

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of August 4, 2014

1. The meeting was called to order at 10:08 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Liz Merrill, Ingrid Moulton-Nichols and Frank Guillot

OPR Staff: Danielle Rubalcaba; Licensing Board Specialist, Colin Benjamin; Board Counsel, Carla Preston; Case Manager

Guests:

2. Chairman Arbuckle called for approval of the Minutes of the June 2, 2014 meeting. Motion seconded by K. Robinson. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is nine (9); (1) one is ready for I-Team Meeting, (2) two pending intake, (5) five pending investigation, and (1) one is pending charges.

Stipulation & Consent Orders
NONE

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, Endorsement application, or having met Vermont's requirements by reinstatement. A Motion was made to approve the following applicants for licensure was made by F. Guillot. The motion was seconded by K. Robinson and the motion carried.

- Richard Hrycaj, NCARB
- Brian Erickson, NCARB
- Lynn Deninger, NCARB
- Tomra Russell, NCARB
- Ryan Geiser, NCARB
- Bruce Anderson, NCARB
- Rohit Misra, NCARB
- David Souers, NCARB
- Jodie Fielding, NCARB
- Alexander Wing, NCARB
- Robert (Mark) DeKay, Reinstatement

The Board reviewed and approved the following applicants to sit for the A.R.E. based on having met Vermont's requirements. A Motion was made by I. Moulton-Nichols to approve the following applicants to sit for the A.R.E. The motion was seconded by L. Merrill and the motion carried.

- Matthew Reed
- Brian McCusker

F. Guillot made a motion to approve John Tomaz for licensure pending an official verification/receipt from NCARB verifying that John Tomaz successfully completed all sections of the A.R.E.

5. **Applications reviewed and discussed:**

Frank Donato's application was again reviewed and he will not be approved to sit for the exam until further work experience is acquired under the supervision of a licensed architect. (see rules) Some of the submitted work experience was not under a licensed architect.

6. **New Business**

Chairman Arbuckle and F. Guillot gave an overview of the last annual meeting NCARB held.

The board will submit a response to the proposed resolutions by the end of the year.

7. **Adjournment**

Meeting adjourned at 12:00pm by Chairman Arbuckle.

Next Scheduled Meetings:

October 6, 2014

December 1, 2014

Respectfully submitted,

Danielle Rubalcaba

Licensing Board Specialist

Office of Professional Regulation