

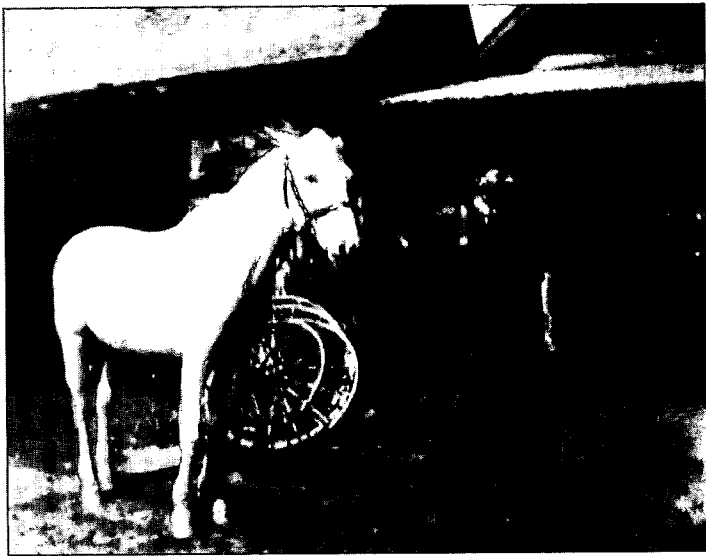
# ANNUAL REPORT

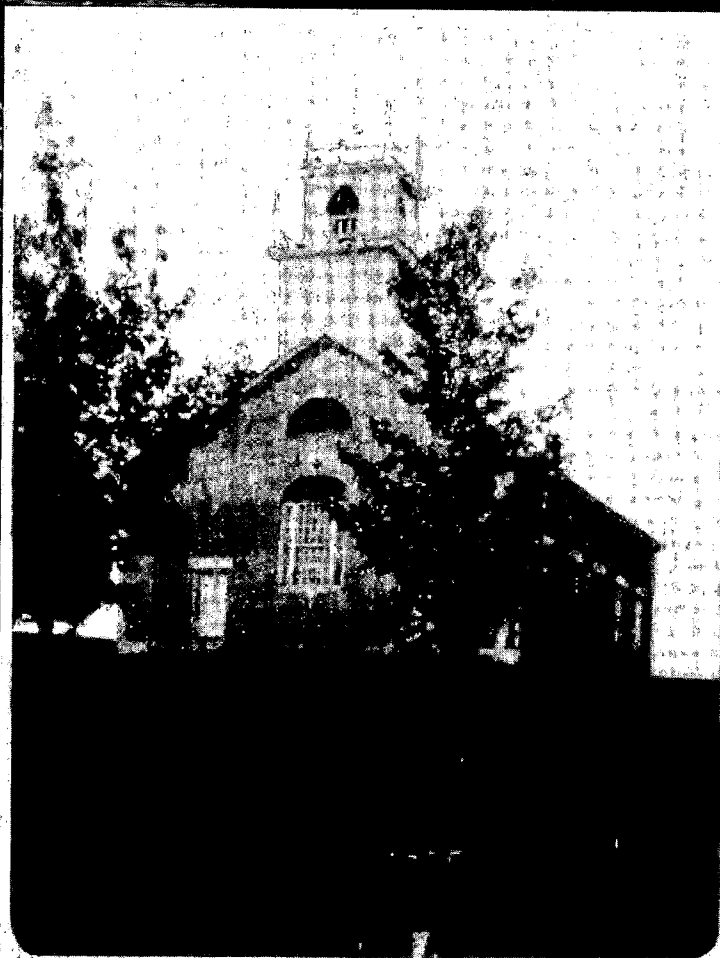


**Town of  
Sutton, Vermont**  
**For the Year Ending  
December 31, 2003**

## NOTES

## NOTES





Village School Building, Sutton, Vt.

F. A. Holmes' Series

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## TOWN OFFICERS 2003-2004

Moderator	Marlin Devenger .....	2004
Town Clerk & Treasurer	Dorreen Devenger .....	2004
Selectmen	Ken Barrett .....	2004
	E. Stanley Weed .....	2005
	Tim Simpson .....	2006
Listers	Paul Lane .....	2005
	Maxine Favreau .....	2005
	Shauneen Ward .....	2004
Auditors	Janice Solinsky .....	2005
	James Witherspoon Jr .....	2006
	Elaine J Bandy .....	2004
First Constable & Tax Collector	Scott Spencer .....	2004
Second Constable	William Belanger .....	2004
Town Grand Juror	Kathy Keizer .....	2004
Town Agent	James Witherspoon Jr .....	2004
Agency to Convey Real Estate	James Witherspoon Jr .....	2004
Water Commissioners	Selectmen .....	2004
Sexton of Cemeteries	Patricia Jackson .....	2004

## APPOINTED OFFICERS 2003-2004

Town Service Officer	Elaine Bandy
Town Environmental Officer	Holly Heverly
Assistant Town Clerks	Laurel Holmes
	Jennifer Seymour
Fence Viewers	Norbert Patoine
	Clement Patoine
Pound Keeper	Brian Fournier
Dog Warden	Brian Fournier
Water Commissioners	Selectmen
	Scott Spencer
	Glen Stine
Inspector of Wood, Shingles, Lumber	Ervin Weed Sr
	Clement Patoine
Fire Warden	Richard Rice
Health Officer	Johanna Pal
Zoning Administration Officer	Ronald Trembley
Representative to N.V.D.A.	
Zoning Board of Adjustment & Town Planning Commission	Robert Michaud
	Tim Simpson
	Mark Barrett
	Charles Weis
	Sharon Nichols
Tree Warden	Mary Waldron

Budget Committee	Selectmen David McCue David Tucker Norbert Patoine
Conservation Commission	Holly Heverly Steve Maleski Mark Barrett James Witherspoon, Jr
Justice of the Peace	Glen Stine Alan Seymour Dianna Simpson Marlin Devenger Doreen Lyon
Representatives to Legislature Caledonia-Essex I	Cola Hudson Howard Crawford
School Officers	
Superintendent	Mary Ann Riggie
School Directors	Nancy Vincent ..... 2004 Celeste Girrell ..... 2005
School Treasurer	Dorreen Devenger ..... 2004

### AUDITOR'S REPORT

We have examined the accounts of the various town officers and find the financial condition of the Town as stated.

Elaine Bandy  
Janice Solinsky



## LIST OF REAL ESTATE AND PERSONAL PROPERTY

### Real Estate and Buildings:

Village School & Contents .....	\$ 1,100,000.00
Gravel Pit and Land .....	1,000.00
Town Shed Land .....	4,000.00
Jackman Land .....	50.00
Site of Village School .....	5,000.00
Well and Well House .....	10,000.00
Town Hall and Land .....	80,000.00
Town Garage and Office .....	145,000.00
Contents of Garage and Office .....	30,000.00
Recycling Trailer .....	3,000.00
Salt Shed .....	12,000.00
Diesel Storage Container .....	4,000.00
School Property (Deos Land) .....	<u>19,700.00</u>

### Total Real Estate & Building

\$ 1,413,750.00

### Machinery and Equipment:

Grader .....	\$ 50,000.00
Backhoe Loader .....	25,000.00
Grader Plow .....	2,000.00
Sander .....	1,525.00
Welder and Associates .....	125.00
Chain Saw .....	276.80
C.B. Radios .....	330.00
Hydraulic Jack .....	40.00
Space Heater .....	100.00
Fire Extinguishers .....	40.00
Cutting Torches .....	100.00
Compressor .....	900.00
Pumps and Tanks .....	350.00
Mower .....	900.00
Bench Grinder .....	175.00
Truck, International (1992) .....	25,000.00
(Plow, Sander & Body)	
Truck Ford 2000 .....	74,045.00
Compressor .....	989.01
Sand Screen .....	8,500.00

Truck (International 2004 Plow, Sander & Body) .....	<u>93,000.00</u>
--	------------------

Total Machinery and Equipment .....

\$ 283,255.81

\*Grader is leased

## SUTTON MUNICIPAL WATER SYSTEM

### Receipts:

2002 Rents .....	\$ 617.72	
2003 Rents .....	4,522.73	
Deposit Slip Reversal .....	<u>22.75</u>	
		\$ 5,163.20

### Disbursements:

Permit to Operate .....	\$ 29.76	
Supplies .....	77.38	
Postage .....	87.44	
Testing .....	260.00	
Test kits .....	798.00	
Deposit Slips .....	22.75	
Membership .....	125.00	
Dave McCue .....	800.00	
Repairs .....	<u>58.25</u>	
		\$ 2,258.58

Balance 1-1-03 .....	\$ 3,615.37	
Water Receipts .....	5,163.20	
Water Disbursements .....	<u>2,258.58</u>	\$ 6,519.99

## PROOF OF BALANCE

Checking Account 12-31-03 .....	\$ 6,519.99
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### Water Rents Due:

James Masure .....	\$ 50.00*	
Michael Ramsey .....	50.00	
Lisa Sult .....	195.61	
Anne Giroux .....	<u>50.00</u>	
		\$ 345.61

\*Paid since 12/31/03

## DELINQUENT TAX LIST 2003

*	Aldrich, Brent & Kelly Church .....	\$1,032.21
	Aldrich, Brian .....	1,331.46
	Aldrich, Natalie .....	1,324.95
	Aldrich, Natalie .....	813.19
	Allard, Amos .....	583.33
	Austin, John & Roger Leduc .....	1,700.10
	Badger, Neil .....	388.16
	Bean, Dennis & Judith .....	863.06
*	Belanger, Peter .....	912.24
	Bertolini, Matt & Dawn .....	1,465.91
	Boucher, Robert G. ....	1,617.70
	Bush, Jeremy .....	59.68
	Degreenia, Darrell & Karen .....	498.68
	Deth, Rupert & Laurie .....	648.38
	Emery, Sharon .....	1,463.74
	Fillion, Paul & Gilman, Timothy .....	427.19
	Fox, Dennis & Jackie .....	987.54
	Gray, David .....	464.06
	Holloway, Blaine & Aryn .....	975.83
*	Hudson, Eric .....	1,569.99
	Humphrey, Walter .....	1,047.39
	Humphrey, Walter .....	372.98
*	Jenson, Harold Estate .....	1,090.76
	Lewis, Robert & Tammy .....	1,435.55
	Lund, Pamela .....	1,238.21
	LSB (Roland Plante) .....	97.58
	McAvoy, Gary & Phil Maynard .....	542.13
	McGraw, Norman & Renee .....	492.25
	Morrison, Susan .....	1,821.54
	Murphy, Helena .....	1,000.00
	Palzer, Scott .....	1,613.36
	Perry, James .....	782.83
	Picco, John & Amanda .....	620.19
	Proulx, Donald & Karen .....	1,745.77
	Prucha, Emil & Donna .....	3,378.52
	Prue, Scott & D. Robinson .....	1,147.14
	Rand, Forrest & JoAnn .....	2,125.13
	Reed, Veronica & Bill Rivers .....	516.10
	Rexford, Marjorie .....	569.82
	Rumbinas, Leonard & Marie .....	1,361.82
	Sargent, David & Marie Wright .....	483.58
	Savoy, Byron .....	2,413.54
	Smith, Wilfred .....	485.74
*	Spencer, William .....	2.17
	Sylvester, John & Margarita .....	1,053.89
	Stimpson, Archie & Hazel .....	448.88
	Tanner, Alan & Shelly .....	1,641.55
	Theberge, Lori .....	964.98

Thompson, James .....	1,519.12	
* Vaitkus, Linas & Julie .....	429.36	
Wood, Randy James .....	<u>185.39</u>	
		\$51,754.67

\* Have paid in full since 12/31/03

#### 1996 TAXES

LSB (Roland Plante) .....		\$ 307.19
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#### 1997 TAXES

LSB (Roland Plante) .....		307.19
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#### 1998 TAXES

LSB (Roland Plante) .....		316.92
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#### 1999 TAXES

LSB (Roland Plante) .....		289.22
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#### 2000 TAXES

LSB (Roland Plante) .....	205.96	
Howard Berry .....	<u>507.90</u>	713.86

#### 2001 TAXES

LSB (Roland Plante) .....		227.36
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#### 2002 TAXES

LSB (Roland Plante) .....	91.35	
Neil Badger .....	<u>363.37</u>	<u>454.72</u>

### TAX COLLECTOR'S REPORT

Uncollected Taxes Dec. 2002 .....	\$ 52,826.37
Delinquent Taxes as of Nov. 11, 2003 .....	<u>75,939.45</u>
Total Delinquent Taxes .....	\$ 128,765.82
Collected by Tax Collector .....	\$ 74,395.48
Delinquent Taxes as of 12-31-03 .....	54,370.34
Overpayment adjustment from prev. year .....	<u>.79</u>
	\$ 54,371.13
2003 Delinquent Taxes .....	\$ 51,754.67
2002 Delinquent Taxes .....	454.72
2001 Delinquent Taxes .....	227.36
2000 Delinquent Taxes .....	713.86
1999 Delinquent Taxes .....	289.22
1998 Delinquent Taxes .....	316.92
1997 Delinquent Taxes .....	307.19
1996 Delinquent Taxes .....	<u>307.19</u>
	\$ 54,371.13

### Statement of taxes

Grand List April 1st 2003

Educational Grand List	\$513,732.36
Municipal Grand List	\$513,445.59

#### Taxes

Educational Grand List	
Statewide Education Rate @ 1.050	\$539,310.00
Local Share Education Rate @ .4840	248,646.46

Municipal Grand List Rate @ .6345	\$325,781.23
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Total Taxes Billed @ \$2.17	\$1,113,846.67
Less error on Grand List	43.37
	\$1,113,803.30

Taxes Collected by Treasurer	\$1,037,982.34
Less overpayments	118.22

Taxes to Collector	\$1,037,864.12
Total Taxes Accounted For	\$75,939.45
Difference in figuring taxes	\$1,113,803.57
	.27

Hold Harmless	24,407.00
Fish & Game/Forests and Parks	8,114.28
Leaseland Rent	18.00

School	\$ 788,065.44
Highway	215,749.00
General	109,988.29

## STATEMENT OF RESOURCES & LIABILITIES

Cash on hand December 31, 2003 .....	\$ 1,751.20
On deposit General Acct .....	87,098.18
On deposit Equipment Acct .....	29,707.33
On deposit Municipal Water .....	6,519.99
Civil Defense (Restricted) .....	949.46
Delinquent Taxes .....	54,371.13
Due Water Rents .....	345.61
Cemetery Trust Funds (Restricted) .....	20,162.45
Cemetery Trust Funds (Interest) .....	7,436.11
Equipment Replacement Fund .....	33,003.04
Zoning Administration .....	1,983.98
Equipment replacement CD .....	0.00
Bridge Account .....	31,100.62
Listers Reappraisal Acct (Restricted) .....	8,702.25
Fireman's (Restricted) .....	<u>0.00</u>
Total Resources .....	\$ 283,131.35
 <b>Liabilities</b>	
Community Nat'l Bank (fire dept) .....	<u>12,209.06</u>
	12,209.06

## HIGHWAY FUND BUDGET 2004

	Revenues			Expenditures		
	2003 Estimated	2003 Actual	2004 Estimated	2003 Estimated	2003 Actual	2004 Estimated
Class 2 Highways	92,000.00	96,709.49	96,000.00			
Winter Maintenance				35,000.00	37,839.49	40,000.00
Summer Maintenance				20,000.00	67,843.64	20,000.00
Construction				60,000.00		60,000.00
Class 3 Highways						
Summer Maintenance				100,000.00	75,547.07	100,000.00
Winter Maintenance				60,000.00	86,825.61	60,000.00
Construction				25,000.00		25,000.00
Bridges & Culverts				10,000.00	10,627.76	10,000.00
State of Vermont						
Paving Money						
Sale of Sand	300.00	200.00	200.00			
Town of Sheffield	2,250.00	2,250.00	1,000.00			
Sub total	94,550.00	99,159.49	97,200.00	310,000.00	278,683.57	315,000.00
Taxes	<u>215,450.00</u>	<u>215,749.84</u>	<u>217,800.00</u>			
Total	310,000.00	314,909.33	315,000.00			

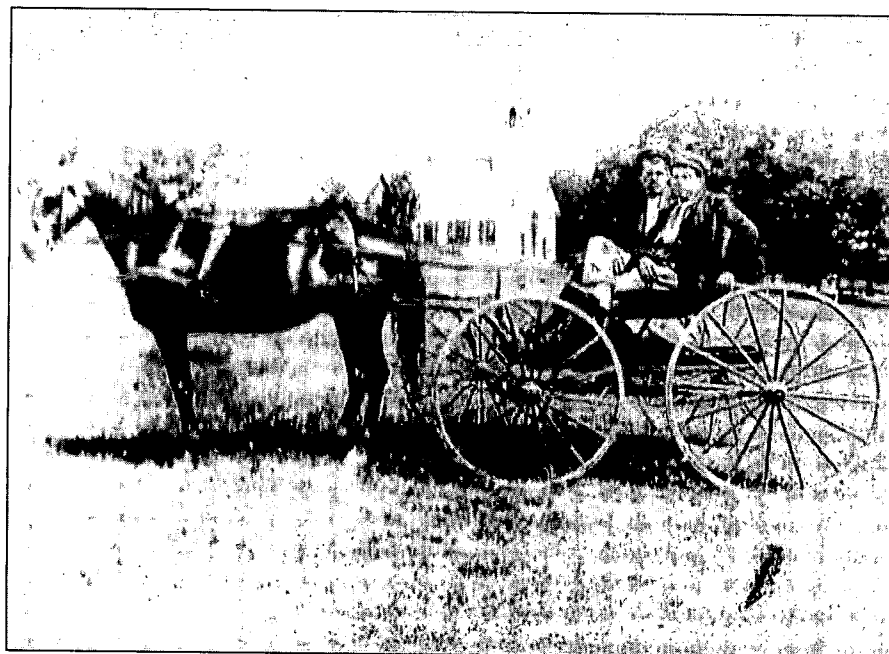
Budget Surplus 36,225.76

## GENERAL FUND BUDGET 2004

	Revenues			Expenditures		
	2003 Est	2003 Actual	2004 Est	2003 Est	2003 Actual	2004 Est
Administration						
Clerk-treasurer				22,000.00	22,000.16	22,000.00
Asst Town Clerk and Clerical Help				7,000.00	3,212.50	5,000.00
Selectmen				900.00	900.00	900.00
Elections and Civil Board				750.00	520.00	1,000.00
Listers						
Salary				5,000.00	3,505.00	4,000.00
Supplies & postage		75.00	75.00	360.00	696.17	1,360.00
Telephone and Fax Machine				2,500.00	2,382.45	2,600.00
Auditors				1,500.00	1,042.50	1,500.00
Zoning	100.00	30.00	100.00	650.00	91.33	650.00
Office Expense	10,000.00	13,430.91	11,000.00	7,500.00	5,292.92	7,500.00
Restoration of Books				3,000.00	1,903.00	2,000.00
Sheriff's Patrol	1,000.00	306.00	300.00	6,000.00	4,759.90	6,000.00
Rubbish and Recycling				20,000.00	24,751.27	27,000.00
Water System				1,500.00	1,364.13	1,500.00
Town Buildings		25.00	25.00	500.00	7,114.00	1,000.00
Insurance				30,000.00	31,364.56	33,000.00
Tax and Assessments				7,000.00	7,247.00	7,000.00
Social Security				9,500.00	8,105.18	9,500.00
Leaseland Rent	18.00	18.00	18.00	40.00	38.95	40.00
Fire Protection						
Fire Truck Note				11,028.17	11,028.17	11,028.17
Dispatching				1,400.00	1,590.00	1,890.00
Gas				700.00	356.25	500.00
Fire Extinguishers					178.62	200.00
Legal Fees				1,000.00		1,000.00
Electricity				3,000.00	2,466.62	3,000.00
Fuel				3,000.00	1,937.33	3,000.00
Dog Account	2,000.00	2,094.00	2,000.00	2,500.00	364.09	3,000.00
Cemetery Account	1,500.00	2,300.44	1,600.00	4,000.00	4,990.05	5,000.00
Debt Service Loans	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
Interest				1,000.00	328.45	1,000.00
Vermont Fish & Game/						
Forests & Parks	7,500.00	8,114.28	8,000.00			
Current Use, Hold Harmless	18,000.00	24,407.00	24,000.00			
9-1-1 Signs & Posts				500.00	1,419.62	1,000.00
Delinquent Taxes	50,000.00	74,395.48	70,000.00			
Interest	1,500.00	3,560.13	3,000.00			
8% Penalty	4,000.00	5,910.82	5,600.00	5,000.00	5,910.82	5,800.00
Advertising	500.00	680.00	600.00	500.00	423.98	500.00
Tax Sale Expenses		75.14	75.00	1,500.00		1,500.00
Postage & Supplies	500.00			200.00	277.19	300.00
Tax Collector Deed		165.00			165.00	
Redemption of Properties						
from Tax Sales		2,869.87			9,200.65	
Escrow Accounts from Tax Sales		8,282.11				



