



# **Board of Private Investigative & Security Services**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Unapproved Minutes**

**September 21, 2018**

Board Members present via phone conference: James Eckhardt, Chair; Robert Wernecke, Secretary and Richard Murphy.

Board Members Present: Frank Davis

Staff Present: Lauren Layman, Board Counsel; Ashley Cota, Licensing Administrator I.

#### **1. Call to Order**

- a. The meeting was called to order at 9:11 a.m. by the Board Chair, James Eckhardt.

#### **2. Approval of the minutes from August 3<sup>rd</sup>, 2018 meeting**

- a. The Board reviewed the Minutes of the August 3<sup>rd</sup> meeting. Mr. Davis made a motion, seconded by Mr. Wernecke to approve the minutes of the August 3<sup>rd</sup>, 2018 meeting as submitted. Motion passed unanimously.

#### **3. Applications/Programs/Requests to review -**

- a. The Board reviewed the Licensed Private Investigator and/or Security Guard application for Micah Smith. Based on the information submitted, Mr. Wernecke made a motion, Seconded by Mr. Murphy, to approve the Licensed Private Investigator and/or Security Guard application for Micah Smith. Motion passed unanimously.
- b. The Board reviewed the Private Investigator and/or Security Guard Agency application for NSI Surveillance and Investigation. Based on the information submitted, Mr. Davis made a motion, seconded by Mr. Werneck, to approve the Private Investigator and/or Security Guard Agency application for NSI Surveillance and Investigation. Motion passed unanimously.
- c. The Board reviewed the 40 hour training course waiver request for Justin Curtis. Mr. Murphy made a motion, Seconded by Mr. Davis, to approve the waiver pending the completion of the 8 hour training course as laid out in the Administrative Rules for this profession. Motion passed unanimously.
- d. The Board reviewed the 40 hour training course instructor request for William Whitten. Based on the information submitted, Mr. Wernecke made a motion, Seconded by Mr. Murphy, to approve the instructor request for Mr. Whitten. Motion passed unanimously.

**4. Public Comment**

**5. Adjourn**

- a. There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

*Ashley Cota,*

Licensing Administrator I