

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, March 15, 2012 at 8:00 a.m.  
National Life Bldg., North, Floor 2, Montpelier, VT 05620-3402

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**APPROVED MINUTES**

**Present:** Dr. Marilyn Turcotte, Ted Mable, Tammy Austin, Marjorie Trombly, Wendy Magee and Raymond McCandless, Public Ad Hoc Member;  
Absent: Jason Kirchick. Others Present: Larry Novins, Diane Lafaille, Carla Preston, and Peter Comart.

**I. General Business**

1. The meeting was called to order at 8:00 a.m.
2. The minutes of the February 16, 2012 meeting were approved as written.
3. David Fink from Johnson State College came to speak with the Board about the coursework that meets the requirements of the rules.

**II. Closings/Hearings/Stipulations and Consent Orders/Managers Report**

1. 2010-287 – Jeanne McMahan – A Stipulation and Consent Order was heard at 9:15 a.m. Mr. Mable moved, seconded by Mr. McCandless, to approve the Stipulation and Consent Order if the dates of the suspension were added. Approved.
2. The following cases were presented for closure:  
  
2011-318 – Ms. Austin presented this case for closure. Mr. Mable moved, seconded by Ms. Trombly, to close this case. Approved.  
  
2010-676 – Dr. Turcotte presented this case for closure. Mr. Mable moved, seconded by Ms. Austin, to close this case. Approved.  
  
2011-387 – Dr. Turcotte presented this case for closure. Ms. Magee moved, seconded by Ms. Austin, to close this case. Approved.  
  
2011-707 – Ms. Austin presented this case for closure. Mr. Mable moved, seconded by Ms. Magee, to close this case. Approved.

3. Case Manager's report: Ms. Preston reported 14 pending cases. Closed 4 today; 1 is ready for an Investigative Team meeting; the Stipulation and Consent Order was heard today; 6 are under investigation and 2 are pending charges.

### III. File Reviews

Dreher, Sarah – additional information needed. She may sit for the exams.

Digiulio-Schaefer, Aimee – approved for licensure.

Fernald, Keri – MFT – additional information needed.

Jacobs, Elizabeth – Additional information is needed. She may sit for the exams.

Palmer, Erin – NY standards are not substantially equal to those of Vermont. She may apply for licensure on the basis of examination.

Poland, Amy – approved for licensure.

Quinn, Elizabeth – Additional information is needed. She may sit for the exams.

Woodruff, Amy – Once NCMHCE is successfully completed she may be licensed.

### IV. Other

1. AMFTRB Dues of \$500.00 were approved.
2. Continuing Education was reviewed.

### V. The Board adjourned at 2:30 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist