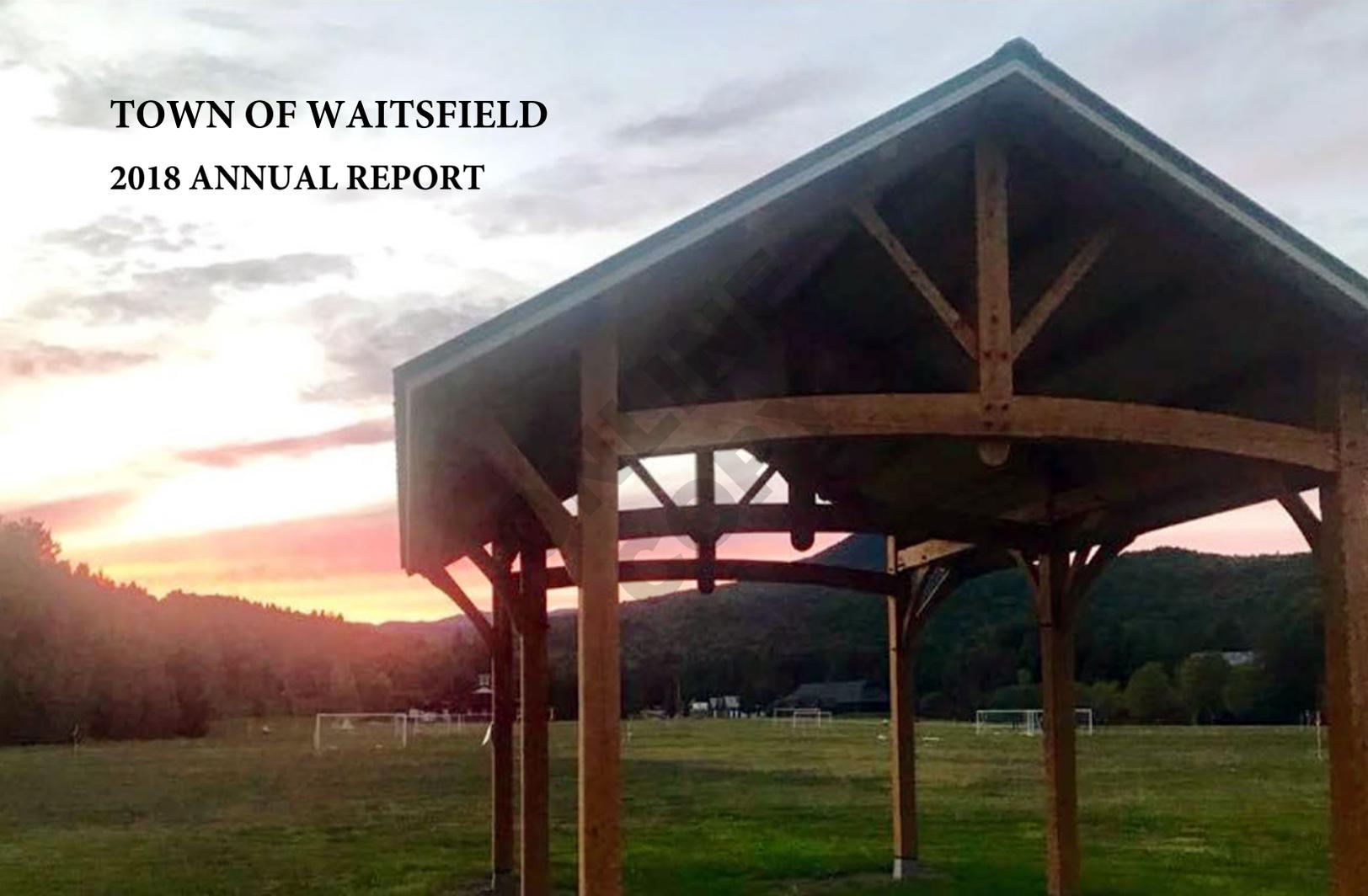
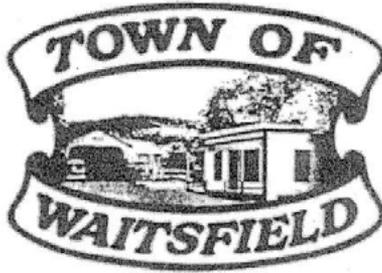


TOWN OF WAITSFIELD
2018 ANNUAL REPORT





**TOWN OF WAITSFIELD, VERMONT
2018 ANNUAL REPORT**

Chartered on February 25, 1782
2010 Population – 1,719
Size: 17,222 acres (est.)

TOWN OFFICE HOURS

8:00 A.M. – 4:30 P.M.
Monday through Friday
4144 Main Street
Waitsfield, VT 05673

SCHEDULED MEETINGS OF LOCAL BOARDS

(all at the Town Offices, unless otherwise warned)

Selectboard – 2nd and 4th Mondays at 6:30 p.m.
Planning Commission – 1st and 3rd Tuesdays at 7:00 p.m.
Development Review Board – 2nd and 4th Tuesdays at 7:00 p.m.
Conservation Commission – 3rd Mondays at 7:00 p.m.
Water Commission – 2nd Thursdays at 5:30 p.m.

For meeting schedules, agendas, materials, and minutes, please
visit the Town's website: www.waitsfieldvt.us

*Cover photo: Mad River Park and pavilion, courtesy of Michael
Nucci (Mad River Valley Recreation District)*

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DEDICATION



“Do what you can, with what you have, where you are.”

— **Theodore Roosevelt**

The 2018 annual report is dedicated to two residents who have combined to provide 120 years of service to the Waitsfield-Fayston Fire Department – Gordon “Gordie” Eurich (59 years; soon to be 60) and Paul Hartshorn (61 years).

Within those combined years of service is what is truly most notable about them – fire calls in the middle of the blackest, coldest nights; family functions and holidays interrupted, mid-stream and without warning, to race to help others; life-saving successes and heartrending tragedies; and an uncommon, and unwavering, commitment to serving the community.

This dedication is as much an expression of gratitude to all first responders as it is an appreciation of the service of Paul and Gordie.

The Town of Waitsfield extends its sincerest appreciation, and thanks you for your voluminous service.

TOWN OFFICERS 2018

Elected by Australian Ballot

Selectboard:

Darryl Forrest (3)	Mar. 2019
Kari Dolan (2)	Mar. 2019
Sal Spinosa (3)	Mar. 2020
Jon Jamieson (2)	Mar. 2020
Paul Hartshorn (3)	Mar. 2021

Cemetery Commissioners (5):

Paul Hartshorn (appt.) (1)	Mar. 2019
George Gabaree (appt.) (1)	Mar. 2019
Liz Laferriere	Mar. 2020
VACANT	Mar. 2021
Mike Anastos	Mar. 2022

Listers (3):

John Simko	Mar. 2019
Joseph Klimek	Mar. 2020
Manuel Apigian	Mar. 2021

Trustees of Cemetery Funds (3):

Robert Cook	Mar. 2019
Andrew Baird, Jr.	Mar. 2020
Gib Geiger, Jr.	Mar. 2021

Collector of Delinquent Taxes (1):

Janet Smith	Mar. 2019
-------------	-----------

Justices of the Peace (2):

Cecil "Zeke" Church	Nov. 2020
Andreas Lehner	Nov. 2020
Mary Lehner	Nov. 2020
Freddie Mahlmann	Nov. 2020
Helen Myers	Nov. 2020
Jennifer Peterson	Nov. 2020
Brian Shupe	Nov. 2020

Grand Juror (1):

Fred Messer	Mar. 2019
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Library Trustees (5):

Carol Hosford	Mar. 2019
Jean Joslin	Mar. 2020
Sally Reisner	Mar. 2021
David Babic	Mar. 2022
Trish Read	Mar. 2023

Elected from the Floor

Town Agent (1):

Ted B. Joslin	Mar. 2019
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Moderator (1):

Brian Shupe	Mar. 2019
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Harwood Unified Union School

District Directors:

Rob Williams (3)	Mar. 2019
Christine Sullivan (4)	Mar. 2020

TOWN OFFICERS 2018

Appointed by the Selectboard

Town Clerk (3):

Jennifer Peterson Mar. 2021

Town Treasurer (3):

Sandra Gallup (appt.) Mar. 2021

M.R.V. Planning District Reps (1):

Jon Jamieson Mar. 2019

Steve Shea Mar. 2019

Constable (1):

Peter Laskowski Mar. 2019

Second Constable (1):

VACANT Mar. 2019

Planning Commission (4):

Steve Shea Mar. 2019

Duncan Brines, Chair Mar. 2020

AnnMarie Harmon Mar. 2020

Bob Cook Mar. 2021

Fred Gilbert Mar. 2021

Jordan Gonda Mar. 2022

Brian Voigt Mar. 2022

Central Vermont Regional

Planning Commission (1):

Don LaHaye May 2019

Harrison Snapp (Alt.) May 2019

Development Review Board (3):

John Donaldson Mar. 2019

Christopher Jernigan Mar. 2019

Brian Shupe Mar. 2019

Gib Geiger, Jr. Mar. 2021

Christina Cook, Chair Mar. 2021

Eleanor D'Aponte (Alt.) Mar. 2021

Michael Kingsbury Mar. 2021

Rudy Polwin Mar. 2021

Tree Warden (1):

Leo Laferriere Mar. 2019

Tree Board (3):

Jean Sherman Mar. 2019

Vince Gauthier Mar. 2020

Charles Hosford Mar. 2021

Zoning Administrator (3):

Chris Damiani May 2021

Fire Warden (5):

Adam Cook June 2021

Waitsfield-Fayston Fire Dept. (1):

Fire Chief:

Adam Cook Jan. 2019

Assistant Chiefs:

Paul Hartshorn Jan. 2019

Travis Michaud Jan. 2019

Captain:

Tripp Johnson Jan. 2019

Lieutenants:

George Gabaree Jan. 2019

Tristan Weide Jan. 2019

Moderator:

George Gabaree Jan. 2019

Treasurer:

Gordon Eurich Jan. 2019

Secretary:

Shannon Young Jan. 2019

Safety Officer:

Todd Farnham Jan. 2019

Road Commissioner (1):

Charles Goodman, III Mar. 2019

Emergency Management (1):

Frederick Messer, Dir. Mar. 2019

Carla Straight, Coord. Mar. 2019

TOWN OFFICERS 2018

Appointed by the Selectboard

Energy Coordinator (2):

Christopher Badger Mar. 2019

Inspector of Lumber (1):

Andrew Baird, Jr. Mar. 2019

Health Officer (3):

Fred Messer Nov. 2019

Fence Viewers (1):

Allen Gaylord Mar. 2019

Douglas Kenyon Mar. 2019

Bryan Neill Mar. 2019

Dog Warden (1):

Marie Leotta Mar. 2019

Weigher of Coal (1):

Charles Hosford Mar. 2019

Conservation Commission (2):

Phil Huffman Mar. 2019

Chris Loomis Mar. 2019

Bob Cook Mar. 2019

Thomas Dean Mar. 2019

Mark Haberle Mar. 2019

Bruno Grimaldi Mar. 2020

Ted Joslin Mar. 2020

Leo Laferriere, Chair Mar. 2020

Spencer Potter Mar. 2020

Green Up Coordinators (1):

Cindy Sweitzer Mar. 2019

M.R. Solid Waste Alliance (1):

Salvatore Spinosa Mar. 2019

Trevor Lashua (Alt.) Mar. 2019

MRV Rec. District Reps. (2):

Liza Walker Mar. 2020

Jeff Whitingham Mar. 2021

Water Commission (2):

John Himmelsbach Mar. 2019

Robin Morris Mar. 2019

Peter Reynells, V. Ch. Mar. 2019

William Parker Mar. 2020

Darryl Forrest, Ch. Mar. 2020

Budget Advisory Task Force:

Steve Shea

Darryl Forrest

Charles Goodman, III

Chach Curtis

Roy Hadden

Kellee Mazer

Bob Cook



**TOWN OF WAITSFIELD
WARNING
FOR ANNUAL MEETING
MARCH 5, 2019**

The legal voters of the Town of Waitsfield, County of Washington, State of Vermont, are hereby notified and warned to meet at the Waitsfield Elementary School Auditorium on **Tuesday, March 5, 2019 at 9:00 A.M.** to transact the following business and to vote by Australian Ballot between the hours of 7:00 A.M. and 7:00 P.M. for the various Town Officers and the Articles so noted.

ARTICLE 1: To elect a Moderator for the Town.

ARTICLE 2: To hear and act upon the reports of the Town Officers.

ARTICLE 3: Shall the voters approve a budget of \$1,936,058 to pay the operating expenses and indebtedness of the Town? If approved, an estimated \$1,581,725 will be raised from property taxes.

ARTICLE 4: Shall the voters authorize the Town to collect taxes on real estate by four (4) equal payments made to the Treasurer as follows: one quarter (25%) of taxes to be paid without discount not later than Monday, September 16, 2019, the second quarter (25%) of taxes to be paid without discount not later than Friday, November 15, 2019, the third quarter (25%) of taxes to be paid without discount not later than Monday, February 17, 2020, with the remaining quarter (25%) to be paid without discount not later than Friday, May 15, 2020?

ARTICLE 5: Shall the voters renew and extend for a maximum period of three years, ending March 31, 2022, the Agricultural Tax Stabilization Agreement for farm lands, to the extent allowed by State law?*

**This program was first adopted by voters in 1986, and has been placed before voters for renewal or extension every three years since.*

ARTICLE 6: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Waitsfield?

ARTICLE 7: Shall voters elect one Harwood Unified Union School District director for a term of three years, beginning March, 2019?*

**This question is voted upon by Australian ballot.*

ARTICLE 8: To transact any other business that may legally come before the meeting.

Dated at Waitsfield, Vermont, this 28th day of January 2019 by:

The Waitsfield Selectboard.

Paul Hartshorn, Chair

Sal Spinosa, Vice-Chair

Kari Dolan

Darryl Forrest

Jon Jamieson

Attest: Jennifer Peterson, Town Clerk

ONLINE
COPY

**TOWN OF WAITSFIELD
MINUTES OF ANNUAL TOWN MEETING
MARCH 6, 2018**

Moderator Brian Shupe called the Annual Meeting to order at 9:03 a.m. Mr. Shupe explained general information about the conduct of the meeting and use of Robert's Rules of Parliamentary Procedure. Those present joined Charlie Goodman in the Pledge of Allegiance. Mr. Shupe introduced Town Administrator, Trevor Lashua, to the Assembly.

ARTICLE 1: To elect a Moderator for the Town. Rob Williams nominated Brian Shupe, and the nomination was seconded by Paul Hartshorn. There being no other nominations, nominations were closed, and Brian Shupe was elected by unanimous voice vote.

ARTICLE 2: To hear and act upon the reports of the Town Officers.

The Moderator referred to the reports of the Town Officers of various Boards and Commissions.

Discussion ended on the Reports of the Town Officers, and the reports were accepted.

Mr. Shupe introduced Representatives Maxine Grad and Ed Read who spoke on current legislative news. Discussion ended on legislative news.

ARTICLE 3: Shall the voters approve a budget of \$1,871,456 to pay the operating expenses and indebtedness of the Town? If approved, an estimated \$1,520,090 will be raised from property taxes. Beth Phillips made a motion to adopt Article 3, and the motion was seconded by Rob Williams. Bruno Grimaldi made a motion to amend the budget to reallocate \$10,000 to the Restroom/Recreation/Conservation Reserve Account, and the motion to amend Article 3 was seconded by Howie McCausland. Mr. Shupe informed the Assembly that Waitsfield does not amend individual line items in the budget and the amendment would increase the budget total. Article 3, as amended, would read:

Shall the voters approve a budget of \$1,881,456 to pay the operating expenses and indebtedness of the Town? If approved, an estimated \$1,530,090 will be raised from property taxes.

Discussion ended, and Paul Hartshorn made a motion to vote the amendment by paper ballot, and the motion to vote the amendment by

paper ballot was supported by at least seven other voters. The motion to amend Article 3 was approved by paper ballot vote of 57 yes, 43 no. The motion to adopt Article 3 was approved by a majority voice vote.

ARTICLE 4: Shall the voters authorize the Town to collect taxes on real estate by four (4) equal payments made to the Treasurer as follows: one quarter (25%) of taxes to be paid without discount not later than Monday, September 17, 2018, the second quarter (25%) of taxes to be paid without discount not later than Thursday, November 15, 2018, the third quarter (25%) of taxes to be paid without discount not later than Friday, February 15, 2019, with the remaining quarter (25%) to be paid without discount not later than Wednesday, May 15, 2019? Paul Hartshorn made a motion to adopt Article 4, and the motion was seconded by Beth Philips. There was no discussion, and the motion to adopt Article 4 was approved by a unanimous voice vote.

ARTICLE 5: Shall the voters appropriate a total of \$2,500 to the following social service agencies, pursuant to 24 V.S.A. § 2691?

- **\$400 to Home Share Now, Inc.**
- **\$500 to Everybody Wins!**
- **\$1,600 to Washington County Mental Health**

Sal Spinosa made a motion to object to consider the Article 5, and the motion was seconded by Paul Hartshorn. No debate is allowed and there is a 2/3 vote required regarding an objection to consider an article. The motion to object to consider Article 5 did not receive the required 2/3 vote, and the motion was opposed. Freddie Mahlmann made a motion to adopt Article 5, and the motion was seconded by Pam Barnard. Sal Spinosa made a motion to amend to reduce each request by 50% or \$200 to Home Share Now, Inc., \$250 to Everybody Wins! and \$800 to Washington County Mental Health, and the motion was seconded by Kari Dolan. Discussion ended.

Joanie Kavanaugh made a motion amend the article and vote on each allocation separately, or split the vote, and the motion was seconded by Sheila Ware. There was no discussion, and the motion to split the vote was approved by a majority voice vote. The amended article would read:

Shall voters appropriate a total of \$2,500 less any amendments made in the following three votes to the following social service agencies, pursuant to 24 V.S.A. § 2691?

- \$200 to Home Share Now, Inc. The motion to amend the amount allocated to Home Share Now, Inc., was opposed by a majority voice vote.
- \$250 to Everybody Wins! The motion to amend the amount allocated to Everybody Wins! was opposed by a majority voice vote.
- \$800 to Washington County Mental Health. The motion to amend the amount allocated to Washington County Mental Health was opposed by a majority voice vote.

The motion to amend Article 5 was opposed by majority voice vote. There was no discussion, and the motion to adopt Article 5, in its original form, was approved by a majority voice vote.

ARTICLE 6: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Waitsfield? Paul Hartshorn made a motion to adopt Article 6, and the motion was seconded by Rob Williams. There was no discussion, and the motion to adopt Article 6 was approved by a unanimous voice vote.

ARTICLE 7: To transact any other business that may legally come before the meeting. Brian Shupe announced the Town Meeting Luncheon at the United Church Christ beginning at 11:30 a.m. Fred Messer asked the Assembly for its support for the installation of a flag pole at the Town Office. Wrenn Compere asked for a briefing from the Harwood Unified Union School District's informational meeting from the previous evening to which Rob Williams spoke.

The Moderator made a motion to recess the meeting at 11:10 a.m. until the closing of the polls for Australian ballot items at 7:00 p.m., and the motion was seconded by Joe Klimek. The motion to recess was approved by a unanimous voice vote.

The voter count at its maximum during the meeting was approximately 100 people.

Respectfully submitted,
Jennifer Peterson
Town Clerk

WAITSFIELD SELECTBOARD REPORT FOR 2018

The Selectboard spent most of 2018 engaged in the on-going pursuit of fiscal stability and sustainability.

With a mixture of good practice, continued discipline, and (at least a little) luck, the Town will enter the FY21 budget cycle in an enviable position – on solid fiscal ground, with enough time, space, and resources to fully consider all aspects of effective, efficient, and aspirational governance.

Key policies were adopted and implemented, such as the debt service policy (establishing an acceptable range of debt service as a percentage of expenditures), a fund balance policy (a key municipal practice for financial safety and security), and a social service agency and organization appropriations request policy (formalizing the application process while establishing annual funding targets). The Board also adopted an employee evaluation and wage adjustment system that directly ties pay to performance.

The decentralized wastewater project was successfully closed; all program borrowers are re-paying their respective loans.

The Board continued its practice of examining its Class 4 roads each summer, selecting Dana Hill Road for consideration. The process is designed to evaluate one or more Class 4 roads to see if it is prudent to reclassify (either as a legal trail or a Class 3 road), discontinue, or hold steady. Changes in State regulations related to road conditions and water quality, which have the potential to significantly increase the cost to upgrade or maintain lightly-traveled roads, were a factor in choosing Dana Hill Road. After significant discussion, and much feedback from landowners and residents, Dana Hill Road remains at its current classification level.

In the next year, the Board anticipates looking at ways to address two significant facility needs – repairs and renovations at the Fire Station and replacement of the Highway Garage. Both facilities have reached a point in their respective lifecycles where action is necessary to help protect the Town’s investments in people (by keeping them safe) and equipment.

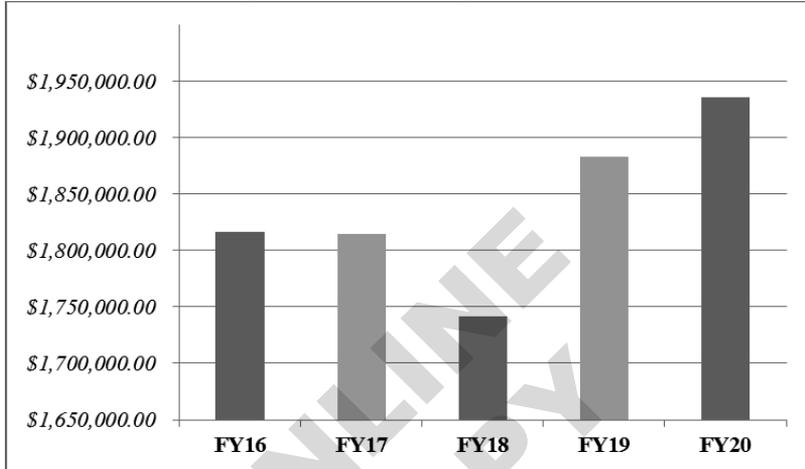
In closing, in recognition of this era of uncertainty and growing incivility, the Board offers the following remarks from Governor Ernest Gibson, Jr.’s 1947 inaugural address:

“No one of us can plot the future, but you and I do have a choice of the manner in which we approach the future. We can approach it with fear, timidity, and pessimism, or we can tackle it with confidence, hope, and courage, and I prefer the latter course.”

THE FY20 BUDGET AND FY20-FY24 CAPITAL IMPROVEMENT PROGRAM (CIP)

The proposed FY20 budget is \$1,936,058, an increase of 2.8% (+\$52,372) from the budget adopted for FY19. The projected impact on the municipal property tax rate is an increase of 1.2 cents per \$100 of assessed value.

Graph: FY16-FY20 Budget Trendline.



The proposed budget is less than the projected FY20 local and state government inflation rate of 2.9% and nearly identical to CPI estimates (2.7%) for FY20.

FY20 Budget Goals and Priorities.

The proposed budget reflects the goals established by the Selectboard in the fall of 2018. The goals and priorities are listed below, along with a summary describing how each of the goals will be met:

- 1) Be mindful of the tax rate impact of the FY20 budget and FY20-FY24 capital improvement program. To the extent practicable, keep any municipal tax rate impact consistent with recent fiscal years and/or close to generally accepted rates of inflation.

The proposed budget increases the municipal portion of the tax rate 1.2 cents per \$100 of assessed value, or 2.9%. The percentage increase is less than the four fiscal year average of 5.3% and close to the general rates of inflation (between 2.7% and 2.9%).

- 2) Continue support for the longer-term goals of financial sustainability and resiliency. This includes lowering the Town’s debt-to-expenditure ratio as prescribed in policy, avoiding new debt, and supporting the principles established in the unassigned fund balance policy.

The proposed budget avoids new General Fund or CIP debt. The Town’s debt service-to-expenditure ratio remains 22%. While this is greater than the range authorized in the Board’s debt service policy (5% to 15% of expenditures), projections show a continued reduction in debt service in FY21 and beyond. The Town is on pace to reach the debt service-to-expenditure range established in policy as early as FY21.

The unassigned fund balance, as of June 30, 2018, was nearly \$264,000. The Selectboard policy adopted in 2018 calls for an amount equivalent to two months of expenditures to be set aside as a “rainy day” or emergency fund. This commonly-used municipal activity also assumes there is no other revenue available. The amount of unassigned fund balance at the close of FY18 is less than the targets for FY19 and FY20. In FY19, nearly \$314,000 would be needed. For FY20 nearly \$323,000 would be needed. Progress is being made towards the target; once achieved, any additional funds could be used to increase transfers to capital reserves, pay down debt, or offset increases in the municipal property tax rate. Having the appropriate level of unassigned fund balance would have prevented much of the difficulty encountered at the close of FY17.

Revenues and expenditures continue to be forecast conservatively; grant revenue is not programmed unless or until an award has been made.

- 3) Work to provide municipal services in a manner that is efficient, cost effective, responsive, and reliable.

The proposed budget focuses on small, gradual improvements in efficiency and effectiveness. This goal is dependent upon consistency in and commitment to the implementation activities that follow.

- 4) Identify necessary short and long-term investments in infrastructure and public safety and create plans to improve or replace as necessary.

The proposed CIP is a five-year project, facility, and equipment plan focused on maintaining levels of service while increasing paving expenditures and savings for equipment and vehicle replacements. Public safety services are proposed to remain the same in FY20; a proposed addition of a fourth member of the Road Department was not included, though an additional \$10,000 for hired help (personnel and equipment) was. Road Department staffing will need to be addressed in future fiscal years.

Property Tax Impact.

The projected impact on residential property owners with homes ranging in value from \$200,000 to \$400,000 is shown in the table below. The impact shown is an *estimate* and focused solely on the municipal portion of the rate. The actual municipal rate for FY20 will not be established until July, at the earliest.

For FY19 the education property tax rate is 79% of the overall rate – the Town uses the remaining 21% to fund municipal services (elections, road maintenance, planning and zoning, etc.), infrastructure, debt service, public safety, and special appropriations to non-profit organizations.

The FY20 budget includes a slight (+0.3%) estimated increase in the grand list.

Table: Property Tax – Average +/- “Impact” of the Proposed FY20 Budget.

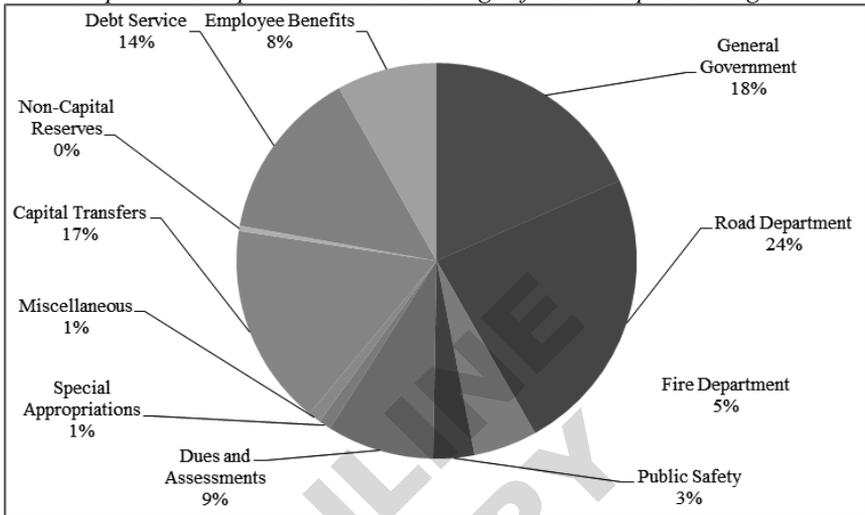
<i>"Impact" for Residential Property Owners</i>				
Assessed Value	\$200,000	\$300,000	\$400,000	
FY19	\$ 829.20	\$ 1,243.80	\$ 1,658.40	
FY20	\$ 853.03	\$ 1,279.55	\$ 1,706.07	
+/- Annual	\$ 23.83	\$ 35.75	\$ 47.67	
+/- Monthly	\$ 1.99	\$ 2.98	\$ 3.97	

Proposed FY20 Expenditures.

The proposed FY20 budget, for the most part, is one without much “new” content. The majority of the increase is found in four lines:

- 1) Winter salt (+\$6,000);
- 2) Winter sand (+\$16,000);
- 3) Fire Department capital transfers (+\$25,000); and
- 4) Reappraisal reserve (+\$7,500).

Graph: FY20 Expenditures as Percentage of Total Proposed Budget.



The salt and winter sand lines reflect both the increased utilization and a correction in budgeting (especially for winter sand). Depletion of sand reserves during the winter of 2017-2018, combined with heavy utilization to date in FY19, make a full purchase prudent for FY20. The amount budgeted for winter sand includes both the cost of materials and the cost to haul it. The purchase of crushed gravel, the supply of which is also low, was delayed by one fiscal year (to FY21).

The Town, working with Fayston, replaced a Fire Department pumper truck in FY19. The Town had to borrow \$69,000 over a three fiscal year period to fund part of its portion (60%) of the truck's cost. Because of the structure of the note, FY20 is the second of the three payments.

There has not been a town-wide reappraisal in more than a decade. The Town has more than \$70,000 in its reappraisal reserve; initial estimates of reappraisal costs have been in the \$125,000 range. Increasing the transfer to the reappraisal reserve will help ensure sufficient funds are available when needed in a few fiscal years. The listers are preparing a

request for proposals for reappraisal services, which will better inform future budgets and timing.

Employee benefit costs are projected to increase by 2%. Much like FY19, a change in the Town's employee mix – and its corresponding impact on health insurance costs – is what keeps the increase lower than what would otherwise be possible. The amount budgeted for FY20 also allows the Town to absorb additional changes in its employee mix.

Cost of living adjustments for employees are budgeted at 2.5%, slightly less than proposed rate of increase for the budget and the applicable rates of inflation. In 2018, the Selectboard adopted a new method for the annual review of employee performance and tied that review system to the adjustments received. Though shown as increases applied to each employee for budgeting purposes, funding is pooled and awarded in equal amounts through the new evaluation and adjustment system.

The proposed FY20 budget is the first that incorporates the Town's formal policy on social service organization/agency funding requests (the section titled, "Special Appropriations"). The policy sets a standard level of funding for all requests, at 1% of the overall budget. The Selectboard has the option, in any given fiscal year, to increase or decrease the level of funding allocated to the requests.

The Selectboard spent time discussing whether or not to add a fourth full-time employee to the Road Department in FY20. With only three employees, the line between efficient and safe staffing levels and understaffing is quite thin. Prolonged absences, illnesses, injuries, and sudden departures all represent staffing risks by leaving only two employees to maintain the Town's roads, bridges, and culverts. The cost of a fourth full-time employee, projected conservatively at \$77,000, was seen as too prohibitive in FY20 as it is nearly 1.5 times the general proposed rate of increase and would require a nearly two cent increase in the property tax rate. A critical operational need, the fourth department employee is likely to be revisited again during the development of the FY21 budget.

Debt Service.

The Town will spend more than one of every five dollars on debt service payments in FY20; the interest payments alone are just more than \$43,000 (equivalent to 1.15 cents per \$100 of assessed value).

The Town’s debt service (\$422,367 total – \$271,620 in direct debt service and \$150,747 in capital debt service) to expenditure (\$1,936,058) ratio in the FY20 budget is just less than 22%. The percentage does not include debt associated with the installation of the community water system, which is paid through user fees.

The Town’s debt-to-expenditure ratio should be 10% or less to match best practices and 15% to be at the maximum number allowed in the policy adopted by the Selectboard in 2018.

More than \$264,000 in general fund “capacity” will be opened through the retirement of debt between FY21 and FY24. The Town could reach the upper end of its debt service range (15%) as early as FY21.

FY20 Revenues.

Revenues are forecast conservatively for FY20, with little change anticipated.

The Town bills Fayston annually for its share of Fire Department expenses; the amount is 40% of the actual costs from the prior fiscal year. The Fire Department has generally spent less than the full amount approved by voters. The Town has built its revenue estimates in prior fiscal years with the assumption that the revenue received from Fayston for its share of fire costs reflected the Fire Department spending 100% of its budgeted amount. The data from FY15 through FY19 shows the actual amount billed averaged 86% of the amount budgeted, creating an annual revenue shortfall. The proposed FY20 budget forecasts this revenue at 90%.

The projected 2.9% increase in the municipal property tax rate is less than the average annual increase seen between FY17 and FY19 (5.3%).

Table: Municipal Tax Rates and Annual % Increase or Decrease.

	FY16	FY17	FY18	FY19	FY20 (projected)
Town	\$ 0.3442	\$ 0.3582	\$ 0.3779	\$ 0.4112	\$ 0.4231
Local Agreement	\$ 0.0030	\$ 0.0030	\$ 0.0034	\$ 0.0034	\$ 0.0034
TOTAL MUNICIPAL	\$ 0.3472	\$ 0.3612	\$ 0.3813	\$ 0.4146	\$ 0.4265
% Change (+/-)		4.0%	5.6%	8.7%	2.9%
	AVERAGE % (+/-):			5.3%	

All rates from period after switch to July 1 to June 30 fiscal year

The Proposed FY20-FY24 Capital Improvement Program (CIP) and Budget.

The proposed FY20 capital budget, based upon the five-year CIP, is \$414,121. The proposed FY20 general fund transfer is \$318,747.

Transfers to capital comprise 16.5% of the proposed general fund budget.

Capital transfers are increasing slightly in FY20, following FY19’s more substantial increase. The long-term goal is to keep the transfers as steady as possible from year to year.

Much of the capital program for FY20 is dedicated to paying down debt and saving – in the form of transfers to reserves – for future equipment and vehicle purchases and infrastructure projects.

Table: FY20 CIP Summary Table

<i><u>FY20 CIP</u></i>	<i><u>Department/Area</u></i>
\$ 100,307	Road Department
\$ 110,000	Road Department Reserve Transfers
\$ 33,873	Fire Department
\$ 25,000	Fire Department Reserve Transfers
\$ 30,000	General - Reserve Transfers
\$ 19,567	General - Project specific
\$ 318,747	TOTAL General Fund Transfer/Expense
\$ 414,121	TOTAL FY20 CIP

The proposed transfer of \$30,000 for the Village West sidewalk project is the remaining amount needed for the Town’s portion of costs (grant match and other local expenses, such as on-street parking). The concrete sidewalk will be installed between the Valley Players building and the intersection of Bridge and Main Streets. As of this writing, construction is scheduled to begin in FY20; the schedule is contingent upon attainment of the final easement.

A V-box sander will be replaced using equipment reserve funds, and is the only equipment purchase scheduled.

There is also the proposed use of paving reserves to fix and patch a section of Bridge Street where a chronic pothole occurs. The funds will allow for replacement of the stormwater piping underneath and a repair and re-pavement of the small section.

What is more notable are the future years of the plan, where replacement of a large culvert on East Warren Road is scheduled for FY21, with paving of East Warren Road to follow in FY22. The current version of the five-year plan calls for an increase in funds dedicated to paving for at least a five fiscal-year period; no new paving funds are proposed for FY20. The Selectboard and staff will spend the time between now and Town Meeting 2020 creating a paving plan and budget.

Even with a \$175,000 State Class 2 paving grant and the aforementioned debt service capacity opening the Town cannot sufficiently fund the paving projects identified. The Town will need to determine whether or not to put additional funding towards paving, borrow funds, or defer maintenance (making some roads costlier to address when the time comes).

Capital Reserves.

Capital reserves are updated monthly. A spreadsheet has been built that shows how the reserves will be accrued, deployed, and depleted based upon the CIP through FY24.

Town of Waitsfield, VT
Proposed FY20 General Fund Budget -- Expenditures Summary

For 2019 Town Meeting

<u>Department/Section</u>	<u>% Total FY20 Budget</u>	<u>FY19 Budget</u>	<u>FY20 Proposed</u>	<u>+/-</u>	<u>% Change</u>
Town Meeting	0.2%	\$ 4,750	\$ 3,650	\$ (1,100)	-23.2%
Legal and Auditing	1.6%	\$ 31,100	\$ 31,200	\$ 100	0.3%
Town Office Operations	4.0%	\$ 77,020	\$ 78,350	\$ 1,330	1.7%
Town Clerk and Treasurer	3.6%	\$ 68,714	\$ 69,350	\$ 636	0.9%
Selectboard	4.0%	\$ 77,529	\$ 78,400	\$ 871	1.1%
Planning and Zoning	2.4%	\$ 48,470	\$ 45,525	\$ (2,945)	-6.1%
Board of Listers	1.4%	\$ 19,200	\$ 27,450	\$ 8,250	43.0%
Delinquent Tax Collector	0.8%	\$ 15,000	\$ 15,000	\$ -	0.0%
Conservation Commission	0.1%	\$ 2,000	\$ 2,000	\$ -	0.0%
Road Department	23.4%	\$ 419,424	\$ 453,975	\$ 34,551	8.2%
Employee Benefits	8.1%	\$ 153,899	\$ 157,025	\$ 3,126	2.0%
Fire Department	5.2%	\$ 96,905	\$ 99,780	\$ 2,875	3.0%
Public Safety	3.3%	\$ 62,611	\$ 64,320	\$ 1,709	2.7%
Dues and Assessments	8.7%	\$ 164,454	\$ 167,504	\$ 3,050	1.9%
Special Appropriations	1.0%	\$ 18,572	\$ 19,312	\$ 740	4.0%
Miscellaneous	1.0%	\$ 17,685	\$ 19,850	\$ 2,165	12.2%
Capital Transfers - to GF and reserves	16.5%	\$ 313,669	\$ 318,747	\$ 5,078	1.6%
Contribution to Reserves (non-capital)	0.4%	\$ 10,000	\$ 8,500	\$ (1,500)	-15.0%
Debt Service	14.0%	\$ 278,184	\$ 271,620	\$ (6,564)	-2.4%
Wait House	0.2%	\$ 4,500	\$ 4,500	\$ -	0.0%
<u>TOTAL</u>	100.0%	\$ 1,883,686	\$ 1,936,058	\$ 52,372	2.8%

TOWN OF WAITSFIELD, VT
Proposed FY20 General Fund Budget -- Expenditure Detail

For 2019 Town Meeting

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
<u>EXPENDITURES</u>						
1	Town Meeting					
2	Election Expense	\$ 1,227	\$ 35	\$ 2,250	\$ 2,250	\$ -
3	Town Report	\$ 2,214	\$ 1,575	\$ 2,500	\$ 1,400	\$ (1,100)
4	Section TOTAL	\$ 3,441	\$ 1,611	\$ 4,750	\$ 3,650	\$ (1,100)
5	Legal and Auditing					
6	Legal	\$ 14,891	\$ 19,267	\$ 15,000	\$ 15,000	\$ -
7	Auditing	\$ 26,042	\$ 22,038	\$ 16,100	\$ 16,200	\$ 100
8	Section TOTAL	\$ 40,933	\$ 41,305	\$ 31,100	\$ 31,200	\$ 100
9	Town Office Operations					
10	Insurance and Bonds	\$ 17,513	\$ 18,032	\$ 22,000	\$ 20,000	\$ (2,000)
11	Office Utilities	\$ 5,213	\$ 4,941	\$ 5,000	\$ 5,000	\$ -
12	Repairs & Maintenance	\$ 1,721	\$ 1,022	\$ 5,620	\$ 5,650	\$ 30
13	Postage	\$ 4,717	\$ 3,203	\$ 4,500	\$ 4,250	\$ (250)
14	Supplies	\$ 7,760	\$ 6,392	\$ 7,000	\$ 7,250	\$ 250
15	Computer Services	\$ 25	\$ 603	\$ 2,000	\$ 4,200	\$ 2,200
16	Training	\$ 1,168	\$ 544	\$ 1,000	\$ 750	\$ (250)
17	Cleaning	\$ 6,683	\$ 6,975	\$ 7,800	\$ 7,850	\$ 50
18	Equip. Maint. & Contracts	\$ 11,886	\$ 10,024	\$ 8,500	\$ 10,000	\$ 1,500
19	Telephone	\$ 4,095	\$ 4,759	\$ 4,100	\$ 4,400	\$ 300
20	Office Equipment	\$ 24,813	\$ 154	\$ 4,000	\$ 3,750	\$ (250)
21	Public Notice Expense	\$ 4,516	\$ 5,388	\$ 4,500	\$ 5,000	\$ 500
22	Special Services	\$ 2,293	\$ 1,178	\$ 1,000	\$ 250	\$ (750)
23	Section TOTAL	\$ 92,404	\$ 63,215	\$ 77,020	\$ 78,350	\$ 1,330
24	Town Clerk and Treasurer					
25	Salaries	\$ 80,132	\$ 70,047	\$ 67,964	\$ 68,350	\$ 386
26	Borrowing Interest	\$ -	\$ 214	\$ -	\$ 500	\$ 500
27	Ballot Clerks	\$ 410	\$ 270	\$ 750	\$ 500	\$ (250)
28	Section TOTAL	\$ 80,542	\$ 70,531	\$ 68,714	\$ 69,350	\$ 636
29	Selectboard					
30	Selectboard Reimbursement	\$ 3,250	\$ 3,146	\$ 3,250	\$ 3,250	\$ -
31	Town Website	\$ 683	\$ -	\$ 750	\$ 750	\$ -

