

# CHARLESTON VERMONT

*Charter of Charleston. (late N.Y.)*

(S. 8.)

*The Governor, Council and General Assembly of  
Representing of the Freemen of Vermont, To all people  
to whom these presents shall come. . . . Greeting.*

*Know ye, that whereas it has been represented  
to us by our worthy friends Abraham Whipple, Esquire,  
and Company, to the number of sixty-four, that there  
is a tract of vacant land within this state which  
has not heretofore been granted, which they pray  
may be granted to them, they have petitioned us  
for the due encouragement of population within this state, and  
other purposes, and do hereby petition us  
hereto moving, and do by their petitioners  
and by the authority of the Freemen of Vermont,  
and grant unto the said Abraham Whipple and the  
several persons hereafter named, his associates, viz: William  
Field, Jeremiah Field, Thomas Field, Aaron Field, Samuel  
Wrightman, John C. Grant, Arthur Turner, Esq., Ephraim  
Roberts, Abner W. Huntington, Andrew  
Harris, William Harris, Peter Stone, Esq., William Potter,  
Anthony Mandate, John C. Grant, John King, Jr., Ed-  
ward Knight, Andrew Brown, Andrew Harris (of John-  
son), Israel Brown, Benjamin Williams,  
Abner Field, John C. Grant, John C. Grant, George  
Harris, Jeremiah Field, Jeremiah Knight, Richard  
Eddy, John Mather, John C. Grant, Ralph Merry,  
Thomas Senk, Benjamin Williams, Benjamin Au-  
gustus, John W. Whipple, William Wall, William Wall, Junr.,  
Daniel Feltow Wall, Cyprion Sterry, John Murray, Charles*

**Annual  
Town Report  
for the year ending  
December 31st, 2022**

**TOWN MEETING**

**MARCH 7, 2023**

**CHARLESTON ELEMENTARY**

2022 Town Meeting Warning pg. 12

Voting Information pg. 6

*Please bring your town report.*

## Contacts

Town Clerk.....895-2814/ FAX 895-2714

5063 VT Route 105, West Charleston, Vermont 05872

[townofcharlestonvt@comcast.net](mailto:townofcharlestonvt@comcast.net)

[www.charlestonvt.org](http://www.charlestonvt.org)

Hours: Mon, Tues, Thurs 8:00 am – 3:00 pm, unless otherwise posted.

Closed Wednesdays and Fridays. Other hours by appointment.

*Special Hours Oct 16-20, 2023: Monday–Thursday 8-3; Friday 8–5*

Listers.....802-895-2814

[charlestonlisters@comcast.net](mailto:charlestonlisters@comcast.net)

Road Foreman/Town Garage.....802-895-2932

Charleston Elementary School.....802-895-2915

Constable.....

Animal Control Officer.....802-274-0900

Town Fire Warden (Burn permits).....802-723-4549

State Police Barracks, Derby.....802-334-8881

Orleans County Sheriff's Dept.....802-334-3333

***Fire, Ambulance, Police.....911***

### Selectboard

Meetings are held at the Town Clerk's Office on the second and fourth Thursdays of each month at 6:00 pm. Open to the public. Minutes are available for inspection at the Town Clerk's and at [www.charlestonvt.org](http://www.charlestonvt.org). Business may be brought to the Selectboard at a meeting or by submitting written comments via the Town Clerk.

### Planning Commission

Meetings are held quarterly at the Town Clerk's Office at 5:30pm. 2023 schedule: March 9, June 8, September 14, and December 14. Business may be brought to the Planning Commission at a meeting or by submitting written comments via the Town Clerk.

### Public Posting Locations

Notices and agendas for regular and special meetings, elections and the like are posted at the Town Clerk's Office, East & West Charleston Post Offices, Charleston Elementary, Scampy's Deli and [www.charlestonvt.org](http://www.charlestonvt.org)

# Town of Charleston, VT Annual Report 2022

*Dedicated to Bernie Pepin, see pg 45*

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## Town Officers

ELECTED POSITION	TERM	OFFICER	EXPIRES
Moderator	1 Yr	Jean Wilson	2023
Town Clerk & Treasurer	3 Yrs	Teri Gray	2025
Selectboard	3 Yrs	Patrick Austin	2024
		Peter Moskovites	2025
		Larry Young	2023
Listers	3 Yrs	Jean Wilson	2024
		Steve Wilson	2025
		John Westinghouse	2023
Town Auditors	3 Yrs	Michael Morelli	2024
		Diana Marckwardt	2025
		Janice Bowen	2023
Delinquent Tax Collector	1 Yr	Grace Frizzell	2023
First Constable	2 Yrs	(open seat)	
Second Constable	1 Yr	(open seat)	
Cemetery Commissioners	5 Yrs	Darald Moulton	2026
		Martin Davis	2027
		Dean Bennett	2023
		Maurice Cerutti, <i>resigned</i>	2024
		Janice Bowen, <i>appt'd</i>	2023
		Sherman Allen, Jr.	2025
School Directors	3 Yrs	Mary Esposito	2024
		Sarah Jenness	2025
		Ryan Besaw	2023
N.C.U.H.S. Director	3 Yrs	Peter Moskovites	2024
ELECTED AT GENERAL ELECTION	TERM	OFFICER	EXPIRES
Justices of the Peace	2 Yrs	Benjamin Applegate	1/31/2025
		Carolyn Hannan	1/31/2025
		Terry Rollins	1/31/2025
		Samantha Stevens	1/31/2025
		Jean Wilson	1/31/2025

## Town Officers cont.

### APPOINTED OFFICERS:

Road Commissioner	Peter Moskovites, Larry Young, Patrick Austin
Road Foreman	Wendell Hastings
Assistant Clerk & Treasurer	Colleen Kellogg
Town Fire Warden	Blair Moulton
Tree Warden	Justin Taft
Fence Viewers	Blair Moulton Darald Moulton (open seat)
Animal Control Officer/ Poundkeeper	Sarah Jenness
Surveyor of Wood & Coal	Michael Currie
Health Officer	Sarah Jenness
911 Coordinator	Jean Wilson
NVDA Representative	Michael Gonyaw
NEKWMD Representative	Patrick Austin
Planning Commission	John Kellogg, Chair Blair Moulton, Clerk Hap Eliason Eleanor Leger Carmen Murray
Community Solar Oversight Committee	Hap Eliason, Tom Jensen, Colleen Kellogg, Diana Marckwardt, Terry Rollins
Hazard Mitigation Plan Committee	Patrick Austin, Laurie Gee, Teri Gray, Mark Hinton, John Kellogg, Christopher Lawson, Phil Marquette, Patrick McLaughlin, Bruce Melendy, Duane Moulton, Peter Moskovites, Wendell Hastings, Maria Young, Tom Wagner, Mary Esposito, Larry Young

# Important Dates

## 2023

- 1/16 MLK Day – Town Office Closed
- 2/20 Presidents' Day – Town Office Closed
- 2/19 2022 Town Reports available
- 3/7 Town & School District Annual Meeting, 10:00 am at Charleston Elementary
- 4/1 Vermont Deadline to License Dogs w/o late penalty
- 4/18 Deadline: VT Income Tax Return, Homestead Declaration & Property Tax Adjustment Claim (3% penalty for late filing)
- 5/1 Deadline to apply to VT Office of Veterans Affairs for property tax exemption
- 5/6 GreenUp Day, drop off bags at Town Office
- 5/29 Memorial Day – Town Office Closed
- 7/4 Independence Day – Town Office Closed
- 8/1 2023 Property Tax Bills mailed (approximate)
- 9/4 Labor Day – Town Office Closed
- 10/9 Indigenous Peoples Day – Town Office Closed
- 10/18 Town Office OPEN 8-3 for payment of property taxes
- 10/20 Property Tax payments due to Town Clerk by 5 pm, (Office OPEN 8-5)
- 11/23 Thanksgiving – Town Office Closed – NO Selectboard Mtg
- 12/25 Christmas Day – Town Office Closed

## 2024

- 1/1 New Year's Day
- 1/15 MLK Day – Town Office Closed
- 2/19 Presidents' Day – Town Office Closed
- 3/5 2024 Town Meeting

## Town Clerk Services

**Dog Licenses:** Licenses are available by Feb 1st of each year, and ALL dogs must be licensed by April 1st. Fee is \$9.00 for spayed/neutered dogs and \$13.00 for intact dogs. Must present certificate of current rabies vaccination and proof of spay/neuter. Late fees apply after April 1st. To license by mail, print the form online at <https://bit.ly/3GqkcX8>

**Green Mountain Passports:** Persons 62 or older are eligible to apply for a Green Mountain Passport, which provides free admission to Vermont State Parks and Historic Sites. Contact the office for further information.

**Land Posting:** If you wish to post your land you must file a form at the Clerk's office annually for a cost of \$5.00. If you post your land for the first time in March, your posting expires the following March, and you must file a new form. Guidelines for "legal posting" are available with sign location and size.

**Land and Historical Records:** Property and other official records are available for self-service viewing during normal business hours. If you require assistance, please call ahead.

**Marriage Licenses:** Marriage licenses can be issued up to 60 days prior to the event for a fee of \$60, plus \$10 for your own copy. For questions about getting married in Vermont, contact Dept. of Health at 802-863-7200 or 800-439-5008.

**Notary:** Notary services are available to Charleston taxpayers and residents at no cost. Please call ahead.

**Property Tax Payments:** The Clerk will accept tax payments in person or by mail up to the 5:00pm October 20, 2023 deadline. At that time, unpaid taxes are placed in the hands of the delinquent tax collector, subject to penalties. Please note that post markings are not acceptable as payable dates.

**Recording:** Documents for recording in the Charleston Land Records can be mailed or presented in person along with the \$15 per page fee. \$25 for plat maps.

**Vehicle Registration Renewals:** The Town Clerk's Office is able to renew selected registrations and give out temporary "R" stickers. If you received a renewal notice in the mail and there are no changes other than address change, you may renew at the Town Clerk's Office during regular hours. Payment by check to the VT Department of Motor Vehicles for renewal fee, as well as a \$3.00 payment to the Town is required.

**Vital Records:** Certified copies of Birth, Marriage and Death Certificates are available for \$10 each. Beginning July 1, 2019, an application must be filled out to obtain certified copies of a birth or death certificate.

