



## **Board of Barbers and Cosmetologists**

### **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-1134 • [www.sec.state.vt.us/professional-regulation.aspx](http://www.sec.state.vt.us/professional-regulation.aspx)

## **UNAPPROVED MINUTES**

**September 17, 2018**

### **1. Call to Order**

The meeting was called to order at 9:07 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Josephine Thomas; and Judith Wernecke.

OPR Staff Present: Gabriel Gilman, General Counsel; Tara Grenier, Board Administrator; Carla Preston, Case Manager and Kara Shangraw, Licensing Administrator I.

Others Present: Yvonne Wolfer; Stacey Savage; Christina Currier; Brittany Persons; Brianna Rich; Amber Michelson; Lauren Johnson and Hailey Messier.

### **2. Licensing platform training/ Changes to the Agenda**

### **3. Approval of the Minutes**

The Chair called for approval of the Minutes of the January 22, 2017 meeting. Mrs. Wernecke made a motion, seconded by Mr. Peace, to approve the Minutes of the January 22, 2017 meeting as submitted. Motion passed unanimously.

### **4. Topics for Discussion**

Attorney Gilman reviewed the Draft Rules with the Board members.

### **5. Administrative Updates**

Ms. Grenier gave an overview of the NGLP platform and showed the Board members the updates to the system.

Ms. Preston gave the Board members an overview of the case flow within the NGLP platform.

### **6. Public Comment**

## **7. Adjournment**

There being no other business, the meeting adjourned at 12:30 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I