

# Town of Shelburne, Vermont



235th Annual Town Report

Fiscal Year 2023

Town Meeting: March 4, 2024

Australian Ballot Voting: March 5, 2024



## Dedication

Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has.

-Margaret Mead

Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek.

-Barack Obama

The Annual Town Report this year is dedicated to the many town residents who volunteer their time for boards/committees/commissions, the dozens of staff in all departments working to keep the town running smoothly, and creating a vibrant place to call home. The Town of Shelburne could not do it without you! We appreciate your part in making Shelburne such a wonderfully inclusive place to live, work, play, learn, and gather. At the Town Offices, we are dedicated to fostering a culture of continuous, lifelong learning. We want everyone to have the opportunity to reach their full potential. Please use the wealth of resources available; from our lovely library and the many programs and opportunities offered; to the many committees focused on improving life in Shelburne.

Please stop by the Town Offices if you would like to get involved or more information about anything in this book.

We are so pleased to report that Shelburne had a very good year in 2023. Here are a few of the highlights:

- The Selectboard decided to move forward in replacing the town's aging wastewater treatment facilities. We will vote on a bond to pay for it in November
- Town Manager Lee Krohn retired in May, and new Town Manager Matt Lawless began in June
- Town-wide property reappraisals began on all 45 square miles of Shelburne, to finish up in 2024
- TripAdvisor called Shelburne one of the best places in the world to visit! (and we get to live here!)
- 689 cats and dogs of Shelburne received their licenses
- Shelburne Day was held on a hot, steamy day in August: a wonderful celebration of community, coordinated by the Shelburne Business and Professional Association
- Electra's Restaurant opened in November to rave reviews
- 51 new homes were built in Shelburne

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We are the ones we've been waiting for. We are the change that we seek.

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- 51 new homes were built in Shelburne
- Kate Lalley of the Selectboard was elected to the Vermont House in Nov, 2022, and finished up on the board in March. Andrew Everett was elected.
- Lots of great live music performed at Shelburne Vineyard Wine & Jazz Sundays and also Shelburne Farmer's Market on the green. Also, Shelburne Museum hosted sold out concerts by Vermont's own Grace Potter (and special guest Kenny Chesney), and Jason Mraz. The Vermont Symphony Orchestra and Ray Vega played at Shelburne Farms for July 4th
- Vermont Teddy Bear welcomed 150,000 visitors to their headquarters on Shelburne Road.
- 43 couples were married
- The Vermont Futures Project predicts we will need to grow the population of Shelburne to about 10,000 (from 7,700) and add 80 homes per year by the year 2035 to be sustainable, have enough workers and a healthy economy.
- 2023 was the first year of the local option tax, will raise over \$1M for Shelburne every year
- Pierson Library got a new librarian in August, Michael Hibben. Possibly connected to his arrival in Shelburne, there was 24% increase in library visits in 2023!
- 100+ households were served each month by Shelburne Food Shelf. Thank you for your donations.
- Monelle, a women's clothing boutique, moved from Burlington to Shelburne, next to Le Marche
- Shelburne Fire Department responded to 307 calls for service, including 29 fire events and 76 rescue incidents
- Shelburne's own Fiddlehead Brewing Company is the largest Vermont-owned brewery. 100% of their beer is produced right here in Shelburne. Next door neighbor Folino's won best pizza in Vermont for the second year in a row!
- Shelburne Beach House was demolished, and a new one is being built, to be ready for summer 2024. Come down to the beach to celebrate and take a swim in the lake
- Over 100 people attended the Veteran's Day ceremony in November at the Shelburne Veterans Monument
- Shelburne Forward, a community conversation facilitated by the Vermont Council on Rural Development, helped the town come together and create a shared vision and goals for the future over three meetings. Hundreds of citizens participated. Top priorities identified by the group are:
  - improving and expanding bike/pedestrian paths
  - conserving open lands and habitats
  - creating more affordable housing
 Full report is available here: [TheShelburneCVReportCover.pub \(vtrural.org\)](https://www.vtrural.org/TheShelburneCVReportCover.pub)
- About 65 brightly dressed "leaf people" graced our lawns and sidewalks during fall foliage to greet and delight citizens and tourists alike
- For the sixth year in a row, Shelburne was recognized as a "Tree City USA designee"
- As part of a two-year project, the Shelburne Water Dept replaced 800 water meters with meters that may be read remotely
- The Shelburne ARPA committee considered and approved allocation of \$2.29M in American Rescue Plan funds for critical town needs and capital improvements.
- Wake Robin, the 136 acre "resident-powered" community that offers a full continuum of care, celebrated their 30th anniversary by throwing a block party. Residents enjoyed a mix of games, face painting, music, and ice cream
- The town garage was renamed and dedicated "Goodrich Garage" in honor of Paul Goodrich, who has worked for the Highway Department for 56 years
- Shelburne Country Store is 164 years old this year. Stop by for a piece of homemade fudge!
- Howard Center broke ground on a new supportive services home, Lakeview House, with a celebration attended by Senator Patrick and Marcelle Leahy, Selectboard Chair Mike Ashooh and Town Manager Matt Lawless.

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## **NOTE:**

# **Town of Shelburne Auditor's Report**

***Please Note:*** In order to reduce printing and production costs for this Town Report, the Auditor's Report is no longer included in this Town Report. Please contact the Town offices if you would like a copy of the Auditor's Report, which is also available at: [www.shelburnevt.org](http://www.shelburnevt.org)

The Town of Shelburne Auditor's Report is available in the following ways:

- Posted at [www.shelburnevt.org](http://www.shelburnevt.org),
- Upon request, a copy will be sent to your home address, please call 802.264.5031, or a copy may be picked up at the Town Clerk's Office.

## **NOTE:**

# **School Report**

**\*\*** The Champlain Valley School District ("CVSD") Annual School Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted at [www.cvsdvt.org](http://www.cvsdvt.org)
- Upon request, a copy will be sent to your home address, please call 802.985.1914,
- A copy may be picked up at your local school or the town office.

***Please Note:*** The CVSD School Report includes information that is no longer included in this annual Town Report.

*NOTE: All financial statements in this report cover the Fiscal Year from July 1 through June 30. FY 2023-2024 (FY 2024) covers the period from July 1, 2023, to June 30, 2024. Some departmental and committee written reports may cover periods not precisely coinciding with the Fiscal Year.*

## ELECTED OFFICIALS

Thomas A. Little, Moderator *1 year term* ..... Term Expires 2024  
Diana Vachon, Town Clerk *3 year term* ..... Term Expires 2024  
Robert Lake, Constable *2 year term* ..... Term Expires 2024

## SELECTBOARD

Luce Hillman *2 year term* ..... Term Expires 2025  
Andrew Everett *3 year term* ..... Term Expires 2026  
Cate Cross, Vice Chair *3 year term* ..... Term Expires 2024  
Matthew Wormser *2 year term* ..... Term Expires 2024  
Michael Ashooh, Chair *3 year term* ..... Term Expires 2025

## CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS *3 Year Term*

David Connery ..... Term Expires 2026  
Barbra Marden ..... Term Expires 2024  
Erika Lea ..... Term Expires 2025

## JUSTICES OF THE PEACE *2 Year Term; expires 2024*

|                |                     |                      |
|----------------|---------------------|----------------------|
| Nancy E. Baker | Mike Donohue        | Becky Moore          |
| Denis Barton   | Robert (Bob) Essman | Judy P. Rosenstreich |
| Susan Bowen    | Peter Gadue         | Randy Rowland        |
| Peggy Day      | Joan Lenes          | Lee Suskin           |
| Bill Deming    | Jennifer Leopold    | David W. Webster     |

## REPRESENTATIVES – CHITTENDEN DISTRICT # 6 & 7 *2 Year Term*

Kate Lalley, 6 ..... Term Expires 2024  
Jessica Brumsted, 7 ..... Term Expires 2024

## CHAMPLAIN WATER DISTRICT *3 Year Term*

Peter Gadue ..... Term Expires 2024

## TOWN OFFICIALS APPOINTED BY THE SELECTBOARD

|  |                      |
|--|----------------------|
| Town Manager .....                     | Matt Lawless         |
| Town Attorney .....                    | Monaghan, Safar PLLC |
| Emergency Management Director .....    | Robert Lake          |
| Emergency Management Coordinator ..... | Robert Lake          |
| Grand Juror .....                      | Tim Pudvar           |
| Health Officer .....                   | Robert Lake          |
| Deputy Health Officer .....            | Peter Gadue          |
| Town Service Officer .....             | Matthew Lawless      |
| Fence Viewer .....                     | VACANT               |
| Harbormaster .....                     | Dan Couture          |
| Tree Warden .....                      | David Hall           |
| Treasurer .....                        | Linda Barker         |
| Poet Laureate .....                    | Rob Broder           |

### BIKE AND PEDESTRIAN PATHS COMMITTEE *3 Year Term*

|                                |                   |
|--------------------------------|-------------------|
| Joplin Wistar .....            | Term Expires 2026 |
| Nicole Carpenter, Chair .....  | Term Expires 2024 |
| Charles Jones .....            | Term Expires 2024 |
| Jane Pickell .....             | Term Expires 2024 |
| Douglas Tower .....            | Term Expires 2025 |
| Kevin Boehmcke .....           | Term Expires 2025 |
| Barbara Johnson .....          | Term Expires 2026 |
| Greg Edwards .....             | Term Expires 2025 |
| Thomas Schramm (student) ..... | Term Expires 2025 |

### CLIMATE & ENERGY COMMITTEE

|                               |                   |
|-------------------------------|-------------------|
| Rowland Davis, Chair .....    | Term Expires 2025 |
| Art Friedman .....            | Term Expires 2025 |
| Judy Raven .....              | Term Expires 2025 |
| Karen Baron .....             | Term Expires 2026 |
| Chloe Nathan .....            | Term Expires 2026 |
| Liz Weir .....                | Term Expires 2026 |
| Richard Donnelly .....        | Term Expires 2026 |
| Samara Ashooh (student) ..... | Term Expires 2025 |

### CEMETERY COMMISSION *3 Year Term*

|                             |                   |
|-----------------------------|-------------------|
| Deborah Belcher .....       | Term Expires 2026 |
| Jennifer Martin Brown ..... | Term Expires 2026 |
| Stuart Morrow, Chair .....  | Term Expires 2025 |
| Rene Gagnon .....           | Term Expires 2024 |
| Ron Gagnon .....            | Term Expires 2025 |

## DEVELOPMENT REVIEW BOARD *3 Year Term*

|                           |                   |
|---------------------------|-------------------|
| Anne Bentley              | Term Expires 2023 |
| Michael Major             | Term Expires 2023 |
| David Hillman             | Term Expires 2024 |
| Allyson Myers, Vice Chair | Term Expires 2024 |
| Mark Sammut, Chair        | Term Expires 2024 |
| Norm Blais, Alternate     | Term Expires 2024 |
| Robert Glover             | Term Expires 2024 |

## DOG PARK COMMITTEE *3 Year Term*

|                          |                   |
|--------------------------|-------------------|
| Bob Owens                | Term Expires 2026 |
| Cheryl Gibson            | Term Expires 2024 |
| Laura Parks              | Term Expires 2024 |
| Roz Graham               | Term Expires 2025 |
| Karen Medsker, Co- Chair | Term Expires 2025 |
| Lisa Williams, Co- Chair | Term Expires 2025 |

## EQUITY & DIVERSITY COMMITTEE *3 Year Term*

|                           |                   |
|---------------------------|-------------------|
| Josh Flore                | Term Expires 2026 |
| Patricia Fontaine         | Term Expires 2026 |
| Sarah McIlvennie          | Term Expires 2024 |
| Jennie Hoenigsberg        | Term Expires 2026 |
| Fabienne Boisvert-DeFazio | Term Expires 2024 |
| Michele Crowder           | Term Expires 2024 |
| Mercedes Ortega           | Term Expires 2025 |
| Chunka Mui                | Term Expires 2026 |
| Faith Yacubian            | Term Expires 2025 |

## ETHICS COMMITTEE *3 Year Term*

|                         |                   |
|-------------------------|-------------------|
| Bill Deming, Vice Chair | Term Expires 2026 |
| Anne Powell             | Term Expires 2024 |
| Peter Gadue             | Term Expires 2024 |
| Gwen Webster            | Term Expires 2024 |
| Tom Little, Chair       | Term Expires 2026 |
| VACANT, alternate 1     | Term Expires 2024 |
| VACANT, alternate 2     | Term Expires 2024 |

## FINANCE COMMITTEE *3 Year Term*

|                   |                   |
|-------------------|-------------------|
| Ken Albert        | Term Expires 2024 |
| Don Porter, Chair | Term Expires 2026 |
| Joan Lenes        | Term Expires 2024 |
| Jeff Carr         | Term Expires 2025 |
| Lee Suskin        | Term Expires 2025 |

## HISTORIC PRESERVATION & DESIGN REVIEW COMMISSION *3 Year Term*

|                           |                   |
|---------------------------|-------------------|
| Ruth Hagerman .....       | Term Expires 2026 |
| Ann Milovsoroff .....     | Term Expires 2026 |
| Fritz Horton, Chair ..... | Term Expires 2024 |
| Tom Koerner .....         | Term Expires 2024 |
| David Webster .....       | Term Expires 2024 |
| Marc Vincent .....        | Term Expires 2025 |
| Dorothea Penar .....      | Term Expires 2026 |

## HOUSING SUB-COMMITTEE *3 Year Term*

|                          |                   |
|--------------------------|-------------------|
| Joyce George .....       | Term Expires 2024 |
| Maria McClellan .....    | Term Expires 2024 |
| Pam Brangan, Chair ..... | Term Expires 2025 |
| Mark Capeless .....      | Term Expires 2025 |
| Julie Gaboriault .....   | Term Expires 2025 |
| Nikki Stevens .....      | Term Expires 2025 |

## NATURAL RESOURCES & CONSERVATION COMMISSION *3 Year Term*

|                                   |                   |
|-----------------------------------|-------------------|
| Jon Cocina .....                  | Term Expires 2026 |
| Fred Morgan .....                 | Term Expires 2026 |
| Christine Haines, Secretary ..... | Term Expires 2026 |
| Sean MacFaden .....               | Term Expires 2024 |
| Chandler Noyes, Vice Chair .....  | Term Expires 2024 |
| Gail Albert .....                 | Term Expires 2025 |
| Bob Paquin .....                  | Term Expires 2025 |
| Don Rendall, Chair .....          | Term Expires 2025 |
| Jonathan Richardson .....         | Term Expires 2026 |

## PARKS AND RECREATION COMMITTEE *3 Year Term*

|                           |                   |
|---------------------------|-------------------|
| Peggy Coutu, Chair .....  | Term Expires 2026 |
| Erin Fina (student) ..... | Term Expires 2026 |
| Susan McLellan .....      | Term Expires 2026 |
| Hayley Cimler .....       | Term Expires 2024 |
| Ann Clark .....           | Term Expires 2024 |
| Kelli Magnier .....       | Term Expires 2024 |
| Marvin Thomas .....       | Term Expires 2024 |
| Renee Davitt .....        | Term Expires 2025 |
| Kathleen Pudvar .....     | Term Expires 2025 |
| Bruce Whitbeck .....      | Term Expires 2025 |

## PIERSON LIBRARY TRUSTEES *3 Year Term*

|                         |                   |
|-------------------------|-------------------|
| Alice Brown, Secretary  | Term Expires 2026 |
| Kristin Kelly Jangraw   | Term Expires 2026 |
| Charlotte Albers        | Term Expires 2024 |
| Rajiv Srinivasan        | Term Expires 2027 |
| Holly Brough            | Term Expires 2025 |
| Becky Jewett, Treasurer | Term Expires 2025 |
| Lisa Merrill, Chair     | Term Expires 2025 |
| Lily O'Brien (student)  | Term Expires 2025 |
| Julia Shrier (student)  | Term Expires 2025 |

## SOCIAL SERVICE COMMITTEE *3 Year Term*

|                   |                   |
|-------------------|-------------------|
| Karen Schumacher  | Term Expires 2024 |
| Elaine Limanek    | Term Expires 2024 |
| Barbra Marden     | Term Expires 2024 |
| Lori York         | Term Expires 2024 |
| Sean Moran, Chair | Term Expires 2025 |
| Linda Reill       | Term Expires 2025 |

## TREE COMMITTEE *3 Year Term*

|                                      |                   |
|--------------------------------------|-------------------|
| Susan Dunning                        | Term Expires 2026 |
| Tod Warner                           | Term Expires 2026 |
| Ann Milovsoroff                      | Term Expires 2024 |
| David Hall, Vice Chair & Tree Warden | Term Expires 2025 |
| Gail Henderson-King, Chair           | Term Expires 2025 |

## VETERANS COMMITTEE *3 Year Term*

|                             |                   |
|-----------------------------|-------------------|
| Eric Hanley                 | Term Expires 2024 |
| Colleen Haag, Treasurer     | Term Expires 2024 |
| Henry Harder                | Term Expires 2025 |
| Carroll "Bud" Ockert, Chair | Term Expires 2024 |
| Jane Kunin                  | Term Expires 2026 |
| Pete Gadue                  | Term Expires 2025 |
| Paul Goodrich               | Term Expires 2025 |

## WATER COMMISSION *3 Year Term*

|                      |                   |
|----------------------|-------------------|
| Peter Gadue          | Term Expires 2026 |
| Jennifer Martinez    | Term Expires 2024 |
| Steve Smith          | Term Expires 2025 |
| Craig Wooster, Chair | Term Expires 2025 |
| Denis Barton         | Term Expires 2026 |

## CHITTENDEN CTY REGIONAL PLANNING COMMISSION *2 Year Term*

Jeff Carr ..... Term Expires 2024  
John Zicconi ..... Term Expires 2024

## CHITTENDEN SOLID WASTE MANAGEMENT DISTRICT *2 Year Term*

Tim Loucks ..... Term Expires 2025  
Matt Lawless ..... Term Expires 2025

## GREEN MOUNTAIN TRANSIT *3 Year Term*

Susan Grasso ..... Term Expires 2025  
Judy Rosenstreich ..... Term Expires 2025

## TOWN ADMINISTRATION

Town Manager ..... Matt Lawless  
Chief of Police ..... Michael T. Thomas  
Director of Planning & Zoning ..... Aaron DeNamur  
Planning Coordinator & Assistant Zoning Administrator ..... Susan Cannizzaro  
DRB Coordinator & Assistant Zoning Officer ..... Kit Luster  
Assessor ..... Ted Nelson  
Assistant Assessor ..... Courtney Brown  
Highway Superintendent ..... Paul Goodrich  
Water Superintendent ..... Bart Sherman  
Water Quality Superintendent ..... Chris Robinson  
Parks and Recreation Director ..... Betsy Cieplicki  
Maintenance Director ..... Darwin Norris  
Library Director ..... Michael Hibben  
Chief of Fire Department ..... Andrew Dickerson  
Chief of Rescue ..... Jacob Leopold  
Web Page Administrator ..... Betty Marcher  
Finance Director ..... Peter Frankenburg  
Tax Collector ..... Matt Lawless  
Town Treasurer ..... Linda Barker  
Assistant Town Treasurer ..... Sue Moraska

## TOWN CLERK'S APPOINTMENTS

Assistant Town Clerks ..... Lisa Mann  
Sue Moraska

## SCHOOL OFFICIALS

Alison Celmer ..... Community School K-4 Co-Principal  
Brett Cluff ..... Community School 5-8 Co-Principal  
Adam Bunting ..... CVUHS Principal  
Rene Sanchez ..... CVSD Superintendent

## TAX NOTICE

Town Property Tax payments are due each year on: August 15, November 15, and March 15. If the due date falls on either a weekend or a Town holiday, that tax payment is due on the next business day. Late payments are subject up to a 5% penalty in the first month and up to 1.5% interest for each month thereafter. These rates are set each tax year by the Selectboard. Property tax payments may be left at the Town offices on weekdays between 8:00 A.M. and 5:00 P.M., and after hours in the payment drop box at the Police Dept. Dispatch Center Lobby.

We offer an automatic payment service, where property tax payments are withdrawn from the property owner's bank account on each tax installment due date. Please call 985-5120 if you would like to take advantage of this service. We also accept credit and debit card payments on our website [WWW.SHELBURNEVT.ORG](http://WWW.SHELBURNEVT.ORG).

## TAX RATE COMPARISONS

| Year                             | Town              | Education         | Town        | State       | Local          | Total           | Total               |
|----------------------------------|-------------------|-------------------|-------------|-------------|----------------|-----------------|---------------------|
|                                  | <u>Grand List</u> | <u>Grand List</u> | <u>Rate</u> | <u>Rate</u> | <u>Agmt.**</u> | <u>Tax Rate</u> | <u>Taxes Billed</u> |
| 2015-16(Homestead tax rate)      | 15,128,384        | 15,112,601        | 0.3602      | 1.4916      | 0.0008         | 1.8526          | 28,424,577          |
| 2015-16 (Non Homestead tax rate) |                   |                   | 0.3602      | 1.5577      | 0.0008         | 1.9187          |                     |
| 2016-17(Homestead tax rate)      | 15,058,306        | 15,036,990        | 0.3724      | 1.5385      | 0.0007         | 1.9116          | 29,109,790          |
| 2016/17(Non Homestead tax rate)  |                   |                   | 0.3724      | 1.5971      | 0.0007         | 1.9702          |                     |
| 2017-18(Homestead tax rate)      | 15,192,592        | 15,171,201        | 0.3879      | 1.4748      | 0.0006         | 1.8633          | 29,065,616          |
| 2017-18 (Non Homestead tax rate) |                   |                   | 0.3879      | 1.5990      | 0.0006         | 1.9875          |                     |
| 2018-19 (Homestead tax Rate)     | 15,330,240        | 15,301,753        | 0.4197      | 1.5246      | 0.0006         | 1.9449          | 30,615,392          |
| 2018-19 (Non Homestead Rate)     |                   |                   | 1.4197      | 1.6488      | 0.0006         | 2.0691          |                     |

\* The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.

\*\*The State of Vermont defines "Homestead" property as residential property where the owner, who must be a Vermont resident, resides. "Non-Homestead" property includes all other properties.

|  | <u>FY 2019-20</u> | <u>FY 2020-21</u> | <u>FY 2021-22</u> | <u>FY 2022-23</u> | <u>FY 2023-24</u> |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Town Grand List (at 01-July)           | 15,524,218        | 15,683,246        | 15,991,500        | 16,317,011        | 16,643,351        |
| Percent Change from prior yr.          | 1.3%              | 1.0%              | 2.0%              | 2.0%              | 3.7%              |
| Education Grand List                   | 15,497,343        | 15,656,369        | 15,958,215        | 16,290,140        | 16,615,943        |
| Common Level of Appraisal              | 95.07%            | 92.66%            | 91.47%            | 87.95%            | 68.70%            |
| Town Tax Rate                          | 0.4416            | 0.4644            | 0.4602            | 0.4735            | 0.4945            |
| Local Agreement Tax Rate *             | 0.0006            | 0.0007            | 0.0006            | 0.0006            | 0.0006            |
| Homestead School tax Rate **           | 1.5235            | 1.5842            | 1.6002            | 1.5824            | 1.6850            |
| Non-Homestead School tax Rate **       | 1.6757            | 1.7570            | 1.7623            | 1.6669            | 1.6011            |
|  |                   |                   |                   |                   |                   |
| Total Homestead Tax Rate               | \$ 1.9657         | \$ 2.0493         | \$ 2.0610         | \$ 2.0565         | \$ 2.1807         |
| Total Non-Homestead Tax Rate           | \$ 2.1189         | \$ 2.2221         | \$ 2.2231         | \$ 2.1410         | \$ 2.2968         |
|  |                   |                   |                   |                   |                   |
| Total Town Taxes billed (as of July)   | \$ 6,855,034      | \$ 7,328,230      | \$ 7,359,818      | \$ 7,725,549      | \$ 8,221,958      |
| Total Local Agrmt. Taxes billed (July) | 9,141             | 10,979            | 9,500             | 9,500             | 9,500             |
| Total School Taxes billed (as of July) | 24,607,554        | 25,968,208        | 26,683,456        | 26,381,239        | 28,814,491        |
|  |                   |                   |                   |                   |                   |
| Total Taxes billed (as of July)        | \$ 31,471,729     | \$ 33,307,417     | \$ 34,052,774     | \$ 34,116,288     | \$ 37,045,949     |

# ESTIMATE OF PROPERTY TAX RATE FOR FY 2024-25

Per the Town Charter, the Selectboard is to provide an estimate of the property tax rate for the ensuing year. The Selectboard will set the actual rate in July 2024. The education tax rates are set by the State of Vermont.

Homeowners may be eligible for an education property tax reduction from the State of Vermont. Consult the 2024 Vermont income tax return booklet or tax department web site (<http://tax.vermont.gov>) for further information. Please note that under the current law, the State of Vermont requires all Vermont residents who own and occupy a Vermont Homestead are to file a Homestead Declaration with the State by April 18, 2024.

|   | Homestead<br><u>Property (1)</u> | Non-Homestead<br><u>Property (1)</u> |
|---|----------------------------------|--------------------------------------|
| Estimated Property Tax Rates:                                 |                                  |                                      |
| <b>Town Tax Rate (2)</b>                                      | \$0.5119                         | \$0.5119                             |
| <b>Education Tax Rate (3)</b>                                 | \$1.9900***                      | \$1.9900***                          |
| <b>Local Agreement Rate (4)</b>                               | \$0.0007                         | \$0.0007                             |
| Total School + Town   | \$2.5026                         | \$2.5026                             |
| <br><b>Articles Voted Separately, if Approved (estimate):</b> |                                  |                                      |
| Town Article 1. (Selectboard Salaries)                        | \$0.0004                         | \$0.0004                             |
| Town Article 5. (Ambulance Purchase)                          | \$0.0032                         | \$0.0032                             |
| Town Article 6. (Replace Fire Dept. Tanker)                   | \$0.0069                         | \$0.0069                             |
| Town Article 7. (Open Space Fund \$100,000)                   | \$0.0059                         | \$0.0059                             |
|   | -----                            | -----                                |
| Sub-Total, Separate Articles                                  | \$0.0164                         | \$0.0164                             |
| <br><b>Estimated Total Tax Rate:</b>                          | <br><b><u>\$2.5190</u></b>       | <br><b><u>\$2.5190</u></b>           |

## NOTES

- 1 “Homestead” property is defined as residential property where the owner, who must be a Vermont resident, resides. “Non-Homestead” includes all other properties.
2. The Town tax rate will be based on the 2024 town grand list as of July 2024. The estimated tax rate shown here assumes a grand list of \$16,479,000.
3. \*\*\* The Education Tax Rates are preliminary estimates and subject to change by the State of Vermont.
4. The local Agreement tax rate was established by Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.

