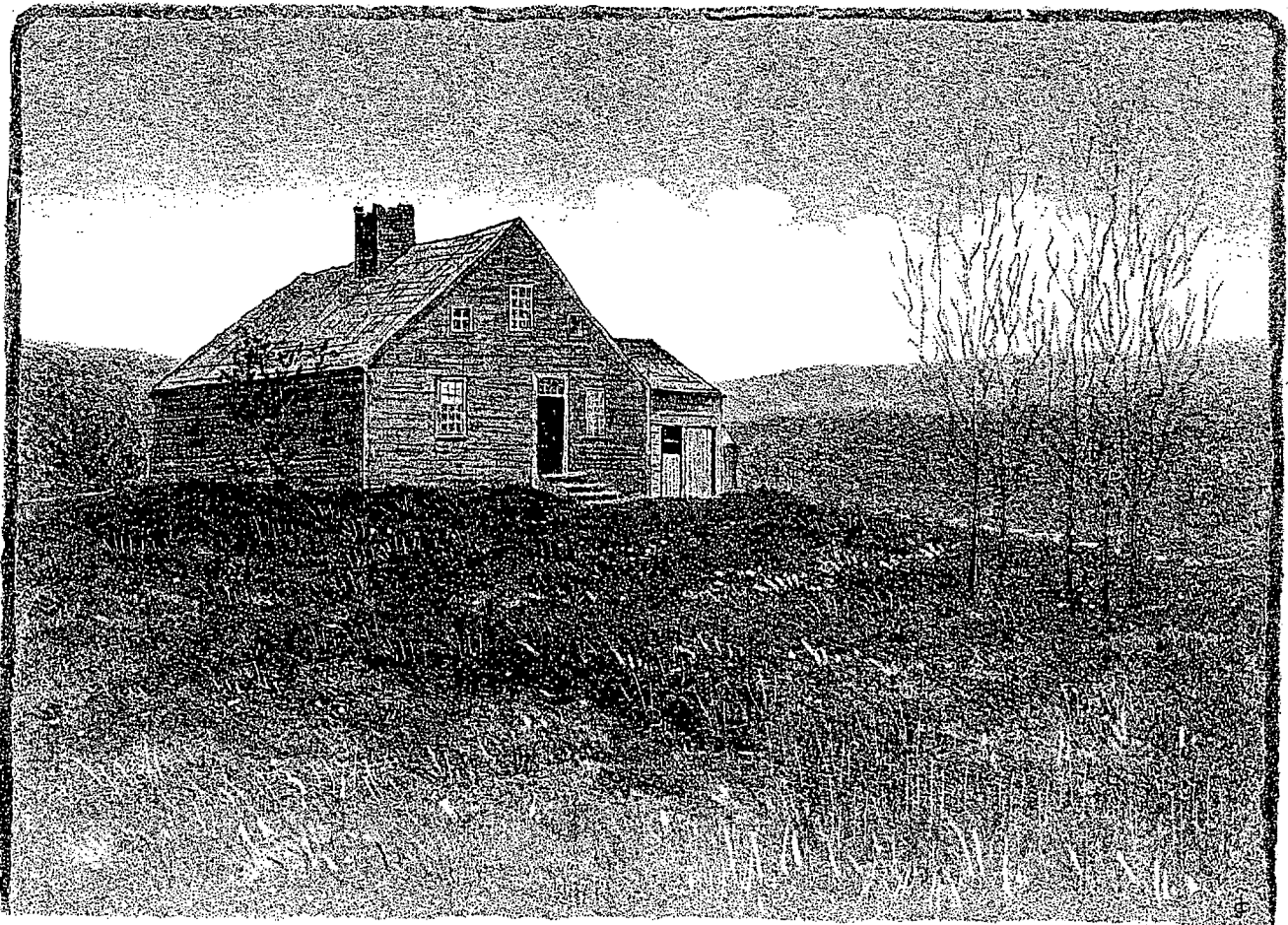


**Annual Report
of the Town of
ANDOVER, VERMONT
2003**



GEO. H. WALKER & CO. LITH. BOSTON

* THE HOUSE OF THE REV. JOEL MANNING IN ANDOVER. *

July 1, 2002 – June 30, 2003

ELDER JOEL MANNING

Two hundred years ago this year, Andover separated from the Chester Baptist Church and formed its own Baptist Society. No figure was more instrumental in shaping the early Andover Baptist church, than the Rev. Joel Manning. The Elder was a leading, though controversial, figure of Andover in his day. A strict Calvinist Baptist, he was immovable in his opinions and views, just as the rocks that surrounded his East Hill home. His house once stood on the land of Charles Lamson. He was at the same time, both revered and thought of as cruel, harsh and insensitive in his teachings. However, it must be remembered that he was a product of his time, and his views were shared by many of his day.

Joel was the son of Samuel and Abigail (Avery) Manning, born August 31, 1764 in Townsend, Mass. In early life, he had learned the trade of a cooper and in 1788, he along with his brother Samuel bought 200 acres of land on East Hill in Andover. He removed to Andover in 1789 carrying all of his effects in an ox cart. The brothers divided their land on October 8, 1795 and Joel became the sole owner of Lot 14 in the 3rd range, for which the brothers had originally paid £ 35.

He married Vashti Bradstreet on February 17, 1791 in Lunenburg, Mass., the daughter of Samuel and Dorcas (Spafford) Bradstreet, who was born there July 2, 1761. They raised four children, all of whom were born in Andover. A daughter Dorcas Manning November 21, 1791 - December 11, 1813. She was followed by three sons Joel Manning October 9, 1793 - January 8, 1869, John Bradstreet Manning February 16, 1799 - July 30, 1872, and William Kendall Manning December 12, 1800 - August 30, 1874.

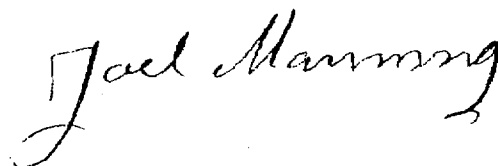
Joel's brother Samuel was the first member of the Baptist faith to settle in Andover and joined the Baptist church in Chester. Soon afterwards Joel became converted by the preaching of Elder Aaron Leland of Chester and also joined that church. However, Elder Leland's teachings would soon be deemed too liberal for the stricter notions of the Mannings. Through their influence, on August 31, 1803, the Andover Baptist Church of Christ was formed. On September 29, 1803, the society was received into the Woodstock Baptist Association. Besides the Manning family, others charter members of the Andover Baptist church included members of the Adams, Bailey, Baldwin, Felts, Heald and Taylor families in Andover; as well as the Hall and Wait families who resided in the Weston Island area. Just as the Chester church led to the formation of the Andover church, the Weston members would join with others to form their own church in 1815.

Joel and Samuel were both chosen as deacons. Soon he began to preach; and was for a time a missionary to Canada, but his future would be with his church in Andover. On October 2, 1806, he was ordained pastor of the church a position he held for more than twenty years. He preached the peculiar dogmatic doctrine of his day. Always holding firm to his beliefs, he would even become involved in disagreements and lawsuits with members of his own church.

The early Andover Baptists had meetings at Joel's home, and the East Hill district schoolhouse, which stood near the cemetery. They also shared the Middletown Proprietors' Meeting House with other denominations. The original Baptist church building was built a few years after the formation of the society and later moved to the East Hill School, where it is now a shed. He was a strong Anti-Mason, an Abolitionist, and a life-member of the American Colonization Society founded by Henry Clay. He published a book on the tenets of Calvinism. He was chaplain of the regiment of militia to which Andover belonged and his prayers on the muster field were said not to be equaled in soul stirring patriotism and eloquence.

He held many town offices including that of lister, petit jurymen 1793-1799, selectman 1801-02, town treasurer 1804 - 05 and was the representative for Andover and Weston, to the Legislature in 1812.

After his retirement for the ministry, Joel and Vashti left their East Hill farm and went to reside with their son William K. Manning in Ludlow. Joel died there March 5, 1842 at the age of 77 years and Vashti followed him on May 12, 1846 at the age of 84 years. Both were buried in the family plot in East Hill Cemetery. Though his home is now long gone. Elder Manning's presence and the mark that he left on the town can still be felt to this day.



J. W. Stevens

TABLE OF CONTENTS

<u>SECTION:</u>		<u>PAGE</u>
I	WARNINGS, TOWN MEETING REPORTS, REPORT OF SELECT BOARD	2
	School District Warning	3
	Andover Town Meeting Warning	4
	2003 Town Officers	5- 7
	2003 School, Town & 2003 Summaries	8-11
	Annual Report of the Select Board	12
II	TOWN FINANCES	13
	Town Proposed Budget	14-17
	Statement of Revenue/Expenditures	18
	Balance Sheet, Auditors' Report	19
	Capital Equipment, Payroll Breakdown	20
	Grand List Information	21
	Delinquent Taxes	21
III	COMMITTEE and BOARD REPORTS	22
	Planning Commission/Zoning Reports	23-24
	Project Committee Report/Finances	25
	Cemetery Commission and Fund	26-27
	Pioneer Memorial Society/Clark W. Hazeltine	28
	Town Hall, Pioneer, Adella Stannard Funds	29
	Dog Licenses, Fire Warden Report	30-31
	Andover Community Fund	32-33
IV	GENERAL INFORMATION	34
	Tax Collector Policy and Payment Information	35-36
	Town Office Hours – Voter Information	37
	Town Ordinances	38-40
	Andover Cemetery Policy	41
	Town Hall Use Regulations	42
	Vital Statistics	43
V	SCHOOL OPERATIONS	44
	Report of School Directors	45
	School Budget – Proposed	46-47
	Report of Superintendent of Schools	48-50
	Andover School Assistance Plan	51
VI	REPORTS FROM REGIONAL COMMISSIONS & AGENCIES .	52
	Chester-Andover Family Center	53
	Southern Vermont Community Action	54
	Vermont Center for Independent Living	54
	Solid Waste Report	55
	Southern Windsor Regional Planning Commission	55
	Vermont Board of Health	56
	New Beginnings, Inc., Green-Up	57
	Thank You	58

Section I

*WARNINGS
TOWN MEETING REPORTS*

*REPORT OF
ANDOVER SELECTBOARD*

WARNING

ANDOVER TOWN SCHOOL DISTRICT ANNUAL MEETING 2004

To the inhabitants of the Town of Andover School District, in the County of Windsor and State of Vermont, qualified to vote in Town affairs:

You are hereby warned to meet in the Andover Town Hall on Monday March 1, 2004 at 7 o'clock in the evening to act on the following articles:

- 1) To elect a moderator for a term beginning on July 1, 2004 and ending on June 30, 2005.
(Current moderator-Tom Wright)
- 2) To elect one school director for the Town School Board for a term of three(3) years.
(Current director-W. Bourque)
- 3) To see if the voters of Andover will approve the proposed Town School Budget and will vote to raise a sum of money or a rate on the Grand List to cover the expenses of the Town School District for the fiscal year beginning July 1, 2004 and if so, the amount.
- 4) To act on any other business proper to come before said meeting, not including previously considered articles or the expenditure of funds.

Town School Directors:

William Bourque	2004
Joseph Fromberger	2005
Sherry Willumitis	2006

WARNING
TOWN OF ANDOVER
ANNUAL TOWN MEETING
March 1, 2004

To the inhabitants of the Town of Andover, in the county of Windsor and the State of Vermont, qualified to vote in Town affairs:

You are hereby warned to meet at the Town Hall in Andover on Monday, March 1, 2004 at 7:15 P.M. in the evening to act on the following items viz:

1. To choose a Moderator for a term to end June 30, 2005
2. To hear and act on the Auditor's Report.
3. To elect the following Town Officers for these positions:

Town Clerk	(1 yr)	Lister	(3 yr)
Town Treasurer	(1 yr)	Constable	(1 yr)
Tax Collector	(1 yr)	Agent to Prosecute	(1 yr)
Select Board	(2 yr, 1 yr, 1yr)	Sexton	(1 yr)
Auditor	(3 yr, 1 yr)		
Cemetery Commission	(3 yr, 1 yr)		
4. To see if the Town will have all taxes paid into the Treasury as provided by law; and if so, to authorize the Selectboard to establish a payment schedule.
5. To see when the Town will hold Town Meeting in 2005.
6. Explanation of the Town Budget
7. To see if the Town will raise and appropriate a sum of money to meet the expenses and liabilities of the Town, including schools, and authorize the Selectboard to set a tax sufficient to provide the same.
8. To see if the Town will authorize the Selectboard to deposit monies as described in the budget explanation in number 6 above, into the Tax Stabilization Fund.
9. To see if the town will authorize the Selectboard to borrow money on credit of the Town in anticipation of taxes
10. To do any other nonbinding business proper to be done at said meeting.

