

**TOWN OF
CASTLETON, VERMONT**

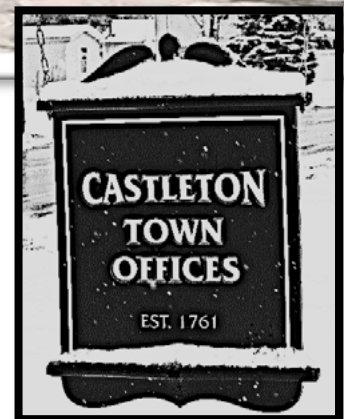
156TH ANNUAL REPORT

For Fiscal Year

July 01, 2016 – June 30, 2017

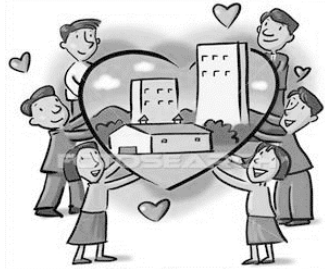


Castleton's New Town Office



Dedication Page

The 156th Annual Report of Castleton, VT is dedicated to everyone that was involved in making the new town office a reality. A lot of time & hard work was dedicated to the town office and so many of you helped make it happen.



We would like to thank all the businesses, contractors, volunteers, donors, the building committee, and citizens and employees of the Town for all your help. Everyone had a part, from the voters, to the businesses and to the individuals that donated their time and money.

We would like to say a special thanks to the following for donating the beautiful clock hanging above the new town office: Norm & Linda Lord, Fair Haven Rotary, Castleton Lions Club, Robert Spaulding, and Gilmore Home Supply.

The Town Office wouldn't have been possible without all the hard work and help from you.

“YOU” are the reason why we are able to have a beautiful efficient building that is now representing the Town of Castleton.



In Memory of . . .



Joseph Grey

(Born November 12, 1937 - Passed April 19, 2017)

Joe was a member of the Castleton Volunteer Fire Department, Castleton Lions Club, and Fair Haven American Legion Post #49. He also served on the Hillside Cemetery Commission for many years. Castleton appreciates the time and energy Joe spent in serving our town. We send our deepest sympathy to Joe's family.

"Last year Castleton lost a long time resident and a true patriot. Joe Grey was a man who served his country and his town. His love for both was evident, and only surpassed by his love of family." The love of his life, Sara Grey



Stanley Curran

Stan was born in NYC in 1924 and was a machinist by family profession.

He served in the US Navy in WWII as a machinist mate. Stan and his family relocated to Castleton in 1964 from NYC. He owned and operated Beauty Guard and Water Guard in downtown Castleton for four decades. He was active in civic affairs, serving Castleton on both the school board (26 years) and several years on the planning commission. As an avid pilot Stan volunteered with the Civil Air Patrol, flying search and rescue missions and supporting cadet programs. He loved living in Castleton and Vermont and enjoyed it to the fullest.

Stan was 92 when he passed on February 26, 2017.

IMPORTANT TELEPHONE NUMBERS

EMERGENCIES POLICE-FIRE-RESCUE Dial 911

Municipal Offices (802) 468-5319

Connecting to:

Accounting Administration	x 206
Administration Asst.	x 202
Asst. Assessor's Office	x 209
Health Officer	x 207
Tax Dept.	x 204
Town Clerk	x 201
Town Manager	x 203
Treasurer	x 205
Zoning Administrator	x 208

Other Town Departments

Castleton Free Library	468-5574
Crystal Beach	273-2424
Fire Department	468-5066
Highway Garage	468-2459
Police Department	468-2750
Transfer Station	468-3005
Wastewater Treatment Facility	468-5315

BUSINESS HOURS

MUNICIPAL OFFICE HOURS

Monday - Friday 8:00 A.M. - 4:00 P.M.

ZONING ADMINISTRATOR HOURS

Tuesday 8:30 A.M. - 4:00 P.M.

Thursday 12:30 P.M. - 4:00 P.M.

TOWN CLERK'S HOURS

Monday-Wednesday 8:00 A.M. - 4:30 P.M.

Thursdays 10:00 A.M. - 5:30 P.M.

Fridays 8:00 A.M. - 12:00 P.M.

(Closed M-Th 12:30-1:00pm lunch)

TRANSFER STATION HOURS

8:00 A.M. - 4:00 P.M.

Tuesday - Thursday - Saturday

Closed Holidays

Summer Hours - as posted

LIBRARY HOURS

Monday	3:00 P.M. - 8:00 P.M.
Tuesday	2:00 P.M. - 6:00 P.M.
Wednesday	2:00 P.M. - 6:00 P.M.
Thursday	3:00 P.M. - 8:00 P.M.
Friday	10:00 A.M. - 6:00 P.M.
Saturday	10:00 A.M. - NOON

Mailing Address for Town Offices & Town Clerk:

263 Rte. 30 N
PO Box 727
Castleton, VT 05735

Stay connected with the latest
information. The town's website
is <http://www.castletonvermont.org/>

E-Subscribe Services allows you to
receive emails on your selected interest
and new changes.



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Appendices:

Available at the Town office or Online at: <http://www.castletonvermont.org>

- ARC Rutland Area
- BROCC Community Action
- Castleton Community Seniors
- Community Care Network

- Department of Veterans Affairs
- Green Up Vermont
- Marble Valley Regional Transit District, The Bus
- Poultney Mettowee Natural Resources Conservation Dist.
- RED Rutland Economic Development Corp
- Regional Ambulance Service
- RSVP & Volunteer Center
- Rutland Area Visiting Nurse Association and Hospice
- Rutland Regional Planning Commission
- Southwestern Vermont Council on Aging
- Vermont Association for the Blind & Visually Impaired

Elected Town Officials

<u>Position</u>	<u>Term</u>	<u>Expires</u>
<u>Town Agent</u>		
Vacant	1 year	2018*
<u>Town Clerk</u>		
Nedra Boutwell	3 Years	2018*
<u>Constables</u>		
(1 st) Silas Loomis	2 Years	2019
(2 nd) Scott Stevens	2 Years	2018*
<u>Grand Juror</u>		
Vacant	1 year	2018*
<u>Library Trustees</u>		
Mary Waite	5 Years	2018*
Richard Diehl	5 Years	2019
Thomas Kearns	5 Years	2020
Nancy Mark	5 Years	2021
Pam Arel	5 Years	2022
<u>Moderator</u>		
Michael Finnegan	1 Year	2018*

School Board Directors**Castleton/Hubbardton Union**

Julie Finnegan	3 Years	2019
Michael Lennox(appt)	3 Years	2020
Toni J. Lobdell	3 Years	2020
Sharon Ryan (appt)	3 Years	2018*
April Morse	3 Years	2018*
Tim Smith	3 Years	2018*
Michael Bethel (appt)	3 Years	2018*

Fair Haven Union High School

Jennifer Jones (appt)	3 Years	2018*
Julie Finnegan (appt)	3 Years	2018*
Jeffrey J. Breslen	3 Years	2018*

Slate Valley Modified Unified Union**School District**

Toni Lobdell	1 Year	2018*
Liz McKay	2 year	2019
Julie Finnegan	3 year	2020

Select Board (5)

Joseph Bruno	3 Year	2018*
Robert Spaulding	3 Years	2019
Richard Combs	3 Years	2020
Jim Leamy	1 Years	2018*
Zack Holzworth	1 Years	2018*

Treasurer

Nancy L. Trudo	3 Years	2018*
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Justice Of The Peace

2 Years Expires	February 1, 2019
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(Elected at General Election 2016)

Gerard Ashton	Deborah Rosmus
Judi Forbes	Michael Bethel (appt)
Frank Giannini	Lilian Sheren
Robert E. Grace	Zack Holzworth
Marybeth Hadeka	Scott Lobdell
Nancy M. Mark	
Patricia Albin-Diercksen	

***Indicates those positions open for election on March 1, 2018**

Titled Positions

<u>Position</u>	<u>Term</u>
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Animal Control Officer

Kevin Mulholland	
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Assessor Office

Lisa Wright	Employee
Jacob Dorman, Clerk	Employee

Cemetery Over Viewers

Kenneth Flowers	2017
Raymond Ladd	2017
Jon Pintello	2017

Development Review Board (5)

Gordon Chader	2017
Robert Day	2018
D. Kirk Israel	2018
Joseph Mark	2017
Donald Wood	2017

Economic Development Committee

James Leamy	Jeff Larson
Gerald Hadeka	Edward O'Shea
Claude LaPerle	Brian Starer
Mark Brown	

Ad Hoc Members

Jeff Biasuzzi & Mark S. Shea

Fire Chief

Heath Goyette	2017
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Forest Fire Warden

Heath Goyette	2020
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Health Officers

James P Leamy	01/18
Joseph Bruno (Deputy)	12/17

Highway Supervisors

Paul Eagan	Employee
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Librarian

Janet Jones	Employee
Mary Kearns	Employee

Planning Commission (5)

Joseph Bruno	2018
Jon Pintello	2019
Janet Currie	2018
Bruce Longtin	2019

Police Chief

Peter Mantello	Employee
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RCSWD Representative

Timothy Gilbert	2018
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Recreation Commission (9)

Martha Clifford	2018
Jeff Hayes	2018
Aaron Perry	2018
Lisa Beayon	2017

Road Commissioner

Mark Shea	Employee
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**Rutland Regional Planning Commission-
Representative**

Janet Currie	2018
Jon Pintello, Alt	2018

Tax Collector

Mark Shea	Employee
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Town Manager

Mark Shea	Employee
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**Regional Ambulance Service
Representative**

Aleda Dutton	2019
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Transfer Station Supervisor

Ethan Barnes	Employee
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Tree Warden

Chris Immel	2018
Scott Welch (Deputy)	2018

**Wastewater Treatment Facility
Supervisor**

Jeff Jordan	Employee
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**Zoning Administrator – Health & Safety
Officer**

Jeffrey Biasuzzi	Employee
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Meetings**Select Board**

2nd & 4th Mondays of each month at 7:00
PM or as posted

Planning Commission

2nd & 4th Tuesdays of each month at 7:00
PM or as posted

Recreation Commission

1st Tuesday of each month at 5:30 PM at
the Castleton Elem. School or as posted

Development Review Board

1st & 3rd Tuesday of each month at 7:00
PM or as posted

Economic Development Commission

As Posted

*All meetings are held at the Municipal
Offices unless otherwise posted
Agendas are posted according to Vermont
State Statute*

**TOWN OF CASTLETON
WARNING**

The legal voters of the Town of Castleton, in the County of Rutland, and the State of Vermont, are hereby warned to meet at the **Jeffords Center for Science & Mathematics Auditorium at Castleton University** in the Town of Castleton on **Monday, March 5, 2018 at 6:30 pm** to act on Articles 1 through 5 and on the first Tuesday in March, being **March 6, 2018 at 8:00 am** at the Town of Castleton Public Safety Building (aka the Castleton Fire Station) at 273 Rte. 30 N in said Town to vote by Australian Ballot on Articles 6 through 54. Polls close at 7:00 pm on March 6, 2018.

Article 1. Shall the Town accept the Town Report as printed?

Article 2. Shall the Town authorize payment of real and personal property taxes to the Town Treasurer in four (4) installments, with the dates for payment being August 31, November 30, February 28 (29 in leap Year) and May 31?

Article 3. Shall the Town authorize the Select Board to borrow money in anticipation of taxes?

Article 4. Shall the Town at this meeting discuss the proposed Select Board's budget for the expenses for the ensuing year?

Article 5. To act upon any business, which may properly come before this meeting?

**THE FOLLOWING ARTICLES WILL BE VOTED ON MARCH 6, 2018 BY AUSTRALIAN BALLOT
ARTICLES 6 - 54.**

Article 6. To elect Officers for the following terms: a Town Agent for 1 year; a 2nd Constable for 2 years; a Grand Juror for 1 year; a Library Trustee for 5 years; a Town Moderator for 1 year; 2 Select Board members for 1 year; a Select Board member for 3 years; a Town Treasurer for 3 years; a Town Clerk for 3 years.

Article 7. To elect 2 School Directors for terms of 3 years; and 2 School Directors for the remaining 2 years of a 3 year term to the Castleton-Hubbardton Union School Board.

Article 8. To elect 1 School Director(s) for a term of 3 years to the Slate Valley Modified Unified Union School District.

Article 9. To elect 1 School Director for the term of 3 years; 1 School Director for the remaining 2 years of 3 year term, 1 School Director for the remaining 1 year of 3 year term to the Fair Haven Union High School Board.

Article 10. Shall the Town appropriate the sum of \$25,375 for Legislating? (Prior Year \$27,357)

Article 11. Shall the Town appropriate the sum of \$2,565 for Ordinances & Proceedings? (Prior Year \$4,065)

Article 12. Shall the Town appropriate the sum of \$167,916 for Managing Municipalities? (Prior Year \$166,703)

Article 13. Shall the Town appropriate the sum of \$11,782 for Conducting Elections? (Prior Year \$9,459)

Article 14. Shall the Town appropriate the sum of \$42,467 for Collection, Custody & Disbursement of Funds?
(Prior Year \$41,834)

Article 15. Shall the Town appropriate the sum of \$86,009 for Accounting? (Prior Year \$84,214)

Article 16. Shall the Town appropriate the sum of \$12,000 for Auditing? (Prior Year \$12,000)

Article 17. Shall the Town appropriate the sum of \$25,138 for Tax Listing? (Prior Year \$25,138)

Article 18. Shall the Town appropriate the sum of \$35,566 for Tax Collecting? (Prior Year \$35,201)

Article 19. Shall the Town appropriate the sum of \$72,081 for Document Recording/Issue? (Prior Year \$73,452)

- Article 20. Shall the Town appropriate the sum of \$20,000 for Legal Services? (Prior Year \$20,000)
- Article 21. Shall the Town appropriate the sum of \$40,100 for Municipal Planning & Zoning?
(Prior Year \$42,891)
- Article 22. Shall the Town appropriate the sum of \$180,780 for General Government Buildings?
(Prior Year \$388,107)
- Article 23. Shall the Town appropriate the sum of \$20,700 for General Government Equipment?
(Prior Year \$18,300)
- Article 24. Shall the Town appropriate the sum of \$450,690 for Police Department? (Prior Year \$442,682)
- Article 25. Shall the Town appropriate the sum of \$36,218 for Emergency Medical Services? (Includes
Regional Ambulance Service, Inc. & RAS/Castleton First Responders) (Prior Year \$36,218)
- Article 26. Shall the Town appropriate the sum of \$143,247 for Fire Department? (Prior Year \$121,746)
- Article 27. Shall the Town appropriate the sum of \$11,350 for Emergency Management? (Prior Year \$11,350)
- Article 28. Shall the Town appropriate the sum of \$1,096,164 for Highway Department? (Prior Year \$1,096,164)
- Article 29. Shall the Town appropriate the sum of \$3,500 for Town Lands? (Prior Year \$3,500)
- Article 30. Shall the Town appropriate the sum of \$5,000 for Historical Cemeteries? (Prior Year \$2,000)
- Article 31. Shall the Town appropriate the sum of \$27,000 for Hillside Cemetery? (Prior Year \$25,000)
- Article 32. Shall the Town appropriate the sum of \$1,506 for Health Regulating & Inspecting? (Prior Year \$1,591)
- Article 33. Shall the Town appropriate the sum of \$1,060 for Animal Control? (Prior Year \$1,060)
- Article 34. Shall the Town appropriate the sum of \$36,119 for Constables? (Prior Year \$36,408)
- Article 35. Shall the Town appropriate the sum of \$300,636 for Transfer Station? (Prior Year \$302,518)
- Article 36. Shall the Town appropriate the sum of \$99,729 for Recreation? (Prior Year \$92,561)
- Article 37. Shall the Town appropriate the sum of \$2,150 for Memorial Day Decorations/July 4th Parade?
(Prior Year \$2,000)
- Article 38. Shall the Town appropriate the sum of \$111,500 for Library Administration? (Prior Year \$111,500)
- Article 39. Shall the Town appropriate the sum of \$1,000 for Prevention/Control of Forest Fires?
(Prior Year \$1,000)
- Article 40. Shall the Town appropriate the sum of \$2,864 for Tree Warden? (Prior Year \$3,598)
- Article 41. Shall the Town appropriate the sum of \$40,000 for Rutland County Tax? (Prior Year \$40,000)
- Article 42. Shall the \$51,161 surplus unassigned General Fund balance as of June 30, 2017 be applied as follows:
\$12,750 to Fire Vehicle Reserve, \$17,000 to Police Vehicle Reserve, \$21,411 to Highway Vehicle Reserve?
- Article 43. Shall the Town authorize the Select board to enter into Tax Stabilization Agreements pursuant to 24
VSA §2741 with any existing business or industry wishing to expand its facilities(s) and any new business or
industry wishing to locate in Castleton provided that such contract shall be for a term of not more than five (5) years
and provided the tax shall not be less than the tax on the existing building & land prior to construction (required 2/3
vote)?

Article 44. Shall the Town vote to take all necessary steps to terminate the Town's participation as a member of the Rutland County Solid Waste District?

Article 45. Shall the Town deem necessary and appropriate \$3,500 for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources and community for citizens with developmental disabilities and their families? (Not included in the budget)

Article 46. Shall the Town deem necessary and appropriate \$3,600 for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need. (Not included in the budget)

Article 47. Shall the Town deem necessary and appropriate \$25,000 for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of the Castleton Community Center (The Old Homestead)? (Not included in the budget)

Article 48. Shall the Town of Castleton vote to raise, appropriate and expend the sum of \$3,500 for the support of the partial funding of Marble Valley Regional Transit Districts (The Bus) public transit service to the residents of the Town? (Not included in the budget)

Article 49. Shall the Town deem necessary and appropriate \$6,720 to support the Rutland Area Visiting Nurses & Hospice (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home and Community Health Services)? (Not included in the budget)

Article 50. Shall the Town deem necessary and appropriate \$4,088 for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget)

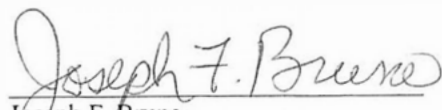
Article 51. Shall the Town deem necessary and appropriate \$900 for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget)

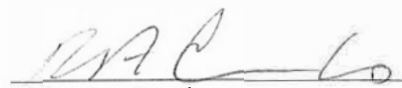
Article 52. Shall the Town deem necessary and appropriate \$2,000 for the support of Southwestern Vermont Council on Aging, determining that the program serves residents of the Town with elder services? (Not included in the budget)

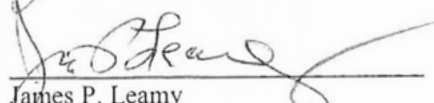
Article 53. Shall the Town deem necessary and appropriate \$1,000 for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieve and maintain independence? (Not included in the budget)

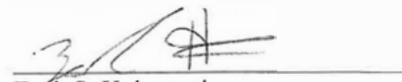
Article 54. Shall the Town deem necessary and appropriate \$2,725 for the support of BROCC-Community Action in Southwestern Vermont, determining that the program serves residents of the Town with weatherization, emergency food and small business development? (Not included in the budget)

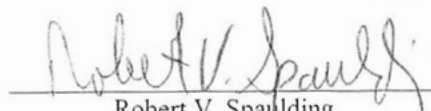
Approved by the Select Board at Castleton, Vermont this ~~25~~²⁸ day of January 2018


Joseph F. Bruno


Richard A. Combs


James P. Leamy


Zack S. Holzworth


Robert V. Spaulding
SELECT BOARD

Castleton FY 2018-2019 Budget Summary

REVENUE	Budget FY17-18	Actual 12/31/17	Difference to prior year budget		Budget FY18-19	Difference to prior year budget	
	FY - 2018	12/31/17	\$	%	FY - 2019	\$	%
TAXES PENALTY INT-CURRENT	\$2,292,486	\$2,321,831	-\$17,241	-1%	\$2,081,218	-\$211,268	-9.2%
PENALTY INT ON DELQNT TAX	\$36,000	\$9,500	\$1,000	3%	\$40,000	\$4,000	11.1%
LICENSES/PERMITS/FEES	\$22,800	\$8,371	\$300	1%	\$22,300	-\$500	-2.2%
GRANTS	\$590,205	\$521,973	\$79,494	16%	\$571,550	-\$18,655	-3.2%
COPIER	\$300	\$131	\$0	0%	\$300	\$0	0.0%
TRANSFER STATION REVENUES	\$270,366	\$164,434	-\$14,433	-5%	\$271,260	\$894	0.3%
TOWN CLERK & MISC	\$63,250	\$41,195	\$2,350	4%	\$68,850	\$5,600	8.9%
RECREATION PROGRAMS	\$51,018	\$30,478	\$2,150	4%	\$48,134	-\$2,883	-5.7%
INTEREST DIVIDENDS	\$1,500	\$2,164	\$1,100	275%	\$3,000	\$1,500	100.0%
GIFTS & DONATIONS	\$0	\$0	\$0	0%	\$0	\$0	0.0%
REFUNDS & OTHER	\$0	\$0	\$0	0%	\$0	\$0	0.0%
SURPLUS/DEFICIT APPLIED	\$0	\$0	\$0	0%	\$0	\$0	0.0%
INS & OTHER REIMB	\$2,000	\$3,949	\$0	0%	\$5,600	\$3,600	180.0%
TOTAL REVENUE	\$3,329,925	\$3,104,027	\$54,720	1.7%	\$3,112,212	-\$217,712	-6.5%

EXPENSES	Budget FY17-18	Actual 12/31/17	Difference to prior year budget		Budget FY18-19	Difference to prior year budget	
LEGISLATING	\$27,357	\$12,365	\$550	2%	\$25,375	-\$1,982	-7.2%
ORDINANCES & PROCEEDINGS	\$4,065	\$0	\$2,500	160%	\$2,565	-\$1,500	-36.9%
MANAGING MUNICIPALITIES	\$166,703	\$86,765	\$8,232	5%	\$167,916	\$1,213	0.7%
CONDUCTING ELECTIONS	\$9,459	\$1,381	-\$2,076	-18%	\$11,782	\$2,323	24.6%
COLLECT CUST. DISB FUNDS	\$41,834	\$17,371	\$718	2%	\$42,467	\$632	1.5%
ACCOUNTING	\$84,214	\$38,536	\$1,244	1%	\$86,009	\$1,795	2.1%
AUDITING	\$12,000	\$7,956	\$0	0%	\$12,000	\$0	0.0%
TAX LISTING	\$25,138	\$13,158	\$5,204	26%	\$25,138	\$0	0.0%
TAX COLLECTING	\$35,201	\$12,923	-\$4,504	-11%	\$35,566	\$365	1.0%
DOCUMENT RECORDING/ISSUE	\$73,452	\$30,497	\$4,758	7%	\$72,081	-\$1,371	-1.9%
LEGAL SERVICES	\$20,000	\$17,687	\$0	0%	\$20,000	\$0	0.0%
MUNICIPAL PLANNING/Zoning	\$42,891	\$12,768	\$1,993	5%	\$40,100	-\$2,790	-6.5%
GEN GOVERNMENT BUILDINGS	\$388,107	\$123,451	-\$33,482	-8%	\$180,780	-\$207,327	-53.4%
GEN. GOVERNMENT EQUIPMENT	\$18,300	\$8,963	\$1,100	6%	\$20,700	\$2,400	13.1%
POLICE DEPARTMENT	\$442,682	\$242,816	-\$5,824	-1%	\$450,690	\$8,008	1.8%
EMERGENCY MEDICAL SVCS.	\$36,218	\$17,116	\$0	0%	\$36,218	\$0	0.0%
FIRE DEPARTMENT	\$121,746	\$66,571	\$46,562	62%	\$143,247	\$21,501	17.7%
EMERGENCY MANAGEMENT	\$11,350	\$0	\$1,250	12%	\$11,350	\$0	0.0%
HIGHWAY	\$1,096,164	\$576,056	\$8,526	1%	\$1,096,164	\$0	0.0%
TOWN LANDS	\$3,500	\$373	\$0	0%	\$3,500	\$0	0.0%
HISTORICAL CEMETERIES	\$2,000	\$0	\$0	0%	\$5,000	\$3,000	150.0%
HILLSIDE CEMETERY	\$25,000	\$25,000	\$0	0%	\$27,000	\$2,000	8.0%
HEALTH REG & INSPECTING	\$1,591	\$362	-\$113	-7%	\$1,506	-\$85	-5.4%
ANIMAL CONTROL	\$1,060	\$6	\$0	0%	\$1,060	\$0	0.0%
CONSTABLES	\$36,408	\$17,475	\$1,686	5%	\$36,119	-\$288	-0.8%
TRANSFER STATION	\$302,518	\$125,312	\$2,918	1%	\$300,636	-\$1,882	-0.6%
RECREATION	\$92,561	\$40,257	\$6,424	7%	\$99,729	\$7,168	7.7%
MEMORIAL DAY DECORATIONS/JULY 4TH PARADE	\$2,000	\$800	\$800	67%	\$2,150	\$150	7.5%
LIBRARY	\$111,500	\$45,198	\$0	0%	\$111,500	\$0	0.0%
PREV/CONTROL FOREST FIRES	\$1,000	\$0	\$250	33%	\$1,000	\$0	0.0%
TREE WARDEN	\$3,598	\$25	\$2	0%	\$2,864	-\$734	-20.4%
OTHER GOVERNMENT	\$40,000	\$38,953	\$6,000	18%	\$40,000	\$0	0.0%
TOTAL EXPENSES	\$3,279,616	\$1,580,141	\$54,719	1.7%	\$3,112,212	-\$167,404	-5.1%

A request can be made at the Town Office for a Complete Budget Report.

ADDISON-RUTLAND SUPERVISORY UNION

49 Main Street

Fair Haven, Vermont 05743-1094

Phone (802) 265 – 4905

Fax (802) 265 – 2158

IMPORTANT BUDGET INFORMATION

Benson Town School District, Castleton-Hubbardton Union School District, Fair Haven Town School District and Fair Haven Union High School District will merge as of July 1, 2018 and will become the Slate Valley Modified Unified Union School District (SVMUUSD). SVMUUSD will be issuing a separate annual report that will contain 2019 fiscal year budget information. The SVMUUSD report will also contain information pertaining to the Addison-Rutland Supervisory Union, including budget information and Special Education Block Grants. Please refer to the Slate Valley Modified Unified Union School District and Addison Rutland Supervisory Union 2018 Annual Report for fiscal year 2019 budget information. Information about Fair Haven Union High School will also be included in the same report.

For copies of the report, please contact the Superintendent of Schools' Office, 49 Main Street Fair Haven, VT at 802-265-4905 or visit our webpage at www.arsu.org or www.slatevalleyunified.org. Copies of this report will also be made available at the Benson, Castleton, Fair Haven, Hubbardton, Orwell and West Haven Town Clerks offices as well as the local schools.

The Annual Meeting for SVMUUSD is Monday, February 26, 2018 at 7:00 p.m. at the Fair Haven Union High School. This is the only meeting at which the budget for the 2018-2019 school year will be discussed.

Town of Castleton
Financial Comparison
General Fund
For Informational Purposes Only

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
	<u>2014/2015</u>	<u>2014/2015</u>	<u>2015/2016</u>	<u>2015/2016</u>	<u>2016/2017</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2017/2018</u>	<u>BUDGET</u>
									<u>2018/2019</u>
Balance July 1 surplus (deficit)	22,527	274,943	-15,819	504,718	0	812,555	0	718,439	0
Add: Revenues	2,859,883	2,920,639	3,298,363	3,022,161	3,275,205	3,288,766	3,329,925	3,329,925	3,165,245
Less: Expenditures	-2,882,410	-2,737,323	-3,282,544	-2,714,324	-3,275,205	-3,382,882	-3,329,925	-3,997,203	-3,165,245
Prior year adjustments		46,459							
Balance June 30 surplus (deficit)	0	504,718	0	812,555	0	718,439	0	51,161	0
Reserved		448,027				0		0	
Nonspendable				78,255		138,460			
Restricted				449,189		508,818			
Committed				56,691				51,161	
Assigned				35,000		20,000			
Undesignated / unassigned		<u>56,691</u>		<u>193,420</u>		<u>51,161</u>		<u>0</u>	
Total		<u>504,718</u>		<u>812,555</u>		<u>718,439</u>		<u>51,161</u>	
Town Budget	2,794,650		2,935,317		3,023,471		3,279,617		3,112,212
CERT Bldg Reserve									
Fire Station Bond pmt (est)	38,252						included in budget		included in budget
Social Services	24,508		21,808		25,308		25,308		28,033
Castleton Community Center	25,000		25,000		25,000		25,000		25,000
Prior yrs' deficit to increase amount to be raised by taxes			15,818						
New Police Station			300,420						
New Town Office Loan Pmt Yr 1-2-3					201,426		included in budget		n/a
Total Expenditures	2,882,410		3,298,363		3,275,205		3,329,925		3,165,245
Less: Other Revenues	-901,999		-952,999		-960,478		-1,031,439		-1,020,994
Interest & Penalties	-38,000		-35,000		-47,000		-51,000		-55,000
From sale of bus fleet to cover police station construction costs			-300,420						
Total Expenditures less Non-tax Revenues	1,942,411		2,009,944		2,267,727		2,247,486		2,089,251
Prior yrs' surplus used to reduce amount to be raised by taxes	-22,527								
Subtotal	1,919,884		2,009,944		2,267,727		2,247,486		2,089,251
Amount to be Raised by Taxes	1,919,884		2,009,944		2,267,727		2,247,486		2,089,251
Municipal Tax Rate	<u>0.4370</u>		<u>0.4233</u>		<u>0.4784</u>		<u>0.4732</u>		0.4399

*Note: The FY18-19 tax rate is only a projection, based on the above criteria.
Municipal Grand list figure used = \$4,749,649 (07/14/17 Municipal Grand List)*

INDEPENDENT AUDITOR'S REPORT

The Select Board
Town of Castleton, VT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Castleton, VT, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Qualified Opinion on the Discretely Presented Component Unit

The Town has not prepared a detailed listing of capital assets for the discretely presented component unit, Castleton Free Library. Therefore, we have been unable to perform sufficient audit procedures on the balances recorded. The amount by which this situation would affect the assets, net position and expenses of the discretely presented component unit is not known.

Robert Pace, CPA, - Nathan Hawley, CPA
P.O. Box 603 - Montpelier, VT 05601
TEL (802) 461-2587 - FAX (802) 476-5791

Qualified Opinion

In our opinion, except for the possible effect of the matter discussed in the “Basis for Qualified Opinion on the Discretely Presented Component Unit” paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the discretely presented component unit of the Town of Castleton, VT as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Castleton, VT as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis on pages, 3 to 7, schedules of pension information on page 26 and budgetary comparison information on 30 to 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report, dated December 7, 2017 on our consideration of the Town of Castleton, VT’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Castleton, VT’s internal control over financial reporting and compliance.

Pace & Hawley, LLC

Montpelier, VT
December 7, 2017

The Financial Reports of the Town of Castleton, Vermont for the year ended June 30, 2017 have been audited by Pace & Hawley, CPA LLC of Montpelier, Vermont. The full report is available for viewing on the town website www.castletonvt.org or at the Castleton Town Clerk’s Office.

**TOWN OF CASTLETON
COMBINED BALANCE SHEET
JUNE 30, 2017**

	General Fund	Special Revenue Fund	Reserve Fund	Total Governmental Funds	Library Fund	Sewer (Enterprise) Fund
Assets:						
Cash	895,056		696,054	1,591,110	52,670	
Investments				0	266,855	
Property Tax (Sewer) Receivables, net	479,162			479,162		83,645
Other Receivables, net	15,899			15,899		1,076
Due From Other Governments		23,772		23,772		
Prepaid Expenses	138,460			138,460		
Due From Other Funds	4,813	366	21,893	27,072		342,776
Capital Assets						7,141,263
Less Accumulated Depreciation						(5,545,706)
Total Assets	<u>1,533,390</u>	<u>24,138</u>	<u>717,947</u>	<u>2,275,475</u>	<u>319,525</u>	<u>2,023,054</u>
Liabilities:						
Accounts Payable	56,953	3,220	1,931	62,104	206	28,651
Accrued Payroll & Related Liabilities	42,614			42,614	524	38,686
Other Accrued Expenses				0		(21,751)
Due To Other Funds	365,035			365,035	4,813	
Deferred Revenue	12,108	20,918		33,026		1,041
Deferred Revenue-property taxes	338,241			338,241		
Bonds Payable-Current						89,685
Bonds Payable-L/T						113,826
Total Liabilities	<u>814,951</u>	<u>24,138</u>	<u>1,931</u>	<u>841,020</u>	<u>5,543</u>	<u>250,138</u>
Fund Balances:						
Nonspendable						
Prepaid Expenses	138,460			138,460		
Restricted	-		85,223	85,223		
Highway	508,818			508,818		
Committed	-		611,407	611,407		
Assigned			19,386	19,386		
Police Vehicle	20,000			20,000		
Restricted for Community Development					313,982	
Invested in capital assets, net of related debt						1,392,046
Unassigned	<u>51,161</u>			<u>51,161</u>		<u>380,870</u>
Total Fund Balances	<u>718,439</u>	<u>0</u>	<u>716,016</u>	<u>1,434,455</u>	<u>313,982</u>	<u>1,772,916</u>
Total Liabilities and Fund Balances	<u>1,533,390</u>	<u>24,138</u>	<u>717,947</u>			
Capital assets (net of accumulated depreciation) used in governmental activities are not current financial resources and therefore are not reported in the funds.				4,400,484		
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the governmental funds.				290,924		
Deferred outflows & inflows of resources, and the net pension liability related to the Town's proportionate share of VMERS pension plan are not reported in the funds.				(182,513)		
Long-term liabilities, including capital leases payable, are not due and payable in the current period and therefore are not reported in the funds.				(1,598,709)		
Net position				<u>4,344,641</u>	<u>313,982</u>	<u>1,772,916</u>

TAX & SEWER COLLECTION SUMMARY

June 10, 2017

CURRENT PROPERTY TAXES

Original Amount Billed	\$ 9,498,996.42	
Adjustments:		
Additions	\$ 523.01	
Deletions	\$ (23,382.95)	
Adjusted Total Amount to Collect		\$ 9,476,136.48
Advance Payment		\$ (2,418.26)
Collections		\$ (9,100,002.50)
Nemrc Adjustments		\$ (11,242.76)
Computer Transfers (Abatements)		\$ (190.33)
Small Balance Adjustments		<u>\$ (35.18)</u>
Total Outstanding Current Taxes as of 6/30/17		\$ 362,247.45

DELINQUENT PROPERTY TAXES

For Collection 07/01/16	\$ 343,293.61	
Adjustments:		
Additions	\$	
Deletions	\$	
Adjusted Total Amount to Collect		\$ 343,293.61
Small Balance Rem oval		\$ (74.04)
Abatement		\$ (1,628.29)
Nemrc Adjustments		\$ 1,169.14
Collections		<u>\$ (267,982.98)</u>
Total Outstanding Delinquent Taxes as of 6/30/17		\$ 74,777.44

TOTAL OUTSTANDING TAXES AS OF 06/30/16

\$437, 024.89

CURRENT SEWER

Original Amount Billed	\$ 626,716.80	
Adjustments:		
Additions	\$ 110,544.00	
Deletions	\$ (116,973.60)	
Adjusted Total Amount to Collect		\$ 620,287.20
Credit Removal		\$ (7.59)
Small Balance Adjustments		\$ (34.55)
Adjustments		\$ (737.30)
Collections		<u>\$ (556,199.68)</u>
Total Outstanding Current Sewer as of 06/30/17		\$ 63,308.08

DELINQUENT SEWER

For Collection 07/01/16	\$ 60,876.96	
Adjustments:		
Additions	\$	
Deletions	\$	
Adjusted Total Amount to Collect		\$ 60,876.96
Small Balance Adjustments		\$
Collections		<u>\$ (43,304.88)</u>
Total Outstanding Delinquent Sewer as of 06/30/17		\$ 17,572.08

TOTAL OUTSTANDING SEWER AS OF 06/30/17

\$ 80, 880.16

Treasurer's Report of Cash Balances

As of 06/30/17

Operating Account Checking	\$894,631.42
Total Operating	\$894,631.42
Cash on Hand/In Transit	\$425.00
Reserve Account	\$696,054.05
Total Reserve	\$696,054.05
Verified to Auditors Report	
Nancy L Trudo/Treasurer	

07/14/2017
12:36 pm

2017

Town of Castleton Grand List
Form 411 - (Town code: 129)
Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	1,288	290,519,600	147,504,235	143,015,365	290,519,600
Residential II R2	260	68,354,600	43,027,606	25,326,994	68,354,600
Mobile Homes-U MHU	94	2,362,800	1,579,385	783,415	2,362,800
Mobile Homes-L MHL	47	3,622,000	2,007,088	1,614,912	3,622,000
Seasonal I S1	174	44,943,300	1,597,800	43,345,500	44,943,300
Seasonal II S2	12	1,415,100	0	1,415,100	1,415,100
Commercial C	107	30,837,500	0	30,837,500	30,837,500
Commercial Apts CA	14	6,415,600	0	6,415,600	6,415,600
Industrial I	5	4,335,800	0	4,335,800	4,335,800
Utilities-E UE	2	6,892,238	0	6,892,238	6,892,238
Utilities-O UO	1	5,000	0	5,000	5,000
Farm F	11	5,231,000	2,301,100	2,929,900	5,231,000
Other O	22	2,001,300	405,300	1,596,000	2,001,300
Woodland W	11	1,043,000	0	1,043,000	1,043,000
Miscellaneous M	303	15,682,500	0	15,682,500	15,682,500
TOTAL LISTED REAL	2,351	483,661,338	198,422,514	285,238,824	483,661,338
P.P. Cable	1	1,009,539		1,009,539	1,009,539
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	1,009,539		1,009,539	1,009,539
TOTAL LISTED VALUE		484,670,877	198,422,514	286,248,363	484,670,877
EXEMPTIONS					
Veterans 10K	26/26	260,000	230,000	30,000	260,000
Veterans >10K		755,100			
Total Veterans		1,015,100	230,000	30,000	260,000
P.P. Contracts	1	1,009,539			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	2/2	677,175			
Owner Pays Ed Tax	0/0	0			
Total Contracts	3/2	1,686,714	0	0	0
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total FarmStabContr	0/0	0	0	0	0
Current Use	51/51	6,644,900	1,968,600	4,676,300	6,644,900
Special Exemptions	4		0	272,309	272,309
Partial Statutory	2/2	359,300	0	359,300	359,300
Sub-total Exemptions		9,706,014	2,198,600	5,337,909	7,536,509
Total Exemptions		9,706,014	2,198,600	5,337,909	7,536,509
TOTAL MUNICIPAL GRAND LIST		4,749,648.63	1,962,239.14	2,809,104.54	4,771,343.68
TOTAL EDUCATION GRAND LIST					
NON-TAX					

89 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

TAX RATE CALCULATION 2017 - 2018						Total Town
	Town	School		Total		+ Homestead
		Homestead	Non-residential	Town + Homestead	Town + Non-residential	+ Non-residential
Amount to be raised by taxes	2,269,916.66	3,076,594.75	4,394,563.14	5,346,511.41	6,664,479.80	9,741,074.55
Municipal & Education Grand List @ 07/20/16	4,749,648.63	1,962,239.14	2,809,104.54			
Tax Rate = Amt to be raised by taxes						
Grand List	0.47791	1.56790	1.56440			
(rounded)	0.4779	1.5679	1.5644	2.0458	2.0423	
Municipal & Education Grand List @ 07/14/17	4,749,648.63	1,962,239.14	2,809,104.54			
x Tax Rate	0.4779	1.5679	1.5644	2.0458	2.0423	
Total to be raised by taxes (rounded)	2,269,857.08	3,076,594.75	4,394,563.14	5,346,451.83	6,664,420.22	9,741,014.97
Variance (due to rounding)	-59.58	0.00	0.00	-59.58	-59.58	-59.58

CASTLETON CEMETERY ASSOCIATION

2017

Checking Account:

Beginning Balance (1-1-17) \$16,351.95

RECIEPTS

Lot Sales \$5,575.10
 Marker Sales \$260.00
 Burials Full \$3,700.00 + Cremations \$7,065.00 \$10,765.00
 Town Appropriation \$25,000.00

TOTAL RECIEPTS \$57,952.05

EXPENDITURES

Personal Services \$17,628.84
 Operating Expenses (includes \$75.00 Railroad Lease) \$1,636.43
 Office Expenses \$297.56
 Insurance \$2,266.00
 Professional Services \$3,248.00
 Gas/ Parts/ Labor \$1,237.98
 Taxes \$6,597.84
 Transferred from Checking to Perpetual Care/Savings Account \$743.00

TOTAL EXPENDITURES \$33,655.65

Ending Balance (12-31-17) \$24,296.40

Perpetual Care / Savings Account:

Beginning Balance (1-1-17) \$13,268.17
 Interest Earned \$5.61
 Transferred from Checking \$743.00
 Ending Balance (12-31-17) \$14,016.78

Castleton Town Meeting Minutes
March 6, 2017
And Results of March 7 Election

The duly warned meeting was called to order at 6:30pm by moderator John Burke at the Jeffords Center for Science & Mathematics Auditorium at Castleton University. The assembly stood and recited the Pledge of Allegiance. The evening began with a report of the happenings in Montpelier by our Representative Bill Canfield. The President of the Student Body at Castleton University, Tyler Anderson, also gave an overview of how the town and University are working together with the Bridge Initiative. The board introduced themselves and the meeting proceeded.

Article 1. Shall the Town review the Town Report as printed? Motion to review was made by Ken Flowers, seconded by Melanie Combs. No discussion, all in favor. Motion Passed.

Article 2. Shall the Town authorize payment of real and personal property taxes to the Town Treasurer in four (4) installments, with the dates for payment being August 31, November 30, February 28 (29 in leap Year) and May 31? Motion made by Ken Flowers, Toni Lobdell seconded. No discussion, all in favor. Motion Passed.

Article 3. Shall the Town authorize the Select Board to borrow money in anticipation of taxes? Motion made by Scott Lobdell, Raymond Ladd seconded. No discussion, all in favor. Motion Passed.

Article 4. Shall the Town at this meeting discuss the proposed Select Board's budget for the expenses for the ensuing year? Motion made by Bonnie Condit, seconded by Kenneth Flowers. No discussion, all in favor. Motion Passed.

Article 6. (To elect Officers) to be voted on March 7, 2017 by Australian Ballot.

Town Agent	(1 yr term)	
First Constable	(2 yr term)	Silas R Loomis
Grand Juror	(1 yr term)	
Library Trustee	(5 yr term)	Pamela J Arel
Town Moderator	(1 yr term)	Michael Finnegan
Town Selectman	(3 yr term)	Richard "Dick" Combs
Town Selectman	(1 yr term)	Zack Holzworth
Town Selectman	(1 yr term)	Jim Leamy

Article 7 & 8 (To elect two School Directors for the Castleton-Hubbardton Union School Board and Fair Haven Union High School Board) to be voted on March 7, 2017 by Australian Ballot.

Castleton-Hubbardton Union School Board	(3 yr term)	Michael Lenox
Castleton-Hubbardton Union School Board	(3 yr term)	Toni J Lobdell
2 Fair Haven Union High School Directors	(3 yr term)	

Article 9. Shall the Town appropriate the sum of \$27,357 for Legislating? No discussion
RESULTS YES 403 NO 242

Article 10. Shall the Town appropriate the sum of \$4,065 for Ordinances & Proceedings? Bonnie Condit asked why the increase is so large, Jim Leamy explained that the cost of printing of the town report went up. Ray Ladd asked what happens to the money that doesn't get spent, Jim L. explained the surplus would go to buying down the tax rate unless it was voted on differently.
RESULTS YES 438 NO 203

Article 11. Shall the Town appropriate the sum of \$166,703 for Managing Municipalities? Carole Hinnners asked what the personal services are, Jim explained it is the salary of the Town Manager and secretary.
RESULTS YES 415 NO 232

Article 12. Shall the Town appropriate the sum of \$9,459 for Conducting Elections? No Discussion
RESULTS YES 478 NO 169

Article 13. Shall the Town appropriate the sum of \$41,834 for Collection, Custody & Disbursement of Funds? No discussion
RESULTS YES 399 NO 238

Article 14. Shall the Town appropriate the sum of \$84,214 for Accounting? Sharon Ryan questioned the amount for benefits, Jim L explained it is health insurance and includes a 1% increase. Joe Manez asked how many people does this cover, Mark S. stated it is for one employee, two person plan, and includes health, dental, vision, and retirement for one person.
RESULTS YES 395 NO 247

Article 15. Shall the Town appropriate the sum of \$12,000 for Auditing? Ted Molnar asked why this went down, Jim L. explained that it didn't go down this only shows what was spent the first half of the year.

