

# ***ANNUAL REPORTS***

## ***TOWN OF THETFORD, VERMONT***

***YEAR ENDING  
DECEMBER 31, 2018***

<i>Emergency</i>	<i>Inside front cover</i>	<i>Reports - Town Depts. &amp; Organizations</i>	<i>14</i>
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Thank you to Martha Howard, Director of the Thetford Historical Society, for providing the photographs.

## THETFORD ELECTED OFFICIALS

[term expires in “( )”]

### Agent to Prosecute/Defend Suits - 1 year – vacant

#### Cemetery Commissioners – 3 year

Sam Eaton (‘21)	333-9232	sam56short@gmail.com
Mark McMahon (‘19)	603-667-0335	MoMMc5@aol.com
Richard Landry (‘20)	802-356-9664	Rich.Landry.414@gmail.com

#### Collector of Delinquent Taxes – 3 year

Mary Dan Pomeroy (‘20)	785-2922	cdt@thetfordvermont.us
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#### Justices of the Peace – 2 year

Richard Balagur	785-4514	richard@balagur.com
Robin Brown	333-4727	rrbrown1122@gmail.com
Cathee Clement	785-2668	turtlepond@netzero.net
Wendy Cole	785-2698	wendycole723@gmail.com
Bill Huff, Chair	785-4640	chugalugskipper@gmail.com
Greg Kasten	785-2970	Greg@doctorkasten.com
Bill Keegan	333-9372	bill.b.keegan@gmail.com
Rick Maynard	333-9130	maynardmoon@aol.com
Sherry Merrick	333-9598	merricksherry@gmail.com
Lisa Johnson		

#### Listers – 3 year

Sean Boyce (‘21)	785-2922	listers@thetfordvermont.us
Diane Osgood (‘20)	785-2922	listers@thetfordvermont.us
Janet Stowell (‘19)	785-2922	listers@thetfordvermont.us

#### Representatives for Orange-Windsor

Tim Briglin	785-2414	tbriglin@leg.state.vt.us
James Masland	785-4146	jmasland@leg.state.vt.us

#### School Directors – 2 & 3 year

Julie Acker (‘20)	785-2449	jacker.vt@gmail.com
Charlie Buttrey (‘20)	785-4005	charliebuttrey@yahoo.com
Shannon Darrah, Chair (‘19)	649-1505	shabbott88@gmail.com
Kristen Downey (‘21)	802-384-7756	kristen.downey77@gmail.com
Scott MacPhee (‘19)	333-4492	smacphee@mvrdsd.org

#### School Moderator – 1 year

Sarah Martel (‘19)	802-785-2018	martel71@gmail.com
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**Selectboard – 2 & 3 year**

Richard Krzal ('19) 785-4223  
Cathee Clement ('19)  
Stuart Rogers, Chair ('19) 785-4392  
Li Shen ('21) 785-4950  
Douglas Stone Vice Chair ('20) 785-2140  
Marty Moses, Selectboard Assistant - Appointed

selectboard@thetfordvermont.us

r.krzal@thetfordvermont.us

stuart.p.rogers@gmx.com

l.shen@thetfordvermont.us

802sugarshack@gmail.com

**Senator-Orange County**

Mark MacDonald 433-5867

**Sheriff of Orange County**

Bill Bohnyak 685-4875

**Town Clerk – 3 year**

Tracy Borst ('19) 785-2922

townclerk@thetfordvermont.us

**Town Moderator – 1 year**

Sarah O. Martel ('19) 785-2018

martel71@gmail.com

**Town Treasurer– 3 year**

Tracy Borst ('19 to complete term  
ending '20) 785-2922

treasurer@thetfordvermont.us

**Trustees of Trust Funds – 3 year**

Elmer Brown ('20) 785-2167  
J. Rick Hoffman ('19) 785-2438  
Joe Tofel ('21) 649-1434



*Bell Ringers at Timothy Frost Church, Thetford's 250th Birthday, 2011 (THS Archives)*

## APPOINTED OFFICERS

### Animal Control Officer

Stuart Rogers ('19) 785-4392 stuart.p.rogers@gmx.com

### Assistant Town Clerk

Lori Magoon 785-2922

### Assistant Treasurer

Kristie Wadsworth 785-2922

### Conservation Commission

Sue Tallman ('21)	785-4579	sue.tallman@gmail.com
Judy Harvey ('20)	785-4373	3jaharvey@gmail.com
Sue Fritz, Co-Chair ('22)	802-299-0870	sefritz58@gmail.com
Steven Lehman ('22)	785-4241	slehman616@gmail.com
Jim McCracken ('19)	785-2925	Jcmcc211@gmail.com
Robert Pulaski, ('20)	333-4627	bobpulaski@myfairpoint.net
Jeff Smith ('22)	785-2615	bhollowforestry@gmail.com
Connie Snyder ('19)	785-2729	c.crovosnyder@gmail.com
Sara Cavin ('21)		

### Development Review Board

Jesse Anderson ('20)	917-407-5116	vermontian@gmail.com
Bill Bridge ('20)	785-2964	unharried@gmail.com
Don Longwell ('21)	785-4971	vtlongwell@aol.com
Sean Mullen, Chair ('21)	785-4373	sean.mullen@thet.net
Tim Taylor ('21)	333-4455	tim.taylor@crossroadfarm.com
Alternate - Vacant		

### DPW Foreman

Chad Martin 785-4679 publicworks@thetfordvermont.us

### Emergency Management Director

Mariah Whitcomb 802-291-1445 thetfordemergencymanagement@gmail.com

### Energy Committee

Mary Bryant ('20)	785-4512	mb.gravityhill@gmail.com
Chris Hebb ('19)	333-9689	Chris.Hebb@gmx.com
Michael Kiess, Chair ('19)	299-5864	michaelkiessvt@gmail.com
Manny Grewal ('19)	333-3292	manohar.grewal@gmail.com
Joel Legunn ('21)	785-3041	joel.legunn@gmail.com
Alice Stewart ('20)	785-3087	AFS@myfairpoint.net
Bob Walker ('20)	785-4126	bobwalkervt@gmail.com
Erica Ko ('20)	917-407-5116	ericako@gmail.com

### Fire Warden

Chad Whitcomb ('19) 333-4123 chad@whitcombwelding.com

**Greater UV Solid Waste District Representative**

Jim Masland ('19)	785-4146	jmasland@leg.state.vt.us
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**Health Officer**

Alford Stone ('19)	785-4503
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**Historian**

Marshall Van Norden ('21)	333-4574
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**Historic Preservation Committee (5)**

Stephen Branchflower, Chair ('20)	785-2667	stephen@smithandvansant.com
Doug Miller, Sec ('19)	802-299-6458	firstlightrenovations@gmail.com
Catherine Saunders ('21)		Catherine.saunders@gmail.com
Kristofer Ray ('22)		
Vacant (1)		

**Planning Commission (5)**

Liz Ryan Cole ('20)	785-4124	lizryancole@me.com
Jason Crance, Chair ('21)	785-4685	jason@crancelaw.com
Jamie Thaxton, Vice Chair ('21)	785-4222	james.thaxton.01@gmail.com
Dean Whitlock ('19)	785-2012	boatman@deanwhitlock.com
David Forbes ('22)		vtervuren@gmail.com

**Police Department**

Michael Evans, Police Chief	785-2200	michael.evans@vermont.gov
Stuart Rogers, Patrol Officer	785-2200	stuart.rogers@vermont.gov
Michael Scruggs, Patrol Officer	785-2200	michael.scruggs@vermont.gov
Judith Powell, Administrative Assistant		

**Recreation Advisory Council (7)**

Sara Ecker, Chair ('21)	785-4486
Mike Wells, V Chair ('19)	785-4731
Nathan Hill ('21)	
Andy McGovern ('20)	
Kevin Brooker ('20)	
Stephanie Gulick ('21)	
Stacy Barton ('19)	

**Recreation Director**

Nathan Maxwell	785-2922	recreation@thetfordvermont.us
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**Road Commissioner**

Douglas Stone ('19)	785-2140	802sugarshack@gmail.com
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**Senior & Affordable Housing Committee**

David Fisk ('19)	333-9607	Lutefisk_us@yahoo.com
Dale Gephart ('20)	333-9748	dale.s.gephart@dartmouth.edu
Scott Hesser ('20)	617-285-0688	scotthesser@me.com
Manny Grewal ('19)	333-3292	manohar.grewal@gmail.com
Mark McMahon, Chair ('20)	603-667-0335	MoMMc5@aol.com
Heinz Trebitz ('20)	785-2129	lht63@wavecomm.com

**Thetford Elder Network**

Jody Biddle, Chair	785-4508
Betty Campbell	785-2407
Sue Gault, Secretary	785-2805
Dale Gephart, V Chair	333-9748
Priscilla (Pril) Hall	333-4077
Cathy Newbury	785-3136
Sue Rump	785-4029
Inge Trebitz	785-2129

**Town Service Officer**

Jessica Eaton ('19)	333-9491
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**Tree Warden**

Bill Murphy ('19)	603-252-6315	arborkiller@icloud.com
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**Tri Town Commission**

Michael & Martie Bouchard		
Doug Stone ('19)	785-2140	802sugarshack@gmail.com

**Two Rivers-Ottawaquechee RPC**

Stuart Rogers

**Upper Valley Ambulance**

Vacant

**Zoning Administrator - 3 year**

Mary Ellen Parkman ('21)	785-2922	zoning@thetfordvermont.us
Diane C. Osgood, Zoning Clerk		

**Notaries Public**

Wendy Cole	785-2698
Kate Cone	785-2964
Lynn J. Daley	785-4336
Emily S. Davis	649-2729
Dana C. Grossman	785-4074
Daniel F. Grossman	785-4074
Mary M. Hathorn	333-9176
Lynn Irwin	785-4581
Rick Maynard	333-9130
Kathy McQueen	785-4493
Diane C. Osgood	522-9376
Susie Weider	785-4014

## **TOWN MEETING INFORMATION**

**Saturday, March 2, 2019 at 9:00 am**

**Thetford Academy Vaughan Alumni Gymnasium**

School Meeting is warned for 9 am–10 am

Town Meeting is warned 10 am

**Coffee and snacks will be available for the morning session.**

**Childcare will be available from 9 am-2 pm**

**Luncheon will be available with proceeds benefiting the Grace United Church Youth Group for their summer mission work.**



*TA students taking notes at Pre  
Town Meeting, 1962 (THS Archives)*

<b>2019 CANDIDATES FOR TOWN AND SCHOOL OFFICES</b>	
Agent to Prosecute/Defend Suits, 1 year	
Cemetery Commissioner, 3 year	Mark T. McMahon
Grand Juror, 1 year	
Lister, 3 year	Janet E. Stowell
Select Board, 3 year	Stuart P. Rogers
Select Board, 2 year	Michael Pomeroy
Select Board, 1 year to complete 2 year	Nick Clark David W. Goodrich
Town Clerk, 3 year	Tracy Borst
Town Treasurer, 1 year to complete 3 year	Tracy Borst
Town Moderator, 1 year	Sarah O. Martel
Trustee of Trust Funds, 3 year	J. Rick Hoffman
School Director, 3 year	Shannon H. Darrah
School Director, 2 year	Megan Snider
School Moderator	Sarah O. Martel



## MODERATOR'S MUSINGS

It is an honor to hold the position of Town Moderator in the community of which I am so fond. Town Meeting has a special place in our democracy and provides voters an opportunity to participate in respectful dialogue about the issues facing Thetford. As is usually the case, there will be plenty to talk about on March 2 and I look forward to facilitating that discussion.

Sarah Martel



**TOWN OF THETFORD  
VOTER INFORMATION  
NOTICE TO VOTERS BEFORE ELECTION DAY**

**Clerk's Office Hours**

6:00 pm-8:00 pm Monday

8:00 am to 4:00 pm Tuesday – Thursday

**March 4 open 10:00 am to 12:00 pm**

Registered voters may participate and vote March 2 (Town Meeting) and March 5 (Australian ballot). Applications to the voter checklist are available at the Town Clerk's office at 3910 Vermont Route 113, Thetford Center or online at <http://olvr.sec.state.vt.us>.

**Early or Absentee Voting**

Any registered voter that cannot make it to the polling place on voting day may request an absentee ballot - no explanation necessary. Absentee ballots may be requested by phone, in writing, or in person by the voter's family member (a voter's spouse, children, brothers, sisters, parents, spouse's parents, grandparents and spouse's grandparents) with the Town Clerk's office or online at the State of Vermont's My Voter Page, <http://mvp.sec.state.vt.us>.

**Deadline to request absentee Australian ballots for yourself or on behalf of another voter:**

March 4. Town offices are open from 10:00 am to 12:00 pm.

**Absentee Ballots may be voted in three ways:**

- 1) In person at the Town Clerk's Office.
- 2) Mailed to you and mailed or delivered back to the Town Clerk's office by 7 pm on Election Day (March 5, 2019).
- 3) Brought to you (in the case of illness or physical disability) by two Justices of the Peace on the day of or day before election. Must be requested at least 3 days in advance.

**Pre-School Meeting** – February 26, 2019, 6:30 pm, Thetford Elementary School Cafeteria

**Board of Civil Authority Meeting** with Tabulator testing - February 13, 2019, 6:00 pm, Town Hall. Absentee ballots will be processed the day before the voting at 11:00 am at the Town Hall.

**Pre-Town Meeting** – February 25, 2019, 7:30 pm, Thetford Town Hall

**Town & School Meeting** – March 2, 2019, 9:00 am

Thetford Academy Vaughan Gymnasium

\* School Meeting - 9:00-10:00 am, Town Meeting - 10:00 am to close.

**Voting by Australian Ballot** – Tuesday, March 5, 2019

For Town and School Officers and School District Budget

Thetford Town Hall

3910 VT Route 113

Thetford Center, VT 05075-0126

Polls open 8:00 am to 7:00 pm



Town of Thetford

• PO Box 126

• Thetford Center, VT 05075

• (802) 785-2922

## 2019 THETFORD TOWN MEETING WARNING

The legal voters of the Town of Thetford, in the County of Orange, and the State of Vermont, are hereby warned to meet in the Gymnasium of Thetford Academy, in the Town of Thetford, on Saturday, March 2<sup>nd</sup>, 2019, at 10:00 AM, and following the close of the 2019 School District Meeting (at 9:00 AM), to transact the following business:

- Article 1: To hear the reports of the Town.
- Article 2: Shall the Town have all taxes paid to the Treasurer's or Town Manager's Office on or before Tuesday, October 15<sup>th</sup>, 2019 by 5:00 pm?
- Article 3: Shall the Town continue the policy, that after this deadline, interest of 1% per month, or fraction thereof for the first three months and thereafter 1.5% per month, or fraction thereof and 8% penalty will be due the Town?
- Article 4: Shall the Town raise the sum of \$977,527 (nine hundred, seventy-seven thousand, five hundred and twenty-seven dollars) for the budgeted expenditures of the Town General Fund?
- Article 5: Shall the Town raise the sum of \$1,016,646 (one million, sixteen thousand, six hundred and forty-six dollars) for the budgeted expenditures of the Department of Public Works Fund?
- Article 6: Shall the Town raise the sum of \$154,400 (one hundred, fifty-four thousand, four hundred dollars) to be added to the Public Works Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown in the Town Report?
- Article 7: Shall the Town raise the sum of \$32,000 (thirty-two thousand dollars) to be added to the Police Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown in the Town Report?
- Article 8: Shall the Town raise the sum of \$94,595 (ninety-four thousand, five hundred and ninety-five dollars) to be added to the Fire Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown in the Town Report?

- Article 9: Shall the Town raise the sum of \$188,733 (one hundred, eighty-eight thousand, seven hundred and thirty-three dollars) as an appropriation for the 2019 annual operating cost of the Thetford Volunteer Fire Department?
- Article 10: Shall the Town raise the sum of \$113,872 (one hundred, thirteen thousand, eight hundred and seventy-two dollars) as an appropriation for the 2019 annual operating cost of Upper Valley Ambulance?
- Article 11: Shall the Town authorize that all current taxes and delinquent taxes be collected by the newly approved and created Town Manager position, once hired?
- Article 12: Shall the Town establish a reserve fund in accordance with 24 V.S.A. §2804, to be called the Timothy Frost Building Fund, to be used for the future care of the Timothy Frost property, building and grounds, to be funded through tax revenues, grants and private donations?
- Article 13: Shall the Town raise the sum of \$5,000 (five thousand dollars) as an initial deposit into this Timothy Frost Building Fund, if established?
- Article 14: Shall the Town establish a reserve fund in accordance with 24 V.S.A. § 2804, to be called the Town Tree Fund, for the purpose of managing the care and safety of trees within the Town's Right of Ways and Town properties, with recommendations of the Town Tree Warden?
- Article 15: Shall the Town raise the sum of \$7,500 (seven thousand, five hundred dollars) as an initial deposit into this Town Tree Fund, if established?
- Article 16: Shall the Town of Thetford vote to raise, appropriate and expend the sum of \$107, 585 (one hundred, seven thousand, five hundred and eighty-five dollars) for support of Thetford Library Federation to provide services to residents of the Town?
- Article 17: Shall the Town of Thetford appropriate the sum of \$4,266 (four thousand, two hundred and sixty-six dollars) for support of the Clara Martin Center?
- Article 18: Shall the Town of Thetford appropriate the sum of \$8,000 (eight thousand dollars) for support of the Community Nurse of Thetford, Inc.?
- Article 19: Shall the Town of Thetford vote to raise, appropriate and expend the sum of \$5,250 (five thousand, two hundred and fifty dollars) for support of the Lake Fairlee Association to provide services to residents of the Town?
- Article 20: Shall the Town of Thetford vote to raise, appropriate and expend the sum of \$300 (three hundred dollars) for support of the Family Place, Inc. to provide services to residents of the Town?

- Article 21: Shall the Town appropriate the sum of \$260 (two hundred and sixty dollars) to the Public Health Council of the Upper Valley for the purpose of continuing public health coordination for Thetford residents particularly in the areas of Substance Misuse, Elder Care, Oral Health, Emergency Preparedness, and Healthy Living?
- Article 22: Shall the Thetford Voters authorize an expenditure of \$1,300 (one thousand, three hundred dollars) for Safeline, Inc., a not-for-profit agency?
- Article 23: Shall the Town of Thetford vote to raise, appropriate and expend the sum of \$4,950 (four thousand, nine hundred and fifty dollars) for the support of the White River Council on Aging (Bugbee Senior Center) to provide services to residents of the Town?
- Article 24: Shall the Town of Thetford vote to raise, appropriate and expend the sum of \$500 (five hundred dollars) for support of Senior Solutions to provide services to residents of the Town?
- Article 25: Shall the Town of Thetford appropriate the sum of \$3,200 (three thousand, two hundred dollars) to support the Stagecoach Transportation Services, a division of Tri-Valley Transit, Inc.?
- Article 26: Shall the Town vote and appropriate the sum of \$11,536 (eleven thousand, five hundred and thirty-six dollars) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse and Hospice for VT and NH?
- Article 27: Shall the Town approve moving the positions of Agent to Prosecute & Defend Suits, and Grand Juror from being elected, to that of being appointed by the Selectboard?
- Article 28: Other non-binding business.
- Article 29: To transact any other business.

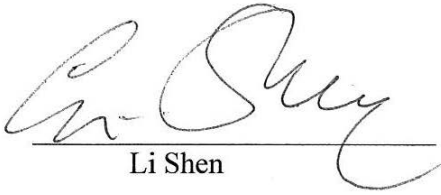
*During 2018, the Selectboard approved the offer of the United Church of Thetford of the Timothy Frost Church. At the beginning of this year, 2019, the Town accepted the donation of the Timothy Frost Church, building and grounds, adjacent to Town Hall. This year the Selectboard plans to create a Town committee to research and discuss all the options for the best use of this space.*

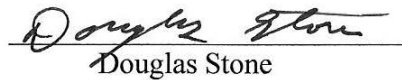
The following Article shall be voted on by Australian ballot on Tuesday, March 5th, 2019. The Australian balloting will take place from 8:00 a.m. to 7:00 p.m., at the Thetford Town Hall, 3910 Vt. Route 113, Thetford Center, Vermont.

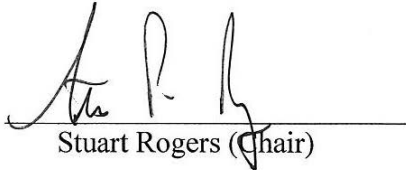
Article 30: To elect Town Officers.

\_\_\_\_\_  
Cathee Clement

\_\_\_\_\_  
Richard Krzal

  
\_\_\_\_\_  
Li Shen

  
\_\_\_\_\_  
Douglas Stone

  
\_\_\_\_\_  
Stuart Rogers (Chair)

A true copy, attest:

  
\_\_\_\_\_  
Tracy Borst (Town Clerk)

  
\_\_\_\_\_  
Date

## SELECTBOARD REPORT

Throughout 2018, the Town addressed many opportunities, some reorganization and much work here in Thetford. During that time, some notable changes were bidding farewell to some, and welcoming others. Midway through the year, long time Treasurer, Jill Graff and Assistant Treasurer, Becky Buchanan both retired. We wished them all the best in the future and for some well-deserved time to relax and to travel.

From the changeover in that office, we then appointed Town Clerk, Tracy Borst as the new Town Treasurer, returning to the past practice of a combined Clerk/Treasurer. As we welcomed Tracy to that new position, we also welcomed Kristie Wadsworth as the new Assistant Treasurer, and look forward to working with them both.

In other changes, Laurie Ingalls resigned as Town Service Officer and Jessica Eaton was appointed to that position. The Thetford Food Shelf moved from being a part of the Town, to that of being a 501(c)(3) non-profit, in parallel with changes at the VT Foodbank. Across the street, the DPW is back to a full five-person crew with the hiring of Dale Lewis.

Town Meeting in March offered the opportunity for public engagement in the long-running Selectboard discussion of town governance and the idea of a Town Manager. The discussion included the challenge of getting involvement in the current system of the Selectboard. It was noted that there were no candidates on the ballot running for the two-year Selectboard term. Thus, after the elections and after taking letters of interest, Cathee Clement was appointed for one year of that two-year term and was welcomed to the Selectboard. As a result of the town governance discussion, the Selectboard created a Town Manager Committee to research how that form of government has worked for other towns of similar size to Thetford, and how it might work here. At a Special Town Meeting in late summer, a floor vote approved addition of a ballot vote to the November mid-term elections to address moving to a Town Manager form of governance. At the mid-term election there was a 64% turnout and the Town Manager ballot vote was approved.

Following from that result the Selectboard created a job description with the help of VLCT and has created a Town Manager Search Committee to start the process of advertising and taking applications. That process is now under way.

In other changes, during the summer, Selectboard member James Dixon resigned from his seat, which presented the Board with yet another vacancy for which letters of interest were taken for appointment. After reviewing all letters, Richard Krzal was appointed and welcomed to that seat until Town Meeting in March 2019.

After much work, all of the repairs to Town roads from the damage of the July 1, 2017 storm were completed. The final project on Stevens Road proved to be challenging, but was completed just before year-end. With the actual construction work concluded we will continue to work through the paperwork process with FEMA (Federal Emergency Management Agency) and FHWA (Federal Highway Administration) for reimbursement of those funds to the Town.

The Selectboard approved a change in the operation of Treasure Island, returning it to that of the Recreation Department, where we saw the start of some much needed capital improvement work. We enjoyed a great summer with record high revenues. We look forward to, and hope for more of such in 2019.

The long awaited new septic system for Town Hall was installed and completed in late summer/early fall. The new system was designed to accommodate Town Hall, the Town Garage, the Timothy Frost Building and the Thetford Center Community Building. This work allowed for improvements to some slopes and drainage in those areas affected by the new system.

During the year, the United Church of Thetford approached the Town with an offer of the Timothy Frost Church, which a majority of the Selectboard agreed to accept. It has been noted that Town Hall and the Church were built by the same hand, on land donated by the same resident, so the two have been sister buildings from the very beginning. The Church held its final service there on Sunday, December 30<sup>th</sup>, with the actual transfer of ownership occurring in January of 2019.

As always, we greatly appreciate and thank all of those in Town that volunteer their time to the many committees and functions of the Town, as they all help make Thetford the community that it continues to be.

Respectfully,

Thetford Selectboard

Cathee Clement, Richard Krzal, Li Shen, Douglas Stone, Stuart Rogers (Chair)



*Thetford Scouts at Bicentennial Building dedication, 1976 (THS Archives)*

## TOWN CLERK AND TREASURER REPORT

The office of the Town Clerk was certainly busy in 2018! Local elections, an August State Primary, the November elections as well as a Special Town Meeting and several hearings regarding the Town Manager governance question. The latter passed in November and I am eager to see the committee work together with the Selectboard and Town staff to bring this vision into place.

In 2019, I obtained my Certified Municipal Clerk (CMC) status from the International Institute of Municipal Clerks (IIMC). This has taken years of training, committee work and commitment to obtain. IIMC describes this certification as a “declaration that you are proficient in your important position and that you have demonstrated mastery of administrative skills critical to good government”. I am very proud to have obtained this level of distinction and I thank you, Thetford, for the opportunity to do so.

The Town Clerk’s office, myself and Lori, will continue to protect and preserve the records of the Town of Thetford, with a project of scanning and indexing the land records. Our roles and responsibilities become more and more dependent on computers and internet availability due to state mandates and general efficiencies. The town website can provide information to answer many questions during our closed hours; I monitor the email closely and respond as quickly as possible. We are happy to continue to provide you with friendly and efficient services.

In June of 2018, I began to serve the Town of Thetford in another role as the Treasurer. I was appointed to the position until the next election in March of 2019. I immediately appointed Kristie Wadsworth as the Assistant Treasurer and together we have been learning, deciphering and organizing ever since; our days pass very quickly; we are always happy to work with the residents.

As I split my time between these two positions, it has been a whirlwind of a year, gaining a deeper understanding of the financial records of the town. I am grateful for the excellent condition of our town’s financial records at the hand of Jill Graff and Becky Buchanan as that certainly was an aid to us in the transition. Town employees, selectboard members and nearby experienced treasurers have been a tremendous help to us as well. I enjoy extending my knowledge and experience to another position for our town.

2019 promises much change with the addition of a Town Manager form of governance for Thetford. I look forward to the transition, and continued service to the Town of Thetford.

Respectfully submitted:

Tracy Borst  
Town Clerk & Treasurer



## **ANIMAL LICENSES**

### **ALL DOGS, FERRETS AND WOLF-HYBIRDS OVER 6 MONTHS MUST BE LICENSED**

Present a valid rabies certificate and fees to the Town Clerk.

Male/Female (unaltered) \$13.00

Spayed/Neutered \$9.00

Renewals are due by **APRIL 1, 2019.**

After April 1<sup>st</sup>, the penalty of \$25 will be applied and the licensing fee increases.



## **RABIES CLINIC**

**Saturday, March 30, 2019**

**10:00 to 11:00 am**

Thetford Town Garage

Rabies vaccinations (ONLY) available for cats and dogs for a fee  
by Oxbow Veterinary Clinic

**TOWN LICENSING WILL BE AVAILABLE AT TOWN HALL  
10:00 TO 11:00 AM**

### **LICENSING FEES:**

Male/Female (unaltered) \$13.00

Spayed/Neutered \$9.00

Must provide a current rabies vaccine and certificate of spay/neuter, if applicable.



Town of Thetford

• PO Box 126

• Thetford Center, VT 05075

• (802) 785-2922

## TOWN OF THETFORD, VERMONT

### MINUTES OF THE 2018 ANNUAL TOWN MEETING

The 2018 Annual Meeting of the Town of Thetford was called to order at 10:20am. Town Moderator, Mark McMahon, opened the meeting with the reading of the warning: The legal voters of the Town of Thetford, in the County of Orange, and the State of Vermont, are hereby warned to meet in the Multi-Purpose Room at Thetford Elementary School, in the Town of Thetford, on Saturday, March 3<sup>rd</sup>, 2018, at 10:00 am, following the close of the 2018 School District Meeting, to transact the following business:

The rules of the meeting were suspended and our State Representatives, Jim Masland and Tim Briglin spoke to the crowd. Immediately following, Stuart Rogers, Selectboard Chair, offered thanks to retiring officials, Jill Graff, Treasurer, Becky Buchanan, Assistant Treasurer, as well as to Jessica Eaton for her four years' service on the Selectboard, and Mark McMahon, Town and School Moderator for ten years. Stuart then presented the 2018 Civic Pride Award to Alford Stone, who has provided consistent and loyal service to the Town of Thetford.

Mark McMahon called back to order and began with Article 1.

**Article 1:** To hear the reports of the Town. The article was moved and seconded. Stuart Rogers, Selectboard Chair, spoke to corrections in the report. Stuart stated that the budget presented today is only part of the financial picture of the town; a Special Town Meeting will be held this summer for a bond vote to cover the town's portion of the extensive July 1 storm damage. Thetford received an excess of 4.5 million damage, Route 132 alone estimated at 2.93 million. As we wait for partial reimbursements we've acquired two line of credit loans, both due in November, therefore a bond vote will be required and we won't know specific amounts until July 2018. Stuart said the worst case is a bond for 2.5 million, which would add \$185,000 to our budget in bond payment. He moved on to talk about Thetford's town governance, specifically Act 27 which allows towns to appoint rather than elect their Town Clerk and/or Town Treasurer. He pointed out that Article 2 and Article 3 were previously warned as one article; the selectboard was advised by Vermont League of Cities and Towns to split into two articles. He spoke to the Treasurers position; an elected position and when it opens due to her resignation the board will appoint to fill the position until the next election.

Article 1 passed by show of voter cards.

**Article 2:** Shall the Town have all taxes paid to the Treasurer's Office on or before Monday, October 15<sup>th</sup>, 2018 by 8:00 pm? The article was moved and seconded. No discussion.

Article 2 passed by show of voter cards.

**Article 3:** Shall the Town continue the policy, that after this deadline, interest of 1% per month, or fraction thereof for the first three months and thereafter 1.5% per month, or fraction thereof and 8% penalty will be due the Town? The article was moved and seconded. No discussion.

Article 3 passed by show of voter cards.

A motion was made by Michael Pomeroy, to table Article 4 and Article 5 until after we discuss Articles 6-14. He stated the numbers in Articles 4 and 5 do not include the numbers in the 6-14. After some clarifying questions, a voter requested to call the question and that was seconded. The motion passed by show of voter card. The vote on the motion was taken and the motion to change the schedule of the meeting failed by show of voter card.

**Article 4:** Shall the Town raise the sum of \$1,327,158 (one-million, three-hundred, twenty-seven thousand, one-hundred and fifty-eight dollars) for the budgeted expenditures of the Town General Fund? The article was moved and seconded. Stuart Rogers, Selectboard Chair, spoke to the article. He first pointed out the budget report on page 51-53 of the Town Report. Much discussion ensued about the proposed partial year salary for a Town Manager or Town Administrator. A motion to amend the budget by a decrease of \$60,000 was made and seconded. A call to question was requested and seconded, passed by show of voter cards. The vote on the amendment, to decrease the budget to \$1,257,158 for the budgeted expenditure of the town, failed by show of voter cards. Discussion continued.

Article 4 passed by show of voter cards.

The meeting recessed to lunch, to reconvene at 1:05 pm.

Reconvene at 1:05 pm to hear from Senator Mark McDonald.

**Article 5:** Shall the Town raise the sum of \$875,382 (eight-hundred, seventy-five thousand, three-hundred and eighty-two dollars) for the budgeted expenditures of the Department of Public Works Fund? The article was moved and seconded. Stuart Rogers, Selectboard Chair, offered a correction to the Public Works budget: the Project Loan Interest (Page 66, at the bottom), line item did not get included in the total figures requiring an amendment to the budget, or the possibility of leaving it out and adding the amount into the summer bond vote. The majority of the Selectboard preferred to amend the article and add this amount. After discussion, a motion to amend Article 5 to shall the Town raise the sum of \$935,382.00 for the budgeted expenditures of the Department of Public Works fund was made and seconded. A call to question was called for and passed.

A vote on the amendment of Article 5 passed by show of voter cards. Article 5, as amended, passed by show of voter cards.

**Article 6:** Shall the Town raise the sum of \$147,000 (one hundred and forty-seven thousand dollars) to be added to the Public Works Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown in the Town Report? The article was moved and seconded. Stuart Rogers, Selectboard Chair, explained this schedule keeps the trucks in an eight years schedule for replacement. Douglas Stone, Selectboard, spoke to the article with details of purchased and goal of very detailed maintenance records.

Article 6 passed by show of voter cards.

**Article 7:** Shall the Town raise the sum of \$28,000 (twenty-eight thousand dollars) to be added to the Police Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown in the Town Report? The article was moved and seconded. Stuart Rogers, Selectboard Chair, spoke to the article, pointing out page 82 in the town report for details.

With no discussion the article passed by show of voter cards.

**Article 8:** Shall the Town raise the sum of \$90,090 (ninety thousand and ninety dollars) to be added to the Fire Capital Equipment Fund, for the purpose of executing that Capital Expenditure Plan as shown

in the Town Report? The article was moved and seconded. Stuart Rogers, Selectboard Chair, spoke to the article, indicating page 83 of the Town Report held details.

Article 8 passed by show of voter cards.

**Article 9:** Shall the Town establish a reserve fund in accordance with 24 V.S.A. §2804, to be called the Treasure Island Capital Fund, to be used for the future care of the Treasure Island property and infrastructure, to be funded through both tax revenues and private donations? The article was moved and seconded. James Dixon, Selectboard, spoke to the article explaining a Capital or Reserve Fund builds from year to year; this would provide for the necessary repairs at Treasure Island and allow the town to accept private donations for such repairs too. Donors will be assured that the donation will go only to Treasure Island. Donations would potentially reduce the repairs line item in the general fund. A speaker advocated for the removal of the house from the Treasure Island site, while another advocated preserving the house.

Article 9 passed by show of voter cards.

**Article 10:** Shall the Town raise the sum of \$5,000 (five thousand dollars) as an initial deposit into this Treasure Island Capital Fund? The article was moved and seconded. James Dixon, Selectboard, explained this as seed money to an initial investment and hoped to see this fund grow yearly with private donations.

After some discussion Article 10 passed by show of voter cards.

**Article 11:** Shall the Town amend the title and purpose of the Recreation Fields Fund to a Recreation Capital Fund, for the future upkeep and maintenance of all Town recreation facilities? The article was moved and seconded. James Dixon, Selectboard, said the town no longer owns the fields this money was set up to care for and we need the money for things other than the fields fund, like the shed. An amendment was offer to add “except Treasure Island” which was seconded and passed by show of voter cards.

Article 11 as amended passed by show of voter cards.

**Article 12:** Shall the Town establish a reserve fund in accordance with 24 V.S.A. § 2804, to be called the Thetford Food Shelf Fund, for the purpose of maintaining the Food Shelf as it officially returns to a Town function, to be funded by donations? The article was moved and seconded. Stuart Rogers, Selectboard Chair, invited the Town Service Officer and Food Shelf Manager, Laurie Ingalls, to speak to the article. Laurie thanked the donors and explained the financial accounts have been under library’s EIN number and it’s time to turn it back to the Town to include oversight of the fund, currently at \$16,000.

With no other questions Article 12 passed by show of voter cards.

**Article 13:** Shall the Town raise the sum of \$39,515 (thirty-nine thousand, five hundred and fifteen dollars) to fund the combined total of the Town’s Social Service Appropriations, as listed in the Town Report? The article was moved and seconded. Stuart Rogers, Selectboard Chair, pointed to page 64 of the Town Report indicating the 2018 requested amounts and the 2018 proposed amounts. Research was done to look at towns appropriations compared to Thetford’s, the proposed amounts put us at 3.5 % of the general fund. Stuart felt this was a time to reset and restructure. After some questions Li Shen, Selectboard, relayed she wrote the letter for the non-profits and they all said they understand and that no one conveyed being upset or desperate for these funds. A motion to amend this Social Service Appropriation article to \$46,488, the combined total requested was made and seconded.

A vote on the amendment passed by show of voter cards. Article 13, as amended, passed by show of voter cards.

**Article 14:** Shall the Town raise the sum of \$26,224 (twenty-six thousand, two hundred and twenty-four dollars) for the requested change by the Thetford Volunteer Fire Department; for payment of a stipend to the chief and members, this being the first year's cost of a five-year plan? The article was moved and seconded. Stuart Rogers, Selectboard Chair, invited the Thetford Volunteer Fire Department Trustees to speak to the article. Deputy Chief Mariah Whitcomb read a statement explaining the stipend to be paid to the chief and to other members of the department as allowed by the Fair Labor Standards Act. Several spoke in favor of the article, including Douglas Stone, Selectboard. Jessica Eaton, Selectboard, commented that the level of services the town provides should be dictated by the taxpayer's ability to pay.

Article 14 passed by show of voter cards.

**Article 15:** Other non-binding business.

Shall the town encourage the Selectboard to improve energy efficiency through conservation and renewable measures, and send a letter to the legislature urging it to commit to at least 90% renewable energy for all people in Vermont by 2050, ensure that the transition to renewable energy is fair and equitable for all residents, and halt any expansion of fossil fuel pipelines? Should this article pass, a letter shall be sent from the Town of Thetford to our State Representatives and Senator, the Speaker of the Vermont House, the President Pro Tempore of the Vermont Senate, and the Governor, including the count of votes supporting and opposed to the article. The article was moved and seconded.

James Dixon, Selectboard, commented on the composition of the original petition article. The warned article wording differed from the petition received. He said the meaning was unchanged, the language made to be non-binding, they added sending a letter and the vote tallies, and crafted the article into a question. Phoebe McCosker, resident, spoke to the article suggesting it will send a message to the legislatures to fulfill the goal they signed onto law in 2015.

The vote was called and the BCA counted: 116:1 the article passed.

**Article 16:** To transact any other business.

Mary Bryant of the Thetford Energy Committee spoke to a series she has worked on, encouraged attendance; developing a better plan and vision for the community. Jessica Eaton mentioned the United Church of Thetford is working toward offering the Timothy Frost Church to the town and the town is interested in your opinions if the building could be an asset to the town. She offered an open invitation for residents to part of the conversation. Jim Masland spoke to climate change to the extent it goes way beyond our town, state, country. Alford Stone commented appreciation for the Civic Pride Award and dissatisfaction with the meeting which voted to increase amounts to outside organizations while maintaining cuts within our town. Douglas Stone thanked Jill Graff, Treasurer and Becky Buchanan, Assistant Treasurer for their work for the town.

The moderator read the final article, *shall be voted on by Australian ballot on Tuesday, March 6<sup>th</sup>, 2018. The Australian balloting will take place from 8:00 a.m. to 7:00 p.m., at the Thetford Town Hall, 3910 Vt. Rt. 113, Thetford Center, Vermont.* And the 2018 Annual Town Meeting adjourned.

Respectfully submitted:

Tracy Borst, Town Clerk

A true record, attest:

Mark McMahon, School Moderator

Stuart Rogers, Selectboard Chair



Town of Thetford

• PO Box 126

• Thetford Center, VT 05075

• (802) 785-2922

## TOWN OF THETFORD, VERMONT

### Special Town Meeting

### October 3, 2018

The meeting was called to order, at 7:10 pm, in the Thetford Elementary Multi-Purpose room by the Town Moderator, Sarah Martel.

The meeting began with the reading of the Special Town Meeting Warning:

*The legal voters of the Town of Thetford, in the County of Orange, and the State of Vermont, are hereby warned to meet in the Multi-Purpose Room of the Thetford Elementary School, in the Town of Thetford, on Wednesday, October 3, 2018, at 7:00 PM, for an informational meeting of and to act on the following business:*

*Article 1: To ask if the Town will approve a vote by Australian ballot during the November 6, 2018 mid-term elections, with such ballot stating “Will the Town vote to take advantage of the provisions of Chapter 37 of Title 24 of the Vermont Statutes Annotated and to authorize the Selectboard to employ a Town Manager?”*

The article was moved and seconded. Stuart Rogers, Selectboard Chair spoke to the article after welcoming the new moderator. Stuart reminded the voters that this is a floor vote to allow a ballot vote in the November mid-term election. Under advisement from Vermont League of Cities and Towns, and the Vermont Secretary of State’s office, this Special Town Meeting is due to wanting to vote for Town Manager form of government outside of the annual Town Meeting; therefore a Special Town Meeting to approve a vote in November is necessary (otherwise a vote for Town Manager from of Government would be held at the spring town Australian ballot voting for local officials). A vote in November expects a greater turnout of voters (over Town vote in March) and he feels it’s an important enough change/decision as wide an input as we can possibly get.

Stuart went on to explain how we got to this vote. Over the years 2012-2014, Town Manager form of government was a regular agenda item on Monday Selectboard meetings and again, in June of 2017, as part of the discussions of Act 27 (appointing Town Clerk and Town Treasurer); there have been repeated and wide discussions on the topic of town governance. This Selectboard decided to form a committee and have them do more research and bring findings back to the Selectboard. From that research, we brought it to this point, a vote to vote on a change in the form of town governance via ballot in November. This discussion is not about what a town manager would be like – this is about a possible Australian ballot vote. If this article is approved, we will hold the required Informational Hearing with a minimum of a 10 day warning with much more in-depth discussion. The floor was opened up for comments.

Discussion following included a comment that the Selectboard is doing a great disservice to whomever we hire and the town if we don't give the Town Manager authority over everyone and therefore, proposed that we handle Act 27 first (appointing rather than electing Town Clerk and Town Treasurer).

An explanation of the Town Manager governance versus the addition of Town Administrator to the current Selectboard form of governance was requested, including why a choice is not given to the voters. The Moderator ruled this question out of order as it doesn't pertain to the article in question.

Some voters expressed frustration with not enough informational meetings scheduled, and the desire to have a Town Meeting style debate about the Town Manager form of governance – a meeting with debate and opinions expressed.

Stuart Rogers, Selectboard Chair, reiterated that this article is only to allow a ballot vote in November – it is not approving a Town Manager at this point. If this were approved, the Selectboard will be required to have an Informational Hearing and would have more time scheduled at their Monday meetings. The November mid-term election typically draws a higher number of voters and the decision of Town Manager form of governance needs as much input as possible.

Paul Rump asked the moderator if we can recess and have an informative meeting on the Town Manager topic during that recess. There were objections and the Moderator continued the meeting without recess.

Bill Huff, Town Manager Committee member and former Selectboard member, spoke in favor of the vote on this question as the November vote will have many more people in attendance. He had favored waiting for March because of the confusion this meeting is seeing now. He further described there have been at least two formal meetings, and this topic has been on the Selectboard agenda for a month including every week for 3 weeks.

To the comment of the wording of the November ballot, Stuart Rogers explained the wording is dictated in statute. A question of if this article passes what are we agreeing to spend was ruled out of order for this discussion by the Moderator.

A motion was made to Call the Question. The vote was called and indicated in favor of ceasing debate. Debate ceased.

The Moderator called for the vote of the question and read the Article 1(above).

Article 1 passed by a clear majority. The town will vote by Australian ballot as stated in the article to consider the change to a Town Manager form of governance.

The meeting adjourned at 7:42 pm.

## AUSTRALIAN BALLOT RESULTS MARCH 6, 2018

<b>Selectboard, 3 year</b>	
Li Shen	423
Write In	28
Blank	82

<b>School Director, 3 year</b>	
Kristen Downey	453
Write In	4
Blank	76

<b>Selectboard, 2 year</b>	
Write In - Jessica Eaton	143
Write In - Bill Huff	83
Other - Write In	33
Blank	274

<b>School Director, 2 year</b>	
Charlie Buttrey	452
Write In	3
Blank	78

<b>Lister</b>	
Sean M. Boyce	435
Write In	15
Blank	83

<b>School Budget</b>	
Yes	374
No	155

<b>Town Moderator</b>	
Sarah O. Martel	470
Write In	5
Blank	58

<b>School Moderator</b>	
Sarah O. Martel	464
Write In	1
Blank	68

<b>Trustee of Trusts</b>	
Joseph Tofel	469
Write In	1
Blank	63

<b>School Audit Deficit Loan</b>	
Yes	399
No	125

## AUSTRALIAN BALLOT RESULTS NOVEMBER 6, 2018

<b>Town Manager Question Ballot</b>	805	YES
	593	NO
	49	Blank
	<b>1447</b>	<b>Total</b>



## STATE REPRESENTATIVES' REPORT

Report from the Legislature - Representatives Jim Masland and Tim Briglin

2019 is the first year of a two-year biennium for Vermont state government. Two years ago the Governor and the legislative leadership in both the VT House and the Senate were in their first year in these positions and early missteps were evident. We hope the experience of the last two years make for more collaborative work between the three bodies. Of the 148 members of the VT House with whom we serve, half have served for one term or less, while seven of the 14 committees will have new chairs.

While there are many new faces in the VT House, many of the challenges faced in Montpelier will look very familiar in 2019. The legislature will likely be considering bills on:

- Paid family leave insurance
- Weatherization, energy efficiency, and renewable energy production
- Clean water funding
- Alterations to Act 46, the school consolidation law
- Increasing rural access to broadband service
- Toxic substance regulation and liability
- Improvements to Act 250, VT's land use and development statute
- Increasing the minimum wage to \$15/hour by 2025
- Allowing the retail sale and commercial production of marijuana
- Expanding mental health and addiction treatment options
- More funding for Pre-K and post-secondary education

In 2019, Vermont will not be faced with some of the excruciating budget challenges faced in recent years, though our state's needs continue to be greater than the budgetary resources to address them. This year we will be debating where to apply a budgetary surplus projected to exceed \$30 million. VT's pension deficit, currently over \$4 billion, will likely receive some of this funding.

Tim will be serving in a new role this term as the Chairman of the Energy & Technology Committee, the committee that considers matters related to energy policy, broadband access, and the state's technology investments. Jim serves on the Ways and Means Committee, which has responsibility for revenues of the state, namely the taxes and fees necessary to fund state government.

As always, it is an honor to serve and represent you in Montpelier. We can highly recommend the legislature's website at [www.leg.state.vt.us](http://www.leg.state.vt.us) where you will find a tremendous amount of information there about the day-to-day workings of the legislature and its committees. We also make occasional blog postings at [www.jimandtimreport.com](http://www.jimandtimreport.com) (you can subscribe at the site).

We look forward to hearing from you, whether in person, by phone, or via email. Our contact information is:

Tim Briglin  
459 Tucker Hill Road  
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H(802) 785-2414, C(802) 384-8256  
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[jmasland@leg.state.vt.us](mailto:jmasland@leg.state.vt.us)

## DEVELOPMENT REVIEW BOARD & ZONING OFFICE REPORT

The Development Review Board (DRB) is a five member quasi-judicial board appointed by the Selectboard. The DRB conducts hearings and issues decisions on all subdivision applications, certain zoning applications and appeals from actions of the Zoning Administrator. Regularly scheduled meeting dates are set for the second and fourth Tuesdays of each month unless there are no matters requiring hearings. Agendas are posted on the bulletin board outside the Zoning Office, at local post offices and on the town listserv.

The Zoning Office encourages applicants to plan ahead for projects. The reasons for this are that the Zoning Office is part-time, a hearing may be necessary and, due to public notice requirements, the application deadline in these cases can be well in advance of hearing dates. The applicant is responsible for understanding and following the zoning ordinances and subdivision regulations both of which may be found online at [www.thetfordvermont.us/zoning](http://www.thetfordvermont.us/zoning).

<b>Summary of Permits:</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Subdivision Plats Approved	3	3	7	1	2	0
Number of Lots Created	6	6	6	0	6	0
Annexations	4	2	2	1	4	3
Boundary Adjustments	0	0	2	0	0	0
Residences	5	8	11	5	3	2
Mobile Homes	0	1	0	0	2	0
Accessory Buildings	32	22	32	25	15	19
Additions	10	12	12	8	9	6
Decks & Porches	18	8	11	11	13	9
Businesses/Conditional Use	7	13	12	12	8	1
Telecommunication Facility	0	0	0	0	0	0
Home Occupation/Office	0	0	1	0	0	3
Driveways	3	2	6	4	0	4
Agricultural	2	0	2	2	2	1
Miscellaneous *						4
<b>Total Permits Processed **</b>	<b>69</b>	<b>62</b>	<b>85</b>	<b>69</b>	<b>62</b>	<b>52</b>

\* Miscellaneous column added in 2018.

\*\* Summary Permit numbers may not add up to total. Some permits include multiple categories.

Zoning office hours are Tuesdays, and Thursdays, currently 9 am to 1 pm. During these hours you will find Mary Ellen Parkman, the Zoning Administrator, or her Assistant, Diane Osgood, available to assist you. Your calls and email inquiries are invited.

Sean Mullen, Chair  
Development Review Board

Mary Ellen Parkman, Zoning Administrator  
Diane Osgood, Zoning Assistant  
Telephone: 802-785-2922, Ext 3  
Email: [zoning@thetfordvermont.us](mailto:zoning@thetfordvermont.us)

## PLANNING COMMISSION REPORT

Vermont's municipalities, cities and towns must plan for economic development, housing needs, infrastructure, and environmental health to address the evolving circumstances and challenges of the twenty-first century. Town plans play a primary role in determining whether or not communities are able to maintain and improve infrastructure, attract residents and businesses, and support vital institutions. In small towns like Thetford, volunteer planning commissioners do the planning work that professional staff planners do in larger communities.

The Planning Commission began 2018 by continuing their review of the Subdivision Regulations. However, when it was revealed that a state mandated timeline for completion and submission of the new Town Plan had been exceeded – a requirement heretofore unbeknownst to both the Planning Commission and the Selectboard – all other work was put aside, as the Commission focused exclusively on rewriting the draft of the Town Plan.

At the outset, progress was hampered by a lack of members. The Planning Commission had been established as a seven-member board, requiring a quorum of four members in order to conduct business. Since the Commission only had four members, vacations, illness, and the demands of family and work resulted in the cancellation of a large number of meetings. To address this obstacle, the Selectboard – at the request of the Planning Commission – reduced the size of the Commission from seven to five members, and a new member (David C. Forbes) stepped forward as a volunteer. With a full complement and a smaller Commission, lack of a quorum is no longer an issue.

Your Planning Commission spent the bulk of its time this year rewriting the draft of the Town Plan, a process based largely in response to considered comments and suggested changes from the Selectboard. The Commission worked its way through the four chapters the Selectboard had reviewed in a few months, and used their specific changes as a basis/template for editing the remaining chapters. The redrafted Town Plan was completed by the end of December 2018, and was sent to the Two Rivers-Ottawaquechee Regional Commission (TRORC) for review.

The revised *draft* Town Plan is now shorter in length and more concise in focus, while retaining the practical and aspirational goals, policies and recommendations that are essential components of an effective document. The next steps for the Town Plan include a joint meeting with the Selectboard, the Planning Commission, and a representative of TRORC to deal with any final issues, and then followed by a warned hearing by the Planning Commission for public comment(s) on this revised version. In the interim, the Commission will return to examining the Subdivision Regulations and begin to review the Zoning Bylaw(s), both with regard to changes that will be required subsequent to final adoption of a new Town Plan.

Planning requires a considerable amount of time and attention to detail, but it is a fascinating facet of town governance and a vital element in shaping the future development of Thetford. The Town Plan is the guide for all of the Town by-laws and ordinances that affect development, business, and growth within the town borders. It affects every aspect of life in Thetford. If you are interested in playing an active role in the future of Thetford, please contact a member of the Selectboard or Jason Crance, Chair of the Planning Commission ([jason@crancelaw.com](mailto:jason@crancelaw.com)).

All meetings are open to the public and are held at 7:15 p.m. on the first and third Tuesdays of each month.

## BOARD OF LISTERS REPORT

2018 brought a change in staff to our office! We bid farewell to long time Lister, Denise Adams, whom retired after 19 years of service; and we welcomed new Lister, Sean Boyce. Sean's previous construction experience has been a definite asset to the office and we are happy to have him on board!

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■ **GRAND LIST:** Each year, the Listers establish a Grand List specifying the value of taxable property as of April 1<sup>st</sup>. The Preliminary Grand List must be filed with the Town Clerk on or before June 4th. Grievance hearings must start within 14 days of that filing date and the Final Grand List must be lodged with the Town Clerk by July 25<sup>th</sup>.

■ **EQUALIZATION STUDY RESULTS:** We are pleased to report that the results from the 2018 State Equalization Study for Thetford are a Common Level of Appraisal (CLA) of 94.67%, and our Coefficient of Dispersion (COD) is 13.1%. For additional information please go to:

<http://tax.vermont.gov/property-owners/understanding-property-taxes>

■ **USE VALUE APPRAISAL PROGRAM (CURRENT USE):** Owners of agricultural and forest land may be eligible to have land taxed at the lower "use value" rate by enrolling in the Current Use Program. At least 25 acres are required for enrollment, but there are some special eligibility criteria for smaller active agricultural parcels. Farm buildings can also be enrolled in the program. For additional information and to file an application electronically, please go to: <http://tax.vermont.gov/property-owners/current-use>.

■ **HOMESTEAD DECLARATION AND PROPERTY TAX ADJUSTMENT CLAIM (FORM HS-122):** By Vermont law, property owners whose homes meet the definition of a Vermont homestead must file a Homestead Declaration annually by the April filing deadline., 32 V.S.A. § 5410. Many people file their Homestead Declarations at the same time they file their Vermont Income Tax returns. **However, if you apply for an extension or even if you are not required to file a Vermont Income Tax return, the Homestead Declaration must still be filed by the April deadline. Penalties apply after the April filing deadline.** For additional information and to file electronically, please go to: <http://tax.vermont.gov/property-owners/homestead-declaration>

■ **VETERANS EXEMPTION:** Veterans who own their home and declare a Vermont homestead may be eligible for a property tax exemption. For additional information and requirements, please go to: [www.veterans.vermont.gov](http://www.veterans.vermont.gov)

As a Board, we must abide by changing state statutes and fixed and constrained timetables. We are here to assist you with any questions or concerns that you may have. Our office hours are Tuesdays and Wednesdays, 8:30 AM – 4:00 PM. Telephone #: 785-2922, Ext. 4; Email [listers@thetfordvermont.us](mailto:listers@thetfordvermont.us) or visit our website at: <http://thetfordvermont.us/departments/listers-office>

Respectfully submitted,

Janet E. Stowell  
Diane C. Osgood  
Sean M. Boyce  
Terre D. Lefler, Clerk

## **DEPARTMENT OF PUBLIC WORKS REPORT**

2018 was the year of big projects for the Town of Thetford DPW. Federal Emergency Agency (FEMA) work was finished up by installing arch culverts at locations on Turnpike South, Cranberry Hill and Schoolhouse Hill Roads. Just after Christmas, Stevens Road was reopened upon completion of a new precast bridge funded under FEMA.

In addition to this work, Federal Highway Administration (FHWA) work was completed on Route 132. The DPW Project Manager is currently coordinating design of roadway improvements for the portion of Route 132 between the Strafford town line and Tucker Hill Road. The Town will complete this work as funding becomes available.

Through the VTRANS Structures grant program a culvert on Latham Road was replaced in 2018 with paving still to be patched this spring.

The Town Offices septic system was replaced in 2018 including a new septic tank, pump station and mound disposal system.

The Town's crew did a substantial amount of ditching and replaced numerous culverts on Route 132 and Poor Farm Road. They replaced 100 feet of culvert at the Town Offices' access and removed trees along several roads. There was a failure of the concrete waste block retaining wall behind the DPW garage requiring it to be completely rebuilt in 2018.