	2002 Est	2002 Actual	2003 Est	2002 Est	2003 Actual	2003 Est
Overpayment of Taxes					117.93	
Bridges & Highway Signs				500.00		500.00
Overweight Permits	150.00	155.00	150.00			
Appropriations						
NEK Mental Health				400.00	400.00	400.00
Caledonia Home Health				350.00	350.00	350.00
NVDA				295.00	295.00	295.00
VT Center for Independent Living				100.00	100.00	100.00
NEK Youth Services				250.00	250.00	250.00
Adult Basic Education				100.00	100.00	100.00
Lyndonville Baseball				250.00	250.00	250.00
Lyndon Area Senior Action Center				50.00	50.00	50.00
Umbrella				300.00	300.00	300.00
Area Agency on Aging				244.00	244.00	244.00
Fairbanks Museum				510.00	510.00	510.00
Equipment Replacement				15,000.00	15,000.00	15,000.00
Lyndon Rescue, Inc.					12,285.18	
Cobleigh Library				600.00	600.00	600.00
Sutton Fire Department				5,000.00	5,000.00	6,500.00
Bridge Fund				<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
Sub Totals	156,768.00	206,894.18	186,543.00	254,977.17	272,779.97	267,717.17
Taxes			<u>81,174.17</u>			
Total			267,717.17			



# TREASURER'S REPORT GENERAL FUND RECEIPTS

Dog Account .....	\$ 2,094.00
Delinquent Taxes .....	74,395.48
Interest on Taxes .....	3,560.13
Tax Collectors 8% .....	5,902.92
Tax Sale Adv .....	680.00
Tax Sale Expense .....	75.14
Judicial Funds .....	306.00
Use of Copier .....	200.55
Recording Fees .....	10,355.50
Interest on Account .....	323.22
Overweight Permits .....	155.00
Leaseland Rent .....	18.00
Hold Harmless .....	24,407.00
Cemetery Funds .....	350.00
Forest & Parks/Fish & Game .....	8,114.28
Current Taxes .....	1,037,982.30
Bad Check Fees .....	50.00
Fiscal Services .....	2,400.00
Green Mt. Passport .....	4.00
Tax Collector Deed .....	165.00
Cemetery Interest .....	1,600.00
Rent of Grange .....	25.00
Posting Land .....	5.00
CN Bank (Line of Credit) .....	60,000.00
Non-resident License .....	85.00
Badger Redemption .....	1,951.33
Escrow Acct (McGraw) .....	7,591.09
Escrow Acct (Buchango) .....	383.81
Escrow Acct (Murphy Barnes) .....	307.21
Subdivision Permit .....	30.00
Redemption (McGraw) .....	475.55
Redemption (Murphy Barnes) .....	442.99
Copy Grand List .....	75.00
Refund US Treasury .....	7.64
VT Cemetery Grant .....	<u>350.44</u>
 Total Receipts .....	 \$1,244,868.62

# **TREASURY SUMMARY REPORT GENERAL & ROAD FUNDS**

Bal. Jan 1, 2003 .....	\$ 80,672.53	
Receipts		
General .....	\$ 1,244,868.62	
Roads .....	<u>99,159.59</u>	
.....	\$ 1,344,028.11	
Total Receipts .....		\$ 1,424,700.64
Disbursements		
General .....	\$ 1,060,839.58	
Roads .....	<u>278,683.57</u>	
Total Disbursements .....		<u>\$ 1,339,523.15</u>
General Fund Balance .....		\$ 85,177.49
General Fund Balance .....	\$ 85,171.66	
Outstanding Check added back into Town Account .....	<u>3,671.89</u>	\$ 88,849.38

## **PROOF OF BALANCE**

Checkbook Balance .....	\$ 87,098.18
Petty Cash .....	<u>1,751.20</u>
	\$88,849.38

## **TREASURER'S SUMMARY REPORT EQUIPMENT**

Balance January 1, 2003 .....	\$74,929.18	
Equipment Fund Receipts .....	<u>114,127.46</u>	
Total Receipts .....		\$ 189,056.64
Equipment Fund Disbursements .....		<u>-159,349.31</u>
Equipment Fund Balance .....		\$29,707.33
Proof of balance		
Checking Account Dec 31, 2003 .....		\$29,707.33

## GENERAL DISBURSEMENTS 2003

### TOWN OFFICE SALARIES

Doreen Devenger, Town Clerk & Treas. ....	\$ 22,000.16	
Jennifer Seymour, Assistant .....	76.50	
Diana Simpson, Assistant .....	<u>3,136.00</u>	\$ 25,212.66

### AUDITORS

Elaine Bandy .....	\$ 587.50	
Janice Solinsky .....	<u>455.00</u>	\$ 1,042.50

### LISTERS

Paul Lane .....	\$ 1,355.00	
Shaneen Ward .....	1,470.00	
Maxine Favreau .....	680.00	
Marshall Swift License for Listers .....	135.00	
Supplies .....	135.59	
Postage .....	248.00	
Mileage .....	87.60	
Office Chair .....	<u>89.98</u>	\$ 4,201.17

### ZONING

Jennifer Seymour .....	\$ 51.00	
Postage .....	17.00	
Advertising .....	<u>23.33</u>	\$ 91.33

### OFFICE EXPENSE

Office Supplies .....	\$ 432.94	
Postage (includes reimb. on postage to Town Clerk) .....	218.78	
Advertising .....	109.65	
Stamped Envelopes .....	624.85	
Computer / Printer .....	29.99	
Copier .....	374.89	
Land Record Books .....	1,310.78	
Palmer Bros. ....	221.04	
Restoration of Books .....	1,903.00	
Repairs of typewriter, vacuum & toilet .....	342.68	
Box Rent .....	26.00	
Custodian .....	280.50	
Clean Fax Machine .....	<u>49.00</u>	\$ 5,924.10

### TELEPHONE

Town Garage/Fax .....	\$ 1,176.47	
Grange .....	425.52	
Office .....	600.70	
MCI .....	127.26	
Repair .....	<u>52.50</u>	\$ 2,382.45

FUEL		
Grange .....	\$ 1,215.29	
Office .....	682.96	
Garage .....	<u>39.08</u>	\$ 1,937.33
REPAIRS / MAINTENANCE		
Municipal Building .....	<u>\$ 514.00</u>	\$ 514.00
ELECTRICITY		
Municipal Building .....	\$ 1,492.46	
Water System .....	764.13	
Street Lights .....	<u>974.16</u>	\$ 3,230.75
INSURANCE		
VLCT Unemployment (includes dues & unemp ins) .....	1,258.36	
Cigna (Rick Jackson) .....	4,281.68	
Municipal Retirement .....	2,602.82	
Village of Lyndonville (Dan Jackson) .....	3,145.20	
Hopkins & Reynolds (Workers Comp, Officers Bonds, Umbrella & Municipal Pkg) .....	<u>20,972.50</u>	\$ 32,260.56
TAX COLLECTOR		
Tax Collector 8% .....	\$ 5,910.82	
Postage & Envelopes .....	277.19	
Advertising .....	423.98	
Tax Collectors Deed .....	165.00	
M. Bunchango - Balance after sale .....	<u>383.81</u>	\$ 7,160.80
SELECTMEN .....	\$ 900.00	
CIVIL BOARD .....	<u>280.00</u>	\$ 1,180.00
DOG EXPENSE		
Dog License Books & Tags .....	\$ 107.09	
Brian Fournier .....	<u>257.00</u>	\$ 364.09
CEMETERY		
Pat Jackson .....	\$ 3,360.00	
Other Labor .....	525.66	
Cemetery Flags .....	232.83	
Supplies .....	279.98	
Parts .....	92.89	
Gas .....	246.64	
Trimmer .....	249.99	
Repairs .....	<u>2.06</u>	\$ 4,990.05
RUBBISH REMOVAL & RECYCLING EXPENSE		
Casella Waste .....	\$ 18,603.97	

Bulky Day .....	1,357.21	
Bulky Day Advertising .....	193.50	
NE Kingdom Waste .....	<u>4,596.59</u>	24,751.27

#### APPROPRIATIONS

NEK Mental Health .....	\$ 400.00	
Caledonia Home Health .....	350.00	
NVDA .....	295.00	
VT CTR. of Independent Living .....	100.00	
NEK Youth Services .....	250.00	
Adult Basic Education .....	100.00	
Lyndonville Baseball .....	250.00	
Lyndonville Area Sr. Action Center .....	50.00	
Umbrella .....	300.00	
Area Agency on Aging .....	244.00	
Fairbanks Museum .....	510.00	
Equipment Replacement Fund .....	15,000.00	
Lyndon Rescue .....	12,285.18	
Sutton Fire Dept. ....	5,000.00	
Bridge Fund .....	10,000.00	
Cobleigh Library .....	<u>600.00</u>	\$ 45,734.18

#### OTHER

Gas for fire truck .....	\$ 356.25	
Fire Extinguishers .....	178.62	
Drug & Alcohol Testing .....	150.00	
Social Security .....	8,105.18	
Sheriff's Patrols .....	4,759.90	
Town Reports .....	1,175.00	
St. Johnsbury Dispatching .....	1,590.00	
County Tax .....	6,176.00	
Sutton School District .....	788,065.44	
Water Rent .....	600.00	
Overpayment on Taxes .....	117.93	
Leaseland Rent .....	38.95	
Lays non-resident License .....	85.00	
Loan .....	60,000.00	
Interest .....	328.45	
Town Meeting Expense .....	240.00	
911 Signs & Post .....	1,419.62	
Dave McCue - Salt Shed .....	6,600.00	
Property Redemption (Murphy Barnes) .....	750.20	
Mailbox .....	5.99	
McGraw Redemption .....	8,066.64	
Fire Truck Loan .....	11,028.17	
Grader Lease .....	<u>25.00</u>	\$ 899,862.34

Total Disbursements General.....		\$1,060,839.58
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## EQUIPMENT FUND RECEIPTS

### Use of Equipment:

1993 Truck .....	\$ 10,980.00
2000 Truck .....	16,464.00
2004 Truck .....	3,876.00
Grader .....	9,690.00
Backhoe .....	<u>10,665.00</u>

\$ 51,675.00

### Other:

Interest on account .....	\$ 237.46
Equipment Replacement Acct. ....	62,215.00

\$ 62,452.46

### Total Receipts .....

**\$ 114,127.46**

## EQUIPMENT FUND DISBURSEMENTS

### Repairs & Upkeep:

1993 Truck .....	\$ 294.00
2000 Truck .....	238.63
Grader .....	631.60
Backhoe .....	970.40
Welding Plow .....	833.07
Tires .....	1,459.64
Salt Shed .....	1,211.20
Oil & Lube .....	902.65
Gas .....	<u>105.79</u>

### Total

\$ 6,646.98

### Other:

Shop & Small Tools .....	\$ 557.13
Lyndonville Agway .....	461.42
Arnolds Automotive .....	11,242.74
Uniforms .....	1,625.28
Northern Petroleum .....	10,096.86
Spencer Service .....	84.92
Merriam Graves .....	371.52
VT Dept. of Motor Vehicles .....	17.00
McDurttt Trucks .....	173.30
Tenco New England .....	36,046.55
Bob's Welding .....	124.75
Sullivan's Auto .....	36.00
Caterpillar Financial Services .....	17,480.35
Clark's Truck Center .....	62,215.00
National Fluid Safety .....	178.50
Sutton Fire Dept. - loan .....	11,800.00
VT Municipal .....	<u>191.01</u>

\$ 152,702.33

### Total Disbursements .....

**\$ 159,349.31**

## ROAD COMMISSIONER'S REPORT

### SUMMER CLASS 3

#### Labor:

Rick Jackson .....	\$ 13,264.50	
Dan Jackson .....	<u>12,042.50</u>	\$ 25,307.00

#### USE OF EQUIPMENT

1993 Truck .....	\$ 3,864.00	
2000 Truck .....	4,416.00	
Backhoe / loader .....	3,735.00	
Grader .....	6,645.00	
2004 Truck .....	<u>636.00</u>	\$ 19,296.00

#### OTHER

Green Mt. Barricade .....	\$ 45.00	
Calkins Stamat .....	4,137.68	
Gorman Bros. (Chloride) .....	23,062.04	
Spencer mowing .....	1,521.00	
H&S Supplies (culverts) .....	994.00	
Greenwood Mills .....	34.35	
E. Weed (work Sargent Rd.) .....	1,150.00	
.....		<u>\$ 30,944.07</u>

#### TOTAL DISBURSEMENTS SUMMER CLASS 3 .....

\$ 75,547.07

### WINTER CLASS 2

#### Labor

Rick Jackson .....	\$ 6,739.50	
Dan Jackson .....	<u>4,428.75</u>	\$ 11,168.25

#### USE OF EQUIPMENT

1993 Truck .....	\$ 1,548.00	
2000 Truck .....	3,564.00	
Backhoe / loader .....	1,815.00	
Grader .....	645.00	
2004 Truck .....	<u>660.00</u>	\$ 8,232.00

#### OTHER

Green Mountain Barricade .....	\$ 45.00	
Barrett Salt .....	942.91	
Beattie (screen sand) .....	7,480.51	
K&G Weed (w. sand) .....	2,131.20	
Cargill Salt .....	<u>7,839.62</u>	<u>\$ 18,439.24</u>

#### TOTAL WINTER CLASS 2 .....

\$ 37,839.49



**WINTER CLASS 3****Labor**

Rick Jackson .....	\$ 12,604.50	
Dan Jackson .....	12,688.75	
Richard Rice .....	<u>84.00</u>	\$ 25,377.25

**USE OF EQUIPMENT:**

1993 Truck .....	\$ 5,136.00	
2000 Truck .....	7,752.00	
Backhoe .....	4,365.00	
Grader .....	2,040.00	
2004 Truck .....	<u>2,580.00</u>	\$ 21,873.00

**OTHER**

Green Mt Barricade .....	\$ 45.00	
Spencer Plowing .....	4,445.00	
E. Weed Plowing .....	7,275.00	
Dan's Auto Plowing .....	219.00	
Barrett Trk Salt .....	1,414.37	
K & G Weed (sand) .....	3,196.80	
Beattie (screen sand) .....	11,220.77	
Cargill Salt .....	<u>11,759.42</u>	\$ 39,575.36

<b>TOTAL WINTER CLASS 3 .....</b>		<b>\$ 86,825.61</b>
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<b>Thompson Bridge State of VT Studies .....</b>		<b>\$10,627.76</b>
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**SUMMER CLASS 2****Labor**

Rick Jackson .....	\$ 1,742.00	
Dan Jackson .....	<u>1,560.00</u>	\$ 3,302.00

**USE OF EQUIPMENT**

1993 Truck .....	\$ 432.00	
2000 Truck .....	732.00	
Backhoe .....	750.00	
Grader .....	<u>360.00</u>	\$ 2,274.00

**OTHER**

Calkins (stamat) .....	\$ 258.79	
Green Mt. Barricade .....	45.00	
Bob Cat Sweeper .....	523.75	
Spender's Roadside Mowing .....	1,521.00	
Gorman Bros. (under pass rd paving & bomag) .....	<u>59,919.10</u>	\$ 62,267.64

<b>TOTAL SUMMER CLASS 2 .....</b>		<b>\$ 67,843.64</b>
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## STATEMENT OF HIGHWAY ACCOUNT

Highway Portion of Taxes Voted .....	\$ 215,749.84
Receipts:	
Class 2 .....	\$ 47,669.59
Class 3 .....	49,039.90
Town of Sheffield Plowing .....	2,250.00
Scott Spencer - sand .....	<u>200.00</u>
Total Receipts & Taxes .....	\$ 314,909.33
Disbursements:	
Summer Maint. Class 3 .....	\$ 75,547.07
Summer Maint. Class 2 .....	67,843.64
Winter Maint. Class 3 .....	86,825.61
Winter Maint. Class 2 .....	37,839.49
Thompson Bridge .....	<u>10,627.76</u>
Total Disbursements .....	\$ 278,683.57
Budget Surplus .....	\$ 36,225.76

## LISTERS REAPPRAISAL ACCOUNT

Passumpsic Savings Bank	
Beginning Balance 12/31/03 .....	\$ 4,518.84
Receipts	
State of VT Reappraisal .....	\$ 4,132.00
Interest earned .....	<u>60.41</u>
Total Receipts .....	\$ 8,702.25
Disbursements	
.....	<u>0.00</u>
Balance 12/31/03 .....	\$ 8,702.25

## LOAN TO SUTTON FIRE DEPARTMENT

Balance In Account 12/31/02 .....	\$ 8,430.19
Interest Earned .....	<u>100.62</u>
12/31/03 Balance .....	\$ 8,530.81
Disbursements	
Paid on Loan .....	\$8,530.81
Balance 12/31/03 .....	<u>0.00</u>

## SELECTMENS REPORT

2003 has come and gone, with business as usual. Lots of snow at each end of the calendar year, kept the Town's Road Crew very busy. The winter budget was under some stress, but we made it through. The new Cat Grader was delivered late summer, both are being put to the test. We the select board, Rick and Dan are very happy with the quality and workability of both. We encourage any and all Town's people to stop at the garage and take a look; this is your tax dollars working for you. We will continue with the ditching and graveling on the roads and do whatever paving we can afford. The salt shed is now fully enclosed with one bay heated so we can store the backhoe in there. This makes it a lot more convenient for the Road Crew and alleviates some overcrowding in the main garage.

It is State law to have all dogs licensed and vaccinated in the town they reside in. Our town has a lot of unlicensed dogs and no proof of rabies vaccination. This is a problem for us as we the town are liable if a problem arises. We the select board are going to take whatever measures we have to in dealing with this problem.

Thanks to all the Elected or Appointed Officials, Town Employees and the Town People for your support and cooperation.

Selectmen;

Tim Simpson  
Stanley Weed  
Kenneth Barrett



## **GREETINGS FROM THE TOWN OF SUTTON LISTERS OFFICE**

ACT 60/68

This year will enact some changes in how properties are classified. All properties will be classified as either a homestead or nonresidential property, pursuant to 32 V.S.A 5402 (a), and will be taxed at different rates. All property owners should have received a Homestead Declaration Form, and are now required to submit this form, pursuant to 32 V.S.A. 5410, by April 15, 2004. Forms filed after October 1, 2004, are subject to a penalty. False homestead declarations are also subject to penalty. We strongly encourage all property owners to file their Homestead Declaration Form by April 15, 2004, to avoid these penalties. If you need assistance with this form, you may call the Sutton Town Clerks Office. Property owners who have internet access can visit the VT Department of Taxes, Division of Property Valuation and Review, at [www.state.vt.us/tax/pvr.htm](http://www.state.vt.us/tax/pvr.htm) <<http://www.state.vt.us/tax/pvr.htm>> where you can file this form on line. Of note, you will need last years tax bill for information contained on that bill to fill out this form when filing either on line or by mail. If you do not file the Homestead Declaration Form, you will be taxed at the non-residential rate, which differs from the residential rate this year. Additionally, all out buildings contained within the two acre homestead, not being used for commercial purposes, will now be added to the homestead and taxed as such. We encourage you to visit the above web-site for additional information on Act 68.

Regarding tax maps, we would again encourage all property owners in Sutton to come in and view these maps to verify that your property information is correct or to make any necessary changes. These maps have been very useful to us and need to be kept up to date. Also, if you have had your property surveyed, and have not filed the survey with the Town of Sutton, we would encourage you to do so as this information also helps ensure the accuracy of the tax maps. Additionally, any address changes, name changes, etc. should also be sent to the town clerks office to make necessary changes in our computer files. Tax maps may be viewed at the Sutton Town Clerks Office, Mon., Tues., Thurs., and Fri., 9 a.m. to 5 p.m., and Wed. 9 a.m. to 12 noon.

Last year there were some questions regarding property descriptions on change of appraisal notices and tax bills. Please be assured, these are only reference tools, and do not affect the valuation of your property. If we have made an error in your property description, i.e., barn listed as shed, or barn listed as garage, please forward the correct information to us, and we will make the necessary changes. As always, we encourage all property owners to come in and go over their file with us to ensure it's accuracy.

Finally, as always, we welcome your comments, suggestions, and questions. Please feel free to e-mail us at [suttonvt.kingcon.com](mailto:suttonvt.kingcon.com), with subject line addressed to the Listers Office, and we will respond in a timely manner. If you wish to set up an appointment to go over your file, please feel free to call one of us at home. We are all listed in the phone book. As always, we do our best to stay informed and perform out duties to the best of our ability.

Town of Sutton Listers  
Shauneen Ward 467-8304  
Paul Lane 626-8742  
Maxine Favreau 467-1059

## SCHOOL ASSETS AND LIABILITIES

### School Assets

School Construction Account    Bal 12/31/03 .....	\$ 2,491.58
CD Trans. to Capital Improvement Fund .....	36,793.52
Francis Curtis .....	167.57
Non Arbitrage Cash Account .....	626,132.95
Int Earned Cash Account .....	1,524.79
Citizens - CD .....	31,064.94
 Total Assets .....	 \$ 698,175.35

### School Liabilities

Municipal Note .....	\$ 285,000.00
Non Arbitrage borrowing acct .....	626,132.95
 Total Liabilities .....	 \$ 911,132.95



**Sutton Town School  
Proposed Revenues and  
Estimated Tax Rates  
FY 2005**

	Adopted FY 2003	Actual FY 2003	Adopted FY 2004	Proposed FY 2005
<b>Expenditures Budget</b>	<b>1,806,944</b>	<b>1,780,440</b>	<b>1,776,553</b>	<b>1,917,519</b>
<b>Estimated Income and Reimbursements</b>				
Regular Tuition Income	0	5,835	0	0
Capital Debt (Hold Harmless)	4,330	4,516	4,000	4,403
Mainstream Block Grant (SPED)	0	51,667	0	56,296
Intensive Reimbursement (SPED)	134,335	115,343	152,664	89,779
Care & Custody (SPED)	0	0	0	0
IDEA-B Federal (SPED)	10,000	20,331	10,000	35,591
Vocational Reimbursement from L.I.	8,500	12,939	13,372	33,376
EEE Grant	0	4,403	0	0
Interest Income	2,500	28,618	5,000	15,000
LI Interest Reimbursement	0	4,002	0	5,000
Miscellaneous Income	5,000	5,165	5,000	0
State Placed Students	25,000	26,481	8,220	6,010
Medicaid Reimbursements	6,000	19,831	6,000	16,145
E-Rate Reimbursement	0	4,975	0	2,500
State Small Schools Grant	72,637	66,792	69,507	65,000
General Fund Surplus	0	0	0	0
Transfer from Escrow Fund	30,000	0	0	0
	<b>298,302</b>	<b>365,064</b>	<b>273,763</b>	<b>329,100</b>
<b>Education Spending (Act 68 definition)</b>	<b>1,508,642</b>	<b>1,415,376</b>	<b>1,502,790</b>	<b>1,588,419</b>

**FY 2005 Act 68 Estimated Tax Rates**

FY 2005 is the first year under the latest Vermont education funding formula. These estimates are based on the most likely outcome of current legislative amendments being considered.

Town	Equalized Pupils	Education Spending	Cost per Pupil	Act 68 Residential Actual Rate	Act 68 Non-Resident Actual Rate
Sutton	192.67	1,588,419	8,245	1.28	1.55

**Comparison of tax rates FY 2004 (Act 60) vs FY 2005 (Act 68)**

Last year the funding formula was calculated under Act 60, which was different than the current Act 68.

Town	FY 2004 Act 60	FY 2005 Act 68			
	Act 60 Actual Rate	Act 68 Residential Actual Rate	(Decrease)	Act 68 Non-Resident Actual Rate	Increase
Sutton	1.56	1.28	(0.27)	1.55	(0.01)

**SUTTON  
GENERAL FUND EXPENDITURES  
FY 2005 Proposed Budget**

	Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
<b>****ELEMENTARY BUDGET****</b>					
1100 <b>Instruction</b>					
110 Teachers' Salaries	358,527	350,814	382,724	377,937	
115 Paraeducators' Salaries	23,102	20,624	23,197	36,239	2.5% COLA
120 Substitute Salaries	4,000	10,100	4,000	8,000	
210 Health Insurance	74,077	59,843	84,188	87,496	9.75% premium increase.
220 Social Security	29,501	29,066	31,359	32,297	
240 Municipal Retirement	0	976	0	1,450	
250 Workers comp	2,275	55	2,664	3,800	
260 Unemployment Insurance	2,931	75	2,000	0	See Board Expenses
270 Professional Development	4,900	9,440	4,900	6,000	
280 Dental Insurance	2,421	1,936	2,182	2,752	
290 Disability Insurance	1,658	987	1,763	1,815	
320 Special Programs-Living Arts	4,400	3,453	4,400	3,500	This is to support our living arts program
321 Special Programs- Museum	3,300	3,500	3,300	3,500	Fairbanks Museum special programs
430 Repairs & Maintenance	1,300	998	1,300	1,100	Repairs and maintenance contracts for equipment.
440 Equipment rentals	5,500	6,788	5,500	6,500	Copier costs
580 Staff Travel	200	0	200	200	
610 Instructional Supplies	15,000	14,249	15,000	16,000	Supplies, workbooks, etc. used in the classrooms.
640 Textbooks	4,650	6,139	4,650	6,000	We need to update and expand our Math and Science textbooks.
730 Instructional Equipment	3,000	2,860	3,000	4,000	
739 Non-Instructional Equipment	0	576	0	0	
810 Dues and Subscriptions	150	20	150	150	
<b>Sub-Total</b>	<b>540,892</b>	<b>522,498</b>	<b>576,477</b>	<b>598,736</b>	
1200 <b>Special Education</b>					
110 Teachers' Salaries	25,954	26,150	27,150	34,250	
115 Paraeducators' Salaries	48,481	89,614	81,905	90,724	
120 Substitute Salaries	1,100	3,133	1,000	3,000	
210 Health Insurance	3,560	2,481	4,023	8,679	
220 Social Security	5,778	8,563	8,419	9,790	
240 Municipal Retirement	1,939	2,884	3,276	3,629	For paraeducators only
250 Workman's Comp	446	0	715	1,152	
260 Unemployment Insurance	491	0	300	0	
270 Staff Development	700	603	700	700	
280 Dental Insurance	216	216	266	257	
290 Disability Insurance	325	0	473	550	
320 Summer Program - ESY	0	640	0	420	
330 Professional Services	4,000	2,425	4,000	3,000	
510 Transportation	4,400	2,339	4,500	0	
566 Tuition	50,000	30,132	35,000	0	
580 Staff Travel	350	0	350	200	
599 EEE Program	0	6,835	0	0	Not budgeted because Federal Program
610 Instructional Supplies	600	680	600	800	
640 Textbooks	250	356	250	250	
730 Equipment	750	0	750	1,000	
<b>Sub-Total</b>	<b>149,340</b>	<b>177,051</b>	<b>173,678</b>	<b>158,401</b>	Special Education Costs 57% reimbursable
2120 <b>Guidance Services</b>					
110 Teachers' Salaries	9,231	10,628	9,270	18,800	We are maintaining 2 days per week.
210 Health Insurance	1,353	1,044	1,599	3,491	
220 Social Security	671	808	709	1,438	
250 Workers Comp	52	0	60	169	
260 Unemployment Insurance	57	0	50	0	
270 Staff Development	0	212	0	207	
280 Dental Insurance	42	0	266	0	
290 Disability Insurance	38	0	40	81	
610 Instructional Supplies	160	0	160	100	
640 Books	60	0	60	50	
<b>Sub-Total</b>	<b>11,664</b>	<b>12,691</b>	<b>12,214</b>	<b>24,336</b>	

	Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
2130 <b><u>Health Services</u></b>					
110 Nurse's Salaries	11,822	12,075	12,780	19,800	This is for 2 full days.
220 Social Security	904	924	978	1,515	
250 Workers Comp	70	0	83	178	
260 Unemployment Insurance	90	0	70	0	
270 Staff Development	100	119	100	200	
280 Dental insurance	96	0	0	120	
290 Disability Insurance	51	0	55	85	
610 Instructional Supplies	200	507	200	200	
640 Textbooks	50	0	50	50	
730 Equipment	100	54	100	100	
<b>Sub-Total</b>	<b>13,483</b>	<b>13,678</b>	<b>14,416</b>	<b>22,248</b>	
2136 <b><u>OT/PT Services</u></b>					
330 Purchased services	1,200	8,497	2,000	8,000	Special Education Costs 57% reimbursable
<b>Sub-total</b>	<b>1,200</b>	<b>8,497</b>	<b>2,000</b>	<b>8,000</b>	
2140 <b><u>Psychological Evaluation</u></b>					
330 Professional Services	2,500	6,555	2,500	2,000	Special Education Costs 57% reimbursable
335 Special services	7,200	7,000	7,200	7,000	
<b>Sub-Total</b>	<b>9,700</b>	<b>13,555</b>	<b>9,700</b>	<b>9,000</b>	
2150 <b><u>Speech Pathology-(Sutton)</u></b>					
110 Teachers' Salaries	8,151	8,414	8,950	18,320	2 day per week of a speech-language pathologist
115 Paraeducators' Salaries	5,035	8,243	13,215	13,545	
210 Health Insurance	0	0	2,120	2,327	
220 Social Security	1,009	1,274	1,696	2,438	
240 Municipal Retirement	201	330	529	542	
250 Workers Comp	78	0	142	287	
260 Unemployment Insurance	100	0	85	0	
270 Staff Development	500	100	500	200	
280 Dental	48	0	0	0	
290 Disability	57	0	95	137	
330 Professional Services	500	0	500	200	Special Education Costs 57% reimbursable
580 Staff travel	250	80	250	100	
610 Instructional Supplies	150	43	150	150	
640 Books	300	254	300	300	
730 Equipment	200	334	200	200	
810 Dues	200	0	200	100	
<b>Sub-Total</b>	<b>16,779</b>	<b>19,072</b>	<b>28,932</b>	<b>38,846</b>	
2220 <b><u>Library</u></b>					
110 Teachers' Salaries	21,332	21,928	23,010	19,700	Replace encyclopedia
210 Health Insurance	5,988	5,250	6,788	6,087	
220 Social Security	1,632	1,636	1,760	1,507	
250 Workers Comp	126	0	150	177	
260 Unemployment Insurance	162	0	100	0	
270 Staff Development	200	678	200	200	
280 Dental Insurance	144	130	160	120	
290 Disability Insurance	92	40	99	85	
430 Repairs/Maintenance	0	0	0	0	
610 Instructional Supplies	400	426	400	400	
640 Books	2,400	2,505	2,400	3,500	Library support software
650 A-V Materials	1,000	1,240	1,000	1,000	
670 Software	400	390	400	800	
730 Equipment	100	723	100	100	
<b>Sub-Total</b>	<b>33,976</b>	<b>34,946</b>	<b>36,567</b>	<b>33,676</b>	



	Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
2225 <u>Information Technology</u>					
110 Teachers' Salaries	14,222	14,724	15,340	19,700	
210 Health Insurance	3,992	3,000	4,525	6,087	
220 Social Security	1,088	1,126	1,174	1,507	
250 Workman's Comp	84	0	91	177	
260 Unemployment Insurance	92	0	100	0	
270 Staff Development	500	283	500	500	
280 Dental Insurance	96	86	106	120	
290 Disability Insurance	61	21	66	85	
430 Repair & Maintenance	3,000	2,431	3,000	3,000	
431 Network Support	0	0	4,020	1,000	
530 Internet services	1,200	9,965	1,200	1,800	
730 Equipment & Software	4,000	6,749	4,000	6,000	Replacing 4 aging computers
Sub-Total	28,335	38,385	34,121	39,976	
2311 <u>School Board</u>					
110 Salaries	900	900	1,200	1,200	
115 Clerk to the Board	750	335	750	400	
220 Social Security	388	0	149	122	
270 Staff Development	500	0	300	300	
610 Supplies	100	0	100	100	
810 Dues & Fees	1,600	1,050	1,500	1,500	
890 Misc. Expenses	100	40	100	100	
Sub-Total	4,338	2,325	4,099	3,722	
2315 <u>Legal Services</u>					
330 Professional Services	1,000	356	1,000	5,000	This is a line item which is very difficult to anticipate.
Sub-Total	1,000	356	1,000	5,000	
2317 <u>Audit Services</u>					
330 Professional Services	500	4,250	500	0	The law requires a complete professional audit every 3 years.
331 Professional Services - GASB 34	0	0	480	108	Required inventory of all fixed assets.
Sub-Total	500	4,250	980	108	
2319 <u>General Board Expenses</u>					
250 Workman's Comp	0	3,482	0	0	
260 Unemployment Insurance	0	558	0	5,000	
522 Liability Insurance	1,900	1,622	3,269	3,173	
523 Bonds	250	0	250	250	
540 Advertising	1,000	1,162	800	1,000	
550 Printing	0	36	0	50	
890 Miscellaneous Expenses	0	207	0	250	
Sub-Total	3,150	7,067	4,319	9,723	

		Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
2321	<b><u>CNSU Office</u></b>					
331	Administrative Professional Svcs.	32,772	32,772	32,458	41,041	
331	Information Technology Program	4,020	1,671	0	0	
	<b>Sub-Total</b>	<b>36,792</b>	<b>34,443</b>	<b>32,458</b>	<b>41,041</b>	
2410	<b><u>Principals Office</u></b>					
110	Principal Salary	49,816	49,816	53,111	57,400	
115	Secretary Salary	7,122	7,579	7,308	18,729	
120	Substitutes	100	768	100	100	
210	Health Insurance	5,091	3,888	5,876	21,743	
220	Social Security	4,356	4,380	4,622	5,824	
240	Municipal Retirement	285	285	292	749	
250	Workman's Comp	336	0	393	685	
260	Unemployment Insurance	370	0	250	0	
270	Staff Development	2,000	2,048	0	2,000	
280	Dental Insurance	382	216	266	240	
290	Disability Insurance	245	170	260	327	
330	Special Services	0	0	0	500	
530	Postage	1,700	1,107	1,700	3,000	
580	Travel	500	0	500	500	
610	Supplies	400	489	400	400	
730	Equipment	500	230	326	300	
810	Dues & Fees	200	426	200	300	
	<b>Sub-Total</b>	<b>73,403</b>	<b>71,402</b>	<b>75,603</b>	<b>112,797</b>	
2420	<b><u>Special Education Administration</u></b>					
331	Professional Services	7,931	7,931	8,550	9,690	
	<b>Sub-Total</b>	<b>7,931</b>	<b>7,931</b>	<b>8,550</b>	<b>9,690</b>	Special Education Costs 57% reimbursable
2520	<b><u>Fiscal Services</u></b>					
115	Bookkeeper Salary	10,683	10,229	10,962	15,600	
210	Health Insurance	2,136	1,129	2,414	0	
220	Social Security	817	879	839	1,193	
240	Municipal Retirement	427	427	438	624	
250	Workman's Comp	63	0	65	140	
260	Unemployment Insurance	69	0	70	0	
270	Staff Development	0	0	0	250	
290	Disability Insurance	46	0	47	67	
330	Treasurer's fees	4,800	3,763	4,800	2,400	
580	Staff Travel	0	0	0	150	
610	Supplies	300	281	250	300	
670	Computer Software	300	0	300	200	
671	Computer software support	1,000	1,055	1,000	1,000	
830	Short Term Interest Expense	6,000	18,088	5,000	5,000	
831	Bank Fees	0	15		50	
	<b>Sub-Total</b>	<b>26,642</b>	<b>35,866</b>	<b>26,185</b>	<b>26,974</b>	

	Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
2600 <b><u>Physical Plant</u></b>					
110 Regular Salaries	21,632	21,632	22,194	22,748	
120 Temporary Help	200	0	200	200	
210 Health Insurance	9,378	0	8,240	9,053	
220 Social Security	1,670	1,655	1,713	1,756	
240 Municipal Retirement	865	865	888	910	
250 Workman's Comp	128	0	144	2,402	
260 Unemployment Insurance	141	0	100	0	
270 Staff Development	125	0	125	100	
280 Disability	93	0	95	98	
411 Water	600	400	600	650	
420 Contracted Services (rubbish)	2,640	2,527	2,840	2,600	
430 Repairs/Maintenance	3,500	11,194	3,500	3,500	
440 Equipment Rentals	0	0	0	200	Floor polisher
521 Property Insurance	1,700	1,622	2,669	2,660	
530 Telephone	3,400	3,159	3,400	3,500	
580 Staff Travel	700	700	677	700	
610 Custodial Supplies	3,500	8,000	3,500	4,000	
622 Electricity	9,200	10,914	11,000	11,550	
624 Heat	7,000	9,675	7,000	9,500	
730 Non-Instructional Equipment	2,100	1,600	2,100	5,500	Floor scrubber, tables & chairs, file cabinet
<b>Sub-Total</b>	<b>68,572</b>	<b>73,944</b>	<b>70,985</b>	<b>81,627</b>	
2542 <b><u>Summer-Maintenance</u></b>					
110 Salaries	0	945	0	0	
220 Social Security	0	48	0	0	
430 Repairs/Maintenance	8,000	6,480	8,000	12,500	Tile hallway, replace windows, bathroom repairs, asphalt repairs
<b>Sub-Total</b>	<b>8,000</b>	<b>7,473</b>	<b>8,000</b>	<b>12,500</b>	
2543 <b><u>Upkeep Of Grounds</u></b>					
424 Snow Plowing	1,300	2,269	1,300	1,800	
430 Repairs/Maintenance	1,200	0	1,200	1,000	
<b>Sub-Total</b>	<b>2,500</b>	<b>2,269</b>	<b>2,500</b>	<b>2,800</b>	
2544 <b><u>Care/Upkeep Of Equipment</u></b>					
610 Repair Parts	1,000	0	1,000	500	
<b>Sub-Total</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>500</b>	
2700 <b><u>Transportation</u></b>					
510 Bus Contract	0	0	0	0	Sutton does not transport its students
519 Field Trips	1,000	772	1,000	1,000	
<b>Sub-Total</b>	<b>1,000</b>	<b>772</b>	<b>1,000</b>	<b>1,000</b>	
 <b>Elementary Total</b>	 <b>1,040,196</b>	 <b>1,088,470</b>	 <b>1,124,785</b>	 <b>1,240,701</b>	
	<b>8.62%</b>	<b>4.64%</b>	<b>8.13%</b>	<b>10.31%</b>	

		Budget Approved FY2003	Budget Actual FY2003	Budget Approved FY2004	Budget Proposed FY 2005	Explanation:
<b>*****SECONDARY BUDGET*****</b>						
1100	<b><u>Instruction</u></b>					
560	504 Fees	0	3,710	3,000	675	
565	Tuition-Public	7,100	0	13,500	0	
566	Tuition-Private LI	613,500	594,340	519,773	496,822	53 students, 5.5% increase in tuition
567	Tuition-Private Other	0	0	0	45,131	2 SJA, 3 East Burke
	<b>Sub-Total</b>	<b>620,600</b>	<b>598,050</b>	<b>536,273</b>	<b>542,628</b>	
1200	<b><u>Special Education</u></b>					
110	Teacher 1:1	0	0	0	0	
115	Mentoring	5,250	0	0	0	
210	Health Insurance	0	0	0	0	
220	Social Security	0	0	0	0	
240	Municipal Retirement	0	623	0	0	
250	Workers Comp	0	0	0	0	
260	Unemployment Insurance	0	0	0	0	
290	Disability Insurance	0	0	0	0	
330	Professional services	2,400	0	2,400	2,400	
510	Transportation	8,000	0	1,000	10,000	
565	Tuition Public	0	0	0	5,880	
566	Tuition-Private	37,200	39,153	24,000	43,194	
567	Tuition for special programs	42,200	0	33,239	0	
	<b>Sub-Total</b>	<b>95,050</b>	<b>39,776</b>	<b>60,639</b>	<b>61,474</b>	Special Education Costs 57% reimbursable
1300	<b><u>Vocational Education</u></b>					
510	Transportation	400	0	400	400	
566	Tuition-Private	8,500	12,983	13,372	33,376	
	<b>Sub-Total</b>	<b>8,900</b>	<b>12,983</b>	<b>13,772</b>	<b>33,776</b>	
	<b><u>Psychological Services</u></b>					
330	Professional Services	1,000	0	1,000	0	
	<b>Sub-Total</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	Special Education Costs 57% reimbursable
	<b>Secondary Total</b>	<b>725,550</b>	<b>650,808</b>	<b>611,684</b>	<b>637,878</b>	
		<b>12.71%</b>	<b>-10.30%</b>	<b>-15.69%</b>	<b>4.28%</b>	
	<b><u>Long Term Debt Service</u></b>					
830	Interest Payments	16,198	16,162	15,085	13,940	
910	Principal Payments	25,000	25,000	25,000	25,000	
	<b>Sub-Total</b>	<b>41,198</b>	<b>41,162</b>	<b>40,085</b>	<b>38,940</b>	
	<b>Grand Total All Expenditures</b>	<b>1,806,944</b>	<b>1,780,440</b>	<b>1,776,553</b>	<b>1,917,519</b>	
		<b>9.93%</b>	<b>-1.47%</b>	<b>-1.68%</b>	<b>7.93%</b>	

## Three Prior Years Comparisons

ESTIMATES  
ONLYDistrict: **Sutton**  
County: **Caledonia**LEA: **203**  
S.U.: **Caledonia North**

## Expenditures

	FY2002	FY2003	FY2004	FY2005
<b>Budget</b> (local budget approved in prior years)	1,843,657	1,806,944	1,776,553	1,917,519
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	-
S.U. assessment (included in local budget)	45,870	44,723	41,008	50,731
Deficit (if included in local budget)	-	-	-	-
+ Block grant paid by State to tech center in prior years	-	-	-	not applicable
+ 1. Separately warned article passed at town meeting	-	-	-	-
+ 2. Separately warned article passed at town meeting	-	-	-	-
+ 3. Separately warned article passed at town meeting	-	-	-	-
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
<b>Act 68 local adopted budget</b>	<b>1,843,657</b>	<b>1,806,944</b>	<b>1,776,553</b>	<b>1,917,519</b>
+ Union school or joint school district assessment	-	-	-	-
+ Deficit if not included in budget or revenues	-	-	-	-
+ Special programs expenditures (if not included in local budget)	-	-	-	-
<b>Gross Act 68 Budget</b>	<b>1,843,657</b>	<b>1,806,944</b>	<b>1,776,553</b>	<b>1,917,519</b>
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-

## Revenues

+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	232,479	293,786	271,354	324,697
+ Capital debt aid	4,337	4,516	2,409	4,403
+ Special program revenues (if not included in local budget)	-	-	-	-
- Deficit if not included in budget or expenditures	-	-	-	-
- Act 144 revenues	236,816	298,302	273,763	329,100
<b>Total revenues</b>	<b>236,816</b>	<b>298,302</b>	<b>273,763</b>	<b>329,100</b>
- Fund raising (if any)	-	-	-	-
<b>Adjusted local revenues</b>	<b>236,816</b>	<b>298,302</b>	<b>273,763</b>	<b>329,100</b>

<b>Education Spending</b> (Act 68 definition)	<b>1,406,841</b>	<b>1,508,642</b>	<b>1,502,790</b>	<b>1,588,419</b>
Equalized Pupils	200.70	194.36	190.66	192.67
<b>Education Spending per Equalized Pupil</b>	<b>7,010</b>	<b>7,762</b>	<b>7,882</b>	<b>8,245</b>

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment  
(minimum of 100%)  
(\$8,245 / \$6,800)Anticipated homestead tax rate, equalized  
(121.250% x \$1.05)Household Income Percentage for income sensitivity  
(121.250% x 2.0%)

## Sutton School Board Report

With "No Child Left Behind" (NCLB), the pressure is real to show our students' academic performance increase ten percent per year or risk being deemed a 'failing school' and lose funding. Our recent test scores show we are on track, but there is very little room for error. We are fortunate to have a strong, well-trained staff and a commitment to provide ongoing professional development to enhance skills. How are we handling the pressure to perform?? By building on and supporting our school on several fronts.

