

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
December 8, 2014**

**1. Call to Order:**

The meeting was called to order at 9:00 a.m. by Jeanine Carr – Chair at 89 Main St., Montpelier; Board members present: Deborah Swartz, Alan Weiss, Kelly Sinclair, Luana Tredwell, Jennifer Laurent, Jeanine Carr, Ellen Watson, Doug Sutton, William White, and Sheila Davis. Staff members present: Linda Davidson - Executive Director, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Eileen Paus – Education Program Manager, Colin Benjamin– Board Attorney; Dennis Menard and Jeffrey Jones – Investigators; Lauren Hibbert, Annika Green, Gabriel Gilman - Prosecuting Attorneys; Others present: Robin Dufault, Kathryn LaRose, Pamela Massey. Rosemary Provetto, Jeffrey Donnelly, and Larry Novins were present by telephone.

**2. Changes and Additions to the Agenda:**

- None

**3. Approval of Minutes:**

A. Weiss moved to approve the minutes of the November 10, 2014. **Pass**

**4. Disciplinary Proceedings:**

2014-302      Riya Mathew was not present. S. Davis moved to accept a Motion to Continue. **Pass**

2014-268      Melissa Nugent was not present. The Board approved the prosecutor's request for a witness to appear by telephone. Jeffrey Donnelly was present by telephone. D. Swartz moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Melissa Nugent**. **Pass**

2014-11      Lynda Hook was not present. A. Weiss moved to **REPRIMAND** the license of Licensed Practical Nurse **Lynda Hook**. **Pass**

2014-32      Robin Dufault was present. J. Carr moved to **WARN** the license of Licensed Practical Nurse **Robin Dufault**. **Pass**

2014-184      Vanessa Giambrone was not present. The Board went into deliberative session at 11:17 AM. The meeting resumed at 11:25 AM. The Board will issue a written decision. **Pass**

2014-610      Jennifer Merfeld was not present. Rosemary Provetto was present by telephone. J. Carr moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Jennifer Merfeld**. **Pass**

2013-766      Carrie Thompson was not present. J. Carr moved to find Carrie Thompson in **DEFAULT**. D. Sutton moved to **WARN and CONDITION** the license of Licensed Nursing Assistant **Carrie Thompson**. **Pass**

- 2014-93 Jessica Hill was not present. D. Sutton moved to find Jessica Hill in **DEFAULT**. J. Carr moved to **WARN** the license of Licensed Nursing Assistant **Jessica Hill**.  
**Pass**
- 2014-3 Pamela Massey was present. D. Sutton moved to find Pamela Massey in **DEFAULT**. J. Carr moved to **WARN AND CONDITION** the license of Licensed Nursing Assistant **Pamela Massey**.  
**Pass**
- 2014-188 Scott Knudsen was present. The Board went into deliberative session at 10:00 AM. The meeting resumed at 10:35 AM. This matter will be set for a hearing.

#### **CLOSING REPORTS:**

E. Watson moved to recommend that the following complaints be concluded without charges.

- 2014-499 D. Swartz recused
- 2014-456 D. Sutton and W. White recused
- 2014-229 D. Swartz recused
- 2014-323 J. Laurent recused
- 2014-515 V. Hudson recused
- 2012-732 D. Sutton recused
- 2013-628 E. Watson recused

**Pass**

#### **OTHER DISCIPLINARY ITEMS:**

- **Current Discipline Cases – December 1, 2014** – The Board received and reviewed the current discipline cases with E. Leff.
- M2013-95 Earnest LaPierre was not present. Petition to remove conditions shall be set for a hearing before the Board with notice and opportunities to be heard provided to the parties.
- M2011-149 Marley Parsons was not present. J. Carr moved to accept the **ORDER TO MODIFY CONDITIONS**.  
**Pass**

#### **5. Administration, Education, Practice, Licensure:**

**Executive Director's Report:** The Board received the written Executive Director's Report and related documents provided in the Board meeting packet.

- L. Davidson announced that D. Sutton has been re-appointed to the Board.
- Southern Vermont College received CCNE accreditation.
- Due to upcoming graduations and visiting students, the Board of Nursing will be meeting in March at the Vermont College of Fine Arts Chapel and in April at Capitol Plaza. A reminder will be sent out before the meetings.

**Statutes Revisions:** A. Weiss moved to approve the 2015 revisions to the Nursing Statutes dated 11/20/2014 as amended and to move them forward after email approval by the Board of any additions to unprofessional conduct.  
**Pass**

#### **6. Public Comments:** There were no public comments

## 7. Education:

**Education Committee Report:** The Education Committee has not met since the last Board meeting.

**LNA Education Practice Committee Report:** The LNA Education Practice Committee has not met since the last Board meeting.

### **Nursing Assistant Education Report:**

- **Addison County Home Health and Hospice Biennial Approval** – S. Davis moved to approve Addison County Home Health and Hospice for the Biennium December 2014-December 2016. **Pass**
- **North Country Career Center Biennial Approval** – S. Davis moved to approve North County Career Center for the Biennium December 2014 – December 2016. **Pass**
- **Randolph Technical Career Center (Barre Tech Location) Biennial Approval**– S. Davis moved to approve Randolph Technical Career Center (Barre Tech Location) for the Biennium December 2014- December 2016. **Pass**
- **Randolph Technical Career Center (Adult Program) Biennial Approval** – S. Davis moved to approve Randolph Technical Career Center for the Biennium December 2014 – December 2016. **Pass**
- **Rutland Health and Rehabilitation New LNA Program Approval** - E. Watson moved to **APPROVE** Rutland Health and Rehabilitation Licensed Nursing Assistant Program. **Pass**

### **Practice Committee Report:**

D. Sutton reported on the December 3<sup>rd</sup> Practice Committee Meeting and presented a revised position statement for RN and LPN Role in Dermatologic Procedures. S. Davis moved to **APPROVE** the position statement. **Pass**

### **APRN Sub-committee:**

The APRN Sub-Committee has not met since the last Board meeting.

### **Alternative Program Committee:**

The Alternative Program Committee met on November 14, 2014.

## 8. Other Business:

## 9. Adjournment: A. Weiss moved to adjourn the meeting at 3:35 P.M.

Minutes recorded by: Jennifer Silverwood, Administrative Assistant  
Draft minutes reviewed by: Linda Davidson, Executive Director  
Draft minutes approved by Vermont Board of Nursing: