

**ANNUAL REPORT – TOWN OF RUTLAND, VERMONT**

**Fiscal Year Ending June 30, 2003**



**Granite Group Properties**

**Seward Road**



**Dedication of Town Report  
S Stacy Chapman**

After graduating from Vermont Law School in 1979 and spending a year in Burlington, Vermont working as a law clerk for the Superior Court, Stacy and his family settled in Rutland Town in October 1980.

He was elected to the Rutland Town School Board in 1989 and has seen the school go through many changes since then: the "open wing" changed back to the more traditional setting, the school expansion – including a new roof and gymnasium – fine arts wing, and the controversial Act 60 School Funding Law.

Stacy has seen both of his daughters go through Rutland Town School system, and feels they both had a strong educational beginning due to their years at Rutland Town.

Stacy lives with his wife, Lori and daughter, Jessica – who is a Biology Major at Monmouth University in New Jersey. His older daughter, Kristen, lives in Rutland, and is earning her Masters degree in education at Castleton. Stacy's parents – Stacy and June Chapman also live in Rutland. Stacy is a partner in the Law firm Webber, Chapman and Kupferer in Rutland, and is also on the Church Council of Grace Congregational V.C.C.

Many, many thanks for all the years you have devoted to the children, families, residents and friends of Rutland Town.

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## RUTLAND TOWN WARNING

The legal voters of Town of Rutland are hereby warned to meet at the Rutland Town Elementary School on Post Road on Monday, March 1, 2004 at 7:30 P.M. to discuss Articles # 2 thru #19.

On Tuesday, March 2, 2004 at 7:00 A.M. at the Town Hall in Center Rutland for voters living on the West Side of Route 7, and the Elementary School on Post Road for voters on the East Side of Route 7 to vote on Articles #1 thru #18 inclusive, by Australian Ballot. Polls will close at 7:00 P.M. on March 2, 2004.

### ARTICLES:

1. Choose all necessary officers required by law.
2. Shall the voters authorize the Select Board to borrow money in anticipation of taxes?
3. Shall the property taxes be payable to the Town Treasurer in three installments, September 10, January 10 and May 10?
4. Shall the voters authorize the Select Board to raise by taxes an amount not to exceed FIVE HUNDRED TWENTY SEVEN THOUSAND, EIGHT HUNDRED SEVENTY ONE AND NO/100 DOLLARS (\$527,871.00) for use toward the operation of the General Fund Budget?
5. Shall the voters authorize the Select Board to raise by taxes an amount not to exceed THREE HUNDRED NINETY ONE THOUSAND, NINE HUNDRED AND NO/100 DOLLARS (\$391,900.00) for use toward the operation of the Highway Fund Budget?
6. Shall the voters authorize the Select Board to raise by taxes an amount not to exceed ONE HUNDRED FIFTY TWO THOUSAND, TWO HUNDRED SEVENTY AND NO/100 DOLLARS (\$152,270.00) for use toward the operation of the Fire Fund Budget?
7. Shall the voters authorize the Select Board to raise by taxes an amount not to exceed SEVENTY FOUR THOUSAND, NINE HUNDRED FIFTY AND NO/100 DOLLARS (\$74,950.00) for use toward the operation of the Recreation Fund Budget?
8. Shall the Town of Rutland appropriate an amount not to exceed NINE HUNDRED SEVENTY FIVE AND NO/100 DOLLARS (\$975.00) toward supporting the Bennington-Rutland Opportunity Council BROCC in Rutland Town for the year 2004?
9. Shall the Town of Rutland appropriate an amount not to exceed ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00) in support of Rutland West Neighborhood Housing for the year 2004?

10. Shall the Town of Rutland appropriated an amount not to exceed ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00) toward the operating costs of the Boys & Girls Club in Rutland County for year 2004?
11. Shall the Town of Rutland appropriate an amount not to exceed ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00) toward supporting the publication of the town-wide newsletter, The Circle, to enable it to continue to provide information from all facets of our widespread community to its citizens for the year 2004?
12. Shall the Town of Rutland appropriate an amount not to exceed ONE THOUSAND THREE HUNDRED & NO/100 DOLLARS (\$1,300.00) toward supporting the work of the Southwestern Vermont Council on Aging Inc. for the elderly citizens of Rutland Town for the year 2004?
13. Shall the Town of Rutland appropriate an amount not to exceed TWO THOUSAND, FIVE HUNDRED & NO/100 DOLLARS (\$2,500.00) as our share toward Rutland Economic Development Corporation's budget to promote economic development in the Rutland Region in Rutland Town for the year 2004?
14. Shall the Town of Rutland appropriate an amount not to exceed FOUR THOUSAND, THREE HUNDRED FIFTY & NO/100 DOLLARS (\$4,350.00) in support of Rutland Area Community Services (formerly called Rutland Mental Health) for the year 2004?
15. Shall the Town of Rutland appropriate an amount not to exceed SIX THOUSAND FIVE HUNDRED & NO/100 DOLLARS (\$6,500.00) to support the Rutland Visiting Nurse Association and Hospice in fiscal year 2004 - (\$500.00) to support Rutland Area Hospice and (\$6,000.00) to support RAVNAH home and community health services?
16. Shall the voters authorize the Select Board to raise by taxes the sum of money not to exceed TEN THOUSAND AND NO/100 DOLLARS (\$10,000.00) for scholarships, to be awarded to worthy 2004 High School graduates of the Town of Rutland, who have resided in the Town at least two (2) years and wish to attend institutions of higher learning?
17. Shall the Town of Rutland appropriate the sum of money not to exceed SEVENTEEN THOUSAND, ONE HUNDRED SIXTY TWO & NO/100 DOLLARS (\$17,162.00) toward the operating cost of the Regional Ambulance Service for 2004?
18. Shall the Town of Rutland continue its participation in the Rutland Free Library Association Inc. and approve an appropriation not to exceed SIXTY ONE THOUSAND, SEVEN HUNDRED SEVENTY EIGHT & NO/100 DOLLARS (\$61,778.00) for the year 2004?
19. To transact any other necessary, legal and proper business, which may come before said meeting.

Rutland Town  
January 30, 2004  
RUTLAND TOWN SELECT BOARD

Stanley F. Rhodes III  
Stanley F. Rhodes III, Chair

Steven E. Hawley  
Steven E. Hawley, Clerk

Richard J. DelBianco  
Richard J. DelBianco

Linda A. Gallipo  
Linda A. Gallipo

James L. McNeil  
James L. McNeil

Received for record the 30 day of January, A.D. 2004 at 8 and 30 Minutes A.D.

ATTEST: Marie K. Hyjek  
Marie K. Hyjek, Town Clerk

**TOWN OF RUTLAND SCHOOL DISTRICT  
WARNING FOR SCHOOL DISTRICT ANNUAL MEETING**

The legal voters of the Town of Rutland School District are hereby warned to meet at the Rutland Town Elementary School on Post Road on Monday, March 1, 2004 at 7:30 P.M. to discuss Articles 1 and 2. At the close of business, the meeting shall adjourn to 7:00 A.M. Tuesday, March 2, 2004, at the Town Hall, Center Rutland for voters living on the West side of Route 7, and the Elementary School Gym on the Post Road for voters living on the East side of Route 7 to vote on Articles 1, 2, and 3.

The polls will open at 7:00 A.M. and close at 7:00 P.M. Voting will be by Australian Ballot.

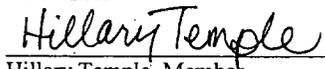
Articles:

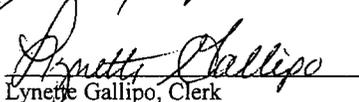
1. Shall the voters of the Town of Rutland School District appropriate the sum of Six million, five hundred eighty-three thousand, eight hundred twenty-two dollars (\$6,583,822) necessary for the support of its school for the year beginning July 1, 2004?
2. Shall the voters of the Town of Rutland School District authorize the amount of Forty thousand dollars (\$40,000) for repairs (floor tiles, building exterior) to the school building?
3. To elect other School District officials as required by law.
4. To transact such other business as may be necessary and appropriate as allowed by law.

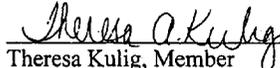
DATED at Rutland Town, Vermont this 26<sup>th</sup> day of January, 2004.

BOARD OF SCHOOL DIRECTORS

  
\_\_\_\_\_  
Stacy Chapman, Chairman

  
\_\_\_\_\_  
Hillary Temple, Member

  
\_\_\_\_\_  
Lynette Gallipo, Clerk

  
\_\_\_\_\_  
Theresa Kulig, Member

\_\_\_\_\_  
Denice Gonyea, Member

Date: January 06, 2004

From: Auditors

To: The Honorable Selectboard,

We conducted an audit of the Town of Rutland. The audit period was for Fiscal Year End June 30, 2003.

Our audit was conducted in accordance with accepted auditing procedures as provided by the State of Vermont and included such tests as we considered necessary in the circumstances.

The audit was limited to a review of accounts payable procedures, payroll transactions, employee mileage reimbursements, timesheet reporting and inventory control systems. Our audit report includes the presentation of a Capital Asset Management Guide to assist Town compliance with GASB Statement 34 reporting procedures. Based on the results of our testing, we believe payable procedures, payroll, mileage, timesheet and inventory systems present accurate information and properly control Town assets. We discussed our findings with the Town and have incorporated their responses herein.

The Financial Statements for the Town of Rutland have been prepared by the firm of A. M. Peisch & Company, LLP.

The Auditors have reviewed the financial statements and agree with the representations of the financial statements and accompanying notes to financial statements for the Town of Rutland as of the Fiscal Year End June 30, 2003.

The Auditors have seen improvement in accountability from all departments, the Recreation, Fire and Highway departments have shown a greater effort to report accurate and timely information. Our Audit #1 singled out the Highway Department as a model of reporting accuracy, indicating the effort of Commissioner Byron Hathaway. Today, the Auditors still hold the Highway Department as a model department and still see exceptional effort provided by the Commissioner

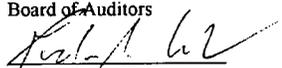
Fire Chief Joe Denardo has also shown exceptional effort in reporting accountability and professionalism in his department.

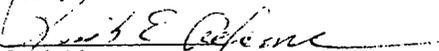
We appreciate the assistance provided by the Treasurer's Office and other personnel.

We hope the information, analysis, and recommendations presented in our report are helpful.

Sincerely,

Board of Auditors

  
Rodney S. Cioffi

  
Leigh Adams

The full text of the Auditors Report is available at the Town office.



**AUDITOR**  
Rodney S. Cioffi



**AUDITOR & MODERATOR**  
Leigh E. Adams

**TOWN OF RUTLAND, VERMONT  
FINANCIAL STATEMENTS  
JUNE 30, 2003**

**C O N T E N T S**

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**A. M. PEISCH & COMPANY, LLP**  
 · CERTIFIED PUBLIC ACCOUNTANTS  
 - SINCE 1920 -

To the Board of Selectmen  
 Town of Rutland  
 Rutland, Vermont

We have compiled the accompanying general purpose financial statements – cash basis of the Town of Rutland, Vermont as of and for the year ended June 30, 2003, as listed in the table of contents in accordance with statements on Standards for Accounting and Review Services, issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representations of the Board of Selectmen. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

December 3, 2003  
 Rutland, Vermont  
 VT Reg. No. 92-0000102

*A. M. Peisch & Company, LLP*

offices

Gilman Office Center P.O. Box 707 White River Jct., VT 05001 (802) 295-9349	101 Main Street, Suite 2 Burlington, VT 05401 (802) 658-2671	27 Center Street Box 326 Rutland, VT 05702 (802) 773-2721	1020 Memorial Drive St. Johnsbury, VT 05819 (802) 748-5654	181 North Main Street St. Albans, VT 05478 (802) 527-0505
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**TOWN OF RUTLAND, VERMONT**  
**COMBINED STATEMENT OF ASSETS AND LIABILITIES ARISING FROM**  
**CASH TRANSACTIONS - ALL FUND TYPES AND GENERAL LONG TERM DEBT ACCOUNT GROUP**  
 June 30, 2003

	Governmental Fund Types				Account Group General Long-Term Debt	Total (Memorandum Only)
	General	Fiduciary Funds Trust Funds	Proprietary Fund Type Enterprise Funds	Fiduciary Funds Trust Funds		
<b>Assets</b>						
Cash & cash equivalents	\$586,861	\$506,786	\$0	\$0	\$0	\$1,093,647
Investments, at market value	0	166,637	0	0	0	166,637
Due from other funds	0	0	406,914	0	0	406,914
Amounts to be provided for retirement of long-term debt	0	0	0	0	930,128	930,128
<b>Total assets</b>	<u>\$586,861</u>	<u>\$673,423</u>	<u>\$406,914</u>	<u>\$930,128</u>	<u>\$2,597,326</u>	<u>\$2,597,326</u>
<b>LIABILITIES AND FUND EQUITY</b>						
<b>LIABILITIES</b>						
Due to other funds	\$406,914	\$0	\$0	\$0	\$0	\$406,914
Long-term debt	0	0	0	930,128	930,128	930,128
<b>Total liabilities</b>	<u>406,914</u>	<u>0</u>	<u>0</u>	<u>930,128</u>	<u>1,337,042</u>	<u>1,337,042</u>
<b>COMMITMENTS AND CONTINGENCIES</b>						
<b>FUND EQUITY</b>						
Retained earnings	0	0	406,914	0	0	406,914
Fund balances:						
Reserved for purpose of fund	0	324,997	0	0	0	324,997
Reserved for endowments	0	348,426	0	0	0	348,426
Unreserved/Undesignated	179,947	0	0	0	0	179,947
<b>Total fund equity</b>	<u>179,947</u>	<u>673,423</u>	<u>406,914</u>	<u>0</u>	<u>1,260,284</u>	<u>1,260,284</u>
<b>Total liabilities and fund equity</b>	<u>\$586,861</u>	<u>\$673,423</u>	<u>\$406,914</u>	<u>\$930,128</u>	<u>\$2,597,326</u>	<u>\$2,597,326</u>

See accompanying notes and accountant's report.

**TOWN OF RUTLAND, VERMONT**  
**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND**  
**CHANGES IN FUND BALANCES**  
**ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS**  
**For the Year Ended June 30, 2003**

	Governmental Fund General Fund	Expendable Trust Funds	Totals (Memorandum Only)
<b>CASH RECEIPTS</b>			
Property taxes	\$7,705,609	\$0	\$7,705,609
Less payments of school taxes	<u>(6,501,905)</u>	<u>0</u>	<u>(6,501,905)</u>
Net taxes	1,203,704	0	1,203,704
Grants	35,076	0	35,076
Collector's fees and interest	26,320	0	26,320
Licenses, fees and permits	179,338	0	179,338
Charges for services	34,045	0	34,045
Interest on invested funds	13,298	3,163	16,461
State aid	137,029	0	137,029
Reappraisal maintenance	12,971	0	12,971
Reimbursements	15,647	0	15,647
Ad Valorem	546	0	546
Other	<u>226,573</u>	<u>0</u>	<u>226,573</u>
Total cash receipts	<u>1,884,547</u>	<u>3,163</u>	<u>1,887,710</u>
<b>CASH DISBURSEMENTS</b>			
Current operations:			
General government	554,965	0	554,965
Public safety	256,438	0	256,438
Public works	603,471	0	603,471
Parks and recreation	111,674	0	111,674
Ballot items	92,916	0	92,916
Capital expenditures	0	25,559	25,559
Debt service:			
Interest	21,195	0	21,195
Principal	<u>105,366</u>	<u>0</u>	<u>105,366</u>
Total cash disbursements	<u>1,746,025</u>	<u>25,559</u>	<u>1,771,584</u>
Excess (deficiency) of cash receipts over cash disbursements before other financing sources and uses	<u>138,522</u>	<u>(22,396)</u>	<u>116,126</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	0	93,844	93,844
Transfers out	<u>(93,844)</u>	<u>0</u>	<u>(93,844)</u>
Total other financing sources	<u>(93,844)</u>	<u>93,844</u>	<u>0</u>
Excess of cash receipts and other sources over cash disbursements and other uses	44,678	71,448	116,126
Fund balances, beginning of year	<u>135,269</u>	<u>205,200</u>	<u>340,469</u>
Fund balances, end of year	<u>\$179,947</u>	<u>\$276,648</u>	<u>\$456,595</u>

See accompanying notes and accountant's report.

**TOWN OF RUTLAND**  
**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**GENERAL FUND - BUDGET AND ACTUAL**  
**For the Year Ended June 30, 2003**

	Budget	Actual	Variance Favorable (Unfavorable)
<b>CASH RECEIPTS</b>			
Property taxes	\$753,000	\$7,705,609	\$3,900,384
Less payment to school district	0	(6,501,905)	(3,045,204)
Net taxes	<u>753,000</u>	<u>1,203,704</u>	<u>450,704</u>
Grants	0	35,076	35,076
Collector's fees and interest	29,000	26,320	(2,680)
Licenses, fees and permits	82,050	179,338	97,288
Charges for services	0	34,045	34,045
Interest in invested funds	5,000	13,298	8,298
State aid	0	137,029	137,029
Reappraisal maintenance	12,000	12,971	971
Reimbursements	12,380	15,647	3,267
Ad Valorem	100,000	546	(99,454)
Other	<u>46,800</u>	<u>226,573</u>	<u>179,773</u>
Total cash receipts	<u>1,040,230</u>	<u>1,884,547</u>	<u>844,317</u>
<b>CASH DISBURSEMENTS</b>			
General government	579,435	554,965	24,470
Public Safety	256,443	256,438	5
Public Works	564,500	603,471	(38,971)
Parks and recreation	119,100	111,674	7,426
Ballot items	104,790	92,916	11,874
Debt service	<u>8,000</u>	<u>126,561</u>	<u>(118,561)</u>
Total cash disbursements	<u>1,632,268</u>	<u>1,746,025</u>	<u>(113,757)</u>
Excess (deficit) of cash receipts over (under) cash disbursements before other financing sources and uses	<u>(592,038)</u>	<u>138,522</u>	<u>730,560</u>
Other financing sources (uses)			
Transfer out	0	(93,844)	(93,844)
Tax anticipation note	400,000	0	(400,000)
Short term loans and advances repaid	<u>100,000</u>	<u>0</u>	<u>(100,000)</u>
Total other financing sources	<u>500,000</u>	<u>(93,844)</u>	<u>(593,844)</u>
Excess of cash receipts and other sources over cash disbursements and other uses	<u>(\$92,038)</u>	<u>\$44,678</u>	<u>\$136,716</u>

See accompanying notes and accountant's report.

**TOWN OF RUTLAND**  
**COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND**  
**CHANGES IN RETAINED EARNINGS/FUND BALANCES - ALL**  
**PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS**  
**For the Year Ended June 30, 2003**

	Proprietary Fund Type Enterprise Funds	Fiduciary Fund Type Nonexpendable Trust	Totals (Memorandum Only)
<b>OPERATING CASH RECEIPTS</b>			
Service Fees	\$277,064	\$0	\$277,064
Other	<u>7,236</u>	<u>600</u>	<u>7,836</u>
<b>Total operating receipts</b>	<u>284,300</u>	<u>600</u>	<u>284,900</u>
<b>OPERATING DISBURSEMENTS</b>			
City of Rutland	201,914	0	201,914
Other operating disbursements	<u>24,437</u>	<u>11,381</u>	<u>35,818</u>
<b>Total operating disbursements</b>	<u>226,351</u>	<u>11,381</u>	<u>237,732</u>
<b>Net excess (deficiency) of operating receipts     over operating disbursements</b>	<u>57,949</u>	<u>(10,781)</u>	<u>47,168</u>
<b>NONOPERATING RECEIPTS (DISBURSEMENTS)</b>			
Interest and dividends	0	13,418	13,418
Net increase in market value of investments	<u>0</u>	<u>2,728</u>	<u>2,728</u>
<b>Net nonoperating receipts</b>	<u>0</u>	<u>16,146</u>	<u>16,146</u>
<b>Net excess of receipts over disbursements</b>	57,949	5,365	63,314
<b>Retained earnings/fund balances, beginning of year</b>	<u>348,965</u>	<u>391,410</u>	<u>740,375</u>
<b>Retained earnings/fund balances, end of year</b>	<u>\$406,914</u>	<u>\$396,775</u>	<u>\$803,689</u>

See accompanying notes and accountant's report.

**TOWN OF RUTLAND**  
**COMBINED STATEMENTS OF CASH FLOWS**  
**ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS**  
**For the Year Ended June 30, 2003**

	Proprietary Fund Type Enterprise	Fiduciary Fund Type Nonexpendable Trust	Totals (Memorandum Only)
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Net income (loss) from operations	\$57,949	(\$10,781)	\$47,168
Adjustment to reconcile operating loss to net cash used by operating activities:			
Change in assets and liabilities:			
Increase in due from other funds	<u>(57,949)</u>	<u>0</u>	<u>(57,949)</u>
Net cash used by operations	<u>0</u>	<u>(10,781)</u>	<u>(10,781)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCIAL ACTIVITIES</b>			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES</b>			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Interest and dividends	0	13,418	13,418
Maturity of certificates of deposit	0	328,403	328,403
Purchase of investments	<u>0</u>	<u>(150,910)</u>	<u>(150,910)</u>
Net cash provided by investing activities	<u>0</u>	<u>190,911</u>	<u>190,911</u>
Net increase in cash	0	180,130	180,310
Cash, beginning of year	<u>0</u>	<u>50,008</u>	<u>50,008</u>
Cash, end of year	<u><u>\$0</u></u>	<u><u>\$230,138</u></u>	<u><u>\$230,138</u></u>

**NONCASH INVESTING ACTIVITIES - FIDUCIARY FUND TYPE**

The market value of investments increased by \$2,728 during the year ended June 30, 2003

Cash includes all highly liquid investments with an original maturity of three months or less.

See accompanying notes and accountant's report.

## NOTES TO FINANCIAL STATEMENTS

### Note 1. Summary of Significant Accounting Policies

The Town of Rutland is an incorporated municipality. The Town receives the majority of its revenues from taxes assessed upon the real and personal property located within its borders.

The following is a summary of the more significant policies:

#### Reporting entity

In evaluating how to define the government for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in U. S. generally accepted accounting principles.

The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to influence operations significantly, and accountability for fiscal matters.

A second criterion used to evaluate potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens and whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities.

Based on the application of these three criteria, the following is a brief review of each potential component unit addressed in defining the government's reporting entity.

Excluded from the reporting entity:

Rutland Town School District  
Trustees of Public Funds

**Note 1. Summary of Significant Accounting Policies (Continued)****Fund accounting**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for using a separate set of self balancing accounts that comprise its assets, liabilities, fund equity, receipts and disbursements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups are grouped, in the general purpose financial statements in this report, into three broad fund categories as follows:

**Governmental funds**

**General fund** - The general fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

**Fiduciary funds**

**Trust and Agency Funds** - these are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include expendable trust funds, nonexpendable trust funds and agency funds.

**Proprietary funds**

**Enterprise funds** - Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Included in this fund type are the water and sewer fund and the solid waste utility fund.

**General long-term debt account group**

Long-term liabilities expected to be financed from governmental funds are accounted for in the general long-term debt account group, not in the governmental funds. The long-term debt account group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

**Note 1. Summary of Significant Accounting Policies (Continued)****Fixed assets and long-term liabilities**

The accounting and reporting treatment applied to fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental fund types are accounted for on a spending "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Account Group, not in the governmental funds. The account group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

The Town, by policy, does not maintain a General Fixed Asset Account Group as required by U.S. generally accepted accounting principles. Fixed asset purchases are accounted for as expenditures in the year payment is made.

**Total columns on combined statements**

Total columns on the combined statements are captioned "Memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with U.S. generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**Basis of accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the general purpose financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All funds use the cash basis of accounting. Receipts are recognized when they are received and disbursements are recognized when paid. This differs from the modified accrual basis of accounting which is required by U.S. generally accepted accounting principals. The Town applies all applicable FASB pronouncements issued before December 1, 1989 in accounting and reporting for its proprietary operations in accordance with Statement No. 20 of the government accounting standards board.

**Note 1. Summary of Significant Accounting Policies (Continued)****Investments**

Investments in equity securities with readily determinable fair values and all investment in debt securities are measured at fair market value in the financial statements.

**Budgets and budgetary accounting**

The Town follows these procedures in establishing the budgetary data reflected in the general purpose financial statements:

1. Prior to June 30, each department head submits to the Board of Selectmen, a proposed operating budget for the upcoming year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. At the Town Meeting, the first Tuesday in March, the budget is legally enacted by vote of the taxpayers.
4. The Town Treasurer is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Board of Selectmen. The budget is shown as originally passed.
5. Budgetary integration - Formal budgetary integration is used as a management control device during the year for all funds.
6. The Statement of Cash Receipts and Disbursements – Budget and Actual present comparisons of legally adopted budgets with actual data on a budgetary basis. Budgets are adopted on the cash basis of accounting.

**Note 2. Cash and Cash Equivalents**

Cash belonging to the Town is placed in the custody of the Town Treasurer who is appointed. The Town periodically reviews the relative strength of the financial institutions with which it has a deposit relationship. Based upon ratings provided by independent research groups, management determines when collateral is required to secure Town deposit accounts.

There are three categories of credit risk that apply to the Town's bank balance:

1. Insured or collateralized with securities held by the Town's agent in the Town's name.
2. Collateralized with securities held by the pledging financial institution's trust department or the Town's agent in the Town's name.
3. Uncollateralized.

**Note 2. Cash and Cash Equivalents (Continued)**

Balances held in each category at June 30, 2003 were as follows:

	Carrying Amount	Bank Balance
Insured (FDIC)	\$ 200,588	\$ 200,588
Uninsured:		
Uncollateralized	<u>893,059</u>	<u>993,477</u>
Total deposits	<u>\$1,093,647</u>	<u>\$1,194,065</u>

Due to higher cash flows during certain times of the year, the Town's uninsured and uncollateralized deposits in banks were substantially higher than at June 30, 2003. Management considers this a normal business risk.

**Note 3. Investments**

The Town maintains investments in its nonexpendable trust funds. These consist of the following, at market value, at June 30, 2003:

5447 shares Intermediate bond fund	\$ 76,315
5464 shares U.S. Government securities fund	76,491
717 shares Central Vermont Public Service Corporation	16,731
U.S. Savings Bond	<u>100</u>
Total	<u>\$166,637</u>

**Note 4. Property Taxes**

Property taxes attach as an enforceable lien on property as of July 1. Taxes were levied on June 30 and were payable in installments on September 10, January 10, and May 10. The Town bills and collects its own property taxes and also collects taxes for the Rutland Town School District. Collections of school taxes and their remittance to the Town School District are accounted for in the General Fund. The state sets both the state and local school tax rates. Town property tax revenues are recognized when levied to the extent that they result in current receivables.

The combined tax rate for various general governmental services was as follows (per \$100 assessed value):

Town	\$ .298
School total	<u>1.822</u>
2002-03 total assessment Town and School Tax	<u>\$2.120</u>

**Note 5. General Long-Term Debt**

Bonds Payable:	Balance July 1, 2002	Additions	Repayments	Balance June 30, 2003
Vermont Municipal Bond Bank, \$250,000 original issue on July 27, 1994, interest at 3.833% to 5.733%, due December 1, 2004	\$ 75,000	\$-0-	\$ 25,000	\$ 50,000
Vermont Municipal Bond Bank, \$550,000 original issue on September 5, 1995, interest at 6.75% to 7.35%, due December 1, 2009	280,000	-0-	35,000	245,000
Vermont Municipal Bond Bank, \$900,000 original issue on June 1, 1995, interest at 0.0%, due December 16, 2016	<u>680,495</u>	<u>-0-</u>	<u>45,367</u>	<u>635,128</u>
<b>Total</b>	<b><u>\$1,035,495</u></b>	<b><u>\$-0-</u></b>	<b><u>\$105,367</u></b>	<b><u>\$ 930,128</u></b>

The following are the maturities of long-term debt:

	Principal	Interest
2003 - 2004	\$105,366	\$17,467
2004 - 2005	105,366	13,702
2005 - 2006	80,366	10,631
2006 - 2007	80,366	8,269
2007 - 2008	80,366	5,906
2008 - 2013	296,832	4,725
2013 - 2017	<u>181,466</u>	<u>-0-</u>
	<b><u>\$930,128</u></b>	<b><u>\$60,700</u></b>

**Note 6. Interfund Accounts**

A summary of interfund due from/due to accounts is as follows:

	Interfund Receivables	Interfund Payables
General	\$ -0-	\$406,914
Sewer	339,236	-0-
Water	<u>67,678</u>	<u>-0-</u>
	<b><u>\$406,914</u></b>	<b><u>\$406,914</u></b>

**Note 7. Municipal Employees' Retirement System**

Substantially all of the employees of the Town of Rutland are covered by the Vermont Municipal Employees' Retirement System which is a cost sharing multiple employer retirement system. Group A members contribute at a rate of 2.5%, Group B members contribute at a rate of 4.5% and Group C members contribute at rates of 9% and 10% of payroll. The retirement benefit is equal to 1.4 percent of their final average three or five eighteen months compensation, depending on the dates of service, for each eighteen months of credited service, up to a maximum of 50 percent of the applicable average compensation. The contributions made by the Town and its participating employees were \$10,672 and \$15,195 respectively during the year ended June 30, 2003.

The Town's contributions for the eighteen months ended June 30, 2002 was \$16,409 and for the year ended December 31, 2001 the contribution was \$10,745.

Additional information regarding the Vermont Municipal Employees' Retirement System is available upon request from the State of Vermont.

**Note 8. Other Required Individual Fund Disclosures**

U.S. generally accepted accounting principles require disclosure as part of the combined statements of certain information concerning individual funds including:

- A. Segment information for certain individual Enterprise funds. This requirement is effectively met in this report by Note 9.
- B. Summary disclosures of debt service requirements to maturity for all types of outstanding debt. This requirement is met by Note 5.
- C. Summary disclosures of changes in general long-term debt. This requirement is met by Note 5.
- D. Individual fund interfund receivable and payable balances. This requirement is met by Note 6.
- E. Expenditures exceeded appropriations in the Sutton Fire Fund by \$4,812, the Cemetary Association Trust Fund by \$8,363 and the Recreation Equipment Depreciation Fund by \$19,522 for the year ended June 30, 2003.

**Note 9. Segment Information for Proprietary Fund**

Segment information for the enterprise funds for the year ended June 30, 2003 follows:

	Sewer	Water	Totals
Operating revenues	\$252,177	\$32,123	\$284,300
Net income	33,658	24,291	57,949
Net working capital	339,236	67,678	406,914
Total assets	339,236	67,678	406,914
Total fund equity	339,236	67,678	406,914

**Note 10. Commitments and Contingencies****Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures, if any, which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

**Note 11. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this commercial coverage in any of the past three fiscal eighteen months.

In addition, the Town of Rutland is a member of Vermont League of Cities and Towns Insurance Programs (VLCT). VLCT is a nonprofit corporation formed in 1967 to provide insurance and risk management programs for Vermont municipalities and is owned by the participating towns.

The Town has elected to establish a self-funded health insurance program. This is administered by a third party payor. The Town has purchased a reinsurance policy and is responsible for employees' claims up to the reinsurance levels. This program is funded on a pay as you go basis.

To provide property and casualty coverage, VLCT has established a self-funded insurance program. A portion of member contributions are used to fund a risk management pool and to purchase reinsurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. Pooling agreement allows for additional assessments to its members when a deficit exists.

To provide unemployment coverage, VLCT has established a separate trust of funds from member contributions to pay administrative costs, and unemployment claims. Contributions are based on payroll expense and the previous two eighteen months unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VLCT is unable to meet its required obligations, the Program will be allowed to assess each member their proportionate share of the deficit.

RUTLAND TOWN ANNUAL REPORT  
CHANGE

This year's Annual Town Report will only reflect the 2002-2003 fiscal year budget.

In accordance with 24 VSA Section 1683 (c) Rutland Town Residents voted on March 7, 2000 to establish it's fiscal year to end on June 30<sup>th</sup>.

The first such year to be a transition "year" began on January 1, 2001 and ended on June 30, 2002.

Due dates are September 10<sup>th</sup>, January 10<sup>th</sup> and May 10<sup>th</sup>.

Respectively submitted,  
Marie K Hyjek, Town Clerk/Treasurer.

**RUTLAND TOWN & RUTLAND TOWN SCHOOL  
DISTRICT OFFICES**

			<b>TERM EXPIRES</b>
Moderator	Leigh Adams	( 1 yr )	2004
Town Clerk	Marie K Hyjek	(3 yrs)	2006
Town Treasurer	Marie K Hyjek	(3 yrs)	2006
Select Board	James L McNeil	(2 yrs)	2004
	Richard J DelBianco	(3 yrs)	2006
	Steven E Hawley	(2 yrs)	2005
	Stanley F Rhodes III	(3 yrs)	2005
	Linda A Gallipo	(3 yrs)	2004
School Board	S Stacy Chapman III	(3 yrs)	2004
	Lynette M Gallipo	(3 yrs)	2005
	Denice Gonyea	(2 yrs)	2005
	Hillary Temple	(2 yrs)	2004
	Theresa A Kulig	(3 yrs)	2006
Listers	George J Livak	(3 yrs)	2005
	Howard J Burgess	(3 yrs)	2006
	Dean Davis	(3 yrs)	2004
Road Commissioner	Byron R Hathaway	(3 yrs)	2005
Tax Collector	Richard S Lloyd	( 1 yr )	2004
First Constable	Brian V Abbey	(2 yrs)	2005
Second Constable	John D Flory Jr	(2 yrs)	2005
Auditors	Vacant	(3 yrs)	2005
	Rodney Cioffi	(3 yrs)	2004
	Leigh Adams	(3 yrs)	2006
Cemetery Commissioners	Byron R Hathaway	(3 yrs)	2005
	Byron J Hathaway	(3 yrs)	2006
	Rachel B Williams	(3 yrs)	2004
Grand Juror	Lori Mesli	( 1 yr )	2004
Fire Chief	Joseph Denardo		
Ass't Town Clerk/Treasurer	Sharron Jozwiak		
Health Officer	Stanley F Rhodes III		
Forest Fire Warden	Joseph Denardo		
Emergency Management Mgr	John D Flory Jr		
Civil Defense Chairman	John D Flory Jr		
Town Service Officer	John D Flory Jr		
Administrative Assistant	Joseph B Zingale Jr		
Former House Dist Representative	Kevin J Mullin		
New House Dist Representative	David A Sunderland		
Reg Comm Representative	Fred Nicholson		

**JUSTICES OF THE PEACE**

Elected November 2002 - Term from February 1, 2003 to February 1, 2005

**REPUBLICANS**

Harold E Billings  
 Howard J Burgess  
 Chris Howland  
 George J Livak  
 Richard S Lloyd  
 William T Matteson  
 Kevin J Mullin  
 David L Seward  
 John J Socinski

**DEMOCRATS**

Mary Ashcroft

**INDEPENDENTS**

Chester Brileya  
 Richard J DelBianco

**APPOINTED BY SELECT BOARD**

Weigher of Coal	Israel Mac
Fence Viewers	Anthony Belock
	Marshall B Fish
Tree Warden	Byron R Hathaway
Poundkeepers	John D Flory Jr
	Sherwin L Williams
Inspector of Wood	Byron R Hathaway

**4 Year Term****PLANNING COMMISSION**

William Martinez, Chair	2006
Anthony Belock	2004
Howard J Burgess	2006
Sharon Crowley	2003
Robert Dombro	2006
Richard E Hoenes Sr	2004
Raymond Leonard	2006
George J Livak	2004
William T Matteson	2003

**3 Year Term****RECREATION COMMISSION**

Laurie McMahon, Chair	2005
Vacant	2007
Richard E DelBianco	2006
Maurice Fredette	2005
Donald Therriault	2004

**RUTLAND REGIONAL PLANNING COMMISSION REPRESENTATIVE**

Frederick G Nicholson

**RUTLAND REGIONAL TRANSPORTATION COUNCIL REPRESENTATIVE**

Richard A Trono

**TOWN SALARY RATE**  
**July 1, 2003 - June 30, 2004**

**ELECTED OFFICIALS**

Town Clerk	18,200.00	Per Annum
Town Treasurer	18,200.00	Per Annum
Select Board - Chair	2,959.34	Per Annum
Select Board - Clerk	2,410.10	Per Annum
Select Board - Others	2,410.10	Per Annum
Select Board - Additional Work	11.69	Per Hour
Listers - Chair	15.39	Per Hour
Listers	11.69	Per Hour
Auditors	14.54	Per Hour
Constables	11.69	Per Hour
Moderator	11.69	Per Hour
Road Commissioner	14.42	Per Hour
Justices of the Peace	11.36	Per Hour

**HIRED AND/OR APPOINTED**

Administrative Assistant	45,000.00	Per Annum
Recreation Commission Members	5,000.00	Total
Recreation Program Directors	2,000.00	Total
Assistant Town Clerk / Treasurer	11.00	Per Hour
Health Officer	1,000.00	Per Annum
Highway Labor (Full Time)	13.39	Per Hour
Highway Labor (Part Time)	9.55	Per Hour
Planning Commission Members	27.53	Per Meeting
Regional Planning Commission Members	27.53	Per Meeting
Ballot Clerks	11.36	Per Hour
Sewer - Administrative Assistant	4,000.00	Per Annum
Water - Administrative Assistant	2,500.00	Per Annum

## 2003 Select Board Report

The year 2003 for the Town Select Board can best be described as a year of regional cooperation.

Town Select Board members met regularly throughout 2003 with Rutland City, Proctor, Mendon, West Rutland and Clarendon officials studying the feasibility of constructing a Regional Recreation Center.

Town Select Board members also met regularly during 2003 with Rutland City and Rutland Redevelopment Authority officials regarding the planned relocation of the Rutland City Downtown Rail Yard. Town and City officials are hopeful the relocated rail yard will encourage new construction and new development in both the Town and the City of Rutland. Town Select Board members continue to meet regularly in 2003 with Rutland City and State Agency of Transportation officials planning and implementing improvements to US Routes 4 & 7 in Rutland Town and Rutland City.

Your Town Select Board is also participating in discussions with eight other towns to create a regional part-time Animal Control Officer to be headed by the Rutland County Sheriff's Office. At present, it appears it would cost Rutland Town \$4,500.00 to join in the trial program. The Town budgeted \$4,000.00 for animal control in 2003. The Select Board continues to work with the Rutland Area Physical Activities Coalition (RAPAC) in an effort to develop an exercise trail over Town owned land at the end of Park Street.

The year 2003 saw the Town voters reject proposals to continue expansion plans at North Wood Park and the Select Board reduce the membership on the Town's Recreation Commission from 7 to 5. The reorganized Recreation Commission meets on a regular bases and is often attended by a Select Board member. By everyone's estimate the smaller Recreation Commission continues to provide practical physical activities, such as soccer, basketball and baseball for our children.

In an effort to save money on parks mowing in 2003 the Select Board contracted mowing services with the Community Corrections Program and saved a considerable amount on mowing cost. In an effort to generate non-tax revenue the Select Board adopted a Fee Schedule in 2003, which will require application and use fees for such Town services as Planning Commission Subdivision approval and public water and public sewer connections. In order to provide as many deserving Town High School Seniors with financial assistance the Town Select Board increased Town Scholarship fund to \$10,000.00 in 2003.

The year 2003 saw the addition of The Granite Group and Turk's Auto Body Inc. to the Town's business community. Further, The Gables residential development is in the process of adding an additional 20 living units and Experian has expanded printing operation into the former Moore Business Forms building. As in past years, the Town of Rutland witnessed the loss of Town business. The Ames department store and the P&C grocery stores at the Green Mountain Plaza became victims of forces beyond the control of local officials and closed their doors leaving dozens of workers unemployed.

One small ray of light at the end of the Municipal tunnel came in form of a Vermont League of Cities & Towns (VLCT) report that shows Rutland Town has the second lowest municipal tax rate in all of Rutland County. Dark clouds have appeared on our horizon in the form of an 82.9 % Common Level of Appraisal. According to State law the Town will be required to conduct a Town-wide reappraisal if the CLA slips below 80%. Due to continued strong home and business sales in Rutland Town our CLA has slipped from 100% in 1998 to its present 82.9 in 2004.

On a more positive note the Town Fire Department in 2003 installed a new heating system at the McKinley Avenue Fire Station and a new heating system is planned for the Cheney Hill Community Center. With Town voter approval in 2003 town Firemen are now paid for non-fire related service, such as attending state and local meetings. As of 2003, Town employees have a Sick & Vacation time policy as established by the Select Board. Town employees will be allowed to carry over a portion of their sick days; however, vacation days cannot be carried over to the next year.

Finally, as we enter a new year, the Select Board would like to thank our dedicated elected officials, our municipal staff and the many volunteers that contribute countless hours making Rutland Town a successful and proud community.

Respectfully Submitted,

Stanley F. Rhodes III  
Chairman, Select Board



**SELECT BOARD**

Seated: Stanley F. Rhodes, III Chairman  
Left to Right: Linda A. Gallipo, Richard J. DelBianco  
Steven E. Hawley, Clerk, James L. McNeil

and

**HEALTH OFFICER**

Stanley F. Rhodes III

## NOTE:

ALL BUDGETS WILL BE VOTED BY  
AUSTRALIAN BALLOT ON  
TUESDAY MARCH 2, 2004 FROM  
7:00 A.M. TO 7:00 P.M.

TOWN MEETING NIGHT  
MONDAY, MARCH 1, 2004  
WILL BE FOR THE GENERAL  
DISCUSSION  
ON THE ANNUAL TOWN REPORT,  
BUDGETS AND ALL ARTICLES ON  
THE AUSTRALIAN BALLOTS PLUS  
ANY OTHER BUSINESS THAT MAY  
COME BEFORE SAID MEETING.

THIS MEETING WILL BE SIMILAR  
TO THE ONES IN PREVIOUS YEARS,  
EXCEPT NO VOTES WILL BE  
TAKEN ON THE AUSTRALIAN  
BALLOT ARTICLES.

PLEASE TRY TO ATTEND AND  
OBTAIN FIRST HAND KNOWLEDGE  
OF ALL BUDGETS AND ARTICLES ON  
WHICH YOU WILL BE ASKED TO VOTE ON  
TUESDAY, MARCH 2.

THANK YOU

**INSTRUCTIONS FOR VOTERS  
OPTECH TABULATORS**

Here is some basic information for you, the voter. If you have questions after reading this poster or at any time during the voting process, ask your Town Clerk or another election official.

• **CHECK-IN**

1. Go to the entrance, checklist table.
2. Give your name, and if asked, your residence to the election official in a clear, audible voice.
3. Wait until your name is repeated and checked off by the official.

• **ENTER**

1. Enter within the guardrail and do not leave until you have voted.
2. An election official will hand you a ballot.
3. Go to a vacant booth.

• **MARK YOUR BALLOT-VOTE FOR ONLY ONE CANDIDATE**

1. To vote for a person whose name is printed on the ballot, complete the arrow to the right of the name of the candidate.
2. To vote for someone whose name is not printed on the ballot, use the blank "write in" line on the ballot and complete the arrow to the right of the name.
3. Your ballot will be counted by a tabulator. **DO NOT FOLD, BEND OR DAMAGE** the card.

• **VOTE**

1. Place your voted ballot into the tabulator.

• **LEAVE**

1. Leave the voting area by passing outside the guardrail.

**VOTERS—PLEASE NOTE:  
IF YOU ARE UNABLE TO VOTE  
ON TUESDAY, MARCH 2, 2004  
PLEASE CALL THE TOWN CLERK'S OFFICE  
AT 773-2528 FOR AN ABSENTEE BALLOT  
AND WE WILL MAIL IT TO YOU  
OR  
COME TO THE OFFICE IN PERSON TO VOTE.  
PLEASE TAKE ADVANTAGE OF THIS OPPORTUNITY!**

**NOTICE TO VOTERS  
BEFORE ELECTION DAY**

**REGISTER TO VOTE:**

When: No later than twelve noon on Monday, February 23, 2004  
Where: Town Clerk's Office

**ABSENTEE BALLOTS:**

When: On March 1, apply no later than 4:30 p.m. or close of the clerk's office for yourself, and no later than 12:00 noon if on behalf of another person.  
Where: Town Clerk's Office  
How: Either in person, in writing or by telephone.  
Who: Voter or family member may apply all three ways above; other authorized person may apply for voter in person or in writing.

**Ways of voting absentee:**

- Vote in Town Clerk's office before the deadline.
- Have ballot mailed to you, and mail or take it back to the Clerk's Office before election day or to polling place before 7:00 p.m. on election day. If disabled or ill, have two justices of the peace bring a ballot to you at your home on the day before or the day of the election.

**SAMPLE BALLOTS POSTED:**

Monday, February 23, 2004

**ON ELECTION DAY:**

- If your name was dropped from the checklist in error, explain the situation to your Town Clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the Town Clerk, a Select person or other members of the Board of Civil Authority call an immediate meeting of the members of the Board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may appeal to a Superior Court Judge, who will settle the matter that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- If you know voters, who have physical disabilities, are visually impaired or can't read, let them know they may bring a friend or relative to help them vote.
- If you voters who cannot get from the car into the polling place, let them know that a ballot may be brought to their car by two election officials.

**DO NOT:**

- Knowingly vote more than once, either in the same town or in different towns.
- Mislead the Board of Civil Authority about your own or another person's eligibility to vote.
- Interfere with the progress of a voter to and from the polling place.
- Socialize in a manner that will disturb other voters.

FOR HELP OR INFORMATION  
Call the Secretary of State's Office  
1-800-439-VOTE

OR

TTY: 1-800-253-0191

VOICE: 1-800-253-0195

**TREASURERS' REPORT  
STATEMENT FOR THE YEAR 2003-2004**

General Tax	0.1481
Highway Tax	0.0877
Fire Tax	0.0267
Recreation Tax	0.0132
School Tax	2.0061
Fire Depreciation Tax	0.0175
Recreation Depreciation Tax	<u>0.0025</u>
<b>TOTAL</b>	<b>2.3018</b>

(Municipal) Real Estate Grand List	360,585,543.00
(Municipal) Personal Property Grand List	<u>122,713,658.00</u>
<b>LISTED VALUE</b>	<b>483,299,201.00</b>

<b>(MUNICIPAL TOTAL GRAND LIST (1% of Listed Value)</b>	<b>4,832,992.01</b>
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(Municipal ) Real & Personal Property		
(Municipal ) Grand List 4,832,922.01	@0.2957	1,429,095.04
(Education) Grand List 3,614,221.83	@2.0061	<u>7,250,490.41</u>

Respectively Submitted,  
Marie K Hyjek, Town Treasurer



**CLERK & TREASURER**

Marie K. Hyjek



**ASSISTANT CLERK & TREASURER**

Sharron Jozwiak

## GENERAL BUDGET

ACCT NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
035025	<b>SOCIAL SECURITY</b>	\$ 19,200	\$ 18,797.31	\$ 16,900	\$ 19,010
	<b>SALARIES ADMINISTRATIVE:</b>				
035110	SELECT BOARD	14,450	14,578.24	14,884	15,330
035115	LISTERS	29,500	25,487.86	30,300	30,300
035120	AUDITORS	3,000	995.46	3,000	3,000
035125	TOWN CLERK	21,150	20,541.64	17,500	18,750
035130	TOWN TREASURER	21,150	20,541.64	17,500	18,750
035135	ASS'T CLERK/TREASURER	27,040	18,691.00	22,880	24,960
035136	ADMINISTRATIVE ASS'T	47,040	47,040.50	45,000	46,350
	<b>SALARIES-MISCELLANEOUS:</b>				
035151	JUSTICE OF THE PEACE	3,800	1,546.76	2,000	2,000
035152	BALLOT CLERKS	1,000	3,440.67	1,000	3,500
035153	OFFICE HELP	5,000	4,582.63	2,000	2,000
035154	HEALTH OFFICER	1,000	1,000.00	1,000	1,000
035157	ANIMAL CONTROL OFFICERS	3,350	3,546.90	3,450	4,500
	<b>SALARIES-CONSTABLES:</b>				
035161	FIRST CONSTABLE	11,804	11,357.76	12,160	12,525
035162	SECOND CONSTABLE	11,804	11,812.06	12,160	12,525
	<b>TOTAL</b>	<b>\$ 201,088</b>	<b>185,163.12</b>	<b>\$ 184,834</b>	<b>\$ 195,490</b>
	<b>LAW ENFORCEMENT:</b>				
035163	TRAFFIC ENFORCEMENT	37,500	43,237.00	45,000	45,000
035164	GEN LAW ENFORCEMENT	14,500	14,085.37	14,900	15,350

		GENERAL BUDGET			
ACCT NO	ITEM	2002-2003	2002-2003	2003-2004	2004-2005
		FISCAL BUDGET	EXPEND	FISCAL BUDGET	PROPOSED BUDGET
035165	LAW ENFORCEMENT MILEAGE	6,600	6,327.90	6,600	6,600
035166	COMMUNICATION	1,500	1,332.18	1,500	1,500
035167	CONSTABLE SUPPLIES	500	441.30	500	500
	<b>TOTAL</b>	<b>\$ 60,600</b>	<b>\$ 65,423.75</b>	<b>\$ 68,500</b>	<b>\$ 68,950</b>
	<b>POSTAGE &amp; SUPPLIES:</b>				
035171	CTR RUTLAND POSTMASTER	5,200	4,495.54	5,200	5,300
035174	TOWN REPORT	3,340	2,655.15	2,500	2,700
035175	GENERAL SUPPLIES	3,300	3,152.80	3,000	3,500
035176	JOS J MAROTTI CO INC	1,500	1,478.14	2,000	3,500
035177	MISCELLANEOUS	500	560.83	500	500
035179	MICRO-FILMING	1,000	0.00	1,000	1,000
035180	ELECTION SUPPLIES	5,500	6,516.15	3,500	7,000
	<b>TOTAL</b>	<b>\$ 20,340</b>	<b>\$ 18,858.61</b>	<b>\$ 17,700</b>	<b>\$ 23,500</b>
	<b>STREET LIGHTS &amp; SIGNALS:</b>				
035181	CVPS	\$ 14,000	\$ 14,296.66	\$ 15,000	\$ 17,000
	<b>TRANSFER STATION:</b>				
035190	UTILITIES	2,000	1,791.98	2,500	2,500
035192	ENGINEERING	15,000	7,265.78	17,000	20,000
035193	MISCELLANEOUS COSTS	4,000	3,884.61	4,000	4,200
035194	HAZARDOUS WASTE REMOVAL	1,500	3,859.41	3,000	4,000
035196	WASTE REMOVAL	39,600	44,785.46	45,000	50,000
035197	MAINTENANCE	0.00	0.00	0.00	5,000
035198	ATTENDANTS	14,500	15,365.50	14,900	15,350

## GENERAL BUDGET

ACC'T NO	ITEM	2002-2003	2002-2003	2003-2004	2004-2005
		FISCAL BUDGET	EXPEND	FISCAL BUDGET	PROPOSED BUDGET
035199	RECYCLING	5,000	9,915.87	5,500	6,000
035200	R.C.J.M.S.C.	10,000	3,179.45	12,000	12,000
	<b>TOTAL</b>	<b>\$ 91,600</b>	<b>\$ 90,048.06</b>	<b>\$ 103,900</b>	<b>\$ 119,050</b>
	<b>MUNICIPAL OFFICE BUILDING:</b>				
035201	ELECTRICITY	3,500	3,294.60	3,500	4,000
035202	HEAT	3,000	2,843.40	4,000	4,400
035203	TELEPHONE	5,000	4,376.47	5,000	5,000
035205	MAINTENANCE	18,750	6,492.13	9,000	15,000
	<b>TOTAL</b>	<b>\$ 30,250</b>	<b>\$ 17,006.60</b>	<b>\$ 21,500</b>	<b>\$ 28,400</b>
035210	<b>PROFESSIONAL SERVICES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>
035211	<b>ATTORNEYS</b>	<b>\$ 25,000</b>	<b>\$ 6,904.43</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>
035212	<b>TAX APPEALS</b>	<b>\$ 4,000</b>	<b>\$ 5,476.31</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
035216	<b>MUNICIPAL RETIREMENT</b>	<b>\$ 8,600</b>	<b>\$ 7,413.92</b>	<b>\$ 8,000</b>	<b>\$ 20,266</b>
035217	<b>REGIONAL REC PROJECT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>
	<b>MILEAGE:</b>				
035221	TOWN CLERK/TREASURER	250	183.30	250	250
035222	SELECT BOARD	100	0.00	100	100
035223	LISTERS	300	328.20	300	350
035224	JUSTICES OF THE PEACE	50	0.00	50	75
035225	CONSTABLES	7,200	7,488.00	7,200	7,500
035226	OTHERS	500	104.70	500	300
035227	ADMINISTRATIVE ASSISTANT	500	400.14	500	500
035228	ANIMAL CONTROL	500	666.60	500	1,000
	<b>TOTAL</b>	<b>\$ 9,400</b>	<b>\$ 9,170.94</b>	<b>\$ 9,400</b>	<b>\$ 10,075</b>

## GENERAL BUDGET

ACC'T NO	ITEM	2002-2003	2002-2003	2003-2004	2004-2005
		FISCAL BUDGET	EXPEND	FISCAL BUDGET	PROPOSED BUDGET
035231	<b>INSURANCE:</b>				
	GENERAL	35,000	44,287.30	45,000	41,000
035232	HEALTH	20,000	23,224.07	24,000	40,000
	<b>TOTAL</b>	<b>\$ 55,000</b>	<b>\$ 67,511.37</b>	<b>\$ 69,000</b>	<b>\$ 81,000</b>
035241	<b>EQUIPMENT - NEW REPAIRS:</b>				
	NEW	10,000	8,671.15	3,000	3,000
035249	REPAIRS	1,000	405.00	1,000	1,000
	<b>TOTAL</b>	<b>\$ 11,000</b>	<b>\$ 9,076.15</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
035251	<b>ADVERTISING</b>	<b>\$ 3,300.00</b>	<b>\$ 5,511.96</b>	<b>\$ 4,000</b>	<b>\$ 5,000</b>
035261	<b>TOWN PLANNING/ZONING:</b>				
	LEGAL SERVICES	500	281.25	500	3,000
035262	REGIONAL COMMISSION	500	326.30	500	1,200
035263	PLANNING COMMISSION	5,400	4,765.56	5,550	7,000
035264	MISCELLANEOUS	1,000	1,515.29	1,000	2,000
035265	ADVERTISING	1,000	1,278.27	1,200	1,200
035267	CONSULTING FEES	500	0.00	5,000	500
	<b>TOTAL</b>	<b>\$ 8,900</b>	<b>\$ 8,166.67</b>	<b>\$ 13,750</b>	<b>\$ 14,900</b>
035271	<b>INTEREST</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
035272	<b>V.L.C.T.</b>	<b>\$ 2,625</b>	<b>\$ 1,265.15</b>	<b>\$ 2,955</b>	<b>\$ 3,200</b>
035275	<b>MISCELLANEOUS EXPENSE</b>	<b>\$ 10,500</b>	<b>\$ 5,734.86</b>	<b>\$ 5,000</b>	<b>\$ 5,500</b>
035278	<b>COMPUTER SERVICE</b>	<b>\$ 4,000</b>	<b>\$ 2,953.80</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>
035279	<b>JULY 4TH - CELEBRATION</b>	<b>\$ 5,000</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

		GENERAL BUDGET			
ACCT NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
	<b>TAXES - COUNTY:</b>				
035285	WEST RUTLAND	1,200	1,218.10	1,500	1,500
035291	TAX - COUNTY	54,590	54,589.99	60,000	60,850
	<b>TOTAL</b>	<b>\$ 55,790</b>	<b>\$ 55,808.09</b>	<b>\$ 61,500</b>	<b>\$ 62,350</b>
035297	<b>CODIFICATION</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>
035501	<b>NEMRC</b>	<b>\$ 2,000</b>	<b>\$ 1,252.50</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
035511	<b>PROPERTY MAPS</b>	<b>\$ 2,000</b>	<b>\$ 1,950.00</b>	<b>\$ 2,000</b>	<b>\$ 2,500</b>
035512	<b>INTERNET</b>	<b>\$ 1,000</b>	<b>\$ 756.24</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
035536	<b>EMERGENCY MANAGER</b>	<b>\$ 750</b>	<b>\$ 221.33</b>	<b>\$ 750</b>	<b>\$ 1,000</b>
	<b>CHENEY HILL:</b>				
035541	ELECTRICITY	800	611.19	800	1,000
035542	HEAT	1,300	1,531.32	1,500	1,700
035543	TELEPHONE	500	395.82	500	500
035544	MAINTENANCE	5,500	1,663.43	10,000	25,000
035545	MISCELLANEOUS	100	37.85	100	1,000
035547	LANDSCAPING	500	156.49	500	500
	<b>TOTAL</b>	<b>\$ 8,700</b>	<b>\$ 4,396.10</b>	<b>\$ 13,400</b>	<b>\$ 29,700</b>
035630	<b>APPRAISAL UPDATE</b>	<b>\$ 5,000</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000</b>	<b>\$ 5,500</b>
035631	<b>COALITION</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 250</b>
035632	<b>AGENCY CONTRIBUTIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,505</b>	<b>\$ 3,355</b>
	<b>TOTAL GENERAL BUDGET:</b>	<b>\$ 671,643</b>	<b>\$ 613,164</b>	<b>\$ 683,294</b>	<b>\$ 772,696</b>
	INCOME				244,825.00
	TO BE RAISED BY TAXES				527,871.00
	TOTAL				<u>\$ 772,696.00</u>

Respectively Submitted,  
RUTLAND TOWN SELECT BOARD  
Stanley F Rhodes III, Chair  
Steven E Hawley, Clerk  
Richard J DelBianco  
Linda A Gallipo  
James L McNeil

## GENERAL RECEIPTS

ACCT	ITEM	2002-2003 ACTUAL AMOUNT	2003-2004 ACTUAL BUDGET	2004-2005 PROPOSED BUDGET
034010	Current Property Tax (Mun)	242,805.00	450,000.00	527,871.00
034011	Delinquent Property Taxes	245,834.88	150,000.00	150,000.00
034012	Delinquent Tax Fees	19,593.79	12,000.00	12,000.00
034013	Delinquent Tax Interest	6,726.64	5,000.00	5,000.00
034021	Interest - Banks	13,422.73	5,000.00	10,000.00
034031	Dog Licenses	3,435.50	3,500.00	3,500.00
034032	Marriage Licenses	1,012.00	1,000.00	1,000.00
034033	Hunting/Fishing Licenses	4,109.00	3,700.00	4,000.00
034040	Transfer Station Coupons	185,691.98	60,000.00	70,000.00
034042	Transfer Items	3,996.00	0.00	1,500.00
034043	Recyclables	2,531.28	1,500.00	2,000.00
034060	Liquor Licenses	1,060.00	800.00	1,000.00
034090	Town Clerk Recording Fees	50,929.60	35,000.00	50,000.00
034100	Miscellaneous	6,089.14	5,000.00	5,000.00
034104	Traffic Fines	106,078.48	60,000.00	60,000.00
034203	Land Use	6,354.00	6,000.00	6,000.00
034206	Ad Valorem	153,897.80	160,000.00	165,000.00
034209	Bicentennial Books	35.00	0.00	25.00
034210	Church of the Redeemer	1,800.00	1,800.00	1,800.00
034221	Pilot Program	1,458.00	1,500.00	1,500.00
034224	Records Restoration	6,857.00	5,000.00	6,000.00
034225	School Treasurer Salary	10,977.40	8,750.00	9,000.00
034229	Reappraisal Maintenance	12,971.00	12,000.00	12,000.00
034230	Motor Vehicle Registration	6,292.50	3,500.00	6,000.00
034232	Insurance - Jean Anderson	2,188.05	2,237.88	2,680.00
034263	Insurance - Annette Drinwater	1,927.13	3,632.52	4,360.00
034264	Railroad Tax	572.19	0.00	500.00
034265	Special Election	2,977.99	0.00	0.00

**1,101,624.08    996,920.40    1,117,736.00**

## GENERAL ACCOUNT SUMMARY OF ORDERS

July 1, 2002 - June 30, 2003

ACCT	ITEM	AMOUNT
035025	Social Security:	<u>18,797.31</u>
	<b>SALARIES ADMINISTRATIVE:</b>	
035110	Select persons:	<u>14,578.24</u>
035115	Listers:	<u>25,487.86</u>
035120	Auditors:	<u>995.46</u>
035125	Town Clerk:	<u>20,541.64</u>
035130	Town Treasurer:	<u>20,541.64</u>
035135	Assistant Town Clerk/Treasurer:	<u>18,691.00</u>
035136	Administrative:	<u>47,040.50</u>
	<b>SALARIES MISCELLANEOUS:</b>	
035151	Justices of the Peace/Ballot Clerks:	<u>1,546.76</u>
035152	Ballot Clerks, BCA, & Miscellaneous:	<u>3,440.67</u>
035153	Office Help/Miscellaneous:	<u>4,582.63</u>
035154	Health Officer:	<u>1,000.00</u>
035157	Animal Control:	<u>3,546.90</u>
	<b>SALARIES - CONSTABLES:</b>	
035161	First Constable:	<u>11,357.76</u>
035162	Second Constable:	<u>11,812.06</u>
	<b>LAW ENFORCEMENT:</b>	
035163	Traffic Enforcement:	
	Rutland County Sheriff Dept	<u>43,237.00</u>
035164	General Law Enforcement:	
	John D Flory Jr	7,042.69
	Brian V Abbey	<u>7,042.68</u>
		<u>14,085.37</u>
035165	Law Enforcement Mileage:	
	John D Flory Jr	3,339.90
	Brian V Abbey	<u>2,988.00</u>
		<u>6,327.90</u>
	Communications:	
035166	Cellular One/Unicel	453.12
	Central VT Communications	338.40
	Verizon Wireless	315.94
	Verizon	160.72
	Rutland County Law Association	40.00
	VCA	<u>24.00</u>
		<u>1,332.18</u>
	Constable Supplies:	
035167	RC Allen Communications	193.00
	Design Graphics	104.00
	Northeast Mtn Radio	71.85
	DR Foster & Smith	29.98
	Brian V Abbey	27.00
	WC Landon Inc	<u>15.47</u>
		<u>441.30</u>

## GENERAL ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
	<b>PRINTING, POSTAGE &amp; SUPPLIES:</b>	
035171	Postage:	
	Stamp Fulfillment	2,368.91
	Center Rutland Postmaster	<u>2,126.63</u>
		<u>4,495.54</u>
035174	Town Report:	
	Daamen Printing	1,900.50
	Ctr Rutland Postmaster	666.00
	Don Blades	85.00
	Joseph Zingale	<u>3.65</u>
		<u>2,655.15</u>
035175	General Supplies:	
	Magee	2,313.52
	Garrow Printing	288.00
	IDS	199.41
	Swish	75.31
	Schwaab Inc	116.65
	Staples	66.78
	VLCT	47.00
	Foley Distributing	24.90
	Walter Drake	<u>21.23</u>
		<u>3,152.80</u>
035176	Joseph Marotti Company:	
		<u>1,478.14</u>
035177	Miscellaneous Costs:	
	IBF Solutions	349.13
	Magee	171.00
	Swish	<u>40.70</u>
		<u>560.83</u>
035180	Election Supplies:	
	LHS Associates	4,665.15
	Owen Dunn Co	<u>1,851.00</u>
		<u>6,516.15</u>
035181	<b>STREET LIGHTS &amp; SIGNALS:</b>	
	CVPS Corporation	<u>14,296.66</u>
	<b>TRANSFER STATION:</b>	
035190	Utilities:	
	CVPS Corp	1,338.24
	Verizon	416.24
	City of Rutland	<u>37.50</u>
		<u>1,791.98</u>
035192	Engineering:	
	Dufresne - Henry Inc	<u>7,265.78</u>
035193	Miscellaneous Costs:	
	Anthony J Flory	2,360.00
	Garrow Printing	610.00
	VT Art Studio	340.00
	Overhead Door	266.88
	Misty Meadows	153.00
	Giddings Mfg	133.25

## GENERAL ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT	
035193	Miscellaneous Costs (cont.):		
	WC Landon Inc	21.48	3,884.61
035194	Hazard Waste Material:		
	SWAC		3,859.41
035196	Waste Removal:		
	Hubbard Brother's Inc	35,731.14	
	Rutland Regional Planning	6,967.50	
	Ted Hubbard Inc	1,561.88	
	SWAC	524.94	44,785.46
035198	Transfer Attendants:		15,365.50
035199	Recycling:		
	Hubbard Brother's Inc	8,997.34	
	Casella Waste Mgt	808.53	
	Ted Hubbard Inc	110.00	9,915.87
035200	SWAC		3,179.45
	<b>MUNICIPAL OFFICE BUILDING:</b>		
035201	Electricity:		
	C V P S Corporation		3,294.60
035202	Heat:		
	Johnson Energy Inc		2,843.40
035203	Telephone:		
	Verizon	2,251.04	
	AT & T	1,651.19	
	Avaya	360.24	
	Advanced Answering	114.00	4,376.47
035205	Maintenance:		
	Francis Reczek	1,987.50	
	Anthony J Flory	1,660.00	
	Ikon Office Solutions	985.00	
	B & G Pressure Clean	650.00	
	Hubbard Brothers	585.49	
	Howard Fire Control	241.00	
	Mtn Glass & Lock	138.70	
	Howard Stratton	68.25	
	Foley Distributiong	51.61	
	Turner Plumbing & Heating	48.98	
	Densmore Elec	46.76	
	WC Landon Inc	28.84	6,492.13
035211	<b>ATTORNEYS:</b>		
	Langrock, Sperry & Wool	6,466.68	
	McKee & Guiliani	212.75	
	Wood Lake	125.00	
	Paul, Frank & Collins	100.00	6,904.43

## GENERAL ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT	
035212	<b>TAX APPEALS:</b>		
	Langrock, Sperry & Wool		5,476.31
035216	<b>MUNICIPAL RETIREMENT:</b>		7,413.92
	<b>MILEAGE:</b>		
035221	Town Clerk & Treasurer:		
	Marie K Hyjek	99.00	
	Annette Drinwater	84.30	183.30
035223	Listers:		
	Howard J Burgess	306.30	
	George Livak	21.90	328.20
035225	Constables:		
	Brian V Abbey	3,744.00	
	John D Flory Jr	3,744.00	7,488.00
035226	Others:		
	John D Flory Jr	75.90	
	Marie K Hyjek	21.00	
	Anthony Belock	7.80	104.70
035227	<b>Administrative Assistant:</b>		
	Joseph Zingale		400.14
035228	<b>Animal Control:</b>		
	John D Flory Jr	535.80	
	Brian V Abbey	130.80	666.60
	<b>INSURANCE:</b>		
035231	General:		
	VLCT Pacif	40,002.00	
	VLCT Unemployment Ins	1,821.30	
	VLCT Property & Casualty	1,500.00	
	Kinney Pike Bell & Conner	964.00	44,287.30
035232	Health:		
	Blue Cross/Blue Shield of VT	21,425.34	
	Northeast Delta	1,798.73	23,224.07
	<b>EQUIPMENT NEW &amp; REPAIRS:</b>		
035241	New:		
	Ikon Office Supplies	5,956.00	
	Account Switches	1,220.00	
	VT Digital	916.00	
	Lenco	328.95	
035241	Business Equipment	250.20	8,671.15
035249	Repairs:		
	VT Digital		405.00
035251	<b>ADVERTISING:</b>		
	Rutland Herald		5,511.96

## GENERAL ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
	<b>TOWN PLANNING &amp; ZONING:</b>	
	Legal Services	
035261	Langrock Sperry & Wool	281.25
035262	Regional Commission:	
	Payroll	267.30
	Rutland Regional Planning Commission	59.00
		<u>326.30</u>
035263	Planning Commission & Regional:	
	Payroll	4,765.56
035264	Miscellaneous:	
	Rutland Regional Chamber	835.00
	Rutland Regional Planning Commission	500.00
	Lexis Nexis	102.65
	Initial Ideas	50.90
	Price Chopper	19.99
	Town of Fair Haven	6.75
		<u>1,515.29</u>
035265	Advertising:	
	Rutland Herald	1,278.27
035272	<b>VLCT:</b>	<u>1,265.15</u>
	<b>MISCELLANEOUS EXPENSE:</b>	
035275	AM Peisch & Co	2,250.00
	Annette M Drinwater	500.00
	RMG Stone Products	381.25
	Rutland Veterinary Clinic	306.00
	Sargeant Appraisal	250.00
	Hawley's Florist	216.97
	VT Institute For Governing	210.00
	VMCTA	200.00
	South Station	168.00
	VT Dept of Taxes	135.00
	VT State Treasurer	135.00
	Green Mtn Specialty	132.44
	Morgan Crossman	100.00
	JW Sandri of VT	100.00
	Price Chopper	97.90
	VLCT	97.00
	VT Veteran of War	75.00
	UVM Extension Service	70.00
	Rutland Area Visiting Nurse	50.00
	WC Landon Inc	47.70
	Garrow Printing	45.00
	National Survey	34.00
	Boardman Hill	33.56
	GMWEA	25.00

## GENERAL ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
	<b>MISCELLANEOUS EXPENSE: (cont.)</b>	
035275	Checking Acc't Deposit Slips	20.75
	Marie K. Hyjek	17.55
	Charles Hall	15.00
	Joseph Zingale	12.28
	LaValley's Supply	9.46
		<u>5,734.86</u>
	<b>COMPUTER SERVICES:</b>	
035278	Computer Business Service	2,953.80
035279	4TH JULY CELEBRATION:	<u>5,000.00</u>
	<b>TAXES:</b>	
035285	Town of West Rutland	1,218.10
035291	Treasurer-County of Rutland	54,589.99
035501	<b>NEMRC:</b>	<u>1,252.50</u>
	<b>PROPERTY MAPS:</b>	
035511	Russell Graphics	<u>1,950.00</u>
	<b>INTERNET:</b>	
035512	Computer EZ	486.25
	Staples	179.99
	Joseph Zingale	90.00
		<u>756.24</u>
035536	<b>EMERGENCY MANAGER:</b>	
	Payroll	<u>221.33</u>
	<b>CHENEY HILL COMMUNITY CENTER:</b>	
035541	Electricity:	
	CVPS Corp	<u>611.19</u>
035542	Heat:	
	Johnson Energy	<u>1,531.32</u>
035543	Telephone:	
	Verizon	<u>395.82</u>
035544	Maintenance:	
	Johnson Energy	836.50
	Larry Williams	390.00
	J & R Sprinkler	320.75
	Chris Johnson	100.00
	Berg Nelson	16.18
		<u>1,663.43</u>
035545	Miscellaneous:	
	Green Mtn Specialty	<u>37.85</u>
035547	Cheney Hill Landscaping:	
	Al Roberge	<u>156.49</u>
035630	<b>APPRAISAL UPDATE:</b>	
	G & K Associates	<u>5,000.00</u>
	<b>TOTAL DISBURSEMENTS</b>	<u><u>\$ 613,163.93</u></u>

TOWN HIGHWAY DEPARTMENT  
Annual Report 2003

I would like to thank all the Rutland Town and Mendon residents in the Meadow Lake Drive area for their patience and cooperation during the reconstruction of the Rutland Town section of Meadow Lake Drive. The blind hill was removed and some ditches were re-established. The road was reclaimed, graded and paved.

The following roads received treatment this year:

- Northwood Park was overlaid.
- Birch Knoll was overlaid.
- Hawley Lane was overlaid.
- Upper end of Curtis Brook Road was overlaid.
- Beginning of Viewmont was reclaimed and paved.
- Crestway was reclaimed and paved.

We replaced 280' of culvert pipe this year. A survey of all Town owned culverts was completed this year. This information will help us to schedule culvert replacements in the future. We will continue to work on those culverts that need cleaning or other minor maintenance.

A complete inventory of all Town owned signs was also completed. Improvements to our street signs located along Routes 4 and 7 and along our class 2 roads need to be completed by the year 2007. Improvements needed consist of upgrading the letter size from 4" to 6".

A complete inventory of our road surfaces was also completed. We will use this information to help select which roads will receive treatment and what type of treatment they need in the future. Most of our Class 2 roads need some type of surface treatment and repairs. We plan to become more aggressive in this area over the next few years.

The big project for next year will be the repair and paving of the Quarterline Road from the Boardman Hill intersection south to the end of the existing pavement.

I would like to thank the taxpayers in Rutland Town for their support of the highway budget. I look forward to working with you next year.

Respectively submitted,  
Byron R Hathaway, Road Commissioner



## **HIGHWAY DEPARTMENT**

Left to Right: Walter E. Tripp, Byron R. Hathaway, Commissioner

## HIGHWAY BUDGET

ACC'T NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
	<b>WINTER MAINTENANCE:</b>				
045011	LABOR	23,500	22,500.37	23,600	24,300
045012	DE-ICER	72,000	98,951.32	72,000	80,000
045013	EQUIPMENT RENTALS	62,000	86,426.16	67,000	85,000
045014	UTILITIES	2,900	1,345.65	1,750	1,850
045016	SUPPLIES	8,500	6,511.15	7,500	7,500
045019	MISCELLANEOUS	2,200	991.77	2,300	1,250
	<b>TOTAL</b>	<b>\$ 171,100</b>	<b>\$ 216,726.42</b>	<b>\$ 174,150</b>	<b>\$ 199,900</b>
	<b>GENERAL MAINTENANCE:</b>				
045021	LABOR	45,000	41,942.17	46,500	47,900
045022	HOT MIX / COLD MIX	4,500	4,810.29	4,500	4,500
045023	EQUIPMENT RENTALS	30,000	19,109.60	30,000	35,000
045024	UTILITIES	1,600	1,969.85	1,600	2,250
045025	SUPPLIES	15,000	13,212.05	12,000	14,000
045026	NEW EQUIPMENT	3,500	3,217.28	5,000	5,000
045027	SIGNS & BARRICADES	1,500	2,437.99	1,500	2,000
045028	CULVERT REPLACEMENT	12,000	2,188.00	10,000	12,000
045029	MISCELLANEOUS	2,900	2,234.62	2,900	2,900
045030	RETREATMENT	90,000	119,430.18	125,000	150,000
	<b>TOTAL</b>	<b>\$ 206,000</b>	<b>\$ 210,552.03</b>	<b>\$ 239,000</b>	<b>\$ 275,550</b>

## HIGHWAY BUDGET

ACC'T NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 BUDGET	2004-2005 PROPOSED BUDGET
	<b>EQUIPMENT MAINTENANCE:</b>				
045041	ONE TON TRUCK	3,200	4,669.61	3,000	2,500
045042	LOADER	3,000	1,340.13	1,200	1,200
045043	SWEEPER	2,000	394.05	2,000	3,000
045044	SMALL POWER TOOLS	800	139.87	250	150
045045	DE-ICING EQUIPMENT	1,500	1,869.91	1,500	1,500
045046	CHIPPER	0.00	61.80	150	150
	<b>TOTAL</b>	<b>\$ 10,500</b>	<b>\$ 8,475.37</b>	<b>\$ 8,100</b>	<b>\$ 8,500</b>
	<b>EMPLOYEE BENEFITS:</b>				
045051	SOCIAL SECURITY	5,500	4,875.55	5,300	5,500
045052	MUNICIPAL RETIREMENT	3,200	3,258.09	3,500	3,600
045053	INSURANCE	15,700	17,921.83	18,000	23,700
045054	TRAINING SEMINARS	500	175.00	200	150
	<b>TOTAL</b>	<b>\$ 24,900</b>	<b>\$ 26,230.47</b>	<b>\$ 27,000</b>	<b>\$ 32,950</b>
	<b>SPECIAL PROJECTS:</b>				
045091	CAMPBELL RD RECONST	150,000	129,549.12	0.00	0.00
045092	GARAGE ENG/PERMITS	0.00	2,500.00	0.00	0.00
045093	COVERED BRIDGE ENG	2,000	9,437.20	0.00	0.00
045094	NEW TRUCK	0.00	0.00	65,000	0.00
	<b>TOTAL</b>	<b>\$ 152,000</b>	<b>\$ 141,486.32</b>	<b>\$ 65,000</b>	<b>\$ -</b>
	<b>TOTAL HIGHWAY BUDGET</b>	<b>\$ 564,500</b>	<b>\$ 603,470.61</b>	<b>\$ 513,250</b>	<b>\$ 516,900</b>

INCOME	125,000.00
TO BE RAISED BY TAXES	391,900.00
<b>TOTAL</b>	<b>\$ 516,900.00</b>

ROAD COMMISSIONER  
Byron R Hathaway

Respectively Submitted,  
Stanley F Rhodes III, Chair  
Steven E Hawley, Clerk  
Richard J DelBianco  
Linda A Gallipo  
James L McNeil

**HIGHWAY ACCOUNTS  
RECEIPTS**

ACCT	ITEM	AMOUNT
044010	Property Taxes	362,000.00
044020	Vt State Aid	137,028.88
044202	Miscellaneous	894.44
044204	M Fish - Dental	554.50
		<u>500,477.82</u>

**HIGHWAY ACCOUNT SUMMARY OF ORDERS  
July 1, 2002 - June 30, 2003**

ACCT	ITEM	AMOUNT
	<b>WINTER MAINTENANCE:</b>	
045011	Labor:	<u>22,500.37</u>
045012	Salt:	
	Cargill Salt Inc	87,262.06
	Sweetners Plus Inc	11,689.26
		<u>98,951.32</u>
045013	Equipment:	
	Quirk Brothers Excavating	32,240.00
	Hathaway Farms	14,320.00
	Ronald McKirryher	13,820.00
	Richard McKirryher	11,505.00
	Hubbard Brothers Inc	8,840.00
	Anthony Flory	5,660.00
	Walter Tripp	41.16
		<u>86,426.16</u>
045014	Utilities:	
	CVPS	849.65
	Verizon	257.33
	CellularOne	238.67
		<u>1,345.65</u>
045016	Supplies:	
	Quirk Brothers Excavating	4,611.00
	Reynolds & Son	722.00
	Tienco	636.70
	Noble	365.21
	Mac Steel	123.75
	Hathaway Farms	52.49
		<u>6,511.15</u>
045019	Winter Maintenance - Miscellaneous:	
	George Livak	600.00
	Theodore Hubbard Sr	340.00
	Walsh Electric	21.94
	Central Vermont Communications	21.73
	Center Rutland Postmaster	8.10
		<u>991.77</u>
	<b>GENERAL MAINTENANCE:</b>	
045021	Labor:	<u>41,942.17</u>

## HIGHWAY ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
	<b>GENERAL MAINTENANCE: (cont.)</b>	
045022	Hot/Cold Mix:	
	Bendig Paving	4,425.00
	Red Hed Supply	263.47
	QPR	121.82
		<u>4,810.29</u>
045023	Equipment Rentals:	
	Hathaway Farm	6,705.00
	Anthony Flory	5,085.00
	Gecha Brothers	1,965.00
	Hemenway Excavating	1,128.00
	Ronald McKirryher	2,140.00
	Toolcraft	327.00
	Walter Tripp	555.00
	Vaillancourt	790.00
	Vt Agency of Transportation	289.60
	Vt Wildlife Control	125.00
		<u>19,109.60</u>
045024	Utilities:	
	CVPS	1,265.87
	Cellular One	317.63
	Verizon	314.83
	Unicel	71.52
		<u>1,969.85</u>
045025	Supplies:	
	Casella Construction	3,867.83
	RCSWD	2,270.20
	JP Carrara & Sons	1,722.25
	RAK Industries	1,574.19
	Giddings	1,327.25
	Noble	576.76
	Rhomar Industries	514.60
	Pike Industries	387.80
	Mac Steel	244.00
	Red Hed Supply	180.79
	Merriam Graves	124.04
	Reynolds & Son	96.50
	Florence Crushed Stone	86.43
	Farmtrack	67.50
	Richard Heleba	45.00
	ST Griswold & Co	45.00
	Rotella	27.03
	Bond Auto	25.29
	Rutland County Solid Waste	21.59
	Hathaway Farm	8.00
		<u>13,212.05</u>

## HIGHWAY ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT	
	<b>GENERAL MAINTENANCE: (cont.)</b>		
045026	New Equipment:		
	Town of Mendon	2,450.00	
	GT Outdoor Equipment	518.00	
	Grainger	249.28	3,217.28
045027	Signs & Barricades:		
	VOWP	867.31	
	Giddings Mfg	743.65	
	Reynolds & Son	363.53	
	Econo Signs	238.50	
	Green Mountain Barricade	225.00	2,437.99
045028	Culvert Replacement:		
	ISCO Industries	2,158.00	
	Green Mountain Barricade	30.00	2,188.00
045029	Miscellaneous:		
	Meteorlogix	941.60	
	Theodore Hubbard Sr	595.00	
	George Livak	500.00	
	Rutland Herald	133.02	
	Green Mountain Barricade	55.00	
	VT DMV	10.00	2,234.62
045030	Retreatment:		
	Wilk Paving Inc		119,430.18
	<b>EQUIPMENT MAINTENANCE:</b>		
045041	One Ton Truck:		
	Hendee Garage	2,613.28	
	Proctor Coal	1,406.53	
	Charlebois	203.06	
	Bond Auto Parts	176.65	
	Quick N Brite	75.75	
	Allied Auto Parts	71.61	
	Sewards Sales & Service	56.23	
	Commercial Tire	20.00	
	GT Outdoor Equipment	15.60	
	A & J Auto Parts	12.48	
	VT DMV	10.00	
	Noble	8.42	4,669.61
045042	Loader:		
	Discount Fuels	555.45	
	Bond Auto Parts	415.88	
	Charlebois	220.90	
	Allied Auto Parts	74.89	
	B & B	68.10	

## HIGHWAY ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT	
045042	Loader: (cont.)		
	A & J Auto Parts	4.91	1,340.13
045043	Sweeper:		
	Reynolds & Son	278.48	
	Discount Fuels	94.99	
	Noble	16.02	
	Bond Auto Parts	4.56	394.05
045044	Small Power Tools:		
	FW Webb	41.89	
	GT Outdoor Equipment	32.25	
	Reynolds & Son	18.38	
	Rotella	17.78	
	Allied Auto Parts	17.46	
	Proctor Coal	12.11	139.87
045045	De-icing Equipment:		
	Reynolds & Son	797.54	
	Blake Equipment	527.34	
	Bond Auto Parts	266.95	
	Northern Tool	187.37	
	Charlebois	90.71	1,869.91
045046	Chipper:		
	A & J Auto Parts	37.56	
	Proctor Coal	24.24	61.80
	<b>EMPLOYEE BENEFITS:</b>		
045051	SOCIAL SECURITY:		4,875.55
045052	MUNICIPAL RETIREMENT:		3,258.09
045053	INSURANCE:		
	Blue Cross/Blue Shield	15,930.07	
	Northeast Delta	1,991.76	17,921.83
045054	Training Seminars:		
	St Michael's College		175.00
	<b>SPECIAL PROJECTS:</b>		
045091	Campbell Road:		
	Wilk Paving	106,981.00	
	John Russell Corp	4,027.74	
	Hemenway Excavating	3,234.00	
	Bendig Paving	3,150.00	
	Hathaway Farm	2,580.00	
	Byron Hathaway	2,475.00	
	Anthony Flory	2,345.00	
	Red Hed Supply	1,774.20	
	JP Carrara & Sons	1,429.58	
	Rutland County Solid Waste	1,058.08	

## HIGHWAY ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM		AMOUNT
045091	Campbell Road: (cont.)		
	RCSWD	184.28	
	Otter Valley Supply	136.00	
	Giddings Mfg	100.00	
	Florence Crushed Stone	44.24	
	Richard Heleba	30.00	129,549.12
045092	Town Garage Study:		
	Dufresne-Henry		2,500.00
045093	Covered Bridge:		
	HTA Consultant	9,320.00	
	Rutland Herald	117.20	9,437.20
	<b>TOTAL DISBURSEMENTS</b>		<b>\$ 603,470.61</b>

## TOWN OF RUTLAND SELECT BOARD OBSTRUCTION ORDINANCE

No person, whether as landowner, lessee, agent, employee or volunteer, shall deposit, or cause to be deposited, material of any kind within the Town highway right-of-way, or obstruct a ditch, culvert or drainage course without a written permit from the Select Board, in accordance with Title 19, S 303 of V.S.A.

Material for the purpose of this ordinance shall include, but not limited to: logs, snow, ice, rocks or dirt, which have been pushed, plowed, or deposited by any means within a highway right-of-way.

Any person who violates the provisions of this ordinance shall pay a fine of not less than Ten Dollars (\$10.00) or more than Two Hundred and Fifty Dollars (\$250.00) for each violation, together with the cost of prosecution, including service fees, court costs and attorney fees. Each day during which such violation exists shall be a separate offense for the purpose of this ordinance.

The provisions of this ordinance are in addition to, and not substitution of any other rights and remedies, criminal or civil, which the Select Board may have.

Adopted at a duly warned meeting of the Rutland Town Select Board dated this 28<sup>th</sup> day of October 1996.

Rodney T Gallipo Chairman  
Karen A Bossi Clerk  
John Paul Faignant  
John D Flory Jr  
William T Matteson

**RUTLAND TOWN FIRE DEPARTMENT**  
*Annual Report*

2003 marked an important milestone for the Rutland Town Fire Department (RTFD) – our thirty-fifth anniversary. For thirty-five years the RTFD has answered the call for assistance from Town residents.

In the fire service, tradition is one of many corner stones of success. No place is this more evident than in the RTFD. Member's efforts to stay focused on our mission are well recognized: To be well trained, to be there in time of need, and to be compassionate when someone is having the worst of days.

Another important cornerstone is dedication to the job. This is exemplified by the many thousands of man-hours the members spend at the stations attending training, maintaining equipment, and improving their skills. RTFD members strive to be ready to respond at a moments notice.

Another example of dedication is the many years of service that the members have. Ten, fifteen, twenty, even thirty years of service is not uncommon among our members. In fact, we have four extraordinary members that have been on the department since its birth. It is with great pride that I take this opportunity to thank charter members **Ray McCarthy, John Flory, Ron McKirryher, and Tony Flory** for their many years of service to RTFD and ultimately Rutland Town. Thanks for all of your efforts to help make us what we are today.

Thanks go out to the Officers for their efforts to keep the department running smoothly. Thanks to the members for the countless hours they put in to be always ready. Special thanks to the families for supporting their "firefighter".

Many thanks go out to the office staff at Town Hall for all of their help and support.

Finally, many thanks go to the residents of Rutland Town. For over thirty-five years you have supported us and our efforts to maintain the traditions of the fire service – to be ready, to be well equipped, to be well trained, and to be there when we are needed the most. Again, thank you.

This year, the department was successful in obtaining a substantial equipment grant from the Homeland Security Unit of the State of Vermont.

This state funded grant enabled RTFD to acquire two air monitoring meters, two portable UHF radios and four state-of-the-art self contained breathing apparatus (SCBA). Additionally, a second grant allowed for the installation of Rutland Town's seventh dry hydrant.

As you review the 2003 incidents, you may notice an increase in unauthorized burning. We would like to remind you that only clean, natural wood may be burned in Vermont – No solid waste (trash, cardboard, plastics, etc.). Burning permits may be obtained from the following:

Joe Denardo (Fire Warden / Fire Chief)	773-1542
Bruce Egan (Assistant Chief)	775-9671
Ed Clough (Assistant Chief)	773-2509

Please stop by the station and visit with us. If you are interest in being a part of the fire service tradition, please contact us. New members are always needed.

Thank you & have a safe year.

Respectively submitted,

*Joe Denardo, RTFD Chief*

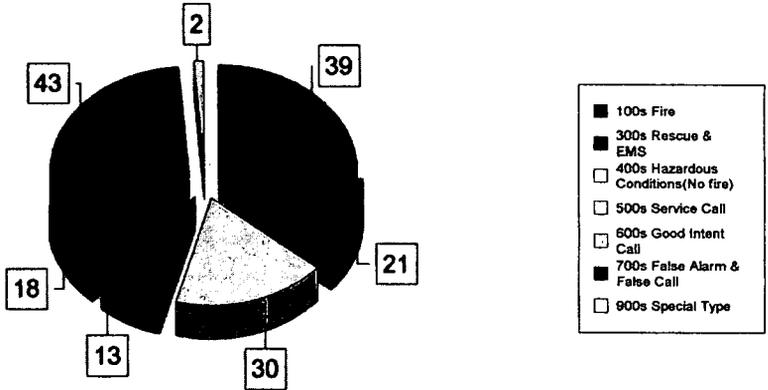


**FIRE CHIEF**  
Joseph Denardo

**RUTLAND TOWN FIRE DEPARTMENT  
2003 Incident Details**

<b>Type Of Situation Found</b>	<b>Total Incidents:</b>
- 111 Building fire	9
- 113 Cooking fire, confined to container	10
- 114 Chimney or flue fire, confined to chimney or flue	4
- 116 Fuel burner/boiler malfunction, fire confined	1
- 121 Fire in mobile home used as fixed residence	1
- 131 Passenger vehicle fire	4
- 132 Road freight or transport vehicle fire	1
- 141 Forest, woods or wildland fire	1
- 142 Brush, or brush and grass mixture fire	4
- 143 Grass fire	1
- 150 Outside rubbish fire, other	1
- 154 Dumpster or other outside trash receptacle fire	1
- 162 Outside equipment fire	1
- 322 Vehicle accident with injuries	18
- 341 Search for person on land	1
- 352 Extrication of victim(s) from vehicle	1
- 357 Extrication of victim(s) from machinery	1
- 411 Gasoline or other flammable liquid spill	4
- 412 Gas leak (natural gas or LPG)	3
- 413 Oil or other combustible liquid spill	2
- 424 Carbon monoxide incident	2
- 440 Electrical wiring/equipment problem, other	2
- 445 Arcing, shorted electrical equipment	1
- 463 Vehicle accident, general cleanup	16
- 522 Water or steam leak	2
- 531 Smoke or odor removal	3
- 550 Public service assistance, other	1
- 551 Assist police or other governmental agency	2
- 561 Unauthorized burning	4
- 571 Cover assignment, standby, moveup	1
- 611 Dispatched & canceled en route	10
- 631 Authorized controlled burning	1
- 632 Prescribed fire	1
- 650 Steam, other gas mistaken for smoke, other	1
- 651 Smoke scare, odor of smoke	3
- 671 Hazmat release investigation w/ no hazmat	2
- 715 Local alarm system, malicious false alarm	4
- 731 Sprinkler activation due to malfunction	1
- 733 Smoke detector activation due to malfunction	1
- 735 Alarm system sounded due to malfunction	18
- 743 Smoke detector activation, no fire - unintentional	3
- 744 Detector activation, no fire - unintentional	8
- 745 Alarm system sounded, no fire - unintentional	8
- 900 Special type of incident, other	2
<b>Total Number of Incidents:</b>	<b>166</b>
<b>Total Number of Incident Types:</b>	<b>44</b>

**RUTLAND TOWN FIRE DEPARTMENT  
2003 Incidents**



*Graphed Items are sorted by Incident Type*

100 Series-Fire	39	23.49%
300 Series-Rescue & EMS	21	12.65%
400 Series-Hazardous Conditions(No fire)	30	18.07%
500 Series-Service Call	13	7.83%
600 Series-Good Intent Call	18	10.84%
700 Series-False Alarm & False Call	43	25.90%
900 Series-Special Type	2	1.20%

**Grand Total:** 166

**Type Of Incident Most Frequent:** 700 Series-False Alarm & False Call

**RUTLAND TOWN FIRE DEPARTMENT  
2004 Officers and Firefighters**

<b>Served in 2003</b>	<b>Elected for 2004</b>
Joseph Denardo, Fire Chief Bruce Egan, Assistant Chief Mike Barron, Captain Ed Clough, Captain Richard Goodrich, Lieutenant Michael Gould, Lieutenant Paul Williams, Treasurer Steve Pulling, Training Officer Sean Alvarez, Clerk	Joseph Denardo, Fire Chief Bruce Egan, Assistant Chief Ed Clough, Assistant Chief Mike Barron, Captain Mike Gould, Captain Richard Goodrich, Lieutenant Mike Carlson, Lieutenant Paul Williams, Treasurer Steve Pulling, Training Officer Sean Alvarez, Clerk

Brian Abbey  
 Sean Alvarez  
 Mike Barron  
 Chuck Bizzarro  
 Mike Carlson  
 Chris Clark  
 Tim Clark  
 Edwin Clough  
 Joseph Denardo  
 Nick Denardo  
 Wilbur DuBray  
 Bruce Egan  
 J.P. Faignant  
 John Flory \*  
 Anthony Flory \*  
 Dan Gedney  
 Kyle Goodrich  
 Richard Goodrich  
 Zach Goodrich  
 Mike Gould  
 Byron Hathaway  
 B.J. Hathaway  
 Steve Hawley  
 Ben Hogan  
 Todd Kellogg

Dan McCarthy  
 Ray McCarthy\*  
 Rick McKirryher  
 Ron McKirryher \*  
 Ken Pill  
 Chris Poirier  
 Todd Ponto  
 Steve Pulling  
 Stan Rhodes  
 Craig Robideau  
 Louis Rousseau  
 David Sly  
 John Sly  
 Mel Stein  
 William Sweet  
 Richard Sweet  
 Tom Tumielewicz  
 Matt Voity  
 Greg Washburn  
 David Waterhouse  
 Paul Williams  
 Clifford Young  
 Brad Zellar

\* Charter Members

## FIRE BUDGET

ACC'T NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
	<b>VEHICLES:</b>				
055011	MISCELLANEOUS	525	478.60	0.00	0.00
055012	FUEL	2,000	1,319.19	2,200	2,000
055013	MAINTENANCE/EQUIPMENT	18,000	13,443.24	16,000	15,000
	<b>TOTAL</b>	<b>\$ 20,525</b>	<b>\$ 15,241.03</b>	<b>\$ 18,200</b>	<b>\$ 17,000</b>
	<b>BUILDING:</b>				
055021	MAINTENANCE	14,375	16,542.24	18,000	22,500
055022	ELECTRICITY	3,200	3,572.34	3,500	3,000
055023	TELEPHONE	4,500	3,774.02	6,000	6,000
055024	WATER/SEWER	350	170.76	350	350
055025	FUEL	4,500	4,649.42	4,500	4,500
055026	CABLE SERVICE	0.00	0.00	1,500	1,500
055027	OFFICE SUPPLIES	0.00	0.00	2,000	2,000
	<b>TOTAL</b>	<b>\$ 26,925</b>	<b>\$ 28,708.78</b>	<b>\$ 35,850</b>	<b>\$ 39,850</b>
	<b>EMPLOYEES:</b>				
055031	NEW EQUIPMENT	33,000	30,366.32	31,000	30,000
055032	INSURANCE	2,500	2,474.00	2,500	2,500
055033	SALARIES	27,200	27,435.53	28,016	28,860
055034	CLERK	2,000	1,999.00	2,500	2,500
055035	SOCIAL SECURITY	2,250	2,253.20	4,000	3,360

ACC'T NO	ITEM	FIRE BUDGET			
		2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
055036	TRAINING	3,700	3,623.36	3,500	3,500
055037	UNIFORMS	1,000	1,121.50	3,500	4,000
055038	MEDICAL/PHYSICALS	3,200	269.34	3,000	2,000
055039	FOREST FIRE SALARIES	0.00	1,268.32	0.00	0.00
055040	FEMA GRANT	0.00	32,679.43	0.00	0.00
	<b>TOTAL</b>	<b>\$ 74,850</b>	<b>\$ 103,490.00</b>	<b>\$ 78,016</b>	<b>\$ 76,720</b>
	<b>OTHERS:</b>				
055091	DISPATCH SERVICES	1,000	700.00	1,500	1,200
055092	DRY HYDRANT	4,000	4,966.83	2,000	2,000
055098	MISCELLANEOUS EQUIPMENT	0.00	2,522.44	0.00	0.00
055099	MISCELLANEOUS	1,700	1,521.55	4,000	3,000
055100	HOME DEPOT	0.00	10,693.45	0.00	0.00
055101	ADMINISTRATIVE SALARIES	0.00	0.00	0.00	12,500
	<b>TOTAL</b>	<b>\$ 6,700</b>	<b>\$ 20,404</b>	<b>\$ 7,500</b>	<b>\$ 18,700</b>
	<b>TOTAL FIRE BUDGET</b>	<b>\$ 129,000</b>	<b>\$ 167,844.08</b>	<b>\$ 139,566</b>	<b>\$ 152,270</b>

INCOME	0.00
TO BE RAISED BY TAXES	<u>152,270.00</u>
<b>TOTAL</b>	<b><u>\$ 152,270.00</u></b>

FIRE CHIEF  
Joseph Denardo

Respectively Submitted,  
Stanley F Rhodes III, Chair  
Steven E Hawley, Clerk  
Richard J DelBianco  
Linda A Gallipo  
James L McNeil

**FIRE ACCOUNT  
RECEIPTS**

ACCT	ITEM	AMOUNT
054001	Property Taxes	100,000.00
054200	Miscellaneous	12,109.00
054210	Grant - Aiken	35,076.04
054220	Forest Fire	1,515.82
		148,700.86

**FIRE ACCOUNT SUMMARY OF ORDERS  
July 1, 2002 - June 30, 2003**

ACCT	ITEM	AMOUNT
	<b>VEHICLES:</b>	
	Miscellaneous:	
055011	Gallipo - Logo	360.43
	Joe Denardo	97.92
	Noble	12.25
	Initial Ideas	8.00
		478.60
055012	Fuel:	
	Proctor Coal	1,319.19
		1,319.19
055013	Maintenance/Equipment:	
	Ed Eaton	2,312.30
	Dingee Machine	1,826.59
	Earle's Truck Repair	1,795.42
	Northeast Mountain Radio	1,393.15
	Reynolds & Son	1,285.81
	Firematic Supply	681.31
	Howard Fire Control	627.10
	RC Allen	500.00
	Pat Shaw	441.00
	Allied Auto Parts	429.18
	FW Webb	310.80
	Windshield World	258.06
	Tranning Technology	246.95
	Bond Auto Parts	232.49
	IMSA	200.00
	C & S Specialty	170.00
	Radio Shack	150.71
	LaValley	138.52
	Turner's Supply	129.45
	Paul's Cleaners	90.00
	Joe Denardo	81.00
	Noble	54.76
	Marcia Barron	43.00
	Mike Barron	38.71
	Chris Johnson	6.93
		13,443.24

## FIRE ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
	<b>BUILDING:</b>	
055021	Miscellaneous:	
	Black River Mechanical Service	10,850.00
	Adelphia	1,004.98
	Turner's Plumbing & Heating	874.33
	Arrakis	859.34
	LaValley Supply	629.83
	Brad Lavaso	350.00
	FW Webb	295.53
	Mike Barron	294.92
	Noble	287.95
	Magee	250.29
	Misty Meadows	171.00
	Walsh Electric	160.63
	Mike Roy	153.00
	Wilson Music	149.00
	Densmore Electric	71.49
	Michael Roy	66.00
	Initial Ideas	44.00
	Symatec	29.95
		<u>16,542.24</u>
055022	Electricity:	
	CVPS	<u>3,572.34</u>
055023	Telephone:	
	Verizon	2,404.93
	Cellular One	811.47
	Unicel	344.94
	AT & T	212.68
		<u>3,774.02</u>
055024	Water/Sewer:	
	Rutland Town Fire Dist #1	<u>170.76</u>
055025	Fuel:	
	Johnson Energy	<u>4,649.42</u>
	<b>EMPLOYEES:</b>	
055031	New Equipment:	
	Reynolds & Son	8,661.39
	Northeast Mountain Radio	7,430.90
	Bergeron Clothing	5,610.62
	George Aiken	3,124.08
	RC Allen	2,763.00
	Dingee Machine	1,396.22
	Wildland Protection	1,296.58
	VT Canvas	850.00
	C & S Specialty	578.00
	Joseph Denardo	479.91

## FIRE ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
055031	New Equipment: (cont.)	
	FW Webb	384.88
	Emergency Equipment	290.00
	Howard's Fire Control	178.00
	Intial Ideas	123.00
	RCC Atlantic	69.90
	Radio Shack	37.74
	VT State Grant	(2,907.90)
		<u>30,366.32</u>
055032	Insurance:	
	UI Insurance	2,474.00
		<u>27,435.53</u>
055033	Salaries:	
055034	Clerk:	<u>1,999.00</u>
055035	Social Security:	<u>2,253.20</u>
055036	Training:	
	Robert Mullin	1,000.00
	S VT Fire School	900.00
	VSFA	865.00
	Daniel McCarthy	500.00
	Fire Service Training	180.00
	Addison County	140.00
	Mike Barron	38.36
		<u>3,623.36</u>
055037	Uniforms:	
	Ben's Uniforms	1,121.50
		<u>1,121.50</u>
055038	Medical/Physicals:	
	Craig Robideau	135.98
	Daniel McCarthy	80.00
	Reynolds & Son	53.36
		<u>269.34</u>
055039	Forest Fire Salaries:	<u>1,268.32</u>
055040	FEMA Grant	
	Reynolds & Son	28,923.48
	Bergeron Clothing	2,758.25
	Tallyns Photo	997.70
		<u>32,679.43</u>
	<b>OTHERS:</b>	
055091	Dispatch Service:	<u>700.00</u>
055092	Dry Hydrant:	
	FW Webb	2,314.34
	Red Hed Supply	1,292.17
	Joseph Denardo	660.00
	LaValley Supply	295.40
	C & S Specialty	215.00
	VOWP	141.42
	Rutland Herald	43.95

## FIRE ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM		AMOUNT
055092	Dry Hydrant: (cont.)		
	Noble	4.55	4,966.83
055098	Equipment:		
	Reynolds & Son	918.68	
	Proctor Volunteer Fire Dept	660.00	
	Joseph Denardo	626.33	
	Howard's Fire Control	224.00	
	Richard Sweet	88.00	
	Noble	5.43	2,522.44
055099	Miscellaneous:		
	Northeast Mountain Radio	495.60	
	Magee	312.00	
	Joseph Denardo	182.52	
	Reynold's & Son	96.44	
	Sean Alvarez	87.38	
	Bruce Egan	81.66	
	Rutland Herald	69.12	
	Robert Schlachter	55.00	
	Firehouse Magazine	52.00	
	Center Rutland Postmaster	44.00	
	Stephen Pulling	25.00	
	Initial Ideas	8.00	
	Noble	7.85	
	Radio Shack	4.98	1,521.55
055100	Home Depot:		
	Dingee Machine	9,864.75	
	Bergeron Clothing	758.70	
	VT Canvas Products	70.00	10,693.45
<b>TOTAL DISBURSEMENTS</b>			<b>\$ 167,844.08</b>

**OPEN BURNING**  
**Residents of Rutland Town**

For some of you in Town, the information here will be a reminder. For others, it will be new.

Open burning is the burning of materials in the open air, where smoke and by-products do not pass through a chimney, stack, or flue. The only material that may be burned is clean, natural wood. Clean, natural wood is any wood unpainted and untreated with any chemicals. Plywood, chip-board, or pressure treated lumber is **not** natural wood.

All open burning requires a permit year round and may be obtained from the Fire Warden, Fire Chief, or Assistant Fire Chief. Burning hours are generally from daylight until dark; Monday through Saturday. All permitted fires are subject to the conditions given at the time they are issued.

The burning of any solid wastes, such as papers, cardboard, or household garbage is prohibited; no permits will be issued for these materials. The use of approved incinerators is allowed; however, only clean, natural wood may be burned in them. **The backyard practice of burning household refuse and solid waste in burn barrels is illegal in the State of Vermont and Rutland Town.**

Anyone needing more information about these issues please feel free to contact me at: 773-1542.

Thank you,  
Joe Denardo  
Fire Warden

TOWN RECREATION COMMISSION  
Annual Town Report 2003

We are pleased to submit the annual report of the activities and accomplishments of the Rutland Town Recreation Commission.

All of our team sport programs were well attended this year. We would like to thank all of the coaches who help out with soccer, basketball and softball/baseball. Your continued support of these programs is what makes them a success. We would also like to thank the following people for doing the scheduling of the games for each program; Rick DelBianco – soccer, Don Therriault– basketball and Dana Peterson – baseball.

Northwood Pool had another very good season due to the great summer weather and the dedication of our Pool Director, Chad Ummel and his staff. Chad's dedication and enthusiasm has been a great asset to the pool area. Don't forget, residents can now reserve the pool for birthday parties. Please contact the pool, in season, for details.

Our annual Halloween Party was held on October 21, 2003 with approximately 175 children attending. The Rutland Town School 7<sup>th</sup> & 8<sup>th</sup> grade Student Council volunteered their time in staffing the games. We would like to thank all of the parents who helped out this year and made the party such a success.

Our commission has also added one new member this year, Kent Smith. Kent has a strong background in the tennis area and will be taking a lead role in our new summer tennis program.

Beginning in the spring of 2004 the tennis and basketball courts at Northwood Park will be resurfaced. We will also have tennis lessons available this summer.

Respectively submitted,  
Donald R. Therriault  
Richard E. DelBianco  
Maurice Fredette  
Laurie A. McMahan  
Kent G. Smith

**RECREATION FACILITIES**

Dewey Field	Little League Field with lights, 2 Tennis Courts with lights, 1 basketball Court, playground equipment, picnic area
Northwood Pool	Swimming and wading pools, playground equipment, picnic area
Northwood Park	2 tennis courts, 1 basketball court, Babe Ruth field, Mitey Mite field, Lyn Letourneau Memorial Soccer field, Softball field, practice soccer field
Rutland Town School	Use of RTS Gym

**RECREATION PROGRAMS**

Youth Soccer	Ages 5 to 12
GRYSL Soccer	Ages 5 to 12
Youth Basketball	Ages 5 to 12
Youth Softball	Ages 9 to 12
Youth Baseball	Ages 5 to 12
Swimming Lessons	Ages 2 to 12
Adult Swimming	
Halloween Party	

**RECREATION BOARD**

Left to Right: Donald R. Therriault, Richard E. Delbianco  
 Kent Smith, Laurie A. McMahon, Chair  
 Missing from Photo: Maurice Fredette

## RECREATION BUDGET

ACC'T NO	ITEM	2002-2003 FISCAL BUDGET	2002-2003 EXPEND	2003-2004 FISCAL BUDGET	2004-2005 PROPOSED BUDGET
	<b>EMPLOYEES</b>				
065011	SUMMER DIRECTOR	4,200	5,530.88	7,000	7,000
065012	PROGRAM DIRECTORS	2,500	2,500.00	2,000	2,700
065013	LIFE GUARDS	21,000	21,740.65	20,000	25,000
065014	MAINTENANCE	12,500	12,462.00	10,000	12,000
065015	TICKET TAKER & SNACK BAR	4,000	3,917.20	3,500	3,500
065016	UMPIRES & REFEREES	4,900	3,712.50	5,000	5,000
065018	ARTS & CRAFTS	1,000	1,009.38	1,000	1,500
065029	SOCIAL SECURITY	4,000	4,089.68	4,000	4,350
065030	COMMISSION MEMBERS	7,800	7,500.00	5,000	5,000
	<b>TOTAL</b>	<b>\$ 61,900</b>	<b>\$ 62,462.29</b>	<b>\$ 57,500</b>	<b>\$ 66,050</b>
	<b>UTILITIES:</b>				
065041	ELECTRICITY	3,600	4,706.45	4,500	5,000
065042	TELEPHONE	1,200	718.18	950	750
065043	WATER	750	255.81	700	700
	<b>TOTAL</b>	<b>\$ 5,550</b>	<b>\$ 5,680.44</b>	<b>\$ 6,150</b>	<b>\$ 6,450</b>
	<b>MAINTENANCE:</b>				
065051	CHEMICALS	4,000	3,887.60	3,900	4,500
065052	SUPPLIES - MAINTENANCE	12,800	9,344.64	4,500	5,000
065053	SUPPLIES - MISCELLANEOUS	2,000	1,521.53	1,000	1,000
065054	PLUMBING - NORTHWOOD	1,200	765.32	1,000	1,000
065055	GAS - OIL	1,000	541.10	500	250

<b>RECREATION BUDGET</b>					
<b>ACCT NO</b>	<b>ITEM</b>	<b>2002-2003 FISCAL BUDGET</b>	<b>2002-2003 EXPEND</b>	<b>2003-2004 FISCAL BUDGET</b>	<b>2004-2005 PROPOSED BUDGET</b>
065056	PLUMBING - DEWEY FIELD	600	209.49	500	500
065057	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500
	<b>TOTAL</b>	<b>\$ 21,600</b>	<b>\$ 16,270</b>	<b>\$ 11,400</b>	<b>\$ 12,750</b>
	<b>OTHERS:</b>				
065061	ATHLETIC EQUIPMENT	10,000	10,837.94	5,500	7,000
065062	SOCIAL ACTIVITIES	1,700	1,692.57	1,700	1,700
065063	MEMBERSHIPS	2,000	1,595.00	2,000	1,500
065064	CAPITAL EXPENSES	10,000	6,488.79	0.00	0.00
065065	RUTLAND HERALD	800	569.18	500	500
065069	MISCELLANEOUS	1,150	435.56	1,000	1,000
065070	LOAN TO DEPRECIATION	0.00	0.00	5,000	5,000
065071	SUPPLEMENT ENV PROJECT	0.00	0.00	7,000	0.00
	<b>TOTAL</b>	<b>\$ 25,650</b>	<b>\$ 21,619.04</b>	<b>\$ 22,700</b>	<b>\$ 16,700</b>
	<b>CONCESSION STAND:</b>				
065121	FOOD	3,500	4,621.94	4,000	4,000
065122	EQUIPMENT	500	299.99	250	300
065123	REPAIRS	200	0.00	200	3,000
065124	DEWEY FIELD	200	720.93	200	200
	<b>TOTAL</b>	<b>\$ 4,400</b>	<b>\$ 5,642.86</b>	<b>\$ 4,650</b>	<b>\$ 7,500</b>
	<b>TOTAL REC BUDGET</b>	<b>\$ 119,100</b>	<b>\$ 111,674.31</b>	<b>\$ 102,400</b>	<b>\$ 109,450</b>

INCOME	34,500.00
TO BE RAISED BY TAXES	74,950.00
<b>TOTAL</b>	<b><u>\$ 109,450.00</u></b>

RECREATION COMMISSION  
Laurie A McMahon, Chair  
Richard E Delbianco  
Maurice Fredette  
Kent G Smith  
Donald R Therriault

Respectively Submitted,  
Stanley F Rhodes III, Chair  
Steven E Hawley, Clerk  
Richard J DelBianco  
Linda A Gallipo  
James L McNeil

**RECREATION ACCOUNT  
RECEIPTS**

ACCT	ITEM		AMOUNT
064010	Property Taxes	84,000.00	
064021	Swim Passes/Lessons	9,272.75	
064031	Swim Daily Fees	5,111.77	
064041	Baseball	4,550.00	
064051	Tennis Lights	30.50	
064081	Concession - Northwood	6,456.53	
064091	Miscellaneous	1,789.71	
064200	Sponsors	1,275.00	
064201	Soccer	2,140.00	
064202	Basketball	2,125.00	
064205	Concession - Dewey	1,293.70	
		<u>118,044.96</u>	

**RECREATION ACCOUNT SUMMARY OF ORDERS  
July 1, 2002 - June 30, 2003**

ACCT	ITEM		AMOUNT
	<b>EMPLOYEES:</b>		
065011	Summer Director:		<u>5,530.88</u>
065012	Program Director:		<u>2,500.00</u>
065013	Life Guards:		<u>21,740.65</u>
065014	Maintenance:		<u>12,462.00</u>
065015	Ticket Taker & Snack Bar:		<u>3,917.20</u>
065016	Umpires/Referees:		<u>3,712.50</u>
065018	Arts & Crafts:		<u>1,009.38</u>
065029	Social Security:		<u>4,089.68</u>
065030	Commission Members:		<u>7,500.00</u>
	<b>UTILITIES:</b>		
065041	Electricity:		
	CVPS		<u>4,706.45</u>
065042	Telephone:		
	Verizon		<u>718.18</u>
065043	Water:		
	City of Rutland	12.33	
	Fire District #1	145.73	
	Marine Rescue	97.75	
			<u>255.81</u>
	<b>MAINTENANCE:</b>		
065051	Chemicals:		
	Allen Engineering		<u>3,887.60</u>
065052	Supplies - Maintenance:		
	Ted Hubbard	1,692.00	
	Noble	1,169.40	
	Pratico's	1,158.00	
	Reynold's & Son	1,080.00	

## RECREATION ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
065052	Supplies - Maintenance: (cont.)	
	Joseph Denardo	845.00
	LaValley	681.32
	Anthony Flory	632.14
	American Safe	348.50
	Garlands Home	310.00
	A & J Auto Parts	308.01
	Otter Valley Supplies	220.00
	Dubray Sales & Service	112.82
	Hendee's Garage	100.00
	Allen Engineering	99.00
	GT Outdoor	95.91
	Cooper Fence	82.97
	Richard E DelBianco	82.62
	Garden Time	68.65
	Green Mtn Rental	68.00
	Hadeka Stone	57.90
	Laurie McMahan	47.25
	Tree's	45.00
	Chad Ummel	20.65
	Woods & Company	19.50
		<u>9,344.64</u>
065053	Supplies - Miscellaneous:	
	GT Outdoor	399.82
	American Safe	239.40
	Giddings	211.30
	Foley's	166.45
	Arrow Star	157.81
	Rutland Pharmacy	118.56
	Wal Mart	91.12
	Maurice Fredette	75.00
	Nobel	31.58
	Mac's	19.99
	Donald Therriault	10.50
		<u>1,521.53</u>
065054	Plumbing - Northwood:	
	Howard Stratton	
		<u>765.32</u>
065055	Gas & Oil:	
	Citgo	492.88
	Proctor Coal	48.22
		<u>541.10</u>
065056	Plumbing -Dewey Field	
	Howard J Stratton	
		<u>209.49</u>

## RECREATION ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM		AMOUNT
	<b>OTHER:</b>		
065061	Athletic Equipment:		
	Keith's II Sports Ltd	9,073.85	
	Lifeguard Store	805.00	
	Richard E DelBianco	413.07	
	Olympia Sports	310.33	
	Wal Mart	155.16	
	Palos Sports	80.53	10,837.94
065062	Social Activities:		
	K-Mart	550.00	
	Rutland Town School	500.00	
	Diamond Run Mall	240.00	
	Laurie McMahon	184.59	
	Cara Mias	87.20	
	Discount Foods	74.94	
	Richard E DelBianco	55.84	1,692.57
065063	Memberships:		
	Rutland City Parks	500.00	
	Rutland Youth Soccer	360.00	
	Rutland Babe Ruth	240.00	
	Rutland County Girls Softball	225.00	
	Rutland County Youth	160.00	
	Proctor Youth	100.00	
	Vermont ASA	10.00	1,595.00
065064	Capital Expenses:		
	Casella Construction	4,287.50	
	JP Carrara & Sons	971.75	
	Woods & Company	729.10	
	Red Hed Supply	230.64	
	Ronald McKirryher	240.00	
	Reprographics	29.80	6,488.79
065065	Rutland Herald:		569.18
065069	Miscellaneous:		
	Refunds - Sports	215.00	
	Chad Ummel	34.31	
	Garrow Printing	90.00	
	Applebee's	50.00	
	Laurie McMahon	50.00	
	Shelly Hendee	26.25	
	Center Rutland Welding	20.00	
	Northwood & Dewey Store Banks	(50.00)	435.56

## RECREATION ACCOUNT SUMMARY OF ORDERS (Cont.)

ACCT	ITEM	AMOUNT
065121	<b>CONCESSION STAND:</b>	
	Food:	
	Garellick Farms	2,692.40
	Sam Frank Inc	1,023.75
	Coca Cola Co	446.75
	Chad Ummel	187.17
	Nino's Equipment	170.10
	Richard E DelBianco	88.80
	Shelly Hendee	12.97
		<u>4,621.94</u>
065122	Equipment:	
	Laurie McMahon	198.01
	Business Equipment Center	75.00
	Wal Mart	26.98
		<u>299.99</u>
065124	Dewey Field:	
	Coca Cola Co	276.20
	Hannaford	68.77
	Sam Frank Inc	217.96
	Simply Meats	158.00
		<u>720.93</u>
	<b>TOTAL DISBURSEMENTS</b>	<u><u>\$ 111,674.31</u></u>

**FIRE ACCOUNT DEPRECIATION FUND  
RECEIPTS**

ACCT NO	ITEM	AMOUNT	
	Balance 6/30/02	130,212.85	
134003	Interest Money Market	1,907.45	
134010	Property Taxes	<u>82,113.66</u>	<u>\$ 214,233.96</u>

**DISBURSEMENTS**

No Disbursements			
Balance 6/30/03		<u>214,233.96</u>	<u>\$ 214,233.96</u>

**RECREATION DEPRECIATION FUND  
RECEIPTS**

ACCT NO	ITEM	AMOUNT	
	Balance 6/30/02	69,365.06	
144001	Interest Savings	85.23	
144002	Interest Money Market	635.91	
144010	Property Taxes	<u>11,730.66</u>	<u>\$ 81,816.86</u>

**DISBURSEMENTS**

145007	New Equipment	215.99	
145008	Casella Construction	20,000.00	
	Balance 6/30/03	<u>61,600.87</u>	<u>\$ 81,816.86</u>

Respectively Submitted,  
Marie K. Hyjek, Treasurer

**RUTLAND TOWN SEWER USERS  
RECEIPTS**

ACCT NO	ITEM	AMOUNT	
	Balance 6/30/02	305,578.72	
074013	Sewer Users	235,662.48	
074020	Misc	1,890.62	
074031	Delinquent Sewer Tax	64.74	
074032	Delinquent Sewer Fee	5.18	
074033	Delinquent Sewer Interest	2.90	
074036	Flory Hts Users	3,348.13	
074038	Flory Hts Sewer Bond	342.85	
074039	FD#1 Annual Loan Rep.	5,000.00	
074042	Hook-up Fees	4,550.00	
074045	Airport Ind. Park	<u>1,309.97</u>	<u>\$ 557,755.59</u>

**DISBURSEMENTS**

075011	City of Rutland	<u>196,405.71</u>	
075020	Septic Refund	<u>797.00</u>	
075021	Electricity	<u>682.47</u>	
075041	Flory Heights Users		
	City of Rutland	3,129.05	
	FD#1	<u>407.59</u>	<u>3,536.64</u>
075051	Misc:		
	Panda	1,238.40	
	Computerized Bus.	<u>204.15</u>	<u>1,442.55</u>
075052	Engineering Coss		
	Dufresne-Henry		<u>6,929.26</u>
075071	Maintenance		
	A-1 Sewer	4,445.00	
	Belden	1,500.00	
	Greyhound	10.15	
	Reprographics	1.65	
	Wilk Sealing	<u>2,250.00</u>	<u>8,206.80</u>
075098	Sewer Phone		<u>519.17</u>
	Balance 6/30/03	<u>339,235.99</u>	<u>\$ 557,755.59</u>

Respectively Submitted,  
Marie K Hyjek, Treasurer

**NOTE: YEARLY JOSEPH ZINGALE WAS PAID \$4,500.00 FROM THIS ACCOUNT**

**RUTLAND TOWN WATER ACCOUNT  
RECEIPTS**

ACCT NO	ITEM	AMOUNT	
	Balance 6/30/02	43,386.72	
084001	Water Users	<u>32,122.97</u>	<u>\$ 75,509.69</u>

**DISBURSEMENTS**

085001	City of Rutland	<u>5,507.67</u>	
085011	Electricity	<u>336.40</u>	
085031	Miscellaneous		
	VT Dept of Health	1,544.00	
	Panda	331.00	
	GMWEA	50.00	
	VT Transit	37.30	
	NRWA	<u>25.00</u>	<u>1,987.30</u>
	Balance 6/30/03	<u>67,678.32</u>	<u>\$ 75,509.69</u>

Respectively Submitted,  
Marie K Hyjek, Treasurer

**NOTE: YEARLY JOSEPH ZINGALE WAS PAID \$2,500.00 FROM THIS ACCOUNT**

**CHENEY HILL CEMETERY ASSOCIATION**  
Annual Report 2003

The annual meeting of the Commissioners was held with the following officers elected:

Chairman	Byron R Hathaway
Vice-Chairman	Rachael Williams
Secretary	Byron J (BJ) Hathaway

Anthony Flory and Rachael Williams did a good job mowing the cemeteries this year despite the rainy weather.

The new fence was installed this past spring. The new section of the cemetery has been planted with new shrubs thanks to the much-appreciated help from the GE employees that belong to the Elfin Fund. Also thanks to Alan Roberge for his help selecting and ordering the shrubs, and coordinating the GE employees.

Lot prices will increase this spring. The Cemetery Commissioners will meet after Town Meeting to set the cemetery charges for the upcoming fiscal year. For more information about cemetery lots contact Byron R Hathaway at 775-2624.

- There were (3) burials this year.
- There were (3) lots sold this year bringing the Perpetual Account to \$45,075.00.

Respectively submitted,  
Byron R Hathaway, Chairman  
Rachael Williams, Vice-Chairman  
Byron J Hathaway, Secretary



**CEMETERY ASSOCIATION**

Left to Right: Rachel Williams, Byron (BJ) Hathaway, Byron R Hathaway, Chair

**RUTLAND TOWN CEMETERY ASSOCIATION  
WORKING FUND**

ACCT NO	ITEM	RECEIPTS	AMOUNT
	Balance 6/30/02		(1,827.58)
094202	Charter One		<u>45.63</u> (1,781.95)

**DISBURSEMENTS**

095011	Miscellaneous:		
	George Livak	42.76	
	Rutland Herald	87.90	
	LaValley	42.00	
	Red Hed Supply	12.81	
	Noble	<u>7.84</u>	<u>193.31</u>
095021	Labor-Mowing		
	Rachel Williams		<u>990.00</u> 1,183.31
	Balance 6/30/03		<u><u>\$ (2,965.26)</u></u>

**PERPETUAL ACCOUNT**

**RECEIPTS**

	Balance 6/30/02		<u>72,577.22</u>
104011	Interest CD	1,884.19	
104001	Lot Sales	600.00	
104023	Interest Money Market	<u>479.59</u>	<u>2,963.78</u>

**DISBURSEMENTS**

105001	VT Surfacing & Fencing	6,489.00	
105001	Alan Roberge	3,745.35	
105001	Hathaway Farm Ltd	<u>1,147.04</u>	<u>11,381.39</u>
	Balance 6/30/03		<u><u>\$ 64,159.61</u></u>

**RICHARD S. LLOYD**  
**DELINQUENT TAX COLLECTOR'S REPORT**  
 January 2004

**REAL ESTATE**  
**PERSONAL PROPERTY**

<b>Delinquent Property Taxes</b>	<b>Collected &amp; Turned Over</b>
2001: 4,478.27	2001: 4,478.27
2002: <u>242,016.76</u>	2002: <u>232,162.78</u>
<b>Total: \$246,495.03</b>	<b>Total: \$236,641.05</b>

Abated by BCA: 2,163.83

<b>OUTSTANDING DELINQUENT PROPERTY TAXES</b>
--

2002 Tax Year: <b>\$7,690.15</b>
----------------------------------

**LIST OF DELINQUENT TAXES**  
 Real Estate & Personal Property Tax 2002

+Covell, Richard	1,294.24
+Erickson, Eric	541.60
+Patch, Richard	2,306.00
Provident Lease	416.40
+Rounds, William	1,774.15
+Sherman, Kimberly	137.15
+Smith, Jeanne	536.66
+Webster, Scott & Bonnie	<u>683.95</u>
<b>TOTAL:</b>	<b>\$7,690.15</b>

+ Making Partial Payments

**FLORY HEIGHTS**  
**SEWER USE/BOND**

Delinquent Taxes  
 2002: 64.74

Collected & Turned Over  
 2002: 64.74

### RUTLAND TOWN CONSTABLES

Brian Abbey – 1<sup>st</sup> Constable  
John D. Flory – 2<sup>nd</sup> Constable

Rutland Town Constables provide residents and town businesses with twenty-four (24) hour police coverage, seven days a week. We are certified full time law enforcement officers by the Vermont Criminal Justice Training Council and receive many hours of additional training each year. Together we have seventy-four years of experience in the field.

We are in daily contact with the Town Office. Our attendance at Select Board meetings allows the Board to be informed of any and all problems affecting the Town. As Director of Rutland Town Emergency Management, Constable Flory works closely with the Select Board and the Fire Department. Both Constables are members of the Rutland Town Fire Department and respond to fire calls.

Each year, in addition to answering calls for assistance from Town residents and businesses, we aid other police agencies. The Vermont State Police often call upon the services of the Constables to assist or investigate complaints they are unable to respond to in a timely manner due to their workload. These complaints range from serious, such as sexual assault, to the more common, vandalism. Our duties include responding to burglar alarms, motor vehicle accidents, and incidents related to dogs or animals. We perform welfare checks on sick or injured persons. We respond to and investigate many 911 "hang up" calls. Protocol requires a response to any and all 911 calls. We strongly encourage all residents to conspicuously post their house numbers where they can be readily seen. We cannot impress enough the importance of having the numbers posted. If a resident is taking an extended vacation, they can notify us and we will perform house checks in their absence. We are responsible for enforcing all Town Ordinances and State Statutes.

Currently the Select Board is considering a change to the responsibilities of the Constables in the area of animal control. They are investigating the feasibility of a countywide animal control officer. Should this occur a twenty-four hour telephone number will be provided to townspeople for reporting animal complaints. This number will be published in local papers.

The Constables may be reached by calling any of the following numbers:

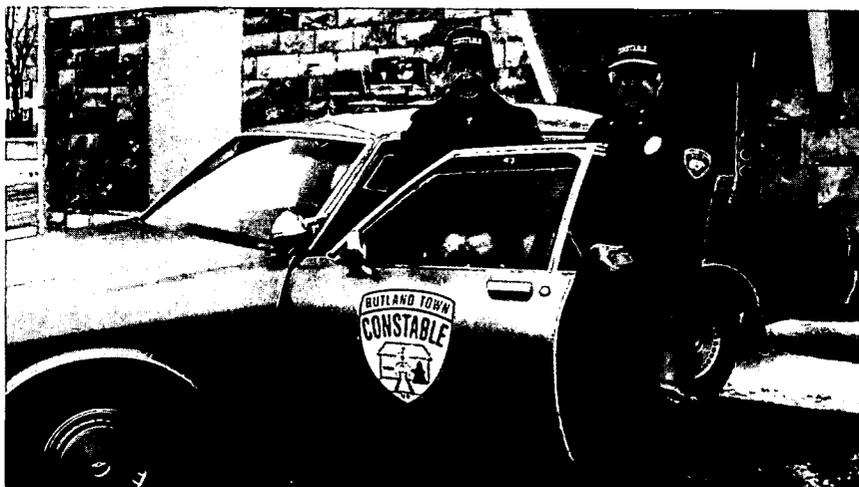
Rutland Town Office	773-2528
Brian Abbey	773-7388
John Flory	773-3791 or 773-8973
Vermont State Police	773-9101

Respectfully submitted,  
Rutland Town Constables  
Brian Abbey  
John D. Flory



**DELINQUENT TAX COLLECTOR**

Richard S. Lloyd



**CONSTABLES**

John Flory & Brian Abbey

**ANIMAL LICENSE REPORT - 2003**

Neut Male / Spayed Female	393	@ \$5.00	1,965.00
Neut Male / Spayed Female	135	@ \$7.50	1,012.50
Male or Female	19	@ \$9.00	171.00
Male or Female	8	@ \$13.50	108.00
Kennel Permits	1	@ \$30.00	30.00
Special Permits	1	@ \$10.00	10.00
	557		<u>3,296.50</u>

**EFFECTIVE JANUARY 1, 2004 AN ADDITIONAL \$10.00 SURCHARGE  
FOR DOG LICENSE FEES**

**NOTE**

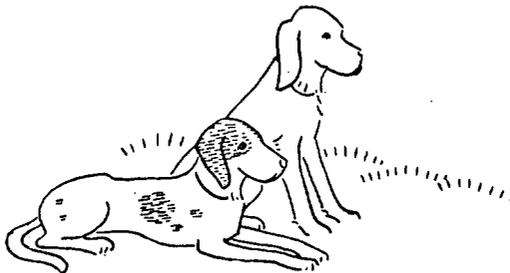
A person who owns or keeps a dog more than six months old shall annually, on or before April 1, cause it to be licensed and shall pay \$5.00 for each neutered male or spayed female dog, \$9.00 for each intact male or female dog. If the license fee for any dog is not paid by April 1, a 50% penalty is added.

Before a person shall be entitled to obtain a license for a spayed female or neutered male dog, he or she shall exhibit to the Clerk a certificate signed by a duly licensed veterinarian showing that the female or male had been sterilized.

Before obtaining a license for a dog six months of age or older, a person shall deliver to the Town Clerk a certificate or certified copy thereof signed by a duly licensed veterinarian, stating that the dog has within 24 months been vaccinated against rabies with a vaccine approved by the Department of Agriculture. The Town Clerk shall keep the certificates or copies thereof on file.

Respectively Submitted,  
Marie K Hyjek, Town Clerk

**DOG TAGS ARE AVAILABLE NOW! PLEASE AVOID THE RUSH BEFORE  
APRIL 1ST. THANK YOU**



## LISTERS' REPORT

It has only been six years since the Town Reappraisal was done and now it looks like we may need to do another one soon. The problem is due to our, "common level of appraisal (CLA);" a comparison of the Towns listed values to the State's estimate of fair market value. Properties are selling at a much higher value than what the Town has them appraised for. The Statewide increase in property sales for last year averaged 9.5% higher than the assessment values for all Towns. There are approximately 100 Towns that need to do reappraisals. Thirty-eight are already in progress and the remaining Towns are about to begin. Towns are required to reappraise if the CLA gets below 80% and the present CLA for Rutland Town is 82.90%.

### Act 68 is making changes to the property tax structure that will impact many of us:

- 1) The Grand List will be split into **Residential** and **Non-Residential** properties. The statewide education tax rate for Residential is anticipated to be \$1.05 and for Non-Residential it is \$1.54. Homestead Declaration forms were mailed out by the Tax Department to all home owners and it is important that you return these forms by April 15<sup>th</sup>. If you don't your property will be listed as Non-Residential. There are penalties for late filing so it is important to declare your Homestead and to do it on time.
- 2) In addition to homesteads, a new classification of housesites have been added. Swimming pools, tennis courts, outbuildings etc, which were not part of the homestead in the past, are now considered as homestead and housesite property. This means that values for in-ground pools etc will be added to homestead and housesites and change of appraisal notices will be mailed to these owners. Total assessed value of property will not change unless there have been improvements made to your property.
- 3) The homestead is the principle dwelling owned and occupied by a resident individual as the individual's domicile. It now includes the **entire** parcel of land surrounding the dwelling but does not include buildings or improvements used for business or rental purposes. The term **housesite** replaces the previous homestead category and is used for the State's incomes sensitivity program.
- 4) The homestead effective tax rate of \$1.05 will be adjusted by the local school spending, "per pupil cost" and the Towns CLA. Act 68 has set a base education payment of \$6,800 per pupil. Two major factors for computing the residential tax rate will be the ratio between the actual school spending compared to the \$6,800 allowed by the State, and the Towns CLA of 82.90%.

Since the Town does not have zoning or building permits to assist the Listers in updating property records, we have to rely on visual inspections or what gets reported to us. We always appreciate hearing of new construction. Also, if you remove anything from your property such as an in-ground swimming pool, a garage, or deck; you need to notify us so we can make adjustments to your property assessment. Please keep us informed by contacting one of the Listers or call the Town Office at 773-2528

The Listers' office is open daily and property records are available for your review. If you have any questions regarding assessments, homestead values, land use programs, etc, please feel free to call or stop by and we will be happy to assist you.

Respectfully Submitted  
Howard J Burgess, Chair



**LISTERS**

Left to Right: Howard Burgess, Dean Davis, George Livak

TOWN PLANNING COMMISSION  
Annual Report 2003

Activities of your Planning Commission (PC) are summarized below:

Subdivisions reviewed and/or approved:

- We reviewed and approved (7) Subdivisions and (2) Lot Line Adjustments, which created (43) new building lots.
- We reviewed (10) Act 250 – Development Projects.

Work in Progress:

1. Updating the Subdivision Regulations. They were originally adopted in 1980 and there have been several changes in State statutes and there needs to be some efficiency changes to improve the review process.
2. Developing Zoning Regulations. This is a project referred to in the 2002 report and some progress has been made. However, it will require a major effort by the PC in the coming year to complete this project. We will keep the Towns people abreast of our work in this area and are hopeful that some will participate in this activity. The Select Board has assisted us in securing a \$7,500 grant for this effort.
3. Coordinating with the Vermont Land Trust. We have been reviewing possibilities of involving the Land Trust in our planning process. We held a learning session for the PC and sponsored a public meeting for interested landowners and representatives of the Land Trust.

Commissioners:

- This past year Marcia Cioffi resigned to take advantage of other opportunities and we thank her for her time and unselfish dedicated service.
- We welcome William Matteson who brings much past experience to PC. He was previously a member of the PC, a member of the Select Board and is a local contractor. His expertise will be valuable as we undertake the development of a Zoning Ordinance.
- The PC meets usually two times per month and the Commissioners have an attendance record that is excellent.
- I would like to express my sincere thanks to Commissioners for their devoted commitment to the planning process:

Anthony Belock, Howard Burgess, Sharon Crowley, Robert Dombro,  
Richard Hoenes, Raymond Leonard, George Livak, and William Matteson.

There is considerable effort involved in keeping the work of the PC flowing smoothly and in accordance with State statutes, rules and regulations.

I extend my thanks to our Clerk, Joseph Zingale for his administrative help and I express my appreciation to Marie K. Hyjek and Sharron Jozwiak of the Town Clerk's Office for their assistance.

Hearings and Meetings:

- Special Hearings are warned for a regular meeting night by publishing in the Rutland Herald.
- Regular meetings are usually the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month.
- Both Hearings and Meetings are open to the public.

If you would like to discuss a planning or land use issue with the PC, please contact Joseph Zingale at 773-2528 to be placed on the Planning Commission agenda.

Respectively submitted,  
William Martinez, Chair



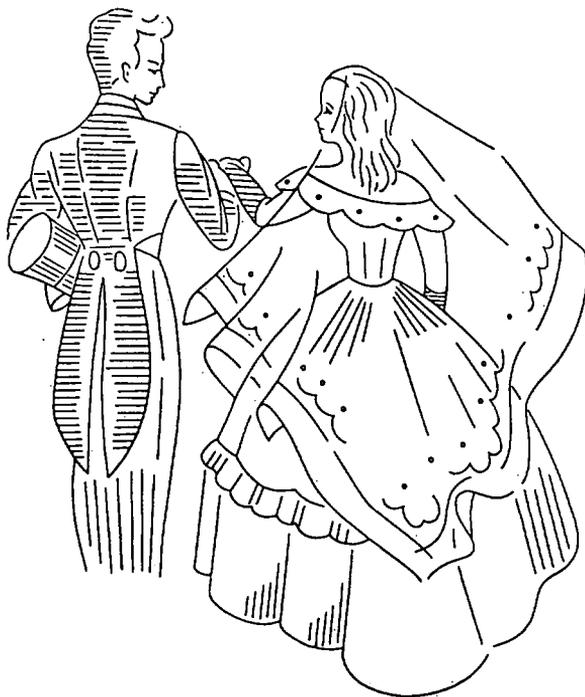
**TOWN PLANNING COMMISSION**

Left to Right: Howard Burgess, Anthony Belock, Raymond Leonard  
William Martinez, Chair, Robert Dombro,  
Richard Hoenes, Sr. and Sharon Crowley  
Missing from the photo: William Matteson

**MARRIAGES**  
**MARRIAGES REGISTERED IN THE TOWN OF RUTLAND, VERMONT**  
**JANUARY 1<sup>ST</sup> - JUNE 30<sup>TH</sup>, 2003**

Date of Marriage	Contracting Parties	Residence
Feb 13	Davis IV, Earl Becker, Tracy	Columbia, CT Columbia, CT
Feb 14	Minahan, John Minahan, Nanette	Manchester, NH Manchester, NH
Feb 28	Suarez, Luis Simpson, Jody	Center Rutland, VT Center Rutland, VT
Apr 8	Newton Sr., Michael Brower, Jennifer	Holland, MI Holland, MI

6 Civil Unions



**BIRTHS**  
**BIRTHS REGISTERED IN THE TOWN OF RUTLAND VERMONT**  
**JANUARY 1<sup>ST</sup> – JUNE 30<sup>TH</sup>, 2003**

Date of Birth	Name of Child	Sex	Names of Parents
Jan 26	Rogers, Fiona	F	Rogers, Marc Rogers, Megan
Feb 12	Pezzetti, Gianna	F	Pezzetti, David Pezzetti, Karen
Mar 18	Pritchard, Evan	M	Pritchard, David Hunter, Tammie
Mar 21	Notte, Emma	F	Notte, Michael Notte, Pamela
Mar 21	Richardson, Kahliq	F	Richardson, Terrance Richardson, Kristy
Mar 23	Armistead III, Jack	M	Armistead, Jr. Jack Armistead, Catherine
Mar 31	Karpinsky, Tyler	M	Karpinsky, James Ingalls, Danie'le
Apr 7	Lovko, Maxfield	M	Lovko, T Ray Lovko, Indra
Apr 24	Reynolds, Lydia	F	Reynolds, Ricky Reynolds, Sara
Apr 28	Wisell, Alicia	F	Wisell, Jr. Timothy Jenkins, Laura
May 16	Magill, Briana	F	Not Availible Magill, Christina



**DEATHS**  
 DEATHS REGISTERED IN THE TOWN OF RUTLAND, VERMONT  
 JANUARY 1<sup>ST</sup> - JUNE 30<sup>TH</sup>, 2003

Date of Death	Name of Decedent	Sex	Age	Residence
Jan 4	Anderson, Florence	F	98	Center Rutland
Jan 9	Hier, Jean	F	68	Rutland Town
Jan 11	Wilson, Shirley	F	85	Rutland Town
Feb 3	Rogers, Fiona	F	8 days	Center Rutland
Mar 1	Keane, Joseph	M	76	Rutland Town
Mar 5	Scott Sr., Walter	M	87	Rutland Town
Mar 7	Sherman, Mary	F	85	Center Rutland
Mar 28	Stevens, Betty	F	56	Center Rutland
Mar 29	Hector, Gladys	F	90	Center Rutland
Apr 3	Brown, Herbert	M	92	Rutland Town
Apr 25	Maslack, Rose	F	72	Center Rutland
May 13	Ripley, Rhoda	F	86	Rutland Town
May 15	York, Tresa	F	71	Rutland Town

**WE RECYCLE...****Tin/Aluminum**

All food and beverage tin and aluminum cans, and clean pie pans and tin foil.

Rinse, clean and remove labels. Cut lids from cans.

**No** scrap metal, lids from glass jars, paint cans or tar pails.

**Glass**

Clear and green

Rinse, remove tops.

**No** drinking glasses, light bulbs, mirrors, porcelain, auto or window glass

**Clear HDPE**

Plastic milk jugs.

Rinse, remove tops.

**No** clear plastic, shrink wrap, ketchup bottles or hard plastic.

**Color HDPE**

Plastic detergent, soap and shampoo bottles and water and cider jugs.

Rinse, remove tops.

**No** baby wipes, food trays or toys.

**PET**

Clear plastic soda, water, juice, and cooking oil bottles.

Rinse, remove caps and metal seals.

**No** plastic wrap, toys, lids, caps, food trays or plastic bags.

**Cardboard**

Brown, double-walled material with wavy center used in most shipping boxes.

**No** pizza boxes, yellow or waxed cardboard..

**Newspaper**

Newspaper and inserts.

Keep dry

**No** envelopes, advertising mail, notebooks or books.

**White Office paper, magazines, and catalogs.**

Envelopes, and phone books.

**No** string or plastic.

**No Books (paperback or hardback).**

**NOTE: TAKE THE TIME TO CRUSH ALL CARTONS!!!!!**

**SATURDAY, APRIL 10, 2004**

8:00 a.m. – noon. – RUTLAND TOWN Transfer Station, in Northward Park, off Post Road Extension, Rutland Town  
1:30– 3:30 p.m. – CHITTENDEN TRANSFER STATION, Chittenden

**SATURDAY, APRIL 17, 2004**

8:00-9:30 a.m. - PAWLET, Mettowee Community School Parking Lot, Route 153, West Pawlet  
10:30-noon – MIDDLETOWN SPRINGS Transfer Station, behind fire house, Middletown Springs  
1:30-3:00 p.m. – FAIR HAVEN TRANSFER STATION, Fair Haven Avenue, Fair Haven  
3:30-5:00 p.m. – former WEST HAVEN ELEMENTARY SCHOOL, corner of Main Road and Rt. 22A, West Haven

**SATURDAY, SEPTEMBER 11, 2004**

8:00 – 9:30 a.m. – SHREWSBURY CENTER GARAGE, behind Shrewsbury Community Meeting House, Shrewsbury Center  
11:00 A.M.- 12:30 p.m.– BENSON TRANSFER STATION, Benson  
2:00-3:30 p.m. – SUDBURY RECYCLING CENTER, across from the Town Garage, Williams Lane, Sudbury

**SATURDAY, SEPTEMBER 18, 2004**

8:00 A.M. – noon. – RUTLAND TOWN Transfer Station, in Northward Park, off Post Road Extension, Rutland Town  
1:30-3:00 p.m. - TINMOUTH COMMUNITY CENTER, across from Snack Bar, Route 140, Tinmouth

**AVAILABLE TO:** Residents of the Solid Waste Alliance Communities (SWAC) Towns ONLY - Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven. As a resident of SWAC, you may attend ANY of the events listed above, not just the one scheduled for your town. Residents of these communities may also drop off their household hazardous waste at the Gleason Road Hazardous Waste Depot during normal operating hours. Please call Tom at 770-1333 for more information. **PROOF OF RESIDENCY REQUIRED!!!**

**COST:** Free to SWAC residents.

**BUSINESS WASTE:** Businesses should contact the Rutland County Solid Waste District (Tom at 770-1333) to arrange for disposal and cost information.

- Use products up for their intended use to lower disposal costs for your community.
- Keep products in their original containers. Do not mix products!
- No smoking or fires allowed at the collection site.
- Stockpiling of wastes at the collection site is not allowed.

**\*COMPUTER COLLECTION:** Permanent computer collection boxes are available in the towns of Benson, Chittenden, Fair Haven, Middletown Springs, Rutland Town, Shrewsbury, Sudbury, and Tinmouth. West Haven residents can access the computer collection box located in Fair Haven. Please check with your town office or transfer station attendant for disposal fees. In addition, computers are also accepted for recycling or disposal at the Rutland County Solid Waste Facility during regular operating hours. There is a nominal fee for disposal.

For questions or more information, please call **TOM** at 802-770-1333 or **PAM** at 518-854-9702.

(over)

WHAT TO BRING**From the Yard/Garden**

Pesticides  
 Herbicides  
 Insect Sprays  
 Rodent Killer  
 Pool Chemicals  
 Flea Powder  
 No -Pest Strips  
 Fertilizer  
 Lighter Fluid

**From the Garage**

Wax Polish  
 Engine Degreaser  
 Carburetor Cleaner  
 Gas Treatments  
 Creosote  
 Radiator Flusher  
 Roofing Tar  
 Used Motor Oil

**From the House**

Drain Cleaners  
 Oven Cleaners  
 Floor Cleaners  
 Toilet Cleaners  
 Rug/Upholstery Cleaners  
 Furniture Polish  
 Metal Polish  
 Arts and Crafts Supplies  
 Photo Chemicals  
 Chemistry Kits  
 Mothballs  
 Unbroken Fluorescent Tubes  
 Lithium, Mercury, Ni-CAD Batteries

**From the Workbench**

Rust Proofers  
 Wood Preservatives  
 Wood Strippers and Stains  
 Paint Thinners  
 Lead and Oil-Based Paints  
 Solvents/Varnish Sealants

WHAT NOT TO BRING

- **LATEX PAINT** - Latex Paint is not a hazardous waste! Use it up or give it to a friend to use. It may be dried and landfilled as a solid waste. Open container and let dry until solid or mix in cat-litter to speed up the process.
- **\*COMPUTERS** - See above.
- **CAR BATTERIES** may be taken to the Rutland County Solid Waste Facility during regular operating hours. Most service stations will take used car batteries.
- **Tires** are also accepted at the Gleason Road facility for a nominal fee.



**TRANSFER STATION ATTENDANTS**

Anthony J. Flory & Wilfred C. Shackett



**ADMINISTRATIVE ASSISTANT**

Joseph Zingale, Sr.

## SOLID WASTE ALLIANCE COMMUNITIES

The Solid Waste Alliance Communities are comprised of the towns of Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven. Through a cooperative effort, these towns endeavor to resolve solid waste management issues in a cost effective manner. SWAC functions with one administrator. SWAC fulfills the statutory requirements of the state laws covering solid waste. It would prove difficult for individual municipalities to meet state requirements and operate as inexpensively as SWAC. This year the organization has:

- ❖ Restructured the Joint Municipal Survey Committee/Solid Waste Alternative Committee (JMASC/SWAC) into the Solid Waste Alliance Communities (SWAC) under an Interlocal Contract
- ❖ Sponsored Household Hazardous Waste Collection events (mandated by the State)
- ❖ Attended and represented each town at state-wide solid waste planning meetings
- ❖ Written and received state grants to help reduce costs
- ❖ Coordinated paper recycling pickups with Putney Paper (towns receive money for paper collected)
- ❖ Fielded citizen questions and concerns regarding solid and hazardous waste issues.
- ❖ Overseen joint Solid Waste Plan (mandated by the State)

The State adopted its Solid Waste Implementation Plan (SWIP), effective November 1, 2001. All municipalities in the State had 18 months to update their existing Plans. SWAC took steps to ensure that SWAC towns would be in compliance with this State mandate. SWAC submitted an updated SWIP to the State in May 2003, meeting the State deadline. It is anticipated that SWAC will adopt this updated SWIP in 2004. Citizen participation continues to play a major role in the operation of SWAC. We look forward to ongoing dialogue with our citizens. We wish to thank those citizens who participate in our ongoing efforts to recycle and appropriately dispose of solid and hazardous waste.

## SOLID WASTE ALLIANCE COMMUNITIES

Financial Statement  
Year Ended December 31, 2003

Cash Balance, January 1, 2003			\$8,828.99
	Total Receipts		36,994.83
	Total Expenses		(43,013.28)
Cash Balance, December 31, 2003			\$2,810.54
Operating Statement			
Receipts:			
	Dues received	17,810.31	
	Final payment 2002 HHW grant	2,588.00	
	Partial payment 2003 HHW grant	1,726.93	
	Hazardous waste receipts 2002	591.16	
	Hazardous waste receipts 2003	5,921.67	
	Computer collections	1,647.25	
	Final payment glass crusher grant	4,505.52	
	Crusher use	388.14	
	Insurance shares	1,812.20	
	Miscellaneous	3.75	
			36,994.93
Total receipts			
Expenses:			
	Hazardous waste disposal	13,133.55	
	Computer disposal	1,202.25	
	Technical services	15,942.65	
	Administrative services	1,328.33	
	Glass crusher administration	1,512.60	
	Crusher operator	692.75	
	Travel	2,243.59	
	Copies	403.95	
	Supplies	100.69	
	Postage	376.23	
	Telephone/Internet	660.00	
	Memberships	2,273.00	
	Miscellaneous	253.69	
	Secretary & Treasurer	200.00	
	Liability insurance	2,690.00	
Total expenses			43,013.28
Net change in funds			(\$6,018.32)

## **THE 2003 LEGISLATIVE YEAR IN REVIEW**

### **A REPORT BY STATE REPRESENTATIVE DAVID SUNDERLAND**

2003 was a very positive year for Rutland Town in the legislature. I am pleased to report that significant progress has been made in a number of areas that will have a direct and significant impact on our community.

First, our method of funding education in Vermont has shifted. The new funding plan, called Act 68, shifts a substantial portion of educational funding away from the property tax. It also eliminates the unfair and divisive "sharing pool" that had such a devastating impact on our property tax bills. This legislation, which will go into effect July 1, 2004, will reduce the residential property tax bills in Rutland Town by about 20%. Commercial and non-residential property tax bills will be reduced by about 15%. The town's grand list will be split between residential properties and non-residential/commercial properties. The commercial/non-residential property tax rate is fixed and will not vary with local school spending. Therefore, any above block grant spending will be paid for through an increase in the residential property tax rate. More good news for the schools is a substantial increase in the per pupil block grant from the state to the schools. Last year this block grant was increased from \$5,651 per pupil to \$5,810 per pupil. This change produced tax rates last year that did not increase as much as originally projected. Next year this block grant will again increase from \$5,810 to \$6,800. This will have a dramatic effect on lowering our property tax rates in the coming year. The Vermont sales tax has been increased from 5% to 6% in order to pay for the reduction in property tax rates. For Rutland Town, this is a beneficial shift in taxes. I strongly supported these changes and continue to believe that more can be done to ease the property tax burden on Rutland Town residents. I will continue to work for more of these changes in the upcoming legislative session.

Economic development remains a problem for Vermont. Recent economic indicators suggest the national economy is strengthening. A recent survey of several national employers showed that most plan on adding jobs in the first quarter of 2004. Vermont must make changes to its economic structure if we are to benefit from this turn in the national economy. Studies have shown that companies inside and outside of Vermont do not view our state as being friendly to business. First on the list of reasons for this view is our permitting system, Act 250. A bill passed the House of Representatives last year that would have streamlined the Act 250 permitting process while maintaining the environmental protections that Vermonters value. Unfortunately, this legislation stalled at the end of the session. Although not technically defeated, the fate of this bill is uncertain at best. I supported the streamlining of the Act 250 process and will continue to work for a simpler more predictable system that maintains our commitment to a clean and protected environment.

The upcoming session holds much promise for Rutland Town. We will certainly discuss many difficult issues that could directly affect our area. A new jobs bill will be presented to help get Vermont businesses back on their feet and hiring new workers. Several health care issues will be discussed to address the rapidly rising costs of health services in our state. The issue of solving the skyrocketing costs of prescription drugs will also certainly be debated in the upcoming legislative session. Clearly, these are tough issues and I look forward to working hard to protect and advance the interests of Rutland Town in these debates.

Thank you for your notes and words of encouragement. It is truly an honor to be representing the people of our town in Montpelier. I would welcome your calls and notes on these or any other issues. I can be reached at my home phone, 775-6229 or by e-mail at [dsunderland@leg.state.vt.us](mailto:dsunderland@leg.state.vt.us). You can also get information and updates by visiting my website at [www.davidsunderland.com](http://www.davidsunderland.com).



**STATE REPRESENTATIVE**

David Sunderland

**TOWN OF RUTLAND  
VERMONT**



OFFICES OF:  
SELECT BOARD  
ADMINISTRATIVE ASSISTANT

P.O. BOX 225  
CENTER RUTLAND, VERMONT  
TEL. 802/773-2628  
FAX 802 773-7295  
EMAIL- [RUTLANDTOWN@RUTLANDTOWN.COM](mailto:RUTLANDTOWN@RUTLANDTOWN.COM)

How Rutland Town Ranks in Rutland County:

**Population**---- 3rd largest Municipality in County, only Rutland City and Castleton have a larger population.

**Education Tax Rate**---- 13th Highest Education Tax rate in Rutland County, there are 12 Towns with a higher rate and 13 Towns with a lower Education Tax rate.

**Municipal Tax Rate**---- 2<sup>nd</sup> lowest in Rutland County, only Mt. Tabor has a lower Municipal Tax Rate

**Total tax Rate**---- 17<sup>th</sup> highest in Rutland County, there are 16 Towns with a higher Total Tax Rate and there are 9 with a lower Total Tax Rate.

**Municipal Taxes Paid**---- 4<sup>th</sup> highest Municipal Tax Budget in Rutland County, only Rutland City, Killington and Brandon are higher.

**Education taxes Paid**---- 2<sup>nd</sup> highest Education Tax Budget in Rutland County, only Rutland City is higher.

**Total Taxes Paid**---- 2nd highest Total Taxes paid in Rutland County, only Rutland City is higher

## School Board Report

Education is alive and well in Rutland Town despite the financial challenges experienced over the past several years as a result of the Act 60 taxation formula.

At the opening of the school year in September 2003, the Board and Administration were faced with an unforeseen budget deficit as a result of added costs associated with items which included high school tuition, special education costs, health insurance premium increases and administrative and building expense related to last year's extreme winter conditions. In order to deal with this deficit, an immediate spending "freeze" was put into place and efforts were undertaken to seek reimbursement for special ed and "504" related costs. The result of these measures was a significant reduction in the deficit to a point where the remaining amount carried into next year's budget is very manageable.

In terms of our K-8 elementary and middle school, our new administration under the leadership of Principal, Patty Beaumont, and Assistant Principal, Larry Sims, has worked closely with teachers and support staff to maintain and improve the quality of programs and curriculum. These efforts have been evidenced by the enthusiasm and achievements of our students at Rutland Town School. In particular, our students scored extremely well in Standardized testing, performing at or above State and National levels in nearly all categories. We are also pleased to report that our teaching staff, as well as members of the Supervisory Union administration, have been very successful in obtaining various grant money to improve and fund numerous programs.

In addition to the hard work of our professional educators, we wish to thank the residents and parents who have volunteered their time, talents and financial support in programs and activities such as the PTO, Friends of Music, the Playground Committee, Sports Boosters and Community Day. Without this support we would not have a new playground, new musical instruments or enhancements to important programs at our school.

At the High School level, our students continue to excel by graduating at or near the top of their classes. Rutland Town can take pride in the achievements of our children not only in terms of their academic performance, but also in areas of community service activities and high school sports.

Overall, the education system in Rutland Town enhances our community spirit as well as promoting new growth and increasing the value of our property. While there will continue to be difficult challenges to balance the needs of the students and the financial burdens on taxpayers, we are confident that changes in our tax laws will relieve some of the tax burdens. We encourage Town residents to participate in the education process by attending Board meetings and letting us know your concerns. The School Board meets every other Tuesday at the school at 7P.M. We thank you for your continued support.



