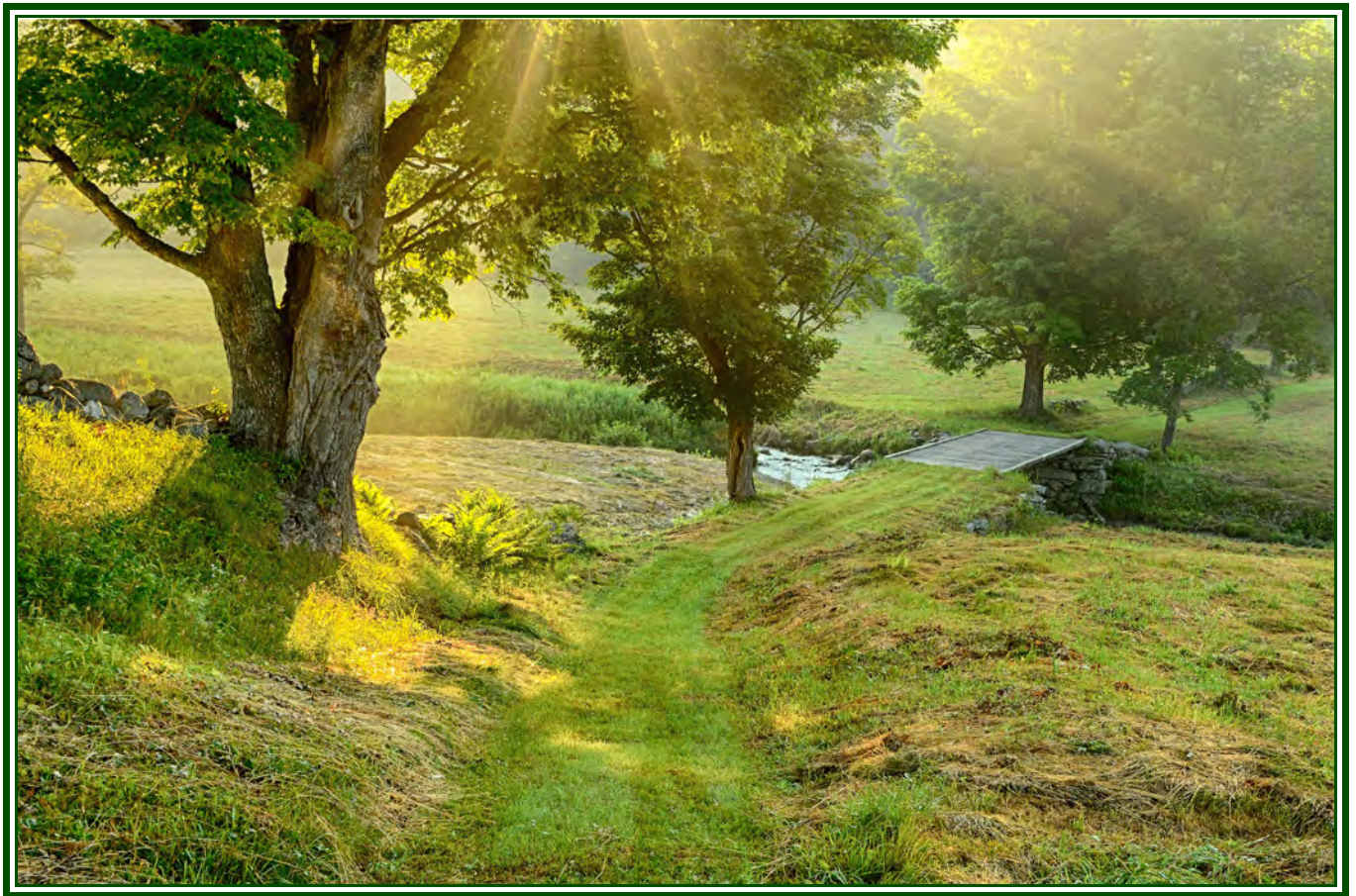


Cavendish Vermont



Town and School District 2017 Annual Report

**Includes Budgetary Reports for the
Fiscal Year Ending June 30, 2017**

TOWN OFFICE HOURS

Monday through Friday. 9:00 a.m. to 4:30 p.m.
Wednesday. Clerk's Office open until 6 p.m.
(by appointment)

During the period March 2018 through February 2019 the Town Office will be closed to observe the following holidays:

Good Friday.	Fri., March 30, 2018
Memorial Day.	Mon., May 28, 2018
Independence Day.	Wed., July 4, 2018
Labor Day.	Mon., Sept. 3, 2018
Columbus Day.	Mon., Oct. 8, 2018
Veterans Day (observed).	Mon., Nov. 12, 2018
Thanksgiving Day.	Thurs., Nov. 22, 2018
Christmas.	Tues., Dec. 25, 2018
New Years Day.	Tues, Jan. 1, 2019
Martin Luther King Day.	Mon., Jan. 21, 2019
Presidents' Day.	Mon., Feb. 18, 2019

In addition, the Town Clerk's Office will be closed on all election days.

MEETING HOURS AND DATES

Cavendish Town Elementary School Regular Board Meetings: 3rd Tuesday of each month at 5:30 p.m. at C.T.E.S.

Green Mountain Union High School Regular Board Meetings: 2nd Thursday of each month at 6:00 p.m. at G.M.U.H.S.

Library Board Meetings: 1st Wednesday of every other month at 5:15 p.m. at the Library

Planning Commission Meetings: 1st Wednesday of each month at 6:30 p.m. at the Town Office.

Select Board Regular Monthly Meetings: 2nd Monday of each month at 6:30 p.m. in the meeting room of the Town Office Building.

Water Board Meetings: 5:00 p.m. on the 4th Monday of every other month, February through December at the Town Office.

The Vermont Journal newspaper is to be used for legal notices.

TOWN CLERK VEHICLE REGISTRATION RENEWALS

Vermonters may renew selected vehicle registrations and receive temporary "R" stickers from your local Town Clerks. For more information, please call the Town Clerk's Office at 226-7291 or 226-7292.

Front Cover Photo "Bridge Over Stream" by Winston Churchill

TOWN OF CAVENDISH VERMONT

Population 1470 (2000 census)

Registered voters 1131

Annual Report of the Town Officers for the Fiscal Year ending June 30, 2017

2017 CAVENDISH TOWN AUDITOR'S REPORT

I have reviewed the accompanying financial statements of Cavendish, its water and sewer departments, its various officials, and the Cavendish Fletcher Community Library as of and for the year ended June 30, 2017 as per the table of contents. I conducted my review in accordance with 24 VSA §§ 1681-1684, which, among other things, require that I examine and adjust the accounts of all town officers and all other persons authorized by law to draw orders on the town treasurer. My objectives were to validate the correctness of the town accounts, to detect fraud or errors in these accounts, and to verify the town financial condition and operating results as of and for the year ended June 30, 2017. To accomplish these objectives I obtained an understanding of operations and I reviewed accounting systems, cash handling procedures and segregation of duties. The financial statements referred to above present on a modified cash basis, the respective financial positions as of June 30, 2016 and the results of operations for the year then ended.

Since the town auditor has no authority to audit the Cavendish town school finances, I have conducted no review of those books or of that system.

The Governmental Accounting Standards Board (GASB) promulgates rules that apply to government entities such as the Town of Cavendish. In GASB Statement No. 68, Accounting and Reporting for Pensions, each town participating in a cost-sharing, multiple-employer defined benefit pension plan must recognize its proportional share of total pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense. This requirement became effective for the year ended June 30, 2015 and applies to Cavendish since Cavendish participates in the Vermont Municipal Employee Retirement System (VMERS). VMERS most recent reporting period is for the fiscal year ended June 30, 2016. Cavendish's appropriate proportions of the pension liabilities reported by VMERS are as follows:

Proportional Share of Net Pension Liability: \$240,829

Deferred Outflows of Resources: \$126,360

Deferred Inflows of Resources: \$ 0

Pension Expense: \$66,050

Since Cavendish reports annual results on the modified cash basis and VMERS reports results on an accrual basis, pension expense differs slightly from amounts in the Cavendish report.

I sincerely thank the town office staff, Ginny, Diane, Jen, Bruce, Rich and Brendan for their invaluable and gracious assistance in compiling my part of this year's report. There are still two openings for Auditors in Cavendish, so if you have a desire to serve your town, and have some ability to work with books and numbers, please contact me or anyone in the town office.

Peter J. LaBelle, Town Auditor

ELECTED OFFICIALS

	Term Expires		Term Expires
Town Moderator:		Town Clerk:	
Michael Ripley	2018	Diane McNamara	2020
Town Agent:		Town Treasurer:	
vacant		Diane McNamara	2020
Auditors:		School District Moderator:	
Peter LaBelle	2018	Michael Ripley	2018
vacant			
vacant		Cavendish School Directors:	
Selectmen:		Gene Bont	2018
Bob Glidden	2020	Barbara Dickey	2018
Jillian Flinn (resigned)	2018	Katie Hamlin (resigned)	2020
Mark Huntley	2018	Fred Marin	2019
Michael Ripley	2018	Doug McBride	2018
George Timko	2019		
First Constable:		G.M.U.H.S. Directors:	
Seth Perry	2018	Gene Bont	2018
		Kathleen Lamphere (appointed)	2018
		Bruce Pollard (resigned)	2019
Town Grand Juror:		Justice of the Peace:	
Theresa McNamara	2018	Daniel Churchill (R)	2019
Library Trustees:		Barbara Dickey (I)	2019
Robert Evens	2018	Wendy Regier (I)	2019
Julia Gignoux	2020	Sara Stowell (I)	2019
Gloria Leven	2022	Richard Svec (I)	2019
John White	2021	Janelle M Wilfong (I)	2019
Jannelle Wilfong	2019	Ginger Wilk (I)	2019
Listers:		Trustee of Public Funds:	
Diane McNamara	2018	Daniel W. Churchill	2019
Jane Pixley	2019	Cheryl Leiner	2020
Claire Walker	2018	Jane Pixley	2018

Town of Cavendish Annual Town Meeting
March 6th, 2017

The legal voters of the Town of Cavendish met at the Cavendish Town Elementary School in Proctorsville, Vermont with 62 citizens in attendance:

Mike Ripley, Moderator, called the meeting to order at 9:09 pm and read the Annual Town Meeting Warning in its entirety.

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

Article 2: Shall the legal voters of the Town of Cavendish approve the issuance of a municipal bond in the amount not to exceed \$790,000 for the purpose of complete replacement of the Town Wastewater Treatment Plan Aeration System. [by Australian Ballot]

Mike Ripley, Moderator, informed those present that the above Articles 1 and 2 are to be voted on by Australian Ballot tomorrow, March 7th, 2017, with the polls opening at 10:00 am and closing at 7:00 pm. The polls are located at the Cavendish Town Elementary School.

Article 3: To see if the voters will accept the 2016 Town Report.

Motion: *Richard Svec made a motion to accept the 2016 Town Report/Margo Caulfield seconded the motion.*

Rich proposed a revision of text on Page 4, Paragraph 5 of the February 29, 2016 Town Meeting Minutes as follows:

Rich Svec pointed out that the number that we will be voting on for this article is \$1,344,981 as that is the Selectmen's budget. He wanted voters to further understand that, at this time, the figures for estimated local shortfall and veteran's exemptions as shown in the report are only estimates because those numbers are significantly influenced by whatever the education tax rate is set at and we do not receive that information from the Vermont Department of Education until the first of July.

Diane McNamara pointed out that Julia Gignoux's term which is listed on Page 2 of the Town Report expires in 2020, not 2017, and should be corrected. It was also noted by Diane that Wendy Regier and Barbara Dickey ran for the position of Justice of the Peace as Independents not Democrats.

Motion: *Abe Gross moved/Margo Caulfield seconded a motion to amend the motion to include these corrections. Rich Svec accepted the amendment to his motion.*

Vote: **The Moderator called the question and announced that the ayes have it and you have accepted the 2016 Town Report with the noted corrections.**

Article 4: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Motion: *Roxie Farrar made a motion to approve Article 4/Carl Snyder seconded the motion.*

Vote: **The Moderator called the question and announced that the ayes have it and the motion has passed.**

Article 5: To see if the legal voters of the Town of Cavendish will authorize an expenditure not to exceed \$20,000 to construct a new building at the Transfer Station for storage and processing of electronic and universal waste.

Bruce McEnaney, Assistant Town Manager, asked for permission to speak as a non-resident in order to comment on the above article. Bruce explained that, between the time the town report printed and now, the Solid Waste District approved a grant disbursement in the amount of \$16,000 to the Town of Cavendish. Bruce said that the amount now needed is \$4,000.00.

Motion: *Rich Svec proposed an amendment to Article 5 to replace the amount of \$20,000 with \$4,000. Karlene Glidden seconded the motion.*

There was concern voiced by citizens that the article authorizes an expenditure not to exceed \$20,000 and that amount is being changed to \$4,000. The expenditure will definitely exceed the \$4,000.

Rich Svec withdrew his amended motion and proposed the following motion: *To see if the legal voters of the Town of Cavendish will authorize a special appropriation in the amount of \$4,000 to assist with the construction of a new building at the Transfer Station for storage and processing of electronic and universal waste. Karlene Glidden seconded the motion.*

Motion: *Abe made a motion/Larry Wilfong seconded the motion to amend the article to read: To see if the legal voters of the Town of Cavendish will authorize a special appropriation in the amount of \$4,000 to assist with the construction of a new building at the Transfer Station for storage and processing of electronic and universal waste with the total cost of the project not to exceed \$20,000.*

Vote: *The Moderator called the question and announced that the results are 14 votes in favor and 20 votes opposed. The motion did not pass.*

Motion: *Pete Labelle made a motion to amend the dollar amount in the current motion on the floor from \$4,000 to \$20,000 with the new motion to read: To see if the legal voters of the Town of Cavendish will authorize a special appropriation in the amount of \$20,000 to assist with the construction of a new building at the Transfer Station for storage and processing of electronic and universal waste with the total cost of the project not to exceed \$20,000. Ed May seconded the motion.*

Vote: *The Moderator called the questions and announced that the ayes have it and the motion has passed.*

Article 6: To see if the legal voters of the Town of Cavendish will approve the amount of \$2,141, a Town surplus realized from Fiscal Year 2015-2016 to be used to help offset Town expenses for FY 2017-2018.

Motion: *Rich Svec moved/Carl Snyder seconded a motion to approve Article 6.*

Vote: *The Moderator called the questions and announced that the ayes have it and the motion has passed.*

Article 7: Will the voters adopt the Fiscal Year 2017-2018 Town Budget as proposed by the selectmen.

Motion: *Roxie Davis moved/Pete Labelle seconded a motion to approve Article 7. Rich Svec moved to amend the article to include the total budget number of \$1,371,454. Pete Labelle seconded the motion.*

Vote: *The Moderator called the questions and announced that the ayes have it and the motion has passed.*

Article 8: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support the Fiscal Year 2017-2018 Budget as well as the veterans' exemptions and the local agreement shortfall and any special appropriations as may be approved by the voters.

Motion: *Rich Svec moved/Ed Garrow seconded a motion to approve Article 8.*

Vote: *The Moderator called the questions and announced that the ayes have it and the motion has passed.*

Article 9: To transact any other business legal and proper when met.

Claire Walker expressed her concern that approval of the Article 2 Bond Vote will result in an increase in the municipal utility rates. She also wondered why she wasn't seeing the results of the Solar Array electrical savings on her utility bill.

Brendan McNamara stated that the wastewater treatment plant aeration system has reached the end of its useful life and this project has become a necessity. At this time, the town can take advantage of some great funding opportunities as the state is offering loan forgiveness of 50% on the design and engineering and possibly 50% on the construction portion. He said that she is correct to expect an increase in utility rates.

Rich Svec spoke about the WWTP project and confirmed that this project is necessary. He encouraged voters to approve Article 2. Rich also explained that there have been savings, particularly at the wastewater treatment plant, as a result of the solar array and, at this time, those funds are being used to reduce the principal balance of the bank note.

Abe Gross requested an update on the Town Garage. Brendan explained that the 2006 - 10 wheel truck was a total loss and we were able to replace it with a truck from Reed's that met our specifications. The total price was \$204,566 with warranties. The insurance company informed us this week that we will receive \$52,000 for the 2006 truck damaged in the fire.

Two other trucks were also damaged by smoke, melting, wiring harnesses, etc. and are currently at Reed's to be repaired, cleaned and inspected. We are currently using a rental truck from Reed's; the cost of which is covered by our insurance. Fortunately, our Ludlow neighbors offered us the use of one of their trucks for which we are very appreciative.

The building and tools are still being assessed by the insurance adjusters and we don't have that information at this time. Brendan said he would like to take this opportunity to thank all of the people in surrounding towns and the people in our community for all of the offers of help. In particular, he wished to thank our Fire Departments. He stated that their service is tremendous every day but especially those two very long days.

Rich Svec wanted to comment that, given the circumstances of the catastrophic garage fire and what they have had to work with; our town highway crew did a great job with storm events occurring since that time. Brendan McNamara said he would second that and there was applause for the highway employees.

Pete Labelle encouraged voters to read the Energy Committee report located on page 52 of the town report. He stated that the main project of the Energy Committee right now is the weatherization of homes so that people are comfortable in their homes and can save energy and money. He said that he or any member of the energy committee would be happy to discuss this and to feel free to call them.

Rich Svec said that, because this information wasn't mentioned in the Town Report under vital records, he would like to point out that one of the town's long term employees, Ralph Strong, passed away this past year. Rich wanted to make sure people knew this and to say thanks to Ralph for his service.

Adjourn: Rich Svec made a motion/Carl Snyder seconded the motion to adjourn at 10:31 p.m. All voted in favor.

Attest: Diane M. McNamara (ss)
Diane M. McNamara, Town Clerk

Prior to the annual Town meeting being called to order, Matthew Birmingham made the following speech in recognition of Richard Svec's retirement after 29 years of serving as Town Manager.

"I do not believe there is any job anywhere on the planet that is more difficult than that of a town manager in a small rural town in Vermont. You have to wear many hats. You have 5 bosses on the Selectboard, 1,000 bosses in the citizens that live in the town that you take care of. When you consider the fact that the average longevity of a town manager is about 2 years and 2 minutes, the fact that he's been here for this length of time suggests something about you and something about him.

In July of 1988, you were fortunate enough to hire Richard Svec who has been your town manager since then until 2017. Richard has been, in my view and I trust in yours, a dedicated, hardworking, kind, considerate town manager. He has worn those hats well. He has served the Town of Cavendish well. He has done remarkable work. It has been a pleasure to work with him. I remind you that he has been here 29 years and has worked under 26 different Selectboard members.

There is another side of Richard that I would like to point out. When Hurricane Irene happened in 2011, Rich called me for help and we managed to get together a soccer team to work in town and Rich was our chauffeur, delivering us to the many areas in town to help people clean up. At Christmas, he is also responsible for distributing holiday baskets to people in town and this year delivered 44 of them. Richard is also the administrator of the Cavendish Family Fund and is there to help someone in need. That kind of work isn't in the Town Manager's job description.

I have been asked to inform you that there is a retirement dinner for Richard on April 2nd from 3:00 – 5:00 at Murdocks. All are welcome to attend.

That being said, would you please join me in a standing ovation to Richard Svec!"

Australian Ballot Results - March 7, 2017

Town Moderator - 1 yr	Michael J Ripley	Votes	186
Town School Moderator - 1 yr	Michael J Ripley	Votes	184
Selectman - 1 yr (2 positions)	Jillian Flinn	Votes	164*
	Mark A Huntley	Votes	119*
	Larry Wilfong	Votes	81
Selectman - 3 yrs	Robert W Glidden	Votes	180
Town Agent - 1 yr	No One Elected		
First Constable - 1 yr	Seth Perry	Votes	164
Lister - 1 yr	Claire L Walker	Votes	181
Auditor - 1 yr	Peter LaBelle	Votes	186
Auditor - 2 yrs	No One Elected		
Auditor - 3 yrs	No One Elected		
Town Clerk - 3 yrs	Diane McNamara	Votes	197
Treasurer - 3 yrs	Diane McNamara	Votes	196
Town School Director - 1 yr (2 positions)	Barbara Dickey	Votes	166
	Doug McBride	Votes	177
Town School Director - 3 yrs	Katie Hamlin	Votes	179
GMUHS Director - 2 yrs	Bruce Pollard	Votes	172
Library Trustee - 4 yrs	John C White	Votes	177
Library Trustee - 5 yrs	Gloria Leven	Votes	193
Town Grand Juror - 1 yr	Theresa H McNamara	Votes	197
Trustee of Public Funds - 2 yrs	Daniel Churchill	Votes	184
Trustee of Public Funds - 3 yrs	Cheryl Leiner	Votes	180
Cavendish Town School District Budget		Yes -	132
		No -	79

Selectmen's Organizational Meeting - March 13, 2017

Animal Control Officers:

Jillian Flinn
Seth Perry

Animal Pound:

Lucy MacKenzie Humane Society
Springfield Humane Society

Budget Committee:

Dan Churchill

Board of Water Commissioners:

Robert C. Glidden
Gerry Martel
Brendan McNamara
Howard Pixley
Leon Woods

Chairman of Select Board:

Robert W. Glidden

Vice-Chairman of Select Board:

George Timko

Clerk of Select Board:

Mike Ripley

Collector of Delinquent Taxes:

Brendan McNamara

Emergency Management Coordinator:

Michael Ripley

Energy Coordinator:

Richard Svec

Fence Viewers:

Hollis Quinn, Jr.

Fire Warden:

Roger Sheehan

Green-Up Committee:

Tim Calabrese
Diane McNamara

Health Officer:

Doris Eddy

Inspector of Lumber, Shingles & Wood:

Wayne Gilcris

Official Newspaper of Advertisement:

Vermont Journal

Regional Planning Commissioner:

Etienne Ting

Rep. Regional Trans. Advisory Comm:

John Saydek

Select Board Rep. Local Planning Comm:

Mark Huntley

Solid Waste District Representative:

Bruce McEnaney

Solid Waste District Representative Alt:

Brendan McNamara

Town Manager:

Brendan McNamara

Town Planning Commissioners:

Tim Calabrese
Daniel Churchill
Wendy Regier
John Saydek
Etienne Ting
Dan Willey
Robert Williams, Sr.

Town Rep.-Blk River Valley Senior Ctr:

Daniel Churchill

Town Rep.- Council on Aging Board:

Daniel Churchill

Town Service Officer:

Brendan McNamara

Tree Warden:

Tim Calabrese

Weigher of Coal:

Wayne Gilcris

WARNING
ANNUAL TOWN MEETING
March 5th and March 6th, 2018

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet at the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00) o'clock Monday evening the fifth (5th) day of March 2018 and at ten (10:00) o'clock in the forenoon on Tuesday the sixth (6th) day of March 2018 to transact the following business:

Tuesday, March 6, 2018
By Australian Ballot
The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

Monday, March 5, 2018
at Seven (7:00) o'clock PM
[Town Meeting Conducted First Followed By Town School Meeting]

Article 2: To see if the voters will accept the 2017 Town Report.

Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Article 4: To see if the legal voters of the Town of Cavendish will vote to dissolve the position of Town Constable as proposed by the Board of Selectmen.


Article 5: To see if the legal voters of the Town of Cavendish will approve the amount of \$796.00, a Town surplus realized from Fiscal Year 2017-2018, to be used to help offset Town expenses for FY 2018-2019.

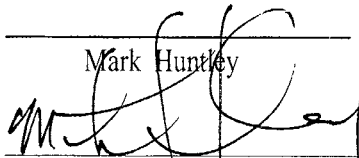
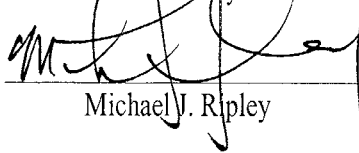
Article 6: Will the voters adopt the Fiscal Year 2018-2019 Town Budget as proposed by the selectmen.

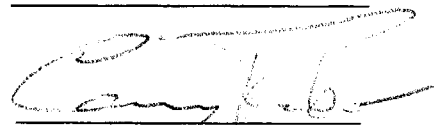
Article 7: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support the Fiscal Year 2018-2019 Budget as well as the veterans' exemptions and the local agreement shortfall.

Article 8: To transact any other business legal and proper when met.

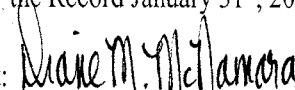
Dated at Cavendish, State of Vermont this 30th day of January, 2018.


Robert W. Glidden


Mark Huntley

Michael J. Ripley


George Timko

Received for the Record January 31st, 2018 at 9:00 A.M.

Attest:  Town Clerk
Diane M. McNamara



Annual Report of the Town Manager and Select Board

The past year has been an exciting one for the Town Of Cavendish paced with numerous changes, some expected and others not. We would like to begin this year's report by thanking all of the people of Cavendish who contribute in countless ways to making our town so special. From our dedicated staff to all those who serve on boards, committees, commissions or volunteer countless hours in our community, thank you!

On February 15th, 2017 at approximately 6:00pm, a fire broke out at 1932 Main Street, the site of the Town Highway Garage. With more than 8 different Fire Departments responding from the surrounding areas, the fire was extinguished in time to save a majority of the equipment but the building sustained major structural damage. After careful consideration of numerous options, the Select Board voted to construct a new Town Garage. In addition to constructing a new garage, the Select Board also voted to move the location. With construction beginning in the spring of 2018, the new location of the Town High Garage will be in what is currently the town sand pit.

It was determined that the start of the fire was due to a corroded battery terminal in the engine compartment of one of our town trucks. The truck was completely destroyed and was replaced by a 2017 International 7600 6x4 dump truck.

Planning continues in preparation of the replacement of Bridge #58 on Depot Street. Construction of the new bridge is set for the summer of 2019, with the utility crossing work set to be completed by summer 2018. The town is working with the Engineering firm, Weston and Sampson to complete plans to have the water and sewer lines bored under the riverbed ahead of bridge construction.

Bridge #22 (East Road) and Bridge #21 (Greenbush Road) are scheduled for replacement during the summer of 2018. The town solicited bids for both projects and awarded the bids to Gurney Brothers Construction. This is part of the State Structures Grant in which the State pays 90% of the cost with the town covering the remaining 10%. The cost required from the Town is \$31,800 for both bridges.

Construction is set for the replacement of the Wastewater Treatment Plant Aeration System. Dewatering and construction will start this summer with a completion date by the fall of 2018. This replacement will provide the town with a state of the art aeration system that meets all current state standards and requirements.

The Electronic Waste Building at the Town Transfer Station was completed in November and now provides an adequate space for processing and removal of all electronic waste. Improvements at the Town Transfer Station continue as we try to increase the efficiency and cleanliness of our facility.

The Planning Commission has spent a great portion of the year reviewing and preparing the Town Plan for adoption by the Town Voters. The Planning Commission and Select Board have both held hearings regarding the changes to the Town Plan in anticipation of an upcoming vote in the near future. We would like to thank all the members of the Planning Commission who have put many hours into this process.

Work continues by the Town Telecommunications Committee to improve the availability of high speed internet and cell phone service in town. Progress has been made, however this continues to be a concern. The Telecommunications Committee continues to work tirelessly to research any and all options to bring upgrade services to the affected areas of town.

We would like to point to a few areas of note in this year's Selectmen's budget. This year's total Selectmen's budget is \$1,465,959, a \$94,505 increase from last year's budget of \$1,371,454. Please note that while the FY 2018-2019 budget has seen an increase, it is almost exclusively contributed to three appropriations. Ludlow Ambulance Service, Town Bridge Fund and the Castle Hill Condominium and Cavendish Pointe appeals total \$134,300 of the FY 2018-2019 Selectmen's budget. The Ludlow Ambulance Service appropriation is up \$20,500 from last year's appropriation. The Town Bridge Fund shows an increase of \$46,800 to allow for the repairs of Bridge #21 and #22 as well as the final repayments of the Howard Hill Bridge Project. Finally the Castle Hill Condominium and Cavendish Pointe appeals line shows a one-time appropriation of \$40,000 to cover the refunds and credits issued to the condominium owners as a result of their successful appeal to the State. With these three appropriations being unavoidable, the Select Board strived to present the best possible budget to you, the voters, which will allow the town to continue bringing necessary services to our community.

