

**OFFICE OF PROFESSIONAL REGULATION  
NATIONAL LIFE BUILDING, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
May 13, 2013**

**1. Call to Order:**

The meeting was called to order at 9:02 AM by Jeanine Carr - Chair at The Vermont College of Fine Arts; Board Members present: John Todd, Alan Weiss, Luana Tredwell, Ellen Watson, Sheila Davis, Deborah Swartz, Stephen Morse, Douglas Sutton, Virginia Hudson, William White; Staff members present: Linda Davidson – Executive Director, Christopher Winters – Director, OPR, Nancy Morin - Administrative Assistant, Elizabeth Hansen - Nursing Program Manager, Ellen Leff - Nursing Case Manager, Colin Benjamin - Board Attorney, Gabriel Gilman, Lauren Hibbert and Melissa Sharkis - Prosecuting Attorneys; Others present: Joseph Teegarden

**2. Changes and Additions to the Agenda:**

- 2012-388 Arguin, Deidre was granted a continuance.

**3. Approval of Minutes:**

A. Weiss moved to approve the minutes of the April 8, 2013 meeting. **Pass**

**4. Disciplinary Proceedings:**

2012-561 Robert Glidden was not present. S. Morse moved to find Robert Glidden in **DEFAULT.** **Pass**  
E. Watson moved to **INACTIVE CONDITION** the license of Licensed Nursing Assistant **Robert Glidden.** **Pass**

2012-169 Megan Mahoney was not present. J. Todd moved to find Megan Mahoney in **DEFAULT.** **Pass**  
J. Carr moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Megan Mahoney.** **Pass**

2011-405 & 2012-115 Cheryl Ruzzo was not present. J. Carr moved to approve the Stipulation and Consent Order and **WARN AND INDEFINITELY SUSPEND** the license of Registered Nurse **Cheryl Ruzzo.** **Pass**

2012-388 Arguin, Deidre hearing was continued.

2012-660 Francine Curtis was not present. J. Todd moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license of Licensed Practical Nurse **Francine Curtis.** **Pass**

2011-713 Melisa Woods was not present. D. Sutton moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license of

	Licensed Practical Nurse <b>Melisa Woods.</b>	<b>Pass</b>
2012-655	Mary Grenier was not present. J. Todd moved to approve the Stipulation and Consent Order and <b>IMPOSE AN ADMINISTRATIVE PENALTY</b> on the license of Licensed Practical Nurse <b>Mary Grenier.</b>	<b>Pass</b>
2012-491	Donna Page was not present. D. Sutton moved to approve the Stipulation and Consent Order and <b>INACTIVE CONDITION</b> the license of Licensed Practical Nurse <b>Donna Page.</b>	<b>Pass</b>
2011-455	Fania Oxy was not present. E. Watson moved to approve the Stipulation and Consent Order and <b>REVOKE</b> the license of Licensed Practical Nurse <b>Fania Oxy.</b>	<b>Pass</b>
2012-403	Sheila Converse was not present. D. Swartz moved to approve the Stipulation and Consent Order and <b>WARN</b> the license of Registered Nurse <b>Sheila Converse.</b>	<b>Pass</b>
2012-730	Kathleen Wehner was not present. E. Watson moved to approve the Stipulation and Consent Order and <b>IMPOSE AN ADMINISTRATIVE PENALTY</b> on the license of Licensed Practical Nurse <b>Kathleen Wehner.</b>	<b>Pass</b>
2012-152	Laura Weber was not present. D. Swartz moved to approve the Stipulation and Consent Order and <b>WARN AND CONDITION</b> the license of Licensed Nursing Assistant <b>Laura Weber.</b>	<b>Pass</b>
2012-151	Jackie Dorsey was not present. J. Carr moved to approve the Stipulation and Consent Order and <b>INACTIVE CONDITION</b> the license of Licensed Nursing Assistant Jackie <b>Dorsey.</b>	<b>Pass</b>
2012-663	Trisha Crocker was not present. E. Watson moved to approve the Stipulation and Consent Order and <b>WARN AND CONDITION</b> the license of Licensed Practical Nurse <b>Trisha Crocker.</b>	<b>Pass</b>
2012-379	Donna Maynard was not present. J. Carr moved to approve the Stipulation and Consent Order and <b>INACTIVE CONDITION</b> the license of Licensed Practical Nurse <b>Donna Maynard.</b> J. Todd recused.	<b>Pass</b>

#### **CLOSING REPORTS:**

A. Weiss moved to recommend that the following complaints be concluded without charges.

- 2012-378 – E. Watson recused
- 2012-447 – E. Watson recused
- 2012-343 – E. Watson recused
- 2012-262 - E. Watson recused
- 2012-680 – J. Carr recused
- 2011-643 – J. Todd recused

**Pass**

## **OTHER DISCIPLINARY ITEMS:**

### **A. REINSTATEMENTS:**

M2010-95/2005-166 Melanie Minard was not present. E. Watson moved to **REINSTATE WITH CONDITIONS** the license of Registered Nurse **Melanie Minard**. **Pass**

M2013-17/2012-116 Janet Messina was not present. E. Watson moved to **REINSTATE WITHOUT CONDITIONS** the license of Licensed Practical Nurse **Janet Messina**. **Pass**

M2011-84/NU64-0108 Shaddy, David – C. Winters, Director appeared before the Board and asked that the Board go into deliberative session to discuss this case. A. Weiss moved to go into deliberative session which would include C. Winters and C. Benjamin, Board Counsel. J. Todd recused. The Board will issue a written decision. **Pass**

**B. Current Discipline Cases – May 1, 2013** – The Board received and reviewed the current discipline cases with E. Leff.

**C. Nursing Case Aging 5-1-13** - The Board received and reviewed the Nursing Case Aging Report with E. Leff

### **5. Administration, Education, Practice, Licensure**

**Executive Director's Report:** The Board received the written Executive Director's Report and related documents provided in the Board meeting packet. The report included:

- **Blue Print for Health:** On Wednesday, April 17, 2013 L. Davidson attended a conference on Vermont's "Blueprint for Health." The topics presented included "Health Systems Innovations Across the US", "Community Health Teams and Primary Care", "Bridging Primary Care and Behavioral Health", "Treatment of Opiate Addiction", and "Quality Improvement Initiatives." Nurses have an important role in all of these topics.
- **Office of Professional Regulation Move:** OPR will be moving to City Center in Montpelier. The space is currently being renovated to accommodate OPR. The move is tentatively planned for July 2013.
- **International Nursing:** The Kelly Temp position at the Board office terminated on April 30, 2013. This position was created to manage the large numbers of international nursing applications for eligibility to take the NCLEX exam and for licensing. Since the initiation of the requirement of a social security number, the number of applications has decreased as expected. The international workload has been divided up among the Nursing Board office staff.
- **Presentation:** On Thursday, April 18, 2013 L. Davidson spoke at a nurse practitioner class at the University of Vermont. The presentation was on "The Board of Nursing Mission", "Administrative Rules and Statute", and "Practice Guidelines."
- **RN/APRN Audit:** The Board office mailed audit notices to APRNs and RNs on May 1, 2013. This is a random audit. Five percent of licensee's names were generated by e-license. The audit will determine if licensees met the practice hour requirement.
- **Discipline:** As of April 30, 2013 there are 153 open cases, 48 follow-up cases and 5 Alternative Program participants.
- Board member Sheila Davis has been appointed to the Nursing Assistant Education & Practice Committee. Her expertise in long-term care will be an asset to the work of the Committee.