The State of Vermont had implemented a new Municipal Roads General Permit that went into effect in 2018. Work has begun on the Road Erosion Inventory required by this permit. The Town has 486 hydraulically connected road segments that all have to be inventoried in regards to their drainage, a priority for repair is assigned and an improvements plan will be submitted by December 31, 2020.

In 2018, we purchased and received two new trucks. A 2007 freightliner (Truck #5) was replaced with a new 10-wheeler and the Ford F550 was replaced. These equipment replacements were overdue based on past equipment schedules. The replacement schedules have been updated and we now have a more realistic replacement plan moving forward.

I would like to thank my crew; Rocky Clark, Dennis Streeter, Nate Guyer, Dale Lewis, and Craig Kinney for their hard work and dedication. I would also like to thank the fire department, police department, and the local contractors who regularly step up to assist the Town.

Again this year, I would like to thank the residents of Thetford for their patience through what has seemed like endless construction, road closures and delays. The good news is that we have accomplished a lot in the past 2 years which should leave us better prepared for future storms.

Respectfully submitted,

Chad Martin  
DPW Foreman

Mary Ellen Parkman  
DPW Project Manager

## ANIMAL CONTROL OFFICER REPORT

The past year offered a variety of issues to address here in Thetford. Seasonal changes here can create many reasons for animals to be more active, which proved true in 2018. The spring offers an enormous amount of scents for dogs far beyond what we experience; the summer heat had a few concerns of care, as well as a couple cases of rabies; the early winter presented concerns for some large animals.

There continues to be an issue of dogs being loose and wandering when owners are away and someone is pet sitting. Again, please keep that in mind whenever planning on being away, as it can otherwise take days to get them back to where they belong.

In all seasons and types of weather, please be aware and take into consideration of all of your animals. Certain conditions can be harmful, or fatal to different types of animals.

The use of social media continues to help reunite many pets and animals with their owners quickly. Thank you to all who have helped in doing so.

As required by State law, all dogs, wolf-hybrids and ferrets in Town need to be licensed by April 1, 2018, with a certificate of updated shots. Please remember to do so this year to avoid late fees or further penalties.

As always, if any have questions or concerns, please call or e-mail.

Respectfully Submitted,

Stuart P. Rogers  
Thetford Animal Control Officer  
Stuart.P.Rogers@gmx.com  
802-785-4392



## HEALTH OFFICER REPORT

1 Burial Plot Issue  
No Health Issues

Respectfully submitted:

Alford Stone  
Health Officer

## CEMETERY COMMISSIONER'S REPORT

We continue to assess and update our long term goals to provide the most cost effective and efficient care of our cemeteries.

Large mature trees arguably create the greatest challenges in the protection of our cemeteries. We have made good progress in removing some of these hazards. We are confident through continued evaluation and planning in cooperation with landowners and our Tree Warden this risk will be minimized.

A year ago, we were presented with having the Town of Thetford assuming ownership of the Evergreen Rest Cemetery. We expected to have completed this in the fall 2018. However, in our research, we found it necessary to update existing maps to ensure correct plot placements for past and future purchases. These maps should be completed in spring or early summer 2019.

Our budget, as in prior years does not accurately reflect all the work performed by volunteers and their financial generosity.

We are grateful to everyone for all the help and support.

Sam Eaton, Chair  
Richard Landry  
Mark McMahon



*Baseball on the Thetford Hill Common, ca. 1920 (THS Archives)*



## THETFORD POLICE DEPARTMENT

2018 marked the first full year that the Thetford Police Department has been fully staffed for the entire year for some time. Together, Officer Stuart Rogers, Officer Michael Scruggs and I are on duty for approximately 115 – 120 hours of the 168 hours in a week. We handle the vast majority of police calls in our community, yet continue to rely on the Vermont State Police (VSP) for after-hours coverage as well as back-up and support. In 2018, Thetford PD handled 710 calls; 48 of which were outside of the jurisdiction of Thetford as assists to VSP, Fish and Wildlife or another agency. Conversely, VSP handled 200 calls within Thetford; 98 of those were calls on Interstate-91 for which they have primary responsibility; 58 were calls that they handled in our absence in Thetford (not related to the Interstate); and, in 44 instances, VSP assisted or backed up Thetford PD on calls in Thetford. We are thankful for the support we get from other agencies, and will continue to support VSP and other neighboring law enforcement agencies. Doing so builds positive working relationships with those entities on whom we rely during an emergency.



Elizabeth W. delivers a Pie-In-The-Face at TES.  
Cynthia Odell, Photo

We continue to make it a priority to spend time in our schools, and it is a treat to do so and interact with the children of this community. We feel that forging relationships with children early, and cultivating those relationships into and through high school is important. We hope to enhance our presence in the schools in 2019.



Caleb C. and I partnered up to participate in the TES  
Mimi's Trail Hike. Michele Hastings, Photo

I find that a significant amount of our time is spent dealing with Mental Illness related calls, as well as marital, neighbor or other disputes where people allow their emotions to affect their decision making or cloud their judgement. Both call types frequently involve alcohol or drug use, and are made more difficult when children are involved. We watch both state and federal lawmakers wrestle with fixes to a failed mental health system and combat the opioid epidemic. In the meantime, we do our best to assist people and align them with the limited resources available to them.

On behalf of Officers Stuart Rogers and Michael Scruggs, and Administrative Assistant Judy Powell, thank you for your support – it is our pleasure to partner with you to make Thetford a safe, vibrant

community. Please let us know if you have ideas or concerns about how we might do so more effectively, and as always, look out for your neighbor and be kind to one another.

Michael Evans  
Chief of Police



## THETFORD POLICE DEPARTMENT STATISTICS

Nature of Incident	2018 Total	2017 Total	% Change 2017-2018
911 Hang up	17	11	-8%
Abandoned Vehicle	0	0	-100%
Agency Assist	132	76	9%
Alarm	41	16	33%
Animal Problem	16	14	0%
Assault	2	3	-25%
ATV Incident	0	1	0%
Bad Check	1	0	-100%
Burglary	0	4	0%
Citizen Assist/Citizen Dispute	65	39	-38%
Death Investigation	2	2	0%
Directed Patrol/Foot Patrol	62	72	31%
Drugs (Incl. Consent Search)	3	3	-70%
EMS/Ambulance Assist	48	50	67%
Family Fight/Custody Dispute	9	13	117%
Fingerprints	34	20	43%
Fire Department Assist	14	9	-10%
Fireworks	0	1	-50%
Fraud	6	4	-20%
Intoxication/Alcohol Violation	4	0	-100%
Juvenile Problem	9	6	0%
Littering	8	0	-100%
Lost/Found Property	5	12	50%
Missing Person	0	0	-100%

Nature of Incident	2018 Total	2017 Total	% Change 2017-2018
MV Complaint/Disturbance	50	39	117%
Noise Complaint	7	3	-25%
Paperwork/Subpoena Service	10	2	0%
Parking Problem	1	3	-50%
Phone Problem	2	4	100%
Public Speaking	5	4	-20%
Sex Offender Registry	1	0	-100%
Sex Offense	0	1	0%
Suspicious Person/Veh/Circ	49	54	100%
Theft/Larceny	13	13	8%
Threatening	5	8	700%
Traffic Crash	28	29	38%
Traffic Hazard	14	15	36%
Traffic Offense	11	8	100%
Trespassing	2	5	0%
Vandalism/Unlawful Mischief	3	5	-29%
Vehicle/Residential Lockout	9	6	-33%
VIN Check	60	69	1%
Wanted Person/Warrant	1	1	100%
Welfare Check	21	18	157%
TOTALS	770	643	9%
Traffic Stops	242	429	61%
VCVCs Issued	137	141	55%
Arrests	25	16	78%
Property Check	364	279	615%

Respectfully submitted:

Michael Evans  
Chief of Police





Telephone: (802) 748-3111

Field Force Division – Troop A

Fax: (802) 748-1585

St. Johnsbury Station

1068 U.S. Route 5; Suite 1

St. Johnsbury, Vermont 05819

January 07, 2019

To Thetford Town Residents:

The Vermont State Police continues to provide dedicated police coverage for the town of Thetford, along with working collaboratively with Chief Evans and the officers of the Thetford Police Department.

Enclosed is a list of incidents that the Vermont State Police handled to in your town from January 1, 2018 to December 31, 2018.

Respectfully,

A handwritten signature in blue ink, appearing to read 'M. Amadon', written over a horizontal yellow line.

Lieutenant Matthew Amadon

## VERMONT STATE POLICE STATISTICS TOWN OF THETFORD

Accident-Damage-DMV Report	4
Accident-Injury-DMV Report	1
Agency Assistance	51
Alarm	6
Animal Problem	1
Arrest on Warrant - Police Chk	1
Attempt to Locate	2
Attempting to Elude Police	1
Burglary/B&E Force	1
Canine Use (Police Dogs)	2
Careless Negligent Motor Vehicle	3
Citizen Assist	13
Citizen Dispute	6
Condition of Release Violation	1
Consent Search	5
Cont. Subst./Drug Equip. Violation	2
Disorderly Conduct, Other	3
Drive/Operate Under Influence	3
Driving - License Suspended	1
Drugs - Civil	1
E911 Hang up	1
False Alarm	6
Fire Investigation	2

Fireworks	1
Fraud	1
Juvenile Problem	1
Larceny - All Other	1
Larceny from Motor Vehicle	1
Liquor Violation	1
Mental Health Assistance	1
Message Delivered	1
Missing Person	2
Motor Vehicle, Disturbances	21
Motorist Assistance	20
No Insurance	1
Noise Disturbance	2
Not Classified	3
Regulated Drug Possession	2
Speeding	2
Suspicious Person/Circumstance	10
Theft of Motor Vehicle	1
Traffic Crash, Non-reportable	32
Traffic Hazard	6
Trespassing Violation	1
Welfare Check	5

**TOTAL INCIDENTS FOR THETFORD 233**

## THETFORD VOLUNTEER FIRE DEPARTMENT

The Thetford Volunteer Fire Department (TVFD) provides fire, rescue and emergency medical services to the town of Thetford. The organization has matured into a strong community resource.

In 2018, TVFD responded to a total of 289 emergencies.

Structure Fires	18
Car Fires	5
Wildland Fires	9
EMS (Medical)	18
Extrication/Technical Rescue	9
Hazardous Conditions (powerlines, Hazmat)	23
Service Calls	8
Canceled en route	11
Alarm Activation and Investigation	17
Flood/Storm Response	8

Combining the many hours of training and maintenance of equipment and facilities, with the response to these emergencies each year, our volunteers donate hundreds of thousands of dollars of labor annually. This consists of hundreds of hours of training, response and other activities. Required regulatory reporting has increased, there are additional regulatory training requirements each year as well as National Fire Protection Agency standards to be met.

Responding to emergencies often means leaving our families, our full-time work, and other activities and events to help our community. We provide this service willingly to keep our community safe. This service is provided 365 days a year, 24 hours a day.

As with many volunteer organizations, we continue to have a need for additional personnel. We recognize the time commitment is extensive, but the reward of serving this community is worth it. Anyone interested in learning more, should contact us at [thetfordfire@gmail.com](mailto:thetfordfire@gmail.com).

Follow us on Facebook for more information and regular updates from the department. You can also use the department's website that contains safety tips, permit information in addition to department information, [www.thetfordfire.org](http://www.thetfordfire.org).

Please help us help you in an emergency. Seconds can have huge impact in the event of an emergency. If you address is unmarked, it takes us longer to locate you. We ask that you place a reflective address sign at the end of your driveway. The fire department has these signs available for a small fee.

Feel free to schedule a visit of the fire department by contacting us and consider joining us in serving our community!

Respectfully submitted:

Chad A. Whitcomb  
Fire Chief

## THETFORD EMERGENCY MANAGEMENT

The Emergency Management Director is responsible for coordinating the various components of the emergency management system in an emergency. This includes the coordination of the fire department, rescue services, law enforcement, public works and various state resources.

2018 was a quieter year regarding weather emergencies and the Emergency Management involvement with storm response. Recovery and mitigation continued throughout 2018 on the last remaining damaged areas from the July 2017 storm.

During 2018, several goals were accomplished for Emergency Management including: a comprehensive review of communication challenges in large scale events, training with the State Emergency Management Office for members of the Selectboard and key contacts within local Emergency Management, planning with Great River Hydro on large scale flooding emergencies related to unlikely catastrophic dam failures etc. Additionally, Emergency Management worked with local businesses to complete several Memorandums of Understanding to allow for seamless coordination and completion of work in an emergency.

Interested in learning more? We welcome you to review our website:  
<http://thetfordemergencymanagement.weebly.com/>

Respectfully submitted:

Mariah Whitcomb, MBA  
Emergency Management Director  
[thetfordemergencymanagement@gmail.com](mailto:thetfordemergencymanagement@gmail.com)



*Holiday Dance at Huntington's Pavilion, East Thetford ,n.d. (THS Archives)*

## FIRE WARDEN REPORT

The Spring of 2018 was once again a very active fire season. The Thetford Fire Department assisted multiple other agencies extinguish wildland fires. Due to weather conditions and extreme fire behavior, these fires were difficult to extinguish.

Unfortunately, many of these fires were caused by people burning without permits, as well as careless activities. Unpermitted and unattended fires will be extinguished by the fire department with the possibility of a fine issued by the Fire Warden.

Please understand that during times of unfavorable fire conditions, permits will not be issued in the Town of Thetford. Once the weather conditions improve, permits will be allowed.

Burn permits are not required when there is complete snow cover. However, I do ask that you call the numbers listed below to notify us of your burning during this time. This helps cut down the cost of fire department resources be sent on needless calls.

Please note the following Vermont law relating to open burning permits:

### **Title 10 V.S.A Chapter 83: 2645**

#### **OPEN BURNING -PERMITS:**

Except as otherwise provided in this section, a person shall not kindle or authorize another to kindle a fire in the open air for the purpose of burning weeds, grass, or rubbish of any kind except where there is snow on the site, without first obtaining permission from the fire warden or deputy warden of the town, stating when and where such fire may be kindled. Whenever such permission is granted, such warden, within 12 hours, shall issue a written permit for record purposes stating when and where such fire may be kindled. During periods of extreme fire hazard, the Commissioner of Forest and Parks may notify town fire wardens that for a specified period no burning permits shall be issued. The wardens shall issue no permits during the specified period.

Fires kindled for the purpose of burning brush or for other lawful purpose shall be kindled only at such times and under such conditions as will enable the parties starting them to keep them entirely under control and not creating a public nuisance or hazard. **Fires must be attended at all times.**

To obtain a burn permit, please call:

Chad Whitcomb	Fire Warden	802-333-4123
Mariah Whitcomb	Deputy Warden	802-333-4123
Andrew Field	Deputy Warden	802-333-3727

Respectfully submitted:

Chad A. Whitcomb  
Fire Warden

## RECYCLING CENTER REPORT

**Hours – Saturday Only**  
*Year-round 8:30 am – 12:00 pm*

### Things to Know:

1. We started taking compostable materials as of August 2017. Green compost bins are available on site for collection. Meat scraps are accepted as well as all organics. No plastic bags or stickers. We received a grant from High Meadows Foundation to help set up our compost efforts.
2. We take recyclables #1- #7. The exception to this is all plastic bags/baggies and woven feed bags that many have a number on them but are not accepted in our bins.
3. The Green Glass recycling bin will accept: ANY colored glass beverage and food containers (if possible, remove caps). WE NO LONGER ACCEPT: ceramics (i.e., coffee mugs), crinking glass, porcelain (i.e., toilets, sinks), window panes, Pyrex™, mirrors.
4. Wrapping paper and foiled paper cannot be recycled and, in fact, “ruin” the load, as do pizza boxes with food residue.
5. Coffee foil bags, foil yogurt tops, juice boxes, straws, and all foil-lined pull top soup/broth containers are not recyclable.
6. NO Styrofoam, even if it has a triangle on it.
7. Most appliances can be recycled, ask for specific details. Anything with coolant can’t be placed in our scrap bin and needs to go to a transfer station. All propane canisters should go to Hartford for disposal.
8. REDEEMABLES - \$\$!! Check your liquor bottles for a 15 cent return.
9. All non-redeemable cans can be crushed before putting in the bin. Two can crushers are available to use at the Recycling Center.
10. Please do not leave items around the shed without checking in with the staff. Clothing, stuffed items, electronics - any items that can’t take the weather - CAN’T be left at the “store”.
11. **More Waste Solutions** - take cash or punch cards. They also take BIG Items.
12. **SUPPORT OF LOCAL TOWN EVENTS/ONGOING PROJECTS:**
  - a. Box Tops- you find them on all sorts of items and the money goes to TES
  - b. Aluminum Can Tabs- they raise money for Dialysis patients
  - c. Teams/clubs, local nonprofits, food bank - bake sales and collections.
13. **PERMITS** - available year-round at the Town Hall. \$25 per calendar year.
14. **FREE ELECTRONICS RECYCLING**- At the Hartford Recycling Center!

We continue to partner with Hannaford and the Trex recycling program. **The Trex program accepts:** LDE/HPDE films, pellet bags, newspaper sleeves, produce bags, bread bags, dry cleaning bags, product wrap, grocery bags, cereal liners, case overwrap, food storage bags, packaging air pillows, ice bags, and salt bags. All must be clean and dry. We have collected over 1,500 pounds of plastics!

Thank you for making our Saturday’s fast-paced and fun!!

Sally Bugg  
Recycling Coordinator



## SENIOR AND AFFORDABLE HOUSING COMMITTEE (SAHC)

### Vision Statement

*‘Thetford senior and affordable housing enables members of our community, of all ages, to remain in Thetford in the face of changing conditions or circumstances. We wish to allow people to stay in their homes as long as possible. Then, when they otherwise would have to leave home due to limitations of age, medical requirements, disability, lack of family support, or reduced income - dwelling units will be available to meet their needs and will be within their means.*

*Thetford senior and affordable housing should be integrated into the life of the community, and help balancing values such as self-reliance, privacy, thrift, and access to needed services including health care.*

*Housing supported by the Thetford community promotes a diversity of backgrounds, interests, aspirations and income levels that represents a cross section of Thetford.’*

On February 15, 2018, SAHC held a Town Forum “On the Challenges of Building Affordable Housing in Thetford”. The meeting was attended by some 35 people, including four speakers, covering the present political/financial climate for affordable housing construction, and respective activities in neighboring communities. Presenters including:

*Beth Long* of Twin Pines Housing Trust,  
*Kevin Geiger*, Senior Planner at Twin Rivers Ottawaquechee Regional Commission,  
*Jody Biddle*, Chair of Thetford Elderly Network, and  
*Tim Briglin*, VT Representative, Windsor/Orange District

– emphasized the need for workforce housing in the Upper Valley.

Based on the forum input, SAHC decided to broaden its search for suitable housing sites to include other parts of the town, and seek to work with the Planning Commission to overcome the challenges and obstacles to creating affordable and workforce housing in the town of Thetford. SAHC members reviewed the present housing situation in Thetford as well as the Housing Chapter in the Town Plan. We identified the need for specific action items to promote and facilitate the development of affordable housing in Thetford during the next five years.

Members of the Thetford Senior and Affordable Housing Committee met on a monthly schedule. Committee members are:

*David Fisk, Dale Gephart, Manohar Grewal, Scott Hesser, Mark McMahon (Chair), and Heinz Trebitz.*

Respectfully submitted:

Heinz Trebitz

## **TEN: THETFORD ELDER NETWORK**

This year, the Thetford Elder Network - TEN - celebrates 10 years of service to our community. We serve and advocate around the needs of Thetford's older citizens. There are many challenges for elders living in our town. Here are some ways that TEN helps:

TEN plans two monthly gatherings.

- At our senior luncheon, supported in part by Senior Solutions, we serve fifty or sixty folks a delicious, healthy meal using organic and local foods. Often, there is an educational or entertaining program. Lunches are held on the fourth Thursday of the month at 11:30 am at the North Thetford Church. Luncheon dates do change to allow for holidays.
- Our Coffee Klatch invites you for conversation in a comfortable, relaxed setting at the Thetford Community Center on the 2<sup>nd</sup> Wednesday of the month from 10 – 11:30 am.

TEN sponsors two weekly programs:

- A Friday morning walking group meets, accommodating different levels of endurance.
- Tai Chi classes are held at the Community Center once or twice a week.
- TEN collaborates with the Community Nurse who offers some medical and health-keeping services including ways to assist with loneliness.
- TEN provides rides by appointment and offers volunteers who can help with chores.

Periodically, TEN sponsors informational meetings or book discussions. This past year, the Community Nurse of Thetford group and TEN partnered to hold a workshop about the challenges of caregiving. We support regular activities and publicize services through our brochure.

Our monthly meetings are spirited. Our wish is to serve Thetford. We welcome your ideas, your support and your willingness to volunteer. Our dedicated TEN Team thanks you for your continuing interest in quality of life for all. For more information, find us on the town website:

<http://thetfordvermont.us/wp/boards-and-committees/thetford-elder-network/>

Respectfully submitted,

Jody Biddle and Dale Gephart, Co-Chairs

## THETFORD FOOD SHELF INC.

2018 was a year of changes at the Thetford Food Shelf.

Laurie Ingalls, the Director for the last three years left when she moved to Texas. She is missed by clients and volunteers alike. Mary Allen and Kippy Perkins took over as Co-Directors running the Food Shelf.

The second big change occurred when the Food Shelf applied for and received its own 501(c)3 non-profit status from the Internal Revenue Service. Previously, the Food Shelf was under another group for non-profit status. It is now a non-profit corporation incorporated with the State of Vermont and is registered as a non-profit with the IRS. We are officially “Thetford Food Shelf Inc.”.

People may use the Thetford Food Shelf every other week. From July to December of 2018, the Thetford Food Shelf served an average of 40 households and 102 individuals each month.

There are several new volunteers helping Mary and Kippy. Bob Hagen, Shari Gouwens, Mark Sadoques, and Jessica Warren are wonderful new members of the Food Shelf team. Brenda Magoon and Alan Hitchener continue their great work on the team.

The Thetford Food Shelf would not be able to continue our work without the help we have received from so many organizations and individuals. We were very fortunate to receive grants from The Mascoma Bank Foundation, The Nara Fund, and The Vermont Community Foundation. Willing Hands fills the produce bins with great fruits and vegetables and fills the bread shelves with bread. We receive generous donations from Community Members in both cash and food. The schools and churches in the community are wonderful supporters of the Food Shelf with food drives and regular contributions. The Town of Thetford provides a space for Thetford Food Shelf at no cost and we really appreciate the Town’s support. Thank you all for your help and support!

Stop in at the Thetford Food Shelf for a visit. We’re open Tuesday and Thursday mornings from 10 am to noon. We’re in the lower level of Town Hall. And remember, donations may be dropped off anytime during Town Hall regular business hours.

Thank you for your support!

Mary Allen  
Kippy Perkins  
and Alan, Bob, Brenda, Jessica, Mark, Shari

## TRI-TOWN COMMISSION

The Tri-Town Commission has the responsibility of operation and maintenance of the Lake Fairlee Dam under the interlocal agreement between the towns of Thetford, Fairlee, and West Fairlee.

Responsibilities include preparing a budget, managing business affairs, maintaining compliance with all local, state, and federal laws and regulations, and ensuring that the dam is safe and secure.

The Tri-Town Commission continued to monitor the dam this past year, the electrical was finished up for the lights on the walkway as was an inspection by our insurance company. The insurance recommendations include floating buoys and signs attached to the dam warning of the spillway danger; these are next year's projects. There was also an inspection by the State of Vermont because its State controlled water. The Budget for the dam has increased because of insurance increases and to comply with insurance recommendations.

The commission will keep the dam up to date and in good repair working with State and local agencies.

Respectfully Submitted:

Douglas Stone  
Chair  
Tri-Town Commission



*Decoration Day at Post Mills, 1919 (THS Archives)*

## THETFORD ENERGY COMMITTEE

**Long Range Planning** – The TEC engaged in two long-range planning efforts this year that will help guide our work over the next five years. Members of the TEC, along with input from the Thetford Conservation Commission and Planning Commission, participated in an Enhanced Energy Planning (EEP) process under the guidance of Two Rivers Ottauquechee Regional Commission. The EEP will help guide the town in its development of renewable power over the next several years, in order to meet the statewide goal of being 90% renewably powered by 2050.

In addition, we undertook a long-range planning process, including input from the Selectboard, our state representatives and interested citizens that resulted in selecting 3 primary areas of focus over the next 5 years:

- Weatherization
- Renewable Energy
- Transportation

If you are interested in helping on these efforts in any way, please contact TEC Chair, Mike Kiess, MichaelKiessVT@gmail.com.

**Thetford Strafford Community Solar** – after several years of planning, the 150kw community solar array was built on the Braley farm in Post Mills and began providing power to its 27 members this fall. The array offsets most of the town's annual energy usage with renewable power at a reduced cost, benefiting all town taxpayers.

**Sustainability Series** – Under the direction of TEC members Mary Bryant and Erica Ko, the TEC organized “Thetford 2050: The Good Life in a Post-Fossil Fuel Era”, a series of very well-attended community forums on numerous sustainability issues, including: heat pumps, transportation, net-zero homes, local food, Vermod modular home net-zero replacement program, composting, and Berries for our Climate.

**Energy and Climate Resolution** – The TEC presented a resolution at the 2018 town meeting encouraging the Select Board to support measures to allow the town to meet the state's goals of being 90% renewable by 2050 that passed the meeting by a vote of 116 supporting to 1 opposed.

**Transfer of Leadership** – The TEC transferred chair of the committee from Bob Walker, who founded the TEC in 2002 and chaired it through this year, to Mike Kiess.

## THETFORD CONSERVATION COMMISSION



The Thetford Conservation Commission's mission is to learn about, cherish, and conserve our natural environment. In support of that mission, we manage town properties, plan with town committees and state agencies for future conservation, and host educational and service events. We're grateful for the enthusiastic involvement of many of you at those events, and we welcome your continued support. Join us!

Activities of the past year included:

### February

- Highlights from the Jackson Hole Wildlife Film Festival

### May

- Coordination of Green Up Day efforts involving many townspeople
- Bird and nature walk at the Taylor Floodplain Preserve led by Dr. George Clark and hosted by Tim and Janet Taylor

### June

- Continuing efforts to "beat back" the invasive garlic mustard
- Hike and exploration of Thetford State Park led by Thetford Academy's Outdoor Program Director, Scott Ellis

### July

- Reptile and amphibian walk led by Orianne Society biologist, Kiley Briggs

### August

- Butterfly identification walk at Post Mills Nature Area led by Bill Shepard

### October

- Wood turtle biology and conservation talk by Kiley Briggs

### November

- First stage of an inventory of the Town's natural resources
- Presentation by biologists from Squam Lake Nature Center about animals with "bad reputations"

We sadly said goodbye to two of our long-time members who "retired" from the Commission: Libby Chapin and Ann Lavanway.

We welcome new members Sara Cavin and Judy Harvey and the return of Connie Snyder, resuming her long service to the community.

Respectfully submitted,

Steve Lehman, Chair

## THETFORD HILL HISTORIC PRESERVATION COMMITTEE

This committee serves as an advisory body to assist property owners with issues of historic preservation within the Thetford Hill Historic District, and to advise through written report forms, the Development Review Board and Zoning Administrator.

2018 brought us two new members to this committee, Catherine Saunders, and Kristofer Ray.

We heartily welcomed them at our one meeting on May 31<sup>st</sup>, and reviewed the process we go through when we receive an application for work to be done within the Historic District on Thetford Hill.

No other official business required our attention in 2018.

Respectfully submitted,

Doug Miller  
Secretary for Thetford Hill Historic Preservation Committee



*Fun at the Thetford Hill Fair, n.d. (THS Archives)*

## **RECREATION DEPARTMENT**

We have had a very productive year in 2018; the result of the attention of a full-time Recreation Director. Our youth and adult programs had 568 registrants and brought in \$28,675.00 in revenue. There are 499 local participants and 84 non-resident participants who have registered for our 48 recreation activities. This was an increase of \$6,835.00 from last year.

Youth sports are still some of our most successful programs due to the many dedicated parent volunteers who share their talents and skills with our community. Basketball, baseball, softball, and soccer are very popular in Thetford. We are able to offer swimming and swim lessons at Treasure Island. This summer, an adult fitness program was added to recreation offerings. Recreation added summer camps back into the mix which was a good source of summer time fun for children. Camps are currently being built for the 2019 season. The summer recreation camps contributed to great summer revenue for the department.

You will see that recreation went over budget on the youth sports equipment because we ended up returning a softball program which had been previously nonexistent for a few years. The softball program did very well and the girls even took the league championship. This program forced us to equip the girls with new bats and uniforms and was an unforeseeable cost. Basketball last year also increased the budget due to equipment and officials as we had an additional boys team not calculated for. The summer baseball league was back in full swing and increased from one team into two teams causing additional cost as well. All programs offset much of the cost in the registration fees.

Our ski program had 110 participants and 28 parent volunteers for snowboarding and alpine skiing and six youth and three volunteers for cross country. There is also skating available at Thetford Elementary School. The annual Thetford Ski Sale brought in \$2,817.76 which offsets program costs and makes scholarships available. The 2018 sale generated a record high profit! Plans are in place to increase the profit generated in the sale to help reduce the registration cost in coming years.

Adult programs include: drop in basketball, yoga on the docks, and the Building Bones program. In the coming year, we are hoping for more adult programs to come into play through pick up soccer, and a potential softball/ baseball program.

Thetford is a great community. I thank you for being a part of the Recreation Department by participating and volunteering for our activities.

Respectfully submitted:

Nathan Maxwell  
Recreation Director



## **TREASURE ISLAND**

*Open from Memorial Day to Labor Day*

2018 marked the beginning of a full-time position in the recreation department to include the management of our beloved Treasure Island. We started the year by making some improvements to the grounds, new paint on some structures, the picnic tables, and removal of unneeded grills that are being updated. The playground was upgraded in the spring to bring into compliance with state regulations. State ADA compliance required the removal of the drinking fountain at the bathhouse.

Power was supplied to the gate shack and a new point of sale transaction was created to better serve the community as well as to clear up any issues taking in money. Concessions added to the park required the addition of trash and recycling collection.

Treasure Island was the place to go this summer, with almost no closed days during the summer. The weather was hot and sunny. We had a full staff with 5 Life guards, 3 subs, and 6 gate attendants over the course of the summer. With a limited amount of down days due to weather Treasure Island brought in with Gate fees, concessions and adult programs a total of \$38,078.00 in total revenue. Up by nearly \$13,000.00 from previous years

We will look this year on continuing improvements to the property with the moving of the pavilion in the woods to the area next to the volley ball court. More improvements to the playground, and other structures, and the continued talks about the house and how to move forward in creating that area to be opened for venues that will ultimately in time, produce revenue needed to remove a day fee for attending Treasure Island for the residence of the town. None of the capital improvements money was used this year as we need to receive much needed funds for the house project. This year we will evaluate a goal, and the cost associated with that project to run fundraisers to ensure the money for that project.

Respectfully submitted:

Nathan Maxwell  
Recreation Director

## **LATHAM MEMORIAL LIBRARY AND PEABODY LIBRARY**

### **Latham Memorial Library**

**Hours:** Monday: 2:00 - 8:00 pm; Tuesday: 2:00 - 5:00 pm; Wednesday: 10:00 - 5:00 pm  
Thursday: 2:00 - 8:00 pm; Friday: 10:00 - 5:00 pm; Saturday: 10:00 - 1:00 pm

The librarians and trustees have worked hard this year to improve the Latham Library, and implement the 2017-2020 Strategic Plan, including the launch of a pilot effort to provide Sunday hours (10:00 – 1:00 pm during the winter months). So you can now visit your library any day of the week! More people came and more materials circulated from the library than last year, including 3,655 Audiobooks downloaded through our online subscriptions. Overall, per capita borrowing was the highest in 14 years (since 2004)!

With the help of the annual appeal, grants, and memorial donations the Library increased both Children and Adult programs. Also, in addition to our successful Teen Space, we created a Tween room downstairs to welcome 10-12 year olds, which has been popular and provides children not only opportunities to read, socialize and use computers, but with tools to be creative.

The library could not do without our many volunteers. In addition to staffing the circulation desk, volunteers have helped to get books and other materials onto the shelves quickly, and they are helping us to clean up our databases.

### **Peabody Library**

**Hours:** Tuesday: 5:30 - 8:00 pm; Wednesday: 2:00 - 8:00 pm

In its 152<sup>nd</sup> year, the library hosted 48 programs including one summer book discussion series. Volunteers opened the library every Saturday morning during the summer months. The Twenty-Third Annual Penny Carnival brought a happy crowd of 95 folks to enjoy a sunny afternoon. Programs were offered every month this year for children. Programs concluded in December with the Twenty-Ninth Annual Holiday Readings.

The Library had 1,543 visitors borrowing 264 books from the library collection. 93 audio books also circulated from the library. 51 movies were enjoyed from Peabody. A total of 408 titles circulated from the library in 2018. 186 more people came and visited the library than in 2017.

Come discover one of the most elegant public rooms in Thetford. Your faithful support maintains the wish of George Peabody “that the library shall be enjoyed by those who may be in the village of Post Mills and its environs.”

Let your libraries change your life.

Peter Blodgett, Librarian

## THETFORD LIBRARY FEDERATION

Our major purpose is to maintain the Bicentennial Building as a free home for Latham Memorial/ Thetford Town Library and the Historical Society's library and archives. Last summer, the attic of the building was insulated, significantly improving heating and cooling at much lower cost. In 2018, the Historical Society continued to allow the Latham Library to use the Black and White Gallery as a popular Tween Space after school for fourth through sixth graders.

The main source of income for the Federation is an appropriation voted by the Town, which provides the major portion of the operating budgets for our two public libraries (Peabody and Latham) and supports Library World, the public access catalog shared among the libraries of Thetford. For our other expenses, including operation of our building, we primarily depend on income from the endowment and your continued support of our annual appeal. Thank you for helping us meet our expenses in 2018.

Through book discussion groups, visiting speakers, authors and storytelling; by working cooperatively with classroom teachers at both schools, our member libraries have continued to encourage reading at all levels.

Peter Blodgett, Acting Clerk



*Post Mills Strawberry Festival broadside and Cornet Band in front of Peabody Library, n.d. (THS Archives)*

## **TOWN OF THETFORD BUDGET REPORT**

### **Fiscal Year 2019 Town Budget**

The Selectboard is presenting a budget for the 2019 General Fund and Department of Public Works Fund that will increase the 2019 funds to be raised by 3.93%.

Spending in the General Fund will decrease by 27.90%

Spending in the Department of Public Works Fund will increase by 8.69%

Spending of other Warned Articles is increasing by 116.82%, if all pass.

Fund balances at the close of the 2018 fiscal year were healthy. Being that those fund balances were above the 10% - 15% range amounts approved by the Selectboard, a portion of those funds will be applied to this year's 2019 budget.

**General Fund Balance - \$377,322**

**DPW Fund Balance - \$203,350**

#### **SELECTBOARD –**

**100-3000-15.02 Town Employee Benefits:** Costs now represent all Town employee benefits of health, dental, life and disability insurances.

**100-3000-80.00 Profession Audit:** Continued costs due to a required single audit when more than \$500,000 of Federal funds are received in a single year.

**100-3000-92.00 Retirement:** Increases resulting from State approved rate increases.

**100-3100-10.00 Town Manager Salary:** Represents a 6-month salary for the 2019 year.

**Moved Line Item – GMEDC annual dues (Green Mountain Economic Development Corp.)**

#### **POLICE –**

**100-4100-60.00 Contracted Services:** Represents professional assistance in establishing updated Rules & Procedures to be compliant with the latest legal standards.

#### **TOWN HALL – PHYSICAL PLANT**

**100-3710.56.00 Rubbish Removal/Recycling:** Represents actual cost increases.

**100-3710-84.00 Town Hall Fund:** Continued contribution for exterior building repairs and to replenish the fund from the new septic system work.

**LIBRARIES & MISCELLANEOUS**

**100-8000-00.00 Libraries:** See as Warned Article #16

**100-8000-40.00 Upper Valley Ambulance:** See as Warned Article #10

**RECREATION & TREASURE ISLAND**

**100-7005-10.00 Recreation Director:** Increases represent actual costs from a very successful 2018 summer season, to be offset by revenues.

**RECYCLING & SOLID WASTE**

All budgeted items continue to reflect a recycling market that is declining, as well as the Town's efforts to keep as many items as possible out of the waste stream.

**FIRE & EMRGENCY MANAGEMENT**

**#100-4500.00 Fire Department:** See as Warned Article #9

**DEPARTMENT OF PUBLIC WORKS**

**200-5000-10.02 Project Manager Salary:** Represents increased hours with State grants and the required compliance with MRGP (Municipal Roads General Permit/Act 64).

**200-5100-15.00 DPW Benefits:** Represents all health, dental, life and disability insurances for a full five-person crew.

**200-5100-80.00 Project Loan Interest:** Anticipated interest due on two lines of credit (FEMA & FHWA) for costs of repairs from the July 1, 2017 storm, as we await full reimbursement.

**200-5110-60.00 Guardrails:** Represents continued work to upgrade guardrails on Town roads.

**200-5120-22.00 New Paving Fund:** Represents an increase in the contribution to the Paving Fund due to the actual costs of paving.

**200-5120-50.00: Structures Grant Expense:** Represents the required match if the Town were to receive the maximum State grant of \$175,000.

**200-5180-22.00 Winter Road Supplies:** Expected continued increase in both sand and salt due to the fluctuation of recent winter weather.

**200-5610-22.00 DPW Signs:** Represent anticipated update of Town Road Speed Ordinance.

***FINANCIAL REPORTS***

***YEAR ENDING  
DECEMBER 31, 2018***

## TOWN OF THETFORD 2019 PROPOSED BUDGET

All Town Departments	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
Police & Animal Control	241,593	229,536	281,380	16.47%	311,359	303,053	7.70%
Fire & Emergency Management *	159,520	159,941	188,521	18.18%	183,279	15,562	-91.75%
Selectboard	251,538	214,378	384,825	52.99%	359,052	397,473	3.29%
Miscellaneous *	262,415	238,627	241,060	-8.14%	246,502	147,898	-38.65%
Recreation & Treasure Island	124,871	90,189	125,517	0.52%	124,426	131,645	4.88%
Clerk/BCA/Elections/Operations	112,949	104,166	115,929	2.64%	109,477	100,948	-12.92%
Libraries ***	103,585	103,585	103,585	0.00%	103,585	-	
Treasurer & Tax Collection	89,371	89,413	94,349	5.57%	109,982	98,232	4.12%
Town Hall – Physical Plant	74,914	75,016	76,125	1.62%	79,055	78,286	2.84%
Recycling & Solid Waste	78,679	71,903	78,394	-0.36%	79,319	79,477	1.38%
Listers	62,586	58,342	60,281	-3.68%	59,117	64,075	6.29%
Single Year Appropriations	-	46,488	-		46,488	-	
Zoning Dept. & Planning Commission	39,148	29,014	39,113	-0.09%	30,739	39,555	1.13%
Conservation	3,250	3,149	3,350	3.08%	2,918	3,350	0.00%
<b>General Fund Expenses</b>	<b>1,604,418</b>	<b>1,513,747</b>	<b>1,792,428</b> ✓	<b>11.72%</b>	<b>1,845,297</b>	<b>1,459,554</b>	<b>-18.57%</b>
Less Previous Year Surplus Applied	-	-	(100,000)		-	(125,000)	25.00%
Less Non-tax Revenues	(374,315)	(395,222)	(338,626)	-9.53%	(402,028)	(358,527)	5.88%
<b>Totals</b>	<b>1,230,103</b>	<b>1,118,524</b>	<b>1,353,802</b> ✓	<b>10.06%</b>	<b>1,443,269</b>	<b>976,027</b>	<b>-27.90%</b>
<b>Town Funds to Raise(d)</b>	<b>1,230,103</b>	<b>1,118,524</b>	<b>1,353,802</b> ✓	<b>10.06%</b>	<b>1,443,269</b>	<b>976,027</b>	<b>-27.90%</b>
<b>Additional Taxes Raised (Rebills)</b>							
<b>Total Raised</b>		<b>1,118,524</b>			<b>1,443,269</b>		
<b>Dept. of Public Works Expense</b>	<b>1,037,859</b>	<b>860,717</b>	<b>1,093,682</b>	<b>5.38%</b>	<b>1,078,683</b>	<b>1,180,046</b>	<b>7.90%</b>
Less Previous Year Surplus Applied	-	-	(25,000)		-	(30,000)	
Less Non-Tax Revenues	(133,327)	(134,538)	(133,300)	-0.02%	(151,729)	(133,400)	0.08%
<b>DPW Funds to Raise(d)</b>	<b>904,532</b>	<b>726,179</b>	<b>935,382</b> ✓	<b>3.41%</b>	<b>926,954</b>	<b>1,016,646</b>	<b>8.69%</b>
<b>Additional Taxes Raised (Article)</b>	-	-					
<b>Total Raised</b>		<b>726,179</b>			<b>926,954</b>		
<b>Town &amp; DPW Funds to Raise(d)</b>	<b>2,134,635</b>		<b>2,289,184</b>	<b>7.24%</b>		<b>1,992,673</b>	<b>-12.95%</b>
<b>Additional Warned Articles</b>	<b>323,712</b>		<b>342,802</b>	<b>5.90%</b>		<b>743,247</b>	<b>116.82%</b>
<b>Veterans Exemption</b>	<b>10,000</b>		<b>12,932</b>	<b>29.32%</b>		<b>10,618</b>	<b>-17.89%</b>
<b>Local Agreements</b>	<b>10,000</b>		<b>13,033</b>	<b>30.33%</b>		<b>15,822</b>	<b>21.40%</b>
<b>Total Funds to Raised(d)</b>	<b>2,478,347</b>		<b>2,657,951</b>	<b>7.25%</b>		<b>2,762,360</b>	<b>3.93%</b>
<b>General Fund Balance, 12/31 (10-15%)</b>		<b>314,658</b>			<b>377,322</b>		
<b>DPW Fund Balance, 12/31 (10-15%)</b>		<b>202,398</b>			<b>203,350</b>		
<b>* Additional Warned Articles</b>							
DPW Capital Equip.	140,000		147,000	5.00%		154,400	5.03%
Fire Capital Equip.	88,500		90,090	1.80%		94,595	
Police Capital Equip.	22,000		28,000	27.27%		32,000	14.29%
Thetford Volunteer Fire Dept.						188,733	
Upper Valley Ambulance						113,872	
Social Service Appropriations	38,488		46,488	20.79%		39,562	-14.90%
Thetford Library Federation						107,585	
Timothy Frost Building Fund						5,000	
Town Tree Fund						7,500	
<b>Total</b>	<b>323,712</b>		<b>342,802</b>	<b>5.90%</b>		<b>743,247</b>	<b>116.82%</b>

Revenues	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-2000-00.00 Current Tax Levy</b>	1,230,103	1,275,697	1,355,099	10.16%	1,405,027	977,527	-27.86%
<b>Sub-Total Taxes Raised</b>	<b>1,230,103</b>	<b>1,275,697</b>	<b>1,355,099</b>	<b>10.16%</b>	<b>1,405,027</b>	<b>977,527</b>	<b>-27.86%</b>
<b>Non-Tax Revenues</b>							
100-2000-01.00 Hold Harmless Revenue	122,000	146,038	142,000	16.39%	151,152	150,000	5.63%
100-2000-02.00 Additional Taxes Billed	-	-	-	-	-	-	-
100-2030-00.00 Interest Delinquent Taxes	23,000	32,351	23,000	0.00%	22,905	23,000	0.00%
100-2035-00.00 Late Homestead Penalty	6,500	12,319	8,000	23.08%	11,632	10,000	25.00%
100-2040-00.00 School Tax Billing Fee	14,000	11,239	11,500	-17.86%	11,500	11,500	0.00%
100-2101-00.00 Liquor Taxes	280	280	280	0.00%	280	280	0.00%
100-2110-00.00 Dog Penalties (late fee)	500	900	500	0.00%	667	550	10.00%
100-2115-00.00 Dog Fines (tickets)	-	-	-	0.00%	-	-	-
100-2120-00.00 Dog Licenses	2,750	2,465	2,500	-9.09%	2,439	2,500	0.00%
100-2121-01.00 Zoning Permits	6,000	3,850	4,000	-33.33%	3,190	3,500	-12.50%
100-2121-02.00 SubDivision Permits	-	-	-	0.00%	-	-	-
100-2211-00.00 Penalty on Taxes	27,000	31,513	27,000	0.00%	21,226	22,000	-18.52%
100-2310-00.00 Town Clerk Fees	23,000	23,029	23,000	0.00%	20,520	20,500	-10.87%
100-2351-00.00 Use of Town Records	175	145	150	-14.29%	175	150	0.00%
100-2353-00.00 Zoning Material Receipts	-	-	-	0.00%	120	-	-
100-2400-00.00 Traffic/Civil Fines	4,200	4,321	4,200	0.00%	3,196	3,500	-16.67%
100-2400-10.00 Police Receipts	75	240	100	33.33%	11,564	250	150.00%
100-2400-15.00 Police Contracted Svcs. (UVD)	11,000	10,089	10,000	-9.09%	13,283	13,900	39.00%
100-2440-05.00 Tax Sale- Other	-	-	-	0.00%	-	-	-
100-2400-20.00 Tax Sale Redem. Int. to Town	-	-	-	0.00%	-	-	-
100-2630-00.00 Recycling Sticker Revenue	10,500	9,108	11,500	9.52%	9,508	10,500	-8.70%
100-2634-02.00 Recycling Receipts	-	5,221	-	-	5,726	5,700	-
100-2690-00.00 Sale Town Owned Property	-	750	500	-	-	-	-100.00%
100-2700-00.00 Treasure Island Receipts	30,000	25,771	30,000	0.00%	37,889	37,500	25.00%
100-2700-00.01 Recreation Donations	-	5,000	-	-	132	-	-
100-2750-00.00 Recreation Receipts	25,500	23,751	24,000	-5.88%	26,136	26,000	8.33%
100-2800-00.00 Insurance refunds	-	-	-	0.00%	-	-	-
100-2810-00.00 Insurance Claim Receipts	-	-	-	0.00%	19,931	-	-
100-2850-00.00 Municipal Fine Receipts	-	-	-	-	83	-	-
100-2930-00.00 Bank Interest	200	258	200	0.00%	1,202	1,000	400.00%
100-2940-00.00 Memorial Park Donations	-	-	-	0.00%	-	-	-
100-2941-00.00 Memorial Park Tax Raised	-	-	-	0.00%	-	-	-
100-2972-01.00 Listers' Changes Re-Bills	-	448	-	0.00%	-	-	-
100-2985-00.00 Flood Cont-Water Resource	3,675	3,675	3,675	0.00%	3,675	3,675	0.00%
100-2987-00.00 Forest & Parks Tax	21	21	21	0.00%	21	21	0.00%
100-2988-00.00 Railroad Tax	-	-	-	0.00%	-	-	-
100-2989-00.00 PILOT Revenues	10,589	7,418	7,500	-29.17%	12,591	12,000	60.00%
100-2990-00.00 Miscellaneous Receipts	-	1,020	-	-	523	500	-
100-2991-00.00 Conservation Donation	-	35	-	-	-	-	-
100-2992-00.00 Town Land Maint. Revenue	53,350	33,968	5,000	-90.63%	10,764	-	-100.00%
100-2999-00.00 Fish & Game Lease	-	-	-	-	1	1	-
<b>Sub-Total Non-Tax Revenue</b>	<b>374,315</b>	<b>395,222</b>	<b>338,626</b>	<b>-9.53%</b>	<b>402,028</b>	<b>358,527</b>	<b>5.88%</b>
<b>Totals</b>	<b>1,604,418</b>	<b>1,670,919</b>	<b>1,693,725</b>	<b>5.57%</b>	<b>1,807,055</b>	<b>1,336,054</b>	<b>-21.12%</b>

## Notes -

#100-2400-10.00 Police Receipts - Increase in 2018 due to a one-time anonymous donation.



Police and Animal Control	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-4100 POLICE</b>							
100-4100-10.00 Police Chief	70,782	70,952	72,198	2.00%	72,601	74,003	2.50%
100-4100-10.01 Police Officers F.T.	89,087	84,642	121,000	35.82%	128,409	131,932	9.03%
100-4100-10.02 Police overtime	10,000	9,714	10,000	0.00%	10,972	10,000	0.00%
100-4100-10.03 Police Officers P.T.	-	-	-	-	-	-	-
100-4100-10.05 Call Out/OT	-	-	-	-	-	-	-
100-4100-10.06 UVD Contracted Detail	4,500	4,606	5,000	11.11%	7,189	7,500	50.00%
100-4100-10.07 Part-Time Admin. Asst.	5,550	3,239	4,716	-15.03%	3,030	3,453	-26.80%
100-4100-10.08 Other Contracted Details	1,000	1,331	1,500	50.00%	746	1,000	-33.33%
100-4100-14.00 Social Security Police Chief	5,415	4,919	5,523	2.00%	5,027	5,661	2.50%
100-4100-14.01 Police Officer Soc. Secu	6,815	7,056	9,257	35.82%	10,118	10,093	9.03%
100-4100-14.02 Soc.Sec. O.T.	765	-	765	0.00%	-	765	0.00%
100-4100-14.03 UVD Contracted Detail Soc Sec	344	339	383	11.11%	520	574	50.00%
100-4100-14.04 Soc. Sec. Other Contracted Details	77	96	115	50.00%	53	77	-33.33%
100-4100-14.05 CallOut/OT Soc. Security	-	-	-	-	-	-	-
100-4100-14.07 P.T. Admin Asst. Soc Security	430	198	361	-16.12%	232	264	-26.80%
100-4100-15.00 Police Benefits	2,700	2,663	2,750	1.85%	4,050	-	-100.00%
100-4100-20.00 Office Supplies	700	725	700	0.00%	725	800	14.29%
100-4100-21.00 Police Supplies	3,000	3,014	3,000	0.00%	13,525	3,500	16.67%
100-4100-25.00 Uniforms	6,300	5,860	5,500	-12.70%	4,737	5,500	0.00%
100-4100-28.00 Computer Equipment	-	-	-	0.00%	-	-	-
100-4100-34.00 Police Telecommunications	4,381	4,396	5,880	34.22%	5,760	6,100	3.74%
100-4100-35.00 Police Postage	200	286	250	25.00%	271	250	0.00%
100-4100-36.00 Radio/Dispatch	1,899	120	2,584	36.11%	889	2,600	0.62%
100-4100-40.00 Police Dues & Meetings	560	705	700	25.00%	504	800	14.29%
100-4100-42.00 Police Training	3,750	2,571	5,850	56.00%	5,926	6,100	4.27%
100-4100-60.00 Contracted Services	4,205	929	1,500	-64.33%	1,256	4,680	212.00%
100-4100-68.00 Vehicle Repair	4,000	7,265	5,500	37.50%	9,122	9,525	73.18%
100-4100-74.00 Police Fuel	8,000	7,643	9,000	12.50%	10,275	10,500	16.67%
100-4100-79.00 Evidence Room Construction	-	4	-	0.00%	-	-	-
100-4100-83.00 Equipment/ Repair/Radio	1,500	1,624	1,500	0.00%	1,185	1,500	0.00%
100-4100-84.00 Cruiser Fire Damage	-	-	-	0.00%	10,241	-	-
100-4100-91.00 Police small equipment fund	3,000	3,000	3,000	0.00%	3,000	3,000	0.00%
100-4100-95.00 Grants Matching	250	-	500	100.00%	-	500	0.00%
<b>Sub-Total Police</b>	<b>239,210</b>	<b>227,895</b>	<b>279,031</b>	<b>16.65%</b>	<b>310,361</b>	<b>300,676</b>	<b>7.76%</b>
<b>100-6150 ANIMAL CONTROL</b>							
100-6150-10.00 Animal Control Wages	1,006	1,051	1,067	6.09%	489	1,093	2.47%
100-6150-14.00 Social Security-AC	77	80	82	6.09%	37	84	2.47%
100-6150-15.00 Pound Fees	350	-	250	-28.57%	-	250	0.00%
100-6150-22.00 Humane Supplies	250	-	250	0.00%	-	250	0.00%
100-6150-37.00 Licensing Supplies	300	267	300	0.00%	278	300	0.00%
100-6150-40.00 Dues, Mtgs., Innoculations	100	-	100	0.00%	-	100	0.00%
100-6150-74.00 Animal Cont.Travel	300	242	300	0.00%	195	300	0.00%
<b>Sub-Total Animal Control</b>	<b>2,383</b>	<b>1,640</b>	<b>2,348</b>	<b>-1.43%</b>	<b>999</b>	<b>2,377</b>	<b>1.21%</b>
<b>Totals</b>	<b>241,593</b>	<b>229,536</b>	<b>281,380</b>	<b>16.47%</b>	<b>311,359</b>	<b>303,053</b>	<b>7.70%</b>

**Notes -**

#110-4100-21.00 Police Supplies: One-time purchase offset by Revenue #100-2400-10.00

Fire and Emergency Management	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2109 Proposed	Change %
<b>100-3900 EMERGENCY MANAGEMENT</b>							
100-3900-30.00 Emergency Management	9,880	10,501	9,400	-4.86%	4,329	10,100	7.45%
100-3900-90.00 Trans. Emer. Infrs. CapFund	2,500	2,500	2,500	0.00%	2,500	2,500	0.00%
<b>Sub-Total Emergency Management</b>	<b>12,380</b>	<b>13,001</b>	<b>11,900</b>	<b>-3.88%</b>	<b>6,829</b>	<b>12,600</b>	<b>5.88%</b>
<b>100-4500 FIRE DEPARTMENT</b>							
100-4500-00.00 Fire Department ***	143,910	143,910	173,949	20.87%	173,929	<b>188,733</b>	8.50%
100-4500-10.01 Fire Warden	3,230	3,030	2,672	-17.27%	2,521	2,962	10.86%
<b>Sub-Total Fire Dept.</b>	<b>147,140</b>	<b>146,940</b>	<b>176,621</b>	<b>20.04%</b>	<b>176,450</b>	<b>2,962</b>	<b>-98.32%</b>
<b>Totals</b>	<b>159,520</b>	<b>159,941</b>	<b>188,521</b>	<b>18.18%</b>	<b>183,279</b>	<b>15,562</b>	<b>-91.75%</b>

**Notes -**

#100-4500-00.00 Fire Department - See Warned Article #9

Selectboard & Administration	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3000 SELECTBOARD &amp; ADMIN.</b>							
100-3000-10.01 Selectboard Stipend	5,000	4,000	5,000	0.00%	3,500	5,000	0.00%
100-3000-11.00 Selectboard Assistant	7,255	5,538	7,255	0.00%	3,798	7,625	5.10%
100-3000-14.00 Selectboard S.S.	383	306	383	-0.13%	268	383	0.00%
100-3000-15.00 Selectboard Contingency	5,000	2,324	3,000	-40.00%	5,197	7,500	150.00%
100-3000-15.01 Selectboard Assistant S.S.	555	424	555	0.00%	1,507	583	5.10%
100-3000-15.02 Town Employee Benefits	76,626	75,195	101,652	32.66%	105,640	138,946	36.69%
100-3000-20.00 Supplies & Publications	500	140	250	-50.00%	50	250	0.00%
100-3000-30.00 Advertising	3,000	818	2,000	-33.33%	1,296	3,500	75.00%
100-3000-40.00 VT League of Cities & Towns	3,930	3,930	4,015	2.16%	4,015	4,126	2.76%
100-3000-40.01 Dues, Meetings & Events	1,000	1,293	1,000	0.00%	1,459	1,250	25.00%
100-3000-42.00 Unemployment	631	515	1,166	84.82%	1,166	1,130	-3.10%
100-3000-47.00 WC Insurance	14,216	14,216	18,790	32.18%	22,543	19,473	3.63%
100-3000-48.00 PACIF Liability	37,989	38,211	44,434	16.97%	46,862	44,413	-0.05%
100-3000-60.00 Legal Services	30,000	11,601	24,000	-20.00%	13,587	24,000	0.00%
100-3000-74.00 Travel	450	590	500	11.11%	398	500	0.00%
100-3000-80.00 Professional Audit	15,800	17,618	22,500	42.41%	25,558	22,500	0.00%
100-3000-85.00 Planning & Consulting	5,000	5,000	3,000	-40.00%	3,000	5,000	66.67%
100-3000-90.00 Mowing	8,370	9,315	9,325	11.41%	8,370	9,500	1.88%
100-3000-91.00 Town Lands Maintenance	13,000	4,631	6,200	-52.31%	3,323	13,000	109.68%
100-3000-91.01 Trans. To Town Lands Maint.	5,000	-	5,000	0.00%	5,000	-	-100.00%
100-3000-92.00 Retirement	17,833	18,714	22,500	26.17%	24,939	24,320	8.09%
100-3000-93.00 Transfer to Sidewalk Proj. 341			77,575		77,575	24,000	-69.06%
100-3100-10.00 Town Manager Salary			20,000		-	36,400	82.00%
100-3100-14.00 Town Manager Social Security			4,725		-	2,785	-41.07%
Moved Line Item - GMEDC						1,289	
<b>Totals</b>	<b>251,538</b>	<b>214,378</b>	<b>384,825</b>	<b>52.99%</b>	<b>359,052</b>	<b>397,473</b>	<b>3.29%</b>

**Notes -**

#100-3000-15.02 Town Employee Benefits - Now includes all Town contribution to Medical, Dental, Life &amp; Disability Insurances

#100-3000-92.00 Retirement - Includes increases required to VMERS

Moved Line Item - GMEDC: Represents annual member dues for Green Mountain Economic Development Corp.