In closing we would like to again thank the people of Cavendish for all you do to make our community what it is. The Board of Selectmen and the Town Manager thank you for the opportunity to operate this great town and appreciate your continued support.

Brendan McNamara
Town Manager

Robert Glidden, Chairman
Michael Ripley
George Timko
Mark Huntley
Cavendish Select Board



LIQUOR LICENSE REPORT

Jan 1, 2017 - Dec 31, 2017

5 - 1 st Class Licenses	@ 115.00 =	575.00
3 - 2 nd Class Licenses	@ 70.00 =	<u>210.00</u>
Total		785.00

My Voter Page and Online Registration

Secretary of State Jim Condos announced the launch of Vermont's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- Check Registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- And much more.

Online registration can be found at: <http://olvr.sec.state.vt.us> Registered Voters can log in at: <http://mvp.sec.state.vt.us>

DOG LICENSE REPORT

Jan 1, 2017 - Dec 31, 2017

	<u>No.</u>	<u>Amount</u>	<u>Rates for 2018:</u>
Male/Female Dogs	19		Dogs registered by April 1st:
Neutered/Spayed Dogs	160		\$ 9.00 Neutered Male or Spayed Female
Totals	179		\$ 13.00 Male or Female
State of Vermont Fees		895.00	<u>Dogs registered after April 1st:</u>
Town Clerk Fees		358.00	\$ 11.00 Neutered Male or Spayed Female
Town of Cavendish Fees		<u>432.00</u>	\$ 17.00 Male or Female
Totals		1685.00	

Rabies shots are good for 36 months (except for dogs under 2 years of age which are required every 12 months). Rabies certificates must be filed in the Town Clerk's Office. Neutered male certificates and spayed female certificates must be presented to the Town Clerk at the time of licensing.

Vermont Department of Health RABIES HOTLINE
1-800-472-2437 (1-800-4-RABIES) or 1-802-223-8697

Cavendish Residents and Taxpayers are reminded of Vermont Law governing dog registrations. For your reference, the statute can be accessed on-line at legislature.vermont.gov/statutes Title 20 Section 3581.

Animal Control Ordinance

Cavendish residents, taxpayers and visitors to the town should also be aware that Cavendish does have an **Animal Control Ordinance**. A copy of this ordinance, which has been in effect since 1999, is posted at the Town Office and copies are available to anyone requesting same. Please stop by the office, call or write us to request a copy.

Town of Cavendish Information Regarding Open Burning

As per Statute VSA T10 §565 and the Town of Cavendish Solid Waste Ordinance, **specific written permit may be granted by the Fire Warden** of the Town of Cavendish or his designee for the open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings and leaves. Such permit shall be granted provided that the Fire Warden is satisfied that no hazardous condition will be created by such burning and the emission of air contaminants will not create a danger to the health and property of the citizens of the Town of Cavendish. Permits which are issued under the provisions of the Town of Cavendish Solid Waste ordinance shall be only for a specified date and time and location and only for the burning of specified materials.

It is illegal by State statute to burn: plastic, garbage, paper and cardboard; tires and other rubber products; treated, painted or finished wood; tar paper or asphalt shingles.

When snow is covering the ground, trees, stumps, brush, leaves and untreated wood may be burned without a permit provided such burning is done in such a way as to not endanger persons or property.

Burning as permitted by the Town of Cavendish Solid Waste Ordinance shall be attended at all times and such fires shall be allowed to die out or be extinguished before sunset.

General Rules & Information about a Fire Warden's Permit for an Open Burn

- A permit to burn is required except when the ground is snow covered.
- Permits are valid only for the place and time stated.
- Permits in no way relieve the person to whom it is granted from any liability related to the fire or any damages it might cause.
- The person setting the fire must at all times have sufficient help and tools present to control the fire.
- Only natural wood material may be burned under such permits. Other materials burned require a State Air Pollution permit as well as this permit.
- The fire must not be left until it is entirely extinguished.
- Restricted materials cannot be used to ignite natural wood materials.
- Any special conditions written on an issued permit are to be considered as part of "conditions to burn".
- If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.
- Violation of the conditions of a permit to burn may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.
- If you do not understand the law or have further questions, contact your local forest fire warden before any burn.
- A permit may be canceled for cause at any time.
- If a controlled fire escapes, immediately call 911.

CAVENDISH FIRE WARDEN AND IMPORTANT TELEPHONE NUMBERS

Cavendish Fire Warden -	Roger Sheehan	226-7692
Fire Warden Keyman -	Robert Glidden	226-7302
Fire Warden Keyman -	Raymond Fitzgibbons	226-7288
Fire Warden Keyman -	Shane Turco	802-342-3935

FIRE WARDEN REPORT

I would like to take this opportunity to thank the people of Cavendish and Proctorsville for obtaining permits to burn.

We issued a total of 100 permits for the 2017 however ,we did have 2 illegal burns. When there is **SNOW** covering the ground, it is legal to burn without a permit. However, we would still like to be informed so we can let dispatch know where and when someone is burning in order to avoid unnecessary fire call outs.

Thank you to everyone that has followed these instructions this past year because it has been very helpful!

Also, I would like to thank everyone that donated to Smokey the Bear Fund. A special thank you to Wayne Gilcris for donating all the logs needed to build each foundation. We now have a Smokey the Bear located in Cavendish and Proctorsville letting people know if there is a fire danger.

Roger V. Sheehan, Sr
Cavendish Fire Warden

TOWN TREASURER'S REPORT

July 1, 2016 to June 30, 2017

Town General Account	130,859	
Cemetery Account	18,199	
Money Market Account	4,176	
Cash Box	100	
Cash Per Books July 1, 2016		153,334
Adjust for Outstanding Items		548,607
Cash in Bank July 1, 2016		701,941

Deposits & Interest:		
Town General Account	6,000,730	
Cemetery Account	3,633	
Money Market Account	505	
Total Deposits		6,004,868

Disbursements:		
Town General Account	6,470,502	
Cemetery Account	21,608	
Money Market Account	163	
Total Disbursements		6,492,273
Cash in Bank June 30, 2017		214,536
Adjust for Outstanding Items		(182,905)
Cash Per Books June 30, 2017		31,631

Town General Account	27,351	
Cemetery Account	0	
Money Market Account	4,180	
Cash Box	100	
Cash Per Books June 30, 2017		31,631

NOTES AND BONDS

	Balance July 1, 2016	Borrowed	Paid	Balance June 30, 2017
Delinquent Tax Note	250,000	0	0	250,000
Solar Construction Note	414,000	0	45,000	369,000
Tax Anticipation Note	150,000	0	150,000	0
Grant Rev. Anticipation Note	200,000	0	50,000	150,000

TOWN TREASURER'S OTHER ACCOUNTS

Bridge Capital Fund	
Certificate of Deposit Balance July 1, 2016	137,002
Bridge #45 - Reimburse State	(49,477)
Appropriation	7,500
Interest Earned	245
Balance June 30, 2017	95,270

Capital Equipment Fund	
Balance July 1, 2016	291,371
Replace 2006 International Dump Truck	(204,566)
Replace Truck #2	(155,794)
Insurance Reimbursement for Truck #2	52,500
Interest Earned	172
Appropriations from General Fund	75,000
Balance June 30, 2017	58,683

Darwin Story Fund	
Balance July 1, 2016	17,347
Interest Earned	18
Balance June 30, 2017	17,365

Cavendish Community Dev. Fund (RDAG)	
Balance July 1, 2016	28,068
Tree Work on Proctorsville Green	(4,971)
Interest Earned	28
Balance June 30, 2017	23,125

Town Office Playground Fund	
Balance July 1, 2016	1,325
Interest Earned	1
Balance June 30, 2017	1,326

Act 60 Reappraisal Fund	
Balance July 1, 2016	57,576
Interest Earned	57
Deposit - State of Vermont	10,030
Balance June 30, 2017	67,663

Cavendish Community Dev. & Infra. Fund	
Balance July 1, 2016	7,153
Interest Earned	1
Balance June 30, 2017	7,154

Fletcher Field Fund CD	
Balance July 1, 2016	18,832
Interest Earned	18
Balance June 30, 2017	11,850

Town Treasurer's Other Accounts - continued

Office Renovation Fund CD	
Balance July 1, 2016	101,282
Interest Earned	154
Balance June 30, 2017	101,436
Office Renovation Fund MM Account	
Balance July 1, 2016	31,852
Appropriation	1,000
Interest Earned	30
New Heat Pumps	(12,860)
Balance June 30, 2017	20,022

Cavendish Family Service Fund	
Balance July 1, 2016	7,151
Interest Earned	4
Donations	500
Withdrawals	(2,543)
Balance June 30, 2017	5,112

Transfer Station Closure Fund	
Balance July 1, 2016	4,873
Interest Earned	2
Appropriation	200
Balance June 30, 2017	5,075

Highway Blasting Fund	
Balance July 1, 2016	1,782
Interest Earned	2
Balance June 30, 2017	1,784

Ballantine Animal Fund	
Balance July 1, 2016	1,090
Interest Earned	1
Balance June 30, 2017	1,091



Town of Cavendish Special Funds Account

	Balance 07/01/16	Deposits & Interest	Withdrawal	Balance 06/30/17
Book Restoration Fund	26,276	4,434	0	30,710
Cemetery Blasting Fund	5,035	101	0	5,136
Cemetery Capital Fund	5,762	400	0	6,162
Cemetery Equipment Fund	3,344	1,000	0	4,344
Cemetery Mapping Fund	3,003	301	0	3,304
Map Digitization Fund	431	1	0	432
Office Equipment Fund	4,520	1,000	0	5,520
Office Vault Equip. Fund	201	0	0	201
Parcel Map Update Fund	12,618	1,001	0	13,619
Records Microfilming Fund	851	650	0	1,501
Garage Pole Barn Fund	5,001	250	0	5,251
Tree Program Fund	5,279	400	0	5,679
Town Energy Fund	0	500	277	223
Town Planning Fund	3,409	354	0	3,763
Town Website Fund	4,879	251	0	5,130

Greven Field Restoration Fund	
Balance July 1, 2016	4,236
Interest Earned	3
Balance June 30, 2017	4,239

Town of Cavendish Balance Sheet as of June 30, 2017

ASSETS	TOWN	SEWER	WATER
Operating Cash on hand - General Funds	36,920	65,335	13,371
Delinquent Taxes/Accounts Receivable	256,099	47,123	60,172
Due from Sewer	56,215		34,781
Due from Water	85,022		
Tax Sale Costs Receivable	31,946		
Reimbursements Receivable	17,831		
Prepaid Expenses	9,435		
Due from Other Funds	29,419	11,851	9,446
Due from Library	9,151		
Total Assets	532,038	124,309	117,770

LIABILITIES			
Delinquent Tax Note	250,000		
Vtrans Match	49,477		
Grant Anticipation Note	150,000		
Other Payables	(1,017)		
Prepaid Taxes	6,005		
Due to Other Funds	31,277	34,781	
Due to Trustees of Public Funds	500		
Due to General Fund		56,215	85,022
Current Portion of Long Term Debt	45,000	30,000	58,961
Total Liabilities	531,242	120,996	143,983

Surplus (Deficit)	796	3,313	(26,213)
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**Revenues Compared With Estimates
July 1, 2015 to June 30, 2016**

	16-17 Projected	16-17 Actual	17-18 Projected	18-19 Projected
State Aid Highway	113,840	113,822	114,240	114,600
Transfer Station- Tokens	36,000	49,694	41,000	48,000
Licenses, Fees & Permits	1,200	1,523	1,200	1,500
Delq. Tax, Penalties & Interest	80,000	143,469	80,000	80,000
Int. Past Due -current yr	11,000	11,853	11,000	11,000
Interest Earnings	500	277	250	250
Forest & Parks Payment	23,983	25,647	24,228	26,240
Surplus (from previous yr.)	0	2,414	2,141	796
Other Income	12,000	268,367	12,000	12,000
Town Taxes (Incl. St Hold Harmless)	1,086,998	984,671	1,105,935	1,192,113
Town Budget (+ LAS & VHE Est)	1,365,521	1,601,737	1,391,994	1,486,499

Other Income	
Railroad Tax	617
Highway Fines	13,659
Sale - Copies, Maps, etc.	1,951
Cemetery Fees	4,490
Recreation Department	8,224
Misc. Reimbursements	871
Sale of Scrap Metal/Glass/E-Waste	1,750
Lister Reimbursement	1,855
Sub Total	33,417
Fire Insurance Payments	69,550
FEMA Reimbursement	80,715
Tax Sale Revenue	84,685
Total Other Income	268,367

Reconciliation: Revenues To Deposits

Town Budget Revenue Raised	1,601,737
Other Collections and Transfers	(37,363)
Loans Deposited	0
Prepaid Taxes and Adjustments	1,843
Other Adjustments	(816)
Deferred Tax Revenue Adjustment	2,095
Rebates and Reimbursements from Other Funds	911,760
Adjustment for Outstanding Items	(21,854)

Tax Collections:	
For CTES & GMUHS	3,147,538
For State of Vermont Education Dept.	207,698
For F.D. #1 and F.D. #2	188,092

Total Deposits to Town General Account	6,000,730
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CAVENDISH TOWN GENERAL PAYMENTS & BUDGET

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Officers				
Town Manager	69,313	75,779	64,000	64,000
TM Expenses/Dues	2,200	1,457	2,200	2,000
Town Clerk/Treasurer	31,521	31,596	32,151	32,794
Clerk/Treasurer Expenses	500	205	500	500
Asst. Clerk Differential	340	301	340	340
Lister Wages	4,500	1,937	4,600	4,600
Lister Costs -				
Lister Expense & Mileage	175	140	175	1,000
Computer/Camera/Printer/Supplies	700	20	700	700
Appraisal-Prof. Valuation Service	7,500	4,800	15,000	15,000
Parcel Map Update	1,000	1,000	1,000	0
Appraisal Software/Support/DR	1,200	1,446	1,500	1,500
Training/Workshops	250	675	400	400
Lister- Additional Requests	0	0	0	0
Board of Civil Authority	600	347	700	700
Selectmen - Stipends	1,850	1,850	1,850	1,850
Selectmen-Workshops/Assoc. Dues	150	0	250	250
Auditing	5,700	4,036	5,700	5,700
Sub Total	127,499	125,589	131,066	131,334
Office				
Secretary/Bookkeeper/Office Assistant	26,887	25,296	27,425	28,001
Secretarial Assistant	23,615	24,192	24,087	27,208
Assistant to Town Mgr	25,700	25,889	26,214	26,738
Board Minutes	2,045	980	2,086	2,128
Training/Workshops	400	258	400	400
Office Supplies -				
Tax Bills	385	370	385	385
Land Record Book	550	299	550	550
Land Book Repairs	0	0	0	0
Land Record Pages/Record Supplies	0	0	0	0
Dogs Tags	165	178	165	165
Dog Registration	20	0	20	20
Index Cardfile	0	0	850	450
Paper & Supplies	3,500	2,828	3,500	2,000
Postage & Envelopes	2,900	2,847	3,024	3,024
Micro Filming/Records Mgt Fund	625	650	625	625
Office Equipment -				
Copier Service Agreement/Toner	950	534	950	600
Equipment Repair	0	0	0	0
Computer Supplies/Consumables	1,000	1,220	1,000	1,000
Software Support/Disaster Recovery	1,150	1,074	1,250	1,250
Computer Repairs/Service/Network	1,500	277	1,500	1,500
Calculators & Cash Register	75	0	75	75
Software/Anti-virus/General/Operating	800	453	800	800
Rack/Folders/Shelving	800	453	800	500
Computer Equipment	950	619	950	950

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Computer Printers	250	0	250	250
Office Equip. Replacement Fund	1,000	1,000	1,000	500
Telephone Equipment	100	5	100	100
Misc	0	0	0	0
Furniture	500	628	500	500
Office Utilities -				
Electric	1,520	1,520	1,520	1,520
Water	356	370	360	360
Sewer	310	346	350	350
Telephone	2,500	2,049	2,500	2,500
Heating Fuel	1,500	312	850	500
Furnace Maintenance	150	136	200	200
Janitorial -				
Service Contract	1,800	1,820	1,850	1,850
Janitor Supplies & Equipment	350	368	350	350
Building Maintenance -				
Air Conditioners	0	0	0	0
Alarm System, Fire Ext & Safety	1,100	717	1,100	1,100
Repairs	400	24	400	200
Office Grounds Maintenance	800	713	1,200	900
Town Office Capital Improvement Fund	1,000	1,000	1,000	1,000
Sub Total	107,853	98,972	110,386	110,549
Election/Town Meeting				
Election Wages	1,500	1,132	900	1,000
Ballot Printing/Tabulator Program.	1,000	1,292	600	1,200
Polling Place Sign (Outdoor)	0	0	0	0
Sub Total	2,500	2,424	1,500	2,200
General Services				
Fire (Wildfire)	600	600	600	1,200
Transfer Station - 1	110,350	100,339	132,250	108,750
Police Services -				
Constable	5,320	4,790	5,320	0
Constable Liability Ins. Expense	3,075	2,874	3,075	0
Animal Control	1,250	73	1,500	1,250
Sheriff's Office Services	17,600	33,569	18,400	18,400
Legal	6,000	600	6,000	6,000
Planning -				
Regional Dues	1,709	1,709	1,709	1,709
Local Planning	750	706	750	750
Regional Development	750	750	750	750
Emergency Management	500	138	500	500
Town Tree Program/Fund	400	400	400	400
Halloween Safety Program (FD)	100	100	100	100
Town Grounds Mow/Trim (Contract)	4,800	5,248	5,000	5,000
Energy Committee	0	0	0	100
Health Officer	0	0	0	700
Sub Total	153,204	151,896	156,354	145,609

1- For complete Transfer Station Report see page 26.

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Appropriations				
Local Town Entities/Activities -				
Cemeteries - 2	16,930	22,646	16,930	16,930
Library - 3	36,800	36,800	38,000	38,000
Memorial Day	450	550	450	450
Ambulance Service	5,000	5,000	17,000	37,500
Green-up Day Activities	250	217	250	250
Recreation Department - 4	30,532	32,509	31,477	32,536
Cavendish Historical Society	4,000	4,000	4,000	4,000
Sub Total - Local Appropriations	93,962	101,722	108,107	129,666
External Organizations -				
Visiting Nurses	4,800	4,800	4,500	4,000
Black River Senior Center	2,900	2,900	2,900	2,900
RSVP	200	200	200	200
Black River Good Neighbor Services	400	400	400	400
SEVCA	650	650	500	500
VT Rural Fire Protection	100	100	100	100
Windsor Co. Youth/Mountainside 20 Mi	350	350	350	400
Council on Aging - SE Vermont	350	350	350	350
VT Ctr. for Independent Living	60	60	0	0
LPCTV	500	500	500	600
Vermont Adult Learning	75	75	0	0
Women's Freedom Center	0	0	250	0
American Red Cross	500	500	500	600
Sub Total - External Appropriations	10,885	10,885	10,550	10,050
Sub Total - All Appropriations	104,847	112,607	118,657	139,716
Garage				
Heat/Utilities -				
Electric	400	0	400	400
Water	450	370	450	450
Sewer	325	356	340	340
Telephone/Pagers/Cell Phone	1,500	1,368	1,500	1,100
Waste Oil Heaters	2,000	265	2,000	2,000
Heating Oil	0	786	0	0
Dual Fuel Heater	0	128	0	0
Repair & Maintenance	2,000	2,577	2,000	2,000
Fire Extinguishers/Alarm System	700	165	700	700
Work Uniforms/Wipes	2,250	3,402	2,500	2,250
Workshops/Training	350	0	350	350
Grader School	0	0	0	0
Fuel Tank/Diesel Pump Maintenance	150	0	4,000	150
Equip. Pole Barn Improve/Maintenance	250	250	250	0
Fire Damage Expense	0	20,733	0	0
Sub Total	10,375	30,400	14,490	9,740

2 - For Complete Cemetery Report see page 47.

3 - For Complete Library Report see page 43.

4 - For Complete Recreation Report see page 41.

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Equipment				
Gasoline	500	2,712	500	2,200
Oil/Lubricants	3,200	1,825	3,200	3,200
Diesel	32,500	18,637	32,500	22,500
Fuel Additives	190	1,063	380	380
Oxygen /Acetylene	250	276	250	250
Repair & Maintenance -				
Truck #1 -				
Maintenance/Repairs	2,500	10,292	3,500	3,500
Tires	500	0	500	500
Truck #2 -				
Maintenance/Repairs	7,500	7,069	7,500	2,500
Tires	500	521	500	500
Truck #3 -				
Maintenance/Repairs	2,000	4,596	1,200	1,200
Tires	500	0	500	1,500
Truck #4 -				
Maintenance/Repairs	750	1,637	1,000	1,000
Tires	450	0	450	1,500
Grader CAT 120H (2005N/2015C) -				
Maintenance/Repairs	2,000	282	2,000	2,000
Tires	4,000	0	1,000	2,300
Cutting Edges	1,800	1,082	2,000	2,000
Loader JD 544J (2007) -				
Maintenance/Repairs	3,000	925	3,000	5,000
Cutting Edges	800	0	800	800
Tires	1,000	0	1,000	1,000
Paint Work	800	0	800	0
Backhoe Case 680MD (2002) -				
Maintenance/Repairs	3,500	104	3,500	1,000
Tires	1,200	0	500	0
JD 120 Excavator (1997) -				
Maintenance/Repairs	4,500	14,379	4,500	4,500
Tracks	0	0	0	0
Trackless (2000) -				
Maintenance/Repairs	1,000	3,486	1,000	1,000
Attachments/Parts	250	0	250	250
Tires	0	0	0	0
Case Maxum 110 Pro Tractor -				
Maintenance/Repairs	750	632	750	750
Attachments/Parts	1,500	1,307	1,500	1,500
Tires	100	0	100	100
Equipment Trailer -				
Maintenance/Repairs	250	68	250	250
Sanders -				
Maintenance/Repairs/Augers/Spinner	100	0	100	0
Plows/Chains & Side Dump Chain				
Maintenance/Repairs	7,500	8,954	7,500	7,500
Asphalt Hot Box (Incl propane)	175	0	175	0

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Screener Plant-Maintenance/Repairs	1,000	0	1,000	500
Chain Saw/Trimmers -				
Maintenance/Repairs	200	43	200	200
Replacement(s)	0	1,589	0	0
Safety Equip/Clothing/Glasses	450	1,340	450	450
Power Tree Trimmer	0	92	200	0
Small Tools & Parts	2,000	2,114	2,000	2,000
Welding/Cutting Supplies	300	0	300	300
Oil Undercoat/Sandblast/Paint	250	0	1,000	1,000
Air Compressor (Smith)	100	1,265	100	100
Jack Hammer/Drills	0	320	500	0
Radio Repair/Replacement	700	1,295	700	700
York Rake/Tines	0	897	0	0
Equipment Capital Fund	75,000	75,000	75,000	75,000
Equipment Rental/Services -				
Chipper Repair/Sharp./Knives	100	10	200	200
Equipment Rental	0	0	0	0
Gas Cylinder Leases	150	0	275	275
Equipment - Miscellaneous				
Pressure Washer - Chemicals/Repairs	50	36	100	100
Parts Washer	75	0	150	150
Compactors	2,800	3,009	0	0
Sub Total	168,740	166,857	164,880	151,655
Summer Roads				
Salaries/Wages -				
Employee #1	30,795	30,005	31,411	32,039
Employee #2	29,980	29,332	30,580	31,191
Employee #3	27,545	27,335	28,096	28,658
Employee #4	27,545	26,502	28,096	28,658
Employee #5	12,750	5,906	13,005	13,265
Gravel	48,000	39,381	48,000	48,000
Culverts	3,500	1,066	3,500	3,500
Calcium Chloride (& Spreading	9,500	9,031	9,500	7,500
Asphalt Patch	1,200	976	1,200	1,200
Resurfacing	45,000	0	45,000	45,000
Crack Sealing	2,000	0	2,000	0
Pavement Striping	500	0	500	0
Emergency Repairs	0	17,630	0	0
Blasting Fund	75	75	75	0
Mulch & Seed	0	199	0	0
Road Signs - Name & Traffic	3,000	436	5,000	2,500
Sub Total	241,390	187,874	245,963	241,511
Winter Roads				
Salaries/Wages -				
Employee #1	26,621	25,107	27,153	27,696
Employee #2	25,927	24,241	26,446	26,974
Employee #3	23,854	22,950	24,330	24,816
Employee #4	23,854	21,792	24,330	24,816

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Employee #5 - Seasonal	4,080	5,194	4,162	4,245
Sand	32,400	44,007	32,400	40,000
Salt	33,000	53,038	33,000	40,000
Calcium Chloride	600	824	600	0
Propane for Steamer	0	0	0	0
Sub Total	170,336	197,153	172,421	188,547
Bridges				
Repairs & Maintenance	0	1,303	0	0
Bridge Replace. Capital Fund	7,500	7,500	10,000	25,000
Repair East Rd & Greenbush Rd Bridge 10% Match	0	0	0	31,800
Sub Total	7,500	8,803	10,000	56,800
Street Lights				
Proctorsville	11,680	11,723	11,680	11,680
Cavendish	6,550	6,441	6,550	6,000
Storm Sewers				
Drainage Repair Work	1,800	0	2,000	2,000
Sub Total	20,030	18,164	20,230	19,680
Personnel				
Leadman Differential	200	42	200	200
Sub Total	200	42	200	200
Town Business				
Town Report	1,875	1,315	1,875	1,930
Postage Town Reports	300	313	300	300
VLCT Dues	2,454	2,454	2,538	2,538
Executive Search	0	3,160	0	0
Bronze Plaque	0	955	0	0
Town Manager Retirement	0	795	0	0
Misc. Advertising	650	120	650	650
Town Business Miscellaneous	275	57	275	275
Town Website Fund	250	250	250	
Tax Refunds	0	8,183	0	300
Sub Total	5,804	17,602	5,888	5,993
Taxes				
Social Security	35,318	36,028	35,868	36,047
Windsor County Tax	12,732	12,640	12,218	12,425
Windsor Co Capital Bond Assessment	6,973	6,906	6,703	6,635
Sub Total	55,023	55,574	54,789	55,107
Insurance & Retirement				
Officers' Bond - Public Officials	2,407	2,414	2,532	2,964
Employment Practices Liability	4,365	4,627	5,082	5,081
Property Owner Policy	14,500	12,880	14,570	11,313
Auto/Equipment	7,346	7,586	7,283	8,278
Unemployment Compensation	2,550	1,556	3,272	830
Health Insurance	74,700	74,310	73,176	81,378
Life & Disability Insurance	5,100	4,572	5,100	4,638
Retirement	28,600	28,662	22,735	22,641
Worker's Compensation	22,980	15,260	24,370	21,933
Dental/Vision Insurance	3,420	2,334	3,420	4,212
Sub Total	165,968	154,201	161,540	163,268

Description	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Financial				
Delinquent Tax Note Interest	2,600	2,500	2,600	2,500
Tax Anticipation Interest	490	191	490	800
Grant Anticipation Note Interest	0	1,267	0	750
Bank Charges	0	40	0	0
Deficit Previous Fiscal Year	622	622	0	0
State PVR Appeals Refund	0	0	0	40,000
Required Single Audit	0	0	0	0
Sub Total	3,712	4,620	3,090	44,050
TOTAL SELECTMEN'S BUDGET	1,344,981	1,332,778	1,371,454	1,465,959
Special Appropriations, Exemptions & Local Agr. Shortfall Estimate				
Est. Local Agreement Shortfall	15,931		15,931	15,931
Est. Veterans' Homestead Exempt	4,609		4,609	4,609
Grand Total To Be Raised By Taxes (Less Anticipated Revenues)	1,365,521		1,391,994	1,486,499

Note: The Local Agreement Shortfall and Veteran's Homestead Exemption numbers shown above for FY19 are estimates only and are subject to changes due to state education tax rates set on or about July 1, 2018 and the number of veterans who may be determined to be eligible between now and when the Town tax rates are set in early July 2018.