Dick C. also explained we have a contract with the company and it was higher two years ago and it will need to be renegotiated next year.

RESULTS YES 462 NO 178

Article 16. Shall the Town appropriate the sum of \$25,138 for Tax Listing? No Discussion

RESULTS YES 388 NO 253

Article 17. Shall the Town appropriate the sum of \$35,201 for Tax Collecting? Sharon Ryan commented that the salary vs. benefits are more than half. Joe B. explained the rest of the benefits are under another line item.

RESULTS YES 402 NO 239

Article 18. Shall the Town appropriate the sum of \$73,452 for Document Recording/Issue? Ray Ladd asked if this is a state mandate, John B explained you do have to have a Town Clerk and a repository for deeds and the state does tell you what you can charge for records. There are also revenues associated with some of the articles, this article being one of them.

RESULTS YES 373 NO 260

Article 19. Shall the Town appropriate the sum of \$20,000 for Legal Services? No Discussion

RESULTS YES 454 NO 189

Article 20. Shall the Town appropriate the sum of \$42,891 for Municipal Planning & Zoning? No Discussion

RESULTS YES 387 NO 250

Article 21. Shall the Town appropriate the sum of \$388,107 for General Government Buildings? Bonnie Condit asked when we are getting rid of the buildings/rented town offices. Dick C. explained the new town office should be completed by May 1, our goal is to remove and be out of the temporary offices by the end of May of this year.

RESULTS YES 358 NO 280

Article 22. Shall the Town appropriate the sum of \$18,300 for General Government Equipment? No discussion

RESULTS YES 430 NO 209

Article 23. Shall the Town appropriate the sum of \$442,682 for Police Department? No discussion

RESULTS YES 440 NO 214

Article 24. Shall the Town appropriate the sum of \$36,218 for Emergency Medical Services? (Includes Regional Ambulance Service, Inc. & RAS/Castleton First Responders) No discussion

RESULTS YES 577 NO 79

Article 25. Shall the Town appropriate the sum of \$121,746 for Fire Department? Ken Flowers asked about the 9% increase in dispatching and comment that it could be more. Heath G and Chief Mantello explained it is in regards to the changing of the dispatch services and they are not sure how it is going to go cost wise. Joe Mark asked to give a round of applause for our volunteers. (Applause) Katy Thornblade asked about the \$35,000 for capital improvement, Dick C. explained that is the reserve account for fire trucks being reinstated. Charles Brown asked where the Federal 911 money is going if the State is doing away with it. John B stated Vermont does use the money to fund 911.

RESULTS YES 524 NO 136

Article 26. Shall the Town appropriate the sum of \$11,350 for Emergency Management? No discussion

RESULTS YES 505 NO 146

Article 27. Shall the Town appropriate the sum of \$1,096,164 for Highway Department? No discussion

RESULTS YES 472 NO 181

Article 28. Shall the Town appropriate the sum of \$3,500 for Town Lands? Sid Waite asked if we sold some of these properties. Joe B explained that this money is for maintenance, lawn mowing on the Hydeville Park, Dewey Field and the old cemetery. We did sell some land however those pieces didn't require mowing.

RESULTS YES 438 NO 204

Article 29. Shall the Town appropriate the sum of \$2,000 for Historical Cemeteries? No discussion

RESULTS YES 551 NO 98

Article 30. Shall the Town appropriate the sum of \$25,000 for Hillside Cemetery? Carole Hinnars asked what the \$25,000 buys. John B, explained there are two full time employees in the summer that cost almost twice this much. We cover the rest with income/budget.

RESULTS YES 524 NO 130

Article 31. Shall the Town appropriate the sum of \$1,591 for Health Regulating & Inspecting? No discussion

RESULTS YES 488 NO 161

- Article 32. Shall the Town appropriate the sum of \$1,060 for Animal Control? No discussion
RESULTS YES 538 NO 125
- Article 33. Shall the Town appropriate the sum of \$36,408 for Constables? No discussion
RESULTS YES 513 NO 150
- Article 34. Shall the Town appropriate the sum of \$302,518 for Transfer Station? No discussion
RESULTS YES 477 NO 188
- Article 35. Shall the Town appropriate the sum of \$92,561 for Recreation? No discussion
RESULTS YES 436 NO 226
- Article 36. Shall the Town appropriate the sum of \$2,000 for Memorial Day Decorations/July 4th Parade? No discussion
RESULTS YES 509 NO 149
- Article 37. Shall the Town appropriate the sum of \$111,500 for Library Administration? No discussion
RESULTS YES 438 NO 228
- Article 38. Shall the Town appropriate the sum of \$1,000 for Prevention/Control of Forest Fires? No discussion
RESULTS YES 537 NO 129
- Article 39. Shall the Town appropriate the sum of \$3,598 for Tree Warden? No discussion
RESULTS YES 455 NO 203
- Article 40. Shall the Town appropriate the sum of \$40,000 for Rutland County Tax? No discussion
RESULTS YES 403 NO 242
- Article 41. Shall the \$193,420 surplus unassigned General Fund balance as of June 30, 2016 be applied to reduce the money borrowed for the construction of the Town Office? Bill P, explained if this is voted yes, you will eliminate the third year paying on the new town office and save \$6,000 in interest. The tax burden will be done as of June 2018. Carole Hanners asked what the interest rate is on the loan, Mark S stated he thought it was 1.3%. Mary Droege asked how much we owe. Bill P. stated we have not made a payment yet, we owe \$576,000 with approximately \$11,000 in interest. Martha Clifford asked where the town comes up with the surplus. Joe B. stated they try to keep an eye on the budget, we don't buy things unless we need them, and are fiscally responsible. We wanted to build a town office and not put a tax burden on the town. Jim L explained there was an increase in revenues and a decrease in spending. Ted Day thanked the board for having a surplus and Linda Remington stated she was pleased with the boards thinking and appreciative.
RESULTS YES 522 NO 141
- Article 42. Shall the Town deem necessary and appropriate \$3,500 for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources and community for citizens with developmental disabilities and their families? (Not included in the budget) No discussion
RESULTS YES 493 NO 165
- Article 43. Shall the Town deem necessary and appropriate \$3,600 for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need. (Not included in the budget) No discussion
RESULTS YES 533 NO 133
- Article 44. Shall the Town deem necessary and appropriate \$25,000 for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of the Castleton Community Center (The Old Homestead)? (Not included in the budget) Joann Riley gave an overview of the activities and services at the center. John B also mentioned we vote every five years on tax exemption for the center.
RESULTS YES 534 NO 132
- Article 45. Shall the Town of Castleton vote to raise, appropriate and expend the sum of \$3,500 for the support of the partial funding of Marble Valley Regional Transit Districts (The Bus) public transit service to the residents of the Town? (Not included in the budget) No discussion
RESULTS YES 471 NO 174
- Article 46. Shall the Town deem necessary and appropriate \$6,720 to support the Rutland Area Visiting Nurses & Hospice (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home and Community Health Services)? (Not included in the budget) No discussion
RESULTS YES 540 NO 110
- Article 47. Shall the Town deem necessary and appropriate \$4,088 for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget) No discussion
RESULTS YES 481 NO 161

Article 48. Shall the Town deem necessary and appropriate \$900 for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget) No discussion

RESULTS YES 462 NO 171

Article 49. Shall the Town deem necessary and appropriate \$2,000 for the support of Southwestern Vermont Council on Aging, determining that the program serves residents of the Town with elder services? (Not included in the budget) No Discussion

RESULTS YES 514 NO 124

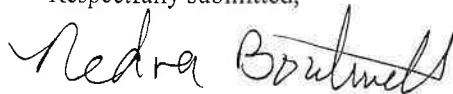
Article 50. Shall the Town deem necessary and appropriate \$1,000 for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieve and maintain independence? (Not included in the budget) No Discussion

RESULTS YES 526 NO 118

Article 5. (Other Business) Joe Bruno asked John Burke if this was his last year as moderator. John replied yes and thanked everyone for the attention and the opportunity to serve, I have enjoyed my time as moderator. Joe Bruno presented John with a framed print of the Beers 1869 Atlas of the Town of Castleton as a Thank You for his 23 years of service as Moderator.

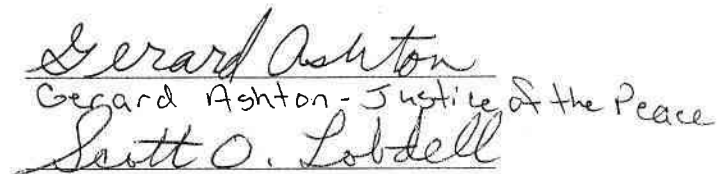
Moderator John Burke called for a Motion to Adjourn to the Australian Ballot to be held Tuesday March 7, 2017 at 10:00am. Motion made by Ken Flowers and Seconded by Ray Ladd. All in favor, Motion passed and meeting adjourned at 8:10pm. (An informal meeting will follow with some of the school board members.)

Respectfully submitted,



Nedra Boutwell
Castleton Town Clerk

Approved:



Gerard Ashton - Justice of the Peace
Scott O. Lobdell

Results

FAIR HAVEN UNION HIGH SCHOOL DISTRICT NO. 16

MARCH 7, 2017

B A L L O T

VOTERS: Place a cross (x) in one of the boxes below:

Article 7. Shall the voters of the school district approve the school board to expend \$7,831,980, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,838.68 per equalized pupil. This projected spending per equalized pupil is 9.44% higher than spending for the current year.*

*[It is estimated that this proposed budget and the following article (Article 8), if approved, will result in total education spending of \$14,881.07 per equalized pupil. This projected total spending per equalized pupil is 9.75% higher than spending for the current year.]

YES

☐

NO

☐

763

927

blank

40

Results

FAIR HAVEN UNION HIGH SCHOOL DISTRICT NO. 16

MARCH 7, 2017

B A L L O T

VOTERS: Place a cross (x) in one of the boxes below:

Article 8. Shall the voters of the Union High School District authorize the Board of Directors to reserve an amount of \$20,000 in a special reserve fund to be utilized by the Board for repairs and capital improvements on the school building and grounds whenever the Board deems it necessary?

YES

☐

NO

☐

1099

581

Blank/uncountable 55

Results

CASTLETON/HUBBARDTON UNION SCHOOL DISTRICT #42

MARCH 7, 2017

B A L L O T

VOTERS: Place a cross (x) in one of the boxes below:

Article 7.

Shall the voters of the school district approve the school board to expend \$6,214,407, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,463.67 per equalized pupil. This projected spending per equalized pupil is 19.03% higher than spending for the current year.

YES

351
☐

NO

462
☐

WARNING

The legal voters of the Town of Castleton, Vermont, are hereby notified and warned to meet at the Public Safety Building, 273 Route 30N, in the Town of Castleton on Tuesday, May 9, 2017, between the hours of eight o'clock (8:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I


Shall general obligation bonds of the Town of Castleton in an amount not to exceed Five Hundred Forty Thousand Dollars (\$540,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of replacing a sewer transmission line from the wastewater treatment facility to the intersection of Routes 4A and 30, being the "Route 30 Sewer Project", the aggregate estimated cost of all such improvements being Five Hundred Forty Thousand Dollars (\$540,000)?

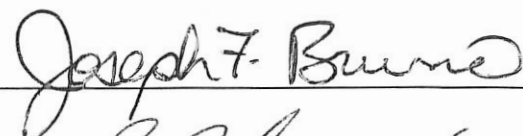

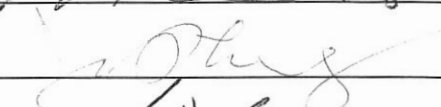

The legal voters of the Town of Castleton are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of the Town of Castleton are further notified that an informational meeting will be held on Monday, ~~April 3~~ ^{May 8}, 2017 at the Town Office Building, 1655 Main Street, in the Town of Castleton at seven o'clock (7:00) in the evening, for the purpose of explaining the proposed improvements and the financing thereof.

Adopted and approved at a regular meeting of the Selectboard of the Town of Castleton duly called, noticed and held on April 3, 2017. Received for record and recorded in the records of the Town of Castleton on April 4, 2017.

ATTEST:


Nedra A. Boutwell
Town Clerk

Selectboard

TOWN OF CASTLETON
PUBLIC INFORMATIONAL MEETING
1655 Main Street
May 8th 2017 7:00PM

PRESENT: Zack Holzworth, Richard Combs, Michael Finnegan; Moderator, Mark Shea, Joe Bruno, Jim Leamy, Jay Luebke; PEG TV, Helen Steele, Joyce Rider, Tom Kearns, Janet Currie

The meeting was called to order at 7:00pm by Moderator Michael Finnegan with the Pledge of Allegiance. This is an informational meeting on the bond vote for the Route 30 Sewer Project.

Wayne Elliot, project engineer, gave a presentation to explain the project. The Route 30 sewer project is a replacement of about 1,500 feet of 12" asbestos cement sewer line beginning at the existing siphon structure and continuing to the northwest corner of the intersection of Route 30 and 4A, new 12" parallel PVC sewer manholes and will include reconnection of existing sewer services. The original sewer line will be abandoned. The improvements are needed as the aging asbestos pipelines in this area are structurally weak due to accelerated interior corrosion. The town has had previous experience with broken asbestos cement sewer mains of similar age in these areas. Alternatives for investigation and rehabilitation of the interior pipe are limited because of concerns about causing significant damage to the interior of the pipelines. All the sewer flow from the town to the wastewater treatment facility passes through this mainline, if there was damage to the sewer line a concern would be discharge of raw sewage. This could result in a fine from the State. These improvements are vital to maintaining a functioning sewer system. If the bond vote passes we could start as soon as fall 2017, depending on bids. If not, construction is planned to begin in the spring of 2018. The estimated cost for the construction is \$380,000.00, the total project cost and bond amount is \$540,000.00. This includes construction, 10% construction contingency, engineering, legal, permitting and other related costs. The Town has funding available through the Vermont Clean Water State Revolving Loan Funds which offers low interest, 2%, over 20 years. Castleton potentially qualifies for up to \$20,000.00 for engineering and up to \$225,200.00 for construction. The annual loan payment will be based on the amount of the loan subsidy the town receives however it could range from \$18,000.00 to \$32,000.00. Since another loan on the sewer system will be retired there is no anticipation of any increase as a result of this project.

Joe Bruno asked about the contingency amount. Wayne explained this is the 10% contingency of \$54,000.00, the rest is for engineering, bond vote assistance, legal, permit fees, and allowance for short term interest.

Joe B. also asked if the whole town can vote on the bond. Wayne explained the loan funding is applied for by the Town and this is the way it is done. Nedra stated she did verify this with bond counsel, Paul Giuliani, and the whole town must vote on it per Statute Title 24 section 1755 and 1758.

Joyce R. asked if the project was to take three months, Wayne verified it would. VTRANS will be involved.

Jim L. asked if they were going to leave the asbestos concrete pipe in place and run the new pipe next to it, do they need permits? Wayne stated they may not, they are leaving the old pipe in place.

Joe B asked if the Town is eligible for the Clean Water State Revolving Loan Funds, is this a grant, do we pay it back? Wayne stated no, this is a loan subsidy. We are on the priority list.

