

**Vermont Board of Land Surveyors  
National Life Building, North, FL 2  
Montpelier, VT 05620-3402  
November 18, 2008  
APPROVED MINUTES**

Board members present: Larry Walter, L.S., Chair; Shane Clark, L.S., Vice Chair; Timothy Ruggles, P.E., Secretary; Terry Harris, L.S.; Jonathan Abts, L.S.; and Malcolm Moore, L.S.  
Board members absent: Dorothy Hayden. OPR staff present: Loris Rollins, Unit Administrator and Larry Novins, Board Counsel participated by telephone.

1. The meeting was called to order at 9:07 a.m.
2. Malcolm Moore moved, seconded by Shane Clark, to approve the September 16, 2008 minutes with corrections. Motion passed.
3. Administration:
  - a. The Board approved the following 2009 Board Meeting dates:  
January 20<sup>th</sup>  
March 17<sup>th</sup>  
May 19<sup>th</sup>  
July 21<sup>st</sup>  
September 15<sup>th</sup>  
November 17<sup>th</sup>
4. Disciplinary - I- team Meeting - Carla Preston met with Malcolm Moore to discuss cases.
5. The Board reviewed and discussed the wording and format of the various criteria to be shown in the portfolio checklist. Patricia Kules, President of the VSLS, would like the proposed rules to require that an applicant be required to have a high school diploma and she would like to see a separate license for topo.
6. Applications:
  - a. On going applicants:

<b>Terry Harris</b> Swedick, David Diorio, James Quackenbush, Everette Noviello, Matthew Tommell, Jason Longmaid, Jacob Cox, Christopher	<b>Malcolm Moore</b> Baker, Aaron Baranby, Luke Towne, Zebulon Lareau, John Paradee, Andrew Marcotte, Philo Barnes, Martin Porter, Shaine
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Ziobron, Fredd

**Larry Walter**

Hudson, Michael  
Herring, Brad  
Duquette, Jonathan  
Lackey, Bradley  
Fortin, Edward  
Gervais, Gabriel  
Naaktgeboren, David

**Timothy Ruggles**

Nadeau, Nathan  
Cummings, Steven  
Hammond, Barton  
Falk, Michael  
Beal, Alger  
Sargent, Scott

Pahel, James

**Shane Clark**

Smith, Alex  
Reed, Mathew  
Holstein, Jamey  
Whitehead, Chad  
Otis, Randall  
Walker, Mark  
Ruderman, Brad  
Jones, Ryan

**Jonathan Abts**

Wilson, Terry  
Kittredge, Seth  
Fuller, Aaron  
Peacock, Gregory  
Paire, Uriah

- b. **Kittredge, Seth** - Applying under Experience and Examination. Mr. Kittredge's work experience for the months of August and September 2008 was approved under the supervision of Licensed Land Surveyor Ronald LaRose. Mr. Kittredge's has a total of 2107.5 hours of creditable work experience.
- c. **Wilson, Terry** - Applying under Experience and Examination. Mr. Wilson's work experience for the months of July through October 2008 was approved under the supervision of Licensed Land Surveyor Richard Bell. Mr. Wilson's has a total of 567.0 hours of creditable work experience.
- d. **Gervais, Gabriel** - Applying under Education and Examination. Mr. Gabriel's has a total of 5,480 hours of creditable work experience. Mr. Gabriel is approved to sit for the NCEES exams and VT Land Surveyor examination.
- e. **Ruderman, Brad** - Applying under Experience and Examination. Mr. Ruderman will submit a detailed description of his work experience listing the tasks he performed under the supervision of Licensed Land Surveyor John H. Thetford.