Dated at Andover, Vermont this 26th day of January, 2004

William Bourque, Chairman
Henry Chauncey
John Yake

Harold Johnson
Robin Trask
Andover Selectboard

2003 ANDOVER TOWN OFFICERS

<u>Office/Term</u>	<u>Elected Official</u>	<u>Term Expires</u>
Moderator:	Thomas Wright	06/30/2004
Town Clerk: (3 year)	Paul Disney	2005
Treasurer: (1 year)	Paul Disney	2004
Select Board:		
(3 year)	John Yake	2006
(3 year)	Henry Chauncey	2005
(2 year)	William Bourque	2004
(1 year)	Harold Johnson	2004
(1 year)	Matthew Neely(resigned)	2004
	Robin Trask (appointed)	
Listers:		
(3 year)	Dorothy Clair	2006
(3 year)	Carlita Saunders	2005
(3 year)	Leonidas Salazar	2004
Tax Collector: (1 year)	Paul Disney	2004
Auditors:		
(3 year)	Mark Bodin	2006
(3 year)	Bernard Stebel	2005
(3 year)	Richard Dougherty	2004
Constable: (1 year)	Charles Lamson	2004
Agent to Prosecute & Defend Suits (1 year)	Thomas Wright	2004
Sexton: (1 year)	Reino Bergquist	2004
Cemetery Commissioners:		
(3 year)	Reino Bergquist	2006
(3 year)	Richard Andrews	2005
(3 year)	Peter Farrar	2004

2003 ANDOVER TOWN OFFICERS

<u>Office/Term</u>	<u>Elected Official</u>	<u>Term Expires</u>
Town School Board of Directors:		
(3 year)	Shirley Willumitis	2006
(3 year)	H. Joseph Fromberger	2005
(3 year)	William Bourque	2004
Justices of Peace: (elected at general election)		
(2 year terms)	Reino Bergquist	2005
	Jonathan Bliss	2005
	Alice Lindquist	2005
	Alan Plumb	2005
	Robert Sydorowich	2005
Union #29 School Director:		
(3 year)	Amanda Bourque	2006
Union #35 School Director:		
(3 year)	Sherry Willumitis	2006

TOWN OFFICERS APPOINTED BY SELECT BOARD & TOWN CLERK

<u>Office</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Assistant Clerk:	Linda Bargfrede	2004
Assistant Treasurer:	Linda Bargfrede	2004
Civil Defense Coordinator:	Christopher Elders	2004
Fence Viewers:	Gary Hale	2004
	Robert Sydorowich	2004
Weigher of Coal:	Edwin Bentley	2004
Tree Warden:	Matthew Neely	2004
Inspector of Lumber, Shingles & Wood:	Matthew Neely	2004
Select Board Clerk:	Paul Disney	2004

TOWN OFFICERS APPOINTED BY SELECT BOARD & TOWN CLERK

<u>Office</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Planning Commission:	Alan Plumb	Dec. 2004
	H. Joseph Fromberger	Dec. 2004
	Sharon Lefebvre	Dec. 2005
	Kevin Baker	Dec. 2005
	Robert Anderson	Dec. 2006
	James Harvey	Dec. 2006
	Reino Bergquist	Dec. 2003
	Gillian Pond	Dec. 2003
Regional Planning Rep.:	H. Joseph Fromberger	2004
Regional Planning Commission Agency of Transportation Rep.:	(vacant)	
NH/VT Solid Waste District Rep.:	H. Joseph Fromberger	2004
Zoning Administrator:	Matthew Neely (resigned) Michael Noto (appointed)	2004
Health Officer:	Paul Disney	2004
Environmental Officer:	Andover Board of Health	
Town Service Officer:	Frances Salazar	2004
Council on Aging Rep.:	Frances Salazar	2004
Green-Up Chairman:	Chairmen of the Project Committee	

*** NOTICE ***

The following people will not be seeking re-election. Please consider yourself for one of these offices and notify the Town Clerk or a member of the Selectboard should you desire to seek election to this position

Paul Disney (Resigned)	- Clerk (1 yr)
Paul Disney	- Treasurer (1 yr)
Paul Disney	- Tax Collector (1 yr)
Richard Dougherty	- Auditor (3 yr)
Bernard Stebel (Moved)	- Auditor (1 yr)
Peter Farrar	- Cemetery Commissioner (3yr)
Richard Andrews (Moved)	- Cemetery Commission (1 yr)

SUMMARY OF THE ANDOVER SCHOOL DISTRICT MEETING
March 3, 2003

The meeting was called to order at 7:00 P.M. by Thomas Wright, Moderator.

Article 1. Thomas Wright was elected to serve as Moderator for a term ending June 30, 2004.

Article 2. Shirley Willumitis was elected school director for the Town School Board for a term of three years.

Article 3. Shirley Willumitis was elected school director for Green Mountain Union High School Board for a term of three years.

Article 4. Amanda Bourque was elected school director for Chester Andover Elementary School Board for a term of three years.

Article 5. The voters of Andover approved a Town School Budget of \$ 1,776,516.00.

Article 6. There being no other business proper to come before the meeting the Moderator upon motion and second, the meeting was adjourned.

Respectfully submitted,
Paul R. Disney, Town Clerk

Approved by,
Thomas Wright, Moderator

TOWN OF ANDOVER
SUMMARY OF ANNUAL TOWN MEETING
March 3, 2003

After the Andover School District Meeting, and following a presentation by Erron Carey, House of Representatives, State of Vermont, the meeting was called to order at 9:30 PM by Thomas Wright, Moderator.

Article 1. Thomas Wright was elected to serve as moderator for a term ending 6/30/04

Article 2. R. Dougherty read the Auditors report to the voters. Richard Andrews moved to accept the Auditor's report as printed. Charles Hale second. So moved

Article 3. Election of Town Officers

Town Treasurer - Matthew Neely nominated Paul Disney, there being no further nominations, the Moderator closed the nominations and the Moderator cast one ballot for Paul Disney. So voted

Tax Collector - Sam Chauncey nominated Paul Disney, there being no further nominations, the Moderator closed the nominations and the Moderator cast one ballot for Paul Disney. So voted.

Select Board (3yr) - Sam Chauncey nominated John Yake, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for John Yake. So voted.

Select Board (1yr) - David Hume nominated Harold Johnson, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Harold Johnson. So voted.

Select Board (1yr) - William Bourque nominated Matthew Neely, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Matthew Neely. So voted.

Agent To Prosecute - Sam Chauncey nominated Thomas Wright, there being no further nominations, Sam Chauncey asked the nominations cease and the Clerk to cast one ballot for Thomas Wright. So voted.

Lister (3yr) - Leo Salazar nominated Dorothy Clair, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Dorothy Clair. So voted.

Auditor (3yr)- Richard Dougherty nominated Mark Bodin, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Mark Bodin. So voted.

Cemetery Commissioner (3yr) - Alice Lindquist nominated Reino Bergquist, there being no further nomination, the Moderator closed the nominations and the Clerk to cast one ballot for Reino Bergquist. So voted.

Sexton - Alice Lindquist nominated Reino Bergquist, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Reino Bergquist. So voted.

Constable- Sam Chauncey nominated Charles Lamson, there being no further nominations, the Moderator closed the nominations and the Clerk to cast one ballot for Charles Lamson. So voted.

Meeting was recessed for a short refreshment break. Refreshments of coffee, cider, pastries were served with the proceeds to benefit the Andover Project Committee.

Article 4. Richard Andrews moved that we adopt the article as written, Joseph Fromberger Second the motion. So voted.

Article 5. Joseph Fromberger moved the next annual meeting be held on the first Monday in March 2004, immediately following the school meeting. Kathy Rice second. So voted.

Article 6. Sam Chauncey, Selectman, presented the Town Municipal budget and referenced the following points: tax year 01-02 resulted in a deficit of \$ 6,795.89; highway expenses were over by \$50,000.00, most of which was off set by higher than expected income and other account savings.

The 03-04 proposed budget was presented in consideration of 4 main issues.

- a. Vehicle and equipment replacement
 - b. Accumulated cash in the asset accounts
 - c. Tax stabilization account
 - d. Regular budget accounts
- a. Select board recommended replacing the vehicles on a rotating 5 yr basis, upon purchase, obtain a 6 yr extended warranty leaving a 1yr warranty as an inducement for sale.
 - b. The accumulated cash amounted to \$ 135,00.00, half of which (\$67,500.00) to to be used for reduction of the municipal tax rate, and half (\$ 67,500.00) to be placed in the Capital Account. Historically the capital account has been budgeted \$ 15,000.00 per year and is now been increased to \$ 50,000.00; this increase plus the half of the asset cash (\$ 67,500.00) will used to finance the replacement of the Town's loader which is 17 yrs old and repairs are exceeding value.
 - c. Since the accumulated asset cash will no longer be available, defer use of the stabilization account until 04-05 when the Municipal rate is projected to increase and tax relief will be required.
 - d. Major increases were shown in salaries & benefits, increase cost for fire and

ambulance services, traffic control, bridge repair, vehicle repair, net increase for vehicle replacement(see b above): Results in an increase of \$ 82,198.00 higher for 03-04 over 02-03.

After discussion, Mr. Chauncey agreed to look at the vehicle replacement schedule with various taxpayers who have extensive experience in use of equipment. J. Fromberger motioned the article, Chris Plumb seconded. So voted.

Article 7. That the town raise and appropriate the sum of \$ 2,308,819.00 to cover the expenses and liabilities of the Town including schools, and authorize the Select Board to set a tax rate sufficient to provide the same. Richard Andrews motioned the article, Alan Plumb seconded. So voted.

Article 8. J Fromberger motioned that half of the \$135,000.00 be moved to the Capital Account and half to be used to reduce the municipal tax rate. R. Sydorowich Seconded. So voted.

Article 9. Richard Andrews moved to authorize the Select Board to borrow money on the credit of the Town in anticipation of taxes. Robert Sydorowich seconded. So voted.

Article 10. See attached petitions. There was lengthy discussion both pro and con to support the article and the various problems associated with the mechanics of implementing the article. Mr. Fromberger motioned that the Town of Andover encourage legislators, Representatives and Senators, to support labeling of all products containing Genetically Engineered crops. Motion was approved by a vote of 30 ayes to 27 nays.

Article 11. Article 11 was approved with an amendment by Mr. D. Hume to the last sentence, " consistent with State and local environmental priorities and objectives.

Meeting was adjourned at 11:40 PM

Respectfully submitted,
Paul R. Disney, Clerk

Approved by,
Thomas Wright, Moderator

Annual Report of the Selectboard

In November, Selectboard Chairman Matt Neely moved out of town and resigned from the Board. Vice Chair William Bourque was elected to the position of Chairman. The Selectboard appointed Robin Trask to fill Matt Neely's remaining term. Town Clerk Paul Disney relinquished the daily responsibilities of running the Town Office and Linda Bargfrede has returned as an employee.

With the input of several town residents, a vehicle replacement plan was developed to provide the guidelines necessary to replace town vehicles on a reasonable schedule. The Board's goal is to avoid excessive and expensive repairs on worn out vehicles and to insure that we have reliable equipment to keep the roads clear and in good repair.

Treasurer and Tax Collector Paul Disney collected nearly all delinquent taxes and has put in place a plan to collect what remains outstanding.

Michael Noto was appointed to fill the position of Zoning Administrator that had also been filled by Matt. He has put together guidelines for Certificates of Occupancy for newly constructed houses.

Private fundraising by the Andover School Assistance Plan (ASAP) helped reduce Andover taxes significantly this past year. Because of the enormous tax increases faced by Andover taxpayers in recent years, Andover, along with Wilmington, Whitingham and others, is supporting a lawsuit against the State of Vermont challenging the constitutionality of the Brigham decision and Acts 60 and 68. The suit contends that an individual with the same income and same house is taxed differently in one town versus another town.

The Board continues to monitor the solid waste issue. The joint VT/NH solid waste agreements will expire in 2007 and work has begun on finding alternatives for the future.

The Board met last Fall with the head of the Rockingham barracks of the Vermont State Police to discuss the services they can provide to Andover. State Troopers will be patrolling our roads and highways to maintain a police presence. They requested that Andover residents contact them in Rockingham with any problems or concerns.

A number of highway projects were completed including the following:

1. One mile of Weston-Andover Road was repaved
2. A bridge and culvert inventory was compiled with help from the Southern Windsor Regional Planning Commission
3. 600 feet of East Hill Road were repaired with a fabric layer and 12" of gravel
4. Daniels Construction was hired to repair a number of bridges and bridge guardrails and bring them up to state specifications
5. Grading work was done on sections of Little Pond Road, Marsh Hill Road, Castaldo Road, Spruce Drive and Old Boynton Hill Road.
6. 12 Culverts were replaced

Thanks to Ralph Wyman, Kevin Baker and Jason Hill for their outstanding efforts on the town roads and thanks to Paul Disney for all his efforts. Paul is retiring from the positions of Town Clerk, Tax Collector and Treasurer.

The Andover Selectboard

William Bourque, Chair
Henry Chauncey
Harold Johnson
John Yake
Robin Trask

Section II

TOWN FINANCES

NOTE:

On Saturday, February 28th, at 9:00 A.M. at the Andover Town Office, there will be an informal presentation of the Municipal budget. Townspeople are urged to attend and ask questions.