Libraries and Miscellaneous	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-8000 LIBRARIES</b>							
100-8000-00.00 Thetford Libraries *	103,585	103,585	103,585	0.00%	103,585	107,585	3.86%
<b>COMMITTEES</b>							
100-4000-50.00 Energy Committee	750	420	600	-20.00%	146	600	0.00%
100-6940-20.00 Senior & Affordable Housing	2,000	-	-	-100.00%	-	-	
100-6950-20.00 TEN Committee	-	-	-	0.00%	-	-	
<b>100-6140 HEALTH OFFICER</b>							
100-6140-10.00 Health Officer Wages	300	-	200	-33.33%	-	200	0.00%
100-6140-14.00 Social Security	23	-	15	-34.78%	-	15	0.00%
100-6140-40.00 Dues & Meetings	75	-	-	-100.00%	-	-	
100-6140-74.00 Travel	50	-	50	0.00%	-	50	0.00%
<b>100-6120 DANGEROUS BUILDINGS</b>							
100-6120-50.00 Dangerous Bldg. Inspector	-	-	-	0.00%	-	-	
<b>100-6110 AMBULANCE</b>							
100-6110-40.00 Upper Valley Ambulance *	95,756	95,756	95,756	0.00%	111,284	113,872	18.92%
<b>100-6820 CEMETERIES</b>							
100-6820-01.00 Cemeteries-Mowing	6,910	7,510	8,500	23.01%	7,025	8,500	0.00%
100-6820-20.00 Cemeteries - Supplies	500	-	500	0.00%	-	500	0.00%
100-6820-68.00 Repairs & Maintenance	8,500	36	7,500	-11.76%	3,630	7,500	0.00%
<b>100-9900 TAX APPROPRIATIONS</b>							
100-9900-01.00 Veterans' Flags	400	400	400	0.00%	400	400	0.00%
100-9900-02.00 Scholarships	500	500	500	0.00%	500	500	0.00%
<b>100-9900 FLOOD EXPENSE</b>							
100-9900-07.00 Flood Expense	-	-	-	0.00%	-	-	
<b>100-6960 TRI TOWN COMMISSION</b>							
100-6960-00.00 Annual Allocation	19,848	19,080	4,466	-77.50%	4,457	1,617	-63.79%
100-6960-84.00 Dam Bond payment	28,471	28,469	27,957	-1.81%	27,914	27,442	-1.84%
<b>100-9300 COUNTY TAX</b>							
100-9300-00.00 County & Extension Svc.	88,682	84,967	84,967	-4.19%	88,533	90,924	7.01%
<b>100-9150 INTEREST PAID</b>							
100-9150-00.00 Interest on Loans	4,000	964	4,000	0.00%	-	3,000	-25.00%
<b>MISC.</b>							
100-9990-04.00 Real Estate Abatements	5,000	-	5,000	0.00%	2,013	5,000	0.00%
100-9990-06.00 Bank Fees	650	525	650	0.00%	601	650	0.00%
<b>New Line Item - TREE WARDEN</b>							
New Line Item - Tree Warden Operations						750	
New Line Item - Tree Warden Stipend						250	
<b>Totals Misc.</b>	<b>262,415</b>	<b>238,627</b>	<b>241,060</b>	<b>-8.14%</b>	<b>246,502</b>	<b>147,898</b>	<b>-38.65%</b>

**Notes -**

#100-8000-00.00 Libraries - See Warned Article #16

#100-6110-40.00 Upper Valley Ambulance - See Warned Article #10

Recreation and Treasure Island	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-7000 RECREATION</b>							
100-7000-10.00 Recreation Director	17,087	15,539	40,768	138.59%	40,752	41,787	2.50%
100-7000-10.01 Recreation Staff/Mileage	-	-	-	0.00%	39	300	
100-7000-14.00 Rec. Director Soc.Sec.	1,292	1,189	3,119	141.43%	2,819	3,197	2.50%
100-7000-14.01 Recreation Staff Soc. Sec.	-	-	-	0.00%	-	-	
100-7000-15.00 Rec. Director Benefits			1,000		573	-	-100.00%
100-7000-20.00 Recreation Admin Supplies	250	1,297	100	-60.00%	298	350	250.00%
100-7000-20.01 Youth Sports Equipment	7,235	8,297	4,900	-32.27%	5,941	5,000	2.04%
100-7000-27.00 Licensing Agreements& Supp	3,000	2,440	3,000	0.00%	2,440	3,000	0.00%
100-7000-30.00 Advertising / Marketing	400	-	250	-37.50%	237	250	0.00%
100-7000-34.00 Telephone, Utilities	750	224	600	-20.00%	314	600	0.00%
100-7000-40.00 Dues and Meetings	500	-	100	-80.00%	50	400	300.00%
100-7000-40.01 Skiing Program	8,925	8,009	8,925	0.00%	8,322	8,500	-4.76%
100-7000-40.02 Cross-Country Skiing Prog	175	-	175	0.00%	-	175	0.00%
100-7000-40.03 Adult Programs	350	-	100	-71.43%	-	600	500.00%
100-7000-40.10 Special Events	100	-	50	-50.00%	-	50	0.00%
100-7000-50.00 Officials Fees	3,000	1,295	2,500	-16.67%	3,000	2,800	12.00%
100-7000-50.01 Tournaments & Fees	1,500	1,597	2,000	33.33%	1,312	2,000	0.00%
100-7000-50.03 Instructor & Registration	2,500	1,150	1,500	-40.00%	316	1,500	0.00%
100-7000-50.04 Summer Camps	-	-	-	0.00%	73	400	
100-7000-50.90 Capital Improvements Fund	3,000	3,000	3,000	0.00%	3,000	3,000	0.00%
100-7000-68.00 Repairs & Maintenance	5,000	2,220	1,500	-70.00%	1,483	1,500	0.00%
100-7000-76.00 Portable Toilets			1,500		1,430	1,500	0.00%
<b>Sub-Total Rec</b>	<b>55,064</b>	<b>46,257</b>	<b>75,087</b>	<b>36.36%</b>	<b>72,400</b>	<b>76,909</b>	<b>2.43%</b>
<b>100-7005 TREASURE ISLAND</b>							
100-7005-10.00 Treasure Island Staff	38,000	21,622	20,000	-47.37%	24,688	24,000	20.00%
100-7005-14.00 Social Security-TI Staff	2,907	1,654	1,530	-47.37%	1,846	1,836	20.00%
100-7005-17.00 Property Taxes	13,500	13,352	13,500	0.00%	12,847	13,500	0.00%
100-7005-22.00 T.I. Supplies	2,000	845	2,000	0.00%	1,285	2,000	0.00%
100-7005-30.00 T.I. Advertising	300	-	300	0.00%	217	300	0.00%
100-7005-34.00 Treasure Island Telephone	800	815	800	0.00%	641	800	0.00%
100-7005-68.00 Facility Maint./Repairs	10,000	4,387	10,000	0.00%	7,047	10,000	0.00%
100-7005-70.00 Residence Maint./Repairs	-	-	-	0.00%	126	-	
100-7005-76.00 Utilities-Treasure Island	500	243	500	0.00%	536	500	0.00%
100-7005-79.00 Misc. Train & Cert.	1,800	1,015	1,800	0.00%	554	1,800	0.00%
100-7005-99.00 Transfer Out - Local Match					2,240	-	
<b>Sub-Total TI</b>	<b>69,807</b>	<b>43,932</b>	<b>50,430</b>	<b>-27.76%</b>	<b>52,026</b>	<b>54,736</b>	<b>8.54%</b>
<b>Totals</b>	<b>124,871</b>	<b>90,189</b>	<b>125,517</b>	<b>0.52%</b>	<b>124,426</b>	<b>131,645</b>	<b>4.88%</b>

Clerk, BCA, Elections and Town Hall	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3500 CLERK</b>							
100-3500-10.00 Town Clerk's Salary	42,591	40,706	44,748	5.06%	39,770	30,389	-32.09%
100-3500-10.01 Asst Town Clerk Wages	19,809	19,427	20,606	4.02%	20,899	21,119	2.49%
100-3500-14.00 Social Security-Clerk	3,258	2,704	3,423	5.06%	2,873	2,325	-32.09%
100-3500-14.01 Social Security-Asst Clerk	1,515	1,486	1,576	4.02%	1,599	1,616	2.49%
100-3500-15.00 Town Clerk Benefits	1,175	1,100	1,400	19.15%	1,107	-	-100.00%
100-3500-25.00 Town Hall Technology Initiative	4,000	-	1,500	-62.50%	961	2,000	33.33%
100-3500-40.00 CLK. Dues/Meetings/Travel	3,000	1,917	2,550	-15.00%	2,074	2,550	0.00%
<b>Sub-Total Clerk</b>	<b>75,349</b>	<b>67,341</b>	<b>75,804</b>	<b>0.60%</b>	<b>69,281</b>	<b>59,998</b>	<b>-20.85%</b>
<b>100-3080 RECORDS</b>							
100-3080-62.00 Town Report	3,600	4,448	4,000	11.11%	4,438	4,500	12.50%
100-3080-65.00 Restoration of Records	1,000	1,000	1,000	0.00%	1,000	1,000	0.00%
<b>Sub-Total Records</b>	<b>4,600</b>	<b>5,448</b>	<b>5,000</b>	<b>8.70%</b>	<b>5,438</b>	<b>5,500</b>	<b>10.00%</b>
<b>100-3300 BCA</b>							
100-3300-10.02 BCA Expenses	200	150	200	0.00%	210	200	0.00%
100-3300-40.00 BCA Ed. Workshops & Meet	100	-	100	0.00%	-	100	0.00%
<b>Sub-Total BCA</b>	<b>300</b>	<b>150</b>	<b>300</b>	<b>0.00%</b>	<b>210</b>	<b>300</b>	<b>0.00%</b>
<b>100-3310 ELECTIONS</b>							
100-3310-10.00 Election Officials	100	-	400	300.00%	220	100	-75.00%
100-3310-21.00 Election Supplies	250	24	250	0.00%	74	250	0.00%
100-3310-23.00 Tab. Programming & Ballots	750	928	1,600	113.33%	2,443	1,000	-37.50%
<b>Sub-Total Elections</b>	<b>1,100</b>	<b>952</b>	<b>2,250</b>	<b>104.55%</b>	<b>2,737</b>	<b>1,350</b>	<b>-40.00%</b>
<b>100-3210 TOWN OFFICES-OPERATIONS</b>							
100-3210-20.00 Town Office Supplies	3,000	3,238	3,000	0.00%	3,719	3,500	16.67%
100-3210-23.00 Copier Contract Support	1,400	600	600	-57.14%	680	600	0.00%
100-3210-24.00 Copier Maintenance/Supply	75	-	75	0.00%	-	75	0.00%
100-3210-26.00 Computer & IT Support	7,000	5,680	6,000	-14.29%	5,545	6,000	0.00%
100-3210-27.00 Computer Licensing Agreements	11,000	12,130	13,700	24.55%	12,204	14,000	2.19%
100-3210-28.00 Computer Supplies	400	247	400	0.00%	464	400	0.00%
100-3210-34.00 Telecommunications	5,900	6,331	6,400	8.47%	6,401	6,400	0.00%
100-3210-35.00 Town Office Postage	1,000	991	1,000	0.00%	956	1,000	0.00%
100-3210-68.00 Equipment Maint/Repairs	200	-	200	0.00%	763	200	0.00%
100-3210-83.00 Tools & Equipment	1,625	1,057	1,200	-26.15%	1,079	1,625	35.42%
<b>Sub-Total Town Offices Operations</b>	<b>31,600</b>	<b>30,275</b>	<b>32,575</b>	<b>3.09%</b>	<b>31,812</b>	<b>33,800</b>	<b>3.76%</b>
<b>Totals</b>	<b>112,949</b>	<b>104,166</b>	<b>115,929</b>	<b>2.64%</b>	<b>109,477</b>	<b>100,948</b>	<b>-12.92%</b>
<b>100-3710 TOWN HALL-PHYSICAL PLANT</b>							
100-3710-20.00 Town Hall Phys.Plant Supp	350	467	350	0.00%	374	400	14.29%
100-3710-56.00 Rubbish Removal/Recycling	1,000	1,110	1,000	0.00%	2,041	2,000	100.00%
100-3710-60.00 Contracted Custodial Services	4,500	4,486	4,500	0.00%	4,851	4,500	0.00%
100-3710-68.00 Repairs & Maintenance	3,000	3,316	3,500	16.67%	4,275	3,500	0.00%
100-3710-76.00 Town Hall Utilities	7,000	6,853	7,000	0.00%	8,788	7,500	7.14%
100-3710-80.00 Town Hall Alarm Service	275	280	280	1.82%	230	280	0.00%
100-3710-83.00 Town Hall Phys. Plant Equip.	1,000	714	1,000	0.00%	-	1,000	0.00%
100-3710-84.00 Town Hall Fund Contribution	21,000	21,000	22,500	7.14%	22,500	22,500	0.00%
100-3710-90.00 Town Hall Bond Payment	36,789	36,790	35,995	-2.16%	35,995	34,606	-3.86%
New Line Item - Timothy Frost Building Utilites						2,000	
<b>Total Town Hall - Physical</b>	<b>74,914</b>	<b>75,016</b>	<b>76,125</b>	<b>1.62%</b>	<b>79,055</b>	<b>78,286</b>	<b>2.84%</b>

**Notes -**

#100-3710-84.00 Town Hall Fund - Replenish fund after new septic system and the need of exterior repairs this year.

Treasurer & Collector of Delinquent Taxes	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3400 TREASURER</b>							
100-3400-10.00 Treasurer	41,750	42,840	44,748	7.18%	42,232	30,389	-32.09%
100-3400-11.00 Asst. Treasurer	24,276	25,600	25,248	4.01%	43,232	44,346	75.64%
100-3400-12.00 Office Assistant	1,200	333	610	-49.17%	91	625	2.46%
100-3400-14.00 Social Security-Treasurer	3,194	3,274	3,423	7.18%	1,952	2,325	-32.09%
100-3400-14.01 Social Security-Asst Treas.	1,857	1,958	1,931	4.01%	3,061	3,392	75.64%
100-3400-14.03 Social Security - Office Asst.	92	26	47	-48.91%	7	48	1.73%
100-3400-15.00 Treasurer's Benefits	2,650	2,275	2,900	9.43%	1,663	-	-100.00%
100-3400-20.00 Treasurer supplies	1,700	1,376	1,600	-5.88%	3,037	1,600	0.00%
100-3400-35.00 Treasurer postage	1,500	1,960	1,800	20.00%	1,719	1,800	0.00%
100-3400-40.00 Treasurer Dues & Mtgs.	400	70	300	-25.00%	564	1,500	400.00%
100-3400-74.00 Treasurer Travel	200	231	200	0.00%	291	400	100.00%
<b>Sub-Total Treasurer</b>	<b>78,819</b>	<b>79,943</b>	<b>82,808</b>	<b>5.06%</b>	<b>97,849</b>	<b>86,424</b>	<b>4.37%</b>
<b>100-3440 DELINQUENT TAX COLLECTING</b>							
100-3440-10.00 Del. Tax Collection Salary	8,780	8,794	8,956	2.00%	9,301	9,180	2.50%
100-3440-14.00 Del. Tax Collection Soc. Sec.	672	677	685	2.00%	711	702	2.50%
100-3440-20.00 CDT Supplies	100	-	100	0.00%	-	100	0.00%
100-3440-35.00 CDT Postage	900	-	900	0.00%	914	925	2.78%
100-3440-40.00 CDT Dues & Mtgs.	100	-	100	0.00%	-	100	0.00%
100-3440-60.00 Tax Sale - Legal Fees			300		1,208	300	0.00%
100-3440-65.00 Tax Sale - Publication			100		-	100	0.00%
100-3440-74.00 Travel	-	-	-	0.00%	-	-	
<b>Sub-Total Tax Collecting</b>	<b>10,552</b>	<b>9,470</b>	<b>11,541</b>	<b>9.37%</b>	<b>12,133</b>	<b>11,807</b>	<b>2.31%</b>
<b>Totals</b>	<b>89,371</b>	<b>89,413</b>	<b>94,349</b>	<b>5.57%</b>	<b>109,982</b>	<b>98,232</b>	<b>4.12%</b>

Recycling and Solid Waste	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-6320 SOLID WASTE</b>							
100-6320-00.00 GUVSWMD Dues	28,468	28,468	28,468	0.00%	28,609	28,468	0.00%
<b>100-6340 RECYCLING</b>							
100-6340-10.00 Recycling Salaries	12,830	14,299	13,215	3.00%	12,029	13,896	5.15%
100-6340-14.00 Social Security-Recycling	981	1,094	1,011	3.00%	911	1,063	5.15%
100-6340-20.00 Recycling supplies	1,250	1,157	1,250	0.00%	1,202	1,250	0.00%
100-6340-30.00 Advertising dnp	-	-	-	0.00%	-	-	
100-6340-40.00 Bin lease/Comingled NRRA	25,000	20,137	25,000	0.00%	28,551	25,000	0.00%
100-6340-42.05 Glass pick up	3,500	1,079	2,500	-28.57%	1,735	2,000	-20.00%
100-6340-42.07 Scrap metal pick up	-	213	250	100.00%	(776)	200	-20.00%
100-6340-50.00 Community Education	100	-	100	0.00%	-	100	0.00%
100-6340-74.00 Travel	1,000	1,056	1,000	0.00%	944	1,000	0.00%
100-6340-75.00 Facility Const & Maint	2,000	1,301	680	-66.00%	1,260	1,500	120.59%
100-6340-76.00 Portable Toilets			1,320	100.00%	1,540	1,500	13.64%
100-6340-80.00 Composting	500	-	500	0.00%	414	250	-50.00%
100-6340-82.00 Green-Up Day (fees & dumpster)	550	600	600	9.09%	400	750	25.00%
100-6340-90.00 Capital Reserve	2,500	2,500	2,500	0.00%	2,500	2,500	0.00%
<b>Sub-Totals Recycling</b>	<b>50,211</b>	<b>43,435</b>	<b>49,926</b>	<b>-0.57%</b>	<b>50,710</b>	<b>51,009</b>	<b>2.17%</b>
<b>Totals</b>	<b>78,679</b>	<b>71,903</b>	<b>78,394</b>	<b>-0.36%</b>	<b>79,319</b>	<b>79,477</b>	<b>1.38%</b>

**Notes -**

Budgeted line items reflect a recycling market that remains in flux and Town efforts to keep items out of the waste stream.

Listers	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3430 LISTERS</b>							
100-3430-10.00 Listers Salaries	41,698	40,123	38,932	-6.63%	40,301	41,436	6.43%
100-3430-11.00 Lister Clerk Salary	9,142	8,275	9,510	4.03%	8,012	9,747	2.49%
100-3430-14.00 Listers Social Security	3,190	3,069	2,978	-6.63%	3,082	3,170	6.43%
100-3430-14.01 Lister Clerk Soc. Security	699	633	727	4.03%	613	746	2.49%
100-3430-20.00 Listers Supplies	700	615	950	35.71%	1,082	950	0.00%
100-3430-23.00 Lister Service Contracts	2,407	2,934	2,534	5.26%	3,510	3,256	28.50%
100-3430-34.00 Lister Advertising	100	94	100	0.00%	101	120	20.00%
100-3430-35.00 Lister Postage	500	159	500	0.00%	454	500	0.00%
100-3430-40.00 Lister Dues & Meetings	250	50	250	0.00%	190	250	0.00%
100-3430-68.00 Lister Professional Serv.	3,500	2,285	3,500	0.00%	1,565	3,500	0.00%
100-3430-70.00 Appeals					-	100	
100-3430-74.00 Listers Travel	200	105	200	0.00%	206	200	0.00%
100-3430-83.00 Lister Equipment	200	-	100	-50.00%	-	100	0.00%
<b>Totals</b>	<b>62,586</b>	<b>58,342</b>	<b>60,281</b>	<b>-3.68%</b>	<b>59,117</b>	<b>64,075</b>	<b>6.29%</b>

Social Service Appropriations	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2109 Warned	Change %
<b>100-6900 APPROPRIATIONS</b>							
100-6900-01.00 Clara Martin Center	4,266	4,266	4,266	0.00%	4,266	4,266	0.00%
100-6900-02.00 American Red Cross	500	500	500	0.00%	500	-	
100-6900-10.00 VNA/VNH	11,536	11,536	11,536	0.00%	11,536	11,536	0.00%
100-6900-39.00 Capstone	300	300	300	0.00%	300	-	
100-6900-40.00 WR Council on Aging	4,950	4,950	4,950	0.00%	4,950	4,950	0.00%
100-6900-51.00 Vt. Ctr. for Indep. Living	150	150	150	0.00%	150	-	
100-6900-52.00 Central VT Adult Basic Ed	800	800	800	0.00%	800	-	
100-6900-53.00 The Family Place	300	300	300	0.00%	300	300	0.00%
100-6900-55.00 Headrest	1,564	1,564	1,564	0.00%	1,564	-	
100-6900-58.00 Orange County Diversion	175	175	175	0.00%	175	-	
100-6900-62.00 Safeline	1,300	1,300	1,300	0.00%	1,300	1,300	0.00%
100-6900-65.00 Vermont Green Up, Inc.	150	150	150	0.00%	150	(Moved to Line Item)	
100-6900-75.00 GMEDC	1,297	1,297	1,297	0.00%	1,297	(Moved to Line Item)	
100-6900-76.00 VT Assn for the Blind	1,000	1,000	1,000	0.00%	1,000	-	
100-6900-80.00 Little Rivers Health Care	1,000	1,000	1,000	0.00%	1,000	-	
100-6900-81.00 Orange Cnty Parent Child	750	750	750	0.00%	750	-	
100-6900-82.00 Vital Communities	750	750	750	0.00%	750	-	
100-6900-83.00 Stagecoach	2,200	2,200	2,200	0.00%	2,200	3,200	45.45%
100-6900-84.00 Senior Solutions	500	500	500	0.00%	500	500	0.00%
100-6900-90.00 Lake Fairlee Association	5,000	5,000	5,000	0.00%	5,000	5,250	5.00%
100-6900-92.00 Community Nurse of Thetford		8,000	8,000	0.00%	8,000	8,000	0.00%
New - Public Health Council of the Upper Valley						260	
<b>Totals -</b>	<b>38,488</b>	<b>46,488</b>	<b>46,488</b>	<b>0.00%</b>	<b>46,488</b>	<b>39,562</b>	<b>-14.90%</b>

**Notes -**

#100-6900 Appropriations - See Warned Articles #17-#26



Zoning and Planning	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3620 ZONING</b>							
100-3620-10.00 Zoning Administrator	16,307	11,383	16,964	4.03%	12,703	17,389	2.50%
100-3620-10.01 Zoning Admin.Asst.	9,484	8,774	9,670	1.95%	9,823	10,112	4.58%
100-3620-14.00 Social Security-Zoning	1,248	871	1,298	4.03%	972	1,330	2.50%
100-3620-14.01 Admin.Asst. Soc. Sec.	726	671	740	1.95%	751	774	4.58%
100-3620-15.00 Zoning Admin. Benefits			-		33	-	
100-3620-20.00 Zoning Supplies	1,000	1,009	1,000	0.00%	646	1,000	0.00%
100-3620-30.00 Zoning Advertising	750	526	750	0.00%	90	600	-20.00%
100-3620-35.00 Zoning postage	1,000	524	1,000	0.00%	366	500	-50.00%
100-3620-40.00 Zoning Dues & Meetings	400	125	400	0.00%	165	400	0.00%
100-3620-74.00 Zoning Travel	450	-	450	0.00%	-	450	0.00%
100-3620-83.00 Zoning Equipment	200	-	200	0.00%	-	200	0.00%
<b>Sub-Total Zoning</b>	<b>31,565</b>	<b>23,883</b>	<b>32,472</b>	<b>2.87%</b>	<b>25,548</b>	<b>32,755</b>	<b>0.87%</b>
<b>100-3650 PLANNING</b>							
100-3650-10.01 Clerical Support	1,280	1,134	1,331	4.00%	1,335	1,365	2.52%
100-3650-14.01 Clk. Support Soc. Sec.	98	87	102	4.00%	102	104	2.52%
100-3650-20.00 Plan. Com. Supplies	75	-	75	0.00%	-	75	0.00%
100-3650-21.00 Plan. Com. Printing	1,500	261	750	-50.00%	-	750	0.00%
100-3650-30.00 Plan. Com. Advertising	500	-	250	-50.00%	-	250	0.00%
100-3650-35.00 Plan. Com. Postage	80	-	80	0.00%	-	100	25.00%
100-3650-40.00 Plan. Com. Dues & Meetings	100	-	100	0.00%	-	100	0.00%
100-3650-42.00 Plan. Com. Training	100	-	100	0.00%	-	100	0.00%
100-3650-58.00 Plan. Com. RPC Dues	3,700	3,649	3,753	1.43%	3,753	3,856	2.74%
100-3650-74.00 Plan. Com. Travel	150	-	100	-33.33%	-	100	0.00%
100-3650-83.00 Plan. Com. Equipment	-	-	-		-	-	
<b>Sub-Total Planning</b>	<b>7,583</b>	<b>5,131</b>	<b>6,641</b>	<b>-12.42%</b>	<b>5,191</b>	<b>6,800</b>	<b>2.40%</b>
<b>Totals</b>	<b>39,148</b>	<b>29,014</b>	<b>39,113</b>	<b>-0.09%</b>	<b>30,739</b>	<b>39,555</b>	<b>1.13%</b>