1) First, our physical building needs to be strong, keep out the elements and keep us warm and dry. We have a new roof with lots of new support structure. This is a job that will last. We have a three-year plan developed by the Principal and our Maintenance Personnel to keep the building sound over time. We didn't close down for two or three days this winter like many schools due to the weather. There were challenges, but nothing that couldn't or didn't get fixed quickly.

2) We have a very important and popular breakfast and lunch program. A well-nourished child is a more ready-to-learn child. The After School program is also very well attended with activities, homework help and an energetic staff.

3) We have strong initiatives in Literacy and Math as well as Responsive Classroom, Second Step and Let Me Learn that give our students the academic, social and behavioral expectations and skills to live by in and out of the classroom. To further support our students, we are looking to add needed services in the areas of Counseling and Speech/Language.

4) We are also looking to reduce transportation costs by researching other options to accommodate those students who require transport for special programs.

5) We are especially keen on further developing a school culture of open, courteous and direct communication. It's The Sutton Way. Teachers are eager to welcome parents, family and interested folks to observe their classrooms in action and be a part of the activities, plays and concerts. With an active and informed community, we all help create a dynamic hub for our town.

Sutton School is a positive and energizing place. There will always be some challenges, disagreements and complaints. However, speaking openly and directly to the problems and issues goes a long way towards finding solutions. We are thankful for the commitment from the town thus far to maintain a high standard that is not only necessary but continues to build on itself. We are about building strong foundations, being fiscally responsible and providing the best education possible for our children.

Respectfully submitted,

Sutton School Board Directors

Celeste Girrell, Chair  
Nancy Vincent

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

Two important initiatives are occurring in the district that focus on the traditional and central 3 R's of Reading, Writing, and 'Rithmetic albeit through the lens of modern and rigorous state and national standards. Federal funds have enabled skilled math teachers within CNSU to provide guidance and training to their colleagues. Federal funds have permitted the purchase of consulting services in English Language Arts from experts throughout Vermont. District teachers are devoting hours to honing their teaching knowledge and skills with the help of these professionals. In addition, initiatives are underway to offer alternative programming through Lyndon Institute for high school students and to create a regional collaborative to serve Caledonia County students on the autistic spectrum.

Although the media has reported on turnover among principals and superintendents in Vermont, relatively little attention has focused on the turnover of school directors. The school board plays the critical role of setting the overall direction of the school, reviewing the performance of staff and students, and monitoring the budget. Without sustained leadership, including that of the school board, schools flounder. Please support the efforts of your school directors and consider serving in the post yourself.

The budget recommended by the School Board is for Fiscal Year 2004-2005 (FY05). It reflects the transition from the Act 60 education funding formula to the formula established by the Legislature in Act 68. Under Act 68 the grand list will be split between homestead property and all other property. The education tax rate for homestead property will depend on the level of per pupil spending in your school district; the rate for all other property is set uniformly throughout Vermont by the Legislature.

In recent years the student population in Vermont has been declining. Accordingly, taxpayers rightfully ask if school costs can be reduced. I would make two observations: 1) In many settings, the per pupil cost cannot be held at previous levels because, although enrollment has dropped, a) the basic physical plant maintenance needs remain the same, b) regulations imposed at the state and federal level require the school to provide specific programs and services, and c) the public demands and authorizes programming beyond traditional academic instruction. 2) Vermonters cherish the benefits of community schools with small classes. Large savings in school budgets cannot be achieved without larger class sizes. Against this backdrop school boards struggle to control their expenditure budgets.

I value the contribution that each of you make to the budget discussion as well as the time and talent that you volunteer to your local school. No work, no legacy is more important than the preparation of children and youth to assume the responsibilities of adulthood.

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### Sutton 2003 – 2004 Enrollment (Based on 40 Day Average Daily Membership Report)

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Kindergarten	12	Grade 4	13	Grade 8	11	Grade 11	17
Grade 1	16	Grade 5	13	Grade 9	21	Grade 12	11
Grade 2	15	Grade 6	12	Grade 10	14		
Grade 3	18	Grade 7	18				

Respectfully submitted,

Mary Ann Riggie  
Superintendent of Schools

## **SUTTON VILLAGE SCHOOL PRINCIPAL'S REPORT**

To the Citizens of Sutton:

As this is my first year preparing your annual report, it is with sincere pleasure that I share with our school community the success and challenges at Sutton Village School for the 2003-2004 school year. Thanks to the dedicated staff and community members, we are providing the students of our community a challenging education with significant progress toward raising expectations and standards.

There have been many accomplishments and educational achievements at Sutton in the last couple of years. More, of course, is never enough, and because of loyal and dedicated teachers, paraprofessionals, volunteers and other support staff, Sutton students will continue to experience rigorous curriculum, quality instruction and a positive school climate. Success for our students requires us to improve our instruction, expand our learning opportunities and increase our student performance. Our immediate challenge is to maximize the performance of all our students and assure success for those students who do not achieve the standards. We must strengthen the home/school connection with all families, particularly those who have traditionally been disengaged or who, for a variety of reasons, have difficulty participating in school functions. We are committing to the implementation of extensive and rigorous programming to reverse any educational failure. We know we must insure that all of our students acquire knowledge, skills and character to create a successful and responsible life.

The faculty at Sutton has increased its emphasis on improving students' mathematical skills, especially in the area of concepts and problem solving. Our school now has a district math leader that devotes her time in working directly with teachers in math instruction, curriculum development and students assessments. Teachers now gather weekly to discuss student work and discuss mathematical methodology. Time is also spent on maximizing the strengths of our Mathland Program, discussing national math standards and the recent learning objectives developed by the Department of Education. Our focused work and commitment to improving math instruction and student performance have resulted in improved test scores on standardized tests.

We continue to place an enormous amount of energy on reading instruction. The school has a variety of grants, initiatives and activities to promote literacy and reading instruction. Our recent involvement in the Vermont Strategic Reading Initiative (VSRI) has accelerated our commitment to early identification of reading problems, skill instruction and providing teachers with professional development opportunities. Sutton teachers are now networked with reading consultants throughout the state with weekly visitations by our VSRI consultant in classrooms and faculty meetings. We are pleased with our involvement with VSRI and the impact it has on tests scores and students reading with confidence and for pleasure. Federal funds continue to support additional staffing for reading instruction, our Reading Recovery Program and professional development opportunities for teachers.

I wish to express my thanks and appreciation to the educational and visionary leadership by our school board members and our superintendent of schools. They have been a driving force in our school in demanding high expectations for students and staff. We attribute the many successful achievements at Sutton to their support and countless hours of hard work.

This year's budget is higher than in years past. The proposed budget will increase the counseling and speech pathologist position by an additional day, continue our growth in technology, upgrade the facility and meet the increased costs of operating a public school. This is no time to rest on our achievements. For all our students to be successful we must constantly seek ways to assess, evaluate, and improve upon the education that we are providing. More students need access to technology and we must insure that all our students are acquiring the knowledge, skills and character to be successful in a rapidly changing society.

In closing, the staff at Sutton encourages you to vote on March 2<sup>nd</sup> at 10:00am in the school's multipurpose room. Your contribution of support, time and taxes are appreciated, well spent and making a difference in the lives of Sutton students.

Respectfully submitted,

James F. Frail  
Principal



## STUDENT PERFORMANCE

In January of 1996 the Vermont State Board of Education adopted the Vermont Frameworks of Standards and Learning Opportunities. Since that time the Sutton School's faculty has worked to develop Standards Based Instructional Units designed to provide learning opportunities and help students meet the goals outlined in the frameworks and endorsed by our local school board.

In addition to standards based instruction, our students have been evaluated in conjunction with the comprehensive assessment program also adopted in 1996. The assessments we administer are either required or recommended by the State Department of Education. Assessment occurs each spring and includes norm-referenced standardized achievement tests; the New Standard Reference Exams; and portfolio appraisal. Norm-referenced tests assess how well a student performs compared to a similar group of students; standards referenced tests assess how closely a student's work is aligned to a specific performance expectation. Portfolio appraisal evaluates student's individual work.

Last fall, for the first time, the fifth grade took the Vermont PASS Science Assessment. This year the VT-PASS will also be given in the spring. Last fall, grade 4 also took the NAEP's, National Assessment of Educational Progress. This particular assessment is used to gather state statistics used to prepare the "Nation's Report Card." Results for individual students are not available.

The following tests and/or assessment instruments were used as part of the comprehensive assessment process for the Sutton School during the 2002-2003 school year.

### Required by the State of Vermont Department of Education:

**Grade 2** Developmental Reading Assessment

**Grade 5** Writing Portfolio  
VT PASS Science Assessment

**Grade 4** New Standards Reference Exam Mathematics  
New Standards Reference Exam Eng-Lang. Arts  
Mathematics Portfolio  
National Assessment of Educational Progress

**Grade 8** New Standards Ref. Exam Math  
New Stand. Ref. Exam Eng/Lang  
National Assess. Of Ed. Progress

### Recommended by the State of Vermont Department of Education:

**Grades 3-5, & 6-7** Norm referenced standardized achievement test. (The Caledonia North Supervisory Union has used Terra Nova Multiple Assessments)

### **Terra Nova Multiple Assessment Series** **Results Spring 2002-03**

The Terra Nova Multiple Assessment Series is a norm-referenced examination that measures how well our students perform nationally with other students. Students in grades 3,5,6,and 7 are administered this test each spring. The Middle School teachers decided to test the eighth grade class last year to obtain additional assessment information.

The Normal Curve Equivalent (NCE) is a standard score with a known mean and standard deviation, such that NCE scores of 1, 50 and 99 correspond to percentile ranks of 1, 50, and 99 respectively. Although our scores fluctuated by year and by class, our students generally scored near the 50<sup>th</sup> percentile rank.

<b><u>Grade 3</u></b>	<b><u>Apr-02</u></b>	<b><u>Apr-03</u></b>
Reading	55%	47%
Language (Grammar)	53%	43%
Math	57%	45%
Science	52%	42%
Social Studies	63%	45%

<b><u>Grade 5</u></b>	<b><u>Apr-02</u></b>	<b><u>Apr-03</u></b>
Reading	21%	69%
Language (Grammar)	22%	57%
Math	27%	51%
Science	27%	44%
Social Studies	31%	57%
<b><u>Grade 6</u></b>	<b><u>Apr-02</u></b>	<b><u>Apr-03</u></b>
Reading	53%	59%
Language (Grammar)	53%	74%
Math	51%	58%
Science	60%	58%
Social Studies	52%	55%
<b><u>Grade 7</u></b>	<b><u>Apr-02</u></b>	<b><u>Apr-03</u></b>
Reading	53%	66%
Language (Grammar)	51%	59%
Math	52%	75%
Science	53%	63%
Social Studies	50%	53%
<b><u>Grade 8</u></b>	<b><u>Apr-02</u></b>	<b><u>Apr-03</u></b>
Reading		54%
Language (Grammar)		49%
Math		55%
Science		52%
Social Studies		51%

### **Reading Grade 2**

The Developmental Reading Assessment is an individually administered assessment tool designed to evaluate reading accuracy and reading comprehension. The following profile represents the percentage of students who achieved the standard or achieved the standard with honors for Sutton, the Caledonia North Supervisory Union and the State of Vermont.

#### **Developmental Reading Assessment Grade 2, Spring 2003**

<b>Percentage of Students who Achieved the Standard Or Achieved the Standard with Honors</b>	<b><u>Sutton</u></b>	<b><u>CNSU</u></b>	<b><u>Vermont</u></b>
	90%	83%	82%

Sutton students performed very well on the Developmental Reading Assessment. 90% of our second graders met or exceeded the performance expectations outlined in Vermont's Framework of Standards. This compares to 83% for the District and 82% for the State.

#### **New Standard Reference Exams**

New Standard Reference Exams are presented in a profile format. Individual student profiles reflect how well a student has mastered a standard or a cluster of standards as outlined in Vermont's Framework of Standards. Group profiles allow a comparison between both individuals and groups at the local, district and state level.

### **Language Arts – Grades 4&8**

The English Language Arts New Standard Reference Exams were administered to student's grades 4 & 8. The English Language Arts Exam assesses several standards and produces a performance profile by compiling four different areas of competence: Reading for basic Understanding, Reading for Analysis and Interpretation, Writing Effectiveness, and Writing Conventions. The following profile delineates the percentage of students who achieved the standard or achieved the standard with honors for each performance benchmark for Sutton, the Caledonia North Supervisory Union and the State of Vermont.

#### **New Standards Reference Exams – English/Language Arts March 2003**

<b>Percentage of Students who achieved the Standard or Achieved the Standard with Honors</b>	<b>Sutton</b>	<b>CNSU</b>	<b>Vermont</b>
<b>Grade 4</b>			
Reading for Basic Understanding	92%	77%	80%
Reading for Analysis & Interpretation	93%	61%	70%
Writing Effectiveness	54%	32%	60%
Writing Conventions	62%	57%	62%
<b>Grade 8</b>			
Reading for Basic Understanding	42%	43%	62%
Reading for Analysis & Interpretation	26%	28%	36%
Writing Effectiveness	68%	44%	66%
Writing Conventions	52%	41%	52%

### **Mathematics – Grades 4 & 8**

The mathematics New Standard Reference Exams was administered to Grades 4 and 8. The Mathematics Exam assesses Mathematical Skills, Mathematical Concepts, and Problem Solving. The following profile delineates the percentage of students who achieved the standard or achieved the standard with honors for each performance benchmark for Sutton, the Caledonia North Supervisory Union and the State of Vermont.

#### **New Standards Reference Exams – Mathematics March 2003**

<b>Percentage of Students Who Achieved the Standard or Achieved the Standard with Honors</b>	<b>Sutton</b>	<b>CNSU</b>	<b>Vermont</b>
<b>Grade 4</b>			
Mathematical Skills	84%	59%	73%
Mathematical Concepts	69%	38%	46%
Problem Solving	54%	27%	41%
<b>Grade 8</b>			
Mathematical Skills	73%	60%	67%
Mathematical concepts	27%	21%	40%
Problem Solving	31%	26%	48%

**Vermont – PASS Science Assessment  
March 2003**

**Grade 5**

The Vermont-PASS assessment is aligned to the science content recommendations of the National Science Education Standards and the Vermont Framework of Standards and Learning Opportunities. The test consisted of three components (multiple-choice questions, open-ended or constructed response questions, and a hands-on performance task). The components were scored for each individual student and then the scores were combined to obtain school, district and state levels reports.

**Total Science Performance Levels**

	<b>Sutton%</b>	<b>CNSU%</b>	<b>Vermont%</b>
Achieved the Standard with Honors	9%	11%	20%
Achieved the Standard	36%	25%	26%

**Portfolios**

Portfolio assessments are done in Grades 4 and 8 in mathematics and in grades 5 and 8 in writing. The results are based on the student's performance over several examples of the student's work and are expressed as a median score.

**Writing**

Writing portfolios contain 6 pieces of writing and each receive 2 grades. One score for Rhetorical Effectiveness (purpose, organization, details, voice or tone) and one score for Writing Conventions (grammar, usage and mechanics). Scores for Rhetorical Writing range from 0 to 5: 0= unscorable; 1-limited writing; 2-basic writing; 3-intermediate writing; 4-accomplished writing; 5 exceeds the standard. Scores for Writing conventions range from 1 to 3.

<b>Percentage of Students Who Achieved a R.E. Score meeting or exceeding the standard (4) and a perfect W.C. score</b>	<b>Grade 5</b>	<b>Grade 5</b>	<b>Grade 8</b>	<b>Grade 8</b>
	<b>R.E.</b>	<b>W.C.</b>	<b>R.E.</b>	<b>W.C.</b>
Standard 1.7 A Response to Literature	55%	100%	22%	67%
Standard 1.8 A Report	18%	100%	24%	50%
Standard 1.9 A Narrative	18%	82%	17%	61%
Standard 1.10 A Procedure	9%	91%	22%	67%
Standard 1.11 A Persuasive Piece	27%	91%	11%	39%
Standard 1.12 A Personal Essay	0	91%	33%	50%

**Mathematics**

Math portfolio scores are based on the student's performance on several examples of the student's work and are reflected as median scores. Approach and Reasoning scores range from 1 to 4 based on the work shown and the use of a formula. Connections scores range from 1 to 4 and are based on the student's extension of the problem. Scores for Solutions range from 1 to 3 and are based on the problem being solved correctly. A score of 3 is the highest possible score for all three area of communication: Math Language; Math Representation and Documentation.

<b>Percentage of Students Achieving a Score of 3 or better</b>	<b>Grade 4</b>	<b>Grade 8</b>
Approach & Reasoning	92%	100%
Connections	0	50%
Solution	100%	91%
Language	38%	76%
Representation	54%	81%
Documentation	92%	56%

Overall, standardized test results continue to be encouraging. Student performance scores, combined with other performance objective data, help us evaluate our overall curriculum. In this way we identify areas of strength as well as target areas in which our curriculum and instructional models need to be reviewed. Identified areas of need are used to develop the Act 60 action plan for the following year. In accordance with Vermont law the plan identifies areas of weakness, goals for improved student performance, ways of reaching those goals and how success will be measured. The Act 60 Team is made up of educators and community people. Anyone interested in serving on the committee is invited to call the school.

#### **Vermont's School's Accountability System Based on Student Performance**

Federal and state laws require the Department of Education and the State Board of Education to implement a school accountability system that determines whether schools have made sufficient improvements in student performance. These laws also specify that schools are held accountable for demonstrating such improvements and that technical assistance be provided in those schools making insufficient progress.

Every school must make adequate yearly progress (AYP) in an Mathematics Index, an English Language Arts Index, a Student Participation Rate and other academic Indicators. The elements of AYP are based on statistical measurement formulas for both small and large schools. The Vermont Accountability system has been federally approved and meets the standards of the No Child Left Behind Act (NCLB)

We are please to report to the citizens of Sutton that our school has made adequate yearly progress based on 2002 and 2003 results.

## **Mathematics Support**

The schools of Burke, East Haven, Miller's Run, Newark, and Sutton have benefited during the 2003-2004 school year from support offered in the area of mathematics. This support has been provided by Amy Patoine-Gale, through a position created and funded by federal Title IIA grants. As Mathematics Teacher Leader, Amy has worked in the classrooms of many teachers in these schools. Support has taken a variety of forms, including coaching teachers in best practices in mathematics instruction, teaching model lessons for teachers to observe, planning instruction with teachers, facilitating meetings, and providing coursework related to mathematics.

One of the priorities identified for the Math Teacher Leader was to assist in the formation of mathematics teams within each of the five schools. The math team meetings bring teachers within the school together on a regular basis to confer on issues pertinent to mathematics instruction. Topics such as the new grade level expectations for state testing in mathematics are discussed. Plans are made to provide teachers and students with the instruction necessary to help improve understanding and results on assessments. The Mathematics Teacher Leader assists in implementing those plans, either within a classroom, across the school, or supervisory union wide, whatever is most appropriate.

Amy Patoine-Gale  
Mathematics Teacher Leader, CNSU

# **CNSU Budget Proposed FY 2005**

Revenues	
1510	Interest Income
1932	Tech. Coordinator (separate assessment)
1940	Lyndon Accounting
1941	East Haven Accounting
1942	Miller's Run Accounting
1990	Miscellaneous Income
3201	SPED Admin assessment
4250	Title I Administration Revenue
5900	Fund Balance Used
1931	District Assessments
<b>Total Revenues</b>	

Adopted FY2003
15,000
37,059
17,000
3,000
5,684
4,000
74,331
20,000
30,000
307,121
<b>\$ 513,195</b>

Actual FY 2003
2,959
-
17,000
3,000
5,684
388
75,059
14,911
5,724
297,519
<b>\$ 422,244</b>

Adopted FY2004
15,000
-
17,000
3,000
5,684
4,000
80,866
20,000
32,480
319,197
<b>\$ 497,227</b>

Proposed FY 2005
3,500
-
17,500
3,100
5,850
1,000
90,000
15,000
35,000
381,205
<b>\$ 552,155</b>

Included in admin. assessment this year

Not included in admin. assessment

Per federal grants application

Allocated to schools on ADM basis

Expenditures	
<b>Salaries</b>	
101	Superintendent
101	Assistant Superintendent
102	Director, Student Services
102	Assistant Director, Student Services
103	Operations Officer
113	Fiscal Manager
114	Spec. Ed. Admin. Asst.
117	Operations Assistant
118	Secretary Receptionist / Human Resources
119	Technology Coordinator
<b>Total Salaries</b>	
<b>Benefits</b>	
210	Health Insurance
220	Social Security
240	Municipal Retirement
250	Worker's Comp
260	Unemployment Comp
270	Office Staff Development
280	Dental Insurance
290	Disability Insurance
<b>Total Benefits</b>	
<b>Supplies &amp; Services &amp; Equipment</b>	
320	Spec prog-scholarships
330	Professional services
331	Technology services
360	Legal services
370	Audit services
390	District-wide in service
441	Building rental
450	Janitorial and renovation costs
522	Insurance
530	Telephone
535	Postage
581	Superintendent travel
582	SPED Director travel
583	Business Manager travel
584	Staff travel reimbursements
610	Supplies/services
670	Maintenance of software/hardware
730	Equipment
810	Association dues & fees
<b>Total S,S&amp;E</b>	
<b>Total Expenditures</b>	

Adopted FY2003
\$ 67,896
-
81,349
-
50,055
30,566
27,941
22,857
21,679
-
<b>\$ 302,343</b>
\$ 49,578
23,129
6,404
1,784
2,298
3,500
1,800
1,300
<b>\$ 89,793</b>
\$ 500
1,000
37,059
2,000
7,000
2,500
18,000
1,300
2,500
7,500
5,500
3,200
3,000
2,600
600
8,000
6,500
8,000
4,300
<b>\$ 121,059</b>
<b>\$ 513,195</b>

Actual FY 2003
\$ 68,058
-
56,779
-
49,291
30,638
22,364
22,902
21,212
-
<b>\$ 271,245</b>
45,474
20,085
5,397
-
1,729
5,224
1,732
851
<b>\$ 80,492</b>
\$ 500
300
3,493
-
7,000
444
18,000
303
495
5,077
5,410
3,200
2,600
2,600
133
7,549
5,428
5,165
2,809
<b>\$ 70,507</b>
<b>\$ 422,244</b>

Approved FY 2004
\$ 70,000
1,000
55,000
17,100
51,650
31,382
22,423
23,467
22,423
-
<b>\$ 294,445</b>
55,527
22,525
6,570
2,356
2,238
4,800
1,800
1,266
<b>\$ 97,082</b>
\$ 500
1,000
25,000
2,000
7,000
2,500
18,000
1,300
1,500
7,500
5,500
3,200
3,000
2,600
600
8,000
4,000
8,000
4,500
<b>\$ 105,700</b>
<b>\$ 497,227</b>

Proposed FY 2005
\$ 71,750
-
56,375
17,100
55,000
32,167
22,984
24,054
22,984
45,000
<b>\$ 347,414</b>
76,907
26,577
8,088
3,127
1,563
4,800
2,185
1,494
<b>\$ 124,741</b>
\$ 500
1,000
-
2,000
7,000
2,000
21,000
1,000
1,500
6,500
5,700
3,200
3,000
2,600
500
8,000
4,000
7,000
3,500
<b>\$ 80,000</b>
<b>\$ 552,155</b>

New position

Premiums increasing 9.75%

Estimated premium increase is 15%

Premiums increasing 7%

New position above

## FY 2005 CNSU Administrative Assessments for District Schools

District	ADM Count Percentages FY 2004	Assessment Administration FY 2004	ADM Count Percentages FY 2005	Assessment Administration FY 2005	Dollar Decrease/ Increase	Percentage Decrease/ Increase
Burke	14.80%	47,229	15.14%	57,699	10,470	22.17%
East Haven	4.00%	12,766	4.05%	15,452	2,686	21.04%
Lyndon	51.82%	165,410	51.39%	195,891	30,481	18.43%
Newark	4.88%	15,589	4.80%	18,296	2,707	17.36%
Sutton	10.57%	33,741	10.77%	41,041	7,300	21.64%
UD #37	13.93%	44,461	13.86%	52,827	8,366	18.82%
Totals	100.00%	319,196	100.00%	381,205	62,009	19.43%

### Other Sources of Revenue for CNSU which support programs in member school districts

#### Consolidated Federal Program

FY 2004		
Title I	674,377	Improving the academic achievement of the disadvantaged
Title II Part A	293,735	Teacher Quality (professional development)
Title II Part D	38,649	Enhancing education through technology
Title IV	34,078	Safe and drug-free schools and communities
Title V	25,842	Innovative education programs
<b>1,066,681</b>		

#### Early Childhood Program

	FY 2004
Essential Early Education (EEE) - State grant	67,112
Early Education Initiative (EEI) - State grant	29,000
IDEA-B Pre-school - Federal Special Education grant	10,638
	<b>106,750</b>

Detailed information is available in audit reports on file in the CNSU office.



# ZONING ADMINISTRATOR'S REPORT 2003

## Zoning Administrative Officer: Ron Trembley

### 2003 Building Permits

Additions .....	7
Houses .....	7
Garages .....	1
Sheds .....	8
Barns .....	2
Mobile Homes .....	5
Other .....	1
Relocations (1 mobile home) .....	1
Temporary Permit .....	1
Violations .....	1

Section 802.1 of Sutton's zoning bylaw, adopted March 2, 1976 state **"No land development, as defined in Section 4303(3) of the Act, may be commenced without a permit therefor issued by the Administrative Officers."** ("the Act" is Title 24 Vermont Statutes Annotated, Chapter 117, Vermont Municipal & Regional Planning & Development Act) The term "Land Development, as used in Sutton's zoning bylaws, is defined in Title 24 VSA as follows: **"Land development means the division of a parcel into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any building or other structure, or of any mining excavation or landfill, & any change in the use of any building or other structure, or land, or extension of use of land."**

If you plan to undertake any project covered by the definition of land development above. Sutton's zoning bylaw requires that you apply for & obtain zoning permit before work begins. Permit forms may be obtained from Administrative Officer or for your convenience at the Town Clerk's Office. Failure to obtain a zoning permit is a violation of Sutton's zoning bylaw that is published by a fine of not more than \$50.00 per day for as long as the violation exists.



## MARRIAGES

Date	Name of Groom	Residence	Name of Bride	Residence
February 10	Clinton Francis Gray	Sutton	Mary Ann Mastaler	Sutton
March 14	Rodney Floyd Davis	Sutton	Rose Ann Fontaine	Sutton
June 3	Jonssie Eladio Aviles	Sutton	Angela Baird Britt	Sutton
June 11	Gene Thomas Benton	Sutton	Kristin Rae Whitcomb	Sutton
June 16	Bryon Lance Savoy	Sutton	Christy Honor Doyle	Sutton
August 1	Kurt Sherman Nygren	Sutton	Ghislaine Rita Litevich	Sutton
September 4	Gregory Hugh Wright	West Burke	Debra Lynn Cole	Sutton
September 11	Benjamin Arthur McCormack	Sutton	Jennifer Lynn Proud	Sutton
September 22	Ray Allen Becker	Sutton	Michelle Lynn Burris	Sutton
December 30	Gwen Ellyne Kinney	St. Johnsbury	Darlene Sue Ahrens	Sutton

## BIRTHS

Date	Name of Child	Residence	Parents
January 22	Dylan James Dwyer	Sutton	Stacey Carol Mitchell-Shufelt James Lee Dwyer
January 30	Peyton James Barlow	Sutton	Paul & Loretta (Skiles) Barlow
March 25	Erykah janel Lower	Sutton	Jaimee marie Church Robert Dean Lowe, Jr.
June 2	Caleb Julian Morgan	Sutton	David & Meredith (Guyer) Morgan
June 20	Lyla Lillian Colburn	Sutton	Adam & Elizabeth (Snider) Colburn
June 21	Teagan lee Knox	Sutton	Daniel & Heidi (Santerre) Knox
July 11	Emily Hubbard Tanner	Sutton	Hayden Lee Tanner, Jr. Elizabeth Oakes Hubbard
August 9	Harper Keithan Pforzheimer	Sutton	Trenholm Baylou Pforzheimer
August 26	Princess-Jade Aviles	Sutton	Jonssie Eladio & Angela (Britt) Aviles
September 4	Evan Michael Fix	Sutton	Michael D. & Margaret (Parker) Fix
October 8	Julia Rae Before	Sutton	Gene H. & Tina L. (Norway) Before
October 28	Lexa Renee Ball	Sutton	Brian & Danielle R. (Doiron) Ball
November 17	Natalie Mae Tenny	Sutton	Jason Scott Tenny Tanja Mattfeldt

## DEATHS

Date	Name	Residence	Age
Feburary 23	Patricia Ann Towne	Sutton	57
April 19	Althea Belle Brown	Sutton	78
April 29	Dale Richard Goodwin	Sutton	78
May 17	Reginald Lee Moulton	Sutton	56
May 28	Elsie Alexander	Sutton	80
June 26	Frances Lillian Cassell	Sutton	88
June 27	Diana Marie Gray	Sutton	47
July 20	Lorena Gertrude Hunt	Sutton	48
August 3	Diana Evelyn Goodwin	Sheffield	63
August 12	Kenneth W. Davis	Sutton	76
November 2	Mary Dorothy Allen	Newark	84
December 13	Roy Gordon Chase	Sutton	91
December 28	Dorothy Helen Barckley	Sutton	78

**CEMETERY TRUST FUNDS**  
**LYNDONVILLE SAVINGS BANK & TRUST COMPANY**

<b>Name</b>	<b>Original Deposit</b>
Charles Aldrich .....	\$100.00
Wayne & Alice Allard .....	100.00
Harley & Sadie Bailey .....	118.00
Willard & Aaron Baldwin .....	100.00
John Barber .....	100.00
John C. Barber .....	100.00
Rosetta Bennett .....	100.00
Theiphile Bergeron .....	100.00
Ebenezer Bergeron .....	100.00
Antoine & Lydia Bergeron .....	200.00
Amos & Gertrude Berry .....	100.00
Dean & Marian Blake .....	100.00
Clarence Bonnette .....	50.00
Vincent J. & Brenda Patoine Bosco .....	100.00
Pliny Boutwell .....	100.00
Anatole & Nellie Burrelle .....	250.00
Andrew & Lizzie Butterfield .....	100.00
Harvey Butterfield .....	100.00
Riley & Emma Butterfield .....	100.00
Otis & Campbell .....	210.00
William Campbell .....	200.00
Charles Chaffee .....	150.00
Herman Chapman .....	150.00
Marion Chapple .....	100.00
Judith Mitchell & Charles Clark .....	50.00
Raymond Corrow .....	100.00
Judith P. Demora .....	100.00
Elwin Drown .....	60.00
Sheridan Drown .....	100.00
Charles & Marie Drown .....	100.00
Harlow Easterbrooks .....	100.00
Maxwell & Joan Fadden .....	100.00
Charles & Lydia Forbes .....	100.00
Malcolm Franz .....	100.00
Nellie Hackett & Addie Gray & F.O. Gray .....	55.01
Archie & Lucille Gray .....	200.00
C.S. Ham .....	175.00
Myron Ham .....	125.00
Ham & Smith .....	150.00
Olive Harris .....	100.00
Edwin & Ruby Haskell .....	200.00
Charles Hastings .....	100.00
Charles Holmes .....	100.00
George & Shirley Hood .....	100.00
Emaline Hopkins .....	50.00
Alfred Jackson .....	100.00
Alexander & Virginia Jarrosak .....	100.00

Virginia N. Jarrosak .....	100.00
Asa G. Jesseman .....	100.00
Lillian Kincaid .....	100.00
Ursula Kincaid .....	100.00
Richard & Laura Koehne .....	100.00
E.C. & Jessie Koester .....	100.00
Ervin & Lorraine LaClair .....	200.00
Marion LaClair .....	100.00
Ray & Avis LaClair .....	150.00
Stanley LaClair .....	100.00
Terry LaClair .....	100.00
Nelson & Shirley Lay .....	100.00
Isaac & Ellen Faffo .....	100.00
Maurice & Thelma Laplant .....	200.00
Judith P. Lemora .....	100.00
Margaret Masten .....	179.16
Madeline Miles .....	100.00
Henry & Alma Miller .....	100.00
John & Marion Millet .....	100.00
Henry & Anna Mitchell .....	100.00
John & Mary McGinnis .....	100.00
Candice Michelle Morse .....	100.00
Benjamin Norris .....	101.50
Daniel Norris .....	101.50
Frank & Claude Norris .....	100.00
John O'Brien .....	100.00
Gerald & Bella Op't Hof .....	100.00
Clement & Donna Patoine .....	200.00
Kenneth & Betty Pope .....	100.00
Alden Rennie .....	50.00
George & Harry Rennie .....	100.00
Viola Roe .....	100.00
Sam & Dorothy Rossier .....	200.00
F.A. & E.J. Roundy .....	200.00
Daniel & Burleigh Ruggles .....	35.00
Frederick & Margaret Schlup .....	200.00
Gordon & Evelyn Seymour .....	200.00
Roland & Beulah Simpson .....	200.00
Russell & Ruth Simpson .....	200.00
Jennie Smith .....	370.00
Margaret Stabell .....	100.00
Dale & Phyllis Stevens .....	100.00
Almon Stoddard .....	101.50
Allen Story .....	101.50
Harry Townsend .....	200.00
William & Phyllis Tower .....	100.00
Wark & Blake .....	200.00
Earl & Grace Ward .....	200.00
Dale Weed .....	100.00
Carl Wheeler .....	100.00
Mary Whipple .....	100.00
Henry & Hazel Whipple .....	150.00

Reynolds, Buzzi, Worth .....	100.00
Albert & Mae Young .....	100.00
Interest withdrawn 2003 .....	1,000.00
Interest Available 12/31/03 .....	1,107.40
Invested 12/31/03 .....	12,329.56

These accounts were received after the above accounts were consolidated.

Name	Orig. Dep.	Int. Avail.
Marge & Michael Carter .....	100.00	8.52
Dianne Ladieu .....	100.00	5.71
Guy & Rachel Demars .....	100.00	4.05
Charles & Christina Wagner .....	100.00	3.49
Gilbert & Lucy Jesseman .....	100.00	3.86
Ruby Stone, Orene Muzzy .....	100.00	2.92
Clifton Clark .....	100.00	3.86

### PASSUMPSIC SAVINGS BANK

Name	Original Deposit
Raymond Allen .....	\$ 100.00
William Allen .....	50.00
Albert Ball .....	200.00
Amos Ball .....	75.00
Susie Ball .....	50.00
Thomas & Betty Barrett .....	100.00
Charles & Ina Belanger .....	150.00
Howard & Lorraine Berry .....	100.00
Mark Blake .....	100.00
Howard Blake & Mary Kimberly .....	100.00
Willie Camber .....	100.00
Chapman & Turnball .....	200.00
Irene Chayer .....	100.00
Albert Clark .....	100.00
Gladys Cleveland .....	100.00
Julia Colburn .....	100.00
Jasper & Grace Cook .....	200.00
Joseph Demars .....	100.00
Wilfred & Gertrude Derome .....	300.00
Corydon & Ella Dexter .....	100.00
Willard & Doreen Devenger .....	200.00
James & Ellen Doyle .....	100.00
Ferdinand & Ruth Dube .....	100.00
Ernest Evens .....	100.00
Warren & Madeline Fox .....	100.00
William & Cheral Giquere .....	100.00
Leo & Ardel Goodwin .....	100.00
Silas Gray .....	50.00
B.W. & Gladys Green .....	200.00

Alvin & Grace Greene .....	100.00
Andrew Grieves .....	100.00
Catherine Hatcher .....	100.00
Gary & Joyce Hatcher .....	100.00
Douglas & Mary Henderson .....	200.00
Ercil Hodge .....	150.00
Carlton Houghton .....	100.00
Willard Huntley .....	60.49
Francis & Frances LaClair .....	100.00
Daniel Lee .....	50.00
Jane Miles .....	50.00
Elmer & Flossie Peck .....	100.00
Wayne & Verna Reed .....	200.00
Frank & Charlotte Schultz .....	150.00
Ralph & Rosemary Secord .....	100.00
Carroll Simpson .....	100.00
Donald & Constance Simpson .....	200.00
Taft & Bartlett .....	75.00
Taft & Putnam .....	75.00
Adolphe & Bernadette Valois .....	100.00
Keith & Shirley Warren .....	100.00
Sarah Whipple .....	150.00
Charles Young .....	100.00

Above accounts are in a Time Account

Interest withdrawn 2003 .....	400.00
Interest available 12/31/03 .....	4,239.75
Invested 12/31/03 .....	6,320.32

These accounts were received after the above accounts were consolidated.

Name	Orig Dep	Int. Avail
Alan & Norma Curtis .....	100.00	3.09
Ronald & Johanna Pal .....	100.00	1.62
Elsie Barber .....	100.00	1.53
Phyllip & Elizabeth Holton .....	200.00	3.07
Reginald & Diane E. Goodwin .....	100.00	1.44
Mary & Louise Allen .....	100.00	.10
Robert & Barbara Ritson .....	100.00	.10
Sandra Hance .....	200.00	.42
Todd Deos .....	100.00	.20
Scott & Cynthia Ferrara .....	200.00	.43
Timothy Deos .....	200.00	.42

**CITIZENS SAVINGS BANK & TRUST CO.  
(UNION BANK)**

**Name**

Silas Ball .....	\$ 60.00
Isaac Ball .....	100.00
O.E. Bundy .....	100.00
Rev. John Colby .....	10.00
Fred W. Craig .....	100.00
H.W. Esterbrooks .....	200.00
Charles Flint .....	50.00
Donald Goodwin .....	100.00
Charles Hersey .....	100.00
Martin Howard .....	75.00
Asa & Hiram Jenness .....	100.00
W.R. Roundy .....	100.00
L.B. Sanborn .....	100.00
Taft & Tibbets .....	100.00
Thomas True .....	100.00

The above accounts are in a time account.

Interest withdrawn 2003 .....	100.00
Intrest available 12/31/03 .....	2,088.96
Invested 12/31/03 .....	1,345.00

**SCHOOL TRUST FUND  
(UNION BANK)**

<b>Name</b>	<b>Original Deposit</b>	<b>Interest Available</b>
Frances Curtis .....	\$ 50.00	117.57

## SUTTON FIRE DEPARTMENT

**In case of fire emergency please call 9-1-1.** Remain on the phone until all information is clear. Every family should designate an outside meeting point and practice using it so that in case of an actual fire it will be an automatic response to go to it. Keep working smoke detectors in your home, testing them monthly and changing the batteries when you change your clocks in the spring and fall.

During 2003 members of the department responded to 20 actual incidents categorized as follows:

5 vehicle accident or fire	1 mutual aid-structure fire – W.Burke
3 chimney fire	1 mutual aid-structure fire – Sheffield/Wheelock
1 structure fire	3 outside fires (grass/brush)
1 RV fire	2 alarm activations – Sutton School
1 drowning	1 electrical smell
1 lift assist	

Members volunteer hundreds of hours of time each year between semi-monthly training sessions, fundraising, responding to actual incidents, cleaning the equipment, and paperwork. All of this is donated time and we extend our appreciation to the members for that dedication, to their employers who allow them to leave work for calls, and to their families for their support and understanding.

During the past year it became necessary to discontinue our practice of cleaning chimneys for residents. This is due to increasing insurance regulations and time constraints. We continue to urge residents to get their chimneys cleaned annually and refer them to the many fine people who do this as a business.

As far as some of our major accomplishments in the line of new equipment: we were able to purchase a thermal imaging camera and ventilation fans under the Homeland Security grant program. This is a great step forward in that the camera will help us pinpoint hot spots at fires and can aid in locating people in a smoky environment and by clearing the smoke the fans will help minimize smoke damage as well as reduce the hazards for the firefighters. Just more tools in the firefighting arsenal because what it all boils down to is that the equipment is only as good as the people operating it.

We have been fortunate in the past year in that we have gained some new probationary members. When added to the experienced personnel that we already have this gives us a committed team of firefighters. We can, however, always use more help since not everyone is in town all the time, especially during the daytime hours. If you are interested in joining the department we would urge you to complete an application for membership. We hold our regular monthly meetings at 7:30 p.m. on the second Monday of each month and anyone is welcome to attend.

### Officers:

Larry Seymour, Chief  
Alan Seymour, Asst. Chief  
Will Belanger, Captain  
Norb Patoine, Captain

### Trustees:

Gary Lotspeich  
Norb Patoine, Vice Pres.  
Shari Seymour, Secy-Treas.  
Reg Jenkins  
Jan Newpher  
Keith Ward

Thanks for your support over the past year. Have a safe 2004.



## **SPECIAL EDUCATION SERVICES "CHILD FIND NOTICE"**

In accordance with state and federal laws (PL 94-142 and 101-476) Caledonia North Supervisory Union, serving the towns of Burke, East Haven, Lyndon, Newark, Sheffield, Sutton and Wheelock, serves notice that special education and related services are available to appropriately identified individuals between the ages of birth through twenty-one. Anyone wishing to avail themselves of these services or desiring additional information and / or a copy of "Parental Rights in Special Education" may contact Terri McDaniel, Special Education Coordinator, at 802-626-6100.

*If there are parents within the supervisory union who should have this information interpreted or written in other languages, please notify Caledonia North Supervisory Union.*



Lyndon Rescue, Inc.  
114 Vail Drive  
P O Box 401  
Lyndonville VT 05851-0401



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Crew: 802.626.4337  
FAX: 802.626.8637  
[www.lyndonrescue.org](http://www.lyndonrescue.org)  
*In an emergency, Dial 9-1-1*

12 December 2003

To the Residents of Sutton,

The Crewmembers of Lyndon Rescue wish to thank our member towns for their continued support and the opportunity to serve. We responded to over 920 calls, including over 150 transfers (hospital to hospital, hospital to home, etc), completed our first year as a fully paid service and stayed within budget despite the challenges of dealing with slow-paying insurance companies and compliance with new government regulations. Our roster includes one Director, five Advanced Life Support (ALS) EMTs and four Basic Life Support EMTs and a handful of Lyndon State College student and other local volunteers.

The transfer ambulance we purchased last year has been on the road to Dartmouth and other area hospitals regularly, providing a comfortable and safe ride for our patients. We also received a grant from the USDA to help pay down the loan for this vehicle. Through the generosity of a federal grant, we now have several new Automatic External Defibrillators in the community. All the evidence on cardiac arrest points to early defibrillation as the number one factor in saving a life. Additional grant money from the Department of Homeland Security will give us the ability to better respond to a large-scale disaster.

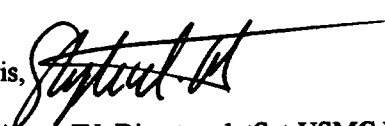
The biggest challenge we face is the shortage of care providers. We can report that the EMT-Basic course returned to the Lyndon State College curriculum and will be offered again in the Spring semester. This course is open to both LSC students, who will earn three credits, and community members who may take the course at a significantly reduced cost. We continue to work with the college on a new two-year degree, **Associate of Science in Emergency Medical Services - Paramedic**. The addition of this degree would bring experienced EMTs to our area for training, and while here, they would join our crew. The more responders we have in the community, the faster help gets to those who need it.

A continuing problem remains the lack of 9-1-1 numbers on buildings. In an emergency, it is critical that your property be correctly identified for emergency services. We can produce your 9-1-1 sign for only \$10.00 - very cheap insurance! Remember - *if we can't find you, we can't help you!*

We are also working with the College on plans to expand our building. Our sleeping quarters and garage spaces need to be brought up to code - one ambulance has lived outside for over a year. We are looking for funding for this project both from the State and other sources. Finally, you should know that it costs about \$600 per ambulance run. With government regulations forcing us to accept reimbursements as little as 40%, higher costs for fuel, maintenance, insurance, medical supplies, as well as compliance with state and federal regulations, we must depend on the citizens we serve to bridge the gap between revenue and expenses. Some of this comes from direct or "In Memory Of" donations for which we are grateful. The remainder must come from you. Consequently, Lyndon Rescue requests the sum of \$15,240.00 so we may continue to meet your ambulance needs.

Should you have any questions, please contact me. I thank you for the opportunity to report on *your* Lyndon Rescue.

Semper fidelis,

  
Stephen M Pitman IV, Director, 1stSgt USMC Ret, NREMT-B

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A Non-Profit Ambulance Company serving the Northeastern Vermont communities of

Lyndon Rescue, Inc.  
2004 Budget

Income	Projected 2004	By 31 Dec 2003	Expenses	Projected 2004	% Chg 03-04	Approved 2003
Revenue from Billing	275,000	247,998	Office Expense	\$ 2,000	118%	\$ 1,700
Refunds	(1,188)	(990)	Postage	\$ 1,200	96%	1,250
CALEX Medic Intercept	(2,000)	(1,850)	Computer Software Support - Amazon	\$ 2,160	180%	1,200
Revenue from Teaching CPR	2,000	1,496	Computer Supplies & Maintenance	\$ 1,000	100%	1,000
Revenue from Collections	-		Advertising & Recruitment	\$ 500	100%	500
Donations	1,000	1,412	Volunteer Appreciation	\$ 1,500	100%	1,500
Interest	721	601	Liability Insurance	\$ 3,000	55%	5,500
Grants		12,000	Worker Comp. Insurance (1)	\$ 21,000	111%	19,000
Fundraising	2,000	1,047	Health Insurance	\$ 10,000	125%	8,000
Uniforms & Equipment	-	2,101	Vehicle Insurance	\$ 5,500	110%	5,000
Misc. Income	1,212	1,010	Commercial Insurance	\$ 3,400	227%	1,500
Cash Before Appopriations	278,745	264,824	Repair & Maintenance - Ambulances	\$ 9,000	100%	9,000
			Repair & Maintenance - Comm.Equip	\$ 1,000	100%	1,000
<b>Required income &gt;&gt;&gt;</b>	<b>436,629</b>	<b>424,770</b>	Repair & Maintenance - Medical Equip	\$ 250	100%	250
Appropriation received 2003		127,270	Repair & Maintenance - Building	\$ 1,200	100%	1,200
<b>Appropriation needed 2004</b>	<b>157,884</b>		Diesel Fuel	\$ 5,000	100%	5,000
			Employee reimbursement for Mileage	\$ 250	50%	500
Per Capita for 2003		\$ 12.27	Rent for 114 Vail Drive	\$ 4,800	100%	4,800
Per Capita request for 2004		\$ 15.23	Professional Development	\$ 3,000	150%	2,000
<b>Change</b>		<b>\$ 2.95</b>	Salary (1)	\$ 220,000	100%	220,000
			Stipend - Transport of patients	\$ 7,500	63%	12,000
			Stipend - Teaching CPR	\$ 750	250%	300
			Payroll Tax FICA&MC&SUI (1)	\$ 19,000	86%	22,000
			Medical Supplies	\$ 9,500	79%	12,000
			Ambulance Supplies	\$ 2,500	125%	2,000
			Oxygen	\$ 4,500	72%	6,250
			Training Expense	\$ 3,500	100%	3,500
			Reference Materials	\$ 500	100%	500
			House Expense	\$ 1,800	122%	1,470
			Uniforms	\$ 3,000	100%	3,000
			Credit Card Expense	\$ 75	75%	100
			Bank Fees	\$ 50	100%	50
			Collections Expense	\$ 200		-
			Legal & Professional Services (2)	\$ 2,200	100%	2,200
			Licenses, Dues, Subscriptions	\$ 400	267%	150
			Telephone - Local & Long Distance	\$ 2,500	83%	3,000
			Paging Service - Northeast Paging	\$ -	0%	1,250
			Dispatch Service	\$ 12,000	120%	10,000
			Cellular Service - Cellular One	\$ 1,900	106%	1,800
			Interest Expense	\$ 2,500	125%	2,000
			Miscellaneous Expenses	\$ 300	75%	400
			Training Center Equipment	\$ 3,000	600%	500
			Medical Equipment	\$ 5,000	111%	4,500
			Office Equipment	\$ 1,000	100%	1,000
			House Furniture & Equipment	\$ 500	100%	500
			Communications Equipment	\$ 5,000	125%	4,000
			Ambulance Escrow Account	\$ 12,000	85%	14,200

## 2004 Budget

Expense Item	Projected 2004	% Chg 03-04	Approved 2003
Ambulance 97 Loan Payment (3)	\$ -	0%	14,200
Ambulance 98 Loan Payment 4)	\$ 7,794	65%	12,000
Fundraising Expense	\$ 500		
Immunization	\$ 500		-
* Vision Plan for employees	\$ 900		
* Uniforms for employees	\$ 3,000		
* Ambulance 99 Loan Payment	\$ 12,000		
* Building Fund	\$ 15,000		
	-		
<b>EXPENSES</b>	<b>\$436,629</b>	<b>&gt;&gt;&gt; &lt;&lt;&lt;</b>	<b>\$424,770</b>

**\* New**

- (1) All expenses related to employees are increased to reflect the mandated staffing.
- (2) Professional services increase for Bookkeeping & Downs Rachlin Martin. DRM fees should not be repeated in 2004
- (3) Paid on 1 Dec 2003. Last payment.
- (4) Paid off \$12,000 from USDA Grant lowering monthly cost

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*In an emergency, Dial 9-1-1*

12 December 2003  
7000  
SMP/

To the Selectmen of Sutton,

Please consider adding Lyndon Rescue to your Town Budget as a line item.

Right now, we are in a mixed status – some Towns have us as a line item, others must vote our request at Town Meeting. Since ten Towns “own” Lyndon Rescue, we do not qualify under any *specific* Town for our business. This means that many vendors do not consider us a municipal ambulance company and will not offer municipal rates for their goods and services.

For many years, it has been only the fire departments that have been eligible to apply for grant money. The presumption by the government was that all emergency medical services are within the local fire departments. This is slowly changing after 9/11. Through the efforts of ambulance lobbyists to inform the government that a large percent of ambulance companies, especially in rural locations, are independent, Homeland Security and other grants are now available to us. However, as an “independent” ambulance company, we are still left out of a lot of opportunities.

If we were a line item for all our Towns, we would get:

- Approximately a one percent lower interest rate on loans – considerable when purchasing a new ambulance
- Lower health insurance costs through membership in the Vermont League of Cities and Towns or other agencies
- Lower vehicle, commercial and liability insurance costs – municipal rates as above
- Consideration for grants to municipalities for emergency medical services

I understand that the expense of operating a rural ambulance service is increasing. During our first year as a fully paid service, we have been fiscally conservative, spending only what we absolutely need to function. Please consider my request as an attempt to continue to provide the highest quality service and seek to save money where possible.

I thank you for the support and remain,

Semper fidelis,

A handwritten signature in black ink, appearing to read "Stephen M Pitman IV". The signature is fluid and cursive, with a long horizontal line extending from the end.

Stephen M Pitman IV - Director  
1st Sgt USMC Ret/NREMT-B

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A Non-Profit Ambulance Company serving the Northeastern Vermont communities of  
Burke, East Haven, Granby, Kirby, Lyndon, Newark, Sheffield, Sutton, Victory and Wheelock

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11 December 2003  
5200  
SMP/

To the Selectmen of Sutton,

We look to our Towns to provide leadership to, and representation on, the Board of Directors. The only way you can be assured your interests are protected and your concerns are voiced is by your active participation in *your* ambulance service.

Your current representative is **Ms. Jean Maleski**.

Should you wish to reappoint this member or appoint a new representative, please do so in writing to this office by 15 January 2004.

We look forward seeing your representative at our Board meetings which are typically held at the Vail Conference Room, Lyndon State College, 1001 College Drive, on the Lyndon State College campus, at 6:00 pm, on the third Monday monthly.

Please contact me if you have any questions. I thank you and remain,

Semper fidelis,

Stephen M Pitman IV  
Director  
1stSgt USMC Ret, NREMT-B

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A Non-Profit Ambulance Company serving the Northeastern Vermont communities of  
Burke, East Haven, Granby, Kirby, Lyndon, Newark, Sheffield, Sutton, Victory and Wheelock



**MICHAEL H. BERGERON  
SHERIFF**

**CALEDONIA COUNTY SHERIFF'S DEPARTMENT  
1126 MAIN STREET, SUITE 2  
ST. JOHNSBURY, VT. 05819  
802-748-6666 FAX 802-748-1684  
E-MAIL: [calcoso@sas.state.vt.us](mailto:calcoso@sas.state.vt.us)**

### **ANNUAL REPORT**

Another year has passed and the Sheriff's Department is running smoothly due to the excellent staff that I enjoy. We were able to add a 2004 Chevy Impala this past year, to our fleet. We currently have a transport van, four Impala's, one Ford Crown Vic, which are all marked units, and an older Chevy Caprice that we use to serve civil process. We continue to do town patrols and we feel that the towns that we patrol are a safer place to drive in because of our presence. The sheriff's department has seventeen Law Enforcement Officers, one civil process server, and two clerical staff. The dept. serves between 100 and 150 pieces of civil process a month. We daily do security for the courthouse and the hearings that go on there. We also transport prisoners from the Correctional Center here in St. Johnsbury all over the state daily. We have contracts with Mental Health and SRS to do transports for both of these agencies at all times of the night and day. We are presently doing snowmobile patrols in the county and answer snowmobile related complaints.

Through grants from Homeland Security, we were able to replace all our vehicle radios with dual band radios. This now allows us to communicate with all the different emergency agencies that may respond to any given situation. We have recently upgraded our base radio to the same standards as well. We are also now on a statewide computer based system (CAD, computer aided dispatch) that shares information with many of the other Law Enforcement Agencies in the state. This will greatly enhance the ability of our office staff to retrieve, document, and share information with other Law Enforcement Agencies. With the help of my dedicated staff, we continue to make the Sheriff's Department a 21st century agency.

This past fall we held snowmobile education courses so that young people could get a certificate to drive a snow machine. Deputy Dean Shatney was the instructor for those classes. We also had our bicycle safety day and helmet give away in Lyndonville for the Lyndon area young people. Deputy W. Bruce Pratt is our child safety seat technician and seat belt enforcement officer. He has been busy educating the public to the new laws that have just come into effect since January 1, 2004. We also have a deputy that completed the brand new and updated DARE training. Training that we have not been able to offer for a few years now. Deputy James Courchesne will be teaching at Millers Run School and may be an after school program for Lyndon. We are supportive of our young people and feel that the vast majorities constantly do the right thing. Please call if you think the Sheriff's Dept. can be of some assistance to you.

Sincerely,

Michael H. Bergeron, Sheriff

## **Municipal Appropriations and the Fairbanks Museum and Planetarium**

**Thank you so much for supporting the Museum's municipal appropriation request.  
For your information, here is some background on this request.**

### **History**

For 90 years, the Fairbanks Museum was open without charge to all. In 1981, in response to dire financial straits, the Museum began charging general admission. Residents of the Town of St. Johnsbury were exempt from general admission fees in recognition of the Town's long-time support of the Museum through annual special appropriations.

Admissions fees changed the way local residents used the Museum in unexpected ways. No longer did residents of nearby towns drop in to check the week's new flowers or pause for a respite from their shopping. More important, the Museum was suddenly accessible only to those who could afford it.

In response, the Museum conceived of a way to encourage all residents of nearby communities to use the Museum as Franklin Fairbanks had envisioned, as a vital and available resource for their education and entertainment. **For a small per capita special appropriation, all residents of nearby towns would receive unlimited free general admission. Today 14 towns participate in this program.**

From the inception of this program more than 17 years ago, the per capita rate was 50 cents. In 2001, the Museum raised the per capita rate to 60 cents and has held its request at that level since. During the same time, the Museum's admission rates have increased 250%!

### **Why Should My Town Support the Museum? Doesn't Our School District Pay?**

School districts do pay a percentage of the costs for the Museum's educational services such as science and history lessons. The Museum subsidizes these programs with other revenues. **The Municipal Appropriation provides unlimited free access to the Museum for residents of all ages and all economic circumstances.**

### **Do the Residents of My Town Use the Museum?**

Though the Museum does not keep "community-specific" attendance records, we do know that over 10,000 visitors from the region use the Museum without charge each year (plus 27,000 school children!) We estimate that **over 265,000 visitors have used the Museum without charge since we began charging admission fees.** We have heard from residents of all "free admission towns" that this policy has encouraged them to visit more frequently.

### **Shouldn't Users Be the Ones Who Pay?**

Franklin Fairbanks envisioned his Museum being an integral part of the region's educational fabric – accessible to all. Visitors from away do, indeed, pay admission fees, but **we believe none of the Museum's neighbors should be excluded from using the Museum's resources because of those fees.**

### **Do Our Residents Get A Card or Pass?**

No, the receptionists at the Museum are trained to simply ask your place of residence. Your residents need merely tell them that you are from your town and no further identification is necessary.

### **If This Is Such a Great Deal, How Does the Museum Benefit?**

The Museum's mission is to serve the people of the Northeast Kingdom and the region's visitors. Municipal Appropriations provide the Museum **a modest but predictable revenue stream that encourages and supports the full utilization of the Museum by the region.** **Municipal Appropriations support exhibit production, the preservation of one of the Northeast Kingdom's historic buildings, and the care of the region's foremost collections.** These, in turn, promote regional tourism and are part of the regional quality of life that attracts new businesses.



## **Report to the Voters of Sutton**

True to our mission, Northeastern Vermont Development Association (NVDA) worked hard during the past year to meet the economic development and planning needs of the region's municipalities and businesses. 2003 was our 53<sup>rd</sup> year of dedicated service to the people of the Northeast Kingdom.

Many of our projects were regional in nature and therefore benefited every single community in this region. A good example of this is the unmet transportation needs survey, which gauged the gap between the availability of and the need for transportation services in the Northeast Kingdom.

We also continued to provide essential technical services to town and city officials. This work included conducting transportation studies and traffic counts in Sutton as well as many other towns; preparing, reviewing and commenting on municipal planning documents; certifying Municipal Plans; interpreting and explaining planning law to planning and zoning officials; and preparing GIS maps. For Sutton, we offered technical assistance with planning and zoning issues. NVDA also continued to offer reliable and knowledgeable grant writing and grant administration services to a number of towns.

On the economic development front, the Charles E. Carter Business Resource Center in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year. The Business Resource Center provides warehousing and manufacturing space, as well as a technical & industrial training facility.

As in the past, in 2003 we continued to work closely with the Small Business Development Center to create and retain jobs throughout the Northeast Kingdom. To cite a few examples: We assisted Easton Hockey /EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; we helped WT Solutions in St. Johnsbury to purchase industrial sewing equipment and to find a facility, thereby creating 50+ jobs; and we helped Chebe, a bread manufacturer in Orleans, to locate a production facility. NVDA also continues to work with Ethan Allen on the company's long-term needs.

Companies that NVDA assisted in the recent past include MSA Gallet in Newport, which continues to grow and receive contracts for its high quality helmets from the US Army; and Bogner of America, also located in Newport, which has diversified from being solely a garment manufacturer to a warehouse and distribution center for some large clothing companies.

Four business loans were approved from our revolving loan funds in 2003. NVDA also added a technical assistance grant program in order to help small businesses with a variety of projects. We approved twelve grants for small businesses in eight communities. Projects included marketing plans, patent applications, Act 250 application assistance and an architectural design.

We look forward to continue serving you in 2004, and we appreciate your much needed support.

Sincerely,  
Steve Patterson, Executive Director

## **Wind Energy Fact Sheet**

Developed by the NVDA Wind Energy Task Force

### **What projects are being proposed for the Northeast Kingdom region?**

The project closest to development is the one in East Haven. Their initial proposal is to put up 4 wind turbines as a demonstration project, with a longer-term goal of developing 50 turbines. Their website [www.easthavenwindfarm.com](http://www.easthavenwindfarm.com) contains specific project information. Another project is the one in the Lowell area. Measurement instruments are in place, and their hope is to develop 12 to 26 wind turbines. Information for that project can be found at [www.lowellwind.com](http://www.lowellwind.com). Lastly, a project is also proposed for the Sheffield area by UPC Wind Partners (no website at this point). There is one anemometer in place and more have been petitioned for. The latter two projects, Lowell and Sheffield, are in the early planning stages and have only begun to measure the wind resources available. The Public Service Board has received no other petitions for Certificates of Public Good for wind facilities in this region at this point in time.

### **Why are projects not being developed on public lands?**

At present, the State of Vermont has no clear policy regarding the siting of wind generation facilities on State land. In a conversation with Michael Frazier, ANR State Lands Administrator, the Agency for Natural Resources is working on a policy draft that would address these types of projects. Mr. Frazier expects that a draft may be available by December, 2003. He further estimated that approximately two-thirds of ANR administered lands would likely be "off the table" for development. This is due to covenants and deed restrictions that would prevent them from being developed.

### **What will the new wind generation systems (wind turbines) look like?**

All project developers proposing projects in the Northeast Kingdom are indicating that the turbines will be on monopole (single) towers approximately 14-15ft in diameter, 220ft in height, and situated on a large, reinforced concrete pad. Turbines may be any color the PSB mandates – usually the color will match the predominant color of the sky. Each blade (there are three on each turbine) will be approximately 110ft in length with a rotor diameter of about 230ft. The top of the blade path will be about 330ft in height from the ground. Blades will likely be black to absorb heat, and thus reduce icing in the winter. There are access/maintenance roads and electric transmission lines associated with each project. For the East Haven project, existing roads will be used and the road right-of-way is 50ft. in width. The 34.5 KV transmission lines (single, wooden pole structures) will essentially follow the existing roadway. The right-of-way for these transmission lines are typically 50 – 75ft in width.

### **What type of lighting will be required for the turbines?**

The Federal Aviation Administration requires lighting on structures taller than 200 feet in height. The wind turbines proposed for the region will all be greater than 200 feet in height (the tower height is used, not the extent of the blade path). Lighting is placed on the top of the nacelle – at the uppermost part of the tower. For the East Haven project, the lighting for the turbines would likely be red in color, and blink every three seconds.

In administering Title 14 of the Code of Federal Regulations CFR Part 77, the prime objectives of the FAA are to promote air safety and the efficient use of the navigable airspace. To accomplish this

mission, aeronautical studies are conducted based on information provided by proponents on an FAA Form 7460-1, Noticed of Proposed Construction or Alteration. The regional offices of the FAA will conduct an Obstruction Evaluation/Airport Airspace Analysis for each project, in which lighting and markings are addressed. More on these analyses can be found at:  
<http://www1.faa.gov/ATS/ATA/ata400/oeaaa.html>.

#### **How much noise will the wind turbines generate? What about "ice throw"?**

According to industry sources, a modern wind turbine operating at a distance of 750 -1,000 feet generates the noise of a kitchen refrigerator (American Wind Energy Association). Setbacks of 1,000 feet or more are commonly required to mitigate noise impacts. Most noise related setback requirements are more than adequate to safeguard against "ice throw".

#### **Will wildlife be significantly affected?**

Avian mortality is less of an issue today due to improvements in structure design, and many migratory birds travel at altitudes of 500 to 2,000 feet. Feeding and breeding areas for critical and endangered species are considered in the section 248 hearing process.

