



Board of Accountancy

Office of Professional Regulation, Vermont Secretary of State

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UnApproved Minutes

Tuesday, October 24, 2017 at 9:00 a.m.

Board Members Present: Joshua Partlow, CPA, Chair; Thomas Shortle, CPA, Vice-Chair, John Borch, CPA, Secretary, Steven Love, CPA and Danny Coane, Public Member.

Administrative Personnel: Gabriel Gilman, General Counsel and Aprille Morrison, Licensing Administrator I

1. Call to Order

- a. Mr. Partlow called the meeting to order at 9:10 am.

2. Changes to the agenda.

- a. Mr. Partlow requested an item be added under Topics for Discussion regarding Mr. Gilman's response to Ms. Pam Lemire with NEPR for Facilitated State Board Access.

3. Approval of minutes from September 6, 2017 meeting

- a. Mr. Love made a motion to approve the minutes as written. Mr. Borch seconded the motion. Motion passed. Mr. Shortle recused from voting as he was not in attendance for the September meeting.

4. Disciplinary Matters

- a. Closing Reports / Enforcement Report
 - i. Case Manager Report by Carla Preston.
 - 1. Ms. Preston reported to the Board that they currently have twenty-six (26) cases. One (1) is on hold, ten (10) are ready for Investigative Team meeting, two (2) are ready for closing, five (5) are under investigation and eight (8) are pending charges.

5. Correspondence

- a. Communication from Western Governors University on Administrative Rules updates.
 - i. The Board reviewed the University's suggestions regarding additional changes to the draft Administrative Rules. The Board's opinion is that rule 4-1 in the draft rules addresses the concerns of the University.

4-1 Recognized Colleges and Universities. For purposes of §§ 71a and 72b of the Act, the Board will recognize a two- or four-year degree-granting college or university in the United States which, at the time the applicant's credits were received, was regionally accredited by bodies approved by the Council on Postsecondary Accreditation and the United States Department of Education; in Canada, held a membership in the Association of

Universities and Colleges of Canada; or in other countries, was accredited by the respective official organization having such authority. The Board may recognize other educational experiences in exceptional circumstances.

6. Topics for Discussion

- a. Election of Officers
 - i. Mr. Borch nominated Mr. Shortle for Chair. Mr. Love seconded the nomination. Nomination accepted.
 - ii. Mr. Love nominated Mr. Partlow for Vice Chair. Mr. Coane seconded the nomination. Nomination accepted.
 - iii. Mr. Coane nominated Mr. Borch for Secretary. Mr. Love seconded the nomination. Nomination accepted.
- b. VT Society of CPA's Student Session "Path to CPA" – speaker for Thursday, November 2nd.
 - i. Mr. Love and possibly Mr. Borch will attend and present at the meeting.
- c. Administrative Rules update.
 - i. Mr. Gilman informed the Board that the next step is review by the Legislative Committee on Administrative Rules (LCAR) and once they have approved then the final filing with the Secretary of State's office can be done. Mr. Gilman is hoping this process will move forward in December 2017.

7. Administrative Updates

- a. Licensing Platform and Board Member Portal training – Lauren Hibbert
 - i. Ms. Hibbert updated Board members on the status of the new licensing platform and board member portals. Communication should be going out to all members, with instructions, on how to access the board member profile for meeting and enforcement information.

8. File Review

Roger Nadeau – Endorsement

Xiaoyue Li – Examination

LBMC, PC – Firm

Macias Gnii & O'Connell LLP – Firm

Owen Dayton – Examination

Sion Kim – Examination

Harris & Co. PLLC – Firm

Mr. Shortle made a motion to approve all applications listed above. Mr. Borch seconded the motion. Motion passed.

9. Adjournment

- a. Mr. Partlow made a motion to adjourn the meeting at 10:36 am. Mr. Shortle seconded the motion. Motion passed.

Next Scheduled Meeting – Tuesday, November 28, 2017

Please check the office [website](#) for updates