**TOWN OF SHELBURNE  
GENERAL FUND FY 2024-25 BUDGET  
JULY 1, 2024 TO JUNE 30, 2025  
REVENUE & EXPENDITURES  
SUMMARY PAGE**

|                               | FY 2023<br>2022-23<br>ACTUAL            | FY 2024<br>2023-24<br>BUDGET | FY 2025<br>2024-25<br>PROPOSED<br>BUDGET | FY 2025<br>INCR<br>(DECR) | %<br>CHG.                |
|-------------------------------|---|------------------------------|--|---------------------------|--------------------------|
| <b>REVENUE CATEGORIES</b>     |   |                              |  |                           |                          |
| 1                             | Property Taxes, Penalties & Interest    | \$7,771,105                  | \$8,376,448                              | \$8,775,102               | \$398,654 4.8%           |
| 2                             | Town Clerk's Office                     | 133,416                      | 176,200                                  | 158,890                   | (\$17,310) -9.8%         |
| 3                             | Highways & Public Works                 | 167,655                      | 205,760                                  | 218,100                   | \$12,340 6.0%            |
| 4                             | Police & Emergency Dispatch             | 452,092                      | 401,485                                  | 516,400                   | \$114,915 28.6%          |
| 5                             | Water & Sewer Admin.                    | 100,000                      | 105,636                                  | 108,805                   | \$3,169 3.0%             |
| 6                             | Cemetery                                | 11,900                       | 5,400                                    | 11,400                    | \$6,000 111.1%           |
| 7                             | Planning & Zoning                       | 104,694                      | 117,500                                  | 91,050                    | (\$26,450) -22.5%        |
| 8                             | Recreation                              | 152,300                      | 165,418                                  | 168,342                   | \$2,924 1.8%             |
| 9                             | Library                                 | 0                            | 0  | 3,000                     | \$3,000                  |
| 10                            | Investment Interest                     | 34                           | 2,000                                    | 5,000                     | \$3,000 150.0%           |
| 11                            | Rescue                                  | 4,880                        | 455,458                                  | 820,835                   | \$365,377 80.2%          |
| 12                            | Building Use/Lease Income               | 149,100                      | 149,736                                  | 152,000                   | \$2,264 1.5%             |
| 13                            | Transfer from Funds / Misc.             | 479,538                      | 585,021                                  | 990,713                   | \$405,692 69.3%          |
| 14                            | Local Option Tax                        |                              |  | 1,008,000                 | \$1,008,000              |
| 15                            | <b>TOTAL REVENUES</b>                   | <b>\$9,526,714</b>           | <b>\$10,746,061</b>                      | <b>\$13,027,637</b>       | <b>\$2,281,576 21.2%</b> |
| <b>EXPENDITURE CATEGORIES</b> |   |                              |  |                           |                          |
| 16                            | Selectboard/VLCT/Town Rpts.             | \$45,416                     | \$76,063                                 | \$76,063                  | \$0 0.0%                 |
| 17                            | Legal                                   | 113,774                      | 90,000                                   | 100,000                   | \$10,000 11.1%           |
| 18                            | Town Manager's Office                   | 259,215                      | 323,612                                  | 386,314                   | \$62,703 19.4%           |
| 19                            | Administrative Services                 | 138,027                      | 310,138                                  | 222,942                   | (\$87,196) -28.1%        |
| 20                            | Elections                               | 7,408                        | 8,500                                    | 18,800                    | \$10,300 121.2%          |
| 21                            | Finance & Insurance                     | 698,429                      | 632,758                                  | 614,239                   | (\$18,519) -2.9%         |
| 22                            | Town Clerk's Office                     | 227,615                      | 292,872                                  | 346,106                   | \$53,234 18.2%           |
| 23                            | Planning & Zoning                       | 270,725                      | 273,504                                  | 427,595                   | \$154,091 56.3%          |
| 24                            | Assessing/Reappraisal                   | 109,716                      | 182,550                                  | 171,019                   | (\$11,531) -6.3%         |
| 25                            | Buildings & Grounds                     | 428,846                      | 437,416                                  | 565,321                   | \$127,905 29.2%          |
| 26                            | Public Works/Stormwater                 | 190,000                      | 101,000                                  | 101,000                   | \$0 0.0%                 |
| 27                            | Police                                  | 1,607,997                    | 2,153,382                                | 2,573,028                 | \$419,645 19.5%          |
| 28                            | Fire Dept.                              | 446,415                      | 476,093                                  | 522,169                   | \$46,077 9.7%            |
| 29                            | Public Safety/Dispatch                  | 916,354                      | 953,121                                  | 1,112,246                 | \$159,125 16.7%          |
| 30                            | Highway                                 | 1,313,621                    | 1,623,603                                | 1,822,969                 | \$199,366 12.3%          |
| 31                            | Health/Social Services                  | 40,200                       | 41,777                                   | 41,777                    | \$0 0.0%                 |
| 32                            | Rescue                                  | 399,253                      | 500,458                                  | 865,835                   | \$365,377 73.0%          |
| 33                            | Cemetery                                | 57,648                       | 60,219                                   | 81,316                    | \$21,097 35.0%           |
| 34                            | Recreation                              | 327,786                      | 358,113                                  | 414,394                   | \$56,281 15.7%           |
| 35                            | Harbormaster                            | 34,827                       | 51,100                                   | 57,000                    | \$5,900 11.5%            |
| 36                            | Library                                 | 561,030                      | 581,207                                  | 680,859                   | \$99,652 17.1%           |
| 37                            | Debt Service                            | 556,701                      | 760,689                                  | 734,498                   | (\$26,191) -3.4%         |
| 38                            | Inter-Governmental Transfers            | 200,337                      | 206,693                                  | 215,266                   | \$8,573 4.1%             |
| 39                            | Employee Misc. Benefits                 | 155,400                      | 93,095                                   | 138,982                   | \$45,887 49.3%           |
| 40                            | Selectbrd Discr./Other Projects         | 76,400                       | 108,100                                  |                           | (\$108,100) -100.0%      |
| 41                            | Open Space Fund (Voted by Sep. Article) | 50,000                       | 50,000                                   |                           | (\$50,000)               |
| 42                            | Transfer To Capital Fund                |                              |  | 737,900                   | \$737,900                |
| 43                            | <b>TOTAL EXPENDITURES</b>               | <b>\$9,233,141</b>           | <b>\$10,746,061</b>                      | <b>\$13,027,637</b>       | <b>\$2,281,576 21.2%</b> |
| 44                            | Revenue - Expenditures                  |                              | 0  |                           |                          |
| 45                            | Grand List                              | 16,317,011                   | 16,626,190                               | 16,958,714                | 641,703 2.0%             |
| 46                            | <b>Tax Rate</b>                         | <b>\$0.4735</b>              | <b>\$0.4951</b>                          | <b>\$0.5119</b>           | \$0.0168                 |
|                               | Tax rate Change From Prior Yr.          | \$0.015                      | \$0.029                                  | \$0.0168                  | 3.39%                    |
|                               | Tax rate % Change From Prior Yr.        | 2.2%                         | 4.6%                                     | 3.39%                     |                          |

Note 1

| LINE #                                    | REVENUE CATEGORIES                   | FY 2023           | FY 2024           | FY 2025           | FY 2025        | %      |
|---|--------------------------------------|-------------------|-------------------|-------------------|----------------|--------|
|   |                                      | 2022-23<br>ACTUAL | 2023-24<br>BUDGET | 2024-25<br>BUDGET | INCR<br>(DECR) |        |
| <b>TAXES</b>                              |                                      |                   |                   |                   |                |        |
| 1   | Property Taxes                       | \$7,683,603       | \$8,287,448       | \$8,681,102       | \$393,654      | 4.8%   |
| 2   | Late Homestead Filing Penalty        | \$19,385          | \$14,000          | 19,000            | 5,000          | 35.7%  |
| 3   | Delinquent tax Penalty Charges       | \$38,669          | \$40,000          | 40,000            | 0              | 0.0%   |
| 4   | Delinquent tax Interest Charges      | \$29,449          | \$35,000          | 35,000            | 0              | 0.0%   |
| <b>5 SUB-TOTAL TAXES</b>                  |                                      | \$7,771,105       | \$8,376,448       | \$8,775,102       | \$398,654      | 4.8%   |
| <b>6 TOWN CLERK'S OFFICE</b>              |                                      |                   |                   |                   |                |        |
| 7   | Liquor Licenses                      | \$ 5,041          | \$ 2,725          | \$ 2,600          | \$ (125)       | -4.6%  |
| 8   | Animal Licenses                      | -668              | 8,400             | 5,040             | (3,360)        | -40.0% |
| 9   | Animal License Transfer to Dog Park  | 2,865             | 700               | 700               | 0              | 0.0%   |
| 10  | Marriage/Civil Union Licenses        | 430               | 560               | 560               | 0              | 0.0%   |
| 11  | Deed Recordings                      | 80,568            | 90,000            | 80,000            | (10,000)       | -11.1% |
| 12  | Misc. Income                         | 9,850             | 50                | 50                | 0              | 0.0%   |
| 13  | Green Mtn Passports                  | 234               | 200               | 200               | 0              | 0.0%   |
| 14  | Vault Time Fee                       | 267               | 400               | 300               | (100)          | -25.0% |
| 15  | Copier Use                           | 5,470             | 9,000             | 5,000             | (4,000)        | -44.4% |
| 16  | Vital Statistics Copies              | 2,838             | 2,500             | 2,800             | 300            | 12.0%  |
| 17  | Passport Fees & Photos               | 26,341            | 22,500            | 22,500            | 0              | 0.0%   |
| 18  | Motor Vehicle Registrations          | 180               | 125               | 100               | (25)           | -20.0% |
| 19  | Grants                               |                   |                   |                   | 0              |        |
| 20  | Land Records Recording System        | 0                 | 27,540            | 27,540            | 0              | 0.0%   |
| 21  | Trsf. from Records Preservation Fund | 0                 | 11,500            | 11,500            | 0              | 0.0%   |
| <b>SUB-TOTAL</b>                          |                                      |                   |                   |                   |                |        |
| <b>22 TOWN CLERK'S OFFICE</b>             |                                      | \$ 133,416        | \$ 176,200        | \$ 158,890        | \$ (17,310)    | -9.8%  |
| 0   |                                      |                   |                   |                   |                |        |
| <b>23 HIGHWAYS/ PUBLIC WORKS</b>          |                                      |                   |                   |                   |                |        |
| 24  | Hwy State Aid                        | \$ 120,147        | \$ 152,000        | \$ 165,000        | 13,000         | 8.6%   |
| 25  | Hwy Permits                          | \$2,215           | \$2,100           | 2,100             | 0              | 0.0%   |
| 26  | Road Cut Permits                     | \$6,400           | \$10,000          | 10,000            | 0              | 0.0%   |
| 27  | Bik/Ped Path Grant                   |                   | \$16,660          | 16,000            | (660)          | -4.0%  |
| 28  | Paving Grant                         |                   | \$25,000          | 25,000            | 0              | 0.0%   |
| 29  | Construction Reimbursements          | \$38,893          |                   |                   |                |        |
| <b>30 SUB-TOTAL HIGHWAYS</b>              |                                      | \$ 167,655        | \$ 205,760        | \$ 218,100        | \$ 12,340      | 6.0%   |
| <b>31 POLICE &amp; EMERGENCY DISPATCH</b> |                                      |                   |                   |                   |                |        |
| 32  | Judicial Fees                        | \$ 13,337         | \$ 10,000         | \$ 20,000         | 10,000         | 100.0% |
| 33  | Special Duty Reimbursement           | 6,636             | 23,290            | 25,000            | 1,710          | 7.3%   |
| 34  | Special Duty Enforcement Grants      |                   | 17,000            | 20,000            | 3,000          | 17.6%  |
| 35  | CVSD School Resource Officer Pmt     |                   |                   |                   |                |        |
| 36  | Other Fees                           | 6                 | 300               | 300               | 0              | 0.0%   |
| 37  | Animal Enforcement                   |                   | 500               | 500               | 0              | 0.0%   |
| 38  | Insurance Reports                    | 1,598             | 1,600             | 1,600             | 0              | 0.0%   |
| 39  | Fingerprinting                       | 26,811            | 7,195             | 30,000            | 22,805         | 317.0% |
| 40  | Misc.                                | 20                |                   |                   |                |        |
| 41  | Burn Permits                         |                   |                   |                   |                |        |
| 42  | Dispatch Contracts                   | 304,807           | 245,800           | 319,000           | 73,200         | 29.8%  |
| 43  | State E911 Call Center               | 89,257            | 85,800            | 90,000            | 4,200          | 4.9%   |
| 44  | Alarm Permits                        | 9,620             | 10,000            | 10,000            | 0              | 0.0%   |
| <b>45 SUB-TOTAL POLICE/DISPATCH</b>       |                                      | \$ 452,092        | \$ 401,485        | \$ 516,400        | \$ 114,915     | 28.6%  |

Note 2

| LINE #                                    | REVENUE CATEGORIES                      | FY 2023<br>2022-23<br>ACTUAL | FY 2024<br>2023-24<br>BUDGET | FY 2025<br>2024-25<br>BUDGET | INCR<br>(DECR) |         |
|---|---|------------------------------|------------------------------|------------------------------|----------------|---------|
| <b>1 WATER &amp; SEWER ADMINISTRATION</b> |   |                              |                              |                              |                |         |
| 2   | Sewer Dept. Admin.                      | \$50,000                     | \$52,818                     | 54,402                       | 1,585          | 3.0%    |
| 3   | Water Dept. Admin.                      | 50,000                       | 52,818                       | 54,402                       | 1,585          | 3.0%    |
| 4   | <b>SUB-TOTAL</b>                        |                              |                              |                              |                |         |
| 5   | <b>WATER &amp; SEWER ADMIN.</b>         | \$ 100,000                   | \$ 105,636                   | \$ 108,805                   | \$ 3,169       | 3.0%    |
| <b>6 CEMETERY</b>                         |   |                              |                              |                              |                |         |
| 7   | Cemetery Fund Transfer & Interest       |                              |                              |                              |                |         |
| 8   | Cemetery Other                          | \$ 1,700                     | \$ 1,400                     | 1,400                        | -              | 0.0%    |
| 9   | Interment Fee                           | 10,200                       | 4,000                        | 10,000                       | 6,000          | 150.0%  |
| 10  | <b>SUB-TOTAL CEMETERY</b>               | \$ 11,900                    | \$ 5,400                     | \$ 11,400                    | \$ 6,000       | 111.1%  |
| <b>11 PLANNING/ZONING:</b>                |   |                              |                              |                              |                |         |
| 12  | Building Permits & Cert of Occup.       | \$ 88,959                    | \$ 80,000                    | 70,000                       | (10,000)       | -12.5%  |
| 13  | Site Plan/Subdiv/Cond'l Use Fees        | 10,435                       | 26,000                       | 12,000                       | (14,000)       | -53.8%  |
| 14  | Certificate of Occupancy Fees           | 4,050                        |                              |                              |                |         |
| 15  | Sign Permits                            | 650                          | 1,250                        | 800                          | (450)          | -36.0%  |
| 16  | Town Regs/Plan/Public Wk spec.          |                              | 250                          | 250                          | -              | 0.0%    |
| 17  | Planning/Zoning Other                   | 600                          |                              |                              |                |         |
| 18  | Grant Revenues                          |                              | 10,000                       | 8,000                        | (2,000)        | -20.0%  |
| 19  | <b>SUB-TOTAL</b>                        |                              |                              |                              |                |         |
| 20  | <b>PLANNING/ZONING</b>                  | \$ 104,694                   | \$ 117,500                   | \$ 91,050                    | \$ (26,450)    | -22.5%  |
| <b>21 PARKS AND RECREATION</b>            |   |                              |                              |                              |                |         |
| 22  | Beach Stickers                          | \$ 17,740                    | \$ 22,875                    | 25,490                       | 2,615          | 11.4%   |
| 23  | Recreation Programs                     | 42,649                       | 41,981                       | 44,206                       | 2,225          | 5.3%    |
| 24  | Adult Leagues                           | 1,529                        | 1,550                        | 1,620                        | 70             | 4.5%    |
| 25  | Little League Admin Assistance          | 2,414                        | 2,400                        | 2,400                        | -              | 0.0%    |
| 26  | Babe Ruth                               |                              |                              |                              |                |         |
| 27  | Softball                                |                              |                              |                              |                |         |
| 28  | Swimming Lessons                        | 609                          | 696                          | 696                          | -              | 0.0%    |
| 29  | Martial Arts                            |                              |                              |                              |                |         |
| 30  | Youth Basketball                        | 5,667                        | 6,915                        | 7,175                        | 260            | 3.8%    |
| 31  | Soccer                                  | 17,898                       | 18,450                       | 17,760                       | (690)          | -3.7%   |
| 32  | Summer Soccer Camp                      | 9,275                        | 10,600                       | 10,600                       | -              | 0.0%    |
| 33  | Ski Program                             | 17,052                       | 17,076                       | 18,270                       | 1,194          | 7.0%    |
| 34  | Concerts/Special Events                 | 11,893                       | 11,700                       | 13,500                       | 1,800          | 15.4%   |
| 35  | Lacrosse                                | 10,402                       | 10,975                       | 10,325                       | (650)          | -5.9%   |
| 36  | Donations                               |                              | 0                            | 0                            |                |         |
| 37  | Recreation Facility/Field Use Fees      | 15,172                       | 18,200                       | 16,300                       | (1,900)        | -10.4%  |
| 38  | Transfer From baseball Funds            |                              |                              |                              |                |         |
| 39  | VANTIV EFT Fees                         |                              | 2,000                        |                              | (2,000)        | -100.0% |
| 40  | Misc. Income                            |                              |                              |                              |                |         |
| 41  | <b>SUB-TOTAL PARKS &amp; RECREATION</b> | \$ 152,300                   | \$ 165,418                   | \$ 168,342                   | \$ 2,924       | 1.8%    |
| <b>41 LIBRARY</b>                         |   |                              |                              |                              |                |         |
| 42  | Grant Revenues                          |                              |                              |                              | \$0            |         |
| 43  | Misc. income / Bldg. Use                |                              |                              | 3,000                        | \$3,000        |         |
| 44  |   |                              |                              |                              |                |         |
| 45  | <b>SUB-TOTAL LIBRARY</b>                | \$ -                         | \$ -                         | \$ 3,000                     | \$ 3,000       |         |
| <b>46 FINANCIAL MANAGEMENT</b>            |   |                              |                              |                              |                |         |
| 47  | Investment Interest                     | \$ 34                        | \$ 2,000                     | 5,000                        | 3,000          | 150.0%  |
| 48  | Applied Fund Balance                    |                              | 0                            | 0                            | -              |         |
| 49  | <b>SUB-TOTAL</b>                        |                              |                              |                              |                |         |
| 50  | <b>FINANCIAL MANAGEMENT</b>             | \$ 34                        | \$ 2,000                     | \$ 5,000                     | \$ 3,000       | 150.0%  |

Note 3

Note 4

| LINE # | REVENUE CATEGORIES                  | FY 2023<br>2022-23<br>ACTUAL | FY 2024<br>2023-24<br>BUDGET | FY 2025<br>2024-25<br>BUDGET | INCR<br>(DECR) |        |
|--------|-------------------------------------|------------------------------|------------------------------|------------------------------|----------------|--------|
| 1      | <b>RESCUE</b>                       |                              |                              |                              |                |        |
| 2      | Transfer From Ambulance Fund        | \$ 480                       | \$ 420,458                   | \$ 785,835                   | \$ 365,377     | 86.9%  |
| 3      | Radio Upgrade/replacement           | 4,400                        |                              |                              | \$ -           |        |
| 4      | First Aid/ CPR Class Fees&misc.     |                              |                              |                              | \$ -           |        |
| 5      | Donations, Subscriptions            |                              | 35,000                       | 35,000                       | \$ -           | 0.0%   |
| 6      | <b>SUB-TOTAL RESCUE</b>             | \$ 4,880                     | \$ 455,458                   | \$ 820,835                   | \$ 365,377     | 80.2%  |
| 7      | <b>MISCELLANEOUS</b>                |                              |                              |                              |                |        |
| 8      | Miscellaneous                       | \$ 6,745                     | \$ 3,500                     | \$ 3,500                     | \$ -           | 0.0%   |
| 9      | Fire Dept. Grants/Donations/Misc.   | 103                          | 0                            | 0                            | \$ -           |        |
| 10     | Town Hall Clock Tower Donations     |                              |                              |                              | \$ -           |        |
| 11     | Pymt. in Lieu of Taxes              | 7,519                        | 6,300                        | 6,300                        | \$ -           | 0.0%   |
| 12     | State Current Use Payment           | 148,322                      | 140,000                      | 150,000                      | \$ 10,000      | 7.1%   |
| 13     | Vehicle & Equipment Sales           | 3,150                        |                              | 89,000                       | \$ 89,000      |        |
| 13     | Property & Insurance Claims         | 50,249                       |                              |                              |                |        |
| 14     | Mooring Fees                        | 56,675                       | 51,100                       | 57,000                       | \$ 5,900       | 11.5%  |
| 15     | Town Ctr./ Tn Hall Facilities Use   | 53                           | 1,000                        | 1,000                        | \$ -           | 0.0%   |
| 16     | Act 60/68 Administration            | 53,000                       | 53,000                       | 56,000                       | \$ 3,000       | 5.7%   |
| 17     | Retiree Health/Dental Premiums      | 1,641                        | 1,848                        | 1,848                        | \$ -           | 0.0%   |
| 18     | Pierson Bldg. Lease                 | 30,047                       | 27,736                       | 30,000                       | \$ 2,264       | 8.2%   |
| 19     | CSSU Village Ctr. Lease             | 79,000                       | 80,000                       | 80,000                       | \$ -           | 0.0%   |
| 20     | CSSU Bldg. Maint. Allocation        | 40,000                       | 41,000                       | 41,000                       | \$ -           | 0.0%   |
| 21     | Transfer From Bay Park Fund         | 10,000                       | 10,000                       | 10,000                       | \$ -           | 0.0%   |
| 22     | Transfer Fr. Reappraisal Fund       | 73,000                       | 35,000                       | 89,446                       | \$ 54,446      | 155.6% |
| 23     | Transfer Fr. Rec. Impact Fees Acct. | 20,000                       | 10,000                       | 20,000                       | \$ 10,000      | 100.0% |
| 24     | Transfer From Fund Balance          | 7,000                        | 184,128                      | 465,511                      | \$ 281,383     | 152.8% |
| 25     | Beaver Creek Special Assessment     | 42,134                       | 42,108                       | 42,108                       | \$ -           | 0.0%   |
| 25     | LOT Revenue                         |                              |                              | 1,008,000                    | \$ 1,008,000   |        |
|        | <b>MISCELLANEOUS</b>                | \$ 628,638                   | \$ 734,757                   | \$ 2,150,713                 | \$ 1,463,993   | 199.2% |
| 26     | Total Non-Tax Revenue               | \$2,173,744                  | \$2,458,613                  | \$4,346,535                  | \$ 1,887,922   | 76.8%  |
| 27     |                                     |                              |                              |                              |                |        |
| 28     | <b>GRAND TOTAL</b>                  | \$ 9,526,714                 | \$10,746,061                 | \$13,027,637                 | \$ 4,815,908   | 44.8%  |
| 29     | Grand List                          |                              | 16,626,190                   | 16,958,714                   | 332,524        | 2.0%   |
| 30     | Tax Rate                            |                              | \$0.4951                     | \$0.5119                     | \$ 0.0168      | 3.4%   |
| 31     | Tax Rate Change From Prior Yr.      |                              | \$0.029                      | \$0.0168                     | 3.39%          | 115.4% |

Note 5

Note 6

TOWN OF SHELBURNE GENERAL FUND BUDGET EXPENDITURES

| <b>EXPENDITURE CATEGORIES</b>               |                                    | <b>FY 2023</b>    | <b>FY 2024</b>    | <b>FY 2025</b>    | <b>FY 2025</b> |         |
|---|------------------------------------|-------------------|-------------------|-------------------|----------------|---------|
| <b>ITEM</b>                                 |                                    | <b>2022-23</b>    | <b>2023-24</b>    | <b>2024-25</b>    | <b>INCR</b>    |         |
|   |                                    | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>BUDGET</b>     | <b>(DECR)</b>  |         |
| <b>SELECTBOARD</b>                          |                                    |                   |                   |                   |                |         |
| 1   | Selectboard Salaries               | \$6,300           | \$6,300           | <b>6,300</b>      | -              | 0.0%    |
| 2   | FICA                               | 390               | 482               | <b>482</b>        | -              | 0.0%    |
| 3   | Economic Development               | 20,621            | 50,000            | <b>50,000</b>     | -              | 0.0%    |
| 4   | Expenses                           | 6,823             | 6,000             | <b>6,000</b>      | -              | 0.0%    |
| 5   | VLCT Dues                          | 10,739            | 11,281            | <b>11,281</b>     | -              | 0.0%    |
| 6   | Town Reports                       | 543               | 2,000             | <b>2,000</b>      | -              | 0.0%    |
| <b>7 SUB-TOTAL SELECTBOARD</b>              |                                    | <b>\$45,416</b>   | <b>\$76,063</b>   | <b>\$76,063</b>   | \$ -           | 0.0%    |
| 8   | Legal Expense                      | 113,774           | 90,000            | <b>100,000</b>    | 10,000         | 11.1%   |
| 9   | Fire/Rescue Land Purchase          |                   |                   |                   |                |         |
| <b>SUB-TOTAL LEGAL EXPENSE</b>              |                                    | <b>\$113,774</b>  | <b>\$90,000</b>   | <b>\$ 100,000</b> | \$ 10,000      | 11.1%   |
| <b>MANAGER'S OFFICE</b>                     |                                    |                   |                   |                   |                |         |
| 10  | Town Manager Office                | \$ 192,243        | \$ 125,000        | <b>\$ 130,000</b> | 5,000          | 4.0%    |
| 11  | Town Manager Admin Staff           |                   | 65,000            | <b>110,000</b>    | 45,000         | 69.2%   |
| 12  | Consultants                        |                   | 50,000            | <b>20,000</b>     | (30,000)       | -60.0%  |
| 13  | Benefits                           | \$48,038          | \$71,012          | <b>117,314</b>    | 46,303         | 65.2%   |
| 14  | Manager's Expenses                 | \$3,695           | \$5,000           | <b>5,000</b>      | -              | 0.0%    |
| 15  | Vehicle Expense                    | \$3,120           | \$3,600           |                   | (3,600)        | -100.0% |
| 16  | Town Mgr. Search Expense           | \$12,119          |                   |                   |                |         |
| 17  | Emergency Management               |                   | \$4,000           | <b>4,000</b>      | -              | 0.0%    |
| <b>18 SUB-TOTAL MANAGER'S OFFICE</b>        |                                    | <b>\$ 259,215</b> | <b>\$ 323,612</b> | <b>\$ 386,314</b> | \$ 62,703      | 19.4%   |
| <b>ADMINISTRATIVE SERVICES</b>              |                                    |                   |                   |                   |                |         |
| 19  | Technical Assistance               | \$18,901          | \$10,000          | <b>10,000</b>     | -              | 0.0%    |
| 20  | Training                           | 2,450             | 5,000             | <b>6,123</b>      | 1,123          | 22.5%   |
| 21  | Office Equipment & Repairs         | 789               | 2,500             | <b>2,500</b>      | -              | 0.0%    |
| 22  | Postage                            | 18,787            | 16,000            | <b>17,000</b>     | 1,000          | 6.3%    |
| 23  | Copier Expenses                    | 6,605             | 9,000             | <b>9,000</b>      | -              | 0.0%    |
| 24  | Office Supplies                    | 8,967             | 9,000             | <b>9,000</b>      | -              | 0.0%    |
| 25  | Computer Software                  | 51,598            | 117,738           | <b>58,869</b>     | (58,869)       | -50.0%  |
| 26  | Computer Hardware                  | 5,419             | 82,900            | <b>41,450</b>     | (41,450)       | -50.0%  |
| 27  | Computer Tech. Assistance          | 13,131            | 22,000            | <b>25,000</b>     | 3,000          | 13.6%   |
| 28  | Data Line                          | 2,404             | 4,000             | <b>4,000</b>      | -              | 0.0%    |
| 29  | Telephone Exp. (Tn. Ctr & Library) | 8,976             | 32,000            | <b>40,000</b>     | 8,000          | 25.0%   |
| <b>30 SUB-TOTAL ADMINISTRATIVE SVCS.</b>    |                                    | <b>\$ 138,027</b> | <b>\$ 310,138</b> | <b>\$ 222,942</b> | \$ (87,196)    | -28.1%  |
| <b>ELECTIONS</b>                            |                                    |                   |                   |                   |                |         |
| 30  | Election Salaries                  | \$ 4,883          | \$ 1,500          | <b>\$ 6,800</b>   | 5,300          | 353.3%  |
| 31  | Election Expense                   | 2,262             | 6,000             | <b>10,000</b>     | 4,000          | 66.7%   |
| 32  | BCA Expenses                       | 263               | 1,000             | <b>2,000</b>      | 1,000          | 100.0%  |
| <b>33 SUB-TOTAL ELECTIONS</b>               |                                    | <b>\$ 7,408</b>   | <b>\$ 8,500</b>   | <b>\$ 18,800</b>  | \$ 10,300      | 121.2%  |
| <b>FINANCE &amp; INSURANCE</b>              |                                    |                   |                   |                   |                |         |
| 34  | Salaries                           | 183,594           | 178,492           | <b>\$ 149,875</b> | (28,617)       | -16.0%  |
| 35  | Benefits                           | 55,851            | 56,204            | <b>39,737</b>     | (16,467)       | -29.3%  |
| 36  | Accounting Assistance              |                   | 25,000            | <b>25,000</b>     | -              | 0.0%    |
| 37  | Property/Liability Insurance       | 336,388           | 332,063           | <b>358,628</b>    | 26,565         | 8.0%    |
| 38  | Insurance Claims: Deductible       | 96,406            | 5,000             | <b>5,000</b>      | -              | 0.0%    |
| 39  | Unemployment Insurance             | 4,090             | 7,000             | <b>7,000</b>      | -              | 0.0%    |
| 40  | Annual Audit                       | 22,100            | 29,000            | <b>29,000</b>     | -              | 0.0%    |
| <b>41 SUB-TOTAL FINANCE &amp; INSURANCE</b> |                                    | <b>458,984</b>    | <b>632,758</b>    | <b>\$ 614,239</b> | \$ (18,519)    | -2.9%   |

Note 7

Note 8

| <b>EXPENDITURE CATEGORIES</b> |                                    | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |        |
|-------------------------------|------------------------------------|----------------|----------------|----------------|----------------|--------|
| <b>ITEM</b>                   |                                    | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |        |
|                               |                                    | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |        |
| <b>TOWN CLERK/TREASURER</b>   |                                    |                |                |                |                |        |
| 1                             | Town Clerk Office Salaries         | 156,014        | 163,022        | \$ 202,797     | 39,774         | 24.4%  |
| 2                             | Town Treasurer & Asst. Treasurer   | 21,281         | 16,260         | 17,072         | 811            | 5.0%   |
| 3                             | Town Clerk Office Benefits         | 21,550         | 55,060         | 65,479         | 10,419         | 18.9%  |
| 4                             | Town Treasurer & Asst. Benefits    | 734            | 1,489          | 1,618          | 129            | 8.7%   |
| 5                             | Tax Map updates                    |                | 3,000          | 4,100          | 1,100          | 36.7%  |
| 6                             | Passport Supplies                  |                | 1,000          | 1,000          | -              | 0.0%   |
| 7                             | Expenses                           | 5,706          | 8,500          | 6,000          | (2,500)        | -29.4% |
| 8                             | Animal License Supplies            |                | 500            | 500            | -              | 0.0%   |
| 9                             | Office Expense                     | 9,363          | 4,000          | 7,500          | 3,500          | 87.5%  |
| 10                            | Recording Software&Supplies        |                | 27,540         | 27,540         | -              | 0.0%   |
| 11                            | Records Automation/Preservation    | 12,727         | 11,500         | 11,500         | -              | 0.0%   |
| 12                            | Computer Software/Hardware         | 240            | 1,000          | 1,000          | -              | 0.0%   |
| 13                            | Records Restoration                |                |                |                | -              |        |
| 14                            | <b>SUB-TOTAL TOWN CLERK/TREAS.</b> | 227,615        | 292,872        | \$ 346,106     | \$ 53,234      | 18.2%  |
| <b>PLANNING &amp; ZONING</b>  |                                    |                |                |                |                |        |
| 15                            | Salaries                           | 194,669        | 175,311        | 234,845        | 59,535         | 34.0%  |
| 16                            | Contract Services                  |                |                |                | -              |        |
| 17                            | Benefits                           | 57,361         | 68,594         | 82,650         | 14,056         | 20.5%  |
| 18                            | Planning Expense                   | 3,350          | 7,000          | 10,000         | 3,000          | 42.9%  |
| 19                            | Conferences and Training           | 1,541          | 2,000          | 6,500          | 4,500          | 225.0% |
| 20                            | Special Projects                   |                |                | 20,000         | 20,000         |        |
| 21                            | Grant Funded Projects              | 9,020          | 10,000         | 8,000          | (2,000)        | -20.0% |
| 22                            | Planning Projects w/o Grants       |                |                | 55,000         | 55,000         |        |
| 23                            | Planning Assistance                | 4,784          | 10,000         | 10,000         | -              | 0.0%   |
| 24                            | Enforcement & Technical Assistance |                |                |                | -              |        |
| 25                            | GIS & Permit Software              |                | 600            | 600            | -              | 0.0%   |
| 26                            | <b>SUB-TOTAL PLANNING</b>          |                |                |                |                |        |
| 27                            | <b>AND ZONING</b>                  | \$270,725      | \$273,504      | \$ 427,595     | \$ 154,091     | 56.3%  |
| <b>28 ASSESSING</b>           |                                    |                |                |                |                |        |
| 29                            | Salaries                           | \$ 43,217      | \$ 88,434      | \$ 52,060      | (36,374)       | -41.1% |
| 30                            | Benefits                           | 27,799         | 62,816         | 54,539         | (8,277)        | -13.2% |
| 31                            | Admin Asst.                        | 33,615         | 27,300         | 60,420         | 33,120         | 121.3% |
| 32                            | Expenses                           | 5,085          | 4,000          | 4,000          | -              | 0.0%   |
| 33                            | <b>SUB-TOTAL ASSESSING</b>         | \$ 109,716     | \$ 182,550     | \$ 171,019     | \$ (11,531)    | -6.3%  |

| <b>EXPENDITURE CATEGORIES</b>  |                                      | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |        |
|--------------------------------|--------------------------------------|----------------|----------------|----------------|----------------|--------|
| <b>ITEM</b>                    |                                      | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |        |
|                                |                                      | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |        |
| <b>BUILDINGS &amp; GROUNDS</b> |                                      |                |                |                |                |        |
| 1                              | Salaries                             | \$ 122,497     | \$ 120,723     | \$ 129,107     | 8,384          | 6.9%   |
| 2                              | Benefits                             | 56,053.00      | 59,992.44      | 110,356        | 50,364         | 84.0%  |
| 3                              | Town Center Operating expense        | 52,322.00      | 53,000.00      | 55,000         | 2,000          | 3.8%   |
| 4                              | Town Center Bldg. Improvements       | 8,857.00       | 5,000.00       | 10,000         | 5,000          | 100.0% |
| 5                              | Town Hall Slate Roof repairs         |                |                | 28,000         | 28,000         |        |
| 6                              | Town Hall Operating & Maint. Expense | 3,644.00       | 25,000.00      | 26,500         | 1,500          | 6.0%   |
| 7                              | Town Hall & Library Heating Fuel     | 2,243.00       | 8,800.00       | 9,500          | 700            | 8.0%   |
| 8                              | Town Hall Clock Restoration/Maint.   |                | 1,000.00       | 1,000          | -              | 0.0%   |
| 9                              | Town Hall Curtain Replacement        |                |                |                | -              |        |
| 10                             | Town Center Heating Fuel             | 20,972.00      | 24,150.00      | 25,358         | 1,208          | 5.0%   |
| 11                             | Town Center Utilities                | 41,208.00      | 63,250.00      | 65,000         | 1,750          | 2.8%   |
| 12                             | Greenbacker Solar                    | 11,114.00      |                |                |                |        |
| 13                             | Pierson Building Maintenance         | 1,303.00       | 10,000.00      | 15,000         | 5,000          | 50.0%  |
| 14                             | Truck Replacement                    | 65,907.00      |                |                |                |        |
| 15                             | Transfer to HW Equip. Fund           |                | 500.00         | 500            | -              | 0.0%   |
| 16                             | Recreation Fields Maintenance        | 2,420.00       | 7,000.00       | 8,000          | 1,000          | 14.3%  |
| 17                             | Bike/Ped Trails Maint.               | 14,514.75      | 5,000.00       | 5,000          | -              | 0.0%   |
| 18                             | Grounds Equipment                    |                |                | 19,000         | 19,000         |        |
| 19                             | Town Energy Improvements             | 5,632.50       | 4,000.00       | 7,000          | 3,000          | 75.0%  |
| 20                             | Capital Projects                     |                |                |                | -              |        |
| 48                             | Transfer to Capital Equipment Fund   | 20,159.00      | 50,000.00      | 50,000         | -              | 0.0%   |
| 49                             | Training Expense                     |                | \$0            | 1,000          | 1,000          |        |
| <b>SUB-TOTAL</b>               |                                      |                |                |                |                |        |
| 50                             | <b>BUILDINGS &amp; GROUNDS</b>       | \$ 428,846     | \$ 437,416     | \$ 565,321     | \$ 127,905     | 29.2%  |
| <b>STORMWATER</b>              |                                      |                |                |                |                |        |
| 51                             | Transfer to Stormwater Fund          | \$190,000      | \$101,000      | 101,000        | -              | 0.0%   |
| 52                             | <b>SUB-TOTAL</b>                     |                |                |                |                |        |
| 53                             | <b>STORMWATER</b>                    | \$ 190,000     | \$ 101,000     | \$ 101,000     | \$ -           | 0.0%   |
| <b>HARBORMASTER</b>            |                                      |                |                |                |                |        |
| 1                              | Salary                               | 5,958          | \$ 6,200       | \$ 6,820       | 620            | 10.0%  |
| 2                              | FICA                                 | 453            | \$474          | 497            | 23             | 4.8%   |
| 3                              | Mooring & Dock Inspections/Maint.    | 11,955         | 18,600         | 18,600         | -              | 0.0%   |
| 4                              | Seasonal Dock&Buoy Install/Removal   | 15,350         | 7,800          | 7,800          | -              | 0.0%   |
| 5                              | Equipment                            | 1,111          | 3,000          | 3,000          | -              | 0.0%   |
| 6                              | Admin exp.                           |                | 300            | 300            | -              | 0.0%   |
| 7                              | Transfer to Bay Park Fund            |                | 14,726         | 19,983         | 5,257          | 35.7%  |
| 8                              | <b>SUB-TOTAL</b>                     |                |                |                |                |        |
| 9                              | <b>HARBORMASTER</b>                  | \$ 34,827      | \$ 51,100      | \$ 57,000      | \$ 5,900       | 11.5%  |

| <b>EXPENDITURE CATEGORIES</b> |                                   | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |         |
|-------------------------------|-----------------------------------|----------------|----------------|----------------|----------------|---------|
| <b>ITEM</b>                   |                                   | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |         |
|                               |                                   | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |         |
| <b>POLICE</b>                 |                                   |                |                |                |                |         |
| 10                            | Salaries                          | \$ 938,694     | \$ 1,149,824   | \$ 1,387,254   | 237,430        | 20.6%   |
| 11                            | Overtime & Doubletime             | 102,353        | 154,000        | \$ 180,343     | 26,343         | 17.1%   |
| 12                            | Special Duty details              | 8,291          | 17,000         | 17,000         | -              | 0.0%    |
| 13                            | Special Duty Enforcement Grants   | 2,345          | 17,000         | 17,000         | -              | 0.0%    |
| 14                            | Longevity Pay                     | 1,200          |                | 5,000          | 5,000          |         |
| 15                            | O/S Patrol Services               | 55,840         |                |                |                |         |
| 16                            | Equipment Grant                   |                |                |                | -              |         |
| 17                            | Bulletproof Vests                 | 2,877          | 4,500          | 4,500          | -              | 0.0%    |
| 18                            | Benefits                          | 279,489        | 446,114        | 535,305        | 89,191         | 20.0%   |
| 19                            | Recruitment & Retention Program   |                | 20,000         | 50,000         | 30,000         | 150.0%  |
| 20                            | Employee Assistance Program       | 1,000          | 5,000          | 6,000          | 1,000          | 20.0%   |
| 21                            | Community Outreach Program        | 20,453         | 17,845         | 19,726         | 1,881          | 10.5%   |
| 22                            | Office Expense                    | 9,238          | 7,200          | 8,500          | 1,300          | 18.1%   |
| 23                            | Telephones                        | 5,421          | 3,500          | 3,500          | -              | 0.0%    |
| 24                            | Lifeline System                   |                | 22,500         |                | (22,500)       | -100.0% |
| 25                            | Radio Expense                     |                | 16,800         | 16,800         | -              | 0.0%    |
| 26                            | Travel/Conferences                | 1,932          | 6,500          | 6,500          | -              | 0.0%    |
| 27                            | Police Technology                 | 30,719         | 40,000         | 40,000         | -              | 0.0%    |
| 28                            | Police Training                   | 6,481          | 15,000         | 15,000         | -              | 0.0%    |
| 29                            | Gasoline                          | 23,049         | 35,000         | 35,000         | -              | 0.0%    |
| 30                            | Tires                             | 1,456          | 7,500          | 7,500          | -              | 0.0%    |
| 31                            | Vehicle Maint.                    | 13,898         | 20,000         | 20,000         | -              | 0.0%    |
| 32                            | General Equipment                 | 2,707          | 6,000          | 6,000          | -              | 0.0%    |
| 33                            | Firearms & Ammunition             | 4,861          | 5,500          | 5,500          | -              | 0.0%    |
| 34                            | Evidence Management               | 703            | 5,000          | 5,000          | -              | 0.0%    |
| 35                            | Uniform Purchase                  | 10,437         | 15,000         | 15,000         | -              | 0.0%    |
| 36                            | Uniform Cleaning                  | 2,404          | 3,500          | 3,500          | -              | 0.0%    |
| 37                            | Building expense                  | 7,158          | 4,000          | 4,000          | -              | 0.0%    |
| 38                            | Computer Maint/Use                | 6,584          | 20,000         | 20,000         | -              | 0.0%    |
| 39                            | Matching Funds for Grants         | 30             | 1,000          | 1,000          | -              | 0.0%    |
| 40                            | Capital Improvements              | 10,604         | 20,000         | 20,000         | -              | 0.0%    |
| 41                            | Transfer to Cruiser Fund          | 45,000         | 50,000         | 100,000        | 50,000         | 100.0%  |
| 42                            | Animal Enforcement                | 1,200          | 3,100          | 3,100          | -              | 0.0%    |
| 43                            | C.U.S.I                           | 11,573         | 15,000         | 15,000         | -              | 0.0%    |
| 44                            | <b>SUB-TOTAL POLICE</b>           | \$ 1,607,997   | \$ 2,153,382   | \$ 2,573,028   | \$ 419,645     | 19.5%   |
| <b>FIRE DEPARTMENT</b>        |                                   |                |                |                |                |         |
| 1                             | Volunteer Stipends                | \$ 84,688      | \$ 125,000     | \$ 138,000     | 13,000         | 10.4%   |
| 2                             | Chief Salary                      |                | \$ 25,000      | \$ 80,000      | 55,000         | 220.0%  |
| 3                             | FICA / Benefits                   | 3,346          | 13,313         | 22,557         | 9,245          | 69.4%   |
| 4                             | Office Supplies & Services        | 14,164         | 9,055          | 21,965         | 12,910         | 142.6%  |
| 5                             | Utilities, Heating Fuel & service | 8,796          | 11,000         | 11,000         | -              | 0.0%    |
| 6                             | Fire Prev. & Training             | 8,800          | 16,500         | 16,500         | -              | 0.0%    |
| 7                             | Communication Systems             | 19,385         | 10,600         | 10,900         | 300            | 2.8%    |
| 8                             | Fire Prot. Clothing               | 29,079         | 42,400         | 40,000         | (2,400)        | -5.7%   |
| 9                             | Uniforms                          | 11,895         | 6,000          | 6,500          | 500            | 8.3%    |
| 10                            | Gas & Oil                         | 7,031          | 12,500         | 12,500         | -              | 0.0%    |
| 11                            | Operational Supplies              | 3,342          | 9,350          | 11,172         | 1,822          | 19.5%   |
| 12                            | Equipment Maint.                  | 29,638         | 46,300         | 49,500         | 3,200          | 6.9%    |
| 13                            | Equipment Reserve Fund            | 50,000         | 100,000        | 50,000         | (50,000)       | -50.0%  |
| 14                            | Building Maint.                   | 12,178         | 12,000         | 13,800         | 1,800          | 15.0%   |
| 15                            | Fire Equipment                    | 47,698         | 12,500         | 16,000         | 3,500          | 28.0%   |
| 16                            | Grant Projects                    |                |                |                | -              |         |
| 17                            | Marine Apparatus                  | 7,053          | 6,800          | 3,000          | (3,800)        | -55.9%  |
| 18                            | Periodicals & Memberships         | 986            | 2,800          | 2,800          | -              | 0.0%    |
| 19                            | Membership events/awards          | 9,043          | 7,000          | 7,000          | -              | 0.0%    |
| 20                            | Health & OSHA Compliance          | 5,543          | 7,975          | 8,975          | 1,000          | 12.5%   |
| 21                            | Capital Improvements              | \$93,750       |                |                | -              |         |
| 22                            | <b>SUB-TOTAL FIRE DEPARTMENT</b>  | \$ 446,415     | \$ 476,093     | \$ 522,169     | \$ 46,077      | 9.7%    |

Note 9

Note 10

| <b>EXPENDITURE CATEGORIES</b>       |  | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |         |
|-------------------------------------|--|----------------|----------------|----------------|----------------|---------|
| <b>ITEM</b>                         |  | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |         |
|                                     |  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |         |
| <b>PUBLIC SAFETY &amp; DISPATCH</b> |  |                |                |                |                |         |
| 23                                  | Dispatch Salaries                          | \$ 549,778     | \$ 576,119     | \$ 667,169     | 91,050         | 15.8%   |
| 24                                  | Overtime & Doubletime                      | 113,993        | 92,868         | 108,972        | 16,104         | 17.3%   |
| 25                                  | Recruitment/Retention Program              |                |                | 25,000         | 25,000         |         |
| 26                                  | Longevity Payments                         |                |                |                | -              |         |
| 27                                  | Office Expense                             | 6,451          | 5,000          | 5,000          | -              | 0.0%    |
| 28                                  | Benefits                                   | 186,243        | 187,534        | 239,505        | 51,971         | 27.7%   |
| 29                                  | Training                                   | 170            | 2,500          | 2,500          | -              | 0.0%    |
| 30                                  | Uniforms                                   | 503            | 3,500          | 3,500          | -              | 0.0%    |
| 31                                  | Uniform Cleaning                           |                | 100            | 100            | -              | 0.0%    |
| 32                                  | Capital Improvements                       | 12,800         | 20,000         | 20,000         | -              | 0.0%    |
| 33                                  | Dispatch Radio Equip. (Maint. Contract)    | 26,904         | 18,000         | 18,000         | -              | 0.0%    |
| 34                                  | Telephones                                 | 2,020          | 2,500          | 2,500          | -              | 0.0%    |
| 35                                  | Technology Mgmt. Fee                       | 2,695          | 5,000          | 5,000          | -              | 0.0%    |
| 36                                  | Communications Transmission Equip Impr.    |                | 25,000         |                | (25,000)       | -100.0% |
| 37                                  | Computer Use                               | 14,797         | 15,000         | 15,000         | -              | 0.0%    |
| 38                                  | <b>SUB-TOTAL PUBLIC</b>                    |                |                |                |                |         |
| 39                                  | <b>SAFETY &amp; DISPATCH</b>               | \$ 916,354     | \$ 953,121     | \$ 1,112,246   | \$ 159,125     | 16.7%   |
| <b>HIGHWAY</b>                      |  |                |                |                |                |         |
| 1                                   | Salaries                                   | \$ 307,648     | \$ 404,621     | \$ 463,536     | 58,915         | 14.6%   |
| 2                                   | Overtime                                   |                | 36,523         | 42,363         | 5,840          | 16.0%   |
| 3                                   | Benefits                                   | 100,671        | 181,776        | 173,070        | (8,706)        | -4.8%   |
| 4                                   | Inter-Dept. Assistance                     |                | 2,000          | 2,000          | -              | 0.0%    |
| 5                                   | Road Maintenance                           | 31,182         | 45,000         | 55,000         | 10,000         | 22.2%   |
| 6                                   | Tree Removal                               | 4,442          | 6,000          | 10,000         | 4,000          | 66.7%   |
| 7                                   | Drainage System Maintenance                | 778            | 20,000         | 20,000         | -              | 0.0%    |
| 8                                   | Capital Projects                           |                | 30,000         | 50,000         | 20,000         | 66.7%   |
| 9                                   | Retreatment (Paving)                       | 417,124        | 400,000        | 450,000        | 50,000         | 12.5%   |
| 10                                  | Sidewalk Maint. & Traffic Safety Imprvmnts | 125,128        | 50,000         | 75,000         | 25,000         | 50.0%   |
| 11                                  | Line Striping and crosswalks               | 33,914         | 20,000         | 25,000         | 5,000          | 25.0%   |
| 12                                  | Engineering Svcs.                          | 438            | 3,000          | 4,000          | 1,000          | 33.3%   |
| 13                                  | Street Signs                               | 1,815          | 6,000          | 6,000          | -              | 0.0%    |
| 14                                  | Winter Sand                                | 4,403          | 6,000          | 7,000          | 1,000          | 16.7%   |
| 15                                  | Salt                                       | 117,060        | 143,000        | 150,000        | 7,000          | 4.9%    |
| 16                                  | Garage Heating Fuel                        | 6,059          | 7,700          | 8,500          | 800            | 10.4%   |
| 17                                  | Garage Utilities                           | 11,463         | 15,400         | 16,500         | 1,100          | 7.1%    |
| 18                                  | Uniforms                                   | 5,461          | 5,243          | 6,000          | 757            | 14.4%   |
| 19                                  | Gas & Diesel                               | 34,041         | 32,340         | 35,000         | 2,660          | 8.2%    |
| 20                                  | Equip. Repair & Maint                      | 70,273         | 60,000         | 65,000         | 5,000          | 8.3%    |
| 21                                  | Transfer To Equip. Repl. Fund              | 15,000         | 100,000        | 125,000        | 25,000         | 25.0%   |
| 22                                  | Garage Expense & Supplies                  | 15,230         | 8,000          | 9,000          | 1,000          | 12.5%   |
| 23                                  | Building Maintenance                       | 105            | 10,000         | 10,000         | -              | 0.0%    |
| 24                                  | Street Light Installation/upgrade          |                | 0              | 0              | -              |         |
| 25                                  | Street & Caution Lights                    | 11,386         | 11,000         | 15,000         | 4,000          | 36.4%   |
| 26                                  | Irish Hill to Thompson Rd Bike/Ped Path    |                | 20,000         |                | (20,000)       | -100.0% |
| 27                                  | <b>SUB-TOTAL HIGHWAY</b>                   | \$ 1,313,621   | \$ 1,623,603   | \$ 1,822,969   | \$ 199,366     | 12.3%   |
| <b>HEALTH &amp; SOCIAL SERVICES</b> |  |                |                |                |                |         |
| 1                                   | Salary - Health Officer                    |                | \$ 1,000       | \$ 1,000       | -              | 0.0%    |
| 2                                   | FICA                                       |                | 77             | 77             | -              | 0.0%    |
| 3                                   | Social Service Agencies                    | 38,000         | 38,000         | 38,000         | -              | 0.0%    |
| 4                                   | Transfer to Shelburne Community Fund       | 2,200          | 2,000          | 2,000          | -              | 0.0%    |
| 5                                   | Health Officer Expense                     |                | 700            | 700            | -              | 0.0%    |
| 6                                   | <b>SUB-TOTAL HEALTH &amp;</b>              |                |                |                |                |         |
| 7                                   | <b>SOCIAL SERVICES</b>                     | \$ 40,200      | \$ 41,777      | \$ 41,777      | 0              | 0.0%    |

Note 11

| <b>EXPENDITURE CATEGORIES</b> |                                     | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |         |
|-------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|---------|
| <b>ITEM</b>                   |                                     | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |         |
|                               |                                     | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |         |
| <b>RESCUE</b>                 |                                     |                |                |                |                |         |
| 8                             | Volunteer Training Compensation     | \$ 24,093      | \$ 22,000      | \$ 22,000      | -              | 0.0%    |
| 9                             | Volunteer Incentive Compensation    | 22,319         | 34,000         |                | (34,000)       | -100.0% |
| 10                            | Paid Full/Part-Time compensation    | 151,770        | 165,001        | 486,308        | 321,307        | 194.7%  |
| 11                            | Overtime                            | 9,774          | 8,689          | 0              | (8,689)        | -100.0% |
| 12                            | Benefits                            | 26,332         | 52,068         | 71,926         | 19,858         | 38.1%   |
| 13                            | Medical Supplies                    | 23,515         | 37,000         | 21,550         | (15,450)       | -41.8%  |
| 14                            | Uniforms/Jump Suits                 | 401            | 5,000          | 10,000         | 5,000          | 100.0%  |
| 15                            | Operational Expense                 | 40,061         | 30,000         | 93,390         | 63,390         | 211.3%  |
| 16                            | Ambulance Transport Billing service | 23,184         | 18,000         | 23,376         | 5,376          | 29.9%   |
| 17                            | Oxygen                              | 6,536          | 4,500          | 6,400          | 1,900          | 42.2%   |
| 18                            | Training                            | 1,094          | 5,200          | 30,000         | 24,800         | 476.9%  |
| 19                            | Office Expense                      | 2,525          | 1,500          | 2,000          | 500            | 33.3%   |
| 20                            | Office Equip.                       | 375            | 400            | 500            | 100            | 25.0%   |
| 21                            | Communications                      | 4,511          | 14,600         | 19,385         | 4,785          | 32.8%   |
| 22                            | Vehicle Expense                     | 13,018         | 9,500          | 16,000         | 6,500          | 68.4%   |
| 23                            | Building Heating Fuel               | 2,337          | 3,000          | 3,000          | -              | 0.0%    |
| 24                            | Building Utilities                  | 7,568          | 5,000          | 5,000          | -              | 0.0%    |
| 25                            | Building Maintenance                | 13,703         | 40,000         | 10,000         | (30,000)       | -75.0%  |
| 26                            | Immunizations                       | 1,137          |                |                | -              |         |
| 27                            | Trsf to Ambulance Replacement Fund  | \$25,000       | \$45,000       | 45,000         | -              | 0.0%    |
| 28                            | <b>SUB-TOTAL RESCUE</b>             | \$ 399,253     | \$ 500,458     | \$ 865,835     | \$ 365,377     | 73.0%   |
| <b>CEMETERIES</b>             |                                     |                |                |                |                |         |
| 29                            | Salaries                            | \$ 29,893      | \$ 37,809      | \$ 50,580      | 12,771         | 33.8%   |
| 30                            | Interments                          | 9,300          | 4,000          | 10,000         | 6,000          | 150.0%  |
| 31                            | Benefits                            | 2,998          | 3,260          | 4,237          | 977            | 30.0%   |
| 32                            | Supplies & Tools                    | 1,223          | 600            | 700            | 100            | 16.7%   |
| 33                            | Committee Expenses                  |                | 100            | 100            | -              | 0.0%    |
| 34                            | Gas Expense                         | 2,421          | 1,250          | 1,400          | 150            | 12.0%   |
| 35                            | Equip. Maint.                       | 1,211          | 800            | 900            | 100            | 12.5%   |
| 36                            | Equip. Purchases                    | 42             | 500            | 300            | (200)          | -40.0%  |
| 37                            | Capital Projects                    | 4,642          | 6,000          | 6,000          | -              | 0.0%    |
| 38                            | Transfer to Tractor Fund            | 1,600          | 1,600          | 1,600          | -              | 0.0%    |
| 39                            | Outside Services                    | 3,416          | 3,000          | 3,400          | 400            | 13.3%   |
| 40                            | Veterans Flags                      |                |                | 800            | 800            |         |
| 41                            | Cremation Garden                    | 902            | 1,300          | 1,300          | -              | 0.0%    |
| 42                            | <b>SUB-TOTAL CEMETERIES</b>         | \$ 57,648      | \$ 60,219      | \$ 81,316      | \$ 21,097      | 35.0%   |

Note 12

| <b>EXPENDITURE CATEGORIES</b> |   | <b>FY 2023</b> | <b>FY 2024</b> | <b>FY 2025</b> | <b>FY 2025</b> |         |
|-------------------------------|---|----------------|----------------|----------------|----------------|---------|
| <b>ITEM</b>                   |   | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> | <b>INCR</b>    |         |
|                               |   | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>BUDGET</b>  | <b>(DECR)</b>  |         |
| <b>PARKS &amp; RECREATION</b> |   |                |                |                |                |         |
| 1                             | Admin Salaries                          | \$ 125,324     | \$ 119,988     | \$ 160,838     | 40,850         | 34.0%   |
| 2                             | Beach Salaries                          | 23,045         | 34,040         | 33,560         | (480)          | -1.4%   |
| 3                             | Benefits                                | 59,917         | 71,743         | 85,698         | 13,955         | 19.5%   |
| 4                             | Admin. Expenses                         | 8,219          | 8,910          | 9,225          | 315            | 3.5%    |
| 5                             | Online Registration Transaction Costs   |                | 3,000          |                | (3,000)        | -100.0% |
| 6                             | Public Information                      | 3,880          | 5,290          | 4,940          | (350)          | -6.6%   |
| 7                             | Beach Maintenance                       | 802            | 3,400          | 3,100          | (300)          | -8.8%   |
| 8                             | Beach Capital Improvements              |                |                |                | -              |         |
| 9                             | Beach Equipment                         | 1,324          | 1,125          | 1,300          | 175            | 15.6%   |
| 10                            | Beach Admin. & Utilities                | 2,312          | 2,976          | 2,668          | (308)          | -10.3%  |
| 11                            | Adult Sports Leagues                    | 170            | 150            | 150            | -              | 0.0%    |
| 12                            | Swim Lesson Supplies                    | 184            | 50             | 50             | -              | 0.0%    |
| 13                            | Youth Basketball                        | 3,256          | 3,711          | 4,518          | 807            | 21.7%   |
| 14                            | Little League Baseball                  |                |                |                | -              |         |
| 15                            | Babe Ruth Baseball                      |                |                |                | -              |         |
| 16                            | Softball                                |                |                |                | -              |         |
| 17                            | Summer Soccer Camp                      | 7,900          | 8,525          | 8,500          | (25)           | -0.3%   |
| 18                            | Youth Soccer                            | 9,128          | 13,290         | 11,247         | (2,043)        | -15.4%  |
| 19                            | Recreation Programs (Non-League)        | 35,643         | 32,455         | 35,350         | 2,895          | 8.9%    |
| 20                            | Special Events/Concerts/Firewrks        | 12,114         | 13,975         | 14,975         | 1,000          | 7.2%    |
| 21                            | Ski Program                             | 15,453         | 15,390         | 17,800         | 2,410          | 15.7%   |
| 22                            | Davis Park                              | 3,148          | 3,200          | 4,000          | 800            | 25.0%   |
| 23                            | Park Maintenance                        | 7,032          | 7,845          | 7,930          | 85             | 1.1%    |
| 24                            | Beach House Replacement                 |                |                |                | -              |         |
| 25                            | Repave Beach Parking Lot                |                |                |                | -              |         |
| 26                            | Martial Arts                            |                |                |                | -              |         |
| 27                            | Lacrosse Programs                       | 8,935          | 9,050          | 8,545          | (505)          | -5.6%   |
| 28                            |   | -----          | -----          | -----          | -----          |         |
| 29                            | <b>SUB-TOTAL PARKS &amp; RECREATION</b> | \$ 327,786     | \$ 358,113     | \$ 414,394     | \$ 56,281      | 15.7%   |
| <b>LIBRARY</b>                |   |                |                |                |                |         |
| 30                            | Salaries                                | \$ 305,332     | \$ 322,832     | \$ 394,807     | 71,975         | 22.3%   |
| 31                            | Benefits                                | 120,141        | 134,300        | 123,018        | (11,282)       | -8.4%   |
| 32                            | Supplies                                | 3,823          | 3,675          | 6,000          | 2,325          | 63.3%   |
| 33                            | Books,Tapes,Periodicals,AV Mat'ls.      | 42,696         | 60,000         | 70,000         | 10,000         | 16.7%   |
| 34                            | Building Maint. Expense                 | 27,018         | 24,675         | 32,000         | 7,325          | 29.7%   |
| 35                            | Library Utilities                       | 49,929         | 23,625         | 24,334         | 709            | 3.0%    |
| 36                            | Equipment Maint & Repair                | 629            | 500            | 4,000          | 3,500          | 700.0%  |
| 37                            | Administrative Expense                  | 1,082          | 1,000          | 6,600          | 5,600          | 560.0%  |
| 38                            | Computer/Technology Expense             | 8,455          | 7,350          | 15,000         | 7,650          | 104.1%  |
| 39                            | Programs                                | 1,873          | 3,150          | 5,000          | 1,850          | 58.7%   |
| 40                            | Public Information                      | 52             | 100            | 100            | -              | 0.0%    |
| 41                            | <b>SUB-TOTAL LIBRARY</b>                | \$ 561,030     | \$ 581,207     | \$ 680,859     | \$ 99,652      | 17.1%   |

| <b>EXPENDITURE CATEGORIES</b>       |                                       | <b>FY 2023</b>     | <b>FY 2024</b>      | <b>FY 2025</b>         | <b>FY 2025</b>      |         |
|-------------------------------------|---------------------------------------|--------------------|---------------------|------------------------|---------------------|---------|
| <b>ITEM</b>                         |                                       | <b>2022-23</b>     | <b>2023-24</b>      | <b>2024-25</b>         | <b>INCR</b>         |         |
|                                     |                                       | <b>ACTUAL</b>      | <b>BUDGET</b>       | <b>BUDGET</b>          | <b>(DECR)</b>       |         |
| <b>DEBT PAYMENTS</b>                |                                       |                    |                     |                        |                     |         |
| 1                                   | Quint Ladder Truck 2017               | \$75,563           | \$83,821            | <b>83,821</b>          | -                   | 0.0%    |
| 2                                   | Library/Town Hall 2018                | 128,115            | 153,015             | <b>153,015</b>         | -                   | 0.0%    |
| 3                                   | Library/Town Hall 2019                | 239,814            | 283,267             | <b>283,267</b>         | -                   | 0.0%    |
| 4                                   | Rec. Path 2008 Bond; 2012 issue       | 22,730             |                     |                        | -                   |         |
| 5                                   | Town Center Project                   |                    |                     |                        | -                   |         |
| 6                                   | Recreation Fields Project             |                    | 78,572              | <b>78,572</b>          | -                   | 0.0%    |
| 7                                   | Rec. Path 2008 Bond; 2008 issue       | 20,593             | 20,441              |                        | (20,441)            | -100.0% |
| 8                                   | Rec. Path 2008 Bond; 2010 issue       | 25,676             | 25,228              | <b>25,228</b>          | -                   | 0.0%    |
| 9                                   | FY 2017 Capital Projects              |                    |                     |                        | -                   |         |
| 10                                  | Beaver Creek 2009 Bond                | 36,390             | 40,815              | <b>40,815</b>          | -                   | 0.0%    |
| 11                                  | Police Radio Replacements 2020        |                    |                     |                        | -                   |         |
| 12                                  | Irish Hill Bike / Ped. Path           |                    |                     | <b>2,250</b>           | 2,250               |         |
| 13                                  | Fire/Rescue Station Land Bond issue   | 7,820              | 30,600              | <b>30,600</b>          | -                   | 0.0%    |
| 14                                  | 2021 Route 7 Sewer Line, Town Portion |                    | 8,000               |                        | (8,000)             | -100.0% |
| 15                                  | Fire Dept. Utility Truck              |                    | 9,000               | <b>9,000</b>           | -                   | 0.0%    |
| 16                                  | Fire Dept. Communication Upgrades     |                    | 12,922              | <b>12,922</b>          | -                   | 0.0%    |
| 17                                  | Beach House Debt pmt                  |                    |                     |                        | -                   |         |
| 18                                  | Fire Dept. Portable Radios            |                    | 15,008              | <b>15,008</b>          | -                   | 0.0%    |
| <b>SUB-TOTAL</b>                    |                                       |                    |                     |                        |                     |         |
| 19                                  | <b>DEBT PAYMENTS</b>                  | \$ 556,701         | \$ 760,689          | \$ <b>734,498</b>      | \$ (26,191)         | -3.4%   |
| <b>INTER-GOVERNMENTAL TRANSFERS</b> |                                       |                    |                     |                        |                     |         |
| 20                                  | County Tax                            | \$ 73,360          | \$ 75,946           | \$ <b>79,743</b>       | 3,797               | 5.0%    |
| 21                                  | Grtr. Burl. Ind. Devel. Corp (GBIC)   | 1,200              | 1,200               | <b>1,200</b>           | -                   | 0.0%    |
| 22                                  | Chitt Cty Regional Planning(CCRPC)    | 17,874             | 18,307              | <b>19,666</b>          | 1,359               | 7.4%    |
| 23                                  | Green Mountain Transit (GMT)          | 107,903            | 111,240             | <b>114,657</b>         | 3,417               | 3.1%    |
| <b>SUB-TOTAL INTER-</b>             |                                       |                    |                     |                        |                     |         |
| 24                                  | <b>GOVERNMENTAL TRANSF.</b>           | \$ 200,337         | \$ 206,693          | \$ <b>215,266</b>      | \$ 8,573            | 4.1%    |
| <b>BENEFITS</b>                     |                                       |                    |                     |                        |                     |         |
| 25                                  | EB Retirement                         |                    |                     |                        |                     |         |
| 26                                  | HRA & Flex Spending Admin.            | 155,400            | \$21,500            | <b>\$21,500</b>        | -                   | 0.0%    |
| 27                                  | Health Insurance Reimbursements       |                    | 67,895              | <b>74,934</b>          | 7,039               | 10.4%   |
| 28                                  | Fleet Share                           |                    |                     | <b>18,000</b>          | 18,000              |         |
| 29                                  | Social Security                       |                    |                     |                        | -                   |         |
| 30                                  | Health Insurance Premium Contr.       |                    |                     |                        | -                   |         |
| 31                                  | Employee Assistance Program           |                    | 700                 | <b>700</b>             | -                   | 0.0%    |
| 32                                  | Retiree Dental Insurance              |                    | 1,848               | <b>1,848</b>           | -                   | 0.0%    |
| 33                                  | Employee Events/Recognition           |                    | 3,000               | <b>5,000</b>           | 2,000               | 66.7%   |
| 34                                  | Employee Parity Raises                |                    | 35,000              | <b>17,000</b>          | (18,000)            | -51.4%  |
| <b>SUB-TOTAL BENEFITS</b>           |                                       | \$ 155,400         | \$ 129,943          | \$ <b>138,982</b>      | \$ 9,039            | 7.0%    |
| <b>MISCELLANEOUS</b>                |                                       |                    |                     |                        |                     |         |
| 1                                   | BCA Appeals Interest                  |                    |                     |                        | -                   |         |
| 2                                   | Abatements/Adjustments                |                    |                     |                        | -                   |         |
| 3                                   | Town Committees Support               |                    | 3,500               | <b>15,000</b>          | 11,500              | 328.6%  |
| 4                                   | Open Space Lands                      |                    | 50,000              |                        | (50,000)            | -100.0% |
| 5                                   | Equity & Diversity Commtee            |                    | 10,000              | <b>10,000</b>          | -                   |         |
| 6                                   | Town Community Events                 |                    | 1,500               | <b>1,500</b>           | -                   |         |
| 7                                   | Tree Warden Stipend                   |                    | 1,500               | <b>1,500</b>           | -                   |         |
| 8                                   | Tree Conservation                     |                    | 6,300               | <b>6,300</b>           | -                   |         |
| 9                                   | Emerald Ash Borer Tree Management     |                    | 28,800              | <b>28,800</b>          | -                   |         |
| 10                                  | Town Fire Hydrant Maintenance         |                    | 5,000               | <b>5,000</b>           | -                   |         |
| 11                                  | Transfer to Capital Improvement Fund  |                    |                     | <b>669,800</b>         | 669,800             |         |
| <b>SUB-TOTAL MISC.</b>              |                                       | \$                 | 108,100             | \$ <b>737,900</b>      | \$ 631,300          | 584.0%  |
| <b>OPEN SPACE FUND</b>              |                                       |                    |                     |                        |                     |         |
| 11                                  | Transfer to Open Space Fund           | 50,000             | 50,000              |                        | (50,000)            | -100.0% |
| <b>SUB-TOTAL</b>                    |                                       |                    | 50,000              | <b>0</b>               | (50,000)            | -100.0% |
| 13                                  | <b>GRAND TOTAL EXPENDIT.</b>          | <b>\$9,233,141</b> | <b>\$10,746,061</b> | <b>\$13,027,636.97</b> | <b>\$ 2,246,228</b> | 20.9%   |

Note 13

Note 14

Note 15

# BUDGET NOTES

1. Local Option Tax is a new revenue for this year. The state law for the tax took effect in July 2023.
2. Dispatch Contracts are the rates charged to neighboring agencies for 911 services. Those rates have not increased in several years and have an increase this year.
3. Planning & Zoning charges a variety of fees for development, which have not increased in many years. Fees are proposed to increase this year, but the scale of development activity is also expected to be low, so the total revenue is lower.
4. There are no significant changes to fees for Parks & Recreation activities.
5. Ambulance billing revenue increases significantly. Shelburne will increase the rates charged to health insurance companies. This does not have any direct impact to residents.
6. The Grand List increases slightly because of new construction and isolated assessing work. A larger, town-wide re-appraisal will be completed in 2025.
7. Selectboard pay is set by a floor voting item at Town Meeting.
8. 2024 is a federal election year with the highest level of spending for election administration.
9. This staffing cost represents continuation of the current police roster and assumes successful recruitment of all vacant positions. If some positions remain vacant, the base salary cost will be lower, but the overtime expense will be greater.
10. This budget supports a full-time fire chief and an increase to volunteer stipends.
11. This is the line used for sidewalk repairs and improvements to the bike and pedestrian streetscape. While a smaller number than the paving budget, its percentage increase is greater.
12. Rescue has several notable changes in the transition to paramedic level service with more full-time staff. The pay increase is for newly hired staff, and there are also costs for supplies and training. These costs are largely offset by increased insurance revenues. See Note 5.
13. Fleet Share is a new program with CarShare Vermont. An electric vehicle will be available as a staff pool car, and it will also be available for the general public to rent hourly.
14. This fund transfer prepares cash on hand for future capital projects, such as bike paths.
15. The Open Space Fund transfer is set by a separate vote on the ballot.

# WARNING – ANNUAL TOWN MEETING

The legal voters of the Town of Shelburne are hereby notified and warned to meet at Shelburne Community School or via Zoom (details below) on Monday March 4, 2024 at 7:30 PM to hear about and act upon any items not involving voting by Australian Ballot; and to hold a public hearing on items to be voted on by Australian Ballot. The Meeting will then be adjourned and reconvened in the Shelburne Town Center gym on Tuesday March 5, 2024 to vote for Town Officers and to transact any business involving voting by Australian Ballot from the hours of 7:00 AM to 7:00 PM.

To join Town Meeting Informational Hearing, use link when event begins:

<https://us06web.zoom.us/j/7564380144?pwd=UmlNUVZGNcUWUeFDMHIMSTFnL21yQT09&omn=85691926962>

Meeting ID: 756 438 0144 Passcode: 1763

Dial by your location 929-205-6099 (New York) 669-900-6833 (Texas) 346-248-7799 (California)

Article 1: Shall the Town set the compensation to be paid to the Selectboard for Fiscal Year 2025 as proposed herein? [Note –proposed compensation is the same as in recent, prior years: Chair \$1,500 and Members \$1,200 each.]

Article 2: To transact any other business proper to come before said meeting.

## BALLOT QUESTIONS – to be voted by Australian Ballot

Article 3: Shall the Town adopt the Selectboard’s proposed budget of \$13,027,637 of which \$8,775,102 is to be raised by real estate taxes?

Article 4: Shall general obligation bonds or notes of the Town of Shelburne in an amount not to exceed Three Hundred and Seventy-Five Thousand Dollars (\$375,000), subject to reduction from available grants-in-aid and other financial resources, be issued for the purpose of purchasing and equipping an ambulance response utility vehicle for Shelburne Rescue?

Article 5: Shall general obligation bonds or notes of the Town of Shelburne in an amount not to exceed One Million Dollars (\$1,000,000), subject to reduction from available grants-in-aid and other financial resources, be issued for the purpose of purchasing and equipping an engine tanker to replace aging tanker for Shelburne Volunteer Fire Department?

Article 6: Shall the Town raise by taxes \$100,000 for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent of that amount to be put into the Open Space Fund?

Dated at Shelburne, Vermont as approved this 30th Day of January, 2024 by the Town of Shelburne Selectboard

/s/ \_\_\_\_\_  
Michael Ashooh, Chair

/s/ \_\_\_\_\_  
Andrew Everett

/s/ \_\_\_\_\_  
Cate Cross

/s/ \_\_\_\_\_  
Luce Hillman

/s/ \_\_\_\_\_  
Matt Wormser

# ANSTRACT OF TOWN MEETING MARCH 6 & 7, 2023

ANNUAL TOWN MEETING AGENDA  
MONDAY, MARCH 6, 2023, 7:00 PM

(All Voting by Australian Balloting on Tuesday, March 7, 2023)

## FROM THE OFFICIAL WARNING OF THE TOWN MEETING

WARNING – ANNUAL TOWN MEETING: The legal voters of the Town of Shelburne are hereby notified and warned to meet at Shelburne Community School or via Zoom (details below) on Monday, March 6, 2023 at 7:00 P.M. to hear about and act upon any items not involving voting by Australian Ballot; and to hold a public hearing on items to be voted by Australian Ballot. The Meeting will then be adjourned and reconvened in the Shelburne Town Center Gym on Tuesday, March 7, 2023 to vote for Town Officers and to transact any business involving voting by Australian Ballot from the hours of 7:00 A.M. to 7:00 P.M.

**Called to order at** 7:02 P.M. by Moderator Tom Little.

Presentation of the Colors and the Pledge of Allegiance, led by Shelburne Boy Scout Troop # 602.

Senior Patrol Leader Charles Schramm will lead the Pledge of Allegiance and the Troop Bugler Aedan Curley will sound “To the Colors” as the Troop presents the flag, under the direction of Troop Leader Brian Irwin.

National Anthem: performed by Fisher Irwin on the Euphonium

Our Town Poet Laureate, Rob Broder, will now read a poem he wrote for this occasion.

### On Shelburne Road – by Robert Broder

On Shelburne Road  
There's a wire  
Where pigeons  
Congregate and coo.  
Sometimes there's a hawk  
Holding a pigeon in its talons  
Doing what hawks do.  
On Shelburne Road  
There's a cafe  
Where coffee brews  
And pastries bake.  
Old friends  
Order to-go  
For a walk near the lake.

On Shelburne Road  
There's a shed  
Where a few skunks  
Call home.  
Ignore them, someone suggests  
Let them be would be best,  
They'll move out on their own.  
(and they did.)  
On Shelburne Road  
There's a library,  
A museum,  
And a bookstore too,  
A brewery, a vineyard,  
A factory that makes teddy bears,  
There's so much to do.

On Shelburne Road  
There's some weather  
Making the town  
Silent and still  
No cars or people,  
Six more weeks  
Predicts Punxsutawney Phil  
On Shelburne Road  
There's a house  
Inside a family  
All cozy and bright.  
Bedtime stories  
Put little ones to sleep...  
I bid you all goodnight.

I now introduce Gail Albert and Colleen Haag to present this year's Colleen Haag award.

The Award is given to one hard working volunteer and yet we know there are many volunteers who work hard in service to our community. The Award is given to one who meets the following criteria: A Shelburne resident who exemplifies the spirit of the public service through volunteering their time, talent and entry for the betterment of our community, inspires purpose, drives lasting solutions, and makes a difference.

First, Gail recognized Marshall Webb of Shelburne Farms, who passed away in 2022. We held a moment of silence in his memory. Gail introduced the current nominations for the award: Alice Brown, Peggy Coutu, Brian and Jane Irwin, Mike Neber, Bud Ockert, Dana Valentine, and Joplin Winstar. Thank you to all of you for what you contribute to Shelburne and in life. This year's recipient of the Colleen Haag Award goes to Peggy Coutu! Congratulations, Peggy! She volunteers in myriad of activities, including 40 years volunteering with Shelburne Parks and Recreation. She brings caring and compassion to everything she does. She works tirelessly and is the first to raise her hand to volunteer. She is the light and inspiration at the Town beach. In the words of a CVU student, "If it needs to be done, she does it. She's humble and effective. Teaches young staff by example. And is the epitome of someone who exemplifies the spirit of public service. I look up to her. And she is my mentor."

Moderator Tom Little then moved the meeting to its next business.

The Annual Report inside cover is in memory of Marshall Webb, a man full of love and dedication for his family, his beloved Shelburne Farms, and for his Town.

The Annual Town Report and the Town Audit Report are posted on the home page of the town website – [www.shelburnevt.org](http://www.shelburnevt.org)

Moderator Little thanked the talented folks from Media Factory who are here making it all happen here and on Zoom: Marcy Webster Director, David Cooper, Audio Engineer, Kendra Barber, Camera Person; and Jude Domski, Camera Person. They are responsible for setting up and operating the technology making this hybrid Meeting possible. Thanks, again.

Moderator Little introduced Diana Vachon, Town Clerk; and Lee Krohn, Town Manager. Among other duties, Lee and Diana will be assisting me in spotting people who want to ask questions from the virtual "floor." Nini Anger, the Town Manager's Executive Assistant, will also be helping here and running the wireless microphone on the floor.

Please join me in a moment of silence for Cullen Bullard, who for many years volunteered at Town Meeting to run the microphone around the gym to the next speaker. Cullen passed away last July. The Fire Department's annual report, on page 45 of the Annual Reports, mentions Cullen and has a classic "Cullen" photograph.

Voting Procedures. *We are not voting on any Articles tonight*, and no other voting will be in order. All voting is by Australian ballot tomorrow.

Moderator Little explained the rules and courtesies of debate as follows:

- Mute your computer or other device, or phone, unless you have been recognized and called on by me to speak. When done speaking, please re-mute.
- Do not use multiple devices at the same time.
- The best way for remote participants to ask to be recognized to speak is to use the "raise hand" function in the Zoom screen. We will be monitoring the chat and will get to you.

- Robert's Rules of Order apply.
- One person alone may have the floor at a time.
- If you have a question, please phrase it in the form of a question.
- Once recognized, introduce yourself, ask your question or make your comment, and then sit down or re-mute yourself.
- If you have a question about parliamentary procedure, the form of a motion, etc., please address your question to the Moderator.
- Inappropriate behavior will not be tolerated on Zoom any more than it would be tolerated in the Community School gym. After one warning, a second offense will result in muting and a third, removal from the Meeting.
- Hearing no objection, each speaker will be limited to two (2) minutes, and someone who has spoken from the floor on a question will not be permitted to speak a second time until all who wish to speak a first time have been heard.

When a question raises a point that can best be answered by someone who is not a Town resident, I will ask if there is any objection to having that person speak for the limited purpose of answering the question.

Moderator Little introduced Selectboard Chair Mike Ashooh to introduce the other Selectboard members: Vice Chair Cate Cross, and members Kate Lalley, Matt Wormser and Luce Hillman. Chair Ashooh announced that Kate Lalley is leaving the Selectboard to focus on exciting adventures at the Vermont House of Representatives. He thanked her for her service to Shelburne. She is knowledgeable, authentically dedicated to Shelburne, funny and feisty. Chair Ashooh presented Ms. Lalley with a plaque and gifts. Ms. Lalley said it was an honor and pleasure to serve Shelburne. And she is looking forward to continuing to serve Shelburne in the Vermont House.