#### **Where can we find more information on wind energy?**

Any search engine will provide a wealth of information, but a good place to start is [www.vermontwind.com](http://www.vermontwind.com). Here, you can find information on the above projects and others in Vermont. Other web sites include: [www.nrel.gov/wind/](http://www.nrel.gov/wind/) - The National Renewable Energy Laboratory. There is information on wind power economics, including a financial calculator; [www.eere.energy.gov/wind/](http://www.eere.energy.gov/wind/) is the Department of Energy's web site. There is some good basic information here, along with information on other projects nationwide. Other sites are: [www.zilkha.com](http://www.zilkha.com), an excellent developer's site; Green Mountain Power at [www.gmpvt.com/whoweare/green.shtml](http://www.gmpvt.com/whoweare/green.shtml), contains information on renewable energy and the Searsburg Wind Farm (Note- the existing turbines at Searsburg are an older design, not the scale of the turbines proposed for East Haven or others, nor are they illuminated at night.). The new website for the Searsburg project is [www.searsburgwind.com](http://www.searsburgwind.com).

#### **How are wind energy generation facilities regulated?**

*Vermont Statutes Title 30, section 248* regulates power generation and transmission facilities. Permits (Certificates of Public Good) are granted by the Vermont Public Service Board (PSB). In their decision making process, the PSB receives information from a number of parties, including the: Wind Energy Developer, Landowner and abutters, host Town, Regional Planning Commission, State agencies, including the Public Service Department, and other affected parties who petition for party status. The statute can be viewed at:  
<http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=30&Chapter=005&Section=00248>

The PSB follows a criterion review process similar to Act 250, but in the 248 process, there are no local hearings by a district board. The PSB, a three member, quasi-judicial board, may grant a permit in spite of local or regional conflicts IF it finds that adverse impacts are not "undue" AND it finds that the power will serve a public need. Like the Environmental Board (and unlike the District Environmental Commissions), the PSB requires that all testimony be pre-filed. Appeal of a PSB decision is to the Vermont Supreme Court.

The PSB, by statute, uses most of the criteria of Act 250. Criterion 8 is used as the basis for evaluating aesthetic impacts. To determine any undue, adverse impacts with respect to Criterion 8, the PSB uses an

evaluation process known as the Quechee Analysis. Copies of the Quechee analysis are available from NVDA upon request.

### **What financial incentives are available to developers of wind energy facilities?**

The website [www.dsireusa.org](http://www.dsireusa.org) - Database of State Incentives for Renewable Energy has state by state information on the incentives available to producers of renewable energy (not all are applicable to commercial wind projects). It should be noted that all energy production sources are subsidized to some degree, with fossil fuel sources receiving the majority of subsidies.

*Production Tax Credits* – 1.8 cents per kilowatt hour of electricity generated (1.5 cents per kWh adjusted for inflation). This credit is available for the first 10 years of the facility's life. Production Tax Credits (PTC) are set to expire on December 31, 2003 but Congress will likely continue the credits or extend the deadline. Production tax credits are also available for renewable energy sources such as closed-loop biomass and poultry wastes. Proposed legislation could make PTCs available to even more renewable energy resources.

*Renewable Energy Credits* – Technically, Renewable Energy Credits (RECs) are not financial incentives, but they are traded on a market basis and a primary goal is to make a profit. A REC represents one megawatt hour of energy generated from an energy source that is naturally regenerated (all renewable sources). RECs represent the environmental attributes of power generated from renewable electric plants. This is essentially a separate "product" from wind farm in addition to the electricity produced. RECs are traded in the REC marketplace where prices fluctuate (volatility may be mitigated by long-term contracts or banking considerations). NEPOOL, of which Vermont is a member, has an established REC market. More on Renewable Energy Credits can be found at: [www.raponline.org/Pubs/IssueLtr/RenewableEnergyCertificates.pdf](http://www.raponline.org/Pubs/IssueLtr/RenewableEnergyCertificates.pdf)

*Bonus and Accelerated Depreciation* – Under the Modified Accelerated Cost Recovery System (MACRS), businesses can recover investments in wind through depreciation deductions. Wind property may be depreciated on an accelerated basis over 5 years. Projects constructed after May 5, 2003, are eligible for a 50% bonus depreciation in Year One ([www.dsireusa.org](http://www.dsireusa.org) – Vermont).

### **How will local residents and towns benefit financially?**

*Property Taxes* – The amount of local property taxes generated per project will likely be in the range of \$15,000 to \$25,000 per wind turbine annually. This amount will vary depending on the cost and productivity of the project. Wind turbines are taxed as real estate according to **32 V.S.A § 3602a**:

**Facilities used in the generation, transmission or distribution of electric power** All structures, machinery, poles, wires and fixtures of all kinds and descriptions used in the generation, transmission or distribution of electric power that are so fitted and attached as to be part of the works or facilities used to generate, transmit or distribute electric power shall be set in the grand list as real estate. Nothing in this section shall alter the scope of the exemption in section 3803(2) of this title, nor shall it alter the taxation of municipally-owned improvements accorded by section 3659 of this title. (Added 1999, No. 49, § 24, eff. June 2, 1999.).

*Lease payments* – Leases are negotiated between the wind developer and landowner. Payments may be on a per turbine basis, or based upon a percentage of gross revenues.

*Job creation* (short and long-term) – There will be some local jobs created during the construction phase. Developers have indicated that the operation and maintenance phase will only generate a few

long-term jobs. For example, a representative of the East Haven Windfarm indicates that the four turbine East Haven project will require three full-time equivalents, and while this number won't increase in direct proportion to the number of turbines, it will be higher for a significantly larger project.

**At some point, the useful life of a wind turbine will end. What are the proposed exit strategies?** Many industry sources project the useful life of a wind turbine to be 20-25 years in duration. At this point there are no formal exit strategies proposed by either the developers or the towns for any of the projects in the region. The State of Vermont is considering this issue. The turbines would have some salvage value when no longer useful, and where re-powering is not an option.

## SPECIAL EDUCATION SERVICES UPDATE

The Caledonia North Supervisory Union has a commitment to, and engages in, practices designed to support the free, appropriate, public education of students with a wide range of disabilities in the general education setting as appropriate for each student. This commitment is based on and aligned with the federal law, Individuals with Disabilities Education Act (IDEA) of 1975. The regular education classroom is the first placement option for all students with disabilities in our district with proper consideration for their individual need for appropriate supports. Not all students with disabilities will necessarily be placed in the regular education classroom full time; the individual's program and placement will be determined in accordance with the student's rights as provided by IDEA. Each school in this district is committed to the least restrictive environment based on an individual's disability and learning style.

Support for general education access and the use of a variety of service delivery models for serving the needs of students with disabilities drives the need for paraprofessionals. The fact is, the number of special education referrals is rising as more and more students are coming to school with severe emotional and behavioral concerns along with learning impairments that impact on the regular education environment. Students who are not making appropriate progress in general education in meeting the Vermont standards/curriculum are then referred to special education for supplemental services. Ever-increasing standards and high-stakes accountability demanded by the state and federal government continue to add to the increase in special education identification and costs.

Vermont Act 230, adopted in 1990, requires a prescribed educational support system in each school to catch and remediate learning problems early on and to reduce referrals to the special education system. School districts are required to develop a Comprehensive System of Education Services that include an Education Support Team and system to provide supports to help all students be successful in school. In 2000 the Vermont Legislature passed Act 117. This Act mandated that schools develop a support system to increase participation of students in the regular education environment and to provide them with support regardless of their eligibility for categorical programs. The EST team, composed of several education staff members, assists teachers in developing accommodations and supports for their struggling students. It also requires school districts to provide training opportunities for ALL teachers and administrators on meeting the needs of all students. The intent of the act was to increase the ability of the school to meet the needs of students in the regular education environment without relying on alternative programs. The Education Support System may include services that are operated under different federal programs such as Title I, Section 504, and Special Education. Examples of programs are: Reading Recovery, guidance, nutrition services, teacher advisors, mentoring programs, Early Essential Education, Success by Six and Head Start. Funding for these programs is supported with a variety of local, state and

federal funds. The fact that special education costs are rising faster than any other area of education is of great concern all over Vermont.

Questions and concerns continue to come up over the high cost of educating disabled students and the impact on the regular education environment. At the time IDEA was made law, many students with disabilities were not getting proper educational services, and at times no services at all. We continue to face many challenges in educating all students. Increases in costs are driven by the higher special education services count and related increases in the need for paraprofessionals to assist in educating ALL students appropriately.

Each school in the CNSU district shares in the commitment to meet the individual educational needs of all students. Although Vermont has a policy of inclusion, a pull-out model continues to be the most appropriate placement for students with more severe issues and educational needs. The demand for special education services and supports remain high in our district. IDEA protects and provides for all handicapped students, whatever the cost, to provide a "free and appropriate public education." Special education costs cannot easily be reduced unless there are alternative support services for kids. Act 230 was adopted to provide early, less costly, alternatives for students. CNSU schools continue to provide support to students through their Educational Support Systems.

Terri McDaniel  
Special Education Coordinator

**NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT  
PROPOSED BUDGET  
2004**

<b>BUDGET ITEM</b>	<b>2003 BUDGET</b>	<b>2003 ACTUAL</b>	<b>2004 PROPOSED</b>
<b>ADMINISTRATION EXPENSES</b>			
Advertising	\$1,300.00	\$1,082.50	\$1,000.00
Audit -- Financial	\$2,200.00	\$3,200.00	\$2,200.00
Audit -- Waste Haulers	\$2,600.00	\$3,347.14	\$2,900.00
Bank Charges	\$700.00	\$950.57	\$900.00
Books & Subscriptions	\$200.00	\$209.00	\$200.00
Cleaning	\$200.00		\$200.00
Copier	\$1,600.00	\$1,493.25	\$1,600.00
Dues/Permits/Fees/Penalties	\$1,400.00	\$1,382.00	\$1,000.00
Heating Fuel	\$615.00	\$648.50	\$650.00
Insurance:			
Employment & Practices	\$770.00	\$669.00	\$700.00
Liability & Casualty	\$5,275.00	\$4,488.00	\$5,000.00
Public Officials	\$1,850.00	\$1,633.00	\$1,700.00
Legal Fees	\$1,000.00		\$1,000.00
Postage	\$1,700.00	\$2,274.77	\$2,500.00
Supplies:			
Office	\$1,500.00	\$2,137.29	\$2,000.00
Telephone - Office	\$3,300.00	\$3,172.08	\$3,000.00
Water/Sewer	\$850.00	\$983.90	\$950.00
<b>TOTAL ADMINISTRATION</b>	<b>\$27,060.00</b>	<b>\$27,671.00</b>	<b>\$27,500.00</b>
<b>BUILDING EXPENSES</b>			
Improvements	\$5,000.00	\$7,991.87	\$5,000.00
Electricity	\$6,300.00	\$6,110.86	\$6,500.00
Maintenance	\$1,000.00	\$956.78	\$1,500.00
Misc. Supplies	\$1,500.00	\$1,222.58	\$1,500.00
Trash Removal	\$1,200.00	\$1,175.13	\$1,200.00
<b>TOTAL BUILDING</b>	<b>\$15,000.00</b>	<b>\$17,457.22</b>	<b>\$15,700.00</b>
<b>EQUIPMENT EXPENSES</b>			
Replacement Fund	\$5,000.00	\$5,000.00	\$5,000.00
Purchases	\$1,000.00	\$1,597.89	\$1,000.00
Baler Repairs	\$2,500.00	\$588.21	\$3,000.00
Baler Supplies	\$3,600.00	\$3,314.75	\$3,600.00
Forklift Fuel	\$850.00	\$898.90	\$850.00
Forklift Repairs	\$3,000.00	\$4,122.81	\$3,500.00
Miscellaneous Equipment Repairs	\$2,000.00	\$2,167.35	\$2,000.00
Skidsteer Fuel	\$500.00	\$440.84	\$500.00
Skidsteer Repairs	\$2,500.00	\$4,851.89	\$1,000.00
Trucks			
GM--Gas	\$650.00	\$688.36	\$700.00
GM--Repairs	\$1,500.00	\$1,165.01	\$1,000.00
INTL.--Diesel	\$1,700.00	\$2,657.38	\$2,500.00
INTL.--Repairs	\$2,500.00	\$3,385.23	\$2,500.00
INTL.--CDL & Drug Testing	\$150.00	\$298.00	\$200.00
INTL.--Insurance	\$3,000.00	\$2,935.00	\$0.00
<b>TOTAL EQUIPMENT</b>	<b>\$30,450.00</b>	<b>\$34,111.62</b>	<b>\$27,350.00</b>
<b>PERSONNEL EXPENSES</b>			
Gross Wages	\$193,308.00	\$197,466.06	\$203,832.89
Overtime Wages--District Operations	\$500.00	\$0.00	\$250.00
Overtime Wages--Warehouse	\$4,000.00	\$2,045.34	\$3,500.00
Fica (Employer Match)	\$12,265.00	\$12,023.41	\$12,916.50



## **Sutton Town Report Summary**

*Northeast Kingdom Youth Services has offered vital supportive services for youth and families since 1975. Our staff is available to Sutton residents 24 hours a day, 365 days of the year.*

### **In 2003:**

*Youth Services served over 3,422 people in Caledonia and Essex counties.*

### **We served 44 in Sutton during 2003.**

*NEKYS has provided essential support to 429 youth and families through the **Shelter and Parent Education Programs**. Through mediation, counseling, and parent and youth support groups, the Shelter Program gives families the tools they need to cultivate safe, nurturing homes. Families learn problem-solving skills and develop plans designed to keep future conflicts from reaching a crisis. The primary goal of the Parent Education Program is to improve family parenting, home management, and problem-solving skills in order to prevent children from being placed in custody. When one youth is diverted from entering state custody, the state of Vermont saves more than \$25,000. Staff is available 24 hours a day, 365 days a year.*

*The **Caledonia and Essex Court Diversion Programs** worked with 239 clients. The State's Attorney refers first-time criminal offenders, plus 50% of the juvenile delinquents in Caledonia County Family Court to Youth Services' Diversion Programs. The completion success rate of our clients is among the highest in the state: 91% overall: 94% for ages 10-17 and 87% for those 18+. Diversion clients worked, 1,452 hours of community service at senior housing sites, libraries, churches, etc. and donated \$325 to area charitable organizations. Offenders paid \$2,020 in restitution to crime victims, for a 100% victim compensation rate. Since it costs thousands of dollars to process one person through the court system, it is easy to see that the \$248 spent on one Diversion client is well worth the cost.*

*The **Transitional Living Programs** served over 400 youth and family members. Homeless and foster care youth, 15 to 21 years old, were given information, support and life-skills education to help them live productively on their own. Youth Services also strives to foster positive connections between these youth and their families.*

*The **Living Room**, a day shelter, serves an average of 13 youth a day. The Living Room is open 12:30-4:30 p.m., Monday through Friday. It is a safe, comfortable learning environment for 15 to 20 year-olds who are homeless, at risk of being homeless, or just lonely and isolated. The Living Room offers youth a place to eat, rest, shower, do laundry, socialize in a substance-free environment, and use of a computer for homework and resume writing. They can talk to caring, non-judgmental adults, access resources to help stabilize their lives and learn critical life skills necessary to become productive citizens.*

*The **JUMP Youth Mentoring Program** is successfully matching at-risk 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students with adult mentors once a week in the students' school. Activities support students with homework, career and college preparation and provide them with an opportunity to learn and experience new cultural and social activities.*

*Youth Services also offers weekly dinners, outreach to schools and communities, as well as alternative opportunities for youth to be successful.*

**YOUTH SERVICES WORK WOULD NOT BE POSSIBLE WITHOUT YOUR SUPPORT!**

## VERMONT'S PAINTED THEATER CURTAINS

A Project of The Vermont Museum & Gallery Alliance, Woodstock, VT

Christine Hadsel, Project Director

429 South Willard Street, Burlington, VT 05401

Phone: (802) 863-4938 Fax: (802) 864-7982

E-mail: [chadsel@verizon.net](mailto:chadsel@verizon.net)

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**Location:** Grange Hall

**Address:** Calendar Brook Road  
Sutton, VT 05867

**Contact Person:** Doreen Devinger, Town Clerk

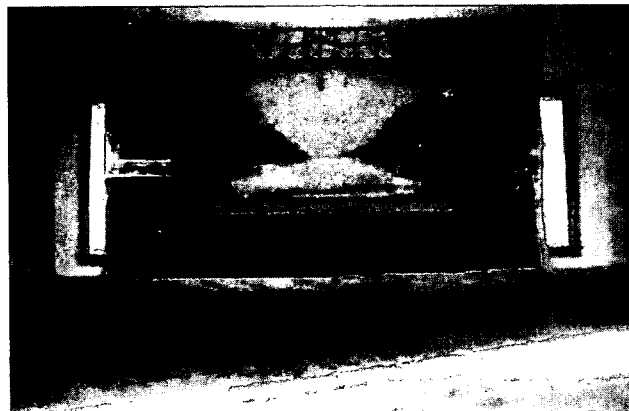
**Address:** P.O. Box 106, Sutton, VT 05867

**Phone:** (802) 467-3377

**Date of Initial Survey:** 1/9/99

**Surveyors:** M.J. Davis/Michael Sherman

**Description of Curtain:** Grand Drape Lake Willoughby with Grange Inscriptions



**Artist:** Fracher Studio

**Overall Dimensions:** 8'8" x 14'8"

**Date of Manufacture:** unknown

**Place of Manufacture:** Fracher Studio (est.)

**Inscriptions:** "PH Grange"

**Location:** Grange Hall

**Use of Building:** Volunteer Fire Dept. Headquarters

**Use/Condition of Stage:** Hanging – no stage

**Overall Condition:** Unstable – Structural integrity compromised by tearing and fabric loss. Image readability compromised by abraded and/or flaking paint. ((Poor to Fair))

**Note:** This curtain has been over painted in several places. At one time it either had advertisements across the bottom, or the ads were never painted in. It is remarkable similar in design to the curtain in the Brownington Grange.

**Primary Support (Fabric):**

Number of Panels: 3 horizontal

Dimensions of Panels: 40" wide

Fiber: cotton muslin

Overall Condition of Fabric: Unstable --- especially on edges against windows

Previous Repairs: none visible

**Secondary Support (Framework):**

Roller: none

Top Support: board on top

Method of attachment to top support: nails

Pulleys and Ropes: yes but need replacement

Overall Condition of Secondary Support: needs replacement

**Media:** Distemper (original design) and unknown (Grange inscriptions)

**Paint Layer**

Medium Typical of Distemper

Thickness --- thicker in center

Impasto --- none

Overall Condition:

Mechanical Damage --- yes

Abrasion --- yes

Insecure Paint --- yes

Accretions --- yes

Heat Damage --- no

Water Damage --- upper-right corner

Retouching --- overpaint where grange inscriptions exist

**Varnish Layer Extant** – no

**Previous Repairs:** no

**Overall Condition of Media:** unstable due to light damage and current method of hanging

**Iconography:** Grand Drape scene of Lake Willoughby. Medallions show Grange insignia.

**Stabilization Proposal and Notes by Erica E. James, October 18, 2003**

**Condition Notes:**

Top Edge: Seems stable – attached to top sandwich

Side Edges: The side edges are particularly vulnerable due to their exposure to sunlight.

Bottom Edge: Animal hide glue residue may exist on the bottom edge.

Stains: In the URC, there is some water staining.

### **Project Scope**

1. Reduce surface soiling and disfiguring stains.
2. Stabilize primary support (fabric) through the mending of rips and tears and compensate for large losses through the insertion of similar fabric. Stabilize raw and damaged edges to prevent vertical or horizontal rips.
3. Minimal consolidation of paint layer when loss of media is localized and urgent.
4. Minimal in-painting and toning of fill and stains or to improve aesthetics.
5. Prepare curtain for installation or safe storage.

### **Treatment Proposal:**

1. Humidify where appropriate and reduce surface dirt and soiling by vacuuming entire front and reverse of curtain, and dry erasing front painted surface.
2. Stabilize raw edges at top and bottom edges as needed, to prevent vertical or horizontal rips.
3. Prepare top wooden support with muslin/Velcro strips for ease of reinstallation and emergency removal; prepare bottom roller with padding and stockingette or fabric cover for continued safety of curtain while in use or in storage. Curtain will be attached to this bottom roller with Velcro/muslin strip. ((Note: A complete reinstallation on boards and with a roller is required.)) In addition, pulleys and a cleat must be reinstalled. Onsite physical help is required for rehanging the curtain.
4. Repair many small rips and tears throughout, with appropriate support materials.
5. Selectively tone mended areas using appropriate paints.
6. Re-install curtain.

Cost for personnel, materials, treatment proposal, reports, photography and coordination:  
\$3.690 (3-day project)

**Community Contribution: \$500**

Payment to be ½ on arrival, final payment on last day of work.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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A Project of The Vermont Museum & Gallery Alliance, Woodstock, VT

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December 4, 2003

Doreen Devinger, Town Clerk

P.O. Box 106

Sutton, VT 05867

Dear Doreen and People of Sutton,

Enclosed is a stabilization report for your painted theater curtain. Your curtain is an important part of Sutton's past and it is well worth treatment in the near future to make sure it is available for future residents to enjoy. It is a curtain that has had some alterations, but that is part of its story. It is presently very much in need of improved mounting and storage – once it is cleaned, mended and re-installed, it should be kept in a rolled-up position to prevent further damage from light, insects and dirt. It should be lowered for special occasions but not left hanging open.

We have just finished work on the Brownington Grange curtain, which is remarkably similar to yours. I would almost swear the two curtains were painted by the same hand and that there were once advertisements painted in what is now the black area the bottom. The two medallions are certainly overpainted – one can almost read the advertisements underneath, but we can't yet tell whether the black paint at the bottom covers more ads, or whether the ads were never painted. In any case, we wouldn't and couldn't remove the black paint.