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
32	Town Admin. Salary	\$ 68,511	\$ 82,143	\$ 69,779	\$ 71,000	\$ 1,221
33	Training	\$ 209	\$ -	\$ 450	\$ 250	\$ (200)
34	Mileage Reimbursement	\$ 120	\$ 90	\$ 100	\$ 50	\$ (50)
35	SB Recording Secretary	\$ 3,345	\$ 666	\$ 3,000	\$ 3,100	\$ 100
36	Communications	\$ -	\$ -	\$ 200	\$ -	\$ (200)
37	Section TOTAL	\$ 76,117	\$ 86,045	\$ 77,529	\$ 78,400	\$ 871
38	Planning & Zoning					
39	PC/DRB Recording Secretary	\$ 629	\$ 333	\$ 800	\$ 825	\$ 25
40	Special Planning Projects	\$ 1,940	\$ 7,151	\$ 3,500	\$ 3,500	\$ -
41	Town Plan	\$ -	\$ -	\$ -	\$ -	\$ -
42	Salaries	\$ 41,279	\$ 41,723	\$ 42,470	\$ 39,500	\$ (2,970)
43	Training	\$ 286	\$ 335	\$ 450	\$ 450	\$ -
44	Computer Equipment/Service	\$ 37	\$ 658	\$ 1,000	\$ 1,000	\$ -
45	Mileage Reimbursement	\$ 137	\$ 68	\$ 250	\$ 250	\$ -
46	Section TOTAL	\$ 44,308	\$ 50,268	\$ 48,470	\$ 45,525	\$ (2,945)
47	Board of Listers					
48	Assessor Services	\$ 19,090	\$ 17,501	\$ 18,000	\$ 21,000	\$ 3,000
49	Computer Equipment/Service	\$ 215	\$ 215	\$ 500	\$ 3,000	\$ 2,500
50	Property Map Maintenance	\$ -	\$ 502	\$ 500	\$ 1,750	\$ 1,250
51	Training and Meetings	\$ -	\$ -	\$ 200	\$ 200	\$ -
52	Professional Services [NEW]	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
53	Section TOTAL	\$ 19,305	\$ 18,217	\$ 19,200	\$ 27,450	\$ 8,250
54	Delinquent Tax Collector					
55	Collector Fees	\$ 14,995	\$ 13,505	\$ 15,000	\$ 15,000	\$ -
56	Section TOTAL	\$ 14,995	\$ 13,505	\$ 15,000	\$ 15,000	\$ -
57	Conservation Commission					
58	Conservation Special Projects	\$ 2,040	\$ 1,975	\$ 2,000	\$ 2,000	\$ -
59	Section TOTAL	\$ 2,040	\$ 1,975	\$ 2,000	\$ 2,000	\$ -
60	Road Department					
61	Labor					
62	Salaries and OT	\$ 163,396	\$ 168,415	\$ 160,329	\$ 168,000	\$ 7,671
63	Sub-total	\$ 163,396	\$ 168,415	\$ 160,329	\$ 168,000	\$ 7,671
64	Equipment Operations/Repairs					
65	Road Department Insurance	\$ 8,248	\$ 8,672	\$ 8,500	\$ 10,500	\$ 2,000
66	Gas, Oil, Grease, and Filters	\$ 6,683	\$ 5,584	\$ 6,500	\$ 6,500	\$ -
67	Diesel	\$ 30,136	\$ 26,570	\$ 30,000	\$ 30,000	\$ -

	<u>Item</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Proposed</u>	<u>Change (FY19 to FY20)</u>	
68	2008 Pick-up Truck	\$ 7	\$ -	\$ 700	\$ -	\$ (700)	
69	2013 International Dump Truck	\$ 2,457	\$ 1,861	\$ 5,000	\$ 3,500	\$ (1,500)	
70	2016 GMC Pick-Up Truck	\$ 1,385	\$ 1,204	\$ 1,700	\$ 1,000	\$ (700)	
71	2010 Low-Pro Truck	\$ 5,938	\$ 9,743	\$ 2,000	\$ -	\$ (2,000)	
72	2018 HV Truck (NEW Low-Pro)	\$ -	\$ -	\$ -	\$ 500	\$ 500	
73	1997 International Dump Truck	\$ 1,827	\$ 110	\$ 150	\$ 300	\$ 150	
74	2008 International Dump Truck	\$ -	\$ -	\$ -	\$ -	\$ -	
75	2009 John Deere Loader	\$ 1,138	\$ 587	\$ 1,500	\$ 1,000	\$ (500)	
76	2015 Tandem (Dump Truck)	\$ 1,585	\$ 2,983	\$ 4,000	\$ 3,250	\$ (750)	
77	1998 Galion Grader	\$ 4,313	\$ 554	\$ 1,500	\$ 1,000	\$ (500)	
78	2008 Cat Backhoe	\$ 4,929	\$ 2,161	\$ 1,000	\$ 1,000	\$ -	
79	Roadside Mower	\$ 223	\$ -	\$ 500	\$ 500	\$ -	
80	Steel Pole Saw/Chainsaw	\$ 85	\$ 58	\$ 300	\$ 300	\$ -	
81	Garage Repairs	\$ 1,689	\$ 718	\$ 1,500	\$ 1,000	\$ (500)	
82	Garage Trash Removal	\$ 1,517	\$ 1,490	\$ 1,700	\$ 1,700	\$ -	
83	Uniforms	\$ 3,760	\$ 3,798	\$ 3,200	\$ 4,000	\$ 800	
84	Heat	\$ 2,118	\$ 3,257	\$ 2,500	\$ 2,500	\$ -	
85	Telephone	\$ 1,190	\$ 1,121	\$ 1,200	\$ 1,800	\$ 600	
86	Electricity	\$ 1,596	\$ 1,815	\$ 1,500	\$ 2,000	\$ 500	
87	Garage Supplies/Hardware	\$ 2,669	\$ 2,873	\$ 3,000	\$ 3,000	\$ -	
88	Garage Miscellaneous/Other	\$ 1,294	\$ 979	\$ 1,200	\$ 1,200	\$ -	
89	Chipper/Rake	\$ 526	\$ 1,077	\$ 500	\$ 500	\$ -	
90	Alarm System	\$ 409	\$ 732	\$ 500	\$ 800	\$ 300	
91	Water Service	\$ 800	\$ 800	\$ 655	\$ 675	\$ 20	
92	Plow Blades and Shoes.	\$ 4,260	\$ 6,931	\$ 5,000	\$ 6,000	\$ 1,000	
93	Sub-total	\$ 90,786	\$ 85,674	\$ 85,805	\$ 84,525	\$ (1,280)	
94	<u>Hired Equipment and Labor</u>						
95	Sidewalk Mowing	\$ 850	\$ 700	\$ 1,000	\$ 1,000	\$ -	
96	Sidewalk Plowing	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500	\$ -	
97	Other Equipment Rental	\$ 150	\$ -	\$ 500	\$ 500	\$ -	
98	Contract Plowing	\$ -	\$ 1,493	\$ 5,000	\$ 2,500	\$ (2,500)	
99	Grading	\$ -	\$ 250	\$ 350	\$ 150	\$ (200)	
100	Contract Services [NEW]	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	
101	Sub-total	\$ 29,500	\$ 30,943	\$ 35,350	\$ 42,650	\$ 7,300	
102	<u>Materials</u>						
103	Salt	\$ 45,182	\$ 49,724	\$ 36,500	\$ 42,500	\$ 6,000	

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
104	Sand	\$ 39,706	\$ 46,340	\$ 37,000	\$ 53,000	\$ 16,000
105	Chloride	\$ 13,441	\$ 6,957	\$ 13,000	\$ 16,000	\$ 3,000
106	Crushed Gravel	\$ 17,003	\$ -	\$ -	\$ -	\$ -
107	Stone	\$ 2,338	\$ 6,926	\$ 7,000	\$ 7,000	\$ -
108	Culverts	\$ 3,518	\$ 5,397	\$ 5,000	\$ 5,000	\$ -
109	Guardrails	\$ -	\$ 1,201	\$ 1,000	\$ 1,000	\$ -
110	Tools	\$ 1,314	\$ 1,634	\$ 5,000	\$ 2,000	\$ (3,000)
111	Signs	\$ 2,022	\$ 306	\$ 1,500	\$ 1,500	\$ -
112	Fabric	\$ -	\$ -	\$ -	\$ -	\$ -
113	Cold Patch, Hay, and Seed	\$ 433	\$ 2,118	\$ 4,000	\$ 4,000	\$ -
114	Sub-total	\$ 124,959	\$ 120,603	\$ 110,000	\$ 132,000	\$ 22,000
115	<u>Miscellaneous</u>					
116	Fayston Winter Agreement	\$ 7,400	\$ 7,400	\$ 8,200	\$ 8,200	\$ -
117	Sidewalk Maintenance/Repairs	\$ -	\$ -	\$ 500	\$ 500	\$ -
118	Tree Cutting	\$ -	\$ -	\$ -	\$ -	\$ -
119	Bridge Repairs	\$ -	\$ 350	\$ 1,000	\$ 1,000	\$ -
120	Gravel Pit Management	\$ 160	\$ 275	\$ 1,000	\$ 1,000	\$ -
121	Pavement Sealing	\$ -	\$ -	\$ 5,000	\$ 5,400	\$ 400
122	Culvert and Road Inventory	\$ -	\$ -	\$ -	\$ -	\$ -
123	Line Painting	\$ 984	\$ -	\$ 3,500	\$ 3,500	\$ -
124	North Road Culvert	\$ -	\$ -	\$ -	\$ -	\$ -
125	Street Lights	\$ 4,647	\$ 4,602	\$ 4,700	\$ 4,700	\$ -
126	Bridge Lights	\$ 73	\$ 240	\$ 250	\$ 250	\$ -
127	Radios and Pagers	\$ 892	\$ 213	\$ 900	\$ 500	\$ (400)
128	Training	\$ -	\$ 45	\$ 250	\$ 250	\$ -
129	MRGP/State Roads Permit	\$ -	\$ -	\$ 2,640	\$ 1,500	\$ (1,140)
130	Sub-total	\$ 14,156	\$ 13,126	\$ 27,940	\$ 26,800	\$ (1,140)
131	Section TOTAL	\$ 422,796	\$ 418,760	\$ 419,424	\$ 453,975	\$ 34,551
132	<u>Employee Benefits</u>					
133	FICA	\$ 22,222	\$ 22,513	\$ 24,957	\$ 25,500	\$ 543
134	Medicare	\$ 5,197	\$ 5,265	\$ 2,602	\$ 3,500	\$ 898
135	Retirement (VMERS)	\$ 19,123	\$ 18,220	\$ 19,738	\$ 20,000	\$ 262
136	Unemployment	\$ 317	\$ 488	\$ 550	\$ 550	\$ -
137	Worker's Compensation	\$ 9,431	\$ 12,152	\$ 14,000	\$ 14,250	\$ 250
138	Health Insurance	\$ 80,671	\$ 81,928	\$ 88,301	\$ 90,000	\$ 1,699
139	Life and Disability	\$ 2,584	\$ 1,995	\$ 2,500	\$ 2,600	\$ 100

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
140	Vision	\$ (119)	\$ -	\$ 1,250	\$ 625	\$ (625)
141	AFLAC	\$ (1,236)	\$ -	\$ -	\$ -	\$ -
142	Section TOTAL	\$ 138,189	\$ 142,561	\$ 153,899	\$ 157,025	\$ 3,126
143	Fire Department					
144	Gas, Oil, and Grease	\$ 1,365	\$ 1,400	\$ 3,500	\$ 3,500	\$ -
145	Insurance	\$ 9,266	\$ 8,772	\$ 9,500	\$ 9,975	\$ 475
146	Telephone and Communications	\$ 24,334	\$ 23,808	\$ 27,000	\$ 27,250	\$ 250
147	Electricity	\$ 1,800	\$ 2,146	\$ 1,800	\$ 2,200	\$ 400
148	Heat	\$ 3,361	\$ 5,853	\$ 4,000	\$ 4,100	\$ 100
149	Water Service	\$ 800	\$ 800	\$ 655	\$ 655	\$ -
150	Building Repair and Supplies	\$ 6,262	\$ 1,125	\$ 2,000	\$ 2,250	\$ 250
151	Alarm	\$ -	\$ 101	\$ 350	\$ 400	\$ 50
152	Truck Repairs	\$ 4,686	\$ 11,576	\$ 8,000	\$ 8,500	\$ 500
153	Equipment Repairs	\$ 1,427	\$ 608	\$ 3,000	\$ 3,250	\$ 250
154	Bottled Gas	\$ 88	\$ -	\$ 400	\$ 400	\$ -
155	Training	\$ 2,678	\$ 1,600	\$ 3,400	\$ 3,400	\$ -
156	Hose and Equipment	\$ 3,998	\$ 3,056	\$ 3,200	\$ 3,200	\$ -
157	Gear	\$ 2,931	\$ 697	\$ 4,500	\$ 4,500	\$ -
158	Fire Prevention	\$ -	\$ 429	\$ 400	\$ 400	\$ -
159	Miscellaneous	\$ 1,071	\$ 374	\$ 500	\$ 500	\$ -
160	Dues	\$ 250	\$ -	\$ -	\$ -	\$ -
161	Physical Exams	\$ -	\$ -	\$ 500	\$ 500	\$ -
162	Labor	\$ 16,398	\$ 19,305	\$ 20,000	\$ 20,600	\$ 600
163	FICA	\$ 1,116	\$ 1,377	\$ 1,700	\$ 1,700	\$ -
164	Ladder/Hose Testing	\$ 1,986	\$ -	\$ 2,500	\$ 2,500	\$ -
165	Section TOTAL	\$ 83,816	\$ 83,027	\$ 96,905	\$ 99,780	\$ 2,875
166	Public Safety					
167	Sheriff's Department Billing	\$ 25,200	\$ 23,130	\$ 28,000	\$ 28,000	\$ -
168	Dog Warden (Salary and Fees)	\$ 720	\$ 720	\$ 750	\$ 750	\$ -
169	Dog Pound Fees	\$ -	\$ -	\$ 150	\$ 150	\$ -
170	Emergency Management	\$ -	\$ -	\$ 500	\$ 1,750	\$ 1,250
171	Fire Warden	\$ -	\$ -	\$ 250	\$ 250	\$ -
172	Fire Hydrant Maintenance	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -
173	Fire Protection Contribution	\$ -	\$ -	\$ 28,820	\$ 28,820	\$ -
174	Generator Expense	\$ 644	\$ 626	\$ 850	\$ 850	\$ -
175	Insurance	\$ 1,051	\$ -	\$ 2,541	\$ 2,500	\$ (41)

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
176	Miscellaneous	\$ 94	\$ -	\$ -	\$ 250	\$ 250
177	Training	\$ -	\$ -	\$ 500	\$ 500	\$ -
178	Town Health Officer	\$ 250	\$ 250	\$ 250	\$ 500	\$ 250
179	Section TOTAL	\$ 29,458	\$ 26,226	\$ 62,611	\$ 64,320	\$ 1,709
180	Dues and Assessments					
181	Central VT Reg'l Planning	\$ 1,891	\$ 1,891	\$ 1,980	\$ 2,100	\$ 120
182	Joslin Memorial Library	\$ 53,980	\$ 56,036	\$ 60,795	\$ 62,360	\$ 1,565
183	MR Resource Mgt. Alliance	\$ 10,314	\$ 10,314	\$ 10,314	\$ 10,744	\$ 430
184	MRV Planning District	\$ 41,986	\$ 43,027	\$ 44,000	\$ 44,000	\$ -
185	MRV Recreation District	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
186	VLCT	\$ 2,841	\$ 2,940	\$ 3,003	\$ 3,100	\$ 97
187	Washington County Tax	\$ 13,994	\$ 29,164	\$ 29,362	\$ 30,200	\$ 838
188	Section TOTAL	\$ 140,005	\$ 158,371	\$ 164,454	\$ 167,504	\$ 3,050
189	Special Appropriations					
190	Circle	\$ 350	\$ 175	\$ 175	\$ 200	\$ 25
191	CVT Adult Basic Education	\$ 600	\$ 300	\$ 300	\$ 500	\$ 200
192	Capstone (formerly CVTCA)	\$ 300	\$ 150	\$ 150	\$ 150	\$ -
193	Downstreet (formerly CVCLT)	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ -
194	CVT Council on Aging	\$ 1,400	\$ 700	\$ 700	\$ 750	\$ 50
195	CVT Economic Devel. Corp.	\$ 800	\$ 400	\$ 400	\$ 450	\$ 50
196	CVT Home Health and Hospice	\$ 3,450	\$ 1,725	\$ 1,725	\$ 1,800	\$ 75
197	Everybody Wins!	\$ -	\$ -	\$ 500	\$ 500	\$ -
198	Family Center of Wash. Co.	\$ 500	\$ 250	\$ 250	\$ 500	\$ 250
199	Good Beginnings of CVT	\$ 300	\$ 150	\$ 150	\$ 300	\$ 150
200	Green Up Vermont	\$ 100	\$ 50	\$ 50	\$ 50	\$ -
201	Green Mountain Transit	\$ 923	\$ 462	\$ 462	\$ 462	\$ -
202	Home Share Now, Inc.	\$ -	\$ -	\$ 400	\$ 400	\$ -
203	MRV Health Center	\$ 5,000	\$ 4,000	\$ 3,000	\$ 2,000	\$ (1,000)
204	Mad River Valley Seniors	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
205	Northern VT RC&D Council	\$ -	\$ -	\$ -	\$ -	\$ -
206	Peoples Health and Wellness	\$ 500	\$ 250	\$ 250	\$ 250	\$ -
207	Retired Senior Volunteer Progr.	\$ 300	\$ 150	\$ 150	\$ 150	\$ -
208	Sexual Assault Crisis Team	\$ 250	\$ 125	\$ 125	\$ 250	\$ 125
209	Center of Independent Living	\$ 620	\$ 310	\$ 310	\$ 350	\$ 40
210	Washington Co. Mental Health	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ -
211	Washington Co. Youth Service	\$ 750	\$ 375	\$ 375	\$ 750	\$ 375

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
212	Community Harvest (NEW)	\$ -	\$ -	\$ -	\$ 200	\$ 200
213	Rekoverie Alliance (NEW)	\$ -	\$ -	\$ -	\$ 200	\$ 200
214	Section TOTAL	\$ 24,143	\$ 17,072	\$ 18,572	\$ 19,312	\$ 740
215	Miscellaneous					
216	Town Pond Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
217	Admin. Fees	\$ 342	\$ 60	\$ -	\$ -	\$ -
218	Maintenance of Parks	\$ 10,269	\$ 11,922	\$ 11,500	\$ 14,000	\$ 2,500
219	Trail Maintenance	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
220	Solar Array Maintenance	\$ 532	\$ 532	\$ 1,000	\$ 750	\$ (250)
221	Generator Expense	\$ 600	\$ -	\$ -	\$ -	\$ -
222	Memberships and Dues	\$ 55	\$ 65	\$ 185	\$ 100	\$ (85)
223	WES Community Share	\$ 56,000	\$ -	\$ -	\$ -	\$ -
224	Cemetery Veteran's Flags	\$ -	\$ -	\$ 100	\$ 100	\$ -
225	MRVTV Meeting Coverage	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400	\$ -
226	Energy Efficiency Improve.	\$ -	\$ -	\$ -	\$ -	\$ -
227	Tax Adjustments	\$ -	\$ 8,156	\$ -	\$ -	\$ -
228	Affordable Housing Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -
229	Other	\$ 1,698	\$ 2,780	\$ -	\$ -	\$ -
230	Section TOTAL	\$ 74,396	\$ 28,414	\$ 17,685	\$ 19,850	\$ 2,165
231	Capital Transfers & Transfer to Capital Reserves					
232	Road Department	\$ 236,082	\$ 113,077	\$ 108,169	\$ 100,307	\$ (7,862)
233	Road Department Reserves	\$ -	\$ 70,000	\$ 115,000	\$ 110,000	\$ (5,000)
234	Fire Department	\$ 9,945	\$ 9,757	\$ 9,600	\$ 33,873	\$ 24,273
235	Fire Department Reserves	\$ -	\$ 47,500	\$ 26,000	\$ 25,000	\$ (1,000)
236	General - Transfers to reserves	\$ -	\$ 5,000	\$ 35,000	\$ 30,000	\$ (5,000)
237	General - Project specific	\$ -	\$ 22,098	\$ 19,900	\$ 19,567	\$ (333)
238	Section TOTAL	\$ 246,027	\$ 267,432	\$ 313,669	\$ 318,747	\$ 5,078
239	Transfer to Non-Capital Reserves					
240	Entrust Conservation Fund	\$ -	\$ -	\$ -	\$ -	\$ -
241	Restroom/Recreation/Conserv.	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ (10,000)
242	Lareau Park Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
243	Reappraisal Reserve	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
244	Town Forest Stewardship	\$ -	\$ -	\$ -	\$ -	\$ -
245	Energy Projects	\$ -	\$ -	\$ -	\$ -	\$ -
246	Budget Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -
247	Street Trees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
248	Agricultural Support	\$ -	\$ -	\$ -	\$ -	\$ -
249	Church Clock	\$ -	\$ -	\$ -	\$ -	\$ -
250	Section TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 8,500	\$ (1,500)
251	Debt Service					
252	Town Office Solar Array	\$ 49,727	\$ 49,378	\$ 48,915	\$ 48,334	\$ (581)
253	Town Office	\$ 5,169	\$ 18,142	\$ 17,955	\$ 17,758	\$ (197)
254	Storm Damage	\$ 24,788	\$ 23,457	\$ 27,500	\$ 28,100	\$ 600
255	Wastewater - "Big Pipe"	\$ 36,484	\$ 36,484	\$ 36,484	\$ 36,484	\$ (0)
256	Decentralized Wastewater	\$ -	\$ -	\$ 31,000	\$ 28,000	\$ (3,000)
257	Fiscal Year Change	\$ 128,764	\$ 64,495	\$ 63,000	\$ 61,500	\$ (1,500)
258	Water Main Break	\$ -	\$ 15,000	\$ 17,995	\$ 16,804	\$ (1,191)
259	Bridge Street Improvements	\$ 36,774	\$ 36,085	\$ 35,334	\$ 34,640	\$ (694)
260	Section TOTAL	\$ 281,705	\$ 243,040	\$ 278,184	\$ 271,620	\$ (6,564)
261	Wait House					
262	Wait House Operations	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -
263	Wait House Capital (transfer)	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
264	Section TOTAL	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ -
265						
266	TOTAL	\$ 1,814,622	\$ 1,741,575	\$ 1,883,686	\$ 1,936,058	\$ 52,372
267						

