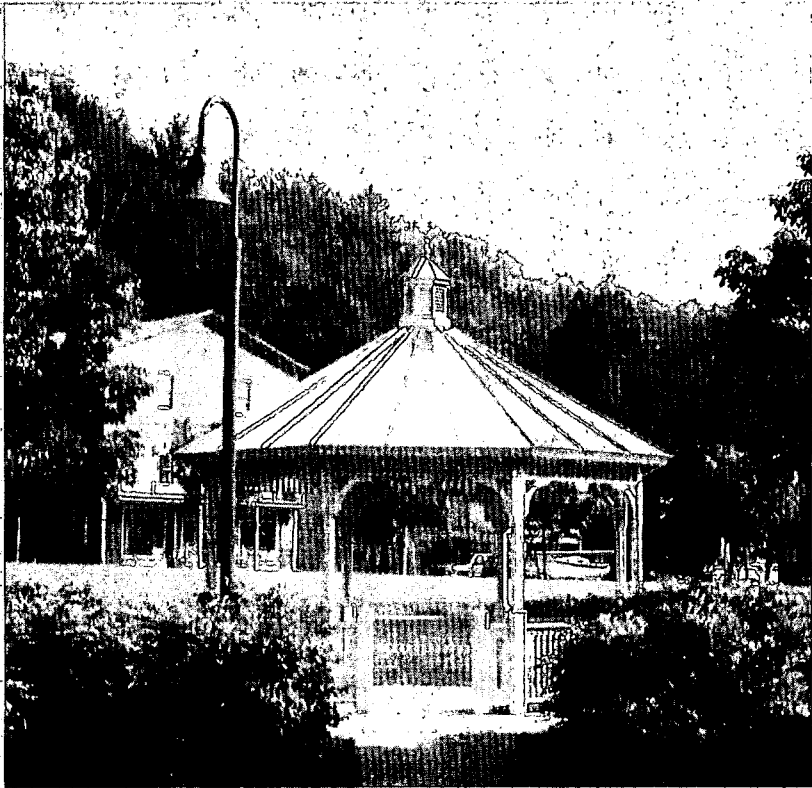


Cavendish Vermont



Town and School District 2003 Annual Report

*Includes Budgetary Reports for the
Fiscal Year Ending June 30, 2003*

Town Office Hours

Monday through Friday **9:00 a.m. to 12 noon**
1:00 p.m. to 4:30 p.m.
Closed during noon hour
Wednesday **Clerk's Office open until 6 p.m.**

Holidays 2004/2005

The Town Office will be closed to observe the following holidays:

Martin Luther King Day	Monday, Jan. 17, 2005
Presidents' Day	Monday, Feb. 14, 2005
Good Friday	Friday, April 9, 2004
Memorial Day	Monday, May 31, 2004
Independence Day	Monday, July 4, 2004 (observed)
Labor Day	Monday, Sept. 6, 2004
Columbus Day	Monday, Oct. 11, 2004
Veterans' Day	Thurs., Nov. 11, 2004
Thanksgiving Day	Thurs., Nov. 25, 2004
Christmas	Friday, Dec. 24, 2004 (observed)
New Years Day	Friday, Dec. 31, 2004 (observed)

In addition, the Town Clerk's Office will be closed on all election days.

Meeting Hours And Dates

Selectmens' regular monthly meetings are on the 2nd Monday of each month.
Meeting time is 6:30 p.m. in the meeting room of the Town Office Building.

The Black River Tribune weekly advertising newspaper is to be used for legal notices.

Planning Commission meetings are on the 1st Wednesday of each month at 7:00 p.m. at the Town Office.

Cayendish Town Elementary School Regular Board Meetings: 1st Tuesday of each month at 7:15 p.m.

Green Mountain Union High School Regular Board Meetings: 1st and 3rd Thursday of each month at 7:00 p.m.

The Library Board meets at CTES the 2nd Monday of each month at 4:30 p.m.

Town Clerk's Registration Renewal

Vermonters may renew selected vehicle registrations and receive temporary "R" stickers from your local Town Clerks. For more information, please call the Town Clerk's Office at 226-7291 or 226-7292.

TOWN OF CAVENDISH VERMONT

Population 1470 (2000 census)

Registered voters 958

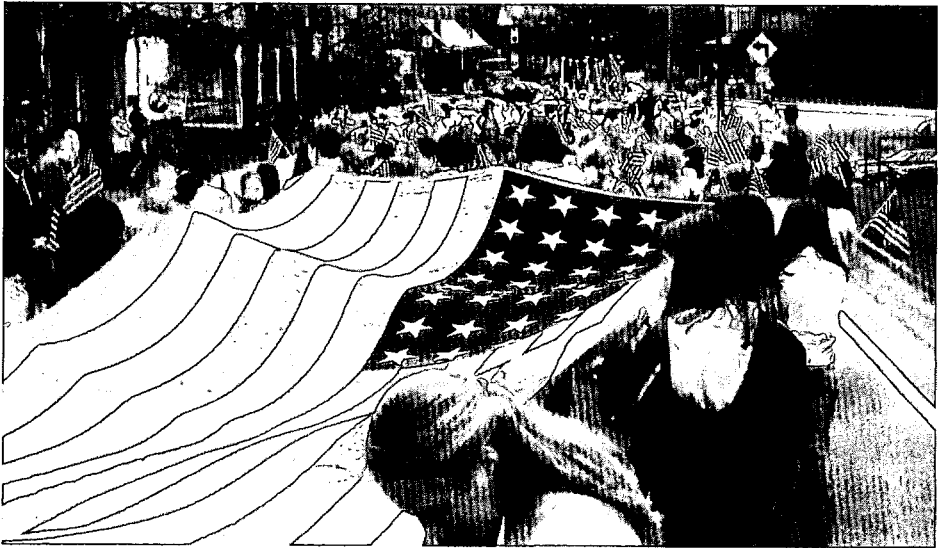
Annual Report of the Town Officers
for the Fiscal Year ending June 30, 2003

AUDITORS' REPORT

I have audited the Town and Elementary School accounts for the fiscal year 2002-2003, to the best of my ability, according to Section 1681-1689, Title 24 Vermont Statutes Annotated.

I want to thank the Town Office Staff, especially Ginny Garrow, for their help in preparing the Town Report. Without their help I would not be able to get the report to press on time.

MaryAnn Westcott



The Pledge of Allegiance to the Flag of the United States of America

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Please bring this report with you to the Town Meeting

ELECTED OFFICIALS

	Term Expires		Term Expires
Town Moderator:		Town Clerk:	
Rolf van Schaik	2004	Jane S. Pixley	2005
Town Treasurer:		Selectmen:	
Jane S. Pixley	2005	Daniel Churchill	2006
		Ruth Gabranski	2004
Listers:		George Timko	2004
Dexter Lockwood	2004	Robert Glidden	2005
Craig Rankin	2005	Sandra Stearns	2004
Roy Burton	2006		
Auditors:		Town Agent:	
Mary Ann Westcott	2004	Paul Darnauer	2004
School District Moderator:		Trustees of Public Funds:	
Rolf van Schaik	2004	Elizabeth Becker	2004
		Evelyn Turco	2005
		Wanda Wierzbicki	2006
Town Grand Juror:		Cavendish School Directors:	
Felix Walasewicz	2004	Mark Huntley	2004
		Michael Ceravole	2005
Cemetery Commissioners:		Gene Bont	2006
Arthur Briggs	2004	James Ballantine	2004
Norma Randall	2006	John Filipowicz	2004
Michael Kenyon	2008		
Kathleen Rose	2007	Justice of the Peace:	
Christopher Woodell	2005	Daniel Churchill (R)	2004
		Martin Hayes (D)	2004
Library Trustees:		William Hunter (D)	2004
Stacia Spaulding	2005	Marlene Smith Darnauer (D)	2004
Diane Leonard	2004	Rolf van Schaik (R)	2004
Gloria Leven	2007	Felix Walasewicz (D)	2004
Marlene Smith-Darnauer	2006	Mabel Ward (R)	2004
Robert Evans	2008		
First Constable:		G.M.U.H.S. Directors:	
Steven Westcott	2004	Paul Darnauer	2006
		John Surething	2005
Second Constable:			
vacant			

**Cavendish Vermont Annual Town Meeting
March 3, 2003**

The legal voters of Cavendish met at the Cavendish Town Elementary School Auditorium to act on the following warning.

Moderator Rolf van Schaik called the meeting to order at 7:55. There were 118 in attendance. He read the warning as follows: The legal voters of the Town of Cavendish in the County of Windsor, are hereby notified and warned to meet in the Auditorium of the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00 o'clock) Monday evening the third (3rd) day of March 2003 and at ten (10:00) o'clock in the forenoon on Tuesday the fourth (4th) day of March 2003 to transact the following business:

**Tuesday, March 4, 2003
by Australian Ballot
The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM**

Article 1: To elect Town Officers for the ensuing year (by Australian Ballot).

Article 2: To see if the voters of the Town of Cavendish will approve a town-wide property reappraisal to be conducted by a professional reappraisal firm. The contractual costs of such appraisal is not to exceed \$79,000. Funding for this reappraisal is to first utilize all existing monies sent to the Town of Cavendish by the Vermont Department of Taxes for the purpose of property reappraisal. Any remaining costs will be paid for by monies raised by taxes. New values resulting from this reappraisal are anticipated to reflect values as of April 1, 2005 and will be first used for the tax year which begins on July 1, 2005 and ends on June 30, 2006 (By Australian Ballot).

**Monday, March 3, 2003
at seven (7:00) o'clock PM**

Article 3: To see if the voters will accept the 2002 Town Report

Motion: by Raymond Fitzgibbons and seconded by James Ballantine to accept the 2002 Town Report. Joyce Fuller noted that the Fletcher Community Library Board meets at 4:30 the second Monday of the month at the library.

Vote: Moderator van Schaik called the question and announced the ayes have accepted the 2002 Town Report.

Article 4: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15, October 15, January 15 and April 15 with interest due of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed payments then due will be accepted without penalty or interest added, if received by 4:30 PM the next business day.

Motion: by George Timko and seconded by Raymond Fitzgibbons to adopt Article 4.

Vote: Moderator van Schaik called the question and announced the ayes have adopted Article 4 as written.

Article 5: To see if the legal voters of the Town of Cavendish will approve the amount of 43,464.32 , a Town surplus realized from the Fiscal Year 2001-2002 be used as follows:

- a) \$26,000 used toward the town's matches for the Proctorsville and Cavendish Curb and Sidewalk grants (Transportation Enhancement and Local Transportation Facilities Grants).
- b) \$17,464.32 used to offset the amount needed to be raised by taxes for the F2003-2004 Selectmen's Budget.

Motion: by Bill Buswell and seconded by George Timko to accept Article 5.

George Timko asked for an update on the Cavendish Curb and Sidewalk projects. Rich Svec told him that originally the Proctorsville project was coupled and then decoupled from the paving project due to shortages in the State of Vermont funding. The Cavendish project went out to bid last year but was delayed due to modification of the two intersections at Mill Street and High Street. Bid proposals were requested and submitted late in the year and the proposals are quite high. This will be resubmitted and rebid. Certain sections of water main will require excavation close to the proposed curb lines. Ideally if the same contracting company bid on both projects the work could proceed as a coordinated project. The water main project is scheduled to be bid for this summer as well as the Proctorsville Water Tank project. Both sidewalks grant projects require a match on the part of the town and this can be cash and or in kind services.

Vote: Moderator van Schaik called the question and announced the ayes have voted to approve Article 5.

Article 6: Will the voters adopt the Fiscal Year 2003-2004 Budget as proposed by the Selectmen and authorize them to set a tax rate sufficient for the same.

Motion: by Suzanne Meaney and seconded by Carl Snyder to adopt a budget of 930,212.00.

Will Hunter asked about the \$5,000 budgeted for the sheriff's department. Rich Svec pointed out that we had the Sheriff's Office with the COPS program to augment police services which was phased out. We had no additional sheriff services. We have had comments made by our citizens regarding speeding issues on our main as well as secondary roads and trucking with regard to the quarry operation. This was discussed at length at budget meetings and the selectmen included money in the proposed budget. This will provide us with 4 hours per week of patrols at various times for speed services and patrols on roads. Will asked what the \$3,900 included. Rich told him those are the funds for the local constable as well as our animal control officer.

Lee Stockwell moved that the budget be amended to include \$2,100.00 to include funds for RACLT, Stepping Stones, Center for Independent Living, Town and Village Bus and the Council on the Aging. Lee said she is making the motion on behalf of Paul Darnauer who is unable to be present. Motion seconded by Will Hunter. Jim Ballantine stated that policy on appropriations was used by the selectboard and budget committee to determine the items included in the budget for appropriations. Rich Svec reviewed the policy for those present and noted it was drafted per the request of the board of selectmen. He added he lauded the efforts by Paul but noted the requests can get out of hand and added we are not the United Way. He told those present that other towns require petitions be signed to get on the warning and then each item is voted as a separate article. Rich added that you as voters need to decide if you want the selectboard to screen these requests through their policy criteria or would you prefer to

review each request at town meeting. George Timko suggested that the town funding these groups may not be the best source of funding. He wondered if another form of fund raising may be a better way to go.

Moderator van Schaik asked if we are ready to amend the main motion. At this point the amount requested of 300.00 for Stepping Stones, 250.00 for New Beginnings, 200.00 for Council on the Aging, 50.00 for Center for Independent Living, 100.00 for RACLT and 1,000.00 for the Town and Village Bus actually add up to 1,900.00. Lee Stockwell restated her motion amount to be 1,900.00 which was agreeable to the person seconding the motion. Martha Mott suggested that all the items be funded except the Town and Village Bus. Bill Buswell noted he does not see local residents making use of this service. Mabel Ward added that it costs \$2.50 to ride from Cavendish to Ludlow.

Vote: Moderator van Schaik called for a vote on the amended amendment calling for adding \$900.00 to the budget for Stepping Stones, New Beginnings, Council on the Aging, Center for Independent Living and RACLT. He announced the ayes have approved amending the amendment to 900.00.

Jim Parrish asked the selectboard for their opinion on appropriations. Sandy Stearns said the board does have a deadline to complete the budget and she said she felt the final decision is up to the voters. Jim Ballantine said he agreed with Sandy.

Vote: Moderator van Schaik called for a vote on the amended budget and announced the budget has been amended to \$931,112.00.

Richard Paczkowski asked about the budget increase of 6%. Rich Svec replied that the tax rate depends on what happens to the Grand List noting that we should see significant growth this year due to the VELCO Power Plant's new equipment, new home construction and the Castle Condo Project.

Rich Svec noted another significant increase is in solid waste disposal. Solid waste tipping fees have increased significantly. He noted we have token sales to offset a portion of this expense. Another significant increase is insurance. The union contract was approved for three years and other employees received equal increases. He added he is always conservative in revenue projections adding we have only had a deficit one year in the last fifteen years and that was due to our Green Mountain High School assessment. He pointed out the graph on the town portion of the budget in the town report noting that in ten years we have gone from a .54 town tax rate to a projected tax rate of .5811 for this proposed budget. He credited the selectboard and budget committee for their work on the proposed spending plan.

Vote: Moderator van Schaik called for a vote on the budget proposal of \$931,112.00. He announced that the ayes have adopted a budget in the modified amount of \$931,112.00 for the FY 04 Fiscal Year.

Article 7: To transact any other business legal and proper when met.

Richard Svec noted Article #2 regarding a town wide reappraisal will be voted by Australian Ballot tomorrow. He told those present that each year through Act 60 we receive an appropriation from the state toward this expense and presently we have \$39,000.00 in that fund with anticipated receipts of 21,000.00 the next three years which will go a long way toward the reappraisal expense. Craig Rankin said it has been ten years since our last reappraisal. Joe Samuelman added that we cannot keep up with the common level of appraisal with the values new homes are appraising at and the high rates at which properties are selling. When asked what the common level of appraisal for Cavendish is Rich Svec told those present we are at 90% noting that the state does a yearly study based on property sales compared to listed values for that determination. Bill Buswell asked where the balance of the funding would come from. Rich Svec replied that we'll have to ask the voters for fund the balance and if the above article is approved we would probably include an amount in the next budget.

Bill Buswell suggested we wait a couple of years to the future when we have more money in the fund. Joe pointed out the amount in the article is an agreed upon price and that firms are booking reappraisals two years into the future. Suzanne Meaney said we need to look at tax dollars lost on homes not being taxed fairly.

Phil Stratman asked if zoning would effect appraisals. Rich Svec said he felt approval of zoning would not have an effect on individual properties.

Gloria Leven, chairman of the library board presented a report from the Ad Hoc Committee regarding the McKenney/Hall Books which was available for everyone present. Presently the books are being housed at the Vermont Historical Society Archive in Barre in an environmentally controlled and secure facility at no cost. To see the books one must go through the Library Board. She told those present that the library board is not about to sell these books.

Don Davis noted 100 towns are voting on an Energy Resolution and moved the resolution be approved by those present and asked for support from Cavendish voters. Rich Svec seconded the resolution. Moderator van Schaik called for a vote and announced we have approved the resolution.

Will Hunter moved that delinquent taxpayers not be listed in the future in the town report. Jim Ballantine seconded the motion. Rich Svec said as delinquent tax collector having delinquent taxpayers listed in the town report provides incentive to people to pay their taxes and not have their name in the report. It is another tool to help collect delinquent taxes. Moderator van Schaik called the question and he announced the no's have defeated the motion.

Robert Gregory asked about the status of zoning and Moderator van Schaik reminded everyone that another meeting to review the document is planned for March 5 and asked everyone to read as much of the document as possible before the meeting.

Milton Wilk asked about the water situation and the water tank advertisement regarding Historic Preservation. Rich Svec told him that we are required to deal with the historical significance of the tank as part of the approval process for our USDA Rural Development Loan. He noted the present tank is an old concrete tank of a poor design with seepage and exposed rebar which lacks lots of desirable features.

Joe Karl asked about the proposed gazebo for Proctorsville, Rich Svec noted it is being stored in the brick building and we will need help with assembly. Mike Ripley noted presently the ambulance service has six attendants and noted upcoming training and asked for any interested people to volunteer. The service could use your help.

Motion by Martha Benoit and seconded by Rich Svec to adjourn at 9:30.

Attest: Jane S. Pixley (ss) Town Clerk
Jane S. Pixley

Witness: Rolf van Schaik (ss) Moderator
Rolf van Schaik

Witness: Daniel Churchill (ss) Vice Chairperson, BOCA
Daniel Churchill

Selectmens' Organizational Meeting
March 10, 2003

Chairman of Select Board:
Robert Glidden

Vice-Chairman of Select Board:
George Timko

Clerk of Select Board:
Ruth Gabranski

Town Manager:
Richard Svec

Fence Viewers:
Alan Regier
Hollis Quinn, Sr.

Health Officer:
Richard Svec

Collector of Delinquent Taxes:
Richard Svec

Inspector of Lumber, Shingles and Wood:
Tim Calabrese
Richard Gilcris

Tree Warden:
Daryl Stowell

Town Rep.-Blk. River Valley Senior Ctr:
Daniel Churchill

Town Service Officer:
Richard Svec

Weigher of Coal:
Ruth Gabranski

Assistant to Fire Warden:
Robert Glidden

Fire Warden:
Robert Pixley

Solid Waste Representative:
Alfred Leonard

Regional Planning Commissioner:
Etienne Ting

**Solid Waste District Alternative:
Comm.:**
Robert Glidden

Selectmens' Rep. to Local Planning
Daniel Churchill

Town Planning Commissioners:
Etienne Ting
Dan Willey
Tim Calabrese
Jeff Gilcris
Carol Walasewicz
Darrin Lary
Frank Provance
John Saydek
Janet Pipkin

Rep.-Regional Trans. Advisory Com:
John Saydek

Green-Up Committee Chairperson(s):
Richard Svec
Tim Calabrese

Budget Committee:
Jim Ballantine, Jr.
Neil Snyder
William Buswell

Emergency Mgmt. Coordinator:
Martin Meaney

Board of Water Commissioners:
Richard Svec
Chris Woodell
Dolores Flack
James Ballantine, Jr.
Leon Woods

Animal Pound:
Springfield Humane Society

Animal Control Officer:
Norma Randall

Energy Coordinator:
Richard Svec

Town Rep.-Council on Aging Board:
Wanda Wierzbicki
Ruth Gabranski

**WARNING
ANNUAL TOWN MEETING**

March 1 & March 2, 2004

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet in the Auditorium of the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00) o'clock Monday evening the first (1st) day of March 2004 and at ten (10:00) o'clock in the forenoon on Tuesday the second (2nd) day of March 2004 to transact the following business:

Tuesday, March 2, 2004

By Australian Ballot

**The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM**

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

**Monday, March 1, 2004
at Seven (7:00) o'clock PM**

Article 2: To see if the voters will accept the 2003 Town Report.

Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15, October 15, January 15 and April 15 with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day.

Article 4: To see if the voters of the Town of Cavendish will authorize the selectmen to exempt the Fletcher Farm Foundation, a non-profit organization, from all taxes on real and personal property for the next 5 (five) years. (By Request)

Article 5: To see if the voters of the Town of Cavendish will authorize the selectmen to exempt the Cavendish Grange #275, a non-profit organization, from all taxes on real and personal property for the next 5 (five) years. (By Request)

Article 6: Shall the voters of the Town of Cavendish create a reserve fund for Library purposes? (By Request)

Article 7: Shall the voters of the Town of Cavendish authorize an expenditure not to exceed sixty-one thousand, four hundred and eighty (\$61,480.00) dollars for the renovation work is: \$25,000 from special library funds; \$18,444 in state aid (30%) and the balance to be raised by taxes. The amount anticipated to be raised by taxes is \$18,036. (By Request)

- Article 8: To see if the legal voters of the Town of Cavendish will approve the amount of \$47,668.46, a Town surplus realized from Fiscal Year 2002-2003, be used as follows:
- a) \$25,000 used toward the purchase of a replacement dump truck.
 - b) \$22,66.46 used to offset the amount needed to be raised by taxes for the FY 2004-2005 Selectmen's Budget.
- Article 9: Will the voters adopt the Fiscal Year 2004-2005 Budget as proposed by the selectmen and authorize them to set a tax rate sufficient for the same?
- Article 10: To transact any other business legal and proper when met.

Dated at Cavendish, State of Vermont this 28th day of January 2004.

Robert W. Glidden (ss)
Robert W. Glidden

Daniel W. Churchill (ss)
Daniel W. Churchill

Ruth W. Gabranski (ss)
Ruth W. Gabranski

Sandra S. Stearns (ss)
Sandra S. Stearns

George Timko (ss)
George Timko

Received for Record January 29 A.D., 2004 at 9:00 A. M.

Attest: Jane S. Pixley (ss), Town Clerk
Jane S. Pixley

Annual Report of the Town Manager and Selectmen

The world does not seem to be a very safe place these days. Local residents and visitors relish the relative quiet that we usually enjoy here in Cavendish Vermont. Our quiet life however had a rude and violent interruption on the evening of July 21, 2003 as a ferocious storm with heavy rain, lightning and very severe winds roared through town. The exact classification of the storm event is still debated. Whether the storm is classified as tornado, micro-burst or straight-line blow-down, it produced a wind event which left our community in shock and awe of the mighty forces which can be hurled at us by the wild side of Mother Nature.

The late evening of July 21st saw rain and thunder storm activity which is not particularly unusual for the end of a warm and humid July day. What *was* very unusual was that a few minutes past 10:00 pm a long and narrow strip of Cavendish was ravaged by a terrible wind event which snapped, twisted and blew over most trees in it's path and caused considerable damage to infrastructure and private property along its path. The path was about five miles long and at times up to a half mile wide. It has been estimated that about 1325 acres of Cavendish woodland was destroyed. Several town roads were totally blocked by fallen trees and debris further complicated and made more dangerous by a terrible tangle of electric and phone lines with snapped poles and broken transformers thrown in the mix.

Emergency services in Cavendish were activated and the ambulance, both fire departments, the town highway crew and the town office all worked to get help where needed. Within a few hours it was determined that most people in the affected areas were safe and, spare a few bruises, were physically unharmed. First inspection that night showed that the storm had however destroyed one mobile home (while occupied), blown apart several outbuildings, damaged several other homes and had blown away personal effects which had been left out in dooryards. Further, the wind had devastated countless trees along several town roads completely closing them to any travel. Miraculously, no one was seriously hurt!

When daybreak came the morning of the 22nd, the frightening reality of the full force and effect of the storm could be seen. Huge sections of beautiful forested countryside, the products of a hundred years' growth, were turned, in a mere few minutes, into a snapped, ripped, twisted and blown-over mess! Acres upon acres of trees - hardwoods and softwoods were simply decimated. It was as though a terrible giant had brazenly crashed through the land without regard to even the mightiest of trees.

A large part of Cavendish was left without power and many had no phone. There were people who could not move their parked vehicles as they were pinned in. Trying to get out of the driveway was pointless anyway since the road on which they live was totally impassable. The most heavily damaged areas included the Black River Commons, Stone Way, Tierney Road, Davis Road, Town Farm Road and Brook Road. In a wonderful display of cooperative community effort, people spontaneously pitched-in to help get roads and driveways opened up, to offer shelter, food or water if needed, to restore essential services, to eliminate dangerous hung-up trees and debris and to offer help wherever needed. Cavendish received help from CVPS, Ludlow Electric, the

Town of Ludlow, TDS Telecom, VTrans and a number of private companies and individuals. Some of the worst of nature evoked some of the best in humankind...

Governor Jim Douglas visited Cavendish to meet with town officials and to tour some of our storm damaged areas. The Governor was generous enough to extend his time in Cavendish long enough to personally speak with a few of the affected property owners. Later, representatives of FEMA, the VT Emergency Management Office and VTrans District #2 also toured the damage along with the Town Manager and Highway Foreman as part of a preliminary survey of storm damage to several southern Vermont municipalities. The preliminary assessment determined that there was sufficient damage to the towns surveyed to meet Federal guidelines for assistance. Governor Douglas made the Disaster Declaration for certain parts of Vermont and then petitioned the President, through FEMA, for Emergency Disaster Assistance. The President sustained the request and declared the disaster at the federal level. A FEMA Damage Assessment Team then came to Cavendish and, along with a representative of VTrans District #2, the Town Manager and the Highway Foreman, conducted a thorough inspection of the damage to the Town's roads. The assessment team made detailed estimates of the clean-up and repair work needed to restore the roads and helped to fill out the many forms necessary to apply for FEMA assistance.

Property damage was significant. A number of Cavendish landowners experienced very serious losses to forest crops. One mobile home was destroyed. A garage and several outbuildings were blown apart, several houses received structural damage of varying degrees and an SUV was totaled by a fallen tree. Incredibly, the worst reported structural damages were limited to about \$60,000 each. While the Town itself could solicit aid from FEMA for damage to public property, there were no FEMA assistance opportunities for individual property owners. Most of the structural damage to private property appears to have been covered by homeowner insurances but, sadly, there is little or no assistance that could be found for the damage to or the clean-up of the woodlands.

Thankfully, the most severe ravaging by the storm seemed to dance around and skip over the houses along the path. While there is a tremendous amount of damage to lament, there is also a great deal to be grateful for - especially considering what could have been destroyed by the storm if it had tracked just a bit differently - over one of the villages.

Storm clean-up activities continued all through the summer, all autumn and they still continue. Several roads remained closed for extended periods of time to allow the heavy duty clean-up. The sections of road closed for the longest periods were ones situated so that people could easily detour around and which needed the most extensive clean-up. The clean-up of some areas will not be fully complete for some time and surely the scars left by this storm will be visible for a great many years to come. We will remember this storm always.

Last year at this time it appeared as though the Proctorsville Curb and Sidewalk Project would finally go out to bid, but funding was very tight and our project was again bypassed. The circumferential highway outside of Burlington got the lion's share of special transportation funds last year. We are hoping that the legislature appropriates enough this year and that the Governor does not assert himself in such a way as to change funding priorities in a direction which would take from our chances. Right of

way work on this project was completely left up to the town and finishing it up proved to be very time consuming. The right of way work is now complete with one property ultimately having to be dropped from the project due to an inability to obtain the signature of the property owner in a timely fashion. We are now ready to proceed if the money is a go.

The School Board and Select Board worked this year to get blinking lights installed at the school zone in Proctorsville. While State approval was not immediately forthcoming, the Town's persistence and assistance from Senator Matt Dunn eventually won the necessary State approvals and the lights and appropriate new signs are now installed and operational.

A steady stream of citizen complaints received by the Select Board during 2002 pertaining to speeding on Town and State highways in Cavendish was met with the Select Board including \$5,500 in the current year's budget to fund an average of four hours of sheriff's officer coverage per week which has been largely used mainly on patrols and speed checks. The day and hours of sheriff's officer coverage varies each week in order to not become predictable. The Sheriff's officers' work has apparently been successful as there have been a number of positive taxpayer comments on this subject and revenues received from the State after processing of the written tickets written have increased and do help to offset the expense of the coverage. The budget proposed for FY 2004-2005 includes appropriation of \$6,000 for continued Sheriff's Office coverage. The objective of improving public safety on our highways appears to be realized.

Town Highway Bridge #12, the hundred year old iron truss bridge on Mill Street in Cavendish, has been the subject of study, design and right of way work for a decade, but it now looks as though we will finally see construction work occur this summer. We are keeping our fingers crossed that funding will be available to support the project. We had a temporary bridge installed alongside the old iron bridge and it has been taking the Mill Street traffic for the past few years. The old bridge has been determined to be of historic significance and it will be rehabilitated rather than replaced. The rehabilitation construction work will be done at no direct cost to the town because we have enrolled in the State's Historic Truss Bridge Program. We will be responsible for keeping it in good repair after the rehab work is completed.

We were originally anticipating that Bridge #45, the Howard Hill Bridge, would be going to construction in the same year as the Mill Street Bridge, however that now appears to be very unlikely. We have been on hold with these two bridge projects for many years but simply must wait our turn in the State transportation funding scheme. The design engineering and right-of-way work on both bridges has been done for quite some time.

A bond vote was approved in 2002 in order to enable three water projects to be constructed. The first of those projects to hit construction was the replacement of the Proctorsville Water Tank. The tank project went out to bid this past summer and construction work began in August. The new tank has been constructed and the necessary piping and valving has been installed. The new pipeline for the tank went through the CTES school yard alongside the Proctorsville Fire House property. When the piping was installed from the water main on Main Street up the hill to the new tank, a new hydrant, tee, valving and a pipe stub were installed to facilitate the new water

service planned for the school. The stub for the service pipe has been sized to accommodate the installation of the planned sprinkler system.

The onset of severe winter weather slowed down the final stages of the tank construction which includes disinfection and putting the tank online. That work should be complete before Town meeting and what will then be remaining will be demolition of the old concrete tank and the final earthwork and clean-up which must wait for spring weather.

The two contractors used in the water tank project were Gurney Brothers Construction and New England Tank. The new tank is of state-of-the-art steel construction with fused glass lining. This new tank has twice the volume of the old one and will be much easier to keep clean. The increased capacity will help to meet Cavendish's growing water demand and to meet contemporary sanitation and fire protection standards.

The other two water projects, which should go out to construction this year, are the replacement of 1.2 miles of old cement asbestos water main piping in Cavendish and the development of a new primary water source. On the latter project, much exploratory work took place this past summer and fall to find a new primary source. This work followed required historic and archeological study, advertising requirements, public hearing and a requisite public comment period. Thus far, six test wells having been drilled all of which were a minimum of 400 feet in depth. All six of the wells hit some water but, unfortunately, none of those test wells produced enough to be used as a source on a municipal water system. At the present time alternatives are being considered to determine where we go from here. Other potential test well sites are being studied as well as possible filtration alternatives to make our existing primary source meet acceptable quality standards if we cannot locate a viable new source.

The parcel maps which were completed last year have proven themselves to be very useful and are one of the most widely used resources at the Town Clerk's Office. The large paper maps are so well used that the edges had to be reinforced with wide clear tape to prevent further wear and tear damage. A parcel map update is planned for later this year as the data used to prepare the current set of maps is already two years old. Any property owners who may have a survey map that is not filed or previously submitted to the Town are urged to get a copy to us so that the most accurate information available on your property can be incorporated into our parcel map update. Landowners whose listed property acreage is different from that calculated in the parcel maps and/or from surveys on file with the town will be subject to adjustment in the forthcoming 2004 Grand List. If you feel that there is an error in your listed acreage, you may want to contact the Listers in advance of their preparation of the forthcoming grand list and share with them any documentation that you may have. The assessment for your property can only be as accurate as the information that is available to the Board of Listers. If a property owner feels that there is other, more accurate, information to be used in assigning value to their property, it is the owner's responsibility to present such information to the listers.

As you may recall, Cavendish voters approved a town-wide reappraisal at a special town meeting vote last June. The Town has since contracted with the firm of Automated Property Assessment Services of Adamant, Vermont to conduct the reappraisal. Automated Property Assessment Services will begin its work later this year and we can expect that they will visit each developed property in town. In preparation for the town-

wide reappraisal the Listers are now busy reorganizing all listing files and they have started work on the 2004 Grand List.

Reappraisal will create better equity between individual properties and between classes of properties. The goal is to have all properties as close to 100% of fair market value as possible. The latest Aggregate Fair Market Value Study of the Vermont Department of Taxes, Division of Property Valuation and Review indicated that Cavendish's overall common level of appraisal stands at 86.09 % of fair market with the various categories of property ranging from 84.77 to 89.48%. In summary, this means that the various categories of property are not too widely spread in terms of equity between categories, but that all categories are getting pretty far from fair market values. PVR's study was performed using 2003 listed values and it was published in December. Equalization is important for state and county tax purposes as well as state education financing formulas. There are penalties which can be imposed by the state if we allow the grand list to get too far away from fair market values.

In Vermont our tax system is set up to have municipalities collect taxes on real estate based on fair market value. Our local property tax rate is set up to raise so many dollars and cents' worth of taxes for every \$100 worth of property value so as to collect monies sufficient to meet the expenses which have been approved by the voters. If you wish to see exactly how the Cavendish tax rate for the current tax year (2003-2004) was calculated, you can refer to the calculation sheet shown on page 35 of this annual report. There is also a graph shown on that same page which you may find helpful in getting a quick picture of where your local tax dollars are spent.

The Cavendish Ambulance Service had a very difficult year with dwindling volunteer staffing being the biggest problem. As a result of the service being so short staffed that it could no longer fully meet the State standards for 24 hour/7 days a week coverage, the State Board of Health downgraded the ambulance service to a First Responder Service effective September 1st. This means that the former Cavendish Ambulance squad now responds as First Responder to care for persons in Cavendish in need of emergency medical attention. When the Cavendish First Responders are called out, the Ludlow Ambulance Service is also toned out to provide emergency medical transport. The Cavendish First Response Service is presently on a recruiting drive and is co-sponsoring, along with Ludlow Ambulance Service, training courses to get persons interested in serving the training and certification required to participate at the First Responder and EMT-B levels of service. Persons interested in helping with this important service are urged to contact Bessie Sheehan, Coordinator or Mike Ripley, Training Officer.

This year's Annual Town Meeting Warning includes two items pertaining to the Cavendish Fletcher Community Library. Article #6 asks the voters to consider the establishment of a reserve fund for library purposes. Article #7 then asks the voters to consider the Library's request to approve certain proposed improvements to the Library facility using a combination of gift and grant money, State Aid and taxpayer money to fund the renovation and improvement work. The Library Board has proposed the work at this time not only because of need but also because timing it this year will allow interfacing with the school expansion project.

Article #8 on this year's warning asks voters to disburse a realized surplus from FY2002-2003 in two ways. First, to apply \$25,000 of the money toward the purchase

of a replacement dump truck in the Highway Department and second to utilize the surplus balance, some \$22,668, to offset the expenses of the FY 2004-2005 budget.

Article #9 on this year's warning asks the voters if they will approve the Selectmen's proposed budget for Fiscal Year 2004-2005. The town budget appears on pages 26 through 30 of the annual report. The proposed amount shows an increase this year of about 2.69%. The budgetary areas that are mainly responsible for the increases are similar to last year:

- Increased medical insurance premiums
- Significantly increased volume of household waste and demo debris disposal at the town transfer station
- Wage increases of town employees (including the 3rd year of union contract negotiated in 2002) and the conversion of two Highway Department seasonal positions into half of a full-time position shared between the Highway Department and the Water and Sewer Departments.
- General increases experienced in the cost of purchased goods and services.

Some of these increased expenses, like the ones for solid waste, will also have corresponding revenue increases. There is also an increase expected in the town's grand list of taxable properties so that the expenses will be paid for by a larger tax base. The exact size of any change in the tax rate is determined not only by changes in the amount of expenses, but also by changes in the size of the grand list or tax base. It is estimated that the realized tax rate required to support the non-school expenses proposed within this Town budget will be within 1.5% of this year's rate.

As always, our appreciation goes out to the many individuals and groups who helped to make Cavendish a better, kinder, cleaner and prettier place in which to live, they are:

The great group of volunteers who put up the gazebo on the Proctorsville village green; Lu Choiniere for keeping the Depot Street bridge seasonally decorated and complete with flags; The Okemo Valley Women's Club for donation of a live fir tree for the Proctorsville Green and JoAlyce and Art Frye for seasonal decoration of the tree; all of the Green-Up kids and adult volunteers who spruce us up each spring as well as the walkers who pick up their share of trash, bottles and cans everyday; Matt Birmingham & Family for annual assistance in raising funds for the Cavendish Family Service Fund; and those persons, who wish to remain anonymous, who contributed to the welfare of Cavendish folks in special need through the Town Service Officer, and all who gave of their time, efforts, funds and good will during the storm clean-up this year.

We give our thanks for the generosity and community spirit shown by **all** of the many individuals and groups that regularly do things in service of the Town of Cavendish including our elected and appointed officials, emergency service workers, volunteers and employees who dedicate so much of their time and service to our town.

Richard Svec
Town Manager

Bob Glidden
Ruth Gabranski

Dan Churchill
Sandra Stearns

George Timko
Board of Selectmen

TOWN CLERK'S NOTES

The bulletin boards located on the Village Green in Proctorsville and by the Town Office in Cavendish are used for posting information on town activities and elections. Again, thanks to the businesses in the Town for their cooperation in displaying agendas and information.

DOG LICENSE REPORT

Jan 1, 2003- Dec 31, 2003

	<u>No.</u>	<u>Amount</u>
Male/Female Dogs	30	292.00
Neutered/Spayed Dogs	<u>169</u>	<u>935.00</u>
Totals	199	1,227.00

State of Vermont Fees	199.00
Town Clerk Fees	398.00
Town of Cavendish Fees	<u>630.00</u>
Totals	1,227.00

DOG LICENSE FEES

\$5.00 Neutered Male or Spayed Female

\$9.00 Male or Female

A fee of 50% will be added to these amounts after April 1st. Rabies shots are good for 24 months (except for dogs under 2 years of age which are required every 12 months). Rabies certificates must be filed in the Town Clerk's Office. A rabies clinic is scheduled for Saturday, March 13, 2004 from 9-11 a.m. at the Cavendish Fire Hall. The cost is \$8.00 per animal.

Also, neutered male certificates and spayed female certificates must be presented to the Town Clerk at the time of licensing.

LIQUOR LICENSE REPORT

4 - 1st Class Licenses @ \$100.00	400.00
3 - 2nd Class Licenses @ 50.00	<u>150.00</u>
Total	550.00

ACT 68 - HOMESTEAD DECLARATION TAX FORM

Even if you have never participated in a Vermont property tax program, or you rely on an accountant or tax preparer, it's your responsibility to ensure that a form is submitted for your homestead.

You must file if you are a Vermont resident AND you own and occupy a Vermont property as your principal home as of April 1, 2004.

If you need assistance call: (866) 828-2865 (toll-free in VT) or (802) 828-2865 (local or out-of-state) or send questions to schooltax@tax.state.vt.us or visit www.vt.us/tax
You can also contact your Town Clerk at 226-7292.

**Warning
Special Town Meeting**

Tuesday, June 3, 2003

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet in the Auditorium of the Cavendish Town Elementary School in Proctorsville, Vermont on Tuesday the third (3rd) day of June, 2003 to vote by Australian Ballot on the following article of business:

Tuesday, June 3, 2003

By Australian Ballot

**The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM**

- Article 1: Shall the legal voters of the Town of Cavendish approve a town-wide property reappraisal to be conducted by a professional reappraisal firm. Funding for this reappraisal is to first utilize all existing monies sent to the Town of Cavendish by the Vermont Department of Taxes for the purpose of property reappraisal. **Remaining costs, estimated to be \$17,000, will be paid for by monies raised by taxes.** The total contractual cost of such town-wide reappraisal are anticipated to reflect values as of April 1, 2005 and will be first used for the tax year which begins on July 1, 2005 and ends June 30, 2006.
(by Australian Ballot)

The legal voters of the Town of Cavendish are further warned and given notice that a **Special Information Meeting will be held at the meeting room of the Cavendish Town Office at 37 High Street in Cavendish, Vermont on Wednesday, May 28th, 2003 at 6:30 PM.** This informational meeting will be held for the purpose of providing citizens full details about the Town-wide Reappraisal article and to answer related questions. Members of the Cavendish Board of Listers will be on hand at this meeting.

Dated at Cavendish, State of Vermont this 1st day of May, 2003.

**Town of Cavendish
Board of Selectmen**

Robert W. Glidden (ss)
Robert W. Glidden

Daniel W. Churchill (ss)
Daniel W. Churchill

Ruth W. Gabranski (ss)
Ruth W. Gabranski

Sandra S. Stearns (ss)
Sandra S. Stearns

George Timko (ss)
George Timko

Received for Record May 3, 2003 at 8:10 P.M.

Attest: Jane S. Pixley (ss), Town Clerk
Jane S. Pixley

Voting Results: **Yes = 190 No = 146**

Town of Cavendish Information Regarding Open Burning

As per Statute VSA T10 §565 and the Town of Cavendish Solid Waste Ordinance, **specific written permit may be granted by the Fire Warden** of the Town of Cavendish or his designee for the open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings and leaves. Such permit shall be granted provided that the Fire Warden is satisfied that no hazardous condition will be created by such burning and the emission of air contaminants will not create a danger to the health and property of the citizens of the Town of Cavendish. Permits which are issued under the provisions of the Town of Cavendish Solid Waste ordinance shall be only for a specified date and time and location and only for the burning of specified materials.

It is illegal by State statute to burn: plastic, garbage, paper and cardboard; tires and other rubber products; treated, painted or finished wood; tar paper or asphalt shingles.

When snow is covering the ground, trees, stumps, brush, leaves and untreated wood may be burned without a permit provided such burning is done in such a way as to not endanger persons or property.

Burning as permitted by the Town of Cavendish Solid Waste Ordinance shall be attended at all times and such fires shall be allowed to die out or be extinguished before sunset.

General Rules and Information about a Fire Warden's Permit for an Open Burn

- A permit to burn is required except when the ground is snow covered.
- Permits are valid only for the place and time stated.
- Permits in no way relieve the person to whom it is granted from any liability related to the fire or any damages it might cause.
- The person setting the fire must at all times have sufficient help and tools present to control the fire.
- Only natural wood material may be burned under such permits. Other materials burned require a State Air Pollution permit as well as this permit.
- The fire must not be left until it is entirely extinguished.
- Restricted materials cannot be used to ignite natural wood materials.
- Any special conditions written on an issued permit are to be considered as part of "conditions to burn".
- If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.
- Violation of the conditions of a permit to burn may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.
- If you do not understand the law or have further questions, contact your local forest fire warden before any burn. A permit may be canceled for cause at any time.
- If a controlled fire escapes, immediately call 911.

Cavendish Fire Warden and Important Telephone Numbers

Cavendish Fire Warden - Robert Pixley	226-7345
Assistant to the Fire Warden - Robert Glidden	226-7302
Assistant to the Fire Warden - Raymond Fitzgibbons	226-7288

TOWN TREASURER'S REPORT

July 1, 2002 to June 30, 2003

Factory Point Checking	20,179.83	
Money Market Acct.	1,298.71	
Chittenden Transfer Station Acct.	1,393.68	
Factory Point Transfer Station Acct.	26,007.26	
Cash Box	<u>50.00</u>	
Cash on Hand June 30, 2002		\$48,929.48

Receipts:

Void Check	2,610.80	
Deposits to Regular Checking	3,079,458.19	
Token Sales & Interest	41,384.83	
Deposits to Money Market Acct.	<u>80,044.72</u>	
Total Receipts		3,203,498.54

Cash Plus Receipts **\$3,252,428.02**

Disbursements:

Disbursements	(3,225,384.49)	
Returned Checks	<u>(2,553.27)</u>	
Total Disbursements		(3,227,937.76)

Cash Less Disbursements **24,490.26**

Cash Box	50.00
Factory Point Checking Acct.	3,311.06
Money Market Acct.	1,343.43
Chittenden Transfer Station Acct.	1,403.54
Factory Point Transfer Station Acct.	<u>18,382.23</u>

Cash on Hand June 30, 2003 **\$24,490.26**

NOTES AND BONDS

	<u>PRINCIPAL</u>	<u>PAYMENT</u>	<u>INTEREST</u>	<u>BALANCE</u>
2002 Del. Tax Note	114,000.00	114,000.00	2,705.66	0.00
2003 Del. Tax Note	146,000.00	0.00	0.00	146,000.00
Equipment Note	32,000.00	16,000.00	960.00	16,000.00

**TOWN TREASURER'S ACCOUNTS
FOR APPROPRIATIONS**

BRIDGE CAPITAL FUND

Balance July 1, 2002	4,832.30
Interest Earned	<u>28.33</u>
Cash Plus Receipts	4,860.91
Disbursements:	
Bridge Rental	(1,000.00)
Town of Cavendish Bridge Exp.	(1,710.00)
State of Vermont	<u>(360.00)</u>
Total Expenses	(3,070.00)
Balance June 30, 2003	1,790.93

CHARTER ONE BANK 1 YR. CD

Balance July 1, 2002	116,299.78
Interest Earned	<u>1,817.48</u>
Balance June 30, 2003	118,117.26

CAPITAL EQUIP. FUND

Balance July 1, 2002	6,897.56
Interest Earned	<u>76.15</u>
Balance June 30, 2003	6,973.70

TOWN OF CAVENDISH BALANCE SHEET

ASSETS	TOWN	SEWER	WATER
Cash on hand 6/30/03	24,490.26	27,317.83	196,069.59
Delinquent Rents	0.00	26,409.65	18,381.19
Delinquent Taxes	139,803.33	0.00	0.00
A/R Sewer	112,409.94	0.00	5,109.65
A/R Water	95,428.47	0.00	0.00
Penalties & Interest	23,972.50	0.00	0.00
A/R F.D. #2	562.00	0.00	0.00
A/R Cemetery	5,479.86	0.00	0.00
A/R F.D. #1	779.84	0.00	0.00
A/R Library	3,293.99	0.00	0.00
A/R Ambulance	257.00	0.00	0.00
Gazebo - Cav. Pointe	<u>7,072.50</u>	<u>0.00</u>	<u>0.00</u>
Total Assets	413,549.69	53,727.48	219,560.43

LIABILITIES

Delinquent Tax Note	146,000.00	0.00	0.00
Sewer Improvements	0.00	325,000.00	0.00
Lift Station Note	0.00	100,000.00	0.00
Proctorsville Water Project	0.00	0.00	229,560.43
Cavendish Water Bond	0.00	0.00	6,000.00
A/P Town	0.00	84,783.93	95,428.47
A/P Pump Station	0.00	27,626.01	0.00
Equipment Note	16,000.00	0.00	0.00
Surplus FY 02	43,464.32	0.00	0.00
Book Restoration	2,061.00	0.00	0.00
Payables FY 03	68,645.91	0.00	0.00
A/P Blasting	1,000.00	0.00	0.00
A/P Water	0.00	5,109.65	0.00
Paving	20,000.00	0.00	0.00
Parcel Mapping Update	1,200.00	0.00	0.00
Cavendish F.D. Pumper Use	500.00	0.00	0.00
Bridges	9,500.00	0.00	0.00
Transfer Station Closure Fund	200.00	0.00	0.00
Office Equip. Fund	1,000.00	0.00	0.00
Capital Equip. Fund	54,875.00	0.00	0.00
Library Sinking Fund	200.00	0.00	0.00
VLCT Dues Pd. in Advance	<u>1,235.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities	365,881.23	542,519.59	330,935.09

Assets over Liabilities	47,668.46	(488,792.11)	(111,374.66)
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OTHER ACCOUNTS

DARWIN STORY FUND

Balance July 1, 2002	17,395.70
Interest Earned	<u>194.17</u>
Balance June 30, 2003	17,589.87

CAVENDISH COMMUNITY DEV. FUND

(Formerly RDAG)

Balance July 1, 2002	25,743.63
Interest Earned	296.87
Gazebo Raising	<u>(200.00)</u>
Balance June 30, 2003	25,840.50

PLAYGROUND TRUST

Balance July 1, 2002	1,785.21
Interest Earned	13.00
Withdrawal	<u>(40.53)</u>
Balance June 30, 2003	1,757.68

ACT 60 REAPPRAISAL

Balance July 1, 2002	38,896.59
Interest Earned	458.02
Deposit - State of VT.	<u>7,553.00</u>
Balance June 30, 2003	46,907.61

TAX SALE PROCEEDS CD

Balance July 1, 2002	10,374.21
Interest Earned	200.55
Withdrawal	<u>(2,658.38)</u>
Balance June 30, 2003	7,916.38

CAVENDISH COMMUNITY DEV. & INFRA FUND

Balance July 1, 2002	63,628.28
Interest Earned	847.89
Lease Payments	10,000.00
Town of Cavendish Sewer	<u>(6,000.00)</u>
Balance June 30, 2003	68,476.17

(RDAG) PROGRAM INCOME FUND

Balance July 1, 2002	7,651.87
Interest Earned	93.44
Deposit - RACLT	2,400.00
Withdrawal	<u>(1,017.16)</u>
Balance June 30, 2003	9,128.15

LIBRARY CD

Sale of Audubon Books	51,840.00
Interest	<u>304.91</u>
Balance June 30, 2003	52,144.91

I.C. TIEMANN A/C

Opened August 22, 2000	7,000.00
Interest to Date	697.32
Withdrawal	<u>(947.32)</u>
Balance June 30, 2003	6,757.40

CAVENDISH FAMILY SERVICE FUND

Balance June 30, 2002	4,493.76
Interest Earned	31.52
Deposits	791.60
Withdrawal	<u>(1,215.20)</u>
Balance June 30, 2003	4,101.68

TRANSFER STATION CLOSURE CD

Balance June 30, 2002	2,075.45
Interest Earned	<u>30.38</u>
Balance June 30, 2003	2,105.83

ENVIRONMENTAL SEP FUND

Deposit	<u>2,000.00</u>
Balance June 30, 2003	2,000.00

PROCTORSVILLE REVITALIZATION PROJECTS

Special Accounts

DONATION ACCT.

Balance July 1, 2002	6,150.79
Interest Earned	32.01
Donations	2,000.00
Gazebo	<u>(8,182.80)</u>
Balance June 30, 2003	0.00

THE BRIDGE FUND ACCT.

Balance July 1, 2002	4,669.39
Interest Earned	<u>88.35</u>
Balance June 30, 2002	4,757.74

THE GRANT ACCT.

Balance July 1, 2002	1,016.94
Interest Earned	9.03
RDAG Funds	<u>508.58</u>
Balance June 30, 2003	1,534.55

BLASTING FUND ACCT.

Balance July 1, 2002	2,074.97
Interest Earned	<u>39.52</u>
Balance June 30, 2003	2,114.49

CARRYOVER ACCT.

Balance July 1, 2002	11,722.59
Interest Earned	<u>120.87</u>
Balance June 30, 2003	11,843.46

Revenues Compared With Estimates
July 1, 2002 to June 30, 2003

	02-03 Anticipated	02-03 Actual	03-04 Approved	04-05 Projected
State Aid Highway	98,500.00	106,134.32	101,500.00	106,000.00
Trans.Station.Token&Int.	34,000.00	41,200.47	39,800.00	43,000.00
Licenses	1,950.00	1,142.00	1,600.00	1,200.00
Delinquent Taxes	40,000.00	82,573.73	40,000.00	40,000.00
Delq. Penalties & Int.	6,500.00	0.00	6,500.00	8,500.00
Int. Past Due -current yr	4,000.00	0.00	4,000.00	6,000.00
Interest Earnings	4,000.00	1,807.60	2,100.00	2,000.00
Forest & Parks Pilot	10,500.00	10,945.95	10,900.00	10,900.00
Surplus	65,279.00	0.00	17,464.00	22,668.46
Misc. Other Income	4,100.00	0.00	5,800.00	5,200.00
Town Taxes	608,416.00	559,569.93	701,448.00	710,648.54
Sub Total	877,245.00	803,374.03	931,112.00	956,117.00

Other Income

Railroad Tax	633.00
F.D. #2	577.50
Copies	1,680.60
W/D Land Use	2,999.40
Highway Fines	110.00
Water Department	1,136.40
Sewer Department	1,195.80
Fuel	2,540.83
Underpass Repair	2,878.15
Culvert	676.70
Sale of Metal	784.60
Ambulance	1,489.62
Fees	360.00
Misc.	326.45
Payroll Withholding	21.56
Other Income	17,410.61

Selectmens' Budget & Appropriations	877,245.00	820,784.64	930,212.00	956,117.00
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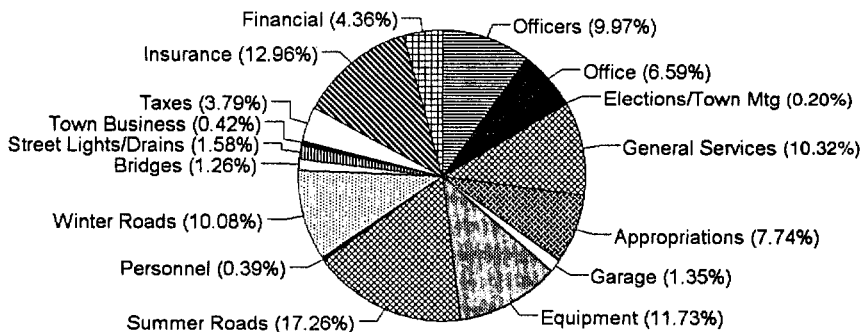
In-Out Money

2003-04 Taxes	451.36
Tax Anticipat. Loan-Short Term	80,000.00
Sewer A/R	79,800.00
Water A/R	94,269.14
Tax Refunds	1,018.47

Revenues Compared With Estimates - continued

Delinquent Tax Loan	146,000.00
C.T.E.S./ G.M.U.H.S.	1,834,000.00
F.D. #1	41,916.43
F.D. #2	32,912.74
Tax Sales	123.05
Liability Wash	8,974.28
Dog Licenses	199.00
Liability Wash - Tax Sale	6,456.33
Health Insurance	1,203.24
Cavendish Sidewalk	6,069.50
Book Restoration	2,094.00
Cemetery	9,421.19
Ambulance	11,844.79
Library	1,164.38
Tax Mapping	233.00
Void Checks	2,866.44
Gas	27.86
Deed Copies	64.15
Maps/Zoning	6,506.00
Bridge Capital Account	1,710.00
Variance	185.52
Truck Repair Insurance	13,203.03
Sub Total	2,382,713.90
Total Receipts	3,203,498.34

Town Budget Areas Selectmen's Budget FY 2004 - 2005



SELECTMENS' GENERAL PAYMENTS & BUDGET

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Officers				
Town Manager	41,046.00	42,405.55	43,333.00	45,719.00
TM Exp/Dues	1,800.00	1,919.62	1,800.00	1,800.00
Town Clerk/Treasurer	19,702.00	20,555.17	21,151.00	22,812.00
Town Clerk Exp.	750.00	35.00	750.00	750.00
Lister Salaries	9,692.00	10,164.31	9,983.00	12,000.00
Lister Expense	450.00	1,171.20	450.00	450.00
Camera/Printer	500.00	187.91	50.00	200.00
Prof. Appraisal	1,200.00	0.00	1,200.00	1,200.00
Appraisal. Software	500.00	258.75	500.00	500.00
Training/Workshops	350.00	635.00	350.00	450.00
NEMRC (Grand List)	0.00	0.00	0.00	150.00
BOCA	700.00	299.39	700.00	950.00
Selectmen	1,850.00	1,850.00	1,850.00	1,850.00
Workshops/Dues	500.00	190.00	500.00	500.00
Auditors	6,000.00	1,311.32	6,000.00	6,000.00
Sub Total	85,040.00	80,983.22	88,617.00	95,331.00
Office Expense				
Bookkeeper/Secretary	18,310.00	16,857.35	19,201.00	20,714.00
Sec. Asst/Board Min.	15,022.00	14,889.67	16,369.00	17,685.00
Training/Workshops	300.00	95.00	375.00	375.00
Supplies	5,900.00	5,559.79	6,300.00	6,980.00
Office Equipment	8,485.00	6,878.14	7,985.00	8,425.00
Utilities	5,500.00	4,157.92	5,685.00	5,705.00
Janitor & Supplies	1,400.00	1,489.92	1,400.00	1,400.00
Air Conditioners	0.00	99.54	350.00	0.00
Alarm System/Safety	750.00	149.23	750.00	750.00
Miscellaneous	500.00	866.88	500.00	500.00
Grounds Maintenance	400.00	1,680.50	450.00	450.00
Sub Total	56,567.00	52,723.94	59,365.00	62,984.00
Election/Town Meeting				
Election Wages	750.00	1,550.11	750.00	1,625.00
Adv. Town Meeting	200.00	0.00	200.00	200.00
Ballot Printing	75.00	0.00	50.00	50.00
Voting Booth Maint.	0.00	0.00	50.00	0.00
Sub Total	1,025.00	1,550.11	1,050.00	1,875.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
General Services				
Miscellaneous	0.00	0.00	0.00	0.00
Fire	600.00	91.40	600.00	600.00
Solid Waste	63,039.00	73,065.65	68,896.00	76,702.00
Police Services	3,900.00	803.31	8,300.00	7,800.00
Legal Services	3,500.00	9,352.02	3,500.00	4,000.00
Planning	3,070.00	2,263.43	3,070.00	3,070.00
Use CTES-Twn Actv.	6,040.00	0.00	6,040.00	6,040.00
Town Tree Program	400.00	0.00	400.00	400.00
Halloween	100.00	100.00	100.00	100.00
Sub Total	80,649.00	85,675.81	90,906.00	98,712.00
Appropriations				
Cemeteries	6,000.00	6,000.00	6,000.00	6,000.00
Libraries	40,815.00	40,346.70	43,587.00	46,671.00
Memorial Day	450.00	450.00	450.00	450.00
Ambulance Service	4,092.00	4,092.00	4,092.00	4,092.00
Green-up Day	50.00	145.56	50.00	50.00
Recreation - general	1,500.00	5,941.08	2,000.00	2,000.00
Keewaydin Camp Prg.	750.00	0.00	750.00	750.00
Rec. Equip/Supplies	500.00	0.00	500.00	500.00
Coach/Ref-Rec League	1,095.00	0.00	1,500.00	1,500.00
Cav Historical Society	2,000.00	0.00	2,000.00	2,000.00
Visiting Nurse	4,480.00	4,480.00	4,480.00	4,600.00
HC&R of SE VT	200.00	250.00	250.00	450.00
Blk. Riv. Senior Ctr.	1,500.00	1,500.00	1,500.00	1,500.00
ReAct	1,000.00	1,000.00	1,000.00	1,000.00
RSVP	300.00	300.00	400.00	400.00
Blk. Riv. Good Ngbr.	300.00	300.00	300.00	0.00
RACLT	100.00	100.00	100.00	400.00
SEVCA	150.00	150.00	150.00	450.00
G.D.Aiken Cons & Dev.	50.00	50.00	50.00	50.00
Windsor Co Youth Serv	300.00	300.00	300.00	300.00
Stepping Stones	300.00	500.00	300.00	500.00
New Beginnings	250.00	250.00	250.00	250.00
Council on Aging-SEV	200.00	200.00	200.00	0.00
Ctr. For Indpt. Living	50.00	50.00	50.00	50.00
POWER After School Prg	0.00	0.00	0.00	0.00
Springfield Hospice	100.00	100.00	100.00	0.00
Windsor Cnty Crt Diversion	0.00	0.00	400.00	0.00
Sub Total	66,532.00	66,505.34	70,759.00	73,963.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Garage				
Heat & Utilities	3,865.00	4,770.90	7,155.00	4,550.00
Repair & Maintenance	3,750.00	697.44	3,750.00	5,000.00
Work Uniforms/Wipes	2,100.00	2,413.39	2,600.00	2,825.00
Workshops/Training	275.00	155.00	275.00	200.00
Grader School	250.00	0.00	0.00	0.00
Miscellaneous	0.00	198.26	0.00	0.00
Fuel Tnk/Diesel Pump	100.00	71.61	100.00	50.00
Equip. Pole Barn Impr.	325.00	458.39	325.00	325.00
Sub Total	10,665.00	8,764.99	14,205.00	12,950.00
Equipment				
Gasoline	400.00	181.35	325.00	325.00
Oil/Lubricants	1,950.00	3,160.80	2,300.00	2,300.00
Diesel	14,000.00	22,153.28	14,000.00	14,000.00
Fuel Additives	150.00	0.00	150.00	150.00
Oxygen /Acetylene	350.00	360.98	395.00	395.00
Repair & Maintenance	33,985.00	26,751.93	31,215.00	24,150.00
Radio Repair/Replace.	1,000.00	1,307.00	1,000.00	1,000.00
Equip. Capital Fund	55,000.00	125.00	64,000.00	65,000.00
Equip. Rental/Services	4,450.00	225.00	6,000.00	4,840.00
Equip. Purchase (wing)	0.00	0.00	0.00	0.00
Sub Total	111,285.00	54,265.34	119,385.00	112,160.00
Summer Roads				
Salaries/Wages	70,061.00	81,842.89	77,694.00	81,518.00
Gravel	28,000.00	28,079.84	30,000.00	30,000.00
Culverts	4,500.00	9,438.10	4,500.00	4,500.00
Calcium Chloride	8,750.00	3,450.00	8,750.00	8,750.00
Cold Patch	2,000.00	536.47	2,000.00	1,000.00
Resurfacing	35,000.00	11,285.37	35,000.00	35,000.00
Crack Sealing	3,000.00	0.00	3,000.00	3,000.00
Pavement Striping	350.00	0.00	350.00	400.00
Blasting Fund	1,000.00	0.00	1,000.00	100.00
Road Signs	800.00	195.27	1,000.00	800.00
Misc.	0.00	313.66	0.00	0.00
F.D. Pump Truck Use	500.00	0.00	0.00	0.00
Sub Total	153,961.00	135,141.60	163,294.00	165,068.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Winter Roads				
Salaries/Wages	52,675.00	55,602.54	58,989.00	63,268.00
Sand	15,000.00	9,680.40	15,000.00	15,000.00
Salt	17,500.00	26,019.19	17,500.00	17,500.00
Culvert Thawing	600.00	117.82	600.00	600.00
Sub Total	85,775.00	91,419.95	92,089.00	96,368.00
Bridges				
Materials	12,000.00	2,652.60	12,000.00	12,000.00
Bridge #12	0.00	1,620.00	0.00	0.00
Bridge #45	0.00	90.00	0.00	0.00
Sub Total	12,000.00	4,362.60	12,000.00	12,000.00
St. Light/Storm Swr.				
Street Lights	10,102.00	14,250.57	13,820.00	14,096.00
Storm Sewers	1,000.00	2,932.90	1,000.00	1,000.00
Sub Total	11,102.00	17,183.47	14,820.00	15,096.00
Personnel				
Contract Set Aside	2,392.00	0.00	0.00	0.00
Leadman Differential	200.00	0.00	200.00	200.00
Highway Foreman OT	3,500.00	0.00	3,500.00	3,500.00
Sub Total	6,092.00	0.00	3,700.00	3,700.00
Town Business				
Town Report	1,750.00	1,599.64	1,750.00	1,750.00
Town Report Postage	275.00	350.71	300.00	300.00
VLCT Dues	956.00	2,191.00	1,235.00	1,303.00
Advertising	500.00	328.00	500.00	500.00
Tax Refunds	0.00	0.00	0.00	0.00
Town Business Misc.	150.00	250.62	150.00	150.00
Sub Total	3,631.00	4,719.97	3,935.00	4,003.00
Taxes				
Social Security	19,466.00	20,165.14	20,847.00	22,251.00
Windsor County Tax	13,160.00	12,630.32	12,630.00	14,000.00
Sub Total	32,626.00	32,795.46	33,477.00	36,251.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Insurance & Retire.				
Officer's Bond	150.00	0.00	300.00	300.00
Public Off. Liability	1,400.00	2,214.00	1,600.00	2,200.00
Property, Auto/Equip.	11,800.00	8,068.56	12,500.00	12,900.00
Unemployment Comp.	725.00	962.70	1,299.00	1,250.00
Health Insurance	56,510.00	57,413.31	58,950.00	75,741.00
Life & Disability Ins.	5,500.00	2,743.70	4,900.00	5,400.00
Retirement Insurance	12,768.00	13,448.50	13,791.00	15,290.00
Worker's Comp.	8,402.00	7,529.79	8,700.00	8,800.00
Dental Insurance	1,950.00	1,377.00	1,950.00	2,075.00
Sub Total	99,205.00	93,757.56	103,990.00	123,956.00
Financial				
Delinquent Tax Note	40,000.00	114,000.00	40,000.00	40,000.00
Del. Tax Note Interest	1,200.00	2,705.66	1,200.00	1,200.00
Tax Anticipation Int.	0.00	158.66	0.00	250.00
Equipment Note	16,000.00	16,000.00	16,000.00	0.00
Equipment Note Int.	640.00	960.00	320.00	0.00
GMUHS Assess. Int.	3,000.00	0.00	2,000.00	250.00
Sub Total	60,840.00	133,824.32	59,520.00	41,700.00
Total Selectmens' Budget	876,995.00	863,525.17	931,112.00	956,117.00



Selectmen's Budget - continued

	02-03 Spent
In-Out Money	
C.T.E.S. Tax Transfer	1,834,000.00
Book Restoration	1,890.00
F.D. #1	41,916.43
F.D. #2	32,912.74
P/R Withholding	138.27
Cemetery	12,658.10
Liability Wash - Health Insurance	1,203.24
Water Department	173,738.20
Sewer Department	111,510.47
Return Checks	2,553.27
Maps	233.00
Liability Wash	13,250.01
Tax Sales	6,456.33
Ambulance	12,101.79
Short Term Tax Anticipation Note	80,000.00
Gas - Liability Wash	355.63
Library	4,215.87
Deed Copies - Liability Wash	64.15
Zoning	5,190.70
Sewer Department	2,858.19
Variance	(260.50)
Sidewalks - Cavendish	7,688.12
Sub Total	2,344,674.01
Accounts Payable from Prior Year	19,655.58
Selectmens' Budget & Special Appropriations Spent	863,608.17
Treasurer's Expenses	3,227,937.76

SOLID WASTE BUDGETARY INFORMATION

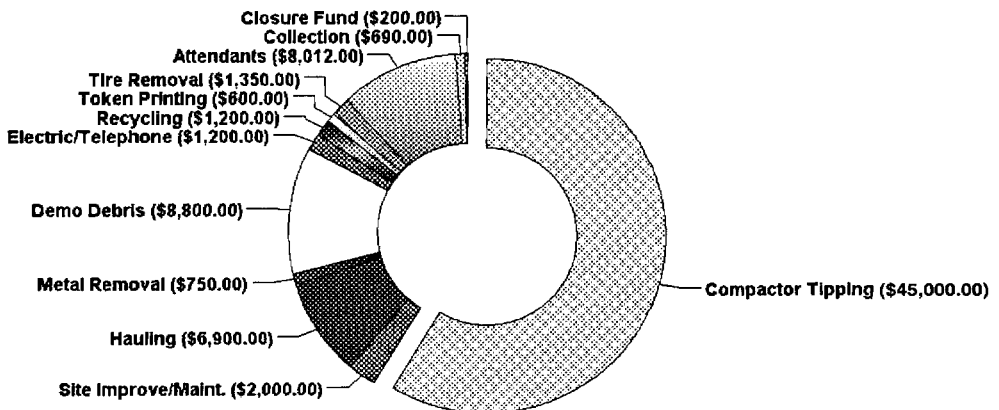
ITEM	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Attendants & Collection	8,189.00	9,411.50	8,421.00	8,702.00
Token Printing	575.00	589.22	600.00	600.00
Tipping Fees	37,000.00	40,830.84	40,000.00	45,000.00
Demo Waste	5,500.00	11,556.44	7,500.00	8,800.00
Hauling Fees	6,500.00	7,248.65	6,750.00	6,900.00
Elec./Telephone	1,200.00	1,343.10	1,200.00	1,200.00
Recycling & Metal	1,600.00	324.50	1,950.00	1,950.00
Tire Removal	1,275.00	0.00	1,275.00	1,350.00
Site Improvement/Maint.	1,000.00	1,761.40	1,000.00	2,000.00
Closure Funds	200.00	0.00	200.00	200.00
Exp. Appropriation	63,039.00	73,065.65	68,896.00	76,702.00
Antic. Token Receipts	(34,000.00)	(41,384.83)	(40,000.00)	(43,000.00)
Net Budgeted Expense	29,039.00	31,680.82	28,896.00	33,702.00

WASTE DISPOSAL HOURS

Sunday 10:00 a.m. to 2:00 p.m.
 Wednesday 8:00 a.m. to 5:00 p.m.
 Saturday 8:00 a.m. to 5:00 p.m.

Permits are required and are available to residents at the Town Office.

Town of Cavendish FY2004-05 Solid Waste Expense Analysis



STATEMENT OF ASSETS

REAL ESTATE - ESTIMATED FAIR MARKET VALUE

Town Office Building - 2.19 acres	220,000
Town Garage w/land & pole barn 0.5 acre	250,000
Cavendish Historical Building - 0.5 acre	275,000
Duttonsville School Lot 4 acres	18,500
Sand Pit 3 acres w/shed	17,000
Sewer System - Treatment Plant 5 acres (building, land & facility)	725,000
Collection System (mains, Intrepts, Pump Stats)	895,000
Water System (building, land, transmission systems)	1,795,000
Transfer Station 5 acres + sheds	14,250
Proctorsville Village Green 2.23 acres	210,000
Power House Road 12.4 acres (land)	12,500
Greven Field 5 acres	14,500
<u>CTES School Building (plus/library) 15.8 acres</u>	<u>1,930,000</u>
Total Estimated Market Value	\$6,376,750

EQUIPMENT

Cost New	Model Year	Estim. Life	Year of Purchase	Equipment Type	Est. Mkt Value
125,000	1990	15 yr	1992	Cat Grader	57,500
13,000	1973	10 yr	1973	Screening Plant	3,650
126,000	1998	10 yr	1997	J. Deere 544H Loader	87,500
55,970	1995/6	10 yr	1996	Ford Ambulance	24,500
65,000	2002	10 yr	2002	Case 580 Super M Backhoe	59,500
43,020	1998	8 yr	1998	Intl. 4700 Dump	22,500
60,200	1997	10 yr	1996	Ford L8000 Dump	20,000
71,168	1999	10 yr	1998	Intl. 2554 Dump w/wing	46,500
75,739	2000	10 yr	2000	Intl. 2554 Dump w/wing	56,500
84,500	2000	10 yr	2000	Trackless w/attachments	74,000
49,000	1976	15 yr	1994 (used)	Drott 40 Excavator	19,900
13,200	1983	8 yr	1996 (used)	Chevy C30 Utility PU	2,000
10,500	1992	15 yr	1999 (used)	Whisper Chipper	4,800
10,000	1985	15 yr	1998 (used)	Smith Air Compressor	2,500
Misc. Highway Small Equipment, Tools & Inventory					38,800
Misc. Utility Equipment & Inventory					10,250
Office Equipment and Furnishings					34,900
<u>S.W. Compactor and Containers</u>					<u>12,000</u>
Total					\$577,300

OTHER PROPERTY ASSETS

Monuments	26,500
Special Collection of Books and Documents	190,000
<u>Cemetery Buildings, Vaults, Equipment</u>	<u>40,200</u>
Total	\$256,700

TOTAL ESTIMATED VALUE - ALL PROPERTY **\$7,210,750**

ESTIMATE OF FY 2004-2005 TOWN (Non-School) TAX RATE

EXPENSES

Total Selectmen's Budget and Appropriations	\$956,117.00
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REVENUES

Forest & Parks/PILOT	10,900.00
Other Anticipated Revenues	211,900.00
FY2002-03 Surplus ¹	22,668.00
Total Projected Revenues	245,468.00

SUBTOTAL	710,649.00
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Less Anticipated State Use Value hold-harmless	15,900.00
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NET AMOUNT TO BE RAISED BY TAXES	694,749.00
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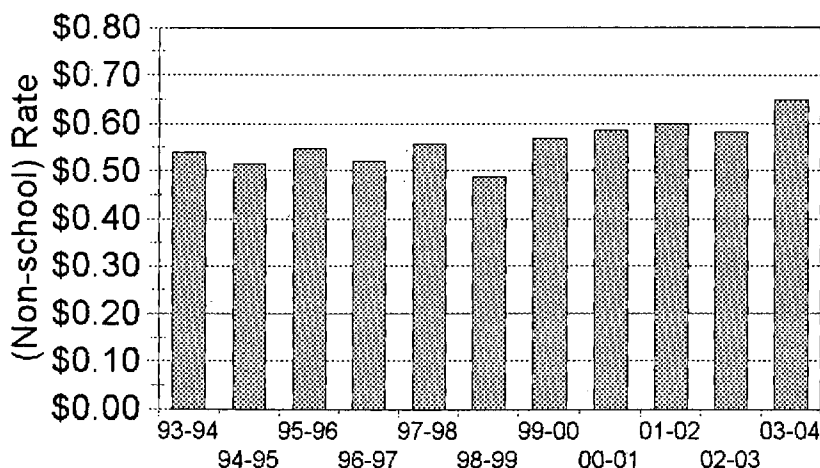
The 2003 Grand List (One percent of total listed value of real and personal property) stands at \$ 1,066,283.43

The FY 2003-2004 tax rate for the Town is \$0.6492 per \$100. with the total amount (final) needed to be raised by taxes \$ 691,916.00

If the FY 2004-2005 tax rate for the Town (non-school) were to be based on the existing grand list, the Town Rate would be \$0.6516 per \$100. It should be noted, however, that there are significant positive changes anticipated for the 2004 Grand List. Such changes would cause the actual tax rate used for the collection of taxes to be reduced proportionate to the amount of change.

¹ Note: This anticipates an affirmative vote on Article #8 of the Annual Town Meeting.

Town Tax Rate 11 Year Comparison



TAX RATE FY 2003-2004

Rate per \$100. of Valuation

TOTAL TOWN VALUATION 106,572,556

MUNICIPAL GRAND LIST 1,065,726.

TOWN

RATE

Budget Amount Approved	931,112
Local Agreement Shortfall (Educ.)	6,380.
Total Expenses	937,492.
General Anticipated Revenues	(201,300.)
FY01-02 Surplus	(17,464.)
PILOT Program	(10,900.)
<u>Use Value "Hold Harmless" Payment</u>	<u>(15,912.)</u>
Total Non-educational to be raised by local taxes	691,916.

0.6492

EDUCATIONAL GRAND LIST 1,053,983

SCHOOLS (Liability Amounts from Depts. of Ed. & Taxes)

State Education Liability	1,233,243.	1.1701
Local Share Liability	900,785.	0.8546

TOTAL TAX RATE (Without Fire Districts) 2.6740

FIRE DISTRICTS

	<u>Grand List</u>	<u>Amount to be Raised by Taxes</u>	
F.D. #1	501,955	39,060	0.0778
F.D. #2	563,771	38,375	0.0681

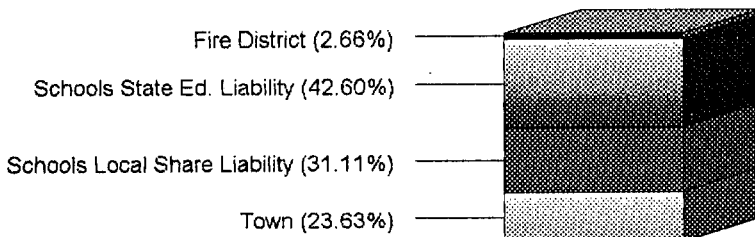
GRAND TOTALS WITH FIRE DISTRICTS INCLUDED:

FIRE DISTRICT #1 2.7518

FIRE DISTRICT #2 2.7420

Cavendish Tax Dollar

Fiscal Year 2003-2004



EXPLANATION OF GRAND LIST

2002-2003

Grand List when Tax Rate was Set:	\$1,028,656.00
Educational Grand List when Tax Rate was Set:	1,014,820.00
True Grand List	1,028,755.00
True Educational Grand List	1,015,014.00

Distribution of Taxes:

Town .5811 x 1028.755 =	597,809.53
School 1.8398 x 1015.014 =	<u>1,867,422.76</u>
Sub-Total	2,465,282.29
Plus Land Use-Hold Harmless	18,620.00
Plus Taxes on State Land	10,945.95
Abated & Adjustment	(294.52)
Less Exemptions Act 60	<u>(5,797.20)</u>
Total	\$2,488,706.52

TAX ACCOUNT

Current Taxes pd. Treasurer	\$2,479,345.08
02-03 Taxes pd. in FY 01-02	641.47
Delinquent Taxes from FY 02-03	98,855.66
Less Adjustment for Interest	(10,448.33)
Less Fire Dist. 1 & 2 Taxes for current year	(76,559.99)
Less Fire Dist. 1 & 2 Delinquent Taxes	(3,074.35)
Variance	<u>(53.02)</u>
Total	\$2,488,706.52

TOWN TAX ACCOUNT

Current Taxes paid to Treasurer	\$2,479,345.08
Less Schools & F.D. 1&2	(1,910,559.99)
Delinquent Current Yr. Taxes less Fire Dist	95,781.31
Land Use and Pilot Program	(29,565.95)
Less Interest FY 02-03	(10,448.33)
02-03 Taxes Collected Previous Yr.	641.47
Tax Adjustment	5,797.20
Abated & Variance	347.54
Payable to School District	<u>(33,051.00)</u>
Total	\$598,287.33

Delinquent Real Estate & Personal Taxes, Water & Sewer Rents

Delinquent Real Estate & Personal Taxes

Year	Delinquent As of 12/31/02	Tax Paid	Abated	Delinquent As of 12/31/03
96-97	181.49	0.00	101.21	79.84
97-98	5,207.38	3,273.21	0.00	1,934.17
98-99	4,505.29	0.00	308.88	4,196.41
99-00	5,847.44	0.00	24.55	5,822.89
00-01	11,080.00	3,919.90	0.00	7,160.10
01-02	50,196.77	30,642.86	0.00	19,553.91
02-03	*111,315.34	63,305.17	0.00	48,090.17

*As of 6/30/03

As of June 30, 2003 the total of delinquent real estate & personal taxes (including interest & fees) was \$163,775.83. As of December 31, 2003, \$101,141.14 had been collected and \$ 434.64 abated leaving a balance of \$86,837.49.

The following list shows the individuals/businesses remaining delinquent on real estate & personal taxes and water & sewer rents:

Name	Delq. Taxes	Delq. Water/Sewer
Armitage, Bruce		37.50
Armitage, Bruce		88.89
Armitage, Bruce		88.89
Benoit, Mitchell & Martha		28.30
Bixby, Ann Marie		113.05
Black River Brewing Company		789.78
Black, c/o Goodman, Craig/Jessica		93.59
Bont, Eugene & Phylliss	689.78	299.12
Cady, Anthony & April	# 1868.00	
Cady, Anthony	100.14	
Calabrese, Timothy & Elizabeth		290.27
Chico, Frank Jr.	237.09	
Davis, Diana		1757.31
Davis, Diana		154.60
Davis, Don Paul	892.44	
Davis, Don Paul	756.42	
Davis, Don Paul & Jeffrey	253.36	
Day, Steven	124.20	
Dest. Thelma		151.21
Ditzler, Scott & Tonya		530.14
Dudanowicz, Mark	# 382.23	

Name	Delq. Taxes	Delq. Water/Sewer
England, William	# 4357.56	
Esposito, Lucy	# 391.04	
Foster, James	499.32	
Frost, Ann		185.54
Gould, George & Nancy	708.00	
Grinvalsky, Kevin & Stopka, Kat	# 1843.16	
Guica, June		123.34
Guica, Richard	849.60	408.18
Guimond, Dennis	58.45	
Gurdak, Joseph & Cheryl		629.64
Hakey, George Jr.	# 10,014.87	
Hamilton, Scott	# 77.36	
Hamilton, Wayne	19.84	
Harwood, Mark & Angela		138.24
Hillery, Paula Cronin	1644.28	477.89
Hliva, John	# 126.91	
Holt, Paul	305.56	
Jenkins, Anthony		55.50
Jones, William & Lori	2076.10	
Kawesch, Michael & Yuko, Iwate		1049.86
Keeney, Gaye		88.89
Kelly, Melita		177.78
Kennedy, Adele	2.61	
Koplewitz, Laura	1057.15	
Koponen, Jason		2081.59
Ladensack, Karen	278.16	
Lapagne, Tony	72.04	
Macklin, Steven & Gretchen		330.44
Manzi, Mark	2458.88	
Mate, Duane	# 5534.22	
McNamara, Roger & Theresa		119.44
Mooney, Thomas	11.68	
Moore, Brenda		**166.47
Murphy, Rodney	139.12	
Naess, Robert		156.92
Naess, Robert		118.98
Naess, Robert		78.46

Name	Delq. Taxes	Delq. Water/Sewer
Natures Glen Corp.	# 7632.48	
Norton, Arnold	# 10403.62	
Palmer, Shawn & Jill	796.18	
Paquette, Esther & Vivian	8.50	
Peacock, Bernice	1800.16	1209.55
Pelkey, Brian		1308.35
Pelkey, James	229.18	
Pipkin, Lee Ann	1867.88	119.44
Pollard, Fred		182.83
Rodgers Partnership	715.44	
Randall, Elizabeth		28.30
Ranney, Keith		360.76
Rounds, Robert & Darlene		1698.82
Roundy, William		28.30
Rowe, Edward & Julie		36.00
Roy, Alesandra c/o Glidden, Allen		270.31
S& G Holdings, LLC		40.00
Sawyer, Timothy	55.89	
Serkosky, David & Diana		9.81
Sheehan, Michael & Karen		36.70
Sheldon, Andrew & Wendy		362.36
Slack, Webster & Susan		932.68
Spaulding, Anna		179.12
Staley, Jason & Sara	1532.72	141.08
Stella, Paul & Mroz, Bonnie	130.11	
Thomas, Linda & Wood, Suzanne		180.81
Thompson, William Jr. & Judith		121.82
Thorn, Britton		77.30
Toomey, John & Teresa		156.92
Thurston, Mark & Kelli	1677.85	
Tucker, David	29.32	
Tyrrell, Kenneth & Chee-Chee		88.89
Tyrrell, William & Sandra		124.14
Van Schaik, Pieter		996.54
Van Schaik, Pieter		1713.60
Van Schaik, Pieter		2461.20
Warren, Duane	1180.28	752.15

Name	Delq. Taxes	Delq. Water/Sewer
Williams, Arlene		210.23
Williams, Robert	285.68	
Wood, Ralph	# 2366.40	321.56
Wood, Raymond & Leclair, Lori	1400.40	
Woods, Richard & Kristina		1601.40
Total Delinquents (excluding interest & penalties)	69,941.65	25,560.78

* Paid in full after 12/31/03

** Partially paid after 12/31/03

Includes taxes for more than one year

+ These properties have been transferred to new owners

Note: The water and sewer rents listed are delinquent as of January 1, 2004.



SEWER BOND SCHEDULE

<u>Period Ending</u>	<u>Loan Principal</u>	<u>Loan Coupon</u>	<u>Interest</u>	<u>Debt Service</u>	<u>Annual Debt Service</u>
07/23/98					
12/01/98		3.550%	6,134.49	6,134.49	6,134.49
06/01/99		0.000%	8,626.63	8,626.63	
12/01/99	10,000.00	3.605%	8,626.63	18,626.63	27,253.25
06/01/00		0.000%	8,446.38	8,446.38	
12/01/00	10,000.00	3.855%	8,446.38	18,446.38	26,892.75
06/01/01		0.000%	8,253.63	8,253.63	
12/01/01	10,000.00	4.005%	8,253.63	18,253.63	26,507.25
06/01/02		0.000%	8,053.38	8,053.38	
12/01/02	10,000.00	4.105%	8,053.38	18,053.38	26,106.75
06/01/03		0.000%	7,848.13	7,848.13	
12/01/03	15,000.00	4.205%	7,848.13	22,848.13	30,380.88
06/01/04		0.000%	7,532.75	7,532.75	
12/01/04	15,000.00	4.255%	7,532.75	22,532.75	30,065.50
06/01/05		0.000%	7,213.63	7,213.63	
12/01/05	15,000.00	4.355%	7,213.63	22,213.63	29,427.25
06/01/06		0.000%	6,887.00	6,887.00	
12/01/06	15,000.00	4.405%	6,887.00	21,887.00	28,774.00
06/01/07		0.000%	6,556.63	6,556.63	
12/01/07	15,000.00	4.455%	6,556.63	21,556.63	28,113.25
06/01/08		0.000%	6,222.50	6,222.50	
12/01/08	15,000.00	4.555%	6,222.50	21,222.50	27,445.00
06/01/09		0.000%	5,880.88	5,880.88	
12/01/09	20,000.00	4.685%	5,880.88	25,880.88	31,761.75
06/01/10		0.000%	5,412.38	5,412.38	
12/01/10	20,000.00	4.785%	5,412.38	25,412.38	30,824.75
06/01/11		0.000%	4,933.88	4,933.88	
12/01/11	20,000.00	4.885%	4,933.88	24,933.88	29,867.75
06/01/12		0.000%	4,445.38	4,445.38	
12/01/12	20,000.00	4.935%	4,445.38	24,445.38	28,890.75
06/01/13		0.000%	3,951.88	3,951.88	
12/01/13	20,000.00	4.985%	3,951.88	23,951.88	27,903.75
06/01/14		0.000%	3,453.38	3,453.38	
12/01/14	25,000.00	5.035%	3,453.38	28,453.38	31,906.75
06/01/15		0.000%	2,824.00	2,824.00	
12/01/15	25,000.00	5.085%	2,824.00	27,824.00	30,648.00
06/01/16		0.000%	2,188.38	2,188.38	
12/01/16	25,000.00	5.135%	2,188.38	27,188.38	29,376.75
06/01/17		0.000%	1,546.50	1,546.50	
12/01/17	30,000.00	5.155%	1,546.50	31,546.50	33,093.00
06/01/18		0.000%	733.25	733.25	
12/01/18	30,000.00	5.155%	773.25	30,773.25	31,546.50
	365,000.00		228,235.49	593,235.49	593,235.49

Dated Date:	07/01/98	NIC:	4.88%
Delivery Date:	07/23/98	TIC:	
Loan Maturity:	12/01/18	Average Life:	12.80

SEWERAGE SYSTEMS ACCOUNTS

July 1, 2002 to June 30, 2003

Sewer Hook-Up Account	1,199.84
Checking Account	7,367.97
Contingency Fund	2,887.55
Equipment Fund	<u>5,397.82</u>
Cash on Hand July 1, 2002	16,853.18

RECEIPTS:

Sewer Rents	74,648.08	
Interest	774.59	
Sewer Connection Fees	5,000.00	
Community Development	<u>6,000.00</u>	
Total Receipts		<u>86,422.67</u>

Cash Plus Receipts **103,275.85**

DISBURSEMENTS:

Plant Operator Payroll	16,674.48
Sewer Sub. Payroll	311.85
Clerical Services	1,500.00
Sewer Manager	2,000.00
Health Insurance	6,546.12
Life/Disability Ins.	43.88
Dental	150.00
Workman's Comp.	435.00
Retirement	832.21
Supplies	559.26
Chlorine/Dechlor.	1,308.05
Billing Expense	176.70
Professional Services	939.00
Insurance	556.00
Social Security	1,300.34
Uniforms	220.15
Parts & Repairs	4,418.81
Truck Rep. & Maint.	1,451.35
Lift Station Repair	7,106.25
Lift Station Improvement Note	5,000.00
Adm. - Social Security	267.76
Propane	438.41
Dues	7.50
Toxic Gas Meter	304.95
Lift Station Telemetry	988.36

Sewer - continued

Lift Station Fuel	175.27
Connection Refund	4,000.00
Misc.	71.87
Ground Maintenance	501.12
Equip. Replacement Fund	550.00
Electricity	22,439.52
Telephone	157.15
Sewer Water Rent	418.36
Note Interest	2,827.12
Vt. Bond Bank-Interest	15,901.51
Vt. Bond Bank-Principle	10,000.00
Sewer Contingency	1,003.99
2002-03 Payables/TOC	(112,409.94)
2001-02 Payable to TOC - Exp.	54,269.26
2001-02 Payable to TOC - Lift Sta.	27,626.01
Due to Cav. Water Rents	<u>(5,109.65)</u>

Total Expenses **75,958.02**

Receipts Minus Disbursements **27,317.83**

Sewer Connection Account	2,139.42
Sewer Checking Account	15,166.99
Contingency Fund	3,904.01
Equipment Fund	<u>6,107.41</u>
Cash on Hand June 30, 2003	27,317.83

Notes & Bonds For Sewer

Item	Begin. Balance	Payments	Interest	Ending Balance
Sewer Imp. Note	335,000.00	10,000.00	15,901.51	325,000.00
Lift Sta. Note	105,000.00	5,000.00	2,827.12	100,000.00

Cavendish Water Department
Water Bonds Schedule Dated April 30, 1969

Bond Nos. Inclusive (5% Bonds)	Maturity Date Of Bonds	Interest	Denom. Of Bonds Due	Balance \$60,000
53	1-1-02	400.00	1,000 ea.	7,000
54	1-1-03	350.00	1,000 ea.	6,000
55	1-1-04	300.00	1,000 ea.	5,000
56	1-1-05	250.00	1,000 ea.	4,000
57	1-1-06	200.00	1,000 ea.	3,000
58	1-1-07	150.00	1,000 ea.	2,000
59	1-1-08	100.00	1,000 ea.	1,000
60	1-1-09	50.00	1,000 ea.	0

Proctorsville Water Improvement Bond Schedule
\$306,000.00 For 30 Years - @ 6% Per Annum On The Unpaid Balance

Pay't #	Due Date	Interest	Principal	Balance
27	06/12/03	7,006.77	4,052.23	229,506.62
28	12/12/03	6,885.20	4,173.80	225,332.82
29	06/12/04	6,759.98	4,299.02	221,033.80
30	12/12/04	6,631.01	4,427.99	216,605.81
31	06/12/05	6,498.17	4,560.83	212,044.98
32	12/12/05	6,361.35	4,697.65	207,347.33
33	06/12/06	6,220.42	4,838.58	202,508.75
34	12/12/06	6,075.26	4,983.74	197,525.01
35	06/12/07	5,925.75	5,133.25	192,391.76
36	12/12/07	5,771.75	5,287.25	187,104.51
37	06/12/08	5,613.14	5,445.86	181,658.65
38	12/12/08	5,449.76	5,609.24	176,049.41
39	06/12/09	5,281.48	5,777.52	170,271.89
40	12/12/09	5,108.16	5,950.84	164,321.05
41	06/12/10	4,929.63	6,129.37	158,191.68
42	12/12/10	4,745.75	6,313.25	151,878.43
43	06/12/11	4,556.35	6,502.65	145,375.78
44	12/12/11	4,361.27	6,697.73	138,678.05
45	06/12/12	4,160.34	6,898.66	131,779.39
46	12/12/12	3,953.38	7,105.62	124,673.77
47	06/12/13	3,740.21	7,318.79	117,354.98
48	12/12/13	3,520.65	7,538.35	109,816.63
49	06/12/14	3,294.50	7,764.50	102,052.13
50	12/12/14	3,061.56	7,997.44	94,054.69
51	06/12/15	2,821.64	8,237.36	85,817.33
52	12/12/15	2,574.52	8,484.48	77,332.85
53	06/12/16	2,319.99	8,739.01	68,593.84
54	12/12/16	2,057.82	9,001.18	59,592.66
55	06/12/17	1,787.78	9,271.22	50,321.44
56	12/12/17	1,509.64	9,549.36	40,772.08
57	06/12/18	1,223.16	9,835.84	30,936.24
58	12/12/18	928.09	10,130.91	20,805.33
59	06/12/19	624.16	10,434.84	10,370.49
60	12/12/19	311.11	10,370.49	0.00

CAVENDISH/PROCTORSVILLE WATER REPORT

July 1, 2002 to June 30, 2003

Revolving Loan Account	9,345.43
Hook-Up Account	53,593.54
Hook-Up Cert. of Deposit	113,636.91
Operating Account	3,051.31
Water Contingency Fund	5,918.10
Water Equipment Fund	11,357.76
Cavendish Water Bond	11,184.81
Proctorsville Water Bond	<u>19,269.05</u>
Cash on Hand July 1, 2002	227,356.91

RECEIPTS:

Rents Fees	57,635.16	
Interest	3,728.22	
Hook-up	1,000.00	
State of VT	<u>5,944.13</u>	
Total Receipts		68,307.51
Cash Plus Receipts		295,664.42

DISBURSEMENTS:

Misc. Admin.	2,000.00
Water Plant Operator	11,116.32
Water Engineering	844.41
Billing Service	287.70
Part-time Help	103.95
Health Insurance	4,364.09
Life/Disability Insurance	29.25
Dental Ins.	100.00
Retirement	554.86
Workmen's Comp.	402.00
Supplies/Tools/Misc.	2,750.56
Chlorine	740.63
Anti-Corrosion Supplies	2,010.90
Postage	800.15
Water Test Kit & Supplies	112.51
Permit Operating Fee	1,025.30
Prof. Service Testing	1,477.00
Insurance	529.60
Social Security	842.47
Advertising	134.40
Liability Wash	5,000.83
Bank Charges	10.00
Clerical	1,000.00

Water - continued

Admin. - Social Security	236.40
Uniforms	159.25
Truck Repair/Maint.	1,384.83
Equip.Repair/Maint.	4,386.59
Propane	298.78
Water Operator Training	220.00
Dues	321.50
Electricity	7,550.93
Telephone	84.88
Cavendish Bond Principal	1,000.00
Cavendish Bond Interest	350.00
Proctorsville Bond Principal	22,118.00
2001-02 Payable/TOC	17,095.81
2002-03 Payable/TOC	(95,428.47)
Groundwater Supply	11,364.21
Proc. Water Tank	36,124.56
PCE Study	52,827.63
Frozen Line Repair	<u>3,263.00</u>
Total Disbursements	99,594.83

Receipts Minus Disbursements **196,069.59**

Hook-up Account	10,308.17
Hook-Up Certificate of Deposit	116,159.67
Operating Account	8,098.34
Water Contingency Fund	3,710.92
Water Equipment Fund	12,986.68
Cavendish Water Bond Account	12,257.38
Proctorsville Water Bond Account	16,563.27
Revolving Loan Account	<u>15,985.16</u>
Cash On Hand June 30, 2003	196,069.59

NOTES & BONDS

	Begin. Balance	Payment	Interest	Ending Balance
Proct. Water Proj.	237,493.06	7,986.44	14,131.56	229,506.62
Cav. Water Bond	<u>7,000.00</u>	<u>1,000.00</u>	<u>350.00</u>	<u>6,000.00</u>
Total	244,493.06	8,986.44	14,481.56	235,506.62

CAVENDISH AMBULANCE SERVICE

July 1, 2002 to June 30, 2003

Chittenden MM Donations	25,696.81
Chittenden Savings	5,963.69
Factory Point MM Now Account	14,451.50
Factory Point CD	<u>31,163.68</u>
Cash on Hand July 1, 2002	77,275.68

RECEIPTS:

Ambulance Runs	3,858.71
Donations	125.00
Interest-Regular Acct.	682.39
Interest-Donation Acct.	284.05
Miscellaneous	<u>109.00</u>
Total Receipts	5,059.15

Cash Plus Receipts **82,334.83**

DISBURSEMENTS:

Bookkeeping	1,400.00
Dues	125.00
Ambulance Personal	6,427.61
Supplies	1,646.27
Training	783.80
Radio Maint.	522.74
Oxygen	572.18
Radio Paging/Cell Phone	1,631.69
Miscellaneous	400.00
Due to Town of Cavendish	<u>(257.00)</u>
Total Disbursements	13,252.29

Receipts Minus Disbursements **\$69,082.54**

Chittenden M.M. Donations Account	26,105.86
Chittenden Savings Account	6,029.53
Factory Point M.M. NOW Account	5,222.92
Factory Point CD	<u>31,724.23</u>
Cash on Hand June 30, 2003	\$69,082.54

Cavendish First Response Service 2003 Annual Report

This past year has seen a lot of changes in the Cavendish Volunteer Ambulance Service. We are presently a First Responder Service as we have temporarily been licensed at that level by the State Board of Health. The main reason for this downgrading by the State is that we, as a service, were having what the district terms as "missed calls". A missed call is when we are not able to put together a full crew and therefore need to have someone from Ludlow come to complete the crew. Simply put, our roster was so low that we didn't have sufficient volunteers to provide the coverage required by ambulance service standards. We have put great energy into recruiting and training so that we can have sufficient staffing to regain a full ambulance service license.

We also have seen some changes in the service's officers and crew members. Our new officers are: Bessie Sheehan as Coordinator and Infection Control Officer; Mike Ripley as Assistant Coordinator and Training Officer and Howard Pixley as Maintenance Officer. At the present time there is no Secretary. We will be holding officer elections in February.

Our recruiting efforts are aimed at bringing our numbers up so we can have 4 crews to work on the ambulance. At this writing we have 14 members on our roll call with 8 of these members being First Responders and 4 members certified as EMT-B. Four of our First Responder level members are now engaged in EMT-B training and they should complete that course by March. The State of Vermont requires that we have at least one EMT-B on each of our calls.

The Cavendish First Responders along with the Ludlow Ambulance Service are jointly sponsoring the current First Responder/EMT-B course. We are also keeping a presence at all the local games at the Cavendish Town Elementary School. We have also offered to the public (at very little cost to them) a First Aid and CPR course. This course is being given at the Proctorsville Fire Hall. We plan on offering another one in the fall of this year.

We encourage anyone who is interested in helping us to please contact Bessie Sheehan at 1-802-226-7692 for more information. I would like to thank our residents and community businesses for their continued support. The generous donations received by the Ambulance Fund/First Responder Fund help us to maintain our crew members in a constant state of readiness.

We wish all a happy and healthy New Year.

Respectfully submitted,

Bessie A. Sheehan

ENHANCED 911 BOARD REPORT
Statewide System Operations - Jan 1 2003 to Nov 30 2003

Total Calls Handled System-wide	Wire-Line	113,763	Wireless	60,374
Total Abandoned Calls System-wide	Wire-Line	15,464	Wireless	3,656
Average Call Answer Time System-wide	5 Seconds			
Average Call Duration System-wide	1 Minute 54 Seconds			

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

E 9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

STATE OF VERMONT ENHANCED 9-1-1 BOARD

94 STATE STREET, DRAWER 20, MONTPELIER, VT 05620-6501

TEL: (802)828-4911 FAX: (802)828-4109 TTY (802)828-5779

TOLL FREE: 1-800-342-4911

Send E-Mail to: State of Vermont E-911

CAVENDISH FLETCHER COMMUNITY LIBRARY

January 1, 2003-December 31, 2003

Town Figures

Patrons, Adults	1,979
<u>Patrons, Children</u>	<u>2,071</u>
Town Patrons, Total	4,050

Circulation, Adult	2,549
<u>Circulation, Children</u>	<u>531</u>
Town Circulation, Total	3,080

School Figures

Patrons, Staff	365
Patrons, Students	841
<u>Patrons, Classes</u>	<u>3,328</u>
School Patrons, Total	4,534

Circulation, Staff	829
Circulation, Students	214
<u>Circulation, Classes</u>	<u>1,693</u>
School Circulation, Total	2,736

The library continues to be a busy place in the community. The 2003 town patronage figures are up by 501 visits when compared with the 2002 figures. Circulation is down by 55, which may be due to the increasing use of the Internet, in lieu of books, as a resource. School students and staff use the library regularly, as is reflected in the school patronage figure of 4,534-- an increase of 60 over 2002. The school circulation figure is up by 23 this year. In 2003, 66 library cards were issued-- 41 for adults and 25 for children.

At the close of 2003, the library collection was 7,666. This breaks down into 4,079 titles for adults and 3,587 titles for children. Of note is the addition of twelve works by Alexander Solzhenitsyn that had not been in the circulating collection. These were purchased with money from the Tiemann Fund. There is a growing selection of books-on-tape for adults and a smaller selection for children. All of the titles in the "Harry Potter" series for children have been added recently as books-on-tape. The McNaughton Book Leasing Plan of 120 current titles supplements print and audiovisual materials for adults. Interlibrary Loan services allow patrons to request books that are not in the collection. This was used heavily in 2003, with 181 requests for materials made to other libraries.

The four computers housed in the library continue to provide patrons with free access to word processing, CD-ROMs, and the Internet. The library subscribes to the Vermont Online Library, which provides magazine, newspaper and journal abstracts and full-text articles. Patrons may access the Vermont Online Library, without a subscription charge, at home if they have Internet access. Further details are available at the library.

A book discussion group for adults started in the spring of 2003. Participants read and discussed a book a month for 6 months. Multiple copies of each title were borrowed from "Talking About Books." Gloria Leven led the discussions. A new series has started recently and will run from January through June. New members are always welcome to participate in one or more of these monthly discussions. Contact the library if you would like to join this program.

Elementary-aged children again enjoyed the After-School Library programs, which were held approximately twice each month during the school year. Ten children participated in the Summer Reading program, "Summer Feast." This was co-sponsored by the Vermont Department of Libraries, and featured books and activities with a food theme.

A number of family programs were held as well. In May, 140 people attended the excellent program led by a director of the Greenville Wildlife Park. This program featured several wild animals including a sloth, an alligator and a millipede. On five Wednesday evenings in July, "Just Desserts," a series of family programs were held. A different activity was featured each week. The highlight of this series was the play

"Charlotte's Web," presented by the Summer Encore, a high school acting troupe from Rutland. In August, 58 people laughed, clapped, and in some cases, participated in, "Professor Marvel's Old Tyme Magic Show and Cavalcade of Wonders."

The valuable book set, History of the Indian Tribes of North America by McKenney and Hall is currently housed at the Vermont History Center in Barre, where there is appropriate security and climate control. When the ad hoc committee completed its charge last January, this was noted as an acceptable option. This past summer, the Library Executive Board made a survey available to townspeople concerning disposition of the books. Although the Board was interested in seeing the responses, the limited number of completed surveys made the results inconclusive. The Board continues to work toward a resolution concerning the McKenney/ Hall books; at the January 2004 board meeting, it was voted to keep the books at the Vermont History Center under the current agreement. The board also voted not to "sell any historical publications or collections without gaining a positive public vote."

The Town Warning this year contains three articles relating to the library. In compliance with State law, the first gains approval from Cavendish taxpayers for the Library Executive Board to spend library monies, held by the Town, for library purposes. The second seeks to create a "reserve fund." The last is a request to help finance improvements to the library in conjunction with the school renovation. Such monies would be combined with existing library funds to replace the failing heating system and add air conditioning, upgrade the inadequate lighting, replace the 14-year-old deteriorating carpet, and possibly replace the exterior siding.

The grant money, that the library was awarded in 2002 by the Vermont Public Library Foundation, is being used to install new computer furniture and to set up a computerized catalog. New computer furniture was ordered and has been set up in the library. Major behind-the-scenes work has been going on in 2003 to prepare for the automated catalog and check out. Although this took longer than expected, as of this writing, installation of the software and barcoding of the library materials are about to begin. It is anticipated that the automated catalog and check out will be up and running this winter. When all of this comes together, the automated system will allow patrons to search the catalog in the library, the school and at home via the Internet. Individual and group instruction on using the automated catalog will be available to patrons. Townspeople will be invited to an Open House, at which they can celebrate the successful completion of the automation project and try the computerized catalog.

The library passed Minimum Standards for Vermont Public Libraries in 2003. These standards are established by the Vermont Department of Libraries. As a community library, it is necessary to meet all of the requirements for public libraries, as well as specific requirements for community libraries.

In closing, my thanks to all members of the Library Executive Board for your vision, time, and hard work. Sincere thanks goes to all those who have volunteered time, made financial donations or given books and materials to the library. A special thanks is also due to the adults and children who visit the library. The interest and support shown by all of you makes the library a vital place in the community. Library cards are free and townspeople are welcome to stop in during open hours which are: Monday, Wednesday, and Friday 10-4; Tuesday and Thursday 12-6; and Saturday 10-2.

Joyce Fuller, Librarian

Cavendish Voters: When you come to vote on Tuesday, March 2nd, you are invited to stop in at the library for coffee and cookies. Refreshments will be available starting at 12:00 noon. Please watch for signs at the polls.

**CAVENDISH FLETCHER COMMUNITY LIBRARY
GENERAL FUND**

July 1, 2002 to June 30, 2003

Checking Account	\$2,180.86
F & Z Charitable Fund	718.38
Vanguard TBM Fund	31,408.37
Petty Cash	<u>50.00</u>
Cash on Hand July 1, 2002	\$34,357.61

RECEIPTS:

Interest	26.91
Misc. Fines-Book Sales	371.22
Copier & Computer Income	99.19
Fund Raisers	241.75
Freeman Foundation Grant	15,869.00
Sale Audubon Books	51,480.00

Trustees of Public Funds:

General Fund	400.00
Book Fund	622.42
Vanguard Dividends	1,479.39
Other Contributions	<u>40,569.92</u>

Total Receipts	<u>111,159.80</u>
Cash Plus Receipts	145,517.41

EXPENSES:

Supplies	323.43
Telephone	349.96
Postage	163.45
Equipment Serv. & Repair	113.00
Professional Expenses	408.00
Copier & Computer	454.55
Programs	682.30
Advertising	182.04
Petty Cash	328.51
Furnishings	352.46
Automation	<u>314.80</u>

Total Expenses	3,672.50
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BOOK FUND:

Books & Magazines	2,404.12
McNaughton Plan	546.00
Lost Books	23.85
Audio Books	<u>459.85</u>

Total Book Fund	3,433.82
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UNBUDGETED EXPENSES:

T.O.C. Gazebo Fund	2,000.00	
Rare Books	200.00	
Plaque	4.00	
Gifts	100.00	
Repairs	75.00	
Copy Machine	599.00	
Legal Fees	2,490.00	
Laser Printer	299.00	
Librarian-Addt'l Salary	1,164.38	
T.O.C. Audubon Books	<u>51,840.00</u>	
Total Unbudgeted		58,771.38
Total Expenses		(65,877.70)
Cash Minus Disbursements		\$79,639.71
Checking Account	16,153.13	
F & Z Chase Charitable Fund	28,266.50	
Petty Cash	50.00	
Vanguard TBM Fund	<u>35,170.08</u>	
Cash On Hand June 30, 2003		\$79,639.71

Specific Allocations of above funds:

Allan Hoey Memorial Fund	612.20
Library Friends	277.54
Isabel C. Tiemann Mem. Fund	4.97
Frank Chase Donation	8,965.66
Windham Foundation Grant	1,000.00
Freeman Foundation Grant &	15,869.00*

*Monies included in checking Acct.

TRUSTEES OF PUBLIC FUNDS - Library
General Account

Charter One Balance January 1, 2003 **492.93**

Receipts

Investment Interest	354.63	
Now Acc't Interest	<u>5.69</u>	
Total Receipts		<u>360.32</u>

Cash Plus Receipts **853.25**

Disbursements

Appropriation to Library		
General	<u>209.12</u>	
Total Appropriation	209.12	
Bookkeeper	<u>25.00</u>	
Total Disbursements		<u>(234.12)</u>

Cash Less Disbursements **\$619.13**

Charter One Balance December 31, 2003 **\$619.13**

Library Funds for which Town is responsible:

Name	Principal in Perpetuity	Prior Int. Bal.	Interest	Expense	Interest Balance
Richard Fletcher	2,000.00	0.00	100.00	100.00	0.00
Alberta Smith	1,000.00	69.97	50.00	50.00	69.97
Ervin Hesselton	5,000.00	0.00	250.00	250.00	0.00
Bonds/Securities	4,448.40	0.00	222.42	222.42	0.00
Total	12,448.40	69.97	622.42	622.42	69.97

Investments Held to Cover Above Monies:

	Book Value	12/31/03 Market Value
Managed FD #11	352.83	352.83
Real Estate/Deeds	2.00	2.00
Fed. GNMA Trust #16	15,531.10	15,269.68
Federated Income Trust #36,300.00	3,205.71	
Vanguard Index Trust #500	<u>1,010.98</u>	<u>994.56</u>
Total Assets	20,196.91	19,824.78

Earnings and Expenses Associated with Above:

Dividends	1,251.06
Expenses	(1,251.55)

TRUSTEES OF PUBLIC FUNDS - Cemetery
General Account

Balance January 1, 2003:	
Albank MM Account	6,042.29
Factory Point Account	<u>620.00</u>
Cash on Hand January 1, 2003	6,662.29

Receipts

MM Interest	69.20	
Earnings on Investments	2,867.31	
New Perpetual Care Funds	<u>720.00</u>	
Total Receipts		<u>3,656.51</u>

Cash Plus Receipts	10,318.80
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Disbursements

Investment A/C	600.00	
Bookkeeper	<u>200.00</u>	
Total Disbursements		(800.00)

Cash Less Disbursements	9,518.80
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Charter One MM Account	8,778.80	
Factory Point Account	<u>740.00</u>	
Balance December 31, 2003		9,518.80

Perpetual Care Funds January 1, 2003	78,388.21
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New Perpetual Care Funds

Loeschhorn	80.00
Fitzgibbons	160.00
Appel	200.00
G. Smith	160.00
Westcott	80.00
Bressette	<u>40.00</u>

Total New Perpetual Care Funds	720.00
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Total Perp. Care Funds December 31, 2003	79,108.21
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Trustees of Public Funds Cemetery - continued

Total Special Funds	7,900.00
Special Funds Unexp. Int.	<u>3,394.21</u>
Total Funds/Int. in Reserve	11,294.21

Special Funds	Principal in Perpetuity	Prior Int. Bal.	Interest	Expense	Unexpended Int. Balance
John Proctor	1,000.00	330.00	50.00	20.00	360.00
Susan Sanders	200.00	48.00	10.00	4.00	54.00
Redfield Proctor	5,000.00	1,200.00	250.00	100.00	1,200.00
Emily J. Proctor	1,000.00	1,420.00	50.00	20.00	1,450.32
Marion White	<u>700.00</u>	<u>308.89</u>	<u>35.00</u>	<u>14.00</u>	<u>329.89</u>
	7,900.00	3,307.21	395.00	158.00	3,394.21

Investments Held at Chittenden Investment Services to Cover Above Monies:

		12/31/03
	Book Value	Market Value
Managed FD #11	4,203.75	4,203.75
Fed. Home Loan Bank Callable	20,000.00	21,466.00
Fed. GNMA Trust Fund #16	54,834.00	56,028.04
Federated Income Trust #36	19,000.00	19,652.53
Vanguard Windsor II	3,512.70	3,023.81
Vang. Index Trust 500, Portfolio #40	<u>,229.89</u>	<u>,075.00</u>
Total Investments	110,780.34	113,449.13

The above investments had the following earnings and expenses:

Dividends	5,371.69
Expenses	(1,899.96)
Disbursement to Trustees	(2,867.31)

CEMETERY ACCOUNT

Balance January 1, 2003 **1,912.85**

RECEIPTS:

Sale of Lots & Trust Funds	1,788.00
Interest on NOW Acct.	4 .06
Winter Storage	125.00
Misc.	<u>13.00</u>

TOTAL RECEIPTS **1,930.06**

Cash Plus Receipts **3,842.91**

DISBURSEMENTS:

Labor	9,206.14
Parts & Maintenance	59.28
Trustee of Public Funds	720.00
Setting Corner Stones	60.00
Water	102.27
Fuel	131.64
2002 A/P Town	266.98
Corner Stones	210.00
Misc.	615.85
Due to Town of Cavendish	(9,068.76)
Insurance	<u>29.60</u>

TOTAL DISBURSEMENTS **(2,733.00)**

Receipts Minus Disbursement **1,109.91**

Balance December 31, 2003 **1,109.91**

CEMETERY REPORT 2003

Cemetery commissioners are responsible for seven cemeteries and consist of a five member board. October 6, 2003 Mike Kenyon handed in his resignation effective January 1st, 2004 because he and his family are moving to North Carolina. Mike has been on the board for a few years and has provided a lot of help with his mechanical abilities and fixing stones. We thank him for his service on the board and we wish him good luck.

We had a total of four meetings this year all of which were held at the Cavendish fire station. This year was a normal year as far as grass grows. We were able to stay under budget. This coming year we will be looking for someone to act as sexton and to supervise mowing operations due to the fact that Art Briggs would like to get done. He has worked in the cemetery many years and has also taken care of maintaining the equipment. His service has been well appreciated.

All of our equipment is in good shape except we need to purchase one new commercial push mower for around \$400. We would like to thank Jane Pixley for keeping our books for us. We would also like to thank Ginny Garrow and Diane McNamara for their assistance.

We would like to thank all of you for abiding by all the cemetery rules and regulations.

The Cavendish Cemetery Commissioners



George D. Aiken Resource Conservation and Development (RC&D) Council

The George D. Aiken Resource Conservation and Development Council (RD&C) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments watershed groups and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0 - 5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance to "make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RC&D Coordinator at (802) 728-9526 or email: kenneth.hafner@vt.usda.gov

The Vermont Center For Independent Living

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling of 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally-based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL call us Toll-Free at 1-800-639-1522

New Beginnings, Inc.

New Beginnings, Inc. is a non-profit agency providing services to victims of domestic and sexual violence. Staff and volunteers provide support and information to clients in the office, police stations and Springfield and Mount Ascutney Hospitals after hours, on weekends, and holidays. We offer a 24-hour hotline 365 days a year, assistance and support for client safety, assistance with relief from abuse complaints, court education in the final relief from abuse hearing, safe housing, social service advocacy, referrals, and community education, as well as peer support groups.

This year the staff of New Beginnings, Inc. would like to recognize the amazing types of support by many amazing human beings throughout Windsor County, Vermont, including residents of Cavendish.

Thanks to:

- ♥ Every resident who voted to support town allocations
- ♥ Every dollar donated, raised, or granted ...
- ♥ Every one of the 219 individuals who wrote out a check or spent a day with us...
- ♥ Every donation of stuffed animals or books...
- ♥ Every monthly meeting attended by our FY 2003 members of Directors...
- ♥ Every weekly trip to the office by our Board Treasurer or Secretary...
- ♥ Every trip to an area business to request support...
- ♥ Every business owner who offered support...
- ♥ Every horse and rider in our Ride-A-Thon...
- ♥ Every note from a musician at our Country Jamboree and Klezmer Concert...
- ♥ Every pot of chili stewed, hotdog steamed, cookie baked...
- ♥ Every individual willing to carry a pager attached somewhere to their clothing...
- ♥ Every individual willing to wake up at 2:30 a.m. to support a victim...
- ♥ Every gardening session in our front "yard"...
- ♥ Every pamphlet and poster distributed...
- ♥ Every Thanksgiving basket of food and Christmas present donated...

We were able to provide:

- To a population of approximately 34,000 individuals...
- Over 475 square miles...
- In 14 Towns, and at times, beyond...
- At 4 full-time police departments...
- In 2 hospital emergency rooms...
- ✧ 8760 hours of hotline and in-person crisis services...
- ✧ 48 trips to Family Court...
- ✧ 1250 ± pre-crisis, crisis, and post-crisis services...
- ✧ 9462 hours of volunteer crisis services to:
 - * 346 victimized women...
 - * 51 victimized men...
 - * 11 physically or sexually victimized children...
 - * 479 children exposed to domestic and sexual violence in-home...
 - * 394 domestic violence victims...
 - * 40 sexual violence victims...

Thank you to the many located "behind the scenes" for ensuring that there will continue to be someone to provide support, education and advocacy to those who suffer abuse and for creating a foundation on which New Beginnings builds its services.

Clearly, people of Cavendish recognize that domestic violence or sexual assault will touch someone in their community and they wish to ensure there is someone available to meet victims' needs.

Co-Directors

Pamela S. Burns and Terri A. Fisk

REACT PLAYGROUP

This is our fifth year in the Black River Health Center building in Cavendish, thanks to the Health Center's board of trustees. Although we now share the facility with a school program, the space continues to work well for playgroup activities.

Our very successful playgroup continues steady participation with weekly attendance between ten and twelve children, birth to five, and their parents/caregivers. In the fourteen years since playgroup started more than a hundred ten young children and their respective parents/grandparents/caregivers have benefitted from this weekly social interaction experience.

Parents/grandparents/caregivers accompany their children to playgroup, enjoying important adult interactions with other parents and caregivers as well as supervising their own charges. The program also serves as a resource for people for both materials and services. Periodically ReAct also offers special informational programs on such things as nutrition, first aid, seat belt safety, child/infant CPR and Mother Goose early literacy programs.

The Springfield Area Parent Child Center continues to help support us with art supplies and magazines that are used by the children. The Child Center is also helping us financially with the rent. They use the playgroup space to hold parenting classes and other programs of interest and importance to young families.

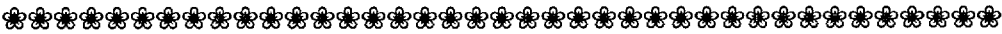
The playgroup participants and the ReAct committee would like to thank the Town for supporting this valuable early childhood activity as seen by support of ReAct in the budget. Additional funds, when needed, have been obtained through volunteer fund raising activities or donations for which we are also grateful. The support, interaction and materials ReAct receives from the Springfield Parent Child Center are also greatly appreciated! Special thanks this year go to Nancy Buswell who has been active on the ReAct committee since it began in 1988. Nancy's contribution to the playgroup has been continuous and absolutely invaluable. It reflects her very deep, caring dedication to the children of this community which goes back many years before ReAct. As she now retires from ReAct, we wish Nancy the very best and want her to know how much we will miss her participation!

PLEASE NOTE: The playgroup is for anyone caring for young children ages, birth through preschool five. **It is free of charge and all are welcome to attend with their children.** The time is 9:00 to 11:00 every Wednesday morning at the Black River Health Center building in Cavendish. Please come and join in the fun!

VERMONT DEPARTMENT OF HEALTH Annual Report - Town of Cavendish, 2003

- **Bioterrorism and Emergency Preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include finding and identifying disease, investigating the source of the disease, providing accurate and timely information to the public and health professionals, and collaborating with other agencies during biological, environmental or weather events. Recent local efforts have included participation in hospital committees, smallpox vaccination clinics, and membership on the District 3 Local Emergency Planning Committee (LEPC #3).
- **Special Supplemental Food & Nutrition Program for Women, Infants, and Children (WIC):** WIC improves the health of eligible pregnant and postpartum women, infants and young children through access to health care, nutrition education and individually designed nutritious food packages. In 2002, 47 women, infants and young children living in Cavendish received health and nutrition screening, education and nutritious foods through this program. Participation in this program has been steadily increasing in this area. The average value of foods provided is \$35.00 per person each month.
- **Reportable Disease Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S., accounting for 25% of all doctor visits each year. The Department of Health investigates all reportable diseases, such as hepatitis, meningitis, measles or foodborne illness. When these illnesses occur, we strive to determine their source and recommend measures to control and prevent further spread of disease. In 2002, Windsor County had 219 cases of diseases investigated.
- **Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care costs, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital costs from vaccine-preventable disease in Vermont are \$2.6 million, and each year up to 200 Vermonters die of pneumonia or influenza. In 2002, the Department of Health distributed 12,054 doses of vaccine to health care providers in Windsor County, at a value of \$153,342 to these communities.
- **Food Establishment Inspections:** Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of foodborne disease outbreak. The five greatest risks for foodborne outbreaks are storing food at improper temperatures, inadequate cooking, contaminated equipment, unsafe food sources, and poor personal hygiene among food handlers. Inspections include a 44-item review to evaluate food storage, preparation and handling, as well as to identify potential risks. Of the 14 establishments in your area, there were 13 inspections in 2002. For the most recent inspection scores and results in your area, please go to www.healthyvermonters.info and select "Program List" then scroll down to "Division of Health Protection" and select "Restaurant Inspection Scores."
- **Town Health Officer (THO) Program:** Every town in Vermont has a THO who is nominated by the Select Board and appointed by the Commissioner of Health. THO's work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, West Nile Virus, rental code complaints and septic systems. The Department of Health supports THO's with training, information and technical assistance. Your THO's report describes the calls received for Cavendish.
- **West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in 1999. Birds and mammals (including people) can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity. In 2003, five THO's throughout the state also participated in this program by assisting with mosquito trapping. As of September 19, 2003, there have been 450 mosquito samples tested, with nine positive for WNV. In Windsor County from June - September 19, 2003, 110 dead birds were reported, 56 were tested, and 5 were found to be infected with WNV.

The Vermont Department of Health works to protect and promote the public's health. Current challenges include emergency preparedness and response to disease threats such as SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes,, asthma and cardiovascular disease. If you would like to learn more about these or other efforts, or if you have a public health concern, please call the Health Department's Springfield District Office at (802) 885-5778. Please visit our website at www.healthyvermonter.info for recent publications, news updates and other current information about public health.



Stepping Stones Preschool

In operation for over 25 years, Stepping Stones offers one of the only quality, affordable preschool programs serving Ludlow/Cavendish and surrounding communities. Stepping Stones Preschool is a privately operated, non-profit early childhood program that is state-licensed for ages two through seven. Our mission is to promote the social, emotional, and intellectual development of children in the preschool and kindergarten age group by providing a quality, play-based curriculum. Over the years, Stepping Stones has had several locations and in 1997 moved to its current location on Fletcher Farm property on Route 103 near the Ludlow/Cavendish town line.

Our program currently serves 34 children ages three through six who live in the following towns: Cavendish, Proctorsville, Ludlow, Mount Holly, Plymouth, Chester, and Springfield. In the past five years, Stepping Stones has had over 65 children from Cavendish/Proctorsville enrolled in our program. Currently 16 students, or almost half of our current enrollment, are from families living in Cavendish/Proctorsville.

Stepping Stones offers full day programs (7:30-5:30), as well as morning and afternoon options, five days a week. This year we began offering an after-school program for kindergarten students, and in the future we hope to expand our program and facilities to include toddlers. We are participating with two school districts and their EEE programs, and we accept Child Care Subsidy. Within the next eighteen months, we expect to obtain NAEYC accreditation.

A volunteer school board that consist of parents governs Stepping Stones Preschool. The school board is responsible for the hiring of employees, financial operation of the school, setting school policy, and maintenance and improvements of the school property. Stepping Stones operates solely on tuition, donations, and fund-raising events.

The Volunteer Board of Directors
Stepping Stones Preschool

VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC. **HOME CARE, HOSPICE AND FAMILY HEALTH SERVICES**

Your Visiting Nurse Alliance services are like your police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Cavendish to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	210	Hospice VNH	
Physical Therapy	36	Patient/Families served	2
Speech Therapy	62	Volunteer hours	122
Occupational Therapy	17	Volunteers Visits	63
Medical Social Worker	5		
Home Health Aide	150	Clinic Attendance	
Total Visits	450	Flu	47
MCH			
Children	4		
Home Visits	36		

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,
 Susan H.Larman, BSN,MBA
 President & Chief Executive Officer

Health Care & Rehabilitation Services of Southeastern Vermont Mental Health Services/Alcohol & Drug Treatment Services

The services that are available to the residents of your community are as follows:

Outpatient Mental Health Services: The mission is to provide caring, high quality, cost-effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers, and psychiatrists help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident who has an urgent need to see a mental health counselor for support and more effective coordination of services.

Alcohol & Drug Treatment Services: For adults and family members who are adversely affected by the use of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependency and its effects.

Community Rehabilitation & Treatment Program: The CRT program provides comprehensive services to adults over the age of 18 who are suffering from a mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn how to manage their mental illness, either in a hospital setting or as outpatients.

Community Services Division: The CSD provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs.

The Alternatives Program: A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community based setting.

Emergency Services: The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friend of an individual in crisis, hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

These and other needed services are made possible by your continued support. We thank the selectmen and the citizens of Cavendish for your past support and for your continued interest in Health Care & Rehabilitation Services of Southeastern Vermont.

This past year, we provided the following services to the residents of Cavendish:

Children Services	423.75 Hours
Adult Outpatient	9.75 Hours
Substance Abuse Outpatient	26.50 Hours
Community Rehab	808.75 Hours
Emergency	34.00 Hours
Mental Retardation	34.00 Hours
Totals	1336.75 Hours

George Karabakakis, PhD
Director of Outpatient and Children's Services

Council On Aging For Southeastern Vermont, Inc.

The Council on Aging for Southeastern Vermont, Inc. (COASEV, Inc.) fosters and supports successful aging of seniors in the Cavendish community and throughout Windham and Windsor Counties. COASEV staff, along with seniors and other community members, develop, advocate, coordinate and assure access to services which enhance the quality of their lives in Cavendish. To accomplish this mission in Cavendish we provide direct services as those listed below, as well as work collaboratively with other organizations in Cavendish.

- ◆ **Information and Assistance** - Through the Senior Helpline at 1-800-642-5119 - Providing resources, tips, applications for benefits, and assistance with health insurance information.
- ◆ **Senior Nutrition** - Home delivered meals are arranged and congregate meals are available in Chester and Reading.
- ◆ **Transportation** - Special arrangements are made for non-medicaid seniors requiring medical transportation.
- ◆ **Case Management** - Providing one on one case management to those wishing to stay in their community and by managing the Medical Waiver program which provides nursing home like care. With self-neglect referrals we assist the individual to become aware of and access services thus regaining control of their lives. 20 Clients are currently receiving these services at an annual cost of \$15,620.
- ◆ **Advocacy** - Assisting with accessing a wide array of benefits such as VHAP pharmacy, fuel assistance, food stamps, telephone lifeline, tax rebates, and Supplemental Security Income. These services are provided through home visits.
- ◆ **Care Giver Respite** - Through grants we are able to provide respite assistance for caregivers of those diagnosed with dementia and other chronic diseases.
- ◆ **Senior Companion Program** - Providing friendly visiting as well as stipend employment opportunity for older, limited income workers.
- ◆ **Planning** - for seniors is accomplished by working with legislators, other agencies, and the communities we serve.
- ◆ **Successful Aging Initiatives** - Providing a series of small community grants for groups and organizations to create and expand their programs.

Your town contribution of \$200 generates \$1,133 in Federal matching funds to support all of these activities. Services are provided at no cost but participants are encouraged to make anonymous, voluntary contributions. The support of Cavendish citizens as well as that of the hundreds of volunteers and dedicated staff make these services possible.