Teri Gray, Town Clerk & Treasurer

# Town Meeting & Voter Registration

## 2023 Charleston Elections

### Mar 7 Town & School District Annual Meeting

Charleston Elementary School, 255 Center School Rd, 10:00 am until all business is concluded. All offices and articles are voted from the floor. Local ballot voting such as North Country Union High School District will continue at the School until 7:00 pm.

Charleston residents and property owners who are not registered voters are encouraged to attend Town Meeting, however, you may not vote on any measure. Non-voters may not comment on any business unless they are given permission by a majority of voters present.

### Register to Vote

Applicants must register to vote in the town where they currently reside. Eligible residents are able to register to vote at the Town Clerk's office on any day up to and including Election Day during regular hours.

You may also register to vote online at [olvr.vermont.gov](https://olvr.vermont.gov)

### First Time Registering by Mail or Online

If you are registering to vote in Vermont for the first time by mail or online, you must include a scan or photocopy of an acceptable form of ID. Acceptable forms of ID are:

- Valid photo ID (driver's license or passport)
- Current utility bill
- Current bank statement
- Another government document containing your residential address

Once you are registered to vote, you may update your information, request an absentee ballot, or print a voter registration certificate online at My Voter Page [mvp.vermont.gov](https://mvp.vermont.gov)

### Am I eligible to register to vote?

To be eligible to vote in Vermont you must: (Eligibility requirements are in 17 V.S.A. § 2121, 2122)

1. be a citizen of the United States;
2. be a resident of Vermont and a resident of the town in which you apply to be added to the checklist; (OR be a military or overseas voter qualified under the federal Uniformed and Overseas Citizens Absentee Voting Act whose last place of residence in the United States immediately prior to moving overseas was in a Vermont town or city);
3. take, or have previously taken, the Voter's Oath; and
4. be 18 years of age or older or will be 18 on or before the day of election.



# Highway Right-of-Way (ROW) & Policies

**The Town's ROW.** Vermont law gives towns a legal maintenance right-of-way (ROW) on all Town highways, which extends 24.75 feet in either direction from the center of the road. Within the ROW, the Town has the authority to perform maintenance like ditching, cutting trees, and altering the roadbed as needed. State law also specifies that items are placed in the ROW at the owner's risk, and the Town assumes no responsibility for damage to these items—this includes mailboxes.

**State Mandates.** The Town is obligated to maintain road drainage networks—road crown, ditches, and culverts—according to new state standards. Proper drainage means fewer washouts, fewer costly repairs over time, and less road pollution and sediment in our waterways. The Selectboard has adopted the following policies to make sure the Town highway department can perform needed maintenance.

**Driveway Culvert Policy:** It is the responsibility of a property owner to buy, install, and maintain driveway culverts. For ANY driveway entering a town highway, property owners must consult with the Road Foreman, who will determine the required culvert specifications (never smaller than 15 inches in diameter per state standards). If a property owner fails to install the appropriately sized culvert, the town highway crew may cut a ditch across the driveway to maintain proper road drainage. *(adopted June 11, 2015)*

**ROW Fencing Policy:** Fencing in the Town ROW is installed at the owner's risk. Fencing installed in the ROW, or which blocks access to the ROW, must be removed upon request of the Road Foreman for maintenance and construction projects. In such cases, the Road Foreman will notify the property owner of the deadline to remove fencing. If fencing is not removed, it will be removed by the highway crew or contractor, and the Town is not responsible for damage incurred. Owners are responsible for reinstalling fencing and must install it outside of the ROW. The Town cannot take responsibility for damage caused by necessary snow-plowing, so it is strongly recommended that fences be taken down before winter. *(adopted 12/14/2017)*

**Policy on Utilities in the ROW:** Any cable or utilities installed under the road or within the Town's highway ROW must be buried at a minimum depth of four feet below the level of the road or ditch to allow the highway crew to perform routine ditching and culvert replacement without interrupting residents' services. Keep in mind that 'Dig Safe' does not detect low voltage cables, like telephone and television cables. *(adopted 12/14/2017)*

**No Plowing of Snow Across Highways.** State law prohibits plowing, blowing or shoveling of snow across or onto a Town or state highway. It also gives Towns authority to levy fines and penalties, and to hold violators liable for damage to property, vehicles, and any undue cost to the Town for removal of this snow. By law, the actual cost for the specific equipment and manpower used to remove this snow may be charged to the private property owners, with a minimum charge of one hour per Road Department personnel and equipment.

**WINTER SAND:** The Selectboard currently permits residents to fill a 5-gallon bucket or two from the small sand pile near 105 for deicing your driveway. Please bring bucket(s) and a shovel. For safety, please keep off the road department sand pile behind the garage. Use of sand for any commercial purpose is prohibited.

# Charleston Community Solar

In its fourth full year of operation, the Charleston Community Solar array generated 112.253 MWh. Full remote monitoring functionality was restored in 2022. To track array production, visit [charlestonvt.org](http://charlestonvt.org), and select 'Departments' then 'Community Solar.'

Year	Electricity Produced	Credits Generated
2018 (July - Dec)	63.042 MWh	\$11,358.95
2019	104.106 MWh	\$19,377.57
2020	110.159 MWh	\$20,814.93
2021	96.300 MWh	\$19,098.38
2022	112.253 MWh	\$21,452.57

## Revenue & Expenses

2022 Revenue for the project includes (1) net metering reimbursement from the school and fire department and (2) taxes raised for electricity and the loan payment. Expenses include the loan payment, maintenance costs, and payments to VEC for (1) account fees not eligible for credits and (2) electricity at times when no credits are available.

### Town Electricity & Solar Array - 2022 Revenue & Expense

#### REVENUE

Net Metering Reimbursement from CES & CVFD	14,930.71
Taxes Raised for Electricity & Solar Loan	12,800.00
<b>Total Revenue</b>	<b>27,730.71</b>

#### EXPENSE

Payments to VEC	3,975.95
Annual Loan Payment	20,873.62
<b>Total Expense</b>	<b>24,849.57</b>

# Recycling & Composting Options

**Remember: Food scraps CANNOT go in the trash (as of July 1, 2020)**

Please contact your trash hauler to find out about recycling services in your area. Local rubbish haulers include:

- **Casella, 802-895-4889**
- **Myers, 802-655-4312**
- See [nekwmd.org](http://nekwmd.org) for a list of licensed haulers.

Charleston residents can also drop off recycling and food scraps at local facilities:

- **Northeast Kingdom Waste Management District, Lyndonville, 802-626-3532**

Charleston is a NEKWMD member town. Sorted recycling and food scraps can be dropped off at the Lyndonville facility, 224 Church Street, on Wednesday from 8am – 4pm and Saturdays from 8am – 3pm. Additional hours Monday and Friday 8am – 4pm; closed Tuesday and Thursday. Detailed sorting guidelines available from the Town Clerk's Office or NEKWMD, online at [nekwmd.org](http://nekwmd.org).

- **Casella Waste, Coventry, 802-334-8300**

Zero-sort recycling can be dropped off during residential hours at a cost of \$1.25 for a 13-gallon bag and \$2.00 for a 30-gallon bag. Food scraps can also be dropped off for a fee. Detailed list of accepted and prohibited items available from Casella. Hours are M–F 7:00 am – 3:30 pm, Sat 8:00 – 11:30 am.

For a list of residential food scrap hauling companies and resources for home composting, contact NEKWMD or visit [www.nekwmd.org/composting](http://www.nekwmd.org/composting)

The Town of Charleston does not provide curbside rubbish or recycling pickup.

# Dog Licenses - IT'S THE LAW!

Avoid late fees by licensing your dog on or before April 1st

All dogs must be licensed in their town every year per state law. Dog licenses expire April 1st of each year. Please make sure your dog has a current rabies vaccination and certificate signed by a veterinarian. To license by mail, print the form online at <https://bit.ly/3GqkX8>.

License fees:

- Spayed or Neutered dogs are \$9.00 on or before April 1st;
- Dogs not spayed or neutered are \$13.00 on or before April 1st.

## 2022 Dog Licenses Sold (174 dogs were licensed in 2022)

By April 1	Cost	Qty	Total Fees
Spayed/Neutered Dogs	9.00	109	981.00
Intact Dogs	13.00	35	455.00
Kennel License (up to 10 dogs)	56.00	1	56.00
Kennel License (extra dog)	3.00	5	15.00

## After April 1

Spayed/Neutered Dogs	11.00	4	44.00
Intact Dogs	17.00	2	34.00
New Neutered Dogs	9.00	4	36.00
New Intact Dogs	13.00	4	52.00

<b>Total Due for Dog Licenses</b>	<b>\$1,673.00</b>
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## Total Collected

Town License Fees	882.00
State License Fees	791.00

<b>Total Dog Fees Collected</b>	<b>\$1,673.00</b>
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## Pet Dealers

A breeder/kennel selling 3 or more litters per year is required to obtain a Pet Dealer permit.

## Charleston Dog Ordinance

A Town Dog Ordinance authorizes the Constable/Animal Control Officer to issue tickets and fines for failing to license, for having a dog running at large (on any street, school property, or on any land owned, used or occupied by another), or for otherwise allowing a dog to be a nuisance to others. These range from \$100 for a first offense up to \$500 with impoundment of the dog for repeat offenses. The full text of the Dog Ordinance can be viewed at the Town Clerk's Office.

# 2022 Vital Statistics

## Births



Raeden Menken to Jennah Garrison & Robert Menken	February 2022
Lennox Davis to McKenna Swett & Anthony Davis	June 2022
Ruby Tetreault to Cierra Gaboriault & Brian Tetreault	September 2022
Kyra Norris to Samantha Hill and Cameron Norris	September 2022
Anthony Labor to Kimberly Gagliola & Zachary Labor	October 2022
Dan Miller to Lydia & Levi Miller	October 2022
Ava Catalano to Melissa & James Catalano	November 2022

## Civil Marriages



Ryan Bowman to Vanessa White	June 2022
Jeremy Broe to Sara Furlow	June 2022
Sarah Brophy to John Barns	July 2022
Keali Smith to Steven Glover	September 2022
Angela Raboin to Daniel Farrow	September 2022
Ashleigh Falconer to Brian Jensen II	September 2022

## Deaths



Kathleen Earle	age 76	January 2022
Leila Pratt	age 76	February 2022
Taylor Warren	age 18	February 2022
Logan Cota	age 18	February 2022
Gilles deLaBruere	age 83	March 2022
Ethan Carpenter	age 26	May 2022
Constance Colligan	age 101	July 2022
Dale Carpenter, Sr.	age 85	August 2022
Lee Lacroix	age 37	August 2022
Zilpha Thompson	age 79	September 2022
Marie Nielsen	age 103	October 2022
Lyndon Clark	age 96	November 2022
Sandra Worth	age 81	December 2022

# 2023 Town Meeting Warning

The legal voters of the Town of Charleston are hereby warned and notified to meet at the Charleston Elementary School Building on Tuesday, March 7, 2023 at 10:00 am to transact the following business from the floor.

**Article 1.** To elect a Town Moderator for the ensuing year.

**Article 2.** To elect all officers required by law:

- Selectboard member for a term of 3 years
- Lister for a term of 3 years
- Auditor for a term of 3 years
- Delinquent Tax Collector for a term of 1 year
- Constable for a term of 2 years
- Second Constable for a term of 1 year
- Cemetery Commissioner for a term of 5 years
- Cemetery Commissioner for a term of 1 year (due to resignation)

**Article 3.** Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 20, 2023, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 20, 2023, with postmarks not accepted as timely payment?

**Article 4.** Shall the voters authorize total fund expenditures of \$935,658.56 for selectboard, highway, and cemetery operating expenses for the year beginning Jan. 1, 2023, of which \$698,871.56 shall be raised by taxes and \$236,787.00 by non-tax revenue?

**Article 5.** Shall the voters appropriate the sum of \$52,291.26 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?

**Article 6.** Shall the voters appropriate the sum of \$12,374 to the following organizations, which received appropriations of the same amount in 2022, and direct the Selectboard to assess a tax over and above the budget to meet the same?

- a. \$500 to Charleston Historical Society for support of the museum and collection
- b. \$1,000 to Echo Lake Protective Association for milfoil prevention programs
- c. \$800 to NorthWoods Stewardship Center for conservation and education services
- d. 1,100 to Dailey Memorial Library for services to residents
- e. \$700 to Island Pond Library for services to residents

## 2023 Town Meeting Warning

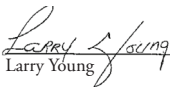
- f.** \$1,650 to Rural Community Transportation for transportation services to residents
- g.** \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities
- h.** \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters
- i.** \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents
- j.** \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets
- k.** \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs
- l.** \$50 to GreenUp Vermont for the statewide cleanup event and bags
- m.** \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program
- n.** \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students
- o.** \$700 to Umbrella for domestic violence prevention and services to victims

**Article 7.** To transact any other business that may legally come before this meeting.

DATED AT CHARLESTON, VERMONT THIS 26th DAY OF January, 2023

  
Patrick Austin

  
Peter Moskovites

  
Larry Young

Selectboard, Town of Charleston

## 2023 Proposed Town Budget

REVENUES		FY 2022 Budget	FY 2022 Actual	FY 2023 Budget
00-6-10	<b>Tax Revenues</b>			
00-6-10.05	Current Property Taxes	135,424.93	99,905.99	149,570.22
00-6-10.15	Land Use/Hold Harmless	90,000.00	90,110.00	91,000.00
00-6-10.18	Delinquent Taxes	0.00	73,702.89	0.00
00-6-10.19	Delinquent Taxes Interest	0.00	2,634.82	0.00
00-6-10.20	PILOT taxes	1,181.13	1,196.37	1,200.00
00-6-10.23	Tax overpays	0.00	25,114.03	0.00
00-6-10.30	Tax Collector Fees	0.00	5,894.04	0.00
<b>Total Tax Revenues</b>		<b>226,606.06</b>	<b>298,558.14</b>	<b>241,770.22</b>
00-6-20	<b>Permits Revenues</b>			
00-6-20.05	2nd Class Liquor License	140.00	280.00	140.00
00-6-20.10	Marriage Licenses (State)	200.00	300.00	200.00
00-6-20.15	Marriage Licenses (Town)	40.00	60.00	40.00
00-6-20.20	Dog Licenses	800.00	882.00	800.00
00-6-20.25	Dog License fees	640.00	791.00	640.00
<b>Total Permits Revenues</b>		<b>1,820.00</b>	<b>2,313.00</b>	<b>1,820.00</b>
00-6-40	<b>Fees &amp; Other Revenues</b>			
00-6-40.05	School Department	3,750.00	3,750.00	3,750.00
00-6-40.10	Town Clerk's Fees	10,000.00	11,448.50	10,000.00
00-6-40.15	Records Preservation Fees	2,800.00	3,388.00	2,800.00
00-6-40.20	Interest, Checking Acct.	1,500.00	2,534.15	1,500.00
00-6-40.35	Insurance Returns	0.00	1,059.00	0.00
00-6-40.62	Prev. Yr School Tax Adjust.	0.00	16,706.88	0.00
00-6-40.80	DMV renewals	30.00	18.00	15.00
00-6-40.85	Reappraisal Fund	0.00	7,220.00	0.00
00-6-40.89	ARPA	0.00	148,935.34	0.00
00-6-40.91	Aquatic Nuisance (Echo)	0.00	6,680.40	0.00
00-6-40.92	Water Quality Grant (Echo)	0.00	5,000.00	0.00
00-6-40.97	Net Metering	13,000.00	14,930.71	13,000.00
00-6-40.99	Misc. Fee Receipts	0.00	5,396.60	0.00
<b>Total Fees &amp; Other Revenues</b>		<b>31,080.00</b>	<b>227,067.58</b>	<b>31,065.00</b>



## 2023 Proposed Town Budget cont.

		<b>FY 2022 Budget</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>
00-6-50	<b>Road Dept Revenues</b>			
00-6-50.10	State Aid, Highways	96,391.94	97,628.70	93,500.00
00-6-50.17	Better Roads Grant	0.00	20,000.00	0.00
00-6-50.20	Special Highway Grants	10,920.00	123,316.70	16,500.00
00-6-50.35	Taxes for Roads (Hwy & Cl IV)	515,737.13	515,737.13	534,501.34
00-6-50.99	Misc. Road Receipts	0.00	3,989.19	0.00
<b>Total Road Revenues</b>		<b>623,049.07</b>	<b>760,671.72</b>	<b>644,501.34</b>
00-6-60	<b>Cemetery Revenues</b>			
00-6-60.10	Sale of Lots	0.00	500.00	0.00
00-6-60.15	Interest (savings, inv.)	1,550.00	1,822.17	1,652.00
00-6-60.20	Dividends (Dominion)	50.00	48.08	50.00
00-6-60.25	Perpetual Care	0.00	800.00	0.00
00-6-60.30	Posts	0.00	400.00	0.00
00-6-60.37	Taxes for Cemetery	12,400.00	12,400.00	14,800.00
<b>Total Cemetery Revenues</b>		<b>14,000.00</b>	<b>15,970.25</b>	<b>16,502.00</b>
<b>TOTAL REVENUES</b>		<b>896,555.13</b>	<b>1,304,580.69</b>	<b>935,658.56</b>
<b>EXPENSES</b>				
05-7	<b>Selectboard</b>			
05-7-10.00	Salaries	3,600.00	3,600.00	3,600.00
05-7-12.00	Social Sec. Exp. Board	223.20	223.20	223.20
05-7-13.00	Med Exp. Board	52.20	52.20	52.20
05-7-20.00	Advertising & Printing	1,700.00	1,056.41	1,700.00
05-7-26.00	Legal Services	1,500.00	0.00	1,500.00
05-7-50.00	Water Quality Expenditure	0.00	11,680.40	0.00
05-7-55.00	Planning Commission	2,000.00	0.00	2,000.00
05-7-89.00	ARPA Expense	0.00	13,440.92	0.00
05-7-99.00	Misc. Select Board Expense	500.00	12.50	500.00
<b>Total Selectboard</b>		<b>9,575.40</b>	<b>30,065.63</b>	<b>9,575.40</b>
10-7	<b>Election Unit</b>			
10-7-10.00	Election Officers	100.00	50.00	100.00
10-7-12.00	Election Officers SS	6.20	3.10	6.20
10-7-13.00	Election Officers Medi	1.45	0.73	1.45
10-7-21.00	Election Supplies	2,000.00	281.33	500.00
<b>Total Election Unit</b>		<b>2,107.65</b>	<b>335.16</b>	<b>607.65</b>

## 2023 Proposed Town Budget cont.

		<b>FY 2022 Budget</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>
15-7	<b>Finance Department</b>			
15-7-10.00	Clerk/Treasurer Salary	41,715.00	42,672.90	43,865.00
15-7-10.05	Asst. Clerk/Treasurer	22,687.00	23,782.00	25,272.00
15-7-10.10	Auditors Wages	1,000.00	618.00	1,000.00
15-7-10.20	Health Officer	60.00	260.00	500.00
15-7-10.25	Fire Warden	200.00	200.00	200.00
15-7-12.00	Social Security Expense	4,071.04	4,187.05	4,391.89
15-7-13.00	Medicare Expense	952.10	979.23	1,027.14
15-7-14.00	Retirement Expense	8,909.14	8,984.03	9,985.98
15-7-16.00	Workers Compensation Ins.	11,991.00	9,341.00	11,757.00
15-7-17.00	Mileage, Clerk & Asst.	950.00	985.99	1,000.00
15-7-18.00	Health Insurance	5,800.00	5,993.60	7,887.00
15-7-19.00	Training/Workshops/Dues	1,350.00	850.00	1,350.00
15-7-21.00	Office Supplies	2,000.00	1,581.20	2,000.00
15-7-22.00	Postage	1,800.00	1,771.60	1,800.00
15-7-23.00	Telephone	1,000.00	1,366.02	1,200.00
15-7-24.00	Office Equipment/Repairs	900.00	519.99	900.00
15-7-24.50	Records Preservation	1,000.00	762.04	1,000.00
15-7-25.00	Computer, Website, Support	7,000.00	7,131.22	7,600.00
15-7-30.00	Commercial Insurance Pkg	14,873.25	13,194.00	15,763.00
15-7-98.00	Tax Refunds	0.00	25,112.30	0.00
15-7-99.00	Misc. Finance Dept Expense	50.00	0.00	0.00
<b>Total Finance Dept</b>		<b>128,308.53</b>	<b>150,292.17</b>	<b>138,499.01</b>
17-7	<b>Listers</b>			
17-7-10.00	Listers Salaries	10,000.00	4,011.00	8,000.00
17-7-12.00	Soc. Sec. Exp. Listers	620.00	248.69	496.00
17-7-13.00	Medicare Exp. Listers	145.00	58.16	116.00
17-7-17.00	Listers Mileage	300.00	51.26	300.00
17-7-19.00	Listers Professional Dev.	200.00	50.00	200.00
17-7-20.00	Listers Postage	200.00	98.81	200.00
17-7-21.10	Listers Supplies & Equipment	1,200.00	126.25	200.00
17-7-22.00	BCA Tax appeals/abatement	200.00	0.00	100.00
17-7-23.00	Computer support/maps	1,000.00	1,337.06	3,500.00

## 2023 Proposed Town Budget cont.

Listers Cont.		FY 2022 Budget	FY 2022 Actual	FY 2023 Budget
17-7-25.00	Reappraisal Expenses	0.00	7,220.00	0.00
<b>Total Listers</b>		<b>13,865.00</b>	<b>13,201.23</b>	<b>13,112.00</b>
20-7	<b>Delinquent Tax Collector</b>			
20-7-10.00	DTC Wages	5,674.20	5,894.04	2,553.98
20-7-12.00	DTC Soc. Sec. Expense	351.80	365.42	158.35
20-7-13.00	DTC Medicare Expense	82.28	85.46	37.03
20-7-17.00	DTC Mileage/Expenses	75.00	60.00	75.00
<b>Total Delinquent Tax Collector</b>		<b>6,183.28</b>	<b>6,404.92</b>	<b>2,824.36</b>
30-7	<b>Plant (Town Office)</b>			
30-7-21.00	Janitor & Supplies	850.00	401.50	850.00
30-7-22.00	Grounds Maintenance	500.00	650.00	650.00
30-7-28.00	Repairs & Upkeep	3,000.00	4,918.88	3,000.00
30-7-30.00	Community Solar	21,100.00	20,338.13	21,100.00
30-7-32.00	Electricity	1,400.00	1,616.45	1,600.00
<b>Total Plant (Town Office)</b>		<b>26,850.00</b>	<b>27,924.96</b>	<b>27,200.00</b>
35-7	<b>Public Safety</b>			
35-7-10.00	Law Enforcement Salary	800.00	3,328.00	3,200.00
35-7-12.00	Law Enforcement Soc. Sec.	49.60	206.33	198.40
35-7-13.00	Law Enforcement Medicare	11.60	48.25	46.40
35-7-16.00	Law Enforcement mileage	250.00	577.02	500.00
35-7-25.00	911 Road Signs	1,000.00	287.59	1,000.00
35-7-32.00	Street Lights	1,700.00	6,541.81	1,700.00
35-7-34.00	Ambulance Service	45,445.00	45,444.96	51,359.00
35-7-44.00	Solid Waste/Recycling	860.00	857.64	1,083.00
35-7-99.00	Misc. Law Enforcement Exp	0.00	1,104.18	700.00
<b>Total Public Safety</b>		<b>50,116.20</b>	<b>58,395.78</b>	<b>59,786.80</b>
45-7	<b>Assessments</b>			
45-7-54.00	County Tax	17,100.00	17,554.51	17,600.00
45-7-56.00	Westmore (Town Farm) Tax	160.00	154.74	160.00
45-7-57.00	Barton Pit Tax	2,000.00	1,928.87	2,000.00
45-7-58.00	VLCT Dues	2,400.00	2,367.00	2,450.00
<b>Total Assessments</b>		<b>21,660.00</b>	<b>22,005.12</b>	<b>22,210.00</b>

## 2023 Proposed Town Budget cont.

		<b>FY 2022 Budget</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>
90-7	<b>Fees Expenses</b>			
90-7-36.00	Marriage Licenses (State)	200.00	400.00	200.00
90-7-38.00	Dog Licenses (State)	640.00	811.00	640.00
<b>Total Fees Expenses</b>		<b>840.00</b>	<b>1,211.00</b>	<b>840.00</b>
<b>Total Selectboard</b>		<b>259,506.06</b>	<b>309,835.97</b>	<b>274,655.22</b>
50-7	<b>Highway Department</b>			
50-7-10.00	Wages	179,000.00	191,720.67	190,000.00
50-7-10.05	Road Admin	7,562.00	7,562.50	8,424.00
50-7-11.00	Road Commissioner	3,600.00	3,600.00	3,600.00
50-7-11.50	Mileage	200.00	63.80	200.00
50-7-12.00	Social Security Expense	11,790.04	12,706.62	12,525.49
50-7-13.00	Medicare Expense	2,757.35	2,971.81	2,929.35
50-7-14.00	Retirement Expense	22,160.20	21,334.88	24,462.50
50-7-15.00	VLCT Unemployment Ins.	2,378.00	2,380.00	1,800.00
50-7-18.00	Health & Disability Insurance	23,372.00	20,586.08	26,000.00
50-7-21.00	Supplies	8,500.00	7,454.27	8,500.00
50-7-22.00	Tools/Equipment	3,500.00	2,868.08	3,500.00
50-7-23.00	Telephone	800.00	968.29	1,200.00
50-7-24.00	Parts & Repairs	30,000.00	54,716.28	54,000.00
50-7-25.00	Technology	250.00	0.00	1,000.00
50-7-30.00	Hired Services	16,000.00	127,263.00	17,500.00
50-7-31.00	Waste Disposal	900.00	990.58	1,000.00
50-7-32.00	Electricity	1,600.00	1,631.01	1,600.00
50-7-70.00	Gasoline	500.00	260.64	500.00
50-7-71.00	Diesel & Oil	45,000.00	72,484.88	65,000.00
50-7-72.00	Tires	14,000.00	7,204.54	7,000.00
50-7-73.00	Blades & Shoes	8,000.00	7,707.89	8,000.00
50-7-74.00	Sand, Gravel, Stone, Crushing	52,800.00	58,011.75	60,000.00
50-7-74.10	Erosion Stone	15,000.00	3,292.00	8,000.00
50-7-76.00	Chloride, Salt	50,000.00	46,034.12	47,000.00
50-7-78.00	Road Supplies	12,000.00	15,385.71	12,000.00
50-7-78.25	Building Repairs (Garage)	5,000.00	10,622.06	5,000.00
50-7-78.30	Road Signs	2,150.00	108.94	1,500.00
50-7-78.50	Propane	5,400.00	3,681.17	5,400.00

## 2023 Proposed Town Budget cont.

<b>Highway Department Cont.</b>		<b>FY 2022 Budget</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>
50-7-79.00	Paving	1,500.00	258.97	1,500.00
50-7-85.00	Rd Equip Loan Payment	80,479.48	80,470.27	49,220.00
50-7-87.00	Equipment Rental	2,500.00	55.00	2,500.00
50-7-88.00	Municipal Rds Gen Permit	1,350.00	0.00	640.00
50-7-89.00	ARPA	0.00	46,000.00	0.00
50-7-99.00	Misc. Road Expenses	1,000.00	3,455.40	1,000.00
<b>Total Highway Department</b>		<b>611,049.07</b>	<b>813,851.21</b>	<b>632,501.34</b>
54-7	<b>Class IV Highway Dept.</b>			
54-7-10.00	Wages	4,000.00	2,061.49	4,000.00
54-7-30.00	Hired Services	1,500.00	0.00	1,500.00
54-7-74.00	Sand & Gravel	3,000.00	6,808.50	3,000.00
54-7-78.00	Road Supplies (culverts)	0.00	520.00	0.00
54-7-99.00	Misc Class IV	3,500.00	0.00	3,500.00
<b>Total Class IV Highway Dept.</b>		<b>12,000.00</b>	<b>9,389.99</b>	<b>12,000.00</b>
<b>Total Highway</b>		<b>623,049.07</b>	<b>823,241.20</b>	<b>644,501.34</b>
60-7	<b>Cemetery Expenses</b>			
60-7-10.00	Wages	9,000.00	8,782.50	9,500.00
60-7-12.00	Social Security Expense	558.00	544.53	589.00
60-7-13.00	Medicare Expense	130.50	127.35	138.00
60-7-21.00	Flags	175.00	88.00	175.00
60-7-24.00	New Equipment	2,200.00	0.00	3,000.00
60-7-28.00	Repairs & Supplies	1,000.00	462.52	2,000.00
60-7-60.25	Perpetual Care	0.00	250.00	0.00
60-7-60.30	Posts	0.00	400.00	0.00
60-7-70.00	Gasoline & Oil	800.00	781.93	1,000.00
60-7-87.00	Fencing	100.00	0.00	100.00
60-7-99.00	Misc. Cemetery Expense	36.50	0.00	0.00
<b>Total Cemetery</b>		<b>14,000.00</b>	<b>11,436.83</b>	<b>16,502.00</b>
<b>TOTAL EXPENDITURES (w/o Appropriations)</b>		<b>896,555.13</b>	<b>1,144,514.00</b>	<b>935,658.56</b>

## 2023 Proposed Appropriations

		FY 2022 Voted	FY 2022 Actual	FY 2023 Proposed
85-7-95	<b>Appropriations</b>			
	Road Equipment Fund Article	0.00	61,596.12	0.00
85-7-95.10	Volunteer Fire Dept.	50,000.00	50,000.00	52,291.26
85-7-95.20	NEK Human Services	1,074.00	1,074.00	1,074.00
85-7-95.25	VNA & Hospice	3,000.00	3,000.00	3,000.00
85-7-95.30	Citizens Advocacy	500.00	500.00	500.00
85-7-95.35	NEK Council on Aging	600.00	600.00	600.00
85-7-95.55	Daily Memorial Library	1,100.00	1,100.00	1,100.00
85-7-95.70	Umbrella	700.00	700.00	700.00
85-7-95.75	Charleston Historical Society	500.00	500.00	500.00
85-7-95.80	NorthWoods Stewardship Center	800.00	800.00	800.00
85-7-95.85	Rural Community Transport	1,650.00	1,650.00	1,650.00
85-7-95.94	VSO Symphony Kids	100.00	100.00	100.00
85-7-95.95	Echo Lake Milfoil Project	1,000.00	1,000.00	1,000.00
85-7-95.96	VT Rural Fire Protection	100.00	100.00	100.00
85-7-95.97	Pope Memorial Frontier Animal Society	500.00	500.00	500.00
85-7-95.98	Island Pond Library	700.00	700.00	700.00
85-7-95.99	Green UP Vermont	50.00	50.00	50.00
	<b>Total Appropriations</b>	<b>62,374.00</b>	<b>123,970.12</b>	<b>64,665.26</b>
	<b>TOTAL EXPENDITURES (w/ Appropriations)</b>	<b>958,929.13</b>	<b>1,268,484.12</b>	<b>1,000,323.82</b>

# Minutes of the 2022 Annual Town Meeting

Tuesday, March 1, 2022 at the Charleston Elementary School

The Annual Town & School District Meeting was called to order at 10:00 am by Moderator Jean Wilson, with School Business concluding at 10:17 am. With Moderator Jean Wilson having been re-elected during School Business, business began with Article 2.

## Article 2. To elect all officers as required by law.

**Town Clerk & Treasurer:** Teri Gray nominated by Bob Devaney, second by Cindy Lyon. Unopposed. Elected for 3 years.

**Selectboard:** Peter Moskovites nominated by Bob Devaney, second by Penelope Newcomb. Unopposed. Elected for 3 years.

**Lister:** Steve Wilson nominated by Bob Devaney, second by Cindy Lyon. Unopposed. Elected for 3 years.

**Auditor:** Diana Marckwardt nominated by Penelope Newcomb, second by Mickey Morelli. Unopposed. Elected for 3 years.

**Delinquent Tax Collector:** Grace Frizzell nominated by Bob Devaney, second by Mickey Morelli. Unopposed. Elected for 1 year.

**First Constable:** No nominations; open seat.

**Second Constable:** David Bradshaw nominated by Penelope Newcomb but declined the nomination. No other nominations; open seat. Discussion: Dan Whipple asked if the town could reach an agreement with local law enforcement like the Orleans County Sheriff, since Charleston has been unable to elect a Constable in recent years due to steep training requirements and low pay. Pat Austin said the town met with the Sheriff, so such an agreement is not off the table, but it is expensive for only 4-6 hours per week. He does not see a lot of need and feels a Constable could handle small complaints. He added the Town is also looking for a Health Officer. Bob Devaney said if the Town wants a Constable, we may have to up the ante, and Peter Moskovites agreed, saying there would have to be a budgeted item with adequate pay. The Town would pay for required training.

**Cemetery Commissioner:** Martin Davis nominated by Bob Devaney, second by Corrinne Moulton. Unopposed. Elected for 5 years.

**Article 3. Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 21, 2022, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 21, 2022, with postmarks not accepted as timely payment?** Moved by Nancy Engels, second by Peggy Stevens. Vote: Ayes have it: RESULT: Passed.

**Article 4. Shall the voters authorize total fund expenditures of \$896,555.13 for selectboard, highway, and cemetery operating expenses for the year beginning Jan. 1, 2022, of which \$663,562.06 shall be raised by taxes and \$232,993.07 by non-tax revenue?** Moved by Dan Whipple, second by Bob Devaney. Vote: Ayes have it. RESULT: Passed. Discussion: Chair Patrick Austin said this year's budget is straightforward and includes only small increases needed to maintain basic town function—resulting in an estimated \$.01 tax rate increase. Ron Lavoie asked if roads to only one house can be thrown up to save maintenance costs. Austin said the board is looking into this and happy to talk further about considerations—including the reclassification

## Minutes

process and aid received for these roads—at a selectboard meeting. Selectperson Peter Moskovites said that a recent court case overturned a board decision to discontinue such roads when cost savings was the only reason because the roads are a public good. Helene Schnopp said the town stopped plowing her road even though her daughter needed access for health care. Moskovites said that Class 4 roads are not plowed.

**Article 5. Shall the voters authorize the Selectboard to transfer the 2021 Road Surplus of \$61,596.12 to the Road Equipment reserve fund?** Moved by Rod Lyon, second by Penelope Newcomb. Vote: Ayes have it. RESULT: Passed. Discussion: Rod Lyon, who worked for years as Derby's Road Foreman, said this was a great idea. Derby did the same thing and was able to buy three trucks during his time there without raising tax funds to do it. David Bradshaw clarified that these funds can only be used for road equipment.

**Article 6. Shall the voters appropriate the sum of \$50,000 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?** Moved by Rebecca Midthun, second by Bob Devaney. Vote: Ayes have it. RESULT: Passed. Discussion: Referring to the department financial report on page 42 of the Town Report, Treasurer Blair Moulton said the correct amount of the Robert Frizzell Memorial Fund was \$735, but the bottom line remains the same.

**Article 7. Shall the voters renew a property tax exemption for the fire station parcel in East Charleston owned by the Charleston Volunteer Fire Department for a period of five years (through 2026 tax year)?** Moved by John Kellogg, second by Corrinne Moulton. Ayes have it. RESULT: Passed.

**Article 8. Shall the voters appropriate the sum of \$12,374 to the following organizations, which received appropriations of the same amount in 2021, and direct the Selectboard to assess a tax over and above the budget to meet the same?** a. \$500 to Charleston Historical Society for support of the museum and collection; b. \$1,000 to Echo Lake Protective Association for milfoil prevention programs; c. \$800 to NorthWoods Stewardship Center for conservation and education services; d. \$1,100 to Dailey Memorial Library for services to residents; e. \$700 to Island Pond Library for services to residents; f. \$1,650 to Rural Community Transportation for transportation services to residents; g. \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities; h. \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters; i. \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents; j. \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets; k. \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs; l. \$50 to GreenUp Vermont for the statewide cleanup event and bags; m. \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program; n. \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students; o. \$700 to Umbrella for domestic violence prevention and services to victims Moved by Nancy Engels, second by Sam Stevens. Vote: Ayes have it. RESULT: Passed. Discussion: David Bradshaw said these are about the best way to spend town money other than keeping up the roads, especially ELPA, since it's important to stay on top of water quality issues.

**Article 9. To transact any other business that may legally come before this meeting.**



## Minutes

Fire Chief Duane Moulton said that changes are happening to local dispatch that will increase the fire department budget next year—the first budget increase in years. Vermont State Police dispatch in Williston will stop providing dispatch within six months due to labor and budget issues. After exploring options, Newport Police Department will provide local dispatch for 19 departments within the Mutual Aid area. This is expected to cost CVFD around \$3100 per year, a third of which will come from the Town of Morgan. The new arrangement will be an advantage because they know the area well. Residents will not see any change in service. Calls still go to 911, but instead of Williston dispatch, Newport Police dispatch will “tone” member firefighters who carry beepers. Rebecca Midthun acknowledged CVFD’s recent congratulations from VSP for their work on a very tough accident a couple weeks ago, and voters responded with applause. Member Bob Devaney said volunteering was strong in Charleston, with 26 members of the department, and he is proud to volunteer.

Penelope Newcomb said the Ralph Sweatt estate included a library of Abenaki records that are in need of a home. Jess Applegate suggested she contact Lucy Neel about a museum at the old Holland School.

Seeing no other business, the Annual Town Meeting was adjourned at 11:03 am.

DATED AT CHARLESTON, VERMONT THIS 1st DATE OF MARCH 2022.

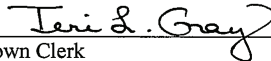
Respectfully submitted:



BCA

  
Selectboard

Moderator

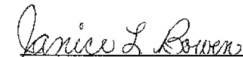


Town Clerk

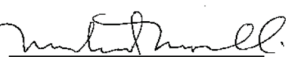
# Auditors Report

We have audited all Town Officers' books and find them correct as reported herein. As part of this audit, we reviewed revenues, disbursements, payroll records, and financial statements and all backup records for transactions. We believe this to be a correct statement of the condition of the Town of Charleston as of December 31, 2022. The reports will be mailed to all voter households and will be available from the Town Clerk.

Respectfully submitted this 12th day of January 2023  
Town Auditors

  
Janice Bowen

  
Diana Marckwardt

  
Michael Morelli

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## General Fund Comparative Statement

### Two-Year Period Ending December 31, 2022

	Dec. 31, 2021	Dec. 31, 2022
<b>Current Assets</b>		
General Cash Account	713,025.01	749,121.58
<b>Revenues not yet received</b>		
Delinquent Taxes	31,572.12	31,981.89
<b>TOTAL CASH ASSETS</b>	<b>744,597.13</b>	<b>781,103.47</b>
<b>Encumbered Funds</b>		
Road Surplus/Deficit	61,596.12	(16,569.48)
Records Preservation Fund	15,992.90	19,380.90
Constable Fund	3,618.82	-
Cemetery Funds (due to CD)	-	800.00
ARPA Funds (restricted use)	148,865.16	238,359.58
Due to State, Dog License Fees	20.00	-
Due to State, Marriage License Fees	100.00	-
	<b>230,193.00</b>	<b>241,971.00</b>
<b>Unencumbered Funds</b>	<b>514,404.13</b>	<b>539,132.47</b>
	<b>744,597.13</b>	<b>781,103.47</b>
<b>Increase in cash surplus from previous year</b>		<b>24,728.34</b>

NOTE: The surplus is used by the General Fund for operating expenses until the current year's taxes come in.

## Special Funds Balance

### Road Equipment Fund

Balance January 1, 2022	144,032.32
2021 Surplus Voted at Town Meeting	61,596.12
Interest	77.41
<b>Balance December 31, 2022</b>	<b>205,705.85</b>

### Reappraisal Fund

Balance January 1, 2022	60,962.84
Add Receipts, State of Vermont	7,220.00
Interest	31.24
<b>Balance December 31, 2022</b>	<b>68,214.08</b>

## Statement of Indebtedness

The Town now has the following loans with Community National Bank:

<b>Purpose of Loan</b>	2017 10-Wheel Mack Truck, Excavator & Trailer	2020 Intl Truck Loan	2018 Solar Installation Loan	2019 Loader Loan
<b>Date</b>	10/27/2015 <i>refinanced 2018</i>	4/02/2019	11/20/2018	3/26/2020
<b>Principal</b>	317,049.00 <i>new 190,346.95</i>	125,089.00	286,845.33	60,000.00
<b>Interest Rate</b>	1.79%	3.00%	3.875%	1.99%
<b>2022 Payment</b>	29,354.38	19,864.55	20,873.62	30,660.39
<b>Next Payment Date</b>	10/27/2023	11/20/2023	11/20/2023	paid off
<b>Next Payment Amount</b>	29,354.38	19,864.55	20,873.62	0
<b>Balance 12/31/2022</b>	83,722.55	56,164.70	244,915.05	0
<b>Final Payment Date</b>	10/27/2025	11/20/2025	11/20/2038	none

## Statement of Assets

The Selectboard reports the following assets of the Town of Charleston in addition to those reported in the Financial Statements:

<b>Asset</b>	<b>Purchase Date</b>	<b>Original Cost</b>
Barton Gravel Pit	2012	400,000
Town Garage	-	246,000
Town Clerk's Office & Equipment	-	160,000
Worth Gravel Pit	2009	200,000
Town Farm (Westmore Acreage)	-	55,400
Town Farm (Charleston Acreage)	-	104,800
Cemeteries	-	44,200
Blake Lot	-	5,000
Loader (Volvo L60)	2005	120,000
2019 Loader (Volvo L90)	2020	160,000
2017 Mack 10-wheel Truck	2016	194,500
2015 Mack 10-wheel Truck	2014	186,000
2020 International 6-wheel Truck	2019	165,000
2017 Ford F-350 Diesel w/ Plow	2017	57,755
2015 CAT Excavator w/ Attachments	2015	103,000
CAM Equipment Trailer	2015	18,575
John Deere Grader	2009	195,000
4 Snow Plows	-	12,000
Hay wagon	2020	1,400
Motorized Screen	2007	13,500
Culvert Thawer	2014	7,500
Small tools, etc.	-	11,000
Custom Shoulder Retriever Attachment	2018	7,500
Grizzley Screen	2013	7,000
2 Way Radios	2012, 2016	5,400
Security Equipment	2014	3,600
Wood Splitter	-	3,000
Tool Cabinets	-	2,050
York Rock Rake	2021	1,000
Tire Safety Cage	-	500
Road Machine	-	100
¾ HP Drill Press	2015	400
Small Generator (donated)	2021	400
Steel Chop Saw	2014	1400
¾ battery impact tools	2019	725
Husqvarna power head & broom	2019	645
75 Gal Fuel Tank	2015	400
Fuel Transfer Pump	2015	300
Wedge Locks, pair	2017	600

# Treasurer's Report:

## Statement of Receipts & Disbursements

### January 1, 2022 - December 31, 2022

#### Tax Receipts

2022 Property Taxes Collected	2,120,383.31
VT Property Tax Adjustment Payments	16,296.00
2022 Overpayments by Individuals	25,013.04
Current Use Hold Harmless from State of VT	90,110.00
Delinquent Taxes from Del. Tax Collector	73,702.89
<b>Total Tax Receipts</b>	<b>2,325,505.24</b>

#### Licenses

Liquor Licenses	280.00
Dog Licenses	882.00
Marriage Licenses	60.00
<b>Total Licenses</b>	<b>1,222.00</b>

#### Fees Received

Recording and Copies	11,448.50
Motor Vehicle Renewals	18.00
Fees for Records Preservation	3,388.00
<b>Total Fees</b>	<b>14,854.50</b>

#### Transfers to State of Vermont

Fees for Dog Licenses	791.00
Fees for Marriage Licenses	300.00
<b>Total Transfer to State of Vermont</b>	<b>1,091.00</b>

#### Delinquent Tax Collector

Interest on Delinquent Taxes	2,634.82
8% Penalty on Delinquent Taxes	5,894.04
Overpayments	100.99
<b>Total Delinquent Tax Collector</b>	<b>8,629.85</b>

#### Grants

Aquatic Nuisance / Watershed Grants (Echo Lake)	11,680.40
<b>Total Grants</b>	<b>11,680.40</b>

## Statement of Receipts & Disbursements cont.

### Miscellaneous

Charleston School District, financial services	3,750.00
Charleston School, 2021 Education Tax Refund	12,728.97
NCUHS, 2021 Education Tax Refund	3,977.91
Community National Bank, NOW account interest	2,534.15
State of VT Reappraisal Fund, per-parcel payment	7,220.00
State of VT, ARPA Funds	148,935.34
State of VT, Current Use Lien Release	866.50
State of VT, Election Reimbursement	1,530.10
Solar Net Metering from School/CVFD	14,930.71
Efficiency VT, Streetlight Rebate	3,000.00
State of VT, PILOT	1,196.37
VLCT, Previous Year Insurance Credit	1,059.00

<b>Total Miscellaneous</b>	<b>201,729.05</b>
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Total 2022 Road Receipts less Taxes (see Road Report)	244,934.59
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Total 2022 Cemetery Receipts less Taxes (see Cemetery Report)	3,570.25
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<b>Total</b>	<b>2,813,216.88</b>
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Transfer to School Account as voted	1,508,636.19
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<b>Total after transfer</b>	<b>1,304,580.69</b>
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Add Balance, January 1, 2022	712,875.01
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<b>Total including January Balance</b>	<b>2,017,455.70</b>
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### Deduct Disbursements:

Selectboard Orders	433,806.09
Road Dept Orders	823,241.20
Cemetery Orders	11,436.83

<b>Total Disbursements</b>	<b>1,268,484.12</b>
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<b>GENERAL FUND BALANCE DECEMBER 31, 2022</b>	<b>748,971.58</b>
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### Accounted for as follows:

Community National Bank NOW Checking account	748,971.58
Cash on hand	150.00

<b>Balance December 31, 2022</b>	<b>749,121.58</b>
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## Statement of 2022 Municipal Tax Rate

General	135,424.93
Roads	515,727.13
Cemetery	12,400.00
Veterans Exemption	4,529.58
Appropriations	62,374.00
Charleston Historical Society	500.00
Charleston Volunteer Fire Department	50,000.00
Dailey Memorial Library	1,100.00
Echo Lake Protective Association	1,000.00
Green Up	50.00
Island Pond Library	700.00
Northeast Kingdom Council on Aging	600.00
Northeast Kingdom Human Services	1,074.00
NorthWoods Stewardship Center	800.00
Orleans/Essex VNA & Hospice	3,000.00
Orleans County Citizens Advocacy	500.00
Pope Memorial Animal Society	500.00
Rural Community Transportation	1,650.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00

<b>TOTAL BUDGET TO BE RAISED</b>	<b>730,465.64</b>
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Municipal Grand List	1,111,474.00
<b>Tax Rate for Municipal</b>	<b>0.657204</b>

<b>AMOUNT TO BE RAISED BY TAXES</b>	<b>730,465.64</b>
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## Statement of Taxes Raised

<b>Taxes Billed</b>	<b>Grand List</b>	<b>Tax Rate</b>	<b>Total Raised</b>
Non-Homestead Education	574,531.75	1.5674	900,521.06
Homestead Education	543,211.00	1.4852	806,776.97
General	1,111,163.00	0.1218	135,338.08
Roads	1,111,163.00	0.4641	515,690.70
Cemetery	1,111,163.00	0.0111	12,333.92
Veterans Exemption	1,111,163.00	0.0041	4,555.72
Fire Department Appropriation	1,111,163.00	0.0450	50,004.11
Svc Org Appropriations	1,111,163.00	0.0111	12,333.92
<b>Total Taxes Billed</b>			<b>2,437,554.48</b>

### Adjustments to Original Billings

Late Homestead penalty (Waived for 2022)	0.00
<b>Final Taxes Billed</b>	<b>2,437,554.48</b>

### Taxes accounted for as follows:

Property Taxes Collected by Treasurer	2,136,679.31
State Payment to School	226,762.51
Delinquent Taxes Turned Over to Delinquent Tax Collector	74,112.66
	<b>2,437,554.48</b>

### Distribution of Treasurer's Collections

General Fund	628,043.12
School Fund	1,508,636.19
<b>Total Distribution</b>	<b>2,136,679.31</b>



# Selectboard Report

## EXPENSES

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### **Town Officers & Employees**

Total Wages paid to Officers & Employees	84,415.94
Social Security paid	5,233.79
Medicare paid	1,224.03
VMERS Retirement	8,984.03
Health Insurance, Asst. Clerk	5,993.60
	<hr/>
	<b>105,851.39</b>

### **Insurance**

VLCT/PACIF, Commercial Package	13,194.00
VLCT, Workers Comp. Insurance	9,341.00
	<hr/>
	<b>22,535.00</b>

### **Printing & Advertising**

Repro Vermont, Town Reports	770.78
Kelsey Evans, Town Report layout	250.00
The Chronicle, Newspaper Notices	35.63
	<hr/>
	<b>1,056.41</b>

### **Other Expenses**

Election Supplies	281.33
Clerk & Treasurer Supplies	1,581.20
Clerk & Treasurer Postage	1,771.60
Clerk & Treasurer Professional Development	28.00
Listers' Expenses (IT, postage, supplies, tax maps, misc.)	1,562.12
Listers' Mileage	51.26
Listers' Professional Development	50.00
Listers' Reappraisal Expenses (transfer to Reserve)	7,220.00
Tax Collector's Expenses	60.00
Law Enforcement mileage, Animal Control	577.02
	<hr/>
	<b>13,182.53</b>

### **Utilities & Upkeep**

Electricity	1,616.45
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## Selectboard Report cont.

Street Lights	6,541.81
Community Solar	20,338.13
Telephone	1,366.02
Solid Waste/Recycling	857.64
Lawn Care	650.00
Records Preservation	762.04
Equipment & Repairs	519.99
Building Upkeep/Repairs	4,918.88
Town Office Janitorial	401.50
911 Road Signs	287.59
	<hr/>
	<b>38,260.05</b>

### **Taxes Paid Out**

Orleans County Treasurer, County Tax	17,554.51
Town of Westmore, Town Farm Property Tax	154.74
Town of Barton, Gravel Pit Property Tax	1,928.87
	<hr/>
	<b>19,638.12</b>

### **Miscellaneous**

Newport Ambulance Service	45,444.96
VT State Treasurer, Marriage Licenses	400.00
VT State Treasurer, Dog Licenses	811.00
VLCT, dues	2,367.00
VMCTA, dues	55.00
NVDA, dues	767.00
Tax refunds	25,112.30
NEMRC, computer support/contract	5,546.36
Kevaco, website hosting	495.00
Tech Patrol, computer support	760.00
Teri Gray, Microsoft Office Renewal	89.99
Colleen Kellogg, Zoom Reimbursement	179.88
Colleen Kellogg, Network Switch	59.99
Colleen Kellogg, Pre-employment Query Plan	12.50
Clerk/Treasurer & Selectboard mileage	985.99
VLCT, Animal Control Training Fee	28.00

## Selectboard Report cont.

Sarah Jenness, Tire repair	303.16
Sarah Jenness, Animal Control Supplies	19.02
Renee Falconer, Animal Control Kennel fees	754.00
	<hr/>
	<b>84,191.15</b>

