



**Board of Allied Mental Health Practitioners**  
**Office of Professional Regulation, Vermont Secretary of State**

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UNAPPROVED MINUTES OF THE  
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
OCTOBER 18th, 2018 MEETING

Present: Tammy Austin, William (Bill) Scarlett, Jaime Blouin, Michael Doyle, Ad Hoc, and Daniel Coane, Ad Hoc; Absent: Scott Giles; Office of Professional Regulation Personnel: Diane Lafaille, Lauren Layman and Gabriel Gilman.

1. General Business

- a. The Board called the meeting to order at 8:20 a.m.
- b. Mr. Scarlett moved, seconded by Ms. Blouin moved, to approve the minutes of the September 20<sup>th</sup>, 2018 meeting as written. Approved.

2. Disciplinary Matters

- a. Mari Hill – 1018-67 -The Board reviewed the Default Order. Ms. Blouin moved, seconded by Mr. Coane, to approve the Default Order. Approved.

Application Hearings:

- a. Karen Ceraso – 2018-91 – A Preliminary Denial Hearing was held. The Board overturned the preliminary denial with sanctions.

3. Applications

Desmarais, Meghan – She completed the NCE exam over 5 years from the final decision on licensure. Additional information is needed.

Devoe, Celia – Endorsement from Colorado. Not substantially equal to Vermont. Needs to apply on the basis of examination.

Fox, Ashley – Endorsement from North Carolina - Supervision and education approved. She will need to take the one exam she has not taken, either the NCE or the NCMCHE.

Gramuglia, Barbara – Supervision has been approved.

Hoffman, Robert - Needs to take the NCMCHE exam. All other requirements have been met.

Trani, Sharon – MFT – Endorsement from Pennsylvania – The supervision standards are not substantially equivalent. She may apply on the basis of examination.

4. Correspondence:

- a. Trevor Jewett emailed the Board regarding clinical and billing supervision questions. The Board referred him to Rule 3.19 in regards to supervisor qualifications. Per the rules, a supervisor cannot financially gain from the practice of the clinician that they are supervising toward licensure. They can be paid a fee for their service of “supervision” however, beyond that, they cannot have any financial gain from the work of the clinician. The board cannot make decisions or recommendations about one’s business model.
- b. Gabrielle Cormier emailed the Board regarding her education. The Board needs for her to submit an application and have official transcripts and course descriptions submitted to determine if it meets the requirements for licensure.
- c. Eric Castonguay wrote the Board requesting it to review its initial decision with regards to the pending credits in various domains of the education requirements that it found were outstanding. The Board responded that it does not have the latitude to make decisions outside of what is written in the statutes and rules. Unfortunately, the deficiencies outlined previously remain.

5. Other Business

- a. Dillon Burns, Mental Health Services Director of Vermont Care Partners, came to speak with the Board of the DA's view that Crisis Service cannot be a substitute for a continuity plan. They have also spoken with the Board of Psychological Examiners. OPR will coordinate this and draft a guidance document for both Boards to review.
- b. Continuing education courses were reviewed.
- c. The Board tabled the rule revision process until their next scheduled meeting.
- d. The Board tabled elections.
- e. The Board's next meeting is scheduled for November 15, 2018.
- f. The Board adjourned at 3:25 p.m.

Respectfully submitted by: Diane Lafaille, Licensing Administrator I