Tom Kearns asked about the chemical that is getting into the system. Wayne explained the high hydrogen sulfide coming from North Route 30 is setting in the pipes and going septic.

Val W. asked if the asbestos is leaking into the ground and Wayne explained this pipe is used for water lines and is safe for drinking water. They want to leave it as removing it will disturb it and could create more of a problem.

Richard C made a motion to close the meeting, Zack H seconded. All voted in favor, meeting adjourned at 7:25pm.

Respectfully submitted:

Nedra Boutwell

Nedra Boutwell, Clerk

Approved: *James B*
For the Select Board

Approved: *Robert V. Paul*

**OFFICIAL BALLOT
TOWN OF CASTLETON**

SPECIAL MEETING MAY 9, 2017

ARTICLE I

Shall general obligation bonds of the Town of Castleton in an amount not to exceed Five Hundred Forty Thousand Dollars (\$540,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of replacing a sewer transmission line from the wastewater treatment facility to the intersection of Routes 4A and 30, being the "Route 30 Sewer Project", the aggregate estimated cost of all such improvements being Five Hundred Forty Thousand Dollars (\$540,000)?

If in favor of the bond issue,
make a cross (x) in this square:

☒

350

If opposed to the bond issue,
make a cross (x) in this square:

☐

215

Results

Town of Castleton Personnel Wage / Benefit Summary FY2016-2017

Insurance Benefits			Insurance Benefits		
Employee	Gross Wages	Paid by Town	Employee	Gross Wages	Paid by Town
ALKINBURGH SCOTT J.	4,468.99	-	KEARNS CHARLOTTE A.	585.00	-
ANGELO DAMON A.	37,759.97	4,316.44	KEARNS MARY E.	20,304.00	-
BARNES ETHAN N.	17,560.00	4,835.86	LABEN-HARDT MELINDA M.	779.97	-
BEAYON LISA R.	500.00	-	LEAMY JAMES P.	1,915.00	-
BEEBE CHRIS A.	7,029.90	-	LONGTIN BRUCE W.	160.00	-
BEEBE MARCIA A.	2,241.60	-	LOOMIS SILAS R.	20,002.07	-
BIASUZZI JEFFREY M.	12,522.94	-	LYLE MARGARET A.	17,083.05	4,835.86
BONVOULOIR HANNAH M.	1,012.80	-	MANTELLIO PETER J.	68,706.56	23,285.73
BOUTWELL NEDRA A.	31,926.76	16,329.67	MARR DAVID E.	21.00	-
CACCIATORE OLIVIA M.	183.75	-	MARR IVY M.	262.50	-
CAMPBELL DOUGLAS S.	32,835.50	16,329.67	MARR TWYLA V.	1,467.38	-
CHALMERS EVAN D.	12,683.52	4,138.62	MARR-HILLIARD ZOE W.	950.96	-
CHILDS CASSIDY A.	1,392.00	-	MCDERMOTT CHERI L.	43,514.71	1,688.21
CLAPP AMY E.	10,300.16	-	MCGANN GAIL D.	1,836.00	-
CLIFFORD MARTHA J.	1,000.00	-	MCGANN TERRY P.	35.00	-
COLOUTTI HALLE M.	340.00	-	NANGLE DENISE E.	21.00	-
COLOUTTI MICHAEL A.	400.00	-	O'CONNOR JANELL I.	1,934.40	-
COLOUTTI THOMAS P.	6,196.80	-	POTTER JILL M.	36,411.88	16,329.67
COMBS MELANIE J.	46,238.51	16,329.67	POTTER WILLIAM J.	1,000.00	-
COMBS RICHARD A.	1,000.00	-	PRITCHARD GEORGE P.	300.00	-
CUMMINGS PAUL J.	60.00	-	RANSOM ZACHARY F.	2,145.00	-
CURTIS ELIZABETH A.	200.00	-	RAY JENNA M.	1,113.00	-
DALEY KATHERINE M.	210.00	-	ROOT JOSEPH E.	31,008.29	3,178.65
DECHEN STEPHEN J.	17,445.10	-	SEGUIN SEAN M.	100.00	-
DORMAN JACOB R.	5,183.50	-	SHAW MARK E.	15,688.90	4,138.62
DRAPER GREGORY T.	35.00	-	SHEA MARK S.	79,608.46	534.19
EAGAN PAUL C.	58,553.12	16,110.35	SHELDRIK DEREK E.	2,564.60	-
FALLIS MICHAEL B.	156.45	-	SMITH MICHAEL J.	34,859.13	8,220.13
FINNEGAN PATRICK J.	270.00	-	SPAULDING ROBERT V.	1,000.00	-
IORE MARK J.	5,432.45	-	STEVENS SCOTT A.	2,607.96	-
FOLEY KATHLEEN M.	131.25	-	SZABO AARON R.	30.00	-
FORNARI ASHLEY L.	612.50	-	SZABO KELLEY L.	5,885.61	-
FORTIER DONNA J.	17,042.25	6,711.56	SZAREJKO JUSTIN A.	49,691.47	6,266.62
FURLAN HELVI A.	216.66	-	TAVARES TYLER	47,278.94	-
WRIGHT LISA J.	11,636.15	-	TRACEY EDWARD	31,623.75	10,190.12
GARRIGAN JOSEPH P.	3,447.15	658.07	TRAVERSE PATRICK G.	23,575.10	-
GIANNINI FRANK W.	180.00	-	TRUDO NANCY L.	10,499.64	-
GOYETTE HEATH C.	42,409.67	16,329.67	VAN NOORDT DARCY A.	5,716.75	-
GRIFFIS JAKOB L.	15,637.92	-	WALDRON VALERIE	2,118.83	-
HALE JOHN M.	280.00	-	WARD NANCY J.	1,507.10	-
HASKINS MARY A.	1,110.00	-	WARD ROBERT B.	47,766.69	957.79
HAYES WALLACE E.	265.00	-	WILLIAMS EVAN D.	1,265.00	-
HIRSCHBERGER CHARLOTTE C.	559.92	-	WILLIAMS PAMELA A.	720.00	-
HOFFMAN MICHAEL C. JR	11,373.84	1,343.51	WITT LOIS J.	636.50	-
JAKUBOWSKI MARYANN	426.62	-	WOOD CHRISTOPHER L.	70.00	-
JONES JANET L.	24,446.19	1,569.39			
JORDAN JEFF L.	35,355.40	23,285.73	Total Employees Reported: 93	1,096,787.09	207,913.80
JOYCE THOMAS E. JR	454.98	-			

Select Board Report

The fiscal year 2016-17 was a very busy year in the Town and with it brought new projects and completion of others.

The new Town Office was completed in April and we moved in on May 16th to the much larger facility.

The Vermont State Police are renting space in the Castleton Police Station. The town purchased a new Police Cruiser. Police Officer Tyler Tavares graduated from the Vt. Police Academy in November.

The Rotary Club completed a wonderful landscaping project on the north side lawn of the Police Station. We THANK YOU for your donation.

Another THANK YOU to Devon Spaulding. His Eagle Scout project included construction of a park bench and bulletin board in front of the Public Safety Building.

The Transfer Station had a new concrete retaining wall and roll off pad built. Effective July 1, 2017, consistent with the Universal Recycling Law Act 148, composting will be required. This means that items like egg shells, coffee grounds, tea bags, veggies, and fruits will need to be separate from the trash stream.

Town Highway was awarded \$8,000.00 for town wide road erosion and culvert inventory. We were recommended for approval of \$18,000 for the Town Highway Structures Grant for engineering costs for work on the west side of the Float Bridge.

The Town will continue to:

- Apply for VAOT Class 2 Paving and Bridge & Culvert grants.
- Update the Capital Improvement Plan

- Update the Local Emergency Operation Plan & Hazard Mitigation Plan. When completed, the Town will receive a higher rating from FEMA for mitigation grants.

Regretfully, after 20+ years of service to the Town, Joseph Root, Transfer Station Supervisor, and Edward Tracey, Wastewater Treatment Facility Supervisor, left us to enjoy their retirement. We thank them for their loyalty and commitment to the Town.

The Town also regretfully acknowledges the retirement of long time Town Moderator John Burke. He made the Annual Town Meetings flow smoothly and his sense of humor made attending the meeting enjoyable.

The Castleton Select Board would like to extend a THANK YOU to all the special volunteers of our local Boards, Commissioners, and Fire Department who dedicate many hours to serving the public in many ways.

Respectfully Submitted,
Select Board Members

Assessors Report

Assessor Department consists of part-time assessor and clerk.

In 2015, the town voted to replace elected lister's with a contract assessor. The assessor's team consists of an assessor and a clerk, both of which are part-time positions. Lisa Wright continues to serve as the Assessor and Jacob Dorman as the Assessor Clerk. Lisa is a certified residential real estate appraiser, Appraisal Institute SRA and PVR certified project supervisor with 15 years of experience in town-wide reappraisals and independent fee appraisals. Jacob is a certified residential

real estate appraiser -trainee and a Vermont Property Appraiser Level 2, he also is the assessor's assistant in Proctor and formerly served as a lister in Hubbardton. As assessors it is vital for us to determine the value of real property at 100% of fair market value for local real estate taxation, consistently set equal and fair assessments, and monitor the development of the Town to maintain current up to date records. The Town of Castleton has a total number of 2352 real value parcels.

Ongoing maintenance and updating of the Grand List:

In addition to ongoing maintenance of entering sales transfers and updating assessments based on building permits, the assessing department is also continuing to identify inconsistencies in assessment and tax mapping information. We had hoped to complete this in 2017, but were not able to given the constraints of our part-time positions. Permitting funding for 2018, these inconsistencies will be corrected and adjusted for the 2019 Grand List year. Lister's Grievance, BCA (Board of Civil Authority), and PVR (Property Valuation and Review) Hearings, it's the right of every taxpayer to grieve the assessed value for their property. In Vermont we have a three tiered process, whereby a taxpayer must start with the Lister's Grievance level and must file a grievance by the deadline for those hearings, which is set in early June of each year. Grievance hearings are held in the town office; these hearings allow the taxpayer to express their opinion of value. If the taxpayer is dissatisfied with the results of the lister's grievance they can appeal that decision and go to the BCA. Again, if the taxpayer does not agree with the outcome of the BCA appeal they have the option of an appeal to the state level, where they must choose a PVR hearing or Superior Court. It is

important to remember that the results of these hearings at each level open up the assessment for review and can result in the assessed value being reduced, increased, or upheld at the current assessed value.

Lister's grievances were held on Thursday July 6th and Monday July 10th 2016. 37 grievances were filed with the Town of Castleton assessor and 8 of those appealed to the Board of Civil Authority. Of those only one taxpayer appealed to Vermont PVR.

History of CLA and COD for Castleton:

The CLA and COD for the town is determined by the state equalization study on an annual basis. The town receives notice of these figures in December. The CLA (or Common Level of Assessment, which represents the ratio of sales price to assessed value) is used for the calculation of the education tax rate for the subsequent year. The COD (or Coefficient of Dispersion) is a statistic used to measure equity of assessment by the range in values of the ratios. The COD is not used in any tax calculation but may be used to judge the need for a town wide reappraisal. What follows below is the history of these rates for the past three years and the tax year to begin in 2017.

GL Year	FY to which it applies	CLA	COD
2014	7/1/2014-6/30/2015	91.41	19.72
2015	7/1/2015-6/30/2016	98.14	7.38
2016	7/1/2016-6/30/2017	97.84	7.38
2017	7/1/2017-6/30/2018	98.12	9.15

Declaration of Homestead:

Vermont State Form HS-12 2: Vermont resident homeowners must annually file a Declaration of Homestead on their principal dwelling as of April 1, 2018 to the State of Vermont, website at <http://tax.vermont.gov> for instructions and due dates. Most importantly make sure to file your homestead by using the SPAN # on the tax bill where you reside.

Veterans Exemptions:

We would like to thank you for your service. The State has changed the procedure to apply for the Veterans Exemption. An application to the Office of Veteran Affairs in Montpelier must be filed and they determine the exemption. Go to www.veterans.vermont.gov to download the application. We also have the application at the town office.

Respectfully Submitted,
Lisa Wright - Assessor
Jacob Dorman -Assessor Clerk

Castleton Cemetery Association

This was a challenging year for the Cemetery Association as it faced wind damage and aging equipment issues. Our Sexton, Mike Eagan, with the assistance of our supervisor, Reggie Beayon, and his assistant Ryan Woods. Were able to keep the grounds in splendid shape. We are in the process of laying out a new section at the north end of the cemetery and plan to be able to sell lots in the new section "D" by the end of next season.

Special thanks to Sara Grey and Maryann Jakubowski, our secretaries, Phyllis Blanchard, our Treasurer, and to the other Trustees who give their time and efforts to make this area something this town can be proud of.

To be a trustee, one needs to be a Castleton resident with an ownership interest in a lot at Hillside. Anyone who qualifies and is interested please feel free to contact any Trustee.

Respectfully Submitted,
John D. Burke, President
Todd Boutwell, Vice President
Sara Grey, Secretary
Maryann Jakubowski, Asst. Secretary
Phyllis Blanchard, Treasurer
Michael Eagan, Sexton
Joan Lord
Lois Ladd
Richard Hall, Jr.
Aleda Dutton
Silas Loomis
John Pellegrino
Ray Ladd, Lot Sales (non -voting)

Castleton Historical Cemetery

This past year, brush was cut in the Bliss and Main Street cemeteries. We still have one major cemetery to fix and hope to do it this coming year. Unfortunately, we were unable to find a qualified stone worker, who were interested in repairing stones for the amount of money we had available.

As the current overseers progress in age, we will need younger volunteers to come forward who are interested in maintaining these historical treasures and who would be willing to be appointed an overseer by the select board. Anyone interested in a future appointment should contact one of the current members.

Respectfully Submitted,
Kenneth Flowers
Raymond Lad
Jon Pintello

Castleton First Responders

The Regional Ambulance Castleton First Responders are comprised of volunteer Castleton residents, Castleton State College Students and members of the Castleton Police Department. We provide early treatment to stabilize patients for transport. Regional Ambulance Service provides advanced treatment and transport to Rutland Regional Medical Center.

During Fiscal Year 2016-2017 Regional Ambulance Castleton First Responders were called out 406 times. Our volunteer responders attempt to cover the community 24 hours a day 7 days a week as long as the volunteers are available. Regional Ambulance Service has an excellent response time to our emergency calls. Additional responders are always needed and welcome. If you have an interest in becoming a Regional Ambulance Castleton First Responder and would like more information, you may call the town office at 802-468-5319.

This year we would ask all residents to please update their 911 address signs that have become faded or worn due to the inclement weather. This will help us to find your home when you have an emergency.

On behalf of our team I would like to thank the Castleton Police Department, Castleton Fire Department, Castleton Constables and Vermont State Police for their dependable and rapid response. Their help and presence at our calls is greatly appreciated.

Respectfully Submitted,
Walter Ducharme
Field Chief RAS/CFR

Castleton Volunteer Fire Department

The Castleton Volunteer Fire Department was established in 1946. This past year the Castleton Volunteer Fire Department responded to 157 emergency calls for either vehicle accidents, agency assists for structure fires, carbon monoxide alarms and down power lines.