Notable Increase and Decreases
For 2019 Town Meeting

Amounts listed are all greater than \$2,500

<u>Proposed Increase</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Assessor Services	\$ 3,000	48	Listers are considering an increase in rates for contractor.
Computer Equipment/Service	\$ 2,500	49	Tied to GIS/web access project pitched in spring 2018. 50% installation cost.
Salaries and Overtime - Road Department.	\$ 7,671	62	Includes a 2.5% annual wage adjustment and a change in OT ratios.
Contract Services.	\$ 10,000	100	Enables the Road Department to hire additional help and equipment.
Road salt purchase.	\$ 6,000	103	Increase in price per ton, plus a need to better budget for the expense.
Winter sand purchase.	\$ 16,000	104	Increase to reflect increase in usage, better budget for the expense.
Chloride purchase.	\$ 3,000	105	Increase to reflect increase in usage, better budget for the expense.
Maintenance of parks.	\$ 2,500	218	Reflects increase in tasks (Bridge St., Pocket Park, Hastings Meadow lot).
Fire Department direct capital outlays.	\$ 24,273	234	Reflects 2nd of 3 annual payments on portion of new Pumper truck cost.
Transfer to reappraisal reserve.	\$ 7,500	243	Boosting funding towards first townwide reappraisal in more than a decade.
TOTAL	\$ 82,444		
<u>Proposed Decrease</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Planning and Zoning Salaries.	\$ (2,970)	42	New PZA at lower hourly rate and 32-hours per week (down from 34-hours).
Contract Plowing.	\$ (2,500)	98	The \$2,500 is offset by a transfer from Town Forest reserves; for Bowen Rd.
Road Department tools purchase.	\$ (3,000)	110	Projected need to purchase fewer small tools, based on current/prior FYs.
Road Department direct capital outlays.	\$ (7,862)	232	Based on needs, schedule.
Road Department capital transfers.	\$ (5,000)	233	Based on needs, schedule.
General capital transfers.	\$ (5,000)	236	Based on needs, schedule.
Restroom/Recreation/Conservation transfer.	\$ (10,000)	241	Removes the transfer from the FY20 budget.
Decentralized Wastewater.	\$ (3,000)	256	Estimate, presumes Town borrows \$450,000 (previously based on \$502,000).
TOTAL	\$ (39,332)		

TOWN OF WAITSFIELD, VT
Proposed FY20 General Fund Budget -- Revenue Detail

For 2019 Town Meeting

		FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
Item						
REVENUES						
1	Property Taxes					
2	Municipal Property Taxes	\$ 1,306,006	\$ 1,471,283.00	\$ 1,532,320	\$ 1,581,725	\$ 49,405
3	Delinquent Penalty Fees	\$ 14,999	\$ 13,892.00	\$ 15,000	\$ 15,000	\$ -
4	Delinquent Tax Interest	\$ 20,837	\$ 21,766.64	\$ 15,000	\$ 15,000	\$ -
5	Section TOTAL	\$ 1,341,842	\$ 1,506,942	\$ 1,562,320	\$ 1,611,725	\$ 49,405
6	Town Clerk and Treasurer					
7	Town Clerk Fees	\$ 23,315	\$ 30,060	\$ 30,000	\$ 30,000	\$ -
8	Interest Income	\$ 1,128	\$ 1,362	\$ 1,000	\$ 4,000	\$ 3,000
9	Beverage Sale Permits	\$ 4,335	\$ 3,944	\$ 4,000	\$ 4,000	\$ -
10	Section TOTAL	\$ 28,778	\$ 35,366	\$ 35,000	\$ 38,000	\$ 3,000
11	Road Department					
12	State Highway Aid	\$ 69,556	\$ 69,183	\$ 69,000	\$ 69,000	\$ -
13	Grants	\$ -	\$ -	\$ -	\$ -	\$ -
14	Road Dept. Miscellaneous	\$ 785	\$ 905	\$ 750	\$ 3,250	\$ 2,500
15	Section TOTAL	\$ 70,341	\$ 70,088	\$ 69,750	\$ 72,250	\$ 2,500
16	Public Safety					
17	Fayston "Share" (40% of exp.)	\$ 31,540	\$ 36,818	\$ 38,762	\$ 35,921	\$ (2,841)
18	Miscellaneous Fire Income	\$ 2,460	\$ -	\$ -	\$ -	\$ -
19	Fire Grants	\$ -	\$ -	\$ -	\$ -	\$ -
20	Traffic Control	\$ 5,662	\$ 4,765	\$ 5,500	\$ 5,500	\$ -
21	Miscellaneous Police Income	\$ -	\$ -	\$ -	\$ -	\$ -
22	Dog Impoundment Fees	\$ 36	\$ -	\$ 150	\$ 150	\$ -
23	Section TOTAL	\$ 39,698	\$ 41,582	\$ 44,412	\$ 41,571	\$ (2,841)
24	General Government					
25	Pilot Program	\$ 6,167	\$ 5,927	\$ 5,000	\$ 5,900	\$ 900
26	Current Use Reimbursement	\$ 80,122	\$ 84,067	\$ 85,000	\$ 84,000	\$ (1,000)
27	Library Insurance Reimbursement	\$ -	\$ 4,044	\$ 2,500	\$ 2,658	\$ 158
28	Wait House Insurance Reimburse.	\$ 1,550	\$ 2,444	\$ 2,500	\$ 2,500	\$ -
29	Water Admin. Reimbursement	\$ 3,045	\$ 1,500	\$ 500	\$ 750	\$ 250
30	Miscellaneous Income	\$ 2,575	\$ 5,068	\$ -	\$ -	\$ -
31	Act 60 Annual Support	\$ 10,631	\$ 10,659	\$ 10,000	\$ 10,000	\$ -

	Item	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
32	Planning and Zoning Income	\$ 7,843	\$ 8,720	\$ 7,000	\$ 7,000	\$ -
33	Planning and Zoning Grants	\$ -	\$ -	\$ -	\$ -	\$ -
34	Insurance Claims	\$ 1,832	\$ 1,000	\$ -	\$ -	\$ -
35	"Other" Grant Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
36	Waitsfield Elem. School Solar	\$ 11,811	\$ 9,984	\$ 12,000	\$ 12,000	\$ -
37	Solar Array Credit Proceeds	\$ 8,100	\$ 12,691	\$ 9,000	\$ 9,000	\$ -
38	Section TOTAL	\$ 133,676	\$ 146,105	\$ 133,500	\$ 133,808	\$ 308
39	Decentralized Wastewater					
40	WW Loan Re-Payments	\$ -	\$ 25,351	\$ 38,704	\$ 38,704	\$ -
41	Section TOTAL	\$ -	\$ 25,351	\$ 38,704	\$ 38,704	\$ -
42						
43	TOTAL	\$ 1,614,334	\$ 1,825,433	\$ 1,883,686	\$ 1,936,058	\$ 52,372
44						

Municipal Property Tax "Calculator"	
FY20 Budget as Proposed	\$ 1,936,058
Non-property tax revenue	\$ 354,333
To Be Raised by Taxes (a)	\$ 1,581,725
Estimated Grand List (b)	\$ 3,738,267
Tax Rate "Formula" (a) (b) = (c)	
FY20 Est. Municipal Property Tax Rate (c)	\$ 0.4231
FY20 Est. Local Agreement Rate* (d)	\$ 0.0034
FY20 Est. TOTAL Municipal Property Tax Rate (c+d)	\$ 0.4265
TOTAL +/- from FY20	\$ 0.0119

"Impact" for Residential Property Owners			
Assessed Value	\$200,000	\$300,000	\$400,000
FY19	\$ 829.20	\$ 1,243.80	\$ 1,658.40
FY20	\$ 853.03	\$ 1,279.55	\$ 1,706.07
+/- Annual	\$ 23.83	\$ 35.75	\$ 47.67
+/- Monthly	\$ 1.99	\$ 2.98	\$ 3.97

⁶⁴ *The local agreement rate is the amount needed to cover the education taxes lost from local property tax exemptions (the veteran's exemption, any non-residential exemptions, etc.). The rate is charged against the municipal grand list only.

For 2019 Town Meeting

FY20 Debt Service, Terms, and Remaining Amount (Includes FY20 proposed).

<u>Debt/Loan</u>	<u>Final Payment Date</u>	<u>FY20 Payment</u>	<u>Remaining Principal (after FY20 Payment)</u>	<u>Debt Service (DS) or CIP</u>
Town Office/Solar Array	11/15/2034 (FY35)	\$ 48,334	\$ 476,250	DS
Tremblay Road Culvert	08/26/2019 (FY20)	\$ 17,994	\$ -	CIP
Fiscal Year Change	06/23/2020 (FY20)	\$ 61,500	\$ -	DS
Bridge Street Improvements	09/01/2031 (FY31)	\$ 34,640	\$ 293,332	DS
Road Improvements (Paving)	08/18/2019 (FY20)	\$ 10,250	\$ -	CIP
Paving	09/14/2020 (FY21)	\$ 49,660	\$ 48,000	CIP
Paving	07/26/2021 (FY22)	\$ 19,403	\$ 36,692	CIP
Fire Gear (SCBA)	12/04/2020 (FY21)	\$ 9,378	\$ 9,000	CIP
Wastewater*	05/01/2027 (FY27)	\$ 36,484	\$ 255,390	DS
Decentralized Wastewater**	11/01/2037 (FY38)	\$ 28,000	\$ 432,000	DS
Sidewalk Improvements	09/26/2019 (FY20)	\$ 19,567	\$ -	CIP
Town Office	11/01/2036 (FY37)	\$ 17,758	\$ 208,250	DS
Storm Damage	05/10/2023 (FY23)	\$ 28,100	\$ 75,000	DS
Fire Department Pumper Truck	06/28/2021 (FY21)	\$ 24,495	\$ 23,000	CIP
Water Main Break***	05/11/2023 (FY23)	\$ 16,804	\$ 44,850	DS
TOTAL		\$ 422,367	\$ 1,901,764	
<u>Water Debt</u>				<u>Water (W)</u>
Water Bond	09/17/2052 (FY53)	\$ 124,720	\$ 2,667,781	W
Eagles Bond	5/21/2054 (FY54)	\$ 8,276	\$ 181,921	W
TOTAL		\$ 132,996	\$ 2,849,703	

*Wastewater is "Big Pipe" debt payment only.

**Decentralized Wastewater shown as \$450,000 total; the Town borrowed less than authorized to complete the project. Final debt service payments need to be calculated.

***Town's share only - Loan is shared 65% (Town) and 35% (Water Commission). Total remaining principal after FY20 payment = \$69,000

Town of Waitsfield Capital Improvement Program and Budget - FY20 Expenditure Summary

For 2019 Town Meeting

	<u>Project/Equipment</u>	<u>Department</u>	<u>Description</u>	<u>FY20 GF Transfer</u>	<u>Reserve Funds</u>	<u>Grants</u>	<u>Other</u>	<u>FY20 CIP Total</u>
1	Paving Reserves	Road	Transfer to reserves.	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
2	Paving Loans	Road	FY14, FY15, and FY16 debt service	\$ 79,313	\$ -	\$ -	\$ -	\$ 79,313
3	Bridge Street Repairs	Road	Repair of stormwater pipe, paving patch.	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
4	Tremblay Road Culvert	Road	Re-payment of loan; thru FY20	\$ 17,994	\$ -	\$ -	\$ -	\$ 17,994
5	Bridge/Culvert Reserves	Road	Transfer to reserves	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500
6	E. Warren Road Culvert	Road	Transfer to reserves (Bridge/Culvert)	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
7	MRGP Permit Compliance	Road	Compliance plan and grant matches.	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
8	Truck Reserves	Road	Transfer to reserves.	\$ 32,500	\$ -	\$ -	\$ -	\$ 32,500
9	Heavy Equip. Reserves	Road	Transfer to reserves.	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
10	V-Box Sander	Road	Repair or replace V-Box truck sander.	\$ -	\$ 6,500	\$ -	\$ -	\$ 6,500
11	Fire Building/Equip. Res.	Fire	Transfer to reserves.	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
12	Fire Pumper	Fire	Re-payment of pumper loan.	\$ 24,495	\$ -	\$ -	\$ -	\$ 24,495
13	Fire Truck Reserve	Fire	Transfer to reserves.	\$ 17,500	\$ -	\$ -	\$ -	\$ 17,500
14	SCBA Replacement	Fire	Re-payment of loan; thru FY21	\$ 9,378	\$ -	\$ -	\$ -	\$ 9,378
15	Village West Sidewalk	General	Transfer to reserves (Transportation Path)	\$ 30,000	\$ 63,874	\$ -	\$ -	\$ 93,874
16	Sidewalks	General	Re-payment of loan; thru FY20	\$ 19,567	\$ -	\$ -	\$ -	\$ 19,567
17								
18	<u>FY20 CIP</u>	<u>Department/Area</u>	<u>GLOSSARY OF TERMS</u>					
19	\$ 100,307	Road Department	<p>GF Transfer - The bulk of funding for the capital program and budget is from transfers from the General Fund. The transfers may fund direct purchase or project costs, debt service payments (loans for example), or reserves.</p> <p>Reserve Funds - Funds that sit in reserve for a specific purpose or project. The primary funding source for the reserves is a transfer from the General Fund.</p> <p>Grants - Funds provided by grants for a specific purpose or project. Grant funds shown here have been awarded or are in the process of being awarded.</p> <p>Other - revenue or funds received or made available from a source other than the three listed above.</p>					
20	\$ 110,000	Road Department Reserve Transfers						
21	\$ 33,873	Fire Department						
22	\$ 25,000	Fire Department Reserve Transfers						
23	\$ 30,000	General - Reserve Transfers						
24	\$ 19,567	General - Project specific						
25								
26	\$ 318,747	TOTAL General Fund Transfer/Expense						
27	\$ 414,121	TOTAL FY20 CIP						
28								

**TOWN OF WAITSFIELD PROPOSED CAPITAL BUDGET AND PROGRAM
FY20-FY24**

<i>For 2019 Town Meeting</i>							
Project/Item	Total cost (est.)	FY20	FY21	FY22	FY23	FY24	
1 <i>Roads, Bridges, Culverts</i>							
2 Transfer to Reserves for Paving (annual)	Annual	\$ 50,000	\$ 87,500	\$ 100,000	\$ 100,000	\$ 125,000	
3 Re-payment for paving loans (three fiscal years)		\$ 79,313	\$ 67,880	\$ 18,698	\$ -	\$ -	
4 Pave East Warren Road (3.4 mi.; 2 Phases)	\$ 750,000	\$ -	\$ -	\$ 200,000	\$ 375,000	\$ -	
5 Pave North Fayston Road (overlay)	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	
6 Bridge Street Pavement and Stormwater Repairs	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
7 Assorted Paving Projects (per 5-year paving plan)	+/- \$140,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	
8 Tremblay Road culvert (loan re-payment)		\$ 17,994	\$ -	\$ -	\$ -	\$ -	
9 Transfer to Bridge and Culvert reserves (annual)	Annual	\$ -	\$ -	\$ -	\$ -	\$ -	
10 <i>General transfer to reserve</i>		\$ 2,500	\$ 2,500	\$ 5,000	\$ 15,000	\$ 15,000	
11 <i>East Warren Road culvert replacement</i>	\$125,000	\$ 5,000	\$ 25,000	\$ -	\$ -	\$ -	
12 <i>North Road culvert replacement</i>		\$ -	\$ -	\$ -	\$ -	\$ 25,000	
13 <i>Common Road culvert replacement</i>		\$ -	\$ -	\$ 5,000	\$ 25,000	\$ 50,000	
14 <i>Pine Brook Covered Bridge Deck Replacement</i>		\$ -	\$ -	\$ -	\$ 15,000	\$ -	
15 Joslin Hill Road Reconstruction (FY26)	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	
16 MRGP - priority compliance projects	Annual	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	
17 Sub-total		\$ 182,807	\$ 262,880	\$ 333,698	\$ 535,000	\$ 350,000	
18 <i>Highway Equipment/Vehicles/Buildings</i>							
19 Transfer to Highway Truck Reserves	Annual	\$ 32,500	\$ 55,000	\$ 55,000	\$ 20,000	\$ 30,000	
20 Transfer to Heavy Equipment Reserves	Annual	\$ 20,000	\$ 45,000	\$ 5,000	\$ 5,000	\$ 25,000	
21 Backhoe (replacement)	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	
22 Heavy Equipment Reserves		\$ -	\$ -	\$ -	\$ 85,000	\$ -	
23 FY Appropriation		\$ -	\$ -	\$ -	\$ 40,000	\$ -	
24 V-Box Sander (repair or replacement)	\$ 6,500	\$ 6,500	\$ -	\$ -	\$ -	\$ -	
25 Leaf and Culvert Blower (for tractor)	\$ 5,500	\$ -	\$ -	\$ 5,500	\$ -	\$ -	
26 Grader	\$ 275,000	\$ -	\$ -	\$ -	\$ 51,000	\$ 51,000	
27 Heavy Equipment Reserves		\$ -	\$ -	\$ 50,000	\$ -	\$ -	
28 FY Appropriation		\$ -	\$ -	\$ 51,000	\$ -	\$ -	
29 International Single Axle Dump Truck	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	
30 Truck Reserves		\$ -	\$ -	\$ 135,000	\$ -	\$ -	
31 FY Appropriation		\$ -	\$ -	\$ 15,000	\$ -	\$ -	
32 Highway Garage	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	
33 Salt/sand shed	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	
34 Chipper	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -	

35		<i>Sub-total</i>		\$ 59,000	\$ 100,000	\$ 316,500	\$ 201,000	\$ 106,000	
36	<i>Fire Building</i>								
37	Transfer to Building and Equipment Reserves	Annual		\$ 7,500	\$ 12,500	\$ 12,500	\$ 10,000	\$ 15,000	
38		<i>Sub-total</i>		\$ 7,500	\$ 12,500	\$ 12,500	\$ 10,000	\$ 15,000	
39	<i>Fire Equipment/Vehicles</i>								
40	Pumper (loan repayment)	\$ 295,000	\$ 24,495	\$ 23,805	\$ -	\$ -	\$ -	\$ -	
41	Transfer to Fire Truck Reserves (annual)	Annual	\$ 17,500	\$ 30,000	\$ 40,000	\$ 45,000	\$ 10,000	\$ 10,000	
42	SCBA Replacement (re-payment of loan)		\$ 9,378	\$ 9,189	\$ -	\$ -	\$ -	\$ -	
43	Van (replacement; 60% Town-40% Fayston)	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	<i>Fire Truck Reserves</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000	
45	<i>FY Appropriation</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
46	Tanker		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
47	Engine #4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
48	Pick-up Truck	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
49		<i>Sub-total</i>		\$ 51,373	\$ 62,994	\$ 40,000	\$ 45,000	\$ 115,000	
50	<i>Park Facilities</i>								
51	Town Pond		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
52	Transfer to Lareau Swim Hole/Park Reserve	Annual	\$ -	\$ 2,500	\$ 3,500	\$ 2,500	\$ 5,000	\$ 5,000	
53		<i>Sub-total</i>		\$ -	\$ 2,500	\$ 3,500	\$ 2,500	\$ 5,000	
54	<i>Paths and Walks</i>								
55	Village West Sidewalk (construction + local match)	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
56	<i>Construction (from existing reserves)</i>		\$ 63,874						
57	<i>Remaining local match + easement costs</i>		\$ 30,000						
58	Sidewalk Loan Re-Payment		\$ 19,567	\$ -	\$ -	\$ -	\$ -	\$ -	
59	Transfer to Sidewalk and Path Reserve	Annual	\$ -	\$ 2,500	\$ 5,000	\$ 3,500	\$ 10,000	\$ 10,000	
60		<i>Sub-total</i>		\$ 113,441	\$ 2,500	\$ 5,000	\$ 3,500	\$ 10,000	
61	<i>Conservation and Historic</i>								
62	Transfer to Covered Bridge Repair Reserves	Annual	\$ -	\$ 1,500	\$ 3,500	\$ 3,500	\$ 5,000	\$ 5,000	
63		<i>Sub-total</i>		\$ -	\$ 1,500	\$ 3,500	\$ 3,500	\$ 5,000	
64									
65	<u>TOTAL FY20 CIP EXPENDITURES</u>			\$ 414,121	\$ 444,874	\$ 714,698	\$ 800,500	\$ 606,000	
66									
67	<u>FY20 CIP FUNDING SOURCES</u>								
68	General Fund Transfers to Capital	\$ 165,000	\$ 239,000	\$ 234,500	\$ 229,500	\$ 265,000	\$ 148,000	\$ 148,000	
69	Special Paving Funds (the 2/4/6/4/2 "Staircase")	\$ -	\$ 74,000	\$ 148,000	\$ 222,000	\$ 280,000	\$ 61,000	\$ 61,000	
70	Capital Reserves (see FY summary for more detail)	\$ 95,374	\$ 100,000	\$ 385,000	\$ 475,000	\$ 280,000	\$ 61,000	\$ 61,000	
71	Direct FY Appropriations	\$ 153,747	\$ 105,874	\$ 95,198	\$ 96,000	\$ 61,000	\$ 61,000	\$ 61,000	
72		<u>TOTAL</u>	\$ 414,121	\$ 518,874	\$ 862,698	\$ 1,022,500	\$ 754,000	\$ 754,000	

Capital or Capital-Related Reserves

For 2019 Town Meeting

Reserve [1]	Department/Area	\$ as of 12/18/18	FY19 Use	FY19 Approved Transfers	Proposed FY20 transfer to reserves	Proposed FY20 use	FY20 Balance
Equip. Reserve - Highway Trucks [2]	Road	\$ 58,541	\$ 98,541	\$ 40,000	\$ 32,500	\$ -	\$ 32,500
Equip. Reserve - Heavy Hwy Equip.	Road	\$ 95,478	\$ 36,000	\$ 15,000	\$ 20,000	\$ 6,500	\$ 87,978
Paving	Road	\$ 10,008	\$ -	\$ 50,000	\$ 50,000	\$ 25,000	\$ 85,008
Culvert/Bridge Replacement [3]	Road	\$ 23,660	\$ 2,500	\$ 10,000	\$ 7,500	\$ -	\$ 38,660
Covered Bridge	Road	\$ 5,004	\$ -	\$ -	\$ -	\$ -	\$ 5,004
Equip. Reserve - Fire Dept. [4]	Fire	\$ 5	\$ -	\$ 20,000	\$ 17,500	\$ -	\$ 37,505
Fire Dept. Building and Equip.	Fire	\$ 16,863	\$ -	\$ 6,000	\$ 7,500	\$ -	\$ 30,363
Transportation Path Reserve [5]	General	\$ 28,874	\$ -	\$ 35,000	\$ 30,000	\$ 90,000	\$ 3,874
Restroom/Recreation/Conservation	General	\$ 9,415	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 29,415
Lareau Park Reserve	General	\$ 5,471	\$ -	\$ -	\$ -	\$ -	\$ 5,471
Energy Projects	General	\$ 8,862	\$ -	\$ -	\$ -	\$ -	\$ 8,862
Church Clock	General	\$ 1,906	\$ -	\$ -	\$ -	\$ -	\$ 1,906
Street Trees	General	\$ 3,481	\$ 1,510	\$ -	\$ 1,000	\$ -	\$ 2,971
TOTALS		\$ 267,568	\$ 138,551	\$ 186,000	\$ 176,000		\$ 369,517

NOTES:

[1] Not all reserves shown -- only those reserves used in CIP funding.

[2] International Lo-Pro Truck purchased through use of \$58,504 in reserves thru 6/30/18, \$40,000 in proposed FY19 transfers, approximately \$7,800 in FY19 debt service funds, and \$18,300 from unassigned fund balance.

[3] The amount used in FY19 is the estimate to repair wooden decking on the East/Floodwoods Road bridge spanning Pine Brook.

[4] The pumper truck's purchase was an FY18 expense, and nearly all of the reserve funds were applied to cover Waitfield's share.

[5] A delay in acquisition of easements will push construction entirely in to FY20; the prior plan called for construction to begin in FY19 and end in FY20.

General = recreation, conservation, church clock, energy, etc.

STATEMENT OF TAXES RAISED
July 1, 2017 - June 30, 2018

	<u>FY2017</u>	<u>FY2018</u>
Grand List		
Municipal Grand List	3,699,699	3,737,086
State Education Grand List	3,712,065	3,814,522
Tax Rates		
Homestead Municipal	0.3612	0.4146
Homestead Education	1.6141	1.5846
Total Homestead Tax Rate	<u>1.9753</u>	<u>1.9992</u>
Non-Residential Municipal	0.3612	0.4146
Non-Residential Education	1.4835	1.5679
Total Non-Residential Tax Rate	<u>1.8447</u>	<u>1.9825</u>
Taxes Billed		
Municipal	1,325,215	1,536,689
Homestead Education	2,850,315	2,595,741
Non-Residential Education	2,875,653	3,297,645
Local Agreement	11,100	12,706
Total Taxes Billed	7,062,283	7,442,781
Plus late filed Homestead Declaration fees	0	0
Plus/Less Corrections, Abatement, State Adjustments	0	-305,053
Net Taxes Due	<u>7,062,283</u>	<u>7,137,728</u>
Less tax collections through June 30, 2018	<u>-6,921,249</u>	<u>-7,059,382</u>
Total FY2018 taxes due on June 30, 2018	135,926	78,346
Beginning Delinquent Taxes due (previous years)	23,852	31,982
Total Delinquent Taxes to be accounted for as of June 30, 2018	159,778	98,810
Delinquent Tax Collections paid since 06/30/18	-127,796	-55,671
Abatements/Adjustments	0	0
Balance of Delinquent Taxes as of 12/31/18	<u>31,982</u>	<u>43,139</u>

LONG-TERM INDEBTEDNESS

Capital Equipment - Roadside Mower

<i>Original Date of Borrowing - May 30, 2011 (\$82,000) - Gorham Leasing</i>	
Loan Balance on June 30, 2017	\$11,490
Principal Repayment on May 15, 2018	-\$11,490
Note Balance on June 30, 2018	\$0

Hurricane Irene Flood Assistance Loan

<i>Original Date of Borrowing - January 12, 2016 (\$46,077.45) - Merchant's Bank</i>	
Loan Balance on June 30, 2017	\$23,038
Principal Repayment on May 15, 2018	-\$23,038
Note Balance on June 30, 2018	\$0

Town Office/Solar Array Bond

<i>Original Date of Borrowing - July, 2014 (\$635,000.00) - US Bank</i>	
Loan Balance on June 30, 2017	\$571,500
Principal Repayment December 1, 2017	-\$31,750
Note Balance on June 30, 2018	\$539,750
(Next Payment Due 12/01/18, Interest Rate 3.40%)	

Capital Road Improvements - Paving Note

<i>Original Date of Borrowing - August 31, 2014 (\$50,000.00) - People's United Bank</i>	
Loan Balance on June 30, 2017	\$30,000
Principal Repayment	-\$10,000
Note Balance on June 30, 2018	\$20,000
(Next Payment Due 08/18/18, Interest Rate 2.5%)	

Tremblay Road Culvert

<i>Original Date of Borrowing - August 27, 2014 (\$87,859.00) - Merchant's Bank</i>	
Loan Balance on June 30, 2017	\$52,715
Principal Repayment	-\$17,571
Note Balance on June 30, 2018	\$35,144
(Next Payment due August 26, 2018, Interst Rate 2.40%)	

Fiscal Year Change

<i>Original Date of Borrowing - June 22, 2015 (\$300,000.00) - People's United Bank</i>	
Loan Balance on June 30, 2017	\$180,000
Principal Repayment	-\$60,000
Note Balance on June 30, 2018	\$120,000
(Next Payment Paid in July 2018, Interest Rate 2.5%)	

Bridge Street Improvement Bond

<i>Original Date of Borrowing - September 1, 2015 (\$400,000.00) - People's United Bank</i>	
Loan Balance on June 30, 2017	\$373,333
Principal Repayment	-\$26,667
Note Balance on June 30, 2018	\$346,666
(Next Payment Due September 1, 2018, Interest Rate 2.6%)	

LONG-TERM INDEBTEDNESS

2016 Capital Improvement: Paving Loan

Original Date of Borrowing - September 16, 2015 (\$240,000.00) - Merchant's Bank	
Loan Balance on June 30, 2017	\$192,000
Principal Repayment	<u>-\$48,000</u>
Note Balance on June 30, 2018	\$144,000
(Next Payment Due September 14, 2018, Interest Rate 1.73%)	

Fire Department SCBA Equipment Loan

Original Date of Borrowing - December 4, 2015 (\$45,000.00) - People's United Bank	
Loan Balance on June 30, 2017	\$36,000
Principal Repayment on December 4, 2017	<u>-\$9,000</u>
Note Balance on June 30, 2018	\$27,000
(Next Payment Due December 4, 2018, Interest Rate 2.10%)	

Town Office Bond

Original Date of Borrowing - July 1, 2016 - Vermont Municipal Bond Bank	
Loan Balance on June 30, 2017	\$245,000
Principal Repayments	<u>-\$12,250</u>
Note Balance on June 30, 2018	\$232,750
(Next Payment Due November 1, 2018, Interest Rate 1.491%)	

2017 Capital Improvement - Paving Loan

Original Date of Borrowing - July 27, 2016 - Community National Bank	
Loan Balance on June 30, 2017	\$91,730
Principal Repayment in July, 2017	<u>-\$18,346</u>
Note Balance on June 30, 2018	\$73,384
(Next Payment Due July 26, 2018, Interest Rate 1.92%)	

Water Main Break Loan

Original Date of Borrowing - May 11, 2018 People's United Bank	
Loan Balance on June 30, 2017	\$0
Loan Proceeds	<u>\$115,000</u>
Note Balance on June 30, 2018	\$115,000
(Next Payment Due May 11, 2019 Interest Rate 3.10%)	

Storm Damage

Original Date of Borrowing - May 10, 2018 People's United Bank	
Loan Balance on June 30, 2017	\$0
Loan Proceeds	<u>\$125,000</u>
Note Balance on June 30, 2018	\$125,000
(Next Payment Due May 10, 2019 Interest Rate 3.10%)	

Sidewalk Improvements Loan

Original Date of Borrowing - September 29, 2014 (\$60,000) - People's United Bank	
Loan Balance on June 30, 2017	\$60,000
Principal Repayment	<u>-\$21,350</u>
Note Balance on June 30, 2018	\$38,650
(Due September, 2018, Interest Rate 2.15%)	

LONG-TERM INDEBTEDNESS

Municipal Water and Wastewater

Decentralized Wastewater State Revolving Fund - Loan RF1-208

*Renewed Date of Borrowing - April 9, 2012 (\$210,203) - Dept. of Vermont
Environmental Conservation*

Loan Balance on June 30, 2017	\$0
Loan Proceeds	\$416,358
Note Balance on June 30, 2018	\$416,358

Centralized Wastewater (Big Pipe) - Loan RF1-058

*Renewed Date of Borrowing - November 12, 2012 (\$672,770) - Vermont
Department of Environmental Conservation*

Loan Balance on June 30, 2017	\$364,843
Principal Repayment on May 1, 2018	-\$36,484
Note Balance on June 30, 2018	\$328,359
<i>(Next Payment Due 5/1/19, Interest Rate 0.0%)</i>	

Water Construction Bond

Original Date of Borrowing - September 17, 2012 (\$3,014,000) - U.S. Dept. of Agriculture

Loan Balance on June 30, 2017	\$2,814,698
Principal Repayment	-\$47,641
Note Balance on June 30, 2018	\$2,767,057
<i>(Next Payment Due 09/17/18, Interest Rate 2.75%)</i>	

Eagle's Water Construction Bond

Original Date of Borrowing - August 26, 2013 (\$200,000) - U.S. Dept of Agriculture

Loan Balance on June 30, 2017	\$191,285
Principal Repayment	-\$3,036
Note Balance on June 30, 2018	\$188,249
<i>(Next Payment Due 11/21/18, Interest Rate 2.75%)</i>	

SHORT-TERM INDEBTEDNESS

Line of Credit Water Main Break

Original Date of Borrowing - May 15, 2015 (\$125,000.00) - People's United Bank	
Renewal/Increased Line of Credit- May 13, 2016 (\$180,000)	
Loan Balance on June 30, 2017	\$85,000
Loan Proceeds - Refunded	<u>-\$85,000</u>
Note Balance on June 30, 2018	\$0
(Due May, 2018, Interest Rate 1.25%)	

Bond Anticipation Note (Wastewater)

Date of Borrowing -June 1, 2017 - People's United Bank 1.95%	
Loan Balance on June 30, 2017	\$407,000
Principal Repayment - Refunded	<u>-\$407,000</u>
Note Balance on June 30, 2018	\$0
(Due December 29, 2017)	

Current Expense Note - Storm Damage 2011 - People's United Bank

Date of Borrowing -June 1, 2017 - People's United Bank 1.85%	
Loan Balance on June 30, 2017	\$125,000
Principal Repayment - Refunded	<u>-\$125,000</u>
Note Balance on June 30, 2018	\$0
(Due May 31, 2018)	

Current Expense Note - Fire Truck - People's United Bank

Date of Borrowing -June 29, 2018 - People's United Bank 2.95%	
Loan Balance on June 30, 2017	\$0
Loan Proceeds	<u>\$69,000</u>
Note Balance on June 30, 2018	\$69,000
(Due June 28, 2019)	

**TOWN RESERVE FUNDS
EQUIPMENT RESERVES**

Road Department--Trucks

Balance June 30, 2017	\$18,455
Deposits	\$40,000
Withdrawals	\$0
Interest Earned	\$49
Balance June 30, 2018	\$58,504

Road Department--Heavy Equipment

Balance June 30, 2017	\$101,433
Deposits	\$20,000
Withdrawals	\$155
Interest Earned	
Balance June 30, 2018	\$121,588

Fire Department--Trucks

Balance June 30, 2017	\$69,386
Deposits	\$159,047
Loan Proceeds	\$69,000
Withdrawals	(\$297,617)
Interest Earned	\$102
Balance June 30, 2018	(\$82)

BUDGET STABILIZATION RESERVE

Balance June 30, 2017	\$1,067
Deposits	
Withdrawals - Close Fund	(\$1,068)
Interest Earned	\$1
Balance June 30, 2018	\$0

FIRE DEPARTMENT BUILDING AND EQUIPMENT RESERVE

Balance June 30, 2017	\$9,336
Deposits	\$7,500
Withdrawals	\$0
Interest Earned	\$16
Balance June 30, 2018	\$16,852

RESTROOM, RECREATION & CONSERVATION RESERVE

Balance June 30, 2017	\$82,604
Deposits	\$266,650
Withdrawals	(\$339,865)
Interest Earned	\$20
Balance June 30, 2018	<u>\$9,409</u>

ENTRUST CONSERVATION RESERVE

Balance June 30, 2017	\$14,160
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$21
Balance June 30, 2018	<u>\$14,181</u>

TOWN FOREST STEWARDSHIP RESERVE

Balance June 30, 2017	\$64,834
Deposits	\$72,472
Withdrawals	(\$9,615)
Interest Earned	\$221
Balance June 30, 2018	<u>\$127,912</u>

PATH RESERVE

Balance June 30, 2017	\$28,812
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$44
Balance June 30, 2018	<u>\$28,856</u>

LAREAU PARK IMPROVEMENT RESERVE

Balance June 30, 2017	\$5,461
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$8
Balance June 30, 2018	<u>\$5,469</u>

STREET TREES RESERVE

Balance June 30, 2017	\$5,730
Deposits	\$0
Withdrawals	(\$750)
Interest Earned	\$8
Balance June 30, 2017	<u>\$4,988</u>

REAPPRAISAL RESERVE

Balance June 30, 2017	\$73,971
Receivable from General Fund	\$0
Deposits	\$0
Withdrawals (\$32,000 loan to General Fund)	\$0
Interest Earned	\$108
Balance June 30, 2018	<u>\$74,079</u>

ENERGY PROJECTS RESERVE

Balance June 30, 2017	\$8,843
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$14
Balance June 30, 2018	<u>\$8,857</u>

CULVERT RESERVE

Balance June 30, 2017	\$29,726
Deposits	\$0
Withdrawals	(\$1,148)
Interest Earned	\$25
Balance June 30, 2018	<u>\$28,603</u>

ANCIENT ROADS RESERVE

Balance June 30, 2017	\$726
Deposits	\$0
Withdrawals-Close Fund	(\$726)
Interest Earned	\$0
Balance June 30, 2018	<u>\$0</u>

AGRICULTURAL SUPPORT RESERVE

Balance June 30, 2017	\$10,033
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$15
Balance June 30, 2018	<u>\$10,048</u>

PAVING

Balance June 30, 2017	\$0
Deposits	\$10,000
Withdrawals	\$0
Interest Earned	\$2
Balance June 30, 2018	<u>\$10,002</u>

OTHER TOWN FUNDS

GENERAL WAIT HOUSE MAINTENANCE ACCOUNT

Balance June 30, 2017	\$5,605
Deposits (Rental Income)	\$10,871
Withdrawals	(\$17,611)
Interest Earned	\$3
Balance June 30, 2018	<u>(\$1,132)</u>

RECORDS RESTORATION

Balance June 30, 2017	\$37,243
Deposits	\$1,265
Withdrawals	(\$5,582)
Interest Earned	\$0
Balance June 30, 2018	<u>\$32,926</u>

BELDEN FUND

(for the Town Clock at the Waitsfield United Church of Christ)

Balance June 30, 2017	\$1,902
Deposits	\$0
Withdrawals	\$0
Interest Earned	\$3
Balance June 30, 2018	<u>\$1,905</u>

COVERED BRIDGE REPAIR

Balance June 30, 2017	(\$10,884)
Deposits	\$16,798
Withdrawals	(\$915)
Interest Earned	\$3
Balance June 30, 2018	<u>\$5,002</u>

TOWN OFFICE FACILITY

Balance June 30, 2017	\$14,925
Deposits	\$20,366
Withdrawals	(\$35,291)
Interest Earned	\$0
Balance June 30, 2018	<u>\$0</u>

Town of Waitsfield
Audit Report and Reports of Compliance and
Internal Control
For fiscal year ending June 30, 2018

Sullivan, Powers & Co., P.C., Montpelier, Vermont conducted an audit of the Town of Waitsfield's financial statements for the fiscal year ended June 30, 2108.

They performed their audit in accordance with auditing standards generally accepted in the United States of American and the standards applicable to financial audits contained in "Government Auditing Standard," issued by the Comptroller General of the United States.

The following Independent Auditor's Report is the introductory document for the fiscal year 2018 audit.

The full Audit Report, with all the Exhibits and Notes to the Financial Statements is available on the town's web site: www.waitsfieldvt.us.

Paper copies are also available at the Waitsfield Town Office located at 4144 Main Street, Waitsfield, Vermont.

If you have questions or comments regarding the audit report, please contact Sandra Gallup, Town Treasurer at the Town Office, telephone (802)496-2218 extension 2, or waitsfld@gmavt.net.

Sullivan, Powers & Co.
CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

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Chad A. Hewitt, CPA
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VT Lic. #92-000180

February 4, 2019

Selectboard
Town of Waitsfield, Vermont
4144 Main Street
Waitsfield, Vermont 05673

We have audited the financial statements of the Town of Waitsfield, Vermont as of and for the year ended June 30, 2018

The financial statements and our report thereon are available for public inspection at the Town Treasurer's Office (or on the Town's website @ www.waitsfieldvt.us).

Sullivan, Powers & Company

Town of Waitsfield, Vermont
Fiscal Year 2018 – Audit Discussion and Financial Highlights

Independent Auditor's Report

Last year's Auditor's Report included an "Adverse Opinion" that was caused by lack of financial reporting in the Cemetery Commission Fund. During this year's audit the Cemetery Commission and Cemetery Trustees provide financial information, as requested.

The auditor's found that, *"The modified cash basis of accounting requires the Town to record its investments at historical cost. Currently the Town's investments in the governmental activities and the Cemetery Trust Fund are recorded at current market value. The difference between the historical cost and current value is not reasonable determinable."*

This is the basis for their "Qualified Opinion" for the 2018 audit. While this is a less serious audit issue, that is specific to the Cemetery Trust Fund, it will be a difficult problem to remedy.

The good news is that for the first time since Sullivan, Powers & Co. have been providing audit services, there are no Findings and Deficiencies in Internal Control at the end of the audit report.

Statement of Net Position

The Town's (government-wide) modified cash basis net position increased by \$1,064,571 during the fiscal year from \$849,284 to \$1,913,855. This is the sum of the increases of \$1,062,650 for Governmental Activities and \$1,921 for Business-type Activities. The substantial increase in Governmental funds is due to the addition of the Cemetery Fund to the financial statements (\$427,097) and the new Joslin Library Capital Campaign funds (\$384,354). The net position may serve over time to be a useful indicator of a government's financial position. In the case of the Town of Waitsfield, assets exceeded liabilities and deferred inflows of resources by \$1,913,855 at the close of fiscal year 2018 on the modified cash basis of accounting.

The Town's General Fund unassigned fund balance increased by \$96,476 during the fiscal year from \$167,364 to \$263,840. The Fund Balance

Policy sets a goal of an unassigned fund balance equal to two month's expenditures (17% or \$304,000)

The Town's Business-type Activities are the Water Fund and the Wait House Fund. The Business-type Activities net position increased by \$1,921 during the fiscal year from \$149,512 to \$151,433. The Water Fund's net position increased by \$8,657 while the Wait House Fund decreased by \$6,736.

The Town of Waitsfield maintains thirty-two (32) individual governmental funds. Information on these government funds is presented in Exhibit C, Exhibit D and the Combining Schedules 2 through 7.

General Fund Budgetary Highlights

The General Fund is used to record all resource inflows and outflows that are not associated with special-purpose funds. The activities being paid for through the general fund constitute the core administrative and operational tasks of the Town. The residents adopt an annual appropriated budget for its General Fund at the March Town Meeting. Capital/One-Time Expenditures are included in the General Fund financial reporting. A budgetary comparison statement has been provided for the General Fund in Schedule 1 beginning on page 32.

