

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
February 6, 2017

Members present: Jennifer Arbuckle, Chair; Ingrid Moulton Nichols, Matt Lutz and Beth Chenette

Member(s) absent: Frank Guillot, Keith Robinson, and Liz Merrill

Staff present: Danielle Rubalcaba, Licensing Board Specialist; Carla Preston, Case Manager; and Beth Jarvis Prosecuting Attorney.

1. 10:04am Called to order by the chair.
2. **Approval of the Minutes of the December 12, 2016 meeting.** Beth Chenette made a motion to accept the minutes of the December 12, 2016 meeting. Chair J. Arbuckle seconded the motion. Motion passed unanimously.
3. **Case Manager Report** 1- pending Hearing, 1 – pending Charges and 1 – Pending an Investigation
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Licensing – Review the following applications for licensure**
Ingrid Moulton Nichols made a motion to approve the following applicants for licensure. M. Lutz seconded the motion. Motion passed unanimously.

James Holtzman, NCARB
John Gassett, NCARB
Jason Jewhurst, NCARB
Brian Fabo, NCARB
Lisa Duffy, NCARB
Daniel Swift, NCARB
Martin Siefering, Endorsement
Scott Snyder, NCARB
Charles Mooney, Completed A.R.E.
Robert Floge, NCARB
Giovanni Sodano, NCARB

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Ingrid Moulton Nichols made a motion to approve the applicants below. M. Lutz seconded the motion. Motion passed.

Rani Philip
Neil Young
Elijah Kehn
Arthur Chukhman

Follow up: Max Ballardo application is tabled.

6. **Discussion Items:**
 - Beth Jarvis and Carla Preston – New policies and procedures regarding I-Team Investigations
 - NCARB Regional Summit planning
 - NECARB Regional Officer Candidates
 - NCARB responds to “ABA” (American Board of Architects)
 - Local AIA Chapter/Code enforcement workgroup
7. **Adjourn.** There being no further business to attend to Chair J. Arbuckle adjourned the meeting at 11:35 a.m.

2017 Meeting Dates

April 3, 2017
June 5, 2017
August 7, 2017
October 2, 2017
December 4, 2017