Conservation	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>100-3800 CONSERVATION</b>							
100-3800-20.00 Supplies & Project Support	750	649	850	13.33%	418	850	0.00%
100-3800-40.00 Dues, Meetings	-	-	-	0.00%	-	-	
100-3800-80.00 Conservation Fund Contribution	2,500	2,500	2,500	0.00%	2,500	2,500	0.00%
<b>Totals</b>	<b>3,250</b>	<b>3,149</b>	<b>3,350</b>	<b>3.08%</b>	<b>2,918</b>	<b>3,350</b>	<b>0.00%</b>



Dept. of Public Works	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>Non-Tax Revenue Sources</b>							
200-2020-00.00 Unrestricted Fund Balance	-	-	-		-	-	
200-2100-00.01 Bank Interest	-	-	-		-	-	
200-2200-00.00 Better Back Roads Income	-	-	-		-	-	
200-2232-00.00 State Highway Aid	132,827	132,789	132,800		132,827	132,900	0.08%
200-2240-00.00 Other Grant Receipts	-	-	-		-	-	
200-2250-00.00 FEMA/FHA Flood Repair	-	-	-		17,914	-	
200-2509-00.00 DPW Receipts	-	431	-		184	-	
200-2519-00.00 DPW Materials Receipt	-	-	-		359	-	
200-2542-00.00 Sale of Town Equipment	-	54	-		-	-	
200-2600-00.00 Insurance Claims Receipts	-	-	-		-	-	
200-2700-10.00 Overweight Permit Fees	500	490	500		445	500	0.00%
200-2800-00.00 Insurance Refunds	-	774	-		-	-	
200-2850-00.00 Transfer from General Fun	-	-	-		-	-	
200-2850-00.01 Transfer from Planning & Consulting	-	-	-		-	-	
200-2990-00.00 Misc. Receipts	-	-	-		-	-	
<b>Sub-Total Non-Tax Revenue</b>	<b>133,327</b>	<b>134,538</b>	<b>133,300</b>	<b>-0.02%</b>	<b>151,729</b>	<b>133,400</b>	<b>0.08%</b>
<b>Tax Revenue</b>							
200-2000-00.00 Current Tax Levy - DPW	904,532	904,532	960,382	6.17%	935,382	1,046,646	8.98%
200-2000-00.01 Additional Taxes Raised	-	-	-	0.00%	-	-	
<b>Sub-Total Tax Revenue</b>	<b>904,532</b>	<b>904,532</b>	<b>960,382</b>	<b>6.17%</b>	<b>935,382</b>	<b>1,046,646</b>	<b>8.98%</b>
<b>Total Revenues</b>	<b>1,037,859</b>	<b>1,039,070</b>	<b>1,093,682</b>	<b>5.38%</b>	<b>1,087,111</b>	<b>1,180,046</b>	<b>7.90%</b>
<b>DPW Expenditures</b>							
<b>200-5000 DPW Wages</b>							
200-5000-10.00 Highway Wages	203,154	155,803	216,726	6.68%	203,086	228,644	5.50%
200-5000-10.02 Project Manager Wage	10,741	13,017	22,189	106.58%	23,763	28,642	29.08%
200-5000-10.03 Project Clerk Wage	2,426	2,060	2,523	3.99%	3,460	3,515	39.35%
200-5000-10.05 DPW On Call	550	-	550	0.00%	-	-	-100.00%
200-5000-11.00 Highway Overtime	25,000	22,758	25,000	0.00%	16,027	25,000	0.00%
<b>Sub-Total DPW Wages</b>	<b>241,871</b>	<b>193,637</b>	<b>266,988</b>	<b>10.38%</b>	<b>246,336</b>	<b>285,801</b>	<b>7.05%</b>
<b>200-5100 ADMINISTRATION</b>							
200-5100-05.01 Retirement	9,675	8,238	10,850	12.15%	8,213	10,172	-6.25%
200-5100-15.00 DPW Benefits	80,659	73,679	81,000	0.42%	77,135	93,578	15.53%
200-5100-15.01 Social Security	15,541	14,406	16,580	6.68%	16,739	17,491	5.50%
200-5100-15.02 Project Manager Soc. Security	822	996	1,697	106.58%	1,818	2,191	29.08%
200-5100-10.03 Project Clerk Soc. Security	186	158	193	3.99%	265	269	39.35%
200-5100-16.00 DPW Contingency	30,000	-	-	-100.00%	-	-	
200-5100-17.03 Clothing Expense	2,000	1,025	2,000	0.00%	1,127	2,000	0.00%
200-5100-20.00 Office Supplies	750	732	750	0.00%	902	800	6.67%
200-5100-34.00 Telecommunications	1,500	951	1,800	20.00%	1,720	2,000	11.11%
200-5100-36.00 Radio Maintenance	1,500	500	7,500	400.00%	3,721	7,500	0.00%
200-5100-38.00 GIS Road Data Survey	400	400	400	0.00%	168	-	-100.00%
200-5100-40.00 Dues & Meeting	5,000	161	2,500	-50.00%	75	2,500	0.00%
200-5100-40.01 Proj. Mgr. Training & Travel	100	-	-	-100.00%	1,151	2,000	
200-5100-48.00 PACIF Liab. & Unemp.	17,455	20,206	17,264	-1.10%	19,141	17,655	2.26%
200-5100-48.01 WC Insurance	57,151	57,149	22,161	-61.22%	24,037	18,839	-14.99%
200-5100-74.00 Mileage Reimbursement	500	311	500	0.00%	321	500	0.00%
200-5100-80.00 Project Loan Interest	-	-	60,000		61,177	67,250	12.08%
<b>Sub-Total Administration</b>	<b>223,238</b>	<b>178,910</b>	<b>225,195</b>	<b>0.88%</b>	<b>217,710</b>	<b>244,745</b>	<b>8.68%</b>

Dept. of Public Works	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>200-5110 MAINTENANCE</b>							
200-5110-22.00 Road Maintenance Supplies	69,000	31,982	65,000	-5.80%	63,998	65,000	0.00%
200-5110-25.00 Contract Services	20,000	16,887	20,000	0.00%	21,809	22,000	10.00%
200-5110-50.00 Road Grant Match	2,500	-	13,150	426.00%	-	5,000	-61.98%
200-5110-55.00 MRGP Fee (Act 64)	2,500	-	2,400	-4.00%	3,161	1,350	-43.75%
200-5110-60.00 Guardrails	6,000	3,648	6,000	0.00%	7,749	7,500	25.00%
200-5110-99.00 Transfer out to Better Roads		11,814			-	20,000	
<b>Sub-Total Maintenance</b>	<b>100,000</b>	<b>64,330</b>	<b>106,550</b>	<b>6.55%</b>	<b>96,716</b>	<b>120,850</b>	<b>13.42%</b>
<b>200-5120 RETREATMENT</b>							
200-5120-22.00 Contribution to New Paving Fund	100,000	100,000	100,000	0.00%	100,000	125,000	25.00%
200-5120-50.00 DPW Structures Grant Expense	15,000	-	15,000	0.00%	15,000	17,500	16.67%
200-5120-99.00 Transfer to Structures Fund	17,500	17,500	22,500	28.57%	22,500	25,000	11.11%
<b>Sub-Total Retreatment</b>	<b>132,500</b>	<b>117,500</b>	<b>137,500</b>	<b>3.77%</b>	<b>137,500</b>	<b>167,500</b>	<b>21.82%</b>
<b>200-5130 RESURFACING</b>							
200-5130-56.00 Gravel Resurfacing	60,000	30,682	60,000	0.00%	16,383	60,000	0.00%
200-5130-83.00 Resurfacing Equipment	-	-	-		-	-	
<b>Sub-Total Resurfacing</b>	<b>60,000</b>	<b>30,682</b>	<b>60,000</b>	<b>0.00%</b>	<b>16,383</b>	<b>60,000</b>	<b>0.00%</b>
<b>200-5140 CONSTRUCTION</b>							
200-5140-22.00 Construction Supplies	-	-	-	0.00%	19,181	-	
200-5140-56.00 Construction Expense	-	-	-	0.00%	-	-	
200-5140-69.00 Rt. 132 Engineering Study	15,000	4,129	15,000	0.00%	42,751	15,000	0.00%
<b>Sub-Total Construction</b>	<b>15,000</b>	<b>4,129</b>	<b>15,000</b>	<b>0.00%</b>	<b>61,932</b>	<b>15,000</b>	<b>0.00%</b>
<b>200-5150 FEMA</b>							
200-5150-56.00 FEMA - Contractors	-	-	-	0.00%	10,000	-	
200-5150-66.00 FEMA - Equip. Rental	-	-	-	0.00%	-	-	
<b>Total Flood Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>10,000</b>	<b>-</b>	
<b>200-5180 WINTER ROADS</b>							
200-5180-22.00 Winter Road Supplies	115,000	124,610	125,000	8.70%	153,550	140,000	12.00%
200-5180-56.00 Other Winter Road Expense	-	702	-	0.00%	-	-	
<b>Sub-Total Winter Roads</b>	<b>115,000</b>	<b>125,312</b>	<b>125,000</b>	<b>8.70%</b>	<b>153,550</b>	<b>140,000</b>	<b>12.00%</b>
<b>200-5240 BRIDGES</b>							
200-5240-22.00 Bridge Supplies	-	-	-	0.00%	-	-	
200-5240-56.00 Other Bridge Expenses	-	-	10,000		10,950	-	-100.00%
200-5240-66.00 Equipment Rental	-	-	-	0.00%	-	-	
200-5240-80.00 Transfer to Bridge Fund	-	-	-		-	10,000	
<b>Sub-Total Bridges</b>	<b>-</b>	<b>-</b>	<b>10,000</b>		<b>10,950</b>	<b>10,000</b>	<b>0.00%</b>
<b>200-5280 STREETLIGHTS</b>							
200-5280-00.00 Streetlights	4,000	3,709	4,000	0.00%	2,498	3,000	-25.00%
<b>200-5310 GARAGE</b>							
200-5310-22.00 Garage Supplies	4,000	2,860	4,000	0.00%	1,701	3,000	-25.00%
200-5310-56.00 Rubbish Removal - Garage	700	906	800	14.29%	847	1,000	25.00%
200-5310-68.00 Garage Repairs/Equip./Maint.	4,000	4,615	5,000	25.00%	3,969	5,000	0.00%
200-5310-76.00 Garage Utilities	5,000	4,668	5,000	0.00%	4,839	5,000	0.00%
200-5310-80.00 Alarm Service	200	285	300	50.00%	155	300	0.00%
200-5310-83.00 Garage Equipment	-	-	-	0.00%	-	-	
<b>Sub-Total Garage</b>	<b>13,900</b>	<b>13,333</b>	<b>15,100</b>	<b>8.63%</b>	<b>11,510</b>	<b>14,300</b>	<b>-5.30%</b>

Dept. of Public Works	2017 Budget	2017 Actual	2018 Budget	Change %	2018 Actual	2019 Proposed	Change %
<b>200-5330 VEHICLES</b>							
200-5330-20.00 Transportation Fuel	40,000	37,080	40,000	0.00%	41,142	40,000	0.00%
200-5330-21.00 Vehicle Oil	2,500	1,573	2,500	0.00%	1,888	2,500	0.00%
200-5330-22.00 Vehicle supplies	350	70	350	0.00%	118	350	0.00%
200-5330-23.00 Vehicle DEF Fluid	500	892	1,500	200.00%	974	1,500	0.00%
200-5330-56.00 Equipment	7,500	5,350	7,500	0.00%	4,601	7,500	0.00%
200-5330-68.00 Vehicle Maintenance & Rep (Total)	75,000	78,947	70,000	-6.67%	62,450	60,000	-14.29%
200-5330-68.00 Vehicle Maintenance & Rep		5,275			8,545		
200-5330-68.01 Repairs - Truck 1		11,925			7,240		
200-5330-68.02 Repairs - Truck 2		6,521			6,147		
200-5330-68.03 Repairs - Truck 3		4,888			4,090		
200-5330-68.04 Repairs - Truck 4		7,023			8,903		
200-5330-68.05 Repairs - Tractor JD		3,644			1,007		
200-5330-68.06 Repairs - Grader		17,963			3,602		
200-5330-68.07 Repairs - Excavator		8,601			6,450		
200-5330-68.08 Vehicle Repair - Chipper		-			-		
200-5330-68.09 Equipment Repair-Chainsaw		-			-		
200-5330-68.10 Repairs - Chloride Trailer		-			55		
200-5330-68.11 Roller		922			726		
200-5330-68.12 Repairs-Trailer		-			-		
200-5330-68.13 Repairs-Rock Rake		-			-		
200-5330-68.14 Repair Parts-Mower		679			3,803		
200-5330-68.15 Repairs - Pole Saw		-			-		
200-5330-68.16 Trimmer		-			-		
200-5330-68.17 Water Pump		8			100		
200-5330-68.18 Repairs-Wheel Loader		2,420			3,029		
200-5330-68.19 Sweeper		-			-		
200-5330-68.20 Load Rite Trailer		30			-		
200-5330-68.21 Case Loader		-			-		
200-5330-68.22 DPW Hot Box		135			143		
200-5330-68.23 JD 310D Backhoe					1,505		
200-5330-68.50 Truck 5		8,911			7,106		
200-5330-83.00 Vehicle Repair Tools		-			-		
200-5330-85.00 Equipment Rental		-			-		
200-5330-88.00 Trucking/Towing		-			-		
200-5330-90.00 Vehicle Warranties		-			-		
200-5330-91.01 Trans. To Other Hwy Project		-	-	0.00%	-	-	
<b>Sub-Total Vehicles</b>	<b>125,850</b>	<b>123,913</b>	<b>121,850</b>	<b>-3.18%</b>	<b>111,173</b>	<b>111,850</b>	<b>-8.21%</b>
<b>200-5400-68.00 Sidewalk Maintenance</b>	<b>3,500</b>	<b>-</b>	<b>3,500</b>	<b>0.00%</b>	<b>-</b>	<b>3,500</b>	<b>0.00%</b>
<b>200-5610 DPW SIGNS</b>							
200-5610-22.00 Highway Signs	3,000	5,262	3,000	0.00%	2,423	3,500	16.67%
<b>Sub-Total DPW Signs</b>	<b>3,000</b>	<b>5,262</b>	<b>3,000</b>	<b>0.00%</b>	<b>2,423</b>	<b>3,500</b>	<b>16.67%</b>
<b>200-5620 DPW STRIPING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	
<b>200-5630 Department Capital</b>							
200-5630-95.00 Capital Reserve	-	-	-	0.00%	-	-	0.00%
<b>Total Expenditures</b>	<b>1,037,859</b>	<b>860,717</b>	<b>1,093,682</b>	<b>5.38%</b>	<b>1,078,683</b>	<b>1,180,046</b>	<b>7.90%</b>

**Notes -**

#200-5000-10.02 Project Manager - Increase due to VT MRGP (Municipal Roads General Permit &amp; Act 64)

#200-5100-15.00 DPW Benefits - Return to a full crew

#200-5100-80.00 Project Loan Interest - FEMA &amp; FHWA repair costs awaiting reimbursement

## TOWN HALL RENOVATION BOND REPAYMENT SCHEDULE

YEAR	RATE	PRINCIPAL	INTEREST	ANNUAL P&I	BOND BANK REFINANCE ADJ	ADJ. DEBT SERVICE	BALANCE (PRINCIPAL)
2002			7,630	7,360			600,000
2003	1.55%	30,000	22,701	52,701			570,000
2004	1.92%	30,000	22,236	52,236			540,000
2005	2.38%	30,000	21,660	51,660			510,000
2006	2.71%	30,000	20,946	50,946			480,000
2007	3.01%	30,000	20,133	50,133			450,000
2008	3.32%	30,000	19,230	49,230			420,000
2009	3.53%	30,000	18,234	48,234			390,000
2010	3.75%	30,000	17,175	47,175			360,000
2011	3.86%	30,000	16,050	46,150			330,000
2012	3.96%	30,000	14,892	44,892			300,000
2013	4.07%	30,000	13,704	43,704			270,000
2014	4.20%	30,000	12,483	42,483			240,000
2015	4.33%	30,000	11,223	41,223	1,015.36	40,207.64	210,000
2016	4.43%	30,000	9,924	39,924	1,128.17	38,795.83	180,000
2017	4.53%	30,000	8,595	38,595	1,805.08	36,789.00	150,000
2018	4.63%	30,000	7,236	37,236	1,240.99	35,995.01	120,000
2019	4.73%	30,000	5,847	35,847	1,240.99	34,606.01	90,000
2020	4.83%	30,000	4,428	34,428	1,128.17	33,299.83	60,000
2021	4.93%	30,000	2,979	32,979	6,904.67	26,074.33	30,000
2022	5.00%	30,000	1,500	31,500		31,500.00	0
TOTALS		600,000	278,806.06	878806.06	14,553.43	864,252.63	

## DAM REPLACEMENT BOND REPAYMENT SCHEDULE

Date	Total Payment		Interest Amount	Principal Balance	Interest Paid
	Amount	Principal Amount			
07/15/2015				374,000.00	
01/15/2016	5,184.77		5,184.77	374,000.00	5,184.77
07/15/2016	23,828.41	18,700.00	5,128.41	355,300.00	10,313.18
01/15/2017	4,925.53		4,925.53	355,300.00	15,238.71
07/15/2017	23,545.22	18,700.00	4,845.22	336,600.00	20,083.93
01/15/2018	4,666.29		4,666.29	336,600.00	24,750.22
07/15/2018	23,290.21	18,700.00	4,590.21	317,900.00	29,340.43
01/15/2019	4,407.05		4,407.05	317,900.00	33,747.48
07/15/2019	23,035.20	18,700.00	4,335.20	299,200.00	38,082.68
01/15/2020	4,147.81		4,147.81	299,200.00	42,230.49
07/15/2020	22,802.73	18,700.00	4,102.73	280,500.00	46,333.22
01/15/2021	3,888.58		3,888.58	280,500.00	50,221.80
07/15/2021	22,525.17	18,700.00	3,825.17	261,800.00	54,046.97
01/15/2022	3,629.34		3,629.34	261,800.00	57,676.31
07/15/2022	22,270.16	18,700.00	3,570.16	243,100.00	61,246.47
01/15/2023	3,370.10		3,370.10	243,100.00	64,616.57
07/15/2023	22,015.15	18,700.00	3,315.15	224,400.00	67,931.72
01/15/2024	3,110.86		3,110.86	224,400.00	71,042.58
07/15/2024	21,777.05	18,700.00	3,077.05	205,700.00	74,119.63
01/15/2025	2,851.62		2,851.62	205,700.00	76,971.25
07/15/2025	21,505.13	18,700.00	2,805.13	187,000.00	79,776.38
01/15/2026	2,592.38		2,592.38	187,000.00	82,368.76
07/15/2026	21,250.12	18,700.00	2,550.12	168,300.00	84,918.88
01/15/2027	2,333.15		2,333.15	168,300.00	87,252.02
07/15/2027	20,995.10	18,700.00	2,295.10	149,600.00	89,547.13
01/15/2028	2,073.91		2,073.91	149,600.00	91,621.03
07/15/2028	20,751.36	18,700.00	2,051.36	130,900.00	93,672.40
01/15/2029	1,814.67		1,814.67	130,900.00	95,487.07
07/15/2029	20,485.08	18,700.00	1,785.08	112,200.00	97,272.15
01/15/2030	1,555.43		1,555.43	112,200.00	98,827.58
07/15/2030	20,230.07	18,700.00	1,530.07	93,500.00	100,357.65
01/15/2031	1,296.19		1,296.19	93,500.00	101,653.84
07/15/2031	19,975.06	18,700.00	1,275.06	74,800.00	102,928.90
01/15/2032	1,036.95		1,036.95	74,800.00	103,965.85
07/15/2032	19,725.68	18,700.00	1,025.68	56,100.00	104,991.53
01/15/2033	777.72		777.72	56,100.00	105,769.25
07/15/2033	19,465.03	18,700.00	765.03	37,400.00	106,534.28
01/15/2034	518.48		518.48	37,400.00	107,052.76
07/15/2034	19,210.02	18,700.00	510.02	18,700.00	107,562.78
01/15/2035	259.24		259.24	18,700.00	107,822.02
07/15/2035	18,955.01	18,700.00	255.01	0.00	108,077.03
	482,077.03	374,000.00	108,077.03		108,077.03

**TRUSTEES OF TRUST FUNDS**

Not available at time of printing.

**MARSTON/SMITH GRAVESITE FUND REPORT**

This fund was established by a bequest from Mary B. Hoisington in 1972, with interest used for care of four graves, to include cleaning of stones and for floral pieces each Memorial Day. Graves included are located in the William and Caroline Marston and Eugene and Isadore Smith lots, Post Mills Cemetery.

Balance on hand 1/1/18	\$1,029.50
Bank Charges	6.00
Interest accrued	<u>.39</u>

Balance on hand 12/31/18	\$1,035.89
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Tracy Borst, Town Treasurer

**TOWN OF THETFORD, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2018**

**ASSETS**

	General Fund	Highway Fund	Highway Equipment Fund	Fire Capital Equipment Fund	Community Development Grant Fund	FEMA/Rie 132 Grant Funds	Structures and BBR Grant Funds	Non-Major Governmental Funds	Total Governmental Funds
Cash	\$ 1,578,702	\$ 0	\$ 0	\$ 0	\$ 20,844	\$ 0	\$ 0	\$ 3,379	\$ 1,602,925
Investments	0	0	0	0	0	0	0	34,130	34,130
Receivables	214,456	0	0	0	0	4,010,527	35,392	15,770	4,276,145
Due from Other Funds	0	185,856	73,278	109,477	0	794,808	6,682	731,601	1,901,702
Prepaid Expenses	2,492	0	0	0	0	0	0	0	2,492
Inventory	0	39,314	0	0	0	0	0	0	39,314
Total Assets	\$ 1,795,650	\$ 225,170	\$ 73,278	\$ 109,477	\$ 20,844	\$ 4,805,335	\$ 42,074	\$ 784,880	\$ 7,856,708

**LIABILITIES**

Accounts Payable	\$ 39,431	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,431
Accrued Payroll and Benefits Payable	37,366	13,392	0	0	0	0	0	0	50,758
Due to Other Funds	503,033	0	0	0	0	1,340,064	35,392	33,183	1,911,672
Unearned Revenue	9,919	0	0	0	0	0	0	3,632	13,551
Line of Credit	0	0	0	0	0	3,663,568	0	0	3,663,568
Due to School District	670,222	0	0	0	0	0	0	0	670,222
Total Liabilities	1,259,971	13,392	0	0	0	5,003,632	35,392	36,815	6,349,202

**DEFERRED INFLOWS OF RESOURCES**

Prepaid Property Taxes	9,019	0	0	0	0	0	0	0	9,019
Unavailable Property Taxes, Penalties and Interest	171,000	0	0	0	0	0	0	0	171,000
Unavailable Grant Income	0	0	0	0	0	4,010,527	35,392	15,563	4,061,482
Total Deferred Inflows of Resources	180,019	0	0	0	0	4,010,527	35,392	15,563	4,241,501

**FUND BALANCES/(DEFICIT)**

Nonspendable	2,492	39,314	0	0	0	0	0	1,300	43,106
Restricted	0	172,464	73,278	0	20,844	0	0	373,834	640,420
Assigned	0	0	0	109,477	0	0	0	357,568	466,845
Unassigned	353,168	0	0	0	0	(4,208,824)	(28,710)	0	(3,884,366)
Total Fund Balances/(Deficit)	355,660	211,778	73,278	109,477	20,844	(4,208,824)	(28,710)	732,502	(2,733,995)
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 1,795,650	\$ 225,170	\$ 73,278	\$ 109,477	\$ 20,844	\$ 4,805,335	\$ 42,074	\$ 784,880	\$ 7,856,708

**TOWN OF THETFORD, VERMONT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	General Fund	Highway Fund	Highway Equipment Fund	Fire Capital Equipment Fund	Community Development Grant Fund	FEMA/Rte 132 Grant Funds	Structures and BBR Grant Funds	Non-Major Governmental Funds	Total Governmental Funds
<b>Revenues:</b>									
Property Taxes	\$ 1,405,027	\$ 935,382	\$ 1,47,000	\$ 90,090	\$ 0	0	0	\$ 28,000	\$ 2,605,499
Penalties and Interest on									
Delinquent Taxes	44,131	0	0	0	0	0	0	0	44,131
Intergovernmental	167,418	150,741	0	0	0	1,206,969	175,000	20,983	1,721,111
Charges for Services	109,503	0	0	0	0	0	0	0	109,503
Permits, Licenses and Fees	22,827	988	0	0	0	0	0	1,816	25,631
Fines and Forfeits	15,578	0	0	0	0	0	0	0	15,578
Investment Income	1,202	0	0	116	0	0	0	689	2,007
Donations	10,132	0	0	0	0	0	0	0	10,132
Other	31,237	0	0	0	0	0	0	0	31,237
<b>Total Revenues</b>	<b>1,807,055</b>	<b>1,087,111</b>	<b>1,47,000</b>	<b>90,206</b>	<b>0</b>	<b>1,206,969</b>	<b>175,000</b>	<b>51,488</b>	<b>4,564,829</b>
<b>Expenditures:</b>									
General Government	775,514	0	0	0	0	0	0	5,673	781,187
Public Safety	599,424	0	0	75,531	0	0	0	0	674,955
Highways and Streets	0	941,183	0	0	0	2,107,184	19,988	0	3,068,355
Culture and Recreation	222,771	0	0	0	0	0	0	4,480	227,251
Solid Waste and Recycling	48,210	0	0	0	0	0	0	0	48,210
Cemetery	10,655	0	0	0	0	0	0	0	10,655
Capital Outlay:									
General Government	0	0	0	0	0	0	0	87,140	87,140
Public Safety	0	0	0	0	0	0	0	54,147	54,147
Highways and Streets	0	0	247,400	0	0	0	233,318	8,142	488,860
Culture and Recreation	0	0	0	0	0	0	0	16,382	16,382
Debt Service:									
Principal	48,700	0	83,128	0	0	0	0	0	131,828
Interest	15,209	0	17,923	0	0	0	0	0	33,132
<b>Total Expenditures</b>	<b>1,720,483</b>	<b>941,183</b>	<b>348,451</b>	<b>75,531</b>	<b>0</b>	<b>2,107,184</b>	<b>253,306</b>	<b>175,964</b>	<b>5,622,102</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>86,572</b>	<b>145,928</b>	<b>(201,451)</b>	<b>14,675</b>	<b>0</b>	<b>(900,215)</b>	<b>(78,306)</b>	<b>(124,476)</b>	<b>(1,057,273)</b>
<b>Other Financing Sources/(Uses):</b>									
Proceeds of Long-Term Debt	0	0	169,439	0	0	0	0	55,000	224,439
Proceeds from the Sale of Equipment	0	0	6,975	0	0	0	0	0	6,975
Transfers In	0	0	0	0	0	0	37,500	226,265	263,765
Transfers Out	(124,815)	(137,500)	0	0	0	0	0	(1,450)	(263,765)
<b>Total Other Financing Sources/(Uses)</b>	<b>(124,815)</b>	<b>(137,500)</b>	<b>176,414</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,500</b>	<b>279,815</b>	<b>231,414</b>
<b>Net Change in Fund Balances</b>	<b>(38,243)</b>	<b>8,428</b>	<b>(25,037)</b>	<b>14,675</b>	<b>0</b>	<b>(900,215)</b>	<b>(40,806)</b>	<b>155,339</b>	<b>(825,859)</b>
<b>Fund Balances - January 1, 2018</b>	<b>393,903</b>	<b>203,350</b>	<b>98,315</b>	<b>94,802</b>	<b>20,844</b>	<b>(3,308,609)</b>	<b>12,096</b>	<b>577,163</b>	<b>(1,908,136)</b>
<b>Fund Balances - December 31, 2018</b>	<b>\$ 355,660</b>	<b>\$ 211,778</b>	<b>\$ 73,278</b>	<b>\$ 109,477</b>	<b>\$ 20,844</b>	<b>(4,208,824)</b>	<b>(28,710)</b>	<b>\$ 732,502</b>	<b>\$ (2,733,995)</b>