Submitted by Marie Saunders, Executive Director

Southeastern Vermont Community Action

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: Transportation, Weatherization, emergency services (i.e., fuel/utility assistance, food, shelter), crisis intervention, Parent Education, Micro-Business Development, Head Start, Individual Development Accounts (IDA), and three thrift stores.

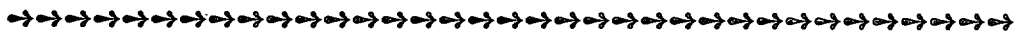
In the community of Cavendish we have provided the following services during FY03:

Weatherization: 3 homes @ \$14,747.00
Outreach services: 8 families; 57 services
Fuel Assistance: 14 assists @ \$2,190.00
Micro Business Development services: 1 individual

Community support, through town funding, helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but improve service.

We thank the residents of Cavendish for their support.

Deborah M. Osienski, Executive Director



CAVENDISH HISTORICAL SOCIETY REPORT

Although some of our members have become less able to do the work that previously they had been able to do, the society carries on with its mission.

The good response to our annual fund drive enabled us to accomplish many repair and maintenance tasks for both the museum and the stone church. The inside of the museum was repainted, thus providing an appropriate background for the growing and changing displays.

This year's monthly evening programs focused on local people, sites, and events of the past; for example, the old Pollard store's pharmacist, the woolen mills, and the 1927 flood. We are grateful to those who presented and to the members who did the work involved in the productions and general upkeep.

The annual July flea market drew a crowd of people, many eager to buy Craig Rankin's celebrated and philanthropic plants.

We sadly lost one of our long-time members: Arthur Stocker, who loved selling things at the flea market and “chewing the fat.”

We love our fair village and want to see its history recorded, better to enrich our children and heirs. We invite people to come and join us in this worthwhile endeavor.

Submitted by,
Gloria Leven, Secretary

Windsor County RSVP

Windsor Country RSVP recruits adults, 55 and older, looking for meaningful volunteer work in the community. In the past year in southern Windsor County, 244 RSVP volunteers put in over 32,000 hours doing 163 different jobs for 76 non-profit organizations, schools and state agencies.

Do you have an hour a week? What are you interested in? RSVP can match your interest, talents and skills with a wide variety of important community activities. Are you interested in reading to children, talking on the telephone to shut-ins, making presentations about emergency preparedness, ensuring well balanced meals are delivered to homebound seniors, making items for people in need of warm clothes or making teddy bears for victims of abuse? Would you like to share a skill, a game, some time with an inmate at the new correctional facility in Springfield? What about helping out in one of the libraries, or getting behind the scenes at a community event? Would you like to lead an osteoporosis prevention exercise class? Do you value public lands: are you interested in maintaining trails, or checking on signage, or building water bars? Would you like to be a mentor to a child in need of a positive role model, or a family in need of grandparenting? Are you interested in increasing the capacity of an organization through assisting with mailings, working on science kits, helping at a senior center, library, hospital or nursing home?

Last year twenty-four (24) Cavendish residents volunteered with RSVP, contributing 1,880 hours to the town and surrounding areas. Cavendish volunteers read to youngsters at CTES, assisted at the community library, ran exercise classes for seniors in Cavendish and Ludlow, were mentors to youngsters and families, assisted with activities at Gill Home, served on the RSVP Advisory Council, transported seniors to medical and non-medical appointments, visited shut-ins, drove for Meals on Wheels, assisted the Department of Forests, Parks and Recreation maintain public lands, and helped congregate meals at the Black River Senior Center.

Volunteers, by cultivation good will and fellowship, receive more than they give. Check out our new web site <http://www.vtrsvp.org/> for more information or contact Paul Kingsbury, Bob Evens or Ruth Gabranski, the Cavendish representatives to the Advisory Council. The office phone is 885-2083, e-mail : rsvp@hcrs.org

Wendy Regier
Director, Windsor County RSVP

Southern Windsor County Regional Planning Commission

The Southern Windsor County Regional Planning Commission is an organization that serves ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, and promoting cooperation and coordination among towns.

During FY 2003, member towns contributed 4% to the Regional Planning Commission's annual budget of \$555,565.00. Town dues assessment was based on \$1.00 per person using 2000 census data, which the Town of Cavendish was \$1,470.00. The remaining revenue were derived from federal and state funding sources: Federal funding supported transportation planning activities and the administration of Community Development Block Grants; State funds were derived from the Agency of Natural Resources for environmental planning, and the Agency of Commerce and Community Development for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. The SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on VT Agency of Transportation projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies.

In addition to providing ongoing technical assistance to member towns, the Regional Planning Commission assisted the Town of Cavendish with several project; assisting the Town Administration with its sidewalk projects in the Villages of Cavendish and Proctorsville and with developing handicapped access to the Black River along the old Black River Road. The Commission continues to assist the Cavendish Planning Commission on planning, subdivisions and Act 250 issues.

Annually, the Board of Selectmen for the Town of Cavendish appoints a representative and an alternate to the Regional Planning Commission. The RPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2003, Etienne Ting represented the Town to the Regional Planning Commission and John Saydek represented the Town on the Transportation Advisory Committee.

Southern Windsor County Regional Planning Commission
Ascutney Professional Building
P.O. Box 320
Ascutney, VT 05030
web site: www.swcrpc.org

Cavendish Planning Commission

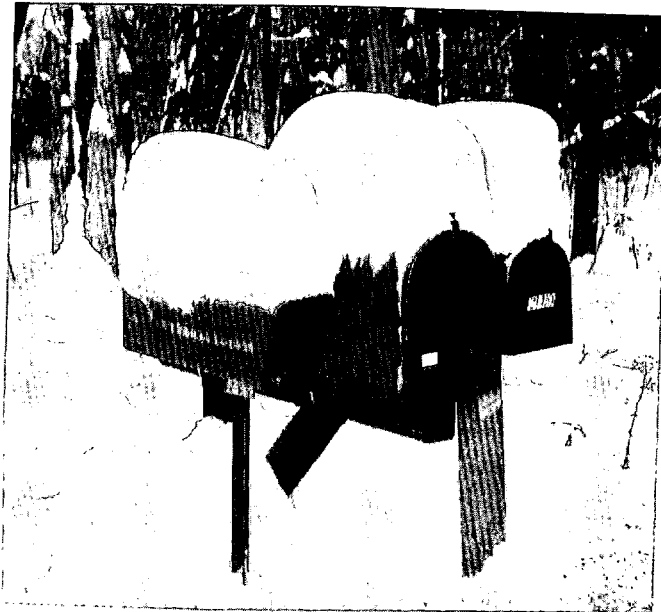
The Cavendish Planning Commission consists of a nine member volunteer board appointed by the Board of Selectman. Meetings are held the first Wednesday of each month at 7:00 P.M. unless otherwise noted. Meeting agendas are posted in the town office and town bulletin boards. The mission of the Planning Commission is to review proposed development projects that fall under Act 250 jurisdiction. Proposed projects must demonstrate that they are compatible with the town plan. Cavendish has no zoning regulations which means that any proposed commercial projects over 1 acre fall under Act 250 review. Other conditions would also trigger Act 250 review. A project review sheet for proposed development projects may be obtained from the Department of Environmental Conservation located on River Road in North Springfield. The review sheet is helpful in determining which State permits are needed.

Currently we are working on an update of the Town Plan. This process will culminate in Public Hearings to be held in March of 2005. Prior to that we will be holding public information meetings to gather public input. The Town Plan is the only means available for the Town to review projects that fall under ACT 250 jurisdiction. It is important that it contains clear concise language that conveys the Town's vision as it applies to growth and development.

Again we encourage people to come to our meetings and voice your concerns and ideas.

Respectfully submitted,

Tim Calabrese, Chairman



Lister's Report

The Board of Listers completed the Grand List on time. There were about 42 assessment changes with 15 grievances from property owners. Three properties were appealed to the Board of Civil Authority one of which was adjusted, one withdrawn and one remained the same.

A town wide reappraisal was approved this year. Work on the reappraisal will begin in 2004 with anticipated completion in 2006. One of the principle motivations for this reappraisal is the affect recent sales in the last several years have had on the town's common level of appraisal bringing us closer to a state mandate. The Listers would greatly appreciate the cooperation of Cavendish property owners in this effort.

Changes to parcel size identified in the tax mapping process were made this year. This will make small changes in substantial number of parcels in Cavendish.

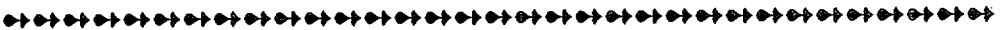
Another change in the Listers office most folks won't notice is a change in the parcel numbering system which will be keyed to the tax maps.

Submitted by the Town of Cavendish Listers

G. Craig Rankin

Dexter Lockwood

Roy Burton



Black River Valley Senior Center

The Black River Valley Senior Center is more than you can ever imagine it to be. We are an active senior center whose mission is to have a place where seniors and others can congregate and have a nutritious noontime meal and also provide a wide variety of other activities.

Our programs continue to promote successful aging and include exercise, cards and bingo, health care such as foot care, blood pressure and flu shots. We have a wheelchair to lend out as well as an exercise bike in our library. Other activities include music and weekly trips to local restaurants. This usually takes place on Tuesdays. We also schedule trips to shows and plays at area dinner theaters. There are speakers who come in to give the seniors information on items such as taxes, health care, and legal matters.

In addition, we deliver "Meals-on-Wheels" throughout the entire week to those who are homebound in the towns we serve. Our annual meal count is now around 13,520 or an average of about 65 meals daily. Our log book of attendees and kitchen records indicate nearly 3,000 meals were served to Cavendish seniors during 2002-2003 period. We ask the towns we serve to subsidize the cost of our meals program. For the past five years we have kept the cost of the "All you can eat Hot Lunch" at \$3.00. Our meal costs continue to rise but with your help, along with other generous donations, we can keep the seniors cost low. We would greatly appreciate the taxpayers support of \$1.00 per meal or a subsidy of \$3,000.

Yours Truly,
B.R.V.S.C.
Richard B. North, Executive Director

**Black River Good Neighbor Services
2003 Annual Report
Town of Cavendish, Vermont**

The mission of the Black River Good Neighbor Services (BRGNS) is to provide support to needy families and individuals in our local community. Often, people experience hardships and are unable to make ends meet. For those who have nowhere to turn for support, BRGNS provides help with food, clothing, shelter and financial aid for fuel and utilities to help them get back on their feet.

This past year requests for assistance reached an all time high due to the substantial rise in the cost of fuel, utilities and general living expenses. We struggled to keep up with demand but through the generous monetary donations and support from residents, second homeowners, businesses, churches and civic organizations, we were able to give assistance to those who needed us.

Here is an overview of the year:

July 1, 2002 to June 30, 2003

- BRGNS provided \$1,608.84 in direct financial assistance to 25 individuals and families with 7 children for rent, electricity, fuel and emergency shelter.
- Our thrift store was able to provide clothing, footwear, winter outerwear, household goods and infant care items directly from our store shelves and racks amounting to an in-store value of \$10.00 to 1 person.
- Over \$1,538.00 worth of perishable and non-perishable food items were sorted, shelved and redistributed to 57 families including 16 children in Cavendish. As a continuing program BRGNS distributed monthly USDA commodities amounting to over 5,000 items. Additional food items were added by direct purchase from our own funds.
- The Annual Christmas Basket Program provided an entire holiday meal of a turkey or chicken with all the fixings to 125 families in our area. Toys, clothing and other gifts were also given to the children and senior citizens.

On behalf of the BRGNS Board of Directors and Manager, we would like to thank everyone from the town of Cavendish for their continued support. From the volunteers who help out at the store to the generous benefactors from our communities, we are very fortunate to have such caring, supportive and committed neighbors. Our ability to help others is truly dependent on your support.

Respectfully submitted,

Robin Danowski, Manager
BRGNS Board of Directors

BIRTHS

Tyler Wayne Scott - Feb. 5, 2003
Claire Elizabeth Tyrrell - Feb. 6, 2003
Emma Mary Ramen - Feb. 27, 2003
Madison Emily Rose - April 30, 2003
Elias Allende Stowell Aliman - Sept. 5, 2003
Malia Grace Harwood - Sept. 9, 2003
Abigail Virginia Fuller - Sept. 18, 2003
Liam Bard Benoit - Nov. 11, 2003
Benjamin Samuel Stone Ewing - Nov. 27, 2003
Serena Ashley Frye - Dec. 28, 2003

DEATHS

Donald M. Goodrich - Jan. 7, 2003
Charles W. Parker - Jan. 25, 2003
John W. Loeschhorn - Feb. 20, 2003
Elizabeth A. Surething - Feb. 20, 2003
Zalda M. Choiniere - Feb. 23, 2003
Jannette Carlisle Bushor - May 3, 2003
Stephen A. Tucker - May 6, 2003
Arlene Janowski - May 16, 2003
Clara Ross Mills - May 23, 2003
Elizabeth Randall - July 1, 2003
Gordon Ira Ranney - Oct. 1, 2003

CIVIL UNIONS

Ronile Bailey & Barbara Saunders - Jan. 18, 2003
Robin Mglazer & Dana M. Hanchin - Mar. 2, 2003
Caterina Mangerami & Geri C. Angerami - May 3, 2003
Joy Gaier & Laura L. Lowe - May 6, 2003
Christopher B. Meador & Thomas B. Davidson - May 17, 2003
Dario J. Bertocchi & Kenneth P. Freundt - June 5, 2003
Jon R. Tincher & Geovanni Villar - June 16, 2003
Todd D. Swinderman & Edwardo E. Perez - June 24, 2003
John L. Castell & James R. Brega - July 9, 2003
Evatrina L. Lintag & Michele Pacheco - Aug. 26, 2003
Kyle J. Pettersen-Scott & Melissa A. Pettersen-Scott - Sept. 1, 2003
Kari S. Bothwell & Tina L. Lloyd - Sept. 23, 2003
Harrison P. Powers, Jr. & William A. Hull II - Sept. 24, 2003
Sharon McCallahan & Tammy M. Bass - Oct. 15, 2003
Mary A. Passino & Cheryl A. Brown - Oct. 19, 2003
Michael J.P. Sforza & Steven Kaplun - Nov. 1, 2003
Michele A. Meleski & Jacki C. Hale - Nov. 5, 2003
Larry D'Lopez & Aaron C. Hadley - Nov. 21, 2003
Ann J. Stokes & Tamra R. Nolan - Dec. 31, 2003

MARRIAGES

- Ahern G. Brown & Susan L. Sullivan-Babel - Jan. 3, 2003
 Gregory K. Lucas, Sr. & Trena G. Gardner - Feb. 14, 2003
 Steve R. Gould & Bethany L. Ballinger - Feb. 27, 2003
 Arthur J. Rothfuss III & Adriana Lozada - Mar. 3, 2003
 Peter B. Sloane & Michelle A. Carney - Mar. 8, 2003
 Matthew L. Padvauskas & Krista M. Dotson - Mar. 29, 2003
 Matthew D. Eggleton & Katherine E. McDermott - May 10, 2003
 Jeffrey D'Witt & Erin M. Chambers - May 31, 2003
 William S. Kearney & Jennifer L. DeCarlo - May 31, 2003
 David R. Keeling & Jennifer L. Heinlein - June 7, 2003
 Stephen M. Duclos & MaryBeth DeFalco - June 22, 2003
 Patrick G. O'Hara & Marisa L. Trufelli - June 28, 2003
 Jonathan R. Woodbury & Kristi A. Lindberg - July 12, 2003
 Thomas C. Beller & Elizabeth A. Mellor - July 19, 2003
 Wayne C. Ranney & June A. Ranney - July 26, 2003
 Peter L. Baker & Carrie L. Rowley - July 27, 2003
 Gregory L. Kondak & Kimberly A. Norsworthy - Aug. 2, 2003
 William G. Merriman & Joanna D. Bell - Aug. 9, 2003
 Michael A. DeBonis & Jennifer H. Muldoon - Aug. 23, 2003
 Frank W. Cook & Ann E. Edwards - Aug. 30, 2003
 Michael J. King & Brenda A. Lewis - Aug. 31, 2003
 Alan E. Urkawich & Michele I. Morris - Sept. 13, 2003
 Daniel F. Ruiz & Maria L. Bruno - Sept. 19, 2003
 Gerald R. Waitkus, Jr. & Nancy B. Saltzman - Sept. 21, 2003
 Paul C. Salmore & Emily C. Thorton - Oct. 11, 2003
 Jeffrey P. Ramen & Betty S. Hersey - Oct. 12, 2003
 John H. Martin & Sherolyn L. Travis - Oct. 16, 2003
 Christopher C. Zarozinski & Victoria E. Swartz - Oct. 18, 2003
 Gregory P. Janaczek & Jillian M. Carleton - Oct. 18, 2003
 Lonnie G. Percy & Dawn M. DeLeo - Dec. 6, 2003
 Troy R. Felts & Michelle T. Hanratty - Dec. 21, 2003

Cavendish School Annual School District Meeting Minutes

March 3, 2003

The legal voters of Cavendish met at the Cavendish Town Elementary School Auditorium to act on the annual warning.

Moderator Rolf van Schaik called the meeting to order at 7:00. There were 114 in attendance. All present joined in reciting the Pledge of Allegiance to the Flag of the United States of America. Moderator van Schaik introduced Ernie Shand our District Representative to those present. He noted the Doyle Poll was available for voter input. He noted he has been working on bills dealing with Fire Departments and unfound calls, additional coverage under the Samaritan law and funding for the Cavendish Weathersfield town line survey. He added proposals for some temporary assistance with Act 60 are being considered.

The moderator read the warning as follows: The legal voters of the Town School District of Cavendish, Vermont are hereby notified and warned to meet at Cavendish Town Elementary School in the Town of Cavendish at 7:00 p.m. on Monday, March 3, 2003.

Article 1: To elect a Moderator by Australian Ballot.

Article 2: To elect five Cavendish School Directors for the Cavendish Town Elementary School Board, by Australian Ballot, one for a three year term, two for one year terms, one unexpired two year position and one unexpired one year position.

The boxes to open on Tuesday, March 4, 2003 at 10:00 a.m. and close at 7:00 p.m. Rolf also noted the Special School Bond Vote and allowed the school board to make a brief presentation. Mark Huntley introduced the school board and told those present that the project addresses serious space needs in the school. He said the school board reviewed several options including closing the local school, purchasing adjacent property, mobile units, renovating the existing building, adding a second story to the present building or constructing a new school. Using grants and community fundraisers were considered but the board felt they were too risky and time is of the essence. The board also looked at tuitioning the sixth grade students or a middle school program but found not other district interested in the program. He added the board was not looking for a short term fix. Mr. Huntley told Cavendish voters that Black River Design was present to answer questions on the proposed building addition. George Timko asked about state aid construction funding and Mr. Brown assured him that Cavendish has been pre approved. Richard Paczkowski asked if renovation to the existing building would be eligible for state construction aid. Mr. Brown said that would also be eligible for state aid.

Board member Gene Bont addressed those present noting it was a privilege to again serve on the school board. He noted that when the present building was built it was like a palace and seemed to have plenty of room. Now, due to regulations that have changed, we now need space. We need space to mainstream children which also requires special teachers with special skills.

Article 3: To receive and act upon the report of the report of the Auditors.

Motion: by Sandra Stearns and seconded by Richard Svec to adopt the Auditors report.

Vote: Moderator van Schaik announced the ayes have adopted the report of the Auditors.

Article 4: To see if the Town School District will vote to appropriate a sum of money to pay the debts and defray the expenses and deficit of the Town School District.

Motion: by Sandra Stearns and seconded by Suzanne Meaney to appropriate 1,461,989.00 to pay the debts and defray the expenses and deficit of the Town School District.

Mrs. Gregory told those present she is a senior citizen on a fixed income and volunteers at the school in the America Reads Program and commended the principal and staff for using every square inch of the building and stated she supports the budget.

Vote: Moderator van Schaik called the question and announced the ayes have adopted Article #4.

Article 5: To see if the Town School District will authorize the Board of School Directors to borrow to pay the necessary expenses and any part of the indebtedness of the Town School District.

Motion: by Alan Regier and seconded by Dan Churchill to accept Article 3.

Vote: Moderator van Schaik called the question and announced the ayes have adopted Article 5.

Article 6: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

Will Hunter moved that the school board be directed to investigate withdrawing from the Supervisory Union and provide our own supervision as Weathersfield does. He noted the proposal by the legislature to create fifteen supervisory Unions within the state. Will proposed a committee be formed study the proposal. Margo Caulfield seconded the motion for a study committee to conduct the supervisory union business on the local level. Richard Svec asked what ramifications that would have in regard to the High School. Ed Brown said we are a member of the supervisory union and to withdraw it would take the vote of all eight towns to withdraw. Will pointed out that Weathersfield used to be part of Windsor and they withdrew. Ed pointed out that Weathersfield has their own superintendent and that district has five superintendents.

Moderator van Schaik called for a vote on the motion on the study committee and announced that the ayes have voted for the motion. Roger Fuller called for a division of the house. The result was 66 in favor of the motion and 19 opposed to the motion. Moderator van Schaik announced the motion carried.

Tom Wallin commended the board on the budget presentation on Page 95.

Motion to adjourn at 7:45 with all in favor until the ballot boxes open at 10:00 a.m. the next morning. Moderator van Schaik reminded those present that Town Meeting will commence after a five minute recess.

Attest: Jane S. Pixley (ss) Town Clerk
Jane S. Pixley

Witness: Rolf van Schaik (ss) Moderator
Rolf van Schaik

Witness: Daniel Churchill (ss) Vice Chairperson, BOCA
Daniel Churchill

Results Australian Balloting:

Special School Bond Vote:	Total Ballots	406
	Yes	180
	No	223
	Blank	3



WARNING FOR SCHOOL DISTRICT MEETING

The legal voter of the Town School District of Cavendish, Vermont are hereby notified and warned to meet at Cavendish Elementary School in the Town of Cavendish at 7:00 p.m. on Monday, March 1, 2004.

- ARTICLE 1: To elect a Moderator by Australian Ballot.
- ARTICLE 2: To elect three Cavendish School Directors for the Cavendish Town Elementary School Board, by Australian Ballot, one for a three year term, two for one year terms. The boxes to open on Tuesday, March 2, 2004, at 10:00 a.m. and close at 7:00 p.m.
- ARTICLE 3: To receive and act up the report of the Auditors.
- ARTICLE 4: To see if the Town School District will vote to appropriate a sum of money to pay the debts and defray the expenses and deficit of the Town School District.
- ARTICLE 5: To see if the Town School District will authorize the Board of School Directors to borrow to pay the necessary expenses and any part of the indebtedness of the Town School District.
- ARTICLE 6: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

Date the 21st day of January 2004, at Cavendish.

Mark Huntley (ss)
Mark Huntley

Mike Ceravole (ss)
Mike Ceravole

Dr. Eugene Bont (ss)
Dr. Eugene Bont

James Ballantine (ss)
James Ballantine

Received for Record January 27, 2004, A.D. 2004, at 9:00 a.m.

Attest: Jane S. Pixley (ss), Town Clerk

Town Treasurer's School Report
July 1, 2002 to June 30, 2003

Checking Acct. Balance July 1, 2003	(49,872.40)
Receipts	2,340,573.50
Interest	<u>736.83</u>
Cash Plus Receipts	2,291,437.93
Bad Check	(16.62)
Disbursements	(2,344,998.86)
Cash on Hand June 30, 2003	(53,577.55)
Factory Point Checking Acct.	(54,690.55)
Charter One MM	<u>1,113.00</u>
Balance as of June 30, 2003	(53,577.55)

School - Special Funds

Blumenshed Acct.	
Balance June 30, 2002	2,164.90
Interest	<u>15.37</u>
Balance June 30, 2003	2,180.27

Wheeler Fund	
CD Renewed January 24, 2003	9,000.00
Savings Account Balance May 9, 2002	1,489.14
Interest	16.44
Interest on CD	178.68
Withdrawal	<u>(500.00)</u>
Balance May 31, 2003	1,184.26

Only interest from this fund may be spent for purposes beneficial to the entire student body. Original fund started at \$5,913.75, which cannot be used.

Cavendish Elementary School Arts Program	
CD Balance July 1, 2002	2,486.29
Withdrawal	(827.20)
Interest	<u>42.40</u>
Balance June 30, 2003	1,701.49

These funds are to be used for arts programs which benefit all the students of the school.

Special Funds - continued

Redfield Proctor Fund (\$5,000.00)

Common Trust Funds:

135 Shares Income Fund	6,922.65
176 Shares Equity Fund	8,847.15

Short Term Investments:

Fed. Gov't. Oblig. Tax Manage. Fund #637
(Formerly Fed. Trust Fund #11)

Principal Investment	(60.04)
Invested Income	125.00
Total Market Value June 30, 2003	\$15,834.76

Invested Income Fund #637

Balance June 30, 2002	234.12
Investment Income	410.56
Bank Fees	(499.92)
Tax Preparation	(375.00)
Total Market Value June 30, 2003	\$230.24

As a general rule, only the interest may be spent from this fund, however, there is "trustee discretion" regarding the payment of principal to the school district. In other words, if the Cavendish School was involved in a project which the school board felt warranted the use of principal funds, the board could apply to the Trustees for use of these funds.

White Fund (\$25,000.00)

Common Trust Funds

600 Shares Income Fund	28,611.64
820 Shares Equity Fund	36,565.73

Short Term Investments

Fed. Gov't. Oblig. Tax Manage. Fund #637
(Formerly Fed. Trust Fund #11)

Principal Investment	890.44
Invested Income	4,531.00
Total Market Value June 30, 2003	\$70,598.81

Invested Income Fund #637

Balance July 1, 2002	2,498.64
Dividend Income	1,737.20
Bank Fees	(979.16)
Less Probate Acct. Fees	(212.50)
Balance June 30, 2003	\$3,044.18

Only interest from this fund may be used for aid and support of the school.

Hot Lunch Program Report **July 1, 2002 to June 30, 2003**

Now Acct. Balance July 1, 2002		\$216.98
Receipts:		
Income From Meals	20,681.86	
Interest	<u>7.78</u>	
Cash Plus Receipts		20,906.62
Disbursements:		
CTES from 02-03	(20,254.71)	
Refund	<u>(64.20)</u>	
Returned Checks	<u>(160.00)</u>	
Total Disbursements		(20,478.91)
Receipts Less Disbursements		427.71
Now Acct. Balance June 30, 2003		\$427.71

School Balance Sheet

Assets:		
Factory Point Checking Balance		(54,690.55)
Charter One MM		<u>1,113.00</u>
Hot Lunch Checking		<u>427.71</u>
Accounts Receivables:		
Fed. Hot Lunch Program	3,221.84	
Special Education	8,883.00	
TOC - Insurance Reimb. Library	1,147.98	
Local Hot Lunch	<u>891.34</u>	
Lost Check - State of VT.	1,033.95	
School Addition	16,983.32	
TDS Erate	<u>4,842.00</u>	
A/R Town	33,051.00	
Use of Building	<u>5,950.00</u>	
Total Assets:		22,854.59
Liabilities:		
A/P EEE	544.76	
Secondary Ed.	24,076.53	
Regular Account Receivable	<u>6,667.60</u>	
Speech	<u>1,620.72</u>	
Total Liabilities:		(32,909.61)
Assets over Liabilities as of June 30, 2003		(10,055.02)

NOTES AND BONDS

	Principal	Payment	Interest	Balance
Factory Point	105,356.00	0.00	0.00	105,356.00

CAVENDISH TOWN SCHOOL DISTRICT BUDGET
July 1, 2003 to June 30, 2004

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Regular Instruction				
Regular Salaries	233,231.00	284,526.88	288,059.00	291,669.00
*Program Aid Salary	33,287.00	25,666.65	27,784.00	27,784.00
Substitute Salaries	6,500.00	9,001.38	7,800.00	7,800.00
**Health Insurance	33,378.89	37,432.40	45,302.00	44,784.00
Social Security	16,620.49	21,381.62	20,150.00	20,424.00
Social Security - I.A.	2,546.00	921.88	2,126.00	2,126.00
##Group Life Insurance	0.00	121.33	1,200.00	150.00
Municipal Retirement	1,664.00	1,472.38	1,390.00	1,390.00
Workers Compensation	851.00	614.00	979.00	1,284.00
Workers Compensation I.A	113.00	75.00	94.00	124.00
Tuition Reimbursement	6,900.00	7,855.54	10,602.00	11,648.00
Dental Insurance	900.00	994.98	990.00	990.00
Instruction Program Imp.	1,200.00	1,474.00	1,499.00	1,499.00
#Keewaydin Program	0.00	0.00	0.00	0.00
Reg. Ed. Expenses - Evals		0.00	2,500.00	2,500.00
Copier & Maintenance	3,456.00	6,102.62	4,740.00	4,740.00
Supplies	15,413.00	16,902.98	16,928.00	16,028.00
Books	1,604.00	2,181.82	4,237.00	3,944.00
Materials	593.00	292.80	370.00	209.00
Manipulatives	2,046.00	2,848.34	1,953.00	1,815.00
Furniture & Fixtures	369.00	866.05	0.00	454.00
Non-Furniture Equipment	0.00	0.00	0.00	300.00
Total	360,672.38	420,732.63	438,703.00	441,662.00
#The Town is assuming \$750 (Keewaydin) and \$185 supplies as part of their recreation department budget. *This includes one general aid for grades K,1,2 and one for grades 3-6. **Health Insurance reflects projected 9.75% increase. ##Group Life Insurance as per the Master Contract - \$5,000 per full time employee.				
Technology				
Comp. Tech Support	9,680.00	9,705.02	9,680.00	0.00
Professional Dev. for Tech	500.00	500.00	500.00	500.00
Professional Services	0.00	0.00	0.00	10,560.00
Maintenance & Repairs	2,100.00	1,071.52	2,500.00	2,410.00
Supplies	1,179.00	385.84	1,180.00	2,780.00
Computer Tech Software	0.00	2,142.64	0.00	0.00
Software	3,030.00	460.00	3,009.00	2,750.00
Purchased Services	4,300.00	2,899.07	1,440.00	2,388.00
Equipment	1,500.00	1,498.00	1,500.00	3,500.00
Proposed Lease Equipment	12,500.00	12,498.67	13,000.00	13,000.00
Total	34,789.00	31,160.76	32,809.00	37,888.00
Upgrades and add ons on the computers, maintenance contract, MAC School training/support and new select software. Lease Program would allow replacement 27 laptop computers every six years. Technical support moved from category 110 to 300 professional services. This is the same person. There has been no increase in salary for the past three years. This reflects an increase.				

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Planning Room (previously Alternative Program)				
Regular Salaries	13,495.00	14,022.75	14,288.00	14,288.00
Social Security	1,032.00	1,072.75	1,093.00	1,093.00
Municipal Retirement	675.00	748.53	714.00	714.00
Workers Compensation	46.00	31.00	49.00	63.00
Tuition Reimbursement	450.00	455.00	450.00	450.00
Dental Insurance	0.00	0.00	0.00	0.00
Facility Rental	0.00	0.00	0.00	0.00
Supplies	250.00	3.50	72.00	72.00
Books/Materials	0.00	0.00	1,439.00	0.00
Manipulatives	0.00	0.00	54.00	945.00
Total	15,948.00	16,333.53	18,159.00	17,625.00
##This is a program for children who need behavioral intervention and planning room services.				
Art				
Regular Salaries	5,256.00	7,546.46	6,120.00	6,120.00
Health Insurance	1,403.00	1,670.18	2,233.00	100.00
Social Security	402.00	359.16	468.00	468.00
Workers Compensation	18.00	12.00	20.00	27.00
Tuition Reimbursement	190.00	190.00	219.00	241.00
Supplies	800.00	780.94	800.00	800.00
Total	8,069.00	10,558.74	9,860.00	7,756.00
Music				
*Regular Salaries	9,996.00	10,076.92	10,615.00	10,856.00
Health Insurance	456.00	729.52	528.00	1,013.00
Social Security	765.00	778.46	812.00	830.00
Workers Compensation	35.00	23.00	37.00	48.00
Tuition Reimbursement	285.00	285.00	329.00	362.00
Books	661.67	682.75	125.00	134.40
Materials	182.44	182.44	612.00	813.00
Total	12,381.11	12,758.09	13,058.00	14,056.40
*This is for a .2 FTE general music teacher and a .1 FTE band teacher.				
Physical Education				
Regular Salaries	13,852.00	14,571.06	15,277.00	15,277.00
#Coaches/Referees	0.00	0.00	0.00	0.00
Health Insurance	200.00	200.00	200.00	200.00
Social Security	1,060.00	1,130.10	1,169.00	1,169.00
Workers Compensation	49.00	31.00	52.00	57.00
Tuition Reimbursement	380.00	304.70	438.00	482.00
Materials	0.00	0.00	415.00	472.00
Total	15,541.00	16,236.86	17,551.00	17,657.00
#The Town is assuming \$1,500 for coaches and referees and \$315 for materials as part of their recreation department budget.				

