



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

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Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

Unapproved Minutes

**Tuesday, December 15, 2020
Via Go-To Meeting**

1. The meeting was called to order at 9:01 a.m.

Members present via Go-To Meeting: Joseph Flynn, L.S., Chair; Joseph Nalette, L.S., Vice-Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S.; and Daniel Coane. Absent: Evelyn Wetzel.

OPR Personnel present via Go-To Meeting: Gabriel Gilman, Esq., General Counsel and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the October 20th meeting. Mr. Coane made a motion, seconded by Mr. Diebold, to approve the Minutes of the October 20, 2020 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

6. **Continuing Education Courses for Review:**

“Multiple CEU requests” submitted by Heather Schultz, with NYSAPLS, requesting multiple hours of continuing education credit. Based on the information submitted, the Board approved the courses. The provider will be notified.

7. **Administrative Updates:**

8. **Other Business:**

The Board held the Election of Officers. Mr. Nalette nominated Joseph Flynn as Chair; Mr. Flynn nominated Joseph Nalette as Vice-Chair; Mr. Flynn nominated John Diebold as Secretary. Based on the nominations, Mr. Coane made a motion, seconded by Mr. Nalette, to keep the officers the same. Motion Passed. The results of the election are as follows:

Chair – Joseph Flynn
Vice-Chair – Joseph Nalette
Secretary – John Diebold

9. **Correspondence:**

10. Public Comment:

11. There being no further business, the meeting adjourned at 9:16 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Administrator I

Next Scheduled Meeting – Tuesday, February 26, 2021.
Please check the office [website](#) for updates

Appendix A

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Reed, Matthew	Ronald Stancliff	Portfolio