TOWN OF ANDOVER PROPOSED BUDGET 2003-2004

ACCOUNT NUMBER/NAME	2002-03 BUDGET	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET
SALARIES/BENEFITS				
5001-01 OFFICE SALARIES	25,000.00	37,133.62	40,000.00	40,000.00
5001-02 HIGHWAY SALARIES	70,000.00	77,345.36	80,000.00	80,000.00
5002-01 STIPENDS OFFICE	500.00	500.00	500.00	500.00
5002-02 STIPENDS HIGHWAY	1,500.00	0.00	0.00	0.00
5003-01 AUDITORS/LISTERS	2,500.00	4,076.66	3,000.00	3,000.00
5004-01 OFFICE SOCIAL SEC	2,700.00	2,939.31	4,000.00	3,200.00
5004-02 HIGHWAY SOCIAL SEC	5,300.00	5,804.64	5,000.00	6,200.00
5001-01 OFFICE HEALTH INS	12,600.00	728.62	0.00	13,000.00
5005-02 HWY HEALTH INS	24,150.00	20,557.00	27,000.00	27,000.00
5006-02 HWY UNEMPLOY INS	250.00	194.98	300.00	340.00
5007-01 OFFICE RETIRE	1,400.00	0.00	0.00	1,600.00
5007-02 HWY RETIRE	3,500.00	3,397.34	3,500.00	3,500.00
5008-01 OFFICE VAC/HOL	1,800.00	1,640.00	1,800.00	2,000.00
8008-02 HWY VAC/HOL	5,000.00	3,788.00	5,000.00	6,900.00
5009-01 OFFICE SICK PAY	0.00	0.00	500.00	500.00
5009-02 HWY SICK PAY	0.00	791.50	800.00	800.00
5017-01 OFF DISABILITY INS	750.00	271.83	800.00	1,100.00
5017-02 HWY DISABILITY INS	<u>1,300.00</u>	<u>596.99</u>	<u>1,200.00</u>	<u>1,200.00</u>

\$ 158,250.00 \$ 159,765.85 \$ 173,400.00 \$ 190,840.00

UTILITIES

5011-01 OFF ELECTRICITY	\$ 1,200.00	\$ 2,026.70	\$ 1,500.00	\$ 2,200.00
5011-02 HWY ELECTRICITY	\$ 1,500.00	\$ 1,355.17	\$ 1,200.00	\$ 1,500.00
5011-03 T-HALL ELECT	\$ 600.00	\$ 537.93	\$ 600.00	\$ 600.00
5012-01 OFF TELEPHONE	\$ 1,500.00	\$ 1,932.77	\$ 2,000.00	\$ 2,100.00
5012-02 HWT TELEPHONE	\$ 750.00	\$ 861.35	\$ 750.00	\$ 900.00
5016-01 OFF HEAT	\$ 1,600.00	\$ 1,588.81	\$ 1,600.00	\$ 1,700.00
5016-02 HWY HEAT	\$ 5,500.00	\$ 5,462.75	\$ 5,000.00	\$ 5,800.00
5016-03 T-HALL HEAT	<u>\$ 1,000.00</u>	<u>\$ 1,186.90</u>	<u>\$ 1,000.00</u>	<u>\$ 1,400.00</u>

\$ 13,700.00 \$ 14,952.38 \$ 13,650.00 \$ 16,200.00

INSURANCE

5051-00 VLCT PUBLIC LIAB	\$ 1,200.00	\$ 642.00	\$ 642.00	\$ 750.00
5052-00 VLCT CASUALTY	\$ 4,500.00	\$ 5,976.00	\$ 5,976.00	\$ 7,000.00
5053-00 WORKMAN'S COMP	\$ 5,000.00	\$ 4,576.61	\$ 4,335.00	\$ 6,000.00
5059-00	<u>\$ -</u>	<u>\$ 294.00</u>	<u>\$ 294.00</u>	<u>\$ 300.00</u>

\$ 10,700.00 \$ 11,488.61 \$ 11,247.00 \$ 14,050.00

TOWN OF ANDOVER PROPOSED BUDGET 2003-2004

ACCOUNT NUMBER/NAME	2002-03 BUDGET	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET
ASSESSMENTS/DUES				
5101-00 CEMETERIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
5104-00 COUNCIL ON AGING	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
5105-00 WINDSOR CTY TAX	\$ 7,000.00	\$ 7,527.66	\$ 8,000.00	\$ 8,500.00
5106-00 VISITING NURSES	\$ 1,060.00	\$ 1,060.00	\$ 1,170.00	\$ 1,170.00
5107-00 CHESTER FIRE DEPT	\$ 7,000.00	\$ 7,000.00	\$ 8,280.00	\$ 8,500.00
5108-00 CHESTER AMBULANCE	\$ 11,000.00	\$ 11,000.00	\$ 14,000.00	\$ 14,000.00
5109-00 MENTAL HEALTH	\$ 373.00	\$ 373.00	\$ 373.00	\$ 373.00
5110-00 SWCRPC	\$ 375.00		\$ 350.00	\$ -
5111-00 VLCT	\$ 252.00	\$ 322.00	\$ 600.00	\$ 615.00
5113-00 WINDSOR CT YOUTH	\$ 100.00		\$ -	\$ 100.00
5114-00 BLK RVR SR CTR	\$ 700.00		\$ 700.00	\$ 700.00
5115-00 VT GREEN UP	\$ 50.00		\$ 50.00	\$ 50.00
5116-00 CHESTER FAMILY CTR	\$ 500.00		\$ 500.00	\$ 500.00
5118-00 SEVCA	\$ 250.00	\$ 250.00	\$ 400.00	\$ 495.00
5119-00 MISC ASSESSMENTS	\$ 400.00	\$ 10.00	\$ 200.00	\$ 100.00
5120-00 NEW BEGINNINGS	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
5121-00 VT COALITION MUN	\$ 587.00		\$ 600.00	\$ 600.00
5122-00 COMM CARES NET	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
5123-00 VT CTR IND LIVING	\$ 80.00		\$ 55.00	\$ 55.00
5124-00 SPRINGFIELD HOSPICE	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
5125-00 CAES RECREATION	\$ 3,800.00		\$ 3,800.00	\$ -
SCHOOL LEASE LAND	\$ 58.70	\$ 103.00	\$ 103.00	\$ 59.00
SCHOOL FUND INTEREST	\$ 44.72	\$ -	\$ -	\$ 45.00
	\$ 38,430.42	\$ 32,445.66	\$ 43,981.00	\$ 40,662.00
TOWN LAND/BUILDINGS				
5151-00 MOWING/TRIMING	\$ 600.00	\$ 1,046.00	\$ 1,000.00	\$ 1,200.00
5152-00 MAINT/REPAIRS	\$ 500.00	\$ 706.92	\$ 500.00	\$ 4,500.00
5153-00 TRASH REMOVAL	\$ 750.00	\$ 983.94	\$ 900.00	\$ 1,000.00
5154-00 TAX MAP UPDATE	\$ 1,500.00	\$ -	\$ 500.00	\$ 1,500.00
5155-00 TRAFFIC CONTROL	\$ 10,000.00	\$ 16,865.75	\$ 18,000.00	\$ -
5156-00 BD OF HEALTH EXP	\$ 100.00		\$ 100.00	\$ 100.00
5157-00 DOG LICENSES	\$ 75.00	\$ 44.58	\$ 75.00	\$ 75.00
5158-00 CAPITAL EXPENSE	\$ 1,000.00	\$ -	\$ 500.00	\$ -
5159-00 COPS PROGRAM	\$ -	\$ -	\$ -	\$ -
5170-00 ADMINISTRATION	\$ -	\$ 78.73	\$ -	\$ -
5180-00 TWON HALL EXP	\$ 1,500.00	\$ -	\$ -	\$ 500.00
5199-00 MISCELLANEOUS EXP	\$ 250.00	\$ 119.13	\$ 250.00	\$ 250.00
	\$ 16,275.00	\$ 19,845.05	\$ 21,825.00	\$ 9,125.00

TOWN OF ANDOVER PROPOSED BUDGET 2003-2004

ACCOUNT NUMBER/NAME	2002-03 BUDGET	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET
SAFETY EQUIPMENT				
5409-02 MEDICAL HWY	\$ 100.00		\$ 100.00	\$ -
5410-01 TOWN OFF	\$ 50.00	\$ 67.50	\$ 50.00	\$ 75.00
5410-02 HIGHWAY	\$ 500.00	\$ 185.59	\$ 150.00	\$ 200.00
5410-03 TOWN HALL	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	\$ 700.00	\$ 253.09	\$ 350.00	\$ 325.00
HIGHWAY MATERIALS				
5601-02 CALCIUM CHLORIDE	\$ 12,000.00	\$ -	\$ 14,000.00	\$ 15,000.00
5602-02 SODIUM CHLORIDE	\$ 25,000.00	\$ 17,967.26	\$ 24,000.00	\$ 23,000.00
5603-02 SAND	\$ 15,000.00	\$ 17,278.10	\$ 18,000.00	\$ 19,000.00
5604-02 CRUSHED GRAVEL	\$ 18,000.00	\$ 16,505.15	\$ 18,000.00	\$ 19,000.00
5604-02 BANK RUN GRAVEL	\$ 1,500.00	\$ 432.90	\$ -	\$ -
5606-02 STONE	\$ 1,000.00	\$ -	\$ 2,000.00	\$ 1,500.00
5608-02 CULVERTS	\$ 2,500.00	\$ 2,111.92	\$ 2,500.00	\$ 2,500.00
5610-02 COLD PATCH	\$ 500.00	\$ 648.64	\$ 500.00	\$ 500.00
5611-02 HOT MIX	\$ -	\$ -	\$ -	\$ -
5612-02 SHURPAC	\$ -	\$ 857.50	\$ -	\$ -
5613-02 RENTAL EQUIP	\$ 1,500.00	\$ 1,866.30	\$ 3,000.00	\$ 3,000.00
5615-02 HIGHWAY SIGNS	\$ 1,000.00	\$ 267.20	\$ 750.00	\$ 750.00
5616-02 RAODSIDE MOWING	\$ 4,800.00	\$ 5,500.00	\$ 5,800.00	\$ 5,800.00
5639-02 MISC MATERIALS	\$ 250.00	\$ 223.10	\$ 250.00	\$ 250.00
5641-02 RETREATMENT	\$ 45,000.00	\$ 43,500.89	\$ 45,000.00	\$ 45,000.00
5647-02 BRIDGES	\$ -	\$ -	\$ 10,000.00	\$ -
5643-02 HIGHWAY MILEAGE	\$ 300.00	\$ 82.46	\$ 150.00	\$ 100.00
5644-02 GARAGE SUPPLIES	\$ 2,000.00	\$ 1,428.65	\$ 2,000.00	\$ 2,000.00
5645-02 GARAGE PARTS	\$ -	\$ 370.96	\$ -	\$ 250.00
5646-02 GARAGE MISC	\$ 500.00	\$ 449.78	\$ -	\$ 500.00
5647-02 GAR MAIN/REPAIRS	\$ 500.00	\$ 438.50	\$ 500.00	\$ 500.00
OTHER CONSTR PROJECTS	\$ 6,400.00	\$ 6,645.00	\$ 5,000.00	\$ 1,500.00
5609-02 GUARD RAILS	\$ -	\$ -	\$ -	\$ -
	\$ 137,750.00	\$ 116,574.31	\$ 151,450.00	\$ 140,150.00

HIGHWAY EQUIP COSTS
(BLADES, CHAINS, TIRES, ETC)

ONE TON TRUCK	\$ 1,611.50
TRUCK 4	\$ 7,687.32
TRUCK 5	\$ 6,878.76
GRADER	\$ 3,900.55
LOADER	12314.55
BACKHOE	\$ 991.86
CHAINSAW	\$ -
EQUIP LOAN INT	
CAT TRIMER	
CHIPPER	\$ 289.69

TOWN OF ANDOVER PROPOSED BUDGET 2003-2004

		2002-03 BUDGET		2003-04 BUDGET		2004-05 BUDGET
	MISC EQUIP		762.77			
	FREIGHT/DELIVERY					
	TOTAL HWY EQUIP COS	\$ 28,500.00	\$ 34,437.00	\$ 40,000.00	\$ 38,000.00	
5674-02	HWY EQUIP LABOR	\$ 5,000.00	\$ -	\$ -	\$ -	
5675-02	FUEL/OIL	\$ 12,000.00	\$ 15,688.51	\$ 12,000.00	\$ 17,000.00	
	TOTAL HIGHWAY EXPENSES	\$ 183,250.00	\$ 166,699.82	\$ 203,450.00	\$ 195,150.00	
	OTHER EXPENSES					
5107-00	REAPPRAISAL	\$ -	\$ 113.19	\$ -	\$ -	
6109-00	ELECTION EXPENSE	\$ -	\$ 82.90	\$ 50.00	\$ 200.00	
6110-00	OFFICE SUPPLIES	\$ 3,000.00	\$ 2,176.91	\$ 3,000.00	\$ 3,000.00	
6111-00	TOWN REPORT	\$ 750.00	\$ 1,372.67	\$ 1,300.00	\$ 1,500.00	
6112-00	POSTAGE	\$ 2,500.00	\$ 1,142.31	\$ 2,500.00	\$ 2,000.00	
6113-00	SERVICE/REPAIR	\$ 2,500.00	\$ 1,680.46	\$ 2,500.00	\$ 2,000.00	
6114-00	LEGAL NOTICES	\$ 500.00	\$ 401.40	\$ 500.00	\$ 500.00	
6115-00	LEGAL FEES	\$ 1,000.00	\$ 90.00	\$ 1,000.00	\$ 6,250.00	
6116-00	MEETINGS/MILEAGE	\$ 1,500.00	\$ 574.00	\$ 1,000.00	\$ 800.00	
6117-00	COMPUTER SUPPORT	\$ 500.00	\$ 832.49	\$ 1,000.00	\$ 1,000.00	
6118-00	BANK CHARGES	\$ 100.00	\$ 20.62	\$ 50.00	\$ 50.00	
6120-00	CONSULT ACCOUNTING	\$ 500.00	\$ 390.00	\$ 500.00	\$ 500.00	
6121-00	CONSULT COMPUTER	\$ -	\$ 180.00	\$ -	\$ -	
6122-00	CONSULT OTHER	\$ 500.00	\$ -	\$ -	\$ -	
6123-00	CONSULT HIGHWAY	\$ 500.00	\$ -	\$ -	\$ -	
6124-00	RECORD RESTORATION	\$ -	\$ 890.00	\$ 1,000.00	\$ 1,000.00	
6500-00	CAPITAL EQUIP	\$ 15,000.00	\$ 15,000.00	\$ 50,000.00	\$ 25,000.00	
6520-20	SCHOOLS	\$ 1,218,370.00	\$ 1,236,074.97	\$ 1,776,516.00	\$ 1,220,591.10	
	TOTAL PROPOSED BUDGET	\$ 1,668,525.42	\$ 1,666,472.38	\$ 2,308,819.00	\$ 1,730,743.10	
	TOTAL TOWN BUDGET	\$ 450,155.42	\$ 430,397.41	\$ 532,303.00	\$ 510,152.00	
	ANTICIPATED INCOME					
4100-00	TAX/INTEREST	\$ 1,564,525.42	\$ 1,566,684.57	\$ 2,127,679.00	\$ 1,627,743.10	
4200-00	GAS TAX	\$ 74,000.00	\$ -	\$ 80,440.00	\$ -	
4700-00	INTEREST	\$ 10,000.00	\$ 3,484.12	\$ 4,000.00	\$ 3,000.00	
4800-00	TRAFFIC CONTROL	\$ 5,000.00	\$ 8,081.62	\$ 8,100.00	\$ -	
4820-00	RECORDINGS/FEES	\$ 15,000.00	\$ 22,566.78	\$ 12,600.00	\$ 20,000.00	
4900-00	MISC REVENUES	\$ 500.00	\$ 660.22	\$ 8,500.00	\$ -	
4960-00	HIGHWAY AID	\$ -	\$ 80,885.16	\$ -	\$ 80,000.00	
99/00	SURPLUS	\$ -	\$ 11,680.62	\$ -	\$ -	
	CASH SURPLUS	\$ -	\$ -	\$ 67,500.00	\$ -	
	TOTAL ANTICIPATED INCOME	\$ 1,669,025.42	\$ 1,682,362.47	\$ 2,308,819.00	\$ 1,730,743.10	