**SCHOOL BOARD**

Standing: S. Stacy Chapman, Chairman

Seated: Hillary Temple, Lynette Gallipo, Theresa Kulig, Denise Gonyea

## RUTLAND TOWN SCHOOL DISTRICT

Name	Salary		Work Week	Salary	
	2003-2004			2004-2005	
Adams, Carroll	22,450	40%	0.00	23,740	40%
Audette, Susan	56,124		130.00	59,351	
Barbagallo, Carol	56,124		130.00	59,351	
Barron, Marcia	56,124		130.00	59,351	
Beaumont, Patricia	65,000		0.00	negotiated	
Bender, Jeffery	43,531		130.00	47,192	
Blicharz, Stanley	56,124		130.00	59,351	
Blickarz, Cynthia	56,124		130.00	59,351	
Book, Janet	56,124		130.00	59,351	
Browe, Beverly	53,387		130.00	56,456	
Czachor, Theresa	45,173		130.00	47,771	
Dewey, Randall	56,124		130.00	59,351	
Drake, Tedda	56,124		130.00	59,351	
Fleming, Jacqueline	48,185		130.00	52,113	
Giambatista, Paul	49,827		130.00	52,693	
Guyette, Eileen	26,652	59%	130.00	28,868	
Ingalls, Glendon	49,827		130.00	52,693	
Janisko, Patina	32,853		130.00	34,742	
Jepson, Susan	29,322	70%	130.00	31,819	70%
Laubscher, Pamela	43,804	80%	130.00	46,323	80%
Lones, Lisa	38,329		130.00	41,691	
Lozyniak, Wendy	42,435		130.00	46,034	
Lynam, Gloria	43,804		130.00	47,771	
MacHardy, Patricia	53,387		130.00	56,456	
McKane, Cheryl	27,378	50%	130.00	28,952	50%
Melen, Jodi	45,995		130.00	49,797	
Mello, Kathleen	56,124		130.00	59,351	
Montrone, Carol	56,124		130.00	59,351	
Mullin, Linda	49,827		130.00	52,693	
Oberlander-Pilcher, Shelly	23,408	50%	130.00	25,333	50%
Patterson, Peter	47,911		130.00	51,824	
Pezzetti, Karen	54,755		130.00	57,904	
Redman, Travis	56,124		130.00	59,351	
Roberts, Susan	51,196		130.00	55,298	
Ronn, Sharon	54,755		130.00	57,904	
Ronn, Tina	56,124		130.00	59,351	
Rowe, Michael	45,173		130.00	47,771	
Ryan, Lynn	52,565		130.00	55,877	
Sims, Lawrence	57,500			negotiated	
Swinyer-Esposito, Patti	53,387		130.00	56,456	
Tall, Suzanne	49,827		130.00	52,693	
Townsend, Paula	49,827		130.00	52,693	

<b>Name</b>	<b>Grade Level</b>	<b>Years of Experience</b>
Mr. Carroll L. Adams	Industrial Arts	36
Mrs. Susan Audette	Grades 1 & 2 Multi-age	32
Mrs. (Carol) Joseph Babagallo	Grade 3	25
Mrs. (Marcia) Michael Barron	K-4 Physical Education	31
Mr. Jeffery V. Bender	Grade 7	9
Mr. Stanley A. Blicharz	Guidance	34
Miss Cynthia A. Blickarz	Grade 4	28
Mrs. Janet L. Book	Kindergarten	21
Mrs. (Beverly) Thomas Browe	Grade 2	34
Mrs. (Theresa) Frank Czachor	Librarian	23
Mr. Randall E. Dewey	Grade 6	30
Mrs. (Tedda) Larry Drake	Grade 3	29
Ms. Jacqueline D. Flemming	Grade 7	12
Mr. Paul A. Giambatista	Grade 8	23
Mrs. ( Eileen) Andrew Guyette	Special Education Techer Grades K-2	7
Mr. Glendon W. Ingalls	Instrumental Music	27
Mrs. (Patina) William Janisko	Art	5
Miss Susan Jepson	Family & Consumer Science	10
Mrs. (Pamela) David Laubscher	Special Education Teacher Grades 3-5	20
Mrs. John (Lisa) Lones	Nurse/Health Educator	8
Ms. Wendy E. Lozyniak	Grade 7	8
Mrs. (Gloria) Roger Lynam	Grade 8	7
Mrs. (Patricia) John MacHardy	Grade 2	25
Mrs. (Cheryl) George McKane	Reading & Language Arts	31
Miss Jodi L. Meien	Speech/Language Pathologist	10
Mrs. (Kathleen) Peter Mello	Reading	25
Mrs. (Carol) James Montrone	Grade 4	31
Mrs. (Linda) Michael Mullin	Grade 1	22
Mr. Peter Patterson	Social Studies/Spanish	13
Mrs. (Karen) David Pezzetti	Student Education Services	20
Mrs. Shelly Oblerlander-Picher	Math	12
Mr. Travis H. Redman	Grade 6	32
Mrs. (Susan) Michael Roberts	Kindergarten	16
Mrs. (Tina) Karl Ronn	Grade 6	21
Ms. Sharon C. Ronn	Grade 5	23
Mr. Michael K. Rowe	Grades 5-8 Physical Education	14
Mrs. (Lynn) Reg Ryan	Multi-age	16
Mrs. (Patti) Ralph Swinyer-Esposito	Grade 5	21
Mrs. Suzanne E. Tall	Music K-8	16
Mrs. (Paula) David Townsend	Grade 1	17

**Rutland Town Instructional Assistants  
2003-2004 School Year**

<b>Name</b>		<b>Years of Service</b>
Melissa Atwood	Instructional Assistant	0
Martha Barclay	Instructional Assistant	9
Michael Barron	Instructional Assistant	2
Sharon Cassarino	Instructional Assistant	21
Jennifer Clifford	Instructional Assistant	1
Tonya Crosby	Instructional Assistant	4
Stacey Fiske	Instructional Assistant	0
Marilyn Garrow	Instructional Assistant	0
Karen Harte	Instructional Assistant	4
Sandra Howe	Instructional Assistant	3
Lisa McCarthy	Instructional Assistant	0
Lori McNeil	Instructional Assistant	9
Jamie Montrone	Instructional Assistant	0
Shannon Morris	Instructional Assistant	1
Shelly Pelkey	Instructional Assistant	5
Martha Raymond	Instructional Assistant	2
Jennifer Senecal	Instructional Assistant	2
Michele Thomas	Instructional Assistant	4
Marsha Turner	Instructional Assistant	0
Traci Saboka	Home School Coordinator	3

**ENROLLMENTS BY GRADES - DECEMBER 1, 2003  
WITH COMPARISONS**

	K	1	1/2	2	3	4	5	6	7	8	2003-2004	2002-2003	2001-2002	2000-2001
Rutland	30	13	30	29	38	41	40	47	50	60	349			
Town	32	34		37	39	37	49	46	57	62		393		
School	33	33		31	38	55	48	56	53	78			438	
	38	37		35	51	43	56	60	75	50				445

**HIGH SCHOOL STUDENTS BY GRADES  
2003-2004 School Year**

Tuition 2002-2003		Grades			
		9	10	11	12
\$ 7,400.00	Rutland City	45	64	32	48
\$ 8,335.00	Proctor High School	3	1	5	0
\$ 8,000.00	Mill River Union	4	2	2	1
\$ -	Mt. St. Joseph	6	3	12	5
\$ 7,997.00	West Rutland School	1	1		
\$ 8,234.00	Private Schools	4	1	1	
\$ 7,550.00	Otter Valley Union		1		

## RUTLAND TOWN ELEMENTARY SCHOOL

8<sup>th</sup> Grade Class of 2003

Rexford Louis Accavallo  
Holly Frances Albright  
David Victor Altobell  
Rosa Marcella Benetatos  
Ryan Nicholas Berry  
David Winchester Brownfield  
Charles Comstock Canney  
Matt Joseph Colman  
Darren Scott Colomb  
Erynn Elizabeth Connors  
Ryan William Corey III  
Dustin Randall Crossman  
Corey Michael Robert DeAngelis  
Ariane Lynn Dulski  
Stacia Lynne Griffiths  
Katherine Julia Gunn  
Ethan Matthew Gunnip  
Joshua Michael Hadley  
Meaghan Arlene Hagner  
Steven Raymond Hawley  
August Wayne Hill  
Kathryn Rose Iacono  
Dereck Scott Jackson  
Ashlee Shirley Jewett  
Eda Maria LaPlaca  
Nicholas William Lawrence  
Kayla Jeanne Leonard  
James George Levins IV  
Jessica Beth Lewis  
Ryan Scott Machia

Cassandra Elizabeth Margolin  
Casey James McNeil  
Whitney Lynn McNeil  
Elizabeth Jane Meub  
David Jacob Narkewicz  
Lucas Walter Olson  
Alexandra Mary Patch  
Jillian Michelle Perry  
Bowman Potter  
Nicholas Steven Prescott  
Daniel Allan Probst  
Michael Jordan Rayborn  
Clinton Jeffrey Rhodes  
Ryan Michael St. Peter  
Emily Justine Scherer  
Dennis William Schindler  
Michelle Ann Seager  
Catherine Smith Shomo  
Patrick Charles Shortle  
Joseph Michael Sillski  
Anthony Steven Solari  
Kayla Kristina Steen  
Jeremy Lee Tanner  
Alec Broderick Taylor  
Taylor Lawrence Terenzini  
Richard James Thow, Jr.  
Michael Donovan Tobin  
Melanie Victoria Unwin  
Kameron Lyle Willia  
Brian Michael Young

**Rutland Central Supervisory Union Notice  
Handicapped Children  
Ages 0-21 Years  
2003-2004**

The Rutland Central Supervisory Union (Proctor, Rutland Town and West Rutland) in meeting the requirements of its local Education Agency Plan, is attempting to identify any and all area resident children between the ages of 0-21 years who may be considered handicapped. Also any person between the ages of 3 and 21, who is in need of special education and related services, is entitled to a free and appropriate public education. It is possible that the Rutland Central Supervisory Union may not be aware of the residence of all handicapped children. If you know of a child who might be eligible for educational services and is not in school, please notify the Pamela J. Reed, Director of Student Educational Services, 257 South Main Street, Suite 1, Rutland, Vermont 05701, or phone 775-4342.

Any parent of a child who attends a school that receives Title I funds has the right to request information regarding the professional qualifications of your child's teacher (NCLB). Contact the Rutland Central Supervisory Union office for further information.

Rutland Central Supervisory Union  
Towns of Proctor, Rutland Town, & West Rutland  
Central Office Functions

I have been asked by the Rutland Central Supervisory Union Board (Proctor, Rutland Town, and West Rutland) members to forgo the usual report on the Supervisory Union and speak to the role of the supervisory union central office in the overall governance of the three towns that comprise the Rutland Central Supervisory Union.

In our local communities citizen school board members are elected to monitor and guide their community school. For many beginning board members this requires on the job training in order to fully grasp the complexity of the position. Board members bring vision and values and a sincere desire to make a difference. It is an important and difficult role, carried out by volunteers often in public view, controlling a complex organization in uncertain economic, political and social environments with little or no training as preparation. The work involves many meetings which take place in the evening or on weekends. Coupled within the complexity of the system are the towns that comprise supervisory unions which are often very diverse in and among themselves.

Throughout the supervisory organization school board members, administrators, and teachers regularly review student performance as well as their own professional competence. They work hard to advance their educational expertise in an effort to increase student mastery of required skills. School board members, administrators, and teachers must understand the similarities and differences in the individual member districts and work together to define the common ground. These areas of common ground need to build on planning tools that are already in place, such as school level action plans and supervisory union-wide goals. Adding to this construct, the federal government has passed along to the schools strenuous mandates without the adequate resources to meet them, reflecting costs which will increase the local tax burden due to the lack of adequate funding needed to implement these requirements.

It would be prudent to focus on the context in which the central office functions by first looking at the mandates and demands placed upon a school system today. One might say that the way education is organized in Vermont is complex at best and confusing at worst. The demands placed upon the educational community from the state and federal levels are very often limited in focus and not always fully understood by everyone who is affected. Programs that are clearly focused, such as special education, usually take center stage. Programs such as special education are perceived by most to control a majority of the resources and decision-making processes, even though they affect the needs of approximately 15% of the students. But there are other demands such as the federally mandated law titled "No Child Left Behind" (NCLB). This law is an example of an unprecedented level of federal involvement in education to date. In this new law, NCLB sets a national goal for student performance (or, more precisely, requires states to set goals). The goal is 100% proficiency for all students ergo "No Child Left Behind". Many scholars have demonstrated that it is not possible to have 100% of students achieve a high standard. We all know that we want to do our best for all

children, but we also know that children come to school with a wide array of family backgrounds, study habits, interests, skills, and levels of abilities. But NCLB holds states, districts, and individual schools accountable for meeting this laudable but almost impossible goal. Schools must currently meet interim performance targets beginning immediately in order to be in compliance. Accountability for meeting adequate yearly progress applies to all students as well as identified subgroups: low income students, racial and ethnic minorities, limited-English proficient students, and students with disabilities. Failure to meet these targets result in severe consequences. This mandate has led to a shift of focus in educational decision making to a federal level, and the calculated cost to assess and bring all students up to state standards as required averages from estimates of 24% to 46%

These federal and state mandates have put a tremendous burden on school systems to meet all the compliance factors required, involving the reporting and tracking of various student data information coupled with policies and procedures mandated for compliance in a number of areas.

The fact remains that today's schools are a labor-intensive enterprise. It is a people business whose charge is the development of human resources. Schools historically are also a reflection of our society, and so the demands placed upon our school system in today's society as we move forward into the 21<sup>st</sup> century is even far different than the demands of 5, 10 or 15 years ago. Education of students in today's schools requires us to pay attention to:

- School safety.
- Violence reduction.
- Truancy intervention.
- Drop-out prevention/alternative education.
- Working with home-schoolers.
- Enabling school choice within regions.
- Reaching out to our birth-to-five year population.
- Diversity training for students and staff
- Requirements to document Medicaid provisions.
- School readiness.
- Expansion of program audits.
- CPA audit requirements.
- Gender equity training.
- Participation in statewide assessment programs at the student and school level.
- Implementation of environmental health standards.
- Expensive advertising and PR communications.
- Gifted and talented education.
- Mercury and asbestos plans.
- Technical education.
- New and growing public reporting requirements.
- Provision of English as a Second Language services.
- Legally required management of school volunteers.
- Limits on the types of acceptable vehicles for student transportation.

- Managing a myriad of special interest groups' agendas.
- Adult technical education entitlements.
- Early literacy.

**And the list goes on...**

***Albert Einstein once said that "Not everything that counts can be counted" but within the context of all the above, the question has been asked, what is the Central Office's role in supporting each member district in meeting these and other educational challenges? In other words, how does it count?***

The RCSU Central Office is designed and staffed to provide high quality leadership, coordination, and support to member districts (Proctor, Rutland Town, and West Rutland) in the following areas:

- Financial Management
  - Assist member districts in developing accurate annual budgets in a timely manner.
  - Assist principals and school boards in overseeing the implementation of the budget including projecting revenue and expenditures.
  - Support member districts getting the best insurance coverage for the lowest cost.
  - Support local districts getting the maximum advantage of grants (competitive and non-competitive).
  - Assist member districts in establishing and implementing building projects.
  - Assist member districts in establishing investment strategies that assure adequate cash flow and generate additional revenue.
  - Prepare "spreadsheet" budgets and updates during budget development process, finalization and distribution, including Town Report version.
  - Present financial recommendations to Board, as needed.
  - Assist with audits: notice to firms, compilation of bids received, award letters/reject letters to firms, assistance in scheduling and problem resolution, on site assistance, reports to Boards, etc.
  - Compile annual financial reports from various sources, verification, direct assistance as needed, and preparation and filing of Annual Statistical Reports. (by law due by 8/15 each year)
  - Advance payment on behalf of Districts for invoices (such as insurance invoices and ad bills) that require immediate payment (before the Board can authorize payment) with subsequent preparation of vouchers for reimbursement.
  - Assist, when needed, completing unemployment forms, disability and workers' compensation claims, financial advice, etc.
  - Assist employees enrollment on benefits plans i.e. BC/BS, dental and life, as well as Section 125, 403(b), computer loans.
  - Monitor Teachers Retirement for districts in the RCSU.
  - Prepare SPED Financial Reports.
  - Monitor Quarterly Unemployment reports and invoices.

- Prepare and distribute 1099's.
  - Assess – billing, collecting and monitoring.
  - Monitor and amend state and federal grant budgets, as needed.
  - Prepare weekly Accounts payable warrants for all the districts.
  - All other clerical work i.e. typing, filing, etc.
  - Implement a payroll system that pays staff on time and accurately and provides for required government reports in an accurate and efficient manner.
- **Human Resource Management**
    - Assist member districts in recruiting and hiring qualified candidates.
    - Administer the employee insurance, retirement, and leave benefits.
    - Prepare and monitor all staff contracts.
    - Support the development and administration of appropriate wage and salary structures.
    - Assist principals in developing a comprehensive evaluation system and assist principals and member boards when RIF and dismissal may be necessary.
    - Provide collective bargaining support for member districts. Work toward standardizing master agreements where appropriate.
    - Assist member districts in developing and implementing staff development plans.
    - Assist member districts in developing high quality personnel related policies and procedures.
    - Design and implement a management information system that supports human resources functions.
- **Curriculum, Instruction, and Assessment**
    - Work with member districts to establish student performance goals and common ways to measure performance on those goals.
    - Report on progress on the student performance goals on a regularly scheduled basis.
    - Establish and support a RCSU professional development assessment committee (PDA) comprised of administrators and teacher representatives. The PDA meets monthly during the school year to deliberate and advise on issues of common interest and needs of member schools in the district. Where it is necessary, to help develop common tools or other resources to support the implementation of standards-based curriculum, assessment and instruction across schools. The PDA works closely with the Administrative Team to ensure that the RCSU work is adequately focused on areas of most critical need.

- **Principal Leadership Development**
  - Support the development and implementation of an annual principal improvement plan that focuses on the specific activities the principal will take to strengthen their performance as an educational leader. The plan will be data-driven and based on self-assessment, superintendent and school board feedback.
  - Establish and support administrative team meetings to deliberate and advise on issues of common interest and needs in the supervisory union.
  
- **Board Development**
  - Support the development and implementation of an annual board goal setting plan which focuses on specific activities that each board will engage in to increase their effectiveness in decision-making; functioning as a group; exercising authority; connecting to the community; acting strategically; and continuous improvement.
  
- **Special Education**
  - Provide training and technical assistance to special educators, principals, and boards in member districts in areas related to legal requirements, roles and responsibilities and best practice for providing students with disabilities.
  - Design and implement an accurate and efficient paperwork process that results in required reports being submitted on time and accurately.
  - Recruit, supervise, and evaluate special educators and staff, and support local districts for local hires as needed.
  - Participate as needed in EPT and IEP Team meetings as a representative for the school district for in district and out of district placed students.
  - Responsible financially for psychological assessments for all preschool-Grade 12 students and follow-up as needed.
  - Prepare/file IDEA, EEE, Early Education initiative, and the federal and state grants.
  - Review and synthesize data for quarterly, annual, and special financial and programmatic reports for special education.
  - Prepare/filing of Special Education Service Plan.
  - Assist in the development of alternative programs in order to provide a continuum of services for special education students.
  - Serve as liaison for special education issues with the Vermont Department of Education.
  - Serve as a resource to the district for state and federal special education regulations and state policies. Insure that laws, policies, and procedures are adhered to system wide.
  - Prepare and distribute to all staff a special education manual and be responsible for continuous update and review.
  - Coordinate the district EPSDT program.

- Supervise the IEP Medicaid reimbursement and reinvestment program.
  - Maintain files for every special education student.
  - Participate in a task force for meetings for special education high school issues.
  - Obtain special education legal advice for school districts, represent district as needed for legal issues.
  - Coordinate crisis intervention.
  - Publish required notices, Child Find, etc.
  - Develop and implement in-service training for teachers, staff, and administration.
  - Lead the district in the development and supervision of the Para Educator training program.
  - Work closely with educators, administrators, school boards, RCSU Business Manager, Superintendent and others for special education expenses.
  - Function as the Local Education Agent as necessary.
  - Conduct on-going, long-range planning for special education services throughout the district.
- Early Education
    - Coordinate an Early Education Program for pre-school, handicapped, and at-risk students, or assisting in alternative arrangements.
    - Maintain census of all 0-5 year olds.
    - Screen all 3-5 year olds and 0-3 year olds upon request.
    - Prepare Early Education sites and programs for state licensing and ensure continued eligibility.
    - Coordinate continuum of services with other collaborative partners (Success by Six), Head Start, Even Start and Early Childhood Councils in Rutland County.
    - Participate in Rutland County Family Infant/Toddler Administrative Teams.
    - Prepare each Center for accreditation by the National Association for the Education of Young Children; continue requirements for accreditation renewal.
    - Continually analyze early education program needs and costs; utilize community resources and secure alternative funding to improve the quality and efficiency of the program.
    - Continue the transition of early education children to kindergarten.
    - Lead and manage the Even Start program.
  - General Administrative
    - Prepare RCSU board agenda.
    - Participate in most regular and special Board meetings.
    - Prepare and distribute Board meetings' minutes.
    - Monitor and follow-up items as needed from each district Board.

- Prepare Warnings for three (3) annual and any Special Town Meetings, placing notices in newspapers as needed.
- Coordinate/submit school reports, warnings, enrollment reports, and budgets to Town Auditors.
- Verify prior employment of former employees with new employers.
- Collect data and prepare state-required annual ADM (average daily membership) report.
- Participate in problem-resolution for all secondary students: residency, truancy, probate court, custody, and legal issues, etc.
- Write policies and procedures for Board consideration and adoption.
- Carry out policies adopted by each school district.
- Represent the School District in dealings with the state, other school districts, etc.
- Coordinate transportation contracts and issues for district which contract with providers.
- File OSHA paper work for all districts.
- File state reports of School registers of student attendance.
- Prepare contracts and/or addenda for all teachers, administrators, support staff, Para-educators, custodians and food service.
- Maintain Vacation/sick log for RCSU office staff and administrators.
- Maintain sick log for entire supervisory union teachers, support staff, Para-educators, custodians and where applicable food service.
- Assist districts in maintaining and opening, or contracting for transportation services.
- Provide coordination for all insurance (including property insurance, transportation insurance, liability insurance, workers compensation, etc.); liaison between agent and district, general correspondence, checking invoices; dealing with billing problems, types of coverage, etc.
- Assist in bidding projects, if requested.
- Organize and coordinate curriculum committee meetings and activities.
- Prepare, duplicate, and disseminate curriculum guides and documents.
- Provide leadership for identifying curriculum development needs and maintaining curriculum development plans.
- Coordinate and facilitate support activities for curriculum implementation. Document curriculum development activities.
- Review and process a variety of reports (Civil Rights reports, VT Department of Education staff data sheets, equalized yield verifications, vocational assessment verifications, etc.).
- Administer grant programs (Title II, Title IV, Title V, etc.) and discretionary/categorical grants to provide research and planning for professional development activities.
- Plan, coordinate, and contract for graduate course offerings.
- Coordinate/assist districts with Act 60 "Quality" requirements.
- Conduct required Criminal Records Check.
- Work on specific Board Requests.
- Coordinate Medicaid (both EPSDT and IEP) paperwork and claims.

- Monitor 504 students programs; especially at the secondary level.
- Supervise all principals.
- Coordinate building projects/school construction.
- Participate or organize personnel issues, contract management, and grievances.
- Assure that all schools are in compliance with state and federal regulations and laws.
- Coordinate leadership and direction for all schools.
- Provide support and supervision to principals for evaluation of teachers.
- Work with attorneys on legal matters pertinent to each district.
- Develop comprehensive emergency plans for every school.
- Oversee comprehensive federal programs for the supervisory union (Title I, II, IV, V, VI).
- Organize clerical work, typing and filing.
- Manage and lead Crisis Team supervisory wide.

“A good system allows ordinary people to produce extraordinary results” (P. Druker). I will submit that the board members, teachers, staff and administrators throughout the supervisory union are those ordinary people dedicated to kids working hard to help them produce extraordinary results.

All of us in the Rutland Central Supervisory Union central office are very proud to be a part of this team effort – working to support your community, your school, and your kids in meeting all of the challenges that face us in education with only one primary focus – doing what is best for all kids.

Thank you for your continued support.

Respectfully submitted,  
John E. Kaldy,  
Superintendent of Schools

(Resources used: VSA membership)

**NOTIFICATION OF MANAGEMENT PLAN AVAILABILITY**

The Asbestos Hazard Emergency Response Act (40 CFR 763.93 [g] [4]) requires that written notice be given that the following schools have management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These management plans are available and accessible to the public at the administrative office of each facility listed below:

- Rutland Central Supervisory Union, 257 South Main Street, Suite 1, Rutland, Vermont 05701, Telephone 775-4342.
- Proctor Elementary Schools, School Street, Proctor, Vermont 05765 – Telephone 459-2225.
- Proctor High School, Park Street, Proctor, Vermont 05765 – Telephone 459-3353.
- Rutland Town Elementary School, Post Road, Rutland, Vermont 05701 – Telephone 775-0566.
- West Rutland School, Main Street, West Rutland, Vermont 05777 – Telephone 438-2288.

**Rutland Town School District  
2004-2005 Budget Worksheet - Revenues**

**Due to Act 68, Revenue Changes can NOT be directly compared with prior years.**

Revenue Code	Account Name	2001/2002 Actual	2002/2003 Actual	2003/2004 Budget	2004/2005 Proposed	Comments
<b>ACT 60</b>					<b>ACT 68</b>	
	Est. Fund Balance Forward	42,469	116,000	(76,583)	(61,836)	audited cash to open
111000	Local Education Property Tax	1,631,321	1,767,437	1,985,232	0	
132200	Tuition Income	38,791	27,041	14,000	0	
150000	Interest Income	7,717	26,182	7,600	16,000	
191000	Rental Income	780	253	115	115	
192000	Contributions	34,278				
199000	Misc. Income	129	1,262	300	300	
199300	"Circle" Income	383	400	200	200	
310900	Homestead Revenue to School <i>New per Act 68. See comments and tax rate note below.</i>					
311000	General State Support Grant	3,444,171	3,512,647	3,573,847	3,328,909	\$2,073,981 X 1.636 - tech grant \$64,124 *See note below regarding Tax Rate
311200	Non-Residential Property Tax to School <i>New per Act 68. See comments and tax rate note below.</i>				2,749,341	\$2,289,538 X 1.59 *See note below regarding Tax Rate
311400	Grant for Technical Center - <i>New Law moves Technical Grants and Vocational Costs to Local Budget. See Vocational Section of Budget</i>				64,124	Offsets the increase in the expense section of the budget
315000	Transportation Aid	69,606	69,418	69,600	69,600	
316000	Capital Debt Aid	82,944	79,908	64,060	30,592	
320100	Mainstream Block Grant	165,242	172,118	174,304	174,304	
320200	SE reimbursement	163,299	209,393	130,000	190,000	
320400	EEE Program Grant	21,843	23,317	22,173	22,173	
540000	Prior Year Refunds	2,023				
<b>Total School Revenue</b>		<b>5,704,995</b>	<b>6,005,375</b>	<b>5,964,848</b>	<b>6,583,822</b>	

**NOTE: Tax Rate for the 2003/04 school year is \$2.0061. Due to Act 68 and pending legislation at this time, the 2004/2005 tax rate cannot be accurately determined. Tax rates listed are best-guess based on current information and are subject to change.**

Health insurance increase, High School tuition & 504 costs, extra staff hours worked, workers comp rates, building & grounds, pupil transportation are the key components for the negative cash to open.

Three Prior Years Comparisons

	LEA: <b>174</b> S.U.: <b>Rutland Central</b>			
	FY2002	FY2003	FY2004	FY2005
<b>Expenditures</b>				
Budget (local budget approved in prior years)	5,590,204	5,829,978	5,819,848	6,583,822
82% of base payment for FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	64,124
S.U. assessment (included in local budget)	188,834	182,733	194,641	172,478
Deficit (if included in local budget)	-	-	-	not applicable
Block grant paid by State to tech center in prior years	38,136	35,233	46,480	not applicable
1. Separately warned article passed at town meeting	-	-	65,000	-
2. Separately warned article passed at town meeting	-	-	-	-
3. Separately warned article passed at town meeting	-	-	-	-
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
	5,598,340	5,865,111	6,031,328	6,583,822
Act 68 local adopted budget				
+ Union school or joint school district assessment	-	-	-	-
+ Deficit if not included in budget or revenues	-	-	-	-
+ Special programs expenditures (if not included in local budget)	-	-	-	-
	5,598,340	5,865,111	6,031,328	6,583,822
<b>Gross Act 68 Budget</b>				
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-
<b>Revenues</b>				
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	401,768	470,106	341,709	472,692
+ Capital debt aid	82,944	79,808	84,060	30,592
+ Special program revenues (if not included in local budget)	-	-	-	-
- Deficit if not included in budget or expenditures	-	-	-	-
- Act 144 revenues	484,712	550,014	465,769	61,836
	484,712	550,014	465,769	441,448
- Fund raising (if any)	-	-	-	-
	484,712	550,014	465,769	441,448
<b>Adjusted local revenues</b>				
Education Spending (Act 68 definition)	5,113,628	5,315,097	5,625,559	6,142,374
Equalized Pupils	639.19	637.42	823.12	607.36
<b>Education Spending per Equalized Pupil</b>	<b>8,000</b>	<b>8,338</b>	<b>9,028</b>	<b>10,113</b>
Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	-
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	10,113
<b>District spending adjustment</b> (minimum of 100%)	not applicable	not applicable	not applicable	148.721%
<b>Anticipated homestead tax rate, equalized</b> (\$10,113 / \$6,800)	not applicable	not applicable	not applicable	\$1.636
<b>Household Income Percentage for income sensitivity</b> (148.721% x \$1.10)	not applicable	not applicable	not applicable	2.97%
	not applicable	not applicable	not applicable	-

\* Act 68, as currently written, uses this tax rate to calculate the Town's state tax liability and WILL NOT be the actual tax rate reflected on Individual tax bills.

**Act 68 versus Potential Changes in H. 540**

Education spending per equalized pupil (\$10,113 divided by \$6,800)	\$10,113	EEEGL	4,363,520	Total for district
Base spending amount	6,800	CLA	82.90%	This for the total equalized education grand list - it does not apply to the homestead EEGL, nor the non-residential EEGL.
Base homestead tax rate	1.10	Homestead EEGL	2,073,981	Formula driven, calculated by Department of Taxes
Non-residential tax rate	1.59	Non-residential EEGL	2,289,539	Defined as the equalized value that is not homestead property
District spending adjustment (\$10,113 divided by \$6,800)	148.72%	<b>Line 29.</b>		

**Act 68 as currently written**

Equalized homestead tax rate	\$1,636	<b>Line 30.</b>	Estimates of actual tax rates cannot be made using the CLA as was done under Act 60. The CLA applies to the EEGL as a whole, not the homestead EEGL, nor the non-residential EEGL.	
Homestead tax liability (\$1,636 x \$2,073,981)	\$3,393,033		The only method available for a good estimate of the actual tax rate is to use estimates of the actual homestead and non-residential grand lists. These will not be available in most districts until the listers know who has filed a homestead declaration. A list of declared homesteads will be sent out by the Tax Department after the April 15 filing date. Listers will receive a list from the Tax Department by May 15 and have until June 1 to notify the Commissioner of Taxes of residences that do not qualify as homesteads. This means the homestead grand list is not available until the end of May or early June.	
Estimate of actual homestead tax rate	?????			
Equalized non-residential tax rate	\$1,590			
Non-residential tax liability (\$1,590 x \$2,289,539)	\$3,640,367			
Estimate of actual homestead tax rate	?????			

