs of Public Works done, approached with a can do positive attitude, serving the residents of Brandon and our visitors.

Respectfully Submitted, Thomas Schmelzenbach, Public Works Director

POLICE DEPARTMENT

MISSION: *Community Collaboration for a Better Quality of Life*

After much discussion and many meetings over the last two years the citizens of Brandon expressed overwhelming support for maintaining a local Police Department. This support was a significant attraction in my applying for the Chief of Police position and relocating from Alaska to Vermont. I was sworn in as Chief of Police on June 14, 2004.

I subscribe to the philosophy of providing a community-oriented policing service. I know that Brandon has had experience with and varied success and failures implementing community policing. My personal belief is that community policing is not a program, an officer, a bike patrol, neighborhood watch, a committee, or a specialized unit (although these may be valuable) but rather a philosophy and an attitude.

Our ability to collaborate with our community toward a better quality of life is dependent upon the sum total of the attitudes, impressions, and opinions of the public in its relationship with the department. The mutual advantages of a friendly and cooperative relationship between the people of a community and their police force should be widely understood and more fully appreciated. The success of a police force in the performance of its duties is largely predicated upon the degree of support and cooperation it receives from the people it serves. It is of paramount importance, therefore, to secure for this department the confidence, respect, collaboration, and approval of the community. The cultivation of such desirable attitudes on the part of our community is dependent upon reciprocal attitudes on the part of this department.

Since my arrival in June of 2004 I have been working to restaff the department with community oriented professionals. The department is now at the presently authorized level of five sworn personnel including two newly hired patrol officers and a Lieutenant.

In conjunction with that restaffing the largest single change over the last year was the cancellation of the law enforcement services contract with the Rutland County Sheriff's Office and the assumption of full law enforcement responsibility by Brandon Police Department on October 1, 2004.

The largest goal we have for the next year is the addition of another full time patrol officer and increased funding for part time officers that would enable us to provide 24 hour police services. The last year continued a trend statewide where crime overall has decreased. This trend does not hold true however for all types of crime in all areas. The number of cases of vandalism, theft, and burglary in Brandon were at an unacceptably high level for a community this size. In the last six months alone Brandon residents, businesses and property owners suffered thousands of dollars in damages and losses.

If, by staffing our Town with 24 hour police protection, we encourage those who commit those offenses to move elsewhere, we have fulfilled our duties to our community and the responsibility then shifts to others to do the same or not.

Among our other objectives for the coming year are to update the department operations manual, update the training schedule, take an inventory of our equipment and compile a list of needs and wants. We have begun efforts to move from reactive call response to a more proactive service approach. Along those lines we began teaching the D.A.R.E. program at Neshobe School in January 2005. We signed a contract with Otter Valley Union High School bringing the School Resource Officer position there back to the Brandon Police Department, and we have met and continue to meet with social and civic groups to establish and improve the relationship between the department and the community.

We are actively participating in the Brandon Restorative Justice initiative and we are again participating in community wide safety efforts such as Click it or Ticket, START, and DUI checkpoints.

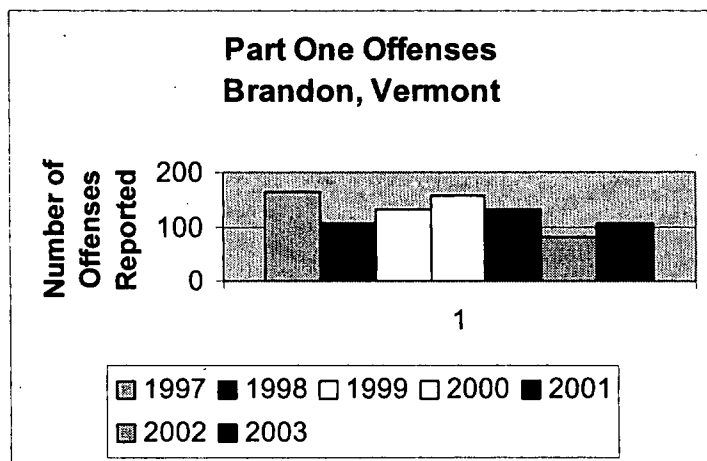
We are working towards the reintroduction of a bicycle safety program, Family Safety Day in the spring, and the introduction of a new Citizen Police Academy.

It will take time for the department to rebuild. Some of our efforts will be immediate and some will by necessity require a period of time to implement.

I am including crime data with this report along with the caution that such data must be viewed in context. It is estimated that over half of all crime goes unreported. A significant factor in crime reporting is the belief that reporting will be worthwhile and productive. Historically jurisdictions with local law enforcement do not necessarily see reduced crime levels because improved relationships, communications, and confidence in local police services increases the percentage of offenses that are actually reported to police. As we rebuild the department and its relationship and collaboration with the community we may see such an increase in reporting.

I look forward to continuing to build and improve the police community relationship and community collaboration so that we may do our part to help improve the quality of life.

Lonnie J. Hatman
Chief of Police



PROPERTIES VOTED EXEMPTIONS

DATE VOTED	NAME	BEGINNING DATE	END DATE	VALUE BEFORE EXEMPTION	ASSMT. LESS CONTRACT
03/01/04	BARS Bldg. & .39 Acres	03/01/04	03/01/09	72,600	-0-
03/01/04	BARS Land 3.09 Acres	03/01/04	03/01/09	15,000	-0-
06/06/00	Brandon Fire District #1	07/01/00	06/30/10	15,200	-0-
03/02/98	Brandon Historical Society	07/01/98	06/30/08	57,200	-0-
03/02/98	Brandon Senior Citizens	07/01/98	06/30/08	146,500	-0-
03/03/04	Brandon Masonic Assn	03/03/04	03/03/09	151,000	-0-
03/01/04	Childrens Growth Company	03/01/04	03/01/14	242,900	-0-
07/01/02	Mountain Cable	07/01/02	Equip.Only	*317,721	-0-
03/05/01	Neshobe Sportsman Club Inc	07/01/01	06/30/06	154,600	-0-
03/01/04	Lake Dunmore DAR	03/01/04	03/01/09	74,700	-0-

*Properties Exempt from Municipal Taxes Only

PROPERTIES-VOTED EXEMPTIONS – STABILIZATION CONTRACTS

DATE VOTED	NAME	BEGINNING DATE	END DATE	VALUE BEFORE EXEMPTION	ASSMT LESS CONTRACT
01/01/98	Vermont Quality Wood Prod.	01/01/98	04/01/07	3,227,600	268,939
01/26/04	Mckernon Real Estate Corp.	04/01/04	04/01/14	*448,800	44,800

*Properties with Contracts on Municipal Portion of Taxes

Properties owned by the Town of Brandon and State of Vermont are not listed above.

TREASURER'S TAX REPORT

Taxes for 2003-2004

1% Municipal Grand List	\$1,746,436 @ .9262 = \$1,617,549	
1% Education Grand List	\$1,751,078 @ 1.7578 = <u>\$3,078,045</u>	
Total Taxes Billed	2.6840	\$4,695,594

Corrections/Abatements/Other Adjustments

Total Taxes Collectable

8,344
4,703,938

Taxes Paid by Due Date 5/17/04

Principal	4,429,232	
Credits Applied	17,480	4,446,712
Delinquent Taxes		
(265,607.55-8,381.44)	257,226	
Total Taxes Accounted For		4,703,938

Taxes paid to:

Brandon Town School District	3,077,962	
Brandon Fire District #1	139,694	
Total		3,217,656

RECREATION DEPARTMENT

The Recreation Department continues to see growth and change in the programs we offer. The number and variety of participants involved in collaborating with other community organizations to provide services and programs to the residents of Brandon is ever changing. The mission of the Department continues in providing both recreational & educational opportunities for people of all ages and strives to maintain a high level of satisfaction amongst all participants. Fiscal year 03/04 began with our summer programs including various activities such as: Learn to swim program (107), summer day camp (156). This year saw a growth with some programs and a slight decline in others. One program that continues to be popular in its third year is the Play Soccer Camp (35) for grades 7 – 12. Hook-a-Kid-on-Golf and Green Level Golf programs continue to have strong interest with 21 and 25 participants respectively. The first success of the summer season was once again our pre-school day camp program that attracted 46 youngsters age 3 - 6 to one or more of four weekly camp offerings. We serviced participants in our programs including a youth golf tournament, soccer camp, and school break fun days. Other openly attended programs included youth, men's, and women's basketball, coed open volleyball, adult tennis night, and hykes for tykes.

Our football program including a tackle program for Grades 7 – 8 (26), Grades 4 – 6 (25), & flag program for Grades 1 – 3 (19) saw a slight increase in numbers at the 1-6 grade level. With Otter Valley Union High School switching to 11-man football I believe it will increase interest in an already strong program. Our annual Pumpkins in the Park was a big hit as always, attracting people to Central Park to enjoy cider, donuts, and lighting of the pumpkins at dusk. Another highlight continues to be our outstanding attendance at our monthly teen nights offered in collaboration with the Pittsford Recreation Department. Our various events included BBQ, Halloween Dance, and movie and pizza night.

After the New Year, we geared up for our winter/spring programs that included a wrestling program, wrestling tournament, kickboxing, yoga, school vacation camps, Killington ski, street hockey, lacrosse, r.a.d.kids, and teen nights. There were several winter family events that included the Winter Carnival, painting/drawing class, shutterbugs class, clay class, and Celebration of the Young Child.

Concerning facility renovations/upgrades and purchases, the Department has continued to improve the facilities for use by the residents of Brandon. The Department is working on replacing the playground at Seminary Hill and upgrading and adding (Equipment for ages 5 and under) to the Playground at Estabrook field. The Department continues to work closely with Otter Valley and Neshobe Schools to secure use of their facilities and also to share equipment/supplies. This collaboration has proven very profitable in providing better services & programs.

On behalf of the Department, as the new director I wish to extend a wholehearted thanks to all members of the community who have volunteered their time, talents, and expertise to the success of our programs. Our programs would not be possible without the dedication, commitment, and generosity of all parents, businesses, and organizations that support the Brandon Recreation Department in many ways! I would like to specifically thank Randy Adams Pittsford Recreation Director for all his help with answering any and all of my questions. For information concerning the Department's programs/services, please contact Ted Surpitski at 247-0228 and/or consult our program updates advertised in two area newspapers: The Brandon Bugle & the Brandon-Pittsford Reporter. Our programs can also be found on the Town of Brandon website at www.town.brandon.vt.us. Please get involved in your Recreation Department Today! Submitted Respectfully by Ted Surpitski, Recreation Director

DOG LICENSES - 7/1/03- 6/30/04

400 Neutered @ \$4	\$1,600
80 Unneutered @ \$8	640
7 Other @ \$2	14
1 Kennel/Special	30
Late Fees	<u>220</u>
Total Paid to Town	\$2,504

REPORT OF FIRST CONSTABLE

It has been a privilege to serve the Brandon community for the 11th year as First Constable. Our town has undergone many significant changes in the last year. We need to welcome further changes which will benefit our citizens as well as enhance tourism which will improve our local economy. It has been a pleasure to witness the rebuilding of Brandon's police department. My duties have included assisting the department, traffic control, serving notices, community services, citizen assistance, presence at meetings and elections, etc. As part of continuing education, I attend monthly sessions of Rutland County Law Officers at the Vermont State Police Academy.

Respectfully submitted, George G. Corsones

ANNUAL LISTERS' REPORT

The Listers processed 157 property transfers from 4-1-03 to 4-1-04. Change of appraisal notices were sent to 148 property owners. Grievance hearings were held on July 6th with four property owners grieving their assessments, two appealed to the Board of Civil Authority and one appeal to the state from 2003 is still pending.

Board of Listers,

Dolores Furnari, Chair Term expires 2005

George Corsones Term expires 2007

Joyce Heath Term Expires 2006

TOWN SERVICE OFFICER

Hi. My name is Helen Hutchins and I am the Town Service Officer. I have had at least 75 calls this year. I have been able to send people in the right direction, assisted the Brandon Police Dept. with a few people for housing, and assisted with rides to other towns. I have assisted a lot of people with food. The town employees are terrific to work with and give me support. It is a great pleasure to do this job although sometimes it gets frustrating because there are only certain things I can do. I thank the Town of Brandon for this challenging job and hope to expand in helping people.

Helen Hutchins, Town Service Officer

BRANDON PLANNING COMMISSION

In 2004 the Planning Commission continued to focus its efforts in re-writing the Brandon Land Use Ordinance (also known as the zoning ordinance). And, as in the past, there have been a number of personnel changes.

Leaving the Planning Commission this past year were Anna Scheck, Dave Eckhardt, and Bob Thomas. The Planning Commission thanks these three for their considerable time, efforts, and contributions; and wishes them the best with their future endeavors.

Joining the Planning Commission was Ethan Swift. Ethan's job as Watershed Coordinator for the Water Quality Division within VT DEC, has been especially beneficial in our re-writing sections pertaining to his expertise. Additionally, the Select Board in early 2005 appointed Lynn Saunders to fill one of the Planning Commission's two vacancies. Many will remember that Lynn was a past Planning Commission Chair as well as Chairwoman of the Select Board. The Planning Commission looks forward to her participation and her wealth of experience in Planning Commission matters.

As many know, the last major change to the zoning ordinance was its introduction in 1983. Since that time it has served the Town well, enduring only minor changes in its 21+ years of use. The Planning Commission's current work, which began in early 2003, is to bring the zoning ordinance up-to-date with current laws, practices, and changes in public goals. To accomplish this, the Planning Commission has spent considerable time and effort over the past 1 ½ years interviewing people, holding public presentations and forums, and developing land-use strategies.

During the Planning Commission's re-write efforts a lot of time was devoted to two particular areas: protection of the Town's aquifer; and development within the Town, notably in the Town's downtown core business district and along the north and south Route 7 corridors.

Regarding lands in the Town's aquifer, we met multiple times with local, regional, and state experts to better understand the nuances of aquifers, water flow, and how various uses of lands within such areas impact the stability and quality of our public water supply. The Planning Commission believes the results of these meetings & deliberations has resulted in more comprehensive zoning ordinances which should ensure a reliable supply of high-quality water for public consumption.

As for development within the Town, numerous efforts were made to elicit opinions, ideas, and concerns from the public. Some were presentations by members of the Planning Commission; others were question and answer-like meetings where current Planning Commission work was laid out for review and comment. In late 2004 a public forum was held to discuss proposed land-use changes, specifically talking about their impact in the Town's downtown core and along Route 7, north and south. The meeting was well attended, and many ideas came to light. The Planning Commission took those ideas and began a re-evaluation of its work. Since that time the Planning Commission has met a number of times with the Select Board to further clarify the Town's direction regarding developmental and growth goals, and we believe we are nearing the end of our Land Use Ordinance re-write.

The Planning Commission thanks Buzz Racine and Janet Mondlak for their considerable support during the past year, especially considering that the Planning Commission was meeting as often as the Select Board – twice a month. Their contributions and efforts are truly appreciated.

In closing, I encourage people to attend and participate in the Planning Commission's work. We are interested in and need your views, comments, and knowledge. Public participation is paramount to developing a coherent and long-lasting public policy concerning land development, land use, and growth within the Town of Brandon.

Stephen Douglass, Chair, Planning Commission

DEVELOPMENT REVIEW BOARD

The Brandon Development Review Board (DRB) is a five member quasi-judicial volunteer board. It is comprised of Brandon citizens who are appointed by the Brandon Select Board. The DRB hears appeals of the Zoning Administrator's decisions, grants variances and conditional uses, and reviews criteria for sections 6 (municipal impacts), 7 (school impacts), and 10 (town plan) of the Act 250 review process.

The DRB thanks Mei Mei Brown, who resigned from the Board this year after six years as a DRB member, many of them as board chair. Mei Mei's dedication, energy, and, vast knowledge of Vermont development law is greatly missed. Thank you Mei Mei.

Christopher Lekberg, Chair, Development Review Board

FRIENDS OF THE BRANDON TOWN HALL, INC.

We have new steps! Over the past few years you have heard us talking about how we are getting ready for new marble steps so this past year has been exciting for us. The removal of the old steps, the tent over the area of the steps, building molds for the concrete, pouring concrete, the arrival of the marble, and putting the marble slabs in place was fun to watch. There are several pictures of this process on the Brandon's website for your viewing. Many people stopped by to snap pictures, tell stories of the Town Hall, and share our joy and feeling of accomplishment.

Replacing the steps also sparked new interest in our Town Hall. This new interest lead to \$130,000 in grant funds as well as donations from the Order of the Eastern Star and our local VFW. Those donations will serve as matching funds for future grants.

The most important supporters of the Town Hall are the people of Brandon. Through your vote of support at Town Meeting 1999, funding work through the annual budget, your attendance at fund raising events and your donations, we have been able to demonstrate to grantors that people in Brandon are looking forward to using the Town Hall for a wide variety of events. This support has helped us raise over \$350,000 through grants and donations.

Below is a summary of the grants the Friends of the Brandon Town Hall and the Town of Brandon have received for this project.

Town Hall -- Grant Information

GRANT	DATE of AWARD	AMOUNT	STATUS
Private Family Foundation	Nov. 2004	\$10,000	Grant agreement pending
Preservation Trust of Vermont	December 2004	70,000	Grant agreement pending
State of VT	Sept. 2004	50,000	Funds available
Walter Cerf	Oct. 2004	5,000	Funds available
Walter Cerf	Oct. 2003	5,000	close out 9/04
Walter Cerf	Oct. 2002	10,500	close out 9/04
Walter Cerf	Oct. 2001	30,000	close out 9/04
Walter Cerf	Oct. 2000	30,000	close out 9/04
Walter Cerf	Sept. 1999	40,000	close out 9/04
Walter Cerf	Sept. 1998	50,000	close out 9/04
Preservation Trust of Vermont	Oct. 2003	40,000	Current
Trustees of Public Funds	Sept. 2003	2,500	close out 9/04
Brandon Area Chamber of Com.	Sept. 2000	5,000	close out 9/04
VT Div. of Historic Preservation	March 2001	7,500	close out 7/03
VT Div. of Historic Preservation	March 2003	5,000	close out 9/04

The steps and railings represent the completion of major exterior work. Now the expensive projects begin! Our next step is to meet all code requirements needed to be able to use the building on a limited basis. From there, we will move on to bringing the building into compliance with all current code and accessibility requirements. Some of the big ticket items will be an elevator or lift, a sprinkler system, electrical upgrades, installing bathrooms, and interior painting.

We have come a long way but there is a lot left to do – so there is plenty of time for you to be involved! If you would like to be notified of upcoming meetings, please let one of the board members know.

Blaine Cliver, President; Mitch Pearl, Vice-President; Lois Acinapura, Treasurer; Sue Dier, Secretary
Board Members: Bette Moffett, Thelma Miner, Kellie Patten, Jon Andrews, Warren Kimble, Sheri Sullivan

Respectfully submitted, Kellie Patten

STATE OF VERMONT FUNDS PAID TO THE TOWN OF BRANDON

State of Vermont – Dept. of Finance and Management
Town Payment Record July 1, 2003 – June 30, 2004

DESCRIPTION	AMOUNT
Paid by Tax	\$50,421.46
Paid by BGS Capitol Projects & Fees for Space	646.60
Paid by Public Safety	2,138.00
Paid by Agency of Transportation	255,359.10
Paid by Fish & Wildlife	21.00
Paid by Libraries	100.00
Paid by Housing & Community Affairs	283,107.00
Paid by Natural Res. Central Office	486.00
Paid by Vermont Housing and Conservation Board	14.00
Paid by Judiciary	14,968.86
	\$ 607,257.02
Total does not include funds received for education	

GRANT STATUS REPORT - Received in 2003/2004

Description	Award Amount	Purpose	ID#
USDA Rural Developent	\$2,250	Senior Citizen Addition	USDA-Sept 2003
VT Community Found. Grant	\$1,000	Brandon Town Players	20030996
VCDP Sub Grant Agreement W/RWNHS	\$375,000	Scattered Site Housing	0164-031G(05)
Agency of Commerce & Community Development	\$9,420	Planning Grant – BLUO Grant Extension 2005	0164/03MP

VITAL STATISTICS

	2004	2003	2002	2001	2000
Births	43	44	35	51	52
Deaths	35	29	29	41	31
Marriages	33	45	41	55	55
Civil Unions	10	10	9	12	8

Due to the Town's liability exposure and the possible use of information fraudulently, the Vermont Department of Health has recommended against printing names in the Vital Statistics section of the Town Report. The Brandon Town Clerk's Office concurs with this policy.

BRANDON FIRE DISTRICT #1

2004 TREASURERS REPORT AND 2005 BUDGET

INCOME

<u>FIRE DEPARTMENT</u>	<u>2004 BUDGET</u>	<u>ACTUAL</u>	<u>2005 PROPOSED</u>
DISTRICT FIRE TAX	\$141,598.37	\$143,494.98	\$144,835.73
OUTSIDE FIRES	\$10,000.00	\$16,054.25	\$10,000.00
INTEREST	\$0.00	\$88.25	\$0.00
CASH ON HAND	\$3,299.63		\$5,857.27
GRANT	\$0.00	\$1,000.00	\$0.00
FIRE STATION RENTS	\$0.00	\$565.00	\$0.00
TOTAL - FIRE	\$154,898.00	\$161,202.48	\$160,693.00

EXPENSES

<u>FIRE DEPARTMENT</u>	<u>2004 BUDGET</u>	<u>EXPENDED</u>	<u>2005 PROPOSED</u>
GENERAL MAINTENANCE	\$2,415.00	\$2,370.13	\$2,300.00
NEW EQUIPMENT	\$16,000.00	\$16,641.26	\$16,000.00
ELECTRICITY	\$2,300.00	\$1,930.39	\$2,000.00
HEAT	\$4,500.00	\$4,581.20	\$5,000.00
BUILDING MAINTENANCE	\$3,300.00	\$3,431.28	\$3,300.00
TELEPHONE/DISPATCH	\$2,500.00	\$2,525.57	\$2,500.00
GAS AND OIL	\$900.00	\$1,375.83	\$1,700.00
TRUCK MAINTENANCE	\$3,000.00	\$3,150.03	\$3,000.00
INSURANCE	\$7,000.00	\$7,688.48	\$7,700.00
PAYROLL	\$23,300.00	\$21,485.32	\$23,000.00
FIRE CHIEF STIPEND	\$2,500.00	\$2,500.00	\$2,500.00
SOCIAL SECURITY	\$1,850.00	\$1,834.90	\$1,800.00
MEDICAL	\$0.00	\$0.00	\$0.00
TRAINING	\$2,000.00	\$1,806.95	\$1,500.00
DUES	\$1,500.00	\$1,498.50	\$1,500.00
COMMUNICATIONS EQUIPMENT	\$2,100.00	\$2,301.65	\$2,100.00
PROTECTIVE GEAR	\$2,910.00	\$3,103.94	\$3,000.00
DUNMORE HOSE COMPANY	\$500.00	\$500.00	\$500.00
BOND REPAYMENT - FIRE STATIC	\$49,933.00	\$49,932.51	\$48,664.00
DRY HYDRANT PROGRAM	\$0.00	\$952.72	\$0.00
FERN LAKE REPAYMENT	\$0.00	\$0.00	\$0.00
(1/2 ADMINISTRATION COSTS)	\$2,440.00	\$1,737.55	\$1,900.00
VEHICLE REPLACEMENT	\$4,110.00	\$1,977.05	\$8,000.00
TRUCK PAYMENT	\$19,890.00	\$22,018.95	\$22,729.00
MISC			
TOTAL	\$154,948.00	\$155,344.21	\$160,693.00

TRUSTEES OF PUBLIC FUNDS

Beginning Balance FBNB Money Market Account - July 1, 2003 \$ 7,782.08

Receipts:

Interest and Dividend Income Deposited	\$ 6,261.48	
Transfer from Salamon Smith Barney Investment Account	<u>5,000.00</u>	
Total Receipts		<u>11,261.48</u>

Total Cash Available 19,043.56

Expenditures:

Foxcroft Farm Harvest Program	3,750.00	
Brandon, Leicester, Salisbury and Goshen		
Mosquito Control District	3,500.00	
Friends of the Brandon Town Hall		
Friends of the Brandon Town Hall step project	2,500.00	
Brandon Toy Project - Operation Santa Claus	2,500.00	
Children's Growth Company Summer Program	2,000.00	
Forestdale Cemetery Association	2,000.00	
Otter Valley Teachers' Room Rehabilitation	1,000.00	
FBNB Safe Deposit Box Rental	<u>25.00</u>	
Total Expenditures		<u>17,275.00</u>

Ending Balance FBNB Money Market Account - June 30, 2004 \$ 1,768.56

Composition of Fund as of June 30, 2004

FBNB Money Market Account #177244060	\$ 1,768.56	
FBNB Certificate of Deposit	10,000.00	
Salomon Smith Barney Investment Accounts:		
Cash Balances	50,107.76	
Stock Portfolio	371,836.20	
Bond Portfolio	78,629.05	
Mutual Fund Portfolio	<u>117,926.31</u>	
Total Fund Value at June 30, 2004		<u>\$ 630,267.88</u>

Five Year Historical Record of Fund Value:

Year ended June 30, 2000	<u>\$ 816,382.58</u>
Year ended June 30, 2001	<u>\$ 728,904.40</u>
Year ended June 30, 2002	<u>\$ 631,190.17</u>
Year ended June 30, 2003	<u>\$ 587,672.56</u>
Year ended June 30, 2004	<u>\$ 630,267.88</u>

There are no outstanding fund commitments as of June 30, 2004

TRUSTEES OF PUBLIC FUNDS

Robert N. Schmidt (2005) - Carolyn Whittaker (2006) - Bertram Coolidge (2007)

REPORTS FROM INTERGOVERNMENTAL APPROPRIATIONS

RUTLAND REGIONAL PLANNING COMMISSION Annual Report – 2004 THE COMMISSION'S MISSION: Cooperative planning within the Region

www.rutlandrpc.org

2004 ACTIVITIES:

- **Technical assistance** on community development issues - including assisting in the update and implementation of town plans, zoning & subdivision regulations, Village Center designations, and telecommunications ordinances.
- Regular **roundtables of local zoning administrators and local road commissioners** to share information and discuss common problems and solutions.
- **Municipal Planning Grants** application or implementation assistance to 18 communities.
- The **cooperative fuel-purchasing program**, saving towns, schools and non-profit organizations substantial amounts on fuel oil.
- **Emergency management planning** for each community to meet federal requirements and be eligible for disaster assistance, supporting the **Local Emergency Planning Committee**,
- Used **GIS (Geographic Information Systems)** tools to work on transportation, watershed planning, town planning and zoning, and commercial and industrial sites inventories.
- **Rutland Region Transportation Council** support for their planning for the future multi-modal transportation needs of the Rutland Region; completed additional **bridge, culvert and network inventories**, which help to reduce the local share of some highway projects.
- **Regional economic development strategy** to better coordinate community development, economic development and travel and tourism activities.
- **Brownfields Assessment** program to identify and assess potentially contaminated sites and make them useable for development.
- **Education, training, and information programs** for municipal officials and reimbursement for program fees as well as a bi-monthly Newsletter
- **Watershed plans** for the Poultney-Mettowee and Upper Otter Creek basins, in cooperation with other organizations.

In **Brandon** the Regional Planning Commission:

- Assisted with a culvert inventory
- Prepared a Brownfields assessment of Training School site
- Wrote regional Homeland Security Planning Grant to help update local emergency plans and acquire laptop computers for the Brandon Fire and Police Departments
- Paid for local officials' participation in planning & zoning workshops

RUTLAND REGION TRANSPORTATION COUNCIL

Formed in 1992, the Rutland Region Transportation Council (RRTC) provides a forum for the development of regional transportation planning and transportation projects that may have regional impacts. In addition, it coordinates policies and priorities with the Vermont Agency of Transportation and promotes cooperation on transportation issues in the Rutland region. The Council is the primary method for public involvement in transportation planning. State and federal funds are obtained by the Rutland Regional Planning Commission which provides support for the Council. The Planning Commission also provides planning, administrative, and geographic information system staff.

All municipalities in the Rutland Region are encouraged to participate in the Transportation Council and those with representatives named to the Council may vote on any issues.

Over the last fiscal year (October 2003-September 2004), the Rutland Region Transportation Council and its staff have been working for improved transportation planning in Rutland County in the following ways:

- Continued to assess the Rutland region's top transportation issues and work with VTrans and towns to solve transportation problems through study, project development and implementation. From a regional perspective, improvements to are always high priorities;
- Participated in discussions regarding transportation projects such as improvements to the Route 7 and 4 corridors, the intersection of Route 7 and VT 103, VT 73 and the Pittsford-Brandon US 7 Upgrade;
- Assisted with efforts to seek Vermont Scenic Byway designation for Route 30 through Rutland County;
- Provided input to VTrans on various studies, documents and programs, for example the Elderly and Disabled Public Transit Program, Highway System Policy Plan and conformance of projects to the Rutland Regional Plan;
- Worked with a consultant to produce a report on corrective options for the US7/VT103 intersection in Clarendon;
- Assisted eight towns with culvert inventories to reduce their local match.
- Conducted traffic counts and speed study analysis in Benson and Danby;
- Worked with the Rutland Physical Activity Coalition to increase bicycle and pedestrian infrastructure and programs in the area (including a map of trails in Rutland County);
- Assisted in coordinating the Region's application for the transit program for the elderly and disabled population;
- Distributed reports, bulletins, fliers, and newsletters, and maintained the Council's Web page.

In the current federal fiscal year (October 2003 – September 2004), the Rutland Region Transportation Council is continuing many of these efforts as well as initiating some new ones including outreach on access management.

Meetings of the Rutland Region Transportation Council are held once each month, normally on the fourth Thursday, in Rutland. All those with an interest in transportation and related issues are invited to attend. Questions about the Transportation Council may be directed to the following individuals: Susan Schreibmen, Senior Planner (775-0871) or Richard Baker, Chairman (247-6366).

RUTLAND COUNTY SOLID WASTE DISTRICT

Annual Report – Calendar Year 2004

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our sixteen member municipalities. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site, www.rcswd.com.

Waste Disposal: During 2004, residents and businesses in our member municipalities disposed of approximately 37,000 tons of municipal solid waste, nearly all of through the District's master disposal contract with Casella Waste Management. The cost of disposal, handling and transportation from the District Transfer Station at Gleason Road to the landfill was \$69.47 per ton. State taxes, district surcharge and the Rutland City Host Community Fee totaled \$23.97, for a final disposal cost of \$93.44 per ton.

Recycling: The District owns a Material Recovery Facility (MRF), or recycling center, off West Street in Rutland City that is leased by Casella Waste Management for their operations. The MRF accepts seventeen recyclable commodities from transfer stations, commercial haulers and large generators for processing and sale for re-use.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents. The program operates year-round from the Gleason Road facility, and scheduled collections at twenty town transfer stations through the spring,

summer and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials, anti-freeze, pesticides, used motor oil, asbestos, fluorescent tubes, computers and electronics. For 2004 the District collected and disposed of 81,400 lbs of electronics, televisions and computers; 54,108 linear feet of florescent lamps (plus 1297 other pieces); 7,280 gallons of paint and other HHW; 801 refrigerators, air conditioners and other freon based units and disposed of 4998 lbs of ballast/batteries. This program had over 450 households and 90 businesses participate in 2004.

Other Programs: The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood and food waste. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District's food waste program operated in cooperation with the Rutland County Natural Resource Conservation District was discontinued in October of 2004. The district continued its "clean sheetrock" waste drywall recycle program for contractors and homeowners. This program originally started from a grant from the Agency of Natural Resources. The District also has been working with and providing recycling materials or information to various local organizations including the Rutland Master Gardener's Club, the Rutland Dismas House, Rutland Neighborhood Program, Vermont Southwestern Council on Aging, Rutland Hospital and Women's Network & Shelter.

Planning, Other Improvements: As required by the new state solid waste plan, the District updated its "Implementation Plan" which serves as a business plan for the next five years. The Board of Supervisors approved of this plan in April of 2003. Comments were received by the state in November of 2004 with a proposed revision for early 2005.

James O'Gorman, District Manager

BRANDON SENIOR CITIZENS

This has been another very busy year at the Senior Center, which is open to all citizens of Brandon and the surrounding towns. We receive financial assistance from the town to pay our mortgage, having a \$23,034.54 balance.

We have many fund raisers throughout the year, our largest being our monthly dinner which is held at 6 pm on the second Tuesday of each month. These are open to the public, by reservation, for a \$7.00 donation. You may call the Center at 247-3121 to make a reservation.

We purchased new tables and have a free luncheon once a month available through a \$1000 grant from the Southwestern Vermont Council on Aging and the Vermont Food Bank. To comply with the requirements of this grant, we have a guest, demonstrating/speaking on subjects of interest for those attending the luncheon.

We have begun work on a new parking lot which is badly needed. As of the first of November, we have raised \$7,312.74, thanks to the Fund Raising Committee. This money comes from our suppers, 50/50 raffles, donations, food sales, flea markets, breakfasts and a food concession on Memorial Day weekend. We also put on 2 dinners for the Retired Teachers' Association and provide a lunch at the annual Farmers' Market Holiday Bazaar.

The Trustees of Public Funds are giving us monies and we have applied for two grants. We also are selling some timber from our property. During Volunteer Appreciation Week in April, we served a dinner to the Brandon Fire Department and the Rescue Squad personnel. For the third year, we served a family style "Community Thanksgiving Dinner" to eighty-one people, which was warmly received.

The building is used for Boys and Girls Scouts, town boards, and to non-profit organizations at no charge. Meals on Wheels are served Mondays at noon. Rutland Visiting Nurses used the facility on the first Monday of the month for foot care, blood pressure checks, etc.

We are very proud of our facility and we are grateful to the citizens of Brandon for their support of the Senior Center.

Board Members: Joan Thomas, President; Bertram 'Bud' Coolidge, Vice President; Betty Goodrich, Secretary; Joyce Wheeler, Treasurer; Jean Pfenning, Fund Raising; Elsie Bailey, Ian Booth, Mary Devino, Carolyn Goss, Edna Jones, Theresa McDonough, June McQueen, Scott Munger and Sally Hutchison.

BRANDON HISTORIC PRESERVATION COMMISSION 2004 REPORT

Members: Kevin Thornton (Chair), Bob Rand, Laura Peterson, Phil Keyes, Casey Carmolli (Clerk)
Outgoing Members: Brian Jerome and Joel Mondlak

The BHPC held meetings on January 14th, February 11th, and March 10th and arranged a meeting with the Route 7 Upgrade project planners on May 26th. Recommendations outlined in the Brandon Workbook, produced by the BHPC in 2003, were brought to the attention of the planners. Concerns about utilities, appropriate landscaping, and pedestrian walkways were discussed. As a result, revisions were made to the alignment at the Bank Corner to allow for more sidewalk space. BHPC members also participated in follow-up meetings with the Route 7 architects and engineers providing input on street lighting and landscaping.

In 2004, BHPC members participated in other town meetings and projects. Bob Rand worked with the Planning to Commission to help them incorporate much of the BHPC developed Brandon Workbook recommendations into the revised Signing Ordinance. Casey Carmolli worked with the Friends of the Town Hall to organize a preliminary clean-up of the interior of the Town Hall and volunteered for a fund-raising event. Laura Peterson continues her work with the Brandon Tree Committee which is inventorying Brandon's trees and planning for the future.

A required entity of a Certified Local Government, Brandon's Historic Preservation Commission continues to be an underutilized resource for the Town of Brandon in its progress as a Designated Downtown. The BHPC continues to distribute the Brandon Workbook and encourages its use. The Commission is in the process of recruiting two new members to present to the Select Board for approval in 2005.

Submitted by Casey L. Carmolli

BRANDON FREE PUBLIC LIBRARY

The mission of the Brandon Free Public Library is to provide free, equal and easy access to information in all forms and offer recreational materials to the community and surrounding area.

What do most people care about? Public safety, employment, housing and education and the library speaks to all of those needs. Crime? Libraries are a sanctuary for at-risk kids, on the loose after school lets out. Employment? Libraries offer help wanted ads and books and programming on job-hunting, resume writing and computer literacy. Housing? Libraries provide books on home remodeling, the home buying process and financial planning. Education? Libraries teach children to love reading, provide homework help and offer guidance on college planning, SATs, and financial aid. Library Journal, March 15, 2003.

The Brandon Library strives to support all of these services.

Although non-profit and library budgets were reduced nation wide, Vermont libraries were fortunate to receive grants through the Freeman Foundation. This year's allocation was used to upgrade a fifty year old lighting and electrical system, purchase stack and reading chairs, DVDs, books on CDs and tape and a new World Book Encyclopedia set.

Under the direction of Eleanor Young, the book sale still generates profits which pay for the entire book budget and funds programs offered throughout the year. This sale has the reputation of being the most organized library book sale in the State of Vermont. Another very profitable fund raiser is the holiday auction. Thanks to the generosity of local artists and businesses this event is enjoyed by many people and the proceeds this year paid for programming.

Programs were presented for children every Tuesday, Wednesday and Thursday throughout July and part of August. This ambitious schedule was funded by the Friends of the Library. Most events were attended by 20-30 children and some had over 50. Juvenile circulation increased throughout this period and daycare providers were grateful that their community offered so many opportunities for their children. Movies were also offered weekly for several months for children and adults.

Brenda Whittaker continues to donate large print books that are being read by a growing number of patrons. The adopt-a-book program remains very popular. Many community members have elected to participate in this program as a way to support the library while honoring or remembering someone special.

The library is a community meeting center. We encourage, support and provide a comfortable meeting place for people from all walks of life. Some of the groups meeting at the library include the Boy Scouts, Girl Scouts, GED tutors and students, Estabrook annual award, Friends of Old Brandon, Republican and Democratic caucus and Historical Society. The library is used by an increasing number of groups and some evening every available space is utilized. In addition, on many days twenty or more patrons or visitors logged on the internet, worked on resumes, routed trips using the mapping software, researched with the encyclopedia, played educational games, etc.

A quote from the *Bill and Melinda Gates foundation CONNECTIONS* newsletter reminds us that "The free use of computers and the internet in public libraries helps bridge the digital divide for senior citizens, students, low-income and minority families, and millions of others without access to the internet at home or work. But a new divide threatens to widen the gulf between the information 'haves' and 'have nots.' Quality of access to computers and the internet can vary drastically between under funded libraries, which struggle to upgrade dated hardware and software, and well-funded ones, which can afford to install wireless internet hotspots or experiment with PDAs to provide mobile catalog search.

It's important that all libraries have the appropriate technology they need to best serve their communities. While it's often impractical for libraries to purchase every computer upgrade and enhancement available, the computers that patrons use should have up-to-date hardware, robust memory and fast internet connections. That way, patrons can take advantage of the most recent education opportunities, such as distance learning courses and access to comprehensive databases.

The citizens of Brandon and the surrounding towns are encouraged to visit their library. We strive to make information available to everyone regardless of geography, economics or expertise.

Intergovernmental Appropriation - \$68,000

BRANDON FREE PUBLIC LIBRARY

	A	D	E	F	G
1	BRANDON FREE PUBLIC LIBRARY BUDGET				
2		<u>2003-04- Bud</u>	<u>2003-04 Act</u>	<u>2004-05 Bud</u>	<u>2005-06 Bud</u>
3					
4	<u>INCOME</u>				
5					
6	Aprt Rent	\$17,880.00	\$17,667.50	\$17,880.00	\$18,540.00
7	Fines	\$700.00	\$1,338.00	\$1,000.00	\$1,200.00
8	Copier	\$0.00	\$424.50	\$0.00	\$500.00
9	Donations	\$4,000.00	\$3,840.00	\$4,000.00	\$4,000.00
10	Donat-Bks/Tps	\$600.00	\$41.00	\$410.00	\$400.00
11	Endowment	\$4,500.00	\$5,400.00	\$5,400.00	\$5,400.00
12	Farr Trust	\$13,200.00	\$13,200.00	\$13,200.00	\$13,200.00
13	Freeman grnt	\$44,000.00	\$44,338.00	\$44,000.00	\$0.00
14	Friends Donation	\$9,000.00	\$11,033.84	\$12,000.00	\$1,200.00
15	Inc. Marsh Fund	\$0.00	\$2,008.57	\$0.00	\$1,200.00
16	Int. Sav/acct	\$500.00	\$101.66	\$600.00	\$100.00
17	Misc Income	\$0.00	\$0.00	\$0.00	\$0.00
18	MM Income Ley	\$0.00	\$4,174.24	\$0.00	\$15,564.00
19	MM Inc	\$300.00	\$58.80	\$100.00	\$50.00
20	Patron Fees	\$100.00	\$140.00	\$250.00	\$150.00
21	Special Projects	\$500.00	\$0.00	\$0.00	\$0.00
22	State Grants	\$0.00	\$380.00	\$0.00	\$0.00
23	Towns Approp.	<u>\$66,850.00</u>	\$66,749.96	<u>\$69,000.00</u>	\$70,950.00
24					
25	Total Income	\$162,130.00	\$170,896.07	\$167,840.00	<u>\$132,454.00</u>
26					
27	<u>EXPENSES</u>				
28					
29	Apt deposit refund	\$0.00	\$347.00	\$0.00	\$0.00
30	Automation	\$0.00	\$29,449.76	\$29,285.00	\$864.00
31	Bank Charges	\$0.00	\$20.00		\$0.00
32	Books - Adult	\$15,000.00	\$6,136.31	\$6,500.00	\$6,000.00
33	Books - Children	\$9,000.00	\$2,967.09	\$3,250.00	\$3,000.00
34	Computer/Copier	\$1,000.00	\$4,683.44	\$6,800.00	\$4,000.00
35	Empl cont rtrmt	\$2,700.00	\$2,332.84	\$2,800.00	\$2,500.00
36	Equipment purch	\$0.00	\$309.00		\$0.00
37	Freeman expend	\$0.00	\$7,310.71		\$0.00
38	Heating Fuel	\$5,000.00	\$5,510.21	\$5,500.00	\$6,000.00
39	Insurance	\$3,000.00	\$3,102.00	\$3,500.00	\$3,200.00
40	Ley Expenditures	\$0.00	\$864.00		\$0.00
41	Library FICA	\$4,700.00	\$5,081.31	\$5,000.00	\$5,500.00
42	Library Supplies	\$2,000.00	\$2,828.11	\$1,600.00	\$1,500.00
43	Lighting Project	\$0.00	\$18,476.75		\$0.00
44	Maint Supplies	\$500.00	\$216.00	\$600.00	\$300.00
45	Misc Expense	\$0.00	\$15.00	\$125.00	\$50.00
46	Periodicals	\$2,000.00	\$1,654.68	\$2,500.00	\$1,600.00
47	Postage/Printing	\$900.00	\$1,701.26	\$1,600.00	\$1,600.00
48	Power	\$10,000.00	\$3,013.08	\$3,500.00	\$3,000.00
49	Programs	\$0.00	\$2,131.66	\$0.00	\$0.00
50	Purch Serv Apts	\$1,000.00	\$2,997.70	\$500.00	\$1,000.00

BRANDON FREE PUBLIC LIBRARY

	A	D	E	F	G
51	Purch Serv Equip	\$2,950.00	\$2,712.64	\$600.00	\$1,500.00
52	Purch Serv Libe	\$14,390.00	\$6,999.10	\$7,000.00	\$5,000.00
53	Rental Dep return	\$0.00	\$415.00	\$0.00	\$0.00
54	Special Projects	\$100.00	\$0.00	\$100.00	\$100.00
55	Staff Dues	\$50.00	\$156.00	\$70.00	\$150.00
56	Staff Bonuses	\$0.00	\$600.00	\$0.00	\$0.00
57	Staff Medical	\$6,000.00	\$5,953.22	\$6,000.00	\$6,000.00
58	Staff Salaries	\$59,440.00	\$58,321.76	\$61,440.00	\$63,440.00
59	Staff Salaries PT	\$14,000.00	\$7,776.00	\$9,320.00	\$8,000.00
60	Staff Travel	\$100.00	\$0.00	\$100.00	\$100.00
61	Staff-ContEd	\$100.00	\$130.00	\$250.00	\$150.00
62	Tapes	\$500.00	\$351.80	\$2,500.00	\$400.00
63	Telephone	\$1,500.00	\$1,010.54	\$1,200.00	\$1,000.00
64	Town Prop Taxes	\$3,000.00	\$2,520.28	\$3,000.00	\$3,000.00
65	Treas Expense	\$50.00	\$0.00	\$50.00	\$50.00
66	Treas Hon	\$350.00	\$350.00	\$350.00	\$350.00
67	Trustees Exp	\$100.00	\$137.37	\$100.00	\$100.00
68	Wtr/swr/rub	\$2,700.00	\$3,033.15	\$2,700.00	\$3,000.00
69					
70	Total Expenses	\$162,130.00	\$191,614.77	\$167,840.00	\$132,454.00
71					
72	TOWNS' APPROPRIATIONS - \$68,000 FROM TOWN OF BRANDON				

BLS INSECT CONTROL DISTRICT
Towns of Brandon, Leicester, Salisbury and Goshen

The BLS Insect Control District got off to an early start in 2004. First aerial applications began on April 26, with a total of 1,135 acres treated. Vectobac CG and Vectolex CG were the materials of choice for this application. *Ochlerotatus excrucians*, *Och. provocans* and *Aedes cinereus* were the primary targets. Successful larviciding resulted in adult springtime mosquito populations that were reasonable and very manageable.

During the last week of May, five inches of rain fell on the region. It only takes one inch in Rutland to cause Otter Creek to overflow its banks. On Memorial Day weekend, an additional 1,232 acres were once again treated with Vectobac CG. *Aedes vexans*, the floodwater mosquito, was the primary target. *A. vexans* is not only a nuisance mosquito that comes out of flooded areas, but it is also one of the vectors of West Nile virus. The application was moderately successful but with the hay fields still uncut, it was difficult for the helicopter pilot to see the edge of the fields and treat them accordingly. Once again, ground adulticiding continued only to be hampered by cool, damp weather. After a very aggressive few weeks, conditions began to improve and residents began to enjoy the summer.

Unfortunately, the August "monsoon" season came in like a lion and continued for the entire month. During the week of August 9, Hurricane Bonnie and associates caused massive flooding in the valley. Our goal was to treat on August 13 but weather forecasters were projecting the region to be hit by Hurricane Charlie. We opted to wait until 'Charlie' passed through and treat on August 16. 'Charlie' passed to the east of us but brought the warmest weather of the summer with it. This warm, sunny weather accelerated the larval development making it imperative that we treat on the 16. 'Charlie,' now east of us, had our applicator grounded in Pembroke, NH. The earliest the helicopter could get to us was on the 18. A total of 1,000 acres were treated on August 18-19. Larvae were in the late third and fourth instars. The result of this application was fair at best. Ground applications of the adulticide Anvil continued, combating this latest onslaught of *A. vexans*. Cool evenings and fall-like weather hampered applications for the rest of the season. Over 300 man-hours were recorded in the spray trucks and delivery of over \$19,000 worth of Anvil was used. This was one of the toughest summers I can remember in recent years. The District would like to send our appreciation to you for your patience this season. Let's hope for a dryer and warmer 2005.

A special thank you goes to our spray crew for the outstanding dedication to the relief efforts. In addition, thank you to Lawes Agricultural Services for their logistical support involved in the larviciding program.

BLS Bug Line: 802-247-6779

REPORTS FROM APPROPRIATIONS

ARC - Rutland Area

Advocacy, Resources & Community for citizens with developmental disabilities and their families.

A United Way member agency. Our mission is to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.

In 2004, we were representative payee for about 55 clients referred to us by Social Security and mental health centers. We assisted these clients in managing within their budget limitations; quite an accomplishment for people living on the limited resources of SS and SSI. We were involved in every operation from payment of bills, rent etc. to dispensing personal expense monies on a weekly basis. The hours involved in managing one's case averages from several hours monthly to 3-4 hours weekly,

dependent on need. As well, we assisted about 10 clients in filling out annual accounting forms for probate court.

Six (6) dances were provided - Valentines, Spring Fling, Summer Dance, Picnic, Halloween, and our annual Christmas Dinner - over the year these events were attended by over 200 people with developmental disabilities, friends and families. The dances are our biggest events that bring people together in the community. There is much fun had by all who attend, whether dancing, listening to music, talking with a friend or by just watching.

ARC- Rutland Area supports the local Self-Advocacy group for people with developmental disabilities by doing the minutes and preparing the agendas for the group and then helps with facilitating the meeting. The Self-Advocates have again done a Disability Awareness Training at the Rutland High School.

This year the self advocates also did two trainings in the community on Voter Training. Many citizens are getting to know the self-advocates better through the trainings they offer and the self-advocates are gaining valuable public speaking and advocacy skills.

Our Executive Director is a member of the Rutland Family Support Network which is lead by parents to gather information families need, create goals to some system changes and network with families and providers via the internet, brochure, forums and newsletters. She also is on the Local Standing Committee of Community Access Program. By staying in touch with other state level organizations and working collaboratively with local advocates, families and organizations, ARC-Rutland Area stays on top of the services being provided to people with developmental disabilities and has an outlet to advocate for those services that are not being offered.

On behalf of the Board Members, friends, and families; we are hopeful for the support and continued assistance from the citizens of Brandon. We receive neither state nor federal funding, and our main sources of income continue to be United Way, Rutland City and other towns such as Brandon. In 2004 there were 20 residents of Brandon who took advantage of all the services we offer. We are petitioning to request funding from Brandon in 2005 for \$2,500.

Sincerely, Lisa S. Lynch , Executive Director

Appropriation Request - \$2,500
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BRANDON AREA CHAMBER OF COMMERCE

The Brandon Area Chamber of Commerce maintains and operates the Brandon Information Center year-round. The Information Center is an excellent resource for local residents as well as the thousands of out-of-town folks who pass through the doors each year.

The Information Center is full of maps, brochures, lodging and dining information, hiking info, local and statewide attraction brochures, real estate info, event calendars, and posters. We urge local residents to use the resources in the Booth when planning in-state daytrips and vacations and when entertaining out-of-town friends and family.

The Brandon town appropriation helps with costs associated with running the Information Center. The Booth is often one of the first places an out-of-towner will visit in our town.

The Chamber of Commerce sponsors many community events throughout the year including the free Summer Concert Series, Great Brandon Auction, Yard Sale Day, Make Your Own Leaf Person, Memory Tree Lighting and Festivities, Moonlight Madness and in 2004, Brandon Is For The Birds. In addition, the Chamber contributes annually to downtown beautification (flowers, parks and landscaping, holiday lighting, seasonal decorations, etc.) and the Operation Santa Claus. The Great Brandon Auction annually raises funds for town projects.

Revenue from our 140 memberships does not cover all the expenses associated with running the organization. We look to the taxpayers of Brandon to help with the expense of running the Information Booth. The Chamber's fiscal year parallels the calendar year. Our 2004 regular projected operating budget: (revenues) \$39,425 and (expenditures) \$49,190 (a \$9765 deficit).

Stephanie Jerome, 2004 President

Appropriation Request - \$900

BRANDON AREA RESCUE SQUAD, INC.

Citizens of Brandon:

Once again Brandon Area Rescue Squad has responded to a record number of calls. In 2004 the rescue squad responded 581, an increase of 46 calls over the 535 calls in 2003.

Brandon - 387 Leicester - 50

Sudbury - 26 Goshen - 6

2004 has been a very busy year for the Brandon Area Rescue Squad and many changes are on the horizon. We are looking forward to our new rescue squad facility. It will be located just south of the Maple Grove Restaurant and Cabins. We are excited to see the progress made towards this goal. Once we have our new building in place we will be able to provide space for members to spend time while on call, and be able to expand our training space, with room for meetings and the ambulances.

There is a Fund-raising Committee actively researching different ways to raise some of the monies needed to pay for this project. We had a coin drop last May, a super bingo in August, a Harvest Dance in October, A Taste of Life in Vermont Dinner and many more activities. To add to the funding for our new facility members are selling bricks for life which will be displayed on the front of our new building. With grants from Homeland Security we have been able to upgrade our ambulances with new equipment. With the increase of emergency calls we have had the last few years we have added a third ambulance.

>**Rescue #3** / with 82185 miles, will be used for basic non-emergency transport and transporting unit in an emergency.

>**Rescue #2** / 37589 miles, is our 4 wheel drive used in the winter and as the back up unit.

>**Rescue #1** / will be our primary ambulance.

Our goal this year is to provide more training for our members, to provide exceptional emergency care to the community, and train with the Police and Fire Departments. We will continue to work with the Recreation Department in providing emergency care for their activities. Brandon Area Rescue Squad will continue to provide emergency care for Otter Valley Union High School at football, wrestling, soccer, and field hockey games. We provide our services on Government Day at Neshobe School, the Annual Raft Race, The Bluegrass Festival, the Fishing Derby, and other community functions when requested.