Town of Andover, Vermont
Statement of Revenue, Expenditures and Funds
For the Year Ended June 30, 2003

	General Fund	Capital Fund	School Fund	Total
<u>Revenues:</u>				
Current Taxes	\$304,763.55		\$961,865.75	\$1,266,629.30
Delinquent Taxes	9,304.06			9,304.06
Interest on Taxes	11,519.96			11,519.96
State Gas Tax Revenue	80,885.16			80,885.16
Income - Licenses and Fees	31,894.97			31,894.97
Interest from Banks	3,484.12	659.32	383.45	4,526.89
Budgeted Transfer to Capital Fund		15,000.00		15,000.00
ASAP Contribution			85,000.00	85,000.00
School Reimbursements			58,214.67	58,214.67
Land Lease			103.00	103.00
Total Revenue	\$441,851.82	\$15,659.32	\$1,105,566.87	\$1,563,078.01
<u>Expenditures:</u>				
Salaries and Benefits	\$159,765.85			\$159,765.85
Utilities	14,952.38			14,952.38
Insurance	11,488.61			11,488.61
Assessments and Dues	32,445.66			32,445.66
Town Land and Buildings	20,098.14			20,098.14
Highway Maintenance and Materials	166,699.82			166,699.82
Other Expenses	9,946.95			9,946.95
Capital Equipment	15,000.00	48,723.57		63,723.57
Schools			1,166,075.00	1,166,075.00
Total Expenditures	\$430,397.41	\$48,723.57	\$1,166,075.00	\$1,645,195.98
Surplus/(Deficit)	\$11,454.41	(\$33,064.25)	(\$60,508.13)	(\$82,117.97)
<u>Other Transactions:</u>				
Loan from Municipal Account to School Fund	(135,000.00)		135,000.00	0.00
Repay loan from Municipal Account to School Fund	\$70,000.00		(\$70,000.00)	\$0.00
Net Surplus/Increase in Fund Balances	(\$53,545.59)	(\$33,064.25)	\$4,491.87	(\$82,117.97)
Fund Balance - June 30, 2002	\$96,829.80	\$22,307.28	\$2,372.12	\$121,509.20
Fund Balance - June 30, 2003	\$43,284.21	(\$10,756.97)	\$6,863.99	\$39,391.23

See School Report for more details.

Town of Andover, Vermont
Balance Sheet
As of June 30, 2003

Assets:

Cash and Money Market Accounts:

Municipal Operating Accounts	\$30,744.59	
Capital Account	49,243.03	
Taxes Collected in Advance	196,157.51	
Tax Stabilization Account	33,503.73	
School Account	6,581.39	
Total Cash and Money Market Accounts		\$316,230.25

Receivables:

Owed to Municipal Fund from School Fund	\$135,000.00	
Delinquent Taxes	65,172.79	
Interest Receivable	20,471.13	
Allowance for Delinquencies	(85,643.92)	
Total Receivables		<u>135,000.00</u>

Total Assets \$451,230.25

Liabilities and Fund Balances:

Liabilities:

Owed to Municipal Fund from School Fund	\$135,000.00	
Accrued Liabilities	18,666.19	
Loan from State of VT for New Grader	60,000.00	
Taxes Collected in Advance	198,172.83	
Total Liabilities		\$411,839.02

Fund Balances

General Fund	\$43,284.21	
Capital Equipment Fund	(10,756.97)	
School Fund	6,863.99	
Total Fund Balances		<u>\$38,391.23</u>

Total Liabilities and Fund Balances \$451,230.25

Auditor's Report

We the Auditors, have examined the financial records of the Town of Andover to the best of our ability and find them in order. We did our own review with assistance from Robert Martel of Rutland who serves as the town's computer consultant.

We wish to thank Paul Disney, Town Clerk/Treasurer, and Linda Bargfrede for their assistance with our review of the financial records and the preparation of this town report.

Richard Dougherty
Bernie Stebel
Mark Bodin

CAPITAL EQUIPMENT FUND

Beginning Fund Balance – July 1, 2002 \$22,307.28

Receipts:

Bank Interest	\$ 659.32	
Budgeted Transfer of Funds	<u>15,000.00</u>	
Total Receipts		\$15,659.32

Expenditures:

Purchase of New Truck	(46,923.57)	
Interest on Loan	<u>(1,800.00)</u>	
Total Expenditures		<u>(48,723.57)</u>

Decrease in Fund Balance (33,064.25)

Ending Fund Balance at June 30, 2003 (\$10,756.97)

Add Balance of Loan to Finance Purchase of Grader (2001/2002) 60,000.00

Ending Bank Balance at June 30, 2003 \$49,243.03

Of the \$127,000 cost of the new grader purchased in 2001/2002, \$37,000 was paid in 2001/2002 and \$90,000 was borrowed from the State of Vermont. \$30,000 of the loan (+ interest) was repaid in December 2002 and \$30,000 (+ interest) is due in each of December 2003 and 2004.

PAYROLL BREAKDOWN

July 1, 2002 – June 30, 2003

TOWN OFFICE:

Town Clerk/Treasurer	\$30,043.75
Ass't Clerk/Treasurer	8,729.87
Stipends	500.00
Auditors/Listeners	<u>4,076.66</u>

TOTAL OFFICE PAYROLL \$ 43,350.28

HIGHWAY DEPARTMENT:

Man #1	\$37,904.95
Man #2	35,957.41
Man #3 (Extras Part Time)	<u>8,062.50</u>

TOTAL HIGHWAY PAYROLL \$ 81,924.86

GRAND TOTAL PAYROLL \$125,275.14

2002-2003 GRAND LIST

Grand List:

Real Estate Property - \$69,236,271 X 1% = \$691,362.71

Taxes Assessed:

Real Est Prop (Mun) - \$692,362.71 X \$.48 = \$ 332,334.10

Real Est Prop (Ed) - \$692,362.71 X \$1.59 = 962,384.17

TOTAL TAXES ASSESSED AND BILLED

\$1,294,718.27

DELINQUENT TAXES

As of June 30, 2003

<u>Tax Year</u>	<u>Tax</u>	<u>Int/Pen</u>	<u>Total</u>
1993/94	\$ 371.47	\$ 465.67	\$ 837.14
1994/95	343.84	390.43	734.27
1995/96	380.68	386.66	767.34
1996/97	440.54	411.41	851.95
1997/98	466.17	361.83	828.00
1998/99	2,295.70	1,709.08	4,004.78
1999/00	4,880.75	3,525.82	8,406.57
2000/01	12,418.39	5,014.38	17,432.77
2001/02	12,151.66	3,338.80	15,490.46
2002/03	31,423.59	4,867.05	36,290.64
TOTALS	\$65,172.79	\$20,471.13	\$85,643.92

2003-2004 GRAND LIST

Grand List:

Real Estate Property - \$71,799,140 X 1% = \$717,991.40

Taxes Assessed:

Real Est Prop (Mun) \$717,991.40 X \$.49 = \$ 351,815.78

Real Est Prop (Ed) \$717,991.40 X \$1.59 = \$1,141,606.32

TOTAL TAXES ASSESSED AND BILLED

\$1,493,422.10

Section III

*COMMITTEE and BOARD
REPORTS*

REPORT
ANDOVER PLANNING COMMISSION
and
ANDOVER BOARD OF ADJUSTMENT
JANUARY 2004

The Planning Commission meets regularly on the first Tuesday of each month and all meetings are open to the public. The members are appointed by the Selectmen for terms of four years. The Selectmen have appointed Mr. Michael Noto to be the administrative Officer of the Planning Commission.

In addition to preparing and administering the Town Plan, the Planning Commission acts on all applications for subdivision permits. In 2003 the Commission reviewed and acted on three subdivision applications and a minor lot line adjustment request, all of which were approved. An amended Zoning Ordinance was approved by the voters on July 1, 2003.

The members of the Planning Commission also serve as the Board of Adjustment which reviews and acts on conditional use applications, variance applications, non-conforming use issues and appeals from the decisions of the administrative Officer.

The Board of Adjustment meets when necessary at the call of the chair and all meetings are warned and open to the public.
During 2003 no issues were submitted to the board for a decision.

Respectfully submitted:

Alan Plumb	Dec. 2004
Joseph Fromberger	Dec. 2004
Kevin Baker	Dec. 2005
Sharon Lefebvre	Dec. 2005
Robert Anderson	Dec. 2006
James Harvey	Dec. 2006
Gillian Pond	Dec. 2007
Reino Bergquist	Dec. 2007

ZONING ADMINISTRATOR'S REPORT – 2003

New residences, additions and other permits shown below:

<u>TYPE</u>	<u>NUMBER</u>	<u>EST. COST OF CONSTRUCTION</u>
Residences	7	\$1,235,000.00
Additions	4	91,500.00
Garages	4	62,500.00
Accessory Buildings	<u>6</u>	<u>53,000.00</u>
TOTAL	21	\$1,442,000.00

ANDOVER CONSTRUCTION ACTIVITY 1998 – 2003

<u>YEAR</u>	<u>RESIDENTIAL PERMITS</u>	<u>ESTIMATED COST RESIDENTIAL PERMITS</u>	<u>TOTAL ESTIMATED COST OF ALL PERMITS</u>
2003	7	\$1,235,000.00	\$1,442,000.00
2002	19	3,280,000.00	3,513,300.00
2001	12	1,184,575.00	1,369,825.00
2000	5	715,000.00	798,300.00
1999	5	428,000.00	516,700.00
1998	4	477,000.00	765,150.00

Michael A. Noto
Zoning Administrator

**Andover Project Committee
Financial Report**

Project Committee Fund

January 1, 2003	2,230.58
Income	
Contributions, T-shirt and Hat Sales, Misc.	407.45
Interest	47.36
Expenses	154.98
December 31, 2003	\$2620.41

Scholarship Fund

January 1, 2003	\$6,636.99
Income	
Donations	147.00
Interest	178.26
Expenses	
Scholarship Awards	1,500.00
Bank Service Charge	3.00
December 31, 2003	\$5,459.25

Events planned for the coming year are providing refreshments at the Town Meeting, Green Up Day on May 1, an Autumn Pot Luck Dinner, and the December Holiday Party. Other events may happen throughout the year depending upon the number of helpful volunteers. If you would like to volunteer or find out more about an upcoming event, please contact the Town Office. Also, check the town bulletin board for event details.

2003 CEMETERY COMMISSION REPORT

It has been a year of transitions for the Commission. After many years Quinten Trombley stepped down and was replaced by Richard Andrews. Larry Sheehan, who has cared for the cemeteries over many mowing seasons, sold his business to Larry Nadeau. Mr. Nadeau finished up the season for us and did a fine job.

This past year many lots have been reserved – but most still don't have the corner markers which the Commission strongly encourages lot holders to set in place. During this past summer there was an unfortunate incident which demonstrated the value of corner markers.

The Pioneer Memorial society distributed flags to the graves of veterans before Memorial Day and removed them before winter weather set in.

Peter's term on the Commission is up at Town Meeting and he does not intend to accept re-election, believing it is time to involve some new individuals in the care of Andover's cemeteries. He hopes to be able to do more of the actual maintenance work and will be available to assist the Commission if needed. With Dick's departure from town, two new commissioners will need to be elected at Town Meeting.

We look forward to good turnout on Greenup Day and encourage all citizens and friends of Andover to help care for and beautify our cemeteries.

