

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
APPROVED MINUTES
April 20, 2009**

1. The meeting was called to order at 9:10 a.m.

Members Present: Josephine Thomas, Chair; Madonna Commo; Ruth Comeau; Gregory Josselyn; and Dolores Martineau.

OPR Staff Present: Christopher Winters, Director of OPR; Larry Novins, Board Counsel; Carla Preston, Unit Administrator; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the March 16th meeting. Ms. Martineau made a motion, seconded by Ms. Comeau, to approve the Minutes of the March 16, 2009 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

The Board considered the *Stipulation and Consent Order* in the matters of Lisa Shippee & Scissor Masters, Docket Numbers CO39-0408/CO40-0408. The Respondents were not present. Attorney Novins presided for the Board. Based on the information submitted, Mr. Josselyn made a motion, seconded by Ms. Commo, to accept the *Stipulation and Consent Order* as submitted. Motion passed 4-0. Ms. Thomas, Investigating member did not participate in the vote.

4. **Reports/Guests**

Christopher Winters, Director, attended the meeting to further discuss the development of a Laser Task Force regarding the use of lasers by estheticians. He advised the Board of the names of the persons willing to serve on this committee thus far Dr. Goldman, Dermatologist and Erin Jewell, Esthetician. He asked that at least one Board member serve on the committee, Josephine Thomas said that she would be willing to participate.

5. **Complaints/Follow ups**

- a. 2008-62 (CO30-0208) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Commo made a motion, seconded by Ms. Martineau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Mr. Josselyn, Investigating member, did not participate in the vote.
- b. 2007-387 (CO18-1107) & 2008-178 (CO44-0508) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Commo made a motion, seconded by Ms. Martineau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.

5. Complaints/Follow ups – Continued

- c. 2008-494 (ULP-CO23-1208 & 2008-495 (ULP-CO24-1208) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Commo made a motion, seconded by Ms. Comeau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- d. 2008-177 (CO43-0508) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Commo made a motion, seconded by Ms. Martineau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Ms. Crossan, was the Investigating member assigned to this case.
- e. 2008-226 (ULP-CO47-0608) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Comeau made a motion, seconded by Ms. Martineau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed 3 for 1 opposed. Mr. Josselyn, Investigating member, did not participate in the vote.
- f. 2008-179 (BB01-0508) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Mr. Josselyn made a motion, seconded by Ms. Comeau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed 3-0. Ms. Martineau recused herself due to a conflict. Ms. Thomas, Investigating member, did not participate in the vote.
- g. 2008-281 (CO04-0808) & 2008-282 (CO05-0808) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Comeau made a motion, seconded by Ms. Martineau, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- h. 2008-184 (CO45-0508) – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Martineau made a motion, seconded by Ms. Commo, to accept the Investigative Team’s recommendation to conclude this matter without charges. Motion passed. Ms. Crossan, was the Investigating member assigned to this case.

6. Legislation & Draft Rules

7. Applications for Discussion

8. Correspondence

- a. The Board reviewed the March 12, 2009 e-mail from Jennifer Stocker

8. Correspondence – Continued

forwarded to the Board from the Governor's Office. Ms. Stocker has asked to speak with the Governor about where and how the current cosmetology examinations are administered and held. She suggested having the schools administer the exams for licensure rather than having an exam service administer the exams. The Board and Attorney Novins stated that the proposal might be less expensive. However it would not be standard from school to school and state to state as our current examinations. It would also present a conflict of interest for the schools who would be administering the examinations therefore it cannot be allowed. Ms. Stocker will be notified.

b. The Board reviewed the miscellaneous correspondence.

9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence

10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence

11. National Coalition of Esthetic & Related Associations' Correspondence

12. National Association of Barber Boards of America

13. Public Comment

14. Other Business Introduced by the Board

Ms. Commo made a motion to elect Mr. Josselyn as Vice-Chair, which was seconded by Ms. Comeau. Motion passed unanimously. Ms. Comeau made a motion to elect Ms. Commo as Secretary, which was seconded by Mr. Josselyn. Motion passed unanimously. The results of the election are as follows:

Chair – Josephine Thomas
Vice-Chair – Gregory Josselyn
Secretary – Madonna Commo

15. The meeting adjourned at 10:57 p.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant