



Board of Pharmacy

Office of Professional Regulation, Vermont Secretary of State

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Approved Meeting Minutes

Remote Meeting

Wednesday, September 23, 2020, at 9:00a.m.

1. Call to Order

The meeting was called to order at 9:02 A.M., by Ms. Stephanie Ibey, RPh, Chair

Members Present: Stephanie Ibey, RPh, Chair (via web); James Arisman, Esq., public member (via web); Michael Carroll, RPh (via phone); Robert Carpenter, RPh, Vice Chair (via web, left prior to adjournment); William Chatoff, RPh (via web); Catherine Haraden, CPhT (Via web); and Judith Wernecke, Secretary, public member (via web).

Member(s) Absent: Corey Duteau, RPh (via web)

OPR Personnel Present: Carrie Phillips, Executive Officer (via web); Gabriel Gilman, General Counsel (via web); Corey Young, Licensing Administrator I (via web); Tara Grenier, Licensing Administrator III (via web, left prior to adjournment); Derek Everett, Licensing Board Inspection Coordinator (via web, left prior to adjournment) and Christina DeLance, Board Inspector (via web)

Guests: Emma Shouldice (via web); Chad Dufour (via web); and Kathleen Wobby (via web).

2. Approval of previous minutes:

The board unanimously approved the minutes from the August 26th, 2020 board meeting.

3. Discipline: None

4. Topics for discussion:

- a. Ms. Phillips presented to the board her Executive Officer report and the recent pharmacy license approvals.
- b. Ms. Phillips reported on current legislative activity, with attention to the status of S.220 & S.233.
- c. The board agreed to move the October 28th, 2020 meeting to October 29th, 2020, due to conflicting schedules.
- d. Ms. Phillips & Mr. Gilman spoke to the board on the "Pharmacist well-being survey" developed at the 8/26/20 BOP meeting. An updated version of the survey was reviewed prior to distribution to Vermont's pharmacists. The board suggested sending follow-up surveys in the future and creating one to be sent to pharmacy technicians.

- e. Mr. Everett shared with the board his quarterly inspection activity report. A discussion about Vermont's "Investigative & Research Project" licensees ensued. Ms. DeLance noted the current lack of formatted guidance for inspecting such licensees.
- f. Annual officer election;
 - **Chair** - Mr. Carroll nominated Mr. Chatoff for board chair, Mr. Carpenter seconded the nomination. Mr. Carpenter moved to accept Mr. Chatoff as the 2021 Pharmacy board chair; Ms. Wernecke seconded the motion. The motion passed unanimously.
 - **Vice Chair** - Mr. Carpenter nominated Mr. Carroll for board vice chair, Ms. Haraden seconded the nomination. Mr. Carpenter moved to accept Mr. Carroll as the 2021 Pharmacy board vice chair; Mrs. Wernecke seconded the motion. The motion passed unanimously.
 - **Secretary** - Ms. Wernecke nominated Mr. Arisman for board secretary, Mr. Carroll seconded the nomination. Mr. Carpenter moved to accept Mr. Arisman as the 2021 Pharmacy board secretary; Mr. Carroll seconded the motion. The motion passed unanimously.

5. Public Comment:

None.

6. Adjournment:

Mr. Carpenter made a motion to adjourn the meeting at 10:48 A.M. Mr. Carroll seconded the motion. Motion passed.

Next Scheduled Meeting – Thursday, October 29th, 2020
Please check the [OPR Meeting Calendar](#) for updates