Richard Andrews
Peter T. Farrar
Reino Bergquist

Cemetery Commission
Town of Andover, Vermont

CEMETERY FUND

July 1, 2002 through June 30, 2003

BEGINNING BALANCE July 1, 2002		\$3,702.33
RECEIPTS:		
Putnam Fund Interest	\$ 164.54	
Town of Andover	3,000.00	
Bank Interest	20.24	
Lot Sales	<u>1,350.00</u>	
TOTAL RECEIPTS	\$4,534.78	<u>4,534.78</u>
BALANCE		\$8,237.11
DISBURSEMENTS:		
Mowing	\$1,800.00	
Memorials	250.00	
Legal Notices	80.00	
Flags	215.71	
Misc	<u>51.59</u>	
TOTAL DISBURSEMENTS	\$2,397.30	<u>\$2,397.30</u>
ENDING BALANCE June 30, 2003		\$5,839.87
* Value of Putnam fund June 30, 2003	\$3,902.18	

PIONEER MEMORIAL SOCIETY/
CLARK WARNER HAZELTINE MEMORIAL FUND
2003 REPORT

Seventy years ago, the Rev. William Stevens Balch Memorial Society was formed, and the following year, was renamed the Pioneer Memorial Society. Progress in the original spirit continues to be made toward a greater fundamental understanding of the eighteenth and nineteenth century Andover. With each new discovery solving some age-old questions, but always at the same time raising few new ones, to ponder over in the future. Knowledge of past events frequently comes into play in many present day situations. Whether it's the location of family homesteads that are long gone or the everlasting hot debate over many of the town's early roads, which still have a lasting impact on the town. Many of the old buildings, shown on the Doten (1855) and Beers (1869) maps are now nothing more than cellar holes. Unfortunately, many of those that are still with us, will soon be lost forever, as the town continues to be built up.

The major Andover historical news this year, was the society's purchase of a second copy of the town charter. The New Hampshire Royal Governor Benning Wentworth, issued Andover's charter to Nathaniel House and his associates on October 13, 1761. The western section of the town, was set off and combined with Benton's Gore (1781) alias "Newfield", by an act of the General Assembly on October 26, 1799, to form the new town of Weston. The town's original copy of the charter, was registered on September 24, 1783, with Ira Allen, Vermont's first Surveyor General, in Sunderland, Vt. This second copy though of a more recent vintage, dates from December 9, 1811, slightly over fifty years after the charter was issued. Samuel Sparhawk, Secretary of New Hampshire, attested it as a true copy of the charter as recorded in the state's records. We purchased this copy from Tuttle Antiquarian Books, in Rutland for \$110. It was restored, encased in mylar and placed in a red leather portfolio. Joseph J. Marotti Inc. Conservation Laboratory located in Milton, Vt.; a firm that restores town records did the restoration. The much-needed restoration, of this copy of the charter cost \$600. The society would like to thank the town for \$200, to help with the restoration costs. Now both of these copies reside where they should be, side by side in the town vault. For those interested, a printed copy of the charter can also be found in Batchellor, Albert Stillman, ed., *The New Hampshire Grants, State Papers of New Hampshire Volume XXVI*, (Concord, N.H., 1895), pp. 7-11.

We are always on the lookout for anything relating to Andover. This includes Bibles, diaries, family registers, ledgers, photographs, and other items of local genealogical and historical interest. Please think of us before donating any Andover items to neighboring towns. If you don't want to part with any of the above mentioned items, we will gladly except copies. We continue to organize and better preserve the society's archives. We are always seeking donations to help this costly endeavor.

TRUSTEES: Jeanette S. Hazeltine (-2004)
Peter T. Farrar (-2005)
Jonathan W. Stevens (-2006)

CURATORS: Elizabeth W. Stevens
Jonathan W. Stevens

Andover 26th December 1796

*Recd of Saml Brown and Moses Warner of the
Selectmen and Trustees of School in said Andover
three Pounds Seven Shillings and Six pence in full
for School Money Belonging the South-east District
and also for my salary
attest Jos. Bullard*

Joseph Howson

PIONEER MEMORIAL SOCIETY/CLARK W. HAZELTINE MEMORIAL FUND

BEGINNING BALANCE July 1, 2002		\$3,575.66
Receipts:		
TOTAL RECEIPTS	<u>\$ 20.00</u> <u>\$ 20.00</u>	<u>20.00</u>
BALANCE		\$3,595.66
Disbursements:		
Archival Supplies	<u>\$221.28</u>	
TOTAL DISBURSEMENTS	<u>\$221.28</u>	<u>221.28</u>
ENDING BALANCE June 30, 2003		\$3,374.38

TOWN HALL FUND
July 1, 2002 through June 30, 2003

BEGINNING BALANCE July 1, 2002		\$725.21
Receipts:		
Rental	<u>\$85.00</u>	
TOTAL RECEIPTS	<u>\$85.00</u>	<u>\$ 85.00</u>
BALANCE		\$810.21
Disbursements:		
League Dues	<u>\$ 3.40</u>	
TOTAL DISBURSEMENTS	<u>\$ 3.40</u>	<u>\$ 3.40</u>
ENDING BALANCE June 30, 2003		\$806.81

ADELLA STANNARD POOR FUND
July 1, 2002 through June 30, 2003

BEGINNING BALANCE July 1, 2002		\$2,828.96
Receipts:		
Bank Interest	<u>\$19.22</u>	
Putnam Fund Dividends	<u>37.58</u>	
TOTAL RECEIPTS	<u>\$56.80</u>	<u>56.80</u>
BALANCE		\$2,885.76
Disbursements:		
None		
ENDING BALANCE June 30, 2003		\$2,885.76

* Value of Putnam Fund June 30, 2003 **\$891.80**

DOG LICENSES

State law requires all dogs to be licensed when they attain the age of 6 months. Owners renewing licenses and licensing wolf-hybrids must do so ON or BEFORE April 1st of each year.

A total of 65 dogs were licensed by June 30, 2003 which accounted for \$325.00 revenue for the town.

Fees are: \$4.00 each neutered dog or wolf-hybrid
 1.00 each license for the State Rabies Program
 \$5.00 TOTAL

 \$8.00 each unneutered dog or wolf-hybrid
 1.00 each license for the State Rabies Program
 \$9.00 TOTAL

AFTER April 1st the fees increase by 50% to \$6.00 and \$12.00 plus the \$1.00 for the State Rabies Program.

Please be sure to bring documentation of rabies vaccination and/or neutering or spaying certificate when renewing or applying for a new license. These must be signed by a certified, licensed veterinarian. We **CANNOT** issue a license without this proof.

TOWN FIRE WARDEN REPORT

There were no wildfires reported in the Town of Andover during the past fire season (there were only 2 fires reported in all of Windsor County).

There were 142 permits issues to kindle a fire in 2003.

You still need to call the Springfield phone number (885-4546) to keep them informed of your intentions.

I thank all of you for making this past year a safe year for all of us.

Alan Plumb
Town Fire Warden

Fires/Acres by County
1999-2003

COUNTY	2003		2002		2001		2000		1999	
	#Fires	Acres	#Fires	Acres	#Fires	Acres	#Fires	Acres	#Fires	Acres
Addison	1	0.50	6	37.83	7	59.00	2	4.00	13	24.85
Bennington	6	1.50	6	4.08	3	6.60	0	0.00	12	31.25
Caledonia	11	5.51	14	8.17	29	22.50	3	0.21	19	33.68
Chittenden	3	8.00	3	3.25	26	23.90	0	0.00	17	33.75
Essex	2	1.00	2	0.51	4	0.75	0	0.00	2	0.63
Franklin	19	13.46	8	15.10	25	51.84	0	0.00	17	60.90
Grand Isle	0	0.00	2	2.60	2	0.50	3	1.20	0	0.00
Lamoille	15	23.62	8	6.22	13	39.15	8	4.90	29	38.39
Orange	14	13.12	12	8.40	22	44.16	4	0.89	13	13.71
Orleans	8	5.64	6	19.35	15	5.25	11	10.00	10	15.46
Rutland	5	10.01	9	19.20	11	9.03	1	2.00	7	10.10
Washington	12	10.16	9	10.26	10	10.71	2	1.10	4	5.35
Windham	3	0.45	9	8.01	12	10.73	3	6.50	8	20.25
Windsor	2	2.50	6	3.26	20	10.67	4	36.15	10	7.55
TOTALS	101	95.47	100	146.24	189	294.79	31	66.95	161	295.87

Cause	# Fires	# Acres
Lightning	1	2.50
Campfire	5	8.00
Smoking	2	0.60
Debris burning (brush)	58	60.46
Arson	0	0.00
Equipment Use	10	7.31
Railroads	1	0.01
Children	1	0.33
Misc. (burning grass)	23	16.26
Total Fires and Acres	101	95.47

Fires and Acres by Cause
December 10, 2003

ANDOVER COMMUNITY FUND

The Andover Community Fund is a local, non-profit organization established privately in 1987 to provide interim financial assistance to Andover residents who have encountered an unforeseen setback in their lives. Based on the concept of self-help, the Fund seeks to provide assistance that will act as a catalyst to facilitate the return to more normal circumstances. The Fund is managed by a five person Board of Directors.

In the year 2003 the Andover Community Fund made five grants totalling \$7327.70 covering situations involving health care, home repair, and social support services. As in the past all assistance was provided in the spirit of assisting individuals or families return to a normal, productive way of life. Over the sixteen years the Fund has been in operation more than \$108,000 has been distributed to Andover residents in need.

The endowment which is invested in a diverse array of six mutual funds and a local bank account, recovered significantly from its yearend 2002 low of \$300,041 to \$366,679, an increase of 22.2%. This is a few percentage points below the S&P 500 index gain of 28.69% and is directly attributable to the conservative, diverse selection of investments used to buffer economic times of all shapes. The endowment total is also the net of grants made and contributions received together with the market effect on the mutual fund shares owned and the reinvestment of income earned. Expenses of the fund were limited to \$770.84 which is the composite of one annual town-wide mailing and the preparation of an annual non-profit tax return. No compensation is paid to any of the individuals responsible for overseeing the Fund's responsibilities and requirements.

Over the course of the year 2003 the Andover Community Fund's Board of Directors reviewed and updated the original mission statement instituted by the Fund's founders. This review was based on sixteen years of operating experience with the Fund and was approved, as well, by Lorie Adlerbert, one of the original Fund founders. In effect the the updated mission statement limits some of the far reaching original concepts to a more focused Andover only approach and set aside the substitution of funds granted against various State and Federal grants or payments made to individuals or the Town. Also, as reported last year, the mission statement takes into account a policy approach for expanding the distribution of funds in lean economic years against any undistributed funds from prior years.

We thank the Andover community at large for the continued support of our annual fall fund raising . To date the 2003 solicitation has raised \$9735. with contributions from 99 participants. We are delighted to have you share with us the opportunity to help one another in our small rural township and to be part of the spirit of community togetherness we value.

As we have each year, we ask that you be mindful of a situation wherein targeted financial assistance could make a significant difference in helping an individual or family overcome an unexpected setback and return to a productive norm. Very often those in need are the least likely to seek aid, and therefore we ask you as friends and neighbors to bring to our attention an unnoticed need. No application is required. Simply bring the prospective situation to the attention

of a Fund Director, the Town Clerk, the Town Service Officer, or the Community Church. Our interest continues to favor those situations where an individual or family is doing everything within their reach to correct the problem. We do not look favorably upon cases where an easy handout appears to be the objective of the prospective recipient.

There have been two Board changes toward the end of year 2003 and there will be the need to nominate an auditor to replace Greg Bohan who is in the process of moving. Matt Neely, the former Chairman of the Board of Selectmen, has resigned from the Board concurrent with his move to Chester. Taking his place will be Bill Bourque, the newly elected Chair of the Board of Selectmen. David Hume has also stepped down as a Fund Director and has been replaced by Peter Huyler who will be up for election to a three year term at Town Meeting. Dick Dougherty will be nominated to serve another year as Andover Community Fund Auditor. Our thanks go to those who have served the Town through their respective roles with the Fund and to those who take their place.

Once again the Andover Community Fund Board of Directors wants to thank the extended Andover community for its support of this unique, private, small rural town support system. It continues to be a vibrant component within the life we all share with one another.

Respectfully submitted,

ACF

William Bourque	Director 2004
Joanne Hale	Director 2005
Peter Huyler	Director 2004
Denis Lefebvre,	Director 2005
Geraldine Williams	Director 2006
Lorle Adlerbert	Co-Founder, Director Ex-Officio

Section IV

GENERAL INFORMATION

TOWN OF ANDOVER POLICY FOR COLLECTION OF DELINQUENT TAXES

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect concerning procedure for collecting delinquent taxes.

1. As soon as the warrant has been received, and each month thereafter, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
2. Only payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
3. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.
4. Partial payments will be applied first to the interest and 8% penalty portion of the amount due, and the remainder will be applied to the principal.
5. If the amount due is less than \$500.00 and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will file a complaint in small claims court.
6. If the amount due is \$500.00 or more and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus all costs and fees:
 - A. The collector will notify the taxpayer and all mortgage and lien holders of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
 - B. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. § 5252.
 - C. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
7. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. § 1535.

8. In the event that no one purchases the property at tax sale, or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

Paul R. Disney
Collector of Delinquent Taxes
Town of Andover

PROPERTY TAX INFORMATION

NOTICE: Keep in mind that there are three tax payments per year. The **Municipal Tax** is due on July 1st, and the **Education Tax** is due in two payments – one on November 1st and the second on March 1st. Taxes become delinquent on the day after the due date and interest accrues at the rate of 1% per month. Whatever tax is unpaid the day after the March 1st due date will also be assessed an 8% late payment penalty plus the 1% interest which will continue to accrue until paid in full.

If you have a problem paying your tax, please contact the Tax Collector to make arrangements for payment. We would be happy to discuss a payment plan that might make it easier for you to keep your taxes current. The Town Office hours are 9:00 – 1:00 Mon., Tues., Thurs. and Fri., and 11:00 – 3:00 on Wednesday. There is an answering machine whereby you can leave a message and we'll return your call.

TOWN OFFICE HOURS & MEETINGS

TOWN OFFICE: Mon., Tues., Thurs., Fri. 9:00 A.M. - 1:00 P.M.
Wednesday 11:00 A.M. - 3:00 P.M.

SELECT BOARD: 2nd & 4th Monday of each month at 6:30 P.M. at the Town Office

PLANNING COMMISSION: 1ST Tuesday of each month at 7:00 P.M. at the Town Office

SCHOOL BOARDS: Union #29: Chester-Andover Elementary School Board meets the 1st and 3rd Monday of each month at 7:00 P.M. at C.A.E.S.

Union #35: Green Mountain Union High School Board meets the 1st and 3rd Thursday of each month at 7:00 P.M. in the G.M.U.H.S. conference room.

VOTER REGISTRATION

Any person who is a citizen of the United States, is 18 years of age or more on election day, is a resident of the State of Vermont, and has taken the Freeman's Oath in the form provided in the constitution shall have the right to vote in any election for all the officers of the Town, County and District in which he resides, and for all state and national officers; and shall be entitled to vote on all the issues which are decided in the Town, County, District and State of his residence. No person shall be disqualified as a voter for failure to pay tax.

The application for a person's name to be placed on the checklist must be received by no later than 12:00 noon, on the 2nd Monday prior to the date of the election. This applies to all elections and to all town meetings.

PUBLIC USE OF THE TOWN OFFICE

In order to be sure that the Town Office has the widest possible use by legitimate Town Groups without conflict and that the building is safely maintained, the Select Board requests that the following rules be adhered to:

1. One person in the group assumes the responsibility for the use of the building.
2. No meeting be held without prior notification and clearance from the Town Clerk. This includes day use also.
3. All trash generated at meetings be removed from the building.
4. Thermostat be returned to 65° at the end of the meeting and all lights turned off (except the security light).
5. All chairs returned to proper places.

TOWN ORDINANCES

MOTOR VEHICLE ORDINANCE

It is hereby ordained and enacted as an ordinance of the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

No person shall operate a motor vehicle upon the Town Highway #1 at a speed in excess of thirty (30) miles per hour, commencing .2 miles west of the "Lamson Bridge" #7, on or near the premises of Reino and Dorothy Bergquist, thence running westerly along said highway to a point .4 miles east of the "School House" Bridge #8. The same being a thickly settled part of town. This regulation is pursuant to Title 19 § 304(7), and Title 24 § 1972, V.S.A. Any act, ordinance or by-law inconsistent with the foregoing act, ordinance or by-law, is hereby repealed.

It is further enacted and ordained that the Selectmen shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

Dated at Andover, Vermont this 10th day of October, 1988.

Signed by the Board of Selectmen.

SUBJECT: TRAFFIC ORDINANCE Town of Andover, Vermont

Pursuant to the provisions of Title 22, V.S.A., section 1007 and 1008, and Title 24, V.S.A. sections 1971 and 2291(1)(4) and (5), and such other general enactments as may be material hereto, it is hereby ordained by the Board of Selectmen of the Town of Andover that the following Traffic Ordinance is adopted for the Town of Andover, Vermont.

ARTICLE I. DEFINITIONS

The definitions of Title 23, V.S.A. section 4 are incorporated by reference.

ARTICLE 11. SCOPE

This ordinance establishes special traffic regulations on public highways within the Town of Andover, Vermont.

ARTICLE 111. TRAFFIC CONTROL DEVICES

Not applicable.

ARTICLE IV. SPEED REGULATIONS

TH#1 - The Andover Motor Vehicle Ordinance dated October 10, 1998 remains in effect unchanged.

TH #2 - A maximum speed of 40 MPH from TH #2 southern terminus on TH #1 to MM 2.5 then 35 MPH through the northern terminus of TH #2 at MM 5.1.

TH #25 - A maximum speed of 35 MPH from its southern terminus at Vermont route 11 north to its northern terminus at TH #1.

TH #28 - A maximum speed of 35 MPH from its southern terminus at Vermont route 11 North to its northern terminus at TH #1.

ADOPTED BY THE ANDOVER BOARD OF SELECTMENT on DECEMBER 22, 1997.

TOWING ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 3rd day of January 1976.

It is hereby enacted and ordained by the Selectmen of Andover that parking of motor vehicles is prohibited on the plowed or traveled portion of any Town Highway within the geographical limits of the Town of Andover from January 1 to December 31 of any year. Motor vehicles parked contrary to this regulation are subject to be removed at the expense of the owner or the person in control of said motor vehicle. The Town or its officers, agents or servants shall not be liable for damages resulting in the removal of the motor vehicles under this regulation.

URANIUM ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 25th day of March, 1980 A.D.

It is hereby enacted and ordained by the Selectmen of Andover that the milling and mining of uranium or other fissionable materials is hereby prohibited within the geographical limits of the Town of Andover.

PUBLIC FESTIVALS ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont August 22, 1981. A complete text is on file.

It is the purpose of the Selectmen of Andover to regulate the assemblage of 100 or more people, in order that the health, safety and welfare of all persons may be protected.

**TOWN OF ANDOVER, VERMONT
UNDER ROAD UTILITY LINE ORDINANCE**

It is hereby ordained and enacted as an ordinance at the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

“Excavation of any roadway in the Town of Andover for the purpose of installing underground utility lines may be done only by permit issued by the Town of Andover.

Once a permit is issued, written notice must be given to the town and a fee paid at least 15 days prior to the commencement of work. The notice must specify the date and time of the proposed work. All work must be witnessed by a town official or someone designated by the town to be an observer.

All buried utility lines must be enclosed in PVC Schedule 40 (or equivalent) conduit at a depth that is a minimum of 4ft. below the level of the lowest drainage ditch. (For example, if the bottom of the lowest drainage ditch on the roadside is 2 ft. below the road surface, the utility line will be buried 6 ft. below the road surface).

A minimum of 6” of sand must be placed above, below and on both sides of the conduit. In addition, replacement of the fill and road surface must follow the specifications as outlined in the Andover Highway Ordinance.

A yellow warning tape shall be buried above the conduit at a depth of 2 ft. below the road surface.

The conduit must extend a minimum of 15 ft. on either side of the roadway before surfacing vertically to an above ground weatherproof junction box. Any junction boxes located within town right-of-way land must be identified by an 8ft. steel pole with the top 2 ft. painted orange. The conduits may also surface at an existing utility pole as an alternative. In such cases, a steel marker pole is not required.

All work must be done so as not to impede the flow of traffic. If there is no reasonable alternate route as determined by the town authorized observer, one lane must remain open. Flagmen shall be utilized as necessary at the discretion of the town authorized observer”.

**CEMETERY POLICY
TOWN OF ANDOVER
(Effective July 1, 2003)**

The Andover Cemetery Policy of 1994 was rescinded by a unanimous vote of the Andover Cemetery Commission at its meeting held March 25, 2003.

In its place the following Rules and Regulations were adopted:

No burial shall be permitted in any public cemetery without written authorization from the Cemetery Commission. This is to assure that lots will be properly determined and recorded.

Lots may be reserved by qualified persons on a first-come, first-served basis subject to the discretion of the Cemetery Commission.

Qualified persons shall be residents of the Town of Andover and their immediate families, and non-resident house owners who have owned a house in Andover for at least five years and their spouses.

For purposes of this policy "resident" shall be defined as the State of Vermont does for voting and other purposes; "immediate family" shall include those persons who fall within the categories of parent, spouse, sibling or child, whether related by blood, legal adoption or marriage/civil union; "person" shall not include corporations or partnerships.

In addition, the spouse of any person buried in a public cemetery as of the effective date of this policy may also be buried in the same cemetery.

The public cemeteries are: Old Simonsville, Heald, East Hill, and Middletown. Old Simonsville Cemetery is closed to burials. Only the burial of cremated remains is permitted in Middletown Cemetery.

Lots of four feet by eight feet may be reserved at any time. The cost is \$200.00 per lot, exclusive of any fee for the services of the sexton. Upon purchase of a lot the owner is to mark the corners with permanent markers with the assistance of the Cemetery Commission.

Anyone interested in donating a parcel of land, preferable cleared, for a public cemetery is encouraged to speak with the Cemetery Commission. A donor of one-quarter acre or more may reserve a four burial lot without charge.

ANDOVER TOWN HALL USE REGULATIONS

The use of the Andover Town Hall and its facilities is intended, primarily, for Andover residents. Non-residents may use the Town Hall subject to the following regulations and those of the Andover Public Festival Ordinance (also contained in this Town Report).

A Town Hall Committee, appointed by the Andover Select Board, is responsible for overseeing the operation, use and inspection of the Town Hall for all Town Hall use.

Application for the resident or non-resident use of the Andover Town Hall shall be made to the Andover Town Clerk and processed as required by the Town Clerk.

Use Regulations:

1. All trash generated by a non-town sponsored function shall be removed from town property at the time of clean-up prior to inspection by the Town Hall Committee.
2. Floors shall be swept and cleaned as necessary.
3. All appliances shall be left in a clean, ready-to-use condition.
4. No alcoholic beverages are allowed in any part of the Town Hall.
5. Smoking is not allowed in any part of the Town Hall.
6. One person of the group permitted to use the Town Hall shall be identified to the Town Clerk and shall be responsible for assuring compliance with these requirements.
7. A list of town Hall heating, appliance, electrical, water, window and door requirements is posted on the Town Hall kitchen bulletin board or is available from the Town Clerk. Anyone using the Town Hall shall comply with those requirements.
8. Any damage occurring during the use of the Town Hall shall be reported to the Town Clerk with the user responsible for the necessary repair or replacement of the cost thereof.
9. A schedule of fees for Town Hall rental will be posted in the Town Office where applications, availability and reservations may be made.

VITAL STATISTICS FILED IN THE TOWN OF ANDOVER
JULY 1, 2002 – JUNE 30, 2003

BIRTHS

<u>Name</u>	<u>Sex</u>	<u>DOB</u>	<u>Father/Mother</u>
Jayda Victoria Golden	F	01/05/03	Michelle Lyn Golden Charles Anthony Golden
Tiffany Thea Takara Gordon	F	02/16/00	Helen Dorothy Gordon Harry Leslie Gordon, Jr.

MARRIAGES

<u>Groom</u>	<u>Bride</u>	<u>Date</u>	<u>Place of Marriage</u>
David Hook Alexander	Deborah Lee Tyrrell	08/19/02	Chester
Christopher John Hayes	Crystal Louise Thebarg	02/14/03	Andover

CIVIL UNIONS

<u>Party A</u>	<u>Party B</u>	<u>Date</u>	<u>Place of Union</u>
William Lee Bartholomew	Joseph Bodzas	08/04/02	Weathersfield

BURIALS

<u>Name</u>	<u>Sex</u>	<u>Place of Death</u>	<u>Cemetery Buried</u>
Leslie Crossman	M	Springfield, VT	Simonsville
Floyd Whitcomb Stowell	M	Springfield, VT	Simonsville
Vera Louise Stevens	F	Montgomery, VA	Simonsville
Charlotte L. McKinley	F	Tucson, AZ	East Hill
Helen Katherine Crossman	F	Londonderry, VT	Simonsville
Lewis Shelton	M		Heald

Section V

*SCHOOL
OPERATIONS*

**Report of the
Andover Town School Directors
2004**

In previous years this report identified the local School Directors as the custodians of all monies raised and received for the use of the schools. Information provided by the State Education Dept. relating to the effects of the latest changes in the Education Funding Law suggests that this is no longer the case. Under the provisions of Act 68 all funds raised for education are considered State funds and are required to be remitted to the State Education Fund. In turn, the Fund will provide money to pay the budgeted local school expenditures. Based on current estimates Andover's responsibility to the State Education Fund will be \$1,220,591.10. In turn the Fund will provide an estimated \$527,792.00 to defray budgeted local expenses.

At this writing further changes to Act 68 are being considered by the Legislature (House Bill 540) and the effects of these changes, if any, should be known by the annual meeting on March 1 and will need to be discussed at that time. Fortunately, since the Andover school budget is voted at the March 1 meeting any adjustment made necessary by the action of the Legislature can be made then.

The proposed budget for 2004/2005 is based on an estimated enrollment.

Andover's student count as of October 12, 2003 was:

29 students at Green Mountain Union High School.

30 students at Chester-Andover Elementary School.

This represents 6.98% and 10.67%, respectively, of the total enrollment at both schools. However, Andover's assessments will be based on the actual enrollments of October 12, 2004. In addition, the number of students who will require special education services will determine special education costs.

Your Town School directors meet when necessary at the call of the Chair and all such meetings are warned as required by law and are open to the public.

Respectfully submitted:

William Bourque	2004
Joseph Fromberger	2005
Sherry Willumitis	2006

Estimated Andover School Budget for 2004/2005

	2002/2003 BUDGET	2002/2003 ACTUAL	2003/2004 BUDGET	2003/2004 ACTUAL Jan. 21, 04	2004/2005 PROPOSED BUDGET
Beginning Balance:	\$0.00	\$2,372.32	\$0.00	\$6,581.59	\$0.00
Receipts:					
Loan-FY 02/03	\$0.00	\$135,000.00	\$0.00	\$0.00	\$0.00
Lease Land	\$58.00	\$58.00	\$58.00	\$0.00	\$58.00
School Fund Interest	\$45.00	\$45.00	\$45.00	\$0.00	\$45.00
ASAP Donation	\$0.00	\$85,000.00	\$0.00	\$123,500.00	\$0.00
State Basic Grant(60)	\$309,636.00	\$0.00	\$346,350.00	\$0.00	\$0.00
Mainstream (3201)	\$13,929.00	\$13,929.00	\$15,505.00	\$15,505.00	\$20,344.00
Sped.Reimb.(3202)-02	\$0.00	\$10,723.00	\$0.00	\$0.00	\$0.00
Sped.Reimb.(3202)-03	\$0.00	\$31,798.00	\$0.00	\$0.00	\$0.00
Sped.Reimb.(3202)-04	\$0.00	\$0.00	\$0.00	\$24,117.00	\$0.00
E E E (3204)	\$1,688.00	\$1,691.00	\$1,798.00	\$1,802.00	\$3,362.00
Spec. Ed. State Grants	\$48,180.00	\$0.00	\$78,009.00	\$0.00	\$50,340.00
State Aid-Trans.(3150)	\$9,572.00	\$0.00	\$15,388.00	\$0.00	\$12,220.00
Cap. Debt Reimb.(3160)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,410.00
Interest Income	\$3,500.00	\$383.25	\$0.00	\$74.44	\$0.00
Tech Center Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$6,468.00
TOWN EDUC. EXPENSE	\$1,218,370.00	\$961,657.19	\$1,776,516.00	\$596,856.07	\$527,792.00
Total Available Funds:	\$1,604,978.00	\$1,242,656.76	\$2,233,669.00	\$768,436.10	\$622,039.00
Expenditures:					
Loan payment-01/02	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00
Loan payment-02/03	\$0.00	\$0.00	\$135,000.00	\$135,000.00	\$0.00
Audit	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00
GMUHS Assessment	\$289,960.00	\$302,526.50	\$323,546.00	\$120,176.42	\$241,749.00
CAES Assessment	\$169,176.00	\$227,820.10	\$238,827.00	\$107,886.61	\$219,041.00
Tech. Center Assmnt.	\$0.00	\$717.00	\$5,199.00	\$2,048.00	\$9,774.00
Gen. Ed. (Billback)	\$2,500.00	\$540.66	\$0.00	\$0.00	\$0.00
Spec. Ed. (Billback)	\$84,106.00	\$64,686.49	\$96,375.00	\$27,893.25	\$97,358.00
Mainstream(3201)	\$13,929.00	\$13,929.00	\$15,505.00	\$0.00	\$20,344.00
E E E (3204)	\$9,000.00	\$0.00	\$11,122.00	\$0.00	\$12,000.00
SU Assessmnt.	\$14,105.00	\$21,790.00	\$22,438.00	\$11,219.00	\$20,673.00
Pymnt to Edu. Fnd. State	\$665,192.00	\$353,778.22	\$739,343.00	\$191,900.18	\$0.00
Pymnt to Edu. Fnd. Local	\$355,910.00	\$179,247.00	\$642,714.00	\$101,495.00	\$0.00
Misc.Town Expense	\$1,000.00	\$1,040.20	\$1,000.00	\$0.00	\$1,000.00
Bank Fees (CB)	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
Total Expenditures:	\$1,604,978.00	\$1,236,075.17	\$2,233,669.00	\$697,618.46	\$622,039.00
Surplus / (Deficit):		\$6,581.59			

PLEASE NOTE: The Town Education Expense in the proposed budget includes only local expenditures at GMUHS, CAES and Special Ed Expenditures. It does not include any payments to the State Education Fund.

The Education Dept. has supplied the following assumptions on which to base calculations for the amount to be raised for local needs and the amount to be sent to the State Education Fund:

State Tax Rate	Spending Adj.	CLA Adj.	Eff. Tax Rate
\$1.10	126.64%	90.53%	\$1.54

The Tax Dept. has determined an Equalized Education Grand List of: \$793,230.00

TO BE RAISED FOR 2004/2005 : $(\$793,230 \times \$1.54) =$ **\$1,220,591.10**

PRELIMINARY

Three Prior Years Comparisons

ESTIMATES
ONLYDistrict: **Andover**
County: **Windsor**LEA: **004**
S.U.: **Windsor Southwest**

Expenditures

	FY2002	FY2003	FY2004	FY2005	
Budget (local budget approved in prior years)	143,993	118,672	289,239	161,249	1.
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005				6,468	2.
S.U. assessment (included in local budget)	12,230	14,105	22,438	20,673	3.
Deficit (if included in local budget)	-	-	(135,000)	-	4. **
Block grant paid by State to tech center in prior years	1,362	1,837	5,345	-	5.
1. Separately warned article passed at town meeting	-	-	-	-	6.
2. Separately warned article passed at town meeting	-	-	-	-	7.
3. Separately warned article passed at town meeting	-	-	-	-	8.
Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-	9.
Act 68 local adopted budget	145,355	120,509	294,584	161,249	10.
Union school or joint school district assessment	353,019	459,136	562,373	460,790	11.
Deficit if not included in budget or revenues	-	-	-	-	12.
Special programs expenditures (if not included in local budget)	-	-	-	-	13.
Gross Act 68 Budget	498,374	579,645	856,957	622,039	14.
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-	15.

Revenues

Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	105,240	161,972	357,803	86,369	16.
Capital debt aid	1,663	1,281	1,469	1,410	17.
Special program revenues (if not included in local budget)	-	-	-	-	18.
Deficit if not included in budget or expenditures	-	-	-	-	19.
Act 144 revenues	106,903	163,253	359,272	87,779	20.
Total revenues	213,806	325,226	718,544	175,558	21.
Fund raising (if any)	-	-	247,000	-	22.
Adjusted local revenues	213,806	325,226	965,544	175,558	23.

Education Spending (Act 68 definition)	391,471	501,392	744,685	534,260	24.
Equalized Pupils	57.99	55.96	62.67	62.04	25.
Education Spending per Equalized Pupil	6,751	8,960	11,883	8,612	26.

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)
(\$8,612 / \$6,800)Anticipated homestead tax rate, equalized
(126.647% x \$1.10)Household Income Percentage for income sensitivity
(126.647% x 2.0%)

**Line #4: Deficit of \$135,000 was the result of assessment costs above budgeted amounts for both FY'02 and FY'03.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Voters of Andover:

SIZE OF THE WINDSOR SOUTHWEST SUPERVISORY UNION:

As of July 1, 2003 the Windsor Southwest Supervisory Union consisted of the following 11 school boards:

<u>SCHOOL BOARDS</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover	3	1
Baltimore	3	1
Cavendish	5	3
Chester	3	1
Landgrove	3	1
Londonderry	3	1
Peru	3	1
Weston	3	1
Chester-Andover Elementary School	5	3
Flood Brook Union School	8	3
Green Mountain Union High School	7	3
	-----	-----
	46	19

The Andover Board has representation on the Supervisory Union Board in accordance with Vermont Statutes.

FEDERAL AND STATE FUNDS AND PROGRAMS:

Please see Chester-Andover and Green Mountain Annual Reports.

ENROLLMENT:

The following is the grade enrollment for your town school district of students attending Chester-Andover Elementary School and Green Mountain Union High School as of October 12, 2003:

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
	6	7	6	2	3	2	4	5	2	8	4	4	3	56

Andover pupils transported: 56

Andover pupils tuitioned to grades 9 - 12 schools: 1

CONTINUED COMMUNICATION WITH THE PUBLIC:

During the past year, agendas of the school board meetings have been sent to the local papers prior to the meetings. The Chester-Andover Elementary School Board meets the first and third Mondays of each month. Green Mountain Union High School Board meets the first and third Thursdays of each month. The public is invited to all meetings. Each month a list of activities which will take place in the school is publicized in the area newspapers.

SPECIAL EDUCATION:

Special Education Programs, supported in part by federal and state funds, provide essential instructional and related services to eligible students with special needs such as those with a specific learning disability, an orthopedic handicap, a speech or hearing impairment, or other handicapping condition. After a formal evaluation is completed and determines that a student is eligible for special education services under federal and state law, an individual education program (IEP) is developed for the student to address those special needs than cannot be met through the regular education program alone.

For further specific information related to curriculum programs, school finance, and other school items, please see the Chester-Andover Elementary School and Green Mountain Union High School Annual Reports.

We would like to take this opportunity to thank the citizens of Andover for their continued support and understanding of education.

Respectfully submitted,

Edward J. Brown, Superintendent

**SPECIAL EDUCATION CHILD FIND (SECTION 504) NOTICE
WINDSOR SOUTHWEST SUPERVISORY UNION**

The Windsor Southwest Supervisory Union is required by Federal laws 94-142 and Section 504 and State regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the towns of Andover, Baltimore, Cavendish, Chester, Landgrove, Londonderry, Peru and Weston whom you suspect of having such needs but who is not currently receiving them, please contact the Director of Special Services/504 Coordinator, Madelyn Crudo Burke at 875-3365 x 23 or Nancy Malette case Manager at 875-3365 x 21 or the school principals at Cavendish, Chester-Andover, Flood Brook or Green Mountain.

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title VI, Title IX, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504.

Directors:

Mark Bodin
William Bourque Jr.
Henry Chauncey
Joseph Fromberger

Andover School Assistance Plan, Inc.

953 Weston-Andover Rd.
Andover, VT 05143

David Hume
Leo Salazar
Robert Sydorowich
Geraldine Williams

Town Report 2004

The Andover School Assistance Plan, Inc. (ASAP) is a non-profit organization that was formed in 1999 after the adoption of Act 60 caused large increases in Andover's school taxes. It was intended to support and maintain high quality local school programs for Andover students at a cost that taxpayers could continue to afford. The business plan to accomplish that goal was to raise funds from private donations which would not only support existing school programs but would also have the effect of reducing State property taxes for Andover tax payers.

A review of all activities shows that over the four(4) years of fund-raising ASAP has contributed \$431,600.00 to the Andover School budgets. This saved the taxpayers of Andover \$791,424.00 in tax payments to the State treasury. The most recent fund-raiser for the school year 2003/04 was particularly successful.

However, given the changes the Legislature implemented in the last session this was the last fund-raiser that enabled us to leverage local contributions to reduce our contributions to the State Education Fund. After reviewing these changes and their effect, the ASAP Fund's directors decided to suspend further fund-raising activities.

Board of Directors

Section VI

*REPORTS OF REGIONAL
COMMISSIONS, AGENCIES
and ORGANIZATIONS*

Chester-Andover Family Center Annual Report 2002

This year we saw a slight drop off in our regular boutique activities. This had some effect on our income as well as some effect on the need that surrounds the community. We continue to aid those who find it difficult to make ends meet, as well as provide food assistance with 62 food shelves per month. We continue to see the Centers importance in serving those in our community that are in need and find it difficult to find assistance. With the slow down in the economy we feel that the importance of the Family Center continues to grow.

Due to our dwindling volunteer base we found it necessary to scale back some of our hours, while we added one Saturday morning per month. This was started in September and continues on. There seemed to be some inquirers into having a Saturday opening and we attempted to meet this with doing it once a month. We have acquired a couple of new volunteers and hope that they continue to be available to us. We have enjoyed our new board members and find them to be all that we had hoped. We continue to do all we do with an entire volunteer staff but realize this may soon be coming to an end. This will be a topic of discussion and concern for the board.

We do enjoy continued support from the area churches as well as from individuals. Our rubbish is attended to by Watkins Rubbish Removal and for that we are grateful. This year with the enormous amount of snow that we saw, keeping our lot clear was quite the chore. Luckily one local man recognized our difficulties and came to our aid. Without his contribution the winter might have been quite difficult for us to proceed. Thank you Keith. Without the support that we get from both Chester and Andover residents our existence would be difficult. For that we are forever grateful.

The year 2002 finished with an enormous out pouring of support both financial and material wise to the Family Center. The amount of food and money that was raised by the Feed The Thousand campaign was quite substantial. We would not have had the abundance of goods without this. In addition there were many individuals and groups that provided Christmas gifts for the children of our community. We were well stocked for both Thanksgiving and Christmas with food and other items. We once again had one family donate 50 pies for Thanksgiving, as well as one man providing us

Chester-Andover Family Center Annual Report 2002

with 24 turkeys. At Christmas we benefited from Okemos donation of 20 turkeys as well as another 12 from an individual. This year the Lions Club provided complete Holiday meals at Thanksgiving and Christmas for 5 families. Their contribution was greatly appreciated and needed. I would like to thank both Newsbank and Mack Molding for their donations of boxes which were crucial in helping to put together our holiday meals. Both GMUHS and CAES participated in food drives that provided ample amounts of food for the holiday and into the new year. At one point our shelves were somewhat emaciated, but now are overflowing onto the floor. (This is not a bad thing). Our two local merchants, Gould's Market and Lisai's were very helpful in supply items that were needed such as some individual meals and other items as well . There were many local business that helped us by housing a donation box or food basket for the Feed the Thousand campaign. For all of you who helped thank you.

It seems that the amount of items left on our porch has diminished slightly. I realize that it is something that may never go away, but having it decrease has been helpful.

As we continue to grow and evolve as a place of support for community members, the support that is provided to us by Chester and Andover is crucial. It is at this time that I would ask that you continue to provide us with the financial support that has been so helpful. Without community support in the form of the towns financial donation and the volunteers that work on our board and at the center I don't know where we would be. It would be a wonderful thing to think that someday there would be no need for us but I realize that will never happen. I think that it is our responsibility to be there for our community. In so many ways the Family Center is a part of Vermont that hasn't changed. Neighbor helping neighbor.

Respectfully Submitted
Everett M. Bennett
Pres. Board of Directors
Chester-Andover Family Center.

THE VERMONT CENTER FOR INDEPENDENT LIVING SUMMARY FOR THE TOWN OF ANDOVER ANNUAL REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. The Vermont Center for Independent Living, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, in FY02, from October 1, 2001 through September 30, 2002, VCIL responded to 1,931 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 365 individuals to help increase their independent living skills and life opportunities; provided 377 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 303 individuals with personal assistance and/or assistive technology; provided communications equipment to 80 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 403 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's main office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

To learn more about VCIL, please call us toll-free at 1-800-639-1522 or visit our new web site at www.vcil.org.

