

**BOARD OF PROFESSIONAL ENGINEERING**  
**MEETING: THURSDAY, May 1, 2008**  
**National Life Building, North, FL 2**  
**Montpelier, VT**  
**APPROVED MINUTES**

1. The meeting was called to order at 8:45 a.m.
2. Board Members present: Robert Kischko, P.E., Vice Chairman; William Atkinson, P.E., Secretary; Katherine Hill, P.E.; and Bonnie Giulia ni, Public Member. Board Members absent: Michael Quaid, P.E., Chairman. OPR Staff Present: Loris Rollins, Unit Administrator and Carla Preston, Administrator
3. The Vice Chairman called for approval of the April 3, 2008 minutes. Bonnie Giuliani moved, seconded by Katherine Hill, to approve the April 3, 2008 minutes as written. Motion passed.
4. Administration:
  - a. The deadline for Board members to submit comments and/or information for the 2008 Spring Newsletter is May 16, 2008.
  - b. The Board received and reviewed the OPR FY 2008 Third Quarter Budget Report.
  - c. The Board was informed that due to the Governor's freeze on out-of-state travel, it may take longer for board member requests for out-of-state travel to be approved. They now need an additional level of approval and must be signed off by Bill Dalton. Authorization for travel might take a bit longer and Board members should plan ahead accordingly.
5. Carla Preston attended the meeting to discuss with the Board the new e-Licenses software being implemented and the procedural procedures on the configuration of processing the PE licenses.
6. Complaints- Carla Preston to report on status of complaints. Robert Kischko and William Atkinson will meet with Carla Preston after the meeting.
7. NCEES [NEWS](#): Correspondence:
  - a. Mike Quaid to report on his attendance at the 2008 NCEES Northeast Zone Meeting. Tabled.
  - b. NCEES- April 2008 Zone Update. Tabled.
  - c. The Board received and reviewed the information from NCEES regarding Future Changes to NCEES Examinations and Supporting Materials.
  - d. The Board received and reviewed the NCEES License Exchange.
  - e. Letter from ASHEN National Board re: NCEES Model Law License Requirements Change. Tabled.
  - f. NCEES- Professional Practice Exam. Tabled.

- g. NCEES-May 14-15 NCEES Board meeting agenda. Tabled.
  - h. Katherine Hill and Robert Kischko will attend the 87<sup>th</sup> Annual Meeting to be held August 13-16, 2008 in Minneapolis, MN. Kathleen Hill will attend the meeting as the Board's funded delegate.
8. Miscellaneous Correspondence:
- a. The Vice Chair and Secretary signed the wall certificates.
9. Other Business Introduced by the Board-None
10. Public Comment-None
11. Applications for consideration:
- a. **Soter, Jon A-** Mechanical - Mr. Soter submitted a reinstatement application for the Board's review. Robert Kischko recused himself. The Board reviewed Mr. Soter's application and supporting information to reinstate his license, number 4448, which lapsed July 31, 1996. Based on the information provided, William Atkinson moved, seconded by Bonnie Giuliani, to approve Mr. Soter for reinstatement of his license. Motion passed.
12. The Board approved the following candidate to sit for the eight-hour Principles and Practice Examination.
- Jorschick, Jr. John** (Mechanical)
13. The Board approved the following applicants for licensure on the basis of endorsement from another state.
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| <p><b>Sullivan, Patrick</b> (Civil)<br/><b>Ceruti, Jeffry</b> (Structural I)<br/><b>Shambaugh, Mark</b> (Mechanical)<br/><b>Boyington, Stephen</b> (Structural II, not Civil)<br/><b>Allen, Edward</b> (Electrical)-Mr. Allen is requesting licensure in the speciality of Electrical Engineering. Application is pending verification from Massachusetts regarding taking and passing the Electrical Engineering Exam, otherwise Mr. Allen can be approved for a license in the speciality of Mechanical Engineering.</p> | <p><b>St. Peter, Craig</b> (Civil)<br/><b>Maillet, Louis</b> (Mechanical)<br/><b>Steinert, Nicholas</b> (Structural I)</p> |
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14. The Board approved the following applicants for licensure on the basis of endorsement from another state whom the National Council of Examiners for Engineering and Surveying's "Model Law Engineer" requirements and NON-MLE.

<b>Carasitti, Robert</b>	(Fire Protection)	<b>Fitzgerald, Peter</b>	(Electrical)
<b>Goddard, Stephen</b>	(Civil)	<b>Paille, William</b>	(Civil)
<b>Hermann, Drexel</b>	(Civil)	<b>Bucher, Thomas</b>	(Electrical)

15. The Board reviewed the Engineer Intern applications and approved them to sit for the FE examination.

16. The date for the next meeting is: **June 5, 2008 at the Secretary of State's Office, Office of Professional Regulation, National Life Building, North, FL 2 in Montpelier, VT.**

Meeting dates for 2008 are as follows:

July 3, 2008  
September 4, 2008  
October 2, 2008  
November 6, 2008  
December 4, 2008

17. The Board adjourned at 11:30 a.m.

Sincerely,

Loris Rollins  
Unit Administrator