Our roster consists of 38 active members, 28 members are certified at the Emergency Medical Technician Basic level, 8 of which are IV Technicians, 6 Emergency Care Attendants and 4 Driver only members with CRP certification.

Members spend many hours training to keep up skills and learning new techniques. Retaining and recruiting members is a challenge in itself today. With time required to be well trained and active in the organization it is very demanding. Brandon is very fortunate to have this fine group of dedicated people who have made this commitment to the community. They work as a team to cover the Brandon area 24 hours 7 days a week.

I would like to give a special thanks to the families of our members and their employers for allowing these

dedicated members to answer emergency calls. Without their understanding it would be very difficult for Brandon Area Rescue Squad to continue being a volunteer service.

It is with great passion, pride, and comfort that the Brandon Area Rescue Squad is able to provide service to our coverage area. We will continue to train and broaden our skills to provide services to the best of our abilities to our community.

Thank you for your support, Carol A. Bird, EMT-I, President, Brandon Area Rescue Squad, Inc.

Appropriation Request - \$14,766

BRANDON HISTORICAL SOCIETY

The Historical Society's Museum at Park Village is open to the public on published dates during the summer months and by appointment at any time.

Appropriation Request - \$500

BRANDON INDEPENDENCE DAY CELEBRATION COMMITTEE FY 2003-2004

The Brandon Independence Day Celebration Committee (BIDCC) is pleased to report that the generous support of the community resulted in another wonderful day of celebration on July 3, 2004.

Due to conservative spending, and more importantly, outstanding community support, the Committee is able to request the amount of \$4,000 for the fiscal year 2004-2005 for the fourth consecutive year.

The Committee extends a heartfelt thank you to the many volunteers and citizens of Brandon that make the Independence Day Celebration such a huge success. Please join us on July 2, 2005 for an "Old Fashioned Fourth of July" parade! Thank you.

Kelly Yuncker, BIDCC Chair 2004 & Brenda Fiorante, Treasurer

Note: Full financial statement is available in the Town Office.

Appropriation Request - \$4,000

GREEN UP VERMONT Green Up Day, May 7, 2005 -- 35th Anniversary!

Thirty-four years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501© (3) organization that works to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter free environment

Well over 15,000 Vermonters participated in Green Up Day 2004, using over 35,000 Green Up bags, collecting hundreds of tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 10 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

www.greenupvermont.org ~ greenup@greenupvermont.org

Appropriation Request - \$200

INTERAGE ADULT DAY PROGRAM

InterAge Adult Day Program is a not-for-profit program that provides a safe and caring environment for adults and seniors with cognitive or other health issues or seniors who may be socially isolated. By promoting socialization, creativity and optimum health, we meet our primary goal of helping to prevent or postpone institutional care for this population. Caregivers and families benefit greatly as they can continue to stay in the workplace or benefit from much needed respite from the stresses of daily care giving. With facilities in Rutland & Brandon we serve residents of Rutland and Addison County. InterAge is a division of the Community Care Network and a member agency of the United Way of Rutland County.

Appropriation Request - \$2,000
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RUTLAND AREA VISITING NURSE ASSOCIATION AND HOSPICE

For more than 58 years, the Rutland Area Visiting Nurse Association & Hospice has brought high-quality, affordable, community-based health and hospice services to people in the comfort of their homes.

In the face of rising healthcare costs, nursing shortages, shrinking reimbursement and regulatory changes to the health care system, RAVNAH has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's more vulnerable individuals. We are proud to report that we continue to be a community leader in guiding and shaping the future of home health, preventative and long-term care services, including home care, hospice, maternal-child health and community programs. Our services not only promote a healthy community, but also support individual dignity and independence in the home.

Last year we launched "The Caregiver Campaign" with a goal to raise \$1.15 million in support of RAVNAH's vital health care services and an expansion of our current headquarters. We began and completed construction on a 7,200 square foot (two-story) addition that allows us to meet the need of our growing staff, increasing patient load, and will leave RAVNAH exceptionally well prepared for future growth in home care services. The campaign also creates a lasting endowment that enables RAVNAH to continue to provide life-changing health care services to the greater Rutland community now and into the future.

In addition to the above, we are proud to report on a number of other successes we have achieved:

- Over 2,500 hours of volunteer services were provided to Hospice patients and families
- A bereavement support group was initiated and offered to Rutland County residents
- A series of caregiver workshops were held throughout the County in conjunction with Rutland Regional Medical Center and Southwestern Vermont Council on Aging
- 4,504 people were immunized with the flu vaccine
- We successfully implemented the McKesson Horizon Homecare System, a computer system which integrates all phases of our operations from patient scheduling to financial reporting
- Standards of Health Insurance Portability and Accountability Act (HIPAA) compliance were met
- We achieved successful accreditation by the Joint Commission on Accreditation of Health Care Organizations (JCAHO)
- We were awarded a grant from the USDA Rural Development program which will provide RAVNAH clinicians with state-of-the-art equipment and software so we may better service Rutland County's rural residents
- We increased our employee participation in the United Way by 50% over last years total
- We maintained one of the lowest costs in Vermont and the country for home health services

We could not have been successful without our dedicated staff. RAVNAH's staff made over 79,500 visits to 2,331 different patients. In the Town of Brandon we provided 5,823 visits to 179 individuals.

In addition to our caring staff, many other people enable RAVNAH to "make a difference every day". We would like to express our deep appreciation to our Board of Directors who give generously of their time, talents and financial support. We are grateful to our volunteers who provide comfort to terminally ill patients and clerical support in our office and at our clinics. We are also thankful to our generous donors whose gifts help us carry out our mission of service to the Rutland community.

To the individuals and organizations of the Town of Brandon that have supported us during 2004 we are truly thankful. With your support, RAVNAH will continue to meet our mission to *enhance the quality of life of all we serve through comprehensive home and community health services.*

Again we say thank you for your support.
Ronald J. Cioffi, CEO

Appropriation Request - \$10,200

RETIRED VOLUNTEER SERVICE PROGRAM (RSVP)

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 6 years RSVP has implemented several "Signature Programs" aimed at addressing pressing community needs. These programs include an America Reads program called **RSVP Rutland County Reads** aimed at enhancing literacy among elementary school children, an osteoporosis prevention program, **RSVP Bone Builders**, which provides free strength and balance exercise classes with RSVP volunteer instructors to Rutland County residents, and **RSVP Operation Doll**, in which RSVP volunteers restore and refurbish donated dolls including sewing outfits and providing accessories. These dolls, books and games are then distributed to over 350 needy children through 35+ local organizations.

Locally, **RSVP is the largest program of coordinated volunteer services** serving the people of Rutland County with **700+ volunteers**. From July 1, 2003 through June 30, 2004, volunteers in Rutland County

provided **80,800 hours of community service**. The cost benefit to the communities of Rutland County in terms of cost of services provided equals **\$1,265,330**.

Once again this year RSVP is not asking for additional monies from the Town of Brandon. The monies we are requesting this year will be used to help defray costs of providing the Signature Programs we sponsor as well as volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Rutland County.

Currently in Brandon, 24 volunteers donate their services to the following non-profit organizations: The American Red Cross, Village Manor, Park Terrace, Rutland Regional Medical Center, Northeast School, Northwest School, Otter Valley Union High School, Neshobe School, Brandon Rescue Squad, Brandon Area Food Shelf, Eden Park Nursing Home, RSVP Good-time Singers, Pleasant Manor Nursing Home, Genesis Elder Care, College of Saint Joseph, The Meadows, Mountain View Center, Vermont Association for the Blind and Visually Impaired, The Godnick Adult Center, US Senator James Jeffords Office, Park Terrace, The Bridges Program, RSVP Bone Builders classes, Operation Doll, Haven Health, and the Vermont Police Academy.

The volunteer services they provide include: Lifelong Learning Institute volunteers, disaster preparedness presentations, knitting and sewing clothes for children, tutoring and mentoring in area schools, mailings, entertaining in the area nursing homes and schools, teaching and performing arts and crafts, greeting people at RRMC and providing information at the front desk, clerical assistance, bingo calling, helping at the thrift shop, driving for the visually impaired, library aides, musicians, and clowning, leading the RSVP Bone Builders exercise class, friendly visitation, research. Currently, there are **several RSVP Bone Builders classes offered in Brandon free of charge** to area residents.

On behalf of RSVP, I would like to thank the residents of Brandon for their continued support. As financial constraints effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Sincerely, Nan M. Hart, Director

Appropriation Request - \$406

RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER ANNUAL REPORT 2004

The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland County to provide safety and support services to victims of domestic and sexual violence. We have been in Rutland County for 25 years serving families who live in danger.

Bonnie Gainer, Shelter Director, has retired after 15 years of dedication to creating peaceful families. The new director is Rebecca Roguen who has been on staff for over six years. This year we gave counseling and other support services to over 3500 people. We assist people with shelter, counseling, support groups, help with relocation, and are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.

The families, volunteers, and staff of the shelter thank the voters of **Brandon** for their continued support of our program. Because of your consistent support, we are able to continue to provide a safe haven for those survivors of domestic violence from your town.

Sincerely, Rebecca Roguen, Director

Appropriation Request - \$500

RUTLAND COUNTY PARENT CHILD CENTER

Rutland County Parent Child Center (RCPCC) is a member of the Vermont Parent Child Center Network. Each year, approximately 17,000 Vermont families make use of the wide variety of services offered in the 16 community-based non-profit organizations in the Network. Parent child centers offer eight core services:

*Home visiting
*Parent Support
*Information and Referral

*Early Childhood Programs
*On-site services
*Community Development

* Parent Education
*Playgroups

Parent child centers provide assistance and education at low cost or no cost, so that all families of all backgrounds and income levels can participate. Many parent child center services are available to all families, while others are aimed at serving the needs of families and children in vulnerable circumstances. Each center also offers specialized services that are designed to meet the community needs and build on community strengths. The Vermont Parent Child Center Network (VPCCN) supports each center in finding resources for its work and responding to its community's needs. Vermont parent child centers are recognized nationally as models for community based family support. Rutland County Parent Child Center (RCPCC), established in 1984, is one of the eight original parent child centers in Vermont. Currently RCPCC provides services in all 27 Rutland County towns and in Rutland City, with (at a minimum) weekly outreach occurring in 13 communities. Outreach sites in all communities are easily accessible and barrier free.

Appropriation Request - \$2,000

VERMONT ADULT LEARNING

Vermont Adult Learning works with adults age 16 and over who are not enrolled in school and want to finish secondary school, improve their skills, or prepare for college or a career. We provide instruction in reading, writing, math, English for speakers of other languages, as well as communication, problem solving, decision making, interpersonal and lifelong learning skills. VAL also helps adults prepare for the CDL, U.S. citizenship, or GED exam or the Adult Diploma Program.

Classes and tutoring are offered at our learning center in Rutland, in various community sites, and in students' homes and workplaces.

Vermont Adult Learning collaborates with 7 supervisory unions, Rutland County Head Start, Rutland County Parent Child Center, Vermont Center for the Book, and Neshobe Family Network to provide family literacy services.

With the recent trend toward reform of the welfare system, we have also collaborated with the PATH (formerly known as Department of Social Welfare), Employment and Training and the Stafford Technical Center to combine our services. In partnership with those agencies, we are designing and delivering intensive and comprehensive services to help adults move into paid employment that will enable them to support their families.

Last Year Vermont Adult Learning served 526 adult residents of Rutland County and provided 14332 hours of instruction. Of these totals, 44 residents of Brandon were served and provided with 1292 hours of instruction.

Student achievements included:

- 7 Students obtained a high school diploma or GED**
- 3 Students increased involvement in their children's literacy**
- 2 Students obtained employment**

Other student achievements include:

- * Acquiring job readiness skills**
- * Improving parenting skills**
- * Retaining or improving employment**

The cost of providing educational services, in relation to Brandon's appropriation of \$999 is outlined below:

Total students served in FY04 = 44
Total hours of instruction provided = 1292
Total cost to Brandon per instructional hour = \$.77 (\$999/1292)

We appreciate your support. J. Clark Postemski, Regional Manager

Appropriation Request - \$999

SOUTHWESTERN VERMONT COUNCIL ON AGING

The Southwestern Vermont Council on Aging provided the following services in the Town of Brandon during the past year:

Senior Meals:

Through contract, the Council, helped supply 6,300 meals that were prepared and delivered to the homes of 44 older persons in your community. This service is often referred to as "Meals on Wheels". We also provided "Blizzard Bags" containing "shelf-stable" meals to Meals on Wheels participants and other isolated elders, for use in a weather related or other emergency situation. In addition, 60 Brandon elders participated at one or more of the luncheon sites available in our region, enjoying 3,531 meals.

Case Management Assistance:

75 elders in your community received help from SVCOA Case Management staff. Case Managers provided help with applications and problem solving around programs such as Fuel Assistance, SSI, Medicaid, Food Stamps, etc. Case Managers also helped frail elders facing long term care placement, helping those who wanted to remain independent connect with available in home assistance, including Medicaid Waiver support for those who were eligible.

Other:

In addition, the Council provided: 1) Telephone assistance through our "Senior HelpLine" (786-5991 or 1-800-642-5119). The HelpLine provided easy phone access to elders and others in need of information about programs and supports available to older persons; 2) Health benefit counseling information and form filing assistance through our SHIP Program; 3) Legal service assistance through a contract with the Vermont Senior Citizens Law Project; 4) Written information about elder issues via the weekly "Elder Connection" column appearing weekly in the Rutland Herald; 5) Nutrition education and counseling services provided by a Registered Dietician; 6) Senior Companion support for frail, homebound elders; 7) Elder Care Clinician outreach services to elders dealing with mental health issues. This service is provided through a contract with Rutland Mental Health; 8) Transportation assistance through Elders on the Go and the One-2-One Program; 9) Community Development assistance and 10) Caregiver information and support for family members and others who are providing help to elders in need of care.

Appropriation Request - \$2,400

THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private non-profit organization, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2003 through September 30, 2004, VCIL responded to over **2,000** requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to **355** individuals to help increase their independent living skills and life opportunities; provided **401** households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over **345** with personal assistance and/or assistive technology; provided communications equipment to **76** Deaf, hard-of-hearing or speech-impaired individuals through the Vermont Equipment Distribution Program, and delivered meals to almost **555** Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is located in Montpelier with three regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses a disability resource library and the toll-free information line, through which answers to disability-related questions are provided to callers from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2004, VCIL provided direct services to **32** residents of the Town of Brandon utilizing the following services/programs:

- Information & Referral
- Meals on Wheels (for people with disabilities under the age of 60)
- Home and Community Access Program
- Peer Advocacy Counselor Program
- Sue Williams Freedom Fund
- Vermont Equipment Distribution Program

To learn more about VCIL, call toll-free at 1-800-639-1522

Appropriation Request - \$420

PUBLIC AWARENESS NOTICES

ESSENTIAL PUBLIC HEALTH SERVICES FOR RUTLAND DISTRICT OFFICE 2004 TOWN REPORTS

The Vermont Department of Health works to protect, improve and promote the health of Vermonters. The following are some of the Department's services that are available to residents of Rutland County.

Reportable Disease Case Investigations: Infectious diseases continue to be a major source of illness, disability and death in the U.S. and Vermont, accounting for 25% of all doctor visits each year. The Health Department investigates all cases of disease such as meningitis, hepatitis, pertussis (whooping cough), and infectious diarrhea to determine their source, to recommend control measures (including current treatment standards) and to prevent further spread of the disease. **In 2003, the department investigated 180 cases of disease in Rutland County.**

Vaccine-Preventable Diseases: Vaccine-preventable disease rates are at their lowest level ever. In 2003, there were Vermont reports of only one case of tetanus, 71 cases of pertussis and no reports of measles, rubella or polio. Disease levels, while they are one of the chief outcomes of interest, are a late indicator of the soundness of the immunization system. Immunization levels are a better indicator than vaccine-preventable disease rates to determine if there is a problem with immunization delivery.

Immunization levels for Vermont children, while high, still fall short of the 90% coverage goal. During 2003, the Health Department distributed childhood vaccines to healthcare providers in Rutland District valued at \$299,620.

Food & Lodging Inspections: National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. The five greatest risks for food borne outbreaks are: keeping food too long at improper temperatures, inadequate cooking, contaminated equipment, food from an unsafe source, and poor personal hygiene among food handlers. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. **Of the 32 establishments in Brandon, 29 inspections were completed by a sanitarian during 2003.**

Recent challenges addressed by the Health Department include the nationwide flu vaccine shortage during the fall of 2004, development of additional substance abuse treatment opportunities, and the reorganization of the Agency of Human Services, which shifted Vermont's mental health efforts to the Department of Health. This past year, the Department also increased its services to women age 40 and older to help them access screening for conditions like diabetes and cardiovascular disease in addition to screening for breast and cervical cancer.

If you would like more information about these and other Health Department activities or if you have a public health concern, please call the Rutland District Office at 802-786-5811. For information about public health, Department initiatives, publications, and news releases go to the Department's website at www.HealthyVermonters.info

FINANCIAL STATEMENT DEFINITIONS

Governmental Funds are used to account for the ongoing activities of the Town or School that are financed with general government revenues.

General Fund: The General Fund is the general operating fund of the Town or School and accounts for all financial resources not required to be encompassed within other funds.

Capital Project Fund: The capital project fund is used to account for all resources to be used for the acquisition of fixed assets.

Debt Service Fund: The debt service fund is used to account for all resources to be used for the accumulation of resources for, and the payment, of general long-term debt principal, interest and related costs.

Proprietary Funds:

Enterprise Fund: The Enterprise fund is used to account for operations that are financed and operated in a manner similar to private business where the costs are financed through user charges.

Fiduciary Fund Types:

Agency and Trust Funds:

The Agency and Trust Funds are used to account for assets held by the Town or School District in a trustee capacity or as an agent for individuals, private organizations, other funds, and/or governmental units. Agency Funds are custodial in nature and do not involve measurements of results of operations. The Expendable Trust Fund consists of Memorial Funds which are donated to the Town or School which must be used for specific purposes. Non-expendable Trust Funds consist of funds which are donated to the town or school and must remain invested to accrue earnings.

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Elected Auditors</u>				
Travel & Expenses	0	20	50	50
Advertising Expense	0	28	0	0
Conferences	0	45	105	105
Office Supplies	20	0	50	50
Telephone	0	0	50	50
Auditors Expenses	20	93	255	255
<u>Selectboard</u>				
Selectboard Honorariums	5,945	6,000	6,000	6,000
Secretarial Wages - PT	1,860	2,010	2,550	2,600
Fica	486	536	580	533
Medicare	158	125	150	125
Travel & Expenses	249	394	300	300
Conferences	230	320	500	500
Discretionary Expenses	1,031	747	500	500
Select Board Expenses	9,960	10,132	10,580	10,558

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Administration</u>				
Town Manager's Salary	60,115	63,453	63,820	62,550
Clerical Staff - 2(2Part Time)	88,819	72,296	61,363	76,426
Overtime	1,551	4,670	1,500	3,000
Custodian	1,915	1,711	3,500	1,800
Wages - Temporary	1,398	6,823	2,500	4,500
Total salaries	153,797	148,953	132,683	148,276
Salary Associated Costs	56,376	59,557	52,451	59,129
Other operating costs	87,379	67,203	72,900	70,750
Timber Sale Expenses	13,361	0	0	0
Public Transportation	0	0	5,000	5,000
Town Admin. Insurance	15,640	19,520	19,121	27,831
Unemployment Insurance	0	0	4,374	6,417
Administration Expenses	326,552	295,233	286,529	317,403
Administration Revenues	83,176	92,324	33,572	67,350
Net Administration	243,376	202,909	252,957	250,053
<u>Listers</u>				
Wages - Perm/Part Time	12,874	14,574	13,875	15,650
Salary associated costs	985	1,116	1,061	1,197
Other operating costs	10,990	5,267	9,750	8,600
Reappraisal acct				13,500
Listers Expenses	24,849	20,957	24,686	38,947
Lister Revenues				
Act 60/Reappraisal	13,622	13,692	13,500	13,500
Lister Net	11,227	7,265	11,186	25,447

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Code Enforcement</u>				
Ordinance Officer Salary	39,263	23,213	23,030	24,009
Assistants-2	0	12,058	16,764	16,500
DRB Clerk	4,226	2,277	3,600	3,500
Planning Comm. Clerk	9,506	335	0	500
Total salaries	52,994	37,883	43,394	44,509
Salary associated costs	10,350	6,704	7,731	7,348
Other operating costs	9,837	8,047	8,020	9,500
Code Enforcement Expenses	73,181	52,634	59,145	61,357
<u>Code Enforcement Rev</u>				
Land Use Permit Revenue	7,151	6,034	9,000	6,300
Septic Application - Rev.	2,455	2,605	3,000	2,700
Civil Fines/Penalties				
Total Code Enforcment Reve	9,606	8,639	12,000	9,000
Net Code Enforcement	63,575	43,995	47,145	52,357
<u>Clerk</u>				
Board of Civil Authority	9,837	3,152	13,200	8,500
Town Clerk Salary	50,556	52,940	53,347	55,402
Wages - Part Time	9,773	13,402	15,353	16,835
Total salaries	70,165	69,494	81,900	80,737
Salary associated costs	15,753	20,998	24,195	26,139
Other operating costs	23,958	10,889	12,660	18,150
Clerk Expenses	109,876	101,381	118,755	125,026
<u>TC/TT Revenues</u>				
PILOT/CU	38,434	36,721	25,000	30,000
Tax Stabilization Agmnts	71,000	106,500	71,000	71,000
Misc./Extraordinary Rev.s	127	874	500	800
Wage Reimbursable	0	0	500	300
Other Revenue	61,584	61,898	54,825	57,775
Total Clerk Revenue	171,145	205,993	151,825	159,875
Net Clerk	-61,269	-104,612	-33,070	-34,849

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Police Department</u>				
Chief's Salary	48,808	22,561	52,000	52,500
Officer's Salary (4)	140,923	67,659	147,663	151,192
Overtime	13,206	14,241	10,000	15,000
Holiday Overtime	4,244	4,874	5,000	5,000
School Officer	0	0	0	32,650
Clerical Wages (.1)	18,361	19,379	16,353	23,200
Total salaries	225,542	128,714	231,016	279,542
Salary associated costs	81,220	180,595	92,125	124,479
Other operating costs	139,034	137,895	92,250	131,020
Police Insurance	17,806	20,391	20,823	25,534
Animal Control	0	6,822	6,825	7,000
Police Department Expenses	445,796	454,026	422,216	567,575
<u>Police Dept Revenues</u>				
LLEBG				1,000
Wage Reimbursable SRO	1,546	0	2,500	31,000
Other		14,968		49,600
Police Dept Revenues Total	1,546	14,968	2,500	81,600
Net Police	444,250	439,058	419,716	485,975

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
Public Works				
Superintendent Salary	34,279	23,765	49,137	57,750
Wages-Perm Full Time-4	104,109	111,899	121,592	125,200
Overtime	20,572	15,508	12,500	15,000
On Call	0	0	0	1,875
Wages - Temp Hired Help	39,337	16,473	12,500	15,220
Total salaries	198,296	167,645	195,729	215,045
Salary associated costs	47,233	50,514	80,577	86,551
Other operating costs	230,816	206,029	256,000	249,750
Public Works Insurance	13,216	18,519	23,052	29,533
Project related costs	157,663	235,376	112,500	107,000
Backhoe Lease	0	0	0	17,000
Sidewalk Portion	2,441	0	0	0
Public Works Expenses	649,665	678,083	667,858	704,879
Highway Revenues				
Access Permit Revenue	450	800	800	800
Excavation Permit Revenue	100	50	200	200
Resurfacing Revenue	0	46,760	0	0
State Highway Revenue	138,603	138,475	138,604	138,604
Route 7 Match fund	0	0	25,000	24,000
Grant Revenue	52,028	0	0	0
Capital Depreciation Acct	0	0	0	17,000
Over Weight Permits	420	390	400	400
Wage Reimbursable	0	200	500	300
Highway Revenues Total	191,602	186,675	165,504	181,304
Net Public Works	458,064	491,408	502,354	523,575
Bldgs & Grounds				
Maint. Supplies - Bldgs	1,627	1,179	1,175	1,300
Building repairs	8,426	18,745	20,000	10,000
Cemeteries	5	0	500	500
Municipal Mowing	684	1,512	1,000	3,500
Recreation Field Maint.	270	194	500	500
Town Hall Maint.	13,214	7,340	10,000	10,000
Parks Maintenance	3,102	4,091	4,000	4,500
Bldg & Grounds Expenses	27,328	33,061	37,175	30,300

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Constable</u>				
Constable	1,782	1,292	1,000	1,000
Fica	91	75	62	62
Medicare	21	18	15	15
Travel & Expenses	152	20	85	85
Continuing Education	-267	0	100	100
Professional Supplies	83	84	75	75
Net Constable Expenses	2,059	1,489	1,337	1,337
<u>Intergovernmental</u>				
County Tax	19,870	19,886	23,000	23,000
VLCT	2,546	2,874	3,000	3,422
Rut. Regional Commission	500	500	500	500
Brandon Library	63,000	64,905	64,000	68,000
Senior Citizen Center	13,500	13,522	13,500	13,500
REDC	2,000	2,000	2,000	500
Mosquito Control	16,640	16,640	16,650	18,300
Recycling Expenses	35,000	35,000	35,000	35,000
Intergovernmental Expenses	153,056	155,327	157,650	162,222
Revenues				
Mosquitos-Trustee Reimb.	3,500	3,500	3,500	3,500

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Recreation Department</u>				
Recreation Director	33,408	36,463	34,967	31,000
Salary associated costs	8,565	7,838	9,494	9,976
Other operating costs	6,427	4,816	6,200	6,700
Recreation Insurance Exp.	5,136	898	1,585	2,879
Net Recreation	48,400	49,117	50,661	50,555
<u>Debt Service</u>				
Interest Exp.- Short Term	843	0	1,800	1,800
Debt Service	843	0	1,800	1,800
<u>Transfer to Other Funds</u>				
GL Apprl/Act 60	16,500	13,962	13,500	0
Transfer to Town Srv Offi	2,383	0	0	0
Equipment Replacement	60,000	54,000	60,000	60,000
Transfers	78,883	67,962	73,500	60,000
<u>Economic Development</u>				
Salary	0	22,500	23,030	24,008
Salary associated costs	0	5,852	5,473	5,952
Other operating costs	5,850	4,075	23,075	6,950
Economic Dev	11,700	32,427	51,578	36,910