Southeastern Vermont Community Action Andover Town Report

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: Transportation, Weatherization, emergency services (i.e., fuel/utility assistance, food, shelter), crisis intervention, Parent Education, Micro-Business Development, Head Start, Individual Development Accounts, and three thrift stores.

During the past fiscal year, in the community of Andover, we have provided fuel assistance to 2 families @ \$447.00; and 10 outreach services to 2 families.

Community support, through town funding, helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but improve service.

We thank the residents of Andover for their support.

Deborah M. Osienski
Executive Director

SOLID WASTE REPORT 2004

The Town of Andover is a member of the Vermont Solid Waste District. The Vermont District and a similar Waste Management District in New Hampshire constitute the NH/VT Solid Waste Project which provides solid waste disposal services to this and 28 other towns. These services are provided at an electricity generating waste incinerator, located in Claremont, NH.

For Andover, the disposal cost of \$87.00 per ton of waste is paid by the haulers and, by extension, their customers. The Town budget makes no provision for the payment of these costs. The contract under which these services are available is with Waste Management, Inc. and this contract will terminate in 2007.

The Andover Selectboard continually receives reports on current operations of the Project and has been considering future options for Andover's waste disposal needs. Given the long lead times inherent in solid waste planning, it is necessary to consider now what Andover's options are when the current contract terminates. The questions the Selectboard needs to consider are:

- 1) Should Andover continue to be a part of the Vermont Solid Waste District and the NH/VT Project after 2007?
- 2) If not, how do we deal with the issues of jointly owned property and continuing liabilities?
- 3) If the Project is dissolved should the Vermont District enter into a new contract with Waste Management?
- 4) Are there other waste disposal options available for Andover?

These are only some of the questions that will need answers. In order to decide what these answers should be, the Selectboard and I would benefit from your thoughts and suggestions on the issues.

Respectfully submitted
Joseph Fromberger
Andover Representative

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION

The Southern Windsor County Regional Planning Commission is an organization that serves the ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, and promoting cooperation and coordination among towns.

During FY 2003, member towns contributed 4% to the Regional Planning Commission's annual budget of \$555,565.00. Town dues assessment was based on \$1.00 per person using 2000 census data, which for the Town of Andover was \$496.00. The remaining revenues were derived from federal and state funding sources: Federal funding supported transportation planning activities and the administration of Community Development Block Grants; State funds were derived from the Agency of Natural Resources for environmental planning, and the Agency of Commerce and Community Development for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. The SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on VT Agency of Transportation projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies.

In addition to providing ongoing technical assistance to member towns, in the last year, the Regional Planning Commission has provided assistance to the Andover Planning Commission with adopting its Town Plan and amending its zoning bylaws.

Annually, the Board of Selectmen for the Town of Andover appoints a representative and an alternate to the Regional Planning Commission. The RPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2003, H. Joseph Fromberger represented the Town to the Regional Planning Commission and the town's representative to the Transportation Advisory Committee was left vacant.

Southern Windsor County Regional Planning Commission
Ascunney Professional Building
P.O. Box 320
Ascunney, VT 05030
web site: www.swcrpc.org

Vermont Department of Health
Annual Report – Town of Andover, 2003

- **Bioterrorism and Emergency Preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include finding and identifying disease, investigating the source of the disease, providing accurate and timely information to the public and health professionals, and collaborating with other agencies during biological, environmental or weather events. Recent local efforts have included participation in hospital committees, smallpox vaccination clinics, and membership on the District 3 Local Emergency Planning Committee (LEPC #3).

- **Special Supplemental Food & Nutrition Program for Women, Infants, and Children (WIC):** WIC improves the health of eligible pregnant and postpartum women, infants and young children through access to health care, nutrition education and individually designed nutritious food packages. In 2002, nine women, infants and young children living in Andover received health and nutrition screening, education and nutritious foods through this program. Participation in this program has been steadily increasing in this area. The average value of foods provided is \$35.00 per person each month.

- **Reportable Disease Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S., accounting for 25% of all doctor visits each year. The Department of Health investigates all reportable diseases, such as hepatitis, meningitis, measles or foodborne illness. When these illnesses occur, we strive to determine their source and recommend measures to control and prevent further spread of disease. In 2002, Windsor County had 219 cases of disease investigated.

- **Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care costs, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital costs from vaccine-preventable disease in Vermont are \$2.6 million, and each year up to 200 Vermonters die of pneumonia or influenza. In 2002, the Department of Health distributed 12,054 doses of vaccine to health care providers in Windsor County, at a value of \$153,342 to these communities.

- **Food Establishment Inspections:** Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of foodborne disease outbreak. The five greatest risks for foodborne outbreaks are storing food at improper temperatures, inadequate cooking, contaminated equipment, unsafe food sources, and poor personal hygiene among food handlers. Inspections include a 44-item review to evaluate food storage, preparation and handling, as well as to identify potential risks. Of the three establishments in your area, there were two inspections in 2002. For the most recent inspection scores and results in your area, please go to www.healthvermonters.info and select "Program List" then scroll down to "Division of Health Protection" and select "Restaurant Inspection Scores."

- **Town Health Officer (THO) Program:** Every town in Vermont has a THO who is nominated by the Select Board and appointed by the Commissioner of Health. THOs work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, West Nile Virus, rental code complaints and septic systems. The Department of Health supports THOs with training, information and technical assistance. Your THO's report describes the calls received for Andover.

- **West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in 1999. Birds and mammals (including people) can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity. In 2003, five THOs throughout the state also participated in this program by assisting with mosquito trapping. As of September 19, 2003, there have been 450 mosquito samples tested, with nine positive for WNV. In Windsor County from June – September 19, 2003, 110 dead birds were reported, 56 were tested, and 5 were found to be infected with WNV.

The Vermont Department of Health works to protect and promote the public's health. Current challenges include emergency preparedness and response to disease threats such as SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease. If you would like to learn more about these or other efforts, or if you have a public health concern, please call the Health Department's Springfield District Office at (802) 885-5778. Please visit our website at www.healthvermonters.info for recent publications, news updates and other current information about public health.

NEW BEGINNINGS, INC.

New Beginnings, Inc. is a non-profit agency providing services to victims of domestic and sexual violence. Staff and volunteers provide support and information to clients in the office, a police station and Springfield and Mount Ascutney Hospitals after hours, on weekends, and holidays. We offer a 24-hour hotline 365 days a year, assistance and support for client safety, assistance with relief from abuse complaints, court education in the final relief from abuse hearing, safe housing, social service advocacy, referrals, and community education, as well as peer support groups.

This year the staff of New Beginnings, Inc. would like to recognize the amazing types of support by many amazing human beings throughout Windsor County, Vermont, including residents of Andover.

Thanks to:

- ♥Every resident who voted to support town allocations...
- ♥Every dollar donated, raised, or granted....
- ♥Every one of the 219 individuals who wrote out a check or spent a day with us....
- ♥Every donation of stuffed animals or books....
- ♥Every monthly meeting attended by our FY 2003 members of our Directors....
- ♥Every weekly trip to the office by our Board Treasurer or Secretary....
- ♥Every trip to an area business to request support....
- ♥Every business owner who offered support....
- ♥Every horse and rider in our Ride-A-Thon....
- ♥Every note from a musician at our Country Jamboree and Klezmer Concert....
- ♥Every pot of chili stewed, hotdog steamed, cookie baked....
- ♥Every individual willing to carry a pager attached somewhere to their clothing....
- ♥Every individual willing to wake up at 2:30 A.M. to support a victim....
- ♥Every gardening session in our front "yard"....
- ♥Every pamphlet and poster distributed....
- ♥Every Thanksgiving basket of food and Christmas present donated....

we were able to provide:

- To a population of approximately 34,000 individuals....
- Over 475 square miles....
- In 14 Towns, and at times, beyond....
- At 4 full-time police departments....
- In 2 hospital emergency rooms....

- ✧8760 hours of hotline and in-person crisis services....
- ✧48 trips to Family Court....
- ✧1250± pre-crisis, crisis, and post-crisis services....
- ✧9462 hours of volunteer crisis services to:

- *346 victimized women....
- *51 victimized men....
- *11 physically or sexually victimized children....
- *479 children exposed to domestic and sexual violence in-home....
- *394 domestic violence victims....
- *40 sexual violence victims....

Thank you to the many located "behind the scenes" for ensuring that there will continue to be someone to provide support, education and advocacy to those who suffer abuse and for creating a foundation on which New Beginnings builds its services.

Clearly, people of Andover recognize that domestic violence or sexual assault will touch someone in their community and they wish to ensure there is someone available to meet victims' needs.

Co-Directors

Pamela S. Burns
Terri A. Fisk

"Green Up Vermont"

Green Up Day, May 1 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

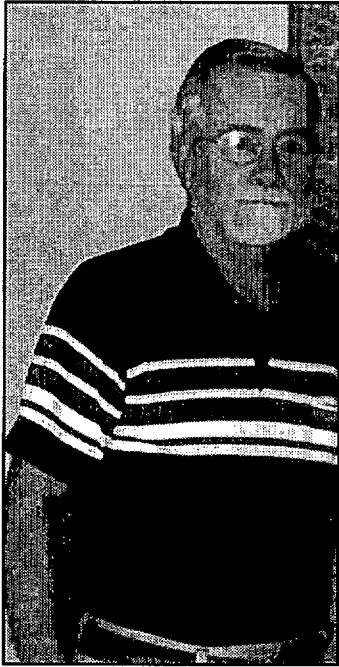
Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

THANK YOU



Dick Dougherty – Auditor

Dick attended his first Town Meeting in March 1986 and before he realized what happened he was elected one of three new auditors. He worked with Joel Stigers and Lee Davis for nine years and saw the beginning of computer use in the town accounting and record system. Dick served the community as auditor for 18 years. He was hoping to be the longest serving auditor in 100 years but as he checked the records, discovered Dorothy Trombley had served 21 years. So Dick is second in length of service in the past 100 years.

Dick enjoyed being one of those who served the community while meeting other town folks who serve the town and visit the town hall. He has always found the clerks and treasurers to be pleasant and very helpful in preparing the town report book which has been his special project as auditor for 18 years. He expressed deep appreciation for all the assistance provided over the years by the seven clerks/treasurers and fellow auditors.

Andover says Thank you very much.

Paul Disney – Town Clerk, Treasurer and Tax Collector

The Town of Andover expresses it's appreciation to Paul for his service as town clerk, treasurer and tax collector for the past two years. He took his duties seriously and found municipal accounting challenging. Paul implemented a number of improvements in the town accounting procedures.

Paul was a master of hyperbole and enjoyed employing it on many occasions as he responded to requests from town hall visitors. He also elevated the office atmosphere with his playing of classical music. Paul had a particular affection for chocolate chip cookies and made sure visitors were aware of it. Paul will be missed by the town and in the town hall.

Peter Farrar – Cemetery Commissioner

Peter has served the town on the Cemetery Commission for over 20 years. He has given much time working on the research, mapping and general care of the cemeteries. He was instrumental in the resetting and replacement of many gravestones which is important in giving the cemeteries a cared for appearance. Peter prepared the history and information for the new information signs. Citizens of Andover express their sincere appreciation for the years of Peter's care and work on behalf of the town cemeteries.

- NOTES -

REMINDER

The third property tax payment

is due

MARCH 1, 2004.

- NOTES -

NOTICE

THE FOLLOWING TOWN OFFICERS WILL BE ELECTED AT TOWN MEETING

SCHOOL DISTRICT

Moderator (1 yr.)
Town School Board Director (3 yr.)

TOWN:

Moderator	(1 yr.)	Cemetery Commission	(3 yr., 1 yr.)
Town Clerk	(1 yr.)	Lister	(3 yr.)
Treasurer	(1 yr.)	Constable	(1 yr.)
Tax Collector	(1 yr.)	Agent to Prosecute	(1 yr.)
Select Board	(2 yr., 1 yr., 1 yr.)	Sexton	(1 yr.)
Auditor	(3 yr., 1 yr.)		

ATTENTION

Please be advised the hours of opening and closing of the Australian ballot vote for the GMUHS and the CAES budget on March 2, 2004 will be from 8:00 A.M. – 7:00 P.M. at the Town Hall.

EMERGENCY TELEPHONE NUMBERS

CHESTER FIRE & AMBULANCE	911
VERMONT STATE POLICE	875-2112
ANDOVER TOWN GARAGE	875-3247
TOWN FIRE WARDEN	875-3351
MOUNTAIN VALLEY MEDICAL CENTER	824-6901
TOWN CLERK	875-2765

NOTICE – TOWN OF ANDOVER RESIDENTS

Through donations from townspeople we are fortunate to have available for use to residents the following if needed:

Adjustable Cane	Quad Cane	Walker w/Seat
Folding Walkers	Hospital Bed	Reacher/Grabbers

Please call 875-2765 or stop at the Town Office for more information.

YOU ARE INVITED TO BRING A NON-PERISHABLE ITEM TO THE TOWN MEETING FOR DONATION TO THE CHESTER-ANDOVER FAMILY CENTER. A COLLECTION BOX WILL BE AVAILABLE.

TOWN OF ANDOVER
953 WESTON-ANDOVER RD.
ANDOVER, VERMONT 05143

PRESORTED STANDARD
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Montpelier, VT 05609-0601

TOWN MEETING - MONDAY, MARCH 1, 2004 - BRING THIS BOOK