

**Vermont Board of Real Estate Appraisers**  
Corner of State Main in the City Center  
89 Main Street  
3<sup>rd</sup> Floor  
Montpelier, VT 05602

December 3, 2014 at 9:00 a.m.

**Agenda**

- 1. Call meeting to order at 9:00 a.m.**
- 2. Approval of October 1, 2014 minutes**
- 3. Case Manager Report – Carla Preston**
- 4. Hearing/Stipulation**

**10:00 a.m.** – 2013-759 – Hearing – John P. Rogers Jr.

- 5. Motions**

Brett K. Schermerhorn 2013-758 – Respondent's Motion for Stay and Respondent's Motion to Amend Judgment  
State's Opposition to Respondent's Request for a Stay and Respondent's Motion to Amend Judgment.

- 6. Applications:**

Terence Farmer – Reinstatement – approved

- 7. Discussion Items:**

- a. Update on Background checks/fingerprinting – National Mortgage Brokers licensing System
- b. Orientation program – AQB required
- c. CE approval work sheet
- d. ASC Audit review – final
- e. Review of §3319a. Appraiser Trainee Registration – specifically direct supervision.
- f. Application approvals before January 1, 2015.

- 8. Education courses for review**

**Appraisal Institute**

Online 15-Hour National USPAP Equivalent Course for 14/CE & 15/QE – AQB approved – **expires 12-31-15**  
Supervising the Trainee Appraiser: National Regulations & Responsibilities for 4/CE – George

**Massachusetts Board of Real Estate Appraisers**

Appraising Historic Properties for 7/CE – Kurt

The Relocation Appraisal for 7/CE – Kurt

Basic Appraisal Procedures for 28/CE & 30/QE – AQB approved – **expires 11-25-17**

Supervisory Appraiser/Trainee Appraiser Course for 4/CE – George

Understanding and Using Comparable Transactions for 7/CE – Kurt

**McKissock LP**

The Dirty Dozen for 3/CE – AQB approved – **expires 12-20-17**

A Review of Disciplinary Cases for 3/CE – AQB approved – **expires 7-26-17**

Fundamental Concepts of Analysis for 7/CE – AQB approved – **expires 9-23-17**  
Expert Witness for Commercial Appraisers for 12/CE – AQB approved – **expires 8-28-17**  
Appraisal of Land Subject to Ground Leases for 7/CE – AQB approved – **expires 7-27-17**  
Expert Witness Testimony: To Do or Not to Do for 7/CE – AQB approved – **expires 5-12-17**

**Appraisal University**

Site Analysis and Valuation for 7/CE – AQB approved – **expires 7-16-17**

**American Society of Farm Managers & Rural Appraisers**

15 Hour National USPAP for 14/CE & 15/QE – AQB approved – **expires 12-31-15**

**9. FYI:**

**10. Adjourn**

**Next Meeting: February 4, 2014 at 9:00 a.m.**