

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402  
**Unapproved Minutes**  
**Meeting of Tuesday, October 18, 2016**

1. The meeting was called to order at 9:01 a.m.

Members present: Charles Rockwell, L.S., Chairman; Susan Senning, Secretary; Joseph Nalette, L.S.; Joseph Flynn, L.S.; John Diebold, L.S. Absent: Timothy Short, L.S. Vice-Chair and Dorothy Hayden.

OPR Personnel present: Larry Novins, Board Counsel; Lauren Hibbert, Prosecuting Attorney; Carla Preston, Case Manager; Tara Grenier; Kara Shangraw, Licensing Board Specialist; and Aprille Morrison, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the June 21<sup>st</sup> meeting. Mr. Nalette made a motion, seconded by Ms. Senning, to approve the Minutes of the June 21, 2016 meeting as presented. Motion passed.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

The Board reviewed the exam questions for the October 28, 2016 State Specific exam.

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston gave her Case manager's report, there are currently 10 pending cases. Ms. Hibbert discussed the new Investigative team review procedure updates with the Board.

7. **Applications / (See Appendix A):**

The Board discussed the Portfolio from Gerald Stockman. Mr. Diebold has been assigned to Mr. Stockman's portfolio.

The wall certificates for individuals approved from previous meetings have been signed.

8. **Continuing Education Courses - Education Committee to Report:**

The Committee approved the following course since the June meeting:

"Boundaries and Easements"	6.5 PDH	CE431-1016
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**"Multiple requests"** submitted by Heather Firetog with NYSAPLS, requesting approval for multiple hours of continuing education credit. The Board took action as indicated below:

- Easement Law in New York State (8 hours) – Approval number issued, CE432-1016
- Real World Use of Mobile LiDAR (1.5 hours) – Approval number issued, CE433-1016
- Bathymetric Surveying and Mapping (1.5 hours) – An Introduction for Land Surveyors – Approval number issued, CE434-1016
- Contract Law for Land Surveyors (1.5 hours) – Approval number issued, CE435-1016
- Positioning NYSNet with the National Spatial Reference System (NSRS) (1.5 hours) – Approval number issued, CE436-1016

## 8. Continuing Education Courses - Education Committee to Report – Continued:

- Aspects of Research, Reconnaissance and Reports (4 hours) – Approval number issued, CE437-1016
- Programming the HP35s (1.5 hours) – Approval number issued, CE438-1016
- Case Study: Highway Boundary Right-of-Way Report (4 hours) – Approval number issued, CE439-1016
- Forensic Surveying (4 hours) – Approval number issued, CE440-1016
- Statute of Frauds & the Surveyor (Part 1) (4 hours) – Approval number issued, CE441-1016
- Statute of Frauds & the Surveyor (Part 2) (4 hours) – Approval number issued, CE442-1016
- Lines Marked and Surveyed (4 hours) – Approval number issued, CE443-1016
- Ethical Practices for the Land Surveyor (1.5 hours) – Approval number issued, CE444-1016
- Riparian and Littoral Law in New York State (4 hours) – Approval number issued, CE445-1016
- Re-Engineering Surveyors and Their Businesses (4 hours) – Approval number issued, CE446-1016
- The Science of Surveying Measurements (4 hours) – Approval number issued, CE447-1016
- Managing the Development of Surveying Staff (1.5 hours) – Approval number issued, CE448-1016
- Whatever Floats your Boat (4 hours) – Approval number issued, CE449-1016
- The NYC Grid: Retracing Surveyor John Randel Jr's footsteps from 1<sup>st</sup> Street to 155<sup>th</sup> Street (1.5 hours) – Approval number issued, CE450-1016
- Introduction to the new Geospatial Accuracy Standards (1.5 hours) – Approval number issued, CE451-1016
- GIS for Land Surveyors (1.5 hours) – Approval number issued, CE452-1016
- Environmental Law for Land Surveyors (1.5 hours) – Approval number issued, CE453-1016
- Field to Finish with Carlson Software (4 hours) – Approval number issued, CE454-1016
- UAV Surveying I (1.5 hours) – Approval number issued, CE455-1016
- UAV Surveying II (1.5 hours) – Approval number issued, CE456-1016
- Navigating the Adirondack Park Agency (1.5 hours) – Approval number issued, CE457-1016
- Lands of the New York City Watershed (4 hours) – Approval number issued, CE458-1016
- Educating and Training Survey Technicians (4 hours) – Approval number issued, CE459-1016
- 2015-2016 Legislative Update (1 hour) – Approval number issued, CE460-1016
- No Other Way Safely: A DOT's Call for Survey Grade Mobile Mapping (1.5 hours) – Approval number issued, CE461-1016
- UAV Surveying Webinar (1 hour) – Approval number issued, CE462-1016
- Utility Damage Prevention: A Shared Responsibility (1 hour) – Approval number issued, CE463-1016
- Survey Reports – Contents, Purpose & Use (1 hour) – Approval number issued, CE464-1016
- GPS Survey: Wrong State . . . Wrong Zone . . . Now What (1 hour) – Approval number issued, CE465-1016
- Dendrology for Land Surveyors (8 hours) – Approval number issued, CE466-1016

The following course was **not** approved because it is not related to the practice of Land Surveying in the State of Vermont:

- How to Write a Business Plan

**8. Continuing Education Courses - Education Committee to Report – Continued:**

“**VSLs December Round Tables**” submitted by Kelly Collar, requesting approval for 6 hours of continuing education credit. The Board approved the course. Approval number issued, CE467-1016.

“**CET-2012 Surveying II & What is a Land Surveyor?**” submitted by John Diebold, requesting approval for a total of 10 hours of continuing education credit. The Board reviewed his information. Based on the information submitted, Mr. Flynn made a motion, seconded by Mr. Nalette to grant 3 hours of continuing education credits. Motion failed 2-1, Mr. Diebold and Mr. Rockwell abstained.

“**Multiple requests**” submitted by Gregory Brown, requesting approval for multiple hours of continuing education credits. The Board approved the courses, see approvals below:

- Best Practices in GNSS Surveying (7 hours) – Approval number issued, CE468-1016
- 2015 Case Studies Seminar (7 hours) – Approval number issued, CE469-1016
- 2016 ALTA / NSPS Land Title Surveys (6.5 hours) – Approval number issued, CE470-1016
- Applications of LiDAR in New Hampshire (7 hours) – Approval number issued, CE471-1016
- Roads, Roads, and More Roads (6.5 hours) – Approval number issued, CE472-1016

The Board discussed having a procedure in place for individuals who have received continuing education that has not been formally approved by the Board.

**9. NCEES Correspondence:**

**10. Miscellaneous Correspondence:**

**11. Other Business:**

Director Benjamin discussed with the Board its budget. Ms. Senning made a motion, seconded by Mr. Nalette, to leave the budget as is and review it in the next fiscal year. Motion passed unanimously.

The Board held the Election of Officers. Mr. Nalette made a motion to keep the same slate of officers, seconded by Mr. Diebold. Motion passed unanimously. The results of the election are as follows:

Chair – Charles Rockwell; Vice-Chair – Timothy Short; Secretary – Susan Senning.

Mr. Flynn discussed with the Board that the NCEES exam has gone to computer based testing. The Northeast and Southeast Zone meeting will be held April 24-27, 2017 in St. Thomas, two Board members can attend. And a representative from the NCEES is planning on attending an upcoming board meeting for the engineering board and would like to meet with the land surveyors as well.

**12. Public Comment:**

**13.** There being no further business the meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Kara Shangraw and Aprille Morrison, Licensing Board Specialists  
Office of Professional Regulation

**Appendix A**

<b>Name of Board Member Assigned</b>		<b>Timothy Short</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio

<b>Name of Board Member Assigned</b>		<b>Charles Rockwell</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

<b>Name of Board Member Assigned</b>		<b>Joseph Flynn</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

<b>Name of Board Member Assigned</b>		<b>Susan Senning</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Falk, Michael	David Rose	9-18-12 / 4427.75

<b>Name of Board Member Assigned</b>		<b>Joseph Nalette</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Morris, Timothy	Russell Brown	10-15-13 / 950

<b>Name of Board Member Assigned</b>		<b>John Diebold</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Fuller, Aaron	Allen Newton	6-18-13 / 956
Stockman, Gerald	Joseph Flynn	Portfolio