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Special Education				
*Regular Salaries	37,063.00	52,485.58	40,966.00	40,966.00
**I.A. Salary	13,495.00	13,053.58	13,892.00	13,892.00
Health Insurance	9,439.52	9,456.06	11,160.00	12,248.00
Social Security	2,835.32	3,797.89	3,134.00	3,134.00
Social Security I.A.	1,032.00	998.60	1,063.00	1,063.00
Municipal Retirement	675.00	558.45	695.00	695.00
Workers Compensation	126.00	84.00	140.00	181.00
Workers Compensation I.A	46.00	31.00	47.00	61.00
Tuition Reimbursement	1,050.00	973.69	1,195.00	1,305.00
Dental Insurance	180.00	180.00	180.00	180.00
Supplies	808.95	416.23	817.00	2,897.00
Books	0.00	49.95	0.00	0.00
AV Supplies	150.00	0.00	130.00	0.00
Materials	746.91	2,127.38	599.00	603.00
Equipment	2,000.00	0.00	0.00	0.00
Total	69,647.70	84,212.41	74,018.00	77,225.00
*Increase in 02-03 expenditure is the result of a maternity leave. **Instructional Assistant Salary Special Education is mandated by federal and state regulations reimbursement for ALL special education expenses of approximately 60%.				
Special Ed Individual Costs				
*Individual I.A. Salaries	50,009.00	43,185.23	43,488.00	39,400.00
Social Security	3,825.00	3,303.67	3,331.00	3,015.00
Municipal Retirement	2,500.00	1,609.63	2,175.00	1,971.00
Workers Compensation	172.00	93.00	147.00	173.00
Tuition Reimbursement	400.00	0.00	300.00	300.00
**Ext. Year Services	2,500.00	2,247.04	2,500.00	2,500.00
Total	59,406.00	50,438.57	51,941.00	47,359.00
*Three FTE individual special education assistants. **Ext. Year Services - remedial services during the summer for special education students.				
*Remedial Services				
Regular Salaries	45,170.00	47,306.06	49,394.00	49,394.00
Health Insurance	3,560.33	3,296.04	4,279.00	4,696.00
Workers Compensation	158.00	102.00	168.00	218.00
Tuition Reimbursement	950.00	950.00	1,095.00	1,205.00
Dental Insurance	180.00	180.00	180.00	180.00
Supplies	0.00	318.90	171.00	171.00
Books	286.00	0.00	202.00	636.00
Materials	22.00	0.00	0.00	0.00
Total	50,326.33	52,153.00	55,489.00	56,500.00
Federal Title One Grant pays approximately 90% of Remedial Service Costs.				

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Reading Recovery				
Salary	22,585.00	23,728.03	24,697.00	24,697.00
Health Insurance	4,719.76	4,563.18	5,673.00	4,629.00
Workers Compensation	79.00	51.00	84.00	109.00
Tuition Reimbursement	475.00	330.00	548.00	603.00
Dental Insurance	90.00	90.00	90.00	90.00
Consortium	1,200.00	1,250.00	1,250.00	1,250.00
Supplies	64.00	47.50	0.00	0.00
Books	111.00	110.55	169.00	332.00
Furniture/Fixtures	0.00	0.00	0.00	134.00
Total	29,323.76	30,170.26	32,511.00	31,844.00
Federal Title One Grant pays approximately 90% of Reading Recovery Costs.				
Special Ed. Consultation				
Testing, Psycs, Etc.	5,810.00	3,035.34	7,257.00	6,300.00
Contract Services O.T.	11,448.00	6,597.34	12,430.00	12,430.00
Supplies	603.00	651.35	295.00	0.00
Total	17,861.00	10,284.03	19,982.00	18,730.00
Guidance				
Regular Salaries	19,650.00	22,333.00	23,164.00	23,859.00
Workers Compensation	0.00	45.00	0.00	0.00
*Contract Services	10,200.00	5,645.74	5,000.00	8,000.00
Supplies	1,100.00	834.37	600.00	1,574.00
Books/Social Skills	0.00	0.00	32.00	0.00
Testing	1,500.00	2,109.85	1,200.00	2,000.00
Furniture/Fixtures	0.00	0.00	50.00	0.00
Total	32,450.00	30,967.96	30,046.00	35,433.00
Guidance is required by public school standards.				
*Contract Services for a Mental Health Worker two days per week.				
Health Services/Instr.				
*Regular Salaries	29,436.00	31,484.16	32,463.00	32,463.00
Health Insurance	5,966.46	6,026.04	7,171.00	7,870.00
Social Security	2,252.00	2,349.37	2,484.00	2,484.00
Workers Compensation	103.00	67.00	110.00	143.00
Tuition Reimbursement	808.00	807.50	931.00	1,024.00
Repairs & Maintenance	150.00	0.00	150.00	150.00
Supplies	320.00	510.93	368.00	425.00
Books	113.00	109.00	113.00	113.00
Materials	0.00	0.00	0.00	500.00
Furniture/Fixtures	210.00	59.99	0.00	328.00
Non-Furniture	0.00	0.00	875.00	0.00
Total	39,358.46	41,413.99	44,665.00	45,500.00
*Nurse's position is for .85 FTE.				
Nurse's budget includes calibration of equipment, general supplies & health education materials.				
Speech Therapy				
Contracted Salary	21,500.00	14,535.56	18,477.00	16,353.00
Supplies	400.00	387.42	325.00	0.00
Books	0.00	191.40	0.00	0.00
Materials	0.00	0.00	0.00	296.00
Total	21,900.00	15,114.38	18,802.00	16,649.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Educational Media				
User Fees	2,573.00	0.00	2,573.00	2,573.00
#Regular Salaries	0.00	0.00	0.00	0.00
Substitute Salary	290.00	100.00	100.00	100.00
#Health Insurance	0.00	635.58	0.00	0.00
Social Security	0.00	7.66	0.00	0.00
Workers Compensation	0.00	60.00	0.00	0.00
Tuition Reimbursement	380.00	0.00	438.00	482.00
Printed Materials	160.00	55.00	100.00	100.00
Books	900.00	934.28	900.00	900.00
Total	4,303.00	1,792.52	4,111.00	4,155.00

#The Town is assuming the salary and benefits as part of the library budget for 2004-05. Instead of paying salary and benefits for the librarian, the school will pay the town a fee for use of the town library.

Board of Education

Regular Salaries	1,250.00	1,200.00	1,250.00	1,250.00
Secretarial Salary	720.00	1,560.00	720.00	960.00
Social Security	151.00	168.31	151.00	170.00
Unemployment Comp.	4,000.00	779.00	2,000.00	2,000.00
Conference Expense	800.00	390.00	200.00	400.00
Legal Fees	1,000.00	410.00	1,000.00	1,000.00
Background Checks	0.00	0.00	245.00	245.00
*Reserved for Salary Adj.	24,292.00	0.00	0.00	25,000.00
Bond Premium	300.00	0.00	300.00	0.00
Advertising	1,500.00	3,504.50	1,200.00	2,500.00
Supplies	200.00	336.78	200.00	350.00
Dues & Fees	1,000.00	1,050.00	1,150.00	1,200.00
Total	35,213.00	9,398.59	8,416.00	35,075.00

*This sum of money is reserved for salary adjustments for (04-05) as the teachers' contract is not settled.

Principal's Office

Regular Salary	55,860.00	58,652.88	60,999.00	62,829.00
Secretary Salary 50%	11,652.00	11,651.90	12,002.00	12,591.00
Health Insurance	9,689.52	9,883.76	11,695.00	9,609.00
Social Security	4,273.00	4,326.56	4,666.00	4,806.00
Social Security - Secretary	891.00	853.99	918.00	963.00
Municipal Retirement	583.00	601.33	600.00	630.00
Workers Compensation	230.00	153.00	248.00	332.00
Tuition Reimbursement	950.00	950.00	1,095.00	1,205.00
Dental Insurance	180.00	180.00	180.00	180.00
Disability	0.00	0.00	612.00	235.00
Travel	700.00	766.35	830.00	830.00
Technology Support Data	0.00	0.00	0.00	450.00
Supplies	450.00	512.73	450.00	500.00
Total	85,458.52	88,532.50	94,295.00	95,160.00

For statistical purposes the secretary/bookkeeper position is shown 50/50 in the Principal's Office (secretary) and Financial Services (bookkeeper). Health Insurance is for Principal & Secretary. Disability Insurance was added for all administrators in WWSU in 03-04.

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Financial Services				
Regular Salaries	11,652.00	11,651.00	12,002.00	12,591.00
Health Insurance	350.00	350.00	350.00	350.00
Social Security	891.00	880.06	918.00	963.00
Municipal Retirement	583.00	584.84	600.00	630.00
Workers Compensation	40.00	27.00	41.00	56.00
Postage	1,800.00	1,580.87	2,000.00	1,800.00
#Use of Town Computer	0.00	0.00	0.00	0.00
#A/P Checks & Supplies	0.00	92.03	0.00	0.00
Student Data Software Update	0.00	0.00	0.00	2,000.00
Non -Furniture Equipment	0.00	0.00	0.00	0.00
Total	15,316.00	15,185.50	15,911.00	18,390.00
#The Town is assuming \$1,700 for use of computer and for supplies as part of their budget.				
Auditing Services				
*Purchased Services	3,500.00	3,860.00	0.00	3,000.00
Total	3,500.00	3,860.00	0.00	3,000.00
*Purchased services is for an outside audit annually.				
Plant Operator & Maintenance				
Regular Salaries	23,481.00	24,098.62	24,540.00	34,590.00
Health Insurance	3,560.33	3,895.32	4,279.00	4,696.00
Social Security	1,797.00	1,767.15	1,877.00	2,647.00
Municipal Retirement	1,174.00	1,174.06	1,227.00	1,210.00
Workers Compensation	890.00	618.00	972.00	1,508.00
Dental Insurance	180.00	180.00	180.00	180.00
Water/Sewer	2,100.00	1,993.50	2,100.00	2,100.00
#Disposal Services	0.00	0.00	0.00	0.00
#Repairs & Maintenance	4,680.00	9,423.40	6,055.00	2,115.00
Unplanned Repairs	0.00	0.00	0.00	5,000.00
*Capital Improvement	0.00	0.00	13,574.00	8,000.00
Property Insurance	2,500.00	4,482.00	4,482.00	4,930.00
Telephone	2,500.00	1,456.60	2,700.00	3,550.00
Supplies	4,961.00	5,107.22	6,022.00	6,187.00
Electricity	10,050.00	10,631.34	10,200.00	13,700.00
#Propane	0.00	0.00	0.00	0.00
Fuel Oil	7,200.00	6,168.23	5,500.00	9,000.00
Total	65,073.33	70,994.44	83,708.00	99,413.00
#The Town is assuming costs for grounds maintenance, the propane for the library, for security lights, and disposal services as part of their budget. A separate line item has been set up for unplanned repairs. This was formerly in the Repairs and Maintenance line. The increase in salaries reflects an additional .5 FTE position necessary as a result of the building addition. The electricity increase is due to the addition, additional security lights and the flashing lights.				

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Transportation				
Regular Salaries	17,653.00	14,741.53	16,206.00	16,206.00
Bus Monitors	7,803.00	8,861.42	0.00	0.00
*Crossing Guard	0.00	0.00	1,800.00	1,830.00
Field Trips	1,651.00	1,993.90	2,000.00	2,000.00
Substitute Salaries	530.00	50.80	470.00	470.00
Social Security	1,988.00	1,959.88	1,413.00	1,569.00
Workers Compensation	1,421.00	995.00	1,065.00	1,302.00
Bus Driver Clinic	100.00	80.00	100.00	100.00
Physicals	375.00	274.00	310.00	310.00
Repairs & Maintenance	5,000.00	5,475.63	6,500.00	6,000.00
Vehicle Insurance	950.00	1,250.00	1,250.00	1,250.00
Travel	150.00	64.68	275.00	100.00
Gasoline	3,500.00	2,502.64	3,500.00	3,000.00
Supplies	750.00	331.15	800.00	500.00
Total	41,871.00	38,580.63	35,689.00	34,637.00
*A Crossing Guard was added by the School Board in January 2003 to help insure children get across Rt. 131 safely.				
Food Service				
Hot Lunch Agent	14,621.00	15,516.90	15,064.00	15,064.00
Kitchen Help	6,115.00	6,280.45	6,296.00	6,296.00
Social Security	1,587.00	1,667.48	1,634.00	1,634.00
Municipal Retirement	731.00	769.26	753.00	753.00
Workers Compensation	575.00	546.00	846.00	872.00
Supplies	1,500.00	1,881.79	1,200.00	1,800.00
Delivery	450.00	539.33	450.00	550.00
Bottled Gas	520.00	516.99	400.00	525.00
Mileage	0.00	109.84	0.00	0.00
Food	13,000.00	14,906.81	14,000.00	14,000.00
Total	39,099.00	42,734.85	40,643.00	41,494.00
After School Program				
Salaries	0.00	2,149.50	0.00	0.00
Social Security	0.00	158.25	0.00	0.00
Enrichment	0.00	1,500.69	0.00	0.00
Supplies	0.00	785.41	0.00	0.00
Snacks	0.00	509.38	0.00	0.00
Total	0.00	5,103.23	0.00	0.00
Debt Service				
Interest (deficit 00-01)	5,411.00	0.00	5,411.00	5,411.00
Principal (deficit 00-01)	60,644.00	0.00	60,644.00	60,644.00
Total	66,055.00	0.00	66,055.00	66,055.00

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Budget Summary Elementary Sch.				
Regular Instruction	360,672.38	420,732.63	438,703.00	441,662.00
Technology	34,789.00	31,160.76	32,809.00	37,888.00
Alternative Program	15,948.00	16,333.53	18,159.00	17,625.00
Art	8,069.00	10,558.74	9,860.00	7,756.00
Music	12,381.11	12,758.09	13,058.00	14,056.40
Physical Education	15,541.00	16,236.86	17,551.00	17,657.00
Special Education	69,647.70	84,212.41	74,018.00	77,225.00
Sp. Education Extraord.	59,406.00	50,438.57	51,941.00	47,359.00
Remedial Services	50,326.33	52,153.00	55,489.00	56,500.00
Reading Recovery	29,323.76	30,170.26	32,511.00	31,844.00
Sp. Education Consultation	17,861.00	10,284.03	19,982.00	18,730.00
Guidance	32,450.00	30,967.96	30,046.00	35,433.00
Health Services Instr.	39,358.46	41,413.99	44,665.00	45,500.00
Speech Therapy	21,900.00	15,114.38	18,802.00	16,649.00
Educational Media	4,303.00	1,792.52	4,111.00	4,155.00
Board of Education	35,213.00	9,398.59	8,416.00	35,075.00
Principal's Office	85,458.52	88,532.50	94,295.00	95,160.00
Financial Services	15,316.00	15,185.50	15,911.00	18,390.00
Auditing Services	3,500.00	3,860.00	0.00	3,000.00
Plant Operator/Maintenance	65,073.33	70,994.44	83,708.00	99,413.00
Transportation	41,871.00	38,580.63	35,689.00	34,637.00
Food Service	39,099.00	42,734.85	40,643.00	41,494.00
Debt Service	66,055.00	0.00	66,055.00	66,055.00
Previous Year's Expense	0.00	5,043.09	0.00	0.00
After School Program	0.00	5,103.23	0.00	0.00
Sub-Total Elementary Sch	1,123,562.59	1,103,760.65	1,206,422.00	1,263,263.00
Early Essential Ed.				
Prev. Yr. Exp. EEE	0.00	427.50	0.00	0.00
EEE - Preschool	0.00	1,681.85	0.00	0.00
*EEE	22,000.00	12,570.98	5,561.00	10,207.00
Total EEE Exp.	22,000.00	14,680.33	5,561.00	10,207.00
*Essential Early Education for special needs pre-kindergarten children includes preschool. Federally mandated program.				
Summary Information: Secondary Expenses GMUHS Assessment				
Regular Ed. Assessment	669,291.00	620,847.56	668,719.00	673,610.00
Special Ed. Assessment	63,130.00	57,847.85	58,965.00	46,497.00
Transportation Assessment	71,870.00	57,400.16	63,232.00	58,443.00
O.T. Psy Etc Reg. Ed Exp.	0.00	0.00	10,000.00	10,000.00
**Technical Center	0.00	16,357.00	16,544.00	47,438.00
*Bond Assessment	25,321.00	23,439.05	21,389.00	8,563.00
Total GMUHS Assessment	829,612.00	775,891.62	838,849.00	844,551.00
*This bond covers associated costs of the driveway and roof. ** The Tech Center assessment is figured differently with Act 68. Previously the base cost was deducted from the block grant and did not appear as a separate line item. Under Act 68 the total cost for the Tech Center is included as an expense. A new revenue line item is included to off set the base rate.				

	02-03 Budget	02-03 Spent	03-04 Budget	04-05 Proposed
Secondary Expenses Sp. Ed. Sec.				
+ I.A.'s for GMUHS	28,128.00	0.00	15,619.00	0.00
# Tuitions	55,000.00	78,625.00	60,000.00	100,000.00
## Transportation	0.00	439.07	0.00	750.00
Mainstream	29,363.00	27,548.00	28,460.00	28,460.00
*Special Program	65,015.00	4,996.95	39,000.00	24,630.00
**Related Services	29,950.00	40,650.79	44,252.00	25,437.00
Prev. Yr. Expense	0.00	20,555.03	0.00	0.00
Equipment	0.00	0.00	200.00	0.00
Total Sp. Ed. Secondary	207,456.00	172,814.84	187,531.00	179,277.00
+ Individual Assistants for children at GMUHS. #Tuition for special program for five students. ##Transportation for tuition students. **Related services includes summer services, speech and language services, O.T., P.T. counseling, evaluations, and P.T. for secondary special education students.				
GRAND TOTAL TOWN SCHOOL DISTRICT				
Cavendish Town District Expenses (Elem.,Sch.,EEE,Sp Ed Sec. & GMUHS Assess.)				
Elementary School	1,123,563.00	1,103,760.65	1,206,422.00	1,263,263.00
EEE	22,000.00	14,680.33	5,561.00	10,207.00
GMUHS	829,612.00	775,891.62	838,849.00	844,551.00
Secondary School Expense	207,456.00	172,814.84	187,531.00	179,277.00
Supervisory Union Expense	54,855.00	60,617.96	62,475.00	67,948.00
TOTAL SCHOOL	2,237,486.00	2,127,765.39	2,300,838.00	2,365,246.00
In-Out Monies				
Borrowed Money		171,412.04		
Liability Wash - Insurance		18,554.99		
Liability Wash - Book Fair		2,400.90		
Liability Wash - Misc.		806.43		
Griggs-Snow		100.00		
Liability Wash - Technology		179.00		
Wellness		350.00		
Summer Program		3,855.18		
Mentoring Wash Account		189.25		
Facilities Construction		14,884.18		
Act 60		1,273.00		
Title II		2,576.09		
P/R Withholdings		44.14		
Liability Wash -Red Ribbon		624.89		
Total In-Out Monies		217,250.09		
GRAND TOTAL	2,237,486.00	2,345,015.48	2,300,838.00	2,365,246.00
TOTAL SCHOOL	2,237,486.00	2,345,015.48	2,300,838.00	2,365,246.00
Act 60 Educational Fund	147,965.00	141,649.00	217,188.00	0.00
TOTAL ED. EXPENSE	2,385,451.00	2,487,790.94	2,518,026.00	2,365,246.00

**AMOUNT TO BE VOTED ON AT TOWN MEETING
MARCH 1, 2004**

	2004-2005
Elementary School	1,263,263.00
EEE	10,207.00
Supervisory Union Expense	67,948.00
Secondary Education Expense	179,277.00
Town School Dist. Deficit for 02-03	<u>10,055.00</u>
Total Amount To Be Voted	\$1,530,750.00



Cavendish Town School District Proposed Budget Revenues

	02-03 Budget	02-03 Actual	03-04 Budget	04-05 Proposed
Block Grant-State	1,182,608.00	1,095,329.00	1,157,098.00	0.00
Local Tax-Act 60	576,729.00	738,671.00	724,751.00	0.00
Ed. Spending Rev.	0.00	0.00	0.00	1,934,317.00
Base Ed. for Tech Ctr.	0.00	0.00	0.00	31,393.00
SPED Mainstream	58,726.00	58,726.00	60,669.00	56,285.00
SPED Exp.Reimb.	185,963.00	111,388.00	156,251.00	175,210.00
Tuition	13,350.00	7,010.00	7,500.00	0.00
Title I	69,659.00	69,658.42	69,659.00	74,909.00
Daily Sales-Child	15,000.00	16,414.80	13,000.00	14,000.00
Daily Sales-Adult	2,100.00	2,309.40	1,500.00	2,300.00
Fed. Reimb.-Lunch	11,400.00	11,797.06	17,353.00	12,000.00
Fed. Reimb.-Bkfst.	1,500.00	2,639.05	1,000.00	2,000.00
State Match	550.00	566.37	550.00	580.00
Ala Carte Sales	900.00	2,054.27	1,200.00	2,000.00
Medicaid Revenue	15,000.00	300.00	9,000.00	9,000.00
Transaid Recon.	0.00	2,673.00	0.00	0.00
Transportation	48,110.00	48,110.00	48,811.00	45,000.00
EEE Reimb.	9,684.00	9,704.00	10,018.00	10,207.00
Federal Grant	0.00	12,732.00	0.00	0.00
Small School Grant	36,276.00	36,276.00	35,100.00	0.00
Gen. State Support Grant	0.00	54,617.00	0.00	0.00
Misc. Revenue	0.00	5,298.69	0.00	0.00
Previous Yr. Receivables	0.00	52,241.22	0.00	0.00
Cap. Dept. Hold Harmless	881.00	0.00	1,881.00	0.00
Interest	2,100.00	736.83	2,100.00	150.00
User Fees from Town	5,950.00	0.00	5,950.00	5,950.00
TOTAL REVENUE	2,237,486.00	2,339,252.11	2,323,391.00	2,375,301.00
Fund Balance	0.00	0.00	(22,553.00)	(10,055.00)
Town Sch. District	2,237,486.00	2,339,252.11	2,300,838.00	2,365,246.00
Net Revenue				

In-Out Monies

Title II (Math & Science)	2,500.00
Wellness	500.00
Liability Wash-Book Fair	2,400.80
Barbara Griggs-Snow Memorial	100.00
Liability Wash-Insurance	19,920.85
Liability Wash-Misc.	1,104.96
Borrowed Money	105,356.00
Liability Wash - Music	827.20
Liability Wash - Technology	3,262.42
Summer Program	4,250.00
Misc. Revenue	3,500.00

TOTAL IN-OUT MONIES	143,722.23
Deducted for Act 60 Pymt.	(141,676.00)

TOTAL	2,237,486.00	2,341,298.34	2,300,838.00	2,365,246.00
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Tax Funding For Cavendish Town School District

Block Grant-State	1,182,608.00	1,095,329.00	1,157,098.00
Local Tax-Act 60	572,108.00	738,671.00	724,751.00
GRAND TOTAL	1,754,716.00	1,834,000.00	1,881,849.00

Cavendish Town School District

Explanation of the Proposed 2004-05 Budget

The proposed School District budget for the 2004-05 year reflects a total increase of 2.8%. There is \$25,500 in the Elementary School budget to support the addition to the school which includes increased time for custodial staff (.5 FTE), upgrades to phone system, insurance and utilities.

General comments for all categories:

- ~ Health Insurance - Projection is for a 9.75% increase reflected for all staff members eligible for insurance. Staff members pay 10% of the premiums for insurance. Those not taking insurance receive \$500 in lieu of insurance. This benefit is prorated for part time eligible employees.
- ~ Municipal Retirement - We are required to pay municipal retirement on all full time non professional employees. The rate is 5%.
- ~ Workers Comp - This is projected at a 10% increase over the current rate for the 2004-05 budget year.
- ~ Tuition Reimbursement - All professional staff receive money equivalent to one three credit course at UVM (\$1,205). The Master Contract also allows for an additional course for anyone enrolled in a Masters Program. The budget allows for an additional two courses to cover any anticipated costs and/or to pay for additional expenses for travel, food, etc. as required in the Master Contract. This benefit is prorated for part time eligible employees. Paraprofessionals receive \$100 for professional development.

Regular Instruction

Regular Salaries - This figure represents 7.5 teachers with salaries taken from the current Master Contract for 2003-04. Negotiations are not complete for next year so a line item "Reserved for Salary Adjustments" (\$25,000) is in the School Board section. Two teachers have changed lanes on the contract (BA to BA + 15).

Program Aid - This category includes one assistant assigned to grades K,1,2 and one for grades 3,4,5,6.

Substitute Salaries - This represents 120 days of substitute coverage at a rate of \$65. This is an increase of 20 days per past experience.

Group Life Insurance - This is individual term life insurance for teachers covered under the Master Contract. Teachers are entitled to a \$5,000 policy.

Instructional Program Improvement - This represents a stipend of \$649 to the Keewaydin Program advisor; \$350 to a teacher activity fund as required in the Master Contract to be used as the teachers determine; and a \$500 stipend for the America Reads Coordinator.

Reg. Ed. Expenses - Eval - This is for evaluations which we need to do on children who are not special education, i.e., speech, occupational therapy, physical therapy or some other area which does not involve a comprehensive evaluation under special education.

Copier - Maintenance - Lease and Service Contract on copier. Budget projection is for 300,000 copies. This includes lease payment, all parts, toner, service calls, etc.

Supplies - This category represents general consumable supplies (includes copy paper, pens, crayons, erasers and all things of a general use; student workbooks for math materials for all grade levels; spelling, language arts workbooks all grades levels; handwriting workbooks, phonics workbooks, reading workbooks and materials for science, study skills and social studies.

Books - Trade books for themes for all grades and some books specific to SS.

AV Supplies - Videos to supplement units and themes.

Materials - Materials needed to support lessons and center time.

Furniture/fixtures - Pull down wall charts and materials for the classrooms.

Non-furniture Equip - Three area rugs for the rooms in the younger grades.

Technology

Professional Development for Tech - This represents the contract for the technology coordinator for an 8 hour day for 44 weeks. There has not been an adjustment for this position for three years. She is paid for contract services and not a salary with benefits, so the category was moved this year.

Professional Development - Fee for the technology coordinator to attend workshops and sessions related to improving services and new updated programs.

Repairs and Maintenance - This fee covers general repairs to computers as needed (support line charges, server network charges, maintenance on old I-books, maintenance on desk tops, and maintenance and support of the Supervisory Union e-mail server).

Supplies - This includes Laser Writer cartridges, laser toner, ink jet cartridges, CD ROM's, batteries, cables, disks, DV tapes, etc.

Software - Purchase of projected upgrades for all the network software, First Class upgrades, MAC OS X for desktops and network administrative tools.

Purchased Services - This is the cost of a DSL line for internet access. The cost is reduced as a result of an offset from e-rate.

Equipment - Upgrade to the network, and two new desk top computers.

Lease on Equipment - This is our planned payment on a three year lease for 27 laptop computers. Our technology plan calls for the laptop computers to be replaced every three years and the desk top units every six.

Planning Room

Regular Salaries - This figure represents the salary of a paraprofessional to run the "planning room."

Tuition Reimbursement - This figure represents tuition reimbursement (at a paraprofessional rate) for one person in this program.

Books/Materials - This is for materials and programs to use with students for anger management and conflict resolution.

Art

Regular Salaries - The salary figure is for a .2 FTE position.

Supplies - This covers all the materials needed to run the art program...paper, watercolors, tempera paint, clay, etc.

Music

Regular Salaries - The figure is for a .2 FTE general music teacher and also a .1 FTE instrumental music teacher.

Books/materials - Instrumental and band music for instruction. This also includes money for vocal music and recorders.

Physical Education

Salaries and Benefits - The salary figure is for a .4 position.

Coaches and Referees - \$1,500 is in the town budget for five coaches and referees and \$315 for materials as part of the recreation budget.

Supplies - Materials to support units of instruction in various topics in physical education, i.e., stop watches, practice arrows, foam balls, paddles, balls, etc.

Special Education

Salaries and Benefits - This figure represents 1 full time teacher with salary per the Master Contract.

Special Education Assistant - This person works in conjunction with the special educator providing services in the learning center and in classrooms. She also acts as the special education secretary and Medicaid Clerk.

Supplies - Included: A new reading series, "Source Books" and teacher manuals, materials for writing language disorders, pencil grips, etc.

Materials - Materials for writing instruction including mapping materials and CD's for reading, decoding, writing and spelling.

Special Education Extraordinary

I.A. Salaries and Benefits - This is for three assistants required in children's IEP's. Some of this money is reimbursed to us through the state (57%).

Extended Year Services - This is the projected costs for special education services during the summer.

Remedial Services

Regular Salaries and Benefits - This figure represents 1 full time teacher with salary per the Master Contract. See regular education for details of increases - insurance, professional development, etc.

Books - This is for materials to support the children who are receiving Title 1 services. This includes high interest low vocabulary books, handwriting materials, and comprehension test practice materials. We are reimbursed approximately 70% of these costs.

Reading Recovery

Regular Salaries and Benefits - This position is a .5 FTE position and serves children in grade 1 who are at risk for failure in reading.

Consortium - This is a fee we must pay to maintain our Reading Recovery Program. It is a fee which pays for ongoing consultation services, support, training and supervision for the Reading Recovery teacher.

Books - Early intervention books, disposable materials, and a set of reading books needed at appropriate levels to supplement what we have. We are reimbursed approximately 70% of these costs.

Special Ed Consultation

Testing, Psychs, etc. - This object includes psychological and other evaluations for special education children and those being evaluated for special education. This is a reduction as we anticipate fewer reevaluations this coming year.

Contract Services O.T. - Occupational Therapy services for special education children and 230 and 504 students (regular education students who have a disability but not severe enough to qualify them for an IEP under special education).

Guidance

Salary - We contract with the Supervisory Union for these services. The fee includes costs of a .4 FTE School Counselor. This includes all benefits.

Contract Services - This is our portion of expenses for the Mental Health worker who works in our school 2 times per week. The increase is due to increases and benefits provided to this staff person. We did not budget enough to cover these costs last year so the increase is proportionally higher this year.

Supplies - This is materials and supplies for three specific programs/services. (Mental Health worker, guidance and social skills).

Testing - This represents the cost of standardized testing for the students. The higher amount is due to anticipated new testing to comply with NCLB (the new "No Child Left Behind" law).

Health Services

Regular Salaries - This figure is for a position of 85% time for the nurse.

Repairs and Maintenance - This is for yearly calibration of the audiometer, vision machine and scale.

Supplies/books - Replacement of supplies needed to effectively run the nurse's office, i.e., band-aids, ointment, peroxide, alcohol, gloves, ace bandages, ice packs, etc.

Materials - This is for materials for the social skills program.

Furniture/fixtures - This is for a recovery couch. The old one has been repaired several times and is no longer safe.