RECONCILIATION: BUDGET EXPENDITURES TO CASH DISBURSEMENTS

Cavendish Budget Grand Total	1,332,778
Irene Flood Reconstruction Contract & Materials	19,673
Reimbursed /Reimbursable Expenses	74,630
Decrease Payables	387
Fund Transfers	919,170
Debt Payments	200,000
Tax Sale Expenses	27,744
Tax Transfers: CTES	1,592,794
GMUHS	1,554,744
State	207,698
F.D. #1	127,707
F.D. #2	60,385
Reconciliation Adjustments	(2,444)
Outstanding Items	345,848
Prepaid Expenses	9,435
Total Disbursements From Town General Account	6,470,502

SOLID WASTE TRANSFER STATION BUDGETARY INFORMATION

ITEM	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Attendants	20,000	17,484	20,000	20,400
Token Printing	600	769	600	600
Compactor Tipping	28,400	27,896	29,000	29,000
Demolition Waste Tipping	16,000	15,733	16,000	16,000
MSW Compactor Hauling	9,500	7,198	9,500	9,500
Recycling Compactor Hauling	10,000	11,271	9,000	9,000
Demolition Waste Hauling	9,000	9,009	10,000	10,000
Electric/Telephone	1,600	1,720	1,900	1,900
Recycling & Special Waste	2,500	0	2,500	2,500
Metal & CFC Removal	500	649	500	500
Tire Removal	1,250	745	1,250	1,250
Site Improvement/Maintenance	4,000	2,442	4,000	0
Closure Funds	200	200	200	200
Administration	4,000	4,021	5,000	5,100
Single Stream Recycling Disposal	2,800	1,202	2,800	2,800
Solid Waste Building	0	0	20,000	0
Expense Appropriation	110,350	100,339	132,250	108,750
Token Sales	(36,000)	(49,694)	(38,000)	(45,000)
Recycling Receipts	(2,000)	(2,732)	(400)	(2,600)
Net Expense	72,350	47,913	93,850	61,150

Transfer Station Hours

Sunday 10:00 a.m. to 2:00 p.m.

Wednesday 8:00 a.m. to 5:00 p.m.

Saturday 8:00 a.m. to 5:00 p.m.

Permits are required and are available to residents at the Town Office. Disposal Tokens are available at: the Town Office and Singletons Store, in \$1.50, \$3.00 and \$5.00 denominations. These tokens are to be used for disposal of MSW compactor trash or special wastes. Acceptable forms of payment are strictly limited to tokens or a personal check. The rates changed in the spring of 2016. **PLEASE NOTE THAT CASH IS NOT ACCEPTED AT THE TRANSFER STATION!**



STATEMENT OF ASSETS

REAL ESTATE - (ESTIMATED FAIR MARKET VALUE)

Town Office Building, Land & Monuments - 2.19 acres	344,000
Town Garage w/land & pole barn - 0.5 acre	75,000
Cavendish Historical Building & Monument - 0.5 acre	270,000
Stone Church	79,000
Duttonsville School Lot 4 acres	25,500
Sand Pit - 3 acres w/shed	30,000
Sewer System - Treatment Plant - 5 acres (building, land & facility)	977,000
Collection System (mains, Intrepts, Row/s land Pump Stats)	1,002,000
Water System (building, land, transmission systems, hydrants, storage facilities)	3,448,000
Transfer Station- 9.1 acres + sheds + w/property lot line adj. 2014	44,900
Proctorsville Village Green - 2.23 acres	305,000
Power Plant Road - 8.89 acres (land) w/Solar Array + lot line adj. 2014	450,000
Greven Field - 5 acres	49,000
CTES School Building plus Library- 15.8 acres	3,150,000
601 Main St. Lot - 0.33 acres	26,900
Gravel Lot Rt 131	85,000
Cemeteries	303,000
TOTAL ESTIMATED MARKET VALUE	\$10,664,300

EQUIPMENT

Cost	Model	Estim.	Year of	Equipment	Est. Mkt
New	Year	Life	Purchase	Type	Value
260,000	2008	18 yr	2015 (used)	Cat Grader 120 H	80,000
84,000	2001	10 yr	2006	MKII Power Screener	42,200
143,600	2007	10 yr	2007	J. Deere 544J Loader	90,000
65,000	2002	10 yr	2002	Case 580 Super M Backhoe	22,000
106,650	2016	8 yr	2016	Intl. TerraStar Dump w/plow	85,000
204,566	2017	10 yr	2017	Intl. 7600 Dump w/wing	195,000
171 500	2011	10 yr	2011	Intl. 7600 Dump w/wing	105,000
175,739	2016	10 yr	2017	Intl. Workstar Dump w/wing	160,000
84,500	2000	10 yr	2000	Trackless w/attachments	22,000
60,000	1994	15 yr	2004 (used)	JD 120 Excavator w/thumb	41,000
98,442	2007	15 yr	2007	Case Maxxum 110P Trac	74,000
30,000	2001	7 yr	2010 (used)	GMC Utility PU	3,500
32,000	2010	15 yr	2012 (used)	Morbark Chipper	26,000
10,000	1985	15 yr	1998 (used)	Smith Air Compressor	1,650
12,000	1995	15 yr	2004 (used)	Eager Beaver Trailer	5,000
7,500	2016	15 yr	2016	Trailer Mount HW Pressure Wash	7,200
Misc. Highway Small Equip., Tools & Inventory, Misc. Plows, Sanders					48,000
Misc. Utility Equipment & Inventory					16,200
Office Equipment and Furnishings (including computer equipment)					41,500
S.W. Compactor and Containers					29,000
TOTAL					\$1,094,250

OTHER PROPERTY ASSETS

Monuments	45,500
Special Collections of Books and Documents	212,000
Cemetery Buildings, Vaults, Equipment	48,000
TOTAL	\$305,500

TOTAL ESTIMATED VALUE - ALL PROPERTY

\$12,064,050

ESTIMATE OF FY 2017-2018 TOWN (Non-School) TAX RATE

EXPENSES (Budgeted)

Total Selectmen's Budget & Appropriations (Proposed)	1,465,959.
Local Agreement Shortfall (Educ.) Estimate	15,931.
<u>Veterans' Homestead Exemption (Educ. Portion)</u>	<u>4,609.</u>
Total Expenses	1,486,499.

REVENUES (Projected)

Forest & Parks/PILOT	26,240.
<u>Other Anticipated Revenues</u>	<u>268,146.</u>
Total Projected Revenues	294,386.

SUBTOTAL (Expenses less Revenues) 1,192,113.

Less Anticipated State Use Value hold-harmless 42,338.

ESTIMATED NET AMOUNT TO BE RAISED BY TAXES \$1,149,775.

PROPERTIES SOLD AT TAX SALE DURING FY ENDING JUNE 30, 2017

	Sept. 26, 2016 693 Heald Rd	March 21, 2017 55 Depot St, Unit 4
Property Selling Prices	76,300.00	13,685.00
Expenses:		
Taxes, interest and penalties	61,653.60	9,581.55
Closing Costs	800.00	600.00
Legal Fees	650.00	1,200.00
Recording Fees and Commission	4,550.00	40.00
Repair and Clean Up Costs	7,567.82	241.20
Advertising Expense	764.00	300.00
Postage	39.17	0.00
Utilities	0.00	1,896.26
Distribution to Previous Owner	275.41	0.00
Net Cost to Cavendish	0.00	(174.01)
Expenses Paid in FY 2017	7,669.69	10,593.46
Expenses Paid in FY 2016	13,253.39	0.00
Expenses Paid in FY 2015	55,376.92	3,265.55

Town Of Cavendish

FY 2017-2018 TAX RATE CALCULATION

Tax Period July 1, 2017 through June 30, 2018

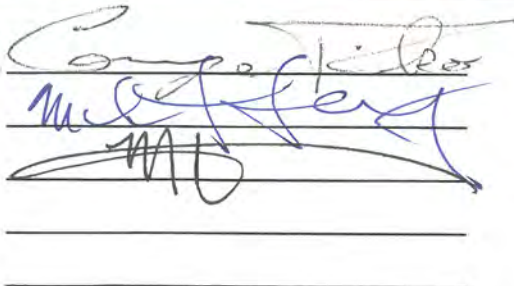
Rates Shown per \$100. of Valuation

TOTAL TOWN VALUATION - ALL PROPERTIES	300,445,147
TOTAL TOWN VALUATION LESS EXEMPTED PROPERTIES AND	287,747,947
NET MUNICIPAL GRAND LIST (Value/100)	2,877,479

TOWN TAX RATE				RESIDENTIAL RATE	NON-RESIDENT RATE
Budget & Spec Approps Total Approved by Voters March 7th, 2017	1,371,454				
General Anticipated Revenues	-259,690				
Surplus FY 2015-2016	-2,141				
PILOT Program/State Land Payment (Estimated)	-24,228				
State Land Use Value "Hold Harmless" Payment	-42,164				
Total Non-Educational Expense - To Be Raised By Local Taxes	1,043,231			0.3626	0.3626
Veteran's Homestead Exemption Educ. Portion (beyond \$10K per)	2,892			0.0010	0.0010
Local Agreement Shortfall (Education portion exempt properties)	15,931			0.0055	0.0055
Total Town Tax Rate				0.3691	0.3691
EDUCATIONAL GRAND LIST - HOMESTEAD (RESIDENTIAL)	814,706				
EDUCATIONAL GRAND LIST - NON-RESIDENTIAL	2,062,144				
SCHOOL TAX RATES [As set by the Vermont Department of Taxes]					
Homestead Tax Rate Adjusted by Common Level of Appraisal				1.3945	
Non-Residential Tax Rate Adjusted by Common Level of Appraisal					1.4057
SUBTOTAL TAX RATE (Without Fire Districts)				1.7636	1.7748
FIRE DISTRICTS					
District	Fire District Grand List	District Budget	Hold Harmless		
F.D. #1	1,621,185	106,200	-1,536	0.0646	0.0646
F.D. #2	1,256,857	67,985	-3,380	0.0514	0.0514
GRAND TOTALS - TAX RATES WITH FIRE DISTRICTS INCLUDED:					
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #1				1.8282	1.8394
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #2				1.8150	1.8262

Town Tax Rates Set by the Cavendish Board of Selectmen:

Date: July 10, 2017



**EXPLANATION OF GRAND LIST
FY 2016-2017**

Grand List when Tax Rate was Set	2,705,762
Educational Grand List when Tax Rate was Set:	
Residential	832,554
Non-Residential	1,873,032
True Grand List	2,706,076
True Educational Grand List:	
Residential	843,250
Non-Residential	1,862,619

Distribution of Taxes:			
Town	0.3868 x	2,706,076	1,046,710
School			
Residential	1.3812 x	840,881	1,161,425
Non-Residential	1.3991 x	1,850,676	2,589,281
Sub-Total			4,797,416
Plus Current Use - Hold Harmless			39,529
Plus State Payment in Lieu of Taxes			25,647
Total			4,862,592

TAX ACCOUNT

2016-2017 Taxes Collected by Town	4,488,470
2016-2017 Delinquent Taxes	98,310
2016-2017 Taxes Collected by State (Retained by Ed. Fund)	407,838
Less Fire District #1 & #2	(188,092)
Plus State Payment in Lieu of Taxes	25,647
Plus Current Use Hold Harmless Payment	39,529
Less Taxes Refunded	(8,183)
Plus Abatements, Adjustments & Variance	(927)
Total Town Tax Account	4,862,592

TOWN TAX ACCOUNT

2016-2017 Taxes Collected by Town	4,488,470
Less Taxes for C.T.E.S. & G.M.U.H.S.	(3,147,538)
Less Taxes for Vermont Education Department	(207,698)
Less Taxes Collected for Fire Districts #1 & #2	(188,092)
Plus Current Use Hold Harmless	39,529
Total Town Taxes Collected	984,671

DELINQUENT REAL ESTATE & PERSONAL TAXES, WATER & SEWER FEES

Delinquent Real Estate & Personal Taxes

Year	Delinquent As of 06/30/16	Tax Paid	Abated	Delinquent As of 06/30/17
96-97	42.16	0.00	0.00	42.16
97-98	71.80	0.00	0.00	71.80
98-99	860.43	0.00	0.00	860.43
99-00	1,898.88	0.00	0.00	1,898.88
00-01	2,013.76	0.00	0.00	2,013.76
01-02	2,137.26	0.00	0.00	2,137.36
02-03	2,174.12	0.00	0.00	2,174.12
03-04	2,379.96	0.00	0.00	2,379.96
04-05	275.28	0.00	0.00	275.28
05-06	3,126.51	0.00	0.00	3,126.51
06-07	2,579.36	0.00	0.00	2,579.36
07-08	3,364.00	0.00	0.00	3,364.00
08-09	3,975.04	0.00	0.00	3,975.04
09-10	2,577.76	0.00	0.00	2,577.76
10-11	4,694.72	0.00	0.00	4,694.72
11-12	5,035.93	0.00	0.00	5,035.93
12-13	6,928.24	81.40	0.00	6,846.84
13-14	13,903.21	7,066.37	0.00	6,836.84
14-15	33,194.65	24,352.37	0.00	8,842.28
15-16	114,298.85	92,990.30	0.00	21,308.55
16-17	0.00	0.00	108.86	98,310.16

As of June 30, 2017 the total of penalties and interest due on delinquent taxes for all years was \$76,747.24.

Pursuant to a resolution made at the 2004 Town Meeting, the following list excludes those who have fully paid on or before December 31, 2017, those who are current on a delinquent payment agreement, and estates that still owe taxes & fees.

Name	Delq. Tax 06/30/17	Delq. Utilities 06/30/17
Bardon, Brian	# 103.88	
Barr, Thomas & Allison	1,210.64	# 2,209.64
Benson, Martin	# 1,126.60	
Bigelow, Jaime L & Mark L		427.92
Bont, Eugene & Phyllis		613.81
Call, Jeffrey & Julie		178.84
Carey, Chad	# 660.76	
Cavendish, Town of (Arnold Norton Property)	# 41,115.80	
Colbeth, Thomas & Ashley	155.00	
Courtney, Mark George	#660.76	
Davis, Jeffrey G		199.74
Ditzler, Scott & Tonya		30.99
Dixon, Jeff & Julie	# 615.64	
Dudanowicz, Marian	# 742.99	
Dulaney, Danielle		178.84
Esposito, Lucy	# 3,185.00	

Name	Delq. Tax 06/30/17	Delq. Utilities 06/30/17
Eszenyi, Steven	# 1,467.00	
Goolerd, Sharon	# 660.76	
Gouveia, Shannon	# 405.56	
Green, Steve	# 325.16	
Harwood, Mark		# 1,132.72
Hudak, Gregory & Finnegan, Frederick	750.81	
James, Charles & Cheryl		# 1,799.48
Johnson, Dale Frank	1,099.76	
Kathan, Shannon L		545.13
Kern, Susan Eileen		# 1,524.94
Koplewicz, Laura A	69.47	
Lehman, John	391.08	
Martel, Gary & D’Nelle	# 4,987.45	
Moore, Everett	# 3,099.87	
Morehouse, Dennis & Jennifer		32.98
Neergaard, Judy A	59.96	
O’Hearn, Mark T	5.00	
Petrie, Lisa & Sacha		287.15
Pipkin, Allen & Janet	5.32	
Pipkin, Janet	33.28	648.97
Pipkin, Janet		738.60
Pollard Family Property		# 1,777.35
Provance, Frank A Jr.		737.48
Rabtoy, Joshua	5.60	
Roby, Lance & Shelia		631.38
Sheldon, Barbara	# 2,562.56	
Stearns, John	# 836.88	
Wade, Dale M	6,217.88	
Wade, Kevin	# 270.36	
Wells Fargo Bank		# 5,061.36
Wiley Bros. Ltd	745.40	
Wilfong, Larry & Janelle		# 2,092.40
Williams, Robert	# 469.36	
Wood, Raymond & Leclair, Lori	632.31	
Woods, Richard & Kristine		# 2,717.14
Total Delinquents	74,677.90	23,566.86

Delinquencies not included above:

Payment Agreements - Current	25,534.86	2,304.85
Owed by Estates	8,729.92	4,750.58

Includes taxes or utilities for more than one year.

Note: The delinquent tax amounts above do not include interest and penalties.

SEWER DEPARTMENT
July 1, 2016 to June 30, 2017

Operating Account	35,855	
Connection Account	45,408	
Contingency Fund	20,666	
Equipment Fund	9,667	
Capital Improvement Fund	56,761	
Cash on Hand July 1, 2016		168,357

Usage Fees	183,803	
Interest	92	
Connection Fees	2,697	
Total Receipts		186,592

Cash Plus Receipts	354,949
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Disbursements:

Operator Salary	17,430	
Operator Assistant	15,350	
Health Insurance	10,277	
Workers Compensation	3,858	
Life & Disability Insurance	406	
Social Security	2,494	
State Unemployment Tax	457	
Uniforms	281	
Retirement	2,044	
Training	863	
Electricity	16,918	
Water	660	
Telephone	580	
Propane	1,099	
Clerical	2,000	
Administrative	2,000	
Administrative Social Security	306	
State Permit	450	
Vehicle Maintenance and Fuel	2,375	
Grounds Maintenance	1,428	
Chemicals	4,164	
Equipment Maintenance & Supplies	4,902	
Property Insurance	3,507	
Engineering	2,630	
Testing Services	2,363	
Testing Supplies	818	
Safety Equipment/Supplies	313	
General Fuel	265	
Lift Station Telemetry	1,559	
Lift Station Maintenance & Improvements	5,670	
Operations Manual	9,592	

Sewer Department Accounts - continued

Connection Engineering	2,706	
Aeration System	20,130	
Emergency Repairs	10,375	
Emergency Cleanout	6,110	
Billing Costs	962	
Total Expenses		157,342

VT. Bond Bank Interest	2,883	
VT. Bond Bank Principal	25,000	
Increase In Amount Due To/From T.O.C.	(14,998)	
Increase In Amount Due To Water Dept.	(1,948)	
Total Disbursements		168,279

Cash Balance June 30, 2017	186,670
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Operating Account	18,225	
Connection Account	47,111	
Contingency Fund	21,898	
Equipment Fund	12,668	
Capital Improvement Fund	86,768	
Cash on Hand June 30, 2017		186,670

Notes & Bonds for Sewer

Item	Begin. Balance	Payments	Interest	End Balance
Sewer Improve Bond*	85,000	25,000	2,883	60,000

* 20 year Bond closed at 4.88% on 07/01/98 initial principal = \$365,000.
Total interest over life of Bond = \$228,235.

SEWER BOND SCHEDULE

Period Ending	Loan Principal	Loan Coupon	Interest	Savings Allocation	Adjusted Debt Service
12/01/13	20,000.00	4.985%	3,951.88	315.19	23,636.69
06/01/14			3,453.38		3,453.38
12/01/14	25,000.00	5.035%	3,453.38		28,453.38
06/01/15			2,824.00		2,824.00
12/01/15	25,000.00	5.085%	2,824.00		27,824.00
06/01/16			2,188.38		2,188.38
12/01/16	25,000.00	5.135%	2,188.38		27,188.38
06/01/17			1,546.50		1,546.50
12/01/17	30,000.00	5.155%	1,546.50		31,546.50
06/01/18			773.25		773.25
12/01/18	30,000.00	5.155%	773.25	531.98	30,241.27

WATER DEPARTMENT
July 1, 2016 to June 30, 2017

Operating Account	4,337	
Connection Account	1,790	
Contingency Fund	575	
Equipment Fund	1,862	
Bond Fund	5,193	
Improvement Sinking Fund	113	
Capital Improvement Fund	9,917	
Cash on Hand July 1, 2016		23,787

Usage Fees	214,889	
Interest	17	
Connection Fees	2,025	
Hydrant Fees	0	
Total Receipts		216,931

Cash Plus Receipts	240,718
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Operator Salary	28,074	
Health Insurance	10,277	
Life & Disability Insurance	406	
Social Security	3,344	
Workers Compensation	3,858	
Uniforms	281	
Retirements	2,044	
Advertising	220	
Employee Payroll	13,698	
Electric	12,920	
Telephone	834	
Propane	809	
Liability & Property Insurance	2,327	
Billing Costs	1,011	
Clerical	2,000	
Administrative Management	2,000	
Social Security	77	
Dues	255	
State Permits	1,885	
Truck Expense	2,375	
Grounds Maintenance	1,153	
Training/Workshops	606	
Filtration Plant Maintenance	2,762	
Chlorine Supplies	416	
Office Supplies	147	
Process Chemicals	8,278	

Water Department Accounts - continued

Equipment Repairs	15,770	
Parts & Tools	769	
Meter Supplies	479	
Testing Services	3,046	
Testing Supplies	383	
Safety Equipment	314	
Well Redevelopment	10,550	
Engineering	1,940	
Connections	538	
Total Operating Expenses		135,846

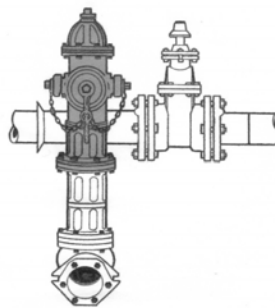
VT Bond Bank Principal	48,366	
USDA Bond Principal	10,146	
USDA Bond Interest	29,740	
Total Debt Service		88,252

Adjust Due To/From Other Funds	(23,170)
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Total Disbursements	200,928
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Cash Balance June 30, 2017	39,790
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Operating Account	4,361	
Connection Account	3,817	
Contingency Fund	4,575	
Equipment Fund	4,362	
Bond Fund	5,194	
Improvement Sinking Fund	3,613	
Capital Improvement Fund	13,868	
Cash on Hand June 30, 2017		39,790



Town of Cavendish
\$750,000 USDA Water System Improvement Bond
Closed at 4.375% on March 7, 2008

		Principal Payment	Interest Payment	Total Payment
07-Sep	2016	5,018	14,925	19,943
07-Mar	2017	5,128	14,815	19,943
07-Sep	2017	5,240	14,703	19,943
07-Mar	2018	5,355	14,588	19,943
07-Sep	2018	5,472	14,471	19,943
07-Mar	2019	5,592	14,351	19,943
07-Sep	2019	5,714	14,229	19,943
07-Mar	2020	5,839	14,104	19,943
07-Sep	2020	5,967	13,976	19,943
Thereafter		632,947	459,239	1,092,186
Totals		682,272	589,401	1,271,673

Town of Cavendish Water System
\$2,170,554.98 General Obligation Bond
Closed at Negative 3% on June 1, 2013 **

Year	Payment Amount	Year	Payment Amount
2013	48,365.58	2028	48,365.59
2014	48,365.58	2029	48,365.59
2015	48,365.58	2030	48,365.59
2016	48,365.58	2031	48,365.59
2017	48,365.58	2032	48,365.59
2018	48,365.58	2033	48,365.59
2019	48,365.58	2034	48,365.59
2020	48,365.58	2035	48,365.59
2021	48,365.58	2036	48,365.59
2022	48,365.58	2037	48,365.59
2023	48,365.58	2038	48,365.59
2024	48,365.58	2039	48,365.59
2025	48,365.58	2040	48,365.59
2026	48,365.59	Total Repaid**	1,429,172.01
2027	48,365.59		



CAVENDISH WATER DEPARTMENT
Schedule of Principal and Interest - Paid during FY 2017

	July 1, 2016 Balance	Principal Paid	Additional Loan	Interest Paid	June 30, 2016 Balance
* USDA Rural Development Bond	686,227	10,146	0	29,740	676,081
** VT Municipal Bond Bank	1,840,220	103,572	0	(55,207)	1,736,647

* 40 Year Bond Closed at 4.375% on March 7, 2008.

Initial Principal = \$750,000.

Total Interest Over Life of Bond = \$841,498.

** 30 Year Bond was refinanced at Negative 3% on June 1, 2013.

Initial Principal = \$2,170,554.98

Total Savings Over Life of Bond = (\$741,382.97)

Total To Be Repaid Over Life of Bond = \$1,429,172.01

**FUNDS FROM FORMER CAVENDISH AMBULANCE/
FIRST RESPONDER SERVICE**

**[Used To Help Defray Fund Assessments From Ludlow Ambulance Service]
July 1, 2016 to June 30, 2017**

Berkshire Now Account	938	
Berkshire CD	8,711	
Cash on Hand July 1, 2016		9,649

Receipts:		
Interest - Berkshire Now Account	1	
Interest - Berkshire CD	11	
Total Receipts		12

Cash Plus Receipts		9,661
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Disbursements:		
Ludlow Ambulance	7,500	
Total Disbursements		(7,500)

Cash Balance June 30, 2017		2,161
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Berkshire Now Account	0	
Berkshire CD	2,161	
Cash on Hand June 30, 2017		2,161

Total ambulance cost this year is \$12,500. The ambulance fund paid \$7,500 and the town operating account paid the \$5,000 balance.

Cavendish Solar Electric Department
July 1, 2016 to June 30, 2017

Operating Account:		
Balance July 1, 2016		50,270
Budget Transfers from General Fund	43,570	
Interest Income	14	
Total Deposits		43,584
Paid to Green Mountain Power	107	
Taxes	1,200	
Paid on Bank Note	45,000	
Total Withdrawals		(46,307)
Balance June 30, 2017		47,548

Maintenance Account:		
Balance July 1, 2016		6,626
Solar Farm Bank	1,766	
Bank Interest	3	
Total Deposits		1,769
Repair & Maintenance	285	
Total Withdrawals		(285)
Balance June 30, 2017		8,110

Irene Flood Expenses and Reimbursements For FY 2017

Project	Total Reimbursable Costs	Total Reimbursements Received	Balance Due from FEMA	Balance Due From State	FY 17' Expenditures
Mill Street - Water Line	124,190.09	117,653.77	0.00	6,536.32	0.00
Davis Road - Bridge Replacement	667,404.45	632,277.90	0.00	35,126.55	0.00
Atkinson Road	47,710.57	45,199.49	0.00	2,511.08	0.00
Pratt Hill	14,615.18	13,845.96	0.00	769.22	0.00
Meadowbrook Farm Road	28,540.98	27,038.82	0.00	1,502.16	0.00
Brook Road - Bridge #27	35,643.86	33,767.87	0.00	1,875.99	0.00
Depot Street - Water Line	16,550.01	15,678.96	0.00	871.05	0.00
Meadowbrook Farm Rd -Bridge **	110,709.98	0.00	104,883.14	5,826.84	337.74
WWTP Sewer Outlet Pipe	33,293.28	31,541.00	0.00	1,752.28	0.00
East Road - Culvert	52,019.60	49,281.73	0.00	2,737.87	0.00
Guardrails at Various Locations	*	*	0.00	0.00	* 19,335.15
Advance Reimbursement	0.00	0.00	0.00	(42,078.95)	0.00

*Guardrails were installed at multiple locations to finish projects that had been reimbursed in previous years.

** On October 1, 2017 FEMA notified Cavendish that costs of this project have been denied.

Cavendish Energy Committee

The Cavendish Energy Committee's mission is to promote energy conservation at the individual, business and government levels in Cavendish in order to reduce greenhouse gas emissions and to save costs. The Committee, after thorough research, recommends actions to the municipality that are sustainable, energy efficient, and economically sensible. The Committee engages and educates the Cavendish community on energy efficiency through outreach and the establishment of projects and activities. The Committee partners with surrounding town energy committees to seek regional solutions to common problems, and to share practices and successes.

During the fiscal year ended June 30, 2017 the committee, in cooperation with several surrounding towns, followed up its success in the Solarize program of the previous year by promoting the Weatherize Cavendish program. The program's objective was to weatherize Cavendish homes and to raise awareness in the community of the economic benefits of weatherization. Several residents took advantage of the incentives offered and are now saving money throughout the heating season.

Cavendish's town solar array continued producing electricity and the committee continued analyzing power distribution and KWH savings. By better balancing the power distribution the town can best use the power generated. In December the committee worked with town officials to install heat pumps in the town offices, virtually eliminating the use of oil in that building.

If you have particular energy saving questions or ideas, please pass them along to a committee member. If you have an interest in energy related issues and are willing to help, please contact Peter LaBelle at 802-226-7250 or Mary Ormrod at 802-226-7783. We can always use more ideas and more members.

Energy Committee Members: Richard Svec, Town Energy Coordinator; Peter LaBelle, Committee Chair; Cheryl Leiner; Karen Wilson; Dan Sullivan; Mary Ormrod.

Cavendish Listers Report 2017

The Town of Cavendish continues to have N.E.M.R.C. (New England Municipal Resource Center) working on our Grand List changes and new construction valuations throughout the year.

The Town of Cavendish has also contracted with N.E.M.R.C. to complete a town-wide reappraisal which started in July of 2017. This process will include interior and exterior inspection of all properties in town. The Cavendish Listers are sending out postcards in advance to inform each homeowner that an appraiser from N.E.M.R.C. will be in the neighborhood conducting appraisals. If no one is home, the appraiser will leave a card in the door requesting that you call the Town Office to schedule a future appointment. The town-wide reappraisal is expected to be completed by June 30, 2019. Presently, we anticipate our funding from the State of Vermont to cover the majority of this expense.

The results for this year's Vermont Equalization report prepared by the Vermont Division of Property Valuation and Review are as follows:

Coefficient of Dispersion (COD) = 17.27%

(COD is a measure of the uniformity of appraisal for all properties in the grand list. It measures the average deviation from market value of sold properties from the average town wide level of appraisal).

Common Level of Appraisal (CLA) = 112.56%

(CLA is an indicator of the level at which properties in our town are appraised in relation to actual Fair Market).

The State of Vermont Division of Property Valuation and Review finally ruled on the 2016 property tax assessment appeals and, as a result, the assessed value of 45 Cavendish Pointe and Castle Hill Condominium units were lowered creating a reduction in the town's grand list of \$1,042,900.00.

Currently, Listers are available most Wednesdays from 1:00 pm to 3:00 pm. Please feel free to call or stop in if you have any questions or concerns.

We would like to thank Ginny Garrow and Jen Leak for their assistance throughout the year.

Diane McNamara

Jane Pixley

Claire Walker

**Cavendish Recreation Department Budget
July 1, 2016 to June 30, 2017**

ITEM	16-17 Budget	16-17 Spent	17-18 Budget	18-19 Proposed
Equipment/Supplies	1,050	8,043	1,050	1,450
Coaches/Referees	1,450	1,020	1,450	1,000
Director Wages	20,910	20,945	21,328	21,754
Other Wages	0	1,180	0	0
Employer FICA/Unemployment	1,707	1,996	1,741	1,773
Workers Compensation	1,075	1,124	1,097	1,349
Field Maintenance	1,550	1,062	1,550	1,950
Electricity	360	310	360	360
Sanitation	1,260	1,770	1,700	1,700
Office Equipment & Supplies	750	320	750	750
Program Fees	200	1,650	200	200
Mileage	220	0	0	0
Property & Liability Ins.	0	0	250	250
Reimbursements From Fees	0	(6,911)	0	0
Expense Appropriation	30,532	32,509	31,476	32,536

**Recreation Department Account
July 1, 2016 to June 30, 2017**

Operating Account Balance July 1, 2016		4,134
Program Income	6,524	
Donations	1,700	
Bank Interest	4	
Total Receipts		8,228

Cash Plus Receipts		12,362
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Transfer to General Account	6,911	
Total Disbursements		6,911
Operating Account Balance June 30, 2017		5,451

Cavendish Recreation Department Report

This past year for Cavendish Recreation has been a period of expansion and renovation. Thanks to a donation of seed funds from an anonymous donor and the CRD Booster Club, construction of a new skate ramp at Greven field was completed this fall, giving our local boarders a safe place to do their tricks. In addition, Greven's Minors field has been overhauled with a new full red clay, softball style infield, thereby eliminating much maintenance, and lending uniformity to the facility. It even survived the flash flood which rendered Greven almost entirely under water last fall. The flooding did no major damage but did prevent the Halloween Bonfire which will be back next year. The volleyball court has been revamped as well.

Other highlights included our high usage of the skating rink which had good ice while it lasted. The nature trail sees more usage in all seasons, and special thanks to Bill McNamara and Steve Ewald for constant improvements. As for athletics, our 9-10 Red Sox won the Valley Youth Baseball Championship for the second time in three straight trips to the finals. All our teams had fine seasons in all sports. In June, the Cal Ripken 12U District Tournament came back to Greven with great teams from around the state and sellout crowds. Due to that success, we were asked to host the 10U State Tournament this year.

Thanks as always to Art Tyrrell for water, machinery, labor and, tools! To M&M Const. for helping out with the minors field, and the Town Crew for the heavy lifting whenever they're needed!

**Cavendish Fletcher Community Library Annual Report
January 1, 2017 - December 31, 2017**

Town Figures:

Patrons, Adult : 3,510
Patrons, Children (and young adult) : 2,517

School Patrons: : 5,178

Town Circulation:

Adults and children total : 4,146
New titles added : 936

School Circulation : 3,875

Active Patrons: : 666

2017 has been a busy year. Our foot traffic was a little lower than expected, but our circulations have rebounded from 2016. This surprised me as CTES enrollment is down from last year. Our active patrons have increased to 666. This is after a purge of inactive patrons last spring. We have 13071 titles in the library. This is down slightly as we weeded our collection this year.

We have had a lot going on this year. We received a CLIF Rural Libraries Grant which gave us \$2500 in new titles for our Children's section. This is especially exciting as the grant also benefits the preschools in town, giving the children at Stepping Stones and Sheila's Smiling Faces some free books. You may also have noticed free book bundles spread throughout town. Those are also a benefit of the grant. We also have received two story telling events, one of which took place in November and one which will be coming in the spring of 2018. The library invested in a new water heater this year as our old one had stopped functioning and we purchased a new wall mounted magazine rack to enable easier access to that part of the collection. Another project that is still in progress is the movement of library files to the cloud for safer storage and searching. This is taking us a while as individual documents must be scanned, uploaded and filed. The Redfield Proctor Room continues to see a lot of use as many of our teen patrons take advantage of the space and charging stations.

Our collection also includes digital offerings. We now have subscriptions to World Book Encyclopedia online, Scholastic online, Grolier Online and Tumblebooks as well as our other online resources. Our contracts forbid us to post the passwords to these resources online, but they are available at the library or by phone. All of these resources may be reached through our website at www.cavendishlibrary.org. We also post regularly to Facebook and Instagram. You may follow us on @vtcavendish_library.

The library hosted several events this year geared to both adults and children including a "Dinner and a Movie" event which was well attended. Archer Mayor came and gave a highly entertaining author talk. We had a Spaghetti Dinner and Quarter Auction, the proceeds from which we split the money with a family in need. We also had a cowboy party with Clifford the Big Red Dog and our annual 5-K run.

Children's programming has continued this year. We continue to hold our Booksploration Programming for children K-1 and STEM (Science, Technology, Engineering and Math) programming and cooking for grades 2-6. Once again the library participated in the summer reading program, the theme of which was "Build a Better World." State library standards are being revised, so the library did not have to apply to meet the state standards. The library has received free materials for the summer reading program, a \$100 grant for a summer performer and \$50 resource sharing grant.

Other grants the library has received this year include \$5000 from the Fletcher Farm Foundation. The library also received an anonymous donation allowing us to give free books to Kindergarten and First Grade Students who attend the after school program. Building for Books generously purchased primary grade science books for our collection.

The library would like to thank the following generous contributors for the financial assistance this year: The Nancy Peplau Buswell Memorial Endowment, Frank and Zada Chase, I.C. Tiemann, Alan Hoey, Richard Fletcher Family, The Fletcher Farm Foundation, The Alberta Smith Family, The Ervin Hesselton Family, the Hseith family and the family of Barbara Griggs-Snow. There were several generous donations in the name of the late Robert Gregory, to fund our STEM program. We would also like to thank The Book Nook of Ludlow for their generous support for the Summer Reading Program and for co-sponsoring Archer Mayor's visit. I would especially like to thank the following local businesses for supporting our 5-K run: The Book Nook, The Golden Stage Inn, The Cavendish Recreation Department and Kinney Pike Insurance.

During this calendar year the library hosted a Scholastic Book Fairs. We had total sales of \$2317 of which the library received \$927 in books. We had a book sale which brought in \$396. The spaghetti dinner and quarter auction brought in \$1439, half of which went to benefit a family in need.

Please take the opportunity to come by the library and browse our collections. Our winter hours are: Monday 10:00-6:30. Tuesday-Thursday 9:00-6:30, Friday 9:00-4:30 and Saturday from 12:00-4:00.

Submitted, Kata Welch, Librarian

Cavendish Fletcher Community Library - Budget
July 1, 2016 to June 30, 2017

Description	Trustees Budget 16-17	Accounts 16-17	Trustees Budget 17-18	Trustees Budget 18-19
Receipts:				
Interest		3		
Cavendish Trust Fund		50,000		
Fines & Refunds/Copies & Faxes		357		
Restricted Donations and Grants		3,380		
Fundraisers & Reimbursements		1,463		
Fletcher Farm Foundation		5,000		
Book Fairs		2,266		
Total Receipts		62,469		
Expenditures				
Librarian Salary	48,463	49,008	50,383	51,390
FICA	3,625	3,749	3,854	3,931
Pension	2,369	2,695	2,771	2,826
Life/Disability	680	574	693	574
Workers Compensation	187	216	957	221
Unemployment Insurance	202	405	459	118
Librarian Assistants Salary	14,182	13,142	16,513	28,867
FICA & Insurance	1,120	1,246	1,727	1,546
Automation/Computers	1,529	6,157	1,529	885
Books	4,500	9,216	5,500	5,500
Educational Materials	0	1,437	0	0
Building Maintenance	700	849	700	700
Magazines	350	464	350	400
Media	2,000	2,020	2,000	3,500
Listen Up Vermont	400	286	300	300
Equipment Repair	850	613	450	450
Furnishings	250	264	250	250
Insurance	1,950	1,798	1,800	1,800
Postage	500	237	300	300
Professional Expense	750	640	1,250	1,000
Programs	1,300	856	1,300	1,500
Refreshments	200	256	400	400
Supplies	1,300	1,080	1,300	1,700
Telephone	500	393	400	400
Web Site	161	177	185	120
Recognition	0	409	0	0
Miscellaneous	0	42	0	0
Total Expenditures	88,067	98,229	95,371	108,678
Town Appropriation	36,800	36,800	38,000	38,000
Library Funds	51,267	61,429	58,571	71,878

CAVENDISH FLETCHER COMMUNITY LIBRARY

July 1, 2016 to June 30, 2017

OPERATING ACCOUNT		
Checking Acct. Bal. 07/01/16		4,334
DEPOSITS		
Trust Funds	50,000	
Restricted Grants & Donations	8,380	
Events	990	
Fines/Copies/Other	1,157	
Interest	3	
Reimbursements	473	
Book Fair/Book Sales	2,266	
Total Deposits		63,269
Cash Plus Deposits		67,603
DISBURSEMENTS		
Operating Expenditures	61,429	
Charitable Fundraiser	700	
Redeposited Cash	100	
Total Disbursements		62,229
Checking Acct. Bal. 06/30/17		5,374

Cavendish Fletcher Community Library - Trust Funds

July 1, 2016 to June 30, 2017

Held Under Supervision of Trustees of Public Funds:

Principal Held in Perpetuity	12,448
Principal Value at 06/30/17	25,499
Dividends& Capital Gains	725
Expenses	450
Distribution to Library Trustees	79

Held Under Supervision of The Cavendish Town Treasurer/Clerk:

Principal in Perpetuity

Nancy Peplau Buswell Memorial Endowment	5,600
I.C. Tiemann Memorial Endowment	7,000
Total	12,600

Investments Held to Cover Above Funds:

06/30/17 Balance

Buswell Memorial Endowment Account (Peoples United)	5,620
Tiemann Memorial Endowment Account (Berkshire)	7,295
Total	12,915

Earnings & Expenses Associated With Above Investments:

Interest Income	31
Expenses	0
Distributions	0

Held For Use Of Library Trustees But Privately Administered:

F&Z Chase Charitable Trust, Administered by the Trust Company of Vermont.

(Earnings on 10% of principal are reserved for the Library and deposited to the Cavendish Trust)

Earnings on Cavendish Trust	1,997
Trustee Fees	1,309
Distributions from F&Z Chase Trust to Cavendish Trust	49,470
Withdrawal from Cavendish Trust by Library Trustees	50,000
Cavendish Trust Value at 06/30/17	154,195

TRUSTEES OF PUBLIC FUNDS

Library Checking Account:		
Citizens Bank Balance July 1, 2016		782
Receipts		
From Trust Account	79	
Total Receipts		79
Cash Plus Receipts		861
Total Disbursements		
Bank Charges	0	
To Library	0	
		0
Citizens Bank Balance June 30, 2017		861

Funds Held In Trust For Library Use:	
Name	Principal in Perpetuity
Richard Fletcher	2,000
Alberta Smith	1,000
Ervin Hesselton	5,000
Bond/Securities	<u>4,448</u>
Total	12,448

Investments Held At Peoples United Investment Services to Cover Above Monies:			
	Cost	06/30/16	06/30/17
Cash & Cash Equivalents	1,250	1,141	1,250
Fixed Income Mutual Funds	10,947	9,240	10,626
Equity Mutual Funds	9,910	12,623	13,371
Real Assets	242	266	252
Total Investments		23,272	25,499
Earnings and Expenses Associated with Above Investments:			
Dividends and Capital Gains	725		
Expenses	450		
Disbursements to Trustees of Public Funds	79		

The Buswell Endowment Report

The stated purpose of the money from the Nancy Peplau Buswell Endowment is to purchase books or materials especially for use by children under the age of eighteen by the Cavendish Fletcher Community Library.

The Cavendish Fletcher Community Library withdrew the accumulated earnings on the Nancy Peplau Buswell Memorial Fund this calendar year.

TRUSTEES OF PUBLIC FUNDS

Cemetery Checking Account:		
Citizens Bank Balance July 1, 2016		2,703
Receipts		
Interest	1	
Trust Account Disbursements	2,516	
Total Receipts		2,517
Cash Plus Receipts		5,220
Disbursements		
Cavendish Cemetery	0	
Total Disbursements		0
Citizens Bank Balance June 30, 2017		5,220

Funds Held In Trust For Cemetery Use:		
Perpetual Care Funds July 1, 2016		94,338
New Perpetual Care Funds (Pd to Trustees in FY '18)		
Berry	350	
Lindberg	150	
Perpetual Care Funds June 30, 2017		94,838

Investments Held At Peoples United Investment Services To Cover Above Monies:			
	Cost	06/30/16 Market	06/30/17 Market
Cash and Cash Equivalents	6,677	6,025	6,677
Fixed Income Mutual Funds	63,867	54,108	62,159
Equity Mutual Funds	57,400	73,948	78,308
Real Assets	1,414	1,862	1,748
Total Investments		135,943	148,891
Earnings And Expenses Associated With Above Investments:			
Dividends and Capital Gains	4,035		
Expenses	2,037		
Disbursements to Trustees	2,516		

CAVENDISH CEMETERY REPORT

The Cavendish Cemeteries had 11 burials in 2016. We had a normal year of mowing and trimming. Our mowers and trimmers are in good operating condition and should not need replacing this year.

We are still involved in an ongoing plan to clean and reset cemetery stones. We had the assistance of a church youth group from the Philadelphia, PA area that was a tremendous help. Thank you Abe Gross and the Cavendish Baptist Church.

Anyone that would like to assist in monument cleaning and restoration, please cal Bruce McEnaney at 226-7289.

Bruce McEnaney
Cavendish Cemetery Sexton

CEMETERY BANK ACCOUNT
July 1, 2016 to June 30, 2017

Operating Account Balance July 1, 2016		17,999
Sale of Lots	1,252	
Opening Graves	2,350	
Interest on Bank Accounts	7	
Total Receipts		3,609
Cash Plus Receipts		21,608
Perpetual Care Funds	1,400	
Cemetery Mapping Fund	0	
Cemetery Blasting Fund	0	
Cemetery Capital Fund	400	
Cemetery Equipment Fund	500	
Transfer To General Fund	19,308	
Total Disbursements		(21,608)
Receipts Minus Disbursements		0
Operating Account Balance June 30, 2017		0

This bank account was closed on April 3, 2017. All transactions are now reflected in the Town's General Bank Account.

CEMETERY BUDGET
July 1, 2016 to June 30, 2017

	Budget 2016-17	Accounts 2016-17	Budget 2017-18	Budget 2018-19
Trustees of Public Funds		0		
Lot Sales		900		
Recording Fees		42		
Opening Graves		3,350		
Cornerstones		240		
Bank Interest		7		
Total Receipts		4,539		
Labor Costs	10,000	9,354	10,000	10,000
Parts & Equipment	700	2,637	700	1,200
Maintenance	0	827	0	0
Insurance	500	768	500	500
Fuel	500	409	500	600
Water	180	352	180	180
Stone Repair	1,000	14	1,000	500
Miscellaneous	150	0	150	150
Equipment Fund	500	1,000	500	500
Mapping & Index Fund	300	300	300	300
Capital Fund	0	400	0	0
Blasting Fund	100	100	100	0
Cornerstones	0	485	0	0
Administration/Sexton	6,000	6,000	6,000	6,000
Total Operating Costs	19,930	22,646	19,930	19,930
Paid by: Trustee of Public Funds	(3,000)	0	(3,000)	(3,000)
Net Budget Costs	16,930	22,646	16,930	16,930
Less: Cemetery Revenues		(4,539)		
Net Operating Costs		18,107		



CAVENDISH HISTORICAL SOCIETY

P.O. Box 472 Cavendish, VT 05142

margoc@tds.net 802-226-7807

www.cavendishhistoricalsocietynews.blogspot.com

www.facebook.com/PhineasGageCavendish

www.pinterest.com/cavendishvt/historical-cavendish

www.thewriterwhochangedhistory.com

November 13, 2017

Cavendish Select Board,

Regarding the Town Budget for the coming year, the Cavendish Historical Society is requesting funding of \$5,000 for the coming year.

In the past year, we've paid for major upgrades to the Cavendish Stone Church's belfry and are currently dealing with a leak in the roof of the Museum Building. We are still working on obtaining an estimate for the Museum. The Cavendish Stone church repairs were in excess of \$5,000.

While 2017 has been an exceptional growth year, particularly for our Carmine Guica Young Historians Program, it's the important anniversaries of 2018 that we'd like to draw your attention to. It will be the 100th birthday of Aleksandr Solzhenitsyn's as well as the 170th anniversary of Phineas Gage's accident. Consequently, there will be a number of people visiting the town and museum from around the world. There are discussions underway regarding conferences for both Solzhenitsyn and the Gage accident.

Needless to say, we want the town to look its best this coming year. To that end, we will be installing the new doors in the Museum, replacing the sign that was destroyed by a motorist and repainting the front of the Stone Church as soon as the snow melts. The repair work on the Museum can hopefully take place then as well, with the goal that when the Museum opens Memorial Day weekend, there will be a significant improvement over how things currently appear.

Sincerely,

Dan Churchill, President

CAVENDISH PLANNING COMMISSION

The Cavendish Planning Commission consists of a seven-member volunteer board appointed by the Select Board. Each member serves a three-year term. Current members include Etienne Ting, Chair, Secretary, and SWCPRC town representative; Tim Calabrese, Vice-Chair; Dan Churchill, John Saydek, Wendy Regier, Dan Willey, Robert Williams.

Monthly meetings are held at the Town Office on the first Wednesday of each month at 6:30 pm. unless otherwise noted. Meeting agenda is posted in the Town Office and on the Town Bulletin boards.

The Planning Commission conducted the draft town plan hearing on November 1, 2017. Comments from the public were collected and incorporated into the draft after review. The draft town plan was submitted to the Select Board.

The planning commission began the process of establishing a walking/hiking trail between the villages. First step in the process was to have the Vermont Department of Forest, Parks and Recreation do a project review. The PC met with representatives from the department in late October to begin the process and intend to apply for a Vermont Recreational Trails Program Grant for the project in 2018.

Currently there are no subdivision regulations or zoning ordinances in the Town of Cavendish. Commercial projects over one acre or residential subdivision projects of six lots or more require an Act 250 permit. Other conditions may also require an Act 250 permit. Project Review Sheets for proposed projects are available from the Agency of Natural Resources. The review sheet is used to determine what state permits, if any, are required for a specific project.

Southern Windsor County Regional Planning Commission

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including Cavendish. The activities and programs of the SWCRPC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the SWCRPC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY17, the dues from member towns contributed about 3% of the SWCRPC's annual budget of \$961,275. The town dues assessment of \$1,709 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state and other funding sources.

The SWCRPC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY17, the SWCRPC assisted the Town of Cavendish to prepare a successful grant application through the Bicycle and Pedestrian Program and assisted the Town Manager with an RFP for engineering of the municipal utilities related to the Depot Street bridge project.

We would like to thank town appointed representatives Etienne Ting, John Saydek and Bruce McEnaney who have served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the SWCRPC, call us at (802) 674-9201, visit our website at www.swcrpc.org, or look us up on Facebook.

Thomas Kennedy, AICP
Executive Director



Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth Reading • Rockingham • Springfield •
Weathersfield • West Windsor • Windsor
www.vtsolidwastedistrict.org

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Cavendish's representative is Bruce McEnaney.

The District received a grant from the Agency of Natural Resources to subsidize the cost of composters for participants of backyard composting workshops. The workshops were very popular (254 attendees) More workshops will be held in the spring of 2018.

Two hundred and fifty-one District residents attended the household hazardous waste (HHW) collections in September 2016 and two hundred and fifty-five attended the May 2017 collections. The HHW events in 2018 will be held on Saturdays, May 12 and September 8 at the Springfield Transfer Station. We will have other collections on May 19 and September 15 but the locations have yet to be determined.

Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty).

The District received a USDA grant to support our work on the Solid Waste Implementation Plan and educational outreach efforts. We took turns attending Selectboard meetings in each of the fourteen District towns to give presentations regarding the Universal Recycling law.

This year, the transfer stations collected 95 working but unwanted sewing machines to ship overseas with Sewing Peace – up 60% over 2016.

"Recycling Resources" is the District's annual 12-page newsletter devoted to local recycling information. It's available in town offices and libraries.

Respectfully submitted,

Thomas Kennedy	Mary T. O'Brien	Ham Gillett
District Manager	Recycling Coordinator	Outreach Coordinator



Windsor County Youth Services Annual Report FY '18

In 2017 alone, Windsor County Youth Services has provided shelter services to 163 Vermont teens for 4,775 shelter bed nights, and transitional living services to 8 young adults for 1,170 transitional living bed nights. Please see the tables below for details.

Transitional Living Program	Teens	Bed Nights
Girls	6	741
Boys	3	530
Totals:	9	1271

Shelter Program	Teens	Bed Nights
Girls	103	2023
Boys	86	1,985
Totals:	189	4,008

Windsor County Youth Services offers a range of services for Vermont's homeless and runaway teenagers. Mountainside House and the House at Twenty Mile Stream offer short-term crisis stabilization and emergency shelter for Vermont teens ages 13-18, and a transitional living program is offered at both residences for ages 17-22. W.C.Y.S. is also proud to provide a school program, licensed by the VT Department of Education, to all residents.

Mountainside and the House at Twenty-Mile Stream continue to involve our boys and girls in community projects such as the Ludlow Community Garden, the Vermont Sunshine Society, Black River Good Neighbors, The Fletcher Memorial Library Annual Book Sale, and Green-up day in Ludlow, VT. Our residents enjoy the opportunity to give back to our communities while learning important and valuable life skills.



Annual Report

Senior Solutions- Council on Aging for Southeastern Vermont offers support services to elders and their families. Our mission is to promote successful aging. This is a summary of services provided to **Cavendish** in the last year (2016-2017).

Information and Assistance: Our toll-free Senior Helpline answered **105** calls from Cavendish. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also detailed at www.SeniorSolutionsVT.org

Health Insurance: We helped **19** residents with Medicare Part D or Advantage Plans enrollment.

Senior Nutrition: **2307** meals were delivered to seniors at home. Congregate meals which provide socialization and nutrition are offered in Windsor and Ascutney, in partnership with Volunteers in Action and Historic Homes of Runnemedede.

Transportation: Special arrangements are made for non- Medicaid seniors who require medical transportation.

Case Management & Advocacy: We provided **7** elder residents with in-home case management with a total of **123.25** hours to enable them to remain living safely in the setting they prefer. Often a few well-chosen support services can prevent premature institutionalization.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Your contribution generates Federal matching funds to support our services. We do not charge for any of our services. Your town's support is greatly appreciated.

Submitted by Carol Stamatakis, Executive Director

Black River Good Neighbor Services Inc.
37 B Main Street, Ludlow, Vermont 05149
Phone 1-802-228-3663 Fax 1802-228-5871
Email : brgns@tds.net

December 14, 2017

The Black River Good Neighbor Services, Inc. mission is to provide confidential temporary food, clothing and financial assistance to those in need to help them return to self-sufficiency. We serve Cavendish, Proctorsville, Ludlow, Mount Holly and Plymouth.

The last full year for which we can report is the year ending December 31, 2016. During that year our expenses exceeded our income. As always we are committed to continue to offer quality programs to individuals in need in your town, thus we need your support.

In 2016 we provided qualified Cavendish residents with 27 holiday baskets, serving 56 adults and 15 children. Each basket contained enough food for a full holiday dinner for the particular family, and included toys/gifts for each child. The estimated value of this program's service to your town was \$1,0718.75. In addition to the holiday basket program, in 2016 we provided qualified Cavendish residents with food shelf visits at an estimated value of \$24,216.40. We also distributed foods to individuals that qualify for the USDA food program. These individuals live on less than 185% of the federal poverty level. The government provides a couple of items per month. With BRGNS subsidy we distribute twice a month to these households two full grocery bags including local eggs, fresh produce, meat or fish, often cheese, with a value to your residents in 2016 of \$18,732.40. This food was largely purchased by us from the Vermont Foodbank or locally, or was donated to us through various groups and organizations. Our Back to School program in 2016 served 25 children, providing each child with a back pack, school supplies and gift cards to help purchase shoes and clothing. 12 of the children were residents of the town of Cavendish, the value of the program was \$2,500.00. We also started a "Backpack" program in 2016, this program provides school age children that would be getting food at school a weekly bag of food, the bag includes 2 breakfasts, 2 lunches, 2 snacks, 1 vegetable and 2 fresh fruits. This program ran for 8 weeks in the summer and 2 school vacations. The value of this program was in our service area was \$3,102.50. As you can see we want to support the health and development of the children of your community.

Statistics for the entire area that we served during 2016 are as follows:

Estimated value of food shelf services was \$72,479.90.

Estimated value of bi-monthly USDA food distribution was \$72,081.40

Estimated value of holiday baskets was \$10,952.00

The actual rental assistance was \$12,856.00

The actual utility assistance was \$4,758.00

The actual fuel assistance was \$3,787.00

Estimated value of the backpack program was \$3,102.50

Estimated value of the back to school program was \$2,500.00

Respectfully Submitted,
Audrey Bridge
Executive Director



BLACK RIVER GOOD NEIGHBOR SERVICES

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF CAVENDISH - SUMMARY REPORT**

Request Amount: \$100.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'17 (10/2016-9/2017) VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **357** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **164** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **97** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. Our newest program, the VT Telecommunications Equipment Distribution Program (VTEDP) served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, **4** residents of **Cavendish** received services from the following programs:

- Home Access Program (HAP) (**\$4,500.00** spent on home modifications)
- Meals on Wheels (MOW) (**\$670.00** spent on meals for residents)
- Peer Advocate Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at www.vcil.org.