- f. **Zeccolo, Stanford** - The Board did not approve reinstatement of Mr. Zeccolo's land surveyor license. A letter will be sent to Mr. Zeccolo referring him to Rule 3.3(b) and Rule 6.4(a). Of the 80 continuing education credits needed the Board only approved 45 hours. Mr. Zeccolo will need to submit proof of taking and passing the NCEES Fundamentals of Land Surveying exam and the Principles and Practice of Land Surveying exam.
  - g. **Jones, Ryan** - New applicant applying by Comity. Mr. Jones' application is pending upon receiving verification from Kentucky, New Hampshire and West Virginia.
7. Continuing education courses approved and/or denied by the Education committee (for information only):
- a. **Vermont Society of Land Surveyors**
    - Round Table Discussion - Approved 4.0 PDH
    - Annual Business Meeting - Approved .5 PDH
    - Vector - Approved 2.5 PDH
  - b. **NH Land Surveyors Association - (Wayne Kelloway)**
    - GIS on Pennies a Day - Denied
  - c. **McKissock 100% Education**
    - Rights & Responsibilities in the Land of Others - Approved 3.0 PDH
    - What Can GIS Do for You- Denied
8. Continuing Education Courses - Education Committee to Review:
- a. **100% Education**
    - Water Rights - Approved 3.0 PDH
  - b. **Lorman Education Services**
    - Wetland Regulation -Denied
  - c. **NH Land Surveyors Association (John Bruno)**
    - Peripheral Concerns for Land Surveyor - Approved 6.0 PDH
    - Dealing with Evidence - Approved 7.0 PDH
  - d. **MEDS-PDH**
    - Understanding & Working with the Priority of Calls in the Law & Surveying - Approved 6.5 PDH
- CT Association of Land Surveyors (John Doody)**
- Boundary Dispute Resolution - Approved 6.5 PDH
  - Metro North RR Official RR Safety Class - Denied
  - Basic Contracts - Approved 2.0 PDH
  - Integrated Surveying - Approved 1.0 PDH
  - GPS User Experience Approved 1.0 PDH
  - GPS+Robotics - Approved 1.0 PDH
  - CALS GNSS Guidelines Explained - Approved 2.5 PDH

9. NCEES Correspondence:
  - a. The Board received and reviewed the nominations for the NCEES National Awards.
  - b. The Board received and reviewed the October 2008 NCEES Zone Update.
10. Other Business:
  - a. The Board graded the October 2008 VT Land Surveyor examination. Of the four applicants taking the examination, all 4 applicants passed.
    1. **Nadeau, Nathan** - Applying by Education and Examination. Mr. Nadeau passed the VT Land Surveyor Examination. Mr. Nadeau's application for licensure is pending upon receiving the results of the NCEES Principles and Practice examination

The Board approved the following applicant(s) for license as a land surveyor.

2. **Diorio, James** - Applying by Comity. Mr. Diorio passed all parts of the NCEES exams in Massachusetts and passed the October 2008 Vermont Land Surveying Examination. Mr. Diorio is approved for a license by comity. **License #751.**
    3. **Porter, Shaine** - Applying by Comity. Mr. Porter passed all parts of the NCEES exams in New York and passed the October 2008 Vermont Land Surveying Examination. Mr. Porter is approved for a license by comity. **License #752.**
    4. **Ziobron, Fredd** - Applying by Comity. Mr. Ziobron passed all parts of the NCEES exams in Michigan and passed the October 2008 Vermont Land Surveying Examination. Mr. Ziobron is approved for a license by comity. **License #753.**
  - b. The Board reviewed Jon Abts examination question. The description for this question needs to be revised. Mr. Abts will make the revisions and present to the Board at their January 2009 meeting.
  - c. Malcolm Moore will contact Ryan Downey and provide him with guidance toward the educational courses related to land surveying.
  - d. Larry Walter will consider attending the 2008 Rhode Island Society of Professional Land Surveyors to be held November 21, 2008.
11. Public Comment: None
12. The Board adjourned at 2:40 p.m.

Future meetings dates scheduled for 2009

January 20<sup>th</sup>  
March 17<sup>th</sup>  
May 19<sup>th</sup>  
July 21<sup>st</sup>  
September 15<sup>th</sup>  
November 17<sup>th</sup>

Respectfully submitted,

Loris Rollins  
Unit Administrator