

**Vermont Secretary of State
Office of Professional Regulation**

**BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
MINUTES
MARCH 16, 2007**

- 01.** The meeting was called to order at 9:00 a.m.

Members present: James Eckhardt, Board member; Liz Gilligan, Public member and Emma Pudvah and Danny Coane, Ad Hoc members.

Members Absent: Bob Edwards, Vice Chair and Leo Blais, Secretary

OPR Staff present: Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant.

Others present: Joseph W. Arwady, Alan Hayford Jr. and Randy Duprey of U.S. Security Associates, Inc.

The Board welcomed James Eckhardt as a new board member, and said farewell to Danny Coane, who had served on the Board for several years. Mr. Winters, OPR Director, presented Mr. Coane with a certificate of appreciation.

- 02.** The chair called for approval of the Minutes of the March 16, 2007 meeting. Mr. Eckhardt made a motion, seconded by Ms. Pudvah, to approve the minutes as read. Motion passed unanimously.

- 03. Hearings/Reports/Stipulations – N/A**

- 04. Complaints/Follow-ups – N/A**

- 05. Legislative Review – N/A**

- 06. Applications to review**

- a. Michael A. Walker – Unarmed Security Guard with The Wackenhut Corp. Based on the information provided, Mr. Eckhardt made a motion to deny, and then amended his motion to table pending further information on employment history. Ms. Pudvah seconded the motion. Motion passed unanimously.
- b. Vance International, Inc. – 40 hour basic training course. Mr. Eckhardt made a motion, seconded by Ms. Gilligan, to approve Vance's 40 hour training program and instructors. Motion passed unanimously.
- c. U.S. Security Associates – Request for two new instructors for their training program: Randy Duprey and Alan Hayford Jr. Mr. Eckhardt made a motion, seconded by Ms. Gilligan, to approve the two new instructors for U.S. Security Associates. Motion passed unanimously.

- d. Day & Zimmermann – 40 hour basic training course. Ms. Pudvah made a motion, seconded by Mr. Eckhardt, to approve Day & Zimmermann’s 40 hour basic training course and instructors. Motion passed unanimously.
- e. Vance International, Inc. – Application for a Security Agency with Henry Wilkins Jr. as the qualifying agent. Mr. Eckhardt made a motion, seconded by Ms. Gilligan, to approve Vance International, Inc. Motion passed unanimously.
- f. Scope Surveillance & Investigations, Inc. – Application for a Private Investigative Agency with Stephen F. Kelly Jr., as qualifying agent. Mr. Eckhardt made a motion, seconded by Ms. Gilligan, to approve Scope Surveillance, Inc. Motion passed unanimously.

07. Follow Ups

- a. Board to develop criteria for inspections.
- b. Board to work on a Board Policy with regard to fingerprint cards

08. Correspondence – N/A

09 Budget Review – N/A

10. Other Business

- a. The Board noted the FY 2007 Second Quarter Budget Report
- b. Discussion on changes on how the general public does individual lookups on our website was discussed, and Ms. Skinner will address the director with this issue.

11. Public Comments

12. Newsletter Items

The Board discussed having the following items included in the newsletter:

Board members & bios	Introduction
Staff	From the Chair
Important Rules to Note	Disciplinary Actions
Statutory Amendments	Questions & Answers
Statistics	Annual Report

13. Adjourn

NEXT MEETING DATE FOR 2007: April 20, 2007