BLACK RIVER HEALTH CENTER

The Black River Health Center (BRHC), a non-profit 501 (c) organization, has been serving the people of the town of Cavendish and the surrounding communities since 1956. BRHC is committed to maintaining a facility offering affordable leases for; wellness and medical practitioners, health care providers, social workers, and their respective services. Opportunities for wellness and health services are growing, and BRHC wants to keep the community care option open and viable well into the future.

Thanks again to the voters of Cavendish who granted property tax exempt status to BRHC. The savings there have gone a long way help fund the continuing maintenance of the facility, which is on the State Historic Register.

In 2017 BRHC increased the services offered to residents of Cavendish and the surrounding communities. We expect this trend to continue and are looking for more health care providers to occupy the few remaining rooms open at the Center.

Although we lost two Social Workers, who moved their practice out of the area, we were fortunate to gain; a Licenced Mental Health Practitioner, a Polarity Therapist, a Bio-Dynamic Craniosacral Practitioner, and the Visiting Nurses and Hospice of Vermont and New Hampshire.

We always welcome community members who are interested in being involved with the Black River Health Center. We are here to find ways of providing for the health and well being of our residents, and neighbors of the Black River Valley. Donations are always welcome, and tax deductible. Anyone with questions can email thebrhc@gmail.com, or call BRHC President, George Timko at 226-7736.



37C Main St.
Ludlow, VT 05149
(802) 228-8808
www.okemovalley.tv

Since 2001, we have served our local area as its independent, non-profit, and “hyper local” TV station and media education organization. As our mission and reach got has broadened and our designated service area expanded, there became a need to consider the value of our name. In May 2017, taking the lead from its most recent strategic plan, the Board of Directors voted to change the name from LPCTV to Okemo Valley TV. While we now operate under a different name, our mission and core function remain the same. We continue to run two TV channels: a local community (public) access channel and an educational / governmental access channel. These channels are on channels 8 and 10, respectively, on Comcast cable in Ludlow, Plymouth, & Cavendish, and on Comcast channels 20 & 21 in Mount Holly. And, as of this past year, they are now also on VTel (system-wide) on channels 166 / 167 & 1166 / 1667. In addition to running these channels, our website (okemovalley.tv) is full of local programming, and offers a platform for connecting with the community and getting informed.

From July 2016 – July 2017 (FY17), we lent out portable audio and video production equipment to community members on 25 occasions (not including staff use of equipment); video editing work stations in our facility were used 51 times by members of the public, and our studio was used by the public 78 times. We served 88 different organizations by presenting their news and information on our community announcement “bulletin board”. We provided instruction to a total of 58 students in partnership with local schools. Our collaboration with Plymouth Historical Society on the production of the feature documentary “Irene- Ruin to Renewal” culminated in August 2016, when it screened at the Pres. Coolidge Historic Site.

A total of 2,307 unique programs were presented on our TV channels in FY17, totaling 1,569 program hours. Of these, 882 (38%) were generated or produced within our service area. This programming included the government meetings and community events that we produce, as well as all of the shows recorded in our studio, and volunteer productions such as local church services, concerts, sporting events, promotional videos, PSAs, and coverage of various community events. At our Annual Meeting in June 2017, we presented awards to volunteers and community producers. “Producer of the Year” went to local fiddler John Specker; “Outstanding Achievement” went to the Plymouth Historical Society; and the “Youth Award” went to recent Black River HS graduate Aiyana Fortin. The “Community Service Award” was presented to Ralph Pace.

In FY17, we received \$213,339 in income, 87% of which was from “franchise fees” collected from Comcast and VTel cable subscriber revenue, in compliance with VT Public Service Board Rule 8.0. The remaining 13% of revenue was generated through a combination of membership dues, business underwriting contributions, production services, annual Town appropriations, the Kentucky Derby Gala fundraiser (held in Willie Dunn’s Grille at Okemo Valley Golf Club), which raised \$5000 towards, and a \$10,000 grant from Okemo Community Challenge. Our annual expenses in FY 17 totaled \$217,518. We are grateful for all of the support we have received from the community. Thank you to the Towns of Ludlow, Plymouth, Cavendish, & Mount Holly, whose contributions totaled \$3200. Thank you to the Derby Gala event sponsors: Okemo, The Book Nook, William Raveis / VT Properties, Four Seasons Sotheby’s International, Wine & Cheese Depot / Stemwinder, Ludlow Insurance Agency, Okemo, & Jim Alic. And thank you to our 2017 business underwriters: Heritage Family Credit Union, Four Seasons Sotheby’s International, Okemo, William Raveis / Vermont Properties & Development, The Book Nook, People’s United Bank, & Sam’s Steakhouse. We would also like to thank our members (who contributed \$1800), and to local Comcast & VTel cable subscribers.

Home VISITING NURSE & HOSPICE OF VT AND NH
Home Health, Hospice and Maternal Child Health Services in Cavendish, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2016 and June 30, 2017 VNH made 1,095 homecare visits to 53 Cavendish residents. This included approximately \$44,944 in unreimbursed care to Cavendish residents.

- **Home Health Care:** 633 home visits to 37 residents with short-term medical or physical needs.
- **Long-Term Care:** 146 home visits to 7 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 283 home visits to 6 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 33 home visits to 3 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Cavendish's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

Jeanne McLaughlin, President & CEO (1-888-300-8853)

Women's Freedom Center's Statement of Services

The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of southern Windsor and Windham Counties. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services. Including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. On going individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windsor County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year 1, 2016 through June 30, 2017, the Women's Freedom Center responded to over 1,700 crisis telephone calls and provided hundreds of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and children to 638 women, 17 men, and 478 children who had been abused. In addition, we provided over 200 community outreach activities including school presentation and workshops throughout our service area.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,

Vickie Sterling, Executive Director
Women's Freedom Center

Southeastern Vermont Community Action

Southeastern Vermont Community Action is the anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services / Crisis Resolution (fuel & utility, housing and food assistance), Micro-Business Development, Individual Development Accounts (asset building & financial literacy), Income Tax Preparation, VT Health Connect Navigation, Homelessness Prevention, and Thrift Stores.

In the community of Cavendish we have provided the following services during FY2017:

Weatherization: 3 homes (9 people) were weatherized at a cost of \$11,551

Emergency Heating System Replacement: 1 home (1 person) received a furnace repair or replacement at a cost of \$3,389

Emergency Home Repair: 1 home (1 person) received services to address health and safety risks, repair structural problems, and reduce energy waste, valued at \$2,875

Tax Preparation: 3 households (3 people) received services valued at \$337

Family Services: 10 households (27 people) received 60 services (including crisis resolution, financial counseling; nutrition education, referral to and assistance with accessing needed services), valued at \$361

Fuel & Utility Assistance: 14 households (38 people) received 17 assists valued at \$8,838

Homelessness Prevention: 1 household (1 person) received 1 assist valued at \$364

Jobs for Independence: 2 people were recruited, screened and referred to enhanced employment services, valued at \$803

Head Start: 1 family (2 people) received comprehensive early education and family Support services with a value of \$13,270

Thrift Store Vouchers: 1 household (3 people) received goods & services valued at \$107

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allows us to not only maintain, but increase and improve service. We thank the residents of Cavendish for their continued support.

Stephen Geller, Executive Director
Southeastern Vermont Community Action (SEVCA)
91 Buck Drive
Westminster, VT 05158
(800) 464-9951 or (802) 722-4575
sevca@sevca.org
www.sevca.org





Serving Bennington, Windham and Windsor Counties
160 Benmont Ave., Suite 90 Bennington, VT 05201
802-772-7875 caliberti@svcoa.net rsvpvt.org

Cavendish Annual Town Report FY 2017

Green Mountain RSVP, a Senior Corps program of the Corporation for National and Community Service, is a nationwide program for people age 55 and older who want to contribute to their communities through volunteering. Volunteers donate their skills and knowledge and provide meaningful services to programs and nonprofits in the local area.

Green Mountain RSVP helps local non-profit organizations by recruiting and matching volunteers to meet community needs. They address community concerns for our senior population and their neighbors. This includes: supporting Healthy Futures and Aging in Place through food pantry support, meal delivery, food delivery, and transportation. In our companionship & wellness programs we offer 8 Bone Builder classes throughout Windsor County serving over 500 seniors around Southern Vermont.

Cavendish has 7 volunteers serving in 4 work stations. The Bone Builders class at the Cavendish Baptist Church is a large and active group welcoming men and women. Their twice a week class averages 20 seniors attending. Cavendish Town Elementary School's "America Reads" program welcomes RSVP volunteers every day of the week. Although located in Ludlow, Black River Good Neighbor Services welcome Cavendish residents as RSVP volunteers in their thrift store and food shelf program. A couple of the Cavendish Volunteers drive clients from The Vermont Association for the Blind and Visually Impaired to medical appointments.

Green Mountain RSVP serves Windsor, Windham, and Bennington Counties, we served 2754 people in the community with food delivery, companionship, transportation, mentoring, tax assistance, and food pantry support. RSVP will continue to build programming around support of Aging in Place and Healthy Futures in Windsor County in the upcoming year.

You are welcome to contact Corey Mitchell in our Windsor office at (802) 674-1742 or speak to me directly in the Bennington Office at (802) 772-7875. Thank-you for your continued support.

Respectfully,

Cathy Aliberti
Green Mountain RSVP Director

Black River Valley Senior Center
10 High Street ~ Ludlow, Vermont 05149
Phone (802) 228-7421
Serving Plymouth, Ludlow, Cavendish

Dear Selectman,

We are again asking the towns that we serve to support a \$1.00 per meal subsidy for the Meals on Wheels program, as well as our Congregate Hot Lunch program. Cavendish residents received nearly 3,264 meals which our volunteers log daily in our records.

Each meal incurs a cost of \$6.98 but is delivered at the expense of our volunteers. There is a charge of \$5.50 per meal to the public.

We are asking the Town of Cavendish for a subsidy of \$3,264.00 for the meals served in the years 2016-2017.

These subsidies afford the Black River Valley Senior Center the ability to keep our fees low for the seniors and elderly who use our services.

Again we would like to ask the Town of Cavendish to consider a continued support in our efforts in serving our communities through the Meals on Wheels and hot lunch programs.

Thank you for your continued support.

Richard B. North
Executive Director

2017 Vital Statistics

Births

Ava Jean Palmer - Jan. 17, 2017
Scarlett Grace Irving - Jan. 24, 2017
Karsen Charles Rickert - Feb. 11, 2017
Octavia Sage Derosier - May 10, 2017
Aria Jasmine Sebasky - July 5, 2017
Raelynn Ellen Lambert - Oct. 27, 2017
Abigail Elizabeth Gurdak - Nov. 11, 2017
Wyatt Cody Strong - Nov. 16, 2017
Erica Joan Johnson - Dec. 24, 2017

Civil Marriages

Sylvia Chen & Bennett William Craig - June 10, 2017
Kristina Nicole Shapton & Justin Paul Silva - July 2, 2017
Connie Lee Chase & Kevin Normand Leclair - July 8, 2017
Rachel Kathryn Huntley & Christopher Bradford Swain - July 14, 2017
Donald William Guica & Carole Gabriele Fraley - Aug. 8, 2017
Justin David Geiger & Meng-Yen Chen - Aug. 13, 2017
Kelsey Mae Parker & Austin Cody Strong-Lawson - Sept. 7, 2017
Estee Camille Abrahamson & Tyler Michael Limoges - Sept. 16, 2017
Frances Lauren O'Neill & Robert John Krasko - Sept. 16, 2017
Carl Eric Meyer & Shanna Marie Clark - Sept. 23, 2017
Angelica-Lynn Danielle Daley & Daniel Alan Probst - Sept. 30, 2017
Hilary Elizabeth Pottle & Justin Norman Mohn - Dec. 15, 2017

Deaths

Stephen Lee Fletcher - Jan. 2, 2017
Darlene Sherer - Mar. 12, 2017
Robert Henry Olney - Apr. 12, 2017
Dean Kauppinen - Apr. 18, 2017
Paula W. Larocque - May 31, 2017
Gene Russell Tucker - June 19, 2017
Douglas John Ryder - June 2017
Eleanor Day Krieger - Sept. 20, 2017
William L. Buswell - Oct. 18, 2017
Jonathan Howell - Oct. 2017
Michael S. Mason - Dec. 2, 2017

Burials (not listed above)*

Geraldine N. Gibson - Jan. 13, 2017
Gordon Alfred Manley - Jan. 19, 2017
David H. Spaulding - Apr. 9, 2017
William J Bidgood - May 20, 2017
Dorothy Edna Stocker - July 10, 2017
Jennifer Washburn - July 14, 2017
Anita L. Bean - Nov. 3, 2017
Ruth T. Janowski - Dec. 27, 2016

*Date shown is date of death

Cavendish Town Elementary Annual School District Meeting
March 6th, 2017

Mike Ripley, Moderator, opened the meeting at 7:10 pm with 73 citizens present. The Moderator explained that the annual school district meeting will be held first and, at the conclusion of the meeting, a Public Information Hearing will take place. Mike further explained that the voting on the Cavendish Town Elementary School budget will take place by Australian ballot tomorrow, March 7th, 2017 here at the school.

Mike Ripley read the Warning of the annual Meeting of the Cavendish Town Elementary School District in its entirety and then read the Warnings on Pages 86 and 87.

Article 1: To hear and act on the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2016.

Motion: *Larry Wilfong moved/Pete Labelle seconded a motion to approve Article 1.*

Pete Labelle referred to Page 88 of the Town Report and pointed out a math error in the ending balance of the Wheeler Fund. He noted that the balance as of June 30, 2016 should be \$9,641 rather than \$9,617. In addition, he said that the White Trust Fund, listed on the same page should reflect a decrease of \$596 versus an increase as indicated. Last, Peter noted that there is also an error in the Hot Lunch Program report on Page 89. The ending balance of this account should be \$110 not \$136.

Motion: *Abe Gross made a motion to amend the School Special Funds report to include Peter Labelle's corrected numbers. Larry Wilfong seconded the motion.*

George Timko made a request that the corrections Pete Labelle pointed out be reviewed which Peter Labelle did.

Vote: *The Moderator called for a vote and announced that the ayes have it and the amended motion has passed.*

Article 2: To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school years, as provided by in 16 V.S.A. § 562 (9).

Motion: *Richard Svec moved/Mark Huntley seconded a motion to approve Article 2.*

Diane McNamara said she would like to make a comment regarding the revenue description on Page 90 categorized as a "General State Support Grant". Diane said she wants to make it clear to the voters and taxpayers that the amount of \$1,660,843 is raised by their taxes and is in no way a grant from the state. She stated that she would like to register her objection to taxpayer raised funds being described as a State Support Grant".

Vote: *The Moderator called for a vote and announced that the ayes have it and the motion has passed.*

Article 3: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

Motion: *Ed Garrow moved/Margo Caulfield seconded a motion to approve Article 3.*

There was no other business to be conducted.

Vote: *The Moderator called for a vote and announced that the ayes have it and the motion has passed.*

Article 4: To adjourn.

Motion: *Abe Gross moved/Rich Svec seconded a motion to adjourn the meeting at 7:30 pm.*

Vote: *The Moderator called for a vote and announced that the ayes have it and the motion has passed.*

Attest: Diane M. McNamara (ss)
Diane M. McNamara, Town/School District Clerk

**WARNING
OF THE ANNUAL MEETING
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet at the Cavendish Town Elementary School on Monday, March 5, 2018 at 7:00 P.M., to act on the following articles.

ARTICLE 1: To hear and act on the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2017.

ARTICLE 2: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

ARTICLE 3: To adjourn.

Ballot Items

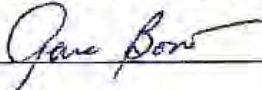
To vote on the following items by Australian ballot. Polls open on Tuesday, March 6, 2018 at 10:00 A.M. and close at 7:00 P.M. Voting to take place at the Cavendish Town Elementary School.

ARTICLE 4: To elect a Moderator.

ARTICLE 5: To elect four (4) Cavendish School Directors for the Cavendish Town Elementary School Board; one for a three year term, one for the remaining two years of a three year term and two for one year terms.


Cavendish Town Elementary School District Board of Directors:

Eugene Bont

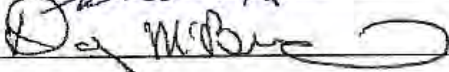


Barbara Dickey

Fred Marin



Doug McBride



Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 23rd day of January, 2018.

 Clerk

Diane M. McNamara, Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 23rd day of January 2018.

WARNING
PUBLIC INFORMATION HEARING
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet at the Cavendish Town Elementary School in Proctorsville on Monday, March 5, 2018 at 7:00 P.M., for a Public Information Hearing.

Cavendish Town Elementary School District Board of Directors:

Eugene Bont

Eugene Bont

Barbara Dickey

Fred Marin

Fred Marin

Doug McBride

Doug McBride

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 23rd day of January, 2018.

Diane M. McNamara, Clerk

Diane M. McNamara, Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 23rd day of January 2018.



SCHOOL - SPECIAL FUNDS

Wheeler Fund (People's United Bank)	
CD Renewed June 1, 2017	9,000
Savings Account Balance July 1, 2017 (includes White Fund)	9,617
Deposits (From White Fund)	1,650
Withdrawals	0
Interest Earned	27
Savings Account Balance June 30, 2017	11,294
Fund Balance June 30, 2017	20,321
Only interest from this fund may be spent for purposes beneficial to the entire student body. Original fund started at \$5,913.75, which cannot be used.	

Proctor Trust Fund (People's United Bank)	
CD Balance	13,185
Savings Account Balance	962
Total Assets June 30, 2017	14,147
Total Assets July 1, 2016	14,100
Total Assets June 30, 2017	14,147
Increase (Interest Earned)	47
Generally the trustees may only distribute interest from this fund, but they have discretion to distribute principal. Original fund started at \$5,000, which cannot be used.	

White Trust Fund (Trust Company of Vermont)	
Total Assets July 1, 2016	92,600
Total Assets June 30, 2017	103,099
Increase	10,499
Dividend Income	2,440
Trust Co. Fees	976
Distribution to C.T.E.S. (To Wheeler Savings Acct)	1,677
Only interest from this fund may be used for aid and support of the school. Original fund started at \$25,000.	

Other Special Funds	Balance 06/30/16
Vera Stillwell Ski Scholarship	556
CTES Library Fund (Building for Books)	
Checking Account	2,323
Certificate of Deposit	30,000
Activities Account	2,340
Booster Athletic Fund - closed	0
PTA Account	(786)
CTES Instrument Fund	1,039



Meg Alison Powden
Superintendent of Schools

Christopher Adams
Director of Financial Operations

Mary Barton
Director of Student Services

January 16, 2018

School Board of Directors
Cavendish Town Elementary School
Cavendish, VT 05142

Re: Annual Certified Public Audit

The annual audit report and financial statements for the year ended June 30, 2017 have been completed by RHR Smith & Company, CPA's. The report is available online or by contacting the Two Rivers Supervisory Union office.

The annual audit report for Two Rivers Supervisory Union is also available online or at the Two Rivers Supervisory Union office.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Powden", is written over the printed name.

Meg Alison Powden, Superintendent

Two Rivers Supervisory Union 609 Vt Rte 103, Ludlow, Vermont 05149
Telephone: 802.875.3365 Fax: 802.875.3313

Cavendish Town School District
FY17 FY18 Budget

		FY1617 Prior Year Budget	FY1617 Prior Year Actual	FY1718 Current Year Budget
	EXPENSES:			
5100	Debt Services	\$ 98,648	\$ 94,409	\$ 91,000
1100	Regular Education	\$ 701,649	\$ 738,590	\$ 701,352
1101	Alternative Program	\$ 20,625	\$ 24,006	\$ 17,549
1102	Art	\$ 1,600	\$ 1,257	\$ 1,600
1108	Physical Ed	\$ 466	\$ 310	\$ 475
1112	Music	\$ 1,272	\$ 832	\$ 1,125
1400	Activity Stipends/Afterschol	\$ 8,450	\$ 3,434	\$ 10,343
2120	Guidance	\$ 55,751	\$ 56,685	\$ 44,010
2130	Nurse	\$ 19,246	\$ 25,300	\$ 25,995
2143	Mental Health	\$ -	\$ -	\$ 16,000
2200	Technology	\$ 51,654	\$ 48,118	\$ 54,496
2213	Professional Develepment	\$ 11,550	\$ 8,278	\$ 11,550
2222	Library	\$ 2,080	\$ 1,210	\$ 1,945
2321	Supervisory Union Assessment	\$ 88,568	\$ 88,568	\$ 96,335
2405	Board of Education	\$ 52,122	\$ 7,401	\$ 37,759
2410	Principal's Office	\$ 151,344	\$ 154,999	\$ 160,264
2600	Operaion of Plant	\$ 143,158	\$ 172,407	\$ 185,753
2711	Transportation	\$ 32,749	\$ 21,136	\$ 28,492
2790	Crossing Guard	\$ 2,912	\$ 3,148	\$ 3,158
2900	Advertising	\$ 2,500	\$ 2,585	\$ 2,500
1200	Special Education	\$ 307,892	\$ 339,116	\$ 286,620
1250	Title I	\$ 1,090	\$ 667	\$ 1,113
3100	Food Service	\$ 60,782	\$ 74,624	\$ 60,037
1190	Preschool Collaborative	\$ 67,113	\$ 66,259	\$ 64,580
1201	EEE Assessment	\$ 31,399	\$ 32,366	\$ 36,355
	Total Expenses	\$ 1,914,620	\$ 1,965,706	\$ 1,940,406



Cavendish Town School District
FY17 FY18 Budget

	Description	FY1617 Prior Year Budget	FY1617 Prior Year Actual	FY1718 Current Year Budget
	REVENUES:			
1170	General Reserve Fund	\$ (20,000)	\$ -	\$ (50,000)
1312	Tuition	\$ (26,000)	\$ (22,701)	\$ (17,850)
1510	Checking Interest	\$ (100)	\$ (311)	\$ (100)
1941	Reimbursement - CAES	\$ (13,800)	\$ (14,660)	\$ (13,902)
3110	General State Support Grant	\$ (1,525,106)	\$ (1,525,106)	\$ (1,660,843)
3145	Small School Grant	\$ (48,000)	\$ (52,772)	\$ (40,042)
3150	Transportation Aid	\$ (15,154)	\$ (14,916)	\$ (16,710)
5481	Medicaid Reimbursement	\$ (10,000)	\$ (10,000)	\$ (10,000)
5900	Miscellaneous Revenue	\$ (1,500)	\$ (2,197)	\$ (1,500)
5900	Sale of Old Technology	\$ -	\$ (156)	\$ -
5900	E-Rate Reimbursement	\$ -	\$ (5,609)	\$ -
3201	Mainstream Block Grant	\$ (36,737)	\$ (36,737)	\$ -
3202	Intensive Reimbursement	\$ (149,683)	\$ (126,840)	\$ (71,159)
3203	Extraordinary Reimbursement	\$ -	\$ (23,015)	\$ -
3204	EEE State Grant	\$ (12,140)	\$ (12,140)	\$ -
3202	Prior Year Special Ed Revenue	\$ -	\$ (791)	\$ -
1510	Interest	\$ -	\$ (1)	\$ -
1610	Student Sales	\$ (12,000)	\$ (9,495)	\$ (12,000)
1620	Adult Sales	\$ (1,600)	\$ -	\$ (1,600)
1690	Ala Cart Sales	\$ (600)	\$ -	\$ (600)
1990	Misc. Hot Lunch Revenue	\$ (1,300)	\$ -	\$ (1,300)
2430	State Match	\$ (800)	\$ (698)	\$ (800)
2459	Sub grant - FFV	\$ -	\$ (5,124)	\$ -
2460	Sub grant - Federal Lunch	\$ (32,000)	\$ (33,254)	\$ (33,000)
2462	Sub grant - Federal Breakfast	\$ (8,100)	\$ (9,278)	\$ (9,000)
4456	USDA Foods (Commodities)	\$ -	\$ (5,001)	\$ -
	Total Revenues	\$ (1,914,620)	\$ (1,910,801)	\$ (1,940,406)



**Hot Lunch Program Report
July 1, 2016 to June 30, 2017**

Account Balance July 1, 2016	110
Receipts:	
Income from Meals	9,495
Interest Earned	0
Total Receipts	9,495
Disbursements:	
C.T.E.S. Monthly Transfers	9,495
Total Disbursements	9,495
Receipts Less Disbursements	0
Account Balance June 30, 2017	110

**Cavendish Town School District General Obligation Bond
\$1,400,000 for 20 years**

Date	Loan Principal	Loan Coupon	Interest	P & I	Annual P & I
12/01/10	70,000.00	3.6500%	23,674.00	93,674.00	117,348.00
06/01/11			22,396.50	22,396.50	
12/01/11	70,000.00	3.8600%	22,396.50	92,396.50	114,793.00
06/01/12			21,045.50	21,045.50	
12/01/12	70,000.00	4.0600%	21,045.50	91,045.50	112,091.00
06/01/13			19,624.50	19,624.50	
12/01/13	70,000.00	4.1900%	19,624.50	89,624.50	109,249.00
06/01/14			18,158.00	18,158.00	
12/01/14	70,000.00	4.3000%	18,158.00	88,158.00	106,316.00
06/01/15			16,653.00	16,653.00	
12/01/15	70,000.00	4.4100%	16,653.00	86,653.00	103,306.00
06/01/16			15,109.50	15,109.50	
12/01/16	70,000.00	4.4900%	15,109.50	85,109.50	100,219.00
06/01/17			13,538.00	13,538.00	
12/01/17	70,000.00	4.5700%	13,538.00	83,538.00	97,076.00
06/01/18			11,938.50	11,938.50	
12/01/18	70,000.00	4.6500%	11,938.50	81,938.50	93,877.00
06/01/19			10,311.00	10,311.00	
12/01/19	70,000.00	4.7300%	10,311.00	80,311.00	90,622.00
06/01/20			8,655.50	8,655.50	
12/01/20	70,000.00	4.8000%	8,655.50	78,655.50	87,311.00
06/01/21			6,975.50	6,975.50	
12/01/21	70,000.00	4.8700%	6,975.50	76,975.50	83,951.00
06/01/22			5,271.00	5,271.00	
12/01/22	70,000.00	4.9500%	5,271.00	75,271.00	80,542.00
06/01/23			3,538.50	3,538.50	
12/01/23	70,000.00	5.0200%	3,538.50	75,538.50	77,077.00
06/01/24			1,781.50	1,781.50	
12/01/24	<u>70,000.00</u>	5.0900%	<u>1,781.50</u>	<u>71,781.50</u>	<u>73,563.00</u>
	1,400,000.00		688,319.72	2,088,319.72	2,088,319.72

Cavendish Town Elementary School Principal's Report January 2018

1. Opening of School – On August 30 we welcomed 92 students for the new school year. This represented a decrease over what we started with last year. We had a large graduating class in June and the kindergarten class was smaller. We also had several families move out of town. Most of the children were eager to get back to school to see their friends, meet new students and to participate in all that we have to offer. It is always exciting to greet the returning students and see how they have changed over the summer. It is hard to believe how much children can change in just two and a half months. They must grow faster in warm weather! Of course we always look forward to welcoming our new kindergarten students and to meeting new students. Despite the lower numbers, many of the children who have entered the school receive special services and our two special educators both have very full case loads.