We continually enhance our skills by attending training programs and in-house training, performing maintenance on our vehicles and equipment. Our community is very fortunate to be served by the dedicated firefighters who respond to your calls.

Currently there are 23 members, three (3) junior firefighters and five (5) college students on our roster. Any Castleton residents who are interested in serving as a volunteer firefighter, please call the Fire Chief at 802-242-0167 or come to the Fire Station located at 273 Rte. 30 N on any Wednesday night at 7:00pm and we will answer any questions you may have.

The Castleton Firefighters Association is always looking for additional Volunteers. The Association is a volunteer group that helps the Fire Department with fund raising and community events.

The Fire Department Fire Prevention Program continues yearly during Fire Prevention Week in October at the Elementary and Village Schools. The children & parents are encouraged to discuss fire safety at home.

We are pleased to say that this year we have received two (2) grants to start the Ice Water Rescue Team. We will have about 10 technicians and 5 trainers in house by year's end and be better prepared to protect our town.

I would like to **THANK** the firefighters and their families for their patience & support.

Respectfully Submitted,
Heath Goyette, Fire Chief

Castleton Free Library

Activity at the library continued to be vibrant and varied in FY 16-17, with patrons of all ages taking advantage of the power of sharing resources and learning from one another. Space limits our physical holdings, which means careful elimination of older formats and materials as we acquire new. At the year's end, our collection included 20,288 print books, 2,277 DVD's, 870 audio items (books-on-CD and music), and 26 miscellaneous objects to borrow (such as admission passes to area museums and VT State Parks, small backpacks with field guides, and discount cards for bike rentals). Our annual circulation increased to 12,684 checkouts of physical materials and 1,133 downloads of e-books and audios. We have about 1,800 registered borrowers, but many other library patrons who use our public computers, attend programs, and come in to relax and read.

One hundred seventy-seven programs were presented this year, including weekly Story Hours and Playgroups for babies, preschoolers, and their caregivers; two different monthly Book Discussion Clubs for adults; five workshop series for school-aged kids; and 31 other stand-alone programs - twelve targeting kids, twelve for adults, and seven big social events for everyone. Highlights in the "gala" category included the "Mud Fling for Meg" (a community contra dance to honor our retired librarian); Halloween events ("Thriller" and trick-or-treats); and the annual Tree of Remembrance Lighting. The letter was a collaboration with the Woman's Club, and

80 other programs were co-sponsored with community groups including Rutland County Parent-Child Center, Friends of CFL, and Castleton Elementary School, to whom we express our gratitude.

We'd also like to express sincere thanks to Castleton University for work-study students (who you may meet at our circulation desks); to volunteer clean-up crews from Fellowship Bible Church, Castleton Village School, and the university; to our volunteer firefighters for help with the tree lighting; and finally to our incredibly dedicated regular volunteers who work at the desks and behind the scenes to keep things running smoothly: Alice Dawson, Sue DeCarolis, Joan Eaton, Kathleen Foley, Sally Grace, Denise Nagle, Katie Thornblade, and Mary Waite. A very special thank you to JoAnn Richardson, who retired this fiscal year after volunteering weekly at the front desk for over 35 years.

In FY 16-17, we targeted recommendations in our building energy audit to complete upgrades in insulation and the installation of two heat pumps to reduce heating oil costs and provide air conditioning on the upstairs level. We addressed safety concerns with the addition of new exit lighting, and replaced other electrical fixtures to improve indoor lighting. Repairs were made to the furnace and computer network. Outdoors we continued our library garden partnership with local students, and watched the construction of a beautiful pergola, planned and donated by Eric Ray as his Eagle Scout project. We purchased new benches and landscape material to complete this new outdoor seating area. Thank you, Eric!

The Trustees also have continued their focus on accessibility, holding a formal public informational meeting/presentation; engaging an accessibility consultant to

evaluate the building and acting on his recommendations; and making landscape improvements. The assessment confirmed that we are in compliance with A.D.A. requirements, but we are continuing our exploration of improving accessibility by meeting with an architect to examine future options.

For more information on any of our services, please call (468-5574) or visit the library. You can browse our new materials and complete catalog from home (castletonfreelibrary.org), and we are happy to make deliveries or assist you at your car. For quick updates, please follow our Facebook page.

Respectfully Submitted,
Jan Jones, Library Director & Children's Services

Mary Kearns, Adult and Tech Services

Trustees: Pam Arel

Richard Diehl

Tom Kearns (Chairman)

Nancy Mark

Mary Waite

Constables

First Constable Silas R. Loomis and Second Constable Scott A. Stevens have handled the following services and complaints:

Directed patrols, safety speed checks, ATV and UTV complaints, premises checks (as requested), motor vehicle incidents, vehicle collisions (local, highway interstate Rt. 4 E & W), Vermont State Police calls, selective patrols village area, parking complaints, citizen and family disputes, noise complaints, motor boat complaints, assistance with domestic complaints (back up), health and welfare checks, elderly checks, funeral details (traffic control). Call outs and alarms, (10-

90's, assisted CPD), lock outs and VIN checks, assisted EMS (our 1st responders, Castleton Volunteer Fire Dept.) We also assisted other agencies with training too.

The Constable's Department and our Castleton Police Dept. have been working very closely together. We are continuing our joint effort in our program called Operation School Child Safety at the Castleton Hubbardton Union Grade School. It is an outstanding community policing program. This past summer we have assisted with public safety at Castleton University. This included graduation, Memorial Day Parade, and our new combination for the 4th of July/ Governor's Arts Parade. We helped with crowd control and traffic control for the VT/NH Shrine Game. All this contributed to a safe day at Castleton University along with help from the Vermont State Police. This was a great team effort of community policing by all the law enforcement agencies involved. Constable Loomis was appointed by the Governor of the State of Vermont to the Vermont Criminal Justice Training Council on the executive board as the representative for the Vermont Constable's Association. Constable Loomis is still working with the Vermont Leagues of Cities and Towns on Public Safety Committees. The other program that Constable Loomis works with is the Vermont Police Cadet Program sponsored by the American Legion and the VCJT for young men and women who are high school Jr.'s and Sr.'s. However, this program was cancelled due to numbers of participants for this past summer.

Your constables have met their mandatory law enforcement training for 2016-2017. This includes equipment certification and the required number of training hours.

They have assisted with training at our Vermont State Police Academy. Second Constable Scott Stevens has maintained certification as an instructor for training in a number of different law enforcement categories. Both our Chief of Police, Peter Mantella, and Second Constable Stevens are certified for A.L.I.C.E. for our schools and college students. This is another great community policing program. This program is still widely utilized.

In 2017 both Constable Loomis and Chief Peter Mantella worked with the Castleton Lion's Club Hunter Safety Course at the Kehoe Education center. A total of 23 students took the course. This is community policing at its best.

Your Constable's Department budget has slightly increased for the year 2017-2018. Our vehicle maintenance has increased. This includes the town cruiser and the police motorcycle. Speaking of constable's equipment, there is a smart cart (AKA-radar cart) that we have had for four ½ years. It belongs to the Town of Castleton and is now being used for the safety of the voters and taxpayers of the town.

The Constables appreciate the true support of so many of the local and regional agencies. Second Constable Scott Stevens has had two surgeries, but is now back on duty.

We wish to thank: Castleton Board of Selectmen, our town clerk, our town highway crew and their road foreman, our office workers at the town office, the men and women of our Castleton Volunteer Fire Dept., our First Responders, the men and women of our Castleton Police Dept., especially our Police Chief Peter Mantella, who is doing an outstanding job for our town. We also thank the Fair

Haven Police Dept., the Vermont State Police and the dispatchers (way down south in our state), the Constables from Fair Haven, Poultney, Hubbardton, Wells and Pawlet. We also would like to thank Chief Mantella for giving us office space in the new police station. From our hearts we "thank you".

Your Constables are very grateful to you the taxpayers for your support of the Constable's Department. We also welcome your support for the Castleton Police Dept. as united, we can better serve you to the best of our abilities. We will pledge to work toward our goals with emphasis on policing objectives, community policing, public safety, traffic safety, and 'real rural policing'. We pledge to protect and serve you, the voters, taxpayers and citizens of the Town of Castleton. These services are for all of you. Thank you for all the support over the years.

Respectfully Submitted,
Silas R. Loomis 1st Constable Scott A.
Stevens 2nd Constable

Fire Warden

This year the Fire Warden issued only 82 burn permits. This is a very small percentage of permits that residents should have requested. It saves the Fire Department and the Town a lot of time and money with a simple phone call.

With the wet summer we had this year we only had one (1) brush fire that was called in.

Please remember that it is **“NOT OKAY”** to have an open fire without a permit.

The permitting process is easy; you **must** call 802-265-3046 or 802-342-0167 at least

24 hours prior to the planned burn and leave a message indicating:

- Who you are (name, address & phone number)
- What you will be burning
- When you plan on burning
- Where you will burn (the address)

The only return call you will receive is if there is questions.

By doing the above, you and the Town are better protected from the consequences of illegal burning or a serious uncontrolled burn.

REMINDER: Only clean natural wood, brush & grass may be burned. No painted material, plywood or pressure treated wood. I would like to thank everyone on the Castleton Volunteer Fire Department for their help with fire protection.

Respectfully Submitted,
Heath Goyette, Fire Warden

Green Up Vermont



Thank you to Jim Doran and family for their continued unwavering support of Vermont's Green Up Day. Every year, without fail, Jim, the organizer, and family green up all roads that they can west of Drake Road! The Doran family has a great community service tradition that continues to benefit the entire Town of Castleton.

Do you care about our community and what it looks like? Community service hours for middle school requirements or for your college application can be had by participating in Green Up Day. The first Saturday in May each year is Green Up Day.

Find some friends and work together, as a family, and as a town, to help make Castleton a truly green space for all of us to enjoy. Castleton University is once again a wonderful resource of young hands to help us, together make Castleton a clean and beautiful place to attend a university and live!

Green Up Day is always the first Saturday in May, but there is flexibility in when the actual greening up happens. The bags are available beginning the week before and I am willing to drop them or have them for pick up. You may green up any day that works for your family or organization. You can either place the bags in piles on the side of the road for the town to pick up or bring them to the transfer station for free!

It would be wonderful to see the youth of the town working and learning the importance of keeping our community spaces clean and beautiful looking. Green Up Day is one way to encourage the next generation to be more environmentally conscience.

The next Green Up Day will soon be upon us: Saturday May 5, 2018! Please mark your calendars and make a plan with your friends and/or family to take an hour or two of your time to Green Up!

Respectfully Submitted,
Julie Finnegan
Green Up Coordinator

Highway Department

The Castleton Highway Department is located at 273 Staso Rd, with hours of operation during the Summer 6:00 am to 4:30 pm Monday - Thursday and during the Winter 6:00 am to 2:30 pm Monday - Friday.

In case of a road emergency, please call the Garage at 802-468-2459 or the Town Office

802-468-5319. In all cases, please leave message.

This year many projects were scheduled and prior year projects were finished. The projects completed this year were Main Street storm drain; Pond Hill Rd 50 ft. of tubing, Barker Hill Rd. bank stabilization and widening for 1385 ft.; Cedar Mountain Rd. shoreline stabilization; paving of 2.5 miles of roadway and crack sealing other eligible roads. Routine road maintenance winter and summer was completed this past year, paying particular attention to grading, ditching and dust control.

I would like to thank the residents of Castleton for their support and as always thank the employees of the Highway Department for their knowledge, dependability and willingness to keep our roads safe and in good repair.

Respectfully Submitted,
Paul C. Eagan
Highway Foreman

Planning Commission

The Castleton Planning Commission's main focus this year has been updating the Town Plan. The plan is nearing completion and we anticipate announcing a public hearing date for January, 2018. As part of the Town Plan, we are looking at renewing the Castleton Village and Four Corners Village designations, as well as adding a Hydeville Village designation.

Our plan for the 2018 year involves focusing primarily on updating Castleton's zoning regulations.

Respectfully Submitted,
Bruce Longtin, Planning Commission
Chairman

Police Department

The Castleton Police Department has completed one full year of operation in the new building. During the past year I have witnessed an increase of "walk ins" that wanted to visit the station or wanted to report a complaint to investigate. I have had the pleasure in having many "face to face" meetings with Castleton residents during their visits. We increased our visibility by constructing a new sign and placing it adjacent to the sidewalk that leads to the main entrance. If you see Detective Steve Dechen tell him thank you for taking the initiative in constructing the sign. We can't say enough for the community's support for allowing us to work out of this professional building.

I want to thank all the agencies and organizations for supporting us with equipment, calls assistance, and investigative case work, Vermont State Police, Fair Haven Police Department, Regional Ambulance Services, Vermont Fish and Wildlife Department, 1st Constable Loomis, Castleton First Responders, and the Castleton Fire Department, Vermont Department of Liquor Control, and Rutland County Sheriff's Department. We thank the Castleton University for their support of this department's patrols in off campus student housing issues that involved parties and noise complaints. We continue to build collaborations with Castleton residents and businesses in reporting suspicious activities. We believe these collaborations have strengthened our relationships with the community.

