

ANNUAL REPORT

**Of the Town Officers
Of the Town of**

CANAAN, VERMONT

For the year ending

December 31, 2019

**INCLUDING REPORT OF THE
SCHOOL DIRECTORS**

**STATE OF VERMONT
ANNUAL REPORT
OF THE TOWN OF CANAAN, VERMONT**

FOR THE YEAR ENDING DECEMBER 31, 2019
GENERAL INFORMATION AND DIRECTORY
(Canaan, Vermont was chartered on February 25, 1782.)

BOARD MEETINGS: The **Selectboard** meetings are scheduled for every other Monday starting January 13th, 2020 and they begin at 6:00 p.m. The **Canaan School Board** meetings are scheduled for every other Monday starting January 6th, 2020. They begin at 4:30 p.m. These meetings are open to the public and are held in the Canaan Community Office Building unless otherwise posted. The **Library Trustee** meetings are scheduled for 5:30 p.m. on the 1st Wednesday of every month. These meetings are open to the public and are held at the Library unless otherwise posted.

TOWN CLERK AND TREASURER'S OFFICE: Open from 8:00 a.m. to 4:00 p.m. Monday through Thursday and 8:00 a.m. to 3:00 p.m. on Friday. Also open every other Monday evening from 6:00 p.m. until 8:00 p.m. to coincide with the Selectboard meetings.

BILLING SCHEDULE: Tax bills are mailed around August 1st, due on or before October 1st. Sewer and Water Utility bills are mailed quarterly, payable within thirty days. Septage bills are mailed around August 1st, due on or before October 1st. Building and Subdivision permits are required by the Zoning Ordinance and the cost of permits is \$10.00 plus \$15.00 for the Memorandum recording fee, payable at the time of submitting the permit.

LIBRARY HOURS: Monday and Wednesday from 12:00 to 7:00 pm., Tuesday and Thursday from 12:00 to 5:00 pm., Friday CLOSED and on Saturday from 10:00 a.m. to 2:00 p.m.

DIRECTORY OF IMPORTANT NUMBERS

Canaan Town Office:	266-3370
Alice M. Ward Library:	266-7135
Canaan Post Office:	266-3473
Beecher Falls Post Office:	266-3037
Canaan Superintendent's Office:	266-3330
Canaan Health Officer:	266-7833
Canaan High School:	266-8910
Canaan Elementary School:	266-3380
Canaan Learning Center:	266-3081
Canaan Treatment Plant:	266-7723
Canaan Fire Department:	266-3422
Vermont State Police:	334-8881
Canaan Police Chief – Jeffery Noyes	266-9619
Listed in order of preference: U.S. Border Patrol Station	266-3035
Swanton Sector Radio Room	1-800-689-3362
Beecher Falls Inspection Station	266-3336
PAIC:	277-8562
Essex County Sheriff:	892-5340
Essex County Sheriff: Mon-Fri 8:30 – 4:30	676-3500
NEKCA Office:	266-7134

Town web address: <http://www.canaan-vt.org>

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WARNING

The legal voters of the Town of Canaan are hereby warned and notified to meet in the Canaan Memorial High School Auditorium on Monday, the 2nd day of March, 2020, at 6:00 p.m. to transact the Town business from the floor, and immediately thereafter, to transact the School business from the floor:

ARTICLE I. To elect all Town Officers required by law:

Town Moderator for one year
School Moderator for one year
Town Clerk for three years
Town Treasurer for three years
Selectboard for three years
Lister for three years
School Director for three years
School Director for three years
Auditor for three years
Auditor for two years (complete 3 yr term)
Trustee of Public Funds for three years
Library Trustee for two years
Library Trustee for two years
Grand Juror for one year
Town Agent for one year
Sexton for one year

(Vote on the above Articles to be by ballot on the third day of March, 2020 A.D. and ballot box to be open from 8:00 a.m. to 7:00 p.m. **The voting place will be at the Canaan Municipal Office Building.**)

TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer?

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year?

ARTICLE 3. Shall the Town of Canaan raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A. § 2804(a)?

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$13,004.00 with revisions, if any, for the following agencies?

a.	Orleans Essex VNA & Hospice, Inc.	\$ 4,400.00	pg 58
b.	Northeast Kingdom Human Services, Inc.	\$ 1,944.00	pg 57
c.	Northeast Kingdom Council on Aging	\$ 1,500.00	pg 59
d.	Rural Community Transportation	\$ 1,210.00	pg 56
e.	Northeast Kingdom Learning Services	\$ 1,250.00	pg 65
f.	Umbrella, Inc.	\$ 700.00	pg 64
g.	Canaan Naturally Connected, Inc.	\$ 2,000.00	pg 53
	AGENCY APPROPRIATION REQUEST TOTALS	\$13,004.00	

ARTICLE 5. To determine if the Town of Canaan will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 56

ARTICLE 6. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 32

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15,16,17,18

ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 28,29

ARTICLE 9. Shall the voters of the Town of Canaan authorize the legislative body to appoint the municipal clerk as provided by 17 V.S.A. § 2651 (e)

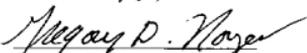
ARTICLE 10. Shall the voters of the Town of Canaan authorize the legislative body to appoint the municipal treasurer as provided by 17 V.S.A § 2651 (f)

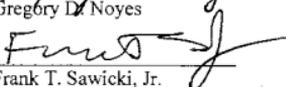
ARTICLE 11. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 27th day of January, 2020 A.D.

Selectboard of Canaan, VT


Haven L. Haynes, Jr.


Gregory D. Noyes


Frank T. Sawicki, Jr.

**TOWN MEETING
SCHEDULE**

MARCH 2, 2020

**6:00 p.m. Annual Town Meeting
Canaan Memorial High Gymnasium
Followed by Annual School Meeting**

TUESDAY, MARCH 3, 2020

**8:00 a.m. to 7:00 p.m. AUSTRALIAN
BALLOT OF ELECTION OF TOWN
OFFICERS**

Canaan Municipal Office Building

**TOWN MEETING
PROCEDURES**

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

Motions - All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madam Moderator, I move we adopt Article ____") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been granted, remarks should be addressed to the Moderator and not other members of

the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" (Are you ready to vote on Article ____?") Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

Amendments - Amendments to main motions may be made ("I move we amend Article ____ to read") and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion. Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down.

Reconsideration - In 1993, for the first time, it was possible for voters to reconsider their actions on main articles at town meeting. According to 17 VSA 2661 (a), a warned article voted at town meeting may be reconsidered at the same

meeting before the assembly has begun consideration of another article. Once the motion is placed before the assembly by the chair, it is ripe for consideration by the body and it is too late to move to reconsider the vote on the previous article. A Motion to Reconsider must be made by a person who voted on the prevailing side of the motion to be reconsidered, requires a second, is debatable, requires a majority vote and may not be reconsidered.

VOTING – By Registered Voters-Voting may take place in three ways:

- A. Voice (the usual way) “All in favor of Article ___, say AYE,”
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly, those members who are registered voters will stand for ‘AYE’ or ‘NAY’ votes.
- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This the most accurate, yet time-consuming method, of voting.

ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 8:00 a.m. until 7:00 p.m. on March 3rd, 2020. The Annual Town and School business meeting will start at 6:00 p.m. on March 2nd, 2020, and recess at the discretion of the Moderator (with appropriate motion to recess) if the meetings run too late into the evening. A time will be set to reconvene the meeting on March 3rd, 2020. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wished to postpone an Article for some valid reason, (s)he may request postponement to a certain time (“Mr. Moderator, I move to postpone Article ___ until...”) after another Article, for instance, or a specific time.

Tabling a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over – there is no such motion in Robert’s Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate, the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely (Mr. Moderator, I move to postpone indefinitely Article ___”). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. (“Mr. Moderator, I object to consideration of Article ___”). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

Non-Voters – Town Meeting is only for Registered Voters to speak and vote. If the Assembly wished to hear from a non-voter it should vote to suspend the rules (“I move we suspend the rules for Article ___”). This motion may not be amended or debated and requires a two-thirds vote.



Selectboard Report 2019

This past year we did not receive any Better Back Roads Grants, but we did apply again for this year. We did replace the culvert on River Road in Beecher Falls this summer because the old culvert had started to fail. Hall Stream Road in Beecher Falls was repaved due to the flooding damage and the manholes were raised to make sure they didn't leak. We still need to deal with Canaan Hill where we had a landslide last spring. Vermont Electric Cooperative was ready to fix the problem but Consolidated wouldn't agree to it. The road up to the Community Forest was repaired and graded to make it easier for the students to get up there. We have plans to do some work on our class IV roads and develop a 5- year plan to keep them passable.

We have been working with the State on learning to deal with the Japanese Knotweed which is an invasive weed that is hard to kill. This weed spreads easily and needs to be handled carefully.

This year a plaque was mounted on the horse trough in Fletcher Park. This year, we will need to have some work done on the fountain. The Meadow Lot located by the Stewartstown Bridge has been designated as an emergency landing spot for DHART.

This past year was the 75th Anniversary of the Beecher Volunteer Fire Department which we are very lucky to have. In October they had a weekend celebration which was well attended. Congratulations to the volunteers past and present for a job well done.

The American Legion Post #47 received a grant from Home Depot to upgrade their building located on Kingsley Road and it looks very nice. There were Home Depot volunteers from all over New England who helped on the renovations. Please take the time to visit the Post and see the improvements that have been made.

The NEK Country Riders ATV club was formed last spring and will be entering their second year.

This past year we have had a few incidents of people dumping trash beside the road and it has to stop because this needs to be cleaned up at the taxpayer's expense. If you see something, report it because it affects everybody.

Be sure to check the town web page (canaan-vt.org) to see when the Selectboard meetings are held. Notify the Town Clerk if you want to attend, so we make sure you are on the agenda. When you have any issue(s) it is best to bring it up to the whole board at the same time.

The Selectboard will be purchasing a new cruiser for the police department. Our present cruiser is 7 years old with many miles on it and we were informed with its last inspection that the underbody is in such disrepair that it probably will not pass inspection this year.

The project for the Sewer Treatment Plant has been substantially completed and things are running smoothly. We also have installed a storage shed to store the equipment for the sewer and water departments which will reduce clutter in the plant itself.

The Selectboard, along with the town employees attend trainings and take part in webinars throughout the year to better do our jobs and keep abreast of new regulations from Montpelier. These workshops have given us guidance on our town policies and ordinances.

We urge all residents to participate in the U.S. Census this year because the results will help determine how more than \$675 billion is distributed each year to states and localities for key programs during the next decade. The Census is short, easy to complete, and important for this town.

We would like to thank our employees for doing the great job that they have done over the past year. We understand that sometimes things can get a bit disjointed, but you have all come through and did your jobs.

**AUDITOR'S REPORT
COMPARATIVE FINANCIAL STATEMENT
FOR THREE YEAR PERIOD ENDING 12-31-19**

INCOME AND EXPENSE ACCOUNTS			
CURRENT ASSETS			
	1-Jan-20	1-Jan-19	1-Jan-18
General Fund	\$ 99,439.88	\$ 121,791.95	\$ 154,933.08
Highway Account	\$ 172,737.15	\$ 155,571.13	\$ 113,585.25
Fire District #1	\$ 125,501.90	\$ 102,098.62	\$ 131,823.17
Fire District #2	\$ 26,098.29	\$ 28,961.07	\$ 34,890.96
Sewer Account	\$ 251,816.63	\$ 236,674.19	\$ 231,103.67
Capital Reserve Accounts	\$ 213,500.57	\$ 165,993.68	\$ 211,088.24
Del. Taxes & Utilities	\$ 93,650.22	\$ 112,539.96	\$ 93,519.01
Reappraisal Account	\$ 68,984.29	\$ 62,212.13	\$ 50,181.24
Cemetery Stone Account	\$ 3,587.76	\$ 3,584.46	\$ 3,581.14
Revolving Loan Account	\$ 72,858.86	\$ 187,202.05	\$ 112,216.64
Alice M. Ward Library Account	\$ 88,052.13	\$ 82,749.83	\$ 70,712.63
Community Rec. Park Account	\$ 19,385.91	\$ 18,496.48	\$ 19,852.74
Trustee of Public Funds	\$ 14,819.64	\$ 14,632.80	\$ 14,415.24
Property Tax Account	\$ 1,240.60	\$ 1,398.62	\$ 9,516.34
CURRENT ASSET	\$ 1,251,673.83	\$ 1,293,906.97	\$ 1,251,419.35
CURRENT LIABILITIES			
Notes Payable:			
Fire District #1 State Revol. Loan	Paid 2019	\$ 50,000.00	\$ 50,000.00
Fire District #2 USDA Loan	\$ 415,319.36	\$ 424,500.28	\$ 433,478.06
USDA Treatment Plant Loan	\$ 1,224,842.00	\$ 1,263,736.18	\$ 1,301,675.93
USDA Fire District #1	\$ 1,854,775.51	\$ 1,893,035.34	\$ 1,930,774.48
USDA Fire District #2 - 2nd loan	\$ 188,660.02	\$ 192,171.20	\$ 195,617.46
FD#1 Community National Bank Loan	Paid 2019	\$ 182,979.29	\$ -
USDA Wastewater Treatment Loan	\$ 208,000.00	\$ -	\$ -
USDA Fire District #1 2nd Loan	\$ 233,000.00	\$ -	\$ -
John Deere Financial	\$ 48,890.68	\$ -	\$ -
TOTAL LIABILITIES	\$ 4,173,487.57	\$ 4,006,422.29	\$ 3,911,545.93
SUMMARY OF CURRENT POSITION			
Current Assets	\$ 1,251,673.83	\$ 1,293,906.97	\$ 1,251,419.35
Current Liabilities	\$ (4,173,487.57)	\$ (4,006,422.29)	\$ (3,911,545.93)
	\$ (2,921,813.74)	\$ (2,712,515.32)	\$ (2,660,126.58)
To the voters and taxpayers of the Town of Canaan:			
We, the undersigned Auditors of the Town of Canaan, Vermont have examined the accounts of said Town of Canaan and find them consistent as presented in prior years.			
We have examined files and source documents and find them accurate to the best of our knowledge. A summary of findings have been reviewed with School Board and Town Selectboard. A copy of our report is available from the Town Clerk's Office for inspection			
		Ginette Ladd	
		Renee Marchesseault	
		Ursula Johnson	

STATEMENT OF TAXES RAISED

Noreen Labrecque, Treasurer

To Tax Bill - 2019	\$	2,015,253.66
Actual Cash Collected 10-01-19	\$	1,776,940.30
Homestead Declaration State Receipts	\$	144,620.30
Delinquent Taxes to Collector	\$	110,328.19
Adjustment for late current filing	\$	495.30
Rebates for revised tax bills	\$	(17,130.43)
	\$	2,015,253.66

APPORTIONMENT OF TAXES

Non Residential Education Tax	1.3662	\$	710,831.43
Homestead Education Tax	1.4555	\$	578,151.89
Highway Account	0.0194	\$	15,456.56
Library Account	0.0928	\$	83,338.10
General Account	0.2266	\$	241,155.96
Voted Articles	0.3931	\$	386,319.72
TOTAL		\$	2,015,253.66

MUNICIPAL GRAND LIST

Listed Real Property	\$	93,582,400.00
Municipal Grand List	\$	903,883.00

EDUCATION GRAND LIST

Homestead Education Grand List	\$	389,785.00
Non Residential Education Grand List	\$	514,238.60
Total Education Property Value	\$	90,402,360.00

SUGGESTED MUNICIPAL TAX RATE - 2020

Based on last year's Grand List of \$903,883.00

General Acct. - 0.4240

Highway Acct. - 0.2649 Library Acct. - 0.0967 Voted Art. - 0.0210

Suggested Municipal Tax Rate 2020 - Without voted Art. - 0.7856

Suggested Municipal Tax Rate 2020 - With Voted Art. - 0.8066

Canaan 2019 Billed Grand List
Form 411 - (Town code: 125)
Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

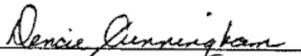
REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	281	32,088,900	22,751,400	9,337,500	32,088,900
Residential II R2	117	19,413,400	13,746,400	5,667,000	19,413,400
Mobile Homes-U MRU	20	468,500	335,500	133,000	468,500
Mobile Homes-L MHL	11	643,900	375,500	268,400	643,900
Seasonal I S1	55	6,680,200	642,200	6,038,000	6,680,200
Seasonal II S2	37	4,360,300	0	4,360,300	4,360,300
Commercial C	23	4,309,000	247,600	4,061,400	4,309,000
Commercial Apts CA	7	1,455,900	214,600	1,241,300	1,455,900
Industrial I	2	7,132,800	0	7,132,800	7,132,800
Utilities-E UE	4	7,366,900	0	7,366,900	7,366,900
Utilities-O UD	2	558,500	0	558,500	558,500
Farm F	13	3,711,900	1,023,300	2,688,600	3,711,900
Other O	0	0	0	0	0
Woodland W	51	4,426,900	0	4,426,900	4,426,900
Miscellaneous M	34	965,300	0	965,300	965,300
TOTAL LISTED REAL	657	93,582,400	39,336,500	54,245,900	93,582,400
P.P. Cable	0	0	0	0	0
P.P. Equipment	0	0	0	0	0
P.P. Inventory	0	0	0	0	0
TOTAL LISTED P.P.	0	0	0	0	0
TOTAL LISTED VALUE		93,582,400	39,336,500	54,245,900	93,582,400
EXEMPTIONS					
Veterans 10K	6/6	60,000	40,000	20,000	60,000
Veterans >10K		60,000			
Total Veterans		120,000	40,000	20,000	60,000
P.P. Contracts	0	0	0	0	0
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv (voted)	0/0	0	0	0	0
Owner Pays Ed Tax	0/0	0	0	0	0
Total Contracts	0/0	0	0	0	0
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv (voted)	0/0	0	0	0	0
Owner Pays Ed Tax	0/0	0	0	0	0
Total FarmStabContr	0/0	0	0	0	0
Current Use	35/35	3,074,100	318,000	2,756,100	3,074,100
Special Exemptions	1	0	0	45,940	45,940
Partial Statutory	0/0	0	0	0	0
Sub-total Exemptions		3,194,100	358,000	2,822,040	3,180,040
Total Exemptions		3,194,100	358,000	2,822,040	3,180,040
TOTAL MUNICIPAL GRAND LIST		903,883.00			
TOTAL EDUCATION GRAND LIST			389,785.00	514,238.60	904,023.60
NON-TAX	43	NON-TAX PARCELS ARE NOT INCLUDED ON THE 411			

TOWN OF CANAAN

PROCEDURES FOR COLLECTION OF DELINQUENT TAXES

The purpose of these procedures is to establish clear guidelines so that all delinquent taxes will be treated fairly and will know what to expect.

- A. As soon as the warrant has been received, and each month afterwards, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
- B. Only payment arrangements that will pay the bill in full before the due date of the next year's bill will be accepted.
- C. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
- D. If no satisfactory payment arrangements have been made in one month, or if the prior agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus costs and fees:
 1. The collector will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
 2. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. Section 5252.
 3. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
- E. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. Section 1535.
- F. In the event that no one purchases the property at tax sale or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.


Collector of Delinquent Taxes

DELINQUENT TAX COLLECTORS REPORT
Dencie M. Cunningham, Collector

FOR COLLECTION 2019		COLLECTED 2019	
2016	\$10,534.95	2016	\$10,534.95
2017	\$35,468.60	2017	\$35,468.60
2018	\$73,596.52	2018	\$62,671.04
2019	<u>\$110,328.19</u>	2019	<u>\$46,543.06</u>
	<u>\$229,928.26</u>		<u>\$155,217.65</u>
<hr/>			
2018	\$10,925.48	TOTAL FOR COLLECTION 2019	\$229,928.26
2019	<u>\$63,785.13</u>	Total Collected	<u>\$155,217.65</u>
	<u>\$74,710.61</u>		<u>\$74,710.61</u>

DELINQUENT PROPERTY TAXES 12/31/18

Blanchard, Linda	****
Desbiens, Martin	McCaskill, Pat
Finer Farms, LLC	McCaskill, Pat
Flagg, Thomas	Schmidt, Corey
Gilbert, Denis & Mary Ann	Spencer, Duane & Joanne
Kimball, Harry & Joette	Varley, Craig & Molly

TOTAL DUE \$10,925.48

DELINQUENT PROPERTY TAXES 12/31/19

Bank Of America NA	****
Bates, Charles & Amber	Mannino, Michael
Blanchard, Linda	McCaskill, Pat
Bluestone, Inc.	McCaskill, Pat
Bower, James	McComiskey, Robert & Heidi
Brown, Russell & Fern	McComiskey, Robert
Bush, Danielle & Fuchs, Danielle	McComiskey, Robert & Paquette, Melanie
Cornell, Derek & Kimberley, Kirk	Paquette, Christopher
Daniels, Thomas	Pierni, Brian
Desbiens, Martin	Pine Tree Real Estate Trust
Favreau, David	Plumer, John
Finer Farms, LLC	Riverside Meadows, LLC
Fitch, Kurt & Teresa	Rowell, Kevin, Leslie & Mark
Flagg, Thomas	Schmidt, Corey
Gilbert, Denis & Mary Ann	Spencer, Duane & Joanne
Goudreau, Nicholas & Ashley	Thibeault, Shirley
****	Tillinghast, Dana
Gray, Gerald II	Tyler, Danielle & Maurais, Raymond Jr.
Inkel, Claire Estate	Unfonak, James Estate
Kimball, Harry & Joette	Varley, Carig & Molly
Kimball, Milton Estate	Wheeler, Suzanne Estate

TOTAL DUE \$63,785.13

TOTAL DELINQUENT TAXES \$74,710.61

****PAID AFTER 12/31/19

TREASURER'S REPORT GENERAL ACCOUNT

Noreen Labrecque, Treasurer

RECEIPTS:

Cash on Hand 1-1-19	\$	125,794.51
By Appropriation, Current Taxes		
Total Property Taxes Collected 2019	\$	1,776,940.30
2016 Delinquent Taxes	\$	2,534.60
2017 Delinquent Taxes	\$	17,138.84
2018 Delinquent Taxes	\$	62,546.71
2019 Delinquent Taxes	\$	42,837.06
Interest on Delinquent Taxes	\$	12,323.97
Interest from Regular Savings	\$	3,073.47
Delinquent Tax Collector Fees	\$	9,574.95
Hold Harmless - State of Vermont	\$	23,176.00
Marriage License Fees/State fees	\$	420.00
Liquor Licenses	\$	965.00
Fish & Game Fees	\$	33.50
Dog Licenses/Fines & State Fees	\$	1,630.00
Zoning Permits	\$	130.00
Green Mountain Passport	\$	14.00
Lister's Ed. Fund	\$	693.00
Town Clerk Fees	\$	6,324.00
Restoration of Land Records	\$	1,394.00
Fees & Misc	\$	1,838.50
Trustee of Public Funds	\$	184.48
Pilot Funds - State of Vermont	\$	3,781.07
Reappraisal Reimb.	\$	5,890.50
School Reimb. Tax Reconcil	\$	10,540.44
Traffic Fines	\$	964.62
Sale of Cemetery Lot	\$	100.00
Miscellaneous	\$	76.94
Rental - NH Wireless	\$	360.00
Transfer Station Revenues	\$	37,376.00
Orton Family Grant	\$	10,000.00
Fire District Adm Charges	\$	4,450.00
Pre pay property taxes	\$	1,240.66
SUB-TOTAL	\$	2,164,347.12
Property Taxes to Collector	\$	120,257.71
TOTAL RECEIPTS & CREDITS	\$	2,284,604.83
EXPENDITURES		
Property Taxes to Collector	\$	120,257.71
State payment after Oct 1st	\$	6,147.00
Paid Select Orders (General, Police, Transfer Station)	\$	2,041,484.65
Due to FD#1 & FD#2	\$	(343.70)
Due to due from other funds	\$	5,565.51
Cash in Savings/Checking/Sweep 12-31-19	\$	111,493.66
TOTAL EXPENDITURES & CASH ON HAND	\$	2,284,604.83
BUILDING CAPITAL RESERVE		
RECEIPTS		
Balance on Hand 01-01-19	\$	4,002.39
Savings Interest - 2019	\$	4.33
Capital Reserve Transfer	\$	2,000.00
TOTAL RECEIPTS AND CASH ON HAND	\$	6,006.72
EXPENDITURES		
Paid Selectboard Orders - 2019	\$	
Savings Account Balance 12-31-19	\$	6,006.72
TOTAL EXPENDITURES AND CASH ON HAND	\$	6,006.72

**2019 GENERAL ACCOUNT
SELECTBOARD'S DETAILED
EXPENDITURES**

Selectboard		Fire Protection	
Salaries	\$ 6,000.00	Contracted Services-Local	\$ 46,000.00
Administration	\$ 1,058.27	45th Parallel	\$ 63,533.80
Clerk & Treasurer's Office		Contracted Services-Outside	\$ 1,825.12
		Colebrook Retainer Fee	\$ 2,000.00
Salaries	\$ 67,585.67	Animal Control Officer	\$ 1,696.50
Telephone, Postage, etc.	\$ 4,285.53	A.C. Supplies/fees/misc	\$ 1,380.32
Printing & Advertisement	\$ 560.75	FICA	\$ 129.78
Contracted Services	\$ 1,971.01	Zoning	
Record Books/Supplies	\$ 2,506.45	Commissioners' Stipend	\$ 2,260.00
Office Equipment	\$ 3,289.48	Zoning Expenses	\$ 350.45
Health Insurance	\$ 23,881.25	Justice of Peace	\$ 600.00
Retirement	\$ 4,482.55	Street Lighting	
Ballot Clerks	\$ 356.18	Street Light Services	\$ 23,249.57
Auditors	\$ 643.97	Cemeteries	
Listers' Salaries	\$ 7,433.48	Salaries	\$ 3,890.56
Listers' Materials/Supplies	\$ 1,372.36	Materials & Supplies	\$ 47.17
Lister Mileage/Workshops	\$ 436.16	Fuel & Lubricants	\$ 102.60
Tax Map Update	\$ -	Cemetery Comm stipends	\$ 500.00
Marriage License Fee	\$ 350.00	New Equipment	\$ 379.99
Del. Tax Collector Expense	\$ 573.44	Equipment Repairs	
Del. Tax Collector Fees	\$ 9,576.95	Stone & Fence Repair	
Parks & Trees		Cemetery Road	
Contracted Services	\$ 3,895.25	Buildings	
Materials & Supplies	\$ 289.37	Water, Sewer & Electricity	\$ 4,321.21
Community Forest		Repairs	\$ 1,890.54
Park Electric	\$ 471.56	New Equipment	\$ 1,500.00
General Services		Contracted Labor	\$ 2,565.00
Legal Services	\$ 280.00	Materials & Supplies	\$ 713.53
Printing & Advertisement	\$ 1,463.30	Contracted Cleaning	\$ 2,955.00
NVDA & VLCT Dues	\$ 2,915.00	Contracted Mowing	\$ 1,360.00
Miscellaneous Fees/Exp.	\$ 5,378.40	Insurance	\$ 2,035.89
Workshops/Dues/Mileage	\$ 861.01	Generator Expenditures	\$ 1,037.12
Workmen's Compensation	\$ 287.33	SUB TOTAL	
Property/Liability Ins./Bonds	\$ 3,493.18	Transfer Station Expenses	\$ 72,934.00
County Tax	\$ 23,452.69	Police Expenses	\$ 44,592.05
PICA	\$ 8,056.15	Appropriations	
Dispatch Center	\$ 11,595.56	Voted Articles	\$ 13,571.00
Grant Expenditures	\$ 11,000.00	Property Tax Reimb Overpayments	\$ 17,130.43
Web Page	\$ 1,361.91	School Appropriation	\$ 1,189,000.81
North Country Chamber fee	\$ 250.00	Library, Highway, Bldg. Cap. Res.	\$ 326,518.00
SUB TOTAL	\$ 211,414.21	SUB TOTAL	\$ 1,830,070.44
		TOTAL EXPENDITURES	\$ 2,041,484.65

2020 GENERAL BUDGET

GENERAL BUDGET 2020				
	Actual 2018	Budget 2019	Actual 2019	Budget 2020
00-001-10 CLERK/TREASURER'S OFFICE				
00-001-0999 SELECTBOARD ADM.	\$ 1,032.16	\$ 1,500.00	\$ 1,058.27	\$ 1,500.00
00-001-1000 SELECTBOARD SALARIES	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
00-001-1001 SALARIES	\$ 66,140.91	\$ 68,000.00	\$ 67,585.67	\$ 69,500.00
00-001-1002 TELEPHONE/POSTAGE/BOX RT	\$ 4,412.75	\$ 5,000.00	\$ 4,285.53	\$ 5,000.00
00-001-1003 PRINTING/ADVERTISEMENT	\$ 725.90	\$ 750.00	\$ 560.75	\$ 750.00
00-001-1004 OTHER CONTRACTED SERVICES	\$ 1,374.88	\$ 1,500.00	\$ 1,257.01	\$ 1,000.00
00-001-1005 RECORD BOOKS/OFFICE SUP.	\$ 2,887.40	\$ 3,000.00	\$ 2,506.45	\$ 3,000.00
00-001-1006 OFFICE EQUIPMENT	\$ 259.98	\$ 3,000.00	\$ 3,289.48	\$ 1,500.00
00-001-1008 BALLOT CLERKS	\$ 1,039.50	\$ 750.00	\$ 356.18	\$ 1,200.00
00-001-1009 EMPLOYER RETIREMENT SHARE	\$ 4,297.41	\$ 4,400.00	\$ 4,482.55	\$ 4,800.00
00-001-1010 HEALTH INSURANCE	\$ 23,708.64	\$ 25,000.00	\$ 23,881.25	\$ 22,000.00
00-001-1011 MARRIAGE LICENSE STATE FEE	\$ 250.00	\$ -	\$ 350.00	\$ -
00-001-1013 RESORATION - LAND RECORDS	\$ -	\$ -	\$ 714.00	\$ -
00-001-1020 AUDITOR SALARIES	\$ 871.50	\$ 1,200.00	\$ 643.97	\$ 1,000.00
00-001-1022 AUDITOR EDUCATION	\$ -	\$ 200.00	\$ -	\$ 200.00
00-001-1030 DEL.TAX COLLECTOR EXP.	\$ 320.95	\$ 750.00	\$ 573.44	\$ 750.00
00-001-1031 DEL. TAX COLLECTOR FEES	\$ 6,548.73	\$ -	\$ 9,576.95	\$ -
00-001-1032 TAX SALE TO DEL TAX COLL	\$ -	\$ -	\$ -	\$ -
00-001-1040 LISTER'S SALARIES	\$ 6,604.15	\$ 7,500.00	\$ 7,433.48	\$ 7,500.00
00-001-1041 LISTER'S MATERIAL/SUPPLY	\$ 1,591.21	\$ 1,500.00	\$ 1,372.36	\$ 750.00
00-001-1042 LISTER MILEAGE/WORKSHOPS	\$ 276.07	\$ 500.00	\$ 436.16	\$ 500.00
00-001-1043 TAX MAP UPDATES	\$ 884.00	\$ 750.00	\$ -	\$ 750.00
	\$ 129,226.14	\$ 131,300.00	\$ 136,363.50	\$ 127,700.00
00-001-13 GENERAL SERVICES				
00-001-1300 LEGAL SERVICES	\$ 122.50	\$ 500.00	\$ 280.00	\$ 500.00
00-001-1301 PRINTING/ADVERTISEMENT	\$ 1,515.00	\$ 1,500.00	\$ 1,463.30	\$ 1,750.00
00-001-1302 N.V.D.A. DUES	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00
00-001-1303 WORKMAN'S COMP	\$ 413.51	\$ 300.00	\$ 287.33	\$ 300.00
00-001-1304 PUBLIC OFF./LIABILITY	\$ 3,926.56	\$ 3,500.00	\$ 3,493.18	\$ 3,200.00
00-001-1307 COUNTY TAX	\$ 22,953.73	\$ 23,000.00	\$ 23,452.69	\$ 24,000.00
00-001-1309 FICA	\$ 7,642.93	\$ 7,900.00	\$ 8,056.15	\$ 8,400.00
00-001-1310 MISCELLANEOUS FEES	\$ 304.00	\$ 300.00	\$ 5,378.40	\$ 300.00
00-001-1313 ZONING/PLANNING SALARIES	\$ 2,000.00	\$ 2,200.00	\$ 2,260.00	\$ 2,200.00
00-001-1314 ZONING EXPENDITURES	\$ 297.41	\$ 300.00	\$ 350.45	\$ 350.00
00-001-1315 TOWN SERVICE EXPENSE	\$ -	\$ 100.00	\$ -	\$ 100.00
00-001-1316 V.L.C.T. DUES	\$ 2,132.00	\$ 2,186.00	\$ 2,186.00	\$ 2,275.00
00-001-1317 DISPATCH SERVICE CENTER	\$ 8,909.10	\$ 10,000.00	\$ 11,595.56	\$ 11,000.00
00-001-1318 EDUCATION/MILEAGE, ETC	\$ 804.50	\$ 900.00	\$ 861.01	\$ 900.00
00-001-1322 WEB PAGE EXPENDITURES	\$ 1,187.84	\$ 1,350.00	\$ 1,361.91	\$ 1,350.00
00-001-1324 NORTH COUNTRY CHAMBER	\$ 150.00	\$ 250.00	\$ 250.00	\$ 250.00
00-001-1325 JUSTICE OF PEACE STIPENDS	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
00-001-1326 PROP TAX REIMB OVER PAID	\$ 9,083.21	\$ -	\$ 17,130.43	\$ -
	\$ 62,771.29	\$ 55,615.00	\$ 79,735.41	\$ 58,204.00

2020 GENERAL BUDGET

GENERAL BUDGET - 2020				
	Actual 2018	Budget 2019	Actual 2019	Budget 2020
00-001-12 PARKS & TREES				
00-001-1200 CONTRACTED SERVICES	\$ 4,767.19	\$ 5,000.00	\$ 3,895.25	\$ 4,000.00
00-001-1201 MATERIALS/SUPPLIES	\$ 192.98	\$ 400.00	\$ 289.37	\$ 400.00
00-001-1202 SIDEWALK EXPENSES	\$ -	\$ 100.00	\$ -	\$ 100.00
00-001-1206 PARK ELECTRIC	\$ 519.79	\$ 700.00	\$ 471.56	\$ 650.00
	\$ 5,479.96	\$ 6,200.00	\$ 4,656.18	\$ 5,150.00
00-001-14 FIRE PROTECTION				
00-001-1400 CONTRACT WITH BFFVD	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00
00-001-1401 OTHER CONTRACTED SERVICES	\$ 1,329.25	\$ 2,000.00	\$ 1,725.12	\$ 2,000.00
00-001-1403 DRY HYDRANT	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
00-001-1404 45TH PARALLEL	\$ 62,204.18	\$ 63,000.00	\$ 63,533.80	\$ 65,250.00
00-001-1405 COLEBROOK RETAINER FEE	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	\$ 111,633.43	\$ 113,100.00	\$ 113,358.92	\$ 115,350.00
00-001-15 ANIMAL CONTROL				
00-001-1500 ANIMAL CONTROL SALARIES	\$ 1,680.00	\$ 1,800.00	\$ 1,696.50	\$ 1,750.00
00-001-1501 ANIMAL CONTROL MAT/SUPPLIES	\$ 248.96	\$ 250.00	\$ 186.42	\$ 200.00
00-001-1502 FICA - ANIMAL CONTROL	\$ 128.52	\$ 150.00	\$ 129.78	\$ 140.00
00-001-1503 DOG LICENSE STATE FEES	\$ 830.00	\$ -	\$ 760.00	\$ -
00-001-1504 MISC. ANIMAL CONTROL	\$ -	\$ -	\$ 433.90	\$ 450.00
00-001-15 POLICE DEPARTMENT				
00-001-1505 WORKMAN'S COMP/LIABILITY	\$ 4,573.36	\$ 4,000.00	\$ 3,795.34	\$ 3,550.00
00-001-1506 EMPLOYER RETIREMENT SHARE	\$ 1,500.80	\$ 1,650.00	\$ 1,654.96	\$ 1,800.00
00-001-1507 POLICE OFFICER TRAINING	\$ -	\$ -	\$ 60.00	\$ -
00-001-1508 VEHICLE PURCHASE/PAYMENTS	\$ -	\$ -	\$ -	\$ 7,500.00
00-001-1510 PARTS/SUPPLIES/REPAIRS	\$ 3,364.84	\$ 4,000.00	\$ 2,614.36	\$ 2,000.00
00-001-1511 VEHICLE INS	\$ 633.71	\$ 600.00	\$ 562.91	\$ 500.00
00-001-1512 FUEL	\$ 2,380.64	\$ 2,400.00	\$ 3,148.82	\$ 3,500.00
00-001-1513 POLICE EQUIP/ UNIFORMS	\$ 329.85	\$ 350.00	\$ 312.52	\$ 350.00
00-001-1514 ADMINISTRATION	\$ 251.50	\$ 260.00	\$ 259.25	\$ 275.00
00-001-1516 FICA - POLICE DEPT	\$ 2,055.82	\$ 2,300.00	\$ 2,218.15	\$ 2,400.00
00-001-1517 RECORDS MANAGEMENT	\$ 480.12	\$ 500.00	\$ 480.12	\$ 400.00
00-001-1520 SALARIES	\$ 26,948.84	\$ 29,000.00	\$ 29,096.00	\$ 31,000.00
00-001-1522- POLICE PHONE	\$ 162.00	\$ 400.00	\$ 389.52	\$ 400.00
	\$ 45,568.96	\$ 47,660.00	\$ 47,798.55	\$ 56,215.00

2020 GENERAL BUDGET

	Actual 2018	Budget 2019	Actual 2019	Budget 2020
00-001-17 GRANTS				
00-001-1708 ECO DEVEL GRANT EXP.	\$ 18,000.00	\$ -	\$ -	\$ -
00-001-1709 NH COMM FOUND GRANT 2 EXP	\$ -	\$ -	\$ -	\$ -
00-001-3400 ORTON FOUNDATION	\$ 5,000.00	\$ -	\$ -	\$ -
	\$ 23,000.00	\$ -	\$ -	\$ -
00-001-18 STREET LIGHTING				
00-001-1800 STREET LIGHT SERVICES	\$ 18,674.69	\$ 20,000.00	\$ 15,524.57	\$ 15,000.00
00-001-1801 LED LIGHT REPLACEMENT	\$ -	\$ -	\$ 7,725.00	\$ -
	\$ 18,674.69	\$ 20,000.00	\$ 23,249.57	\$ 15,000.00
00-001-19 CEMETERIES				
00-001-1900 SALARIES	\$ 3,833.02	\$ 4,300.00	\$ 3,890.56	\$ 4,000.00
00-001-1902 NEW EQUIPMENT	\$ -	\$ 200.00	\$ 379.99	\$ 200.00
00-001-1903 EQUIPMENT REPAIRS	\$ -	\$ -	\$ -	\$ -
00-001-1904 FUEL & LUBRICANTS	\$ 147.20	\$ 200.00	\$ 102.60	\$ 150.00
00-001-1905 MATERIALS & SUPPLIES	\$ 249.74	\$ 150.00	\$ 47.17	\$ 100.00
00-001-1906 STONE REPAIR RESERVE	\$ -	\$ -	\$ -	\$ -
00-001-1908 FENCE REPAIRS	\$ -	\$ -	\$ -	\$ -
00-001-1910 CEMETERY COMMITTEE STIPEN	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00
00-001-1911 CEMETERY ROAD	\$ -	\$ -	\$ -	\$ -
	\$ 4,729.96	\$ 5,600.00	\$ 4,920.32	\$ 5,200.00
00-001-20 BUILDINGS				
00-001-2001 WATER/SEWER/ELECTRICITY	\$ 3,633.26	\$ 4,000.00	\$ 4,321.21	\$ 4,000.00
00-001-2002 REPAIRS	\$ 510.11	\$ 4,000.00	\$ 1,890.54	\$ 4,000.00
00-001-2003 MATERIALS & SUPPLIES	\$ 1,174.10	\$ 1,000.00	\$ 713.53	\$ 800.00
00-001-2004 NEW EQUIPMENT	\$ -	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00
00-001-2006 CONTRACTED CLEANING	\$ 2,935.00	\$ 3,000.00	\$ 2,955.00	\$ 3,000.00
00-001-2007 CONTRACTED LABOR	\$ 1,305.00	\$ 2,500.00	\$ 2,565.00	\$ 1,500.00
00-001-2008 BUILDINGS - INSURANCE	\$ 2,259.85	\$ 2,100.00	\$ 2,035.89	\$ 1,900.00
00-001-2009 CONTRACTED MOWING	\$ 1,175.00	\$ 1,200.00	\$ 1,360.00	\$ 1,500.00
00-001-2015 GENERATOR EXP	\$ 811.31	\$ 900.00	\$ 1,037.12	\$ 500.00
	\$ 13,803.63	\$ 19,700.00	\$ 18,378.29	\$ 18,200.00
00-001-30 SPECIAL APPROPRIATIONS	\$ 17,717.58		\$ 13,571.00	

2020 GENERAL BUDGET

	Actual 2018	Budget 2019	Actual 2019	Budget 2020
00-001-50 TRANSFER STATION				
00-001-5000 TRANSFER STATION SALARIES	\$ 14,368.47	\$ 14,800.00	\$ 15,022.54	\$ 15,500.00
00-001-5001 TRANSFER STATION FICA	\$ 1,088.38	\$ 1,150.00	\$ 1,136.54	\$ 1,200.00
00-001-5003 TRANSFER STATION MILEAGE	\$ 60.50	\$ 100.00	\$ -	\$ 100.00
00-001-5004 TRANSFER STATION EQUIP & REPAIR	\$ -	\$ -	\$ 539.36	\$ 1,500.00
00-001-5005 TRSFR CONTRACTED SERVICES	\$ 12,400.00	\$ 13,500.00	\$ 12,500.00	\$ 13,500.00
00-001-5006 TRSFR CONTRACTED MATERIAL	\$ 15,563.45	\$ 16,500.00	\$ 15,981.25	\$ 16,500.00
00-001-5007 TRSFR PAY AS GO BAGS	\$ 2,835.00	\$ 3,200.00	\$ 5,046.30	\$ 4,000.00
00-001-5008 TRSFR MISC. EXPENSES	\$ 594.47	\$ 250.00	\$ 39.99	\$ 250.00
00-001-5009 TRSFR BLDG CONSTRUCTION	\$ -	\$ -	\$ -	\$ -
00-001-5010 TRSFR EQUIP PURCHASE	\$ -	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00
00-001-5011 EQUIPMENT REPAIRS	\$ -	\$ -	\$ 316.00	\$ 350.00
00-001-5012 WC/LIABILITY INS	\$ 2,539.97	\$ 2,300.00	\$ 2,295.96	\$ 2,050.00
00-001-5014 ANNUAL FEE TO COOS	\$ 4,114.00	\$ 5,300.00	\$ 5,288.00	\$ 5,300.00
00-001-5015 SOLID WASTE COMMITTEE STIPEND	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
00-001-5016 ADVERTISING/POSTAGE	\$ -	\$ -	\$ -	\$ -
00-001-5017 UTILITIES	\$ 954.77	\$ 1,000.00	\$ 954.45	\$ 1,000.00
00-001-5018 SITE MAINTENANCE	\$ -	\$ 500.00	\$ -	\$ -
00-001-5019 TRANSFER STATION PROPANE	\$ 836.97	\$ 750.00	\$ 458.21	\$ 500.00
00-001-5020 HAZARDOUS WASTE DAY	\$ 4,294.68	\$ 3,500.00	\$ 4,874.59	\$ 3,500.00
00-001-5021 HAZARDOUS WASTE - LEMINGTON	\$ -	\$ -	\$ -	\$ -
00-001-5026 STATE FEES	\$ 1,687.86	\$ 2,000.00	\$ 1,778.82	\$ 2,000.00
00-001-5027 MATERIALS/SUPPLIES	\$ 111.94	\$ 200.00	\$ 213.64	\$ 200.00
00-001-5029 TIRES	\$ 1,840.00	\$ 1,250.00	\$ 1,263.00	\$ 1,000.00
00-001-5030 ELECTRONICS	\$ -	\$ -	\$ 20.85	\$ 100.00
00-001-5037 METALS RECYCLING	\$ -	\$ 250.00	\$ 200.00	\$ 800.00
00-001-6000 STUMP DUMP SALARIES	\$ 1,702.40	\$ 1,800.00	\$ 1,490.76	\$ 1,550.00
00-001-6001 STUMP DUMP FICA	\$ 130.04	\$ 150.00	\$ 113.74	\$ 120.00
00-001-6002 STUMP DUMP ADM EXP	\$ 156.00	\$ -	\$ -	\$ -
00-001-6003 STUMP DUMP MISC	\$ -	\$ -	\$ -	\$ -
00-001-6004 STUMP DUMP CONT. SERVICES	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
00-001-6010 STUMP DUMP MAT/SUPPLIES	\$ -	\$ -	\$ -	\$ -
	\$ 65,928.90	\$ 73,150.00	\$ 72,934.00	\$ 72,670.00
TOTAL GENERAL ACCOUNT	\$ 498,534.54	\$ 472,325.00	\$ 514,965.74	\$ 473,689.00

**TOWN OF CANAAN PROJECTED REVENUES
GENERAL ACCOUNT - 2020**

REVENUES	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Budget	Actual	Budget
00-000-0580 CURRENT YEAR TAXES	\$ 265,342.35	\$ 386,335.00	\$ 261,421.49	\$ 383,229.00
00-000-0591 FIRE DIST ADMIN CHARGES	\$ 4,450.00	\$ 4,450.00	\$ 4,450.00	\$ 4,450.00
00-000-0728 MARRIAGE LICENSE ST FEE	\$ 300.00	\$ -	\$ 350.00	\$ -
00-000-0731 FISH & GAME LICENSE FEES	\$ 20.50	\$ 20.00	\$ 33.50	\$ 25.00
00-000-0732 MARRIAGE LICENSE FEES	\$ 60.00	\$ 50.00	\$ 70.00	\$ 50.00
00-000-1733 GREEN MT PASSPORT	\$ -	\$ -	\$ 14.00	\$ -
00-000-0734 SAV INT PROP TAX ACCT	\$ 9.75	\$ -	\$ 104.02	\$ -
00-000-1070 TRUSTEE OF PUB FUNDS INT	\$ 153.36	\$ 150.00	\$ 184.48	\$ 160.00
00-000-1070 REIMB TAX SALE COSTS	\$ 106.20	\$ -	\$ -	\$ -
00-000-1078 INTEREST DEL. PROP TAXES	\$ 8,774.55	\$ -	\$ 12,323.97	\$ -
00-000-1079 DEL TAX PENALTY FEES	\$ 6,496.43	\$ -	\$ 9,574.95	\$ -
00-000-1091 SCHOOL REIMB TAX REC	\$ 18,153.00	\$ -	\$ 10,540.44	\$ -
00-000-1092 EEGL STUDY-STATE OF VT	\$ 5,822.50	\$ 5,800.00	\$ 5,890.50	\$ 5,900.00
00-000-1093 LISTER'S STATE EDUCATION	\$ 685.00	\$ 685.00	\$ 693.00	\$ 690.00
00-000-1201 LIQUOR & TOBACCO LIC	\$ 965.00	\$ 900.00	\$ 965.00	\$ 900.00
00-000-1203 DOG LICENSES	\$ 830.00	\$ 800.00	\$ 756.00	\$ 750.00
00-000-1204 ZONING PERMITS	\$ 90.00	\$ 75.00	\$ 105.00	\$ 75.00
00-000-1206 ZONING ADM FEE	\$ 15.00	\$ -	\$ 25.00	\$ -
00-000-1300 DOG STATE FEES	\$ 758.00	\$ -	\$ 770.00	\$ -
00-000-1301 DOG FINES	\$ 177.00	\$ -	\$ 104.00	\$ -
00-000-1302 TRAFFIC FINES	\$ 633.00	\$ 500.00	\$ 964.62	\$ 600.00
00-000-1401 HOLD HARMLESS FUNDS	\$ 22,811.00	\$ 22,000.00	\$ 23,176.00	\$ 23,000.00
00-000-1403 PILOT REIMB TAX	\$ 3,586.03	\$ 3,500.00	\$ 3,781.07	\$ 3,700.00
00-000-1501 TOWN CLERK FEES	\$ 5,740.00	\$ 6,000.00	\$ 6,324.00	\$ 6,000.00
00-000-1502 RESTORATION/PRESERVATION	\$ -	\$ -	\$ 1,394.00	\$ 1,500.00
00-000-1504 MISC. FEES & CHARGES	\$ 1,084.62	\$ 1,100.00	\$ 1,838.50	\$ 1,500.00
00-000-1601 PILOT - COMM FOREST	\$ -	\$ -	\$ -	\$ -
00-000-1602 GENERAL INTEREST	\$ 1,402.10	\$ 600.00	\$ 2,087.79	\$ 1,500.00
00-000-1605 SALE OF CEMETERY LOT	\$ 100.00	\$ -	\$ 100.00	\$ -
00-000-1608 REAPPRAISAL ACCT INT	\$ 385.39	\$ -	\$ 881.66	\$ -
00-000-1609 MISCELLANEOUS-GENERAL	\$ 145.17	\$ -	\$ 76.94	\$ -
00-000-1610 RENTAL - NE WIRELESS CO	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
00-000-1920 SALE OF TRASH BAGS	\$ 26,588.40	\$ 26,000.00	\$ 28,588.00	\$ 27,000.00
00-000-1921 TRANSFER ST. BULKY REV.	\$ 7,194.00	\$ 8,500.00	\$ 7,434.80	\$ 7,400.00
00-001-5029 TIRES	\$ 1,367.00	\$ -	\$ -	\$ -
00-000-1924 REIMB FOR GRIT FR WWTF	\$ 400.00	\$ -	\$ 400.00	\$ 400.00
00-000-1926 HHW GRANT	\$ 5,113.00	\$ 3,000.00	\$ -	\$ 3,000.00
00-000-1927 ELECTRONICS RECYCLING	\$ -	\$ -	\$ -	\$ -
00-000-1928 METALS BOX	\$ 1,230.30	\$ -	\$ 953.20	\$ -
00-000-1931 LEMINGTON PORTION HHW	\$ 3,300.21	\$ 1,500.00	\$ -	\$ 1,500.00
00-000-2016 2016 DEL PROPERTY TAXES	\$ 29,668.10	\$ -	\$ 2,534.60	\$ -
00-000-2017 2017 DEL PROPERTY TAXES	\$ 40,566.81	\$ -	\$ 17,138.84	\$ -
00-000-2018 2018 DEL PROPERTY TAXES	\$ 10,789.69	\$ -	\$ 62,546.71	\$ -
00-000-2019 2019 DEL PROPERTY TAXES			\$ 42,837.06	\$ -

**TOWN OF CANAAN PROJECTED REVENUES
GENERAL ACCOUNT - 2020**

	FY - 2018	FY - 2019	FY - 2019	FY - 2020
	Actual	Budget	Actual	Budget
00-000-3408 ORTON FAMILY FOUND.	\$ -	\$ -	\$ 10,000.00	\$ -
00-000-3409 HEART AND SOUL	\$ 2,000.00	\$ -	\$ -	\$ -
FUND BALANCE SURPLUS				
	\$ 477,673.46	\$ 472,325.00	\$ 521,793.14	\$ 473,689.00
2019 General Tax Rate		\$ 0.4274		
2020 Suggested Tax Rate		\$ 0.4240		
Grand List \$ 903,883				

**CANAAN COMMUNITY FOREST
BUDGET - 2020**

EXPENDITURES	Yr 2018	Yr 2019	Yr 2019	Yr 2020
	Expended	Proposed	Expended	Proposed
News and Sentinel & Jordan Assoc.	\$ -	\$ 100.00		\$100.00
Trail Work	\$ -	\$ 1,500.00	\$ 139.26	\$1,500.00
Canaan Sewer Fund - Septic	\$ 50.00	\$ 50.00	\$ 50.00	\$50.00
Pay't in lieu of taxes	\$ -	\$ -		
Road on right of way	\$ -	\$ 35,000.00		\$35,000.00
Graveling/mowing existing road			\$ 4,160.00	\$1,000.00
Material and Supplies			\$ 773.17	\$200.00
Vermont Electric	\$ 737.78	\$ 800.00	\$ 613.08	\$800.00
TOTAL EXPENDITURES	\$ 787.78	\$ 37,450.00	\$ 5,735.51	\$38,650.00
REVENUES				
	2018 Actual	2019 Proposed	2019 Actual	2020 Proposed
Sale of Wood	\$ 275.00		\$ 173.00	\$150.00
Savings Interest	\$ 298.34		\$ 608.08	
Electric Reimbursement from School				\$800.00
Community Forest Existing Funds	\$ -	\$ 37,450.00	\$ -	\$37,700.00
TOTAL REVENUES	\$ 573.34	\$ 37,450.00	\$ 781.08	\$38,650.00
COMMUNITY FOREST REVENUES				
Receipts				
Cash on Hand 01-01-19	\$ 46,091.24			
Savings interest	\$ 608.08			
Sale of Wood	\$ 173.00			
TOTAL RECEIPTS & CASH ON HAND	\$ 46,872.32			
Expenditures				
Paid Selectboard Orders	\$ 5,735.51			
Cash on Hand 12-31-19	\$ 41,136.81			
TOTAL EXPENDITURES & CASH ON HAND	\$ 46,872.32			

Canaan Police Department

2019 Town Report

In 2019 we saw a 35% increase in the number of calls from last year to 214 incidents. I feel that this is not due to an increase in crimes but due to better reporting by departments. Generally across the board the numbers are similar. Property crimes showed the biggest decline and motor vehicle related incidents showed the bigger increase.

These incidents were handled by the Canaan Police Department, the Vermont State Police, the Essex County Sheriff's Department and VT Fish and Wildlife. I would like to extend a thank you to all these departments as well as the US Border Patrol. We are very fortunate to have the presence of the Border Patrol increasing the safety of our community.

Death Investigations	4	Sex Offenses	2
Assault-Simple	2	Larceny (Theft)	1
Fraud	1	Vandalism	3
Liquor Violation	1	Family Disturbance	6
Pornography/Obscene Material	1	Disorderly Conduct	1
Trespassing	4	Accident-Injury	6
Accident-Damage	18	LSA motor vehicle	1
Littering	7	Alarms	6
Medical Assist	5	Animal Problem	1
Agency Assist	26	ATV Incident	5
Citizens Dispute	13	Citizens Assist	13
Phone Problems	3	E911 Hang Up	14
Intoxicated Person	2	Juvenile Problem	2
Suspicious Person/Circumstance	33	Public Speaking	3
Snowmobile Incident	5	Traffic Crash Not Reportable	2
Traffic Hazard	2	Threatening	2
Welfare Check	5	Wildlife Calls	19

Thank you again for your continued support. Please contact any of the agencies below to report any suspicious activity.

Canaan Police	802-266-9619
Vermont State Police	802-334-8881
Essex County Sheriff	802-676-3500
VT Fish and Wildlife	802-793-3321
Dispatch	802-334-8881

2019 Solid Waste Report

MSW shipped	18 loads	Total tons: 195.26	Average tons per load 10.85
C&D shipped	14 loads	Total tons: 105.39	Average tons per load 7.53
11 Dumpsters	Shipped 12 loads	Total tons: 70.21	Average tons per load 5.85
Total tons shipped 2019		370.86	450
Total tons shipped 2018		Est 41 tons	
Total Recyclables 2019			
Total Recyclables for all towns using Coos County Recycling		484tons	

We held 4 days for collection of HHW materials. Two in the spring and 2 in the fall. Total cost for the removal of HHW materials off site to a licensed processor for these materials was \$4,874.59. Mobilization for the hauler was \$2,435.15, to come to Canaan. We will be asking the state if we could hold the HHW events every other year. That would save us on mobilization fees of \$2,435.15 We will also be looking into other HHW haulers to see if we can reduce the mobilization cost. We shipped 4 drums of HHW materials at a cost \$2,430.44 to process. We also shipped one full container of paint products at no cost which is part of the State paint program to recycle paint. If you have a small amount of paint left in a can you can let it dry until there is no wet paint. Then you can throw the paint can in the C&D container.

We purchased a 20 ft. container for tires. This helped to separate tires and electronics and made it easier to store these items and better for the hauler to remove the products. We also purchased a porta toilet for the transfer station. Coos Recycling Center provided a new container for cardboard, newspapers and low-grade paper. This provided more room in the recycling building and reduced the time for picking up these materials.

Starting July 1st, 2020 all food scraps will be banned from landfills. We know that some of you are composting. We can still throw meat and bones in the household trash. This should help keep the animals from visiting your compost. We have not developed a workable plan for removing food scraps from our household waste at this time other than promote home composting. If you're a fisherman composting is the best way to get worms. If you have any great ideas to meet this requirement let us know. We will not be cutting open bags to see if you are composting.

We had some issues with accepting unrecyclable plastic containers. For starters the plastic containers have to have a larger base than the mouth for it to be recyclable. The markets use to accept the plastic containers of all shape and sizes. Not so anymore. The market is getting tighter as to what they will accept and will dock any supplier for sending non-recyclable plastic. So, we need to make sure that we are only recycling plastics that are accepted by the processor. We will update a list of plastic containers that are acceptable. What are not acceptable will have to be thrown in with your regular household trash.

We all need to remember that reducing the costs of running the transfer station is in our hands. Recycling is the key component of reducing our costs. Composting is another opportunity. Throwing recyclables in with the household trash is not saving anyone any money. The other negative effect is the landfills will not last as long as they could. Landfill costs increased from \$53.00 to \$60.00 per ton. Trucking fees are \$400.00 per trip. We are getting a good deal for both landfill and trucking fees. Again, these fee charges are affected negatively if we don't recycle.

We want to thank IGA, and Quechee Farms for selling our town bags. Town bags can also be bought at the Town Office.

CANAAN TRUST FUND – 2019

Part of the Trust Fund is money willed to the cemeteries, library, schools, churches, roads; and a gift for the care of the Fletcher Park fountain. All other funds are the amounts paid for perpetual care for the cemeteries.

The earliest entry on the books is to the Alice Hunt Cemetery Fund by Gilbert Harriman, March 31, 1910 in the amount of \$200.00. The late Maurice Young of Canaan, made a bequest of \$1,000.00 in 1980 to this account. Hervie E. Gray made a donation of \$2,000.00 in 1990 to this account. With all additional entries for lots purchased the account now totals \$12,742.87.

The first entry to the Village Cemetery Trust Fund was also made by Gilbert Harriman in the amount of \$300.00. Mr. Maurice Young also bequeathed \$1,000.00 in 1980 to this account, which now totals \$8,472.68.

The first recorded purchase in the South Canaan Cemetery Trust Fund was made in the name of Mary S. Grant on February 25, 1925. On December 7, 1981 a check for \$5,000.00 was received as a bequest from the estate of John H. Hinman to be added to the South Canaan Cemetery Trust Fund which now totals \$6,046.88.

Mrs. Alice M. Ward, widow of Dr. Artemus Ward, bequeathed her home in the Town of Canaan, July 1, 1932 to be used as a library. She also established a \$3,000.00 Trust Fund, the interest to be used to help defray library expenses. Mr. Maurice Young bequeathed \$500.00 to this account and the total amount is now \$3,227.51.

The Wallace Pond Cemetery is owned by the Assumption Church and the funds in the amount of \$600.00 were transferred to Reverend George Paulin on July 6, 1981.

Thomas O. Judd set up his Road Trust to be used to help defray expenses on the Judd Road. The amount is \$1,042.50.

Our records on the School Trust Fund show only "Unknown Donor" in the amount of \$512.48, as does the Church Fund in the amount of \$314.69.

The Trust Fund for the Fletcher Park Fountain was a gift made by Mrs. B.M.E. Holmes in the amount of \$738.77. An additional amount of \$208.82 was added by the Canaan Bicentennial Committee and brings the total to \$947.59.

The entire funds are invested in Certificates and Savings accounts bearing the highest interest rate. The interest is credited to each Trust Fund Account as set down in the Town Report.

FINANCIAL REPORT – 2019

Receipts:

Checkbook Balance 01-01-19	\$8.57
Interest from Trust Funds-2019	<u>\$310.06</u>
TOTAL RECEIPTS	\$318.63

Expenditures:

Interest on T.P. Judd Trust Fund	\$7.36
Interest on School Trust Fund	\$3.58
Interest on Alice M. Ward Library	\$24.14
Interest on Church Trust Fund	\$2.19
Interest on Village Cemetery Trust Fund	\$83.97
Interest on Alice Hunt Cemetery Trust Fund	\$132.49
Interest on South Canaan Cemetery Trust	\$49.66
Interest on Fletcher Park Trust Fund	<u>\$6.68</u>
TOTAL EXPENDITURES	\$310.06
Balance in Checkbook 12-31-19	<u>\$8.57</u>
TOTAL EXP & CASH ON HAND	\$318.63

TRUST FUND AGREEMENT – 2019

T.P. Judd Trust Fund	\$ 1,042.50
School District Trust Fund	512.48
Alice M. W. Library Trust Fund	3,227.51
Church Trust Fund	314.69
Village Cemetery Trust Fund	8,472.68
Alice Hunt Cemetery Trust Fund	12,742.87
S Canaan Cemetery Trust Fund	6,046.88
Fletcher Park Trust Fund	<u>947.59</u>
TOTAL TRUST FUNDS	\$33,307.20

TRUSTEES OF PUBLIC FUNDS

Diana Rancourt, Secretary
 Dencie Cunningham
 Solange Poulin

REAPPRAISAL ACCOUNT

RECEIPTS:	
Cash on Hand 01-01-2019	\$ 62,212.13
State of Vermont Reimbursement	\$ 5,890.50
Savings Interest	\$ 881.66
TOTAL RECEIPTS & CASH ON HAND	\$ 68,984.29
EXPENDITURES:	
Paid Selectboard Orders	\$ -
TOTAL EXPENDITURES	\$ -
Expenditures - 2019	\$ -
Cash on Hand 12-31-19	\$ 68,984.29
TOTAL EXPENDITURES & CASH ON HAND	\$ 68,984.29

CEMETERY STONE ACCOUNT

RECEIPTS:	
Cash on Hand 01-01-2019	\$ 3,584.46
Savings Interest	\$ 3.30
TOTAL RECEIPTS & CASH ON HAND	\$ 3,587.76
EXPENDITURES:	
Paid Selectboard Orders	\$ -
TOTAL EXPENDITURES	\$ -
Expenditures - 2019	\$ -
Cash on Hand 12-31-19	\$ 3,587.76
TOTAL EXPENDITURES & CASH ON HAND	\$ 3,587.76

LISTER'S REPORT - 2019

For the 2019 assessment year, which runs from April 1st to the following March 31st, we recorded 45 property transfers. Thirty-nine properties are in the current use program. Throughout the year we update the Grand List with new addresses, changes of ownership and any changes in property value that have occurred during the year.

Seven grievances were heard, and four resulted in a change.

Canaan's common level of appraisal (CLA) is 112.68% and the coefficient of dispersion (COD), a measure of uniformity of appraisal is 16.92%. The common level of appraisal and coefficient of dispersion are determined annually by the Department of Taxes based on actual sales in the Town of Canaan.

Deadline April 15th – It is important to file the HS-122 Homestead Declaration and HI-144 Household Income forms. File on time to avoid a late penalty.

Reappraisal for the Town of Canaan

The Town of Canaan has put forth and accepted a bid for a complete reappraisal from a qualified, licensed contractor within the State. After review and consideration from the Selectboard and Listers, NEMRC has been approved as our "Appraisal Firm". Edgar A. Clodfelter and Lisa Truchon have been certified as a "Project Supervisor" and "Appraiser" under the provisions of Rule #86-P65 as specified by Property Valuation and Review for the completion of contract reappraisals in the State of Vermont.

The objective of this reappraisal is to generate accurate, defensible estimates of the fair market value for every parcel in Canaan, Vt. as of April 1, 2020. The reappraisal will begin during July 2020, for completion in 2022. The last town wide full reappraisal was in 2008!!! Over the past few years the property sales and disparity of values has weighed on the Grand list and it has come time to seek a full reappraisal. Changes from the reappraisal are expected to be shown on August 2022 tax bills which will be due October 1st, 2022.

Money has been allocated yearly through the States mandated parcel contribution and will fully fund this cost of an outside firm. The total cost of the reappraisal will be \$72,000.

The contracted firm will be assisted by your Town Listers when possible, to inspect all real property in Canaan and Beecher Falls. This includes both exterior and interior inspections when provided access to the interior of the dwelling. If they are denied access, they will still have the responsibility to put a value on that property. Everyone will have some kind of identification that they will be required to present before conducting their inspections. This would certainly speed up the parcel inspections and provide local directions. The listers will also be making contact with residents to schedule ongoing visitations.

Please work with the Appraisers and your Listers when a property visitation is scheduled. The appraisal is intended to give current values of every parcel and to be fair in doing so. Grievances will be in 2022 just prior to the mailing of tax bills reflecting any changes in value from the Reappraisal.

Canaan Board of Listers

HIGHWAY ACCOUNT
TREASURER'S REPORT
Noreen Labrecque, Treasurer

RECEIPTS - 2019

Balance on Hand 1-1-19	\$	155,571.13
Apportionment of Taxes	\$	241,158.00
State Aid to Highways	\$	32,871.85
Better Back Roads Grant	\$	4,895.84
Better Roads Inventory Grant	\$	-
Highway Road Permits	\$	110.00
Highway Department Services	\$	725.00
Savings Interest	\$	1,342.83
Sale of Equipment	\$	-
Sale of Material and Supplies	\$	-
T.P. Judd Trust Fund	\$	4.98
Transfer from Capital Reserve	\$	-
Shared Operator	\$	46,874.21
TOTAL HIGHWAY RECEIPTS & CASH ON HAND	\$	483,553.84

EXPENDITURES

Paid Selectboard Orders - 2019	\$	310,816.69
Savings Account Balance 12-31-19	\$	172,737.15
TOTAL EXPENDITURES & CASH ON HAND	\$	483,553.84

HIGHWAY CAPITAL RESERVE

RECEIPTS:

Balance on Hand 1-1-19	\$	17,162.55
Savings Interest - 2019	\$	229.51
Capital Reserve Transfer	\$	15,000.00
TOTAL RECEIPTS & CASH ON HAND	\$	32,392.06

EXPENDITURES

Paid Selectboard Orders - 2019	\$	-
Savings Account Balance 12-31-19	\$	32,392.06
TOTAL EXPENDITURES & CASH ON HAND	\$	32,392.06

**HIGHWAY ACCOUNT
SELECTBOARD DETAILED EXPENDITURES**

TOWN GARAGE:

Tools	\$	90.62
Insurance	\$	127.96
Maintenance	\$	386.00
Repairs	\$	150.00
Utilities	\$	596.50

EQUIPMENT FUEL & INSURANCES

Fuel & Lubricants	\$	12,298.61
insurance	\$	2,279.53
Misc. Material/Supplies	\$	36.97
Parts & Supplies 2015 1-Ton International	\$	4,485.77
Repairs - 2015- 1 Ton international	\$	13,566.78
Parts & Supplies - 2016 1 Ton	\$	1,799.84
Repairs - 2016 1 Ton	\$	1,270.88
Repairs - Backhoe	\$	1,377.64
Backhoe Lease	\$	17,555.58
Parts & Supplies - Grader	\$	697.03
Repairs - Grader	\$	192.00
Hydroseeder Maintenance	\$	200.00
New Equipment Purchase	\$	398.07

SUMMER MAINTENANCE

Salaries	\$	25,069.23
FICA	\$	1,873.06
Contracted Services	\$	5,265.00
Materials & Supplies	\$	168.00
Bridges & Culverts	\$	8,319.88

WINTER MAINTENANCE

Salaries	\$	34,500.27
FICA	\$	2,586.60
Contracted Services	\$	11,671.73
Materials & Supplies	\$	11,687.31
Equipment Rental	\$	1,780.00

CONSTRUCTION & RESURFACING

Contracted Services	\$	21,816.04
Materials & Supplies	\$	21,781.54
Better Back Roads Expenditures	\$	4,200.00

ADMINISTRATIVE EXPENSES

Worker's Comp/Liability	\$	6,769.97
Health Insurance	\$	22,980.44
Life Insurance	\$	241.36
Employer Retirement Share	\$	4,866.74
Administration	\$	7,288.54
Signs	\$	628.38
Mileage - Education	\$	48.56
State Fees	\$	-
Transfer To Capital Reserve	\$	15,000.00

TOTAL SELECTBOARD HIGHWAY ORDERS **\$ 266,052.43**

**2020 HIGHWAY
PROPOSED BUDGET**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ACTUAL	FY 2020 BUDGET
01-011-10 TOWN GARAGE				
01-011-1000 UTILITIES	\$ 810.01	\$ 1,000.00	\$ 596.50	\$ 850.00
01-011-1001 REPAIRS	\$ 164.00	\$ -	\$ 150.00	\$ 2,000.00
01-011-1002 TOOLS	\$ 200.32	\$ 500.00	\$ 90.62	\$ 300.00
01-011-1003 GARAGE INSURANCE	\$ 141.05	\$ 130.00	\$ 127.96	\$ 120.00
01-011-1004 MAINTENANCE	\$ 366.00	\$ 400.00	\$ 386.00	\$ 400.00
	\$ 1,681.38	\$ 2,030.00	\$ 1,351.08	\$ 3,670.00
01-011-11 EQUIPMENT				
01-011-1102 FUEL & LUBRICANTS	\$ 11,686.50	\$ 13,500.00	\$ 12,298.61	\$ 14,000.00
01-011-1103 REGISTRATION	\$ 94.00	\$ -	\$ -	\$ -
01-011-1104 CAPITAL RESERVE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
01-011-1105 EQUIPMENT INSURANCE	\$ 3,118.81	\$ 2,700.00	\$ 2,279.53	\$ 2,000.00
01-011-1106 BACKHOE OUTSIDE REPAIRS	\$ 7,216.38	\$ 1,500.00	\$ 1,045.38	\$ 1,500.00
01-011-1107 BACKHOE PARTS & SUPPLIES	\$ -	\$ 750.00	\$ 332.26	\$ 750.00
01-011-1108 GRADER OUTSIDE REPAIRS	\$ 2,112.55	\$ 2,500.00	\$ 192.00	\$ 1,000.00
01-011-1109 GRADER PARTS & SUPPLIES	\$ 1,587.01	\$ 2,500.00	\$ 697.03	\$ 1,000.00
01-011-1110 NEW EQUIPMENT PURCHASES	\$ 68,000.00	\$ -	\$ 398.07	\$ 500.00
01-011-1111 2016- 1 TON OUTSIDE REPAIRS	\$ 4,780.70	\$ 2,500.00	\$ 1,270.88	\$ 1,500.00
01-011-1112 2016- 1 TON PARTS & SUPPLIES	\$ 1,940.25	\$ 2,500.00	\$ 1,799.84	\$ 1,500.00
01-011-1113 2015 TRUCK OUTSIDE REPAIRS	\$ 4,321.65	\$ 2,500.00	\$ 13,566.78	\$ 8,000.00
01-011-1114 2015 TRUCK PARTS/SUPPLIES	\$ 3,289.60	\$ 2,500.00	\$ 4,485.77	\$ 9,000.00
01-011-1115 HYDROSEEDER MAINTENANCE	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
01-011-1116 BACKHOE LEASE	\$ 37,555.59	\$ 23,000.00	\$ 17,555.58	\$ 17,555.58
	\$ 160,903.04	\$ 71,650.00	\$ 71,121.73	\$ 73,505.58
01-011-12 SUMMER MAINTENANCE				
01-011-1200 SALARIES	\$ 20,960.59	\$ 21,600.00	\$ 25,069.23	\$ 25,600.00
01-011-1201 CONTRACTED SERVICES	\$ 4,952.50	\$ 5,000.00	\$ 5,265.00	\$ 5,000.00
01-011-1202 MATERIALS & SUPPLIES	\$ 10,774.21	\$ 10,000.00	\$ 168.00	\$ 2,500.00
01-011-1203 BRIDGES & CULVERTS	\$ 2,639.20	\$ 5,000.00	\$ 8,319.88	\$ 9,000.00
	\$ 39,326.50	\$ 41,600.00	\$ 38,822.11	\$ 42,100.00
01-011-13 WINTER MAINTENANCE				
01-011-1300 SALARIES	\$ 32,565.04	\$ 33,500.00	\$ 34,500.27	\$ 35,000.00
01-011-1301 CONTRACTED SERVICES	\$ 11,841.89	\$ 14,000.00	\$ 11,671.73	\$ 13,000.00
01-011-1302 MATERIALS & SUPPLIES	\$ 8,935.14	\$ 10,000.00	\$ 11,687.31	\$ 11,000.00
01-011-1303 EQUIPMENT RENTAL	\$ 4,674.00	\$ 2,000.00	\$ 1,780.00	\$ 2,000.00
	\$ 58,016.07	\$ 59,500.00	\$ 59,639.31	\$ 61,000.00
01-011-14 CONSTRUCTION/RESURFACING				
01-011-1401 CONTRACTED SERVICES	\$ 4,500.00	\$ 25,000.00	\$ 21,816.04	\$ 22,000.00
01-011-1402 MATERIALS & SUPPLIES	\$ 22,532.26	\$ 25,000.00	\$ 21,781.54	\$ 22,000.00
01-011-1403 BETTER BACK ROADS	\$ 5,000.00	\$ -	\$ 4,200.00	\$ -
	\$ 32,032.26	\$ 50,000.00	\$ 47,797.58	\$ 44,000.00

**2020 HIGHWAY
PROPOSED BUDGET**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ACTUAL	FY2020 BUDGET
01-011-15 HIGHWAY ADMINISTRATE EXP				
01-011-1500 WORKMAN'S COMPENSATION	\$ 5,070.35	\$ 6,500.00	\$ 6,207.08	\$ 5,400.00
01-011-1501 HEALTH INSURANCE	\$ 21,225.57	\$ 26,000.00	\$ 22,980.44	\$ 27,000.00
01-011-1502 LIFE INSURANCE	\$ 234.51	\$ 250.00	\$ 241.36	\$ 250.00
01-011-1503 HIGHWAY MISCELLANEOUS	\$ -	\$ 100.00	\$ 36.97	\$ 100.00
01-011-1504 LIABILITY	\$ 562.20	\$ 563.00	\$ 562.89	\$ 550.00
01-011-1505 SOCIAL SECURITY	\$ 4,132.20	\$ 4,300.00	\$ 4,459.66	\$ 4,400.00
01-011-1506 ADMINISTRATION	\$ 6,004.29	\$ 5,400.00	\$ 7,288.54	\$ 5,400.00
01-011-1507 EMPLOYER RETIREMENT SHARE	\$ 3,038.37	\$ 3,100.00	\$ 4,866.74	\$ 3,500.00
01-011-1509 HIGHWAY MILEAGE	\$ 270.32	\$ 200.00	\$ 18.56	\$ 200.00
01-011-1510 HIGHWAY EDUCATION	\$ 70.00	\$ 100.00	\$ 30.00	\$ 100.00
01-011-1512 SIGNS	\$ 509.71	\$ 500.00	\$ 628.38	\$ 2,000.00
01-011-1513 STATE FEES	\$ 1,750.00	\$ 2,000.00	\$ -	\$ -
TOTAL HIGHWAY ADMINISTRATION	\$ 42,867.52	\$ 49,013.00	\$ 47,320.62	\$ 48,900.00
TOTAL HIGHWAY EXPENDITURES	\$ 334,826.77	\$ 273,793.00	\$ 266,052.43	\$ 273,175.58
HIGHWAY REVENUES	Actual	Budget	Actual	Budget
	FY - 2018	FY - 2019	FY - 2019	FY - 2020
01-010-1084 PROPERTY TAX APPROPRIATION	\$ 203,656.91	\$ 241,158.00	\$ 241,158.00	\$ 239,461.58
01-010-1401 STATE AID TO HIGHWAYS	\$ 32,580.45	\$ 32,000.00	\$ 32,871.85	\$ 32,000.00
01-010-1407 BETTER BACK ROADS GRANT	\$ 20,612.00	\$ -	\$ 4,895.84	\$ -
01-010-1408 BETTER BACK ROADS INV GRANT	\$ 5,466.74	\$ -	\$ -	\$ -
01-010-1501 HIGHWAY DEPT SERVICES	\$ 1,092.35	\$ 200.00	\$ 725.00	\$ 600.00
01-010-1602 HIGHWAY INTEREST	\$ 609.17	\$ 350.00	\$ 1,172.33	\$ 1,000.00
01-010-1603 SALE OF EQUIPMENT	\$ 17,000.00	\$ -	\$ -	\$ -
01-010-1604 SALE OF MATERIAL/SUPPLIES	\$ 169.46	\$ -	\$ -	\$ -
01-010-1606 ROAD PERMIT FEES	\$ 85.00	\$ 85.00	\$ 110.00	\$ 110.00
01-010-1611 TP JUDD TRUST INT	\$ 4.14	\$ -	\$ 4.98	\$ 4.00
01-010-1613 TRANSFER FROM CAP RESERVE	\$ 98,000.00	\$ -	\$ -	\$ -
	\$ 379,276.22	\$ 273,793.00	\$ 280,938.00	\$ 273,175.58
2019 HIGHWAY TAX RATE - 0.2668				
2020 SUGGESTED TAX RATE - 0.2649				
Grand List \$ 903,883.00				

2019 Alice M. Ward Memorial Library
Library Director Report

Checkouts- an increase! New books weekly- if we don't see what you like, ask! We'll get it.

2018: 4,151 checkouts + 1107 ebook/audio books = 5,258 checkouts

2019: **4,202 checkouts + 1,221 ebook/audio books = 5,423 checkouts**

A huge increase in NEW Library Cards! More have access to the library than ever before.

2017: 61 new cards 2018: 71 new cards

2019: **209 NEW CARDS! A 194% INCREASE!**

2018: Kids Program Attendance 1408

2019: Kids Program Attendance 1731

Children's programming attendance is up! This includes our popular Thursday Playgroup led by Miss Pam, First LEGO League (FLL) Robotics, school visits, the Key Club 2019 Haunted House, Minecraft Club Virtual Reality Club, special events like Modern Times theatre, the Downton Abbey themed paint and sip, and a basket making class.

Computer Use: 2017: 1484 Hours

2018: 1619 Hours

2019: 1731 Hours

Our four public computers see a lot of use from all age groups. Statistically most users are adults over 60 years of age, with teens in second place. Almost every user in the Library (and parked outside!) with an electronic device is connected to our free, fast WiFi. People pay bills online, check their email, obtain vital records, do their taxes, do free genealogy research, set up an email account, apply for jobs, and much more. We recently upgraded to a Business Class HP Color Printer for public use. **There is a real local need for access to this device. This item is among the most popular in the library. It is vital to our rural area.**

In 2020 the Census is here. We'll be trained to help you complete your Census here, online.

We also added a public 6 unit electronic device charging base. Teenagers love it, as well as adults plugging in to give their phone batteries a boost. Drop in any time to use it if your battery is low. In the fall we added a paper shredder for any privacy sensitive docs you wish to destroy.

WE ARE (WAY) MORE THAN BOOKS:

1. DVDs & 24/7 access to Digital holdings (ebooks, audio books, etc.) using Libby/Overdrive apps
2. Newspapers and over 15 magazine subscriptions
3. Computer/internet access/WiFi/ quality fax/print/scan access
4. Programs (Playgroup, teen/youth programs, Computer help, crafting/book club groups, etc)
5. Classes & adult educational, entertainment programs and Heritage Quest genealogy
6. Online practice tests: ex., Comm. Driver's License (CDL), medical, nursing, PSAT, SAT, etc.
7. Assistance with research/access to a librarian; civic & social engagement
8. Access to the VT ABLE Library: services to the visually impaired and print disabled
9. We house a local museum! The Canaan Historical Society
10. Vermont State Park and Historic Site Passes, and even SNOWSHOES for loan!

The library's new coat of paint was finished in October. Painting and new windows were done and paid for by a generous grant from the Preservation Trust of Vermont & did not use taxpayer money. Our little yellow library is bright in our town center. We stand out in color, and reputation as an open door to our community- a reliable hub for information and access.

A Tiliotson North County Foundation donation assisted in replacing our circulation desk. The new one will enhance the warm neighborly Vermont welcome we offer to all who enter.

In July, former Director Craig Varley moved on to a new job out of state, thank you for everything Craig! Thanks Ron King, Dennis Fuller, Pam Jordan, Jonah, the Trustees, Noreen and the community for your warm welcome. I love this yellow library because of the people who make it great, namely each of you in the community. Thank you for the many different ways you supported the library this year including donations. Please drop in to see me any time.

You are welcome here. Just as you are. You are valued here. Just as you are.

You are accepted here. Just as you are. This is your library.

Respectfully submitted,

Sharon Ellingwood White Library Director

Rural America faces significant challenges. It has the lowest home broadband Internet adoption rates, the lowest employment and economic growth rates, the fewest physicians per capita, and the lowest educational attainment rates. Rural libraries are part of the solution to addressing these concerns—often providing the only free public computer and Internet access and assisting patrons in gaining technology skills to pursue employment, entrepreneurship, and education opportunities online. In short, libraries are invaluable resources in some of our smallest and most far-flung communities. The American Library Association (ALA)

**ALICE M WARD MEMORIAL LIBRARY
TREASURER REPORT - 2019**

RECEIPTS

Cash on Hand 01/01/19	\$	82,749.83
Property Tax Appropriation	\$	83,360.00
Donations	\$	1,039.50
Trust Fund	\$	16.32
VT Library Grant	\$	200.00
Preservation Trust Grant	\$	19,150.00
Tillotson Donation	\$	5,000.00
Misc, fax, copies, book sales	\$	839.16
Savings interest	\$	<u>811.01</u>

TOTAL RECEIPTS &

CASH ON HAND **\$ 193,165.82**

EXPENDITURES

Library Salaries	\$	38,923.18
FICA	\$	3,018.84
Postage & Fees	\$	1,024.19
Administration Expenses	\$	1,058.07
Miscellaneous	\$	538.26
Library Operations	\$	22,652.25
Building Prop. Insurance	\$	1,976.54
Workers Comp.	\$	541.52
Tillotson Donation	\$	3,541.48
FLL Robots	\$	2,354.90

BUILDING

Telephone	\$	594.14
Electricity	\$	1,542.27
Water & Sewer	\$	692.00
Maintenance	\$	925.28
Fuel	\$	3,808.97
Internet	\$	533.86
Building Repairs & Supplies	\$	2,237.94
Preservation Trust Grant	\$	<u>19,150.00</u>

TOTAL EXPENDITURES **\$ 105,113.69**

Cash on Hand 12-31-19 **\$ 88,052.13**

TOTAL EXPENDITURES &

CASH ON HAND 12/31/19 **\$ 193,165.82**

ALICE M WARD MEMORIAL LIBRARY
2020 Proposed Budget

Expenses

Acct.No	Classification	2019 Proposed	2019 Actual	2020 Proposed
	Library Operations			
1701	Salaries	\$ 39,300.00	\$ 38,923.18	\$ 43,000.00
1703	FICA	\$ 3,000.00	\$ 3,018.84	\$ 3,300.00
1707	Materials & Supplies	\$ 4,500.00	\$ 4,357.70	\$ 4,500.00
1708	Programming	\$ 2,900.00	\$ 3,226.13	\$ 4,400.00
1709	Books	\$ 13,000.00	\$ 13,024.95	\$ 13,000.00
1710	Postage & Fees	\$ 600.00	\$ 1,024.19	\$ 1,600.00
1720	Administration Expense	\$ 400.00	\$ 1,058.07	\$ 400.00
1721	Building Property Insurance	\$ 2,000.00	\$ 1,976.54	\$ 1,850.00
1722	Worker's Comp	\$ 600.00	\$ 541.52	\$ 500.00
1742	Robotics	\$ 2,500.00	\$ 2,354.90	\$ -
1743	DVDs	\$ 1,000.00	\$ 1,037.79	\$ 1,000.00
1744	Professional Development	\$ 1,500.00	\$ 1,005.68	\$ 1,500.00
	Total Library Operatons	\$ 71,300.00	\$ 71,549.49	\$ 75,050.00
	BUILDING			
2001	Telephone/Fax	\$ 700.00	\$ 594.14	\$ 700.00
2002	Electricity	\$ 1,600.00	\$ 1,542.27	\$ 1,700.00
2003	Water & Sewer	\$ 700.00	\$ 692.00	\$ 750.00
2004	Maintenance	\$ 1,500.00	\$ 925.28	\$ 1,500.00
2005	Fuel	\$ 4,500.00	\$ 3,808.97	\$ 4,500.00
2007	Internet	\$ 700.00	\$ 533.86	\$ 700.00
2009	Building Repairs & Supplies	\$ 2,550.00	\$ 2,237.94	\$ 2,500.00
	Total Building	\$ 12,250.00	\$ 10,334.46	\$ 12,350.00
	Total Expenditures	\$ 83,550.00	\$ 81,883.95	\$ 87,400.00
	Grants & Donations			
2214	Neil & Louise Tillotson Donation	\$ -	\$ 3,541.48	\$ -
3003	Gift Book Exp	\$ -	\$ 538.26	\$ -
3005	Preservation Trust Restoration Grant	\$ -	\$ 19,150.00	\$ -
	Total Accounts	\$ 83,550.00	\$ 105,113.69	\$ 87,650.00

ALICE M WARD MEMORIAL LIBRARY
2020 Proposed Budget

Revenues

Acct No	Classification	2019 Proposed	2019 Actual	2020 Proposed
1084	Property Tax Appropriation	\$ 83,360.00	\$ 83,360.00	\$ 87,400.00
1502	Donations	\$ 100.00	\$ 1,039.50	\$ 100.00
1503	Trust Fund		\$ 16.32	
1514	Fund Raiser			
1602	Savings Interest	\$ 90.00	\$ 811.01	\$ 150.00
1609	Misc, Book Sales, Faxes, etc		\$ 839.16	
	Total Revenue	\$ 83,550.00	\$ 86,065.99	\$ 87,650.00
2509	Preservation Trust Grant		\$ 19,150.00	
2520	Tillotson Donation		\$ 5,000.00	
2527	VT Libraries Grant		\$ 200.00	
	Total Accounts	\$ 83,550.00	\$ 110,415.99	\$ 87,650.00

2019 Tax Rate: 0.0922

2020 Suggested Tax Rate: 0.09670

Grand List: \$ 903,883.00

**WASTEWATER ACCOUNT
SELECTBOARD
DETAILED EXPENDITURES**

Sewer Plant Expenses: 2019

Salaries	\$	61,122.14
FICA	\$	4,654.27
Employee Retirement	\$	3,448.70
Heat & Utilities	\$	37,209.18
Repairs	\$	332.00
New Equipment	\$	134.95
Materials & Supplies	\$	4,458.22
Plant Insurance	\$	3,957.66
Contracted Labor & Equipment	\$	4,059.52
Lab Equipment	\$	2,744.86
Health Insurance	\$	27,606.88
Life Insurance	\$	241.34
Mileage for Samples	\$	223.88
Generator Fuel	\$	-
Mowing	\$	525.00
Sludge Disposal	\$	400.00
Workmen's Comp/Liability	\$	3,101.72
Stewartstown Portion of Septage	\$	21,639.52
Commissioner's Fees	\$	900.00
New Building Construction	\$	23,257.00
Sewer Collection System:		
Utilities	\$	4,859.51
Mileage	\$	811.78
Contracted Labor /Equipment	\$	15,218.17
Repairs	\$	-
New Equipment	\$	11,699.61
Administrative Expenses	\$	9,420.16
Materials & Supplies	\$	2,574.31
Generator Fuel for Stations	\$	133.90
Operator Education	\$	470.00
Capital Reserve	\$	14,439.00
USDA Loan	\$	65,988.00
Treatment Plant Project Legal Fees	\$	300.00
Engineering - Construction	\$	261,787.91
TOTAL EXPENDITURES	\$	587,719.19

Wastewater Treatment Facility Report

The wastewater treatment facility is on its 5th year of operation since the upgrade in 2014. The plant is running well, and we are within all treatment parameters and requirements per our discharge permit. We have built a storage shed on the slab of the old building to make a workshop area and to better store our equipment.

There is a flushable wipe pandemic across the country, and it is affecting us here in Canaan. **Please do not flush these down your sewers or septic systems.** Just because it will flow down the toilet does not mean it won't clog pipes or hurt your septic system. Because of this problem in 2019 an upgrade was approved to install rag eating pumps and a new septage receiving system at the treatment plant that takes out dirt and rags from our system. Both systems are operational and taking care of the infrastructure at the plant. However, the pump stations must get the water to the plant. We have been having issues at multiple stations and spent thousands of dollars that is not necessary to spend. We do not want to install rag eating pumps at the pump stations as the cost for these pumps is much greater than regular ones. **PLEASE DO NOT FLUSH "FLUSHABLE" wipes down the drain.**

As always if you are curious about how this station works please feel free to call and ask for a tour 802-266-7723

April Busfield

Chief Operator

SEWER ACCOUNT
Noreen Labrecque, Collector

Billed for Collection - 2019	\$ 191,170.20
Billed interest - 01-01-19	\$ <u>191.76</u>
TOTAL BILLED	\$ 191,361.96
Collected 2019	\$ 183,625.44
Arrears Collectable - 12-31-19	\$ <u>7,736.52</u>
TOTALS	\$ 191,361.96

RECEIPTS:

Balance on Hand 1-1-19	\$ 236,674.19
Utility Collections - 2019	\$ 174,840.37
Interest from Delinquents	\$ 430.75
Interest from Savings	\$ 2,734.99
Utility Credits	\$ 1,598.16
West Stewartstown O & M	\$ 67,671.31
Miscellaneous	\$ 124.56
Treatment Processing	\$ 47,042.38
Community National Bank Interim Finance	\$ 193,934.00
USDA Grant	\$ 101,744.77
Septage Charges	\$ 13,793.75
Shared Operator FD#1 & FD#2	\$ <u>16,660.10</u>
TOTAL RECEIPTS & CASH ON HAND	\$ 857,249.33

EXPENDITURES:

Paid Sewer Orders	\$ 605,432.70
Cash on Hand 12-31-19	\$ <u>251,816.63</u>
TOTAL EXPENDITURES & CASH ON HAND	\$ 857,249.33

SEWER CAPITAL RESERVE

RECEIPTS:

Balance on Hand 1-1-19	\$ 87,193.32
Capital Reserve Entitlement	\$ 14,439.00
Capital Reserve Savings Int.	\$ <u>1,042.57</u>
TOTAL RECEIPTS & CASH ON HAND	\$ 102,674.89

EXPENDITURES:

Paid Selectboard Orders	
Savings Balance 12-31-19	\$ <u>102,674.89</u>
TOTAL EXPENDITURES & CASH ON HAND	\$ 102,674.89

TOWN OF CANAAN - WASTEWATER

2020 PROPOSED BUDGET

	Actual 2018	Budget 2019	Actual 2019	Budget 2020
02-021-10 SEWER PLANT EXPENSE				
02-021-1000 SALARIES	\$ 51,583.69	\$ 55,000.00	\$ 61,122.14	\$ 57,000.00
02-021-1001 HEAT & UTILITIES	\$ 33,954.00	\$ 35,000.00	\$ 35,030.19	\$ 36,000.00
02-021-1002 REPAIRS	\$ 227.89	\$ 1,800.00	\$ 332.00	\$ 2,000.00
02-021-1003 MATERIALS & SUPPLIES	\$ 4,152.05	\$ 4,000.00	\$ 4,458.22	\$ 4,500.00
02-021-1004 LAB EQUIPMENT/TESTS	\$ 6,294.22	\$ 4,000.00	\$ 2,744.86	\$ 3,000.00
02-021-1005 PLANT INSURANCE	\$ 4,265.78	\$ 4,000.00	\$ 3,957.66	\$ 2,005.00
02-021-1006 CONTRACTED LABOR	\$ 2,855.95	\$ 5,000.00	\$ 4,059.52	\$ 17,000.00
02-021-1007 CONTRACTED EQUIPMENT	\$ -	\$ -	\$ -	\$ -
02-021-1008 NEW EQUIPMENT	\$ 1,983.02	\$ 1,550.00	\$ 134.95	\$ 500.00
02-021-1009 MISCELLANEOUS EXPENSE	\$ -	\$ 100.00	\$ -	\$ -
02-021-1010 HEALTH INSURANCE	\$ 25,431.71	\$ 28,000.00	\$ 27,606.88	\$ 33,000.00
02-021-1011 LIFE INSURANCE	\$ 234.53	\$ 350.00	\$ 241.34	\$ 250.00
02-021-1012 WORK/COMP/LIABILITY	\$ 3,623.08	\$ 3,300.00	\$ 3,101.72	\$ 2,400.00
02-021-1014 SEWER COMMISSIONER FEES	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
02-021-1015 EMPLOYER RETIREMENT SHARE	\$ 2,870.50	\$ 3,000.00	\$ 3,448.70	\$ 3,500.00
02-021-1018 MILEAGE FOR SAMPLES	\$ 339.53	\$ 400.00	\$ 223.88	\$ 300.00
02-021-1019 GENERATOR FUEL	\$ 509.11	\$ 600.00	\$ -	\$ 500.00
02-021-1020 HEAT/PELLETS	\$ 1,413.60	\$ 2,000.00	\$ 2,178.99	\$ 2,250.00
02-021-1081 MOWING	\$ 600.00	\$ 700.00	\$ 525.00	\$ 600.00
02-021-1082 USDA 2ND LOAN	\$ -	\$ -	\$ -	\$ 9,736.00
02-021-1092 SOCIAL SECURITY	\$ 3,946.11	\$ 4,500.00	\$ 4,654.27	\$ 4,800.00
02-021-1094 SEWER CAPITAL RESERVE	\$ 14,439.00	\$ 14,439.00	\$ 14,439.00	\$ 18,683.00
02-021-1095 STEW PORTION BOLENS	\$ 24,787.88	\$ -	\$ 21,639.52	\$ -
02-021-1096 ENGINEERING CONSULTING	\$ 281.65	\$ 1,500.00	\$ -	\$ -
02-021-1097 GRIT DISPOSAL	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
02-021-1098 NEW BUILDING	\$ -	\$ -	\$ 23,257.00	\$ -
02-021-1099 MUFFIN MONSTER MAINT	\$ -	\$ -	\$ -	\$ 3,500.00
TOTAL PLANT	\$ 185,093.30	\$ 170,539.00	\$ 214,455.84	\$ 202,824.00
Sewer Collection System				
02-021-1100 UTILITIES	\$ 4,493.40	\$ 5,000.00	\$ 4,859.51	\$ 5,000.00
02-021-1101 REPAIRS	\$ 3,170.00	\$ 2,500.00	\$ -	\$ 1,500.00
02-021-1102 MATERIALS & SUPPLIES	\$ 638.88	\$ 750.00	\$ 2,574.31	\$ 750.00
02-021-1103 CONTRACTED LABOR	\$ 6,522.00	\$ 7,000.00	\$ 14,768.17	\$ 15,000.00
02-021-1104 MILEAGE CHECKING PUMPS	\$ 832.19	\$ 1,000.00	\$ 811.78	\$ 800.00
02-021-1105 MISCELLANEOUS EXPENSE	\$ -	\$ 100.00	\$ -	\$ -
02-021-1106 NEW EQUIPMENT	\$ -	\$ 500.00	\$ 11,699.61	\$ 10,000.00
02-021-1107 ADMINISTRATIVE EXPENSE	\$ 6,600.19	\$ 6,500.00	\$ 9,420.16	\$ 7,000.00
02-021-1108 OPERATOR EDUCATION	\$ 383.66	\$ 1,000.00	\$ 470.00	\$ 500.00
02-021-1109 CONTRACTED EQUIPMENT	\$ 600.00	\$ 600.00	\$ 450.00	\$ 500.00
02-021-1110 GEN FUEL FOR PUMP STATIONS	\$ 163.53	\$ 200.00	\$ 133.90	\$ 200.00
02-021-12 DEBT SERVICE				
02-021-1201 USDA LOAN	\$ 65,988.00	\$ 65,988.00	\$ 65,988.00	\$ 76,726.00
02-021-1600 ENGINEERING	\$ -	\$ -	\$ -	\$ -
TOTAL COLLECTION	\$ 89,391.85	\$ 91,138.00	\$ 111,175.44	\$ 117,976.00
TOTAL PLANT & COLLECTION	\$ 274,485.15	\$ 261,677.00	\$ 325,631.28	\$ 320,800.00

	Actual 2018	Budget 2019	Actual 2019	Budget 2020
CONSTRUCTION PROJECT				
02-021-1600 ENGINEERING COSTS	\$ 42,101.00	\$ -	\$ 26,093.70	\$ -
02-021-1601 TREATMENT PLANT PROJECT	\$ 2,080.00	\$ -	\$ 235,694.21	\$ -
02-021-1603 WWTF PROJECT LEGAL			\$ 300.00	\$ -
	\$ 44,181.00		\$ 262,087.91	
TOTAL WASTEWATER EXPENDITURES	\$ 318,666.15	\$ 261,677.00	\$ 587,719.19	
TOWN OF CANAAN PROPOSED BUDGET WASTEWATER - 2020				
PROJECTED REVENUES - 2020				
	Actual 2018	Budget 2019	Actual 2019	Budget 2020
02-020-1501 SEWER CONNECTION CHARGE				
02-020-1502 SEWER QUARTERLY CHARGES	\$ 178,904.04	\$ 180,000.00	\$ 174,840.37	\$ 185,000.00
02-020-1503 SEWER CHARGES - W. STEW	\$ 64,722.34	\$ 50,000.00	\$ 67,671.31	\$ 55,000.00
02-020-1504 MISC FEES/CHARGES	\$ -	\$ -	\$ 75.37	\$ -
02-020-1505 UTILITY INTEREST CHARGES	\$ 215.92	\$ -	\$ 430.75	\$ -
02-020-1507 UTILITY CREDIT	\$ 1,311.44	\$ -	\$ 1,598.16	\$ -
02-020-1508 SEPTAGE CHARGES	\$ 14,173.50	\$ 12,000.00	\$ 13,793.75	\$ 13,000.00
02-020-1602 INT/& DIVIDENDS - SEWER	\$ 1,253.23	\$ 1,000.00	\$ 2,734.99	\$ 2,000.00
02-020-1604 SALE OF MATERIAL/SUPPLIES	\$ -	\$ -	\$ -	\$ -
02-020-1605 SEPTAGE REVENUES	\$ 53,006.69	\$ 18,677.00	\$ 47,042.38	\$ 45,000.00
02-020-1609 MISCELLANEOUS - SEWER	\$ 400.00	\$ -	\$ 49.19	\$ -
02-020-1610 SEWER REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -
02-020-1710 COMM NATL BK - USDA REIMB	\$ 14,066.00	\$ -	\$ 193,934.00	\$ -
02-020-1752 USDA GRANT FUNDS			\$ 101,744.77	\$ -
UNEXPENDED SEWER FUNDS				\$ 20,800.00
	\$ 328,053.16	\$ 261,677.00	\$ 603,915.04	\$ 320,800.00

**2019 DELINQUENT
SEWER AND SEPTAGE CHARGES**

DELINQUENT SEPTAGE CHARGES 2019

BATES, CHARLES/AMBER	\$	50.00	JACKSON, PAUL/CONSTANCE	\$	100.50
BLUESTONE INC	\$	101.00	KIMBALL, HARRY/JOETTE	\$	252.00
2019 CASTLE LLC	\$	50.00	KIMBALL, ROBERT/BRIAN/CRYSTAL	\$	252.00
BOOMHOWER/DUBOIS	\$	151.00	LAMONGTAGNE, SYLVAIN	\$	252.00
BROCKNEY, KEVIN	\$	252.00	LARO, ADAM/MELINDA	\$	252.00
BROWN, RUSSELL/FERN	\$	252.00	LOCKE, WAYNE	\$	252.00
BURRILL, MICHAEL	\$	100.50	MANNINO, MICHAEL	\$	252.00
COUTURE, ROBERT	\$	152.00	MAYBURY, DALE	\$	252.00
			MCCASKILL, PAT	\$	252.00
			MCCOMISKEY/PAQUETTE	\$	151.00
DENNIS, LEONARD	\$	252.00	NORRIS, RICHARD	\$	252.00
			PHINNEY, BRUCE/SUZANNE	\$	252.00
DUPONT, RONALD	\$	151.50	PHILIBERT, PAULINE	\$	50.00
FAVREAU, DAVID	\$	151.00	PLUMMER, JOHN	\$	151.00
FINER FARMS, LLC	\$	252.00	*	\$	50.00
GAUTHIER, YVES	\$	100.50			
GRAY, GERALD II	\$	50.00	SIMON, KENNETH/BRENDA	\$	252.00
HAILEY, RAJESH/REBECCA	\$	50.00			
HOYT, DAVID	\$	50.00	TYLER, CAROLYN	\$	100.50
			TOTAL DELINQUENT SEPTAGE DUE	\$	5,540.50

DELINQUENT SEWER CHARGES

BURNS, KENNETH	\$	285.00	DEGRAY, SCOTT	\$	95.00
FITCH, KURT & THERESA	\$	95.00	DONOVAN, MARK	\$	95.00
GAMMON, GLENN	\$	285.00	FALCONER, AMY	\$	95.00
*	\$	95.00	FRONTIER LLC	\$	190.00
*	\$	95.00	GRAND BOIS DU NORD	\$	349.73
*	\$	95.00	JOHNSON, DANIEL	\$	95.00
*	\$	337.84	*	\$	95.00
HOULE, BENOIT	\$	80.95	OUNAN, FRANCIS	\$	190.00
INKEL, PAUL	\$	95.00	OUNAN/PELIO	\$	380.00
JOHNSON, DANIEL	\$	95.00	PIERNI, BRIAN	\$	95.00
KIMBALL, TERRY	\$	285.00	TILLINGHAST, DANA	\$	380.00
KIMBALL ESTATE	\$	190.00			
MCCOMISKEY, ROBERT	\$	116.84			
MOARATTY, ROBERT	\$	95.00			
PLACEY, LONDON	\$	95.00			
ROY, ANNA	\$	21.36			
SANTAMARIA, DAVID	\$	1,522.43			
SPENCER, JOANNE	\$	570.00			
VARLEY, CRAIG	\$	74.00			
			TOTAL SEWER DELINQUENT	\$	6,588.18

*PAID AFTER DEC 31, 2019

CANAAN FIRE DISTRICT #1

REPORT

2019 was another busy year for Canaan Fire District #1. Start up for the new Filtration System took place in January. A Sanitary Survey was conducted and resulted in our Permit to Operate.

Completion of the water main replacement project for Holmes St., Enid Circle and Nathan Street took place in the spring 2019.

The Bid for the Water Meter replacement project took place in June with NE Backflow, Inc. as the low bidder. The meter replacements began in August with 118 meters completed by November 2019. The remainder of the meters will be installed beginning the spring 2020.

It is required by USDA to have an audit performed for project costs exceeding \$750,000 in one year. Canaan Fire District #1 has had two audits done for our projects, one for the 2017 year and one for the 2018 year. Those audit reports are available at the Town Office for anyone wishing to view them.

We would like to thank Daniel Hebert, Inc., Northern Electrical Contractors, LLC., Electrical Installations, Inc., Courtland Construction, Inc., New England Backflow, Inc., and Tata and Howard, Inc., for all the work and effort they have put forward with all our projects in 2019.

The board would like to thank April Busfield and Brian Bissonnette for all the extra hours needed to complete these projects.

The board would like to thank all our users for their cooperation with these projects.

The board would like to congratulate Brian Bissonnette receiving his Class 2 Vermont Water System Operator Certification.

A big thank you to Norman Labrecque for serving on the Prudential Committee since 2008.

Also welcome to Al Buckley for replacing Norman on the board.

If you have any questions or concerns, the Fire District #1 Prudential Committee holds their monthly meeting on the third Wednesday of the month at 5:30PM. If you see any suspected leaks, please call 802-266-3370.