We started off the school with our traditional “Welcome Back Breakfast” for all of the students and their families. They were treated to a continental breakfast of bagels, fresh fruit and yogurt. While it is very hard to predict so far in advance, it would appear the incoming kindergarten class next year is about the same as the current year.

2. Staffing Changes - We have had several changes in our staffing from last year. Three of our special education paraprofessionals, Justin Osier, Samantha Foster-Osier and Bruce Patterson did not return this fall which made opportunities for new hires. Joining our staff this year is Jennifer LaBarge who lives in Chester. Jennifer has her Associates Degree in Human Services. She worked at another school in Vermont as a paraprofessional prior coming to work in our school. Jamie Steffen who currently lives in Ludlow has a BA degree in Technical Theater Production from Southern Connecticut University. She had extensive experience working as an Outdoor Educator for Nature's Classroom and as a Ski Instructor at OKEMO. Catherine Tyrrell who lives in Cavendish was the other paraprofessional hired. Catie actually went to school at CTES. Prior to coming to CTES, she was a regular substitute in our school and a staff person for the After School Program.

Gary Holt who worked part time as a evening custodian made the decision to fully retire after working at CTES for 14 years. We appreciated his years of service to CTES by helping to keep our school clean and healthy. We were fortunate to hire Nathan Marshall of Proctorsville to take this position. He works along side of Linda Thomas to keep the classrooms clean and to the best of their ability germ free! During the daytime, Nathan is a personal trainer in Springfield.

Janet Gage, who lives in Chester, started working at CTES this fall as a Speech and Language Assistant. She works at CTES several days a week providing speech and language services to our children under the supervision of Maryann Bastian, a speech and language pathologist. Janet is a true Vermonter and went to the public schools in Ludlow.

In October, Melissa Moore, our Hot Lunch Agent and Head Cook for the past 21 years, submitted her letter of resignation as she and her husband decided to escape the winter weather and move to Florida. Melissa's departure created a new opportunity for Lori Jones who has worked as a kitchen helper for the past 17 years. On November 1st Lori who lives in Cavendish became the new Hot Lunch Agent and head cook. She is enjoying her new role at CTES and experimenting on us all with some new creations at mealtime. She is assisted by Amy Turco of Proctorsville as the new kitchen support staff person. Amy has had years of experience in customer service and in food preparation. She is enjoying working in the same school where her children attend.

3. Bus Driver Position Open - In June Larry Baldwin who drove bus for us all year decided it was time for him to slow down and give up one of his two jobs. Replacing Larry has proven to be very challenging. We have advertised everywhere since June offering to pay for training and the bus driver endorsement, but have not yet found a driver. Neighboring school districts have likewise experienced the challenge of securing bus drivers and our own high school, Green Mountain, is short drivers. It seems there is a huge shortage of bus drivers not only in Vermont but in the whole country. As a result, at the moment, we do not have any drivers to do our regular bus runs. The parents of the students have therefore had to assume transportation responsibilities for their children in the morning and in the afternoon. We recognize this is a hardship and continue to try to recruit a driver. We are, however, pleased that some of the drivers at Green Mountain have been able to drive for student field trips when not committed at Green Mountain. If you know of anyone who might be willing to drive, please direct them our way.

4. A New School District was formed - Green Mountain Unified School District (GMUSD) - On May 2, 2017, the towns of Andover, Baltimore, Cavendish and Chester voted to form a new school district. This new district was proposed by the four school boards in response to Act 46. The new district will be fully operational for the 2018-19 school year. So what does that mean?

~ Cavendish Town Elementary School, Chester Andover Elementary School and Green Mountain Union High School will all continue to operate.

~ A transitional school board is in place through June 30, 2018 to work out details of the new district. Fred Marin, Doug McBride and Kate Lamphere are the Cavendish representatives on the new board.

~ The CTES School Board will cease to exist on June 30, 2018.

~ There will be one budget for all of the schools in FY' 19.

~ For FY' 19, there will be one base tax rate for all four towns in the new district. Actual tax rates will vary due to differences in the common level of appraisal of the towns.

- ~ There will be tax incentives starting with a reduction in taxes of \$.08 the first year diminishing by \$.02 each year over four years.
- ~ The small schools grant for CTES will be retained in the new district as a Merger Support Grant.
- ~ Increased educational opportunities will be sought for all students.
- ~ The new district will strive for equality and equity for all students in the four towns.
- ~ Standardization of curriculum will be fostered.
- ~ There will be efficiencies in purchasing and staffing.
- ~ Students in any of the four towns may attend either elementary school.
- ~ There will be one transportation system for the district.
- ~ All assets and liabilities of each of the four school districts will assumed by the new district.

5. Student Progress – The students at CTES are required to take multiple assessments during the school year as outlined in our Local Assessment Plan to measure their progress and our progress in providing them with an high level educational experience. Assessments are very different than when many of you were in school. The high stakes assessments are all done electronically. Students use computers for the state assessment SBAC (Smarter Balanced Test Consortium) and the MAP (Measures of Academic Progress) in Reading and Language Arts. They are self adjusting so as children answer questions correctly the difficulty of questions increases. When they answer too many questions incorrectly, the questions get easier until a mean is found.

The technology allows for a variety of accommodations for children who need them. The computer will read questions to students in areas that are not assessing reading. Students can talk into the computer and it will type for them. They can mark questions and go back and work on them later. They can highlight directions of a passage that they may want to refer to when they are completing a written response. Students may use an digital calculator. Although the tests are timed, students who need additional time can get that. Of course we also administer other assessments that are more traditional.

I am very pleased to report that the children of Cavendish continue to get a first rate education. The staff works hard to provide the children with a high quality and exciting program. An actual summary of the results is published in the State of the District Report which is posted on the website.

On the NECAP state science assessment administered in grade 4, 58% of our students were proficient or proficient with distinction. The state average for being proficient or proficient with distinction was 46%. While our percentages are promising, it is not where we want to be and we will continue to strengthen the science curriculum by teaching to the National Science Standards. Our goal of course is for 100% of the children to be proficient or higher.

6. Nutrition at CTES – As mentioned above after 21 years there has been a change in staffing of the kitchen.. We continue to serve close to a hundred nutritious meals to the students in our school. On average, we serve 25 students breakfast and 70 students lunch. Of those numbers, approximately 67% receive Free and Reduced Meals. Again this year the State of Vermont is subsidizing the students' who qualify for reduced meals so that they are actually free. This of course is great news as students do so much better when they are well nourished.

Since the kitchen has new management with the team of Lori and Amy, they have been experimenting with the menu. They have introduced the students to some different foods that they have never tried before. In addition to some of the all time favorites like super beef nachos, we now find on the menu new items like BBQ chicken, lemon pepper chicken, turkey pot pie, beef stroganoff and sloppy joes. The trick is to get them to try new menu items and then they often find they do like more variety.

In addition to the regular meals for the day, a grant once again allows us to provide all students with a fresh fruit or vegetables snack during the school day. "Snack time" gives us an opportunity to introduce the students to foods they might not normally ever get or try, such as raw spinach, raw green beans, raw snow peas, raw brussel sprouts, raw broccoli, clementines, mangos, cranberries, kiwi and pomegranates. We have a small refrigerator where the snack food is stored so that snacks can be dispersed at the discretion of the teachers.

7. 601 Main Street – Once again there has been some progress in the development of the property next door to the school. This fall the parking lot was expanded with thanks from the town crew. When you drive by the lot on a day when school is in session, you will see the parking spaces are all full and there are far fewer cars on the street. The girls from the House at Twenty Mile Stream have helped with the planting of bulbs that will be blooming in the spring.

Also this fall, a dedication plaque was installed at the park in recognition to Curtis Bidgood who donated the money to purchase the property, to the Crown Point Board of Realtors for a grant to help develop the property, to the Cavendish Town Highway Crew and to Tim Calabrese who has overseen the development. Their love for this community is gratefully appreciated. There is still more work to be completed to fulfil the original plan but the committee which has been retired for a while needs to figure out the fundraising. There will be more updates in the future.

8. After School Program (ASP) – Last year we offered our third very successful, quality afterschool program to the children in the community. Last spring we once again applied for a 21st century grant, having been denied the grant in the spring of 2015. Perseverance worked and in the spring of 2016, we were notified that we were awarded a 21st Century grant in the amount of \$388,263

to be spread over 5 years. We were very excited about this as it once again allows us to offer the “HomeWork Club” portion of the ASP to all children at no charge. To cover the costs, there is a sliding fee schedule and for those who qualify a Child Care subsidy option can cover up to the full cost of the program.

Zoe Lirakis of Chester continues to be the site coordinator for the program while Beth Oldenburg is the assistant site coordinator. Todd Swisher and Lexi White are the Program Leaders.

Currently ASP serves 64% of the school population through tutoring, mentoring, homework club, chorus, art club and enrichment activities. Through the farm to school Program Leader, a successful garden has provided veggies for the school lunch program. The Girls On The Run Program will continue for the third year, providing a valuable program teaching self esteem, self confidence and physical fitness to for young girls. Program partners include DG Bodyworks, Little Village Farm, Cavendish Rec Dept and Girls On The Run VT.

Collectively, the staff provide a wide range of enrichment programming that include physical, STEM and art activities including but not limited to: wilderness adventure, computer coding, orienteering, valley quest, outdoor tinkering, flying fun, farm to school, art club, chorus, bottle flipping and cup-stacking, outdoor adventures, cooking and “how it is made.” In addition to “Homework Club” and enrichment activities ASP now also offers tutoring to those students who need additional academic support. A mentoring program has also just been inaugurated. If you would like to give a hour a week to a child who could use a solid mentor, please let us know.

During the summer a camp program is offered to the children. The first six weeks is provided in Ludlow in collaboration with the Ludlow Recreation Department. Transportation is provided from CTES to and from the camp. The last two weeks is offered at CTES in collaboration with the Cavendish Recreation Department. Likewise, transportation is provided for Ludlow children to come to the CTES camp. A wide range of “camp like” activities, including swimming was provided keeping the children busy from 8 until 5.

The ASP also provides coverage for Out of School Time (OOST) on an as needed basis. This is available to families on any inservice days or vacation days. Naturally, this depends on the need.

9. Review of the FY 17 Budget – With the formation of the new GMUSD (Green Mountain Unified School District) comes a new format in budgeting and reporting. In the Annual Report, there is a budget summary for 2016-17 of each function instead of the extensive detail that has been provided in the past for the Cavendish Town School District and a separate detailed combined proposed budget for 2018-19 for the towns of Andover, Baltimore, Cavendish and Chester.

For consistency purposes, the Financial Office at the SU aligned some anticipated expenses in the FY’17 budget to different categories, so some of the category totals are different than in totals in last years annual report. The total budget figure, however, is the figure approved by the voters last year of \$1,914,620.

Unfortunately, the balance sheet for last year Cavendish Town Elementary School shows a deficit in the amount of \$54,905. There are many things that contributed to this deficit. The \$20,000 of General Reserve Fund was not recorded as income but will be applied to the end of year balance sheet so ultimately the real deficit for the year is \$34,905. If you review the categories, you can readily see some categories were over spent and some areas were under spent. While it is not practical to offer explanations for every line item here, I shall comment on the most significant variances.

We were very close on the amount that we projected as revenue. The tuition money was slightly lower than anticipated but the Small Schools grant was higher than budgeted. Revenue for adult lunch sales and ala cart sales were included in student sales. We received a Fresh Fruits and Vegetables grant in the amount of \$5,124 and commodities valued at \$5,001. There was a corresponding expenditure in the food line for purchase of the fruits and vegetables.

On the expense side, under Regular Education, we over spent on substitutes for a variety of reasons. We had three long-term leaves of absence - one for maternity and two for illnesses. We also unfortunately had several employees who needed bereavement leaves. We also had not budgeted for a VSTRS (Vermont State Teachers Retirement System) Assessment, which is a new assessment for any new teachers who are entering the retirement system. We also over spent on paraprofessionals due to increasing needs of the children. We did, however, have a reduction in the expenses for special education paraprofessionals. The over expenditure in Alternative Program is due to the fact that this person also does before school supervision and was paid out of this account.

Under Maintenance, we had a change in staffing and the employee required health insurance that the previous employee did not need. Repairs were higher due to problems with the heating system. We also had to purchase a new floor-scrubbing machine. We also replaced out telephone system to comply with new requirements to be 911 compliant which costs more. On the positive side we did not spend as much for fuel as we had anticipated.

As a result of Act 46, Transportation is the responsibility of the Supervisory Union. They paid actual expenses associated with busing.

Under Medicaid, we share a Medicaid Secretary with CAES. The rules for the municipal retirement system do not allow contributions from two employers for one individual. Consequently, we pay for the full time person and CAES reimburses us for their share for expenses.

Under Food Services, Expenses for Fresh Fruits and Vegetable Program is included in salaries and food purchase. The FF and V grant referenced in revenue paid for this. We also show expenses for commodities with offsetting revenue for commodities.

10. Proposed 2018-19 Budget for the GMUSD (Green Mountain Unified School District) - This is the first year that the GMUSD is presenting a budget. Each of the schools in the district, CTES, CAES and GMUHS, prepared their individual budgets based on projected needs and presented their individual budgets to the Supervisory Union. The Business Office took all of the individual budgets and combined them into one large budget. The total proposed budget is \$12,547,513. This is the budget for all the students in the communities of Andover, Baltimore, Cavendish and Chester including preschool, elementary, high school and out of district placements. The final result is that the equalized cost per student in Cavendish is reduced from what it would have been if there was no merger. This results in a lower tax rate than it would have been if there was no merger. It is the elected School Board members of GMUSD that are presenting this budget. Cavendish has three representatives on the eleven member board, Fred Marin, Doug McBride and Kate Lamphere. There will be an informational meeting on this budget on Tuesday, February 27 at 6 PM at the GMUHS auditorium.

There are no significant changes in the CTES portion of the budget. The staffing pattern is stable with no additions to staff and no reductions. While our numbers are projected to be down, the number of students receiving special education services has dramatically increased. There are minor fluctuations in supplies and other line items including negotiated raises for all staff members.

One of the projected benefits of the school consolidation was lower taxes and increased educational benefits to the students. The administration and the GMUSD had high hopes that we could accomplish both at a reasonable cost to the taxpayers. However, as a requirement of the Federal Affordable Care Act, all schools in VT were required to change their insurance plans to save money. We did this, but the Administration and General Assembly in an attempt to solve the Vermont's deficit problem, determined a percentage of what schools saved was to be sent to the state which means that much of the savings the district realized will go to the state. For GMUSD the "Health Recapture" amounts to \$93,059. We will be required to send a lower percentage of the potential savings to the state again next year. As a further surprise to reduce the state deficit, the Governor has also imposed an automatic 9 cent increase to the tax rate. These circumstances had a devastating effect on our hopes and dreams for lower taxes and expanded educational opportunities in this budget.

We also discovered all employees in a district need to be provided with the same benefits. Support staff at GM have had insurance benefits. Support staff members at CTES and CAES did not have these benefits. As a result, the Unified District budget has an additional \$180,000 for insurance for eligible support staff. We are also expecting another reduction in our Federal Consolidated Funds that pays for our Title 1 teachers. The new budget includes money to support these compensatory teachers.

The budget does support the addition of a resource to introduce the students in the elementary schools to basic Spanish. We are excited about this possibility of exposing the students to a foreign language before they enter GM. The administration and board are hopeful that expanded educational opportunities for students of GMUSD will be realized in the years to come. Although not as great as originally anticipated, the projected equalized cost per student for FY'19 is lower for CTES than the current year. The projected tax rate for Cavendish is also lower. The exact figures are included elsewhere on the Tax Rate Calculation worksheet in the Annual Report.

11. Availability of Annual Audit - A copy of the CTES Certified Annual Audit as prepared by RHR Smith and Company, Certified Public Accountants is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT. or on our website <http://ctes.trsu.org> The General Reserve Fund Balance of \$46,582 will be applied toward the deficit for FY'17. Any remaining fund balance will be assumed by the GMUSD.

12. Thank you – to the Cavendish Community – We have a great staff in our school who work very hard to provide the best opportunities for the children, but we cannot do it alone. It is this community that makes the difference and I can't thank you enough for all your support during the past year. The school is your school and we would encourage you to come volunteer or come for a visit. The building is secure (and locked) when school is in session, but please call to make arrangements for a visit. Although I always run the risk of missing someone, I specifically wish to thank the following folks who have made a difference.

- The School Board - Dr. Gene Bont, Barbara Dickey, Katherine Hamlin, Sharon Huntley, Fred Marin, Doug McBride and for their willingness to serve, for their commitment, dedication and wisdom.
- The staff of LPCTV who faithfully record the School Board meetings so that those unable to attend meetings can keep current on what is going on.
- The town crew for maintaining the many roads in our community throughout the year, and particularly in the winter. They also plow the driveway to the school that gives us easy access, and a place for the children to play during winter recess. I especially want to thank them all this year for the work they have done on the lot next door.
- The Wallace McNulty Hoyle American Legion Post # 4 and particularly Amy Benoit, Mitch Benoit, Lloyd Stilwell, Art Tyrrell, Harry Westcott and Santa for once again providing wonderful gifts and homemade cookies for the children at Christmastime.
- Terry O'Brien, the Recreation Department Director, for working so hard to make so many exciting year round recreational opportunities available for not only the children of the town but for all members of the community.
- Margo Caulfield, from the Cavendish Historical Society who coordinates a wide range of activities for the children through the CHS. She is always thinking, always planning, always coordinating and always volunteering to help the children learn about their past

and present community. Even with a multitude of obstacles, she never gives up!

- All of the many volunteers from the Cavendish Historical Society, coordinated by Margo, who continue to provide enrichment activities for our children through the Carmine Guica Young Historians Program. This past December, Margo Caulfield, Penny Trick, Pang Ting, Angela Asermelly and Peggy Svec provided diverse workshops in every grade for students to make traditional holiday decorations celebrating the Polish heritage in the community. They also provide a taste testing of yummy Polish foods.
- To Bruce and Betty McEnaney who once again through their Blueberry Fund funded an outstanding field trip for the Sixth Grade to Old Sturbridge Village and to those who led the field trip Margo Caulfield, Bruce McEnaney and Pang Ting.
- To Stein van Schaik who provided a very generous endowment to the Cavendish Historical Society which supported the fourth and fifth grade students on a field trip to Plimoth Plantation in Plymouth, Massachusetts. The students learned what it was like to live in the settlement of the Plymouth Colony established in the 17th century.
- All of the many volunteers for assisting with the Snow Sports program. A special thanks goes to Jarrod Harper for working so hard to organize this outstanding program.
- All of the "Readers" for coming to the school on a weekly basis to read with the children in the younger grades.
- To all the members of the PTO who work so hard to raise money for field trips, assembly programs and fun programs for the children at the school. Special thanks goes to Sheila Roby who has headed up this organization for the past several years with unwavering commitment.
- To all the members of the Proctorsville Fire Department for year after year providing outstanding opportunities for the students at "Safety Day." This past year the students all observed a demonstration of the "Smokehouse" which clearly showed the effectiveness of shutting an inside door when there is a fire in the home. Students were able to tour the Fire Safety Trailer where they learned about common fire hazards in the home and how to escape a burning building. They also toured the fire engines and checked out gear worn by firemen.
- To Brendan McNamara, the Town Manager, Diane McNamara, the Town Clerk, as well as Ginny Garrow and Jennifer Leak, who are always there whenever we need something.

Thanks to each and every one of you. If I missed recognizing someone, please forgive me and know that you too helped shape the future of our young people.

13. And a Final Farewell - It is hard to believe that I have been the principal of Cavendish Town Elementary School for 29 years. I have worked under 10 different superintendents. I have hired every employee at CTES and for some positions; I have hired replacements when those I hired retired. I have been the principal of the parents of many students. It is fun to have moms and dads tell their entering kindergarten children "Mr. Thomson was my principal when I was in school." I think that makes me a grand principal? A year ago I hired a person who was on the interview committee that originally hired me in August of 1989.

I was warmly welcomed to the school with a "get to know the principal" event. I have come to love and appreciate the residents of this community. By far, I know more people in Cavendish than in my own hometown of Ludlow. In fact, I probably know more people from Cavendish than all my other life long friends and acquaintances.

I started my career in education 48 years ago as a teacher of language and math. I came to Vermont in 1989 to start an amazing career in public education and to live in this beautiful state. After this incredible opportunity to work in this school, I now feel it is time for me to pursue another adventure.... retirement.

I feel blessed to have worked with everyone in the CTES community; hundreds of children and parents, volunteers, a high quality dedicated staff, a wonderful administration and a supportive School Board.

So it is with mixed emotions that I look to end my career in education...feelings of sadness that I will miss everyone and feelings of joy that after June 30, I can do whatever I want, sleep in as long as I want or do whatever my wife, Linda, puts on her "to do list. I do, however, reserve the right to do things on my timeline. I will remain in my position, as principal, until June 30 at which point I know the community will welcome a new individual who will assume the leadership position at CTES. I am confident that person will receive the same warm welcome and support that I did 29 years ago when they come to Cavendish potentially with new and innovative ideas. Thank you all and goodbye CTES, my home away from home.

Enrollment at CTES over a ten year period
(as of October each year)

2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
108	115	108	105	101	91	99	100	104	94

Average over the ten year period 103.

Town of Cavendish Student Enrollment in the TRSU district as of October 11, 2017:

Grade	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CTES	20	10	19	11	13	10	13	15	-	-	-	-	-	-	91
GMUHS	-	-	-	-	-	-	-	-	15	15	20	11	17	12	90
Total:	20														181

SIZE OF THE TWO RIVERS SUPERVISORY UNION:

SCHOOL BOARDS:

Andover Town
 Baltimore Town
 Cavendish Town
 Chester Town

DIRECTORS

1
 1
 3
 6
 11



**Cavendish Town Elementary School
 Annual Report of the School Directors**

This is my last year of serving on your school boards. I started in 1957 when I moved to Cavendish.

At that time Cavendish and Proctorsville had separate 8th grade schools and high school students went to Springfield, Ludlow and Chester. Proctorsville had a village elementary school plus several one room schools (pictures in the elementary school lobby). Subsequently, Cavendish built a new school at the present sight. Cavendish village school was Duttonsville School grades 1-8. Neither schools had representatives at the high schools - Springfield, Ludlow, and Chester. There was no form of transportation. Then Springfield could no longer take our students, and we requested both Ludlow and Chester to consider a possible joining. Ludlow denied and Chester agreed to dissolve.

This resulted in a joint high school with bus transportation. I was on the committee and after several votes the school was built and named Green Mountain Union High School.

The school is in excellent condition. It is the only school with an excellent art gallery and excellent staff to prepare the students to cope with rapidly advancing changes in education and employment.

Our new representatives are well educated for the challenge of the future.

Gene Bont, Chairman

Message from the Superintendent

The employees of the Two Rivers Supervisory Union (TRSU) and of Black River, Cavendish Town, Chester-Andover, Green Mountain, Ludlow Elementary and Mount Holly schools continue to dedicate our effort and work to providing our students with an education of excellence. We're in the midst of transition. We are engaged in a significant initiative to move from a traditional education model (one that most of us experienced) to a personalized and proficiency-based education model of learning; we have two principals who have announced their upcoming retirement and our school districts will or might become larger school districts.

The initiative is intensive and requires us to shift our thinking about teaching and learning. We've always known that the relationships we develop with our students and their families and the instruction we provide is critical to the success of our students becoming life-long learners. Now, in addition to relationship building, our teachers need to shift their instructional practices to ensure our students will eventually meet our proficiency-based graduation requirements and be prepared to be global citizens who contribute to their respective communities and our global economy.

At Black River High School Middle School and Green Mountain Union High School we have invited families in to share information about proficiency-based learning and the changing expectations for our students. We will continue to inform families about this initiative as we progress to full implementation. At the elementary level, professional development opportunities throughout the year are being devoted to teachers having initial training in personalized and proficiency-based education. Please know we welcome questions about this shift in instruction and learning, contact your local school or our supervisory union for further information.

We are fortunate in our supervisory union to have a talented administrative team. Two of our members who have provided skillful leadership at their schools have decided to retire, Mr. Thomson of the Cavendish Town Elementary School and Mr. Ferenc of the Green Mountain Union High School. Mr. Thomson has led the Cavendish Town School for 29 years! That is an amazing number of years for a principal to stay at one school. I know his leadership and his dedication to the school and community has been tremendous. He has served as principal of students across the generations, developed wonderful relationships with the Cavendish families and community and been a highly respected and regarded leader of his school.

Likewise, Mr. Ferenc has had a significant impact on the Green Mountain Union High School. As principal for 11 years, Mr. Ferenc has improved student academic and social growth, hired high quality teachers and been instrumental in moving forward with building renovations. Both principals are men of integrity and kindness. They have always kept students at the forefront of their thinking and decision-making. As I wish them all the best in their future endeavors, I know they will both be greatly missed by their respective communities.

The school districts of Andover, Baltimore, Cavendish and Chester have merged into one district called the Green Mountain Unified School District (GMUSD). The GMUSD Board organized in September and this past fall began forming committees and meeting to become fully operational as of July 1, 2018. Most recently we have been working on the budget for the new district. It is a huge shift to move from our current school district budgets to one district budget. The TRSU administration, GMUSD principals and Board members have worked hard on bringing a budget forward that invests properly for the education of our students while maintaining our buildings and grounds.

Given that the Board and administration have not had the typical time frame to prepare a budget for the 2018-2019 academic year, we will be hiring some positions on an interim basis. The incoming Cavendish Town Elementary School principal, a new teaching dean and kindergarten teacher at Chester-Andover will all be hired for one year. The GMUSD Board plans on going on a retreat this summer to create a vision for the district while setting goals and objectives. The work completed at the retreat will inform the future administrative structure, staffing and budgeting work this fall.

The Plymouth School District will be joining the Windsor Central Supervisory Union. There was a vote in late November for the school districts of Ludlow, Mount Holly and Union #39 to merge and form the Ludlow-Mount Holly Unified Union School District. That vote was in the affirmative, but since that time there was a petition filed in Ludlow for a revote. The next vote will be held on February 6th at the Ludlow Town Hall. Once we know the outcome of that vote we will move forward with either one budget for the Ludlow-Mount Holly Unified Union School District or have three separate budgets for the current school districts of Ludlow Elementary, Mount Holly and Union #39.

In closing, please know I have the highest respect for our faculty and staff throughout our schools and central office. We have a very hard-working, dedicated group of employees who want to provide our students with an education of excellence. Please support our school budgets to help us improve our practices and increase student achievement. We want to do all we can to give our students the opportunities they deserve to participate fully in their towns of choice and contribute to the global economy. Thank you so much for your support of our schools.

Respectfully submitted,

Meg Alison Powden
Superintendent

Special Education

The special education programs provided by the Two Rivers Supervisory Union are designed to meet the individual needs of our diverse student population. School-based programs are in place at each of our four elementary schools and at Black River Middle/High School and Green Mountain Union High School.

Our Essential Early Education (EEE) program provides services to 3-5 year old preschool children with developmental delays, as well as preschoolers who are “at risk” for future school difficulties. The Two Rivers Supervisory Union participates in a Pre-School Collaborative to serve students in Baltimore, Cavendish, Chester and Andover. The collaborative includes the Little School in Weston, Headstart at Green Mt. Union High School in Chester, Stepping Stones in Cavendish, Suzy’s Little Peanuts in Springfield and Ascutney Reading Elementary School in Reading, Rainbow Playschool in Woodstock, Safe’N Sound in North Springfield; Pine St. Preschool, Playworks, Springfield Learning Garden in Springfield, West River Montessori School in South Londonderry, Wallingford Elementary School in Wallingford, Saxtons River Montessori School in Saxtons River, Woodstock Nursery School in Woodstock, Little Daisies in Rockingham, Mulberry Bush Independent School in Brattleboro, and The Preschool at Killington in Killington.

Services to these children are provided by EEE Coordinator Laurie Cloud, Speech/Language Pathologists Maryann Bastian and Lily French, Physical Therapist Taryn Levy, Occupational Therapist Whitney Haber and Cortney Slobodnjck, Mental Health Clinician. Stephanie Racz serves as the Pre-school Collaborative Director for Two Rivers Supervisory Union. The EEE program also provides identification and consultation for “at risk” and developmentally delayed infants and toddlers.

School districts in the Two Rivers Supervisory Union serve children and youths with mild to severe disabilities under the Individuals with Disabilities Education Act 2004 (IDEA) and the Vermont Agency of Education Special Education Regulations. In addition, any eligible student with a disability who does not qualify for special education service under the IDEA may receive instructional and/or environmental accommodations and related services through Section 504 of the Rehabilitation Act as well as the school’s Educational Support System.

In order to provide a specialized educational program that will benefit the student, each child who is eligible for special education services is provided with an Individualized Education Plan (IEP). Depending on need, a student may receive resource room services, speech and language therapy, occupational therapy, physical therapy, and/or counseling. Any one, or a combination, of these services may be necessary in order to address the needs of the whole child. These services have enabled many students to realize their potential within their home schools. Special transportation and/or special school placements are sometimes necessary to provide appropriate programs for students with more intensive needs.

Programs are supported by local, state, and federal funds, including the federal IDEA-B grant, the Vermont EEE block grant, and Medicaid. Local dollars and various grants have continued to provide opportunities for teachers, administrators, and support staff to participate in conferences, in-services, workshops and courses.

Rachel Root, Special Educator, serves as the Out of District LEA (Local Education Agency) for special education and 504 students that are being educated in the school choice option settings and alternate school programs as well as at the Vermont Adult Learning Program.

The Cavendish Town Elementary School provides a variety of special education services to meet the special needs of its student population. There are currently 28 students receiving special education services as well as four preschool students through the EEE program. These students receive instruction grades K through 6 by a staff of educators including Laurie Cloud, EEE Coordinator; Tracy Churchill and Marina Potter Special Educators; Maryann Bastian, Speech/Language Pathologist; Whitney Haber, Occupational Therapist, Taryn Levy, Physical Therapist; and their regular classroom teachers, at Cavendish Town Elementary School. An additional resource is Michelle Golden, a mental health clinician who works with students and their families to provide emotional support and counseling. We also provide for consultation services through Nine East Network for the Deaf and Hard of Hearing, the Vermont Association for the Blind and Visually Impaired, and the Vermont I-Team. In addition, some students are assisted by paraeducators, who reinforce instruction, implement behavior management plans and provide emotional support to these students.

Many thanks to parents, principal, teachers and staff, the School Board and the community for the valuable support and input we receive.

Mary Barton
Director of Student Support Services

FY 2019 Proposed Budget Summary

	Budget FY 2017	Actual FY 2017	Budget FY 2018	Budget FY19	Percent Change
Central Office (Equalized Pupil)					
General Administration	347,736	339,429	366,482	324,437	
Finance	248,087	257,577	261,580	265,451	
Bookkeeping	184,108	184,496	200,082	204,682	
Operations & Maint	106,503	100,792	101,559	95,420	
SU Technology	114,827	112,004	112,849	116,624	
Curriculum Implementation	33,213	34,137	37,658	40,724	
English as a 2nd Language	26,809	26,738	27,209	27,761	
Sub Total	1,061,283	1,055,173	1,107,419	1,075,099	-2.92%
Revenue Offsets					
Medicaid and MAC Reimbursement	35,921	29,054	27,508	30,250	
Fund Surplus	0	0	12,000	15,000	
Bank Interest, ERate & Misc Revenue	14,000	15,761	17,000	15,000	
Federal Indirect Reimbursement	0	0	20,000	15,000	
Sub Total	49,921	44,815	76,508	75,250	-1.64%
Central Office Total	1,011,362	1,010,358	1,030,911	999,849	-3.01%
Tech School Support (EqPup)					
ENA and shared Software	268,400	275,076	185,836	88,306	
Less: E-Rate Reimbursement	91,200	93,600	0	0	
Tech Support Total	177,200	181,476	185,836	88,306	-52.48%
Transportation (in SU Req'd by State)	0	0	427,656	465,747	
Special Education (Child Count)					
K-12th Grade (net expense-districts)	2,733,811	2,858,201	1,233,708	1,287,893	4.39%
K-12th Grade (reimbursed expense)	0	65,772	1,833,605	2,072,843	
Early Essential Education in Schools	119,247	131,844	123,692	98,113	
Early Essential Collaborative*	125,140	134,723	139,405	142,507	
Special Ed Total	2,978,198	3,190,540	3,330,410	3,601,356	8.14%
Preschool Private Collaborative*	262,552	316,352	324,151	0	-100.00%
*Preschool/EEE shared by GMUSD towns; Pre-K moved into GMUSD for FY19					
Grants (Estimates)					
IDEA-B	340,000	385,726	350,000	320,000	
Title I	438,084	570,291	450,000	397,000	
Title IIA	127,016	227,611	175,000	108,000	
21st Century Grant (After School)	86,000	153,119	176,515	176,515	
Grant Total	991,100	1,336,747	1,151,515	1,001,515	-13.03%
Summary					
Net TRSU FY17 Proposed Budget	5,420,412	6,035,473	6,450,479	6,156,773	
Offsetting Revenues	141,121	138,415	76,508	75,250	
Grand Total of Expense for Approval	5,561,533	6,173,888	6,526,987	6,232,023	-4.52%

Two Rivers Supervisory Union
Essential Early Education Program
Preliminary Budget
FY 2018-2019

		Budget	Actual	Budget	Budget
		FY 2016-17	FY 2016-17	FY 2017-18	FY 2018-19*
1200	Special Ed Direct Instruction				
111	EYS Salary	0	0	0	0
115	Director Salary	50,685	53,975	53,465	0
	EEE Support	0	2,930	0	0
200	Benefits	21,780	20,125	20,582	0
500	Advertising	200	0	200	0
540	Travel Reimbursement	2,100	1,628	2,100	0
580	Instructional Materials		60		0
610	Assessment Materials	400		400	0
611	Resource Books/Periodicals	100	152	100	0
640	Instructional Equipment	100	392	100	0
730	Total Direct Instruction	75,365	79,262	76,947	0
	Contracted Services				
2100	Speech Language	47,500	47,500	47,700	0
	(PT/OT...) Purchased Services	200	6,637	8,500	0
	Total Contracted Services	47,700	54,137	56,200	0
	Administrative Services				
500	Telephone/Internet Service	0	0	0	
531	Administrative Supplies	250	0	250	0
610	Photocopying	150	0	150	0
612	Postage	100	0	100	0
730	Administrative Equipment	250	0	750	0
	Total Administrative Services	750	0	1,250	0
	Operating Services				
430	Office Rental	1,325	1,325	1,325	0
440	Total Operating Services	1,325	1,325	1,325	0
2700	Student Transportation				
300	Contracted Services	0	0	0	0
	Total Student Transportation	0	0	0	0
	TOTAL BUDGET	125,140	134,724	135,722	0
		Budget	Actual	Budget	Budget
	REVENUES	FY 2016-17	FY 2016-17	FY 2017-18	FY 2018-19*
	Andover	2,081	2,081	2,065	0
	Baltimore	2,428	2,321	2,410	0
	Cavendish	31,399	32,366	48,404	0
	Chester	75,132	77,388	66,343	0
	IDEA-B Preschool Grant	4,500	5,359	4,500	0
	Medicaid Revenue	9,600	12,000	12,000	0
	Miscellaneous Income	0	3,208	0	0
	Prior Year Carryover	0	0	0	0
	TOTAL REVENUES	125,140	134,724	135,722	0

* 2018-2019 EEE Budget is now part of the GMUSD Budget.

Two Rivers Supervisory Union
Early Education Collaborative
Preliminary Budget
FY 2018-2019

		Budget 2016-2017	Actual 2016-2017	Budget 2017-2018	Budget 2018-2019*
	EXPENSES				
1100	Early Education Classrooms				
270	Professional Development				
300	Head Start Tuition	77,300	107,300	95,340	
	Combined Tuition				0
566	Other Partner Tuition	132,956	163,169	165,256	
	Total Direct Instruction	210,256	270,469	260,596	0
2420	Administrative Services				
110	Salary Director .5/.6/.8 FTE	32,743	34,411	45,882	0
200	Benefits	9,689	8,285	13,567	0
300	Other Purchase Service	0	1,264	0	0
531	Telephone/Internet Service	0	0	0	0
540	Advertising	0		0	0
580	Travel Reimbursement	1,000	1,229	1,200	0
610	Administrative Supplies	175	309	350	0
611	Photocopying	0		0	0
690	Postage	30		30	0
	Computer Software/State Reporting	500	307	650	0
730	Equipment	250	79	150	0
900	Miscellaneous Expense	0		0	0
	Total Administrative Services	44,387	45,884	61,829	0
2620	Operating Services				
440	Classroom Rent	0	0	0	0
	Office Rent	1,325	0	1,325	0
531	Telephone/Internet Service	400	0	400	0
	Total Operating Services	1,725	0	1,725	0
	TOTAL BUDGET	256,368	316,353	324,150	0

		Budget 2016-2017	Actual 2016-2017	Budget 2017-2018	Proposed 2018-2019*
	REVENUES				
	Prior Year Surplus (Deficit)	0	0	0	0
	Andover	17,207	17,549	22,603	0
	Baltimore	17,207	17,549	12,916	0
	Cavendish	65,385	66,683	64,580	0
	Chester	134,212	136,877	154,991	0
	Plymouth	0	13,345	12,916	0
	Other LEA's	2,357	24,350	16,145	0
	Total Anticipated ADM Funds	236,368	276,353	284,150	0
	TRSU Medicaid Funds	20,000	40,000	40,000	0
	Total Revenues	256,368	316,353	324,150	0

* 2018-2019 Collaborative Budget is now part of the GMUSD Budget.

District: Green Mountain USD		U077		Property dollar: equalized yield:	Homestead tax rate per \$9,842 of spending per equalized pupil
County: Windsor		Two Rivers		9,842	1.00
1/9/2018				11,862	(income dollar equivalent yield per 2.0% of household income)
Expenditures					
1	Adopted or warned union district budget (including special programs and full technical center expenditures)	FY2016	FY2017	FY2018	FY2019
2	Sum of separately warned articles passed at union district meeting				\$12,547,513
3	Adopted or warned union district budget plus articles				\$12,547,513
4	Obligation to a Regional Technical Center School District if any				
5	Prior year deficit repayment of deficit				\$27,172
6	Total Union Budget				\$12,574,685
7	SSI assessment (included in union budget) - informational data				\$665,009
8	Prior year deficit reduction (if included in union expenditure budget) - informational data				\$27,172
Revenues					
9	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)				\$1,472,080
10	Total offsetting union revenues				\$1,472,080
Education Spending					
11					\$11,102,605
12	Green Mountain USD/equalized pupils:				709.02
Education Spending per Equalized Pupil					
13	Less net eligible construction costs (or P&I) per equalized pupil				\$15,659.09
14	Less share of SpEd costs in excess of \$50,000 for an individual (per equpup)				\$109
15	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equpup)				\$29
16	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equpup)				
17	Estimated costs of new students after census period (per equpup)				
18	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equpup)				
19	Less planning costs for merger of small schools (per equpup)				
20	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equpup)				
21					
22	Excess spending threshold	Threshold = \$17,103	Allowable growth	Base total = \$17,265	Excess total = \$17,816
23	Excess Spending per Equalized Pupil over threshold (if any)	\$17,103.00		\$17,386.00	\$17,816.00
24	Per pupil figure used for calculating District Equalized Tax Rate				\$15,659.09
25	Union spending adjustment (minimum of 100%)	Based on \$0.00%	Based on 0.00%	Based on yield \$10,450	Based on yield \$10,000
26	Anticipated equalized union homestead tax rate to be prorated (\$15,659.09 - (\$9,842.00 / \$1,000))	Based on \$0.00%	Based on \$1.00%	Based on \$1.00%	Based on \$1.00%
Prorated homestead union tax rates for members of Green Mountain USD					
T004	#N/A	FY2016	FY2017	FY2018	FY2019
T006	#N/A				
T043	#N/A				
T047	#N/A				
27	Anticipated income cap percent to be prorated from Green Mountain USD (\$15,659.09 - \$11,862) / 0.00%	0.00%	0.00%	0.00%	
Prorated union income cap percentage for members of Green Mountain USD					
T004	#N/A	FY2016	FY2017	FY2018	FY2019
T006	#N/A				
T043	#N/A				
T047	#N/A				

* Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1,825. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
 † Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 ‡ The base income percentage cap is 2.0%.

**Green Mountain Unified School District
Transition Board Organizational Meeting
Tuesday, September 12, 2017
GMUHS Library**

I. ROLL CALL/CALL TO ORDER:

Board: Alison DesLauriers, Erin Lamson, Deb Brown, Kathy Muther, Fred Marin, Doug McBride, Kate Lamphere, Joseph Fromberger, Tonia Fleming, Jeff Hance, Marilyn Mahusky (via phone)
Staff: Meg Powden, Mike Ripley, George Thomson, Katherine Fogg, Chris Adams, Mike Eppolito, Lauren Baker,
Public: Wayne Wheelock, Shawn Cunningham, Gene Bont, Gary King

Ms. Powden called the meeting to order at 6:40 p.m.

II. ELECTIONS:

Board Chair

Ms. Brown **nominated** Ms. DesLauriers as the board chair. There were no other nominations. Ms. DesLauriers was elected without opposition.

Vice Chair

Mr. McBride **nominated** Ms. Mahusky as the vice chair. Mr. Fromberger **moved** to close nominations since there are no other nominations. Ms. Mahusky was elected without opposition.

Board Clerk

There was discussion about the responsibilities of the board clerk. Ms. Brown **nominated** Mr. Fromberger as the board clerk. Mr. Fromberger declined the nomination.

Ms. DesLauriers **nominated** Ms. Muther as the board clerk. Mr. Fromberger **moved** that since there are no other nominations to close nominations. Ms. Muther was elected without opposition.

Adopt Code of Ethics Agreement

Ms. DesLauriers noted that all the board members are familiar with the code of ethics document. As the document was not included with the agenda, the board will adopt and sign the code of ethics at the next meeting.

III. APPROVAL OF AGENDA:

Ms. Fleming **moved** to approve the agenda. Ms. Lamson seconded and the motion carried unanimously.

IV. APPOINTMENTS:

A. Warrant Signer(s)

Ms. DesLauriers reported that the different schools currently handle the warrants a little differently. Mr. Fromberger noted that the board may elect to change this in the future, but for the transition year, it might be appropriate for the chair, vice-chair, and clerk to sign the warrants. Mr. Fromberger **moved** to appoint the board chair, the vice chair, and the clerk as the warrant signers. Mr. Marin suggested having an alternate. Ms. DesLauriers suggested 2 out of the 3. Mr. Fromberger withdrew his motion.

Mr. Marin **moved** to appoint 4 warrant signees and a minimum of 2 are required to sign the warrants—the board chair Ms. DesLauriers, the vice chair Ms. Mahusky, the board clerk Ms. Muther and also Mr. Marin. Mr. Hance seconded and the motion carried unanimously.

B. Regular Meeting Date & Time

Ms. Powden suggested that the 3rd Wednesday and the 3rd Thursday are open as are the first Monday of the month. There was discussion about the current school boards possibly meeting in carousel before or after this meeting as their work starts to diminish. Mr. Fromberger **moved** to set the regular meeting date & time as the 2nd Tuesday of each month at 6:00 p.m. Ms. Lamphere seconded. There was discussion about rotating between the three schools. This will allow the board to get into the other schools, particularly since they will have responsibility for each school. This will also allow more public participation. Since this meeting is at GMUHS, the next meeting would be at Cavendish, then Chester Andover. The motion carried unanimously.

C. Recording Secretary

Ms. DesLauriers noted that there are two people who have expressed an interest in the recording secretary position—Debbie Carleton and Amber Wilson

Ms. Brown **moved** to appoint Amber Wilson as the recording secretary. Ms. Lamson seconded. Ms. DesLauriers noted that Ms. Wilson has taken the minutes through the TRSU transition and also through the Act 46 study process. Ms. Brown's motion carried unanimously.

D. Establish Committees and Appoint Representatives

Ms. DesLauriers suggested that they should have two people, plus an alternate to each committee. She asked the board members to review the list of available committees and come to the next meeting and decide which committees they wanted to serve on.

V. STRUCTURES:

A. Financial

i. Bank Selection

Mr. Adams noted that now that they are an official entity, they can apply for an EIN and open bank accounts. He noted that the other districts use Community Bank, formerly Merchant's Bank. He noted that they have been very helpful with the other districts and doing business with them would be fairly consistent. Mr. McBride questioned if their fees and interest are competitive. Mr. Adams noted that they have consistently offered them a very low interest rate on cash flow loans, lower than the area banks. In the state, People and Community are typically the banks that offer government accounts. Mr. Adams noted that because they have so many accounts, Community rarely charges them fees.

Mr. Fromberger **moved** to rely on the staff's recommendation to continue with the existing banking structure with Community Bank for the new board. Mr. Marin seconded and the motion carried unanimously.

ii. Budget Process

Mr. Adams explained that in the new financial software, they have anticipated this transition. They will need to merge the 6 entity's budgets into one. He described the process that they will use to merge the data. He suggested having a meeting with the finance committee to establish some processes. He noted that this entity doesn't have a past, so there are certain caps and penalties that rely on the prior years' budgets that they won't have to worry about this year. He explained that the debts and surpluses will be joined together. He noted that each of the different entities have done their best to take care of the children in these towns. He explained that they won't know until well past June 30, 2018 where each districts' balance will be. He explained some of the process with reconciling revenues, such as special education, that come in after the close of the year.

Mr. Adams reported on the master agreements being in their final stages for the current year, but the new board will have to develop a contract with the teachers. He suggested that since the non-union staff in each school have different pay scales and benefits that vary by school, they should try to work toward making them consistent between the schools. Mr. Adams reported on some of the work that the business office does during the summer months and he suggested a later October date for the budget discussions.

VI. ITEMS FOR DISCUSSION:

A. Mission/Vision Statement

Ms. DesLauriers noted that each school currently has their own and she suggested that the policy committee could work on a district mission and vision that aligns the schools and incorporates the TRSU mission and vision.

B. GMUSD Logo

Ms. DesLauriers suggested that the policy committee could also work on developing the GMUSD logo.

C. Administration Reporting

Ms. Powden reminded the board that they have a superintendent and 3 principals and she wanted to get a sense of who the board would like to hear from each meeting. Ms. Brown suggested the superintendent and the principal of the building they are in, at a minimum. There was discussion about whether the expectation should be that all 3 are present. Ms. DesLauriers suggested that there might be discussions that affect all students so they might be giving a presentation where all the principals would need to be present.

Ms. Mahusky suggested that initially they need to hear from all of the principals and since the board members may only be familiar with their own school, it is important to get a sense of what is happening in each school. It can change in the future, but particularly in the beginning it will be important. The board consensus was to have all 4 administrators present at the first few meetings, acknowledging that this may change in the future. Ms. Powden thanked the board for their feedback.

VII. PUBLIC COMMENT:

Mr. Wheelock told the board to have fun with this process. Mr. Fromberger indicated that he will help Mr. Wheelock with the treasurer process. Ms. Baker suggested that the board will need to consider where this district will be represented on the website(s)—whether they will have their own website or replicate the information about the transition, including the minutes on all three schools' websites. She was unsure which committee would take on that task. Ms. DesLauriers suggested looking at other school districts with multiple schools for some ideas. There was discussion about developing a communications committee and perhaps the logo and mission/vision statements will be their responsibility to develop.

VIII. AGENDA FOR NEXT MEETING:

Ms. DesLauriers suggested that they will need a transportation study recommendation. There was discussion about the administrators regularly meeting to develop structures. Committee assignments and code of ethics will also be discussed at the next meeting.

IX. ADJOURNMENT:

Ms. Mahusky **moved** to adjourn at 7:20 p.m. Ms. Fleming seconded and the motion carried unanimously.

Respectfully Submitted,

Amber Wilson
Board Recording Secretary

Green Mountain Unified School District
Special Meeting
Tuesday, September 12, 2017
6:00
GMUHS Library

ROLL CALL/CALL TO ORDER:

Board: Alison DesLauriers, Erin Lamson, Deb Brown, Kathy Muther, Fred Marin, Doug McBride, Kate Lamphere, Joseph Fromberger, Jeff Hance, Tonia Fleming, Marilyn Mahusky (via phone)

Ms. Powden introduced Secretary Rebecca Holcombe.

Ms. Holcombe explained that the reason that she is here this evening is because by statute she convenes the meeting of a brand new board. She read aloud from the Special Meeting warning: The legal voters of the Green Mountain Unified School District (the "District"), comprising the voters of the Towns of Andover, Baltimore, Cavendish, and Chester, are hereby notified and warned to meet at the Green Mountain Union High School in Chester, VT, on 12th day, September, 2017, in the Library Learning Commons, at 6:00 p.m. to conduct the following business. She declared that the meeting was open at 6:03 p.m.

Ms. Holcombe noted that the boards didn't create all of the challenges that boards face, but the purest form of democracy is to elect people to serve on a board who will work for the betterment of our children. She noted that the AOE and other parties at the state level are impressed that this district in particular focuses on educational opportunities for the students first and foremost. She honored and acknowledged the hard work that these boards are doing on behalf of the students and "building an airplane while flying the one the students are currently on".

She explained that the purpose of this meeting is for the electorate to give this board authority to operate. The existing boards will continue to operate as they have done and they will slowly transfer the responsibility of operating the schools to the new board. She asked that anyone who has not yet checked in as a registered voter do so in order to vote. She read aloud the procedure for tonight's meeting, including swearing in the board members.

Secretary Holcombe read aloud the names of the board members and their town and asked them to stand. She read aloud the affirmation of allegiance and asked the board members to raise their hands and agree to their oath of office.

ARTICLE 1: To elect a temporary presiding officer and clerk from among the qualified voters.

Ms. DesLauriers **nominated** Bill Dakin as the temporary presiding officer and clerk from among the qualified voters. There were no other nominations. Ms. Holcombe asked the clerk to cast a vote for Mr. Dakin as the temporary presiding officer. Mr. Dakin was elected without opposition. She read aloud his oath of office for the position, to which he agreed.

Ms. DesLauriers **nominated** Amber Wilson as a temporary clerk for this meeting, given that she is currently typing the minutes for this meeting. There were no other nominees. Ms. Wilson was elected as the temporary clerk with no opposition. She was sworn in by Mr. Dakin.

ARTICLE 2: To adopt Robert's Rules of Order or other rules of order to govern the parliamentary procedures of this and subsequent meetings of the District.

Mr. Fromberger **moved** to that the board will follow Robert's Rules of Order to govern the parliamentary procedures for this and subsequent meetings of the District. Mr. Marin seconded. The motion carried without opposition.

ARTICLE 3: To elect the following officers to serve from their election and qualification for one year or until the election and qualification of their successors:

Moderator: Ms. DesLauriers **nominated** Bill Dakin as moderator to serve from his election and qualification for one year or until the election and qualification of his successor. Julie Hance seconded. He was elected without opposition

Clerk: Ms. Brown **nominated** Ms. Hance as the clerk to serve from his election and qualification for one year or until the election and qualification of her successor. Mr. Hance seconded. Mr. Fromberger noted that seconds are not needed for nominations per Robert's Rules of Order. Ms. Hance was elected without opposition

Treasurer: Mr. Fromberger **nominated** Wayne Wheelock as treasurer to serve from his election and qualification for one year or until the election and qualification of his successor. There were no other nominations. He was elected without opposition

ARTICLE 4: To determine and approve compensation, if any, to be paid District Officers.

Ms. DesLauriers suggested that since this is a transition year, and there are limited funds that the article be tabled or that the board approve no compensation for the District Officers. Mr. Fromberger suggested that the transition board will build it into their first budget.

Ms. DesLauriers **moved** to not approve any compensation for the District Officers for present year of operation. Mr. Fromberger seconded and the motion carried without opposition.

ARTICLE 5: To establish a date of the annual meeting.

Ms. DesLauriers **moved** to set the date as the Tuesday before town meeting day at 7:00 p.m. Ms. Brown seconded. There was discussion that the next meeting will be Tuesday February 27, 2018. The motion carried without opposition.

ARTICLE 6: To establish provisions for the payment of any expense incurred by the District.

There was discussion about the transition grant to be used for transitional studies and there will be other expenses. Mr. Fromberger **moved** that expenses incurred by the board will be paid within 30 days after incurring the expense upon approval of payment by the board of directors and such expenses will be paid by the treasurer. Ms. Muther seconded. There was discussion about how this will affect the future. Mr. Adams questioned if in this motion the TRSU business office is performing these tasks. Ms. Powden noted that the new district is assigned to TRSU and therefore the business office will be responsible for the payment. The motion carried without opposition.

ARTICLE 7: To authorize the District to borrow money pending receipt of payments from the State Education Fund by the issuance of its notes or orders payable not later than one year from date: provided, however, that the newly formed District is authorized by Vermont Statutes to borrow sufficient funds to meet pending obligations.

Ms. DesLauriers **moved** the article as printed. Mr. Marin seconded. The motion carried without opposition.

ARTICLE 8: To determine and approve compensations, if any, to be paid to School Board Directors.

Mr. Fromberger **moved** that there be no compensation to be paid to the school board directors during the transition year. Mr. Marin seconded and the motion carried without opposition.

ARTICLE 9: To determine whether to authorize the Board of School Directors, pursuant to the provisions of 16 V.S.A. s563(10)& (11)(C), to provide mailed notice to residents of the availability of the Annual Report and proposed school budget in lieu of distributing the Annual Report and proposed budget.

Mr. Marin **moved** the article as written. Ms. Lamphere seconded. There was discussion about the article being written “to determine whether to authorize” and if approval of the article authorizes the board to provide mailed notice of the availability of the Annual Report, rather than distributing the report itself or if approval authorizes the board to make the decision in the future. Mr. Dakin noted that if approved, the electorate is effectively giving the board the authorization at a meeting subsequent to this, to make the determination in the future. Mr. Ripley suggested adding “district” since there are 3 schools in the district.

Mr. Marin **moved** to amend the original motion to read: To determine whether to authorize the Board of School Directors, pursuant to the provisions of 16 V.S.A. s563(10)& (11)(C), to provide mailed notice to residents of the availability of the Annual Report and proposed school district budget in lieu of distributing the Annual Report and proposed budget. The motion to approve the amendment carried without opposition. The amended motion carried without opposition.

ARTICLE 10: To transact any other school business thought proper when met.

None.

Mr. Fromberger **moved** to adjourn at 6:36 p.m. Mr. Marin seconded and the motion carried unanimously.

Respectfully Submitted,

Amber Wilson
Temporary Clerk

WARNINGS

Green Mountain Unified School District

ANNUAL SCHOOL DISTRICT MEETING

Green Mountain Union High School Auditorium

Tuesday, February 27, 2018 at 7:00 PM

The legal voters of Green Mountain Unified School District, consisting of Andover Town School District, Baltimore Town School District, Cavendish Town School District and Chester Town School District are hereby warned to meet to transact at that time business not involving voting by Australian ballot or voting required by law to be by ballot. The business to be transacted at this meeting includes the following:

- Article I:** Shall the voters of the Green Mountain Unified School District approve setting its annual honorarium for each of its School Directors at **\$1,200.00**?
- Article II:** Shall the voters of the Green Mountain Unified School District approve setting its annual honorarium for the Treasurer at **\$500.00**?
- Article III:** Shall the voters of the Green Mountain Unified School District approve setting the annual honorarium for its School District Clerk at **\$125.00**?
- Article IV:** Shall the voters of the Green Mountain Unified School District authorize its Board of School Directors to borrow money, pending receipt of payments from member districts as provided in Title 16, Chapter 11, § 711, by issuance of notes of money orders, payable not later than one year from date, for the purpose of paying its expenses?
- Article V:** To act on any other business proper to come before said meeting.

VOTING BY AUSTRALIAN BALLOT

Tuesday, March 6, 2018

Andover Town Hall 8:00 AM to 7:00 PM ~ Baltimore Town Hall 10:00 AM to 7:00 PM

Cavendish Town Elementary School 10:00 AM to 7:00 PM ~ Chester Town Office 9:00 AM to 7:00 PM

The legal voters of Green Mountain Unified School District, consisting of Andover Town School District, Baltimore Town School District, Cavendish Town School District and Chester Town School District, are hereby warned to meet at the respective polling places on Tuesday, March 6, 2018 for the purpose of voting by Australian ballot. The business to be transacted to include:

- Article I:** Shall the Green Mountain Unified School District approve the school board of directors to expend **\$12,547,513.00** which is the amount the school board of directors has determined to be necessary for the ensuing fiscal year? It is estimated that the proposed budget, if approved, will result in education spending of **\$15,659.09** per equalized pupil.

PUBLIC INFORMATIONAL HEARING

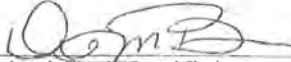
Green Mountain Union High School Auditorium

Tuesday, February 27, 2018 at 7:00 PM

The legal voters of Green Mountain Unified School District, consisting, of the towns of Andover, Baltimore, Cavendish and Chester are hereby warned to meet for Public Informational Hearings on the proposed budget for 2018-2019.

Green Mountain Unified School Board of Directors:

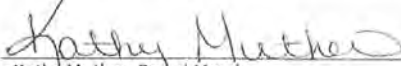
Alison DesLauriers, Board Chair



Deborah Brown, Board Clerk



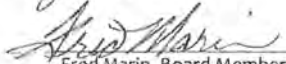
Erin Lamson, Board Member



Kathy Muther, Board Member



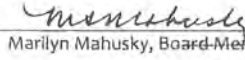
Jeff Hance, Board Member



Fred Marin, Board Member

Julie Hance, Clerk

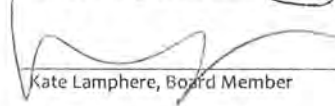
Green Mountain Unified School District



Marilyn Mahusky, Board-Member Vice Chair



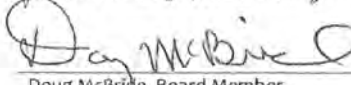
Tonia Fleming, Board Member



Kate Lamphere, Board Member



Joseph Fromberger, Board Member



Doug McBride, Board Member

Dated at Chester, Vermont in the County of Windsor and State of Vermont this 19 day of January, 2018.

Dear Community Members:

The Green Mountain Unified School District Board of Directors is pleased to present its first budget since its formation in September 2017. The proposed budget for 2018-2019 reflects considerable effort on the part of the Board, the Two Rivers Supervisory Union Administration, the Administration of Chester-Andover Elementary (CAES), Cavendish Town Elementary (CTES), Green Mountain Union High School (GMUHS), the Finance Committee, and the public at large. We greatly appreciate the participation.

After many meetings, the Green Mountain Unified School District is presenting a budget that attempts to balance tax savings from the Act 46 unification with enhanced opportunities for students. The process was challenging for many reasons, not the least of which was a limited time frame, numerous constraints from the state, and the communication learning curve presented by working together as a unified board for the first time.

Before the budget process even started, the District faced the following budget reductions totaling \$414,820:

- \$93,059 in health benefit savings was reclaimed by the State as part of the “Health Recapture”
- \$21,686 was cut from the Federal Title 1 program
- \$120,075 was the estimated fund shortage from school year 2017-2018
- \$180,000 was the estimated cost to comply with provisions of the Affordable Care Act

Additionally, in an effort to keep the tax rate low, the Board approved the following budget reductions:

- \$20,000 from food service expenses
- \$5,000 from legal services
- \$24,400 in supplies and materials
- \$44,000 from equipment
- \$5,000 from the summer maintenance help account
- \$25,000 from the capital improvement fund

In order to support enhanced student learning opportunities, the Board approved the following additions to the budget:

- \$10,434 for a .17 full-time equivalent world language coordinator/instructor for CAES and CTES
- \$29,206 for a .50 Flexible Pathways/Capstone Coordinator for GMUHS to help students design their Flexible Pathways and complete Capstone projects prior to graduation
- \$72,659 to add a one-year position for “Teaching Dean” at Chester-Andover to assist teachers as needed and free up the CAES principal Katherine Fogg to introduce additional learning enhancements and work more closely with teachers on education outcome development
- \$3,000 in field trip support for CTES
- \$21,686 for Title 1 support

Changes that were considered by the Finance Committee included a restructuring of the principal structure for the elementary schools, the creation of a school-district wide facilities manager position, and a different approach to providing nursing services. The Board decided against these proposals at this time but we will continue to assess administrative, nursing and facilities management structures.

In conclusion, the proposed budget represents an increase in overall spending of .11% of the consolidation of the three school budgets. For comparison, the Vermont Department of Taxes is anticipating a 3.52% increase in education spending statewide.

While the Green Mountain Unified School District Finance Committee was deadlocked on whether or not to recommend the draft budget, the full board voted almost unanimously to present the enclosed budget of \$12,547,513.

We thank the community for its continued support of our schools and look forward to your support of the budget on Town Meeting Day.

Respectfully,

Green Mountain Unified School District Board of Directors

**Green Mtn Unified District
FY19 Proposed Budget (Condensed)**

	FY18 Consolidated Budget	FY19 Proposed Budget			
Revenues:					
Prior Year Fund Balance	\$92,903.00	(\$27,172.00)			
Tuition	\$453,901.00	\$199,638.00			
Tuition - Preschool	\$0.00	\$18,660.00			
Transportation Reimbursement	\$2,885.00	\$2,885.00			
Checking/Sweep Interest	\$7,571.00	\$6,250.00			
Rentals	\$13,500.00	\$13,500.00			
School to Work Reimb - U39	\$18,450.00	\$19,093.00			
Miscellaneous Revenue	\$6,500.00	\$6,500.00			
Gen'l State Support Grant	\$10,652,316.00	\$11,102,605.00	EqPup	Avg Cost	
VoEd - State on Behalf of	\$0.00	\$0.00	4.23%	709.02	\$15,659.09
Small School Grant	\$40,042.00	\$52,772.00			
State Transportation Aid	\$144,070.00	\$0.00			
Driver's Ed Reimbursement	\$5,500.00	\$5,500.00			
High School Completion Reimbursement	\$3,500.00	\$3,500.00			
Medicaid Grant Revenue	\$166,000.00	\$166,000.00			
Andover Town - Lease/Deeded Interest	\$58.00	\$103.00			
MAC Reimbursment for HWC	\$0.00	\$0.00			
Chester Town - Williams/Ingalls	\$0.00	\$1,266.00			
Track Meet Proceeds	\$0.00	\$0.00			
Technology - Student Repairs	\$0.00	\$2,000.00			
Sales of Old Technology	\$7,000.00	\$0.00			
E Rate Reimbursement	\$5,000.00	\$0.00			
Local Special Ed Reimbursement	\$0.00	\$0.00			
Intensive Reimbursement	\$455,665.00	\$636,156.00			
TRSU Reimbursement for Clinician	\$0.00	\$27,557.00			
Prior Year Special Ed Reimbursement	\$0.00	\$0.00			
Tech Center - On Behalf Of	\$0.00	\$0.00			
Tech - Unenrolled Residents	\$0.00	\$0.00			
VoEd - Transportation Reimbursement	\$35,000.00	\$0.00			
Sales to Students	\$107,600.00	\$86,000.00			
Ala Carte Revenue	\$8,100.00	\$5,500.00			
Miscellaneous Food Revenue -Food	\$12,300.00	\$5,600.00			
Sub grant - State Lunch Match	\$7,300.00	\$7,300.00			
Sub grant - State Breakfast Match	\$1,800.00	\$1,800.00			
Sub grant - Federal Lunch Reimbursement	\$153,500.00	\$163,000.00			
Sub grant - Federal Breakfast Reimbursement	\$45,000.00	\$41,500.00			
USDA Foods	<u>\$0.00</u>	<u>\$0.00</u>			
	\$12,445,461.00	<u>\$12,547,513.00</u>	0.82%		
Previously Shared items:					
Shared Medicaid Clerk	\$ 13,902.00				
Transportation from CAES to GM	\$111,756.00				
Food Service Director for CAES to GM	\$32,092.00				
EEE Block Grant	\$34,703.00				
Collaborative Reimbursement	\$284,151.00				
Title IIA	<u>\$2,500.00</u>				
	<u>\$12,924,565.00</u>				

**Green Mtn Unified District
FY19 Proposed Budget (Condensed)**

Expenses:	FY18 Consolidated Budget	FY19 Proposed Budget	
Debt Service -5090			
Long/Short Term Interest	\$ 33,354.00	\$ 51,204.00	First Yr Bond Pymt
Principal	\$ 90,000.00	\$ 90,000.00	
Debt Service	\$ 123,354.00	\$ 141,204.00	14.47%
Preschool - 11/1100			
Salaries	\$ 45,882.00	\$ 35,099.00	
Benefits	\$ 12,322.00	\$ 8,747.00	
Tuition	\$ 260,596.00	\$ 235,680.00	
Travel	\$ 1,200.00	\$ 1,200.00	
Supplies & Materials	\$ 2,755.00	\$ 1,430.00	
Equipment	\$ 150.00	\$ 150.00	
Contingency	\$ 1,246.00	\$ 950.00	
Preschool	\$ 324,151.00	\$ 283,256.00	-12.62%
Regular Education - 1100			
Salaries	\$ 3,100,483.00	\$ 3,086,895.00	
Benefits	\$ 995,161.00	\$ 950,891.00	
Purchased Services	\$ 5,150.00	\$ 8,150.00	
Repairs & Maintenance	\$ 8,650.00	\$ 8,650.00	
Copier Lease	\$ -		
Field Trips	\$ 3,540.00	\$ 5,050.00	
Tuition	\$ 599,366.00	\$ 236,149.00	
Travel	\$ 50.00	\$ 50.00	
Supplies & Materials	\$ 104,459.00	\$ 106,553.00	
Furniture, Fixtures & Equipment	\$ 23,258.00	\$ 19,744.00	
Regular Education	\$ 4,840,117.00	\$ 4,422,132.00	-8.64%
Co-Curricular - District - 1400			
Salaries	\$ 109,480.00	\$ 123,610.00	Incl AD
Benefits	\$ 10,002.00	\$ 11,701.00	
Afterschool Assessment	\$ 25,000.00	\$ 25,000.00	
Student Programs & Enrichment	\$ 10,500.00	\$ 8,500.00	
Purchased Services	\$ 18,000.00	\$ 20,000.00	
Travel Reimbursement	\$ 2,500.00	\$ 1,000.00	
Supplies & Advertising	\$ 7,200.00	\$ 8,000.00	
Equipment	\$ 5,000.00	\$ 7,000.00	
Dues & Fees	\$ 2,500.00	\$ 3,000.00	
Co -Curricular	\$ 190,182.00	\$ 207,811.00	9.27%
504 Accommodations -2113			
Salaries	\$ 7,500.00	\$ 7,500.00	
Benefits	\$ 191.00	\$ 621.00	
Purchased Services	\$ 5,000.00	\$ 4,500.00	
504 Accommodations	\$ 12,691.00	\$ 12,621.00	-0.55%
Guidance -2120			
Salaries	\$ 265,025.00	\$ 292,252.00	.5 Flex/Capstone

Benefits	\$	53,221.00	\$	66,999.00	
Purchased Services	\$	1,000.00	\$	1,000.00	
Supplies & Materials	\$	8,700.00	\$	10,450.00	
Equipment	\$	1,000.00	\$	1,000.00	
Dues & Fees	\$	10,000.00	\$	8,000.00	
Guidance	\$	<u>338,946.00</u>	\$	<u>379,701.00</u>	12.02%
School to Work - 2126					
Salaries	\$	37,691.00	\$	38,633.00	
Benefits	\$	5,386.00	\$	6,147.00	
Travel Reimbursement	\$	3,000.00	\$	3,000.00	
School to Work	\$	<u>46,077.00</u>	\$	<u>47,780.00</u>	3.70%
Nurse -2130					
Salaries	\$	127,088.00	\$	129,149.00	
Benefits	\$	50,132.00	\$	48,200.00	
Repairs & Maintenance	\$	110.00	\$	110.00	
Insurance	\$	110.00	\$	110.00	
Supplies	\$	4,300.00	\$	4,850.00	
Equipment	\$	2,000.00	\$	3,000.00	
Nurse	\$	<u>183,740.00</u>	\$	<u>185,419.00</u>	0.91%
Homework Club - 2139					
Salaries	\$	-	\$	3,750.00	
Benefits	\$	-	\$	2,840.00	
Homework Club	\$	<u>-</u>	\$	<u>6,590.00</u>	#DIV/0!
Mental Health - 2143					
Salaries	\$	27,485.00	\$	28,172.00	
Benefits	\$	15,883.00	\$	15,491.00	
Purchased Services	\$	33,500.00	\$	33,500.00	
Supplies	\$	1,000.00	\$	1,000.00	
Mental Health	\$	<u>77,868.00</u>	\$	<u>78,163.00</u>	0.38%
Technology -2200					
Salaries	\$	50,432.00	\$	91,275.00	
Benefits	\$	28,588.00	\$	46,434.00	
Assessment	\$	117,997.00	\$	58,733.00	
Hosting/Archiving	\$	500.00	\$	500.00	
Repairs & Maintenance	\$	12,650.00	\$	12,650.00	
Leased Equipment	\$	143,536.00	\$	141,603.00	
Travel Reimbursement	\$	350.00	\$	350.00	
Supplies & Materials	\$	15,400.00	\$	15,400.00	
Software	\$	18,279.00	\$	18,279.00	
Equipment	\$	31,500.00	\$	31,500.00	
Technology	\$	<u>419,232.00</u>	\$	<u>416,724.00</u>	0.60%
Professional Development -2213					
PD - Teachers	\$	60,750.00	\$	65,000.00	
PD - Staff	\$	-	\$	2,550.00	
Professional Development	\$	<u>60,750.00</u>	\$	<u>67,550.00</u>	11.19%
LLC (Library) - 2222					
Salaries	\$	155,510.00	\$	124,723.00	

Benefits	\$ 66,800.00	\$ 54,947.00	
Supplies & Software	\$ 12,637.00	\$ 11,605.00	
Books	\$ 14,400.00	\$ 15,150.00	
Equipment	\$ 2,800.00	\$ 3,937.00	
LLC (Library)	\$ 252,147.00	\$ 210,362.00	-16.57%
Board of Education -2321			
Salaries	\$ 21,559.00	\$ 16,018.00	
Benefits	\$ 2,047.00	\$ 1,250.00	
Health Recapture	\$ -	\$ 93,059.00	To State of Vermont
Central Office Assessment	\$ 649,726.00	\$ 665,009.00	See Tech assessment
Legal Services	\$ 20,000.00	\$ 15,000.00	
Advertising	\$ 6,000.00	\$ 6,900.00	
Printing	\$ 4,300.00	\$ 3,600.00	
Travel Reimbursement	\$ 950.00	\$ 950.00	
Supplies	\$ 2,100.00	\$ 1,475.00	
Dues & Fees	\$ 6,485.00	\$ 6,510.00	
Contingency	\$ 149,004.00	\$ 150,409.00	
Board of Education	\$ 862,171.00	\$ 960,180.00	11.37%
Principal's Office -2410			
Salaries	\$ 549,844.00	\$ 582,777.00	3 Prin, 1 Ast P, 1 Teaching Dean
Benefits	\$ 156,601.00	\$ 161,282.00	
Purchased Service	\$ 11,700.00	\$ 17,700.00	
Leased Equipment	\$ 30,100.00	\$ 30,600.00	
Travel Reimbursement	\$ 6,250.00	\$ 5,250.00	
Advertising & Printing	\$ -	\$ -	
Supplies & Materials	\$ 30,200.00	\$ 30,000.00	
Equipment	\$ 750.00	\$ 1,500.00	
Dues & Fees	\$ 5,950.00	\$ 6,100.00	
Principal's Office	\$ 791,395.00	\$ 835,209.00	5.54%
GMUHS Facilities Director -2600			
Salaries	\$ 25,846.00	\$ -	Incl Below
Benefits	\$ 13,969.00	\$ -	
District Facilities Director	\$ 39,815.00	\$ -	-100.00%
Operation of Plant -2600			
Salaries	\$ 309,846.00	\$ 356,434.00	above & \$9500 in summer help
Benefits	\$ 127,513.00	\$ 130,977.00	
Purchased Services	\$ 10,000.00	\$ 9,500.00	
Repairs & Maintenance	\$ 216,205.00	\$ 218,745.00	
Copier Lease	\$ -	\$ -	
Capital Fund	\$ 50,000.00	\$ 30,000.00	
Insurance	\$ 69,000.00	\$ 67,500.00	
Telephone/Internet	\$ 20,400.00	\$ 41,900.00	No Erate
Travel Reimbursement	\$ 800.00	\$ 1,650.00	
Supplies & Utilities	\$ 382,900.00	\$ 402,600.00	
Equipment	\$ 18,000.00	\$ 8,000.00	
Furniture & Fixtures	\$ 20,360.00	\$ 22,000.00	
Operation of Plant	\$ 1,225,024.00	\$ 1,289,306.00	5.25%
Transportation -2711			
Salaries	\$ 25,846.00	\$ 27,125.00	

Benefits	\$ 14,624.00	\$ 6,261.00	
Assessment	\$ 305,895.00	\$ 204,256.00	
Bus Reserve	\$ 52,000.00	\$ 52,000.00	
Transportation	\$ 398,365.00	\$ 289,642.00	-27.29% Rev offset in SU
Crossing Guard - 2720			
Salaries	\$ 5,251.00	\$ 5,456.00	
Benefits	\$ 1,063.00	\$ 1,163.00	
Crossing Guard	\$ 6,314.00	\$ 6,619.00	4.83%
Special Education - 211/12??			
Salaries	\$ 611,363.00	\$ 743,606.00	Current Staffing level
Benefits	\$ 198,993.00	\$ 383,741.00	To be ACA compliant
Assessment	\$ 746,552.00	\$ 837,448.00	Census up 12 %
Assessment EEE	\$ 148,675.00	\$ 85,287.00	
Purchased Service - Excess Special Ed Cost	\$ 35,500.00	\$ 35,500.00	
Travel Reimbursement	\$ 4,100.00	\$ 1,600.00	
Special Education	\$ 1,745,183.00	\$ 2,087,182.00	19.60%
Title I - 250/1250			
Purchased Service	\$ -	\$ 21,686.00	Due to Title I reduction
Supplies & Books	\$ 2,028.00	\$ 2,028.00	
Title I	\$ 2,028.00	\$ 23,714.00	1069.33%
Tech Center - 300/1300			
Tech Center On Behalf of	\$ 129,968.00	\$ 152,578.00	Numbers up
VoEd Tuition	\$ 104,107.00	\$ 97,904.00	
Tech Center	\$ 234,075.00	\$ 250,482.00	7.01%
Food Service - 910/3100			
Salaries	\$ 140,026.00	\$ 134,375.00	
Benefits	\$ 47,612.00	\$ 52,517.00	
Farm to School	\$ 1,500.00	\$ 1,500.00	
Repairs & Maintenance	\$ 3,150.00	\$ 4,000.00	
Travel Reimbursement	\$ 1,325.00	\$ 1,475.00	
Supplies, Software, Gas	\$ 17,200.00	\$ 16,800.00	
Food	\$ 140,700.00	\$ 126,600.00	
Equipment	\$ 7,000.00	\$ 7,000.00	
Dues & Fees	\$ 1,199.00	\$ 1,599.00	
Food Service	\$ 359,712.00	\$ 345,866.00	-3.85%
	\$ 12,533,337.00	\$ 12,547,513.00	0.11%
Previously Shared items:			
Collaborative	\$ 233,206.00		
J Carroll - CAES	\$ 32,364.00		
Transportation - CAES	\$ 111,756.00		
J Guica - CAES Purchased Service	\$ 13,902.00		
	\$ 12,924,565.00		

**Green Mountain Unified School District
Projected Tax Summary FY2019**

Equalized Cost	15,659.09
Property Yield	9,842.00
Eq' Tax Rate	1.5910
Merger Inc	0.0800
Merged Tax Rate	1.5110 (if within 5% rule)

	FY18	Plus 5%	Minus 5%	FY19 Merger Rate	FY19 Act 46 Prediction	Town CLA	Homestead Projected Tax Rate
Andover	1.4455	1.5178	1.3732	1.5110	1.4979	119.97%	125.9482
Baltimore	1.5501	1.6276	1.4726	1.5110	1.4979	100.97%	149.6484
Cavendish	1.5228	1.5989	1.4467	1.5110	1.4979	112.56%	134.2395
Chester	1.4727	1.5463	1.3991	1.5110	1.4979	119.44%	126.5070

Merger Rate cannot be more than a 5% change from the current rate whether up or down.
See Act 46 for the tradition (non- accelerated) mergers.

Considering the unexpected things against us to be only 1.3 cents off on our Act 46 prediction for FY19 is incredible.

Remember the following items put us in a huge hole from the beginning.

Change in Fund Balance usage	120,075
State of Vermont Health Recapture	93,059
Title I Cuts impact	21,686
Affordable Care Act Compliance	180,000
Total	<u>414,820</u> (this amounts to 6 cents in the tax rate)

CONTINUED COMMUNICATION WITH THE PUBLIC

Agendas and Minutes of the Green Mountain Unified School District Board meetings are posted at the respective Town Offices. They can also be viewed on the school website.

The Approved Budget FY 2018-2019 and the Audit Report FY 2016-2017 can also be viewed on the school website: su.trsu.org

The public is invited and encouraged to attend meetings.

***Green Mountain Unified School District Boards meet regularly on the second Tuesday of each month.
Please call Two Rivers Supervisory Union to confirm meetings: 802-875-3365***

SPECIAL EDUCATION CHILD FIND NOTICE
TWO RIVERS SUPERVISORY UNION

Two Rivers Supervisory Union is required by the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 to locate, evaluate and identify all persons with disabilities between the ages of birth through 21 who may be in need of special education related services or accommodations in order to access a free appropriate public education and to provide such needed services for those ages 3 through 21. Services for children birth to 3 years are provided in conjunction with Part H Services of the Family, Infant and Toddler Project of Vermont. If you know of a person residing in the towns of Andover, Baltimore, Cavendish, Chester, Ludlow, Mount Holly, or Plymouth you believe has such needs but is not currently receiving services, please contact the Director of Special Services, at (802) 875-6428.

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title Vi, Title IX, Section 504 of the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act*, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

.....

Windsor County Update
Assistant Judges Jack Anderson and Ellen Terie
FY 2018-19 County Budget

The Assistant Judges held the preliminary budget meeting at 5 PM on Wednesday, December 13, 2017. The budget calls for \$439,858 to be raised by taxes, a *decrease* of \$1,853 from the current FY 17-18 budget. The new budget calls for \$541,025 in total spending, a significant *decrease* of \$16,709 from the current FY 17-18 budget. The county tax rate *decreased* slightly, from .0049 to .0048. This is the third straight year it has dropped.

According to the Vermont Department of Taxes, the Equalized Grand List for the entire county grew by \$87,762,000. This is the third year in a row where the value of the grand list has increased markedly. It is now \$9,094,596,000.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1, 2018, requiring the tax to be paid in two installments on or before July 5 and on or before November 5, 2018.

Courthouse Renovation Bond

2018 marks the fifth year of the \$2 million bond repayment. (The first bond payment was in November 2014). This year, the amount to be billed to the towns will be \$234,896 (\$200,000 principal; \$34,896 interest). This billing is NOT part of the county budget, but a separate assessment. Last summer, the borrowing rate was renegotiated resulting in a savings of several thousand dollars in interest.

Other County News

2017 has been a busy and productive year for the Assistant Judges and Windsor County. Here are some of the happenings in the past year:

With the installation of interior storm windows at the court house at 12 The Green in 2015, the county continued to save thousands of dollars in fuel costs.

For the fourth year in a row, the county finished the 2016-2017 fiscal year solidly in the black and continues to roll the surplus into the next budget year.

Judge Terie completed the 40 hour Civil Mediation course at the National Judicial College in Reno, NV. last summer.

The County has established the Windsor County Mediation Center in its building at 62 Pleasant Street and Windsor County Bar members use it for civil mediation.

Lastly, in 2017 we said goodbye to our Building Superintendent Carl Tancreti, who retired and headed west for the winter. We welcomed our new Building Superintendent, Bruce Page.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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Sample Ballot

<p align="center">OFFICIAL BALLOT ANNUAL MEETING FOR TOWN AND SCHOOL DISTRICT CAVENDISH, VERMONT MARCH 6, 2018</p>	
<p>INSTRUCTIONS TO VOTERS: To vote, mark a cross (X) in the square to the RIGHT of your choice (s). To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and mark a cross (X) in the square to the right.</p>	
<p>For Town Moderator - 1 year: Vote for not more than ONE</p> <p>Michael J Ripley <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Lister - 2 years: Vote for not more than ONE</p> <p>Claire L Walker <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Town School Moderator - 1 year: Vote for not more than ONE</p> <p>Michael J Ripley <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Lister - 3 years: Vote for not more than ONE</p> <p>Diane McNamara <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Selectman - 1 year: Vote for not more than TWO</p> <p>Mark Huntley <input type="checkbox"/></p> <p>Sandra Russo <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Town School Director (CTES) - 1 year: Vote for not more than TWO</p> <p>Barbara Dickey <input type="checkbox"/></p> <p>Doug McBride <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Selectman - 3 years: Vote for not more than ONE</p> <p>Michael J Ripley <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Town School Director (CTES) - 2 years: Vote for not more than ONE</p> <p>Gene Bont <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Town Agent - 1 year: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Town School Director (CTES) - 3 years: Vote for not more than ONE</p> <p>Denise Reilly-Hughes <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Town Grand Juror - 1 year: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>	<p>For GMUHS Director - 2 years: Vote for not more than ONE</p> <p>Kathleen Lamphere <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Auditor - 1 year: Vote for not more than ONE</p> <p>Peter LaBelle <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>	<p>For GMUHS Director - 3 years: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Auditor - 2 years: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>	<p>For GMUSD Director - 2 years: Vote for not more than ONE</p> <p>Kathleen Lamphere <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Auditor - 3 years: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Library Trustee - 5 years: Vote for not more than ONE</p> <p>Robert Evens <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>
<p>For Constable - 1 year: Vote for not more than ONE</p> <p>..... Write-In <input type="checkbox"/></p>	<p>For Trustee of Public Funds - 3 years: Vote for not more than ONE</p> <p>Jane Pixley <input type="checkbox"/></p> <p>..... Write-In <input type="checkbox"/></p>



Town of Cavendish
P.O. Box 126
Cavendish, VT 05142

Std. Rate
U.S. Postage
PAID
Permit No. 2
Cavendish, VT
05142

TOWN OF CAVENDISH - EMERGENCY NUMBERS:

Cavendish Fire Department. 911
Proctorsville Fire Department. 911
State Police. 911 or (802) 722-4600
Vermont Poison Control Center. (802) 658-3456

Town Office Numbers:

Town Clerk. 226-7292
Town Manager. 226-7291
Asst. Town Manager.. . . . 226-7289
Town Office Fax. 226-7290

Annual Town Meeting

March 5, 2018
7:00 P.M.

Balloting

March 6, 2018
10:00 A.M. to 7:00 P.M.

Town meeting and balloting will take place in Proctorsville at the Cavendish Town Elementary School. Voting information is posted on the town posting boards at the Village Green in Proctorsville, at the Cavendish Town Office and in the Town Clerk's Office.

Please bring this report with you to Town Meeting