

**Office of Professional Regulation  
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission  
Approved Minutes**

**January 28, 2010 – 10:00 a.m.**

**Location: National Life Building North Fl 2, Montpelier, VT Conference Room A**

**Commission Members Present:**

**Herb Beggs, Gloria Rice, Maretta Hostetler, Elizabeth Wilkel, Terry Gray adhoc member**

**Commission Members absent:**

**Claire Porter, Tara Dowden and Michelle Gosselin**

**Education Members Present:**

**Liz Merrill and Ernie Begin**

**Staff Members Present:**

**Rita Knapp, Kevin Leahy, Judith Griffen,**

**Public members present:**

**Randall Mayhew, Ron Sanville, Norbert Rowell, Bonnie Black, Richard Elkins, Teresa Merelman, Janet McCardle, Michael Hughes, Kristen Hewitt, Tess Kennedy, Lauren Hughes, Andrew Werry, David Rowell, Robert Ferlazo and Anthony Shaw.**

- 1. 9:00 Education Committee**
- 2. 10:00 Full Commission meeting - Called to Order at 10:05 a.m.**
- 3. Approved January 28, 2010 minutes with corrections.**
- 4. Chair's Comments:** Maretta mentioned that we would be discussing professional standards/Code of ethics later on in the meeting. It is listed under the discussion items. Maretta noted that we will be having a list of ongoing discussions as listed below as was discussed in a previous meeting. Maretta also mentioned since she was listed as the I-team member for all closing reports that she would be handing the meeting over to the Vice Chair, Liz Wilkel for that portion of the agenda.
- 5. Administrator's Report: Status of Unprofessional Conduct Cases.** Rita reported that we have a total of 38 cases open at this point which is a slight increase as is going to be expected because of the declining market.
- 6. Scheduled Licensing/Disciplinary Matters:**  
**10:30 a.m.** – 2009-519 - Default Hearing – Kristy DeRobertis – I-Team member, Gloria Rice  
**11:00 a.m.** – REC 12-0907 – Petition for Reinstatement – Anthony Shaw – I-Team member, Gloria Rice
- 7. Concluded Reports:**  
**-2008-338 – I-Team member, Maretta Hostetler – approved with corrections**  
**-2009-560 – I-Team member, Maretta Hostetler – approved**

8. **Discussion Items:**
- Next 4 hour Mandatory class for 2010-2012 was discussed. Rita will do some more research and come up with a bullet list of subjects for a top 10 list. This will include subjects like advertising, RESPA rules and consumer fraud issues. Rita will email that to the commission members before the next board meeting.
  - Rita discussed online Renewals and how exciting that is for OPR. All the licensed Commission members will be renewing online as a testing group for the upcoming renewal. So far Liz Wilkel, Liz Merrill and Ernie Begin have renewed online and all went well.
  - John Billow request for hardship was reviewed. The commission members felt that since there was still over 60 days before the renewal deadline that there was sufficient time for Mr. Billow to get his education. The hardship was denied at this time.
  - Education Committee Vacancy was briefly discussed. Mareta has spoken to Michelle Gosselin previously and she has agreed to become a committee member. Liz Merrill and Ernie Begin will stay on the education committee but will be now participating by phone instead of driving to the meetings.

The following discussion items and ongoing discussion items have been tabled until the next meeting due to the lack of a quorum.

- Subjects for upcoming newsletters
  - Flat Fee Services
  - Arelllo Study Group Issues Internet Best Practice Guidelines
  - If a client relists with the same company are they required to get more than one disclosure form signed?
9. **Ongoing discussions**
- Disclosures
  - Establishing Professional Standards
  - Florida Reciprocity
10. **FYI:**
- Letter from Tara Dowden
11. **Public Comment:**
12. **Next Scheduled Meeting: February 25, 2010**
13. **Adjournment**

## **Real Estate Education Committee**

### **Courses for review**

#### **Individual request for education credit**

Peter A. Pagnucco for 4 to 8 hours credit. – **approved for 4 hours**

#### **NBI dba National Business Institute**

Advanced Title Insurance Issues for 6 hours - **denied**

#### **Homes & Land Affiliates, LLC**

Integrated Marketing Specialist for 3 hours – **approved**

#### **Vermont Association of Realtors**

Deal or No Deal: Reaching Agreement for 2 hours – **approved**

#### **McKissock, LP**

Short Sales for 3 hours – **approved**

Misrepresentations and Case Studies for 5 hours – **approved for 3 hours**

What Real Estate Professional Need to Know about FHA for 4 hours – **approved for 3 hours**

#### **McKissock**

Introduction to Green Building for Realtors for 2 hours – **approved**

#### **The CE Shop**

Basics of Real Estate Taxation for 6 hours – **approved for 3 hours**

Breaking Barriers: Fair Housing for 2 hours – **approved**

Foundations of Real Estate Finance for 6 hours – **approved for 3 hours**

Real Estate Appraisal for Agents for 6 hours – **approved for 4 hours**

Cracking the Code of Ethics for 4 hours – **Judith will review further and get back to the committee**

Diversity: Your Kaleidoscope of Clients for 2 hours – **approved**

Foreclosures Demystified for 3 hours – **approved**

Going Green: The Environmental Movement in Real Estate for 2 hours – **approved**

Real Estate Technology: The Professional's Guide to Success for 4 hours – **denied**

Sellers Representative Specialist (SRS) for 12 hours - **denied**

Title and Escrow: Two Families, One Transaction for 3 hours – **denied**

Today's MLS: New Paradigms, Better Results for 3 hours - **denied**

#### **Heilmann, Ekman & Associates**

Mandatory Course 2008-2010 – **Tabled for lack of information**