GENERAL FUND BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY2005/2006
<u>Appropriations</u>				
4th of July Committee	4,000	4,000	4,000	4,000
Rut. County Womens Net.	500	500	500	500
Brandon Rescue Squad	12,840	12,840	14,766	14,766
Chamber of Commerce	900	900	900	900
RSVP	406	406	406	406
SW Area on Aging	2,400	2,400	2,400	2,400
RAVNA	10,200	10,200	10,200	10,200
Rutland Mental Health	6,400	6,400	0	6,400
and County Parent/child Center	0	0	2,200	2,000
Independent Living Center	420	420	420	420
Vermont Green Up Day	300	300	200	200
PCAV	0	0	0	400
Vermont Learning Center	999	999	999	999
Bran. Historical Society	500	500	500	500
G. Aiken RC&D Program	0	0	0	100
Assoc. for Retarded Citiz	2,000	2,500	2,500	2,500
Interage Adult Day Prog.	2,000	2,000	2,000	2,000
Rut. County Land Trust	1,000	0	0	0
Children's Growth Co	2,000	0	0	0
NeighborWorks	0	0	0	1,800
Appropriations Total	46,865	44,365	41,991	50,491
General Fund	2,009,035	1,996,287	2,005,716	2,219,615
w/o appropriations	1,962,170	1,951,922	1,963,725	2,169,124
Total Revenues	474,197	525,791	382,401	516,129
Amount to raise by Taxes				\$ 1,652,995

WASTEWATER BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Draft FY05/06
Wastewater Revenues				
Sewer Fees	360,829	368,226	365,084	369,945
				7.00 per thous.
Misc. Revenues	8,511	14,197	3,900	13,532
Wastewater Revenues	369,340	382,423	368,984	383,477
WasteWater Expenses				
Salaries	69,981	73,608	72,454	76,411
Salary Associated Costs	26,035	34,032	34,665	34,974
Misc Operational Expenses	98,780	106,715	108,842	108,440
Chemicals	21,561	20,350	20,500	22,000
Equipment Expenses	12,368	14,878	18,900	19,800
Debt Expenses	20,973	14,709	50,852	50,852
Tax Note Expense	0	0	0	0
Insurance Expenses	9,245	11,612	10,062	11,000
Capital/New Equipment	0	5,967	0	0
Wastewater Expenses	365,664	398,626	371,275	383,477
Total Revenue	369,340	382,423	368,984	383,477
Net Difference	-3,676	16,203	2,291	0

RECREATION REVOLVING FUND

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY 2005/2006
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Program Revenue	83,362	67,760	69,800	69,800
Program Expenses				
Salaries	18,874	15,158	24,462	24,462
Total Program Expenses	51,697	43,852	45,004	45,004
Rec Program Revenue	83,362	67,760	69,800	69,800
Program Expense	51,697	43,852	45,004	45,004
Net Difference	31,665	23,908	24,796	24,796

TRANSFER STATION BUDGET

Account Name	Actual FY2002-2003	Actual FY2003/2004	Budget FY2004/2005	Proposed FY05/06
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Transfer Station Revenues				
Tire Revenue	923	2,245	1,000	1,000
Stickers & Bags Revenue	113,837	147,260	141,764	180,255
Misc. Revenues	27,293	8,980	21,750	23,750
Transfer from Other Funds	34,600	35,000	35,000	35,000
Revenue	176,654	193,485	199,514	240,005
Wages-Permanent	35,777	43,953	43,702	43,702
Overtime	157	340	1,000	1,000
Wages - Temp	7,990	4,400	3,500	3,500
Salaries	43,924	48,693	48,202	48,202
Salary associated costs	15,845	19,186	21,053	21,053
Genl Operational Expenses	36,102	22,176	23,750	23,950
Recycle Pulls	0	173	0	5,000
Solid Waste Disposal	40,842	66,929	46,000	80,000
Tire Disposal	92	289	1,200	3,000
Waste Metal Disposal	3,041	2,832	2,000	0
RCSWD Surcharge Fees	14,663	15,769	15,000	15,000
Recycling Expenses	0	590	1,000	1,000
Hauling Expenses	27,415	21,644	31,000	31,000
Construction/Demo Fees	5,349	2	4,800	4,800
Vt Franchise Tax	9,998	11,123	7,000	7,000
Total Expenses	199,171	209,406	201,005	240,005
Total Revenue	176,654	193,485	199,514	240,005
Net Difference	22,517	15,921	1,491	0

TOWN OF BRANDON, VERMONT
AUDIT REPORT
JUNE 30, 2004

TOWN OF BRANDON, VERMONT
AUDIT REPORT
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Sullivan, Powers & Co.
CERTIFIED PUBLIC ACCOUNTANTS

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Fred Duplessis, CPA
Kathy Blackburn, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA

Because of the effects of the matters discussed in the preceding paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Brandon, Vermont, as of June 30, 2004 or the changes in its financial position for the year then ended.

Independent Auditor's Report

Board of Selectmen
Town of Brandon
Brandon, Vermont 05733

Sullivan Powers and Company

January 5, 2005
Montpelier, Vermont
Vt Lic. #92-000180

We have audited the accompanying general purpose financial statements of the Town of Brandon, Vermont as of June 30, 2004 and for the year then ended. These general purpose financial statements are the responsibility of the Town of Brandon, Vermont's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Because of inadequacies in the Town's controls over the transfer station revenues, we were unable to form an opinion regarding the amount of transfer station revenue in the accompanying Combined Statement of Revenue, Expenses and Changes in Retained Earnings - All Proprietary Fund Types (stated at \$138,412).

The Town did not adopt Governmental Accounting Standards Board (GASB) Statement No.'s 34, 37 and 38 as required by generally accepted accounting principles (GAAP). These statements would significantly change the accounting and reporting structure of the Town if adopted. These changes include the presentation of government-wide financial statements, reporting major funds, utilization of the direct method on the cash flow statement, reporting of governmental capital assets, increased detail in the notes to the financial statements, reporting the governmental activities on the full accrual basis of accounting and presenting management's discussion and analysis.

A statement of general fixed assets, required by accounting principles generally accepted in the United States of America, is not included in the financial report because the Town of Brandon, Vermont has not maintained records as to the historical costs of its general fixed assets. The amount that should be recorded in the general fixed asset account group is unknown. Also, the Town has not maintained records as to the historical costs of the property, plant and equipment in the Transfer Station Fund and, as a result, has not recorded depreciation expense and accumulated depreciation in that Fund. The amounts that should be recorded in this fund is unknown.

TOWN OF BRANDON, VERMONT
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2004

Exhibit A

ASSETS

Cash - Note 2	\$	539,769	\$	85,196	\$	0	\$	50	\$	0	\$	0	\$	625,015
Investments - Notes 2 & 3		0		223,734		0		0		6,910		0		230,644
Receivables - Note 4		353,265		57,338		4,847		277,706		0		0		693,156
Due from Other Funds		11,367		251,654		97,372		128,838		0		0		489,231
Loans Receivable - Note 5		0		645,726		0		0		0		0		645,726
Property, Plant and Equipment - Net of Accumulated Depreciation - Note 6		0		0		0		1,435,802		0		0		1,435,802
Amount to be Provided for the Retirement of Long-Term Debt		0		0		0		0		0		107,205		107,205
TOTAL ASSETS	\$	904,401	\$	1,263,648	\$	102,219	\$	1,842,396	\$	6,910	\$	107,205	\$	4,226,779

LIABILITIES AND FUND EQUITY

Liabilities:

Accounts Payable	\$ 90,593	\$ 84,188	\$ 8,102	\$ 9,093	\$ 0	\$ 0	\$ 0	\$ 191,976
Payroll Liabilities	9,811	0	0	0	0	0	0	9,811
Due to Other Funds	317,572	113,261	41,322	15,879	1,197	0	0	489,231
Accrued Interest Payable	0	0	0	1,160	0	0	0	1,160
Deferred Revenue - Note 7	260,517	709,423	4,847	0	0	0	0	974,787
Accrued Compensated Absences - Note 8	0	0	0	9,379	0	55,558	0	64,937
Short-Term Notes Payable - Note 9	0	0	0	230,000	0	0	0	230,000
Notes and Bonds Payable - Note 10	0	0	0	419,302	0	0	0	419,302
Landfill Post - Closure Costs - Note 11	0	0	0	0	0	51,647	0	51,647
Total Liabilities	678,493	906,872	54,271	684,813	1,197	107,205	107,205	2,432,851

Fund Equity:

Retained Earnings:								
Net Investment in Property, Plant and Equipment	0	0	0	936,500	0	0	0	936,500
Unrestricted:								
Designated - Note 12	0	0	0	371,522	0	0	0	371,522
Undesignated	0	0	0	(150,439)	0	0	0	(150,439)
Fund Balances:								
Restricted - Note 13	0	320,156	30,523	0	6,910	0	0	357,589
Unrestricted:								
Designated - Note 14	153,222	176,419	59,267	0	0	0	0	388,908
Undesignated	72,686	(139,799)	(41,842)	0	(1,197)	0	0	(110,152)
Total Retained Earnings/Fund Balances	225,908	356,776	47,948	1,157,583	5,713	0	0	1,793,928
Total Fund Equity	225,908	356,776	47,948	1,157,583	5,713	0	0	1,793,928
TOTAL LIABILITIES AND FUND EQUITY	\$ 904,401	\$ 1,263,648	\$ 102,219	\$ 1,842,396	\$ 6,910	\$ 107,205	\$ 107,205	\$ 4,226,779

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	\$ 1,430,050	\$ 1,418,462	\$ (11,588)
Penalties & Interest	50,000	57,085	7,085
Contributions	100	0	(100)
Permits & Licenses	22,250	14,578	(7,672)
State Highway & Act 60	138,354	138,475	121
Administrative Services	7,000	7,000	0
Charges for Services	47,700	56,287	8,587
Miscellaneous Revenues/Grants	19,125	65,646	46,521
Court & Town Fines	18,600	14,969	(3,631)
Interest Earned	8,000	3,393	(4,607)
Pilot/CU/Stabilized Taxes	101,000	107,721	6,721
Appropriations	44,365	44,365	0
Transfer from Other Funds	0	500	500
Total Revenues	1,886,544	1,928,481	41,937
Expenditures:			
Elected Auditors:			
Travel & Expenses	50	20	30
Advertising	0	28	(28)
Conferences	105	45	60
Office Supplies	50	0	50
Telephone	50	0	50
Total Elected Auditors	255	93	162
Select Board:			
Board Honorariums	6,000	6,000	0
Secretarial Wages	2,550	2,010	540
FICA	580	536	44
Medicare	150	125	25
Travel & Expenses	300	394	(94)
Conferences	500	320	180
Discretionary Expenses	500	748	(248)
Total Select Board	10,580	10,133	447
Town Administration:			
Town Manager Salary	62,350	63,453	(1,103)
Clerical Staff	92,415	72,296	20,119
Overtime	1,500	4,670	(3,170)
Custodian	2,500	1,711	789
Wages - Temporary	2,500	6,821	(4,321)
FICA, Insurance, & Retirement	62,617	58,827	3,790
Travel & Expenses	1,400	742	658
Personnel Recruitment	100	2,009	(1,909)
Dues & Subscriptions	600	624	(24)
Continuing Education	1,950	1,945	5
Conferences	300	295	5
Legal Services	6,000	6,390	(390)
Auditors	9,000	9,061	(61)

The accompanying notes are an integral part of this financial statement.

Exhibit B

TOWN OF BRANDON, VERMONT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2004

	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	Total (Memorandum Only)
Revenues:					
Property Taxes	\$ 1,462,827	\$ 0	\$ 0	\$ 0	\$ 1,462,827
Interest and Penalties on Delinquent Taxes	57,085	0	0	0	57,085
Investment Income	3,393	4,281	144	94	7,912
Fees and Permits	29,547	67,761	0	0	97,308
Intergovernmental Revenues	185,235	300,661	137,600	0	623,496
Charges for Services	63,287	0	0	0	63,287
Payment in Lieu of Taxes	107,721	0	0	0	107,721
Loan Repayments	0	28,689	0	0	28,689
Other Revenues	18,886	36,453	1,445	0	56,784
Total Revenues	1,927,981	437,845	139,189	94	2,505,109
Expenditures:					
General Government					
Highway Department	683,935	143,992	0	2,061	829,988
Public Safety	580,741	0	16,266	0	597,007
Culture and Recreation	462,954	2,151	0	0	465,105
Community Development	118,484	43,853	0	0	162,337
Loans Issued	0	323,579	0	0	323,579
Capital Projects	0	40,000	0	0	40,000
	0	0	234,411	0	234,411
Total Expenditures	1,846,114	553,575	250,677	2,061	2,652,427
Excess/(Deficiency) of Revenues Over Expenditures	81,867	(115,730)	(111,488)	(1,967)	(147,318)
Other Financing Sources/(Uses):					
Operating Transfers In	500	13,500	54,000	0	68,000
Operating Transfers Out	(102,500)	(500)	0	0	(103,000)
Total Other Financing Sources/(Uses)	(102,000)	13,000	54,000	0	(35,000)
Excess/(Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	(20,133)	(102,730)	(57,488)	(1,967)	(182,318)
Fund Balance - July 1, 2003	246,041	459,506	105,436	7,680	818,663
Fund Balance - June 30, 2004	\$ 225,908	\$ 356,776	\$ 47,948	\$ 5,713	\$ 636,345

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Town Administration: (Continued)			
Consultants	\$ 3,000	\$ 326	\$ 2,674
Office Supplies	12,000	9,228	2,772
Telephone Expense	2,600	3,332	(732)
Postage Expense	9,000	6,551	2,449
E-Mail Fees	1,075	1,338	(263)
Office Equipment	4,000	13,571	(9,571)
Legal Advertising	1,000	1,060	(60)
Town Report	3,800	2,889	911
Heating Fuel	2,000	2,318	(318)
Water	50	264	(214)
Electric	6,400	5,261	1,139
Maintenance Supplies/Buildings	1,100	1,825	(725)
Outside Maintenance/Buildings	18,000	18,745	(745)
Economic Development Reserve	34,255	32,426	1,829
Historic Preservation Committee	500	0	500
Animal Expenses	6,500	6,822	(322)
Public Transportation	5,000	0	5,000
Bad Debt Expense	0	145	(145)
Total Town Administration	353,512	334,945	18,567
Lists:			
Wages - Permanent/Part-Time	13,500	14,574	(1,074)
FICA/MEDI	1,033	1,115	(82)
Travel & Expenses	300	519	(219)
Dues & Subscriptions	0	70	(70)
Mapping	3,000	3,187	(187)
Property Assessor	5,000	2,255	2,745
Professional Supplies	750	413	337
Telephone	1,260	1,465	(205)
Postage	500	46	454
Office Equipment	750	499	251
Rent Expense	2,400	0	2,400
Total Lists	28,493	24,143	4,350
Code Enforcement:			
Ordinance Officer Salary	20,400	23,215	(2,815)
Assistants	16,500	12,058	4,442
DRB Clerk	3,600	2,277	1,323
Planning Commissioner Clerk	0	335	(335)
FICA, Insurance, & Retirement	6,450	6,704	(254)
Travel & Expenses	500	802	(302)
Dues & Subscriptions	120	45	75
Continuing Education	400	415	(15)
Professional Services	775	1,624	(849)
Legal Services - Administration	1,125	861	264
Legal Services - DRB	1,800	2,734	(934)
Legal Services - Rental	1,200	0	1,200
Professional Supplies	250	703	(453)
Office Equipment	400	289	111
Legal Advertising	700	563	137
Printing	400	11	389
Total Code Enforcement	54,620	52,636	1,984

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Clerk Treasurer:			
Board of Civil Authority	\$ 8,550	\$ 3,154	\$ 5,396
Town Clerk Salary	52,110	52,940	(830)
Wages - Temporary	15,765	13,402	2,363
FICA, Insurance, & Retirement	24,152	20,996	3,156
Travel & Expenses	625	720	(95)
Dues & Subscriptions	125	55	70
Professional Supplies	1,033	592	441
Marriage License Expense	1,000	885	115
Hunting/Fishing License Expense	5,600	5,582	18
Records Preservation	3,500	3,056	444
Total Clerk Treasurer	112,460	101,382	11,078
Police Department:			
Chief's Salary	48,445	25,884	22,561
Officer's Salary	149,250	81,591	67,659
Overtime	10,000	14,241	(4,241)
Holiday Overtime	5,000	4,874	126
School Officer	2,000	0	2,000
Clerical Wages	18,635	19,379	(744)
Special Wages	10,000	142,776	(132,776)
Billable Time Expenses	7,500	704	6,796
FICA, Insurance, & Retirement	85,879	37,113	48,766
Travel & Expenses	700	117	583
Clothing Allowance	1,900	2,172	(272)
Dues & Subscriptions	300	0	300
Continuing Education	2,500	1,261	1,239
Dispatch Services	38,000	38,000	0
Pager System	850	326	524
Radio Maintenance	1,500	1,094	406
Legal Services	2,000	7,719	(5,719)
Consultants	45,000	45,000	0
Office Supplies	3,000	4,589	(1,589)
Professional Supplies	3,000	3,458	(458)
Service Contracts	8,800	6,793	2,007
Telephone Expenses	7,000	5,978	1,022
Postage Expenses	700	520	180
Document Request Reimbursement	200	193	7
Office Equipment	1,200	2,561	(1,361)
Special Investigation	600	1,465	(865)
Legal Advertising	0	1,205	(1,205)
Police Dog Expenses	500	0	500
Fuel - Vehicles	6,800	4,735	2,065
Maintenance Supplies - Vehicles	900	1,128	(228)
Outside Maintenance - Vehicles	5,000	8,078	(3,078)
Total Police Department	467,159	462,954	4,205

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Public Works Department:			
Superintendent Salary	\$ 0	\$ 23,765	\$ (23,765)
Wages - Permanent Full Time	117,400	111,898	5,502
Overtime	12,000	15,508	(3,508)
Wages - Temporary Hired Help	12,000	16,473	(4,473)
FICA, Insurance, & Retirement	53,038	50,515	2,523
Travel & Expenses	2,500	441	2,059
Clothing Allowance	4,200	3,492	708
Dues & Subscriptions	150	90	60
Continuing Education	800	280	520
Engineering	18,000	0	18,000
Contractors	20,000	7,488	12,512
Equipment Rental	5,000	385	4,615
Office Supplies	1,500	498	1,002
Telephone Expenses	3,500	2,489	1,011
New Equipment - Miscellaneous Tools	2,500	2,526	(26)
Safety Equipment	1,500	446	1,054
Fuel - Vehicles	12,000	11,721	279
Oil - Vehicles	2,000	1,096	904
Other Supplies - Vehicles	8,000	4,904	3,096
Maintenance Supplies - Vehicles	10,000	9,844	156
Tires - Vehicles	2,000	2,494	(494)
Outside Maintenance - Vehicles	5,000	7,808	(2,808)
Heating Fuel - Buildings	5,000	5,170	(170)
Electric - Town Barn	1,500	1,597	(97)
Maintenance Supplies - Buildings	3,500	3,142	358
Outside Maintenance - Buildings	2,500	1,955	545
Cemeteries	500	0	500
Park Maintenance	1,000	1,512	(512)
Recreation Field Maintenance	250	194	56
Town Hall Maintenance	10,000	7,340	2,660
Maintenance Supplies - General	2,500	1,623	877
Ditching	0	8,267	(8,267)
Roadside Mowing	0	5,480	(5,480)
Tree Removal/Planting	4,000	5,164	(1,164)
Street Lights	40,000	41,934	(1,934)
Signs & Posts	2,000	2,438	(438)
Line Painting	4,000	0	4,000
Paved Road Patching	7,500	4,547	2,953
Cold Patching	2,000	2,424	(424)
Culverts	7,000	105	6,895
Gravel	30,000	14,189	15,811
Chloride	16,000	10,855	5,145
Road Salt	14,000	19,200	(5,200)
Winter Sand	26,000	30,167	(4,167)
Sanderson Bridge	0	8,250	(8,250)
Leased Equipment	0	917	(917)
Resurfacing	75,000	130,110	(55,110)
Sidewalks	10,000	0	10,000
Total Public Works Department	557,338	580,741	(23,403)

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Town Constable:			
Constable	\$ 1,000	\$ 1,292	\$ (292)
FICA/MEDI	77	75	2
Travel & Expenses	0	18	(18)
Animal Control	0	20	(20)
Professional Supplies	0	83	(83)
Total Town Constable	1,077	1,488	(411)
Insurance:			
Town Administration Insurance	18,210	19,520	(1,310)
Police Insurance	19,831	20,391	(560)
Public Works Insurance	21,955	18,519	3,436
Recreation Insurance	1,510	898	612
Total Insurance	61,506	59,328	2,178
Intergovernmental:			
County Tax	22,024	19,886	2,138
VLCCT	2,874	2,874	0
Rutland Regional Commission	500	500	0
Brandon Library	64,000	64,905	(905)
Senior Citizen Center	13,500	13,522	(22)
REDC	2,000	2,000	0
Mosquito Control	16,650	16,640	10
Recycling Expenses	35,000	35,000	0
Total Intergovernmental	156,548	155,327	1,221
Recreation:			
Recreation Director	34,160	36,463	(2,303)
FICA, Insurance, & Retirement	8,071	8,209	(138)
Travel & Expenses	850	856	(6)
Advertising/Recruitment	250	116	134
Office Supplies	400	182	218
Professional Supplies	1,000	482	518
Telephone Expenses	2,000	2,182	(182)
Activity Schedules	1,200	997	203
Parks Maintenance	4,000	4,092	(92)
Rent	2,400	0	2,400
Total Recreation	54,331	53,579	752
Debt Service:			
Interest Expense - Short Term	1,800	0	1,800
Total Debt Service	1,800	0	1,800

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
COMBINED STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN RETAINED EARNINGS
ALL PROPRIETARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2004

	Enterprise Funds
Operating Revenues:	
Charges for Services	\$ 542,049
Penalties & Interest	4,079
Total Operating Revenues	<u>546,128</u>
Operating Expenses:	
Salaries	131,056
Benefits	44,461
Administrative Services	41,309
Other Services	22,215
Repairs and Maintenance	24,192
Utilities	67,273
Depreciation	65,685
Chemicals	20,350
New Equipment	2,967
Waste Disposal	178,716
Total Operating Expenses	<u>598,224</u>
Net Operating Income/(Loss)	<u>(52,096)</u>
Non-Operating Revenues/(Expenses):	
Interest Income	349
Interest Expense	(10,844)
Net Non-Operating Revenues/(Expenses)	<u>(10,495)</u>
Net Income/(Loss) Before Other Financing Sources	<u>(62,591)</u>
Other Financing Sources:	
Operating Transfers In	35,000
Total Other Financing Sources	<u>35,000</u>
Net Income/(Loss)	<u>(27,591)</u>
Retained Earnings - July 1, 2003 - Note 16	<u>1,185,174</u>
Retained Earnings - June 30, 2004	<u>\$ 1,157,583</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	Budget	Actual	Variance Favorable (Unfavorable)
Transfers:			
Transfer to Grand List Reappraisal Fund	\$ 13,500	\$ 13,500	\$ 0
Transfer to Equipment Repair and Replacement Fund	54,000	54,000	0
Total Transfers	<u>67,500</u>	<u>67,500</u>	<u>0</u>
Appropriations:			
BIDCC - 4th of July Commission	4,000	4,000	0
Rutland County Women's Network	500	500	0
Brandon Area Rescue Squad	12,840	12,840	0
Brandon Area Chamber of Commerce	900	900	0
Retired Seniors Volunteer Program	406	406	0
Southwest Council on Aging	2,400	2,400	0
Rutland Area Visiting Nurses Association/Hospice	10,200	10,200	0
Rutland Mental Health	6,400	6,400	0
Vermont Center for Independent Living	420	420	0
Vermont Green Up Day	300	300	0
Vermont Adult Learning/Rutland County			
Adult Basic Education	999	999	0
Brandon Historical Society	500	500	0
ARC of Rutland	2,500	2,500	0
Interage Adult Day Program	2,000	2,000	0
Total Appropriations	<u>44,365</u>	<u>44,365</u>	<u>0</u>
Total Expenditures	<u>1,971,544</u>	<u>1,948,614</u>	<u>22,930</u>
Excess/(Deficiency) of Revenues Over Expenditures - Note 15	<u>\$ (85,000)</u>	<u>(20,133)</u>	<u>\$ 64,867</u>
Fund Balance - July 1, 2003		<u>246,041</u>	
Fund Balance - June 30, 2004		<u>\$ 225,908</u>	

The accompanying notes are an integral part of this financial statement.

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Exhibit E

TOWN OF BRANDON, VERMONT
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2004

	Enterprise Funds
Increase/(Decrease) in Cash:	
Cash Flows from Operating Activities:	
Net Operating Income/(Loss)	\$ (52,096)
Items Providing/(Using) Cash or Not Requiring/(Providing) Cash:	
Depreciation Expense	65,685
Increase in Accounts Receivable	(7,022)
Increase in Due From Other Funds	(96,045)
Decrease in Accounts Payable	(9,329)
Increase in Accrued Compensated Absences	1,616
Increase in Due to Other Funds	5,656
Net Cash Provided/(Used) by Operating Activities	(91,535)
Cash Flows from Non-Capital Financing Activities:	
Items Providing/(Using) Cash or Not Requiring/(Providing) Cash:	
Transfer from Other Funds	35,000
Net Cash Provided by Non-Capital Financing Activities	35,000
Cash Flows from Capital and Related Financing Activities:	
Items Providing/(Using) Cash or Not Requiring/(Providing) Cash:	
Purchase of Property, Plant and Equipment	(20,834)
Decrease in Notes and Bonds Payable	(32,084)
Interest Paid on Notes and Bonds	(10,875)
Net Cash Provided/(Used) by Capital and Related Financing Activities	(63,793)
Cash Flows from Investing Activities:	
Items Providing Cash:	
Interest Earned	349
Net Cash Provided by Investing Activities	349
Total Cash Provided/(Used)	(119,979)
Cash - July 1, 2003	120,029
Cash - June 30, 2004	\$ 50

The accompanying notes are an integral part of this financial statement.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

The Town of Brandon, Vermont, (herein the "Town") was formed in 1761 and operates under a Selectboard-Manager form of government and provides the following services, as authorized by state statute: public safety, highways and streets, health and social services, culture and recreation, community/economic development, public improvements, planning and zoning, sewer, transfer station and general administrative services.

