

# Town of Hartland



Fiscal Year

July 1, 2002 — June 30, 2003

## **TOWN AND SCHOOL DISTRICT MEETINGS**

### **TOWN MEETING**

Tuesday, March 2, 2004 at 9:00 am  
Damon Hall

### **TOWN SCHOOL MEETING**

Monday, March 1, 2004 at 7:30 pm  
Damon Hall

### **POLL HOURS**

Tuesday, March 2, 2004 from 7 am to 7 pm at Damon Hall (downstairs)

### **DEADLINES**

**DATES** for paying the following without penalties, interest or fines:

Dog License – April 1<sup>st</sup>

Property Taxes for 2004-2005 Fiscal Year

1<sup>st</sup> installment – September 10, 2004

2<sup>nd</sup> installment – February 11, 2005

**Hartland's Website:** [www.hartland.govoffice.com](http://www.hartland.govoffice.com)

### **FRONT COVER**

Pictures are of dairy farms currently operating in Hartland.  
Photos provided by Ethan Hubbard of Washington, Vermont.

Top left:	Richardson Farm – Hartland Hill Road Gordon, Scott, Anita, Amy, Elliott, Emory, and Jimmy Richardson
Top right:	Maxham Farm – Brothers Road Wade and Maxwell (Bun) Maxham
Lower left:	Shute Farm – Shute Road Garran Dumas, Robin, Nathan and Robert Shute
Lower right:	Meacham Farm – Route 5, North Hartland Ed, Sarah, Kelly, and John Meacham

# **Town of Hartland, Vermont**

## **Town Report**

**Fiscal year July 1, 2002 through June 30, 2003**

<b>Chartered:</b>	<b>July 10, 1761</b>	<b>Area: 28,544 acres</b>
<b>Settled:</b>	<b>1763</b>	<b>1980 Census: 2,396</b>
		<b>1990 Census: 2,988</b>
		<b>2000 Census: 3,223</b>

<b>2002 Tax Rate</b>	
<b>Town:</b>	<b>0.27</b>
<b>Highway:</b>	<b>0.13</b>
<b>School (Statewide):</b>	<b>0.96</b>
<b>School (Local Share):</b>	<b><u>0.79</u></b>
<b>Total:</b>	<b>\$2.15</b>

**Please bring this Town Report to Town Meeting on  
Tuesday, March 2, 2004 at 9 A.M. at Damon Hall.**

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## DEDICATION



**Virginia (Ginny) Dow**

We dedicate this year's annual report to Ginny Dow. Ginny retired as Assistant Clerk in May 2003 after 20 years of service to the Town. Ginny was born and raised in Hartland and graduated from Windsor High School in 1951 and North Hampton Business College. She married Ken Dow in 1960. She worked for Dartmouth College and then moved to Connecticut for Ken's employment. She and Ken raised five children, Jerry, Mark, Jeff, Cindy, and Matt and have seven grandchildren. Ginny continues as the pianist for Hartland Community Arts and organist for the Hartland Congregational Church. We wish Ginny many years of happy, healthy retirement.



### Ode to Ginny

Oh, Ginny of Hartland is a beauty  
For the Town she always did her duty.  
She'd type and she'd file  
With her usual smile,  
And we know it was not for the looty.

Dog licenses were a primary task  
Ginny knew just what questions to ask  
All the dogs wear their tags  
As their tails they do wag,  
So we others wouldn't resort to a flask.

The piano was like magic with her hands  
She could play anything for her fans.  
Over lunch she would play  
For us all, we would say  
"Her music will never be panned."

She would report of her ride down the hill  
Where one might take a terrible spill.  
"It's icy right there"  
As she pulled at her hair  
"You'd better sand it or I'll need a pill"

She's been a fixture for over twenty years,  
She's given her all, as everyone hears.  
She'll never be replaced  
No one could in her case  
We will miss her, amid all the smiles and the tears.

The poem *Ode to Ginny* was penned and performed by the Town Manager at a retirement party for Ginny in May 2003.



## HARTLAND SELECTBOARD REPORT FOR 2003

With another 25 or so Selectmen's meetings behind us, most of them lasting until 10 p.m. or later, the year seems to have flown by. This year has not seen a major event or milestone, but rather many smaller although no less important events.

Maintenance of town highways is probably the number one responsibility of Town government. It is also the most controversial. Recent years have seen much more traffic on our back roads. The cars are bigger and faster, and the drivers have 21st century expectations for the travel conditions.

Taking care of Hartland's 65-plus miles of gravel roads is a lot like farming: It all depends on the weather. If we get just the right amount of rain and sun, and the freeze-ups and thaws are gradual, and it doesn't rain in the winter, then all goes well. But it's not at all unusual for the weather events to be extraordinary. We had over 12 inches of rain in August and September alone, to follow a wet July. Lots of rain not only makes the grass grow, but it also makes the potholes grow. And if you are thinking about paving, those costs can be in excess of \$50,000 per mile (\$10,000-20,000 for preparation and \$40,000 for a base and finish coat).

Keeping up with road maintenance this year has been a non-stop problem. The Selectmen would like to thank the Town Manager and the Town road crew for a job well done. We also thank all other Town officials and employees for making our Town services and departments run smoothly. And we depend on countless hours of volunteer time. Thank you all.

Although road maintenance is the Town Manager's responsibility, the Selectmen sometimes become involved more directly, especially if the issue is sensitive. This was the case with the Densmore Hill Road stone culvert. Only a few stone culverts are left in

Hartland, and we thought that if possible this one should be preserved. We used modern, practical methods to make repairs, following damage caused by a truck whose wheels went off the upstream edge. The majority of the stone work was unaffected, and with this stabilization the culvert should last for years to come.

Continuing on road issues, one road will be added and one will be discontinued if all goes as scheduled. Residents of Windy Meadow Road, a private road off Mace Hill Road, petitioned the town to take over their road. Unlike the request we had last year, this request is for a road that easily meets Town road specifications. And on the north end of town there is a request to discontinue a short section of TH 4 at the very end of Brothers Road. A hearing on this important decision will have been held by Town Meeting. There are more details in the Manager's Report.

Improvements to Town buildings are ongoing. We have made steady progress over a number of years in updating and improving all our Town buildings, especially Damon Hall. We all should be proud that with completion of the elevator in the Recreation Center every Town building will be accessible to the handicapped. We think we have made thoughtful, modest improvements both without breaking the budget and without disturbing the historical integrity of our buildings.

Unfinished old business includes the North Hartland hydro facility and roadside cleanup. We think we see light at the end of the tunnel concerning the power-generating facility at the North Hartland Dam. Taxes on this property have been delinquent since the 1997 foreclosure in bankruptcy of the former operator by the Rural Utilities Service. The Town Manager, our town attorney, a special financial advisor, and other qualified experts have all been working to find a satisfactory way to get this

## HARTLAND SELECTBOARD REPORT

continued

facility back on line. Difficult economic realities, the business acumen of the prospective buyer, a complex set of regulatory rules, and the federal government have all contributed to very slow progress. It seems to have become a reality that a negotiated settlement is likely necessary. Often it seems we are pedaling backward on this.

As for junk cars and used cars for sale along our roadsides, this remains an ongoing problem. We seemed to make good progress last year, but as with most problems the larger aspects are much harder to accomplish. We will continue to pursue this through negotiation as well as attempts to achieve enforcement of state regulations.

It occurs to us that some citizens may have a misunderstanding about how Town government functions. There are specific rules in state statutes that establish the responsibilities and powers of all Town officials. This provides us a system of checks and balances and safeguards to make sure there are no improprieties, and, more important, that the work of Town government is accomplished, and done so fairly and thoroughly and according to state law. We encourage anyone who has questions or concerns or a specific problem to call one of us for help. We try to be easy to talk to and as helpful as possible. Or you can stop at the Town office and talk to the Town officers, and possibly read the statutes.

Democracy is a participatory process; get involved. It is well worth the effort.

Board of Selectmen  
Gordon Richardson, Chair  
Patricia B. Peat, Vice Chair  
Thomas M. White, Clerk  
Mary T. O'Brien  
Richard D. Waddell



Front: Pat Peat                      Mary O'Brien  
Back: Gordon Richardson   Tom White

Missing from photo: Richard Waddell

## **TOWN MANAGER'S REPORT**

**January 1, 2003 – December 31, 2003**

I am always surprised when I compile notes for this report as to how much transpires throughout a year. Once again, the list is pretty long, but I'll try to be concise.

The Highway Department remained essentially the same as last year, with Skip Erskine as foreman, Raymie Durphey, Rich Williams, and Frank Rogers as full timers, and Thomas Rowell splitting his time between Highway and Buildings & Grounds. The one change was hiring Kevin McGlenn for the summer for roadside mowing. All did their exemplary jobs as usual.

The winter of 2002-2003 will go down as a tough one. The snow came early (late October) and stayed late (mid-April). Sand and salt totals were way up from the previous year - 6,600 yards and 625 tons versus 5400 and 484 last year. Overtime for the crew wasn't that much higher, there were more weekend storms the previous year. FYI, the Town uses an average of 5,800 yards of sand, 520 tons of salt, and 155 hours of overtime for each crew member each year.

Mud season was its typical nuisance. There weren't many impassable roads but we did have many isolated spots that required a total of 2,400 yards of gravel. The early snow kept the frost from going too deep, but also allowed the ditch water to undermine some of our gravel roads in an unusual manner. Once surfaces dried out, we had one of our worst springs for potholes, renting an additional grader for two weeks to help us catch up. Summer started out just fine, and we were able to keep the gravel roads in pretty good shape, except then the rains came and created havoc. Rain, gravel roads, and lots of traffic are the perfect formula for rough roads, and we had them. The good news is that dust was not much of an issue.

The primary highway project this year was finishing construction of the section of the Quechee Road between Gilson Road and Webster Road. The Town received a grant of \$65,000 from Vermont AOT to help offset the \$81,000 project cost. We replaced four culverts, added six inches of gravel, contracted for 800 tons of 2" base coat pavement over the half mile, and installed almost 1,900 feet of used guardrail. Just under a mile of gravel remains on the Quechee Road.

Other projects we completed were reinforcing a stone culvert on Densmore Hill Road, replacing a dozen highway culverts, installing an additional 300 feet of guardrail on the Quechee Road, resurfacing paved sections of Clay Hill Road and Mill Street, and paving a short section of Mace Hill Road and the Town Garage lot. We received another VAOT grant of \$37,600 for these paving projects, which cost \$60,000. We also rebuilt a section of Shute Road hill and put up 7,100 yards of sand for next years' use. Beavers created a few problems on a couple of roads that we solved using beaver bafflers that we built and installed.

The Town accomplished many improvements on Town-owned buildings in the past year. Damon Hall had its auditorium floor refinished, with many thanks to David Smith Dukeshire for his Eagle Scout project. We received a grant from the Vermont Museum & Gallery Alliance to help us repair, stabilize, and safely put into storage four historic painted curtains (circa 1900). We also installed a new projector screen on the stage of the auditorium with assistance from Hartland Community Arts. The Hartland Grange, which has disbanded, moved its property from a downstairs closet, which will create some much needed storage space for municipal purposes.

## **Town Manager's Report continued**

At the Activity Center, a new metal roof was installed by the Town and paid for by Hartland Four Corners Children Center. New windows on the front side are being installed, and a new doorway was sawed through the foundation from one room to another for safety reasons. We also had the underground heating fuel storage tank removed; after 45 years in the ground, it was time.

At the former North Hartland School, Green Mountain Economic Development signed a three-year lease. The upper floor received a new coat of paint throughout, along with new window blinds. The tennis/basketball court area has been torn up, to be re-built and reconfigured in spring, 2004.

At the Town Garage we had a new water heater installed besides paving the yard.

The ADA renovation at the Recreation Center, which includes an elevator and a handicapped bathroom, is nearly completed. The contractor on the project (and the only one to bid on it) went out of business before completing it, so the Town has assumed the task as general contractor. We hope to have this completed before Town Meeting.

On the administrative side, many irons were in the fire as usual. The MTBE well contamination in the Three Corners village is slowly dissipating. Lincoln Applied Geology conducted an exhaustive study, including five deep well borings; to determine the source, and conclude that the Irving Oil gasoline delivery truck that rolled over on the Quechee Road in July 1997 is the source. The Town has joined in a class-action suit against the major oil companies in an effort to recoup some of the Town's expenses caused by the spill. This will not be resolved very soon. Of most concern is the possibility that the well that supplies Hartland Elementary School is likely to be affected soon. This will be addressed as all other contaminated wells in that bottled

water will be provided for drinking and cooking, but it will be a major inconvenience for all.

Among other water issues, the Town implemented a Water Source Protection Plan for both the Rec Center and Activity Center wells. We received assistance from the Northeast Rural Water Association in developing the plans.

The hydroelectric generating facility at the North Hartland dam is close to receiving all its necessary permits and meeting conditions including the settlement of delinquent taxes with the Town. Negotiations are ongoing, and we hope to be settled by Town Meeting. The former owner declared bankruptcy in 1997, and it's been one hurdle after another to get this far.

Our Common Level of Appraisal, which determines how accurately a town values its Grand List, was over 106% this year. This is a very good figure for any town, and reduces any payments that the Town must make to the Tax Department so that the State receives its fair share.

The issue of regional planning was very prominent this year. The Towns of Hartford and Norwich have left the Upper Valley Lake Sunapee RPC, which leaves Hartland as the only Vermont town in that RPC. Hartland would like to remain in the UVLSRPC, but may be forced to a neighboring RPC.

The Greater Upper Valley Solid Waste Management District's efforts to site a landfill on the Hartland/Hartford boundary are in the later stages of the Act 250 process. Access to the landfill in the latest application is from Route 5 just over the Hartford town line with a new bridge to be constructed over Interstate 91. The application is made in conjunction with Twin State Sand and Gravel, which owns the property on which the access road would be built. This access would also address Twin State's truck traffic problems in White River Junction.

## **Town Manager's Report** continued

The apparent growth of junk cars and used car lots along our roadsides has been a topic of local concern this year. The Town is working with the landowners/dealers in an effort to achieve proper licensing and permitting through the state at the minimum, and to make properties presentable so as not to affect adjacent property values. This turns out to be a complex subject that we are slowly making progress on.

The Town is entertaining the possibility of accepting a private road as a public road, Windy Meadows Road, which services six houses. The Town is also considering discontinuing a short section of TH4, Brothers Road. In 1957, the Board of Selectmen then in office discontinued this short section but did not follow the proper procedure in doing so. The current Board is hoping to correct this error.

On the technology front, the Town web site continues to grow. We are finding more uses for it and are receiving increased feedback from users as well. We continue to upgrade our computer network, primarily through replacing older PCs with newer models.

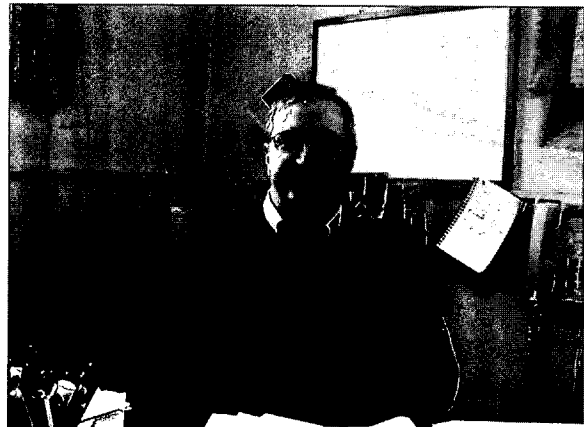
This year the Treasurer's computer was replaced, and the older computer was moved to the Town Garage where road management software will be added.

Problems associated with dogs and their owners' lack of consideration of neighbors will just not disappear. We had a few controversial confrontations with dog owners, every one of which could have been avoided had the owners upheld their responsibilities as dog owners. Hartland is not alone with this problem; the local media report of towns throughout the state with similar issues. We are fortunate we have a dedicated Animal Control Officer in Heidi Hamilton, but hers is a part-time position so we try to use discretion as to when her services are needed or not. Commonly, most issues can be handled between

neighbors, and the Town does not need to be involved.

Once again, I have lots more to report than you may want to hear and if so I apologize for that. I am satisfied that Hartland keeps plugging along, not too fast, and not too slow. The Boards are very deliberate with the many decisions that face us continually, which allow all those interested to be involved in the process. That seems a safe and considerate path to follow.

Robert Stacey  
*Town Manager*



## 2004 – 2005 BUDGET COMMENTS

The Board of Selectmen is presenting a combined 2004-2005 budget for the General Fund and Highway Fund of \$1,431,400, an increase of \$28,900 over the previous budget year (2.1%). Anticipated income is expected to increase by \$13,100, so the amount to be raised by taxes increases to \$1,079,400, an 1.5% increase over 2003-2004. Assuming the current projected increase in the Grand List, the total tax rate should remain at \$0.41 on the municipal side.

The big increases in the Administration category of the budget are attributable to employee benefits. Like many other municipalities, Hartland is facing increased health insurance premiums. For the next fiscal year, the Town has changed its policy to ask employees to pay a portion of their health care costs. In previous years, our health plan has required a deductible payment, which the Town underwrote for employees and their families. Premiums were then well below a non-deductible type of plan and increasing the amount of deductible over the past few years has also kept the premium increases reasonable. With a 20% increase in premiums this year and the next, the Town is unable to continue this practice. Our plan to address these increases is to ask employees to pay the first half of their deductible maximum, and then the Town will pay the second half, if their deductibles reach that point.

The remaining 37% of the increase in the Administration portion of the budget is attributable primarily to the anticipated hiring of an additional highway crewmember in July 2004. We started to assign a highway crewmember to buildings and grounds activities during the non-winter months and to snowplowing only during the winter months on a trial basis several years ago. Since that time, services needed for B&G have grown significantly, and a smaller highway crew during the non-winter months

turned out to prevent us from completing all the tasks that need to be done. Starting July 1, 2004, we will be back to a five-member highway crew with one full-time B&G employee.

The assessment portion of the budget is down \$47,043, primarily because we paid off the loan for the library construction last year. At the same time, significant increases in the Vermont State Police contract and Ambulance Services have offset almost \$13,000 of the annual \$60,000 payment for the retired library construction loan. Coincidentally, with that final library payment, the Town became debt-free for the first time in several years.

The combined budgets of the Listers, Town Clerk, Town Treasurer, and Conservation Commission show an actual decline in spending because of restructured labor and limited equipment purchases.

Our Recreation Department continues to grow on both the income and expense side, primarily because of continued expansion in programs. The financial goal for this program has always been to earn enough income from programs to offset all expenses except for the Recreation Director's salary. We have met that goal every year since its inception and this coming year should be no exception. The Library budget is up \$4,763, due to health insurance and retirement contributions.

The Appropriation portion of the budget is up \$ 242 but this is a bit misleading. The typical appropriation of \$2,643 for membership in the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been transferred to the Planning Commission budget, which is up significantly for that reason only. In mid-January, the towns of Hartford and Norwich were granted their request to move to the Two Rivers Ottauquechee Regional

## 2004 – 2005 BUDGET COMMENTS

continued

Commission, leaving Hartland as the only member of the UVLSRPC. Hartland has yet to decide if it will move or not. The timing of this action was outside our control, and we want to preserve flexibility in the budget to allow for all possible outcomes, so we have kept the funds for membership in the Planning Commission's budget rather than commit them specifically as we normally do. A request from Windsor County Partners for an additional \$1,400 is the only increased request in Appropriations.

The Town Buildings and Grounds portion reflects the changes in staffing in the Highway department noted earlier. The current part-time highway/part-time B&G employee will become full-time B&G, hence the increase in this department. The total budget for operating all town-owned buildings increases by \$4,600 (9%), the largest amount proposed at Damon Hall. Increased usage is the driving factor behind that increase.

Capital Improvements for this budget are level funded. Last year's budget included \$8,300 for the Town's portion of an Enhancement Grant that we had applied for. When we did not receive the grant, we decided to use that money in the current fiscal year (2003-2004) for two projects originally planned for the next fiscal year; improving lighting for performances at Damon Hall (we did receive a grant for half of that cost) and erecting Welcome to Hartland signs on Routes 5 and 12. Other planned improvements for Damon Hall include installation of a space-saving shelving system in the Town Clerk's vault to alleviate a growing storage problem, installation of energy-efficient windows on the lower level, and improvements to the back parking lot. Improvements at the Recreation Center include renovating the downstairs bathrooms, refinishing the foyer floor upstairs, and paving the parking lot.

All these departments are funded under the General Fund portion of the budget, which totals \$959,400 for 2004-2005, an increase of \$1,400 (0.1%)

The Highway portion of the budget shows an increase of \$29,500 (6.6%). The additional crewmember accounts for \$17,000 of the increase. We also plan to purchase hard-pack for use on certain trouble spots on our gravel roads at a cost of \$5,000. Sand screening and gravel crushing costs have doubled, with a lack of competition among contractors, seen in a \$20,000 increase under subcontracts for Winter General Maintenance. No bridge repairs are planned for this year so the bridge budget was reduced by \$26,000.

On the anticipated income side of the 2004-2005 budget, increased user fees for recreation programs, recording fees, and interest on delinquent taxes more than offset the decreased return on our investments and Activity Center rent. The result is an overall anticipated increase of \$13,100 in income.

**TOWN OF HARTLAND**  
**2004-2005 PROPOSED BUDGET SUMMARY**  
**2002-2003 APPROPRIATION REPORT SUMMARY**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
Total Administration	\$ 270,150	\$ 282,417.72	\$ 291,300	\$ 312,800
Total Assessment	173,086	178,952.43	174,751	127,708
Total Constable	6,100	6,947.99	6,100	6,100
Total Animal Control Officer	3,100	2,419.38	3,800	3,200
Total Listers	23,400	20,178.41	34,450	27,750
Total Town Clerk	48,250	48,923.86	49,800	52,225
Total Treasurer	13,100	10,259.61	13,050	11,000
Total Planning Commission	5,900	3,806.66	5,700	8,343
Total Conservation Commission	1,500	1,500.00	1,500	1,500
Total Recreation Center Program	90,425	100,951.63	96,960	108,880
Total Library-Programs F Meadow	72,066	72,066.00	75,678	80,441
Total Foster Meadow Library	6,500	8,035.12	6,900	7,200
Total Martin Mem Library	1,700	1,516.37	1,400	1,700
Total North Hartland School	500	529.82	500	500
Total Foster Meadow/ Barns	2,400	1,800.00	2,500	2,500
Total Recreation Center	10,600	10,753.96	12,500	13,400
Total Activity Center	11,000	9,386.34	11,100	10,600
Total Town Garage	7,300	7,811.27	7,600	8,400
Total Damon Hall	9,500	14,319.20	8,200	11,100
Total Four Corners Park	-	348.10	300	200
Total Buildings & Grounds	31,000	28,298.03	29,000	42,700
Total Capital Improvements	24,000	60,041.52	28,800	28,800
Total Grants	-	3,414.13	-	-
Total Appropriations	75,001	74,911.00	78,111	78,353
Total Miscellaneous	<u>20,222</u>	<u>15,621.09</u>	<u>18,000</u>	<u>14,000</u>
<b>Total General Fund</b>	<b>\$ 906,800</b>	<b>\$ 965,209.64</b>	<b>\$ 958,000</b>	<b>\$ 959,400</b>
 Total General Maint Summer	 \$ 153,200	 \$ 184,599.40	 \$ 161,000	 \$ 183,500
Total Gravel Resurfacing	25,500	8,640.00	26,500	30,500
Total Retreatment	<u>45,000</u>	<u>39,449.22</u>	<u>45,000</u>	<u>43,000</u>
Total Summer Highway	\$ 223,700	\$ 232,688.62	\$ 232,500	\$ 257,000
 Total Winter Maintenance	 \$ 166,000	 \$ 178,934.28	 \$ 166,000	 \$ 195,000
Total Town Bridges	27,000	2,061.84	27,000	1,000
Total Construction SA2	19,000	116.00	19,000	19,000
 <b>Total Highways Funds</b>	 <b>\$ 435,700</b>	 <b>\$ 413,800.74</b>	 <b>\$ 444,500</b>	 <b>\$ 472,000</b>
 <b>Grand Total</b>	 <b><u>\$ 1,342,500</u></b>	 <b><u>\$ 1,379,010.38</u></b>	 <b><u>\$ 1,402,500</u></b>	 <b><u>\$ 1,431,400</u></b>
 Total Town Budget		(2)	\$ 1,402,500	\$ 1,431,400
Less Anticipated Income		(1)	(207,900)	(221,000)
Highway Money from State of Vermont			<u>(131,000)</u>	<u>(131,000)</u>
<b>Amount to be raised by Taxes</b>			<b>\$ 1,063,600</b>	<b>\$ 1,079,400</b>

(1) See page 20 for details of Anticipated Income for 2004/2005

(2) See pages 11 - 19 for details of 2004/2005 Town Budget.



**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Administration</b>				
Regular Pay-Town Manager	\$ 43,500	\$ 43,667.31	\$ 46,200	\$ 49,000
Regular Pay-Secretary	3,300	3,245.10	3,300	-
Regular Pay-Admin Asst	29,250	30,908.80	30,300	32,000
Auditors	1,000	1,175.00	1,300	1,300
Selectmen	4,000	3,108.00	4,000	4,200
Health Agent	1,700	395.00	1,700	-
Vacation Pay	6,300	5,442.40	6,500	6,800
Holiday Pay	5,200	5,453.60	5,300	6,500
Sick Pay	3,000	4,468.65	3,000	3,500
Fica Expense	24,800	24,305.74	26,400	30,100
Retirement	16,300	16,459.83	18,200	20,600
Workers Compensation	13,400	9,561.91	9,700	12,500
Health Insurance	66,200	70,259.69	77,800	90,000
Uniforms	3,000	3,047.96	3,800	4,700
North End Street Lights	2,200	2,205.24	2,300	2,300
South End Street Lights	5,500	5,610.29	5,800	5,800
Radio Antenna	500	202.15	100	-
Telephone	1,700	1,421.41	1,800	1,500
Office Supplies	2,000	875.11	2,000	1,500
Postage	2,200	1,337.04	2,500	2,500
Conferences	400	323.00	400	400
Mileage	500	114.80	400	200
Legal/Professional Serv	3,000	9,494.00	3,000	4,000
Advertising	1,200	163.23	1,200	500
New Equipment	1,000	3,690.00	1,000	1,000
Equip Repairs & Maint	2,000	4,137.75	2,700	2,700
Printing	4,000	5,195.00	4,000	5,200
Computer Purchases	1,000	993.25	2,000	1,000
Town&School Officer Bonds	100	-	100	-
Fleet & Liability Insur	20,400	22,569.00	23,500	21,500
Miscellaneous Expense	1,000	2,587.46	1,000	1,500
Radio Repair & Maint	500	-	-	-
<b>Total Administration</b>	<b>\$ 270,150</b>	<b>\$ 282,417.72</b>	<b>\$ 291,300</b>	<b>\$ 312,800</b>
<b>Assessment</b>				
Vermont State Police	\$ 33,000	\$ 36,561.89	\$ 30,000	\$ 33,000
F Meadow Lib Bldg Principal	60,000	60,000.00	60,000	-
Abatements	18	2,925.96	-	23
County Tax	26,500	26,482.24	25,330	24,461
Ambulance Services	26,247	24,447.00	29,285	38,926
Dues-VT League City/Town	2,095	2,095.00	2,409	2,571
Greater Valley Solid Waste Dist	17,726	17,726.00	17,727	17,727
Dispatch	7,500	8,714.34	10,000	11,000
<b>Total Assessment</b>	<b>\$ 173,086</b>	<b>\$ 178,952.43</b>	<b>\$ 174,751</b>	<b>\$ 127,708</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Constable</b>				
Regular Pay	\$ 3,000	\$ 2,500.90	\$ 3,000	\$ 3,000
Telephone	400	300.39	300	300
Supplies	300	395.53	300	300
Mileage	2,400	3,751.17	2,500	2,500
<b>Total Constable</b>	<b>\$ 6,100</b>	<b>\$ 6,947.99</b>	<b>\$ 6,100</b>	<b>\$ 6,100</b>
<b>Animal Control Officer</b>				
Regular Pay	\$ 1,500	\$ 890.00	\$ 2,000	\$ 1,500
Telephone	200	72.50	200	200
Supplies	1,000	1,119.25	1,000	1,000
Mileage	400	337.63	600	500
<b>Total Animal Control Officer</b>	<b>\$ 3,100</b>	<b>\$ 2,419.38</b>	<b>\$ 3,800</b>	<b>\$ 3,200</b>
<b>Listers</b>				
Regular Pay	\$ 20,000	\$ 18,342.00	\$ 30,000	\$ 25,000
Telephone	800	795.47	800	800
Office Supplies	450	280.15	500	500
Postage	600	216.01	600	600
Conferences	400	305.00	400	400
Mileage	300	122.45	300	300
Advertising	150	117.33	150	150
New Equipment	-	-	1,000	-
Tax Mapping	600	-	600	-
Miscellaneous Expense	100	-	100	-
<b>Total Listers</b>	<b>\$ 23,400</b>	<b>\$ 20,178.41</b>	<b>\$ 34,450</b>	<b>\$ 27,750</b>
<b>Town Clerk</b>				
Regular Pay	\$ 29,000	\$ 31,342.30	\$ 30,000	\$ 31,200
Part Time Pay	7,800	8,451.69	8,900	8,500
Telephone	750	1,047.87	1,000	1,500
Office Supplies	2,500	743.08	1,500	1,500
Binders & Shelving	4,000	2,841.80	4,000	4,000
Postage	1,000	1,315.97	1,500	2,000
Continuing Education	1,000	1,334.00	1,500	1,500
Mileage	250	200.38	250	275
Advertising	200	478.28	350	500
New Equipment	1,000	699.99	-	500
Printing	300	183.00	300	300
Miscellaneous Expense	100	20.00	100	100
Misc - Dog Tags	350	265.50	400	350
<b>Total Town Clerk</b>	<b>\$ 48,250</b>	<b>\$ 48,923.86</b>	<b>\$ 49,800</b>	<b>\$ 52,225</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Treasurer</b>				
Regular Pay \$	1,650	\$ 1,650.00	\$ 1,700	\$ 1,800
Part time pay	8,200	5,604.30	6,200	5,000
Telephone	750	796.22	850	900
Office Supplies	1,000	908.96	1,100	1,100
Postage	1,100	1,161.68	1,100	1,200
Conferences	150	55.00	300	200
Mileage	200	72.60	200	200
New Equipment	-	-	1,500	500
Miscellaneous Expense	50	10.85	100	100
<b>Total Treasurer</b>	<b>\$ 13,100</b>	<b>\$ 10,259.61</b>	<b>\$ 13,050</b>	<b>\$ 11,000</b>
<b>Planning Commission</b>				
Part time pay \$	4,000	\$ 1,612.00	\$ 3,800	\$ 2,000
Telephone	100	99.50	100	100
Supplies	100	1,436.56	100	100
Postage	300	233.91	300	1,200
Conferences	100	-	100	100
Mileage	100	25.19	100	100
Professional Services	400	320.00	400	3,043
Advertising	100	-	100	100
Printing	700	79.50	700	1,600
<b>Total Planning Commission</b>	<b>\$ 5,900</b>	<b>\$ 3,806.66</b>	<b>\$ 5,700</b>	<b>\$ 8,343</b>
<b>Conservation Commission</b>				
Supplies \$	500	\$ 50.00	\$ 500	\$ 500
Subcontract	1,000	1,450.00	1,000	1,000
<b>Total Conservation Commission</b>	<b>\$ 1,500</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Recreation Center Program</b>				
Director \$	29,600	\$ 29,713.85	\$ 30,500	\$ 31,600
Rec - Admin Asst	8,200	10,796.50	11,140	11,500
Fica Expense	4,025	4,568.31	4,970	5,100
Telephone	1,200	1,079.30	1,200	1,200
Supplies	300	858.65	800	500
General	-	1,489.41	-	-
Apparel Expense	-	1,613.25	-	-
Postage	350	67.51	400	400
Conferences	350	135.00	300	300
Mileage	200	182.01	200	200
Advertising	700	151.58	550	550
Office Equipment	-	40.00	200	2,200
Printing	200	-	200	200
Tournament entry fees	-	50.00	-	-
Tournament expenses	-	193.28	-	-
Miscellaneous	200	-	200	200
Memberships	150	135.00	100	100
After School Prgm	12,850	14,090.33	13,700	13,800

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Recreation Center Program</b>				
continued				
Summer Camp - Prgm	12,100	9,694.82	12,450	12,850
Soccer Camp - Prgm	4,500	4,253.00	4,000	-
Programs	6,500	5,972	7,050	17,250
Special Events - Trips	-	4,421.00	-	1,000
Winter Sports	3,250	2,796.12	3,130	3,070
Spring Sports	2,450	2,644.67	2,420	2,640
Fall Sports	2,300	2,227.51	2,450	2,820
Prgms - Sp events (Season	1,000	-	1,000	1,400
Tickets	-	3,778.53	-	-
<b>Total Recreation Center Program</b>	<b>\$ 90,425</b>	<b>\$ 100,951.63</b>	<b>\$ 96,960</b>	<b>\$ 108,880</b>
<b>Library-Programs F Meadow</b>				
Director Regular Pay	\$ 21,115	\$ 21,103.78	\$ 21,854	\$ 23,578
Assistant Director - Pay	8,736	9,042.61	9,984	10,400
Children's Librarian	1,664	2,013.06	-	-
Part Time Staffing	5,577	6,946.51	16,056	16,538
Substitute Pay	300	-	-	-
Evening Supervisor	5,616	5,694.00	-	-
Additional Library hours-	841	-	-	-
Fica/Retirement	4,197	4,356.63	3,664	4,900
Telephone	2,000	1,747.75	2,000	1,600
Programs	1,000	954.79	1,000	1,000
Supplies/Parts-Janitorial	-	86.15	-	-
Supplies - Office	1,200	2,747.36	1,200	1,000
Copier	750	297.45	350	350
Books & Process. - Adults	7,850	6,684.28	7,850	8,080
Books & Process.-Juvenile	5,970	5,434.67	5,970	6,150
Periodicals-w/o videos&CD	1,500	1,285.45	1,500	1,545
Books Rec-Adults tape/CD	250	790.90	250	500
Books-Rec-Juv-tape/CD	300	39.45	300	500
Videos/DVD/CD-ROM-Not Sys	500	-	500	500
Postage	1,000	1,096.34	1,100	1,150
Staff Development	1,200	1,173.38	1,200	1,200
Publicity	300	346.76	300	300
New Equipment	-	-	-	500
Technology Maint/Support	50	45.00	450	500
Memberships	-	165.00	-	-
Expenses paid by Trustees	150	14.68	150	150
<b>Total Library-Programs F Meadow</b>	<b>\$ 72,066</b>	<b>\$ 72,066.00</b>	<b>\$ 75,678</b>	<b>\$ 80,441</b>
<b>Foster Meadow Library</b>				
Electricity	\$ 4,000	\$ 4,313.13	\$ 4,400	\$ 4,700
Supplies	250	320.33	300	300
Repairs/Maintenance	250	1,985.86	500	500
Fuel	2,000	1,415.80	1,700	1,700
<b>Total Foster Meadow Library</b>	<b>\$ 6,500</b>	<b>\$ 8,035.12</b>	<b>\$ 6,900</b>	<b>\$ 7,200</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Martin Mem Library</b>				
Electricity	\$ 500	\$ 366.40	\$ 400	\$ 400
Supplies	200	-	100	100
Repairs	500	270.95	300	300
Fuel	500	879.02	600	900
<b>Total Martin Mem Library</b>	<b>\$ 1,700</b>	<b>\$ 1,516.37</b>	<b>\$ 1,400</b>	<b>\$ 1,700</b>
<b>North Hartland School</b>				
Supplies	\$ -	\$ 272.67	\$ -	\$ -
Repairs	500	257.15	500	500
<b>Total North Hartland School</b>	<b>\$ 500</b>	<b>\$ 529.82</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Foster Meadow/Barns</b>				
Subcontract	\$ 2,400	\$ 1,800.00	\$ 2,500	\$ 2,500
<b>Total Foster Meadow/ Barns</b>	<b>\$ 2,400</b>	<b>\$ 1,800.00</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Recreation Center</b>				
Electricity	\$ 2,100	\$ 1,813.82	\$ 1,600	\$ 1,900
Water	2,000	2,119.00	2,000	2,000
Supplies	500	1,492.08	1,000	1,000
New Equipment	-	-	900	1,500
Repairs/Maintenance	2,000	1,568.33	3,000	3,000
Fuel	4,000	3,760.73	4,000	4,000
<b>Total Recreation Center</b>	<b>\$ 10,600</b>	<b>\$ 10,753.96</b>	<b>\$ 12,500</b>	<b>\$ 13,400</b>
<b>Activity Center</b>				
Electricity	\$ 3,500	\$ 3,540.89	\$ 3,600	\$ 3,600
Water	2,000	587.00	2,000	1,000
Supplies	500	152.66	300	300
Repairs/Maintenance	2,000	1,930.56	2,500	2,500
Fuel	3,000	3,175.23	2,700	3,200
<b>Total Activity Center</b>	<b>\$ 11,000</b>	<b>\$ 9,386.34</b>	<b>\$ 11,100</b>	<b>\$ 10,600</b>
<b>Town Garage</b>				
Electricity	\$ 1,500	\$ 1,455.44	\$ 1,500	\$ 1,600
Telephone	600	545.08	600	600
Supplies	2,000	2,005.40	2,000	2,000
Repairs/Maintenance	500	635.92	300	500
Fuel	1,700	2,111.18	1,700	2,200
Tools	1,000	1,058.25	1,500	1,500
<b>Total Town Garage</b>	<b>\$ 7,300</b>	<b>\$ 7,811.27</b>	<b>\$ 7,600</b>	<b>\$ 8,400</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Damon Hall</b>				
Electricity	\$ 2,500	\$ 2,838.12	\$ 2,100	\$ 3,000
Supplies	1,500	2,195.11	1,000	2,000
Repairs/Maintenance	2,000	5,144.64	1,500	2,000
Fuel	3,500	3,821.30	3,500	4,000
Kitchen Gas	-	339.79	100	100
Janitor Services&Supplies	-	(19.76)	-	-
<b>Total Damon Hall</b>	<b>\$ 9,500</b>	<b>\$ 14,319.20</b>	<b>\$ 8,200</b>	<b>\$ 11,100</b>
<b>Four Corners Park</b>				
Electricity	\$ -	\$ 132.17	\$ 300	\$ 200
Repairs	-	215.93	-	-
<b>Total Four Corners Park</b>	<b>\$ -</b>	<b>\$ 348.10</b>	<b>\$ 300</b>	<b>\$ 200</b>
<b>Buildings &amp; Grounds</b>				
Supplies/Parts Janitorial	\$ 2,000	\$ 979.06	\$ 1,500	\$ 1,500
Equipment/Tools	-	500.00	-	500
Repairs/Maintenance	8,000	8,868.40	8,000	11,000
Janitorial Services	6,000	7,256.50	6,000	9,000
Grounds Upkeep	6,000	2,132.00	5,000	10,000
Grounds Upkeep - School	-	(583.00)	-	-
Rubbish removal	2,000	2,065.00	2,000	2,200
GMC 2000 - Equipment Use	4,000	3,265.00	4,000	4,000
Equipment Use-Mowers	1,000	2,495.00	1,000	3,000
Equipment Use-Trailer Mow	1,000	1,285.00	1,000	1,000
Tools	1,000.00	35.07	500.00	500.00
<b>Total Buildings &amp; Grounds</b>	<b>\$ 31,000</b>	<b>\$ 28,298.03</b>	<b>\$ 29,000</b>	<b>\$ 42,700</b>
<b>Capital Improvements</b>				
Damon Hall	\$ 5,000	\$ 15,983.29	\$ 12,300	\$ 22,800
Town Garage	-	-	2,000	-
Libraries	-	-	-	-
Recreation Center	5,000	5,734.11	1,200	6,000
Activity Center	14,000	5,798.56	5,000	-
Enhancement Grant	-	430.00	8,300	-
Bike & Pedestrian Grant	-	6,536.96	-	-
I-91 Exit 9 Grant	-	2,170.89	-	-
ADA Grant-Renovations	-	23,387.71	-	-
<b>Total Capital Improvements</b>	<b>\$ 24,000</b>	<b>\$ 60,041.52</b>	<b>\$ 28,800</b>	<b>\$ 28,800</b>
<b>Grants</b>				
ADA - Recreation Center	\$ -	3,414.13	-	-
<b>Total Grants</b>	<b>\$ -</b>	<b>\$ 3,414.13</b>	<b>\$ -</b>	<b>\$ -</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures-General Fund</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Appropriations</b>				
Volunteers in Action	\$ 500	\$ 500.00	\$ 500	\$ 500
Upper Valley Lake Sunapee	2,643	2,643.00	2,643	-
Windsor County Partners	600	600.00	600	2,000
Headrest	1,800	1,710.00	1,710	1,710
The Family Place	200	200.00	200	200
Fire Dept	41,500	41,500.00	41,500	41,500
Rescue Squad	14,600	14,600.00	14,500	15,200
W River Council on Aging	1,000	1,000.00	1,000	1,000
Visiting Nurse Alliance of VT & NH	5,880	5,880.00	7,675	8,440
Hospice of Upper Valley	1,100	1,100.00	-	-
Health Care&Rehab Svcs of SE VT	2,396	2,396.00	2,396	2,396
Martha Lussier Health Inf & Referral	200	200.00	200	200
VT Center Independent Living	155	155.00	155	155
Grn Mtn Economic Development	1,727	1,727.00	1,612	1,632
SEVCA	500	500.00	3,220	3,220
Green-Up Vermont	200	200.00	200	200
<b>Total Appropriations</b>	<b>\$ 75,001</b>	<b>\$ 74,911.00</b>	<b>\$ 78,111</b>	<b>\$ 78,353</b>
<b>Miscellaneous</b>				
Grounds Upkeep-N Hartland	\$ 3,000	\$ 2,817.50	\$ 3,000	\$ 3,000
Community Activities Days	5,000	4,688.02	5,000	5,000
Interest-F Meadow LibBldg	6,222	3,427.33	4,000	-
Cemeteries	5,000	4,138.24	5,000	5,000
Junk/Vehicle Cleanup	1,000	-	1,000	1,000
Miscellaneous	-	550.00	-	-
<b>Total Miscellaneous</b>	<b>\$ 20,222</b>	<b>\$ 15,621.09</b>	<b>\$ 18,000</b>	<b>\$ 14,000</b>
<b>Total Expenditure General Fund</b>	<b>\$ 906,800</b>	<b>\$ 965,209.64</b>	<b>\$ 958,000</b>	<b>\$ 959,400</b>

**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Summer Highway</b>				
<b>General Summer Maintenance</b>				
Labor	\$ 54,000	\$ 61,838.10	\$ 54,000	\$ 70,000
Rentals	-	742.50	-	-
Telephone	-	271.58	-	-
Subcontract	11,000	8,387.50	11,000	11,000
Tree removal	5,000	-	5,000	5,000
Crack Sealing	4,000	4,000.00	4,000	4,000
Liquid Dust Control	15,000	23,269.24	20,000	20,000
Culverts	3,000	7,120.91	3,000	3,500
Stone	-	304.84	-	-
Cold Patch	200	166.20	-	-
Signs	1,200	1,440.13	2,000	2,000
Equipment Use	58,300	71,247.50	60,000	64,000
Guard Rails	1,000	3,781.56	1,000	2,000
Miscellaneous	500	2,029.34	1,000	2,000
<b>Total General Maint Summer</b>	<b>\$ 153,200</b>	<b>\$ 184,599.40</b>	<b>\$ 161,000</b>	<b>\$ 183,500</b>
<b>Gravel Resurfacing</b>				
Labor	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
Subcontract	10,000	8,640.00	12,000	12,000
Crushed Gravel	-	-	-	-
Stone	4,000	-	4,000	3,000
Hard Pak	-	-	-	5,000
Equipment Use	9,000	-	8,000	8,000
<b>Total Gravel Resurfacing</b>	<b>\$ 25,500</b>	<b>\$ 8,640.00</b>	<b>\$ 26,500</b>	<b>\$ 30,500</b>
<b>Retreatment</b>				
Labor	\$ 1,000	\$ -	\$ -	\$ -
Subcontract	44,000	39,449.22	45,000	43,000
<b>Total Retreatment</b>	<b>\$ 45,000</b>	<b>\$ 39,449.22</b>	<b>\$ 45,000</b>	<b>\$ 43,000</b>
<b>Total Expenditures Summer Highway</b>	<b>\$ 223,700</b>	<b>\$ 232,688.62</b>	<b>\$ 232,500</b>	<b>\$ 257,000</b>



**TOWN OF HARTLAND  
2004-2005 PROPOSED BUDGET  
2002-2003 APPROPRIATION REPORT**

<b>Expenditures</b>	<b>Budget 2002-2003</b>	<b>Actual 2002-2003</b>	<b>Budget 2003-2004</b>	<b>Proposed 2004-2005</b>
<b>Highway Funds</b>				
<b>Winter Maintenance</b>				
Labor	\$ 56,000	\$ 64,231.61	\$ 64,000	\$ 64,000
Telephone	-	217.10	-	-
Subcontract	10,000	13,315.00	10,000	30,000
Cold Patch	-	-	-	-
Equipment Use	76,000	69,642.50	65,000	74,000
Bulk Rock Salt	24,000	31,498.07	27,000	27,000
Miscellaneous	-	30.00	-	-
<b>Total Winter Maintenance</b>	<b>\$ 166,000</b>	<b>\$ 178,934.28</b>	<b>\$ 166,000</b>	<b>\$ 195,000</b>
<b>Town Bridges</b>	-	-	-	-
Labor	\$ 2,000	\$ 505.20	\$ 2,000	\$ 1,000
Supplies	-	88.12	-	-
Subcontract	25,000	1,468.52	25,000	-
<b>Total Town Bridges</b>	<b>\$ 27,000</b>	<b>\$ 2,061.84</b>	<b>\$ 27,000</b>	<b>\$ 1,000</b>
<b>Construction SA2</b>				
Subcontract	\$ 19,000	\$ -	\$ 19,000	\$ 19,000
Miscellaneous	-	116.00	-	-
<b>Total Construction SA2</b>	<b>\$ 19,000</b>	<b>\$ 116.00</b>	<b>\$ 19,000</b>	<b>\$ 19,000</b>
<b>Total General Fund</b>	<b>\$ 906,800</b>	<b>\$ 965,209.64</b>	<b>\$ 958,000</b>	<b>\$ 959,400</b>
<b>Total Highways Funds</b>	<b>\$ 435,700</b>	<b>\$ 413,800.74</b>	<b>\$ 444,500</b>	<b>\$ 472,000</b>
<b>Grand Total</b>	<b><u>\$ 1,342,500</u></b>	<b><u>\$ 1,379,010.38</u></b>	<b><u>\$ 1,402,500.00</u></b>	<b><u>\$ 1,431,400.00</u></b>

**TOWN OF HARTLAND  
INCOME STATEMENT  
July 1, 2002 to June 30, 2003**

	<b>BUDGET 2002-2003</b>	<b>ACTUAL 2002-2003</b>	<b>ADOPTED BUDGET 2003-2004</b>	<b>PROPOSED BUDGET 2004-2005</b>
<b>General Fund Income</b>				
Taxes - General Fund		\$ 682,327.44		
State of VT - Hold Harmless Payment		39,275.00		
Land Use Change tax		2,417.40		
Interest on Delinquent Taxes	\$ 20,000	29,984.36	\$ 20,000	\$ 25,000
8% Penalty	15,000	19,313.59	15,000	17,000
Interest on Investments	25,000	8,513.16	15,000	8,000
Dog Licenses and Fees	3,000	3,886.00	4,000	4,000
Mobile Home Park Fees	50	50.00	50	50
1st and 3rd Class Licenses	200	200.00	200	200
Damon Hall Rent	1,000	1,650.00	1,000	1,500
Grants	0	62,821.23	0	3,600
North Hartland School Rent	4,500	2,400.00	4,800	4,800
Activity Center Rent	13,000	14,750.00	14,100	12,000
Recreation Center Rent	8,000	8,090.00	8,000	8,000
Rec Fees - Athletic Fall/Winter/Spring Prgrms	8,000	8,650.15	8,000	8,000
Recreation Fees - After School Program	21,000	24,504.00	19,800	21,000
Recreation Fees - Summer Camp	18,000	14,396.46	18,000	17,000
Recreation Fees - Programs/Courses	12,900	25,286.82	12,700	20,700
Athletic Director - Reimbursement	10,450	10,450.00	10,450	10,500
Septic Permit Fees	2,500	1,625.00	5,000	2,000
Driveway Permit Fees	400	360.00	400	400
Copies/Fax	4,500	5,079.80	4,500	5,000
Recording Fees	18,000	37,038.00	25,000	30,000
Motor Vehicles Reg Fees	1,000	1,620.00	1,000	1,500
Local Fines	7,000	15,214.34	15,000	15,000
Computer Lists	100	201.00	100	200
Railroad Reimbursement	1,000	1,311.34	1,300	1,300
North Hartland Tax Dam Loss	500	216.13	500	250
Miscellaneous Income	2,000	2,838.03	3,000	3,000
Library - Copy/fax Lost Books	300	321.98	300	300
Library - Donations/Grants	700	0.00	700	700
Library - Misc Income	0	30.00	0	0
	<b>\$ 198,100</b>	<b>\$1,024,821.23</b>	<b>\$ 207,900</b>	<b>\$ 221,000</b>
<b>Revenue</b>				
Tax Revenue - Summer Hwy		\$ 134,700.00		
State of VT - Summer Hwy	\$ 89,000	89,000.00	\$ 89,000	\$ 89,000
Tax Revenue - Winter Hwy		124,000.00		
State of VT - Winter Hwy	42,000	50,488.84	42,000	42,000
Tax Revenue - Bridges		27,000.00		
Miscellaneous Income - Bridges		2,000.00		
Tax Revenue - Construction SA2		19,000.00		
	<b>\$ 131,000</b>	<b>\$ 446,188.84</b>	<b>\$ 131,000.00</b>	<b>\$131,000.00</b>
<b>Expenses</b>				
Year-to-date Expended				
General Fund		\$ 965,209.64		
Summer Highway		232,688.62		
Winter Highway		178,934.28		
Town Bridges		2,061.84		
Construction SA2		116.00		
<b>Total Expenses</b>		<b>\$1,379,010.38</b>		
<b>Total Anticipated Income</b>	<b>\$ 329,100</b>		<b>\$ 338,900</b>	<b>\$ 352,000</b>
<b>Increase or (Decrease)</b>		<b>\$ 91,999.69</b>		

This report shows actual income. Proposed budget figures are an estimate of anticipated income excluding taxes.

**TOWN OF HARTLAND**  
**COMPARATIVE BALANCE SHEET**  
for the years ended June 30, 2002 and June 30, 2003

	30-Jun-02	30-Jun-03	VARIANCE
<b>ASSETS</b>			
Cash - Checking	\$ 21,017.44	\$ 2,890.86	\$ (18,126.58)
Cash - Savings	11,132.02	11,926.62	794.60
Cash - Money Market Charter One	187,047.89	295,725.00	108,677.11
Cash Cert of Dep-Planning Comm	10,770.98	11,040.33	269.35
Dump Coupons - GUVSWMD	1,260.00	2,669.50	1,409.50
Interest Receivable	159,017.72	212,436.10	53,418.38
Penalty Receivable	34,782.40	35,855.11	1,072.71
Delinquent Taxes-Prior Year	413,587.10	446,846.25	33,259.15
Delinquent Taxes-Current Year	175,739.97	155,370.48	(20,369.49)
<b>Total Assets</b>	<b>\$ 1,014,355.52</b>	<b>\$ 1,174,760.25</b>	<b>\$ 160,404.73</b>
<b>LIABILITIES AND FUND BALANCES</b>			
Accounts Payable	\$ 19,840.19	\$ 14,283.62	\$ (5,556.57)
Dump Stickers - GUVSWMD	-	390.00	390.00
Accrued Wages	11,837.78	12,213.39	375.61
Town Clerk Fees - Payable to State	279.00	149.00	(130.00)
Prepaid taxes 2002/03; 2003/04	6,387.08	6,642.19	255.11
Deferred Revenue	593,432.28	697,221.32	103,789.04
<b>Total Liabilities</b>	<b>\$ 631,776.33</b>	<b>\$ 730,899.52</b>	<b>\$ 99,123.19</b>
<b>RESTRICTED FUND BALANCES</b>			
Unappropriated General Fund	\$ (936.23)	\$ 9,377.41	\$ 10,313.64
Restricted Act 200 Funds	10,770.98	11,040.33	269.35
Restricted Record Preservations	1,064.00	(694.00)	(1,758.00)
Winter Highway Fund	2,793.01	(1,652.43)	(4,445.44)
Equipment Fund	226,536.30	246,604.75	20,068.45
Summer Highway Fund	146,854.68	137,866.06	(8,988.62)
Town Bridges Fund	(6,137.99)	20,800.17	26,938.16
Construction SA2 Fund	1,634.44	20,518.44	18,884.00
<b>Restricted Balances</b>	<b>\$ 382,579.19</b>	<b>\$ 443,860.73</b>	<b>\$ 61,281.54</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 1,014,355.52</b>	<b>\$ 1,174,760.25</b>	<b>\$ 160,404.73</b>

**TOWN OF HARTLAND  
STATEMENT OF TAXES RAISED  
JULY 1, 2002 TO JUNE 30, 2003**

	<b>School</b>	<b>Town</b>
Grand List (Town) (as posted)	\$2,455,702.45	\$ 2,450,686.53
less: Veterans' exemptions	(1,800.00)	(1,800.00)
Exempt properties: Charitable/Other	(33,487.50)	(33,487.50)
Personal/Real Property exempt from municipal ta	0.00	(4,692.32)
Nature Conservancy	(610.00)	(610.00)
Net Taxable Grand List	<u>\$2,441,722.45</u>	<u>\$ 2,434,998.79</u>
2002 Tax Rate	x 1.75	x 0.40
	<u>\$4,273,014.29</u>	<u>\$ 973,999.52</u>
Rounding		(8,218.70)
Taxes Billed		<u>\$5,238,795.10</u>
Budget:		
School District Rate \$0.96 (Statewide)	\$ 2,340,140.00	
School District Rate \$0.79 (Local Share)	1,906,980.00	
Highway Fund Rate \$0.13	304,700.00	
General Fund Rate \$0.27	708,700.00	
2002 Hold Harmless Payment from State of VT	(39,275.00)	
Amount to be raised by Taxes	<u>\$ 5,221,245.00</u>	
Taxes Raised Due To Rounding		\$ 17,550.10
Taxes accounted for as follows:		
Actual amount billed		\$ 5,238,795.10
Total Taxes Collected	\$4,953,972.11	\$4,953,972.11
Deferred Revenue 2002-2003		6,387.08
Refunds overpayments		(4,890.14)
Overpayments-Deferred Revenue 2003-2004		(6,642.19)
Tax Appeal to State		447.20
BCA Abatement		733.14
Delinquent taxes		284,587.44
Listers Adjustments		3,794.74
Land Use Program Adjustments		405.72
Total Taxes		<u>\$ 5,238,795.10</u>

# CASH RECEIPTS AND DISBURSEMENTS SUMMARY

For July 1, 2002 - June 30, 2003

<b>Cash Balance - July 1, 2002</b>		\$ 219,197.35
Defer Rev Taxes 2003-2004	9,888.96	
Taxes 2002-2003	4,944,083.15	
Delinquent Taxes 2002/2003	129,216.96	
Delinquent Taxes 2001/2002	90,822.29	
Delinquent Taxes 2000/2001	28,034.76	
Delinquent Taxes 1999/2000	17,684.90	
Delinquent Taxes 1998/1999	2,725.67	
Delinquent Taxes 1996/1997	1,020.38	
St of VT - Hold Harmless Payment	39,275.00	
Land Use Change Tax	2,417.40	
8% Collection Fee	19,313.59	
Interest on Late/Delinquent Taxes	29,984.36	
Interest on Investments	8,513.16	
Dump Coupons	57,923.50	
Dump Stickers	17,790.00	
Dog Licenses and Fees	3,886.00	
Mobile Home Park Fees	50.00	
1st and 3rd Class Licenses	200.00	
Damon Hall Rent	2,200.00	
North Hartland Library Rent	2,400.00	
Recreation Center Rental	8,090.00	
Activity Center Rent	14,750.00	
Septic Permit Fees	1,625.00	
Driveway Permit Fees	360.00	
Copies/Fax	5,386.78	
Local Fines	15,214.34	
Computer Lists	201.00	
Expense Reimbursements	69,926.70	
Railroad Reimbursement	1,311.34	
North Hartland Tax Dam Loss	1,162.00	
State of Vermont - Highway	139,488.84	
Miscellaneous Income	2,819.10	
Miscellaneous Income - Bridges	2,000.00	
Miscellaneous Income - Recreation Ctr	61.30	
Donations /Conscience Library	15.00	
Record Preservation	6,144.00	
Fees - Recording/Vault	37,044.00	
Fees - Motor vehicle Registration	1,620.00	
Fees due State	1,268.00	
Bike & Pedestrian Grant	9,112.25	
I-91 Interchange Grant	9,000.00	
Enhancement Grant	44,708.98	
ADA Grant - Recreation Center	32,025.00	
Tickets - Recreation Ctr Programs	8,459.00	
Programs - Scholarships	160.00	
Programs - Recreation	67,833.44	
<b>Total Cash Receipts</b>	<u>\$ 5,887,216.15</u>	
<b>Total Cash Available</b>	<u>\$ 6,106,413.50</u>	
<b>DISBURSEMENTS:</b>		
Selectmen Orders	<u>\$ 5,795,871.02</u>	
<b>Total Disbursements</b>	<u>\$ 5,795,871.02</u>	
<b>Cash Balance, June 30, 2003</b>	<u>\$ 310,542.48</u>	
<b>Cash to Account for:</b>		
Checking Account - Mascoma Bank	\$ 2,890.86	
Savings - Mascoma Bank	11,926.62	
Money Market - Charter One Bank	295,725.00	
<b>Total Cash</b>	<u>\$ 310,542.48</u>	

**TOWN OF HARTLAND  
STATEMENT OF FUND ACTIVITY - HIGHWAY  
AS OF JUNE 30, 2003**

**SUMMER HIGHWAY**

Beginning Balance 07/01/2002		\$ 146,854.68
Budget 2002-2003 - Tax Revenue	\$ 134,700.00	
Budget 2002-2003 - State of Vermont	<u>89,000.00</u>	
	\$ 223,700.00	

**REVENUE**

Tax Revenue	\$ 134,700.00
State of Vermont Highway Funds	<u>89,000.00</u>
	\$ 223,700.00

<b>Year-to-Date Expended</b>	<u>\$ (232,688.62)</u>
Balance Summer Highway 06/30/2003	<u>\$ 137,866.06</u>

**WINTER HIGHWAY**

Beginning Balance 07/01/2002		\$ 2,793.01
Budget 2002-2003 - Tax Revenue	\$ 124,000.00	
Budget 2002-2003 - State of Vermont	<u>42,000.00</u>	
	\$ 166,000.00	

**REVENUE**

Tax Revenue	\$ 124,000.00
State of Vermont Highway Funds	<u>50,488.84</u>
	\$ 174,488.84

<b>Year-to-Date Expended</b>	<u>\$ (178,934.28)</u>
Balance Winter Highway 06/30/2003	<u>\$ (1,652.43)</u>

## EQUIPMENT FUND

**Beginning Balance 07/01/2002** \$ 226,536.30

**REVENUE:**

Highway Billings Summer	\$ 71,247.50
Highway Billings Resurfacing	0.00
Highway Billings Retreatment	0.00
Highway Billings Winter	69,642.50
Highway Billings Town Bridges	0.00
Billings - Buildings & Grounds	7,045.00
Highway Billings Construction SA2	0.00
Highway Billings Miscellaneous Income	0.00

**TOTAL REVENUE** \$ 147,935.00

**EXPENDITURES - EQUIPMENT FUND**

Total Expenditures Truck 1	\$ 7,500.51
Total Expenditures Truck 2	9,969.04
Total Expenditures Truck 3	7,174.01
Total Expenditures Tractor	2,960.53
Total Expenditures Truck 5	5,584.74
Total Expenditures Truck 6	55,970.29
Total Expenditures Grader	7,260.14
Total Expenditures Loader	5,233.27
Total Expenditures Chainsaw	140.25
Total Expenditures York Rake	693.34
Total Expenditures Trailer	1,427.67
Total Expenditures Backhoe	1,773.52
Total Expenditures Xmark Mower	632.68
Total Expenditures GMC 3/4 Ton Truck	2,963.96
Total Expenditures Snowblower	3,524.15
<b>Other Expenses:</b>	
Miscellaneous	448.75
Supplies	2,982.89
Oil and Grease	2,141.84
Oxygen & Acetylene	135.00
Winter Plow Blades	705.55
Diesel Inventory	1,760.27
Chains Inventory	1,965.00
Anti-freeze Inventory	29.56
Tools	156.89
Radio Repairs	3,776.00
Oil Spill - Shute Rd	846.40
Freight	110.30

**TOTAL EXPENDITURES** \$ 127,866.55

**Ending Balance 06/30/2003** \$ 246,604.75

# REPORT OF REDUCTION OF ASSESSMENT ON 2002 GRAND LIST FOR TAXPAYERS IN STATE OF VERMONT CURRENT USE PROGRAM

Name	Acres in Program	Reduction	Name	Acres in Program	Reduction
Acton, Lillian F	9.60	15,070.00	Marra, Ronald R & Mellaire	18.90	16,201.00
Ambros, Longin & Melissa	79.50	209,873.00	Mathews, Pauly B	8.90	24,111.00
Ames, Elizabeth	28.05	28,274.00	Maxham, Maxwell ,Charlotte & Wade	88.00	112,097.00
Bacon,Katherine & Robert Perkins,Robe	85.58	320,583.00	Maxham, Wade & Donna G	12.00	15,732.00
Bailey, Anita L	35.43	114,579.00	McKenna, Leo C Trustee Rev Trust	160.76	158,707.00
Bibby, Robert R & Diane F	212.00	441,168.00	Meacham, Kelly H & Edward L	335.36	283,480.00
Britton Lumber Company	25.00	67,375.00	Merritt, Henry L	90.70	129,986.00
Brogden, William R & Nancy H	30.00	36,600.00	Metes, Nicholas S & Alejandrina	58.34	207,960.00
Butterfield, Timothy & Sharon	80.00	287,637.00	Miller, E Dail	28.40	118,095.00
Charney, Gloria	15.30	13,327.00	Moeller, Clifford J,Lois & Kenneth	41.50	150,851.00
Chorské, William & Gayle	61.75	206,327.00	Mollmark, Jan E & Ingrid V	33.80	39,924.00
Cobb Hill CoHousing Inc	237.07	872,243.00	Morgan Hill Trust	21.00	43,324.00
Cone, Warren M & Marjorie N	108.00	87,338.00	Motschman, Leslie E & Susan	25.07	61,743.00
Cook, Lantz & Martha	83.00	103,048.00	Nast, Christian A	87.28	300,591.00
Crosby, Gerrit L	89.75	101,842.00	Nichols, Christopher G	18.52	54,470.00
Cummings, Alan G & Judith W	211.30	621,279.00	Norman, Douglas & Carol	111.22	273,400.00
Davatz, Sylvia	75.50	68,896.00	Parker, Jonathan;Mowbray,Angela	46.74	44,962.00
Dembinski, Anne W	29.00	27,579.00	Radvany, Annamaria	36.74	61,614.00
Devlin, Vincent P & Emily S	78.18	190,435.00	Richardson, Gordon & Priscilla	96.00	232,756.00
Dunne, Faith L Trustee	69.20	78,425.00	Richardson, Gordon & Priscilla	19.00	65,205.00
Fields, Franklin B Trustee	157.00	321,827.00	Richardson, James G & Ann W	16.00	55,757.00
Ford, Mary Ann Gillingham	48.70	53,587.00	Richardson, James G & Ann W	70.00	149,602.00
Freund, John P	89.40	75,713.00	Richardson, Scott H & Amy M	27.75	109,941.00
Freund, John P Trustee	27.60	28,102.00	Richardson, Veneita L	221.50	631,266.00
Frizzell, Philip A & Doris L	21.91	73,866.00	Sargent, Family Partnership # 1	34.90	138,915.00
Gammill, Candice	30.10	99,348.00	Sargent, Family Partnership # 2	95.60	395,456.00
Goodwillie, Stephen M	37.25	120,223.00	Schonberg, Jackson & Cynthia	27.50	39,210.00
Graham, Elizabeth; Devlin, Emily S	67.00	144,465.00	Schwebel, Stephen M & Louise K	105.70	390,120.00
Graham, Elizabeth; Devlin, Emily S	136.80	439,544.00	Shallow, Samuel	113.19	267,004.00
Gray, Donald L,Nancy J & Todd	40.50	130,968.00	Sincerbeaux, Charles M & Anne T	254.00	361,102.00
Greenfield, Harriet C	255.00	188,215.00	Sincerbeaux, Charles M & Anne T	277.52	637,410.00
Hamilton, Deborah B	137.10	139,054.00	Spear, Stephen & Josephine	326.40	534,861.00
Hamilton Rare Breeds Foundation Inc	259.90	381,100.00	Starr, Pamela	30.00	24,850.00
Hampton, Daniel F & Lorette A	74.98	62,201.00	Stonecrop Falls Corp	262.90	201,796.00
Harris,Joan;Doton,Katherine	34.34	42,092.00	Stratton, Robert D & Carolyn C	31.90	89,963.00
Hart, Douglas & Elaine G	61.00	55,563.00	Strawbridge, Rendall R & Jean J	43.20	37,564.00
Hartland Highlands Assoc	174.20	170,087.00	Sutherland, Lindley Jr	69.00	158,526.00
Howland,Robert E,Philip D, & Judith	144.00	109,400.00	Swasey, Annie E	45.00	30,511.00
Jackson, Margaret	93.29	272,821.00	Taft, Roderic P Family Trust	39.10	57,797.00
Jersey, John A & Alice E	61.00	42,733.00	Taylor, Virginia C	11.40	13,056.00
Jersey, John E	4.50	10,146.00	Terie, Ellen	28.60	91,045.00
Keenan, Robert E & Joan V	75.65	81,899.00	Trachtenberg, Carol Trustee	59.50	66,504.00
Kirincich,Susan;Wooster, Charles P	39.00	37,428.00	Upton, Ann Nash	82.79	219,532.00
Lafontaine, Dorothy	83.00	296,553.00	Ursprung, Ethel	122.50	56,286.00
Lamb, David C	200.40	183,067.00	Usher, John Sr Janice Stephen	25.00	21,800.00
Lamb, Laura J	98.30	100,879.00	Village at Hawks Cay Inc	80.54	200,883.00
Lamb, Laura J	39.24	74,909.00	Warren, David B	26.70	77,697.00
Landmann, Frederick E & Constance M	64.40	105,708.00	Warren, J Wendling & Ruth B	48.00	94,960.00
Laundry,Timothy,Stephen M & Rhonda	224.45	192,791.00	Weinberger, Michael	129.60	305,960.00
Lavin, Marjatta T	28.93	46,462.00	White Sara C;Barney, Christine	128.60	113,806.00
Maker, Wilbur C Trustee of Rev Trust	88.00	201,859.00	Williams, Fielding L & Kay P	120.57	295,765.00
			Wood, Mark E & Terri Ellen	44.00	54,297.00

Note The taxpayers listed in this report had their assessment reduced by the listed amount on the 2002 Grand List as they were enrolled in the Current Use Program with the State of Vermont.

Total acres in Hartland in program: 8,877.34  
Total reduction received on Grand List in 2002: 16,492,959.00



**ANALYSIS OF DELINQUENT TAXES RECEIVABLE  
AS OF JUNE 30, 2003**

Year		To Collector		Adjustments	
Ended	Balance	During	Collections	Abatements	Balance
06/30	7/1/2002	7/1-06/30/03	7/1-06/30/03	7/1-06/30/03	6/30/2003
2003	\$ -	\$ 284,587.44	\$ 129,216.96	\$ -	\$ 155,370.48
2002	175,739.97	-	90,822.29	1,114.38	83,803.30
2001	103,501.32	-	28,034.76	1,078.44	74,388.12
2000	83,917.64	-	17,684.90	-	66,232.74
1999	65,906.21	-	2,725.67	-	63,180.54
1998	66,011.40	-	-	-	66,011.40
1997	94,250.53	-	1,020.38	-	93,230.15
	<u>\$ 589,327.07</u>	<u>\$ 284,587.44</u>	<u>\$ 269,504.96</u>	<u>\$ 2,192.82</u>	<u>\$ 602,216.73</u>

**SCHEDULE OF INDEBTEDNESS  
LONG TERM DEBT  
as of June 30, 2003**

**OUTSTANDING BALANCES 07/01/2002**

Library Foster Meadow	\$ 120,000.00
Fire Dept - Tanker	8,518.39
Total Outstanding	<u>\$ 128,518.39</u>

**LOAN REDUCTION**

Loan Payment - Library Foster Meadow	\$ 60,000.00
Loan Payment - Fire Dept - Tanker	8,518.39
Total Payments	<u>\$ 68,518.39</u>

**OUTSTANDING BALANCES 06/30/03**

Library Foster Meadow	\$ 60,000.00
Fire Dept - Tanker	-
Total Outstanding Long Term Debt	<u><u>\$ 60,000.00</u></u>

# **DELINQUENT REAL ESTATE TAXES as of January 1, 2004**

	Total	2002/ 2003	2001/ 2002	2000/ 2001	1999/ 2000	1998/ 1999	1997/ 1998	1996/ 1997
Atwood, James A	1,146.72	1,146.72						
Beauregard, David A	2,723.08	1,055.64	1,380.06	287.38				
Beland, Richard O & Betty	1,508.26	952.45		555.81				
Benchmark Trust	5,396.50	5,396.50						
Bishop, Dale A & Patricia A	688.00	688.00						
Downs, Dawnese	1,213.53	554.70	615.00	43.83				
Dudley, Richard L & Marthan	6,809.30	1,025.54	1,284.12	1,190.16	1,132.74	1,080.54	1,096.20	
Gokey, Richard & Anita	1,277.73	593.40	684.33					
Hammond, Gloria;Heath, Sylvia	707.35	707.35						
Hutt, Patience	2,270.40	2,270.40						
Issente, Haldor & Wyfy	963.22	963.22						
Leach, Douglas	580.91	410.64		170.27				
Lewis, Anthony A	531.52	531.52						
Martin, Teri Lynn	565.98	565.98						
Maxfield, Kenneth R	308.36	308.36						
Mitchell, John & Linda	529.16	529.16						
Newton-McFeeley, Patricia	2,107.68	2,107.68						
North Hartland Tool Corp	9,341.25	9,341.25						
Parker, Warren	559.13	559.13						
Reed, Cathryn	2,521.94	2,521.94						
Rogers, Christopher D & Susan L	945.77	945.77		2,140.92				
Smith, Jeannine	2,140.92							
Sprague, Marcia	4,007.66	1,840.40	2,167.26					
Stearns, Tara	52.31	52.31						
Teeter, Robert C & Sylvia A	342.38	342.38						
Tobin, Edward A	1,915.20						1,915.20	
Underhill, Kenneth J & Karen A	1,088.88	1,088.88						
Varley, Jeannette & Terrence	2,220.11	2,220.11						
VT Electric Generation & Trans	490,130.15	64,500.00	73,800.00	68,400.00	65,100.00	62,100.00	63,000.00	93,230.15
Wilkinson, Debbie	3,303.78	2,212.34	1,091.44					
Zampini, Dino & Borofsky, Robert	2,826.02	1,231.94	1,594.08					
<b>Total By Year</b>	\$ 550,723.20	\$ 106,663.71	\$ 82,616.29	\$ 72,788.37	\$ 66,232.74	\$ 63,180.54	\$ 66,011.40	\$ 93,230.15

**TOWN OF HARTLAND  
SCHEDULE OF TRUST AND SPECIAL ACCOUNTS  
07/01/2002- 06/30/2003**

**TRUST ACCOUNTS**

**UNEMPLOYMENT FUND**

Beginning Balance 07/01/2002	\$ 6,489.23
Interest	285.63
Disbursements	<u>0.00</u>
Ending Balance 06/30/2003	\$ 6,774.86

**MERRITT FUND**

Beginning Balance 07/01/2002	\$ 70,244.52
Interest	1,339.15
Dividends	169.48
Gain on Investment	1,355.73
Disbursements	<u>(900.59)</u>
Ending Balance 06/30/2003	\$ 72,208.29

**CEMETERY FUND**

Beginning Balance 07/01/2002	\$ 9,152.19
Interest	83.50
Disbursements	<u>0.00</u>
Ending Balance 06/30/2003	\$ 9,235.69

**REAPPRAISAL FUND**

Beginning Balance 07/01/2002	\$ 14,250.69
Proceeds	10,591.00
Interest	291.72
Disbursements	<u>(6,900.00)</u>
Ending Balance 06/30/2003	\$ 18,233.41

**CAMPBELL FUND**

Beginning Balance 07/01/2002	\$ 29,441.98
Interest	169.69
Dividends	147.72
Gain on Investment	1,181.61
Disbursements	<u>(575.00)</u>
Ending Balance 06/30/2003	\$ 30,366.00

**CONSERVATION TRUST FUND**

Beginning Balance 07/01/2002	\$ 6,354.70
Interest	108.42
Proceeds/Donations	1,450.00
Disbursements	<u>(350.00)</u>
Ending Balance 06/30/2003	\$ 7,563.12

**RECREATION DEPARTMENT SPECIAL ACCOUNTS**

**RECREATION CENTER BUILDING FUND**

Beginning Balance 07/01/2002	\$ 1,957.66
Donations	0.00
Interest	13.32
Disbursements	<u>0.00</u>
Ending Balance 06/30/2003	\$ 1,970.98

**RECREATION CENTER SCHOLARSHIP FUND**

Beginning Balance 07/01/2002	\$ 800.41
Proceeds	1,672.00
Interest	12.78
Disbursements	<u>(375.00)</u>
Ending Balance 06/30/2003	\$ 2,110.19

**RECREATION CENTER FUNDRAISING FUND**

Beginning Balance 07/01/2002	\$ 4,946.08
Proceeds	1,442.08
Interest	83.93
Disbursements	<u>(1,441.18)</u>
Ending Balance 06/30/2003	\$ 5,030.91

**RECREATION CENTER SPECIAL PROJECTS**

Beginning Balance 07/01/2002	\$1,582.12
Proceeds	1,671.55
Interest	15.35
Disbursements	<u>(2,249.77)</u>
Ending Balance 06/30/2003	\$1,019.25

**SCHOOL SPECIAL ACCOUNTS**

**JUSTIN LAUNDRY SPORTS SCHOLARSHIP**

Beginning Balance 07/01/2002	\$ 2,973.09
Donations	0.00
Interest	74.36
Disbursements	<u>(100.00)</u>
Ending Balance 06/30/2003	\$ 2,947.45

**ZOE RICHARDSON MEMORIAL FUND**

Beginning Balance 07/01/2002	\$ 2,649.76
Donations	100.00
Interest	66.25
Disbursements	<u>0.00</u>
Ending Balance 06/30/2003	\$ 2,816.01

**SCHEDULE OF TRUST AND SPECIAL ACCOUNTS continued****LIBRARY SPECIAL ACCOUNTS****HOLLY DRAPER MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	602.21
Proceeds		0.00
Interest		6.78
Disbursements		0.00
Ending Balance 06/30/2003	\$	<u>608.99</u>

**MARION WHITE MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	103.90
Proceeds		0.00
Interest		1.07
Disbursements		0.00
Ending Balance 06/30/2003	\$	<u>104.97</u>

**SUMMER PROGRAM - GRANT FUNDS**

Beginning Balance 07/01/2002	\$	305.26
Proceeds		1,200.00
Interest		1.34
Disbursements		(1,506.60)
Ending Balance 06/30/2003	\$	<u>-</u>

**JOAN ZUPA MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	-
Proceeds		860.00
Interest		4.07
Disbursements		(512.76)
Ending Balance 06/30/2003	\$	<u>351.31</u>

**LIBRARY AUTOMATION FUND**

Beginning Balance 07/01/2002	\$	5,775.10
Proceeds		0.00
Interest		129.42
Disbursements		(281.25)
Ending Balance 06/30/2003	\$	<u>5,623.27</u>

**LIBRARY - FREEMAN GRANT**

Beginning Balance 07/01/2002	\$	40,165.77
Proceeds		0.00
Interest		286.16
Disbursements		(24,867.02)
Ending Balance 06/30/2003	\$	<u>15,584.91</u>

**LETTIE BARBOUR MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	409.64
Proceeds		0.00
Interest		4.31
Disbursements		0.00
Ending Balance 06/30/2003	\$	<u>413.95</u>

**LARGE PRINT GRANT BOOKS**

Beginning Balance 07/01/2002	\$	932.34
Proceeds		0.00
Interest		4.68
Disbursements		(921.24)
Ending Balance 06/30/2003	\$	<u>15.78</u>

**VENEITA RICHARDSON MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	-
Proceeds		570.00
Interest		2.08
Disbursements		0.00
Ending Balance 06/30/2003	\$	<u>572.08</u>

**RACHEL CLARK MEMORIAL FUND**

Beginning Balance 07/01/2002	\$	-
Proceeds		790.00
Interest		0.50
Disbursements		0.00
Ending Balance 06/30/2003	\$	<u>790.50</u>

**LIBRARY RESERVE FUND**

Beginning Balance 07/01/2002	\$	7,415.19
Proceeds		1,773.68
Interest		131.11
Disbursements		(200.00)
Ending Balance 06/30/2003	\$	<u>9,119.98</u>

# TRUST AND SPECIAL ACCOUNTS BALANCE SHEET as of June 30, 2003

## ASSETS

Unemployment Fund - Certificate of Deposit	\$	6,774.86	
Merritt Fund - Savings Account	\$	284.18	
Merritt Fund - Certificate of Deposit		43,231.04	
Merritt Fund - Certificate of Deposit		4,671.31	
Merritt Fund - Eaton Vance		24,021.76	
Total Merritt Fund			72,208.29
Campbell Fund - Money Market	\$	78.00	
Campbell Fund - Certificate of Deposit		9,351.24	
Campbell Fund - Eaton Vance		20,936.76	
Total Campbell Fund			30,366.00
Cemetery Fund - Densmore Principal	\$	1,000.00	
Cemetery Fund - Gallup Principal		2,000.00	
Cemetery Fund - Accumulated Earnings		6,235.69	
Total Cemetery Fund			9,235.69
Conservation Trust - Savings Account	\$	1,809.45	
Conservation Trust - Certificate of Deposit		5,753.67	
Conservation Trust Fund			7,563.12
Total Conservation Trust			
Reappraisal Fund - Cert of Deposit			18,233.41
<b>RECREATION</b>			
Recreation Center Building Fund			1,970.98
Recreation Center Fundraising Fund-Savings Acct	\$	737.16	
Recreation Center Fundraising Fund - Cert of Dep		4,293.75	
Total Recreation Center Fundraising Fund			5,030.91
Recreation Center Scholarship Fund - Savings Account			2,110.19
Rec Center Special Projects Fund - Savings Account			1,019.25
<b>SCHOOL</b>			
Justin Laundry Scholarship Fund - Certificate of Deposit			2,947.45
Zoe Richardson Memorial Fund - Certificate of Deposit			2,816.01
<b>LIBRARY</b>			
Holly Draper Memorial Fund	\$	608.99	
Marion White Memorial Fund		104.97	
Lettie Barbour Memorial Fund		413.95	
Large Print Books Grant		15.78	
Peggy Maxfield Memorial Fund		525.60	
Total Special Accounts - Library			1,669.29
Library Automation Fund - Certificate of Deposit			5,623.27
Library Reserve Fund - Savings Acct	\$	3,601.79	
Library Reserve Fund - Cert of Deposit		5,518.19	
Total Library Reserve Fund			9,119.98
Library Freeman Grant - Savings Account			15,584.91
Joan Zupa Memorial Fund - Savings Account			351.31
Veneita Richardson Memorial Fund - Savings Account			572.08
Rachel Clark Memorial Fund - Savings Account			790.50
<b>TOTAL ASSETS</b>		<u>\$</u>	<u>193,987.50</u>

## TRUST AND SPECIAL ACCOUNTS BALANCE SHEET continued

### FUND BALANCES

Unemployment Fund	\$ 6,774.86
Merritt Fund	72,208.29
Campbell Fund	30,366.00
Cemetery Fund	9,235.69
Conservation Trust Fund	7,563.12
Reappraisal Fund	18,233.41
Recreation Center Building Fund	1,970.98
Recreation Center Fundraising Fund	5,030.91
Recreation Center Scholarship Fund	2,110.19
Rec Center Special Projects Fund	1,019.25
Justin Laundry Scholarship Fund	2,947.45
Zoe Richardson Memorial Fund	2,816.01
Library Programs Grant Money	1,669.29
Library Automation Fund	5,623.27
Library Reserve Fund	9,119.98
Library - Freeman Grant	15,584.91
Joan Zupa Memorial Fund	351.31
Veneita Richardson Memorial Fund	572.08
Rachel Clark Memorial Fund	790.50
<b>TOTAL FUND BALANCES 06/30/03</b>	<b><u>\$ 193,987.50</u></b>

## HARTLAND TRIVIA QUIZ 2004

1. As everyone knows you must license your dog. In 1907 the town spent \$ 279.27 for dog damage. What was the main cause of this expense?  
a. Sheep killed      b. People bitten by dogs      c. Tires rotting off cars
2. In 1879 the Overseer of the Poor reported an income of \$ 17.50 for the sale of hemlock bark. Why was it so valuable?  
a. To make hemlock tea for followers of Socrates  
b. Tourists bought it as souvenirs  
c. It was used to tan leather with
3. In 1886 the town paid \$ 2.45 for "snowing bridges". Why?  
a. The tourists expect it  
b. Cold bridges last longer saving repair money.  
c. It was necessary so sleds & sleighs could easily get across them
4. What year was the Soldier monument placed on the common?  
a. 1917                  b. 1865                  c. 1930                  d. 1945
5. Where were Town Meetings held before Damon Hall was built?  
a. Congregational Church  
b. The school  
c. The old Town Hall in Four Corners  
d. The clothes pin factory
6. The Floral Hall at the school was formerly what?  
a. A flower shop  
b. A display hall at the Hartland Fair  
c. A house  
d. A hotel
7. How many rivers flow through Hartland?  
a. 1                      b. 2                      c. 3
8. Who served the longest as Town Clerk?  
a. Rev. Daniel Breck      b. Max P Rogers      c. Wilbur Sturtevant      d. Mary Davis
9. Who served the longest as Treasurer?  
a. Carolyn Trombley      b. Philip H Royce      c. Persis Stillson      d. Eileen Holmes
10. In what state is Hart Island located?  
a. Massachusetts      b. New Hampshire      c. Vermont      d. Hawaii

Answers can be found on page 72.

# VITAL STATISTICS

## MARRIAGES

July 1, 2002 – June 30, 2003

GROOM	BRIDE	DATE
Avery, Kevin J	Fellows, Sally-Anne	06/14/03
Baker, Joshua Andrew	Lafave, Jessica Lyn	11/01/02
Berquist, Daniel Robert	Upton, Sarah Lynne	06/28/03
Boudrow, James Louis	Annis, Becky Marie	09/21/02
Call, David Michael	Matthews, Katherine Louise	08/31/02
Chartier, Christopher John	Patterson, Dell Ann	04/23/03
Chase, Michael Kenneth	Dillon, Nancy Louise	09/20/02
Citrella, Alberto Manuel	Bech-Conger, Nadya	11/27/02
Doolan, Christopher Percy	Dunning, Sara Renee	08/10/02
Edson, David Merrill	Villaverde, Ana Maria	06/21/03
Fellows, Scott Willis	Matthews, Michelle Marie	10/05/02
Fretz, Daniel E	Walbridge, Katherine L	01/01/03
Greenfield, James Donald	Jamaty, Nada Ibrahim	08/04/02
Hayward, Shawn Anthony	LeDuc, Jerilyn	09/21/02
James, Amin Johnson	Lewis, Amanda Louise	04/05/03
King, Lloyd F	Sartz, Mary	02/08/02
Mangini, Christopher Michael	Petrakos, Diana Frances	09/01/02
Manuel, Gabriel Ezra	Moody, Karen Doris	03/13/03
Mead, Jan Willem	Farwell, Edith Foster	06/20/03
Raymond, Brian W	Devins, Karen E	10/12/02
Reeves, Carter Gribbel	de Champlain, Barbara Jean	10/16/02
Rowe, Kim	Calkins, Kristin	09/21/02
Smith, Todd Allen	Delisle, Jennifer Ann	04/15/03
Tobias, Jason A	Fallon, Carolyne M	09/14/02
Warren, John Michael	Stearns, Tara Lee	05/31/03
Welles, Peter Martin	Webber, Heyley Allison	06/14/03
White, Kevin Earle	Emerson, Kristi Lyn	10/12/02
White, Matthew Philip	Terwilliger, Kerri Lynn	09/28/02

## BIRTHS

July 1, 2002 – June 30, 2003

NAME	DATE OF BIRTH	PLACE	PARENTS
Hamilton, Isabel Helen	December 8, 2002	Hartland	Alan Benjamin Goldblatt Hilary Beth Hamilton
Linck, Sylvan Gaddis	July 9, 2002	Hartland	Walter Wayne Linck Vera Vannesa Houghtlin
Mowbray-Parker, Nicoya Jade	January 15, 2003	Hartland	Jonathan Alan Parker Angela Lynn Mowbray
Postans, Sophia Ann Vanbuskirk	May 9, 2003	Hartland	John Scott Postans Maryann Vanbuskirk



## VITAL STATISTICS

### CIVIL UNIONS

**July 1, 2002 – June 30, 2003**

<b>Party A</b>	<b>Party B</b>	<b>Residence</b>	<b>Date</b>
Barney, Christine Anne	White, Sara Carpenter	Hartland, VT	12/26/02
Dreves, Dana Sue	Hunt, Kristy Ann	Yardley, PA	10/26/02
Hamill, John Alfred	Caratini, Jose' Tinito	San Francisco, CA	01/02/02
Holt, James Beatty	Randall, Michael Drislane	Pittsboro, NC	04/28/03
Jesselsohn, Paul	Dubois, Grancis G	New York, NY	09/20/02
Roche, Leigh S	Whitney, Dorothy J	Sunapee, NH	06/06/03
Sandman, Laurie	Roberts, Lynne	New York, NY	08/17/02
Vinnacombe, Edward	Warwick, Paul E	Belmont, VT	12/07/02

### DEATHS

**July 1, 2002 – June 30, 2003**

<b>Name</b>	<b>Date of Death</b>	<b>Age</b>
Best, Clifford K	10/30/2002	93
Cann, Richard Allen	02/13/2003	74
Clark, Rachel R	04/12/2003	88
Elliott, Bertha Arelene	01/30/2003	84
Hosford, Harriett E	03/06/2003	75
Maxfield, Margaret L	11/12/2002	73
McAllister, Joseph E Jr	11/18/2002	53
Merritt, Henry Lewis	05/09/2003	80
Reid, Jerry D	04/09/2003	63
Richardson, Veneita Grace	10/24/2002	86
Rousse, Isabelle	06/10/2003	78
Royce, Philip B	11/26/2002	61
Spencer, Fred Patridge	05/28/2003	83
Vezina, Minnie Elizabeth	11/16/2002	90
Wood, Gordon L	11/05/2002	59
Zupa, Joan Tippet	08/25/2002	87

## AUDITORS' REPORT

This year, the accounts and records of the officials of the Town of Hartland were examined and the financial statements audited by a CPA firm, Angolano & Company of Shelburne, VT.

We have reviewed and accepted their report. To the best of our knowledge this Town Report represents an accurate accounting of the Town of Hartland's financial position for the period July 1, 2002 thru June 30, 2003.

Edith R. Hoose  
Valerie Raney  
Wesley (Whit) Mowry  
*Town Auditors*

## HEALTH ORDINANCE REPORT January 1, 2003 – December 31, 2003

New systems	19
Replacement systems	12

The new Wastewater System and Potable Water Supply Rules through the Wastewater Management Division of the Agency of Natural Resources that was adopted in August of 2002 has removed the responsibility of certifying septic design plans from the Local Health Officer and requires that the certified designer be the responsible party. Vermont certified site technicians or registered engineers design all designs submitted to the Town. The Local Health Officer Designee reviews all designs with assistance from a registered engineer if any abnormal designs are submitted. Once the Town approves the application for a system, the landowner can then build the system as designed. The site technician or engineer is responsible for overseeing the installation to assure the Town and the owner that the installation has been done correctly. Once it is installed properly, the professional designer certifies in writing that the system has been installed properly and in the location as designed in the submitted plans. The Town can then issue a Certificate of Occupancy for the system allowing the system to be put into operation.

The Town is in the process of updating the Health Ordinance to comply with the new wastewater rules. This will simplify the permitting process in that the designers will know that following the state rules will also satisfy the local health regulations. It is expected to be approved by the State Department of Health in the first half of 2004.

Robert Stacey  
Health Officer Designee

## TREASURER'S REPORT

The Treasurer's office was busy again this year. The good news was the tax rate on the 2003/2004 tax bill was one cent lower than the tax rate on the 2002/2003 tax bill.

For the 2004/2005 tax year, please make sure you send to the Vermont Department of Taxes the HS-131 Form – Declaration of Vermont Homestead by April 15, 2004. This form will affect what tax rate you will be charged on your 2004/2005 tax bill. If the Tax Department does not receive this form by April 15, 2004, you will be charged penalty and interest according to the statute. If you cannot find your School Property Account Number (SPAN) or School District Code, call the Treasurer's office at 802-436-2464, and we will give you the information.

Landfill punch cards and stickers are available in the Treasurer's office. If you cannot get to Damon Hall during our business hours to purchase these items, you can send a check for the amount of the punch card or sticker and a self-addressed stamped envelope to the Town of Hartland, PO Box 349, Hartland, VT 05048.

Starting on April 1, 2004, through October 29, 2004, the Treasurer and Clerk's office hours will be 7 am to 5 pm. The remaining months the office hours will be 8 am to 4 pm. We will be working ten hour days, which will allow the offices to be open longer.

As always, it is a pleasure to serve the people of the Town of Hartland. If you have any questions, please call 802-436-2464, or stop in.

Carolyn A. Trombley, *Treasurer*

## LISTERS' REPORT

This year we added a professional appraiser Cy Bailey to our staff. Cy was a Hartland resident and was one of the appraisers who did our recent reappraisal so he is familiar with our town.

By now you should have received in the mail a Form, HS 131 – Declaration of Vermont Homestead to fill out and return by April 15, 2004. This form will verify your Vermont residency. If for some reason you don't have a copy you can pick one up at the Town Hall. You must file this form. It is the LAW !



Sue Pelton

Raul Garcia

Pat Rosson

Hartland Listers

## TOWN CLERK'S REPORT

As time goes on, the traffic keeps up its frantic pace in the Clerk's office. The real estate market and refinancing have kept this office humming. Hartland is a very busy town, and most of the activity finds some way to affect the Clerk's office.

We are finding new ways to speed up recording with the aid of our computers. They will do wonders if we give them the correct instructions.

Another successful rabies clinic was held at the fire station in co-operation with Dr Christine Pinello of River Road Veterinary Clinic in Norwich.

We processed 540 motor vehicle renewals this past year. This service is now available to you via the Internet. Just go to the website at [vermont.gov](http://vermont.gov), and follow the instructions.

The Town Clerk is responsible for recording all deeds, filing the minutes of the various boards, selling licenses, and organizing and running elections. The Grand List of properties and the Voter Checklist are lodged here also.

This past August, I completed my second year at the New England Municipal Clerks' Academy in Rhode Island. I would like to thank the town of Hartland and its residents for supporting me in my ongoing education to serve you better. I will be returning in August for my third and final year and will graduate.

Once again, I want to thank the many volunteers who assist the Board of Civil Authority when we have an election or special meeting. This year we will have at least three elections; Town meeting and Presidential primary in March, the Vermont State Primary in September, and the General Election in November. I look forward to a large turnout at each. We may

do things the old-fashioned way here, but we can count votes. ☺

In May Virginia Dow retired after 20 years as Assistant Town Clerk. I would like to express my thanks to her and wish her well as she takes up an even busier schedule.

Eileen Holmes has come on board to assist me with the work here. I share her time with the Treasurer and the Recreation Director.

After a trial of three months last summer, we will re-institute "summer hours" this year. Starting April 1<sup>st</sup> and running through October 29th, the office will be open from 7 am to 5 pm. The office will be open 50 hours a week. This may make the schedule more convenient for you.

Thank you for the privilege of serving you.

Clyde A. Jenne  
Town Clerk



Carolyn  
Trombley  
Treasurer

Eileen  
Holmes  
Assistant

Clyde  
Jenne  
Clerk

# **LICENSES** **DOG LICENSES** **INFORMATION ON DOG LICENSES**

A person who owns or keeps a dog or wolf-hybrid more than six months old needs a license by April 1st each year. If the animal is not licensed by April 1, the fee goes up by 50%. A person who becomes the owner after April 1 of an unlicensed animal six months or older, or a person who keeps an animal which becomes six months old after April 1, must get a license within 30 days. A person registering a spayed female or neutered male dog or wolf-hybrid must show the Town Clerk a certificate signed by a licensed veterinarian showing that the animal has been sterilized. Those requesting an animal license must also deliver to the Town Clerk a signed licensed veterinarian's certificate that the animal has been vaccinated against rabies within 24 months.

After June 1, 2004 the Animal Control Officer may be instructed by the Board of Selectpersons to have destroyed any and all unlicensed dogs and wolf-hybrids. 20 VSA 3590.

The fees for the 2004 licensing year prior to 4/1/04 are:

Males & Females	\$9.00
Males & Females (Neutered)	5.00

There will be a Rabies Clinic for the animals in the Town of Hartland to be held sometime in March 2004 at the Three Corners Fire Station. Watch for flyers posted around Town.

## **REPORT OF DOG LICENSES ISSUED** **July 1, 2002 to June 30, 2003**

698 Licenses Sold	\$4,584.00
Due State for rabies surcharge	<u>698.00</u>
Due Town of Hartland	\$ 3,886.00
 Paid Town Treasurer	 <u>\$ 3,886.00</u>

## **ANIMAL CONTROL OFFICER REPORT**

Animal Ownership is fun and tremendously rewarding. It also carries with it an endless responsibility and commitment to your pet or pets.

When answering calls from our community I find that more often than not the animal problem could have been resolved without me. Please continue to help me and others by thinking things through and communicating politely with your neighbors to try to solve some animal issues. Use common sense, be courteous and thoughtful of all pet owners and their different circumstances, and be helpful to your neighbors and your community.

Please put collars with animal license tags and ID tags (easily obtainable at Wal Mart!) on your pets and always know where they are and what they are doing!

Keep up with vaccinations and registrations with the Town to protect your loyal friends. Have a healthy and happy new year.

Heidi Hamilton  
*Animal Control Officer*  
**Pager # 296-5631**



## **LIQUOR LICENSES SOLD** **July 1, 2002 to June 30, 2003**

1 First Class @ 100.00	\$ 100.00
2 Second Class @ 50.00	<u>100.00</u>
Due Town of Hartland	\$ 200.00
 Paid Town Treasurer	 <u>\$ 200.00</u>

## CONSTABLE REPORT

It has been another good but busy year. As it has been in the past, everything is on the increase, some of which I do not mind seeing but the rest I would rather not. I have seen an increase in accidents, domestic abuse, vehicle identification checks, and some serious animal complaints.

The accidents appear to be the results of higher speed, alcohol, and the lack of courtesy. We are being reminded constantly by the media, on bumper stickers, and signs along the road not to drink and drive. When at near-fatal accidents watching our fire department and rescue squad pull young people out of what used to look like a car, it is obvious why. The speed limit on the town highways in Hartland was determined by a reasonable person driving these roads as well as watching the flow of traffic and reporting back to the select board what was felt to be safe speeds. The ordinance put forth to the town was that the speed limit would be 35 miles per hour except where posted otherwise and the people accepted it. I know that there was a lot of time and work put into this and that some roads could be driven faster safely but factors such as road conditions, weather, development, and traffic increases were all factors in setting these limits. The lack of common sense and courtesy for the determining factors of the set limits appear to have contributed to the increase in accidents too.

The last few years, with the animal control officer being separated from the constable, I have done fewer animal calls with several exceptions, one of which is dog or cat bites. When a person receives medical treatment for a bite it is then, by law, reported back to me to monitor the animal or take other actions. I have written in previous years of this report, that for several reasons other than it is the law, that people get rabies

shots for their pets. In the last few months, of the bites reported to me, two people in town have been bitten by stray cats, second one by a stray dog. One of the cats was trapped and monitored and the person avoided the shots, the other cat was not caught and a 5 year old boy went through a series of shots. The dog was never found because the person that got bitten didn't want to report it or give any details and he went through the shots. I've written over the years that it could be costly to the owners if these pets did not have their shots, about \$2000 minimum. I learned from the two people with the cat bites that the anticipation if a vaccination was needed or the pain that a child went through with them is more reason.

As always if you have any questions or think that I can help please feel free to call me at 802-436-2184.

Anthony Leonard

*First Constable*



## VERMONT STATE POLICE HARTLAND ANNUAL REPORT

2003 was another great year for the Hartland Program with the Vermont State Police. The cornerstones of this effort continue to be the motor vehicle enforcement, high visibility and community interaction.

Throughout the year Troopers worked a total of 1045.75 hours in the program (of a scheduled 1200) and responded to a total of 415 calls within the town of Hartland. Troopers issued 284 tickets and 464 warnings. The total value of all fines issued was \$29,281.00. In conjunction with the calls for service, Troopers made 18 arrests and an additional 11 arrests for DUI.

Several adjustments were made to the program this year and included schedule adjustments and paired patrols. Many shifts were focused on the evening hours and again in the late evening hours. This alteration and randomness is desirable to Law Enforcement to prevent stagnation and predictability. Several patrols were paired patrols with 2 units to increase the effectiveness of the motor vehicle enforcement efforts. Motorists generally do not expect to see more than one troop car in the area at a time. The second adjustment was to have Troopers stop in on more businesses and meet with store clerks and others to increase the presence and familiarity by the public.

The overall crime rate and total complaints were down from 2002. I would again assert that the State Police presence and public awareness of this were contributing factors in this decrease. Most of the major crime categories saw decreases including property crime and assaults. Most other communities have seen increases in calls for service and crimes, however this was not the case for Hartland.

The State Police take great pride in the partnership we have formed with the Hartland community and its people and look at this program as a great success. Motor vehicle compliance by the public is up and crime is down. These are clear barometers of a successful effort with this program. Increased communication with town officials will be a goal for 2004 as well as the possibility of more community-oriented projects. I believe this Hartland Program is becoming the model for effective policing. The foundations of this will always be the increased presence and high Police visibility, which the Vermont State Police take pride in delivering to the town of Hartland.

Please feel free to contact me with any questions or suggestion about the program.

Respectfully Submitted,

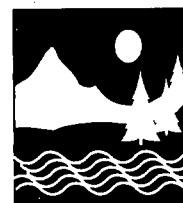
Sgt James K. Cruise  
Vermont State Police - Bethel





## HARTLAND RECREATION DEPARTMENT

19 Route 12  
P.O. Box 75 Hartland, VT 05048  
(802) 436-2790  
E-Mail: hartlandvtrec@vermontel.net



### 2003 – 2004 Fiscal Year Report

This year seems to be flying by quickly and as the snow piles up outside I find myself already making plans for the coming year.

It has been a wonderful addition to the Hartland Recreation Department (HRD) to now have on board an administrative assistant. Eileen Holmes fits right in the groove and has made the transition effortlessly.

In its 30<sup>th</sup> year, Old Home Day has come and gone and we look ahead to the next year. Hartland said good-bye to some of its committee members and welcomes the new. Effective 2003 the Old Home Day Committee will be operating under the auspice of the HRD.

Our community events continue to gain momentum. New in 2003 was the August Concert Series, which featured local musicians and artist. These evening concerts are open to the public and are a perfect opportunity to catch up with friends and neighbors. As in the past, the HRD also had its Fall Festival including a Chili Cook-Off, and Pumpkin In The Park. The Winter Festival and annual Easter Egg Hunt are just around the corner.

The Summer Camp Program and After School Program continue to provide children a safe, social and recreational environment. I am fortunate to have Mary Jo Ramsey and Shelly Sturtevant, and I thank them for their continued service to these programs.

Our sports programs continue to hold their own. In this area, not only do I serve as the Recreational Director for students in grades kindergarten through sixth, but I also serve the Hartland Elementary School as the Athletic Director for students in grades seventh and eight. The HRD continues to be a member of the Upper Valley Recreation Association, and through it's guidelines provide positive sports experience for our youth athletes.

Soccer Camp, Basketball Camp, Clowning, Karate, Art Classes, 2 on 2 Tournaments, and Morning Exercise were a few of the on-going programs offered again this past year. Some new programs offered include the Wall Crawlers Climbing Club, Fencing, Summer Track, and Stilt Walking. I am always looking for new program ideas and ways to improve existing programs. If you have an idea, skill or talent you would like to share with others, please contact me.

As in the past, our Red Sox, Bruins, and Celtics trips have been great fun and well attended. It is always fun to catch a game with neighbors and friends without the worries and hassles of driving.

My Recreational Advisory Board continues to support me in conceiving, planning and carrying out community activities, and the HRD mission "To enhance the quality of life of the community by providing a wide variety of meaningful and fulfilling leisure activities for all age groups. Programs are aimed to recognize each person as an individual with different needs, abilities, and goals, and to encourage participation that educates and promotes sportsmanship, physical fitness, and citizenship in a strong recreation community." Members include; Val Raney, Andre Patenaude, Scott Brown, Trace TanCreti, Elaine Smith, Bob Stacey, Mike Pierce, and Matt Waite. Monthly meetings are at the Rec. Center and are open to anyone who would like to participate in the efforts of the HRD.

Finally, I would like to extend my appreciation to the HRD Recreational Committee, my staff, co-workers, Hartland Elementary School, Hartland Public Library, Hartland Community Connections, and the many people who have volunteered considerable time and effort to the HRD programs and special events.

Billie Jean Bruno  
Recreation Director

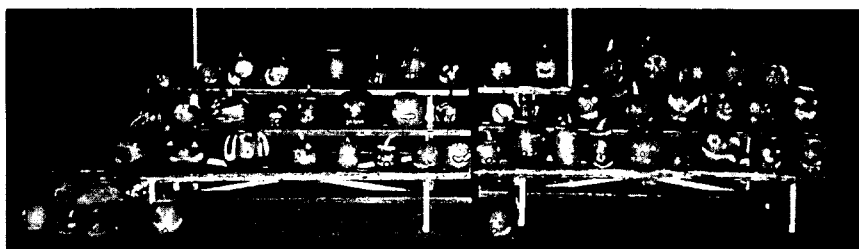


# Recreation Department Activities



- **Fall Festival  
Chili Contest Winner**
- **Hip Hopping Fun at the  
Winter Festival**
- **TEAM - Together  
Everyone Achieves More**
- **Gearing Up at  
Soccer Camp**

# Recreation Department Activities



- Life's a Beach at Summer Camp
- Easter Egg Hunt Jelly Bean Winner
- Tons of Fun at the August Concert
- Standing Tall at Stilt Walking Camp
- Smiling Faces at Pumpkin In The Park
- Winners Abound At Basketball Camp

## HARTLAND PLANNING COMMISSION

Hartland is an ever-changing community and the Hartland Planning Commission office has been a place of great activity. Tim Fariel, a member since 1997, resigned in August. Tim brought a great perspective to the group, and we would like to thank him for all his hard work, and wish him the best.

Several members of the HPC have taken opportunities to attend seminars and continue to seek information to enable us to plan for Hartland's future.

We continue to review Act250 applications on a regular basis, and spend a great deal of time referring to the Town Plan. The current Town Plan was adopted February 2002, and is available at the Planning Commission office or Damon Hall.

We continue to work with the Upper Valley Lake Sunapee Regional Planning Commission, and at the same time stay informed of changes made by other towns and how these changes may affect Hartland. A question constantly before the HPC is the best course of action for Land Use Planning. Hartland continues to change and there are the options of being a part of the changes or simply playing a reactive role to these changes. While we all realize the need for growth at the same time we wish to retain the wonderful rural character that we all enjoy.

An application for designation of Hartland's three villages as Village Centers has been submitted to the Vermont Downtown Program. Designation recognizes and encourages local efforts to revitalize Vermont's traditional villages. Village Centers are eligible for tax credits for rehabilitation of historic buildings and improvements to commercial buildings, and receive priority consideration for selected state grants. A great deal of time and effort has been made to achieve a Village Designation.

We would also like to thank our secretary, Eileen Holmes, for her help with the various paperwork and details that happen on a daily basis.

Our regular meetings are at 7:00 pm on the first Wednesday of each month at the Rec. Center building on Route 12. The meetings are open to the public, so please feel free to attend.

The Hartland Planning Commission

Jay Boeri, Chairman  
William Brogden  
Daniel Jerman  
Marie Kirn  
Ralph Kurash  
Peter Luquer  
David Russell  
Roger Shepard

Cash Balance, 7/01/2002	\$ 13,822.04
<b>Income:</b>	
Donations	805.00
Interest	74.94
Funds from FOHFAR	755.45
Town Funds	14,600.00
Total Income:	\$ 16,235.39
<b>Total Cash Available</b>	<b>\$ 30,057.43</b>

<b>Ending Balance June 30, 2003</b>	<b>\$ 11,310.59</b>
<b>Cash to account for</b>	
Checking	\$ 1,116.88
Savings	2,283.11
Capital Fund	7,910.59
<b>Total Cash June 30, 2003</b>	<b>\$ 11,310.58</b>

## HARTLAND RESCUE SQUAD

The Hartland Rescue Squad responded to 173 calls in the past year. We handled everything from motor vehicle crashes to bicycle accidents, trauma and medical emergencies, cardiac arrest, and people who simply needed some help. We always try to remember that an emergency is never minor to the patients and their families, and as always our mission continues to be to provide a rapid response to the scene, assess the need for additional resources, and provide the highest possible level of emergency care while awaiting ambulance service for transport. We continue to maintain transporting agreements with the Windsor, Hartford, and Woodstock ambulances, each serving a different part of our town.

In the past year we have gained four new members. Two are new to EMS and are enthusiastic to learn, while the other two are veterans to EMS and are at the EMT-Intermediate level. We are always looking for volunteers. If you think that you would like to get involved and help out your community in times of need, please feel free to contact myself or any rescue squad member.

In response to recently published studies reinforcing the importance of rapid defibrillation to a heart that is in ventricular fibrillation (an abnormal, chaotic heart rhythm that prevents the heart from pumping blood), we would like to be able to issue each of our members an automated external defibrillator (AED). With each minute that defibrillation is delayed during cardiac arrest caused by ventricular fibrillation, the victims chances of survival is reduced by 7% to 10%. Department stores and airports are putting AED's throughout their facilities because of the difference rapid defibrillation makes. We feel that the community can only benefit from our goal of placing these machines throughout our town. We currently have four AED's. There is one in our rescue truck, one in North Hartland, one at a residence on Lords road, and one kept at a residence on Rice Rd. We also have semi-automatic defibrillator that is also on the rescue truck. This machine has

more capabilities than just defibrillation, but can only be used at that capacity by someone trained at the Paramedic level. We currently have one member that is certified at the Paramedic level.

This year the Rescue Squad helped a Boy Scout from Hartland Troop 235 in his quest for the rank of Eagle Scout. One of the final ventures in becoming an Eagle Scout is to plan, organize, and over-see the various stages involved to successfully accomplish a community project. Kenyon Lord of Troop 235 decided to help his community by getting every home in Hartland a plate with their 911 number, to be placed in a visible spot for fire, rescue, or ambulance personnel to easily locate an address. This was a large undertaking, especially for such a young man. The Rescue Squad helped Kenyon in distributing his plates throughout the town. I congratulate Kenyon on his accomplishments. He has been working diligently for some time now to ensure a successful completion. This project is and will be beneficial to all involved, as it will help us to more easily locate your home, when you are in need of assistance.

We would like to thank all those who have made donations during the past year as well as employers who have allowed employees to leave work in order to respond to help a fellow neighbor. In particular we would like to thank Vermont Log Homes, D&D Construction, North Hartland Tool, Mike's Store, and Meunier Towing.

There was an organization in town that few people knew of that contributed greatly to both the rescue squad and the fire department. The name of the organization was FOHFAR. This acronym stood for Friends Of Hartland Fire And Rescue. They were our version of a fire auxiliary. They raised money for both the fire department and the rescue squad and at any hour of the day or night would show up at any type of scene to ensure that we were well hydrated and had enough food to keep up our energy to accomplish the task at hand. This was a dedicated group of volunteers that over the

## Hartland Rescue Squad continued

past several years, had their membership fall in numbers. This year the remaining few members elected to disband and donate what money they had to the rescue squad and the fire department. We would like to thank all past members of FOHFAR for their dedication and commitment to the community and to our organization. It was always nice to see a friendly face with a hot cup of coffee and a sandwich in the middle of a cold, dark, rainy night.

We also thank our treasurer, Dot Morse, whose services are, as always, invaluable to us. Finally I personally thank all of the members of the Hartland Rescue Squad for taking time out of their busy schedules to attend meetings, training, and most importantly responding to the needs of others in the community.

If you have any questions or concerns, please feel free to contact any rescue squad member, or myself.

Thank you.

Alan Beebe, Director  
Hartland Rescue Squad

**REMEMBER! SEAT BELTS AND CHILD  
SAFETY SEATS SAVE LIVES! BUCKLE  
UP!**

## Hartland Volunteer Fire Department Summary of calls July 1, 2002 to June 30, 2003

Structure fires	1
Chimney fires	4
Appliance fires	2
Motor vehicle accidents	63
Motor vehicle fires	2
Brush and grass fires	2
Unpermitted burns extinguished	4
Propane tank leak	1
Mutual aid	8
Service calls	9
Fire alarms responses – false	7
False calls – nothing found	10
Down power lines	7
Carbon monoxide alarms	2
Bomb scare	1

## HARTLAND VOLUNTEER FIRE DEPARTMENT REPORT

2003 was another busy year for the department. We responded to a total of 123 calls.

We are in the final stages of reviewing bids for our new forestry/utility vehicle. We hope to have it in service by the spring of 2004.

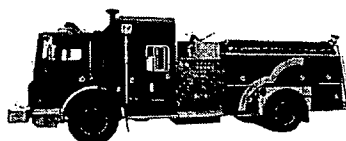
This year, we had several new volunteers. We are currently hosting a Firefighter I Training class sponsored by the State of Vermont. Upon completion, our new members and new firefighters from surrounding towns will have basic fire fighting skills.

Hartland's 911 numbering system is nearly complete thanks to the efforts of Kenyon Lord. With his involvement on this project, Kenyon will receive the Eagle Scout Award. We take this opportunity to thank Kenyon and congratulate him for achieving this award. If you have not yet received your 911 number plate, you may pick it up at town hall. Please post the number at the end of your driveway so that the Fire Department and Rescue Squad can easily find you should you need our services.

Finally, I thank all of the members of the department for the endless hours they donate to keep our organization running smoothly. I also thank all of the townspeople and businesses that support us in so many ways. We are always looking for new members. Anyone interested should contact one of the officers or stop by the station on any Thursday evening.

**REMEMBER – WORKING SMOKE  
DETECTORS DO SAVE LIVES !!!!  
PLEASE MAKE SURE YOURS ARE  
WORKING PROPERLY**

Respectfully submitted,  
Randy Pippin, *Fire Chief*



**HARTLAND VOLUNTEER FIRE DEPARTMENT**  
**General Account of Receipts & Disbursements**  
**July 1, 2002 - June 30, 2003**

Balance July 1,2002	\$ 61,140.57
<b>Income</b>	
Donations	\$ 4,157.45
Fundraising	153.75
Interest	266.19
Sale of Fire Equipment	-
Reimbursed Expenses	140.30
Article 9 Equipment (Town Funds)	-
Town Funds	<u>41,500.00</u>
<b>Total</b>	<b>\$ 46,217.69</b>
<b>Total Cash Available</b>	<b><u>\$ 107,358.26</u></b>

	<b>Adopted</b>	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
	<b>07/01/02-</b>	<b>07/01/02-</b>	<b>07/01/03-</b>	<b>07/01/04-</b>
<b>Disbursements</b>	<b>6/30/2003</b>	<b>6/30/2003</b>	<b>6/30/2004</b>	<b>6/30/2005</b>
Building Upkeep	\$ 800.00	\$ 4,392.29	\$ 1,000.00	\$ 1,000.00
Electricity	2,100.00	2,037.96	2,000.00	2,000.00
Dry Hydrant Expense	0.00	725.00	1,900.00	1,900.00
Fire Extinguishers/Prevention	1,250.00	1,160.67	250.00	250.00
Fire School	700.00	600.00	500.00	500.00
Fuel for Trucks	500.00	370.82	600.00	600.00
Heating Oil	2,700.00	2,921.09	3,000.00	3,000.00
Hepatitis B Shots	600.00	-	0.00	0.00
Insurance	4,000.00	6,475.00	4,500.00	4,500.00
Memorial Contributions	0.00	247.00	0.00	0.00
Miscellaneous	800.00	175.08	580.00	580.00
Mutual Aid Dues/Materials	300.00	393.50	400.00	400.00
New Equipment	9,000.00	46,339.18	9,000.00	9,000.00
Office Supplies	300.00	191.95	300.00	300.00
Payroll - Clerical	2,500.00	2,325.41	2,500.00	2,500.00
Telephone	1,200.00	1,321.41	1,200.00	1,200.00
Radio Upkeep	1,500.00	1,445.28	1,500.00	1,500.00
Repeater Service	700.00	700.00	700.00	700.00
Replace/Upkeep Gear	5,370.00	7,746.09	6,000.00	6,000.00
Small Equipment Repair	200.00	31.50	200.00	200.00
Tanker #1 Loan Payment	0.00	8,954.94	0.00	0.00
Truck Maintenance	6,480.00	3,566.84	4,870.00	4,870.00
Cost of Fundraisers	<u>500.00</u>	<u>1,023.93</u>	<u>500.00</u>	<u>500.00</u>
<b>Total Disbursements</b>	<b>\$ 41,500.00</b>	<b>\$ 93,144.94</b>	<b>\$ 41,500.00</b>	<b>\$ 41,500.00</b>
<b>Ending Balance June 30, 2003</b>		<b><u>\$ 14,213.32</u></b>		
<b>Cash to account for</b>				
Checking		\$ 951.63		
Savings		<u>13,261.69</u>		
<b>Total Cash June 30, 2003</b>		<b><u>\$ 14,213.32</u></b>		

## HARTLAND PUBLIC LIBRARY REPORT

In the past year, approximately 13,000 people have walked through the doors of your library, an increase of 12%. Borrowing books is not the only reason they came. More than 1900 came to the 147 library sponsored programs, 55 for adults and 92 for children. These numbers reflect an increase of 81 programs and 1140 attendees. Entire families enjoyed summer programs together. The library presented 39 of these programs in cooperation with other organizations, such as the Freeman Foundation, Vermont Department of Libraries Council on Aging, Council on The Humanities, the Children's Literacy Foundation, and the Friends of the Library.

We also provide, along with our print materials, books on tape or CD as well as videos for both children and adults. Patrons may request materials through our free interlibrary loan service. Last year, through this service, we provided over 300 out of print, specialized and /or academic items. They can participate in book discussions, story times, or book sales. Some of our patrons relax with a favorite magazine or newspaper, pick up or copy federal and state tax forms, use computers and printers, search the internet, access a large number of full text magazine and newspaper articles on the Vermont Online Library Database, hook up their own laptop in a quiet corner, or work with a tutor or advisor. The only services that require a modest fee are faxing, copying and printing. The visually impaired can arrange for large print books and books on tape, including tape player, from the Department of Libraries Special Services Division to augment our own large print collection.

Thanks to our town's new web site at <http://www.hartland.govoffice.com>, community members may click on the library link to access information on current library reserve books, upcoming programs and art exhibits, hours and directions.

Some patrons become part of our fantastic group of volunteers. We have approximately forty volunteers, from teens to seniors. Without their assistance, the staff could not offer the valuable services presently provided. We thank them and their families for the continued success of the library.

The Trustees and staff thank the following people who have set up memorials in honor of family members. They are the families of Lettie Barbour, Selma Brooks, Rachel Clark, Holly Draper, Frances (Frankie) Houghton, Peggy Maxfield, Veneita Richardson, Christine Embler Williams and Joan Zupa. We also thank the many donors who remember the library throughout the year. These memorials and donations enhanced our budget this past year by about 18% and allow us to continue to provide the community with a high quality of service.

The Board of Trustees welcomed Annette Lorraine in March 2003 and accepted with regret the retirement of Diane Bibby from the board. Other members are Geri Hegewald, Chair, Whit Mowry, Treasurer, Toni Vendetti and Joe Silver. The Library Board meets on the fourth Tuesday of each month at 4 P.M. in the library community room. Meetings are open and we welcome public attendees.

As of December 2003 our staff members are Elaine Caffrey, Director, Theresa Gregory, Assistant Director and Adult Programming, Dennise Post, Deborah Kidwell, Kathy Spear and Mery Martinez. They all join me in inviting you to visit the library often. Without our patrons there would be no library. Please note the changes in our hours below.

<b>Hartland Public Library</b>	<b>Hours</b>
Tuesday and Friday	10 a.m. to 8 p.m.
Wednesday	12 p.m. to 8 p.m.
Saturday	9 a.m. to 2 p.m.
Phone/Fax:	802-436-2473
E-mail:	<a href="mailto:hartlandvtlib@vermontel.net">hartlandvtlib@vermontel.net</a>
Website:	<a href="http://www.hartland.govoffice.com">http://www.hartland.govoffice.com</a>



# Hartland Public Library Statistics

## July 1, 2002 - June 30, 2003

	<b>6/30/2003</b>
Adult Books	8,296
Juvenile Books	6,911
Cassettes	1,813
Videos	777
Department of Library Books	132
Magazines	206
Interlibrary Loan Transactions	403
<b>Total Circulation</b>	<b>18,538</b>
Library Visits	11,960
Program Attendance	1,090
<b>Total Library Visits</b>	<b>13,050</b>
Adult Programs	55
Children's Programs	92
<b>Total Programs</b>	<b>147</b>
<b>Program Attendees</b>	<b>1,909</b>
New Borrowers	278
Total Borrowers	2,226
Computer Users	1,342
Copier Use	351
Reference Questions	208
Books Added	415
Books Withdrawn	351
<b>Total Books</b>	<b>14,115</b>
Periodical Subscriptions	64
Cassettes	673
Videos	331
Computer Software	62
<b>Total Library Materials</b>	<b>15,245</b>



## Hartland Conservation Commission 2003

### **Working with 6<sup>th</sup> Graders on GIS Mapping of Lull's Brook.**

The Commission is a community partner in a new effort with the Hartland Elementary School. We sponsored Deb Jones and Marsha Carmichael to train at the Vermont Institute of Natural Science's Community Mapping Program, and through this training the school received new ArcView software. This software is being used to map water quality indicators along Lull's Brook, in conjunction with the 6<sup>th</sup> grade's work on water testing. GIS (geographic information systems) is a new way of teaching geography; it goes beyond just mapping what's out there and instead can act as a useful tool for helping to make decisions. There are 7-9 testing sites along Lull's Brook.

### **Leave No Trace Training**

Tom Ramsey headed up this worthwhile effort; he trained our Conservation Commission, eight Boy Scout leaders, and our local cub scouts. There was also training offered and Leave No Trace information at a booth at Old Home Day. The principles of Leave No Trace are simple and effective: plan ahead and prepare, travel and camp on durable surfaces, dispose of waste properly, leave what you find, minimize campfire impacts, respect wildlife and be considerate of other visitors – well said!

### **"Find Your Watershed Address" at Old Home Day Exhibit**

Did you know that about two-thirds of Hartland is in the Lull's Brook watershed? At Old Home Day, the

Conservation Commission had an exhibit on the Lull's Brook watershed. Ginny White's class made a watershed model, Ginny and Natalie Starr coordinated a watershed map with the regional commission, and Geoff Dates provided information on how watersheds work.

### **Fall Green-Up Day**

Our 2<sup>nd</sup> annual Fall Green-Up Day made a big difference to many roads in town – we collected over 20 bags of trash (as well as 5 tires) – thanks to all who helped. There are lots of folks in Hartland who do an excellent job regularly watching over and keeping clean a section of their own road, and you can really tell what roads this happens on! It would be great if more people could do this, then we could just have a Clean Roads party instead! Thanks to Deb and Ginny for coordinating this.

### **Invasive Plants Control with The Nature Conservancy/Adopt-a-Preserve**

Jennifer Waite spent some time with TNC stewards staff Emily Seifert and several volunteers doing Japanese Knotweed control at the Hartland Rivershore Preserve (just north of Simon Pearce). "Control" means walking all over the preserve, peering under Ostrich Fern, scrutinizing riverbanks for any Knotweed plants and immediately yanking them out by the roots. It seems like quite a success story down there – the ferns and other natives are well established again, thanks to 5 years of work. This is a

## **Conservation Commission Report**

continued

continuing effort, so if you are interested in a morning of weeding somewhere other than your vegetable garden, contact the commission

### **Other work of the Commission**

- Creation of our Conservation Commission section at the Town's web site.
- Tree preservation along back roads/Road & Tree Policy.
- Welcoming the addition of 17 acres of interesting ravine land to the Hartland Elementary School grounds, providing more opportunities to study nature and ecology right at the school.
- Working with the Lull's Brook Watershed Association on projects with potential large impacts to Lull's Brook.
- Refining our Conserved Lands base map.
- Consultation with town tree warden about shoring up the New England State champion Black Walnut tree on Green Acres Farm.
- Review of draft ridgeline ordinance.
- Town officers' meeting.

### **A Reminder to landowners of the availability of local funds for land conservation projects!**

#### **The Hartland Conservation Trust Fund**

There can be a lot of up-front costs for landowners who are working towards permanently protecting their land – survey, appraisal, etc. And later on in the process, often a local match to a larger grant is either required or encouraged – the Conservation Trust

Fund can help! The Fund was established in 1989 to support "planning and preservation of the Town's natural and cultural resources for the continuing benefit of the townspeople." We work with the Upper Valley Land Trust, the Vermont Land Trust, and the Nature Conservancy to respond to requests from landowners about conserving their property – so remember CTF as a local resource for *your* project.

#### **Conservation Commission Members**

Guy Crosby, Geoff Dates, Deb Jones, Tom Ramsey (Co-chair), Natalie Starr (Treasurer), Jennifer Waite (Chair), Ginny White (Clerk), and friend of the Commission Heather Morse.

Many thanks to outgoing members Andrea Ambros (who has been on the Commission almost since its beginning!) and Scott Richardson.

## HARTLAND HISTORICAL SOCIETY

The Hartland Historical Society has had a great year! We continue to grow both here in Hartland and in our reach to people outside of Hartland. Improvements on our home include a new sign, landscape plantings, and the blocking off of five windows for increased display space.

We participated for the 4<sup>th</sup> year at the Vermont History Expo with a display centered around the Hartland Fair. Clyde Jenne spoke about our old records, Jay Boeri led a tour of Sumner Falls and Connie Tessier organized another of our popular older residents panels.

Small groups of members have explored the area near the Connecticut under the High Bridge and many cemeteries, finding a very early one in the center of town. Some members are going through records to establish a list of veterans, making sure none are being missed for flag decorations.

Two school classes have toured and over 200 other persons. We respond to inquiries from everywhere. We raffled a quilt and made 2004 calendars from old photos to sell. We are now open on Monday from 1 pm to 4 pm and Friday from 9 to noon.

All this and the best web site of any historical society in VT! Visit us at [hartlandhistory.netfirms.com](http://hartlandhistory.netfirms.com).

At our annual meeting in June we were entertained by musical students of Jamie Bernstein. The following officers and directors were elected. President: Carol Mowry, Vice President, Ruth Flanagan: Secretary, Beverly Lasure: Treasurer, Clyde Jenne: Curator, Jay Boeri, Board of Directors: Leon and Marjorie Royce, Edith Hoose, Edith White, Charlie Jeffries, Hylene DeVoyd, and Maureen Martin. We would be interested in hearing from anyone who would like to serve when a vacancy occurs.

Carol Mowry, *President*

## HARTLAND NATURE CLUB

The Hartland Nature Club meets monthly May–October, typically the third Saturday, for a program and a walk followed by a picnic lunch.

The May meeting was at Herrick's Cove in Rockingham, at the confluence of the Williams and the Connecticut, complete with a bittern sighting.

In June, the group met at Cynthia and Jack Schonbergs' to check bluebird nest boxes, discuss nesting and birdhouse construction, and watch bobolinks.

In July, the group walked with Kent McFarland, a biologist at VINS, to look for butterflies. Kent discussed the historically significant HNC butterfly collection.

In August, Geoff Dates of Riverwatch gave a slide presentation on river ecology before a walk along the Travis Ramsey Trail on Lull's Brook to look at water organisms.

In September, Lillian Marcotte led a walk through the Eshqua Bog and discussed the history of the bog.

Marjorie and Warren Cone hosted the annual meeting in October, featuring a talk by Peter Thompson, associate editor of the Bedrock Geology Map of Vermont, and Thelma Thompson, a UNH librarian, about the Club's rock collection, plus the traditional meal of bacon and boiled potatoes.

2004 Officers: President: Pat Peat; Vice-President and Treasurer: Cordie Merritt; Secretary: Cynthia Schonberg; Curator: Ned Swanberg. Executive Committee: Marjorie Cone, Bill Drumm, Ned Swanberg. Photographer: Anita Richardson.

## HARTLAND COMMUNITY CONNECTIONS

The current HCC board includes Mary Jo Ramsey, Megan Culp, Kate Bell, Jo Gehlbach, Elaine Smith, Tom Roberts, and B J Ocker. On behalf of the community I extend a grateful thank you to former board members Joanne Shapp and Cindy Hale for the many hours of hard work and dedication to help meet the goals of HCC.

HCC continues to manage the Hartland Teen Club. The Teen Club has held dozens of activities throughout the year. Most of the activities are held at the Hartland School or the Rec Center where HCC maintains an activity room equipped with pool, ping pong, and foosball tables.

The results of the 2003 Youth Risk Behavior Survey have improved indicating that risky behaviors, such as substance use, have decreased dramatically since 2001 among Windsor Southeast Supervisory Union students, of which Hartland Elementary is a part. The results are part of a positive trend over the past five years. We believe the prevention efforts and asset building activities provided by our coalition, as well as health education efforts in the schools, have had a positive effect on these behavior changes.

Behavior	VT		WSSU	
	Grade 8	Grade 12	Grade 8	Grade 12
Consumed at least one drink of alcohol in the past 30 days	<b>21%</b> <i>23%</i>	<b>56%</b> <i>58%</i>	<b>18%</b> <i>22%</i>	<b>40%</b> <i>73%</i>
Binged on alcohol during the past 30 days	<b>9%</b> <i>10%</i>	<b>38%</b> <i>38%</i>	<b>9%</b> <i>9%</i>	<b>20%</b> <i>43%</i>
Ever smoked a whole cigarette	<b>23%</b> <i>24%</i>	<b>53%</b> <i>55%</i>	<b>24%</b> <i>34%</i>	<b>49%</b> <i>59%</i>
Smoked cigarettes during the past 30 days	<b>11%</b> <i>13%</i>	<b>33%</b> <i>30%</i>	<b>9%</b> <i>17%</i>	<b>23%</b> <i>44%</i>
Have ever tried marijuana	<b>20%</b> <i>18%</i>	<b>62%</b> <i>60%</i>	<b>22%</b> <i>22%</i>	<b>66%</b> <i>75%</i>
Used marijuana during the past 30 days	<b>10%</b> <i>10%</i>	<b>37%</b> <i>36%</i>	<b>11%</b> <i>13%</i>	<b>27%</b> <i>55%</i>

**Note:** Numbers in bold indicate 2003 YRBS results; numbers in italics indicate 2001 YRBS results.

Currently there are openings on the HCC Board. If you would like to join, or if you are just interested in finding out how you can get involved in community events, please contact Jaxon Morgan.

Jaxon Morgan, Executive Director  
PO Box 523  
Hartland VT 05048  
(802) 436-1303  
hcc@vermontel.net

## HARTLAND COMMUNITY ARTS

Hartland Community Arts (HCA) is a 501(c)(3) corporation whose purpose is to create and sustain an interest in music and the visual/performing arts by sponsoring ongoing concerts and arts related events for the enjoyment of the general public. This year we are initiating a 3-part Friday evening film series on the Town's new full-sized movie screen at Damon Hall.

Besides these events we also help support the Arts in other ways such as donating \$500.00 per year to Hartland Elementary School so that our students will have transportation to cultural events and offering scholarships to Hartland youths interested in the arts. This year we gave \$250.00 to our wonderful Town Band to use as they see fit and also raised the necessary funds to purchase a new 5'8" grand piano for Damon Hall.

We have a bi-annual newsletter and invite all to sign on to our mailing list: HCA, P.O. Box 4, Hartland VT 05048. We are always looking for new faces and support. Financial contributions are fully tax-deductible.

Respectfully submitted,

Pierre Fournier, President  
Jan Crow, Vice President  
Peter Luquer, Treasurer  
Nancy Theriault, Secretary  
Bess Klassen-Landis  
Jay Mead  
Gretchen Ocasio  
Sophie Starr  
Howard Tractenberg



## HARTLAND HILL HOPPERS

Hartland Hill Hoppers, Inc. began 33 years ago when 35 interested families attended the 1st snowmobile meeting on February 7th, 1971. Snowmobiling is a fun family sport for the young and the young at heart to enjoy! We began by making our own trails and now we have "Groomed" Trails with approximately 50 miles here in Hartland that we maintain. Trails are maintained from dues collected from members of our club and also from some very dedicated Volunteers! Each member must purchase a TMA (Trails Maintenance Assessment) which covers fees collected for VAST (The Vermont Association of Snow Travelers), Windsor County Snowmobile Club, Inc. & Hartland Hill Hoppers, Inc. Donations are also accepted and very much appreciated!

Some of the different activities that we currently schedule for our season are a Progressive Dinner Ride, Mystery Ride, Poker Ride and our Chicken BBQ. It can be a challenge to schedule these with the winters being so unpredictable! We end our season with a Landowner's "Thank You" Dinner at our April meeting. We have many wonderful Landowners who allow us the privilege of maintaining a trail system on their property that connects to other trails throughout the state. Without the generosity of these Landowners we would not have the trail system that we have today and for that we are very grateful! We are also very fortunate to have the Volunteers that we have to help make all of this happen. An extremely BIG THANK YOU goes out to all those Landowners and Volunteers!

Whether your part was big or small, we couldn't have done it without you!!

Our meetings are held at the Hartland Rec. Center on the third Sunday of each month from October through April at 7:00 PM.

Think snow, ride with respect and happy trails to you all!

Yvonne Rice  
President, Hartland Hill Hoppers, Inc.

## HARTLAND WINTER TRAILS

P. O. Box 128  
Hartland, VT 05048-0128

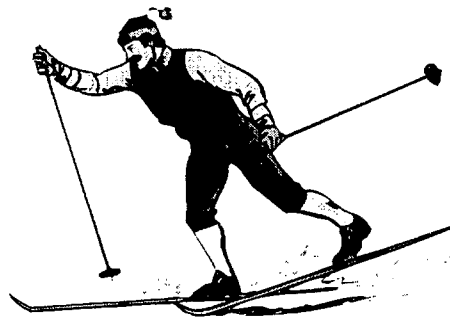
Website: <http://www.hartlandxctrails.org>

The Hartland ski trails were started over thirty years ago by Hartland resident Henry Merritt, who started cross-country skiing with his daughter from their back porch onto the trail that Mr. Merritt had made. The Merritt trail grew into a 5-kilometer loop during the winter of 1973 when three high school students from a local ski racing team were looking for a place to train. They, along with a few more landowners, decided the Merritt trail should be expanded. Over the years, this trail has been lengthened with the help from volunteers doing the trail work and from the thoughtfulness of many landowners in the town of Hartland. This trail system now covers approximately 23 kilometers of varied terrain, which is groomed after most snowstorms, as the volunteer trail groomer has time. The trails have been improved over the years and now include room along side the groomed ski tracks for snowshoeing.

There is no charge for using the Hartland winter trails, but there are responsibilities all who use them must accept. It is important to recognize the beauty of the natural surroundings and not change them by taking anything away or leaving anything behind. Appreciate that the landowners are sharing this beauty with all of us. Donations are greatly appreciated. All expenses are paid from donations received from individuals who use and enjoy the trails. We have the expenses of maintaining the equipment used to set the ski tracks and brush hogging the trail in the fall. This year we have had the added expense of purchasing culverts and several truckloads of wood chips to fix the many wet areas on the trails. Donations are used for material purchases only. All labor and time is volunteered. Donations may be sent to the

mailing address, or by logging onto our web page and using paypal. You will find lot of information on the web page including trail condition updates, announcements, and volunteer information. Designated parking areas for winter trail access are across from the Three Corners fire station, and at the Cobb Hill Co-Housing barn (former Hunt farm), in Four Corners. There are sign-in boxes along the trails, which contain maps, donation envelopes and a trail register. Hope to see you out on the winter trails. Think Snow.

Andrea Ambros



## GREEN UP DAY

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first State in our Nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501-c-3 organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

As in past years, participants in Hartland are invited to assemble at 9:00 A.M. at the Town Garage to pick up bio-degradable trash bags, safety vests and to coordinate clean-up routes. All participants are then welcomed to re-connect at 11:30 for a free picnic lunch on the lawn at Damon Hall.

Please mark Saturday, May 1st on your calendars and come help Spring-clean our Town!

Respectfully submitted,

Pierre Fournier  
*Green Up Chair*

## GREATER UPPER VALLEY SOLID WASTE MANAGEMENT DISTRICT

Hartland is a charter member of the Greater Upper Valley Solid Waste Management District which was created in 1990 for the express purpose of managing waste generated within its member municipalities.

Services to **Hartland** and its residents in 2003 included—

- Access to household hazardous waste and recycling services including use of the Hartford transfer station and recycling facility.
- Planning for the town's long-term waste management needs, including continued planning and development of the North Hartland landfill.
- Year-round computer and fluorescent light bulb recycling services in Hartland.
- Direct service to 92 Hartland residents who participated in District sponsored events including household hazardous waste events, used oil collection, compost bin sales, tire collections, clothing recycling, and computer recycling events.

We welcome your suggestions on ways to improve our services and are always on the outlook for new opportunities to reduce, reuse and recycle. District events for the upcoming collection season will be available at Town Meeting, at all Town Clerks' offices, and the District office at 296-3688 or [www.guvswd.org](http://www.guvswd.org).

Fred Moody  
Executive Director, GUVSWMD



## VERMONT DEPARTMENT OF HEALTH

### Annual Report – Town of Hartland

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of Hartland.

**Food & Lodging Inspections:** Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the 9 establishments in Hartland, 9 inspections were completed by a sanitarian during 2002.

**Special Nutrition Program for Women, Infants and Children ('WIC'):** WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 113 women, infants and children living in Hartland received foods as well as health screening and individualized nutrition education through this program at an average value of \$35.00 per person per month.

**Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the Health Department administered 12,054 doses of vaccine to health care providers in Windsor County. This represents a value of

\$153,341.90 to these communities, including children living in Hartland.

**West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in New York City in 1999 and has become well established in the United States. Birds, mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers in different parts of the state also participated in the program, assisting primarily with mosquito trapping. As of September 19, 2003: 450 mosquito pools were tested, with nine positive for WNV, and three horses have tested positive (one each from Addison, Orleans and Franklin Counties). In Windsor County from June-Sept. 16<sup>th</sup> 2002, 110 dead birds were reported, 56 were tested, and 5 found to be infected with WNV. There were no reported human or equine cases during this same time period.

New public health issues emerge every year. Some challenges being addressed by the Health Department include emergency preparedness and response to disease threats like SARS or potential acts of bio-terrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease.

If you would like more information about these efforts, or if you have a public health concern, please call the White River Jct. District Office at 802-295-8820. Please visit our web site at [www.HealthyVermonters.info](http://www.HealthyVermonters.info) for information on health topics, public health emergency preparedness and response, news releases, publications, reports and general public health information.

## UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

The UVLSRPC is a not-for-profit association of 30 communities in Vermont and New Hampshire. We provide a mechanism for communities that live, work and recreate together in the Upper Valley, Sullivan County and Lake Sunapee area to work together on issues of common concern. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in regional activities, as well as decision-making at the state level in both states that affect the future of your community.

We provide the communities of the region a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2003, we completed work on both a new Regional Transportation Plan and new Economic Development element for the Regional Plan, as well as updates on Population Trends and Natural & Scenic Resources. In other activities, we:

- Worked with area and state organizations, businesses and communities to seek opportunities to improve the balance between economic growth and residential development in the Upper Valley.
- Helped several communities obtain grant funds for a variety of projects, including emergency management equipment, village highway corridor redesign, recreation facilities and transportation system enhancements.
- Completed incorporation of Grafton County communities in North Country Economic Development District for federal Economic Development Administration (EDA) grant eligibility; obtained EDA approval of East-Central Vermont Comprehensive Economic Development Strategy (CEDS) developed in partnership with Green Mountain Economic Development Corporation and others to ensure business growth meets the needs of our communities; and began work with Western Region Development Corporation on CEDS for Sullivan

County. Continued to support tourism organizations in the Region.

- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.
- Provided technical assistance to local committees addressing a number of issues such as affordable housing, interstate interchange area development, open space, capital improvements programming, downtown revitalization, sewers, and bicycle and pedestrian facilities.
- Developed guidelines for balancing state highway needs with those of a downtown or village area utilizing a concept plan for Charlestown as a case study.
- Facilitated Upper Valley Conservation Network and provided technical assistance to Upper Valley Trackers.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries, including Lake Sunapee, and the Cold, Mascoma and Ottauquechee Rivers. Actively participated on Connecticut River Joint Commissions and Connecticut River Scenic Byway Council Steering Committee.
- Organized five hazardous waste collections that gave 1,170 households a way to keep approximately 13,100 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste.
- Conducted 911 readdressing in Claremont to improve emergency response. Completed hazard mitigation plans for 4 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds; arranged funding to complete several more in the coming year, including all 3 Vermont towns; and continued to facilitate well-integrated emergency

**Upper Valley Lake Sunapee Regional  
Planning Commission Report**  
(continued)

planning within the core Upper Valley communities.

- Provided suggestions for minimizing potential regional impacts associated with several proposed developments through Act 250 in Vermont and RSA 36:56 in New Hampshire.
- Collected traffic data in 24 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Developed plans for Upper Valley traffic model to increase ability to predict and avoid traffic increases. Provided traffic data to communities, residents and businesses on request.
- Continued to work with public transit providers serving the area's residents, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding. Assisted Upper Valley Transportation Management Association in efforts to involve area employers in programs to reduce commuter traffic.
- Provided monthly circuit rider services to 5 communities to review subdivision and site plan applications for compliance with local regulations.
- Held several informational and training sessions for local officials on land use planning issues, (including siting wind power facilities, how to avoid sprawl, and programs available to keep historic villages healthy), natural resource protection issues, (including stormwater management and Vermont's new septic rules), and board member skills, (including fostering productive citizen participation in the planning and development review processes). Facilitated discussions on future plans of Dartmouth Hitchcock Medical Center, Dartmouth College, and the Mt. Sunapee Ski area, and potential impacts on growth-related factors such as housing and traffic in the region.

- Responded to day-to-day requests from local board members and staff for guidance on, e.g., application of NH Shoreland Protection Act, policies on unmaintained roads, management of excavations, implementation of floodplain ordinances, capital improvement programming and impact fees, road acceptance policies, coordination of review of applications among various local boards, regulation of telecommunications facilities, interpretation of local land use regulations, hiring consultants, and planning and zoning board procedures.
- Continued to increase the ability of our geographic information system (GIS) to perform land use analysis and natural resource planning; provided GIS services to communities and partner organizations.
- Maintained a library with the latest technical guidance, planning literature, and sample regulations; continued to incorporate 2000 Census information into digital regional socioeconomic database as it became available; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year. We count on feedback from the Commissioners each community appoints, as well as local officials and residents, to ensure that our work program focuses on regional issues that are of the highest priority to you. In addition, this year we have established a new committee to enhance the exchange of information with member communities. Please feel free to contact us at (603) 448-1680 or [info@uvlsrpc.org](mailto:info@uvlsrpc.org) to share your thoughts.

Tara E. Bamford, Executive Director

## VERMONT LEAGUE OF CITIES AND TOWNS ANNUAL REPORT

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns, to strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative

Report to municipal officials each week during the legislative session.

- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at [www.vlct.org](http://www.vlct.org).

## GREEN MOUNTAIN ECONOMIC DEVELOPMENT REPORT

Throughout the year, GMEDC was an active participant in bringing the Randolph 'DuBois & King' (D&K) project closer to reality. The project will establish the Vermont Technical College's (VTC) business incubator and a new downtown Randolph office building. GMEDC provided a key component of the funding by structuring a \$216,000 assumption agreement that was originally advanced to the Connecticut River Valley Revolving Loan Fund from Rural Development. GMEDC voted to assume the loan and then advance the needed funds to the Randolph Area Community Development. This strategic approach provided the critical piece to the project's financing structure and enabled the D&K project to proceed. This project represents the first in our region that has been funded through the US Department of Commerce. We met with the US Undersecretary of Commerce during his August visit to the VTC campus and participated in the October D&K groundbreaking ceremony in Randolph. During these ceremonies, GMEDC's Diane Murphy received special recognition for her *'exemplary performance dealing with the grant administration process'*.

Directors face significant challenges in fulfilling their responsibilities to oversee the activities of modern Economic Development/Investment Companies. Changes in the marketplace have created a more competitive and demanding environment. As a consequence, the role director has grown in importance and complexity. Directors must take an active role in governing, monitoring, and evaluating the company's business activities and risks. Directors must also balance the needs of the community, the interests of the clients/members, and the image of the company. In late summer early fall, we initiated the process of recruiting and nominating directors with significant community leadership and business

experience. Messrs. Fred Thomas, Peter Johnson, Matt Bucy, Hod Palmer, Dick Podolec and Ed Childs officially join the GMEDC board at our annual meeting scheduled for October 21, 2003. Elections are pending.

In June, Governor Douglas signed the Vermont \$105 million Jobs Bill into law. We were delighted that the Jobs Bill included a component to provide \$25 million for a new capital pool of mezzanine level investment called the Vermont Opportunity Fund. This fund is being designed to provide capital to existing businesses for job creation. Recent research indicates strong regional market support for the development of this early stage capital pool to assist growing companies. GMEDC is eager to work with entrepreneurs that need early stage financing. Successful entrepreneurs are building companies that are being positioned to provide job security, economic growth and stability to the region. GMEDC will assist strategically in fueling that economic growth and we applaud the Governor's efforts in this important area of economic development.

We organized municipal and corporate visits for senior representatives of the Douglas Administration throughout the late summer and into the fall. These sessions were designed to provide a forum for discussion and an opportunity for listening. We will continue to facilitate such meetings. We arranged for a briefing by China experts at the Tuck School for Secretary of Commerce Dorn. This luncheon briefing took place prior to the Secretary's departure for China on a trade mission designed to explore strategic exporting possibilities. We are pleased that Commissioner Quinn joined us when we presented our board resolution to Peter White the son of our principle founder Craig W. White in recognition of his father's leadership in the 1982 formation of GMEDC.

## **Green Mountain Economic Development Report continued**

GMEDC is actively assisting in the capital formation process for a new company, Vermont Plywood LLC. The company was recently formed to purchase and operate the former Chesapeake facility in Hancock. We have introduced qualified investors and are involved in structuring the due diligence process. At a public hearing held on October 14, 2003, the town of Hancock enthusiastically supported the project and initiated the application process for a \$750,000 community block grant to demonstrate their commitment. If the grant is approved, proceeds of this grant will be loaned to Vermont Plywood and used for working capital and the purchase of equipment. VEDA, USDA and banking companies are completing their due diligence. The economic impact of the success of this pending acquisition is significant; plant employment currently approximates 50 jobs, which is down from 90 when the plant was at full capacity. GMEDC is a leading candidate to administer the \$750,000 community block grant.

### **ENHANCED 911 BOARD REPORT**

Statewide System Operations - Jan 1 2003  
to Nov 30 2003

Total Calls Handled System-wide Wire-Line  
113,763 Wireless 60,374  
Total Abandoned Calls System-wide Wire-  
Line 15,464 Wireless 3,656  
Average Call Answer Time System-wide 5  
Seconds  
Average Call Duration System-wide 1 Minute  
54 Seconds

The Vermont E-911 system continues to perform within established benchmarks. The Enhanced 911 Board operates ten 911 call

answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

### **E 9-1-1 Address Confidentiality**

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents. This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ [www.state.vt.gov/e911](http://www.state.vt.gov/e911). Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

STATE OF VT ENHANCED 9-1-1 BOARD  
94 STATE STREET, DRAWER 20,  
MONTPELIER, VT 05620-6501  
TEL: (802)828-4911 FAX: (802)828-4109  
TTY (802)828-5779  
TOLL FREE: 1-800-342-4911

## **BUGBEE SENIOR CENTER WHITE RIVER COUNCIL ON AGING**

The Bugbee Senior Center is a multipurpose senior center which delivers a broad spectrum of services to residents over 60 and their families. Services provided during FY 2003 were; Center and Home-Delivered Meals, transportation, advocacy, paralegal services, housing assistance, information and referral, nutrition screening and education, health clinics, volunteer opportunities, informative monthly newsletter, support groups, educational and recreational opportunities. We are the gateway into the aging network for those requiring assistance in remaining vital, independent adults.

New for 2003 are three IBM computers which can be used to access online services. Additionally, we have caring volunteers working one on one to help familiarize folks with computers. We have our own web site as well.

During FY 03, we had the privilege of providing services to 133 Hartland individuals over the age of 60 in a combination of the above listed services. During 2003, 35 residents joined us for lunch 269 times! Advocacy and paralegal services were provided by appointment at the Center or individual's home by Melanie Cash and Eleanor Zue. We sent 1596 copies of our newsletter (the "Bugbee Bulletin") to 133 individuals in Hartland.

The Bugbee Senior Center welcomes all Hartland residents to learn more about our services. For information you may contact Kathy Avery at 295-9068 or visit us on line at [bugbeecenter.org](http://bugbeecenter.org). Helen Zuba is the Hartland representative to our Board of Directors. We welcome your visits weekdays 8:30-4:30. We encourage your interest and participation.

Kathleen W. Avery  
Executive Director

## **SOUTHEASTERN VERMONT COMMUNITY ACTION**

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: transportation, weatherization, emergency services (i.e., fuel/utility assistance, food, shelter), crisis intervention, parent education, Micro-Business Development, Head Start, Individual Development Accounts (IDA), and three thrift stores.

In the community of Hartland we have provided the following services during FY03:

Weatherization: 6 homes @ \$23,443.00  
Fuel/Utility Assistance: 17 families @ \$2,741.00  
Family Services (Outreach): 17 families; 63 services

Community support through town funding helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but also improve service.

We thank the residents of Hartland for their support.

Deborah M. Osienski  
Executive Director

## WINDSOR COUNTY PARTNERS

### Mentors for Youths

Windsor County Partners' youth mentoring program provides at-risk youth aged 10 through 17 with positive, healthy, and supportive adult role models that help improve their self-esteem, direction, and leadership potential. The U. S. Department of Health and Human Services has recognized us as "an outstanding instance of what can be done with limited resources and a great personal commitment".

Last year we supported 39 Partnerships and 5 Hartland residents. We also took steps to begin to build our capacity to serve more youths, and to plan for future growth of our program. We instituted new policies in regard to our volunteers and their Partnerships to better ensure the safety of children in our program, including the requirement of an F.B.I. criminal background check for all mentors. We also sponsored several workshops, organized new special events, and helped youngsters attend camp or classes in which they had a special interest.

It is the long-term support of the community that has helped our organization to grow and succeed over the last three decades as a vibrant leader in youth mentoring in our community. Our long track record and well-established program continue to positively influence our children so they can improve their school grades, as well as peer and family relationships; avoid the use of alcohol, tobacco, and other drugs; and seek to achieve higher goals in life.

For more information about our services, please contact our Executive Director, Mary Beth Heiskell, at (802) 674-5101 or (800) 491-5101 or [windsor.county.partners@valley.net](mailto:windsor.county.partners@valley.net).

## HEADREST

Headrest Inc.'s mission is to develop and deliver effective programs that improve the lives of those who are addicted, homeless, in crisis, or otherwise bereft of support. Headrest services are Clinically Managed Residential Detoxification for adults, Outpatient Substance Abuse Counseling for adults and teens, and a 24/7 Crisis/Information and Referral hotline. We request annual appropriations from Vermont towns served by our Hotline that is available to their residents 24 hours a day 7 days a week.

Trained hotline crisis workers with hundreds of resources at hand have been unceasingly available since 1971 to provide outstanding services to people of all ages. Understanding, non-judgmental staff and volunteers listen carefully, lending emotional support, providing emergency crisis intervention if necessary and give information and referral to callers 24-hours a day (603-448-4400). These special people have expertise in handling crisis involving the use of alcohol and drugs and suicide intervention/prevention. Headrest was awarded re-certification by the American Association of Suicidology in 2003. We answer 1 (800) SUICIDE for all of Vermont and New Hampshire. *Headrest answered 42 hotline calls from callers identifying themselves as Hartland resident's last fiscal year.*

We are requesting an annual appropriation from the town of Hartland of \$1,710. We wish to thank the residents of Hartland for their ongoing use of our services, for their private donations, and for their public support through their annual appropriation.

Sincerely,

Shawna Smith  
Business Manager



## VOLUNTEERS IN ACTION

Volunteers in Action is an interfaith & community effort that brings together caring volunteers with neighbors in need of a helping hand in Hartland and adjacent towns in the Mt. Ascutney area. ViA, which began in 1997, is affiliated with Mt. Ascutney Hospital and Health center.

Since ViA began in 1997, 26 Hartland households and organizations have received 1,838 hours of service. These services include transportation for food shopping and to medical appointments. This is a personal door-to-door service with the volunteer waiting for the person during the appointment. Volunteer also make friendly visits, provide short-term respite, and assist with chores.

Fifteen volunteers in the Town of Hartland gave a total of 415 hours of volunteer service during the past year. Four Hartland residents have previously served as members of the Volunteers in Action Advisory Council. One Hartland resident, Douglas Hart, currently serves on the ViA's Advisory Council.

Requests for help come from the visiting nurses, Council on Aging advocates, from Mt. Ascutney Hospital, from individuals, friends and family.

We appreciate the appropriations to ViA which we have previously received. Support from the Selectmen and voters of Hartland is very important to the continuation of these services.

To request service or to consider volunteering, please call Margaret Campbell or Jannice Ellen at 674-5971. ViA has an office in the Windsor House. ViA brochures that describe the program are available at the Hartland Town Office, the Library and in many churches. ViA staff welcomes the opportunity to speak to civic organizations and churches about the work of Volunteers in Action.

We welcome your inquiries.

Thank you for your past support.

Jannice Ellen  
Coordinator

Margaret Campbell  
Coordinator

## MARTHA LUSSIER HEALTH INFORMATION & REFERRAL SERVICE, INC. (HIRS)

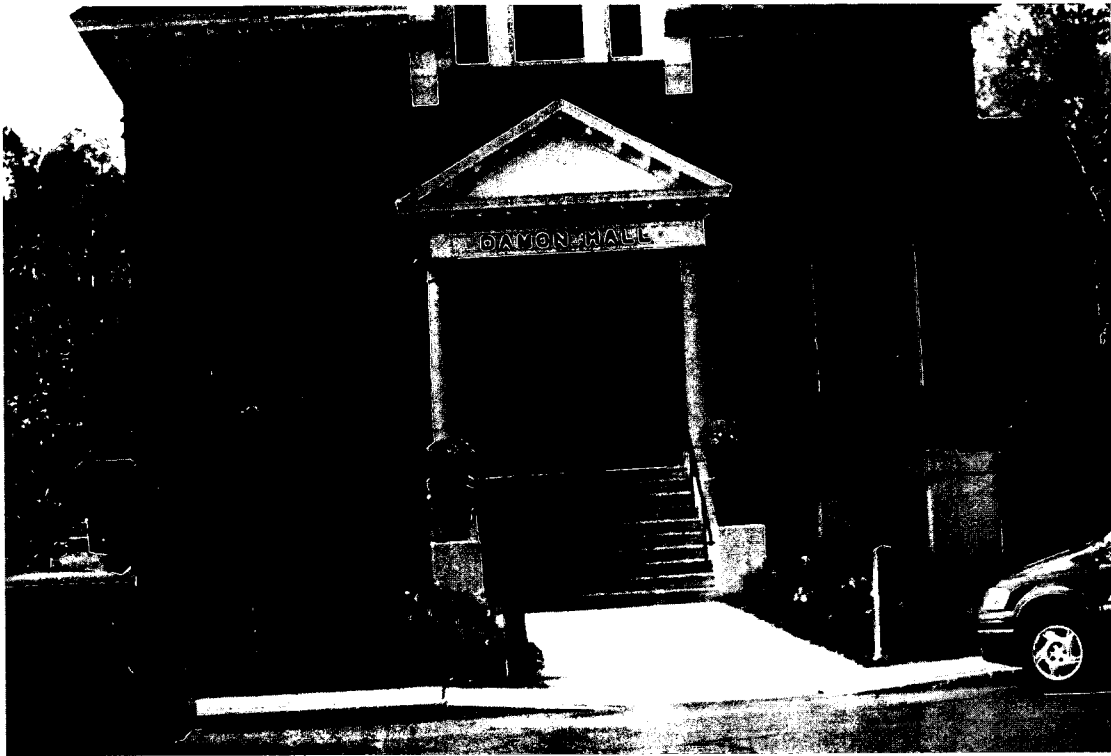
The list of more than 80 caregivers registered with the Health Information and Referral Service (HIRS) will provide the names of qualified caregivers for those seeking in-home health care for family or friends. Some of the caregivers will work full-time; others are interested in part-time work. The HIRS Board of Directors now makes this essential community service available, without charge, to all those who live in greater Woodstock area. Including Barnard, Bridgewater, Hartland, Plymouth, Pomfret, and Reading. During 2003 we have earned the trust of 178 families who depended on this referral service to find the help they needed.

HIRS is appealing for broad support from the area we serve. During the past year 105 individuals, eight organizations with local interests and all seven towns helped us to sustain this vital resource. Many gifts have been given in memory of those whom we have helped through difficult times.

The HIRS office (457-3478) on the second floor of Simmons House, in front of the Dartmouth-Ottawaquechee Health Center, is open Monday, Wednesday and Thursday mornings, from 8 am to 12 noon. Our coordinator, Lynne Tracy, checks regularly for messages left on the answering machine during non-office hours. Our success is due to her reliable and compassionate service.

Submitted by,

Gerry Fields



**Damon Hall dressed in fall colors**



**War Memorial bedecked with fall flowers**

**TOWN OF HARTLAND  
WARNING FOR TOWN MEETING  
MARCH 2, 2004**

The legal voters of the Town of Hartland, Vermont are hereby notified and warned to meet at Damon Hall on Tuesday, March 2, 2004, at 9:00 in the forenoon to act on the following articles:

**ARTICLE 1:** To elect, by Australian ballot, Town officers and Town School District officers for the ensuing year. The ballot box will be open at 7:00 a.m. and close at 7:00 p.m.

Moderator Town	One 1-year term
Moderator School District	One 1-year term
Selectperson	One 3-year term
	One 2-year term
School Director	One 3-year term
	One 2-year term
Lister	One 3-year term
Auditor	One 3-year term
First Constable	One 1-year term
Town Grand Juror	One 1-year term
Town Agent	One 1-year term
Library Trustees	One 3-year term

**ARTICLE 2:** To act on the reports of the Town Officers for the past year.

**ARTICLE 3:** Shall the Town vote to appropriate \$41,500.00 to support the Hartland Volunteer Fire Department, such funds to be raised by taxes. (page 49)

**ARTICLE 4:** Shall the Town vote to appropriate \$15,200.00 to support the Hartland Rescue Squad, such funds to be raised by taxes. (page 46)

**ARTICLE 5:** Shall the Town vote to appropriate \$1,632.00 for membership in the Green Mountain Economic Development Corporation, such funds to be raised by taxes. (page 63)

**ARTICLE 6:** Shall the Town vote to appropriate \$20,021.00 to support social service agencies as follows, such funds to be raised by taxes.

The Family Place	200.00 (page 70)
Headrest	1,710.00 (page 66)
Health Care and Rehabilitation	
Services of Southeastern VT Inc.	2,396.00 (page 71)
SEVCA	3,220.00 (page 65)
VT Center for Independent Living	155.00 (page 68)
Volunteers in Action	500.00 (page 67)
White River Council on Aging	1,000.00 (page 65)
Windsor County Partners	2,000.00 (page 66)
Visiting Nurse Alliance of VT and NH Inc	8,440.00 (page 69)
Green-Up Vermont	200.00 (page 58)
Martha Lussier Health Information & Referral Service	200.00 (page 67)

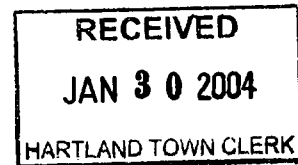
**WARNING FOR MARCH 2, 2004 TOWN MEETING (continued)**

- ARTICLE 7:** Shall the Town vote to appropriate \$ 1,431,400.00 of which \$ 1,079,400.00 shall be raised by taxes, for Highways and General Fund expenses and all other purposes for which the law requires appropriations or the Town may legally vote. (page 10)
- ARTICLE 8:** Shall the Town authorize the Selectboard to borrow money for Town expenses in anticipation of taxes and to execute and deliver their note or notes or Selectboard's Orders thereof.
- ARTICLE 9:** Shall the Town authorize the Selectboard to spend unanticipated funds such as grants and gifts.
- ARTICLE 10:** To transact any other business necessary and proper under this Warning.

Dated at Hartland, Vermont, this 27th of January 2004, A.D.

Gordon Richardson, Chair  
Patricia B. Peat, Vice Chair  
Thomas M. White, Clerk  
Mary T. O'Brien  
Richard D. Waddell

Selectboard,  
Hartland, Vermont



**WARNING**  
**SCHOOL DISTRICT OF HARTLAND, VERMONT**  
**ANNUAL MEETING: MONDAY, MARCH 1, 2004 & TUESDAY, MARCH 2, 2004**

The legal voters of the School District of Hartland, Vermont, are hereby notified and warned to meet at the Damon Hall in Hartland, Vermont, on Monday, March 1, 2004, at 7:30 in the evening to transact any business not involving voting by Australian ballot or any voting required by law to be by ballot. Such meeting so started shall be adjourned to Tuesday, March 2, 2004.

The legal voters of the School District of Hartland, Vermont, are further notified and warned to meet at the Damon Hall in Hartland, Vermont, on Tuesday, March 2, 2004, at 7:00 in the morning to act on any business involving voting by Australian ballot or any voting required by law to be by ballot. Polls open at 7:00 a.m. and close at 7:00 p.m.

- Article 1.** To elect, by Australian ballot, the Town School District officers for the ensuing year.
- Article 2.** To act on the reports of the School District officers for the past year.
- Article 3.** To see if the School District will vote to pay taxes to the Town Treasurer, such taxes to be collected on the same schedule voted at the Town Meeting.
- Article 4.** To see if the School District will vote to authorize the Board of School Directors to borrow money in anticipation of taxes to meet the requirements of the School District for the ensuing year and to authorize the execution and delivery of notes or orders to the School District.
- Article 5.** Shall the voters of the Hartland School District approve the transfer of \$200,000.00 from the Hartland School District General Fund to the Hartland School District Capital Reserve Fund? Said funds to be deposited in the Hartland School District Capital Reserve Fund for the future, upkeep, renovations and expansion of the school facilities and grounds.
- Article 6.** Shall the voters of the Hartland School District approve the expenditure from the Hartland School District Capital Reserve Fund the sum of \$50,000.00 for the purpose of replacing two heating boilers at the Hartland Elementary School?
- Article 7.** Shall the voters of the Hartland School District appropriate \$6,508,416.00 necessary to provide grade K through 12 education for the year beginning July 1, 2004? (To be voted on by Australian ballot)
- Article 8.** To transact any other business which may properly come before the meeting.

**HARTLAND SCHOOL BOARD**

Sara Kobylenski, Chair  
Sharon Shepard, Vice Chair  
Nancy Brogden, Clerk  
William Ocker  
Will Kautz

Dated at Hartland, Vermont, this 27<sup>th</sup> day  
of January 2004.

Clyde A. Jenne  
Town Clerk

## VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunity; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 personal assistance and/or assistive technology; provided communications equipment to 67 deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program; and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability

related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters, utilizing the following programs/services:

1. Information & Referral
2. Home & Community Access Program
3. Meals on Wheels (people with disabilities under the age of 60.)
4. Peer Advocacy Counseling
5. VT Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call us toll free at 1-800-639-1522

# **VISITING NURSE ALLIANCE OF VT AND NEW HAMPSHIRE, INC. HOME CARE, HOSPICE AND FAMILY HEALTH SERVICES**

The Visiting Nurse Alliance is like the local police and fire departments – a strategic part of your community's safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Hartland to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical services during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provide community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 – June 30, 2003)

Skilled Nursing	529
Physical Therapy	232
Speech Therapy	2
Occupational Therapy	55
Medical Social Worker	4
Home Health Aide	163
Homemaker	8
<b>Total Visits</b>	<b>993</b>

<i>Hospice VNH</i>	
Patient Families served	1

<i>MCH</i>	
Children	12
Home Visits	317

<i>Clinic Attendees</i>	
Flu	17

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,

Susan H. Larman, BSN, MBA  
President and Chief Executive Officer

Visiting Nurse Alliance of VT and NH, Inc.  
46 S. Main Street  
White River Junction, VT 05001

## THE FAMILY PLACE

**Mission:** *The Family Place supports the positive growth and development of all parents by offering services that encourage families to build upon their strengths.*

The Family Place Parent Child Center serves 22 towns in Vermont as well as numerous NH towns in the Upper Valley. We are committed to promoting the healthy growth and development of families with children aged birth to five. We serve all families, because parenting is the most important role in the community. At the same time, we strive to ensure that our services are available to those families who face significant challenges.

We provide parent education, playgroups, parenting skills, and family support services through home-based and center-based programs. We know that the earlier we reach children and their families, the better the chances are for them to lead successful, healthy lives and make meaningful contributions to their communities.

### **FAMILY PLACE HIGHLIGHTS IN FY2003 INCLUDE:**

- Our Child Care Subsidy Program helped finance child care for 1065 individuals from area towns.
- Our Home Visiting Programs served 1122 individuals over the course of the year.
- We offered 6 Playgroups in area towns. A total of 842 individuals participated in and benefited from these playgroups.
- Our Family Fun Events attracted 467 parents and children.
- Our Parent Education Program served 431 individuals with parenting

information and informational workshops.

- Through the efforts of Toys for Tots and the generous donations from local organizations and individuals we were able to offer Holiday Assistance to 514 individuals.
- Our on-site Child Advocacy Center has grown in both number of families served and services offered. Children up to the age of 17 are now able to access the program and we now have an on-site therapist, qualified to treat sexual abuse victims. A total of 68 children in the Upper Valley received services this year.
- There were 369 documented telephone calls for information and referral service as well as numerous walk-ins looking for assistance. We also provide a web site to assist individuals seeking information.
- Our lending library, consisting of more than 450 books and videos, is popular with adults and children alike.

Our primary goal for the upcoming year is to strengthen and financially sustain our existing programs. As part of this effort, we are seriously pursuing an earned income strategy for The Family Place.



## HEALTH CARE AND REHABILITATION SERVICES OF SOUTHEASTERN VERMONT

Health Care and Rehabilitation Services of Southeastern Vermont requests an appropriation of \$2,396.00 from the Town of Hartland at the 2004 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In-Clinic. In the year ending June 30, 2003, our agency provided a comprehensive range of community-based services to 4,424 residents of Windsor and Windham counties. The services that are available to the residents of your community are as follows:

**Outpatient Mental Health Services:** The mission is to provide caring, high quality, cost-effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers, and psychiatrists helps individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident that has an urgent need to see a mental health counselor for support and more effective coordination of services.

**Alcohol & Drug Treatment Services:** For adults and family members who are adversely affected by the use of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependency and its effect.

**Community Rehabilitation & Treatment Program:** The CRT program provides comprehensive services to adults over the age of 18 who are suffering from a mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn

how to manage their mental illness, either in a hospital setting or as outpatients.

**Community Services Division:** The CSD provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs.

**The Alternatives Program:** A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community based setting.

**Emergency Services:** The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the board and the citizens of Hartland for your past support and for your continued interest in Health Care & Rehabilitation Services of Southeastern Vermont.

## 2004 TRIVIA ANSWERS

1. a. Sheep killed. There were 81 sheep killed and 33 bit or injured.
2. c. The bark was used in the leather tanning business.
3. c. It made it easier for sleds and sleighs to cross (ever try to pull your child on a sled on bare ground?)
4. c. 1930 it was given by Lewis Merritt, the WW II date was added later.
5. c & d. The building in Four Corners owned by Essar Inc. was first a clothes pin factory and in 1865 became the Town Hall.
6. b & d. It was "Floral Hall" for the Hartland fair (a building to exhibit flowers, fruits, vegetables etc). Before that it was a hotel in Barnard VT.
7. a. 1.The Ottaquechee River. The Connecticut River flows beside the town ☺
8. c. Wilbur Sturtevant served from 1874 to 1924 - 50 years
9. b. Philip Royce served for 50 years from 1915 to 1965. He was ably assisted by his wife Nora.
10. b. New Hampshire. It was part of Hartland until the state line moved in 1932.

Trivia questions and answers provided by Clyde A. Jenne, Town Clerk



# TOWN OF HARTLAND ABSTRACT OF MINUTES MARCH 4, 2003

The meeting was called to order by Moderator William Donahue at 9:00 AM, and the Salute to the Flag was given. State Senator Matt Dunne spoke briefly on the effects of the changeover at Montpelier and that the Senate is working on Act 60 reform. Several asked questions.

State Representative Steven Adams spoke briefly on what the Legislature is doing to aid the agricultural sector. Several asked questions.

**ARTICLE 1:** To elect, by Australian ballot, Town officers and Town School District officers for the ensuing year. The ballot box will be open at 7:00 a.m. and close at 7:00 p.m.

Moderator Town – 1 year	
William J Donahue	732
Moderator School District – 1 year	
William J Donahue	716
Town Clerk – 3 year term	
Clyde A Jenne	732
Town Treasurer – 3 year term	
Carolyn A Trombley	748
Selectperson - 3 year term	
Richard Waddell	700
Selectperson - 2 year term	
Pat Mushlin	272
Mary T O'Brien (elected)	472
School Director - 3 year term	
Michael Corrow	333
Sharon Shepard (elected)	407
School Director – 2 year term	
William J Ocker	635
Lister - 3 year term	
Raul Garcia	710
Auditor - 3 year term	
Valerie S Raney	684
First Constable – 1 year	
Anthony Leonard	711
Town Grand Juror – 1 year	
William J Donahue	710
Town Agent – 1 year	
James O Howland	717
Library Trustee - 3 year term	
Annette Lorraine	504
Toni Vendetti	574

**ARTICLE 2:** Voted to accept the reports of the Town Officers for the past year.

**ARTICLE 3:** Voted to appropriate \$41,500.00 to support the Hartland Volunteer Fire Department, such funds to be raised by taxes.

**ARTICLE 4:** Voted to appropriate \$14,500.00 to support the Hartland Rescue Squad, such funds to be raised by taxes.

**ARTICLE 5:** Voted to appropriate \$2,643.00 to the Upper Valley Lake Sunapee Regional Planning Commission for membership and for technical services rendered through that membership, such funds to be raised by taxes.

**ARTICLE 6:** Voted to appropriate \$1,612.00 for membership in the Green Mountain Economic Development Corporation, such funds to be raised by taxes.

**ARTICLE 7:** Voted to appropriate \$17,856.00 to support the following social services, such funds to be raised by taxes.

The Family Place	200.00
Headrest	1,710.00
Mental Health Services of	
Southeastern Vt. Inc.	2,396.00
SEVCA	3,220.00
VT Center for Independent Living	155.00
White River Council on Aging	1,000.00
Windsor County Partners	600.00
Woodstock Visiting Nurses & Public	
Health Society, Inc.	7,675.00
Green Up Vermont	200.00
Martha Lussier Health Information &	
Referral Service	200.00

## **ABSTRACT OF MINUTES TOWN MEETING MARCH 4, 2003 (continued)**

**ARTICLE 8:** Voted to appropriate \$ 1,402,500.00 of which \$ 1,063,600.00 is to be raised by taxes, for Highways and General Fund and all other purposes for which the law requires appropriations or the Town may legally vote.

**ARTICLE 9:** Voted to authorize the Selectboard to borrow money for the Town expenses in anticipation of taxes and to execute and deliver their note or notes or Selectboard's Orders thereof.

The Moderator asked if there was objection to taking up the Resolution prior to Article 10. There was none.

**ARTICLE 10:** To transact any other business necessary and proper under this Warning

**RESOLUTION:** Voted to support the following resolution:

Whereas many foods that we eat have been genetically engineered or contain genetically engineered ingredients; and

Whereas genetically engineered foods are fundamentally different from conventional foods in that they have foreign DNA from bacteria, viruses, animals or plants spliced into their genetic codes; and

Whereas such foods can have unpredictable effects on human health; and

Whereas consumers cannot avoid buying such foods since no foods in this country are labeled for genetically engineered content; and

Whereas the principles of democratic society require being able to make informed choices;

Therefore, the residents of the Town of Hartland call upon our Legislative and Congressional representatives to work towards the mandatory labeling of all genetically engineered food products.

Several people questioned the road grading policy of the Town.

Andrea Ambros thanked the Town for clearing the parking lot at the head of the cross country ski trails.

Luther Kent asked about the speeding on Martinsville Road near the school.

Selectboard Chair Gordon Richardson gave remarks thanking Robert Foote for his service on the Board.

The road crew was given a hearty round of applause for their good work this winter.

Voted to recess until 7 PM.

Number on Checklist	2289
Ballots Cast	817

Clyde A Jenne, Town Clerk

## TOWN ORDINANCES

The following is a list of Hartland's ordinances that are in effect as of 07-07-95 and a brief explanation of each one.

1. **DUMPING OF GARBAGE AND REFUSE:**  
No person shall dispose of garbage or refuse within the Town of Hartland at any place except the Town designated dump.
2. **TRAILER AND MOBILE HOME PARK ORDINANCE:** No person shall maintain or operate, within the limits of Hartland, any trailer or mobile home park unless such person shall first obtain from the licensing authority a license therefore.
3. **DOG ORDINANCE:** All dogs within the Town of Hartland shall be restrained from running at large. A dog shall be deemed to be restrained from running at large when it is kept upon the property of its owner or keeper, or is kept within an enclosure on the property of its owner or keeper, or is kept on a leash or is under the immediate control of its owner or keeper.
4. **HEALTH ORDINANCE FOR THE TOWN OF HARTLAND RELATING TO INDIVIDUAL DISPOSAL SYSTEMS:** No individual sewage disposal system shall be built or used except in accordance with this ordinance, and only after a permit has been issued by the Health Officer or another individual authorized by the Board of Health.
5. **ORDINANCE PROHIBITING THE MINING AND MILLING OF URANIUM AND THORIUM:** The mining and milling of fissionable source materials is prohibited within the borders of the Town of Hartland.
6. **HIGHWAY ORDINANCE AND CULVERT POLICY:** A permit is required prior to constructing a driveway. Culverts will not be installed in private driveways by Town Highway personnel or at Town expense. Culverts installed by private residents will be done under the supervision of the Selectmen or Town Manager.
7. **OPEN BURNING ORDINANCE:** Outdoor burning of any material other than untreated wood or yard wastes is prohibited within the Town of Hartland, in accordance with 10 VSA #2645. Permits for the burning of untreated wood or yard wastes are required and may be obtained from the Fire Warden.
8. **VENDOR'S ORDINANCE:** A permit is required for any person to sell to the public on Town property. Permits may be obtained from the Town Manager's office in advance of the date of sale.

### NOT AN ORDINANCE BUT STATE LAW:

Permits are required for any work done in the town's rights-of-way and are issued by the Selectboard [19 VSA 111 and 302(a)(21)]. Applicants must apply in writing for any construction, installation, or alteration of driveways, fences, buildings, ditches, culverts, pipes, or wires within the highway right-of-way. Unless otherwise recorded or surveyed, the public right-of-way is presumed to be three rods wide (49'6"), measured from the center line of the currently existing highway (1990 case law).

# OFFICIAL ANNUAL TOWN AND TOWN SCHOOL DISTRICT MEETING BALLOT - MARCH 2, 2004

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block.

For Moderator (Town), for 1 year  
Vote for not more than ONE

WILLIAM J. DONAHUE ☐   
 \_\_\_\_\_ Write-In ☐

For Selectperson, for 3 years  
Vote for not more than ONE

PATRICIA B. PEAT ☐   
 \_\_\_\_\_ Write-In ☐

For Selectperson, for 2 years  
Vote for not more than ONE

THOMAS M. WHITE ☐   
 \_\_\_\_\_ Write-In ☐

For Moderator (School District), for 1 year  
Vote for not more than ONE

WILLIAM J. DONAHUE ☐   
 \_\_\_\_\_ Write-In ☐

For School Director, for 3 years  
Vote for not more than ONE

NANCY BROGDEN ☐   
 \_\_\_\_\_ Write-In ☐

For School Director, for 2 years  
Vote for not more than ONE

DEBBIE CARTER ☐   
 MARIAN P. COMSTOCK ☐   
 \_\_\_\_\_ Write-In ☐

For Lister, for 3 years  
Vote for not more than ONE

SUSAN J. PELTON ☐   
 \_\_\_\_\_ Write-In ☐

For Auditor, for 3 years  
Vote for not more than ONE

JEAN B. DAY ☐   
 \_\_\_\_\_ Write-In ☐

For First Constable, for 1 year  
Vote for not more than ONE

ANTHONY LEONARD ☐   
 \_\_\_\_\_ Write-In ☐

For Town Grand Juror, for 1 year  
Vote for not more than ONE

WILLIAM J. DONAHUE ☐   
 \_\_\_\_\_ Write-In ☐

For Town Agent, for 1 year  
Vote for not more than ONE

JAMES O. HOWLAND ☐   
 \_\_\_\_\_ Write-In ☐

For Library Trustee, for 3 years  
Vote for not more than TWO

HELEN C. DICKE ☐   
 \_\_\_\_\_ Write-In ☐

**DEMOCRATIC PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 2, 2004**

**INSTRUCTIONS TO VOTERS**

- To vote for a person whose name is printed on the ballot, fill in the oval ☐ to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval.
- If you wrongly mark, tear, or deface the ballot, return it to an election official and obtain another ballot.

**FOR PRESIDENT OF THE UNITED STATES**

Vote for NOT more than ONE

<b>WESLEY K. CLARK of Arkansas</b>	<input type="radio"/>
<b>HOWARD DEAN of Vermont</b>	<input type="radio"/>
<b>JOHN F. KERRY of Massachusetts</b>	<input type="radio"/>
<b>DENNIS J. KUCINICH of Ohio</b>	<input type="radio"/>
<b>LYNDON H. LAROUCHE, JR., of Virginia</b>	<input type="radio"/>
	<input type="radio"/> (Write-in)

Sample

**REPUBLICAN PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 2, 2004**

**INSTRUCTIONS TO VOTERS**

- To vote for a person whose name is printed on the ballot, fill in the oval ☐ to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval.
- If you wrongly mark, tear, or deface the ballot, return it to an election official and obtain another ballot.

**FOR PRESIDENT OF THE UNITED STATES**

Vote for NOT more than ONE

**GEORGE W. BUSH of Texas**

☐

(Write-in)

☐

Sample



**OFFICIAL BALLOT  
TOWN SCHOOL DISTRICT  
OF  
HARTLAND, VERMONT  
ANNUAL SCHOOL MEETING  
MARCH 1 & 2, 2004**

Article 7. Shall the voters of the Hartland School District appropriate \$6,508,416.00 necessary to provide grade K through 12 education for the year beginning July 1, 2004?

If in favor, make a cross (X) in this square:

☐

If opposed, make a cross (X) in this square:

☐

## **ROBERT'S RULES OF ORDER**

### **HARTLAND TOWN AND TOWN SCHOOL DISTRICT**

The Board of Civil Authority recommends to the voters of the Town of Hartland, that the following rules be adhered to in expediting the meetings and maintaining proper decorum. Most of these suggestions are either from Robert's Rules of Order or from Vermont State Statutes.

1. Moderator - A municipal meeting shall be called to order by the moderator, or in his or her absence by a selectman who shall preside until a moderator pro tempore is chosen.  
*V.S.A. Title 17 - Section 2657*
2. Members of the Board of Civil Authority will be appointed to serve as tellers and to count ballots or votes upon division of the house. The moderator will announce the results of all voice votes. The moderator shall appoint members of the Board of Civil Authority as may be required to tally votes.
3. The moderator shall appoint one or more sergeant-at-arms to preserve order and to protect the various entrances or exits to and from the hall.  
*Robert's Rules of Order*
4. All parliamentary procedures and rulings shall be governed by Robert's Rules of Order, current edition, except in elections using the Australian ballot system, or where State Law prevails.  
*V.S.A. Title 17 - Section 2658*
5. Voting in all matters shall be by voice, by division of the voters or by paper ballot. A division shall be had at the discretion of the moderator or upon demand of one (1) voter. A vote by paper ballot shall be had upon demand of seven (7) or more voters. A moderator may decide at any time to use any form of voting, paper included, without requiring a vote or showing of any kind by the voters.
6. Voters who have spoken once on a question shall not again be entitled to the floor to the exclusion of another who has not yet spoken, without leave of the voters.

In a debate each member has the right to speak twice on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has exhausted his right to debate that question for that day.

Without permission of the assembly, no one can speak longer than permitted by the rules of the body - or in a non- legislative assembly that has no rules of its own relating to the length of speeches, longer than ten (10) minutes.

*Robert's Rules of Order*

7. To gain the floor, each speaker shall rise and address the chair, and then, speaking into the microphone provided, give his or her name.
8. A motion must be made, seconded and stated by the chair before it is open to debate. If he or she desires, the maker of the motion has the privilege to speak first.

## OTHER INFORMATION

1. A warned article once voted on, can only be reconsidered at the same meeting if done before the next article is considered.  
*V.S.A. Title 17 - Section 2661*
2. Motions may be amended, and the amendments amended once, with voting to proceed from the last proposal of amendment in reverse order to their proposal.
3. Debate may be cut off by a motion and a 2/3 vote.
4. Some motions to accomplish certain things are:

A motion for the previous Question is a motion to close or cut off debate. It must have a second, cannot be amended and is non-debatable. It requires a 2/3 vote;

A motion to pass over is considered as Objection to the Consideration of the Question if made before the main motion is moved, or as a motion to Postpone Indefinitely, if made after the main motion is made;

Object to Consideration does not need a second, cannot be amended, is undebatable and requires 2/3 vote;

Postpone Indefinitely requires a second, can be debated, cannot be amended and requires a majority vote;

Motion to adjourn must be seconded, is not debatable, and cannot be amended. It requires a majority vote;

An amendment must be germane to the Article;

A motion to adjourn before the Articles on the Warning have been considered, would be out of order

## VOTER INFORMATION

**Registration:** To be eligible to vote in this election, people must have registered to vote and applications to the checklist must be received by the Town Clerk by noon on Monday, February 23, 2004.

### **Absentee Ballots:**

All requests for absent voter ballots must be made by 4 pm March 1, 2004.

There are three ways you may vote by absentee ballot:

1. Voters may vote in person in the Town Clerk's Office or may take their own ballot home to fill out. V.S.A. Title 17, Section 2537.
2. Ballots may be delivered by teams of Justices of the Peace to voters who are absent due to illness or physical disability. V.S.A. Title 17, Section 2538.
3. Ballots may be mailed to absent voters if a valid application has been filed with the Town Clerk before noon on March 1, 2004. V.S.A. Title 17, Section 2539.

### **Curbside Voting:**

Election Officials are permitted "to carry a ballot to a handicapped or elderly person in order to permit that person to mark his ballot while in a motor vehicle adjacent to the polling place." V.S.A. Title 17, Section 2502(b).

# TOWN OFFICIALS

## Elected/Appointed Officials

### Moderator

William J. Donahue 2004

### Town Clerk

Clyde A. Jenne 2006

### Town Treasurer

Carolyn A. Trombley 2006

### Selectpersons

Patricia B. Peat 2004

Thomas M. White 2004

Gordon L. Richardson 2005

Mary T. O'Brien 2005

Richard Waddell 2006

### School Directors

Nancy Brogden 2004

Sara Kobylenski 2004

Will Kautz 2005

B J Ocker 2005

Sharon Shepard 2006

### Listers

Susan J. Pelton 2004

Patricia Rosson 2005

Raul Garcia 2006

### Auditors

Wesley (Whit) Mowry 2004

Edith R. Hoose 2005

Val Raney 2006

### First Constable

Anthony J. Leonard 2004

### Town Grand Juror

William J. Donahue 2004

### Town Agent

James O. Howland 2004

### Library Trustees

Joseph Silver 2004

Wesley W. Mowry 2005

Geri Hegewald 2005

Annette Lorraine 2006

Toni Vendetti 2006

### District Representative

Steven C. Adams 2005

### Justices of the Peace

Steven C Adams

Barbara Barbour

Larry J. Frazer

Paul G. Howe

Winifred E. Howe

Clyde A. Jenne

Anna B. Lamb

Patricia Peat

Joyce P. Richardson

Barbara M. Sargent

Carolyn A. Trombley

Linda Williamson

Terms ending 01/31/2005

## Appointed Officials

### Assistant Town Clerk

Eileen J. Holmes

Carolyn A. Trombley

### Assistant Town Treasurer

Eileen J. Holmes

### Acting Energy Coordinator

Robert H. Stacey

### Road Commissioner

Robert H. Stacey

### Municipal 9-1-1 Contact

Clyde A. Jenne

# TOWN OFFICIALS

## Appointed Officials continued

### Memorial Day Committee

Alfred N. Bugbee  
Roy L. Hewes  
Paul G. Howe  
Avery L. Howe  
Robert Whyte

### Representative to the Council on Aging White River Junction

Helen Zuba

### Representative to the Council on Aging Southeastern VT

Robert Guillette

### Recreation Committee

Trace Tancreti	2004
Elaine Smith	2004
Matthew Waite	2004
Scott Brown	2005
Andre Patenaude	2005
Mike Pierce	2006
JoAnne Shapp	2006
Val Raney	2006

### Animal Control Officer

Heidi Hamilton	2004
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### Representatives to Upper Valley Lake Sunapee Regional Planning Commission

Patricia B. Peat  
Robert H. Stacey

### Representative to Greater Upper Valley Solid Waste Management District

Robert H. Stacey  
Frank Hastings (alternate)

### Town Manager

Robert H. Stacey

### Tax Collector

Robert H. Stacey

### Town Planning Commission

Daniel Jerman	4/1/2004
Peter C. Luquer	4/1/2004
John L. Boeri	4/1/2005
David Russell	4/1/2005
Marie Kirn	4/1/2006
Ralph Kurash	4/1/2006
Roger I. Shepard	4/1/2007
William R. Brogden	4/1/2007

### Conservation Committee

Virginia White	4/1/2004
Geoffrey G. Dates	4/1/2004
Thomas Ramsey	4/1/2004
Jennifer L. Porter Waite	4/1/2005
Natalie Starr	4/1/2005
Guy Crosby	4/1/2005
Deb Jones	4/1/2006
Andrea Ambros	4/1/2006

### Tree Warden

Arthur W. Rosson	2004
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### Assistant Tree Warden

Amy M. Richardson	2004
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### Service Officer

Judith B. Winam	2004
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### Fence Viewers

Mark A. Coutermarsh	4/1/2004
John Hunt	4/1/2004
Dexter P. Cooper	4/1/2004

### Surveyor of Wood and Lumber

Paul D. White	4/1/2004
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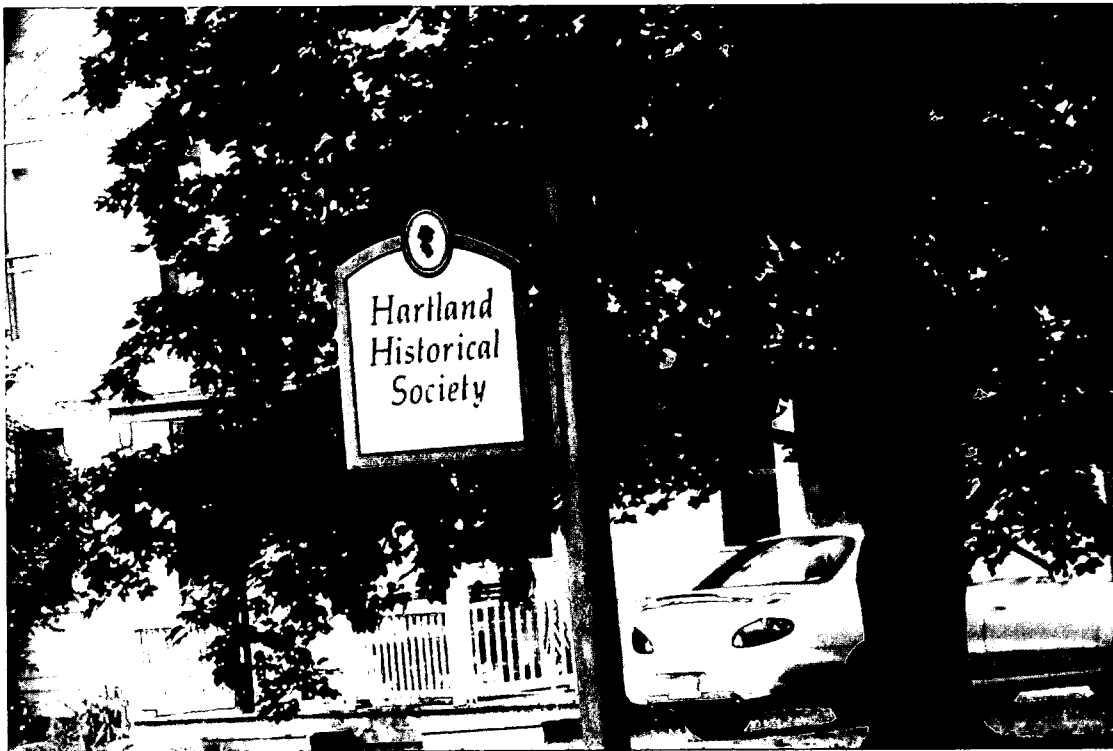
### Special Officers

David Singer	2004
Steven Morse	2004

### Appointed by the State

#### Health Officer

Robert Foote, M. D.	04/30/2004
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**Hartland Historical Society sign donated and installed by Jerry Burns of Vermont  
Hand Carved Signs**



**Early construction at the Recreation Center**

**Hartland School District  
Hartland, Vermont**

**Annual Reports  
For the  
2003-2004 School Year**

**Including**

**Annual Financial Reports  
for the  
2002-2003 School Year**

**and**

**Proposed Budget  
for the  
2004-2005 School Year**

**Presented by the  
Hartland Board of School Directors**

**Sara Kobylenski, Chair**

**66 Clay Hill Road  
Hartland, VT 05048**

**Sharon Shepard, Vice Chair**

**12 Grout Road  
Hartland, VT 05048**

**Nancy Brogden, Clerk**

**482 Route 12  
Hartland, VT 05048**

**Will Kautz**

**300 Clay Hill Road  
Hartland, VT 05048**

**William (BJ) Ocker**

**P.O. Box 83  
Hartland, VT 05048**

## 2003-2004 School Year Employee Roster

### Administrators

Perotti, Frank

Callens, Judy  
Superintendent,

### Staff

Acker, Sandy  
Andrews, Nanette  
Armstead, Mary  
Barrett, Rae  
Bernstein, Jaimie  
Best, Carol  
Black, Shannon  
Bowley, Eula  
Brown, Susan  
Bruno, Billie-Jean  
Burnet, Michele

Bushey, Laurie  
Campbell, Irene  
Carmichael, Marsha  
Christie-Maples, Deb  
Corrow, Doreen  
Cruz, Sarah  
Culp, Megan  
Day, Cynthia  
DeMelo, Lorene  
Dunne, Josh  
Eastman, David  
Fariel, Joan  
Findley, Heather  
Gray, Scott  
Haines, Sara  
Haurilick, Tammy  
Hitchcock, M.M.  
Holland, Mary  
Holzwarth, Gene  
Howe, Michael  
Hunt, Barbe  
Jenks, Alicia  
Johnson, Mary-Anne  
Johnston, Linda

Joslin, Debbie  
Kendrick, Jean  
Ladeau, Angie

Superintendent,  
Principal Grades 6-8  
Assistant

Principal Grades K-5

Teacher, Grade K-2  
Para educator  
Para educator  
Supplemental Services  
Music Teacher, K-4  
Para educator  
Teacher, Grade 6  
Paraeducator  
Para educator  
Athletic Director  
Learning Center,  
Teacher Grade 4  
Para educator  
Lunch Program  
Computer Technology  
Nurse/Health Educator  
Paraeducator  
Para educator  
Guidance  
Middle School Teacher  
Teacher, Grade 5  
Teacher, P.E.  
Middle School Teacher  
Paraeducator  
School Based Clinician  
Middle School Teacher  
Nurse/Health Educator  
Library/Art Teacher  
Teacher, 1-2 Team  
Para educator  
Middle School Teacher  
Maintenance Director  
Para educator  
Guidance  
Middle School Teacher  
Administrative  
Assistant  
Lunch Program  
Teacher, 1-2 Team  
Teacher, Grade 6

Lamb, Anna

Lamb, David  
Lancaster, Fran  
Loyer, Barbara  
MacKenzie, Melissa  
McClure, Betsy  
Michlovitz, Claire  
Moyer, Linda  
Nedeau, Mary  
Ottenbreit, Marjorie

Picknell, Darrell  
Potter, Heidi  
Ramsey, Mary Jo  
Read, Becky  
Sammel, John  
Shannis, Lynda

Silvester, Kathy

Slusky, Evy  
Smith, Joyce  
Staples, Paula  
Sykes, Sherry  
Symancyk, Theresa

TanCreti, Trace  
Tibbits, Susan  
Warren, Jack  
Warrington, Cheryl  
Welch, Wanda  
Westenfeld, Melanie  
White, Janie  
White, Virginia  
Williams, Toni  
Woloschuk, Mary

Wood, Suzanne  
Wood, Terry

Teacher, Grade 4  
Learning Center  
Computer Technology  
Library Assistant  
Speech  
Teacher, Grade K  
Teacher, Grade 4  
Teacher, Grades K-2  
Para educator  
Maintenance  
Teacher,  
Special Education  
Maintenance  
Secretary  
Substitute  
Middle School Teacher  
Maintenance  
Teacher,  
Special Education  
Teacher,  
Special Education  
Librarian  
Middle School Teacher  
Teacher, Grade 3  
Maintenance  
Teacher,  
Reading Recovery  
Teacher, P.E./Tech Ed  
Teacher, Grades K-2  
Teacher, Grade 5  
Para educator  
Supplemental Services  
Para educator  
Lunch Program  
Teacher, Grade 3  
Teacher, Grade 2  
Teacher,  
Special Education  
Teacher, Music  
Paraeducator



**School Operations Reports**  
**for the**  
**2003-2004 School Year**

## **Hartland School District - Mission Statement**

The mission of the Hartland School District is to create and sustain a learning community that ensures that all learners actively engage in the pursuit of academic excellence, value life long learning and participate meaningfully in a global society.

## **Hartland School District - Vision Statement**

The Hartland School District and the Hartland Community share the responsibility for the education and well being of all students.

- All members of the Hartland community are welcome and encouraged to be both informed about and involved in the education of our children.
- All Hartland School Staff will have the experience, expertise, and commitment necessary to achieve the goals of the mission statement.
- The administrators, board of directors and community will collaborate to provide the resources, tools, and supports necessary to enable the school staff to fulfill this mission.
- The Hartland Elementary School will be a community school that is a facility that meets the needs of a broad range of community members, providing a rich and diverse array of learning opportunities for children and adults.
- All members of the community will work collaboratively to make sure that our children are nurtured and challenged.

Adopted: July 10, 2000

## **Hartland School District**

Board of School Directors  
Annual Report

97 Martinsville Road  
Hartland, Vermont 05048  
802-436-2255

This has been a year marked by complex issues in public education on the national, state and local levels. We have been faced with the need for cost containment, streamlined governance, and assessment and reporting mandates, while simultaneously facing costs beyond our authority to change, values around local control, and brain development information leading to new understandings about ways of learning. We have been told of shrinking enrollments, but our K-8 population has increased; the high schools have had reduced enrollment so the per pupil costs have risen, but our high school roster has expanded, so we are paying more money for more students. All of these paradoxes are challenging, to say the least, and certainly not boring.

We have had citizens come to every single Board meeting this year, and we appreciate that. Very often it has been those who have the most questions about the thinking of the Board who have taken the time to come, which allows the Board to have confidence that it has considered diverse viewpoints when it goes ahead to make decisions.

While we have not spent much time on policy formation or revision for the second year in a row, we have had occasion to review a number of policies and to check on the application of others. We find we are in solid shape in this domain of responsibility.

At this time last year we were approaching the end of contracts with all of our School District employees. We ratified a three year contract in November with the Support Staff. This agreement covers the term from July 1, 2003 through June 30, 2006. We also reached an agreement for one year with the Teachers Unit, and by the time of Town Meeting expect to have added a another three year term to that contract, through June 30, 2007. The contract with the Support Staff resulted in savings in the health insurance costs, while still leaving those employees with good protection. Those savings are a part of the fund balance that the Board is recommending be placed in the Capital Reserve Fund. It is of note that the Budget Advisory Committee, launched in September, 2003, was meeting during the time that negotiations were underway, and the members of that group offered helpful information to the Board, as well as support for the philosophy that we want to compensate personnel in a way that keeps the salaries and benefits in the mid range of both the region and the state.

The Budget Advisory Committee met throughout October and November and once each in December and January. The Board is clear that such an advisory group is a valuable asset to the work that needs to be done around setting a budget and presenting it to the community. It takes time for such a committee to develop a strong base of knowledge. This year the group has been especially helpful in defining how the budget needs to be presented to be clear and meaningful. Members have also been able to offer guidance about specific expense areas. More such help is anticipated in the future. The members of the Committee are Gregory Balch, Barbara Barbour, Deb Carter, Micky Corrow, Martin Dole, Whit Mowry, Tom Roberts, Jackson Schonberg, Judith Smith, Mary Holland, Anna Lamb, and John Sammel.

A Building Committee was also formed, when the Board received the information that the cost of the safety improvements to the entrance and administrative offices would be vastly higher than anyone had estimated. Whit Mowry, Deb Carter and Bob Stacey joined Board and administration members on that group, which continues to conduct the research and engage in the thinking to come up with a viable solution. While more information about the building is included elsewhere in the reports, the Board is not going to be ready to ask the community to make decisions or to take action by the time of the Town Meeting. An update will be presented at that time, however.

The Board looked into the potential of containing costs through redesign of the administrative services. A report on our findings was released in October, and is available at the school. In summary we found that the work of our two administrators has to get done somehow, and if we had the chance to return to a single superintendent with Windsor, West Windsor and Weathersfield, we would still need people in our own building for almost all of the same work we do now. Despite this we made an outreach to the other towns regarding consolidation, and to date all remain uninterested.

Hartland continues to receive business and special education services through the Windsor Southeast Supervisory Union. Business services have been the best that this Board has ever seen beginning in June, when Hartland resident Jonathan Barth was hired as the Business Manager. Jonathan has been tutored by Frank Perotti and he has come rapidly to a place of being able to provide reliable and useful information to the Board. While not all of the problems in the business operations have been resolved, the attitude of Jonathan and his team has been notably positive and cooperative. Special Education Director Liz Mayfield has been excellent in assuring that we are in good compliance in terms of services and documentation required for our children.

Within the school, Frank Perotti and Judy Callens have continued to lead the K-5 and 6-8 teams in providing the quality and type of education that will allow our children to meet the expectations of the assessment testing; to move into any high school in the region prepared for the curriculum there; and to have the foundation to be good citizens and community leaders in the future. They model the investment in continuing professional development that they have set as an expectation for all of the faculty of the school. They have also created an environment that values the creativity of the staff as they open out the possibilities in life for children with many different strengths and abilities. The faculty and staff promote a climate of safety and respect, with a goal of true acceptance and inclusion for all children in the school.

I thank the Hartland community for the opportunity to have been part of the Board for 8.5 years. I wish Sharon Shepard, Nancy Brogden, Will Kautz and BJ Ocker well, as they move ahead. Finally, I thank Judy Callens and Frank Perotti and the faculty and staff for the job they do every day for and with our Hartland children.

Respectfully,  
Sara Kobylenski,  
for the Board

**Hartland School District**

Frank S. Perotti, Jr., Ed.D,  
Superintendent, Principal 6-8  
Annual Report  
fperottjr@hartland.k12.vt.us

97 Martinsville Road  
Hartland, Vermont 05048  
802-436-2255

Each school year presents it's own unique characteristics and the 2003 – 2004 one was true to form. We faced challenges in terms of budget, building renovation, security, safety, curriculum and more mandates from the state and federal governments. The school community has responded in an extremely professional manner in every case.

The citizens of Hartland decided at the March School District meeting to establish a Capital Reserve fund to provide a systematic way to begin to plan and save money for future needs of the building. The Strategic Planning Committee has continued to meet regularly to support this effort and it has revised both the recommendations for inclusion in this year's budget as well as the timeline for future expenditures.

The Strategic Planning Committee report will explain the history and difficulties in getting the much needed and much anticipated office renovation and school entry safety project completed. At this year's meeting we will be providing a display that will allow the town to see and discuss the three alternatives that we have considered to date. We are still optimistic that we can achieve the goals of this project in a cost effective way within a budget that is acceptable to the town's taxpayers. We have a school Building Committee with representatives from the school and the community working together to find the right solution. We remain convinced of the need. We have struggled with overcrowded spaces for student supportive services and school management to get through this year and look forward to a good solution, as soon as possible.

We have also continued to work hard to find ways to add transparency and understanding to the way our budget is developed and presented to the public. The Board solicited and established an advisory group with people from many walks of life and experience to offer support to our budget development and presentation. Through the process of weekly meetings in the fall we have made substantial changes to the way the budget is presented and hope that there is a cadre of citizens that are now better able to explain to the town how the budget is built and what it contains. The help and guidance from this group in identifying the problem areas, misconceptions and concerns that we needed to address has been extremely helpful. We have also gained some very helpful ideas on cost savings for this and future years. It is the stated plan of the Board to continue to seek the input of this Committee.

This past summer, Judy Callens, Becky Read, and I attended the Harvard Graduate School of Education seven day Leadership Training Institute in Cambridge Massachusetts. We received specific instruction and experience to help us support our school staff in improving student performance. Our staff has continued to move forward on our School Improvement Goals as identified in the Strategic Plan for Student, Teacher

and School success. All of our curriculum committees continue to work on specific alignment of curriculum to National and State Standards and the development of specific grade level and content cluster expectations that support the written curriculum. We also continue to look at our specific teaching practice for consistency in our approach and continuity in the presentation and delivery of material and content from grade to grade.

The real and very difficult requirement of meeting standards while at the same time preserving the artistry of teaching remains a challenge and a goal. Almost every member of our staff has invested a minimum of 10 days this year on learning ways to improve the educational experience of your children. Much of this time is spent in keeping up with changes in basic understandings of how the brain learns, how to be inclusive of all children in a diversified classroom setting and how to best meet the increasing demands of content and skills in standards based environment can be accomplished. I am incredibly proud of the efforts our teachers have been making to stay current and provide an exceptional educational experience for all of our children. Hartland has not left any child behind and we can be confident that we have met our federally mandated goals for adequate yearly progress in spite of the lack of funding support from the federal government. Our complete testing scores have been included in a different section of this report. We expect to see even more progress in those scores as the results of the changes we have been making begin to bear fruit in the next couple of years.

We have moved forward this year in developing opportunities for all of our children to successfully find an activity, challenge, club, or program that will help them develop into strong, confident and resilient individuals. Mr. Eastman has successfully established a Literary Magazine and with Jamie Bernstein has launched the first effort in the Middle School in number of years to direct and produce a school play. Our Middle School teachers are offering experiences for students in everything from Yoga to Self Defense, Odyssey of the Mind, Student Council and Scrabble Club. We have successfully competed in Spelling Bees and later this spring will compete in the Annual Geo Bee. Our sports programs under the direction and guidance of Billie Jean Bruno have been exceptional. We have experienced tremendous success on the field and court, but most importantly in the development of sportsmanship and team values.

This year has been one of challenges. The school has responded with hard work, renewed dedication and an attitude to be as responsive to the needs of children and families as we can possibly be within the resources of staff, facilities and finances that we have available. We have attempted to be the very best stewards of our your children and your finances. With your help we will continue to meet our goals set in the Mission and Vision Statements. We will support our staff and our school. See you at school.

Respectfully,  
Frank S. Perotti, Jr., Ed.D.

## **Hartland School District**

Judith Callens

Assistant Superintendent, Principal K-5

Annual Report

[jcallens@hartland.k12.vt.us](mailto:jcallens@hartland.k12.vt.us)

97 Martinsville Road

Hartland, Vermont 05048

(802) 436-2255

When I wrote my Principal's letter for last year's town report, our country was about to engage in a war, our economy was in terrible shape, and our system of funding education was in need of repair. As I write this year's letter, I realize how much has happened to make us feel more secure. I appreciate the ongoing support that the community of Hartland gives to its children. Providing an education to this next generation is our best hope for the future.

Our staff of teachers, paraeducators, secretaries, buildings and grounds crew and kitchen crew deserve to be recognized for their fine work and their love of Hartland's children. We have a highly skilled and dedicated teaching staff that continually strives to improve their skills. We have staff participating in the Vermont Mathematics Institute, Vermont Science Institute, attending Brain Based research courses, training from the Crisis Prevention Institutes, Reading Recovery, Every Day Mathematics, and the BEST Institute. With the arrival of No Child Left Behind legislation, our staff are aligning the grade level expectations defined by Vermont with our local curriculum. I feel confident that this school is very prepared to meet the requirements of this new law.

The school is supported by the community in many ways beyond the approval of the budget. Billie Jean Bruno and the Recreation Department continue to support the athletic and social needs of our students. Hundreds of students benefit from participating in team sports, attending the after school program, attending summer camp, and participating in events such as Winterfest, Old Home Day, and school dances at the Rec Center. The ELF (Environmental Living) program through the Vermont Institute for Natural Science has been supported by the work of nearly 25 volunteer parents. Everybody Wins, a reading program sponsored by the Upper Valley Business and Education Partnership, has continued thanks to its nearly 25 volunteers. Our partnership with our local chapter of the American Legion has flourished, and become an important part of our school life. And of course, our PTSF is steadfast in its continued efforts to raise funds for student programs, playground equipment, and school improvements.

A study has been recently concluded by Dr. Jill Mackler for the Vermont Consortium for School Leadership about the job of the principal in Vermont. In it she examines the heavy turnover in principalships in the state and the reasons people are inclined to remain in a position or to leave. The average principal remains in his or her position between two and five years. This is my eighth year in Hartland. The major reason principals stay or choose to leave is the degree of respect and support given to them by their boards and communities. Reflecting upon this information, I am thankful for the respect given to me by both my Board and my community. Sara Kobylenski, Will Kautz, Nancy Brogden, Sharon Shepard, and BJ Ocker have donated hundreds of hours this year toward understanding school governance, school law, school finance, and toward creating

opportunities for community members to understand and have a voice in these areas. I find their commitment honorable.

Finally, I wish to acknowledge the fine work that Dr. Frank Perotti does for our children. Dr. Perotti often has to make tough decisions, but he does them with heart and with the best interest of the students in mind. On behalf of the children of Hartland, I thank him, my Board and you, the community for your continued support.

Respectfully submitted,  
Judith Callens

**Hartland Elementary School  
Kindergarten – Grade 8 Enrollment**

<b>Grade</b>	<b>1/9/04</b>	<b>Estimate 9/04</b>
K	30	34
1	33	34
2	41	33
3	49	41
4	36	49
5	41	36
6	37	41
7	53	47
8	57	53
	377	368

**Hartland School District  
High School Enrollment  
October 2003**

<b>Grade</b>	<b>Windsor</b>	<b>Hanover</b>	<b>Woodstock</b>	<b>Hartford</b>	<b>Private</b>	<b>Total</b>
9	8	3	0	40	7	58
10	8	1	1	40	10	60
11	8	3	2	30	4	47
12	11	0	4	36	4	55
<b>Total</b>	<b>35</b>	<b>7</b>	<b>7</b>	<b>146</b>	<b>25</b>	<b>220</b>



## Hartland Elementary School Assessment Results 2003

### A Report to the Community

Act 60 and the No Child Left Behind laws require that the Hartland Elementary School report the results of its student assessments to the community on an annual basis. Whether the assessments are required by the State of Vermont, by Federal Law, or by local choice, the results enable the school to respond in ways that strengthen the curriculum, instruction, and services to students.

The following assessments were administered in the spring of 2003:

- Grade 2:**     **Developmental Reading Assessment**
- Grade 3:**     **CTBS standardized testing**
- Grade 4:**     **English Language Arts and Mathematics Standards-based Reference Exams**
- Grade 5:**     **CTBS standardized testing and Vermont Science Assessment**
- Grade 7:**     **CTBS standardized testing**
- Grade 8:**     **English Language Arts and Mathematics Standards-based Reference Exams**

#### **Grade 2 Developmental Reading Assessment**

<b>Performance Level:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	57%	47%
•Achieved the Standard	25%	35%
•Nearly Achieved the Standard	12%	10%
•Below the Standard	6%	8%

#### **Grade 4 English Language Arts- Standards-based Reference Exams**

<b>Reading: Basic Understanding</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	24%	23%
•Achieved the Standard	65%	57%
•Nearly Achieved the Standard	11%	11%
•Below the Standard	0%	8%

<b>Reading: Analysis and Interpretation</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	8%	10%
•Achieved the Standard	62%	60%
•Nearly Achieved the Standard	27%	23%
•Below the Standard	3%	7%

<b>Writing Effectiveness</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	0%	3%
•Achieved the Standard	35%	57%
•Nearly Achieved the Standard	24%	17%
•Below the Standard	41%	23%

<b>Writing Conventions</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	8%	4%
•Achieved the Standard	70%	58%
•Nearly Achieved the Standard	11%	11%
•Below the Standard	11%	27%

**Grade 4 Mathematics Standards-based Reference Exam:**

<b>Skills:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	35%	18%
•Achieved the Standard	51%	55%
•Nearly Achieved the Standard	14%	20%
•Below the Standard	0%	7%

<b>Concepts:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	8%	12%
•Achieved the Standard	27%	34%
•Nearly Achieved the Standard	46%	29%
•Below the Standard	19%	25%

<b>Problem Solving:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	35%	17%
•Achieved the Standard	30%	24%
•Nearly Achieved the Standard	8%	8%
•Below the Standard	27%	52%

**Grade 8 English Language Arts Standards-based Reference Exam**

<b>Reading: Basic Understanding</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	2%	2%
•Achieved the Standard	58%	60%
•Nearly Achieved the Standard	32%	29%
•Below the Standard	8%	9%

<b>Reading: Analysis and Interpretation</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	6%	7%
•Achieved the Standard	32%	29%
•Nearly Achieved the Standard	40%	47%
•Below the Standard	23%	17%
<b>Writing Effectiveness</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	0%	2%
•Achieved the Standard	72%	64%
•Nearly Achieved the Standard	28%	29%
•Below the Standard	0%	5%
<b>Writing Conventions</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	2%	4%
•Achieved the Standard	45%	48%
•Nearly Achieved the Standard	38%	35%
•Below the Standard	15%	13%

**Grade 8 Mathematics Standards-based Reference Exam:**

<b>Skills:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	11%	24%
•Achieved the Standard	49%	43%
•Nearly Achieved the Standard	25%	20%
•Below the Standard	15%	13%
<b>Concepts:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	8%	16%
•Achieved the Standard	25%	24%
•Nearly Achieved the Standard	32%	21%
•Below the Standard	36%	39%
<b>Problem Solving:</b>	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	4%	11%
•Achieved the Standard	34%	37%
•Nearly Achieved the Standard	13%	13%
•Below the Standard	49%	39%

**Grade 5 Vermont Science Assessment:**

	<b>HES:</b>	<b>State:</b>
•Achieved the Standard with Honors	19%	20%
•Achieved the Standard	25%	26%
•Nearly Achieved the Standard	53%	50%
•Below the Standard	3%	4%

The State Department of Education has determined that the Hartland Elementary School has made adequate yearly progress. By examining our total school scores, we have met their Standard in all areas tested.

**CTBS Testing Results:**

We choose to administer CTBS tests to students in grades 3, 5, and 7 each year and will continue to do so on 2004. In 2005, a new assessment will replace both the CTBS and the New Standards Based Reference Exams administered by Vermont. This new assessment will satisfy the requirements of No Child Left Behind. The CTBS tests five the school many types of information about student progress and program strength. For the purposes of this report, we have chosen to publish the grade level equivalent information which compares how our students in the seventh month of school (grade 3.7, 5.7, and 7.7) compare to other students across the nation of the same assessment age.

**Grade 3 Results:**

<b>Reading</b>	<b>Language</b>	<b>Math</b>	<b>Total Score</b>	<b>Science</b>	<b>Social Studies</b>
3.7	3.6	4.2	3.9	4.2	4.5

These results indicate that our students in the seventh month of third grade tested as well or higher as students on the national level.

**Grade 5 Results:**

<b>Total Reading</b>	<b>Total Lang</b>	<b>Total Math</b>	<b>Total Score</b>	<b>Science</b>	<b>SS</b>	<b>Spell</b>
8.2	7.4	6.3	7.4	7.0	7.2	6.3

These results indicate that our students in the seventh month of fifth grade tested as well as students on the national level who were in the second month of eighth grade for reading, the fourth month of seventh grade for language, etc.

**Grade 7 Results:**

<b>Total Reading</b>	<b>Total Lang</b>	<b>Total Math</b>	<b>Total Score</b>	<b>Science</b>	<b>SS</b>	<b>Spell</b>
9.3	8.1	8.2	7.8	8.5	7.9	6.4

If any community member would like to examine student assessment results in greater detail or see comparative results for several years, we encourage you to contact the school.

## **Hartland School District School District Strategic Planning Committee Report**

The Hartland School District Strategic Planning Committee is composed of members from the school, the community and the School Board of Directors. Four years ago we undertook the task of developing a Mission Statement that would accurately reflect the values and beliefs of the Hartland community. A number of community forums were held and a Mission Statement was developed. Beyond that the committee also developed three main objectives. They are to Support Students, Support Staff, and Support the School. Those detailed documents are attached. The two main items that we work on each year are the Act 60 School Improvement Plan and the Facility Improvement Plan. Act 60 is in direct response to our testing and evaluations of the curriculum and academic areas and involves staff training, curriculum alignment with the standards and improving teaching practice to better meet our goals. This is of particular importance with the new requirements of The Federal No Child Left Behind Legislation. Teachers who have been licensed and have proven themselves in the classroom may still be considered "not highly qualified" under this law and we must provide specific improvement opportunities. This has the potential to be a very large expense item in the future.

The Facility Plan is designed to improve and preserve the large community investment that the Hartland taxpayers have made in our buildings and grounds. Like every building and your own home, over time major repairs like roofs and furnaces need to be maintained and replaced. The same is true of the school. Working with the school administration and the Mike Howe the Director of Maintenance, we have established a list and timetable for the major improvements that need to be made. That list is made a part of this report and follows it. We have updated this to reflect the changes that have been suggested by the community and changing needs.

Please take the time to review the Act 60 plan that indicates the major areas that are being addressed regarding curriculum and teacher training and the Facility Improvement Plan that has been developed to make our buildings more secure, provide for the maintenance and preservation of our investment and support our children and staff in education our children.

The plan to renovate the school entryway and move the offices has a very interesting history. After getting approval of the voters at the School District Meeting to move forward with the project, the bids came back at a level almost double what had been anticipated. The School Board of Directors rejected all of the bids and asked our committee to look for a revision and the development of an alternative that would be more affordable. Dick Robson, the architect, worked with our committee and we finally decided that changing the location of the new entry to the Middle School wing of the building and building a very simple structure with a peaked roof should be much less expensive. The initial drawings were given to a professional cost estimator and also to a major contractor for estimates of the cost. The estimates again came back way too high. The board again directed us to go back to the beginning and look for savings. After conversations with the State Education School Building department we have decided to investigate a third alternative. We are currently in the process at looking at building a new Art/Community room at the back of the school, off of the K-2 wing. When the town meets on March 1<sup>st</sup> for the School District Meeting, we will have a display of all

three proposals and discuss the advantages and disadvantages of each. The safety issue and the need for space is critical.

The library is housing the Learning Center and Reading Recovery as well as Supplemental Services (tutoring and remedial help) have been crowded into the space that had been the Superintendent and Administrative Assistant's office space. We no longer have a conference area for confidential or committee meetings. The living skills room is now housing our occupational therapist two and a half days a week, the psychologist one day a week, and music instruction the rest of the time. The half time Algebra class and the two part time Health Educator teaching positions also share a single classroom space. We also have forced both administrators into a single administrative space and small conference area. We are all looking forward to the potential relief of getting the renovation project complete and again being able to provide adequate and appropriate educational space for everyone. This will be the plan that was discussed at last year's town meeting. Debb Carter, parent and an officer at Mascoma Bank was able to secure a used security camera system that was being phased out of a bank branch. This has been a big help to us at school in addressing security of our building but it is not a total solution. Our committee will continue to meet and work with the town community to finally solve this problem.

Currently we have moved all of the administration into one office, have a learning center teacher working out of a corner of the library and supplemental services crammed into a very small office space. Music, Occupational therapy, and the psychologist share a single classroom space and the Health Education and Algebra teachers are sharing a space. We no longer have a conference space available that has made confidential special education and parent meetings difficult. We are all hopeful that the town voters will help us find the correct solution for Hartland.

Sincerely,

Strategic Planning Committee Members:

Debbie Carter, Deb Crosby, Guy Crosby, Whit Mowry, Bob Stacey, Marian Comstock, Tom Kennedy, Mill Moore, Molly Delaney, Robert North, Marty Gray, Michael Howe, Betsy McClure, Anna Lamb, Joyce Smith, Trace TanCreti, Judy Callens, Theresa Symancyk, Becky Read, Frank Perotti, Sharon Shepard, Nancy Brogden, Will Kautz, Sara Kobylenski, William (BJ) Ocker

**Hartland School District  
Facility Improvement Plan and Capital Reserve Schedule**

<b><u>Time Frame</u></b>	<b><u>Project</u></b>	
Bld Project	Account 2600-4500 Paving Back Lot	<b><u>\$ 30,000</u></b>
04-05 Budget	Account 2600-4300 Replace half of chalk boards in all classrooms with white boards.	<b><u>\$ 4,000</u></b>
04-05 Budget	Account 2600-4300 Security Camera Update	<b><u>\$ 4,000</u></b>
04-05 Budget	Account 2600-4300 Replace hallway carpets.	<b><u>\$ 7,000</u></b>
04-05 Budget	Account 2600-4300 Replace small lockers	<b><u>\$ 7,000</u></b>
04-05 Budget	Account 2600-4301 Resurface ball fields	<b><u>\$ 5,500</u></b>
1-3 years	Resurface Multipurpose room floor "sport court"	<b><u>\$ 25,000</u></b>
1-3 years	Account 2600-4501 Security fence back playground	<b><u>\$ 12,600</u></b>
1-3 years	Air quality within the school building can be taken care of by paving the parking lots. Front Lot	<b><u>\$ 19,000</u></b>
1-3 years	Raise air intake vents.	<b><u>\$ 3,000</u></b>
1-3 years	Replace curtain dividers/sound proof dividers.	<b><u>\$ 25,000</u></b>
1-3 years	Replace remaining chalk boards with white boards.	<b><u>\$ 7,000</u></b>
1-3 years	Replacement windows in older classrooms	<b><u>\$ 17,000</u></b>
1-3 years	Recess light fixtures in hallways	<b><u>\$ 6,000</u></b>
1-3 years	Add sound proof folding divider to stage area	<b><u>\$ 25,000</u></b>
3-5 years	Replace boilers	<b><u>\$ 45,000</u></b>
3-5 years	Replace light casings in all classrooms	<b><u>\$ 8,000</u></b>
5 years +	Replace temporary walls between double classrooms with sound proof folding divider walls (8 @ 5K)	<b><u>\$ 40,000</u></b>
5 years +	Replace 1972 Univent systems	<b><u>\$ 30,000</u></b>

5 years +	Water filtration for fountains.	<u>\$ 2,000</u>
5 years +	New gym separate from existing multi purpose room.	<u>\$1 ,250,000</u>
5 -10 years	Remodel Art Room, Add closets to classrooms	<u>\$ 85,000</u>
5 -10 years	Replace roofing a wing at a time.	<u>\$275,000</u>



## **Hartland School District Federal Funds Received**

Each year the State of Vermont receives federal money in the form of Title I, Title II, Title IV, and Title V. Each title or category of funds is intended to support school programs in specific ways. These funds are intended to support, not supplant funds raised locally. For the 2003-04 school year, we received funds for the following purposes:

Title II- HES Received \$29,793. This fund was used for teacher training at the Vermont Mathematics Institute, The Vermont Science Institute, a course at Harvard, sending staff to the National Science Teachers Association conference, partial purchase of the mobile computer lab, teacher training in Every Day Mathematics, and hiring math and science consultants.

