

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
Location: 89 Main Street, 3rd Floor, Montpelier, VT 05602**

Approved Minutes

August 23, 2016

Members present: Joshua Partlow, Thomas Shortle, Steve Love, John Borch and Danny Coane

Staff present: Gabriel Gilman, Tara Grenier and Kara Shangraw

1. The Chair called the meeting to order at 9:01 am.
2. **Approval of the Minutes of the July 26, 2016 meeting.** Mr. Love made a motion to approve the minutes as presented. Mr. Borch seconded the motion. Motion passed. Mr. Coane abstained from voting as he was not in attendance at the meeting.

3. **Reports/Follow-up cases.** Case Managers Report by Carla Preston

Ms. Preston informed the Board they currently have fourteen (14) cases. One (1) is on hold, two (2) are ready for Investigative Team meeting, three (3) have been recommended for closure by the investigative team (to be heard at today's meeting), six (6) are under investigation, and two (2) are pending charges being filed.

4. **Hearings/Stipulations/Concluded Investigations:**

Report of Concluded Investigation in the matter of docket # 2016-255 and 2016-256. Mr. Shortle made a motion to accept the report as presented. Mr. Coane seconded the motion. Motion passed. Mr. Partlow did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation in the matter of docket # 2016-310. Mr. Coane made a motion to accept the report as presented. Mr. Borch seconded the motion. Motion passed. Mr. Love did not participate in the vote as he was the Investigative Team member.

5. **Correspondence/Discussion items**

NASBA Focus Questions. Mr. Partlow reviewed the questions with the Board and will compose responses for the Board to review at their September meeting.

Administrative Rules updates. Mr. Gilman reviewed the NASBA Rules comparison with the Board and will work on a draft for the Board to review at their next meeting.

6. **Licensing – Review the following applications for licensure**

Mr. Shortle made a motion to approve the following applicants for licensure. Mr. Borch seconded the motion. Motion passed.

Luyi Zhou – Exam

Lauren Graves – Exam

Chelsea Condos – Endorsement

David Hwang – Exam

Ya-Ting Chang - Exam

The following application was not approved by the Board as additional information is needed:

Seungho Hong – educational documents on file do not show 150 credit hours. Ms. Morrison will inform the applicant.

Mr. Love made a motion to preliminarily deny Xunsen Zheng for Accountant licensure by examination. Mr. Shortle seconded the motion. Motion passed. Mr. Gilman will prepare the documentation to send to Mr. Zheng.

7. The next regularly scheduled meeting is scheduled for Tuesday, September 20, 2016.
8. **Adjourn.** There being no additional business Mr. Partlow adjourned the meeting at 11:10 am.