### Grant Expenses

Echo Lake Protective Association	11,680.40
	<hr/>
	<b>11,680.40</b>

<b>TOTAL SELECTBOARD BUDGET EXPENDITURES</b>	<b>296,395.05</b>
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### ARPA Funds Allocated

Tardif Heating & Mechanical, Heat Pumps for Town Office	12,498.42
Rustry's Electric, Heat Pump Electrical work	942.50
	<hr/>
	<b>13,440.92</b>

<b>TOTAL SELECTBOARD BUDGET EXPENDITURES</b>	<b>309,835.97</b>
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### Voted at Town Meeting

Road Equipment Surplus Transfer	61,596.12
NEK Council on Aging	600.00
Charleston Historical Society	500.00
Charleston Volunteer Fire Dept.	50,000.00
Dailey Memorial Library	1,100.00
Green Up Vermont	50.00
Island Pond Public Library	700.00
NEK Human Services	1,074.00
North Woods Stewardship Center	800.00
Orleans County Citizens Advocacy	500.00
OEVNA & Hospice	3,000.00
Rural Community Transport	1,650.00
Pope Memorial Frontier Animal Society	500.00
Echo Lake Protective Association	1,000.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00
	<hr/>
	<b>123,970.12</b>

<b>TOTAL SELECTBOARD DISBURSEMENTS</b>	<b>433,806.09</b>
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# Road Department Report

## SUMMARY

### Road Dept Receipts

State Aid, Class 2 & 3 Highways	97,628.70
VT DEC, Grants-in-Aid (Center School Rd ditching 2021)	10,920.00
VT DEC, Grants-in-Aid (Ten Mile Square Rd culverts/ditch)	9,400.00
VT Better Roads Grant (Ten Mile Square Rd culverts/ditch)	20,000.00
VT AOT, Structures Grant (Ten Mile Sq Rd Engineering Svcs)	11,880.00
VT AOT, Structures Grant (Ten Mile Sq Rd large culvert)	88,616.70
VLCT Pacif Equipment Grant, garage propane heaters	2,500.00
Insurance coverage, pick-up body work	2,780.83
Refund of Interest, loan payoff	8.36
Sale of woodsplitter	1,200.00

**Total Road Receipts 244,934.59**

Voted for 2022 Road Budget (Taxes)	515,737.13
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**Road Reciepts Subtotal 760,671.72**

ARPA Funds Allocated for Highway Garage Roof	46,000.00
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**TOTAL ROAD REVENUES 806,671.72**

### Deduct Disbursements

Highways	813,851.21
Class IV	9,389.99

**Total Disbursements 823,241.20**

**Surplus/Deficit -16,569.48**

## EXPENDITURES

### Highway Department

Wages & Stipends	202,883.17
Social Security paid	12,706.62
Medicare paid	2,971.81
Retirement	21,334.88
VLCT Unemployment Ins.	2,380.00
Health & Disability Insurance	20,586.08
Supplies	7,454.27
Tools/Equipment	2,868.08
Telephone	968.29
Parts & Repairs	54,716.28
Hired Svcs - David White Trucking (Cl3 & Cl4 roadside mowing)	13,150.00

## Road Department Report cont.

### Expenditures cont.

Hired Svcs - David White Trucking (pavement sweeping)	2,250.00
Hired Dvcs - East Engineering (Ten Mile Square Rd)	13,200.00
Hired Svcs - JBL Hauling & Excavating (Ten Mile Square Rd)	98,463.00
Hired Svcs - Shayne Monfett (Beaver removal)	200.00
Casella, Waste Disposal	990.58
Electricity & Solar Loan	1,631.01
Diesel, Oil, Gas	72,745.52
Tires	7,204.54
Blades & Shoes	7,707.89
Sand, Gravel, Stone & Crushing - Dupuis	1,475.50
Sand, Gravel, Stone & Crushing - IRD	8,635.00
Sand, Gravel, Stone & Crushing - J.A. McDonald	47,901.25
Erosion Stone - Dupuis	3,292.00
Chloride - Innovative Surface (dust control)	42,966.92
Salt - Cargill (winter)	3,067.20
Road Supplies (culverts, seed, hay)	15,385.71
Road Equipment loan payment (annual)	80,470.27
Farmyard Store, mulcher rental	55.00
Currie Construction, re-roof highway garage	46,000
Garage Building Repairs & Upkeep	10,622.06
Road Signs - VT Offender Work Programs (yard safety signs)	108.94
Bourne's Energy (propane)	3,681.17
Paving repairs	258.97
Mileage, Highway Crew	63.80
the Chronicle, job posting	183.76
Caledonian-Record, job posting	728.64
Newport Daily Express, job posting	543.00
Hayes Ford, Pick-up body work (insurance deductible)	1,000.00
VLCT, Damage to resident's electrical (insurance deductible)	1,000.00
<b>Summer/Winter Road Total</b>	<b>813,851.21</b>

### Class IV Highway Dept.

Wages	2,061.49
Culverts	520.00
Dupuis Sand & Gravel	6,808.50
<b>Class IV Total</b>	<b>9,389.99</b>
<b>TOTAL ROAD EXPENDITURES</b>	<b>823,241.20</b>

# Cemetery Commissioners' Report

<b>Receipts</b>	<b>Total</b>
Hillside - Dividend from Dominion Resources	48.08
Hillside - CD Interest from Community National Bank	1,045.11
West Village - CD Interest from Community National Bank	777.06
Lot(s) sold	1,700.00
Voted at Town Meeting for Cemetery Dept.	12,400.00
<b>Total Receipts</b>	<b>15,970.25</b>

<b>Disbursements</b>	
Wages Paid for Labor	8,782.50
Social Security & Medicare	671.88
Heritage Memorials, corner posts	400.00
Driver's Outdoor Power Equipment, Repairs/Supplies	317.00
Gervais Ace Hardware	145.52
Charleston Corner Store, Gas	756.93
Brad Peters, Gas	25.00
American Legion, Flags	88.00
Perpetual Care, paid to CDs	250.00
<b>Total Disbursements</b>	<b>11,436.83</b>
<b>Receipts Less Disbursements</b>	<b>4,533.42</b>

<b>Cemetery Trust Funds</b>	<b>Total</b>
Hillside: Community Natl Bank CD @2.25% matures 8/1/2023	46,155.84
West Village & Bly et al: Community Natl Bank CD @2.25% matures 8/1/2023	34,188.01
<b>Total Trust Funds, December 31, 2022</b>	<b>80,343.85</b>

*Note: Bly et al = Bly, Crawford, Buck & Morrill Cemeteries*

## **Policies of the Cemetery Commissioners:**

No graves are to be opened after November 15th or before April 15th.

No shrubs or bushes will be planted on lots in any cemetery.

All flowers will be removed before the first cutting in the spring.

Green burial is not permitted.

The Town does not finance lots.

Prices are as follows: *Full lot \$1,100; half-lot \$900; \$600 cremation lot*

## Listers' Report & Property Tax Exemptions

It has been almost 4 years since the completion of the town wide reappraisal. Properties on average continue to sell for higher than listed values. The new Equalization Study results show the common level of appraisal (CLA) at 83.26% and the coefficient of dispersion at 17.37%. The data includes 3 years of property sales as the basis. A CLA below 85% requires a reappraisal of all properties in town. The Listers are preparing to perform a statistical update to fulfill this requirement.

The following breakdown is available for your information and review:

### Charleston 2022 Municipal Grand List Summary

Property Type	# of Parcels	Listed Value
Residential	360	59,669,000
Mobile Homes	81	5,100,000
Seasonal	57	5,580,900
Lake Properties	101	29,559,600
Commercial	8	693,300
Utilities	3	5,392,000
Farms	24	12,132,000
Open Land	107	7,635,800
PP Cable (education tax only)	1	657,975
<b>Totals</b>	<b>742</b>	<b>126,420,975</b>
<b>Less exemptions*</b>		<b>(15,304,675)</b>
<b>Total Grand List (municipal)</b>		<b>111,116,300</b>

*\*\*Exemptions include: Current Use: \$14,129,200, Veterans: \$400,000; Contracts: \$775,475*

Town Residents are reminded to file their  
HOMESTEAD DECLARATION (form HS 122) by April 18, 2023.

For more information or to file online, visit [www.tax.vermont.gov](http://www.tax.vermont.gov).

Respectfully Submitted,  
Charleston Board of Listers

# Delinquent Tax Collector's Report

1/1/2022 – 12/31/2022

Tax Year	2021	2022
Uncollected Taxes	31,572.12	74,112.66
Uncollected as of	12/31/2021	10/21/2022
Collected in 2022	31,515.12	42,187.77
Uncollected as of 12/31/2022	57.00	31,924.89

## 2022 Delinquent Tax Revenue

2021 Taxes Collected	31,515.12
2022 Taxes Collected	42,187.77
	<hr/>
	73,702.89

## 2021 Delinquent Taxes

Owner	Unpaid Tax
Gray, Rachel	57.00
Total	<hr/> 57.00

## 2022 Delinquent Taxes

Owner	Unpaid Tax	Owner	Unpaid Tax
Bemis, David R.	2,415.92	Johnson, Benjamin	798.63
Cote, Kelli	2,861.01	Kingsbury, Gail A. & Brian & Bridget Newcity	2,429.26
English, Deborah L.	1,261.02	Malmude, Anna	1,592.82
Flynn, Shawn R., Estate of	1,623.96	Messier, Norman	1,300.18
Gonyaw, Dean & Eileen	606.30	Morse, Rene & Amber	2,110.04
Hart, Angiemarie	567.96	Mount, Jeffrey & Dana Bellavance	963.25
Hastings, Kevin & Jennifer	1,018.02	Skinner, Todd	1,501.83
Hislop, Lyle et al	4,811.81	Smart, Aaron & Amanda Kay	1,835.30
Jensen, Mildred, Estate	146.83	Valenti, Michael	2,414.22
Jensen, Thomas	1,666.53		
		Total	<hr/> 31,924.89



# Charleston Volunteer Fire Department, Inc.

P.O. Box 106  
East Charleston, VT 05833  
(802)723-5029

## **Fire Department Report to the Town of Charleston Year Ending 2022**

The year 2022 marks the 68th year for the Charleston Volunteer Fire Department. 2022 saw the department called out a total of 28 emergency calls. Breakdown of the calls included structure/chimney fires, ambulance assist, motor vehicle accidents, fire or (CO) detector activations, and mutual aid calls to area departments.

Our membership in 2022 dropped from previous year but we are still at 22 regular members and 1 junior member.