This statistical report reflects the past year of administration, July 1st, 2016 to June 30th, 2017. Castleton Officers responded to 1735

service calls. Listed below are the summary totals of the of the call types:

Alarm (Residential/Business)	64
Accident-Fatality	0
Accident-Personal Injury	22
Accident-Property Damage	87
Agency Assist	113
Alcohol Offense	0
Animal Problem Complaint	19
Arson (Vehicle)	0
Assault Complaint	6
Attempt to Locate	14
Burglary	9
Background Check	36
Child Abuse	2
Citizen Assist	161
Citizen Dispute	41
Conditions of Release Violation	10
Custodial Dispute	5
Dead Body	6
Directed Patrols	198
Disorderly Conduct	19
DLS-Criminal	5
Drugs	11
DUI-Alcohol/Drugs	7
E911 Hang Up	31
Family Fight/Domestic	26
Fingerprints	8
Fire Department Assist	20
Foot Patrol	5
Found Property	5
Forgery Complaint	0
Fraud Complaint	16
Intoxicated Person	28
Juvenile Problem	21
Littering Complaint	3
Medical Emergency	92
Missing Person	3
Motor Vehicle Complaint	151
Noise Disturbance	28
Overdose	5
Parking Complaint	9
Phone Problem Complaint	6

Property Watch (Residential)	27
Restraining Order Violation	1
Search Warrants	1
Service of Abuse Prevention Order (Restraining Order)	26
Sexual Assault	4
Sex Offender Registry Check	18
Suicide Attempt	13
Suspicious Person/Circumstance	134
Theft Complaint	37
Threatening Complaint	8
Traffic Hazard	28
Traffic Offense	0
Trespassing Complaint	16
Unlawful Mischief	10
Vandalism Complaint	10
VIN Inspection	50
Wanted Person	4
Welfare Check	38
TOTAL CALLS	1735

Arrests:

Leaving the Scene of an Accident	1
Aiding in Commission of a Felony	0
Assault (Simple/Aggravated)	0
Assault on Police Officer	0
Attempting to Elude Police	0
Burglary	1
Conditions of Release Violation	11
Disorderly Conduct	3
Domestic Assault	6
DUI-Alcohol/Drugs	10
Driving License Suspended	12
Embezzlement	2
Enabling Consumption by Minors	0
Excessive Speed (30 MPH or more over speed limit)	0
False Pretenses	6

False Info. To Law Enforcement Officer	1
Fugitive From Justice	1
Hate Motivated Crimes	0
Interference with access to Emergency Services	1
Marijuana Trafficking	1
Minor Consuming Alcohol-Criminal	0
Negligent Operation	0
Operating w/o Consent	1
Obstruction of Justice	4
Possession of Controlled Substance	0
Possession of Marijuana	0
Possession of Stolen Property	2
Petit Larceny	0
Reckless Endangerment	1
Retail Theft	0
Resisting Arrest	0
Restraining Order Violation	1
Unlawful Trespass	3
Unlawful Mischief	5
Uttering Forged Instrument	0
Wanted Person	4
Total Arrests:	77

Tickets:

Defective Equipment	9
Display of Plates	1
DUI Under 21 .02% BAC or More	5
Driving on Roadways Lane for Traffic	11
Electronic Device (Cell Phone)	29
Failure to Use Child Restraint System	1
Failure to Yield to Emergency Vehicle	18
Fictitious License	4
Following Too Close	4
Inspection Violation	135
Insurance Violation	33
Misuse of Plates	5
Municipal Ordinance Violations	19

No License (Expired/Revoked)	20
No Registration	32
Obey Law Enforcement Officer	5
Obstructing Windshield	6
Operating Suspended License-Civil	68
Open Container (Municipal Ordinance Violation)	17
Passenger Restriction	0
Possession of Marijuana	11
Seat Belt Violation	12
Speeding Violation	586
Turn Signals Required	2
Starting Parked Vehicle	5
Stop Sign Violation	14
Traffic Control Devices	11
Underage Drinking/Possession Violation	31
TOTAL TICKETS:	1112

There were a total of 77 arrests for Vermont State criminal violations and Castleton officers issued 1112 Vermont Civil Traffic Violations during the past year. We focused on heavily trafficked roads throughout the community. We continue implementing our evolving highway safety plan with directed patrols and utilizing the speed carts to reduce speed in those affected areas. The number of arrests reflects our commitment in investigating all complaints and determining criminal violations.

The Department's officers are Detective Steve Dechen, Officer Cheri McDermott, and Officer Damon Angelo. Officer Tyler Tavares, Officers Scott Alkinburgh, Officer Mark Fiore, Officer Scott Stevens, and Officer Kyle Goodrich are employed as part-time officers. Officer Justin Szarejko continues to provide this department with excellent administrative and patrol duties as a valuable member of this department. The Castleton Police Department cannot police effectively unless we have committed

professionals in listening to the complaints and providing resolutions to the problems.

As I had stated in last year's report that citizen public safety continues to be a serious concern, especially with the high profile active shooter incidents that occurred in Nevada and Texas. I want to encourage all of our residents to be vigilant and diligent in your travel and observations at home or in the public. If you have concerns about those issues and need more information please don't hesitate to contact me for professional or personal safety resources.

You can send email to me through the Town website. Please contact me if you have any questions. Again, I thank you very much in supporting the Castleton Police Department.

Respectfully Submitted,
Chief Peter Mantello

Recreation Commission

The Recreation Commission would like to give a huge thank you to the Lions Club. This summer they constructed a second pavilion as part of their Legacy Project. It is located on the north side of the park which opens up great potential for further picnicking sites and larger gatherings. This is the third large scale project that the Lions Club has donated to Crystal Beach.

The two pavilions and the play structure make Crystal Beach one of the preferred summer destinations for local people and vacationers in our area. The beach has available kayak and paddleboat rentals, plenty of grills, picnic areas and docks to fish from or for boaters. Crystal Beach is an asset to the town and operated by dedicated staff who work long hours to make the patron's visit pleasant and safe.

We would like to thank the Castleton Police Department for being a partner with us to ensure a pleasant visit for all patrons. The beach continues to be used throughout the year. We are the headquarters for the Lions Club and the Fair Haven Rotary Club fishing derbies.

Our Special Events programming continues to grow with returning activities and new opportunities. A total of 78 programs for both adults and children were available throughout the year. Some of the exciting programs are archery, mountain biking, yoga, obstacle course racing, dance and singing clubs. Learning opportunities such as Glass Fusion, holiday crafts, knitting, magic, tie-dying, pizza making, and pottery. Field trips were organized to Casella's Recycling, the Vermont State House and Castleton University. A schedule of offerings and registration forms can be found on the town website.

The Youth Sports programs run from April through October and involve children from kindergarten through high school. Our standard offerings this past year included baseball, softball, soccer, basketball, and flag football.

Swim lessons were offered in July again this year and 78 children participated. Gail McGann continues to offer a quality program that parents want to have their child involved in each year.

The Castleton Recreation Commission would like to thank the voters of Castleton for their continued support. Without your commitment the programming offered by this Commission would not be possible. The Commission would like to thank all of the coaches that made each program a success. Without the commitment of these volunteers, children would not have an

opportunity to learn how to play the game and to learn the importance of teamwork.

Respectfully Submitted,
Martha Francis-Clifford
Commission Chair

Wastewater Treatment Facility

24 Hour Emergency Response Number (802) 773-5549

The Town of Castleton Wastewater Treatment Facility continues to excel in producing a quality effluent. Another year has passed with an outstanding effluent quality.

The 10 year engineering plan is well under way, for upgrading the sewer line infrastructure, and main plant facility.

The staff at the Wastewater Treatment Facility extends an invitation to any interested parties to tour the facility. Please call 468-5315 for an appointment so that we may accommodate your visit.

Respectfully Submitted,
Jeff Jordan
Mark Shaw

Zoning Administrator

The Zoning Administrator (ZA) received 43 various permit applications during the past fiscal year. The combined applications represent a 38% decrease in activity, compared to the 2015-16 F.Y. There was improvement in new single family home construction (9 permits vs. 6 the previous year). Several new business enterprises filled vacant commercial space, and a new 9100 sq. ft. retail store was approved.

As many of these applications involved non-conforming parcels around the lake or commercial use, the Development Review Board (DRB) was involved in 19 (over 44%) permit reviews. The DRB & ZA did not have to deny any applications.

Work schedules required George Pritchard and D. Kirk Israel to resign from the Board. The ZA thanks these members for their volunteer efforts. Long standing member Bob Day stepped up to serve as Chairman, along with Gordon Chader, and Joe Mark. Filling out the Board are new members Don Wood, Bill Potter, and Valerie Waldron (as an alternate and meeting recorder).

In summary, the type of permit applications received were:

I	Single Family Residential (includes removal & replacement and/or construction of a new single family residence)	9
II	Renovations & additions to existing buildings (mostly residential use; includes decks & porches)	11
III	Replacement and /or construction of accessory structures (sheds, garages and other structures over 120 sq. ft. in area.)	7
IV	Changes of use: (single to multi-family, and commercial)	5
V	Miscellaneous Permits (Primitive Camp)	0
VI	Subdivision/Simple Parcel/Lot Line Adjustment	8
VII	Agricultural Buildings (qualified farmers)	2
VIII	Municipal/Public Utilities/State	

Activities	1
IX Permits withdrawn or denied	0
Total Permits	43

In keeping with this reduction in activity, the actual Planning & Zoning expenditures for the Fiscal Year came in over 30% under budget.

"IT IS BETTER TO ASK FOR PERMISSION THAN BEG FOR FORGIVENESS"

If you are uncertain if a permit may be required, PLEASE ASK YOUR ZA! I prefer to assist property owners, rather than have to issue penalties & violations. I have office hours from 8:00 am to 4:00pm on Tuesdays and 12:30pm to 4:00pm on Thursday and by appointment.

Call (802)468-5319 x 208, or email me at zoning@castletonvt.org.

Respectfully Submitted,
Jeff Biasuzzi, ZA

Town Clerk

The Town Clerk's office is responsible for maintaining all land documents, vital records and town records as required by Vermont Statutes. Other varied duties include maintaining Vermont Property Transfer Tax Returns, filing survey maps, election preparations and results, voter registration, Clerk of the Board of Civil Authority and Board of Abatement, marriage licenses, oaths and appointments, notary services, Green Mountain Passports, certified copies, land posting, hunting & fishing licenses, dog licenses, and DMV renewals. If you have any questions please call the office at 468-5319 x 201.

LAND RECORDS:

4,848 pages of Land Records were received and recorded by this office, July 1, 2016 –

June 30, 2017. The cost is \$10.00 per page to record, as set by State Statute. Copies of land records may be purchased for \$1.00 per page.

VITAL RECORDS:

Certified copies of Castleton Town Vital Records, birth, marriage and death, are available for \$10.00. These copies are issued on Vermont State-issued engraved, forgery-proof paper.

LIQUOR LICENSES:

This office issued the following licenses for the 2017 licensing period:

10 First Class Liquor Licenses (7 with Outside Consumption Permits)
7 Second Class Liquor Licenses

DOG LICENSES;

435 dog licenses have been issued in the 2017 calendar year. State law requires all dogs 6 months or older to be registered by April 1 of each year. After April 1, there is a penalty fee in addition to the regular license fee. New licenses will be issued beginning January 2, 2018. A current rabies certificate and proof of spaying or neutering, if appropriate, is needed.

Fees are:

On or before April 1, 2018:

Spayed & Neutered Dogs \$13.00

Spayed or Neutered Dogs \$15.00

After April 1, 2018:

Un-spayed & Un-neutered Dogs \$17.00

Un-spayed & Un-neutered Dogs \$21.00

The Town Clerk, together with the Rutland Veterinary Clinic at Castleton, will hold a **Rabies Clinic on Sat. March 17, 2018, 10:00AM – 12:00 Noon** at the Castleton Fire Station. Rabies vaccinations will be offered at a cost of \$7.00 each and licenses may be purchased or renewed at the same time.

MOTOR VEHICLE REGISTRATION RENEWALS:

The Town Clerk can renew registrations for cars, trucks, trailers, motorcycles, snowmobiles and motorboats. In order for us to process the renewal we must have the renewal form that the DMV mails to you and a check or money order made out to VT DMV. There is also a separate \$3.00 fee due to the Town Clerk. We cannot accept renewals that are more than 60 days old, except for snowmobiles.

VOTING:

If you are registered to vote in the Town of Castleton and have moved to a new address within the town, please call the office to update your address. If you have moved here from another town or state, you may stop by the office and register to vote or register online at **My Voter Page** at <http://mvp.sec.state.vt.us>. The new Election Day Voter Registration law went into effect January 1, 2017. This means eligible residents will be able to register to vote on any day up to and including Election Day.

Absentee ballots are available at least two weeks before any election. Ballots may be obtained by written request (forms available at Town Clerk's office), by calling to request a ballot, or online at **My Voter Page**

at <http://mvp.sec.state.vt.us>. Please note Absentee Ballot requests are only valid for one year and must be made **each year**. Absentee Ballots may be requested until the close of business on the day before any election.

Hunting & Fishing Licenses:

Last year we began selling Vermont Hunting & Fishing Licenses for your convenience.

I have enjoyed this opportunity to serve my community, Thank You!

Respectfully Submitted,
Nedra Boutwell
Town Clerk

TOWN CLERK'S VITAL STATISTICS BIRTHS: JULY 1, 2016 – JUNE 30, 2017
Due to the laws regarding adoption and legitimization of children and the Town's liability exposure, births will no longer be published in the Town Report. Vermont still has an "open records" law, so anyone is welcome to view the Birth Records and receive copies at the Town Clerk's Office during business hours.

Marriages and Deaths to Follow..



The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.

The changes go into effect on July 1, 2018.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go

to <https://legislature.vermont.gov/assets/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

MARRIAGES JULY 1, 2016 - JUNE 30, 2017

Applicant A & Residence	Applicant B & Residence	Date
Boucher, Robbie Lee - Castleton	Barber, Cerise Marie - Castleton	6/15/2017
Brown, Rick David - Fair Haven	Taylor, Mary Margaret - Castleton	2/25/2017
Carr, Todd Blair Jr. - E. Hampstead, NH	Cresitello-Dittmar, Sarah - E. Hampstead, NH	10/1/2016
Conover, Cameron Michael - Plattsburg, NY	Gee, Jillian Suzanne - Bomoseen	8/6/2016
Czok, William C. - Castleton	Bogue, Elizabeth M. – North Clarendon	5/19/2017
DeJesus, Felix Juan - Glens Falls, NY	Jackson, Donna Marie - Glens Falls, NY	10/1/2016
Fenton, David Michael - Bomoseen	Durham, Joanne Michelle - Bomoseen	12/3/2016
Furman, Roie Anthony- Castleton	Phelps, Chelsea Carol Mary - Bomoseen	8/6/2016
Galarneau, Seth Andrew - Castleton	Nakamura, Makayla Ann Luther - Castleton	10/8/2016
Hobbs, Payton Ross - Aberdeen, SD	Buck, Brittny Jasmine - Aberdeen, SD	6/24/2017
Johnson, Joshua Gustave - Castleton	Lobrutto, Catherine Marie - Castleton	9/10/2016
Leenman, Willem Philippus - West Haven	Skoglund, Christine June - Castleton	7/26/2016
Martin, John J. - Castleton	Maniery, Wendy S. - Castleton	6/17/2017
Munnett, Gary Michael - Castleton	Bishop, Elizabeth Ann - Castleton	4/22/2017
O'Rourke, Harry Patrick - Castleton	Gadwah, Laurie Ann - Castleton	1/18/2017
Park, Kenneth David - Castleton	Rios, Soraya - Castleton	7/30/2016

Sanderson, Jeffrey Paul - Castleton	Bartlett, Melissa Anne - Castleton	9/3/2016
Sheldrick, Calvin C. - Castleton	Traverse, Frances Ann - Castleton	6/16/2017
Whiting, Arnold Edgar -Granville, NY	Livingston, Linda Scott - Granville, NY	8/17/2016