For fiscal year 2018 the General Fund had a \$97,543 Excess of Cash Receipts Over Cash Disbursements (surplus). Total receipts were \$61,920 more than budgeted. Total Disbursements were \$35,623 less than budgeted. There were many revenue and disbursement accounts that varied from the budget. Only the major differences are listed below.

The overage in receipts was primarily due to very strong property tax payments (\$74,206 more than budgeted). Delinquent interest receipts were also \$6,734 more than budgeted. The amount of delinquent taxes totaled \$98,810 (1.5% of 2018 property taxes) as of June 30, 2018. This was approximately \$50,000 less than the delinquent taxes as of June 30, 2017. This tax revenue helped offset the \$25,605 in delayed Wastewater loan payments that were not received.

The fiscal year began with some unanticipated expenditures and the winter season added to the overages. Auditing and Legal services were very high, ending the year \$15,305 over budget. The Road Department Labor, Equipment Repairs and Materials were \$38,000 more than

budgeted. Some savings in Pavement Sealing and Line Painting help reduce the Road Department's end-of year overages to \$21,500. On the savings side; Debt Service was \$34,955 under budget, Fire Department \$17,066 under budget, Public Safety was \$8,065 under budget, Lareau Park improvements \$10,000 under budget. Also, in March the Town implemented a hold on all discretionary spending. All these items factored in to the \$35,623 in savings for the year's expenditures.

Water Fund

The Water Fund ended the year with a Net Position of \$152,564 which was \$8,657 higher than the balance at June 30, 2017. Water User Fees and interest income were \$1,756 higher than budgeted. Disbursements were \$6,901 under the budget.

Debt

Total Debt, including Governmental Activities, Water Fund and Short Term Debt as of June 30, 2018 is \$5,586,366 which is \$318,266 lower than June 30, 2017.

Questions concerning any of the information provided in the audit report or requests for additional information should be addressed to Sandra Gallup, Town Treasurer, Town of Waitsfield, Vermont, 4144 Main Street, Waitsfield, Vermont 05673.

**TOWN CLERK
STATEMENT OF FEES COLLECTED
JULY 1, 2017 – JUNE 30, 2018**

Recording fees:	\$ 22,270.00
Search fees:	\$ 632.50
Copies:	\$ 6,467.55
Permit fees:	\$ 85.00
Marriage Licenses, less state fees:	\$ 370.00
Dog Licenses, less state fees:	\$ 1,496.00
Miscellaneous fees:	<u>\$ 216.42</u>
(late dog fines, replacement dog tags, postage reim.)	

Total Fees Collected: \$ 31,537.47

Vital Statistics

Births:	15
Deaths:	17
Marriage Licenses Issued:	55

CURRENT DELINQUENT TAX LIST
As of January 10, 2019

NAME	2018	2017	2016	2014/2015
Eurich, Elaine	\$1,996.96	\$1,745.92		
Gannon, Marjorie, Estate of	\$1,241.24			
Gaylord, Allen	\$4,323.32	\$3,749.68		
Gaylord, Hadley Jr.	\$3,103.42			
Gaylord, Hadley Jr., Allen & Paige H	\$2,621.88	\$505.32		
Johnson, William & Long, Elyse	\$2,270.92			
Lanphear, Vicki Jo	\$301.72	\$291.44		
Marquardt, Helen	\$758.40	\$1,110.36	\$818.32	\$962.34
Schavone, Kelly E. & Michael P.	\$7,676.60	\$6,004.40		
Wilson, Joan F.	\$3,656.84			
Balance Due	\$27,951.30	\$13,407.12	\$818.32	\$962.34

Waitsfield Cemetery Commission Financial Report 7/1/18-12/31/18

Bank balance as of 7/1/18: \$37,540.24

Annual Income:

Trustees: \$17,358.00

Lot sales: \$2,240.00 (\$1,580.00 Hoyt, lost check, paid perp care June 2018)

Burials: \$2,700.00

Bank interest: \$16.16

Total income: \$22,314.16

Annual Expenses:

Sexton: \$17,358.00

Perpetual care: \$950.00 (\$600.00 owed from 2016 lot sales)

Burials: \$2,500.00 (3 cremations & 1 full burial pd in June 2018 \$1,150.00)

Cornerstones: \$525.00

Miscellaneous: \$336.40 (\$25.00 flowers, \$311.40 grave repair)

Total expenses: \$21,669.40

Bank balance as of 12/31/18: \$38,185.00

The Cemetery Commission would like to commend our Sexton, George Gabaree Jr. for his outstanding work in maintaining our 4 cemeteries over the last 3 years. His pride, industriousness, and dedication does not go unnoticed by the community.

The Cemetery Commission would also like to remind residents that the Village Hill Cemetery is not an access route to Wu Ledges.

WAITSFIELD CEMETERY TRUST

Fiscal Year 2018

INVESTMENTS

	<u>6/30/2017</u>	<u>6/30/2018</u>
Common Stock	\$52,339.80	\$24,344.81
Mutual Funds	\$226,096.80	\$227,839.05
Money Market	\$78,676.41	\$93,211.86
Corporate Bonds	\$32,283.67	\$32,283.67
Cash	\$0.00	\$900.00
Basis	<u>\$389,396.68</u>	<u>\$378,579.39</u>
Market Value	\$423,373.23	\$427,097.27

INCOME STATEMENT

COST BASIS AS OF 6/30/17

Regular Account	\$324,378.02
Managed Account	<u>\$65,018.66</u>
Total Cost Basis	<u>\$389,396.68</u>

INCOME

Investment Income	\$12,612.76
Lot Purchases	<u>\$2,500.00</u>
	\$15,112.76

EXPENSES

Perpetual Care	\$20,879.00
Head Stone Repairs	\$1,950.00
Investment Fees	\$1,132.15
Miscellaneous	<u>\$3.00</u>
	\$23,964.15

UNREALIZED LOSSES/GAINS -\$1,965.90

COST BASIS AS OF 6/30/18 \$378,579.39

Respectfully Submitted,
Robert L. Cook, Treasurer

Waitsfield Planning Commission 2018 Annual Report

The Waitsfield Planning Commission (PC) is comprised of seven members appointed by the Selectboard.

Planning Commission Members: Duncan Brines (Chair), Jordan Gonda (Vice Chair), Ann Marie Harmon, Bob Cook, Brian Voigt, Fred Gilbert, and Steve Shea.

Outgoing & New Members: Todd White brought a great perspective to the Planning Commission meetings and will be missed. The Planning Commission is happy to welcome its newest member, Ann Marie Harmon, who fills Todd's vacancy. She brings architecture experience to the board and a strong interest in the community.

Following the completion of the Waitsfield Town Plan in December 2017, the Waitsfield Planning Commission has started working on meeting the goals set of the town plan by working on a set of tasks. The PC has set a priority to focus on enabling regulations for housing that is affordable. To achieve this, the PC is currently working on amending zoning and subdivision regulations to enable hamlet development containing "tiny houses". This hamlet style development prioritizes compact growth surrounded by open country side through a density bonus and utilizes single family dwellings smaller than 500 square feet.

In 2019, the Planning Commission will undergo revisions to the Energy Chapter of the Waitsfield Town Plan in order to meet the requirements of Act 174 which was passed in 2016. This revision will give the Town a greater voice in energy generation projects that are reviewed by the Vermont Public Utilities Commission. In addition to the Energy Chapter, the Planning Commission will be working on drafting regulations that encourage more dense, mixed use development in Irasville.

The Planning Commission welcomes anyone from the public to all its meetings to voice comments, questions, concerns, or suggestions. Please contact the Waitsfield Planning & Zoning Administrator, Christopher Damiani, for more information about meetings, documents, or comments regarding the Planning Commission.

WAITSFIELD DEVELOPMENT REVIEW BOARD

The Waitsfield Development Review Board (DRB) is comprised of seven members appointed by the Selectboard. Up to two alternate members can be appointed to serve in the absence of a quorum of regular members.

The Board's function is to administer the Town's Zoning Bylaws and Subdivision Regulations in conjunction with the Zoning Administrator. Specifically, the Board reviews applications for conditional use approval, the subdivision of land, requests for variances, and it considers appeals of Zoning Administrator decisions.

A permit is required for most development activity in the town. Landowners are encouraged to consult with the Zoning Administrator at the early stage of project planning, before starting any construction or site development.

Overall permit activity dropped in 2018 to 55, compared to 2017 which had 67 permits. The Board had no major or minor subdivision applications. The DRB issued 16 conditional use approvals. The DRB did not issue any denials for conditional use applications. In addition to the projects approved by the DRB, the Planning & Zoning Administrator issued 39 zoning permits in 2018, including five permits for new single-family homes (the same number as the prior year). Nine of the total zoning permits issued were sign permits.

The DRB saw the departure of Planning & Zoning Administrator Susan Senning, who served the town extremely well for more than seven years. The DRB wishes her well in her new job as staff attorney for the Vermont League of Cities and Towns. The DRB is staffed by new Planning & Zoning Administrator, Christopher Damiani, who previously worked as a planner with the Two Rivers-Ottawaquechee Regional Commission in Woodstock, VT.

The DRB meets the second and fourth Tuesday of the month at 7:00 p.m. at the Town Office. Notices of public hearings are published in *The Valley Reporter* and on-line on the Town Website.

Respectfully Submitted,

Christina Cook, Chair
Brian Shupe, Vice Chair
John Donaldson
Gib Geiger
Christopher Jernigan

Michael Kingsbury
Rudy Polwin
Eleanor D'Aponte (alternate)

2018 WAITSFIELD ROAD DEPARTMENT REPORT

The year started off with some very cold temperatures. With negative numbers and snow flying around, our road crew was kept very busy keeping our highways safe for travel. Winter was really hanging in there until the February thaw. Smack dab in the middle of winter the temperatures hit in the 70's. The mud became bottomless in many places. Trucking stone, and filing in mud holes, was well under way, when Mommie nature decided that winter is coming back, and she never left until May. What a winter.

Can you feel the heat? Well, we sure did. The sun came out and the rain stopped. With a dry summer on our hands, the crew was able to get into a lot of ditch management. That management is stemming from the ever increasing pressures related to water quality requirements, pushed from the Federal and State level on through to the Town. The emphasis is on run off from roads, parking lots, driveways and streams. Stone lining steep ditches and seeding the flat ones seems to be the fix for now.

One tool that the department bought this year is a hydroseeder. You may have noticed the new look along the Commons Road this past summer. This machine has made seeding ditch lines a breeze and has taken out the problem of mulch getting washed down a ditch in a gully washer and plugging culverts and causing major damage.

The road department replaced the low pro dump truck this past year. The ever increasing price of these vehicles keeps the budget process very complex. The investment to our reserve funds keeps the process working.

We spent some money on the backhoe to keep it for a bit longer, so we can better gear up for our grader replacement, which is in the 20-year-old bracket. That is still a year or so out. As with any well-run Town shed, the equipment is maintained to the level that the dealer has called for. Our crew does not only do all that work, but they keep their equipment clean and safe.

Mother Nature is at it again, with the most vibrant color display we have seen in a while. Don't blink, because it was quick, just as the winds started to creep down from the North to remind us that it is time to put on the plows, and there was not much time between those amazing colors, to a white landscape.

With the first snow falling at the end of October, we were ready, and guess what, it has not stopped snowing.

Through the rest of the year the crew was in full winter mode, and on call 24-7 keeping our roads once again, safe for travel. I would like to remind people: don't crowd the plow.

We are very fortunate to have an incredible road crew. Rodney Jones, Foreman, Josh Rodgers, and Taylor Armstrong make up our crew. My hat's off to the guys who do such an amazing job for the Town

Charlie Goodman, Road Commissioner

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Waitsfield-Fayston Fire Department

2018 Calls by Type

<u>Call Type</u>	<u>Waitsfield</u>	<u>Fayston</u>	<u>Moretown</u>	<u>Warren</u>	<u>Middlesex</u>	<u>Waterbury</u>	<u>Duxbury</u>	<u>TOTAL:</u>
Structure Fire	4			3	1	1		9
Chimney Fire	1	1						2
Wildland Fire	2	2						4
Vehicle Fire		1						1
Smoke/Fire Alarm Activation- No Fire	19	13	2					34
CO Alarm Activation- No CO	4	2						6
CO in Building	3	1						4
Motor Vehicle Accident	9	5	1	1				16
Chemical Smell/ Propane Odor	3	2						5
Smoking Appliance	1							1
Down Power lines/ Tree on Lines	10	5					1	16
Tree in Road	1	2						3
Propane Leak	3	4						7
HAZMAT	1							1
Water Leak		2						2
Flooding		1						1
Ambulance Assist	2	3						5
Elevator Emergency	2							2
Good Intent	3							3
Service Call	1							1
Extinguishing Unpermitted Fire	1	1						2
<i>TOTAL:</i>	70	45	3	4	1	1	1	125

Waitsfield-Fayston Fire Department - Officers

<u>2018</u>		<u>2019</u>	
<u>Position</u>	<u>Personnel</u>	<u>Position</u>	<u>Personnel</u>
Fire Chief:	Adam Cook	Fire Chief:	Adam Cook
1st Assistant Chief:	Paul Hartshorn	1st Assistant Chief:	Paul Hartshorn
2nd Assistant Chief:	Travis Michaud	2nd Assistant Chief:	Tripp Johnson
Captain:	Tripp Johnson	Captain:	Tristan Weide
Lieutenants:	George Gabaree	Lieutenants:	Jared Young
	Tristan Weide		Bob Lockett
Moderator:	George Gabaree	Moderator:	George Gabaree
Treasurer:	Gordon Eurich	Treasurer:	Gordon Eurich
Secretary:	Shannon Young	Secretary:	Shannon Young
Safety Officer:	Todd Farnham	Safety Officer:	Todd Farnham

Waitsfield Water Commission – 2018 Annual Report

The Waitsfield Community Water System provides:

- Supply and pressure of drinking water at all service connections.
- Supply and pressure of water at hydrants for fire protection.
- Water Quality and Safety.
- Compliance with all federal, state and local regulatory requirements.

The Water Commission is a five-member commission appointed by the Selectboard. The commissioners are: Darryl Forrest, (Chair), Pete Reynells, (Vice Chair), Jack Himmelsbach, Bill Parker, and Robin Morris. The Water Commission meets monthly on the second Thursday of the month, and meetings are open to the public.

The fiscal year ends on June 30, 2019, but this narrative is for calendar year 2018 ending December 31st.

Jack Himmelsbach after serving on the Water Commission for 6 years has decided not to seek reappointment in March 2019 when his term is up. The Water Commission and the Town thank him for his thoughtful perspective, contribution and regular attendance.

The Water System had an increase in ERU's (Equivalent Residential Units) connected to the system in 2018. This allowed the Water Commission to set lower rates for the period from July 1st 2018 to June 30th 2019. The total rate was reduced from \$800 per ERU to \$656 per ERU, a reduction of 18%. In addition to the rate reduction, the Asset Replacement Reserve was increased to \$21,200 annually.

During 2018 the Water Commission updated the Town of Waitsfield Community Water System Water Ordinance, which requires review every 5 years. The Selectboard adopted the Water Ordinance on November 19th, 2018 and the Water Ordinance became effective on January 18th, 2019.

The Ordinance amendments adopted include, but are not necessarily limited to, the following: the Water Commission shall include at least two persons owning or leasing property connected to the community water system; clarifications and expanded language in multiple sections; water allocation planned on an annual basis and connected to Town land-use planning objectives; a system for awarding preliminary and final allocation; designated authority to approve smaller allocation requests; applications amended to include allocation and connection; fees amended to reflect reduction combined with a charge for the meter and remote meter reader;

clarifications to the disconnection section; sections on steam thawing, construction phase, and seasonal shutoffs; addition of a section on tax sales and liens; fire suppression system requirements for backflow prevention and annual inspections clarified; language allowing capital reserves dedicated to debt service, anticipated and emergency water system repairs, and replacements.

The Town of Waitsfield Community Water System Water Ordinance is available on-line (www.waitsfieldvt.us) or a copy can be obtained at the Waitsfield Town Office.

Fire hydrant annual flushing was in September. As the Waitsfield Community Water System water is very pure (the water is tested monthly) flushing was the only time chlorination was required in 2018.

FY 2020 Budget and Water Rates effective July 1 2019 will be approved by the Water Commission in May 2019.

ONLINE
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CONSERVATION COMMISSION 2018 Annual Report

Comprised of nine members, the Conservation Commission has responsibilities regarding the Town's natural resources and lands that have historic, educational, cultural, scientific, architectural or archaeological values in which the public has an interest. It may make recommendations regarding acquisition of land and receive appropriations, gifts (including land or other property) and grants for the purposes of carrying out its responsibilities on behalf of the Town. It may assist other parts of town and regional government on matters relating to the local environment, and may also prepare and distribute relevant information and encourage public understanding of local natural resources and conservation needs through educational activities.

Most notably, the Commission has lead responsibility for management and stewardship of just over 900 acres of Town-owned land in several different areas, including along the Northfield Range ridgeline (Scrag Mountain Town Forest – 750 acres), the Mad River (Wu Ledges Town Forest and Austin and Tardy parcels – about 150 acres total), and Brook Road (Woliner parcel – 3 acres). The Commission is also responsible for monitoring conservation easements held by the Town on 25.5 acres adjacent to Wu Ledges Town Forest (Lawton parcel) and 10 acres behind the Valley Professional Center (Dowdell / Baked Beads parcel).

In 2018, the Commission continued its efforts on several fronts to care for and enhance these invaluable community assets. One of the biggest projects involved the Austin parcel, which is located between the Mad River and Route 100 just downstream of the Lareau Swimhole. Building on efforts in prior years, the Commission continued to focus considerable attention on the challenge of managing non-native invasive plants and re-establishing a functioning floodplain forest with native species. Early in the year, the Commission issued a request for proposals (RFP) to control the property's expanding infestation of Japanese knotweed and well-established population of buckthorn and honeysuckle through only manual and mechanical methods (rather than with the carefully targeted use of herbicides), and to plant hundreds of native saplings. The Commission ultimately selected the Intervale Conservation Nursery (ICN) and its local subcontractors the Friends of the Mad River (FMR) and Mad River Path Association (MRPA) for the job.

Starting in July, ICN, MRPA, and FMR implemented a multi-faceted program in collaboration with the Commission through the summer and fall

to knock back the invasives and jump-start a new native forest. The contracting team made a significant dent in the amount of all three target species of invasives on the property, providing an encouraging beginning to what everyone involved acknowledges will be a longer-term undertaking. And in late October, a small, hardy group of intrepid volunteers, Commission members and the contractors joined together to plant 200 seedlings of native trees and shrubs on the first “Community Stewardship Day” for the project, despite an early season wintry mix that made for very challenging conditions. It was a great capstone to the first year of work and has everyone excited to ramp up the effort with greater community involvement in the second year of the contract in 2019.

For those interested in learning more about the work to date, the contractors’ written summary of 2018 activities and progress is available at <http://waitsfieldvt.us/conservation-commission/>, under “Austin Parcel Annual Impact Report 2018.”

At the Scrag Mountain Town Forest, the most visible progress was the installation of a new trailhead kiosk with information for visitors at the parking area at the end of Bowen Road. This kiosk was the first prototype for the “Unified Trailhead Kiosk & Mapping Project” led by the Mad River Valley Planning District (MRVPD), which is focused on enhancing the Valley’s trail-based offerings by designing and installing more than 50 kiosks with a consistent look and information at trailheads Valley-wide. Commission member Bob Cook deserves special thanks and kudos for his tireless work sorting through countless different aspects to make the Scrag Forest kiosk a great success and a model for all the other kiosks yet to come.

The Commission also moved forward with implementation of the Interim Management Plan for the Scrag Gateway Parcel, the 110 acres of forestland at the end of Bowen Road that the Town acquired in 2017 as an addition to the Scrag Mountain Town Forest. In particular, the Commission focused on getting three field-based inventory efforts completed:

- Identification and mapping of natural communities, through a small contract with a recent graduate of UVM’s Field Naturalist Program;
- Inventory of the forest stands and timber resources, through a separate contract with a local consulting forester; and
- Forest Bird Habitat Inventory, conducted pro bono for the Town by Audubon Vermont.

These studies are important informational building blocks for the development of a comprehensive management plan for the Gateway Parcel,

which the Commission anticipates launching in 2019 with robust community outreach and involvement. That plan will lay out a vision and specific prescriptions for management of the property over the next 10-15 years, including such topics as potential timber harvests and habitat management, establishing an enhanced network of pedestrian trails, and broadening public appreciation of the property and involvement in its stewardship.

At the Wu Ledges Town Forest, the Commission focused primarily on ongoing efforts to improve public access. We engaged with neighboring landowners to address challenges with public access on and around their lands, developed new signage for the public on Hastings Road and Pine Hill Lane, worked on a trailhead kiosk that is scheduled to be installed in 2019, and continued to explore possible ways to provide additional access to alleviate pressure on the limited official access points that are currently available. We also worked to determine boundaries in the field of the 2.3-acre Haskin parcel, which the Town acquired in 2017 and folded into the town forest.