The Town, for financial statement purposes, includes all of the funds and account groups relevant to the operations of the Town of Brandon. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the Town of Brandon.

Note 1:

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town did not adopt Governmental Accounting Standards Board (GASB) Statement No.'s 34, 37 and 38 as required by generally accepted accounting principles (GAAP). These statements would significantly change the accounting and reporting structure of the Town if adopted. These changes include the presentation of government-wide financial statements, reporting on major funds, utilization of the direct method on the cash flow statement, reporting of governmental capital assets, increased detail in the notes to the financial statements, reporting the governmental activities on the full accrual basis of accounting and presenting management's discussion and analysis.

A. REPORTING ENTITY

The criteria of oversight responsibility, special financing relationships and scope of public service was used in determining the agencies or entities which comprise the Town for financial reporting purposes. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no agencies or entities which should be combined with the financial statements of the Town.

B. FUND ACCOUNTING

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures or expenses, as appropriate. Town resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into three (3) fund types and five (5) fund categories, as follows:

Note 1:
(Cont'd)

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust, or major capital projects) that are legally restricted to or designated for expenditures for specified purposes.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital assets or facilities (other than those financed by Proprietary Funds or Trust Funds).

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or, (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Trust Funds - Trust Funds are used to account for assets held by the Town in a trustee capacity for individuals, other governments and/or other funds.

Expendable Trust Funds - These account for assets of which both principal and interest may be expended.

Note 1:
(Cont'd)

C. FIXED ASSETS AND LONG-TERM LIABILITIES

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balances (net current assets) are considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in Governmental Fund type operations (general fixed assets), should be accounted for in the General Fixed Assets Account Group, and expensed when purchased.

The Town does not maintain the historical cost information needed for establishment of a General Fixed Assets Account Group.

All Proprietary Funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into investment in property, plant and equipment and retained earnings components.

Depreciation on all exhaustible fixed assets used by Proprietary Funds should be charged as an expense against their operations. Accumulated depreciation should be reported on the Proprietary Fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method.

The Town has not maintained records as to the historical costs of the property, plant and equipment in the Transfer Station Fund and, as a result, has not recorded depreciation expense and accumulated depreciation in that Fund.

Because of their spending measurement focus, expenditure recognition for Governmental Fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as Governmental Fund type expenditures or fund liabilities. They are reported as liabilities in the General Long-Term Debt Account Group.

Long-term liabilities expected to be financed from Governmental Funds are also accounted for in the General Long-Term Debt Account Group, not in the Governmental Funds.

An Account Group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with results of operations.

Note 1:
(Cont'd)

D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

All Governmental Funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting. Their revenue is recognized when it becomes measurable and available as net current assets. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Town considers all revenues available if they are collected within sixty (60) days after year end.

Expenditures are generally recognized when the related fund liability is incurred. The exception to this general rule is to recognize principal and interest on general long-term debt when paid.

All Proprietary Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when incurred. As permitted by the Governmental Accounting Standards Board, the Town has elected not to apply statements of financial accounting standards issued after November 30, 1989.

E. OPERATING BUDGET

The operating budget is approved at Town meeting and the Board of Selectmen set the tax rate based on the grand list and approved budget. The Town Manager is authorized to transfer amounts within each department. Any revisions that alter the total budgeted amounts of any department must be approved by the Selectboard.

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the Town.

G. ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

The Town provides an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of all receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 1:
(Cont'd)

H. FUND BALANCES/RETAINED EARNINGS

Fund Balances/Retained Earnings are classified in four separate categories. The categories, and their general meanings, are as follows:

Investment in Property, Plant and Equipment - Indicates that portion of fund equity which the Town has invested in Property, Plant and Equipment.

Restricted - Indicates amounts that are not appropriable or are legally segregated for a specific purpose.

Unrestricted - Designated - Indicates that portion of fund equity for which the Town has made tentative plans.

Unrestricted - Undesignated - Indicates that portion of fund equity which is available for appropriation and expenditure in future periods.

I. USE OF ESTIMATES

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

J. OPERATING TRANSFERS

Operating transfers are legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

K. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. These interfund balances have not been eliminated in the aggregation of this data. Short-term interfund loans are classified as interfund receivables/payables.

L. TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW

Total Columns on the Combined Statements - Overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation, as interfund eliminations have not been made in the aggregation of this data.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

CASH AND CERTIFICATES OF DEPOSIT

Cash and certificates of deposit are placed in the custody of the Town Treasurer who is elected. The cash and certificates of deposit in the Town accounts at June 30, 2004 consisted of the following:

	Book Balance	Bank Balance
Insured - FDIC	\$ 251,693	\$ 300,000
Uninsured, Collateralized by U.S. Government Securities Held by the Bank in the Town's Name	599,129	610,276
Uninsured, Not Collateralized by Bank	4,587	4,587
Cash on Hand	250	N/A
Total	\$ 855,659	\$ 914,863

The difference between the book balance and the bank balance is due to reconciling items such as deposits in transit and outstanding checks.

\$230,000 of the uninsured, collateralized cash could be offset by debt at the respective bank.

Cash and certificates of deposit are comprised of the following:

Cash	\$ 625,015
Certificates of Deposit	230,644
Total	\$ 855,659

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 3:

INVESTMENTS

The Town's investments are categorized below to give an indication of the level of risk assumed. Category 1 includes investments that are insured or registered or for which the securities are held in the Town's name. Category 2 includes uninsured and unregistered investments for which securities are held by a counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by a counterparty, or by its trust department or agent, but not in the Town's name. The Town has only Category 1 investments. An analysis of the Town's investments by category at June 30, 2004 is as follows:

	Category			Market Value
	(1)	(2)	(3)	
Certificate of Deposits	\$230,644	\$0	\$0	\$230,644
Total Investments				<u>\$230,644</u>

Note 4:

RECEIVABLES

Receivables at June 30, 2004 consist of the following:

	Special General Fund	Capital Revenue Funds	Projects Funds	Enterprise Funds	Total
Delinquent Taxes	\$286,075	\$0	\$0	\$0	\$286,075
Penalty and Interest	54,421	0	0	1,812	56,233
Accounts Receivable	13,269	0	4,847	4,833	22,949
Grants Receivable	0	57,338	0	0	57,338
Sewer Fees	0	0	0	227,961	227,961
Sewer Fees Unbilled	0	0	0	45,000	45,000
Allowance for Doubtful Accounts	(500)	0	0	(1,900)	(2,400)
Total Receivables	<u>\$353,265</u>	<u>\$57,338</u>	<u>\$4,847</u>	<u>\$277,706</u>	<u>\$693,156</u>

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 5:

LOANS RECEIVABLE

Loans Receivable consist of the following:

<u>Special Revenue Funds:</u>	
Note Receivable, Rutland County Community Land Trust, Due July 10, 2030 and after USDA Is Paid in Full, Interest at 1%, Secured by Mortgage	\$ 391,000
Note Receivable, Nexus Custom Electronics, Due August 1, 2006, Interest at 1%, Monthly Principal And Interest Payments of \$1,383	35,552
Note Receivable, Brandon Industrial Corporation, Due May 16, 2009, Interest at 1%, Annual Payments Of Principal and Interest of \$2,000	111,800
Note Receivable, Brandon Industrial Corporation, Due on Demand, Interest at 1%, Secured by Mortgage	65,000
Note Receivable, Brandon Harvest Group, Inc. Due July 1, 2009, Interest at 2.5%, Principal and Interest Payments of \$377 Due Monthly, Secured by Various Pieces of Equipment	40,000

Small Business Loan, Due April 6, 2006, Interest at 3.4%, Monthly Principal and Interest Payments of \$73	<u>2,374</u>
Total Loans Receivable	<u>\$ 645,726</u>

An analysis of the change in loans receivable is as follows:

Balance	July 1, 2003	Additions	Deletions	June 30, 2004
	\$1,203,413	\$40,000	\$597,687 *	<u>\$ 645,726</u>

\$552,154 of the deletions were for the assignment of the Park Village Apartments loans to Rutland West Neighborhood Housing Services.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 6:

PROPERTY, PLANT AND EQUIPMENT

An analysis of property, plant, and equipment in the Sewer Fund at June 30, 2004 is as follows:

	Depreciation Method	Life	
Buildings and Improvements	SL	40-50 Years	\$ 1,464,777
Equipment	SL	3-10 Years	343,674
Sewer Lines	SL	50 Years	286,082
Construction in Progress			<u>16,215</u>
Total			2,110,748
Less: Accumulated Depreciation			<u>(674,946)</u>
Net Property, Plant and Equipment			<u>\$ 1,435,802</u>

Note 7:

DEFERRED REVENUE

Deferred Revenue in the General Fund consists of \$244,000 of delinquent taxes and penalty and interest on those taxes that were not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities and prepaid taxes of \$16,517.

Deferred Revenue in the Special Revenue Funds consist of \$5,642 of recreation fees received in advance, \$9,608 of grants received in advance, \$643,019 of loans receivable that were not collected within sixty (60) days after year-end and \$51,154 of grants receivable that were not collected within sixty (60) days after year-end.

Deferred Revenue in the Capital Projects Funds consist of \$4,847 of grants receivable not collected within sixty (60) days after year-end.

Note 8:

ACCRUED COMPENSATED ABSENCES

It is the policy of the Town of Brandon to permit employees to accumulate earned but unused vacation benefits up to two-hundred forty (240) hours. No liability is reported for unpaid accumulated sick leave because it is not a vested benefit. Amounts not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts until paid except in the Enterprise Funds. At June 30, 2004, the Town employees had vested benefits of \$64,937.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 9:

SHORT-TERM NOTES PAYABLE

Sewer Fund

Line of Credit - First Brandon National Bank, \$80,000 Available, Interest at 2.09%, Due August 11, 2004, at which time it was Refinanced

\$ 80,000

Transfer Station Fund

Note Payable - First Brandon National Bank, Current Expense Note, Interest at 2.09%, Due August 11, 2004, at which time it was Refinanced

150,000

Total

\$230,000

Note 10: NOTES AND BONDS PAYABLE

The following is a summary of changes in notes and bonds payable for the year ended June 30, 2004:

	Beginning Balance July 1, 2003	Additions	Deletions	Ending Balance June 30, 2004
<u>Enterprise Funds</u>				
Bond Payable, State of Vermont Special Environmental Revolving Loan Fund, Wastewater System Improvements, Interest at 0.0%	\$ 12,061	\$ 0	\$ 0	\$ 12,061
Bond Payable, State of Vermont Special Environmental Revolving Loan Fund, Wastewater System Improvements, Annual Principal Payment of \$16,178, Interest at 0%, Due December 1, 2012	161,781	0	16,178	145,603
Bond Payable, State of Vermont Special Environmental Revolving Loan Fund, Wastewater Pollution Abatement Improvements, Annual Payments Varying from \$954 to \$9,542 with a Balloon Payment of \$52,477. Interest at 0%, Due June 1, 2014	147,215	0	9,498	137,717

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 10:
(Cont'd)

	Beginning Balance July 1, 2003	Additions	Deletions	Ending Balance June 30, 2004
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Bond Payable - Vermont Municipal
Bond Bank, Wastewater System
Improvements, \$5,000 Principal
Payments Due Annually, on December 1
Interest Payments Due Semi-Annually
On June 1 and December 1, Various
Interest Rates, Currently at
5.633%, Due December 1, 2014

	\$ 60,000	\$ 0	\$ 5,000	\$ 55,000
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Bond Payable - USDA Rural
Development, Principal and Interest
Payments Due Semi-Annually on
April 24 and October 24 of \$2,577,
Interest at 5.25%, Due October 24, 2025

	67,449	0	688	66,761
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Note Payable, State of Vermont,
Special Environmental Revolving Loan
Fund, Planning Advance, Annual
Payments of \$720, 0% Interest,
Due December 1, 2006

	2,880	0	720	2,160
Total Enterprise Funds	<u>\$451,386</u>	<u>\$ 0</u>	<u>\$ 32,084</u>	<u>\$419,302</u>

Anticipated maturities are as follows for the Enterprise Funds:

	Principal	Interest	Total
2005	\$ 33,112	\$ 6,653	\$ 39,765
2006	33,208	6,268	39,476
2007	33,305	5,877	39,182
2008	32,686	5,476	38,162
2009	32,793	5,066	37,859
2010-2014	192,339	18,887	211,226
2015-2019	21,067	9,823	30,890
2020-2024	20,820	4,950	25,770
2025-2026	7,911	464	8,375
Undetermined	<u>12,061</u>	<u>0</u>	<u>12,061</u>
Total	<u>\$ 419,302</u>	<u>\$ 63,464</u>	<u>\$ 482,766</u>

Note 11: LANDFILL POST-CLOSURE COSTS

The Town operated a landfill that was closed in 1990. The cost of monitoring the ground water quality for thirty years thereafter, in accordance with State requirements, has been estimated to be \$51,647. These amounts are based on what it would cost to perform all monitoring now. Actual costs may vary due to changes in the cost of living, changes in technology, changes in regulations, or variances between actual and estimated amounts.

Note 12: DESIGNATED RETAINED EARNINGS
Designated retained earnings at June 30, 2004 are as follows:

Designated for Sewer Operations	<u>\$371,522</u>
Total Designated Retained Earnings	<u>\$371,522</u>

The retained earnings deficit of \$150,439 in the Transfer Station Fund will be funded with future revenues and increased subsidies from the General Fund.

Note 13: RESTRICTED FUND BALANCES

Restricted Fund Balances at June 30, 2004 are as follows:

Special Revenue Funds:	
Restricted for Nexus Grant	\$ 270,398
by Grant Agreement	
Restricted for Transportation by	<u>49,738</u>
Grant Agreement	
Total Special Revenue Funds	<u>320,136</u>

Capital Projects Funds:

Restricted for Neshobe Falls Park	<u>30,523</u>
by Grant Agreement	
Total Capital Projects Funds	<u>30,523</u>

Trust Funds:

Restricted for Hildreth Landon Fund by Trust Agreement	<u>6,910</u>
Total Trust Funds	<u>6,910</u>
Total Restricted Fund Balances	<u>\$ 357,589</u>

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 14:

DESIGNATED FUND BALANCES

Designated Fund Balances at June 30, 2004 are as follows:

General Fund:

Designated to Reduce Property Taxes in Fiscal Year 2005	\$ 17,222
Office Improvements	17,200
Legal Services	1,200
Facility Improvements	3,800
Sidewalks	10,000
Gravel	15,000
Chloride	5,000
Line Painting	4,000
Town Hall Maintenance	2,600
High Pond Road	73,000
Playground Equipment	4,200
Total General Fund	<u>153,222</u>

Special Revenue Funds:

Designated for Listers Appraisal	61,656
Designated for Police	4,217
Designated for Recreation	12,482
Designated for Town Service Officer	413
Designated for Town Farm	<u>97,651</u>
Total Special Revenue Funds	<u>176,419</u>

Capital Projects Funds:

Designated for Capital Equipment Purchases	<u>59,267</u>
Total Capital Projects Funds	<u>59,267</u>
Total Designated Fund Balances	<u>\$ 388,908</u>

The Town Hall/Brandon Village Partnership Special Revenue Fund deficit of \$76,464 will be funded with future donations. The Brandon Industrial Corporation Loan Special Revenue Fund deficit of \$62,181 will be funded as loans are collected. The Brandon Ordinance Conversion Special Revenue Fund deficit of \$1,154 will be funded as receivables are collected. The Bridge/Culvert Grant Capital Project Fund deficit of \$41,842 will be funded with future transfers from the General Fund and bond proceeds. The Shirley Farr Expendable Trust Fund deficit of \$1,197 will be with a future transfer from the General Fund.

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 15: BUDGETED DEFICIT

The Town elected to budget expenditures in excess of revenues by \$85,000 in the General Fund in order to reduce the prior year's surplus. This is reflected as a current year's budgeted deficiency of revenues over expenditures in Exhibit C.

Note 16: COMBINING OF EQUITY ACCOUNTS

The Town combined the equity accounts in the Enterprise Funds as follows:

	Sewer Fund	Transfer Station Fund	Total
Retained Earnings/(Deficit) - July 1, 2003 - As Originally Reported	\$ 408,938\$	(134,493)	\$ 274,444
Contributed Capital - July 1, 2003 - As Originally Reported	<u>910,730</u>	<u>0</u>	<u>910,730</u>
Retained Earnings/(Deficit) - July 1, 2003 - As Combined	<u>\$1,319,667</u>	<u>\$(134,493)</u>	<u>\$1,185,174</u>

Note 17: ENTERPRISE FUND SEGMENT INFORMATION

The Town maintains two Enterprise Funds. The Sewer Fund and the Transfer Station Fund account for these services. Selected segment information for the year ended June 30, 2004 is as follows:

	Sewer Fund	Transfer Station Fund
Operating Revenue	\$ 387,716	\$158,412
Depreciation	65,685	0
Operating Income/(Loss)	(4,210)	(47,886)
Net Income/(Loss)	(11,645)	(15,946)
Operating Transfers In	0	35,000
Fixed Asset Additions	3,154	0
Net Working Capital	258,410	(150,439)
Total Assets	1,834,710	7,686
Notes and Bonds Payable	499,302	150,000
Total Equity/(Deficit)	<u>1,308,022</u>	<u>(150,439)</u>

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 18:

RETIREMENT PLANS

All employees of the Town of Brandon are covered under the State of Vermont Municipal Employees' Retirement Plan. The system requires that both the Town and employees contribute to the Plan which provides retirement, disability and death benefits. The Town has elected to participate in two (2) plans; Plan A, and Plan B, which require all eligible employees to contribute, 2.5% and 4.5%, respectively, of gross wages while the Town contributes, 4% and 5%, respectively.

The Town of Brandon pays all costs accrued each year for the plan. The premise of this plan is to provide a retirement plan covering municipal employees at a uniform statewide contribution rate based upon an actuarial valuation of all State of Vermont municipal employees. Activity in this plan is done in the aggregate, not by municipality. Due to the nature of this pension plan, net assets available for benefits as well as the present value of vested and nonvested plan benefits by municipality are not determinable.

Total payroll for the year was \$815,672 while covered payroll was \$691,776. Pension expense for the year was \$20,500 and \$8,963 for Plan A and Plan B, respectively.

Additional information regarding the State of Vermont Municipal Employees' Retirement System is available upon request from the State of Vermont.

The Town also offers its employees a deferred compensation plan through the International City Managers' Association's "ICMA" Retirement Corporation in accordance with Internal Revenue Code Section 457. The plan permit employees to defer a portion of their salary until future years. Deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The Town has no liability for losses under this plan but does have the duty of due care that would be required of an ordinary prudent investor. All of the investments are self directed by each employee.

Note 19:

OPERATING LEASE

The Town of Brandon has a lease which has a non-appropriation clause, therefore, it is considered an operating lease. The lease is with Deere Credit, Inc. for a loader backhoe. The Town is to make five (5) annual minimum lease payments of \$16,266 beginning on June 2, 2004.

Note 20:

PROPERTY TAXES

Property taxes are levied by August 15 and are due and payable on or before May 15 of the following year. All unpaid taxes become delinquent on May 15 of the following year. Interest is assessed at 1% per month and an 8% penalty is assessed when the taxes become delinquent. The Town bills and collects its own property taxes as well as school taxes for the State and for the Brandon Fire District. Town property tax revenues are recognized when levied. For the year ended June 30, 2004, the tax rate is as follows:

Town	.8462
State Education	1.0954
Local Share Education	.6624
Brandon Fire District	.0800
Total	<u>\$2.6840</u>

TOWN OF BRANDON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2004

Note 21:

RISK MANAGEMENT

The Town of Brandon is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town of Brandon maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town of Brandon. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and ratesetting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

In addition, the Town of Brandon is a member of the Vermont League of Cities and Towns Health Trust. The Health Trust is a nonprofit corporation formed to provide health insurance and wellness programs for Vermont municipalities and is owned by the participating members. The agreement does not permit the Health Trust to make additional assessments to its members.

The Town of Brandon is also a member of the Vermont League of Cities and Towns Unemployment Insurance Trust. The Unemployment Trust is a nonprofit corporation formed to provide unemployment coverage for Vermont municipalities and is owned by the participating members. The agreement does not permit the Unemployment Trust to make additional assessments to its members.

Note 22:

RELATED PARTY TRANSACTIONS

The position of the Town Manager is automatically on the Board of Directors of the Brandon Industrial Corporation. The total amount due from the Corporation to the Town at June 30, 2004 was \$176,800.

ELECTED AND APPOINTED OFFICIALS AND STAFF

ELECTED OFFICIALS

Moderator

Charles Jakiela 2005

Town Clerk & Treasurer

William A. Dick 2005

Select Board

Bruce Brown 2007

William Hatch 2006

Richard Baker 2005

Steve Carr 2005

Kellie Patten 2005

Auditors

Vacant

Frank Farnsworth 2005

Phyllis Reed 2006

Listers

Dolores Furnari 2005

Joyce Heath 2006

GiGi Corsones 2007

Town Agent

Vacant

Town Grand Juror

GiGi Corsones 2005

First Constable

GiGi Corsones 2005

Second Constable

Richard Howland 2005

Trustees of Public Funds

Robert Schmidt 2005

Carolyn Whittaker 2006

Bertram Coolidge 2007

Neshobe School Board

Wilda Harris (resigned) 2005

James Leary 2005

Martha Thurston 2006

Bette Moffett 2006

Leslie Mitrano 2007

OVUHS Board

Barbara Torstenson 2005

Richard White 2005

Robert Clark 2006

Maria Ammatuna 2007

Stephen Pelletier 2007

Library Trustees

Joyce Heath 2006

Beth R. Carr 2005

Justices of the Peace

Joe Acinapura 2007

Richard Baker 2007

Seth Clifford 2007

Bud Coolidge 2007

GiGi Corsones 2007

Robert Dean 2007

Wilda Harris 2007

Joyce Heath 2007

Terry Kline 2007

Bette Moffett 2007

Joan Thomas 2007

Richard White 2007

APPOINTED OFFICIALS

Planning Commission

Stephen Douglass 2006

Charles Jakiela 2007

Ethan Swift 2008

Development Review Board

John Peterson 2007

Alisa Cutter 2005

Lance Mead 2005

Christopher Lekberg 2006

Phyllis Reed 2007

Alternates:

William Hatch 2006

Thomas Scheck 2007

Anna Scheck 2006

Welgher of Coal

Lary Fusco 2005

Inspector of Lumber

Kirk Thomas 2005

Town Service Officer

Helen Hutchins 2005

Tree Warden

Paul Gurney 2005

Fence Viewers

Seth Clifford 2005

Frank Farnsworth 2005

Charles Rivers, Sr. 2005

Green Up Day Chair

Jim Leary 2005

Animal Control Officer

Deputy Henry Giddings

Transportation Council Rep

Richard Baker

Keith Arlund, alt.

Solid Waste District Rep

Carmelita Brown

Keith Arlund, alt.

Mosquito District Rep

Joel Mondlak

Regional Planning

Commission Reps

Lynn Saunders

Bruce Brown, alt.

Stephen Douglass, alt.

Brandon Tree Committee

Laura Peterson, Chair

Historic Preservation Comm.

Casey Carmolli

Phil Keyes

Laura Peterson

Robert Rand

Kevin Thornton, Chair

Friends of the Town Hall

Blaine Cliver, Pres.

Mitch Pearl, Vice Pres.

Lois Acinapura, Treas.

