

Board of Psychological Examiners  
Meeting of September 8, 2017 at 9:00 a.m.  
89 Main Street, Floor 3, Montpelier, VT

UNAPPROVED MINUTES

Members Present:        Ronald Miller, Ph.D.                                Michael Doyle  
                                 James Huit, Psy.D.                                Marilyn Turcotte, Psy.D.

Others Present:        Diane Lafaille, Licensing Board Specialist, Gabriel Gilman, Board Attorney and Carla Preston, Case Manager.

1.        The meeting was called to order at 9:05 a.m.
2.        The Minutes of August 11, 2017 were approved as written. Approved.
3.        Case Managers Report: There are 20 cases. 1 case is in intake, 5 cases have been recommended for closure, 7 cases are ready for investigative team meetings, 5 cases are with investigators and 2 cases charges have been recommended.
4.        Continuing Education:
  - a.        Board Certification exam – approved for 6 hours in ethics.
  - b.        Your Digital Office – Telemental Health Grows Up – approved.
  - c.        Modules – approved.
  - d.        Book study – Freud’s Project Re-assessed – approved.
  - e.        Self-Care for Caring Professionals – not approved.
  - f.        Managing Conflict: A systems View of Conflict Between Others and within Self – approved.
  - g.        Strengthening Family Leadership in Family Therapy and at Home – approved.
  - h.        Introduction to Dialogue, Therapy – approved.
5.        Applications:

Application for Upgrade:  
Osgood, David – more information needed.

Applications for Examination:  
Levis, Maxwell – Preliminarily deny application.

Applications for supervision review:  
Ljungvall, Jennifer – Supervision approved.
6.        Correspondence:
  - a.        Kristin Mount emailed the Board asking if she did not receive 500 hours with one supervisor would any of the hours received count, or does she need to have a minimum of 500 hours with any given supervisor for those hours to count towards licensure. The Board responded that any hours less than 500 would not count. She asked if she could work with one supervisor and potentially reach that 500 number alongside another two clinicians. The Board stated that she can have 3 supervisors, but each must have 500 hours with her.
  - b.        Karen Fondacaro emailed the Board asking if her 6 hour Unified Protocol presentation would be accepted toward continuing education. The Board stated that yes, it would.
  - c.        Todd Weinman emailed the Board with questions about supervision. He asked that the Board confirm that a supervisee may need two hours of supervision if they are claiming 40 hours of supervised practice regardless of whether there are less than 20 actual clinical hours. The Board

responded that this is correct. The 1:20 ratio of supervision hours to total claimed hours may be regarded as indifferent to the subcategory of claimed practice hour, bearing in mind that “administrative” hours are not eligible for credit.

7. Other:
  - a. EPPP Step 2 – Dr. Miller has expressed an interest in becoming involved with this. This will be discussed further at the Board’s next meeting and will be discussed at the ASPPB meeting in October.
  - b. Electronic Health Records and signature – What if the program does not have a section for one to add what license they hold master’s or doctorate. Sometimes there is no control over the IT program. As long as the psychologist makes an effort in notifying their clients of their credential and it is noted in the public disclosure this will suffice.
  - c. VPA has asked Dr. Miller to locate a room for workshops for psychologists around legislative items. It was noted that locating a room is not a conflict of interest, but it could have the potential of being a conflict if the workshops are attended.
  - d. Dr. Turcotte would like Phone Therapy to be added to the agenda for the next meeting. To be discussed is whether the rules need to be updated or clarified.
  - e. Elections were held.  
Dr. Huitt nominated Dr. Miller for Chair, seconded by Dr. Turcotte. Approved.  
Dr. Huitt nominated Dr. Turcotte as Vice-Chair, seconded by Mr. Doyle. Approved.  
Mr. Doyle nominated Dr. Huitt as Secretary, seconded by Dr. Turcotte. Approved.
8. Public Comment
9. The Board adjourned 1:30 p.m.

2017 Scheduled Meetings of the Board: October 13, November 10, December 8.

Respectfully submitted by: Diane Lafaille, Licensing Board Specialist