Title IV- HES receives these funds for drug and alcohol education prevention programs, and peer leadership. We received \$5458. in the 2003-04 school year.

Title V- These funds are intended for innovative programs. This year HES received \$8500. for summer tutorials, the after school homework club program and Reading Recovery training.

## **Hartland School District High School Tuition Rates**

	<b>2002-2003</b>	<b>2003-2004</b>	<b>Estimate 2004-2005</b>
<b>Windsor</b>	7,960	8,517	9,000
<b>Hanover</b>	11,291	11,674	13,000
<b>Woodstock</b>	9,026	9,150	10,065
<b>Hartford</b>	7,247	7,900	8,500
<b>State Average</b>	7,757	8,234	8,810

## Hartland School Lunch Program

### Financial Report 2002 - 2003

#### INCOME

Sales Revenue	\$	121,594
Earned Reimbursement	\$	35,941
School District Funds	\$	-
Total Income	\$	157,535

#### EXPENSE

Food	\$	47,252
Supplies	\$	3,036
Wages	\$	52,959
Benefits	\$	35,170
Total Expense	\$	138,417

Net:	\$	19,118
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**Hartland School District**  
**Proposed Budget**  
**for the**  
**2004-2005 School Year**

## PRELIMINARY

## Three Prior Years Comparisons

ESTIMATES  
ONLYDistrict: **Hartland**  
County: **Windsor**LEA: **094**  
S.U.: **Windsor Southeast**

## Expenditures

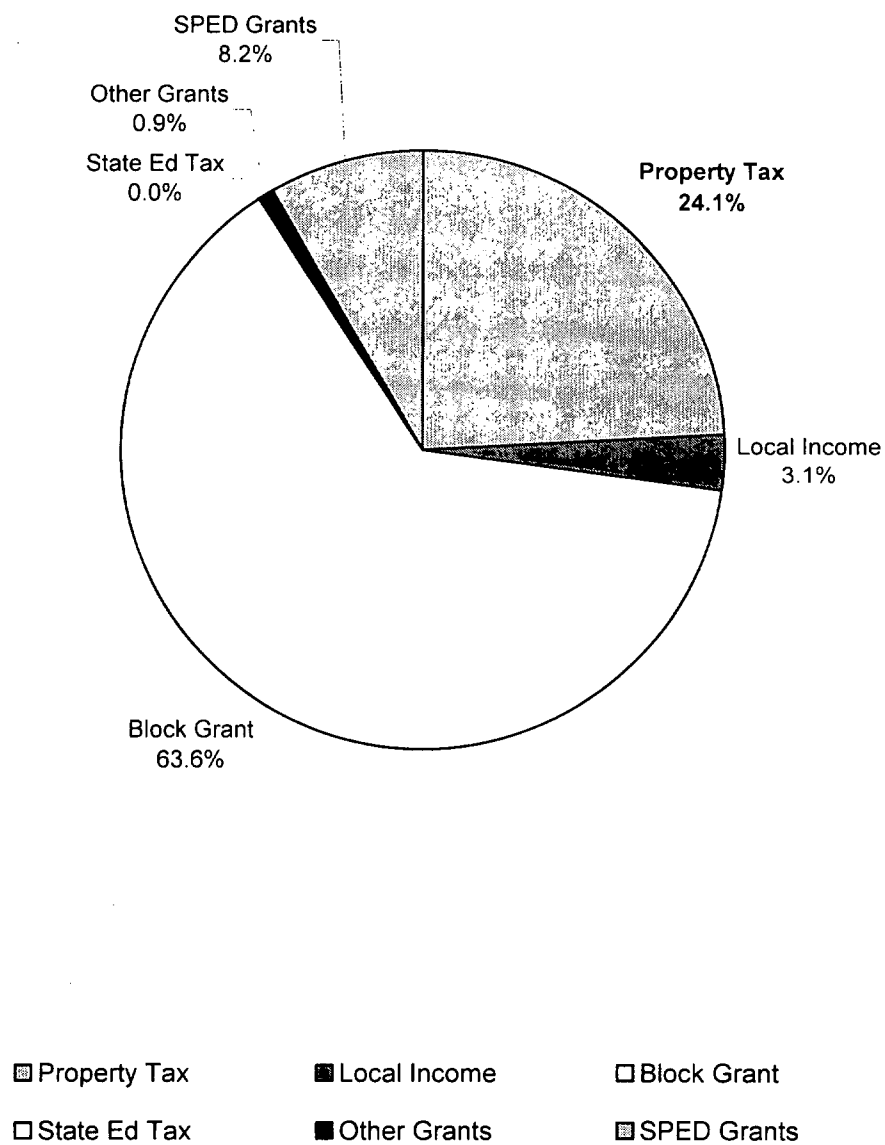
	FY2002	FY2003	FY2004	FY2005	
<b>Budget</b> (local budget approved in prior years)	5,717,551	6,064,921	6,239,938	6,508,416	1.
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	83,896	2.
S.U. assessment (included in local budget)	123,077	123,077	128,236	136,256	3.
Deficit (if included in local budget)	-	-	-	-	4.
+ Block grant paid by State to tech center in prior years	82,156	78,258	83,896	not applicable	5.
+ 1. Separately warned article passed at town meeting	-	-	-	-	6.
+ 2. Separately warned article passed at town meeting	-	-	-	-	7.
+ 3. Separately warned article passed at town meeting	-	-	-	-	8.
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-	9.
<b>Act 68 local adopted budget</b>	<b>5,799,707</b>	<b>6,143,179</b>	<b>6,323,834</b>	<b>6,508,416</b>	10.
+ Union school or joint school district assessment	-	-	-	-	11.
+ Deficit if not included in budget or revenues	-	-	-	-	12.
+ Special programs expenditures (if not included in local budget)	-	-	-	-	13.
<b>Gross Act 68 Budget</b>	<b>5,799,707</b>	<b>6,143,179</b>	<b>6,323,834</b>	<b>6,508,416</b>	14.
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-	15.

## Revenues

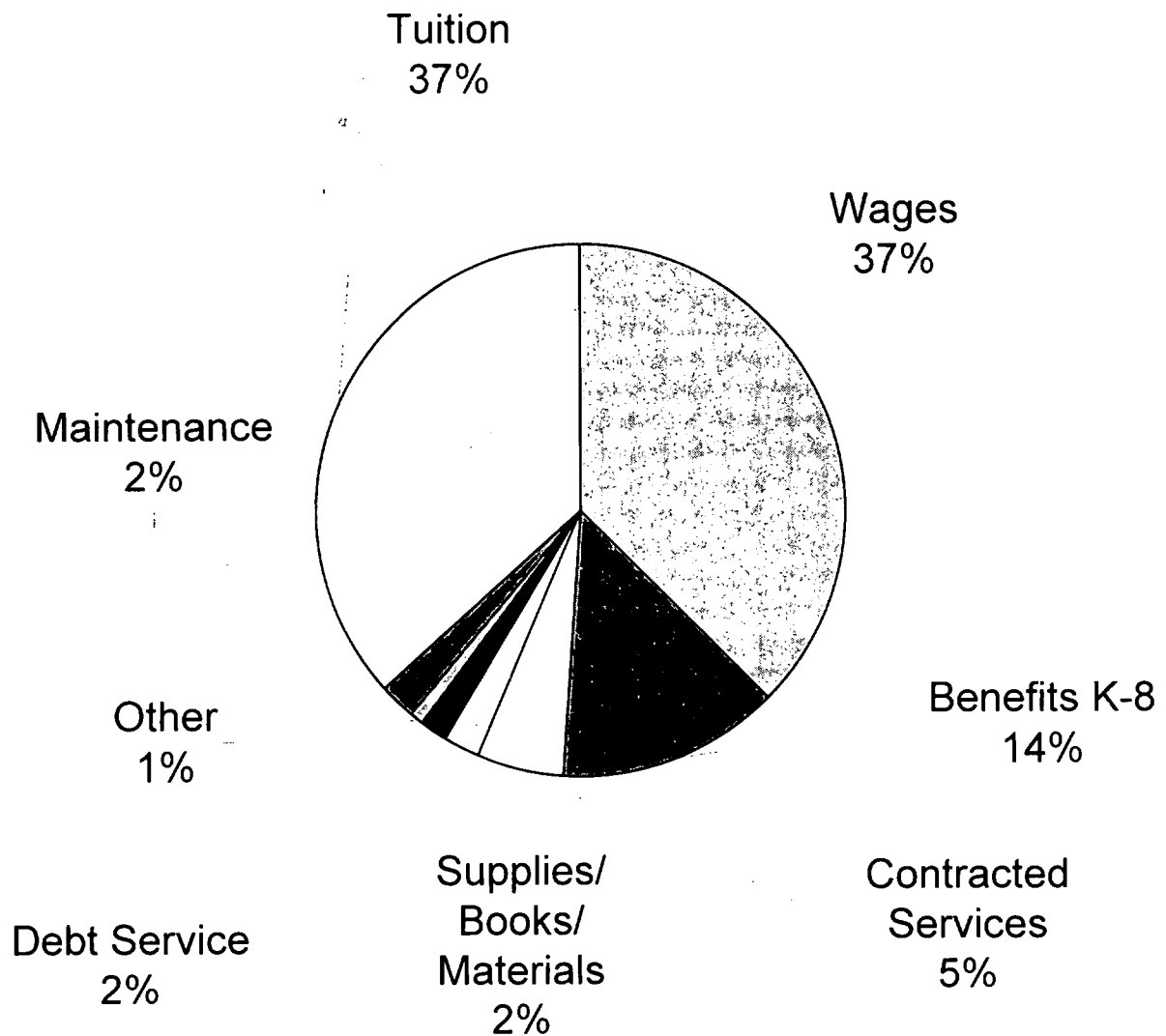
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	571,244	625,365	842,841	743,525	16.
+ Capital debt aid	947	-	-	-	17.
+ Special program revenues (if not included in local budget)	-	-	-	-	18.
- Deficit if not included in budget or expenditures	-	-	-	-	19.
- Act 144 revenues	572,191	625,365	842,841	743,525	20.
<b>Total revenues</b>	<b>572,191</b>	<b>625,365</b>	<b>842,841</b>	<b>743,525</b>	21.
- Fund raising (if any)	-	-	-	-	22.
<b>Adjusted local revenues</b>	<b>572,191</b>	<b>625,365</b>	<b>842,841</b>	<b>743,525</b>	23.

<b>Education Spending</b> (Act 68 definition)	<b>5,227,516</b>	<b>5,517,814</b>	<b>5,480,993</b>	<b>5,764,891</b>	24.
Equalized Pupils	617.39	613.87	609.20	598.84	25.
<b>Education Spending per Equalized Pupil</b>	<b>8,467</b>	<b>8,989</b>	<b>8,997</b>	<b>9,627</b>	26.
Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	not applicable	27.
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	9,627	28.
<b>District spending adjustment</b> (minimum of 100%) (\$9,627 / \$6,800)	not applicable	not applicable	not applicable	141.574%	29.
<b>Anticipated homestead tax rate, equalized</b> (141.574% x \$1.10)	not applicable	not applicable	not applicable	\$1.557	30.
<b>Household Income Percentage for income sensitivity</b> (141.574% x 2.0%)	not applicable	not applicable	not applicable	2.83%	31.

# Hartland School District Projected Revenues 2005



## Hartland School District Proposed 2004-05 Budget



## Proposed Hartland School District Expenditure Budget School Year 2004 - 2005

### Broad Category Expenditure Budget

Wages	\$ 2,391,496.00
Benefits	\$ 876,492.00
Contracted Services	\$ 329,547.00
Supplies/ Books/ Materials	\$ 138,420.00
Debt Service	\$ 119,000.00
Maintenance	\$ 136,300.00
Tuition	\$ 2,343,885.00
Assessments	\$ 123,276.00
Other	\$ 50,000.00
	<u>\$ 6,508,416.00</u>

### Expenditures by Education Level/Type

	<b>2002-2003</b>	<b>2003-2004</b>	<b>2004-2005</b>
District Wide: K-12	\$ 573,345.00	\$ 605,820.00	\$ 619,485.00
Regular Ed: K-8	\$ 2,776,375.00	\$ 2,842,868.00	\$ 2,965,559.00
High School	\$ 1,819,270.00	\$ 1,876,730.00	\$ 1,991,585.00
Special Education	\$ 895,931.00	\$ 874,520.00	\$ 931,787.00
<b>TOTAL</b>	<b>\$ 6,064,921.00</b>	<b>\$ 6,199,938.00</b>	<b>\$ 6,508,416.00</b>

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year (Decrease)
<b>District Wide</b>					
<b>Regular Education - Function 1100</b>					
Wages - Regular	\$1,151,445.00	\$1,150,020.00	\$1,196,851.00	\$1,252,737.00	\$55,886.00
Wages Aide	\$96,565.00	\$102,447.00	\$121,755.00	\$142,590.00	\$20,835.00
Wages Supplemental Services	\$42,338.00	\$43,007.00	\$19,332.00	\$33,274.00	\$13,942.00
Wages Subs	\$24,000.00	\$27,344.00	\$24,000.00	\$28,000.00	\$4,000.00
Wages - Homebound Tutor	\$3,395.00		\$3,525.00	\$3,526.00	\$1.00
Unused Sick Leave	\$4,000.00	\$2,025.00	\$4,000.00	\$4,000.00	\$0.00
P/R Tax & Benefit	\$102,040.00	\$101,775.00	\$104,765.00	\$109,039.00	\$4,274.00
Health Insurance	\$250,910.00	\$269,958.00	\$312,355.00	\$308,653.00	(\$3,702.00)
Dental Ins.	\$21,815.00	\$20,239.00	\$22,980.00	\$25,634.00	\$2,654.00
Life Insurance	\$2,200.00	\$2,186.00	\$1,570.00	\$1,617.00	\$47.00
Disability Ins	\$2,380.00	\$1,507.00	\$2,330.00	\$2,500.00	\$170.00
Retirement	\$6,140.00	\$4,233.00	\$6,630.00	\$15,830.00	\$9,200.00
Workers Comp	\$7,125.00		\$6,970.00	\$7,319.00	\$349.00
Unemp Ins.	\$4,160.00	\$935.00	\$4,055.00	\$4,177.00	\$122.00
Prof Devel - Course Reimb.	\$20,000.00	\$14,279.00	\$20,000.00	\$17,000.00	(\$3,000.00)
Prof Develop - Certified	\$14,000.00	\$6,741.00	\$14,000.00	\$14,000.00	\$0.00
Prof Devel - Support	\$1,000.00	\$154.00	\$1,000.00	\$1,000.00	\$0.00
Travel	\$1,000.00	\$558.00	\$0.00	\$0.00	\$0.00
Supplies	\$14,500.00	\$8,662.00	\$14,500.00	\$14,500.00	\$0.00
Equipment	\$1,000.00		\$1,000.00	\$1,000.00	\$0.00
<b>Total DW Regular Ed</b>	<b>\$1,770,013.00</b>	<b>\$1,756,070.00</b>	<b>\$1,881,618.00</b>	<b>\$1,986,396.00</b>	<b>\$104,778.00</b>
<b>Retirement Incentive</b>					
Wages - Retirement Incentive	\$11,870.00	\$12,000.00	\$11,870.00	\$23,954.00	\$12,084.00
P/R Tax & Benefit	<u>\$4,480.00</u>	<u>\$1,235.00</u>	<u>\$1,185.00</u>	<u>\$2,386.00</u>	<u>\$1,201.00</u>
<b>Total Retirement Incentive</b>	<b>\$16,350.00</b>	<b>\$13,235.00</b>	<b>\$13,055.00</b>	<b>\$26,340.00</b>	<b>\$13,285.00</b>
<b>Art Education</b>					
Supplies	<u>\$4,250.00</u>	<u>\$3,189.00</u>	<u>\$4,000.00</u>	<u>\$4,000.00</u>	<u>\$0.00</u>
<b>Total Art Education</b>	<b>\$4,250.00</b>	<b>\$3,189.00</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>
<b>Health Education</b>					
Supplies - Health Education	\$0.00		\$685.00	\$978.00	\$293.00
Textbooks - Health Education	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Health Education</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$685.00</b>	<b>\$978.00</b>	<b>\$293.00</b>
<b>Physical Education</b>					
Supplies	<u>\$1,620.00</u>	<u>\$1,479.00</u>	<u>\$1,715.00</u>	<u>\$1,700.00</u>	<u>(\$15.00)</u>
<b>Total Physical Education</b>	<b>\$1,620.00</b>	<b>\$1,478.00</b>	<b>\$1,715.00</b>	<b>\$1,700.00</b>	<b>(\$15.00)</b>
<b>Music Vocal</b>					
Repair & Maint.	\$300.00	\$383.00	\$300.00	\$300.00	\$0.00
Supplies	\$700.00	\$678.00	\$700.00	\$400.00	(\$300.00)
Textbooks	\$4,835.00	\$4,831.00	\$790.00	\$700.00	(\$90.00)
AV Materials	\$200.00	\$54.00	\$1,000.00	\$300.00	(\$700.00)
Capital Equipment	<u>\$800.00</u>	<u>\$608.00</u>	<u>\$1,200.00</u>	<u>\$2,255.00</u>	<u>\$1,055.00</u>
<b>Total Music Vocal</b>	<b>\$6,835.00</b>	<b>\$6,554.00</b>	<b>\$3,990.00</b>	<b>\$3,955.00</b>	<b>(\$35.00)</b>



# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
<b>Enrichment Prog</b>					
Assemblies	<u>\$2,000.00</u>	<u>\$1,451.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$0.00</u>
<b>Total Enrichment Prog</b>	<u>\$2,000.00</u>	<u>\$1,450.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$0.00</u>
<b>Guidance Services</b>					
Wages - Regular	\$85,610.00	\$87,001.00	\$88,180.00	\$91,496.00	\$3,316.00
Health Insure				\$4,845.00	\$4,845.00
P/R Taxes & Benefits	\$7,540.00	\$14,158.00	\$7,665.00	\$1,850.00	(\$5,815.00)
Supplies - Testing	\$3,000.00	\$1,522.00	\$3,000.00	\$3,000.00	\$0.00
Supplies	\$700.00	\$129.00	\$700.00	\$600.00	(\$100.00)
Textbooks	\$0.00		\$0.00	\$0.00	\$0.00
AV Materials	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Guidance Services</b>	<u>\$96,850.00</u>	<u>\$102,810.00</u>	<u>\$99,545.00</u>	<u>\$101,791.00</u>	<u>\$2,246.00</u>
<b>Health Services</b>					
Wages - Regular	\$93,665.00	\$93,634.00	\$46,835.00	\$49,155.00	\$2,320.00
Health Insurance	\$15,700.00	\$14,258.00	\$10,745.00	\$17,317.00	\$6,572.00
Dental Ins.	\$1,540.00	\$1,711.00	\$1,465.00	\$1,634.00	\$169.00
P/R Tax & Benefit	\$7,165.00	\$13,169.00	\$3,585.00	\$3,693.00	\$108.00
Life Insurance	\$120.00		\$80.00	\$80.00	\$0.00
Workers Comp	\$500.00		\$235.00	\$250.00	\$15.00
Unemp Ins.	\$185.00	\$65.00	\$185.00	\$200.00	\$15.00
Disability Ins	\$165.00		\$80.00	\$80.00	\$0.00
Supplies - Nurse's Office	\$1,050.00	\$1,024.00	\$940.00	\$1,331.00	\$391.00
Textbooks - Nurse's Office	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total DW Health Services</b>	<u>\$120,090.00</u>	<u>\$123,860.00</u>	<u>\$64,150.00</u>	<u>\$73,740.00</u>	<u>\$9,590.00</u>
<b>Media Services</b>					
Wages - Regular	\$38,765.00	\$47,316.00	\$43,700.00	\$53,229.00	\$9,529.00
P/R Tax & Benefit	\$13,700.00	\$15,758.00	\$17,315.00	\$5,237.00	(\$12,078.00)
Health Insure				\$13,665.00	\$13,665.00
Contracted Serv - Repairs	\$350.00	\$194.00	\$350.00	\$350.00	\$0.00
Supplies	\$700.00	\$750.00	\$770.00	\$775.00	\$5.00
Books	\$5,500.00	\$2,117.00	\$5,500.00	\$5,500.00	\$0.00
Periodicals	\$1,300.00	\$6,331.00	\$1,170.00	\$1,169.00	(\$1.00)
AV Materials	\$1,100.00	\$1,172.00	\$990.00	\$935.00	(\$55.00)
Software	\$2,400.00	\$1,076.00	\$2,460.00	\$1,947.00	(\$513.00)
Equipment	<u>\$3,250.00</u>	<u>\$2,552.00</u>	<u>\$1,275.00</u>	<u>\$1,245.00</u>	<u>(\$30.00)</u>
<b>Total DW Media Services</b>	<u>\$67,065.00</u>	<u>\$77,266.00</u>	<u>\$73,530.00</u>	<u>\$84,052.00</u>	<u>\$10,522.00</u>
<b>Technology</b>					
Wages - Regular	\$33,555.00	\$34,165.00	\$34,560.00	\$35,190.00	\$630.00
Health Insure				\$12,200.00	\$12,200.00
P/R Tax & Benefits	\$12,985.00	\$13,817.00	\$16,310.00	\$4,434.00	(\$11,876.00)
Contracted Serv - Repairs	\$1,500.00	\$321.00	\$1,500.00	\$1,500.00	\$0.00
Supplies	\$1,500.00	\$1,161.00	\$1,500.00	\$1,500.00	\$0.00
Capital Equipment	\$19,400.00	\$19,173.00	\$17,000.00	\$17,000.00	\$0.00
Dues & Fees	<u>\$5,500.00</u>	<u>\$5,360.00</u>	<u>\$5,500.00</u>	<u>\$5,500.00</u>	<u>\$0.00</u>
<b>Total DW Technology</b>	<u>\$74,440.00</u>	<u>\$73,997.00</u>	<u>\$76,370.00</u>	<u>\$77,324.00</u>	<u>\$954.00</u>
<b>School Board Services</b>					

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
Wages - Treasurer	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00
Wages - Board Secretary	\$2,000.00	\$600.00	\$2,000.00	\$2,000.00	\$0.00
Wages - School Board	\$2,500.00	\$1,750.00	\$2,500.00	\$2,500.00	\$0.00
P/R Tax & Benefits	\$685.00	\$412.00	\$685.00	\$685.00	\$0.00
Cont Serv - Architect	\$0.00	\$9,217.00	\$0.00	\$0.00	\$0.00
Election Expenses	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
Prof Services - Negotiations	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Prof Services - Legal	\$3,000.00	\$6,098.00	\$3,000.00	\$3,000.00	\$0.00
Prof Services - Audit	\$3,500.00	\$2,280.00	\$3,500.00	\$3,500.00	\$0.00
Prop & Liability insurance	\$10,500.00	\$24,261.00	\$33,550.00	\$38,000.00	\$4,450.00
Postage	\$1,200.00	\$829.00	\$1,200.00	\$1,200.00	\$0.00
Advertising	\$2,000.00	\$3,481.00	\$2,000.00	\$2,000.00	\$0.00
Printing & Binding	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00
Travel	\$2,000.00	\$168.00	\$750.00	\$750.00	\$0.00
Supplies	\$300.00	\$392.00	\$300.00	\$300.00	\$0.00
Periodicals	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
Dues & Fees	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00
Misc Expense	<u>\$1,500.00</u>	<u>\$1,153.00</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>Total School Board Services</b>	<b>\$38,585.00</b>	<b>\$55,200.00</b>	<b>\$60,385.00</b>	<b>\$64,835.00</b>	<b>\$4,450.00</b>
<b>WSSU Services</b>					
WSSU Bus Office Assess	<u>\$79,255.00</u>	<u>\$79,225.00</u>	<u>\$79,110.00</u>	<u>\$85,405.00</u>	<u>\$6,295.00</u>
<b>Total WSSU Services</b>	<b>\$79,255.00</b>	<b>\$79,255.00</b>	<b>\$79,110.00</b>	<b>\$85,405.00</b>	<b>\$6,295.00</b>
<b>School Administration</b>					
Wages - Regular	\$196,990.00	\$201,217.00	\$204,000.00	\$210,060.00	\$6,060.00
Health Insurance	\$36,015.00	\$40,174.00	\$48,645.00	\$43,591.00	(\$5,054.00)
Dental Insurance	\$4,085.00	\$4,086.00	\$3,880.00	\$4,328.00	\$448.00
P/R Tax & Benefit	\$15,760.00	\$15,919.00	\$15,605.00	\$16,073.00	\$468.00
Life Insurance	\$150.00	\$0.00	\$410.00	\$420.00	\$10.00
LTD Insurance	\$370.00	\$0.00	\$350.00	\$356.00	\$6.00
Retirement	\$9,820.00	\$20,049.00	\$9,600.00	\$12,047.00	\$2,447.00
Workers Comp	\$1,100.00	\$0.00	\$1,040.00	\$1,070.00	\$30.00
SUTA	\$465.00	\$0.00	\$430.00	\$450.00	\$20.00
Prof Development	\$10,000.00	\$2,864.00	\$10,000.00	\$10,000.00	\$0.00
Purch Serv	\$5,000.00	\$1,057.00	\$5,000.00	\$2,000.00	(\$3,000.00)
Repair & Maint	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
Copier Maintenance	\$18,000.00	\$18,005.00	\$18,000.00	\$18,000.00	\$0.00
Voice Communications	\$9,000.00	\$12,474.00	\$9,000.00	\$11,000.00	\$2,000.00
Postage	\$2,400.00	\$2,787.00	\$3,000.00	\$3,000.00	\$0.00
Printing & Binding	\$2,000.00	\$1,315.00	\$2,000.00	\$2,000.00	\$0.00
Travel - Supt	\$3,000.00	\$3,588.00	\$2,000.00	\$2,000.00	\$0.00
Travel - Princ	\$3,000.00	\$2,810.00	\$2,000.00	\$2,000.00	\$0.00
Supplies	\$3,500.00	\$2,278.00	\$3,500.00	\$3,500.00	\$0.00
Capital equipment	\$3,600.00	\$3,543.00	\$3,600.00	\$3,600.00	\$0.00
Dues & Fees	\$3,000.00	\$6,076.00	\$3,000.00	\$3,000.00	\$0.00
Misc Expenses	<u>\$1,000.00</u>	<u>\$929.00</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>Total School Administration</b>	<b>\$328,505.00</b>	<b>\$340,202.00</b>	<b>\$346,810.00</b>	<b>\$350,245.00</b>	<b>\$3,435.00</b>
<b>Building &amp; Grounds</b>					
Wages - Regular	\$122,630.00	\$113,435.00	\$120,610.00	\$123,540.00	\$2,930.00

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
Health Insurance	\$39,415.00	\$40,942.00	\$53,225.00	\$54,309.00	\$1,084.00
Dental Insurance	\$4,375.00	\$4,375.00	\$4,155.00	\$4,635.00	\$480.00
P/R Tax & Benefit	\$9,380.00	\$8,941.00	\$9,230.00	\$9,507.00	\$277.00
Life Insurance	\$210.00	\$0.00	\$120.00	\$125.00	\$5.00
LTD Insurance	\$220.00	\$0.00	\$215.00	\$225.00	\$10.00
Retirement	\$5,765.00	\$3,735.00	\$5,950.00	\$6,000.00	\$50.00
Workers Comp	\$655.00	\$0.00	\$615.00	\$622.00	\$7.00
SUTA	\$590.00	\$85.00	\$520.00	\$526.00	\$6.00
Purch Serv	\$4,800.00	\$1,236.00	\$2,400.00	\$2,400.00	\$0.00
Cont Serv - Water Testing	\$1,000.00	\$399.00	\$1,700.00	\$1,700.00	\$0.00
Cont Serv - Septic Pumping	\$5,000.00	\$4,396.00	\$5,000.00	\$5,000.00	\$0.00
Cont Serv - Rubbish Removal	\$7,100.00	\$6,286.00	\$7,100.00	\$7,100.00	\$0.00
Cont Serv - Mowing/Sweeping	\$3,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$0.00
Repairs & Maint - Inside	\$47,200.00	\$34,939.00	\$39,150.00	\$33,000.00	(\$6,150.00)
Repairs & Maint - Outside	\$2,500.00	\$0.00	\$7,500.00	\$3,000.00	(\$4,500.00)
Cont Serv - Alarms	\$900.00	\$1,778.00	\$1,000.00	\$1,000.00	\$0.00
Lease - Portable Classrooms	\$21,720.00	\$21,720.00	\$21,720.00	\$0.00	(\$21,720.00)
Cont Serv - Outside Remod	\$11,700.00	\$1,598.00	\$16,500.00	\$5,000.00	(\$11,500.00)
Cont Serv - Athletic Fields	\$6,000.00	\$1,570.00	\$6,000.00	\$5,500.00	(\$500.00)
Voice Communications	\$650.00	\$441.00	\$650.00	\$700.00	\$50.00
Travel	\$3,400.00	\$1,815.00	\$1,800.00	\$1,000.00	(\$800.00)
Supplies	\$13,525.00	\$19,619.00	\$13,525.00	\$13,700.00	\$175.00
Electricity	\$51,000.00	\$43,421.00	\$52,020.00	\$54,000.00	\$1,980.00
Heating Oil/Gas	\$24,000.00	\$19,905.00	\$24,000.00	\$21,000.00	(\$3,000.00)
Gasoline	\$300.00	\$104.00	\$300.00	\$350.00	\$50.00
Capital Equipment	\$3,650.00	\$2,760.00	\$8,900.00	\$4,500.00	(\$4,400.00)
Dues & Fees	<u>\$2,250.00</u>	<u>\$1,011.00</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
<b>Total Building &amp; Grounds</b>	<b>\$392,935.00</b>	<b>\$343,521.00</b>	<b>\$407,405.00</b>	<b>\$361,939.00</b>	<b>(\$45,466.00)</b>
<b>Pupli Transportation</b>					
Contract Services	\$103,275.00	\$103,935.00	\$133,040.00	\$147,674.00	\$14,634.00
Academic Trips	\$2,500.00	\$4,127.00	\$3,000.00	\$3,500.00	\$500.00
Athletic Trips	<u>\$500.00</u>	<u>\$265.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$0.00</u>
<b>Total Pupil Transportation</b>	<b>\$106,275.00</b>	<b>\$109,440.00</b>	<b>\$137,040.00</b>	<b>\$152,174.00</b>	<b>\$15,134.00</b>
<b>Food Service</b>					
Health Insurance	\$0.00		\$0.00	\$0.00	\$0.00
Transfer To Food Service	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Food Service</b>	<b>\$0.00</b>	<b>\$26.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Debt Service</b>					
Interest Exp - TAN	\$3,000.00	\$48,500.00	\$0.00	\$0.00	\$0.00
Interest Exp - Debt Serv	\$48,500.00	\$75,000.00	\$43,515.00	\$44,000.00	\$485.00
Prinicipal Exp - Debt Serv	<u>\$75,500.00</u>		<u>\$75,000.00</u>	<u>\$75,000.00</u>	<u>\$0.00</u>
<b>Total Debt Service</b>	<b>\$127,000.00</b>	<b>\$123,500.00</b>	<b>\$118,515.00</b>	<b>\$119,000.00</b>	<b>\$485.00</b>
<b>Total District Wide</b>	<b>\$3,232,068.00</b>	<b>\$3,235,600.00</b>	<b>\$3,369,923.00</b> 4.27%	<b>\$3,495,874.00</b> 3.74%	<b>\$128,594.00</b>
<b>Elementary Education</b>					

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
<b>Regular Education - Function 1100</b>					
Cont Serv - Success After Six	\$8,000.00	\$7,600.00	\$8,000.00	\$8,000.00	\$0.00
Supplies K-5	\$670.00	\$1,028.00	\$3,750.00	\$4,549.00	\$799.00
Testing Materials	\$260.00	\$0.00	\$260.00	\$260.00	\$0.00
Textbooks K-5	\$500.00	\$207.00	\$500.00	\$500.00	\$0.00
Audio Visual	\$0.00	\$0.00	\$5.00	\$0.00	(\$5.00)
Capital Equip - Furniture	\$1,800.00	\$973.00	\$300.00	\$225.00	(\$75.00)
Dues & Fees	<u>\$1,300.00</u>	<u>\$2,200.00</u>	<u>\$1,500.00</u>	<u>\$1,800.00</u>	<u>\$300.00</u>
<b>Total Regular Ed - Elem</b>	\$12,530.00	\$12,008.00	\$14,315.00	\$15,334.00	\$1,019.00
<b>English Education</b>					
Supplies	\$900.00	\$880.00	\$530.00	\$595.00	\$65.00
Textbooks	\$2,875.00	\$2,740.00	\$2,560.00	\$2,600.00	\$40.00
Periodicals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total English Ed - Elem</b>	\$3,775.00	\$3,620.00	\$3,090.00	\$3,195.00	\$105.00
<b>Mathematics Education</b>					
Supplies	\$1,150.00	\$1,047.00	\$660.00	\$837.00	\$177.00
Textbooks	\$2,515.00	\$4,791.00	\$5,920.00	\$2,230.00	(\$3,690.00)
Supplies - Manipulatives	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,960.00</u>	<u>\$1,960.00</u>
<b>Total Math Ed - Elem</b>	\$3,665.00	\$5,989.00	\$6,580.00	\$5,027.00	(\$1,553.00)
<b>Science Education</b>					
Purch Serv - ELF	\$2,200.00	\$1,290.00	\$2,300.00	\$1,800.00	(\$500.00)
Supplies	\$2,110.00	\$1,987.00	\$1,615.00	\$3,615.00	\$2,000.00
Textbooks	\$150.00	\$135.00	\$0.00	\$0.00	\$0.00
Periodicals	\$390.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Equipment	<u>\$600.00</u>	<u>\$202.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Science Ed - Elem</b>	\$5,450.00	\$3,614.00	\$3,915.00	\$5,415.00	\$1,500.00
<b>Social Studies Education</b>					
Supplies	\$360.00	\$353.00	\$395.00	\$585.00	\$190.00
Textbooks	\$400.00	\$75.00	\$0.00	\$2,090.00	\$2,090.00
Periodicals	<u>\$50.00</u>	<u>\$76.00</u>	<u>\$50.00</u>	<u>\$0.00</u>	<u>(\$50.00)</u>
<b>Total Social Studies Ed - Elem</b>	\$810.00	\$503.00	\$445.00	\$2,675.00	\$2,230.00
<b>Reading Instruction</b>					
Wages - Regular	\$0.00	\$0.00	\$0.00		\$0.00
P/R Tax & Bnft	\$0.00	\$0.00	\$0.00		\$0.00
Supplies	\$1,375.00	\$721.00	\$1,125.00	\$2,865.00	\$1,740.00
Textbooks	\$1,120.00	\$1,388.00	\$1,820.00	\$3,319.00	\$1,499.00
Capital Equip - Furniture	<u>\$150.00</u>	<u>\$0.00</u>	<u>\$50.00</u>	<u>\$1,080.00</u>	<u>\$1,030.00</u>
<b>Total Reading Inst. - Elem</b>	\$2,645.00	\$2,109.00	\$2,995.00	\$7,264.00	\$4,269.00
<b>Total Regular Ed - Elem</b>	\$28,875.00	\$27,843.00	\$31,340.00 8.54%	\$38,910.00 24.15%	\$7,570.00
<b>Middle School Education</b>					
<b>Regular Education - Function 1100</b>					
Tuition - Non VT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
Supplies MS	\$460.00	\$77.00	\$0.00	\$0.00	\$0.00
Textbooks MS	<u>\$2,265.00</u>	<u>\$1,285.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Regular Ed - Elem</b>	\$2,725.00	\$1,361.00	\$0.00	\$0.00	\$0.00
<b>English Education - MS</b>					
Supplies	\$2,000.00	\$521.00	\$470.00	\$675.00	\$205.00
Textbooks	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$1,157.00</u>	<u>\$157.00</u>
<b>Total English Ed - MS</b>	\$2,500.00	\$521.00	\$1,470.00	\$1,832.00	\$362.00
<b>World Languages - MS</b>					
Supplies	\$610.00	\$377.00	\$485.00	\$485.00	\$0.00
Textbooks	<u>\$475.00</u>	<u>\$346.00</u>	<u>\$1,195.00</u>	<u>\$1,195.00</u>	<u>\$0.00</u>
<b>Total World Lang - MS</b>	\$1,085.00	\$723.00	\$1,680.00	\$1,680.00	\$0.00
<b>Family &amp; Consumer Science - MS</b>					
Supplies	\$1,000.00	\$487.00	\$1,500.00	\$1,500.00	\$0.00
Textbooks	\$200.00	\$289.00	\$0.00	\$0.00	\$0.00
AV Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Equipment	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Fam &amp; Cons Sci - MS</b>	\$1,200.00	\$777.00	\$1,500.00	\$1,500.00	\$0.00
<b>Mathematics Education - MS</b>					
Supplies	\$150.00	\$0.00	\$720.00	\$1,720.00	\$1,000.00
Textbooks	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Math Ed - MS</b>	\$150.00	\$0.00	\$720.00	\$1,720.00	\$1,000.00
<b>Athletics - MS</b>					
Wages - Co-Curricular	\$22,000.00		\$22,660.00	\$24,440.00	\$1,780.00
P/R Tax & Benefit	\$2,145.00		\$2,155.00	\$2,195.00	\$40.00
Tournament Fees	\$1,150.00		\$1,150.00	\$1,150.00	\$0.00
Supplies	<u>\$8,730.00</u>		<u>\$8,730.00</u>	<u>\$9,553.00</u>	<u>\$823.00</u>
<b>Total Athletics - MS</b>	\$34,025.00	\$30,142.00	\$34,695.00	\$37,338.00	\$2,643.00
<b>Science Education - MS</b>					
Cont Serv - Repairs	\$0.00		\$0.00	\$0.00	\$0.00
Supplies	\$6,920.00	\$6,147.00	\$400.00	\$680.00	\$280.00
Textbooks	\$0.00		\$3,000.00	\$2,500.00	(\$500.00)
Capital Equipment	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Science Ed - MS</b>	\$6,920.00	\$6,147.00	\$3,400.00	\$3,180.00	(\$220.00)
<b>Social Studies Education - MS</b>					
Textbooks	\$2,180.00	\$269.00	\$2,100.00	\$1,500.00	(\$600.00)
AV Material	<u>\$550.00</u>	<u>\$583.00</u>	<u>\$600.00</u>	<u>\$600.00</u>	<u>\$0.00</u>
<b>Total Social Studies Ed - MS</b>	\$2,730.00	\$852.00	\$2,700.00	\$2,100.00	(\$600.00)
<b>Technical Education - MS</b>					
Supplies	\$720.00	\$451.00	\$820.00	\$800.00	(\$20.00)
Capital Equipment	<u>\$400.00</u>	<u>\$196.00</u>	<u>\$440.00</u>	<u>\$110.00</u>	<u>(\$330.00)</u>
<b>Total Technical Ed - MS</b>	\$1,120.00	\$647.00	\$1,260.00	\$910.00	(\$350.00)