Sue Dier, Secretary

Bette Moffett, Thelma Miner,

Kellie Patten, Jon Andrews,

Warren Kimble, Sheri Sullivan

E-911 Coordinator

Elaine S. Smith

Independence Day Committee

Kelly Weigand-Yuncker, Chair

Brenda Fiorante, Lou Faivre,

Ferne Faivre, Linda Berry,

Ed Bratton, Deb Bratton,

Richard Baker, Tom Yuncker,

Sarah Pattis

EMPLOYEES

Town Manager

Keith Arlund

Administrative Assistant

Maurice "Buzz" Racine

Office Staff

Dale Creeley

Luanne Merkert

Anna Scheck

Elaine S. Smith

Police Department

Chief Lonnie Hatman

Lt. Christopher Brickell

Det. Sgt. Laurie Krupp

Officer Christopher Boucher

Officer Jeffrey White

Officer Charles Whitehead

Sue Collins, Dept. Secretary

Public Works Department

Engineer, Tom Schmelzenbach

Stephen J. Cijka

Fred Colburn

Mike Denis

Francis "Herb" Hanfield (retired)

Charles "Ed" LaGrange

Richard Nicklaw

Floyd Smith

Scott Trask

David Walker

Recreation Department

Ted Surpitski

TOWN OF BRANDON PAYROLL 2004

Albert, Susan	6,692.32	LaGrange, Charles	33,280.37
Arlund, Keith	51,967.67	Loomis, Silas	210.00
Bailey, Robert Lee	576.00	Martin, Francis J.	8,037.00
Baker, Richard	1,647.50	Mathis, Will	788.00
Balch, Michael J.	10,091.68	McLaughlin, Thomas A.	1,099.00
Barkey, Alex	161.00	McLaughlin, Thomas P.	750.00
Bearor, Adam	2,648.13	Merkert, Luanne J.	19,699.35
Bellone, Alex	192.50	Mitchell, Stevie L.	440.00
Bird, Nancy A.	26,558.17	Mondello, Ross	1,598.00
Boucher, Christopher	1,116.00	Mondlak, Janet	5,965.04
Brickell, Christopher J.	1,615.38	Moyer, Harry K.	4,528.62
Brown, Bruce	1,200.00	Nicklaw, Richard	2,637.02
Brown, Jennifer M.	3,643.00	O'Neill, Michael H.	6,413.98
Brown, Tammy	204.80	Page, John	240.00
Bryant, Charlene	2,290.00	Patten, Kellie	820.00
Carr, Stephen A.	831.25	Phelps, Louis D.	1,113.00
Caterall, Gerald	498.00	Quesnel, Tara E.	820.00
Champine, Glenn D.	3,206.38	Racine, Maurice D.	49,771.45
Cijka, Stephen	38,084.54	Racine, Terry Lucien	10,389.00
Colburn, Fred W.	41,452.79	Rivers, Charles B.	200.00
Collins, Suzanne	24,420.82	Saunders, Lynn	400.00
Collins, Tim	60.00	Schauwecker, David H.	55.00
Corsones, George	4,435.51	Scheck, Anna	41,161.71
Creeley, Dale	12,104.88	Schmelzenbach, Thomas H.	46,550.54
Dean, Chrissy	1,435.00	Scott, Amanda	579.50
Dean, Raymond	500.00	Searle, Jeremy	4,692.00
Denis, Michael	29,148.03	Smith, Elaine	27,143.24
Desabrais, Joseph W.	320.00	Smith, Floyd C.	27,313.01
Desabrais, Paul	40.00	Smith, Peter K.	507.00
Dick, William A.	52,610.96	Smith, Mahoney Denise	8,016.66
Farnsworth, Sarah	172.14	Stone, Dennis	67.50
Foster, Leah C.	480.00	Surpitski, Theodore	7,262.98
Furnari, Dolores	5,584.26	Torrey, Kenneth	400.00
Giles, Alyssa	2,041.00	Trask, Scott J.	32,067.81
Griffin, Annie M.S.	1,384.41	Viens, Leo	24.00
Hanfield, Francis	32,381.06	Walker, David	16,774.79
Harvey, Allyson	518.40	Webster, Mary Lou	497.81
Hatch, Gerald W.	1,200.00	White, Jeffrey	11,134.07
Hatman, Lonnie	28,552.93	Whitehead, Charles III	10,457.25
Heath, Joyce W.	6,557.64	Yendell, Michael D.	2,142.00
Howland, Richard	438.00		
Hutchinson, Jenna	162.00		
Imperato, Joan	56.80		
Jones, Michael	3,348.00		
Krupp, Laurie	53,647.75		
LaFountain, Joseph	599.00		

DELINQUENT TAX ACCOUNTS, as of 1/15/05	
Adams, Thomas T Jr	808.82
Atwood, Kim	3342.69
Ayer, Allen & P.	2170.62
Bailey, Michele	411.25
Bailey, Robert & D	547.98
Bilodeau, Claudia A	239.57
Bland, Tony	90.81
Bourdeau, Tracy A	332.79
Boyce, Debra & Dan	66.14
Broadhurst, Helen	674.08
Brown, Christine	1281.32
Brown, Joseph & D	17.40
Capen, Robert W & L	1032.67
Carey, Victor V & R	1846.19
Clark, Greg R & Cim	2597.40
Cole, Arthur & M	995.02
Conant, Roger	539.16
Cram, Maleita E & J	2860.60
Delancey, Travis	3.54
Detko, Roger & Dale	10,224.18
Devino, Nancy J	2941.87
Disorda, Craig S	879.46
Drake, Michael J & K	99.78
Driscoll, Michael	1362.40
Emmons, Gail	97.66
Fisher, Barbara	1568.24
Fisher, Robert & B	1986.53
Fizur, Brenda	2337.51
Fredette, Heather	157.48
Fredette, Nadine A	1256.55
Gearwar, Albert & D	2071.46
Gerow, Michael A	972.67
Griffin, David A	1382.00
Gutzmann, Walter C	5024.06
Hutchins, William	5122.93
Ihinger Eddie L Jr	1895.43
Johnson, Daniel G	853.34
Johnson, Timothy	1035.25
Johnson, Timothy F	2138.55
Kane, Patrick A	5631.95
Keith, Deborah E	266.15
Kennedy, Kate Trus.	25.94
Key, Susan A	1002.90
Lafountain, Joseph	203.92
Larock, Christine	621.82
Letourneau, Phillip	118.41
Lowell, Marion	109.04
Mackie, Ross D	934.62
Markowski, John & J	3396.38
Marrier, Robert & L	131.63
Martin, David & S	2567.44
Mason, Dwight	440.73
McCabe, James F & N	5957.76
McLaren, Eric J & K	627.88
Merriman, Annette	538.53
Millette, Richard S	606.18
Palshan, Roberta	552.77
Putnam, Kenneth A	2909.43
Putnam, Scott	302.64
Quenneville, Vincent	2274.57
Rantanen, Janice R	2109.81
Rochon, Nora Lee	8.99
Sarwalstu Corp.	1027.53
Sauder, James N	5139.02
Scott, Timothy A	3479.87
Sherman, Robert & B	608.98
Sherwin, James Jr	3240.92
Sherwood, Hope	126.37
Sherwood, Stanley R	783.06
Snow, David	1502.73
Southwick, Mary	299.45
Sherwin, James Jr	3240.92
Stewart, Jeffrey	383.13
Stone, Gary	261.97
Tabor, Lawrence C	791.95

DELINQUENT TAX ACCOUNTS, cont. from prev. column	
Toth, Robert & Ruth	15,481.13
Vafias, John & D	3678.54
Warshauer, Trev	55.28
Whitney, Barry C Sr	3.38
Williams, Karen E	7.29
Youngs, Mary Louise	1637.49

DELINQUENT SEWER ACCOUNTS, as of 1/15/05	
27-29-31 Church St.	4598.72
Arnold, Norman G Jr	160.68
Bailey, Michele & B	526.01
Bailey, Robert & D	146.64
Bender, Gary & Sarah	160.68
Bilodeau, Claudia A	451.85
Bland, Tony	93.52
Boyd, David & Tina	978.32
Brown, Christine	230.88
Brown, Joseph & D	49.22
Bushee, Jean	481.63
Capen, Robert W	1784.42
Clark, Marvin R	361.95
Cole, Arthur & M	1809.05
Creeley, Dale & L	1699.49
Detko, Roger & Dale	943.81
Devino, Nancy J	88.94
DeYoung, Theresa	223.86
Disorda, Reginald	498.85
Disorda, Timothy L	347.41
Doty, Paul & J	309.99
Driscoll, Michael	164.01
Emmons, Gail	448.50
Fisher, Robert	291.36
Forrest, David A	1818.53
Fredette, Heather	176.12
Fredette, Nadine A	1443.95
Gearwar, Albert	319.75
Gerow, Michael A	373.74
Hahn, Chris	226.24
Hallett, Troy	118.56
Ihinger, Eddie L Jr	247.92
John, David & L	126.94
Johnson, Austin W	451.78
Johnson, Timothy	108.78
Johnson, Timothy F	62.40
Keith, Deborah E	9.15
Kerr, John & Mary	101.69
Kerr, Timothy	341.79
Lamoureux, Charles	559.72
Larock, Christine	115.44
Lowell, Marion	80.34
Mackie, Ross D	104.00
Mahoney, George Jr	304.98
Markland, Shirley	31.20
Newton, Jennifer	38.22
Newton, Jennifer L	45.24
Putnam, Scott	792.23
Reed, Dianne C	2.94
Ricard, Byron & C	116.00
Rockwell, Jason D	527.13
Scott, Tim & Billie	32.48
Sherwin, James Jr	423.80
Sherwood, Cliff & H	176.36
Stewart, Jeffrey	673.72
Stickney, Howard	609.88
Stone, Gary	583.19
Sundstrom, Bobbi-Jo	1366.18
Taylor, Melissa	174.18
Taylor, Robert	21.69
Thompson, Roger	117.72
Trudeau, Milicia A	9.54
Tucker, Edith	152.42
Wardwell, Mason	583.81
Weldon, Richard & K	726.30
Wright, Mark E	132.60
Youngs, Mary Louise	64.25

BRANDON TOWN SCHOOL DISTRICT WARNING

The legal voters of the Brandon Town School District are hereby notified and warned to meet at the Neshobe School on February 28, 2005 at 7:00 p.m. to conduct the following business:

- Article I To hear the reports of the Brandon Town School District officers.
- Article II To fix the compensation of the Brandon Town School District Officers.
- Article III To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Brandon Town School District.
- Article IV To do any other business proper to be done when met.

The meeting shall then be recessed to Tuesday March 1, 2005 at the Neshobe School to vote the remaining articles by Australian ballot.

- Article V To elect the following Town School District officers:
- a. moderator
 - b. Town school director for a term of three (3) years.
 - c. Town school director for a term of two (2) years.
 - d. Two school directors for Otter Valley Union High School District No. 8 for terms of three (3) years.
- Article VI To see if the voters of the Brandon Town School District will appropriate the sum of Four Million Three Hundred Twenty One Thousand Eighty-Six Dollars and Eighty-Seven Cents (\$4,321,086.87) for the 2005-2006 school year. The amount of such sum to be raised by taxes to be reduced by special education revenues, state aid and other incomes.
- Article VII Shall the voters of the town of Brandon School District authorize the Brandon Town Board of School Directors to purchase approximately six acres adjoining the existing Neshobe School at 17 Neshobe Circle, Brandon, VT for a price of \$48,000, payable at a rate of \$2,000 per year for the first four years and a payment of \$40,000 in the fifth year. Annually, the school board will exercise their discretion to determine if the payment will be funded with general fund dollars or endowment funds.

Dated at Brandon, Vermont, this 11th day of January 2005.

BRANDON BOARD OF SCHOOL DIRECTORS

James Leary, Chair	2005
Bette Moffett, Clerk	2006
Wilda Harris (resigned)	2005
Martha Thurston	2006
Leslie Mitrano	2007

REPORT OF THE SUPERINTENDENT OF SCHOOLS BRANDON TOWN SCHOOL DISTRICT

The Neshobe School continues to demonstrate a very positive tone and this year sees a major within-school emphasis on integrating and articulating the basic skills curriculum. While our test scores remain above national averages, we received a "check-mark" from the state because our socially and economically deprived children were not making adequate progress. While the federal evaluation process is deeply flawed, our ethical obligation is to teach these needy children. Thus, our early education emphases and our work on expanding programs for those children who would lose the most ground over the summer. I am pleased to see our SOAR program get off the ground. This program provides high quality after-school activities. The "Everybody Wins" program complements our efforts by hooking up a community adult and a student for reading time. Let us know if you want to volunteer.

The unfortunate topic on virtually every school board agenda has been the leaky roof. You will see this addressed in other sections of this report. Judi Pulsifer has become our resident roof expert.

District wide inservice activities have focused on improving our Math programs with the Vermont Math Partnership and English/ Language Arts has been the concentrated focus of our inservice activities. We have been blessed with a strong early education program at the school and at the North Campus and we continue to strengthen this vital program. In order to focus our special educators' time on instruction (rather than paperwork) we have implemented an evaluation team to bring greater consistency to the student assessment process. We are evaluating this new program at this time.

Technology use continues to expand in society and also in our schools. Teachers are required to have greater skill levels. We have held several workshops and each school has developed a technology plan. Our new consolidated transportation system is now in its second year. We are seeing financial savings but we are keeping an eye on bus behavior. We recently completed student and bus driver surveys which are being shared with the transportation committee and the school boards.

Major cost drivers in school budgets are our long-standing concerns with health insurance and special education costs. I am pleased to see the state legislature form a special committee to address health care and the topic is being addressed locally in negotiations. Special education costs continue to be our area of fastest growth. We have had an increasing number of difficult cases. The trend is statewide as well as local.

The federal "No Child Left Behind" act continues to provide an onerous bureaucratic burden while it appears that our federal appropriations will go down for next year. It is clearly our moral and ethical responsibility to attend to every child's needs. However, the federal mechanism is both inefficient and underfunded.

The Brandon Town School Board meets on the second and fourth Tuesdays at 7:00pm in the Neshobe Library. Please feel free to join us. If you would like to address the board about any issue or concern, please call John Dilts at the school and we will schedule time for you.

Sincerely, William J. Mathis, Ph.D., Superintendent of Schools

BRANDON TOWN SCHOOL DIRECTOR'S REPORT

Dear Brandon Citizens:

There has been a lot of positive activity at Neshobe over the past year. For example, Neshobe started participating in the "Everybody Wins" reading program in the fall. That program, which is fully funded from private sources, matches an adult volunteer "mentor" with a student. By spending an hour each week reading together, the mentor seeks to share his or her lifelong love of reading with the student. This rewarding program now has thirty mentors and students participating, and by all accounts it is proving to be an enriching experience for mentors and students alike.

Much of your School Board's attention over the past year has focused on a variety of issues related to the proper operation and maintenance of the school's facilities. In October, we replaced the aging boiler with two new boilers, which are performing efficiently and which should reduce the school's demand for heating fuel this winter and in future years. In another effort to reduce our demand for heating fuel, insulation was installed in December to prevent heat loss from the steel beams in the gymnasium, and the (warming) effects were felt immediately by school staff. The School Board also has authorized repairs to the Forest Dale building to address water leakage. Regrettably, these expenditures, while necessary and prudent, largely offset an \$85,000.00 surplus (for FY 2004) attained through the sound fiscal management of our administrators, and which otherwise would have been returned to the taxpayers in this budget cycle.

The proposed budget reflects a total increase of 4.84% from last year. This increase results primarily from increased health insurance costs (up 12%), special education (up 4.89%), Rutland Northeast Supervisory Union Assessment (up 10%), contracted salary increases, and funding for the hot lunch program. The budget envisions a reduction in the school's teaching staff from 20 to 19 teachers (through retirement). Through attrition, and in recognition of the declining enrollment at the school, there has been a reduction in teaching staff at the school over the past several years, from 22 teachers (in FY 2002) to 19 (next year). Given current projections, this downward trend may continue in coming years.

Although the increase in Neshobe's proposed budget is comparatively small, we should remember that school budget numbers do not translate directly into tax rates. One factor, known as the Common Level Appraisal ("CLA"), is going to have a dramatic impact on Brandon's education tax rate this year. As many likely know, the state has determined Brandon's CLA to be 86.31%, which essentially is a determination that the assessed values for Brandon properties reflect only 86.31% of their fair market value. While the good news is that property values have increased in recent years, the bad news is that state law requires an upward adjustment in our tax rate to reflect the CLA. This upward adjustment

results in a 20-cent (\$.20) increase in the tax rate from last year, to \$1.69. To put this in context, however, it should be noted that in FY 2003 the tax rate was \$1.75, and in FY 2004 it was \$1.76. Thus, the tax rate for FY 2006 would be 7 cents less than it was two years ago.

Finally, the Board seeks voter approval in connection with a unique opportunity to acquire a six-acre unimproved parcel of land lying northeasterly of and immediately adjacent to the school and school grounds. Acquisition of the parcel would enable Neshobe to improve traffic circulation patterns at the school, provide space for the future needs of the school (i.e., additional recreational areas and building expansion), and afford a buffer against future development that otherwise might have an adverse impact on the operation of the school. The cost of the proposed acquisition is \$48,000.00, which would be payable in four installments of \$2,000 over the next four years, with a final lump-sum payment of \$40,000.00 due in 2009. Please note that the "time" value of money reduces the actual cost of the acquisition to less than \$48,000.00 in today's dollars. Depending on circumstances existing at the time a payment is due, Neshobe could finance the acquisition through the general fund or through available endowment funds (or a combination of the two).

Of course, there is much more going on at Neshobe than can be stated in this report. Your School Board meets on the second and fourth Tuesdays of the month at 7 pm in the Neshobe Library and all are welcome to attend. As always, I encourage you attend the Annual School Board Meeting on Monday night, February 28. I look forward to seeing you there.

Respectfully submitted, Jim Leary, Chair, Brandon Town School Board

NESHOBE SCHOOL PRINCIPAL'S REPORT

Neshobe School has focused on providing a quality education for all students at a responsible price for taxpayers. This balance is always delicate, and the current budget is no exception. Class size is a key factor in student success, and we have tried to maintain class size averages of sixteen students. Like many Vermont schools, Neshobe has seen a drop in enrollment over the past few years. A total of five teaching positions have been eliminated since the 1999-2000 enrollment peak, and the current proposed budget will not replace one teacher who is planning to retire.

Recent academic efforts, as outlined in our annual Action Plan, have focused on improving all students' performance in reading and math. We have been fortunate to continue our participation in the Vermont Math Partnership, in collaboration with Castleton College. Our teachers receive training from several math experts through a three year federal grant that should result in significant improvement in math problem-solving abilities for our students. A part-time reading specialist has helped design remediation and specialized instruction for students who are not meeting grade level reading expectations in the early grades; the proposed budget seeks to continue these services for students in the upper grades as well. This specialist has also provided training for our teachers and paraeducators who implement the programs. We are also looking to expand our existing Enrichment Program to include challenge activities for all students with a one day per week enrichment teacher. Ongoing, classroom-based assessment of student learning has been enhanced with the purchase of computerized assessment programs with federal grant money.

The arts are alive and doing very well at Neshobe School. Anyone who has attended a concert knows that our elementary music program is second to none, and several Neshobe students have again been selected to participate in the Green Mountain district music program. A visit to the hallways of Neshobe gives visual evidence of the high quality of student art work, and our Physical Education teachers have been creative and diligent in supporting our school goals of wellness and fitness for all. We continue to be thankful for the solid foundation in language development and exposure to different cultures that our French program provides. Our students receive a well-rounded education that adequately prepares them for the future, thanks to the generous community support which we have received over the years.

Several times a week a comment is heard about how welcoming and supportive Neshobe School is. Indeed, parents and community members are frequently in the school and add to the positive school climate. Serious behavior problems are rare, and student attendance is good. Programs such as *Everybody Wins! VT* which brings community reading mentors into the school, and the *NOVA* program which pairs Otter Valley students with Neshobe children are good examples of the community spirit that is so much a part of our school. The return of the *DARE* program provides a positive police presence and helps kids learn how to make healthy choices, now and in the future. The *SOAR* program provides a variety of safe and exciting after school options. We are fortunate to be able to provide such a well-rounded educational experience for our students, and we are grateful for the community support which allows us to do so.

Respectfully Submitted, John D. Dilts, Principal

BRANDON TOWN SCHOOL LEGAL NOTICES

School Board - The school board welcomes your input on all issues. The school board meetings are held on the second and fourth (*when necessary*) Tuesday of each month at 7:00 PM in the Neshobe school library. Please call the school at 247-3721 to assure a place on the agenda and to see if there have been any meeting postponements or cancellations.

Equal Opportunity - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

Students with Disabilities - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town of Brandon who you suspect of having such needs, but who is not currently receiving them, please contact the special education coordinator, Michele LaRouche, at (802) 247-5757 or the school principal for your town.

Records Review - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that the school records for their children are available for inspection. Please contact your school and set up an appointment if you wish to exercise this right.

Asbestos - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

	<i>School Address</i>	<i>Designated Person</i>	<i>Telephone</i>
1.	Neshobe School 17 Neshobe Circle Brandon, VT 05733	George Gearwar	247-3721
2.	Otter Valley Union H. S. 2997 Franklin Street Brandon, VT 05733	David Mitchell	247-6833
3.	Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733	Brenda Fleming	247-5757

Audit Reports - Certified Public Accountants audit reports are available for public inspection. Call the business office at (802) 247-5757.

Educator Quality - Under the No Child Left Behind Act, parents may request information regarding the professional qualifications of their child's teacher. This information includes: whether the teacher has met the state requirements for the grade level(s) and subject area(s) they are teaching; whether the teacher is teaching under an emergency license; the college major and/or graduate certification or degrees held by the teacher; and whether their child is provided services by paraprofessionals and if so, their qualifications.

RUTLAND NORTHEAST SUPERVISORY UNION SUMMARY OF DISCIPLINE POLICY (Annual Report required by Safe Schools Act, 16 VSA 165 (J))

The school is a community. It is responsible for education of those children who attend and, therefore, it must establish and enforce guidelines and procedures that provide for an orderly learning atmosphere. There must be a set of procedures for dealing with inappropriate student behavior; including ones for detention, suspension, and expulsion.

Principals and teachers shall have the authority to establish and enforce such rules and procedures as are consistent with state laws, regulations, local policies and board directives.

Among these actions are:

Immediate removal: A student may be summarily removed if there is an imminent danger to the student, other school personnel, or the school property. Due process rights will be accorded as soon as practical following the summary suspension.

Short Term Suspension: The Superintendent, principal, or a teacher (in the absence of the principal), may suspend a student from the school as a reasonable form of punishment, or for the purpose of securing or maintaining order in the school. Suspensions under this section shall not exceed 10 consecutive days. Due process rights are provided to the student.

Long Term Suspension: Long term suspension is defined as exclusion from school for ten days or more, but for a set period of time, not to exceed 90 days. Due process rights provided to the student are the same as those provided under expulsion.

Expulsion: The dismissal of a student for the remainder of the school year, or up to 90 days, (or in the case of a weapons violation, one year) shall occur only upon recommendation of the Superintendent of Schools and concurrence of a majority of the Board of School Directors. Due process rights shall be available to a student whose dismissal is under consideration.

2004 STUDENT ASSESSMENT RESULTS

Terra Nova Assessment

The *Terra Nova Multiple Assessment* is a norm-referenced, standardized test, in its fifth year of use in Rutland Northeast. A great advantage of this test is that it allows citizens to see how Rutland Northeast achievement test scores compare to the nation. Further, you can see whether a group of students is improving as compared to the nation.

In looking at the scores for your school, the national average is 50. If your grade level scores increase as you read across a line, that means that class of students improved, as compared to the national average, as they moved from one grade to the next. The **bold** printed number is the grade the students were in when tested in Spring, 2004. The regular print numbers are the grade levels for earlier year scores. A score of 60 for a grade level grouping is excellent and a score of 70 or above is exceptional.

Cautions: Standardized tests are important but they do not measure all the important things that we teach. They also do not test the various skills and talents of individual students. Further, attitudes, behaviors, school tone and the like are not well represented by standardized tests.

Also, year-to-year comparisons become less reliable as the number of children tested within a grade level goes down. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

NESHOBE

TerraNova – Total Reading MNCE

Grade	Class Year	Spring 01	Spring 02	Spring 03	Spring 04
3	Class of 2013				53.3
3, 4	Class of 2012			58.5	
3, 4, 5	Class of 2011		58.0		56.9
3, 4, 5, 6	Class of 2010	57.4		55.2	55.3

TerraNova – Total Language MNCE

Grade	Class Year	Spring 01	Spring 02	Spring 03	Spring 04
3	Class of 2013				55.5
3, 4	Class of 2012			58.1	
3, 4, 5	Class of 2011		56.9		53.3
3, 4, 5, 6	Class of 2010	56.6		52.8	56.4

TerraNova – Total Math MNCE

Grade	Class Year	Spring 01	Spring 02	Spring 03	Spring 04
3	Class of 2013				55.8
3, 4	Class of 2012			57.3	
3, 4, 5	Class of 2011		54.3		53.0
3, 4, 5, 6	Class of 2010	54.5		51.1	56.7

New Standards Reference Examination

The New Standards Reference Examination is required by the State of Vermont and is administered in reading and mathematics in grades 4, 8, and 10.

The test results indicating the percent of students who "mastered" the examinations are available on the State Education Department's site and are not reported here. State mastery levels are not consistent from grade to grade or from year to year due to changes in test forms.

The scores below show how local students scores in relation to national averages over the past four years. The national average is set at 50, a score of 60 is excellent and a score of 70 is exceptional.

Cautions: Remember that each fourth grade class is different. These tests do not compare the same students over time like the TerraNova tests. Thus, scores will not always show a consistent pattern. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

New Standards Reference Exam- Grade 4 -- MNCE

	N*	Spring 2001	N*	Spring 2002	N*	Spring 2003	N*	Spring 2004
Reading	57	60	69	58	50	68	62	58
Math	58	62	69	55	50	61	62	68

*N = Number of Students Tested

Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment is required by the State for students in Grade 2. It is a performance-based test that reports the percentage of students who met the state's second grade standard for reading. National norms are not provided for this test.

Vermont Developmental Reading Assessment

% Passing	
Neshobe	State
67%	77%

EARLY READING INSTRUCTION

Reading services in our elementary schools continue to include professional and paraprofessional services to children in the area of literacy as well as consultation to teachers. The early education and kindergarten programs provide a variety of experiences with reading and writing that will enable all students to become emergent readers and writers. Concepts about print, phonological awareness, environmental print reading, name and letter recognition are the focus of instruction. Summer services are available for students at-risk. Parent training and informational sessions are offer throughout the school year. Home/School Coordination Services are available to all schools.

Most of our primary grade teachers and special educators have taken extensive training in early literacy instruction, including Guided Reading and Writing. The goal of this program is to provide professional development for teachers and to help students become stronger readers and writers. The focus of instruction for teachers is assessment of children's strengths and needs, matching book levels to student's needs, teaching for strategies, and organization and management of the classroom using Guided Reading and Writing. Throughout the school year, consultation to teachers and direct service to children is provided. Most of our teacher and special educators have also taken extensive training in phonological awareness and have experience with various multi-sensory, sequential, systematic phonics programs. Extended-year services are also available for older students who may be at-risk.

**RUTLAND NORTHEAST PROFESSIONAL SALARIES BY NEGOTIATED GROUPS 2004-2005
(AS OF JANUARY 1, 2005)**

Column A or Bachelor's + 0 Credits \$32,000 - \$34,750	Column B or Bachelor's +15 Credits \$32,750 - \$36,000	Column C/Bachelor's +30/Master's+0 \$33,500 - 38,000
RHODA BARKEY VERNA BORDEN PATRICK FALLON TATIANA GREEN* CAROLLE ISABELLE KELLI ZAULI*	VALERIE CALZINI SUSAN FULLER DEBORAH GABORIAULT JESSICA KIRK LINDA RAUCH	ROBIN BROWN KEN DE ANGELIS
Column D or Master's+15 Credits \$34,250 - \$44,000	Column E/Bachelor's+60/Master's+30 \$35,000 - \$50,500	Column F or Master's+45 Credits \$35,750 - \$54,000
CHAD CHAMBERLAIN* CHRISTI KOCH VIVIENNE MUNCH	LEVI DE CASTRO WENDY FJELD JOANNE PYE THOMAS SARAUULT JANE SCHATZMAN* SUSAN SMIEL	DIANE BAKER DEBORAH BONANZA MELISSA CIOFFI ANNE DILTS GLORIA EMILO CAROL FJELD M. ELIZABETH FOTHERGILL JULIE FOX THERESA GLEASON* SHARON LADAGO MOIRA LENDWAY* RICHARD OHANIAN MARY ANNE PELLETIER BONNIE ROBINSON KAREN SCIDA KATHLEEN SHERWIN DEBRA SHIVELY STACY SHORTLE ROBERT M. SOULE, JR. SUSAN TONER JUDITH WARD MICHAEL WOOD

* less than 100% FTE

Please note: The OVUHS Professional Salaries, RNEU District Wide Transportation Proposed Budget and Assessments, and RNEU Proposed Special Services Funding Revenues and Assessments can be found in the OVUHS Annual Report, which is mailed separately.

**BRANDON PROFESSIONAL SALARIES BY NEGOTIATED GROUPS 2004-2005
(AS OF JANUARY 1, 2005)**

Column A or Bachelor's + 0 Credits \$32,000 - \$34,750	Column B or Bachelor's +15 Credits \$32,750 - \$36,000	Column C/Bachelor's +30/Master's+0 \$33,500 - 38,000
KATHRYN BLAIR CHRISTINA CHARBONNEAU MARY HEATH* JOHN-CHARLES SHARROW		KELLY DEFORCE-COOLIDGE* ELIZABETH GREENO SUSAN HIBBARD
Column D or Master's+15 Credits \$34,250 - \$44,000	Column E/Bachelor's+60/Master's+30 \$35,000 - \$50,500	Column F or Master's+45 Credits \$35,750 - \$54,000
SHANNON PRINCE LINDA SOMMERVILLE	LINDA BANIA DAVID BREEN JEAN CHILDERS KIM FABER CAROLYN HAZEN ELLEN KNAPP DONNA PEDUTO MELODY WILSON* HARRIET WYMAN	LAUREEN COX SHARON DESFORGES DONNA HOWE DENNIS MARDEN NANCY MERRIMAN NICHOLAS MONTELLO MARTHA RIDEOUT MARJORIE WARNER DARLA WHARTON JOAN WRIGHT

* less than 100% FTE

Early Care and Educational Opportunities for Children	
Addison County Community Child Care Support Services	388-4304
Addison County Family, Infant, Toddler Project	388-1437, 1-800-639-1577
Addison County Headstart	388-9881
Addison County Parent/Child Center	388-3171
Addison County WIC/Well-Child Clinic	388-4644
Addison Department of Child and Family Services (DCF) (formerly SRS)	388-4660
Addison Children's Upstream Services (CUPS)	382-8893, 388-3171
Rutland County Family, Infant, Toddler Project	747-0539, 1-800-974-2034
Rutland County Headstart	775-8225
Rutland County Parent/Child Center	775-9711
Rutland County WIC/Well-Child Clinic	786-5811
Rutland Children's Upstream Services (CUPS)	775-2395
Rutland Department of Child and Family Services (DCF) (formerly SRS)	786-5817
Barstow Preschool serves Chittenden and Mendon	773-3763
Brandon Early Essential Education serves Brandon, Leicester, Sudbury	247-4354
Pittsford Early Essential Education serves Pittsford, Chittenden, Mendon	483-2062
Whiting Preschool serves Leicester, Sudbury and Whiting	623-7991
Child Care Resource and Referral	775-9711
Child Development Clinic	1-800-660-4427
Kids on the Move	775-7612
Smart Moves	247-9500
Prevent Child Abuse Vermont	1-800-244-5373

COMMUNITY SUPPORT SERVICES

AGENCY	PHONE	TYPES OF SERVICES
Addison Co Women in Crisis	388-4205	Assistance to women and families .
Adult Education/Diploma	775-0617	For students 21 or older interested in pursuing an adult diploma
Boys & Girls Club of Rutland Co	773-1902	Teen drop-in center: mentoring
Brattleboro Retreat	800-345-5550	Support, treatment, counseling, respite services for teens
Counseling Service of Addison County	388-6751 388-7641	Individual, group, & family counseling, psychiatric evaluations,
Evergreen Center	775-4388	Drug & alcohol treatment
HerStory House	775-3232	Women's shelter, support for women & families dealing with domestic abuse
Infoline	747-9961	Listing of health and human services resources
Northeastern Family Institute	802-655-9013	Support, treatment, counseling, respite services for teens
Outright VT	800-452-2428	Support for gay, lesbian, and bisexual students
PAL- Parents' Assistance Line	800-727-3687	Support for parents
Police (Brandon)Police (Pittsford)	B: 247-5723 P: 773-9101	Law enforcement services
Police (VT State Police)	R: 773-9101 M: 388-4919	Law enforcement services
Family Focus	773-4225 773-4365	Conflict mediation; respite for families. Some services provided at school.
Public Defenders Office	R: 773-5823 M: 388-4656	Support for students dealing with the legal system
Rape Crisis (Rutland County)	775-3232	Hot line & support for women dealing with issues related to sexual assault
Rape Crisis Hot Line (Addison County)	388-4205	Hot line & support for women dealing with issues related to sexual assault
Rutland Mental Health Services	775-2381 775-1000	Individual, group, & family counseling, psychiatric evaluation & treatment
Rutland Area Prevention Coalition	775-4199x190	Countywide organization to coordinate substance abuse prevention programs
Rutland County Victim's Advocate	786-2531	Assistance to victims of crime
Rutland Reg. Board for Family Svcs.	775-4340 x116	Resources and Support for families
DCF: Department of Child and Family Services (formerly SRS)	R: 786-5817 M: 388-4660	Child welfare, protective services & foster care placement
The Lund Family Center	802-864-7467	Parent/child center; teen pregnancy preparation
Vocational Rehabilitation	R: 786-5866 M: 388-4671	Provides support for people with disabilities to prepare them for work
VSAC	800-642-3177	Preparation for college & financial assistance
VT Department of Employment & Training	786-5837	Assistance with job finding and job finding skills
VT Department of Health	786-5876	Pregnant teens; HIV testing; other health services
VT Parent Information Center	773-2023	Provides support & information to parents regarding educational issues

**RUTLAND NORTHEAST SUPERVISORY UNION
2005-2006 ASSESSMENT CALCULATION**

TOTAL ASSESSMENT TO BE CALCULATED FY 2006

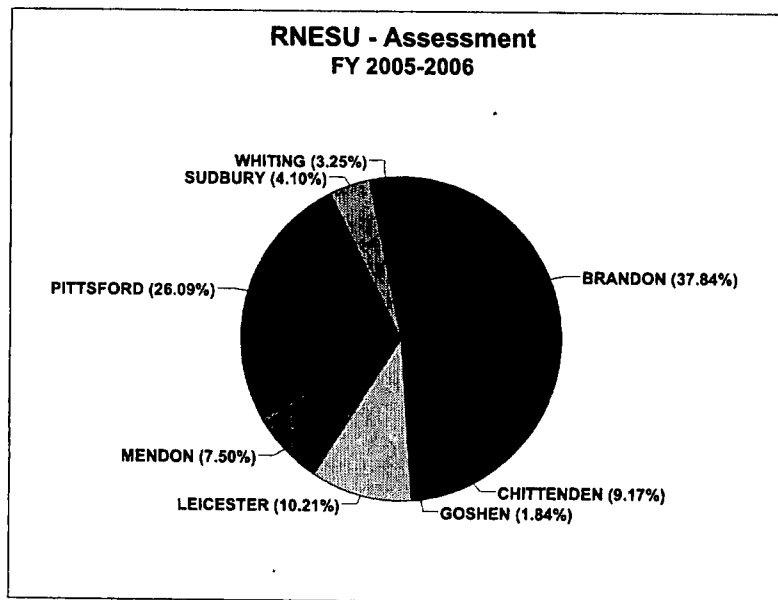
\$900,963.42

SCHOOL DISTRICT	40-DAY ADM-10/04	PERCENT	AMOUNT
BRANDON	686.28	37.84%	340,944.55
CHITTENDEN	166.32	9.17%	82,627.93
GOSHEN	33.34	1.84%	16,563.34
LEICESTER	185.19	10.21%	92,002.57
MENDON	135.98	7.50%	67,554.99
PITTSFORD	473.19	26.09%	235,081.24
SUDBURY	74.35	4.10%	36,937.15
WHITING	58.88	3.25%	29,251.64
	1813.53	100.00%	900,963.42

TOTAL ASSESSMENT CALCULATED FY 2005

\$787,455.96

SCHOOL DISTRICT	40-DAY ADM-10/03	PERCENT	AMOUNT	CHANGE	PERCENT
BRANDON	708.51	39.19%	308,584.30	32,360.25	10.49%
CHITTENDEN	155.46	8.60%	67,709.02	14,918.92	22.03%
GOSHEN	30.47	1.69%	13,270.90	3,292.45	24.81%
LEICESTER	165.01	9.13%	71,868.42	20,134.14	28.02%
MENDON	138.86	7.68%	60,479.06	7,075.94	11.70%
PITTSFORD	471.26	26.07%	205,252.49	29,828.75	14.53%
SUDBURY	73.98	4.09%	32,221.23	4,715.92	14.64%
WHITING	64.45	3.56%	28,070.54	1,181.10	4.21%
	1808.00	100.00%	787,455.96	113,507.46	14.41%



**RUTLAND NORTHEAST SUPERVISORY UNION
2005-2006 BUDGET WORKSHEET**

ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
EST. FUND BALANCE FWD.	23,811.96	37,114.98	29,114.94	21,052.54
ASSESSMENTS	769,746.16	773,912.68	787,455.96	900,963.42
INTEREST INCOME	6,293.01	6,821.92	6,000.00	6,000.00
GRANT REIMBURSEMENTS (TITLE 1 & CSR)	8,015.00	2,000.00	35,215.00	35,215.00
PRIOR YEAR REFUNDS	1,434.63	8,559.48	0.00	0.00
TOTAL REVENUES	809,300.76	828,409.06	857,785.90	963,230.96

EXPENDITURE RECAP

TOTAL PUPIL SUPPORT	17,802.30	14,942.99	28,400.00	20,400.00
TOTAL CURR & STAFF DEVEL	199,385.60	194,934.73	247,630.38	329,917.36
TOTAL BOARD EXPENSES	14,674.61	11,394.17	20,500.00	20,500.00
TOTAL SUPT'S. OFFICE	161,390.25	165,551.23	171,407.42	176,437.64
TOTAL FRINGE BENEFITS	101,314.19	107,449.54	119,104.96	132,785.64
TOTAL BUSINESS OFFICE	184,240.74	193,272.13	198,618.86	203,800.57
TOTAL MAINT./REPAIRS	93,378.13	90,884.24	72,124.26	79,389.75
GRAND TOTALS	772,185.82	829,443.68	857,785.88	963,230.96

**RUTLAND NORTHEAST SUPERVISORY UNION
2005-2006 BUDGET WORKSHEET**

ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
PUPIL SUPPORT				
BB PATH ADVANCE	733.70	237.90	400.00	400.00
STANDARDIZED TESTING	17,068.60	14,705.09	28,000.00	20,000.00
TOTAL PUPIL SUPPORT	17,802.30	14,942.99	28,400.00	20,400.00
CURR & STAFF DEVEL.				
DIRECTOR SALARIES	68,500.12	70,555.16	72,671.76	74,851.91
SECRETARY	22,972.18	19,761.04	24,370.77	25,101.89
TECHNOLOGY	35,100.00	39,999.96	63,448.00	115,351.44
MEDIA CLERK	16,936.58	9,777.60	14,021.39	13,430.30
CURRICULUM & TECHNOLOGY FICA	10,829.61	10,820.41	13,350.16	17,498.27
CURRICULUM & TECHNOLOGY HEALTH	20,294.25	24,267.14	28,433.90	47,887.66
CURRICULUM & TECHNOLOGY DENTAL	1,045.08	875.88	1,605.78	2,080.58
CURRICULUM & TECHNOLOGY WORKERS COMP	0.00	0.00	506.08	1,189.42
CURRICULUM & TECHNOLOGY UNEMPLOYMENT	233.20	104.00	128.00	216.00
CURRICULUM & TECHNOLOGY RETIREMENT	3,533.83	3,573.94	4,951.79	7,559.88
TUITION/WORKSHOP REIMBURSEMENT	3,675.38	4,526.26	7,500.00	8,000.00
TRAVEL- C & SD OFFICE	4,061.47	2,745.55	4,000.00	5,000.00
DUES	335.00	370.00	500.00	500.00
DISTRICT FESTIVALS	0.00	450.00	500.00	500.00
CURRICULUM DEVELOPMENT	0.00	(580.00)	250.00	250.00
IN-SERVICE - INSTRUCT STAFF	0.00	0.00	500.00	500.00
DISTRICT MULTI MEDIA SUPPLIES	11,868.90	7,687.79	10,892.75	10,000.00
TOTAL CURR & STAFF DEVEL	199,385.60	194,934.73	247,630.38	329,917.36
BOARD EXPENSES				
EXECUTIVE COMMITTEE HONORARIA	2,400.00	1,500.00	3,600.00	3,600.00
MANDATORY EMPLOYMENT TESTING	552.00	720.00	900.00	900.00
EXECUTIVE COMMITTEE EXPENSE	837.35	1,074.11	1,100.00	1,000.00
LEGAL SERVICES	2,417.26	2,425.06	2,000.00	2,000.00
DUE PROCESS INSURANCE COVERAGE	0.00	0.00	0.00	0.00
EMPLOYEE ASSISTANCE PLAN	1,318.00	3,000.00	6,000.00	6,000.00
NEGOTIATING EXPENSES/PORTFOLIO TRAINING	0.00	375.00	4,000.00	4,000.00
COMMUNITY SURVEY/WEB DESIGN	0.00	0.00	0.00	0.00
DISTRICTS FIXED ASSET INVENTORY	5,050.00	0.00	0.00	0.00
AUDIT	2,100.00	2,300.00	2,900.00	3,000.00
TOTAL BOARD EXPENSES	14,674.61	11,394.17	20,500.00	20,500.00
SUPERINTENDENT'S OFFICE				
SUPERINTENDENT SALARY	94,977.74	97,827.08	100,762.00	103,784.86
PERSONNEL OFFICER	28,393.56	29,245.32	30,122.71	31,026.39
SUPERINTENDENT ADMIN ASST	27,655.29	28,513.23	30,122.71	31,026.39
SUPT OFFICE - SUBSTITUTES	1,436.00	308.70	500.00	500.00
SUPERINTENDENT PROFESSIONAL DEV.	1,387.95	1,049.59	1,200.00	1,200.00
SUPERINTENDENT - TRAVEL & WORKSHOPS	3,890.77	4,363.60	4,000.00	4,000.00
SUPERINTENDENT DUES	539.94	396.00	700.00	700.00
GRANT WRITING COSTS	0.00	0.00	0.00	0.00
VSA SERVICE FEE	3,109.00	3,219.00	3,100.00	3,300.00
PUBLICATIONS	0.00	628.71	900.00	900.00
TOTAL SUPT'S. OFFICE	161,390.25	165,551.23	171,407.42	176,437.64

**RUTLAND NORTHEAST SUPERVISORY UNION
2005-2006 BUDGET WORKSHEET**

ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
FRINGE BENEFITS SUPT & BUS OFFICES				
HEALTH INSURANCE	64,079.70	65,410.28	75,207.89	87,262.24
SOCIAL SECURITY	22,244.51	22,588.61	24,510.92	24,865.24
ADMIN. INSURANCE	2,513.01	4,174.33	2,900.00	2,900.00
MUNICIPAL RETIREMENT	9,986.35	10,261.27	11,418.21	11,621.15
WORKMENS COMPENSATION	907.80	1,472.86	954.47	1,748.28
UNEMPLOYMENT COMPENSATION	418.70	187.20	204.80	288.00
DENTAL INSURANCE	1,004.56	2,149.99	2,408.67	2,600.73
CLERICAL IN-SERVICE/WORKSHOPS/CLASSES	159.56	1,205.00	1,500.00	1,500.00
TOTAL FRINGE BENEFITS	101,314.19	107,449.54	119,104.96	132,785.64
BUSINESS OFFICE				
BUSINESS MANAGERS SALARY	63,998.48	65,918.32	67,895.98	69,932.86
MANAGER SECRETARY SALARY	9,399.69	9,324.64	9,604.27	9,892.40
ADMINISTRATIVE ASSISTANT	34,512.40	35,547.72	36,614.14	37,712.56
BOOKKEEPER SALARIES	21,817.52	22,242.48	22,909.79	23,597.08
BOOKKEEPER SALARIES	25,916.28	26,693.94	31,094.68	29,235.26
POSTAGE	2,989.64	5,000.00	4,000.00	4,000.00
ADVERTISING	5,612.14	6,700.69	6,000.00	7,000.00
SUPPLIES	8,224.52	10,312.88	10,500.00	10,500.00
OFFICE EQUIPMENT PURCHASES	1,800.00	1,211.02	2,000.00	2,000.00
SOFTWARE/HARDWARE	5,998.98	5,781.39	4,000.00	5,930.40
TUITION/DUES BUSINESS MGR.	895.58	780.56	1,000.00	1,000.00
PRINTING	1,397.00	2,060.05	1,500.00	1,500.00
TRAVEL - OFFICE STAFF	1,678.51	1,698.44	1,500.00	1,500.00
TOTAL BUSINESS OFFICE	184,240.74	193,272.13	198,618.86	203,800.57
MAINT./OPERATIONS				
TELEPHONE	6,153.68	6,981.30	7,000.00	7,000.00
ELECTRICITY	8,861.60	8,258.30	9,000.00	9,000.00
LEASE/PURCHASE PAYMENT	32,100.00	0.00	0.00	0.00
PARKING LOT RESURFACING	0.00	0.00	0.00	0.00
HEAT	4,793.51	5,603.65	6,000.00	6,000.00
UPKEEP OF GROUND (PLOW/MOW)	3,511.00	5,001.68	3,500.00	5,500.00
WATER & SEWER	406.25	741.85	500.00	750.00
GARBAGE REMOVAL	1,172.16	1,233.36	1,100.00	1,300.00
CUSTODIAN SALARIES	7,744.50	7,921.94	8,536.76	9,168.95
CUSTODIAN FICA	592.43	606.07	653.06	701.42
CUSTODIAN HEALTH	0.00	3,348.00	1,765.58	5,487.28
CUSTODIAN DENTAL	0.00	87.59	102.76	102.76
CUSTODIAN UNEMPLOYMENT	54.80	9.88	25.60	36.00
CUSTODIAN WORKERS COMP	297.40	256.00	293.66	552.89
CUSTODIAN RETIREMENT	297.56	316.89	426.84	458.45
ASBESTOS MAINTENANCE	2,000.00	0.00	300.00	300.00
BUILDING REPAIRS	11,734.25	33,803.76	15,000.00	15,000.00
CUSTODIAL SUPPLIES	791.49	221.00	800.00	600.00
MAINT. CONTRACTS/EQUIP. REPAIR	11,229.21	13,829.19	14,000.00	14,000.00
INSURANCE - PROPERTY/LIABILITY	1,638.29	2,663.78	3,120.00	3,432.00
TOTAL MAINT./REPAIRS	93,378.13	90,884.24	72,124.26	79,389.75
GRAND TOTALS	772,185.82	778,429.03	857,785.88	963,230.96

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 BUDGET WORKSHEET

CODE NBR.	ACCOUNT NAME	2003/2004 BUDGET	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2005 PROPOSED
LOCAL REVENUE					
26-000-FBFD	PRIOR YEAR AUDIT FUND BALANCE	(24,370.14)	60,964.44	85,334.58	85,334.58
26-000-BALC	ANTICIPATED OPERATING BALANCE	0.00	0.00	0.00	(60,000.00)
26-000-1111	PROPERTY TAX	1,220,629.00	1,159,870.00	0.00	0.00
26-000-1300	TUITION RECEIPTS	113,742.70	137,513.84	122,370.27	107,824.58
26-000-1500	INTEREST EARNED	42,000.00	5,793.34	42,000.00	42,000.00
26-000-5200	BUS FUND TRANSFER	0.00	0.00	0.00	0.00
26-000-1910	RENTAL INCOME	800.00	60.00	800.00	800.00
26-000-1920	ELY FUND	46,859.13	38,909.08	20,000.00	20,000.00
26-000-1-192001	DONATIONS	0.00	0.00	0.00	0.00
26-000-1922	ECKLEY-BUTTON FUND	299.55	0.00	0.00	0.00
26-000-1924	THAD NEWTON FUND	0.00	0.00	0.00	0.00
		<u>1,399,960.24</u>	<u>1,403,110.70</u>	<u>270,504.85</u>	<u>195,959.16</u>
STATE REVENUE					
26-000-3110	GSSG/EDUCATION SPENDING REVENUE	4,111,950.00	4,239,680.00	6,367,895.97	6,812,211.91
26-000-3114	GRANT FOR TECH CENTERS	0.00	0.00	84,303.00	88,532.12
26-000-3115	REVENUE FROM THE EDUCATION FUND	930,438.17	864,833.00	0.00	0.00
26-000-3150	TRANSPORTATION AID	114,765.30	125,535.00	124,260.00	165,476.25
26-000-3160	DEBT SERVICE AID	4,623.00	4,425.00	0.00	0.00
26-000-3230	STATE AID-SPECIAL EDUCATION	927,197.61	930,803.11	1,035,144.76	1,056,852.53
26-000-3303	STATE WARD RECEIPTS	0.00	0.00	0.00	0.00
		<u>6,088,974.08</u>	<u>6,165,276.11</u>	<u>7,611,603.73</u>	<u>8,123,072.81</u>
OTHER REVENUE					
26-000-4810	NATIONAL FOREST RECEIPTS	0.00	85.74	0.00	0.00
26-000-5301	INSURANCE-BLDG LOSS	0.00	0.00	0.00	0.00
26-000-5400	PRIOR YEAR REFUNDS	0.00	24,472.27	0.00	0.00
		<u>0.00</u>	<u>24,472.27</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BRANDON TOWN SCHOOL REVENUES		<u>7,488,934.32</u>	<u>7,592,901.95</u>	<u>7,882,108.58</u>	<u>8,319,031.97</u>

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
DIRECT INSTRUCTION					
SALARIES:					
26-001-2511	TEACHER SALARIES	1,117,784.77	1,126,367.80	1,128,215.00	1,134,283.65
26-001-2516	TEACHER ASSISTANT SALARIES	96,282.62	95,250.30	128,551.09	152,257.11
26-001-2509	TEACHER ASSISTANT - RNE BILLBACK	0.00	8,618.77	10,000.00	9,000.00
26-001-2505	CO-CURRICULAR	6,957.26	5,480.70	8,950.00	9,450.00
26-001-2513	SUMMER SCHOOL PROGRAMS	5,577.13	6,206.58	6,000.00	6,000.00
26-001-2512	TEACHER/PARA SUBSTITUTE SALARIES	37,735.22	28,947.47	25,000.00	25,000.00
26-001-2537	HOMEWORK CLUB/AFTER SCHOOL PROGRAM:	0.00	5,163.00	5,832.00	500.00
		1,264,337.00	1,276,034.62	1,312,548.09	1,336,490.76
BENEFITS					
26-001-4520	SUBS/CO-CURRICULAR - FICA	3,275.32	2,527.86	3,056.18	3,094.43
26-001-4520	SUBS/CO-CURRICULAR - W/C	302.19	160.65	131.26	231.37
26-001-4521	HEALTH INSURANCE - TEACHERS & ASS'T	200,926.43	230,032.37	273,556.78	321,620.42
26-001-4522	FICA - TEACHERS & ASSISTANTS	90,824.87	91,083.52	96,588.75	97,164.54
26-001-4513	MUNICIPAL RETIREMENT - ASSISTANTS	3,618.36	3,404.96	5,142.04	5,946.28
26-001-4525	WORKMENS COMP - TEACHERS & ASS'T	7,571.59	4,685.15	4,148.52	7,265.11
26-001-4526	UNEMPLOYMENT - TEACHERS & ASS'T	834.20	489.48	488.52	3,180.34
26-001-4535	DENTAL INSURANCE TEACHER & ASS'T	9,362.00	9,769.11	10,244.88	10,923.07
		316,714.96	342,153.10	393,356.93	449,425.57
PURCHASED SERVICES					
26-001-2556	VOCATIONAL TUITION	26,337.66	34,832.76	131,508.00	137,816.57
26-001-2553	CONTRACTED SVS - INSTRUCTIONAL	31,428.16	29,875.22	28,395.00	28,695.00
26-001-2554	INSTRUCTIONAL EQUIPMENT REPAIR	2,405.94	1,571.38	3,960.00	3,960.00
		60,171.76	66,279.36	163,863.00	170,471.57
SUPPLIES					
26-001-2515	ADMINISTRATIVE SUPPLIES	779.21	266.84	600.00	600.00
26-001-2592	ELY FUND INSTRUCTIONAL SUPPLIES	18,965.83	14,538.70	20,000.00	20,000.00
26-001-2561	TEACHING SUPPLIES	49,031.56	39,937.27	49,213.00	54,170.00
26-001-2564	PERIODICALS	975.83	1,003.00	1,000.00	1,000.00
		69,752.43	55,745.81	70,813.00	75,770.00
TOTAL INSTRUCTION		1,710,976.15	1,740,212.89	1,940,581.01	2,032,157.90
STUDENT SUPPORT SVS:					
SALARIES:					
26-001-2519	NURSE SALARY	47,960.90	49,249.98	50,500.00	52,015.00
26-001-2520	NURSING SUBS & NURSE ASSISTANT	0.00	8,237.50	2,675.00	2,675.00
26-001-2521	GUIDANCE SALARIES	51,285.00	52,644.02	54,000.00	55,620.00
		99,245.90	110,131.50	107,175.00	110,310.00