In addition to the efforts described above, several members of the Commission met twice with counterparts from the towns of Warren and Fayston and with our primary Valley-wide partners (including MRVPD, MRPA, FMR, and others) to catch up on our respective work, learn from each other, and explore possible opportunities for cross-border collaboration. Everyone involved agrees that these occasional tri-town conservation meetings are really valuable – and fun – gatherings, and we all look forward to continuing them.

We would like to thank all the partners and community members who have engaged in and contributed to our work in various ways over the past year. We would not be able to fulfill our role effectively without that support.

The Commission typically meets on the third Monday of each month at 6:30 p.m. at the Town Office, and residents and others are welcome. Questions, concerns, and suggestions about the Commission's work are also welcome outside of our meetings, and can be directed to Phil Huffman at phil@madriver.com and Leo Laferriere at leol@gmavt.net.

Respectfully submitted,
Phil Huffman, Chair
Chris Loomis, Secretary
Bob Cook
Mark Haberle
Spencer Potter

Leo Laferriere, Vice-Chair
Bruno Grimaldi, Treasurer
Tom Dean
Ted Joslin

Mad River Valley Planning District - 2018 Annual Report

The Mad River Valley Planning District (MRVPD) was created in 1985 by the Towns of Fayston, Waitsfield & Warren to carry out a program of planning for the MRV directed toward its physical, social, economic, fiscal, environmental, cultural and aesthetic wellbeing. To this end, MRVPD provides professional planning, leadership, coordination, awareness, implementation and grant support. Staffing consists of Joshua Schwartz, Executive Director, & Mariah Noth, Community Planner. MRVPD brought \$153k in grants to the MRV in 2018, either through direct grant pursuit or through guidance to town officials or local entities, totaling \$3.5 million since 2009. Below are a few highlights from 2018:

Unified Trailhead Kiosk & Mapping Project: Collaborative effort led by MRVPD focused on enhancing the MRV's cohesive trail system through the design and installation of kiosks at major trailheads with a consistent look and design, as well as printing of an updated MRV trails map. 2018 saw the installation of the first two of these kiosks, with the remaining 48 to be installed across Fayston, Waitsfield, Warren and Fayston in 2019. This project serves to implement a portion of the MRV Moves Active Transportation Plan, a 2016 public involvement process that articulated a unified, multi-town, watershed-wide vision for recreational trails and non-motorized transportation facilities.



Trailhead Kiosk at Mad River Park Recreation Fields

Housing: Many initiatives have grown out of the 2017 MRV Housing Study, which establishes a foundation for understanding the area's housing challenges and helps facilitate community partnerships to increase access to safe, affordable, and energy efficient housing for current and prospective residents as specified in the MRV Vision

Statement. The Tenants for Turns program was launched at Sugarbush, the MRV served as a stop on Efficiency Vermont's Zero Energy Modular (ZEM) home On Tour initiative, research was undertaken on wastewater planning in Irasville, and the MRV Housing Coalition initiated a process of reorganization. The MRV Housing Study summary document and full plan are available at mrvpd.org.

2018 MRV Annual Data Report: The most recent version of this annual data report includes a multitude of community data points, many new to the program. The updated Valley Data Report is available at mrvpd.org.

MRV Town Leadership Meeting: MRVPD hosted a combined meeting of the Selectboards from across the five MRV towns of Warren, Waitsfield, Fayston, Moretown & Duxbury. The well-attended valley-wide discussion focused on three important topics that transcend individual municipal boards and boundaries.

Budget: For FY20, MRVPD requests level funding at \$44,067 from each of its four funders, Fayston, Waitsfield, Warren, and Sugarbush. A 7-voting member Steering Committee, consisting of a Selectboard member and Planning Commissioner from each of its member towns and a representative from the MRV Chamber of Commerce, oversee MRVPD activities. Representatives from Sugarbush and the Central VT Regional Planning Commission (CVRPC) serve as non-voting members. Meetings are open to the public and are usually held on the third Thursday of each month at the General Wait House in Waitsfield, 7pm.

Mad River Valley Planning District Steering Committee

Bob Ackland, Warren SB (Chair)
Jon Jamieson, Waitsfield SB (Vice Chair)
Jared Cadwell, Fayston SB (Secretary & Treasurer)
Dan Raddock, Warren PC
Donald Simonini, Fayston PC
Steve Shea, Waitsfield PC
Jim Westhelle, Sugarbush
Peter MacLaren, MRV Chamber
Bonnie Waninger, Central VT Reg. Planning Commission

Respectfully Submitted, Joshua Schwartz, Executive Director
496-7173 | joshua@mrvpd.org | www.mrvpd.org

Mad River Valley Recreation District Annual Report

Mad River Valley Recreation (est. 1993) is a union municipal district which seeks to facilitate, enhance and create recreational opportunities throughout the Mad River Valley that promote community vitality, physical fitness, appreciation for the outdoors and a high quality of life.

The MRVRD operates a grant program to provide financing and additional support to assist new and existing recreation opportunities within the member towns of Fayston, Warren and Waitsfield.

In 2018, the MRVRD provided financial support to the Skatium, the Mad River Path Association, Mad River Riders, Mad River Ridge Runners, Mad River Little League, Basketball and Soccer programs.

Additionally, the MRVRD invested in field improvements at Mad River Park, and benefited from the generous donation of the memorial Pavilion, a storage shed, and hand-crafted benches in memory of Cyrus Zschau, Eli Brookens, Janie Cozzi, Liam Hale and Mary Harris. A new section of the Mad River Path connects these benches and encircles the recreation fields.

Also, with additional investment from towns, the MRVRD supported a special initiative, the Unified Trailhead Kiosk and Signage Project, in concert with the Mad River Valley Planning District and the Mad River Valley Trails Collaborative.

This project will establish trailhead kiosks and signage at 53 sites across the Valley to highlight and increase accessibility to the Mad River Valley's expansive four-season, multi-use trail network.

MRVRD is again requesting funds for the fiscal year 2019 in the amount of \$15,000 for grants and operating expenses from each contributing town.

Each year, we receive applications for funds well beyond which we can grant; For example, more than \$100,000 has been requested in our current grant cycle, against which we expect to grant \$42,000 to local groups.

The MRVRD Board encourages groups and individuals who are interested in creating recreational opportunities in the Mad River Valley to visit mrvr.org or contact any member of the Board.

The board meets monthly, usually at the General Wait House in Waitsfield, and encourages involvement and input from the community.

The volunteer MRVRD board members have been appointed by the Select Boards of their respective towns and serve 1 or 3 year terms.

Contact any of us if you are interested in joining the team.

Liza Walker, Waitsfield (Co-Chair)	Alice Rodgers, Warren (Co-Chair)
Doug Bergstein, Warren (Treasurer)	Chrissy Bellmyer, Fayston
Luke Foley, Warren	Michael Nucci, Waitsfield
Whitney Phillips, Warren	John Stokes, Fayston
Jeff Whittingham, Waitsfield (Secretary)	

Recreation District Budget

Beginning Balance (Jan 1, 2018)	\$53,212
Income	
Funding from Towns	\$45,000
Funding for Trailhead Kiosk and Signage Project	\$25,500
Expenditures	
Couples Club	\$3,000
Mad River Little League	\$2,500
Mad River Park	\$4,500
Mad River Path	\$8,500
Mad River Riders	\$17,000
Mad River Ridge Runners	\$1,128
Skatium	\$4,108
Warren Skate Park	\$2,000
Membership (VRPA)	\$110
Stamps, Fees, etc	\$50
Strategic Plan	\$7,500
Website	\$216
Total Expenditures	\$50,612
Kiosk Expenses	\$6,904
Ending Balance (Dec. 31, 2018)	\$47,600
End Balance for Kiosk Project	\$18,596
Projected Grants for 2019	\$42,000

Mad River Resource Management Alliance

The Mad River Resource Management Alliance (MRRMA) includes the Towns of Fayston, Moretown, Roxbury, Waitsfield, Warren and Waterbury. The Alliance was formed through an Interlocal Agreement that began in 1994. We changed our name in 2008 to reflect the fact that we are managing resources not wastes. Roxbury joined the Alliance in 2010.

During 2018, the Alliance held two regular Household Hazardous Waste Collection Day events at the Harwood Union High School in Duxbury on May 12, 2018 and on October 6, 2018. A total of 508 households participated in the regular events this year which represents 10.2% of our population. We collected 27.61 tons of household hazardous waste at the two events.

Residents within the Alliance communities are able to bring all their architectural paints, waste pesticides, alkaline batteries and up to 10 additional gallons of hazardous waste to each event for disposal at no charge. The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Bring your mercury thermostats to the Household Hazardous Waste Collection and you will receive a coupon that can be redeemed for a \$5.00 rebate by the Thermostat Recycling Corporation which will process the thermostats. Residents can also bring all their compact fluorescent bulbs(CFLs) and up to ten or fewer non-CFL general purpose mercury containing lamps. We are again planning two collection day events in 2018, at Harwood Union High School. They are scheduled for May 11 and October 5, 2019.

A total of 120 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tank during 2018. The tank is located in Waitsfield at the Earthwise Transfer Station.

Grow Compost of Vermont in Moretown collected food scraps and food processing residuals from the Washington West Supervisory Union waste streams and from other large generators in the MRRMA. A total of 279.7 tons of food scraps were collected by Grow Compost of Vermont in 2018 in the MRRMA. Visit our web site at madriverrma.org. You will find information on solid waste issues on this web site.

The twenty second truckload sale of compost bins resulted in the distribution of 49 compost bins and 6 Green Cones. It is estimated that each compost bin can compost 650 pounds of garden and kitchen waste

annually. This means rich soil to add to your garden and less waste to go to the landfill. We held two composting workshops for Alliance residents this year and expect to hold more in 2019. We will hold our twenty third Compost Bin Sale this spring. The Alliance held a car and pickup truck tire and metal collection event at the Earthwise Transfer Station in conjunction with Green Up Day in 2018. A total of 11.45 tons of tires and less than a ton of metal were collected during this event. In the fall Alliance residents participated in the Wheels for Warmth Program held on October 27, 2018. We are planning to hold a spring tire and metal collection in conjunction with Green Up Day on May 4, 2019. The Village Grocery in Waitsfield again provided a local site for folks to deliver tires for Wheels for Warmth.

Alliance residents can bring their mixed paper, glass bottles and jars, metal cans and plastics #1 through #7, except for plastic film wrap and bags and beaded styrofoam for single stream recycling to the Earthwise Transfer Station, RTR Transfer Station or Northfield Transfer Station.

There are also local haulers and Saturday Fast Trash Collections available in the Mad River Resource Management Alliance. Currently the recyclables are taken to the Chittenden County Materials Recovery Facility for processing. Due to market conditions there is now a charge for collecting and processing recyclables. Computers, printers, monitors and televisions can be recycled at no charge at the Earthwise Transfer Station, the State Surplus Property Office on Route 2 in Waterbury or the Northfield Transfer Station. Other e-waste can be brought to the State Surplus Property facility in Waterbury and recycled at a small per pound fee. During 2018, 25.32 tons of e-waste was collected. Additional information on this program is found on our web site.

The Alliance is a member of the Northeast Resource Recovery Association which helps us market some recyclable commodities such as tires, propane cylinders and other materials. The Alliance is also a member of the Product Stewardship Institute(PSI). As a stakeholder in the PSI we work with other entities to reduce the environmental and health impacts of a variety of consumer products. This is accomplished by looking at the life cycle impacts of products and their packaging.

Things like energy and materials consumption, emissions during manufacturing, toxicity, worker safety and waste disposal are among the issues reviewed. The objective of product stewardship is to rethink the way things are created in order to have more sustainable products in the future. We are also a member of the Vermont Product Stewardship

Council which provides a local focus on legislative initiatives and other stewardship issues.

Our updated Solid Waste Implementation Plan(SWIP) was approved by the Department of Environmental Conservation to ensure compatibility with the Vermont Materials Management Plan and the Universal Recycling Act. The SWIP is attached to our website madriverrma.org.

Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator, a call at (802) 244-7373 and let's see what we can do to help eliminate these types of problems together.

The FY19 assessment for the administration and programs is \$6.25 per capita.

The representatives of the Alliance include:

Chuck Martel, Fayston

Jonathan Siegel, Moretown

Dave McShane, Roxbury

Sal Spinosa, Waitsfield

Clay Mays, Warren

Alec Tuscany, Waterbury

John Malter from Waterbury is the Administrator for the Alliance.

WAITSFIELD HISTORICAL SOCIETY
Annual Report 2018

The Waitsfield Historical Society originated in 1970, thanks to Ruth and Fletcher Joslin. It is a non-profit organization supported solely by memberships and donations and we thank you for your support.

In 1990, Judy Dodds, who had been curator of a very active Museum in New Orleans, became a Board member and took charge of our archival department. Not having a permanent home at the time for the Historical Society, items were spread about at member's homes and the Joslin Library. Over time, our archival collection was logged as to donor, date of donation and any available information about the items. This was achieved with the help of devoted Historical Society volunteers.

When the General Wait House was going to be sold, we saw it as a piece of history our town should not pass up. Many Historical Societies are housed in a town building with historical significance and we saw it as a perfect home for our Society. We then started a fund-raiser to help the town with the purchase of our Founder's home and it was purchased in 1995. In 1997 we moved in to our second floor room along with other non-profit organizations.

Since our recent move to the first floor, next to our Museum, we have been visited by several descendants of Gen. Benjamin Wait, anxious to see the home he built and lived in. We have three members that take turns to be present for visitors in our Museum one day a week, Wednesday, from 2:00-5:00 p.m. (4:00 p.m. in winter), except holiday weeks. We are also contacted often, thanks to our website, by people searching for information of ancestors from the 1800 & 1900's, or wanting to donate an item pertaining to Waitsfield. With the archival collection on the computer, it now makes searching much easier. We are presently scanning and entering the photo collection. Many show their thanks for our help by becoming members and therefore they will receive our newsletters.

We are grateful to all the volunteers over the past 48 years for their interest in our Historical Society and we are entering our next 48! Come and join us.

This past year in June, we presented a “Gravesite Walk” consisting of one on private property with headstones of the Stoddard family (1700-1800’s). The Fayston Historical Society joined us by including the Center Fayston Cemetery pointing out some very prominent names.



In August we had a “Barn-Yard Sale” on the Wait House property as a fund-raiser to continue our plans to work on the Dairy Barn to make it back to an “1800’s Family Farm” Museum. In 2010 we started work on the Carriage Barn and it is now a place to have programs we present to the public.



Our Annual Dinner was held in September at Lareau Pavilion and we were joined by Fayston Historical Society this year.

Our Museum has a new exhibit. A few members have put together the display of “The Era of the One Room Schoolhouse.” Something we are

in search of is more photos of any one room schoolhouses that existed in Waitsfield. We only have a couple.

For membership or interest in becoming a volunteer for any of our programs please contact Lois De Heer. Anyone is welcome to attend our meetings on the 1st Wednesday of Feb., April, June, Aug. & Oct. @ 2:00 p.m. @ the Wait House Meeting Room. These dates are announced in the *Valley Reporter* a week ahead and are also on our website: www.waitsfieldhistoricalsociety.com

Board Members are:

Lois De Heer, President/Treasurer (stepback@gmavt.net)
(793-6037)

Peter Laskowski: Vice President

Priscilla Wilson: Secretary

Bob Burley: Historical Consultant

Judy Dodds: Curator Consultant

Lois De Heer & Shirley Viens: Archives

Ruth Pestle

Respectfully,

Lois De Heer, President

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Friends of the Mad River: Report to Watershed Towns - 2018

*Friends of the Mad River is a nonprofit organization dedicated to stewarding the Mad River watershed's healthy **land** and clean **water** for our **community** and for future generations. We build diverse partnerships of neighbors, businesses, towns, and other organizations. Together, we **learn** about the health of the land and water; **conserve** our natural resources; and **celebrate** this special place.*

More information available at: FriendsOfTheMadRiver.org and RidgetoRiver.org.

Healthy Land. Clean Water. Vibrant Community. This is the heart and soul of our work. Friends' 2018 successes are those of our community coming together to embrace challenges we face. In 2018, with the help of municipal, governmental, and non-profit partners, Friends of the Mad River:

- Led the Ridge to River taskforce of municipal and community leaders in implementing their action plan for keeping water clean and strengthening our flood resilience by addressing stormwater runoff problems;
- Launched the Storm Smart program to help homeowners address soil erosion and runoff problems on their properties, to prevent costly repairs later while also safeguarding swimholes and downstream communities;
- Facilitated the five watershed town road crews as they work to bring our roads to new standards that reduce damaging pollutants and sediment;
- Assisted the Town of Warren and Warren School as they constructed a new raingarden and underground chambers on campus that filter and slow damaging runoff before it enters Freeman Brook;

- Identified opportunities in each watershed town to reduce damaging runoff and engineered a suite of designs for each town that reduce impact on the watershed and downstream communities;
- Engineered a new culvert design for Lockwood Brook in Fayston that is fish and flood friendly, longer-lasting, and low maintenance;
- Planted 200 trees and shrubs to foster the transition of Waitsfield's 5-acre Austin parcel to a native floodplain forest that functions better for flood resilience, wildlife habitat, and clean water;
- Collected 469 water samples from 35 sites across the watershed, analyzing the samples for bacteria and pollutants to identify areas needing management improvement as part of our Mad River Watch program;
- And, provided technical assistance to Mad River Valley selectboards, conservation commissions, road crews, and individual landowners as they steward watershed resources.

Threats to our quality of life in the Mad River Valley continue to evolve and challenges grow increasingly complex. Friends of the Mad River works with neighbors and partners to embrace conservation challenges with creativity and thoughtfulness. Our conservation work would not be possible without town leaders and staff dedicated to making thoughtful decisions, committed and hearty volunteers, donors who believe in the value of our work, active partners, and a community committed to keeping this place special. Thank you!

Please join us in this important work as a volunteer, donor, partner, or thoughtful land steward.

Corrie Miller, Executive Director

And the Board of Directors: Richard Czaplinksi, Ned Farquhar, Ned Kelley, Sucosh Norton, Kinny Perot, Jeannie Sargent, Brian Shupe, and Katie Sullivan.

Mad River Path Association

Recreation is important to the Valley's economy and to the outdoor lifestyles many Valley residents enjoy. So the Mad River Path Association starts this year's annual report with a big thank you for the support of our towns and their boards and commissions, staff, and residents who support our work.

In 2018 the Path Association had its biggest year ever for construction and maintenance, according to our Board President, Laura Brines.

A few examples:

- In Waitsfield, during the first year of our Heart of the Valley project, the Path Association constructed boardwalks, bridges and trail segments to provide walking access for all the people who use our Valley's main commercial center, from Waitsfield Elementary to the Evergreen Senior Center.
- We also are helping control and reduce knotweed at Waitsfield Conservation Commission's Austin parcel.
- In Fayston, we finished the McCullough Bridge across from the Fayston Elementary School, providing safe access into the Chase Brook Town Forest on a skyramp that keeps the bridge out of the floodplain.
- Led by the Mad River Riders, a group of organizations closed down about 2,500 feet of environmentally sensitive trails and replaced it with 900' of new trail without the same erosion issues.
- In Warren, a Path member drew attention to erosion issues on the trail below the school and led the effort to build water bars and other needed improvements that now conserve water quality.

Lots more on these projects and others in 2019! We are here to help anyone – regardless of income, equipment, ability, or age – get into the Valley's Great Outdoors.

Thanks for your support!

SKATIUM

SKATIUM is a community outdoor ice skating facility located in Irasville Center. It is owned and operated by Skatium, Inc., a local non-profit corporation with 501.c. 3 status under the IRS code.

The current facility operates with natural ice made on a crushed stone surface, zambonies and other pertinent equipment and several ancillary structures on 5.4 acres owned by SKATIUM.

Plans and permits are in place to construct a new concrete surface with refrigeration and eventually a covered structure that will accommodate a variety of seasonal uses.

In an effort to expedite realizing future planned improvements, a Board of Advisors has been formed that is comprised of local officials, local business persons, individuals experienced in the development of multi-functional recreation facilities, and individuals experienced in fundraising.

The Board is revisiting some of SKATIUM'S future plans with the goal of providing a wider range of seasonal recreational activities and spectator events within a partially enclosed structure that is both architecturally attractive and financially feasible. In the meantime, improvements to the existing facility are made on an as-needed basis.

2018 marked the 26th anniversary for winter operations. Skatium opened on December 16, 2018 for the second year in a row, in large part due to its re-graded ice making surface which allows making ice quickly in response to the onset of cold weather. The rink remained open for the entire Christmas/New Years week, and recorded more than 1,100 skater visits.

Several improvements are planned for the 2018/2019 season, including new hockey goals to allow cross-ice hockey tournaments and new energy efficient LED lights to replace existing metal halide lights. A grant request to the Mad River Valley Recreation District has been made to help fund these improvements.

Typical activities at SKATIUM include public skating, stick time, adult hockey, and group and party rentals.

In addition, SKATIUM is now offering ice time free of charge to people with physical and cognitive disabilities. For this, SKATIUM is partnering with VERMONT ADAPTIVE SKI and SPORTS and the CENTRAL VERMONT PIONEERS sled hockey organization. The rink is also made available at no charge to Valley elementary school programs.

SKATIUM can make its facilities available for summer usage upon request.

SKATIUM typically operates with a \$25,000.00 - \$30,000.00 annual budget. Approximately half of the budget expenses are for payroll for its 3 employees. A very significant amount of the labor requirement is provided by volunteers at no charge. Major expenses in addition to payroll include electricity, propane, property taxes, insurance, municipal water, and snow removal.