### Section 504 Programs

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
Wages - Regular	\$14,022.00	\$11,388.00	\$0.00	\$0.00	\$0.00
Health Insurance	\$15,700.00	\$809.00	\$0.00	\$0.00	\$0.00
Dental Ins.	\$1,545.00	\$12,345.00	\$0.00	\$0.00	\$0.00
P/R Tax & Benefits	\$3,720.00	\$1,521.00	\$0.00	\$0.00	\$0.00
Life Insurance	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement	\$610.00	\$423.00	\$0.00	\$0.00	\$0.00
Workers Comp	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemp Ins.	\$230.00	\$10.00	\$0.00	\$0.00	\$0.00
Disability Ins	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Prof Services	\$0.00	\$4,682.00	\$0.00	\$0.00	\$0.00
Transportation - Other	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00
Tuition - VT LEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Section 504 Programs</b>	<b>\$36,322.00</b>	<b>\$32,263.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Regular Ed - MS</b>	<b>\$88,777.00</b>	<b>\$73,433.00</b>	<b>\$47,425.00</b> -46.58%	<b>\$50,260.00</b> 5.98%	<b>\$2,835.00</b>

### Secondary Grades 9-12

#### Regular Education - Function 1100

Tuition - VT LEA	\$1,502,630.00	\$1,247,927.00	\$1,649,870.00	\$1,615,455.00	(\$34,415.00)
Tuition - Non VT LEA	\$132,770.00	\$95,434.00	\$8,570.00	\$91,000.00	\$82,430.00
Tuition - Non VT Private	\$138,870.00	\$109,458.00	\$171,040.00	\$167,400.00	(\$3,640.00)
Tuition - VT Private	\$0.00	\$46,542.00	\$0.00	\$70,480.00	\$70,480.00
<b>Total Regular Ed - HS</b>	<b>\$1,774,270.00</b>	<b>\$1,499,360.00</b>	<b>\$1,829,480.00</b>	<b>\$1,944,335.00</b>	<b>\$114,855.00</b>

#### Vocational Ed - HS

Tuition - VT Voc	\$45,000.00	\$33,821.00	\$47,250.00	\$47,250.00	\$0.00
<b>Total Vocational Ed - HS</b>	<b>\$45,000.00</b>	<b>\$33,821.00</b>	<b>\$47,250.00</b>	<b>\$47,250.00</b>	<b>\$0.00</b>

<b>Total Regular Ed - HS</b>	<b>\$1,819,270.00</b>	<b>\$1,533,181.00</b>	<b>\$1,876,730.00</b> 3.16%	<b>\$1,991,585.00</b> 6.12%	<b>\$114,855.00</b>
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### District Wide

#### Special Education - Function 1200

##### Speech & Language Pathology - DW

Wages - Regular	\$49,470.00	\$49,373.00	\$50,955.00	\$52,961.00	\$2,006.00
Wages - Aide	\$0.00	\$0.00	\$0.00	\$13,000.00	\$13,000.00
Health Insure				\$14,260.00	
P/R Tax & Benefits	\$7,890.00	\$7,991.00	\$9,255.00	\$5,276.00	(\$3,979.00)
Cont Serv - SLP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$2,500.00	\$1,862.00	\$1,100.00	\$1,100.00	\$0.00
Textbooks	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
<b>Total Spch &amp; Lang Path - DW</b>	<b>\$60,060.00</b>	<b>\$59,226.00</b>	<b>\$61,510.00</b>	<b>\$86,797.00</b>	<b>\$11,027.00</b>

##### Legal Services

Legal Services	\$0.00	\$1,421.00	\$0.00	\$0.00	\$0.00
<b>Total Sped Admin - DW</b>	<b>\$0.00</b>	<b>\$1,421.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

### Special Education Administration

# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
WSSU Sped Admin Assess	<u>\$18,005.00</u>	<u>\$180,505.00</u>	<u>\$20,175.00</u>	<u>\$17,036.00</u>	(\$3,139.00)
<b>Total Sped Admin - DW</b>	\$18,005.00	\$18,005.00	\$20,175.00	\$17,036.00	(\$3,139.00)
<b>Total Sped - DW</b>	\$78,065.00	\$78,652.00	\$81,685.00 4.64%	\$103,833.00 27.11%	\$22,148.00

### Special Education - Elementary Special Education - Function 1200

Wages - Regular	\$161,705.00	\$161,617.00	\$126,035.00	\$129,816.00	\$3,781.00
Wages - Program Aides	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wages - Individual Aides	\$86,485.00	\$82,278.00	\$74,800.00	\$55,892.00	(\$18,908.00)
Wages - Summer Program	\$8,000.00	\$10,146.00	\$8,000.00	\$8,000.00	\$0.00
Wages Subs	\$12,000.00	\$7,576.00	\$12,000.00	\$9,000.00	(\$3,000.00)
Health Insurance	\$101,315.00	\$93,363.00	\$83,175.00	\$74,156.00	(\$9,019.00)
Dental Ins.	\$10,976.00	\$10,363.00	\$6,065.00	\$6,766.00	\$701.00
P/R Tax & Benefit	\$28,890.00	\$21,918.00	\$15,740.00	\$16,212.00	\$472.00
Life Insurance	\$700.00	\$0.00	\$260.00	\$265.00	\$5.00
LTD Ins.	\$675.00	\$0.00	\$355.00	\$370.00	\$15.00
Retirement	\$6,885.00	\$3,190.00	\$2,870.00	\$2,956.00	\$86.00
Workers Comp	\$2,020.00	\$0.00	\$1,050.00	\$1,150.00	\$100.00
Unemp Ins.	\$1,600.00	\$187.00	\$830.00	\$850.00	\$20.00
Professional Development	\$2,500.00	\$550.00	\$750.00	\$750.00	\$0.00
Other Purchased Services	\$5,200.00	\$2,800.00	\$5,200.00	\$5,200.00	\$0.00
Tuition - VT LEA	\$30,000.00	\$9,703.00	\$0.00	\$69,600.00	\$69,600.00
Supplies	\$1,330.00	\$1,382.00	\$3,000.00	\$2,000.00	(\$1,000.00)
Textbooks	\$900.00	\$734.00	\$1,000.00	\$1,000.00	\$0.00
Capital Equipment	<u>\$3,000.00</u>	<u>\$2,970.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	\$0.00
<b>Total Special Ed - Elem</b>	\$464,181.00	\$418,851.00	\$343,130.00	\$385,983.00	\$42,853.00

### Health Services - Sped Elem

Wages - OT/PT Services	\$0.00	\$17,984.00	\$20,520.00	\$21,136.00	\$616.00
P/R Tax & Ben-OT/PT Services	\$0.00	\$4,295.00	\$9,041.00	\$5,284.00	(\$3,757.00)
Cont Serv - OT/PT Services	<u>\$30,295.00</u>	<u>\$1,511.00</u>	<u>\$9,750.00</u>	<u>\$15,379.00</u>	\$5,629.00
<b>Total Health Serv - Sped Elem</b>	\$30,295.00	\$24,229.00	\$39,311.00	\$41,799.00	\$2,488.00

### Psychological Services - Sped Elem

Wages - Psych Serv	\$0.00	\$0.00	\$40,520.00	\$0.00	(\$40,520.00)
P/R Tax & Ben-Psych Serv	\$0.00	\$0.00	\$9,130.00	\$0.00	(\$9,130.00)
Cont Serv - Testing	<u>\$20,000.00</u>	<u>\$6,627.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	\$0.00
<b>Total Psych Serv - Sped Elem</b>	\$20,000.00	\$6,627.00	\$69,650.00	\$20,000.00	(\$49,650.00)

### Pupil Transportation - Sped Elem

Cont Serv - Transportation	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	\$0.00
<b>Total Pupil Trans - Sped Elem</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>Total Sped - Elem</b>	\$514,476.00	\$449,707.00	\$452,091.00 -12.13%	\$447,782.00 -0.95%	(\$4,309.00)
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### Special Education - Secondary Special Education - Function 1200

Wages - Aide	\$10,000.00	\$18,216.00	\$22,550.00	\$23,000.00	\$450.00
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# Hartland School District

## Proposed Budget School Year 2005

Description	Budget SY 2003	Actual SY 2003	Budget SY 2004	Proposed SY 2005	Change from Prior Year
Wages - Summer Program	\$0.00		\$0.00	\$0.00	\$0.00
<b>Health Insure</b>				\$11,590.00	
P/R Tax & Benefits	\$1,265.00	\$18,552.00	\$12,844.00	\$2,768.00	(\$10,076.00)
Prof Development	\$0.00		\$0.00	\$0.00	\$0.00
Cont Serv	\$0.00	\$12,702.00	\$10,500.00	\$16,000.00	\$5,500.00
Tuition VT LEA - Sped	\$110,000.00	\$94,226.00	\$60,000.00	\$87,500.00	\$27,500.00
Tuition VT Private - Sped	\$0.00		\$0.00	\$0.00	\$0.00
Tuition Non VT Private - Sped	\$65,000.00	\$102,620.00	\$105,000.00	\$106,000.00	\$1,000.00
Excess Costs	\$60,000.00	\$113,524.00	\$84,200.00	\$89,200.00	\$5,000.00
<b>Total Special Ed - HS</b>	\$246,265.00	\$361,466.00	\$295,094.00	\$336,058.00	\$29,374.00
<b>Psychological Services - HS</b>					
Contracted Serv - Testing	\$3,000.00	\$4,682.00	\$0.00	\$0.00	\$0.00
<b>Total Psych Serv - HS</b>	\$3,000.00	\$4,682.00	\$0.00	\$0.00	\$0.00
<b>Pupil Transportation - HS</b>					
Contracted Serv - Trans	\$28,000.00	\$9,432.00	\$6,765.00	\$22,944.00	\$16,179.00
<b>Total Pupil Trans - HS</b>	\$28,000.00	\$9,432.00	\$6,765.00	\$22,944.00	\$16,179.00
<b>Total Sped Ed - HS</b>	\$277,265.00	\$375,580.00	\$301,859.00	\$359,002.00	\$45,553.00
			8.87%	18.93%	
<b>Early Childhood Program</b>					
WSSU ECP Assessment	\$25,825.00	\$25,825.00	\$38,550.00	\$20,835.00	(\$17,715.00)
<b>Total ECP Assessment - ECP</b>	\$25,825.00	\$25,825.00	\$38,550.00	\$20,835.00	(\$17,715.00)
<b>Speech &amp; Language - ECP</b>					
Wages - Summer Program	\$300.00		\$300.00	\$300.00	\$0.00
P/R Tax & Benefits	\$0.00		\$35.00	\$35.00	\$0.00
<b>Total Sp &amp; Lang - ECP</b>	\$300.00	\$0.00	\$335.00	\$335.00	\$0.00
<b>Pupil Transportation - ECP</b>					
Contracted Serv - Trans	\$0.00		\$0.00	\$0.00	\$0.00
<b>Total Pupil Trans - ECP</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total ECP Program</b>	\$26,125.00	\$25,825.00	\$38,885.00	\$21,170.00	(\$17,715.00)
			48.84%	-45.56%	
<b>Total District Wide Education</b>	\$3,232,068.00	\$3,235,600.00	\$3,369,923.00	\$3,495,874.00	\$125,951.00
<b>Total Regular Education</b>	\$1,936,922.00	\$1,634,457.00	\$1,955,495.00	\$2,080,755.00	\$125,260.00
<b>Total Special Education</b>	\$895,931.00	\$929,764.00	\$874,520.00	\$931,787.00	\$57,267.00
<b>Total Gen Fund Budget</b>	\$6,064,921.00	\$5,799,821.00	\$6,199,938.00	\$6,508,416.00	\$308,478.00
<b>Total Budget - Proof</b>	\$6,064,921.00		\$6,199,938.00	\$6,508,416.00	
			2.23%	4.98%	



In accordance with VSA Title 16, § 563, an audit of the 2003-2004 accounts of the Hartland School District was conducted by David Angolano, CPA, PC, of Shelburne, VT. A copy of the audit is available for review at the Treasurer's Office, Hartland, VT and at the Office of the Superintendent of Schools, Fairground Road, Hartland VT.

## Windsor Southeast Supervisory Union #52

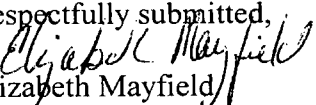
Windsor Southeast Supervisory Union #52 provides special education administration and fiscal services to the Hartland, Weathersfield, West Windsor, and Windsor school districts. As members of your administrative team, we provide comprehensive accounting and business services, special education administration, and operate the Essential Early Education program for all member districts. We are funded through assessments from each member district based on student populations as established by Vermont law.

This is a time of significant change in education, both in Vermont and beyond. This has also been a time of change in the business office. While we are fortunate to have several veteran staff, we also have three new employees – including me. While these transitions provided challenges, they also offered opportunities to assess what and how we manage the business of schools. The talent, experience and knowledge of our existing colleagues is invaluable. The fresh perspectives and new energy of our new members can stimulate the growth and improvement process for which we are striving. I look forward to honing the capacity of this office to provide information, service and support to each town district in the coming year.

The Special Services programs at Windsor Southeast Supervisory Union (WSSU) include the director, an administrative assistant, the early childhood program and itinerant services such as psychological and therapeutic supports. Financial support of WSSU Special Services programs is provided through a combination of state, federal and local funds. The responsibilities of the special services office are primarily focused on the support of students who receive special education or remedial services. Support is provided through regular consultation with administration and staff in all of the schools throughout WSSU and, to the high schools outside of the district where our students are enrolled.

Additional responsibilities required of the office are grant writing and coordination, fiscal management and budget preparation for the state and federal sources. The Director of Special Services coordinates with the each district to prepare and plan well in advance for possible costs related to special education in each town. A coordinated effort between the business office and the special services office provides for sound fiscal management and prudent budgetary planning.

As members of your administrative team, we work with your superintendent/principals. Our mission is to maintain and advance the infrastructure of our districts to include a well maintained and pleasing learning environment, to influence sound budgetary practices, and to insure fiscal and managerial accountability. We believe that an exceptional academic program must be the essential foundation of our schools. It is our task to support the community's efforts in obtaining this goal.

Respectfully submitted,  
  
Elizabeth Mayfield  
Special Education Director

  
Jonathan Barth  
Business Administrator

Windsor Southeast Supervisory Union  
Approved Budget: 12/9/2003  
School Year 2005

Description	Budget SY 2003	Budget SY 2004	Budget SY 2005
<b>REVENUES</b>			
Tuition Revenue	\$0.00	\$0.00	\$ -
Interest Income	\$1,850.00	\$1,850.00	\$ 1,500.00
Dist. Assessment - Hartland	\$123,077.00	\$128,236.00	\$ 136,256.00
Dist. Assessment - Weathersfield	\$102,401.00	\$93,855.00	\$ 107,721.00
Dist. Assessment - West Windsor	\$33,135.00	\$30,660.00	\$ 31,428.00
Dist. Assessment - Windsor	\$219,870.00	\$238,384.00	\$ 249,308.00
Shared Services Fees	\$153,213.00	\$137,930.00	\$ -
Refund - Prior Year Exp	\$0.00	\$0.00	\$ -
Emp Insurance Co-Pay	\$8,665.00	\$17,330.00	\$ 11,345.00
Misc. Income	\$150.00	\$248.00	\$ -
Transfers In	\$7,000.00	\$0.00	\$ -
Medicaid IEP Revenues	\$0.00	\$0.00	\$ -
Other Grant Funding	\$0.00	\$0.00	\$ 10,000.00
EEE Grant			\$ 75,437.00
Title Grants	\$59,160.00	\$90,895.00	\$ 115,809.00
IDEA Grants	<u>\$89,560.00</u>	<u>\$187,502.00</u>	<u>\$ 175,369.00</u>
<b>Total Revenue</b>	<b>\$798,081.00</b>	<b>\$926,890.00</b>	<b>\$ 914,173.00</b>

**EXPENDITURES**

**Special Education Administration**

Wages - Regular	\$94,900.00	\$91,041.00	\$ 89,836.00
Wages - Shared Services	\$105,320.00	\$161,690.00	\$ 98,064.00
Benefits	\$84,255.00	\$109,805.00	\$ 88,481.00
Professional Development	\$3,000.00	\$3,000.00	\$ 3,000.00
Purchased Services	\$500.00	\$500.00	\$ -
Equipment Maintenance	\$0.00	\$500.00	\$ 500.00
Postage	\$500.00	\$500.00	\$ 500.00
Advertising	\$2,000.00	\$2,000.00	\$ 2,000.00
Travel	\$2,500.00	\$2,500.00	\$ 2,000.00
Voice Communications	\$1,500.00	\$1,500.00	\$ 1,500.00
Materials & Supplies	\$1,500.00	\$1,500.00	\$ 1,500.00
Reference Materials	\$350.00	\$350.00	\$ 350.00
Capital Equipment	\$2,000.00	\$2,000.00	\$ 2,000.00
Dues & Fees	\$750.00	\$750.00	\$ 750.00
Misc Expense	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$ -</u>
<b>Total Special Education Admin</b>	<b>\$299,075.00</b>	<b>\$377,636.00</b>	<b>\$ 290,481.00</b>

Windsor Southeast Supervisory Union  
Approved Budget: 12/9/2003  
School Year 2005

Description	Budget SY 2003	Budget SY 2004	Budget SY 2005
<b>Early Childhood Program</b>			
Wages	\$60,405.00	\$85,830.00	\$ 92,685.00
Benefits	\$8,500.00	\$23,930.00	\$ 38,705.00
Professional Development	\$1,400.00	\$1,800.00	\$ 2,800.00
Insurance	\$0.00	\$50.00	\$ 55.00
Advertising	\$1,000.00	\$1,500.00	\$ 1,800.00
Travel	\$1,500.00	\$1,500.00	\$ 6,500.00
Materials & Supplies	\$1,000.00	\$1,000.00	\$ 1,750.00
Capital Equipment	\$1,000.00	\$1,000.00	\$ 3,050.00
Dues & Fees	\$200.00	\$200.00	\$ 200.00
O/T P/T Services	\$0.00	\$6,450.00	\$ 25,163.00
Speech & Language	\$83,875.00	\$41,360.00	\$ 43,437.00
ECP Administration	\$1,100.00	\$42,155.00	\$ 44,000.00
Building & Grounds	\$18,900.00	\$18,400.00	\$ 23,000.00
Pupil Transportation	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$ 1,548.00</u>
<b>Early Childhood Program</b>	<b>\$178,880.00</b>	<b>\$225,175.00</b>	<b>\$ 284,693.00</b>

Windsor Southeast Supervisory Union  
Approved Budget: 12/9/2003  
School Year 2005

Description	Budget SY 2003	Budget SY 2004	Budget SY 2005
<b>School Board</b>			
Wages	\$800.00	\$800.00	\$ 500.00
P/R Tax & Benefits	\$75.00	\$74.00	\$ 75.00
Legal Services	\$1,500.00	\$1,500.00	\$ 5,000.00
Dues & Fees	<u>\$1,000.00</u>	<u>\$750.00</u>	<u>\$ 750.00</u>
<b>Total School Board</b>	\$3,375.00	\$3,124.00	\$ 6,325.00
<b>Business Office</b>			
Wages	\$179,825.00	\$182,195.00	\$ 178,263.00
P/R Tax & Benefits	\$55,810.00	\$59,025.00	\$ 71,911.00
Contracted Prof Services	\$0.00	\$0.00	\$ -
Audit Services	\$3,500.00	\$3,500.00	\$ 4,000.00
Computer Maint	\$7,400.00	\$7,400.00	\$ 15,000.00
Repair & Maint	\$500.00	\$500.00	\$ 500.00
Computer Lease (Breen)	\$7,885.00	\$7,885.00	\$ -
Copier Lease	\$2,000.00	\$2,000.00	\$ 2,000.00
Insurance	\$2,200.00	\$4,500.00	\$ 5,200.00
Postage	\$5,000.00	\$5,500.00	\$ 5,700.00
Advertising	\$1,500.00	\$1,000.00	\$ 1,000.00
Travel	\$2,600.00	\$2,600.00	\$ 2,700.00
Materials & Supplies	\$8,500.00	\$8,750.00	\$ 9,000.00
Software	\$1,000.00	\$1,000.00	\$ 1,000.00
Capital Equipment	\$4,500.00	\$4,500.00	\$ 4,500.00
Dues & Fees	\$600.00	\$400.00	\$ 400.00
Prior Year Deficit	\$0.00	\$0.00	\$ -
Buildings & Grounds	\$4,600.00	\$3,250.00	\$ 3,000.00
Rent	\$14,000.00	\$18,550.00	\$ 19,500.00
Communications	\$5,800.00	\$5,800.00	\$ 6,300.00
Utilities	\$3,500.00	\$2,600.00	\$ 2,700.00
Moving Expenses	\$5,000.00	\$0.00	\$ -
Capital Equipment	<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$ -</u>
<b>Total Business Office</b>	\$316,720.00	\$320,955.00	\$ 332,674.00
<b>Total WSSU 52 Budget</b>	<b>\$798,050.00</b>	<b>\$926,890.00</b>	<b>\$ 914,173.00</b>
Revenue less expenses:			\$ -

**MINUTES OF SPECIAL SCHOOL DISTRICT MEETING**  
**July 22 & 23, 2002**

The meeting was called to order by Moderator William Donahue at 7 PM. The Salute to the Flag was given.

**ARTICLE 1:**

Shall the voters of the Hartland School District appropriate \$ 6,064,921.00 necessary for the support of its school for the year beginning July 1, 2002? (To be voted on by Australian Ballot)

Martin Dole asked if the students were going to suffer by taking away hours from the Paraprofessionals and are there any hidden expenses in the budget that can be cut.

Sara Kobylenski stated that hopefully there were still places to cut the budget. Breakfast and lunches will still be available, but the cost of that program will be born by the users.

Robin Watkins asked about why the athletic program for the 7th & 8th grades had not been touched, and wasn't busing more important. It was mentioned that the ridership is lower in the AM because many parents transport their children to school. There are more students riding the afternoon buses when there are no sports at school.

The question was presented about students being able to receive reduced rate lunches. Dr. Frank Perotti, stated that no students would go un-fed. Sara Kobylenski said that the Federal Government supports those children who are in need.

Raymond Bushey questioned the math in the savings listed for the paraprofessionals. The figures didn't seem to add up. It was explained that the total figure included the FICA, health, dental and retirement, which would add to the actual wages.

Questions were asked about the services provided by the Supervisory Union, since we have our own Superintendent. It was noted that they do many of the financial aspects of the District are done at the

WSSU. The question was posed as to why we have two Principal / superintendent positions. The answer given was that there would most always be one of them at the school, and that they share duties.

Many questions were asked about the breakdown of the budget and that it was hard for people who don't work with it to understand. The board said that they had put the condensed one into the annual report to save money. It was requested of them that the full budget figures would be appreciated, regardless of the additional expense.

There was more discussion as to the reduced hours for the paraprofessionals and the possible need to hire substitute teachers because the paraprofessionals who sometimes fill in would not be there.

Patricia Peat asked if the School Board had looked into alternative plans for the health insurance that does not reduce the coverage but does reduce the cost per participant.

Many more questions were presented and answered.

Anna Lamb stated that she had reviewed the budget and though not a perfect one it is one that she can live with and urged those present to support it.

Patricia Peat moved, seconded by Martin Dole that the meeting recess until 7 am when the polls would be opened. So voted.

**RESULTS OF THE AUSTRALIAN BALLOT**

FOR	410
OPPOSED	319
BLANK	<u>1</u>

TOTAL 730

ATTENDANCE AT MEETING	65
NUMBER ON CHECKLIST	2237

Clyde A Jenne, School District Clerk

## MINUTES OF ANNUAL SCHOOL DISTRICT MEETING MARCH 3 & 4, 2003

The meeting was called to order by Moderator William Donahue at 7:30 PM. The Salute to the Flag was given.

**Article 1:** To elect, by Australian Ballot, the Town School District officers for the ensuing year. (See Town Meeting minutes for results)

**Article 2:** To act on the reports of the School District officers for the past year.

Moved by Ray Bushey and seconded by Linda Johnston to accept the reports. There was no discussion. So voted.

**Article 3:** To see if the School District will vote to pay taxes to the Town Treasurer, such taxes to be collected on the same schedule voted at the Town Meeting.

Moved by Carolyn Trombley and seconded by Pat Rosson to accept the article. There was no discussion. So voted.

**Article 4:** To see if the School District will vote to authorize the School Board to borrow money in anticipation of taxes to meet the requirements of the School District for the ensuing year and to authorize the execution and delivery of notes or orders to the School District.

Moved by Linda Johnston and seconded by Cordelia Merritt to accept the article. There was no discussion. So voted.

**Article 5:** Shall the voters of the Hartland School District appropriate \$ 6,423,748.00 necessary to provide grade K through 12 education for the year beginning July 1, 2003?  
(To be voted by Australian Ballot)

Sara Kobylenski, Board Chair introduced the Supervisory District Business manager James Fenn, who gave a brief explanation of the Act 60 funding mechanism, and how it will affect Hartland.

State Senator Peter Welch and State Representative Steven Adams, addressed the body on the issues the Legislature is working on in the way of school funding.

There was general discussion about the full transfer of funds from the General Fund to the Education Fund. This has not been done regularly each year. The sum that would be transferred is \$ 24,000,000.00.

Sara Kobylenski thanked them for attending the meeting.

Sara Kobylenski brought up the subject of returning to a shared Superintendent. The Board is reviewing this scenario. Tricia Cornelius reviewed the high school tuition situation. There are fewer students attending Hanover High.

Sharon Shepard gave a short review of the Special Education funding.

Dr. Frank Perotti spoke of the buildings and grounds upkeep and plans.

Mention was made of the transportation committee's work of raising funds to keep the buses running.

William Kautz gave a wrap up and explained that health insurance is up by 19%. They may be able to get better rates if several districts worked together to purchase health insurance.

Art Rosson asked if we received an \$80,000.00 reimbursement from the state. The answer is yes.

There was some discussion as to the different percentage rates that were being given tonight as compared to those reported in the newspaper. The percent of tax rate increase will be different than the percent increase in the budget.

**Minutes of Annual School District  
March 3 & 4 continued**

William (BJ) Ocker asked about the fact that there is less staff and higher salary totals.

**Article 6:** Shall the voters of the Hartland School District assess One and One Half cents (\$0.015) per One Hundred Dollars (\$ 100.00) of valuation on the Town's Education Grand List, said funds to be deposited to a reserve fund for the future upkeep, renovations and expansion of the school facilities and grounds?

William Kautz addressed the question. This fund would set aside money for maintenance and construction, and the voters would still decide if and when the money could be spent.

Victor Hall who has served on the Strategic Planning Committee gave a run down of the expected upcoming expenses.

**Article 7:** Sara Kobylenski thanked Tricia Cornelius for her service as a Board member. She has chosen not to seek re-election to the board. A round of applause was given. Sara Kobylenski said that a tree will be planted in Tricia's honor at the school.

Moved by William Ocker and seconded by Cordelia Merritt to recess until 7 AM. There was no discussion. So voted.

**RESULTS OF AUSTRALIAN BALLOTING:**

<b>ARTICLE 5:</b>	FOR	392
	OPPOSED	421
	SPOILED	0
	<u>BLANK</u>	<u>4</u>
	TOTAL	817

<b>ARTICLE 6:</b>	FOR	398
	OPPOSED	408
	SPOILED	0
	<u>BLANK</u>	<u>11</u>
	TOTAL	817

Clyde A. Jenne, Town Clerk

**SPECIAL SCHOOL DISTRICT  
MEETING MINUTES  
December 19, 2002**

The meeting was called to order by Moderator William Donahue at 7:30 PM. The Salute to the Flag was given.

**ARTICLE 1:** Shall the voters of the Hartland School District approve the change of the Annual School District Meeting date to the first Tuesday in March beginning in March 2003.

Pat Rosson moved and Art Rosson seconded a motion to adopt the article.

Martin Dole asked the Board if the appropriate figures would be available at this earlier date.

Sara Kobylenski, Board Chair, said that they were very certain that the figures that they receive in January would hold. One figure, the Common Level of Appraisal, has already been received.

Art Rosson spoke that this change would give the voters a greater say in the total budget.

Tom White called the question.

Voted to cease discussion.

The article passed with a unanimous yes vote from the floor.

Clyde A Jenne, Clerk

Present at meeting 42

Number on Checklist 2280



## MINUTES OF SPECIAL SCHOOL DISTRICT MEETING May 28 & 29, 2003

Moderator William Donahue called the meeting to order at 7:30 PM. The Salute to the Flag was given. He explained that we would be voting on the first three articles this evening and the fourth by Australian Ballot tomorrow.

**ARTICLE 1:** Shall the voters of the Hartland School District create a permanent capital reserve fund known as the Hartland School District Capital Reserve Fund for future upkeep, renovations and expansion of the school facilities and grounds? Said funds shall not be spent without the approval of the voters.

Moved by John Sammel and seconded by Horace Watkins to adopt the article.

Art Rosson asked why we were voting this from the floor. Sara Kobylenski answered that we can only vote the budget by Australian Ballot.

There were many questions. B J Ocker explained that the funds will be used for boiler replacement, roof replacement, etc., as the needs arise.

Pat Rosson asked why the money wasn't being used to reduce taxes. Sara explained that a portion of the extra money has been dedicated to this.

Chet Pasho moved to amend the article to create a reserve fund of \$ 90,000.00. Seconded by Bruce Summarsell.

Clyde Jenne stated that State Statute doesn't allow for an amendment of that magnitude, nearly 100% more. The voters not attending are considered to have agreed with the original amount posted in the Warning.

Chet Pasho & Bruce Summarsell agreed to withdraw the motion and second.

There was more discussion.

Cathy Follensbee called the question

Voted to cease debate.

After a voice vote a paper ballot was called for. The results were. Yes 115 No 32 The Article passed.

**ARTICLE 2:** Shall the voters of the Hartland School District transfer \$ 50,000.00 from the previously raised general fund to the capital reserve fund with no impact to the Hartland taxpayers?

Moved by Robin Watkins and seconded by David Follensbee to accept the article.

Moved by Marion Piper and seconded by Horace Watkins to insert the word "new" before the word impact. So voted.

Joan Keenan asked how the money would be replaced if spent.

It was stated that it would probably come from future unexpended funds in future years.

Martin Dole called the question.

The question as amended was called. So voted.

**ARTICLE 3:** Shall the voters of the Hartland School District expend \$ 40,000.00 from the capital reserve fund on the renovation of the entryway of the Hartland School facility, the relocation of

**MINUTES OF SPECIAL SCHOOL  
DISTRICT MEETING May 28 & 29,  
2003 continued**

the administrative offices, and the removal of two portable buildings?

Moved by Tricia Cornelius and seconded by Martin Dole to adopt the article.

It was mentioned that the total cost of the renovation project is \$ 175,000.00.

There was much discussion as to whether the voters had authorized the addition. Sara stated that the Board has the authority to do it without the voter's approval but they are asking approval with this article.

Art Rosson asked where the other money is coming from.

Sara stated 30% will be State grant money and \$ 40,000.00 is from the current budget.

Cathy Follensbee called the question. The question was called by affirmative vote.

A paper ballot was called for and the results were: Yes 89 No 55  
The article passed.

**ARTICLE 4:** Shall the voters of the Hartland School District appropriate \$ 6,199,938.00 necessary to provide grade K through 12 education for the year beginning July 1, 2003? (To be voted on by Australian Ballot)

Sara Kobylenski stated that they are anticipating a school tax rate of \$ 1.77 per \$ 100 of valuation.

**ARTICLE 5:** To transact any other business which may properly come before the meeting.

Judy Callens presented Sara Kobylenski an award from the Vermont Principals Association in recognition for her work on the Hartland Board.

Meeting recessed until 7 AM May 29, 2003.

Attendance at meeting from checklist 150

**Results of voting on Article 4 - 2003-2004 budget by Australian Ballot:**

In Favor 407

Opposed 327

Article Passed.

Number on checklist 2295

Clyde A Jenne, Clerk

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## EMERGENCY NUMBERS

Ambulance	674-2112
Fire	674-2112
State Police	457-1416
Emergency	911

## MUNICIPAL MEETINGS

Board of Selectmen – First and third Mondays at 7:00 p.m.

(If falls on Holiday, next night)

Damon Hall

School District Directors – Second and Fourth Mondays at 4 p.m.

Elementary School

Planning Commission – First Wednesday at 7:00 p.m.

Rec. Center

Conservation Commission – First Tuesday at 7:15 p.m.

Damon Hall

Library Trustees – Fourth Tuesday at 4:00 p.m.

Hartland Public Library

Annual Town/School Meeting – First Tuesday in March

Damon Hall

Recreation Committee - Fourth Monday at 7:00 p.m.

Rec. Center

## TOWN OFFICE HOURS

Town Manager 436-2119	Monday thru Friday email: hartlandvttm@vermontel.net	8:00 a.m. to 4:00 p.m.
Town Clerk 436-2444	Monday thru Friday email: hartlandvtclerk@vermontel.net	8:00 a.m. to 4:00 p.m.
Town Treasurer 436-2464	Monday thru Friday email: hartlandvttreas@vermontel.net	8:00 a.m. to 4:00 p.m.
Town Listers 436-2464	Tuesday and Thursday email: hartlandvtlist@vermontel.net	9:00 a.m. to Noon
Recreation Director 436-2790	Monday thru Friday email: hartlandvtrec@vermontel.net	8:00 a.m. to 4:00 p.m.

## HARTLAND PUBLIC LIBRARY HOURS

Phone: 436-2473

Tuesday 10 a.m. to 8 p.m.

Wednesday 12 p.m. to 8 p.m.

Friday 10 a.m. to 8 p.m.

Saturday 9 a.m. to 2 p.m.

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