

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, June 19, 2014 at 8:00 a.m.  
89 Main Street, Montpelier, VT

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UNAPPROVED MINUTES

Present: Marjorie Trombly, Tammy Austin, Jaime Blouin, Wendy Magee and Marilyn Turcotte;  
Absent: Jason Kirchick; Office of Professional Regulation Personnel: Larry Novins,  
Diane Lafaille, Carla Preston, and Peter Comart.

I. General Business

1. The meeting was called to order at 8:07 a.m.
2. The minutes of the May 15, 2014 meeting were approved as written.

II. 1. Stipulations/Consent Orders/Dismissals:

2013-407 – Katharine Thomas – A Stipulation and Consent Order was heard. Ms. Blouin moved, seconded by Ms. Austin, to approve the Stipulation and Consent Order.  
Approved.

2. Case Managers Report – Ms. Preston reported that there are 27 cases pending, 3 cases the Investigative Team has recommended closing, 2 cases are ready for Investigative Team meetings, 1 case is on hold, 17 cases are with the investigators, 2 cases are set for hearing, and 2 cases are pending charges.

III. File Reviews

Engert, Andrew – Approved for licensure.

Gardner, Elizabeth – Supervision has been approved and both exams have been passed. Once education is approved she may be licensed.

Houchen, Benjamin – Approved for licensure.

Hurley, Susan – Approved for licensure.

Kelley, Katherine – more information is needed.

Lamagna, Rachel – Approved for licensure.

Lawson, Laura – Approved for licensure.

Mason, Susan – Supervision and education approved. Has passed the NCE. Still need the passage of the NCMHCE.

Piche, Michael – Approved for licensure.

Planck, Samuel – Education approved.

Riley, Margaret – Supervision and education approved. Has passed the NCE. Still need the passage of the NCMHCE.

Wright, Heidi – Approved for licensure – 5 year rule.

IV. Other

1. Continuing education requests were reviewed.
2. The Board will make a list of things it would like to see communicated through a newsletter and bring back to the Board at a future meeting.
3. The Board reviewed the audits for public disclosure.
4. The Board reviewed the proposed draft rules. A hearing has been scheduled for 1:00 p.m. on the 17<sup>th</sup> of July.
5. College of St. Joseph MOU was reviewed.
6. The Board's next meeting is scheduled for July 17, 2014.

V. The Board adjourned at 2:30 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist