

Vermont Secretary of State  
Office of Professional Regulation  
**BOARD OF ARCHITECTS**  
89 Main Street, 3<sup>rd</sup> Floor,  
Montpelier, VT 05602

**UnApproved Minutes**  
**October 3, 2016**

**Members present:** Jennifer Arbuckle, Chair; Frank Guillot, Vice Chair; Keith Robinson, Secretary; and Beth Chenette

**Member(s) absent:** Liz Merrill, Ingrid Moulton Nichols, and Matt Lutz

**Staff present:** Danielle Rubalcaba and Ashley Cota, Licensing Board Specialist; Gabe Gilman, General Counsel, and Colin Benjamin, Director

1. 10:13 a.m. Called to order by the chair.
2. **Approval of the Minutes of the June 6, 2016 meeting.** Frank Guillot made a motion to accept the minutes of the August 15, 2016 meeting. Mr. Robinson seconded the motion. Motion passed unanimously.
3. **Case Manager Report** None
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Licensing – Review the following applications for licensure**

K. Robinson made a motion to approve the following applicants for licensure. F. Guillot seconded the motion. Motion passed unanimously.

K. Stephen Rotman, NCARB  
Dan Bartlett, NCARB  
Andrew Schlatter, NCARB  
Erika Dodge, NCARB  
Jason Carney, Completed A.R.E.

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. F. Guillot made a motion to approve the applicants below. K. Robinson seconded the motion. Motion passed.

Casey Gecha, Applying to sit for A.R.E.  
Samuel Ostrow, Applying to sit for A.R.E.  
Alex King, Applying to sit for A.R.E.  
Steven Dumont, Applying to sit for A.R.E.

6. **Discussion Items:**

Discussed NECARB upcoming fall meetings.

Director Colin Benjamin discussed the current board budget and NGLP. Chair J. Arbuckle made a motion to keep the board budget as is but to discuss it mid-year 2017 F. Guillot second the motion. Motion passed unanimously.

7. **Adjourn.** There being no further business to attend to J. Arbuckle adjourned the meeting at 11:35 am.

**2016-2017 Meeting Dates**

December 5, 2016  
February 6, 2017  
April 3, 2017  
June 5, 2017.