Chair Ashooh recognized Town Manager, Lee Krohn. Mr. Krohn will be leaving us in May 2023. We still have time to accomplish some goals. He has been a real pleasure to work with. He's incredibly thoughtful, hardworking, kind and considerate. He guided us through a difficult pandemic. He worked grueling hours with a selfless dedication to the Town, our employees, and community. We have also benefited from his excellent photography, which you will see in the Town Report. Thank you, Lee Krohn!

Chair Ashooh recapped an exciting year. He noted that the Town resolved some personnel issues. We are now moving forward under the exemplary service and leadership of Police Chief Mike Thomas. He is dedicated to this community. It is inspiring to hear him talk about his feelings for Shelburne.

The Staffing Audit told us we are understaffed and are not paying our staff adequately. We are going to implement some of their recommendations.

Given Lee Krohn's retirement, we are in the process of interviewing for a new Town Manager. We have a slate of very well-qualified and exciting candidates. The Selectboard commissioned a zoning audit and we need to rewrite our zoning laws and regulations. Also, we commissioned the Bicycle and Pedestrian study and got tips on how to make Shelburne a more walkable and bikeable community. And we commissioned a Forest Block Study to show us where we need to conserve our natural resources that are under considerable development pressure.

In the coming year, we will continue to work on staffing issues. The Wastewater facilities are the #1 priority. We are looking at consolidating at either site due to necessary upgrades. We are looking at needing a bond upwards of \$30,000,000. It's a complicated and difficult lift. We have other significant capital expenses coming, including upgrades to equipment and the buildings for fire and rescue. We wisely purchased the land for a new fire and rescue building alongside Healthy Living's parcel. They put their plans on hold, which suits us, because we need

to work on the Wastewater plant first to get that into the pipeline. So, we are looking at pushing the fire and rescue building plans out another 3-5 years.

The Vermont Council on Rural Development is coming to Shelburne to set up community meetings, dinner, and groups to develop a vision for our future Shelburne with real targets and goals. Some of those ideas we want to incorporate are a vibrant economy, corridors, community, affordable housing, and walkable/bikeable community. Please come and be involved.

We have a highly functional, collegial, and collaborative Selectboard. We are dedicated to working together for you and Shelburne. If you have issues feel free to ask them. Chair Ashooh encouraged everyone to get involved by joining a Commission, Board or Committee (CBC), fire, rescue, etc. There are lots of opportunities to support and shape our community. Thank you very much.

Moderator Little invited Lee Krohn to make a few remarks: Town Manager Krohn thanked the community for being so welcoming. It's been an honor to serve along with the many volunteers and elected officials. This may well be his last Town Meeting. He started serving 35 years ago in Putney. Town Manager Krohn wishes the community well. It's always been his goal to make good things happen. Moderator Little thanked Town Manager Krohn.

Now we will get down to the business of the meeting. Please turn to the Annual Report. We have 7 ballot items to review tonight.

Turn to Pages 11-12 of the Annual Town Report for the official warning of this Meeting. We have seven ballot items to review and discuss tonight, the voting to be tomorrow. Last year's meeting is summarized on pp. 31-36.

**Article I:** Shall the Town set the compensation to be paid to the Selectboard for Fiscal Year 2024 (July 1, 2023 through June 30, 2024) at \$1,500 for the Chair and \$1,200 for each other Selectboard member?

[Note: Current salaries are Chair \$1,500.00, all others are \$ 1,200.00.]

Moderator Little asked for any questions or comments. Not hearing nor seeing any, we move on to the next Article.

**Article II:** To elect all Town officers as required by law.

- Town Meeting Moderator for one-year term
- Selectboard member for a two-year term
- Selectboard member for a three-year term
- CVSD School Director for a three-year term

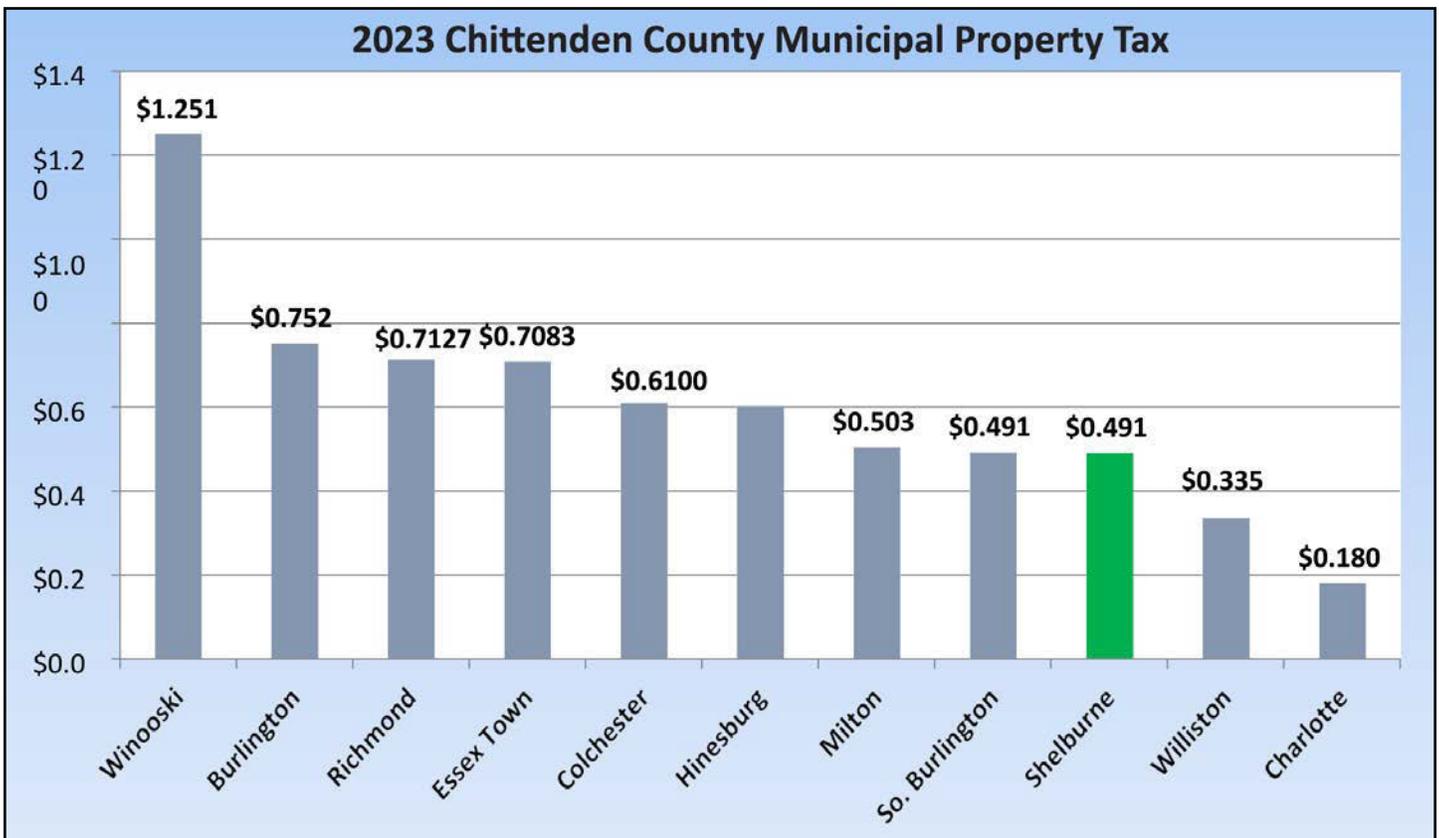
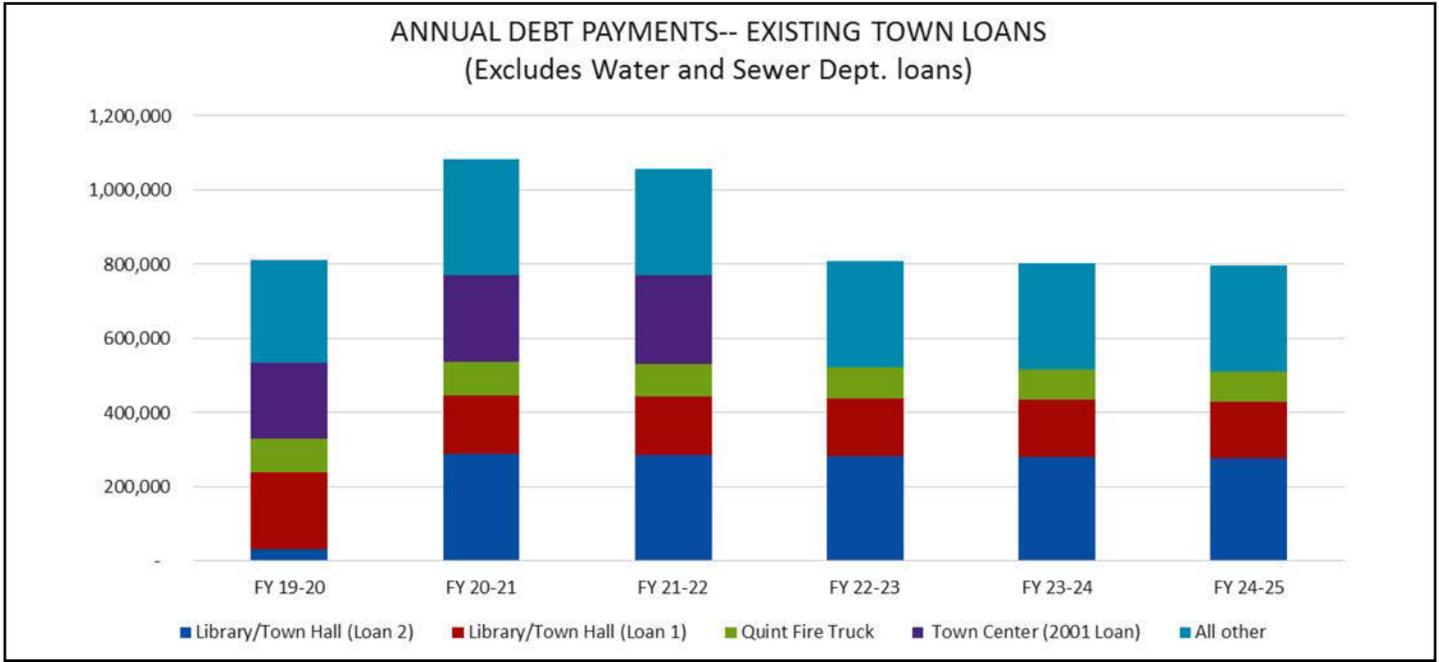
Andrew Everett is running for the three-year term on the Selectboard. Luce Hillman is running for the two-year term on the Selectboard. Tom Little is running for Moderator. David Connery is running for CVSD School Director.

Under Vermont's Town Meeting laws, questions and debate are not in order on this Article.

**Article III** Shall the Town adopt the Selectboard's proposed budget of \$10,624,271 of which \$8,165,658 is to be raised by taxes?

We vote on this tomorrow by Australian ballot. The proposed general fund budget starts at page 13 of the Town Report. The Selectboard and the Town Manager will now make a presentation on the budget.

Town Manager Krohn summarized the budget. It addresses some staffing issues and necessary updates with a 4.65% increase. Town Manager Krohn highlighted the need to maintain essential services, remain fiscally prudent, while addressing current and future community needs. Their priorities are staffing needs, retention, human resource assistance, facility maintenance, reserve funds, open space, and public safety. We need to make some investments in IT/Cybersecurity and to phase in the stormwater utility over three years. He walked through two slides to illustrate the Town’s finances.



Note: Shelburne is amongst the lowest property tax rates in Chittenden County.

Moderator Little asked if there were any questions or comments? Seeing none, he thanked the presenters.

**Article IV** Shall the Town raise an additional \$50,000, for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?

We vote on this tomorrow by Australian ballot. This is an annual amount that has varied over the last twenty years. I will defer to the Selectboard to present and or answer questions on this Article.

Moderator Little recognized Dan York from the floor. Mr. York asked, “How much is the fund balance?” Finance Director Peter Frankenburg answered that currently we have \$315,000 in the fund.

Moderator Little recognized Gail Albert, Chair of the Natural Resources Committee. She noted that the price of land is going up. There is pressure to develop. The Committee works to keep Shelburne the way people love to live here. The money in the fund collects interest. Land goes very quickly. We need to be nimble to purchase land when the opportunity presents itself. So that it’s a win-win for everybody. Thanks for listening.

**Article V:** Shall the voters authorize financing for the purchase of portable and mobile radios for the Fire Department (replacing aging equipment) for an amount not to exceed \$97,000?

We vote on this tomorrow by Australian ballot. Moderator Little asked for any questions or comments. Not hearing nor seeing any, we moved on to the next Article.

**Article VI:** Shall revenue bonds or notes of the Town of Shelburne in an amount not to exceed One Million, One Hundred and Fifty Thousand, Five Hundred and Fourteen Dollars (\$1,150,514), subject to reduction from available State and Federal grants-in-aid and other financial resources, payable only from available grants-in-aid and net revenues derived from the Town’s municipal water system over a period not to exceed thirty years, be issued for the purpose of financing the second and final stage of a water meter replacement project?

We vote on this tomorrow by Australian ballot. The Moderator asked the Town Manager to explain this. How will this get paid?

Town Manager Lee Krohn responded Everyone who has water service through the Town has a meter to measure how much water flows into the building and a good estimate of how much wastewater flows out. There are some radio meters that can be read remotely from the street. Most meters are old and over 20 years old, which is their end of life. It takes staff 1300 hours a year to read them. Water department proposed a two-stage approach. This bond is for the 2nd stage. The Federal Government requires inspection of service lines to see if there are any lead or copper pipes. That’s \$400,000 project. If we pass this bond, then that will also be covered.

Chris Bissonette - what is the total amount of the three- phase project?

Bart Sherman, Water Superintendent reported the first phase is \$160,000. We have the cash reserves to pay for the first phase. The Bond that is up for tomorrow is the total amount needed to complete this project. We have just secured half of that in a five-year, interest free loan. The service line project has a completion date of October 2024. The Town must comply with that deadline.

**Article VII** Shall the voters authorize an amendment to the Town Charter as follows:  
Chapter 147: Town of Shelburne  
(Cite as: 24A V.S.A. Chapter 147, § 9.3)  
147-9.3 Local Option Tax

The Town Selectboard shall be authorized to levy a one percent tax on sales, meals and alcoholic beverages, and rooms. Any tax imposed under the authority of this subsection shall be collected and administered pursuant to 24 V.S.A. § 138.

We vote on this tomorrow by Australian ballot. Moderator Little recognized Chair Ashooh who made a high-level overview of this Article. Stating there's a lot to this. The Local Option Tax (LOT) is a 1 % sales tax with essentials exempted. We looked into this because of the big capital needs coming down the pike. This would draw revenue from people who are not residents and defer pressure on property taxes. It does include online purchases. Shelburne would get the tax if an online purchase is delivered here. We have tourists and a main artery through town. We estimate about 30 - 60 % of the revenue would come from non-residents. Also, this is a way to diversify the Town's tax revenue sources. We think it's a sensible idea. Many communities around us have this local option tax.

Moderator Little asked, "When would it likely go into effect?"

Chair Ashooh responded that there is a statutory process. Needs to be approved by the State legislature before the end of this session. Revenues are collected quarterly and possibly we would see monies by the 4th quarter 2023. We would see some of that come into our coffers 1/1/24. Then 2025 would be a telling year to see how much this could actually generate.

Town Manager Krohn added that the Selectboard adopted a policy as to how the revenue from the LOT would be spent, i.e., debt reduction or capital projects. It does not go to the general fund.

Matt Wormser, Selectboard Member, mentioned that slide 11 shows the comparison of local communities' levels of property taxes. The ones that stay lower have the LOT in place.

Katherin Stockman, would it include original art work and crafts that are sold?

Town Manager Krohn stated it is tacked onto whatever the State already taxes. Not an independent tax. It excludes many essential items.

Rad Romeyn, Pond Rd., had a general budget question. Given the amount of new construction and developments therefore an increase in the Grand List, will this help the budget and defray costs?

Chair Ashooh, Yes is the short answer. If you consider all the developments over the last year, that translated into a 1% increase in the Grand List. This is a balancing act because as your Grand List grows so does the need for more services, which increases expenses to support our community.

#### Virtual Participants:

Bob Birkett, Harbor Road said he has some difficulty with this LOT. He asked about property tax relief. Who actually gets that relief? He took a look at the Grand List. Approximately \$1 million could come in due to a LOT implementation. If you look at the Grand List and take ¼ of the million, \$250,000 would go to 81 properties out of over 3,000 properties in Shelburne. Seems those who own high valued property would get more relief. And 15% goes to corporations. He is concerned about the regressive nature of this tax.

Chair Ashooh: This concern, that LOT will disproportionately affect low-income households, has been raised throughout the process. This is a complicated formula to sort out. It excludes essential items such as groceries, food, clothing, gasoline, medical supplies, and necessities. Hard to see how the tax would be regressive. The Finance Committee did a very thorough job and analysis. And we have some very sharp people on the committee who do this for a living.

Cate Cross - Selectboard Member- focused her attention on equity and how the least privileged may be impacted by this LOT. The Finance did a great job investigating this tax and getting input from the community including the Shelburne Commission Boards and Committees (CBCs). She wants to relieve any fears about

taxing essential items. Things that will not be taxed are food, clothing, medical supplies including menstruation products, etc. St Albans benefits from the LOT by building a beautiful new community center that serves all people. May be guided by their light to us, if we do get this passed.

Nancy Baker - Dorset St. Looking for clarification on some points. If this Article passes, is it the first step? Then does the Selectboard have options as to what is taxed? Could it be selected to only tax rooms and meals?

Chair Ashooh: The language on the ballot Article states retail sales, meals, rooms, and alcohol. Once approved by the voters, the Selectboard does not have the discretion to change what is taxed.

Nancy Baker - Thank you. if it does not pass, and the LOT comes around again, I would like to suggest that only rooms and meals be taxed. Thank you.

Chair Ashooh: Thank you.

Jessica Brumsted - one of Shelburne's State House Representatives said the Legislature is prepared to move this through, if it passes. It will go to the Secretary of State's office and then to the Legislature. There are four other towns in Vermont doing this exact same thing. We kept our language to mirror what St. Albans did. And the Ways and Means Committee, that deals with revenue and doesn't want towns doing different things, is supportive if you use the same language.

Roger Howland online - Vista Drive - wants to know does this tax include automobiles, building supplies/materials, furniture, and appliances.

Chair Ashooh: It does not include automobiles, but it does include everything else you listed.

Roger Howland: So those are pretty major purchases. Okay. Thank you.

Chair Ashooh: Thank you.

## **OTHER BUSINESS**

Moderator Little invited Ken Scott, one of our representatives to the Champlain Valley School District (CVSD) up to the podium.

Moderator Little asked for any questions or comments from attendees on Article 3 the Selectboard's proposed budget. Seeing none moved to Article 4.

**Article 4:** Shall the Town raise an additional \$50,000 in taxes for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?

Moderator Little recognized Gail Albert. She thanked everyone in town for establishing and maintaining this fund to support our quality of life. The money goes into a savings account and allows us to quickly purchase high resource land and preserve it in Shelburne. Therefore, Town does not need to bond for these purchases. And it allows the Town to apply for matching grants. Moderator Little asked for any questions or comments from attendees on Article 4. Seeing none moved to Article 5.

**Article 5:** Shall the Town establish a reserve fund to be called the Municipal Facilities Reserve Fund, to be used for the purpose of repair and maintenance of municipal facilities, in accordance with 24 VSA Sec. 2804?

Moderator Little recognized Town Manager Krohn. The Selectboard has allocated \$50K to this fund in hopes the voters will pass this article. Reserve funds exist in perpetuity. The amount put into the fund annual will be based on expected expenses for facility maintenance.

Moderator Little recognized resident Tracey Beaudin on Zoom: What does facility maintenance cover, please? Manager Krohn replied, it covers all of the buildings that the Town owns. For example, the old school that the Town Offices are in, the fire station, the highway garage, rescue squad, etc. for repair maintenance or upkeep. Thank you. Moderator Little asked for any more questions or comments from attendees on Article 5. Seeing none moved to Article 6.

**Article 6:** Shall the voters authorize financing for the purchase of a utility vehicle for the purpose of maintaining municipal facilities and trails for an amount to be financed not to exceed \$15,000?

Moderator Little recognized Town Manager Krohn. We would like to purchase a “Gator” to maintain town trails, for employees to use for Town business and events, and to meet a variety of needs. Moderator Little asked for any more questions or comments from attendees on Article 6. Seeing none moved to Article 7.

**Article 7:** Shall the voters authorize financing for the purchase of a utility truck for the Fire Department (Car 1 replacement) for an amount not to exceed \$66,500?

Moderator Little recognized Captain Andrew Dickerson soon to be Assistant Chief from Fire Department. He reported their current vehicle is a 2004 Chevy Trail Blazer, which is used mainly to transport personnel to training events and fire scenes. It is not meeting our needs anymore. And given the age of the vehicle, it is becoming a maintenance issue. Looking to replace it with a 4-door pickup truck in order to transport people, our boat, and equipment. The crew frequently use their own vehicles which take on some minor damage to them. Moderator Little recognized Mary Kehoe. The fire department to her knowledge did investigate the efficacy of purchasing an electric vehicle. They decided the technology was not currently the right fit. She would like to commend them for considering this issue and hopes the technology will be in place and viable for the next time we need to purchase a vehicle. Thank you. Moderator Little asked for any more questions or comments from attendees on Article 7. Seeing none moved to Article 8.

**Article 8:** Shall the voters authorize financing for the purchase of portable and mobile radios for the Fire Department (replacing aging equipment) for an amount not to exceed \$87,000?

Moderator Little recognized Captain Andrew Dickerson. We’re in the second year of a three-year replacement cycle for all of our aging communications equipment. It is one of the most important pieces of equipment in the firefighters’ hands at the scene of a fire to keep us safe. Current equipment is about 15 years old. Little asked for any questions or comments from attendees on Article 8. Seeing none moved to Article 9.

**Article 9:** Shall the voters authorize financing of up to \$168,000, representing the Town’s 20% local share of total construction costs, for the Irish Hill recreation path?

Moderator Little recognized Town Manager Krohn. This has been in the works for years. The Town has worked closely with the State of Vermont and Regional Planning Commission toward engineering design right of way acquisition and all the other pieces that play into a project of this magnitude. The challenge is the bike pedestrian bridge next to the road bridge. Hoping to go to bid soon and start construction this spring. FYI: If this is not approved by the voters, the Town would need to pay back the State about \$100K in grant money already dispersed. We are getting this project for \$0.20 on the dollar. Moderator Little asked for any questions or comments from attendees on Article 9. Seeing none moved to Article 10.

**Article 10:** Shall the voters authorize financing for the construction of a replacement Beach House at Shelburne Beach in an amount not to exceed \$350,000?

Moderator Little recognized Betsy Cieplicki Director of Parks and Recreation. She is excited to present this tonight. This project was started back in 2016, with the authorizing of Vermont Integrated Architects to do an assessment of what was need for the beach house. They offered 3 options for moving forward. After considering them, the Selectboard, at the time, decided to move forward with a rebuild. Then we asked resident Jack McBride to work with the Committee to come up a vision for the new beach house. And that collaboration generated the \$350K estimate. There are still many finishes to be decided i.e., lighting, skylights, consider bathrooms and changing area for patrons, hallway, storage for varies supplies/tools used on a daily basis, outdoor showers etc. If approved, we have construction drawings done, etc. and the project will be put out to bid like all large projects of the Town. We sell over 1,000 season passes to household, over 500 day passes a year, and rent the beach out for many events. Thank you. Moderator Little asked for questions or comments and recognized resident Charles Bowen. He had a

bit of sticker shock at the price. We could build a nice little house for that. Would you please explain some of the costs like drainage, sewer, etc. Director Cieplicki said she is going by information from quotes. Birdseye quote was broken down for demolition, excavation, and plumbing, etc. Moderator Little recognized Town Manager Krohn. He said the current septic system needs some serious upgrades. For a public building it is worth the upfront costs for durable materials to have fewer maintenance costs down the road. It's an investment for the future. Moderator Little recognizes Dan York. Would construction begin this year? If so, what will be available to public during beach season? Director Cieplicki said they would ideally start next fall and/or spring of 2023. Moderator Little recognized Mary Kehoe. She explained that the beach really needs this improvement. It's only a couple steps above usability. If her math is correct, it would cost each property owner \$1.50 per \$100K of property value and it would be paid out over 20 years. Moderator Little recognized Toben Galvin. He is so grateful for Betsy and the Committee members who have worked so hard on this project. He is flabbergasted by the price tag and feels like more creative solutions need to be found and implemented. This is only a 12-week beach season. He suggests pausing and finding a more cost-effective solution. The beach is becoming more crowded and maybe a smaller beach house moved further back off the current footprint would open up some space for beach users. Thank you. Moderator Little recognized Matt Wormser. Personally, the beach is one of his favorite places in town. He and his family use it all summer and for many years. It seems a small price to pay for a critical investment for families to go to, especially families with limited budgets who don't have other places to go such as private pools or access to other facilities. Right now, the facility is grungy to speak generously of it. He strongly supports this item and encourages other residents to do so as well. Moderator Little recognizes Director Cieplicki. She thanked everyone for their comments. To Toben she said the Committee has heard that they may be able to move the building back away from the water. She agrees that would be ideal. Moderator Little recognized Robilee Smith. She thanked everyone and said that as a master gardener, the beach is one of Shelburne's finer features. She supports the idea of building a new beach further back to protect the lake. She would like to volunteer to help plant native plants to help with drainage and climate change and add more space for people to picnic. Moderator Little recognized Judy Raven. Thank you. She echoed mostly Toben's sentiments. We could use that money for open space or other things in Shelburne. Seeing no other commenters, Moderator Little moved us on to Other Business.

#### **OTHER BUSINESS:**

Moderator Little stated, we use this Article for a presentation on the CVSD Budget. He introduced Shelburne resident Ken Scott from Champlain Valley School District (CVSD) Board. Some of the highlights that continue to address the needs of the students are dealing with COVID in the schools. They have received some funds from the Federal Government and were applied to helping students adjust and continue to learn. The budget will increase 4.8% mainly to address salaries, health care costs, and equity and diversity needs. The way the consolidated formula works in the State of Vermont, the tax rate in Shelburne will be going down. And Mr. Scott asks residents to support the budget. Moderator Little asked for any questions or comments from attendees on CVSD Budget. Seeing none moved on to reminders and closing remarks.

Moderator Little recognized Town Manager Krohn who thanked everyone for coming and commended the Shelburne Staff for their hard work and dedication to Shelburne. Moderator Little stated the polls open from 7:00 a.m. until 7:00 p.m., at the Shelburne Town Center gymnasium. Special thanks to Town Clerk Diana Vachon, Town Manager Lee Krohn, and Executive Assistant to the Town Manager Nini Anger – for all of their planning and organizational work for this meeting. More special thanks to Diana for the many hours she and her polling place workers and volunteers will put in tomorrow – and for the many hours they have already put in processing mail-in ballots! Following the Other Business, and seeing no objection, the Meeting will now stand in Recess until 7:00 a.m. tomorrow, Tuesday, March 1, 2022 for Australian balloting on the Town and CVSD Meeting Articles. Thank you.