I can't remember whether your hall is heated – that would make a difference to our schedule because we can't work without heat. The summer months will get very busy, but we think that we can do the work on your curtain in three days if we have some strong volunteer help to get it down and help get it back up. We need to work on an island of tables big enough to hold the entire curtain – lunch tables are the best bet.

The Painted Theater Curtains Project is entering its second year. It is going to take us several years to get to all 150 curtains in Vermont at our rate of 2 or 3 curtains a month. So there's no rush, but I hope we can work on your curtain sooner rather than later – while the funding is secure. Please call if you have any questions.

Thank You,

*Chris Hadsel*



Fostering communities of strong women, supported families and safe homes.

**Umbrella, Inc.  
Report to the Citizens of Sutton  
December 2003**

Umbrella, Inc. is a private, non-profit progressive resource organization that serves the residents of Caledonia and southern Essex counties. Umbrella offers advocacy, crisis counseling, information and referral, eligibility determinations for child care subsidies, and support groups through our Domestic & Sexual Violence Program and Child Care Support Services. Our main office is in St. Johnsbury, and the organization maintains a satellite office in Guildhall to work with victims of domestic and sexual violence.

In fiscal year 2003, Umbrella served at least 9 Sutton residents with domestic/sexual violence support services and 19 children exposed to violence (unduplicated counts). Another 15 families received child care referrals or assistance in applying for subsidy.

The following services are open to residents of your town:

- 24-hour crisis hotline
- a safehouse network
- assistance in housing issues for adult victims of abuse and their children
- training for child care providers
- assistance to parents in finding child care
- assistance obtaining child care subsidies
- support groups for women and children
- prevention programs in schools
- assistance accessing area resources

Umbrella responds effectively and immediately to families in crisis, children traumatized by violence, parents searching for child care, and women in transition who need a place to go for support and help. We need financial support from Sutton to continue to meet the rising need for Umbrella services in your community.

Thank you for your support of Umbrella, Inc.

970 Memorial Drive • St. Johnsbury, Vermont 05819  
OFFICE: 802 748-8645 • ESSEX COUNTY OFFICE: 802 676-3920 • CRISIS LINE: 802 748-8141  
CHILD CARE SUBSIDY: 802 748-1992 • FAX: 802 748-1405

# LYNDONVILLE YOUTH BASEBALL/SOFTBALL

PO Box 1146

Lyndonville VT 05851-1146

Town of Sutton  
PO Box 106  
Sutton, VT 05867

Dear Selectboard:

Soon baseball/softball season will be upon us again. Lyndonville Youth Baseball/Softball (LYBS) is run by an all-volunteer Board of Directors. This program entertains over four hundred area youths from ages six to eighteen, during the late spring and early summer months. In the 2003 season, we were able to maintain nine different leagues, over 35 teams, and played over 200 scheduled games plus play-offs and all-star games.

2003 brought new dug outs, fences and scoreboard to both the baseball and softball fields at Fisher Field. LYBS hosted the 11-12 Year Old Softball Districts at Fisher Field. We also celebrated 50 years of ball with a variety of activities and exhibits.

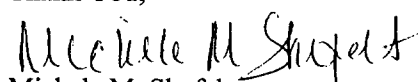
In 2003, LYBS had several All Star teams. Little League Softball, ages 11 & 12, won Districts, States and advanced to the Eastern Regional Tournament in Delaware. 14 & Under Babe Ruth Softball girls won States and advanced to the Regional tournament held in Barrington, NH. They advanced farther than any previous Babe Ruth Softball team of the same age. Sr. Babe Ruth Baseball won States and advanced to the Eastern Regional tournament held in Portsmouth, NH. 11 & 12 Little League Baseball were State runner-ups. What an experience to have our kids playing baseball/softball with the best in New England!

Thank you, to the many dedicated parents, families, and friends who are actively involved in our program. Without each and every one of you, we wouldn't have such a great program. As our teams travel throughout the state and New England, we continue to hear positive comments regarding our program. Dedication is needed to develop our children into strong, respectable citizens and to instill in them team play & good sportsmanship. With your help, we can continue to do this.

ITEM	INCOME	EXPENSES	ITEM	INCOME	EXPENSES
Charters & Insurance		(3,225.00)	Tag Day	3,364.74	(200.78)
Cookshack-Fisher Field	9,890.72	(10,831.79)	Field Maintenance/Improvements		(10,292.30)
Donations	1,900.00		Fisher Field Lease/LSC Maintenance		(1,250.00)
Equipment		(2,401.03)	Other	664.36	(740.86)
Fundraisers	920.00	(250.00)	Sign Ups	9,388.00	(161.26)
10 Week Tickets	1,430.00	(705.00)	Tournaments:	5,852.78	(9,383.42)
Coin Drop	1,037.97		Town Appropriations	2,200.00	
Marilyn's	2,553.00	(1,525.80)	Training		(449.70)
Pass The Hat Money	410.07		Umpires		(2,047.50)
Signs	1,000.00		Uniforms		(2,116.10)
Super Bowl Pool	500.00	(250.00)	Utilities		(921.58)
			Totals	41,111.64	(46,752.12)

To continue the success of this program, we would like to request an appropriation of \$250.00. In the past, your community has been very generous and Lyndonville Youth Baseball/Softball is very grateful, therefore, we would ask that you continue to support this worthwhile organization.

Thank You,

  
Michele M. Shufelt  
Fundraising, LYBS

<b>LYNDON INSTITUTE</b>							
26-Jan-04							
Financial Overview							
2004-2005							
	<b>02-03</b>		<b>03-04</b>		<b>04-05</b>		
	<b>Actual</b>	<b>Pct.</b>	<b>Budget</b>	<b>Pct.</b>	<b>Budget</b>	<b>Pct.</b>	
Tuition Revenue - Day Students	5,315,737	76.82%	5,544,240	73.63%	5,819,994	71.90%	
Total Revenue	6,919,611	100.00%	7,530,311	100.00%	8,094,444	100.00%	
Teacher Salaries	2,847,825	39.98%	2,652,068	35.32%	2,615,766	31.86%	
Health Insurance	424,016	5.95%	585,000	7.79%	795,000	9.68%	
Liability Insurance	101,169	1.42%	150,000	2.00%	175,000	2.13%	
Curriculum/Program Expense *	459,793	6.45%	544,100	7.25%	475,281	5.79%	
Total Expenses	7,123,091	100.00%	7,509,520	100.00%	8,210,255	100.00%	
Surplus (Deficit)	(203,480)		20,791		(115,811)		
Adj. Req. to Balance Budget					<u>115,811</u>		
*= 10% less than budgeted							
Current Yr. Expected to be Same							
<b>NOTE:</b>							
Tuition for Current Year	8,885						
Cost per Student (03-04)	<u>11,770</u>						
Differential	(2,885)						



**WARNING**  
**ANNUAL MEETING OF SUTTON TOWN SCHOOL DISTRICT**

***Notice to Voters:***

Residents of Sutton, who are not already on the voter checklist, may register to vote no later than 12:00 noon on Monday, February 23, 2004, at the Sutton Town Clerk's Office.

***Warning Notice:***

The legal voters of the Sutton Town School District are hereby notified and warned to meet at the Sutton School Multi-Purpose Room in Sutton, Vermont on Tuesday, March 2, 2004, at 10 am. to transact the following business.

- Article 1     To elect a Moderator.
- Article 2     To elect a School Director to complete the balance of three (3) year term, said term to expire in 2006.
- Article 3     To elect a School Director for three (3) years, said term to expire in 2007.
- Article 4     To elect a School Treasurer for one (1) year, said term to expire in 2005.
- Article 5     Shall the voters of the Sutton Town School District appropriate the sum of \$1,917,519 necessary for the support of its schools for the year beginning July 1, 2004?
- Article 6     Shall the voters of the Sutton Town School District authorize the School Directors to transfer surplus funds for the year 2003-2004 (FY 2004), if any, to the Capital Improvement Reserve Fund?
- Article 7     Shall the voters of the Sutton Town School District authorize the changing the name of the Capital Improvement Reserve Fund to the Capital Improvement and Equipment Reserve Fund in order to include equipment purchases?
- Article 8     Shall the voters of the Sutton Town School District authorize and empower the School Directors to borrow money in anticipation of receipts and to give a note or notes in the name of the District to secure payment thereof?
- Article 9     Shall the voters of the Sutton Town School District authorize the School Board to allow the public use of school facilities and equipment pursuant to Title 16 V.S.A. 562/11?
- Article 10    To transact any other business that may legally come before said meeting.
- Article 11    Adjourn.

Dated this 30th day of January, 2004.

Celeste Marie Girrell, Chairman  
Nancy Vincent  
*School Directors, Sutton Town School District*

Attest:

Doreen Devenger, Town Clerk & Treasurer

**WARNING FOR ANNUAL TOWN MEETING**  
**March 2nd, 2004**

The legal voters in March Meeting of the Town and Town School District of Sutton, Vermont, are hereby notified and warned to meet at the School Multi-purpose room on Tuesday the 2nd day of March 2004 at 10:00 o'clock in the forenoon to act on the following articles of business.

Polls will be open until 7:00 pm to vote by Australian Ballot on Articles 4 and 5.

NOTICE TO VOTERS: Residents who are not already on the voter checklist, may register to vote no later than 12:00 noon on Monday February 23rd 2004 at the Sutton Town Clerk's office.

- Article 1 To elect a Moderator
- Article 2 To elect a Town Clerk
- Article 3 Will the Town and School District accept the officers' reports for the year 2003?
- Article 4 Presidential Primary
- Article 5 Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$464,608.39?
- Article 6 To elect all necessary officers for the ensuing year.
- Article 7 Shall the voters approve the sum of \$15,240.00 for the support of Lyndon Rescue, Inc.?
- Article 8 Shall the voters approve the sum of \$500.00 to repair the Painted Theater Curtain at the Grange Hall?
- Article 9 Will the Town authorize the Selectmen to hire money, if necessary, in anticipation of taxes, to meet current expenses for the ensuing year and how much?
- Article 10 To see if the Town will vote to have all taxes paid into the treasury as provided by law and to set the date.
- Article 11 Shall the Town vote to adopt the proposed general and highway fund budgets for the ensuing year as printed in the town report?
- Article 12 Shall the Town vote to authorize the Selectmen to set a tax rate in an amount sufficient to support the adopted budgets and any special appropriation articles approved when the Grand List is completed?
- Article 13 To transact any other business that may legally come before said meeting.
- Article 14 To adjourn.

Tim Simpson  
Ervin S Weed Jr  
Ken Barrett  
Selectmen

Received for record on  
January 29th 2004  
Attest: Dorreen S Devenger  
Town Clerk

**MARCH TOWN MEETING  
MARCH 4, 2003**

The meeting was called to order by Moderator Chip Devenger at 10:00 A.M.

Polls were open on Article 3 from 10:00 A.M. to 7:00 P.M.

The warning was read by the Town Clerk.

Art. 1. Election of Moderator

Chip Devenger was nominated by June Nygren and seconded by Celeste Girrell.  
There were no other nominations.  
Vote was by hand in the affirmative.

Art. 2. Election of Town Clerk

Dorreen Devenger was nominated by Celeste Girrell and seconded by Nancy Vincent.  
There was no other nominations.  
Vote was by hand in the affirmative.  
Clerk was given the Oath of Office by Justice of the Peace Dianna Simpson.

Art. 3 Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$461,476.00?  
This was balloted. 60 votes were cast. 51 voting in favor, 8 voting again and 1 spoiled.

Art. 4. Will the voters of the Town of Sutton and Town School District accept the officers' reports for the year 2002?  
Motion to accept was made by Mike Morrow and seconded by Norbert Patoine.  
Sharon Nicol questioned the amount of delinquent taxes. Doreen Lyon explained.  
Vote was by hand in the affirmative.

Art. 5. All elect all necessary officers for the ensuing year.

a. Treasurer

Dorreen Devenger was nominated by Linda Britt and seconded by Mike Morrow.  
There were no other nominations.  
Vote was by hand in the affirmative.

b. Selectman for 3 years

Tim Simpson was nominated by Ellen Doyle and seconded by Norbert Patoine.  
There were no other nominations.  
Motion was made by Norbert Patoine and seconded by Celeste Girrell that the Clerk should cast 1 ballot.  
Tim Simposn elected.

c. Lister for 3 years

Mary Waldron was nominated by Dianna Simpson but she declined.  
There were no other nominations.  
Position will have to be filled at a later date.

- d. Auditor for 3 years  
James Witherspoon, Jr. was nominated by Celeste Girrell and seconded by Sharon Nicol.  
No other nominations.  
Motion was made by Norbert Patoine and seconded by Jenny Patoine that the Clerk should cast 1 ballot.  
James Witherspoon, Jr. elected.
- e. 1st Constable and Tax Collector  
Scott Spencer was nominated by Tim Simpson and seconded by Sharon Nicol.  
No other nominations.  
Vote was by hand in the affirmative.
- f. 2nd Constable  
Ron Goodwin was nominated by Tim Simpson and seconded by Reg Jenkins.  
No other nominations.  
Vote was by hand in the affirmative.
- g. Town Grand Juror  
Kathy Keizer was nominated by Sharon Nicol and seconded by Annie Witherspoon.  
No other nominations.  
Vote was by hand in the affirmative.
- h. Town Agent  
James Witherspoon Jr. was nominated by Mike Morrow and seconded by Pearl Hodge.  
No other nominations.  
Vote was by hand in the affirmative.
- i. Agent to Convey Real Estate  
James Witherspoon Jr. was nominated by Tim Simpson and seconded by Nancy Vincent.  
No other nominations.  
Vote was by hand in the affirmative.
- j. Water Commissioners  
The Selectmen were nominated by Glenn Stine and seconded by Norbert Patoine.  
There were no other nominations.  
Vote was by hand in the affirmative.
- k. Sexton of Cemeteries  
Patricia Jackson was nominated by Norbert Patoine and seconded by Linda Britt.  
No other nominations.  
Vote was by hand in the affirmative.

Art. 6 Will the town vote the sum of \$12,285.18 for the support of Lyndon Rescue, Inc.  
Motion was made by Jean Maleski and seconded by Nancy Vincent that we should appropriate said sum.  
Jean spoke on the need for the ambulance service. There is a shortage of volunteers.  
Vote was by hand in the affirmative.

- Art. 7. Shall the voters authorize the Selectmen to purchase a new truck with plow, wing and sander?  
Motion to allow the purchase was made by Mike Morrow and seconded by Glenn Stine. Stanley Weed spoke on the 10 year old truck. They want to keep the 93 International as a spare and for the chloride tank during the Summer. The 2000 diesel is more capable and reduces the passes necessary for plowing the roads.  
Vote was by hand in the affirmative.
- Art. 8. Shall the voters authorize the Selectmen to purchase or lease a new grader?  
Motion to allow the purchase or lease was made by Mike Morrow and seconded by Celeste Girrell. Stanley spoke on the need for a new grader. The present one is 21 years old. They are considering the possibility of a 10 year lease with interest at 4.75%. If we go through the Bank for a 10 year period, the interest wouldbe 4.32% but would require a special meeting and australian ballot.  
The vote was by hand in the affirmative.
- Art. 9. Will the Town authorize the Selectmen to borrow money if necessary, in anticipation of taxes, to meet current expenses for the ensuing year and how much?  
Motion was made by Norbert Patoine and seconded by June Nygren that the Selectmen be authorized to borrow up to \$60,000.00.  
Vote was by hand in the affirmative.
- Art. 10. To see if the Town will vote to have all taxes paid into the treasury as provided by law and to set the date.  
Motion was made by Norbert Patoine and seconded by Mike Morrow to have all taxes paid into the treasury by November 10th, 2003.  
The vote was by hand in the affirmative.
- Art. 11. Shall the Town vote to adopt the proposed general and highway fund budgets for the ensuing year as printed in the town report?  
Motion to accept was made by Norbert Patoine and seconded by Sharon Nicol.  
No discussion.  
Vote was by hand in the affirmative.
- Art. 12. Shall the Town authorize the Selectmen to set a tax rate in an amount sufficient to support the adopted budgets and any special appropriation articles approved when the Grand List is completed?  
Motion to allow was made by Norbert Patoine and seconded by Celeste Girrell.  
Vote was by hand in the affirmative.
- Art. 13. Any other business.  
Rabie Clinic to be held on March 8th at the Grange Hall. The hours will be 9:00 to 11:00. Dogs on leashes and cats in carriers. Celeste reported on the school meeting Monday night. The school and town meeting will be on the same day but will alternate as to the time held.
- Art. 14. To adjourn  
Motion made by Glenn Stine and seconded by Ken Barrett.  
Vote was by hand. Time 12:20 P.M.

The Legislators Howard Crawford and Cola Hudson spoke to the meeting. Cola spoke on Chip's retirement this year from his teaching. Howard also commented on his retirement and they came bringing candy. They spoke on the emphasis this year on agriculture, Drug Use, Education funding. They are faced with raising a billion dollars by the state. Broadening the tax base to include a tax on services, increase the sales tax to 6%. Questions on Powerball. Vermonters are buying but New Hampshire is getting the benefit. No Child Left Behind program. Use of methane gas and the building of windmills on mountain tops were discussed along with the state's method of determining equalized Grand Lists. The audience had a lot of questions and many were difficult to answer.

A true record of the meeting.

Attest: Dorreen S. Devenger, Town Clerk



**SUTTON ANNUAL SCHOOL DISTRICT MEETING  
MARCH 3RD, 2003**

The meeting was called to order by Moderator Marlin "Chip" Devenger at 7:00 P.M.

The warning was read by the Town Clerk.

- Art. 1      Election of Moderator  
Celeste Girrell conducted the voting.  
Marlin Devenger was nominated by Norbert Patoine and seconded by Ron Goodwin.  
There were no other nominations. Voting was by hand in the affirmative. Marlin Devenger was elected.
- Art. 2      Election of School Director for 3 years.  
Janet Moran was nominated by Ellen Doyle and seconded by Steve Maleski.  
There were no other nominations.  
Motion for Clerk to cast one ballot was made by Norbert Patoine and seconded by Stanley Weed.  
This was done and Janet Moran was elected.
- Art. 3      Election of School Treasurer for 1 year term.  
Dorreen Devenger was nominated by Celeste Girrell and seconded by Robert Trottier.  
There were no other nominations.  
Vote was by hand in the affirmative.
- Art. 4      Shall the voters of the Sutton Town School District appropriate the sum of \$1,776,553.00 necessary for the support of its schools for the year beginning July 1, 2003?  
A motion to appropriate said sum was made by Glenn Stine and seconded by Robert Trottier.  
Mary Waldron questioned the budget figures, Shari Seymour questioned the increase in paraeducators. Principal Sandra Stanley explained federal grants. No Child Left Behind will impact Sutton School. School Board doesn't have much control over the budget.  
Vote was by ballot. 36 ballots cast. Yes 34 No 2.  
Budget passes.
- Art. 5      Shall the voters of the Sutton Town School District authorize the School Directors to transfer surplus funds for the year 2002-2003 (FY 2003), if any, to the Capital Improvement Reserve Fund?  
Motion to allow was made by Norbert Patoine and seconded by Mark Barrett.  
The Board explained that the main building of the school needs a new roof and the Improvement Fund would be used for repairs. There may be storage space in the upper part of the building.  
Article was passed by voice vote.
- Art. 6      Shall the voters of the Sutton Town School District authorize and empower the School Directors to borrow money in anticipation of receipts and to give a note or notes in the name of the District to secure payment thereof?  
Motion to allow was made by Glenn Stine and seconded by Robert Trotter.  
Vote was by hand in the affirmative.
- Art. 7      Shall the voters of the Sutton Town School District authorize the School Board to allow the public use of the school facilities and equipment pursuant to Title 16 V.S.A. 562/11?  
Motion to allow made by Glenn Stine and seconded by Mary Waldron.  
School is used aerobics, basketball, girl scouts, etc. Fees are charged for profit organizations, nonprofit no charge.  
Vote was by hand in the affirmative.

- Art. 8      Shall the voters of the Sutton Town School District authoize the first Tuesday of March as the date of the annual school district meeting?  
Motion to allow was made by Norbert Patoine and seconded by Mary Waldron.  
Vote was by hand in the affirmative.
- Art. 9      To Transact any other business that may legally come before said meeting.  
School Board meetings are held the first Thursday of the month. Thanks were extended to the Moran children who passed out the brochures. Spoke on the increased cost of insurance and health care. State Block grant per student may drop.  
Nancy Vincent presented some figures on school budgets for 1901 which were appreciated.
- Art. 10     Motion to adjourn was made by Glenn Stine and seconded by Janet Moran.  
Time 8:00 P.M.

A true record of the minutes

Attest: Dorreen S. Devenger, Town Clerk





### **WANTED: OLD PHOTOS OF SUTTON**

Remember the days when all the roads were dirt, horses were more common than automobiles, and the pace was a little slower? Well, even if you don't, if you have photos of Sutton the way it used to be, we'd like to see them.

I would like to get together as large a collection of old photos of Sutton as possible to hopefully be compiled for possible publication in a book – some kind of photo history of the town.

Too many times old photos get discarded because the people to whom they are handed down don't understand the importance of them, aren't interested in them, or don't have the time to bother with them.

So.....check through those drawers, old boxes and photo albums, and even the attic and see what you can find and get in touch with me. Thanks for your help.

Shari Seymour 802-467-8335  
4054 Calendar Brook Road  
Sutton, Vermont 05867