Total Taxes Raised = \$7,033,400

Total taxes raised in 2003/04 is \$7,250,187 This budget reflects a reduction of \$216,787 in total taxes raised

**Act 68 as changed by H. 540**

Equalized homestead tax rate	1.562	<b>H540 reduces the base tax rates to \$1.05 and \$1.54. This changes line 30 to \$1.562</b>	
Homestead tax liability	?????		
Estimate of actual homestead tax rate (\$1,562 adjusted for the CLA of 82.9%)	\$1,8842		H540 amends Act 68 so that the State sets tax rates rather than tax liabilities. The actual homestead tax rate seen on a tax bill is calculated by dividing the adjusted equalized tax rate by the most recent common level of appraisal. The actual non-residential rate is calculated in the same fashion: the \$1.54 equalized non-residential rate is divided by the CLA.
Equalized non-residential tax rate	\$1,5400		H540 repeals the transitional equalized homestead and non-residential grand lists. Therefore, estimates of property tax dollars cannot be made until the actual homestead and non-residential grand lists are determined in late May or early June.
Non-residential tax liability	?????		
Estimate of actual homestead tax rate (\$1.54 adjusted for the CLA of 82.9%)	\$1,8577		
Current Rutland Town Tax Rate =	\$2,0061		
Estimated homestead tax rate =	\$1,8842		
Estimated non-residential tax rate =	\$1,8577		
			<b>Savings of \$,1219</b>
			<b>Savings of \$,1484</b>

**Rutland Town School District**  
**Proposed Budget for the 2004/05 School Year**

	2001/2002 Actual	2002/03 Actual	2003/04 Budget	Proposed 2004/05 Budget	\$ Change	% Change
<b>1100 Regular Instruction</b>						
Wages & benefits	2,163,038	2,206,583	2,175,855	2,345,949	170,094	
300 Purchased service	5,984	3,949	0	2,500	2,500	
430 Repairs & Maint.	32,399	33,291	30,700	32,050	1,350	
450 Instrument Rent	0	7,795	0	0	0	
530 Communications	0	2,296	5,000	5,000	0	
550 Printing & Binding	0	203	300	260	(40)	
561 Tuition-Public Schools	1,445,171	1,558,690	1,705,712	1,785,404	79,692	
566 Tuition-Private Schools	33,035	81,344	65,000	82,000	17,000	
569 504 services - High School		37,144	0	25,000	25,000	
580 Travel	4,540	2,319	5,250	6,300	1,050	
610 Supplies	55,225	45,444	38,973	28,812	(10,161)	
640 Books	13,976	26,256	27,410	32,791	5,381	
650 Audiovisual materials	56	70	0	510	510	
660 Manipulatives	1,429	2,024	4,350	3,100	(1,250)	
670 Software	3,822	3,888	4,750	4,250	(500)	
731 Machinery	0	0	0	350	350	
733 Furniture & Fixtures	0	0	2,050	200	(1,850)	
739 Other Equipment	3,128	4,328	10,000	15,300	5,300	
810 Dues & Fees	430	732	800	1,000	200	
Total Regular Inst.	3,762,233	4,016,356	4,076,150	4,370,776	294,626	7.23%
<b>1120 Athletics</b>						
Wages & benefits	6,520	6,680	6,680	6,680	0	
590 Officials	1,000	5,000	6,180	6,000	(180)	
610 Supplies & Materials	3,793	6,164	4,000	4,000	0	
Total Athletics	11,313	17,844	16,860	16,680	(180)	-1.07%
<b>1200 Special Education</b>						
Direct Instruction						
Wages & benefits	280,573	332,376	319,735	453,828	134,093	
Purchased service & tuition	168,628	190,847	108,900	167,732	58,832	
331 EEE Program	36,235	31,029	37,746	35,783	(1,963)	
580 Travel	33	450	300	0	(300)	
610 Supplies	3,644	3,690	1,500	500	(1,000)	
640 Books & Periodicals	733	0	600	0	(600)	
670 Software	257	0	150	0	(150)	
739 Other Equipment	400	0	0	0	0	
810 Dues & Fees	4	0	150	0	(150)	
Total Direct Inst.	490,507	558,392	469,081	657,843	188,762	40.24%
Student Support						
320 QT / PT	14,072	14,052	12,000	12,500	500	
320 Psychological Services	1,825	4,130	4,000	4,000	0	
320 Educational/Diagnostic	1,975	6,712	4,000	5,000	1,000	
Speech / Language						
Wages & benefits	51,042	53,014	54,070	60,015	5,945	
300 Purchased Service	75	0	0	5,000	5,000	
580 Travel	0	0	200	0	(200)	
610 Supplies & Materials	444	145	500	0	(500)	
640 Books & Periodicals	51	75	500	0	(500)	
660 Manipulatives	545	475	500	0	(500)	
670 Computer Software	0	150	300	0	(300)	
739 Other Equipment	0	0	0	0	0	

**Rutland Town School District**  
**Proposed Budget for the 2004/05 School Year**

	2001/2002 Actual	2002/03 Actual	2003/04 Budget	Proposed 2004/05 Budget	\$ Change	% Change
810 Dues & Fees	210	250	300	0	(300)	
Total Speech	52,367	54,109	56,370	65,015	8,645	15.34%
Audiological	151	0	0	0	0	
Administrative Service	24,346	25,044	25,696	17,810	(7,886)	
Student Transportation	16,465	18,261	9,500	20,000	10,500	
Total Special Ed	601,708	680,700	580,647	782,168	201,521	34.71%
<b>1300 Vocational Education</b>						
Act 68 paid support				64,124		
Stafford Tuition				41,239		
Total Vocational Education	23,156	21,157	28,200	105,363	77,163	273.63%
<b>2113 Home School Coordinator</b>						
Wages & benefits	16,592	18,348	24,968	0	(24,968)	
Less Grant funds	(15,000)	(10,000)	(10,000)	0	10,000	
Travel	0	592	850	0	(850)	
Total Home School Coord.	1,592	8,940	15,818	0	(15,818)	-100.00%
<b>2120 Guidance</b>						
Wages & benefits	68,324	71,736	77,162	82,333	5,171	
320 Testing	995	2,160	3,500	0	(3,500)	
580 Travel	0	0	450	450	0	
610 Supplies & Materials	25	696	700	100	(600)	
640 Books	133	0	350	350	0	
650 Audiovisual	0	237	250	250	0	
670 Software	3,000	0	0	0	0	
810 Dues & Fees	125	250	300	300	0	
Total Guidance	72,602	75,079	82,712	83,783	1,071	1.29%
<b>2130 Nursing Service</b>						
Wages & benefits	43,569	46,972	61,876	73,294	11,418	
430 Repairs & Maint.	0	128	200	200	0	
530 Communications	0	0	0	0	0	
550 Printing & Binding	0	65	150	150	0	
580 Travel	0	33	200	200	0	
610 Supplies & Materials	1,502	1,374	1,650	1,500	(150)	
650 Audiovisual	78	233	300	200	(100)	
733 Furniture & Fixtures	104	0	0	0	0	
810 Dues & Fees	114	105	100	100	0	
Total Nursing Service	45,367	48,910	64,476	75,644	11,168	17.32%
<b>2200 Staff Support</b>						
320 Purchased Service	672	2,416	1,000	500	(500)	
331 RCSU Lead Teacher	11,000	11,000	0	0	0	
Total Staff Support	11,672	13,416	1,000	500	(500)	-50.00%
<b>2220 Library &amp; Media Service</b>						
Wages & benefits	55,058	58,679	62,033	65,585	3,552	
430 Repairs & Maint.	800	847	1,200	500	(700)	
610 Supplies & Materials	1,070	1,295	1,097	782	(315)	
640 Books & Periodicals	2,423	4,047	4,750	2,730	(2,020)	
650 Audiovisual Materials	495	1,015	650	500	(150)	
670 Computer Software	0	0	500	500	0	
739 Other Equipment	0	1,537	1,785	1,000	(785)	

**Rutland Town School District**  
**Proposed Budget for the 2004/05 School Year**

	2001/2002 Actual	2002/03 Actual	2003/04 Budget	Proposed 2004/05 Budget	\$ Change	% Change
810 Dues & Fees	50	50	50	50	0	
Total Library & Media	59,896	67,470	72,065	71,647	(418)	-0.58%
<b>2300 General Administration</b>						
Wages & benefits	10,193	11,282	11,281	11,315	34	
331 RCSU Assessment	117,053	125,660	131,199	118,886	(12,313)	
360 Legal Services	6,198	6,898	5,000	7,000	2,000	
370 Audit Service	5,656	5,075	6,500	6,500	0	
522 Liability Insurance	1,053	4,222	2,500	4,463	1,963	
540 Advertising	1,339	3,051	3,500	3,000	(500)	
580 Travel	148	0	400	300	(100)	
610 Supplies & Materials	1,656	1,683	750	1,800	1,050	
611 Annual Report	848	851	600	850	250	
612 Election Supplies	0	4,297	1,200	4,000	2,800	
810 Dues & Fees	1,600	1,600	1,745	1,850	105	
840 Contingency	6,389	2,844	3,500	6,000	2,500	
890 Misc. Expense	706	1,828	2,500	1,800	(700)	
Total General Admin.	152,839	169,291	170,675	167,764	(2,911)	-1.71%
<b>2400 School Administration</b>						
Wages & benefits	201,653	213,314	202,037	208,866	6,829	
320 Purchased Service	0	0	0	0	0	
430 Repairs & Maint.	5,740	5,979	4,000	5,500	1,500	
530 Communications	13,246	11,544	10,000	12,000	2,000	
540 Advertising	2,087	7,801	4,000	4,000	0	
550 Printing / Binding	1,103	1,606	1,700	1,200	(500)	
580 Travel	690	451	500	500	0	
610 Supplies & Materials	2,444	3,404	3,000	3,000	0	
670 Computer Software/Support	1,550	300	1,200	1,500	300	
733 Furniture & Fixtures	0	0	0	1,000	1,000	
739 Other Equipment	2,619	1,398	1,650	1,650	0	
810 Dues & Fees	1,771	2,609	1,400	1,500	100	
Total School Admin.	232,903	248,406	229,487	240,716	11,229	4.89%
<b>2510 Fiscal Service</b>						
330 Purchased Service	7,779	10,977	11,530	11,876	346	
610 Supplies & Bank charges	224	1,399	1,620	1,620	0	
830 Interest	4,112	24,433	10,000	25,000	15,000	
Total Fiscal Svc.	12,115	36,809	23,150	38,496	15,346	66.29%
<b>2600 Building &amp; Grounds</b>						
Wages & benefits	134,133	144,420	142,392	139,510	(2,882)	
411 Water / Sewage	7,347	2,644	2,000	3,000	1,000	
421 Disposal Service	2,383	3,986	2,500	2,800	300	
422 Snow Plowing	2,304	8,046	5,000	5,000	0	
424 Grounds Maintenance	5,396	4,325	2,000	2,000	0	
430 Repairs & Maint.	25,255	21,790	22,400	21,000	(1,400)	
430 Security Project	31,184	0	0	0	0	
430 Playground Grant	6,911	1,050	0	0	0	
430 Indoor Air/Health	62,093	12,228	5,000	5,000	0	
440 Rental & Leases	3,031	3,000	4,000	5,000	1,000	
521 Property/Liability Ins.	4,894	6,692	8,700	11,720	3,020	
580 Travel	0	0	200	100	(100)	
610 Supplies & Materials	11,894	17,718	18,500	18,000	(500)	
622 Electricity	60,187	63,791	58,000	63,500	5,500	

**Rutland Town School District**  
**Proposed Budget for the 2004/05 School Year**

	2001/2002 Actual	2002/03 Actual	2003/04 Budget	Proposed 2004/05 Budget	\$ Change	% Change
624 Heating Oil	29,787	32,323	29,000	27,000	(2,000)	
626 Gasoline	0	0	150	0	(150)	
731 Machinery	234	895	1,300	1,500	200	
733 Furniture & Fixtures	2,528	2,988	3,600	3,500	(100)	
739 Other Equipment	64	1,456	2,400	2,000	(400)	
<b>Total Building &amp; Grounds</b>	<b>389,625</b>	<b>327,352</b>	<b>307,142</b>	<b>310,630</b>	<b>3,488</b>	<b>1.14%</b>
<b>2700 Pupil Transportation</b>						
To & From school	151,977	156,006	157,608	162,336	4,728	
Extra / Co-curricular	18,753	21,077	5,000	10,000	5,000	
<b>Total Transportation</b>	<b>170,730</b>	<b>177,083</b>	<b>162,608</b>	<b>172,336</b>	<b>9,728</b>	<b>5.98%</b>
<b>5000 Transfer to Food Service</b>						
890 Fund Transfer			0	17,441	17,441	
<b>5100 Debt Service</b>						
890 Interest - Building Bond	61,518	57,737	53,858	49,878	(3,980)	
890 Interest - Roof Project	1,970	660	0	0	0	
910 Principal - Building Bond	80,000	80,000	80,000	80,000	0	
910 Principal - Roof Project	20,000	20,000	0	0	0	
<b>Total Debt Service</b>	<b>163,488</b>	<b>158,397</b>	<b>133,858</b>	<b>129,878</b>	<b>(3,980)</b>	<b>-2.97%</b>
<b>TOTAL BUDGET</b>	<b>5,711,239</b>	<b>6,067,210</b>	<b>5,964,848</b>	<b>6,583,822</b>	<b>618,974</b>	<b>10.38%</b>
<b>Summary of Expenses</b>						
1100 Regular Instruction	3,762,233	4,016,356	4,076,150	4,370,776	294,626	7.23%
1120 Athletics	11,313	17,844	16,860	16,680	(180)	-1.07%
1200 Special Education	601,708	680,700	580,647	782,168	201,521	34.71%
1300 Vocational Education	23,156	21,157	28,200	105,363	77,163	273.63%
2113 Home School Coord.	1,592	8,940	15,818	0	(15,818)	-100.00%
2120 Guidance	72,602	75,079	82,712	83,783	1,071	1.29%
2130 Nursing Service	45,367	48,910	64,476	75,644	11,168	17.32%
2200 Staff Support	11,672	13,416	1,000	500	(500)	-50.00%
2220 Library & Media Svc.	59,896	67,470	72,065	71,647	(418)	-0.58%
2300 General Administration	152,839	169,291	170,675	167,764	(2,911)	-1.71%
2400 School Administration	232,903	248,406	229,487	240,716	11,229	4.89%
2510 Fiscal Service	12,115	36,809	23,150	38,496	15,346	66.29%
2600 Building & Grounds	389,625	327,352	307,142	310,630	3,488	1.14%
2551 Pupil Transportation	170,730	177,083	162,608	172,336	9,728	5.98%
5000 Transfer to Food Service	0	0	0	17,441	17,441	
5100 Debt Service	163,488	158,397	133,858	129,878	(3,980)	-2.97%
<b>Total Expenses</b>	<b>5,711,239</b>	<b>6,067,210</b>	<b>5,964,848</b>	<b>6,583,822</b>	<b>618,974</b>	<b>10.38%</b>

**Rutland Central Supervisory Union**  
**Revised 2003/04 Budget and Proposed 2004/05**

	2002/03 Actual	Original 2003/04 Budget	Revised 2003/04 Budget	2004/05 Proposed	\$ Change	% Change
<b>General Administration</b>						
Superintendent	88,200	88,200	90,846	90,846	0	
Admin. Assist.	31,904	32,861	32,861	33,847	986	
Secretary	13,050	12,592	12,592	13,801	1,209	
Custodian	6,469	7,276	7,276	7,488	212	
S.U. Treasurer	732	757	757	780	23	
Group Health	12,806	15,919	16,472	18,532	2,060	
FICA	10,804	10,839	11,742	12,011	269	
Life	339	360	340	340	0	
Retirement	2,262	2,274	2,274	2,383	109	
Worker's Comp.	386	453	833	598	(235)	
Unemployment	81	95	83	83	0	
Professional Dev.	625	1,000	1,000	1,000	0	
Dental Ins.	212	1,026	1,060	1,113	53	
Disability Ins.	777	655	713	729	16	
Severance	0	10,000	10,000	0	(10,000)	
Section 125	386	280	386	392	6	
Audit	5,700	6,000	5,700	6,500	800	
Legal Fees	0	500	0	500	500	
Computer services	1,471	3,500	4,000	4,000	0	
Board Secretary	120	270	150	270	120	
Repair & Maint.	161	100	100	100	0	
Copier	6,200	6,400	6,200	6,704	504	
Rent & Utilities	37,290	37,290	37,290	37,290	0	
Travel	2,004	2,200	2,200	2,200	0	
Conferences	2,210	2,600	2,600	2,600	0	
Insurance	259	300	571	575	4	
Telephone & Postage	9,121	11,000	11,000	11,000	0	
Copy Paper	1,091	1,000	1,000	1,000	0	
Office Supplies	8,269	8,072	8,072	8,200	128	
Computer Supplies	1,703	3,300	3,100	3,300	200	
Bank Charges	0	400	200	250	50	
Subscriptions & books	435	500	450	500	50	
Furniture & equipment	2,462	4,050	3,819	4,050	231	
Dues	3,346	3,500	3,500	3,500	0	
Contingency	75	650	0	650	650	
Total Gen. Admin.	250,950	276,219	279,187	277,132	(2,055)	-0.74%
<b>Fiscal Service</b>						
Business Manager	55,026	56,677	56,677	58,377	1,700	
Bookkeeper	26,000	26,780	26,780	27,602	822	

**Rutland Central Supervisory Union**  
**Revised 2003/04 Budget and Proposed 2004/05**

	2002/03 Actual	Original 2003/04 Budget	Revised 2003/04 Budget	2004/05 Proposed	\$ Change	% Change
Bookkeeper	26,100	26,780	26,780	27,602	822	
Assistant	3,935	5,460	3,200	1,206	(1,994)	
Group Health	20,991	22,879	22,575	22,779	204	
FICA	8,313	8,851	8,678	8,781	103	
Life	166	179	179	166	(13)	
Retirement	5,568	5,785	5,653	5,740	87	
Worker's Comp.	247	371	417	437	20	
Unemployment	22	75	75	72	(3)	
Professional Dev.	1,118	950	950	1,300	350	
Dental Insurance	1,722	1,806	1,865	1,868	3	
Disability Ins.	625	567	567	563	(4)	
Computer Service	6,909	6,700	6,700	6,900	200	
Travel	1,261	1,350	1,350	1,350	0	
Computer repairs	194	950	500	950	450	
Dues & Fees	235	235	235	235	0	
<b>Total Fiscal Service</b>	<b>158,432</b>	<b>166,395</b>	<b>163,181</b>	<b>165,928</b>	<b>2,747</b>	<b>1.68%</b>
<b>Total RCSU Expense</b>	<b>409,382</b>	<b>442,614</b>	<b>442,368</b>	<b>443,060</b>	<b>692</b>	<b>0.16%</b>
<b>INCOME</b>						
<b>Regular Assessments</b>						
Proctor-Regular	131,350	139,511	139,511	154,654	15,143	
Rutland Town	125,660	131,199	131,199	118,886	(12,313)	
West Rutland	132,032	137,948	137,948	150,907	12,959	
<b>Total Dist. Assessments</b>	<b>389,042</b>	<b>408,658</b>	<b>408,658</b>	<b>424,447</b>	<b>15,789</b>	<b>3.86%</b>
<b>Other Assessments</b>						
Proctor - PFP	1,400	1,400	1,400	1,400	0	
West Rutland-Fiscal Projects	5,000	7,000	7,000	7,000	0	
9,527	7,900	7,900	7,900	0		
<b>Total Assessments</b>	<b>404,969</b>	<b>424,958</b>	<b>424,958</b>	<b>440,747</b>	<b>15,789</b>	<b>3.72%</b>
Interest	1,392	4,000	2,000	2,800	800	
Misc. Income						
<b>Total Income</b>	<b>406,361</b>	<b>428,958</b>	<b>426,958</b>	<b>443,547</b>	<b>16,589</b>	<b>3.89%</b>
Funds To Open	5,000	13,656	14,924	(486)	(15,410)	-103.26%
<b>Total Income</b>	<b>411,361</b>	<b>442,614</b>	<b>441,882</b>	<b>443,061</b>	<b>1,179</b>	<b>0.27%</b>

**Rutland Central Supervisory Union**  
**Local Special Ed Program Proposed 2004/05 Budget**

	Actual 2002/03	Budget 2003/04	Est. Year End	Proposed 2004/05	\$ Change	% Change
<b>INCOME</b>						
Local Assessments						
Proctor	13,603	14,062	14,062	12,037	(2,025)	
Rutland Town	25,044	25,696	25,696	21,326	(4,370)	
West Rutland	16,944	16,253	16,254	13,538	(2,715)	
Total Local Assessments	55,591	56,011	56,012	46,901	(9,110)	-16.39%
Federal Funds						
LEAP	55,783	56,120	50,984	53,000	(3,120)	
Medicaid Funds	3,673	3,673	3,673	3,674	1	
Cash to Open	0	4,000	4,000	4,000	0	
<b>Total Income</b>	<b>115,047</b>	<b>119,804</b>	<b>114,669</b>	<b>107,575</b>	<b>(12,229)</b>	<b>-10.63%</b>
<b>EXPENSES</b>						
Special Ed Administration						
Director	62,299	64,168	59,000	61,360	(2,808)	
Secretary	13,050	14,193	14,198	13,801	(392)	
Assistant	0	5,258	3,200	1,205	(4,053)	
Group Health Ins.	12,342	17,445	15,527	13,628	(3,817)	
Social Security	5,627	6,397	5,844	5,842	(555)	
Group Life Ins.	83	97	97	83	(14)	
Professional Dev.	0	3,000	2,000	3,000	0	
Dental Ins.	1,366	1,545	1,175	1,102	(443)	
Retirement	664	973	983	751	(222)	
Workers Comp.	163	268	283	291	23	
Unemployment	0	52	41	37	(15)	
Disability Insurance	338	409	385	375	(34)	
Travel	5,304	3,500	1,200	3,500	0	
Supplies	2,252	1,250	750	1,250	0	
Computer	1,629	0	4,075	0	0	
Furniture	1,061				0	
Dues & Fees	100	150	250	250	100	
Total S.E. Admin.	106,278	118,705	109,008	106,475	(12,230)	-11.51%
Speech / Language Services	0	0		0	0	
Fiscal Services						
Assessment	1,100	1,100	1,100	1,100	0	
<b>Total Expense</b>	<b>107,378</b>	<b>119,805</b>	<b>110,108</b>	<b>107,575</b>	<b>(12,230)</b>	<b>-11.39%</b>

**Rutland Central Supervisory Union**  
**Essential Early Education - Proposed 2004/05 Budget**

	Actual 2002/03	Budget 2003/04	Proposed 2004/05	\$ Change	% Change
<b>INCOME</b>					
Local Assessments					
Proctor	26,287	31,643	36,889	5,246	19.96%
Rutland Town	31,029	37,746	39,908	2,162	6.97%
West Rutland	32,387	35,709	39,908	4,199	12.97%
Total Assessments	89,703	105,098	116,706	11,608	12.94%
State Funds					
Family, Infant & Toddlers	1,350	0	0	0	0.00%
Even Start	21,934	20,127	20,127	0	0.00%
IDEA-B Incentive	8,800	7,455	7,455	0	0.00%
IDEA-B Basic	0	10,947	19,670	8,723	79.68%
Title One	0	0	13,000	13,000	
Medicaid	0	25,359	0	(25,359)	-101.25%
Other Income					
Cash to Open	19,011	8,145	12,000	3,855	20.28%
Total Income	140,798	177,131	188,958	11,827	6.81%
<b>EXPENSES</b>					
Direct Instruction:					
Wages - Teachers	75,589	77,856	80,095	2,239	
Wages - Assistant		10,707	12,501	1,794	
Group Health Ins.	13,284	13,207	14,937	1,730	
Social Security	5,944	6,775	7,300	525	
Workers Compensation	189	283	352	69	
Unemployment	64	70	70	(0)	
Life Ins.	0	46	56	10	
Retirement	0	520	644	124	
Dental Insurance	1,188	1,657	1,775	118	
Advertising	250	250	250	0	
Travel	2,500	750	750	0	
Workshops		1,750	1,750	0	
Supplies & Materials	500	1,500	1,500	0	
Total Direct Instruction	99,508	115,371	121,980	6,609	5.84%
Student Support - OT/PT	400	400	400	0	0.00%

**Rutland Central Supervisory Union**  
**Essential Early Education - Proposed 2004/05 Budget**

	Actual 2002/03	Budget 2003/04	Proposed 2004/05	\$ Change	% Change
<b>Home School Service:</b>					
Wages	20,085	20,688	21,307	619	
Group Health Ins.	2,108	0	0	0	
Social Security	1,537	1,563	1,630	67	
Workers Compensation	55	66	77	11	
Retirement			1,066	1,066	
Unemployment	64	23	23	0	
Travel Allowance	750	750	750	0	
Supplies & Materials	400	400	400	0	
<b>Total Home School</b>	<b>24,999</b>	<b>23,490</b>	<b>25,253</b>	<b>1,763</b>	<b>7.05%</b>
<b>Speech Language Service:</b>					
Wages - Teacher	11,139	11,474	13,142	1,668	
Wages - Assistant		12,674	13,051	377	
Group Health Ins.	188	8,384	9,620	1,236	
Social Security	867	1,905	2,020	115	
Life Ins.		46	71	25	
Retirement		634	653	19	
Workers Compensation	39	76	95	19	
Unemployment	8	28	23	(5)	
Travel Allowance	750	750	750	0	
Supplies & Materials	400	400	400	0	
<b>Total Speech Language</b>	<b>13,391</b>	<b>36,370</b>	<b>39,825</b>	<b>3,455</b>	<b>10.36%</b>
S.U. Assessment	1,500	1,500	1,500	0	0.00%
Rent	1,000	0	0	0	0.00%
<b>Total EEE Program Expense</b>	<b>140,798</b>	<b>177,131</b>	<b>188,958</b>	<b>11,827</b>	<b>6.81%</b>

The following is a summary of your district's contribution to the RCSU budgets:

	Total Program Budgets	Paid By Rutland Town	Rutland Town's % of Budget
<b>RCSU</b>	<b>443,060</b>	<b>118,886</b>	<b>26.83%</b>
<b>Special Ed Program</b>	<b>107,575</b>	<b>21,326</b>	<b>19.82%</b>
<b>Essential Early Ed (EEE)</b>	<b>188,958</b>	<b>39,908</b>	<b>21.12%</b>
<b>Total</b>	<b>739,593</b>	<b>180,120</b>	<b>24.35%</b>

**RUTLAND CENTRAL SUPERVISORY UNION**  
**257 South Main Street - Suite 1**  
**Rutland, Vermont 05701-4913**

Office of the Superintendent

Phone: (802) 775-4342

Fax: (802) 775-7319

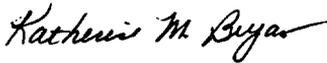
January 24, 2004

To Whom It May Concern:

The Rutland Town School District has employed the firm of A. M. Peisch to audit the financial statements of the School District for the fiscal year ended 06-30-03.

The complete audit report is available for inspection at the Town Clerk's office.

Sincerely,



Katherine M. Bryant  
Business Manager



## ANNUAL REPORT - 2003

### Rutland Regional Planning Commission

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#### THE RRPC'S MISSION:

*To provide leadership and technical expertise to encourage cooperative planning with and among the region's communities and area wide interests; and, strive to improve the quality of life for people in the region by promoting harmony between sustainable economic development, environmental interests and other planning issues.*

#### 2003 ACTIVITIES:

In pursuit of its Mission, the RRPC continued to work closely with the region's 27 communities on a wide range of projects:

- Provided **technical assistance** on community development issues - including assisting in the update and implementation of town plans, zoning & subdivision regulations, telecommunications ordinances in virtually every member community.
- Assisted -- communities to successfully apply for funds through the **Municipal Planning Grant** program.
- Continued the RRPC's very successful **cooperative purchasing program** with-- municipal and non-profit entities organizations in --towns, saving them substantial amounts on fuel oil, diesel and gasoline.
- Used **GIS (Geographic Information Systems)** tools to work on transportation, watershed planning, and emergency management initiatives. Also continued involvement of GIS in planning projects, the RRPC intern program, and community training.
- Continued **support of the Rutland Region Transportation Council** in their planning for the future transportation needs of the Rutland Region; participated in several route / intersection upgrade studies; continued to work with communities to create bridge and culvert inventories for use with GIS.
- Worked with the **Rutland Economic Development Corporation**, and the **Rutland Region Chamber of Commerce** on a regional strategy to better coordinate community development, economic development and travel and tourism activities. Both organizations have become permanent ex-officio members of the Board of Regional Commissioner.
- Assisted communities with **emergency management planning**, including updates to Rapid Response Plans, assisting in the re-formation of the Rutland Local Emergency Planning Committee, and beginning Federal Hazard Mitigation planning.
- Received \$200,000 Federal **Brownfields Assessment** grant and began the organization of a steering committee and the identification of potential sites.
- Continued to offer **education, training, and information distribution programs** to municipal officials and to pay for those program related to planning and zoning and other community development issues.

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For the sixteenth consecutive year, dues will remain at \$500. All communities are voting members of the Commission regardless of whether or not they pay dues. Dues paying members receive discounted technical services and are able to participate in the cooperative fuel purchasing program.



RONALD J. CIOFFI, EXECUTIVE DIRECTOR  
RUSS GATES, BOARD OF DIRECTORS

**Town of Rutland**

**TO THE TOWN MANAGER, OFFICERS AND CITIZENS OF THE TOWN OF RUTLAND:**

For more than 57 years, the Rutland Area Visiting Nurse Association & Hospice has brought high-quality, affordable community based home health and hospice services to people in the comfort of their homes.

In the face of rising healthcare costs, nursing shortages, shrinking reimbursement and regulatory changes to the health care system, RAVNAH has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals. We are proud to report that we continue to be a community leader in guiding and shaping the future of home health, preventative and long-term care services, including home care, hospice, maternal-child health and community programs. Our services not only promote a healthy community, but also support individual dignity and independence in the home.

We are proud to report on a number of successes we have achieved:

- Provided over 1,200 hours of volunteer service in our Hospice Program.
- Initiated Hospice Palliative Care Program
- Instituted Options Counseling for nursing home admissions
- Collaborated with Wilcox Pharmacy in the Synagis® Program for patients with respiratory syncytial virus
- Provided over 3700 flu vaccinations
- Prepared for compliance with the Health Insurance Portability and Accountability Act

We could not have been successful without our dedicated staff. RAVNAH's staff and volunteers made over 84,000 visits to 2,494 different patients. In the Town of Rutland we provided 3616 visits to 57 individuals.

To the individuals and organizations of the Town of Rutland that have supported us during 2003 we are truly thankful. With your support, RAVNAH will continue to meet our mission "to enhance the quality of life of all we serve through comprehensive home and community health services."

Again, we say thank you for your support.



39 East Center Street, Rutland, Vermont 05701 • (802) 775-8220 • Fax: (802) 775-8221 • E-mail: rsvprutnd@aol.com • TTY/TDD: 800-253-0191

**REQUEST FOR TOWN FUNDING**  
**TOWN OF: RUTLAND TOWN AMOUNT REQUESTED: \$670.00**

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 5 years RSVP has implemented new programming to address pressing community needs. These programs include an America Reads program called *Rutland County Reads* aimed at enhancing literacy among elementary school children, an osteoporosis prevention program, *RSVP Bone Builders*, which provides free strength and balance exercise classes with RSVP volunteer instructors to Rutland County residents, and *Operation Doll*, in which RSVP volunteers restore and refurbish donated dolls including sewing outfits and providing accessories. These dolls are then distributed to over 200 needy children through 20+ local organizations.

Locally, RSVP is the largest program of coordinated volunteer services serving the people of Rutland County with 700+ volunteers. From July 1, 2002 through June 30, 2003, volunteers in Rutland County provided 68,870 hours of community service. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$1,027,540.

Once again this year RSVP is not asking for additional monies from the Town of Rutland. The monies we are requesting this year will be used to help defray costs of providing volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Rutland County through the signature programs referred to above. In addition, the *RSVP Bone Builders* classes are offered throughout the region and more than 150 participants are from Rutland Town!

Currently in Rutland Town, 48 volunteers donate their services to the following non-profit organizations: RRMCM, BROCC, Headstart, Community Cupboard, Rutland Town School, Rutland Area Art Association, Eden Park Nursing Home, RSVP Goodtime Singers, Pleasant Manor Nursing Home, Godnick Adult Center, RSVP Rutland Senior Chorus, National Council of Senior Citizens, College of Saint Joseph, USDA Soil Conservation Agency, Rutland Mental Health Services, One-2-One, Dismas House, non-profit board member, Genesis Elder Care, Northeast and Northwest Elementary Schools, Southwest Vermont Council on Aging, West Rutland School, Crossroads Arts Council, Muscular Dystrophy Association, Rutland Area Visiting Nurses Association and Hospice, The Rutland Partnership, Congressional offices, Mountain View Center, Orton Family Foundation, Rutland Economic Development, Kids on the Move, Rutland Intermediate School, Rutland High School, VT Criminal Justice Training Center, Rutland City Police, the *RSVP Bone Builders Osteoporosis Program*, Rutland Regional Educational Alliance, Rainbows, VT Dept. of Employment and Training, Loretto Home, VT Association for the Blind and Visually Impaired, Shelburne Elementary School.

The volunteer services they provide include: knitting and sewing items for children and seniors, tutoring and mentoring in area schools through the *Rutland County Reads* program, mailings, entertaining in the area nursing homes and schools, teaching and performing arts and crafts, greeting people at RRMCM and providing information at the front desk, clerical assistance, delivering and preparing meals, pastoral care, board members, driving for elders and the disabled, friendly visitations, cooking assistance, community relations, fund-raising, bingo aides, recreation leaders, clowning, and an array of special projects including Rutland County Reads, research, library aides, exercise leaders for the *RSVP Bone Builders Program*, and providing services to *Operation Doll*.