Recess at 8:23 PM

# 2023 Annual Report

## Champlain Valley School District



The Champlain Valley School District's Annual Report including the proposed Annual Budget and Annual Report Card is available on the CVSD website at: <https://www.cvsdvt.org/Page/602>

This online material includes information that is no longer in the local annual Town Report.

All households were mailed an informational booklet from the school district in place of the report.



Dear CVSD Families and Community Members,

Thank you for your unwavering support of our Champlain Valley students, staff, and schools. We deeply value the enduring partnership between the district and the community. Connecting with you at in-person and online events has been a joy, and your feedback and guidance are greatly appreciated. Your input allows us to celebrate our strengths and address any concerns that may arise.

This year, our budget request will differ from previous years due to three significant events: the conclusion of ESSER funding, the implementation of Act 127, and the need to prepare for upcoming facility improvements.

CVSD received over \$4 million in COVID-related grants known as Elementary and Secondary School Emergency Relief (ESSER) since 2021. These funds provided resources like personal protective equipment, support for virtual school, summer programming, intervention initiatives, data analysis tools, mental health staff, and technology. ESSER funding is set to end in September 2024; we have incorporated almost 72% of the personnel and recurring resources into our upcoming budget.

The school finance law, Act 127, has influenced this year's budget process. Act 127 aims to allocate funds equitably to school districts, considering factors that marginalize certain student groups. This new funding model aligns with our goal of helping Vermont students succeed academically and feel a sense of belonging. The state has provided a five-year protective runway, ensuring our pre-CLA tax rate won't exceed 5% if per-weighted pupil spending doesn't increase by 10% or more. However, when factoring in the common level of appraisal (CLA), tax rates across our five towns will increase by an average of 18%. This 18% tax rate stays consistent regardless of whether our proposed budget request is \$105 million or \$88 million.

Each school building has unique expansion, security, ventilation, and other essential needs. For FY25, there is a ballot item for a \$3.5 million bond to complete the work of the 2022 bond. These extra monies account for issues caused by inflation and logistics that are preventing work completion. Shortly after Town Meeting Day, we are creating a committee to generate a comprehensive facilities capital plan to identify and prioritize the maintenance and modernization of each building. Our budget also includes \$1.5 million for critical facility improvements not covered in the bond request. Doing this work now does not impact our tax rate and eliminates the need for future debt financing for these improvements. Maintaining regular and transparent communication during this process is crucial, given the timing of facility improvements and the end of Act 127's protection.

Despite this convergence, our district remains committed to prioritizing the needs of our students. I am writing to sincerely thank all CVSD faculty, staff, and administrators for their unwavering dedication. In the current educational landscape, fostering growth and a sense of belonging is not solely the responsibility of teachers and schools but also the entire system. The budget proposal outlined in this document and on the Town Meeting Day ballots reflects this collective responsibility. With the services and resources this budget supports, I am confident that our students will continue to shine brightly, not just within Champlain Valley, but also within Vermont and beyond.

Again, thank you for the valuable support of our students, faculty, staff, and district.

Rene Sanchez, Superintendent  
Champlain Valley School District

Dear CVSD Community,

The budget formulation process this year has been the most challenging I've experienced since becoming a board member five years ago.

There's no way to spin a tax rate increase on the order of 18%. It is not something we – or our administrators – wanted. But through a series of external events, mainly a big change in the way our students are counted (or weighted) by the Agency of Education, as well as inflation and the significant increase in home values throughout our district, it is where we find ourselves.

We can't ask you to like this change. All we can do is ask you to understand it, and to support what our schools do for the children of our communities every day. Providing a high-quality education with class sizes at or below Education Quality Standards is only half of the story.

On any given day – really at any given moment – folks within our schools may be helping a family navigate homelessness, food insecurity, or a mental health crisis. They may be noticing social challenges and getting groups of kids together to help another student feel connected. They might be holding a child's hand in grief or celebrating a personal milestone that another child never thought they'd accomplish.

Throughout the halls and in the classrooms of our schools you will see moments full of joy, wonder, anxiety, and fear, because the whole of childhood is contained within those walls. It's a remarkable thing. And, yes, it costs money to support all of that *becoming*.

Your tax dollars are turned into growth and love inside our schools every day.

So in this particularly difficult budget year, we ask you to once again support our schools in the vital work they do for our kids. We remind you that Vermont offers an income-sensitive property tax credit to families with a household income up to \$128,000. And we say, *We know. This is a lot to ask.*

We did the very best we could to responsibly contain costs while maintaining our ability to provide the education and services that our kids and families need and deserve.

With deep gratitude,  
Angela Arsenault  
Chair, CVSD Board of Directors

**WARNING**  
**CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING**  
**MARCH 4, 2024 AND MARCH 5, 2024**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock (5:00pm) in the evening on March 4, 2024, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 5, 2024.

Virtual Zoom participation details: <https://cvsdvt-org.zoom.us/j/82796942094> Meeting ID: 827 9694 2094  
Passcode: cvsd11. Zoom Meeting phone participation: 1-646-876-9923 Passcode: 049722

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 3, 2025 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VI: To transact any other business proper to come before the meeting.

**BALLOT QUESTIONS**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 5, 2024, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of One Hundred Five Million, Eight Hundred One Thousand, One Hundred Eighty Five Dollars (\$105,801,185) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2024?

ARTICLE VIII: Shall general obligation bonds or notes of the Champlain Valley School District in an amount not to exceed Three Hundred Ninety-Five Thousand Dollars (\$395,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of financing the cost of purchasing three (3) school buses, the aggregate cost of such purchases is estimated to cost Three Hundred Ninety-Five Thousand Dollars (\$395,000)?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, of Three Million, Two Hundred Seventy-Five Thousand, Five Hundred Forty-Seven Dollars (\$3,275,547) as revenue for future budgets?

ARTICLE X: Shall general obligation bonds or notes of Champlain Valley School District in an amount not to exceed Three Million, Five Hundred Thousand Dollars (\$3,500,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of financing the cost of making certain public school building improvements, namely (1) Charlotte Central School building mechanical, electrical, paving and energy efficiency upgrades (\$1,450,000), (2) Champlain Valley Union High School grounds and building repairs and replacements (\$50,000), (3) Shelburne Community School building and grounds repairs, electrical and HVAC and upgrades (\$1,900,000), (4) Williston Central School flooring (\$50,000), and (5) Allen Brook School fire alarm system (\$50,000), the aggregate cost of such improvements estimated to be Three Million, Five Hundred Thousand Dollars (\$3,500,000), **State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of the receipt of school construction aid.**

#### POLLING PLACES

|            |                                   |
|------------|-----------------------------------|
| Charlotte  | Charlotte Town Hall               |
| Hinesburg  | Hinesburg Town Hall               |
| Shelburne  | Shelburne Town Center – Gymnasium |
| Williston  | Williston Armory                  |
| St. George | St. George Town Hall              |

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the District Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 23, 2024. Received for record and recorded in the records of the Champlain Valley School District on January 23, 2024.

ATTEST:



Lynne T. Jaunich, District Clerk



Angela M. Arsenault, Chairperson

# FY25 BUDGET IMPLICATIONS

## Homestead Tax Rate

The forecasted state-wide homestead yield is estimated at \$9,452 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.37 (per \$100 of property value) for the CVSD towns. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

### PRE-CLA HOMESTEAD TAX RATE

| FY24   | FY25   |
|--------|--------|
| \$1.30 | \$1.37 |

### CLA AND ACTUAL HOMESTEAD TAX RATE WITH CLA APPLIED

| Equalized Tax Rate \$1.30 | Common Level of Appraisal | Estimated Homestead Rate w/CLA Applied | % Change from Last Year | \$ Change from previous year per \$100,000 |
|---------------------------|---------------------------|--|-------------------------|--|
| Charlotte                 | 104.5%                    | \$1.31                                 | +20%                    | +\$216                                     |
| Hinesburg                 | 67.6%                     | \$2.02                                 | +21%                    | +\$356                                     |
| Shelburne                 | 68.7%                     | \$1.99                                 | +18%                    | +\$304                                     |
| St. George                | 71.6%                     | \$1.91                                 | +13%                    | +\$223                                     |
| Williston                 | 69.1%                     | \$1.98                                 | +18%                    | +\$304                                     |

### COST PER WEIGHTED PUPIL

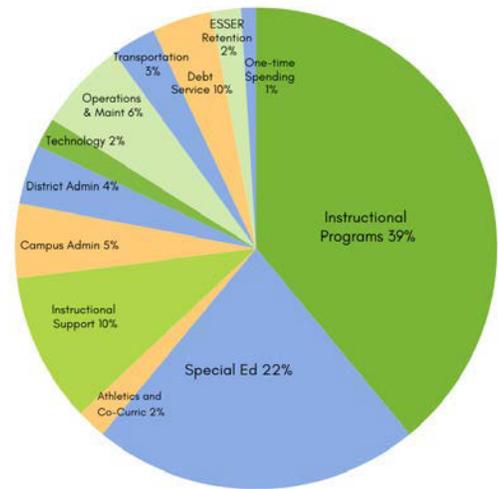
| FY24<br>Cost per pupil | FY25<br>Cost per pupil | Percent Change |
|------------------------|------------------------|----------------|
| \$14,511               | \$15,929               | 9.8            |

#### **Property Tax Relief**

You may be eligible for an education property tax reduction that will be applied to your tax bill if your household income is less than \$128,000. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.

# FY25 PROPOSED BUDGET

|                                |                      |
|--------------------------------|----------------------|
| 2023 - 2024 Budget             | \$96,119,804         |
| Salaries                       | \$3,173,109          |
| Health insurance               | \$2,697,854          |
| Other Benefits                 | \$530,187            |
| Supplies, Materials, Energy    | -\$270,543           |
| Debt Service                   | \$338,474            |
| <b>Subtotal:</b>               | <b>\$102,588,885</b> |
| ARP ESSER Retention            | \$1,700,178          |
| One-Time Spending - Facilities | \$1,512,122          |
| 2024 - 2025 Budget             | \$105,801,185        |



**2024-2025 ALLOCATIONS**



Charlotte • Hinesburg • Shelburne • St. George • Williston • CVU

**OUR VALUES**

Learning - Growth - Curiosity - Equity - Community  
- Respect - Collaboration - Belonging - Joy

**OUR VISION**

We are an innovative and thriving community focused on personal and collective growth and belonging for all.

**OUR MISSION**

CVSD will educate and empower all students with the knowledge, understanding, skills, and curiosity to contribute to and flourish in a complex world.

## CVSD BOARD BUDGET GOALS

- Support the implementation of CVSD's Mission and Vision
- Meet or Exceed Education Quality Standards
- Implement Key Initiatives
- Implement and continue to improve the budget process, including a focus on community input
- ... at a cost the community will support.

Please visit the district's Budget Page on our website for more information and to view our Annual Report.  
<https://www.cvsvdt.org/budget>



# SELECTBOARD REPORT



This has been an exciting year for Shelburne. I think we are in a very good place and are poised to do some very good things. I want to highlight some of these activities and developments, give a snapshot of how the Town of Shelburne is financially, administratively and in terms of municipal services - our general “civic” health - and then discuss where I think we are going. I am always careful to say that I am sharing my perspective as Chair of the Selectboard, but I do not presume to speak for Cate Cross, Luce Hillman, Matt Wormser or Andrew Everett.

The much-anticipated Shelburne Forward together event in the Fall of 2023 was a resounding success and identified affordable housing, pedestrian and bicycle infrastructure, and land and habitat conservation as priority areas of focus. Task forces were formed and are pursuing strategies to make progress on each. We hired a new town manager, Matt Lawless, who hit the ground running in June and continues to impress us with his learning curve and his passion and commitment to the work. We have made good progress on staffing issues over this past year, making much needed pay adjustments, adding personnel by filling and expanding positions from the highway department to the police department to the fire and rescue departments and more. And we received the first quarter payment from the State for the Local Option Tax, passed last year and implemented in the Fall. We are happy to see that the revenues we will generate for this year are likely to be about \$1.1 million, or roughly a 10% increase to our revenue (keeping in mind that residents are also contributing to this sales tax).

This year we launched the most consequential initiatives the town has undertaken in some time: a complete re-write of our zoning regulations. Much of what happens and will happen for some time in Shelburne is rooted in zoning regulations, because how we regulate land use is foundational in so many ways. The planning commission is doing fantastic and diligent work for all of us as they work with Place Sense, the consultants hired to do this work. Meetings and public outreach will continue, and it is so important that we all pay attention and be involved.

One of the more important tasks of the Selectboard – maybe the most important - is working on the Town budget. This process of preparing the budget for presentation to the voters on Town Meeting Day begins in November as the town manager, town staff, and the selectboard, all work together to evaluate, prioritize and direct resources in prudent ways that meet town goals and priorities. This year we were able to fund some key capital expenses, such as an important upgrade to our cemetery garage facilities. In this year’s budget we also propose to fund in earnest, not just on paper, contributions to our long-term capital improvement plan, which includes a 5-7 year “build out” of key bike and pedestrian projects, the replacement and maintenance of vehicles, and other capital infrastructure expenses. We are well positioned to implement this, and long-term planning allows us to manage this expense more wisely. We can do these things and still present to the voters a budget that only increases the tax rate by

about 3.4% over last year's budget. This increase tracks roughly (currently) inflation, even though adding a \$1.6 million increase to the Shelburne operating budget.

All of this is just to say that our Town is in a pretty good position financially and operationally. There are still significant challenges to anticipate in the next few years. In the fall of 2024, we will likely put to the voters a bond for a new wastewater treatment plant, which is approaching \$30 million in estimated costs. This has been in the preparation and initial planning phases for some time and this coming year will be the time to officially embark on this venture. There are ways that we can reduce this cost, but the fact will remain: this will be (by far) the largest capital project Shelburne has ever undertaken. But with careful planning and long-term thinking, I believe that we will be able to absorb this cost and move forward.... And onto the Fire and Rescue facility, which was put on the backburner as we focused on the wastewater facility. And that will also be significant.

There are other challenges to address as well: growth pressures, increased traffic, housing and affordability issues, conservation of land, preservation of our small-town life, climate change, lake health, staffing all our emergency services, etc. I could go on, but I am optimistic that we will successfully address these challenges too. The fact is that Shelburne is frothing over with abundance! There is so much to be grateful for and so much to be excited about. If we are ambitious, bold and visionary in our approach; if we are not risk averse and change adverse; if we are grateful for what we have, in a time where the world is literally going up in flames around us, then we will be successful. And more.

I think I do speak for the Selectboard when I say that it is a great honor, privilege, and pleasure to serve the Town of Shelburne!

~ Michael Ashooh, Chair

## TOWN MANAGER'S REPORT

In the Shelburne town manager's office, an east-facing room which once welcomed a class of first graders every school day, there grows a tropical hibiscus tree in a heavy pot. This plant makes beautiful red flowers which only last a day. They bloom suddenly, only one or two at a time. The flowers are like good ideas: I'm lucky to have one occasionally, but it's more important to grow a tiny bit each day and make the best from the soil of this special place.



This tree has seen five different town managers over its life, as I hear the story. So, it also teaches me modesty –a town manager works for the good health of something larger and longer-lasting than themselves. We build upon the work of those who came before, so our community thrives.

This is my first Town Meeting, and my first year working in Shelburne. Fortunately, the community undertook an encouraging mix of visionary and specific planning to set priorities and make best use of our limited resources. Shelburne Forward Together involved hundreds of residents to champion affordable housing, habitat protection, and improved bike and pedestrian safety. The zoning bylaws update now in progress will help us achieve all of these goals.

My father was a Park Service landscaper for most of his career. He often said that some of his favorite people were trees. My work is more social, and I appreciate getting to know our dedicated staff, volunteers, and neighbors. In the pages of this report, you read the work of folks with long tenures spanning decades, as well as the introductions of new hires and new appointees. In 2023, the Town of Shelburne persisted through a tight labor market and successfully reduced the number of vacant positions in the organization. We added specialists such as a stormwater coordinator, and we strengthened the ranks of our road crew and 911 dispatchers. The proposed budget before you invests in our staff with strong raises necessary for recruitment and retention considering the high cost of living in this area. I commend the Selectboard and community making wages a priority.

We have also invested in the physical infrastructure of Shelburne. In 2023 we broke ground on the new beach house and got under contract for the Falls Road pedestrian bridge; both will have ribbon cutting dedications in 2024. Shelburne weathered relatively well the flooding which afflicted much of Vermont: we are fortunate in our topography and diligent in our stormwater facility maintenance. We replaced several aging vehicles in 2023 and ask the voters to approve two bond issues on this ballot, for an ambulance and a fire engine tanker. Those machines are not yet ready for electric vehicle transition, but 2024 will bring other exciting investments in efficiency. Shelburne's biggest construction investment will be on your ballot in November, not March: the wastewater treatment plant consolidation positions us well for the clean, green infrastructure of the 21st century, necessary for the town's efficient, healthy operations.

The best work of local government happens in partnership with an engaged, democratic community. Simple projects can be more fun this way, and the big problems cannot be solved by government alone. Your neighborhood or your business have an important role in governance. So please read this report with an eye to how you can get involved and make a difference.

~ Respectfully, Matt Lawless

# ASSESSORS REPORT

The Town of Shelburne Assessors office continues to finalize real estate property values for the 2025 Grand list. The Assessors Department recommended, and town administration agreed, to extend the project for an additional year, to continue to evaluate and watch the trends of the real estate market (+/-) over the course of 2024.

Every year, the State of Vermont Department of Taxes conducts an Equalization Study with every municipality. The equalization study's purpose is to assess how close the grand list assessed values compare to 100% of Fair Market Value – which is derived from the past 3 years property sales history. The equalization study relies upon 2 qualifying factors, the CLA & COD. The Common Level of Appraisal (CLA) is a statistic that measures the general status of the valuations of property in a grand list. It is a measure of how close a municipality's local assessments are to 100% of Fair Market Value. The CLA is used to equalize education taxes statewide with the goal of having properties of equal value pay equal amounts of school taxes. Vermont municipalities must reappraise the properties in their town/city when the CLA ratio falls below 85% or rises above 115% (32 V.S.A § 5401(3)). In Shelburne, the current 2023 CLA is 68.7%, meaning that on average Shelburne properties are 31.3% lower than the 100% or market value. Staying as close to 100% is the target and we want to stay as close to this percentage for as long as possible. As the market inevitably shifts, it becomes more important that we maintain equity than attempt to capture current Fair Market Value, which presents the measure of Coefficient of Dispersion (COD).

Equity between the valuations of property is tracked by the State of Vermont in a percentage statistic called the Coefficient of Dispersion (COD). The COD tells us the equity of the valuations for all properties in the Town. A COD below 10% is considered good, but as the number approaches 20% it can trigger a mandatory reappraisal order from the State of Vermont. The Town of Shelburne 2023 COD after the equalization study is at 16.45%.

When there is a span between reappraisals this creates more opportunity for inequities to grow and usually leads to much larger and unpredictable changes to property values. As the inequities increase, the tax burden on individual property owners shifts and becomes unfair. The Town of Shelburne is currently operating tax values based on 2008 values, which is when the last town wide reappraisal was performed. Property taxes are based on property values. Without periodic reappraisals, some property owners would end up paying relatively more while others would be paying less. The town wide reappraisal essentially resets property values to their current market value so that the property tax burden is equalized for all taxpayers.

The Assessors duty is to determine the market and the municipality and State of Vermont tax rates have no impact on the valuation process. The municipal tax rate is levied against the municipal grand list. The Educational Tax rates are based on the homestead & non-homestead education tax rate which are set annually by the State of Vermont Commissioner of taxes. As we prepare for the new 2025 grand list, property owners need to keep in mind, that even if your assessment doubles in value, this does not mean your taxes will be doubling in payments owed. The tax rate is adjusted accordingly to reflect the increased/decrease of property values.

With the approval of the extension on the town-wide reappraisal, the assessor's office will be moving forward in having all property record cards available digitally by the spring of 2025. This will streamline and allow easier accessibility to requested records by property owners, real estate and insurance businesses.

Our office would also like to welcome Robby Sasser to our team. Robby has been assisting the town in both the assessor and financial departments since March 2023. We would also like to thank the property owners for their continued cooperation in the reappraisal process. We will be finishing the west section and waterfront properties within the town over the course of the following year. Our goal is to continually remain accessible, accurate, fair, consistent and reasonable in all of our valuations throughout Shelburne. Please contact the office by stopping by, writing us, or calling (802) 985-5115, if you have any questions regarding your property valuations.

~ Courtney Brown, Assessor

## **BUILDINGS & GROUNDS DEPARTMENT**

The Buildings and Grounds Department is run by Darwin Norris as Director, Kyle Wagner as Maintenance Technician and Kevin Magnier as this year's seasonal Maintenance Technician. Together, this department oversees the daily maintenance and upkeep of the town facilities, buildings, parks, trails and recreational fields.

This year we are excited to add a Gator side by side to our equipment arsenal. With this piece of equipment, we can cover more areas of the parks and respond faster to trail damage and repairs. This helped us to spread rock on washed out sections of the Bay Trail, which was a prior task that was not feasible to undertake in a timely manner. A 2023 F150 was also added to our department to replace an outdated work truck.

Due to the age of the Town Center building, we will be conducting renovations and updates on a priority basis going forward. Some of the top projects that were tackled in 2023 included the replacement of our HVAC rooftop unit's numbers 1,2, and 6 on the town office building. Our goal is to replace all 13 units at 3-4 units per year. The town office landing and hallway was also revitalized with new paint and carpeting this year, in an area that welcomes residents of the town and sees a large amount of foot traffic.

In Davis Park, the natural playground walking path was top dressed with new rock in October. Multiple calls to Bay Trail and Ti-Haul were responded to for wash out repairs due to higher-than-normal storm damage from the heavy rains we received this summer. We will continue to monitor and improve the trails for ongoing usage. We look forward to the 2024 year.

~ Darwin Norris, Kyle Wagner



## CLIMATE & ENERGY COMMITTEE

To say that 2023 was an important year for the Climate & Energy Committee (CEC) would be major understatement – since this was the year that we came into existence! On June 28, 2023, the Selectboard approved the creation of the Climate and Energy Committee, with the following remit:

*The Shelburne Climate and Energy Committee engages with residents, businesses, and the town to build our community's long-term energy future and to reduce our town's contribution to the climate crisis, according to recommendations in the [Town Plan](#). The committee assists the town in transitioning to renewable energy where opportunities exist, in building climate resilience, and by advising on the impact of land use policy as it relates to climate issues. The committee works with the Regional Planning Commission, including identifying and applying for grants.*

We started with three members and our first priority was to add more members. After just six months we now have a committee of nine enthusiastic members. We have brain-stormed on many projects that we think will help Shelburne do its part in meeting our climate crisis. Stay tuned, and if you would like to help, we welcome more volunteers, even if you are not on the CEC.

Accomplishments for 2023 include:

- Receiving a state grant for \$4,000 to help the committee with community outreach.
- Helping the town get approval for a free industrial-grade energy audit of the Town Office and the Rescue buildings. After the audits, we will help with decisions on possible capital projects that can save energy and reduce our carbon footprint.
- Awarded a \$2,500 grant from VCRD for a planned heat pump community event in March, along with a survey of how folks are currently heating and cooling their homes.

We are off to a great start, and we can sense the community support to address our climate crisis!

~ Rowland Davis, Chair

## CEMETERY COMMISSION

The Shelburne Cemetery Commission carried out steady maintenance throughout 2023 with plans to continue the same level of pristine, verdant beauty in 2024 while serving our most important customer: the Shelburne community. The Village Cemetery had a total of 37 burials, of which 36 were cremations. At the time of this report 18 lots have been sold, 11 of them cremation plots.

A long overdue project is being addressed in 2024: the Commission identified substantial issues with the storage building located at the Falls Road cemetery. We met with the town and requested an upgrade which was positively received. A new cemetery building will be built in 2024 and we hope everyone comes out to see our new space.

As always, the Town of Shelburne and the Commission owe thanks to Stan Turner and Linda Riell for their steadfast maintenance of the cemetery grounds with support from Andy Hodgkin and Stuart Morrow. To create even more beauty in the cemetery, additional landscaping was done around the brook area at the Cremation Garden in 2023, and a second Veteran's Memorial was installed in 2023 to accommodate the need for additional space.

Every spring, the Shelburne Cemetery Commissioners place new flags at the graves of our veterans around Memorial Day. There are over 400 veterans honored in Shelburne cemeteries. They served in the Revolutionary War, War of 1812, Civil War, Spanish American War, World War I and II, Korean War, Vietnam War, Gulf War, and during peace times.

~ Ron Gagnon

Stuart J. Morrow

Rene Gagnon

Deb Belcher

Jennifer B. Brown

# FIRE DEPARTMENT

First, I would like to recognize that Shelburne Fire maintains an operational model based on “volunteer” service. This means all our firefighters are community members with everyday jobs like yours. These people take on the momentous task of becoming firefighters on top of their regular occupation; they do not cover regular shifts; instead, they carry a pager with them at all hours, prepared to drop whatever they are doing to respond to emergency incidents. We should all be proud and thankful to have such dedicated individuals within this community to create a fantastic team.

One of these Team members deserves the community’s extreme gratitude; Craig Wooster was recognized for 45 years of service to the department. Over this long term of service, Craig has held every position within the rank structure, including Chief, on two occasions. Over the years, Craig played a pivotal role in many projects that have helped position the department where it is today. In August of 2023, Craig retired from his duty to the department but still serves the town on the water commission. We thank Craig for going above and beyond with his commitment to our community and his dedication to the betterment of the organization.

FY23 was a busy year for The Shelburne Fire Department. We responded to 307 calls for service; of these calls 29 were Fire events, 76 Rescue incidents (this includes motor vehicle accidents, technical rescues, and medical assists), and 28 hazardous conditions. This totals 1537 personnel hours on incident scenes; it is essential to recognize that these hours do not account for the time spent returning to quarters and putting equipment back into service before returning to their lives. Our average response time from the time of dispatch to the first unit arriving on the scene was 13 minutes and 21 seconds. I find this rather impressive, considering personnel must drop what they are doing, respond to the station, don their firefighting turnout gear, get into the appropriate apparatus, and then respond to the incident. In addition to the time spent on incident scenes, our firefighters also spent over 3857 hours training to perform their duties on the many different incident types we are asked to respond to. While we cannot track all the time dedicated to administrative duties, 1258 hours were recorded, and many more were

completed without being tracked. Adding all this time totals over 6652 personnel hours focused on community safety, or over three quarters of a year.

During FY23, we put in service a replacement Car 1; the new Car 1 is a 2023 F150 and replaced a 2006 Trailblazer. This new vehicle is much more functional than its predecessor, designed not only to function as a command officer’s car but also to transport up



to five personnel with gear and equipment to classes inside and outside the state. It can also tow all of our support trailers and marine apparatus. It has also regularly been used to transport soiled and contaminated gear and equipment from incident scenes that previously would be piled unsafely into the back of fire apparatus or personally owned vehicles. We also implemented an additional support trailer called our “spill containment unit.” This trailer stores equipment and materials to protect life and our environment from hazardous materials spills. While many State resources are available for this purpose, we can quickly begin spill mitigation without waiting for additional resources. This allows us to decrease the potential impact of a spill significantly.

As we look forward, one of our large projects on the horizon is the replacement of our Tanker apparatus. This apparatus is slated to be replaced with an Engine/Tanker to expand its capabilities vastly. This will create much-needed redundancy in our fleet without increasing our fleet size. The current Tanker is a 1995 and was designed to function as a water hauler for the roughly 50% of our town that does not have fire hydrants. The current Tanker has vastly surpassed its life expectancy of 20 years and no longer fills the role we need it to. With only two seats and a small water pump, it cannot be used as a fire suppression truck for structural firefighting. As we design the new truck, it will have seating for a company of firefighters, a larger water pump, and expanded equipment to support structural firefighting operations. This is critical because currently, Engine 1 is our only apparatus designed appropriately to support firefighting operations in that ~50% of the community is without fire hydrants, leaving us unprepared when Engine 1 is out for service or repairs. We hope the community will support the bond option in March 2024 so that we may begin the 2–3-year process of replacing the aged-out Tanker.

Closing out on all of the great work the fire department has done for the community, I would like to thank you all for the continued support of our efforts but also ask for more. In the last ten years, we have seen about a 25% decrease in our number of firefighters. If you have any interest or know someone who might be interested in joining us, please go to our website, [ShelburneFire.org](http://ShelburneFire.org), to learn more; it could be one of the most rewarding things you have ever done. With great thanks to our community,

~ Andrew Dickerson, Chief



# PIERSON LIBRARY



As we reflect on the transformative year that was 2023, the Pierson Library has undergone remarkable growth and change. With the conclusion of the federal COVID-19 public health emergency declaration in May, a significant leadership transition marked our path forward. Kevin Unrath, the dedicated Director who had led the library since 2017, resigned to start a new adventure.

Kevin's tenure included pivotal moments, such as establishing a temporary library location at the Shelburne Field House and successfully transitioning back to the newly constructed building in September 2019. Amid the challenges posed by a pandemic that began just six months after the new library opened, Kevin's leadership and can-do attitude ensured the continuity of library services, providing invaluable resources during a time of isolation, illness, and fear. As he bid farewell, all library services had returned to normal and the library was experiencing exponential growth. Kevin left behind a legacy of intelligence, resilience, and leadership that's left a lasting positive impact on the Shelburne community. We recognize him and thank him for his work.

At year's end, Kevin had a tradition of highlighting the value of library services to the Shelburne community, which I'm honored to continue. Throughout the 2023 fiscal year, we loaned out an impressive total of 98,012 books, movies, magazines, museum passes, audiobooks, and eBooks, amounting to an astounding \$1,647,134.00 in value, as calculated by the Library Value Calculator ([ilovelibraries.org/what-libraries-do/calculator](http://ilovelibraries.org/what-libraries-do/calculator)). This represents a substantial return on the community's investment in the library, not even accounting for the added value of countless free programs, cultural events, tech classes, free Wi-Fi, reference services, and our popular library meeting spaces.

Visits to the Pierson Library continued to grow at an astonishing rate. In fiscal year 2023, we welcomed 95,438 people to the library. That's a 24% increase from the previous year and 90% more visitors than we saw in our last full year in the old building!

Aligned with our mission statement of *Learning, Gathering, and Celebrating Community*, here are some highlights of how we brought this mission to life over the past year:

**Learning:** From Pulitzer Prize-nominated author Luis Alberto Urrea to former Vermont Governor Madeleine Kunin, the Pierson Library hosted dozens of readings, lectures, and talks from well-known and respected authors, politicians, artists, and educators. These popular events were free and open to all, promoting a culture of continuous learning.

**Gathering:** The library facilitated numerous story times, tech classes, book clubs, and a highly successful Summer Reading Program for children. A highlight was our pop-up eclipse viewing party in October, attended by over 75 people, showcasing the library's role as a true community center for Shelburne.

**Celebrating Community:** Hundreds of Shelburnites visited the library during our town's biggest celebrations. On Shelburne Day, over 250 people stopped by to take part in our scavenger hunt and enjoy delectable desserts from The Scoop ice cream truck. Over 450 people visited the library to create a fun craft and show off their amazing costumes during the Halloween Parade. And despite an evening of inclement weather, the annual Tree Lighting drew in large crowds for seasonal snacks, a handbell quintet, holiday crafts, model trains, and a visit from Santa.

As we open a new chapter at the Pierson Library, a well-known quote from Meister Eckhart comes to mind: "And suddenly you know. It's time to start something new and trust the magic of beginnings." There's a magic in the air at the Pierson Library as our staff, library trustees, and I excitedly work on new programs, services, and building enhancements to elevate your library experience. If it's been a while since your last visit, we invite you to stop by, explore, and experience the magic of this invaluable community resource.

Wishing each of you a 2024 full of learning, gathering, and celebrating community.

~ Michael Hibben, Director

# **PLANNING AND ZONING DEPARTMENT PLANNING COMMISSION & DEVELOPMENT REVIEW BOARD**

## **PLANNING AND ZONING**

For the first time in several years the office was fully staffed for an entire calendar year. This is worth celebrating and has led to a level of stability the office has not had in some time. This year Kit began providing staff support to the Tree Committee and recently took on an additional role as the Community Development Coordinator. This is a newly created position and I look forward to seeing what she accomplishes for Shelburne. Additionally, Susan Cannizzaro celebrated 22 years as the Administrative Assistant for the office. We are grateful for her dedication. I would like to express my gratitude to the members of our committees who volunteer significant amounts of their time to our work for the community. Each of the committees supported by our office is engaging in important endeavors for Shelburne's wellbeing. Thank you to all CBC members for your passion, dedication, and support. I could never do all of this important work on my own. The following sections are reports from each of our committees discussing the good work they're doing for Shelburne.

~ Aaron DeNamur, MPA, Director of Planning and Zoning

## **PLANNING COMMISSION**

The Planning Commission (PC) has had a very busy and productive year. The PC welcomed a new commissioner, collaborated with other committees and town staff, and embarked on the by-law rewrite project. The by-law rewrite is a top priority of the commission and Selectboard and was the major area of focus for the commissioners in 2023.

The purpose of the by-law rewrite is to ensure the by-laws are consistent with the 2019 Comprehensive Town Plan, eliminate redundancies and inconsistencies in the existing by-laws, comply with state statutes, and provide regulations that are easy to understand, use and interpret. The first step in the process was to hire a professional experienced consultant well versed in Vermont planning and zoning to shepherd, guide, and advise the PC through the project.

The commission and Planning Director constructed an RFP (Request for Proposal), including the scope of the by-law rewrite project, timeline and budget. PlaceSense, a Vermont based company with extensive planning and zoning experience in Vermont, was selected for the project.

The majority of PC meetings and commissioners time revolved around working with PlaceSense to develop the by-law rewrite process, including all stakeholder representation, conducting an audit of the existing by-laws, understanding the legal role and obligations of the commission in writing by-laws, understanding what the by-laws can and can't regulate per Vermont statute, and providing PlaceSense guidance and feedback as the PC works through draft zoning maps and articles of the by-laws. PC members and PlaceSense had a table at the Farmers Market and met with most of the other sanctioned town committees, commissions, and boards to explain the project and solicit input and feedback.

In addition to the by-law rewrite project:

- 1 PC members attended a local land use training session conducted by the Chittenden County Regional Planning Commission (CCRPC).
- 2 A joint meeting with the Housing Subcommittee to discuss zoning districts, accessory dwelling units (ADU's), 2-4-unit properties, and multi-unit (5 or more) properties.
- 3 A joint meeting with the Natural Resources and Conservation Commission for a presentation by Arrowwood Consulting on forested wildlife habitat and habitat corridors.
- 4 A meeting with the Town Manager to review, discuss and offer input on the draft Five Year Capital Plan, as required by statute.

~ Stephen Kendall, Chair

# BICYCLE & PEDESTRIAN PATHS COMMITTEE (BPPC)

The BPPC consists of 10 volunteer members who work to help develop a network of paths, lanes, and sidewalks for walking and non-motorized vehicle use, linking residents to key destinations and ultimately improving mobility and fostering a sense of community.

FY 2023 Accomplishments:

- **Spears Street Demo** planned for late summer 2023\*
- **Strategic Plan** — drafted, stakeholder and public listening sessions occurring\*
- **Treasured Places Map** created and published on BPPC website. \*
- Sidewalk installation between Shelburne Inn Parking Lot to the Country Store Parking Lot planned and scheduled. Installation happened in July 2023. \*
- Drafted a June 2023 VTrans Walk and Bike Grant application to widen the shoulder of Bay Road between the Ti Haul trail and Harbor Road. The application ended up not being submitted and after revisiting we have opted to pursue project development for a shared use path to Loop the Ti Haul trail along Bay and Harbor Roads.
- The Vermont Department of Libraries approved the naming of Bumblebee Brook which is crossed by a new walking trail to access the LaPlatte Nature Trails from Mill River Lane off of Irish Hill Road. You can now find this brook named on Google Maps.
- **The LaPlatte River Trail Map** available online through the Shelburne Parks & Rec site was updated to include the trails on the East side of the river.
- Joplin Wistar continues to lead the primitive trail maintenance efforts. Trail adopters continued to review their trails and provide input to Joplin and the BPPC.
  - Evaluated rerouting the trail below Shelburne Falls on the West side of the river within the LaPlatte Nature Park was considered. However, with the new wetland classification along the La Platte River, a trail rerouting is not feasible. The LaPlatte West side trail will need attention in the next year.
  - Scott Silverstein, from PERCH Engineering, completed his annual inspection in the spring and provided a thorough report. Some minor maintenance was completed and some elements that we need to keep an eye on. At some point we'll need to consider options for replacing the railing and railing posts. Agnar the Troll has moved on to the great Rainbow bridge in the sky and is no longer in position to oversee the LaPlatte Crossing suspension bridge.
  - Identified that the Monroe Brook Bridge on the connection from Farmstead to Deer Run needs repair. Later learned that this is not on town land, but rather Deer Run HOA land.



\* This effort was done in partnership with the Village Pedestrian & Safety Group.

~ Nicole Carpenter, Chair

## **HOUSING SUBCOMMITTEE**

The Housing Subcommittee focused much of its time on an update to the Housing Booklet, which can be found on the town website. The booklet includes data and statistics on housing in the town of Shelburne and in relation to the region and state. It should be noted that while housing development is happening in Shelburne, at least 51 housing units have been built so far in 2023, hitting the mark of a varied range of home costs has not been realized. Many of the homes for sale in Shelburne are high-end (>\$700,000), starting well above what a young family/professional can reasonably afford. In addition to the booklet update, the committee continued to educate itself on housing related matters by attending conferences, regional meetings related to housing (sponsored by CCRPC), and inviting developers, other town committees or groups and housing experts to speak at our monthly meetings. The committee continues to discuss the idea of promoting Accessory Dwelling Units (what they are, how to go about building) via public workshops and hopes to see that happen in the coming year. The Housing Committee looks forward to working in collaboration with the Shelburne Forward Together Affordable Housing Task Force to raise awareness of the need for diverse housing (both in types of housing and pricing).

~ Pam Brangan, Chair

## **DEVELOPMENT REVIEW BOARD**

Shelburne's Development Review Board (DRB) is responsible for all primary development review functions. The DRB meets on the first and third Wednesday of every month. The DRB saw a declining number of applications this year, and conducted 3 final plan hearings related to subdivisions, 7 sketch plan hearings related to subdivisions, 5 hearings related to site plan review, 2 of those being under the Form Based Zoning, and 3 hearings related to Conditional Use. Examples of approved projects: the new Shelburne Beach House, a 12-unit multifamily building on Shelburne Rd, and a Site Plan Proposal for Pickleball Courts at the Kwini Club Driving Range on Spear Street.

Several DRB approvals from past years are nearing completion, such as Kwiniaska Ridge on Spear Street and the Gardenside Development on Ferndale Way, which are both aiming for completion in early 2024. The 16-unit building owned by the Howard Center that the DRB approved in 2021 is now well underway, and the Champlain Housing Trust's Bay Ridge project is gearing up to begin in 2024.

The board was sad to say goodbye to John Day who stepped down as a member in March, but welcomed two new full-time members. Bob Glover had been serving as an alternate and was able to be appointed to a full term, and Steve Kredell was appointed as the newest member. The Shelburne DRB is looking for one alternate to join their well-versed group of dedicated volunteers.

~ Mark Sammut, Chair

# NATURAL RESOURCES AND CONSERVATION COMMISSION

2023 was a year of progress for the Shelburne Natural Resources and Conservation Commission (SNRCC). The Selectboard voted to upgrade our committee to full Conservation Commission status. Additionally, as the Planning Commission worked through the year on its Bylaw rewrite, their consultants asked if the Committee (now Commission) wanted to be given an advisory role per state statutes in the development application review process of the new Zoning Bylaws. This was agreed to and will formally require SNRCC review of major projects at the first stages of application. During the year SNRCC returned to an operating process with Planning & Zoning Department support once again now giving guidance to our Commission meetings.

While large new development proposals slowed, previously approved large projects moved forward. A volume of smaller project applications was presented to us while across Vermont the quest for additional housing and development pressure intensified. SNRCC joined in with VT Council on Rural Development (VCRD) as they moderated a Town quest to find consensus ranking the Town resident's top three concerns for moving Shelburne Forward. The interest in Open Space and Conservation was again ratified by citizens in this process as a priority.

Throughout the year SNRCC meeting agendas frequently sought public input to gain insight on how to implement the Arrowwood Forest Block and Habitat connector study which completed last year. A full presentation was made to the Planning Commission early in the year. Analysis of best ways to create regulatory protections required by Act 171 and other prime natural resources while protecting property owner rights has been proceeding. We expect early next year will provide the opportunity to blend our thinking with the Planning Commission and their consultants as part of the Zoning Bylaws rewrite. These kinds of issues were discussed with the consultants present in a meeting in July to lay groundwork to the role of SNRCC in the rewrite.

During the year, SNRCC held many meetings with our partners in conservation, including Vermont Land Trust and Lake Champlain Land Trust, to get their pulse on land conservation locally. We met with Conservation Commissioners from Ferrisburgh and South Burlington to learn more about how they perform their duties. Additionally, SNRCC met with Kate Lampton, former Shelburne Planner and chair and longtime member of Charlotte Land Trust discussing many related issues. SNRCC gathered information about forming a local Shelburne Land Trust and all that would entail. Members are developing thoughts on public outreach and education to keep the conservation of land in the public view.

~ Don Rendall, Chair

# TREE COMMITTEE

This past year the Shelburne Tree Committee has been proactive with tree care throughout the community from newly planted shade trees to removing Ash trees in advance of Emerald Ash Borer.

## Budget

- Town of Shelburne continued to fund a line item for Emerald Ash Borer (EAB) management and Tree Conservation in the FY2023 Town Budget.

## Emerald Ash Borer (EAB) Updates

- EAB has been found in nearby towns and almost all of Shelburne is considered in an affected area. This past year we had over 120 Ash trees pre-emptively removal within public road rights-of-way on the eastern side of town.

## Public Outreach & Education

- Several articles were published in the Shelburne News about our Arbor Day celebration, tree plantings, and accomplishments for the year.

## Plantings – plantings – and more plantings!

- Branch Out Burlington donated over a dozen bare root trees to the Town of Shelburne in early Spring. Members of the Tree Committee planted the donated trees over the **Arbor Day weekend** at Shelburne Bay Park, Davis Park, and along Falls Road.

## Arbor Day Tree Planting Grant

- Shelburne received a Vermont Urban & Community Forestry tree planting grant, with which we removed Ash trees at the Town Offices and planted two Ginkgo, two Thornless Cockspur Hawthorn, and two Serviceberry trees.

## Tree City USA Designation

- For the 6<sup>th</sup> consecutive year, Shelburne was recognized as a Tree City USA designee!

We are always looking for volunteers / new members to help assure that the Town of Shelburne plans for and plants trees in the Town's public spaces and road rights-of-way. We advocate for proper maintenance of Town trees and raise public awareness regarding the numerous benefits from providing shade and wildlife habitat to aesthetics of Shelburne's trees.

~ Gail Henderson-King, Chair



# HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION

Founded in the mid-1980s, the Commission (HPDRC) makes recommendations to the Development Review Board (DRB) for projects in the Village Historic Preservation & Design Review Overlay District and assists the Town by enabling educational programs and planning projects funded by federal, state and local grants. The Commission meets periodically to consider applications for changes (including demolition) to buildings and their sites, all of which affect the character and economic vitality of the Village District. In 2023, HPDRC reviewed and forwarded seventeen projects to the Development Review Board for its consideration.

In March, the US Department of the Interior listed Shelburne Falls Historic District, which extends along Falls Road to the LaPlatte River.

HPDRC's nomination of the Shelburne Shipyard, the harbor's underwater treasures and neighboring properties to the National Register of Historic Places awaits final approval from the US Department of Interior in 2024. Fieldwork and editing of Shelburne's updated Historic Sites Survey, commissioned with assistance of a grant from Vermont's Division for Historic Preservation, was completed in 2023. Completion of the survey is scheduled for early 2024.

After restoration of the Town Clock in 2020, its 900 lb. bronze bell has reliably struck the hour on GPS time, but the 1927 Seth Thomas clock was often several minutes out of time until the Town authorized care by Geoff Greene, a professional clock repairman, to maintain the clockworks and adjust the time.

Citizens wishing to join the Commission with education, experience in historic preservation or in design-related areas are encouraged to forward letters of interest to the Town Planner's office.

~ Fritz Horton, Chair



# SHELBURNE POLICE DEPARTMENT AND COMMUNICATIONS CENTER

The Shelburne Police Department and the Shelburne Communications Center are committed to “Protect and Serve” the life, individual liberty, and property of everyone in the community, to develop and maintain a positive open relationship with our community, and to foster a positive working environment for police and communications employees.

The department offers a variety of services, including Vacant House Checks, Child Safety Seat Inspections, Applicant Fingerprints, and the facilitation of Neighborhood Watch. We currently have two speed carts for monitoring traffic speeds on our roads. These are often placed in “target areas” and/or upon request. Please do not hesitate to contact us for any of these services.

## Police Department



It is no secret that law enforcement agencies across the state have experienced staffing shortages, for a multitude of reasons, and our agency is no different. We have met these challenges, and, despite a period in which we’ve had to rely on outside assistance, we continue to provide full-time professional, courteous service to our community. We have recruited some new officers and have brought back some experienced officers. It is our pleasure to welcome back Officer Brian Fox and Officer Keith Gonyeau.

The department has taken steps to adapt to the ever-changing needs of our community as well as the demands placed on us by new laws, regulations, and ideologies. This is a continuing process of examining strategies, best practices, efficient use of resources, and how to best collaborate with various partner agencies.

Our officers have been trained in diversity and response to resistance. This training includes Communication/de-escalation/response to resistance, and “less lethal” options for controlling combative or uncooperative individuals to control a situation or apprehend an individual in the safest manner possible. The training follows ever-changing laws and police academy requirements.

Our officers frequently interact with people in need of social and/or mental health services. All our officers have completed state-mandated training in anti-biased policing and in assisting individuals experiencing mental health crisis. The police department continues to work with various social services and support agencies to develop strategies to provide efficient and timely services. Working hand in hand with law enforcement, the Community Outreach Team continues to facilitate access to appropriate social services, including mental health support, to those in our community who are in need. Their proactive approach has facilitated a more efficient and appropriate delivery of services.

The department continues to work with Shelburne Fire and Rescue, Federal, State, and local law enforcement agencies, and numerous other public and private agencies to provide the appropriate services to those in need.

In the interest of transparency, all our officers wear body-cameras. These assist us in monitoring the quality of service our officers provide and protect the officer and the town from unwarranted liability.

### **Communications Center**

The Communications Center is often referred to as “Shelburne Dispatch” or “Shelburne PSAP” and serves as a regional Emergency Communications Center. The center serves a population of more than 62,656.

The center is the primary Public Safety Answering Point (PSAP) for 9-1-1 calls in 23 communities and a secondary PSAP or backup for the other five (5) State and Local PSAPS in Vermont. The center is also a Public Safety Dispatching Point (PSDP) for 36 agencies (Police, Fire or EMS) in 28 communities.

As both dispatchers and 911 call takers, uncommon in Vermont, our dispatchers are among the best trained. This training allows our dispatcher/call takers to provide potentially life-saving instructions to callers prior to the arrival of emergency personnel.

As one of Vermont’s 6 PSAPs, we are equipped with advanced mapping software which would not otherwise be available to us. This mapping software is vital, especially in rural areas, in determining the location of an emergency and directing emergency personnel to that area.

Monetary contributions from Vermont 911 and billing contracts with the agencies we dispatch for help to offset the costs of dispatching. In addition, we are constantly in search of grants in an attempt to further minimize costs.

If you accidentally dial 9-1-1, please DO NOT hang-up. Please tell the 9-1-1 call taker that you made a mistake and stay on the line to answer any further questions. If you do not remain on the line, emergency procedures will be initiated resulting in unnecessary and costly mobilization of personnel and equipment. Please remember 9-1-1 is used to report EMERGENCIES, such as a fire, medical emergency, or crimes in progress. All other complaints should be directed to our non-emergency number (802) 985-8051.

During the past year our dispatchers have also felt the stress of a staffing shortage. I cannot express how grateful I am to those who have worked with great dedication and devotion to the Town of Shelburne and the police department. They worked tirelessly to continue to provide the quality of service we are all accustomed to. It is our pleasure to welcome the following new Emergency Communications Technicians to Shelburne Dispatch Center: ECT Angela Bellizzi, Brittany Cunningham, Robert Caldwell, and Stephanie Sweeney.

I would personally like to thank our community for their support. Without the support of the community, to include private donors and other stakeholders, the ability to face the challenges of the past few years would not have been possible.

I encourage you to please stop by any time to discuss any problems or concerns you may have or email me at: [Michael.thomas@shelburnepdvt.org](mailto:Michael.thomas@shelburnepdvt.org)

~ Michael T. Thomas, Chief

## HIGHWAY DEPARTMENT

Shelburne Highway Dept. continues to provide services year-round to the town with a group of five: me and four full-time employees; Lee Coleman, Victor Raymond, Rob Lebeau and Dale Knowles. We also have a new full-time mechanic, Mark Aube, who provides maintenance services for most town owned vehicles. We added two new trucks to our fleet this year.

We would like to give a big shout out to our previous mechanic Mike Gill, who has come back every summer since he retired to provide roadside mowing. This year he did an awesome job filling in when our mechanic quit. He even stayed longer while we were looking for a new mechanic. Thanks Mike!

During the summer we hire one part-time employee to mow roadsides and during the winter we hire one part-time employee to plow sidewalks and one part-time employee to help plow the cul-de-sacs.

Also completed this year was shoulder work to improve walking on Bostwick Road, Barstow Road, Dorset Street and several additional areas around town.

The Highway Dept's goal is to keep up with paving 4 - 5 miles per year. The cost of paving roads has increased, and more roads need an overlay of pavement before they get too far out of shape and require complete rebuilding. Main roads are on a 5-7-year schedule for retreatment. Due to the increase in the cost of paving we were unable to complete the 4-5 miles this year. We did however, complete all of Bostwick road and 1.5 miles on Irish Hill Road.

With the new developments at the Golf Course and Gardenside, including additional sidewalks, our budget should reflect an amount to properly maintain and retreat the roads in existence, as well as, budgeting for equipment and maintenance needs.

In the fall, we fill up our salt shed in anticipation of the winter plowing season. In 2023, we purchased 1300 tons of salt.

Town Manager Matt Lawless, honored my dedication to Shelburne by adding a plaque to the town garage, renaming it "Goodrich Garage" for my 56 years of service.

~ Paul Goodrich, Highway Superintendent

# WASTEWATER DEPARTMENT

The Wastewater Department operates two advanced wastewater treatment facilities utilizing Sequential Batch Reactor (SBR) technology. Wastewater Treatment facility (WWTF) #1 is a VT Grade 3 facility located on Crown Rd and is designed for 440,000 gallon per day flow. WWTF#2 is a VT Grade 4 facility located on the corner of Harbor Rd and Turtle Lane and is designed for 660,000 gallons per day flow. The department also maintains nineteen pump stations, approximately 35 miles of sewer lines and 800+ manholes. Sampling, testing and recording is performed at each facility every day of the year. Wastewater personnel responded to 42 alarms/calls after normal working hours this year. This is average for the year.

|                    |                               |
|--------------------|-------------------------------|
| Wastewater treated | 232 million gallons           |
| Operating budget   | \$2,290,000                   |
| Retail rate        | \$14.91 per thousand gallons. |

WWTF#2 received 1,896,853 gallons of septage from private haulers that pump out rural septic tanks not connected to municipal systems. The septage rate is currently \$0.095/gal and is expected to increase to \$0.10 in FY 2023-24.



Shelburne’s two advanced treatment facilities were last upgraded in 2002. The upgrade/consolidation is estimated to be approximately \$35 Million and will be the most significant financial expenditure in the town’s history. We are anticipating a bond vote in November 2024. Construction will hopefully begin in 2025 and conclude in 2027.

**Personnel:**

| <u>Position</u>              | <u>Name</u>      | <u>License</u> | <u>Years of Service</u> |
|------------------------------|------------------|----------------|-------------------------|
| Water Quality Superintendent | Chris Robinson   | Grade 5        | 25                      |
| Chief Operator WWTF#2        | Steve Williams   | Grade 5        | 18                      |
| Chief Operator WWTF#1        | Walt Arsenault   | Grade 5        | 17                      |
| Chief Mechanic               | Kyle Guillemette | Provisional    | 1                       |
| Wastewater Operator          | Jeff Pillsbury   | Grade 5        | 8                       |

If you would like a personal tour of the facilities to experience first-hand how the Shelburne Wastewater Department keeps your waterways clean, please call 985-3700 or email [crobinson@shelburnevt.org](mailto:crobinson@shelburnevt.org) to arrange a tour.

The Wastewater Department is committed to producing the best quality effluent, protecting both human and environmental health. We thank you for your support and look forward to serving you in the year ahead.

~ Chris Robinson, Superintendent

# STORMWATER REPORT

Stormwater Utility – This newly developed utility was established on June 9, 2020 and is funded through Stormwater fees, much like the water and wastewater fees, rather than through taxes. All funds collected through fees can and will only be used for Stormwater purposes to improve surface water quality in the streams and rivers of Shelburne and Lake Champlain. Stormwater user fees were phased in over a three-year period, and have now reached their full billable rate. Residents will not see an increase in the following year for Stormwater charges.

MS4 Permit - The Town operates under a Municipal Separate Storm Sewer System (MS4) permit issued by the State of VT. In order for the Town to meet its MS4 permit obligations it must reduce the flow and pollutants that reach waters-of-the-State. This is required because the Munroe Brook was identified as impaired due to pollution and erosion from high flow events after storms. To accomplish improvements to this waterway the Town has developed the following plans:

The Flow Restoration Plan (FRP) is being updated to identify projects that are achievable and not solely on private property. The previous plan prioritized approximately 16 flow reduction projects within the watershed with an estimated total cost of around \$3 million.

The Phosphorus Control Plan (PCP) identified an additional three projects, in addition to the FRP projects. The costs associated with the PCP identified projects are approximately \$900,000.

<https://dec.vermont.gov/sites/dec/files/wsm/stormwater/docs/MS4/Munroe%20FRP%20Final%20-%20Rev%206-16-2017.pdf>

Creating sites for Stormwater treatment would both slow and absorb Stormwater and reduce the amount of polluted water into waterways like Munroe Brook. Completion of these projects would greatly improve the health of these natural systems and their downstream counterpart, Lake Champlain.

General Permits - In addition to the MS4 permit, the Town holds and maintains 14 State general Stormwater permits and is a co-permittee on 2 additional permits. The Town is required to annually inspect and submit a report of required maintenance of these sites.

Nine of these 16 permits are subject to the new 3-acre permit requirements. This involves upgrading these systems to the State's current standards, which must be completed by 2028.

Agreements - The Town continues to utilize the 2016 inter-municipal agreement with the City of South Burlington Stormwater Services Department to assist in meeting Stormwater requirements. The town is also happy to announce the new hire of Shayne Geiger, as Stormwater Coordinator to help manage and oversee Stormwater projects in Shelburne. This brings the total stormwater employees to one full-time and one part-time.

If you have a question or concern, I can be reached at 985-3700 or [crobinson@shelburnevt.org](mailto:crobinson@shelburnevt.org)

~ Chris Robinson, Superintendent

# RESCUE



Shelburne Rescue concludes its 35<sup>th</sup> year of operation! We once again exceeded 1400 emergency dispatches. The past year of response has included emergency medical calls in service to the Town of Shelburne, as well as mutual aid to the Shelburne Volunteer Fire Department, Charlotte Fire and Rescue and the towns of Ferrisburgh, Hinesburg, Huntington, Monkton and the cities of South Burlington and Burlington.

The squad continues to operate through the combined partnership of volunteers and employees. As part of our ongoing mission to deliver the best patient care possible we have been advancing two key transitions this year, the first being paramedic level service for the squad and the second, a corps of full-time employees. For the first, we are positioned for the transition this spring. We have many people to thank for this not only among our ranks but also the community such as the SCHIPs grant. With the transition to paramedic level service will be providing the highest level of prehospital care, joining our peers in the district. Regarding the move to a full-time corps, it is bittersweet. It is an example of the growth of the squad and the town, but also in some ways a departure from the small-town nature of the squad. Our call volume and the complexities of the service have surpassed what a group of volunteers can give and can be reasonably asked to assume. Both items have been in the works for several years and while welcome, signal an inflection point for our service.

In more mundane matters we have other changes taking place, such as the timely replacement of one of our vehicles. We are currently in the process of building a new ambulance #1. Now under contract, we hope to finalize the ambulance specifications this coming year and take custody in late summer, 2025. This will be the second Braun ambulance we are deploying as part of the town's fleet, with the expectation for decades of service. The construction of Braun ambulances is notable in that we are able remount the patient care compartments on new chassis. This remounting process replaces the components which experience the most wear and tear, and preserves the structure of the ambulance. This reduces the overall cost of the ambulance. This significant investment is the largest expense our squad ever faces and to offset the immediate financial impact we are asking this year for the town's support in a bond vote. The hope of this bond vote will be to allow stability in Shelburne Rescue's two other significant transitions, the move to paramedicine and full-time employment.

In closing, the elected officers (Jacob Leopold, Chief; Devin Major, Assistant Chief; Wendi Turner, Treasurer; Indigo Eisendrath, Training Officer; and Niranjana Das, Secretary) extend our gratitude and appreciation to our mutual aid partners, our town colleagues, and chiefly, our members.

~ Jacob Leopold, Chief

# PARKS AND RECREATION DEPARTMENT

This year we continued our seasonal program offerings for children and adults, which included a combination of sport lessons and leagues, summer camps, adult fitness and wellness programs, as well as certification and education programs. Many of our programs are run by volunteers, which included over 125 people throughout the year. In addition to the members of the Recreation Committee and community events helpers, these volunteers are the heartbeat of our community.

An exciting part of this year for us was the progress made on the new Beach House Project! Early in the year the project went out to bid, and the project was awarded to



Farrington Construction of Shelburne. Demolition of the old structure and ground breaking on the new project occurred in September after the beach closed for the season. As the year closes out, the foundation, walls and roof are mostly complete on the new building and we are excited to see it to completion in the spring of 2024!



The Parks and Recreation Department works closely with the Buildings and Grounds Department to oversee the indoor and outdoor Recreational facilities, as well as our parks and trails. Several small trail projects were completed, as well as adding a new raised garden bed to Davis Park through collaboration

with Vermont Garden Network, Shelburne Craft School, and several volunteers. We are also problem solving the bridge in Shelburne Bay Park which had to be closed in the fall for structural damage. The bridge, originally built as an Eagle Scout project, will need to be rebuilt and we are reviewing that project as 2023 closes out. Finally, one of the ARPA projects approved is the Hullcrest Playground replacement. Public input was sought through a survey and community forum, and feedback will be used to develop the requirements for the Request for Proposal coming in early 2024.

~ Betsy Cieplicki, Director

## **RECREATION COMMITTEE**

The Committee enjoys supporting the Community special events each year. We solicit sponsors to support the cost of the events, assist with marketing efforts, help with event prep and cleanup, as well as serving as volunteer staff during each event. This year, we offered the Me & My Special Person Dance, Back to the Beach, Summer Concert Series, Halloween, and the Holiday Tree Lighting event.

We also contribute to discussion and advise the Recreation Director on Department budget decisions, program offerings, and parks projects. We have supported and been involved with the Beach House project since the project was proposed, and are thrilled to see construction commence this year. We continue to follow the progress of this project and have also advised on the other ARPA projects that have been approved.

A special thank you to all the volunteers that support our programs.

Thanks to our fabulous Recreation Committee members who put much time and energy into our programs and events.

~ Peggy Coutu, Chair

## **DOG PARK COMMITTEE**

The SVDP Committee's work focused on reducing costs and exploring options to help encourage use of the park in light of the changing terrain. The Shelburne Village Dog Park faced reduced usage due the overgrowth that is a result from the past 4 years of compliance with VT Department of Environmental Regulation for Class 2 wetlands.

Although no new fundraising initiatives were undertaken in 2023, a cost savings was realized by reducing waste hauling expenses to half by changing haulers and frequency of service. Our base income is directly tied to the dog license fees.

Park usage is minimal during the growing season. Our biggest challenge for park usage is the overgrowth of plants. Compliance with protections for the wetlands which prohibit mowing or added fill have dramatically reduced the open space. A goat initiative was explored mid-summer for 10 days, to test the effectiveness of their grazing. This seemed like a natural agricultural use that would be allowable and had been suggested repeatedly. We had to try. The goats thinned the weeds noticeably but only temporarily. Based on this limited experience, Betsy Cieplicki conveyed our request to Tina Heath (VT Department of Environmental Regulation) for permission to regularly use the goats in exchange for a reduced footprint of the park. Our request was denied.

Other activities included conducting a survey about park usage. Twenty-five people responded to the Google survey. As expected, issues identified were related to the park being inaccessible due to mud, overgrowth, and ticks. Some thought the park is worthwhile where it is, while others thought it should be moved.

Ultimately, The Committee would like to pursue another location.

~ Lisa Williams and Karen Medisker, Co-Chairs

# EQUITY & DIVERSITY COMMITTEE

Here is some background on how our committee was formed:

The Shelburne Equity and Diversity Committee officially formed as a nine-person body, on May 11, 2021 with the following Resolution (approved by the Selectboard on June 8, 2021):

- *The Town of Shelburne recognizes that historical and ongoing structures and systems in our nation, state, and community maintain and continue forms of injustice and oppression.*
- *The Town of Shelburne is actively committed to ensuring and sustaining equity, anti-racism, anti-bias, and belonging for all people in our community.*



2022-2023 was an active one for our committee. In an effort to diversify our committee, we advertised for, interviewed, and added 4 new members, including a CVU student member. We participated in the selection of the new Town Manager. Additionally, we created opportunities to be in conversation with individuals and families in our community about their experience of belonging and inclusion. Our major challenge was the changeover in the Town Manager, as it affected our timeline for work with our consultants. Other 2022-2023 highlights:

We continued work with an Equity Consultant:

- Applied for and received a \$10,000 Vermont Community Fund Equitable & Inclusive Communities grant to continue work with an Equity Consultant.
- Completed 4 Consultant-led “Learning Together” sessions for Town Leadership.
- Offered Consultant-led surveys and Listening sessions for Town Employees.
- Added Equity resources to our webpage.

Our Community Outreach included:

- Applied for and received a \$1,000 SCHIPs grant to support Community Engagement.
- Hosted a successful Heritage Potluck for the town community in October 2022 in partnership with Parks & Recreation.
- Collaborated with Pierson Library to host family-friendly Multicultural Movie nights.
- Participated in the Vermont League of Cities & Towns Town Fair in 2022 and 2023.

2023-2024 Highlights and Goals:

- We look forward to continued collaboration with the new Town Manager to grow and improve equity within town administration, policies and procedures. We helped facilitate inter-departmental contact sharing for language translation services to the Town Manager. We will continue to seek and apply for

grant funding to assist in costs for consultant work to assist the town in equity work.

- Our committee continues to explore our own equity accountability. We developed a calendar of holidays and observances to ensure our meeting dates respect a diversity of religious and cultural beliefs.
- We look forward to continuing and expanding our community engagement efforts, including co-sponsored programming with Parks & Recreation, Shelburne Farmer's Market, and Pierson Library such as the family-friendly Multicultural Movies through April of 2024: "Second Friday Movie Night."
- We offered equity information and opportunities for discussion at three Shelburne Farmers Markets, including Shelburne Day, with more than 25 overall visitors to our booth. We participated in Shelburne Forward Together events for 2023.
- We will participate in Vermont League of Cities & Towns Town Fair 2024.

We hold public meetings on Google Meet the 2nd and 4th Mondays of each month at 6:00 P.M. Our agendas, including the Google Meet links, are available on the Town of Shelburne website, [www.shelburnevt.org](http://www.shelburnevt.org). We encourage public participation and welcome anyone interested to join our efforts.

## **ETHICS COMMITTEE**

The Ethics Committee members continue to be committed to their efforts to serve Shelburne and uphold the standards of conduct and guidance contained in the Town's Ethics and Conflict of Interest Ordinance. The stated goal of the Ordinance <https://www.shelburnevt.org/DocumentCenter/View/5267/Ethics-Ordinance-Adopted-2018> is to have all decisions made by our public officials based on the best interest of the Town, and to see that no public official with a personal or financial interest in the outcome of a particular matter will have influenced, or will appear in the eyes of the public to have influenced, any decisions of the Town on that matter. The Committee stands by, ready to respond to inquiries and complaints.

No complaints were filed with the Ethics Committee in FY 2023.

The Committee met on August 1, 2023, shortly after the end of the fiscal year. The members discussed Committee member terms of office and the need for staggered terms and the content of the Ordinance and of the Rules of Procedure. The Committee reelected its officers. It then directed Chair Little to work with Selectboard Chair Michael Ashooh to develop and post resources for training and education opportunities on the Ordinance, and other relevant topics, for members of all Town Committees, Boards and Commissions.

~ Tom Little, Chair

## FINANCE COMMITTEE

The Shelburne Finance Committee is responsible for assisting the Selectboard and Town administration in developing and implementing financial plans and policies to fund our operating and capital improvement needs. Over this past year we have been engaged in three major categories of finance-related activities to support our community. The first category involves ongoing work to improve the overall strength and stability of our Town finances to pay for necessary capital additions and civic improvements. The Committee provided technical assistance and input to the Selectboard, our state representatives, and other interested parties in the adoption of a Local Option Tax (LOT) that reduces reliance on and lowers the trajectory of our property taxes, providing additional fiscal resources needed to meet our increasing funding requirements in the future. We also conducted many community outreach presentations explaining how the LOT program would assist the Town in achieving its long-term capital improvement, open space preservation, and other critical infrastructure investment goals as our community grows. The Town recently received from the State its initial quarterly LOT collection totaling approximately \$260,000, in line with projections.

Our second category of activity focuses on developing a sustainable, long-term program for capital improvements so that funds are deployed wisely and consistently, budget to budget, for recurring Town service needs such as vehicles, computer servers, and equipment as well as quality-of-life betterments including bike and pedestrian paths, recreational facilities, beach house, parks, open spaces, affordable housing and other initiatives, all as envisioned in our Comprehensive Town Plan. The Finance Committee also provided advice and assistance to the special Town committee recommending allocation of our approximately \$2.29 million American Rescue Plan Act of 2021 (ARPA) funding. Those ARPA monies are being invested in a wide range of Town projects and long-term capital improvements.

Our third category of activity involves establishing financial policies and procedures to help meet the ever-demanding fiscal challenges facing the Town, including increased borrowing costs, high inflation, limited labor availability, and lingering economic effects of the pandemic. In addition, we have expanded our collaborative outreach and interaction with several other committees, Town departments, and local/regional/statewide organizations to provide input and assistance with many finance-related projects with the goal of enhancing community services and capital investment over the long term.

Our work efforts have been aided by close coordination with and helpful finance input from the Selectboard and Town staff concerning fiscal and financial management of our Town's capital and operating resources. We continue to provide technical advice on debt structure and issuance, capital investment planning and budgeting, resource allocation, community outreach, and long-term strategic fiscal growth policies. The Finance Committee also closely monitors health, geopolitical and financial market risks that might impair the safety and economic vitality of our community so that timely and effective responses can be undertaken.

This coming year we will continue assisting with financial planning for upcoming large and complex infrastructure upgrades/replacements, particularly for our wastewater facilities, necessary for sustained delivery of essential municipal services as well as exploring innovative funding opportunities for new initiatives in affordable housing, climate change adaptation, energy efficiency and other areas.

~ Don Porter, Chair

## FOOD SHELF

The Shelburne Food Shelf hit a good stride this past year, with shopping offered six times a month and emergency grants for residents to assist with non-food needs (e.g., rent, gas, utilities). The average number of households served per month increased from 89 last year to more than 100 households served per month. Thanks to the Vermont Food Bank and many generous donations, we have been able to keep our shelves stocked to support the increase in shoppers. Our partnerships with Shelburne Farms, Head Over Fields Farm, New Village Farm, and a new partnership with Bread & Butter Farm allowed us to offer our shoppers fresh produce throughout the year.

The Food Shelf continued to work with the Shelburne Community School (SCS) and Champlain Valley School District through our “Food That’s in When School is Out” Program, providing supplemental nutrition assistance when school is out of session. In July and August, the program provided breakfast and lunch staples and fresh vegetables and fruits for pick-up at the school or delivery, if a family had no transportation. During the school year vacations, we opted to deliver to families requesting this supplemental program. For summer 2023, we began operating this program during our usual Food Shelf hours. Now, a family with school-aged children can pick up breakfast and lunch staples, fresh fruits, and vegetables while at the Food Shelf. This program served between 40 and 50 children. In addition, we provided SCS with a grant to purchase snacks for children throughout the school year.

The Food Shelf received a \$15,000 grant from CVOEO as part of the Town of Shelburne’s “Doing Our Part: Enhancing Street-Level Staffing to Improve Homeless Response” application. The funding from this grant will go to provide food, non-food care supplies, transportation, and support resources to the town’s unhoused population.

Thanks to a new website developed by Ecopixel, our message to shoppers, volunteers, and donors has been simplified and streamlined. Our shoppers can easily sign-up to shop and community members interested in volunteering can complete a simple online form to get started. In the vein of improving communication, we also added texting capabilities to our phone system. This small change gives us one more way to communicate with shoppers and those needing financial assistance.

Our partnership with the faith community in town and Wake Robin keeps the Tiny Pantry stocked with food that can be accessed any time of day or night.

As a Diversity, Equity, and Inclusion initiative, we created a youth advisory position on the Food Shelf Board to provide valuable youth perspectives on community needs, as well as to act as a conduit to potential volunteers. We brought on a CVU student to connect with the CVU Food Shelf and work with the Shelburne Community School to raise awareness about our services and make sure the youth voice was represented on the Board.

A Volunteer Coordinator role was created to streamline the onboarding, training, and management of our 45+ regular volunteers who help keep the Food Shelf running.

All our efforts to assist Shelburne residents in times of need were made possible thanks to the amazing support of the community of Shelburne and our wonderful volunteers. Our services are entirely dependent on volunteers, donations, grants, and space provided by the Town of Shelburne. If you would like to help, you can find information on our website: <https://www.shelburnefoodshelf.org>

We are truly grateful for your generosity!



## SOCIAL SERVICES COMMITTEE

The mission of the Shelburne Social Services Committee is to help support the needs of the residents of the Town of Shelburne by evaluating funding requests from organizations that serve Shelburne residents. The committee meets monthly to review grant applications ranging from \$500 - \$5,000. The Social Services Committee has a current budget of \$38,000 to be distributed through these monetary grants. The focus is on determining which organizations will strengthen our community and have the greatest impact on the lives of Shelburne residents.

This year, the Social Services Committee revamped how it connects with the non-profit organizations that serve Shelburne residents. The goal is to provide a partnership and collaboration with the organizations requesting grant funding. Instead of the traditional round table forum, the committee personally reached out to new organizations submitting funding requests to invite them to talk about their organization at a committee meeting. This format allows for a personal connection, a better understanding of the needs and the ability to clarify questions pertaining to their individual grant requests.



There continues to be great need in our community with finding affordable housing, addressing food insecurity, and assisting with mental health issues. In response to the increasing emergency response needs of the Shelburne Police Department, our committee created a process for the department to access emergency cash reimbursement through the community fund. This allows for police officers to have reimbursement for emergency cash that is needed instead of officers using their own personal funds.

Organizations that the Social Services Committee has been able to support include AgeWell, Shelburne Craft School, JUMP, Vermont Food Bank, Vermont Association of the Blind and Visually Impaired, Howard Center, and Champlain Housing Trust.

We are grateful to be able to serve as the liaison that decides which social service agencies receive funding from the Town of Shelburne budget. If you are interested in learning more about our committee, please feel free to join one of our monthly meetings. We meet in-person at the Town Offices on the 4th Wednesday of the month, except holidays. You can access more information on the Town of Shelburne website, [www.shelburnevt.org](http://www.shelburnevt.org).

~ Sean Moran, Chair

## VETERANS COMMITTEE

The year 2023 was a year of sadness for those of us on the committee with the passing of Sam Feitelberg, the driving force behind the completion of the monument, and Jim Donaldson, who laid 98% of the bricks on the monument. In addition, Al Dunbar, a longtime member of the Shelburne Veterans Monument Committee and constant maintainer of the monument, who spends most of his time in Florida and therefor asked to be removed from the committee.

However, due to his interest in the committee and monument, he requested to be kept informed of the status of the monument, which we will do.

A small plaque was placed at the monument in October. It tells the story, history, and establishment of the Shelburne Veterans Monument Committee.

Our Memorial Day speaker was COL Laura Caputo, Commander, 158th Maintenance Group, 158th Fighter Wing, Vermont Air National Guard. Her presentation was outstanding. Her comment, “It’s not about me, it’s not about you either”, set the tone for the real meaning of Memorial Day and why we remember it. She noted that Memorial Day exists to honor those who “gave their last full measure of devotion”. Numerous comments of those in attendance felt that this was one of the best presentations they had heard at previous



Memorial Day ceremonies. The brass quintet of the Shelburne Community School Wind Ensemble provided the music for the ceremony.

In May, Hank Harder, USAF and Bud Ockert, USAF Ret., were guest speakers for the 7th and 8th grade students, Shelburne Community School. The purpose was to enlighten students about the military from their personal experiences and what being a veteran is all about. The students had received a copy of each of our biographies to provide them a basis upon which to ask their questions. The presentations lasted about an hour and were enjoyed by the students as well as by both speakers.

Arthur Kunin, a member of The Greatest Generation continues to be recognized on both Memorial Day and Veterans Day for his actions in WW II resulting in his receiving both the bronze star and purple heart.

We continue to provide support to The Josh Pallotta Foundation in support of Josh's House. The house is named in honor of Josh Pallotta who succumbed to his ongoing battle with Post Traumatic Stress and Traumatic Brain Injury upon his return from Afghanistan. As a result, he took his own life in 2014.

Andre Emmell, a representative of the Champlain Valley Quilters Guild, presented Quilts of Valor to seven veterans on Memorial Day and five more on June 2 at the Shelburne Veterans Monument.

While the weather was chilly the attendance at the Veterans Day ceremony was the highest it had ever been. Captain John Hammer, US Navy, retired, was the guest speaker. He gave a very interesting presentation about the demands of serving, his experiences, and various assignments during his 28-year career with the US Navy. His conclusion was very apropos for the occasion, "let us remember the bravery, unwavering commitment, and selflessness of those who and are willing to sacrifice their lives so that we can live in freedom.

One of the most enjoyable aspects of being a member of the Shelburne Veterans Monument Committee is spending Saturday morning at the Farmer's Market. This is particularly valuable as a fund raiser but is more important by providing a history of the monument, meeting people, answering questions about the monument, and just having wonderful conversations with local folks as well as visitors. However, our attendance shows a presence of veterans in our town. It keeps us visible.

We will continue to work with the Shelburne Community School on our proposed essay contest. It is our hope we can have a contest based on the meaning of Memorial Day and why do we remember it.

~ Bud Ockert, Chair

## REPORTS OF OUTSIDE AGENCIES

Due to space limitations, we are unable to include reports from other outside agencies that have been part of this Town Report in previous years. The following links contain information from these agencies:

|   |   |
|---|---|
| Champlain Water District:                       | <a href="http://www.champlainwater.org">http://www.champlainwater.org</a>             |
| Chittenden County Regional Planning Commission: | <a href="http://www.ccrpcvt.org">http://www.ccrpcvt.org</a>                           |
| Chittenden Solid Waste District:                | <a href="http://cswd.net">http://cswd.net</a>   |
| Green Mountain Transit:                         | <a href="https://ridegmt.com/">https://ridegmt.com/</a>                               |
| Vermont Department of Health:                   | <a href="https://www.healthvermont.gov/local">https://www.healthvermont.gov/local</a> |
| Vermont League of Cities & Towns:               | <a href="http://www.vlct.org">http://www.vlct.org</a>                                 |

Special thanks to photographers Lee Krohn, Diana Vachon and Matt Lawless

### **A note of thanks to Media Factory for their steadfast support...**

*As we document the many important activities and accomplishments in our community, I would like to express our sincere appreciation to those the staff of Media Factory. They show up for every Selectboard, Planning Commission, and Development Review Board meeting to both livestream and record these meetings. Their efforts make a significant difference in helping residents be better informed about important matters, and certainly enhance the visual and audio qualities of our hybrid meetings on Zoom.*

*As many already know, you may join and/or participate in these meetings via the Town's Zoom listings; you may listen or, or view recordings at your own convenience online at [Town of Shelburne \(mediafactory.org\)](http://TownofShelburne(mediafactory.org)).*

*Thank you, Media Factory, for your dedicated community service!*  
*Matt Lawless, Town Manager*



## GENERAL INFORMATION

**TOWN WEBSITE: <http://www.shelburnevt.org>**

Check the website for helpful information, including calendar of events and meetings, meeting agendas and minutes, contacts, forms, employment opportunities, and much more.

### SHELBURNE TOWN PHONE NUMBERS

**EMERGENCY: DIAL 911**

### NON-EMERGENCY PHONE NUMBERS

|                        |              |                       |              |
|------------------------|--------------|-----------------------|--------------|
| ANIMAL CONTROL.....    | 802-985-8051 | RECREATION .....      | 802-985-9551 |
| ASSESSING .....        | 802-985-5115 | RESCUE .....          | 802-985-5125 |
| CVSD OFFICES .....     | 802-383-1234 | SEWER DEPT .....      | 802-985-3700 |
| CVU HIGH SCHOOL .....  | 802-482-7100 | TAX PAYMENT INFO..... | 802-985-5120 |
| COMMUNITY SCHOOL ..... | 802-985-3331 | TOWN CLERK .....      | 802-985-5116 |
| FIRE.....              | 802-985-2366 | TOWN MANAGER .....    | 802-985-5111 |
| HIGHWAY .....          | 802-985-5123 | TOWN OFFICE FAX.....  | 802-985-9550 |
| PIERSON LIBRARY .....  | 802-985-5124 | WATER – SHOP .....    | 802-985-5122 |
| PLANNING .....         | 802-264-5033 | WATER – OFFICE.....   | 802-985-5120 |
| POLICE .....           | 802-985-8051 | ZONING .....          | 802-264-5032 |

GENERAL INQUIRIES ..... 802-985-5110

### COMMITTEE, BOARD, & COMMISSION MEETINGS

All meetings are listed on our website: <https://www.shelburnevt.org/167/Boards-Commissions-Committees-Representa>

### CAT and DOG LICENSES

Cat and Dog Licenses are due on or before April 1. New registrations and renewals can be done by mail. A copy of a current certificate of rabies vaccination must be filed with the Town Clerk. After April 1, a 50% additional fee is charged. Fees are as follows:

|                                      |         |
|--------------------------------------|---------|
| Unneutered dog, cat, or wolf-hybrid: | \$16.00 |
| Neutered dog, cat, or wolf-hybrid:   | \$12.00 |

Shelburne has an Animal Control Ordinance. Copies are available in the Town Clerk's Office or on the website.

### SHELBURNE LEGISLATORS CONTACT

Rep. Kate Lalley  
[klalley@leg.state.vt.us](mailto:klalley@leg.state.vt.us)  
Phone: (802) 578-6964

Rep. Jessica Brumsted  
[jbrumsted@leg.state.vt.us](mailto:jbrumsted@leg.state.vt.us)  
Phone: (802) 985-9588

Senator Thomas Chittenden  
[tchittenden@leg.state.vt.us](mailto:tchittenden@leg.state.vt.us)  
(802) 828-2228

Senator Ginny Lyons  
[vlyons@leg.state.vt.us](mailto:vlyons@leg.state.vt.us)  
(802) 828-2228

Senator Kesha Ram Hinsdale  
[kramhinsdale@leg.state.vt.us](mailto:kramhinsdale@leg.state.vt.us)  
(802) 828-2228

*The Legislative web site at [www.leg.state.vt.us](http://www.leg.state.vt.us) has up to date information on what is taking place in the legislature.*

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