

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
National Life Building, North, Floor 2, Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of October 1, 2012

1. The meeting was called to order at 10:08 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Ingrid Moulton-Nichols, Secretary; Jennifer R. Arbuckle, Keith Robinson and Janet Stackpole.

OPR Personnel: Terry Gray, Licensing Administrator and Carla Preston, Case Manager

2. The Chair called for approval of the Minutes of the August 6, 2012 meeting. F. Guillot made a motion, seconded by J. Arbuckle, to approve the Minutes of the August 6, 2012. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is two (2); one is under investigation and one (1) the I-Team met and recommends filing charges.

4. **Hearings/Stipulations/Closing Reports - None**

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements.

K. Robinson made the motion to approve licensure for Joseph Maryak by NCARB certificate, seconded by E. Wolfstein. Motion carries.

J. Arbuckle made the motion to approve licensure for Antonio Leo, by Endorsement, seconded by F. Guillot. Motion carries.

J. Arbuckle made a motion to approve licensure for Paul Hopper by Endorsement, seconded by I. Nichols. Motion carries.

J. Arbuckle made a motion to approve licensure for John F. Sullivan Jr. by Endorsement, seconded by I. Nichols. Motion carries.

J. Arbuckle made the motion to approve licensure for James Beasley by NCARB certificate, seconded by I. Nichols. Motion carries.

J. Stackpole made the motion to approve licensure for Michael Ratliff, by NCARB certificate, seconded by E. Wolfstein. Motion carries.

Motion made by E. Wolfstein to approve licensure for Keith Lucas, by Endorsement, seconded by J. Arbuckle. Motion carries

Motion made by E. Wolfstein to approve licensure for Donald Sharp, by Endorsement, seconded by J. Arbuckle. Motion carries.

J. Arbuckle made the motion to approve licensure for Jeddadiah Pellerin by Endorsement, seconded by K. Robinson. Motion carries.

K. Robinson made the motion to approve licensure for David Lidsky by Endorsement, seconded by J. Arbuckle. Motion carries.

Applicants for Examination

F. Guillot made the motion to approve Claire Wilkens to sit for the ARE examination, seconded by E. Wolfstein. Motion carries.

F. Guillot made the motion to approve Neil Sheehan to sit for the ARE examination, with the understanding that he must complete his 9 year experience before the completion of his ARE examination. Seconded by J. Stackpole. Motion carries.

6. Follow-Ups
- None

7. New Business
Chairman Wolfstein read an email resignation letter from public member, Heidi Passalacqua to the board with her regrets effective immediately.

Election of Officers

I. Nichols made the motion to nominate Ed Wolfstein as Chair, Frank Guillot as Vice-Chair and Jennifer Arbuckle as Secretary, seconded by Keith Robinson. Motion carries.

The board discussed rule changes to consider the NCARB current licensing model for continuing education and the ability for applicants to start A.R.E. earlier. F. Guillot, E. Wolfstein and J. Arbuckle will review the current model changes from NCARB and bring back to the full board at its December meeting their recommended changes for consideration.

Chairman Wolfstein gave the board an overview of the upcoming November 1, 2012 NECARB meeting that will be held in Boston, MA this year.

8. E. Wolfstein made a motion to adjourn the meeting, seconded by J. Arbuckle. The motion passed unanimously. The meeting adjourned at 12:04 pm.

The next meeting of the Board is scheduled for Monday, December 3, 2012 at 10:00 AM.