CANAAN FIRE DISTRICT #1 PRUDENTIAL COMMITTEE

JEFFERY RICHADS, CHAIRMAN

JEREMY LABRECQUE

ALFRED BUCKLEY

APRIL BUSFIELD, OPERATOR

BRIAN BISSONNETTE, ASST. OPERATOR

CANAAN FIRE DISTRICT #1
Noreen Labrecque, Treasurer

Water Utility Billed

Water Utility Billed - 2019	\$	121,373.25
Billed interest	\$	<u>89.64</u>
TOTAL BILLED - 2019	\$	121,462.89

Water Rents Collected - 2019	\$	118,649.03
Water Rent Arrears 12-31-2019	\$	<u>2,813.86</u>
TOTAL COLLECTIONS	\$	121,462.89

RECEIPTS:

Balance - 01-01-19	\$	102,098.62
2019 Water Rents Collected	\$	119,891.37
2019 Water Rent not transferred	\$	97.78
2019 Water Rents Penalties	\$	105.69
Utilities Credit	\$	611.55
Connect/Disconnect	\$	175.00
Project Receipts	\$	-
Miscellaneous	\$	2,740.80
Savings Interest	\$	1,314.47
Transferred from Capital Reserve	\$	-
Grant/ Loan Reimb	\$	<u>513,592.55</u>

TOTAL RECEIPTS & CASH ON HAND	\$	740,627.83
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EXPENDITURES:

Paid Prudential Orders	\$	615,125.93
Cash on Hand 12-31-19	\$	125,404.12
Funds not transferred from Gen.	\$	<u>97.78</u>

TOTAL EXPENDITURES & CASH ON HAND	\$	740,627.83
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WATER CAPITAL RESERVE

RECEIPTS:

Balance on Hand 01-01-19	\$	36,803.83
Savings interest 2019	\$	461.72
Transfer from FD#1	\$	<u>10,000.00</u>

TOTAL RECEIPTS & CASH ON HAND	\$	47,265.55
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EXPENDITURES:

Paid Fire District #1 Orders	\$	-
Savings Balance 12-31-19	\$	<u>47,265.55</u>

TOTAL EXPENDITURES & CASH ON HAND	\$	47,265.55
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**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES
2019**

Fire District #1:

Commissioner Fees	\$	900.00
Operator Salaries	\$	12,749.85
Operator Mileage	\$	935.25
Operator Education Costs	\$	155.50
FICA	\$	1,044.20
Shared Operator Health Insurance	\$	6,203.72
Shared Operator VMERS	\$	704.02
Materials & Supplies	\$	3,056.48
Contracted Labor & Connections	\$	1,858.50
Miscellaneous	\$	165.32
Administrative Expense/petty cash	\$	5,824.58
Workmen's Compensation & Liability	\$	1,854.92
Chemicals	\$	1,799.88
Propane	\$	1,535.21
New Equipment	\$	927.64
Phone	\$	393.44
Capital Reserve Transfer	\$	10,000.00
Legal Fees	\$	380.47
Water Project Expenses	\$	405,126.22
Engineering/Planning	\$	73,490.09
USDA Loan payment	\$	64,158.00
Auditors	\$	9,500.00
Utilities	\$	11,902.64
Pump Station Contracted Services	\$	460.00
TOTAL EXPENDITURES	\$	615,125.93

**CANAAN FIRE DISTRICT #1
UNCOLLECTED WATER RENTS
2019**

BURNS, KENNETH	\$	144.00	JOHNSON, DANIEL	\$	109.00
FITCH, KURT & THERESA	\$	67.62	KIMBALL, TERRY	\$	202.00
GAMMON, GLENN II	\$	144.00	KIMBALL ESTATE	\$	96.00
GOUDREAU, NICHOLAS & ASHLEY	\$	70.38	MCCOMISKEY, ROBERT	\$	104.00
*	\$	89.77	MOARATY, ROBERT	\$	78.00
*	\$	84.56	PHILIBERT, PAULINE	\$	124.00
*	\$	207.83	PLACEY, LANDON	\$	110.03
			SANTAMARIA, DAVID	\$	748.76
			SPENCER, JOANNE	\$	468.00
			WHEELER ESTATE	\$	129.00

TOTAL DELINQUENT \$ 2,976.95

*PAID AFTER DECEMBER 31, 2019

CANAAN FIRE DISTRICT #1 PROPOSED BUDGET

PURPOSE OF EXPENDITURE	Yr 2018	YR 2019	YR 2019	YR 2020
	EXPENDED	PROPOSED	EXPENDED	PROPOSED
11-011-0998 RETIREMENT	\$ 807.14	\$ 800.00	\$ 704.02	\$ 800.00
11-011-0999 HEALTH INS	\$ 7,561.17	\$ 8,000.00	\$ 6,203.72	\$ 8,000.00
11-011-1000 COMM FEES	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
11-011-1002 MAT & SUPP	\$ 1,987.69	\$ 5,000.00	\$ 3,056.48	\$ 3,500.00
11-011-1003 PHONE	\$ 625.48	\$ 650.00	\$ 393.44	\$ -
11-011-1004 CONTRACT LABOR	\$ 112.50	\$ 1,000.00	\$ 1,858.50	\$ 1,000.00
11-011-1005 DIST. LABOR	\$ 1,271.00	\$ 1,000.00	\$ -	\$ 1,000.00
11-011-1006 ADM EXPENSES	\$ 6,605.66	\$ 6,000.00	\$ 5,490.16	\$ 5,500.00
11-011-1007 MISC EXP	\$ 51.59	\$ 200.00	\$ 165.32	\$ 200.00
11-011-1008 WORK COMP/PROP LIAB	\$ 1,989.27	\$ 1,900.00	\$ 1,854.92	\$ 1,650.00
11-011-1009 FICA/MEDI	\$ 1,185.19	\$ 1,200.00	\$ 1,044.20	\$ 1,100.00
11-011-1010 NEW EQUIP	\$ 2,837.49	\$ 3,000.00	\$ 927.64	\$ 2,000.00
11-011-1011 OPER EDUCATION	\$ 36.68	\$ 300.00	\$ 155.50	\$ 300.00
11-011-1012 OPER. SALARY	\$ 14,592.78	\$ 14,500.00	\$ 12,749.85	\$ 13,000.00
11-011-1013 OPER. MILEAGE	\$ 962.91	\$ 1,000.00	\$ 935.25	\$ 1,000.00
11-011-1015 PROPANE	\$ 1,092.01	\$ 2,000.00	\$ 1,535.21	\$ 1,600.00
11-011-1017 STORAGE TANK UTILITIES	\$ 208.20	\$ 500.00	\$ 471.16	\$ 500.00
11-011-1100 PUMP STA UTIL	\$ 8,217.34	\$ 9,000.00	\$ 11,431.48	\$ 12,500.00
11-011-1101 PUMP STA CONT SERVICES	\$ -	\$ 100.00	\$ 460.00	\$ -
11-011-1104 CHEMICALS	\$ 5,757.70	\$ 4,000.00	\$ 1,799.88	\$ 2,000.00
11-011-1106 USDA LOAN	\$ 64,158.00	\$ 64,158.00	\$ 64,158.00	\$ 74,000.00
11-011-1401 CAPITAL RES	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
11-011-1403 PETTY CASH	\$ 186.20	\$ 200.00	\$ 334.42	\$ 250.00
11-011-1409 WATER METER PROJECT	\$ -	\$ -	\$ -	\$ 35,000.00
TOTAL OPERATING EXPENSES	\$ 121,146.00	\$ 135,408.00	\$ 126,629.15	\$ 175,800.00
WATER PROJECT EXPENSES				
11-011-1107 AUDITOR	\$ 9,229.00		\$ 9,500.00	
11-011-1402 ENGINEERING	\$ 250,962.97		\$ 73,490.09	
11-011-1405 LEGAL FEES	\$ 1,060.00		\$ 380.47	
11-011-1408 WATER LINE REP	\$ -		\$ -	
11-011-1409 WATER LINE DIST PROJECT	\$ 1,152,874.79		\$ 405,126.22	
SUB TOTAL	\$ 1,414,126.76		\$ 488,496.78	
TOTALS	\$ 1,535,272.76		\$ 615,125.93	\$ 175,800.00
PROJECTED REVENUES	YR 2018	YR 2019	YR 2019	YR 2020
	ACTUAL	PROPOSED	ACTUAL	PROPOSED
11-010-1501 WATER CONN. FEE	\$ 175.00		\$ 175.00	
11-010-1502 WATER RENT	\$ 130,676.43	\$ 130,000.00	\$ 119,989.15	\$ 127,000.00
11-010-1505 UTILITY INTEREST	\$ 132.86		\$ 105.69	
11-010-1506 UTILITY CREDIT	\$ 869.19		\$ 611.55	
11-010-1602 SAVINGS INTEREST	\$ 686.91		\$ 1,200.80	
11-010-1609 MISCELLANEOUS	\$ -		\$ 2,740.80	
11-010-1611 TRANSFER FROM CAP RES	\$ -	\$ -	\$ -	\$ 35,000.00
UNEXPENDED FD#1 FUNDS	\$ -	\$ 5,408.00	\$ -	\$ 13,800.00
SUB TOTAL OPERATING REVENUE	\$ 132,540.39		\$ 124,822.99	
11-010-1701 USDA - LOAN COMM NATL B	\$ 185,370.87		\$ 220,126.86	
11-010-1702 USDA LOAN REIMB	\$ 1,187,877.64		\$ 293,465.69	
TOTALS	\$ 1,505,788.90	\$ 135,408.00	\$ 638,415.54	\$ 175,800.00

**FIRE DISTRICT #2
TREASURER REPORT**

Diana Rancourt, Treasurer

YR 2019

Water Utility Billed - 2019	
Total Billed	\$ 61,150.57
Billed Arrears - 1-1-19	\$ <u>50.65</u>
Total Billed	\$ 61,201.22
Water Rents Collected	\$ 58,721.15
Arrears Collectable - 2019	\$ <u>2,480.07</u>
TOTAL COLLECTIONS	\$ 61,201.22

RECEIPTS:

Balance 01-01-19	\$ 28,961.07
2019 Water Rents Collected	\$ 59,965.89
2019 Water Rents not transferred	\$ 208.27
2019 Water Rents Penalties	\$ 215.48
Utility Credit	\$ 215.01
Connect/Disconnect	\$ 330.00
Interest from Savings	\$ 163.78
Miscellaneous	\$ 8.76
Reimbursement Interest on Loan	\$ 3,123.77
Grant Reimbursement	\$ 2,138.28
VT Dept of Transportation Grant	\$ -

**TOTAL RECEIPTS
& CASH ON HAND** \$ **95,331.31**

EXPENDITURES:

Paid Prudential Orders	\$ 69,232.99
Cash on Hand 12-31-19	\$ 25,890.05
2019 Funds not transferred from Gen.	\$ <u>208.27</u>

**TOTAL EXPENDITURES
& CASH ON HAND** \$ **95,331.31**

**CANAAN FIRE DISTRICT #2
CAPITAL RESERVE**

Receipts:	
Beginning balance 01/01/19	\$ 20,831.59
Interest on Capital Reserve	\$ 329.76
2019 Appropriation	\$ <u>4,000.00</u>

TOTAL RECEIPTS & CASH ON HAND \$ **25,161.35**

Expenditures:

Paid Fire District #2 Orders	
Savings Balance 12/31/19	\$ <u>25,161.35</u>

**TOTAL EXPENDITURES
& CASH ON HAND** \$ **25,161.35**

REPORT OF THE FIRE DISTRICT #2

In 2019, two upgrades were done to our Storage Tank and Well House. The solar panels at our storage tank failed and we were able to replace them with the panels from Fire District #1's abandoned storage tank. The electrical panel at the well house had corroded and was replaced by Androscoggin Electric.

A new meter reading system was purchased which will be shared by both Fire District #1 and Fire District #2. The plan is to replace ten meters per year with the Neptune meter until all meters are done, using funds from our operating budget. This will provide accurate flow readings.

The Fire District #2 Prudential Committee members approved the 2020 Proposed Budget on Monday, January 13th.

Each year, by July 1st, you can find on our Town website (<http://www.canaan-vt.org>) a short report (consumer confidence report or drinking water quality report) from your water supplier that tells where your water comes from and what's in it. If you are not able to obtain a copy on the website, please call the Town Office at 802-266-3370 to get a copy mailed to you.

Copies of the Rules, Regulations and Schedule of Rates and Charges Ordinance can be picked up at the Town Office along with a copy of the Collection and Shut-off Policy or found on our Town website.

We also count on you – the customer – to communicate your concerns and needs back to the District.

Our Canaan Fire District #2 meetings will be held every other month at 6:00 pm at the Town Office. Check town bulletin boards for scheduled dates. The Fire District #2 strongly encourages residents to attend our meetings to be kept informed. If you see a suspected leak, please call 802-266-7723.

We are grateful for the dedication that Water Operator April Busfield and Assistant Water Operator Brian Bissonnette demonstrates daily to the mission of providing the very best in water quality and customer service. Their efforts do not go unnoticed or unappreciated.

Tony Wheeler, Committee Chair
Jody Riley, Gregory D. Noyes
Canaan Fire District #2 Prudential Committee
April Busfield, Operator

**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES
2019**

	YR 2019
Fire District #2:	
Commissioner Salaries	\$ 900.00
Operator Salaries	\$ 8,767.70
Operator Mileage	\$ 876.35
Operator Education	\$ 119.50
Health Insurance - shared operator	\$ 4,515.31
VMERS - shared operator	\$ 490.23
Water meters	\$ 2,138.28
Materials & Supplies	\$ 2,144.21
Chemicals	\$ 1,744.27
Contracted Labor & Connections	\$ 5,446.50
Administrative Expenses	\$ 4,022.64
New Equipment	\$ 1,322.59
Workmen's Comp/Liability	\$ 1,854.92
FICA	\$ 739.65
Utilities	\$ 4,339.63
Capital Reserve	\$ 4,000.00
Debt Service	\$ 25,786.00
Engineering - reimb for double pay't	\$ (280.00)
Stewartstown Tax	\$ 172.00
Miscellaneous	\$ 133.31
TOTAL EXPENDITURES	\$ 69,232.99

**CANAAN FIRE DISTRICT #2
UNCOLLECTED 2019**

•	\$ 79.12
DONOVAN, ROBERT	\$ 133.47
FALCONER, AMY	\$ 96.12
FRONTIER EU LLC	\$ 117.24
GRAND BOIS DU NORD	\$ 349.73
GUY, ELLEN	\$ 82.36
HOULE, BENOIT & DEBORAH	\$ 90.27
JOHNSON, DANIEL	\$ 54.12
KELSEY/DALEY	\$ 90.12
MAJOR, MICHAEL	\$ 79.12
MULHAIRE, KELLY	\$ 1,809.87
OUNAN, FRANCIS	\$ 163.24
OUNAN/PELIO	\$ 207.48
PARISEAU, PHILIP	\$ 111.12
PIERNI, BRIAN	\$ 54.12
TILLINGHAST, DANA	\$ 316.48
TOTAL DELINQUENT	\$ 3,833.98
* PAID AFTER DECEMBER 31, 2019	

CANAAN FIRE DISTRICT #2
PROPOSED BUDGET
2020

Purpose of Expenditure		Yr 2018	Yr 2019	Yr 2019	Yr 2020
		Expended	Proposed	Expended	Proposed
Fire District #2 Operations:					
12-012-0998	Retirement	532.52	600.00	490.23	600.00
12-012-0999	Operator Health Insurance	5,270.34	6,000.00	4,515.31	6,000.00
12-012-1000	Operator Salaries	9,415.55	10,000.00	8,767.70	10,000.00
12-012-1001	Operator Mileage	922.62	1,300.00	876.35	1,300.00
12-012-1002	Operator Education	36.66	250.00	119.50	300.00
12-012-1003	Materials & Supplies	1,619.66	3,200.00	2,144.21	3,200.00
12-012-1004	Contracted Labor/Equip	3,657.93	3,500.00	5,446.50	3,500.00
12-012-1005	Administrative Costs	4,361.21	3,500.00	4,022.64	3,500.00
12-012-1006	Work/Comp/Liability	1,989.27	2,000.00	1,854.92	2,000.00
12-012-1007	Utilities	4,948.84	5,500.00	4,339.63	5,500.00
12-012-1008	Misc	0.00	0.00	133.31	0.00
12-012-1009	FICA	804.67	1,000.00	739.55	1,000.00
12-012-1019	Chemicals	2,572.10	2,500.00	1,744.27	2,300.00
12-012-1030	Commissioners Fees	900.00	900.00	900.00	900.00
12-012-1045	New Equipment	2,012.99	0.00	1,322.59	0.00
12-012-1053	Water Meters	0.00	750.00	2,138.28	2,500.00
12-012-1054	Legal Services	260.00	0.00	0.00	0.00
12-012-1055	Stewartstown Tax	164.00	164.00	172.00	172.00
12-012-1056	Capital Reserve	4,000.00	4,000.00	4,000.00	4,000.00
12-012-1064	Debt Service #1- USDA Loan	18,688.00	18,688.00	18,688.00	18,688.00
12-012-1066	Debt Service #2- USDA Loan	7,098.00	7,098.00	7,098.00	7,098.00
12-012-1085	Unemployment	0.00	0.00	0.00	0.00
TOTAL		69,254.36	70,950.00	69,512.99	72,558.00
PROJECTED REVENUES WATER					
		Yr 2018	Yr 2019	Yr 2019	Yr 2020
		Actual	Proposed	Actual	Proposed
12-010-1501	1. Connect/Disconnect	300.00	0.00	330.00	0.00
12-010-1502	2. Water Rents	33,792.70	41,664.00	34,179.89	43,272.00
	3. Water Rents not transferred	0.00	0.00	208.27	0.00
12-010-1503	4. Water Penalties	34.81	0.00	216.48	0.00
12-010-1505	5. Utility Credits	130.71	0.00	215.01	0.00
12-010-1602	6. Interest	199.26	0.00	163.78	0.00
	7. Debt Receipt #1	18,688.00	18,688.00	18,688.00	18,688.00
	8. Debt Receipt #2	7,098.00	7,098.00	7,098.00	7,098.00
	9. Unexpended FD#2 budget balance	0.00	0.00	0.00	0.00
	10. Grant Reimbursement	0.00	0.00	2,138.28	0.00
	11. Misc	0.00	0.00	8.76	0.00
	12. Reimbursement Interest on Loan	3,178.75	3,500.00	3,123.77	3,500.00
TOTAL		63,422.23	70,950.00	66,370.24	72,558.00

2019 CANAAN REVOLVING LOAN ACCOUNT

RECEIPTS:

Cash on Hand 01-01-2019 (Checking Account)	\$	18.75
Cash on Hand 01-01-2019 (Savings Acct Bangor Bank)	\$	187,183.30
My Maple, LLC	\$	33,728.08
Gloria Jackson Loan	\$	5,294.78
Squeegee Printers Loan Payment	\$	3,900.00
Cunningham Full Service Loan	\$	13,913.00
Richard Marchesseault	\$	6,806.40
Grand Bois Du Nord	\$	15,987.70
Grand Bois Du Nord 2nd loan	\$	3,997.30
Savings Interest	\$	1,882.05
Application Fee	\$	200.00
TOTAL RECEIPTS & CASH ON HAND	\$	272,911.36

EXPENDITURES:

Cunningham Full Service LiC	\$	125,000.00
Canaan Border Riders	\$	75,000.00
Attorney's Fee	\$	52.50
	\$	200,052.50
Paid Revolving Loan Committee Orders - 2019	\$	200,052.50
Cash in Savings/Sweep 12-31-2019 (Bangor Bank)	\$	72,840.11
Cash in Checking 12-31-2019 (Bangor Bank)	\$	18.75
TOTAL EXPENDITURES & CASH ON HAND	\$	272,911.36

TOWN OF CANAAN REVOLVING LOAN FUND

As many of you are aware, the Town of Canaan received a \$750,000 Community Development Grant in 1996. The Town loaned this money (less some management and administrative costs) to Ethan Allen, Inc. of Beecher Falls to erect a new building and purchase machinery and equipment. Ethan Allen paid this money back in full in 2011 and we have deposited these payments in a Revolving Loan Fund. Loans are available to qualified businesses and individuals who need funding for projects that benefit the community. Information and applications are available at the Town Office. If you are planning a start-up or expanding an existing business and can meet our criteria, our Revolving Loan Fund might be a valuable opportunity for you. The fund considers and grants loans without regard to race, creed, color, gender, handicap or ethnic origin.

ANNUAL REPORT
CANAAN COMMUNITY PARK

CANAAN RECREATION PARK
STATEMENT OF ACCOUNTS
2019

RECEIPTS:

Cash on Hand 01/01/2019	\$	18,496.48
Moose Festival Donations	\$	500.00
School & Town Mowing Reimbursement	\$	4,430.00
Rec Park Donations	\$	715.91
Newsletter Ads	\$	170.00
Fundraisers	\$	230.00
Meadow Lot	\$	2,300.00
Misc. Reimb	\$	5.43
Insurance Reimbursement		
Savings Interest	\$	<u>22.66</u>
TOTAL RECEIPTS AND CASH ON HAND	\$	26,870.48

EXPENDITURES

Contracted Mowing/Trash Removal	\$	4,430.00
Seed & Fertilizer	\$	129.90
Porta Potty Expenses	\$	1,000.00
Materials & Supplies	\$	297.62
Insurance & Worker's Comp	\$	179.65
Postage - Printing & Advertising	\$	129.50
Electricity	\$	458.75
Adm Miscellaneous	\$	34.00
Tennis & Basketball Courts	\$	74.15
Meadow Lot Expenses	\$	<u>751.00</u>
TOTAL EXPENDITURES	\$	7,484.57

Expenditures - 2019	\$	7,484.57
Cash on Hand 12-31-2019	\$	<u>19,385.91</u>
TOTAL EXPENDITURES & CASH ON HAND	\$	26,870.48

PROPOSED BUDGET - RECREATION PARK - 2020

		2019 - Expended	2020 - Proposed
Recreation Park Maintenance:			
08-081-1010	Contracted Mowing/Trash Removal	\$ 4,430.00	\$ 5,000.00
08-081-1011/1012	Contracted Labor/Materials	\$ -	\$ 2,000.00
08-081-1013/1503	Materials & Supplies	\$ 297.62	\$ 500.00
08-081-1014	Walking Path	\$ -	\$ 5,000.00
08-081-1015	Seed/Fertilizer	\$ 129.90	\$ 500.00
08-081-1016	Shelters/Tables	\$ -	\$ -
08-081-1017	Field Repair	\$ -	\$ 500.00
08-081-1018	Tennis/Basketball Court	\$ 74.15	\$ 2,500.00
08-081-1202/1502	Equipment Repairs	\$ -	\$ -
	TOTAL MAINTENANCE	\$ 4,931.67	\$ 16,000.00
Park Administration:			
08-081-1102	New Equipment	\$ -	\$ 500.00
08-081-1103	Porta Potty Expense	\$ 450.00	\$ 400.00
08-081-2001	Insurance/Workmen's Comp	\$ 179.65	\$ 180.00
08-081-2003	Postage - Printing & Advertising	\$ 129.50	\$ 100.00
08-081-2005	Electricity	\$ 458.75	\$ 600.00
08-081-2012	Adm Misc. Vendor Fee	\$ 34.00	\$ -
08-081-2013	Fund Raising Material	\$ -	\$ 1,000.00
08-081-2014	Petty Cash	\$ -	\$ -
08-081-2017/2016	Meadow Lot Expenditures	\$ 1,301.00	\$ 1,000.00
	TOTAL ADMINISTRATION	\$ 2,552.90	\$ 3,780.00
	TOTAL RECREATION PARK ACCOUNT	\$ 7,484.57	\$ 19,780.00

PROJECTED REVENUES - RECREATION PARK ACCOUNT

		2019 - Actual	2020 - Estimated
08-080-1602	Savings Interest	\$ 22.66	\$ 20.00
08-080-1603	Rec Park Donations	\$ 715.91	\$ 1,000.00
08-080-1604	Pitch tournaments	\$ -	\$ -
08-080-1608	Moose Festival Donations	\$ 500.00	\$ 500.00
08-080-1612	Newsletter Ads	\$ 170.00	\$ 80.00
08-080-1700	School/Town Mowing Reimbursement	\$ 4,430.00	\$ 5,000.00
08-080-1701	Misc Reimburse	\$ 5.43	\$ -
08-080-1706	Fundraisers	\$ 230.00	\$ 1,000.00
08-080-1708	Meadow Lot	\$ 2,300.00	\$ 2,000.00
08-080-1770	TransCanada Grant	\$ -	\$ -
	Amount used from Savings		\$ 10,180.00
	TOTAL	\$ 8,374.00	\$ 19,780.00

CANAAN COMMUNITY RECREATION PARK

The improvements made to the Recreation Park in 2019 were as follows: a new wooden platform was built where the drinking fountain is in the park, fertilizer was put on the fields, tree was removed that was hanging down in the entrance of the park and liquid rubber was tried on the courts to fix the cracks with no luck.

Thank you to everyone who supported our projects. Special thanks to the Canaan Women's Club and Jackson's Lodge for their generous donations. We will continue to search and apply for grants as needed. Cheryl Cote holds pitch tournaments at the Northland to raise money for various organizations, and the rec park has been fortunate enough to be a recipient of those funds which we are very thankful. We could not have accomplished all that we have done without everyone's assistance and support. To date, all maintenance to the rec park has been accomplished with grant monies and donations.

We plan to hold fundraisers again in 2020, which will include camping during the softball weekends, selling moose burgers (if moose meat is available) and raffle tickets during the Moose Festival, Pennies for Park, Soccer and Nerf Style Tournaments and Movies in the Park. If interested in helping with any of our fundraisers or have any fundraiser ideas, please call the Town Office. We try to hold activities that are fun for the whole family.

We continue to address challenges and focus on current needs of participants. Our goals are to seed, fertilizer and aerate the fields, repairs to the walking path, fix the electricity by the Little League, repair the tennis and basketball courts, ditching by the Fitness Stations, revamp the sand box, straighten the backstop and have the dugouts sandblasted. Our town insurance company made a few recommendations to fix in the rec park.

The town continues to publish four newsletters per year and business card size advertisements are available for \$40.00 per year or \$10.00 per issue. If interested, contact the Town Office. Proceeds to benefit the Recreation Park.

We plan to have another Volunteer Day in 2020 to do some maintenance in the park. Watch the newsletter for details.

In order to use the Recreation Park or Meadow Lot, a Use of Facilities Application must be filled out before the event and, a Certificate of Insurance may be required. The form can be picked up at the Town Office or found on our Town website at <http://www.canaan-vt.org>. Failure to comply, could result in the request being denied. Once an event has been approved, an inspection will be conducted after the event and if needed, a fee will be assessed for the cost of any damages.

Please contact a committee member or the Police, if you see any questionable happenings. It is up to all of us to keep the park safe for everyone.

If interested in donating to the park, please send a check payable to the Canaan Recreation Park and mail it to the Town of Canaan, c/o Noreen Labrecque, PO Box 159, Canaan, Vermont 05903. Any contributions made to the park will be much appreciated and will positively impact our community.

Recreation Park Committee members holds meetings monthly at the Town Office on the second Monday of the month at 5 p.m. These are open to the public should you want to attend.

Vernon Crawford, Chairman
Donald Labrecque
Jeffery Noyes
Dana Masson
Rajesh Hailey
Diana Rancourt

Canaan Planning Commission
Canaan Zoning Board of Adjustment

During 2019, there were 2 public warned hearings for Site Plan Review/Conditional Use and Variance permits.

In order to make the hearing process run smoothly and quickly, applicants are asked to provide as much detail as possible with their permit applications. Applicants can prepare for the hearing by reviewing the items that the Board reviews. These are found in the Canaan Zoning Bylaws, sections 207 and 208. These can be viewed with the Town Plan at the Town's website, <http://www.canaan-vt.org>.

The Planning Commission continues to stay active with the Town Plan. There are several action items for the Commission to complete, which will need attention in the coming year(s).

The Planning Commission and Zoning Board of Adjustment would like to thank all of the people who help us with our work as we continue to serve the Town of Canaan to the best of our ability.

Zoning Permits

There were 20 permits issued in 2019, including conditional and temporary permits.

Property owners are reminded that a zoning permit is required for ANY land development including "division of a parcel into two or more parcels, the construction, reconstruction, conversion, relocation or enlargement of any building or other structure, and any change in the use of any building or other structure, or land." Application forms are available from the Town Office or from the Zoning Administrator.

Information on Vermont septic regulations can be obtained from the Vermont Agency of Natural Resources regional office at 1229 Portland Street, St. Johnsbury, VT 05819, 802-751-0131.

Please feel free to contact the Town Office whenever you are in doubt as to the need for a Canaan permit. Thank you to all who continue to voluntarily comply with our Town Zoning Bylaws. By doing this, you are making a significant contribution toward reducing the cost of running your Town government.

BORROWED MONEY TABLE

January 1, 2020

Lending Institute	Interest Rate	Principal Amount	Interest Paid	Paid Notes	Amount Remaining
USDA Loan - CFD#1	1.375	\$ 38,259.83	\$ 25,898.17	\$ 64,158.00	\$ 1,854,775.51
USDA Loan - CFD#2	2.25%	\$ 9,180.92	\$ 9,499.90	\$ 18,680.82	\$ 415,319.36
USDA Loan - CFD#2	1.88%	\$ 3,511.18	\$ 3,586.82	\$ 7,098.00	\$ 188,660.02
USDA Loan - Treatment Plant	2.50%	\$ 38,894.18	\$ 31,351.82	\$ 70,246.00	\$ 1,224,842.00
USDA Loan - CFD#1 2nd loan	2.38%				\$ 233,000.00
USDA Loan - Treatment Plant	2.63%				\$ 208,000.00
John Deere Financial	3.75%	\$ 15,113.73	\$ 2,441.85	\$ 17,555.58	\$ 48,890.68

SCHEDULE OF MATURITIES

USDA Loan FD#1	November 1, 2050
USDA Loan - CFD#2	October 20, 2051
USDA Loan - CFD#2	November 1, 2056
USDA Loan - Treatment Plant	October 20, 2045
USDA Loan - CFD#1 2nd loan	August 1, 2059
USDA Loan - Treatment Plant	December 12, 2049
John Deere Financial	May 14, 2022

LEASED LOTS

School Lots	Lot No.	Acres	Per Acre	Amount Due	Amount Received*
Gerald/Ronald Devost	87	66	.06	\$ 3.96	\$ 3.96
Douglas Larson	88	34	.06	2.04	2.04
Totals-2019				\$ 6.00	\$ 6.00
<u>Minister Lots</u>					
Phillip Fauteux	34	100	.06	\$ 6.00	\$ 6.00
April's Maple	90	100	.06	6.00	6.00
Mathew Devost	88	13	.06	.78	.78
Douglas Larson	87	40	.06	2.40	2.40
Gray Siblings	88	47	.06	2.82	2.82
Totals-2019				\$ 18.00	\$ 18.00

*Amounts received were collected with the 2019 property tax payment.

The above lots are 100 acres in size, more or less, set aside by the Legislature (or Governor) when the Town was originally chartered (or layed out). The revenues from these leases are to be set aside for the purpose of supporting the school, colleges and churches of the Town.

The fees were set by the Governor at that time and cannot be changed. The leases are bought and sold similar to a Warranty Deed and the people who own them pay taxes as if they, in fact, hold the deed.

SELECTBOARD OF CANAAN, VT



FIRE WARDEN'S REPORT – 2019

This year, there were 66 fire permits issued. I would like to take this opportunity to thank everyone for the cooperation they have given me in preventing forest fires.

Please remember that according to 10 V.S.A. §2645, that no person shall authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, grass or rubbish of any kind except where there is snow on the site, without the permission from the Canaan Fire Warden.

The Fire Wardens are now authorized under 10 V.S.A. §2672 to issue a Uniform Fire Prevention Ticket to anyone violating this statute and 10 V.S.A. §2648 which refers to Slash Removal.

Norman Flanagan
Fire Warden
603-331-1176

STATE OF VERMONT Fire Statistics for 2019

Number of human caused fires	15
Number of lightning caused fires	0
Number of acres burned caused by humans	22
Number of acres burned caused by lightning	0
Total number of fires	15
Total number of acres burned	22
10-year total average number of fires	79
10-year total average number of acres burned	189

Fires and Acres by Cause As of December 23, 2019

Cause	Fires	Acres
Lightning	0	0
Campfire	1	.05
Smoking	0	0
Debris burning (brush)	5	6.46
Arson	0	0.0
Equipment Use	5	7.42
Railroads	0	0
Children	1	5
Miscellaneous	3	3.1
Total Fires and Acres	15	22.03

VITAL STATISTICS 2019

Traditionally Vital Statistics (Births, Deaths, Burials, Marriages and Civil Unions) were printed in our Town Report each year. New Federal regulations (Intelligence Reform Law and the Real ID Act) has been issued and one of the areas that is affected is accessibility of vital records. These regulations resulted in a centralized vital records system, more stringent protocols for obtaining certified copies and a tracking system for those who request certified copies. States have also been required to implement new security standards regarding accessibility to birth and death certificates.

The Vermont Department of Health has phased in new regulations for acquisition of birth and death certificates which began in 2007. However, with fraud and identity theft on the increase and for the protection of the public, we are including statistical information only. This information will only be marriages, births and deaths that actually took place in Canaan.

If you have any questions regarding these changes, please feel free to call the Town Office.

Noreen Labrecque, Town Clerk

CANAAN VITAL STATISTICS 2019 RECORDED IN CANAAN

MARRIAGES	7	BIRTHS	0	DEATHS	3
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The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records -namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes went into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

CANAAN. NATURALLY CONNECTED, INC.
2019 END OF YEAR REPORT

Canaan Naturally Connected, Inc. (CNC) is a group of committed citizens that evolved from the parent organization Heart & Soul which was sponsored by the Orton Family Foundation. We are focused on Canaan, the other towns comprising the North Country, and Eastern Townships of Quebec, hence our name.

This letter is an effort to keep the Canaan community informed on some of Canaan Naturally Connected, Inc. (CNC) activities, current projects and future possibilities. CNC is very excited about the past participation of our area community members and are in hopes for it to continue and grow!

The beginning of 2019 saw the group closing in on completing Phase III of a four-phase development plan. The goal was to review and make decisions based on all the data that had been collected since Orton's Heart & Soul Program's involvement, formalize these decisions, make choices, and develop options. The community was invited to the Phase III Summit to prioritize the list of ideas for action and begin a draft action plan for the project ideas based on the 5 value statements which were created at the conclusion of the Phase III Summit. 2019 also saw the beginning of the group applying for 501(c)3 status as a non-profit organization of its own. We achieved this goal in the summer months!

The 5 value statements that CNC bases its focus on are as follows (not in any order):

- **Youth Opportunities/Education:** We value our children and their voices, provide chances to pursue their dreams, intergenerational opportunities, and assure that people look out for each other creating a safe place. Open communication between all ages promotes participation in the community.
- **Community:** We value our community because we are friendly, helpful, welcoming and everyone has an opportunity to have a voice effectively. Our community has a wonderful fabric of various members weaving together a tremendous tapestry.
- **Events:** We value our community's events as they bring people together from all walks of life to share in our fun, attractions and history.
- **Outdoor Recreation:** We value our natural environment, its pace, and utilize it both recreationally and commercially.
- **Jobs and Businesses:** We value work and opportunities to bring people in to our community in order for it to grow. Job creations, new businesses and repurposing existing businesses and buildings will also increase our growth. These attributes will attract visitors and bring in new community members.

A partnership with area community organizations and businesses was another priority as well as the major focus on Phase IV, thus concluding our work with the Orton Foundation's Heart & Soul Program. Working alongside the American Legion Post 47, two Teen Dance Nights were held over the summer. Part of the data collection had the youth stating there was a need for a gathering place. Welcome Boxes have been made and are available to new residents of Canaan and the Town Office. CNC's involvement with the local NEKCA programs, the Stewartstown Day Committee and the Alice Ward Memorial Library to name a few, also has been wonderful partnerships in the group's endeavors.

YouTube, Facebook, the North Country Chamber of Commerce, and email are our forms of communication. We also have a monthly letter in the local papers, The Colebrook Chronicle and The News & Sentinel, as well as a quarterly report in the Canaan Carrier. All of these outlets have been opportunities for communication with the community.

The Volunteer Fair focused on highlighting the work of the participating organizations/businesses, to solicit new volunteers, create partnerships, networking, and take concrete steps in making our community better in the five value areas aforementioned. A "Coffee, Cake, Collaborate" night at NEKCA, hosting the first Canaan Trunk or Treat, a month-long Scarecrow Contest witnessed much creativity in the towns of Canaan and Beecher Falls were some fall activities.

Members are presently actively working on future projects and participating in other organizations' activities. CNC is participating in the North East Kingdom Challenge organized by the North East Kingdom Collaborative. This project is a partnership between Vermont, Federal Reserve of Boston, private sector, philanthropy and communities. The Boston Fed wants to support collaborative efforts that build strong economies and healthy communities. The challenge is to create a viable plan that encompasses work towards that goal.

CNC's current projects that were found through much data-collecting are coming up with funds, to include grant money that has been awarded, for the new Welcome Signs for Canaan and Beecher Falls. The group has been awarded \$2000 from the Tillotson Grant to put towards this endeavor. The Fletcher Park fountain is also on the horizon for repair as well as reconditioning. Discussion of pavers to outline the base of the fountain with donations is on the table. The creation of a brochure for the Town of Canaan is in the works, again thanks to a grant. Canaan's Destination Website (www.canaanvt.com) is being worked on and updated. The Pioneer Trail in Beecher Falls is also in the works.

Some of the future projects that came into view with the data collections were hosting a winter carnival with partners, more movies in the park, bake-offs, working with the Recreation Park Committee to offer more events, begin creating a cultural destination, coffee shop, non-motorized vehicle trails and maps.

CNC members look forward to the New Year and are excited about the possibilities and partnerships that 2020 will hold for the Town of Canaan! We invite anyone who has an interest in working with any of the projects to please get in touch with us. There are monthly meetings that normally occur the 3rd Thursday of every month. Besides the Destination Website you can email your questions to naturalnyc@gmail.com or Terrie.Herr@gmail.com.



Canaan Historical Society

We remember 2019 as a year of great loss and yet it was also a year that produced a number of important additions. Virginia Carr, Mary Lou Lovering, and Joan Cowan, three founders or long-time members of the Canaan Historical Society all passed away last year. Their vast knowledge of the history of the town and its families will be sorely missed, as will their presence and input at our meetings. We have, however, managed to add three new members to our core group, so our future looks secure.

Last Spring, we held a meeting at the Coos County Nursing Hospital and exhibited some of our photo albums for the residents to peruse. A few weeks after our annual Wassail Party in December, we returned to the nursing home to present a slide show that had first been shown at the party. Slides that we had accumulated through the years were chosen for their historical and memory jogging interest. The positive comments from both events are appreciated and the slide carousel has been set aside for possible future showings.

In May, many of our members, accompanied by the Chairman of the Pittsburg Historical Society, took a trip to Island Pond to visit their new museum. Sharon Biron, President of the Island Pond Historical Society gave us the guided tour and furnished a light lunch. We had a good time and are envious of their new facility, a former store that has been beautifully refurbished and allows sufficient room for their exhibits.

We had a display table at the annual Sugar Social in August and a picnic at the Canaan Hill Cemetery in September, for which the weather and insects cooperated.

Our stock of significant historical finds continues to grow. Most recently, Bob and Rita Lee have donated a number of items that belonged to B.M.E. Holmes and her family, who owned a store in Canaan from the late 1890s until the mid 1960s. The original signs, advertising items, sales goods, and personal items are just some of the items we have acquired and intend to display. Other items acquired during the year include Doris Smith Hann's World War II uniform and photos of her youth in Beecher Falls, glass plate negatives of photographs taken by C.V. Lund, photographic slides from the collections of Fred Cowan and Mary Lou Lovering, and display items found in Mary Lou's basement and donated by her niece, Karen Culhane. Frank Cowan was also nice enough to donate a slide projector that we needed for our slide shows. A large bobsled, made by Gerald Fearon, was donated by Shellie Bresnahan and is intended to anchor a spot in a proposed Winter in Canaan display in the Carriage House. Another nice donation was an ash "feather" basket made by noted local basket maker John Marshall and donated by Sally Spaulding Corliss in honor of her parents, who were given the basket by the Marshalls.

We would like to thank all those who donated these and other not mentioned items. There were also a number of cash donations for which we are equally appreciative. The Northland Hotel, with help from Cheryl Cote, has a series of winter-months card tournaments (pitch) that raise money for various local non-profits, of which we are one, and we thank them for their efforts.

Our 2020 plans have yet to be finalized but we hope to make some changes to our Carriage House displays and create more permanent displays of our newly acquired items.

As always, we try to be available to the public as much as we can and encourage you to visit the museum for a peek at our past. We also try to help with family research and genealogical inquiries, and welcome any additions you can make to our files.

Dennis Fuller, Chairman Canaan Historical Society

REPORT TO THE VOTERS OF CANAAN NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization serving the communities in the largest geographic region of the state -the beautiful Northeast Kingdom.

Annually, we request dues from our member communities. These funds are vital as they allow our team of professionals to provide direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance is increasingly complex and NVDA has steadily expanded our service offerings to help communities navigate new rules. Our services include, but are not limited to:

- Land use planning at the local and regional level - including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support, referral services, and loans to employers in our region;
- Energy planning and water quality planning and implementation to help communities meet new and evolving statutory requirements;
- Local emergency planning and assistance during weather related events. NVDA has also provided assistance with flood hazard management;
- Economic development planning to grow and strengthen businesses in our communities; and
- Municipal education and training opportunities for local officials.

How have we assisted Canaan? In 2019, NVDA staff visited and consulted with local businesses. We provided technical assistance for town highway stormwater mitigation through Grants in Aid funding. We also produced Village Center Designation maps.

NVDA's municipal dues remain at a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom. We keep communities aware of new opportunities through our e-newsletter and social media. Contact us at tonvaw@nvda.net to receive our e-newsletter and like us on Facebook.

Sincerely,

David Snedeker
Executive Director

RURAL COMMUNITY TRANSPORTATION, INC.

Rural Community Transportation, Inc. (RCT) respectfully requests an appropriation in the amount of \$1,100.00. This is the same amount that was requested and appropriated last year. (Petition shows \$1,210.00)

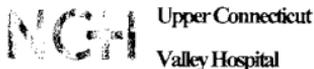
RCT is a nonprofit 501(c)(3) corporation which provides public transportation services throughout Caledonia, Orleans, Essex and Lamoille Counties. In Fiscal Year 2019, RCT provided 1,214 trips to 23 residents of Canaan, travelling 59,123 miles at a total cost of \$32,816.00.

RCT operates with federal and state funding; however, our funding sources typically require 20% - 50% local match dollars. All town appropriations received are used to provide the required local match.

We hope you will be able to assist with this request and look forward to our continued service to the residents of Canaan.

Sincerely,

Nick D'Agostino
Executive Director



The Emergency Department (ED) at UCVH is open 24 hours a day, 365 days per year. There is either an ED Physician or ED Physician Assistant assigned daily to the duties of the ED and Urgent Care Clinic.

The department is equipped with expensive life-saving equipment and staffed by well-trained patient care personnel. During fiscal year ending September 30, 2019, the ED department cared for 3,880 ED patients and saw an additional 166 urgent care patients. This department annually operates at a deficit, and because of its essential nature, it is a service the hospital must provide. Each year the hospital requests that area communities help support the continuance of this vital service. This request is for the time period of January 01, 2020 to December 31, 2020.

Upper Connecticut Valley Hospital appreciates the support and assistance given by your community over the years for these important services. Your efforts help make the North Country a healthier, safer place to live.

I would welcome the opportunity to meet with you should you wish to discuss these items. Please feel free to contact me at (603) 388-4299.

Regards,
Scott G. Colby, President

NORTHEAST KINGDOM HUMAN SERVICES, INC. - NKHS (Requesting \$1944 in 2020)

181 Crawford Road - Derby, P. O. Box 724, Newport, VT 05855 + 802-334-6744 or 800-696-4979 2225
Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 + 802-748-3181 or 800-649-0118

Thank you, **Town of Canaan** voters, for your appropriation support last year. Annual appropriations are a vital funding source to support the provision of needed services for residents who cannot otherwise afford care. **Summary data for the past year:**

Total number of individuals of all ages in our service area that utilized mental health crisis intervention, mental health, addiction, behavioral health, and/or intellectual/developmental disabilities support services in the past year:	3,855
Total number of individuals of all ages in the Northeast Kingdom that were supported by the Emergency Services Team 24 hours a day 7 days a week last year:	413
Number of individuals from the Town of Canaan who accessed supportive care at Northeast Kingdom Human Services, Inc.:	18
Employees provided community consultation, education, and outreach in community meetings, events, and trainings in Northeast Kingdom Human Services offices, area schools, and businesses; training examples include suicide prevention and awareness, trauma informed care, and parenting.	193 hours
This agency is proud of the dedicated professional employees who support community members in Caledonia, Essex, and Orleans counties in the Derby or St. Johnsbury offices, the satellite office in Hardwick, in homes, and in schools throughout the communities in the Northeast Kingdom.	500 total, 1 from the Town of Canaan
Free and/or uncollectable services provided for Town of Canaan individuals.	\$0

Good mental health is important for everyone. As a Designated Agency serving the Vermont's system of care, Northeast Kingdom Human Services, Inc. has a responsibility for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. Last year, the agency provided \$247,880.52 in free and/or uncollectable services for supports provided to individuals in our service area. Northeast Kingdom Human Services is asking the Town of Canaan voters to again consider helping neighbors, family members, and friends receive the supports they need to live a happy and fulfilling life and be an active and contributing member in your community through this 2020 appropriation request of \$1944. This amount is calculated on \$2.00 per person according to the 2010 Census.

Thank you so much for your support!

Respectfully submitted,

Tomasz Jankowski, DPT, MHA, MBA President and CEO
www.nkhs.org

SERVICE REPORT FY 2019
ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

Total Agency Visits FY 2019	43,519
Total Visits FY 2019 - Town of Canaan	1,267

During Fiscal Year 2019, home based services were provided to 46 individuals in Canaan for a total of 1,267 multi-disciplinary visits. 1 resident received services through Agency-sponsored wellness programs.

Appropriation Request for 2020 \$4,400.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,

Lyne B. Limoges, MSN, RN
Executive Director

The Northeast Kingdom Council on Aging

For over 40 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for elder and disabled Vermonters to age in place. Our mission is to deliver the person-centered support necessary to sustain their independence and live well in their communities.

Our valuable services include a Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitians. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 367 volunteers who serve as Senior Companions, Home Delivered Meals drivers, wellness program leaders, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year 30 residents of Canaan used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVt, Medicaid and Medicare, fuel assistance, transportation, and many other topics. Our website www.nekcouncil.org provides information on many of our programs and services.

We sincerely thank the residents of Canaan for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Helpline: 800-642-5119.

In gratitude,

Meg Burmeister
Executive Director

The mission of the Northeast Kingdom Council on Aging is to "*Help People Age with Independence and Dignity.*" Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.



Connecticut River Joint Commissions
10 Water Street, Suite 225 Lebanon,
NH 03766 (603) 727-9484
<http://www.cric.org>

CRJC Headwaters Subcommittee Annual Report - 2019

The Headwaters Subcommittee of the Connecticut River Joint Commissions (CRJC) meets quarterly and consists of up to two volunteers nominated by participating municipalities. Current members of Vermont are Tom Caron from Canaan, with openings in Lemington, Bloomfield, Brunswick, and Maidstone; Current members of New Hampshire are Alan R. Williams from Pittsburg, Alan R. Karg from Clarksville, Kevin McKinnon from Colebrook, Kenneth Hastings and Lucas Deblois from Columbia, Jamie Sayen and Clayton Macdonald from Stratford, Ed Mellett and Dale Covey from Northumberland, and openings in Stewartstown. Those with only one representative have an opening for a second volunteer.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. Meeting and events are open to the public. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing feedback to NH Department of Environmental Services, VT Agency of Natural Resources and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed updated on a number of issues including dam management and the FERC relicensing process, and projects by the Connecticut River Conservancy. The Subcommittee reviewed and commented on a series of permits. The work for an expedited culvert and stream application in Colebrook was supported except for the use of glyphosphate to manage invasive species vegetation. Similarly, a comment letter was submitted on a special permit to apply pesticides to a riparian area in Pittsburg. The letter requested the use of manual or mechanical management, rather than chemical controls. The LRS has reviewed and made no comment for permits to build a new home and septic system in Clarksville, as well as, a modified drainage system off a lumber yard in Northumberland. In April, Ken Edwardson of the NHDES Water Quality Assessment Program and Jillian Kilborn of NH Fish and Game presented on local issues. In August, the LRS received a presentation on Murphy dam from Jim Gallagher of NHDES. The Subcommittee plans to further discuss a standard stance on the use of pesticides and associated compounds in the Headwaters region. This Winter, members plan to learn about and discuss the Vermont basin management plan update. NHDES has shared legislative changes to the wetlands permit and is expected to share guidelines for implementation in December 2019.

If you or someone in your community is interested in learning about or contributing to river conservation issues in the region or serving as a liaison to the Headwaters Subcommittee, please contact our staff support Olivia Uyizeye at ouyizeye@uvlsrc.org to learn more.

Vermont League of Cities and Towns
Serving and Strengthening Vermont Local Government

About the League

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, vlct.org/about/audit-reports, and show that our positive net position continues.

Member Benefits

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- **Training programs on topics of specific concern to officials** who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at vlct.org.



GREEN UP VERMONT

P.O. Box 1191

Montpelier, Vermont 05601-1191

(802) 229-4586 • greenup@greenupvermont.org

www.greenupvermont.org

Green Up Day marked its 49th Anniversary on May 4, 2019 with 22,000+ volunteers participating and over 43 tons of litter collected statewide. Always the first Saturday in May, Green Up Vermont is a nonprofit private organization that relies on your town's support to execute the tradition of cleaning up our roadways and waterways, while promoting civic pride. The tradition of Green Up Day began in 1970 by Governor Deane C. Davis and will celebrate its 50th Anniversary in May 2020.

Green Up Vermont offers a statewide educational component for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. Please visit www.greenupvermont.org for full details.

Support from cities and town's is essential to our budget, enabling us to cover fourteen percent of our annual operating costs. Funds help pay for administrative and program support, which includes over 65,000 Green Up trash bags, education, and promotional outreach.

Seventy-five percent of Green Up Vermont's budget comes from corporate sponsors and individual donors. Individuals can donate to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Keep up-to-date with Green Up Vermont by joining our newsletter, liking us on Facebook (@GreenUpVermont), following us on Instagram (greenupvermont), and by visiting our website.

Join us: Green Up Day, May 2, 2020 and help Celebrate our 50th Anniversary.

Vermont Rural Fire Protection Task Force

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the 22+ years of the program, over 1100 grants totaling \$2.6 million have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC. REPORT FOR YEAR ENDING 2019

Current members

Wilman Allen	Bernard Charest		John Charest
Steve Young	Brian Bissonnette	Paul Cote	Steve Noyes
Norman Flanagan	Kezler Lyons	Matt Riendeau	
Bob Couture	Robert Brousseau	Harland Crawford	Roland Roy
Doug Burns	Vernon Crawford	Chris Tanerillo	Todd Nichols
Chris Bissonnette	Phillip Pariseau	Chris Ricker	Jamie Fogg
Keenan Carney	Scott Degray	Dillon Begin	Dan Lepine
Pete Bunnell	Phillip Rondeau	Nick Goudreau	Zak Degray
Jeremy Crawford	Nathan Degray	Nathaniel Rougeau	
Christian Anderson	Jordon Hewson		

We were able to add one new member in 2019 Jordon Hewson, has joined the department.

The Beecher Falls Volunteer Fire department answered a total of 285 emergency calls in the fiscal year December 1, 2018 to November 30, 2019.

The department has started making long range plans to replace our small rescue, which is the work horse of the department responding on nearly every call. The rescue has answered over 3,500 calls since being put into service in 2005

The fire department celebrated 75 years of service on October 5th. It was a great day for everyone. There was a parade, an open house at the station, and a chicken dinner was held that evening feeding 350 people. There were many visitors that day. new people that we had not met before, and old friends that we had not seen for some time. We would like to thank everyone who had anything to do with making this event a huge success.

In conjunction with the 75th anniversary the fire department kicked off a capital campaign project to raise money to replace the rescue. We received many donations towards the rescue and this money was added to our capital reserve fund. There is still a long way to go but we will continue with the campaign and eventually get there,

The fire department is always looking for new members whether it is for fighting fires or answering EMS calls. We will be doing a membership drive this coming year. Watch for details and check us out. If you would like to visit the station, there is usually someone at the station on Wednesday evenings.

Don't forget our annual corn hole tournament in early April and other fundraisers that we hold throughout the year. Watch for these events and come out to support us.

Chief Steve Young,
Beecher Falls Volunteer Fire Department, Inc.



Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

The Advocacy Program is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2019, 569 individuals received direct advocacy, 27 adults and 26 children were sheltered for a total of 2,654 bed-nights, and 330 adults and 3,207 youth were reached at 150 prevention programming events.

Kingdom Child Care Connection (KCCC) is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2019, 759 families were connected with the Child Care Financial Assistance Program.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2019, the Family Room helped 101 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2019, Cornucopia empowered 12 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 2380 meals at its weekly community meal site.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 3 households in Canaan were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Canaan's support.

Respectfully,

Amanda Cochrane
Executive Director



NEKLS *Northeast Kingdom Learning Services, Inc. began with one woman, Eva Warner,*

teaching area residents to read at their kitchen table. It is so much more today!

Thank you for your continued support of our services,

Your support makes a difference in the lives of your neighbors, friends and families!

Adult Education and Literacy Programs (AEL)

In addition to HSCP and GED services, our Teachers provide math, reading, writing, job skill development, computer literacy and support to students who are transitioning to college or work.

230 **8932**

*Students served Hours served
in 2019*

Community Learning Centers

Offer groups and individual computer training, in addition to computer classes and overview of

80

Community members per month access email, apply for jobs online, search the web and more at any one of our

5

Community Learning Centers

Children's Integrated Services (CIS)

Vermont's comprehensive approach to provide child development and family support services.

526

of referrals to CIS in the tri-county region in 2019

High School Completion Program (HSCP)

Collaborates with local high schools to provide a path to a high school diploma for anyone age 16 or older

59

High School diplomas were awarded, in partnership with area High Schools in 2019

General Education Development Program (GED)

Leads to a high school diploma equivalency

18

Number of GED's awarded in 2019

K-12 Tutorial Program

Provides one on one and group instruction to K-12 students at any number of locations including area libraries and Town Halls

32

Number of K-12 students in the tri-county region in 2019.

English Speaking Other Languages (ESOL)

NEKLS teaches English as a second or other language to students from around the world who have settled in the NEK.

9

Number of students served in 2019 coming from Brazil, China, Nepal and more

Administrative Offices

(802) 334-6532

Canaan Learning Center

(802)266-3933

Island Pond Learning Center

(802)723-4261

Newport Learning Center

(802) 334-2839

St Johnsbury Learning Center

(802)748-5624

"Like" us on Facebook @ NEKLSVT

www.neklsvt.org

Please contact us at

1-844-GO NEKLS (466-3557) if you or someone you know has need for our services or at info@neklsvt.org.

Prevention Services

Offers education to the community around Prevention, Intervention, Treatment and Recovery in alignment with the (PITR) Collaborative

500

Estimated number of individuals who've received Mental Health and Prevention trainings in the NEK in 2019

NEW in 2019!

Ready, Set, Grow Childcare opened up in September Offering infant, toddler and preschool care. Look for a possible expansion of school age summer care in 2020

45th Parallel Emergency Medical Services

2019 Annual EMS Chiefs Report

The 45th Parallel EMS is a 501-C-3 nonprofit corporation that was founded in 2008 to provide emergency medical services to Beecher Falls, Canaan, Clarksville, Colebrook, Columbia, Dixville, Lemington, Norton, Pittsburg, Stewartstown, and the United Towns and Gores. The agency started as a mix of volunteer and paid staff and has steadily grown over the years. The 45th Parallel EMS is now a full-time paramedic level service, offering the highest available Advanced Life Support services to the member towns, and critical care transport services between local hospitals and larger specialty care and trauma centers.

The 45th Parallel EMS has a Medical Resource Hospital Agreement (MHRA) with Upper Connecticut Valley Hospital in Colebrook, NH, and a transport contract with North Country Hospital in Newport, VT. In the past year we have also provided Paramedic Interfacility Transport (PIFT) services to Androscoggin Valley Hospital, Littleton Regional Hospital, Memorial Hospital, Northeastern Vermont Regional Hospital, and Weeks Medical Center. We have continued to expand our PIFT transport services to help offset the cost of providing readiness to stand by for 911 emergency responses.

2019 Ambulance Activity

• 911 Responses	603
• Interfacility Transport Responses	453
• Total Call Volume	1054
• Total Number of Patient Contacts	1077
• Responses by type or disposition:	
o Advanced Life Support (ALS) transports	619
o Basic Life Support (BLS) transports	265
o Evaluations without transport	85
o Cancellations	52
o Assists to other agencies, fire standbys, mutual aid	9
o Non-emergency transports	72

Responses by Town

Canaan	61
Clarksville	24
Colebrook	245
Columbia	61
Dixville	1
Lemington	5
Norton	8
Pittsburg	64
Stewartstown	50
United Towns and Gores	5
CCNH	71

ABSTRACT OF 2019 TOWN MEETING MINUTES 2019 WARNING AND VOTE THERON

The March 4th Annual School and Town Meeting was opened by Moderator A. Morgan Wade at 6:08 P.M. Moderator A. Morgan Wade introduced herself and said she was elected as the Moderator. Moderator A. Morgan Wade stated that the meetings are governed by State Laws and the Robert Rules of Order and she, as moderator is able to modify if needed. After a short break, after the School portion of the meeting the Town portion began at 7:15 PM. Moderator A. Morgan Wade commented that she will read Article by Article.

Convene Town Meeting

TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer? **Article 1 passed in the affirmative.**

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year? **Article 2 passed in the affirmative.**

ARTICLE 3. Shall the town raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A §2804? **Article 3 passed in the affirmative.**

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$9,471.00 with revisions, if any, for the following agencies? **Article 4 passed in the affirmative.**

a.	Orleans Essex VNA & Hospice, Inc.	\$ 4,400.00	pg 59
b.	Northeast Kingdom Human Services, Inc.	\$ 1,021.00	pg 58
c.	Northeast Kingdom Council on Aging	\$ 1,500.00	pg 60
d.	Rural Community Transportation	\$ 1,100.00	pg 57
e.	Northeast Kingdom Learning Services	\$ 750.00	pg 66
f.	Umbrella, Inc.	\$ 700.00	pg 65
AGENCY APPROPRIATION REQUEST TOTALS		\$ 9,471.00	

ARTICLE 5. To determine if the town will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 58 **Article 5 passed in the affirmative.**

ARTICLE 6. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 32 **Article 6 passed in the affirmative.**

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15, 16, 17 & 18 **Article 7 passed in the affirmative.**

ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 28, 29 **Article 8 passed in the affirmative.**

ARTICLE 9. To transact any other business that may legally come before the meeting.

Adjourn Town Meeting

The following articles will be voted by Australian ballot:

ARTICLE 1. To elect all Town Officers required by law:

Town Moderator for one year

School Moderator for one year

Selectboard for three years

Lister for three years

School Director for three years

School Director for two years

School Director for one year

Auditor for three years

Trustee of Public Funds for three years

Library Trustee for three years

Library Trustee for two years

Library Trustee for one year

Grand Juror for one year

Town Agent for one year

Sexton for one year

Polls open March 5, 2019 from 8:00 a.m. to 7:00 p.m. (The voting place will be at the Canaan Municipal Office Building.)

Dated this 28th day of January, 2019

By the Selectboard members of the Town of Canaan

/s/ Gregory D. Noyes

/s/ Haven L. Haynes, Jr.

/s/ Frank T. Sawicki, Jr.

2019
ANNUAL REPORTS
OF THE
CANAAN SCHOOL DISTRICT
CANAAN, VERMONT



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CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the 2nd day of March 2020 at 6:00 p.m. to transact the Town business from the floor and immediately thereafter, to transact the following School business from the floor:

ARTICLE 1. To elect all Town School District Officers, as required by law.

(Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 3rd day of March from 8:00 a.m. to 7:00 p.m.).

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 3. Shall the voters of the Canaan School District approve the school board to expend \$3,962,561 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,759 per equalized pupil. This projected spending per equalized pupil is 2.97% higher than the current year.

ARTICLE 4. Shall bonds or notes of the Canaan School District in an amount not to exceed One Million Dollars (\$1,000,000), subject to reduction from available state and federal grants-in-aid and appropriations, be issued for the purpose of financing the District's share of the cost of making Canaan Schools building improvements, namely, ADA Compliance Upgrades - remodeling bathrooms and the relocation of classrooms for accessibility, electrical panel upgrades, network wiring replacement, elementary roof repairs and general building repairs at an estimated cost of One Million Dollars (\$1,000,000).

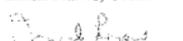
State funds may not be available at the time this project is otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of the receipt of school construction aid.

ARTICLE 5. To transact any other business that may legally come before this meeting.

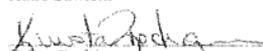
Given unto our hands this 27th day of January, 2020.


Daniel Wade, Chair


Linda Harris, Clerk


Daniel Lapine


Katie Sawicki


Krista Rodrigue

ABSTRACT OF 2019 SCHOOL MEETING MINUTES

2019 WARNING AND VOTE THEREON

The March 4, 2019 Annual School District Meeting was opened at 6:06 p.m. by the Moderator, Morgan Wade. Moderator Wade read the Warning in its entirety. The voters opened discussion on each Article. Discussion on the Articles was then closed and the voters' decisions were recorded. The meeting was adjourned at 7:05 p.m. The minutes in their entirety are available at the Canaan Town Clerk's Office.

CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the fourth day of March 2019 at 6:00PM to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 5th day of March from 8:00 a.m. to 7:00 p.m.).

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 2. Passed in the Affirmative as written.

ARTICLE 3. Shall the voters of the Canaan School District approve the school board to expend \$3,843,928 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,218 per equalized pupil. This projected spending per equalized pupil is 5.90% higher than for the current year.

ARTICLE 3. Passed in the Affirmative as written.

ARTICLE 4. Shall the voters of Canaan School District vote to support the continued study and development of a regional education plan known as Model 11 and the formation of any necessary committees to continue the study and development of a regional education plan; and further authorize the School Board to take the actions necessary to bring a plan forward for discussion and possible approval at a future School District meeting?

ARTICLE 4. Passed in the Affirmative as written.

ARTICLE 5. To transact any other business that may legally come before this meeting.

Given unto our hands this 28th day of January, 2019.

/s/ Daniel Wade, Chair

/s/ Daniel Lepine

/s/ Catherine Sawicki

/s/ Linda Harris, Clerk

/s/ Krista Rodrigue

CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2019



(Courtesy of The News and Sentinel, Colebrook)

Front Row: Logan Hailey, Hannah Eldred, Natalie Purrington, Olivia Harris, Amber Coutu, Zachary Brown

Second Row: Jacob Masson, Hunter Roy, Andrew Belleville, Trent Richards, Nolan Lyons, Markus Lapierre, Joseph Allen, Wes Thibault, Emmitt Lambert, Stephen Bashaw

**CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2019 GRADUATION AWARDS**

Student	Award
Joseph Allen	Essex North Education Association Margaret Dempsey Lima Memorial Scholarship Canaan Women's Club Scholarship Lucas Memorial Scholarship Paul F. Biron Memorial Scholarship
Zachary Brown	Valedictorian Town of Canaan Scholars Academic Honors Scholarship University of Vermont's Green and Gold Scholars Award American Legion Americanism Award Les Beal Memorial Scholarship Student Council Scholarship Margaret Dempsey Lima Memorial Scholarship Canaan Women's Club Scholarship Vermont Red Sox Service Scholarship Carrie Jones Lund Scholarship Lucas Memorial Scholarship Jeffrey Bryan Memorial Scholarship Governor Phil Hoff Vermont Honor Scholarship
Amber Coutu	Jeanette Maurais Student Athlete Award
Logan Hailey	Salutatorian Town of Canaan Scholars Academic Achievement Scholarship Les Beal Memorial Scholarship Lucas Memorial Scholarship
Olivia Harris	American Legion Auxiliary Americanism Award Harvey Boynton Memorial Scholarship Student Council Scholarship Margaret Dempsey Lima Memorial Scholarship
Jacob Masson	Richard Beauregard Memorial Scholarship Arthur Ross Memorial Scholarship
Wes Thibault	Margaret Dempsey Lima Memorial Scholarship Norton-Averill Memorial Scholarship Lucas Memorial Scholarship Neil Tillotson Award Charles W. Young Memorial Scholarship

THE CANAAN SCHOOL DISTRICT SCHOLARSHIP ACCOUNTS

This is to certify that as of December 30, 2019, the following accounts were on deposit at the Bangor Savings and Citizens Bank.

2199578	Paul Biron Savings Account	\$1,806.68
125-105	Jeffrey Bryan Memorial Fund (CD)	\$120.76
211-914-7	Jeffrey Bryan Savings & Interest Account	\$157.35
1210817	Carrie Jones Lund Scholarship Fund (CD)	\$2,400.94
204-914-7	Carrie Jones Lund Savings & Interest Account	\$7,842.18
126469	Nancy Carrier Memorial Scholarship (CD)	\$485.60
215-726-8	Nancy Carrier Savings & Interest Account	\$81.96
1211144	Jeannette Maurais Memorial Fund (CD)	\$1,271.99
210-420-2	Jeannette Maurais Savings & Interest Account	\$27.76
219-425-6	Victor Maurais Scholarship	\$22.27
125-152	Peter Perron Memorial Trust Fund (Savings)	\$38.57
205-581-3	Neil Tillotson Fund	\$343.76
155-082	John & Stanley Carr Memorial Fund (CD)	\$2,500.00
186-524-5	John & Stanley Carr Savings & Interest Account	\$2,043.30
213-335-0	Arthur Ross Savings & interest Account	\$616.30
216-862-6	Nicole Blanchard Savings & Interest Account	\$53.65
12104	Edwina Lucas (CD)	\$17,096.28
217-960-4	Edwina Lucas Savings & Interest Account	\$2,514.58
601-040-1	Harvey Boynton Scholarship (CD)	\$2,104.88
214-095-0	Charles Young Scholarship	\$245.45
20271	Scholarship Fund (CD)	\$21,574.14
2157616	Savings/Checking Account	\$4,809.82

SCHOOL ENROLLMENT January 16, 2020

Grade	PK	K	1	2	3	4	5	6	7	8	9	10	11	12
Total	12	8	7	10	6	13	12	9	8	11	26	20	15	15
Elementary (PK-6): 77			Secondary (7-12): 95					Total Enrollment: 172						

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

November 23, 2019

To the Board of School Directors
Town of Canaan School District
Canaan, Vermont

We have audited the financial statements of the governmental activities, its major fund, and the aggregate remaining fund information of the Town of Canaan School District for the year ended June 30, 2019 and have issued our report thereon dated November 23, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 20, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Canaan School District are described in Note 1 to the financial statements. The application of existing policies was not changed during the year. We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the District's financial statements was:

- Management's estimate of the depreciation is based on estimated useful lives of the assets. We evaluated the key factors and assumptions used and determined that the estimate used is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

We proposed one adjustment to your financial statements which was accepted and recorded by management. The adjustment was to reclassify the posting of dental reimbursements. The adjustment was not material to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation dated November 23, 2019.

Management Consultations with Other Independent Accountants

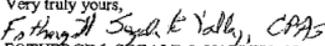
In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all of the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements, or to the financial statements themselves.

This information is intended solely for the use of the School Board and management of the Town of Canaan School District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

FOTHERGILL SEGALE & VALLEY, CPAs
Vermont Public Accountancy License #110

CANAAN SCHOOLS

Canaan Schools encourages and supports the creativity, skills and interests of its staff and student body to offer high-quality educational experiences that are an integral part of the evolving 21st-century classroom. With less than 200 students and 50 staff, individualization and personalization is at the center of a Canaan education. The school promotes opportunities for students to achieve postsecondary readiness through experiences that acknowledge individual goals, learning styles, and abilities. Canaan values student voice and choice in how learning takes place and believes students are capable of demonstrating mastery of learning in various formats. To accomplish this, Canaan commits to:

- Participating in Running Start and Vermont's Dual Enrollment Program, allowing students to graduate with college credits
- Committing to relationships with WMCC, VTC, SNHU, CCV, and NHTI
- Accessing work-based learning, job shadowing, and internships with local professionals
- Evaluating student needs and tailoring services through multiple industry recognized credentials
- Introducing a variety of work and career licenses and certifications in areas like Emergency Medicine, Welding and Commercial Driving
- Offering virtual/blended learning through Middlebury College Interactive Languages, Virtual High School, Virtual Learning Academy Charter School, hybrid courses and teleconferencing
- Implementing Personalized Learning Plans that engage students in reflective thinking about their strengths, interests, goals, and needs

Clubs & Sports

Key Club ~ Builders Club
 K-Kids~ Ouing Club
 National Honor Society
 Future Farmers of America
 FBLA~ Girls on the Run
 Student Council ~ GSA
 Our Voices Xposed (OVX)
 Cross Country ~ Soccer
 Basketball ~ Baseball
 Softball ~ Hero Boys



Running Start

Through Running Start college classes, students have the chance to earn up to 52 college credits by the time they graduate high school.

Biology~ Calculus~ Chemistry
 College Composition
 Environmental Science
 Human Anatomy & Physiology
 Forensics~ Forest Resources
 Physics~ Pre-Calculus
 Quantitative Reasoning~ Statistics
 Survey of American Literature
 Tree & Shrub Identification

Business Computer Applications (Grade 10)
 Business Administration
 Business Law & Ethics
 Accounting I~ Marketing

State-Wide Programs

High O'Brian Youth Leadership
 HOBY
 Governors Institute of VT Upward Bound
 VSAC Gear Up, Med Quest



Pre-Kindergarten

Canaan Schools offers 1/2 day Early Childhood Program for children 3-5 years of age opportunities to achieve expected developmental milestones.

It's all about PPK

Career & Technical Education

*NEW Advanced Integrated Manufacturing will take students all the way through the stages of production, manufacturing, and distribution. Methodologies include 3D printing, machining and laser engraving.

Building Trades & Restoration Carpentry through the renovation of aged community buildings, this program offers students basic carpentry knowledge which includes framing, subflooring, roofing, foundations, finish work, and power tool use and safety.

Diversified Agriculture & Natural Resources includes animal, agriculture, wild life, forest, and environmental sciences through a variety of activities including: vegetable production, maple sugaring, sawmill operation, forest inventory work, wreaths, and small scale logging.

Fire & Emergency Services is a program in which students learn the skills necessary to become a certified EMT and firefighter.

Business Administration & Technology provides students with the opportunity to study entrepreneurship, accounting, marketing, technology, financial literacy, and more through hands-on learning and dual-credit opportunities.

Health Science explores the diversity of career options within the health career field earning college credits, state licensure and national certifications with hands on clinical experience.

Criminal Justice is a new collaborative program with WMCC, Border Patrol and other agencies to expose our students to careers in protective services.

Welding through WMCC provides the learning of various welding techniques and potential to earn up to three college credits.

Industry Recognized Credentials (IRC)

Emergency Medical Technician ~ CPR/AED First Aid
 Fire Fighter 1 ~ OSHA 10 ~ OSHA 30
 Commercial Driver License CDL
 Introduction to Welding ~ Traffic Control Flagging
 RRP Certified Lead Renovator
 Game of Logging Level 1-4
 Powder Actuated Tools Ramset Microsoft Certification
 Licensed Nursing Assistant (LNA)
 Knowledge Matters Personal Finance Certification
 Conover Credential Workplace Readiness Certification
 G Suite Certification~ Microsoft Office Specialist (MOS) PowerPoint Certification

Electives

Drawing, Painting, & Sculpting Pottery & Photography
 Home Repair & Maintenance
 Construction & Design, Woodworking
 Psychology, Criminal Profiling
 Publication & Design, Foods
 Family Band & Chorus
Driver's Education Free to Canaan and NH Tuition Students

CT River Collaborative

Canaan Schools has entered into a collaborative effort with two NH high schools in SAU 7 to allow students to take classes of interest.

Film as Literature Careers in Youth Education
 Robotics 21st Century Business
 Automotive Small Gas Engines
 Computer Spanish Journalism
 Aided Design French



Comments from the School Board Chair Dan Wade

With another year complete, I would like to take this opportunity to thank the school board, administration, teachers and staff, for making Canaan Schools a student-centered educational facility. With all their hard work and dedication, it is easy to see how we've created the best educational system in the North Country.

We continue to offer an amazing education for all students. First, if you are on a track to go to college, we now offer 52 credit hours of running start programs. Many students are graduating college one year early. This has saved many families tens of thousands of dollars, something that we are truly proud of. Second, we have expanded our already robust career and technical education to five programs, adding Advanced Integrated Manufacturing to the existing programs; Business, Emergency Services, Building Trades, and Diversified Agriculture. These are right here in Canaan and there is no need to travel for a CTE diploma. Third, we have an alternative learning program embedded in our school for those who need to finish their high school education on a different path. Once again, no need to travel over an hour to be able to finish high school. These are some of the things that make it easy to see why Canaan Schools are touted as the North County's premier education.

This year has seen many challenges. We are still working on Collaboration with all North Country high schools, Canaan, Colebrook, and Pittsburg, and have also included Stewartstown in the discussion. The challenges that we have are in scheduling, bussing, and changing the perception that we are all one community, versus three. We continue to have declining enrollments, which is putting undo stress on the taxpayers, from our three towns. The stress is also amplified with all towns trying to come to grips with the low enrollment numbers.

We have been working hard on the issue of consolidation. This year the consolidation committee became official, when the Secretary of Education in Vermont and the Commissioner of Education in New Hampshire signed documents to make our Committee official. We elected Kyle Daley as Committee chair and Laurent Giroux as our Secretary. This is a slow process for many of the same reasons that collaboration is a slow process. Each town undoubtedly wants the best for their students. The hard realization is that we do not have a robust student population in the year 2020, but everybody wants to keep their school open.

There's much work to be done before the vote is taken. We need to write the articles of agreement, have financials done, and transportation study needs to be completed. For those wondering why this is taking so long, there is no simple answer. However, the main sticking point is how to come up with a model that will work for everybody, and everybody can have buy in.

If this was just about the students, I believe that we would have had this wrapped up over a year ago. But the reality is much more difficult to achieve because of the emotional connection between the towns and the schools. I would like to take this opportunity to thank you, the public, for being patient with us. I encourage you to continue asking questions and continue talking to our neighbors because if you, as most of us do, want the best for our students, then they must remain at the forefront of the discussion.