**TOWN OF THETFORD, VERMONT  
COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2018**

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Cemetery Fund	Total
<b><u>ASSETS</u></b>				
Cash	\$ 0	\$ 0	\$ 3,379	\$ 3,379
Investments	0	0	34,130	34,130
Receivables	2,240	13,530	0	15,770
Due from Other Funds	177,688	553,913	0	731,601
Total Assets	\$ 179,928	\$ 567,443	\$ 37,509	\$ 784,880
<b><u>LIABILITIES</u></b>				
Liabilities:				
Due to Other Funds	\$ 2,240	\$ 29,903	\$ 1,040	\$ 33,183
Unearned Revenue	3,632	0	0	3,632
Total Liabilities	5,872	29,903	1,040	36,815
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Unavailable Grants	2,240	13,323	0	15,563
Fund Balances:				
Nonspendable	0	0	1,300	1,300
Restricted	456	338,209	35,169	373,834
Assigned	171,360	186,008	0	357,368
Total Fund Balances	171,816	524,217	36,469	732,502
Total Liabilities and Fund Balances	\$ 179,928	\$ 567,443	\$ 37,509	\$ 784,880

**TOWN OF THETFORD, VERMONT  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
NON-MAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Cemetery Fund	Total
Revenues:				
Property Taxes	\$ 0	\$ 28,000	\$ 0	\$ 28,000
Intergovernmental	16,703	4,280	0	20,983
Permits, Licenses and Fees	1,816	0	0	1,816
Investment Income	207	482	0	689
Total Revenues	18,726	32,762	0	51,488
Expenditures:				
General Government	5,673	0	0	5,673
Culture and Recreation	4,480	0	0	4,480
Capital Outlay:				
General Government	0	87,140	0	87,140
Public Safety	0	54,147	0	54,147
Highways and Streets	0	8,142	0	8,142
Culture and Recreation	0	16,382	0	16,382
Debt Service	0	0	0	0
Total Expenditures	10,153	165,811	0	175,964
Excess/(Deficiency) of Revenues Over Expenditures	8,573	(133,049)	0	(124,476)
Other Financing Sources:				
Proceeds of Long-Term Debt	0	55,000	0	55,000
Transfer In	15,190	211,075	0	226,265
Transfers Out	(1,450)	0	0	(1,450)
Total Other Financing Sources	13,740	266,075	0	279,815
Net Change in Fund Balances	22,313	133,026	0	155,339
Fund Balances - January 1, 2018	149,503	391,191	36,469	577,163
Fund Balances - December 31, 2018	\$ 171,816	\$ 524,217	\$ 36,469	\$ 732,502

**TOWN OF THETFORD, VERMONT**  
**COMBINING BALANCE SHEET**  
**NON-MAJOR SPECIAL REVENUE FUNDS**  
**DECEMBER 31, 2018**

TOWN OF THETFORD, VERMONT COMBINING BALANCE SHEET NON-MAJOR SPECIAL REVENUE FUNDS DECEMBER 31, 2018											
ASSETS											
	Restoration of Records Fund	WHIP Fund	Reappraisal & Lyster Education Fund	Planning & Consulting Fund	Composting Fund	Energy Committee & Improvements Fund	Town Land Fund	Other Grant Funds	Senior Affordable Housing Fund	Conservations Funds	Total
Receivables	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,240	\$ 0	\$ 0	\$ 2,240
Due from Other Funds	20,434	0	83,224	33,449	2,862	456	10,155	770	0	26,338	177,688
Total Assets	\$ 20,434	\$ 0	\$ 83,224	\$ 33,449	\$ 2,862	\$ 456	\$ 10,155	\$ 3,010	\$ 0	\$ 26,338	\$ 179,928
LIABILITIES											
Liabilities:											
Due to Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,240	\$ 0	\$ 0	\$ 2,240
Unearned Revenue	0	0	0	0	2,862	0	0	770	0	0	3,632
Total Liabilities	0	0	0	0	2,862	0	0	3,010	0	0	5,872
DEFERRED INFLOWS OF RESOURCES											
Unavailable Grants	0	0	0	0	0	0	0	2,240	0	0	2,240
FUND BALANCES											
Fund Balances:											
Restricted	0	0	0	0	0	456	0	0	0	0	456
Assigned	20,434	0	83,224	33,449	0	0	10,155	(2,240)	0	26,338	171,360
Total Fund Balances	20,434	0	83,224	33,449	0	456	10,155	(2,240)	0	26,338	171,816
Total Liabilities and Fund Balances	\$ 20,434	\$ 0	\$ 83,224	\$ 33,449	\$ 2,862	\$ 456	\$ 10,155	\$ 3,010	\$ 0	\$ 26,338	\$ 179,928

TOWN OF THETFORD, VERMONT COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-MAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2018											
	Restoration of Records Fund	WHIP Fund	Reappraisal & Lisier Education Fund	Planning & Consulting Fund	Composting Fund	Energy Committee & Improvements Fund	Town Land Fund	Other Grant Funds	Senior Affordable Housing Fund	Conservation Funds	Total
Revenues:											
Intergovernmental	\$ 0	\$ 0	\$ 13,928	\$ 0	\$ 1,345	\$ 0	\$ 0	\$ 1,430	\$ 0	\$ 0	\$ 16,703
Permits, Licenses and Fees	1,816	0	0	0	0	0	0	0	0	0	1,816
Investment Income	24	0	101	41	0	0	8	0	0	33	207
Total Revenues	1,840	0	14,029	41	1,345	0	8	1,430	0	33	18,726
Expenditures:											
General Government	0	430	0	0	1,345	0	0	1,430	1,450	1,018	5,673
Culture and Recreation	0	0	0	0	0	0	0	4,480	0	0	4,480
Total Expenditures	0	430	0	0	1,345	0	0	5,910	1,450	1,018	10,153
Excess(Deficiency) of Revenues Over Expenditures	1,840	(430)	14,029	41	0	0	8	(4,480)	(1,450)	(985)	8,573
Other Financing Sources:											
Transfers In	1,000	0	0	3,000	0	0	5,000	2,240	1,450	2,500	15,190
Transfer Out	0	0	0	(1,450)	0	0	0	0	0	0	(1,450)
Total Other Financing Sources	1,000	0	0	1,550	0	0	5,000	2,240	1,450	2,500	13,740
Net Change in Fund Balances	2,840	(430)	14,029	1,591	0	0	5,008	(2,240)	0	1,515	22,313
Fund Balances - January 1, 2018	17,594	430	69,195	31,858	0	456	5,147	0	0	24,823	149,503
Fund Balances - December 31, 2018	\$ 20,434	\$ 0	\$ 83,224	\$ 33,449	\$ 0	\$ 456	\$ 10,155	\$ (2,240)	\$ 0	\$ 26,338	\$ 171,816

**TOWN OF THETFORD, VERMONT**  
**COMBINING BALANCE SHEET**  
**NON-MAJOR CAPITAL PROJECTS FUNDS**  
**DECEMBER 31, 2018**

<u>ASSETS</u>									
	Town Hall Fund	Cruiser Fund	Recycling Fund	Recreation Field Fund	Police Small Equipment Funds	Paving Fund	Theftford Sidewalk/Trails Fund	Emergency Infrastructure Fund	Total
Receivables	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,530	\$ 0	\$ 13,530
Due from Other Funds		44,836	66,642	10,341	4,689	338,209	79,679	9,517	553,913
Total Assets	\$ 0	\$ 44,836	\$ 66,642	\$ 10,341	\$ 4,689	\$ 338,209	\$ 93,209	\$ 9,517	\$ 567,443
<u>LIABILITIES</u>									
Liabilities:									
Due to Other Funds	\$ 16,580	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,323	\$ 0	\$ 29,903
Total Liabilities	16,580	0	0	0	0	0	13,323	0	29,903
<u>DEFERRED INFLOWS OF RESOURCES</u>									
Unavailable Grants	0	0	0	0	0	0	13,323	0	13,323
<u>FUND BALANCES</u>									
Fund Balances:									
Restricted	0	0	0	0	0	338,209	0	0	338,209
Assigned	(16,580)	44,836	66,642	10,341	4,689	0	66,563	9,517	186,008
Total Fund Balances	(16,580)	44,836	66,642	10,341	4,689	338,209	66,563	9,517	524,217
Total Liabilities and Fund Balances	\$ 0	\$ 44,836	\$ 66,642	\$ 10,341	\$ 4,689	\$ 338,209	\$ 93,209	\$ 9,517	\$ 567,443

**TOWN OF THETFORD, VERMONT**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**NON-MAJOR CAPITAL PROJECTS FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Town Hall Fund	Cruiser Fund	Recycling Fund	Recreation Field Fund	Police Small Equipment Funds	Paving Fund	Thetford Sidewalk/Trails Fund	Emergency Infrastructure Fund	Total
<b>Revenues:</b>									
Property Taxes	\$ 0	\$ 28,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 28,000
Intergovernmental	0	0	0	0	0	0	4,280	0	4,280
Investment Income	29	19	84	14	3	323	0	10	482
<b>Total Revenues</b>	<b>29</b>	<b>28,019</b>	<b>84</b>	<b>14</b>	<b>3</b>	<b>323</b>	<b>4,280</b>	<b>10</b>	<b>32,762</b>
<b>Expenditures:</b>									
Capital Outlay:									
General Government	87,140	0	0	0	0	0	0	0	87,140
Public Safety	0	52,958	0	0	1,189	0	0	0	54,147
Highways and Streets	0	0	0	0	0	8,142	0	0	8,142
Culture and Recreation	0	0	0	3,908	0	0	12,474	0	16,382
Debt Service	0	0	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>87,140</b>	<b>52,958</b>	<b>0</b>	<b>3,908</b>	<b>1,189</b>	<b>8,142</b>	<b>12,474</b>	<b>0</b>	<b>165,811</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(87,111)</b>	<b>(24,939)</b>	<b>84</b>	<b>(3,894)</b>	<b>(1,186)</b>	<b>(7,819)</b>	<b>(8,194)</b>	<b>10</b>	<b>(133,049)</b>
<b>Other Financing Sources:</b>									
Proceeds of Long-Term Debt	0	55,000	0	0	0	0	0	0	55,000
Transfers In	22,500	0	2,500	3,000	3,000	100,000	77,575	2,500	211,075
<b>Total Other Financing Sources</b>	<b>22,500</b>	<b>55,000</b>	<b>2,500</b>	<b>3,000</b>	<b>3,000</b>	<b>100,000</b>	<b>77,575</b>	<b>2,500</b>	<b>266,075</b>
<b>Net Change in Fund Balances</b>	<b>(64,611)</b>	<b>30,061</b>	<b>2,584</b>	<b>(894)</b>	<b>1,814</b>	<b>92,181</b>	<b>69,381</b>	<b>2,510</b>	<b>133,026</b>
<b>Fund Balances - January 1, 2018</b>	<b>48,031</b>	<b>14,775</b>	<b>64,058</b>	<b>11,235</b>	<b>2,875</b>	<b>246,028</b>	<b>(2,818)</b>	<b>7,007</b>	<b>391,191</b>
<b>Fund Balances - December 31, 2018</b>	<b>\$ (16,580)</b>	<b>\$ 44,836</b>	<b>\$ 66,642</b>	<b>\$ 10,341</b>	<b>\$ 4,689</b>	<b>\$ 338,209</b>	<b>\$ 66,563</b>	<b>\$ 9,517</b>	<b>\$ 524,217</b>

**Town of Thetford, Vermont**  
**Governmental Capital Assets**  
**December 31, 2018**

Item	Department	Date Acquired	Cost		Item	Department	Date Acquired	Cost
2017 Western Star	DPW	1/2/2017	189,068		Generator E Mgmt	General	12/31/2009	52,123
2018 Western Star	DPW	12/15/2018	149,469		Generator Tow n Hall	General	8/28/2008	10,273
2016 Western Star	DPW	2/12/2016	186,808		DPW Salt Shed	DPW	6/30/1974	44,060
2017 Western Star	DPW	11/9/2017	178,162		T.I. Original Buildings	Recreation	9/30/1972	36,900
2011 John Deere Grader	DPW	7/6/2011	272,500		Treasure Island Shop/Crafts	Recreation		0
John Deere 310D Backhoe	DPW	9/15/2018	500		Treasure Island Facilities	Recreation		0
Thaw er Pressure Washer	DPW	4/17/2014	4,995		Recycling Container	Recycling	10/15/2010	4,600
Diesel Tank-2000 Gallon	DPW	11/10/2005	4,915		Recycling Center Shed	Solid Waste	6/30/1993	5,414
2018 Ford F550	DPW	1/30/2018	77,962		Pedestrian Path	General	N/A	25,116
Pow erclamp Hydraulic Thumb	DPW	11/10/2014	8,573		Academy Road	DPW	9/30/2009	204,718
2013 Doosan Excavator	DPW	7/29/2013	158,000		Land - Tow n Hall	N/A		0
Raytec asphalt hot box	DPW	7/21/2016	500		Land - Recycling Ctr.	N/A	6/30/2004	34,031
Load Right Trailer	DPW	3/1/2016	1,052		Land - Tow n Forest	N/A	4/24/1905	165
Hamm Roller	DPW	9/19/2013	39,000		Land - Stow ell Road	N/A	6/30/1950	600
Yamaha Generator	DPW	6/30/2003	15,000		Land - Fire Training Center	N/A	6/30/1957	62
Schraeder Air Compressor	DPW	2/24/2010	2,456		Land - Elementary School Site	N/A	6/30/1961	2,000
York Road Rake	DPW	6/30/1999	5,500		Land - School Leach Field	N/A	6/30/1974	12,400
2009 John Deere Loader	DPW	9/16/2008	118,500		Land - T & J Taylor Property	N/A	6/30/1997	68,080
2006 John Deere Tractor	DPW	4/14/2006	60,750		Land - Poor Farm Road So.	N/A	6/30/1994	40,000
Bengal mower	DPW	7/10/2017	45,046		Land Hughes (Thetford Ctr Common)	N/A	6/30/1998	30,300
Sw eepster broom	DPW	7/19/2006	6,500		Land - Uihlein Property (Turnpike Rd)	N/A		11,800
Valby Farmy Chipper	DPW	7/19/2006	14,070		Land - Post Mills Conservation Area	Conservation		60,000
L-30 Hydroseeder	DPW	3/28/2017	3,500		Land - Decola Property (Cranberry Hill)	N/A	6/30/2005	13,140
Radios	Police	9/1/2015	30,109		Land - Poor Farm Rd. (Nature Cons.)	N/A	6/30/2004	158,690
Radar Sign	Police	12/1/2012	2,370		Land - Saw nee Bean Cemetery	N/A		0
Radar Unit	Police	2/23/2012	1,870		Land - Judd Cemetery	N/A		0
2015 Ford Interceptor	Police	3/18/2015	32,490		Land - Trussell Road	N/A		0
2015 Ford Interceptor	Police	3/18/2015	32,490		Land - Thetford Center Cemetery	N/A		0
2018 Ford F150	Police	4/12/2018	36,835		Land - East Thetford Cemetery	N/A		0
Army Cots	Emerg.Mgmt.	8/19/2010	1,207		Land - Thetford Hill Common	N/A		0
Computers	General	10/21/2010	11,443		Land - Jackman Cemetery	N/A		0
Computers	General	9/11/2017	4,160		Land - Kinney Cemetery	N/A		0
Computer	Zoning	1/26/2012	1,920		Land - Follett Cemetery	N/A		0
Roller Shelves	General	10/9/2010	4,800		Land - Pleasant Ridge Cemetery	N/A		0
Copier	General	2/13/2009	3,695		Land - Post Mills Green	N/A		0
Copier	General	6/30/2003	3,500		Land - Glebe Cemetery	N/A		0
Radios	Police	9/1/2015	30,109		Land - Turnpike Road South	Conservation		220
Mobile Data Computers (2)	Police	3/8/2012	1,363					
Computers	Police	10/19/2015	13,138					
Radar antenas	Police	8/22/2017	2,257					
Tow n Hall	General	6/30/2003	681,770					
						<b>Total</b>		<b>3,253,044</b>

**Public Works Capital Equipment Fund- 10 Year Projection**

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Fund (\$ thousands)</b>										
Fund Balance as of Jan 1	66.0	82.9	107.8	102.4	75.2	86.0	170.0	183.8	175.6	192.4
Added to fund	154.4	162.1	168.55	175.3	182.30	185.9	187.81	187.8	187.81	193.44
Increase in Contribution	5%	5%	4%	4%	4%	2%	1%	0%	0%	3%
Interest Earned on DPW Fund	0.0132	0.0166	0.0216	0.0205	0.0150	0.0172	0.0340	0.0368	0.0351	0.04
<b>Anticipated Public Works Equipment Purchases (\$ thousands)</b>										
Truck 1 F550 - 5 yrs. (2018)						40.0	40.0			
Truck 2 10WL - 8 yrs. (2016)	31.0	31.0	31.0	31.0			37.0	37.0	37.0	37.0
Truck 3 10WL - 8 yrs. (2017)	29.5	29.5	29.5	29.5	29.5			37.5	37.5	37.5
Truck 4 6WL - 8 yrs (2017)	28.1	28.1	28.1	28.1	28.1			37.5	37.5	37.5
Truck 5 10WL - 8 yrs (2018)	36.9	36.9	36.9	36.9	36.9					
Grader - 17 yrs (2010)										60.0
Excavator - 12 yrs (2013)								59.0	59.0	59.0
Loader - 12 yrs (2008)			37.0	37.0	37.0	37.0	37.0			
Tractor - 15 yrs (2006)				25.0	25.0	25.0	25.0	25.0		
Mower - 11 yrs (2017)	12.0	11.7	11.5							12.3
Chipper - 11 yrs (2019)				15.0	15.0					
Roller -							35.0			
Total Payments from Fund	137.5	137.2	174.0	202.5	171.5	102.0	174.0	196.0	171.0	243.3
<b>Fund Balance as of Dec 31</b>	<b>82.9</b>	<b>107.8</b>	<b>102.4</b>	<b>75.2</b>	<b>86.0</b>	<b>170.0</b>	<b>183.8</b>	<b>175.6</b>	<b>192.4</b>	<b>142.6</b>

**Police Capital Equipment Fund- 10 Year Projection**

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Fund (\$ thousands)</b>										
Fund Balance as of Jan 1	42.7	50.7	34.7	18.7	39.7	67.7	74.7	76.7	36.8	21.8
Added to fund	32.0	36.0	40.0	44.0	48.0	52.0	52.0	52.0	52.0	52.0
Increase in Contribution	14%	13%	11%	10%	9%	8%	0%	0%	0%	0%
Interest Earned on Police Fund	0.0085	0.0101	0.0069	0.0037	0.0079	0.0135	0.0149	0.015	0.0074	0.0044
Trade/Sale	4.0	4.0		5.0	5.0	5.0		5.0	5.0	5.0
<b>Anticipated Police Equipment Purchases (\$ thousands)</b>										
EQ1 - 2015 Ford Cruiser			28.0	28.0			25.0	25.0		72.0
EQ2 - 2015 Ford Cruiser		28.0	28.0			25.0	25.0		72	
EQ3 - 2018 Ford F150	28.0	28.0			25.0	25.0		72		
Total Payments from Fund	28.0	56.0	56.0	28.0	25.0	50.0	50.0	97.0	72.0	72.0
<b>Fund Balance as of Dec 31</b>	<b>50.7</b>	<b>34.7</b>	<b>18.7</b>	<b>39.7</b>	<b>67.7</b>	<b>74.7</b>	<b>76.7</b>	<b>36.8</b>	<b>21.8</b>	<b>6.8</b>



**Fire Capital Equipment Fund- 10 Year Projection**

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Fund (\$ thousands)</b>											
Fund Balance as of Jan 1	91.9	106.5	83.5	64.3	49.0	37.9	102.3	171.1	244.5	322.8	294.0
Added to fund	90.1	94.6	98.4	102.3	106.4	110.7	115.1	119.7	124.5	129.5	134.6
Increase in Contribution	5%	5%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Interest Earned on Fire Fund	0.0184	0.0213	0.0167	0.0129	0.0098	0.0076	0.0205	0.0342	0.0489	0.0646	0.0588
<b>Anticipated Fire Equipment Purchases (\$ thousands)</b>											
E2 Pumper (2014) - 17 yrs. 2031	75.5										
E1 Pumper (1991) - 28 yrs. 2019		117.6	117.6	117.6	117.6						
T2 Tanker (2005) - 18 yrs. 2023	<i>Discontinued due to a reduction in trucks</i>										
E3 Pumper (2009) - 18 yrs. 2027										158.182	158.182
F1 Forestry (2008) - 15 yrs. 2023						46.3	46.3	46.3	46.257		
Total Payments from Fund	75.5	117.6	117.6	117.6	117.6	46.3	46.3	46.3	46.3	158.2	158.2
<b>Fund Balance as of Dec 31</b>	<b>106.5</b>	<b>83.5</b>	<b>64.3</b>	<b>49.0</b>	<b>37.9</b>	<b>102.3</b>	<b>171.1</b>	<b>244.5</b>	<b>322.8</b>	<b>294.0</b>	<b>270.5</b>

SCHEDULE OF INDEBTEDNESS											
	Balance 01/01/2018	Additions	Deletions	Balance 12/31/18	Interest Paid	2019 Principal & Interest	2020 Principal & Interest	2021 Principal & Interest	2022 Principal & Interest	2023-2035 Principal & Interest	Total
<b>Bond Payable, Vermont Municipal Bond Bank</b>											
Town Hall Improvements, Interest											
Ranging from 1.55% to 5.0%, Interest due	150,000		30,000	120,000		30,000	30,000	30,000	30,000		120,000
each June 1 and December 1 through 2022					5,995	4,606	3,300	2,979	1,500		12,385
<b>Bond Payable Community Bank</b>											
Lake Fairlee Dam Interest 2.75% Payable	336,600		18,700	317,900		18,700	18,700	18,700	18,700	243,100	317,900
Jan. 15 and July 15 and Principal payable July 15					9,214	8,742	8,251	7,714	6,200	54,136	85,043
through July 15, 2035											0
<b>Note Payable Community Bank</b>											
Ford F150 Interest at 3.83% due annually Nov. 2019 and 2020		55,000		55,000		27,500	27,500				55,000
						3,159	1,053				4,212
<b>Note payable Daimler</b>											
#2 2016 Western Star Truck Interest @ 3.27% due annually through 2022	140,727		26,364	114,363	4,602	27,226	28,116	29,036	29,985		114,363
						3,740	2,849	1,930	981		9,500
<b>Note Payable Daimler</b>											
#3 17 Western Star Truck Interest @ 4.19% due annually through 2023	153,201		22,987	130,214	6,419	23,950	24,953	25,999	27,088	28,224	130,214
						5,456	4,452	3,407	2,318	1,183	16,816
<b>Note payable Daimler</b>											
#4 17 Western Star Truck Interest @ 3.72% due annually through 2023	148,370		22,527	125,843	5,519	23,365	24,234	25,135	26,070	27,039	125,843
						4,681	3,812	2,911	1,976	1,006	14,386
<b>Note Payable Mascoma Bank</b>											
#5 2018 Western Star Truck Interest @ 2.9% due annual thru 2023		169,439		169,439		31,981	32,897	33,862	34,844	35,855	169,439
						4,914	3,997	3,032	2,050	1,040	15,033
<b>Note payable Community Bank</b>											
Bangal Mower 2017 Interest @ 2.2% through Oct. 2021	45,000		11,250	33,750	1,383	11,250	11,250	11,250			33,750
Subtotal				1,066,509	33,132	743	495	247			1,485
<b>Community Bank FEMA Line of Credit 2.2% due Dec. 2019</b>											
	600,554	872,153		1,472,707	22,767						
<b>Community Bank Federal HWY Line of Credit 2.25% due April 2019</b>											
	495,055	1,695,806		2,190,861	38,410	2,190,861					
<b>Annual Maturities TOTAL PRINCIPAL &amp; INTEREST</b>	<b>2,069,507</b>	<b>2,792,398</b>	<b>131,828</b>	<b>4,730,077</b>	<b>94,309</b>	<b>2,436,633</b>	<b>225,859</b>	<b>196,202</b>	<b>181,712</b>	<b>391,563</b>	<b>1,225,369</b>

**TAX BILLING RECONCILIATION**  
**Year Ending December 31, 2018**

	Amount
Billings per Tax Book - including late penalties	9,020,948
Amount of Taxes for School - Paid and Accrued	(5,170,222)
Education Tax Payments Paid to School by State	(1,221,566)
Highway Fund Taxes (includes taxes for paving)	(935,382)
Highway Equipment Fund Taxes	(147,000)
Fire Equipment Fund Taxes	(90,090)
Cruiser Fund Taxes	(28,000)
Late Homestead Penalty	(11,632)
School Tax Billing Fee Retained	(11,500)
General Fund Taxes	(1,405,556)
	0.00

### Estimated Tax Rates for 2019 Using 2018 Grand List

AMOUNT TO BE RAISED	2019 Est. Tax Rate	2018 Tax Rate	2017 Tax Rate	2016 Tax Rate	2015 Tax Rate
General Fund					
\$977,527	0.2777	0.3770	0.3520	0.3388	0.3475
Highway Fund					
\$1,016,646	0.2888	0.2657	0.2588	0.2327	0.2091
Articles					
\$743,247	0.2111	0.0974	0.0850	0.0776	0.0079
Veteran's Exemption					
\$10,618	0.0030	0.0030	0.0037	0.0030	0.0028
Local Agreement					
\$15,822	0.0045	0.0045	0.0036	0.0029	
<b>Total Municipal</b>					
\$2,763,860	0.7850	0.7476	0.7031	0.6521	0.5673
% Change from previous year	5.01%	5.95%	7.25%	13.00%	1.06%
2018 Grand List					
\$3,520,712					

(Amount to be Raised/Grand List = Tax Rate)

**DELINQUENT TAX LIST****As of December 31, 2018**

The Vermont Supreme Court declared certain tax information confidential. Based on this decision, only the names of the property owners are listed.

Bailey, Livio	Howe, Matthew and Kim
Bailey, Warren & Florence	Hurt, James
Banios, Philip, Jr.	Jamele, Jeffrey
Bardsley, Erin	Joiner-Claflin, Margaret
Barrett, Virginia	Jordan, William & Delinda
Benjamin, Quinn & C	Kogel, Christine
Berecz, Frederick	Luikart, Paul & Ernest
Blake, Robert & Pat	Magoon, Robert & Brenda
Rose, Caroline	Mikovitz, Timothy
Bowen, Brian	Mortimer, Kathryn
Brough, Timothy	Panella, Revocable
Carter, Stephanie *	Parker, Martin
Clifford, Gary	Pellerin, Tracy
Cummings, Florence	Perkins, Kippy & Roger
Cummings, Laurance	Pogwizd, Norma
Daple, Mark	Pompy Press Inc.
Durkee, Roy & Charlotte	Rice, Susanne Bailey
Fenton, Ann Narva	Santor, Allen
Geissler, Rene	Silverstein, Elissa *
Goudsmit, Lesley	Statewide Corporation
Graham, Christopher	Stevens, Shawn
Hadlock, Douglas *	Telephone Operating Co. of VT
Hallgren, Wendy *	Tomek, Ivan
Haynes, Brooke	Towle, Richard G
Hodge, Amy	Tyler, Hillary
Howard, Adam	Zagaeski, Theodore

\*Paid in full by January 31, 2019

<b>Total amount of taxes delinquent as of 12/31/18</b>	<b>\$172,560.17</b>
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Respectfully submitted:

Mary Danner Pomeroy

## COLLECTOR OF DELINQUENT TAXES REPORT

The collector of delinquent taxes ensures that town property taxes are paid by all of the taxpayers of Thetford. This involves notifying taxpayers when their taxes are overdue, making arrangement for late payments, taking formal collection action, including conducting tax sales of the property when necessary, and providing an accounting of these records.

The following is a breakout of the delinquent tax activity for 2018:

Delinquent Taxes as of 1/1/18	\$161,048.58
2018 Taxes Delinquent as of 10/16/18	<u>\$241,933.12</u>
Total Delinquent	\$402,981.70
 Delinquent Taxes Collected	 - <u>\$230,421.53</u>
Delinquent Taxes as of 12/31/18	\$172,560.17
 Delinquent Taxes Collected	 \$230,421.53
Interest Collected	\$22,904.90
Penalty Collected	<u>\$21,225.85</u>
Total Amount Collected	\$274,552.28

Respectfully submitted:

Mary Dan Pomeroy  
Collector of Delinquent Taxes

**✧ NOTES ✧**

***OTHER ANNUAL REPORTS***

***2018***

***COMMUNITY, AREA  
and  
STATE ORGANIZATIONS***



## THETFORD HISTORICAL SOCIETY

Here is a sampling of our activities for 2018, which included a little something for everyone. We're grateful for your participation and continued support.

### Town Report Photos

The Historical Society's photo archives were once more the source for images in Thetford's FY 2017 Annual Report. Thetford's bridges (past and present) were featured. This year, we've selected images representing the spirit of the local community, with subjects enjoying and participating in town events - you'll see some familiar faces!

### Thetford's First Roadside Historic Marker

The Historical Society took the lead role in drafting the text and securing town and state approvals for what will be Thetford's first roadside historic marker, commemorating Thetford Academy - Vermont's Oldest Secondary School. The sign will be installed near the site of the original Academy building, and formally unveiled to coincide with TA's 200th birthday celebration in February 2019.

### Spring Lecture Series

The Society again developed and hosted a four-part series of programs in the early spring. Our '*As Old as the Hills*' series proved to be quite popular, focusing on local geology, water and mineral resources, and landscape change. We are planning our third series for spring 2019, entitled '*Migration Nation*' - stay tuned for details.

### Outreach with Local Schools

We welcomed students from Ms. Bennett's 4th Grade at TES, who learned about the types of items that we care for, examining local images and artifacts to broaden their study of the early 1900s. Additionally, the class prepared a time capsule (presently stored at THS), which will be opened at their 10th high school reunion. We hosted Mr. Ellis' outdoor education class from TA who are studying the former state park property abutting their campus. Collection items viewed included a 1930s aerial photo of town, biographical information on Dwight Goddard, who donated the land to the state, photos, and information on the local C.C.C. camp who constructed the park in the 1930s, and subsequent land and forest management plans for the property.

### September Annual Meeting

We mined our collections for our annual meeting program, '*Trials, Tales and Tribulations from the THS Archives*' - home-grown history, using readings and accompanying images to tell some wonderful Thetford tales.

### 7th Annual Geo Bee

In November, Adult and Youth teams again competed in the Thetford Geography Bee, held at TA. Our theme for 2018 was '*Thetford and Thetford Academy*' - getting ready for TA's upcoming 200th anniversary.

**Looking forward to 2019**

We're nearly finished with a computer system upgrade and a reconfigured workspace, where we'll tackle collections cataloging. This is one of several areas that would benefit from volunteer assistance – if you have time on your hands and an interest in local history, we'd welcome your participation at the Historical Society. Please be in touch!

Martha Howard  
Director, Thetford Historical Society



*A scene from the Thetford Pageant - 1911 (THS Archives)*

## COMMUNITY NURSE OF THETFORD, INC. (CNT)

Thetford has approximately 180 residents over age 75. In December, Community Nurse of Thetford Inc. completed its 3<sup>rd</sup> year of service to Thetford residents.

A steady influx of requests for assistance has continued with 23 new clients/families admitted in 2018. That is addition to those carried over from 2017. Our nurse, Cindy Grigel, made 84 home visits and had over 90 phone calls with clients or family members in 2018. In addition, she exchanged many emails and provided impromptu consultations. Many persons consulted with her at the TEN senior lunches, the coffee klatches, the food shelf, and at the workshop on caregiving that CNT and TEN gave in November. Cindy works 12 hours a week.

The average age of CNT clients is 81 and 1/3 live alone. The most common difficulties they have are: impaired mobility, illness symptoms that are not well controlled (e.g. pain, shortness of breath), memory issues, and trouble caring for themselves in daily life.

Cindy works with individuals, their families and/or care-attendants. In addition to reassurance, which almost all clients and families need, Cindy often clarifies and coordinates care with health care providers, makes suggestions regarding how to manage illness and take medications, and helps connect clients with home care attendants and other community resources.

Residents and families who have worked with Cindy report reduced anxiety, a better understanding of their medications, and improved day-to-day functioning. The data we collect indicates that many older clients were able to live independently for longer than expected, and working with Cindy prevented some hospital admissions and emergency department visits.

The feedback we get and the data collected strongly supports the reality that CNT fills a gap in the mainstream health care system. Cindy assists clients who are not eligible for Visiting Nurse services and/or whose VNA eligibility has expired. She often works in collaboration with VNA and Hospice nurses to provide care at the end of life. She holds office hours on Wednesday afternoons by appointment in East Thetford for individual consultation or family meetings.

Website: <https://communitynurseofthetford.weebly.com/> Phone: 1-802-738-9066

The Community Nurse of Thetford, Inc. Board of Directors

Sarah Jo Brown  
Wendy Cole  
Susan Farrell  
Priscilla Hall  
Joanne Sandberg Cook

## **UPPER VALLEY AMBULANCE**

The mission of Upper Valley Ambulance (UVA) is to provide round-the-clock emergency medical response to residents and visitors of the nine communities we serve. Emergency Medical Services (EMS) is one of the three legs of public safety, along with law enforcement and fire/rescue. While we all hope that we never require the services of a public safety agency, having those services available is very important to our peace of mind.

The communities of Bradford, Corinth, Fairlee, Orford, Piermont, Thetford, Strafford, Vershire and West Fairlee have a combined population of over 12,000 full-time residents. We think of it as a single community with a population similar to the larger communities in our region, Hanover, Hartford, and Lebanon, but with a much larger area, over 340 square miles! Approximately 1100 calls for medical aid came through the 9-1-1 system for our area in 2018.

When someone calls 9-1-1 it is because they are experiencing an event that overwhelms their ability to cope with. We and our community FAST squads respond and bring professional intervention skills, mostly medical but often just a helping hand and reassurance. Perhaps an individual has fallen and cannot get up without assistance. We conduct an assessment to determine if they are injured or have an underlying medical problem that caused them to fall. If not we help them up and leave them with advice on how to stay safe in the future. Those kinds of calls make up 35% of what we do, no ambulance transport. We provide that service at no charge to the patient. The next call can be a rollover accident on the highway with multiple injured patients. We have to be prepared to handle anything. That is what you, our constituents, expect of us.

UVA employs highly skilled, highly educated allied health professionals (EMTs, Advanced EMTs, Paramedics). Two providers are on duty 24 hours a day, 365 days a year. In addition, we have a second ambulance on duty during the day, and if our ambulances are already committed to calls when another one comes in, we pay for another ambulance service to respond to that call. You are thus ensured that if you call 9-1-1, an ambulance will always respond.

The expense of running UVA is split between the income we generate by billing for ambulance transport, and a fee that we charge the communities. The split is roughly 50-50. The fees are paid by the towns according to the year-round population. The UVA Board of Directors and I are very careful with the public's money. We believe we run a tight financial ship, and welcome a comparison with any other public safety entity covering a community of 12,000 souls.

Finally, we are grateful to have the opportunity to serve you, although we sincerely hope you won't need us.

Management and Staff of Upper Valley Ambulance



**State of Vermont  
Department of Health**  
White River Junction District Office  
118 Prospect Street, Suite 300  
White River Jct., VT 05001

[phone] 802-295-8820  
[fax] 802-295-8832  
[toll free] 888-253-8799  
**HealthVermont.gov**

## Vermont Department of Health Local Report

At the Vermont Department of Health, our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in White River Junction at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)

Join us on [www.facebook.com/VDHWRJ/](https://www.facebook.com/VDHWRJ/)

Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)



## ECFIBER

ECFiber had a very good year in 2018 and expects to have a similarly good year in 2019. We now have over 3,000 customers receiving *wicked fast* internet and likely phone service as well. ECFiber provides symmetrical internet, that means download and upload speeds are the same which is very important to those who work from home.

Despite delays largely caused by forces beyond our control, our town is now entirely built out. That is to say, everyone in Thetford who wants ECFiber service can be hooked up, even though a few people who have requested service are in the process of being hooked up. During 2018, all of Strafford was built out as well. During 2019, Sharon will be built as well as large parts of Norwich.

In official parlance, ECFiber is a Communications Utility District (CUD), a specific type of municipally provided for in Vermont statute organized and chartered to provide internet service to households and business within the member towns. Our CUD, ECFiber, is owned by the 24 member towns, municipally governed by a board of citizen volunteers appointed by town selectboards and is being built by Vermonters.

For answers to your questions, go to [ECFiber.net](http://ECFiber.net) or call the central office at 763-2262.

Jim Masland, your ECFiber governing board delegate  
785-4146



*Thetford Center Old Home Day, 1940s (THS Archives)*

## COUNTY OF ORANGE

### Annual Report 2018

This report highlights the activities and expenses of Orange County during the county's 2018 fiscal year which began February 1, 2018 and ended January 31, 2019.

#### County Support for the Sheriff's Department

The Orange County budget supports basic operations at the Sheriff's Department except the salaries of the Sheriff and deputies. The Sheriff's department budget accounts for about 63% of the total county budget. During 2018 the county addressed deterioration of the external gasoline fuel tank set-up. A new tank and concrete pad were installed with a spill barrier. Inside the building the hot water heater needed replacement. The county also took the first step to look at what might be needed to optimize the use of the building and redesign a public entrance. Vermont Architects Collaborative prepared some preliminary designs and discussions will continue through 2019 about the feasibility of this project. The Sheriff's Department is staffed 24/7 so as to provide safety to court staff and those seeking help after hours, especially regarding domestic violence situations. Improvements to the building would provide much better service to the public. Costs for 24/7 staffing are shared between the county and the Sheriff's law enforcement budget. An attempt is made to level-fund the Sheriff's department budget as appropriate. Staffing costs are the main source of budget increases. You can call the Sheriff's department directly for assistance at all hours - 685-4875.

#### County Courthouse

The primary drivers of increases in the courthouse budget are the costs of maintenance and building improvements. During the summer of 2018, an emergency generator was installed behind the courthouse which means that court will no longer be canceled in the case of a power outage. The funds for the generator were taken from the county capital reserve fund. The north side of the courthouse was repainted and the shutters repaired and painted using funds budgeted for that purpose.

Annual contributions to the Capital Reserve Fund mean that a savings account exists for large expenditures. That fund was used to pay for the fuel tank project at the Sheriff's Department as well as for the architect's design. This fund needs replenishment as it seems that there are always unexpected needs when trying to keep old buildings in good repair. In the fall it was determined that the oldest parts of the air conditioning system in the courthouse need to be replaced in spring 2019. This will involve using a crane to remove the old units from the attic and hoist up the replacements. The plan is to use capital reserve funds that for that project as well.

The Assistant Judges always encourage more interest and participation in the budgeting process. The preliminary budget hearing is always held in mid-December and the annual meeting in the last week of January. As per statute, notices of these meetings and copies of the proposed budget are sent to town clerks and selectboards and notices published in *The Journal Opinion* and *The Herald of Randolph*.

You may contact the Assistant Judges with questions or comments at the courthouse 685-4610  
Orange County Assistant Judges: Joyce McKeeman, Corinth and Vickie Weiss, Tunbridge.

## **OMPOMPANUOOSUC COMMUNITY TRUST INC.**

The Ompompanoosuc Community Trust Inc. (OCT Inc.) is a local nonprofit organization based in Thetford VT.

The goal of OCT Inc. is to support local community based organizations working for social good with financial services, fundraising, grant administration and general advocacy.

OCT Inc. is member of the Vermont Community Foundation (VCF) since 2017.

### **During 2018 the OCT Inc. supported the following projects:**

1. OCT Inc. made a grant of \$2500 to the Community Nurse of Thetford (CNT) Inc. to assist with funding the community nurse.
2. OCT Inc. made a grant of \$1000 to PuppeTree, a Local Thetford organization which helps children to develop puppet building skills in their summer workshops and provide jobs to local teenagers.
3. OCT Inc. acted as a fiscal agent for Local Thetford group to help them build a bicycle track at the Thetford Elementary School.
4. OCT Inc. has been helping the Senior Affordable Housing Committee (SAHC) as needed and will continue to help.
5. The OCT is a non-profit, 501(c)(3) organization. Donations are tax deductible and may be made to the general fund or restricted to a specific project. Donors may make contributions to the OCT fund held by the Vermont Community Foundation as endowments and/or annuities or other charitable arrangements favorable to both the donor and the OCT.

**OCT Inc. Website for details** <http://www.pompytrust.org/>

**OCT Inc. Mailing Address: PO Box 2, Post Mills, VT 05058**

**For Inquiries, email:** [manohar.grewal@gmail.com](mailto:manohar.grewal@gmail.com)

### **OCT Inc. Board Members:**

Manohar Grewal (Chair), Mark McMahon, Dale Gephart, Ridge Satterthwaite, Linda Baccei, Didi Pershouse, Thomas Sandler, and Gregory Wilson





## UPPER VALLEY FISH & GAME CLUB

PO Box 279, Thetford Center VT 05075



### PURPOSE:

- To work for improvement and stimulate interest in the sports of hunting and fishing.
- To promote and maintain friendly relations with landowners.
- To promote good sportsmanship and educate the public with respect to conservation, hunting, and fishing.

### OFFICERS:

President:	Michael Scruggs	Thetford	333-4462
Vice Pres.:	Bob Stone	Thetford Center	785-4525
Treasurer:	Bruce Avery	North Thetford	333-9671
Secretary:	Rhett Scruggs	East Thetford	333-4067

**MEMBERSHIP:** Currently there are 154 members and 13 are junior members. Junior membership is available to anyone 15 years old and under. To become a member, contact the Club at [uppervalleyfishgameclub@gmail.com](mailto:uppervalleyfishgameclub@gmail.com) or call one of the Club Officers.

**MEETINGS:** Club meetings are held on the 2<sup>nd</sup> Thursday of each month. Meetings are held at the Thetford Elementary School from September through May at 7:00 pm, and at the club grounds in June, July, and August at 6:30 pm. The Club's annual meeting with election of officers is held in February.

**FACILITIES:** The club maintains a building, pond, and shooting ranges on approximately 57 acres at 940 Five Corners Road in Thetford Center. The shooting ranges provide for rifle, pistol, shotgun, archery, and action pistol shooting.

### ACTIVITIES

#### During 2018:

The 35<sup>th</sup> Annual Ice Fishing Derby was held on Lake Fairlee in February, with 141 participants and families.

The 34<sup>th</sup> annual Kid's Fishing Derby was held at the Club Pond in June, with 28 children participating.

Certificates were presented to 24 Firearms Hunter Safety students and to 8 Bow Hunter Safety students at the fall Hunter Safety Class.

The Club presented a Handgun Safety Class for Women, which all 9 participants completed.

Club members donated over 400 man-hours to maintain the property and improve safety berms. The 100 yard range was upgraded with a new berm. The berm at the 200 yard range is in the process of being upgraded and will be completed in 2019.

We continued the application of Lime and Rock Phosphate as outlined in our Environmental Stewardship Plan.

The Club participated in the Local Foods Dinner which included a discussion panel. The purpose was to discuss eating local to support the community, economy, and environment. Conversation included wild game as a resource and different processes to have legal access to wild game. Several members provided wild game dishes to share.

## TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION

The Two Rivers-Ottawuechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2018.

**Technical Assistance:** Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, nonprofits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

**Creative Economy and Public Health:** This year, TRORC received a USDA Rural Development Grant to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

**Emergency Management and Preparedness:** TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

**Municipal Energy Plans:** During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. Towns meeting Energy Planning Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

**Transportation:** TRORC is managing the Department of Environmental Conservation (DEC)'s Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Thetford this past year, we assisted with energy planning, continued management for the Thetford Sidewalk and Trailhead projects, and selected VT132 ditching for year two of the DEC's Municipal Roads Grants in Aid program.

*We are committed to serving you, and welcome opportunities to assist you in the future.  
Respectfully submitted,*

*Peter G. Gregory, AICP, Executive Director  
Jerry Fredrickson, Chairperson, Barnard*

## GREATER UPPER VALLEY SOLID WASTE MANAGEMENT DISTRICT

The GUVSWMD, established in 1992, comprises 10 Upper Valley towns. The District provides an integrated system for waste management for both solid waste and unregulated hazardous waste through recycling and reuse programs, food diversion and composting. GUV also provides special collection events for bulky and household hazardous waste, paint, electronics, tires, and fluorescent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

Direct services provided by GUV to Thetford and District residents in fiscal year 2018:

- Events were held in Norwich, Thetford (2), Sharon, Strafford, Vershire, Woodstock, and Hartford where we collected 15.6 tons of tires; 1.2 tons of scrap metal; 5.7 tons of electronics; 11.6 tons of “big” trash/construction & demolition debris; and thousands of fluorescent bulbs and batteries.
- 409 GUV residents (38 from Thetford) participated in household hazardous waste events held in Norwich in September 2017, Vershire in October 2017, and Hartford in June 2018. 11.1 tons of hazardous materials were collected, including 1,456 gallons of paint.
- 145 GUV residents attended our four backyard composting workshops where we sold 88 Soil Saver composters and 55 Sure-Close food scrap pails. 33 of these residents attended Cat Buxton’s workshop at the Community Garden sponsored by the Thetford Energy Commission, with organizational assistance from GUV.
- GUV staff gave a presentation about Vermont’s Universal Recycling Law to the Thetford Elder Network in May.

In FY 2018, Jim Masland and Ben Bradley represented Thetford on the GUVSWMD Board of Supervisors. We thank them for their dedication and support of our work. We would also like to thank the select board members and town crew who help make our collection events run so smoothly, and Sally Bugg and team for all of their work at the Recycling Center.

Tips to remember:

- The next household hazardous waste collection will be Saturday, June 1, 2019 at the Hartford Recycling Center. Stay tuned for other 2019 HHW dates and locations.
- Recycle **paint, fluorescent bulbs**, and all batteries (except vehicle) at the transfer station. Visit [www.paintcare.org](http://www.paintcare.org) or [www.call2recycle.org/vermont/](http://www.call2recycle.org/vermont/) for more info.
- Food scraps will be banned from residential trash as of July 1, 2020.

The District’s 2019 “What To Do With...” Guide and Collection Event Schedule will be available at Town Meeting, the Town Clerk’s office, the transfer station, or at [www.guvswd.org](http://www.guvswd.org). For information call Ham Gillett at 802-674-4474 or email [hgillet@swcrpc.org](mailto:hgillet@swcrpc.org).



## **GREEN UP VERMONT**

P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802) 229-4586  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Day marked its 48<sup>th</sup> Anniversary on May 5, 2018 with 22,700 volunteers participating and 225 tons of litter collected throughout the state. Always the first Saturday in May, Green Up Vermont is a nonprofit private organization that relies on your town's help to continue the annual tradition of cleaning up our roadways and waterways, while promoting civic pride. The tradition of Green Up Day began in 1970 by Governor Deane C. Davis and will celebrate its 50<sup>th</sup> Anniversary in May 2020.

Green Up Vermont also offers a statewide educational component for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more, please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns is an essential part of our budget, enabling us to cover fourteen percent of our annual operating budget. All town residents benefit from clean roadsides! Funds help pay for administrative and program support, which includes over 55,000 Green Up trash bags, an educational component, and promotional outreach.

Seventy-five percent of Green Up Vermont's budget comes from corporate sponsors and individual donors. Individuals can donate to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Keep in touch with Green Up Vermont news by joining our newsletter, liking us on Facebook, Instagram, and Twitter, and following our blog by visiting our website.

**Save the dates:** Green Up Day, May 4, 2019 and Celebrating 50<sup>th</sup> Anniversary, May 2, 2020. A Vermont tradition since 1970!



## CONNECTICUT RIVER JOINT COMMISSIONS

Suite 225, 10 Water St., Lebanon, NH 03766

Website at <http://www.crjc.org>

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on hydro-electric dam relicensing, regulatory (development?) proposals, and initiatives on clean water and shoreland protection.

CRJC continues to bring policy makers and the public to our meetings to keep them abreast of the issues facing the Connecticut River.



Headwaters of the Connecticut River, Fourth Connecticut Lake, Pittsburg, NH

During FY 18 CRJC convened meetings on NH and VT Regulations and Legislation; The Vermont Outdoor Recreation Economic Collaborative; and, a Cost Benefit Analysis of Joint State Clean Water Expenditures conducted by the Policy Research Shop at the Rockefeller Center at Dartmouth. CRJC continues to partner with the Connecticut River Conservancy on analyses of studies, including critical erosion studies, which are central to FERC relicensing of three hydro-electric dams.

There are currently openings on the Subcommittee in several communities. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues or to serve on a local river subcommittee, please email us at [contact@crjc.org](mailto:contact@crjc.org).

The current officers of the Joint Commissions are *James McClammer, President (NH)*; *Jennifer Griffin, Treasurer (NH)*; *Steven Lembke, Vice President (VT)*; *Christopher Campany, Secretary (VT)*. For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.

## UPPER VALLEY SUBCOMMITTEE ANNUAL REPORT



The Upper Valley Subcommittee of the Connecticut River Joint Commissions (CRJC) consists of appointed volunteers from the Vermont towns of Hartford, Norwich, Thetford, Fairlee, and Bradford, and the New Hampshire towns of Lebanon, Hanover, Lyme, Orford, and Piermont. We meet every two months to discuss and act on river-related issues.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing advice to NHDES, VTANR and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed updated on a number of issues including dam management and the FERC relicensing process, NHDES Wetlands Rules, Jacob's Brook restoration project in the Town of Orford, and construction plans for River Road in the Town of Lyme. The Subcommittee reviewed and commented on a series of permits from across the region and on a range of issues such as culvert replacement, wetland impacts, mitigation approaches, alteration of terrain and stormwater drainage. The Subcommittee hosted presentations on the White River Tactical Basin Planning Process and Living Shorelines. In addition, the members have distributed the CRJC Homeowner's Guide for Water Quality Protection and the CRJC Shoreline Buffer Fact Sheet to central town locations (e.g. Public Library or Town Office). Finally, the Subcommittee has started a "Living Shorelines" initiative.

There are currently openings on the Subcommittee. There is one representative in Fairlee. There is no representation from Bradford. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Upper Valley Subcommittee, please contact our staff support Olivia Uyizeye at [ouyizeye@uvlsrpoc.org](mailto:ouyizeye@uvlsrpoc.org) to learn more.

## APPROPRIATIONS SUMMARY

**In 2018, the following organizations received the appropriation listed:**

**The American Red Cross of New Hampshire and Vermont** is on call to help our community 24 hours a day, 7 days a week and 365 days a year, providing emergency support for victims of fire, flood, and other disasters, as well as instruction in health, safety and aquatics courses. **Appropriation \$500.**

**Capstone Community Action** helps Vermonters achieve economic sufficiency with dignity through individual and family development. CCA works to alleviate the effects of poverty, helps people move out of poverty and is an advocate for economic justice. **Appropriation \$300.**

**Central Vermont Adult Basic Education** is a community-based nonprofit organization serving the basic education and literacy needs of Thetford adults and teens. Academic tutoring includes basic skills programs in reading, writing, math and computer literacy, English language learning and preparation for US citizenship, high school diploma and GED credential programs and academic skill readiness for work, technical training and/or college. **Appropriation \$800.**

**Clara Martin Center** provides a multitude of mental health services throughout greater Orange County to best meet the needs of community members in a holistic approach, including individual, couples, and group therapy and services for co-occurring mental health and substance abuse. The Clara Martin Center also offers psychiatric consultations and evaluations and medication management services. **Appropriation \$4266.**

**The Family Place** supports families with young children through comprehensive programs designed to strengthen positive relationships, teach essential skills, and promote enduring, healthy growth for families and community. **Appropriation \$300.**

**Green Mountain Economic Development Corporation** works with local communities to offer support for new, growing and relocating businesses, and utilizes the resources within the Department of Economic Development to assist with retention and expansion needs, providing rapid support to communities and businesses. **Appropriation \$1295.50.**

**Green Up Vermont** is a nonprofit organization which organizes Green Up Day, a day each year when people get together to clean up their communities. Green Up Vermont also focuses on education for grades K - 2 by providing activity booklets to schools and hosts annual student poster and writing contests for grades K – 12. **Appropriation \$150.**

**Headrest** provides the Upper Valley and surrounding communities with a 24/7 Hotline to answer calls for help with mental health issues, substance abuse problems or to prevent suicides. Headrest provides a Transitional Living Program, and offers outpatient individual and group counseling to people in the Upper Valley. **Appropriation \$1564.**

**Lake Fairlee Association** acts as steward of Lake Fairlee, coordinating triclopyr milfoil treatment, greeter programs, encourages safe use of the lake and protects the environment. **Appropriation \$5000.**

**Little Rivers Health Care** provides comprehensive primary healthcare for all residents regardless of ability to pay, including Healthier Living Workshops, a Migrant Farmer Outreach Program, and a new addiction treatment program in response to the opioid crisis. **Appropriation \$1000.**

**Orange County Court Diversion Program** is a community based, cost effective alternative to the criminal court system for eligible offenders referred by the State's Attorney. **Appropriation \$175.**

**Orange County Parent/Child Center** helps families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. **Appropriation \$750.**

**Safeline** is a nonprofit that provides free and confidential services for victims of domestic and sexual violence, including crisis support, safety planning, financial management and job readiness skills, among other services. **Appropriation \$1300.**

**Senior Solutions – Council on Aging** offers support services to elders and their families through information and assistance, health insurance, senior nutrition, transportation, social services and special assistance. **Appropriation \$500.**

**Stagecoach** offers an environmentally healthy option for transportation to work and shopping routes, affordable access to public health care, and reliable transportation for the elderly and people with disabilities. **Appropriation \$2200.**

**Vital Communities** is a tax-exempt, non-profit organization working with towns and residents to reduce energy use and switch to renewable energy sources. **Appropriation \$750.**

**Vermont Association for the Blind and Visually Impaired** works to enable individuals with vision problems, both adult and children, to achieve and maintain independence through a variety of services, with no cost to the client. **Appropriation \$1000.**

**Vermont Center for Independent Living** is a statewide, nonprofit organization dedicated to improving the quality of life for people with disabilities by teaching them how to gain more control over their lives and how to access tools and services to live independently. **Appropriation \$150.**

**Visiting Nurse Association and Hospice of VT and NH** is a nonprofit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. **Appropriation \$11,536.**

**Community Nurse of Thetford** provides assistance by coordinating care when multiple providers are involved; assists elders so they can live at home, help with health care plans, link people to community resources and reduce stress related to illness and aging. **Appropriation \$8000.**

**White River Council on Aging/Bugbee Center** is a nonprofit agency which provides services for people aged sixty and older, along with their families, including nutrition programs, recreation, education and social programs, as well as transportation and fitness activities. **Appropriation \$4950.**



## VERMONT LEAGUE OF CITIES AND TOWNS

### *Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246

Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, VLCT News converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).



*Moses auction, Post Mills - Bill Godfrey, auctioneer (Aldrich Collection, THS Archives)*

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