SKATIUM derives its income from revenues from ice use, skate rentals, board advertising, and a limited amount from fundraising events and donations. Seasons passes for families, individuals and students are offered in addition to day passes.

Last year the Mad River Valley Recreation District contributed \$4,100.00 to fund rink improvements.

We thank you for your support.

SKATIUM BOARD OF DIRECTORS

- Zeke Church
- Mike Eramo
- Bill Moore
- Don Swain

Mad River Valley TV 2018

Mad River Valley TV is the Valley's public access management organization (AMO) dedicated to giving the people media access to what's happening in their communities. In 2018 Mad River Valley TV covered nearly every meeting of the Waitsfield Select Board, various community meetings as well as most meetings of the Harwood Unified Union School District board.

MRVTV's Channels 44 (Community) and 45 (Municipal) are part of Waitsfield Cable's basic tier of service. This past spring MRVTV added two High Definition (HD) Channels, 244 (Community) and 245 (Municipal), which are part of Waitsfield Cable's basic tier of HD channels. MRVTV is now one of the few public access TV stations in the state of Vermont broadcasting in HD. In fact, it is also one of the very few to do so in the U.S., with less than 10% of all public access TV stations in the States broadcasting in HD.

All locally produced programming, from meetings to school and community events is also on the MRVTV website, <https://mrvtv.com>, within a few days of its taping. During 2018, Waitsfield Select Board videos generated 536 views while Harwood School Board meetings had 3,516 views, ranking number one among all programs available on the site (note that TV viewing data is unavailable from Waitsfield Cable).

MRVTV is primarily funded by Waitsfield Cable as required by state and federal regulations. Cable subscribers see a 5% PEG access surcharge on their cable bills. Additionally, each year the towns of Fayston, Waitsfield and Warren have granted MRVTV sponsorship funds, which help to defray the cost of municipal meeting coverage and makes the web storage of our municipal programming available for all anytime even without cable service.

As for TV programming, MRVTV aired a wide range of community-based shows in 2018, from an ongoing yoga series, to talk shows, lectures, children's plays, and high school sporting events. To capture more events, the station encourages nonprofits to find a member in their organization who can become a "media person" for coverage. MRVTV has equipment available to the community so the public can produce shows and access the airwaves. MRVTV also has a full studio available for taping shows and welcomes new users and producers for non-commercial community interest programs.

In 2018 MRVTV made use of many hours of statewide programming available on the Vermont Media Exchange (VMX). We showed 309 VMX

programs produced by other public access centers around the state, with many timely governmental programs coming from the VT Statehouse.

On the digital side, MRVTV experienced significant growth on its social media platforms. YouTube subscribers climbed by 29 times, growing from 99 to 2,862 by the end of the year. MRVTV now has more YouTube subscribers than any other public access TV center in Vermont. On Facebook MRVTV increased page likes from 627 to 2,233, a 256% increase.

YouTube

Launched 6/30/17

2,862 Subscribers

Total Minutes Viewed: 6,395,802 (2018)

Views: 710,354 (2018)

Facebook

2,233 likes

Instagram

Launched 8/14/17

174 Followers

Twitter

291 Followers

To connect with viewers in real-time, MRVTV live streamed a number of public events, including the Candidates Forum, the Mad River Valley Town Leadership meeting and the Warren 4th of July Parade. Some of these events were also broadcast live simultaneously to Waitsfield Cable subscribers.

Regarding personnel, Keith Berkelhamer has served as the Executive Director for the past year and a half while Tony Italiano has worked as the station's Program/Media Manager the past eleven years.

To learn more how you can be involved with MRVTV, please contact us at 583-4488 (44TV) or by email at keith@mrvtv.com. You also can just stop by our studio offices at the north end of the Village Square Shopping Center. And you can find us, all local programs, our schedules, and lots of affiliated information on the web at <https://mrvtv.com>. Members of the MRVTV board are: Lisa Loomis, Rob Williams, Liz Levey, Brian Shupe, Dan Eckstein, John Daniell, Ilse Sigmund, and Ian Sweet. We meet quarterly and actively welcome public input to our meetings or to any board member.

MAD RIVER VALLEY AMBULANCE SERVICE

"The Mission of the Mad River Valley Ambulance Service is to provide the five Mad River Valley towns of Fayston, North Fayston, Moretown, Waitsfield and Warren the highest quality of Emergency Medical Services utilizing dedicated volunteers, technology and community support."

Imagine living in the beautiful Mad River Valley without being confident you could get to a hospital if needed? For nearly 50 years the men and women of the Mad River Valley Ambulance Service (MRVAS) have volunteered to care for their neighbors in times of their greatest need. Through rain and snow, at dawn and late into the night, MRVAS volunteers have left work or the comfort of their own homes and missed celebrations and meetings to dispatch calls, jump into emergency vehicles and save lives. At any given time, 70 highly-trained and dedicated volunteers donate 60 or more hours of their time each month to make the Mad River Valley a better place to live. It's hard to imagine that type of commitment, but MRVAS volunteers make their community a priority year in and year out.

MRVAS is one of only a handful of all-volunteer squads left in Vermont.

Many services have closed after being unable to raise funds and recruit enough volunteers. In many of those towns, taxpayers saw taxes raised to now pay for emergency services. MRVAS is very proud to be completely self-sufficient financially – it bills, interfaces with insurance companies, and purchases its own supplies, equipment and vehicles. Through a history of local outreach, MRVAS has managed to recruit and train volunteers to meet community needs.

In most years MRVAS responds to 500+ calls for help. MRVAS must maintain the capacity to put three vehicles and crews on the road simultaneously. With three emergency vehicles, MRVAS handles approximately 98% of all calls without requesting the assistance of other agencies. This is critical to the well-being of our community and visitors, as requests for outside assistance can add 20 minutes or more to response times. Two calls within a three-hour period is a common happening and as round trip calls are typically 3 hours, MRVAS must have three vehicles, so one is always at the ready. The record for most calls in a day remains at 11 calls on one very busy Saturday during ski season. You

may notice the newest member of our fleet, “Mad River 3”, responding around the valley. Mad River 3 is a 2017 four-wheel-drive Ford; fully equipped. MRVAS invested almost \$300,000.00 for its purchase. Ask for a tour, we will be happy to show it off.

At MRVAS, we take our training seriously; keeping up with frequent changes in state protocol and medical care, as well as to the evolving needs of our growing community. Training is no easy task and requires numerous additional hours per year to stay certified even after the initial training investment. We strive to incorporate and utilize the latest technology; incorporating innovations such as “Active 911” and “EMS Manager” in order to communicate well and to provide clear, efficient, rapid response to any given location.

Wouldn't you like to become a member of MRVAS? We are always happy to bring new members onto our squad and to provide them with the necessary training! If you feel that serving your community in this way would enrich your life (as it has ours), please visit our website (www.mrvas.org) or call 496-8888 for further information.

Do keep in mind that MRVAS uses the E-911 system in its response, and that we look for E-911 numbers posted near your residences when responding to emergencies. Take a moment to reflect on the following: if you needed us in an emergency, is your location clearly marked? If not, help us help you! Give us a call if you need assistance determining out how to mark your home properly. Numbers must be clearly visible from both directions when approaching your driveway.

Finally, we would like to thank you, the residents of this Mad River Valley, as well as second homeowners and visitors for supporting our dedicated staff of volunteers. It is your generous donations and subscriptions for service that allow us to continue to function as a team of professionals. Please note: unlike many comparable services in our neighboring communities, we continue to provide services without receiving any municipal funding!

It continues to be our pleasure and honor to serve you. Feel free to visit our website (www.mrvas.org) or call us if you have questions.

Respectfully,
Richard M. Lord, Esq., AEMT
President and Head of Service

Mad River Valley Health Center
2018 Annual Report

(from the Health Center's funding request letter)

The Mad River Valley Health Center (MRVHC) is committed to promoting and facilitating access to health services to the local community. We wish to thank Waitsfield for their financial support of MRVHC in the past, and look forward to your continued support of our mission.

Our key accomplishments for this year:

- Co-ordinated the “Kids Fun Run” at the “Mad Dash”.
- Stored and distributed bike racks throughout the Valley.
- Interface to the four tenants providing Health Care services in the building.
- Provided continuous oversight and management of the property.

In addition to its rental income, the Health Center relies on contributions from the Valley Towns in order to cover operating expenses. These contributions allow MRVHC to offer quality space to healthcare providers at a competitive rate.

Financial support from the Valley Towns enables the MRVHC to achieve its mission and best serve the community. Specifically, the Health Center is:

- A modern, community owned, health center in keeping with the character of the Valley.
- A custom designed medical office space leased to a variety of healthcare providers including Family Practice, Mental Health, Alternative Medicine and Physical Therapy. The building provides improved privacy and confidentiality and is fully accessible by the disabled and Mad River Valley Ambulance.
- An active and growing resource for a wide variety of community Health Education services and workshops.

Together, MRVHC and the Valley Towns will continue our partnership to provide the Mad River Valley Community with excellent healthcare for all residents and visitors.

Thank you,
The MRVHC Board of Directors



MAD RIVER VALLEY VERMONT

4403 Main Street at Bridge Street, Waitsfield

802.496.3409 | info@madrivervalley.com | MADRIVERVALLEY.COM

INVESTED IN THE VALLEY

2018 was another exciting year for the Chamber, as we continue to build upon the momentum created with our 2016 leadership transition, and 2017 strategic planning. We are very proud of what we've accomplished so far, and are fully engaged in ensuring our organization remains a sustainable, positive resource for the Mad River Valley community, today and into the future.

Our vision:

- *'The Mad River Valley will be an economically thriving, socially vibrant community that appeals to vacationing visitors, and offers positive work-life balance for business owners and a favorable amenity-serenity balance for full-time and part-time residents.'*

Our mission:

- *'To improve the economic well-being of Mad River Valley businesses through leading destination marketing efforts, building brand equity, and creating a unified and engaged culture.'*

Our strategy:

- **Destination Marketing**
Create and execute an integrated, year-round marketing plan, to: increase visibility of the Mad River Valley; attract new visitors; and keep repeat visitors engaged.
- **Brand Equity**
Be the champions of the Mad River Valley brand, to: develop and foster a recognizable brand image for the Mad River Valley; proliferate and manage its use by MRV businesses, towns, and organizations.
- **Unity**
Create an engaged community culture of aligned goals, shared responsibility, and unified efforts among organizations, to: demonstrate and inspire a Mad River Valley ethos of optimism and enthusiasm.

Amidst the execution of our 2018 work plan, we completed two major foundational projects necessary to support our vision, mission, and strategy moving forward:

New website.

- madrivervalley.com has a fresh look, with more imagery, easier navigation, and better storytelling. It is 100% dedicated to engaging visitors with interesting content, and providing visitor information.
- madrivervalley.com/chamber is a whole new section of our website, separate from the visitor information. It is 100% dedicated to our members, and includes around-the-clock access to marketing resources, business news, and chamber events.

New membership investment structure.

- Recognizing that everyone has a different reason why they join the Chamber, our innovative membership structure gives each business a choice in how much they invest, and the opportunity to invest specifically in the benefits that they find most valuable.
- We added dozens of new marketing and professional services benefits to our membership packages, including content creation like blog posts and videos, and resources like one-on-one business coaching and access to state-wide conferences.

2019: Looking ahead

In 2019, the momentum continues! The MRV community can expect to see further progress in the areas of destination marketing, branding, and collaboration, specifically through content creation and distribution, media partnerships, educational programs, and pro-active public relations efforts.

Join us!

We welcome everyone to join us through membership, as we continue to invest in the economic vitality of this place we all love, the Mad River Valley.

Jasmine Bigelow, Executive Director, jasmine@madrivervalley.com

Ginger Berkelhamer, Member Services Coordinator,
ginger@madrivervalley.com

Board of Directors

June Anderson

Kevin Begin

Mimi Bутtenheim

Ana Dan

Ted Fisher

Lori Klein

Peter MacLaren, Chair

Brad Long

Jim Tabor

Roger Nishi, Treasurer

Jack Sharry, Secretary

**CENTRAL VERMONT REGIONAL PLANNING
COMMISSION
2018 ANNUAL REPORT – TOWN OF WAITSFIELD**

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

2018 Waitsfield Activities

- ❖ Managed a 5-town Stormwater Master Plan for the Mad River.
- ❖ Conducted outreach on the Winooski River Tactical Basin Plan to incorporate the town’s needs.
- ❖ Conducted traffic counts.
- ❖ Collected data on pedestrian use of trails and sidewalks in Mad River Valley.
- ❖ Supported emergency preparedness by assisting with a Local Emergency Operations Plan update and supporting town official training in ICS 402 and the Emergency Management Director courses.

<p style="text-align:center">Regional Commissioner Don La Haye</p> <p style="text-align:center">Transportation Advisory Committee Don La Haye</p>

CVRPC Projects & Programs

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.

- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource – please contact us at 802-229-0389 or cvrpc@cvregion.com for assistance.

MAD RIVER VALLEY SENIOR CITIZENS, INC.
2018 TOWN REPORT

Senior Citizens (MRVSC) Board of Directors sincerely appreciates the continued support of the Town of Waitsfield.

With that support, we have been successful in our mission to provide nutritional meals, opportunities for social connection, and access to health and wellness resources for seniors in our community for over 30 years.

In addition to three part-time staff, we are fortunate to have so many caring volunteers who are central to this success.

In FY2018 we served over 8,000 meals at the senior center dining room in Evergreen Place in Waitsfield and to our Meals On Wheels (MOW) clients in four towns. We serve three weekly community meals (Monday Community Breakfast, Tuesday and Thursday Congregate lunches) and prepare daily dietician-approved lunches for MOW clients. All meals are by donation except for breakfast.

In addition to donations from patrons and clients, MRVSC receives financial support from the Central Vermont Council On Aging, the four Valley towns, Vermont Center for Independent Living, The Warren United Church, The Mad River Valley Rotary, Mehuron's, Shaws, Lawson's, The Village Grocery, and local businesses and individuals that provide us with generous donations through gifts, attendance at our fundraisers, and coin collection cans at area retailers.

Respectfully Submitted:
MRVSC Board of Directors
Nancy Emory, President
Sue Stoehr, Treasurer
Susan Day, Secretary
Marise Lane
Spencer Potter
Candance Porter
Michael Bransfield.

Joslin Memorial Library

2018 has been an exciting year of change and transition at the Joslin Memorial Library.

The long awaited renovation process commenced this past fall just after I came aboard as Library Director. It has been an interesting process to witness from the beginning, full of surprises, challenges and many dedicated people working together.

The lower floor presented the first challenge as it was discovered that the vault being removed was surrounded by thick concrete walls. This posed an additional financial expense and resulted in a few additional days that the library had to close.

As the renovations crept up to the second floor, our children's collection was displaced and dispersed throughout the main library. While construction strategies changed and new directives were put in place, the staff and volunteers remained calm and carried on.

Our valued patrons were ever so flexible and patient with the process while also expressing eager anticipation for our new space.

In addition to increased accessibility, renovations will provide a community meeting room, a larger area for programming and an expanded space for our children's collection with a new makerspace.

The second floor has been redesigned to incorporate updated, comfortable and cozy reading spaces while maintaining the historical charm of our beautiful building.

Technology will be upgraded with all new computers and faster internet service and will include charging hubs, a photo printer, a new movie projector and even a green screen.

I must give a very big thank you to our dedicated volunteers who persisted through the construction noise, dust and cramped space with plucky humor and persistence: Judith Abbott, Sue Chiappetta, Sue Davies, Suzy Deane, Mary Elsinger, Ann Felderman, Deborah Feldman, Barbara Hannon, Liz Laferriere, Sandra Reilly, Karleen Richardson, Virginia Scarpato, Billi Schloss and Suzy Wolski.

We appreciate the enormous amount of time and energy our committed Trustees have put into the renovation process, especially Trish Reade and Jean Joslin. And, a special thank you to Bob Cook, for acting as construction liaison throughout.

We await 2019 with enthusiasm and anticipate a rich enthusiasm and anticipate a rich, vibrant and innovative library experience for our patrons in the new year.

Respectfully Submitted,
 Katie Bourque-Johnson, Library Director



Joslin Memorial Library						
<i>Hours</i>						
<i>Sun.</i>	<i>Mon.</i>	<i>Tues.</i>	<i>Wed.</i>	<i>Thurs.</i>	<i>Fri.</i>	<i>Sat.</i>
Closed	10 a.m. to 6 p.m.	12 p.m. to 6 p.m.	10 a.m. to 6 p.m.	12 p.m. to 6 p.m.	Closed	10 a.m. to 2 p.m.

WASHINGTON COUNTY SHERIFF'S DEPARTMENT

The Washington County Sheriff's Department was very productive throughout the County during fiscal year 2018. In addition to transporting prisoners, mental health patients, juveniles, and serving civil process, we made a valid effort in keeping our highways and roadways a safer place. The Sheriff's Department is able to assist in highway safety through the nine (9) patrol contracts with towns within the County and through Grant Funding from Governor's Highway Safety for DUI and SHARP (Safe Highway Accident Reduction Patrol) patrols.

Countywide, our patrol efforts during FY18 generated 2,395 incidents reports, 802 Traffic Citations, 1,386 Traffic Warnings and 58 Civil violations.

During the year we continued reaching out to the community by offering a Hunter Education class at the East Montpelier Elementary School and assisting with Hunter Education at the Barre City Elementary School. The Department also took part in instructing a Snow Mobile Safety course offered in Barre Town. We reached out to the community in many ways, including updates and education through our Facebook page, press releases and putting out signs over the Christmas Holidays/New Year's Holiday, reminding people to drive safely. The Department also has a car seat tech, who participated in car seat events and assisted in providing and installing numerous car seats. The Department also took applicant fingerprints of over 2,000 people.

During FY18 the Washington County Sheriff's Department was contracted by the Town of Waitsfield to provide motor vehicle patrol. During these patrols we provide motor vehicle enforcement and preventive patrols to deter offenses. The Department also has an agreement with the Vermont State Police to be first responders to calls as requested if we are patrolling the town at the time of the complaint – this allows quicker law enforcement response to serious complaints.

**Editor's note: The Sheriff's Department provided a breakdown of incidents for FY18. There were 451 total incidents, 420 tickets/warnings issued, and six civil tickets issued. The full list is not included due to space constraints. Please contact the Town Administrator's office to see the full list.*

The Washington County Sheriff's Department will continue to work to keep your community a safe place to live.

Professionally,
W Samuel Hill
W. Samuel Hill
Sheriff

Harwood Unified Union School District FY2020 Budget Information

Harwood Unified Union's School District's (HUUSD) Annual Report, which includes the proposed 2019-2020 school budget, will be available February 13, 2019.

The report will be available online at www.wwsu.org. Paper copies will be available at any HUUSD school or town office. You may also request a copy by calling (802) 583-7953.

The HUUSD school board will hold an annual meeting, which will include information about the budget, on **March 4, 2019 at 6 PM at the Harwood Union High School library.**

On **March 5, 2019**, the budget vote will be by Australian ballot in all six towns. Contact your town clerk about early voting.

ONLINE
COPY

WAITSFIELD INFORMATION DIRECTORY

EMERGENCY NUMBERS

POLICE	911
CONSTABLE	(802) 522-6111
FIRE (TO REPORT A FIRE ONLY)	911 or 496-2400
AMBULANCE (FOR EMERGENCY ONLY)	911 or 496-3600
MAD RIVER VALLEY HEALTH CENTER	496-3838

OTHER NUMBERS

Ambulance Information	MRVAS	496-8888	
Dogs - Lost & Found	Dog Warden	496-7036	
Education - Schools	Superintendent of Schools	496-2272	
	Elementary School	496-3643	
	Harwood Union High School	244-5186	
Evergreen Place		496-2020	
Fire Chief	Adam Cook	496-6956	
Fire Station (non-emergency)		496-2403	
Fire Warden	Adam Cook	496-6956	
Game Warden (hunting/fishing)	c/o State Police Dispatch	496-2262	
Green Mountain Power Corp.		223-5235	
Highway/Roads	Town Garage	496-8897	
Hospital (Central Vermont Hospital (CVH) - Berlin)		229-9121	
Hospital (Fletcher Allen - Burlington)		658-3456	
Library	Librarian	496-4205	
M.R.V. Senior Citizens		496-2543	
Planning & Zoning Administrator	Chris Damiani	496-2218	x 4
Poison Control (Burlington)		658-3456	
Selectboard	Town Administrator	496-2218	x 5
Sheriff	Washington County Sheriff	223-3001	
State Highway	District 6	828-2687	
State Highway	District 5	655-1580	
State Police	Dispatch	229-9191	
Town Administrator	Trevor Lashua	496-2218	x 5
Town Clerk	Jennifer Peterson	496-2218	x 3
Town Health Officer	Fred Messer	496-3566	
Town Treasurer	Sandra Gallup	496-2218	x 2
State Representative	Katherine "Kari" Dolan	496-5020	
	Maxine Grad	496-6104	
Washington County Senators	Ann Cummings	828-2241	
	Andrew Perchlik	279-0471	
	Anthony Pollina	828-2241	

TOWN WEB SITE: www.waitsfieldvt.us

Please keep this page by your phone.