Last fall we hired Black River Designs, an architectural firm, to do an analysis of our school for the consolidation effort. The Consolidation Committee elected to spend money from the New Hampshire Charitable Foundation funds on a school assessment. They felt that this would be money well spent to find out not only what upgrades needed to be done for Canaan school but also to make sure that the new curriculum would fit within the walls of Canaan. We hope to be able to bring the consolidated school proposal to a special meeting and then a vote sometime in the Fall. I'm also hoping that we can stay on that schedule.

Finally, we have kept our budget to minimal increase for the 2021 school year. The Board feels that we've done everything that we can possibly do to make sure that the student needs and the taxpayer needs are well taken care of. The bond for \$1 million is for much needed upgrades in our school to be Americans with Disabilities Act (ADA) compliant, and to have a safety upgrade. A small amount is set-aside to spruce up our school and make it look as good as the quality of education inside.

I look forward to having an open conversation at our Annual Meeting about our school, our students, the building, and the people who work there. Thank you again for putting your trust in us.

Dan Wade
Canaan School Board Chair

**Essex North Supervisory Union
Report of the Superintendent**

Dear Families and Community Members,

As your Superintendent of Schools, I am honored to serve the Canaan Community and the other surrounding towns whose students choose to attend our school. We are able to provide outstanding opportunities for our small rural school. As you read the reports of the board chair and principal, you will get a sense of the remarkable work that is continuing in our schools. We are guided by a commitment to combine our resources and shared expertise both to find efficiencies in how we design education and to leverage resources across our region to improve student success.

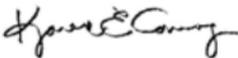
With a commitment to our students, we also have increased responsibilities expanding every year related to the struggles of our society. Sadly, within our own area we have poverty, addiction, homelessness, trauma and general struggles as real factors in the lives and experiences of our students. Our school ultimately becomes a place where not only does learning occur, but meals are provided, counseling is delivered, crisis is managed, and stability is offered with limited local resources. Thankfully, we continue to make progress even in difficult circumstances by providing supports and services to meet the special education, therapeutic and social emotional needs for over 36% of our students.

Our small rural school also plays an integral local role as an employer and physical asset for the community. Over the years, minimal costs have been spent on the facilities and general building conditions. For the success and sustainability of our schools, we need to be investing in not only our facilities, but in technology, resources and most importantly our personnel to continue to attract and retain high quality staff. The proposed budget and bond article represent a vision that moves us, as a community, towards a stronger educational system with greater opportunity and access for our students to prepare them for life in a rapidly changing global world.

To assist financially with this educational vision, our administrators and staff are continually looking for additional funding sources to provide equitable learning opportunities in our geographic isolated area. We believe that our legislation should take the recommendations of the recent University of Vermont weighting study seriously to revise the current school funding model. The weighting study makes sensible recommendations which address scale, poverty, sparsity and geography, which would provide a fair and equitable system to replace the current unfair distribution of funds. We implore you to speak with your local legislative representatives about this weighting study.

The Canaan Community is truly blessed with dedicated staff, teachers, administrators, board members, parents and community members who care about our schools, our communities and our children. As a community, we realize that we won't move forward and provide the best for our students without everyone working together, celebrating our strengths and addressing our challenges. I thank you and look forward to continuing to be strong fiscal agents for the school district while providing the best educational experiences for our students.

With gratitude and appreciation,



Karen E. Conroy
Superintendent of Schools

Report of the Principal

Deborah M. Lynch

The past year has been full of many exciting things at Canaan Schools. Students continue to take morning, afternoon or all-day classes in any one of the local high schools through the Connecticut River Collaborative. Canaan Schools has 12 students from Colebrook Academy and one from Pittsburg High School participating in the collaboration. Canaan has 11 students going to Colebrook Academy and four taking courses in Pittsburg. We are looking forward to continuing this successful collaboration in the upcoming school year.

We also offer opportunities to our students through local area colleges and businesses. Welding courses continue to be offered through WMCC with 22 area students participating this year. We have three students enrolled in the Licensed Nursing Assistant (LNA) program being offered at the Coos County Nursing Home. We also provide online learning for students who wish to take classes not offered within our school and, offer internships for students to go into the community to learn a trade. We introduced a new Career & Technical Education (CTE) program, Advanced Integrated Manufacturing (AIM), where students learn about CNC equipment, 3D printing, 3D carving, vinyl, glass and laser cutting.

We continue to offer Running Start dual enrollment college courses in English, Math, Business and Science. These courses consist of a more rigorous curriculum and award high school credit as well as three to four college credits. The courses are offered in conjunction with White Mountains Community College and the Community College of Vermont. These credits are transferrable to most colleges and universities with seniors having the opportunity to graduate with up to 52 college credits for free. This is a significant cost savings to parents.

We continue our annual winter activity programs with 49 students in grades 2-12 participating in the Learn to Ski Program at Burke Mountain, and the remaining 23 students in grades 2-6 are in the Swim and Skate Program at the North Country Community Recreation Center. The Learn to Ski Program continues to grow each year.

The Steering Committee hosted the fifth annual Men's Basketball Tournament last spring. The annual fall craft fair and a blood drive are scheduled for April. The funds raised send students skating or swimming, provide transportation for our students to participate in a winter carnival with Colebrook students, and help to cover minor school improvements. This committee addresses concerns brought forth by members or other community members. If you would like to be a part of the Steering Committee, our meetings are held on the second Thursday of each month in the Principal's office. We are always looking for new members.

We welcomed the following teachers to our staff: Daniel Phoenix is teaching English, Emily Cooney and Cindi Brucker are Special Educators, Nikole Wowaka is teaching Science, Kara Sweatt is our new Guidance Counselor, Denise Wood is teaching Business & Technology, Kim Sweatt is now full time Industrial Technology, Cindy Kaiser is the new Administrative Assistant to the Principal and Jennifer Lawcewicz has been promoted to Essex North Supervisory Union Director of Student Services.

This year we fully implemented PBIS (Positive Behavior Intervention and Support) school-wide PK through grade 12. Our school's expectations are to: Be Kind, Be Safe, Be Respectful and Be Responsible. Students are given tokens when they are caught exhibiting these expectations, and bigger rewards follow when the goal is met by all grades. The high school students have been focusing on Responsibility and Respect.

Our Multi-Tiered System of Support (MTSS) enhances the capacity of general educators and special educators to provide instruction and intervention within a MTSS system across age, grade, disability, behavior and academic content. Teachers will determine what help each student needs, and there will be an intentional design/redesign of our services and resources so each student can succeed.

The last 11½ years as principal have been rewarding for me, and I look forward to what lies ahead for the students at Canaan Schools.

Deborah M. Lynch
Principal

CANAAN SCHOOL DISTRICT STAFF 2019-2020

Deborah Lynch	M.Ed.	Principal
Sheli Aldridge	M.A.	Mathematics
Josee Berry	B.A.	Student Assistant Program (SAP) Counselor
Teresa Bolton	M.A.	Library Media Specialist
Dencie Covill	B.A.	English
Linda Curtis	M.A.	Grades One & Two
Chelsea Fairhead	B.A.	Pre-K
Sean Fink	B.A.	Physical Education
Jennifer Frizzell	B.A.	Kindergarten
Jensen Giroux	B.S.	Family & Consumer Science
Melissa Gray	M.S.	Grade Three
David Herr	B.A.	Grade Four
Nicole Jeralds	M.A.	Grade Five
Amy B. Keafer	B.A.	Art
Christopher Masson	M.Ed.	Diversified Agriculture & Natural Resources
Todd Nichols	B.S.	Fire & Emergency Services & Physical Education
Tabitha Paquette	B.A.	Music
Daniel Phoenix	M.A.	English
Megan Prehemo, RN	A.S.N.	School Nurse
Eugene Reid	B.S.	Trades & Industries & Driver's Education
Philip Shaw	B.A.	Social Studies
Kathy C. Smith	B.S.	Grade Six
Nicole Snow	M.A.	Mathematics
Kara Sweatt	B.S.	School Counselor
Kim Sweatt	A.S.	Industrial Technology
Denise Wood	M.A.	Business
Nikkole Wowaka	B.S.	Science

SUPPORT STAFF

Evie Day	A.S.	Paraeducator
Eugene Duplessie		Custodian
Cynthia Kaiser	A.S.	Administrative Assistant
James Reynolds		Head Custodian
Jeff Richards		Technology Integration Specialist
Lesley Sierad	B.S.	Pre-K Paraeducator
Sharon Young		Speech & Language Assistant



*In Loving Memory of Daniel Fournier
Maintenance Manager 2006-2019
A man who literally swept his way into all
of our hearts and lives.
He will not be forgotten.*

**CANAAN SCHOOL DISTRICT
Proposed FY2021 Budget**

Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
1199 Pre-K			
110 Teacher Salary (.36 FTE)	12,799	13,710	911
120 Paraprofessionals (.58 FTE)	12,789	14,783	1,994
130 Substitutes	961	0	(961)
210 Group Insurance	9,162	10,026	864
220 FICA	2,031	2,180	149
260 Payroll Insurances	630	630	0
610 General Supplies	794	778	(16)
630 Food	0	500	500
640 Books & Periodicals	100	0	(100)
730 Equipment	212	0	(212)
733 Furniture	0	1,553	1,553
735 Software	300	0	(300)
810 Dues & Fees	0	327	327
Total Pre-K	\$39,778	\$44,487	\$4,709
1100 Kindergarten			
110 Teacher Salary (1.0 FTE)	40,457	44,150	3,693
130 Substitutes	961	-	(961)
210 Group Insurance	23,797	26,168	2,371
220 FICA	3,169	3,377	208
260 Payroll Insurances	670	670	-
610 General Supplies	1,005	718	(287)
640 Books & Periodicals	167	267	120
730 Equipment	45	-	(45)
733 Furniture	-	409	409
Total Kindergarten	\$70,271	\$75,779	\$5,508
1101 Grade 1			
110 Teacher Salary (1.0 FY20/.5 FY21)	66,191	22,967	(43,224)
130 Substitutes	961	0	(961)
210 Group Insurance	10,201	5,434	(4,767)
220 FICA	5,137	1,757	(3,380)
260 Payroll Insurances	670	335	(335)
610 General Supplies	1,000	784	(216)
640 Books & Periodicals	0	287	287
Total Grade 1	\$84,160	\$31,564	\$(52,596)
1102 Grade 2			
110 Teacher Salary (.5 FY20/.5 FY21)	20,996	22,967	1,971
130 Substitutes	481	0	(481)
210 Group Insurance	4,994	5,434	440
220 FICA	1,643	1,757	114
260 Payroll Insurances	335	335	-
610 General Supplies	750	784	34
640 Books & Periodicals	-	287	287
Total Grade 2	\$29,198	\$31,564	\$2,366
1103 Grade 3			
110 Teacher Salary (.5 FY20/.5 FY21)	20,996	28,885	7,889
130 Substitutes	481	0	(481)
210 Group Insurance	4,994	13,138	8,144
220 FICA	1,643	2,210	567
260 Payroll Insurances	335	335	0
610 General Supplies	750	971	221
630 Food	0	200	200
640 Books & Periodicals	613	833	220
Total Grade 3	\$29,811	\$46,572	\$16,761

Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
1104 Grade 4			
110 Teacher Salary (1.0 FY20/5 FY21)	52,544	28,885	(23,659)
130 Substitutes	961	0	(961)
210 Group Insurance	23,901	13,138	(10,763)
220 FICA	4,093	2,210	(1,883)
260 Payroll Insurances	670	335	(335)
610 General Supplies	330	203	(127)
640 Books & Periodicals	0	230	230
730 Equipment	0	540	540
733 Furniture	0	109	109
Total Grade 4	\$82,499	\$45,650	\$(36,849)
1105 Grade 5			
110 Teacher Salary (1.0 FTE)	39,722	43,297	3,575
130 Substitutes	961	0	(961)
210 Group Insurance	9,965	10,842	877
220 FICA	3,112	3,312	200
260 Payroll Insurances	670	670	0
610 General Supplies	736	1,052	316
640 Books & Periodicals	0	996	996
735 Software	70	70	0
Total Grade 5	\$56,237	\$60,239	\$5,002
1106 Grade 6			
110 Teacher Salary (1.0 FTE)	60,231	64,267	4,036
130 Substitutes	961	0	(961)
210 Group Insurance	23,954	19,709	(4,245)
220 FICA	4,681	4,916	235
260 Payroll Insurances	670	670	0
610 General Supplies	600	596	(4)
640 Books & Periodicals	225	517	292
Total Grade 6	\$91,322	\$90,675	\$(647)
1111 English			
110 Teacher Salaries (2.0 FTE)	75,205	84,493	9,288
130 Substitutes	1,922	0	(1,922)
210 Group Insurance	41,704	30,372	(11,332)
220 FICA	5,900	6,464	564
260 Payroll Insurances	1,340	1,340	0
610 General Supplies	415	837	422
640 Books & Periodicals	2,200	1,758	(442)
Total English	\$128,686	\$125,264	\$(3,422)
1112 Family/Consumer Science			
110 Teacher Salary (1.0 FTE)	36,545	39,227	2,682
130 Substitutes	961	0	(961)
210 Group Insurance	1,228	1,253	25
220 FICA	2,869	3,001	132
260 Payroll insurances	670	670	0
610 General Supplies	1,420	350	(1,070)
630 Food	0	2,000	2,000
640 Books & Periodicals	652	545	(107)
730 Equipment	216	1,798	1,582
733 Furniture	120	0	(120)
Total Family/Consumer Science	\$44,682	\$48,844	\$4,162
1113 Modern Language			
320 Contracted Services-Students	7,000	3,500	(3,500)
Total Modern Language	\$7,000	\$3,500	\$(3,500)

Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
1115 Mathematics			
110 Teacher Salaries (2.0 FTE)	98,797	105,884	7,087
130 Substitutes	1,922	0	(1,922)
210 Group Insurance	11,378	12,277	899
220 FICA	7,705	8,100	395
260 Payroll Insurances	1,340	1,340	0
610 General Supplies	1,500	1,586	86
630 Food	0	100	100
640 Books & Periodicals	288	288	0
730 Equipment	675	2,610	1,935
810 Dues and Fees	290	290	0
Total Mathematics	\$123,895	\$132,475	\$8,580
1116 Science			
110 Teacher Salaries (1.37 FY20/1.3 FY21)	79,446	55,681	(23,765)
130 Substitutes	1,269	0	(1,269)
210 Group Insurance	10,583	1,663	(8,920)
220 FICA	6,175	4,260	(1,915)
260 Payroll Insurances	884	871	(13)
610 General Supplies	4,300	4,100	(200)
630 Food	0	200	200
640 Books & Periodicals	0	550	550
730 Equipment	560	2,000	1,440
733 Furniture	0	5,610	5,610
810 Dues & Fees	250	250	0
Total Science	\$103,467	\$75,185	\$(28,282)
1117 Social Studies			
110 Teacher Salary (1.0 FTE)	46,084	51,182	5,098
130 Substitutes	961	0	(961)
210 Group Insurance	1,315	1,359	44
220 FICA	3,599	3,915	316
260 Payroll Insurances	670	670	0
610 General Supplies	832	832	0
640 Books & Periodicals	0	720	720
Total Social Studies	\$53,461	\$58,676	\$5,215
1119 Drivers Education			
119 Teacher Salary	10,300	11,324	1,024
220 FICA	788	866	78
260 Payroll Insurances	80	95	15
442 Car Rental	2,800	2,800	0
522 Insurance	450	450	0
610 General Supplies	900	0	(900)
626 Gasoline	0	900	900
810 Dues & Fees	100	100	0
Total Drivers Education	\$15,418	\$16,535	\$1,117
1125 Art			
110 Teacher Salary (1.0 FTE)	47,393	52,717	5,324
130 Substitutes	961	0	(961)
210 Group Insurance	23,860	26,239	2,379
220 FICA	3,699	4,033	334
260 Payroll Insurances	670	670	0
430 Repairs/Maintenance	400	400	0
610 General Supplies	3,638	4,065	427
640 Books & Periodicals	354	108	(246)
730 Equipment	1,900	345	(1,555)
Total Art	\$82,875	\$98,577	\$15,702

Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
1126 Computer Technology			
170 Technology Coordinator Salary (1.0 FTE)	55,200	57,408	2,208
210 Group Insurance	15,880	20,211	4,331
220 FICA	4,223	4,392	169
260 Payroll Insurances	670	670	0
350 Contracted Services-Facilities	10,580	17,428	6,848
430 Repairs/Maintenance	1,000	1,000	0
610 General Supplies	700	1,850	1,150
735 Software	14,307	18,540	4,233
730 Equipment	25,782	20,096	(5,686)
810 Dues & Fees	200	0	(200)
Total Computer Technology	\$128,542	\$141,593	\$13,051
1127 Music			
110 Teacher Salary (1.0 FTE)	44,813	49,691	4,878
130 Substitutes	961	0	(961)
210 Group Insurance	23,837	26,218	2,381
220 FICA	3,502	3,801	299
260 Payroll Insurances	670	670	0
430 Repairs/Maintenance	600	600	0
610 General Supplies	367	809	442
640 Books & Periodicals	1,090	1,090	0
730 Equipment	4,578	3,255	(1,323)
733 Furniture	254	600	346
810 Dues and Fees	400	400	0
Total Music	\$61,072	\$67,134	\$6,062
1129 Physical Education			
110 Teacher Salary (1.0 FY20/.98 FY21)	41,256	42,077	821
130 Substitutes	1,442	0	(1,442)
210 Group Insurance	16,671	14,502	(2,369)
220 FICA	3,266	3,219	(47)
260 Payroll Insurances	670	657	(13)
610 General Supplies	54	1,211	1,157
730 Equipment	1,362	338	(1,024)
Total Physical Education	\$64,921	\$62,004	\$(2,917)
1198 Instructional Support Services			
111 Stipends-Mentors for New Teachers	10,000	10,000	0
120 Paraprofessionals (2.0 FY20/1.0 FY21)	51,717	22,995	(28,722)
130 Substitutes	1,922	0	(1,922)
210 Group Insurance	34,057	18,501	(15,556)
220 FICA	4,868	2,524	(2,344)
231 Annual Health Care Charge	18,312	19,935	1,623
260 Payroll Insurances	1,340	947	(393)
320 Contracted Serv-Students	22,050	24,100	2,050
339 Substitutes Assessment to ENSU	0	40,846	40,846
Total Instructional Support Serv	\$144,266	\$139,848	\$(4,418)
1200 Special Education			
594 ENSU-Special Ed Assessment	262,301	340,781	78,480
Total Special Education	\$262,301	\$340,781	\$78,480
1500 Student Activities			
102 Stipends-Cocurricular	22,594	23,273	679
220 FICA	1,728	1,780	52
260 Payroll Insurances	0	643	643
320 Contracted Services-Students	6,566	1,500	(5,066)
533 Postage	0	600	600
560 Tuition-Running Start/LNA	10,500	6,151	(4,349)
610 General Supplies	0	8,145	8,145
810 Dues and Fees	3,730	1,750	(1,980)
Total Student Activities	\$45,119	\$43,842	\$(1,277)

Description	FY2020 Approved Budget	FY2021 Proposed Budget	\$ Variance FY2020-FY2021
1420 Athletics			
102 AD/Coaches Salaries	40,754	45,186	4,432
220 FICA	3,118	3,457	339
260 Payroll Insurances	339	339	0
349 Referees	9,168	9,296	128
320 Contracted Services-Students	25,710	22,736	(2,974)
540 Advertising	0	150	150
580 Staff Travel-AD Only	1,500	1,575	75
610 General Supplies	3,408	3,330	(78)
612 Sports Uniforms	5,000	3,200	(1,800)
730 Equipment	500	2,404	1,904
810 Dues and Fees	3,043	3,565	523
Total Athletics	\$92,539	\$95,238	\$2,699
2120 Guidance			
110 Teacher Salary (1.0 FTE)	49,758	39,545	(10,213)
210 Group Insurance	1,319	1,233	(86)
220 FICA	3,606	3,025	(781)
260 Payroll Insurances	670	670	0
320 Contracted Services-Students	1,750	2,150	400
330 Contracted Services-Staff	0	700	700
610 General Supplies	500	297	(203)
640 Books & Periodicals	1,000	0	(1,000)
730 Equipment	0	108	108
810 Dues and Fees	3,122	1,152	(1,970)
Total Guidance	\$61,925	\$48,860	\$(13,045)
2130 Health Services			
110 Teacher Salary (1.0 FTE)	48,742	52,136	3,394
210 Group Insurance	23,672	26,235	2,363
220 FICA	3,729	3,988	259
260 Payroll Insurances	670	670	0
430 Repairs/Maintenance	120	120	0
610 General Supplies	1,475	1,475	0
810 Dues and Fees	317	315	(2)
Total Health Services	\$78,924	\$84,939	\$6,015
2140 Student Assistance (SAP)			
101 Salary (1.0 FTE)	40,457	44,150	3,693
210 Group Insurance	23,797	26,168	2,371
220 FICA	3,095	3,377	282
260 Payroll Insurances	670	670	0
330 Contracted Services-Staff	0	1,000	1,000
610 General Supplies	1,000	1,000	0
733 Furniture	200	0	(200)
Total Student Assistance	\$69,219	\$76,365	\$7,146
2210 Improvement of Instruction			
111 Stipends-Running Start & Beyond Contract v	35,000	35,000	0
220 FICA	2,678	2,678	1
250 Tuition Reimbursement	10,000	11,700	1,700
330 Contracted Services-Staff	3,200	0	(3,200)
580 Staff Travel	7,800	8,400	600
610 General Supplies	0	500	500
640 Books & Periodicals	0	500	500
810 Dues & Fees	1,100	2,520	1,420
Total Improvement of Instruction	\$59,778	\$61,298	\$1,521

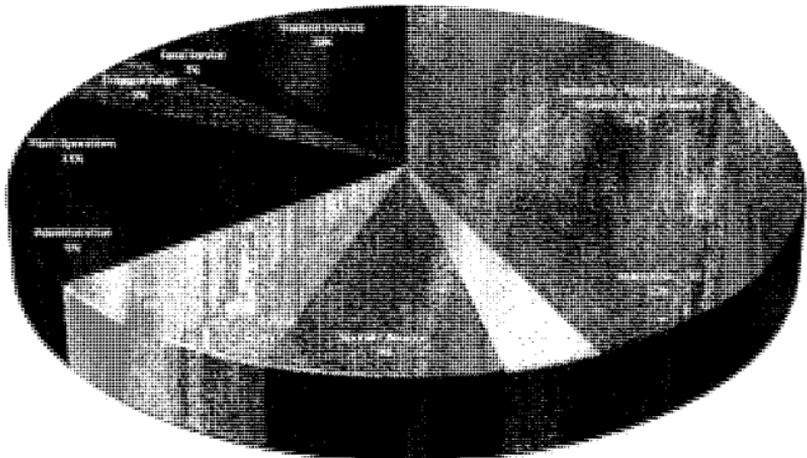
Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
2220 Library			
110 Salary (1.0 FTE)	43,592	47,769	4,197
130 Substitutes	961	0	(961)
210 Group Insurance	23,797	26,200	2,403
220 FICA	3,408	3,656	248
260 Payroll Insurances	670	670	0
610 General Supplies	1,889	3,656	1,767
640 Books & Periodicals	5,333	4,963	(370)
733 Furniture	0	10,000	10,000
735 Software	1,679	1,589	(90)
810 Dues & Fees	35	175	140
Total Library	\$81,364	\$98,698	\$17,334
2310 School Board			
104 Salaries (5 Canaan Board Members)	5,000	5,000	0
104 Salaries (3 ENSU Board Members)	1,500	1,500	0
220 FICA	497	497	(0)
341 Legal Expenses	4,600	4,600	0
640 Advertising	4,326	5,700	1,374
550 Printing and Publishing	175	175	0
580 Travel-ENSU Board	310	0	(310)
610 Supplies	318	0	(318)
610 Dues and Fees	1,700	1,700	0
890 Misc. Expenses	750	750	0
Total School Board	\$19,176	\$19,922	\$746
2300 ENSU Assessment			
321 ENSU Non Special Ed Services Assessment	76,466	37,405	(39,061)
593 Supervisory Union Assessment	198,783	203,460	4,677
Total ENSU Assessment	\$275,249	\$240,865	\$(34,384)
2410 Principal's Office			
140 Principal Salary (1.0 FTE)	78,861	82,015	3,154
161 Admin. Assistant Salary (1.0 FTE)	54,246	40,706	(13,540)
210 Group Insurance	50,496	42,104	(8,392)
220 FICA	10,183	9,386	(795)
260 Payroll Insurances	1,340	1,340	0
430 Repairs/Maintenance	5,260	5,500	240
533 Postage	3,500	3,500	0
534 Telephone	6,684	6,250	(434)
580 Travel	0	1,000	1,000
610 General Supplies	6,500	6,500	0
640 Books & Periodicals	0	328	328
735 Software	0	1,500	1,500
810 Dues and Fees	985	1,120	135
Total Principal's Office	\$218,065	\$201,261	\$(16,804)
2510 Fiscal Services			
103 Treasurer Salary	1,572	1,619	47
220 FICA	120	124	4
330 Contracted Services-Staff	4,000	0	(4,000)
342 Audit Services	12,360	12,731	371
430 Repairs/Maintenance	0	0	0
610 General Supplies	1,500	0	(1,500)
730 Equipment	2,000	0	(2,000)
810 Dues & Fees	0	500	500
835 Short Term Interest	3,500	4,000	500
Total Fiscal Services	\$25,052	\$18,974	\$(6,078)

Description	FY2020 Approved Budget	FY2021 Proposed Budget	\$ Variance FY2020-FY2021
2620 Plant Operations Bldg/Equip			
151 Custodial Salaries (2.0 FTE)	83,447	79,291	(4,156)
105 Part-Time Salaries (3 FTE 20/4 FTE 21)	21,571	30,262	8,691
210 Group Insurance	28,555	34,484	5,929
220 FICA	8,537	8,381	(156)
260 Payroll Insurances	2,838	2,882	(154)
350 Contracted Services-Facilities	0	4,800	4,800
411 Water	10,500	10,500	0
412 Sewer	19,500	19,500	0
425 Disposal Services	7,000	7,000	0
430 Repairs/Maintenance	75,000	50,000	(25,000)
520 Property Insurance	16,248	16,000	(248)
532 Internet Service	24,000	28,000	4,000
610 General Supplies	12,500	16,645	4,145
622 Electricity	36,462	37,080	618
624 Heat	57,000	57,000	0
730 Equipment	3,500	5,585	2,085
733 Furniture	3,481	0	(3,481)
Total Plant Operations Bldg/Equip	\$410,138	\$407,210	\$(2,928)
2621 Plant Operations Learning Center			
350 Contracted Services-Facilities	1,550	0	(1,550)
411 Water	580	600	20
412 Sewer	800	800	0
430 Repairs/Maintenance	7,000	1,100	(5,900)
520 Property Insurance	550	600	50
610 General Supplies	550	550	0
622 Electricity	1,250	1,000	(250)
624 Heat	6,000	6,000	0
Total Plant Op. Learning Center	\$18,280	\$10,650	\$(7,630)
2630 Plant Operations Grounds			
350 Contracted Services-Facilities	5,000	2,500	(2,500)
430 Repairs/Maintenance	2,000	2,000	0
610 General Supplies	700	600	(100)
626 Gasoline/Fuel	250	250	0
Total Plant Operations Grounds	\$7,950	\$5,350	\$(2,600)
2710 Transportation (now Assessment)			
519 Regular Transportation (ENSU)	144,207	137,252	(6,955)
509 Music Transportation (ENSU)	2,000	2,000	0
510 Class Field Trips (ENSU)	17,500	17,500	0
512 Athletic Transportation (ENSU)	31,318	34,450	3,132
Total Transportation	\$195,025	\$191,202	\$(3,823)
3100 Food Service Operations			
320 Contracted Services-Students	117,000	119,500	2,500
425 Disposal Services	4,000	1,000	(3,000)
430 Repairs/Maintenance	6,000	7,550	1,550
610 General Supplies	0	1,427	1,427
623 Bottled Gas	1,000	1,000	0
730 Equipment	15,000	5,000	(10,000)
Total Food Service Operations	\$143,000	\$135,477	\$(7,523)

Description	FY2020	FY2021	\$ Variance
	Approved Budget	Proposed Budget	FY2020-FY2021
1110 Business (CTE)			
110 Teacher Salary (1.0 FTE)	66,773	59,441	(7,332)
130 Substitutes	961	0	(961)
210 Group Insurance	18,141	26,286	8,145
220 FICA	5,182	4,547	(635)
260 Payroll insurances	670	670	-
430 Repairs & Maintenance	-	975	975
610 General Supplies	3,670	4,404	734
640 Books & Periodicals	-	2,781	2,781
730 Equipment	-	25,380	25,380
735 Software	-	3,294	3,294
810 Dues & Fees	-	195	195
Total Business	\$95,397	\$127,973	\$32,576
1120 Diversified Agriculture/Natural Resources (CTE)			
110 Teacher Salary (.68 FY20/.70 FY21)	37,429	43,648	6,219
130 Substitutes	653	0	(653)
210 Group Insurance	942	1,005	63
220 FICA	2,913	3,339	426
260 Payroll Insurances	456	469	13
430 Repairs/Maintenance	350	350	-
580 Travel	-	1,152	1,152
610 General Supplies	1,250	1,800	550
626 Gasoline	-	1,300	1,300
Total Agriculture/Natural Res	\$43,693	\$53,063	\$9,070
1114 Industrial Technology/Advanced Manuf/Woodworking (CTE)			
110 Teacher Salary (1.0 FTE FY21)	0	51,182	51,182
130 Substitutes	960	0	(960)
210 Group Insurance	0	5,700	5,700
220 FICA	74	3,915	3,841
260 Payroll Insurances	-	670	670
325 Contracted Services-Shared Teacher	19,095	0	(19,095)
430 Repairs/Maintenance	1,200	1,195	(5)
610 General Supplies	1,620	4,242	2,622
730 Equipment	-	1,700	1,700
810 Dues & Fees	-	310	310
Total Industrial Technology	\$22,949	\$68,914	\$45,965
1130 Fire & Emergency Services (CTE)			
110 Teacher Salary (.50 FY20/.70 FY21)	23,479	36,544	13,065
130 Substitutes	481	0	(481)
210 Group insurance	11,906	18,365	6,459
220 FICA	1,833	2,796	963
260 Payroll Insurance	335	469	134
580 Travel	500	500	0
610 General Supplies	0	437	437
640 Books & Periodicals	575	1,505	930
730 Equipment	5,000	6,685	1,685
735 Software	375	0	(375)
810 Dues & Fees	0	180	180
Total Fire & Emergency	\$44,484	\$67,481	\$22,997
1118 Bldg. Trades and Industries (CTE)			
110 Teacher Salary (1.0 FTE)	66,763	71,258	4,475
130 Substitutes	961	0	(961)
210 Group Insurance	23,999	19,758	(4,241)
220 FICA	5,182	5,451	269
260 Payroll Insurances	670	670	0
430 Repairs/Maintenance	670	670	0
610 General Supplies	3,752	3,752	0
640 Books & Periodicals	112	112	0
Total Bldg. Trades and Industries	\$102,130	\$101,671	(\$459)

Description	FY2020 Approved Budget	FY2021 Proposed Budget	\$ Variance FY2020-FY2021
2710 CTE Transportation			
519 Regular Transportation	0	4,500	4,500
Total CTE Transportation:	0	4,500	4,500
GRAND TOTAL CTE:	\$308,952	\$423,602	\$114,650
1301 Building Trades			
350 Contracted Services-Facilities	3,000	50,000	47,000
411 Water	312	325	13
412 Sewer	665	400	(265)
425 Disposal Services	2,000	500	(1,500)
610 General Supplies	3,343	0	(3,343)
622 Electric	750	375	(375)
624 Heating Oil	1,000	250	(750)
626 Gasoline	250	0	(250)
Total Building Trades	\$11,320	\$51,850	\$40,530
Grand Total Expenditures:	\$3,843,928	\$3,962,561	\$118,633

**BUDGET AT A GLANCE
PROPOSED PROGRAMS - FY2021 BUDGET**



FY2021 PROPOSED BUDGET SUMMARY BY OBJECT

Object Code	Description	FY2020 Approved Budget	FY2021 Proposed Budget	\$ Variance FY2020 - FY2021	% Variance FY2020 - FY2021
101	Student Asst Program Coordinator-Salary	40,457	44,150	3,693	9%
102	Athletics/Co-Curricular-Salaries	63,348	68,459	5,111	8%
103	Fiscal Services-Salary	1,672	1,619	47	3%
104	School Board-Salaries	6,500	6,500	0	0%
105	PT Salaries-Student Custodians	21,571	30,262	8,691	40%
110	Teacher Salaries	1,120,033	1,151,623	31,590	3%
111	Mentors/Beyond Contract Work Salaries	45,000	45,000	0	0%
119	Driver's Education-Salary	10,300	11,324	1,024	10%
120	Para Educator-Salary	64,506	37,778	(26,728)	-41%
130	Substitutes - Salaries	24,025	0	(24,025)	-100%
140	Principal-Salary	78,861	82,015	3,154	4%
161	Admin Asst to Principal-Salary	54,246	40,705	(13,540)	-25%
170	Computer Tech Coordinator-Salary	55,200	57,408	2,208	4%
181	Custodians/Maintenance-Salaries	83,447	79,291	(4,156)	-5%
210	Group Ins-Health/HRA/Dental/Life/LTD/STD/VMERS)	498,504	484,022	(14,482)	-3%
220	FICA	128,187	126,693	(1,495)	-1%
231	Annual Health Care Charge	18,312	19,935	1,623	9%
250	Tuition Reimbursement	10,000	11,700	1,700	17%
260	Workers Comp/Unemployment	22,980	23,212	232	1%
320	Contracted Services-Students	180,076	173,486	(6,590)	-4%
321	ENSU Non Spec Ed Services Assessment	76,466	37,405	(39,061)	-51%
325	Contracted Services-Shared Teacher	19,095	0	(19,095)	-100%
330	Contracted Services-Staff	7,200	1,700	(5,500)	-76%
339	Subs Assessment to ENSU	0	40,846	40,846	100%
341	Legal Expenses	4,600	4,600	0	0%
342	Audit Services	12,360	12,731	371	3%
349	Referees	9,168	9,296	128	1%
350	Contracted Services-Facilities	20,130	74,726	54,596	271%
411	Water	11,392	11,425	33	0%
412	Sewer	20,965	20,700	(265)	-1%
425	Disposal Services	13,000	8,500	(4,500)	-35%
430	Repairs/Maintenance	99,600	71,460	(28,140)	-28%
442	Drivers Education Car Rental	2,800	2,800	0	0%
509	Music Transportation Assessment	2,000	2,000	0	0%
510	Class Field Trips Assessment	17,500	17,500	0	0%
512	Athletic Transportation Assessment	31,318	34,450	3,132	10%
519	Regular/CTE Transportation Assessment	144,207	141,752	(2,455)	-2%
520	Insurance-Property	16,798	16,800	(198)	-1%
522	Insurance-Driver's Ed	450	450	0	0%
532	Internet	24,000	28,000	4,000	17%
533	Postage	3,500	4,100	600	17%
534	Telephone	6,884	6,250	(434)	-6%
540	Advertising	4,326	5,850	1,524	35%
550	Printing and Publishing	175	175	0	0%
560	Tuition-Running Start/LNA	10,500	6,151	(4,349)	-41%
580	Staff Travel	10,110	12,627	2,517	25%
593	ENSU-SU Assessment	198,783	203,460	4,677	2%
594	ENSU-Special Ed Assessment	262,301	340,781	78,480	30%
610	General Supplies	64,055	80,286	16,221	25%
612	Sports Uniforms	5,000	3,200	(1,800)	-36%
622	Electricity	38,462	38,455	(7)	0%
623	Bottled Gas	1,000	1,000	0	0%
624	Heat	64,000	63,250	(750)	-1%
626	Gasoline	500	2,450	1,950	390%
630	Food	0	3,000	3,000	100%
640	Books & Periodicals	12,709	18,685	5,976	47%
730	Equipment (Computer or Other)	61,330	77,844	16,514	27%
733	Furniture	4,055	18,281	14,226	351%
735	Software	16,731	24,993	8,262	49%
810	Dues & Fees	15,271	14,849	(422)	-3%
835	Short Term Interest	3,500	4,000	500	14%
890	Board Misc.Expenses	750	750	0	0%
TOTALS		\$3,843,928	\$3,962,561	\$118,633	3%