Speech Therapy

Contracted Salary - Reflects contract services for Speech and Language instruction for two days per week, supervision by a certified speech pathologist and consultation services for a multiple handicapped child. The reduction is due to a change in the model we will be using to deliver these services.

Materials - This is the cost of materials needed to deliver services.

Educational Media/Library

Regular Salaries, Health Insurance, Dental Insurance - (All the salary and benefits were transferred to the town budget. The school will pay a user's fee of \$2,573 (which is the same as last year).

Printed materials - Cost of two subscriptions to the Rutland Herald and also two subscriptions to two magazines.

Books - This represents the purchase of new and/or replacement of 60 books for the library. This is the school's contribution. The town more than matches this in the number of books they purchase.

Board of Education

Regular Salaries - This represents stipends for 5 board members at a rate of \$250 per person.

Secretarial Salary - This represents payment for the school board secretary at a rate of \$60.00 per meeting for 16 meetings.

Unemployment Comp - This is level funded.

Background Checks - This is to cover the cost of background checks for volunteers/coaches and/or anyone else the principal decides needs a background check.

Reserved for Salary Adjustments - This is an amount of money included in the budget to cover anticipated increases in salaries for staff once negotiations are completed.

Advertising - This covers the cost of all advertising for the school district.

Dues and Fees - This is a fee paid to the Vermont School Boards Association and is a percentage of the budget.

Principal's Office

Salary - The figure represents projected salary for the Principal.

Secretary's Salary - This is 1/2 of the Secretary/bookkeeper's salary. The other half of the salary is listed under Financial Services.

Health Insurance - In addition to the insurance plan for the principal, the figure includes a stipend to the secretary for not taking any insurance plan.

Disability Insurance - This benefit for the principal is part of a SU administrative cabinet package. It represents a decrease as the actual premium is lower than originally projected.

Travel - Travel allowance for the principal.

Supplies - For any supplies needed by the principal. This is sometimes used for small purchases for which there is no line item in the budget.

Financial Services

Regular Salary - explained above.

Health Insurance - This figure represents one half of the penalty on her husband's insurance due to her not taking insurance at her place of employment.

Postage - This category is decreased based upon spending the prior year.

Use of Town Computer - Use of the town computer, computer paper, software, and assistance (all these costs have been transferred to the town budget).

Student Data Software Update - Due to the increased demands of NCLB (No Child Left Behind Act), the Supervisory Union will be implementing a new management software program.

Checks - supplies - Checks, W-2 forms misc. supplies (associated costs are now assumed in the town budget).

Auditing Services

Purchased Services - The School Board has decided to have an outside annual audit for the Town School District. The cost of services of a town auditor will be included in the town budget as needed.

Operation of Plant and Maintenance

Regular Salary and Benefits - Represents 1.5 FTE of custodial services to maintain the newly renovated and expanded building. This is an increase of .5 FTE over the current year.

Water and Sewer - The projected cost for water and sewer services are level funded this year.

Disposal Services - The town has included the cost of our disposal services in the town budget.

Repairs and Maintenance - This is a projected figure for the cost of projected inspections and repairs to the school, boiler inspections, fire alarm inspections, fire extinguisher inspections, and refills, asbestos inspections, septic tank cleaning, etc. The town has included the cost of lawn mowing in their budget.

Unplanned Repairs - This is a projected figure for the cost of repairs to the school - plumbing, electrical, appliances, fire alarms, roof shoveling, snow removal etc.

Capital Improvements - This is to cover some costs of upgrading the telephone and announcement systems of the school.

Property Insurance - The rate is projected at a slightly higher rate than last year.

Telephone - We are not anticipating any increase in our expenses. The line item includes a larger figure which will we anticipate will be reduced by e-rate funds. This figure represents true figure of the costs related to telephone usage.

Supplies - All of the supplies needed by the custodian, paper towels, cleaning supplies, vacuum bags, etc.

Electricity - This figure was increased over what was budgeted last year by approximately 30% due to the new addition and the installation of the flashing lights. (The cost for the security lights has been included in the town budget.)

Fuel Oil - This figure was increased over what was budgeted last year by approximately 30% due to the new addition and increased fuel costs.

Transportation

Salaries - Salaries for bus drivers doing two runs per day for 180 days and also for an additional run during the first month of school.

Bus Monitors - This service was eliminated by the School Board in 2003.

Crossing Guard - This position is for a crossing guard on Route 131 in the morning.

Vehicle Insurance - The figure is level funded at the same as the actual rate we are paying for this year.

Gasoline - This is reduced as the actual amount spent last year was less than budgeted.

Food Service

Salaries - Salaries for all kitchen staff.

Supplies - Includes paper products, garbage bags, cleaning supplies, napkins, straws, trays foil, etc. The figure was increased to be more in line with actual expenses for the previous year.

Delivery - This is a charge for delivering Federal Food subsidy foods.

Bottled Gas - Propane used for cooking.

Food - The budget line item is level funded with paid last year.

Debt Service - for the ENTIRE School District

Interest (deficit 01-02) - This is the interest on debt service. This is the third and final payment.

Principal (deficit 01-02) - This is the principal on debt service. This is the third and final payment.

EARLY ESSENTIAL EDUCATION

EEE - This figure is for special needs pre-kindergarten children. We are presently projecting a reduced number of children needing this program.

SECONDARY EXPENSES

GMUHS Regular Education Assessment - This is the prorated portion of the GMUHS budget that is the responsibility of the Town of Cavendish if the GMUHS budget is approved by Australian ballot on town meeting day.

GMUHS Special Education Assessment - This is the prorated portion of the GMUHS Sp. Ed. budget that is the responsibility of the Town of Cavendish if the GMUHS budget is approved by Australian ballot on town meeting day.

GMUHS Transportation Assessment - This is the prorated portion of the GMUHS Transportation budget that is the responsibility of the Town of Cavendish if the GMUHS budget is approved by Australian ballot on town meeting day.

GMUHS Bond Assessment - This is the prorated portion of the GMUHS Bond budget that is the responsibility of the Town of Cavendish as previously approved by Australian ballot. The bond covers the associated costs of the driveway and roof.

SPECIAL EDUCATION- SECONDARY

Tuition - This figure represents costs for five students in the Opportunities Program at a projected cost of \$20,000 per student.

Mainstream - This includes the mainstream money we need to give GMUHS.

Special Programs - This represents the costs for three students to attend the specialized life skills program at the high school.

Related Services - This expense includes summer services, speech and language services, occupational therapy, physical therapy, and counseling services as projected in the service plan.

SUPERVISORY UNION EXPENSES - This represents an increase due to increases in salaries and benefits and the addition of a new Supervisory Union technology person to manage the new data management program and maintain and support technology in the supervisory office. The assessment is based on the percentage of students enrolled, in school from Cavendish as of October 15th each year. The amount can change if Cavendish has an increase in the number of students or if the other towns have a decrease in the number of students in the system.

Principal's Report - Cavendish Town Elementary School Annual Report, March 2003

1. New staff - We are very pleased with the excellent staff that we have at CTES and are fortunate that we have very little turn over. The continuity in staff is certainly valuable and allows us to create an excellent school experience for the children of the town.

We did start the year with one long term substitute for Tracy Churchill, who was on a maternity leave. **Kathy Callan-Rondeau** of Springfield joined the staff in May of 2003 as the special education teacher. She continued throughout the summer and through mid January. Kathy graduated from Worcester State College with a degree in education. She obtained a Master's Degree from Castleton State College. She has worked in schools for the past 20 years and has vast experience from pre-school through the college level. We were very pleased to have Kathy with us, but certainly welcomed Tracy back to the fold after her leave. We wish Kathy the best of luck in obtaining a permanent job.

Paraprofessionals - We have also had only one change in our paraprofessionals since last year. **Beth Comen** from Ludlow is our new paraprofessional. She works one on one with a student in the FanS Unit. Beth has had extensive experience as a paraeducator and comes to us with solid skills. Most recently she worked in the Ludlow Schools. You will also see Beth covering the playground during recess time. In her "spare" time you may see her riding around the village of Ludlow in a beautiful horse drawn carriage, transporting visitors through the streets with elegance and grace.

Bus Drivers - We were sorry to lose a valued bus driver, Frank Balch, to a neighboring community, but pleased to be able to hire **Maria Mercieca** of Springfield as the replacement. Maria has driven school buses for 13 years in surrounding communities. You may have seen her driving the Town and Country bus. She presently drives during vacation times and on weekends for OKEMO. We are happy that she is a part of the fine staff of CTES and look forward to riding with her on some trips.

Consultants - **Sandy Stark** is the new Speech and Language Pathologist Consultant for Cavendish. Sandy is the immediate supervisor of our speech teacher. She is the person who does all of our testing in the area of speech and language. We do not see her too often, but if your child has been evaluated for any challenges in this area, you have had contact with her and may have even met her. **Janet Correia** is the Occupational therapist who works with our certified occupational therapist assistant. Likewise, if any children need assessments, Janet would be the person doing these evaluations. Both of these individuals are consultants to the persons providing the direct service on a weekly basis. We welcome these highly qualified people as part of our team.

2. Student Assessment Results - As a result of a Federal Education law often referred to as No Child Left Behind (NCLB), all children in the United States will be tested annually to make sure they are achieving the standards. The goal of this legislation is for all children to meet the standards which are established by individual states. The federal government requires this testing, but allows every state to set their own standards for achievement. I can assure you that Vermont has set high standards for our children. Schools are held accountable for this requirement and there are consequences if schools are not achieving this objective.

The stakes are very high and every year schools have to meet a target score, which increases annually to help insure that all children succeed in meeting the standards by the year 2010. The test results are analyzed carefully and each year the school gets a "grade". Unfortunately, this is not a good system for small schools such as CTES, as our numbers are so small that one child can dramatically affect the overall average in a given grade. The government recognizes this, and has a special "small school review" assessment. We are required to supply additional information and assessment pieces to confirm that we are doing well. I am happy to report that we surpassed our target score for the first year. While this is good, it sets our mark high for subsequent years, so we as a community have our work cut out for us.

I am pleased to report that once again the students at Cavendish Town Elementary School have fared well on their state mandated testing. While there is always room for improvement, the students of CTES have exceeded all the state averages. In addition to the state assessments, there are many other considerations when one is looking at the progress of the children. We encourage parents to consider a variety of things when assessing how well their children are doing in school. Parents should attend conferences, talk with their child's teachers, review their child's Friday folders, look at homework and, of course, scrutinize their report cards.

On the DRA (Development Reading Assessment) which is administered to students in grade 2, 87% of the students met or exceeded the state standard. On the New Standards Reference Examinations administered to all fourth grade students in the state, the percentage of students meeting or exceeding the standard are as follows:

New Standards Reference Mathematics: New Standards Reference Language Arts:

Math Concepts 56% Understanding Reading 88%

Math Skills 81% Analysis / Interpretation Reading 77%

Math Problem Solving 57% Writing Effectiveness 94%

Writing Conventions 82%

Although the CTES students exceeded the state averages in all areas, we are not satisfied with the results and are working to improve in all areas. We have specifically developed action plans in the area of problem solving.

While these results are very encouraging and reassuring that we are providing a fine education to our students, one must be very cautious in drawing conclusions in small schools. Statistically, the results in small schools are not reliable, as the performance of one student in a small class can dramatically affect the percentages. Despite this, one also cannot completely dismiss the results. Continued good results on these tests do say something about the overall program. We continue to be optimistic and recognize that our success is only possible with the wonderful support of the parents, family members and the community.

3. Medallion School - In March 2003, we were very pleased to be notified that our school had been identified by the Vermont Business Roundtable as a Medallion School. This year 14 schools in Vermont were selected for this award based on academic results measured by the state mandated tests. This award is consistent with the Vermont Business Roundtable's long standing commitment to support high academic standards, meaningful statewide assessment of student performance, and comprehensive reporting of results.

Medallion quality schools are objectively determined using the state's 2nd grade Developmental Reading Assessment (DRA), the New Standards Reference Exams (NSRE) for 4th grade and the 5th grade Partnership for the Assessment of Standards-based Science (PASS) tests. Using the test results for each grade, the average score on each type of test was calculated. The analysis takes the average of the percent of students in each school who meet or exceed the standards on the tests. Further analysis of the data is conducted to determine schools that perform in the top 15% of schools in each test, in each category.

4. Bond for Renovation/Addition - In June, the taxpayers of the community passed a bond for an extensive renovation and addition project to the school. We are very excited about this project and look forward to a building that will better meet the needs of all members of the community. The School Board, administration and community members have been engaged in this project for over two and a half years. There have been countless meetings where the plans have been reviewed and modified. Excitement continues as decisions are made and the plans finalized.

By the time this town report is printed, a firm will be selected as the Construction Manager for the project. Once this decision is made, they will be involved in helping finalize the details of the construction project. We are anticipating that the project will have to be phased, as it is too comprehensive to have it all completed by the opening of school in the fall. If all goes well, we anticipate a ground breaking for the new addition as early in the spring as the thaw will allow. We hope in April to hear lots of noise outside at rear of the building. Tentative plans call for as much work to be done as possible this spring. As soon as school closes in June, we anticipate removal of everything in the current facility so that the demolition can occur in the building and renovation begin. By the time school opens in the fall, we plan to be able to move into the addition. Unfortunately, the renovations to the existing building will, in all likelihood, not be completed, so we will have to move the entire school's activities into the addition and multipurpose room. The new art/music room will initially be used as classrooms for one of our multiage units. Art, music, physical education, occupational therapy will still have to be held in the multipurpose room. As of this writing, we hope that we will be able to operate the school the way it is designed, with everyone in their proper space by November or December. It would be wonderful to be in our own spaces by the holiday season!

It won't be long before construction trailers are moved into the current parking lot and parking areas will be a little more remote from the school. As plans continue to materialize, we will be informing members of the community through newsletters and through the local papers. It is a very exciting time for everyone in the community, as we create a modern facility of high quality which will address the needs of the students and citizens of the Town of Cavendish for years to come.

5. Flashing Beacons Come to Cavendish - For over five years there has been an interest in obtaining flashing beacons in front of the school. Despite the school warning signs, vehicles often exceed the speed limit making it difficult and unsafe for children to cross Route 131. The School Board authorized the hiring of a crossing guard last year which has helped, but the area continues to be a concern. Members of the community decided this year to once again appeal to the Agency of Transportation for flashing lights. They enlisted the assistance of our legislators. We were surprised, yet very happy, when we received notice that flashing lights would be installed. They were programed recently to come on 15 minutes before the start of school and before school gets out. The flashing warning continues for

approximately 30 minutes. We wish to especially thank John Filipowicz, Diane McNamara and Senator Matt Dunne for persevering to see this project to its completion.

6. Arts Programs - Once again our school has been enriched by funding from the Green Mountain Festival Series. The Arts in Education Committee has sponsored a nice variety of arts programs for our students. "Raising Cane" a woodwind trio from the Vermont Symphony Orchestra, presented a program in our multipurpose room for the entire student body to enjoy. This fall the younger grades were entertained by the New Europa Troubadours. This touring company was in the district for a week. The upper grade students saw a show related to American History. The younger grades saw a program called "From Page to Stage." A workshop followed the presentation, when the students had an opportunity for first hand interactions with the actors. The younger grades will have a special program this spring presented by the "No Stings Marionette." In addition to whole school programs, the Arts in Education Committee provides grants to the teachers for workshops with artists. This year our school will benefit from eight "mini-grants." Some of the arts activities students have enjoyed include Native American Stories, calligraphy, plaster casts, marionettes, making fairy houses and a performer from the Ethan Allan Homestead. In the spring, we plan to have a residency in dance for all of the students in the school. We are indebted to this wonderful organization for enriching the lives of our students with opportunities in the arts.

7. Extra Curricular Activities - This year some of our staff members have made an additional commitment of time to offer various clubs for the student's enjoyment. Presently we are offering an Art Club, Chorus and a Reading Club. In addition to these, one of the teachers is also offering a Stock Market Club where students are given a specific amount of fake money which they are able to invest with a partner in the stock market. The students are learning how to research the stock market and how to make investments - some good ones and some not so good. This is a club which is run on an international basis, and children from around the globe are participating to see what team has made the best investments. At the moment, it looks like our students need to continue to study, as no one has become wealthy yet! These activities, which are held during lunch recess and during lunch, have proven to be great fun and are valuable in helping children learn some potential life long hobbies and interests.

8. Respect Club - This year Becky Plunkard, who is a resident of the Cavendish community, volunteered to form an after school Respect Club. She organized and very successfully ran such a club at Chester-Andover for the past couple of years. This club is for students in grades four, five and six and the explicit purpose is to demonstrate the wonderful things that students can do in the community. Becky started this type of organization because she was tired of hearing people always talk about all the negative things that children do. From working in a public school for years, Becky knew of many wonderful things that even young students could do. She decided to form this organization so that students could have a way of volunteering their time to help members of the community. The club is very new, but already the students are showing that even at their young age they can make a difference. Becky plans to have our students do their own activities and programs, but also sometimes team up with the club in Chester for certain activities. The club is student driven with Becky as the advisor, so the children decide on what projects and activities they wish to accomplish.

Becky provided the adult guidance and tools so that they can accomplish their goals. The school thanks Becky for volunteering this time to help the students demonstrate that they can be productive, responsible members of the community even while in elementary school.

9. OKEMO Arts Grants Received - CTES was awarded a grant through the Okemo Community Challenge for an after school arts program. The program will allow us to continue offering the Open Studio program that we have had the past two years. Open Studio is a program offered on select Saturday mornings when children come to the school with an adult to participate in arts activities. Three or four artists provide hands on enrichment for the students. We have had a variety of programs including crafts, dance, drumming and singing. The programs generally draw an average of 80 people participating in each session.

The grant has allowed us to add more in-depth workshops in the arts after school. So far this year, we have had one workshop of six sessions titled: “Discovery in Dance and Movement” and another workshop in the theater arts. This after school program has been very popular with the students, as it allows them to focus on a specific area of interest for an extended period of time.

10. Literacy Specialist - Throughout this past year representatives of each school in the supervisory union have been working with Sue Bigham, a consultant, in the area of literacy. They have made great progress defining the curriculum and aligning it with the state GLEs (Grade Level Expectations). The GLEs define the specific skills and content that should be taught in each grade level. At the moment, GLEs have been established in the curriculum areas of literacy and mathematics. GLEs will be developed in other areas of the curriculum over the next several years. By the end of the year, we will have a articulated document that will be consistent in all of the schools in the supervisory union.

11. Math Specialist - Over the past several years the scores of our students in mathematics problem solving have lagged well behind their skills in computation. Although this is consistent with the state averages and within our supervisory union, we have decided to set this as an action goal for our school. Since the scores in this area are the lowest on the state mandated NSRE tests (New Standards Reference Examinations), the supervisory union had decided to get some expert help from the Vermont Institutes. We have contracted with them to do a needs assessment in all of our schools and then help outline a plan, so that we can learn how to help our students do better in this area. We anticipate that this project will be continuing throughout next year.

12. Wonderful Support - I am pleased to report the successes of our school and inform you that Cavendish Town Elementary School is repeatedly recognized for accomplishments. We often have visitors to the school to see how we work with our children. The Department of Education frequently refers teachers to our school to observe and learn from our staff. Several of our staff members run training meetings for the state, assisting other teachers in the area of reading, writing and mathematics.

One of our teachers won a very prestigious award last year. Jennifer Harper, who teaches a multiage 4/5 class, was selected as a Vermont recipient of the Presidential Award of Excellence in Mathematics and Science Teaching in Elementary Mathematics. As a result, she won a stipend and a trip to Washington, D.C. for herself and her husband. They enjoyed the many sights of Washington,

and were guests at formal dinners and other activities. It was a wonderful experience for her, and exciting to claim her as one of our staff.

Community members have also helped to make CTES the wonderful school it is. We have a large number of adults who continue to come to the school on a weekly basis to read with children or to act as mentors. The children thoroughly enjoy having the adults come into the school to work with them. Their presence and commitment to work with the students of our school certainly contributes to their successes.

I wish to thank the American Legion for their support during the past year. In December, they again sponsored a wonderful Christmas party for the children, complete with ice cream, cookies, Santa and gifts. The members of the Legion shop for each child and then have Santa present gifts on an individual basis. The students really look forward to Christmas at CTES. The the spring, the Legion helps organize a meaningful Memorial Day Program. This is such an important event to help the children learn of the sacrifices that our citizens endure, so that we can live in a free country.

We appreciate the great working relationship we have with the Town Manager, the Treasurer, the Select Board and the Highway Department. They have once again worked cooperatively with the school administration to best meet the needs of the children and residents of the town. We especially wish to recognize and thank John Turco and his highway crew for keeping the roads such good shape for our school buses. They have always been there when we have needed them, even on occasion sanding the roads just ahead of the buses when the weather was bad.

It takes a community to raise a child. I am glad to be in this community working with all of you to help the young people develop into responsible citizens. I look forward to continuing that relationship and to welcoming you to a "new school" next fall.

Respectfully Submitted,

George O. Thomson
Principal, CTES



Cavendish School Board Report 2003

2003 was a pivotal year for C.T.E.S. The passing of the bond to renovate and expand our existing school was a major accomplishment.

To all the constituents who had a part in this, the school board, the staff and educators and most of all the children ...Thank You.

A whole lot of work went into this and the passing of the bond is only the beginning. Our main goal was to address the space needs and upgrading the current structure to meet state requirements for space and handicapped access, as well as always keeping an eye on the bottom line.... the cost , and I feel we addressed that challenge I can't thank my fellow board members enough. At the risk of sounding trite, the board worked tirelessly to make this happen and as I have heard said about the community, Cavendish has a long history of supporting their school.

I felt it important to share some brief insight into the workings of a school board.

At first I thought "how in the world am I suppose to have the slightest idea of what is the right or wrong decision for a small community school and what gives a group of laypersons the right to make any decision on behalf of the town or the school??"

Well, the reality is that somehow, somehow...it works. In many respects it is more the general "running" of the school and listening for a balance between the community and the school on more serious issues. There are a host of different challenges that pop up all the time - some big, some not so big. Some have obvious answers; some have to be worked through. We, as a board do the best we can with the information we have at hand. Please accept the fact that we do have to defer on many occasions to the experts at the school, by no means do we have our collective finger on the pulse of education. There is much that is simply...out of our control.

The toughest lesson for me to learn was that the board is meant to work as a team; it is not individuals with personal agendas. The whole being stronger than the sum of the parts makes up a caring and proactive school board that is working together for the general good of the school and the community. It gets a little crazy sometimes, but in my three years of service this current board gets the job done efficiently and competently. We look forward to the challenges that await us in 2004.

I was talking to a teacher about longevity at CTES and they said "Well, teachers here just don't leave ...". Do we all realize how important that statement is and why it contributes to having one of the top schools in the state? We are fortunate to have this kind of consistency in our children's education and in our town.

Grade school is the foundation for their future. It would be great for our children to be prideful of their community, and to be able to look back positively on their childhood here. I am a strong advocate of community events and community involvement. It is up to all of us to help make this a safe, happy and healthy experience for all of our kids. This board's commitment to this will not end with these words.....

We will continue to make ourselves accessible to parents and teachers as a sounding board for all issues.

We would like to give special thanks to Diane McNamara, John Filipowicz & Matt Dunne for helping us get a safety flashing light in front of the school. Great job! I will leave you with this thought. The school board works for you. No one has all the answers. It is a community/team effort and a constant work in progress.

Thank you for your time & consideration.

Respectfully submitted,

Mark A. Huntley
Michael Ceravole
James Ballantine Jr.
Dr. Gene Bont

REPORT OF THE SUPERINTENDENT

ACCOMPLISHMENTS

The District Literacy Task Force, under the direction of Sue Biggam, completed a Windsor Southwest Literacy Framework Document for grades K-2, 3-5, and 6-8. The focus of each document outlines the essential elements and key strategies of literacy instruction for classroom teachers and content specialists. The Task Force, composed of representatives from each school, will continue to work on the alignment of these components with the revised *Vermont Framework of Standards and Learning Opportunities*, which includes the newly developed Grade Level Expectations. A comprehensive system of local assessment that relates to the Vermont Framework and prepares students for the accountability system will also be a focus of this group.

The WWSU contracted with Vermont Institutes to do a mathematics needs assessment at each of our district schools. The purpose is to determine how to improve the teaching and learning of mathematics problem solving and student performance. Funded by a grant received by Castleton State College and Vermont Math Partnership, district teachers will have the opportunity to participate in summer training with follow-up school-based coaching. The emphasis of this training will be on mathematics content and best practices in teaching mathematics.

Linda Waite, our newly hired Director of Professional Development and Student Assessment, has worked with the Opportunities In Learning staff to expand the scope of the curriculum at the Opportunities Program and to align it with the curriculum offered at each school.

GOALS

Implementation of a Student Information System, (SIS) to collect, analyze, and report student data, will be required by the *No Child Left Behind* (NCLB), federal legislation. The data includes test scores, school and district report cards, the percentages of students meeting state standards and Annual Yearly Progress (AYP). This information will be required from schools and school districts in an electronic format to be reported to the State Student Management System (SMS)

Vermont's School Quality Standards require that all schools assess all students on the Vermont Standards beginning with the 2005 school year. The design and implementation of a comprehensive local assessment system, already begun in reading, writing, and math, will continue in the areas of science and social studies.

A review of the science curriculum guided by an analysis of the Vermont Grade Cluster Expectations (GCE's) will be on-going in order to improve student performance on state and national assessments.

NO CHILD LEFT BEHIND FINANCIAL IMPACT

Most school districts have a student management system that is used to record grades, report carding, scheduling, attendance, and discipline. The *No Child Left Behind* federal legislation, established a requirement for a student information system. This requires each district to record sufficient data to insure that educational decisions can be data driven. It requires us to develop a data base for each school and the supervisory union that will contain, but not be limited to, test scores, annual yearly progress, local assessment data, special education data, Title I data, and teacher and staff records associated with insuring that we employ highly qualified individuals. There is \$40,000 in the supervisory union budget to employ an individual to design, implement, and maintain this database.

Also under *No Child Left Behind*, Vermont was tasked to design and implement a testing system, in grades three through eight and one high school grade. This requires the design and implementation of grade level expectations in all disciplines on which the tests will be based. The supervisory union hired Linda Waite as the *No Child Left Behind* (NCLB) Director of Student Assessment and Professional Development to insure that our curriculum is aligned with Vermont's Standards, Grade Level Expectations, and the tests. In addition, she is responsible to see that teachers participate in professional development that furthers these academic objectives and insures that they meet the "highly qualified teacher" requirements. This position is paid through Federal Grant Funds with a salary of \$61,183.

2003 TEST RESULTS

In compliance with the Federal *No Child Left Behind Act*, individual schools and the Supervisory Union are required to meet and report on Annual Yearly Progress (AYP) guidelines designated by the State Accountability System. A school or SU who does not make AYP for two consecutive years in the same content area is identified for school improvement. The performance of each school and the Supervisory Union on the 2003 State mandated testing is included in the following tables. Based on these results, each school and the SU met the goals of the State AYP system for 2003.

CAVENDISH TOWN ELEMENTARY SCHOOL (2003)

Grade 2 Early Reading

Performance Comparison in Early Reading (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6706)Developmental Reading Assessment 82%

Windsor Southwest S.U. (N=68)Developmental Reading Assessment 91%

Cavendish Town Elem. School (N=15)Developmental Reading Assessment87%

Grade 4 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6719)Reading: Analysis & Interpretation 70%

Windsor Southwest S.U. (N=84)Reading: Analysis & Interpretation 68%

Cavendish Town Elem. School (N=17)Reading: Analysis & Interpretation 76%

State Results (N=6719)Reading: Basic Understanding 81%

Windsor Southwest S.U. (N=84)Reading: Basic Understanding 81%

Cavendish Town Elem. School (N=17)Reading: Basic Understanding 88%

State Results (N=6719)Writing Conventions 63%

Windsor Southwest S.U. (N=84)Writing Conventions 62%

Cavendish Town Elem. School (N=17)Writing Conventions 82%

State Results (N=6719)Writing Effectiveness 60%

Windsor Southwest S.U. (N=84)Writing Effectiveness 64%

Cavendish Town Elem. School (N=17)Writing Effectiveness 94%

Grade 4 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6775)Mathematical Concepts 46%

Windsor Southwest S.U. (N=82)Mathematical Concepts 50%

Cavendish Town Elem. School (N=16)Mathematical Concepts 56%

State Results (N=6775)Mathematical Problem Solving 40%

Windsor Southwest S.U. (N=82)Mathematical Problem Solving 28%

Cavendish Town Elem. School (N=16)Mathematical Problem Solving 56 %
State Results (N=6775)Mathematical Skills 73 %
Windsor Southwest S.U. (N=82)Mathematical Skills 78 %
Cavendish Town Elem. School (N=16)Mathematical Skills 81 %

Grade 5 Science

Performance Comparison in Science (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=7373)VT-PASS Total Science 46 %
Windsor Southwest S.U. (N=109)VT-PASS Total Science 49 %
Cavendish Town Elem. School (N=15)VT-PASS Total Science 53 %

CHESTER-ANDOVER ELEMENTARY SCHOOL (2003)

Grade 2 Early Reading

Performance Comparison in Early Reading (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6706)Developmental Reading Assessment 82 %
Windsor Southwest S.U. (N=68)Developmental Reading Assessment 91 %
Chester-Andover USD #29 (N=30)Developmental Reading Assessment 90 %

Grade 4 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6719)Reading: Analysis & Interpretation 70 %
Windsor Southwest S.U. (N=84)Reading: Analysis & Interpretation 68 %
Chester-Andover USD #29 (N=40)Reading: Analysis & Interpretation 58 %
State Results (N=6719)Reading: Basic Understanding 81 %
Windsor Southwest S.U. (N=84)Reading: Basic Understanding 81 %
Chester-Andover USD #29 (N=40)Reading: Basic Understanding 75 %
State Results (N=6719)Writing Conventions 63 %
Windsor Southwest S.U. (N=84)Writing Conventions 62 %
Chester-Andover USD #29 (N=40)Writing Conventions 58 %
State Results (N=6719)Writing Effectiveness 60 %
Windsor Southwest S.U. (N=84)Writing Effectiveness 64 %
Chester-Andover USD #29 (N=40)Writing Effectiveness 50 %

Grade 4 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=6775)Mathematical Concepts 46 %
Windsor Southwest S.U. (N=82)Mathematical Concepts 50 %
Chester-Andover USD #29 (N=40)Mathematical Concepts 40 %
State Results (N=6775)Mathematical Problem Solving 40 %
Windsor Southwest S.U. (N=82)Mathematical Problem Solving 28 %
Chester-Andover USD #29 (N=40)Mathematical Problem Solving 15 %
State Results (N=6775)Mathematical Skills 73 %
Windsor Southwest S.U. (N=82)Mathematical Skills 78 %
Chester-Andover USD #29 (N=40)Mathematical Skills 70 %

Grade 5 Science

Performance Comparison in Science (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=7373)VT-PASS Total Science 46%
Windsor Southwest S.U. (N=109)VT-PASS Total Science 49%
Chester-Andover USD #29 (N=51)VT-PASS Total Science 49%

FLOOD BROOK UNION SCHOOL (2003)

Grade 2 Early Reading

Performance Comparison in Early Reading (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=6706)Developmental Reading Assessment 82%
Windsor Southwest S.U. (N=68)Developmental Reading Assessment 91%
Flood Brook USD #20 (N=23)Developmental Reading Assessment 96%

Grade 4 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=6719)Reading: Analysis & Interpretation 70%
Windsor Southwest S.U. (N=84)Reading: Analysis & Interpretation 68%
Flood Brook USD #20 (N=27)Reading: Analysis & Interpretation 78%
State Results (N=6719)Reading: Basic Understanding 81%
Windsor Southwest S.U. (N=84)Reading: Basic Understanding 81%
Flood Brook USD #20 (N=27)Reading: Basic Understanding 85%
State Results (N=6719)Writing Conventions 63%
Windsor Southwest S.U. (N=84)Writing Conventions 62%
Flood Brook USD #20 (N=27)Writing Conventions 56%
State Results (N=6719)Writing Effectiveness 60%
Windsor Southwest S.U. (N=84)Writing Effectiveness 64%
Flood Brook USD #20 (N=27)Writing Effectiveness 67%

Grade 4 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=6775)Mathematical Concepts 46%
Windsor Southwest S.U. (N=82)Mathematical Concepts 50%
Flood Brook USD #20 (N=26)Mathematical Concepts 62%
State Results (N=6775)Mathematical Problem Solving 40%
Windsor Southwest S.U. (N=82)Mathematical Problem Solving 28%
Flood Brook USD #20 (N=26)Mathematical Problem Solving 31%
State Results (N=6775)Mathematical Skills 73%
Windsor Southwest S.U. (N=82)Mathematical Skills 78%
Flood Brook USD #20 (N=26)Mathematical Skills 88%

Grade 5 Science

Performance Comparison in Science (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=7373)VT-PASS Total Science 46%
Windsor Southwest S.U. (N=109)VT-PASS Total Science 49%
Flood Brook USD #20 (N=43)VT-PASS Total Science 47%

Grade 8 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=7486)Reading: Analysis & Interpretation 36%
Windsor Southwest S.U. (N=115)Reading: Analysis & Interpretation 51%

Flood Brook USD #20 (N=35)Reading: Analysis & Interpretation 43%
 State Results (N=7486)Reading: Basic Understanding 62%
 Windsor Southwest S.U. (N=115)Reading: Basic Understanding 72%
 Flood Brook USD #20 (N=35)Reading: Basic Understanding 69%
 State Results (N=7486)Writing Conventions 52%
 Windsor Southwest S.U. (N=115)Writing Conventions 52%
 Flood Brook USD #20 (N=35)Writing Conventions 60%
 State Results (N=7486)Writing Effectiveness 66%
 Windsor Southwest S.U. (N=115)Writing Effectiveness 78%
 Flood Brook USD #20 (N=35)Writing Effectiveness 74%

Grade 8 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=7481)Mathematical Concepts 40%
 Windsor Southwest S.U. (N=113)Mathematical Concepts 57%
 Flood Brook USD #20 (N=34)Mathematical Concepts 59%
 State Results (N=7481)Mathematical Problem Solving 48%
 Windsor Southwest S.U. (N=113)Mathematical Problem Solving 58%
 Flood Brook USD #20 (N=34)Mathematical Problem Solving 62%
 State Results (N=7481)Mathematical Skills 67%
 Windsor Southwest S.U. (N=113)Mathematical Skills 77%
 Flood Brook USD #20 (N=34)Mathematical Skills 76%

GREEN MOUNTAIN UNION HIGH SCHOOL (2003)

Grade 8 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=7486)Reading: Analysis & Interpretation 36%
 Windsor Southwest S.U. (N=115)Reading: Analysis & Interpretation 51%
 Green Mountain UHSD #35 (N=80)Reading: Analysis & Interpretation 55%
 State Results (N=7486)Reading: Basic Understanding 62%
 Windsor Southwest S.U. (N=115)Reading: Basic Understanding 72%
 Green Mountain UHSD #35 (N=80)Reading: Basic Understanding 74%
 State Results (N=7486)Writing Conventions 52%
 Windsor Southwest S.U. (N=115)Writing Conventions 52%
 Green Mountain UHSD #35 (N=80)Writing Conventions 49%
 State Results (N=7486)Writing Effectiveness 66%
 Windsor Southwest S.U. (N=115)Writing Effectiveness 78%
 Green Mountain UHSD #35 (N=80)Writing Effectiveness 80%

Grade 8 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School - (N) Students Tested

Reporting AreaPercent

State Results (N=7481)Mathematical Concepts 40%
 Windsor Southwest S.U. (N=113)Mathematical Concepts 57%
 Green Mountain UHSD #35 (N=79)Mathematical Concepts 56%
 State Results (N=7481)Mathematical Problem Solving 48%
 Windsor Southwest S.U. (N=113)Mathematical Problem Solving 58%
 Green Mountain UHSD #35 (N=79)Mathematical Problem Solving 57%

State Results (N=7481)	Mathematical Skills	67%
Windsor Southwest S.U. (N=113)	Mathematical Skills	77%
Green Mountain UHSD #35 (N=79)	Mathematical Skills	77%

Grade 10 English/Language Arts

Performance Comparison in English/Language Arts (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=7019)Reading: Analysis & Interpretation 44 %
Windsor Southwest S.U. (N=48)Reading: Analysis & Interpretation 48 %
Green Mountain UHSD #35 (N=48)Reading: Analysis & Interpretation 48 %
State Results (N=7019)Reading: Basic Understanding 55 %
Windsor Southwest S.U. (N=48)Reading: Basic Understanding 56 %
Green Mountain UHSD #35 (N=48)Reading: Basic Understanding 56 %
State Results (N=7019)Writing Conventions 77 %
Windsor Southwest S.U. (N=48)Writing Conventions 62 %
Green Mountain UHSD #35 (N=48)Writing Conventions 62 %
State Results (N=7019)Writing Effectiveness 43 %
Windsor Southwest S.U. (N=48)Writing Effectiveness 33 %
Green Mountain UHSD #35 (N=48)Writing Effectiveness 33 %

Grade 10 Mathematics

Performance Comparison in Mathematics (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=6982)Mathematical Concepts 43 %
Windsor Southwest S.U. (N=47)Mathematical Concepts 57 %
Green Mountain UHSD #35 (N=47)Mathematical Concepts 57 %
State Results (N=6982)Mathematical Problem Solving 42 %
Windsor Southwest S.U. (N=47)Mathematical Problem Solving 51 %
Green Mountain UHSD #35 (N=47)Mathematical Problem Solving 51 %
State Results (N=6982)Mathematical Skills 62 %
Windsor Southwest S.U. (N=47)Mathematical Skills 70 %
Green Mountain UHSD #35 (N=47)Mathematical Skills 70 %

Grade 9 Science

Performance Comparison in Science (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=7619)VT-PASS Total Science 56 %
Windsor Southwest S.U. (N=64)VT-PASS Total Science 48 %
Green Mountain UHSD #35 (N=64)VT-PASS Total Science 48 %

Grade 11 Science

Performance Comparison in Science (% Meeting or Exceeding)

School – (N) Students Tested

Reporting AreaPercent

State Results (N=6652)VT-PASS Total Science 38 %
Windsor Southwest S.U. (N=63)VT-PASS Total Science 22 %
Green Mountain UHSD #35 (N=63)VT-PASS Total Science

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Voters of Cavendish:

ENROLLMENT:

Current 2003-2004 enrollment as of October 12, 2003:

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Ungraded	13	10	18	14	14	19	16	12	12	18	16	12	16	190
														<u>1</u> 191

Cavendish has 2 students tuitioned outside of district.

SIZE OF THE WINDSOR SOUTHWEST SUPERVISORY UNION:

<u>SCHOOL BOARDS</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover	3	1
Baltimore	3	1
Cavendish	5	3
Chester	3	1
Landgrove	3	1
Londonderry	3	1
Peru	3	1
Weston	3	1
Chester-Andover Elementary School	5	3
Flood Brook Union School	8	3
Green Mountain Union High School	7	3
TOTALS	46	19

The Cavendish School Board has representation on the Supervisory Union Board in accordance with the Vermont Statutes.

SPECIAL EDUCATION CHILD FIND (SECTION 504) NOTICE WINDSOR SOUTHWEST SUPERVISORY UNION

The Windsor Southwest Supervisory union is required by Federal laws 94-142 and Section 504 and State regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the towns of Andover, Baltimore, Cavendish, Chester, Landgrove, Londonderry, Peru and Weston whom you suspect of having such needs but who is not currently receiving them, please contact the Director of Special Services/504 Coordinator, Sharon Reynolds at 875-3365 x 21, or Lisa Roberts, Case Manager at 875-3365x12, or the school principals at Cavendish, Chester-Andover, Flood Brook or Green Mountain.

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title Vi, Title IX, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

January 21, 2004

MEMORANDUM

From: Meredith Austin

To: WSWSU Board

RE: 2004-2005 Preliminary WSWSU Budget

Operational Budget

The operational budget contains a 10.74% increase over the current year budget. Of this increase, 6% is the result of pay raises for staff, increased time for one employee, and increased health insurance benefit costs. The remainder is due to the addition of the position of a District Data Specialist. It also includes a continuation of the \$50,000 support to Flood Brook Union School for Associate Superintendent services.

Total Budget

Total assessment reflects an increase of 8.17%.

Grants

Title I Compensatory Education \$213,381 is distributed to Chester-Andover and Cavendish Elementary Schools with a portion utilized within the supervisory union.

Title II Part A - Teacher Quality is used to support the position of Director of NCLBA and Professional Development and to provide professional development for our teachers throughout the district.

Title II Part D - Enhancing Education Through Technology, Title IV - Safe and Drug Free Schools and Communities, and Title V- Innovative Education Programs are returned to the schools and will be utilized primarily for the implementation of No Child Left Behind.

IDEA-B Special Education Support grant is used to support special education salaries and expenses with approximately 31% returned to the four schools for special education expense support at the school level.

**WINDSOR SOUTHWEST SUPERVISORY UNION
PRELIMINARY 2004-2005 BUDGET**

2300	Administrative Services	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
110	Salaries	113,717	113,717	117,910	122,641
	Recording Secretary Salary	600	650	720	720
	Substitute		230		200
210	Health Insurance	7,089	7,089	7,492	8,724
220	FICA/MEDI	8,699	8,699	9,075	9,382
230	Municipal Retirement	1,630	1,467	1,705	1,758
240	Worker's Compensation Ins	276	116	121	552
250	Unemployment Insurance	156	141	131	35
290	Retirement Contribution	3,000	3,000	3,000	3,000
580	Travel/Conference	4,800	4,978	4,800	4,800
810	Professional Dues	2,800	3,184	2,811	3,200
	Total Salaries and Benefits	135,167	135,109	140,154	155,012
	Administrative Support- FBUS	50,000	50,000	50,000	50,000
	Total Administrative Services	185,167	185,109	190,154	205,012

2321	General Office	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
310	SASI Technical Support		1,184	1,750	1,750
321	Staff Development	800	1,069	800	1,000
360	Legal Consultation	450	267	450	450
430	Equipment Repairs/Maintenance	500	640	500	500
442	Equipment Rentals (copier)	5,000	4,713	5,300	5,000
531	Telephone/Internet Service	13,300	8,748	8,450	8,800
540	Advertising	500	819	500	500
550	Printing (Directory)	500	453	500	500
610	General Office Supplies	6,500	6,553	6,700	6,700
690	Postage	6,000	5,411	6,000	5,700
730	Equipment	2,500	1,152	2,500	2,500
	Total Administrative Services	30,350	31,009	32,611	33,400

2420	Special Ed Administration	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
110	Salaries	85,500	85,500	87,893	93,371
220	FICA/MEDI	6,541	6,541	6,724	7,143
210	Health Insurance	9,492	9,492	14,991	11,523
230	Municipal Retirement	1,400	1,260	1,442	1,402
240	Worker's Comp	300	300	394	420
250	Unemployment Insurance	307	282	222	35
290	Disability Insurance			406	406
540	Advertising		406		
580	Travel & Conferences	2,500	3,872	3,000	3,000
610	Supplies & Equipment	500	4,038	500	500
	Total SPED Admin Services	106,540	111,691	115,572	117,800

2521	Fiscal Services	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
110	Salaries	99,986	101,026	107,607	114,587
220	FICA/MEDI	7,649	7,195	8,207	8,766
290	Disability Insurance			442	442
580	Travel & Conferences	2,400	2,596	2,350	3,000
210	Health Insurance	25,355	23,658	27,579	30,268
230	Municipal Retirement	5,000	5,051	5,380	5,729
250	Worker's Comp. Insurance	350	350	485	516
260	Unemployment Insurance	422	422	334	53
310	Tech. Services	960	1,140	960	960
370	Annual CPA Audit	5,000	5,575	5,600	5,836
390	Treasurer	300	300	300	300
	Total Fiscal Services	147,422	147,313	159,244	170,457

2522	Human Resources	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
110	Salaries	26,994	26,994	27,803	29,113
210	Health Insurance	6,296	6,296	7,492	8,222
220	FICA/MEDI	2,065	2,065	2,127	2,227
230	Municipal Retirement	1,350	1,215	1,390	1,456
250	Worker's Comp Insurance	95	95	125	131
260	Unemployment Insurance	138	141	111	18
	Total Human Resources	36,938	36,806	39,048	41,167

2540	Operations & Maintenance	Budget	Actual	Budget	Preliminary
		2002-2003	2003-2003	2003-2004	2004-2005
423	Custodial Services	3,120	3,090	3,640	3,120
441	Office Rental	25,362	25,313	30,184	30,184
521	Property & Liability Insurance	1,200	287	500	400
	Total Operations & Maintenance	42,982	28,690	42,774	33,704

2800	District Data Specialist	Budget	Actual	Budget	Preliminary
		2002-2003	2003-2003	2003-2004	2004-2005
110	Salaries				32,125
210	Health Insurance				4,184
220	FICA/MEDI				1,922
230	Municipal Retirement				1,606
250	Worker's Comp Insurance				145
260	Unemployment Insurance				18
	Total District Data Specialist				40,000

TOTAL OPERATIONAL BUDGET	549,399	540,618	579,343	641,540
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	GRANTS	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
	Title I				
	Chester-Andover	128,722	128,722	128,722	138,472
	Cavendish	69,659	69,659	69,659	74,909
	WSWSU (for Title teacher prof dev)		18,048		

This grant is returned to the two eligible schools and is used for remedial reading and math programs with a portion being used by the Central Office.

	Title II-A	18,680		158,426	147,754
	Cavendish		6,281		
	Flood Brook	32,417	48,283	0	
	Chester-Andover	37,500	47,037	0	
	WSWSU for schools	6,486	27,352	0	

This grant is used to support the Director of NCLBA Assessment and Professional Development and for professional development costs for district teachers and support staff

	Title II-D		16,950		15,511
	Title IV	11,895	18,397	19,420	17,883
	Title V		18,708	18,708	19,069
	Title VI (eliminated)	17,509		0	
	IDEA-B	72,876	76,563	72,876	72,876

These funds will be passed on to the schools to pay for programs/services & professional development

	TOTAL EXPENDITURES	945,143	1,016,618	1,047,154	1,128,014
--	---------------------------	----------------	------------------	------------------	------------------

	REVENUES	Budget	Actual	Budget	Preliminary
		2002-2003	2002-2003	2003-2004	2004-2005
	EEE FISCAL & ADMIN	2,500	2,500	2,500	2,500
	OIL FISCAL & ADMIN				2,500
	IDEA-B	203,039	202,024	202,024	237,344
	TITLE I	201,133	216,429	216,429	228,387
	TITLE II-A	18,680	141,476	158,426	147,754
	TITLE II-D		16,950		15,511
	TITLE IV	11,895	19,420	19,420	17,883
	TITLE V		18,708	18,708	19,069
	TITLE VI	17,509		-	
	TITLE VI CLASS SIZE REDUCT	85,551		-	
	CAES FISCAL	15,750	15,750	22,411	23,240
	GMUHS FISCAL	17,888	17,888	22,600	23,436
	GRANT FISCAL SERVICES	2,000	7,904	2,000	2,000
	MEDICAID FUNDS	14,762	14,762	15,998	17,250
	SURPLUS/DEFICIT	(1,307)	(1,307)		(5,456)
					731,418

	ASSESSMENT				
	Andover	** .0508	15,404	21,790	22,438
	Baltimore	** .0405	13,091	13,716	14,152
	Cavendish	** .1669	59,907	60,618	62,475
	Chester	** .4537	145,997	160,916	165,830
	Landgrove	** .0196	8,289	5,892	6,050
	Londonderry	** .1746	72,251	62,386	64,308
	Peru	** .0401	16,969	12,438	12,832
	Weston	** .0538	23,835	17,987	18,552

** Percentages based on November 15, 2003 ADM

	Total Assessment		355,743	355,743	366,638	396,596
	TOTAL REVENUES		945,143	1,028,247	1,047,154	1,128,014

PRELIMINARY

Three Prior Years Comparisons

ESTIMATES
ONLY.

District: **Cavendish**
County: **Windor**

LEA: **043 Windsor Southwest**
S.U.:

Expenditures

Budget (local budget approved in prior years)

12% of base payment per FTE paid to each center by the State on behalf of the district in FY2005
S.U. assessment (included in local budget)

Deficit (if included in local budget)

Block grant paid by State to each center in prior years

1. Separately warned article passed at town meeting

2. Separately warned article passed at town meeting

3. Separately warned article passed at town meeting

Act 144 Expenditures, (excluded from "Education Spending")

Act 68 local adopted budget

Union school or joint school district assessment

Deficit if not included in budget or revenues

Special programs expenditures (if not included in local budget)

Gross Act 68 Budget

Act 144 expenditures (if any - excluded from "Education Spending")

Revenues

Local revenues (categorical grants, donations, tuition, etc., including Act 144 revenues)

Capital debt aid

Special program revenues (if not included in local budget)

Deficit if not included in budget or expenditures

Act 144 revenues

Total revenues

Fund raising (if any)

Adjusted local revenues

Education Spending (Act 68 definition)

Equalized Pupils

Education Spending per Equalized Pupil

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)

(\$9,703 / \$6,800)

Anticipated homestead tax rate, equalized

(142.681% x \$1.10)

Household Income Percentage for Income sensitivity

(142.681% x 2.0%)

	FY2002	FY2003	FY2004	FY2005
Budget (local budget approved in prior years)	1,363,856	1,425,374	1,461,989	1,578,133
12% of base payment per FTE paid to each center by the State on behalf of the district in FY2005	51,568	54,655	62,425	67,548
S.U. assessment (included in local budget)	17,924	22,988	29,050	30,059
Deficit (if included in local budget)	-	-	-	-
Block grant paid by State to each center in prior years	-	-	-	-
1. Separately warned article passed at town meeting	-	-	-	-
2. Separately warned article passed at town meeting	-	-	-	-
3. Separately warned article passed at town meeting	-	-	-	-
Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
Act 68 local adopted budget	1,381,780	1,448,362	1,491,039	1,578,133
Union school or joint school district assessment	773,682	829,612	838,849	838,849
Deficit if not included in budget or revenues	-	-	-	-
Special programs expenditures (if not included in local budget)	2,155,462	2,277,974	2,329,888	2,365,246
Gross Act 68 Budget	-	-	-	-
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-
Revenues				
Local revenues (categorical grants, donations, tuition, etc., including Act 144 revenues)	455,279	476,268	417,108	399,536
Capital debt aid	-	-	-	-
Special program revenues (if not included in local budget)	-	-	-	-
Deficit if not included in budget or expenditures	-	-	-	-
Act 144 revenues	455,279	476,268	417,108	399,536
Total revenues	455,279	476,268	417,108	399,536
Fund raising (if any)	-	-	-	-
Adjusted local revenues	455,279	476,268	417,108	399,536
Education Spending (Act 68 definition)	1,700,183	1,801,706	1,912,780	1,965,710
Equalized Pupils	212.63	216.67	209.93	202.58
Education Spending per Equalized Pupil	7,996	8,315	9,112	9,703
Excess Spending per Equalized Pupil (if any)	-	-	-	-
Per pupil figure used for calculating District Adjustment	-	-	-	-
District spending adjustment (minimum of 100%)	-	-	-	-
(\$9,703 / \$6,800)	-	-	-	-
Anticipated homestead tax rate, equalized	-	-	-	-
(142.681% x \$1.10)	-	-	-	-
Household Income Percentage for Income sensitivity	-	-	-	-
(142.681% x 2.0%)	-	-	-	-

** Line 4 Note: The deficit budgeted in FY '04 was the result of changing CTES accounting system to a modified accrual system in FY '02. This change required CTES to book some summer payroll to the FY '02 year overspending those accounts. The deficit budgeted for next year is the result of several medical leaves taken in FY '03 which caused over expenditure in our substitute lines.

**Warning
Cavendish Town School District
Special Meeting
June 3, 2003**

The legal voters of the Cavendish Town School District, Vermont, are hereby notified and warned to meet at the Cavendish Town Elementary School in the Town of Cavendish on Tuesday, June 3, 2003, between the hours of ten o'clock (10:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

Article I

Shall general obligation bonds of the Cavendish Town School District in an amount not to exceed Two Million Dollars (\$2,000,000), subject to reduction from available construction grants-in-aid and state appropriations (estimated to be \$600,000), be issued for the purpose of financing the District's share of making certain public improvements, viz; renovation and addition to the Cavendish Town Elementary School, such improvements estimated to cost Two Million Dollars (\$2,000,000), and the District's bonded indebtedness for such purpose estimated to be One Million Four Hundred Thousand Dollars (\$1,400,000).

The legal voters and residents of the Cavendish Town School District are further warned and notified that informational meetings will be held at the Cavendish Town Elementary School in the Town of Cavendish on Tuesday, May 6, 2003 at seven o'clock (7:00) in the evening (p.m.) and on Tuesday, May 27, 2003 at six o'clock (6:00) in the evening (p.m.) for the purpose of explaining the subject proposed school building improvements and the financing thereof.

The legal voters of the Cavendish Town School District are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a regular meeting of the Board of School Directors of the Cavendish Town School District held on April 18, 2003.

Received for Record:

**BOARD OF SCHOOL DIRECTORS
CAVENDISH TOWN SCHOOL DISTRICT**

April 21, A.D. 2003,

Mark A. Huntley (ss)
John A. Filipowicz (ss)
Gene Bont (ss)
James Ballantine, Jr. (ss)
Michael Ceravole (ss)

at 11:20 a.m.

ATTEST: Jane S. Pixley (ss)
Jane S. Pixley

Cavendish Town School District

Results: Yes = 181 No = 155

INDEX

GENERAL:

Ambulance Service Financial Information	47
Auditors' Report	1
Black River Good Neighbors Report	73
Black River Valley Senior Center	72
Cavendish First Response Service Report	48
Cavendish Fletcher Community Library Report	50-51
Cavendish Fletcher Community Library Fund	52-53
Cavendish Historical Society	68
Cavendish Planning Commission	71
Cemetery Account	57
Cemetery Annual Report	58
Council on Aging for Southeastern Vermont, Inc.	67
Elected Officials	2
Emergency Numbers	Back Cover
Fire Warden Info.	18
George D. Aiken Resources Cons. & Dev. Council	59
Holidays	Inside Front Cover
H.C.R.S.	66
Licenses	16
Listers' Report	72
Meeting Hours and Dates	Inside Front Cover
New Beginnings	61
Open Burning Info.	18
REACT Playgroup	62
R.S.V.P.	69
Southeastern Vermont Community Action	68
Southern Windsor County Regional Planning Com.	70
Stepping Stones Preschool	64
Trustee's Public Funds-Cemetery	55-56
Trustee's Public Funds-Library	54
Vermont Center for Independent Living	60
Vermont Dept. of Health	63-64
Vermont Enhanced 9-1-1 Report	49
Visiting Nurse Alliance of VT and NH	65
Vital Statistics	74-75
Waste Disposal Hours	32

SCHOOL:

Amount to be Voted at Town Meeting	92
Annual School District Meeting	76-78
Cavendish School Board Report	106
Cavendish School Proposed Budget Revenues	93
Cavendish School Special Meeting Warning June 3, 2003	119
Explanation of Proposed 2004-05 Budget	94-99
Hot Lunch Report	82
Principal's Report	100-105
School Balance Sheet	82
School District Budget	83-91
Special Funds	80-81
Three Prior Years Comparisions	118
Treasurer's School Report	80
Warning for Cavendish School District Meeting	79
Windsor SW Sup. Union Proposed 2004-2005 Budget	115-117
Windsor SW Sup. Union Superintendent Report	107-114

TAXES:

Delinquent Taxes	37-40
Explanation Of Grand List	36
Estimate Of Town Tax Rate	34
Tax Account	36
Tax Rate 2003-2004	35

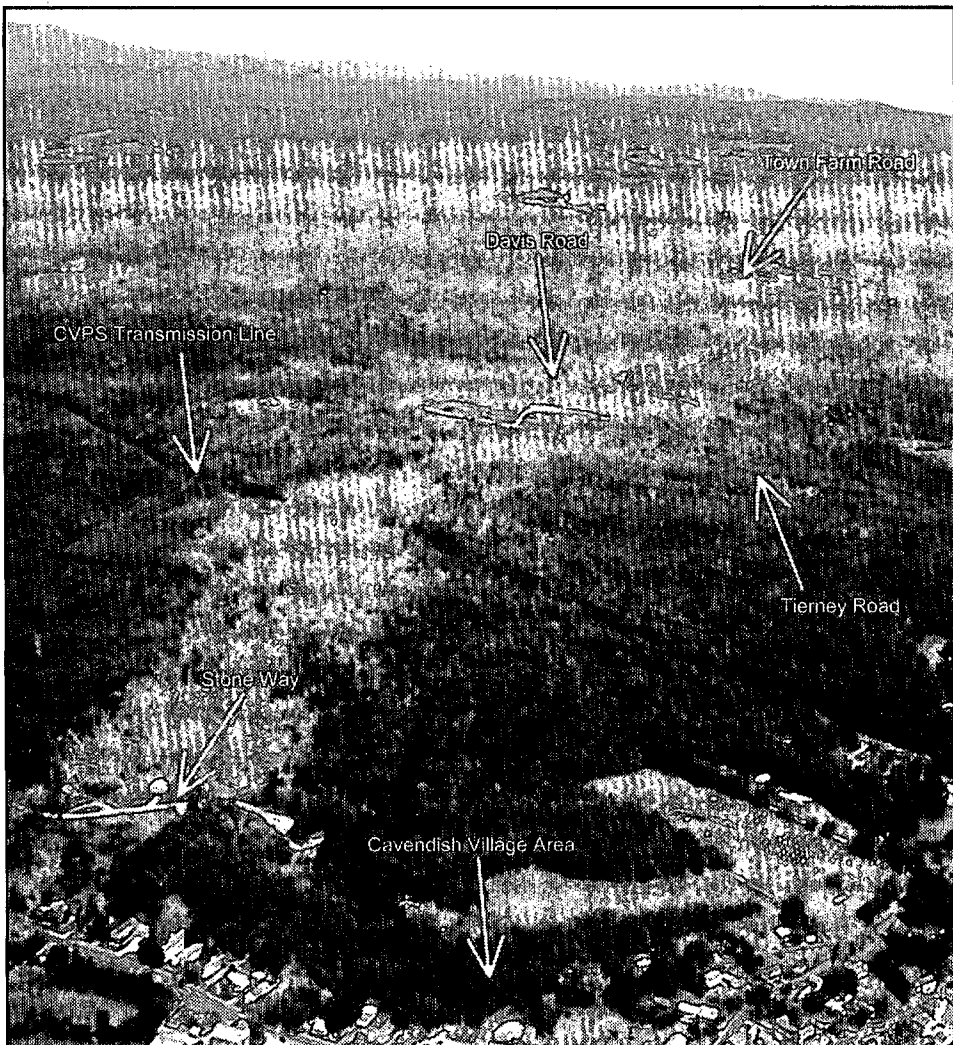
TOWN:

Annual Report Of Town Manager & Selectmen	10-15
Annual Town Meeting	3-6
Annual Town Meeting Warning	8-9
Clerk's Notes	16
Revenues Compared With Estimates	24-25
Sample Ballot	Inside Back Cover
Selectmen's General Payments/Budget	26-31
Selectmen's Organizational Meeting	7
Solid Waste Budgetary Information	32
Special Town Meeting Warning June 3, 2003	17
Statement Of Assets	33
Town Balance Sheet	21
Town Clerks Registration Renewal Processing	Inside Front Cover
Town Office Hours	Inside Front Cover
Town Treasurer's Accts. For Appropriations	20
Town Treasurer's Other Accounts Held	22-23
Town Treasurer's Report	19

WATER/SEWER:

Cavendish/Proctorsville Water Report	45-46
Cavendish/Proctorsville Water Bond Schedule	44
Delinquent Water & Sewer	37-40
Sewer Bond Schedule	41
Sewerage Systems Accounts	42-43

Notes



Cavendish Tornado of July 21, 2003 - Path of Destruction

This aerial photo, taken approximately one month after the July 21st tornado/blow-down event, shows a major portion of the track of the storm (from lower left to upper right). The path of destruction was now readily apparent from the air as the swath of destroyed trees had begun to turn brown and contrasted against the green forest. The full path of destruction started well south of Main Street (Route 131) beyond the bottom of the photo and continued north well past Town Farm and Brook Roads which are near the top of the photo.

[Photo Courtesy of the Vermont Agency of Natural Resources]

Notes

ANNUAL MEETING FOR TOWN AND SCHOOL DISTRICT - MARCH 2, 2004

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block, and mark a cross (X) in the square at the right.

For Town Moderator for 1 year:

Vote for not more than ONE

ROLF VAN SCHALK

☐
 Write-in

For Town School Moderator for 1 year:

Vote for not more than ONE

ROLF VAN SCHALK

☐
 Write-in

For First Constable for 1 year:

Vote for not more than ONE

STEVEN WESTCOTT

☐
 Write-in

For Selectman for 3 years:

Vote for not more than ONE

GEORGE TINKO

☐
 Write-in

For Town School Director for 3 years:

Vote for not more than ONE

MARK A. HUNTLEY

☐
 Write-in

For Second Constable for 1 year:

Vote for not more than ONE

☐
 Write-in

For Selectman for 1 year:

Vote for not more than TWO

JAMES BALLANTINE, JR.

SUZANNE W. MEANEY

☐
☐
 Write-in

For Town School Director for 1 year:

Vote for not more than TWO

JAMES BALLANTINE, JR.

☐
☐
 Write-in

For Master for 3 years:

Vote for not more than ONE

DETTIE LOCKWOOD

☐
 Write-in

For Library Trustee for 5 years:

Vote for not more than ONE

LEE STOCKWELL

☐
 Write-in

For Town Agent for 1 year:

Vote for not more than ONE

PAUL F. DARRAUER

☐
 Write-in

For Grand Juror for 1 year:

Vote for not more than ONE

FELIX WALLACEWICZ

☐
 Write-in

For Auditor for 3 years:

Vote for not more than ONE

Write-in

For Trustee of Public Funds for 3 years:

Vote for not more than ONE

SARDAIA F. STEARNS

☐
 Write-in

For Cemetery Commissioner 5 years:

Vote for not more than ONE

ARTHUR BRIGGS

☐
 Write-in

For Auditor for 2 years:

Vote for not more than ONE

☐
 Write-in

For Trustee of Public Funds for 2 years:

Vote for not more than ONE

WANDA WIEBZICKI

☐
 Write-in

For Cemetery Commissioner 4 years:

Vote for not more than ONE

☐
 Write-in

For Auditor for 1 year:

Vote for not more than ONE

☐
 Write-in

For Trustee of Public Funds for 1 year:

Vote for not more than ONE

EVELYN TURCO

☐
☐
 Write-in

TOWN OF CAVENDISH - EMERGENCY CALLS:

Cavendish First Response Service 911
Cavendish Fire Department 911
Proctorsville Fire Department 911
State Police 911 or 875-2112

Vermont Poison Control Center 1-802-658-3456

Town Clerk's Office 226-7292
Town Manager's Office 226-7291
Town Office Fax 226-7290

Annual Town Meeting

March 1, 2004
7:00 P.M.

Balloting

March 2, 2004
10:00 A.M. to 7:00 P.M.

Town meeting and balloting will take place at the Cavendish Town Elementary School in Proctorsville. Voting information is posted on the town posting boards at the Village Green in Proctorsville (attached to the bus stop) and at the Cavendish Town Office.

Town of Cavendish
Municipal Building
P.O. Box 126
Cavendish, Vermont
05142-0126

Vivian Bryan
Vt. Dept of Libraries
111 State Street
Montpelier, Vt. 05602

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