Finally in 2022 we were able to hold our annual oyster supper. We want to thank all who were able to attend, and also thank you to all the Charleston community for your continued support.

This year's budget CVFD submits a request of \$50,000. The request reflects a level fund for 2023 (\$38,245 as our regular budget and \$11,755 to the annual tanker payment).

Also as we discussed at last years town meeting we shifted dispatch services from VSP to Newport PD because it is no longer a free service. So we are requesting a separate line item this year of \$2,291.26 to cover cost Charleston's share of dispatching. Total cost of CVFD dispatching is \$3,161.25 of which Morgan will be billed \$869.99 broke down per square mile of coverage.

As always, the commitment of CVFD members to their community is voluntary, with no members being financially reimbursed for their time. All dollars which the department receives, goes directly to defray cost of operations.

We thank the Charleston community for their continued support.

**Charleston Vol. Fire Dept.Inc**  
**Profit & Loss**  
**January through December 2022**

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Devaney BBQ	7,307.00
Donations	2,900.00
Dwight Broome memorial	75.00
iNs Check	3,865.00
Interest income	40.65
Oyster Supper	13,756.00
sale of mack	-100.00
Town of Charleston	50,000.00
Town of Morgan	18,200.00
Total Income	96,043.65
Gross Profit	96,043.65
Expense	
Communication	4,726.10
Dispatch Expencer	3,161.25
Dues	468.00
E Dispatch	1,548.00
Insurance	
W/C insurance	1,219.00
Insurance - Other	11,663.00
Total Insurance	12,882.00
Oyster supper expenses	2,154.15
Personnel expenses	15.00
Plowing	620.00
Postage, Mailing Service	776.20
Professional services	925.00
Repairs	
Station Repairs	5,820.58
Truck Repair	5,297.08
Repairs - Other	306.04
Total Repairs	11,423.70
Secretarial	191.74
Supplies	
Station supplies	57.00
Supplies - Other	2,942.62
Total Supplies	2,999.62
Training	1,446.00
Truck fuel	2,625.22
Utilities	
Electric	467.14
Heating Oil	4,144.13
Utilities - Other	2,296.07
Total Utilities	6,907.34
Total Expense	52,869.32
Net Ordinary Income	43,174.33
Net Income	43,174.33



Newport Ambulance Service Inc, P.O. Box 911 Newport, Vermont 05855

### **Town of Charleston 2022 Report**

Our call volume increased to 3107 calls in 2022 from a total of 3052 in 2021. In 2022 Newport Ambulance responded to 134 emergency calls in the Town of Charleston and transported 14 Town residents from North Country Hospital to receive care in other facilities. We have also responded to 61 calls for mutual aid.

Our Crews continue to work close with the Vermont Dept. of Health and Vermont Emergency Medical Services to assist with the statewide COVID 19 testing and Vaccine sites throughout the state. In 2022 Newport Ambulance hosted a drive through Covid testing site. We also have delivered thousands of Covid and flu vaccines to patients throughout Orleans and Essex County. We currently are serving as a drive through COVID-19 and Flu vaccine site at our 830 Union Street location 2 days a week.

Newport Ambulance has been fortunate to continue and receive funding from the Coronavirus Emergency Outbreak Testing & Vaccination Administration Grant. This funding was used to pay off the Mortgage on the Morgan Station and keep the cost down to the taxpayers.

Currently the ambulance service has 3 crews providing 24/7 service. This service presently has 6 ambulances, and a Paramedic first response car that are stocked and available to respond, at the Advanced Life Support level, at any time.

Newport Ambulance has substation in Morgan and is running a crew there 24/7. This will help serve parts of Derby, Holland, Morgan, Charleston, and Brighton.

Newport Ambulance facilities are located at 830 Union St, Newport and 8437 RTE 111, Morgan.

Newport Ambulance Service thanks you for your support and looks forward to serving you and your town.

Respectfully,

Jeffrey J. Johansen,  
Executive Director  
Newport Ambulance Inc

Newport Ambulance Substation Approved Budget	2021	2021	2022
4000 · Town Contracts	\$159,541.00	\$164,392.00	\$158,090.00
dispatch			\$14,862.00
4005 Donations	\$250.00	\$250.00	\$113.00
4007 covid testing		\$13,981.00	\$15,000.00
4009 · Service Ambulance Runs	\$225,000.00	\$235,000.00	\$260,000.00
4018 ambulance coverage time		\$1,500.00	\$3,000.00
4012 · Intercept Income	\$500.00	\$0.00	\$0.00
<b>Total Income</b>		<b>\$415,123.00</b>	<b>\$451,065.00</b>
5000 · Billing Services Expense	\$7,717.00		
Total 5000 · Billing Services Expense		\$7,717.00	\$7,717.00
5001.01 · 02.03.04 .17 Payroll	\$20,553.00	\$14,508.00	\$13,000.00
5001.05 · Nas 11 R&M	\$156.00	\$130.00	\$130.00
5001.06 · Nas 11 Fuel	\$130.00	\$140.00	\$140.00
5001.07 · Postage	\$26.00	\$25.00	\$0.00
5001.08 · CPA	\$130.00	\$130.00	\$130.00
5001.10 · Office Supplies	\$330.00	\$150.00	\$100.00
5001.11 · Telephone	\$396.00	\$600.00	\$600.00
5001.12 · Cell Phones	\$520.00	\$550.00	\$500.00
5001.13 · Dues	\$0.00	\$0.00	\$25.00
5001.14 · Health Insurance	\$1,243.00	\$785.00	\$785.00
5001.15 · Pension	\$1,247.61	\$1,261.00	\$1,300.00
5001.17 board of directors		\$2,730.00	\$2,730.00
5001.20 Software Subscriptions			\$195.00
5006 · Rubbish Removal Expense	\$800.00	\$264.00	\$320.00
5007 · Diesel Fuel/Gas Expense	\$6,000.00	\$5,000.00	\$7,000.00
5008.01 · Insurance Package	\$4,115.00	\$4,996.00	\$5,500.00
5008.03 · Health Insurance Expense	\$15,675.00	\$12,000.00	\$14,000.00
5008.05 · Workers Comp. Insurance Exp	\$14,820.00	\$20,224.00	\$20,224.00
5009 · Bank Charges/CC Fees Expense	\$100.00	\$100.00	\$400.00
5010 · Interest Expense	\$5,000.00	\$10,339.00	\$0.00
5011 · Staff & Squad Training	\$1,000.00	\$1,000.00	\$1,000.00
5012 · Payroll Expenses	\$250,000.00	\$275,000.00	\$310,000.00
5016.01 · Meals Expense	\$50.00	\$50.00	\$50.00
5016.02 · Travel Expense	\$50.00	\$50.00	\$50.00
5017 · Pension Plan Expense	\$18,300.00	\$8,000.00	\$13,000.00
5017.1 TPA	\$325.00	\$325.00	\$325.00
5018.01 · NAS #4 R&M	\$6,000.00	\$5,000.00	\$5,000.00
5018.10 · Misc. Ambulance R&M		\$100.00	\$0.00
5018.14 · Service Agreements/Equipment PMI			\$1,736.00
5019.1 building repair		\$1,000.00	\$1,000.00
5023 · Building grounds	\$2,000.00	\$3,000.00	\$3,000.00
5020 IT Support			\$780.00
5021.03 · Med Supplies/Equip. Expense	\$3,000.00	\$3,000.00	\$4,000.00
5021.04 · General Supplies	\$500.00	\$600.00	\$500.00
5021.05 · Equipment Batteries	\$400.00	\$400.00	\$400.00
5024 · Oxygen Expense	\$500.00	\$500.00	\$500.00
5025 · Employee Recognition Expense	\$500.00	\$500.00	\$500.00
5027 · Paging Expense	\$338.00	\$338.00	\$338.00
5028.03 · Internet/phone/cable	\$1,000.00	\$1,600.00	\$1,600.00
5029 · Electricity Expense	\$1,400.00	\$1,700.00	\$1,800.00
5030 · Heating Expense	\$3,600.00	\$3,000.00	\$4,500.00
5033 Furniture Expense Non Cap	\$200.00		\$0.00
5034 · Radio Expense Non Capitalized	\$0.00	\$200.00	\$200.00
5038 Dispatch	\$10,600.00	\$10,900.00	\$14,862.00
5040 · Squad Uniforms	\$600.00	\$400.00	\$400.00
5043 · Public Relations	\$200.00	\$200.00	\$200.00
5045 · Equipment Replacement Fund	\$3,600.00	\$0.00	\$0.00
5049 Property Taxes	\$2,518.00	\$2,518.00	\$2,384.00
NAS 4	\$12,179.00	\$0.00	\$0.00
Provider Tax	\$4,440.00	\$6,552.00	\$8,144.00
Sub Station mortgage	\$6,483.00	\$7,541.00	\$0.00
<b>Income</b>	<b>\$384,791.00</b>	<b>\$415,123.00</b>	<b>\$451,065.00</b>
<b>Expense</b>	<b>\$408,741.61</b>	<b>\$415,123.00</b>	<b>\$451,065.00</b>
	-23,950.61	\$0.00	\$0.00

## Notes

## Notes

**The 2022 Annual Report is dedicated to**  
***Bernie Pepin***  
***(1968-2022)***



Bernie Pepin provided exemplary service to the Town of Charleston Highway Department for more than a decade, joining the crew in July of 2012 and advancing to Foreman in October of that year. Over the years, Bernie built a reputation for high quality road maintenance and improvement projects that serve to reduce repeat maintenance in trouble areas and make Charleston roads more resilient.

With Bernie's guidance, the Town built a strong fleet of vehicles and equipment that have increased the Town's capacity to complete construction projects in-house. He took pride in meticulous maintenance of town equipment and the highway garage, and managed resources like the town's sand and gravel pits to bring the greatest benefit to residents and taxpayers.

In 2017, Bernie helped the town secure a USDA grant to purchase a pick-up, enabling Charleston to plow intersections, transport crew, and perform light duty tasks more efficiently. In the photo above, Bernie (*center*) celebrates the new truck purchase along with former crewmember Kiki Margolla, former Selectboard member Glenn Peterson, and current crewmember Roger Patenaude.

Town officials wish to express their gratitude for Bernie's hard work, smart management of town resources, and for his unfailing good humor. Charleston is better off for his service, and he will be deeply missed.

Town of Charleston  
5063 VT Route 105  
W. Charleston, VT 05872

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