OBJECT CODE	SIGNIFICANT CHANGES IN EXPENDITURES BY OBJECT CODE
102	The Athletic/Co-Curricular stipends increased by \$5,111 due to athletic coaches moving to a Level II coaching position plus they received an agreed upon salary increase with Pittsburg averaging at a 9% increase \$4,432, Co-Curricular positions were increased by 3% plus the addition of the Tobacco stipend which is no longer grant funded.
105	The part-time wage increase of \$6,691 includes an anticipated increase of the minimum wage for our students to \$12.00 an hour starting January 2021 and the addition of 1 part-time student in the summer months to support building needs. The total budget includes 3 part-time students during the regular school year (10 hours per week per student) and 4 students in the summer months (35 hours per week for 10 weeks).
110	The Teacher Salaries increase of \$31,560 includes the current 2019-2020 newly negotiated salary schedule which ranged from a 4% to 7.6% increase averaging 6.39% across all of the teaching staff. In order to budget for the FY2021 salaries with no negotiated agreement for 2020-2021 school year, budgetary numbers were generated based on their new placement plus a 2% increase for a Vertical step and a 3% increase for every horizontal step. This calculation estimates increases ranging from 3.21% to 8.46% with an average increase of 4.56% depending on the step placement. Off step teachers were budgeted at a 3% increase. The proposed budget also includes the hiring of the new Career and Technical Advanced Integrated Manufacturing (AIM) Program Instructor full time from the prior year part-time Industrial Trades contracted services position. The proposed salaries object account also includes a reduction of (1) elementary teacher with the announced retirement of the grade 1/2 combined classroom. We anticipate two combined elementary grades in the FY2021 budget keeping Grades 1 & 2 combined and also new for FY2021 combining Grades 3 & 4. Based on current enrollments we project that there will be 15 students in the Grade 1/2 Combined Class and 16 students in the Grade 3/4 Combined Class.
120	The para-professional salaries have been reduced by \$26,726 with the reassignment of (1) one whole school paraprofessional to ENSU to provide Speech and Language Pathology services to Special Education and Non Special Education students. The reallocation allows for 56% reimbursement under Special Education for most of these services.
130	All substitutes beginning in fiscal year 2020 are being paid out of ENSU and billed back to Canaan as an assessment for their wages and payroll taxes. This change allows us to only have payroll for substitutes under one district and provides a more accurate way of tracking time. A substitute could be hired to fill multiple positions in the day including time against special education or tuition students. The assessment paid to ENSU can be found under object code 339.
161	The decrease of \$13,540 in the Admin Assistant to the Principal expenditure was due to a reduction in salary from the prior year's employee retirement.
161	The decrease of \$4156 in Custodian Salaries was due to the changing in roles and staffing for the two full-time custodial positions.
210	The Group Insurance object includes Health Insurance, Health Reimbursement Account (HRA), Life, AD & D, Long Term Disability, Short Term Disability, VT Municipal Retirement, and Dental. The anticipated benefits expenditure includes a 12.9% increase in health insurance costs and has been estimated based on the current staffing enrollments with an anticipated decrease of \$14,482 from the current year.
320/325	Object code 320 is currently decreased by \$6,590. Last year, object code 325 was included in 320. Both combined is a total decrease of \$25,685. Object code 325 is for our Industrial Technology Teacher contracted through Pittsburg in FY20's budget which is now listed as a Canaan employee and included under Teacher Salaries & Benefits in CTE.
321	The anticipated decrease in non-special education services of \$39,061 is due to use of our IEP Medicaid funds to offset most non special education services as well as the reclassification of special education students from non special ed. This allows those students to be billed under ENSU and receive approx. 56% reimbursement from the State.
339	All substitutes beginning in fiscal year 2020 are being paid out of ENSU and billed back to Canaan as an assessment for their wages and payroll taxes. This change allows us to only have payroll for substitutes under one district and provides a more accurate way of tracking time. A substitute could be hired to fill multiple positions in the day including time against special education or tuition students. We anticipate an increase in substitute hours for FY2021 and their wages were also increased \$8 per day from \$76 to \$84.
350	Contracted Services for Facilities has increased \$54,596 due to an estimated expenditures for the Building & Trades CTE Program \$47,000 which will be funded through offsetting revenues not with local funds. The remaining increase includes additional \$6,646 for server maintenance costs and \$750 in plant operations for calibrations and painting.
425	The decrease of \$4,500 in disposal service was reduced with no anticipated need for roll off containers projected for Building Trade projects.
430	The decrease of \$26,140 for repairs and maintenance is mainly due by a reduction in plant maintenance of \$30,900 from the FY2019-FY2020 siding project on the elementary school. There were also slight increases under Food Service for the walk-in cooler repairs and Business & Principal's Office had increases in Copier Contracts.
512	The increase in Athletic Transportation Assessment of \$3,132 was due to location of games as well as an increase in the salary for Bus Drivers.
519	All bus costs are under ENSU. Due to the increase in CTE Transportation, there will be additional revenue for Transportation Aid. This decreased the assessment to Canaan.
532	The increase of \$4,000 in the Internet object account is based on the current rates of services due to upgrades in FY2020.
500	The anticipated decrease in Running Start Tuition of \$4,349 was based on actual expenditures for FY2019 and to-date FY2020.
563	The ENSU Supervisory Union Assessment increased by \$20,485.50 primarily due to salaries and benefits but was offset by prior year surplus to a reduced amount of \$4,677.
594	The ENSU- Special Education Assessment has an increase of \$78,480 due to increase students on IEP's as well as services for additional students in Pre-K who do not qualify for reimbursement of 56%. Extraordinary revenue was also decreased with the reimbursement requirements increasing from \$50,000 to \$60,000.
610	The general supplies has increased \$16,221 with the discontinuation of the Tobacco Grant \$8,145 for Student Activities and approved increases in following areas: Library, Food Service, CTE Programs, Phys Ed, Music, Computer Tech, Art, Math, English and Elementary classrooms.
622	The costs for electricity has been kept at almost level funding with the anticipated 5% reduction for participating in Solar Net Metering Programs.
628	The increase of \$1,960 for Gasoline is the anticipated expenditure that has in previous years been categorized under supplies. The gasoline purchases support the CTE programs fuel costs as well as Driver Ed and General equipment use.
630	The increase of \$3,000 for Food is the anticipated expenditure that has in previous years been categorized under supplies.
640	The increase of \$5,976 for Books & Periodicals for a number of curriculum programs including annual purchases for Go Math curriculum \$2,432 and the remaining to support Dual Enrollment programs.
730	The increase of \$18,514 for Equipment is mostly due to the request from Business CTE for purchase of laptops, a promethean board, and camera to support the new programs \$25,380. There are increases as well to support new appliances for Consumer Science \$1,582, Drafting Calculators for Math \$1,935, as well as small increases in other programs.
733	The significant increase in the furniture of \$14,726 to support new furniture for the library \$10,000 as well as new tables, desks, sink, and countertops for the Science lab \$5,610.
735	The increase of \$6,262 in Software supports a number of applications under Computer Technology \$4,233 as well as new financial software for the Principal's office \$1,500 and new licenses for our new Business Program including OSHA, Finance Lab, MGS, Pear Deck, Google, and Conquer applications.

**CANAAN SCHOOL DISTRICT
FY2021 Revenue Projections**

Revenue Source	FY2020 Actual	FY2021 Projection	\$ Variance FY2020 Actual- FY2021 Projection
Building Trades-Restricted Revenue	\$11,320	\$51,850	\$40,530
1302 Elem Tuition-In State (PK-6)	\$184,800	\$185,000	\$200
1302 Sec Tuition-In State (7-12)	\$252,000	\$253,500	\$1,500
1303 Sec Tuition-Out of State	\$459,000	\$507,000	\$48,000
1510 Interest	\$3,000	\$3,000	\$-00
1901 Hot Lunch Sales	\$20,000	\$20,000	\$-00
1921 Rental -- Learning Center	\$12,000	\$12,000	\$-00
1942 Shared Teaching Staff	\$14,530	\$16,076	\$1,546
1993 Federal Erate Reimbursement	\$25,760	\$19,600	\$(6,160)
1994 Shared Athletic Costs	\$26,234	\$31,433	\$5,199
3110 Education Fund	\$2,419,256	\$2,273,355	\$(145,901)
3113 Tech Center on Behalf of Payment*	\$127,790	\$144,726	\$16,936
3145 Small Schools Grant	\$154,228	\$160,000	\$5,772
3282 Drivers Education Reimbursement	\$1,000	\$1,200	\$200
3305 Vocational Ed Tuition Reimbursement	\$51,410	\$58,223	\$6,813
3450 State School Lunch Match	\$400	\$500	\$100
3453 State School Breakfast Match	\$900	\$700	\$(200)
4450 Federal Hot Lunch Reimbursement	\$30,000	\$28,000	\$(2,000)
4452 Federal Breakfast Reimbursement	\$15,300	\$16,500	\$1,200
2465 Summer School Food Program	\$-00	\$3,000	\$3,000
9000 Prior Year Surplus/Deficit	\$35,000	\$176,898	\$141,898
TOTALS	\$ 3,843,928	\$ 3,962,561	\$ 118,633

*Note: Tech Center on Behalf of Payment is not local revenue but part of education spending. The Education Fund Revenue plus the Tech Center on Behalf of Payment equals the total Education Spending Amount.

2019-2020 REPORTING OF GRANT PROGRAMS
Essex North Supervisory Union & Canaan School District

GRANT PROGRAM	PROGRAM DESCRIPTION	ALLOCATION
ACT 230	BEST Institute, PBIS, Leadership Forum, Data Day	\$11,150
Title I-A	Improving the Academic Achievement-School Wide	\$138,034
Title II-A	Effective Instruction, Student Support Programs, and Contracted Instructional Services	\$61,135
Title IV Part A	Providing Students with a Well-Rounded Education, Supporting Safe & Healthy Students and Supporting the Effective Use of Technology	\$27,165
IDEA-B Pre School	Supporting Preschool Children Eligible for Special Education Services	\$4,261
IDEA-B	Funding Special Education & Related Services to Children with Disabilities	\$125,913
Berlin City	Supports Programming and materials for STEAM	\$1,650
BEST	SWIS License, Summer Institute, Staff Training	\$3,700
911 Grant	Upgrade Phone System to meet 911 Compliance	\$9,955
EEE Grant	Special Education Services for Preschool Students	\$27,930
ESDST Medicaid	School Wellness, Healthy snacks, & Physical Activity	\$3,000
Food Service Equipment Grant	Purchase of new dishwasher in kitchen	\$3,500
IEP Medicaid	Services for Non-Special Education students as well as Medicaid Clerk Salary & Benefits	\$50,000
Licensing Board	Licensing Board Sponds	\$372
NHCF-NH Building Trades Renovation	Renovation of Building Trades House in Colebrook, NH	\$40,000
NHCF-Promethean Board	Promethean Board for Library	\$4,300
NHCF-Collaboration Grant	Legal, Architectural and Facilitator for collaboration efforts with SAU 7	\$60,000
NHCF-Afterschool/Summer Grant	Afterschool and Summer School Programs	\$10,621
NEKCA Grant	Canaan Playgroup at the Library on Thursdays	\$4,500
NH Perkins	CTE Programs & Funding	\$20,538
VT Perkins	CTE Programs & Funding	\$12,188
Tilston Greenhouse Grant	Greenhouse for Div Agriculture Program	\$4,800
TIME Grant	Salary, Benefits, and Equipment Purchases for New AIM CTE Program	\$140,000
Tobacco	Family Engagement, Siskin, Book Clubs, Robotics, Girls on the Run & Hero Boys Programs	\$30,000
VSAC Gear Up	College visits, PSAT fees, Dual Enrollment textbooks, Chess Club	\$5,000
VSBIT HR Grant	Organizational Supplies, Memberships, Prof Dev Opportunities for Human Resources	\$2,500
VSBIT Safety Grant	Security Upgrades to assist with risk management	\$10,000
VT Dept of Safety Grant	Paging System, Interior and Exterior Cameras, New Entrance Doors	\$24,386
VCF Siskin Grant	Siskin Events and Transportation	\$4,604
VERMoney	Literacy Mini Grant for Afterschool	\$400
VREC- Wellness	Physical Fitness Activities for Students/PBIS Supports	\$1,500
VREC -Chicken Coop	Purchase of Chicken Coop	\$800
VREC-Playground	Playground Improvements-Playhouse, Music Elements, Nature Elements	\$700
VT Council on Arts	5 Day Maker & Design Residency	\$1,250
TOTAL GRANT ALLOCATIONS:		\$845,852

Canaan School District
ESTIMATED TAX RATES FY2021

ESTIMATED Tax Rates for FY2021 with Variance to FY2020	FY2020 Approved	FY2020 Actual*	FY2021 Estimated	FY2020 Actual to FY2021 Estimated Variance
Total Budget	\$ 3,843,928	\$ 3,843,928	\$ 3,962,561	\$ 118,633
Offsetting Revenues	\$ 1,363,554	\$ 1,296,882	\$ 1,544,480	\$ 247,596
Education Spending	\$ 2,480,374	\$ 2,547,046	\$ 2,418,081	\$ (128,965)
Equalized Pupils	136.15	136.31	134.64	(1.67)
Education Spending Per Equalized Pupil	\$ 18,218	\$ 18,696	\$ 17,960	(726)
Dollar Equivalent Yield (Tax Commissioner's Recommendation)	\$ 10,666	\$ 10,648	\$ 10,883	\$ 235
Anticipated Equalized Homestead Tax Rate	\$ 1,7080	\$ 1,7549	\$ 1,6502	\$ (0.1047)
Common Level Appraisal CLA (Property Valuation & Review)	116.51%	116.51%	112.68%	-3.83%
Estimated District Homestead Rate to be Assessed by Town	\$ 1,4660	\$ 1,5062	\$ 1,4645	\$ (0.0417)

*Error in Reporting Transportation Aid of \$66,673 Due to Duplication in ENSU & Canaan Offsetting Revenues

Canaan's FY2021 Spending per Equalized Pupil:

The difference between the Total Budget (expenditures the school plans to spend \$3,962,561) and the Offsetting Revenues (grants, tuitions, surplus, private donations, etc. \$1,544,480) is the Education Spending (amount that needs to be raised by education property taxes \$2,418,081). This value is divided by Canaan's number of equalized pupils (134.64) to calculate the Education Spending per Equalized Pupil (\$17,960).

\$2,418,081 divided by 134.64 equalized pupils = \$17,960 per pupil

(Canaan's cost is projected to decrease by \$726 per pupil compared to FY2020)

Canaan's Equalized Homestead Tax Rate:

Education spending per equalized pupil determines the education Equalized Homestead Tax Rate by dividing the Education Spending per Equalized Pupil (\$17,960) by the Dollar Equivalent Yield (\$10,883). This property yield is set annually by the Legislature. At the current recommended yield, for every \$10,883 a district spends per equalized pupil, its equalized homestead tax rate will be \$1.00. This would be the rate if all properties were assessed at fair market value.

\$17,960 divided by \$10,883 = \$1.6502 Equalized Homestead Tax Rate

Canaan's Estimated Actual Homestead Tax Rate:

Based on the proposed budget, Canaan's Equalized Homestead Tax Rate would be \$1.6502 if the Common Level of Appraisal (CLA) was 100%. To adjust for Canaan's CLA (112.68%), the Equalized Homestead Tax Rate (\$1.6502) is divided by the CLA (112.68%) to give you the education tax rate (\$1.4645) that is seen on a property tax bill of a resident homeowner.

\$1.6502 divided by 112.68% = \$1.4645 Estimated Actual Homestead Tax Rate

(This is a .0417 cent decrease from FY2020's rate)

District: Canaan SU: Essex North		T041 Essex County		Property Value \$10,000 = 1.00	Population 1,000 = 1.00
		FY2018	FY2019	FY2020	FY2021
Expenditures					
1.	Budget (local budget including special programs, all technical center expenditures, and any Act 144 expenditures)	\$4,102,390	\$3,822,929	\$3,843,928	\$3,962,561
2.	Sum of separately warned articles passed at town meeting	-	-	-	-
3.	Act 144 Expenditures, to be excluded from Education Spending Worksheet & Local Modern Act	-	-	-	-
4.	Locally adopted or warned budget	\$4,102,390	\$3,822,929	\$3,843,928	\$3,962,561
5.	Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	Prior year district repayment of debt	-	-	-	-
7.	Total Budget	\$4,102,390	\$3,822,929	\$3,843,928	\$3,962,561
8.	S.U. assessment included in local budget - informational data	-	-	-	\$20,450
9.	Prior year district reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, leases, seignior, etc., including local Act 144 tax revenues)	\$2,046,388	\$1,544,883	\$1,296,882	\$1,544,488
11.	Capital costs and for eligible projects pre-existing Act 60	-	-	-	NA
12.	Act 144 revenues, including local Act 144 tax revenues, Worksheet & Local Modern Act	-	-	-	NA
13.	Offsetting revenues	\$2,046,388	\$1,544,883	\$1,296,882	\$1,544,488
14.	Education Spending	\$2,056,002	\$2,278,046	\$2,547,046	\$2,418,081
15.	Equalized Pupils	136.17	132.45	139.31	134.64
Education Spending per Equalized Pupil		\$15,741.54	\$17,203.19	\$18,685.69	\$17,959.60
16.	Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
17.	Less share of SpEd costs in excess of \$50,000 for an individual (per pupil)	-	\$178.38	\$743.25	-
18.	Less amount of deficit if deficit is SOLELY attributable to tuition paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per pupil)	-	-	-	-
19.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per pupil)	-	-	-	-
20.	Estimated costs of new students after census period (per pupil)	-	-	-	-
21.	Total tuition if tuitioning ALL K-12 unless electorate has approved tuition greater than average announced tuition (per pupil)	-	-	-	-
22.	Less planning costs for merger of small schools (per pupil)	-	-	-	-
23.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per pupil)	-	-	\$734.34	\$165
24.	Excess spending threshold	\$17,356.00	\$17,816.00	\$18,211.00	\$16,758.00
25.	Excess spending per Equalized Pupil over threshold (if any)	\$1,742	\$1,203	\$18,263	\$17,959.60
26.	Per pupil figure used for calculating District Equalized Tax Rate	154.92%	168.32%	170.49%	165.02%
27.	District spending adjustment (minimum of 100%)	100.00%	100.00%	100.00%	100.00%
Prorating the local tax rate					
28.	Anticipated district equalized homestead tax rate (to be prorated by line 30) (\$17,959.60 - (\$10,883 / \$1.00))	\$1,5494	\$1,6833	\$1,7540	\$1,6502
29.	Percent of Canaan equalized pupils net in a union school district	100.00%	100.00%	100.00%	100.00%
30.	Portion of district eq. homestead rate to be assessed by town (100.00% x \$1.65)	\$1,5494	\$1,6833	\$1,7540	\$1,6502
31.	Common Level of Appraisal (CLA)	110.30%	115.08%	116.19%	112.88%
32.	Portion of actual district homestead rate to be assessed by town (\$1,5502 / 112.88%)	\$1,3687	\$1,4562	\$1,5262	\$1,4645
33.	Anticipated income cap percent (to be prorated by line 36) (\$17,959.60 - \$13,396) x 2.00%	2.53%	2.78%	2.89%	2.68%
34.	Portion of district income cap percent applied by State (100.00% x 2.68%)	2.53%	2.78%	2.89%	2.68%
35.	#N/A	-	-	-	-
36.	#N/A	-	-	-	-
37.	#N/A	-	-	-	-

Following current statute, the Tax Commissioner recommended a property yield of \$10,883 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,396 for a base income percent of 2.0% and a non-residential tax rate of \$1,654. New and existing towns may adjust the municipal property tax income yield and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The basic income percentage cap at 2.0%.

TOWN OF CANAAN SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2019

	Major Fund <u>General Fund</u>	Nonmajor Fund <u>Grants Fund</u>	<u>Totals</u>
ASSETS			
Cash	\$ 260,930	\$ 0	\$ 260,930
Due from other School Districts	136,317	5,837	142,154
Due from State of Vermont	0	20,191	20,191
Other receivables	1,279	0	1,279
Prepays	10,300	0	10,300
Inventory - building trades	69,950	0	69,950
Due from other funds	0	3,779	3,779
	<u>\$ 478,776</u>	<u>\$ 29,807</u>	<u>\$ 508,583</u>
LIABILITIES AND FUND BALANCES			
LIABILITIES			
Accounts payable	\$ 67,224	\$ 7,018	\$ 74,242
Due to Town of Canaan	2,728	0	2,728
Due to other School Districts	74,516	0	74,516
Due to other funds	3,779	0	3,779
Accrued salaries	9,228	806	10,034
Unearned revenue	0	21,983	21,983
	<u>157,475</u>	<u>29,807</u>	<u>187,282</u>
FUND BALANCES			
Nonspendable - inventory	69,950	0	69,950
Nonspendable - prepaids	10,300	0	10,300
Assigned for unemployment claims	3,830	0	3,830
Assigned for building trades	25,323	0	25,323
Assigned for FY 2020 revenues	35,000	0	35,000
Assigned for future budgets	176,898	0	176,898
	<u>321,301</u>	<u>0</u>	<u>321,301</u>
Total fund balances	<u>321,301</u>	<u>0</u>	<u>321,301</u>
Total liabilities and fund balances	<u>\$ 478,776</u>	<u>\$ 29,807</u>	<u>\$ 508,583</u>

Canaan Schools

Facilities and Functional Analysis

December 5, 2019



Caneen Elementary School



Caneen High School

Caneen High School



Caneen Elementary School



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SUMMARY

Purpose

Black River Design Architects was engaged to evaluate the Canaan School's buildings conditions and programmatic fit of several space options. Canaan, Pittsburg, Stewartstown, and Colebrook will use these options to determine feasibility of consolidating educational programs and facilities.

Buildings Condition Report

The buildings condition report finds that the buildings are generally well sited, have a clear floor plan, and are durable. Many of the systems and finishes need to be updated and there are code implications involved in making these updates.

Program Overlay

The campus includes Elementary, High School and Career and Technical Education (CTE) programs in two buildings. The current programs share core spaces such as Library, Gym and Cafeteria. The attached program overlay documents indicate that current facilities likely have adequate space to house the High School consolidation without expansion, although a connector between the two buildings would improve the current arrangement. This is a general space comparison; additional refinement of classroom use during actual class periods are beyond the scope of this report.

Options Investigated

Three options were explored: a fit within current High School and CTE spaces; use of part of the current Elementary School space; and a new building on an undetermined site. These options are conceptual in nature and will need to be refined based on the selected direction that is taken.

Relative Costs

The cost and scope document describes line items and associated costs. It is possible to add or subtract some line items such as the building connector to adjust the scope. The listed costs are to be used for relative comparison. Before warning a bond vote, a detailed cost estimate must be done.

GENERAL DESCRIPTION OF SITE AND BUILDINGS

Site

The Canaan School is a K – 12 campus located on School Street at the center of Canaan village adjacent to the Connecticut River. The site can be accessed from both Gale Street and Route 102 and contains 2 buildings, playfields, and parking for the school. Services to the site include power, municipal water, and sewer. Automobile and bus traffic are separated by barriers at an area where the two buildings are close to each other. The buildings share programs across all ages and students move back and forth for Library, Gym and Lunch.



Space between Elementary and High Schools



Playfield

High School

The original High School, circa 1946, is a one story, colonial revival, double loaded, tee-shaped building. The floor is a raised, poured in place concrete structure with crawlspace below. The walls are masonry with steel roof structure and wood roof deck.

In 1977, a Gym addition was added to the west side of the building and renovations were made to the west wing of the original tee. The addition is steel framed and clad with masonry.



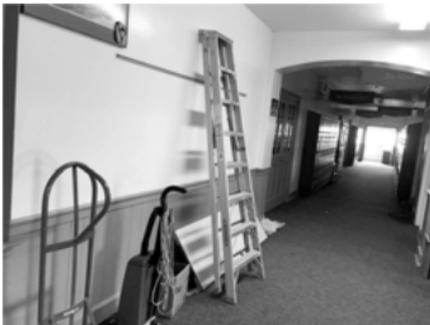
High School entrance



Gym addition

Most of the finishes and systems are original to their respective construction dates. The arrangement has not been updated. The main level contains office and toilets near the front entrance. Classrooms are on each side of the corridor. The west tee contains Library and Home Economics. The Gym and stage are at the newest western

end of the building. The basement level under the south end of the original building houses a science lab, art room, locker rooms and the boiler room.



High School hall



Elementary School entrance

Elementary and Career and Technical Education (CTE)

Built in 1960 to the south of the High School, this one story, with partial basement, brick veneer, steel framed, flat roofed, modern building originally served as an elementary school. The main level and basement level were expanded in 1984. The main level is a double loaded center corridor with an office on one side of the entrance and kitchen and multipurpose on the other. The corridor continues to the south with classrooms on both sides. A center stair provides an exit and access to the basement which houses a boiler room and The CTE spaces. A sloped roof was added in the early 2000's and the multipurpose room was subdivided to provide for health education spaces.

REPORT GOALS

The following goals were developed to help the school evaluate the space needs and costs that will inform discussions of sharing resources with several adjacent New Hampshire communities.

- Develop a comprehensive understanding of the current condition of the facilities.
- Record the current space needs and where possible compare them to state benchmarks to assist with space evaluation of the following options:
- Renovate both the High School and Elementary School:
 - Based on items that must be done regardless, and should be on a replacement schedule.
 - Renovations required currently.
 - To a level that is similar to like-new condition.
- Renovate both buildings for use as a Pre-school, High School and CTE.
- Compare cost of a High School and CTE on a new site to accommodate the area needed for the other options.

REPORT METHOD

Black River Design, Grenier Engineering, Engineering Ventures, Slade Engineering, and Pearson and Associates

met on site August 28th, 2019 with Superintendent Karen Conroy and other staff to review systems and discuss current and proposed program uses of the buildings. Each engineering discipline developed a report and relative cost of repairs for items noted.

A program document was generated for each of the age groups based on both Canaan and combined population projects provided by the district.

A list of cost and scope reflects each option and how the scope and cost will change depending on the educational direction that is taken. These costs are meant to be comparative and should be revised and refined as the scope and intended solution becomes better defined.

PROGRAM

Currently, the High School serves grade 7-12 Canaan and tuition students. The Elementary School serves K-6 and the CTE programs for Canaan and tuition students. The following options were investigated:

- Grade configuration as it is now. In this option Canaan K-12 students remain served by the two buildings.
- Canaan elementary students and CTE served by the elementary school. A combined 9-12 High School (that includes Canaan, Stewartstown, and Colebrook students) would be served by the High School.
- Only 9-12 and Pre-k students served by both the current High School and Elementary School buildings.

2019 ENROLLMENT

Grade Levels	Colebrook	Pittsburg	Stewartstown	Canaan	Grade Totals	Grade Group Totals	Canaan Grade Group Totals
PK	9	4	3	11	27	288	70
K	27	5	9	8	49		
1	28	4	5	9	46		
2	21	6	9	10	46		
3	21	4	1	6	32		
5	17	5	7	13	42		
6	34	5	11	10	60	155	30
7	21	8	7	8	44		
8	28	2	9	12	51		
9	39	7		26	72	218	76
10	24	11		20	55		
11	25	7		15	47		
12	22	7		15	44		
Total	339	80	66	176	661		

48.77

Average per grade

High School Program

The current High School spaces serve grades 7-12 students. If the middle school programs were removed, the building has enough space to serve as a combined high school. This will need to be verified when an academic approach is determined.

High School classrooms may be able to serve more than one subject in a day because students change classrooms each period. The educational direction will affect the precise number of classrooms needed.

If family and consumer science is not a required high school program it could be relocated to the Middle School.

The High School program requires continued use of spaces that are housed in the Elementary School. These include kitchen and cafeteria, health, some special services, and use of CTE spaces for high school instruction.

Elementary School Program

The program appears to fit the building well. The Elementary School, like the High School, shares core spaces. Both the Gym and Library are in the High School.

Career and Technical Education

Spaces currently serve a similar student catchment area to the proposed combined district. In addition to the current spaces, advanced integrated manufacturing and a maker space are proposed. These additional spaces will either require off-site location for some programs or space on the main level (if the Elementary School program is relocated to the Stewartstown School).

CODE DISCUSSION

Building Code

Much of the existing buildings appear to have been permitted at time of construction but will need to be updated when the level of renovation requires code changes. It is beyond the scope of this study to determine that exact trigger but updating of the building systems will mandate building code improvements. The following assumptions are based on a comprehensive renovation.

- Sprinklers – A combination of building height and area, corridor length, and use make sprinklering an important code improvement. Sprinklering will most likely be required if a comprehensive renovation is to be undertaken.
- Fire Alarm upgrade – The systems should be updated to an addressable system.

- Areas of rating – Some, but not, all areas may need to be rated even with a full-building sprinkler system. The CTE areas are required to be rated in addition to sprinklering. The multipurpose room will need to be rated and previous renovations to the interior of the room will need to be non-combustible and rated as well.



CTE entrance



CTE shop

- Fire walls – If the buildings are to be connected with a new lobby, then firewalls will be required to separate one or both of the buildings.
- Stair configuration – Stairs and railings in all locations need to be updated. The stair near the boiler room in the High School is too narrow and cannot easily be made to meet code requirements.



Stair at boiler room

ADA

Both buildings predate the Americans with Disabilities Acts and therefore do not address accessibility. Following are some examples:

- Entrances - Not all building entrances are accessible. Additional ramps, turning areas, and improved door hardware are needed to make the buildings fully accessible.



Gym entrance

- Elevator – Both buildings have program spaces on 2 floors and therefore are required to have elevators. A less expensive lift is possible only through a variance and is unlikely to be granted for a public school.
- Toilet rooms and plumbing fixtures – Some toilets

are accessible. ADA requires that all toilets be made accessible, therefore, some toilet rooms need to be enlarged to be in compliance.

- Door widths – Many of the doors in both buildings are either too narrow or do not have adequate space on the latch side of the door to meet the ADA requirements.



Elementary School interior door

BUILDING CONDITION

Building Condition- Both buildings are generally durable with clear internal organization which will continue to provide value. The envelope (exterior walls, windows, and roofs) do not meet the energy code. Given their age, all of the systems are in need of either replacement or repair. The heat, ventilation, plumbing, electrical, fire alarm, and data systems thread through all parts of the building. As such, much of the existing ceilings will need to be removed and put back together to update these systems.

High School Envelope

Roof

- A full evaluation should be done on the standing seam roof to verify the condition. Some areas of the roof appear to need repair due to snow and ice damage.
- There is an area over the stage that shows evidence of a past leak. This area should be verified as fixed by past repairs.
- Currently, the insulation at the floor of the attic is in fair shape. All ventilation equipment within the attic will need to be insulated and the insulation resealed.
- The tower area needs exterior paint and finish work.



High School attic

Walls

- Concrete and masonry walls contain cracks and open areas that should be resealed.
- The walls are assumed to have little or no insulation.



High School concrete foundation wall

Windows and doors

- Windows do not operate well and are not as weather tight as a modern window.



High School windows

Systems

- Mechanical, electrical, and plumbing systems are all beyond their expected life. A full explanation of the deficiencies is attached in reports from each of the engineers.

Finishes and Equipment

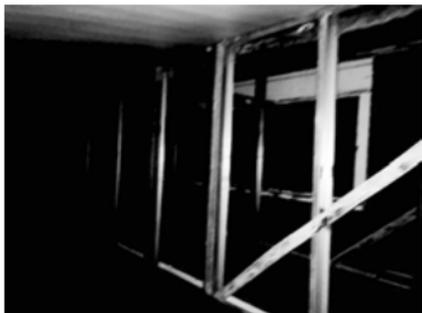
- Ceilings will need to be removed and replaced to install new systems.
- Walls are generally in good repair but need some upkeep.
- Floors are carpet and composite tile of a variety of vintages. A full survey and replacement schedule should be implemented with possible replacement to high use areas and areas that will receive heavy renovation.
- Locker equipment is outdated and in poor repair and should be replaced.

Elementary School and CTE Envelope

Roof

- The overbuilt sloped roof system is failing and should be replaced. Because of the nature of the original roof deck there is a concern that the tectum deck may not support the sloped roof structure if it were to fail.

- There are two conceptual solutions in the scope and cost table: one to replace the sloped roof; the other to remove the sloped roof and install a flat membrane roof similar to the original design for the building.



Elementary School roof failure

Walls

- Masonry and concrete walls have areas of openings and cracks that should be filled or otherwise repaired.
- Metal wall panels were recently installed. It does not appear that additional insulation or air sealing was done at that time.
- Walls generally are assumed to have very little insulation. Insulating the masonry walls would be very complicated.



Elementary School metal panels

Windows

- Windows are original single glazed aluminum and are not nearly as airtight as modern windows.

Systems

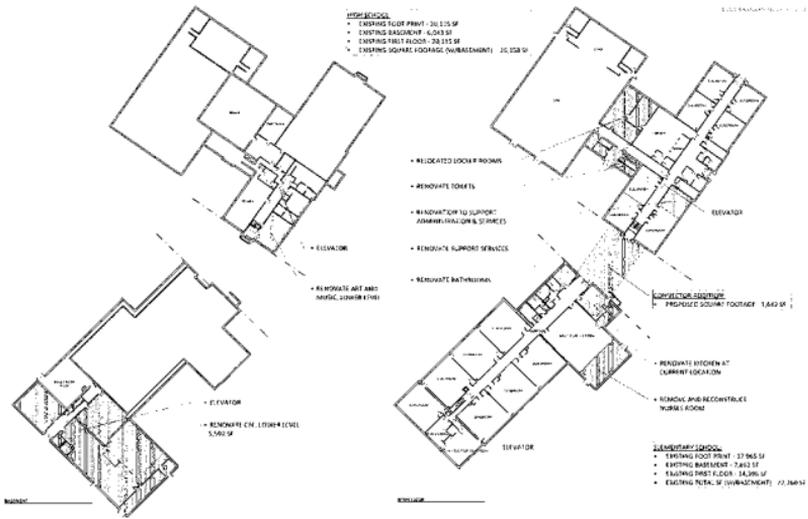
- Mechanical, electrical, and plumbing systems are all beyond their expected life. A full explanation of the deficiencies is available in the reports from each of the engineers.

Finishes and Equipment

- Ceilings will need to be removed and replaced to install new systems.
- Walls are generally in good repair but need some upkeep.
- Floors are carpet and composite tile of a variety of vintages. A full survey and replacement schedule should be implemented with possible replacement to high impact areas and areas that will receive heavy renovations.
- Most of the Kitchen equipment will need to be replaced.