On behalf of RSVP, I would like to thank the residents of Rutland Town for their support in the continuation of the RSVP program. As financial constraints effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Sincerely,

Nan M. Hart, Director  
 October 15, 2003

Cardiovascular Worksite Wellness  
 Career Choices  
 Child & Family Services  
 Community Access Program  
 Community Rehabilitation & Treatment

Emergency Crisis Services  
 Evergreen Substance Abuse Services<sup>ci</sup>  
 Green Mountain Foster Grandparents Program<sup>ci</sup>  
 InterAge<sup>ci</sup>  
 One-to-One<sup>ci</sup>

RSVP<sup>ci</sup>  
 Rutland Area Prevention Coalition<sup>ci</sup>  
 Rutland County Head Start<sup>ci</sup>  
 Vocational Opportunity Works  
 \*United Way Member Agency



# REGIONAL AMBULANCE SERVICE, INC.

275 Stratton Road  
Rutland, VT 05701

## 20th ANNUAL REPORT

Business: 802-773-1746  
Emergency: 802-773-1700  
FAX: 802-773-1717

(Fiscal Year Ending June 30, 2003)  
20 Years of Service 1983 - 2003

To the Honorable Citizens of Rutland Town, VT:

We are pleased to present our 20<sup>th</sup> annual report to the Citizens we serve. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for twenty years. From 1983 to the end of this fiscal year, Regional has responded to 90,384 ambulance calls. This past year, ending June 30, 2003, the service responded to a total of 6,754 ambulance calls in our 12 communities and an additional 1,875 "Medic One" paramedic intercept calls. Call volume continues to increase. **We commend our staff for keeping up with the increased demand and for providing excellent service.**

In February of this year a fire destroyed one ambulance, damaged our remaining vehicles and caused extensive damage to our facilities. Our staff has done an outstanding job coping with the situation and continue to provide the excellent service that our communities deserve. We would like to thank the Rutland City Fire Department for their outstanding response and quick suppression of a fire that could have been even more devastating. We also thank Fair Haven Rescue, Brandon Rescue and Wallingford Rescue for covering our service area the morning of the fire. Although the fire severely damaged our facilities our employees pulled together and put us back into service in three and one half hours. At the end of the fiscal year we were still undergoing repairs to our building. Our insurance covered the cost of repairs to our vehicles and building. We again thank everyone for their support during this stressful time period.

With the continued support of the citizens, our employees, and community governing bodies, we have been able to level fund or lower our assessment rate for the past 19 years. Our current assessment rate is \$4.25 per capita and remains unchanged for the next fiscal year. The public support of our Membership program, direct donations, memorials and estate gifts have been vital to our continued success. We extend our appreciation to everyone for their support.

Our motto "Serving People First with Pride, Proficiency and Professionalism" is demonstrated by our employee's commitment to continuing EMS training. Each year our employees have specialized training in Critical Care Paramedicine, Advanced Cardiac Life Support, Basic Life Support, Prehospital Advanced Trauma Life Support, Pediatric Advanced Life Support, Emergency Vehicle Operations, Bloodborn Pathogens and a variety of continuing education programs. Our professional staff is extremely capable and dedicated.

Monthly C.P.R. classes are taught at Regional Ambulance. Last year, through the R.A.S. Training Center, 1,783 people were trained in C.P.R. Tours, lectures, demonstrations, and C.P.R. classes are available for the general public. For information on Healthy Homes or our other services call 773-1746.

The public is encouraged to visit and talk to the employees and Administrator at our Stratton Road facility. Please feel free to contact James Finger, Chief Executive Administrator, or your Representative, if you have any questions concerning the service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Regional Ambulance Service, Inc. will continue working to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Sincerely; Paul Kulig, President  
R.A.S. Board of Directors

Mary Keirstead,  
Rutland Town Representative  
R.A.S. Board of Directors



SOUTHWESTERN VERMONT  
COUNCIL ON AGING

### *Report to the Citizens of Rutland Town*

This report briefly describes the services and support provided to elders in Rutland Town by the Southwestern Vermont Council on Aging during the past year; these included:

#### **Senior Meals:**

The Council provided funding for meals served to elder residents of Rutland Town. This funding helped make available 7,108 meals that were prepared and delivered to the homes of 38 older persons in your community who were in need of this special support. This service, provided through contract, is often referred to as "Meals on Wheels". We also supplied "Blizzard Bags" to Meals on Wheels participants and other isolated elders, containing "shelf-stable" meals for use in a weather related or other emergency situation. In addition, 55 Rutland Town elders participated at one or more of the luncheon sites available in our region, enjoying 1,184 meals.

#### **Case Management Assistance:**

54 elder residents of your community were served by SVCOA Case Management staff who provided help with applications and problem solving around programs such as Fuel Assistance, SSI, Medicaid, Food Stamps, etc. Case Managers also helped frail elders who were facing long term care placement, assisting those who wanted to and were able to remain independent connect with available supports including Medicaid Waiver assistance.

#### **Other Services:**

The Council on Aging also made available the following services to help support older persons in your community: 1) Telephone support through our "Senior HelpLine" (786-5991 or 1-800-642-5119). This service provided easy phone access to elders and others in need of information about available programs and supports for older persons; 2) Health benefit counseling information and form filing assistance through our SHIP Program; 3) Legal service support through a contract with the Vermont Senior Citizens Law Project; 4) Provision of information related to elder issues through the "Elder Connection" column written by Barbara Hanson appearing weekly in the Rutland Herald; 5) Nutrition education and counseling provided by a Registered Dietician to elders who needed to improve their dietary intake; 6) Senior Companion support on a one on one basis for frail, homebound elders; 7) Elder Care Clinician outreach services to elders struggling with a variety of mental health issues provided through a contract with Rutland Mental Health; 8) Transportation support through the Elders on the Go Program and One-2-One; 9) Community Development assistance and 10) Caregiver information and support for family members and others who are providing help to elders in need of care.



VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

Town Report Narrative

The Vermont Association for the Blind and Visually Impaired (VABVI) greatly appreciates the Town of Rutland for including a contribution to VABVI in their budget.

Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We were established with assistance from Helen Keller and the American Foundation for the Blind in 1926. Since then, our agency has provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to the financial support we receive from individuals, businesses, civic organizations, municipalities, and state and federal grants. Last year we served 1,413 people statewide – 1,128 adults and 285 children.

Our services for children include teaching and support at home and in the classroom. Our Teachers of the Visually Impaired (TVI) instruct in Braille, and acquire materials such as textbooks in alternative formats appropriate for each child's visual impairment, whether it's Braille, large print or on audiotape. They also assist classroom teachers in instructing with less emphasis on visual learning, such as writing on the blackboard. We also plan educational overnight camps each year, so the students can exercise their independent and daily living skills in a supportive environment. In addition, we also provide transitional services for teens looking beyond high school to higher learning or independent living. We served eight children in Rutland last year.

For adults, we make visits to homes to help adapt the home for safety and ease of mobility. We mark stoves, microwaves, thermostats and other appliance for ease of use and help organize pantries and closets to make cooking and other daily living tasks manageable and reasonably efficient. We provide orientation and mobility lessons, including white cane instruction, so that people can get around on their own. We sponsor Peer Assisted Learning and Support (PALS) groups, bi-monthly meetings for peer education and group support, which meet in 11 locations around the state, including Pittsford. We served eighty-four adults in Rutland last year.

Volunteers are an important part of our organization. Last year 204 VABVI volunteers drove 181,206 miles and donated 14,631 hours of service – the equivalent of seven and a half full time employees – either by driving, reading, shopping, brailleing, working in our offices or other capacities. It is in large part because of these volunteers that we spent 87 cents out of every dollar on direct services in your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8839 or [general@vabvi.org](mailto:general@vabvi.org) or visit our website at [www.vabvi.org](http://www.vabvi.org).

37 Elmwood Avenue  
Burlington, VT 05401  
(802)863-1358  
(FAX)863-1481  
Email: [VABVI@aol.com](mailto:VABVI@aol.com)  
Website: [vabvi.org/main](http://vabvi.org/main)

10 Main St.  
Montpelier, VT 05602  
(802)828-5997  
(FAX)828-5999

10 Burnham Avenue  
Rutland, VT 05701  
(802)775-6452  
(FAX)775-4669

38 Park Place, Suite 2  
Brattleboro, VT 05301  
(802)254-8761  
(FAX)254-4802

Toll free numbers  
Burl (800)639-5861  
Mont (877)350-8838  
Rutland (877)350-8839  
Bratt (877)350-8840

## Vermont C.A.R.E.S (Committee for AIDS Resources, Education and Services) Annual Report

For close to two decades of the AIDS epidemic Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members. In addition, Vermont CARES has provided education and training to Vermonters of all ages on how to prevent the further spread of HIV infections to themselves and loved ones. In 1997 Vermont CARES help to develop and opened 600 Dalton Drive, Vermont's only residential facility for people living with HIV in Colchester. In addition Vermont CARES operates a regional office out of the Town of Rutland.

The support of the Town of Rutland in Vermont CARES' effort continues to be absolutely essential. Evidence of support from the Town of Rutland has included individual financial contributions from community members, volunteer work and forums for HIV education presentations. In addition, many volunteers and/or former employees are residents of the Town of Rutland and surrounding areas.

In 2003, the number of HIV + people accessing services from Vermont CARES increased by over 150% from the previous year. In the past year, we have provided support services to over 150 Vermonters living with HIV/AIDS and close to 500 their family members, some of whom are from the Town of Rutland. These services include service coordination, advocacy, support, transportation, and emergency financial assistance. We have also assisted dozens of HIV+ people locate and access safe and affordable housing using federal rental assistance programs through scattered site apartments in and around the Town of Rutland.

Vermont CARES' Prevention Programs are designed to help individuals at risk for HIV develop knowledge and skills that they can use to protect themselves from contracting the virus that causes AIDS, and to encourage HIV testing and treatment. Vermont CARES offers prevention programs on many different levels for individuals at risk of HIV including peer outreach, needle exchange and oral HIV testing. During the past year, 25 individuals living with and at risk of HIV have been involved in community outreach and education. That work included one-on-one outreach to individuals at risk, presentations at schools as well as public information tables at community events in the Town of Rutland and other communities in Rutland County. Over the course of the past twelve months, we have reached well over 5,000 Vermonters directly with HIV prevention education information. In addition, Vermont CARES collaborates with other social service agencies that serve individuals at high risk of HIV infection to ensure access to resources to help them with a myriad of issues including domestic violence, substance use, mental health, and homelessness.

With continued support from the Town of Rutland, Vermont CARES will be able to take on the new challenges facing us as more and more people believe that "AIDS is over" or there is a cure for AIDS. The fact remains that there is no cure for AIDS... current treatments are exceedingly expensive, toxic and often have limited effect. The growing media hype about the "end of AIDS" has led to an alarming increase in the number of people, particularly young people, who report that they have stopped protecting themselves against HIV infection. We have a lot of work to do to actually bring this epidemic to its end.

Given the added distinction of being a town in which Vermont CARES has one of our office sites I hope that the Town of Rutland will consider increasing its support of the work that we do. Thank you for your continued support. If you are in need of any additional information, documentation or have any questions, please call 802 863-2437 or 800-649-2437.

Kendall Farrell  
Executive Director



In the year 2003, 27 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Rutland assures that quality services are available for their families, friends and neighbors. Town giving dollars support services which include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services

During fiscal year 2003, Rutland Mental Health Services provided 6,332 hours of services to 128 Rutland residents. We value our partnership with the Town of Rutland in providing these much needed services and thank you for your continued support.

*Mark G. Monson*

President and Chief Executive Officer

Vermont Department of Health  
Annual Report – Rutland Town

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of Rutland Town.

**Bioterrorism – Emergency Preparedness:**

The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include: finding and identifying disease early; investigating the source of the disease; providing accurate and timely information to the public and health professionals; and collaborating with other agencies during biological, environmental or weather events. The Rutland District Office has become a contributing member of the LEPC (Local Emergency Planning Committee) for the Rutland Region. In the past year we have established ties with many of the emergency response agencies. We have also provided training to town health officers, worked closely with the Rutland Regional Medical Center to increase active surveillance, and participated with local and statewide partners in a table top exercise on October 3, 2003. This exercise tested our ability to interact correctly in the vent of a regional emergency incident.

**WIC (Special Supplemental Nutrition Program for Women, Infants and Children:**

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 40 women, infants and children living in Rutland Town received foods as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35.00 per person per month.

**West Nile Virus Surveillance:**

West Nile Virus first appeared in the U.S. in New York City in 1999 and has become well established in nearly all states. Birds, some mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. As of October 21, 2003: 76 birds and three horses have tested positive for WNV. Three human cases of WNV have been confirmed in the state. In Rutland County from June 12 – October 17, 2003, 88 dead birds were reported, 61 were tested, and 7 birds were found to be infected with WNV. There were no human or equine cases reported during this same time period for Rutland County.

If you would like more information about these efforts, or if you have a public health concern, please call the Rutland District Office at 802-786-8811. Please visit our web site at [www.healthvermonters.info](http://www.healthvermonters.info) for *Healthy Vermonters 2010*, our state's blueprint for improving public health, news releases; other publications and reports; and general public health information.

## ARC - Rutland Area

Advocacy, Resources & Community for citizens with developmental disabilities and their families

A United Way member agency

### 2003 ANNUAL REPORT

**Our mission is to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.**

In 2003, we were representative payee for about 65 clients referred to us by Social Security and mental health centers. We assisted these clients in managing within their budget limitations; quite an accomplishment for people living on the limited resources of SS and SSI. We were involved in every operation from payment of bills, rent etc. to dispensing personal expense monies on a weekly basis. We negotiated and mediated between landlords, service providers and businesses in cases where a client was unable to resolve an issue independently. The man hours involved in managing one's case averages from several hours monthly to 3-4 hours weekly, dependent on need. As well, we assisted about 12 clients in filling out annual accounting forms for probate court.

Six (6) dances were provided - Valentines, Spring Fling, Summer, Summer Picnic / Annual Meeting, Halloween, and our annual Christmas Dinner - over the year these events were attended by over 200 people with developmental disabilities, friends and families. There are also ongoing weekly events such as the art class and the music & movement class. The dances are our biggest events that bring people together in the community. There is much fun had by all who attend, whether dancing, listening to music, talking with a friend or by just watching.

ARC- Rutland Area supports the local Self-Advocacy group for people with developmental disabilities by doing the minutes and preparing the agendas for the group and then helps with facilitating the meeting. The Self-Advocates have currently been trained in a Disability Awareness Training and have presented the training at Rutland High School. They will be going into elementary schools around the county as well. Many citizens are getting to know the self-advocates better through this service and the self-advocates are gaining valuable public speaking and advocacy skills. This year the self-advocate group also helped out at the annual Green Mountain Self-Advocates' Voices and Choices conference in Killington, by helping people find their way around.

Our Executive Director is a member of the Rutland Family Support Network which is lead by parents to gather information families need, create goals to some system changes and network via the internet, brochure, forums and newsletters. She also is on the Local Standing Committee of Community Access Program. By staying in touch with other state level organizations and working collaboratively with local advocates, families and organizations ARC-Rutland Area stays on top of the services being provided to people with developmental disabilities and has an outlet to advocate for those services that are not being offered.

On behalf of the Board Members, friends, and families; we are grateful for the support and continued assistance from the citizens of Rutland Town. We receive neither state nor federal funding, and our main sources of income continue to be United Way, Rutland City and other towns such as Rutland Town. In 2003 residents of Rutland Town took advantage of all the services we offer. Our 2004 request for funding from Rutland Town is again \$800.

Sincerely,

Lisa S. Lynch  
Executive Director

Rutland Free Library Association, Inc.  
ANNUAL REPORT 2002-2003

If change is good, then the library has had a GREAT year.

After an initial heart pounding dip due to a computer crash (an electrical storm and a subsequent UPS failure) we have been on an exciting roller coaster ride filled with adrenalin and momentum ever since. With a check of \$500,000 from the Freeman Family via the Vermont Library Foundation we began to carry out our long-range plans in earnest. These plans are based upon the idea that the library is not just an attractive structure warehousing books but an integral part of community life, and so must continue to adapt to the changing needs and patterns of the people who live and work here. These changing patterns include a faster pace of living, a greater comfort level with computers, an expectation of instant information delivery, a desire for high-end entertainment, a keen interest in world affairs, and an aging baby boomer population. At the same time we have also noticed a need for retreat in the midst of a world that seems, itself, to be on a roller coaster.

To respond to the increasing pace and expectations of fast, current information we have doubled the database offerings, which are available 24/7 through our remodeled webpage at [www.rutlandfree.org](http://www.rutlandfree.org). Most of these expensive and valuable resources are available only to library cardholders. They include business information, resources for school assignments, genealogy, maps, test preparations for GED, SAT, GRE, firefighters, law enforcement etc., health information, full-text magazine articles and much more. Now a library user can locate answers while at his desk at work, on a laptop in a classroom or in his family room at midnight. To help those just starting out with computers, we have continued to expand our free classes on computer use and web navigation.

To respond to the desire for entertainment we have introduced DVDs into the collection, while continuing our efforts to triple the size of the video collection as well as the books on tape and books on CD collections. We are buying multiple copies of best-sellers to reduce the wait time and buying more broadly in the most popular areas of the collection: travel, gardening, cooking, computers, hobbies, fiction and current affairs. We have also introduced graphic novels, a new format of illustrated fiction. This latter collection has been a large attraction for youth, whom we have targeted, to encourage reading and library habits.

To respond to aging boomers and an aging population in general we have begun to expand the large-print holdings and to purchase best sellers in this format immediately. More and more readers are also finding books on tape and CDs to be helpful as they pursue other activities or when failing eyesight begins to interfere with reading enjoyment.

To respond to readers who want to retreat from the world and yet remain fully cognizant of life around them we used part of the Freeman grant for extensive building renovations including new shelving, better lighting, greatly expanded comfortable seating and air conditioning. The mezzanine now has 20 places where a browser or reader can sit down for a minute, an hour or an afternoon.

A new assistant director joined us in October with a strong background in reference services and training. She also supervises the work of the new outreach librarian position, funded for two years by the Freeman grant. With the outreach librarian in place we have moved out the doors and into the stream of community life around us, visiting nursing homes, participating in a Children's Health and Safety Fair and Rutland Town Community Day. We will continue to visit schools,

senior centers, and to work with the Boys and Girls Club, Head Start and the Council on Aging, who recently granted the library funds to build a collection of resources for caregivers. Wal-Mart, too, became a partner to our outreach activities, when they provided a grant for the purchase of ESL materials for non-English speaking residents.

Change also came when Rutland Town voted to support the library, making it possible to restore Friday hours. The support from this community, as from the city and the towns of Mendon, Ira and Tinmouth is essential to the library's ability to serve adequately since a full 75% of the library's operating funds are derived from taxes. We are very grateful to all who believe in the importance of books and computer/information access in community life.

Even our landscaping changed this year. Through the Rutland Garden Club's pocket gardens program a new crew removed overgrown bushes, replacing them with a fresh mix of perennials, annuals and attractive shrubs. All library staff work is supplemented by extensive volunteering from nearly 30 individuals who type, file, mend, clean, process books, enter data, maintain records, feed the plants and assist with programs. They greatly extend the reach of the library's offerings. And our mainstay of support, the Friends of the Library, suffered a great loss this year with the death of Marti Campagne, a true friend to all who knew her and to the library she served with such passion.

While not all of our changes were easy ones, they have all moved us forward, even if just to a greater understanding of what we are about.

Paula Baker, *Director*

**BOARD OF TRUSTEES** for 2002-03

Robert Van Heiningen, *President R. City*

Stephen Eddy, *Vice-president, R. Town*

Holley Moran, *Secretary*

George Means, *Treasurer*

William Anderson, *R. City*

Margery Bloomer, *R. City*

R. Richard Brothers, *R. City*

Timothy Collins, *R. City*

Barbara Giancola, *R. City*

Marie Gosinski, *R. City*

Jean Huebner, *R. City*

Betti Jacquay *Tinmouth*

Michele Lapp *Ira*

Anne Lezak *Mendon*

Sally Wheeler *R. Town*

### RUTLAND ECONOMIC DEVELOPMENT CORPORATION

Ever since its beginning in 1937, REDC has sought to bring together local business and community members to grow the Rutland region economy. From our first project to provide parking for downtown merchants to the many loans we currently provide to local business owners, we have remained committed to the concept that the standard of living and quality of life of the region's citizens can best be served by a vibrant, healthy economy, sensitive to the environment and preservation of our cultural heritage.

Our goal, therefore, is to recruit and retain businesses that will provide quality job opportunities so that all of our citizens benefit. By working with companies to find suitable buildings in which to grow, obtaining state tax credits, arranging low-interest financing through various means, arranging employee training programs, and assisting with export assistance, REDC helps many small businesses grow and prosper in Rutland County. Our partnership with the Small Business Development Center (SBDC) and Vermont Manufacturing Extension Center (VMEC) means that we can support these small businesses even further with other services that will increase their efficiency and profitability.

More information about our many services is available on our website at [www.rutlandeconomy.com](http://www.rutlandeconomy.com) or by e-mailing us at [redc@rutlandeconomy.com](mailto:redc@rutlandeconomy.com).



**Rutland County  
Women's Network  
& Shelter**

P.O. Box 313  
Rutland, Vermont 05702  
Business • 775-6788  
Crisis • 775-3232

**RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER  
ANNUAL REPORT 2003**

**The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland County to provide safety and support services to victims of domestic violence and sexual assault. We have been in Rutland County for almost 25 years serving men, women, and children who live in danger.**

**This year the shelter has been constantly busy. In addition to families needing immediate housing for their safety, we gave counseling and other support services to well over 3400 people. We assist people with counseling, support groups, help with relocation, are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.**

**The families, volunteers, and staff of the shelter thank the voters of Rutland Town for their continued support of our program. Because of your consistent support, we are able to continue to provide a safe haven for those survivors of domestic violence from your town.**

Sincerely,

**Rebecca Roguen  
Assistant Director**

**REQUEST**

**The Rutland County Women's Network and Shelter is requesting the sum of \$500.00 which will be voted on in March, at the town meeting of 2004, for assistance in supporting the shelter. We are very grateful for the help that the people of Rutland Town have given us in the past. We provided services for 94 residents of Rutland Town this year.**

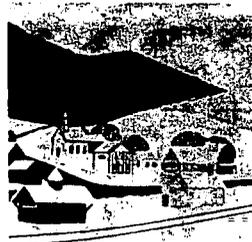




**George D. Aiken Resource  
Conservation & Development Council, Inc.**

22 North Main St., Suite 2  
Randolph, VT 05060  
(802) 728-9526  
Fax (802) 728-5951

*"A non-profit non-partisan network of local people  
dedicated to helping communities conserve and develop  
their natural and human resources."*



Town Report Information

**George D. Aiken Resource Conservation and Development (RC&D) Council Report**

The George D. Aiken Resource Conservation and Development Council (RC&D) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments watershed groups and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0 – 5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance to "make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organization on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RC&D Coordinator at (802) 728-9526 or email: kenneth.hafner@vt.usda.gov.

*"Helping to Make Things Happen"*

## Vermont Coalition of Municipalities

### Annual Report – 2003

**The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over.** Despite the recent enactment of Act 60 reform, we believe the promise of lower education property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- **Over-dependence on the property tax to fund education;**
- **Reliance on a flawed property valuation and equalization system;**
- **Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;**
- **A system based on tax rate instead of tax burden;**
- **Lack of cost controls over rising education costs; and**
- **Tax policy inhibiting economic development and job creation.**

As noted above, there continue to be serious problems with the state system of financing education. **The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.**

**We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.**

## **Rutland West Neighborhood Housing Services**

NeighborWorks®  
HomeOwnership Center  
Of Vermont

### **Annual Report 2003**

Rutland West Neighborhood Housing Services, Inc. is changing the look of neighborhoods throughout Rutland County. This year the consortium of towns serviced by Rutland West has grown to include 26 towns, three of which are in Addison County.

Year to date, we have invested \$441,956 in loans for new homeowners as well as rehabilitation of existing homes.

With the Vermont Community Development grant of \$375,000 from the years 2002-2003 almost completed and our new grant of \$375,000 beginning in 2004, the work of the rehab construction department continues at an industrious rate. The Rehab department assisted 37 families from Rutland County this year addressing health and safety issues in homes. Families interested in applying for help are encouraged to call Rutland West.

88 families from Rutland County, who attended the HomeBuyer Education class were counted among our list of 39 new homeowners in 2003. The HomeBuyer Education classes are now offered in West Rutland, Middlebury and Bennington. Call Rutland West for a schedule and to register.

The Emergency Shelter Program at Rutland West assists those in crisis with housing arrangements or utility bills. Our shelter fund assisted 110 families in Rutland County this year. Grant funds are received from the Vermont Office of Economic Opportunity, Department of Mental Health, Federal Emergency Management Agency, as well as other generous donations from special benefactors.

We are most grateful for the involvement of Rutland Town residents Judi Bailey and Lesley Hebert who serves on our Loan Committee.

Another point of major interest for the consortium of towns is the upcoming move of Rutland West to a new location across the street from our current office. Beginning in 2002 into 2003, a tremendous effort was made to coordinate funds to buy and renovate the historic Kazon building on Marble Street in West Rutland. This building will provide much needed, expanded office space for Rutland West. The second story of the Kazon building will be renovated into affordable apartments. We hope to move into the new office space in March of 2004. The apartments will be available for rent later in 2004.

We welcome participants from residents of Rutland Town, if you would like to volunteer your time for one of our committees, call me at 438-2303 or stop by our office located at 71 Marble Street in West Rutland.

Together we can build strong communities!

Respectfully,

*Ludy Biddle*

71 Marble Street, P.O. Box 541 West Rutland, VT 05777  
Tel:(802)438-2303 Fax:(802)438-5338 [rwnhs@vermontel.net](mailto:rwnhs@vermontel.net)

## VERMONT FISH AND WILDLIFE DEPARTMENT

## 2004 LICENSE FEES

**Resident:**

Fishing (under 15-no license needed).....	\$20.00
3-Day Fishing...(All dates are inclusive and consecutive).....	\$10.00
Youth Fishing (ages 15 to 17).....	\$ 8.00
Hunting.....	\$16.00
Youth Hunting(under age 18).....	\$ 8.00
Youth Combination (under age 18).....	\$12.00
Combination.....	\$29.00
Trapping(sold at Waterbury Office only).....	\$20.00
Youth Trapping(sold at Waterbury Office only/under age 18).....	\$10.00
Archery(2004 hunting license needed).....	\$17.00
Turkey(2004 hunting license needed).....	\$17.00
Muzzleloader(2004 hunting license needed).....	\$17.00
Permanent license(65 or older, sold at Waterbury Office only).....	\$16.00
Youth Deer Hunting Weekend 11-06-04 & 11-07-04.....	Free
Youth Turkey Hunting Weekend 04-24-04 & 04-25-04.....	Free

**Nonresident:**

Fishing(under age 15-no license needed).....	\$41.00
Youth Fishing(ages 15 to 17).....	\$15.00
*1-Day Fishing (please list term dates on application).....	\$15.00
*3-Day Fishing (please list term dates on application).....	\$20.00
*7-Day Fishing (please list term dates on application).....	\$30.00
*Term licenses – All dates are inclusive and consecutive	
Hunting.....	\$85.00
Youth Hunting(under age 18).....	\$25.00
Youth Combination(under age 18).....	\$30.00
Combination.....	\$110.00
Trapping(sold at Waterbury Office only).....	\$300.00
Small Game.....	\$40.00
Archery(2004 hunting license needed).....	\$25.00
Archery Only(2004 hunting license not needed).....	\$60.00
Turkey(2004 hunting license needed).....	\$25.00
Muzzleloader(2004 hunting license needed).....	\$25.00

**Resident or Nonresident:**

Vermont Waterfowl Stamp(federal stamp also needed).....	\$5.00
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Note: \$1.50 of the sticker price is the agent's fee



RUTLAND COUNTY SHERIFF'S DEPARTMENT  
P.O. Box 303  
RUTLAND, VERMONT 05702-0303  
802-775-8002

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*Sheriff R. J. Elrick*

**Rutland County Sheriff's Office  
Annual Report  
2003**

On behalf of the men and woman of the Rutland County Sheriff's Department, I am pleased to present our annual report to the citizens of Rutland Town. Currently operating with a staff of 61 employees including 46 Deputies (31 of them full-time) and a fleet of 23 cruisers, the Department continues to grow to meet demands for service.

At present, the Sheriff's Department provides law enforcement services under contract to nine (9) towns in the County, as well as to the National Forest Service and the Diamond Run Mall. We continue to provide a roaming countywide patrol funded through a grant from the federal COPS office and a full-time DUI enforcement Deputy. The Department provides court officers in Superior, District, Family, Probate, Magistrate, and Small Claims courts. The Department also contracts with private organizations to provide such services as traffic control, wide load escorts, and general security and enforcement. We have responsibility for prisoner transportation in Rutland County, including prisoners, juveniles and mentally ill patients. The Department is also responsible for the service of civil process.

The Sheriff's Department is pleased to continue providing contract patrols in the Town of Rutland. Our Deputies have primarily focused our efforts on speed enforcement on your highways during the hours we are in Rutland Town. As always, we encourage you to abide by posted speed limits. We have also been more vigilant in enforcing stop-sign violations. Your voluntary compliance with laws and ordinances is our ultimate goal!

During the past year, Deputies issued a total of 745 traffic tickets and 77 written warnings for traffic violations within the boundaries of Rutland Town. The largest percentage of these was for speed related offenses.

Please visit us on the web at [www.rutlandsheriff.com](http://www.rutlandsheriff.com). In addition, residents are reminded of our countywide crime tip-line. I encourage you to call us at **802-786-0000** to report any crime or suspicious activity of any kind. The origin of your information will remain anonymous! This line should be used for information only and not to report emergencies. If you need assistance in an emergency, you should call 9-1-1. Non-emergency calls can be directed to the Sheriff's Department at 775-8002.

I encourage you to call our office or stop in with any questions, suggestions, or needs you might have throughout the year. Stay involved in your community and be a part of the solution to the problems we face throughout the year.

R. J. Elrick  
Rutland County Sheriff

**"PROTECTING OUR FUTURE"**

PLEASE CUT OUT AND LOCATE NEAR PHONE

**FOR ALL FIRES  
CALL  
773-2565  
TOWN OF RUTLAND  
FIRE DEPARTMENT**

**EMERGENCY TELEPHONE NUMBERS**

Rescue and Ambulance	-	"911"
State Police	-	773-9101
1st Constable	-	773-7388
2nd Constable	-	773-8973
	-	773-3791

**TOWN PHONE NUMBERS  
& CALENDAR**

Town Clerk & Treasurer's Office Hours	8:00 AM - 4:30 PM
(Open during the Noon Hour)	Telephone: 773-2528

**REGULAR MEETINGS**

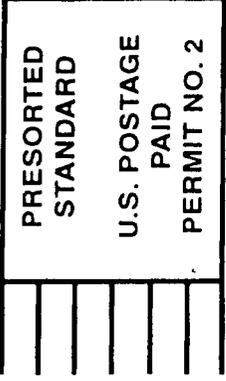
Select Board	Town Office every other Tuesday @ 7:00 PM
Planning Commission	Town Office - 2nd & 4th Thursday @ 7:00 PM
School Board	Elementary School - every other Tuesday @ 7:00 PM

**HOURS FOR TRANSFER STATION**

<b>Wednesdays:</b>	4:00 PM to 7:00 PM
<b>Saturdays:</b>	8:00 AM to 1:00 PM

Cheney Hill Community Center	773-8704
Northwood Pool (Summer)	775-7301
Salt Shed	773-8128
Elementary School	775-0566
Elementary School Prinipal	775-1825
Superintendent of Schools	775-4342
Transfer Station	747-9013
Highway Commissioner	773-8128

Town of Rutland  
P.O. Box 225  
Center Rutland, VT  
05736



STATE LIBRARY  
MONTPELIER, VT 05602