- A. Public Comments** – There were no public comments.
- B. Board Representation:** S. Morse addressed the Board regarding LNA representation on the Board and his belief that there should be a redistribution of RN, APRN and LNA Board members. The Board did not take any action regarding this issue.
- C. Education Committee Report:** D. Swartz reported that the Committee has not met since the last Board meeting.
- D. Nursing Education Programs:**
- **Progress Report from Southern Vermont College on the transition to a Generic BSN Program** – The Board received the report and discussed the report with E. Hansen. The Board requested that E. Hansen send a letter to Southern Vermont College requesting a firm plan on the transition of students from the AD program to the BSN program.
  - **Progress report from Norwich University re: Search for Director of the School of Nursing** – The Board received and reviewed the progress report.
  - **Proposed Changes to Minimum Content Hour Requirements** – E. Watson moved to approve the proposed changes to the minimum content hour requirements for nursing programs. The changes will be included in the proposed rules revisions. **Pass**
- E. Nursing Assistant Education Programs** - L. Davidson reported that the Nursing Assistant Education Committee met on May 10, 2013 to review the 2012 Annual Reports from the LNA programs. The Annual Report summary will be presented to the Board at the June Board meeting.
- **Cold Hollow Career Center (Day Program) Biennial Approval** – A. Weiss moved to approve Cold Hollow Career Center (Day Program) with recommendations for the Biennium of 2013-2015. **Pass**
  - **Northwest Technical Center (Day Program)** – J. Todd moved to approve Northwest Technical Center (Day Program) for the Biennium May 2013- May 2015. **Pass**
  - **Stafford Technical Center (Day Program)** - D. Sutton moved to approve Stafford Technical Center (Day Program) for the Biennium May 2013- May 2015 with recommendations. **Pass**
  - **Green Mountain Technology & Career Center (Day Program)** – The Board received the site visit report on Green Mountain Technology & Career Center (Day Program) which has been on conditions. S. Morse moved for full approval for the biennium May 2013 through May 2015 with an interim site visit during the spring of 2014. The Program Administrator will address the 8 required actions within 90 days and submit a summary of the ways in which they have been resolved. **Pass**
  - Joseph Teegarden, the Administrator for the Green Mountain Technology & Career Center addressed the Board on the possibility of having an instructor from a Nursing Assistant Day Program on the Nursing Assistant Education Committee as he felt that they would bring their perspective to the Committee.

- **Draft Revision to Nursing Assistant Education & Practice Committee Charter**  
– J. Todd moved to approve the revised Nursing Assistant Education & Practice Committee Charter. **Pass**

**G. Practice Committee:** D. Sutton reported that the Committee is requesting that the Board consider the following position statements for approval.

- **The Role of the Nurse in the Administration of Homeopathic Drugs, Herbal Medicine Products and Dietary Supplement** – S. Morse moved to approve The Role of the Nurse in the Administration of Homeopathic Drugs, Herbal Medicine Products and Dietary Supplement Position Statement as amended.
- **The Role of the Nurse in Delegating Nursing Interventions** –J. Todd moved to approve The Role of the Nurse in Delegating Nursing Interventions Position Statement as amended.

**Pass**

- **Responsibilities of the Nurse in Providing Complementary and Alternative Medicine Interventions** – D. Swartz moved to approve Responsibilities of the Nurse in Providing Complementary and Alternative Medicine Interventions Position Statement as amended.

**Pass**

- **The Role of the Nurse in Performing Dermatological Laser Therapy** – J. Todd moved to retire the Role of the Nurse in Performing Dermatological Laser Therapy.

**Pass**

**H. APRN Advisory Committee Report:** L. Davidson reported that the APRN Advisory Committee would be meeting May 22, 2013.

**I. Alternative Program Committee:**

- **Proposal for Pilot Test of VT Board of Nursing Practice Remediation Program**  
–The Board received and discussed the proposal with J. Todd. S. Morse moved to approve the Pilot Test of the VT Board of Nursing Practice Remediation Program.
- **Eligibility Criteria for VT Board of Nursing Practice remediation program** – The Board received and discussed the eligibility criteria for the practice remediation program.

**Pass**

## **6. Other Business:**

- **OPR Alternative Program Proposal** - The Board received the OPR Alternative Program Proposal. Peter Comart, OPR Staff discussed the proposal with the Board. J. Todd moved that the Board of Nursing endorse OPR further developing the OPR Alternative Program Proposal.

**7. Adjournment:** E. Watson moved to adjourn the meeting at 3:10 p.m.

**Pass**

Minutes recorded by: Nancy Morin, Administrative Assistant  
Draft minutes reviewed by: Linda Davidson, Executive Director  
Draft minutes approved by Vermont Board of Nursing: **June 10, 2013**