

Board of Professional Engineering
Secretary of State, Office of Professional Regulation
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

Approved Minutes
Meeting of September 2, 2010

1. The meeting was called to order at 8:30 A.M.

Members present: Michael H. Quaid, P.E., Chairman; Robert Kischko, P.E., Vice-Chair; William Atkinson, P.E., Secretary; and Katherine Hill, P.E.

Absent: Bonnie Giuliani, public member.

OPR Personnel present: Christopher Winters, Director; Terry Gray, Unit Administrator; and Kara Shangraw, Administrative Assistant.

Others present: Douglas Bonneau.

2. The Chair called for approval of the Minutes of the August 5th meeting. Ms. Hill, made a motion, seconded by Mr. Quaid, to approve the Minutes of the August 5, 2010 meeting as presented. The question was called and the motion passed unanimously.

3. **Reports/Guests/ Legislative Updates**

Director Winters attended the meeting and discussed the changes in staff, and the Board retreat in November. He also stated that he will be attending next months meeting to discuss their budget.

Mr. Bonneau attended the meeting to get clarification as to whether or not an engineer can seal a submittal of calculations by just signing and sealing the cover page. The Board advised him that if he is unclear which calculations and drawings the seal applies to, he should request clarification from the engineer.

The policies review of policy 2.0 (industrial exemption) has been tabled to the next meeting for time to review other states requirements.

4. **Hearings/Stipulations**

5. **Complaints/Follow ups**

The review of follow-up case information was tabled to the next meeting.

6. **NCEES Correspondence:**

7. Miscellaneous Correspondence:

- a. The Board reviewed the August 23, 2010 letter from Jeremy Rathbun regarding electronic signatures. The Board advised Ms. Shangraw to mail the updated policy 6.0 to Mr. Rathbun.
- b. Wall certificates for persons approved for licensure at the last meeting were signed.

8. Other Business Introduced by the Board:

Mr. Quaid reported on the NCEES annual meeting that he attended in Denver, Colorado. He advised the Board that it was very informative. Items discussed were the industrial exemption, the structural exam, updates to the ABET website for foreign education and voting on changes to the model law and bylaws.

9. Public Comment:

- 10.** The Board approved the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer."

Alexander, Kent, B (Civil)
Ekedahl, James, D (Civil)
Rokach, Abraham, J (**Structural I not Civil**)
Arms, Ward, G (Electrical)
Schroth, Steven, E (Electrical)
Alexander, Thomas, D (Mechanical)
Howell, Wayne, B (Mechanical)
Neuburger, William, E (Mechanical)
Douglas, Brian, A (Structural I)
Tobolski, Eric, A (Structural I)

Beckman, Kevin, R (**Structural I not Civil**)
Kuhn, James, J (Civil)
Soydemir, Cetin (Civil)
Patel, Amish, D (Electrical)
Soleski, Jr., Henry, J (Electrical)
Cresap, Jr., Gerald, H (Mechanical)
Kurtz, Michael, J (Mechanical)
Webert, Michael, A (Mechanical)
Johnson, Glenn, M (Structural I)
Witte, Brian, K (Structural I)

Seale, James, R (Civil) - The Board found his application to be incomplete. He will be advised of documents needed.

- 11.** The Board reviewed and approved the following application(s) to sit for the Principals and Practice exam:

Buehrer, Matthew (Fire Protection)
Joshi, Suraj (Mechanical)

Billingsley, Tyler, D (Civil)

12. Election of officers

Mr. Atkinson made a motion to re-elect Mr. Quaid as Chair, which was seconded by Mr. Kischko. Motion passed unanimously. Ms. Hill made a motion to re-elect Mr. Kischko as Vice-Chair, which was seconded by Mr. Atkinson. Motion passed unanimously. Mr. Kischko made a motion to re-elect Mr. Atkinson as Secretary, which was seconded by Ms. Hill. Motion passed unanimously. The results of the election are as follows:

Chair – Michael Quaid
Vice-Chair – Robert Kischko
Secretary – William Atkinson

13. There being no further business, the meeting was adjourned at 11:35 a.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant