

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
APPROVED MINUTES
September 8, 2014**

1. Call to Order:

The meeting was called to order at 9:00 a.m. by Jeanine Carr – Chair at 89 Main St., Montpelier; Board members present: Alan Weiss, Deborah Swartz, Kelly Sinclair, Jennifer Laurent, Jeanine Carr, Ellen Watson, Doug Sutton, Luana Tredwell, Sheila Davis. Staff members present: Linda Davidson - Executive Director, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Larry Novins - Board Attorney, Lauren Hibbert, Annika Green, Gabriel Gilman - Prosecuting Attorneys; Others present: Sharon Ritchie-Melvan and Janice Hansen; Judy Barone, Esq. and Debbie Swaim by telephone.

2. Changes and Additions to the Agenda:

- NCSBN annual meeting report.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the August 11, 2014 meeting with corrections as noted. **Pass**

4. Disciplinary Proceedings:

2012-536 Heather Gilbert was not present. A. Weiss moved to find Heather Gilbert in Default. D. Sutton moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Heather Gilbert**. **Pass**

2013-678 Debbie Swaim and attorney Judy Barone were present via telephone. E. Watson moved to find Debbie Swaim in Default. A. Weiss moved to **REPRIMAND** the license of Licensed Practical Nurse **Debbie Swaim**. **Pass**

2014-111 Rebecca Williams was not present. S. Davis moved to find Rebecca Williams in Default. E. Watson moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Rebecca Williams**. D. Swartz recused **Pass**

2013-424 Joyce Rabideau was not present. S. Davis moved to find Joyce Rabideau in Default. J. Carr moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Joyce Rabideau**. **Pass**

CLOSING REPORTS:

E. Watson moved to recommend that the following complaints be concluded without charges.

- 2014-4 V. Hudson recused
- 2013-613 S. Davis recused
- 2013-591 D. Swartz recused
- 2013-483 E. Watson recused
- 2013-683 E. Watson Recused
- 2014-55 E. Watson Recused

- 2014-250 D. Swartz Recused

Pass

OTHER DISCIPLINARY ITEMS:

- M2012-154 Brenda Bean was not present. D. Sutton moved to approve **REMOVAL OF CONDITIONS** on the license of Registered Nurse **Brenda Bean**. **Pass**
- M2014-86 Arlene Lanteigne was not present. E. Watson moved to approve **REMOVAL OF CONDITIONS** on the license of Licensed Nursing Assistant **Arlene Lanteigne**.
- **Current Discipline Cases – August 29, 2014** – The Board received and reviewed the current discipline cases with E. Leff.

5. Public Comments: There were no public comments.

6. Administration, Education, Practice, Licensure:

Executive Director's Report: The Board received the written Executive Director's Report and related documents provided in the Board meeting packet.

NCSBN Annual Meeting: E. Watson and D. Swartz presented notes and an activity from the NCSBN Annual Meeting.

Officer Elections:

- A. Weiss moved to re-elect J. Carr as Chair, E. Watson as Vice Chair, and D. Swartz as Secretary to serve as officers of the Board for a 1 year term. **Pass**

Board Calendar:

- All Board meetings will be held on the second Monday of each month during the 2015 calendar year.

APRN Sub-Committee Applicant:

- D. Sutton moved to approve Alexandra Kipp Bovey as a new APRN Sub-Committee Member for a three year term. (term expiration, September 2017) **Pass**

Strategic Initiatives & Goals:

- The Board reviewed the 2015 Strategic Initiatives and Goals. L. Davidson will make revisions and present the revised document to the Board at the October 13th, 2014 Board meeting.

Discipline:

- As of August 31, 2014 there are 154 open cases, 43 follow-up cases and 12 Alternative Program participants (9 Traditional participants and 3 Practice Remediation Program participants).

7. Education:

Education Committee Report:

- The Education Committee has not met since the last Board Meeting.

MSN Programs:

- Janice Hansen and Sharon Ritchie-Melvan from Norwich University were present. J. Carr moved to recommend continuation of conditional approval with a progress report due to the Board office by December 15th, 2014. The Board will review the report at its January 12, 2015 Board meeting. A. Weiss opposed.

Pass

LNA Programs:

- **Woodridge Rehabilitation & Nursing Home Adult Education - Site Approval -** D. Sutton moved to approve as a satellite site for the LNA Program at Randolph Technical Center. **Pass**
- **Berlin Health & Rehabilitation Center - Biennial Review -** E. Watson moved to approve the LNA Program at Berlin Health & Rehabilitation Center. **Pass**
- **Fletcher Allen Healthcare - Biennial Review -** S. Davis moved to approve the LNA Program at Fletcher Allen Healthcare. **Pass**
- **Southwest Vermont Career Development Center – New Program Approval -** D. Sutton moved to approve the LNA Program at the Southwest Vermont Career Development Center. **Pass**
- **Patricia Hannaford Career & Technical Center (Adult) – 1 Year Post Approval-** S. Davis moved to approve the LNA Program at Patricia Hannaford Career & Technical Center (Adult). **Pass**

8. Practice:

Practice Committee Report:

D. Sutton reported on the September 3rd, 2014 Practice Committee Meeting.

- The Practice Committee reviewed the results of the position statement survey. The highest priority topics were substance use disorder and medical assistants.
- The Practice Committee began review on the current position statement on “Nurses Role in the Administration of Cosmetic Injectables.”

APRN Sub-committee:

L. Davidson reported on the August 27th, 2014 APRN Sub-Committee meeting.

- The Committee received an update on the draft revision of the Administrative Rules as they relate to APRNs.
- The Sub-Committee reviewed the Vermont Department of Health Draft Rules for governing the use of opioids for treatment of chronic pain.
- The Sub-Committee will research developing a position statement for the termination of APRN-patient relationship and/or transferring patient care to another provider.
- The Sub-Committee discussed APRN precepting and “permission states.”
- Annual goals for 2015 were discussed.

Alternative Program Committee:

E. Watson reported on the August 8th, 2014 Alternative Program and Practice Remediation Program.

- Forms for employers, nursing programs and treating professional have been updated.
- Guidelines for independent evaluations for both substance abuse and mental health have been revised and mailed to preapproved evaluators.
- E. Leff submitted an article on substance use disorders in nursing to the VNC.
- Discipline and AP resources have been updated on the website.

9. Adjournment: A. Weiss moved to adjourn the meeting at 1:45 p.m.

Minutes recorded by: Jennifer Silverwood, Administrative Assistant
 Draft minutes reviewed by: Linda Davidson, Executive Director
 Draft minutes approved by Vermont Board of Nursing: 10/13/2014