Kitchen



PROPOSED PLANS (OPTION 1)



PROPOSED PLANS (OPTION 2)

CANAAN ELEMENTARY SCHOOL PROJECT SCOPE

Item	Subtotal	Reduced Scope Items for replacement schedule	Additional Items required by consideration	Life/Non-Completion Scope Items
Accessibility	\$0	\$0	\$117,000	\$117,000
Building envelope	\$250,000	\$250,000	\$0	\$0
Electrical	\$187,500	\$187,500	\$0	\$0
Fire Code	\$0	\$0	\$15,000	\$15,000
HVAC	\$0	\$0	\$0	\$0
Interior Finishes	\$0	\$0	\$0	\$0
Painting	\$0	\$0	\$0	\$0
Security	\$0	\$0	\$0	\$0
Space Needs	\$0	\$0	\$0	\$0
Site Improvements	\$0	\$0	\$0	\$0
School Use	\$0	\$0	\$0	\$0
Construction Total	\$1,197,000	\$1,197,000	\$117,000	\$117,000

CANAAN HIGH SCHOOL PROJECT SCOPE

Item	Subtotal	Scope Items for replacement schedule	Remediations currently required by consideration	Life/Non-Completion Scope Items
Accessibility	\$0	\$0	\$0	\$0
Building envelope	\$330,000	\$330,000	\$0	\$0
Electrical	\$549,311	\$549,311	\$0	\$0
Fire Code	\$0	\$0	\$0	\$0
HVAC	\$0	\$0	\$0	\$0
Interior Finishes	\$0	\$0	\$0	\$0
Painting	\$0	\$0	\$0	\$0
Security	\$0	\$0	\$0	\$0
Space Needs	\$0	\$0	\$0	\$0
Site Improvements	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0
Construction Total	\$1,879,311	\$1,879,311	\$0	\$0

NEW HIGH SCHOOL AND CTE PROJECT SCOPE

Item	Description/Notes	Quantity	Unit	Unit Cost	Subtotal
High School	New building on a new site with a program based on existing spaces	26,158	square foot	\$325	\$8,501,350
CTE	New building based existing program and planned expansion	6,830	square foot	\$400	\$2,732,000
Site costs	Site acquisition		allowance		\$0
	Site development	15	acres	\$200,000	\$3,000,000
	Off-site utilities	1	allowance	\$200,000	\$200,000
Furnishings and equipment	FFE	1	allowance	\$100,000	\$100,000
Subtotal					\$14,533,350
Soft costs		20%			\$2,906,670
Total					\$17,440,020

CANAAN SCHOOL DISTRICT
ESTIMATED Tax Rates FY2021 with Approved Bond Article

ESTIMATED Tax Rates for FY2021 with Approved Bond Article	FY2021 ESTIMATED	FY2021 ESTIMATED with Bond Interest	FY2022 ESTIMATED with Bond Principal Payment & Interest based on FY2021 Estimates
Total Budget	\$ 3,962,561	\$ 3,980,674	\$ 4,033,864
Offsetting Revenues	\$ 1,544,480	\$ 1,544,480	\$ 1,544,480
Education Spending	\$ 2,418,081	\$ 2,436,194	\$ 2,489,414
Equalized Pupils	134.64	134.64	134.64
Education Spending Per Equalized Pupil	\$ 17,960	\$ 18,094	\$ 18,489
Dollar Equivalent Yield (Tax Commissioner's Recommendation)	\$ 10,883	\$ 10,883	\$ 10,883
Anticipated Equalized Homestead Tax Rate	\$ 1,6502	\$ 1,6626	\$ 1,6989
Common Level Appraisal CLA (Property Valuation & Review)	112.68%	112.68%	112.68%
Estimated District Homestead Rate to be Assessed by Town	\$ 1.4645	\$ 1.4755	\$ 1.5077

Bond Article Budget

The School Board recommends the bond article to start addressing a number of Americans with Disabilities Act (ADA) requirements, the roof repairs and maintenance related repairs of the school buildings. Based on the Facilities and Functional Analysis Report generated on December 5, 2019, the School Board will also create a committee to review and develop a multi-year facilities plan to address other findings in the report on a regular maintenance schedule.

Accessibility

ADA Upgrades: Gym Entrance (\$25,000), Nurses Exit from Multipurpose Room (\$15,000), Door Hardware & Increase Door Widths (\$72,500), Common Restrooms in Elementary School (\$80,000), Prek & K Restrooms(\$20,000), Relocating Basement Classrooms (Science & Art (\$100,000) Locker Rooms (\$211,500) & Family Consumer Science (\$20,000)

Electrical/Fire

Replace original vintage Elementary Distribution Panels (\$75,000) & High School Distribution Panels (\$95,000), Network Wiring (\$48,418), Egress Lighting(\$10,700), Fire Rated Doors in Boiler Room/Tunnel (\$19,100)

Building Envelope

Elementary Roof Repair (\$106,800), High School Roof/Tower/Foundation Repairs (\$60,000), Security Shades (17,600)

Other

Contingency/Contractor/Bid Specifications \$ 22,782

Bond Article Total \$ 1,000,000

Note: Budget estimates by Black River Design Architects. Public Bids will be required according statute (16 VSA § 559) & Rule 6300.

Principal Amount	\$ 1,000,000
Amortization Period	20 Years
Interest Total	\$ 275,105
Net Interest Rate	2.54%
Year 1 Principal Payment	\$ -
Year 1 Interest Payment	\$ 18,113
Year 2022-2041 Principal Payments	\$ 50,000



2019
**ANNUAL REPORTS
OF THE
ESSEX NORTH SUPERVISORY UNION**



**Averill, Avery's Gore, Bloomfield, Brunswick, Canaan, East Haven, Ferdinand, Granby, Guildhall, Kirby,
Lemington, Lewis, Maidstone, Norton, Victory, Warner's Grant, Warren's Gore**

ESSEX NORTH SUPERVISORY UNION STAFF 2019-2020

Karen E. Conroy	CAGS, M.Ed.	Superintendent
Bridget Cross		Business Administrator
Christi Rancourt	A.S.	Payroll/HR Benefits Coordinator
Rena Call		Administrative Asst of Superintendent
Jennifer Lawcewicz	B.A.	Director of Student Services
Beth Lemnah	M.Ed.	Associate Director of Student Services
Lori Kolatschek	B.S.	Admin Asst of Student Services/ Medicaid Clerk
Cindi Brucker	B.S.	Special Education Teacher
Lydia Donovan	B.S.	Special Education Teacher
Emily Hawes-Cooney	B.A.	Special Education Teacher
Kimberly Abdo	M.Ed.	Literacy Interventionist
Theresa Andolina	B.A.	Math Interventionist
Chelsea Fairhead	B.A.	Preschool Coordinator
Sean Fink	B.A.	Adaptive Physical Education Teacher
Tracy Flagg		Paraeducator
Brandy Godin		Paraeducator
Pamela Jordan		Paraeducator
Oxana Joos	M.A.	Paraeducator
Ashlie Lynch		Paraeducator
Erica Marsh	B.S.	Paraeducator
Wanita Osgood	A.S.	Paraeducator
Susan Rice		Paraeducator
Lesley Sierad	B.S.	Paraeducator
Jan Thibeault	B.A.	Paraeducator

STUDENT SERVICES DEPARTMENT

Meeting the needs of all students is the essential goal of our school system. Supporting and directing student achievement and success is the work of all members of the school community as well as the citizens of the broader community. Within Canaan Schools is a range of services and interventions to ensure that each student receives the highest quality of instruction in the least restrictive and most inclusionary environment.

- **Educational Support Team Plan (EST)** is responsible for early identification of students at risk of not being successful in school who may require additional assistance in the general education environment.
- **504 Plan** is for a student with a physical, mental, or physiological impairment that limits one or more major life activity and who needs accommodations and modifications to have equal access to the general education curriculum.
- **Individualized Educational Plan (IEP)** is for a student who meets the three eligibility criteria for Special Education services: 1) is identified with one or more of the 12 educational disabilities recognized in Vermont; 2) the disability is shown to have an adverse effect on the child's educational performance as compared to his/her same grade peers; 3) the student needs specially designed instruction to meet the individual educational needs.

AUDIT REPORT AND REVIEW

The Essex North Supervisory Union engages in an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2019. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

November 23, 2019

Board of School Directors
Essex North Supervisory Union
Canaan, VT 05903

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Essex North Supervisory Union for the year ended June 30, 2019 and have issued our report thereon dated November 23, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 20, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Essex North Supervisory Union are described in Note 1 to the financial statements. The application of existing policies was not changed during the year. We noted no transactions entered into by the Supervisory Union during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Supervisory Union's financial statements was:

- Management's estimate of the depreciation is based on estimated useful lives of the assets. We evaluated the key factors and assumptions used and determined that the estimate used is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The uncorrected misstatements of the financial statements were due to:

1. Prior year unrecorded accounts payable.

Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole, which we agree.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation dated November 23, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Supervisory Union's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all of the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements, or to the financial statements themselves.

This information is intended solely for the use of the School Board and management of the Essex North Supervisory Union and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Fothergill Segale & Valley, CPAs

FOTHERGILL SEGALE & VALLEY, CPAs

Vermont Public Accountancy License #110

Student Population by Town

Town	Pre-K	Grades K-6	Grades 7-12	Total
Bloomfield		13	13	26
Brunswick		4	6	10
Canaan	10	54	62	126
East Haven	5	31	22	58
Ferdinand			1	1
Granby		2	6	8
Guildhall	1	13	13	27
Kirby	13	62	49	124
Lemington	1	10	5	16
Maidstone		9	7	16
Norton		4	9	13
Victory		3	4	7
Grand Total	30	205	197	432

**FY 2019-2020
Annual Public Notice of Non-discrimination**

[As required by the 1979 Guidelines for Eliminating Discrimination in Vocational Education Programs (34 CFR part 100, App. B, IV-C)]

ESSEX NORTH SUPERVISORY UNION
99 School Street
Canaan, Vermont 05903

CANAAN SCHOOLS is pleased to announce that it is offering, among other programs, the following Career and Technical Education Programs of Study for the school year 2019-2020:

- **Business Administration & Technology**
- **Building Construction & Restoration Carpentry**
- **Diversified Agriculture & Natural Resources**
- **Fire and Emergency Services**
- **Advanced Integrated Manufacturing**

Anyone interested in more information about these programs should call the school at (802) 266-8910 or go to Canaan School's website at www.canaanschools.org and look under Career & Technical Center.

THE ESSEX NORTH SUPERVISORY UNION does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, gender identity, age, and marital status in admission or access to, or treatment or employment in, its programs and activities. The ESSEX NORTH SUPERVISORY UNION provides equal access to the Boy Scouts and other designated youth groups.

THE ESSEX NORTH SUPERVISORY UNION offers additional services to students with limited English language skills or with disabilities so that they may benefit from these programs. Individuals wishing to obtain information about the existence and location of accessible services, activities, and facilities should contact the 504 Coordinator (information below).

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Karen Conroy, Superintendent
Title IX Coordinator
99 School Street
Canaan, VT 05903
(802) 266-3330 x202

Jennifer Lawcewicz
504 Coordinator
99 School Street
Canaan, VT 05903
(802)266-8910

**The Essex North Supervisory Union includes Canaan Schools and all of its programs, preK-12. This notice addresses all regions of Canaan Schools, as well as the vocational programs.

Averill, Avery's Gore, Bloomfield, Brunswick, Canaan, East Haven, Ferdinand, Granby, Guildhall, Kirby, Lemington, Lewis, Maldstone, Norton, Warner's Grant, Warren's Gore, Victory

**Essex North Supervisory Union
2020-2021 (FY21) Budget**

Expenditures SUPERINTENDENT'S OFFICE	Approved Budget (FY20)	Proposed Budget (FY21)	Increase (Decrease)	NEK Choice	Canaan
GENERAL COSTS					
SUPERINTENDENT'S OFFICE:					
Superintendent Salary	\$100,693	\$106,000	\$5,307	\$53,000	\$53,000
Treasurer Salary	\$1,568	\$1,615	\$47	\$808	\$808
Business Administrator Salary	\$53,560	\$55,702	\$2,142	\$27,851	\$27,851
Admin Asst/Accounts Payable/NEK Residency Clerk Salary	\$31,200	\$33,280	\$2,080	\$16,640	\$16,640
Payroll & Human Resource Benefits Coordinator Salary	\$35,880	\$37,315	\$1,435	\$18,658	\$18,658
Benefits	\$95,554	\$125,366	\$29,812	\$62,683	\$62,683
Advertising	\$2,800	\$1,575	(\$1,225)	\$788	\$788
Audit Services	\$11,000	\$11,445	\$445	\$5,723	\$5,723
Computer Equipment	\$500	\$500	\$0	\$250	\$250
Contracted Services	\$5,845	\$6,295	\$450	\$3,148	\$3,148
Dues & Fees-Registrations/Memberships	\$7,000	\$7,875	\$875	\$3,938	\$3,938
General Supplies	\$3,000	\$4,235	\$1,235	\$2,118	\$2,118
Heat	\$3,750	\$3,750	\$0	\$1,875	\$1,875
Legal Services	\$3,000	\$2,550	(\$450)	\$1,275	\$1,275
Postage	\$1,500	\$2,038	\$538	\$1,019	\$1,019
Prof/OLT Liab. Ins-Errors & Omissions/Liability Ins.	\$5,000	\$5,000	\$0	\$2,500	\$2,500
Repairs/Maintenance	\$1,162	\$0	(\$1,162)	\$0	\$0
Software	\$22,231	\$20,770	(\$1,461)	\$10,385	\$10,385
Telephone/Internet	\$8,220	\$9,123	\$903	\$4,562	\$4,562
Travel Expenses	\$7,000	\$7,000	\$0	\$3,500	\$3,500
Tuition Reimbursement	\$2,000	\$2,000	\$0	\$1,000	\$1,000
Total Supervisory Union Expenditures:	\$402,463	\$443,434	\$40,971	\$221,717	\$221,717

Expenditures TRANSPORTATION	Approved Budget (FY20)	Proposed Budget (FY21)	Increase (Decrease)	NEK Choice	Canaan
Owned Bus-Salary	\$9,990	\$10,152	\$162	\$0	\$10,152
Owned Bus-Benefits	\$765	\$777	\$12	\$0	\$777
Owned Bus-Repairs, Inspections, Fuel, Fees	\$9,125	\$10,000	\$875	\$0	\$10,000
Bus Service-Contracted Reg Education	\$191,000	\$191,323	\$323	\$0	\$191,323
Bus Service-Athletic Transportation, Contracted	\$31,318	\$34,450	\$3,132	\$0	\$34,450
Bus Service-Music/Field Trips Transportation, Contracted	\$19,500	\$19,500	\$0	\$0	\$19,500
Bus Service-CTE Transportation, Contracted	\$0	\$4,500	\$4,500	\$0	\$4,500
Total Transportation Expenditures:	\$261,698	\$270,702	\$9,004	\$0	\$270,702

Expenditures NON SPECIAL ED	Approved Budget (FY20)	Proposed Budget (FY21)	Increase (Decrease)	NEK Choice	Canaan
Salaries-Director/Asst Director/Admin Asst/Teacher/Paras	\$27,601	\$61,239	\$33,638	\$42,595	\$18,644
Benefits-Director/Asst Director/Admin Asst	\$15,025	\$17,463	\$2,438	\$12,168	\$5,295
Contracted Services-504 Only BMII,JJ,Deal,PT,OT,SLP,Blind	\$3,530	\$31,790	\$28,260	\$19,324	\$12,466
Equipment-504 Students	\$1,800	\$3,500	\$1,700	\$3,500	\$0
General Supplies-504 Students	\$1,000	\$1,000	\$0	\$0	\$1,000
Tuition Reimbursement	\$2,000	\$0	(\$2,000)	\$0	\$0
Total Non Special Ed Services:	\$50,956	\$114,992	\$64,036	\$77,587	\$37,405

Expenditures SPECIAL EDUCATION /SERVICES	Approved Budget (FY20)	Proposed Budget (FY21)	Increase (Decrease)	NEK Choice	Canaan
Salaries-Director/Asst Director/Admin Asst/Teachers/Paras/Subs	\$357,514	\$504,689	\$147,175	\$120,310	\$369,903
Salaries-Teachers/Paras (IDEA Grant)	\$66,684	\$65,966	(\$718)	\$0	\$65,966
Benefits-Director/Asst/Admin Asst/Teachers/Paras	\$152,544	\$259,737	\$107,193	\$63,244	\$193,123
Benefits-Teachers/Paras (IDEA Grant)	\$50,492	\$57,756	\$7,264	\$0	\$57,756

Advertising	\$1,000	\$500	(\$500)	\$0	\$500
Contracted Services-(IDEA Grant)	\$7,432	\$3,954	(\$3,478)	\$0	\$3,954
Contracted Services-PT/OT/Speech/Visions/Deaf/Prof Dev	\$536,126	\$256,412	(\$279,714)	\$181,309	\$68,369
Dues & Registrations	\$7,809	\$9,800	\$1,991	\$4,054	\$5,746
Equipment	\$7,500	\$16,500	\$9,000	\$7,540	\$8,960
Equipment Maintenance	\$1,000	\$1,000	\$0	\$250	\$750
General Supplies-Special Ed	\$8,000	\$14,650	\$6,650	\$6,180	\$8,470
Postage	\$800	\$1,000	\$200	\$500	\$500
Telephone	\$3,500	\$700	(\$2,800)	\$700	\$0
Transportation-Turning Points/New School	\$23,778	\$66,606	\$42,828	\$41,288	\$25,318
Travel-Director/NEK Case Manager	\$11,300	\$8,652	(\$2,648)	\$5,182	\$3,470
Tuition-Out of District Placements/LI Excess Costs	\$366,379	\$246,521	(\$119,858)	\$135,033	\$111,488
Totals for Special Education Expenditures:	\$1,601,858	\$1,514,443	(\$87,415)	\$565,590	\$924,273

Expenditures GRANTS/Medicaid Funds	Approved Budget (FY20)	Proposed Budget (FY21)	Increase (Decrease)	NEK Choice	Canaan
Salaries	\$149,965	\$154,273	\$4,308	\$26,443	\$110,646
Benefits	\$95,884	\$75,583	(\$20,301)	\$11,959	\$54,782
Contracted Services	\$34,774	\$32,368	(\$2,406)	\$19,328	\$13,040
Supplies	\$0	\$8,060	\$8,060	\$684	\$4,829
Equipment	\$1,800	\$0	(\$1,800)	\$0	\$0
Totals for Grant/Medicaid Expenditures:	\$282,423	\$270,284	(\$12,139)	\$58,415	\$183,297

Grand Total of All Expenditures:	\$2,599,398	\$2,613,855	\$14,457	\$923,309	\$1,637,394
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Revenue Statement SUPERINTENDENT'S OFFICE/TRANSPORTATION	Revised (FY20)	Estimated (FY21)	Increase (Decrease)	NEK Choice	Canaan
Transportation Aid Revenue from State	\$100,082	\$75,000	(\$25,082)	\$0	\$75,000
Interest	\$0	\$1,000	\$1,000	\$500	\$500
SU Assessments	\$397,563	\$406,920	\$9,357	\$203,460	\$203,460
Transportation Assessment	\$161,616	\$195,702	\$34,086	\$0	\$195,702
Miscellaneous Income	\$700	\$0	(\$700)	\$0	\$0
E-Rate Reimbursement	\$4,200	\$4,200	\$0	\$2,100	\$2,100
Prior Year Surplus	\$0	\$31,314	\$31,314	\$15,657	\$15,657
Total Superintendents Office/Transportation Revenue:	\$664,161	\$714,136	\$49,975	\$221,717	\$492,419

Revenue Statement NON SPECIAL ED SERVICES	Revised (FY20)	Estimated (FY21)	Increase (Decrease)	NEK Choice	Canaan
Contracted Services-PD to ENSD	\$50,956	\$114,992	\$64,036	\$77,587	\$37,405
Total Non Special Ed Revenue:	\$50,956	\$114,992	\$64,036	\$77,587	\$37,405

Revenue Statement SPECIAL ED SERVICES	Revised (FY20)	Estimated (FY21)	Increase (Decrease)	NEK Choice	Canaan
EEF Assessment from District	\$46,532	\$86,464	\$39,932	\$45,454	\$41,010
EEF Grant from State	\$27,930	\$25,000	(\$2,930)	\$8,250	\$16,750
Special Ed Reimbursement from District	\$425,803	\$525,781	\$99,978	\$205,201	\$299,772
Mainstream Block Grant	\$201,890	\$209,400	\$7,510	\$71,562	\$137,838
Intensive Reimbursement from State	\$672,503	\$508,736	(\$163,767)	\$219,704	\$285,262
Special Ed Extraordinary Reimbursement from State	\$102,592	\$31,386	(\$71,206)	\$15,420	\$15,966
IDEA-B Grant Ages 3-21	\$124,608	\$123,722	(\$886)	\$0	\$123,722
IDEA-B Preschool Grant	\$0	\$3,954	\$3,954	\$0	\$3,954
Total Special Ed Revenue:	\$1,601,858	\$1,514,443	(\$87,416)	\$565,590	\$924,273

Revenue Statement Grants/Medicaid	Revised (FY20)	Estimated (FY21)	Increase (Decrease)	NEK Choice	Canaan
NEKCA Grant	\$0	\$2,739	\$2,739	\$0	\$2,739
CFP Grants	\$229,161	\$223,434	(\$5,727)	\$33,215	\$161,647
Medicaid Grant	\$53,262	\$44,111	(\$9,151)	\$25,200	\$18,912
Total Grants/Medicaid Revenue:	\$282,423	\$270,284	(\$12,139)	\$58,415	\$183,297

Grand Total All Revenues:	\$2,599,398	\$2,613,855	\$14,457	\$923,309	\$1,637,394
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**NEK School Choice School District
Report of the Superintendent**

Dear Families and Community Members,

As your Superintendent of Schools, I am honored to serve the NEK Choice communities of Bloomfield, Brunswick, East Haven, Granby, Guildhall, Kirby, Lemington, Maidstone, Norton, and Victory. We have approximately 300 students that we are currently serving based on approved residency documentation. Under the school district policies, families are required to provide three forms of supporting documentation to prove residency. We take this verification process seriously and appreciate the support of local school board members, town clerks, schools, parents and guardians in providing the necessary backup in completing this task. We want to assure the tax payers of these communities that we are only paying education tuition and services for those who live in our communities.

With students continuously transitioning in and out of our towns, we also request the verification of school of attendance twice a year with an approved tuition voucher. We are currently pay tuition at 38 different schools and these vouchers provide us another tool for properly tracking attendance to make sure we are paying the appropriate educational institute. The schools of attendance also work well with us in providing any new students the required NEK Choice residency paperwork to ensure tuition vouchers are processed timely.

Along with tuition responsibilities, Essex North Supervisory Union continues to make improvements in its ability to support special education needs of all of Preschool and Kindergarten through 12th grade students. With the commitment and shared expertise of our newly hired Director of Student Services, Jennifer Lawcewicz and Associate Director of Student Services, Beth Lemnah, we are able to meet individual case management needs of 77 NEK choice students attending schools in New Hampshire and Vermont. We also facilitate the procurement and coordination of additional contract services related to speech and language, occupational therapy, physical therapy, sign language, psychologists and behavioral interventions.

With 25% of students requiring special education, educational supports and preschool services, we are paying close attention to the recently published *Pupil Weighting Factors Report* from Secretary of Education, Daniel M. French, related to ACT 173 and their recommended changes to the education funding formula. Along with sharing concerns with the House Chair of the Education Committee, Kate Webb on ACT 166 in providing equitable Universal Preschool options for all of our NEK Choice families.

If you would like more information on these two topics or have questions or concerns pertaining to the budgets or educational needs of your children, visit our website at www.ensuvt.org/NEK or feel free to contact me directly. I look forward to continuing to be a strong fiscal agent for the district while providing a choice in educational experiences for our students.

With gratitude and appreciation,



Karen E. Conroy
Superintendent of Schools
Essex North Supervisory Union

**NEK Choice School District
2020-2021 (FY21) Budget**

	Approved Budget (FY20)	Proposed Budget (FY21)	Increase/ (Decrease)
SUPERINTENDENT'S OFFICE			
Supervisory Union Assessment	\$198,782	\$203,460	\$4,678
Total Superintendent's Office:	\$198,782	\$203,460	\$4,678
SCHOOL BOARD			
Board Members Salary	\$9,798	\$10,007	\$209
NEK Choice Clerk	\$50	\$50	\$0
NEK Choice Moderator	\$50	\$50	\$0
Payroll Taxes	\$757	\$773	\$16
Audit Services	\$8,000	\$8,000	\$0
Legal Services	\$2,000	\$2,000	\$0
Errors & Omissions/Liability Ins.	\$0	\$0	\$0
Advertising	\$1,700	\$1,700	\$0
Postage	\$0	\$500	\$500
Dues & Fees-VSBA Data/Dues/New Member Trainings	\$3,323	\$3,323	\$0
Travel	\$1,381	\$0	(\$1,381)
Supplies	\$200	\$200	\$0
Total School Board:	\$27,259	\$26,603	(\$656)
TREASURER			
Treasurer Salary	\$528	\$544	\$16
Payroll Taxes	\$41	\$42	\$1
General Supplies	\$100	\$100	\$0
Total Treasurer:	\$669	\$685	\$16
REGULAR EDUCATION: PreK Tuition			
Tuition-Location TBD PreK \$3445 FY 21 (7)	\$50,340	\$24,115	(\$26,225)
Total PreK Tuition:	\$50,340	\$24,115	(\$26,225)
REGULAR EDUCATION: Elementary Tuition			
Tuition-Location TBD New Kindergarteners (4)	\$204,000	\$60,000	(\$144,000)
Tuition-Burke Town K-6 (5)	\$173,250	\$76,500	(\$96,750)
Tuition-Canaan K-6 (10)	\$181,500	\$170,000	(\$11,500)
Tuition-Clonlara K-6 (3)	\$42,982	\$41,081	(\$1,901)
Tuition-Colebrook Elementary K-6 (4)	\$115,224	\$75,272	(\$39,952)
Tuition-Concord K-6 (5)	\$63,000	\$76,500	\$13,500
Tuition-Groveton Elementary K-6 (3)	\$49,944	\$50,765	\$821
Tuition-Lancaster Elementary K-6 (9)	\$146,237	\$164,611	\$18,374
Tuition-Lunenburg Elementary (1)	\$31,500	\$15,300	(\$16,200)
Tuition-Lyndon Town K-6 (4)	\$126,000	\$61,200	(\$64,800)
Tuition-Newark K-6 (7)	\$173,250	\$107,100	(\$66,150)
Tuition-Riverside K-6 (44)	\$616,074	\$640,123	\$24,050
Tuition-Stark Village School K-6 (0)	\$16,648	\$0	(\$16,648)
Tuition-St. Johnsbury K-6 (5)	\$46,267	\$56,182	\$9,914
Tuition-Stratford K-6 (6)	\$97,188	\$100,864	\$3,676
Tuition-Sunnybrook Montessori K-6 (0)	\$3,765	\$0	(\$3,765)
Tuition-Sutton K-6 (2)	\$15,750	\$30,600	\$14,850
Tuition-Thaddeus Stevens K-6 (11)	\$157,600	\$160,031	\$2,431
Tuition-Waterford K-6 (5)	\$122,010	\$76,500	(\$45,510)
Tuition-Woodland Community K-6 (1)	\$0	\$9,690	\$9,690
Total Elementary Tuition:	\$2,382,189	\$1,972,319	(\$409,870)

**NEK Choice School District
2020-2021 (FY21) Budget**

REGULAR EDUCATION: Secondary Tuition (7-8/9-12)	Approved Budget (FY20)	Proposed Budget (FY21)	Increase/ (Decrease)
Tuition-Burke Town 7-8 (5)	\$31,500	\$76,500	\$45,000
Tuition-Canaan 7-8 (2)	\$18,000	\$37,000	\$19,000
Tuition-Colebrook Elementary 7-8 (2)	\$19,204	\$37,636	\$18,432
Tuition-Concord 7-8 (2)	\$15,750	\$30,600	\$14,850
Tuition-Groveton Middle 7-8 (0)	\$66,592	\$0	(\$66,592)
Tuition-Lancaster Elementary 7-8 (5)	\$109,678	\$91,450	(\$18,227)
Tuition-Lunenburg and Gilman 7-8 (0)	\$15,750	\$0	(\$15,750)
Tuition-Lyndon Town 7-8 (2)	\$63,000	\$30,600	(\$32,400)
Tuition-Millers Run 7-8 (0)	\$0	\$0	\$0
Tuition-Newark 7-8 (4)	\$15,750	\$61,200	\$45,450
Tuition-Riverside 7-8 (17)	\$273,471	\$276,278	\$2,807
Tuition-St. Johnsbury 7-8 (1)	\$23,134	\$11,236	(\$11,897)
Tuition-Stratford Public 7-8 (1)	\$0	\$16,811	\$16,811
Tuition-Thaddeus Stevens 7-8 (3)	\$128,692	\$43,645	(\$85,048)
Tuition-Waterford 7-8 (1)	\$34,860	\$15,300	(\$19,560)
Tuition-Woodland Community 6-8 (1)	\$0	\$9,690	\$9,690
Tuition-Arlington 9-12 (1)	\$0	\$17,450	\$17,450
Tuition-Burke Mountain Academy 9-12 (1)	\$16,087	\$16,252	\$165
Tuition-Canaan 9-12 (7)	\$252,000	\$129,500	(\$122,500)
Tuition-Charter Academy 9-12 (1)	\$0	\$14,280	\$14,280
Tuition-Clonlara 9-12 (0)	\$16,087	\$0	(\$16,087)
Tuition-Colebrook Academy 9-12 (4)	\$103,904	\$92,062	(\$11,842)
Tuition-Danville 9-12 (1)	\$0	\$14,790	\$14,790
Tuition-East Burke 9-12 (1)	\$32,173	\$16,252	(\$15,921)
Tuition-Groveton High 9-12 (5)	\$110,467	\$82,839	(\$27,628)
Tuition-Holderness 9-12 (1)	\$16,087	\$16,252	\$165
Tuition-LEARN 9-12 (1)	\$0	\$10,715	\$10,715
Tuition-Lyndon Institute 9-12 (20)	\$585,312	\$370,594	(\$214,718)
Tuition-New Mexico Military Institute 9-12 (1)	\$16,087	\$14,582	(\$1,505)
Tuition-North Country Union High School 9-12 (1)	\$0	\$17,548	\$17,548
Tuition-St. Johnsbury Academy 9-12 (28)	\$289,968	\$512,198	\$222,230
Tuition-White Mountain Regional 9-12 (13)	\$227,706	\$257,554	\$29,848
Extra Cost-St. Johnsbury Academy 9-12 Guided Studies (3)	\$36,057	\$27,720	(\$8,337)
Total Secondary Tuition:	\$2,517,314	\$2,348,534	(\$168,780)
Total Pre K, Elementary & Secondary Tuition:	\$4,949,843	\$4,344,967	(\$604,875)
REGULAR EDUCATION: Services			
Total Non Special Education Services:	\$0	\$77,587	\$77,587
SPECIAL EDUCATION: Services			
Total Special Education Services:	\$163,502	\$250,655	\$87,153
Grand Total of NEK Choice School District Expenditures:	\$5,340,056	\$4,903,958	(\$436,098)
Revenue Statement NEK Choice School District	Est. Revenue (FY20)	Est. Revenue (FY21)	Increase/ (Decrease)
Prior Year Surplus	\$0	\$695,090	\$695,090
Education Fund	\$5,327,168	\$4,207,868	(\$1,119,300)
ENSU (Net Transportation Aid minus Contracted Services)	\$12,388	\$0	(\$12,388)
Interest	\$500	\$1,000	\$500
Total Revenue:	\$5,340,056	\$4,903,958	(\$436,098)

TOWN OFFICIALS

ELECTED 2019 TO 2020

OFFICE	TERM	NAME	TERM ENDS
Moderator	1 YR.	A. Morgan Wade	2020*
Clerk/Treasurer	3 YR.	Noreen Labrecque	2020*
Selectboard	3 YR.	Gregory Noyes	2021
		Haven L. Haynes, Jr.	2022
		Frank T. Sawicki, Jr.	2020*
Listers	3 YR.	Diana Rancourt	2022
		Dennis Johnson	2020*
		Richard J. Dennis, Jr.	2021
School Moderator	1 YR.	A. Morgan Wade	2020*
School Director	3 YR.	Linda Harris	2021
		Daniel Wade	2022
	1 YR.	Krista Rodrigue	2020*
Complete 2 yr term		Catherine Sawicki	2020*
	2 YR.	Daniel Lepine	2021
Road Commissioner Selectboard			
Del. Tax Collector	3 YR.	Dencie Cunningham	2021
Auditor	3 YR.	Ginette Ladd	2020*
		Renee Marchesseault	2021
Complete 3 yr term	2 YR.	Ursula Johnson	2020*
Trustee Public Funds	3 YR.	Diana Rancourt	2022
		Dencie Cunningham	2021
		Solange Poulin	2020*
Library Trustee	3 YR.	Sharon Belleville	2020*
		Shellie Bresnahan	2020*
		Catherine Sawicki	2021
	2 YR.	Georgiana Carr	2020*
		Nancy Petro	2020*
Town Grand Juror	1 YR.	Vacant	2020*
Town Agent	1 YR.	Vacant	2020*
Sexton	1 YR.	Michael Ladd	2020*
Fire District #1	3 YR.	Alfred Buckley	2023
		Jeremy Labrecque	2021
		Jeffrey Richards	2022
Fire District#1 Clerk	1 YR.	Noreen Labrecque	2021
Fire District#1 Treas.	1 YR.	Noreen Labrecque	2021
Fire District#2	3 YR.	Tony Wheeler	2022
		Jody Riley	2021
		Gregory Noyes	2023
Fire District#2 Clerk	1 YR.	Diana Rancourt	2021
Fire District#2 Treas.	1 YR.	Diana Rancourt	2021

APPOINTMENTS

OFFICE	TERM	NAME	TERM ENDS
Town Service Officer	1 YR.	Jeffery Noyes	2020*
Health Officer	3 YR.	Haven L. Haynes, Jr.	2020*
Civil Defense	1 YR.	Harland Crawford	2020*
NVDA	2 YR.	Frank Sawicki Jr.	2020*
	2 YR.	Gregory D. Noyes	2021
Ambulance District Rep.	1 YR.	Robert Couture	2020*
Zoning	4 YR.	Leo Cloutier	2021
Board of Adjustments		Renee Marchesseault	2022
		Morgan Wade	2022
	2 YR.	Gail Fisher	2020*
		Julie Giroux	2020*
		Julie Nadeau	2021
		Fern Brown	2020*
Zoning Admin.	4 YR.	Robert Lee	2021
Revolving	3 YR.	Tammy Crawford	2020*
Loan Committee		Jean Ladd	2020*
		Odette Crawford	2022
Loan Committee Treas.	1 YR.	Noreen Labrecque	2020*
Fire Warden	5 YR.	Norman Fianagan	2023
Rec. Park	3 YR.	Vernon Crawford	2022
Committee		Donald Labrecque	2022
		Dana Masson	2021
		Rajesh Hailey	2020*
		Diana Rancourt	2020*
		Jeffrey Noyes	2021
Green-Up Chairperson	1 YR.	Julie Nadeau	2020*
Tree Warden	1 YR.	Vernon Crawford	2020*
Animal Control Office & Pound Keeper	1 YR.	Wayne Washburn	2020*
Agent to Convey	3 YR.	Odette Crawford	2022
Real Estate			
CT River Joint Com.	1 YR.	Tom Caron	2020*
	1 YR.	Vacant	2020*
Fence Viewer	3 YR.	Vernon Crawford	2021
		Dana Masson	2021
		Eugene Reid	2021
Weigher of Coal	1 YR.	Eugene Reid	2020*
Inspector of Lumber, Shingles & Wood	1 YR.	Eugene Reid	2020*
Cemetery	3 YR.	Dennis Fuller	2022
	2 YR.	Walter Noyes	2020*
	1 YR.	Alfred Buckley	2020*
Community Forest	3 YR.	Yvan Doyon	2020*
Committee	3 YR.	Eugene Reid	2022
	3 YR.	Vernon Crawford	2022
Ex-Officio		Gregory D. Noyes	
		Noreen Labrecque	

APPOINTMENTS

Community Forest Clerk	3 YR.	Chris Masson	2020*
Community Forest Treas.	3 YR.	Morgan Wade	2020*