DEATHS (BY NAME)
JULY 1, 2016 - JUNE 30, 2017

Name	Sex-Age	Date of Death Place	Residence
Beebe, Gene A.	M - 64	4/30/2017 Castleton	Castleton
Clement , Richard Charles	M - 74	1/17/2017 Pinellas Park, FL	Bomoseen
Curran , Stanley Frank	M - 92	2/26/2017 Rutland	Bomoseen
Currie, Daisy E.	F - 87	7/10/2016 Castleton	Springfield
Davis, Donna Lea	F - 70	3/22/2017 Rutland	Bomoseen
Davis, Shirley	F - 88	9/4/2016 Rutland	Castleton
Finerty, Mary E.	F - 97	5/2/2017 Castleton	Hydeville
Frazier, Laraine K.	F - 70	3/27/2017 Rutland	Hydeville
Gibson, Wayne Ralph	M - 65	8/7/2016 Rutland	Castleton
Grey, Joseph M.	M - 79	4/19/2017 Rutland	Castleton
Hall, Myrtle Edith	F - 81	3/25/2017 Bomoseen	Bomoseen
Hinkley, Carol M.	F - 74	2/19/2017 Castleton	Castleton
Howland, Nellie G.	F - 85	6/12/2017 Bomoseen	Bomoseen
LaPine, Raymond Joseph	M - 92	9/7/2016 Castleton	Castleton
Lester, Robert James	M - 77	6/7/2017 Castleton	Castleton
Litchfield, Rodney W.	M - 66	12/ 1/ 2016 Rutland	Castleton
Maciak, Angela M.	F - 97	12/1/2016 Rutland	Castleton
Markie, Doris Ann	F - 78	12/10/2016 Rutland	Castleton
McGalliard , Phyllis Doris	F - 93	10/3/2016 Rutland	Castleton
Mekelatos , Barbara Mason	F - 91	4/11/2017 Castleton	Wellesley,MA
Parente , Robert Joseph	M - 74	6/30/2017 Rutland	Bomoseen
Pawlusiak, Francis J.	M - 72	11/14/2016 Rutland	Castleton
Pietrzak , Anthony Martin	M - 65	4/21/2017 Rut land	Castleton
Rogers, Joyce M.	F - 69	7/6/2016 Burlington	Castleton
Rouse, Betty Jane	F - 84	1/16/2017 Rutland	Castleton
Seguin, Dean David II	M - 35	11/16/2016 Castleton	Castleton
Sweeney-Dodge, Doreen P.	F - 58	5/11/2017 Rutland	Castleton
Thomas, Bernard	M - 91	1/4/2017 Rutland	Castleton
Traverse, Martin Patrick	M - 64	12/20/2016 Rutland	Castleton
Tredwell, Hugh Richard Martin	M - 44	3/8/2017 Rutland	Castleton
Ullrich, Andrew C. Jr.	M - 90	2/20/2017 Rutland	Castleton
VanBuren, Jill Marie	F - 38	12/2/2016 Rutland	Hydeville
Walker, Freda Belle	F - 97	5/18/2017 Castleton	Castleton
Welch, Sarah Marsden	F - 91	8/24/2016 Castleton	Castleton

4th of July Committee

Please refer to BY THE NUMBERS for a quick review at the end of this report

Plans were made early on to:

- 1) Ask the American Legion to host a pancake Breakfast on Sunday, July 2, 2017.
- 2) Continue Woodard's annual Boat Parade on Lake Bomoseen beginning at 2pm & passing in front of Crystal Beach at 3pm.
- 3) To have a concert at Crystal Beach also on Sunday, 7/2/17, from 5-8pm. EnerJazz agreed to play. Arrangements were made through Mark Shea & Martha Clifford to reserve the pavilion.
- 4) Have North Star start the fireworks at dusk around 9PM.
- 5) Find a band for the parade. Contact was made with Dave Hevrin of Clarendon to have VT Field Music fife & drum corps march with the parade on Tuesday, 7/4/17.

Letters went out requesting sponsorship funds beginning March 15, 2017.

A press release was sent to the Lakes Region Press as well as posted on Front Porch Forum seeking participants for the parade.

A sticker was designed & ordered for sponsors to post on their front doors. This was expensive & the minimum order was 50 stickers. Sue Day recommends coming up with a cheaper alternative next year.

Thank you letters were sent to the following sponsors:

Gilmore Home Center
Big Bob's Food Shack
Casella Waste Management
Castleton Lion's Club
Fyles Bros.

Brown's Auto Salvage
Hubbardton Forge
RMG Stone Products
Rutland Veterinary Clinic
Castleton Community Center, Individual Members
Woodard Marine
The Lake House
Lake Bomoseen Lodge
Julie's Beauty Shop
Manchester Papers
Prunier's Market
Lake Side Carpentry
Dr. David Hassebrock
Woods Agency, Inc.
The Palms at Prospect Bay
Hadeka Stone
Fair Haven Rotary
Mahoney Mechanical
Freedom Forge
Stewart's Shops

Boat Parade organized by Woodard's had 15 entries. Anyone can enter. The theme this year was Homemade 4th of July. Boating themed prizes were awarded to first, second & third best decorated boats for parade, paid by funds donated to town for July 4 celebration. Davene suggested a theme for 2018 perhaps "Fun at the Lake."

Sue Day met with Chief Peter Mantello and Tom Coloutti, supervisor of maintenance at Crystal Beach, to talk about logistics. Chief Peter lined up 3 officers, including himself, to be a law enforcement presence at the beach. They also directed traffic on Route 30 after the fireworks. Tom ordered several porta-pots. He also assured the group that garbage would be picked up as needed during the day.

Thank you to Martha Clifford for reserving the pavilion for the *EnerJazz* Band.

Many people felt the fireworks were not as good as in past years. After trying to speculate as to why, Bob called North Star & reported:

“Talked to the fireworks company today they said they let off 20 fewer fireworks than last year. They also said that we have had the same costs for nine years and that we may have to raise what we pay them. Instead of saying that the fireworks were bad, because people did tell me there were great, maybe we should say that to keep up our standards for next year we will have to raise more money for the fireworks.”

The committee struggled with fund raising until the last minute. It was agreed that the committee needs to come up with better ways of raising funds. As you can see by Melanie Combs’ Excel spread sheet, we barely had enough money – and what we did receive came quite late. While the balance shows \$747.62, Woodard’s had not yet been paid for the prizes for the boat parade (\$302). **(Please see Spread Sheet below)**

This leaves us with \$447.62. We plan to use \$400 of this to provide deposits early in the spring for the two bands for 2018. We will also have to pay North Star Fireworks early in 2018 to ensure that the quality of the fireworks is up to par. Therefore, we will need to begin fundraising this fall.

We were pleasantly surprised when Dick Combs and Zack Holzworth arrived to march in the parade! Thank you both for representing the Select Board.

Stewart’s donated 40 Ice Cream Cone coupons for children who participated in the parade. 39 were given out.

We were pleased to have several new groups join us:

1. Castleton Daisy Troop
2. Lake Bomoseen Lodge
3. Rutland County Republican Club
4. Orwell Fire Department
5. Proctor Fire Department
6. West Rutland Fire Department

The final list for the parade line up:

1. 1st Constable Silas Loomis with motorcycle
2. American Legion Honor Guard & Auxiliary
3. GIA Samba Parade
4. Castleton Police Department – Chief Peter Mantello
5. VT. Field Music Fife & Drum Corps
6. Select Board – Richard Combs & Zack Holzworth
7. Decorated bikes, children in wagons
8. Castleton Daisy Troop
9. Castleton Recreation
10. Tammy Arruda & Shriners for Kids
11. Friends of the Castleton Free Library – gave out 157 children’s books to observers along the parade route.
12. Historical Society
13. Castleton Woman’s Club
14. Pond Hill Ranch
15. Castleton Community Center
16. Happy Paws
17. Lake House/ Lake Bomoseen Lodge float w/ music
18. RAVE (Rutland Area Vehicle Enthusiasts)
19. Woodard’s Marine
20. Lake Bomoseen Association – float with music
21. Castleton/ Rutland Co. Republican Club
22. Castleton Fire Department
23. Hubbardton Fire Department
24. Orwell Fire Department
25. Proctor Fire Department
26. West Rutland Fire Department
27. Castleton Police – Sweep

After a very rainy spring, all events went smoothly thanks to spectacular weather. Mark Shea, the Castleton Town Manager, has posted photos of the 2017 town parade on the town web site.

Thank you notes will go out to all parade participants (Sue Day will handle).

Recommendations for 2018

The committee agreed that all events will be held on Wednesday, July 4, 2018.

To keep Crystal Beach cleaner on 7/4/18, the service building – the bathrooms – should be open until the end of the night.

The committee plans to consider several additional ways of raising money for these events including:

1. The Bomoseen Lodge has offered to do a fund raiser.
 2. Adding a petition at Town Meeting requesting funds.
 3. Research applying for grant funds.
- We need to recruit several new members for the committee.

BY THE NUMBERS

1 honor guard, **1** motorcycle, **1** VT State representative, **1** \$40 donation, **1** \$75 donation, **1** \$800 donation, **1** \$1000 donation, **1** \$2750. Donation, **1** Town manager encouraged & supported, **1** committee member interviewed by Judy Lynch on 94.1 radio
2 Police cars, **2** ponies pulling a wagon, **2** patriotic dogs, **2** \$25. Donations,
2 Select Board members marched, **2** porta-pots for the beach, **2** floats with music, **2** mini-buses
3 Members of the Castleton Police force at Crystal Beach
4 \$50 donations, **4** \$200 donations, **4** \$250 donations

5 Fire Companies, **5** 4th of July committee members donated 100's of hours of planning time

6 Daisy Scouts

7 \$100 Donations

8 Decorated bicycles

13 Members of the VT Field Music fife & drum corps, **1** came from Maine!

15 Boats participated in Woodard's annual boat parade

17 Members of EnerJazz Band

26 Different organizations/ businesses made donations

39 Children participated in parade.

39 Stewart's ice cream coupons given out

51 American Legion Post #51 & Ladies' Auxiliary made breakfast for folks on Sunday, 7/2/17

157 Children's books given out by Friends of the Library

250 (Estimate) boats on Lake Bomoseen for the fireworks

500 Paid for fife & drum corps

800 Dollars paid for EnerJazz Band

5175 Dollars paid to North Star Fireworks

Respectfully Submitted,
Susan Day

See Table Below...

4th of July Donation			as of 07/17/17
Donor	Check Date	Check #	Amount
Fyles Bros	03/24/17	17488	\$250.00
Hubbardton Forge	03/30/17	76445	\$100.00
Rutland Vet Clinic	04/02/17	29317	\$100.00
Castleton Lions Club	04/04/17	4937	\$100.00
Casella	04/06/17	1760953	\$200.00
Big Bob's Food Shack	04/10/17	3417	\$25.00
RMG STONE PRODUCTS	04/11/17	24945	\$100.00
Browns Auto Salvage	05/03/17	61888	\$200.00
Castleton Community Seniors	05/11/17	CASH	\$41.00
Hadeka Stone Corporation	05/12/17	36694	\$100.00
Fair Haven Rotary	05/18/17	4374	\$200.00
Julie Hairstyle, Julie Marcy	05/23/17	3721	\$25.00
Lake Bomoseen Association	05/20/17	105	\$2,750.00
Manchester Newspaper	05/23/17	37605	\$100.00
Lake Bomoseen Hospitality	05/28/17	11432	\$250.00
Lake Bomoseen Lodge	05/29/17	257	\$250.00
Prunier's Market	05/29/17	33140	\$75.00
Gilmore Home Center	06/12/17	2806	\$200.00
The Palms at Prospect Bay	06/16/17	412	\$250.00
Lakeside Carpentry, Tim Doran	06/16/17	10219	\$50.00
David Hassebrock	06/28/17	34069	\$50.00
Mahoney Mechanical	06/28/17	CASH	\$40.00
John Pintello, Freedom Forge	06/28/17	CASH	\$100.00
Woodard Marine, Inc.	07/10/17	14117	\$1,000.00
Woods Agency	07/07/17	41737	\$50.00
TOTAL REC'VD			\$6,606.00
FY 17-18 BUDGET			\$800.00
TOTAL AVAILABLE			\$7,406.00
Payee / description	Check Date	Check #	Amount
North Star Firework Displays - fireworks	06/27/17	80422	\$5,175.00
Vermont Field Music –fife & drum band for parade			\$500.00
Harry Drum-EnerJazz band for CB concert			\$800.00
Susan Day-reimb postage, advertising, supplies			\$183.38
TOTAL EXPENDED			\$6,658.38
BALANCE AVAILABLE			\$747.62

Types:	Location:
Licenses:	
Dog License	Town Office/Town Clerk
Liquor	Town Office/Town Clerk
Marriage	Town Office/Town Clerk
Vehicle Registration Renewals	Town Office/Town Clerk
Passes:	
Town Beach – Crystal Beach	Crystal Beach
Trash/Recycling	Transfer Station
Permits:	
Building - Zoning/Subdivision	Zoning Administrator
Burning Permit	Forest Fire Warden
Working in Town Right-of-Way	Highway Foreman
Uniform Excess Weight Permit	Highway Foreman
Driveway Cut Permit	Highway Foreman
Road Surface Cut	Highway Foreman
Sewer Allocation	WWTF Supervisor
On-Site Septic Permit	Health Officer
Town Land Usage	Town Manager
General Information	

Population - 4,717 (2010 Census)		Registered Voters - 2,891
Area - 26,688 acres 38 square miles		
Roads - Class	I - 1.096 miles	76.715 total miles of traveled roads in the town
	II - 17.860 miles	59.946 miles are maintained by town
	III - 36.110 miles	
	IV - 4.370 miles	
Fiscal Year 2017/2018 Budgets:		
Town Budget \$ 3,279,617		
Sewer Budget \$ 654,710		
School Budgets (see individual school booklets)		
School Enrollment: (As of 10/15/17)		
Castleton Schools (EEE-8) -	Castleton	313
	Hubbardton	50
	Other	<u>8</u>
	Total enrollment	371
F.H.U.H.S. (9-12)	Castleton	<u>118</u>
	Total enrollment	489

The Town does have: Animal Control Ordinance; Noise Ordinance; On-Site Septic Ordinance; Public Alcohol Consumption Ordinance; Subdivision Regulations; Town Plan; Transfer Station Ordinance; Wastewater Ordinance; Zoning Ordinance w/Flood Hazard

<h2>Dates to Remember</h2>

- February 28 Due Date for the 3rd quarter of the 2017/2018 property taxes
- March 5 Business portions of the Town & School District Meeting 6:30pm at Castleton University Jeffords Center
- March 6 Election of Town & School District Offices and Budget Vote 8:00am – 7:00pm at the Castleton Fire Station at 273 VT Route 30 North
- March 17 Rabies Clinic & Licensing of Dogs at the Castleton Fire Station from 10:00am to 12:00 Noon. Rabies shots are also available for cats.
- March 31 Due date for the 3rd quarter of the 2017/2018 sewer service charges
- April 1 Last day to register dogs without a penalty.
- April 30 Last day for Office of Veteran's Affairs to receive application for tax exemption due to Their Veteran's Exemption Eligibility Statement
- May 31 Due date for the 4th quarter of the 2016/2017 property taxes and sewer charges
- June 30 Last day to pay taxes or sewer by 4:00 pm without any penalties**
- July 4 Governor's Institute on the Arts Parade (TBA)/ 4th of July Parade
- August 1-2 Lion's Club Auction on "The Green"
- August 4 Shrine Football Game at Castleton University – Parade (TBA) & Game to Follow
- August 14 Vermont Primary Election
- August 18 Castleton Woman's Club Colonial Day
- August 31 Due date of the 1st quarter of the 2018/2019 property taxes
- September 30 Due date of the 1st quarter of the 2018/2019 sewer service charge
- November 6 Vermont General Election
- November 30 Due date for the 2nd quarter of the 2018/2019 property taxes
- December 31 Due date for the 2nd quarter of the 2018/2019 sewer service charge