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
BENEFITS:					
26-001-2526	NURSE - FICA	3,669.12	3,767.66	3,863.25	3,979.15
26-001-2525	NURSE - HEALTH	1,507.10	941.94	960.31	980.00
26-001-2533	NURSE - WORKERS COMP	0.00		165.93	297.53
26-001-2534	NURSE - UNEMPLOYMENT	0.00		13.18	84.80
26-001-2535	NURSE - DENTAL	283.44	291.96	321.16	346.76
26-001-2524	GUIDANCE -FICA	3,843.84	3,941.76	4,131.00	4,254.93
26-001-2527	GUIDANCE - HEALTH	0.00	291.96	960.31	980.00
26-001-2536	GUIDANCE - WORKERS COMP	0.00		177.43	318.15
26-001-2538	GUIDANCE - UNEMPLOYMENT	0.00		13.18	84.80
26-001-2539	GUIDANCE - DENTAL	283.44		321.16	346.76
26-001-2562	NURSE SUBS BENEFITS	0.00	618.74	217.84	248.29
		9,586.94	9,854.02	11,144.75	11,921.17
SUPPLIES:					
26-001-3061	NURSING SUPPLIES	748.06	969.32	1,000.00	1,000.00
26-001-2501	BB PATH ADVANCE	0.00	48.00	100.00	100.00
		748.06	1,017.32	1,100.00	1,100.00
TOTAL STUDENT SUPPORT		109,580.90	121,002.84	119,419.75	123,331.17
INSTRUCTIONAL STAFF SUPPORT:					
SALARIES					
26-001-2528	LIBRARY/MEDIA SALARIES	88,871.18	60,906.65	71,435.79	74,603.32
		88,871.18	60,906.65	71,435.79	74,603.32
BENEFITS:					
26-001-2530	LIBRARY MEDIA FICA	6,581.33	4,399.04	5,464.84	5,707.15
26-001-2529	LIBRARY MEDIA - HEALTH	23,445.96	28,244.31	27,508.44	30,809.45
26-001-2542	LIBRARY MEDIA - DENTAL	141.72	802.89	802.89	866.91
26-001-2541	LIBRARY MEDIA - UNEMPLOYMENT	0.00		39.55	254.40
26-001-2540	LIBRARY MEDIA - WORKERS COMP	0.00		234.72	426.73
26-001-2549	LIBRARY MEDIA - RETIREMENT	1,884.16	968.17	1,147.43	1,201.20
26-001-2531	TUITION/WORKSHOPS REIMB.	21,894.33	33,937.44	30,000.00	30,000.00
		53,947.50	68,351.85	65,197.87	69,265.85
PURCHASED SERVICES:					
26-001-2532	LOCAL IN-SERVICE	4,424.22	3,575.02	5,000.00	5,000.00
26-001-2539	CURRICULUM DEVELOPMENT	0.00	0.00	0.00	2,500.00
		4,424.22	3,575.02	5,000.00	7,500.00
SUPPLIES:					
26-001-2560	LIBRARY BOOKS	6,398.44	6,399.50	6,900.00	6,500.00
26-001-2557	ECKLEY-BUTTON FUND EXPENSE	0.00	0.00	300.00	0.00
26-001-2565	AUDIO VISUAL	988.31	910.75	1,000.00	1,000.00
		7,386.75	7,310.25	8,200.00	7,500.00
TOTAL INSTRUCTIONAL STAFF SUPPORT SVS		154,629.65	140,143.77	149,833.66	158,869.17

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
GENERAL ADMINISTRATION:					
SALARIES:					
26-001-2011	BOARD SALARIES	2,500.00	2,500.00	2,500.00	2,500.00
26-001-2014	BOARD SECRETARY	920.00	1,035.00	1,500.00	1,500.00
		3,420.00	3,535.00	4,000.00	4,000.00
PURCHASED SERVICES:					
26-001-2036	LEGAL SERVICES	350.75	512.76	1,300.00	1,000.00
26-001-6057	RNESU ASSESSMENT	307,061.36	309,554.98	308,584.30	340,944.55
26-001-2050	BOARD - MANDATORY EMPLOYMENT TEST	340.00	288.00	240.00	240.00
		307,752.11	310,355.74	310,124.30	342,184.55
SUPPLIES:					
26-001-2555	PETTY CASH - SCHOOL	659.14	0.00	1,000.00	1,000.00
26-001-2055	BOARD ADVERTISING, PRINTING & PUBLISHING	6,358.51	1,407.84	2,000.00	2,000.00
		7,017.65	1,407.84	3,000.00	3,000.00
OTHER:					
26-000-1-3070	HOT LUNCH SUBSIDY + VOLUNTEER LUNCH	26,110.79	13,600.36	12,000.00	25,000.00
26-001-2089	MISC. BOARD EXPENSE/VSBA	2,548.19	2,066.76	2,225.00	2,225.00
		28,658.98	15,667.12	14,225.00	27,225.00
TOTAL GENERAL ADMINISTRATION		346,848.74	330,965.70	331,349.30	376,409.55
SCHOOL ADMINISTRATION:					
SALARIES:					
26-001-2510	PRINCIPAL SALARY	76,933.98	75,000.12	77,250.00	79,567.50
26-001-2517	ASST PRINCIPAL	54,999.88	60,208.98	62,015.21	63,875.67
26-001-2514	PRINCIPAL SECRETARY SALARIES	45,647.42	47,334.01	48,386.63	49,487.75
		177,581.28	182,543.11	187,651.84	192,930.92
BENEFITS:					
26-001-2508	PRINCIPAL LIFE/LTD INS	373.94	1,478.78	1,200.00	1,200.00
26-001-4515	PRINCIPALS' -HEALTH	18,808.24	11,480.52	18,372.55	20,577.31
26-001-4516	PRINCIPALS' -FICA	9,737.85	10,263.51	10,653.79	10,973.40
26-001-2545	PRINCIPALS' -DENTAL	566.88	583.92	642.31	693.53
26-001-2544	PRINCIPALS' -UNEMPLOYMENT	0.00	0.00	26.37	169.60
26-001-2543	PRINCIPALS' -WORKERS COMP	708.60	0.00	457.58	820.49
26-001-4505	SECRETARIES' - HEALTH	16,373.52	19,484.52	21,384.26	23,950.35
26-001-4537	SECRETARIES' - DENTAL	566.88	291.96	642.31	693.53
26-001-4506	SECRETARIES' - FICA	3,435.56	3,556.92	3,701.58	3,785.81
26-001-4507	SECRETARIES' - WORKMENS COMP	926.27	535.63	158.98	283.07
26-001-4514	SECRETARIES' - RETIREMENT	1,825.98	1,893.29	1,935.47	1,979.51
26-001-4508	SECRETARIES' - UNEMPLOYMENT	51.52	28.32	26.37	169.60
		53,375.24	49,597.37	59,201.56	65,296.21
PURCHASED SERVICES:					
26-001-2518	TRAVEL/PROFESSIONAL DEVELOPMENT	1,051.70	61.20	1,800.00	1,800.00
		1,051.70	61.20	1,800.00	1,800.00
SUPPLIES:					
26-001-2581	DUES & PUBLICATIONS	617.76	508.00	700.00	700.00
26-001-2522	ADMINISTRATIVE PRINTING & PUBLISHING	912.16	999.41	1,000.00	1,000.00
		1,529.92	1,507.41	1,700.00	1,700.00
TOTAL SCHOOL ADMINISTRATION:		233,538.14	233,709.09	250,353.40	261,727.12

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
FISCAL SERVICES:					
PURCHASED SERVICES:					
26-001-2034	AUDIT	2,000.00	2,100.00	2,600.00	2,600.00
		2,000.00	2,100.00	2,600.00	2,600.00
OTHER:					
26-001-6582	SHORT TERM INTEREST	22,723.12	14,930.48	27,240.00	27,240.00
		22,723.12	14,930.48	27,240.00	27,240.00
TOTAL FISCAL SERVICES:		24,723.12	17,030.48	29,840.00	29,840.00
OPERATIONS & MAINTENANCE:					
SALARIES:					
26-001-4011	CUSTODIAL SALARIES	108,016.82	89,239.69	79,997.66	72,877.03
26-001-4014	SUMMER PART-TIME CUSTODIAN	2,057.25	2,770.29	3,500.00	3,500.00
		110,074.07	92,009.98	83,497.66	76,377.03
BENEFITS					
26-001-4509	HEALTH INSURANCE - CUSTODIAL	25,529.04	14,884.82	21,165.27	20,464.28
26-001-4510	FICA - CUSTODIAL	8,372.11	7,038.71	6,387.57	5,842.84
26-001-4527	RETIREMENT - CUSTODIAL	4,123.40	3,153.01	2,127.25	1,818.25
26-001-4511	WORKMENS COMP - CUSTODIAL	3,832.55	3,309.15	3,254.34	5,066.09
26-001-4016	DENTAL - CUSTODIAL	982.62		665.63	693.53
26-001-4512	UNEMPLOYMENT - CUSTODIAL	90.16	56.68	58.50	257.99
		42,929.88	28,442.37	33,658.57	34,142.99
MAINTENANCE:					
26-001-4046	UPKEEP OF GROUNDS	9,169.64	3,282.33	10,275.00	9,975.00
26-001-4041	WATER & SEWAGE	3,659.02	6,141.85	5,200.00	5,500.00
26-001-4050	BUILDING MAINTENANCE AND REPAIRS	15,079.68	27,872.20	14,895.00	18,000.00
26-001-4042	CONTRACTED SERVICES	19,283.24	20,128.81	21,549.00	22,850.00
		47,191.58	57,425.19	51,919.00	56,325.00
PURCHASED SERVICES:					
26-001-4058	CUSTODIAL TRAVEL	419.02	323.84	450.00	450.00
26-001-4552	PROPERTY INSURANCE	13,256.68	15,651.42	19,605.40	19,605.40
26-001-4053	TELEPHONE	7,173.18	6,093.03	7,500.00	7,500.00
		20,848.88	22,068.29	27,555.40	27,555.40
SUPPLIES:					
26-001-4067	ELECTRICITY	42,212.93	41,489.58	43,000.00	35,000.00
26-001-4068	HEAT	19,311.31	27,818.48	20,000.00	30,000.00
26-001-4061	CUSTODIAL SUPPLIES	10,753.23	9,236.72	10,569.00	10,500.00
		72,277.47	78,544.78	73,569.00	75,500.00
EQUIPMENT:					
26-001-4073	NEW/REPLACE INSTRUCT EQUIPMENT	10,433.08	7,547.95	10,500.00	11,500.00
26-001-4074	NEW/REPLACE NON-INSTRUCT EQUIP	3,559.11	5,775.74	4,900.00	4,000.00
		13,992.19	13,323.69	15,400.00	15,500.00
TOTAL OPERATIONS & MAINTENANCE		307,314.07	291,814.30	285,599.63	285,400.42

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
TRANSPORTATION:					
SALARIES:					
26-001-3516	DRIVER SALARIES	47,426.02	1,679.97	0.00	0.00
26-001-3513	SUMMER SCHOOL DRIVER	940.00	0.00	1,000.00	1,000.00
26-001-3518	DRIVER SUBSTITUTE SALARIES	521.80	0.00	0.00	0.00
		48,887.82	1,679.97	1,000.00	1,000.00
BENEFITS:					
26-001-4528	FICA - BUS DRIVERS	3,649.72	279.65	0.00	0.00
26-001-4531	HEALTH INSURANCE - BUS DRIVERS	3,147.84	0.00	0.00	0.00
26-001-4532	DENTAL INSURANCE - BUS DRIVERS	198.36	0.00	0.00	0.00
26-001-4529	WORKMENS COMP - BUS DRIVERS	2,162.34	0.00	0.00	0.00
26-001-4015	RETIREMENT - BUS DRIVER	376.72	10.58	0.00	0.00
26-001-4530	UNEMPLOYMENT - BUS DRIVERS	103.04	0.00	0.00	0.00
		9,638.02	290.23	0.00	0.00
PURCHASED SERVICES:					
26-001-3539	DRIVERS-PHYSICALS/LICENSE/DRUG TEST	742.45	0.00	0.00	0.00
26-000-1-6666	TRANSPORTATION ASSESSMENT	0.00	125,583.06	125,926.81	121,548.36
26-000-1-XXX	K RUNS	0.00	0.00	1,514.01	1,529.95
		742.45	125,583.06	127,440.82	123,078.31
MAINTENANCE:					
26-001-3545	LUBRICANTS	304.38	0.00	0.00	0.00
26-001-3544	TIRES	769.00	0.00	0.00	0.00
26-001-3543	BUS MAINTENANCE	10,386.78	580.12	2,000.00	2,000.00
		11,460.16	580.12	2,000.00	2,000.00
OBJECT 50					
26-001-3552	BUS INSURANCE	4,465.12	1,396.75	1,760.00	1,760.00
26-001-2558	TRAVEL - FIELD TRIPS	147.50	2,310.73	2,500.00	2,750.00
		4,612.62	3,707.48	4,260.00	4,510.00
SUPPLIES					
26-001-3562	FUEL	7,451.92	162.64	0.00	0.00
		7,451.92	162.64	0.00	0.00
EQUIPMENT:					
26-001-3592	BUS PURCHASE - LEASE COSTS	24,052.42	0.00	0.00	0.00
		24,052.42	0.00	0.00	0.00
OTHER:					
26-001-3589	MISCELLANEOUS	178.80	0.00	0.00	0.00
		178.80	0.00	0.00	0.00
TOTAL TRANSPORTATION		107,024.21	132,003.50	134,700.82	130,588.31

THE BRANDON TOWN SCHOOL DISTRICT
2005-2006 PROPOSED BUDGET

CODE NBR.	ACCOUNT NAME	2002/2003 ACTUAL	2003/2004 ACTUAL	2004/2005 BUDGET	2005/2006 PROPOSED
DEBT SERVICE:					
INTEREST:					
26-001-6583	BOND INTEREST	156.37	0.00	0.00	0.00
26-001-6584	ELY BOND INTEREST	1,859.13	623.88	0.00	0.00
		2,015.50	623.88	0.00	0.00
LOAN PRINCIPAL					
26-001-6591	BOND PRINCIPAL	36,429.00	0.00	0.00	0.00
26-001-6591	ELY BOND PRINCIPAL	25,000.00	23,745.50	0.00	0.00
		61,429.00	23,745.50	0.00	0.00
TOTAL DEBT SERVICE:		63,444.50	24,369.38	0.00	0.00
SPECIAL EDUCATION					
DIRECT INSTRUCTION:					
26-001-6052	SPECIAL EDUCATION	834,361.28	839,843.92	879,731.23	922,763.23
TOTAL SPECIAL EDUCATION:		834,361.28	839,843.92	879,731.23	922,763.23
TOTAL NESHOBIE ELEMENTARY SCHOOL		3,892,440.76	3,871,095.87	4,121,408.80	4,321,086.87
TOTAL OTTER VALLEY UNION HIGH SCHOOL		3,503,615.27	3,575,951.19	3,760,699.78	3,997,945.10
TOTAL BRANDON TOWN SCHOOL DISTRICT		7,396,056.03	7,447,047.06	7,882,108.58	8,319,031.97

* Act 68 now places all technical (vocational) education costs in local town school budgets, these cost are partially offset by VT Grant.
See revenue code 3114

ENTERPRISE FUND

NESHOBIE ELEMENTARY HOT LUNCH FUND - STUDENT SUPPORT

26-001-4000	HOT LUNCH REVENUES	(80,203.63)	(87,571.19)	(89,986.65)	(84,440.13)
26-001-5007	COOK SALARIES	43,859.59	48,624.04	50,082.76	51,585.24
26-001-5008	BREAKFAST SALARIES & BENEFITS	3,400.06	0.00	0.00	0.00
26-001-5006	COOK SUBSTITUTE SALARIES	520.00	520.00	520.00	520.00
26-001-4501	HEALTH INSURANCE - COOKS	25,166.54	29,889.79	30,520.16	21,444.28
26-001-4500	DENTAL INSURANCE - COOKS	950.28	933.90	963.47	1,040.29
26-001-4502	FICA - COOKS	3,450.07	3,759.52	3,871.11	3,986.05
26-001-4503	WORKMENS COMP - COOKS	1,939.09	1,791.79	1,972.25	3,456.14
26-001-4504	UNEMPLOYMENT - COOKS	76.12	107.19	53.59	344.71
26-001-5009	COOKS RETIREMENT	1,361.88	1,944.96	2,003.31	2,063.41
TOTAL HOT LUNCH FUND		520.00	0.00	(0.00)	0.00

Three Prior Years Comparisons - Format as Provided by DOE

PRELIMINARY

District: **Brandon**
County: **Rutland**
LEA: **026**
S.U.: **Rutland Northeast**

		Act 60		Act 68	
		FY2003	FY2004	FY2005	FY2006
Expenditures					
1.	Budget (local budget, excluding special programs reported in line 3, full tech expenditures, and any Act 144 expenditures)	\$3,967,908	\$3,912,983	\$4,144,716	\$4,321,087
2.	Block grant paid by State to tech center in prior years under Act 60	\$43,582	\$65,363	not applicable	not applicable
3.	Special revenue program expenditures (federal dollars, restricted grants, etc.)				
4.	Locally adopted or warned budget	\$4,011,490	\$3,978,346	\$4,144,716	\$4,321,087
5.	1. Separately warned article passed at town meeting	-	-	-	-
6.	2. Separately warned article passed at town meeting	-	-	-	-
7.	3. Separately warned article passed at town meeting	-	-	-	-
8.		-	-	-	-
9.	Act 68 locally adopted or warned budget	\$4,011,490	\$3,978,346	\$4,144,716	\$4,321,087
10.	Union school or joint school district assessment	\$3,503,615	\$3,575,951	\$3,737,392	\$3,997,945
11.	Prior deficit reduction if not included in budgets				
12.	Gross Act 68 Budget	\$7,515,105	\$7,554,297	\$7,882,108	\$8,319,032
13.	S.U. assessment (included in local budget) - informational data	\$1,141,423	\$1,150,724	\$1,314,242	\$1,385,256
14.	Prior deficit reduction (if included in local budget) - informational data	-	-	-	-
Revenues					
15.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,248,387	\$1,221,295	\$1,429,910	\$1,418,288
16.	Capital debt aid	\$11,835	\$4,425	-	-
17.	Special program revenues (if not included in local budget, included in FY2006)	-	-	-	-
18.	Prior deficit reduction if included in revenues	-	-	-	-
19.		-	-	-	-
20.	Total revenues	\$1,260,222	\$1,225,720	\$1,429,910	\$1,418,288
21.	Fund raising, if any (included in line 15)	-	-	-	-
22.	Adjusted local revenues	\$1,260,222	\$1,225,720	\$1,429,910	\$1,418,288
23.	Education Spending (Act 68 definition)	\$6,254,883	\$6,328,577	\$6,452,198	\$6,900,744
24.	Equalized Pupils	760.53	740.77	716.42	691.35
25.	Education Spending per Equalized Pupil	\$8,224	\$8,543	\$9,006	\$9,982
25a.	Less eligible construction costs (or P&I) per equalized pupil	not applicable	not applicable	73.06	73
26.	Excess Spending per Equalized Pupil over threshold (if any)	not applicable	not applicable	threshold = \$10,889	threshold = \$11,347
27.	Per pupil figure used for calculating District Adjustment	not applicable	not applicable	\$9,006	\$9,982
28.	District spending adjustment (minimum of 100%) (\$9,982 / \$6,975)	not applicable	not applicable	132.444%	143.111%
29.	Anticipated homestead tax rate, equalized (143.111% x \$1.02)	not applicable	not applicable	based on \$6,800	based on \$6,975
30.	Common Level of Appraisal (CLA)	100.76%	98.77%	\$1,391	\$1,460
31.	Estimated homestead tax rate, actual (\$1,460 / 86.31%)	\$1,754	\$1,758	based on \$1.02	based on \$1.02
32.	Household Income Percentage for income sensitivity (143.11% x 1.85%)	3.27%	3.21%	2,52%	2,65%
				based on 1.85%	based on 1.85%

The projected base education spending amount of \$6,975 is subject to Legislative approval.

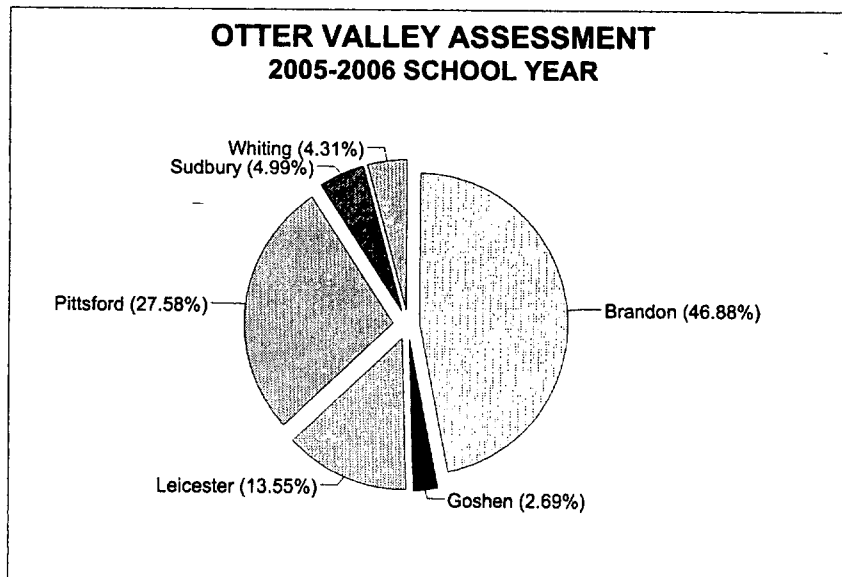
The base education homestead tax rate of \$1.02 and the income percentage cap of 1.85% are based on the recommendation of the Governor's Office and are subject to Legislative approval.

**OTTER VALLEY ASSESSMENT CALCULATION
2005-2006 SCHOOL YEAR**

TOWN	40 Day Average Daily Membership			PERCENT OF ASSESSMENT		
	2003	2004	CHANGE	2003	2004	CHANGE
Brandon	347.6	348.9	1.3	46.62%	46.88%	0.27%
Goshen	17.15	20	2.85	2.30%	2.69%	0.39%
Leicester	83.36	100.85	17.49	11.18%	13.55%	2.37%
Pittsford	218.23	205.23	-13	29.27%	27.58%	-1.69%
Sudbury	39.08	37.16	-1.92	5.24%	4.99%	-0.25%
Whiting	40.25	32.08	-8.17	5.40%	4.31%	-1.09%
	745.67	744.22	-1.45	100.00%	100.00%	-0.00%

TOWN	2004-2005	2005-2006	CHANGE	%
Brandon	3,760,699.78	3,997,945.10	237,245.32	6.31%
Goshen	185,546.61	229,174.27	43,627.66	23.51%
Leicester	901,875.53	1,155,611.24	253,735.71	28.13%
Pittsford	2,361,040.03	2,351,671.75	(9,368.28)	-0.40%
Sudbury	422,808.25	425,805.79	2,997.54	0.71%
Whiting	435,466.53	367,595.53	(67,871.00)	-15.59%
	8,067,436.73	8,527,803.67	460,366.94	5.71%

TOWN	2005-2005 DEBT SERVICE	2005-2006 REGULAR	2005-2006 TOTAL ASSMT
Brandon	50,403.78	3,947,541.32	3,997,945.10
Goshen	2,889.30	226,284.97	229,174.27
Leicester	14,569.28	1,141,041.97	1,155,611.24
Pittsford	29,648.52	2,322,023.23	2,351,671.75
Sudbury	5,368.31	420,437.48	425,805.79
Whiting	4,634.43	362,961.09	367,595.53
	107,513.61	8,420,290.06	8,527,803.67



**SAVE A LIFE.
STOP A CRIME.
REPORT A FIRE.
9 - 1 - 1**

**The Town Office is open from
8:30 AM to 4:00 PM Monday
through Friday.**

Legal holidays of Vermont:
Jan. 1 - New Years Day
3rd Mon. in Jan. - Martin Luther
King Day
3rd Mon. in Feb. - Presidents
Day
1st Tues. in March- Town
Meeting Day
July 4 - Independence Day
Aug. - Bennington Battle Day
1st Mon. in Sept. - Labor Day
2nd Mon. in Oct. - Columbus
Day
4th Thurs. in Nov. -
Thanksgiving Day
Dec. 25th -Christmas Day

Land Use

You may need a land use
permit if you are constructing,
subdividing, converting or
making structural alterations,
which may include signs,
fences, cutting timber,
excavating, landfill operations,
or changing the use of your
property. Call 247-0227 for
details.

Rental Certificate of Occupancy

If you are a landlord renting out
an apartment, house, or mobile
home, you must obtain a
Certificate of Occupancy before
your tenant moves in. In
addition, every owner of rental
property must complete a
compliance form each January.
Call 247-3635 for details.

Meeting Schedules: (it is a
good idea to call ahead and
confirm as meeting dates and
locations change periodically).

Select Board:

2nd and 4th Monday at 7:00 PM
in the Town Fire Station

Planning Commission:

3rd Monday at 7:00 PM at the
Senior Citizen Center or as
needed.

Development Review Board:

4th Wednesday at 7:00 PM at
the Senior Citizen Center or as
needed.

OVUHS Board:

3rd Wednesday at 7:00 PM in
the OVUHS Library

Neshobe School Board:

2nd and 4th Tuesday at 7:00 PM
in Neshobe Library

RNESU Board:

4th Wednesday, at 7:00 PM at
OVUHS

Brandon Free Public Library:

247-8230
Tuesday and Wednesday 8:30
AM to 8:00 PM
Thursday 8:30 AM to 5:00 PM
Friday 9:00 AM to 5:00 PM
Saturday 8:00 AM to NOON

Fire Department

If you would like to volunteer for
the Fire Department, please
contact Robert Kilpeck at 247-
3646, or any member of the
Fire Department.

Emergency.....911
Business.....247-3400

Rescue Squad (BARS)

If you would like to volunteer for
the rescue squad, please call
Lewis Butterfield at 623-6170.

Emergency.....911
Business Office.....247-6828

Town Phone numbers:

Clerk/Treasurer..... 247-5721
Town Manager.....247-0225
General Info.....247-3635
Fax..... 247-5481
Accounting.....247-0223
Listers.....247-0226
Planning & Codes.....247-0227
Recreation.....247-0228

Police:

Emergency.....911
Non-Emergency.....247-5723
Business Office247-0222

Public Works:

Highway Garage.....247-3600
Sewer Plant247-6730
Superintendent.....247-0224
Transfer Station247-8372
Water Department.....247-3311

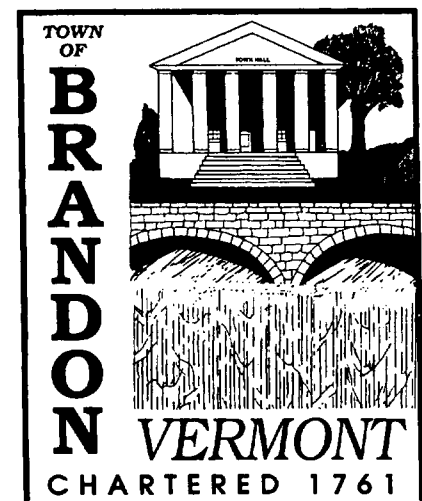
Neshobe School.....247-3721
OVUHS.....247-6833
RNESU.....247-5757

Chamber of Commerce

247-6401; web:
www.brandon.org

Town of Brandon Website:

www.brandon.town.vt.us



From

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Brandon VT 05733

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The Town of Brandon thanks Frank Farnsworth of Otter Valley Press, Inc. for the front cover and dedication photos, and Roy Newton for the back cover.